



MINUTES

of the

General Meeting of the Council

held in the

Council Chambers, 118 Victoria Street, St George

on

Friday 18th December 2015

Commencing at 9:00am

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MEETING BUSINESS BY CORPORATE FUNCTION

ATT1 ATTENDANCE

Cr DS Stewart (Mayor), Cr RW Marsh (Deputy Mayor), Cr RD Avery, Cr J Kellock, Cr RI Paul, Cr RIS Winks, Mr AJ McKenzie (Chief Executive Officer) and Mrs KM Elliott (Executive Assistant).

CLP1 COUNCIL PRAYER

The Mayor declared the Meeting open at 9:00am and led the Council in the Opening Prayer.

LOA1 LEAVE OF ABSENCE

Cr Avery moved and Cr Marsh seconded:

That an apology from Cr FM Gaske be received and leave of absence granted
CARRIED

COM1 CONFIRMATION OF MINUTES

Cr Marsh moved and Cr Avery seconded:

That the Minutes of the General Meeting held on 20 November, 2015, as amended, be confirmed.
CARRIED

BUSINESS ARISING FROM MINUTES – SW RED

SWRED Strategic Plan – Mayor & Cr Avery attended recent SWRED Meeting and provided an update on the development of the SW RED's strategic Plan. It was proposed that Council convene a special Meeting during January 2016 to discuss the draft plan further.

BUSINESS ARISING FROM MINUTES - SPEED LIMIT REVIEW

Letter be written to the Department of Transport and Main Roads requesting the Department to review the speed limit between St George and Surat.

BUSINESS ARISING FROM MINUTES - SEWERAGE TREATMENT PLANT EASEMENT

Cr Marsh moved and Cr Kellock seconded:

That in the event of no response being received from the Managers of Moonrocks within one month of the date of Council's letter, that a further letter be sent to the owners requesting an urgent response to Council Offer of a Grant of Easement over Lot 2 RP55377.

CARRIED

PUBLIC PARTICIPATION

Nil

DEPUTATIONS

Nil

COUNCILLOR REPORTS

Councillors delivered their verbal reports on activities within their portfolios during the preceding

month.

Cr Kellock moved and Cr Avery seconded

That Council receives Councillor's reports.

CARRIED

SW RED

Cr Avery moved and Cr Kellock seconded:

That Council pay the SW RED invoice for Project Officer Claire Mildren, noting that Council will continue to monitor the Project Officer's performance (and further costs) on projects beneficial to the Balonne Shire.

CARRIED

RURAL DEBT AND DROUGHT TASKFORCE

Cr Kellock moved and Cr Marsh seconded:

That Council note and endorse its submission to the Rural Debt and Drought Taskforce.

CARRIED

ADJOURNMENT

Council adjourned for Morning tea at 10:26am, and resumed at 10:49am with Mrs Karen Searle (Manager Financial Services) in attendance.

Cr Stewart left the meeting at 10.59am and returned at 11:00am.

(CFS) CORPORATE FINANCIAL SERVICES

CFS1 FINANCIAL MANAGEMENT REPORT FOR THE PERIOD ENDED 30 NOVEMBER 2015

(04.12.15) Financial Management Report for the period ended 30 November 2015.

Cr Avery moved and Cr Marsh seconded:

That the monthly Financial Management Report for the period ending 30 November 2015, as tabled, be received and noted.

CARRIED

CFS2 2015-2016 BUDGET REVIEW

(09.12.15) An amended Budget has been prepared in accordance with Section 170 (3) of the Local Government Regulation 2012.

Cr Winks moved and Cr Avery seconded:

That the amended budget as presented, be adopted.

CARRIED

CFS3 COMMUNITY REQUEST TO WAIVE ST GEORGE CULTURAL CENTRE FEES - NIA HADENFELDT - COMMUNITY MUSIC MASTER CLASS / WORKSHOP

(12.11.15) QCWA Dirranbandi is holding a community music master class/workshop on the 20th &

21st of February 2016. The purpose of this event is to build community engagement. With grants, funding and waiver of fees the project will be free of charge for persons who wish to participate.

Cr Avery moved and Cr Kellock seconded:

That Council provide a concession of 50% towards the fees for hiring the St George Cultural Centre.

CARRIED

CFS4

LIFELINE, DARLING DOWNS AND SOUTH WEST QUEENSLAND "ICE RESPONSE"

(02.12.15) Lifeline Darling Downs and South West Queensland are seeking a financial contribution toward the appointment of "Project Manager" for the "Ice Response" project.

Cr Avery moved and Cr Kellock seconded:

That Council advise Lifeline Darling Downs and South West Queensland that it will contribute \$3,000.00 to the initial 6 month employment of a project coordinator to drive Lifelines "Ice Response" project

CARRIED

CFS5

DIRRANBANDI PROGRESS ASSOCIATION - AUSTRALIA DAY DONATION

(09.12.15) Dirranbandi Progress Association has written to Council requesting a donation to run the annual Australia Day event.

Cr Kellock moved and Cr Marsh seconded:

That Council make a donation of \$2,000.00 to the Dirranbandi Progress Association from drought funding as per previous years and in line with what the other towns within the shire receive.

CARRIED

OFFICER'S REPORTS

Cr Marsh moved and Cr Kellock seconded:

That reporting officer's be directed to attach copies of the correspondence relating to the subject matter of the Officer's Report.

CARRIED

CFS6

QUEENSLAND POLICE SERVICE - DONATION REQUEST

(09.12.15) Detective Senior Constable Donna Andersen from the Cunnamulla Child protection and Investigation Unit has submitted a request for a donation to help assist with the delivery of the Braveheart's program.

Cr Paul moved and Cr Avery seconded:

That Council provides the Cunnamulla Child Protection and Investigation Unit a donation of \$1,000.00 to assist with the delivery of the Braveheart's program within the South West District, to help reduce sexual crimes against children.

CARRIED

CFS7

SKILLING QUEENSLANDERS FOR WORK PROGRAM

(02.12.15) Investigation into utilising the Skilling Queenslanders for Work program to combat unemployment and lack of training opportunities in rural areas.

Cr Avery moved and Cr Kellock seconded:

That Council not directly apply for funding for a SQW program but consider offering Council sites and/or projects for implementation of a SQW project by other community organisations or Registered Training Organisations.

CARRIED

CFS8

SCENIC LOOKOUT RESTORATION FUND

(02.12.15) The Palaszczuk Government are inviting applications for funding under the \$3M Scenic Lookout Restoration Fund.

Cr Avery moved and Cr Paul seconded:

That Council nominate the Major Mitchell site below the bridge in St George for consideration under the Scenic Lookout Restoration Fund.

CARRIED

CFS9

PURCHASING POLICY

(08.12.15) A request has been received from Mr Stan Stewart to review local supplier preference arrangements under Council's Purchasing Policy

Cr Marsh moved and Cr Avery seconded:

That Council go into closed session under s275(1)(h) of the Local Government Legislation 2012, the time being 12:03pm.

CARRIED

Cr Winks left the meeting at 12:16pm, and returned at 12:17pm.

Cr Kellock moved and Cr Avery seconded:

That Council come out of closed session.

CARRIED

Cr Avery moved and Cr Kellock seconded that Council advise Mr Stewart that it has reviewed its Purchasing Policy in light of his recent correspondence and has decided to retain the existing local supplier preference arrangements, and not provide greater preference for owner / operator suppliers.

CARRIED

CFS10

FORMER QBUILD DEPOT

(08.12.15) Department of Housing and Public Works have received approval to offer the former St George QBuild Depot to Council.

Cr Avery moved and Cr Kellock seconded:

That Council decline the Department's offer to purchase the former St George QBuild Depot for \$105,000.

CARRIED

CFS11

MINUTES OF THE BALONNE SHIRE COUNCIL SOUTH WEST INDIGENOUS CULTURAL PRECINCT PROJECT ADVISORY COMMITTEE MEETING

(08.12.15) The BSCSWICPP Advisory Committee Minutes of the Meeting held 3rd December 2015 are attached for Council's consideration.

Cr Marsh moved and Cr Kellock seconded:

Cr Marsh & Cr Avery seconded that

That Council adopt the Committee's resolutions to: -

1. Amend the Terms of Reference for the Steering Committee to add the Gunggari people to the Committee and add the alternative contacts of Kaye Blades (Mandandanji) and Tim Knox (Euahlayi)
2. Endorse the Project Plan for the Cultural Trail, taking into account an inclusions from Dirranbandi;
3. Endorse the Project Plan for the Enterprise Incubation Program; and
4. Endorse the Project Evaluation Plan

CARRIED

ADJOURNMENT

Council adjourned for lunch at 12:50pm and resumed at 1:38pm with Cr Winks absent. Cr Winks returned to the meeting at 1:51pm.

ST GEORGE LEVEE BANK DOCUMENTS

Cr Marsh moved and Cr Kellock seconded

That Council convene a Special Meeting in January 2016 to review the draft easement documents prior to their distribution to affected property owners.

CARRIED

CFS12

INLAND QUEENSLAND ROADS ACTION PLAN (IQ-RAP)

(17.12.15) Proposed increase in Financial Partner Contribution

Cr Avery moved and Cr Kellock seconded

That Council resolve to increase its financial contribution to the Inland Queensland Roads Action Plan to a total of \$5,500.

CARRIED

CFW13

OPERATIONS AND VIABILITY OF LICENSED POST OFFICES

(17.12.15) Council has been requested to lobby the Minister for Communications to review the payment structures for rural remote Licensed Post Offices.

Moved Cr Avery and seconded Cr Kellock

That Council write to the Hon Mitch Fifield, Minister for Communication, requesting a review of the payment structures for licensed post offices in rural remote communities, given the concern the current arrangements challenge the ongoing financial viability of their operation, and the prospect that post offices may close should the payment arrangements remain unchanged.

CARRIED

QUEENSLAND POLICE - STAY ON TRACK OUTBACK

Cr Kellock moved and Cr Marsh seconded

That Council advise Queensland Police to approach SWRED and Department of Transport and Main Roads to participate in, and fund, 'Stay on Track Outback' signage throughout the South West Queensland Region.

CARRIED

CFS98

MONTHLY REPORT

(08.12.15) The Director of Corporate and Financial Services Report for the Month of November is presented for Council's consideration.

Cr Avery moved and Cr Kellock seconded:

That Council receives this report and note the contents therein.

CARRIED

ORDER OF PROCEEDINGS

Cr Kellock moved and Cr Marsh seconded:

That Council change order of proceedings to allow Investment Attractions report to be presented.

CARRIED

Mr John Randall (Investment Attraction Officer) entered the Meeting at 1.53pm.

GEN2

MONTHLY REPORT - INVESTMENT ATTRACTIONS OFFICER

(08.12.15) Monthly Report Investment Attraction Officer November 2015.

Cr Kellock moved and Cr Avery seconded:

That Council receive this report.

CARRIED

Mr Kevin Searle (Director Infrastructure Services) entered the Meeting at 1:57pm.

Mr John Randall retired from the Meeting at 2:13pm.

(IFS) INFRASTRUCTURE SERVICES

IFS1

BSC 15/16 - T05 - MARIE & ALFRED STREET STORMWATER AND ASSOCIATED WORKS - ST GEORGE

(07.12.15) From the Director of Infrastructure Services reporting on tenders received for BSC 15/16

– T05 – Marie and Alfred Street Stormwater and Associated Works, St George.

Cr Winks moved and Cr Kellock seconded:

That Council accepts the tender submission from Newlands Civil for tender BSC 15/16 – T05 – Marie and Alfred Street Stormwater and Associated Works, St George, for \$532,131.58 (excluding GST) as per the tender documents.

CARRIED

IFS2 **TENDER BSC15/16-T06 - CONSTRUCTION OF ST GEORGE SWIMMING POOL BUILDING STAGE 2**

(03.12.15) That Council accept a tender submission for the construction of the St George swimming pool stage 2.

Cr Paul moved and Cr Winks seconded:

That Council accept the submission from Stower Building Trust for \$249,260 (incl GST) for the tender BSC15/16-T06 – Construction of the St George Swimming Pool Building Stage 2 as per the architect's plans and the tender documents.

CARRIED

IFS3 **JOHN & JACQUE BRETT - 12166 CARNARVON HIGHWAY ST GEORGE - REQUEST FOR WATER CONNECTION TO BE RECONSIDERED**

(07.12.15)

This report has been prepared following a request for a water connection from John and Jacque Brett, the owners of 12166 Carnarvon Highway, St George (Lot 22 on RP847067).

Cr Kellock moved and Cr Avery seconded:

That Council refuse approval for a river water connection to 12166 Carnarvon Highway, St George as the property is not within the Water Connection Area.

CARRIED

IFS4 **DEMINERALISATION THALLON WATER SUPPLY**

Cr Avery moved and Cr Kellock seconded:

That this matter be held over pending further investigations and consultation with the Thallon community.

CARRIED

Mr Ben Gardiner (Aerodrome Reporting Officer) entered the Meeting at 2:35pm.

Cr Winks left the meeting at 2:39pm.

Cr Winks returned to the meeting at 2:41pm.

IFS98 **AERODROME ANNUAL REPORT**

(09.12.15) From the Aerodrome Manager reporting on the Annual Progress of the Balonne Shire's Aerodromes.

Cr Kellock moved and Cr Winks seconded:

That Council receive this report.

CARRIED

IFS98

SAFETY ADVISORS MONTHLY REPORT

(09.12.15) From the Safety Advisor reporting on Balonne Shire Council's Safety matters.

Cr Kellock moved and Cr Winks seconded:

That Council receives this report.

CARRIED

Mr Ben Gardiner retired from the Meeting at 2:42pm.

IFS98

MONTHLY REPORT - INFRASTRUCTURE SERVICES REPORT

(09.12.15) From the Director of Infrastructure Services reporting for the month of November.

Cr Kellock moved and Cr Winks seconded:

That Council receive this report.

CARRIED

IFS99

GENERAL - INFRASTRUCTURE SERVICES

CONCRETE PATH DIRRANBANDI

Cr Kellock moved and Cr Marsh seconded:

That Council write to the Dirranbandi Progress Association seeking their views on Council's preference to construct a 250m concrete path from the Jack Dwyer Memorial Park to Charles Street at an estimated cost of \$50,000.

CARRIED

BOLLON FLOOD MITIGATION

Mrs Karen Gray addressed the Meeting at 3:14pm, on behalf of Nathan Gray and herself detailing their plans for flood mitigation on their property located at 5 Cardiff Road in the close proximity of Bollon Township.

Mrs Gray retired from the Meeting at 3:29pm.

Mr Kevin Searle retired from the Meeting at 3:29pm.

Ms Dana Gluzde entered the Meeting at 3:29pm

(GEN) GENERAL

GEN1

MONTHLY REPORT

(08.12.15) November report of the Communications Officer

COMMUNITY NEWSLETTER

Cr Kellock moved and Cr Avery seconded:

The report be received and that Council commence a monthly newsletter produced 'in-house' commencing in February 2016.

CARRIED

MONTHLY REPORT – COMMUNICATIONS OFFICER'S REPORT

Cr Kellock moved and Cr Avery seconded:

That Council receives this report.

CARRIED

Ms Gluzde retired from the Meeting at 3:40pm.

(RLP) RURAL SERVICES

RLP1

REQUEST TO REMOVE GOATS FROM THE STOCK ROUTE NETWORK

(08.12.15) Request to remove goats from the Stock Route Network

Cr Kellock moved and Cr Paul seconded:

That Council does not enter into any agreement to allow removal of goats from the Shire Stock Routes.

CARRIED

RLP98

MONTHLY REPORT FOR NOVEMBER 2015

(08.12.15) Rural Services November 2015 Monthly Report.

Cr Winks moved and Cr Paul seconded:

That Council receive this report.

CARRIED

(CES) COMMUNITY & ENVIRONMENTAL SERVICES

CES4

MATERIAL CHANGE OF USE (MCU145) EXPANSION TO EXISTING INDUSTRY DEPOT & USE FOR STEEL FABRICATION AND SALES PREMISES. AT 53-63 ARTHUR STREET ,ST GEORGE- LOT 9 RP800262

(15.12.15) Council has received an application for material change of use permit from Mr Scott Scriven for approval of the expansion to existing industry depot and use for a steel fabrication and sales premises located on 53-63 Arthur street St George ,with the legal land description as Lot 9 RP800262. .

Cr Winks moved and Cr Paul seconded:

That Council approve the development application for the Material Change of Use – for the expansion to existing industry depot and use for a steel fabrication and sales premises located on 53-63 Arthur Street St George ,with the legal land description as Lot 9 on RP800262 subject to the following conditions.

Approved Plans and Supporting Documentation

The development must generally comply with the Balonne Shire Council stamped/approved plan(s) and supporting documentation referenced in the table below which forms part of this approval, unless otherwise specified by any condition of this approval.

Plan/Document number	Plan/Document name	Date
Scriven Written Planning Application		Nov 2015
S & MS 01/15	Site Plan – Scriven Application	Nov 2015

Conditions of permit / Development Approval	Timing	Date
Complete and Maintain Complete and maintain all building and plumbing and drainage work associated with this development approval, including work required by any of the development approval conditions.		
Access, Roads, Landscaping and Lighting 1. The applicant is to only use the access / entry point to / from the site in accordance with the approved plan . Any other access to the site is to be for emergency purposes only. 2. Provide landscape screening along the south-western side and front boundary of the site. Landscaping plants should be of a variety that must reach a minimum height of 2.5 metres. Plantings are to be made within 6 months of the commencement of use and must be maintained at all times while the use is operating at the site.	Ongoing – For the life of the use. Within 6 months of the commencement of the use.	

<p>3. All landscaping, vehicular access, parking and related items must comply with (i) the development approval conditions, (ii) any relevant provisions in the planning scheme for the area, and any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards</p> <p>Services Provision</p> <p>4. Within a period of SIX (6) Months from the date of planning approval the applicant must ensure that installation of an on-site sewerage system disposal system is completed .</p> <p>5. Prior to an on-site sewage system being completed. At all times while the site is operating provide a chemical toilet for the use of staff. The chemical toilet may be a relocatable unit similar to a 'portalo'. The chemical toilet must be operated and maintained in accordance with the manufacturer's operating manual.</p> <p>6. The site shall be connected to a town water supply within SIX (6) months from the date of planning approval.</p>	<p>Ongoing</p> <p>Within 6 months of the commencement of the use.</p> <p>Immediately prior to the commencement of the use.</p> <p>Within 6 months of the commencement of the use</p>	
<p>Further Approvals Required</p> <p>Building Works</p> <p>7. The developer must obtain a Development Permit for Building Works to carry out building works prior to works commencing on site.</p>	<p>Prior to commencement of any building works</p>	
<p>Stormwater and Drainage</p> <p>8. Stormwater must not be allowed to pond on the property being developed during the development process and after development has been completed unless the type and size of ponding has been agreed in writing by the Council or as a specific development approval condition.</p> <p>9. Any increases in volume, concentration or velocity of stormwater from the property being developed must be channelled to lawful points of discharge or to other storage or dispersal arrangements which must all be agreed in writing by the Council.</p> <p>10. There must be no increases in any silt loads or contaminants in any overland flow from the</p>	<p>Ongoing – For the life of the use</p> <p>Ongoing – For the life of the use</p> <p>Ongoing – For the life of the use</p>	

<p>property being developed during the development process and after development has been completed.</p> <p>Avoiding Nuisance</p> <p>11. The hours of operation are STRICTLY to be 07.00am to 06.00pm Monday to Friday 8am – 6pm Saturday</p> <p>12. All lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties or roadways.</p> <p>13. No nuisance is to be caused to adjoining properties and occupiers by the way of smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time, including through non-working hours.</p>	<p>Ongoing – For the life of the use</p> <p>Ongoing – For the life of the use</p> <p>Ongoing – For the life of the use</p>	
<p>Rubbish Collection</p> <p>14. At all times while the use continues, waste containers shall be maintained in a clean and tidy state involving being emptied and the waste removed from the site on a regular basis to an approved waste facility site.</p>	<p>Ongoing – For the life of the use</p>	
<p>Environmental Conditions</p> <p>NOISE</p> <p>15. The holder of the permit shall ensure that: Undertaking the activity shall not cause noise in excessive of environmental guidelines; and</p> <p>16. Cutting, grinding, welding and general equipment use shall be carried out in such a manner so as not to cause an environmental nuisance</p>	<p>Ongoing – For the life of the use</p>	
<p>AIR</p> <p>17. The holder of the permit shall ensure that Undertaking the activity does not result in the release to the environment of odour or contaminants including dust, smoke, fumes or aerosols so as to cause an environmental nuisance, dust nuisance or environmental harm; and</p> <p>18. Incineration or open burning on-site is prohibited; and</p> <p>19. Abrasive blasting, if undertaken, shall not result in the release of particulate matter beyond the boundary of the site.</p> <p>WATER</p> <p>20. The holder of the permit shall ensure that:</p>	<p>Ongoing – For the life of the use</p> <p>Ongoing – For the life of the use</p>	

<ul style="list-style-type: none"> □ The activity must not be conducted in a manner that may cause contamination of surface waters, stormwater runoff or stormwater drainage system; and □ Any Waste oil, fluid, solvent or other liquid waste are stored <ul style="list-style-type: none"> o inside the workshop in a manner so that any spills will not escape and enter into stormwater drains or the ground soil; or o in a bunded area on site and covered to prevent contamination of surface stormwater runoff in the event of spillage or leakage; and o disposed of via an Authorised Contractor or in another approved manner; and o records are kept that show the date, contractor and quantity removed; and □ Waste oils or solvents are not poured onto the ground; and □ Flammable and combustible liquid quantities kept on the premises are no greater in quantity than that for minor storage requirements under AS 1940 – 2004, and the <i>Dangerous Goods Safety Management Act 2001</i>; and □ Flammable, combustible or hazardous liquids shall be stored in a bunded and covered area; and □ Fuel storage facilities must be maintained to avoid leakage or spillage as a result of equipment failure or operation. 	<p>Ongoing – For the life of the use</p>	
<p>WASTE</p> <p>21. <u>All solid waste shall</u></p> <ul style="list-style-type: none"> a. wherever possible be recycled; and b. the remaining waste regularly removed for disposal to an approved waste disposal facility. <p>22. Any Batteries shall be stored under cover and in a spill tray until used or disposed of.</p> <p>23. If soils on site become contaminated, it shall be assessed and removed from the premises and dispose of as directed by Balonne Shire Council.</p> <p>24. Storage for all abrasive materials, corrosion inhibitors, paint, thinners, solvent, detergent and other chemicals in a secure location undercover with appropriate drip and spill collection trays.</p>	<p>Ongoing – For the life of the use</p>	
<p>Advertising Signs</p> <p>25. Any proposed advertising devices shall be subject to a further development application and planning approval unless the advertising devices are in accordance with the exempt or self assessable requirements of the BSC planning scheme.</p>	<p>Further application may be required by Council</p>	

CARRIED

CES5

DISPENSATION FOR BOUNDARY SETBACK FOR PROPOSED DEVELOPMENT OF A CARPORT AT 21 PHILLIP STREET ST GEORGE, ON LOT PLAN NUMBER LOT 40 ON RP96676.

(16.12.15)

Council has received the plan for a carport that requires a dispensation setback of boundary dispensation at 21 Phillip Street St George on Lot plan 40 on RP96676

Cr Marsh moved and Cr Winks seconded:

Council hold over this report until January 2016 Meeting pending further information from the applicant

CARRIED

CES98

MONTHLY REPORT

(08.12.15) The Community & Environmental Sustainability Report for the Month of November is presented for Council's consideration.

Cr Winks moved and Cr Paul seconded:

That Council receive this report.

CARRIED

CES99

GENERAL - COMMUNITY & ENVIRONMENTAL SERVICES

APPROVED INSPECTION PROGRAM

Cr Kellock requested that reinforcement advertising to be carried out during the Approved Inspection Program.

BUSINESS OPPORTUNITY - COMPUTER ENTERPRISE

That with the closure of Morecom Computers, Council advertise that a business opportunity exists in St George for a Computer Retail / Repair Shop.

TOURISM BRANDING IN SW RED AREA

Cr Kellock moved and Cr Marsh seconded:

That Cr Avery be appointed as Council's representative on the SWRED Outback Tourism Thinktank to be held in Brisbane on 14th January 2016.

CARRIED

There being no further business, the Meeting closed, the time being 4:29pm.

Confirmed at a General Meeting of the Council held on 22 January 2016.

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MAYOR