



MINUTES

of the

General Meeting of the Council

held in the

Council Chambers, 118 Victoria Street, St George

on

Thursday 23rd February 2017

Commencing at 9:00am

Table of Contents

MEETING BUSINESS BY CORPORATE FUNCTION	3
(CFS) CORPORATE FINANCIAL SERVICES	3
CONFIDENTIAL ITEMS.....	5
(CEO) CHIEF EXECUTIVE OFFICER REPORT	6
(CFS) CORPORATE FINANCIAL SERVICES	6
(IFS) INFRASTRUCTURE SERVICES REPORT	7
(IFS) INFRASTRUCTURE SERVICES	7
(CES) COMMUNITY & ENVIRONMENTAL SERVICES	8
INFORMATION REPORTS.....	10
(CEO) CHIEF EXECUTIVE OFFICER REPORT	10
(CFS) CORPORATE FINANCIAL SERVICES REPORT	10
(IFS) INFRASTRUCTURE SERVICES REPORT	11
(CES) COMMUNITY & ENVIRONMENTAL SERVICES REPORT.....	11
(CEO) CHIEF EXECUTIVE OFFICER REPORT 1:56PM.....	11

ATT1

ATTENDANCE

Cr RW Marsh (Mayor), Crs FM Gaske (Deputy Mayor), RG Fuhrmeister, SC O'Toole, RI Paul, SS Scriven and ID Todd (via Teleconference), Mr Matthew Magin (Chief Executive Officer), Mrs Michelle Clarke (Director Corporate & Financial Services), and Mrs KM Elliott (Executive Assistant).

CLP1

COUNCIL PRAYER

The Mayor declared the Meeting open at 9:00am and led the Council in the Opening Prayer.

LOA1

LEAVE OF ABSENCE

Cr Todd is attending via Teleconference.

The Mayor advised that Cr Gaske will be approximately 1 hour late as she attending another meeting this morning.

COM1

CONFIRMATION OF MINUTES

Cr O'Toole moved and Cr Fuhrmeister seconded:

That the Minutes of the General Meeting held on 19 January, 2017 be confirmed.

CARRIED

CONFIRMATION OF MINUTES

Cr Fuhrmeister moved and Cr Scriven seconded:

That the Minutes of the Special Meeting (Off Road Rally) held on 14 February, 2017, be confirmed.

CARRIED

BAM1

BUSINESS ARISING FROM MINUTES

Nil

PUBLIC PARTICIPATION

Nil

DEPUTATIONS

Nil

DECLARATION OF INTEREST

Cr Fuhrmeister advised that she will declare an interest in application for funding by Care Balonne CFS2, as she is she is a Member of the Organising Committee for the International Women's Day Function.

Cr O'Toole also declared declaration an interest in an application for funding by Care Balonne CFS2, a Member of the Organising Committee for the International Women's Day Function.

The Meeting agreed to vary the order of business to discuss Finance & Corporate Services, as the Director was to leave for Brisbane after CFS was discussed, the time being 9:09am

MEETING BUSINESS BY CORPORATE FUNCTION

(CFS) CORPORATE FINANCIAL SERVICES

CFS1 FINANCIAL MANAGEMENT REPORT FOR MONTH OF JANUARY 2017

(07.02.17) Financial Management Report for the month of January 2017

Cr O'Toole moved and Cr Paul seconded:

That the monthly Financial Management Report for January 2017, as tabled, be received and noted.

CARRIED

Cr Fuhrmeister declared a perceived Conflict of Interest in accordance with Section 173 of the *Local Government Act 2009*, in the following item on the agenda as she is a member of Care Balonne Association Inc. and retired from the Meeting the time being 9:16am.

Cr O'Toole declared a perceived Conflict of Interest in accordance with Section 173 of the *Local Government Act 2009*, in the following item on the agenda as as she is a member of Care Balonne Association Inc. and retired from the Meeting the time being 9:16am.

CFS2 APPLICATION FOR COMMUNITY DONATION - CARE BALONNE - INTERNATIONAL WOMEN'S DAY

(07.02.17) Care Balonne is holding International Women's Day on the 8th March 2017 in the St George Cultural Centre. As this event is not-for-profit, Care Balonne has requested a donation towards the event of \$500.00.

Cr Scriven moved and Cr Paul seconded:

That Council waive the hire charges for the St George Cultural Centre and provide a \$500.00 donation to Care Balonne for International Women's Day.

CARRIED

Cr O'Toole and Cr Fuhrmeister re-entered the Meeting at 9:19am

CFS3 APPLICATION FOR WAIVER OF DIRRANBANDI SHOWGROUNDS FEES - DIRRANBANDI ARTS COUNCIL INC - UPHOLSTERY WORKSHOP & RESTORATION WORKSHOP

(07.02.17) Dirranbandi Arts Council has applied to hire the Dirranbandi Showgrounds in May and June to hold an Upholstery workshop and a Restoration Workshop. These workshops are non-for-profit and aim to bring the community together. These workshops have been held over the last couple of years Dirranbandi Arts Council has requested the fees be waived for these workshops.

Cr O'Toole moved and Cr Scriven seconded:

That Council waives the entire fees associated with hiring the Dirranbandi Showgrounds for the Upholstery workshop and a Restoration Workshop for these events.

CARRIED

CFS4 ST GEORGE ART GROUP INC - APPLICATION FOR WAIVER OF FEES - ST GEORGE CULTURAL CENTRE

(07.02.17) St George Art Group holds a Brushstrokes Art Exhibition in the St George Cultural Centre annual. This year it will be held on the 16th & 17th of June 2017. The Arts Group has requested the fees be waived for the two days hire of the Cultural Centre.

Cr Paul moved and Cr Scriven seconded:

That Council waives the hire fees for the St George Cultural Centre on the 16th & 17th June 2017, fees be waived for the two days hire of the Cultural Centre. for the two days hire of the Cultural Centre..

CARRIED

CFS5

ELECTED MEMBER UPDATE (EMU) 2017

(06.02.17) Local Government Association offer Elected Member Update training every calendar year for the professional development of elected members.

Cr Fuhrmeister moved and Cr O'Toole seconded:

1. That council approve the attendance of two individual councillors to attend the Elected Member Update in Goondiwindi on 3 April 2017; and
2. That in accordance with section 162(1)(e) of the Local Government Act 2009 leave of absence be granted to the interested councillor/s from council to allow attendance at the LGAQ Elected Member Update at Goondiwindi on Monday 3 April 2017.

CARRIED

CFS6

COUNCILLOR EXPENSES REIMBURSEMENT POLICY

(07.02.17) Revised Councillor Expenses Reimbursement Policy for council's consideration.

Cr Fuhrmeister moved and Cr Paul seconded:

That this matter be held over to Workshop at later date

CARRIED

Cr Gaske entered the Meeting at 9:37am

CFS7

RELATED PARTIES DISCLOSURES POLICY

(07.02.17) Related Parties Disclosure Policy for adoption by council.

Cr Todd moved and Cr Fuhrmeister seconded:

That council adopt the attached Related Parties Disclosure Policy and workshop the procedures and disclosure form at a later date.

CARRIED

CFS8

REVISED ENTERTAINMENT AND HOSPITALITY POLICY

(07.02.17) Revised Entertainment and Hospitality Policy for council consideration.

Cr Todd moved and Cr Paul seconded:

That council adopt the attached Entertainment and Hospitality Policy in accordance with Section 196 of the Local Government Regulation 2012, and workshop it at a later date.

CARRIED

Mr Ross Drabble (Acting Director of Infrastructure) entered the Meeting at 9:41am
Mr Jamie Gorry (Director Community & Environmental Services) entered the Meeting at 9:42am

CFS9 **COMMUNITY DROUGHT SUPPORT FUNDING**

(07.02.17) Council has been successful in obtaining Community Drought Support Funding from the Department of Communities for distribution for eligible projects within the Shire.

Cr Fuhrmeister moved and Cr Gaske seconded:

1. That Council seek expressions of interest from community organisations and invite Council Facility User Groups to submit immediately to take into account the timing of the Dirranbandi and St George Shows.

CARRIED

Mr Matthew Magin then introduced Mr Ross Drabble to the table and requested he give a brief overview of himself, the time being 9:50am.

The Mayor welcomed Mr Drabble to the Balonne Team.

CONFIDENTIAL ITEMS

CLOSED MEETING

Cr Fuhrmeister moved and Cr O'Toole seconded:

That Standing Orders be suspended in order for Council to go into its Meeting as a Closed Meeting, the time being 9:48am

CARRIED

OPEN MEETING

Cr Fuhrmeister moved and Cr O'Toole seconded to open the meeting to hear Deputation from Mr Golder, the time being 10.00am.

CARRIED

CCFS3 **ADDRESS MR JAMES GOLDER**

Mayor introduced Mr James Golder Principal Golders Store, and Ms Tanya Monagle, Manager Golders Store, St George, who addressed the Meeting on his views on how St George should be moving forward, the time being 10:00am. Possibly have fishing lures in the median strips in both Grey and Victoria Streets, St George, sponsored by lure companies, as part of a tourist draw card.

Also in attendance were Mr Robert Buchan and Mr Ian Hannah

The Meeting then adjourned for Morning Tea at 10:43am and resumed at 11:07am with all Directors in attendance, and Cr Gaske absent.

CLOSED MEETING

Cr Fuhrmeister moved and Cr Scriven seconded:

That Standing Orders be suspended in order for Council to go into a Closed Meeting, the time being 11:08am.

CARRIED

Cr Gaske attended the meeting at 11:08am

OPEN MEETING

Cr O'Toole moved and Cr Gaske seconded:

That Standing Orders be resumed, the time being 12:44pm

CARRIED

(CEO) CHIEF EXECUTIVE OFFICER REPORT

CCE01 ORGANISATIONAL STRUCTURE

(07.02.17) With the appointment of a new CEO to Balonne Shire Council a revised corporate structure must be adopted by council in accordance with the Local Government Act. The new CEO must develop and present to council an organisational structure which they believe best meets the operational requirements of the business and delivers efficient and effective customer service to all internal and external customers.

Cr Scriven moved and Cr Gaske seconded:

That Council adopts the proposed organisational structure as presented in accordance with the requirements of the Local Government Act 2009.

CARRIED

(CFS) CORPORATE FINANCIAL SERVICES

CCFS1 ICT STRATEGY

(07.02.17) Consideration of quotations for the development of council's ICT Strategy.

Cr Gaske moved and Cr Fuhrmeister seconded:

1. That council accept the quotation from The Frame Group and delegate to the Chief Executive Officer to finalise negotiations to limit travel and accommodation expenses and phase the project over 2016/17 and 2017/18 financial years.
2. That the ICT Steering Committee be responsible for the development and implementation of the ICT Strategic Plan project.
3. That Council adopt the amended Terms of Reference for the ICT Steering Committee as attached.

CARRIED

CCFS2 DIFFERENTIAL RATE MODELLING AND WATER CHARGES REVIEW - QUOTATIONS

(07.02.17) Consideration of the Differential Rate Modelling and Water Charges quotations.

Cr Fuhrmeister moved and Cr O'Toole seconded:

That council award the quotation to Orion Consulting Network for the sum of \$39,600 plus travel expenses to complete council's review of its Differential Rate Modelling and Water Charges for 2017/18.

CARRIED

CCFS3 **ST GEORGE BOWLS CLUB - WATER CHARGES**

(08.02.17) St George Bowls Club – Rates – Water & Cleansing Charges

Cr O'Toole moved and Cr Fuhrmeister seconded:

1. That in accordance with clause 15.0 of the Balonne Shire Council Revenue Statement:
 - a) council adjust the 2016/17 rate notice for cleansing services to one bin consistent with the land use code of 48 for the St George Bowling Club;
 - b) council reduce the water allocation of 264 units to 45 units for the St George Bowling Club to align with other sporting clubs; and
 - c) council issue a supplementary rate notice to reflect council's resolution.

CARRIED

Mr Drabble (Acting Director Infrastructure Services) re-entered the Meeting at 12:28pm

(IFS) INFRASTRUCTURE SERVICES REPORT

CIFS1 **BSC16/17 - Q13 - CONSTRUCTION OF BOLLON BLOCKWALL - BOLLON FLOOD MITIGATION LEVEE**
WITHDRAWN FROM AGENDA – DECISION HAS ALREADY BEEN MADE

The Director Finance & Corporate Services advised the Meeting that she had received an offer for the purchase of 44 Moore Street, Dirranbandi, which had been passed into Council. Council had no objection to the land being sold provided the building certifier report was made available to prospective purchasers.

Mrs Clarke retired from the Meeting at 12:44pm.

(IFS) INFRASTRUCTURE SERVICES

IFS1 **PLANT REPLACEMENT PROGRAMME**

(04.02.17) That Council amend the 2016/17 Plant Replacement Programme and annual budget, and approve the sale and purchase of vehicles.

Cr Scriven moved and Cr Gaske seconded:

That Council:

1. Approve the following amendments to the 2016/17 budget to include the purchase and sale of the vehicles listed below (excl GST):

<i>Plant No</i>	<i>Existing Vehicle</i>	<i>Rego</i>	<i>Trade-in Value</i>	<i>Purchase Cost</i>	<i>Comment</i>
1706	Toyota Aurion AT-X	511-RJI	\$5,000	-	Disposal only
1709	Commodore Berlina	250-RTP	\$9,000	\$45,000	4x4 Dual Cab
1711	Commodore SV6	813-SOE	\$10,000	\$65,000	Prado VX

2. Approve the purchase of a Toyota Prado VX and 4x4 dual cab utility; and
3. Approve the sale of the Toyota Aurion 511-RJI, Commodore Berlina 250-RTP and Commodore SV6 813-SOE through a competitive tender advertised in the local newspaper.

CARRIED

IFS2 **TENDER BSC16/17-T10 - SUPPLY AND DELIVERY OF ONE NEW 18 TONNE VIBRATORY**

STEEL DRUM ROLLER

(04.02.17) That Council accepts a tender for the supply of a new vibratory steel drum roller.

Cr Gaske moved and Cr Paul seconded:

That Council accepts the submission for Tender BSC16/17-T10 – Supply and Delivery of One New 16 Tonne Vibratory Steel Drum Roller from Atlas Copco for a Dynapac CS600D vibratory steel drum roller for \$181,500 (with registration and third part insurance to be invoiced at cost) and the trade-in of the existing Ammann AP240-T3 multi-tyre roller C-83933 for \$44,000 as per the tender documents (incl. GST).

CARRIED

IFS3

BSC16/17-Q08 - SUPPLY AND DELIVERY OF TWO NEW 75HP TRACTORS.

(04.02.17) That Council accepts the quotation for the supply of two new tractors and the trade-in of two existing tractors.

HELD OVER TO LATER MEETING

Mr Jamie Gorry (Director Community & Environmental Services), and Mrs Mareea Lochel (Planning & Development Officer) entered the Meeting at 1:03pm.

Mr Ross Drabble (Acting Director Infrastructure Services) retired from meeting at 1:10pm

(CES) COMMUNITY & ENVIRONMENTAL SERVICES

CES1

BALONNE SHIRE COMMUNITY PLAN

(08.02.17) Balonne Shire Council's Corporate Plan is due for renewal in 2018. As per the Local Government Act, it is a legislative requirement that Local Governments have a 5 year corporate plan that incorporates community engagement.

Cr Fuhrmeister moved and Cr Gaske seconded:

That Council approves:

1. The proposed strategy for the planning and development of the Community/Corporate Plan
2. The consultant briefing paper
3. Calls for expressions of interest for the planning and development of the Community/Corporate Plan

CARRIED

CES2

SOUTH WEST CULTURAL PRECINCT

(03.02.17) The South West Cultural Precinct Steering Committee held a meeting on the 17 November 2016. The minutes and recommendation from the meeting are presented to Council for consideration.

Cr Scriven moved and Cr Fuhrmeister seconded:

1. The Council receives the Minutes of the South West Cultural Precinct Steering Committee held a meeting on the 17 November 2016, and
2. The Visitor Information Centre no longer be considered as the site for the Harmony Centre;

CARRIED

CES3

REGIONAL ARTS DEVELOPMENT FUND - 2016/17 COMMUNITY GRANTS ROUND 1

(06.02.17) The Regional Arts Development Fund (RADF) is a state and local government

partnership that supports local artist and arts and cultural activities in Queensland Communities. 2016/17 Balonne Shire RADF Community grants program, round one closed 27 January 2017. Council received three applications for funding. These applications have been assessed by the RADF Reference Panel and have been determined to comply with the appropriate assessment criteria as detailed through the Balonne Shire RADF Program.

Cr O'Toole moved and Cr Paul seconded:

That:

1. Council approves the Committee's recommendation to Council for additional funding of \$2,000 towards the Thallon Progress Association Application to meet their full request of \$4,500 for the Thallon Silos Murals – Celebrating our Community's Heritage and Identity.
2. That Council ratify and approve the RADF applications from Dirranbandi Arts Council Inc., St George Art Group Inc. and Thallon Progress Association Inc.

APPLICANT	PROJECT	AMOUNT APPROVED
Dirranbandi Arts Council	Dirranbandi Restores	\$405
St George Art Group Inc	Adding Light & Colour to Seascapes & Landscapes	\$1,430
Thallon Progress Assoc'	Thallon Silos Mural "Celebrating our Community's Heritage and Identity	\$4,500
TOTAL Round 1		\$6,335

CARRIED

CES4

A NIGHT WITH OPERA QUEENSLAND

(07.02.17) "A Night with Opera Queensland" is part of Opera Queensland's (OperaQ) 2017 Regional Tour. OperaQ propose to hold an Opera event in St George on Thursday 31 August 2017.

Cr Todd moved and Cr Gaske seconded:

That Council resolved to support a "Night with Opera Queensland" on Thursday 31 August 2017. Furthermore Council to provide in-kind and financial support as follows:

Financial support

1. \$3,500 towards the presenters fee
2. Waiver of Cultural Centre hire fees

In-kind support

1. Liaising with Opera Queensland
2. Project manage the event
3. Promotion & marketing
4. Co-ordination of community groups for catering & bar
5. Sale of tickets at the VIC, Reception at Council Office and Library

CARRIED

Cr Fuhrmeister requested that her "No Vote" be recorded and further requested that a full costing assessment be carried out on this application.

CES5

FULL THROTTLE THEATRE - THEATRE PRODUCTION OF ASTRONOMICAL

(07.02.17) Full Throttle Theatre in association with ArTour, is organising a regional tour of the theatrical production *Astronomical* between 1 June and 30 September 2017.

Cr Fuhrmeister moved and Cr Todd seconded:

1. That Council nominate a venue to host the Astronomical production and waiver any fees associated with the venue. Furthermore Council provide promotion and marketing assistance.
2. Council provide a financial support up to \$1,800 and offer the event Free to all residents in Balonne Shire.

CARRIED

Mrs Lochel retired from the Meeting at 1:43pm

Mrs Di Francisco (Environmental Health Officer) entered the Meeting at 1:44pm.

ICES6 **WASTE TENDER - WASTE COLLECTION SERVICE**

(15.02.17) To award the Waste Tender

Cr Scriven moved and Cr Todd seconded:

That Council appoint JJ Richards as Council's Waste Collection Service Operator beginning this contract on 1 July 2017 for a period of eight years with an option for an extension of two years if required.

The service to be carried out within the Balonne Shire will be:-

- 2) Option 2 – Dual Bin - 240L Garbage service weekly and a 240L Recycling service fortnightly.

That the community newsletter advise that Council will investigate ways to assist pensioners as part of the review the Waste Collection Services with the 2017/18 budget.

CARRIED

Mr Jamie Gorry and Mrs Di Francisco retired from the Meeting at 1:54pm

INFORMATION REPORTS

(CEO) CHIEF EXECUTIVE OFFICER REPORT

ICE01 **MONTHLY REPORT RENEWED QLD-NSW CROSS-BORDER AGREEMENT**

(08.02.17) Renewed Qld-NSW Cross-Border Agreement

ICE02 **ORGANISATIONAL STRUCTURE**

(07.02.17) Organisation Structure

ICE03 **MONTHLY REPORT**

(08.02.17) Monthly Report Investment Attraction Officer – January 2017

(CFS) CORPORATE FINANCIAL SERVICES REPORT

ICFS1 **MONTHLY REPORT**

(07.02.17) My report for January 2017 is as follows:

ICFS2 **FINANCE MONTHLY REPORT FOR MONTH OF JANUARY 2017**

(07.02.17) Monthly Finance Information Report for the month of January 2017

ICFS3 **MONTHLY REPORT**

(07.02.17) WHS monthly report

(IFS) INFRASTRUCTURE SERVICES REPORT

IIFS1 **MONTHLY REPORT**

(07.02.17) From the Director of Infrastructure Services reporting for the month of January.

(CES) COMMUNITY & ENVIRONMENTAL SERVICES REPORT

ICES1 **MONTHLY REPORT**

(07.02.17) The Community & Environmental Sustainability Report for the month of February 2017 is presented for Council's consideration.

ICES2 **MONTHLY REPORT**

(08.02.17) From the Manager of Rural Services reporting for the month of January 2017.

(CEO) CHIEF EXECUTIVE OFFICER REPORT

CEO1 **RATIFICATION OF MAYOR MARSH'S APPOINTMENT AS ACTING CHAIR OF MURRAY DARLING ASSOCIATION'S (MDA) REGION 12**

(07.02.17) Council agreed at a meeting last year that BSC should become financial members of the MDA to assist in our endeavours to secure the best outcomes possible for our Shire from all the Murray Darling Basin activities.

Following a meeting in Goondiwindi on Jan 25 this year the CEO of MDA, Emma Bradbury, appointed, subject to council's endorsement, Mayor Richard Marsh as Acting Chair of Region 12 for a period of 12 months following which there is an election held comprising all member councils of that region.

Cr Fuhrmeister moved and Cr Todd seconded:

That Council endorses the appointment of Mayor Marsh to the role of Acting Chair of MDA's Region 12 for a period of up to 12 months and approves his physical attendance at 2 x MDA Board meetings in that time.

CARRIED

COUNCILLOR REPORTS

Councillors delivered their verbal reports on activities within their portfolios during the preceding

month.

There being no further business, the Meeting closed, the time being 2:07pm.

Confirmed at a General Meeting of the Council held on 16 March 2017.

MAYOR