



# **Meeting Notice and Agenda**

**for the**

**Special Meeting of the Council**

**to be held in the**

**Council Chambers, 118 Victoria Street, St George**

**on**

**Thursday 29th June 2017**

**Commencing at 9:00am**

## **Table of Contents**

ORDER OF PROCEEDINGS.....	2
MEETING BUSINESS BY CORPORATE FUNCTION .....	3
(FCS) FINANCE AND CORPORATE SERVICES.....	3
CONFIDENTIAL ITEMS.....	68
INFORMATION REPORTS.....	69

# ORDER OF PROCEEDINGS

1. Opening
2. Council Prayer
3. Attendance

Expected attendance of this meeting is as follows:

Councillors		Staff/Consultants	
Cr RW Marsh (Mayor)	-Full Meeting	Mr Matthew Magin (Chief Executive Officer)	-Whole Meeting
Cr RG Fuhrmeister	-Full Meeting	Mrs Michelle Clarke (Director Finance & Corporate Services)	-As required for FCS
Cr FM Gaske	-Full Meeting	Mr Ross Drabble (Director Infrastructure Services)	-As required for IFS
Cr SC O'Toole	-Full Meeting	Mr Jamie Gorry (Director Community & Environmental Services)	-As required for CES
Cr RI Paul	-Full Meeting		
Cr SS Scriven	-Full Meeting		
Cr ID Todd	-Full Meeting		

4. Leave of Absence
5. Reception and consideration of correspondence

**N.B. COUNCILLORS ARE REQUESTED TO BRING THEIR PREVIOUSLY FORWARDED COPIES OF AGENDA ITEMS TO THE MEETING PLEASE, AS FURTHER COPIES WILL NOT BE AVAILABLE.**

# MEETING BUSINESS BY CORPORATE FUNCTION

## (FCS) FINANCE AND CORPORATE SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
FCS1	<b><u>PRESENTATION OF DRAFT BUDGET 2017/2018 AND DRAFT FORWARD ESTIMATES FROM 2018/19 TO 2026/27</u></b>	In accordance with 107A of the Local Government Act a local government must consider the budget presented by the Mayor and, by resolution, adopt the budget with or without amendment.	6
FCS2	<b><u>OPERATIONAL PLAN 2017/2018</u></b>	In accordance with Section 174 of the Local Government Regulation 2012, Council must prepare and adopt an annual operational plan for each financial year.	8
FCS3	<b><u>REVENUE POLICY 2017/2018</u></b>	In accordance with 169 (2) (c) of the Local Government Regulation 2012, the budget must include the Revenue Policy. The policy is now submitted for Council's adoption.	10
FCS4	<b><u>REVENUE STATEMENT 2017/2018</u></b>	In accordance with 169 (2) (b) of the Local Government Regulation 2012 the budget must include the Revenue Statement.	12
FCS5	<b><u>2017/2018 INVESTMENT POLICY</u></b>	In accordance Section 191 of the Local Government Regulation 2012, a local government must prepare and adopt an investment policy.	14
FCS6	<b><u>2017/2018 DEBT POLICY</u></b>	Section 191 of the Local Government Regulation 2012 requires Council to prepare and adopt a debt policy for a financial year.	16
FCS7	<b><u>2017/2018 OVERALL PLAN - THALLON RURAL FIRE LEVY</u></b>	In accordance with Section 94 of the Local Government Regulation 2012, Council must adopt the overall plan before, or at the same time the local government resolves to levy the special rates or charges.	18
FCS8	<b><u>2017/2018 OVERALL PLAN - MUNGINDI WASTE MANAGEMENT LEVY</u></b>	In accordance with Section 94 of the Local Government Regulation 2012, Council must adopt the overall plan before, or at the same time the local government resolves to levy the special rates or charges.	20
FCS9	<b><u>2017/2018 OVERALL PLAN - FERAL ANIMAL MANAGEMENT LEVY</u></b>	In accordance with Section 94 of the Local Government Regulation 2012, Council must adopt the overall plan before, or at the same time the local government resolves to levy the special rates or charges.	22
FCS10	<b><u>2017/2018 OVERALL PLAN - URBAN ANIMAL MANAGEMENT LEVY</u></b>	In accordance with Section 94 of the Local Government Regulation 2012, Council must adopt the overall plan before, or at the same time the local government resolves to levy the special rates or charges.	24
FCS11	<b><u>2017/2018 OVERALL PLAN - ENVIRONMENTAL LEVY</u></b>	In accordance with Section 94 of the Local Government Regulation 2012, Council must adopt the overall plan before, or at the same time the local government resolves to levy the special rates or charges.	26
FCS12	<b><u>2017/2018 DIFFERENTIAL RATING CATEGORIES</u></b>	In accordance with Section 81 of the Local Government Regulation 2012, before Council levies differential general rates, it must decide the different categories of rateable land in the	28

		local government area.	
FCS13	<b><u>2017/2018 DIFFERENTIAL GENERAL RATES</u></b>	In accordance with Section 77 and 81 of the Local Government Regulation, Council may fix a minimum amount of general rates and may levy general rates that differ for different categories of rateable land in the local government area. In accordance with Section 116 of the Regulations, Council may resolve to limit the increase in the rates and charges.	33
FCS14	<b><u>WATER UTILITY CHARGES</u></b>	In accordance with Section 99 of the Local Government Regulation 2012, a local government may levy utility charges on any basis the local government considers appropriate.	36
FCS15	<b><u>WASTE WATER UTILITY CHARGES</u></b>	In accordance with Section 99 of the Local Government Regulation, a local government may levy utility charges on any basis the local government considers appropriate.	38
FCS16	<b><u>CLEANSING UTILITY CHARGES</u></b>	In accordance with Section 99 of the Local Government Regulation, a local government may levy utility charges on any basis the local government considers appropriate.	40
FCS17	<b><u>THALLON RURAL FIRE LEVY</u></b>	In accordance with Section 94 of the Local Government Regulation 2012, Council will levy a special charge on all rateable assessments in the township of Thallon.	42
FCS18	<b><u>MUNGINDI WASTE MANAGEMENT LEVY</u></b>	In accordance with Section 94 of the Local Government Regulation 2012, Council will levy a special charge on all rateable assessments in the township of Mungindi.	44
FCS19	<b><u>FERAL ANIMAL MANAGEMENT LEVY</u></b>	In accordance with Section 94 of the Local Government Regulation 2012, Council will levy a special charge on all rateable assessments in Rating Categories 63, 71, 72, 73, 74, 75, 79, 80 and 81.	46
FCS20	<b><u>URBAN ANIMAL MANAGEMENT LEVY</u></b>	In accordance with Section 94 of the Local Government Regulation 2012, Council will levy a special charge on all rateable assessments in Differential Rating Categories 1-3.	48
FCS21	<b><u>ENVIRONMENTAL LEVY</u></b>	In accordance with Section 94 of the Local Government Regulation 2012, Council will levy a special charge on all rateable assessments as per the maps in the Revenue Statement 2017/2018..	50
FCS22	<b><u>INTEREST ON OVERDUE RATES AND CHARGES</u></b>	In accordance with Section 133 of the Local Government Regulation 2012, interest is payable on overdue rates and charges at the percentage, or not more than 11% a year, decided by the local government; and from the day the rates or charges become overdue or a later day decided by the local government.	52
FCS23	<b><u>DISCOUNT FOR PROMPT PAYMENT</u></b>	In accordance with Section 130 of the Local Government Regulation 2012, a local government may decide to allow a discount for payment of rates or charges before the end of the discount period.	54
FCS24	<b><u>PENSIONER RATE CONCESSION</u></b>	In accordance with Section 122 of the Local Government Regulation 2012, Council may grant a concession of rates or charges to a ratepayer who is a member of a stated class of ratepayers.	56

FCS25	<b><u>CODE OF COMPETITIVE CONDUCT</u></b>	In accordance with Section 47 of the Local Government Act 2009, Council must decide each financial year, by resolution, whether or not to apply the code of competitive conduct to a business activity prescribed under a regulation.	58
FCS26	<b><u>BUDGET 2017/2018</u></b>	In accordance with Section 170 of the Local Government Regulation 2012, Council must adopt its budget for the financial year after 31 May in the year before the financial year, but before 1 August in the financial year.	60
FCS27	<b><u>INDICATIVE BUDGETS 2018/2019 AND 2019/2020</u></b>	In accordance with Section 169 of the Local Government Regulation 2012, Council's budget for each financial year must be prepared on an accrual basis and include statements for the financial year for which it is prepared and the next 2 financial years.	62
FCS28	<b><u>LONG TERM FINANCIAL FORECAST</u></b>	In accordance with Section 169 of the Local Government Regulation 2012, Council's budget must include a long term financial forecast.	64
FCS29	<b><u>FINANCIAL SUSTAINABILITY RATIOS</u></b>	In accordance with Section 169 of the Local Government Regulation 2012, Council's budget must include the relevant measures of financial sustainability for the financial year and the next 9 financial years.	66

## OFFICER REPORT

TO: Council

SUBJECT: **Presentation of Draft Budget 2017/2018 and Draft Forward Estimates from 2018/19 to 2026/27**

DATE: 22.06.17

AGENDA REF: FCS1

AUTHOR: Karen Searle - Manager Financial Services

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### Executive Summary

In accordance with 107A of the Local Government Act a local government must consider the budget presented by the Mayor and, by resolution, adopt the budget with or without amendment.

### Background

The Mayor must give a copy of the budget, as proposed to be presented to the local government, to each councillor at least 2 weeks before the local government is to consider adopting the budget. The Mayor presented the draft budget in accordance with 107A at a special meeting on 14 June 2017.

### Link to Corporate Plan

Function	Key Program Area
<u>Inclusive &amp; Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

### Consultation (internal/external)

Council, SLG

### Legal Implications

Nil

### Policy Implications

Nil

### Financial and Resource Implications

The information presented incorporates both the draft budget for 2017/18 and forward estimates for the next 9 years. The budget details how Council will fund the provision of services, programs and projects.

### Attachments

Nil

## **Recommendation/s**

That the Draft Budget 2017/2018 and accompanying material be received and Council consider each section individually.

Michelle Clarke

**Director Finance & Corporate Services**

## OFFICER REPORT

TO: Council

SUBJECT: Operational Plan 2017/2018

DATE: 22.06.17

AGENDA REF: FCS2

AUTHOR: Karen Searle - Manager Financial Services

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### Executive Summary

In accordance with Section 174 of the Local Government Regulation 2012, Council must prepare and adopt an annual operational plan for each financial year.

### Background

Council may, but need not, adopt the annual operational plan for the financial year at the same time that it adopts its budget for the year. The operational plan must be consistent with the annual budget, show how it will progress the implementation of the 5 year corporate plan during the period and manage operational risks.

The Operational Plan has changed from previous years to include milestones consistent with the adopted budget and a range of key performance indicators to inform council of how it is performing and managing its operational risks.

A quarterly performance report will be provided to council as required by the Local Government Regulation 2012.

### Link to Corporate Plan

Function	Key Program Area
<u>Inclusive &amp; Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

### Consultation (internal/external)

Councillors, Senior Leadership Group

### Legal Implications

Nil

### Policy Implications

Nil



## **Financial and Resource Implications**

Budget 2017/2018

## **Attachments**

Nil

## **Recommendation/s**

That in accordance with Section 174 of the Local Government Regulation 2012, the 2017/2018 Balonne Shire Council Operational Plan be adopted.

Michelle Clarke

**Director Finance & Corporate Services**

## OFFICER REPORT

TO: Council

SUBJECT: Revenue Policy 2017/2018

DATE: 20.06.17

AGENDA REF: FCS3

AUTHOR: Karen Searle - Manager Financial Services

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### Executive Summary

In accordance with 169 (2) (c) of the *Local Government Regulation 2012*, the budget must include the Revenue Policy. The policy is now submitted for Council's adoption.

### Background

Nil

### Link to Corporate Plan

Function	Key Program Area
<u>Inclusive &amp; Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

### Consultation (internal/external)

Councillors, Senior Leadership Group

### Legal Implications

Nil

### Policy Implications

Nil

### Financial and Resource Implications

The policy provides the framework for the levying of rates and charges and collection of revenue.

### Attachments

Nil

### Recommendation/s

That in accordance with Section 169 (2) (c) of the *Local Government Regulation 2012*, the 2017/2018 Revenue Policy be adopted.

Michelle Clarke  
**Director Finance & Corporate Services**

## OFFICER REPORT

TO: Council

SUBJECT: Revenue Statement 2017/2018

DATE: 20.06.17

AGENDA REF: FCS4

AUTHOR: Karen Searle - Manager Financial Services

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### Executive Summary

In accordance with 169 (2) (b) of the *Local Government Regulation 2012* the budget must include the Revenue Statement.

### Background

The Revenue Statement is an explanatory statement detailing the revenue measures that will be used in the annual budget. Section 172 of the *Local Government Regulation 2012* details what is required to be contained in the Revenue Statement and Section 193 (2) states the guidelines for preparing the Revenue Statement.

### Link to Corporate Plan

Function	Key Program Area
<u>Inclusive &amp; Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

### Consultation (internal/external)

Councillors, Senior Leadership Group

### Legal Implications

Nil

### Policy Implications

Revenue Policy 2017/2018

### Financial and Resource Implications

The information contained in the Revenue Statement forms part of the 2017/2018 Budget.

### Attachments

Nil

## **Recommendation/s**

That in accordance with Section 169 (2) (b) of the *Local Government Regulation 2012* the 2017/2018 Revenue Statement be adopted.

Michelle Clarke

**Director Finance & Corporate Services**

## OFFICER REPORT

TO: Council

SUBJECT: **2017/2018 Investment Policy**

DATE: 20.06.17

AGENDA REF: FCS5

AUTHOR: Karen Searle - Manager Financial Services

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### Executive Summary

In accordance Section 191 of the *Local Government Regulation 2012*, a local government must prepare and adopt an investment policy.

### Background

The 2017/2018 Investment Policy outlines Council's investment objectives and overall risk philosophy and procedures for achieving the goals related to investment.

### Link to Corporate Plan

Function	Key Program Area
<u>Inclusive &amp; Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

### Consultation (internal/external)

Councillors, Senior Leadership Group

### Legal Implications

Nil

### Policy Implications

Nil

### Financial and Resource Implications

Nil

### Attachments

Nil

### Recommendation/s

That in accordance with Section 191 of the *Local Government Regulation 2012*, the 2017/2018 Investment Policy be adopted.

Michelle Clarke  
**Director Finance & Corporate Services**

## OFFICER REPORT

TO: Council

SUBJECT: 2017/2018 Debt Policy

DATE: 20.06.17

AGENDA REF: FCS6

AUTHOR: Karen Searle - Manager Financial Services

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### Executive Summary

Section 191 of the *Local Government Regulation 2012* requires Council to prepare and adopt a debt policy for a financial year.

### Background

The 2017/2018 Debt Policy states new borrowings planned for the 2017/2018 financial year and the next 9 financial years and the period over which the local government plans to repay existing and new borrowings.

### Link to Corporate Plan

Function	Key Program Area
<u>Inclusive &amp; Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

### Consultation (internal/external)

Councillors, Senior Leadership Group

### Legal Implications

Nil

### Policy Implications

Nil

### Financial and Resource Implications

Nil

### Attachments

Nil

### Recommendation/s



That in accordance with Section 192 of the *Local Government Regulation 2012*, the 2017/2018 Debt Policy be adopted.

Michelle Clarke  
**Director Finance & Corporate Services**

## OFFICER REPORT

TO: Council

SUBJECT: 2017/2018 Overall Plan - Thallon Rural Fire Levy

DATE: 20.06.17

AGENDA REF: FCS7

AUTHOR: Karen Searle - Manager Financial Services

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### Executive Summary

In accordance with Section 94 of the Local Government Regulation 2012, Council must adopt the overall plan before, or at the same time the local government resolves to levy the special rates or charges.

### Background

The Overall Plan is a document that describes the service, facility or activity; and identifies the rateable land to which the special rates or charges apply; states the estimated cost of carrying out the overall plan; states the estimated time for carrying out the overall plan. The purpose of the Special Rates for Thallon Rural Fire is to assist fund the operations of the Thallon Town Rural Fire Brigade. The estimated cost for 2017/2018 is \$6,840.00 and the estimated time for implementing the overall plan is 1 (one) year commencing 1 July 2017 and ending 30 June 2018.

### Link to Corporate Plan

Function	Key Program Area
<u>Inclusive &amp; Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

### Consultation (internal/external)

Councillors, Senior Leadership Group

### Legal Implications

Nil

### Policy Implications

Revenue Policy 2017/2018  
Revenue Statement 2017/2018

### Financial and Resource Implications

Nil

## **Attachments**

Nil

## **Recommendation/s**

That in accordance with Section 94 of the Local Government Regulation 2012, the 2017/2018 Overall Plan – Thallon Rural Fire Levy be adopted.

Michelle Clarke

**Director Finance & Corporate Services**

## OFFICER REPORT

TO: Council

SUBJECT: 2017/2018 Overall Plan - Mungindi Waste Management Levy

DATE: 20.06.17

AGENDA REF: FCS8

AUTHOR: Karen Searle - Manager Financial Services

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### Executive Summary

In accordance with Section 94 of the Local Government Regulation 2012, Council must adopt the overall plan before, or at the same time the local government resolves to levy the special rates or charges.

### Background

The Overall Plan is a document that describes the service, facility or activity; and identifies the rateable land to which the special rates or charges apply; states the estimated cost of carrying out the overall plan; states the estimated time for carrying out the overall plan. Council will levy a special charge on all rateable assessments in the township of Mungindi within the Balonne Shire Council boundary. The purpose of the Special Rates for Mungindi Waste Management Levy will be remitted to the Moree Plains Shire Council who will apply the funds toward the continued operation of its landfill in the Moree Plains Shire Council boundaries. The estimated cost for 2017/2018 is \$6,600.00 and the estimated time for implementing the overall plan is 1 (one) year commencing 1 July 2017 and ending 30 June 2018.

### Link to Corporate Plan

Function	Key Program Area
<u>Inclusive &amp; Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

### Consultation (internal/external)

Councillors, Senior Leadership Group

### Legal Implications

Nil

### Policy Implications

Revenue Policy 2017/2018  
Revenue Statement 2017/2018

### Financial and Resource Implications

Nil

## **Attachments**

Nil

## **Recommendation/s**

That in accordance with Section 94 of the Local Government Regulation 2012, the 2017/2018 Overall Plan – Mungindi Waste Management Levy be adopted.

Michelle Clarke

**Director Finance & Corporate Services**

## OFFICER REPORT

TO: Council

SUBJECT: 2017/2018 Overall Plan - Feral Animal Management Levy

DATE: 20.06.17

AGENDA REF: FCS9

AUTHOR: Karen Searle - Manager Financial Services

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### Executive Summary

In accordance with Section 94 of the Local Government Regulation 2012, Council must adopt the overall plan before, or at the same time the local government resolves to levy the special rates or charges.

### Background

The Overall Plan is a document that describes the service, facility or activity; and identifies the rateable land to which the special rates or charges apply; states the estimated cost of carrying out the overall plan; states the estimated time for carrying out the overall plan. Council will levy a special charge on all rateable assessments in rating categories 63, 71, 72, 73, 74, 75, 79, 80 and 81 in the Balonne Shire Boundary. The purpose of the Special Rates for Feral Animal Management Levy will be applied toward the continued operation of Feral Animal Management services or activities in the Shire. The estimated cost for 2017/2018 is \$372,500.00 and the estimated time for implementing the overall plan is 1 (one) year commencing 1 July 2017 and ending 30 June 2018.

### Link to Corporate Plan

Function	Key Program Area
<u>Inclusive &amp; Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

### Consultation (internal/external)

Councillors, Senior Leadership Group

### Legal Implications

Nil

### Policy Implications

Revenue Policy 2017/2018  
Revenue Statement 2017/2018

### Financial and Resource Implications

Nil

## **Attachments**

Nil

## **Recommendation/s**

That in accordance with Section 94 of the Local Government Regulation 2012, the 2017/2018 Overall Plan – Feral Animal Management Levy be adopted.

Michelle Clarke

**Director Finance & Corporate Services**

## OFFICER REPORT

**TO:** Council

**SUBJECT:** 2017/2018 Overall Plan - Urban Animal Management Levy

**DATE:** 20.06.17

**AGENDA REF:** FCS10

**AUTHOR:** Karen Searle - Manager Financial Services

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### Executive Summary

In accordance with Section 94 of the Local Government Regulation 2012, Council must adopt the overall plan before, or at the same time the local government resolves to levy the special rates or charges.

### Background

The Overall Plan is a document that describes the service, facility or activity; and identifies the rateable land to which the special rates or charges apply; states the estimated cost of carrying out the overall plan; states the estimated time for carrying out the overall plan. Council will levy a special charge on all rateable assessments in rating categories 1, 2 and 3 in the Balonne Shire Boundary. The purpose of the Special Rates for Urban Animal Management Levy will be applied toward the continued operation of Urban Animal Management services or activities in the Shire. The estimated cost for 2017/2018 is \$207,220.00 and the estimated time for implementing the overall plan is 1 (one) year commencing 1 July 2017 and ending 30 June 2018.

### Link to Corporate Plan

Function	Key Program Area
<u>Inclusive &amp; Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

### Consultation (internal/external)

Councillors, Senior Leadership Group

### Legal Implications

Nil

### Policy Implications

Revenue Policy 2017/2018  
Revenue Statement 2017/2018

### Financial and Resource Implications

Nil



## **Attachments**

Nil

## **Recommendation/s**

That in accordance with Section 94 of the Local Government Regulation 2012, the 2017/2018 Overall Plan – Urban Animal Management Levy be adopted.

Michelle Clarke

**Director Finance & Corporate Services**

## OFFICER REPORT

TO: Council

SUBJECT: **2017/2018 Overall Plan - Environmental Levy**

DATE: 22.06.17

AGENDA REF: FCS11

AUTHOR: Karen Searle - Manager Financial Services

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### Executive Summary

In accordance with Section 94 of the Local Government Regulation 2012, Council must adopt the overall plan before, or at the same time the local government resolves to levy the special rates or charges.

### Background

The Overall Plan is a document that describes the service, facility or activity; and identifies the rateable land to which the special rates or charges apply; states the estimated cost of carrying out the overall plan; states the estimated time for carrying out the overall plan. Council will levy a special charge on all rateable assessments within a 20km radius of St George and a 10km radius of Thallon, Dirranbandi, Bollon, Hebel and Nindigully as indicated in maps contained in the Plan within the Balonne Shire Boundary. The purpose of the Special Rates for Environmental Levy will be applied toward the continued operation its landfills in St George, Thallon, Dirranbandi, Bollon, Hebel and Nindigully. The estimated cost for 2017/2018 is \$425,000.00 and the estimated time for implementing the overall plan is 1 (one) year commencing 1 July 2017 and ending 30 June 2018.

### Link to Corporate Plan

Function	Key Program Area
<u>Inclusive &amp; Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

### Consultation (internal/external)

Councillors, Senior Leadership Group

### Legal Implications

Nil

### Policy Implications

Revenue Policy 2017/2018  
Revenue Statement 2017/2018

## **Financial and Resource Implications**

Nil

## **Attachments**

Nil

## **Recommendation/s**

That in accordance with Section 94 of the Local Government Regulation 2012, the 2017/2018 Overall Plan – Environmental Levy be adopted.

Michelle Clarke

**Director Finance & Corporate Services**

## OFFICER REPORT

TO: Council

SUBJECT: 2017/2018 Differential Rating Categories

DATE: 20.06.17

AGENDA REF: FCS12

AUTHOR: Karen Searle - Manager Financial Services

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### Executive Summary

In accordance with Section 81 of the Local Government Regulation 2012, before Council levies differential general rates, it must decide the different categories of rateable land in the local government area.

### Background

During the budget workshops, Council has reviewed the differential rating categories and have decided that for the 2017/2018 financial year, no changes from previous years would be made.

### Link to Corporate Plan

Function	Key Program Area
<u>Inclusive &amp; Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

### Consultation (internal/external)

Councillors, Senior Leadership Group

### Legal Implications

Nil

### Policy Implications

Revenue Policy 2017/2018  
Revenue Statement 2017/2018

### Financial and Resource Implications

To ensure correct levying of Differential General Rates.

### Attachments

Nil

## Recommendation/s

That in accordance with Section 81 of the Local Government Regulation 2012 the following differential rating categories be adopted:

### **Residential**

Differential Category	Description	Criteria
1	Residential <1 Ha	All land, which is not otherwise categorised, is less than 1 Ha in size and to which the following primary land use codes apply: 01 & 02 – Vacant, Single Unit Dwelling 04 & 05 – Large Home Site Dwelling/Vacant 06 & 08 – Outbuildings & Buildings Units 72 – Section 25 Valn 98 – General Vacant
2	Large Residential >=1Ha and <20Ha	All land, which is not otherwise categorised, is between 1 Ha or greater and less than 20 Ha in size and to which the following primary land use codes apply: 01 & 02 – Vacant, Single Unit Dwelling 04 & 05 – Large Home Site Dwelling/Vacant 06 – Outbuildings 61 – 66 – Sheep and Cattle Grazing 72 – Section 25 Valn 73 – 81 – Agricultural 85 – 89 and 93 – 95 – Other Rural Uses 98 – General Vacant
3	Multi Residential	All Land, which is not otherwise categorised, which the following primary land use codes apply: 03 – Multi unit dwelling (flats) 07 – Guest House 21 – Residential Institutions (Non Medical Care) 98 – General Vacant

### **Commercial and Industrial**

11	Commercial	All Land, which is not otherwise categorised and has the following primary land use codes apply: 10-20 & 22-27 – Retail Businesses /Commercial 41, 44 - 46 – Special Uses
12	Other Commercial	All Land, which is not otherwise categorised and has the following primary land use codes apply: 48 – Sports Clubs / Facilities 50 – 59 – Special Uses 96 – 97 – General
13	Transformers	All Land, which is not otherwise categorised and has the following primary land use codes apply: 91 – Transformers
14	Industrial	All Land, which is not otherwise categorised and has the following primary land use codes apply: 28 – 34 – Transport & Storage 35 – 37 – Industrial

15	Commercial – Hotels, accommodation, etc	All Land, which is not otherwise categorised and has the following primary land use codes apply: 42 & 43 – Hotel / tavern, Motel 47 & 49 – Licenced Club, Caravan Park
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### **Intensive Industry**

21	Commercial Bulk Grain Depots	All land approved for use as a commercial bulk grain depot or land that forms part of a commercial bulk grain depot which is a lawful nonconforming use. This category excludes land used for on farm bulk grain storage. This category includes but is not limited to assessments 1726/5,1762, 1763, 2075, 2076, 2078, 2382, 1567/3, 2381/5, 2382/1, 2384/1.
22	Cotton Gins	All land approved for use as for Cotton Ginning and associated purposes. This category includes but is not limited to assessments 2304-8, 1840 and 1706-2.
25	Extractive Industry < 5,000 tonnes	All Land, which is not otherwise categorised, used for the purpose of conducting an industry which may involve dredging, excavating, quarrying, sluicing or other mode of winning materials from the earth (other than mining) classified under Schedule 2 of the Environmental Protection Regulation 2008 for less than 5,000 tonnes production
26	Extractive Industry >5,000 & <100,000 Tonnes	All Land, which is not otherwise categorised, used for the purpose of conducting an industry which may involve dredging, excavating, quarrying, sluicing or other mode of winning materials from the earth (other than mining) classified under Schedule 2 of the Environmental Protection Regulation 2008 for greater than 5,000 to 100,000 tonnes production.
27	Extractive Industry > 100,000 tonnes	All Land, which is not otherwise categorised, used for the purpose of conducting an industry which may involve dredging, excavating, quarrying, sluicing or other mode of winning materials from the earth classified under Schedule 2 of the Environmental Protection Regulation 2008 for greater than 100,000 tonnes production
31	Petroleum Leases < 1,000 Ha	All Petroleum Leases issued within the Council area of less than 1,000 hectares.
32	Petroleum Leases >=1,000Ha < 10,000 Ha	All Petroleum Leases issued within the Council area of equal to and greater than 1,000 hectares but less than 10,000 hectares.
33	Petroleum Leases => 10,000 Ha	All Petroleum Leases issued within the Council area of 10,000 hectares or more.
34	Petroleum Other < 400Ha	All land, within the Council, used or intended to be used primarily for gas and/or oil extraction and/or processing (or for purposes ancillary or associated with gas and/or oil extraction/processing such as water storage, pipelines), excluding petroleum leases, with an area of less than 400 hectares.
35	Petroleum Other => 400Ha	All land, within the Council, used or intended to be used primarily for gas and/or oil extraction and/or processing (or for purposes ancillary or associated with gas and/or oil extraction/processing such as water storage, pipelines), excluding petroleum leases, with an area of 400 hectares or more.
41	Mining Leases < 50 FTE	All Mining Leases issued within the Council area that have less than 50 Full Time Equivalent (FTE) employees and/or contractors.
42	Mining Leases => 50 FTE	All Mining Leases issued within the Council area that have 50 or more Full Time Equivalent (FTE) employees and/or contractors.

45	Intensive Accommodation 100+person	All Land, which is not otherwise categorised, used for providing intensive accommodation for more than 100 people (other than the ordinary travelling public or itinerant farm workers based on farm) in rooms, suites, or caravan sites specifically built or provided for this purpose. Land within this category is commonly known as "workers accommodation", "single persons quarters", "work camps", "accommodation village" or "barracks"
46	Noxious Industry - Abattoirs	Land used whole or part, within the Council area, for Noxious Industry, primarily used as an Abattoir.

## Rural

60	Rural – 20 Ha – 1,000Ha	All Land, which is not otherwise categorised is 20 ha or greater and less than 1,000 Ha in size and has the following primary land use codes apply: 01 & 72 – Vacant Urban Land, Section 25 Valn 04 & 05 – Large Home Site Dwelling/Vacant 06 – Outbuildings 61 – 66 – Sheep and Cattle Grazing 73 – 81 – Agricultural 85 – 89 and 93 – 95 – Other Rural Uses 98 – General Vacant
61	Small Crops <100Ha	All Land, which is not otherwise categorised, is less than 100 Ha and has the following primary land use codes apply: 82 – Vineyards 83 – Small Crops & Fodder Irrigation 84 – Small Crops & Fodder Non – Irrigation 98 – General Vacant
62	Small Crops >100Ha	All Land, which is not otherwise categorised, is 100 Ha or greater and has the following primary land use codes apply: 82 – Vineyards 83 – Small Crops & Fodder Irrigation 84 – Small Crops & Fodder Non - Irrigation
63	Grain Properties/ Grazing Properties	All Land, which is not otherwise categorised, is 1,000 Hectares or greater and has the following primary land use codes apply: 04 & 05 – Large Home Site Dwelling/Vacant 60 – 62 – Sheep Grazing 64 – 66 – Cattle Grazing 73 – Grain 85 – 89 and 93 – 95 – Other Rural Uses 98 – General Vacant
65	Cotton Properties <250Ha, <\$500,000 ucw	All Land that is less than 250 hectares and has an un-improved capita value (ucv) of less than \$500,000 and has or should have a primary or secondary land use code of: 77 – Cotton
66	Cotton Properties <250Ha, >\$500,000 ucw	All Land that is less than 250 hectares and has an un-improved capita value (ucv) of \$500,000 or more and has or should have a primary or secondary land use code of: 77 – Cotton
67	Cotton Properties ≥250Ha <500Ha, <\$240,000 ucw	All Land that is 250 hectares or more but less than 500 Hectares in size and has an un-improved capital value (ucv) of less than \$240,000 and has or should have a primary or secondary land use code of: 77 – Cotton
68	Cotton Properties ≥250Ha <500Ha, >\$240,000 ucw	All Land that is 250 hectares or more but less than 500 Hectares in size and has an un-improved capital value (ucv) of \$240,000 or more and has or should have a primary or secondary land use code of: 77 – Cotton

69	Cotton Properties ≥500Ha <1,000Ha, <\$400,000 ucv	All Land that is 500 hectares or more but less than 1,000 Hectares in size and has an un-improved capital value (ucv) of less than \$400,000 and has or should have a primary or secondary land use code of: 77 – Cotton
70	Cotton Properties ≥500Ha <1,000Ha, >\$400,000 ucv	All Land that is 500 hectares or more but less than 1,000 Hectares in size and has an un-improved capital value (ucv) of \$400,000 or more and has or should have a primary or secondary land use code of: 77 – Cotton
71	Cotton Properties ≥ 1,000Ha <5,000Ha	All Land, that is 1,000 Hectares or more but less than 5,000 Hectares in size and has or should have a primary or secondary land use code of: 77 – Cotton
72	Cotton Properties ≥5,000Ha <10,000Ha	All Land, that is 5,000 Hectares or more but less than 10,000 Hectares in size and has or should have a primary or secondary land use code of: 77 – Cotton
73	Cotton Properties ≥10,000Ha <20,000Ha	All Land, that is 10,000 Hectares or more but less than 20,000 Hectares in size and has or should have a primary or secondary land use code of: 77 – Cotton
74	Cotton Properties ≥20,000Ha <30,000Ha	All Land, that is 20,000 Hectares or more but less than 30,000 Hectares in size and has or should have a primary or secondary land use code of: 77 – Cotton
75	Cotton Properties >30,000Ha	All Land, that is 30,000 Hectares or more in size and has or should have a primary or secondary land use code of: 77 – Cotton
76	Reservoirs	All Land, which is not otherwise categorised and has the following primary or secondary land use code: 95 – Reservoir, dam, bores
79	Intensive Animal Industry Cattle Feedlot 1,001 – 5,000 SCU	Land used whole or part for Intensive Animal Industry - Cattle Feedlot with an approved capacity of 1,001 – 5,000 Single Cattle Units (SCU)
80	Intensive Animal Industry Cattle Feedlot 5,001 - 10,000 SCU	Land used whole or part for Intensive Animal Industry - Cattle Feedlot with an approved capacity of 5,001 - 10,000 Single Cattle Units (SCU)
81	Intensive Animal Industry Cattle Feedlot > 10,000 SCU	Land used whole or part for Intensive Animal Industry - Cattle Feedlot with an approved capacity of > 10,000 Single Cattle Units (SCU)
85	Intensive Animal Industry Piggery > 400 SPU	Land used whole or part for Intensive Animal Industry - Piggery with an approved capacity of greater than 400 Standard Pig Units (SPU)

Michelle Clarke  
**Director Finance & Corporate Services**



## OFFICER REPORT

**TO:** Council

**SUBJECT:** 2017/2018 Differential General Rates

**DATE:** 20.06.17

**AGENDA REF:** FCS13

**AUTHOR:** Karen Searle - Manager Financial Services

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### Executive Summary

In accordance with Section 77 and 81 of the Local Government Regulation, Council may fix a minimum amount of general rates and may levy general rates that differ for different categories of rateable land in the local government area. In accordance with Section 116 of the Regulations, Council may resolve to limit the increase in the rates and charges.

### Background

Council engaged a consultant to review the differential general rates and minimum general rates in 2016/2017 financial year.

The Balonne Shire Council area also underwent a Department of Natural Resources Revaluation. With this revaluation, Urban lands had decreases in land valuation of up to 50% with an average of 34.7% decrease. Rural lands overall had a 30.92% increase, however individual property range was between 0-200% increase.

Due to the large variances in valuation, the recommendation aims to reduce the impact on individual ratepayers and proposes the following:

- the minimum general rate remain the same as 2016/2017 for all categories;
- a 9 % decrease in the rate in the dollar for all differential rating categories;
- a limitation up to 30% on the increase in rates in categories 60, 61, 63, 69-73, 76 and 79; and
- a 2% increase in overall rate revenue

### Link to Corporate Plan

Function	Key Program Area
<u>Inclusive &amp; Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

### Consultation (internal/external)

Councillors, Senior Leadership Group, David Spearitt (Orion Consulting), Kerry Phillips (Casual Accountant)

### Legal Implications

Nil

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## Policy Implications

Revenue Policy 2017/2018

Revenue Statement 2017/2018

## Financial and Resource Implications

### Attachments

Nil

### Recommendation/s

That in accordance with Sections 77, 80 and 116 of the Local Government Regulation 2012 that Council make and levy the following differential general rates and minimum general rates and limitations for the year ending 30 June 2018.

Description	2017/18 Proposed Min General	2017/18 Proposed Rate (c/\$)	Limitation
Category 1 - Residential <1 Ha	664.50	1.2380368	
Category 2 - Large Residential >=1HA and <20Ha	686.60	1.0350886	
Category 3 - Multi Residential	756.60	1.4046942	
Category 11 - Commercial	783.90	1.1999442	
Category 12 - Commerical - Other	648.80	1.0349976	
Category 13 - Transformers	783.90	2.0475182	
Category 14 - Industrial	862.20	1.3075517	
Category 15 - Commercial - Hotel, Accommodation, etc	783.90	1.2208924	
Category 21 - Commercial Bulk Grain Depots	6,043.70	5.7139992	
Category 22 - Cotton Gins	24,174.00	13.104	
Category 25 - Extractive Industry <5,000 tonnes	1,374.10	1.3808795	
Category 26 - Extractive Industry >5,000 & <100,000 tonnes	2,747.20	1.7909619	
Category 27 - Extractive Industry > 100,000 tonnes	5,494.20	1.7909619	
Category 31 - Petroleum Leases <1,000 Ha	3,022.40	69.044157	
Category 32 - Petroleum Leases >1,000 Ha <10,000	6,043.70	4.7988031	
Category 33 - Petroleum Leases >10,000 Ha	12,087.30	1.8039476	
Category 34 - Petroleum Other <400Ha	3,022.40	371.410330 2	
Category 35 - Petroleum Other >400Ha	6,044.00	371.410330 2	
Category 41 - Mining Leases <50 FTE	1,374.10	11.4283806	
Category 42 - Mining Leases >50 FTE	10,988.50	11.4283806	
Category 45 - Intensive Accommodation 100 +person	10,988.50	4.7989214	
Category 46 - Noxious Industry	24,174.60	13.103727	
Category 60 - Rural - 20 Ha - 1,000 Ha	675.00	1.2066054	30%

Category 61 - Small Crops <100Ha	811.10	1.7235309	30%
Category 62 - Small Crops >100Ha	2,702.10	2.2370348	
Category 63 - Grain Properties/Grazing Properties	1,316.80	1.1365809	30%
Category 65 - Cotton Properties <250Ha, <\$500,00ucv	2,633.60	3.5884212	
Category 66 - Cotton Properties <250Ha, >\$500,000ucv	2,633.60	1.1611782	
Category 67 - Cotton Properties >=250Ha, <500Ha, <\$2400,000ucv	2,725.90	1.4257152	
Category 68 - Cotton Properties >=250Ha, <500Ha, >\$2400,000ucv	2,633.60	3.3953556	
Category 69 - Cotton Properties >=500Ha, <1000Ha, <\$400,000ucv	2,725.90	2.1497112	30%
Category 70 - Cotton Properties >=500Ha, <1000Ha, >\$400,000ucv	2,633.60	3.5104524	30%
Category 71 - Cotton Properties >=1,000Ha, <5,000Ha	5,268.30	1.9137664	30%
Category 72 - Cotton Properties >=5,000Ha, <10,000Ha	10,536.60	1.5814708	30%
Category 73 - Cotton Properties >=10,000Ha, <20,000Ha	21,073.20	1.42961	30%
Category 74 - Cotton Properties >=20,000Ha, <30,000Ha	31,609.80	1.6529422	
Category 75 - Cotton Properties >30,000Ha	42,146.40	2.1976045	
Category 76 - Reservoirs	676.10	1.9252142	30%
Category 79 - Intensive Animal Industry - Cattle Feedlot 1,001-5,000 SCU	2,633.60	1.1947754	30%
Category 80 - Intensive Animal Industry - Cattle Feedlot 5,001-10,000 SCU	4,372.90	3.471468	
Category 81 - Intensive Animal Industry - Cattle Feedlot >10,000 SCU	6,043.70	5.7139992	
Category 85 - Intensive Animal Industry - Piggery >400 SPU	2,702.10	1.2258428	

Michelle Clarke

**Director Finance & Corporate Services**



## OFFICER REPORT

**TO:** Council  
**SUBJECT:** Water Utility Charges  
**DATE:** 20.06.17  
**AGENDA REF:** FCS14  
**AUTHOR:** Karen Searle - Manager Financial Services

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### Executive Summary

In accordance with Section 99 of the Local Government Regulation 2012, a local government may levy utility charges on any basis the local government considers appropriate.

### Background

Council currently levies water utility charges using two methods – base water allocation for St George, Dirranbandi, Bollon, Thallon and Hebel and two part tariff for Mungindi.

Base Water Allocation is charged on each premises in a defined water supply area which has a metered water supply and is assessed on the basis of its land use code and is granted a base water allocation expressed in kilolitres per year per charging units as per the tables within the 2017/2018 Revenue Statement.

Mungindi Water Charge for the township of Mungindi within the Balonne Shire Council boundary, shall be an annual infrastructure charge which applies to each rateable property in the defined water supply area.

Mungindi Water Consumption shall be calculated per kilolitre on a bi annual basis.

Excess water will be calculated per kilolitre for excess usage above the base water allocation for all areas excluding the towns of Bollon, Hebel and Thallon.

Unconnected Water Charge will be charged for each separate parcel of land where such property is not connected to the water supply but is located within the water supply area and is able to be connected water supply.

### Link to Corporate Plan

Function	Key Program Area
<u><a href="#">Inclusive &amp; Ethical Governance</a></u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

### Consultation (internal/external)

Councillors, Senior Leadership Group

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## **Legal Implications**

Nil

## **Policy Implications**

Revenue Statement 2017/2018

Revenue Policy 2017/2018

## **Financial and Resource Implications**

Nil

## **Attachments**

Nil

## **Recommendation/s**

That in accordance with Section 99 of the Local Government Regulation 2012, Water Utility Charges for the 2017/2018 financial year be set at \$9.16 per charging unit and further that water usage in excess of the applicable water allocation be charged at \$0.4265 per kilolitre for the Rural Residential Bore Water Supply.

That in accordance with Section 99 of the Local Government Regulation 2012, Water Utility Charges for the 2017/2018 financial year be set at \$9.16 per charging unit and further that water usage in excess of the applicable water allocation be charged at \$0.1144 per kilolitre for the untreated river/creek water supplies to various premises in the towns of Dirranbandi, Thallon and Bollon and designated Rural Residential water supply schemes.

That in accordance with Section 99 of the Local Government Regulation 2012, Water Utility Charges for the 2017/2018 financial year be set at \$10.07 per charging unit and further that water usage in excess of the applicable water allocation be charged at \$0.4577 per kilolitre for the St George Bore Water Supply.

That in accordance with Section 99 of the Local Government Regulation 2012, Water Utility Charges for the 2017/2018 financial year be set at \$10.07 per charging unit and further that water usage in excess of the applicable water allocation be charged at \$1.144 per kilolitre for treated water supplies in Dirranbandi.

That in accordance with Section 99 of the Local Government Regulation 2012, Water Utility Charges for the 2017/2018 financial year be set at \$9.16 per charging unit bore water supplies in Thallon, Hebel and Bollon.

That in accordance with Section 99 of the Local Government Regulation 2012, Water Utility Charges for the 2017/2018 financial year be set at \$320.00 access charge per rateable property plus water consumption charges of: up to 750kl \$1.74 per kl and 751kl and above \$2.25 for water supplies in Mungindi.

Michelle Clarke

**Director Finance & Corporate Services**

## OFFICER REPORT

TO: Council

SUBJECT: **Waste Water Utility Charges**

DATE: 22.06.17

AGENDA REF: FCS15

AUTHOR: Karen Searle - Manager Financial Services

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### Executive Summary

In accordance with Section 99 of the Local Government Regulation, a local government may levy utility charges on any basis the local government considers appropriate.

### Background

Council currently levies waste water utility charges to St George, Dirranbandi and Bollon which are provided a Waste Water System. A waste water charge will be levied on each rateable property, both vacant and occupied that Council has or is able to provide with waste water services.

Waste water charges are charged in accordance with Revenue Statement 2017/2018.

### Link to Corporate Plan

Function	Key Program Area
<u><a href="#">Inclusive &amp; Ethical Governance</a></u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

### Consultation (internal/external)

Councillors, Senior Leadership Group

### Legal Implications

Nil

### Policy Implications

Revenue Statement 2017/2018  
Revenue Policy 2017/2018

### Financial and Resource Implications

Nil

## Attachments

Nil

## Recommendation/s

That in accordance with Section 99 of the Local Government Regulation 2012, Waste Water Utility Charges for the 2017/2018 financial year be set at:

Waste Water – Connected Charge	\$544.50
Waste Water – Unconnected Charge	\$183.60
Waste Water – Additional non residential 1-10 pedestal	\$381.10
Waste Water – Additional non residential 11-20 pedestal	\$293.60
Waste Water – Additional non residential 21-30 pedestal	\$240.20

Michelle Clarke

**Director Finance & Corporate Services**

## OFFICER REPORT

TO: Council

SUBJECT: **Cleansing Utility Charges**

DATE: 22.06.17

AGENDA REF: FCS16

AUTHOR: Karen Searle - Manager Financial Services

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### Executive Summary

In accordance with Section 99 of the Local Government Regulation, a local government may levy utility charges on any basis the local government considers appropriate.

### Background

This charge is to fund the collection, operation and maintenance of Council's waste disposal service. This charge is levied for the purposes of providing the collection and disposal from all land in actual occupation or with a structure upon it, within the serviced area. All towns with the exception of Hebel are provided with a door to door cleansing service of one (1) or more general waste bins each week and one (1) or more recycle bins each fortnight. The Cleansing Service methodology is detailed in the Revenue Statement 2017/2018.

To assist with landfill maintenance at Hebel, residents are levied a cleansing charge.

Mungindi residents are provided a door to door cleansing service consistent with Moree Plains Shire Council. The service provided in Mungindi is based upon the collection of domestic waste, recycling and green waste collection.

### Link to Corporate Plan

Function	Key Program Area
<u><a href="#">Inclusive &amp; Ethical Governance</a></u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

### Consultation (internal/external)

Councillors, Senior Leadership Group

### Legal Implications

Nil

### Policy Implications

Revenue Statement 2017/2018  
Revenue Policy 2017/2018

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## Financial and Resource Implications

Nil

## Attachments

Nil

## Recommendation/s

That in accordance with Section 99 of the Local Government Regulation 2012, Cleansing Utility Charges for the 2017/2018 financial year be set at:

Base Cleansing Charge – ( <i>weekly general &amp; fortnightly recycle</i> ) – St George, Dirranbandi, Thallon, Nindigully, Bollon, Rural Residential	429.00
General Cleansing Charge – ( <i>weekly general waste</i> ) – St George, Dirranbandi, Thallon, Nindigully, Bollon, Rural Residential	334.00
Recycle Cleansing Charge – ( <i>fortnightly recycle</i> ) – St George, Dirranbandi, Thallon, Nindigully, Bollon, Rural Residential	95.50
Cleansing Charge - Hebel	104.00
Domestic Waste Charge – ( <i>general, recycle &amp; green</i> ) - Mungindi	484.00
Upgrade – Domestic Waste (240l) - Mungindi	79.20
Upgrade – Recycle (360l) - Mungindi	27.50
Additional Service – Green Bin (240l) - Mungindi	27.50
Additional Service – Recycle (240l)	110.00
Additional Service – Recycle (360l)	154.00
Commercial Waste Collection - Mungindi	473.00
Additional Commercial General Waste (240l) - Mungindi	165.00

Michelle Clarke

**Director Finance & Corporate Services**

## OFFICER REPORT

TO: Council

SUBJECT: Thallon Rural Fire Levy

DATE: 22.06.17

AGENDA REF: FCS17

AUTHOR: Karen Searle - Manager Financial Services

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### Executive Summary

In accordance with Section 94 of the Local Government Regulation 2012, Council will levy a special charge on all rateable assessments in the township of Thallon.

### Background

Council has identified in the Overall Plan for Thallon Rural Fire Levy, the service, facility or activity; the rateable land to which the special rates apply; the estimated cost of carrying out the overall plan and the estimated time for carrying out the overall plan.

Council has reviewed the charge for the Thallon Rural Fire at the Budget Workshops and has increased the levy from 2016/2017 by 2% to \$1.58.

### Link to Corporate Plan

Function	Key Program Area
<u>Inclusive &amp; Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

### Consultation (internal/external)

Councillors, Senior Leadership Group

### Legal Implications

Nil

### Policy Implications

Revenue Policy 2017/2018  
Revenue Statement 2017/2018  
Overall Plan – Thallon Rural Fire Levy 2017/18

### Financial and Resource Implications

Levy a special charge on properties in the benefited area and remit net proceeds less administration to the Thallon Town Rural Fire Brigade.

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## **Attachments**

Nil

## **Recommendation/s**

That:

1. Council levy a special charge on all rateable assessments in the township of Thallon within the Balonne Shire Council boundary, in accordance with Section 94 of the Local Government Regulation 2012 and the provisions of Council's Revenue Policy 2017/2018, Revenue Statement 2017/2018 and Overall Plan – Thallon Rural Fire Levy, and
2. the Thallon Rural Fire Levy Charge for the 2017/2018 financial year be set at \$1.58 per charging unit.

Michelle Clarke

**Director Finance & Corporate Services**

## OFFICER REPORT

**TO:** Council

**SUBJECT:** Mungindi Waste Management Levy

**DATE:** 22.06.17

**AGENDA REF:** FCS18

**AUTHOR:** Karen Searle - Manager Financial Services

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### Executive Summary

In accordance with Section 94 of the Local Government Regulation 2012, Council will levy a special charge on all rateable assessments in the township of Mungindi.

### Background

Council has identified in the Overall Plan for Mungindi Waste Management Levy, the service, facility or activity; the rateable land to which the special rates apply; the estimated cost of carrying out the overall plan and the estimated time for carrying out the overall plan.

Council has reviewed the charge for the Mungindi Waste Management Levy at the Budget Workshops and the report proposes to decrease the levy from 2016/2017 to \$165.00 in line with the Moree Plains Shire Council fees.

### Link to Corporate Plan

Function	Key Program Area
<u>Inclusive &amp; Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

### Consultation (internal/external)

Councillors, Senior Leadership Group

### Legal Implications

Nil

### Policy Implications

Revenue Policy 2017/2018  
Revenue Statement 2017/2018  
Overall Plan – Mungindi Waste Management Levy 2017/18

## **Financial and Resource Implications**

Levy a special charge on properties in the benefited area and remit net proceeds to the Moree Plains Shire Council.

## **Attachments**

Nil

## **Recommendation/s**

That:

1. Council levy a special charge on all rateable assessments in the township of Mungindi within the Balonne Shire Council boundary, in accordance with Section 94 of the Local Government Regulation 2012, and the provisions of Council's Revenue Policy 2017/2018, Revenue Statement 2017/2018 and Overall Plan – Mungindi Waste Management Levy, and
2. the Mungindi Waste Management Levy Charge for the 2017/2018 financial year be set at \$165.00 per assessment.

Michelle Clarke

**Director Finance & Corporate Services**

## OFFICER REPORT

TO: Council

SUBJECT: Feral Animal Management Levy

DATE: 22.06.17

AGENDA REF: FCS19

AUTHOR: Karen Searle - Manager Financial Services

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### Executive Summary

In accordance with Section 94 of the Local Government Regulation 2012, Council will levy a special charge on all rateable assessments in Rating Categories 63, 71, 72, 73, 74, 75, 79, 80 and 81.

### Background

Council has identified in the Overall Plan for Feral Animal Management Levy the service, facility or activity; the rateable land to which the special rates apply; the estimated cost of carrying out the overall plan and the estimated time for carrying out the overall plan.

Council has reviewed the charge for the Feral Animal Management Levy at the Budget Workshops and due to the changes in land valuations the rate in the dollar has decreased from 2016/2017 from \$0.00057 cents in the dollar to \$0.0004263 cents in the dollar. The change in the rate in the dollar is expected to raise the same levy take as 2016/2017.

### Link to Corporate Plan

Function	Key Program Area
<u>Inclusive &amp; Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

### Consultation (internal/external)

Councillors, Senior Leadership Group

### Legal Implications

Nil

### Policy Implications

Revenue Policy 2017/2018  
Revenue Statement 2017/2018  
Overall Plan – Feral Animal Management Levy 2017/18

## **Financial and Resource Implications**

Levy a special charge on properties in the benefited area and remit net proceeds less administration to the Thallon Town Rural Fire Brigade.

## **Attachments**

Nil

## **Recommendation/s**

That

1. Council levy a special charge on all r in Rating Categories 63, 71, 72, 73, 74, 75, 79, 80 and 81, in accordance with Section 94 of the Local Government Regulation 2012 and the provisions of Council's Revenue Policy 2017/2018, Revenue Statement 2017/2018 and Overall Plan – Feral Animal Management Levy, and
2. the Feral Animal Management Levy Charge for the 2017/2018 financial year be set at \$0.0004263 cents in the dollar on the land valuation.

Michelle Clarke

**Director Finance & Corporate Services**

## OFFICER REPORT

TO: Council

SUBJECT: **Urban Animal Management Levy**

DATE: 22.06.17

AGENDA REF: FCS20

AUTHOR: Karen Searle - Manager Financial Services

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### Executive Summary

In accordance with Section 94 of the Local Government Regulation 2012, Council will levy a special charge on all rateable assessments in Differential Rating Categories 1-3.

### Background

Council has identified in the Overall Plan for Urban Animal Management Levy, the service, facility or activity; the rateable land to which the special rates apply; the estimated cost of carrying out the overall plan and the estimated time for carrying out the overall plan.

Council has reviewed the charge for the Urban Animal Management Levy at the Budget Workshops and has determined the levy for 2017/2018 remain at \$21.00 per assessment.

### Link to Corporate Plan

Function	Key Program Area
<u>Inclusive &amp; Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

### Consultation (internal/external)

Councillors, Senior Leadership Group

### Legal Implications

Nil

### Policy Implications

Revenue Policy 2017/2018  
Revenue Statement 2017/2018  
Overall Plan – Urban Animal Management Levy 2017/18

### Financial and Resource Implications

Levy a special charge on properties in the benefited area to be applied toward the continued operation of Urban Animal Management services or activities in the Shire.

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## **Attachments**

Nil

## **Recommendation/s**

That

1. Council levy a special charge on all rateable assessments in the Differential Rating Categories 1-3, in accordance with Section 94 of the Local Government Regulation 2012, and the provisions of Council's Revenue Policy 2017/2018, Revenue Statement 2017/2018 and Overall Plan – Urban Animal Management Levy, and
2. the Urban Animal Management Levy Charge for the 2017/2018 financial year be set at \$21.00 per assessment.

Michelle Clarke

**Director Finance & Corporate Services**

## OFFICER REPORT

TO: Council

SUBJECT: **Environmental Levy**

DATE: 22.06.17

AGENDA REF: FCS21

AUTHOR: Karen Searle - Manager Financial Services

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### Executive Summary

In accordance with Section 94 of the Local Government Regulation 2012, Council will levy a special charge on all rateable assessments as per the maps in the Revenue Statement 2017/2018..

### Background

Council has identified in the Overall Plan for the Environmental Levy, the service, facility or activity; the rateable land to which the special rates apply; the estimated cost of carrying out the overall plan and the estimated time for carrying out the overall plan.

Council has reviewed the charge for the Environmental Levy at the Budget Workshops and has determined the levy for 2017/2018 remain at \$50.00 per assessment.

### Link to Corporate Plan

Function	Key Program Area
<u>Inclusive &amp; Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

### Consultation (internal/external)

Councillors, Senior Leadership Group

### Legal Implications

Nil

### Policy Implications

Revenue Policy 2017/2018  
Revenue Statement 2017/2018  
Overall Plan – Environmental Levy 2017/18

### Financial and Resource Implications

Levy a special charge on properties in the benefited area to be applied toward the continued operation of landfills in the Shire.

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## **Attachments**

Nil

## **Recommendation/s**

That:

1. Council levy a special charge on all rateable assessments as per the maps in the Revenue Statement 2017/2018, in accordance with Section 94 of the Local Government Regulation 2012 and the provisions of Council's Revenue Policy 2017/2018, Revenue Statement 2017/2018 and Overall Plan – Environmental Levy, and
2. the Environmental Levy Charge for the 2017/2018 financial year be set at \$50.00 per assessment.

Michelle Clarke

**Director Finance & Corporate Services**

## OFFICER REPORT

TO: Council

SUBJECT: Interest on Overdue Rates and Charges

DATE: 22.06.17

AGENDA REF: FCS22

AUTHOR: Karen Searle - Manager Financial Services

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### Executive Summary

In accordance with Section 133 of the Local Government Regulation 2012, interest is payable on overdue rates and charges at the percentage, or not more than 11% a year, decided by the local government; and from the day the rates or charges become overdue or a later day decided by the local government.

### Background

Council has determined that an overdue rate as those rates remaining unpaid at the end of each discount period. Interest is payable on rates and charges at a rate of 11% compounding on daily rests that remain outstanding for sixty (60) days after the date of issue of rates.

### Link to Corporate Plan

Function	Key Program Area
<u>Inclusive &amp; Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

### Consultation (internal/external)

Councillors, Senior Leadership Group

### Legal Implications

Nil

### Policy Implications

Revenue Policy 2017/2018  
Revenue Statement 2017/2018

### Financial and Resource Implications

Levy interest on all overdue rates and charges in accordance with Revenue Statement 2017/2018 and budget resolution.

## **Attachments**

Nil

## **Recommendation/s**

That in accordance with Section 133 of the Local Government Regulation 2012, a charge of 11 percent compounding interest calculated on daily is made on all rates and charges that remain outstanding for sixty (60) days after the date of issue.

Michelle Clarke

**Director Finance & Corporate Services**

## OFFICER REPORT

TO: Council

SUBJECT: **Discount for Prompt Payment**

DATE: 22.06.17

AGENDA REF: FCS23

AUTHOR: Karen Searle - Manager Financial Services

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### Executive Summary

In accordance with Section 130 of the Local Government Regulation 2012, a local government may decide to allow a discount for payment of rates or charges before the end of the discount period.

### Background

Council has determined that a discount period will apply for each rate period. The discount period will commence on the date of issue of the rate notice and extend for a period of no less than 30 days. Discount of 10% is allowed for prompt payments of: Differential General Rates; Water Utility Charges – incl Consumption and Excess Water, Waste Water Charges, Cleansing Charges and Thallon Rural Fire Levy.

### Link to Corporate Plan

Function	Key Program Area
<u>Inclusive &amp; Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

### Consultation (internal/external)

Councillors, Senior Leadership Group

### Legal Implications

Nil

### Policy Implications

Revenue Policy 2017/2018  
Revenue Statement 2017/2018

### Financial and Resource Implications

Allow discount on all rates and charges in accordance with Revenue Statement 2017/2018 and budget resolution.

## **Attachments**

Nil

## **Recommendation/s**

That in accordance with Section 130 of the Local Government Regulation 2012, a discount of 10% be allowed for all current Council rates and charges (excluding QESL, Environmental Levy, Feral Animal Management Levy and Urban Animal Management Levy) if paid within 30 days of the Rate Notice being issued, and that such discount be calculated as a percentage of the gross rates and charges levied and only be granted if all current and outstanding rates have been paid in full.

Michelle Clarke

**Director Finance & Corporate Services**

## OFFICER REPORT

**TO:** Council

**SUBJECT:** Pensioner Rate Concession

**DATE:** 22.06.17

**AGENDA REF:** FCS24

**AUTHOR:** Karen Searle - Manager Financial Services

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### Executive Summary

In accordance with Section 122 of the Local Government Regulation 2012, Council may grant a concession of rates or charges to a ratepayer who is a member of a stated class of ratepayers.

### Background

Council has determined to allow a concession for ratepayers that meet the eligibility criteria, ie. a person who is the holder of a pensioner concession card issued by the Department of the Commonwealth responsible for administering the Social Security Act 1991 or the Veterans' Affairs Entitlements Act 1986 and in accordance with the Revenue Statement 2017/2018.

In the 2016/2017 financial year Council allowed a remission of up to \$150.00 per annum. With the introduction of the new 2 bin waste service, which will cost eligible ratepayers an additional \$94.10 per annum, Council has increased the remission by \$20.00 to \$170.00 to assist pensioners for this additional cost where the pensioner receives a cleansing service.

### Link to Corporate Plan

Function	Key Program Area
<u>Inclusive &amp; Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

### Consultation (internal/external)

Councillors, Senior Leadership Group

### Legal Implications

Nil

### Policy Implications

Revenue Policy 2017/2018  
Revenue Statement 2017/2018



## **Financial and Resource Implications**

Allow a pensioner concession on rates and charges in accordance with Revenue Statement 2017/2018 and budget resolution.

## **Attachments**

Nil

## **Recommendation/s**

That in accordance with Section 132 of the Local Government Regulation 2012, a Concession of Rates for properties owned or occupied by Pensioners, equal to 100% of the General Rate up to a maximum of \$150.00 per annum, plus an additional \$20.00 per annum for cleansing, be granted to owners of qualifying premises. This concession is in addition to the 20% subsidy offered by the State Government (capped at \$200.00 per annum).

Michelle Clarke

**Director Finance & Corporate Services**

## OFFICER REPORT

**TO:** Council

**SUBJECT:** Code of Competitive Conduct

**DATE:** 22.06.17

**AGENDA REF:** FCS25

**AUTHOR:** Karen Searle - Manager Financial Services

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### Executive Summary

In accordance with Section 47 of the Local Government Act 2009, Council must decide each financial year, by resolution, whether or not to apply the code of competitive conduct to a business activity prescribed under a regulation.

### Background

A local government must apply the code of competitive conduct to the conduct of the following business activities of the local government: a building certifying activity; a roads activity, other than a roads activity for which business is conducted only through a sole supplier arrangement. Business activity fees are made where Council provides a service and the other party to the transaction can choose whether or not to avail itself of the service. Business activity fees are purely commercial in application. A local government may apply the code of competitive conduct to any other business activities such as water and waste water.

### Link to Corporate Plan

Function	Key Program Area
<u>Inclusive &amp; Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

### Consultation (internal/external)

Senior Leadership Group

### Legal Implications

Nil

### Policy Implications

Revenue Policy 2017/2018  
Revenue Statement 2017/2018

### Financial and Resource Implications

Nil

## **Attachments**

Nil

## **Recommendation/s**

That in accordance with Section 47 of the Local Government Act 2009, the Code of Competitive Conduct shall not apply the following identified business activities in the 2017/2018 financial year, as the council is of the opinion that there is no net financial or operational benefit to its' ratepayers and customers in doing so:

- Water Program;
- Waste Water Program;
- Other Roads.

Michelle Clarke

**Director Finance & Corporate Services**

## OFFICER REPORT

**TO:** Council

**SUBJECT:** Budget 2017/2018

**DATE:** 22.06.17

**AGENDA REF:** FCS26

**AUTHOR:** Karen Searle - Manager Financial Services

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### Executive Summary

In accordance with Section 170 of the Local Government Regulation 2012, Council must adopt its budget for the financial year after 31 May in the year before the financial year, but before 1 August in the financial year.

### Background

In accordance with section 169 of the Local Government Regulation, Council's budget for each financial year must be prepared on an accrual basis and include statements for the financial year for which it is prepared and the next 2 financial years. The statements that are to be included are: Financial Position, Cash Flow, Income and Expenditure and Changes in equity.

The budget must also include: a long term financial forecast, a revenue statement and a revenue policy. The income and expenditure statement must state: rates and utility charges, contributions, fees and charges, interest, grants and subsidies, depreciation, finance costs, net results, the estimated costs of significant business activities, activities of commercial business units and significant business activities.

The budget must also include the relevant measures of financial sustainability for the financial year and next 9 financial years, these include: asset sustainability ratio, net financial liabilities ratio and operating surplus ratio. The budget must include the total value of the change expressed as a percentage of rates and utility charges and must also be consistent with the corporate and operational plans.

### Link to Corporate Plan

Function	Key Program Area
<u>Inclusive &amp; Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

### Consultation (internal/external)

Councillors, Senior Leadership Group

### Legal Implications

Nil

## **Policy Implications**

Nil

## **Financial and Resource Implications**

Nil

## **Attachments**

Nil

## **Recommendation/s**

That in accordance with Section 170 of the Local Government Regulation 2012, the Budget for the year ended 30 June 2018 be adopted.

Michelle Clarke

**Director Finance & Corporate Services**

## OFFICER REPORT

**TO:** Council

**SUBJECT:** Indicative Budgets 2018/2019 and 2019/2020

**DATE:** 22.06.17

**AGENDA REF:** FCS27

**AUTHOR:** Karen Searle - Manager Financial Services

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### Executive Summary

In accordance with Section 169 of the Local Government Regulation 2012, Council's budget for each financial year must be prepared on an accrual basis and include statements for the financial year for which it is prepared and the next 2 financial years.

### Background

In accordance with section 169 of the Local Government Regulation, Council's budget for each financial year must be prepared on an accrual basis and include statements for the financial year for which it is prepared and the next 2 financial years. The statements that are to be included are: Financial Position, Cash Flow, Income and Expenditure and Changes in equity.

The budget must also include: a long term financial forecast, a revenue statement and a revenue policy. The income and expenditure statement must state: rates and utility charges, contributions, fees and charges, interest, grants and subsidies, depreciation, finance costs, net results, the estimated costs of significant business activities, activities of commercial business units and significant business activities.

The budget must also include the relevant measures of financial sustainability for the financial year and next 9 financial years, these include: asset sustainability ratio, net financial liabilities ratio and operating surplus ratio. The budget must include the total value of the change expressed as a percentage of rates and utility charges and must also be consistent with the corporate and operational plans.

### Link to Corporate Plan

Function	Key Program Area
<u>Inclusive &amp; Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

### Consultation (internal/external)

Councillors, Senior Leadership Group

### Legal Implications

Nil

## **Policy Implications**

Nil

## **Financial and Resource Implications**

Nil

## **Attachments**

Nil

## **Recommendation/s**

That in accordance with Section 169 of the Local Government Regulation 2012, the Indicative Budgets for the 2018/2019 and 2019/2020 financial years be adopted.

Michelle Clarke

**Director Finance & Corporate Services**

## OFFICER REPORT

**TO:** Council

**SUBJECT:** Long Term Financial Forecast

**DATE:** 22.06.17

**AGENDA REF:** FCS28

**AUTHOR:** Karen Searle - Manager Financial Services

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### Executive Summary

In accordance with Section 169 of the Local Government Regulation 2012, Council's budget must include a long term financial forecast.

### Background

In accordance with section 169 of the Local Government Regulation, Council's budget for each financial year must be prepared on an accrual basis and include statements for the financial year for which it is prepared and the next 2 financial years. The statements that are to be included are: Financial Position, Cash Flow, Income and Expenditure and Changes in equity.

The budget must also include: a long term financial forecast, a revenue statement and a revenue policy. The income and expenditure statement must state: rates and utility charges, contributions, fees and charges, interest, grants and subsidies, depreciation, finance costs, net results, the estimated costs of significant business activities, activities of commercial business units and significant business activities.

The budget must also include the relevant measures of financial sustainability for the financial year and next 9 financial years, these include: asset sustainability ratio, net financial liabilities ratio and operating surplus ratio. The budget must include the total value of the change expressed as a percentage of rates and utility charges and must also be consistent with the corporate and operational plans.

### Link to Corporate Plan

Function	Key Program Area
<u>Inclusive &amp; Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

### Consultation (internal/external)

Councillors, Senior Leadership Group

### Legal Implications

Nil



## **Policy Implications**

Nil

## **Financial and Resource Implications**

Nil

## **Attachments**

Nil

## **Recommendation/s**

That in accordance with Section 169 of the Local Government Regulation 2012, the Long Term Financial Forecast be adopted.

Michelle Clarke

**Director Finance & Corporate Services**

## OFFICER REPORT

**TO:** Council

**SUBJECT:** Financial Sustainability Ratios

**DATE:** 22.06.17

**AGENDA REF:** FCS29

**AUTHOR:** Karen Searle - Manager Financial Services

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### Executive Summary

In accordance with Section 169 of the Local Government Regulation 2012, Council's budget must include the relevant measures of financial sustainability for the financial year and the next 9 financial years.

### Background

In accordance with section 169 of the Local Government Regulation, Council's budget for each financial year must be prepared on an accrual basis and include statements for the financial year for which it is prepared and the next 2 financial years. The statements that are to be included are:

- Financial Position
- Cash Flow
- Income and Expenditure and
- Changes in equity.

The budget must also include: a long term financial forecast, a revenue statement and a revenue policy.

The income and expenditure statement must state: rates and utility charges, contributions, fees and charges, interest, grants and subsidies, depreciation, finance costs, net results, the estimated costs of significant business activities, activities of commercial business units and significant business activities.

The budget must also include the relevant measures of financial sustainability for the financial year and next 9 financial years, these include: asset sustainability ratio, net financial liabilities ratio and operating surplus ratio. The budget must include the total value of the change expressed as a percentage of rates and utility charges and must also be consistent with the corporate and operational plans.

### Link to Corporate Plan

Function	Key Program Area
<u>Inclusive &amp; Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

### Consultation (internal/external)

Councillors, Senior Leadership Group

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## **Legal Implications**

Nil

## **Policy Implications**

Nil

## **Financial and Resource Implications**

Nil

## **Attachments**

Nil

## **Recommendation/s**

That in accordance with Section 169 of the Local Government Regulation 2012, the financial sustainability ratios for 2017/2018 and the following nine financial years be adopted.

Michelle Clarke

**Director Finance & Corporate Services**

**CONFIDENTIAL ITEMS**

# INFORMATION REPORTS