



MINUTES

of the

General Meeting of the Council

held in the

Council Chambers, 118 Victoria Street, St George

on

Thursday 20th July 2017

Commencing at 9:00am

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OPENING

The Mayor declared the Meeting open at 8:04am.

COUNCIL PRAYER

The Mayor and led the Council in the Opening Prayer.

ATTENDANCE

Cr RW Marsh (Mayor), Crs FM Gaske (Deputy Mayor), RG Fuhrmeister, SC O'Toole, RI Paul, SS Scriven and ID Todd.

Mr Matthew Magin (Chief Executive Officer), Mrs Michelle Clarke (Director Financial & Corporate Services), Mr Jamie Gorry (Director Community & Environmental Sustainability) and Mr Ross Drabble (Director Infrastructure Services).

LEAVE OF ABSENCE

Nil

CONFIRMATION OF MINUTES – 14 JUNE

Cr O'Toole moved and Cr Scriven seconded:

That the Minutes of the Special Meeting held on 14 June, 2017, be confirmed.

CARRIED

CONFIRMATION OF MINUTES - 15 JUNE

Cr Gaske moved and Cr Fuhrmeister seconded:

That the Minutes of the General Meeting held on 15 June, 2017, be confirmed.

CARRIED

CONFIRMATION OF MINUTES - 29 JUNE

Cr O'Toole moved and Cr Paul seconded:

That Minutes of the Special Meeting held on 29 June, 2017, be confirmed

CARRIED

BUSINESS ARISING FROM MINUTES

Nil.

PUBLIC PARTICIPATION

Nil.

DEPUTATIONS

Nil.

COUNCILLOR REPORTS

Councillors provided an overview of their reports.

Cr Gaske moved and Cr Scriven seconded:

That Council receive and note the councillor reports.

CARRIED

DECLARATIONS OF INTEREST

Cr Gaske advised that she would be declaring a material personal interest during FCS2, Local Supplier Arrangements, as her husband works at Elders Limited.

Cr Fuhrmeister also advised that she would declare a Conflict of Interest during CES9, Community Donation Request – St George Heritage Centre, due to her role as committee chair.

MEETING BUSINESS BY CORPORATE FUNCTION

(CEO) CHIEF EXECUTIVE OFFICER

CE01 2018 SHOW HOLIDAY FOR THE SHIRE OF BALONNE

Request for Show Holiday for the Shire of Balonne for 2018

Cr O'Toole moved and Cr Todd seconded:

That Council apply for Monday 13th August, 2018, as the official Show Holiday for the Balonne Shire.

CARRIED

Mr Ross Drabble (Director of Infrastructure Services) entered the meeting at 8:35am and Mr Jamie Gorry (Director of Community and Environmental Sustainability) at 8:40am.

CE02 WORKS FOR QUEENSLAND GRANTS PROGRAMME

The Deputy Premier has announced that \$200 million over 2 years for the 2017-19 W4Q Programme has been made available as part of this year's state government budget.

Cr Fuhrmeister moved and Cr Scriven seconded:

That the following projects be submitted for the 2017-2019 W4Q Programme.

St George Depot Refurbishment	\$200,000
St George Thermal Spring Hot Baths	\$750,000
Rowden Park Grandstand Refurbishment	\$150,000
CCTV Upgrades	\$60,000
Bollon Project	\$40,000

CARRIED

Mr Ross Drabble (Director of Infrastructure Services) and Mr Jamie Gorry (Director of Community and Environmental Sustainability) left from the meeting at 9:22am.

(FCS) FINANCE AND CORPORATE SERVICES

FCS1 LGAQ CONFERENCE 2017 - CALL FOR MOTIONS

Local Government Association Queensland 2017 Annual Conference – Call for motions

Cr O'Toole moved and Cr Fuhrmeister seconded:

That council provide instructions to the Chief Executive Officer of any motions proposed for the

LGAQ 2017 Annual Conference for investigation and preparation of background information. Motions will be submitted to council's August 2017 meeting for adoption.

CARRIED

Cr Gaske declared a material personal interest in accordance with Section 172 of the *Local Government Act 2009*, in the following item on the agenda as her husband is employed by Elders Limited, and refrained from voting on the matter. She left from the meeting at 9:26am.

FCS2 **LOCAL SUPPLIER ARRANGEMENTS**

Local Supplier Arrangements

Cr Todd moved and Cr O'Toole seconded:

That the following businesses be adopted for inclusion on council's interim Local Supplier Arrangement and that additional suppliers be given the opportunity for inclusion at any time.

- Golders
- PFD Food Supplies Pty Ltd
- St George Agricultural & Engineering
- Balonne Electrical Pty Ltd
- Elders Limited
- JCM's Auto and Fuel
- Maranoa Tyre Service Pty Ltd
- Myla Motors
- St George Engineering
- Wesfarmers Landmark
- St George Hardware
- Lowes Petroleum

CARRIED

Cr Gaske re-entered the meeting at 9:30am.

FCS3 **PURCHASING POLICY**

Purchasing Policy

Cr Gaske moved and Cr Scriven seconded:

That the draft Purchasing Policy, as tabled, be adopted by council.

CARRIED

FCS4 **ENTERPRISE RISK MANAGEMENT FRAMEWORK**

The Balonne Shire Council Enterprise Risk Management Framework is attached for council's adoption.

Cr Fuhrmeister moved and Cr Todd seconded:

That the Balonne Shire Council Enterprise Risk Management Framework and Guidelines be adopted.

CARRIED

FCS5

FINANCIAL MANAGEMENT REPORT FOR THE PERIOD ENDED 30 JUNE 2017

Financial Management Report for the period ending 30 June 2017.

Cr Todd moved and Cr O'Toole seconded:

That the monthly Financial Management Report for the period ending 30 June 2017, as tabled, be received and noted.

CARRIED

FCS6

CORPORATE CREDIT CARD POLICY

Corporate Credit Card Policy

Cr Fuhrmeister moved and Cr Todd seconded:

That the Corporate Credit Card Policy be adopted.

CARRIED

The meeting adjourned for morning tea at 9:50am and reconvened at 10:08am. Mr Ross Drabble (Director of Infrastructure Services) entered the meeting at 10:08am.

(IFS) INFRASTRUCTURE SERVICES

IFS1

GRID APPLICATION - CORNER OF LINK ROAD AND JAKELWAR-GOODOOGA ROAD - "WYAGDON" DIRRANBANDI - RAYMOND BENNETT

Balonne Shire Council has received an application to install a stock grid on Link Road, Dirranbandi, and it is recommended that Council accepts the application.

Being a structure across a road, the grid is required to be constructed to an acceptable standard. Grids come under the regulatory control of the Council if located on Council roads. Applications for the installation of grids in new locations in the Shire require Council's approval and are considered by Council, each on its own merit.

Raymond and Daphne Bennett, of 'Wyagdon', Dirranbandi, have applied to install a four metre wide steel and cement stock grid (refer to attachment A) at the commencement of Link Road, at the intersection with Jakelwar-Goodooga Road. This work will be carried out in conjunction with a proposed exclusion fence on the western side of 'Wyagdon' on Jakelwar Goodooga Road.

The installation of this grid and exclusion fence will allow Mr Bennett to remove two grids owned by Mr Bennett on Jakelwar-Goodooga Road at chainage 126.16km and 128.8km.

Cr Todd moved and Cr Scriven seconded:

That:

1. That Council accepts this application for the installation of a stock grid on Link Road at chainage 0.01km, subject to the following conditions:
 - a. The grid width to be a minimum of 4 metres;
 - b. 2 x 3.6m wide swinging machinery gates to be located alongside the grid;
 - c. The grid shall be installed and maintained as per Council Local Law No 3;
 - d. The landowner shall maintain the grid in good condition and to the relevant standards;
 - e. All future works on the grid shall be carried out and the roadway reinstated subject to the requirements of Council;

- f. The landowner shall comply with the requirements of the Manual of Uniform Traffic Control Devices – Part 3 *Works on Roads* during any works on the grid;
- g. The landowner shall take out Public Liability Insurance (minimum cover \$10,000,000) indemnifying persons who may suffer person injury or loss or damage as a result of the existence of or work on the grid;
- h. The installation, maintenance and all future work on the grid shall be at the expense of the landowner; and
- i. Details of the proposed grid specifications to be supplied to the Director of Infrastructure Services for assessment and approval.

CARRIED

IFS2

REALLOCATION OF SURPLUS WORKS FOR QUEENSLAND FUNDING (ROUND 1)

The Department of Infrastructure, Local Government and Planning Works for Queensland (W4Q) funding program allocated Balonne Shire Council \$1.2 million under round 1 of the program in 2016-2017. Following the completion of two of the 10 projects, there is a \$67,531 surplus in funds. Council has the opportunity to submit a Variation Request to reallocate surplus funds to projects.

Cr Gaske moved and Cr O'Toole seconded:

That Balonne Shire Council submit a 2016-2017 W4Q Variation to reallocate \$67,531 in surplus funds from the Dirranbandi Civic Centre Supper Room Air-Conditioning and Hebel Hall Air-Conditioning to two new projects:

- 1. Repainting Bollon Civic Centre Exterior: \$53,531;
- 2. New Bollon Civic Centre Shade Structure: \$14,000.

CARRIED

CHANGE ORDER OF PROCEEDINGS

Cr O'Toole moved and Cr Scriven seconded:

That Council change the order of proceedings to allow council to discuss CIFS1, Tender BSC 16/17 – T41 – Disposal of Surplus Vehicles Lot 3; CIFS2, Tender BSC 16/17 – T44 – Disposal of Surplus Vehicle Lot 4 and CIFS3, BSC 16/17 – T27 – Dirranbandi Sports Changerooms, Utility and Canteen Facility and CCFS1, Community Rates Support Program 2017/18; the time being 10:14am.

MEETING CLOSURE

Cr Gaske moved and Cr Paul seconded that:

Council go into its Meeting as a Closed Meeting for the purpose of discussing confidential items in accordance with Section 275(e) Local Government Regulations 2012, CIFS1, Tender BSC 16/17 – T41 – Disposal of Surplus Vehicles Lot 3; CIFS2, Tender BSC 16/17 – T44 – Disposal of Surplus Vehicle Lot 4 and CIFS3, BSC 16/17 – T27 – Dirranbandi Sports Changerooms, Utility and Canteen Facility and Section 275(d) Local Government Regulations 2012, the time being 10:15am.

Mr Jamie Gorry (Director of Community and Environmental Sustainability) and Ms Fiona McLeod (Planning and Development Officer) entered the meeting at 10:15am.

MEETING REOPENING

Cr Gaske moved and Cr O'Toole seconded:

That Council go into its Meeting as an open meeting, the time being 10:28am.

CONFIDENTIAL ITEMS (CIFS) INFRASTRUCTURE SERVICES

CIFS1 **TENDER BSC 16/17 - T41 - DISPOSAL OF SURPLUS VEHICLES LOT 3**

Recommendation/s

The report be withdrawn for retender.

CIFS2 **TENDER BSC 16/17 - T44 - DISPOSAL OF SURPLUS VEHICLE LOT 4**

Recommendation/s

The report be withdrawn for retender.

CIFS3 **BSC 16/17 - T27 - DIRRANBANDI SPORTS CHANGEROOMS, UTILITY AND CANTEEN FACILITY**

The purpose of the report is to present the findings and recommendations from a procurement to appoint a contractor to design and construct the Dirranbandi Sports Change Rooms, Utility & Canteen Facilities. The Dirranbandi Sports Facility is wholly funded by the State Government under a Works for Queensland grant.

The report recommends:

1. Council accepts the tender submissions for BSC16/17 – T27 Design and Construction of Dirranbandi Sports Change Rooms, Utility & Canteen Facilities; and
2. Council approves the Chief Executive Officer entering into a contract with Wildman Building for the Design and Construction of Dirranbandi Sports Change Rooms, Utility & Canteen Facilities.

Cr O'Toole moved and Cr Todd seconded:

That:

- 1 Council accept the tender submissions for BSC16/17 – T27 Design and Construction of Dirranbandi Sports Change Rooms, Utility & Canteen Facilities; and
- 2 Council approve the Chief Executive Officer entering into a contract with Wildman Building for the Design and Construction of Dirranbandi Sports Change Rooms, Utility & Canteen Facilities.

CARRIED

(CFCS) FINANCE AND CORPORATE SERVICES

CCFS1 **COMMUNITY RATES SUPPORT PROGRAM 2017/2018**

Community Rates Support Program 2017/2018

Cr Gaske moved and Cr O'Toole seconded:

In accordance with Section 122 of the *Local Government Regulation 2012*, Council grant the rate rebate as per the guidelines of the Community Rates Support Program.

CARRIED

FCS7

VALUER GENERAL RESPONSE - LAND VALUATION METHODOLOGY

Council has received a response to its letter expressing concern over the recent land valuations for Balonne Shire.

Cr Fuhrmeister moved and Cr Gaske seconded:

1. That council note the letter from Hon Anthony Lynham MP responding to its concern over the recent land valuations for the Balonne Shire.

CARRIED

Mr Ross Drabble (Director of Infrastructure Services) left the meeting at 10:34am.

(CES) COMMUNITY & ENVIRONMENTAL SERVICES

CES1

OW 11 APPLICATION FOR OPERATIONAL WORKS - BOLLON TOWN LEVEE MODIFICATION

Balonne Shire Council, as both applicant and assessment manager, has lodged OW 11 Application for Operational Works - Bollon Town Levee Modification.

Cr Fuhrmeister moved and Cr Gaske seconded:

That;

1. Council receives this report.
2. Council approves the development application OW 11 for a development permit for operational work to modify/extend the existing Bollon town levee subject to the permit conditions listed below:

DEVELOPMENT PERMIT CONDITIONS

Approved Plans and Supporting Documentation

1. The development must be carried out generally in accordance with the Balonne Shire Council stamped/approved plan(s) and supporting documentation referenced in the table below which forms part of this approval, unless otherwise specified by any condition of this approval.

Plan/Document number	Plan/Document name	Date
001	Bollon Blockwall & Levee Extension Plan & Longitudinal Section	
003	Bollon Block Wall Design	

2. Prepare an operations and maintenance manual or plan in accordance with section 6.7.1 of the Queensland Department of Natural Resources and Mines' publication *Guidelines for the construction or modification of category 2 and 3 levees* (2014).

3. Prepare an emergency management plan or action procedures in accordance with section 6.8 of the Queensland Department of Natural Resources and Mines' publication *Guidelines for the construction or modification of category 2 and 3 levees* (2014).
4. At the conclusion of construction works ensure all bare earth is seeded or planted with groundcover to minimise dust and erosion.

Further Advice:

Please note that the DTMR (through DILGP) as a concurrence agency have provided conditions for the development within the concurrence agency response dated 12 April 2016. The applicant is required to ensure compliance with these conditions prior to the commencement of the use. However DTMR are responsible for overseeing the compliance with these conditions. A copy of the concurrence agency response is provided as **Attachment 2**.

Under the requirements of the Sustainable Planning Act 2009 (SPA), Balonne Shire Council are required to include the concurrence agency response received from DILGP received as part of the DA process which includes the abovementioned advice.

The requirement to enforce compliance with the aforementioned outstanding conditions falls to the Department of Transport and Main Roads and Council have no further responsibility in this matter however it is important that this matter be noted.

CARRIED

CES2

**CONVERSION TO FREEHOLD OF GRAZING HOMESTEAD PERPETUAL LEASE (GHPL)
39/3536 BEING LOT 7 ON BLM824 & LOT 9 ON BLM825**

The purpose of this report is for Council to consider the conversion to freehold of Perpetual Lease – GHPL 39/3536 located over both Lot 7 on BLM824 and Lot 9 on BLM825.

Cr Gaske moved and Cr Scriven seconded:

That:

1. Council does not object to Department of Natural Resources and Mines converting the Perpetual Lease – GHPL 39/3536 located over both Lot 7 on BLM824 and Lot 9 on BLM825 to freehold tenure subject to the appropriate application process as considered under the *Land Act 1994*.

CARRIED

CES3

**MCU 157 APPLICATION FOR MATERIAL CHANGE OF USE - EXTENSION TO EXISTING
AGRICULTURAL USE (VINEYARD PACKING SHED) - "ROMEOS VINEYARD" 12080
CARNARVON HIGHWAY, ST GEORGE DESCRIBED AS LOT 58 BEL5320**

Council has received a development application from the owner for a Material Change of Use for extension to an existing Agricultural Use (Vineyard Packing Shed) located at 12080 Carnarvon Highway, St George described as Lot 58 on BEL5320.

Cr O'Toole moved and Cr Scriven seconded:

That:

1. Council receives this report.
2. Council approves the development application MCU 157 Application for Material Change Of Use - Extension to existing Agricultural Use (Vineyard Packing Shed) - "Romeos Vineyard"

12080 Carnarvon Highway, St George described as Lot 58 BEL5320 subject to the permit conditions listed below;

DEVELOPMENT PERMIT CONDITIONS

Approved Plans and Supporting Documentation

1. The development must be carried out generally in accordance with the Balonne Shire Council stamped/approved plan(s) and supporting documentation referenced in the table below which forms part of this approval, unless otherwise specified by any condition of this approval.

Plan/Document number	Plan/Document name	Date
S/05/089 - 5A	Full Site Plan	17/05/2017
S/05/089 - 5	Extension and Modifications to Existing Shed	24/04/2017
S/05/089 - 14	Floor Plan	24/04/2017
S/05/089 - 13	Elevation	24/04/2017

Approved Development

2. The approved development is for a Material Change of Use MCU 157 Application for Material Change Of Use - Extension to existing Agricultural Use (Vineyard Packing Shed) - "Romeos Vineyard" 12080 Carnarvon Highway, St George described as Lot 58 BEL5320 as shown on the approved plans.
3. All conditions of the approval shall be complied with before the change occurs (prior to the commencement of the use) and while the use continues, unless otherwise noted within the conditions.
4. All costs associated with compliance with these conditions shall be the responsibility of the developer unless otherwise noted.

Hours of Operation

5. Unless otherwise approved by Council, the activities associated with the agriculture (packing shed) use must only be conducted between the hours of 6.30am to 7pm, Monday to Sunday inclusive.
6. Construction hours for the development are restricted to 6.30am to 6.30pm Monday to Saturday inclusive. Construction activities are not permitted on Sunday's and Public Holidays.

Avoiding Nuisance

7. No nuisance is to be caused to adjoining properties and occupiers by the way of noise, smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time, including non-working hours.
8. Any lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties.
9. The site shall be maintained in a clean and orderly state, at all times to Council's satisfaction.
10. Noise emissions from the development shall not cause environmental harm of nuisance to adjoining properties or "Sensitive Land Uses" in accordance with the *Environmental Protection (Noise) Policy 2008*.
11. Air emissions from the development shall not cause environmental harm of nuisance to adjoining properties or "Sensitive Land Uses" in accordance with the *Environmental Protection (Air) Policy 2008*.

Waste Management

12. All waste generated from construction of the premises must be effectively controlled onsite before disposal. All waste must be disposed of in accordance with the *Environmental Protection (Waste Management) Regulation 2000*.
13. All waste generated on-site must be managed in accordance with the waste management hierarchy as detailed in the *Waste Reduction & Recycling Act 2011*.

Environmental - Stormwater – Drainage

14. Stormwater shall be collected and discharged in accordance with *Schedule 6: "Standards for Stormwater Drainage" of the Balonne Shire Planning Scheme*.
15. Any increases in volume, concentration or velocity of stormwater from the property being developed must be channelled to lawful points of discharge or to other storage or dispersal arrangements which must all be agreed in writing by the Council.
16. There must be no increase in any silt loads or contaminants in any overland flow from the property during the development process and after development has been completed.
17. During construction and operation, soil erosion and sediment shall be managed in accordance with *Schedule 7: "Standards for Construction Activity" of the Balonne Shire Planning Scheme*.
18. The premises must have a minimum 45,000 litre rainwater tank connected to the premises.

Onsite Parking & Manoeuvring

19. Provide at least 20 on-site car parking spaces for employees, public and services

vehicles.

20. Vehicle access, manoeuvring and parking shall be maintained in accordance with *Schedule 2: "Standards for Roads, Car Parking, Access and Manoeuvring Areas" of the Balonne Shire Planning Scheme.*
21. The developer shall be responsible for construction and maintenance of vehicle crossovers from the road carriageway to the property boundary and for obtaining any approvals that may be required, and for complying with the applicable designs and standards.
22. Ensure access to car parking spaces, vehicle loading and manoeuvring areas and driveways remain unobstructed and available for their intended purpose during hours of operation.
23. Ensure loading and unloading operations are conducted wholly within the site and vehicles enter and exit the site in a forward direction.

NOTES:

- *This permit does not constitute any authority to carry out any building work, operational work or a different use to what is currently established and permitted under this approval unless all relevant permits are obtained.*
- *This development approval does not authorise any activity that may harm Aboriginal cultural heritage. Under the Aboriginal Cultural Heritage Act 2003 you have a duty of care in relation to such heritage. Section 23(1) provides that 'A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage. It may therefore be prudent for you to carry out searches, consultation, or a cultural heritage assessment to ascertain in the presence or otherwise of Aboriginal cultural heritage. Further information on cultural heritage responsibilities of developers can be obtained from the Department of Aboriginal and Torres Strait Islander Partnerships.*

Further Advice:

Please note that the DTMR (through DILGP) as a concurrence agency have provided a response citing no requirements to the development dated 15 June 2017. A copy of the concurrence agency response is provided as **Attachment 2**.

Under the requirements of the Sustainable Planning Act 2009 (SPA), Balonne Shire Council are required to include the concurrence agency response received from DILGP received as part of the DA process which includes the abovementioned advice.

CARRIED

Ms Fiona McLeod (Planning and Development Officer) left the meeting at 10:47am. Mrs Mareea Lochel (Community and Business Development Officer) entered the meeting at 10:48am.

CES4

SPONSORSHIP REQUEST - BOLLON CHARITY RODEO ASSOCIATION

Council has received an invitation to sponsor the annual Bollon Champagne Draft hosted by Bollon Charity Rodeo Association.

Cr Fuhrmeister moved and Cr Todd seconded:

That Council provide Silver sponsorship for the Bollon Champagne Draft to the value of \$250.00

CARRIED

CES5 **SPONSORSHIP REQUEST - HEBEL RODEO**

Council has received a request for sponsorship from the Hebel Rodeo Association.

Cr Gaske moved and Cr O'Toole seconded:

That Council resolve to approve sponsorship to the value of \$300 for the Hebel Rodeo Association Incorporated Campdraft event in October 2017.

CARRIED

CES6 **SPONSORSHIP REQUEST - ST GEORGE COTTON GROWERS ASSOCIATION**

Council has received an invitation from St George Cotton Growers Association Inc. to be one of the sponsors at its annual Cotton Grower Awards.

Cr Paul moved and Cr Gaske seconded:

That Council provide sponsorship to St George Cotton Growers Association for a bronze sponsorship to the value of \$300.00

CARRIED

CES7 **SPONSORSHIP REQUEST - WEENGALLON PINK LADIES DAY**

Council has received a request for sponsorship from the Weengallon Pink Ladies Day Incorporated.

Cr Todd moved and Cr Paul seconded:

That Council resolve to approve sponsorship to \$2,000 for the 2017 Weengallon Pink Ladies Day.

CARRIED

CES8 **COMMUNITY SPONSORSHIP REQUEST - THALLON PROGRESS ASSOCIATION**

Council has received a request from the Thallon Progress Association (TPA) for financial assistance for the launch of the Thallon Silo Murals.

Cr Fuhrmeister moved and Cr O'Toole seconded:

That Council resolve to provide Thallon Progress Association 50% of the cost of catering and entertainment for the Silos Mural Launch scheduled for Thursday 20 July. A total amount of \$1,075.00.

CARRIED

CES9 **COMMUNITY DONATION REQUEST - ST GEORGE HERITAGE CENTRE**

Council has received a request from the St George Heritage Centre for financial assistance for the payment of annual Council fees and charges and the guidance on the location of a customer parking area.

The report was withdrawn as new information had been received from the Department of Natural Resources and Mines.

CES10

COMMUNITY DONATION REQUEST - SOLO BUSH RIVER CHARITY WALK

Council has received a donation request from the Dirranbandi Hospital Auxiliary for the Solo Bush River Charity Walk.

Cr Fuhrmeister moved and Cr Todd seconded:

1. That Council resolves to approve the donation request of \$500 for the Solo Bush River Charity Walk.
2. Council assist with the promotion of the event on Council's social media and displaying notices at the Visitor Information Centre, Council Chambers and Libraries.

CARRIED

CES11

COMMUNITY CATCH UP DAYS

This report provides an overview and processes of how Council will engage with the community via Community Catch up days.

Cr O'Toole moved and Cr Paul seconded:

That:

1. That Council resolve to accept Officer's report
2. That the Community Catch Up Days during the 2017/18 financial year will be at the following locations and tentative dates:
 - Bollon Thursday 7 September 2017
 - Dirranbandi/Hebel Thursday 7 December 2017
 - Thallon/Mungindi Thursday 1 March 2018
 - St George Thursday 7 June 2018

CARRIED

CHANGE ORDER OF PROCEEDINGS

Cr O'Toole moved and Cr Fuhrmeister seconded:

That Council change the order of proceedings, the time being 11:15am.

CES13

RADF - COUNCIL INITIATIVE PROJECT - PLACE-MAKING - PUBLIC ART IN BALONNE

The Regional Arts Development Fund (RADF) is a state and local government partnership that supports local artist and arts and cultural activities in Queensland Communities. Balonne Shire Council's RADF program has three components: Community grants program; Council initiative program - Place Making (Public Art in Balonne) and Contract Liaison Officer. This report outlines stage 1 of the Council initiative program – Place marking.

Cr Fuhrmeister moved and Cr O'Toole seconded:

That Council resolves to approve the RADF Council initiative - Place Making (Public Art in Balonne) - Stage 1 Scoping and Identifying designs application of \$1,680.

CARRIED

CES15 **BALONNE SHIRE CORPORATE/COMMUNITY PLAN**

Balonne Shire Council's Corporate Plan is due for renewal in 2018. As per the Local Government Act, it is a legislative requirement that Local Governments have a 5 year corporate plan that incorporates community engagement.

Cr Fuhrmeister moved and Cr Paul seconded:

That Council notes the Officer's report.

CARRIED

CES12 **YELLOWBELLY COUNTRY MUSIC & POETS FESTIVAL 2017**

From the Tourism Development Officer reporting on the annual Yellowbelly Country Music Festival (YCMF) for 2017.

Cr Fuhrmeister moved and Cr Todd seconded:

That:

1. Council receives this report;
2. For the 2018 Yellowbelly Country Music and Poets Festival event that Council adopts an increase in the fees for the 2018 event of \$18.00 per powered site per night and \$12.00 per unpowered site per night;
3. That Council undertakes the cleaning of the amenities prior to the event with a Contract cleaner being used throughout the week event to clean the showers and toilet facilities;
4. That Council undertakes the waste collection for the event in 2018.

CARRIED

CES14 **BALONNE SHIRE VISITOR INFORMATION CENTRE - VOLUNTEER POLICY**

From the Tourism Development Officer presenting the Balonne Shire Visitor Information Centre's Volunteer Policy for consideration and endorsement.

Cr Todd moved and Cr Gaske seconded:

That Council adopts the Balonne Shire Visitor Information Centre Volunteer Policy, to take affect from 20 July 2017 and to be updated as required.

CARRIED

Mr Jamie Gorry (Director of Community and Environmental Sustainability) left the meeting at 11:38am.

INFORMATION REPORTS

(IFCS) FINANCE AND CORPORATE SERVICES

ICFS1 **MONTHLY REPORT**

Monthly Information Report June 2017 – Finance and Corporate Services

ICFS2 **FINANCE MONTHLY REPORT**

Finance Information Report for the period ended 30 June 2017

(IIFS) INFRASTRUCTURE SERVICES

IIFS1 MONTHLY REPORT FOR THE JULY 2017 COUNCIL MEETING

From the Director of Infrastructure Services - reporting for the month of June.

(ICES) COMMUNITY & ENVIRONMENTAL SERVICES

ICES1 THALLON PROGRESS ASSOCIATION - MAY MINUTES

Thallon Progress Association has submitted the minutes for the meeting held on the 2 May 2017 for Council's information.

ICES2 SOUTHERN QUEENSLAND COUNTRY TOURISM BOARD MEETING REPORTS

Southern Queensland Country Tourism (SQCT) Board has submitted minutes from the meetings held 17 April and 17 June 2017 for Council's information.

ICES3 MONTHLY REPORT

The Community & Environmental Sustainability Report for the month of June 2017 is presented for Council's consideration.

ICES4 MONTHLY REPORT

Manager of Rural Services report for June 2017 is presented to Council for information.

FORMAL APPOINTMENT OF CHIEF EXECUTIVE OFFICER

Cr Paul moved and Cr Gaske seconded:

That Council is pleased to congratulate Matthew Magin on the completion of an exemplary probationary period and hereby formally appoint him to lead the Balonne Shire Council team.

CARRIED

There being no further business, the Meeting closed, the time being 11:49am.

Confirmed at a General Meeting of the Council held on 17 August 2017.

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MAYOR