



MINUTES

of the

General Meeting of the Council

held in the

Council Chambers, 118 Victoria Street, St George

on

Thursday 16th June 2016

Commencing at 9:00am

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MEETING BUSINESS BY CORPORATE FUNCTION

ATT1 ATTENDANCE

Cr RW Marsh (Mayor), Crs RG Fuhrmeister, FM Gaske (Deputy Mayor), SC O'Toole, RI Paul, SS Scriven, ID Todd, Mr MD Parker (Acting Chief Executive Officer) and Mrs KM Elliott (Executive Assistant).

CLP1 COUNCIL PRAYER

The Mayor declared the Meeting open at 9:00am and led the Council in the Opening Prayer.

LOA1 LEAVE OF ABSENCE

Nil

COM1 CONFIRMATION OF MINUTES

Cr Fuhrmeister moved and Cr O'Toole seconded:

That the Minutes of the General Meeting held on 19 May, 2016, be confirmed
.CARRIED

CONFIRMATION OF MINUTES - SPECIAL MEETING

Cr O'Toole moved and Cr Fuhrmeister seconded:

That the Minutes of the Special Meeting held on 2nd June, 2016, be confirmed.
CARRIED

BAM1 BUSINESS ARISING FROM MINUTES

The Mayor advised council that he had authorised, in accordance with Council's delegated authority, the purchase of a water tanker ex Moore Trailers.

PUBLIC PARTICIPATION

Nil

DEPUTATIONS

Mr Chris Lunson from Main Roads & Transport will address the Meeting at 10:00am.

COUNCILLORS' REPORTS

Councillors delivered their verbal reports on activities within their portfolios during the preceding month.

AUTOMATIC WEATHER STATIONS

Automatic weather station requested to be installed in Dirranbandi. Funding opportunity to put to State – bring up with BOM representatives when visit St George.

JACK HAMMOND PARK

Jack Hammond Park (Andrew Street) - Cost of half basketball court to be obtained for Council's

consideration.

DEPUTATION

Mr Chris Lunson DTMR entered the Meeting at 10:05am

Mr Lunson addressed the Meeting on the current Main Roads Department program of works within the Balonne Shire and the Council then adjourned for Morning Tea at 11:00am. The Meeting resumed at 11:25am with Mr Lunson and Cr Paul absent.

RESUMPTION OF COUNCILLORS' REPORTS

Cr Paul attended the Meeting at 11:26am.

Cr Gaske moved and Cr O'Toole seconded:

That the Councillors' reports be received.

CARRIED

THALLON WEIR

Thallon Weir – Report to Council on possible augmentation works.

WORK PROGRAM

Mr Lex Buchanan will address a Council Meeting on WORK scheme – Cr Paul
Benches available for Parks & Gardens

EXCESS MATERIALS WORK PROGRAM

Cr Paul advised that the WORK program had excess benches which could be made available for Parks and Gardens.

ATTENDANCE

Mr Andrew McKenzie (Director Community & Financial Services) and Mrs Karen Searle (Manager Financial Services) attended the Meeting at 12:01pm

(CFS) CORPORATE FINANCIAL SERVICES

CFS2 FINANCIAL MANAGEMENT REPORT FOR THE PERIOD ENDED 31 MAY 2016

(06.06.16) Financial Management Report for the period ended 31 May 2016.

Cr O'Toole moved and Cr Fuhrmeister seconded:

That the monthly Financial Management Report for the period ending 31 May 2016, as tabled, be received and noted.

CARRIED

Cr O'Toole left the meeting at 12:33pm.

Cr O'Toole returned to the meeting at 12:36pm.

CFS3 2015/2016 BUDGET REVIEW - JUNE 2016

(06.06.16) 2015/2016 Budget Review June 2016

Cr Fuhrmeister moved and Cr O'Toole seconded:

That in accordance with Section 170 of *Local Government Regulation 2012* Council amend the 2015/2016 Budget as tabled.

CARRIED

CFS4 **FEES AND CHARGES 2016-2017**

(26.05.16) Adoption of Fees and Charges for the 2016-2017 Financial Year.

Cr Gaske moved and Cr Paul seconded:

That the Register of Cost Recovery Fees and Commercial Charges for the 2016/2017 Financial Year be adopted.

CARRIED

CFS5 **MINUTES OF THE AUDIT COMMITTEE MEETING HELD 27TH MAY 2016**

(06.06.16) Minutes of the Audit Committee Meeting held 27th May 2016 are presented for Council's consideration.

Cr Gaske moved and Cr Fuhrmeister seconded:

That Council endorse the Audit Committee's recommendations to: -

1. Amend the Committee's Terms of Reference (attached hereto)
2. Continue with the Audit Committee beyond 1st July 2016, and grant oversight to the Committee for Corporate Governance and Risk Management.

CARRIED

CFS6 **MINUTES OF THE ICT COMMITTEE**

(03.06.16) The Minutes of the ICT Committee Meeting are attached for Council's consideration.

Cr Gaske moved and Cr Fuhrmeister seconded:

That Council endorse the ICT Committee's recommendation to:

1. Amend the ICT Committee Terms of Reference in accordance with the attached copy; and
2. Endorse the budget submission for a replacement photocopier and NAS backup drive for the Administration Office.

CARRIED

CFS7 **APPLICATION TO QIRC TO AMEND THE TRADING HOURS ORDER - NON-EXEMPT SHOPS TRADING BY RETAIL - STATE**

(19.05.16) National Retail Association Ltd Union of Employees have made an application to the Queensland Industrial Relations Commission to amend Christmas Trading Hours.

Cr Fuhrmeister moved and Cr Paul seconded:

That Council offer no comment to the application to the Queensland Industrial Relations Commission lodged by the National Retail Association Ltd Union of Employees to amend the Trading Hours Order - Non-Exempt Shops Trading Retail – State, to allow extended retailing hours over the Christmas Period.

CARRIED

CFS9

SALE OF SURPLUS LAND IN DIRRANBANDI

(07.06.16) Council has received a number of expressions of interest to acquire land in Dirranbandi.

Cr Scriven moved and Cr Paul seconded:

That in accordance with s227 & 228 of the *Local Government Regulation 2012*, Council invite public tenders for the sale of: -

1. 44 Moore Street, Dirranbandi (being L1 RP46582)
2. 33 Cowildi Street, Dirranbandi (being L1 RP78549)
3. 24-28 Horace Street, Dirranbandi (being L4 D3066)

CARRIED

CFS10

REPORT ON THE IMPLEMENTATION OF THE 2015/16 OPERATIONAL PLAN

(08.06.16) The Local Government Regulation requires the Chief Executive Officer to report on the Council's progress toward implementing its annual operational plan.

Cr Todd moved and Cr Paul seconded:

That in accordance with s174(3) of the Local Government Regulation 2012 Council receive the Chief Executive Officer's report on the progress of implementing Council's 2015/16 Operational Plan.

CARRIED

CFS98

MONTHLY REPORT

(06.06.16) The Director of Corporate and Financial Services Report for the Month of May is presented for Council's consideration.

Cr Fuhrmeister moved and Cr O'Toole seconded:

That Council receive this report and note the contents therein.

CARRIED

CFS11

TWO MILE HOTEL - EXCESS WATER

(08.06.16) Council has received further correspondence from Mr Lee Christensen regarding excess water charges in 2012 at the Two Mile Hotel.

Cr Fuhrmeister moved and Cr Scriven seconded:

That Council advise Mr Christensen that he is requested to pay all outstanding rates and charges as a matter of urgency.

CARRIED

CFS99

GENERAL - CORPORATE FINANCIAL SERVICES

The Council adjourned for Lunch at 1:33pm and resumed at 2:15pm with Mr Kevin Searle (Director Infrastructure Services) in attendance.

(IFS) INFRASTRUCTURE SERVICES

IFS1

REQUEST FOR HEATED THERAPY POOL IN ST GEORGE

(06.06.16) Council has received a request for a heated therapy pool in St George.

Cr Fuhrmeister moved and Cr O'Toole seconded:

- 1) That Council considers the provision of a heated therapy pool in St George; and
- 2) Council prepares a feasibility study into the provision of a heated pool in St George.

CARRIED

IFS3 **STRATHBOGIE QUARRY - CD & AL STEWART**

(08.06.16) From the Director of Infrastructure Services reporting on a letter received from CD & AL Stewart regarding Strathbogie Quarry.

Cr Fuhrmeister moved and Cr Gaske seconded:

That Council receives this report and responds to Mr & Mrs CD Stewart accordingly enclosing supporting information and documentation

CARRIED

IFS2 **ST GEORGE LEVEE MAINTENANCE REPORT**

(06.06.16) From the Director of Infrastructure Services reporting on proposed maintenance requirements for the St George earthen levee.

Cr O'Toole moved and Cr Gaske seconded:

That the maintenance work recommended in the CDM Smith report dated 11 May 2016 be carried out.

CARRIED

IFS4 **TENDER BSC15/16-T19 - DISPOSAL OF SURPLUS VEHICLES**

(08.06.16) That Council accept submissions for tender BSC15/16-T19.

Cr Scriven moved and Cr Fuhrmeister seconded:

That Council accept the tender submissions for BSC15/16-T19 as follows (GST incl):

Toyota Prado GXL	\$29,280	BK Trading
Toyota Hilux X/Cab 4x4	\$19,420	BK Trading
Toyota Hilux S/Cab	\$13,200	C. Bradley
Holden Colorado X/Cab 4x4	\$17,350	PVT Sales
Holden Colorado X/Cab 4x4	\$19,100	PVT Sales
Toyota Landcruiser	\$20,900	William Keys & Sons
Yamaha 4WD Quad Bike	\$1,430	C. McCarney

CARRIED

IFS5 **QUOTATION BSC15/16-Q18- SUPPLY AND DELIVERY OF ONE NEW 4X4 DUAL CAB UTILITY**

(08.06.16) That Council accepts a quotation for the supply and delivery of one new 4x4 dual cab utility for the RMPC Ganger.

Cr Gaske moved and Cr Paul seconded:

That Council accepts the quotation from Halpin Motors for the supply and delivery of one new 2016 Holden Colorado LS 4x4 dual cab utility for \$50,042.40 incl GST (with registration and third party insurance to be invoiced at cost) and sell the existing Holden Colorado 4x4 dual cab utility through a

tender advertised in a local newspaper.

CARRIED

IFS98

SAFETY ADVISOR'S REPORT

(08.06.16) From the Safety Advisor reporting on Workplace Health & Safety within the Balonne Shire Council.

Cr Fuhrmeister moved and Cr O'Toole seconded:

That Council receives the safety Officers report.

CARRIED

DRUG & ALCOHOL POLICY

Cr Scriven moved and Cr Todd seconded:

That Council supports the Draft Drug and Alcohol Policy and this advice be distributed to the relevant unions in a timely manner prior to the return of the Draft Policy to Council for adoption.

CARRIED

IFS98

INFRASTRUCTURE SERVICES MONTHLY REPORT - MAY 2016

(08.06.16) From the Director of Infrastructure Services reporting for the month of May.

Cr Gaske moved and Cr Fuhrmeister seconded:

That Council receives this report.

CARRIED

IFS99

GENERAL - INFRASTRUCTURE SERVICES

Council noted that the report on the temperature of the Bollon bore water would be presented to the July 2016 Meeting of Council

Mr Kevin Searle retired from the Meeting at 4:04pm.

(GEN) GENERAL

GEN3

LOCAL GOVERNMENT GRANTS COMMISSION NEW MEMBERS

(02.06.16) Council has received advice from the newly appointed Chairperson of the Queensland Local Government Grants Commission, advising of the new and reappointed members of the Commission, for the four year term.

Cr Gaske moved and Cr Paul seconded:

That Council receives this report as information.

CARRIED

GEN4

AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (ALGA) JOINT INFRASTRUCTURE STATEMENT

(02.06.16)

ALGA has provided a copy of the joint Infrastructure Statement, initiated by ALGA, and endorsed by seven other peak bodies, as below:-

Institute of Public Works Engineering Australia

Planning Institute of Australia

Australian Logistics Council

Urban Development Institute of Australia

Property Council of Australia

National Farmers Federation

Green Building Council of Australia

Cr Paul moved and Cr Gaske seconded:

That Council receives this Joint Statement on Economic Infrastructure Investment as information.

CARRIED

GEN6

BOLLON SHOWGROUNDS - RECREATION FACILITIES PLANNING & CO-ORDINATING ADVISORY COMMITTEE

(07.06.16)

At its General Meeting held on April 21, 2016, Council nominated the following membership of the Committee, with Cr Todd and Cr Paul as Council representatives:

Bollon Polocrosse Association

Bollon Rodeo Association

Bollon Campdraft Association

Bollon Pony Club

Cr Fuhrmeister moved and Cr Paul seconded:

That Council alter the membership of the Bollon Showgrounds and Recreation Facilities Planning and Co-ordinating Advisory Committee to include the Bollon Shears Association.

CARRIED

GEN7

MONTHLY REPORT OF THE COMMUNICATIONS OFFICER FROM 1 APRIL - 10 MAY 2016

(08.06.16) Monthly Report of the Communications Officer

Cr Gaske moved and Cr Todd seconded:

That Council receives this report.

.CARRIED

GEN8

MONTHLY REPORT INVESTMENT ATTRACTION OFFICER MAY 2016

(08.06.16) Monthly Report Investment Attraction Officer May 2016.

Cr Fuhrmeister moved and Cr Paul seconded:

That Council receives this report.

CARRIED

GEN9

FLOOD MONITORING SYSTEMS - BALONNE CATCHMENT

(08.06.16) The Queensland reconstruction Authority and the Bureau of Meteorology have been

compiling the location and ownership of flood gauge monitoring stations throughout Queensland. They have now provided to Council a map of the location etc for the Balonne Catchment.

Cr Fuhrmeister moved and Cr Gaske seconded:

That Council receives this report as information.

CARRIED

(RLP) RURAL SERVICES

RLP98 MONTHLY REPORT FOR MAY 2016

(07.06.16) Manager of Rural Services reporting on the month of May 2016.

Cr Scriven moved and Cr Gaske seconded:

That Council receives this report.

.CARRIED

WILD DOG INJECTOR BAITING

Cr Fuhrmeister moved and Cr Scriven seconded:

That Council write to the Minister for Agriculture, Fisheries and Forestry advising of Council's objection to the use of Injector Baits for 1080 baiting.

CARRIED

RLP99 GENERAL - RURAL SERVICES

Rural Lands Officer to prepare a report for the July Meeting of Council about possible future uses of the vehicle washdown facility.

LANEWAY ADJACENT BETWEEN LIBRARY & STEVIE-JEANS

LANEWAY BESIDE STEVIE JEANS – VEHICLES PARKING IN LANEWAY INSTEAD OF PARKING AREA - CORRESPONDENCE BE FORWARDED TO VEHICLE OWNER ADVISING THAT COUNCIL HAS RECEIVED SEVERAL COMPLAINTS ABOUT PEOPLE PARKING IN THE NO PARKING AREAS IN TOWN, AND REQUESTS HE CEASES PARKING IN THE LANEWAY BESIDE HIS PREMISES AND MAKE USE OF THE CAR PARK AT THE REAR OF THE LANEWAY.

REQUESTS FOR ACTION (RFA'S)

ADVICE WAS REQUESTED ABOUT REPORT INFORMATION AVAILABLE ON RFA'S FOLLOW-UP BEING CARRIED OUT , AND RFA'S COMPLETED.

(CES) COMMUNITY & ENVIRONMENTAL SERVICES

CES1 CAMPERVAN & MOTORHOME CLUB OF AUSTRALIA RECREATIONAL VEHICLE PARK PROPOSAL

(07.06.16) The Campervan & Motorhome Club of Australia (CMCA) is seeking Expressions of Interest from Queensland Councils interested in partnering with CMCA to establish a CMCA Recreational Vehicle (RV) Park in their region.

Ms Fiona MacLeod (Planning Officer) entered the Meeting at 4:38pm

Cr Fuhrmeister moved and Cr O'Toole seconded:

That Council accepts this report, and advises the CMCA that it supports the existing commercially operated Caravan Parks within the Shire, and request that the CMCA work with the owners of these Caravan Parks to provide a solution for CMCA members

.CARRIED

CES2

MOSQUITO ANALYSIS RESULTS

(08.06.16) Results from the Queensland Arbovirus Sentinel Surveillance System

Cr Paul moved and Cr Fuhrmeister seconded:

That this report on the results of the Queensland Arbovirus Surveillance System be received.

CARRIED

CES3

MCU 143 APPLICATION FOR MATERIAL CHANGE OF USE - EXTENSION TO AN EXISTING SHOP - 61 VICTORIA STREET, ST GEORGE DESCRIBED AS LOT 3 ON SP156063

(07.06.16) Council has received a development application from Brandon & Associates for a Material Change of Use for extension to an existing shop located at 61 Victoria Street, St George described as Lot 3 on SP156063.

Cr Paul moved and Cr Gaske seconded:

That:

1. Council receives this report.
2. Council delegate authority to the CEO to approve the development application MCU143 for a Material Change of Use – Extension to existing shop, at 61 Victoria Street, St George, on land described as Lot 3 on SP156063, subject to the Permit conditions 1 to 16 as listed below, and subject to no submissions being received by close of business on 16 June 2016.
3. Council does not object to the future construction of a 5 metre x 6 metre permanent shade structure to accommodate footpath dining along the sites frontage with Balonne Street.

DEVELOPMENT PERMIT CONDITIONS

Approved Plans and Supporting Documentation

1. The development must be carried out generally in accordance with the Balonne Shire Council stamped/approved plan(s) and supporting documentation referenced in the table below which forms part of this approval, unless otherwise specified by any condition of this approval.

Plan/Document number	Plan/Document name	Date
16213601	Site Plan	May 2016
16213602	Floor Plan	May 2016
16213603	Elevations A & D	May 2016
16213604	Elevations B & C	May 2016

Approved Development

2. The approved development is for a Material Change of Use MCU 143 Application for Material Change of Use - Extension to an existing shop - 61 Victoria Street, St George described as Lot 3 on SP156063 as shown on the approved plans.
3. The developer is responsible for meeting all costs associated with the approved development unless otherwise noted.
4. The developer must comply with all conditions of this Development Permit for a Material Change of Use and demonstrate compliance, where appropriate, prior to the commencement of the use.

Hours of Operation

5. Unless otherwise approved by Council, the activities associated with the shop use must only be conducted between the hours of 7am to 8pm, Monday to Sunday inclusive.

Avoiding Nuisance

6. No nuisance is to be caused to adjoining properties and occupiers by the way of noise, smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time, including non-working hours.
7. Any lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties.
8. The site shall be maintained in a clean and tidy manner, at all times.
9. Noise emissions from the development shall not cause environmental harm of nuisance to adjoining properties or "Sensitive Land Uses" in accordance with the *Environmental Protection (Noise) Policy 2008*.

Waste Management

10. The applicant must make provision for the collection of general refuse in covered waste containers with a capacity sufficient for the use. At all times while the use continues, waste containers shall be maintained onsite in a clean and tidy state involving being emptied and the waste removed from the site on a regular basis.
11. Potential contaminants or wastes including but not limited to oil, paint, acids, solvents and other chemicals, tyres, scrap metal, machinery parts and batteries shall be stored in accordance with the waste management hierarchy as detailed on the *Waste Reduction and Recycling Act 2011* in a manner that does not contaminate the environment.

Environmental - Stormwater – Drainage

12. Stormwater shall be collected and discharged in accordance with Schedule 6: "Standards for Stormwater Drainage" of the Balonne Shire Planning Scheme.
13. Any increases in volume, concentration or velocity of stormwater from the property

being developed must be channelled to lawful points of discharge or to other storage or dispersal arrangements which must all be agreed in writing by the Council.

14. There must be no increase in any silt loads or contaminants in any overland flow from the property during the development process and after development has been completed.

Onsite Parking & Manoeuvring

15. Provide at least 2 on-site car parking spaces for employees, public and service vehicles.
16. Ensure access to vehicle loading and manoeuvring areas and driveways remain unobstructed and available for their intended purpose during hours of operation.

CARRIED

CES4

DRAFT BALONNE SHIRE PLANNING SCHEME V.S MURWEH SHIRE PLANNING SCHEME COMPARISON REPORT

(08.06.16)

Council discussed options for finalisation of a new planning scheme at its workshop held on 15 April 2016.

This report provides a comparison against the current drafted Balonne Shire Planning Scheme and the Murweh Shire Planning Scheme.

Cr Gaske moved and Cr O'Toole seconded:

That Council receives this report.

CARRIED

CES98

MONTHLY REPORT

(08.06.16) The Community & Environmental Sustainability Report for the Month of May 2016 is presented for Council's consideration.

Cr Fuhrmeister moved and Cr O'Toole seconded:

That Council receives this report.

CARRIED

Ms Macleod retired from the Meeting at 5:00pm.

CES99

GENERAL - COMMUNITY & ENVIRONMENTAL SERVICES

Mrs Elliott retired from the Meeting at 5:05pm.

CLOSED MEETING

Cr Todd moved and Cr Paul seconded:

That the Meeting be closed to the public in accordance with Sec 275 (a) of the Local Government regulations 2012, in order to discuss applications for the Chief Executive Officer's position, the time being 5:10pm..

CARRIED

OPEN MEETING

Cr Fuhrmeister moved and Cr Todd seconded:

That the Meeting go into its Meeting as an Open Meeting, the time being 5:40pm.

CARRIED

CEO POSITION

Cr Scriven moved and Cr Paul seconded:

That Council requests that the Acting Chief Executive Officer obtain quotes or a new recruitment process for the Chief Executive Officer position, and also make contact with two alternative candidates for possible interview.

CARRIED

There being no further business, the Meeting closed, the time being 5:45pm.

Confirmed at a General Meeting of the Council held on 21 July 2016.

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MAYOR