

UNCONFIRMED



MINUTES

of the

General Meeting of the Council

held in the

Council Chambers, 118 Victoria Street, St George

on

Thursday 20th April 2017

Commencing at 9:00am

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ATT1 **ATTENDANCE**

Cr RW Marsh (Mayor), Crs FM Gaske (Deputy Mayor), RG Fuhrmeister, SC O'Toole, RI Paul, SS Scriven and ID Todd, Mr Matthew Magin (Chief Executive Officer), Mrs Michelle Clarke (Director Corporate & Financial Services), Mr Jamie Gorry (Director Community & Environmental Services), Mr Ross Drabble (Acting Director Infrastructure Services), Ms Raelene McVinish (Administration).

CLP1 **COUNCIL PRAYER**

The Mayor declared the Meeting open at 9:00am and led the Council in the Opening Prayer.

LOA1 **LEAVE OF ABSENCE**

Nil

COM1 **CONFIRMATION OF MINUTES**

Cr Paul moved and Cr O'Toole seconded:

That the Minutes of the General Meeting held on 16 March, 2017 be confirmed.

CARRIED

BAM1 **BUSINESS ARISING FROM MINUTES**

Nil.

PUBLIC PARTICIPATION

Nil.

DEPUTATIONS

Nil.

DECLARATIONS OF INTEREST

Cr Gaske advised that she will be declaring a perceived conflict of interest during the discussion on the Queensland Isolated Children's Parents' Association (ICPA) 2017 Annual State Conference in St George in June. Organisers have submitted an application to waive hire fees at the Cultural Centre. Cr Gaske is a member of the Isolated Children's Parents' Association.

Crs O'Toole declared a perceived conflict of interest during discussion on Community Drought Support Funding due to Cr O'Toole's membership of the St George and District Chamber of Commerce.

COUNCILLOR REPORTS

Councillors delivered their verbal reports on activities within their portfolios during the preceding month.

Cr Gaske moved and Cr Fuhrmeister seconded that the reports be received.

CARRIED

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MEETING BUSINESS BY CORPORATE FUNCTION

(FCS) FINANCE AND CORPORATE SERVICES

FCS1 **APPLICATION FOR DONATION AND CULTURAL CENTRE FEE WAIVER - LIFELINE DARLING DOWNS**

(07.04.17)

Lifeline Darling Downs are organising a South West Qld comedy tour in May to raise awareness and understanding about suicide. They will be visiting Roma, Charleville, Cunnamulla and St George. Lifeline has requested the hire fees for the St George Cultural Centre be waived and a donation is made to assist with the cost of the tour.

Cr Fuhrmeister moved and Cr Gaske seconded:

That Council waives the entire fees associated with hiring the St George Cultural Centre and donate \$500.00 towards the costs associated with the Lifeline Darling Downs tour.

CARRIED

FCS2 **APPLICATION FOR COMMUNITY DONATIONS, SPONSORSHIP AND GRANTS - ST GEORGE STATE SCHOOL P&C - YEAR 6 CAMP TO CANBERRA**

(07.04.17)

St George State School is holding a camp for the grade sixes to travel to Canberra for a school camp. The School has requestion Council provides a donation to assist in reducing the cost for the children to attend this camp.

Cr Paul moved and Cr Scriven seconded:

That Council provide a donation to St George State School in the sum of \$1,000.00 to assist in reducing the cost per child of the 2017 school camp to Canberra.

CARRIED

FCS3 **SPONSORSHIP PROPOSAL - 2017 WESTERN RIVERS CRICKET CUP**

2017 Western Rivers Cricket Cup is held in Toowoomba Annually. This year the South West Indigenous Network has requested sponsorship for this year's Cricket Cup.

Cr Fuhrmeister moved and Cr O'Toole seconded:

That Council sponsor the 2017 Western Rivers Cricket Cup and provide a donation of \$1,100.

AMENDMENT

Cr Fuhrmeister moved and Cr Gaske seconded:

That Council sponsors the 2017 Western Rivers Cricket Cup and provide a donation of \$600.

The amendment was then put and CARRIED.

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FCS4

APPLICATION FOR WAIVER OF ST GEORGE CULTURAL CENTRE FEES - QCWA WESTERN DIVISION

(10.04.17)

The Queensland Country Women's Association (QCWA) is a non-for-profit organisation that aims to bring together the women of Queensland to support their communities, while celebrating their interests and forging friendships in a respectful and caring environment. The QCWA has booked the St George Cultural Centre to hold the Southern Region Conference and has requested that the fees be waived for the hire of the venue.

Cr Fuhrmeister moved and Cr O'Toole seconded:

That Council waives the entire fees associated with hiring the St George Cultural Centre over three days to the QCWA in the sum of \$360.00.

CARRIED

Cr Gaske declared a perceived Conflict of Interest in accordance with Section 173 of the *Local Government Act 2009*, in the following item on the agenda as she is a member of the ICPA and refrained from voting on the matter. Cr Gaske retired from the Meeting at 10:15am.

FCS5

APPLICATION TO WAIVE HIRE FEES - QUEENSLAND ICPA 2017 STATE CONFERENCE

(10.04.17)

The Queensland Isolated Children's Parents' Association (ICPA) will be holding their 2017 Annual State Conference in St George in June 2017. The ICPA have requested the waiver of the hire fees or a concession towards the hire fees.

Cr Paul moved and Cr Todd seconded:

That Council waive the entire fees associated with hiring the St George Cultural Centre, Coonan Nixon Pavilion, Landcare Building and a room in the Old Library for the Isolated Children & Parents Association to hold their State Conference in June 2017.

CARRIED

Cr Gaske re-entered the Meeting at 10:18am.

FCS6

PROPOSED SALE OF PORTION OF ST GEORGE AIRPORT LAND (LOT 10 RP882935) AND SUBSEQUENT RECONFIGURATION OF A LOT (1 TO 2 LOT SUBDIVISION)

(10.04.17)

The purpose of this report is for Council to consider the sale of a portion of St George Airport land, Lot 10 on RP882935 and the reconfiguration of a lot (1 to 2 lot subdivision) planning application process.

Cr Fuhrmeister moved and Cr O'Toole seconded:

That Council delegate to the Chief Executive Officer (under Section 257(1)(b) of the Local Government Act 2009) to facilitate a pre application meeting with the applicant, Chippen Holdings, the Department of Transport and Main Roads, council's Planner and Director of Infrastructure to ensure that the design of the proposed development of a bulk fuel storage facility is suitable to all interested parties prior to the sale of the portion of Lot 10 on RP 882935.

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CARRIED

The Meeting adjourned for morning tea at 10:30am and resumed at 10:51am.

FCS7 **COUNCILLOR EXPENSES REIMBURSEMENT POLICY**

(07.04.17)

Revised Councillor Expenses Reimbursement Policy for council's consideration.

Cr Scriven moved and Cr O'Toole seconded:

1. That council adopt the revised Councillor Expenses Reimbursement Policy in accordance with Section 249 of the Local Government Regulation 2012.
2. That council rescind the Councillor's Vehicle Policy dated 15 May 2009.

CARRIED

FCS8 **CCTV STRATEGY**

(11.04.17)

This report recommends adoption of the draft CCTV Strategy.

Cr Todd moved and Cr Gaske seconded:

That the CCTV Strategy be adopted and council actively pursue funding opportunities to implement the action plan and agreed priorities.

CARRIED

FCS9 **ICT STEERING COMMITTEE**

(10.04.17)

ICT Steering Committee met on 4 April 2017.

Cr Gaske moved and Cr Todd seconded:

That the ICT Steering Committee minutes for the meeting held on 4th April 2017 be received and noted.

CARRIED

FCS10 **FINANCIAL MANAGEMENT REPORT FOR MARCH 2017**

(11.04.17)

Monthly Financial Management Report for period ended 31 March 2017.

Cr Fuhrmeister moved and Cr Scriven seconded:

That the monthly Financial Management Report for the period ending 31 March 2017, as tabled, be received and noted.

CARRIED

Mr Ross Drabble (Acting Director of Infrastructure Services) entered the Meeting at 11.05am.

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(IFS) INFRASTRUCTURE SERVICES

IFS1

ST GEORGE EFFECTIVE EFFLUENT RE-USE PROJECT - LATERAL IRRIGATOR SELECTION

(11.04.17)

Council has approved funding available through the Department of State Development's Building Our Regions program for the St George Effective Effluent Re-Use Project. The estimated total project cost is \$489,038, with the Department contributing \$467,038, and Council the remaining balance of \$22,000. A key component of the project is the selection of the lateral irrigator. Three proposals have been received and evaluated in consultation with Allan and Kerrie Neale who are to manage the irrigation area.

This report summarises the three proposals and recommends the preferred supplier.

Cr Fuhrmeister moved and Cr Gaske seconded:

That the matter be deferred pending further information.

.CARRIED

IFS2

BLenheim WATER CONNECTION TO QCS WORK CAMP BORE WATER SERVICE

(11.04.17)

This matter was considered at the 7 March 2017 Meeting of Council (Agenda Ref IFS3) where it was moved:

That Council delegates authority to the Chief Executive Officer to negotiate with Mr Moon and QCS and bring a recommendation to a future Meeting of Council.

This report contains a recommendation following consultation with both parties.

Cr Fuhrmeister moved and Cr O'Toole seconded:

That Council approve the arrangement negotiated with Mr Moon and QCS:

- Separate metering of the QCS property and Blenheim Backpackers;
- The relocation of the existing QCS water meter to a point at the QCS property, and installation of a new water meter to a point at the Blenheim Backpackers. Each property would be independently metered and invoiced by Council;
- Balonne Shire Council take control of the water main to the relocated water meter (QCS), and the new water meter (Blenheim Backpackers);
- Blenheim Backpackers would be responsible for all reasonable costs for relocation of the QCS water meter, and installation of a new water meter to service Blenheim Backpackers.

CARRIED

(CEO) CHIEF EXECUTIVE OFFICER

CEO1

ADVANCED REGIONAL INNOVATION PROGRAM

(12.04.17)

Dr Ben Lyons and Ms Georgie Uppington from Toowoomba and Surat Business Enterprise (TSBE) addressed the meeting via teleconference to advise of the Advanced Regional Innovation Program.

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Cr O'Toole moved and Cr Gaske seconded:

That Council receives this report and commit \$5,000 cash and \$5,000 in-kind for the initial first 12 months of the Advanced Regional Innovation Program.

CARRIED

Ms Fiona Macleod (Planning and Development Officer) and Ms Tayla Kruger (Tourism Development Officer) entered the Meeting at 12:14pm.

Mr Jamie Gorry (Director of Community and Environmental Services) and Mrs Mareea Lochel (Community and Business Development Officer) entered the Meeting at 12:20pm.

Ms Tayla Kruger left the Meeting at 12:36pm. Mr Ross Drabble left the Meeting at 12:39pm.

(CES) COMMUNITY & ENVIRONMENTAL SERVICES

CES1 ST GEORGE ART GROUP INC - COMMUNITY DONATION AND SPONSORSHIP REQUEST

(07.04.17)

Council has received a request from the St George Art Group Incorporated to assist with the costs for temporary lighting at the annual Brush Strokes exhibition.

Cr Gaske moved and Cr Fuhrmeister seconded:

That Council approve the St George Art Group Inc. request for financial assistance to install temporary lighting at the 2017 Brush Strokes exhibition on 16 and 17 June up to \$300.

CARRIED

Cr O'Toole declared a perceived Conflict of Interest in accordance with Section 173 of the *Local Government Act 2009*, in the following item on the agenda as she is a member of the St George & District Chamber of Commerce and refrained from voting on the matter. The St George & District Chamber of Commerce applied for Community Support Drought Funding. Cr O'Toole retired from the Meeting at 12:40pm.

Cr Fuhrmeister clarified that the donation listed in the recommendation of \$1,000 to Balonne Shire Family & Domestic Violence Prevention Panel auspice by Care Balonne was an error and should read Queensland Police.

CES2 COMMUNITY DROUGHT SUPPORT FUNDING

(11.04.17)

Distribution on 2017 Community Support Drought Funding.

Cr Fuhrmeister moved and Cr Gaske seconded:

That Council approve allocations to the following organisations. Surplus funding from Round 1 is to be utilised during Round 2 with expressions of interest to close on 31 May 2017.

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\$ 2,000.00	Dirranbandi P to 10 State School
\$ 1,500.00	St George Golf Associates
\$ 1,500.00	Dirranbandi Rodeo Association
\$ 1,000.00	Balonne Shire Family & Domestic Violence Prevention Panel auspice by Queensland Police
\$ 2,000.00	St George & District Chamber of Commerce
\$ 5,000.00	Dirranbandi Pony Club Inc
\$ 2,000.00	St George State School P & C
\$ 2,150.00	St George Netball Association
\$ 1,950.00	QCWA Dirranbandi
\$ 5,000.00	St George Pony Club
\$20,000.00	Dirranbandi P & A (Dirranbandi Show)
\$ 3,750.00	QCWA Thallon Daymar
\$ 2,000.00	Bollon State School
\$ 2,500.00	Thallon Progress Association
\$ 2,500.00	Lions Club St George
\$10,000.00	St George P & A (St George Show)
\$ 2,000.00	Combined Churches of St George
\$ 2,000.00	Balonne Creative Arts
\$3,800.00	St George Clay Target Club

CARRIED

Cr O'Toole returned to the Meeting at 12:56pm.

CES3 **2017 HUMMINGBIRD HOUSE CHARITY AIR SAFARI**

(07.04.17)

From the Tourism Development Officer reporting on the request that has come in from the Hummingbird House Charity Air Safari.

The item was withdrawn as the event will not be taking place this year.

CES4 **RL 89 - APPLICATION FOR RECONFIGURATION OF A LOT - ACCESS EASEMENT - MOONIE HIGHWAY, ST GEORGE AFFECTING LAND DESCRIBED AS LOT 2 ON BLM747 AND LOT 2 ON BLM893**

(23.03.17)

Council has received a development application from SunWater Limited for Reconfiguration of a Lot affecting two lots to formalise easement access to benefit SunWater for the existing Peppercorn Bridge over Thuraggi Channel.

Cr Scriven moved and Cr Gaske seconded:

1. Council receives this report.
2. Council approves the development application for a RL 89 - Application for Reconfiguration of a Lot - Access Easement - Moonie Highway, St George affecting land described as Lot 2 on BLM747 and Lot 2 on BLM893 subject to the permit

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conditions listed below;

DEVELOPMENT PERMIT CONDITIONS

1. Compliance with the facts and circumstances set out in the application and all Council By-laws being adhered to and generally in accordance with the approved plan (except where varied by conditions of approval).
2. All outstanding rates and charges shall be paid prior to the submission to Council of the Plan of Survey.
3. Comply with all conditions of this approval prior to submitting the Plan of Subdivision to Council for endorsement unless otherwise agreed in writing by Council.
4. Maintain the approved development being Reconfiguring a Lot – Access Easement in accordance with the approved plan:

Plan/Document Number	Plan/Document Name	Date
216134-1 Prepared by SMK Consultants Pty Ltd.	PLAN OF PROPOSED BOUNDARY REALIGNMENT OF LOT 2 ON BLM893 AND LOT 2 ON BLM747	21/12/2016

Engineering

5. Submit to Council a certificate signed by a licensed surveyor, stating that after the completion of all works associated with the subdivision, survey marks, including permanent survey marks, were reinstated where necessary and all survey marks are in their correct position, in accordance with the Plan of Survey.
6. Where deemed necessary by Council, the relocation of services within the subject land shall be undertaken by the developer at no cost to Council.

CARRIED

Ms Fiona Macleod left the Meeting at 12:58pm.

CES5

FAMILY AND DOMESTIC VIOLENCE AWARENESS MONTH ACTIVITY - HUMAN STAR

(07.04.17)

May is Family and Domestic Violence awareness month. To raise awareness around family and domestic violence the Balonne Shire Family and Domestic Violence Prevention Panel (DVPP) will be hosting a number of domestic violence awareness activities through the month of May.

Cr Gaske moved and Cr Scriven seconded:

That:

1. Council approve staff to participate in the formation of a Human Star at Rowden Park Wednesday 17 May from 11:30am – 12:30pm;
2. Council encourage all staff to participate in the formation of the star.

CARRIED

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CES6

ADOPTION OF THE DIRRANBANDI RAIL & RIVER MASTER PLAN

(10.04.17)

From the Tourism Development Officer reporting on the presentation from Mrs Pam Crothers on the 6 April 2017 and the adoption of the Dirranbandi Rail and River Master Plan.

Cr Gaske moved and Cr Todd seconded:

That:

1. Council adopts the Dirranbandi Rail and River Precinct, which was developed in 2016 by Zen Landscaping Queensland and Porter Designs - for the purpose of future project development and funding initiatives that may be available, to give a consistent approach within the Dirranbandi Community and the Rail and River; and
2. Council directs the Chief Executive Officer to finalise the lease of land and/or buildings that are located on Lot 12 on SP134265 (Attachment 3), including the Public Liability Insurance responsibility with the Dirranbandi Arts Council, prior to any funds being made available for the Dirranbandi Rail and River Precinct Master Plan.

CARRIED

CES7

RADF ANNUAL BID

(07.04.17)

Council is eligible to apply to Arts Queensland for funding to support arts and cultural development within the Shire annually.

Cr Fuhrmeister moved and Cr O'Toole seconded:

That:

1. Council resolve to approve the recommendations from the RADF Reference Panel:
 - a) Council's cash contribution for the 2017/18 RADF program be \$12,060
 - b) The distribution of the funds be as follows:

Contract Liaison Officer	\$5,000
Community grants program	\$20,000
Place-making program	\$18,060

CARRIED

CES8

ST GEORGE FRUIT & VEGETABLE GROWER ASSOCIATION REQUESTS FOR ASSISTANCE AND ACTION

(11.04.17)

A letter has been received from the St George Fruit and Vegetable Grower Association Inc. asking for Council assistance in regard to abandoned vineyards.

Cr Fuhrmeister moved and Cr O'Toole seconded:

That Council

1. Write to the owner of the abandoned vineyard on the corner of Victoria and Bowen Streets, St George requesting the owner to mow and maintain the allotment to prevent vermin from occurring; and
2. Notifies the St George Fruit and Vegetable Grower Association, advising them that this

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matter is outside Council's legislative powers.

CARRIED

The Meeting adjourned at 1:39pm for lunch and resumed at 2:25pm.

Mr Adrian Scott (Murray Darling Investment Attraction Officer) and Mrs Mareea Lochel entered the Meeting at 2.25pm. Mr Adrian Scott left at 2:37pm.

CLOSED MEETING

Cr Gaske moved and Cr Paul seconded:

That Council go into a closed meeting, the time being 2:26pm.

CARRIED

OPEN MEETING

Cr Fuhrmeister moved and Cr O'Toole seconded:

That Council open the Meeting to the public, the time being 3:51pm.

CARRIED

CONFIDENTIAL ITEMS

(CCEO) CHIEF EXECUTIVE OFFICER

CCEO1 **INVESTMENT ATTRACTION PROJECT MONTHLY REPORT**

(06.04.17)

The Investment Attraction Officer provided the monthly report for the period ended 31 March 2017.

Cr Gaske left the Meeting at 3:01pm.

(CFCS) FINANCE AND CORPORATE SERVICES

CCFS1 **ST GEORGE LEVEE - EASEMENT AGREEMENTS**

(07.04.17)

Legal opinion from MacDonnell's Law.

Cr Scriven moved and Cr Paul seconded:

That:

1. Council engage the services of MacDonnell's Law to assist in the negotiation and finalisation of the St George Levee Easement Agreements;
2. That Council note the advice on the compulsory acquisition process;
3. The Mayor informed Council that an allegation had been received from a member of the St George Levee Bank Advisory Committee that Councillor Ian Todd had a conflict of interest in relation to the St George levee bank and council deliberations on the proposed easement agreements. Council has investigated that allegation and received advice from King & Company that the allegation is not substantiated. Councillor Todd does not have a conflict of interest real or perceived and does not have a material personal interest, real or perceived

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in the St George levee bank or the proposed easement agreements.

CARRIED

CCFS2 **AUDIT COMMITTEE MINUTES 30 MARCH 2017**

(07.04.17)

The Audit Committee Minutes for 30 March 2017.

Cr Fuhrmeister moved and Cr O'Toole seconded:

That Council:

1. Receive and note the Balonne External Audit Plan for 2017;
2. Receive and note the Minutes of the Audit Committee 30 March 2017;
3. Adopt the Audit Committee Terms of Reference; and
4. Call for expressions of interest from suitably qualified professionals to Chair the Audit Committee as an independent member.

CARRIED

(CCES) COMMUNITY & ENVIRONMENTAL SERVICES

CCES1 **REQUEST FOR BUSINESS SUPPORT**

(11.04.17)

Council has received a request from a local business to provide advice or assistance with the future of their business.

Cr Fuhrmeister moved and Cr O'Toole seconded:

That Council resolve:

- a) Not to proceed with the investigation of the feasibility of The Gallery Art & Design Studio as a Council asset.

CARRIED

APPOINTMENT OF DIRECTOR INFRASTRUCTURE SERVICES

Cr Paul moved and Cr Scriven seconded:

That Council confirms the CEO's action of the appointment of Mr Ross Drabble to the role of Director Infrastructure Services, on a three year contract, effective from Monday 24th April 2017.

.CARRIED

INFORMATION REPORTS

(ICEO) CHIEF EXECUTIVE OFFICER

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(IFCS) FINANCE AND CORPORATE SERVICES

ICFS1 **FINANCE INFORMATION REPORT FOR THE PERIOD ENDED 31 MARCH 2017**

(10.04.17)

Finance Information Report for the period ended 31 March 2017.

ICFS2 **MONTHLY SAFETY REPORT**

(06.04.17)

Monthly Safety Report for the period ended 31 March 2017.

ICFS3 **MONTHLY REPORT - FINANCE & CORPORATE SERVICES**

(11.04.17)

Monthly Report from Finance and Corporate Services for the period ended 31 March 2017.

(IIFS) INFRASTRUCTURE SERVICES

IIFS1 **MONTHLY REPORT FOR APRIL 2017 MEETING**

(11.04.17)

From the Acting Director of Infrastructure Services reporting for the month of March.

IIFS2 **HUTT STREET RAW WATER PUMP STATION FINANCIAL SUMMARY**

(11.04.17)

This report has been prepared following a Council request for a financial summary of the Hutt Street River Water Pump Station Project.

In early November 2016, Council was advised that the budgeted funds for the project were \$2,800,000 with an estimated total expenditure \$3,093,106.

The pump station became operational on 15 December 2016 with some minor works required to finalise the project. The final total expenditure figure for planning, design, construction and commissioning was \$3,098,500.

(ICES) COMMUNITY & ENVIRONMENTAL SERVICES

ICES1 **MONTHLY REPORT**

(11.04.17)

Manager of Rural Services report for March 2017 is presented to Council for information.

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ICES2

MONTHLY REPORT

(11.04.17)

The Community & Environmental Sustainability Report for the month of March 2017 was presented for Council's consideration.

Queensland Governor Paul de Jersey will visit the Balonne Shire on 7 and 8 June 2017.

The CEO Mr Matthew Magin, Mayor Cr Richard Marsh and Communications Officer Mrs Julie Davies will attend the Local Government Association of Queensland Disaster Management Conference in Mackay from 9 to 11 May 2017.

There being no further business, the Meeting closed, the time being 4:07pm.

Confirmed at a General Meeting of the Council held on 18 May 2017.

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MAYOR