



Meeting Notice and Agenda

for the

General Meeting of the Council

to be held in the

Council Chambers, 118 Victoria Street, St George

on

Friday 17th July 2015

Commencing at 9:00am

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ORDER OF PROCEEDINGS

1. (ATT) Attendance

Expected attendance of this meeting is as follows:

Councillors		Staff/Consultants	
Cr DS Stewart (Mayor)	-Full Meeting	Mr Peter O'May (Chief Executive Officer)	-Whole Meeting
Cr RD Avery	-Full Meeting	Mr Andrew McKenzie (Director Corporate & Financial Services)	-As required for CFS
Cr FM Gaske	-Full Meeting	Mr Kevin Searle (Director Infrastructure Services)	-As required for IFS
Cr J Kellock	-Full Meeting	Ms Angela Jones (Director Community and Environmental Sustainability)	- As required for CEVS
Cr RW Marsh (Deputy Mayor)	-Full Meeting		
Cr RI Paul	-Full Meeting		
Cr RIS Winks	-Full Meeting		

2. (CLP) Council Prayer

3. (LOA) Leave of Absence

4.

5. (BAM) Business arising out of the minutes of previous meetings;

6. (PPS) Public Participation Session (15 minutes)

7. (DEP) Deputations

Nil

8. Councillor Reports

9. Reception and consideration of correspondence in the following functional categories, including Tenders, Monthly Officer's Reports, Petitions, Notified Motions, Notices of Motion for next meeting and Questions on Notice of Motion:-

- (SBUS) Special Business
- (CFS) Corporate & Financial Services
- (IFS) Infrastructure Services
- (GEN) General
- (RLP) Rural Services
- (CEVS) Community & Environmental Services

10. (GEB) General Business.

N.B. COUNCILLORS ARE REQUESTED TO BRING THEIR MINUTES AND PREVIOUSLY FORWARDED COPIES OF AGENDA ITEMS TO THE MEETING PLEASE, AS FURTHER COPIES WILL NOT BE AVAILABLE.

MEETING BUSINESS BY CORPORATE FUNCTION (CFS) CORPORATE FINANCIAL SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY
CFS1	<u>FINANCE MANAGEMENT REPORT 30 JUNE 2015</u>	(07.07.15) Finance Management Report for the period ending 30 June 2015.
CFS2	<u>GREEN ARMY UTILISATION</u>	(03.07.15) Investigation into utilising the “Green Army” project to combat youth unemployment and lack of training opportunities in rural areas.
CFS3	<u>ADOPTION OF PURCHASING POLICY</u>	(06.07.15) Council’s proposed 2015/16 Purchasing Policy is attached for Council’s consideration and adoption. The Policy has been amended in line with Council’s consideration of submissions received during the public consultation phase of the Policy’s review.
CFS4	<u>BOLLON TENNIS CLUB INC</u>	(03.07.15) The Bollon Tennis Club have applied for a donation of \$800.00 through Council’s Community Donations, Sponsorship and Grants program to contribute towards their annual open tennis tournament to be held on the 19 ^h September 2015 in Bollon.
CFS5	<u>COMMUNITY RATES SUPPORT PROGRAM 2015/2016</u>	(06.07.15) Community Rates Support Program 2015/2016
CFS98	<u>MONTHLY REPORT</u>	(06.07.15) The Director of Corporate and Financial Services Report for the Month of July is presented for Council’s consideration.
CFS99	<u>CORPORATE FINANCIAL SERVICES - GENERAL</u>	

(IFS) INFRASTRUCTURE SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY
IFS1	<u>DONATION OF TRAILER TO LOCAL ARMY CADET UNIT</u>	(07.07.15) It is recommended that Council agree to a request from the local Army Cadet Unit for an old Council trailer that is listed for disposal to transport their new inflatable obstacle course, and that Council consider a \$1,000 grant towards trailer modifications.
IFS2	<u>BSC 14/15 - Q35 - SUPPLY AND DELIVERY OF ONE NEW ZERO TURN MOWER</u>	(07.07.15) From the Works Officer reporting on quotations received for BSC 14/15 – Q35 – Supply and Delivery of One New Zero Turn Mower.
IFS98	<u>SAFETY ADVISORS MONTHLY REPORT</u>	(03.07.15) From the Safety Advisor reporting on the Workplace Health and Safety Committee Meeting.
IFS98	<u>INFRASTRUCTURE SERVICES MONTHLY REPORT</u>	(07.07.15) From the Director of Infrastructure Services reporting for the month of June.
IFS99	<u>INFRASTRUCTURE SERVICES - GENERAL</u>	

(GEN) GENERAL

ITEM	TITLE	EXECUTIVE SUMMARY
GEN1	<u>PROPOSED CHISTMAS/NEW YEAR HOLIDAY ARRANGEMENTS 2015-16</u>	(05.07.15) To make arrangements and provide suitable notice for staff leave and operations over the Christmas period; consideration on the shutdown of Council's operations over the Christmas / New Year period is required.
GEN2	<u>MONTHLY REPORT</u> <u>MONTHLY REPORT</u> <u>INVESTMENT</u> <u>ATTRACTIONS OFFICER</u>	(07.07.15) Report of the Communications Officer for the Month of June 2015.
GEN3	<u>MAY 2015</u>	(08.07.15) Monthly Report Investment Attractions Officer June 2015.

(RLP) RURAL SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY
RLP98	<u>MONTHLY REPORT FOR JUNE 2015</u>	(03.07.15) Rural Services June 2015 Monthly Report
RLP99	<u>RURAL SERVICES - GENERAL</u>	

Note: Late Reports indicated in *“Italics”*

(CES) COMMUNITY & ENVIRONMENT SUSTAINABILITY

ITEM	TITLE	EXECUTIVE SUMMARY
CES2	<u>ENDORSEMENT OF ARTS AND CULTURE POLICY</u>	(08.07.15) The draft Balonne Shire Arts and Culture Policy 2015 – 2018 is presented for adoption.
CES98	<u>MONTHLY REPORT</u>	(07.07.15) The Director of Community & Environmental Sustainability Report for the Month of June is presented for Council's consideration.
CES99	<u>COMMUNITY & ENVIRONMENT SUSTAINABILITY - GENERAL</u>	