



Meeting Notice and Agenda

for the

General Meeting of the Council

to be held in the

Council Chambers, 118 Victoria Street, St George

on

Thursday 22nd March 2018

Commencing at 9:00am

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ORDER OF PROCEEDINGS

1. **Opening**
2. **Council Prayer**
3. **Attendance**

Expected attendance of this meeting is as follows:

Councillors		Staff/Consultants	
Cr RW Marsh (Mayor)	-Full Meeting	Mr Matthew Magin (Chief Executive Officer)	-Whole Meeting
Cr RG Fuhrmeister	-Full Meeting	Mrs Michelle Clarke (Director Finance & Corporate Services)	-Whole Meeting
Cr FM Gaske	-Full Meeting	Mr Ross Drabble (Director Infrastructure Services)	-As required for IFS
Cr SC O'Toole	-Full Meeting	Mr Jamie Gorry (Director Community & Environmental Services)	-As required for CES
Cr RI Paul	-Full Meeting		
Cr SS Scriven	-Full Meeting		
Cr ID Todd	-Full Meeting		

4. **Leave of Absence**
5. (COM) Confirmation of Minutes of the **General Meeting held on 15 February, 2018.****Confirmation of Minutes**
6. **Declaration of Conflicts of Interest**
7. **Deputations** Nil
8. **Councillor Reports**
9. **Meeting Business by Corporate Function**

Chief Executive Officer

Finance & Corporate Services

Infrastructure Services

Community & Environmental Services

10. **Confidential Items**

Chief Executive Officer

Finance & Corporate Services

Infrastructure Services

Community & Environmental Services

11. **General Business**

12. **Information Reports**

Chief Executive Officer

Finance & Corporate Services

Infrastructure Services

Community & Environmental Services

OFFICER REPORT

TO: Council

SUBJECT: Review of River Height Alerts for St George

DATE: 05.03.18

AGENDA REF: CEO1

AUTHOR: Julie Davies - Communications Officer

Executive Summary

The Balonne Shire Local Disaster Management Group has endorsed changing the Bureau of Meteorology's Balonne River Height Alerts for St George from 4m (minor), 5m (moderate) and 6m (major) to 6m (minor), 8m (moderate) and 10m (major).

Background

A community survey was conducted last year to ascertain the appropriateness of the Bureau of Meteorology's River Height Warnings. Currently the warnings are issued when the Balonne River at St George at 4m for minor flood, 5m for moderate and 6m for major. The survey suggested changing the heights to 6m for minor flood, 8m for moderate and 10 for major. The majority of respondents (the survey received 36 in total) living in St George agreed that these new heights were more reflective of what was happening in the town area.

The survey found most residents received their flood information from official websites (Bureau of Meteorology, Queensland Fire and Emergency Service and State Emergency Service) and radio (ABC and commercial stations). All of these information sources rely on the Bureau of Meteorology to supply them with the flood alerts.

Downstream residents have asked that we leave the heights the same as the current levels as they tend to get flood waters at a lower height than St George. With regard to residents living downstream from St George, SunWater has advised they would contact their customers with alerts as the river rises. Council would also advise these residents of any potential flooding via the website and social media to ensure they are kept informed.

A meeting of the Balonne Shire Local Disaster Management Group (LDMG) in September 2017 endorsed the change to the flood height alerts as being more appropriate to residents in St George. It was suggested the current heights lead to St George residents being complacent as they look at the river height and question why there is a warning when there is no sign of the river overflowing its banks. The LDMG agreed the change to the higher levels would better reflect what is happening in the town and would ensure residents were less complacent when a flood warning was issued.

SunWater has advised they would be able to supply a guide of flow rates to correspond to the height of the river to help irrigators and others who use this information. This information will be a general guide and will not

take into account the variables that impact on the flow. SunWater has advised they will provide the correct flow information to their customers and the LDMG during times of flooding.

The LDMG is seeking the support of Council to update the Bureau of Meteorology's Balonne River Flood Height Alerts.

Link to Corporate Plan

Function	Key Program Area
<u>Strong & Resilient Communities</u>	Disaster Management: To facilitate the development of disaster mitigation strategies and provide effective disaster and emergency planning and response services in conjunction with the community and emergency service organisations.

Consultation (internal/external)

SunWater
Local Disaster Management Group
Queensland Fire and Emergency Services

Policy Implications

Local Disaster Management Plan

Financial and Resource Implications

Community engagement and resources to advise residents of change

Attachments

1. St George River Heights Alert Survey responses (separately enclosed) ➡
2. All data from St George River Height Alert Survey (separately enclosed) ➡
3. LDMG Minutes 19 September 2017 ⬇

Recommendation/s

That Balonne Shire Council resolves to change the Bureau of Meteorology's Balonne River Height Alerts for St George from 4m (minor), 5m (moderate) and 6m (major) to 6m (minor), 8m (moderate) and 10m (major).

Matthew Magin
Chief Executive Officer

Local Disaster Management Group

Balonne Shire Council MEETING MINUTES

Location: Balonne Shire Council, Boardroom 112-118 Victoria Street, St George
Date: Tuesday 19/09/2017 **Time:** 9am

	<p>Welcome and Apologies</p> <p>Chair Cr Richard Marsh opened the meeting at 9.04am.</p> <p>Attendance: Michael (Bomber) Lancaster (DAF), Dr Jonathan Lee (Biosecurity Qld), Michael Hadj (QAS), Rohan Thorogood (SunWater), Debbie Green (SES), Prue Patch (QFES), Bede Wilson (QFES), Patrice Robinson (Qld Health – St George Hospital), Mark Lewer (QPS), Cr Robyn Fuhrmeister (Care Balonne), Cr Richard Marsh (Mayor and LDMG chairman), Matthew Magin (BSC CEO and LDC), Michelle Clarke (Deputy LDC), Julie Davies (BSC Disaster Management Officer).</p> <p>Apologies: Cr Fiona Gaske, Andrew Sampson (QPS), Karan Quartermaine (SunWater), Ben Gardiner (SES), Tim Akers (QFES), Mark Bartlem (QFES), Annabelle Johnstone (DCCSDS).</p>	Chair
1	<p>Induction of members</p> <p>QFES Emergency Management Coordinator Bede Wilson inducted all those present. This was done as there were a number of new employees</p>	QFES
2	<p>Agency Anthrax outbreak briefing</p> <p>DAF - Dr Jonathan Lee briefed the group on what anthrax is, how it is spread and how it is contained. He also explained about vaccines. His presentation is available to those interested. (Contact Julie Davies.)</p> <p>DAF – Bomber Lancaster explained how the Dept resources were under pressure with outbreak of prawn white spot disease and the anthrax outbreak in St George. He advised the affected property owners were moving forward after the event and were taking action to protect livestock from future infection.</p> <p>Minister for Agriculture and Fisheries and Minister for Rural Economic Development Bill Byrne tabled a report about the Anthrax outbreak in Parliament on 15 September 2017. (attached)</p>	DAF
3	<p>Flood Survey Results Report</p> <p>Group informed community consultation about changing the flood alert heights to better reflect the impacts on St George township. Community agrees with changing flood alert heights from 4m (minor), 5m (moderate) and 6m (major) to 6m (minor), 8m (moderate) and 10m (major).</p> <p>Motion that Report be received – moved Cr Fuhrmeister, seconded Bede Wilson</p>	BSC
4	<p>Get Ready funding</p> <p>Council has received \$10,666 in Get Ready funding. This will be used to educate people on what will happen with flooding now the levies are in place in St George and Bollon e.g. river heights will not be raised now the levies are in place. Will get signage and educational material.</p> <p>It was discussed that new flood modelling should be done now that the levies are in place.</p>	BSC

5	Preferred Supplier Agreements Council will call for expressions of interest for preferred supplier agreements with operators of helicopters and fixed wing aircraft. Having these agreements in place prior to an event will ensure minimal delay when an event is imminent or happening. Council will consult with other agencies prior to call for EOIs to ensure agreements cover all requirements.	BSC
6	Local Disaster Management Plan updated The Balonne LDMP is currently in the process of being updated. The main plan will be circulated to members for comment before being adopted. Sub-plans are also in the process of being updated. A flying minute will be sent around the group for approval of the updated plan. It will then be put before Council for adoption.	QFES/BSC
7	Other business <ul style="list-style-type: none"> Guardian Training will be held at the Balonne Shire Council on 28, 29 & 30 November, 2017. If members are interested in attending please contact Debbie Green. Lance McHugh (QFES) is retiring. Rohan Thorogood has joined SunWater and will replace Justin Schultz. He advised the once the Beardmore Dam EAP has been finalised there will be a joint exercise held with the LDMG. 	SES/QFES/SunWater
8	Next Meeting A date was not set for the next meeting, but is expected to fall in March 2018. A pre-season briefing is in Dalby on 3 October, 2017. DDMG is scheduled for 18 October 2017.	Chair
9	Meeting Closed 10.25am	Chair

(FCS) FINANCE AND CORPORATE SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
FCS1	<u>ICT STEERING COMMITTEE MINUTES 20 FEBRUARY 2018</u>	Minutes of the ICT Steering Committee 20 February 2018	8
FCS2	<u>POLICY - LICENCE OR LEASE OF COUNCIL OWNED OR CONTROLLED LAND TO SPORTING OR COMMUNITY GROUPS</u>	Policy – Licence or Lease of Council Owned or Controlled Land to Sporting or Community Groups	13
FCS3	<u>AMENDMENT OF LEASE - JUNIOR RUGBY LEAGUE CLUB</u>	Amendment to Lease Junior Rugby League Club	22
FCS4	<u>DIRRANBANDI AERODROME - HANGARS</u>	Dirranbandi Aerodrome Hangars	28
FCS5	<u>FEES AND CHARGES SCHEDULE 2018/19</u>	Fees and Charges Schedule 2018/19	37
FCS6	<u>MONTHLY FINANCE REPORT FEBRUARY 2018</u>	Monthly Finance Report 2018	57

OFFICER REPORT

TO: Council

SUBJECT: **ICT Steering Committee Minutes 20 February 2018**

DATE: 09.03.18

AGENDA REF: FCS1

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

Minutes of the ICT Steering Committee 20 February 2018

Background

The minutes of the ICT Steering Committee meeting held on 20 February 2018 is attached for Council to receive and note and adopt the Committee recommendations relating to Civica and Practical Plus.

The Committee received a presentation from Civica on the current outstanding issues with Practical Plus and recommended the following:

REP1

1. That the presentation from Civica – Practical Plus be noted;
2. That Civica provide Council with access to their service request system to allow tracking of the 10 current outstanding matters;
3. That a monthly report be provided to Council on the 10 current outstanding matters until they are resolved;
4. That an urgent meeting be arranged by Civica with Council to resolve the current error relating to depreciation.
5. That Council note the February patch will include the superannuation requirements and the May patch will resolve item 9. The ATO Single Touch payroll matter.
6. That Council continue to investigate alternative products as identified in the ICT Strategy as part of its budget considerations 2018/19 and 2019/20.

The Committee also considered a Security Test and Third Party Review and recommended:

REP6

That Council write to other Councils in the South West Region who utilise the services of Shire Networks to see if any interest in a Third Party Audit to ensure we have appropriate security measures in place.

Link to Corporate Plan

Function	Key Program Area
<u>Inclusive & Ethical Governance</u>	Corporate Governance: To provide effective organisational

	leadership through strategic planning, accountability and ethical standards of practice.
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Consultation (internal/external)

Civica
IT Vision

Legal Implications

Nil

Policy Implications

Nil

Financial and Resource Implications

Nil

Attachments

1. ICT_20022018_MIN_364.pdf [↓](#)

Recommendation/s

1. That the minutes of the ICT Steering Committee held on 20 February 2018 be received and noted.
2. That the ICT Steering Committee's recommendations REP1 and REP6 be adopted:

Michelle Clarke

Director Finance & Corporate Services

UNCONFIRMED



MINUTES

of the

ICT Committee Meeting

held in the

Council Chambers, 118 Victoria Street, St George

on

Tuesday 20th February 2018

Commencing at 10.00am

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UNCONFIRMED

ORDER OF PROCEEDINGS

ATT1 **ATTENDANCE**

Cr FM Gaske (Deputy Mayor), Cr R Marsh (Mayor) Cr I Todd
Officers: MM Magin, M Clarke, J Davies

LOA1 **LEAVE OF ABSENCE**

Cr S Scriven, P Smith

COM1 **CONFIRMATION OF MINUTES**

Recommendation/s

That the Minutes of the General Meeting held on 8 December, 2017 were noted at the 21 December 2017 council meeting

BAM1 **BUSINESS ARISING FROM MINUTES**

M Clarke advised that the preview of LG Sherlock with Cr Gaske was still to be arranged.

(REP) REPORTS

REP1 **CIVICA - PRACTICAL PLUS UPDATE**

Civica – Practical Plus – Response and Presentation

Committee Recommendation/s

1. That the presentation from Civica – Practical Plus be noted;
2. That Civica provide Council with access to their service request system to allow tracking of the 10 current outstanding matters;
3. That a monthly report be provided to Council on the 10 current outstanding matters until they are resolved;
4. That an urgent meeting be arranged by Civica with Council to resolve the current error relating to depreciation.
5. That Council note the February patch will include the superannuation requirements and the May patch will resolve item 9. The ATO Single Touch payroll matter.
6. That Council continue to investigate alternative products as identified in the ICT Strategy as part of its budget considerations 2018/19 and 2019/20.

REP2 **ICT STRATEGY PROGRESS REPORT**

ICT Strategy Progress Report

Committee Recommendation/s

That the progress on the ICT Strategy be noted.

REP3 **INFOCOUNCIL NEWSLETTER**

InfoCouncil Newsletter

Committee Recommendation/s

That the Committee receive and note the attached InfoCouncil Newsletter.

UNCONFIRMED

REP4 **BALONNE IT ROADMAP 2018-19**

Balonne IT Roadmap 2018-19

Committee Recommendation/s

That the IT Roadmap be considered as part of budget considerations 2018/19.

REP5 **SHIRE NETWORKS - SERVER HOSTING OPTIONS**

Shire Networks – Server Hosting Options

Committee Recommendation/s

That the Committee receive and note the Shire Networks information on Cloud facilities.

REP6 **THIRD PARTY REVIEW - SECURITY TEST**

Proposed Third Party Review – Security Test

Committee Recommendation/s

That Council write to other Councils in the South West Region who utilise the services of Shire Networks to see if any interest in a Third Party Audit to ensure we have appropriate security measures in place.

GENERAL BUSINESS:

There has been some disruption of service with regard to emails over the past month. Shire Networks are aware and have been working to resolve the issues.

There being no further business, the Meeting closed, the time being 11.40am.

Confirmed at a Meeting of the ICT Committee held on .

.....
MAYOR

OFFICER REPORT

TO: Council

SUBJECT: Policy - Licence or Lease of Council Owned or Controlled Land to Sporting or Community Groups

DATE: 11.03.18

AGENDA REF: FCS2

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

Policy – Licence or Lease of Council Owned or Controlled Land to Sporting or Community Groups

Background

Council has a range of leases with community and/or sporting groups. A lease register has now been finalised with governance around automated reminders for expiry dates, rental payments due and requests for office bearers or insurance certificates of currency falling due. The attached policy seeks to provide a consistent process for granting or renewal of a licence or lease, provide security of tenure to organisations and proactively activate council owned or controlled land for the purposes of sport and recreation or community activities.

Link to Corporate Plan

Function	Key Program Area
<u>Inclusive & Ethical Governance</u>	Corporate Governance: To provide effective organisational leadership through strategic planning, accountability and ethical standards of practice.

Consultation (internal/external)

Senior Leadership Group

Infrastructure Services provided some minor feedback that was incorporated into the draft policy document

Councillors

Legal Implications

Council may dispose of land it owns or that is under its control under Section 236 of the Local Government Regulations 2012 without the need to go to tender or auction when it is disposed of to a community organisation. The policy is consistent with this provision but does provide an option to call for expressions of interest in circumstances where there is high interest in a particular parcel of land/building.

Policy Implications

This is a new policy. The policy will not apply to existing lease or licence terms and conditions. It will help to inform the terms and conditions of new and/or renewal of licences/leases.

Financial and Resource Implications

There are no financial or resource implications. The policy is merely putting in writing what is currently practiced in council. Council may like to review the terms highlighted yellow in regards to the:

- standard length of a lease or licence at 6.2.1;
- issue of general rates being considered on a case by case basis and not prescribed under 6.3.2;
- peppercorn rental and lease fee for those clubs with a full liquor licence at 6.4.

Attachments

1. 22032017_Licence-or-Lease-of-Council-Owned-or-Controlled-Land-to-Sporting,-Recreational-and-Community-Organisations Policy.pdf [↓](#)

Recommendation/s

That the Policy for Licence or Lease of Council Owned or Controlled Land to Sporting, Recreational and Community Organisations be adopted.

Michelle Clarke

Director Finance & Corporate Services



Licence or Lease of Council Owned or Controlled Land Policy

1. POLICY STATEMENT

Council provides facilities that can be leased to not-for-profit sporting, recreational and community organisations involved in providing activities and programs to target the needs of our communities. This policy will provide an administrative framework for the granting and renewal of licence or lease of Council owned or controlled land to sporting, recreational and community organisations.

2. PRINCIPLES

This policy seeks to:

- provide a consistent process for the granting and renewal of a license or lease
- provide security of tenure to sporting, recreation and community organisations
- proactively activate Council owned or controlled land for the purpose of sport and recreational activities, or community services.

3. SCOPE

This policy will apply to all applicants for a licence or lease of Council owned or controlled land for the purpose of providing sporting, recreation and community service activities.

4. RESPONSIBILITY

- Council will approve all new and renewal of lease and licence arrangements (where there is no option clause for renewal).
- The Chief Executive Officer, or their delegate, will have delegated authority to approve an option to renew a lease or licence. The Chief Executive Officer, or their delegate, will have delegated authority to sign all agreements on behalf of Council.
- The Director of Finance and Corporate Services, or their delegate, is responsible for the governance framework to issue and renew lease and licence arrangements.
- The Director of Infrastructure Services and/or their delegate will be responsible for the day to day administration of lease arrangements and the maintenance and upkeep of council's assets and facilities.

5. DEFINITIONS

Community organisation	Defined as per the dictionary schedule of the Local Government Regulation 2012, "community organisation" means: (a) an entity that carries on activities for a public purpose; or (b) another entity whose primary object is not directed at making a profit.
Council owned or controlled land	Includes land, built facilities, sporting fields and hard courts owned by Council or controlled by Council under a trustee lease from the State of Queensland
Land Management Plan	'Land Management Planning' deals with the sustainable use, development and management of Trust land. Land Management Planning is the process by which the trustees identify the

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Licence or Lease of Council Owned or Controlled Land Policy

	<i>attributes of the trust land relating to social values, environmental values and economic values. A Land Management Plan can be requested by DNRM at their discretion.</i>
<i>Liquor Licence</i>	<i>Means a liquor licence or permit, other than a Restricted Liquor Permit, issued under the Liquor Act 1992 (Qld).</i>
<i>Lease</i>	<i>An agreement whereby the Council conveys to a Lessee, in return for a payment(s), the right to use Council owned or controlled land for an agreed period of time.</i>
<i>Licence</i>	<i>Any allowable use as directed by Council from time to time, including a licence, permit or right of use.</i>
<i>Reserve</i>	<i>Land set aside for a community purpose or public purpose under the Land Act 1994 (Qld).</i>
<i>Sporting and Recreational Organisation</i>	<i>An entity that encourages community participation through sporting and/or recreational activities</i>
<i>Trust Land</i>	<i>'Trust land' is a collective term used to describe State land which has been previously reserved or granted in trust under the Land Act 1962, or one or more of the community purposes set out in Schedule 1 of the Land Act 1994.</i>

6. POLICY

6.1.1 Eligibility and suitability

To be eligible for tenure over Council owned or controlled land, the following criteria must be met:

- (a) All applicants must be incorporated under the Associations Incorporation Act 1981 (Qld) or similar legislation, prior to a licence or lease being granted.
- (b) All applicants must provide evidence of public liability insurance in the amount as requested by Council.
- (c) In determining an application for a licence or lease, Council may take into account the following factors:
 - (i) priority will be given to organisations which:
 - have capacity to lease the whole parcel of land, including the club house and any playing fields or hard courts (where applicable); or
 - have the ability to share facilities, fully activate and utilise the facilities and resources.
 - (ii) whether the State require a land management plan
 - (iii) membership and participation from the community and/or the suitability of the activity or service to meet identified community needs
 - (iv) the suitability of the facility to accommodate the proposed activity or service, including the purpose of the reserve
 - (v) the extent to which the proposal is compatible with Council Corporate and Operational plans
 - (vi) demonstrated capacity to undertake development and maintenance of the facility (including associated playing fields and/or hard courts, if applicable)
 - (vii) ability to meet lease terms and conditions.



Licence or Lease of Council Owned or Controlled Land Policy

6.1.2 Equitable and competitive process

Council may enter into a lease or licence arrangement with a community organisation or sporting/recreational organisation without the need to go to public tender or auction. (refer to S236(1)(b)(ii) Local Government Regulation 2012) However, Council may elect undertake an expression of interest process where there is significant interest or demand for council owned or controlled land.

6.2 Tenure terms, conditions and execution of documents

6.2.1 Granting of tenure

(a) Sport, recreation and community organisations shall generally be granted a licence or lease in accordance with Council's standard Licence or Lease.

(b) Council's preferred length of tenure for a licence or lease is **five (5) years**. The preferred length of tenure for a renewed term is **five (5) years**.

(c) The form of tenure for sport and recreation facilities must include a lease over the whole site, as offered by Council, including sporting fields and hard courts.

(d) The form of tenure for community facilities must include a lease over the whole site, as offered by Council.

(e) Where an applicant is financially contributing to the facility, a longer tenure can be negotiated. Any extended lease tenure is to be determined by Council on a case by case basis dependant on the financial contribution to capital improvements and the level of community benefit.

(f) A licensee or lessee is not permitted to grant a mortgage over their licence or lease of Council owned or controlled property, without the prior written consent of Council. The consent of Council will be determined on a case by case basis.

(g) If a licensee or lessee proposes to sub lease, license or permanently hire a facility to a third party, the prior written approval of Chief Executive Officer, or their delegate, is required.

6.2.2 Execution of lease documents

A time limit for the finalisation of a licence or lease will apply. After a licence or lease has been issued to the organisation for execution, the organisation must return the original signed licence or lease documents to Council within thirty (30) days.

6.3 Activation of Council owned or controlled land

6.3.1. Tenure obligations:

In general, sporting, recreation and community licensees or lessees will be responsible for:

(a) payment of tax invoice which includes: water connection fees, water base and volumetric use charges, sewerage charges and cleansing charges.

(b) fire levy

(c) all services used by the licensee or lessee, including electricity and telephone and associated connection/disconnection fees



Licence or Lease of Council Owned or Controlled Land Policy

(d) insurance:

- (i) public liability
 - (ii) workers compensation (if applicable)
 - iii) Professional indemnity – to cover coaches, trainers or other persons giving advice
 - iv) Directors and Officers liability – incorporated associations may insure their Directors and Officers
 - v) Property – property insurance covers loss or damage to contents and Council may require tenants to ensure they have appropriate insurance coverage for buildings/fixtures (if applicable)
- with all licensees or lessees policies noting Balonne Shire Council as an interested party.

(e) maintenance of the licence or lease area(s) to the satisfaction of the Director Infrastructure Services, or their delegate

(f) Council's legal costs associated with any dispute resolution legal advice or court costs arising from Council enforcing the terms of any licence or lease

(g) licensees or lessees will not be responsible for Council's administrative and/or legal costs associated with the preparation of licence or lease documentation

(h) licensees and lessees will be billed directly for those items listed in sub-clauses (a)-(c) above

(i) licensees or lessees may be eligible for a remission for eligible items in accordance with Council's policy titled "Community Rates Support Program".

6.3.2 Licensees or lessees will generally not be responsible for general Council rates and each matter will be considered individually.

6.4 Licence or lease fee:

The following fee classification systems will be applied to determine the appropriate annual licence or lease fee for a lease of Council owned or controlled land to Sporting, Recreational and Community organisations:

Annual Amount	Lessee/Licensee Classification
\$1 per annum peppercorn rental	Sporting, recreational and community organisations
\$1,000 increased by CPI on renewal of the lease term	Organisations with a full liquor licence
As determined by Council	Organisations to which Council has made significant capital contributions; or Council owned or controlled land to which Council has made significant capital contributions; or Organisations which receive significant external financial contributions from State or Federal Government



Licence or Lease of Council Owned or Controlled Land Policy

6.5 Maintenance, Master Planning and Improvements

6.5.1 Maintenance of Council owned or controlled land

(a) Council will undertake condition audits every three (3) years on Council owned or controlled land (which are to be licensed or leased in accordance with this policy), including:

- (i) fields and hard courts
- (ii) clubhouses
- (iii) ancillary infrastructure (i.e. car parks, bollards, footpaths).

(b) Compliance audits of all Council owned or controlled land (which are to be licensed or leased in accordance with this policy) are required to ensure certificates of classification have been issued.

(c) In addition to the condition audits required under clause 3(a) above, Council's Infrastructure Services will undertake annual re-inspections of the items listed therein.

(d) Information from the condition audits undertaken in accordance with this policy, will be used to inform:

- (i) the licensee or lessees work and maintenance priorities
- (ii) Council's master plans and long term planning
- (iii) Council's management of risks associated with audited assets
- (iv) Council's program of works managed by Council's Infrastructure Services.

(e) Council will take responsibility for the repair and replacement of any items identified in the condition audit as:

- (i) major asset failure
- (ii) major replacement required; or
- (iii) high risk/vulnerable asset.

(f) Council's standard lease document will identify the maintenance responsibilities and obligations of both the licensee or lessee and Council, as specified in the related schedule of maintenance.

(g) The maintenance obligations imposed on licensees or lessees will differ depending on whether the licence or lease is over a community facility managed by Council's Infrastructure Services.

(h) Council will take responsibility for insurance of capital assets including Council owned buildings and facilities on Council controlled land leased or licensed to sport, recreation and community organisations.

i) The licensee/lessee will take responsible for the security and insurance of capital assets owned by the Club and/or the contents kept in the Council buildings belonging to the licensee/lessee.

6.5.2 Master and Strategic Planning

Council may from time to time undertake a master or strategic plan over land and facilities under its control. The implementation of a master plan or other strategic direction may result in some changes to an existing tenure. Council will maintain communication with relevant organisations to keep them informed and consulted on any proposed plans.



Licence or Lease of Council Owned or Controlled Land Policy

6.5.3 Improvements to the Land or Facility

Improvements to the land or facility must be consistent with the permitted use of an organisation's tenure agreement. Before undertaking any improvements Council approval is required. The lessee must obtain all necessary building/development approvals. Any improvements made to the land or facility must be maintained by the lessee and if the improvements are fixed to the land, the improvements will revert to council's ownership when the premise is vacated. Works must be carried out by suitably qualified and Licensed personnel.

6.5.4 Asbestos

Council's Asbestos Management Plan may be inspected at its council offices. Before any works are carried out on council facilities and buildings the Licensee/Lessee or its contractors are required to consult with Council.

6.6 Essential requirements

(a) Pre-lease signing - before a lease may be signed the following essential elements must be provided and/or undertaken:

- (i) certificate of incorporation
- (ii) details of office bearers – President, Secretary, Treasurer
- (ii) certificate of currency for applicable Insurance (as determined by Council)
- (iii) lease survey plan
- (iv) land management plan (as applicable for state land and approved by DNRM)

(b) Before funding applications will be considered Council may require the following essential elements be provided and/or undertaken:

- (i) current annual financial statements
- (ii) organisational development plan
- (iii) proof of no outstanding debt to Council
- (iv) certificate of classification check
- (v) food business licence and liquor licence check.

On an annual basis the licensee/lessee are to provide to Council:

- (i) certificate of incorporation
- (ii) details of office bearers – President, Secretary, Treasurer
- (ii) certificate of currency for applicable Insurance (as determined by Council)



Licence or Lease of Council Owned or Controlled Land Policy

6.7 Renewal

Council will conduct regular reviews to ensure that its lease/licence register is maintained and reminders are forwarded to organisations requesting their intentions to renew be submitted in writing;

Alternatively an organisation may submit their intentions to renew/amend or surrender their lease or licence, in writing at least three months prior to the lease expiry date (or as detailed in the lease agreement).

If an organisation is unsuccessful in securing a renewal then the facilities will be required back to Council in good tenantable repair, with all of the organisation's goods removed from the premises.

7. LEGAL PARAMETERS

Local Government Act 2009

Local Government Regulations 2012

8. ASSOCIATED DOCUMENTS

Community Rates Support Program

Asbestos Management Plan

Guide to a trustee lease under the Land Act 1994 https://www.dnrm.qld.gov.au/_data/assets/pdf_file/0018/104805/guide-trustee-lease.pdf

Land Management Planning for Reserves or Deeds of Grant in Trust Information Kit
https://www.dnrm.qld.gov.au/_data/assets/pdf_file/0014/110426/land-management-information-kit.pdf

OFFICER REPORT

TO: Council

SUBJECT: Amendment of Lease - Junior Rugby League Club

DATE: 11.03.18

AGENDA REF: FCS3

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

Amendment to Lease Junior Rugby League Club

Background

The Junior Rugby League Club wrote to Council in June last year requesting approval to construct a concrete path adjoining their leased club house and to construct an awning. An administrative oversight and lack of communication between Infrastructure Services and Finance & Corporate Services resulted in no formal response to the Club or amendment to their existing lease.

To rectify the situation a building approval was fast tracked and issued on 13 February 2018 to allow the club to pour their concrete slab and construct the awning.

The current lease is due to expire 31/03/2022 (in 4 years time) and contains an option to renew for a further 25 years. The purpose of this report is for Council to approve the amendment to the Lease A site plan to incorporate the new structure and to extend the existing lease to 31/03/2047 to reflect the 25 year option in the existing lease. Council may like to include a further option to renew in the amended lease.

Link to Corporate Plan

Function	Key Program Area
<u>Strong & Resilient Communities</u>	Community Lifestyle: To foster community pride and social interaction for all groups within our community with access to well serviced community hubs and facilities.

Consultation (internal/external)

Junior Rugby League Club

SMK Consultants – engaged to amend the site plan for the lease A area.

Fox Thomas Solicitors – as per original prepared lease

Legal Implications

The requirements for the disposal of land under Section 236 of the Local Government Regulations 2012 have been met.

Policy Implications

Nil – new proposed policy does not contradict the proposed recommendation.

Financial and Resource Implications

The club completed the works at their own expense. Council will incur the cost of legals, survey and registration fees in accordance with the lease section 17.2. Estimated cost is \$3,500.

Attachments

1. JuniorRugbyLeagueLease.pdf (separately enclosed) [⇒](#)
2. St George Rugby League - Proposed Club House Renovation -937.pdf [↓](#)

Recommendation/s

That Council to approve:

the amendment to the Lease A site plan to incorporate the new structure; and
extend the existing lease to 31/03/2047 to reflect the 25 year option in the existing lease
a further option to renew in the amended lease for a further 25 year period

Michelle Clarke

Director Finance & Corporate Services

Director of Finance and Corporate Services

Mrs Michelle Clarke

Dear Michelle,

I am writing to you on behalf of St George Junior Rugby League. Our club is hoping to improve our current clubhouse with some external alterations.

We propose to improve our clubhouse appearance by concreting around three sides of our building and adding a steel framed skillion to the front of our clubhouse. The concrete will project 1.0m on the south-west side, 3.0m on the south-east side (front) and 2.6m between the two clubhouses. The concrete will be angled back to the clubhouse 4.5m from the senior leagues existing slab.

The concrete will be laid in accordance with current building standards.

The proposed skillion to the front on our existing clubhouse will be constructed from steel, the posts will be 75 X 75 X 3 GAL RHS, Rafters 150 X 50 X 3 GALL with welded purlin cleats to take C15015 purlins located to rafters. This skillion will be constructed with current building standards. The club has sourced quotes and have accepted a quote from Stickman Constructions pending Balonne Shire Council approval.

A freshwater supply to our clubhouse by a rainwater tank situated at the back of the existing clubhouse on either corner is also a consideration in this proposal. This will be separate from the work undertaking by Stickman Constructions. The outlet will be inside of our clubhouse.

A copy of our current lease has been obtained. It shows that the current building of 93m³ is the total of the St George Junior Rugby League lease.

I have discussed this with all members of the Rowden Park users group and there was no objection with any. At the most recent meeting when discussing this, there was a proposal to concrete a footpath/slab to the existing dressing sheds and toilets. It was to put up as a priority number one in the 2017 – 2018 budget proposal. If this work and our proposal could be undertaken at the same time, it was suggested that it may reduce costs for both parties. The St George Junior Rugby League are hoping to have the work completed before the third week of July in preparation for the Intrust Super country week game played on the 23/7/2017.

We hope our proposal will be considered and accepted, as it will benefit not only the St George Junior Rugby League, but all users of the Rowden Park complex.

If any further information is required regarding the external alterations, I can be contacted on 0438255498.

Regards,



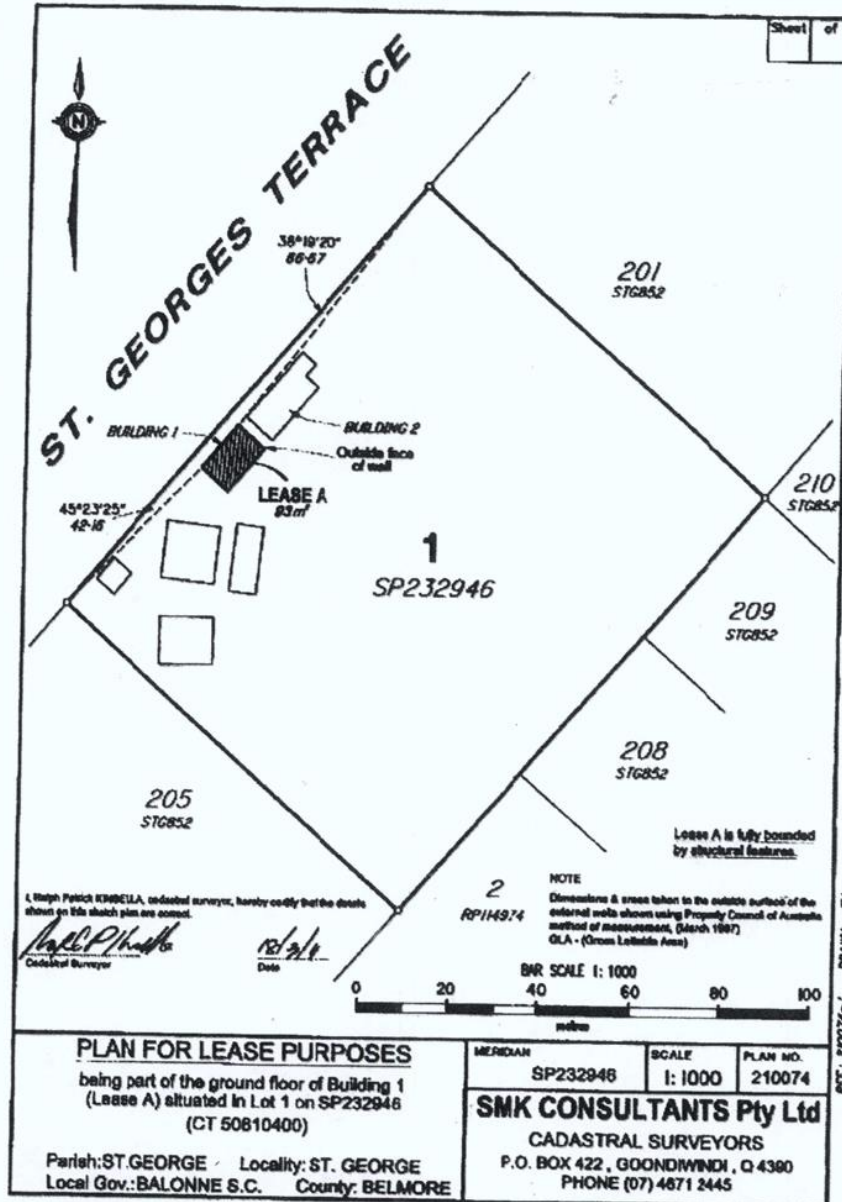
Todd Twidale
President St George Junior Rugby League Club
PO BOX 579

BALONNE SHIRE COUNCIL
RECEIVED

- 6 JUN 2017

To	From	Info	For
Mayor		Information	
Council		Reply	
ED		Comments	
JCS		Report to	
DHPE			
OTS		Attn	
SAD			
PayD			
SRS			
EDEO			
File			

Title Reference 50810400



w:\matter\120163\258768.doc

SOUTH-WEST SIDE.

ST GEORGE JRL PROPOSED EXTENSION +
CONCRETING. LEASE A BUILDING 1. SP232946.

3.2m to Boundary.

1.85m

10.8m

7.8m

3.0m

GABLE HT
3.750m

3.0m WALL HEIGHT

PROPOSED
SKILLION

2.6m POST HT.

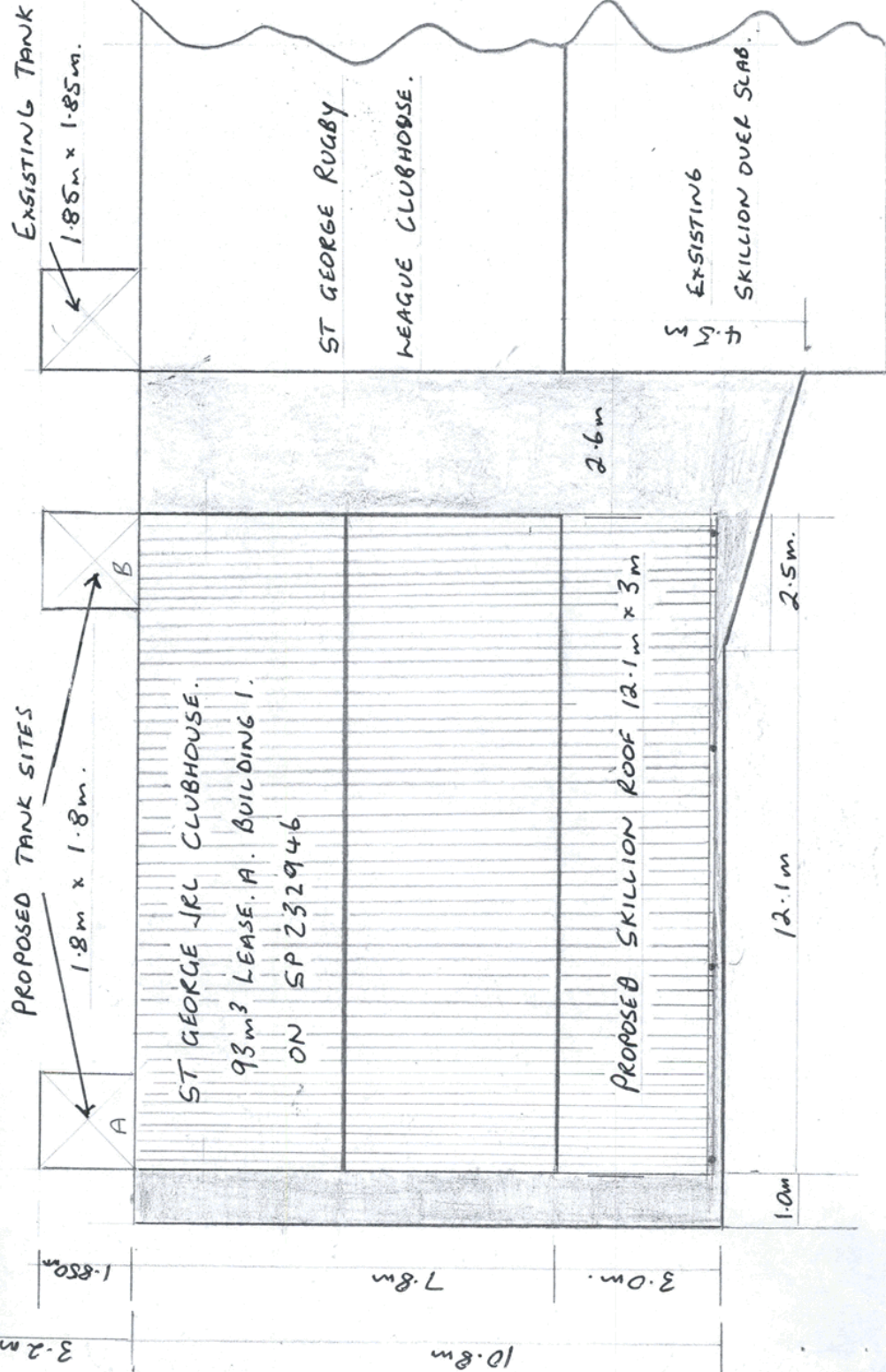
PROPOSED
TANK SITE

A.

SCALE 1:50.

SCALE 1:100.

ROWDEN PARK BOUNDARY FENCE



OFFICER REPORT

TO: Council

SUBJECT: Dirranbandi Aerodrome - Hangars

DATE: 13.03.18

AGENDA REF: FCS4

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

Dirranbandi Aerodrome Hangars

Background

Council considered a report in September 2017 and attended a site inspection at Dirranbandi Aerodrome with people who had expressed an interest in establishing hangars at the aerodrome.

Following the site visit on Thursday 7 December 2017 it was confirmed:

- Council has looked at the land ownership on the town side of the aerodrome for the length of the airstrip; (see map below)
- The entire parcel of land, inside and outside the aerodrome fence is owned by the State and under trustee to Council. Any development requires a trustee sub-lease to be entered into that include mandatory terms of the State;
- There are 5 freehold allotments of approx. 3200m² off McCarthy Street aligned with Railway Street that are adjoining the State land. A survey would be required to determine their boundary lines. They commence at least 1 block away from the aerodrome terminal that aligns with Moore Street.
- A 10 year trustee lease does not attract a development application – over 10 years will trigger a development application process;
- All hangars will require a building application;
- Lease fees to be determined on valuation and cost recovery basis

Feedback from those who expressed an interest included:

- A minimum sized allotment for the purposes of a hangar to be 50m x 50m;
- Council should take into consideration hard stand areas required in the event of a natural disaster to allow for increased aircraft traffic;
- Council should consider a gravel taxi way to reduce costs;
- Construction of a hangar be optional and lease include hard stand area option;

No further input was received to determine the preferred location for hangars/hard stand areas at Dirranbandi aerodrome. The purpose of this report is to determine whether Council is ready to identify the site and incur the costs of site preparation.

Council has the Ministerial consent for a trustee lease without the need for further approval.

For clarity the proposed hangars are considered an ancillary use to the aerodrome and as such Council is authorised at its cost to:

- construct the Improvements on the Premises
- modify or extend the Improvements in order to meet the requirements of the Trustee Lessee
- construct other Improvements to replace the initial Improvements (or any part of them) in the event of destruction. Before constructing any Improvements the Trustee Lessee must obtain any necessary Approvals.

Link to Corporate Plan

Function	Key Program Area
<u>Wise Planning & Design</u>	Roads & Transport: To provide efficient and effective transport and drainage infrastructure.

Consultation (internal/external)

Persons who expressed an interest in hangars at the Dirranbandi Aerodrome and email to all parties following the site inspection on 7 December seeking further input (nil received)

Councillors

Infrastructure Services

Legal Implications

The written authority' allows trustee leases of trust land to be entered into, and registered without the need to obtain or have Ministerial approval under the Land Act 1994 for trust land under the trusteeship of a local government, provided:

- the trustee lease is consistent with the purpose of the trust land as required by section 64(2) of the Land Act; and
- the lease complies with the requirements of section 15(2) of *Land Regulation 2009* as required by section 64(2) of the Land Act; and
- the lease is shown as subject to the terms of Mandatory Standard Terms Document No 711932933 as required by section 64(5)(b) of the Land Act; and
- the trust land is subject to a current management plan approved by the Minister for the trust land, and that management plan provides for the leasing of the trust land for the purpose of the lease; and
- a copy of the authority is part of the lease documents lodged for registration.

This authority does not apply to a trustee lease of trust land if the

- lease is a construction trustee lease; or
- term of the lease is for a period greater than 30 years.

To be valid, the trustee lease must be registered in the Queensland Land Registry.

Policy Implications

Council adopted an Aerodrome Hangar Policy in September 2017. The recommendation is consistent with the policy.

Financial and Resource Implications

Council is yet to identify the area it is prepared to commit for the development of hangars. There is currently no budget to prepare any site chosen for development of hangars.

Initial costs will include survey of the proposed area and 'allotments'. An invitation to those who expressed an interest to enter into a trustee lease and contribute to the construction of the hardstand area required and/or other works to get the proposal implemented. A valuer would provide an estimate of the annual lease fee and Council may seek to recoup any associated costs over the term of the lease.

\$10,000 in the 2017/18 budget for a hardstand area at Dirranbandi Aerodrome was transferred to the Airport Master Plan project at the November budget review.

Attachments

1. AerodromeHangarPolicy21092017.pdf [↓](#)
2. 13022018_Map_Dirranbandi Aerodrome.pdf [↓](#)

Recommendation/s

1. That Council identify the area of land for a proposed hangar development at Dirranbandi Aerodrome and engage a surveyor to prepare a survey plan;
2. That a Solicitor be engaged to prepare a Trustee lease consistent with the State Government requirements and Council's Aerodrome Hangar Policy;
3. That Council invite the persons who expressed an interest in a hangar at the Dirranbandi Aerodrome to enter into a trustee lease;
4. That the annual lease fee reflect the value of the land to be leased and recoup Council's initial establishment costs of the proposed development;

Michelle Clarke

Director Finance & Corporate Services



Aerodrome Hangar Policy

1. POLICY STATEMENT

This policy provides guidance to Council and Council's officers when considering formal expressions of interest from interested parties for the lease of land to develop hangars or aviation related business activities on council controlled aerodrome land. Council encourages proposals from developers which have the potential to provide significant employment and economic benefits to the Shire.

2. PRINCIPLES

The primary objectives of the Aerodrome Hangar Policy are to:

- (a) provide certainty for lease holders at Balonne Shire Council Aerodromes in terms of private and commercial hangar development by ensuring that all development issues are considered when applying for planning approval and that the amenity of the Balonne Shire Council Aerodromes are preserved;
- (b) ensure that private and commercial hangars are constructed with appropriate materials;
- (c) ensure that private and commercial hangars proposed to be constructed are assessed against minimum design standards as set out in this policy; and
- (d) any development does not impact on the safe and efficient operation of the aerodrome/s.

3. SCOPE

This policy applies to the following aerodromes situated within the Balonne Shire Council local government area:

- St George Aerodrome
- Dirranbandi Aerodrome
- Bollon Aerodrome

4. RESPONSIBILITY

The Airport Manager is responsible for receiving requests for hangars within aerodrome land under the control of the Balonne Shire Council and submitted to Council for consideration. Council will approve applications for erection of hangars and ancillary structures within aerodrome land under the control of the Balonne Shire Council that meet the criteria outlined in this policy.

5. DEFINITIONS

The following are definitions that may be used as part of this policy in addition to the definitions included in the Balonne Shire Council Planning Scheme.

"Council" means the Balonne Shire Council.

"Lessee/Licensee" means the lessee or licensee within a leased or licensed area.

"Agreement" means a lease or licence agreement within an aerodrome controlled by the Balonne Shire Council

"Scheme" means Balonne Shire Council Planning Scheme



Aerodrome Hangar Policy

6. POLICY

6.1 Private and Commercial Hangar Development

6.1.1 Setbacks

Building setbacks will apply as per the Queensland Building Code.

6.1.2 Building Materials to be Used

All hangars are to be clad to a minimum standard of factory applied non reflective painted steel to the walls and roof, except as necessary to comply with building code requirements for fire-rated external wall construction (where applicable).

Note that fire-rated external wall construction is generally required within 3 metres of side and rear boundaries and from any other building.

6.1.3 Building Height

All hangars are to have a maximum wall height of 4.5 metres.

6.1.4 Car Parking

For private hangars all vehicles are to be parked entirely within the leased area or in the public car parking area provided on the aerodrome site.

For commercial hangars car parking bays are to be provided within the leased area at a minimum rate of one bay per employee. The general public utilising the services of the commercial hangar are to use the public car parking facility unless additional car parking is provided.

6.1.5 Fuel Storage

Aviation fuel and combustible chemicals are not to be stored on a lease area without Council approval. (note: may require development approval and/or an environmentally relevant activity)

6.1.6 Ablutions

Developers of hangars are not obligated to provide private ablution facilities within the hangar.

6.1.7 Storage of Equipment

Storage of all equipment used in the operation of the private hangar is to be contained within the hangar(s) at all times.

6.1.8 Signage



Aerodrome Hangar Policy

Prior to any signage being erected on a commercial hangar site, a signage application is to be submitted to and approved by the Shire.

6.1.9 Maintenance of Buildings and Surrounds

The Lessee/Licensees/operators of hangar sites shall maintain the hangar in a neat and tidy manner and ensure the surrounding lease site is kept free of disused materials and rubbish.

6.1.10 Use of Hangar

No person shall use a private hangar site for commercial or industrial purposes or for human habitation.

No person shall use a commercial hangar for human habitation or use outside of the lease terms and conditions.

6.1.11 Lease or Licence Agreements

All agreements at Balonne Shire aerodromes shall be prepared by Council's Solicitors and shall be executed by the Chief Executive Officer under delegated authority pursuant to the Local Government Act 2009.

The Chief Executive Officer or his/her nominated representative shall be authorised to negotiate a suitable rental determined on a commercial basis, with the rental amount determined in consideration of a valuation conducted by Council's consultant valuers. The rental amount shall be adjusted annually in line with the Consumer Price Index (CPI), and reviewed to market every time an option is requested or as agreed by the Lessee/Licensee and Council.

The Lessee/Licensee shall be required to hold a current Public Liability Insurance cover of a minimum \$20 million, which specifically indemnifies the interest of Balonne Shire Council against any damage that may arise out of the conduct of the business activities proposed. Such cover shall be varied at the discretion of Council and the Lessee shall be required to provide proof of renewals / currency annually to Council.

The Lessee/Licensee shall pay all legal costs associated with the preparation and execution of agreement documentation.

The Lessee/Licensee must observe all security and operational requirements for the Aerodrome/s as contained in the Aerodrome Manual and any requirements of CASA and the Manual of Standards Part 139. Council will provide a copy of the relevant sections of the Manual upon execution of any agreement.

6.1.12 Access

St George Aerodrome is a Certified Aerodrome and the Licensee must have the correct ASIC card to go airside. Airside access to the GA Apron will be via the Personnel Gates alongside Precision Air fence.

6.1.13 Termination – Removal of Structures

Council may terminate a lease or licence agreement:

- for any breaches of the security provisions of the Aerodrome Manual/s; or
- for any breaches of conditions of a lease or licence agreement; or



Aerodrome Hangar Policy

- should council wish to proceed with an Airport Master Plan and the structure interferes with the long term strategic operation of the aerodrome.

The Lessee/Licensee must remove any structure and all associated property from the site at the Lessee/Licensee's expense if Council terminates the agreement or does not renew or grant a new lease or licence.

7. LEGAL PARAMETERS

Balonne Shire Council Planning Scheme

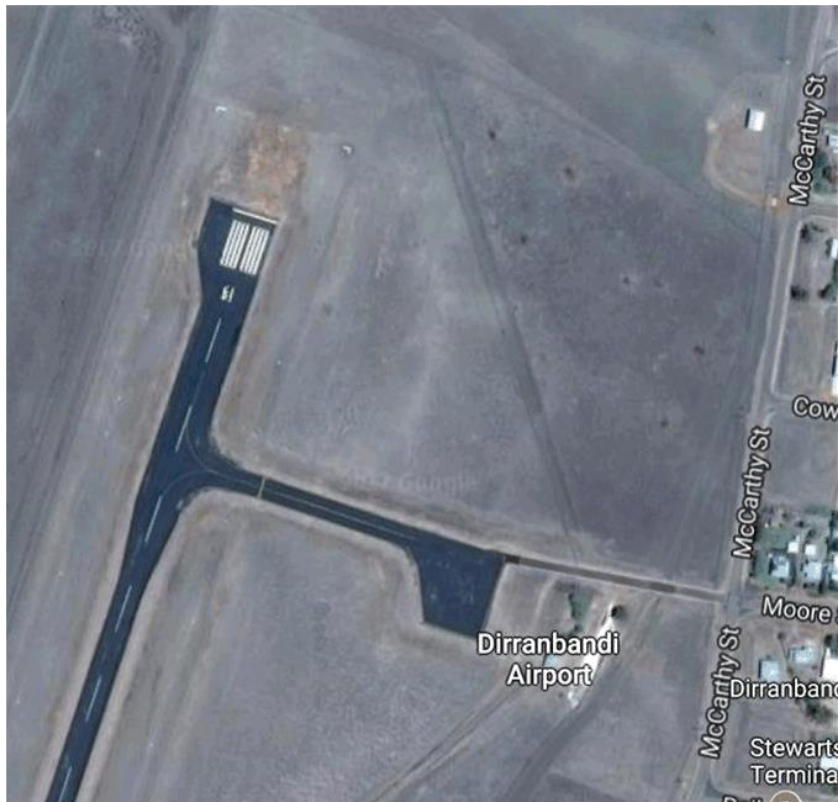
Civil Aviation Act 1988

8. ASSOCIATED DOCUMENTS

Balonne Shire Aerodrome Operations Manual

Dirranbandi Aerodrome – highlighted in green – Lot 50 SP 126284





OFFICER REPORT

TO: Council

SUBJECT: Fees and Charges Schedule 2018/19

DATE: 13.03.18

AGENDA REF: FCS5

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

Fees and Charges Schedule 2018/19

Background

In accordance with S97 of the Local Government Act 2009 Council may set Cost Recovery Fees and Charges for the provision of various activities that Council undertakes. Council also establishes Commercial Charges for services that may be provided by council and other private providers.

Generally these are set in conjunction with the budget meeting, however the schedule may be set or amended by resolution at any time. Until new fees and charges are adopted by resolution, the current fees and charges will remain in force. By adopting the fees and charges at the March meeting, Council will be able charge the revised fees and charges from 1 July 2018, including issue of dog registration renewals early July 2018.

Link to Corporate Plan

Function	Key Program Area
<u>Inclusive & Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

Consultation (internal/external)

Councillors, Senior Leadership Group and staff

Legal Implications

Section 97 of the Local Government Act, 2009 allows council to fix Cost Recovery Fees by resolution.

Council may also charge for a service or facility, other than a service or facility for which a cost recovery fee may be fixed under Section 262(3)(c) Local Government Act 2009.

Policy Implications

Revenue Policy and Revenue Statement

Financial and Resource Implications

Fees are charged to offset the cost of providing services. In a number of cases, fees will not cover the full cost of service provision. Fees and Charges represent approximately 1.2% of Councils operating revenue.

Attachments

1. Fees and Charges 2018-19 Revised 13 Mar 2018.pdf [↓](#)

Recommendation/s

That the Register of Cost Recovery Fees and Commercial Charges for the 2018/19 financial year be adopted in accordance with Section 97 and Section 262(3)(c) of the Local Government Act 2009.

Michelle Clarke

Director Finance & Corporate Services

Description	GL SUB	Cost Recovery or Commercial Fee	Statutory Reference	GST	2018/19
ADMINISTRATION CHARGES					
COMPUTER AND INTERNET ACCESS					
Printing - Council Paper (Libraries and Visitor Information Centre) - per page	505-1306- (LIB) 355-1351- (VIC)	Commercial		inclusive	\$0.55
Printing - Non Council paper - but paper needs to meet Council's standard (Libraries and Visitor Information Centre) - per page	505-1306- (LIB) 355-1351- (VIC)	Commercial		inclusive	\$0.45
Public Access Terminals (Libraries and Visitor Information Centre) - ¼ hour	505-1305- (LIB) 355-1352- (VIC)	Commercial		inclusive	\$1.80
Public Access Terminals (Libraries and Visitor Information Centre) - ½ hour	505-1305- (LIB) 355-1352- (VIC)	Commercial		inclusive	\$2.40
Public Access Terminals (Libraries and Visitor Information Centre) - 1 hour	505-1305- (LIB) 355-1352- (VIC)	Commercial		inclusive	\$4.85
Public Access Terminals (Visitor Information Centre) - Minimum Charge	505-1305- (LIB) 355-1352- (VIC)	Commercial		inclusive	\$1.80
CORPORATE SERVICES					
Binding (up to 100 pages) Binding / Folding pamphlets etc	205-1351-0001-	Commercial		inclusive	\$16.50 per 15 minute block
Council Meeting Minutes - Annual Subscription per year	205-1351-0001-	Cost Recovery		exempt	\$122.00
EMAIL					
Scan & Email a non bound document	205-1351-0001-	Commercial		inclusive	\$7.70
FAXES					
Faxes - 1st page	205-1351-0001-	Commercial		inclusive	\$4.40
Faxes (after 1st page) per page	205-1351-0001-	Commercial		inclusive	\$2.20
PHOTOCOPYING/PRINTING CHARGES					
A4 – Single sided - Black and White - per copy (own paper)	205-1351-0001-	Commercial		inclusive	\$0.45
A4 – Single sided - Black and White - per copy (Council paper)	205-1351-0001-	Commercial		inclusive	\$0.55
A4 – Double sided - Black and White (own paper)	205-1351-0001-	Commercial		inclusive	\$0.65
A4 – Double sided - Black and White (Council paper)	205-1351-0001-	Commercial		inclusive	\$0.75
A4 – Coloured - Single Sided per copy (own paper)	205-1351-0001-	Commercial		inclusive	\$1.05
A4 – Coloured – Single Sided per copy (Council paper)	205-1351-0001-	Commercial		inclusive	\$1.10
A4 – Coloured – Double per copy (own paper)	205-1351-0001-	Commercial		inclusive	\$1.65
A4 – Coloured – Double Sided per copy (Council paper)	205-1351-0001-	Commercial		inclusive	\$1.95
A3 – Single sided - Black and White– (own paper)	205-1351-0001-	Commercial		inclusive	\$0.55
A3 – Single sided - Black and White– (Council paper)	205-1351-0001-	Commercial		inclusive	\$0.65
A3 – Double sided - Black and White– (own paper)	205-1351-0001-	Commercial		inclusive	\$0.75
A3 – Double sided - Black and White– (Council paper)	205-1351-0001-	Commercial		inclusive	\$0.90
A3– Coloured – Single sided (own paper)	205-1351-0001-	Commercial		inclusive	\$1.65
A3– Coloured – Single sided (Council paper)	205-1351-0001-	Commercial		inclusive	\$1.95
A3 – Coloured – Double sided (own paper)	205-1351-0001-	Commercial		inclusive	\$2.20
A3 – Coloured – Double sided (Council paper)	205-1351-0001-	Commercial		inclusive	\$2.50
RIGHT TO INFORMATION					
Right to Information Request (as per State Government Fee)	205-1351-0001	Cost Recovery	Right to Information Act 2009 and Information Privacy Act 2009	exempt	As per RTI Regulation
VIC - TOURS					

2017/18
0.55
0.45
1.80
2.40
4.85
1.80
\$16.50 per 15 minute block
122.00
7.70
4.40
2.20
0.45
0.55
0.65
0.75
1.05
1.10
1.65
1.95
0.55
0.65
0.75
0.90
1.65
1.95
2.20
2.50
As per RTI Regulation

Description	GL SUB	Cost Recovery or Commercial Fee	Statutory Reference	GST	2018/19
Headstone Areas 1.8 metre Grave - Friday/Saturday/Public Holiday (Includes the use of the lowering device, grass matting and purchase of a grave site.)	615-1306-	Commercial		inclusive	\$2,200.00
Headstone Areas 2.7 metre Grave - Mid Week (Includes the use of the lowering device, grass matting and purchase of a grave site.)	615-1306-	Commercial		inclusive	\$1,960.00
Headstone Areas 2.7 metre Grave - Friday/Saturday/Public Holiday (Includes the use of the lowering device, grass matting and purchase of a grave site.) ** Note: Actual Funeral on Saturday/Sunday or Public Holiday with Grave being dug on Friday or last working day prior to funeral	615-1306-	Commercial		inclusive	\$2,390.00
CEMETERY - Internment of Ashes					
Interment of Ashes (existing grave site)	615-1306-	Commercial		inclusive	\$130.00
Interment of Ashes (new grave site)	615-1306-	Commercial		inclusive	\$150.00
CEMETERY - Lawn Cemetery					
Lawn Cemetery Areas 1.8 metre Grave (St George and Thallon) - Mid Week - (Costs include Standard Plaques extra lines, emblems, detachable plates etc at cost. Includes the use of the lowering device, grass matting and purchase of a grave site.)	615-1306-	Commercial		inclusive	\$1,960.00
Lawn Cemetery Areas 1.8 metre Grave (St George and Thallon) - Friday/Saturday/Public Holiday - Costs include Standard Plaques (extra lines, emblems, detachable plates etc at cost). Includes the use of the lowering device, grass matting and purchase of a grave site.	615-1306-	Commercial		inclusive	\$2,330.00
Lawn Cemetery Areas 2.7 metre Grave (St George and Thallon) - Mid Week - (Costs include Standard Plaques extra lines, emblems, detachable plates etc at cost. Includes the use of the lowering device, grass matting and purchase of a grave site.)	615-1306-	Commercial		inclusive	\$2,090.00
Lawn Cemetery Areas 2.7 metre Grave (St George and Thallon) - Friday/Saturday/Public Holiday - Costs include Standard Plaques (extra lines, emblems, detachable plates etc at cost). Includes the use of the lowering device, grass matting and purchase of a grave site.	615-1306-	Commercial		inclusive	\$2,525.00
CEMETERY - Other					
Headstone Areas - Standard 381 X 216 Plaque - Extra lines, emblems, detachable plaques etc at cost.	615-1306-	Commercial		inclusive	\$390.00
Use of Mobile Shade Structure (Pop up)	615-1306-	Commercial		inclusive	\$84.00
Hire of matting and lowering Devices (non BSC Cemetery)	615-1306-	Commercial		inclusive	\$84.00
Vases	615-1306-	Commercial		inclusive	\$84.00
ENVIRONMENTAL - See Section 2					
HALLS- CIVIC - CULTURAL CENTRES					
2 WORKING DAYS NOTICE REQUIRED					
Non-Profit / Charitable Organisation - Any application for special concession must be made in writing by the organisation concerned no less than four (4) weeks prior to any event in order to allow for consideration by Council.	535-1305-	Commercial			
Casual Hirers Public Liability Insurance (per day) - LGM QLD	535-1305-	Commercial		inclusive	\$31.50
Cleaning Charge (per hour)	535-1305-	Commercial		inclusive	\$126.00
Security / Key Deposit	9901-5190-	Commercial		exempt	\$285.00
BOLLON					
Full-Day Function (over 6 hours) (Includes time taken for setup of facility on the day of hire (or day prior if the facility is available). Clean-up is required by 10am on the following day.) per day	535-1305-0006	Commercial		inclusive	\$105.00
Part-Day Function (per hour up to 6 hours) - Minimum Charge 2 hours	535-1305-0006	Commercial		inclusive	\$52.50
DIRRANBANDI					

2017/18
2,156.00
1,920.00
2,343.00
130.00
150.00
1,920.00
2,285.00
2,046.00
2,475.00
380.00
82.50
82.50
82.50
30.00
120.00
275.00
100.00
50.00

Description	GL SUB	Cost Recovery or Commercial Fee	Statutory Reference	GST	2018/19
Full-Day Function (over 6 hours) (Includes time taken for setup of facility on the day of hire (or day prior if the facility is available). Clean-up is required by 10am on the following day.) per day	535-1305-0004	Commercial		inclusive	\$105.00
Part-Day Function (per hour up to 6 hours) - Minimum Charge 2 hours	535-1305-0004	Commercial		inclusive	\$52.50
HEBEL					
Full-Day Function (over 6 hours) (Includes time taken for setup of facility on the day of hire (or day prior if the facility is available). Clean-up is required by 10am on the following day.) per day	535-1305-0005	Commercial		inclusive	\$105.00
Part-Day Function (per hour up to 6 hours) - Minimum Charge 2 hours	535-1305-0005	Commercial		inclusive	\$52.50
ST GEORGE					
Full-Day Function (over 6 hours) (Includes time taken for setup of facility on the day of hire (or day prior if the facility is available). Clean-up is required by 10am on the following day.) per day	535-1305-0001	Commercial		inclusive	\$105.00
Part-Day Function (per hour up to 6 hours) - Minimum Charge 2 hours	535-1305-0001	Commercial		inclusive	\$52.50
THALLON					
Full-Day Function (over 6 hours) (Includes time taken for setup of facility on the day of hire (or day prior if the facility is available). Clean-up is required by 10am on the following day.) per day	535-1305-0002	Commercial		inclusive	\$105.00
Part-Day Function (per hour up to 6 hours) - Minimum Charge 2 hours	535-1305-0002	Commercial		inclusive	\$52.50
CATERING / FURNITURE HIRE					
2 WORKING DAYS NOTICE REQUIRED					
Crockery & Cutlery - Beer Jugs - Per Day Each	535-1305-	Commercial		inclusive	\$2.90
Crockery & Cutlery - Bread and Butter Plates, Cups and Saucers, Teapots, Sweet Dishes, Dessertspoons, Forks Large, Forks Small, Knives Large, Knives Small, Tablespoons, Teaspoons - Per Item Per Day Each	535-1305-	Commercial		inclusive	\$0.25
Crockery & Cutlery - Any item above - Per Day Per Dozen	535-1305-	Commercial		inclusive	\$2.30
Crockery & Cutlery - Jugs (Milk), Salad Bowls, Salt and Pepper Shakers, Sugar Basins - Per Day Each	535-1305-	Commercial		inclusive	\$0.30
Crockery & Cutlery -Minimum Hire Charge	535-1305-	Commercial		inclusive	\$18.00
Furniture Hire - Plastic Chairs per day each	535-1305-	Commercial		inclusive	\$1.20

2017/18
100.00
50.00
100.00
50.00
100.00
50.00
100.00
50.00
2.75 (kitchen fee to be added \$100 if utilising kitchen facilities)
0.25 (kitchen fee to be added \$100 if utilising kitchen facilities)
2.20 (kitchen fee to be added \$100 if utilising kitchen facilities)
0.30 (kitchen fee to be added \$100 if utilising kitchen facilities)
16.50 (kitchen fee to be added \$100 if utilising kitchen facilities)
1.10 (kitchen fee to be added \$100 if utilising kitchen facilities)

Description	GL SUB	Cost Recovery or Commercial Fee	Statutory Reference	GST	2018/19
Furniture Hire - Portable Stage (all or part)	535-1305-	Commercial		inclusive	\$40.00
Furniture Hire - Tables per day each	535-1305-	Commercial		inclusive	\$5.50
Hire of Movie Projector (CEO to approve) per hire	535-1305-	Commercial		inclusive	\$105.00
Lecturn	535-1305-	Commercial		inclusive	\$5.50
Furniture Hire - Bond	9901-5190-	Commercial		exempt	\$285.00
HOUSING					
Houses - St George, Dirranbandi, Bollon and Thallon	510-1710-	Commercial		Input	CEO
PARKS AND GARDENS					
Amphitheatre - St George - Security Deposit	9901-5190-	Commercial		exempt	\$285.00
Amphitheatre - St George - Daily Hire Fee	530-1305-	Commercial		inclusive	\$70.00
Amphitheatre - St George - Cleaning of Site	530-1305-	Commercial		inclusive	\$125.00
Amphitheatre - St George - Electricity Costs	530-1305-	Commercial		inclusive	At cost
Commercial Use - Permit to Occupy Parks and Reserves per day per vendor (Town Park and Reserves) only 9am to 5pm	530-1305-	Commercial		inclusive	See Local Laws and Other section of this schedule subset Parks, Reserves and Gardens
PLANNING - See Section 3					
PRIVATE PLANT HIRE					
Grader per hour	Debtors Inv	Commercial		inclusive	\$275.00
Truck < 10t per hour (plus per kilometre)	Debtors Inv	Commercial		inclusive	\$106.00
Truck > 10t per hour (plus per kilometre)	Debtors Inv	Commercial		inclusive	\$132.00
Truck - Street Sweeper per hour (plus per kilometre)	Debtors Inv	Commercial		inclusive	\$185.00
Truck - Prime Mover (Water Truck) per hour (plus per kilometre)	Debtors Inv	Commercial		inclusive	\$131.00
Truck - Jetpatcher per hour (plus per kilometre)	Debtors Inv	Commercial		inclusive	\$150.00 p/hr and \$4.80 p/km
Loader (per hour)	Debtors Inv	Commercial		inclusive	\$220.00
Backhoe per hour	Debtors Inv	Commercial		inclusive	\$196.00
Terex Skid Steer	Debtors Inv	Commercial		inclusive	\$187.00
Tractor < 50kw per hour	Debtors Inv	Commercial		inclusive	\$120.00
Tractor > 50kw with slasher/broom per hour	Debtors Inv	Commercial		inclusive	\$196.00
Tractor & Grid Roller per hour	Debtors Inv	Commercial		inclusive	\$211.00
Lawn Tractor/Ride on Mower <42" cutting deck per hour	Debtors Inv	Commercial		inclusive	\$82.00

2017/18
38.50 (kitchen fee to be added \$100 if utilising kitchen facilities)
5.50 (kitchen fee to be added \$100 if utilising kitchen facilities)
100.00
5.50
275.00
CEO
275.00
66.00
120.00
At Cost
See Local Laws and Other section of this schedule subset Parks, Reserves and Gardens
262.00
101.00 p/hr plus 1.32 p/km
126.00 p/hr and 1.64 p/km
177.00 p/hr and 2.63 p/km
125.00 p/hr and 3.94 p/km
148.00 p/hr and 4.80 p/km
210.00
187.00
179.00
115.00
187.00
201.00
79.00

Description	GL SUB	Cost Recovery or Commercial Fee	Statutory Reference	GST	2018/19
Lawn Tractor/Ride on Mower 42" cutting deck per hour	Debtors Inv	Commercial		inclusive	\$94.00
Lawn Tractor/Ride on Mower 61" cutting deck per hour	Debtors Inv	Commercial		inclusive	\$113.00
Forklift per hour	Debtors Inv	Commercial		inclusive	\$145.00
Roller per hour	Debtors Inv	Commercial		inclusive	\$220.00
Vibrating Drum Roller	Debtors Inv	Commercial		inclusive	\$261.00
Workshop per hour	Debtors Inv	Commercial		inclusive	\$169.00
Plumbing Unit per hour	Debtors Inv	Commercial		inclusive	\$109.00
Water Snorter	Debtors Inv	Commercial		inclusive	\$66.00
Trench Shoring	Debtors Inv	Commercial		inclusive	\$66.00
Spreader Truck	Debtors Inv	Commercial		inclusive	POA
Stabiliser	Debtors Inv	Commercial		inclusive	POA
Miscellaneous Plant per hour	Debtors Inv	Commercial		inclusive	\$23.00
Utilities (2wd)/Sedans (plus operator) per hour (plus per kilometre)	Debtors Inv	Commercial		inclusive	11.00 p/hr and 0.39 p/km
Four Wheel Drives (plus operator) per hour (plus per kilometre)	Debtors Inv	Commercial		inclusive	12.00 p/hr and 0.40 p/km
RURAL SERVICES					
Stock Agistment Fees (Town Commons) - Cows - (a unit includes cow plus progeny less than 6 months of age) per unit per week	655-1351-0002	Commercial		inclusive	\$7.65
Stock Agistment Fees (Town Commons) - Dry Cattle - per head per week	655-1351-0002	Commercial		inclusive	\$6.90
Stock Agistment Fees (Town Commons) - Horses - (a unit includes horse plus progeny less than 6 months of age) - per unit per week	655-1351-0002	Commercial	Local Law No. 17 - S.32 S.40	inclusive	\$6.90
Stock Impoundment Fees - Cattle or Horses less than 6 months of age per unit - Twice the prescribed rate will apply for the second or any subsequent impoundment	655-1203-	Commercial		inclusive	\$342.00
Stock Impoundment Fees - Entire or Rig per unit - Twice the prescribed rate will apply for the second or any subsequent impoundment	655-1203-	Commercial		inclusive	\$175.00
Stock Impoundment Fees - Sheep per unit - Twice the prescribed rate will apply for the second or any subsequent impoundment	655-1203-	Commercial		inclusive	\$40.00
Stock Sustenance Fees - Cattle or Horses less than 6 months of age per unit per day	655-1203-	Commercial		inclusive	\$18.00
Stock Sustenance Fees - Entire or Rig per unit per day	655-1203-	Commercial		inclusive	\$18.00
Stock Sustenance Fees - Sheep per unit per day	655-1203-	Commercial		inclusive	\$9.00
Inspection Service - Weeds - per vehicle	Debtors Inv	Commercial		inclusive	\$153.00
Inspection Service - Weeds - per property per hour	Debtors Inv	Commercial		inclusive	\$80.00
Damage to Stock Routes	Debtors Inv	Cost Recovery		inclusive	At cost
Review of Decision	Debtors Inv	Commercial		exempt	\$127.50
SEARCHES - See Section 3 for Planning & Development					
Rate Search Comprehensive per property	205-1300-	Cost Recovery	LGA - s.97(2)	exempt	\$165.00
Rate Search - Urgent within 2 days	205-1300-	Cost Recovery	LGA - s.97(2)	exempt	\$217.00
SPORT AND RECREATION					
Use of all Council controlled Sports Grounds is subject to the relevant Conditions of Hire. School (Incl. Distant Education) and Junior Sports Organisations may use the facilities free of charge, on the understanding that they will be required to book in advance. Any other hire charges applicable will be determined by the Council separately.	520-1305-				
ROWDEN PARK					

2017/18	
	90.00
	108.00
	139.00
	210.00
	249.00
	161.00
	104.00
	63.00
	63.00
	444.00
POA	
	22.00
11.00 p/hr and 0.39 p/km	
12.00 p/hr and 0.40 p/km	
	7.50
	6.75
	6.75
	335.45
	170.90
	40.00
	18.00
	18.00
	9.00
	150.00
	80.00
At Cost	
	125.00
	163.00
	213.00

Description	GL SUB	Cost Recovery or Commercial Fee	Statutory Reference	GST	2018/19
Use of all Council controlled Sports Grounds is subject to the relevant Conditions of Hire. School (incl Distant Education) and Junior Sports Organisations may use the facilities free of charge, on the understanding that they will be required to book in advance. Any other hire charges applicable will be determined by the Council separately.	520-1305-				
Casual Hirers - per hour plus electricity usage	520-1305-	Commercial		inclusive	\$23.00
Rowden Park - Cricket, Rugby League (Junior), Rugby League (Senior), Rugby Union, Touch Football - Fee per match day where entrance fees are charged	520-1305-	Commercial		inclusive	\$100.00
Rowden Park - Cricket, Rugby League (Junior), Rugby League (Senior), Rugby Union, Touch Football - per season plus electricity usage	520-1305-			inclusive	\$660.00
Rowden Park - Replacement Keys per key (A lost key may result in all locks needing to be replaced)	520-1305-	Commercial		inclusive	At cost
Rowden Park - Replacement Locks	520-1305-	Commercial		inclusive	At cost
SHOWGROUNDS					
Non-Profit / Charitable Organization - Any application for special concession must be made in writing by the organisation concerned no less than four (4) weeks prior to any event in order to allow for consideration by Council.		Commercial			
Annual Show Camping Fees - Do not apply from the Monday in the week of the Annual Shows to the Monday after the Event. (Event Organisers / Sideshow Attractions)					
Ablution Block Hire per day (Thallon)	555-1305-0002	Commercial		inclusive	\$60.00
Annual Pastoral and Agricultural Show - Rodeo - Races - Polocrosse Club - Australian Stock Horse Association (ASHA) Draft Days plus electricity (per event day or part thereof) St George	555-1305-	Commercial		inclusive	\$245.00
Annual Pastoral and Agricultural Show - Rodeo - Races - Polocrosse Club - Australian Stock Horse Association (ASHA) Draft Days plus electricity (per set up day or part thereof) St George	555-1305-	Commercial		inclusive	\$124.00
Annual Pastoral and Agricultural Show - Rodeo - Races - Polocrosse Club - Australian Stock Horse Association (ASHA) Draft Days plus electricity (per event day or part thereof) Excluding St George	555-1305-	Commercial		inclusive	\$124.00
Annual Pastoral and Agricultural Show - Rodeo - Races - Polocrosse Club - Australian Stock Horse Association (ASHA) Draft Days plus electricity (per set up day or part thereof) Excluding St George	555-1305-	Commercial		inclusive	\$60.00
ASHA Practice Sessions per day	555-1305-	Commercial		inclusive	\$34.00
Auction Sales - (daily charge applies to set-up and clean-up days also) per day or part thereof	555-1305-	Commercial		inclusive	\$185.00
Auction Sales - Cleaning Deposit	555-1305-	Commercial		inclusive	\$345.00
Camping (with stock)- plus cost per person	555-1305-	Commercial		inclusive	\$18.00
Camping (with stock) -(additional) per person per night	555-1305-	Commercial		inclusive	\$6.00
Camping (special event)- plus cost per person	555-1305-	Commercial		inclusive	\$18.00
Camping (special event) -additional per person per night	555-1305-	Commercial		inclusive	\$6.00
Circuses Cleaning Deposit	555-1305-	Commercial		inclusive	\$400.00
Circuses per performance day	555-1305-	Commercial		inclusive	\$345.00
Coonan-Nixon Pavilion - Casual Hirers Public Liability Insurance per day	555-1305-0001	Commercial		inclusive	\$30.00
Coonan-Nixon Pavilion - Cleaning Charge per hour	555-1305-0001	Commercial		inclusive	\$125.00
Coonan-Nixon Pavilion - Full-Day Function (12 hours or greater duration) per day	555-1305-0001	Commercial		inclusive	\$125.00
Coonan-Nixon Pavilion - Part-Day Function - Minimum Charge	555-1305-0001	Commercial		inclusive	\$22.00
Coonan-Nixon Pavilion - Part-Day Function (per hour to a maximum of 11 hours)	555-1305-0001	Commercial		inclusive	\$11.00
Coonan-Nixon Pavilion - Security Deposit	9901-5190-	Commercial		exempt	\$285.00
St George Showgrounds Kitchen - Casual Hirers Public Liability Insurance per day	555-1305-0001	Commercial		inclusive	\$30.00

2017/18
22.00
95.00
635.00
At Cost
At Cost
60.00
242.00
121.00
121.00
60.00
33.00
176.00
330.00
18.00
6.00
18.00
6.00
385.00
330.00
30.00
120.00
121.00
22.00
11.00
275.00
30.00

Description	GL SUB	Cost Recovery or Commercial Fee	Statutory Reference	GST	2018/19
St George Showgrounds Kitchen - Cleaning Charge per hour	555-1305-0001	Commercial		inclusive	\$125.00
St George Showgrounds Kitchen - per day	555-1305-0001	Commercial		inclusive	\$285.00
Showgrounds Kitchen - Security Deposit	9901-5190-	Commercial		exempt	\$285.00
Horses or Cattle (Stud Stock) - Minimum charge per day	555-1305-	Commercial		inclusive	\$17.00
Horses or Cattle (Stud Stock) - per head per day or part thereof	555-1305-	Commercial		inclusive	\$1.80
Horses or Cattle (Stud Stock) accompanying person for camping part thereof per person	555-1305-	Commercial		inclusive	\$6.50
Horses or Cattle in Pens - Minimum charge per day	555-1305-	Commercial		inclusive	\$17.00
Horses or Cattle in Pens per head per day	555-1305-	Commercial		inclusive	\$1.25
Netball - per season plus electricity usage	555-1305-	Commercial		inclusive	\$285.00
Other Uses - As Determined by the Chief Executive Officer	555-1305-	Commercial		inclusive	CEO
Polocrosse Club Practice Days per day	555-1305-	Commercial		inclusive	\$35.00
School and Junior Sports Organisations - Advance booking required	555-1305-	Commercial			
Sheep in Pens - Minimum charge per day	555-1305-	Commercial		inclusive	\$17.00
Sheep in Pens - per head per day or part thereof	555-1305-	Commercial		inclusive	\$0.10
St George Pony Club Annual Charge (plus electricity) - no event fee charge	555-1305-0001	Commercial		inclusive	\$265.00
Working Sheepdog Trials plus electricity per day	555-1305-	Commercial		inclusive	\$28.00
SWIMMING POOLS					
SWIMMING POOL - Dirranbandi Pool					
As set by the Dirranbandi Pool Committee (DPC)					
Non Swimming - Entry Fee - As set by the Dirranbandi Pool Committee (DPC)	521-1306-0001	Commercial		inclusive	DPC
Adult - Entry Fee - As set by the Dirranbandi Pool Committee (DPC)	521-1306-0001	Commercial		inclusive	DPC
Casual Hirers (minimum charge) (outside public swimming hours) - As set by the Dirranbandi Pool Committee (DPC)	521-1306-0007	Commercial		inclusive	DPC
Child (up to High School age) - Entry Fee - As set by the Dirranbandi Pool Committee (DPC)	521-1306-0001	Commercial		inclusive	DPC
Hire by Schools or Swimming Club - As set by the Dirranbandi Pool Committee (DPC)	521-1306-0007	Commercial		inclusive	DPC
Hire for Swimming Coaching - As set by the Dirranbandi Pool Committee (DPC)	521-1306-0008	Commercial		inclusive	DPC
Lifeguard - As set by the Dirranbandi Pool Committee (DPC)	521-1306-0007	Commercial		inclusive	DPC
Lights - As set by the Dirranbandi Pool Committee (DPC)	521-1306-0007	Commercial		inclusive	DPC
Replacement Keys (A lost key may result in all locks needing to be replaced.) per key	521-1306-0007	Commercial		inclusive	At Cost
Replacement locks	521-1306-0007	Commercial		inclusive	At Cost
Season Ticket - Child (up to High School age) - As set by the Dirranbandi Pool Committee (DPC)	521-1306-0004	Commercial		inclusive	DPC
Season Ticket - Family - As set by the Dirranbandi Pool Committee (DPC)	521-1306-0004	Commercial		inclusive	DPC
Season Ticket - Adult - As set by the Dirranbandi Pool Committee (DPC)	521-1306-0004	Commercial		inclusive	DPC
SWIMMING POOLS - St George					
Adult - Entry Fee	521-1305-1001	Commercial		inclusive	\$3.00
Adult (Non Swimming) - Entry Fee	521-1305-1003	Commercial		inclusive	\$1.00
Age 2 and under - Entry Fee		Commercial		inclusive	-
Child (Ages 2 and under 18) - Entry Fee (includes when under school supervision)	521-1305-1002	Commercial		inclusive	\$1.50
Child (Non Swimming) (Ages 2 and under 18) - Entry Fee	521-1305-1001	Commercial		inclusive	\$0.50
Hire by Schools or Swimming Club for club meetings and events- Lifeguard Required per hour	521-1305-1007	Commercial		inclusive	\$40.00
Hire for Swimming Coaching - during pool opening hours (maximum of 2 lanes at any one time) per hour per lane	521-1305-1008	Commercial		inclusive	-
Casual Hirers (minimum charge) (outside public swimming hours) ((Not applicable to Schools or Swimming Club) - Lifeguard Required) per hour	521-1305-1007	Commercial		inclusive	\$40.00
Hire for Swimming Coaching -(outside of pool opening hours) per hour	521-1305-1008	Commercial		inclusive	-

2017/18	
	120.00
	275.00
	275.00
	16.50
	1.80
	6.00
	16.50
	1.20
	275.00
CEO	
	33.00
	-
	16.50
	0.10
	253.00
	27.50
DPC	
DPC	
DPC	
DPC	
DPC	
DPC	
DPC	
At Cost	
At Cost	
DPC	
DPC	
DPC	
	3.00
	1.00
	-
	1.50
	0.50
	40.00
	-
	40.00
	-

Description	GL SUB	Cost Recovery or Commercial Fee	Statutory Reference	GST	2018/19
Multiple Pet Permit (annual non-refundable fee) An additional Dog application is required if more than 2 dogs are requested to be registered on a parcel of land. The fee does not imply approval as the application is subject to assessment. If approved standard registration fees apply.	605-1203-0004	Cost Recovery	Local Law No 2 (Keeping and Control of Animals)	exempt	\$81.00
After hours call out fee after 5pm and before 8.30am (payable by the owner)	605-1351-	Cost Recovery		exempt	\$200.00
Release fee after 5.00pm and before 8.30am weekday and any time on weekend and public holiday at owners request only (plus any other impoundment fees required)	605-1351-	Cost Recovery		exempt	\$200.00
ANIMAL SURRENDER					
Dog or cat surrendered to Council - only available subject to suitable arrangement with Local Laws Officer			Local Law No 2 (Keeping and Control of Animals)		
Animal Identification Tag					
Domestic Pet - Tag Cost	605-1203-0002	Cost Recovery	Commercial	inclusive	\$1.50
CATS					
CATS -IMPOUNDED					
Release Fee	605-1202-	Cost Recovery	Local Law No 2 (Keeping and Control of Animals)	exempt	\$42.00
Sustenance rate per day for cats	605-1202-	Cost Recovery	Local Law No 2 (Keeping and Control of Animals)	exempt	\$15.00
DOGS					
DOGS -IMPOUNDED					
Registered dog Entire or Desexed - 1st impoundment - microchipped or not microchipped	N/A	Cost Recovery	Local Law No 2 (Keeping and Control of Animals)		Free
Unregistered Dog - Entire- 1st impoundment including registration and microchipping (and approval for desexing prior to release)	605-1202-	Cost Recovery	Local Law No 2 (Keeping and Control of Animals)	exempt	\$300.00
Unregistered Dog- Entire - 1st impoundment including registration and microchipping and returned as an entire	605-1202	Cost Recovery	Local Law No 2 (Keeping and Control of Animals)	exempt	\$350.00
Unregistered Dog - Desexed - 1st impoundment including registration and microchipping	605-1202	Cost Recovery	Local Law No 2 (Keeping and Control of Animals)	exempt	\$200.00
Registered Dog Entire or Desexed -2nd or 3rd impoundment in a 12 month period	605-1202	Cost Recovery	Local Law No 2 (Keeping and Control of Animals)	exempt	\$250.00

2017/18
81.00
200.00
200.00
1.50
42.00
15.00
Free
300.00
350.00
200.00
250.00

Description	GL SUB	Cost Recovery or Commercial Fee	Statutory Reference	GST	2018/19
Registered Dog - Entire- After 3rd impoundment - Entire dog will be returned with approval for desexing and microchipping prior to release	605-1202	Cost Recovery	Local Law No 2 (Keeping and Control of Animals)	exempt	\$250.00
Registered Dog- Entire - After 3rd impoundment - Entire dog will be returned as entire dog	605-1202	Cost Recovery	Local Law No 2 (Keeping and Control of Animals)	exempt	\$400.00
Registered Dog- Desexed -After 3rd impoundment	605-1202	Cost Recovery	Local Law No 2 (Keeping and Control of Animals)	exempt	\$250.00
Sustenance rate per day for dogs	605-1202-	Cost Recovery	Local Law No 2 (Keeping and Control of Animals)	exempt	\$15.00
DOG REGISTRATION					
	605-1203-0001	Cost Recovery	Local Law No 2 (Keeping and Control of Animals)	exempt	\$80.00
Dog - Entire (not microchipped)					
Dog - entire (microchipped) or born prior to 2008	605-1203-0001	Cost Recovery		exempt	\$60.00
Dog - Desexed (not microchipped) born after 2008	65-1203-0001	Cost Recovery		exempt	\$50.00
	605-1203-0001	Cost Recovery	Local Law No 2 (Keeping and Control of Animals)	exempt	\$40.00
DOGS - Regulated (Pro Rata Not Applicable)					
Declared dangerous, menacing, restricted breed dog (includes collar, tag and warning sign) PLUS Sustenance per day (Initial declaration and Impoundment Release Fee)	605-1203-0003	Cost Recovery	Animal Management (Cats & Dogs) Act 2008	exempt	\$500.00
Declared dangerous, menacing, restricted breed dog - Annual Registration		Cost Recovery		exempt	\$500.00
Regulated Dog replacement collar	605-1203-0003	Cost Recovery		exempt	\$66.00
Regulated Dog replacement sign	605-1203-0003	Cost Recovery		exempt	\$35.60
Regulated Dog replacement identification disk	605-1203-0003	Cost Recovery		exempt	\$15.00
DOGS - Breeding					
Application fee assessment fee (non-refundable) per application	605-1203-0004	Cost Recovery	Local Law No 2 (Keeping and Control of	exempt	\$24.00
Premises inspection fee (annual fee)	605-1203-0004	Cost Recovery		exempt	\$81.00
Standard registration applies - refer to dog registration	605-1203-0001	Cost Recovery		exempt	
OTHER ANIMAL					
Application fee assessment fee (non-refundable) per application	605-1201-0001	Cost Recovery	Local Law No 2 (Keeping and Control of Animals)	exempt	\$80.00
Cattle as per Local Law	605-1201-0001	Cost Recovery		exempt	\$80.00
Emu as per Local Law	605-1201-0001	Cost Recovery		exempt	\$80.00
Goat as per Local Law	605-1201-0001	Cost Recovery		exempt	\$80.00
Horse as per Local Law	605-1201-0001	Cost Recovery		exempt	\$80.00
Poultry and birds as per Local Law	605-1201-0001	Cost Recovery		exempt	\$80.00
Sheep as per Local Law	605-1201-0001	Cost Recovery		exempt	\$80.00
OTHER ANIMAL SERVICES					

2017/18
250.00
400.00
250.00
15.00
80.00
60.00
50.00
40.00
500.00
500.00
66.00
35.60
15.00
24.00
81.00
80.00
80.00
80.00
80.00
80.00
80.00
80.00
80.00

Description	GL SUB	Cost Recovery or Commercial Fee	Statutory Reference	GST	2018/19
Cat trap deposit (Refundable on return of trap in good condition)	9910-5109-	Commercial		exempt	\$55.00
Cat trap hire (Hire rates applies after 10 days from first hired date)	605-1351-	Commercial		inclusive	\$5.50
Dog trap deposit (Refundable on return of trap in good condition)	9910-5109-	Commercial		exempt	\$55.00
Dog trap hire (Hire rates applies after 10 days from first hired date)	605-1351-	Commercial		inclusive	\$5.50
Replacement Registration Tag	605-1351-	Cost Recovery		inclusive	\$1.00
Barking Collar Deposit (Refundable on return in good condition)	9901-5109	Commercial		exempt	\$71.50
Barking Collar hire (Hire rates applies after 5 days from first hired date)	605-1351-	Commercial		inclusive	\$5.50
SECTION 2 - ENVIRONMENTAL SERVICES					
ENVIRONMENT PROTECTION					
Application for registration certificate (plus Annual Registration Fee for that AES scored ERA)	635-1202-	Cost Recovery	Environmental Protection Act 1994	exempt	\$102.00
Application for continuing registration certificate	635-1202-	Cost Recovery		exempt	\$66.00
Application for altering registration certificate (without DA)	635-1202-	Cost Recovery		exempt	\$66.00
Review of Decision	635-1202-	Cost Recovery		exempt	\$66.00
Search - licenced premises, inspection	635-1202-	Cost Recovery		exempt	\$102.00
FOOD BUSINESS					
Application - retail food shop, retail food vehicle, bed and breakfast, water carrier or manufacturer of low risk foods., Assessment of plans and inspections	640-1202-	Cost Recovery	Food Act 2006	exempt	\$173.00
Application - minor alterations. Assessment of application and plans.	640-1202-	Cost Recovery		exempt	\$173.00
Application (High Risk/Manufacturer)	640-1202-	Cost Recovery		exempt	\$397.00
Licence	640-1202-	Cost Recovery		exempt	\$163.00
Licence (High Risk/Manufacturer)	640-1202-	Cost Recovery		exempt	\$265.00
Application and licence (temporary facility)	640-1202-	Cost Recovery		exempt	\$112.00
Alteration to licence	640-1202-	Cost Recovery		exempt	\$91.00
Approval of Third Party Certified Food Safety Program	640-1202-	Cost Recovery		exempt	\$173.00
Approval of Food Safety Program	640-1202-	Cost Recovery		exempt	\$418.00
Review of Decision	640-1202-	Cost Recovery		exempt	\$214.00
Replacement of Food Business Licence (Lost or Damaged)	640-1202-	Cost Recovery		exempt	\$40.00
Food Business - additional Inspection	640-1202-	Cost Recovery		exempt	\$112.00
Search includes inspection of premises	640-1202-	Cost Recovery		exempt	\$153.00
Liquor Licence Endorsement - Food Licence and Planning Approval for Council endorsement of application	640-1202-	Cost Recovery	Liquor Act 1992 s105	exempt	\$178.00
LABORATORY SERVICES					
Laboratory services - drinking water bacteriological test (Colilert)	640-1202-	Commercial		inclusive	\$112.00
Laboratory services - water analysis	640-1202-	Commercial		inclusive	per laboratory cost plus \$10
LOCAL LAWS & OTHER					
Abandoned Vehicles - vehicle found abandoned on roadway	640-1202-	Cost Recovery	Transport Operations (Road Use Management) Act 1995	exempt	77.00 + removal and transportion commercial costs
Commercial Use of Roads - application for permit and fee - Charities	640-1202-	Cost Recovery		exempt	\$24.00
Commercial Use of Roads - application for permit and fee for goods on footpath (maximum of 6 months)	640-1202-	Cost Recovery	Local Law 20 (Commercial)	exempt	\$90.00

2017/18
55.00
5.50
55.00
5.50
1.00
71.50
5.50
100.00
65.00
65.00
65.00
100.00
170.00
170.00
390.00
160.00
260.00
110.00
90.00
170.00
410.00
210.00
40.00
110.00
150.00
175.00
110.00
per laboratory cost plus \$10
76.00 + removal and transportion commercial costs
24.00
89.00

Description	GL SUB	Cost Recovery or Commercial Fee	Statutory Reference	GST	2018/19
Commercial Use of Roads - application for permit and fee for roadside vending, mobile food vending or other activity not described elsewhere (per application / annum)	640-1202-	Cost Recovery	(Commercial Use of Road)	exempt	\$142.00
Overgrown, Untidy Land - mowing, slashing or clean up of overgrown or untidy allotment	640-1202-		Local Law No 18 (Nuisances)	exempt	\$102.00
Parks, Reserves & Gardens - events, stalls in Council parks, reserves and gardens	640-1202-	Cost Recovery	Law Local 17 (Parks & Gardens)	exempt	\$41.00
Charities	640-1202-	Cost Recovery		exempt	\$41.00
Parks, Reserves & Gardens - business (Markets)	640-1202-	Commercial		exempt	\$102.00
Parks, Reserves & Gardens - cleaning of site, other fees - electrical, waste etc	640-1202-	Cost Recovery	Local Law 10 (Temporary Homes)	exempt	\$134.00
Temporary Homes (means structure used, or intended for use as a place of residence but does not include a structure for the erection of which a development permit has been given, or is required)	640-1202-	Cost Recovery			
PERSONAL SERVICES (BEAUTICIAN)					
Application Fee	640-1202-	Cost Recovery	Public Health (Infection Control for Personal Appearance Services) Act	exempt	\$173.00
Licence Fee	640-1202-	Cost Recovery		exempt	\$163.00
Transfer of Licence	640-1202-	Cost Recovery		exempt	\$90.00
Review of Decision	640-1202-	Cost Recovery		exempt	\$214.00
Search includes inspection of premises	640-1202-	Cost Recovery		exempt	\$153.00
PUBLIC HEALTH					
Health Inspection - Residential Services	640-1202-	Cost Recovery	Residential Services Act 2002	exempt	178.00 + 81/hour for inspection
Health Plan Assessment - Residential Services	640-1202-	Cost Recovery	Residential Services Act 2002	exempt	193.00 + 81/hour for inspection
WASTE					
Application fee for Waste Management Approval (s369)	6430-1306-	Cost Recovery	Environmental Protection Act 1994	exempt	\$153.00
Annual renewal fee - Waste Management Approval (s369)	6430-1306-	Cost Recovery	Environmental Protection Act 1994	exempt	\$102.00
Waste Disposal - St George - Commercial and Industrial Waste (outside of shire)	6430-1306-	Commercial		inclusive	\$77.00
Waste Disposal Facilities - St George - Construction & Demolition Waste (excluding concrete) per m3	6430-1306-	Commercial		inclusive	\$10.00
Waste Disposal Facilities - St George - Asbestos (minor quantities only, prior consent required)	6430-1306-	Commercial		inclusive	\$153.00
Waste Disposal Facilities - Bollon, Dirranbandi, Hebel, St George, Thallon - Uncontaminated, Clean Soil (with prior consent)	6430-1306-	Commercial		inclusive	nil
Special event garbage/recycling service per mobile garbage bin service (not including supply of bin) per collection	6430-1306-	Commercial		inclusive	\$77.00
Waste disposal - bacterial sludge (Septic Tank) - Commercial - per 1000 litres or part thereof	4410-1351-	Commercial		inclusive	0.05 per litre
Waste disposal - oil interceptor sludges and grease trap - per 1000 litres or part thereof	6430-1306-	Commercial		inclusive	0.05 per litre
WASTE - Dead Animal Collection					

2017/18
140.00
100.00
41.00
41.00
100.00
132.00
170.00
160.00
89.00
210.00
150.00
175.00 + 80/hour for inspection
190.00 + 80/hour for inspection
150.00
100.00
76.00
10.00
150.00
nil
76.00
0.05 per litre
0.05 per litre

Description	GL SUB	Cost Recovery or Commercial Fee	Statutory Reference	GST	2018/19
Small Animal Collection (dog, cat, poultry or similar sized) per collection	Debtors Inv	Commercial		inclusive	Price on Application
Medium Animal goat, calf, foal, sheep, kangaroo or similar sized) per collection	Debtors Inv	Commercial		inclusive	Price on Application
Large Animal	Debtors Inv	Commercial		inclusive	Price on Application
SECTION 3 - PLANNING & DEVELOPMENT					
GENERAL INFORMATION					
Waiver of Development Application Charges - The Chief Executive Officer or Director Community and Environmental Sustainability has delegated authority to determine to partially or wholly waive a Development Application Fee where strict application of the scheduled fee is obviously unreasonable for the type of application being received.					
Refunds - If an application is withdrawn before it is decided by the Assessment Manager, a refund will be given depending on the processing stage at the time of withdrawal as follows: Application, Information and Referral Stage 50%, Notification Stage 30%, Compliance Stage (prior to issue of action notice) 50%. No refund is applicable once a decision and/or Action Notice has been issued by the Assessment Manager.					
Applications / Lapsed Requests - If an application/request lapses during the IDAS process, no refund of fees is applicable, except for the not properly made application that lapses (s266 of the Planning Act 2016), in which case a refund of 80% is applicable.					
Request to Revive Lapsed Application - a request to revive a lapsed application under s274, 280 and 303 of the Sustainable Planning Act shall be accompanied by a payment of \$200.00.					
Fee for works constructed or commenced without Council Approval - An additional fee of 25% of the relevant application fee, with a minimum fee of \$300.00 shall be imposed on all Planning, Building and Plumbing applications where works have been constructed or a use has commenced without first obtaining the required Council approvals.					
Discount of Development Application Fees - Bona Fide Charitable or Community OrganisationsThe Chief Executive Officer has delegated authority to calculate a fee for development applications by bona fide charitable organisations where such development fulfils a significant community role. This does not apply to private clubs (with the exception of Senior Citizens Clubs) or to applications for commercial uses, lot reconfigurations or similar developments where such developments do not fulfil a significant community role which are not considered to be "not for profit" developments. A fee of 25% of the normal prescribed fee (assessment only) is payable in respect of an application by charitable or non-profit organisations including sporting and recreational organisations) which provide a service to the community and do not normally have an income stream and/or are able to demonstrate their status as non-profit to the satisfaction of the Chief Executive Officer or Director Community and Environmental Sustainability. This discount is not applicable to applications with required referral agency fees.					
Applications Involving More than One Type of Development - Fee for the application shall be the sum of those fees that would have been paid in the event of a separate application being lodged for each type.					
Preliminary Approval - Except where specifically indicated otherwise, fees shall be the same as for the application for a Development Permit. Where a Development Permit is subsequently sought for the same proposal a fee of 50% of the current fee is applicable.					
Developments - Where an application is made to Council for a development and a specialist study is required to be submitted and Council elects to have that study independently assessed by a second consultant, the applicant shall pay an additional fee. Such fee shall be the actual cost charged to Council for the review of the study by a specialist consultant. Any additional fee shall be paid prior to the determination of the application.					
Consultant's Fees - The cost of the consultant's fees in respect to any further expert advice required by Council in consideration of any application/submission will be charged to the applicant. This is likely to be the case where referral co-ordination applies. Where a development application is referred to an external consultant for processing, any additional cost of such external processing, is to be met by the applicant.					
Other Fees and Charges not listed below - Fees and Charges for other uses not mentioned below will be determined by the Chief Executive Officer or the Director Community and Environmental Sustainability upon request.					
Infrastructure Agreements - Where an application is made to Council, and an Infrastructure Agreement is required, the applicant shall pay all costs associated with the preparation and on-going management of the Infrastructure Agreement.					
Election Signs - A refundable bond per candidate is to be paid prior to the erection of election signs. The bond shall only be repaid upon notification by the applicant that all election signs have been removed within 14 days of the date of the election and following confirmation by Council's inspectors.					
BUILDING SERVICES INFORMATION					
Class 1a - Single or Detached Dwelling					
Class 1b - Boarding House, Guest House, Hostel or the like.					
Class 2 - Building containing 2 or more sole-occupancy units each being a separate dwelling.					

2017/18
Price on Application
Price on Application
Price on Application
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Developments - Where an application is made to Council for a development and a specialist study is required to be submitted and Council elects to have that study independently assessed by a second consultant, the applicant shall pay an additional fee. Such fee shall be the actual cost charged to Council for the review of the study by a specialist consultant. Any additional fee shall be paid prior to the determination of the application.
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Election Signs - A refundable bond per candidate is to be paid prior to the erection of election signs. The bond shall only be repaid upon notification by the applicant that all election signs have been removed within 14 days of the date of the election and following confirmation by Council's inspectors.
Class 1a - Single or Detached Dwelling
Class 1b - Boarding House, Guest House, Hostel or the like.
Class 2 - Building containing 2 or more sole-occupancy units each being a separate dwelling.

Description	GL SUB	Cost Recovery or Commercial Fee	Statutory Reference	GST	2018/19
Class 3 - Residential Building, other than Class 1 or 2 building, which is a common place of long-term or transient living for a number of unrelated persons.					
Class 4 - Dwelling in a building that is Class 5 to 9 if it is the only dwelling in the building.					
Class 5 - Office Building, used for professional or commercial purposes, excluding Class 6, 7, or 9 buildings.					
Class 6 - Shop or other building for the sale of goods by retail or the supply of services direct to the public.					
Class 7a - Car park					
Class 7b - Building for storage or display of goods or produce for sale by wholesale					
Class 8 - Laboratory, or a building in which a handicraft or process for the production, assembling, altering, repairing, packing, finishing or cleaning of goods or produce is carried on for trade, sale or gain.					
Class 9a - Health- Care building, including those parts of the building set aside as a laboratory					
Class 9b - Assembly building, including a trade workshop, laboratory or the like in a primary or secondary school, but excluding any other parts of the building that are of another class.					
Class 9c - Aged Care building					
Class 10a - non-habitable building such as private garage, carport, shed or the like.					
Class 10b - Structure being a fence, mast, antenna, retaining or free-standing wall, swimming pool or the like.					
Note 1: The planning and development fees with respect to a particular function do not necessarily include all fees that may apply to that application. Due to the nature of the application, other appropriate application fees may be required (e.g. siting variations, material change of use, plumbing application). These fees can be found in the appropriate section of this schedule, or can be quoted when the application is being submitted.					
CERTIFICATES					
Certificate of Classification	320-1304-	Commercial	Planning Act 2016	inclusive	\$145.00
Copy of previously issued Certifications of Classification	320-1304-	Commercial		inclusive	\$38.00
Change of classification	320-1304-	Commercial		inclusive	\$735.00
BUILDING FEES					
Building commenced without approval may incur an addition 25% of the relevant application fee	320-1304-	Cost Recovery	Planning Act 2016	inclusive	
Building - Lodgement fee for private certification	320-1304-	Cost Recovery	Planning Act 2016	inclusive	\$144.00
RESIDENTIAL					
Building Residential - New dwelling (single detached & removal dwelling)	320-1304-	Commercial	Planning Act 2016	inclusive	\$1,065.00
Relocatable Dwelling Bond (to ensure completion of all works)	9910-5109-	Cost Recovery		inclusive	\$5,395.00
Site Bond	9910-5109-	Cost Recovery		exempt	\$5,395.00
Road Bond (removal dwellings)	9910-5109-	Cost Recovery		exempt	\$5,395.00
Dual multiple occupancy	320-1304-	Commercial		inclusive	\$1,178.00
Multiple occupancy additional units	320-1304-	Commercial		inclusive	\$504.00
Alterations, additions to residential buildings < 50m2	320-1304-	Commercial		inclusive	\$359.00
Alterations, additions to residential buildings > 50m2	320-1304-	Commercial		inclusive	\$706.00
Building Residential - Restumping	320-1304-	Commercial		inclusive	\$504.00
Demolition of buildings	320-1304-	Commercial		inclusive	\$504.00
Demolition clean up bond	320-1304-	Cost Recovery	exempt	\$5,395.00	
ERECTION OF STRUCTURES/RESIDENTIAL					

2017/18					
Class 3 - Residential Building, other than Class 1 or 2 building, which is a common place of long-term or transient living for a number of unrelated persons.					
Class 4 - Dwelling in a building that is Class 5 to 9 if it is the only dwelling in the building.					
Class 5 - Office Building, used for professional or commercial purposes, excluding Class 6, 7, or 9 buildings.					
Class 6 - Shop or other building for the sale of goods by retail or the supply of services direct to the public.					
Class 7a - Car park					
Class 7b - Building for storage or display of goods or produce for sale by wholesale					
Class 8 - Laboratory, or a building in which a handicraft or process for the production, assembling, altering, repairing, packing, finishing or cleaning of goods or produce is carried on for trade, sale or gain.					
Class 9a - Health- Care building, including those parts of the building set aside as a laboratory					
Class 9b - Assembly building, including a trade workshop, laboratory or the like in a primary or secondary school, but excluding any other parts of the building that are of another class.					
Class 9c - Aged Care building					
Class 10a - non-habitable building such as private garage, carport, shed or the like.					
Class 10b - Structure being a fence, mast, antenna, retaining or free-standing wall, swimming pool or the like.					
Note 1: The planning and development fees with respect to a particular function do not necessarily include all fees that may apply to that application. Due to the nature of the					
					143.00
					37.50
					720.50
					142.00
					1,045.00
					5,290.00
					5,290.00
					5,290.00
					1,155.00
					495.00
					352.00
					693.00
					495.00
					495.00
					5,290.00

Description	GL SUB	Cost Recovery or Commercial Fee	Statutory Reference	GST	2018/19
Garages, carports and sheds <50m2	320-1304-	Commercial	Planning Act 2016	inclusive	\$437.00
Garages, carports and sheds >50m2	320-1304-	Commercial		inclusive	\$504.00
Awning /Veranda/Patio/Pergola	320-1304-	Commercial		inclusive	\$370.00
Silos, signs, aerials and fences > 2m high	320-1304-	Commercial		inclusive	\$263.00
Swimming Pools/Pool Fencing	320-1304-	Commercial		inclusive	\$762.00
BUDGET ACCOMMODATION - (Class 1b and Class 3)					
Application fee regardless of size	320-1304-	Cost Recovery		exempt	\$1,110.00
COMMERCIAL/INDUSTRIAL SHOPS, OFFICES, WAREHOUSES AND PUBLIC BUILDINGS					
Building Commercial - New Buildings up to 299m2	320-1304-	Commercial	Planning Act 2016	inclusive	\$1,570.00
Building Commercial - New Buildings 300m2 to 499m2	320-1304-	Commercial		inclusive	\$2,019.00
Building Commercial - New Buildings 500m2 to 1999m2	320-1304-	Commercial		inclusive	\$3,366.00
Building Commercial - New Buildings greater than 2000m2	320-1304-	Commercial		inclusive	POA
Building Commercial - Alterations and additions up to 499m2	320-1304-	Commercial		inclusive	\$841.00
Building Commercial -Alterations and additions greater than 500m2	320-1304-	Commercial		inclusive	\$1,683.00
Building Commercial - Minor miscellaneous alterations (no fire services and only one inspection required)	320-1304-	Commercial		inclusive	-
Building Commercial - Temporary structures (tents> 500m2)	320-1304-	Commercial		inclusive	-
Building Commercial - Demolition of building	320-1304-	Cost Recovery		inclusive	\$664.00
Building Commercial - Demolition clean up bond	320-1304-	Cost Recovery		inclusive	\$5,395.00
Road Bond	9910-5901-	Cost Recovery		exempt	\$5,395.00
Other Applications not listed above	320-1304-	Cost Recovery		inclusive	
BUILDING WORKS - REGULATORY					
Copy of building plans	320-1300-	Cost Recovery	Planning Act 2016	inclusive	\$35.00
Search - administration building records 5 business days	320-1300-	Cost Recovery		exempt	\$144.00
Search - onsite inspection to verify approved buildings, 5 business days	320-1300-	Cost Recovery		exempt	\$223.00
Additional Building Inspections (reinspections - outside the standard inspections e.g. Footing/Slab, Frame, final) will be invoiced to the builder unless paid for prior to the inspection	320-1304-	Cost Recovery		inclusive	\$223.00
Pool Compliant Inspection	320-1302-	Cost Recovery		inclusive	\$306.00
Pool Safety Inspection and Pool Safety Certificate including Reinspection within 2 working days	320-1302-	Cost Recovery		inclusive	\$425.00
PLUMBING					
Plumbing/drainage works commenced without approval may incur and addition 25% of the relevant application fee					
Residential and Commercial Structures including alterations	320-1304-	Cost Recovery	Plumbing & Drainage Act 2002	exempt	\$363.00
Residential Minor works (max 2 fixtures & one inspection)	320-1304-	Cost Recovery		exempt	\$186.00
On site waste water treatment system approval (e.g. septic and other)	320-1304-	Cost Recovery		exempt	\$300.00
Grey water installation on the sewerage area	320-1304-	Cost Recovery		exempt	\$186.00
Grey water installation on the sewerage area (inspections)	320-1304-	Cost Recovery		exempt	\$243.00
Backflow Prevention Device Assessment	320-1304-	Cost Recovery		exempt	\$156.00
Per Device up to 5 Devices (Fee per Device)	320-1304-	Cost Recovery		exempt	\$52.00
Back flow device registration per property	320-1304-	Cost Recovery		exempt	\$35.00
Annual Registration - per Devices 5 or more (Fee per Device)	320-1304-	Cost Recovery		exempt	\$35.00
Plumbing - Trade waste permit	320-1304-	Cost Recovery		exempt	\$144.00
PLUMBING REGULATORY					
Search - plumbing administration records	320-1300-	Cost Recovery	Plumbing & Drainage Act	exempt	\$144.00
Additional Plumbing Inspections (reinspections - outside the standard approval inspections)	320-1300-	Cost Recovery		exempt	\$223.00

2017/18
429.00
495.00
363.00
258.50
748.00
1,089.00
1,540.00
1,980.00
3,300.00
POA
825.00
1,650.00
651.00
5,290.00
5,290.00
35.00
142.00
219.00
219.00
300.00
417.00
356.00
183.00
295.00
183.00
239.00
153.00
61.00
35.00
35.00
142.00
142.00
219.00

Description	GL SUB	Cost Recovery or Commercial Fee	Statutory Reference	GST	2018/19
Copy of "as constructed" Drainage Plan - no cost to property owners or plumber with an a plumbing approval.	320-1300-	Cost Recovery	2002	exempt	\$46.00
PLANNING FEES					
Development commenced without approval may incur and addition 25% of the relevant application fee					
Please note the fees for planning applications do not include application costs to referral agencies					
APPLICATION FOR MATERIAL CHANGE OF USE - IMPACT ASSESSMENT					
Feedlots & Piggeries (SCU = Standard Cattle Unit; SPU = Standard Pig Unit) does not include referral agency fees	310-1302-	Cost Recovery	Planning Act 2016	exempt	0-500 Units 3,060.00
	310-1302-	Cost Recovery		exempt	0-999 units 3,060.00
	310-1302-	Cost Recovery		exempt	1000-4,999 units 3,264.00
	310-1302-	Cost Recovery		exempt	5,000 - 9,999 units 5,100
	310-1302-	Cost Recovery		exempt	10000 and above POA
Residential (this is the proposal not the zoning of the proposed site)				exempt	\$2,448.00
Rural (this is the proposal not the zoning of the proposed site)				exempt	\$3,060.00
Commercial (this is the proposal not the zoning of the site)				exempt	\$3,264.00
Industrial (this is the proposal not the zoning of the site)				exempt	\$3,774.00
Minor and community uses				exempt	\$1,734.00
Major use				exempt	\$9,424.00
MATERIAL CHANGE OF USE - CODE ASSESSMENT					
Residential (this is the proposal not the zoning of the proposed site)	310-1302		Planning Act 2016	exempt	\$1,060.00
Rural (this is the proposal not the zoning of the proposed site)				exempt	\$1,379.00
Commercial (this is the proposal not the zoning of the site)				exempt	\$1,856.00
Industrial (this is the proposal not the zoning of the site)				exempt	\$2,386.00
Minor and community uses				exempt	\$1,591.00
Major use				exempt	\$3,182.00
RECONFIGURING A LOT					
Boundary Realignment (no new lots)	310-1302-	Cost Recovery	Planning Act 2016	exempt	\$1,224.00
Subdivision - First additional lot (one into two subdivision)	310-1302-	Cost Recovery		exempt	\$1,224.00
Subdivision - additional lot (each additional lot thereafter)	310-1302-	Cost Recovery		exempt	\$306.00
Request for Compliance Assessment	310-1302-	Cost Recovery		exempt	\$1,224.00
OPERATIONAL WORKS ASSOCIATED WITH RECONFIGURATION OF A LOT/MATERIAL CHANGE OF USE					
Roads	310-1302-	Cost Recovery	Planning Act 2016	exempt	\$306.00
Drainage	310-1302-	Cost Recovery		exempt	\$306.00
Landscaping	310-1302-	Cost Recovery		exempt	\$306.00
Street Lighting	310-1302-	Cost Recovery		exempt	\$306.00
Earthworks	310-1302-	Cost Recovery		exempt	\$306.00
OTHER OPERATIONAL WORKS					

2017/18	
	46.00
Development commenced without approval	
Please note the fees for planning	
0-500 Units	3,000.00
0-999 units	3,000.00
1000-4,999 units	3,200.00
5,000 - 9,999 units	5,000
10000 and above	POA
	2,400.00
	3,000.00
	3,200.00
	3,700.00
	1,700.00
	9,240.00
	1,040.00
	1,352.00
	1,820.00
	2,340.00
	1,560.00
	3,120.00
	1,200.00
	1,200.00
	300.00
	1,200.00
	300.00
	300.00
	300.00
	300.00

Description	GL SUB	Cost Recovery or Commercial Fee	Statutory Reference	GST	2018/19
Carring out operational work for excavation and/or filling not associated with reconfiguring a lot or a material change of use (Levees not included)	310-1302-		Planning Act 2016	exempt	\$2,040.00
Advertising Devices	310-1302-	Cost Recovery		exempt	\$306.00
OTHER PLANNING FEES					
Request to change Existing Development Approval or Compliance Permit (includes request to extend relevant period, and minor change conditions of approval)	310-1302-	Cost Recovery	Planning Act 2016	exempt	\$306.00
Other Applications Pursuant to <i>Sustainable Planning Act</i> not detailed above	310-1302-	Cost Recovery		exempt	POA
Additional Compliance Inspections (i.e. the first compliance inspection does not attract a charge)	310-1302-	Cost Recovery		exempt	\$306.00
PLANNING CERTIFICATES					
Limited Planning & Development Certificate (SPA s.738)	310-1302-	Cost Recovery	Planning Act 2016	exempt	\$106.00
Standard Planning & Development Certificate (SPA s.739)	310-1302-	Cost Recovery		exempt	\$306.00
Full Planning & Development Certificate (SPA s.740)	310-1302-	Cost Recovery		exempt	\$636.00
OPERATIONAL WORKS ASSOCIATED WITH RECONFIGURATION OF A LOT/MATERIAL CHANGE OF USE					
Roads	310-1302-	Cost Recovery	Planning Act 2016	exempt	\$306.00
Drainage	310-1302-	Cost Recovery		exempt	\$306.00
Landscaping	310-1302-	Cost Recovery		exempt	\$306.00
Street Lighting	310-1302-	Cost Recovery		exempt	\$306.00
Earthworks	310-1302-	Cost Recovery		exempt	\$306.00
Request to change Existing Development Approval or Compliance Permit or amended conditions	310-1302-	Cost Recovery		exempt	\$306.00
Other Applications Pursuant to <i>Sustainable Planning Act</i> not detailed above	310-1302-	Cost Recovery		exempt	POA

2017/18
2,000.00
300.00
300.00
POA
300.00
104.00
300.00
624.00
300.00
300.00
300.00
300.00
300.00
300.00
POA

OFFICER REPORT

TO: Council

SUBJECT: Monthly Finance Report February 2018

DATE: 13.03.18

AGENDA REF: FCS6

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

Monthly Finance Report 2018

Attachments

1. MonthlyFinanceReport February2018.pdf [↓](#)

Recommendation/s

That the monthly Finance Report to 28 February 2018 be received and noted.

Michelle Clarke
Director Finance & Corporate Services

Finance Report

Month Ending 28 February 2018

Table of Contents

Statement of Comprehensive Income & Commentary	1
Operating Statement	4
Statement of Cash Flows	5
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Balonne Shire Council
Statement of Comprehensive Income
For the period ended 28 February 2018

	Note	2017/2018 Actual	2017/2018 Amended Budget	%
Income				
Revenue				
Recurrent revenue				
Rates, levies and charges	1	10,149,604	9,696,905	105%
Fees and charges	2	149,381	236,300	63%
Rental income	3	131,737	272,000	48%
Interest received	4	370,806	415,550	89%
Sales revenue	5	1,622,859	2,425,000	67%
Other income	6	113,661	117,100	97%
Grants, subsidies, contributions and donations	7	2,319,569	5,717,101	41%
Total recurrent revenue		14,857,617	18,879,956	79%
Capital revenue				
Grants, subsidies, contributions and donations	8	3,113,804	6,163,754	51%
Total capital revenue		3,113,804	6,163,754	51%
Total revenue		17,971,421	25,043,710	72%
Capital income	13	0	0	
Total income		17,971,421	25,043,710	72%
Expenses				
Recurrent expenses				
Employee benefits	9	(4,240,379)	(6,250,000)	68%
Materials and services	10	(5,604,861)	(9,626,140)	58%
Finance costs	11	(107,659)	(203,321)	53%
Depreciation and amortisation *indicative*	12	(5,656,420)	(7,980,753)	71%
Total recurrent expenses		(15,609,319)	(24,060,214)	65%
Capital Expenses		0	0	
Total expenses		(15,609,319)	(24,060,214)	65%
		0	0	
Total comprehensive income for the year		2,362,102	983,496	

Statement of Comprehensive Income

For the period ended 28 February 2018

General

A commentary with regards to the Statement of Comprehensive Income is provided for Council information. As a general rule, actuals should now be at 68% of budget. Where there are significant variances a brief explanation is provided. The numbers below, relate to the note numbers on the statement.

1 Rates, levies and Charges

The first run for rates and charges with respect to 1 July 2017 to 31 December 2017 yielded 51% of budgeted revenue. The second run for 1 January 2018 to 30 June 2018 was issued 14 February 2018 and discount close is 16 March 2018. At the end of February revenue is 105% of budget. The variance is anticipated to reduce in March as a result of the finalisation of the discount period. The impact is expected to be approximately \$250K reduction. Other movements within this revenue category are due to splits/amalgamations or any other changes that the Department of Natural Resources, Mines and Energy advise Council and will be addressed through supplementary runs.

2 Fees and Charges

The fees and charges collected to date are \$9K under budget expectation. Year to date hire fees are under budget for halls, showgrounds and the airport \$26K in total. Several other revenue areas are ahead of budget which is offsetting. There has been a significant improvement for this revenue category from last month. Overall these fees may continue to recover against budget over the remaining 4 months of the financial year.

3 Rental Income

Under budget, due to some rental/lease agreements not yet due (timing issues) and the impact of concessional rent for Council housing.

4 Interest Received

This is ahead of budget expectations due to underspend on materials and services providing higher cash balances than budgeted for this time of the year.

5 Sales Revenue

On target.

6 Other Income

This continues to be significantly ahead of budget expectations, Animal Registrations, VIC sales and the Council Auction of surplus goods make up the bulk of the additional revenue.

7 Recurrent Grants and Subsidies

This item is under budget, predominately due to the early payment of FAGS in 16/17. This may only be a timing difference as it is anticipated FAGS will again be prepaid in 17/18. This will not be confirmed until the last quarter.

8 Capital Grants and Subsidies

Funding received to date include TIDS , Works for Queensland , Building our Region, Roads to Recovery, Levee Flood Mitigation and Bus Shelter.

9 Employee Benefits

On target.

10 Materials and Services

Currently under budget \$940K. Significant examples of behind budget phasing include , Works Administration, salaries and wages and on costs \$356K and Motor Vehicle and Plant operations \$320K. These differences may be timing differences.

11 Finance Costs

Slightly under budget expectations. Expenditure to date relates to bank fees and loans interest. This is predominately interest on loans, which are paid each quarter, with the next quarterly payment due in March 2018.

12 Depreciation

At the request of the Acting Finance Manager no depreciation was run for the month of February. The current balance is 71% of budget which is slightly ahead of budget phasing. It is expected that the investigation and corrections to depreciation will be finalised in March and will be able to be reflected in the results. It is anticipated that the review will mitigate the potential difference anticipated earlier in the financial year.

Balonne Shire Council
 Operating Statement
 For the year ended 30 June 2018
 Period ended 28 February 2018

	Actual	17/18 Budget
Operating Revenue		
General Rates	6,473,262	6,508,620
Garbage	1,074,862	1,059,000
Sewer	1,110,529	1,109,000
Water	1,911,857	1,902,000
Special Charges	198,786	208,600
Less: Discount	(585,829)	(1,054,315)
Pensioner Subsidy	(33,863)	(36,000)
	10,149,604	9,696,905
Fees and Charges	149,381	236,300
Interest	370,806	415,550
Rent income	131,737	272,000
Recoverable Works	1,622,857	2,425,000
Other	113,661	117,100
	2,388,442	3,465,950
Contributions	17,253	18,400
Subsidies and Grants	2,302,316	5,698,701
	2,319,569	5,717,101
Total Operating Revenues	14,857,615	18,879,956
Operating Expenditure *		
Community	1,781,887	2,724,666
Corporate	(431,747)	(794,321)
Emergency Services	165,481	256,500
Environment	1,907,766	3,057,903
Building and Development	124,669	286,500
Cleansing	7,282	11,700
Plant	1,849,360	3,062,500
Recoverable Works	1,346,033	1,831,000
Roads & Streets	7,425,601	11,427,416
Urban Waste Water	396,745	696,000
Water	1,036,241	1,500,350
Total Expenses	15,609,318	24,060,214
OPERATING CAPABILITY BEFORE CAPITAL	(751,703)	(5,180,258)
Capital Items		
Sale of non-current assets	0	0
Contributions	0	30,000
Subsidies and Grants	3,113,804	6,133,754
TOTAL COMPREHENSIVE INCOME	2,362,101	983,496

Balonne Shire Council
Statement of Cash Flows

period ending 28 February 2018

	Actual	Budget 17/18
Cash flows from operating activities:		
Receipts from customers	10,233,314	12,489,805
Payments to suppliers and employees	(10,480,917)	(15,854,150)
	(247,603)	(3,364,345)
Interest received	367,662	415,550
Rental income	129,443	272,000
Non-capital grants and contributions	2,341,495	5,718,101
Borrowing costs	(101,600)	(190,811)
Net cash inflow (outflow) from operating activities	2,489,397	2,850,495
Cash flows from investing activities:		
Payments for property, plant and equipment	(4,422,488)	(10,976,536)
Payments for intangible assets	0	0
Net movement on loans and advances	0	0
Proceeds from sale of property, plant and equipment	92,930	0
Grants, subsidies, contributions and donations	3,014,804	6,163,754
Net cash inflow (outflow) from investing activities	(1,314,754)	(4,812,782)
Cash flows from financing activities		
Proceeds from borrowings	0	0
Repayment of borrowings	(125,716)	(272,310)
Net cash inflow (outflow) from financing activities	(125,716)	(272,310)
Net increase (decrease) in cash held	1,048,927	(2,234,597)
Cash at beginning of reporting period	21,615,628	21,615,628
Cash at end of reporting period	22,664,555	19,381,031

Balonne Shire Council
Statement of Financial Position

as at 28 February 2018

1 Cash and Cash Equivalents	22,664,556.10
Cash in Hand	831.50
Operating Account	4,186,131.84
QTC Cash Fund	14,098,713.76
Cash Reserve Account	4,378,879.00
2 Trade and Other Receivables	5,485,586.90
Rates Receivable	4,671,891.49
Debtors Receivable	782,724.14
Doubtful Debts	(6,000.00)
State Pensioner Subsidy	19,673.56
Suspense Accounts and Accruals	17,297.71
3 Inventories	205,343.72
Provision for Obsolete Stock	3,183
Stores and Materials	171,196.48
VIC Inventory	30,964.56
4 Other Financial Assets	85,833.22
Prepaid Expenses (Invoices paid 16/17 relating to 17/18)	72,874.50
FBT Instalment (to be journalled 30 June)	12,606.72
Bottle Deposits	352.00
5 Property Plant & Equipment	254,530,579.00
6 Works in Progress	5,021,362.00
7 Trade & Other Payables	134,281.40
Accrued Expenses	0
Creditors Payable	50,853.22
Legal Fees (Ngurampa and other ratepayers)	(105,540.42)
State Fire Services	188,968.60
8 Borrowings - Current	129,781.48
QTC Loan - Administration Building	40,740.76
QTC Loan - Bridges	18,810.50
QTC Loan - Depot	52,769.90
QTC Loan - Water	17,460.32
9 Employee Entitlements - Current	1,558,845.42
Employee Entitlement - Long Service Leave	828,569.54
Employee Entitlement - Annual Leave	697,259.95
Employee Entitlement - RDO	19,450.26
Employee Entitlement - TOIL	13,565.67
10 Other	(59,025.16)
Staff Social Club	6,042.26
Travelling Stock	266.74
Payroll Suspense	0.00
GST Suspense Account	(65,214.16)
Other	(120.00)
11 Borrowings - NonCurrent	2,925,379.32
QTC Loan - Administration Building	1,668,740.21
QTC Loan - Bridges	180,633.66
QTC Loan - Depot	360,831.06
QTC Loan - Water	715,174.39
12 Employee Entitlements - Non Current	202,623.26
Employee Entitlement - Long Service Leave	202,623.26
13 Shire Capital	78,724,861.00
14 Asset Revaluation Reserve	197,400,285.00
15 Other Reserves	6,976,229.30
Capital - Future Infrastructure Works	617,796.04
Capital - Building Purposes	1,000,000.00
Capital - Plant Replacement	150,000.00
Capital - Urban Waste Water	2,517,211.46
Capital - Water	2,383,656.69
Capital - Cleansing	277,353.58
Operating - RADF	17,318.00
Operating - Dirranbandi Swimming Pool	11,693.83
Operating - Bollon Bush Nurses	1,199.70

Balonne Shire Council
Statement of Financial Position

As at 28 February 2018

	Note	Actual	2017/2018
Current Assets			
Cash and cash equivalents	1	22,664,556	19,381,031
Trade and other receivables	2	5,485,587	3,518,546
Inventories	3	205,344	215,581
Other financial assets	4	85,833	73,227
Total current assets		28,441,319	23,188,385
Non-current Assets			
Property, plant and equipment	5	254,530,579	263,185,382
Capital works in progress	6	5,021,362	688,838
Total non-current assets		259,551,941	263,874,220
TOTAL ASSETS		287,993,260	287,062,605
Current Liabilities			
Trade and other payables	7	134,281	655,466
Borrowings	8	129,781	272,916
Employee Entitlements	9	1,558,845	1,687,011
Other	10	(59,025)	7,176
Total current liabilities		1,763,883	2,622,569
Non-current Liabilities			
Borrowings	11	2,925,379	2,637,393
Employee Entitlements	12	202,623	150,899
Total non-current liabilities		3,128,002	2,788,292
TOTAL LIABILITIES		4,891,885	5,410,861
NET COMMUNITY ASSETS		283,101,375	281,651,744
Community Equity			
Shire capital	13	78,724,861	78,425,229
Asset revaluation reserve	14	197,400,285	197,400,285
Other reserves	15	6,976,229	5,826,230
TOTAL COMMUNITY EQUITY		283,101,375	281,651,744

(IFS) INFRASTRUCTURE SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
IFS1	<u>GRID APPLICATION -</u> <u>CHAINAGE 13.65KM</u> <u>TEELBA RD - MOOMBAH</u> <u>PASTORAL COMPANY -</u> <u>JOHN KENNEDY</u>	That Council consider the application for a stock grid on Teelba Rd, St George and it is recommended that Council approves the application.	67

OFFICER REPORT

TO: Council

SUBJECT: Grid Application - Chainage 13.65km Teelba rd - Moombah Pastoral Company - John Kennedy

DATE: 13.03.18

AGENDA REF: IFS1

AUTHOR: Chris Wilson - Facilities Co-ordinator

Executive Summary

That Council consider the application for a stock grid on Teelba Rd, St George and it is recommended that Council approves the application.

Background

The Balonne Shire Council has received an application to install a stock grid on Teelba Rd, St George.

Being a structure across a road, the grid is required to be constructed to an acceptable standard. Grids come under the regulatory control of the Council if located on Council roads. Applications for the installation of grids in new locations in the Shire require Council's approval and are considered by Council, each on its own merit.

Originally John Kennedy of 'Moomba' had applied to install an unstated size steel stock grid (refer attachment A) at chainage 15.75km on Teelba Rd. However, Council Officers received an email nominating an alternative site. Consequently, Officers requested the original report be withdrawn and a new report submitted at the March meeting.

The new proposed location for the stock grid is at chainage 13.65km, in the same location as a stock grid that was removed about 2 years ago. This grid was located on a bend in the road that restricts a motorist's ability to see oncoming traffic. After discussing the application, the applicant has agreed with the grid being located 100m east of the original nominated site.

This work will be carried out in conjunction with a proposed exclusion fence on the western side of 'Moomba' and eastern side of a 'Reserve for camping and water' on Teelba Rd.

The application states it is for a 50% share in the grid.

Link to Corporate Plan

Function	Key Program Area
<u>River Country Stewardship</u>	Rural Services: To provide effective and efficient management of stock routes, animal pests and declared weed pests to support our Shires' agricultural base.

Consultation (internal/external)

Applicant
Balonne Shire Council Director of Infrastructure Services
Balonne Shire Council Rural Lands Supervisor
Council Local Laws No 3

Legal Implications

Council's Local Laws No 3

Policy Implications

Gates and Grids Policy

Financial and Resource Implications

Council to purchase and install appropriate road signage. The Applicant/Landowner will be responsible for all costs involved in installing and maintaining the stock grid.

Attachments

1. Teelba Road Grid Application - Attachment A - Moombah Pastoral Application.pdf [↓](#)
2. Attachment B - Teelba Rd Site 2 Photo Moombah.pdf [↓](#)
3. Attachment C - Teelba Rd Grid 2 Location Plan Moombah.pdf [↓](#)
4. Attachment D - Teelba Rd Grid 2 Site Location Moombah.pdf [↓](#)

Recommendation/s

That:

1. That Council approves this application for the installation of a stock grid on Teelba Road at chainage 135.65km, subject to the following conditions:
 - a. The grid width to be a minimum of 8 metres;
 - b. 2 x 3.6m wide swinging machinery gates to be located alongside the grid;
 - c. The grid shall be installed and maintained as per Council Local Law No 3;
 - d. The grid wings be installed and maintained as per TMR specifications;
 - e. The landowner shall maintain the grid in good condition and to the relevant standards;
 - f. All future works on the grid shall be carried out and the roadway reinstated subject to the requirements of Council;
 - g. The landowner shall comply with the requirements of the Manual of Uniform Traffic Control Devices – Part 3 *Works on Roads* during any works on the grid;
 - h. The landowner shall take out Public Liability Insurance (minimum cover \$10,000,000) indemnifying persons who may suffer person injury or loss or damage as a result of the existence of or work on the grid;
 - i. The installation, maintenance and all future work on the grid shall be at the expense of the applicant/landowner; and
 - j. Details of the proposed grid specifications to be supplied to the Director of Infrastructure Services for assessment and approval.

Ross Drabble
Director Infrastructure Services



Application for Approval to Install a Gate/Grid Across A Publiuy Road

Applicant # 1

Name:	Moombah Pastoral Co - John Kennedy (Director)
Share %:	50%
Address:	1480 Teelba Rd St George
Phone:	0429 074115

Applicant # 2

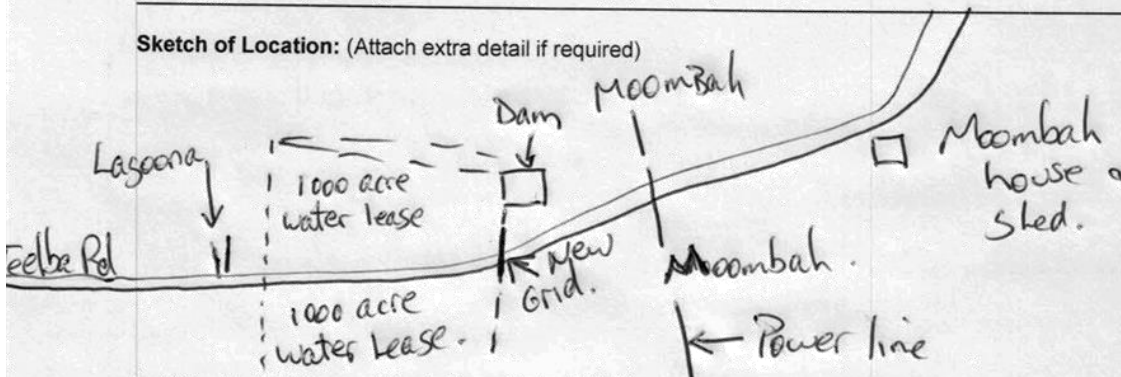
Name:	
Share %:	
Address:	
Phone:	

Please Tick: Gate ☐ Grid ☒

Road Name:	Teelba Rd	Chainage:	10
Size (Length x Width):		Material:	Steel

Location:

Sketch of Location: (Attach extra detail if required)



As applicant/s for the abovementioned grid and/or gate installation, I/we, by affixing my/our signature/s below hereby agree to carry out the installation and ongoing maintenance of the grid and/or gate in accordance with Council's Local Law 3, and further indemnify and keep indemnified the Council of the Shire of Balonne against any claim whatsoever arising from the installation, existence, maintenance or removal of such grid and/or grid should approval of such installation be granted.

Applicant #1: [Signature] Applicant #2: _____
 Signature of Witness: [Signature] Date: 18/12/17

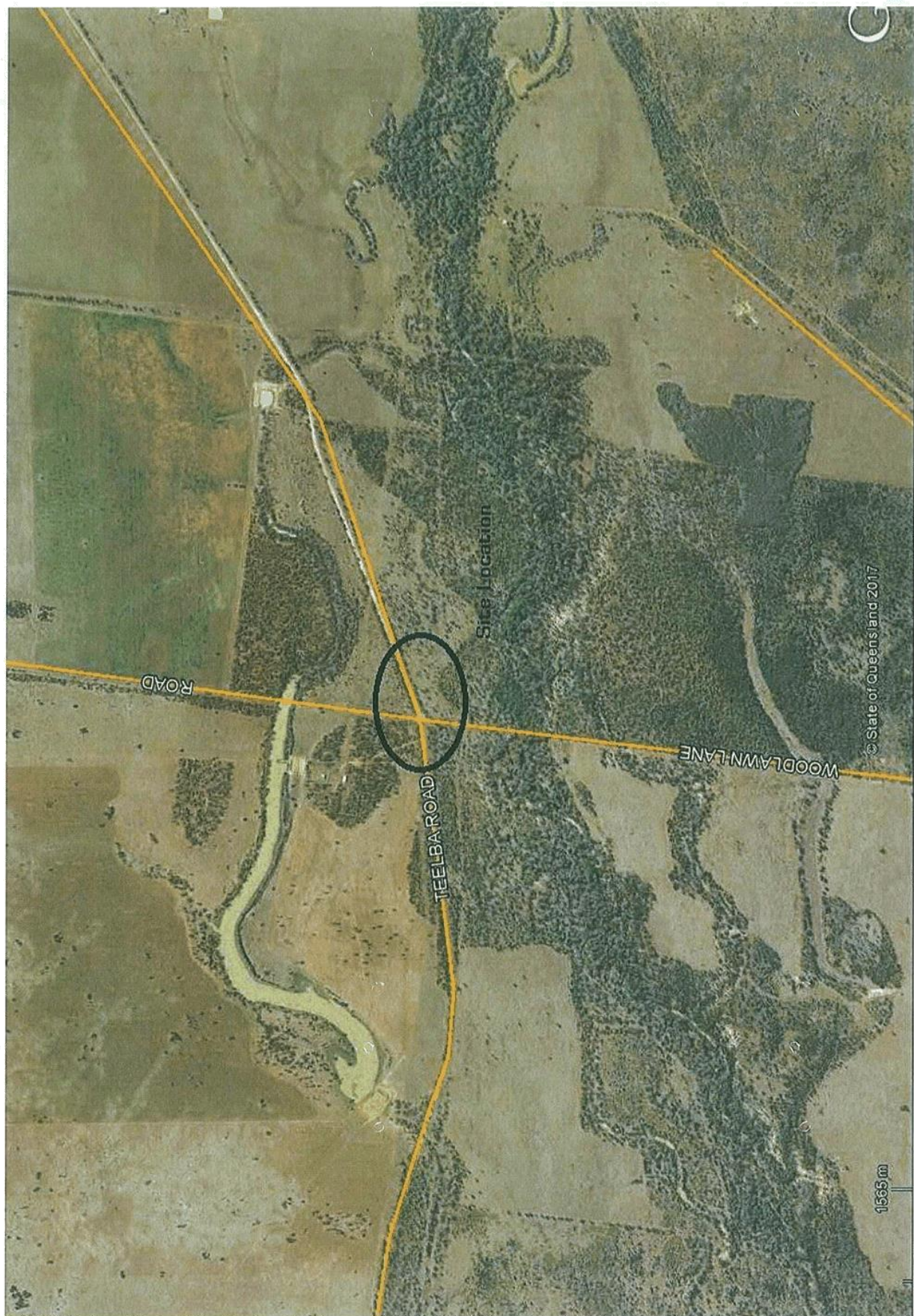
Office Use Only:

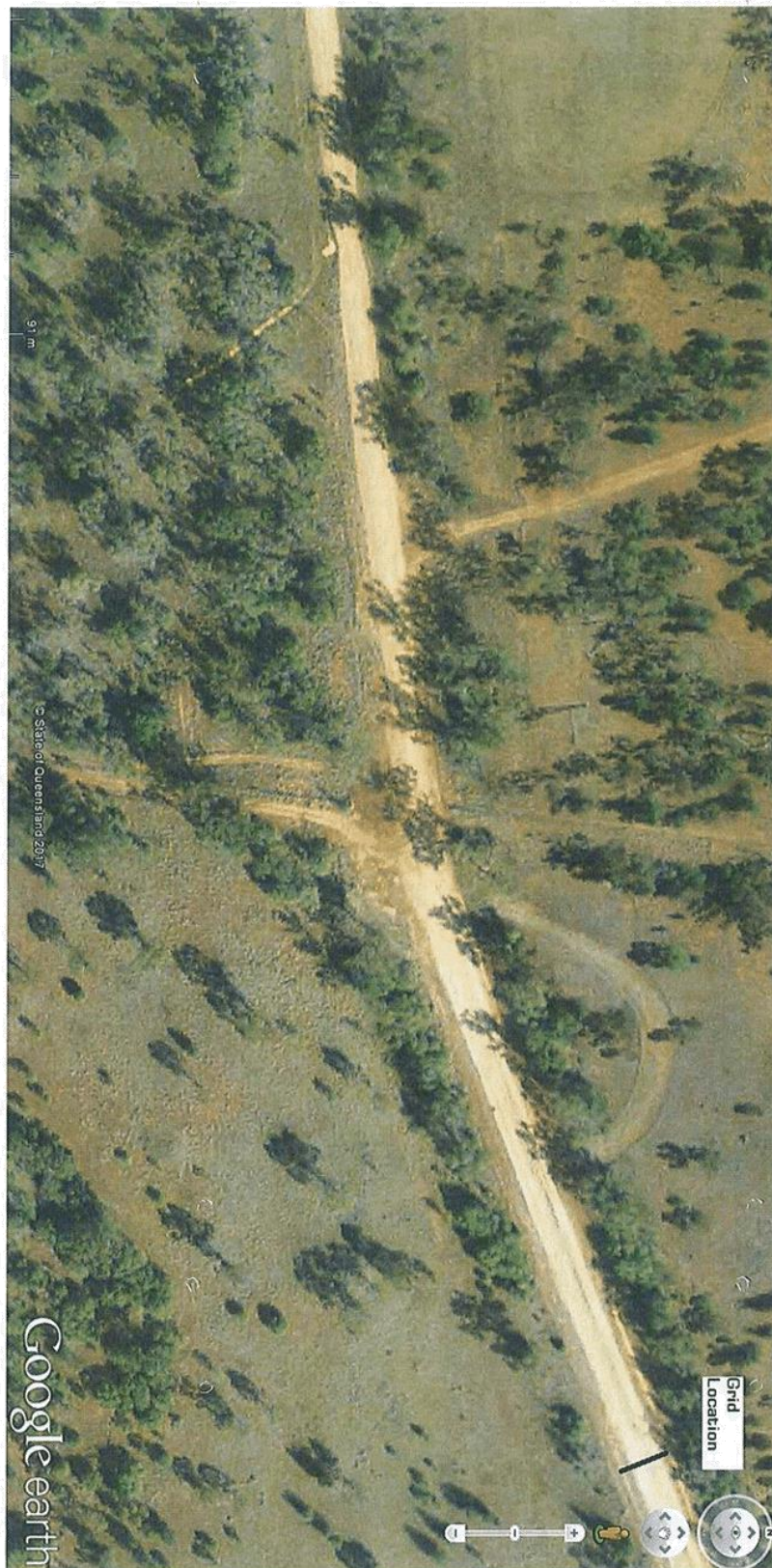
Road No:	Approval Date:	Approval Document:
Fee Paid (Y/N):	Date:	Receipt Number:
Date Entered on Database:		

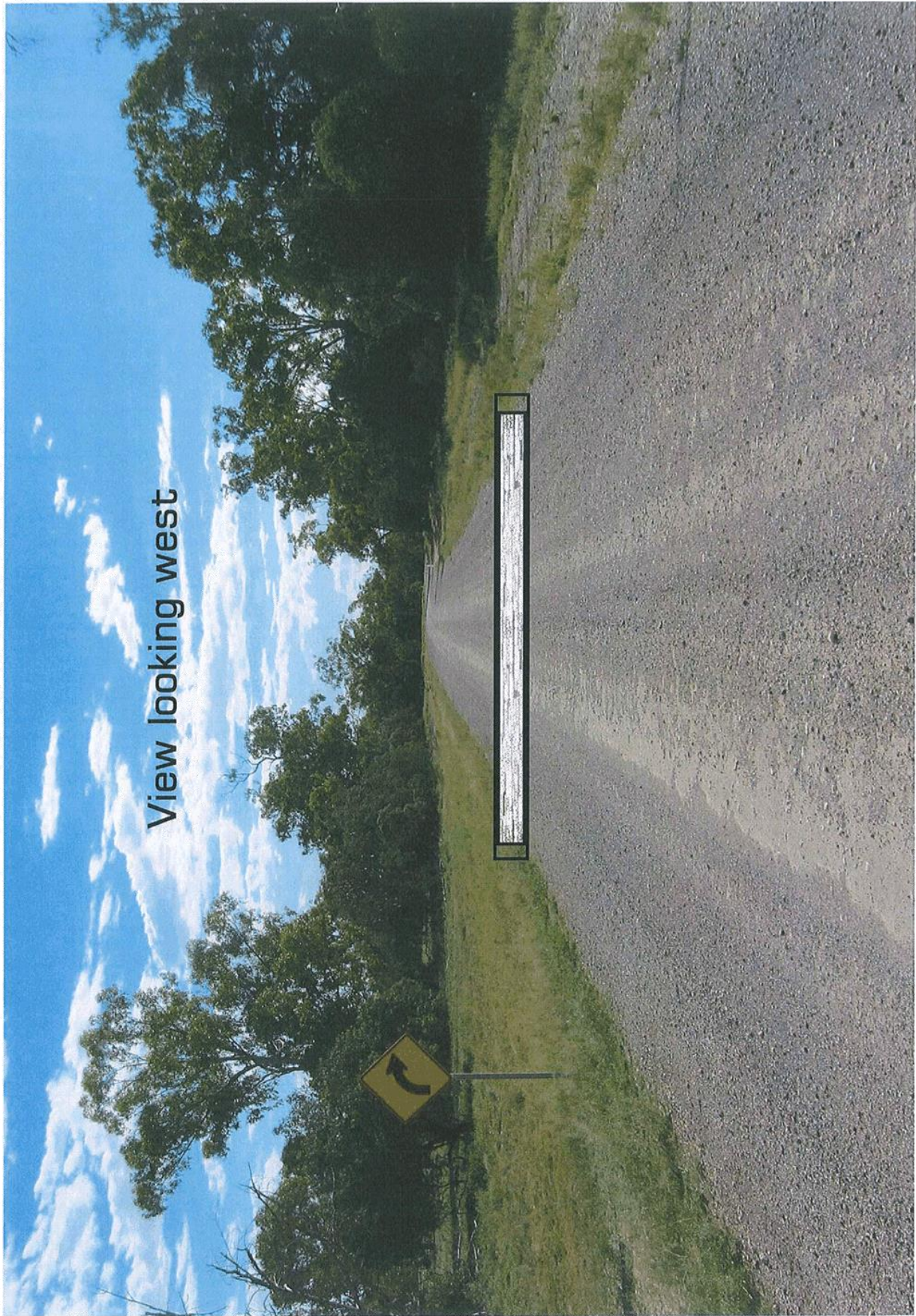
Application Fee: \$244 (GST exempt, 2017-2018)

PO Box 201, St George, QLD 4487
 Phone: (07) 4620 8888
 Fax: (07) 4620 8889

Email: council@balonne.qld.gov.au
 www.balonne.qld.gov.au
 ABN: 49 655 876 831







(CES) COMMUNITY & ENVIRONMENTAL SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
CES1	<u>A RESOLUTION TO START THE LOCAL LAW MAKING PROCESS INCLUSIVE OF ANTI-COMPETITIVE PROVISIONS</u>	Council is currently drafting new Model Local Laws and their Subordinate Local Laws for adoption and implementation in 2018 -19	76
CES2	<u>WASTE REDUCATION & RECYCLING PLAN</u>	Under the Queensland Waste Reduction and Recycling Act 2011, this requires local governments to develop a Waste Reduction and Recycling Plan.	108
CES3	<u>MCU 161 DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE - EXTRACTIVE INDUSTRY NOT EXCEEDING 100,000 TONNES PER ANNUM AND ENVIRONMENTAL RELEVANT ACTIVITY ERA 16-2(A) AND 3(A) (EXTRACTING AND SCREENING 5000T TO 100,000T PER ANNUM) - 'BONATHORNE' 7785 CASTLEREAGH HIGHWAY, DIRRANBANDI DESCRIBED AS LOT 1 SP101418</u>	Council has received a development application from the applicant, Dale Hadenfeldt for a Material Change of Use – Extractive Industry not exceeding 100,000 tonnes per annum and Environmental Relevant Activity ERA 16-2(a) and 3(a) (Extracting and Screening 5000t to 100,000t per annum) over 'Bonathorne' located at 7785 Castlereagh Highway, Dirranbandi described as Lot 1 SP101418.	110
CES4	<u>2018 YELLOWBELLY COUNTRY MUSIC FESTIVAL</u>	From the Tourism Development Officer reporting on the 2017 event, and requesting a waiver of fees for the Yellowbelly Country Music and Poet Festival in 2018, as per the arrangements agreed to by Council for the 2017 event.	252
CES5	<u>BALONNE SHIRE VISITOR INFORMATION CENTRE - BROCHURE & DISPLAY MANAGEMENT POLICY</u>	Balonne Shire Visitor Information Centre is committed to providing excellent service to its customers and tourism operators, throughout all activities through a variety of means. A Brochure Management and Display Policy within an accredited Visitor Information Centre is a requirement under the Queensland Accredited Visitor Information Centre – Resource Kit (section 2.5), and is designed to provide excellent customer service, as well as promoting our Tourism Products throughout the Shire.	262
CES6	<u>MEMORANDUM OF UNDERSTANDING - DIRRANBANDI RURAL TRANSACTION CENTRE</u>	Balonne Shire Council's memorandum of understanding with the Dirranbandi Rural Transaction Centre is due for review. This report presents to Council the 2018 reviewed memorandum of understanding for adoption.	276
CES7	<u>DIRRANBANDI RURAL TRANSACTION CENTRE - TOURISM FUNDING</u>	The Dirranbandi Rural Transaction Centre (RTC) has written to Council requesting for financial assistance towards a standalone tourism person to work at the RTC during the tourist season. This report tables Dirranbandi RTC's request for Council	285

		consideration.	
CES8	<u>BALONNE SHIRE FAMILY AND DOMESTIC VIOLENCE AWARENESS INITIATIVE</u>	Balonne Shire Family and Domestic Violence Awareness Prevention Panel have requested Council's partnership to assist in raising the awareness for domestic violence prevention.	290
CES9	<u>SOUTH WEST INDIGENOUS BUSINESS ENTERPRISE</u>	South West Indigenous Business Enterprise request for support.	299
CES10	<u>BSC LIBRARY SERVICES STRATEGIC PLAN 2018-2020</u>	It is a requirement of the Service Level Agreement between the State Library of Queensland and Balonne Shire Council that the goals and objectives for the Balonne Shire Council Library Services be reflected in a strategic plan. This report presents to Council the Library Services Strategic Plan 2018-2020 for consideration.	303
CES11	<u>COMMUNITY DROUGHT SUPPORT PACKAGE 2017-18</u>	The Department of Communities, Disability Services and Seniors (the Department) is again offering the Community Drought Support program for 2018 for the South West Region. Council has been invited to submit an application to undertake this program in 2018.	318
CES12	<u>PAUL KELLY AND FRIENDS CONCERT - 2 JUNE 2018</u>	A fundraising concert for the Agricultural Studies Programme at the Dirranbandi P to 10 State School will be held in Dirranbandi on 2 June 2018 "Paul Kelly and Friends". Council has received a request for assistance for this event.	321
CES13	<u>GRID AND EXCLUSION FENCING POLICY</u>	The current Balonne Shire Council Local Laws regarding Grids and Gates will not be continued, when the new local laws are adopted. This report provides a policy to replace the old local law.	328

OFFICER REPORT

TO: Council

SUBJECT: **A resolution to start the local law making process inclusive of anti-competitive provisions**

DATE: 14.03.18

AGENDA REF: CES1

AUTHOR: Di Francisco - Environmental Health Officer

Executive Summary

Council is currently drafting new Model Local Laws and their Subordinate Local Laws for adoption and implementation in 2018 -19

Background

Council is currently working with Mr James Neilson (King & Co Solicitors) in regards to adopting the new Model Local Laws and their Subordinate Local Laws. An update on this process is outlined below:-

Resolution 1: Local Law and Subordinate Local Law Making Process

1. Council has now reached the stage where Council is ready to **formally commence** the local law making process by resolving **to propose to make** the proposed local laws and subordinate local laws. Council is now obliged to ensure that the proposed local laws and subordinate local laws comply with the **drafting guideline which King & Co can certify**.
2. Council is obliged to consider whether there are any likely anti-competitive provisions in the proposed **model local laws**. In that regard, attached are list of likely anti-competitive provisions. Council's Environmental Health Officer has reviewed these provisions on behalf of Council.
 - a. Local Law No 1 (Administration) 2017 and various subordinate local laws; and
 - b. Local Law No 2 (Animal Management) 2017 and various subordinate local laws; and
 - c. Local Law No 3 (Community and Environmental Management) 2017 and one subordinate local law; and
 - d. Local Law No 4 (Local Government Controlled Areas, Facilities and Roads) 2017 and one subordinate local law; and
 - e. Local Law No 8 (Waste Management) 2017; and
3. A proposed resolution deals with Council's obligation to:-
 - Propose to make the draft local laws and subordinate local laws; and
 - Delegate to the Chief Executive Officer the power to undertake public interest testing of the likely anti-competitive provisions included in the proposed model local laws.

Resolution 2: Anti-competitive Provisions in the proposed Local Laws and Subordinate Local Laws

1. Subject to the making of the resolutions noted in paragraph 3, Council must consult with relevant government entities about the content of the proposed local laws (not the content of the proposed subordinate local laws) as part of the local law make process. A draft letter for distribution to relevant government entities is attached for your consideration.

2. At an administrative level, the State has reconsidered the mechanics of the relevant government entity consultation process. Some time ago, the State posted new information on the Department's webpage regarding conduction State interest checks on proposed local laws and the relevant link is attached should Council wish to view: <http://dlgerr.qld.gov.au/inforamtion-for-local-governement/conducting-state-interest-checks-on-proposed-local-laws.html>

3. The "Good Practise Tips" indicate that it is now Council's responsibility to undertake appropriate Sate interest checks and that it is up to Council to identify which State agencies are likely to have an interest in the issue to be addressed in the proposed local law.

4. The 'Good Practise Tips' also indicate that a consistent, systematic, well documented approach will help a local government achieve a transparent and defensible process for seeking, considering and responding to State agency feedback on the potential State interests related to local laws.

5. At a practical level, it is a relatively simple matter for Council to avoid any argument about whether it has consulted with all relevant State government entities or not by simply consulting with every relevant government entity, regardless of whether the proposed local law appears to be of relevance to the relevant government entity or not.

6. It is recommend that Council forward the enclosed draft letter (see attached) to each relevant government entity and also contact the local office of the Department for the purpose of ascertaining whether officers of the local office of the Department recommend any further consultation.

7. If and when any response is to hand from a relevant government entity, Council will need to consider the content of same so as to determine how to deal with the response.

8. After the completion of consultation with the relevant government entities, and subject to consideration of the comments (if any) of the relevant government entities, Council may proceed with:-

- Public consultation (generally) in relation to the proposed local laws and subordinate local laws; and
- Public interest testing of the likely anti-competitive provisions included in the proposed local laws and subordinate local laws

Resolution 3 – Changes as recommended by Council (6 October 2017 & 13 October 2017) to the draft proposed Local Laws and Subordinate Local Laws.

1. From the Councillor Information session held on 6 October 2017, Council was in agreement to ensure that Advertising Devices will be regulated under Council's Planning Scheme (alone), not under the local laws of Council therefore a copy of the draft Subordinate Local Law No. 1.4 (Installation of Advertising Devices) 2017, (attached) the purpose of which is simply to make it clear that an approval is not required under the local laws of Council for this particular prescribed activity.

Link to Corporate Plan

Function	Key Program Area
<u>Strong & Resilient Communities</u>	Public Health: To implement policies and programs to maintain an

Consultation (internal/external)

Mr James Neilson (King & Co Solicitors)

Legal Implications

Under the Local Government Act 2009, section 29 (1), Council may decide (by resolution) start a local law to process inclusive of anti-competitive provisions in the proposed local laws and subordinate local laws.

Policy Implications

Nil

Financial and Resource Implications

An estimated cost of \$40,000.00 to complete the new local law process

Attachments

1. SLL1.4 (Installation of advertising devices) 2017.docx [↓](#)
2. BSC - Draft resolution - Local and Subordinate Laws -320.pdf [↓](#)

Recommendation/s

- a. That Council now ***resolves to adopt***:-

DRAFT RESOLUTION TO PROPOSE TO MAKE VARIOUS LOCAL LAWS AND SUBORDINATE LOCAL LAWS AND DELEGATE TO THE CHIEF EXECUTIVE OFFICER THE POWER TO CARRY OUT A PUBLIC INTEREST TEST IN RELATION TO LIKELY ANTI-COMPETITIVE PROVISIONS

"1. Council resolves to propose to make each of the following:-

- (a) Local Law No. 1 (Administration) 2017
- (b) Subordinate Local Law No. 1.1 (Alteration or Improvement to Local Government Controlled Areas and Roads) 2017
- (c) Subordinate Local Law No. 1.2 (Commercial Use of Local Government Controlled Areas and Roads) 2017
- (d) Subordinate Local Law No. 1.3 (Establishment or Occupation of a Temporary Home) 2017
- (e) Subordinate Local Law No. 1.4 (Installation of Advertising Devices) 2017
- (f) Subordinate Local Law No. 1.5 (Keeping of Animals) 2017`
- (g) Subordinate Local Law No. 1.6 (Operation of Camping Grounds) 2017
- (h) Subordinate Local Law No. 1.7 (Operation of Cane Railways) 2017

- (i) Subordinate Local Law No. 1.8 (Operation of Caravan Parks) 2017
- (j) Subordinate Local Law No. 1.9 (Operation of Cemeteries) 2017
- (k) Subordinate Local Law No. 1.10 (Operation of Public Swimming Pools) 2017
- (l) Subordinate Local Law No. 1.11 (Operation of Shared Facility Accommodation) 2017
- (m) Subordinate Local Law No. 1.12 (Operation of Temporary Entertainment Events) 2017
- (n) Subordinate Local Law No. 1.13 (Undertaking Regulated Activities regarding Human Remains) 2017
- (o) Subordinate Local Law No. 1.14 (Undertaking Regulated Activities on Local Government Controlled Areas and Roads) 2017
- (p) Subordinate Local Law No. 1.15 (Carrying Out Works on a Road or Interfering with a Road or its Operation) 2017
- (q) Subordinate Local Law No. 1.18 (Depasturage of Animals on a Town Reserve) 2017
- (r) Local Law No. 2 (Animal Management) 2017
- (s) Subordinate Local Law No. 2 (Animal Management) 2017
- (t) Local Law No. 3 (Community and Environmental Management) 2017
- (u) Subordinate Local Law No. 3 (Community and Environmental Management) 2017
- (v) Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2017
- (w) Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2017
- (x) Local Law No. 6 (Aerodromes) 2017
- (y) Local Law No. 8 (Waste Management) 2017
- (z) Local Law (Repealing) Local Law (No. 1) 2017

2. Council also resolves to consult with relevant government entities about the overall State interest in each proposed local law under section 29A(3) of the *Local Government Act 2009*.

3. Council resolves, pursuant to section 257 of the *Local Government Act 2009* ("the Act"), to delegate to the Chief Executive Officer of Council its powers under section 38 of the Act and section 15 of the *Local Government Regulation 2012* to decide:-

(a) how the public interest test of the local laws and subordinate local laws particularised in the schedule is to be conducted; and

(b) the matters with which the public interest test report in relation to the local laws and subordinate local laws particularised in the schedule must deal; and

(c) the consultation process for the public interest test and how the process is to be used in the public interest test.

SCHEDULE

Local Law No. 1 (Administration) 2017;

Subordinate Local Law No. 1.2 (Commercial Use of Local Government Controlled Areas and Roads) 2017;

Subordinate Local Law No. 1.5 (Keeping of Animals) 2017;

Subordinate Local Law No. 1.11 (Operation of Shared Facility Accommodation) 2017;

Subordinate Local Law No. 1.12 (Operation of Temporary Entertainment Events) 2017;

Local Law No. 2 (Animal Management) 2017;

Subordinate Local Law No. 2 (Animal Management) 2017;

Local Law No. 3 (Community and Environmental Management) 2017;

Subordinate Local Law No. 3 (Community and Environmental Management) 2017;

Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2017;

Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2017;

Local Law No. 8 (Waste Management) 2017.”

b. That Council now resolves to ***approve the changes*** to the following:-

1. Installation of Advertising Devices will be regulated under Council’s Planning Scheme (alone), not under the local laws of Council.

2. Approval for the installation of an advertising device under Local Law No 1 will not be required

3. A copy of the Subordinate Local Law 1.4 (Installation of Advertising Devices) 2017, the purpose of which is to make it clear that approval is not required under the local laws of Council for this particular activity.

4. That a local law on gates and grids on roads in Council’s local government area will not be adopted and no approval regime will be imposed.

Jamie Gorry

Director Community and Environmental Services

Subordinate Local Law No. 1.4 (Installation of Advertising Devices) 2017

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Part 1 Preliminary

1 Short title

This subordinate local law may be cited as *Subordinate Local Law No. 1.4 (Installation of Advertising Devices) 2017*.

2 Purpose and how it is to be achieved

(1) The purpose of this subordinate local law is to supplement *Local Law No. 1 (Administration) 2017* which provides for a legal and procedural framework for the administration, implementation and enforcement of the local government's local laws, subordinate local laws and other regulatory powers, and for miscellaneous administrative matters.

(2) The purpose is to be achieved by providing for—

- (a) various matters regarding the granting of approvals for prescribed activities; and
- (b) further specification of the definitions relevant to various prescribed activities.

(3) In particular, the purpose of this subordinate local law is to supplement the legal and procedural framework for the prescribed activity named in schedule 1, section 1.

3 Authorising local law

The making of the provisions in this subordinate local law is authorised by *Local Law No. 1 (Administration) 2017* (the **authorising local law**).

Part 2 Approval for prescribed activity

4 Matters regarding the prescribed activity—Authorising local law, s 6(3)

(1) Schedule 1—

- (a) names a prescribed activity in section 1; and
- (b) prescribes the matters specified in this section for the prescribed activity.

(2) For section 6(3) of the authorising local law, it is declared that section 6(2) of the authorising local law does not apply to the particular activity stated in section 2 of schedule 1.

Schedule 1 Installation of Advertising Devices

Section 4

1. Prescribed activity

Installation of Advertising Devices.

2. Activities that do not require an approval under the authorising local law

Installation of Advertising Devices.

This and the preceding 2 pages bearing my initials is a certified copy of *Subordinate Local Law No. 1.4 (Installation of Advertising Devices) 2017* made in accordance with the provisions of the *Local Government Act 2009* by Balonne Shire Council by resolution dated the day of (*insert the date of the relevant resolution of Council*) 2017.

.....
Chief Executive Officer

669812_1

DRAFT RESOLUTION TO PROPOSE TO MAKE VARIOUS LOCAL LAWS AND SUBORDINATE LOCAL LAWS AND DELEGATE TO THE CHIEF EXECUTIVE OFFICER THE POWER TO CARRY OUT A PUBLIC INTEREST TEST IN RELATION TO LIKELY ANTI-COMPETITIVE PROVISIONS

"1. Council resolves to propose to make each of the following:-

- (a) Local Law No. 1 (Administration) 2017
- (b) Subordinate Local Law No. 1.1 (Alteration or Improvement to Local Government Controlled Areas and Roads) 2017
- (c) Subordinate Local Law No. 1.2 (Commercial Use of Local Government Controlled Areas and Roads) 2017
- (d) Subordinate Local Law No. 1.3 (Establishment or Occupation of a Temporary Home) 2017
- (e) Subordinate Local Law No. 1.4 (Installation of Advertising Devices) 2017
- (f) Subordinate Local Law No. 1.5 (Keeping of Animals) 2017
- (g) Subordinate Local Law No. 1.6 (Operation of Camping Grounds) 2017
- (h) Subordinate Local Law No. 1.7 (Operation of Cane Railways) 2017
- (i) Subordinate Local Law No. 1.8 (Operation of Caravan Parks) 2017
- (j) Subordinate Local Law No. 1.9 (Operation of Cemeteries) 2017
- (k) Subordinate Local Law No. 1.10 (Operation of Public Swimming Pools) 2017
- (l) Subordinate Local Law No. 1.11 (Operation of Shared Facility Accommodation) 2017
- (m) Subordinate Local Law No. 1.12 (Operation of Temporary Entertainment Events) 2017
- (n) Subordinate Local Law No. 1.13 (Undertaking Regulated Activities regarding Human Remains) 2017
- (o) Subordinate Local Law No. 1.14 (Undertaking Regulated Activities on Local Government Controlled Areas and Roads) 2017
- (p) Subordinate Local Law No. 1.15 (Carrying Out Works on a Road or Interfering with a Road or its Operation) 2017
- (q) Subordinate Local Law No. 1.18 (Depasturage of Animals on a Town Reserve) 2017
- (r) Local Law No. 2 (Animal Management) 2017
- (s) Subordinate Local Law No. 2 (Animal Management) 2017
- (t) Local Law No. 3 (Community and Environmental Management) 2017

Resolution

- (u) Subordinate Local Law No. 3 (Community and Environmental Management) 2017
 - (v) Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2017
 - (w) Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2017
 - (x) Local Law No. 6 (Aerodromes) 2017
 - (y) Local Law No. 8 (Waste Management) 2017
 - (z) Local Law (Repealing) Local Law (No. 1) 2017
2. Council also resolves to consult with relevant government entities about the overall State interest in each proposed local law under section 29A(3) of the *Local Government Act 2009*.
 3. Council resolves, pursuant to section 257 of the *Local Government Act 2009* ("the Act"), to delegate to the Chief Executive Officer of Council its powers under section 38 of the Act and section 15 of the *Local Government Regulation 2012* to decide:-
 - (a) how the public interest test of the local laws and subordinate local laws particularised in the schedule is to be conducted; and
 - (b) the matters with which the public interest test report in relation to the local laws and subordinate local laws particularised in the schedule must deal; and
 - (c) the consultation process for the public interest test and how the process is to be used in the public interest test.

SCHEDULE

Local Law No. 1 (Administration) 2017;
 Subordinate Local Law No. 1.2 (Commercial Use of Local Government Controlled Areas and Roads) 2017;
 Subordinate Local Law No. 1.5 (Keeping of Animals) 2017;
 Subordinate Local Law No. 1.11 (Operation of Shared Facility Accommodation) 2017;
 Subordinate Local Law No. 1.12 (Operation of Temporary Entertainment Events) 2017;
 Local Law No. 2 (Animal Management) 2017;
 Subordinate Local Law No. 2 (Animal Management) 2017;
 Local Law No. 3 (Community and Environmental Management) 2017;
 Subordinate Local Law No. 3 (Community and Environmental Management) 2017;
 Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2017;
 Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2017;
 Local Law No. 8 (Waste Management) 2017."

Resolution

LOCAL LAW NO. 1 (ADMINISTRATION) 2017
SUBORDINATE LOCAL LAW NO. 1.2 (COMMERCIAL USE OF LOCAL GOVERNMENT CONTROLLED AREAS AND ROADS) 2017
SUBORDINATE LOCAL LAW NO. 1.11 (OPERATION OF SHARED FACILITY ACCOMMODATION) 2017
SUBORDINATE LOCAL LAW NO. 1.12 (OPERATION OF TEMPORARY ENTERTAINMENT EVENTS) 2017
LIST OF LIKELY ANTI-COMPETITIVE PROVISIONS

Local Law: Local Law No. 1 (Administration) 2017

Subordinate Local Laws: Subordinate Local Law No. 1.2 (Commercial Use of Local Government Controlled Areas and Roads) 2017;
Subordinate Local Law No. 1.11 (Operation of Shared Facility Accommodation) 2017;
Subordinate Local Law No. 1.12 (Operation of Temporary Entertainment Events) 2017.

- Purposes:**
- (1) The purposes of the local law are to provide a legal and procedural framework for the administration, implementation and enforcement of the local government's local laws, subordinate local laws and specified regulatory powers under legislation, and to provide for miscellaneous administrative matters.
 - (2) The purposes are to be achieved by providing for—
 - (a) consistent and comprehensive processes for the local government to grant and regulate approvals to undertake prescribed activities; and
 - (b) authorised persons for enforcing local laws; and
 - (c) review of certain decisions made under local laws; and
 - (d) enforcement of local laws; and
 - (e) matters relating to legal proceedings; and
 - (f) miscellaneous administrative matters relating to meetings, fees, abandoned goods and seized and impounded items.

Anti-competitive Provisions	Relevant criteria	Explanatory Comments
Local Law, section 6	10 – permit requirement	Imposes a requirement to obtain an approval in respect of the undertaking of a prescribed activity and may have an impact on the conduct of a business activity, and in particular, the prescribed activity.

1

**LOCAL LAW NO. 1 (ADMINISTRATION) 2017
AND VARIOUS SUBORDINATE LOCAL LAWS
LIST OF LIKELY ANTI-COMPETITIVE PROVISIONS**

Anti-competitive Provisions	Relevant criteria	Explanatory Comments
Local Law, section 9(1) and (2)	10 - permit requirement	Regulates the process for the grant of an approval by constraining the Council's discretion.
Local Law, section 10	10 - permit requirement	The power to impose conditions and examples of subject matter for conditions form part of the process for the grant of an approval.
Local Law, section 11	10 – permit requirement	Imposes a requirement to ensure that the holder of an approval complies with each condition of the approval which may have an impact on the conduct of a business activity which is a prescribed activity.
Local Law, section 14	10 – permit requirement	Regulates the process for the renewal of an approval by constraining the Council's discretion.
Local Law, section 15	10 – permit requirement	Regulates the process for the transfer of an approval by constraining the Council's discretion.
Local Law, section 16	10 – permit requirement	An approval holder may apply to the local government to amend the conditions of an approval and this section constrains the Council's discretion when considering the application of the approval holder.
Local Law, section 18	10 – permit requirement	The local government may, in specified circumstances, amend, suspend or cancel an approval and this provision regulates the process by constraining the Council's discretion.
Subordinate Local Law No. 1.2 (Commercial Use of Local Government Controlled Areas and Roads) 2017		
Subordinate Local Law, section 5(2)	10 – permit requirement 5 – prescribed standard 7 – business restriction	The local government may declare that the authorising local law does not apply to particular activities and impose requirements or conditions which must be complied with if the authorising local law does not apply to the particular activities. The requirements and conditions may have an impact on the conduct of a business activity, and in particular, a prescribed activity identified in the subordinate local law.
Subordinate Local Law, section 5(5)	10 – permit requirement	Regulates the process for the grant of an approval by constraining the Council's discretion.

2

**LOCAL LAW NO. 1 (ADMINISTRATION) 2017
AND VARIOUS SUBORDINATE LOCAL LAWS
LIST OF LIKELY ANTI-COMPETITIVE PROVISIONS**

Anti-competitive Provisions	Relevant criteria	Explanatory Comments
Subordinate Local Law, section 5(6) and (7)	10 – permit requirement	The power to impose conditions and examples of subject matter for conditions which form part of the process for the grant of an approval. The imposition of conditions may have an impact on the conduct of a business activity.
Subordinate Local Law, section 6	10 – permit requirement	The local government may declare that a category of approval for a prescribed activity is non-transferrable, which may have an impact on the conduct of a business activity, and in particular, that part of the prescribed activity which is a business activity.
Subordinate Local Law No. 1.11 (Operation of Shared Facility Accommodation) 2017		
Subordinate Local Law, section 5(2)	10 – permit requirement 5 – prescribed standard 7 – business restriction	The local government may declare that the authorising local law does not apply to particular activities and impose requirements or conditions which must be complied with if the authorising local law does not apply to the particular activities. The requirements and conditions may have an impact on the conduct of a business activity, and in particular, a prescribed activity identified in the subordinate local law.
Subordinate Local Law, section 5(5)	10 – permit requirement	Regulates the process for the grant of an approval by constraining the Council's discretion.
Subordinate Local Law, section 5(6) and (7)	10 – permit requirement	The power to impose conditions and examples of subject matter for conditions which form part of the process for the grant of an approval. The imposition of conditions may have an impact on the conduct of a business activity.
Subordinate Local Law, section 6	10 – permit requirement	The local government may declare that a category of approval for a prescribed activity is non-transferrable, which may have an impact on the conduct of a business activity, and in particular, that part of the prescribed activity which is a business activity.

**LOCAL LAW NO. 1 (ADMINISTRATION) 2017
AND VARIOUS SUBORDINATE LOCAL LAWS
LIST OF LIKELY ANTI-COMPETITIVE PROVISIONS**

Anti-competitive Provisions	Relevant criteria	Explanatory Comments
Subordinate Local Law No. 1.12 (Operation of Temporary Entertainment Events) 2017		
Subordinate Local Law, section 5(2)	10 – permit requirement 5 – prescribed standard 7 – business restriction	The local government may declare that the authorising local law does not apply to particular activities and impose requirements or conditions which must be complied with if the authorising local law does not apply to the particular activities. The requirements and conditions may have an impact on the conduct of a business activity, and in particular, a prescribed activity identified in the subordinate local law.
Subordinate Local Law, section 5(5)	10 – permit requirement	Regulates the process for the grant of an approval by constraining the Council's discretion.
Subordinate Local Law, section 5(6) and (7)	10 – permit requirement	The power to impose conditions and examples of subject matter for conditions which form part of the process for the grant of an approval. The imposition of conditions may have an impact on the conduct of a business activity.
Subordinate Local Law, section 6	10 – permit requirement	The local government may declare that a category of approval for a prescribed activity is non-transferrable, which may have an impact on the conduct of a business activity, and in particular, that part of the prescribed activity which is a business activity.

The local government has undertaken a review of the subordinate local laws detailed below, but not identified any possible anti-competitive provisions in the subordinate local laws.

Subordinate Local Law No. 1.1 (Alteration or Improvement to Local Government Controlled Areas and Roads) 2017;

Subordinate Local Law No. 1.3 (Establishment or Occupation of a Temporary Home) 2017;

Subordinate Local Law No. 1.4 (Installation of Advertising Devices) 2017;

Subordinate Local Law No. 1.6 (Operation of Camping Grounds) 2017;

**LOCAL LAW NO. 1 (ADMINISTRATION) 2017
AND VARIOUS SUBORDINATE LOCAL LAWS
LIST OF LIKELY ANTI-COMPETITIVE PROVISIONS**

Subordinate Local Law No. 1.7 (Operation of Cane Railways) 2017;
Subordinate Local Law No. 1.8 (Operation of Caravan Parks) 2017;
Subordinate Local Law No. 1.9 (Operation of Cemeteries) 2017;
Subordinate Local Law No. 1.10 (Operation of Public Swimming Pools) 2017;
Subordinate Local Law No. 1.13 (Undertaking Regulated Activities regarding Human Remains) 2017;
Subordinate Local Law No. 1.14 (Undertaking Regulated Activities on Local Government Controlled Areas and Roads) 2017;
Subordinate Local Law No. 1.15 (Carrying Out Works on a Road or Interfering with a Road or its Operation) 2017;
Subordinate Local Law No. 1.18 (Depasturage of Animals on a Town Reserve) 2017.

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LOCAL LAW NO. 2 (ANIMAL MANAGEMENT) 2017
SUBORDINATE LOCAL LAW NO. 2 (ANIMAL MANAGEMENT) 2017
SUBORDINATE LOCAL LAW NO. 1.5 (KEEPING OF ANIMALS) 2017 (IN CONJUNCTION WITH LOCAL
LAW NO. 1 (ADMINISTRATION) 2017)
LIST OF LIKELY ANTI-COMPETITIVE PROVISIONS

Local Law: Local Law No. 2 (Animal Management) 2017

Subordinate Local Laws: Subordinate Local Law No. 2 (Animal Management) 2017
Subordinate Local Law No. 1.5 (Keeping of Animals) 2017 (in conjunction with Local Law No. 1 (Administration) 2017)

Purpose:

- (1) The purpose of the local law is to regulate and manage the keeping and control of animals in the local government's area in a way that—
 - (a) balances community expectations with the rights of individuals; and
 - (b) protects the community against risks to health and safety; and
 - (c) prevents pollution and other environmental damage; and
 - (d) protects the amenity of the local community and environment.
- (2) The purpose is to be achieved by providing for—
 - (a) the regulation of the keeping of animals in terms of how many, what type, how, and where animals can be kept; and
 - (b) the prescription of minimum standards for keeping animals; and
 - (c) the proper control of animals in public places and koala conservation areas; and
 - (d) the management of dangerous or aggressive animals other than dogs; and
 - (e) the seizure and destruction of animals in certain circumstances; and
 - (f) the establishment and administration of animal pounds.

**LOCAL LAW NO. 2 (ANIMAL MANAGEMENT) 2017
AND VARIOUS SUBORDINATE LOCAL LAWS
LIST OF LIKELY ANTI-COMPETITIVE PROVISIONS**

Anti-competitive Provisions	Relevant criteria	Explanatory Comments
Local Law, section 5(1)	5 – prescribed standard 7 – business restriction	The local government may, by subordinate local law, prohibit the keeping of animals in prescribed circumstances. A prohibition under a subordinate local law may have an impact on the conduct of a business activity.
Local Law, section 6(1)	10 – permit requirement	Imposes a requirement to obtain an approval in respect of the undertaking of a prescribed activity and may have an impact on the conduct of a business activity.
Local Law, section 8	5 – prescribed standard 7 – business restriction	The local government may, by subordinate local law, specify minimum standards for the keeping of animals or a particular species of breed of animal. The prescribed standards may have an impact on the conduct of a business activity.
Local Law, section 42	5 – prescribed standard 7 – business restriction	The local government may, by subordinate local law, specify conditions to be complied with by a person who offers animals, or a particular species of animal, for sale. A person must not offer or display animals for sale unless the person complies with the conditions. The conditions may have an impact on the conduct of a business activity.
Subordinate Local Law No. 2 (Animal Management) 2017		
Subordinate Local Law, section 5	5 – prescribed standard 7 – business restriction	The keeping of an animal or animals may be prohibited in specified circumstances. The prohibition may have an impact on the conduct of a business activity.
Subordinate Local Law, section 6	10 – permit requirement	Imposes a requirement to obtain an approval in respect of the undertaking of a prescribed activity and may have an impact on the conduct of a business activity, and in particular, the prescribed activity.
Subordinate Local Law, section 8	5 – prescribed standard 7 – business restriction	The local government may prescribe minimum standards for the keeping of animals which must be complied with. The requirement for compliance with the prescribed standards may have an impact on the conduct of a business activity.
Subordinate Local Law, section 19	5 – prescribed standard 7 – business restriction	Persons who offer particular species or breed of animal for sale must comply with specified conditions. The requirement for compliance with the conditions may have an impact on the conduct of a business activity.

2

**LOCAL LAW NO. 2 (ANIMAL MANAGEMENT) 2017
AND VARIOUS SUBORDINATE LOCAL LAWS
LIST OF LIKELY ANTI-COMPETITIVE PROVISIONS**

Anti-competitive Provisions	Relevant criteria	Explanatory Comments
Subordinate Local Law No. 1.5 (Keeping of Animals) 2017 (in conjunction with Local Law No. 1 (Administration) 2017)		
Subordinate Local Law, section 5(2)	10 – permit requirement 5 – prescribed standard 7 – business restriction	The local government may declare that the authorising local law does not apply to particular activities and impose requirements or conditions which must be complied with if the authorising local law does not apply to the particular activities. The requirements and conditions may have an impact on the conduct of a business activity, and in particular, the prescribed activity identified in the subordinate local law.
Subordinate Local Law, section 5(5)	10 – permit requirement	Regulates the process for the grant of an approval by constraining the Council's discretion.
Subordinate Local Law, section 5(6) and (7)	10 – permit requirement	The power to impose conditions and examples of subject matter for conditions which form part of the process for the grant of an approval. The imposition of conditions may have an impact on the conduct of a business activity.
Subordinate Local Law, section 6	10 – permit requirement	The local government may declare that a category of approval for a prescribed activity is non-transferrable, which may have an impact on the conduct of a business activity, and in particular, that part of the prescribed activity which is a business activity.

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LOCAL LAW NO. 3 (COMMUNITY AND ENVIRONMENTAL MANAGEMENT) 2017
SUBORDINATE LOCAL LAW NO. 3 (COMMUNITY AND ENVIRONMENTAL MANAGEMENT) 2017
LIST OF LIKELY ANTI-COMPETITIVE PROVISIONS

Local Law: Local Law No. 3 (Community and Environmental Management) 2017

Subordinate Local Law: Subordinate Local Law No. 3 (Community and Environmental Management) 2017.

- Purpose:**
- (1) The purpose of the local law is to protect the environment and public health, and safety and amenity within the local government's area
 - (2) The purpose is to be achieved by providing for the elimination or reduction of risks and threats to the environment and public health, safety and amenity resulting from:-
 - (a) inadequate protection against animal and plant pests; and
 - (b) vegetation overgrowth; and
 - (c) visual pollution resulting from accumulation of objects and materials; and
 - (d) fires and fire hazards not regulated by State law; and
 - (e) community safety hazard; and
 - (f) noise that exceeds noise standards.

Anti-competitive Provisions	Relevant criteria	Explanatory Comments
Local Law, section 10(1)	5 – prescribed standard 7 – business restriction	A compliance notice may require the owner of land to take specified action to control declared local pests. Compliance with the requirements of the notice may have an impact on the conduct of a business activity.
Local Law, section 11	5 – prescribed standard 7 – business restriction	A prohibition on the sale or supply of declared local pests. The prohibition may have an impact on the conduct of a business activity.
Local Law, section 12(1) and (2)	5 – prescribed standard 7 – business restriction	A prohibition on the introduction, propagation etc of a declared local pest. The prohibition may have an impact on the conduct of a business activity.

1

LOCAL LAW NO. 3 (COMMUNITY AND ENVIRONMENTAL MANAGEMENT) 2017
SUBORDINATE LOCAL LAW NO. 3 (COMMUNITY AND ENVIRONMENTAL MANAGEMENT) 2017
LIST OF LIKELY ANTI-COMPETITIVE PROVISIONS

Anti-competitive Provisions	Relevant criteria	Explanatory Comments
Local Law, section 13(1) and (2)	5 – prescribed standard 7 – business restriction	A compliance notice may require a responsible person for an allotment to take specified action to clear vegetation on an overgrown allotment. Compliance with the requirements of the notice may have an impact on the conduct of a business activity.
Local Law, section 14(2)	5 – prescribed standard 7 – business restriction	A compliance notice may require a responsible person for an allotment to take specified action to remove an accumulation of objects and materials. Compliance with the requirements of the notice may have an impact on the conduct of a business activity.
Local Law, section 15(3) and (4)	5 – prescribed standard 7 – business restriction	Regulation of the lighting and maintaining of fires in the open by reference to prohibitions and restrictions. Compliance with the prohibitions and restrictions may have an impact on the conduct of a business activity.
Local Law, section 16(2)	5 – prescribed standard 7 – business restriction	A compliance notice may require a responsible person for an allotment to take specified action to reduce or remove a fire hazard. Compliance with the requirements of the notice may have an impact on the conduct of a business activity.
Local Law, section 19(2)	5 – prescribed standard 7 – business restriction	A compliance notice may require a responsible person for an allotment to take specified action in relation to a community safety hazard. Compliance with the requirements of the notice may have an impact on the conduct of a business activity.
Local Law, section 20(2)	5 – prescribed standard 7 – business restriction	The local government may prescribe requirements that must be met by a responsible person relating to a specified community safety hazard. Compliance with the prescribed requirements may have an impact on the conduct of a business activity.
Local Law, section 21(2)	5 – prescribed standard 7 – business restriction	The local government may, by subordinate local law, prescribe a noise standard for the local government area. Compliance with the prescribed noise standard may have an impact on the conduct of a business activity.

LOCAL LAW NO. 3 (COMMUNITY AND ENVIRONMENTAL MANAGEMENT) 2017
SUBORDINATE LOCAL LAW NO. 3 (COMMUNITY AND ENVIRONMENTAL MANAGEMENT) 2017
LIST OF LIKELY ANTI-COMPETITIVE PROVISIONS

Anti-competitive Provisions	Relevant criteria	Explanatory Comments
Subordinate Local Law No. 3 (Community and Environmental Management) 2017		
Subordinate Local Law, section 5	5 – prescribed standard 7 – business restriction	Animals and plants may be declared as a local pest and a compliance notice may require an owner of land to take specified action to control the declared local pest. Compliance with the requirements of the notice may have an impact on the conduct of a business activity.
Subordinate Local Law, section 7(2)	5 – prescribed standard 7 – business restriction	A prohibition on the lighting or maintaining of fires in specified circumstances. Compliance with the prohibition may have an impact on the conduct of a business activity.
Subordinate Local Law, section 10	5 – prescribed standard 7 – business restriction	A responsible person for a community safety hazard must meet prescribed requirements for the community safety hazard. Compliance with the prescribed requirements may have an impact on the conduct of a business activity.
Subordinate Local Law, section 11	5 – prescribed standard 7 – business restriction	Noise standards may be prescribed for Council's local government area. Compliance with the prescribed standards may have an impact on the conduct of a business activity.

670539_1

LOCAL LAW NO. 4 (LOCAL GOVERNMENT CONTROLLED AREAS, FACILITIES AND ROADS) 2017
SUBORDINATE LOCAL LAW NO. 4 (LOCAL GOVERNMENT CONTROLLED AREAS, FACILITIES AND
ROADS) 2017
LIST OF LIKELY ANTI-COMPETITIVE PROVISIONS

Local Law: Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2017.

Subordinate Local Law: Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2017.

- Purpose:**
- (1) The purpose of the local law is to:-
 - (a) protect the health and safety of persons using local government controlled land, facilities, infrastructure and roads; and
 - (b) preserve features of the natural and built environment and other aspects of the amenity of the local government controlled land, facilities, infrastructure and roads.
 - (2) The purpose is to be achieved by providing for—
 - (a) the regulation of access to local government controlled areas; and
 - (b) the prohibition or restriction of particular activities on local government controlled areas or roads; and
 - (c) miscellaneous matters affecting roads.

Anti-competitive Provisions	Relevant criteria	Explanatory Comments
Local Law, section 5	5 – prescribed standard 7 – business restriction 10 – permit requirement	The local government may, under a subordinate local law, declare an activity to be a prohibited activity or a restricted activity. In respect of various restricted activities, a subordinate local law imposes a requirement to obtain an approval in respect of the undertaking of the activity, a prescribed activity, and may have an impact on the conduct of a business activity, and in particular, the prescribed activity. If an activity is identified as a prescribed activity, Local Law No. 1 (Administration) 2017 and the subordinate local law made under the local law provide a legal and procedural framework for the administration and regulation of the grant of approvals to undertake the prescribed activity.

1

LOCAL LAW NO. 4 (LOCAL GOVERNMENT CONTROLLED AREAS, FACILITIES AND ROADS) 2017
SUBORDINATE LOCAL LAW NO. 4 (LOCAL GOVERNMENT CONTROLLED AREAS, FACILITIES AND
ROADS) 2017
LIST OF LIKELY ANTI-COMPETITIVE PROVISIONS

Anti-competitive Provisions	Relevant criteria	Explanatory Comments
Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2017		
Subordinate Local Law, section 5(1)	5 – prescribed standard 7 – business restriction 10 – permit requirement	The local government may, under a subordinate local law, declare an activity to be a prohibited activity or a restricted activity. In respect of various restricted activities, a subordinate local law imposes a requirement to obtain an approval in respect of the undertaking of the activity, a prescribed activity, and may have an impact on the conduct of a business activity, and in particular, the prescribed activity. If an activity is identified as a prescribed activity, Local Law No. 1 (Administration) 2017 and the subordinate local law made under the local law provide a legal and procedural framework for the administration and regulation of the grant of approvals to undertake the prescribed activity.

670540_1

LOCAL LAW NO. 6 (AERODROMES) 2017
LIST OF LIKELY ANTI-COMPETITIVE PROVISIONS

Local Law: Local Law No. 6 (Aerodromes) 2017

Subordinate Local Law: Not applicable.

Purpose: The purpose of the local law is to regulate the use and operation of aerodromes controlled by the local government and, in particular, to:

- (a) protect the public against risk of injury and the community against damage; and
- (b) ensure that activities are undertaken in an orderly and safe manner and do not create a hazard to public health or a threat to property; and
- (c) control the public use of the aerodromes to the extent that the use is consistent with the rights, expectations and safety of the local community; and
- (d) protect the obstacle limitation surfaces and minimise hazards to aircraft.

Anti-competitive Provisions	Relevant criteria	Explanatory Comments
No anti-competitive provisions identified		

670543_1

LOCAL LAW NO. 8 (WASTE MANAGEMENT) 2017
LIST OF LIKELY ANTI-COMPETITIVE PROVISIONS

Local Law:

Local Law No. 8 (Waste Management) 2017

Purpose:

The purpose of the local law is to protect the public health, safety and amenity related to waste management by:-

- (a) regulating the storage, servicing and removal of waste; and
- (b) regulating the disposal of waste at waste facilities; and
- (c) ensuring that an act or omission does not result in—
 - (i) harm to human health or safety or personal injury; or
 - (ii) property damage or loss of amenity; or
 - (iii) environmental harm or environmental nuisance.

Anti-competitive Provisions	Relevant criteria	Explanatory Comments
Local Law, section 6(1)	5 – prescribed standard 7 – business restriction	The local government may prescribe requirements about the supply of standard general waste containers and waste containers other than standard general waste containers. Compliance with the requirements may have an impact on the conduct of a business activity.
Local Law, section 7(1) and (2)	5 – prescribed standard 7 – business restriction	Requirements are prescribed for the storage of general waste in waste containers. Compliance with the requirements may have an impact on the conduct of a business activity.
Local Law, section 8(1) and (2)	5 – prescribed standard 7 – business restriction	Requirements are prescribed for the keeping of waste containers at serviced premises. Compliance with the requirements may have an impact on the conduct of a business activity.
Local Law, section 9(1) and (2)	5 – prescribed standard 7 – business restriction	Requirements are prescribed for the storage of general waste at particular serviced premises and compliance with the requirements may have an impact on the conduct of a business activity.
Local Law, section 11	5 – prescribed standard 7 – business restriction	Requirements may be prescribed for the depositing and disposal of general waste at premises other than serviced premises. Compliance with the requirements may have an impact on the conduct of a business activity.

LOCAL LAW NO. 8 (WASTE MANAGEMENT) 2017
LIST OF LIKELY ANTI-COMPETITIVE PROVISIONS

Anti-competitive Provisions	Relevant criteria	Explanatory Comments
Local Law, section 12(1)	5 – prescribed standard 7 – business restriction	Requirements are prescribed for the storage of industrial waste. Compliance with the requirements may have an impact on the conduct of a business activity.
Local Law, section 13	5 – prescribed standard 7 – business restriction	Requirements may be prescribed about the treatment of industrial waste for disposal. Compliance with the requirements may have an impact on the conduct of a business activity.

LOCAL LAW NO. 8 (WASTE MANAGEMENT) 2017
LIST OF LIKELY ANTI-COMPETITIVE PROVISIONS

Local Law:

Local Law No. 8 (Waste Management) 2017

Purpose:

The purpose of the local law is to protect the public health, safety and amenity related to waste management by:-

- (a) regulating the storage, servicing and removal of waste; and
- (b) regulating the disposal of waste at waste facilities; and
- (c) ensuring that an act or omission does not result in—
 - (i) harm to human health or safety or personal injury; or
 - (ii) property damage or loss of amenity; or
 - (iii) environmental harm or environmental nuisance.

Anti-competitive Provisions	Relevant criteria	Explanatory Comments
Local Law, section 6(1)	5 – prescribed standard 7 – business restriction	The local government may prescribe requirements about the supply of standard general waste containers and waste containers other than standard general waste containers. Compliance with the requirements may have an impact on the conduct of a business activity.
Local Law, section 7(1) and (2)	5 – prescribed standard 7 – business restriction	Requirements are prescribed for the storage of general waste in waste containers. Compliance with the requirements may have an impact on the conduct of a business activity.
Local Law, section 8(1) and (2)	5 – prescribed standard 7 – business restriction	Requirements are prescribed for the keeping of waste containers at serviced premises. Compliance with the requirements may have an impact on the conduct of a business activity.
Local Law, section 9(1) and (2)	5 – prescribed standard 7 – business restriction	Requirements are prescribed for the storage of general waste at particular serviced premises and compliance with the requirements may have an impact on the conduct of a business activity.
Local Law, section 11	5 – prescribed standard 7 – business restriction	Requirements may be prescribed for the depositing and disposal of general waste at premises other than serviced premises. Compliance with the requirements may have an impact on the conduct of a business activity.

LOCAL LAW NO. 8 (WASTE MANAGEMENT) 2017
LIST OF LIKELY ANTI-COMPETITIVE PROVISIONS

Anti-competitive Provisions	Relevant criteria	Explanatory Comments
Local Law, section 12(1)	5 – prescribed standard 7 – business restriction	Requirements are prescribed for the storage of industrial waste. Compliance with the requirements may have an impact on the conduct of a business activity.
Local Law, section 13	5 – prescribed standard 7 – business restriction	Requirements may be prescribed about the treatment of industrial waste for disposal. Compliance with the requirements may have an impact on the conduct of a business activity.

LOCAL LAW (REPEALING) LOCAL LAW (NO. 1) 2017
LIST OF LIKELY ANTI-COMPETITIVE PROVISIONS

Local Law: Local Law (Repealing) Local Law (No. 1) 2017

Subordinate Local Law: Not applicable.

Purpose: The purpose of the local law is to repeal specified local laws of the local government.

Anti-competitive Provisions	Relevant criteria	Explanatory Comments
No anti-competitive provisions identified		

670544_1

(Name and address of the Relevant Government Entity)

22 December 2017

CONSULTATION ABOUT THE OVERALL STATE INTEREST IN PROPOSED LOCAL LAWS OF COUNCIL

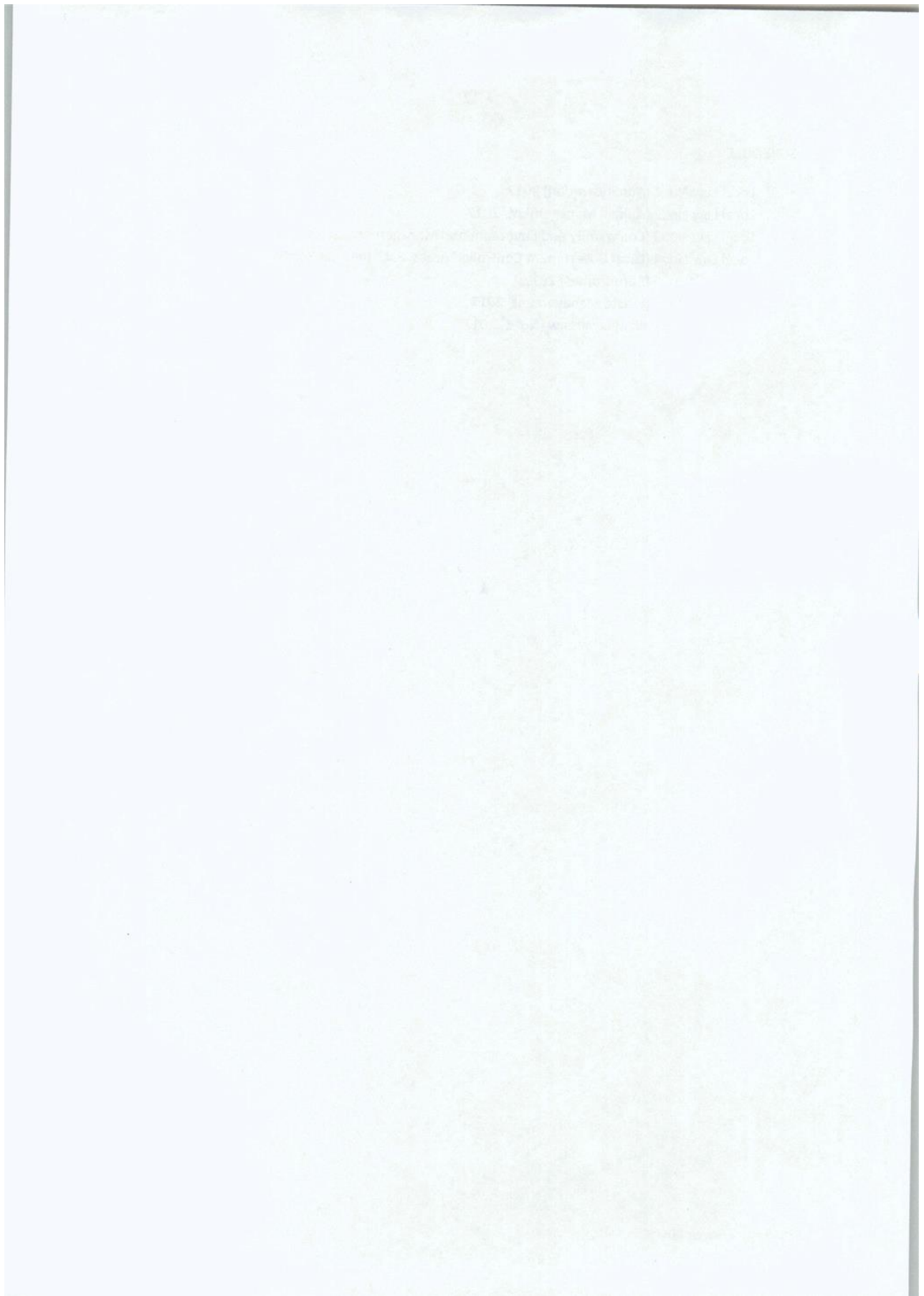
1. Council has resolved to propose to make each local law identified in the schedule to this letter (each a "proposed local law") pursuant to a local law making process adopted by Council under section 29(1) of the *Local Government Act 2009* ("the Act"). An electronic copy of each proposed local law is **attached**.
2. Section 29A of the Act relevantly provides that before making each proposed local law, Council must consult with relevant government entities about the overall State interest in the proposed local law.
3. The purpose of this letter is to comply with Council's obligation to consult with relevant government entities about the overall State interest in each proposed local law in accordance with section 29A(3) of the Act.
4. Guidelines for consultation with relevant government entities have previously been developed and released by the Department of Local Government for reference and use by relevant government entities. The guidelines provide a useful guide for relevant government entities. For example, issues of interest to relevant government entities might include, but are not limited to, whether:-
 - (a) there is any inconsistency between the proposed local law and State legislation;
 - (b) the proposed local law may impact adversely on State policies, strategies or programs;
 - (c) the proposed local law meets appropriate standards (for example, appropriate format, fundamental legislative principles);
 - (d) the use of language and citations is correct and appropriate.
5. Please advise any comments electronically to Council by email by 5.00pm on the date six (6) calendar weeks after the date of this letter ("response time"). If Council does not receive any comments from your agency by the response time then Council will assume that your agency has no interest in each proposed local law.
6. If you require further information, please contact the writer.

Yours faithfully
Matthew Magin
CHIEF EXECUTIVE OFFICER

SCHEDULE

- Local Law No. 1 (Administration) 2017
- Local Law No. 2 (Animal Management) 2017
- Local Law No. 3 (Community and Environmental Management) 2017
- Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2017
- Local Law No. 6 (Aerodromes) 2017
- Local Law No. 8 (Waste Management) 2017
- Local Law (Repealing) Local Law (No. 1) 2017

Stateholders interest check



OFFICER REPORT

TO: Council

SUBJECT: Waste Reducation & Recycling Plan

DATE: 14.03.18

AGENDA REF: CES2

AUTHOR: Di Francisco - Environmental Health Officer

Executive Summary

Under the Queensland Waste Reduction and Recycling Act 2011, this requires local governments to develop a Waste Reduction and Recycling Plan.

Background

The aim of this plan is to fulfil Council's obligation under the Act through the implementation of efficient and effective waste management practices within the council area.

Council faces a number of key challenges generally and in managing waste moving forward, including:-

- *A general lack of data around waste management,*
- *A limited rate base covering a large area; and*
- *Changes to the management of water in Australia having an impact on established business and industry profiles in the region.*

The document has been developed with a focus on Council developing robust data and information systems around its management of waste in order to allow it to make robust and informed decisions which result in appropriately targeted actions to improve the management of waste in the region,

Link to Corporate Plan

Function	Key Program Area
<u>Strong & Resilient Communities</u>	Public Health: To implement policies and programs to maintain an appropriate level of public health standards within the Shire.

Consultation (internal/external)

Council has used Mr Troy Uren from U-Rent to collate the waste information and to produce this document.

Legal Implications

Nil

Policy Implications

Nil

Financial and Resource Implications

To develop target and strategies for the closure and post closure of the St George landfill

Attachments

1. Balonne WRRP 2018 NO PIC - 20171229.docx (separately enclosed) [↗](#)

Recommendation/s

That:

1. That Council now proceeds with the community consultation for this waste strategy by advertising this document on Council's website for 21 days prior to adopting this strategy at the next Council meeting.

Jamie Gorry

Director Community and Environmental Services

OFFICER REPORT

TO: Council

SUBJECT: MCU 161 Development Application for Material Change of Use - Extractive Industry not exceeding 100,000 tonnes per annum and Environmental Relevant Activity ERA 16-2(a) and 3(a) (Extracting and Screening 5000t to 100,000t per annum) - 'Bonathorne' 7785 Castlereagh Highway, Dirranbandi described as Lot 1 SP101418

DATE: 08.03.18

AGENDA REF: CES3

AUTHOR: Fiona Macleod - Planning & Development Officer

Executive Summary

Council has received a development application from the applicant, Dale Hadenfeldt for a Material Change of Use – Extractive Industry not exceeding 100,000 tonnes per annum and Environmental Relevant Activity ERA 16-2(a) and 3(a) (Extracting and Screening 5000t to 100,000t per annum) over 'Bonathorne' located at 7785 Castlereagh Highway, Dirranbandi described as Lot 1 SP101418.

Background

Applicant:	Dale Hadenfeldt
Owner Of Land:	Hemming Property Trust Hemming Investments Pty Ltd as Trustee
Land description & Area:	Lot 1 on SP101418 (6765.33 ha lot area)
Zone / Precinct :	Rural Zone
Overlay:	Nil
Proposal:	Material Change of Use – Extractive Industry (not exceeding 100,000 tonnes per annum)
Proposal Assessment category:	Impact Assessment
Referral / Concurrency Agencies:	Department of State Development, Manufacturing, Infrastructure and Planning (DSDMIP) – Department of Transport & Main Road (DTMR)
Submissions :	No submissions received as at 14 March 2018

PROPOSAL

The proposal is for an extractive industry (quarry) to be located near the intersection of the Castlereagh Highway and Noondoo-Thallon Road, Dirranbandi in the north eastern corner of the property known as "Bonathorne" at 7785 Castlereagh Highway, Dirranbandi (see **Figure 1** for development location).

The proposed development involves extracting and screening activities of white rock and red ridge gravel on an area of the property amounting to 156 hectares. The existing use of the property is currently for agricultural (grazing and dryland cropping purposes) activities and has been previously cleared, therefore the only vegetation present is along the fence line with the Castlereagh highway (northern boundary) and reserve (eastern boundary) which will remain unchanged by the proposal.

The required MCU development application is subject to impact assessment under the tables of assessment for the Rural Zone under Council's current planning scheme.

It is noted that the site has historically been used for gravel extraction, and a development approval was issued for the property in 2016, MCU 147 to Mr Barry Rhea. However, this approval is understood to have not been acted upon, proposed a lower extraction amount (5000 tonnes per annum) and also captured a different extraction area. Accordingly, a development approval is triggered for the higher amount of extraction and changed area of extraction.



This section of the property where the extraction is proposed currently has existing access which it utilised by Council for the existing gravel pit on the road reserve adjacent. The applicant, as per the recommendation of the traffic impact assessment report supplied with the application, proposes to create a new access point 350 metres west along Castlereagh Highway from this existing access given it is identified as more safe regarding sightlines to the highway in both directions. Existing internal access driveways will facilitate on-site vehicle movement.

The expected truck movements on and off the site for the proposed extractive industry development, if utilised to its capacity, will be 110 movements a month. The vehicles will be road trains with a 51 tonne capacity. The operation of the development is anticipated to employ 2-3 persons.

No permanent infrastructure or building works are proposed to service the development.

Figure 1 – Locality Plan of proposed development site within “Bonathorne” - Lot 1 SP101418



Legend	
	Subject Site (Lot 1 SP101418)
	Approximate Extractive Industry Development Footprint

ASSESSMENT

The application is subject to Impact Assessment and therefore requires assessment against the applicable State Planning Policy (SPP) and entirety of the Balonne Shire Planning Scheme. The following is an assessment of the proposal's compliance with the SPP, relevant Desired Environmental Outcomes and Rural Zone Code of the current scheme.

State Planning Policy

Under SPA s 313 Council must consider impact assessable development applications against the State Planning Policies. The *State Planning Policy (SPP) – July 2017* presents State interests in five themes, of which one can be applied directly to this application: State Interest – planning for economic growth. Provided below is an assessment against the relative assessment benchmarks of the state interest that has been identified as applicable to this development.

- **Planning for economic growth**

It is importantly recognised that the extraction area is not identified good quality agricultural land therefore will not fragment the predominant agricultural development desired within the rural zone. The proposed extractive industry operation will be able to coexist with the current land use on the lot – being for grazing purposes.

Balonne Shire Council Planning Scheme 2006

Desired Environmental Outcomes

Environment

The proposed development will not adversely impact on environmentally significant areas, including wetlands, habitats, corridors and open spaces. Importantly, while the subject site does contain small areas of mapped remnant vegetation which are identified as a matter of state environmental significance, the area of the proposed extractive industry does not contain any such vegetation and has been cleared previously and operated for extractive purposes in the past. Additionally the nominated area of activity is located substantial distance from these sensitive interfaces. The site is not identified as being susceptible to land degradation and is generally a flat gradient and conditions on any planning approval that issues can ensure stormwater management, erosion and sediment control can be addressed on site.

The development will not adversely impact on water or air quality or adversely impact on the biodiversity of the area. Appropriate conditioning will ensure that the proposed development does not result in adverse environmental impacts. An environmental authority permit is also triggered for the activity and has been applied for separately which will also include conditions on the approval appropriately mitigating any potential impacts to the environment as a result of the development. The proposal does not impact on an identified place of historical, cultural or social significance. A note will be included on the permit altering that cultural heritage due diligence must be recognised by both the operator and owner.

Economics

The proposed development will encourage economic activity in the local area by providing employment and providing a service of gravel supply to the community throughout Balonne Shire, specifically the Dirranbandi area.

The subject site is currently occupied for grazing purposes and the extractive industry is considered to be a compatible use, given that the area for extraction is limited in relation to the property as well as the land uses can operate concurrently without conflict. The proposed extractive industry will value add to the existing economy and services offered within Balonne shire.

Community Well-being & Lifestyle

The extractive industry activity will not require connection to any additional infrastructure services. Additionally, the proposal will not have any unacceptable impacts on existing infrastructure networks. As stated throughout this report, traffic is considered reasonable and will not negatively impact on the existing local or state road network. To ensure the extractive industry has been appropriately considered the application has been referred to Council's Infrastructure Department and Department of Transport and Main Roads (DTMR) as a concurrence agency. More detail on the infrastructure road network impact is provided below. Additionally sensitive receptors to the development i.e. residences, community uses are substantial distance given the developments location within the Rural Zone and being approximately 18 km's from Dirranbandi township. It is therefore considered that amenity offsite impacts to the community will not occur and further appropriate conditioning on any approval will ensure this.

Rural Zone Code

The proposed extractive industry is located over a small area relative to the overall size of the lot (6765.33 hectares). The balance of the site remains suitable for rural purposes (grazing, dryland cropping and like activities). It is considered that the development is a consistent use within the Rural Zone and complements agricultural operations i.e. the two activities can coexist and do not create conflict. Given the small area of the development existing and future rural activities on the property and surrounding properties are considered to not be prejudiced. Potential adverse impacts from the use to the environment will be minimised through the conditions of any development permit granted. The development will not adversely impact on water or air quality or adversely impact on the biodiversity of the area and conditions on the Environmental Authority permit that is required ensures regulation off site impacts do not occur. As previously stated and discussed further below, the application has been referred to Council's infrastructure department regarding impacts to the local road network and any other infrastructure matters. No concerns have been raised and given the amount of vehicle movements anticipated, it is considered that the extractive industry will not adversely impact on the existing infrastructure and local government road network. Given the property has largely been cleared of vegetation, the location where the development is proposed is not subject to bushfire risk. The proposed development is considered to be consistent with the Overall Outcomes sought for development in the Rural Zone.

The proposed development is also considered to comply with the applicable requirements of the Rural Zone Code and the following outlines of the proposal's compliance with the Rural Zone Code in the instances where performance solutions are considered appropriate.

Performance Criterion 3 – Effluent Disposal

To ensure that public health and environmental values are preserved, all premises provide for the treatment and disposal of effluent and other waste water.

The applicant has indicated that a portable loo will be provided on the site when in use and will be emptied when required in an approved waste facility. Accordingly provision of this facility will be conditioned on any development approval that is issued. It is considered that the single facility is sufficient given the number of employees envisioned for the operation is 2-3 persons on a casual basis.

Performance Criterion 4 – Stormwater/Inter-Allotment Drainage

Stormwater is collected and discharged so as to:

- (a) Protect the stability of buildings or the use adjacent land;*
- (b) Prevent the waterlogging of nearby land;*
- (c) Protect and maintain environmental values; and*
- (d) To ensure that safety and efficiency on the state-controlled road is not compromised.*

The applicant indicates in the planning report that all run off will be contained within the quarry area which will then either be absorbed or evaporated. Given the gradient of the land being generally flat it is not considered

that there will be runoff from the pit to surrounding properties or the state controlled road. To ensure that stormwater mitigation measures are implemented and considered by the development conditions surrounding runoff and drainage will be included on any permit that issues.

Performance Criterion 5 – Vehicle Access

Vehicle access is provided to a standard appropriate for the use.

The proposed development site will be accessed via an existing informal access driveway off Castlereagh Highway. This access is considered sufficient to accommodate the proposed extractive industry subject to conditions imposed by DTMR (**see Attachment 2**). Councils Infrastructure Department have been referred the application and have cited no concerns regarding the suitability of the existing access track to the site to be utilised nor have they required any road upgrade conditions to occur given the vehicle movements will largely be along the state controlled road (Castlereagh Highway) therefore regulation falls to DTMR.

Performance Criterion 7 – Parking and Manoeuvring

Vehicle parking and service vehicle provision is adequate for the use whilst ensuring both safe and functional operation for motorists and pedestrians.

Schedule 2 of the current *Balonne Shire Council Planning Scheme 2006* does not stipulate a statutory requirement for car parking for an 'extractive industry' use. Accordingly, the amount provided is to the satisfaction of Council. The applicant has stated in the planning report that vehicle movements on and off the site will be employees in trucks and there will be limited visitors. Regardless, the proposed plans indicate a designated car parking area for visitors to the site. Conditions on any approval issued will regulate that the nominated parking area is in accordance with the requirements contained in Schedule 2 of the Planning Scheme and that vehicles enter and exit the site in a forward direction for safety. In addition the application has been referred to Councils infrastructure department who have raised no concerns with the proposed layout.

Performance Criterion 9 – State Controlled Roads

State Controlled Roads are maintained and enhanced as a link between major centres.

While the proposed extractive industry proposes to formalise an existing track and create a new access point off the Castlereagh Highway, the application was required to be referred to DTMR who cited no concerns with the access point. Therefore, subject to the applicant adhering to the conditions attached to DTMRs response (**see Attachment 2**) it is considered that the state controlled road will continue to operate as per existing conditions and not be impacted by the new access point.

Performance Criterion 10 – Development Adjacent to Highways

Development adjacent to State Controlled Roads is located to ensure safe and efficient use of the highway and maintain the integrity of the highway as a commuter link.

As stated previously, given the proposals location on a lot which abuts a state controlled road, the development application was required to be referred to DTMR. DTMR provided a response siting no objection to the development (**see Attachment 2**) subject to conditions. Based on the response provided by DTMR it is considered that the development will not impact on the safe and efficient use of the highway.

Performance Criterion 22 – Air Emissions

Air emissions from the premises do not cause environmental harm or nuisance to adjoining properties or sensitive land uses.

The subject site is in a remote location, there are substantial separation distances between the proposed extractive industry and residential dwellings on adjoining properties (the nearest dwelling is approximately 6km to the south) and there is physical separation of the proposed use from the proximate sensitive land uses produced by the natural topography and existing vegetation. It is therefore not considered that the proposed development will produce air emissions that will cause environmental harm or nuisance to adjoining properties or sensitive land uses. The Environmental Authority permit is anticipated to include noise conditions. Regardless, a condition will be included in any approval issued that air emissions comply with state legislation are considerate to adjoining properties and sensitive land uses.

Performance Criterion 23 – Noise Emissions

Noise emissions from the premises do not cause environmental harm or nuisance to adjoining properties or sensitive land uses.

The subject site is in a remote location, there are substantial separation distances between the proposed extractive industry and residential dwellings on adjoining properties (the nearest dwelling is approximately 6km to the south on “Bookalong” property) and there is physical separation of the proposed use from the proximate sensitive land uses produced by the natural topography and existing vegetation. Additionally, a gravel pit exists on the state road reserve which is operated adjacent to the proposed development site. It is therefore not considered that the proposed development will produce noise emissions that will cause environmental harm or nuisance to adjoining properties or sensitive land uses. The Environmental Authority permit required is anticipated to capture noise emissions in its conditions. Regardless, a condition will be included in any approval issued that noise emissions comply with state legislation are considerate to adjoining properties and sensitive land uses.

Performance Criterion 27 – Separation of Incompatible Land Uses

Separation distances are provided to ensure:

- (a) *the future of surrounding uses;*
- (b) *infrastructure items are protected from incompatible development;*
- (c) *an appropriate standard of amenity and public safety; and*
- (d) *conflict arising from incompatible uses is minimised.*

The proposed development will be appropriately separated from all potential incompatible and sensitive land uses. Schedule 11 – Separation Distances for Extractive Industries of the *Balonne Shire Council Planning Scheme 2006* stipulates for Non-blasting activities 200 metres.

The nearest dwelling to the proposed use is the ‘Bookalong’ property to the south and this is located approximately 6 km’s away as the crow flies.

Due to exceeding the minimum separation distance requirements stipulated in Schedule 11 of the Balonne Shire Council Planning for extractive industry, the large area of the subject site and the nature of the existing and proposed uses over the site (agricultural) it is considered that the proposed development is appropriately located in relation to existing and potential surrounding land uses and conflict between these operations is considered minimal.

Performance Criterion 31 – Protected Areas

Development is undertaken to ensure areas of significant biodiversity and habitat value are protected.

The subject site is mapped as containing areas of Protected Areas on Planning Scheme Map R3 – Protected Areas. The area over which the proposed extractive industry activity is proposed is clear of vegetation and is not considered to be an area of significant biodiversity or habitat value. Areas closer to the eastern boundary

of the site do contain vegetation that has of significant biodiversity or habitat value and these areas will be retained and remain unaltered.

Note: the extent of the mapped Protected Areas on Planning Scheme Map R3 – Protected Areas appears to be somewhat outdated and is not reflective of the actual extent of existing areas of significant biodiversity or habitat value.

State Assessment – Referral Agencies

The application was required to be referred to the Department of State Development, Manufacturing, Infrastructure and Planning (DSDMIP) who then forwarded it onto the Department of Transport & Main Roads (DTMR) for consideration due to the subject site having frontage a state controlled road (Castlereagh Highway). DTMR has provided conditions for the proposed development. Further detail of these conditions is provided as **Attachment 2** to this report.

Submissions

The application is subject to Impact Assessment with submissions/objections closing on 1 March 2018. No properly made submissions have been received up to 13 March 2018 and therefore none are expected.

Link to Corporate Plan

Function	Key Program Area
<u>Wise Planning & Design</u>	Development Assessment: To provide appropriate controls to ensure and encourage balanced quality development of the Shire and protection of the environment.

Consultation (internal/external)

External referrals

State Assessment & Referral Agency (Department of Transport & Main Roads) – Concurrence agency

Internal referrals

Director of Infrastructure Services – Mr Ross Drabble

Environmental Health Officer – Ms Di Francisco

Legal Implications

The *Planning Act 2016* and Council's planning scheme apply.

Policy Implications

Council's planning policies apply.

Financial and Resource Implications

Nil

Attachments

1. Attachment 1 - MCU 161 Development Application Documents.pdf [↓](#)
2. Attachment 2 - DTMR Concurrence Agency Referral Response.pdf [↓](#)

Recommendation/s

That:

1. Council receives this report.
2. Council approves the development application for MCU 161 Development Application for Material Change of Use - Extractive Industry not exceeding 100,000 tonnes per annum and Environmental Relevant Activity ERA 16-2(a) and 3(a) (Extracting and Screening 5000t to 100,000t per annum) - 'Bonathorne' 7785 Castlereagh Highway, Dirranbandi described as Lot 1 SP101418 subject to the permit conditions listed below;

DEVELOPMENT PERMIT CONDITIONS

Approved Plans and Supporting Documentation

1. The development must be carried out generally in accordance with the Balonne Shire Council stamped/approved plan(s) and supporting documentation referenced in the table below which forms part of this approval, unless otherwise specified by any condition of this approval.

Plan/Document name	Date
Lot Plan	14/12/2017
Site Image	14/12/2017
Site Plan	14/12/2017
Site Based Management Plan	14/12/2017

Approved Development

2. The approved development is for a Material Change of Use for Extractive Industry not exceeding 100,000 tonnes per annum and Environmental Relevant Activity ERA 16-2(a) and 3(a) (Extracting and Screening 5000t to 100,000t per annum) on land described as Lot 1 on SP101418 situated at 'Bonathorne' 7785 Castlereagh Highway, Dirranbandi.
3. Material extracted from the site must not exceed an output of 100,000 tonnes per annum. A record of each year's output must be kept on-site and be available for review at the request of Council, within 48 hours of such request.

Compliance with Conditions

4. All conditions of the approval shall be complied with before the change occurs (prior to the commencement of the use) and while the use continues, unless otherwise noted within the conditions.
5. All costs associated with compliance with these conditions shall be the responsibility of the developer unless otherwise noted.

Fees and Charges

6. All fees, rates, interest and other charges levied on the property shall be paid in full, in accordance with the rate at the time of payment.

Site Maintenance

7. The development (including parking, access and other external spaces) shall be maintained in accordance with the Approved Plans and Approved Document, subject to and modified by any conditions of this approval.

8. The site shall be maintained in a clean and orderly state at all times to Council's satisfaction.

Avoiding Nuisance

9. No nuisance is to be caused to adjoining properties and occupiers by the way of noise, smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time, including non-working hours.

10. Noise emissions from the development shall not cause environmental harm of nuisance to adjoining properties or "Sensitive Land Uses" in accordance with the *Environmental Protection (Noise) Policy 2008*.

11. In the event that a bona fide complaint of unreasonable noise emissions as a consequence of the operations of the approved use is received, Council may require submission of an Environmental Noise Level Study and Report that comply with Australian Standard 1055 and the Department of Environment and Heritage Protection's Noise Measurement Manual, and require works and/or management practices to be carried out to ensure noise emissions comply with the relevant requirements.

12. Air emissions from the development shall not cause environmental harm of nuisance to adjoining properties or "Sensitive Land Uses" in accordance with the *Environmental Protection (Air) Policy 2008*.

13. Implement measures to control dust generated by operations to ensure no environmental nuisance or adverse health effects to workers on the site, neighbouring properties and road frontages during both operating and non-operating hours. Provide watering by water truck or fixed sprays, dust suppressing coats or seals and screening as appropriate, to reduce dust to a minimum.

Hours of Operation

14. Quarrying operations and transport haulage must only operate between the following hours, or within hours otherwise approved by Council:

Monday to Saturday: 6:00am to 6:00pm

Public Holidays and Sundays: No extractive operations permitted

Waste Management

15. All waste generated on-site must be managed in accordance with the waste management hierarchy as detailed in the *Waste Reduction & Recycling Act 2011*.

16. Provision of toilet facilities at all times the site is operating for the use of staff. This may be a relocatable or chemical unit similar to a "portaloo". The toilet must be operated and maintained in accordance with the manufacturer's operation manual.

Environmental - Stormwater – Drainage

17. Ensure that adjoining properties and roadways are protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.
18. Provide overland flow paths that do not alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.
19. The holder of the permit shall ensure that the use is to be conducted in a manner that the extractive activities do not cause contamination of groundwater or stormwater runoff.
20. The holder of the permit shall ensure that all persons engaged in the conduct of the activity are trained in the practices and procedures necessary to prevent environmental harm as a consequence of carrying out the activity and in the event of any emergency.
21. Undertake operations and construction work associated with this development to the requirements of Council. Remove immediately, any material spilled or carried onto existing roads by vehicles emanating from the Quarry to restrict dust nuisance and ensure traffic safety.

Site Based Management Plan

22. The operations of the development shall be undertaken in accordance with Approved Document Site Based Management Plan, prepared by K & D Hadenfeldt Pty Ltd, dated 14.12.17.

Onsite Manoeuvring

23. Vehicle access, manoeuvring and parking shall be maintained in accordance with *Schedule 2: "Standards for Roads, Car Parking, Access and Manoeuvring Areas" of the Balonne Shire Planning Scheme*.
24. Ensure access to car parking spaces, vehicle loading and manoeuvring areas and driveways remain unobstructed and available for their intended purpose during hours of operation.
25. Ensure loading and unloading operations are conducted wholly within the site and vehicles enter and exit the site in a forward direction.

Location, Protection and Repair of Damage to Council and Public Utility Services Infrastructure and Assets

26. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.
27. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development.

Rehabilitation and Exit Plan

28. At or prior to 12 months ahead of cessation of the use, the applicant shall prepare a Rehabilitation and Exit Plan for the development for endorsement by Council. The plan is to include (but not be limited to) the following:

- a. detail on how the roads, detention basin and sedimentation ponds will be removed at completion of the use; and
- b. detail on how the subject land will be restored to a state acceptable to Council and any applicable external Agencies.

Further Advice:

Please note that the DTMR (through DSDMIP) as a concurrence agency have provided conditions for the development within the concurrence agency response dated 15 February 2018. The applicant is required to ensure compliance with these conditions prior to the commencement of the use. However DTMR are responsible for overseeing the compliance with these conditions. A copy of the concurrence agency response is provided as **Attachment 2**.

Under the requirements of the Planning Act 2016 (PA), Balonne Shire Council are required to include the concurrence agency response received from DSDMIP received as part of the DA process which includes the abovementioned advice.

The requirement to enforce compliance with the aforementioned outstanding conditions falls to the Department of Transport and Main Roads and Council have no further responsibility in this matter however it is important that this matter be noted.

NOTES:

- *Nothing in this permit hereby issued approves the clearing of native vegetation.*
- *This permit does not constitute any authority to carry out any building work, operational work or a different use to what is currently established and permitted under this approval unless all relevant permits are obtained.*
- *This development approval does not authorise any activity that may harm Aboriginal cultural heritage. Under the Aboriginal Cultural Heritage Act 2003 you have a duty of care in relation to such heritage. Section 23(1) provides that 'A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage. It may therefore be prudent for you to carry out searches, consultation, or a cultural heritage assessment to ascertain in the presence or otherwise of Aboriginal cultural heritage. Further information on cultural heritage responsibilities of developers can be obtained from the Department of Aboriginal and Torres Strait Islander Partnerships.*
- *General environmental duty under the Environmental Protection Act 1994 prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.*

Jamie Gorry
Director Community and Environmental Services

The Chief Executive Officer
Balonne Shire Council
PO Box 201
ST. GEORGE. QLD 4487

Dear Sir,

**RE: Development Application for a "material change of use", Industrial Activity –
 Extractive Industry (5,000t – 100,000t)**

Subject Land: Lot 1 – SP 101418 Castlereagh Highway, Dirranbandi.
Applicant: Dale Hadenfeldt on behalf of K&D Hadenfeldt Pty Ltd and joint
 applicant Douglas Hemming on behalf of DR & JJ Hemming Unit Trust

With reference to the above matter please find attached the following necessary documents to support the application.

- DA Form 1
- Proposal plans
- Minutes of Pre-Lodgement meeting with the Department of Infrastructure, Local
- Government & Planning (DILGP) on the 1st November, 2017

1. The Proposed Development:

The development application seeks to establish a new quarry on the property 'Culbokie' owned by the joint applicant. It will be operated by K & D Hadenfeldt Pty Ltd who have operated from an existing quarry on this property since the 1960's.

The area which is within the boundary lines of the application has been used for the extraction of gravel of different types by different parties including the Balonne Shire Council for many years.

It is intended that the major part of the operation will be for the extraction of white rock in the area endorsed as "Proposed Quarry" on the attached plans. The "Proposed Quarry" also intends to access the natural Ridge Gravel which has been extracted from this quarry in the past. This operation is to address a shortfall of this commodity in the local area.

To extract the desired material the overburden must be removed and minor clearing achieved so the mechanical process of ripping and stockpiling can be achieved. If it is necessary for some of this material to be crushed then that process will also be pursued. Once an area has been successfully mined the overburden will then be pushed back into the mined area and rehabilitated.

The extraction area is below natural surface level and so any run off water as a result of rainfall will only run into the excavation area and so will be contained within this area and will only be subject to soakage or evaporation. Surface runoff will only happen from existing natural ground and minor traffic areas in the quarry area.

The amount of material in the application is up to 100,000 tonnes per annum but it is envisaged that the material processed per annum will be in the order of 35,000 tonnes per annum in the initial stage of this development.

2. Facilities & Infrastructure:

The proposal will require minimal facilities and infrastructure as it will only be operated by casual staff on a daily basis as required. There will be no permanent employees on site as plant operators will travel to the site from the town of Dirranbandi which is located only 18 kilometres from the site.

There will be no building on the site but a "portaloo" will be installed as required.

A car parking site will be designated on the plans and be signed as such for visitors however operators will probably be in either in trucks or work vehicles.

The entrance to the site will be signed advising "Visitors" of the operations of the facility and the specified UHF channel to call to come onto the site and directions to the car park area.

Fuel will only be on site in mobile tankers during operation hours and no fuel will be stored on site.

3. Plant & Equipment:

No buildings will be site.

Equipment which will be involved in the extraction process include:

- Wheel Loaders
- Dozers
- Haulage trucks
- Crushing plant
- Service vehicles

4. Workforce:

The workforce will usually comprise 2 – 3 operators on a casual basis.

5. Hours of Operation:

The hours of operation for extraction and haulage will be 6am – 6pm from Monday to Friday with no weekend work being envisaged.

6. Access, Haulage Routes & Haulage:

The site currently has access to the Castlereagh Highway by an access previously used by the Balonne Shire Council and the Department of Transport & Main Roads. As seen on the proposed plan we have taken the turnout another 350 metres further to the west which was also a previous access by the abovementioned parties which is a safer access to the Highway giving more vision in both directions.

Haulage volume is anticipated to be a maximum amount of 35,000 tonnes in the first stage of this operation or 2500 tonnes per month. The material will be hauled by road trains with a 51 tonne capacity and this equates to 110 movements per month.

7. The Site:

The site is situated on red gravel ridge and some of the designated area slopes from east to west but a large part of the site area is on top of the gravel ridge and so is generally flat.

The site area has areas of vegetation consisting of ironbark, box, sandalwood, cypress pine, mulga and kurrajong but these are very sparse and it is envisaged that very little vegetation clearing would need to be done. None of this vegetation is mapped on the Remnant Vegetation Mapping.

8. Site Geology:

The area is known to contain gravel and white rock deposits. The white rock deposits which are about 1 metre under the ridge gravel extend to a depth of 8 – 10 metres and the quarry will be targeting these deposits.

9. Need:

As outlined previously there is a shortfall for this type of product in the local area and this operation is being undertaken to address this shortfall.

10. Planning Framework:

The proposed development is subject to the following legislative requirements.

Planning Act 2016

The proposed development triggers a Material Change of Use and is therefore is classed as development under PA.

Environmental Protection Act 1994 & Regulation

The following ERA's are proposed to be carried on site.

ERA 16, 2(a) extraction other than by dredging of 5,000t to 100,000t

ERA 16, 3(a) screening includes crushing

Vegetation Management Act 1999

None of the site is mapped as Remnant Vegetation on Regional Ecosystem Mapping and advice by officers from the Department of Natural Resources & Mines (DNRM) in the Pre-Lodgement minutes confirm that the proposed clearing for the application is exempt from assessment against the Vegetation Management Act 1999.

Balonne Shire Council Planning Scheme

The site is located within the Balonne Shire Council administration area and subject to the current Balonne Shire Council Planning Scheme. The site is zoned Rural. The proposed use is defined as an "Extractive Industry" and is therefore Impact Assessable under the planning Scheme.

State Development Assessment Provisions (SDAP)

The proposed development triggers SDAP provisions in relation to State Codes 1 & 6 due to its proximity to the Castlereagh Highway (State Controlled Road).

11. Vegetation:

There is no vegetation mapped on the Regulated Vegetation Map on the site of the proposal.

There is a small amount of vegetation on the site that will be cleared as part of the quarry operations.

12. Water Quality:

Water management on site will comprise the following.

All run off water from Storm/Rain will stay contained within the quarry area and then will be subject to soakage and evaporation. Any run off from hardstand areas will be minimal as these areas will be small but if needed will be diverted around disturbed areas. No run off will be contaminated in any way due to activities on the site.

No run off will impact any State Controlled Road.

13. Air Quality:

The principal potential emission from the proposed quarry operation is dust. Exhaust emissions from plant and equipment will dissipate into the atmosphere at safe levels. Dust emissions in most cases will similarly dissipate but such emissions will be monitored and if necessary they will be suppressed by water cart or by hand spraying.

14. Noise:

The principal noise source at the site will be a result of working machines such as Dozers, Loaders and Haul trucks. No blasting will be carried out at this site.

The quarry site is very remote in relation to residential dwellings and the closest dwelling would be in excess of 8 kilometres.

It is not anticipated that the noise from this site would be any more than normal farm machinery noise and noise from the adjacent highway and so is not considered an issue in the rural environment.

15. Visual Impacts:

The site of the quarry will be in excess of 200 metres from the Highway and would not in most instances be sighted from the roadway. Once the quarry is somewhat established the machines will be below ground level and will have no visual impacts on road users or other adjoining landowners.

16. Waste:

This site will only be serviced by operators who travel daily there will be little waste or rubbish to be collected on site. Waste storage bins will be provided and emptied as required.

A spill containment kit will be on site during extraction operations.

Town Planning Requirements for the Balonne Shire Council Planning Scheme.

Material Change of Use

The proposed use, while not a rural activity by description, is located in a Rural Zone and the material product namely the "White Rock" is used in road construction in the local shire and properties.

This site has always historically been used as a source of product for road base.

The Rural Zone Code allows for "extractive activities" where located and operated so as to ensure no detrimental impact on surrounding "uses" or on the environment.

It is contended that this proposal satisfied this criteria.

The proposal complies with the following applicable Performance Criteria.

For all of the Rural Zone		
Performance Criteria	Acceptable Solution	Proposal
Infrastructure		
PC 1 Electricity Premises are provided with a supply of electricity adequate for the activity.	AS 1.1 Premises have a supply of electricity.	A supply of electricity is not required for this proposal.
PC 2 Water Supply Premises are provided with an adequate volume and supply of water for the activity.	AS 2.1 Premises are connected to Council's reticulated water system and have a rain water tank connected to the premises with a minimum capacity of 22 500 litres; or AS 2.2 An approved water allocation as provided by the relevant agency and have a rain water tank connected to the premises with a minimum capacity of 45 000 litres.	Site runoff will be captured in an onsite detention system and this will be used for dust suppression purposes. A potable water supply for the use and site is not required as there will be no employees residing on the site.
PC 3 Effluent Disposal To ensure that public health and environmental values are preserved, all premises provide for the treatment and disposal of effluent and other waste water.	AS 3.1 Premises have on - site effluent disposal systems designed and constructed by the applicant in accordance with Schedule 5: "Standards for Sewerage Supply"	A "portaloo" will be installed onsite. This will be emptied when required in an approved waste disposal facility. This will satisfy PC 3.
PC 4 Stormwater/Inter-Allotment Drainage Stormwater is collected and discharged so as to: (a) protect the stability of buildings or the use adjacent land; (b) prevent the waterlogging of nearby land; (c) protect and maintain environmental values; and (d) to ensure that safety and efficiency on the state-controlled roads is not compromised.	AS 4.1 Stormwater/inter-allotment drainage is collected and discharged in accordance with Schedule 6: "Stormwater Drainage Standards".	Stormwater will be collected and stored in a stormwater detention basin. Refer to Part 8 and PC 2 above and the site plan.
PC 5 Vehicle Access Vehicle access is provided to a standard appropriate for the use.	AS 5.1 Access roads are to be sealed and are to connect into the existing road network. Access is to be designed and constructed by the applicant in accordance with Schedule 2: "Standards for Roads, Car parking, Access and Access and Manoeuvring Areas".	The premises has all weather access to the sealed Castlereach Highway through the existing access. This satisfies AS 5.

For all of the Rural Zone		
Performance Criteria	Acceptable Solution	Proposal
PC 6 Density The density of residential activities does not impact adversely on the residential and rural amenity of the area.	AS 6.1 No more than 1(one) detached house per lot.	Not applicable.
PC 7 Parking and Manoeuvring Vehicle parking and service vehicle provision is adequate for the use whilst ensuring both safe and functional operation for motorists and pedestrians.	AS 7.1 All uses provide vehicle parking in accordance with Schedule 2: "Standards for Roads, Car Parking, Access and Manoeuvring Areas". AS 7.2 All service vehicle manoeuvring is in accordance with Schedule 2: "Standards for Roads, Car Parking, Access and Manoeuvring Areas".	A parking area for vehicles will be provided. This will be adequate for manoeuvring as per the proposed use for the following reasons. The site would not have visitors in the normal course of its operations. Most vehicle servicing will be carried out at the proponent's workshop in Dirranbandi. Employees will mainly travel to the site in work trucks.
PC 8 Roads All weather road access is provided between the premises and the existing road network.	AS 8.1 Roads are designed and constructed by the applicant in accordance with Schedule 2: "Standards for Roads, Car Parking, Access and Manoeuvring Areas".	The existing all weather access satisfies AS 8.1.
PC 9 State Controlled Roads State Controlled Roads are maintained and enhanced as a link between major centres.	AS 9.1 No direct access to State controlled roads is permitted except at designated intersections as identified on Planning Scheme Map R1 – State Controlled Roads	There is an existing permitted access to the site and this is addressed in the SDAP provisions below.
PC 10 Development Adjacent to Highways Development adjacent to State Controlled Roads is located to ensure safe and efficient use of the highway and maintain the integrity of the highway as a commuter link.	AS 10.1 No development is established within a 100 metre buffer either side of the Carnarvon, Balonne, Moonie and Barwon Highways and other State Controlled Roads as identified in Planning Scheme Map R1 – State Controlled Roads	AS 10.1 will be complied with. See site plan.
PC 11 Noise Sensitive Development Noise sensitive developments (residential, educational and community) must ensure that road traffic noise levels are appropriately managed to achieve acceptable levels of amenity.	AS 11.1 No solution specified.	Not applicable.

For all of the Rural Zone		
Performance Criteria	Acceptable Solution	Proposal
PC 12 Development in the Vicinity of Aerodrome Development in the vicinity of an aerodrome: a) does not adversely affect the operation of the aerodrome; b) is designed and located to achieve a suitable standard of amenity for the proposed activity; and c) does not restrict the future operational demands of the aerodrome.	AS 12.1 Buildings and structures within 100 metres of the boundary of an aerodrome are less than 7.5 metres in height at any point above natural ground level.	Not applicable.
PC 13 Aerodrome Safety and Obstruction The development of premises does not cause an obstruction or other potential hazard to aircraft movement associated with the aerodrome by way of: a) the physical intrusion of buildings or other structures into the Obstacle Limitation Surface; b) attracting birds or bats to the area which could cause or contribute to bird strike hazard; c) providing very bright lighting or lighting similar to aerodrome lighting which can distract or confuse pilots; d) interfering with navigation or communication facilities; e) emissions that may affect pilot visibility or aircraft operations; or f) transient intrusions into the aerodromes operational space.	AS 13.1 No solution specified	Not applicable.
PC 14 Gas and Oil Pipelines Buildings are located at an appropriate distance from pipelines to ensure community safety and operation of the use is not compromised.	AS 14.1 No habitable structure is constructed within the buffer established 200 metres either side off the gas and oil pipeline corridors as identified in Planning Scheme Map P1.	Not applicable.
PC 15 Refuse Tips and Effluent Treatment Plants Premises are located at an appropriate distance from refuse tips and effluent treatment plants to ensure community safety and operation of the uses are not compromised.	AS 15.1 Premises are not constructed within 500 metres of any boundary of a refuse tip or an effluent treatment plant.	Not applicable.

For all of the Rural Zone		
Performance Criteria	Acceptable Solution	Proposal
PC 16 Rail Corridors Development is at an appropriate distance from the rail corridor so as not to prejudice safety, speed or intended role of the existing and proposed rail corridors.	AS 16.1 The minimum buffer for residential, business, commercial and public facility uses are 100 metres from an existing or proposed rail corridors as identified on Planning Scheme Map P1.	Not applicable.
PC 17 Noise Attenuation Development adjoining the rail corridor is protected from the impact of noise.	AS 17.1 No solution specified	Not applicable.
PC 18 Electricity Transmission Line Easement – Vegetation Transmission lines within an Electricity transmission line easement are protected from vegetation.	AS 18.1 Planted vegetation within an Electricity transmission line easement shall have a mature height not exceeding 2.5 metres as shown in Schedule 3: "Power and Electricity Easements". AS 18.2 No part of planted vegetation at its mature size, is located closer than 2.5 metres to an electricity transmission line as shown in Schedule 3: "Power and Electricity Easements".	Not applicable.
PC 19 Electricity Transmission Line Easement – Separation Distance Buildings and "community orientated uses" are located a minimum distance from lines to ensure community safety.	AS 19.1 Buildings and Community orientated uses maintain a minimum separation distance from the most proximate boundary of an Electricity transmission line easement in accordance with Schedule 3 "Power and Electricity Easements".	Not applicable.
Environment		
PC 20 Watercourses Development ensures the maintenance of riparian areas and water quality including protection from off-site transfer of sediment.	AS 20.1 A minimum 10 metre wide buffer area is provided extending from the high bank of any watercourse. Buffer areas include a cover of vegetation, including grasses.	There is no water course with the general vicinity of the development thus satisfying AS 20.1

For all of the Rural Zone		
Performance Criteria	Acceptable Solution	Proposal
PC 21 Flooding Premises are designed and located so as: (a) not to adversely impacted upon by flooding; (b) to protect life and property; and (c) not to have an undesirable impact of the extent and magnitude of flooding.	AS 21.1 No solution specified.	This is not applicable as the site is flood free.
PC 22 Air Emissions Air emissions from premises do not cause environmental harm or nuisance to adjoining properties or sensitive land uses.	AS 22.1 No solution specified.	The Site Based Management Plan will outline mitigating procedures
PC 23 Noise Emissions Noise emissions from premises do not cause environmental harm or nuisance to adjoining properties or sensitive land uses.	AS 23.1 No solution specified.	The Site Based Management Plan will outline mitigating procedures.
PC 24 Water Quality The standard of effluent and/or stormwater runoff from premises ensures the quality of surface water is suitable for: a) the biological integrity of aquatic ecosystems; b) recreational use; c) supply as drinking water after minimal treatment; d) agricultural use; or e) industrial use.	AS 24.1 No solution specified.	PC 24 will be satisfied.
PC 25 Excavation and Filling Excavation and filling of land ensures: a) that both the amenity and safety of users of the site and adjacent land holdings; and b) soil erosion is kept to a minimum with remedial works.	AS 25.1 Batters have a minimum slope of 25%, are terraced at every rise of 1.5 metres and each terrace has a minimum depth of 750mm; and AS 25.2 Excavation and filling within 1.5 metres of any site boundary is battered or retained by a wall that does not exceed 1 metre in height; and AS 25.3 Excavation and filling is undertaken in accordance with Schedule 7: "Standards for Construction Activity".	Excavation operations will comply with AS 25.1; AS 25.2 & AS25.3 and will follow "best practice" methods for quarrying operations.

For all of the Rural Zone		
Performance Criteria	Acceptable Solution	Proposal
PC 26 Construction Activities Both erosion control and silt collection measures are undertaken so as to ensure protection of environmental values during construction.	AS 26.1 During construction, soil erosion and sediment is managed in accordance with Schedule 7: "Standards for Construction Activity".	Soil erosion & sediment control will comply with Council's Schedule 7: Standards for Construction Activity and satisfy AS 26.1
PC 27 Separation of Incompatible Land Uses Separation distances are provided to ensure: (a) the future of surrounding uses; (b) infrastructure items are protected from incompatible development; (c) an appropriate standard of amenity and public safety; and (d) conflict arising from incompatible uses is minimised.	AS 27.1 For Sensitive Land uses and rural activities other than Intensive Animal Industry: Minimum separation between sensitive land uses and rural activities comply with the "Buffer Area Design Criteria" as contained in Table 2 of section 3.47 of SPP1/92 – Planning Guideline – "Separating Agricultural and Residential Land Uses." AS 27.2 For Sensitive Land Uses: Minimum separation distances to Intensive Animal Industries are as stated in Schedule 10: "Separation Distances for Intensive Animal Industries".	There are no applicable Sensitive Land Uses. The proposal will comply with AS 27.1; and the requirements of Schedule for a Non-blasting extractive industry.
PC 28 Good Quality Agricultural Land Good Quality Agricultural Land areas as identified in Planning Scheme Map R4 – Good Quality Agricultural Land are conserved and managed for the longer term and protected from development that may lead to its alienation or diminished productivity.	AS 28.1 No solution specified.	The site is mapped GQAL on Planning Scheme Map R2 GQAL. The adjoining area is an established quarry. However advice from the pre lodgement from DNRM is that this is not an issue.
PC 29 St George Irrigation Area The St George Irrigation Area as identified in Planning Scheme Map R7 – St George Irrigation Area, is conserved and protected from development that may lead to damage or loss of irrigation infrastructure.	AS 29.1 No solution specified.	This is not applicable.

For all of the Rural Zone		
Performance Criteria	Acceptable Solution	Proposal
PC 30 Vegetation Retention Development retains vegetation for the: <ul style="list-style-type: none"> a) protection of scenic quality; b) protection of general habitat; c) protection of soil quality; and d) establishment of open space corridors and networks. 	AS 30.1 No solution specified.	It will be necessary to clear some of the site for this proposal. No part of this site is designated to be remnant vegetation and so consider this to satisfy PC 30 .
PC 31 Protected Areas Development is undertaken to ensure areas of significant biodiversity and habitat value are protected.	AS 31.1 A minimum separation distance of 100 metres is provided to protected areas as identified on Planning Scheme Map R3 – Protected Areas.	From the scale of the mapping on the Planning Scheme Map R3 – Protected Areas it appears that the site is not mapped as protected. This would be consistent with the adjoining quarry use. We consider that this Performance Criteria is addressed in PC 30 above.
PC 32 Sloping Land Development is undertaken to ensure: <ul style="list-style-type: none"> a) vulnerability to landslip erosion and land degradation is minimised; and b) Safety of persons and property is not compromised. 	AS 32.1 Development is not undertaken on slopes greater than 15%.	Designated quarry area will not have any runoff and all waters contained within quarry site. All other areas are flat with no runoff.

For all of the Rural Zone		
Performance Criteria	Acceptable Solution	Proposal
<p>PC 33 Bushfire Hazard Area</p> <p>Development maintains the safety of people and property by avoiding areas of High or Medium Bushfire hazard or mitigating the risk through:</p> <p>(a) the siting of buildings ensuring setbacks from hazardous vegetation are maximised and elements least susceptible to fire are sited closest to the bushfire hazard; and</p> <p>(b) the provision of firebreaks to ensure adequate setbacks between Buildings, structures and Hazardous vegetation</p>	<p>AS 33.1 Development is not undertaken in Bushfire hazard areas as identified as High and Medium hazard on Planning Scheme Map R4 – Bushfire Hazard Areas; or</p> <p>AS 33.2 For Development in areas of High or Medium bushfire hazard as identified on Planning Scheme Map R4 – Bushfire Hazard Areas and on lots greater than 2500m²: Buildings and Structures:</p> <p>(i) are sited within the lowest bushfire hazard area;</p> <p>(ii) achieve minimum setback distances from hazardous vegetation of 1.5 times the predominant mature canopy tree height or 10 metres, whichever is the greater; and</p> <p>(iii) achieve a setback distance from any retained vegetation strips or small areas of vegetation of 10 metres.</p> <p>AS 33.3 For Development in areas of High or Medium bushfire hazard as identified on Planning Scheme Map R4 – Bushfire Hazard Areas and on lots less than or equal to 2500m²: No solution specified</p> <p>AS 33.4 For Development in areas of High or Medium bushfire hazard as identified on Planning Scheme Map R4 – Bushfire Hazard Areas, firebreaks or fire maintenance trails are provided in accordance with Schedule 12: “Standards for Roads in Bushfire Hazard Areas, Firebreaks and Fire Maintenance Trails”.</p>	<p>The site is mapped as Medium Hazard area on Planning Scheme Map R4 Bushfire Hazard Areas. AS 33.2 will be complied with as there will be no Building or Structures to be constructed on site, the site will be cleared and setbacks to vegetation will be maintained. In addition there are numerous roads and trails adjacent to the site for firebreaks.</p>

For all of the Rural Zone		
Performance Criteria	Acceptable Solution	Proposal
PC 34 Character Buildings Development adjacent to buildings identified as heritage or character buildings within Schedule 9 incorporates design features, materials and details that blend with the existing character.	AS 34.1 No solution specified.	This is not applicable.
PC 35 Cultural Heritage The significance of known places of indigenous and/or cultural heritage value is retained.	AS 35.1 A minimum separation distance of 20 metres is provided from the MCU and/or operational work to known indigenous and/or cultural heritage sites.	No significant items of indigenous and/or cultural heritage have been identified on or adjacent to the site. If subsequently identified, AS 35.1 will be complied with.
PC 36 Rural Outbuildings Rural amenity is to be maintained.	AS 36.1 Outbuildings are to be located a minimum of 100 metres from any boundary; and AS 36.2 The size of residential outbuildings is to be restricted to structures 8.5 metres in height and 250m ² in floor area.	This is not applicable.
PC 37 Rural Outbuildings Buffers Adequate buffers are provided to protect the Rural Residential Precinct from Agricultural and Industrial Activities, whilst also ensuring the integrity and viability of such industries is maintained.	AS 37.1 No solution specified.	This is not applicable.
Specific Land Uses - Industrial Activities		
PC 63 Non Industrial Uses Any non-industrial uses located in the precinct should not prejudice the operation of existing industrial uses.	AS 63.1 No solution specified.	This is not applicable.

For all of the Rural Zone		
Performance Criteria	Acceptable Solution	Proposal
PC 64 Scale The scale and location of the industrial use on the site should contribute to the amenity of the precinct.	AS 64.1 Total use area is no more than 70% of the site; and AS 64.2 Buildings and structures are less than 10 metres in height and not more than 2 storeys at any point above the natural ground level; and AS 64.3 Boundary clearance for any building or structure is 100 metres or more from any road frontage; and AS 64.4 Side boundary clearance for any building or structure is 100 metres or more; and AS 64.5 Rear boundary clearances are 100 metres or more from property boundary; and AS 64.6 Where adjoining residential land, the setback along the common boundary is 100 metres or more.	All Acceptable Solutions will be complied with.
PC 65 Landscaping Landscaping on the site: (a) contributes positively to the built form and the street; (b) reduces the impact of the size and scale of the buildings; and (c) does not interfere with electricity infrastructure items. (d) constructed so as not to block visibility at intersections on the state-controlled road network.	AS 65.1 Landscaping is provided with a minimum width of 2 metres along site boundaries; and AS 65.2 Vegetation is to have a mature height of 3 metres within 5 years of planting. AS 65.3 Ground covers should fully cover the vegetation strip within 1 year of planting.	The site is in a remote rural area and effectively buffered from the adjoining rural land use and the Castlereagh Highway by retained vegetation. This will provide an Acceptable Solution.
PC 66 Amenity The amenity of residential uses adjacent to the industrial area is protected through appropriate boundary screening.	AS 66.1 Where the site adjoins residential uses a solid screen wall of 2-metre height is to be erected on the boundary in addition to landscaping requirements.	This is not applicable.

For all of the Rural Zone		
Performance Criteria	Acceptable Solution	Proposal
PC 67.1 Building & Structure Design The building is designed and orientated to be identifiable from the street.	AS 67.1 The office space of each building is sited and oriented towards the principal road frontage.	This is not applicable.
PC 68.2 Building & Structure Design Buildings are designed and finished to a high quality appearance.	AS 68.2 No solution specified.	

State Development Assessment Provisions (SDAP).

The proposed development triggers SDAP provisions in relation to the following State Codes due to the proposal being adjacent to a State Controlled Road and being an Environmentally Relevant Activity.

- Module 1: Community amenity
- Module 4: Environmentally Relevant Activities
- Module 18: State Transport Infrastructure Protection
- Module 19: State Transport Network Functionality

Module 1: Community amenity

1.1 Managing noise and vibration impacts from transport corridors state code.

The proposal has been assessed against Table 1.1.1 Material Change of Use

Table 1.1.1: Building work and Material Change of Use

Performance Outcomes	Acceptable Outcomes	Proposal
Accommodation activities near a state controlled road or type 1 multi-modal corridor		
PO1 Does not apply.		
Accommodation activities near a railway (with 15 or more passing trains a day) or a type 2 multi-modal corridor		
PO2 Does not apply.		
Accommodation activities near a busway or light rail		
PO3 Does not apply.		
Particular development near a state controlled road or type 1 multi-modal corridor		
PO4 Does not apply.		
PO5 Does not apply.		
Particular development near a railway (with 5 or more passing trains a day) or a type 2 multi-modal corridor		
PO6 Does not apply.		
PO7 Does not apply.		
Particular development near a busway or light rail		
PO8 Does not apply.		
PO9 Does not apply.		
Noise barriers or earth mounds		
<p>PO10 Noise barriers or earth mounds erected to mitigate noise from transport operations and infrastructure are designed, sited and constructed to:</p> <ol style="list-style-type: none"> (1) Maintain safe operations and maintenance of state transport infrastructure (2) Minimise impacts on surrounding properties (3) Complement the surrounding local environment (4) Maintain fauna movement corridors where appropriate 	<p>AO10.3 No acceptable outcome is prescribed for noise barriers and earth mounds adjacent to a busway or light rail.</p>	<p>Because of the nature of the proposal, the part time nature of the operations and its remote location from receptors, noise barriers or earth mounds are not considered necessary.</p>
Vibration		
<p>PO10 Development mitigates adverse impacts on the development from vibration generated by transport operations and infrastructure.</p>	<p>No acceptable outcome is prescribed.</p>	<p>The proposal will not cause adverse vibration impacts on the locality.</p>

1.2 Managing air and lighting impacts from transport corridors state code.

The proposal has been assessed against Table 1.2.1 Material Change of Use

Performance Outcomes	Acceptable Outcomes	Proposal
Air quality		
PO1 Does not apply as the proposal is not a sensitive development as defined in the Glossary of Terms.		
Lighting impacts		
PO1 Does not apply as the proposal is not an accommodation activity or hospital.		

Module 4: Environmentally Relevant Activities

4.1 Concurrence environmentally relevant state code

The proposal has been assessed against Table 4.1.1 & 4.1.2 Material Change of Use. These are the applicable Performance Outcomes. Table 4.1.3 PO1 does not apply.

Table 4.1.1: All environmentally relevant activities

Performance Outcomes	Acceptable Outcomes	Proposal
Site suitability		
PO1 The choice of the site at which the activity is to be carried out minimises serious environmental harm on areas of high conservation value and special significance, and sensitive land uses at adjacent places.	<p>AO1.1 Both of the following apply:</p> <ol style="list-style-type: none"> 1. areas of high conservation value and special significance likely to be affected by the activity are identified and evaluated, and any adverse effects on these areas are minimised, including edge effects on the areas. 2. the activity does not have an adverse effect beyond the site. <p>AO1.2 Both of the following apply:</p> <ol style="list-style-type: none"> 1. areas of high conservation value and special significance likely to be affected by the proposal are identified and evaluated and any adverse effects on the areas are minimised, including any edge effects on the areas 2. critical design requirements will prevent emissions having an irreversible or widespread impact on adjacent areas. 	There are no areas of high conservation value or special significance on the site and the activity will have no adverse effect external to the site. This satisfies AO1.1 and AO1.2.
Location of activity on the site		
PO2 The location for the activity on the site protects all environmental values relevant to adjacent sensitive land uses.	<p>AO2.1 The location of the activity means there will be no adverse effect on any environmental values.</p> <p>OR</p> <p>AO2.2 Both of the following apply:</p> <ol style="list-style-type: none"> 1. the activity and components of the activity are located on the site in 	The location of the activity on the site and safeguards to be applied on the site will ensure that no adverse effects to environmental values should occur. This will satisfy AO2.1

Performance Outcomes	Acceptable Outcomes	Proposal
	<p>a way that prevents or minimises adverse effects on the use of adjacent land and allows for effective management of the environmental impacts of the activity.</p> <p>2. areas used for storing environmentally hazardous materials in bulk are located to take into consideration the likelihood of flooding.</p>	
PO3 The activity avoids adverse impacts on matters of state environmental significance or, where this is not reasonably possible, impacts are minimised and, where this is not reasonably possible, an environmental offset is provided for any significant residual impact to matters of state environmental matters that are prescribed environmental matters.	AO3.1 Matters of state environmental significance likely to be affected by the activity are identified and evaluated, and any adverse effects on the matters of state environmental significance are avoided or, where this cannot be reasonably achieved, impacts are minimised, and where this cannot be reasonably achieved, an environmental offset is provided for any significant residual impact to matters of state environmental significance that are prescribed environmental matters.	It is our opinion that there are no matters of state environmental significance likely to be affected by this proposal on this site.
PO4 Development avoids or minimises and offsets any adverse impacts on riparian areas and ecological corridors located in a strategic environmental area.	<p>AO4.1 Development is set back from a waterway by at least 200 metres.</p> <p>AO4.2 Development minimises adverse impacts on fish passage during works and the carrying out of the activity.</p> <p>AO4.3 Clearing of riparian vegetation is minimised or, where this cannot be reasonably achieved, an environmental offset is provided for any significant residual impact.</p> <p>AO4.4 Natural regeneration of native plant species is facilitated in cleared riparian areas.</p>	There are no waterways or riparian areas on, adjacent to, or near the site. Therefore AO4.1, 4.2, 4.3 & 4.4 do not apply.
Critical design requirements		
PO5 The design of the facility at which the activity is to be carried out permits the activity to be carried out in accordance with best practice environmental management.	<p>AO5.1 The activity does not involve the storage, production, treatment or release of hazardous contaminants, or involve a regulated structure.</p> <p>OR</p> <p>AO5.2 Development ensures that— (1) all storage provided for hazardous contaminants includes secondary containment to prevent or minimise releases to the environment from spillage or leaks. (2) regulated structures must comply with the <i>Manual for assessing consequence categories and hydraulic performance of structures</i>,</p>	AO5.1 will be complied with.

Performance Outcomes	Acceptable Outcomes	Proposal
	<p>Department of Environment and Heritage Protection, 2013.</p> <p>(3) containers are provided for the storage of hazardous contaminants and are secured to prevent the removal of the containers from the site by a flood event.</p> <p>(4) the design of the facility—</p> <p>(a) prevents or minimises the production of hazardous contaminants and waste, or</p> <p>(b) contains and treats hazardous contaminants, rather than releasing them.</p>	
<p>PO6 Development avoids or minimises any adverse impacts from pollutants on environmental values and water quality objectives for receiving waters (surface and groundwater) on site or leaving a site located in a strategic environmental area.</p>	<p>AO6.1 Development demonstrates current best practice environmental management to meet relevant environmental values and water quality objectives of the <i>Environmental Protection (Water) Policy</i> or relevant to the ERA to be carried out on the site.</p> <p>OR</p> <p>AO6.2 All stormwater, wastewater, discharges and overflows leaving the site are:</p> <p>(1) treated to the quality of the receiving waters prior to discharge, or</p> <p>(2) reclaimed or re-used such that there is no export of pollutants to receiving waters.</p>	<p>AO6.1 & AO6.2 will be complied with.</p>

Module 18: State Transport Infrastructure Protection

18.1 Filling, excavation and structures state code

The proposal has been assessed against Table 18.1.1 All development.

Table 18.1.1 All development

Performance Outcomes	Acceptable Outcomes	Proposal
<p>PO1 Buildings, structures, services and utilities do not adversely impact on the safety or operation of:</p> <p>(1) State transport corridors</p> <p>(2) Future state transport corridors</p> <p>(3) State transport infrastructure</p>	<p>Only AO1.5 & AO1.6 apply as the only applicable adjoining infrastructure is a state controlled road</p> <p>AO1.5 Existing authorised access points and access routes to state transport corridors for maintenance and emergency works are maintained, allowing for uninterrupted access at all times</p> <p>AND</p> <p>AO1.6 Pipe work, services and utilities can be maintained without requiring access to the state</p>	<p>This is not applicable as there are no access points for the described purposes and access to all pipes, services and utilities is not affected by the proposed development.</p>

Performance Outcomes	Acceptable Outcomes	Proposal
	transport corridor.	
<p>PO2 Development prevents unauthorised access to:</p> <p>(1) State transport corridors</p> <p>(2) Future state transport corridors</p> <p>(3) State transport infrastructure</p> <p>by people, vehicles and projectiles</p>	<p>None of the Performance Outcomes apply as there is no railway land on or adjacent to the proposed site.</p>	<p>This is not applicable.</p>
<p>PO3 Buildings in, over, below a railway or future railway land are able to sustain impacts to their structural integrity in the event of an impact from a derailed train.</p>	<p>AO3.1 does not apply as there is no existing or future railway land on or adjacent to the proposed site.</p>	<p>This is not applicable.</p>
<p>PO4 Buildings in, over, below or within 50m of a state-controlled transport tunnel or a future state-controlled transport tunnel have no adverse impact on the structural integrity of the state-controlled transport tunnel.</p>	<p>AO4.1 does not apply as there are no existing or future transport tunnels on or adjacent to the development site.</p>	<p>This is not applicable.</p>
<p>PO5 Development involving dangerous goods adjacent to a railway or future railway land does not adversely impact on the safety of a railway.</p>	<p>AO5.1 does not apply as there is no existing or future railway land on or adjacent to the proposed site.</p>	<p>This is not applicable.</p>
<p>PO6 Any part of the development located within 25 metres of a state-controlled road or future state-controlled road minimises the potential to distract drivers and cause a safety hazard.</p>	<p>AO6.1 does not apply as there will be no advertising devices located on or adjacent to the proposed site.</p>	<p>This is not applicable.</p>
<p>PO7 Filling, excavation and construction does not adversely impact on or compromise the safety or operation of:</p> <p>(1) State transport corridors</p> <p>(2) Future state transport corridors</p> <p>(3) State transport infrastructure</p> <p>Any part of the development located within 25 metres of a state-controlled road or future state-controlled road minimises the potential to distract drivers and</p>	<p>AO7.1 Filling and excavation does not undermine, cause subsidence of, or groundwater seepage onto a state-controlled corridor or future state-controlled corridor.</p> <p>AND</p> <p>AO7.2 Development involving excavation, boring, piling or blasting does not result in vibration impacts during construction or blasting which would compromise the safety and operational integrity of a state-controlled corridor.</p> <p>AND</p> <p>AO7.1 Development does not store</p>	<p>While the site is near a state-controlled road, any works and excavation will be located at a 200m setback from the road boundary and not affect infrastructure located within the state-controlled road. All runoff will be collected and diverted to a natural drainage path away from the state-controlled road. There will be no boring, piling or blasting as part of the quarry operation. There is no railway on or adjacent to the development site.</p>

Performance Outcomes	Acceptable Outcomes	Proposal
cause a safety hazard.	fill, spoil or any other material in a railway.	
PO8 Filling and excavation does not interfere with or impact on existing or future planned services or public utilities on a state-controlled road.	AO8.1 does not apply as there will be services or utilities constructed on or adjacent to the proposed site or the adjoining state-controlled road.	This is not applicable.
PO9 Retaining or reinforced soil structures required to contain fill and excavation: (1) Do not encroach on a state transport corridor (2) Are capable of being constructed and maintained without adversely impacting a state transport corridor (3) Do not adversely impact on a state transport corridor through the addition, or removal of lateral loads or surcharge loads (4) Are constructed of durable materials which maximise the life of the structure.	None of the 8 Performance Outcomes apply as there will be retaining or reinforced structures constructed on or adjacent to the proposed site or the adjoining state-controlled road.	This is not applicable.
PO10 Filling and excavation does not cause siltation and erosion runoff from the property, or wind-blown dust nuisance onto a state controlled road.	AO10.1 Compaction of fill is carried out in accordance with the requirements of AS 1289.0 2000- <i>Methods of testing soils for engineering purposes</i> .	All runoff will be into the quarry site and will soak or evaporate within that structure. All other parts of the application site are natural runoff. Any wind-blown dust will be mitigated by vegetation retained in the 200m buffer between the excavation area and the state controlled road. If necessary dust suppression by water cart or hand spraying will be carried out.
PO11 Where the quantity of fill or excavated spoil material being imported or exported for a development exceeds 10,000 tonnes, and haulage will be on a state-controlled road, any impact on the infrastructure is identified and mitigation measures implemented.	AO11.1 The impacts on the state-controlled road network are identified, and measures are implemented to avoid, reduce or compensate the effects on the asset life of the state-controlled road.	This is addressed in the Traffic and Pavement Impact Assessment Report prepared by Harrison Infrastructure Group
PO12 Filling and excavation associated with providing a driveway crossover to a state-controlled road does not compromise the operation or capacity of existing infrastructure.	AO12.1 Filling and excavation associated with the design of driveway crossovers complies with the relevant Institute of Public Works Engineering Australia Queensland (IPWEAQ) standards.	There is an existing access point which should not need upgrading for this development.

Performance Outcomes	Acceptable Outcomes	Proposal
PO13 Fill material does not cause contamination from the development site onto a state-controlled road.	AO13.1 Fill material is free of contaminants including acid sulphate content, and achieves compliance with AS 1289.0 – <i>Methods of testing soils for engineering purposes</i> and AS 4133.0-2005 – <i>Methods of testing rocks for engineering purposes</i> .	This is not applicable as no fill will be taken from the site for driveway construction on or adjacent to the state-controlled road.
PO14 Vibration generated through fill compaction does not result in damage or nuisance to a state-controlled road.	AO14.1 Fill compaction does not result in any vibration beyond the site boundary, and is in accordance with AS 2436-2010 – <i>Guide to noise and vibration control on construction, demolition and maintenance sites</i> .	This is not applicable as no fill will be taken from the site for driveway. There is an existing access point which should not need upgrading for this development.

18.2 Stormwater and drainage impacts on state transport infrastructure state code

The proposal has been assessed against Table 18.2.1 All development.

Table 18.2.1 All development

Performance Outcomes	Acceptable Outcomes	Proposal
Stormwater and drainage management		
PO1 Stormwater management for the development must ensure there is no worsening of, and no actionable nuisance in relation to peak discharges, flood levels, frequency or duration of flooding, flow velocities, water quality, ponding, sedimentation and scour effects on an existing or future state transport corridor for all flood and stormwater events that exist prior to development, and up to a 1 per cent annual exceedance probability.	<p>AO1.1 The development does not result in stormwater or drainage impacts or actionable nuisance within an existing or future state transport corridor.</p> <p>OR</p> <p>AO1.2 A stormwater management statement certified by an RPEQ demonstrates that the development will achieve a no worsening impact or actionable nuisance on an existing or future state transport corridor.</p> <p>OR</p> <p>AO1.3 A stormwater management plan certified by an RPEQ demonstrates that the development will achieve a no worsening impact or actionable nuisance on an existing or future state transport corridor.</p> <p>OR</p> <p>AO1.4 For development on premises within 25 metres of a railway, a stormwater management plan certified by an RPEQ demonstrates that:</p> <p>() The development will</p>	<p>Any drainage from this proposal will be contained within the excavated area. In normal situations this will be absorbed into the soil and excavation quarrying will not recommence until the site is dry. Any excess runoff will be contained on site in the quarry and settled and allowed to evaporate. Any runoff unable to be contained in the above described events will discharge into the natural drainage path. All other areas of the site plan area where old evacuation has taken place are flat.</p> <p>AO1.4 does not apply as there is no railway adjacent to or within 25m of the development site.</p>

Performance Outcomes	Acceptable Outcomes	Proposal
Stormwater and drainage management	<p>achieve a no worsening impact or actionable nuisance on the railway</p> <p>(2) The development does not cause stormwater, roofwater, ponding, floodwater or any other drainage to be directed to, increased or concentrated on the railway</p> <p>(3) The development does not impede any drainage, stormwater or floodwater flows from the railway</p> <p>(4) Stormwater or floodwater flows have been designed to:</p> <p>(a) Maintain the structural integrity of the rail transport infrastructure</p> <p>(b) Avoid scour or deposition</p> <p>(5) Additional railway formation drainage necessitated by the development is located within the premises where the development is carried out</p> <p>(6) Retaining structures for excavations abutting the railway corridor provide for drainage</p>	
Lawful point of discharge	<p>PO2 Stormwater run-off and drainage are directed to a lawful point of discharge to avoid adverse impacts on a future or existing state transport corridor.</p> <p>AO2.1 Where stormwater run-off is discharged to a state transport corridor, the discharge is to a lawful point of discharge in accordance Section 1.4.3 of the <i>Road drainage manual</i>, Department of Transport and Main Roads, 2010 and section 3.02 of <i>Queensland urban drainage manual</i>, Department of Energy and Water Supply, 2013.</p> <p>OR</p> <p>AO2.2 For development on premises within 25 metres of a railway, approval from the relevant manager for the railway, as defined in the <i>Transport Infrastructure Act 1994</i>, schedule 6 has been gained to verify the lawful point of discharge for stormwater onto the railway.</p> <p>AND</p> <p>AO2.3 Development does not cause a net increase in or concentration of stormwater or floodwater flows discharging g</p>	<p>This is not applicable as no fill will be taken from the site for driveway</p> <p>There is an existing access point which should not need upgrading for this development.</p>

Performance Outcomes	Acceptable Outcomes	Proposal
Stormwater and drainage management	the state transport corridor during construction or thereafter. AND AO2.4 Development does not create any additional discharge or changes to the condition of an existing lawful point of discharge to the state transport corridor.	
Sediment and erosion management	AO3.1 Development with a moderate to high risk of erosion incorporates erosion and sediment control measures.	Any drainage from this proposal will be contained within the excavated area. In normal situations this will be absorbed into the soil and excavation quarrying will not recommence until the site is dry. Any excess runoff will be contained on site in the quarry and settle and allowed to evaporate. Any runoff unable to be contained in the above described events will discharge into the natural drainage path. All other areas of the site plan area where old evacuation has taken place are flat.

Module 19: State Transport Network Functionality

The proposal is for a new quarry adjacent to an existing Council quarry. No buildings or structures will be erected and the existing access to the State-controlled road (Castlereagh Hwy) will be the point of access.

19.1 Access to state-controlled roads state code

The development has been assessed in relation to Table 19.1.1 All development

Table 19.1.1: All development

Performance Outcomes	Acceptable Outcomes	Proposal
Location of the direct vehicular access to the state-controlled road		
PO1 Any road access location to the state-controlled road from adjacent land does not compromise the safety and efficiency of the state-controlled road.	AO1.1 Any road access location to the state-controlled road from adjacent land complies with a decision under section 62 of the TIA. OR AO1.2 Development does not propose a new or temporary road	The access point to the Castlereagh Highway will be maintained as the access point to proposed development. This will satisfy AO1.2. No new access points are proposed. This will satisfy AO1.5.

Performance Outcomes	Acceptable Outcomes	Proposal
	<p>access location, or a change to the use or operation of an existing permitted road access location to a state-controlled road.</p> <p>OR</p> <p>AO1.3 Any road access location for the development is provided from a lower order road where an alternative to the state-controlled road exists.</p> <p>OR all of the following acceptable outcomes apply</p> <p>AO1.4 Any new or temporary road access location, or a change to the use or operation of an existing permitted road access location, demonstrates that the development:</p> <p>(1) does not exceed the acceptable level of service of a state-controlled road</p> <p>(2) meets the sight distance requirements outlined in Volume 3, parts 3, 4, 4A, 4B and 4C of the Road planning and design manual, 2nd edition, Department of Transport and Main Roads, 2013</p> <p>(3) does not exceed the acceptable operation of an intersection with a state-controlled road, including the degree of saturation, delay, queuing lengths and intersection layout</p> <p>(4) is not located within and/or adjacent to an existing or planned intersection in accordance with Volume 3, parts 4, 4A, 4B and 4C of the Road planning and design manual, 2nd edition, Department of Transport and Main Roads, 2013</p> <p>(5) does not conflict with another property's road access location and operation.</p> <p>AO1.5 Development does not propose a new road access location to a limited access road.</p>	
Number of road accesses to the state-controlled road		
PO2 The number of road access locations to the state-controlled road maintains the safety and efficiency of the state-controlled road.	<p>AO2.1 Development does not increase the number of road access locations to the state-controlled road.</p> <p>AO2.2 Where multiple road accesses to the premises exist, access is rationalised to reduce the overall number of road accesses to the state-controlled road.</p> <p>AO2.3 Shared or combined road accesses are provided for adjoining land having similar uses to rationalise the overall number of</p>	<p>The development does not increase the number of current road access to the Castlereagh Highway. This satisfies</p> <p>AO2.1; AO2.2 & AO2.3.</p>

Performance Outcomes	Acceptable Outcomes	Proposal
	direct accesses to the state-controlled road.	
Design Vehicle and traffic volume		
PO3 The design of any road access maintains the safety and efficiency of the state-controlled road.	<p>AO3.1 Any road access meets the minimum standards associated with the design vehicle.</p> <p>AO3.2 Any road access is designed to accommodate the forecast volume of vehicle movements in the peak periods of operation or conducting the proposed use of the premises.</p> <p>AO3.3 Any road access is designed to accommodate 10 year traffic growth past completion of the final stage of development in accordance with GARID.</p> <p>AO3.4 Any road access in an urban location is designed in accordance with the relevant local government standards or IPWEAQ R-050, R-051, R-052 and R-053 drawings.</p> <p>AO5.5 Any road access not in an urban location is designed in accordance with Volume 3, parts 3, 4 and 4A of the Road planning and design manual, 2nd edition, Department of Transport and Main Roads, 2013.</p>	In our opinion, the existing access satisfies AO3.1; AO3.2; AO3.3 & AO3.5.
Internal and external manoeuvring associated with direct vehicular access to the state-controlled road		
PO4 Turning movements for vehicles entering and exiting the premises via the road access maintain the safety and efficiency of the state-controlled road.	<p>AO4.1 The road access provides for left in and left out turning movements only.</p> <p>AO4.2 Internal manoeuvring areas on the premises are designed so the design vehicle can enter and leave the premises in a forward gear at all times.</p>	<p>The access point will be maintained. It is impractical to satisfy AO4.1.</p> <p>AO4.2 is complied with.</p>
PO5 On-site circulation is suitably designed to accommodate the design vehicle associated with the proposed land use, in order to ensure that there is no impact on the safety and efficiency of the state-controlled road.	<p>AO5.1 Provision of on-site vehicular manoeuvring space is provided to ensure the flow of traffic on the state-controlled road is not compromised by an overflow of traffic queuing to access the site in accordance with AS2890 – Parking facilities.</p> <p>AO5.2 Mitigation measures are provided to ensure that the flow of traffic on the state-controlled road is not disturbed by traffic queuing to access the site.</p>	<p>AO5.1 is complied with.</p> <p>AO5.2 is satisfied in that existing traffic movements in and out of the existing turnoff to the site are irregular and of low volume and do not cause adverse impacts.</p>
Vehicular access to local roads within 100 metres of an intersection with a state-controlled road		
PO6 Development having road access to a local road within 100 metres of an intersection with a	AO6.1 The road access location to the local road is located as far as possible from where the road	This is not applicable & AO6.3 will be complied with.

Performance Outcomes	Acceptable Outcomes	Proposal
state-controlled road maintains the safety and efficiency of the state-controlled road.	<p>intersects with the state-controlled road and accommodates existing operations and planned upgrades to the intersection or state-controlled road.</p> <p>AO6.2 The road access to the local road network is in accordance with Volume 3, parts 3, 4 and 4A of the Road planning and design manual, 2nd edition, Department of Transport and Main Roads, 2013, and is based on the volume of traffic and speed design of both the local road and intersecting state-controlled road for a period of 10 years past completion of the final stage of development.</p> <p>AO6.3 Vehicular access to the local road and internal vehicle circulation is designed to remove or minimise the potential for vehicles entering the site to queue in the intersection with the state-controlled road or along the state-controlled road itself.</p>	

19.2 Transport infrastructure and network design state code

The development has been assessed in relation to Table 19.2.1 All development

Table 19.2.1: All development

Performance Outcomes	Acceptable Outcomes	Proposal
All state transport infrastructure, except state-controlled roads		
PO1 to PO3 do not apply in this situation.		
State-controlled roads		
PO4 Development does not compromise the safe and efficient management or operation of state-controlled roads.	No acceptable outcome is prescribed.	<p>This is addressed in the Traffic and Pavement Impact Assessment Report prepared Harrison Infrastructure Group</p> <p>The access and proposed traffic movements generated by the proposal to not compromise safety and management of the state-controlled road.</p>
PO5 Development does not compromise planned upgrades of the state-controlled road network or delivery of future state-controlled roads.	<p>AO5.1 The layout and design of the development accommodates planned upgrades of the state-controlled road.</p> <p>AND</p> <p>AO5.2 The layout and design of the development accommodates the delivery of future state-controlled roads</p>	This is not applicable as there are no planned upgrades for the subject state-controlled road.
PO6 Upgrade works on, or	AO6.1 Upgrade works for the	The g access point will be

Performance Outcomes	Acceptable Outcomes	Proposal
associated with, the state-controlled road network are undertaken in accordance with the applicable standards.	development are consistent with the requirements of the <i>Road planning and design manual</i> , 2 nd edition, Department of Transport and Main Roads, 2013. AND AO6.2 The design and staging of upgrade works on or associated with the state-controlled road network are consistent with planned upgrades.	maintained. If upgrading is required as a development condition it will comply with AO6.1 and AO6.2.
PO7 Development does not impose traffic loadings on the state-controlled road network which could be accommodated on the local road network.	AO7.1 New lower order roads do not directly connect directly to a state-controlled road. AND AO7.2 The layout and design of the development directs traffic generated by the development to use lower order roads.	This is not applicable as the subject state-controlled road is the only practical point of access.

Summary

The proposal outlined above is for a sustainable enterprise utilising a valuable natural resource. It will expand on an existing use that has benefits to the whole community as well as State & Local Government. The scale and nature of the operation will not adversely impact on the environment or adjoining land uses. It will not adversely impact on infrastructure. It can be operated in accordance with the requirements of State Authorities as well as the planning requirements of the Balonne Shire Council and the Balonne Shire Council Planning Scheme.



Dale Hadenfieldt



Traffic Assessment Report

Proposed Quarry

Castlereagh Highway, Dirranbandi, Qld

Client: K&D Hadenfeldt Pty Ltd

December 2017

Spring Hill | Toowoomba | Bundaberg | Rockhampton | Gold Coast | Roma | Gatton

Document control sheet

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0.1	30/11/2017	Chris Wright	Draft
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1.1	05/12/2017	Chris Wright	Minor Update

Final Report

Approved By:



Cameron Currie RPEQ #6860

Reference Material

In preparing this report, reference has been made to the following:

- Guide to Traffic Impact Assessment, Transport and Main Roads, 2017
- Road Planning and Design Manual – 2nd Edition, Transport and Main Roads, 2017
- Queensland Manual of Uniform Traffic Control Devices, Transport and Main Roads, 2017
- Guide to Road Design Part 4A: Unsignalised and Signalised Intersections, Austroads, 2017
- Queensland Streets, Institute of Municipal Engineering Australia – Queensland Division, 1993
- Guide to Traffic Generating Developments – Version 2.2, Roads and Maritime Services, 2002
- Guide to Traffic Generating Developments – TDT 2013 04a Updated Traffic Surveys, Roads and Maritime Services, 2013
- AS 2890.1 – Parking Facilities Part 1: Off-Street Car Parking, Standards Australia, 2004
- AS 2890.2 – Parking Facilities Part 2: Off-Street Commercial Vehicle Facilities, Standards Australia, 2002
- AS 2890.6 – Parking Facilities Part 6: Off-Street Parking for People with Disabilities, Standards Australia, 2009
- AS 1742 – Manual of Uniform Traffic Control Devices, Standards Australia, 2014
- SIDRA Intersection 7.0, SIDRA Solutions

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1. Introduction

1.1. Background and General Description

Harrison Infrastructure Group (HIG) has been engaged by K&D Hadenfeldt Pty Ltd to review the proposed quarry, to be situated on Castlereagh Highway, Dirranbandi. It is understood that the quarry will extract up to 35,000 tonnes of material per annum.

HIG have prepared a traffic assessment report, understood to accompany an Application to the Department of Infrastructure Local Government and Planning (DILGP) and Balonne Shire Council.

1.2. Objective

The objective of this report is to:

- Obtain available traffic data from TMR and Council to establish the existing traffic volumes on the external network (Castlereagh Highway);
- Utilise available digital information (Nearmap and Google aerials, Google Street View), and client provided photos and measurements, to review existing traffic conditions surrounding the development (including sight distance);
- Obtain operational data from the client, including estimated annual haulage, proposed heavy vehicle type and configuration, truck haulage routes, operational periods, and expected quarry operational life;
- Estimate the likely trip generation and distribution (light and heavy vehicles) based on the client's operational information, and compare this against existing and future predicted traffic volumes;
- Prepare a traffic impact assessment using SIDRA Intersection 7.0 to assess the performance of the proposed access throughout the quarry's operational life (or a ten year design horizon, whichever is less);
- Undertake a turn warrant assessment for the proposed access;
- Prepare a pavement impact assessment to assess the additional Standard Axle Repetitions (SAR) introduced as a proportion of the estimated existing road SAR;
- Provide recommendations for any ameliorative works required to facilitate the proposed quarry; and
- Prepare a RPEQ signed traffic assessment report, suitable to be included as part of a development application.

1.3. Site Details

The quarry site on Castlereagh Highway, Dirranbandi is formally designated as Lot 1 of SP101418, and has a lot area of 6,765 hectares.

The site located within the jurisdiction of the Balonne Shire Council (BSC). Balonne Shire Planning Scheme is the relevant control document for the site. The site is zoned as Rural.

The site has a road frontage onto the Castlereagh Highway (Saint George Dirranbandi Road).

The site is largely undeveloped, except for a non-operating quarry to the north-west. The client has indicated that the proposed quarry operations would occur in the north-west of the site, as indicated in Figure 1.1.

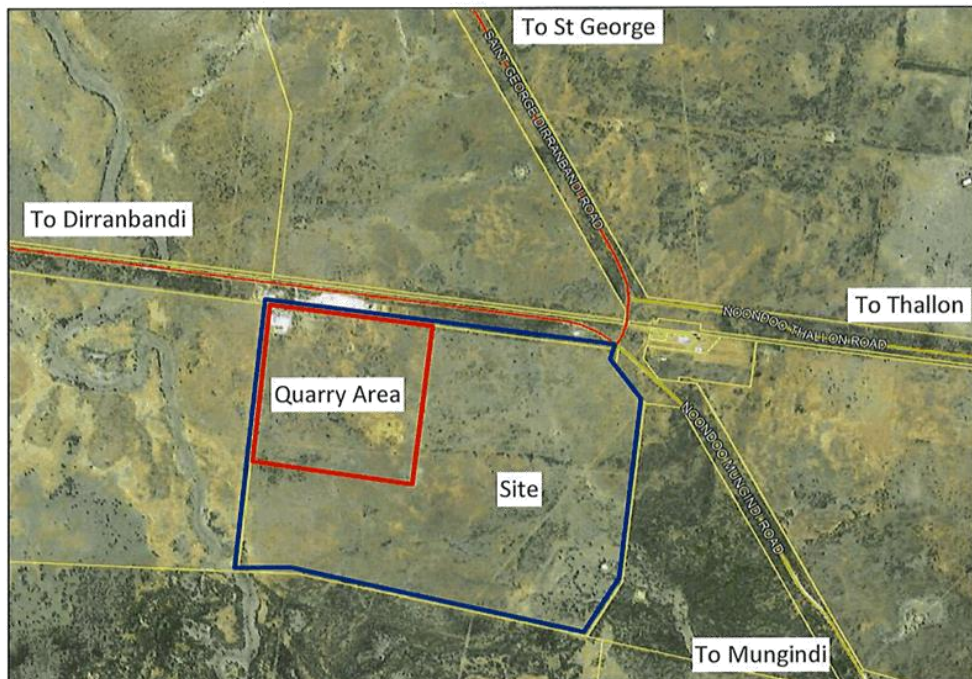


Figure 1.1: Site and Quarry Location

1.4. Proposed Development Details

HIG's understanding of the proposed development is summarised as follows:

- Extractive Industry (Quarry)
 - Proposed alternate access onto Castlereagh Highway;
 - 35,000t/year extraction limit; and
 - Use of Type 1 Road Trains for haulage, with an expected payload between 50t and 52t.

2. Existing Conditions

2.1. Local Road Hierarchy

The road hierarchy of the surrounding road network is summarised in Table 2.1.

Table 2.1: Local Road Hierarchy

Name	Auth.	Type	Lanes	Reserve
Castlereagh Highway (Noondoo - Hebel)	TMR	Secondary Road [Type 3]	2 lanes	60,130,200m
Castlereagh Highway (St George Dirranbandi Road)	BSC*	Secondary Road [Type 3]	2 lanes	200m
Noondoo-Thallon Road	BSC	Local Connector [Type 4]	2 lanes	200m
Noondoo-Mungindi Road	BSC	Local Connector [Type 4]	2 lanes	200m

*The St George Dirranbandi Road section of Castlereagh Highway will return to TMR control in 2021

Castlereagh Highway, and Noondoo-Thallon Road are currently Gazetted for use by Type 1 Road Trains (up to 36.5m in length), as highlighted in Figure 2.1.

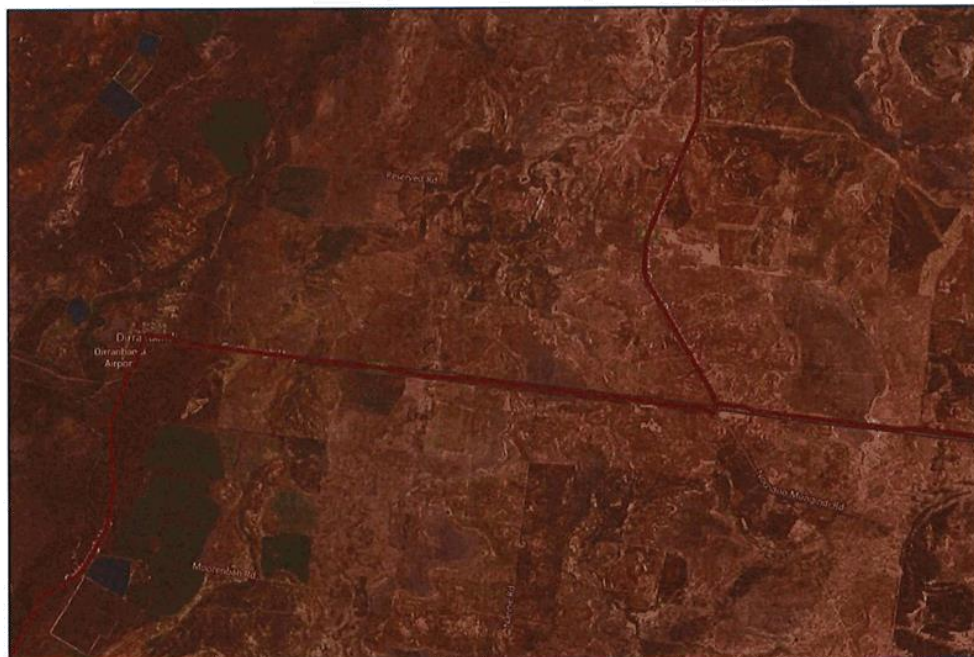


Figure 2.1: 36.5m Road Train Routes

TMR's Supplement to Austroads Guide to Road Design Part 3 specifies that for rural roads with an AADT between 250 and 400 vehicles, a minimum carriageway width of 8.5m is specified.

Castlereagh Highway is recorded as having a 2016 AADT of 333 vehicles. The road has a typical pavement width of 8.5m, with lane widths between 3.3 and 3.4m, and sealed shoulder widths between 0.8 and 0.9m.

2.2. Transport Planning

It is understood that Castlereagh Highway was repaired and resurfaced between 2011 and 2013 following the 2011 monsoonal flooding.

BSC's Infrastructure Plan and the Queensland Government's Queensland Transport and Roads Investment Program 2017-18 to 2020-21 do not indicate that any road upgrades or treatments will occur in the short term.

2.3. Other Transport Infrastructure

2.3.1. Rail

The South Western railway line runs parallel with the Castlereagh Highway past the site. The line intersects with Castlereagh Highway west of the site at an at-grade crossing. The section of the line between Thallon and Dirranbandi has been closed since 2010, and hence the line is currently unused.

3. Site Access

3.1. Access Location

The quarry is proposing to establish a new unsealed access onto the State Controlled Castlereagh Highway. An existing access point has historically been used when accessing the quarries located within the road reserve and the site. The existing access provides limited visibility due to Castlereagh Highway's vertical geometry, making the continued use of the existing access undesirable.

The two access points are separated by approximately 325m, and are illustrated in Figure 3.1.



Figure 3.1: Proposed and Existing Access Points to Castlereagh Highway

3.2. Sight Distance

Castlereagh Highway is a straight road with minimal horizontal deviation and minimal vegetation within the road reserve. The available sight distance is primarily controlled by the vertical geometry of the road.

When assessing sight distance, the Safe Intersection Sight Distance (SISD) model can be used to determine if sufficient sight distance is available on a road at a particular location.

TMR specifies that "The time gaps provided by applying the SISD model are generally sufficient for heavy vehicles", but may not be sufficient "when where the design heavy vehicle is greater than a 19 m semi-trailer".

Austroroads Guide to Road Design Part 4a specifies that 285m sight distance on a level road (less than $\pm 2\%$ grade) is the minimum appropriate SISD for a 110km/h design speed.

3.2.1. SISD East of Existing Access

The average grade of the road 300m east of the existing access is downhill grade of approximately 3%. This implies that a grade correction factor of around 13m should be applied to the minimum SISD of 285m, resulting in an increased SISD of 298m.

The view along Castlereagh Highway to the east of the existing access is shown in Figure 3.2.



Figure 3.2: View to the East from Location of Existing Access

A considerable vertical crest is present on Castlereagh Highway which limited the available sight distance to approximately 320m at the existing access location. Although the available SISD appears to comply with the minimum requirement, as the quarry will utilise 36.5m long Type 1 Road Trains rather than a 19m semi-trailer, additional sight distance is desirable.

3.2.2. SISD East of Proposed Access

The average grade of the road 300m east of the proposed access is downhill grade of approximately 1%. This implies that no grade correction factor should be applied to the minimum SISD of 285m.

The view along Castlereagh Highway to the east of the proposed access is shown in Figure 3.3.



Figure 3.3: View to the East from Location of Proposed Access

Although the considerable vertical crest is still present on Castlereagh Highway, the increased separation of the proposed access increases the available sight distance to approximately 640m, well in excess of the minimum requirement.

3.2.3. SISD West of Existing Access

The average grade of the road 300m west of the existing access is uphill grade of approximately 1%. This implies that no grade correction factor should be applied to the minimum SISD of 285m.

The view along Castlereagh Highway to the west of the existing access is shown in Figure 3.4.

The SISD available to the west of the existing access is in excess of 1km, however, a localised dip in the road could partially obscure vehicles on the road making them harder to notice from the access location.



Figure 3.4: View to the West (Towards Dirranbandi) from Location of Existing Access [Note: Cropped to show dip in road]

3.2.4. SISD West of Proposed Access

The average grade of the road 300m west of the proposed access is uphill grade of approximately 1%. This implies that no grade correction factor should be applied to the minimum SISD of 285m.

The view along Castlereagh Highway to the west of the proposed access is shown in Figure 3.5.

The SISD available to the west of the proposed access is in excess of 1km. The view to the west has no localised dips that could partially obscure vehicles on the road.



Figure 3.5: View to the West (Towards Dirranbandi) from Location of Proposed Access

3.3. Heavy Vehicle Acceleration

Due to the presence of the road crest to the east of the existing access, heavy vehicle acceleration, especially of a Type 1 Road Train, is impacted considerably.

Using TMR's VehSim software with topography from Queensland Globe, the speed of a Type 1 Road Train starting from a stop position at the proposed and existing access locations has been modelled. It can be seen in Figure 3.6 that a Road Train starting from the proposed access location (in blue) is able to accelerate to a speed greater than 40km/h prior to being slowed when ascending the road crest. A Road Train starting from the existing access location (in red) is only able to accelerate to a speed just over 30km/h prior to being slowed when ascending the road crest.

The lower travel speed and slower acceleration of the Road Train is more likely to result in impacts to other traffic on the road.

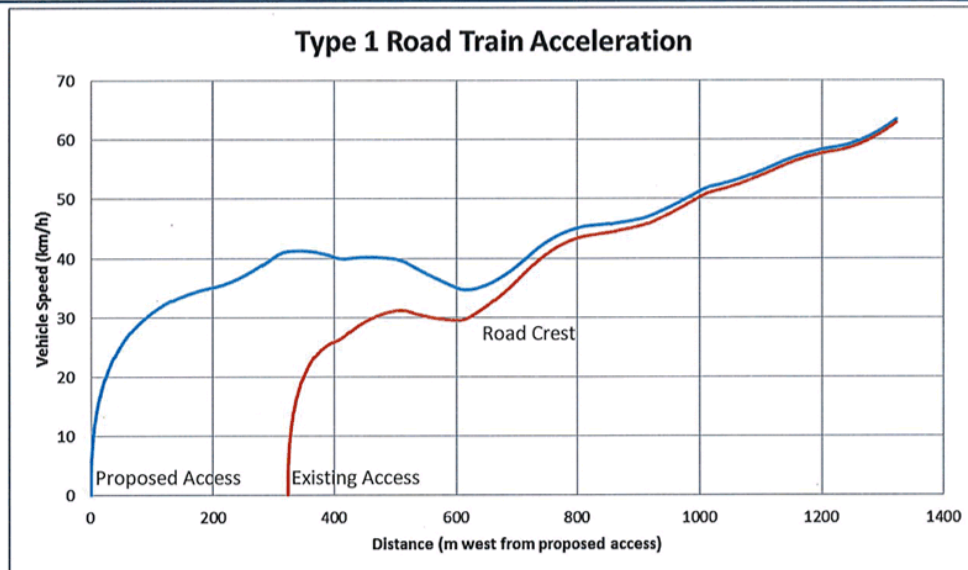


Figure 3.6: Type 1 Road Train Acceleration on Castlereagh Highway to the East

3.4. Conclusion

The proposed relocated access location provides benefits to both vehicle acceleration and available sight distance, and therefore represents a safer access location than the existing access.

4. Pavement Impact

4.1. Current Road Condition

As visible in Figure 3.2 to Figure 3.5, the pavement of Castlereagh Highway is in good condition, with minimal rutting and no evident cracking.

The paved shoulder edge, as shown in Figure 4.1 and Figure 4.2, is generally intact. Wearing of the shoulder can be seen at the location of the existing access where heavy vehicles transition onto the road pavement (refer Figure 4.3).



Figure 4.1: Southern Road Shoulder at Proposed Access (Turning East from Proposed Access)

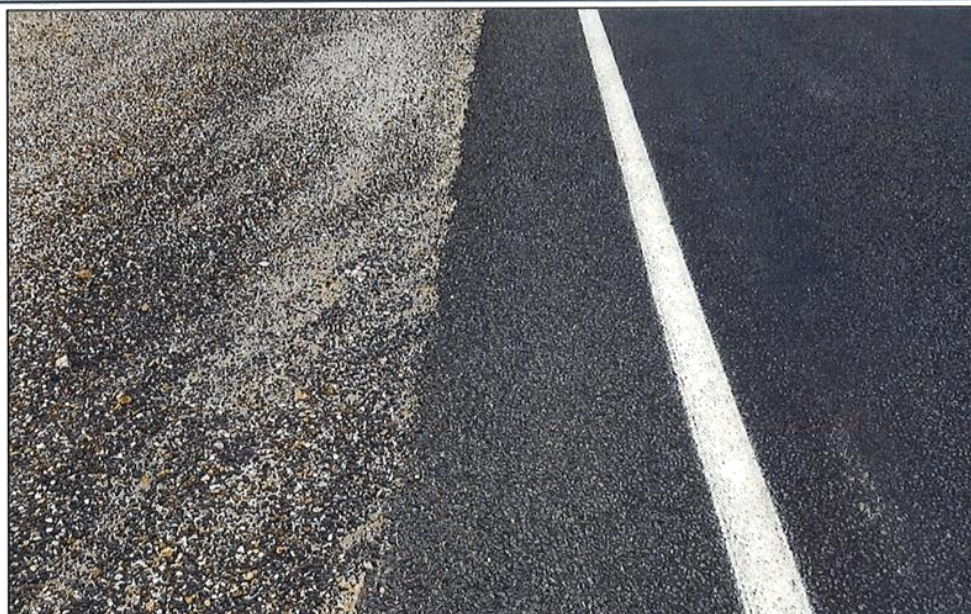


Figure 4.2: Southern Road Shoulder at Proposed Access (Turning West)



Figure 4.3: Southern Shoulder at the Existing Access

4.2. Existing Road Loading

TMR have provided the 2016 AADT Segment Analysis Report for the Castlereagh Highway between 0km and 19.93km. The report indicates AADT volumes on the Castlereagh Highway (approximately 3km west of the site) are 333 vehicles, of which 32.43% are heavy vehicles.

The AADT heavy vehicle composition implies that Castlereagh Highway has an average of 3.46 heavy vehicle axle groups (HVAG) per heavy vehicle (32% SAST, 16% SADT, 0% TAST, 32% TADT, 20% TRDT, 0% QADT). WIM (weigh-in-motion) data provided within Austroads Guide to Pavement Technology Part 2 indicates that the Warrego Highway at Gatton has a similar heavy vehicle axle loading (31.3% SAST, 13.4% SADT, 1% TAST, 30.9% TADT, 23.1% TRDT, 0.3% QADT) to the Castlereagh Highway. The provided average ESA per HVAG for the Warrego Highway is 1.01, with the average SAR5 per ESA being 1.33.

Based on the 2016 data, Castlereagh Highway would have a yearly SAR5 (Standard Axle Repetition to 5th power) of 183,374.

Based on a similar composition to the Castlereagh Highway, Noondoo-Thallon Road's 2016 AADT of 74 vehicles with 30.1% heavy vehicles would only carry a yearly SAR5 of 10,921.

4.3. Quarry Road Loading

The proposed quarry has an advised extraction limit of 35,000t per year. Based on an average payload of 51t using a Type 1 Road Train, it would take 687 loaded trips to haul the yearly limit.

Truck loading data from the Australian Trucking Association indicates that a Type 1 Road Train operating at a GCM of 83.0t with a 51.43t payload has an ESA of 8.29. The empty Type 1 Road Train has an ESA of 1.71. A loaded outgoing trip and an empty return trip of a Type 1 Road Train is therefore estimated to have a total ESA of 10.0, with an estimated SAR5 of 13.3.

Assuming that the quarry's 687 loaded trips a year in a single direction, the quarry would increase the Castlereagh Highway's SAR5 by 9,137.1. If 5% of loaded trips (approximately 1,750t a year) utilised Noondoo-Thallon Road, the road's SAR5 would be expected to increase by 456.9.

4.4. Quarry Pavement Impact

TMR's Guide to Traffic Impact Assessment indicates that where development SARs are less than 5% of the State Roads' opening year SAR, that no formal pavement impact analysis is warranted.

5% of the estimated 2016 Castlereagh Highway SAR5 is 9,169, less than the estimated loading added by the quarry. Assuming an opening year of 2018 and a 2.7% per annum growth, the quarry would be able to increase its loading by a SAR5 of 9,692, allowing for an extraction up to 37,163t per annum without exceeding 5% of the 2018 levels.

5% of the estimated 2016 Noondoo-Thallon Road SAR5 is 546, or 575 by 2018. Provided that no more than 2,000t per annum were to be utilised on Noondoo-Thallon Road, the quarry's haulage would not exceed 5% of the 2018 SAR5 levels

4.5. Conclusion

The 35,000t annual haulage limit is likely to restrict the pavement impact of the quarry to less than 5% of the existing loading levels of the Castlereagh Highway. No more than 2,000t per annum should be hauled on Noondoo-Thallon Road to minimise pavement impact.

5. Traffic Impact

5.1. Background Traffic Volumes

TMR Site 50017 of the Castlereagh Highway is located approximately 3km to the west of the quarry site as highlighted in Figure 5.1.



Figure 5.1: Site 50017

The yearly AADT between 2010 and 2016 for Site 50017 is shown in Figure 5.2. With the exception of 2012 and 2013, traffic growth on the Castlereagh Highway has grown at a linear rate of approximately 2.7% per annum.

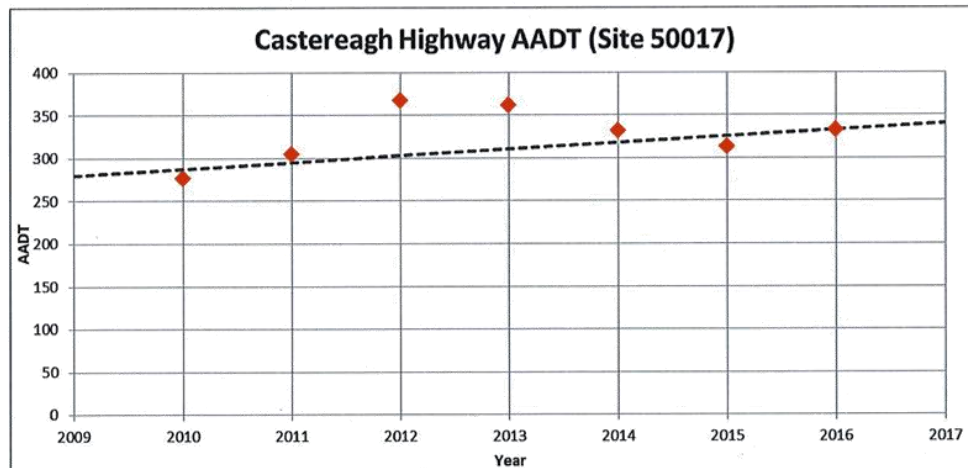


Figure 5.2: Castlereagh Highway AADT

It is assumed that the Castlereagh Highway would experience 40 vehicles during the AM peak hour and 40 vehicles during the PM peak hour during the 2018 opening year, with the opening year AADT projected to be 349 vehicles.

The proposed access is assumed to have no traffic movements currently.

5.2. Development Traffic Generation

Although the 35,000t annual haulage implies an average of 3.76 movements per day (in+out) over the year, it is envisaged that haulage will be cyclical with boom periods and quiet period, with some days having more trips due to peak production, and some with no trips due to no production.

The client has advised that the likely return time for a truck (loading at the site, travelling to the destination, and returning to site) would be one hour. Assuming two operating trucks operating simultaneously, the truck traffic generation of the quarry during any one hour would be at most 4 trips (2 in, 2 out).

The level of staff at the quarry is likely to be controlled by the demand for the quarry product. Assuming a peak staff of 2 (including truck drivers), this would add 2 in trips during the AM peak period, and 2 out trips during the PM peak period.

The quarry is expected to add at most 6 peak hour trips (2 staff trips and 4 truck trips), and 24 daily trips (4 staff trips, 20 truck movements) when operating at peak production.

5.3. Development Trip Distribution

Quarry have been assumed split between travelling to the site from Dirranbandi and St George. Loaded truck movements are typically expected to travel towards Dirranbandi.

The expected resulting movements from the quarry during peak production are shown in Figure 5.3.

AM Peak											
Tot		HV		LV		LV		HV		Total	
Castle.		0	0	0	→	←		0	0	0	Castle. Hwy (E)
Hwy (W)		3	2	1	↖	↗		1	0	1	
					↖		↗				
					0		0				
					2		0				
					2		0				
					Quarry (S)						
PM Peak											
Tot		HV		LV		LV		HV		Total	
Castle.		0	0	0	→	←		0	0	0	Castle. Hwy (E)
Hwy (W)		2	2	0	↖	↗		0	0	0	
					↖		↗				
					1		1				
					2		0				
					3		1				
					Quarry (S)						
Daily											
Tot		HV		LV		LV		HV		Total	
Castle.		0	0	0	→	←		0	0	0	Castle. Hwy (E)
Hwy (W)		11	10	1	↖	↗		1	0	1	
					↖		↗				
					1		1				
					10		0				
					11		1				
					Quarry (S)						

Figure 5.3: Estimated Quarry Movements during Peak Production

5.4. Development Traffic Impact

To the west of the access, the proposed quarry could add as many as 24 daily trips to the Castlereagh Highway. During peak operation, this represents an increase from the 2018 daily volume of approximately 6.9%.

HIG have modelled the access as a stop signed intersection within SIDRA Intersection 7.0. A ten-year design horizon to 2028 and a background growth of 2.7% p.a. on the Castlereagh Highway have been assumed.

Due to the presence of large heavy vehicle such as Type 1 Road Trains, the 'large truck' vehicle class (representing trucks over 25m in length) has been added in addition to heavy vehicles to better represent the traffic operation of the access and road.

The access has been modelled within SIDRA Intersection as illustrated in Figure 5.4.

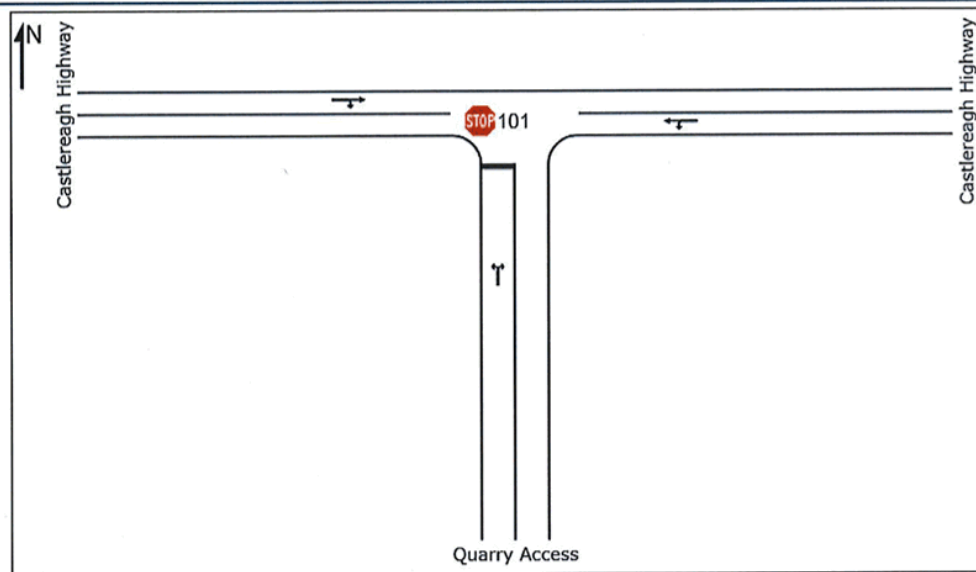


Figure 5.4: SIDRA Intersection Model

The results of the analysis are summarised in Table 5.1 and Table 5.2.

The SIDRA results indicate that the proposed quarry access will have no operating issues for the ten-year design horizon, with low delays, excellent Level of Service, negligible queuing, and low Degrees of Saturation.

Table 5.1: 2028 AM Peak Hour Movement Summary

MOVEMENT SUMMARY

Site: 101 [2028 AM Development]

Castlereagh Highway / Quarry Access
Stop (Two-Way)

Movement Performance - Vehicles											
Mov ID	OD Mov	Demand Total veh/h	Flows HV %	Deg. Satn v/c	Average Delay sec	Level of Service	95% Back of Queue Vehicles veh	Distance m	Prop. Queued	Effective Stop Rate per veh	Average Speed km/h
South: Quarry Access											
1	L2	2	100.0	0.004	3.5	LOS A	0.0	0.4	0.18	0.88	25.9
Approach		2	100.0	0.004	3.5	LOS A	0.0	0.4	0.18	0.88	25.9
East: Castlereagh Highway											
4	L2	1	0.0	0.018	10.6	LOS B	0.0	0.0	0.00	0.05	76.7
5	T1	26	40.0	0.018	0.0	LOS A	0.0	0.0	0.00	0.05	98.2
Approach		27	38.5	0.018	0.4	NA	0.0	0.0	0.00	0.05	97.6
West: Castlereagh Highway											
11	T1	26	40.0	0.023	0.1	LOS A	0.0	0.5	0.05	0.10	97.7
12	R2	3	66.7	0.023	12.3	LOS B	0.0	0.5	0.05	0.10	39.9
Approach		29	42.9	0.023	1.4	NA	0.0	0.5	0.05	0.10	89.0
All Vehicles		59	42.9	0.023	1.0	NA	0.0	0.5	0.03	0.10	87.8

Table 5.2: 2028 PM Peak Hour Movement Summary

MOVEMENT SUMMARY

Site: 101 [2028 PM Development]

Castlereagh Highway / Quarry Access
Stop (Two-Way)

Movement Performance - Vehicles											
Mov ID	OD Mov	Demand Total veh/h	Flows HV %	Deg. Satn v/c	Average Delay sec	Level of Service	95% Back of Queue Vehicles veh	Distance m	Prop. Queued	Effective Stop Rate per veh	Average Speed km/h
South: Quarry Access											
1	L2	3	66.7	0.006	3.4	LOS A	0.0	0.3	0.15	0.89	24.2
3	R2	1	0.0	0.006	2.5	LOS A	0.0	0.3	0.15	0.89	33.1
Approach		4	50.0	0.006	3.2	LOS A	0.0	0.3	0.15	0.89	26.0
East: Castlereagh Highway											
5	T1	26	40.0	0.018	0.0	LOS A	0.0	0.0	0.00	0.00	100.0
Approach		26	40.0	0.018	0.0	NA	0.0	0.0	0.00	0.00	100.0
West: Castlereagh Highway											
11	T1	26	40.0	0.023	0.1	LOS A	0.0	0.5	0.04	0.14	96.4
12	R2	2	100.0	0.023	12.0	LOS B	0.0	0.5	0.04	0.14	39.5
Approach		28	44.4	0.023	1.7	NA	0.0	0.5	0.04	0.14	90.4
All Vehicles		59	42.9	0.023	0.7	NA	0.0	0.5	0.03	0.13	84.7

5.5. Turn Treatment Warrants

TMR in their "Supplement to Austroads Guide to Road Design Part 4A" provide turn treatment warrant diagrams to determine when higher order treatments should be introduced at an intersection. Figure 5.5 represents the treatment warrants for a road with a design speed of 100km/h or above.

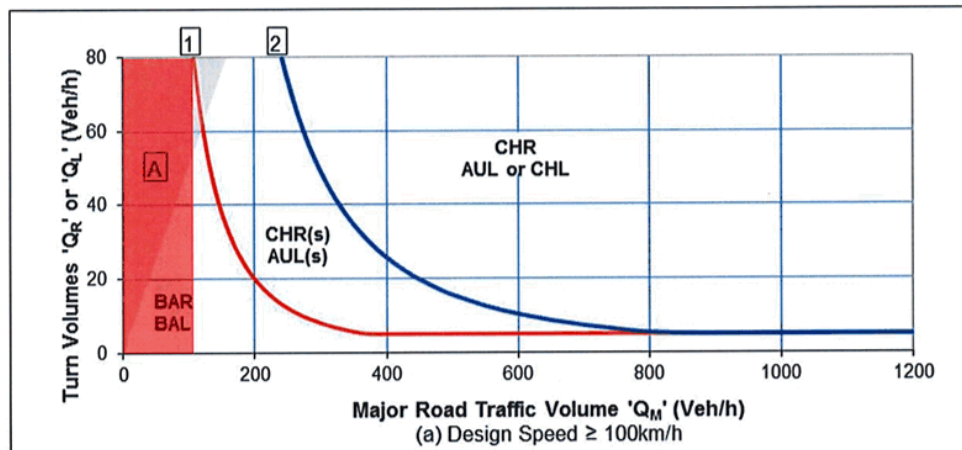


Figure 5.5: TMR Turn Treatment Warrants $\geq 100\text{km/h}$

No specific treatment other than a basic left (BAL) and basic right (BAR) turn treatment are warranted for major road peak hour volumes less than 100 vehicles per hour.

Castlereagh Highway, with only 50 bidirectional peak hour trips expected by 2028 does not warrant any additional turn treatments due to the quarry.

5.6. Conclusion

The proposed quarry will have a negligible impact to the performance of the Castlereagh Highway. No specific treatments are required as a result of the quarry, even during peak production.

6. Conclusions and Recommendations

6.1. Conclusions

- The proposed relocated access location provides benefits to both vehicle acceleration and available sight distance, and therefore represents a safer access location than the existing access.
- The 35,000t annual haulage limit is likely to restrict the pavement impact of the quarry to less than 5% of the existing loading levels of the Castlereagh Highway.
- No more than 2000t per annum should be hauled on Noondoo-Thallon Road to minimise pavement impact.
- The proposed quarry will have a negligible impact to the performance of the Castlereagh Highway. No specific treatments are required as a result of the quarry, even during peak production.

6.2. Recommendations

- No amendments or recommendations have been provided to the proponent.

HIG believe that the development should be allowed to proceed on transport planning grounds.

SITE BASED MANAGEMENT PLAN

On behalf of the Applicants

K & D HADENFELDT PTY LTD

And joint Applicant Douglas HEMMING

Balonne Shire Council MCU Application

Lot 1 SP 101418

Castlereagh Highway

Local Authority: Balonne Shire Council

Town: Dirranbandi

Parish: Bookalong County: Belmore

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1. Introduction

This Site-based Management Plan is for a new quarry on Lot 1 SP 101418 which is adjacent to previous quarries which have been operated by the Local Shire and various others including the Applicant for many years.

It is situated on the Castlereagh Highway approximately 18kms East of Dirranbandi.

It will be operated by the Applicant and will be for the extraction of white rock and some Red Ridge gravel.

2. Environmental Objectives & Commitments

The Applicant will operate the quarry in a manner which is environmentally aware and responsible. They will ensure that they comply with all relevant environmental laws and Model Operating Conditions for the extractive ERA 16 activities and that they minimise adverse environmental impacts.

3. Site Description

The site is on a red gravel ridge which is fairly uniformly flat on top of the ridge with a sloping from East to West for the access from the bottom of the ridge to the quarry.

There are small areas of vegetation within the extraction area which will have to be cleared but these are minimal. None of the vegetation is mapped on the Remnant Vegetation Mapping.

The site area contains gravel and white rock deposits with the ridge gravel being to a depth of approximately 1 metre and the white rock to a depth of approximately 8 metres.

4. Proposed Operations

The working of the quarry for the extraction of the white rock will comprise the removal of the top soil being the ridge gravel and then the process of ripping and pushing of the white rock will be completed by dozers. Some ridge gravel will also be extracted from this area for use in the local area.

No blasting will occur as part of the quarry operations.

Unwanted material will be pushed back into the quarry at a suitable time to this area can be rehabilitated and for the encouragement of vegetation return.

All sides of any excavations will be battered at a slope no greater than 1 in 5.

Machinery

- Type 1 Road Trains
- Loaders
- Crushing Plant
- Dozer (Supplied by others)

5. Key Environmental Issues and Control Measures

5.1 Air Quality

The operation poses a potential impact to air quality from dust, fumes and vapours, smoke and odours.

The principal potential emission from the quarry operation is dust. Other potential emissions such as exhaust emissions from plant & equipment are known to dissipate into the atmosphere at safe levels. We would anticipate that dust emissions would similarly be dissipated how visual surveillance of dust emissions will be carried out by quarry personnel.

Should it be necessary, dust suppression by water cart or hand spraying will be carried out.

5.2 Ground & Surface Water

The operation poses a potential risk from surface water contamination.

Water management on site will be as follows.

All waters from storm runoff within the white rock quarry will be allowed to soak and or evaporate. Waters in the existing ridge gravel quarry will be contained within that site as the ground is flat and the area of extraction is below natural ground level.

Land disturbance will be kept to a minimum.

5.3 Noise

The operation poses a potential risk from noise impact to the surrounding environs.

The principal noise source will be from mechanical loaders and haul trucks and Crushing operations. No blasting will be carried out as part of the operation.

The site is remote and the nearest rural residence is not within 8kms of the site.

Noise from the part time operations will be in line with any other type farm or rural machinery and is not envisaged to cause any adverse problems.

Any complaints will be acted upon promptly and diligently.

5.4 Waste

The proposal has a potential to cause environmental risk from waste generated from the operation.

This operation will only be a part time as needs basis and so will generate very little rubbish by the operators. All waste and rubbish will be stored in the necessary receptacle's and taken from the site. No service or maintenance will take place on site.

A spill containment kit will be on site during extraction operations.

5.5 Vegetation

Operations will require vegetation clearing.

Very little vegetation will need to be cleared for the operation to take place.

None of the vegetation is mapped on the Remnant Vegetation Mapping.

5.6 Rehabilitation

Operations will necessarily require the rehabilitation of all disturbed areas.

Once an area has been mined any overburden that is left will be restored to the area from where it was taken and rehabilitated for vegetation.

6. Contingency Plans and emergency procedures for non-routine situations.

All foreseeable risks and hazards will be identified and staff trained in correct responses to prevent or minimise environmental harm. Generally there will only be 2 or 3 staff members on site during operations including the site manager, who will have responsibility for all operations.

7. Organisational Structure and responsibility.

The Principal and Site Manager will be responsible for all quarry operations and the implementation of the Site based Management Plan.

8. Communication.

All staff or contractors will report to the Principal or Site Manager. These will include any issues or incidents that require notification.

9. Monitoring Contaminant Releases and assessing their Impact.

Due to the small scale nature of the operation, there should be minimal release of contaminants into their environment. Should these be detected or a complaint made then these will be monitored and corrective action taken.

Any release detected or complaints about dust or noise will be recorded and if necessary changes to operations made so that no environmental impact occurs.

10. Staff Training.

All staff will undertake on the job training so that they understand the Work Place Health & Safety policing for the site and the environmental issues associated with the quarry activities.

This will include practices and procedures to deal with all environmental issues and monitoring and reporting obligations.

11. Records.

Records will be kept of any key environmental indicators, monitoring results, environmental incidents or complaints.

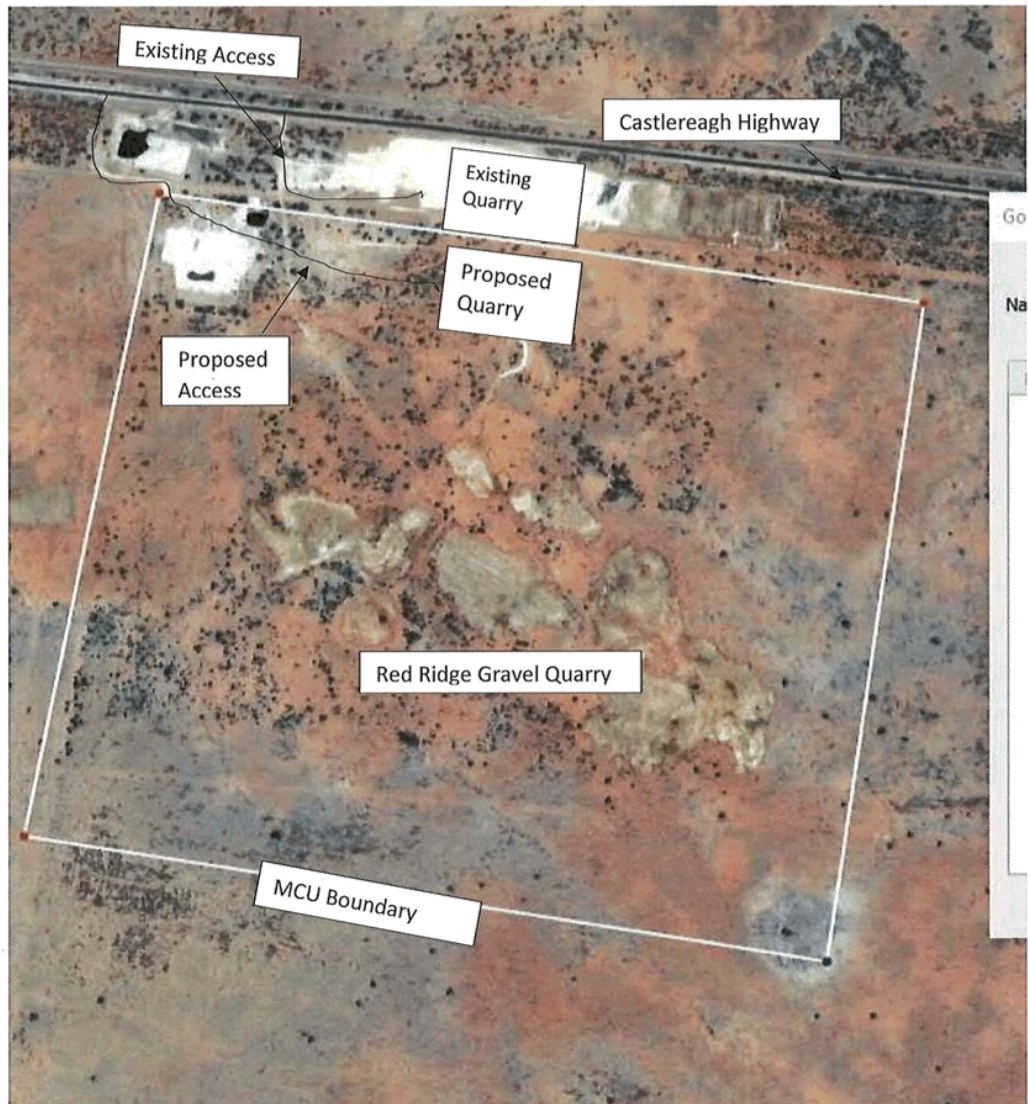
12. Periodic review of environmental performance and continual improvement.

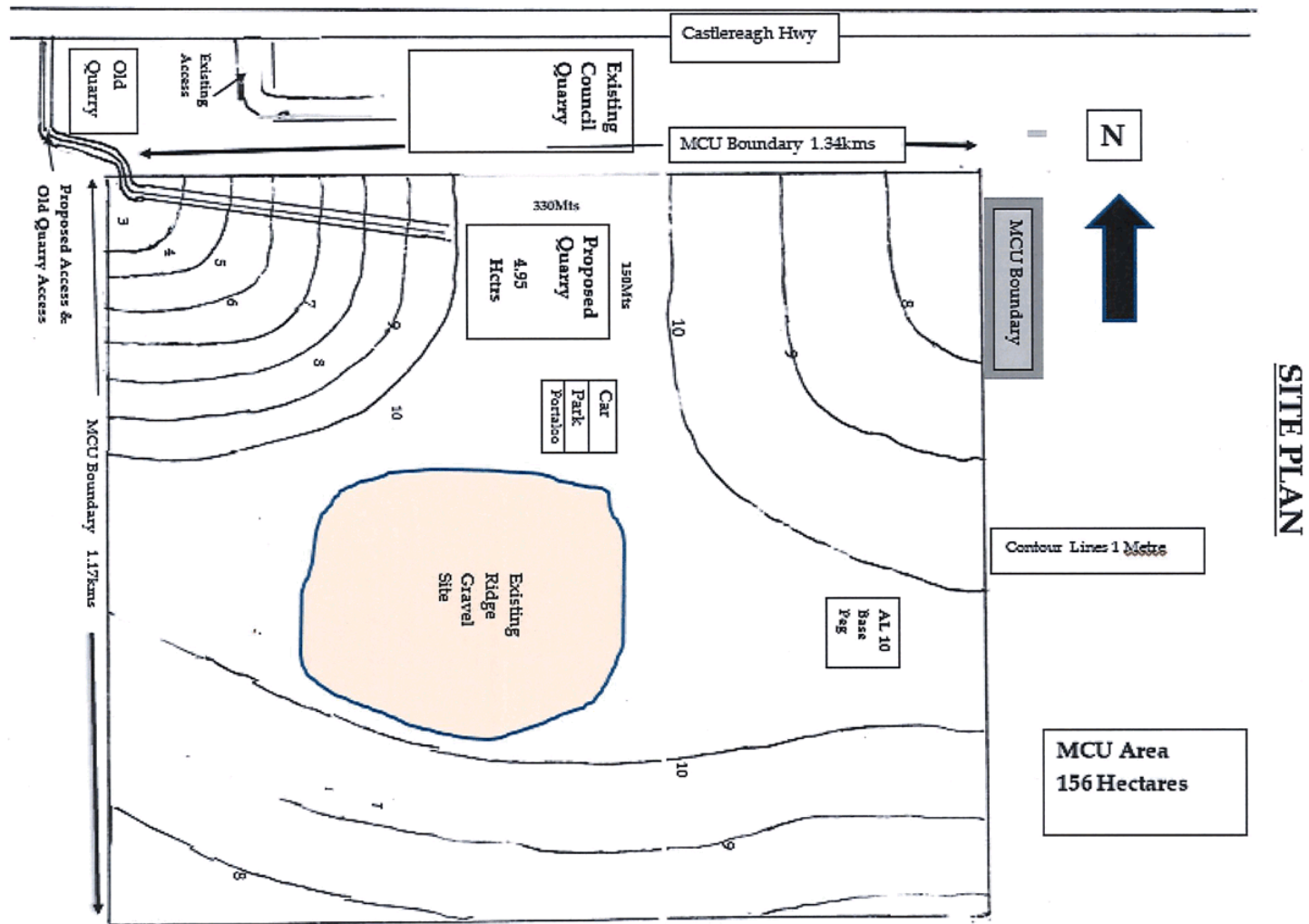
The principal and staff will have periodic meetings to review operations, keep up to date with industry guidelines and legislative requirements.

**PLAN SHOWING ENTIRE LOT AND THE PROPOSED
MCU AREA WITH THE QUARRY WITHIN THAT AREA**



SITE IMAGE





LOCALITY PLAN



DA Form 1 – Development application details

Approved form (version 1.0 effective 3 July 2017) made under section 282 of the Planning Act 2016.

This form **must** be used to make a development application involving **code assessment or impact assessment**, except when applying for development involving building work.

For a development application involving **building work only**, use *DA Form 2 – Building work details*.

For a development application involving **building work associated with any other type of assessable development**, use this form (*DA Form 1*) and parts 4 to 6 of *DA Form 2 – Building work details*.

Unless stated otherwise, all parts of this form **must** be completed in full and all required supporting information **must** accompany the development application.

One or more additional pages may be attached as a schedule to this development application if there is insufficient space on the form to include all the necessary information.

This form and any other form relevant to the development application must be used to make a development application relating to strategic port land and Brisbane core port land under the *Transport Infrastructure Act 1994*, and airport land under the *Airport Assets (Restructuring and Disposal) Act 2008*. For the purpose of assessing a development application relating to strategic port land and Brisbane core port land, any reference to a planning scheme is taken to mean a land use plan for the strategic port land, Brisbane port land use plan for Brisbane core port land, or a land use plan for airport land.

Note: All terms used in this form have the meaning given under the Planning Act 2016, the Planning Regulation 2017, or the Development Assessment Rules (DA Rules).

PART 1 – APPLICANT DETAILS

1) Applicant details	
Applicant name(s) (individual or company full name)	K&D Hadenfeldt Pty Ltd
Contact name (only applicable for companies)	Dale Hadenfeldt
Postal address (P.O. Box or street address)	PO Box 174
Suburb	Dirranbandi
State	Qld
Postcode	4486
Country	Australia
Contact number	0428258631
Email address (non-mandatory)	dale.hadenfeldt@bigpond.com
Mobile number (non-mandatory)	0428258631
Fax number (non-mandatory)	0746258427
Applicant's reference number(s) (if applicable)	

2) Owner's consent	
2.1) Is written consent of the owner required for this development application?	
<input checked="" type="checkbox"/> Yes – the written consent of the owner(s) is attached to this development application <input type="checkbox"/> No – proceed to 3)	

PART 2 – LOCATION DETAILS

3) Location of the premises (complete 3.1) or 3.2), and 3.3) as applicable)

Note: Provide details below and attach a site plan for any or all premises part of the development application. For further information, see [DA Forms Guide: Relevant plans](#).

3.1) Street address and lot on plan

☒ Street address AND lot on plan (all lots must be listed), or

☐ Street address AND lot on plan for an adjoining or adjacent property of the premises (appropriate for development in water but adjoining or adjacent to land e.g. jetty, pontoon; all lots must be listed).

a)	Unit No.	Street No.	Street Name and Type	Suburb
			Castlereagh Highway	Dirranbandi
	Postcode	Lot No.	Plan Type and Number (e.g. RP, SP)	Local Government Area(s)
	4486		Lot 1 SP 101418	Balonne Shire
b)	Unit No.	Street No.	Street Name and Type	Suburb
	Postcode	Lot No.	Plan Type and Number (e.g. RP, SP)	Local Government Area(s)

3.2) Coordinates of premises (appropriate for development in remote areas, over part of a lot or in water not adjoining or adjacent to land e.g. channel dredging in Moreton Bay)

Note: Place each set of coordinates in a separate row. Only one set of coordinates is required for this part.

☒ Coordinates of premises by longitude and latitude

Longitude(s)	Latitude(s)	Datum	Local Government Area(s) (if applicable)
28 36 34 S	148 24 05 E	<input type="checkbox"/> WGS84 <input checked="" type="checkbox"/> GDA94 <input type="checkbox"/> Other:	Balonne Shire

☐ Coordinates of premises by easting and northing

Easting(s)	Northing(s)	Zone Ref.	Datum	Local Government Area(s) (if applicable)
		<input type="checkbox"/> 54 <input type="checkbox"/> 55 <input type="checkbox"/> 56	<input type="checkbox"/> WGS84 <input type="checkbox"/> GDA94 <input type="checkbox"/> Other:	

3.3) Additional premises

☐ Additional premises are relevant to this development application and their details have been attached in a schedule to this application

☒ Not required

4) Identify any of the following that apply to the premises and provide any relevant details

☐ In or adjacent to a water body or watercourse or in or above an aquifer

Name of water body, watercourse or aquifer:

☐ On strategic port land under the *Transport Infrastructure Act 1994*

Lot on plan description of strategic port land:

Name of port authority for the lot:

☐ In a tidal area

Name of local government for the tidal area (if applicable):

Name of port authority for tidal area (if applicable):

☐ On airport land under the *Airport Assets (Restructuring and Disposal) Act 2008*

Name of airport:

☐ Listed on the Environmental Management Register (EMR) under the *Environmental Protection Act 1994*

EMR site identification:

<input type="checkbox"/> Listed on the Contaminated Land Register (CLR) under the <i>Environmental Protection Act 1994</i>
CLR site identification:

5) Are there any existing easements over the premises?

Note: Easement uses vary throughout Queensland and are to be identified correctly and accurately. For further information on easements and how they may affect the proposed development, see [DA Forms Guide](#).

- ☐ Yes – All easement locations, types and dimensions are included in plans submitted with this development application
- ☒ No

PART 3 – DEVELOPMENT DETAILS**Section 1 – Aspects of development****6.1) Provide details about the first development aspect**

a) What is the type of development? <i>(tick only one box)</i>			
<input checked="" type="checkbox"/> Material change of use	<input type="checkbox"/> Reconfiguring a lot	<input type="checkbox"/> Operational work	<input type="checkbox"/> Building work
b) What is the approval type? <i>(tick only one box)</i>			
<input checked="" type="checkbox"/> Development permit	<input type="checkbox"/> Preliminary approval	<input type="checkbox"/> Preliminary approval that includes a variation approval	
c) What is the level of assessment?			
<input type="checkbox"/> Code assessment	<input checked="" type="checkbox"/> Impact assessment <i>(requires public notification)</i>		
d) Provide a brief description of the proposal <i>(e.g. 6 unit apartment building defined as multi-unit dwelling, reconfiguration of 1 lot into 3 lots):</i>			
Extraction other than dredging 5,000t – 100,000t per annum			
e) Relevant plans			
<i>Note: Relevant plans are required to be submitted for all aspects of this development application. For further information, see DA Forms guide: Relevant plans.</i>			
<input checked="" type="checkbox"/> Relevant plans of the proposed development are attached to the development application			

6.2) Provide details about the second development aspect

a) What is the type of development? <i>(tick only one box)</i>			
<input type="checkbox"/> Material change of use	<input type="checkbox"/> Reconfiguring a lot	<input type="checkbox"/> Operational work	<input type="checkbox"/> Building work
b) What is the approval type? <i>(tick only one box)</i>			
<input type="checkbox"/> Development permit	<input type="checkbox"/> Preliminary approval	<input type="checkbox"/> Preliminary approval that includes a variation approval	
c) What is the level of assessment?			
<input type="checkbox"/> Code assessment	<input type="checkbox"/> Impact assessment <i>(requires public notification)</i>		
d) Provide a brief description of the proposal <i>(e.g. 6 unit apartment building defined as multi-unit dwelling, reconfiguration of 1 lot into 3 lots):</i>			
e) Relevant plans			
<i>Note: Relevant plans are required to be submitted for all aspects of this development application. For further information, see DA Forms Guide: Relevant plans.</i>			
<input type="checkbox"/> Relevant plans of the proposed development are attached to the development application			

6.3) Additional aspects of development

- ☐ Additional aspects of development are relevant to this development application and the details for these aspects that would be required under Part 3 Section 1 of this form have been attached to this development application
- ☒ Not required

Section 2 – Further development details

7) Does the proposed development application involve any of the following?

Material change of use	<input checked="" type="checkbox"/> Yes – complete division 1 if assessable against a local planning instrument
Reconfiguring a lot	<input type="checkbox"/> Yes – complete division 2
Operational work	<input type="checkbox"/> Yes – complete division 3
Building work	<input type="checkbox"/> Yes – complete DA Form 2 – Building work details

Division 1 – Material change of use

Note: This division is only required to be completed if any part of the development application involves a material change of use assessable against a local planning instrument.

8.1) Describe the proposed material change of use

Provide a general description of the proposed use	Provide the planning scheme definition (include each definition in a new row)	Number of dwelling units (if applicable)	Gross floor area (m ²) (if applicable)
Extraction 5000-100000t Quarry	Development under PA -	N/A	4.95 ha
	Extractive Industry		

8.2) Does the proposed use involve the use of existing buildings on the premises?

- ☐ Yes
☒ No

Division 2 – Reconfiguring a lot

Note: This division is only required to be completed if any part of the development application involves reconfiguring a lot.

9.1) What is the total number of existing lots making up the premises?

9.2) What is the nature of the lot reconfiguration? (tick all applicable boxes)

- ☐ Subdivision (complete 10)) ☐ Dividing land into parts by agreement (complete 11))
☐ Boundary realignment (complete 12)) ☐ Creating or changing an easement giving access to a lot from a construction road (complete 13))

10) Subdivision

10.1) For this development, how many lots are being created and what is the intended use of those lots?

Intended use of lots created	Residential	Commercial	Industrial	Other, please specify:
Number of lots created				

10.2) Will the subdivision be staged?

- ☐ Yes – provide additional details below
☐ No

How many stages will the works include?

What stage(s) will this development application apply to?

11) Dividing land into parts by agreement – how many parts are being created and what is the intended use of the parts?

Intended use of parts created	Residential	Commercial	Industrial	Other, please specify:
Number of parts created				

12) Boundary realignment

12.1) What are the current and proposed areas for each lot comprising the premises?

Current lot		Proposed lot	
Lot on plan description	Area (m ²)	Lot on plan description	Area (m ²)

12.2) What is the reason for the boundary realignment?

--

13) What are the dimensions and nature of any existing easements being changed and/or any proposed easement?
(attach schedule if there are more than two easements)

Existing or proposed?	Width (m)	Length (m)	Purpose of the easement? (e.g. pedestrian access)	Identify the land/lot(s) benefitted by the easement

Division 3 – Operational work

Note: This division is only required to be completed if any part of the development application involves operational work.

14.1) What is the nature of the operational work?

- | | | |
|---|--|--|
| <input type="checkbox"/> Road work | <input type="checkbox"/> Stormwater | <input type="checkbox"/> Water infrastructure |
| <input type="checkbox"/> Drainage work | <input checked="" type="checkbox"/> Earthworks | <input type="checkbox"/> Sewage infrastructure |
| <input type="checkbox"/> Landscaping | <input type="checkbox"/> Signage | <input type="checkbox"/> Clearing vegetation |
| <input type="checkbox"/> Other – please specify: <input type="text"/> | | |

14.2) Is the operational work necessary to facilitate the creation of new lots? (e.g. subdivision)

☐ Yes – specify number of new lots: ☒ No

14.3) What is the monetary value of the proposed operational work? (include GST, materials and labour)

\$

PART 4 – ASSESSMENT MANAGER DETAILS

15) Identify the assessment manager(s) who will be assessing this development application

Balonne Shire Council

16) Has the local government agreed to apply a superseded planning scheme for this development application?

- ☐ Yes – a copy of the decision notice is attached to this development application
- ☐ Local government is taken to have agreed to the superseded planning scheme request – relevant documents attached
- ☒ No

PART 5 – REFERRAL DETAILS

17) Do any aspects of the proposed development require referral for any referral requirements?

Note: A development application will require referral if prescribed by the Planning Regulation 2017.

- ☐ No, there are no referral requirements relevant to any development aspects identified in this development application – proceed to Part 6

Matters requiring referral to the **chief executive of the Planning Regulation 2017:**

- ☐ Clearing native vegetation
- ☐ Contaminated land (unexploded ordnance)

<input checked="" type="checkbox"/> Environmentally relevant activities (ERA) <i>(only if the ERA have not been devolved to a local government)</i> <input type="checkbox"/> Fisheries – aquaculture <input type="checkbox"/> Fisheries – declared fish habitat area <input type="checkbox"/> Fisheries – marine plants <input type="checkbox"/> Fisheries – waterway barrier works <input type="checkbox"/> Hazardous chemical facilities <input type="checkbox"/> Queensland heritage place <i>(on or near a Queensland heritage place)</i> <input type="checkbox"/> Infrastructure – designated premises <input type="checkbox"/> Infrastructure – state transport infrastructure <input type="checkbox"/> Infrastructure – state transport corridors and future state transport corridors <input type="checkbox"/> Infrastructure – state-controlled transport tunnels and future state-controlled transport tunnels <input checked="" type="checkbox"/> Infrastructure – state-controlled roads <input type="checkbox"/> Land within Port of Brisbane's port limits <input type="checkbox"/> SEQ development area <input type="checkbox"/> SEQ regional landscape and rural production area or SEQ Rural living area – community activity <input type="checkbox"/> SEQ regional landscape and rural production area or SEQ Rural living area – indoor recreation <input type="checkbox"/> SEQ regional landscape and rural production area or SEQ Rural living area – residential development <input type="checkbox"/> SEQ regional landscape and rural production area or SEQ Rural living area – urban activity <input type="checkbox"/> Tidal works or works in a coastal management district <input type="checkbox"/> Urban design <input type="checkbox"/> Water-related development – taking or interfering with water <input type="checkbox"/> Water-related development – removing quarry material <i>(from a watercourse or lake)</i> <input type="checkbox"/> Water-related development – referable dams <input type="checkbox"/> Water-related development – construction of new levees or modification of existing levees <i>(category 2 or 3 levees only)</i> <input type="checkbox"/> Wetland protection area
Matters requiring referral to the local government: <input type="checkbox"/> Airport land <input type="checkbox"/> Environmentally relevant activities (ERA) <i>(only if the ERA have been devolved to local government)</i> <input type="checkbox"/> Local heritage places
Matters requiring referral to the chief executive of the distribution entity or transmission entity: <input type="checkbox"/> Electricity infrastructure
Matters requiring referral to: <ul style="list-style-type: none"> • The chief executive of the holder of the licence, if not an individual • The holder of the licence, if the holder of the licence is an individual <input type="checkbox"/> Oil and gas infrastructure
Matters requiring referral to the Brisbane City Council: <input type="checkbox"/> Brisbane core port land
Matters requiring referral to the Minister under the Transport Infrastructure Act 1994: <input type="checkbox"/> Brisbane core port land <input type="checkbox"/> Strategic port land
Matters requiring referral to the relevant port operator: <input type="checkbox"/> Brisbane core port land <i>(below high-water mark and within port limits)</i>
Matters requiring referral to the chief executive of the relevant port authority: <input type="checkbox"/> Land within limits of another port
Matters requiring referral to the Gold Coast Waterways Authority: <input type="checkbox"/> Tidal works, or development in a coastal management district in Gold Coast waters
Matters requiring referral to the Queensland Fire and Emergency Service: <input type="checkbox"/> Tidal works, or development in a coastal management district

18) Has any referral agency provided a referral response for this development application?

- ☐ Yes – referral response(s) received and listed below are attached to this development application
☒ No

Referral requirement	Referral agency	Date of referral response

Identify and describe any changes made to the proposed development application that was the subject of the referral response and the development application the subject of this form, or include details in a schedule to this development application (if applicable).

PART 6 – INFORMATION REQUEST**19) Information request under Part 3 of the DA Rules**

- ☒ I agree to receive an information request if determined necessary for this development application
☐ I do not agree to accept an information request for this development application

Note: By not agreeing to accept an information request I, the applicant, acknowledge:

- that this development application will be assessed and decided based on the information provided when making this development application and the assessment manager and any referral agencies relevant to the development application are not obligated under the DA Rules to accept any additional information provided by the applicant for the development application unless agreed to by the relevant parties
- Part 3 of the DA Rules will still apply if the application is an application listed under section 11.3 of the DA Rules.

Further advice about information requests is contained in the [DA Forms Guide](#).

PART 7 – FURTHER DETAILS**20) Are there any associated development applications or current approvals? (e.g. a preliminary approval)**

- ☐ Yes – provide details below or include details in a schedule to this development application
☒ No

List of approval/development application references	Reference number	Date	Assessment manager
<input type="checkbox"/> Approval			
<input type="checkbox"/> Development application			
<input type="checkbox"/> Approval			
<input type="checkbox"/> Development application			

21) Has the portable long service leave levy been paid? (only applicable to development applications involving building work or operational work)

- ☐ Yes – the yellow local government/private certifier's copy of the receipted QLeave form is attached to this development application
☐ No – I, the applicant will provide evidence that the portable long service leave levy has been paid before the assessment manager decides the development application. I acknowledge that the assessment manager may give a development approval only if I provide evidence that the portable long service leave levy has been paid
☒ Not applicable

Amount paid	Date paid (dd/mm/yy)	QLeave levy number (A, B or E)
\$		

22) Is this development application in response to a show cause notice or required as a result of an enforcement notice?

- ☐ Yes – show cause or enforcement notice is attached
☒ No

23) Further legislative requirements

Environmentally relevant activities

23.1) Is this development application also taken to be an application for an environmental authority for an **Environmentally Relevant Activity (ERA)** under section 115 of the *Environmental Protection Act 1994*?

☒ Yes – the required attachment (form EM941) for an application for an environmental authority accompanies this development application, and details are provided in the table below

☐ No

Note: Application for an environmental authority can be found by searching "EM941" at www.qld.gov.au. An ERA requires an environmental authority to operate. See www.business.qld.gov.au for further information.

16	16	Proposed ERA threshold:	2(a)
Proposed ERA name:	Extract 5,000t-100,000t per annum other than dredging		

☐ Multiple ERAs are applicable to this development application and the details have been attached in a schedule to this development application.

Hazardous chemical facilities

23.2) Is this development application for a **hazardous chemical facility**?

☐ Yes – Form 69: Notification of a facility exceeding 10% of schedule 15 threshold is attached to this development application

☒ No

Note: See www.justice.qld.gov.au for further information.

Clearing native vegetation

23.3) Does this development application involve **clearing native vegetation** that requires written confirmation the chief executive of the *Vegetation Management Act 1999* is satisfied the clearing is for a relevant purpose under section 22A of the *Vegetation Management Act 1999*?

☐ Yes – this development application is accompanied by written confirmation from the chief executive of the *Vegetation Management Act 1999* (s22A determination)

☒ No

Note: See www.qld.gov.au for further information.

Environmental offsets

23.4) Is this development application taken to be a prescribed activity that may have a significant residual impact on a **prescribed environmental matter** under the *Environmental Offsets Act 2014*?

☐ Yes – I acknowledge that an environmental offset must be provided for any prescribed activity assessed as having a significant residual impact on a prescribed environmental matter

☒ No

Note: The environmental offset section of the Queensland Government's website can be accessed at www.qld.gov.au for further information on environmental offsets.

Koala conservation

23.5) Does this development application involve a material change of use, reconfiguring a lot or operational work within an assessable development area under Schedule 10, Part 10 of the Planning Regulation 2017?

☐ Yes

☒ No

Note: See guidance materials at www.ehp.qld.gov.au for further information.

Water resources

23.6) Does this development application involve **taking or interfering with artesian or sub artesian water, taking or interfering with water in a watercourse, lake or spring, taking overland flow water or waterway barrier works**?

☐ Yes – the relevant template is completed and attached to this development application

☒ No

Note: DA templates are available from www.dilqp.qld.gov.au.

23.7) Does this application involve **taking or interfering with artesian or sub artesian water, taking or interfering with water in a watercourse, lake or spring, or taking overland flow water** under the *Water Act 2000*?

☐ Yes – I acknowledge that a relevant water authorisation under the *Water Act 2000* may be required prior to

commencing development	
<input checked="" type="checkbox"/> No	
Note: Contact the Department of Natural Resources and Mines at www.dnrm.qld.gov.au for further information.	
Marine activities	
23.8) Does this development application involve aquaculture, works within a declared fish habitat area or removal, disturbance or destruction of marine plants?	
<input type="checkbox"/> Yes – an associated resource allocation authority is attached to this development application, if required under the Fisheries Act 1994	
<input checked="" type="checkbox"/> No	
Note: See guidance materials at www.daf.qld.gov.au for further information.	
Quarry materials from a watercourse or lake	
23.9) Does this development application involve the removal of quarry materials from a watercourse or lake under the Water Act 2000?	
<input type="checkbox"/> Yes – I acknowledge that a quarry material allocation notice must be obtained prior to commencing development	
<input checked="" type="checkbox"/> No	
Note: Contact the Department of Natural Resources and Mines at www.dnrm.qld.gov.au for further information.	
Quarry materials from land under tidal waters	
23.10) Does this development application involve the removal of quarry materials from land under tidal water under the Coastal Protection and Management Act 1995?	
<input type="checkbox"/> Yes – I acknowledge that a quarry material allocation notice must be obtained prior to commencing development	
<input checked="" type="checkbox"/> No	
Note: Contact the Department of Environment and Heritage Protection at www.ehp.qld.gov.au for further information.	
Referable dams	
23.11) Does this development application involve a referable dam required to be failure impact assessed under section 343 of the Water Supply (Safety and Reliability) Act 2008 (the Water Supply Act)?	
<input type="checkbox"/> Yes – the 'Notice Accepting a Failure Impact Assessment' from the chief executive administering the Water Supply Act is attached to this development application	
<input checked="" type="checkbox"/> No	
Note: See guidance materials at www.dews.qld.gov.au for further information.	
Tidal work or development within a coastal management district	
23.12) Does this development application involve tidal work or development in a coastal management district?	
<input type="checkbox"/> Yes – the following is included with this development application:	
<input type="checkbox"/> Evidence the proposal meets the code for assessable development that is prescribed tidal work (only required if application involves prescribed tidal work)	
<input type="checkbox"/> A certificate of title	
<input checked="" type="checkbox"/> No	
Note: See guidance materials at www.ehp.qld.gov.au for further information.	
Queensland and local heritage places	
23.13) Does this development application propose development on or adjoining a place entered in the Queensland heritage register or on a place entered in a local government's Local Heritage Register ?	
<input type="checkbox"/> Yes – details of the heritage place are provided in the table below	
<input checked="" type="checkbox"/> No	
Note: See guidance materials at www.ehp.qld.gov.au for information requirements regarding development of Queensland heritage places.	
Name of the heritage place:	Place ID:
Brothels	
23.14) Does this development application involve a material change of use for a brothel?	
<input type="checkbox"/> Yes – this development application demonstrates how the proposal meets the code for a development application for a brothel under Schedule 3 of the Prostitution Regulation 2014	
<input checked="" type="checkbox"/> No	

Decision under section 62 of the *Transport Infrastructure Act 1994*

23.15) Does this development application involve new or changed access to a state-controlled road?

- ☐ Yes - this application will be taken to be an application for a decision under section 62 of the *Transport Infrastructure Act 1994* (subject to the conditions in section 75 of the *Transport Infrastructure Act 1994* being satisfied)
- ☒ No

PART 8 – CHECKLIST AND APPLICANT DECLARATION**24) Development application checklist**

I have identified the assessment manager in question 15 and all relevant referral requirement(s) in question 17

☒ Yes*Note: See the Planning Regulation 2017 for referral requirements*If building work is associated with the proposed development, Parts 4 to 6 of *Form 2 – Building work details* have been completed and attached to this development application
☐ Yes
☒ Not applicable

Supporting information addressing any applicable assessment benchmarks is with development application

Note: This is a mandatory requirement and includes any relevant templates under question 23, a planning report and any technical reports required by the relevant categorising instruments (e.g. local government planning schemes, State Planning Policy, State Development Assessment Provisions). For further information, see DA Forms Guide: Planning Report Template.

☒ Yes

Relevant plans of the development are attached to this development application

Note: Relevant plans are required to be submitted for all aspects of this development application. For further information, see DA Forms Guide: Relevant plans.

☒ YesThe portable long service leave levy for QLeave has been paid, or will be paid before a development permit is issued (*see 21*)
☐ Yes
☒ Not applicable
25) Applicant declaration☒ By making this development application, I declare that all information in this development application is true and correct☒ Where an email address is provided in Part 1 of this form, I consent to receive future electronic communications from the assessment manager and any referral agency for the development application where written information is required or permitted pursuant to sections 11 and 12 of the *Electronic Transactions Act 2001**Note: It is unlawful to intentionally provide false or misleading information.*

Privacy – Personal information collected in this form will be used by the assessment manager and/or chosen assessment manager, any relevant referral agency and/or building certifier (including any professional advisers which may be engaged by those entities) while processing, assessing and deciding the development application. All information relating to this development application may be available for inspection and purchase, and/or published on the assessment manager's and/or referral agency's website.

Personal information will not be disclosed for a purpose unrelated to the *Planning Act 2016*, Planning Regulation 2017 and the DA Rules except where:

- such disclosure is in accordance with the provisions about public access to documents contained in the *Planning Act 2016* and the Planning Regulation 2017, and the access rules made under the *Planning Act 2016* and Planning Regulation 2017; or
- required by other legislation (including the *Right to Information Act 2009*); or
- otherwise required by law.

This information may be stored in relevant databases. The information collected will be retained as required by the *Public Records Act 2002*.

PART 9 – FOR OFFICE USE ONLYDate received: Reference number(s): **Notification of engagement of alternative assessment manager**

Prescribed assessment manager	
Name of chosen assessment manager	
Date chosen assessment manager engaged	
Contact number of chosen assessment manager	
Relevant licence number(s) of chosen assessment manager	

QLeave notification and payment*Note: For completion by assessment manager if applicable*

Description of the work	
QLeave project number	
Amount paid (\$)	
Date paid	
Date receipted form sighted by assessment manager	
Name of officer who sighted the form	

The *Planning Act 2016*, the *Planning Regulation 2017* and the *DA Rules* are administered by the Department of Infrastructure, Local Government and Planning. This form and all other required development application materials should be sent to the assessment manager.

Company owner's consent to the making of a development application under the *Planning Act 2016*

I, _____ [Insert name in full.]
Sole Director/Secretary of the company mentioned below.

[Delete the above where company owner's consent must come from both director and director/secretary]

I, Douglas Richard HEMMING [Insert name in full.]
Director of the company mentioned below.

and I, Jacqueline Julie HEMMING [Insert name in full.]
[Insert position in full—i.e. another director, or a company secretary.]

Delete the above two boxes where there is a sole director/secretary for the company giving the owner's consent.

Of DR & JJ Hemming Unit Trust
ACN 14 815 243 498
[Insert name of company and ACN.]

the company being the owner of the premises identified as follows:

Lot 1, Plan SP 101418, Castlereagh Highway, Dirranbandi.
Parish of Bookalong & County of Belmore

consent to the making of a development application under the *Planning Act 2016* by:

Dale Hadenfeldt of K & D Hadenfeldt Pty Ltd

The Planning Act 2016 is administered by the Department of Local Government, Infrastructure and Planning, Queensland Government.

Applicant template 11.0
Version 1.0—3 July 2017


on the premises described above for:

Proposed Quarry at the abovementioned location
--

Company seal *[if used]*

Company Name and ACN:	
.....	
Signature of Sole Director/Secretary	
.....	
Date	

[Delete the above where company owner's consent must come from both director and director/secretary.]

Company Name and ACN: ...DR & JJ Hemming Unit Trust	
14 815 243 498	
.....	
 Signature of Director Signature of Director/Secretary
14 th December, 2017
Date	Date

[Delete the above where there is a sole director/secretary for the company giving the owner's consent.]

Application form

Environmental Protection Act 1994

Standard application for a new environmental authority for a prescribed ERA

This is the approved form to make a standard application for an environmental authority under sections 122, and 125 of the Environmental Protection Act 1994 (EP Act) for an environmentally relevant activity (ERA) which is prescribed under section 19 of the EP Act.

This application can be completed online via Connect. For more information and to register to use Connect go to www.ehp.qld.gov.au/connect

Note: For applications to the Department of Environment and Heritage Protection, the only way to pay fees by credit card is by completing the application online using Connect. For other fee payment options see Question 11.

It is recommended that prior to making an application for a new environmental authority (EA) for an environmentally relevant activity (ERA), you read the information on what to provide with an application. This information is located on the Business Queensland website (formerly the Queensland Government's Business and Industry Portal) at www.business.qld.gov.au (use the search term "Environmental Licence"). This website also has a diagnostic tool called the "Forms and fees finder" which will help identify any fees and supporting information you need to make an application.

Only use this application form if you are applying for a new EA where:

- ☒ All applicants are registered suitable operators¹.
- ☒ The ERA/s being applied for do not form part of an ERA project under an existing EA.
- ☒ If more than one ERA is being applied for, the ERAs must be carried out as part of a single integrated operation:
 - the ERAs will be carried out under the day to day management of a single responsible individual (e.g. a site manager or operations manager); and
 - all of the ERAs are operationally interrelated, that is, the operation cannot function without all of the ERAs; and
 - the ERA/s are, or will be, carried out at one or more places; and
 - the places where the ERAs will be carried out are close enough to make the integrated day to day management of the activities feasible.
- ☒ All of the ERA/s being applied for are prescribed under section 19 of the *Environmental Protection Act 1994* (EP Act).
- ☒ The ERA/s being applied for do not require a development permit for a material change of use under the *Planning Act 2016*, unless an application for the required development approval has been made.
- ☒ If any of the ERAs being applied for are to be carried out on a parcel of land within a state development area and a particular use for the parcel of land is not stated in the approved development scheme, you have applied for, or hold a current approval for the use under section 84(4)(b) of the *State Development and Public Works Organisation Act 1971*.
- ☒ The application is not to dredge or extract more than 10,000 tonnes of material a year in the North Stradbroke Island region
- ☒ All of the ERA/s being applied for have eligibility criteria and standard conditions available.

¹ If you are not a registered suitable operator you cannot apply for a new environmental authority. To become a registered suitable operator apply online through Connect at www.ehp.qld.gov.au/connect or request the form "Application to be a registered suitable operator - ESR/2015/1771" by emailing palm@ehp.qld.gov.au or phoning 1300 130 372 (option 4).



Standard application for an environmental authority for a prescribed ERA

- ☒ You can meet all of the eligibility criteria and standard conditions for all of the ERA/s being applied for.
- ☒ If your application relates to a coordinated project under the *State Development and Public Works Organisation Act 1971* the Coordinator-General's conditions outlined in the Coordinator-General's evaluation report **must not**:
 - alter the standard conditions for the ERA/s being applied for; or
 - require additional conditions to be imposed on the environmental authority.

The Department of Environment and Heritage Protection and the Department of Agriculture and Fisheries are collecting the information on this approved form to process your application for an EA. The collection is authorised under Chapter 5 of the EP Act. Some of information may be disclosed to the Department of Natural Resources and Mines for the purpose of processing this application.

Please note that the administering authority is required to keep this application on a register of documents open for inspection by members of the public under section 540 of the EP Act, and must permit a person to take extracts from the register pursuant to section 542 of the EP Act. Your personal information will not be otherwise disclosed to any other parties unless authorised or required by law. For queries about privacy matters please email privacy@ehp.qld.gov.au or telephone: 13 74 68.

If you would like to have a pre-lodgement meeting:

- for prescribed ERAs 2, 3 and 4—contact the Department of Agriculture and Fisheries by email at livestockregulator@daf.qld.gov.au
- for any other ERA—please complete and lodge the form "Application for pre-lodgement services" (ESR/2015/1664²), prior to lodging this standard application for an environmental authority.

² This application form is available at www.qld.gov.au, using the publication number ESR/2015/1664 as a search term.

Standard application for an environmental authority for a prescribed ERA

The fields marked with an asterisk * are mandatory, if they are not completed then your application may be considered not properly made under section 128 of the *Environmental Protection Act 1994*.

1. Applicant details

To nominate a site or application contact for this application please provide details at Questions 9 and 10.

Is there more than one applicant?*	<input type="checkbox"/> No, provide applicant's details here. <input checked="" type="checkbox"/> Yes, provide the principal applicant's details here and other applicants' details at Attachment 1—"Joint applicants and appointment of principal applicant"	
Name - individual or chief executive officer if applicant is an organisation*	Suitable Operator Reference Number*	
Dale Michael HADENFELDT	RSO001565	
Organisation name, including any trading name (*if an organisation)	ABN/ACN (*if an organisation)	
K & D Hadenfeldt Pty Ltd	156 234 972	
Residential or registered business address (not a post office box)*	Phone*	
9-11 Perkins Street, Dirranbandi. 4486	0428258631	
Postal address (if same as above, state "AS ABOVE")*	Facsimile	
PO Box 174, Dirranbandi. 4486	0746258427	
Email Address*	<input checked="" type="checkbox"/> Indicate if you want to receive correspondence via email	
dale.hadenfeldt@bigpond.com		

1.1 Nomination of an agent for this application

I/we nominate the below agent to act on my/our behalf and to receive correspondence relating to this application.

Do you want to nominate an agent for this application?*	
<input type="checkbox"/> No → Go to Question Error! Reference source not found. <input type="checkbox"/> Yes → Complete the agent's details here.	
Name of agent – individual or contact person if agent is an organisation*	
Organisation name, including trading name (*if an organisation)	ABN/ACN (*if an organisation)
Postal address*	Phone*
Email Address*	<input type="checkbox"/> Indicate if you want to receive correspondence via email

Standard application for an environmental authority for a prescribed ERA

2. Details of the ERA/ERAs being applied for

Complete the table below by advising which ERA/s you are applying for. By selecting "yes" you are certifying that you have a complete and thorough understanding of, and can comply with the eligibility criteria and standard conditions³ for each ERA.

ERA number*	Threshold*	Name of ERA*	I can comply with the eligibility criteria*	I can comply with the standard conditions*
16	2(a)	Extracting other than dredging 5,000t -100,000t per annum	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes
16	3(a)	Screening includes crushing	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes
			<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes	<input type="checkbox"/> Yes

3. Description of land where the ERA/s will be carried out

Where activities will be undertaken at more than one location, provide details in Appendix 2.

Will the ERA/s be carried out at a fixed location?*				
<input checked="" type="checkbox"/> Yes NOTE: If there is more than one location please complete Attachment 2	Number*	Street Name*	Suburb/Town*	Postcode*
	Real Property Description*		Specific area within the location i.e. GPS or other descriptor (*if applicable e.g. dredging)	
	Lot 1 Plan SP 101418			
	Port (*if applicable)		Project Name (*if applicable)	
<input type="checkbox"/> No	Where there is no fixed location, the location will be recorded as "State of Queensland"			

4. Regulated waste transport ERAs

Is your application for ERA 57 Regulated waste transport?*	
<input checked="" type="checkbox"/> No	Go to question 5.
<input type="checkbox"/> Yes	The number of vehicles listed will determine the annual fee. The thresholds are: 1-5, 6-35, or more than 36. Provide details or attach a separate list of the vehicles used for the waste transport.
Type (trailer or vehicle)*	Registration number*

³ ERAs with eligibility criteria and standard conditions are listed on the Business Queensland website at: www.business.qld.gov.au using the search term "eligibility criteria".

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Standard application for an environmental authority for a prescribed ERA

5. Other related approvals

To avoid the possibility of your environmental authority application being invalid, you need to ensure any other required applications have been made prior to lodging this application. If you are not sure what approvals are required you should contact the planning area of your local government authority or if the area is within a state development area visit the Department of State Development website at: <http://www.statedevelopment.qld.gov.au> (search for state development area).

Are you required to obtain any of the following approvals to conduct the ERA/s?*					
<ul style="list-style-type: none"> • A development approval from your Local Government Authority (for ERA/s which may trigger within the local planning scheme the need for an approval under the <i>Planning Act 2016</i>), or • An approval for the use of land under the <i>State Development and Public Works Organisation Act 1971</i>? 					
<input type="checkbox"/> No	Go to question 6.				
<input checked="" type="checkbox"/> Yes	Approval name*	Legislation*	Application number*	Date lodged*	Approval status*

6. Coordinator-General's conditions

Are any of the activities proposed part of a coordinated project under the <i>State Development and Public Works Organisation Act 1971</i> ?	
<input type="checkbox"/> No →	Go to Question 7.
<input type="checkbox"/> Yes →	Name of the Coordinator-General's evaluation report: <input type="checkbox"/> I declare that the Coordinator-General's evaluation report is current, the conditions are exactly the same as the standard conditions for the proposed activity, and do not require any additional conditions to be imposed on the environmental authority.

7. Matters of national environmental significance

There are currently nine matters of national environmental significance (MNES) which have been defined in the *Environment Protection and Biodiversity Conservation Act 1999 (Cth)*. These are:

- world heritage properties
- national heritage places
- wetlands of international importance (listed under the Ramsar Convention)
- listed threatened species and ecological communities
- migratory species protected under international agreements
- Commonwealth marine areas
- the Great Barrier Reef Marine Park
- nuclear actions (including uranium mines)
- a water resource, in relation to coal seam gas development and large coal mining development

To determine whether the proposed ERA/s will have a significant impact on MNES and for referral requirements, please refer to the guidance provided by the Federal Government's Department of Environment on www.australia.gov.au and www.environment.gov.au.

Would the carrying out of the proposed ERA/ERA project be likely to have a significant impact on a matter of national environmental significance?*	
<input checked="" type="checkbox"/> No – Go to question 8.	
<input type="checkbox"/> Yes, has the proposal been referred to the Federal Government Environment Minister or delegate for formal assessment and approval?	
<input type="checkbox"/> Yes – Reference/referral number:	
<input type="checkbox"/> No	

Standard application for an environmental authority for a prescribed ERA

8. Take effect date (when fees will commence being charged)

You may nominate when the EA will take effect should it be approved. The date the environmental authority takes effect will be the date from which you can commence the activities as well as the date your annual fees will commence to be charged (your anniversary date). Under section 200 of the EP Act, if a development permit for a material change of use under the *Planning Act 2016* or a State development area (SDA) approval is required in order to carry out the ERA the EA cannot take effect until the development permit or SDA approval takes effect (known as taking effect pending development approval).

Do you want the EA to take effect on the decision date, nominated date, or pending development approval?*	
<input type="checkbox"/> Decision date	The take effect date will be the date of the decision.
<input type="checkbox"/> Nominated date	Details of nominated take effect date:
<input checked="" type="checkbox"/> Pending development approval	The take effect date will be the day the development approval is granted. You must notify the administering authority when the development approval takes effect.

9. Nomination of site contact

An alternative contact nominated by the legal entity which holds, or will in future hold, a relevant authority issued by the department. The department may direct correspondence relating to actual or potential compliance matters to the site contact.

Do you want to nominate a site contact?*		<input checked="" type="checkbox"/> No
		<input type="checkbox"/> Yes, provide details below
Title*	First Name*	Surname*
Email Address*		<input type="checkbox"/> Indicate if you want to receive correspondence via email
Phone		

10. Nomination of application contact

An alternative contact nominated by the legal entity which has submitted, or will in future submit, applications to be assessed by the department. All departmental correspondence relating to the assessment of applications will be directed to the application contact, however, if the application results in the issuing of a relevant authority, the relevant authority will be sent to the applicant.

Name or Position*
Primary Phone*
Secondary Phone
Email Address*

Standard application for an environmental authority for a prescribed ERA

11. Payment of fees

You are required to pay an application fee at the time of application. If your application is approved you will be required to pay a fee annually. Each ERA has a regulated fee and the annual fee will be the highest annual fee of any ERA associated with the project. The first annual fee will be invoiced when the permit becomes effective. Information on fees is available on the Business Queensland website at www.business.qld.gov.au.

The application fee is*: \$

Please select your payment method for the application fee below:

For fees payable to the Department of Environment and Heritage Protection:

- ☐ Cheque or money order payable to the Department of Environment and Heritage Protection (attached)
- ☐ For credit card payments for applications to the Department of Environment and Heritage Protection you must complete the application using Connect at www.ehp.qld.gov.au/connect

For fees payable to the Department of Agriculture and Fisheries:

- ☐ Cheque or money order payable to the Department of Agriculture and Fisheries (attached)
- ☐ For credit card payment, please provide contact details and we will contact you for payment to be made over the telephone.


Telephone
number: _____

12. Applicant declaration

I declare that the information I have provided is true and correct. I understand that it is an offence under the *Environmental Protection Act 1994* to give information that I know is false, misleading or incomplete.

I will comply with all conditions on my environmental authority as well as any relevant provisions in the *Environmental Protection Act 1994*.

I understand that I am responsible for managing the environmental impacts of these activities, and that approval of this application is not an endorsement by the administering authority of the effectiveness of the management practices proposed or implemented.

Applicant's full name*	Applicant's position (*if an organisation)
Dale Michael HADENFELDT	Director
Applicant's signature*	Date*
	16 TH October, 2017

Submit your completed application:

for ERA 2, ERA 3 or ERA 4 via email to: livestockregulator@daf.qld.gov.au or:

Post:
Senior Environmental Scientist
Department of Agriculture and Fisheries
GPO Box 102
TOOWOOMBA QLD 4350

Further information:
www.business.qld.gov.au
Email:
livestockregulator@daf.qld.gov.au
Phone: 13 QGOV (13 74 68)

for all other ERAs via email to: palm@ehp.qld.gov.au or:

Post:
Permit and Licence Management
Department of Environment and Heritage
Protection
GPO Box 2454
BRISBANE QLD 4001

Courier or hand delivery:
Permit and Licence Management
Department of Environment and Heritage
Protection
Level 3, 400 George Street
BRISBANE QLD 4000
Hours: 8.30am–4.30pm business days

Further information:
www.business.qld.gov.au
Email: palm@ehp.qld.gov.au
Phone: 13 QGOV (13 74 68)

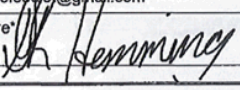
Application form

Standard application for an environmental authority for a prescribed ERA

Attachment 1

Joint applicants and appointment of principal applicant

We are joint applicants for this environmental authority application and hereby appoint _____ as the principal applicant to receive statutory documents relating to this application.

Name - Individual or chief executive officer if applicant is an organisation*	Suitable Operator Reference Number*
Douglas Richard HEMMING	RSO001572
Organisation name, including trading name ("if an organisation")	ABN/ACN ("if an organisation")
DR & JJ Hemming Unit Trust	14 815 243 498
Residential or registered business address (not a post office box)*	Phone*
185 Appletree, Chelmer Road, THALLON 4497	0428259727
Postal address (if same as above, state "AS ABOVE")*	Facsimile
7785 Castlereagh Hwy, Dirranbandi. 4486	
Email*	
appletreefees@outlook.com	
Signature*	Date*
	19/10/2017

Standard application for an environmental authority for a prescribed ERA

Attachment 2**List of locations where the ERA/s will be carried out.**

Where there is more than one location list all locations and which ERA/s will be conducted at each location.

Number*	Street Name*	Suburb/Town*	Postcode*	ERA/s*
Real Property Description*		Specific area within the location ie GPS or other descriptor (*if applicable e.g. dredging)		
Lot	Plan			

Number*	Street Name*	Suburb/Town*	Postcode*	ERA/s*
Real Property Description*		Specific area within the location ie GPS or other descriptor (*if applicable e.g. dredging)		
Lot	Plan			

Number*	Street Name*	Suburb/Town*	Postcode*	ERA/s*
Real Property Description*		Specific area within the location ie GPS or other descriptor (*if applicable e.g. dredging)		
Lot	Plan			

Number*	Street Name*	Suburb/Town*	Postcode*	ERA/s*
Real Property Description*		Specific area within the location ie GPS or other descriptor (*if applicable e.g. dredging)		
Lot	Plan			

Number*	Street Name*	Suburb/Town*	Postcode*	ERA/s*
Real Property Description*		Specific area within the location ie GPS or other descriptor (*if applicable e.g. dredging)		
Lot	Plan			

Number*	Street Name*	Suburb/Town*	Postcode*	ERA/s*
Real Property Description*		Specific area within the location ie GPS or other descriptor (*if applicable e.g. dredging)		
Lot	Plan			

Number*	Street Name*	Suburb/Town*	Postcode*	ERA/s*
Real Property Description*		Specific area within the location ie GPS or other descriptor (*if applicable e.g. dredging)		
Lot	Plan			



Department of Infrastructure,
Local Government and Planning

Our reference: 1710-1987 SPL

7 November 2017

Mr Dale Hadenfeldt
PO Box 174
DIRRANBANDI QLD 4486
By email – dale.hadenfeldt@bigpond.com

Dear Dale

Pre-lodgement meeting record

This pre-lodgement record provides a summary of the matters discussed at the pre-lodgement meeting in addition to providing further advice prepared subsequent to the meeting. This record provides advice regarding the likely major issues relevant to the development proposal to assist in the timely processing of a development application. While this advice is provided in good faith, if the proposal is changed from that which was discussed with the department during the pre-application meeting, this advice is not binding.

Reference information

Departmental role: State Assessment Referral Agency (SARA) – Referral Agency
Departmental jurisdiction: State transport corridor
Referral trigger: Schedule 10, Part 9, Division 4, Subdivision 2, Table 4
Pre-lodgement meeting date: 1 November 2017

Name	Position	Organisation
Maria Johnson	Senior Planning Officer	Department of Infrastructure Local Government and Planning (DILGP)
Catherine Rose	Business Support Officer	DILGP
Jason McGuire	Senior Planning Officer	Department of Transport and Main Roads (DTMR)
Dale Hadenfeldt	Applicant	
Doug Hemming	Applicant	
Fiona Macloed	Planning Officer	Balonne Shire Council

Location details

Street address:	Castlereagh Highway, DIRRANBANDI QLD 4486
Real property description:	Lot 1 on SP101418
Local government area:	Balonne Shire Council
Existing use:	Rural

Details of proposal

Development type:	Material Change of Use
Development description:	Extractive Industry (5000t to 100,000t per annum)

Supporting information

Drawing/report title	Prepared by	Date	Reference no.	Version/issue
Quarry Area				

Meeting minutes**State Controlled Road (SCR) Network:**

State Development Assessment Provisions (SDAP) State code 1 and 6 are to be addressed for the proposed development:

Specific attention is to be made to the following:

1. Traffic Impact Assessment (TIA):

- A TIA is to be prepared in accordance with the DTMRs' *Guide to Traffic Impact Assessments 2017* (GTIA) to assess the impacts of development traffic on the SCR network.
- The assessment will need to be carried out by a Registered Professional Engineer of Queensland (RPEQ) Traffic Engineer and should address, (but is not be limited to), the following:
 1. Clearly outline the access strategy between the SCR and the subject land.
 - a) This includes providing a plan of development that identifies the location of access and specifies what movements are, or are not permitted, as part of the access strategy;
 2. Identify the number, type, frequency and directional distribution of vehicle movements for the access strategy that will be generated by the proposed use on the subject land;
 3. Provide supporting information that the access strategy outlined in (1) can achieve the safe intersection sight distance requirements in accordance with Volume 3, Parts 4, 4A, 4B and 4C of the DTMR's *Road Planning and Design Manual 2nd Edition 2013* (RPDM);
 4. Based upon directional assumption splits, carry out a turn warrant assessment and recommendation of the resultant triggered roadworks (if any);
 5. Carry out a pavement impact assessment as part of the TIA, and
 6. Allow for a ten (10) year design horizon for road impacts as required under Table 4 of the GTIA.

The DTMRs' GTIA and RPDM can be accessed and downloaded from www.tmr.qld.gov.au

SDAP:

- Address the SDAP, including state codes 1 and 6, that is available at:
<http://dilgp.qld.gov.au/resources/policy/sdap/v2-1/sdap.pdf>

State Assessment referral Agency (SARA):

The applicant is welcome to request another pre-lodgement meeting or advice to SARA once further supporting information in relation to the above has been collated.

Based on the information provided, in accordance with the Planning Regulation 2017; the proposed development application will trigger:

- Schedule 10, Part 9, Division 4, Subdivision 2, Table 4, Item 1 – State transport corridor:
Development application for a material change of use, other than an excluded material change of use, that is assessable development under a local categorising instrument, if all or part of the premises—
 - a) Are within 25m of a State transport corridor; or
 - b) Are a future State transport corridor; or
 - c) Are—
 - (i) Adjacent to a road that intersects with a SCR; and
 - (ii) Within 100m of the intersection

Fees Include:

- If the Material Change of Use **does** involve new relevant vehicular access to a State transport corridor – \$3130.00

Further advice has been provided in Attachment 1 by the Department of Environment and Heritage Protection and the Department of Natural Resources and Mines for your convenience.

It is considered that the above summary is an accurate record of the matters discussed at the pre-lodgement meeting. Please note that this advice is valid for a period of 9 months from the time of issue.

For further information please contact Maria Johnson, Senior Planning Officer, on 46167302 or via email ToowoombaSARA@dilgp.qld.gov.au who will be pleased to assist.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'A. Foley'.

Andrew Foley
Manager (Planning)

Enc. Attachment 1-Further Advice

Attachment 1 - Further Advice

The Department of Natural Resources and Mines provided the following advice:

Stock Route Management Act 2002

1. The proposed quarry expansion adjoins a secondary stock route (062BALO) on St George Dirranbandi Road. DNRMs Stock Route Management Unit has no objection to the proposed development on the condition that the quarry operations do not impede access to this road and the movement of livestock along this stock route.
2. Further no fences are to be installed on the stock route without the express permission of the Balonne Shire Council and if any fence is to be installed, it must meet the construction standards required by Balonne Shire Council including installation of gates.

The Department of Environment & Heritage Protection provided the following advice:

1. Environmental Relevant Activity - Based on the information provided, the proposed activity triggers environmental relevant activity (ERA) 16-2(a) and 16-3(a). An environmental authority will need to be obtained in order to undertake the proposed activity.
2. Types of environmental authorities - It is recommended that you check to see if you can meet the [eligibility criteria and standard conditions](#) for ERA16-2(a) and ERA16-3(a) If the proposed activity:
 - a) can meet the eligibility criteria and standard conditions, then the application is a 'standard application' and can be processed by the department in 5-10 business days (subject to the applicant already being a registered suitable operator).
 - b) can meet the eligibility criteria, but cannot meet a standard condition, then the application is a 'variation application' and can be processed by the department in 40-70 business days (if further information relating to the application is not required).
 - c) cannot meet the eligibility criteria, then the application is a 'site-specific application' and can be processed by the department in 50-90 business days (if further information relating to the application is not required).
3. Application information - Information about applying for an environmental authority can be found at: <https://www.business.qld.gov.au/running-business/environment/licences-permits/applying> (note: run through the indented tabs on the left-hand side of the screen). In order to hold an environmental authority you must be a 'registered suitable operator'. You can apply to be a registered suitable operator at the same time you apply for your environmental authority. The following website explains how to apply to be a registered suitable operator and how to apply for an environmental authority: <https://www.business.qld.gov.au/running-business/environment/licences-permits/applying/lodging>
4. Application Fee - There is no fee associated with applying to be a registered suitable operator. The application fee for an environmental authority is:
 - 'standard application' = \$630.00
 - 'variation application' = \$630.00 + 30% of annual fee
 - 'site-specific application' = \$630.00 + 30% of annual fee.
5. Annual Fee - The first annual fee is payable within 20 business days of the effective date of an environmental authority. If multiple ERAs are undertaken as part of a project, the annual fees will be based on the ERA with the highest Aggregate Environmental Score (AES). Current annual

fees for ERAs can be found at the following link:

<http://www.ehp.qld.gov.au/assets/documents/regulation/era-is-summary-annual-fees.pdf>

6. Information to provide in a Site specific application - As outlined in section 125 of the Environmental Protection Act 1994, a site-specific application will need to include:
 - a description of the environmental values (both onsite and offsite) likely to be affected by the proposed activity
 - details of any emissions or releases likely to be generated by the proposed activity
 - a description of the risk and likely magnitude of impacts on the environmental values
 - details of the management practices proposed to be implemented to prevent or minimise adverse impacts
 - details of how the land the subject of the application will be rehabilitated after the relevant activity
 - a description of the proposed measures for minimising and managing waste generated by the relevant activity
 - details of any site management plan (i.e. associated with contaminated land) that relates to the land that is the subject of the application.
7. Technical guidelines - Technical guidelines have been developed to outline what information to include in an application where impacts related to air, land, noise, water or waste have been identified. These are available at:
<https://www.business.qld.gov.au/business/running/environment/licences-permits/applying-environmental-authority/technical-information-requirements>
8. Environmental Values at the Proposed Site – Environmental values that will need to be considered in your application include" (the following examples)
 1. remnant vegetation
 2. registered bores located near the subject lot.
 3. wetlands
 4. potential (i.e. derived) groundwater dependent ecosystems mapped
 5. waterways identified under the *Water Act* is mapped
 6. Matters of State Environmental Significance (MSES)
 - a) Regulated vegetation – intersecting a watercourse;
 - b) Connectivity areas;
 - c) Wetlands and watercourses;
 - d) Designated precinct in a strategic environmental area;
 - e) Protected wildlife habitat;
 - f) Protected areas;
 - g) Highly protected zones of State marine parks;
 - h) Fish habitat areas;
 - i) Waterway providing for fish passage;
 - j) Marine plants;
 - k) Legally secured offset areas.
9. The below additional information would be beneficial to include in the application:
 - a) Confirm any impacts to MSES Cat B veg as these have appeared on a Lot Plan search conducted.
 - b) Confirm any impacts to MSES veg intersecting a watercourse as these have appeared on a Lot Plan search conducted.

- c) Model operating Conditions - For a site-specific application the department has developed '[model operating conditions](#)' to enable you to gauge what conditions will likely be included in your site specific environmental authority.
- d) Common conditions - For a site-specific application the department has developed '[Common conditions](#)' to enable you to gauge what conditions will likely be included in your site specific environmental authority.
- e) Clearing MSES vegetation – Please note that if clearing of Matters of State Environmental Significance (MSES) vegetation is required, additional permits may be required if the proposed clearing could have a significant impact. Please find additional information at the following location:
<https://www.qld.gov.au/environment/land/vegetation/clearing/>
- f) Clearing of Protected Plants - Please note that if clearing of protected plants is required, then additional permits may be required. Please find additional information at the following location <http://www.ehp.qld.gov.au/licences-permits/plants-animals/protected-plants/index.html>
- g) Take of interference with surface waters - Please note that works associated with taking or interference with surface water may require additional permits. Please find additional information at the following location:
<https://www.business.qld.gov.au/industries/mining-energy-water/water/water/authorisations/overland-flow>
- h) It has been identified that the proposed development/activity may impact upon the following Matters of State Environmental Significance (MSES):
 - i. Regulated vegetation:
 - Where MSES are identified you must demonstrate how the development avoids adverse impacts on MSES. Where this is demonstrated to be not reasonably possible, you must then demonstrate how impacts on MSES have or will be minimised and mitigated.
 - If following these considerations the proposed activity is likely to result in any significant residual impacts on any of these identified prescribed environmental matters, you must provide information as to why an offset is a suitable outcome (i.e. that a suitable offset is possible).

If the proposed activities are likely to result in a significant residual impact on a MSES, an environmental offset may be required through a condition of approval.

Please refer to the following guideline for further information on significant residual impacts: (use this one for EA applications)

<http://www.ehp.qld.gov.au/assets/documents/pollution/management/offsets/significant-residual-impact-guide.pdf>

RA6-N



Department of
**State Development,
Manufacturing,
Infrastructure and Planning**

Our reference: 1801-3244 SRA
Your reference: 39377

15 February 2018

The Chief Executive Officer
Balonne Shire Council
PO Box 201
ST GEORGE QLD 4487
Via email: council@balonne.qld.gov.au

Attention: Miss Fiona MacLeod

Dear Fiona

Revised - Referral agency response—with conditions—development permit—material change of use—extractive industry (not exceeding 100,000 tonnes per annum)
(Given under section 56 of the *Planning Act 2016*)

The development application described below was properly referred to the Department of State Development, Manufacturing, Infrastructure and Planning (the department) on 9 January 2018.

Applicant details

Applicant name:	Mr Dale Hadenfeldt
Applicant contact details:	PO Box 174 Dirranbandi QLD 4486 dale.hadenfeldt@bigpond.com

Location details

Street address:	Castlereagh Highway, Dirranbandi QLD 4486
Real property description:	Lot 1 on SP101418
Local government area:	Balonne Shire Council

Application details

Development permit	Material change of use for – extractive industry - Environmental Relevant Activity (ERA) 16, 2(a) extracting other than dredging 5,000t - 100,000t per annum ERA 16, 3(a) screening including crushing.
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Page 1 of 4

Darling Downs South West regional
office
128 Margaret Street, Toowoomba
PO Box 825, Toowoomba QLD 4350

Referral triggers

The development application was referred to the department under the following provisions of the Planning Regulation 2017:

- 10.9.4.2.4.1 State transport corridors and future State transport corridors

Conditions

Under section 56(1)(b)(i) of the *Planning Act 2016* (the Act), the conditions set out in Attachment 1 must be attached to any development approval.

Reasons for decision to impose conditions

The department must provide reasons for the decision to impose conditions. These reasons are set out in Attachment 2.

Approved plans and specifications

The department requires that the plans and specifications set out below and enclosed must be attached to any development approval.

Drawing/report title	Prepared by	Date	Reference no.	Version/issue
Aspect of development: Material change of use				
Traffic Assessment Report	Harrison Infrastructure Group (HIG)	5/12/2017	P10059	1.1

A copy of this response has been sent to the applicant for their information.

For further information please contact Brittany Hughes, Planning Officer, on 4616707 or via email ToowoombaSARA@dilgp.qld.gov.au who will be pleased to assist.

Yours sincerely



Andrew Foley
Manager

cc Mr Dale Hadenfeldt, via email: dale.hadenfeldt@bigpond.com

enc Attachment 1—Conditions to be imposed
Attachment 2—Reasons for decision to impose conditions
Approved plans and specifications

Attachment 1—Conditions to be imposed

No.	Conditions	Condition timing
Material change of use		
10.9.4.2.4.1—The chief executive administering the <i>Planning Act 2016</i> nominates the Department of Transport and Main Roads (DTMR) to be the enforcement authority for the development to which this development approval relates for the administration and enforcement of any matter relating to the following condition:		
1.	<p>(a) The new road access location is to be located in accordance with Figure 3.1 (Proposed and Existing Access Points to Castlereagh Highway) contained in the Traffic Assessment Report prepared by Harrison Infrastructure Group (HIG), dated 5 December 2017, version 1.1, Project No. P10059.</p> <p>(b) The road access works must be designed and constructed in accordance with the DTMR's standard drawing MR037 (Rural Property Accesses). The access must be constructed to a design standard capable of accommodating the largest design vehicle accessing the property (i.e. Type 1 Road Trains).</p>	At all times

Attachment 2—Reasons for decision to impose conditions

The reasons for this decision are:

- To ensure the road access location to the SCR from the site does not compromise the safety and efficiency of the SCR and to ensure the design of any road access maintains the safety and efficiency of the SCR.



Department of
**State Development,
Manufacturing,
Infrastructure and Planning**

Department of State Development, Manufacturing, Infrastructure and Planning

Statement of reasons for application 1801-3244 SRA

(Given under section 56 of the *Planning Act 2016*)

Departmental role: Referral agency

Applicant details

Applicant name: Mr Dale Hadenfeldt
Applicant contact details: PO Box 174
Dirranbandi QLD 4486
Via email: dale.hadenfeldt@bigpond.com

Location details

Street address: Castlereagh Highway, Dirranbandi QLD 4486
Real property description: Lot 1 on SP101418
Local government area: Balonne Shire Council

Development details

Development permit Material change of use for – extractive industry - Environmental Relevant Activity (ERA) 16, 2(a) extracting other than dredging 5,000t - 100,000t per annum & ERA 16, 3(a) screening including crushing.

Assessment matters

Aspect of development requiring code assessment	Applicable codes
1. Material Change of Use	State Development Assessment Provisions (SDAP) – State Code 1 and 6

Reasons for decision:

- The proposed development complies with all relevant performance outcomes in state code 1 and 6 of the SDAP ensuring the safety and efficiency of the state transport corridor.

Decision:

- The proposed material change of use - (ERA) 16, 2(a) extracting other than dredging 5,000t - 100,000t per annum & ERA 16, 3(a) screening including crushing – with one condition.
- Decision issued 5 February 2018.

Relevant Material:

- Development application.
- SDAP published by Department of State Development, Manufacturing, Infrastructure and Planning.
- Technical agency response.
- Transport Infrastructure Act 1994*.
- Planning Act 2016*.

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office
128 Margaret Street, Toowoomba
PO Box 825, Toowoomba QLD 4350

- Planning Regulation 2017.
- DA Rules.



Traffic Assessment Report

PLANS AND DOCUMENTS referred to in the REFERRAL AGENCY RESPONSE	
SARA ref:	1801-3244 SRA
Date:	15 February 2018



Proposed Quarry

Castlereagh Highway, Dirranbandi, Qld

Client: K&D Hadenfeldt Pty Ltd

December 2017

Spring Hill | Toowoomba | Bundaberg | Rockhampton | Gold Coast | Roma | Gatton

Document control sheet

If you have any questions regarding this document, please contact:

Contact Cameron Currie
Title Major Projects Manager
Phone (07) 4639 4188
Project No. P10059

Version history

Version No.	Date	Changed By	Details
0.1	30/11/2017	Chris Wright	Draft
1.0	04/12/2017	Chris Wright	Client Issue
1.1	05/12/2017	Chris Wright	Minor Update

Final Report		
Approved By:		Cameron Currie RPEQ #6860

Reference Material

In preparing this report, reference has been made to the following:

- Guide to Traffic Impact Assessment, Transport and Main Roads, 2017
- Road Planning and Design Manual – 2nd Edition, Transport and Main Roads, 2017
- Queensland Manual of Uniform Traffic Control Devices, Transport and Main Roads, 2017
- Guide to Road Design Part 4A: Unsignalised and Signalised Intersections, Austroads, 2017
- Queensland Streets, Institute of Municipal Engineering Australia – Queensland Division, 1993
- Guide to Traffic Generating Developments – Version 2.2, Roads and Maritime Services, 2002
- Guide to Traffic Generating Developments – TDT 2013 04a Updated Traffic Surveys, Roads and Maritime Services, 2013
- AS 2890.1 – Parking Facilities Part 1: Off-Street Car Parking, Standards Australia, 2004
- AS 2890.2 – Parking Facilities Part 2: Off-Street Commercial Vehicle Facilities, Standards Australia, 2002
- AS 2890.6 – Parking Facilities Part 6: Off-Street Parking for People with Disabilities, Standards Australia, 2009
- AS 1742 – Manual of Uniform Traffic Control Devices, Standards Australia, 2014
- SIDRA Intersection 7.0, SIDRA Solutions

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1. Introduction

1.1. Background and General Description

Harrison Infrastructure Group (HIG) has been engaged by K&D Hadenfeldt Pty Ltd to review the proposed quarry, to be situated on Castlereagh Highway, Dirranbandi. It is understood that the quarry will extract up to 35,000 tonnes of material per annum.

HIG have prepared a traffic assessment report, understood to accompany an Application to the Department of Infrastructure Local Government and Planning (DILGP) and Balonne Shire Council.

1.2. Objective

The objective of this report is to:

- Obtain available traffic data from TMR and Council to establish the existing traffic volumes on the external network (Castlereagh Highway);
- Utilise available digital information (Nearmap and Google aerials, Google Street View), and client provided photos and measurements, to review existing traffic conditions surrounding the development (including sight distance);
- Obtain operational data from the client, including estimated annual haulage, proposed heavy vehicle type and configuration, truck haulage routes, operational periods, and expected quarry operational life;
- Estimate the likely trip generation and distribution (light and heavy vehicles) based on the client's operational information, and compare this against existing and future predicted traffic volumes;
- Prepare a traffic impact assessment using SIDRA Intersection 7.0 to assess the performance of the proposed access throughout the quarry's operational life (or a ten year design horizon, whichever is less);
- Undertake a turn warrant assessment for the proposed access;
- Prepare a pavement impact assessment to assess the additional Standard Axle Repetitions (SAR) introduced as a proportion of the estimated existing road SAR;
- Provide recommendations for any ameliorative works required to facilitate the proposed quarry; and
- Prepare a RPEQ signed traffic assessment report, suitable to be included as part of a development application.

1.3. Site Details

The quarry site on Castlereagh Highway, Dirranbandi is formally designated as Lot 1 of SP101418, and has a lot area of 6,765 hectares.

The site located within the jurisdiction of the Balonne Shire Council (BSC). Balonne Shire Planning Scheme is the relevant control document for the site. The site is zoned as Rural.

The site has a road frontage onto the Castlereagh Highway (Saint George Dirranbandi Road).

The site is largely undeveloped, except for a non-operating quarry to the north-west. The client has indicated that the proposed quarry operations would occur in the north-west of the site, as indicated in Figure 1.1.

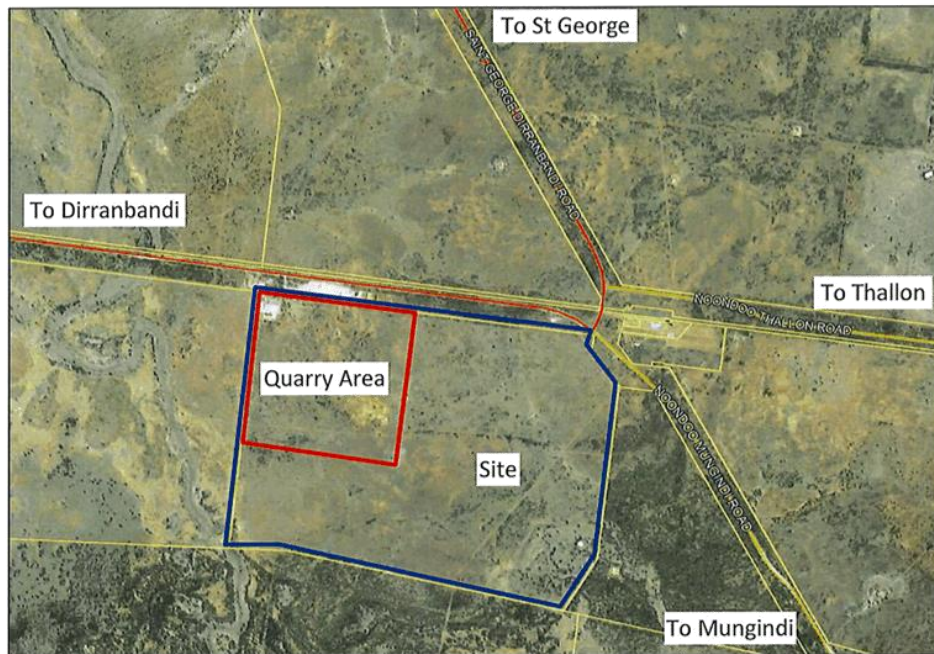


Figure 1.1: Site and Quarry Location

1.4. Proposed Development Details

HIG's understanding of the proposed development is summarised as follows:

- Extractive Industry (Quarry)
 - Proposed alternate access onto Castlereagh Highway;
 - 35,000t/year extraction limit; and
 - Use of Type 1 Road Trains for haulage, with an expected payload between 50t and 52t.

2. Existing Conditions

2.1. Local Road Hierarchy

The road hierarchy of the surrounding road network is summarised in Table 2.1.

Table 2.1: Local Road Hierarchy

Name	Auth.	Type	Lanes	Reserve
Castlereagh Highway (Noondoo - Hebel)	TMR	Secondary Road [Type 3]	2 lanes	60,130,200m
Castlereagh Highway (St George Dirranbandi Road)	BSC*	Secondary Road [Type 3]	2 lanes	200m
Noondoo-Thallon Road	BSC	Local Connector [Type 4]	2 lanes	200m
Noondoo-Mungindi Road	BSC	Local Connector [Type 4]	2 lanes	200m

*The St George Dirranbandi Road section of Castlereagh Highway will return to TMR control in 2021

Castlereagh Highway, and Noondoo-Thallon Road are currently Gazetted for use by Type 1 Road Trains (up to 36.5m in length), as highlighted in Figure 2.1.



Figure 2.1: 36.5m Road Train Routes

TMR's Supplement to Austroads Guide to Road Design Part 3 specifies that for rural roads with an AADT between 250 and 400 vehicles, a minimum carriageway width of 8.5m is specified.

Castlereagh Highway is recorded as having a 2016 AADT of 333 vehicles. The road has a typical pavement width of 8.5m, with lane widths between 3.3 and 3.4m, and sealed shoulder widths between 0.8 and 0.9m.

2.2. Transport Planning

It is understood that Castlereagh Highway was repaired and resurfaced between 2011 and 2013 following the 2011 monsoonal flooding.

BSC's Infrastructure Plan and the Queensland Government's Queensland Transport and Roads Investment Program 2017-18 to 2020-21 do not indicate that any road upgrades or treatments will occur in the short term.

2.3. Other Transport Infrastructure

2.3.1. Rail

The South Western railway line runs parallel with the Castlereagh Highway past the site. The line intersects with Castlereagh Highway west of the site at an at-grade crossing. The section of the line between Thallon and Dirranbandi has been closed since 2010, and hence the line is currently unused.

3. Site Access

3.1. Access Location

The quarry is proposing to establish a new unsealed access onto the State Controlled Castlereagh Highway. An existing access point has historically been used when accessing the quarries located within the road reserve and the site. The existing access provides limited visibility due to Castlereagh Highway's vertical geometry, making the continued use of the existing access undesirable.

The two access points are separated by approximately 325m, and are illustrated in Figure 3.1.



Figure 3.1: Proposed and Existing Access Points to Castlereagh Highway

3.2. Sight Distance

Castlereagh Highway is a straight road with minimal horizontal deviation and minimal vegetation within the road reserve. The available sight distance is primarily controlled by the vertical geometry of the road.

When assessing sight distance, the Safe Intersection Sight Distance (SISD) model can be used to determine if sufficient sight distance is available on a road at a particular location.

TMR specifies that "The time gaps provided by applying the SISD model are generally sufficient for heavy vehicles", but may not be sufficient "when where the design heavy vehicle is greater than a 19 m semi-trailer".

Austrroads Guide to Road Design Part 4a specifies that 285m sight distance on a level road (less than $\pm 2\%$ grade) is the minimum appropriate SISD for a 110km/h design speed.

3.2.1. SISD East of Existing Access

The average grade of the road 300m east of the existing access is downhill grade of approximately 3%. This implies that a grade correction factor of around 13m should be applied to the minimum SISD of 285m, resulting in an increased SISD of 298m.

The view along Castlereagh Highway to the east of the existing access is shown in Figure 3.2.



Figure 3.2: View to the East from Location of Existing Access

A considerable vertical crest is present on Castlereagh Highway which limited the available sight distance to approximately 320m at the existing access location. Although the available SISD appears to comply with the minimum requirement, as the quarry will utilise 36.5m long Type 1 Road Trains rather than a 19m semi-trailer, additional sight distance is desirable.

3.2.2. SISD East of Proposed Access

The average grade of the road 300m east of the proposed access is downhill grade of approximately 1%. This implies that no grade correction factor should be applied to the minimum SISD of 285m.

The view along Castlereagh Highway to the east of the proposed access is shown in Figure 3.3.



Figure 3.3: View to the East from Location of Proposed Access

Although the considerable vertical crest is still present on Castlereagh Highway, the increased separation of the proposed access increases the available sight distance to approximately 640m, well in excess of the minimum requirement.

3.2.3. SISD West of Existing Access

The average grade of the road 300m west of the existing access is uphill grade of approximately 1%. This implies that no grade correction factor should be applied to the minimum SISD of 285m.

The view along Castlereagh Highway to the west of the existing access is shown in Figure 3.4.

The SISD available to the west of the existing access is in excess of 1km, however, a localised dip in the road could partially obscure vehicles on the road making them harder to notice from the access location.



Figure 3.4: View to the West (Towards Dirranbandi) from Location of Existing Access [Note: Cropped to show dip in road]

3.2.4. SISD West of Proposed Access

The average grade of the road 300m west of the proposed access is uphill grade of approximately 1%. This implies that no grade correction factor should be applied to the minimum SISD of 285m.

The view along Castlereagh Highway to the west of the proposed access is shown in Figure 3.5.

The SISD available to the west of the proposed access is in excess of 1km. The view to the west has no localised dips that could partially obscure vehicles on the road.



Figure 3.5: View to the West (Towards Dirranbandi) from Location of Proposed Access

3.3. Heavy Vehicle Acceleration

Due to the presence of the road crest to the east of the existing access, heavy vehicle acceleration, especially of a Type 1 Road Train, is impacted considerably.

Using TMR's VehSim software with topography from Queensland Globe, the speed of a Type 1 Road Train starting from a stop position at the proposed and existing access locations has been modelled. It can be seen in Figure 3.6 that a Road Train starting from the proposed access location (in blue) is able to accelerate to a speed greater than 40km/h prior to being slowed when ascending the road crest. A Road Train starting from the existing access location (in red) is only able to accelerate to a speed just over 30km/h prior to being slowed when ascending the road crest.

The lower travel speed and slower acceleration of the Road Train is more likely to result in impacts to other traffic on the road.

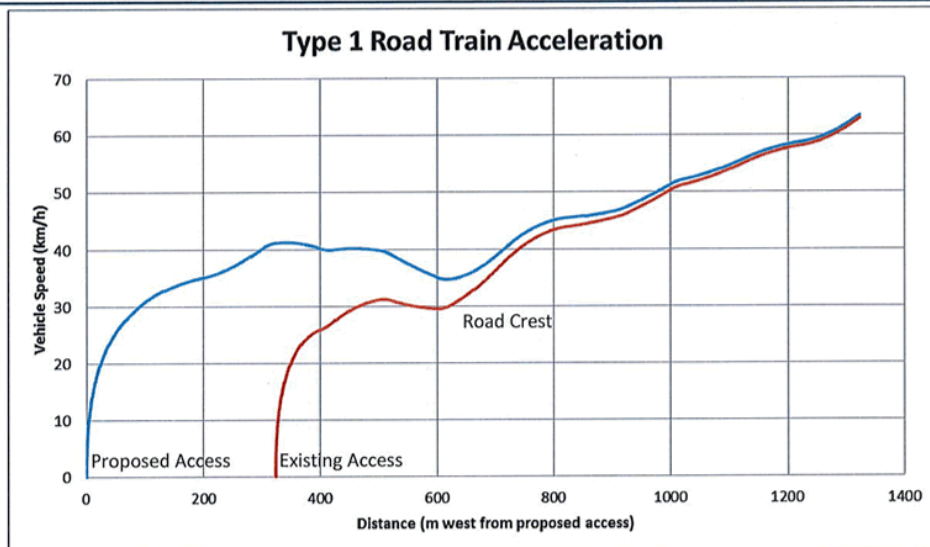


Figure 3.6: Type 1 Road Train Acceleration on Castlereagh Highway to the East

3.4. Conclusion

The proposed relocated access location provides benefits to both vehicle acceleration and available sight distance, and therefore represents a safer access location than the existing access.

4. Pavement Impact

4.1. Current Road Condition

As visible in Figure 3.2 to Figure 3.5, the pavement of Castlereagh Highway is in good condition, with minimal rutting and no evident cracking.

The paved shoulder edge, as shown in Figure 4.1 and Figure 4.2, is generally intact. Wearing of the shoulder can be seen at the location of the existing access where heavy vehicles transition onto the road pavement (refer Figure 4.3).

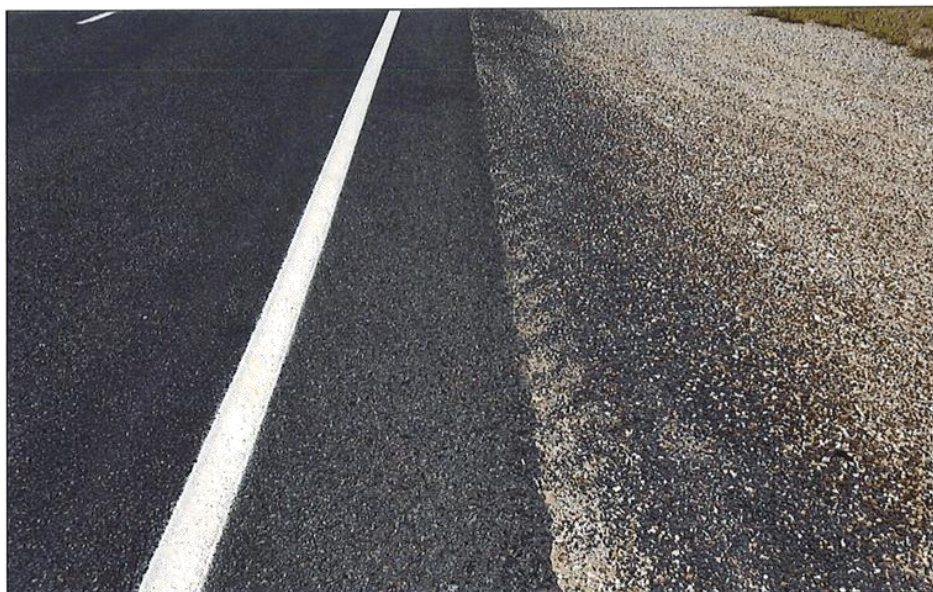


Figure 4.1: Southern Road Shoulder at Proposed Access (Turning East from Proposed Access)



Figure 4.2: Southern Road Shoulder at Proposed Access (Turning West)

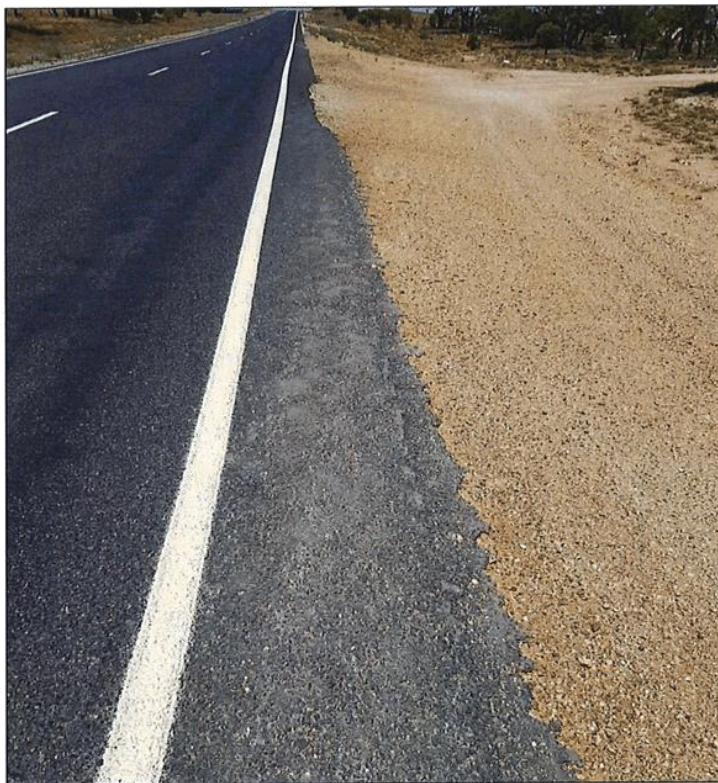


Figure 4.3: Southern Shoulder at the Existing Access

4.2. Existing Road Loading

TMR have provided the 2016 AADT Segment Analysis Report for the Castlereagh Highway between 0km and 19.93km. The report indicates AADT volumes on the Castlereagh Highway (approximately 3km west of the site) are 333 vehicles, of which 32.43% are heavy vehicles.

The AADT heavy vehicle composition implies that Castlereagh Highway has an average of 3.46 heavy vehicle axle groups (HVAG) per heavy vehicle (32% SAST, 16% SADT, 0% TAST, 32% TADT, 20% TRDT, 0% QADT). WIM (weigh-in-motion) data provided within Austroads Guide to Pavement Technology Part 2 indicates that the Warrego Highway at Gatton has a similar heavy vehicle axle loading (31.3% SAST, 13.4% SADT, 1% TAST, 30.9% TADT, 23.1% TRDT, 0.3% QADT) to the Castlereagh Highway. The provided average ESA per HVAG for the Warrego Highway is 1.01, with the average SAR5 per ESA being 1.33.

Based on the 2016 data, Castlereagh Highway would have a yearly SAR5 (Standard Axle Repetition to 5th power) of 183,374.

Based on a similar composition to the Castlereagh Highway, Noondoo-Thallon Road's 2016 AADT of 74 vehicles with 30.1% heavy vehicles would only carry a yearly SAR5 of 10,921.

4.3. Quarry Road Loading

The proposed quarry has an advised extraction limit of 35,000t per year. Based on an average payload of 51t using a Type 1 Road Train, it would take 687 loaded trips to haul the yearly limit.

Truck loading data from the Australian Trucking Association indicates that a Type 1 Road Train operating at a GCM of 83.0t with a 51.43t payload has an ESA of 8.29. The empty Type 1 Road Train has an ESA of 1.71. A loaded outgoing trip and an empty return trip of a Type 1 Road Train is therefore estimated to have a total ESA of 10.0, with an estimated SAR5 of 13.3.

Assuming that the quarry's 687 loaded trips a year in a single direction, the quarry would increase the Castlereagh Highway's SAR5 by 9,137.1. If 5% of loaded trips (approximately 1,750t a year) utilised Noondoo-Thallon Road, the road's SAR5 would be expected to increase by 456.9.

4.4. Quarry Pavement Impact

TMR's Guide to Traffic Impact Assessment indicates that where development SARs are less than 5% of the State Roads' opening year SAR, that no formal pavement impact analysis is warranted.

5% of the estimated 2016 Castlereagh Highway SAR5 is 9,169, less than the estimated loading added by the quarry. Assuming an opening year of 2018 and a 2.7% per annum growth, the quarry would be able to increase its loading by a SAR5 of 9,692, allowing for an extraction up to 37,163t per annum without exceeding 5% of the 2018 levels.

5% of the estimated 2016 Noondoo-Thallon Road SAR5 is 546, or 575 by 2018. Provided that no more than 2,000t per annum were to be utilised on Noondoo-Thallon Road, the quarry's haulage would not exceed 5% of the 2018 SAR5 levels

4.5. Conclusion

The 35,000t annual haulage limit is likely to restrict the pavement impact of the quarry to less than 5% of the existing loading levels of the Castlereagh Highway. No more than 2,000t per annum should be hauled on Noondoo-Thallon Road to minimise pavement impact.

5. Traffic Impact

5.1. Background Traffic Volumes

TMR Site 50017 of the Castlereagh Highway is located approximately 3km to the west of the quarry site as highlighted in Figure 5.1.



Figure 5.1: Site 50017

The yearly AADT between 2010 and 2016 for Site 50017 is shown in Figure 5.2. With the exception of 2012 and 2013, traffic growth on the Castlereagh Highway has grown at a linear rate of approximately 2.7% per annum.

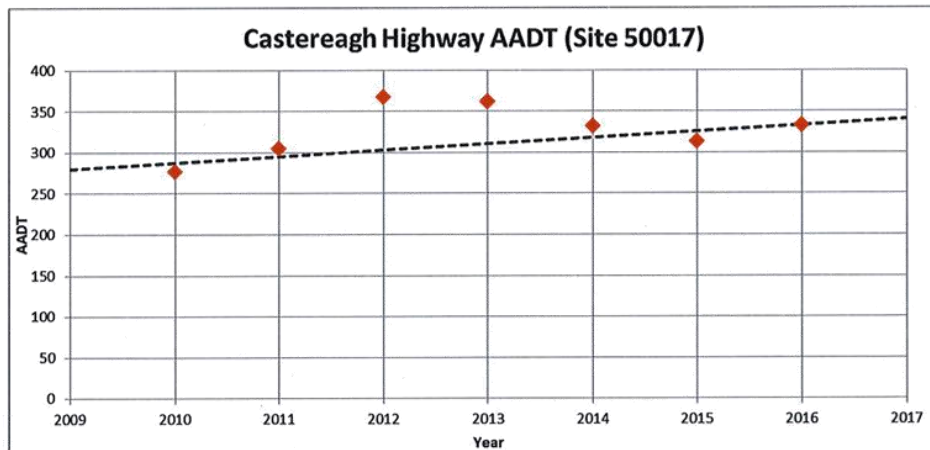


Figure 5.2: Castlereagh Highway AADT

It is assumed that the Castlereagh Highway would experience 40 vehicles during the AM peak hour and 40 vehicles during the PM peak hour during the 2018 opening year, with the opening year AADT projected to be 349 vehicles.

The proposed access is assumed to have no traffic movements currently.

5.2. Development Traffic Generation

Although the 35,000t annual haulage implies an average of 3.76 movements per day (in+out) over the year, it is envisaged that haulage will be cyclical with boom periods and quiet period, with some days having more trips due to peak production, and some with no trips due to no production.

The client has advised that the likely return time for a truck (loading at the site, travelling to the destination, and returning to site) would be one hour. Assuming two operating trucks operating simultaneously, the truck traffic generation of the quarry during any one hour would be at most 4 trips (2 in, 2 out).

The level of staff at the quarry is likely to be controlled by the demand for the quarry product. Assuming a peak staff of 2 (including truck drivers), this would add 2 in trips during the AM peak period, and 2 out trips during the PM peak period.

The quarry is expected to add at most 6 peak hour trips (2 staff trips and 4 truck trips), and 24 daily trips (4 staff trips, 20 truck movements) when operating at peak production.

5.3. Development Trip Distribution

Quarry have been assumed split between travelling to the site from Dirranbandi and St George. Loaded truck movements are typically expected to travel towards Dirranbandi.

The expected resulting movements from the quarry during peak production are shown in Figure 5.3.

AM Peak										
Tot		HVs	LVs		LVs		HVs	Total		
Castle.	0	0	0	→			←	0	0	Castle.
Hwy (W)	3	2	1	↘			↙	1	0	Hwy (E)
				LVs	↙	↘				
				HVs	0	0				
				Tot	2	0				
					2	0				
					Quarry (S)					
PM Peak										
Tot		HVs	LVs		LVs		HVs	Total		
Castle.	0	0	0	→			←	0	0	Castle.
Hwy (W)	2	2	0	↘			↙	0	0	Hwy (E)
				LVs	↙	↘				
				HVs	1	1				
				Tot	2	0				
					3	1				
					Quarry (S)					
Daily										
Tot		HVs	LVs		LVs		HVs	Total		
Castle.	0	0	0	→			←	0	0	Castle.
Hwy (W)	11	10	1	↘			↙	1	0	Hwy (E)
				LVs	↙	↘				
				HVs	1	1				
				Tot	10	0				
					11	1				
					Quarry (S)					

Figure 5.3: Estimated Quarry Movements during Peak Production

5.4. Development Traffic Impact

To the west of the access, the proposed quarry could add as many as 24 daily trips to the Castlereagh Highway. During peak operation, this represents an increase from the 2018 daily volume of approximately 6.9%.

HIG have modelled the access as a stop signed intersection within SIDRA Intersection 7.0. A ten-year design horizon to 2028 and a background growth of 2.7% p.a. on the Castlereagh Highway have been assumed.

Due to the presence of large heavy vehicle such as Type 1 Road Trains, the 'large truck' vehicle class (representing trucks over 25m in length) has been added in addition to heavy vehicles to better represent the traffic operation of the access and road.

The access has been modelled within SIDRA Intersection as illustrated in Figure 5.4.

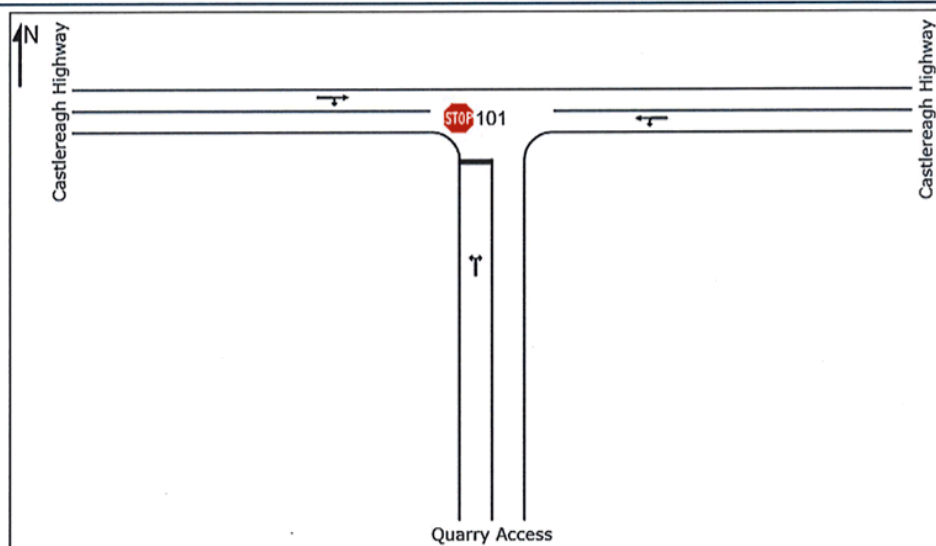


Figure 5.4: SIDRA Intersection Model

The results of the analysis are summarised in Table 5.1 and Table 5.2.

The SIDRA results indicate that the proposed quarry access will have no operating issues for the ten-year design horizon, with low delays, excellent Level of Service, negligible queuing, and low Degrees of Saturation.

Table 5.1: 2028 AM Peak Hour Movement Summary

MOVEMENT SUMMARY

Site: 101 [2028 AM Development]

Castlereagh Highway / Quarry Access
Stop (Two-Way)

Movement Performance - Vehicles											
Mov ID	OD Mov	Demand Total veh/h	Flows HV %	Deg. Satn v/c	Average Delay sec	Level of Service	95% Back of Queue Vehicles veh	Distance m	Prop. Queued	Effective Stop Rate per veh	Average Speed km/h
South: Quarry Access											
1	L2	2	100.0	0.004	3.5	LOS A	0.0	0.4	0.18	0.88	25.9
Approach		2	100.0	0.004	3.5	LOS A	0.0	0.4	0.18	0.88	25.9
East: Castlereagh Highway											
4	L2	1	0.0	0.018	10.6	LOS B	0.0	0.0	0.00	0.05	76.7
5	T1	26	40.0	0.018	0.0	LOS A	0.0	0.0	0.00	0.05	98.2
Approach		27	38.5	0.018	0.4	NA	0.0	0.0	0.00	0.05	97.6
West: Castlereagh Highway											
11	T1	26	40.0	0.023	0.1	LOS A	0.0	0.5	0.05	0.10	97.7
12	R2	3	66.7	0.023	12.3	LOS B	0.0	0.5	0.05	0.10	39.9
Approach		29	42.9	0.023	1.4	NA	0.0	0.5	0.05	0.10	89.0
All Vehicles		59	42.9	0.023	1.0	NA	0.0	0.5	0.03	0.10	87.8

Table 5.2: 2028 PM Peak Hour Movement Summary

MOVEMENT SUMMARY

Site: 101 [2028 PM Development]

Castlereagh Highway / Quarry Access
Stop (Two-Way)

Movement Performance - Vehicles											
Mov ID	OD Mov	Demand Total veh/h	Flows HV %	Deg. Satn v/c	Average Delay sec	Level of Service	95% Back of Queue Vehicles veh	Distance m	Prop. Queued	Effective Stop Rate per veh	Average Speed km/h
South: Quarry Access											
1	L2	3	66.7	0.006	3.4	LOS A	0.0	0.3	0.15	0.89	24.2
3	R2	1	0.0	0.006	2.5	LOS A	0.0	0.3	0.15	0.89	33.1
Approach		4	50.0	0.006	3.2	LOS A	0.0	0.3	0.15	0.89	26.0
East: Castlereagh Highway											
5	T1	26	40.0	0.018	0.0	LOS A	0.0	0.0	0.00	0.00	100.0
Approach		26	40.0	0.018	0.0	NA	0.0	0.0	0.00	0.00	100.0
West: Castlereagh Highway											
11	T1	26	40.0	0.023	0.1	LOS A	0.0	0.5	0.04	0.14	96.4
12	R2	2	100.0	0.023	12.0	LOS B	0.0	0.5	0.04	0.14	39.5
Approach		28	44.4	0.023	1.7	NA	0.0	0.5	0.04	0.14	90.4
All Vehicles		59	42.9	0.023	0.7	NA	0.0	0.5	0.03	0.13	84.7

5.5. Turn Treatment Warrants

TMR in their "Supplement to Austroads Guide to Road Design Part 4A" provide turn treatment warrant diagrams to determine when higher order treatments should be introduced at an intersection. Figure 5.5 represents the treatment warrants for a road with a design speed of 100km/h or above.

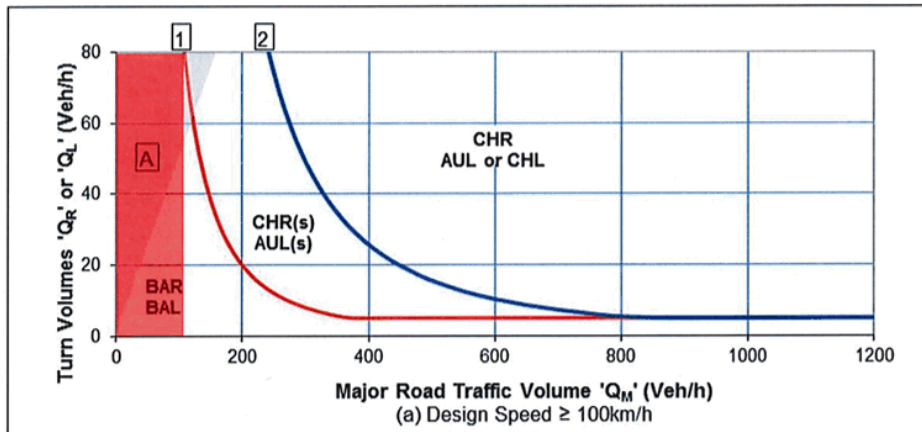


Figure 5.5: TMR Turn Treatment Warrants $\geq 100\text{km/h}$

No specific treatment other than a basic left (BAL) and basic right (BAR) turn treatment are warranted for major road peak hour volumes less than 100 vehicles per hour.

Castlereagh Highway, with only 50 bidirectional peak hour trips expected by 2028 does not warrant any additional turn treatments due to the quarry.

5.6. Conclusion

The proposed quarry will have a negligible impact to the performance of the Castlereagh Highway. No specific treatments are required as a result of the quarry, even during peak production.

6. Conclusions and Recommendations

6.1. Conclusions

- The proposed relocated access location provides benefits to both vehicle acceleration and available sight distance, and therefore represents a safer access location than the existing access.
- The 35,000t annual haulage limit is likely to restrict the pavement impact of the quarry to less than 5% of the existing loading levels of the Castlereagh Highway.
- No more than 2000t per annum should be hauled on Noondoo-Thallon Road to minimise pavement impact.
- The proposed quarry will have a negligible impact to the performance of the Castlereagh Highway. No specific treatments are required as a result of the quarry, even during peak production.

6.2. Recommendations

- No amendments or recommendations have been provided to the proponent.

HIG believe that the development should be allowed to proceed on transport planning grounds.

Our ref TMR18-023422
Your ref
Enquiries Jeff Lavey



Department of
Transport and Main Roads

Signature.Date

Decision Notice – Permitted Road Access Location (s62(1) *Transport Infrastructure Act 1994*)

This is not an authorisation to commence work on a state-controlled road¹

Development application reference number MCU 161, lodged with Balonne Shire Council, involves constructing or changing a vehicular access between Lot 1 SP101418, the land the subject of the application, and the Castlereagh Highway / Saint George-Dirranbandi Road (a state-controlled road).

In accordance with section 62A(2) of the *Transport Infrastructure Act 1994* (TIA), this development application is also taken to be an application for a decision under section 62(1) of TIA.

Applicant Details

Name and address K & D Hadenfeldt Pty Ltd
PO Box 174
Dirranbandi QLD 4486

Application Details

Address of Property Castlereagh Highway, Dirranbandi QLD 4486
Real Property Description Lot 1 SP101418
Aspect/s of Development Material Change of Use for Extractive Industry - (not exceeding 100,000 tonnes per annum)

Decision (given under section 67 of TIA)

It has been decided to approve the application, subject to the following conditions:

No.	Conditions of Development Approval	Condition Timing
Development Permit - Material Change of Use [Extractive Industry]		
Vehicular Access to state-controlled road		
1	The permitted new road access location is to be in accordance with Figure 3.1 (Proposed and Existing Access Points to Castlereagh Highway) contained in the Traffic Assessment Report prepared by Harrison Infrastructure Group (HIG), dated 5 December 2017, version 1.1, Project No.P10059.	At all times.

¹ Please refer to the further approvals required under the heading 'Further approvals'

No.	Conditions of Development Approval	Condition Timing
2	Road access works at the permitted access location is to be constructed in accordance with the Department of Transport and Main Roads' standard drawing MR037 (Rural Property Accesses). The access must be constructed to a design standard capable of accommodating the largest design vehicle accessing the property (i.e. Type 1 Road Trains).	(MCU) - Prior to commencement of use and to be maintained at all times.

Reasons for the decision

The reasons for this decision are as follows:

- a) The Department of Transport and Main Roads manage road accesses between individual properties and the state-controlled road network in accordance with the *Transport Infrastructure Act 1994*;
- b) Constructing the road access to Department of Transport and Main Roads standards will improve safe and efficient vehicle movements onto the state-controlled road network.

Please refer to **Attachment A** for the findings on material questions of fact and the evidence or other material on which those findings were based.

Information about the Decision required to be given under section 67(2) of TIA

1. There is no guarantee of the continuation of road access arrangements, as this depends on future traffic safety and efficiency circumstances.
2. In accordance with section 70 of the TIA, the applicant for the planning application is bound by this decision. A copy of section 70 is attached as **Attachment B**, as required, for information.

Further information about the decision

1. In accordance with section 67(7) of TIA, this decision notice:
 - a) starts to have effect when the development approval has effect; and
 - b) stops having effect if the development approval lapses or is cancelled; and
 - c) replaces any earlier decision made under section 62(1) in relation to the land.
2. In accordance with section 485 of the TIA and section 31 of the *Transport Planning and Coordination Act 1994* (TPCA), a person whose interests are affected by this decision may apply for a review of this decision only within 28 days after notice of the decision was given under the TIA. A copy of the review provisions under TIA and TPCA are attached in **Attachment C** for information.
3. In accordance with section 485B of the TIA and section 35 of TPCA a person may appeal against a reviewed decision. The person must have applied to have the decision reviewed before an appeal about the decision can be lodged in the Planning and Environment Court. A copy of the Appeal Provisions under TIA and TPCA is attached in **Attachment C** for information.

Further approvals

The Department of Transport and Main Roads also provides the following information in relation to this approval:

1. Road Access Works Approval Required – Written approval is required from the department to carry out road works that are road access works (including driveways) on a state-controlled road in accordance with section 33 of the TIA. This approval must be obtained prior to commencing any works on the state-controlled road. The approval process may require the approval of engineering designs of the proposed works, certified by a Registered Professional Engineer of Queensland (RPEQ). Please contact the department to make an application.

If further information about this approval or any other related query is required, Mr Jeff Lavey Planner, should be contacted by email at Jeffrey.J.Lavey@tmr.qld.gov.au or on (07) 4639 0828.

Yours sincerely

edam.letter.signature

Signatory.Name

Signatory.Title

Attachments: Attachment A – Decision evidence and findings
Attachment B - Section 70 of TIA
Attachment C - Appeal Provisions

Attachment A

Decision Evidence and Findings

Findings on material questions of fact:

- S62 of the *Transport Infrastructure Act 1994* governs the management of vehicular access between individual properties and the state-controlled road network;
- The Castlereagh Highway / Saint George-Dirranbandi Road is a state-controlled road managed by the Department.
- The Traffic Assessment Report prepared by Harrison Infrastructure Group (HIG), dated 5 December 2017, version 1.1, Project No.P10059, recommends a new access to the proposed use to improve the safety of the state-controlled road.
- The Department of Transport and Main Roads' standard drawing MR037 (Rural Property Accesses) provides the design standard for the construction of accesses in rural environments.

Evidence or other material on which findings were based:

- *Transport Infrastructure Act 1994*
- Traffic Assessment Report prepared by Harrison Infrastructure Group (HIG), dated 5 December 2017, version 1.1, Project No.P10059
- Application material submitted in support of Balonne Shire Council Development Application MCU-161

Attachment B
Section 70 of TIA

Transport Infrastructure Act 1994
Chapter 6 Road transport infrastructure
Part 5 Management of State-controlled roads

70 Offences about road access locations and road access works, relating to decisions under s 62(1)

- (1) This section applies to a person who has been given notice under section 67 or 68 of a decision under section 62(1) about access between a State-controlled road and adjacent land.
- (2) A person to whom this section applies must not—
- (a) obtain access between the land and the State-controlled road other than at a location at which access is permitted under the decision; or
 - (b) obtain access using road access works to which the decision applies, if the works do not comply with the decision and the noncompliance was within the person's control; or
 - (c) obtain any other access between the land and the road contrary to the decision; or
 - (d) use a road access location or road access works contrary to the decision; or
 - (e) contravene a condition stated in the decision; or
 - (f) permit another person to do a thing mentioned in paragraphs (a) to (e); or
 - (g) fail to remove road access works in accordance with the decision.

Maximum penalty—200 penalty units.

- (3) However, subsection (2)(g) does not apply to a person who is bound by the decision because of section 68.

Attachment C
Appeal Provisions

Transport Infrastructure Act 1994
Chapter 16 General provisions

485 Internal review of decisions

- (1) A person whose interests are affected by a decision described in schedule 3 (the **original decision**) may ask the chief executive to review the decision.
- (2) The person is entitled to receive a statement of reasons for the original decision whether or not the provision under which the decision is made requires that the person be given a statement of reasons for the decision.
- (3) The *Transport Planning and Coordination Act 1994*, part 5, division 2—
 - (a) applies to the review; and
 - (b) provides—
 - (i) for the procedure for applying for the review and the way it is to be carried out; and
 - (ii) that the person may apply to QCAT to have the original decision stayed.

485B Appeals against decisions

- (1) This section applies in relation to an original decision if a court (the appeal court) is stated in schedule 3 for the decision.
- (2) If the reviewed decision is not the decision sought by the applicant for the review, the applicant may appeal against the reviewed decision to the appeal court.
- (3) The *Transport Planning and Coordination Act 1994*, part 5, division 3—
 - (a) applies to the appeal; and
 - (b) provides—
 - (i) for the procedure for the appeal and the way it is to be disposed of; and
 - (ii) that the person may apply to the appeal court to have the original decision stayed.
- (4) Subsection (5) applies if—
 - (a) a person appeals to the Planning and Environment Court against a decision under section 62(1) on a planning application that is taken, under section 62A(2), to also be an application for a decision under section 62(1); and
 - (b) a person appeals to the Planning and Environment Court against a decision under the Planning Act on the planning application.

- (5) The court may order—
 - (a) the appeals to be heard together or 1 immediately after the other; or
 - (b) 1 appeal to be stayed until the other is decided.
- (6) Subsection (5) applies even if all or any of the parties to the appeals are not the same.
- (7) In this section—

original decision means a decision described in schedule 3.

reviewed decision means the chief executive's decision on a review under section 485.

31 Applying for review

- (1) A person may apply for a review of an original decision only within 28 days after notice of the original decision was given to the person under the transport Act.
- (2) However, if—
 - (a) the notice did not state the reasons for the original decision; and
 - (b) the person asked for a statement of the reasons within the 28 days mentioned in subsection (1)the person may apply within 28 days after the person is given the statement of the reasons.
- (3) In addition, the chief executive may extend the period for applying.
- (4) An application must be written and state in detail the grounds on which the person wants the original decision to be reviewed.

32 Stay of operation of original decision

- (1) If a person applies for review of an original decision, the person may immediately apply for a stay of the decision to the relevant entity.
- (2) The relevant entity may stay the original decision to secure the effectiveness of the review and any later appeal to or review by the relevant entity.
- (3) In setting the time for hearing the application, the relevant entity must allow at least 3 business days between the day the application is filed with it and the hearing day.
- (4) The chief executive is a party to the application.
- (5) The person must serve a copy of the application showing the time and place of the hearing and any document filed in the relevant entity with it on the chief executive at least 2 business days before the hearing.
- (6) The stay—
 - (a) may be given on conditions the relevant entity considers appropriate; and
 - (b) operates for the period specified by the relevant entity; and
 - (c) may be revoked or amended by the relevant entity.
- (7) The period of a stay under this section must not extend past the time when the chief executive reviews the original decision and any later period the relevant entity allows the applicant to enable the applicant to appeal against the decision or apply for a review of the decision as provided under the QCAT Act.

(8) The making of an application does not affect the original decision, or the carrying out of the original decision, unless it is stayed.

(9) In this section—

relevant entity means—

(a) if the reviewed decision may be reviewed by QCAT—QCAT; or

(b) if the reviewed decision may be appealed to the appeal court—the appeal court.

35 Time for making appeals

(1) A person may appeal against a reviewed decision only within—

(a) if a decision notice is given to the person—28 days after the notice was given to the person; or

(b) if the chief executive is taken to have confirmed the decision under section 34(5)—56 days after the application was made.

(2) However, if—

(a) the decision notice did not state the reasons for the decision; and

(b) the person asked for a statement of the reasons within the 28 days mentioned in subsection (1)(a);

the person may apply within 28 days after the person is given a statement of the reasons.

(3) Also, the appeal court may extend the period for appealing.

OFFICER REPORT

TO: Council

SUBJECT: **2018 Yellowbelly Country Music Festival**

DATE: 08.03.18

AGENDA REF: CES4

AUTHOR: Tayla Kruger - Tourism Development Officer

Executive Summary

From the Tourism Development Officer reporting on the 2017 event, and requesting a waiver of fees for the *Yellowbelly Country Music and Poet Festival* in 2018, as per the arrangements agreed to by Council for the 2017 event.

Background

The *Yellowbelly Country Music and Poet Festival* (YCMPF), has been held in St George annually since its inception in 2013. Council has received notification for the 2018 event booking and the advertisement for the 2018 event. The YCMPF is to be held from **2nd to 8th of July 2018**. Keith Jamieson has written into Council requesting the waiver of fees and for in-kind support for the 2018 event as per previous years.

The regulations upon entry of the St George Showgrounds for camping were that campers had to stay for the duration of the event, and at least pay for one of the main nights (Saturday or Sunday) of the event - the commercial caravan parks have to-date been happy with this arrangement.

Council has provided in-kind support to the YCMPF over the past five years which is over and above that which is taken into consideration when doing the cost analysis (Tourism Service and Development Officers In-kind list – Attachment B).

In 2017 the event organiser utilised the Coonan Nixon Pavilion for the performances. During the week there were free 'walk-up' performances, but no performances fee is paid to the walk-ups. For the event organiser, most of the proceeds are used to pay for the artists who performed on the Saturday and Sunday, some of whom are paid up to \$800 each.

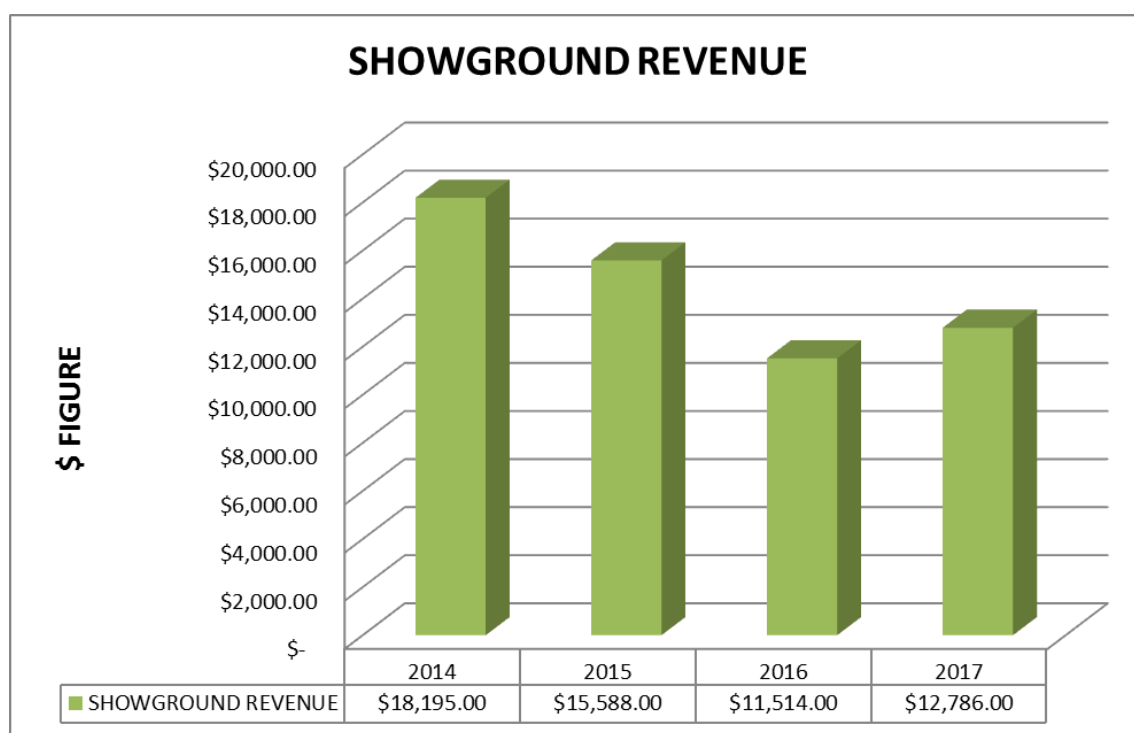
The event was advertised in the *Balonne Beacon*, Balonne Shire Council Website and Facebook page, as well as listed on *Australian Tourism Data Warehouse* (ATDW), and editorials in the lead up to the event.

The Cotton Tour and Vineyard Tour were undertaken throughout the event, having 23 people per tour. A total of 69 people went on the Cotton Farm and Winery Tour, held from Tuesday to Friday which generated \$3,450.00 to the local economy. Riversands Winery was well attended however, there was not a large amount of walk-in people/visitors, feedback was positive though.

In preparation for the event, Council's Tourism Services Officers undertook the following:

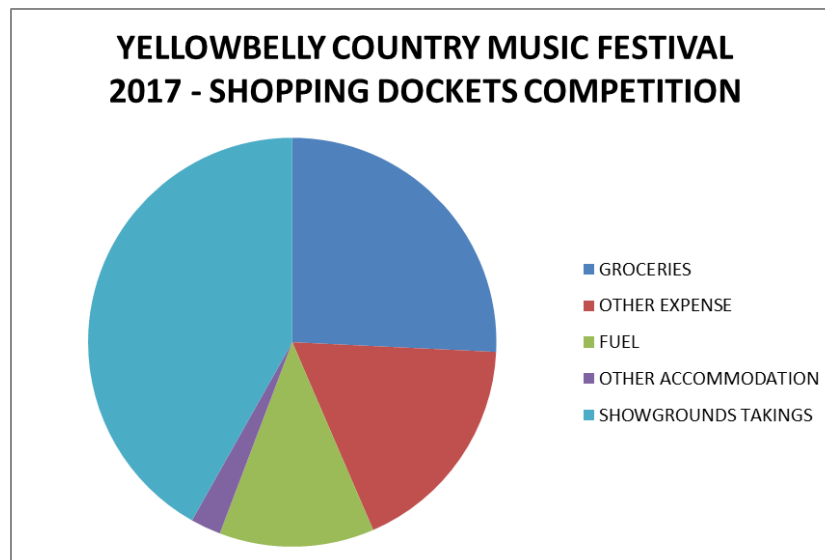
- *Liaised with the event organiser in programs and activities for the festival;*
- *Organised the marketing for the event and ensured that it was listed on relevant tourism pages;*
- *Developed the week-long tourist activity and music program;*
- *Pulled together the tourist activity program and the St George and Surrounds for the Showground's Caretaker to provide upon entry to the event;*
- *Distribute promotional flyers to surrounding Visitor Information Centre's and Tourism Operators;*
- *Distribute event programs to Caravan Parks and Local Shops;*
- *Create the camping form for attendees to complete;*
- *Prepared two baskets for the Local Receipt Competition one was to the value of \$150.00 and the other was \$50.00;*
- *Create a feedback form for attendees to leave feedback on the event and any future recommendations;*
- *and*
- *The Yellowbelly Country Music and Poet Festival poster was displayed throughout the St George in shop fronts, noticeboard and shared on the Balonne Shire Council Facebook page.*

The average patron stay was six (6) nights. Taking the below camping revenue for the showgrounds into account, the four (4) active Caravan Parks within St George were full for majority of the YCMF week.

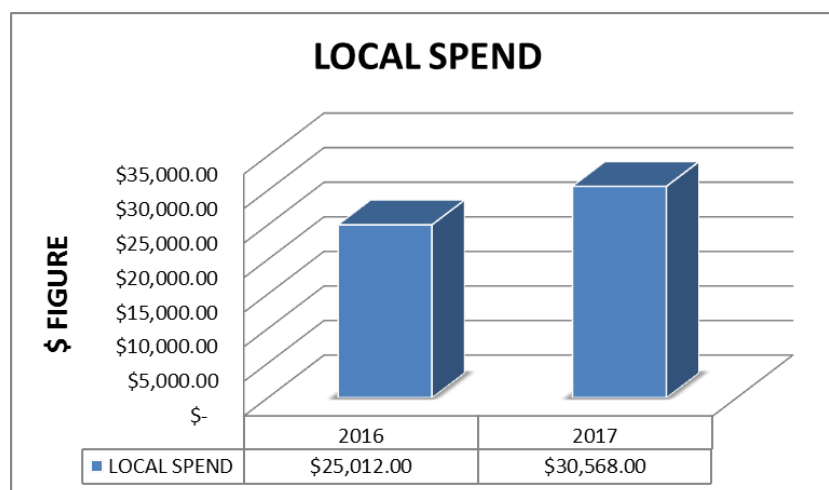


There was 155 caravans camped at the St George Showgrounds over the YCMF week. This year there was an increase in numbers to the festival. A major interest this year was the shearing example presented, for both local community members and the tourists.

The Local Spend Receipt Competition that was held at the YCMF for the week raised a total of receipts spent locally to \$30,568. This ranges from local accommodation, showground accommodation, local business and retail.



From the 2016 event where there was a total of \$25,012 spent in St George, there has been an increase of \$5,556 over the week stay; however this is only from the receipts that are handed in and does not cover the other unaccounted expenditure.



There were 23 responses with feedback from the event out of this 100% would consider travelling back to St George for the Yellowbelly Country Music Festival in 2018. The feedback that was received all rated the event very good. Minor changes have been made in the preparation of next year's event and the cleaning of facilities will be undertaken from before the event starts through to the completion of the event by a local contractor.

The commercial caravan parks were well supported throughout the week from tourists and travellers that were and weren't in St George for the YCMPF. Officers sought feedback from the four (4) active commercial caravan parks within St George for the event week, and the revenue and stays. Feedback is as follows:

- St George Caravan Park: The caravan park was partially full for majority of the week with powered site.
- Pelican Rest: Numbers were down on last year's figures; however the park was half full over the week.
- St George Riverfront Tourist Park: There was only overnight stays no vans were booked in for the week.
- Kamarooka Tourist Park: Completely full all week and 3 days prior to the event.

The coordinator of the event Mr Keith Jamieson moved the event last year into the June-July school holidays, which saw a 50% increase in numbers. The 2018 event will be again in the school holidays and is in conjunction with other music festivals within a 500km radius, the event coordinator and Tourism Development Officer can see another increase this year. Due to the event being held in the school holidays means that the school involvement will not be taking place.

Link to Corporate Plan

Function	Key Program Area
<u>Prosperity For All</u>	Tourism: To showcase the Shire's attributes and promote the district as an ideal tourist destination enhancing opportunities for tourism development.

Consultation (internal/external)

Internal

Chris Wilson (Facilities Coordinator)

Tourism Service Officers

Dianne Francisco (Environmental Health Officer)

Jamie Gorry (Director of Community and Environmental Sustainability)

External

Keith Jamieson (Coordinator)

Legal Implications

All purchases and disposal of goods and services must be carried out in compliance with the Local Government Act 2009 as amended, and the Local Government (Finance, Plans and Reporting) Regulation 2010 as amended.

Policy Implications

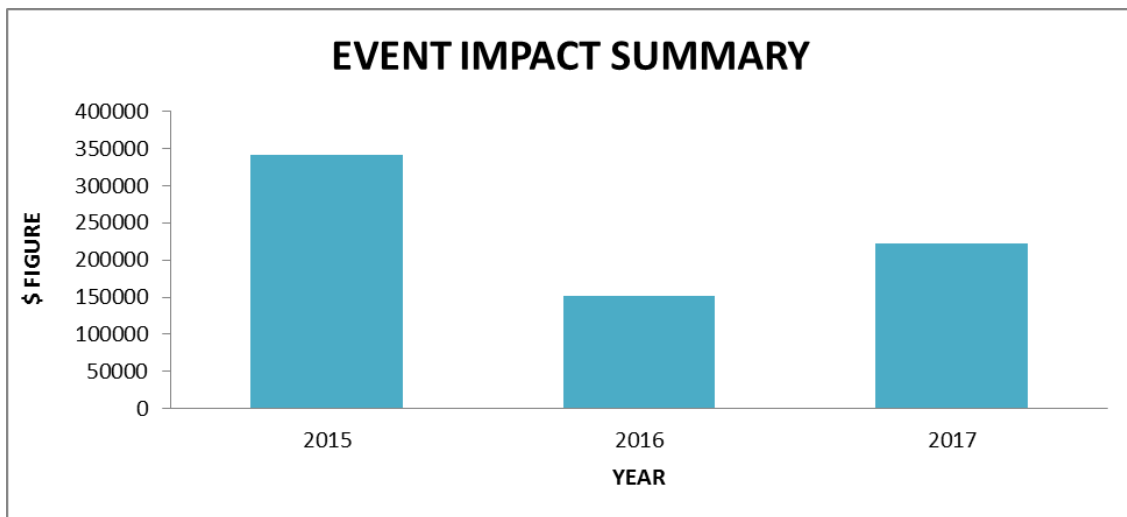
Council's Community Donations, Sponsorship and Grants Program Guidelines.

Financial and Resource Implications

Council received for the 2017 event's camping fees a total of \$12,786.00 at the St George Showgrounds.

ECONOMIC BENEFIT

The Yellowbelly Country Music Festival has left an estimated of \$222,553 of direct economic impact benefits in the town. This figure is based on just the patrons of the YCMPF who stayed at the showgrounds which equated to 6 night stays in St George. This information was calculated through the National Institute of Economic and Industry Research (NIEIR), with the previous three year economic impact summaries attached.



Attachments

1. 2018 Yellowbelly Hire Form Signed - 20022018.pdf [↓](#)
2. Yellowbelly Country Music and Poet Festival - 2018 Action List.docx [↓](#)
3. Yellowbelly Event Impact Summary 2017.pdf [↓](#)

(Please attach originating correspondence to your Report if applicable)

Recommendation/s

That:

1. Council accepts this report;
2. Council waive the fees and charges for the St George Showgrounds as per the previous 5 year's events;
3. For the 2018 Yellowbelly Country Music and Poets Festival event that the fees for camping remain at \$15.00 per powered site per night and \$12.00 per unpowered site per night. However for the 2019 Yellowbelly Country Music and Poets Festival event that Council considers an increase in the fees for the 2018 event of \$18.00 per powered site per night and \$12.00 per unpowered site per night;
4. That Council undertakes the cleaning of the amenities prior to the event with a Contract cleaner being used throughout the week event to clean the showers and toilet facilities;
5. That Council undertakes the waste collection for the event in 2018;
6. Council Tourism Officers provide the in-kind support for the 2018 event.

Jamie Gorry

Director Community and Environmental Services

Balonne Shire Council

118 Victoria Street,
PO Box 201,
ST GEORGE QLD 4487
Telephone: 07 4620 8888 Facsimile: 07 4620 8889
Email: council@balonne.qld.gov.au
Website: www.balonne.qld.gov.au



Balonne Shire Council Facility Booking Form

Room hire charges include the use of existing crockery and cutlery, glassware, chairs and tables. All damages or breakages to any aspect of the buildings and surrounds, furniture or equipment, shall be paid for at full replacement cost.

Booking No: _____ Doc ID: _____

Applicant Details:

Title ☒ Mr ☐ Mrs ☐ Ms ☐ Miss ☐ Other (specify) _____

Contact Name:	KEITH JAMIESON		
Company / Association:	YELLOWBELLY COUNTRY MUSIC FESTIVAL		
Postal Address:	52586 BURNETT HIGHWAY		
Locality / Suburb:	BOULDERCOMBE	State: QLD	Postcode: 4702
Contact Phone:	0427 731 088	Contact Fax:	
Contact Mobile:	0427 731 088		
Email Address:	BI27406@bigpond.net.au		

Booking Details:

Event / Function Name: YELLOWBELLY COUNTRY MUSIC FESTIVAL

☐ This booking is set for a period of time

Date/s of Function: 28/06/2018 TO 10/07/2018

Time In: _____

Time Out: _____

No of People Attending: APPROX 350

Facility Required: ST GEORGE SHOWGROUNDS - ALL

Facility Location: ST GEORGE

Do you Required Councils Public Liability: ☐ Yes ☒ No

(Please tick all boxes that apply)

☒ Entire Facility ☐ Part Facility (Please Indicate Required Rooms)

Refundable Bond / Security Deposits:

I ☐ Do ☐ Do Not give permission for the Balonne Shire Council to take the fee for Equipment Hire / Facility Hire out of the Refundable Bond paid to Council.

Signature:

Date: 20/02/2018

Applicant Name: KEITH JAMIESON

Action	Responsibility
Liaise with graphic designer for creation of promotional flyer	
Liaise with schools re school performance	
Liaise with Keith & High School P&C re catering	
Liaise with Victoria Nancarrow & Rod Avery re sheep shearing demonstration	
Liaise with Robert Buchan re history talk	
Liaise with Lizzy Gordon re know your numbers sessions & the Heart Foundation walking group	
Liaise with David Blacket re Cotton farm & winery tours	
Liaise with Celia Brosnan to do wool spinning demonstrations	
Liaise with Brett Schweikert re river cruises	
Liaise with the Unique Egg for live egg carving demonstrations	
Liaise with Trent Challenger for 1917 Model –T town tours	
Update ATDW listing to promote event	
Arrange for rubbish bins for the showgrounds	
Complete YBCMF program	
Organise receipt competition gift basket	
Print and deliver programs to all four caravan parks, motels and major businesses	
Print promotional flyer & distribute	
Print Feedback forms	
Email flyer to other VIC's and Balonne Tourism Network	
Contact Chris Dixon re water & power readings and showgrounds maintenance	
Contact Dallas King re moving dragon boats	
Print 200 camping and 200 programs for Carmen	
Liaise with Karen Searle re receipt book & float	
Liaise with Chris Wilson re	
Liaise with Carmen re schedule for the week	
Liaise with Balonne Beacon for editorial	
Create, print and laminate Tourist Activity posters and attach on inside	
Drop Tables /programs/Tourist brochures & gift basket to showgrounds	
Feedback forms , stationery & wooden box to and delivery to showgrounds	
Contact school s and P&C to confirm arrangements	
FB posts and promotion	
Contact Rod Avery re collection of sheep &	

attend shearing demonstration	
Attendance at the show grounds at various times throughout the week to assist with queries and issues	
Liaising with Riversands Wines re cotton farm tour numbers & visitor attendance	
Pick up tables, receipts, feedback forms & left over materials from showgrounds	
Ring Caravan parks and collect forms	
Create, print and post Certificate of Appreciation	
Arrange thank you gift for Rod Avery for appreciation for sheep shearing demonstration	
Contact schools and High School P&C for feedback	
Forward feedback to Keith Jamieson & TDO	

Balonne Shire

Event impact calculator

Events are very important contributors to local and regional economies. A successful well run event can provide significant value to an area by adding jobs and money to the local economy and providing additional cultural and social benefits. Alternatively, the wrong event may have considerable negative impacts such as a loss of money or reputation.

The event impact calculator has been developed to enable the Balonne Shire to calculate the potential economic impact of a proposed event. This can be used in conjunction with other methods to help the Balonne Shire select the most appropriate events to support. This calculator alone cannot predict which events will be successful, however it can indicate the potential economic impact a successful event may have across a range of economic measures such as output, employment, wages and salaries and local jobs.

This tool uses input/output estimates to calculate the impact of an event based on the average spend per day by visitors to the event. Simply enter the type of event, the significance of the event, the duration of the event and the average spend per day to calculate the potential economic impact.

As events can also contribute to an area in other ways, such as socially, culturally and environmentally, it is important that other tools or methods are also used to evaluate the potential or benefit of an event.

Event Impact Summary

Balonne Shire - Yellowbelly Country Music Festival - Modelling the effect of \$583,464 from a Arts and Heritage event with Region significance

	Output (\$)	Value-added (\$)	Employment (annual FTE)	Resident Jobs (annual FTE)
Direct impact	501,779	222,553	5.0	--
Industrial impact	282,883	114,553	1.1	--
Consumption impact	102,759	45,677	0.5	--
Total impact on Balonne Shire economy	887,421	382,783	6.7	--

Source: National Institute of Economic and Industry Research (NIEIR) ©2016. Compiled and presented in economy.id by .id, the population experts.

Note: All \$ values are expressed in 2015-16 base year dollar terms.

The proposed Yellowbelly Country Music Festival event is planned to start on the 25/06/2017 and run for 6 days. It is an event of Region significance and is estimated to attract 302 visitors per day over the 6 days, with an average spend per person per day of \$322. This equals a total visitor spend of \$583,464 attributed to this event. Assuming the event will be held in the Balonne Shire, it is calculated to have the following potential impact:

Impact on Output

The total visitor spend of \$583,464 attributed to staging the Yellowbelly Country Music Festival would lead to a direct impact on output of \$501,779. This additional direct output from the economy would also lead to an increase in indirect demand for intermediate goods and services across related industry sectors. These indirect industrial impacts (Type 1) are estimated to be an additional \$282,883 in Output.

There would be an additional contribution to the Balonne Shire economy through consumption effects as correspondingly more wages and salaries are spent in the local economy. It is estimated that this would result in a further increase in Output of \$102,759.

The combination of all direct, industrial and consumption effects would result in total estimated rise in Output of \$887,421 in the Balonne Shire economy.

Impact on value added and GRP

The impact of an additional of \$583,464 spend to the local economy as a result of running Yellowbelly Country Music Festival in the Balonne Shire would lead to a corresponding direct increase in value added of \$222,553. A further \$114,553 in value added would be generated from related intermediate industries.

There would be an additional contribution to the Balonne Shire economy through consumption effects as correspondingly more wages and salaries are spent in the local economy. It is estimated that this would result in a further increase in value added of \$45,677.

The combination of all direct, industrial and consumption effects would result in an estimated addition in value added of \$382,783 in the Balonne Shire economy.

Value added by industry represents the industry component of Gross Regional Product (GRP). The impact on the Balonne Shire's GRP as a result of staging this event is directly equivalent to the change in value added outlined above.

In summary, GRP in the Balonne Shire is estimated to increase by \$382,783.

Impact on Employment (jobs, 12mth FTE)

The employment impact of an event is expressed in Full Time Equivalent (FTE) jobs. For example, an event that generates 4 weeks of full time work for 13 people (52 weeks of full time work in total), would have an employment impact equivalent to 1.0 annual FTE job.

The direct addition of \$583,464 spend to the local economy as a result of staging the Yellowbelly Country Music Festival event in the Balonne Shire is estimated to lead to a corresponding direct increase of employment equivalent to 5.0 annual FTE jobs across a range of industries. From this direct expansion in the economy it is anticipated that there would be flow on effects into other related intermediate industries, creating an additional employment equivalent to 1.1 annual FTE jobs.

This addition of employment in the local economy would lead to a corresponding increase in wages and salaries, a proportion of which would be spent on local goods and services, creating a further increase equivalent to 0.5 annual FTE jobs through consumption impacts.

The combination of all direct, industrial and consumption effects would result in a total estimated increase of employment equivalent to 6.7 annual FTE jobs located in the Balonne Shire.

OFFICER REPORT

TO: Council

SUBJECT: Balonne Shire Visitor Information Centre - Brochure & Display Management Policy

DATE: 14.03.18

AGENDA REF: CES5

AUTHOR: Tayla Kruger - Tourism Development Officer

Executive Summary

Balonne Shire Visitor Information Centre is committed to providing excellent service to its customers and tourism operators, throughout all activities through a variety of means. A Brochure Management and Display Policy within an accredited Visitor Information Centre is a requirement under the *Queensland Accredited Visitor Information Centre – Resource Kit* (section 2.5), and is designed to provide excellent customer service, as well as promoting our Tourism Products throughout the Shire.

Background

Balonne Shire Visitor Information Centre is a facilitator of tourism in the Balonne region, with the organisation supporting coordination of the tourism sector, the operation of the Visitor Information Centre and the marketing and promotion of the Shire.

Our Tourism staff work closely with local tourism operators, businesses, event organisers, community and sporting groups to facilitate the development and improvement of tourism products. As well as supporting economic development, infrastructure, Facilities and Services in the Balonne Shire.

Policy Purpose

A Brochure Management and Display Policy within an Accredited Visitor Information Centre is a requirement under the *Queensland Accredited Visitor Information Centre – Resource Kit* (section 2.5), and is designed to provide an excellent service to our customers, as well as promoting our Tourism Products throughout the Shire. This policy will contribute to the success and sustainability of the Balonne Shire Tourism Products by:

- Expanding the knowledge of the tourist travellers and giving excellent customer service and verbal communication;
- Expanding the ability of the community to respond to the needs of its citizens and provide a range of services and activities;
- Engaging the community in protecting local resources, improving the physical environment, support for environmental issues and extending the range of Council services to the community;
- Encouraging understanding of, and acceptance of, culture, diversity and difference.

Membership & Fee

Membership Coverage

Council designs several brochures and prints these currently, the cost for printing is a substantial amount and Council staff and/or volunteers also fold these brochures/flyers for visitors to use.

Tourism Officers promote and offer a large amount of services for the local businesses that have their brochures and/or displays at the Visitor Information Centre. Council currently undertakes the follow for no fee:

- Promoting of each individual service and showcase a sample of what each product offers;
- Management of their display, cleaning and refreshing their area;
- Individual Brochure update and re-prints (motels, caravan parks etc, maintain and print their own)
- Distribution of brochures at local and state trade shows;
- In Information Packs that are sent out via mail or electronically;
- Provide a range of tariffs at the VIC for the caravan parks, motels and BnB's as a guide for visitors;
- In the bi- monthly tourism newsletter for volunteers, Councillors, operators and businesses, Facebook, Website, Wot's on in Queensland (Events Listings Only), Southern Queensland Country Tourism (SQCT), Outback Queensland Tourism Association (OQTA), St George and Surrounds Travellers Guide and within any publication for marketing;
- Access to co-operative marketing opportunities and familiarisation programs (both Shire and regional);
- Tourism Officers currently are printing and folding 6+ individual brochures and update as required (printing costs can be quite substantial over a 12 month period);
- Businesses currently pay for advertisement in the St George and Surrounds brochure that Council pays for each financial year;
- Tourism Officers book tours and accommodation for visitors and travellers;
- Representation at Trade and Consumer Shows – Balonne Shire VIC will be attending 1-2 shows per annum. However this number is small we are also represented by TEQ, SQCT, and other Tourism Associations;
- Tourism Officers send up to date information on things to see, things to do, places to eat, and festivals through to Southern Queensland Country (SQCT), create and/or update the Australian Tourism Data Warehouse (ATDW), and Tourism and Events Queensland (TEQ) information to name a few.

Membership Fee

The proposed membership fee is free for 2018/19 and will be assessed annually at the Fees and Charges Workshop each year.

However there will be an associated fee for the Visitor Information Centre undertakes the design and printing the brochure as required it will incur an additional fee of \$25.00 per year to cover printing costs.

Objectives

Balonne Shire Visitor Information Centre follows the objectives out of the Tourism Strategy, additionally the objectives for the Brochure and Display Management at the VIC is to:

- Recognise and value our Regions Tourism Attractions and Products
- Display all relevant brochures including Regional Tourism Organisation (RTO) Brochures
- Work in partnership with other regions in cross-promotions
- Develop and Implement a Display Agreement for our Tourism Operator's Displays that are held at the Visitor Information Centre
- To create a strong awareness of the Balonne region as a destination

- Growing visitation to the Balonne Shire each year
- Sustainable tourism – protecting and enhancing the tourism, lifestyle, environmental and cultural values and attributes of our Shire
- Encourage industry professionalism promoting quality customer service, whilst providing friendly, professional and efficient service to all clients
- Integrity – in the operation of the Balonne Shire Visitor Information Centre and the way we deliver services and market and promote the Shire
- Continuing to build the touring, regional and group / volume markets and to grow special interest
- Building the Balonne Shire Tourism digital media presence and capitalising on the opportunities afforded by today's technology. Growing our social media network to include Visit St George Facebook Page and St George Tourism Instagram Page and continuing to grow our social networking strategy.
- Increase the use of public relations style marketing, and continuing to support our journalist and the tourism familiarisation programs.
- Development of the Great Artesian Water base market, promoting a campaign focused on our history
- Strengthen existing markets in the short term and diversify into new markets.
- Assist with the increasing numbers of conferences, footloose events and meetings held within the Balonne Shire.
- Build the Balonne Shire Event sector to be able to grow the economic benefits for our communities and businesses.
- Continue to grow the Coach Tour and Special Interest Group markets.

Link to Corporate Plan

Function	Key Program Area
<u>Prosperity For All</u>	Tourism: To showcase the Shire's attributes and promote the district as an ideal tourist destination enhancing opportunities for tourism development.

Consultation (internal/external)

Jamie Gorry – Director of Community & Environmental Sustainability
 Sandra Lee – Tourism Service Officer
 Councillors

Legal Implications

Queensland Visitor Information Centre Accreditation

Policy Implications

This policy will be Balonne Shire Visitor Information Centre's Brochure & Display Management Policy from 22 March 2018 as a requirement under the Queensland Accredited Visitor Information Centre – Resource Kit (section 2.5), and is designed to provide an excellent customer service, as well as promoting our Tourism Products throughout the Shire.

Financial and Resource Implications

Nil

Attachments

1. Brochure Management and Display Policy - Version 2.doc [↓](#)
2. Brochure Management and Display Policy - Agreement .docx [↓](#)

3. Queensland Visitor Information Centre (VIC) Signage Policy - Resource Kit.pdf (separately enclosed) [⇒](#)

Recommendation/s

That Council adopts the Balonne Shire Visitor Information Centre's Brochure and Display Management Policy, as a requirement under the Queensland Accredited Visitor Information Centre – Resource Kit (section 2.5) and to take affect from 22 March 2018 and to be updated as required.

Jamie Gorry
Director Community and Environmental Services

BROCHURE MANAGEMENT & DISPLAY POLICY

Balonne Shire Visitor Information Centre

Adopted: 22 March 2018

Background & Context

Balonne Shire Visitor Information Centre is committed to providing excellent service to its customers and tourism operators, throughout all areas of Council's activities and with a variety of mechanisms. Balonne Shire Visitor Information Centre is a driving force of tourism in the Balonne region, with the organisation supporting the coordination of the tourism sector, the operation of the Visitor Information Centre and the marketing and promotion of the Shire.

Our Tourism staff work closely with local tourism operators, businesses, event organisers, community and sporting groups to facilitate the development and improvement of tourism products. As well as supporting economic development, infrastructure, Facilities and Services in the Balonne Shire.

Our Tourism staff also undertakes market development, and promotional activities both independently, and cooperatively with other Local Government Associations (LGAs), Regional Tourism Organisations (RTOs), Tourism and Events Queensland (TEQ), The Great Inland Way (GIW) and the Adventure Way Promotions Group (AW).

Brochures are a very important part of the successful operation of the Balonne Shire Visitor Information Centre. They are a tool used by staff and volunteers at the Visitor Information Centre (VIC) to assist with scenarios such as; recommending accommodation, things to see, things to do, getting to / from places and assisting to plan itineraries for visitors.

The Balonne Shire Visitor Information Centre stocks four (4) categories of brochures:

- CATEGORY ONE St George and Surrounds
- CATEGORY TWO Advertiser Brochures
- CATEGORY THREE Other Tourism Brochures
- CATEGORY FOUR Regional Tourism Organisation (RTO) Brochures

Purpose & Scope

Council acknowledges that brochure management and displays within the VIC is a requirement under the Queensland Accredited Visitor Information Centre – Resource Kit (section 2.5), and is designed to provide an excellent service to our customers, as well as promoting our Tourism Products throughout the Shire. This policy will contribute to the success and sustainability of the Balonne Shire Tourism Products by:

- *Strengthening community cohesion, social wellbeing, and trust.*
- *Expanding the knowledge of the tourist travellers and giving excellent customer service and verbal communication.*
- *Expanding the ability of the community to respond to the needs of its citizens and provide a range of services and activities.*
- *Engaging the community in protecting local resources, improving the physical environment, support for environmental issues and extending the range of Council services to the community.*
- *Encouraging understanding of, and acceptance of, culture, diversity and difference.*

This policy includes clear procedures and processes for managing the brochures and displays within the VIC.

This policy applies to all Tourism Product Displays and the management of our tourism brochures.

The designated staff member will be provided with appropriate guidance to fulfil their responsibilities to the volunteer.

Policy Provisions

IMPLEMENTATION AND ACCESS

a) *St George and Surrounds Brochure*

The St George and Surrounds brochure is developed for the promotion of the Balonne Shire and to showcase all attractions and products. This brochure is updated on an annually and re-printed for the use on an individual operator, Shire, and Regional level.

The storage of the St George and Surrounds brochure is at the depot and 10-12 boxes are stored at the Visitor Information Centre. The St George and Surrounds brochures are available from the VIC; also at any of the main local tourism operator areas.

b) *Advertiser Brochures*

Advertiser Brochures are ones which are produced by operators or the VIC, where there is no fee charged to display their brochure on the brochure racks. These brochures are our priority when refilling the racks, allocating brochure storage space and ensuring we always have spare stock.

c) *Other Tourism Brochures*

The Visitor Information Centre displays a large range of brochures and informational material on the back wall for customers and operators to view seven (7) days a week. These brochures range from all over Queensland and New South Wales localities.

The owners of these brochures don't have to pay to display in the Visitor Information Centre.

d) *Regional Tourism Brochures*

Regional Tourism Organisation (RTO) brochures are kept in stock as part of the Accreditation requirements, to cater for passengers or visitors who intend to travel to regional areas of Queensland. These brochures are kept on display on the back wall and the residual are kept in the rear storage room.

e) *Storage at the Visitor Information Centre*

The Visitor Information Centre has storage shelving located in the rear of the VIC that provides easy and clear access to all brochures for the display.

There is an *electronic order spreadsheet* located in MAGIQ which staff has access to. This allows staff to order and check off all brochures that are ordered or received. At the Visitor Information Centre there is one main storage area in the rear of the Information Centre where brochures can be located.

f) *Layout of Brochures*

The Visitor Information Centre has no set layout, however the brochure holders have a laminated copy of the front cover of the brochure, as a reference if they are low.

g) *Ordering of Brochures*

If brochure stock is low there are two options available:

- Order directly from the operator / area by email, phone or fax depending on the fastest and most accurate way; or
- Order online at www.linklogic.com.au

Generally an order is done once a month, however at peak times there may be a need to order more frequently.

h) *Putting Away Brochures*

If brochures are received at the Visitor Information Centre, they must be put away during that day, if not put in the storage room to prevent any Work Health and Safety hazards. Depending on the brochure received you will need to put them away in at least one of the following places:

- Refill the brochure racks; and/or
- Refill the brochure holders in the cupboards.

i) Stocktake of Brochures

The Visitor Information Centre does not undertake a stocktake for the brochures.

Displays within the Visitor Information Centre

The Visitor Information Centre has allocated areas for local Tourism Displays, upon the agreeance and signing of a *Display Agreement*.

The Display Agreement outlines the terms and conditions of the display, including how they are managed in the Visitor Information Centre. It is at the Tourism Development Coordinator's discretion where the Display is placed and if this is moved to refresh the Visitor Information Centre look and feel.

The Balonne Shire Visitor Information Centre staff and volunteers will actively promote all tourism products - not only the ones on display within the Visitor Information Centre. There will not be any preference or over-promotion on one particular product.

Membership Coverage and Benefits – Balonne Shire Visitor Information Centre

Membership of the Balonne Shire Visitor Information Centre offers operators the opportunity to participate in co-operative marketing programs with Regional Tourism Organisations (RTOs), the St George and Surrounds Brochure, and industry activities on a regular basis.

Promotion of your business in partnership with Balonne Shire Visitor Information Centre means potential exposure to a large number of enquiries made annually through the VIC. This includes promotion through our website, Facebook, Instagram, Twitter, Tourism Newsletter and Event database.

Balonne Shire Visitor Information Centre provides business operators with a significantly higher presence in the marketplace, as well as access to additional resources, market intelligence, marketing opportunities, advice and support. The staffs strive to form positive relationships which strengthen our communities and businesses.

The benefits of becoming a member at the Visitor Information Centre for displays and brochures are as follows:

- Display and promotion of your organisation's marketing collateral at the Balonne Shire Visitor Information Centre and in the bi-monthly tourism newsletter for volunteers, Councillors, operators and businesses, Facebook, Website, Wot's on in Queensland (Events Listings Only), Southern Queensland Country Tourism (SQCT), Outback Queensland Tourism Association (OQTA), St George and Surrounds Travellers Guide and within any publication for marketing.
- Management of their display, cleaning and refreshing their area;
- Individual Brochure update and re-prints (motels, caravan parks etc., do maintain and print their own)
- Handing out brochures at local and state trade shows;
- Brochures/Flyers in Information Packs that are sent out via mail or electronically;
- Provide a range of tariffs at the VIC for the caravan parks, motels and BnB's as a guide for visitors;
- Access to co-operative marketing opportunities and familiarisation programs (both Shire and regional);
- Tourism Officers currently are printing and folding 6+ individual brochures and update as required (printing costs can be quite substantial over a 12 month period);

- Businesses also get FREE advertisement in the St George and Surrounds brochure that Council pays for each financial year;
- Tourism Officers book tours and accommodation for visitors and travellers;
- Tourism Officers send up to date information on things to see, things to do, places to eat, and festivals through to Southern Queensland Country (SQCT), create and/or update the Australian Tourism Data Warehouse (ATDW), and Tourism and Events Queensland (TEQ) information to name a few.
- Tourism Balonne's Newsletter (sent out every 2 months) will be developed to be one of the most successful informative and highly sought after Newsletter for the Tourism Operators and Businesses. This will also be sent through to our cross borders Tourism Officers for cooperative marketing efforts and further promotion of our region.
- Refer all enquiries received by the Balonne VIC direct to members businesses.
- Access to co-operative marketing opportunities and familiarisation programs (both Shire and regional), Balonne Shire VIC is involved in Programs with SQCT, Highway Alliance groups and Regional Tourism Committees.
- Representation at Trade and Consumer Shows – Balonne Shire VIC will be attending 1-2 shows per annum. However this number is small we are also represented by TEQ, SQCT, and other Tourism Associations.
- Assistance and advice from the Tourism Development Coordinator, including regular market updates at our Tourism Meetings and Newsletters.
- Members meetings feature updates on Tourism, Visitor Information Centre, activities/projects, issues and RTO information – these will be held 4 times a year.
- Members have the opportunity to display their product at the VIC, providing that it meets current market demand and the VIC can accommodate the required spacing.

Membership Fees are free. If the Visitor Information Centre undertakes the design and printing the brochure as required it will incur an additional fee of \$25.00 per year to cover printing costs.

The above fees will be assessed on an annual basis at the Fees and Charges Workshop each financial year, and will be based around our marketing activities throughout the year.

Objectives

Balonne Shire Visitor Information Centre follows the objectives out of the Tourism Strategy, additionally the objectives for the Brochure and Display Management at the VIC is to:

- Recognise and value our Regions Tourism Attractions and Products
- Display all relevant brochures including Regional Tourism Organisation (RTO) Brochures
- Work in partnership with other regions in cross-promotions
- Develop and Implement a Display Agreement for our Tourism Operator's Displays that are held at the Visitor Information Centre
- To create a strong awareness of the Balonne region as a destination
- Growing visitation to the Balonne Shire each year
- Sustainable tourism – protecting and enhancing the tourism, lifestyle, environmental and cultural values and attributes of our Shire
- Encourage industry professionalism promoting quality customer service, whilst providing friendly, professional and efficient service to all clients
- Integrity – in the operation of the Balonne Shire Visitor Information Centre and the way we deliver services and market and promote the Shire
- Continuing to build the touring, regional and group / volume markets and to grow special interest

- Building the Balonne Shire Tourism digital media presence and capitalising on the opportunities afforded by today's technology. Growing our social media network to include Visit St George Facebook Page and St George Tourism Instagram Page and continuing to grow our social networking strategy.
- Increase the use of public relations style marketing, and continuing to support our journalist and the tourism familiarisation programs.
- Development of the Great Artesian Water base market, promoting a campaign focused on our history
- Strengthen existing markets in the short term and diversify into new markets.
- Assist with the increasing numbers of conferences, footloose events and meetings held within the Balonne Shire.
- Build the Balonne Shire Event sector to be able to grow the economic benefits for our communities and businesses.
- Continue to grow the Coach Tour and Special Interest Group markets.

Approval & Review

Balonne Shire Visitor Information Centre will review this policy annually or as required.

Approval Date:

22 March 2018

Balonne Shire Visitor Information Centre

Brochure Management & Display Policy,

Terms & Conditions

APPENDIX A – Brochure & Display Agreement

PURPOSE

Balonne Shire Visitor Information Centre is committed to providing excellent service to its customers and tourism operators, throughout all areas of Council's activities and with a variety of mechanisms. Balonne Shire Visitor Information Centre is a driving force of tourism in the Balonne region, with the organisation supporting the coordination of the tourism sector, the operation of the Visitor Information Centre and the marketing and promotion of the Shire.

Our Tourism staff work closely with local tourism operators, businesses, event organisers, community and sporting groups to facilitate the development and improvement of tourism products. As well as supporting economic development, infrastructure, Facilities and Services in the Balonne Shire.

Our Tourism staff also undertakes market development, and promotional activities both independently, and cooperatively with other Local Government Associations (LGAs), Regional Tourism Organisations (RTOs), Tourism and Events Queensland (TEQ), The Great Inland Way (GIW) and the Adventure Way Promotions Group (AW).

Brochures are a very important part of the successful operation of the Balonne Shire Visitor Information Centre. They are a tool used by staff and volunteers at the Visitor Information Centre (VIC) to assist with scenarios such as; recommending accommodation, things to see, things to do, getting to / from places and assisting to plan itineraries for visitors.

MEMBERS

The Visitor Information Centre has allocated areas for local Tourism Displays, upon the agreeance and signing of a *Display Agreement*.

The Display Agreement outlines the terms and conditions of the display, including how they are managed in the Visitor Information Centre. It is at the Tourism Development Coordinator's discretion where the Display is placed and if this is moved to refresh the Visitor Information Centre look and feel.

The Balonne Shire Visitor Information Centre staff and volunteers will actively promote all tourism products - not only the ones on display within the Visitor Information Centre. There will not be any preference or over-promotion on one particular product.

DISPLAY ITEMS

All Display Items are to be presented to the Tourism Development Coordinator for approval, and be clean to prevent an incident, or future hazard, and/or damage within the VIC. Items considered to not have an element of display will be refused. It is the member's responsibility to present to the Tourism Development Coordinator, for listing and payments at the Visitor Information Centre, this will ensure that all displays are correct, accounted for, and ensure items are not sold and are only for display.

DISPLAY OWNERSHIP

Display Items that are placed at the Visitor Information Centre, remain the property of the paid member, and are held at the Visitor Information Centre at their own risk or collected by the member. If collected by the member, they are to notify the Tourism Development Coordinator, to ensure that all paperwork is signed and all of the display is collected.

PAYMENT TERMS

Invoices will be sent out at the start of each financial year for payment from Council. These are required to be paid in receipt of invoice (generally within 30 days of date of invoice). If invoice is not paid within 60 days a reminder letter will be sent to the business or service requesting payment or collection of excess brochures or their display. Council will hold brochures or displays for 3 months maximum before disposal.

REMOVAL FROM VIC

Members must notify the Tourism Development Coordinator at the Visitor Information Centre upon removal of any display items and /or brochures, so that it can be documented that either the display or brochures have been removed from the Visitor Information Centre with appropriate information.

COUNCIL CONTACT

If any issues arise with regard to these terms and conditions, members are encouraged to discuss them with the Tourism Development Coordinator. The decision of the Tourism Development Coordinator on display or brochure issues is final. Appeals against decisions can be made in writing to:

Tourism Development Coordinator
Balonne Shire Visitor Information Centre
PO Box 201
ST GEORGE QLD 4487

AGREEMENT

☐ I understand, accept, and adhere to the brochure management and display agreement, terms and conditions listed above.

Print Name: _____

Signature: _____

Position: _____

Business: _____

Date: _____

ABN: _____

☐ The Visitor Information Centre will be responsible for printing and folding brochures and I understand that there is a \$25.00 fee per year for printing these.

Signature: _____

Date: _____

(Note: If not applicable please sign enclosed statement of supplier)

Office Use Only

Date: _____ Authorised Officer's Signature: _____

BROCHURE MANAGEMENT & DISPLAY

PERSONAL DETAILS

NAME:

BUSINESS NAME:

POSTAL ADDRESS: PHONE:

..... MOBILE:

EMAIL:

ABN: (if applicable)

If you do not have an ABN please complete a "Statement by Supplier"

Invoice to be addressed to the following:

NAME:

BUSINESS NAME:

POSTAL ADDRESS:

..... POSTCODE:

I certify that the above details are true and correct:

Position

Signature

Date

*****Please Note: Please sign and return to the Balonne Shire Visitor Information Centre.***

OFFICE USE ONLY	
BROCHURE & DISPLAY NUMBER:	
DATE STARTED:	
TOURISM DEVELOPMENT COORDINATOR SIGNATURE	
ADDED TO DATABASE	

OFFICER REPORT

TO: Council

SUBJECT: Memorandum of Understanding - Dirranbandi Rural Transaction Centre

DATE: 08.03.18

AGENDA REF: CES6

AUTHOR: Mareea Lochel - Community & Business Development Officer

Executive Summary

Balonne Shire Council's memorandum of understanding with the Dirranbandi Rural Transaction Centre is due for review. This report presents to Council the 2018 reviewed memorandum of understanding for adoption.

Background

Balonne Shire Council has for many years had a memorandum of understanding (MoU) with Dirranbandi Rural Transaction Centre (RTC). The purpose of the MoU is to ensure the successful delivery and development of Balonne Shire Council's (BSC) point of contact responsibilities – particularly in relation to Library Services. The existing document was last reviewed in 2014, and no longer meets the needs of either party.

Balonne Shire Council's Director of Community and Environmental Sustainability and the Community and Libraries Co-ordinator have been working collaboratively with the Executive Committee of the Dirranbandi RTC to update the MoU.

A copy of the draft MoU was provided to the Dirranbandi RTC Executive Committee for approval. The document was accepted by the committee at the general meeting held **12 February 2018**. Below extract has been taken from minutes (full minutes of the RTC meeting are attached to CES March information report).

ITEM	DISCUSSION/ACTION REQUIRED	WHEN	BY WHOM	CLOSED
MOU BSC/RTC	<p>The draft MOU was discussed. The new MOU is very easy to understand.</p> <p>A specified staff member to be allocated to cover the reporting requirements & library activities function.</p> <p>Comment: no mention of RTC collecting rates or dog licence fees on behalf of Council. Assume this remains too hard to install.</p> <p>Moved Dick Bucknell, seconded Duncan Banks that the MOU from BSC be adopted</p>		Dick/Duncan/Barb	closed

	Carried.			
--	-----------------	--	--	--

The RTC have also requested extending the point of contact services to include animal registration collection and rates collection. The logistics and feasibility of the RTC delivering these services are still being investigated.

Link to Corporate Plan

Function	Key Program Area
<u>Strong & Resilient Communities</u>	Community Lifestyle: To foster community pride and social interaction for all groups within our community with access to well serviced community hubs and facilities.

Consultation (internal/external)

Internal

Jamie Gorry – Director Community and Environmental Sustainability

External

Richard Bucknell President RTC committee

Barbara McMillan Secretary RTC committee

Duncan Banks Treasure RTC committee

Legal Implications

The MoU is not a legally binding document.

Policy Implications

Not applicable

Financial and Resource Implications

Annual RTC payment

Library Services \$33,000

BSC point of contact \$ 6,000

\$39,000 p.a (quarterly payments of \$9,750)

Maintenance contribution \$ 5,000 p.a (annual payment only)

Total RTC payment \$44,000

Attachments

1. Draft MOU Dirran RTC-BSC 2018_final.docx [↓](#)

Recommendation/s

That Council resolves to endorse the Memorandum of Understanding between Balonne Shire Council and

Dirranbandi Rural Transaction Centre as presented.

Jamie Gorry

Director Community and Environmental Services

The memorandum of understanding is to record the agreement between and clarify the roles and responsibilities of Balonne Shire Council (BSC) and Dirranbandi Rural Transaction Centre (RTC) Inc to supply library services and Council's point of contact to the Dirranbandi Community.

1. BACKGROUND

The Dirranbandi Rural Transaction Centre currently incorporates the BSC Dirranbandi Library into its operations. Balonne Shire Council provided a financial contribution to the RTC for the operation of the library and to act as a point of contact for certain BSC activities as outlined in previous memorandum of understandings.

The Dirranbandi RTC and the BSC Library are currently housed in building with gardens and a parking area located at 14SP134265 in Dirranbandi. The land is freehold commercial land owned by Balonne Shire Council.

2. PURPOSE OF THE AGREEMENT

The primary purpose of this Memorandum of Understanding (MOU) is to:

- 2.1** Ensure the successful delivery and development of BSC's library services and point of contact responsibilities.
- 2.2** Formalise arrangements for on-going management of the Dirranbandi Library

3. PARTIES TO THIS MEMORANDUM OF UNDERSTANDING ARE:

- Balonne Shire Council
- Dirranbandi Rural Transaction Centre Inc

4. ROLES AND RESPONSIBILITY

4.1 Balonne Shire Council

- To work collaboratively with the RTC to support the ongoing development and enhancement of BSC's library service and point of contact responsibilities.

4.1.1 Operational Responsibilities

- Provides one (1) computer to be used by the RTC employees for library operation services and BSC Point of contact duties
- BSC maintains the library equipment including shelving and library computer equipment
- Provide through the State Library an exchange of new library books as determined by the State library exchange program
- Responsibility for Aurora software and any other software, equipment or computers used solely for library purposes
- Supply and support of digital literacy services material
- Supply and support resources and materials for BSC point of contact and tourism

4.1.2 Financial Responsibilities

- BSC contribution of \$39,000 p.a plus CPI (to include on-costs, super etc), \$33,000 should be used by the RTC to fund Library Services provided during the RTC's operating hours with the remaining \$6,000 used to fund BSC Point of Contact responsibilities.
- Maintenance contribution of \$5,000 p.a. CPI indexed (for electricity, insurance and building maintenance) plus GST
- Travel and training costs for Library Officer to attend Library training and meetings where approved by Council
- Responsible for insurance on books furniture and equipment for Library and Point of contact.

4.2 Dirranbandi Rural Transaction Centre

- RTC agrees to work collaboratively with BSC and use its best endeavours to operate and develop its Library and point of contact services for the continued benefit of its community

4.2.1 Operational Responsibilities

- RTC finances and staff are managed by the RTC Committee which is comprised of community members
- RTC will supply staff who will administer all services provided by the RTC to the Dirranbandi community and visitors to Dirranbandi (inclusive of library services and point of contact responsibilities).
- The library is open at all times that the RTC is open

4.2.2 Financial Responsibilities

- RTC pays for utilities such as electricity
- RTC manages the building and leases space to BSC library services
- RTC maintains the building including air conditioning plumbing gardens and parking area
- RTC submit an invoice quarterly in advance for **\$9,750** plus the dollar value of the CPI percentage increase (1.9%) plus GST to BSC
 - 1 June (for quarter 1 – July, August, September)
 - 1 September (for quarter 2 – October, November, December)
 - 1 December (for quarter 3 - January, February, March)
 - 1 March (for quarter 4 - April May June)
- RTC submit an invoice in July each year to BSC for \$5,000 plus the dollar value of the CPI percentage increase plus GST. RTC are required to obtain the June issue All Groups CPI year-on-year increase from the Australian Bureau of Statistics to determine the CPI percentage increase for that year.

4.2.3 Staff Responsibilities

- Provide customer service to internal and external customers and conduct all transactions in a professional, ethical, courteous and efficient manner.
- RTC will proactively engage with the Community and Libraries Coordinator to identify opportunities for continuous development of the library services, including the development of programs and projects to engage with an increasing number of community members.
- Library Services
 - Process new library membership application and issue borrowers with library cards and pin numbers
 - Locate and check out material to members and receive return material
 - Review State Library reports and follow up with borrowers as required for example overdue library material
 - Process and maintain reserve materials
 - Enter cataloguing data in library systems
 - Ensure the presentation and delivery of the library service promotes a progressive professional and positive image of BSC and the library service.
 - Establish a close working relationship with BSC Community and Libraries Coordinator and the appointed State Library support person to ensure the library meets required standards.
 - Other duties as directed by the BSC Community and Libraries Coordinator

4.2.4 RTC BSC Point of Contact Responsibilities

- Act as resource centre for BSC information, display information regarding events, workshops, funding opportunities and Council notices.

- Be an active advocate for community events, informing the Dirranbandi community of events, workshops, funding opportunities happening in Dirranbandi and wider community of Balonne Shire.
- Use promotion and communication methods approved by BSC
- Carry out other Council tasks as requested by BSC Community and Libraries Coordinator

4.2.5 RTC Reporting Responsibilities

- RTC will present key performance reporting to the BSC Community and Libraries Coordinator on a monthly basis.
- Reporting will include all key performance indicators as specified in Schedule A

5. DEFINITIONS

- BSC shall mean Balonne Shire Council
- RTC shall mean Dirranbandi Rural Transaction Centre Inc
- MOU shall mean Memorandum of Understanding

6. GOVERNANCE

- The RTC staff will report to
 - The RTC Manager/Supervisor (who reports to the RTC Committee) for RTC functions
 - BSC Community and Libraries Coordinator for Library and point of contact responsibilities
- BSC Community and Libraries Coordinator will represent BSC on the RTC committee

7. DISPUTE RESOLUTION

- For the purpose of this clause, a dispute will have arisen when either party gives written notice to that effect to the other party
- The parties agree to attempt to settle any dispute arising in connection with this Agreement in good faith by negotiation
- The BSC Community and Libraries Coordinator will represent BSC and work with the RTC Committee to come to a mutually agreed resolution

8. FAILURE TO MEET OBLIGATIONS

If BSC is of the reasonable opinion that:

- The RTC has failed to comply with any provision of this Agreement, or
- The financial contribution made by BSC to the RTC is not being applied for the purposes authorised by the agreement

Then BSC may give notice in writing to the RTC specifying the failure and requiring the RTC to remedy it within 28 days.

If the RTC does not comply with a notice under the above conditions, BSC may by further notice in writing:

- Withhold any instalments of their financial contribution until the notice is complied with
- Alter the amount, timing or frequency of payment of the financial contribution, or
- Immediately terminate this Agreement.

Where the RTC wishes to terminate this agreement, BSC will negotiate terms of termination and the return of the library collections.

9. SUMMARY

This agreement is not legally binding, but is entered into in good faith and can be reviewed at any time at the instigation of either party. At the minimum review points will be as follows:

- RTC will present key performance reporting to the BSC Community and Libraries Coordinator on a monthly basis.
- The MoU and BSC financial commitments will be reviewed on an annual basis (January), by the Rural Transaction Committee and by BSC Community and Libraries Coordinator.
- In all reviews, the BSC Community and Libraries Coordinator will review in consultation with relevant BSC staff, CEO and Councillors as appropriate.

SCHEDULE A
KEY PERFORMANCE REPORTING CRITERIA – LIBRARY

Key Indicator	Performance	Target	Reporting Requirement	Data Collection
Library visitors – customers per month		12 reports generated per year	Report number of library visitors per month	Manual count and record
Online library services – members access to services		12 reports generated per year	Report on number of customers requesting and receiving training for online services	Manual count and record
Programs and Events – Engaging with an increasing number of community members		5 events/activities per year for children aged 6 to 15 years old. 2 events/activities per year for children aged 0 to 5 years old. 2 events/activities per year for seniors ages 50+	Report detailing program/event, date and number of people engaged in library activity/event as attendees, participants and volunteers	Manual count and record

KEY PERFORMANCE REPORTING CRITERIA – BSC POINT OF CONTACT

Key Indicator	Performance	Measure	Reporting Requirement	Data Collection
BSC point of contact Visitors – customers per month		N/A	Report number of visits per month and nature of enquires	Manual count and record
Programs and Events – promoting and providing information regarding events, workshops and funding		N/A	Report detailing programs/events promoted and methods of promotion	Manual count and report

SIGNED as an AGREEMENT

Signed for and on behalf of **BALONNE SHIRE COUNCIL** ABN 49 655 876 831

Matthew Magin
Chief Executive Officer

Date

A duly authorized person in the presence of

.....
(Signature of witness)

.....
(Full name of witness)

Signed for and on behalf of **DIRRANBANDI RURAL TRANSACTION CENTRE INC** ABN 43 843 342 167

(Signature)

Date

.....
(Name)

.....
(Position)

A duly authorized person in the presence of

.....
(Signature of witness)

.....
(Full name of witness)

OFFICER REPORT

TO: Council

SUBJECT: Dirranbandi Rural Transaction Centre - Tourism funding

DATE: 14.03.18

AGENDA REF: CES7

AUTHOR: Mareea Lochel - Community & Business Development Officer

Executive Summary

The Dirranbandi Rural Transaction Centre (RTC) has written to Council requesting for financial assistance towards a standalone tourism person to work at the RTC during the tourist season. This report tables Dirranbandi RTC's request for Council consideration.

Background

Balonne Shire Council currently provides Dirranbandi RTC with financial assistance to provide Library services to the Dirranbandi Community as outlined in the Memorandum of Understanding.

In October 2017 Mrs Barbara McMillan on behalf of the Dirranbandi RTC emailed Council a budget request item. The request was for financial assistance from Council for a standalone tourism person to work at the RTC during the tourist season (mid-March to mid-September). The RTC have proposed that the position works approximately 17.5 hours per week for 26 weeks with an approximate cost of **\$13,650.00**.

The intent of having a tourism person at the RTC is to promote local businesses and tourism attraction in Dirranbandi and throughout the Shire.

This correspondence was not the first request Council has received from the RTC for additional funding. After the withdrawal of the Heritage Bank agency from the RTC, the then President of the RTC Mrs Pam Crothers, wrote to Council (letter dated 18 May 2017) highlighting the situation at the RTC and requesting Council's to consider funding an additional employee at the RTC for one day per week. The requested funding was to help the RTC meet the demands of the Library services such as holding kids craft or technology days and seniors morning teas.

Discussions have been held with Ms Tayla Kruger, Tourism Development Officer regarding options for a standalone Tourism Officer at the RTC. The following recommendations were made:

- That the Tourism Development Officer attend to Dirranbandi RTC 1 day a month (generally the 3rd week – either being Tuesday or Wednesday)
- That a budget proposal of \$5,000 be submitted for tourism/business training, materials for data collection and a brochure display stand.
- Required brochures and policy development
- Localised business BBQ in Dirranbandi which could align with the Community catch up day if possible.

Ms Kruger advised that the current Dirranbandi RTC visitor statistics are low and believes that there is not a need at the moment to have a part time person for tourism at the RTC.

Council is currently in the process of engaging an Economic Development Officer and Grants Officer. These roles are funded through the Murray Darling Regional Economic Diversification Program to help mitigate the downturn in employment opportunities caused by the water buy backs of the Murray Darling Basin Plan.

It is recommended that these positions work with the Dirranbandi RTC staff and Executive Committee to build the capacity of the RTC staff to deliver tourism information and also to build the capacity of the Executive Committee to source funding for an additional employee at the Dirranbandi RTC.

Link to Corporate Plan

Function	Key Program Area
<u>Prosperity For All</u>	Tourism: To showcase the Shire's attributes and promote the district as an ideal tourist destination enhancing opportunities for tourism development.

Consultation (internal/external)

External

Mrs Barbara McMillan

Internal

Jamie Gorry – Director Community and Environmental Sustainability

Tayla Kruger – Tourism Development Officer

Legal Implications

Not applicable

Policy Implications

Not applicable

Financial and Resource Implications

The request for a standalone tourism officer at the Dirranbandi RTC for 17.5 per week for 26 weeks has an approximate cost of \$13,650.

Funding for a fixed term part-time Tourism Officer at Dirranbandi RTC is currently not budget for.

Attachments

1. Email - Barbara McMillan dated 16 January 2018 - Dirranbandi RTC tourism budget request [↗](#)
2. Financial support letter of request - dated 18 May 2017 - Pam Crothers Dirranbandi RTC [↗](#)

Recommendation/s

That:

1. In the 2018-19 budget Council provision for the purchase of a brochure display stand for the Dirranbandi Rural Transaction Centre.
2. Council's Grants Officer and Economic Development Officer work with the Dirranbandi Rural

Transaction Centre staff and Executive Committee to build capacity of the Dirranbandi Rural Transaction Centre to apply for grants and attract investment into the centre.

Jamie Gorry

Director Community and Environmental Services

Mareea Lochel

From: BARBARA MCMILLAN <barala@bigpond.com>
Sent: Tuesday, 16 January 2018 3:57 PM
To: Mareea Lochel; Jamie Gorry
Subject: Fw: Ideas for the tourism budget 2018

Hello there,
thank you for your time and input to today's meeting. I am sure we can all move forward with positive outcomes for both the Shire and RTC.
as discussed, I sent this email to Tayla regarding tourism funding...the amount involved is approx \$13,650.
thanks again, Barb

Barbara McMillan
Secretary
Dirranbandi RTC Committee

From: BARBARA MCMILLAN
Sent: Monday, October 09, 2017 11:11 AM
To: Tayla Kruger
Cc: Robyn
Subject: Ideas for the tourism budget 2018

Hello Tayla

I have been speaking with the staff at our Dirran RTC (I am a member of the RTC Committee, but non executive) and they have suggested it would be very productive to have a stand alone tourism person work at the RTC over the grey nomad season, approx mid March to Mid September ie six months duration. The idea is this person would work 9-12.30 daily or 17.5 hours per week, for 26 weeks ---a total of 455 paid hours. So far as I can see, the employment cost would be the same casual rate as the RTC staff with superannuation on top. There would already be workcover insurance in place, and I can't see any other individual cost. While this position won't bring in any income to the RTC, the person would be promoting the local businesses and could be an important conduit to their employing extra staff. Can you give this some thought, and let me know if it worth pursuing ie will Council see the benefit of promoting Dirranbandi, the Shire and surrounds at this very busy time of year.

As you will know our long term Executive members Pam Crothers and Lynda Parbury as standing down at the AGM in November, and it will be important that the new Executive investigate additional revenue streams for the Centre at the earliest time. If any options come to mind, your input would be greatly appreciated.

many thanks, Barb

Barbara McMillan
25 Crothers St
Dirranbandi 4486
P: 07 4620 7039
e: barbramcmillan@bigpond.com

DIRRANBANDI RURAL TRANSACTION CENTRE

Railway St,

Dirranbandi 4486

18th May 2017

CEO Balonne Shire Council

Victoria St

ST GEORGE 4486

Dear Matthew

At our recent meeting it was moved to write a letter to BSC highlighting the situation at the Dirranbandi Rural Transaction Centre and request some financial support.

As you are aware the RTC is a community run organisation that provides QGap/Centrelink services & maintains the library (and heritage database) on your behalf as well as providing an increasing amount of tourist services for which we are not funded. We are providing essential services to the elderly and socio economically disadvantaged (who are unable to travel) as well as providing a community service by posting notices and maintaining a community FB page Dirran Hub.

The RTC is funded by QGap and an amount provided by your Council to run the library only. As Mareea Lochel attends most meetings and Jamie Gorrie has attended one recently your Council will know that the RTC is struggling without the Heritage bank's retainer and commissions.

This has necessitated the immediate halving of employee hours (we employ 4 people) and made it difficult to run community days such as seniors morning teas, Kids Craft, technology days and indeed just do up the pays as the counter must be manned simultaneously.

Queensland library service is increasing their demands on our employees with no extra funding and in fact not even providing a process for the return of their books. (currently employees or committee members effect the changeover & returns by travelling to St George ad hoc to do so !)

Our committee has had to spend more and more time in the RTC including managing a grant providing new verandahs and floorcoverings and a new storeroom whilst the staff are committed to their daily tasks. We have tried to be creative in generating income eg. Cubbie tours & tourist items, offering business services and advertising but each idea comes down to funds and lack of them. We have lobbied for low cost camping in the Rail & River Precinct (which occurs anyway) but appear to be stymied by a "one size fits all" approach to tourism in the shire.

We appreciate Council attendance at our meetings have continually asked BSC for ways in which we can extend the services they provide ie. pet licences, paying rates etc with no success or offers of ways that we could assist.

So, we are left with no option than to request the Council to provide funding for one employee day per week so that we can continue to provide an essential service to our town.

Yours sincerely,

Pam Crothers

OFFICER REPORT

TO: Council

SUBJECT: Balonne Shire Family and Domestic Violence Awareness Initiative

DATE: 14.03.18

AGENDA REF: CES8

AUTHOR: Mareea Lochel - Community & Business Development Officer

Executive Summary

Balonne Shire Family and Domestic Violence Awareness Prevention Panel have requested Council's partnership to assist in raising the awareness for domestic violence prevention.

Background

Balonne Shire Family and Domestic Violence Awareness Prevention Panel (BSFDVPP) wrote to Council in October 2017 (attachment 1) seeking Council's support for an awareness initiative regarding family and domestic violence in the region. The initiative was to place family and domestic violence awareness posters on the doors of public toilet cubicles in the Balonne region, increasing the number of community members that the prevention message reaches.

The BSFDVPP hope to have this initiative in place by National Domestic and Family Violence Prevention month May 2018.

On the 18th January 2018 Council provided a letter (attachment 2) informing the panel that Council would support the initiative. The BSFDVPP were to provide Council with copies of the awareness posters and Council would ensure that the poster were placed on the doors of all of Council's public and staff toilet cubicles throughout the Shire.

At the BSFDVPP meeting held 30 January 2018 the panel requested the Community and Libraries Coordinator to present to Council the costing for frames to mount the posters in and examples of the posters for Council consideration.

Link to Corporate Plan

Function	Key Program Area
<u>Strong & Resilient Communities</u>	Community Lifestyle: To foster community pride and social interaction for all groups within our community with access to well serviced community hubs and facilities.

Consultation (internal/external)

Internal

Matthew Magin, CEO
Chris Wilson, Technical Officer
External
Balonne Shire Family and Domestic Violence Prevention Panel

Legal Implications

Not applicable

Policy Implications

Not applicable

Financial and Resource Implications

There are approximately 150 Council owned toilet cubicles in the Balonne region. The cost of a poster frame can vary from \$15.00 up to \$40.00. It is approximated that the cost of installation would be a minimum of \$20.00 per toilet. The total approximate cost for Council to purchase and install the frames is **\$9,000**. There is currently no budget allocation for this project.

There is potential risk of vandalism to the frames and toilet doors. If the frames are removed (via vandalism) this could cause more damage to the cubical door than what the frame costs.

This is an unbudgeted cost to Council it is recommended that Council seek funding through grants to purchase and install the poster frames. In the interim until funding can be sourced Council write to the BSFDVPP and invite the panel to provide Council with laminated copies of the posters which will then be temporally placed in the public and staff toilets.

Attachments

1. Request for support - Balonne Shire Family and Domestic Violence Prevention Panel [↓](#)
2. Letter of support and approval to place DV awareness posters in cubicles [↓](#)
3. BSFDVPP January 2018 meeting minutes [↓](#)
4. Example of DV prevention awareness poster [↓](#)

Recommendation/s

That:

1. Council actively seek funding to purchase and install poster frames to house the domestic and family violence awareness posters
2. Council invites the Balonne Shire Family and Domestic Violence Prevention Panel to provide Council with laminated copies of the awareness posters.
3. Council temporally place the awareness posters on the back of public and staff cubicle doors in the Shire. Commencing at Rowden Park, St George and Council Offices.

Jamie Gorry
Director Community and Environmental Services



30th October 2017

**CEO
Matthew Magin
PO Box 21
ST GEORGE QLD 4487**

Dear Matthew,

Recent statistics indicate the ever increasing percentage of family and domestic violence throughout Queensland.

The Balonne Shire Family and Domestic Violence Prevention Panel (BSFDVPP) are seeking Council's support with an awareness initiative regarding family and domestic violence in our Shire. It is our intention to provide awareness posters to businesses and public facilities to be placed on the inside of toilet cubicle doors, highlighting family and domestic violence services, eg. DV Connect Men's and Women's helplines.

We propose to partner with Balonne Shire Council and local businesses to develop this initiative and lead us into the national Domestic and Family Violence Prevention Month in May 2018. Balonne Shire Council have shown great support to our events in the past and we hope to continue this positive collaboration.

We look forward to your response.

Kind Regards

Cait Fitzpatrick
On behalf (BSFDVPP)

MR Matthew Magin

Our Ref: MM Doc ID: 41169

18 January 2018

Cait Fitzpatrick

Balonne Shire Family & Domestic Violence Prevention Panel

C/- Care Balonne Association Inc

84-86 Victoria Street

ST GEORGE QLD 4487

Dear Cait,

Re: Support for family and domestic violence awareness initiative

I refer to your letter requesting Council's support for the Balonne Shire Family & Domestic Violence Prevention Panel's (BSFDVPP) family and domestic violence awareness initiative in 2018.

Council recognises the importance of this initiative and is proud to be a supporter of BSFDVPP. If you could provide Council with copies of your awareness poster I will ensure that they are placed on the doors of all Council's public and staff toilet cubicles throughout the Shire.

We look forward to working collaboratively with the BSFDVPP in raising the awareness of Domestic and Family Violence Prevention in the Balonne region.

Yours faithfully

Matthew Magin

CHIEF EXECUTIVE OFFICER



Date: 30/01/18

Present: Kathryn Dries, Mareea Lochel, Sarah McGee, Jen Weatherall, Cait Fitzpatrick

Apologies: Alison Fisher

Meeting Open: 10.05am

- Previous minutes read
- WRD bowls event was a success
- Dates to note: 9th & 10th Feb Healthy Relationships, 14th February Valentine's Day, 7th March International Women's Day, 9th March Storytime @ Library, 17th March Bullying – No Way Day, 21st March Harmony Day
- Month of May activities pending funding approval, addition of a remembrance march to the amphitheatre with a guest speaker (yet to be confirmed), candle lighting and a minutes silence to start the May activities. FWIFVS – Jenny planning to host three day wellbeing camp for ladies from St George, Charleville and Cunnamulla, who have experienced domestic & family violence.
- Adopt our Teardrop - ongoing

Action Items

1. Invitation open to PLO/ Officer who is working on the day of meetings – Cait to email
2. Seek male community members to join panel – suggestion Simon Teunis – Cait to email
3. Valentine's Day – panel to select poem to print and laminate for business (cafes) to hand out on Valentine's Day to each customer – Stevie Jeans, Delicate, Farmhouse, Mummzys, The St George Hotel, Cobb & Co Hotel and The Aussie, print and laminate one large poem for each public house to display. The panel logo and NNNE slogan will be on all prints. Cait to do draft letter for businesses support & partnership. Jen to approach businesses.
4. IWD – Jen to select 10 clients to offer a "pamper day" - suggestion of purchasing a table for them for IWD and book hair appointments that morning. Care Balonne can donate 10 handbags with toiletries.
5. Storytime 9th March – seek partnership from youth workers at Lifeline to read a story/ do activity highlighting bullying prevention – Mareea to enquire about possibility of guest speaker Council are using re: bullying workshop. Cait to ask Alison for book recommendation & contact Raelee and Jasmine.

6. Harmony Day – consult at Interagency on Feb 21st, promote whole community to wear orange for Harmony Day – what are schools doing?
7. Ask Council to adopt the panel teardrop - Cait
8. Signs – Mareea bringing back to Council costing of frames and examples of posters for the signs. Hopeful that this will be ready to utilise for the start of May activities if not earlier.

Other Business:

- Cait away for all of May & June. Sarah away last week of May.
- Rural Minds & ASIST workshops coming up soon

Close meeting: 11.05am

Next meeting: Tuesday 27th February, 10am



***Trust your
instinct —***
call DV Connect.

Womensline
1800 811 811

Mensline
1800 600 636



**Queensland
Government**

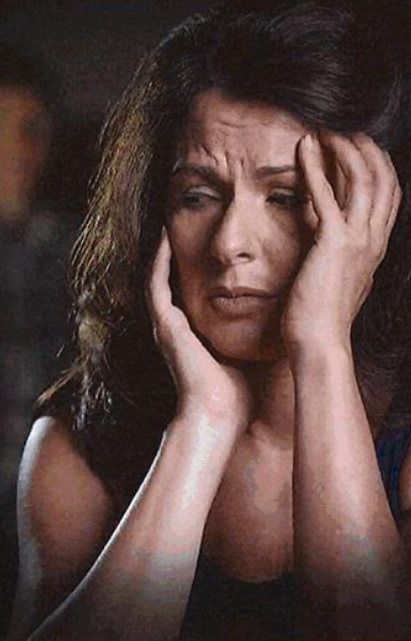
Supporting a domestic violence survivor

Do

- **invite** the person to talk in a place where they are alone and safe
- **listen** to what they have to say
- **support** them by letting them know it is not their fault and that you will stand by them
- **respect** their right to make their own decisions
- **connect** them to support services
- **encourage** them to call DVConnect

Don't

- **ignore** the signs of domestic violence
- **push** them to talk if they don't want to — tell them you'll be there when they are ready
- **criticise** or make negative comments about the abusive person
- **judge** the survivor's behaviours or actions
- **blame** them for what happened
- **confront** the abuser or play the role of mediator



Don't let your concern become regret. Trust your instinct – call DV Connect.
Womensline 1800 811 811 or Mensline 1800 600 636

Concerned about the welfare or
safety of a friend or relative?

1800 811 811



OFFICER REPORT

TO: Council

SUBJECT: South West Indigenous Business Enterprise

DATE: 14.03.18

AGENDA REF: CES9

AUTHOR: Mareea Lochel - Community & Business Development Officer

Executive Summary

South West Indigenous Business Enterprise request for support.

Background

Council has received a request from the South West Indigenous Corporation (SWIC) for financial assistance towards the operations of the South West Indigenous Business Enterprise (SWIBE) for the 2018-19 financial year.

March 2016 Balonne Shire Council entered into a funding agreement with the Department of Natural Resources and Mines to establish an Indigenous Enterprise Incubator Centre. This project was one of the three sub-projects for the South West Indigenous Cultural Precinct project funded by the Murray Darling Basin Regional Economic Diversification Program (REDP).

The intention of the Enterprise Incubator Program was to assist fledging businesses (in the South West Queensland) to start up and care for them during their first three years of infancy operating out of the Kamilaroi building in St George and to establish an entity to run the centre and source funding for future workshops and projects.

Even though the funding agreement was signed in March 2016, activities from the project did not commence until January 2017, largely due to difficulty in recruiting a suitable coordinator. The REDP funding agreement expired on 30 October 2017. During the 10 months of activity the SWIBE delivered ten (10) workshops and assisted with the establishment of five (5) micro businesses.

The South West Indigenous Corporation was one (1) of the ten (10) micro businesses established, with the view to run the South West Indigenous Business Enterprise. SWIC mission is to establish a social enterprise with the specific purpose to support, develop and promote Indigenous Economic Business Development within the South West region.

The SWIC has held meeting with key stakeholders seeking funding to be able to continue providing Indigenous Economic Development in the South West. SWIC has indicative funding commitments from Department of Aboriginal and Torres Strait Islander Partnerships (DATISP) and Indigenous Business Australia (IBA) for \$46,000 per annum for a two years and \$40,000 and \$50,000 for twelve months respectively.

Strategic Small Business Solutions (SSBS) has also pledged pro bono services up to \$25,000 to continue the momentum of the SWIBE until funding is secured.

SWIC are currently preparing an application to the Department of Prime Minister and Cabinet (PM&C) under the Indigenous Advancement Strategy for funding of the SWIBE for three (3) years. Outcomes of the application can take up to twelve months.

SWIC are seeking a financial contribution of \$30,000 from Balonne Shire Council to provide interim support for the operations of the SWIBE until funding from PM&C is secured. The indicative funding from DATSIP, IBA and SSBS will also provide interim support to the SWIBE.

An alternative option of support that Council could provide is for Council to provide in-kind support to SWIC to assist with seeking other external funding opportunities.

Link to Corporate Plan

Function	Key Program Area
<u>Prosperity For All</u>	Economic Development: To foster a vibrant economic environment to facilitate the development of sustainable opportunities and business development.

Consultation (internal/external)

Internal

Jamie Gorry, Director – Community and Environmental Sustainability
Matthew Magin, Chief Executive Officer

Legal Implications

It is recommended that if Council resolves to provide support to the South West Indigenous Business Enterprise that a memorandum of understanding or a service level agreement be a requirement of the funding.

Policy Implications

Not applicable

Financial and Resource Implications

Financial implications \$30,000.00 – budget consideration for the 2018-2019 budget.

Currently there is no budget to support for the SWIBE. The REDP funding agreement with DNRM for the South West Indigenous Enterprise Incubator program has been acquitted with all funds expended.

Alternatively Council could provide in-kind support to SWIC to source the additional interim funding required to operate the hub.

Attachments

1. SWIC funding proposal bsc.pdf [↓](#)

Recommendation/s

That Council resolves to provide financial support up to \$30,000 to the South West Indigenous Corporation for the South West Indigenous Business Enterprise in the 2018 – 2019 financial year, subject to a memorandum of understanding between Balonne Shire Council and South West Indigenous Corporation.

Jamie Gorry

Director Community and Environmental Services

SOUTH WEST INDIGENOUS CORPORATION



18th February 2018

Mr Jamie Gorry

Director Community and Environmental Sustainability
Balonne Shire Council

Dear Jamie

South West Indigenous Corporation (SWIC) based in St George are currently seeking funding from key stakeholders to continue the important work of the South West Indigenous Business Enterprise (SWIBE).

After two highly successful presentations to potential key stakeholders, SWIC are proud to announce that Department of Aboriginal and Torres Strait Islander Partnerships (DATSIP) and Indigenous Business Australia (IBA) are proposing funding of \$46k per annum for two years and between \$40 and \$50k for 12 months respectively.

Strategic Small Business Solutions (SSBS) a key stakeholder, have also pledged pro bono services, currently being provided, of up to \$25k to continue the momentum gained by SWIBE in the interim period until funding is secured and liquid.

An application to the Department of Prime Minister and Cabinet is currently being prepared in the form of an Indigenous Advancement Strategy proposal to support the SWIBE project for a period of three years, however the approval/non-approval of the application will take over 12 months to be decided as per normal procedure.

We seek a contribution from Balonne Shire Council to assist DATSIP, IBA and SSBS to provide interim support to SWIBE as it is in the interests of the Shire to encourage economic development in the region.

We are requesting a contribution of \$30k from BSC towards funding the operations of the business hub and allowing for meaningful business advisory services to be offered to community.

Thank you for your consideration,

L McMahon

Leanne McMahon
P.P Max Webster
Chairman SWIC

ABN 486 161 49253

yes
you can!

OFFICER REPORT

TO: Council

SUBJECT: BSC Library Services Strategic Plan 2018-2020

DATE: 08.03.18

AGENDA REF: CES10

AUTHOR: Mareea Lochel - Community & Business Development Officer

Executive Summary

It is a requirement of the Service Level Agreement between the State Library of Queensland and Balonne Shire Council that the goals and objectives for the Balonne Shire Council Library Services be reflected in a strategic plan. This report presents to Council the Library Services Strategic Plan 2018-2020 for consideration.

Background

Balonne Shire Council's Library Service consist of five (5) service points: St George, Bollon, Dirranbandi, Hebel and Thallon with a membership base of over 1,700 people and receives around 20,000 visits per year.

In August 2017 to October 2017 a library users survey was undertaken to understand and identify community needs within the library context. Through consultation with library staff and analysis of the results of the survey three focus areas for the library were identified: Service Delivery; Information/Digital Technology and Partnership and Collaboration.

The Library Services Strategic Plan details how these focus areas will be addressed and provides staff and the community with a guide for the development of the library over the next two years.

Link to Corporate Plan

Function	Key Program Area
<u>Wise Planning & Design</u>	Community Planning: To provide a framework to manage growth whilst encouraging a sense of community pride, belonging and well-being.

Consultation (internal/external)

External

Library users

Internal

Balonne Shire Council Librarians

Legal Implications

It is a requirement of the Service Level Agreement between Balonne Shire Council and State Library of Queensland for the goals and objectives for the libraries in Balonne to be reflected in a strategic plan.

Policy Implications

Not applicable

Financial and Resource Implications

The Balonne Shire Council Library Services Strategic Plan does not require any additional financial resources other than what is approved in the 2017-2018 budget and the proposed budget items for the 2018-2019 budget.

Attachments

1. Draft - BSC Library Services Strategic Plan 2018-2020.docx [↓](#)

Recommendation/s

That Council resolves to adopt the Balonne Shire Council Library Services Strategic Plan 2018 – 2020.

Jamie Gorry

Director Community and Environmental Services

BALONNE SHIRE COUNCIL

LIBRARY SERVICES

Strategic Plan 2018 - 2020

Date of adopted by Council:

Next Date of Review: December 2020

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1. Vision

The Library is a vibrant, active and welcoming place; and one that strives to:

- Anticipate community needs and interests
- Be open, inviting and relevant
- Be a place that encourages the imagination and exchange of ideas
- Be a place that celebrates knowledge and learning; and provides life-long learning opportunities
- Be a recognized community leader in supporting and promoting quality learning, lifestyle and diversity through sustainable library services
- Provide a comfortable, neutral and stress free space for all the community
- Build supportive and strong partnerships that will benefit the community and customers of the library service

2. Introduction

Libraries operate within the context of their communities. They appeal to people across all age groups and backgrounds. Access to public libraries is free; library spaces are welcoming; events and activities are carefully planned and collections are interesting, varied and relevant.

The role of the public library is evolving as people's information seeking behavior changes and use of online media grows. The public library is increasingly being recognised as an essential community hub; a place where all are welcome and there is something for everyone. The public library builds community connections, facilitates learning opportunities and provides access to informational, educational and recreational resources.

In addition it should be noted that libraries play an important role in the economic development of a region. The Library Board of Queensland commissioned a study in 2011 to demonstrate the value of public libraries in our state. *The Library Dividend: A guide to the socio-economic value of Queensland's public libraries* provides clear evidence of the contribution and value of QLD public libraries in terms of the triple bottom line, or economic, environmental and social impact. The report shows "*that for every \$100 invested by local government and state government, Queensland public libraries deliver \$230 dollars-worth of value to their communities*"¹

To maintain its position as a vital community service and ensure that it remains relevant in a rapidly changing environment Balonne Shire Council's Library services will pursue the following areas of focus:

- Service delivery
- Information/Digital technology
- Partnerships and collaboration

This plan will guide the development of the Library over the next year. Actions will be reviewed and prioritised to ensure the Library continues to lead, investigate, inspire and meet the needs of the community now and into the future.

¹ The Library Dividend | Summary Report : A guide to the socio-economic value of Queensland's public libraries pg3

3. Background

The Balonne Shire Council Library Service consists of 5 service points, a central library in the St George CBD and four branch libraries, at Bollon, Dirranbandi, Hebel and Thallon staffed by 1.5 FTE staff. The service receives around 20,000 visits, and lends over 21,000 items each year from a collection base of approximately 10,000 items.

It is a requirement of the Service Level Agreement (SLA) between the State Library of Queensland (SLQ) and Balonne Shire Council (BSC) that the library's goals and objectives are reflected in a strategic plan.

The Balonne Shire Council Library Services Strategic Plan aims to provide:

- Clear direction for staff and the community on the library's strategic priorities;
- The strategies and actions required to achieve the stated goals
- The basis for resource planning and funding applications; and
- An alignment with Council's integrated planning and reporting framework and relevant strategies.

In developing the strategic plan Council recognized the importance of engaging with library staff, the community and volunteers in the process to consider their perspectives on the library service's operation, delivery model and infrastructure.

4. Alignment with other Council Plans and Strategies

The Library's strategic plan is in accord with and informed by Council's:

- Community Plan (Balonne 2025)
- Council's Operational Plan which identifies the strategic goals for the next financial year
- Council's Corporate Plan provides direction to Council, to guide the services provided to the Community and to inform decision making to secure the future of the Shire
- Council's ICT Strategy

5. Alignment with State and Federal Plan and Strategies

- SLQ Strategic Plan 2017-2021
- SLQ Operational Plan 2017-2018
- Australian Library and Information Association (ALIA) Australian Public Library Alliance National strategy and action plan 2015-2018
- Australian Standards and Guidelines for Australian Public Libraries

6. Libraries Core Services

6.1 Circulation

Key activities include:

- Ensure trained staff are available to fill the roster for all opening hours of the library
- Supervise the return of items, sorting of trolleys, and then re-shelving
- Supervise the issuing of items, registration of customers and payment of fees
- Process overdue items; oversee reservation notification and the administration procedures for borrowers

6.2 Young People

Key activities include:

- Provide support to adult carers seeking reader advice for young people in their care
- Increase access of children and families to programs and resources that support early learning outcomes
- Provide excellent customer service to encourage a love and appreciation of books, shared reading and learning
- Provide sessions and programs for young people to develop a love of literature
- Provide programs to support emergent literacy foundation and life-long learning capabilities for children 0 – 5 years
-

6.3 Digital Literacy

Key activities include:

- Provide workshops and sessions for the community to develop coding and robotic skills
- Provide access to library based resources to assist in the development of Science Technology, Engineering and Maths (STEM) programs
- Provide demonstrations on coding, robotic, communication & technology creating an awareness of the services, skills and the role of a local library
- Provide access to on-line education platforms

6.4 Special Needs

Key activities include:

- Provision of library services to housebound customers and residential institutions
- Rotation of LOTE (Languages Other Than English) materials provided by State Library
- Selection of literacy materials for adults, large print books, books on tape & CD, adaptive technologies and software
- Provision of programs to encourage library use by targeted special needs groups

6.5 Local History

Key activities include:

- Make the collections (such as oral history) available to researchers, students and members of the public
- Collect, purchase, process and catalogue documents that cover all aspects of life and history in St George and the Balonne Shire and surrounding areas
- Preserve and maintain local history material

6.6 Branch Management

Key activities include:

- Overseeing the general operations of the branch
- Development of branch business plan and associated budgets
- Coordinating training and development of staff and volunteers
- Review staff performance
- Provide financial reports regarding library materials

6.7 Electronic Services

Key activities include:

- Maintain reliable and stable access to the Internet for the public, and to the Library Management system for staff and public
- Maintain the library's web presence within the framework provided by Council
- Evaluate, recommend and implement changes to hardware and software to meet public and library needs

- Liaise with other libraries to ensure that technology infrastructure is reliable and effective
- Develop and enhance links with on-line education providers

7. Library Services – Bollon, Dirranbandi, Hebel, St George and Thallon

Key activities include:

- Serving customers and assisting them with the use of resources
- Selection of materials for exchange withdrawals
- Providing services including local history, displays and story times

8. Areas of Strategic Focus - Overview

Based on stakeholder consultation (site visits and survey) and an analysis of contemporary public library standards and services the prime areas of focus of the library strategy are:

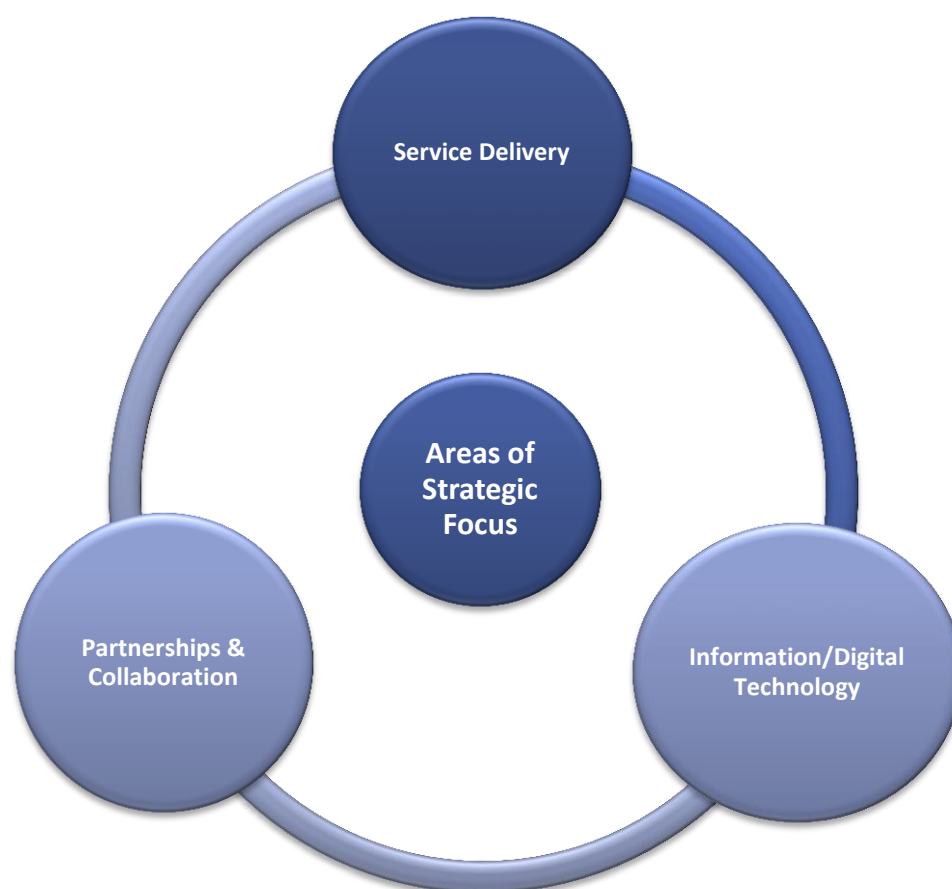


Figure 1: Areas of Strategic Focus

8.1 Service Delivery

Focuses on two (2) key areas:

1. Our Customers – to support and connect vibrant, prosperous, creative communities working together. Collaborate with our community to provide regular learning, creating and reading programs and events.
2. Our People - Knowledge navigators: A professional and dynamic customer focused team. Optimising the effectiveness of the library team structure and developing a more collaborative work culture. Professional development and an organisational culture that fosters innovation and creativity and that recognises staff achievements and importance.

8.2 Information/Digital Technology

Libraries have been at the forefront of public technology access for well over a decade. However the exponential growth in technology innovations e.g. mobile access, and web-based services, is creating a higher expectation of access and service by both the community and staff. The information technology goals, strategies and actions are designed to better define service parameters; and to enable continuous improvement of services.

8.3 Partnerships and Collaborations

Working collaboratively or in partnership with other Council services, community organisations, local business and volunteers has the potential to benefit the library and its customers; provided proper research and planning are done, and formal processes and policies are in place. There are many examples of public library services that have benefited from formalised partnerships and collaborations, for example in the areas of:

- Special collection development
- Sponsored programs and events
- Local and family history services

9. Strategic Plan

9.1 Focus Area 1: Service Delivery

Goal 1:

Ensure that library services and resources continue to maximize responsiveness to client needs. Quality, relevant, outcomes based services, programs and events

This goal focuses on identifying what the library is trying to achieve with each of its services and in particular its programs and events. This includes alignment to the themes of the *Balonne 2025 Community Plan*² :

- Wise Planning and Design
- Strong and Resilient Communities
- Prosperity for All
- River Country Stewardship
- Inclusive and Ethical Governance

Although the Community Plan has no specific references to libraries, the library can and will play an important role in delivering many of the strategies particularly in the areas of community engagement (diverse and disadvantaged groups); community education (lifelong learning); capturing community experience and knowledge (sharing and keeping); and engaging and providing services for youth, children, older people, non-English and indigenous communities.

All services, programs, events and activities are to be planned and have an outcomes focus. Assuring that proper scoping of activities occurs, which will help the library more clearly understand its capacity and, most importantly, the outcomes it is trying to achieve for itself, for Council and for the community.

Strategy	
1.1	To have a well informed understanding of our community and its needs
1.2	Deliver strategic, thematic and aligned approach to community programming and events

² Balonne 2025 Community Plan

1.3	Provide professional development and an organisational culture that fosters innovation and creativity and that recognises staff achievements and importance
1.4	Provide a flexible and responsive structure that ensures maximum quality delivery of library services to the community.

Actions and Expected Outcomes		
#	Actions	Expected Outcomes
1.1.1	Undertake community survey every two years as per schedule	<ul style="list-style-type: none"> – Identified community needs – Inform future planning for the direction of library services – Enhance community engagement – Identified community need to increase library operating hours
1.2.1	Review current programming (programs, activities and events) against Council's community goals and strategies	<ul style="list-style-type: none"> – Identified alignment opportunities – Identification of non-aligned programming
1.3.1	Develop individual training plans for library staff that identify specific courses/skills to enhance capability	<ul style="list-style-type: none"> – Staff actively seek and attend training opportunities
1.4.1	Project plan all programs and events (existing and proposed)	<ul style="list-style-type: none"> – Fully scoped programming, including objectives, outcomes, resourcing, risk assessment etc. for current and any proposed programming

9.2 Focus Area 2: Information/Digital Technology

Goal 2:

Provide free access to library and information services which assist in meeting the recreational, informational and cultural needs of the Balonne Shire Community.

This area focuses on creating the right technology backbone, support framework and skills base for the delivery of library services, including:

- Digital services – databases and digital collections (e.g. eBooks)
- Digital literacy – coding and robotics
- Web access – unencumbered access to the key web based services and sites for both the community and staff
- Innovative business support technologies, web based services and software
- Information Literacy Learning - Staff and customer skills development
- Exploring new technologies and innovative technology based services

Strategy	
2.1	Ensure that communities have access to new and emerging technology
2.2	Capitalise on opportunities to reduce isolation using technologies and social media
2.3	Ensure digital literacy levels increase in line with technological advances

Actions and Expected Outcomes		
#	Actions	Expected Outcomes
2.1.1	Research and report on new technologies and innovative software Provide ongoing training and professional development for	<ul style="list-style-type: none"> – Broaden staff knowledge of information technology

	staff	
2.2.1	Provide electronic library services throughout the Shire.	– Increase number of people accessing internet usage
2.3.1	Scope and develop a staff and community training/skills development program and support material	– Digital literacy training (growing the digital literacy skills of staff and the community) – Measured through targeted surveys

9.3 Focus Area 3: Partnership and Collaborations

The establishment of mutually beneficial partnerships and/or collaborative arrangements or projects is becoming more commonplace in public libraries, especially given the scarcity of, and competition for, resources and funding within a local government context.

The library needs to consider partnership and collaboration and support it with policies and procedures. In particular the library needs to manage any risks associated with collaborative partnerships.

Volunteers

The library already uses and recognises the generous help of volunteers who support its basic operations. Council acknowledges that volunteers contribute to the political, social, economic, environmental and cultural well-being of the Balonne Shire. Support provided from library volunteers is required to be in line with the Australian Library and Information Association (ALIA) *Statement on voluntary work in the library and information services*. Council is required to have a written policy in place that clearly defines tasks that may be undertaken by volunteers and the relationship to the library operation and staff.

Goal 3:

Collaborative partnership that benefit the library service, its customers, Council and the community

Strategy	
3.1	Working in partnership with other agencies to offer literacy programs which builds community capacity and supports the love of reading and learning
3.2	Establishment of policy and procedures which optimize the use and support of volunteers
3.3	Establishment of relationships with partner organization (e.g Historical Societies and RSL)

Actions and Expected Outcomes		
#	Actions	Expected Outcomes
3.1.1	Develop and promote general partnership and collaboration guidelines	– Partnership and collaboration guidelines aligned with the pertinent QLD public library standards
3.1.2	Develop collaborative approach with other regional libraries to host training and mentoring activities	– Regional training and mentoring activities
3.1.3	Build links with similar services within Council and external agencies (e.g VIC) to establish staff exchange and training programs	– Staff exchange program
3.2.1	Develop Library volunteer policy	– Library volunteer policy
3.2.2	Evaluate potential volunteer support for targeted services, programs and activities e.g. youth volunteers to assist with the library's social networking presence	– Enhanced capacity to engage and support nominated target groups e.g. youth and the aged – Short term use of volunteers for particular support and services e.g. on particular projects – Utilisation of volunteer knowledge, expertise and

		experience - e.g. assisting customers with the use of technology , web services, social networking etc.
3.3.1	Develop and foster collaborative partnership with partner organization	– Partner with local Historical society and RSL to develop an extensive local History collection

10. Action Plan

Goal	Strategy	Actions	Expected Outcomes	Responsibility	Timeframe
1. Ensure that library services and resources continue to maximize responsiveness to client needs. Quality, relevant, outcomes based services, programs and events	1.1 To have a well informed understanding of our community and its needs.	1.1.1 Undertake community survey every two years as per schedule	<ul style="list-style-type: none"> – Identified community needs – Inform future planning for the direction of library services – Enhance community engagement – Identified community need to increase library operating hours 	Community and Libraries Coordinator	July – December 2019
	1.2 Deliver strategic, thematic and aligned approach to community programming and events	1.2.1 Review current programming (programs, activities and events) against Council's community goals and strategies	<ul style="list-style-type: none"> – Identified alignment opportunities – Identification of non-aligned programming 	Community and Libraries Coordinator	January – July 2018
	1.3 Provide professional development and an organisational culture that fosters innovation and creativity and that recognises staff achievements and importance	1.3.1 Develop individual training plans for library staff that identify specific courses/skills to enhance capability	<ul style="list-style-type: none"> – Staff actively seek and attend training opportunities 	Community and Libraries Coordinator & Librarians	January 2018 – December 2019
	1.4 Provide a flexible and responsive structure that ensures maximum quality delivery of library services to the community.	1.4.1 Project plan all programs and events (existing and proposed)	<ul style="list-style-type: none"> – Fully scoped programming, including objectives, outcomes, resourcing, risk assessment etc. for current and any proposed programming 	Librarians	January 2018 – December 2019

Goal	Strategy	Actions	Expected Outcomes	Responsibility	Timeframe
2. Provide free access to library and information services which assist in meeting the recreational, informational and cultural needs of the Balonne Shire Community.	2.1 Ensure that communities have access to new and emerging technology	2.1.1 Research and report on new technologies and innovative software Provide ongoing training and professional development for staff	- Broaden staff knowledge of information technology	Community and Libraries Coordinator & Librarians	January 2018 – December 2019
	2.2 Capitalise on opportunities to reduce isolation using technologies and social media	2.2.1 Provide electronic library services throughout the Shire	- Increase number of people accessing internet usage	Librarians	January 2018 – December 2019
	2.3 Ensure digital literacy levels develop in line with technological advances	2.3.1 Scope and develop a staff and community training/skills development program and support material	- Digital literacy training (growing the digital literacy skills of staff and the community)	Community and Libraries Coordinator & Librarians	January 2018 – December 2019

Goal	Strategy	Actions	Expected Outcomes	Responsibility	Timeframe
3. Collaborative partnership that benefit the library service, its customers, Council and the community	3.1 Working in partnership with other agencies to offer literacy programs which builds community capacity and supports the love of reading and learning	3.1.1 Develop and promote general partnership and collaboration guidelines	- Partnership and collaboration guidelines aligned with the pertinent QLD public library standards	Community and Libraries Coordinator	January 2018 – July 2018
		3.1.2 Develop collaborative approach with other regional libraries to host training and mentoring activities	- Regional training and mentoring activities	Community and Libraries Coordinator	July 2018 – December 2019
		3.1.3 Build links with similar services within Council and external agencies (e.g VIC) to establish staff exchange and training programs	- Staff exchange program	Community and Libraries Coordinator & DCES	January 2018 – March 2018
	3.2 Establishment of policy and procedures which optimize the use and support of volunteers	3.2.1 Develop Library volunteer policy	- Volunteer policy	Community and Libraries Coordinator	January 2018 – July 2018
	3.3 Establishment of relationships with partner organization (e.g Historical Societies and RSL)	3.2.2 Evaluate potential volunteer support for targeted services, programs and activities e.g. youth volunteers to assist with the library's social networking presence	- Enhanced capacity to engage and support nominated target groups e.g. youth and the aged - Short term use of volunteers for particular support and services e.g. on particular projects - Utilisation of volunteer knowledge, expertise and experience - e.g. assisting customers with the use of technology , web services, social networking etc.	Community and Libraries Coordinator	January 2019
		3.3.1 Develop and foster collaborative partnership with partner organization	- Partner with local Historical society and RSL to develop an extensive local History collection	Community and Libraries Coordinator	January 2018 – December 2019

OFFICER REPORT

TO: Council

SUBJECT: Community Drought Support Package 2017-18

DATE: 09.03.18

AGENDA REF: CES11

AUTHOR: Mareea Lochel - Community & Business Development Officer

Executive Summary

The Department of Communities, Disability Services and Seniors (the Department) is again offering the Community Drought Support program for 2018 for the South West Region. Council has been invited to submit an application to undertake this program in 2018.

Background

The Community Drought Support Package application form outlines the scope of the grant as:

"The Department of Communities, Disability Services and Seniors is seeking a provider to coordinate the distribution of funds to local community organisations in drought declared communities who will provide the delivery of a range of local community events and activities that contribute to connectedness, social well-being and increase access to support services."

Funds are not to be used for:

- purchase of vehicles
- building and construction costs

Optional:

If the council has not already done so, an optional component of the grant is to identify if there is a community need for a Community Drought Resilience Plan and if so facilitate the development of the plan in consultation with relevant community and support service representatives"

Council's application to participate in the 2018 Community Drought Support Package is due 19 March 2018. The application will request funding of \$90,000 as per the 2017 approved allocation, if successful Council will be required to provide a broad overview of the proposed community drought support to the Department by 16 April 2018. The overview is to advise:

- What events/activities are planned and approximately when will they be delivered
- Which organisations/community groups are likely to be managing the delivery of these activities and events
- Details of consultation undertaken to determine if a Community Drought Resilience Plan is required

- If your area will be developing a Community Drought Resilience Plan, over what timeframe and what will be the amount of grant funding allocated to this plan
- For those contracted to manage/broker flexible hardship funds, who will be delivering this support and do they have an accountable system in place to manage.

The guidelines state that the funding is to strengthen the resilience of drought affected Queenslanders by revitalising existing community support mechanisms, and utilising community events to increase access and participation in direct support services. In previous years Council has sought expressions of interest from community groups and organisations to for eligible events or activities. In 2017 Council held two (2) rounds of EO's and supported 31 (thirty-one) activities/events in the region.

On 22 February 2018 the Director of Finance – Corporate Services and the Community and Libraries Coordinator met with representatives from the Department who recommended that the funding be used to build the community's resilience, not just to prop-up an existing event. Suggestions were made that Council set measures in place which require the community groups receiving the drought funds, to have resilience information/ education resources available to the participants of the event e.g. Beyond Blue brochure or invite the organisation to be at the event, Health check stands at the event.

Council's direction for the use of these funds for 2017/18 is being sought to include in the overview submission due 16 April 2018.

Link to Corporate Plan

Function	Key Program Area
<u>Inclusive & Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

Consultation (internal/external)

Internal

Michelle Clarke, Director Finance – Corporate Services

Matthew Magin, Chief Executive Officer

External

Annette Jones, Contract Officer – Department of Communities, Disability Services and Seniors

Legal Implications

Community Drought Support Package terms and conditions

Policy Implications

Not applicable

Financial and Resource Implications

If successful Council will receive \$90,000.

Attachments

Nil

Recommendation/s

That:

1. Council apply for \$90,000 in the 2017/18 Community Drought Support funding round and introduce performance measures that require community groups to demonstrate how they will utilise their event to promote and provide resilience information/education resources for participants of the event.

Jamie Gorry

Director Community and Environmental Services

OFFICER REPORT

TO: Council

SUBJECT: Paul Kelly and Friends Concert - 2 June 2018

DATE: 09.03.18

AGENDA REF: CES12

AUTHOR: Mareea Lochel - Community & Business Development Officer

Executive Summary

A fundraising concert for the Agricultural Studies Programme at the Dirranbandi P to 10 State School will be held in Dirranbandi on 2 June 2018 "Paul Kelly and Friends". Council has received a request for assistance for this event.

Background

In conjunction with Sheehan Events the Dirranbandi Pastoral and Agricultural Society Inc has been coordinating a fundraising concert to be held in Dirranbandi on the 2nd June 2018.

The Paul Kelly and Friends concert will be a major event for the region and is anticipated to draw a crowd between 3,000 and 4,000 people.

The sub-committee for the concert has written to Council requesting the below assistance:

- Council cover the cost of the security for the event
- Council source five (5) electronic variable message signs

A quote for security was provided with the request. Total cost inclusive of GST **\$12,100.00**.

Council owns two (2) electronic variable message, a quote has been sourced for the additional 3 (three) signs. Quoted price is \$116 per day. Council staff will be required to travel to Roma on the day before the event to pick up the signs. As the event is a Saturday the signs will not be able to be returned until the following Monday equating to four (4) days of hire (total cost **\$464.00**).

Link to Corporate Plan

Function	Key Program Area
<u>Strong & Resilient Communities</u>	Community Lifestyle: To foster community pride and social interaction for all groups within our community with access to well serviced community hubs and facilities.

Consultation (internal/external)

External

Letter of request – Dirranbandi P & A

Internal

Jamie Gorry, Director Community and Environmental Sustainability
Matthew Magin, Chief Executive Officer

Legal Implications

Council may amend its budget at any time by resolution under Section 170(3) of the Local Government Regulations 2012.

Policy Implications

Not applicable

Financial and Resource Implications

Security

Dirranbandi P & A have provided Council with a quote from Rob Mackenzie for security at the event. The below is the recommendation for security levels before, during and after the event.

8 x Guards 16:00 - 00:30 (8.5hrs x 8)	=	68.0hr
7 x Guards 18:00 – 00:30 (6.5hrs x 7)	=	45.5hrs
2 x Guards 00:30 - 06:30 (6hrs x 2)	=	12.0hrs
Total hours of security		125.5hrs

Security cost 125.5hrs @ \$50p/hr + GST = \$6902.50

Plus travel

4 x cars travel (incl guards travel) = \$5197.54

Total security cost **\$12,100.00** (including GST)

Electronic message signs

Council owns two (2) electronic message signs. Three (3) signs will have to be hired. The approximate cost of hire for the signs is \$464.00

Total requested financial contribution \$12,572.00

In-kind support for Council staff time to pick up and drop off the signs is not included in financial contribution.

There are not sufficient funds in the Community Events budget or the Community Donation, Sponsorship and Grants program for the requested amount.

In previous years Council has used the Community Drought Support program to assist with major events in the region. Council has an application in for the 2017/18 Community Drought Support package however it is unknown (at the time this report was written) if the application will be successful and when the funds would be released.

There is no budget allocation for this project. If Council resolve to provide financial support for the Paul Kelly and Friends concert it will need to be part of a budget revision process.

Attachments

1. Dirranbandi P & A request for assistance for Paul Kelly and Friend concert [↓](#)
2. Message board quote - coates hire [↓](#)

Recommendation/s

That Council resolves to amend its budget under Section 170 (3) of the Local Government Regulations 2012 to provide financial support for the Paul Kelly and Friends concert on 2 June 2018 as follows:

1. Council will provide funding for the security for the event up to \$12,100.00
2. Council will hire three electronic variable message signs up to the value of \$500.00
3. Council will provide in-kind support for:
 - Two Council owned variable message signs
 - Staff time and travel costs to pick up and return hired signs from Roma

Jamie Gorry

Director Community and Environmental Services

DIRRANBANDI PASTORAL & AGRICULTURAL SOCIETY INC.

Sub-Committee - Paul Kelly & Friends Concert

26th February, 2018

Matthew Magin
Chief Executive Officer
Balonne Shire Council
PO Box 201
St. George Qld 4487

Dear Matthew

Thank you for your letter of support for the Paul Kelly & Friends concert in Dirranbandi on 2nd June 2018. Planning is progressing well with no major obstacles encountered to date.

On behalf of the Dirranbandi P&A Association sub-committee for the Paul Kelly & Friends Concert, I'm asking if the Balonne Shire Council would be in a position to –


1. Cover cost of security for the event – quote attached.
2. Source 5 electronic variable message signs.

These would assist greatly in the flow of traffic to the venue.

Matthew as discussed the total beneficiary of this event is the Ag Studies Programme at the Dirranbandi P-10 School. We have set up a separate bank account for this event to be audited by Bentleys Accounting firm in Brisbane. This account will be operated by the Dirranbandi P&A Executive and the Principle of the Dirranbandi P-10 Association.

Thanking you for your on going support of the youth in our shire.

Regards



Frank Deshon
Chair
Paul Kelly & Friends Concert Sub-Committee Dirranbandi P&A

Chair
Frank Deshon
Ph: 0428250968
abarue@skymesh.com.au

Secretary
Karen Sullivan
Ph: 0429476503
mandksullivan@bigpond.com

Treasurer
Tim Perrottet
Ph: 0746250951
dongonplains@gmail.com

Media
Jessie Persse
Ph: 0746259031
jessandcharlie@hotmail.com

Event Organizer
Danny Sheehan/Sheehan Events
Ph: 0409638765
sheehanevents@iinet.net.au

Abarue Pty Ltd

From: Rob Mackenzie [rjsgmackenzie@bigpond.com]
Sent: Monday, 26 February 2018 10:00 AM
To: Abarue@skymesh.com.au
Subject: Paul Kelly Concert

Frank here is a quote as per your TXT. However I'm not sure if you need some guards early as 4pm seems like a late start for an event that has such a large drawing ability. If your gates are opening early and your having a bar, I would suggest 4 guards start earlier.
Cheers, Rob.

Quote for the 02/06/18 Paul Kelly Concert

8 Guards 16:00-00:30=68hr

7 Guards 18:00-00:30=45.5hrs

2 Guards 00:30-06:30 =12hrs

Total hrs [125.5@\\$50/hr](#) + GST =\$6902.50

Plus 4 cars travel inc guards travel \$5197.50

Total GST inclusive \$12100.

I'm happy to change hrs as appropriate to your needs.

Your committee could supply drinks and a meal (water and sandwich/burger) on the day. We would need accommodation for two guards staying over night. Cheers, Rob.

Sent from my iPhone



HIRE QUOTATION

Roma
169-175 Raglan Street
ROMA QLD 4455
Telephone: 07 4578 5400
Facsimile: 07 4622 6783
E-mail: Branch.Roma@coateshire.com.au
Phone: 07 4578 5400
Fax: 07 4622 6783
www.coateshire.com.au

Customer Code: BALO6000
Company Name: Balonne Shire Council
Address: P O Box 201
ST GEORGE QLD 4487

Contact: Bobbie Lee Dixon
Email: bobbielee.dixon@balonne.qld.gov.au
Mobile:
Phone:
Fax: 07 4625-4194

Quotation No:	838703
Date of Quote:	8/03/2018
Quoted By:	RACHEL.FARNDON

Qty	Rental No.	Description	Days Per Week	Start Date	Start Time	Finish Date	Finish Time	Min Days / Mths	*Rate Structure
3		Variable Message Board Senior	7	1/06/2018	7:00	4/06/2018	7:00	1D	1 Day+: \$116.00 5 Days+: \$83.00

Quotation covers hire period From: 1/06/2018
To: 4/06/2018

Delivery:	\$0.00
Pickup:	\$0.00

This quote is valid for 30 days and is subject to Coates Hire Terms of Hire, Special Conditions of Hire, and stock availability when your order is received.

* Rates are exclusive of Stamp Duty Recovery, Loss Theft Damage Waiver and GST where applicable.

Page 1 of 2



HIRE QUOTATION

Roma
169-175 Raglan Street
ROMA QLD 4455
Telephone: 07 4578 5400
Facsimile: 07 4622 6783
E-mail: Branch.Roma@coateshire.com.au
Phone: 07 4578 5400
Fax: 07 4622 6783
www.coateshire.com.au

A Purchase Order/ Order Number will be required at time of order.

It is the customer's responsibility to ring the Hire Office and obtain an Off-Hire Number when finished with equipment.

THIS IS A QUOTE ONLY PLEASE CALL 07 4622 2875 TO CONFIRM ORDER.

Thank you for your enquiry.

Transport.

* No Transport has been calculated in this quote.

Support.

* Support / Breakdowns / Assistance can only be with in a 200KM radius of the hiring branch. For further distances, we cannot assist, you will need to arrange this at your costs and must conform with Coates Hire and manufacturers standards.

Items.

* All rates quoted are subject to GST & Loss, Theft, Damage Waiver [LTDW] (if applicable).

* All items are subject to availability on the day of delivery.

* All damages will be billed to the hirer.

* Items returned requiring fuel, cleaning; missing items or damage rectified will be charged to the hirer.

* This quote is subject to a 1 Day minimum hire.

General.

* Extra charges may apply for specific site compliance requires, for example: Weeds and Seeds certifications.

* A 1% Environment Charge applies all hires.

Account Hires.

* For account hires, we require notification to proceed with the hire normally via an official Purchase Order.

* If applicable, stand downs must be advised to your closest Coates Hire branch no later than 0900 (9.00am) on the same day, we will advise you of an official Stand Down reference number for your records.

* For Off Hires, must be advised to your closest Coates Hire branch as soon as possible on the same day, we will advise you of an official Off Hire reference number for your records. Item must be returned to our branch as soon as possible.

Signed: _____

This quote is valid for 30 days and is subject to Coates Hire Terms of Hire, Special Conditions of Hire, and stock availability when your order is received.

* Rates are exclusive of Stamp Duty Recovery, Loss Theft Damage Waiver and GST where applicable.

Page 2 of 2

OFFICER REPORT

TO: Council

SUBJECT: Grid and Exclusion Fencing policy

DATE: 14.03.18

AGENDA REF: CES13

AUTHOR: Karl Hempstead - Manager Rural Services

Executive Summary

The current Balonne Shire Council Local Laws regarding Grids and Gates will not be continued, when the new local laws are adopted. This report provides a policy to replace the old local law.

Background

Due to the implementation of wild dog exclusion fencing (predator control) in South West Queensland, where fences intersect local government road reserve, there is a need to ensure that grids and fences are constructed to appropriate standards to ensure the safety of the travelling public, whilst also remaining effective in stopping dog movement.

The existing standard is based on the Balonne Shire Council's old Local Law which is being replaced by a new local law after review by Council. This new local law does not include any reference to grids.

The purpose of this policy is to provide guidance on the layout and construction of grids and adjoining exclusion fencing wings. This new policy will provide residents wishing to install a new grid or replace an existing grid with detailed specifications of what is required. It also clarifies who is responsible for maintaining the grid and fencing and the standard that must be maintained.

Link to Corporate Plan

Function	Key Program Area
<u>River Country Stewardship</u>	Rural Services: To provide effective and efficient management of stock routes, animal pests and declared weed pests to support our Shires' agricultural base.

Consultation (internal/external)

Chris Wilson – Infrastructure Services
Ross Drabble – Infrastructure Services
Mathew Magin – Chief Executive Officer
Jamie Gorry – Director of Community & Environmental Sustainability.
Fiona Macleod – Town Planner
Department of Main Roads - Exclusion Fencers (Grid, Wings) Specifications.
Longreach Shire Council – Local laws pertaining to grids and fence wings.

Legal Implications

Balonne Shire Council is responsible for the approval of grids under current local law No. 3.

Policy Implications

This is a new policy to replace the current local law.

Financial and Resource Implications

Nil

Attachments

1. Grids, gates exclusion fencing policy.docx [↓](#)
2. Grid exclusion fence design layout.pdf [↓](#)

Recommendation/s

That Council adopt the 'Grid and Exclusion Fence Wings' policy.

Jamie Gorry

Director Community and Environmental Services

1. SCOPE

This specification covers the construction and maintenance of stock grids, exclusion fencing and associated items across Local roads.

The specifications set out in this document may vary from time to time to reflect changes by various regulatory authorities, including Council.

2. SUBMISSION OF PLANS

Detailed descriptions and drawings of the proposed work, including all traffic control plans, shall be submitted to the Council and the work shall not be commenced until approval has been received from Council.

3. PROVISION FOR TRAFFIC

(a) The Applicant shall not obstruct traffic and shall be held responsible for the safety of traffic and shall provide all accredited traffic control officers, lights, barriers, signs and fences necessary to prevent any accident or public or private damage or loss and to regulate traffic during the process of work. The Applicant shall provide for traffic by its diversion to an alternative route approved by the Council or by the formation of side tracks alongside the work. The Applicant shall not by his operations obstruct any side road or branch track nor shall he break down any fences, service lines nor obstruct any drain or watercourse.

(b) All arrangements for the control of traffic shall be in accordance with Department of Main Roads Manual of Uniform Traffic Control Devices, and carried out by an accredited worksite traffic controller.

(c) The Applicant shall exercise great care during the progress of the work to avoid damage to any utility services, (water, sewer, electric power, telephone etc.) within the limits of the work and will be held responsible for any such damage caused by him or his Agent directly or indirectly. The applicant shall contact all service providers and arrange location of utilities.

4. OWNERS LIABILITY FOR INJURY TO ADJOINING LANDS & PROPERTY

The owner shall protect all adjoining properties and owners thereof against any loss, damage or injury that may occur through the carrying on of the works, whether to buildings, goods, property of any kind, livestock or to persons and if any such injury, loss or damage does occur the Applicant shall make full compensation and shall make good all or any such loss, damage or injury or if any such loss, damage or injury is recovered against the Council in the first instance the Council may recover all costs which they may have been ordered to pay and all costs reasonably incurred in contesting the claim for such loss, damage or injury from the owner.

5. INSURANCE

(a) The Applicant shall effect Public Liability Insurance cover providing indemnity of not less than \$10,000,000.00, against any legal liability of the Applicant or the Council (if any) in respect of claims for damages to persons or property in or about the works.

(b) The Applicant shall provide initial proof of Public Liability Insurance cover indemnifying the Council and having noted on the Policy an undertaking of the insurer to notify Council if the Policy is amended or not renewed.

(c) If it is necessary for the applicant to employ workmen to carry out the works or if the works are carried out by an Agent of the Applicant and such Agent employs workmen then the Applicant or his Agent shall from the commencement of the work effect insurance with an Insurance Office to the extent of his full liability and the liability of the Council (if any) any Act for the time being in force relating to workmen's compensation, covering all workmen employed in connection with the work.

6. CONSTRUCTION AND MAINTANENCE OF STOCK GRIDS

General

The stock grid shall be precast in construction with the certification by a structural engineer being presented to Council for verification prior to its instillation.

(a) Design loading

All components shall be designed in accordance with standard loadings HS20-44 and the associated predicted traffic loadings for that public road. The design must be certified by a structural engineer.

(b) Minimum width

The minimum widths of new or replacement stock grids shall be as follows:

- Roads with a carriageway width (shoulder to shoulder) of more than 4.0m to have double (2 x 4.0 metre wide) grids x 2.4 metre span with concrete abutments and 2 x 3.6 metre (12') wide steel swinging gates.
- Roads with a carriageway width (shoulder to shoulder) of 4.0m or less and having a low traffic count may install a single grid (subject to approved from council) of 4.0 metres wide with concrete abutments and 2 x 3.6m (12') wide swinging gates.

(c) Wings

Sloping wings shall be provided at each end sloping 25' away from vertical, for 735mm vertical height above the grid and a sighting plate with surface area facing approaching vehicles of 0.377m². Materials and construction details shall be provided on the

approved drawings. In order to increase the visibility of the structure, all wing components shall be painted white.

(d) Exclusion Fence Wings

Wild dog exclusion fence wings shall be provided at each end of the grid or crossing to Queensland Department of Transport & Main Roads Standard (South West District – Vermin & Dog Fencing General Layout – SWD-004).

Warning Signs

For all grids the following signs shall be erected, and at all times meet the minimum standards set down in AS/NZS 1906.1:1993- Class 2 reflectivity

- Two (one on each approach) W5-16A "GRID" warning signs (Owner responsibility), erected 120m in advance of a double width grid.
- Or
- Two (one on each approach) W5-32A "ONE LANE GRID" warning signs (Owner responsibility), erected 120m in advance of a single width grid.

- Four (one on each wing sighting plate) D4-3A width markers (Owner's responsibility).

NOTE: The Council reserves the right to alter the size of the signs and signage responsibilities prescribed above.

(e) **Sight Distances**

To accommodate for minimum stopping distances a clear line of sight of no less than 175m either side of the motor by-pass shall be maintained, unless otherwise advised in writing by the Council's Engineer. This requirement takes into account the relative position of other road structures, earthworks, roadside furniture and vegetation, as well as the horizontal and vertical alignment of the road.

(f) **Abutments**

The owner of the grid is responsible for the satisfactory state of repair of the roadway, either side of the grid for a distance of five (5) metres in each direction.

7. MAINTENANCE OF GATES & EXCLUSION FENCING

The owner of the gate and exclusion fencing is responsible for the satisfactory state of repair of the gate and exclusion fence and signage.

Warning Signs

For all gates the following signs shall be erected, and at all times meet the minimum standards set down in AS/NZS 1906.1:1993- Class 2 reflectivity

- a. Two (one on each approach) W5-14 "GATE" warning signs (Owner responsibility), erected 120m in advance of a gate.
- b. Four (two on each gate post) D4-3A width markers (Owner responsibility).

NOTE: The Council reserves the right to alter the size of the signs and signage responsibilities prescribed above.

8. EARTHWORKS & ROAD FORMATION

Where redesigned approach grading has been approved, the earthworks, road formation, shoulders and table drains on the approaches shall be constructed to the levels set by council.

9. LONGITUDINAL DRAINAGE AND SHOULDERS

Provision shall be made for longitudinal drainage of the road to the satisfaction of the Council's Engineer, irrespective of whether provision for such drainage is made in the approved drawings.

(

10. ROADWORKS

Where required by the Council's Engineer all associated road works shall be constructed at the Council's expense to the approved drawings. All materials used shall be approved by the Council's Engineer.

11. SUPERVISION OF WORKS

- (a) The whole of the works are to be carried out to the entire satisfaction of the Council.

The Applicant shall at all times give uninterrupted access and afford every facility for the supervision and examination of any works or materials for these works that may be demanded by the council at any place where the said work or materials are being prepared and at any time. The Applicant shall give the Council all particulars as to the mode and place of manufacture and source of supply of any of the materials to be used in connection with the work if so required by the Council.

(b) The Applicant shall at the request of the Council submit any materials or work for testing and shall when required by the Council open up and supply samples of any work which shall have been covered in, whether the same has or has not been examined or inspected by Council previously. Costs incurred in removing such materials from the works or in making good the works after such removal shall be borne by the applicant if it is proved that the materials so removed do not comply with these Specifications.

12. REMOVAL OF BAD MATERIALS OR IMPROPER WORKS

(a) If at any time during the progress of the works, Council is of the opinion that any materials or work whether fixed or not are inferior or improper, Council may direct in writing the removal or amendment of the same by the applicant and the Applicant shall be bound to comply with such direction within twenty-four hours and at his own expense to remove or amend the said materials or work, and to replace or amend the same with materials or work to the satisfaction of the Council.

(a)

(b) If the Applicant refuses to comply with such direction the Council may have such materials or work removed and replaced or amended same at the Applicant's expense.

13. CLEARING UP

The Applicant shall clean and leave tidy the whole of the works as the works proceed and upon the completion of the works shall remove all plant, old materials and surplus earth as well as all rubbish that may accumulate in executing the works and leave the area of the works in a clean and tidy condition.

.

14. MAINTENANCE

(The grid (motor by-pass) and associated fencing and gates on the road reserve are to be maintained by the Applicant in such order that no damages shall be caused to the road or road users. Any damage to the structure suffered at the hands of persons or vehicles using the road shall be made good by the Applicant at no cost to the Council.

15. GUIDELINES FOR THE CARE AND MAINTENANCE

Broken Rails	1 Rail:	To be replaced within 48 hours
	More than 1:	To be replaced immediately
Loose rails		To be repaired within 7 days
Signposts		Class 2 reflective material

To be repaired within 15 days

Delineation Minimum delineation requirements including that ramp wings, side rails and posts must be painted white, to enable night time identification.

Wings/Exclusion fence Must be repaired within 10 working days

Construction

than:

The straining posts affixed to the ramp shall be no closer

8 metre ramp:

7 metres to the centre of the road

4 metre ramp:

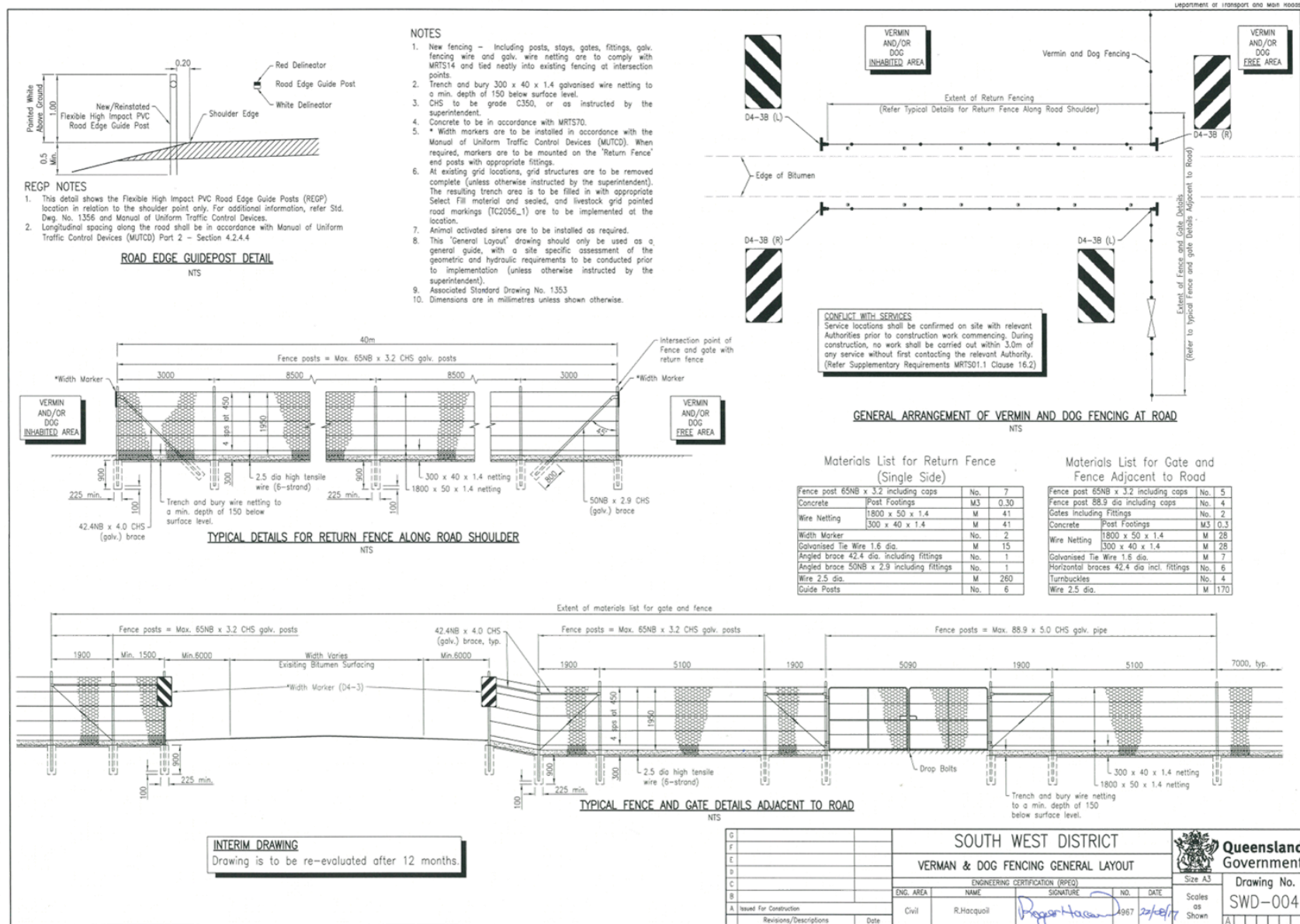
3 metres to the centre of the road

The grate structure should have no more than 20mm movement when affixed to the base.

Movement exceeding 20mm will be addressed on each individual basis.

Exclusion fence wings must be constructed 6.5mtrs or 8mtrs from the centre line of the road dependant on location and road design.

Exclusion fence wings must be made out of materials and constructed in accordance with the Queensland Department of Transport and Main Roads Specifications (Collapsible) and to ensure duty of care to the travelling public.



CONFIDENTIAL ITEMS

(CFCS) FINANCE AND CORPORATE SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
CCFS1	<u>EXPRESSIONS OF INTEREST INDUSTRIAL LAND ADJACENT ST GEORGE AERODROME</u>	This item will be discussed in closed session in accordance with section 275 of the Local Government Regulation 2012.	
CCFS2	<u>SUPPLY AND DELIVERY OF GRAVEL - TENDER BSC-2017/18-T11</u>	This item will be discussed in closed session in accordance with section 275 of the Local Government Regulation 2012.	
CCFS3	<u>ST GEORGE LEVEE EASEMENTS - PROGRESS REPORT</u>	This item will be discussed in closed session in accordance with section 275 of the Local Government Regulation 2012.	

(CCES) COMMUNITY & ENVIRONMENTAL SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
CCES1	<u>ST GEORGE & SURROUNDS ADVERTISING PROSPECTUS</u>	This item will be discussed in closed session in accordance with section 275 of the Local Government Regulation 2012.	
CCES2	<u>COTTON FARM & WINERY TOURS</u>	This item will be discussed in closed session in accordance with section 275 of the Local Government Regulation 2012.	

INFORMATION REPORTS

(ICEO) CHIEF EXECUTIVE OFFICER

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
ICE01	<u>COMMUNICATIONS OFFICER'S REPORT</u>	Information report from the Communications Officer regarding activities from 1 Dec 2017 to 28 Feb 2018.	340

OFFICER REPORT

TO: Council

SUBJECT: **Communications Officer's Report**

DATE: 05.03.18

AGENDA REF: ICEO1

AUTHOR: Julie Davies - Communications Officer

Executive Summary

Information report from the Communications Officer regarding activities from 1 Dec 2017 to 28 Feb 2018.

Social Media

Facebook

Page likes 1880 – up 5.79% over three-month period. Reached 6936 people with post about Paul Kelly

Twitter

Followers 160 – up 10.3%

Instagram

Followers 167 – up 19.2%

Media Releases

Council

17 Media Releases were completed over the past three months

South West RED

One Media Release written and sent out on behalf of SWRED regarding the meat project

Balonne Shire Council Website

Analytics show our website receives 541 users per week and 2100 users per month. Our Bounce Rate (when people leave the site before finding what they want) is 49.39% which continues to fall with modifications to the site. At the last report our bounce rate was 64.56%.

Newsletters

Staff Newsletter – one. Community Newsletter - one

Attachments

Nil

Matthew Magin

Chief Executive Officer

(IFCS) FINANCE AND CORPORATE SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
ICFS1	<u>DIRECTOR FINANCE & CORPORATE SERVICES MONTHLY REPORT FEBRUARY 2018</u>	Monthly report – Director Finance & Corporate Services	342
ICFS2	<u>INFORMATION REPORT - CONFLICTS OF INTEREST - QUEENSLAND OMBUDSMAN REPORT ON CAIRNS REGIONAL COUNCIL</u>	For Councillors information – Queensland Ombudsman report on conflicts of interest at Cairns Regional Council. Councillors should also note that there are proposed changes to conflict of interest legislation pending before the Queensland parliament.	346
ICFS3	<u>SAFETY ADVISOR REPORT</u>	Safety Advisor Report	347
ICFS4	<u>FINANCIAL MONTHLY INFORMATION REPORT FEBRUARY 2018</u>	Financial Monthly Information Report to 28 February 2018	352

OFFICER REPORT

TO: Council

SUBJECT: Director Finance & Corporate Services Monthly Report February 2018

DATE: 12.03.18

AGENDA REF: ICFS1

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

Monthly report – Director Finance & Corporate Services

Complaints

- Administrative complaint relating to procurement resolved

CCTV

No further progress – pending quotation from AFN to implement Works for Queensland component

Staffing

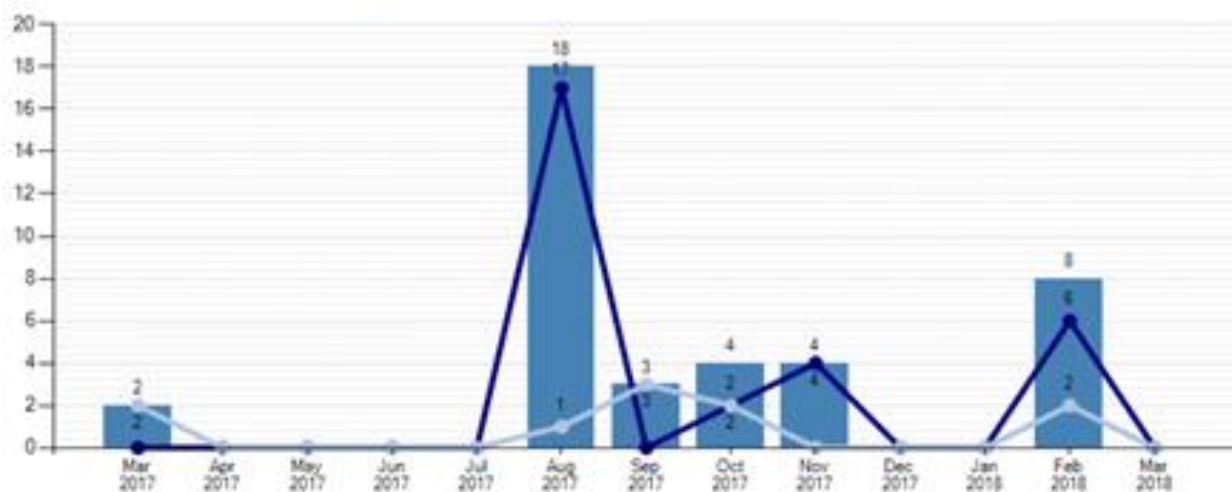
- Recruitment is continuing for Manager Finance Services
- Kahli Boyce has been appointed as Casual Customer Service Officer to commence 28 March 2018
- Glen Hart continues as Manager Finance Services and Kerry Phillips is also assisting remotely as required

Preferred Supplier Arrangements

- 65 Vendor Panel preferred suppliers are registered in vendor panel for our 3 preferred supplier arrangements.
- The refresh is pending and will be advertised in the coming weeks to allow those who missed out on the first round to register. Support will be provided again to those who need technical assistance.
- A Register has been created for persons seeking to be included in next round of preferred supplier arrangements.
- 8 requests for quotation have been sent out using Vendor Panel for the month of February.
- Presentation to Supervisors – Infrastructure Services Tuesday 20/2 of purchasing guidelines
- Vendor Panel upgrade presentation attended via web meeting

A request for quotation for gravel closed on 13 March and is subject of report to Council.

The following graph shows how many requests for quotation have been made utilising Vendor Panel for the month of February.



St George Levee

- 1 registered on title
- 3 agreements reached pending signing of documentation
- 2 further agreements likely pending legal advice and site inspection
- 1 pending landholder's legal advice
- 2 still under direct negotiation
- 1 extension of time granted to 31 March
- 2 letters of reminder sent
- Notice of Intention to Resume template received
- St George Levee Bank Advisory Committee letter of response to concerns sent

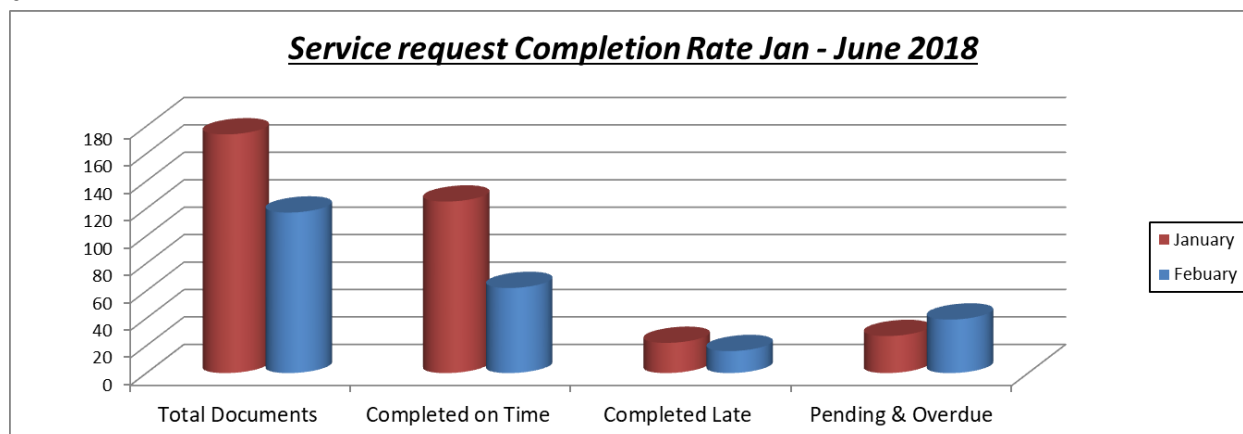
Land matters

- A lease register is now established with automated reminders in Magiq to alert officers to expiry dates, rental payment due dates and insurance/office bearer updates. This has improved our governance of leases and will put us in a good position with changes to the Accounting standards relating to leases coming in 2019.
- Airport Industrial land EOI – see council report
- Wombat lease with Thallon Progress Association:
 - pending advice from DNRME
 - Solicitor and Surveyor engaged
- Thallon Progress Association Railway lease
 - Lease is current and expires 2035
 - Copy sent to Progress Association
 - Need to invoice for \$20 (\$1 per year)
- St George Heritage Centre – trustee lease received from solicitor and sent for signatures
- Rayner lease of part of Bollon depot – draft lease received – pending final from Solicitor
- Instructions to Solicitors to prepare Rugby Union and Cricket Clubhouse lease

- **Service Requests**

- The target for completion of service requests in our performance indicators is between 85-90% completed on time. For the month of February our *completion on time* rate reduced to 53% and overall the number of service requests completed was 67% all requests received. The drop in service may be attributed to the increased workload with the animal inspection program, increase in dog registrations and customer enquiries. There was a significant spike in water service requests from 4 in January to 11 in February.

-
- There was an increase in the number of compliments from 3 in January to 7 in February.
-



Other key projects/meetings

Risk module –Partners in Performance still to provide risk module arising out of their work at the beginning of February 2018

ICT Steering Committee meeting 20 February held and further work being done with Civica to rectify ongoing issues in Practical Plus. IT Vision presentation received in February.

Enterprise Bargaining –2 meetings held with Unions with good progress and draft agreement pending

Rate review –DNRME presentation on crop mapping revealed may not be suitable for rating purposes. Rate model review presentation scheduled for 27 March 2018

Budget

The Operational Projects for 2017/18 are tracking within budget.

Depreciation error has been reported to Civica and temporary Manager Finance is currently investigating.

Budget preparations for 2018/19 are progressing. Rating workshop and further budget workshops required with Councillors to deliver a draft budget that we can take for public consultation in April.

Corporate and Financial Services Directorate 2017/2018

Job No	Description	Actuals	Original Budget	Budget	Comments
205 - GENERAL ADMINISTRATION					
0205-0442-0000	IR/HR Consultancy	6,636.93	40,000.00	40,000.00	Further expenditure pending pending EBA negotiations and services of Peak Services/LGAQ
205-	HR/IR	6,636.93	40,000.00	40,000.00	
0205-0441-0000	Levee Bank Contingencies	108,439.00	150,000.00	150,000.00	Expenditure to date has been on valuations, legal expenses and survey plans - further expenditure expected as compensation matters settled and further legal costs arrive
0205-0448-0000	Asset Valuations	5,650.00	8,000.00	8,000.00	Currently committed and revaluation underway
0205-0444-0000	Replacement and New PC's/Laptops	12,138.00	24,800.00	24,800.00	Although only half expended there is likely to be additional costs for grants officer position, graduate accountant and with changes to works depot
0205-0446-0000	Local Laws Review	36,619.39	0.00	40,000.00	
0205-0449-0000	ICT Strategy	24,675.75	20,000.00	20,000.00	Complete
0205-0453-0000	Corporate/Community Plan	14,536.00	20,000.00	20,000.00	Consultancy ended
0205-0454-0000	Business Continuity Plan	0.00	4,900.00	4,900.00	May end up being a saving - Performance in Partners expected to provide templates as part of Risk Module
0205-0455-0000	Upgrade Exchange	2,054.62	6,500.00	6,500.00	Complete - saving achieved
0205-0461-0000	Risk Module	6,490.00	32,800.00	7,000.00	Risk Module pending delivery from Performance in Partners
0205-0462-0000	Customer After Hours Call Centre	3,081.90	5,000.00	5,000.00	
205-2447	Corporate Services Operational Projects	210,602.76	272,000.00	286,200.00	
0205-0931-0000	Backup Server Replacement + Rack	13,455.05	14,000.00	14,000.00	Complete
0205-0932-0000	Fibre Optic Cable to Works Depot - Disaster Recovery Centre	18,285.34	20,000.00	20,000.00	Complete
0205-0933-0000	Replacement Photocopier - VIC	6,004.00	6,500.00	6,500.00	Complete
205-4100	Corporate Services Capital Projects	6,004.00	40,500.00	40,500.00	
210 - STORES					
0210-0441-0000	Decommission Fuel Tanks	0.00	0.00	40,000.00	Revised quotations received - looking to accept one that will include removal of current fuel - approximately \$30,000
210-2447-0000	Stores	0.00	0.00	40,000.00	
580 - SAFER COMMUNITIES					
0580-0930-0000	W4Q/Telstra - CCTV Upgrades	77,571.00		120,000.00	\$50,000 grant received via LGAQ for Telstra Development Fund and payment made to Telstra/AFN for works. Current expenditure of \$19,500 will be covered under works for Queensland (\$70,000)
580-2447	Safer Communities Operational Projects	77,571.00	0.00	120,000.00	
615 - CEMETERIES					
0615-0441-0000	Digitalisation of Cemetery Records	0.00	5,000.00	5,000.00	Quotation received for \$10,000 - can be completed over 2 financial years
0615-2447	Cemeteries Operational Projects	0.00	5,000.00	5,000.00	

Attachments

Nil

Michelle Clarke

Director Finance & Corporate Services

OFFICER REPORT

TO: Council

SUBJECT: Information Report - Conflicts of Interest - Queensland Ombudsman report on Cairns Regional Council

DATE: 11.03.18

AGENDA REF: ICFS2

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

For Councillors information – Queensland Ombudsman report on conflicts of interest at Cairns Regional Council.

Councillors should also note that there are proposed changes to conflict of interest legislation pending before the Queensland parliament.

Attachments

1. The_Cairns_Regional_Council_councillor_conflicts_of_interest_report.PDF.pdf (separately enclosed) ➡

Michelle Clarke
Director Finance & Corporate Services

OFFICER REPORT

TO: Council

SUBJECT: **Safety Advisor Report**

DATE: 12.03.18

AGENDA REF: ICFS3

AUTHOR: Ben Gardiner - Safety Advisor

Executive Summary

Safety Advisor Report

Injury Summary

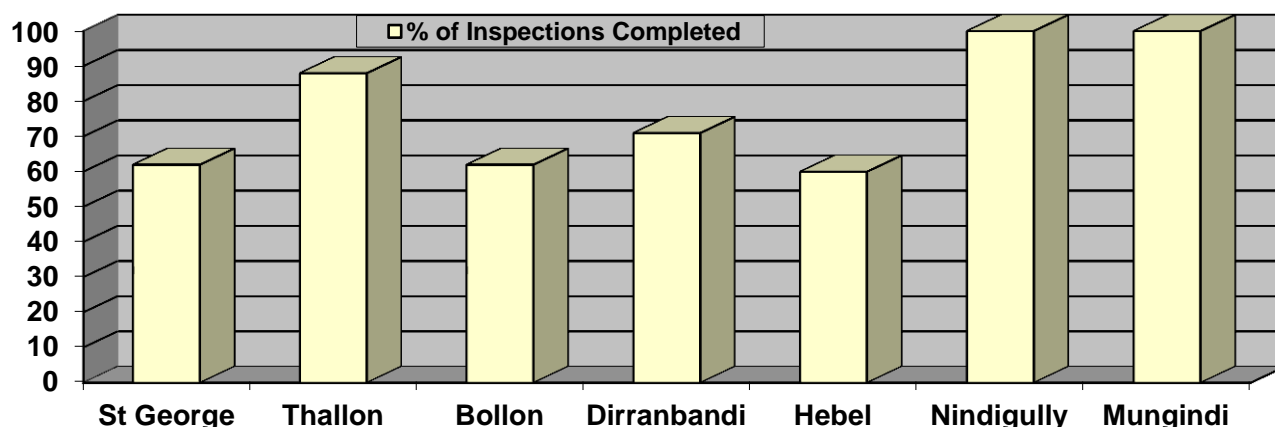
Financial Year 2017 – 2018 (to date)

There were no work incidents reported for the month of February 2018.

Worksite Hazard Inspections

The 5th quarter is well under way with only 1 month remaining. All of the Inspection Matrix have been reviewed for the purpose of reducing the number of inspections that are due. This was done on a risk based assessment involving Supervisors, Managers and Directors.

We will review the new Inspection Matrix at the next Safety Committee Meeting on the 28th of February 2018.



Take 5 and Toolbox Talks

Most Supervisors are returning Take 5's and TBT's in the required timeframe.

Calibrations, Inspections and Testing

Electrical Safety Audit was conducted by Workplace Health & Safety Queensland Inspectors on the 13th & 14th of Feb. These inspections targeted Shire Depots, Treatment Plants, Pools, Libraries and Halls. We have received 2 Improvement Notices for breaches at the Dirranbandi Water Treatment Plant. These have been quickly rectified and accepted by the Inspectors. Most of our infringements were for Electrical Test & Tag as well as Safety Switch and RCD Inspections not up to date.

Compliance

There were no Notifiable Events during the month of January.

Safety Inductions, Training & Information Sessions

Confined Space, Working @ Heights, Trenching & Excavating and Vehicle Loading Crane competencies have been organised over the next couple of months.

Activity	Staff Involved						
	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Jan</u>	<u>Feb</u>
Safety Inductions	8	5	2		2	2	5
Fuel Cards	60						
Credit Card	60						
Diploma & Cert III	2	2	2	2	2		
Stores Info sessions	60						
Traffic Management Implementation	1				5		
LGMA Supervisors Training	12		12				
IWPEA & water related Events	1		2				
Pool Safety Inspector			2				
Bitumen Seal Workshop		1					
Heritage & Environmental Workshop		25					
HR Related Events			1				
First Aid & CPR				31 28			
Pool Lifeguard				24			
Snake Awareness				46			
Working at Heights							9
WHS Representative Course							7
Forklift Licence							6
ACDC (Rural Services)							2
Planning Conference			1				
Compliance Officer Training			2				

7 WHS representatives received a 5 day course as required by legislation to participate as Council's Workplace health & safety representatives.

Safety Committee Meeting

A Safety Committee was held on the 28th of February 2018.
The minutes from this meeting are following:

BALONNE SHIRE COUNCIL
WORKPLACE HEALTH AND SAFETY COMMITTEE
MINUTES OF A MEETING HELD IN THE COUNCIL ADMIN BUILDING, VICTORIA STREET,
ST GEORGE on Wednesday the 28th of February 2018 at 2:30pm.

<u>ATTENDANCE</u>	Mr Ross Drabble (DIS/Chair), Mrs Michelle Clarke (DFCS), Mr Jamie Gorry (DCES), Mr Ben Gardiner (SA), Mr Karl Hempstead (WHSR), Mr Cormac Olsen (WHSR), Mr Malcolm Ross (WHSR), Mr Jason Parkes (WHSR), Mrs Debbie Green (WHSR).
<u>APOLOGIES</u>	Mr Matthew Magin (CEO),
<u>ABSENT</u>	Mr Chris Dixon (WHSR)
<u>MEETING OPENING</u>	<p>Prior to the meeting Matthew Magin proposed that due to his absence, Ross Drabble should chair the meeting.</p> <p>Meeting was opened at 2:38pm.</p>
<u>PREVIOUS MINUTES</u>	<p>All attendees were given a copy of the last minutes.</p> <p>Ben Gardiner moved that the minutes of the previous meeting (22nd of November 2017) be confirmed as true and correct.</p> <p>This was seconded by Michelle Clarke.</p> <p style="text-align: right;"><u>CARRIED</u></p>
<u>BUSINESS ARISING</u>	<p>Works Safety Representative</p> <p>Jason Parkes indicated his interest in becoming a WHS Representative and given the reduced number of WHSR's Jason's self-nomination was accepted by the Committee.</p> <p>Copies of Licence's, Tickets & Certificates</p> <p>It is time to update our databases with current and up-to-date copies of licence's, tickets and certificates. Now that IFS has settled at the Depot we will look at asking for all staff to get their licence's, tickets and certificates photocopied and then sent up to the main office so records can be updated.</p>
<u>SAFETY ADVISOR'S REPORT</u>	Ben Gardiner supplied all Committee Members with a copy of the report.

<u>NOTICE OF ACCIDENTS OR INCIDENTS</u>	6 work injuries were reported from the 30 th of August to the 22 nd of November 2017.
<u>NOTICE OF HAZARD REPORTS</u>	Nil Reported.
<u>REVIEW WH&S PROCEDURES</u>	<p>Hazard Inspection intervals With consultation between Supervisors, Managers and Directors the inspection matrix has been reviewed. The frequency of the inspections is restricted and based on a combination of associated risk and frequency of use. The draft inspection matrix will be forwarded to the Senior Leadership Group for final approval.</p> <p>We will look into how we can use Reflect as well as Magiq to send out tasks and reminders when these inspections are due. There is the possibility with Reflect that the person doing the inspection will receive an e-mail reminder with the inspection form attached.</p>
<u>REPORT BY SAFETY REPRESENTATIVES</u>	<p>All Safety Representatives completed their WHSR training. This was run over 4 days last week giving the WHSR's the required knowledge for them to carry out their roles confidently.</p> <p>Debbie Green reported that the tactiles on the stairs at the front of the Admin Building have been dislodged or have broken off leaving an untidy look with lots of holes in the granite.</p> <p>Jason Parkes commented that it appears that there are some Grader Operators that are not erecting traffic management signage on their sites and they have not completed the Traffic Management training. Ben Gardiner advised that there is a Traffic Management course coming up soon and Ross Drabble asked to add the Grader Operators to the list.</p> <p>Karl Hempstead advised that the Workshop Supervisor indicated that the walkway around the inside of the workshop is not being used as designed. If staff continue to neglect the designated walkway there will have no option but to prohibit all access completely.</p> <p>Karl Hempstead also advised that due to some verbal abuse during the recent Inspection Program there might be some staff that may be physically and mentally affected and that we should look at engaging a councillor.</p>
<u>GENERAL BUSINESS</u>	Next Meeting 2:30pm, Wednesday, 30 th of May 2018.

<u>MEETING CLOSURE</u>	There being no further business. The meeting closed, and the time of 3:07pm.
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Attachments

Nil

Recommendation/s

That the report be received and noted.

Michelle Clarke

Director Finance & Corporate Services

OFFICER REPORT

TO: Council

SUBJECT: Financial Monthly Information Report February 2018

DATE: 13.03.18

AGENDA REF: ICFS4

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

Financial Monthly Information Report to 28 February 2018

Attachments

1. Monthly Information Finance Report February 2018.pdf [↓](#)

Michelle Clarke
Director Finance & Corporate Services

Finance Information Report

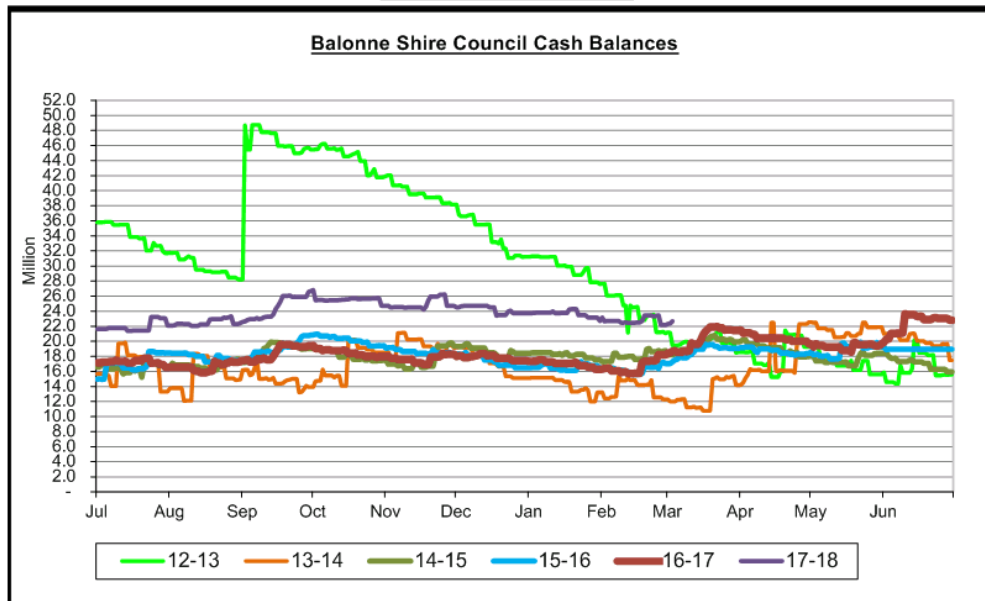
Month Ending 28 February 2018

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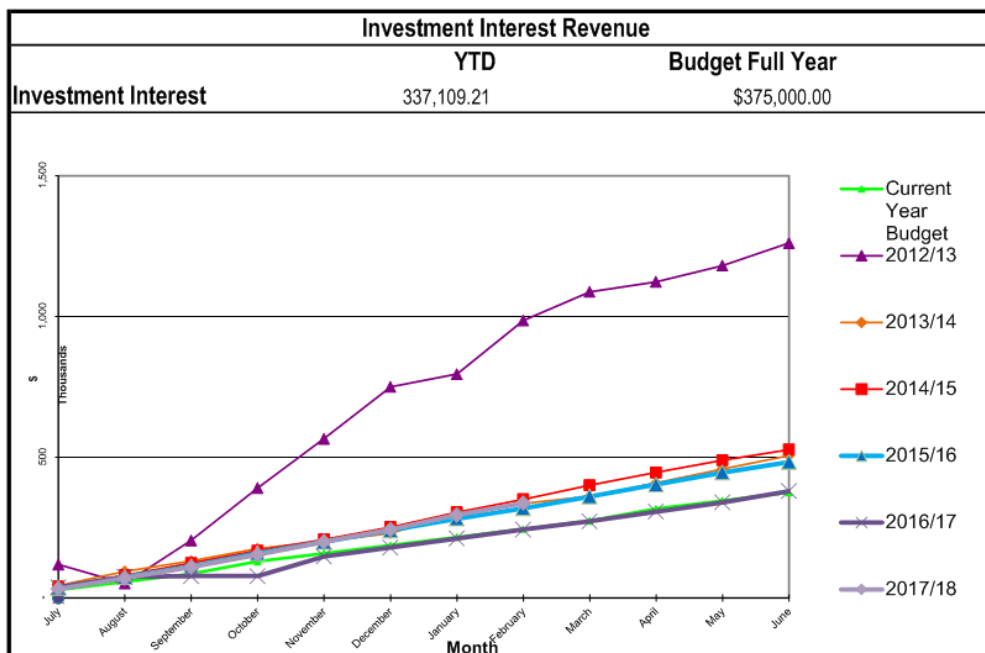
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Balonne Shire Council Cash Management Report

February 28, 2018



Cash Fund Balance			
Operational Fund:	Balance		
Cash on Hand	1,200.00	Short Term Deposits:-	
Cash at Bank	4,186,131.84	QTC	14,098,713.76
Short Term Deposits	18,477,592.76	Investments	-
Total Funds	\$22,664,924.60	Reserve Account	4,378,879.00
Trust Fund:		Total	18,477,592.76
Cash at Bank	\$240,617.22		



Balonne Shire Council Working Capital Report

28 February 2018

Total Cash Available - Cash At Bank		\$ 22,664,556.10
<i>Represented By:</i>		
<u>Reserves</u>		
<i>Asset Replacement - Carried Forward Program Balances</i>		
Building Purposes	1,000,000	
Plant Renewal	150,000	
General Fund Infrastructure Reserve	617,796	
Sewerage Program Reserve	2,517,211	
Water Program Works Reserve	2,383,657	
Cleansing Program Reserve	277,354	6,946,018
<i>Constrained Work Reserve (unspent Capital Grants)</i>		
<i>Reserve for Future Recurrent Expenditure (Unspent Operational Grants)</i>		
Dirranbandi Pool Committee (Surplus Funds)	11,694	
RADF Funding	17,318	
Bollon Bush Nursing Reserve - Building Expenditure	1,200	
		30,212
<i>Total Cash Backed Reserves</i>		\$ 6,976,229
Unspent Current Grants Received		
<i>Provisions - Staff Entitlements - Current Entitlements</i>	\$ 1,558,845	
<i>Provisions - Staff Entitlements - Non Current Entitlements (40%)</i>	\$ 81,049	\$ 1,639,894
Shire Funds - Unallocated Working Capital (Cash)		\$ 14,048,433

Working Capital Report

Revenue and Expenditure Report - Balonne Shire Council
(Accounts: 0100-0002-0000 to 7900-7201-0000. 67% of year elapsed. All Accounts. Excludes Committed Costs. To Level 4.)

Financial Year Ending 2018 - (Budget for Full Year)

Version: 2018.2.27.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	28 Feb 2018	%	Budget	28 Feb 2018	%	Budget	28 Feb 2018	%	Budget
0340-0003 ECONOMIC DEVELOPMENT									
0340-0003 ECONOMIC DEVELOPMENT	50,000.00	---	0	52,666.79	142%	37,000	(2,666.79)	7%	(37,000)
0350-0003 TOURISM SERVICES									
0350-0003 TOURISM SERVICES	1,700.01	113%	1,500	33,487.69	41%	81,000	(31,787.68)	40%	(79,500)
0355-0003 VISITOR SERVICES									
0355-0003 VISITOR SERVICES	28,014.54	63%	44,800	178,429.64	70%	253,200	(150,415.10)	72%	(208,400)
0360-0003 LAND DEVELOPMENT									
0360-0003 LAND DEVELOPMENT	0.00	---	0	0.00	---	0	0.00	---	0
0300-0002 PLANNING & DEVELOPMENT	113,515.73	106%	106,800	383,719.03	58%	657,200	(270,203.30)	49%	(550,400)
0400-0002 TRANSPORT & DRAINAGE									
0401-0003 WORKS FINANCE									
0401-0003 WORKS FINANCE	2,214,835.28	52%	4,275,631	0.00	---	0	2,214,835.28	52%	4,275,631
0405-0003 WORKS ADMINISTRATION									
0405-0003 WORKS ADMINISTRATION	612,702.92	59%	1,040,000	951,537.90	49%	1,923,620	(338,834.98)	38%	(883,620)
0410-0003 ROADS									
0410-0003 ROADS	0.00	---	0	4,523,901.13	70%	6,500,000	(4,523,901.13)	70%	(6,500,000)
0415-0003 STREETS									
0415-0003 STREETS	0.00	---	0	1,019,499.64	62%	1,655,000	(1,019,499.64)	62%	(1,655,000)
0420-0003 BRIDGES									
0420-0003 BRIDGES	0.00	---	0	94,759.94	50%	187,676	(94,759.94)	50%	(187,676)
0425-0003 STORMWATER DRAINAGE									
0425-0003 STORMWATER DRAINAGE	0.00	---	0	140,604.67	59%	239,300	(140,604.67)	59%	(239,300)
0430-0003 WORKS DEPOTS									
0430-0003 WORKS DEPOTS	0.00	---	0	240,687.52	67%	360,640	(240,687.52)	67%	(360,640)
0440-0003 AERODROMES									
0440-0003 AERODROMES	8,784.65	27%	32,100	175,806.65	58%	302,600	(167,022.00)	62%	(270,500)

Revenue and Expenditure Report - Balonne Shire Council
(Accounts: 0100-0002-0000 to 7900-7201-0000. 67% of year elapsed. All Accounts. Excludes Committed Costs. To Level 4.)

Financial Year Ending 2018 - (Budget for Full Year)

Version: 2018.2.27.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	28 Feb 2018	%	Budget	28 Feb 2018	%	Budget	28 Feb 2018	%	Budget
0450-0003 PLANT & EQUIPMENT									
0450-0003 PLANT & EQUIPMENT	1,804,395.70	52%	3,450,000	1,813,172.64	59%	3,062,500	(8,776.94)	-2%	387,500
0460-0003 FLOOD MITIGATION									
0460-0003 FLOOD MITIGATION	57,738.52	69%	84,000	90,512.86	39%	229,900	(32,774.34)	22%	(145,900)
0400-0002 TRANSPORT & DRAINAGE	4,698,457.07	53%	8,881,731	9,050,482.95	63%	14,461,236	(4,352,025.88)	78%	(5,579,505)
0500-0002 COMMUNITY & CULTURAL									
0501-0003 COMMUNITY DEVELOPMENT									
0501-0003 COMMUNITY DEVELOPMENT	10,553.40	88%	12,000	219,716.81	60%	368,770	(209,163.41)	59%	(356,770)
0502-0003 FLOOD RECOVERY SERVICES									
0502-0003 FLOOD RECOVERY SERVICES	0.00	---	0	0.00	---	0	0.00	---	0
0505-0003 LIBRARIES									
0505-0003 LIBRARIES	28,319.09	112%	25,300	141,367.36	52%	271,750	(113,048.27)	46%	(246,450)
0510-0003 HOUSING									
0510-0003 HOUSING	98,843.43	49%	200,000	98,238.09	37%	266,880	605.34	-1%	(66,880)
0515-0003 PUBLIC COMMUNICATION									
0515-0003 PUBLIC COMMUNICATION	0.00	---	0	1,192.29	79%	1,500	(1,192.29)	79%	(1,500)
0520-0003 SPORT & RECREATION									
0520-0003 SPORT & RECREATION	3,169.18	58%	5,500	102,381.92	76%	134,000	(99,212.74)	77%	(128,500)
0521-0003 SWIMMING POOLS									
0521-0003 SWIMMING POOLS	35,762.15	79%	45,000	393,631.75	78%	507,000	(357,869.60)	77%	(462,000)
0522-0003 TENNIS COURTS									
0522-0003 TENNIS COURTS	1,809.73	181%	1,000	8,253.22	42%	19,708	(6,443.49)	34%	(18,708)
0525-0003 ARTS & HISTORY									
0525-0003 ARTS & HISTORY	25,000.00	2%	1,240,800	148,460.96	65%	230,058	(123,460.96)	-12%	1,010,742
0530-0003 PARKS & GARDENS									
0530-0003 PARKS & GARDENS	170.00	34%	500	477,154.68	83%	575,000	(476,984.68)	83%	(574,500)

Revenue and Expenditure Report - Balonne Shire Council
(Accounts: 0100-0002-0000 to 7900-7201-0000. 67% of year elapsed. All Accounts. Excludes Committed Costs. To Level 4.)

Financial Year Ending 2018 - (Budget for Full Year)

Version: 2018.2.27.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	28 Feb 2018	%	Budget	28 Feb 2018	%	Budget	28 Feb 2018	%	Budget
0535-0003 HALLS & CULTURAL CENTRES									
0535-0003 HALLS & CULTURAL CENTRES	2,355.71	24%	10,000	214,101.60	66%	326,300	(211,745.89)	67%	(316,300)
0545-0003 COMMUNITY ASSISTANCE									
0545-0003 COMMUNITY ASSISTANCE	0.00	---	0	34,581.74	83%	41,500	(34,581.74)	83%	(41,500)
0550-0003 EMERGENCY SERVICES									
0550-0003 EMERGENCY SERVICES	18,660.00	89%	21,000	22,339.09	53%	42,000	(3,679.09)	18%	(21,000)
0555-0003 SHOWGROUNDS									
0555-0003 SHOWGROUNDS	11,234.42	37%	30,000	265,699.10	61%	434,000	(254,464.68)	63%	(404,000)
0560-0003 WORK PROGRAM									
0560-0003 WORK PROGRAM	0.00	---	0	8,380.29	22%	37,500	(8,380.29)	22%	(37,500)
0575-0003 YOUTH DEVELOPMENT									
0575-0003 YOUTH DEVELOPMENT	0.00	---	0	0.00	---	5,000	0.00	---	(5,000)
0580-0003 SAFER COMMUNITIES									
0580-0003 SAFER COMMUNITIES	50,000.00	---	0	9,735.30	56%	17,500	40,264.70	-230%	(17,500)
0585-0003 SKILLING QUEENSLANDERS									
0585-0003 SKILLING QUEENSLANDERS	0.00	---	0	0.00	---	0	0.00	---	0
0500-0002 COMMUNITY & CULTURAL	285,877.11	18%	1,591,100	2,145,234.20	65%	3,278,466	(1,859,357.09)	110%	(1,687,366)
0600-0002 ENVIRONMENT & HEALTH SERVICES									
0605-0003 DOMESTIC ANIMAL CONTROL									
0605-0003 DOMESTIC ANIMAL CONTROL	103,445.88	124%	83,750	124,496.78	60%	207,220	(21,050.90)	17%	(123,470)
0610-0003 VERMIN CONTROL									
0610-0003 VERMIN CONTROL	0.00	---	0	1,212.87	24%	5,000	(1,212.87)	24%	(5,000)
0612-0003 URBAN FIRE CONTROL									
0612-0003 URBAN FIRE CONTROL	0.00	---	0	1,193.92	24%	4,902	(1,193.92)	24%	(4,902)
0615-0003 CEMETERIES									
0615-0003 CEMETERIES	20,937.42	47%	45,000	50,436.98	50%	101,200	(29,499.56)	52%	(56,200)

Revenue and Expenditure Report - Balonne Shire Council
(Accounts: 0100-0002-0000 to 7900-7201-0000. 67% of year elapsed. All Accounts. Excludes Committed Costs. To Level 4.)

Financial Year Ending 2018 - (Budget for Full Year)

Version: 2018.2.27.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	28 Feb 2018	%	Budget	28 Feb 2018	%	Budget	28 Feb 2018	%	Budget
0625-0003 PUBLIC TOILETS									
0625-0003 PUBLIC TOILETS	0.00	---	0	44,303.93	57%	77,680	(44,303.93)	57%	(77,680)
0630-0003 WASTE MANAGEMENT									
0630-0003 WASTE MANAGEMENT	0.00	---	0	162.23	59%	275	(162.23)	59%	(275)
0635-0003 NATURAL ENVIRONMENT									
0635-0003 NATURAL ENVIRONMENT	370.00	25%	1,500	43,214.64	49%	87,500	(42,844.64)	50%	(86,000)
0640-0003 HEALTH INSPECTION									
0640-0003 HEALTH INSPECTION	9,673.82	130%	7,450	68,220.50	61%	111,000	(58,546.68)	57%	(103,550)
0645-0003 PUBLIC HEALTH FACILITIES									
0645-0003 PUBLIC HEALTH FACILITIES	22,000.00	96%	23,000	23,844.35	74%	32,250	(1,844.35)	20%	(9,250)
0655-0003 RURAL SERVICES									
0655-0003 RURAL SERVICES	252,410.87	73%	344,000	434,874.01	53%	825,716	(182,463.14)	38%	(481,716)
0600-0002 ENVIRONMENT & HEALTH SERVICES	408,837.99	81%	504,700	791,960.21	55%	1,452,743	(383,122.22)	40%	(948,043)
0700-0002 COMMERCIAL SERVICES									
0705-0003 PRIVATE WORKS									
0705-0003 PRIVATE WORKS	20,201.50	49%	41,000	39,166.13	98%	40,000	(18,964.63)	<-999%	1,000
0713-0003 MAIN ROADS FLOOD DAMAGE									
0713-0003 MAIN ROADS FLOOD DAMAGE	0.00	---	0	0.00	---	0	0.00	---	0
0720-0003 MAIN ROADS RPC									
0720-0003 MAIN ROADS RPC	627,770.82	100%	628,000	379,758.74	97%	391,000	248,012.08	105%	237,000
0725-0003 MAIN ROADS RMPC									
0725-0003 MAIN ROADS RMPC	790,708.17	45%	1,750,000	869,331.61	62%	1,400,000	(78,623.44)	-22%	350,000
0726-0003 MAIN ROADS MAINTENANCE									
0726-0003 MAIN ROADS MAINTENANCE	0.00	---	0	0.00	---	0	0.00	---	0
0727-0003 MAIN ROADS MINOR WORKS									
0727-0003 MAIN ROADS MINOR WORKS	0.00	---	0	11,133.06	---	0	(11,133.06)	---	0

Revenue and Expenditure Report - Balonne Shire Council
(Accounts: 0100-0002-0000 to 7900-7201-0000. 67% of year elapsed. All Accounts. Excludes Committed Costs. To Level 4.)

Financial Year Ending 2018 - (Budget for Full Year)

Version: 2018.2.27.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	28 Feb 2018	%	Budget	28 Feb 2018	%	Budget	28 Feb 2018	%	Budget
0750-0003 STATE FIRE SERVICES									
0750-0003 STATE FIRE SERVICES	0.00	---	0	3,409.12	85%	4,000	(3,409.12)	85%	(4,000)
0755-0003 THALLON RURAL FIRE BRIGADE									
0755-0003 THALLON RURAL FIRE BRIGADE	4,274.09	56%	7,650	390.09	5%	7,600	3,884.00	>999%	50
0700-0002 COMMERCIAL SERVICES	1,442,954.58	59%	2,426,650	1,303,188.75	71%	1,842,600	139,765.83	24%	584,050
4000-0002 SEWERAGE									
4110-0003 SEWERAGE CHARGES									
4110-0003 SEWERAGE CHARGES	1,116,010.17	100%	1,114,000	57,185.27	52%	110,900	1,058,824.90	106%	1,003,100
4140-0003 DEBT MANAGEMENT									
4140-0003 DEBT MANAGEMENT	0.00	---	0	0.00	---	0	0.00	---	0
4410-0003 SEWERAGE									
4410-0003 SEWERAGE	77,306.63	19%	397,630	386,005.86	55%	696,000	(308,699.23)	103%	(298,370)
4000-0002 SEWERAGE	1,193,316.80	79%	1,511,630	443,191.13	55%	806,900	750,125.67	106%	704,730
5000-0002 WATER SUPPLY									
5110-0003 WATER CHARGES									
5110-0003 WATER CHARGES	1,843,108.37	100%	1,843,000	94,156.45	51%	183,200	1,748,951.92	105%	1,659,800
5115-0003 EXCESS WATER CHARGES									
5115-0003 EXCESS WATER CHARGES	79,491.96	110%	72,000	4,496.67	64%	7,000	74,995.29	115%	65,000
5120-0003 WATER SALES									
5120-0003 WATER SALES	0.00	---	1,000	0.00	---	0	0.00	---	1,000
5125-0003 WATER OTHER INCOME									
5125-0003 WATER OTHER INCOME	0.00	---	18,000	0.00	---	0	0.00	---	18,000
5130-0003 GRANTS & SUBSIDIES									
5130-0003 GRANTS & SUBSIDIES	0.00	---	0	0.00	---	0	0.00	---	0
5140-0003 DEBT MANAGEMENT									
5140-0003 DEBT MANAGEMENT	0.00	---	0	18,639.61	51%	36,850	(18,639.61)	51%	(36,850)

Revenue and Expenditure Report - Balonne Shire Council
(Accounts: 0100-0002-0000 to 7900-7201-0000. 67% of year elapsed. All Accounts. Excludes Committed Costs. To Level 4.)

Financial Year Ending 2018 - (Budget for Full Year)

Version: 2018.2.27.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	28 Feb 2018	%	Budget	28 Feb 2018	%	Budget	28 Feb 2018	%	Budget
5410-0003 URBAN WATER SUPPLIES									
5410-0003 URBAN WATER SUPPLIES	0.00	--%	900	991,194.29	69%	1,432,000	(991,194.29)	69%	(1,431,100)
5420-0003 WATER INSPECTIONS									
5420-0003 WATER INSPECTIONS	1,401.95	19%	7,500	986.47	5%	20,000	415.48	-3%	(12,500)
5430-0003 WATER QUALITY TESTING									
5430-0003 WATER QUALITY TESTING	0.00	--%	0	786.89	12%	6,500	(786.89)	12%	(6,500)
5440-0003 WATER CONNECTIONS									
5440-0003 WATER CONNECTIONS	2,240.00	45%	5,000	3,303.34	66%	5,000	(1,063.34)	--%	0
5000-0002 WATER SUPPLY	1,926,242.28	99%	1,947,400	1,113,563.72	66%	1,690,550	812,678.56	316%	256,850
6000-0002 WASTE MANAGEMENT									
6110-0003 CLEANSING CHARGES									
6110-0003 CLEANSING CHARGES	1,078,695.63	101%	1,065,000	55,898.95	53%	105,900	1,022,796.68	107%	959,100
6430-0003 CLEANSING SERVICES									
6430-0003 CLEANSING SERVICES	2,211.82	28%	8,000	602,639.83	60%	1,004,700	(600,428.01)	60%	(996,700)
6000-0002 WASTE MANAGEMENT	1,080,907.45	101%	1,073,000	658,538.78	59%	1,110,600	422,368.67	<-999%	(37,600)
0044-0001 BALONNE SHIRE COUNCIL	22,490,932.50	68%	33,137,025	20,059,546.21	62%	32,153,529	2,431,386.29	247%	983,496
TOTAL REVENUE & EXPENDITURE	22,490,932.50	68%	33,137,025	20,059,546.21	62%	32,153,529	2,431,386.29	247%	983,496

Trust Account - Balonne Shire Council
(Accounts: 9900-0001-0000 to 9912-5192-0000. All Report Groups. 67% of year elapsed)
Financial Year Ending 2018

User: PHILLIPS

Version: 2018.2.27.1

9900-3102	Cash at Bank (Trust)	240,617.22	
9901-5190	Security Deposits		46,956.74
9902-5190	Development Application Bonds		54,350.00
9907-5190	Bank Fees and Interest		436.70
9908-5190	Security Gtee- Water Conn/Extensions		7,596.51
9909-5190	Sundry		3,943.80
9910-5190	Road Work Bond		12,800.00
9911-5190	Tender Deposits		114,533.47
9912-5192	ACU Cadets		0.00
	TRUST ACCOUNT TOTALS	240,617.22	240,617.22

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Date: 11/03/2018

BALONNE SHIRE COUNCIL
PROPERTY RATES AND CHARGES STATUS REPORT AS AT 7/3/2018

Rate/Charge		Debit	Arrears	Unallocated	Total	Arrears	Levy	Dr Supp	Cr Supp.	Interest	Pensioner	Pensioner	Discount	Write-offs	Cash	Arrears	Arrears as
		Arrears	Interest	Receipts	Arrears	Write-offs	2017/2018	Levy	Levy	Levy	State	Council	Allowed	2017/2018	Receipt	7/03/2018	% of
		B'fwd	B'fwd	B'fwd	B'fwd						Subsidy	Remission					2017/2018 Levy +
																	2016/2017 Arrears
Urban Rate	St. George	33,659.91	3,068.65		36,728.56		796,112.36	19,576.71	20,490.75	2,360.64	16,815.13	20,876.00	46,129.66	22.41	492,746.28	257,698.04	30.89%
	Thallon	3,231.05	521.40		3,752.45		51,480.40	0.00	0.00	317.03	1,262.55	1,615.00	2,894.36	0.00	28,118.77	21,659.20	38.99%
	Mungindi	9,893.71	1,170.04		11,063.75		48,360.20	664.50	664.50	781.39	664.50	850.00	850.00	6.95	35,053.75	22,780.14	37.84%
	Dirranbandi	23,790.00	5,387.90		29,177.90		181,603.81	3,219.07	2,760.64	2,332.05	4,994.15	6,300.28	6,300.28	22.34	114,766.89	81,188.25	38.01%
	Hebel	3,593.00	445.39		4,038.39		17,014.90	0.00	0.00	347.02	265.80	340.00	340.00	0.00	9,656.78	10,797.73	50.46%
	Bollon	2,141.67	65.58		2,207.25		50,957.80	0.00	0.00	132.80	1,860.60	2,380.00	3,057.67	5.06	31,653.80	14,340.72	26.91%
Rural Rate	Rural	132,641.25	18,896.20		151,537.45		5,405,348.34	677,174.64	754,090.48	9,876.14	1,702.70	1,615.00	318,547.31	635.21	3,107,901.07	2,059,444.80	37.51%
Sewerage	St. George	27,651.28	2,694.31		30,345.59		824,176.80	24,454.63	25,957.36	2,261.00	7,328.54	0.00	48,487.04	86.94	525,231.63	274,146.51	32.05%
	Dirranbandi	20,000.60	3,843.34		23,843.94		222,363.05	1,989.17	2,056.00	1,794.67	2,355.27	0.00	12,411.83	17.77	148,623.33	84,526.63	34.09%
	Bollon	2,541.46	92.12		2,633.58		65,558.60	0.00	0.00	178.19	939.40	0.00	4,670.85	8.85	48,168.65	14,582.62	21.33%
Cleansing	St. George	20,061.91	1,979.34		22,041.25		720,739.50	26,241.96	26,080.65	1,834.01	398.34	0.00	43,180.13	50.74	459,600.65	241,546.21	32.43%
	Thallon	666.50	97.15		763.65		35,178.00	0.00	0.00	68.01	637.45	0.00	2,402.40	0.00	24,410.33	8,559.48	23.77%
	Mungindi	7,507.77	917.29		8,425.06		32,041.90	646.40	646.40	536.99	335.50	0.00	1,672.34	3.04	23,865.10	15,127.97	36.89%
	Dirranbandi	12,062.87	2,059.17		14,122.04		154,541.00	511.45	511.45	1,143.73	62.68	0.00	8,906.21	10.71	102,004.65	58,822.52	34.64%
	Hebel	444.00	60.14		504.14		2,496.00	0.00	0.00	43.53	41.60	0.00	130.00	0.00	1,399.48	1,472.59	48.38%
	Bollon	1,507.05	56.19		1,563.24		54,054.00	0.00	0.00	125.05	0.00	0.00	3,968.25	4.94	40,467.17	11,301.93	20.28%
	Rural	3,668.54	291.73		3,960.27		65,824.00	897.75	1,174.04	300.18	134.62	0.00	4,013.06	6.08	43,152.47	22,501.93	32.23%
Water	St. George	64,857.66	5,813.58		70,671.24		1,279,913.04	29,269.14	29,683.96	5,286.08	20.00	0.00	75,486.36	195.87	820,010.23	459,743.08	33.92%
	Thallon	3,075.72	397.94		3,473.66		71,393.04	0.00	0.00	278.46	0.00	0.00	4,743.83	0.00	47,841.43	22,559.90	30.02%
	Mungindi	5,152.45	688.42		5,840.87		20,160.00	317.00	317.00	388.03	0.00	0.00	1,136.00	9.37	15,084.71	10,158.82	43.97%
	Dirranbandi	41,333.85	7,113.25		48,447.10		312,808.12	3,265.07	3,467.19	3,790.52	0.00	0.00	16,951.73	48.21	206,523.58	141,320.10	38.73%
	Hebel	4,690.07	621.67		5,311.74		29,623.44	0.00	0.00	435.76	92.60	0.00	1,746.75	0.00	17,978.49	15,553.10	43.97%
	Bollon	5,106.11	204.12		5,310.23		92,030.52	0.00	0.00	372.48	0.00	0.00	6,229.08	15.52	65,683.27	25,785.36	26.39%
	Rural	0.00	1.35		1.35		28,733.12	6,243.68	7,096.11	5.14	0.00	0.00	1,959.83	4.71	19,918.26	6,004.38	21.53%
Excess Water	St. George	260.72	33.61		294.33		15,614.40	2,349.68	5,994.72	88.96			866.07	5.20	10,799.91	681.47	5.52%
	Thallon	0.00	0.00		0.00		0.00	0.00	0.00	0.00			0.00	0.00	0.00	0.00	0.00%
	Mungindi	7,748.78	887.49		8,636.27		63,317.64	1,752.18	24,104.79	429.72			2,525.08	80.12	32,371.39	15,054.43	30.09%
	Dirranbandi	2,828.07	580.52		3,408.59		19,858.74	0.00	602.80	389.96			1,278.84	0.00	15,433.80	6,341.85	27.51%
	Hebel	0.00	0.00		0.00		0.00	0.00	0.00	0.00			0.00	0.00	0.00	0.00	0.00%
	Bollon	0.00	0.00		0.00		0.00	0.00	0.00	0.00			0.00	0.00	0.00	0.00	0.00%
	Rural	0.00	0.00		0.00		6,474.84	0.00	0.00	0.21			624.31	3,285.88	2,564.86	0.00	0.00%
Qld Emergency Levy		13,985.56	1,826.12		15,811.68		315,948.26	9,656.22	11,378.44	1,144.23	0.00	0.00	0.00	375.06	226,190.53	104,616.36	31.59%
Legal Charges		24,674.29	4,088.34		28,762.63		0.00	29,192.55	1,090.74	1,903.09	0.00	0.00	0.00	10.71	22,280.63	36,476.19	62.07%
Thallon Rural Fire		251.01	31.95		282.96		7,470.24	0.00	0.00	24.77	0.00	0.00	439.92	0.23	4,356.37	2,981.45	38.33%
Domestic Animal Levy		2,982.00	176.56		3,158.56		29,820.00	682.42	706.24	236.90	0.00	0.00	0.00	7.10	21,354.56	11,829.98	35.64%
Feral Animal Levy		3,186.31	142.69		3,329.00		167,420.51	24,445.03	27,127.97	157.57	0.00	0.00	0.00	6.06	106,903.92	61,314.16	36.45%
Environmental Levy		200.00	12.18		212.18		10,175.00	565.98	638.31	18.44	0.00	0.00	0.00	0.56	6,385.58	3,947.15	38.20%
Unallocated Receipts																-104,365.83	
		485,395.17	64,265.73	0.00	549,660.90	0.00	11,198,611.57	863,115.23	946,640.54	39,382.75	39,911.43	33,976.28	621,949.19	4,925.64	6,878,502.32	4,020,499.22	34.66%
								Outstanding	7/03/2018	34.66%							
								Outstanding	28/02/2017	38.82%							

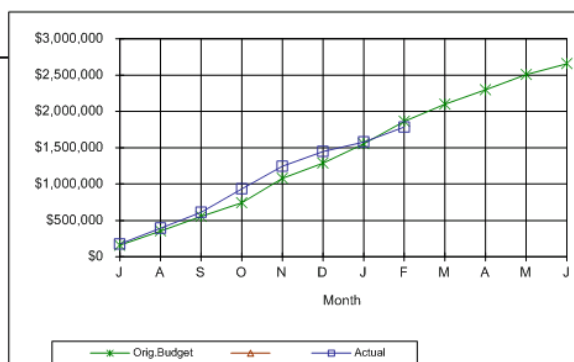
Appears as

% of
2017/2018 Levy +
2016/2017 Arrears

Balonne Shire Council as at 28 February 2018 Maintenance/Operations

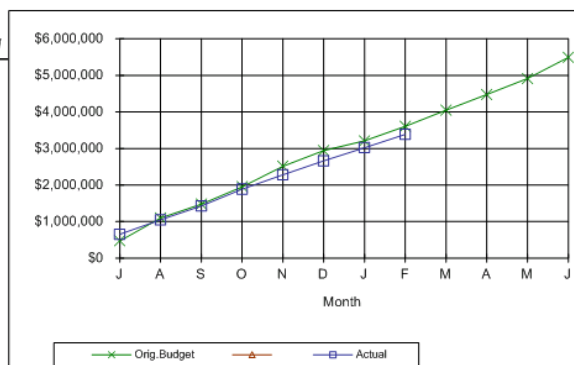
0205-0003- Administration Revenue

Month	Orig.Budget	Actual
J	\$158,318	\$174,840
A	\$353,951	\$392,734
S	\$554,503	\$611,815
O	\$741,819	\$932,780
N	\$1,078,904	\$1,244,188
D	\$1,287,955	\$1,448,892
J	\$1,554,236	\$1,578,686
F	\$1,863,258	\$1,782,987
M	\$2,098,708	
A	\$2,296,639	
M	\$2,506,186	
J	\$2,655,200	



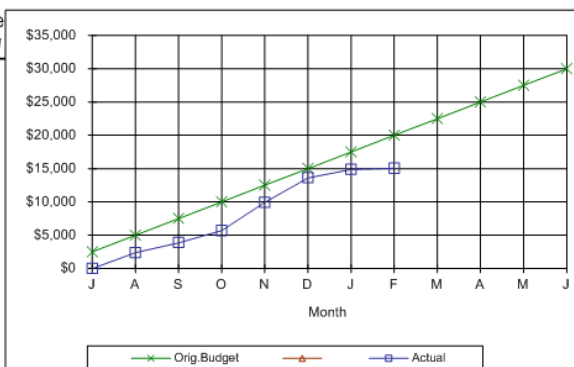
205-0003 Administration Expenditure

Month	Orig.Budget	Actual
J	\$476,192	\$653,405
A	\$1,102,586	\$1,048,061
S	\$1,481,810	\$1,430,129
O	\$1,953,972	\$1,886,900
N	\$2,516,774	\$2,283,472
D	\$2,945,927	\$2,658,716
J	\$3,206,576	\$3,022,455
F	\$3,606,928	\$3,387,571
M	\$4,045,051	
A	\$4,476,999	
M	\$4,912,303	
J	\$5,491,529	



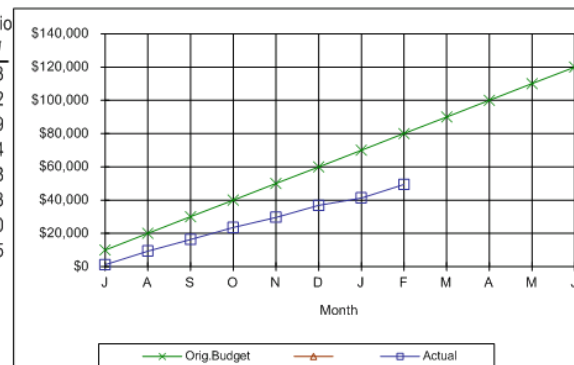
0310-1302- Planning/Development Fees/Charge

Month	Orig.Budget	Actual
J	\$2,500	\$0
A	\$5,000	\$2,370
S	\$7,500	\$3,870
O	\$10,000	\$5,690
N	\$12,500	\$9,910
D	\$15,000	\$13,610
J	\$17,500	\$14,858
F	\$20,000	\$15,058
M	\$22,500	
A	\$25,000	
M	\$27,500	
J	\$30,000	



0310-2227- Planning/Development Mtce/Operatio

Month	Orig.Budget	Actual
J	\$10,000	\$1,153
A	\$20,000	\$9,362
S	\$30,000	\$16,259
O	\$40,000	\$23,534
N	\$50,000	\$29,638
D	\$60,000	\$36,823
J	\$70,000	\$41,280
F	\$80,000	\$49,455
M	\$90,000	
A	\$100,000	
M	\$110,000	
J	\$120,000	



Balonne Shire Council as at 28 February 2018 Maintenance/Operations

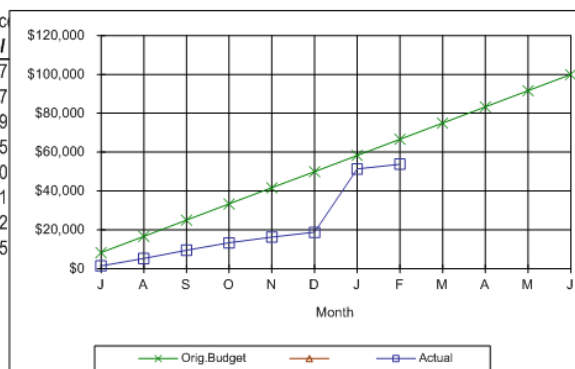
0320-1300 Building Fees

Month	Orig.Budget	Actual
J	\$2,542	\$1,504
A	\$5,083	\$3,947
S	\$7,625	\$8,080
O	\$10,167	\$8,585
N	\$12,708	\$10,601
D	\$15,250	\$11,525
J	\$17,792	\$15,106
F	\$20,333	\$18,743
M	\$22,875	
A	\$25,417	
M	\$27,958	
J	\$30,500	



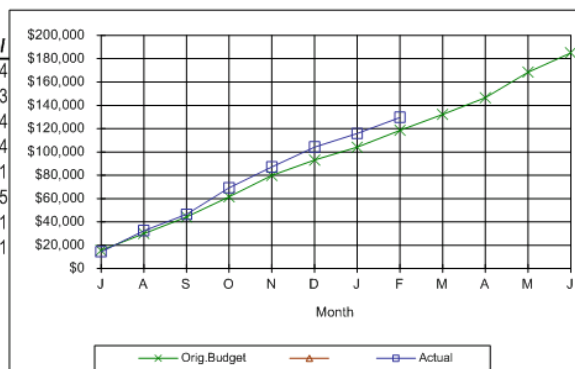
0320-2227- Building/Plumbing Development Mtce

Month	Orig.Budget	Actual
J	\$8,333	\$1,457
A	\$16,667	\$5,307
S	\$25,000	\$9,549
O	\$33,333	\$13,325
N	\$41,667	\$16,310
D	\$50,000	\$18,771
J	\$58,333	\$51,342
F	\$66,667	\$53,795
M	\$75,000	
A	\$83,333	
M	\$91,667	
J	\$100,000	



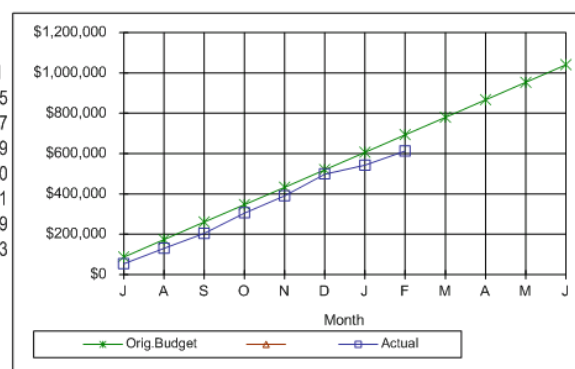
0355-2227- Visitor Services Mtce/Operations

Month	Orig.Budget	Actual
J	\$15,452	\$14,134
A	\$29,950	\$32,383
S	\$44,248	\$46,374
O	\$61,445	\$69,204
N	\$79,740	\$87,021
D	\$92,955	\$104,135
J	\$104,052	\$115,851
F	\$118,429	\$129,581
M	\$132,077	
A	\$146,417	
M	\$168,441	
J	\$185,000	



405-0003 Works Administration - Revenue

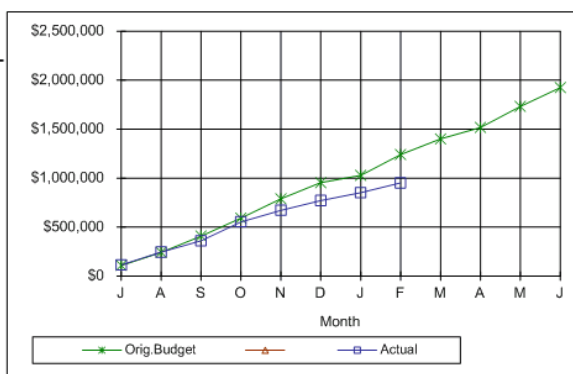
Month	Orig.Budget	Actual
J	\$86,667	\$53,621
A	\$173,333	\$129,995
S	\$260,000	\$203,747
O	\$346,667	\$305,189
N	\$433,333	\$390,620
D	\$520,000	\$498,011
J	\$606,667	\$541,999
F	\$693,333	\$612,703
M	\$780,000	
A	\$866,667	
M	\$953,333	
J	\$1,040,000	



Balonne Shire Council as at 28 February 2018 Maintenance/Operations

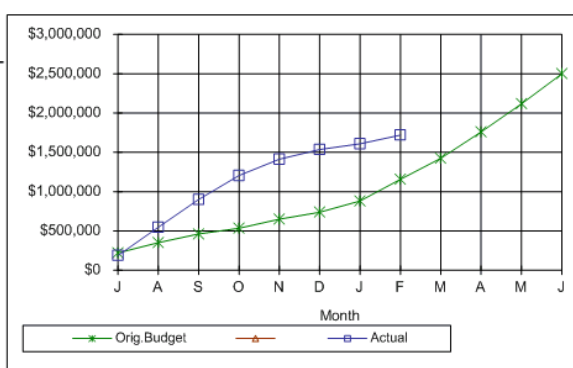
405-0003 Works Administration - Expenditure

Month	Orig.Budget	Actual
J	\$108,071	\$113,129
A	\$242,503	\$243,958
S	\$408,439	\$359,480
O	\$590,710	\$552,537
N	\$787,442	\$671,466
D	\$953,476	\$770,206
J	\$1,028,406	\$850,457
F	\$1,240,347	\$951,538
M	\$1,400,399	
A	\$1,517,478	
M	\$1,731,039	
J	\$1,923,620	



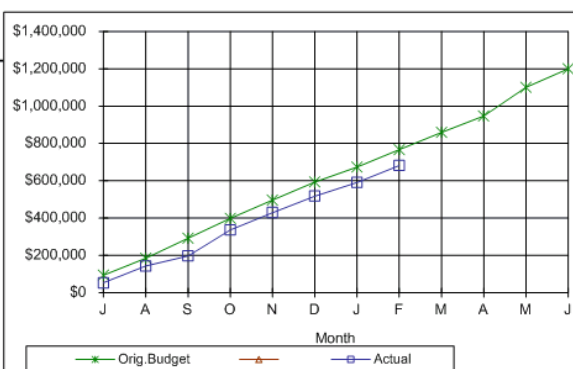
0410-2227-Roads Maintenance/Operations

Month	Orig.Budget	Actual
J	\$219,780	\$188,410
A	\$352,890	\$547,857
S	\$461,589	\$900,263
O	\$534,934	\$1,204,217
N	\$648,444	\$1,411,402
D	\$738,767	\$1,535,172
J	\$880,765	\$1,606,848
F	\$1,156,384	\$1,718,618
M	\$1,425,162	
A	\$1,759,923	
M	\$2,116,750	
J	\$2,500,000	



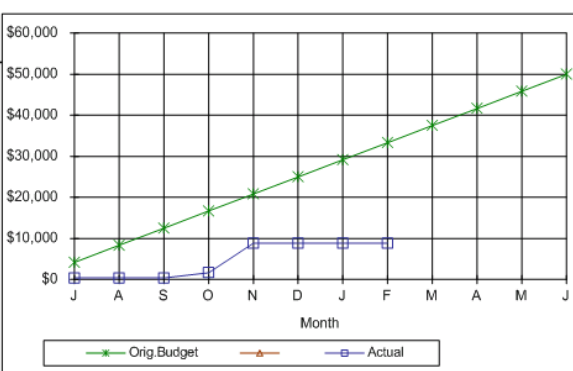
0415-2227- Streets Maintenance/Operations

Month	Orig.Budget	Actual
J	\$93,831	\$52,701
A	\$183,861	\$143,085
S	\$291,539	\$196,966
O	\$397,900	\$336,403
N	\$496,531	\$429,057
D	\$592,926	\$516,933
J	\$672,973	\$590,018
F	\$766,919	\$681,253
M	\$858,772	
A	\$947,415	
M	\$1,100,695	
J	\$1,200,000	



0420-2227- Bridge Maintenance/Operations

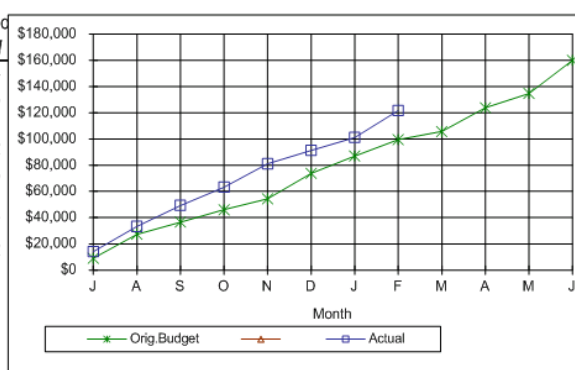
Month	Orig.Budget	Actual
J	\$4,167	\$368
A	\$8,333	\$368
S	\$12,500	\$368
O	\$16,667	\$1,681
N	\$20,833	\$8,836
D	\$25,000	\$8,836
J	\$29,167	\$8,836
F	\$33,333	\$8,836
M	\$37,500	
A	\$41,667	
M	\$45,833	
J	\$50,000	



Balonne Shire Council as at 28 February 2018 Maintenance/Operations

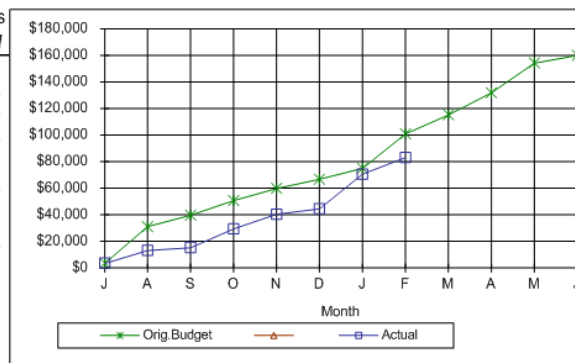
0430-2227- Works Depots Maintenance/Operations

Month	Orig.Budget	Actual
J	\$9,028	\$14,074
A	\$27,309	\$33,388
S	\$36,599	\$49,261
O	\$46,057	\$63,262
N	\$54,439	\$80,988
D	\$73,743	\$91,271
J	\$87,021	\$101,157
F	\$99,507	\$121,782
M	\$105,744	
A	\$123,828	
M	\$134,673	
J	\$160,000	



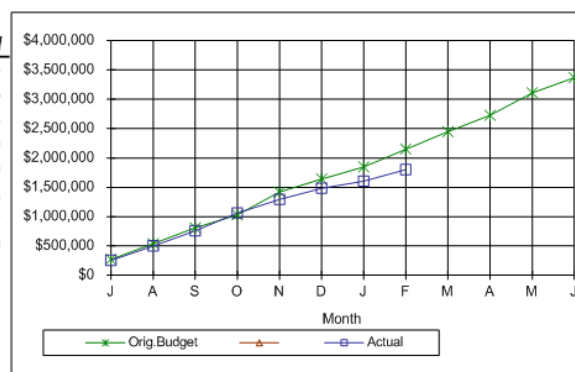
0440-2227- Aerodrome Maintenance/Operations

Month	Orig.Budget	Actual
J	\$3,441	\$3,387
A	\$30,944	\$13,058
S	\$39,536	\$15,192
O	\$50,549	\$29,332
N	\$59,781	\$40,307
D	\$66,628	\$44,342
J	\$74,943	\$70,551
F	\$100,827	\$82,944
M	\$115,201	
A	\$131,910	
M	\$154,219	
J	\$160,000	



450-1810 Plant Oncosts/Plant Hire

Month	Orig.Budget	Actual
J	\$269,274	\$253,783
A	\$537,683	\$498,335
S	\$809,816	\$756,188
O	\$1,030,373	\$1,061,250
N	\$1,418,420	\$1,292,339
D	\$1,640,817	\$1,482,528
J	\$1,845,725	\$1,602,922
F	\$2,150,128	\$1,801,130
M	\$2,447,396	
A	\$2,727,273	
M	\$3,112,372	
J	\$3,368,000	



0450-2219- Plant Maintenance/Operations

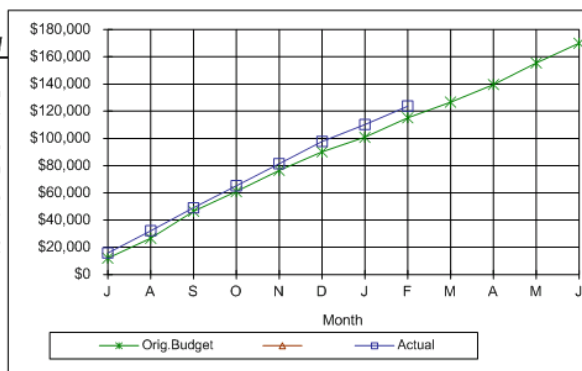
Month	Orig.Budget	Actual
J	\$203,730	\$138,864
A	\$375,509	\$268,833
S	\$552,985	\$408,713
O	\$734,170	\$570,206
N	\$899,552	\$715,916
D	\$1,114,051	\$828,476
J	\$1,266,583	\$981,976
F	\$1,459,082	\$1,102,081
M	\$1,628,885	
A	\$1,814,810	
M	\$1,966,526	
J	\$2,200,000	



Balonne Shire Council as at 28 February 2018 Maintenance/Operations

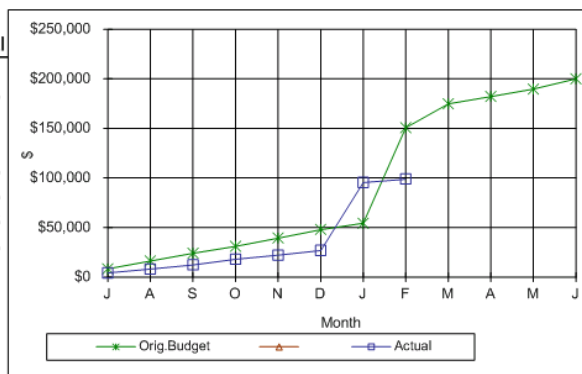
0505-2227- Libraries - Maintenance/Operations

Month	Orig.Budget	Actual
J	\$11,988	\$15,831
A	\$26,536	\$32,059
S	\$46,524	\$49,077
O	\$60,974	\$65,126
N	\$76,472	\$81,470
D	\$90,135	\$97,673
J	\$100,889	\$110,207
F	\$115,167	\$123,752
M	\$126,704	
A	\$139,629	
M	\$155,468	
J	\$170,000	



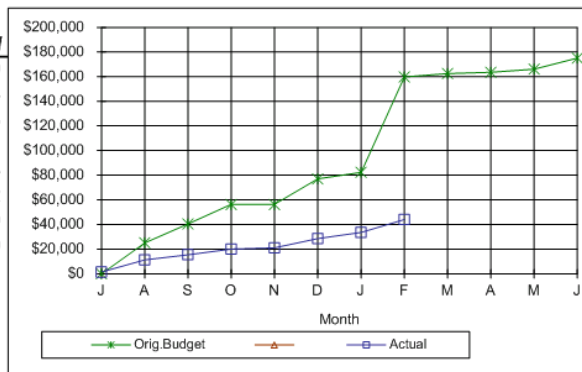
0510-1710- Housing - Rent Revenue

Month	Orig.Budget	Actual
J	\$8,344	\$4,171
A	\$16,129	\$8,098
S	\$24,063	\$12,401
O	\$31,104	\$17,991
N	\$39,417	\$22,153
D	\$48,040	\$26,753
J	\$54,289	\$95,366
F	\$150,710	\$98,843
M	\$174,976	
A	\$182,145	
M	\$189,761	
J	\$200,000	



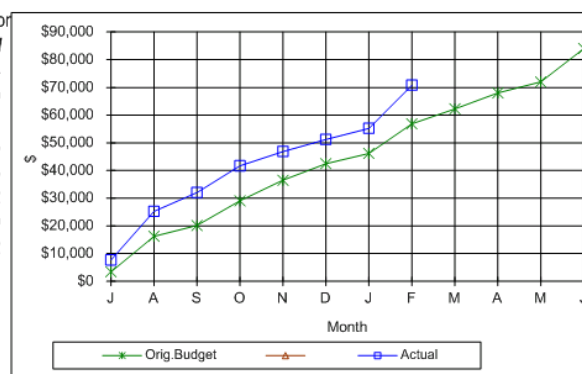
0510-2227- Housing - Maintenance/Operations

Month	Orig.Budget	Actual
J	\$0	\$1,419
A	\$25,080	\$11,304
S	\$40,541	\$15,403
O	\$56,242	\$19,931
N	\$56,242	\$21,034
D	\$77,012	\$28,572
J	\$82,337	\$33,500
F	\$159,857	\$43,949
M	\$162,489	
A	\$163,556	
M	\$166,070	
J	\$175,000	



0520-2227- Sport & Rec - Maintenance/Operations

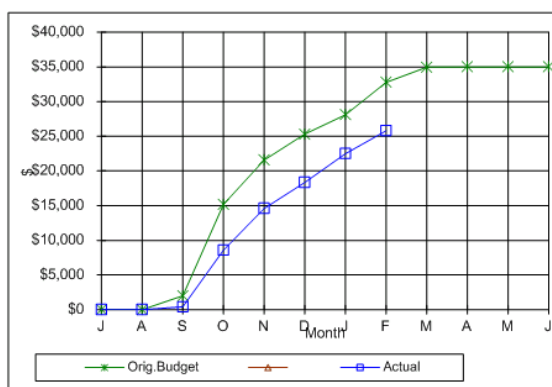
Month	Orig.Budget	Actual
J	\$3,430	\$7,714
A	\$16,266	\$25,269
S	\$20,118	\$32,041
O	\$29,034	\$41,676
N	\$36,471	\$46,858
D	\$42,439	\$51,162
J	\$46,188	\$55,190
F	\$56,875	\$70,802
M	\$62,255	
A	\$67,992	
M	\$71,966	
J	\$84,000	



Balonne Shire Council as at 28 February 2018 Maintenance/Operations

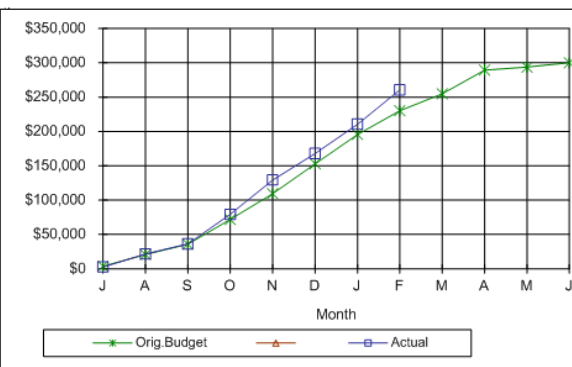
0521-1305- Swimming Pools Hire Charges

Month	Orig.Budget	Actual
J	\$0	\$0
A	\$0	\$0
S	\$1,990	\$391
O	\$15,171	\$8,580
N	\$21,565	\$14,601
D	\$25,290	\$18,322
J	\$28,101	\$22,497
F	\$32,780	\$25,791
M	\$34,946	
A	\$35,000	
M	\$35,000	
J	\$35,000	



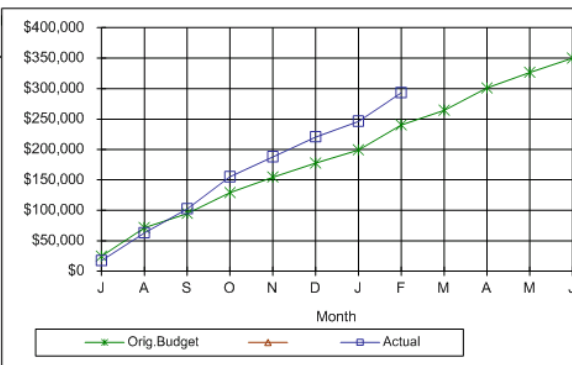
0521-2227- Swimming Pools Maintenance/Operations

Month	Orig.Budget	Actual
J	\$3,785	\$2,616
A	\$21,001	\$21,758
S	\$35,879	\$36,356
O	\$71,895	\$79,228
N	\$109,558	\$129,302
D	\$152,908	\$167,927
J	\$195,532	\$210,655
F	\$230,127	\$260,348
M	\$254,849	
A	\$289,186	
M	\$293,666	
J	\$300,000	



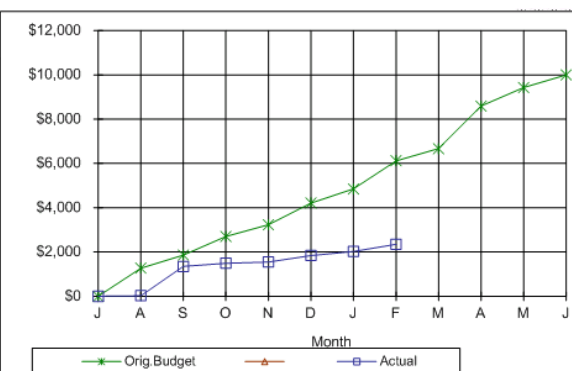
0530-2227- Park/Gardens Maintenance/Operations

Month	Orig.Budget	Actual
J	\$24,554	\$17,263
A	\$71,448	\$62,860
S	\$94,681	\$102,268
O	\$128,956	\$155,199
N	\$154,462	\$187,805
D	\$177,467	\$220,445
J	\$199,157	\$246,150
F	\$240,371	\$293,190
M	\$264,417	
A	\$301,066	
M	\$326,549	
J	\$350,000	



0535-1305- Halls/Civic Centre Hire Charges

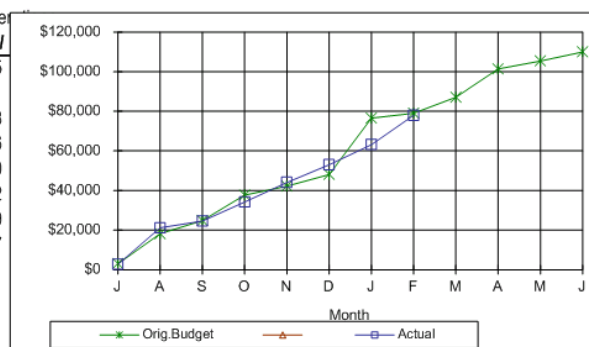
Month	Orig.Budget	Actual
J	\$0	\$0
A	\$1,274	\$27
S	\$1,866	\$1,351
O	\$2,702	\$1,497
N	\$3,234	\$1,551
D	\$4,215	\$1,844
J	\$4,849	\$2,026
F	\$6,125	\$2,356
M	\$6,673	
A	\$8,593	
M	\$9,435	
J	\$10,000	



Balonne Shire Council as at 28 February 2018 Maintenance/Operations

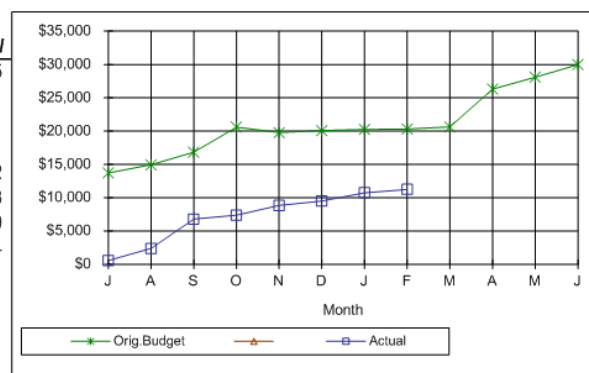
0535-2227- Halls/Civic Centre Maintenance/Operations

Month	Orig.Budget	Actual
J	\$2,987	\$2,665
A	\$18,178	\$21,141
S	\$24,772	\$24,578
O	\$37,634	\$34,136
N	\$42,271	\$44,040
D	\$48,121	\$52,962
J	\$76,522	\$63,209
F	\$78,975	\$77,957
M	\$87,076	
A	\$101,423	
M	\$105,429	
J	\$110,000	



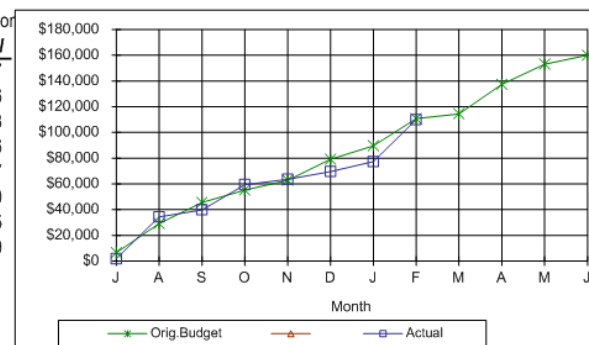
0555-1305- Showground Hire Charges

Month	Orig.Budget	Actual
J	\$13,708	\$575
A	\$14,925	\$2,371
S	\$16,837	\$6,781
O	\$20,604	\$7,361
N	\$19,779	\$8,822
D	\$20,068	\$9,493
J	\$20,231	\$10,729
F	\$20,324	\$11,234
M	\$20,630	
A	\$26,323	
M	\$28,097	
J	\$30,000	



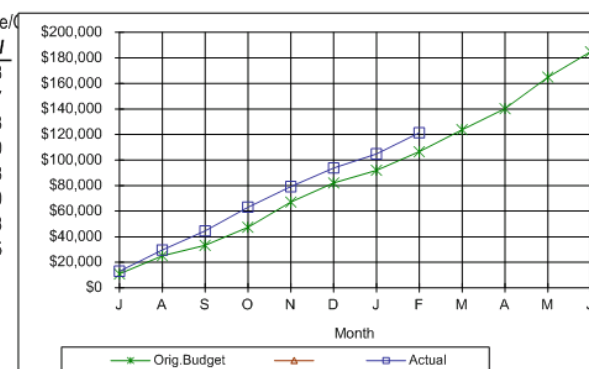
0555-2227- Showgrounds Maintenance/Operations

Month	Orig.Budget	Actual
J	\$6,530	\$1,827
A	\$29,124	\$34,366
S	\$45,459	\$39,693
O	\$55,187	\$59,436
N	\$62,784	\$63,557
D	\$79,186	\$69,610
J	\$89,520	\$77,275
F	\$110,761	\$109,999
M	\$114,410	
A	\$137,374	
M	\$153,001	
J	\$160,000	



0605-2227- Urban Animal Control - Maintenance/Operations

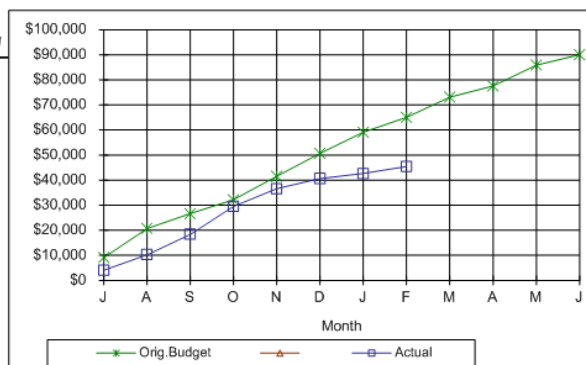
Month	Orig.Budget	Actual
J	\$10,804	\$12,888
A	\$24,928	\$29,667
S	\$33,182	\$44,573
O	\$47,483	\$63,159
N	\$67,089	\$79,178
D	\$81,989	\$93,800
J	\$92,034	\$104,848
F	\$106,645	\$121,375
M	\$123,798	
A	\$140,286	
M	\$164,954	
J	\$185,000	



Balonne Shire Council as at 28 February 2018 Maintenance/Operations

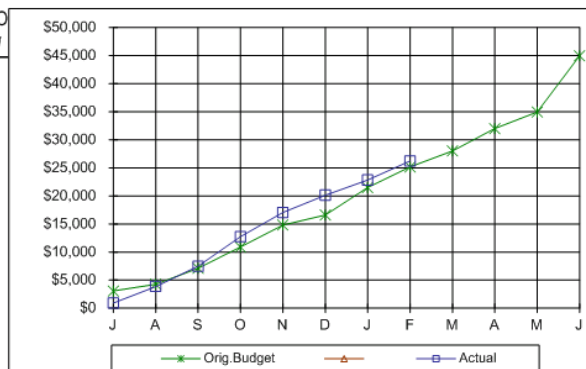
0615-2227- Cemetery Maintenance/Operations

Month	Orig.Budget	Actual
J	\$9,120	\$4,029
A	\$20,729	\$10,267
S	\$26,609	\$18,379
O	\$32,183	\$29,541
N	\$41,511	\$36,566
D	\$50,653	\$40,646
J	\$59,058	\$42,625
F	\$65,039	\$45,448
M	\$73,070	
A	\$77,539	
M	\$85,931	
J	\$90,000	



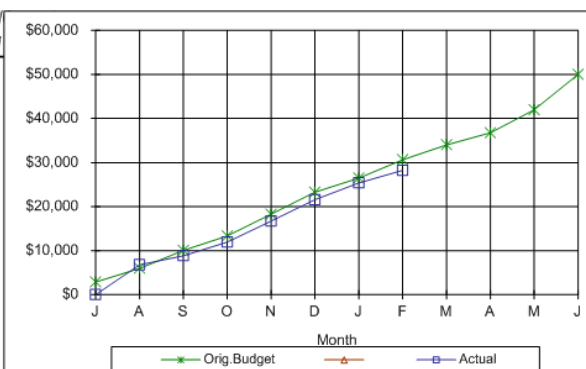
0625-2227- Public Conveniences Maintenance/O

Month	Orig.Budget	Actual
J	\$3,077	\$923
A	\$4,290	\$3,885
S	\$7,130	\$7,478
O	\$10,912	\$12,744
N	\$14,824	\$17,060
D	\$16,608	\$20,165
J	\$21,519	\$22,863
F	\$25,178	\$26,255
M	\$28,030	
A	\$32,014	
M	\$34,962	
J	\$45,000	



0635-2214- Natural Environment - Maintenance/

Month	Orig.Budget	Actual
J	\$2,858	\$0
A	\$5,967	\$6,760
S	\$10,021	\$8,836
O	\$13,324	\$11,917
N	\$18,259	\$16,679
D	\$23,260	\$21,524
J	\$26,488	\$25,373
F	\$30,631	\$28,196
M	\$34,023	
A	\$36,743	
M	\$41,955	
J	\$50,000	



Balonne Shire Council as at 28 February 2018 Maintenance/Operations

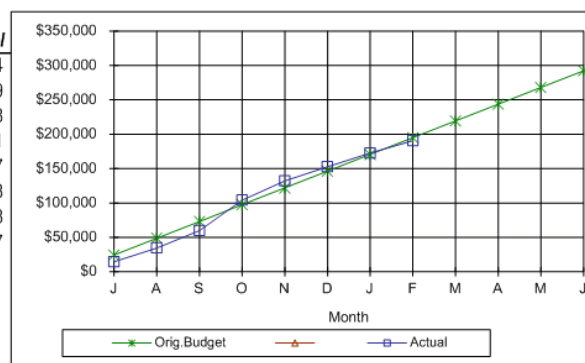
0640-2227- Health Inspection - Maintenance/Op

Month	Orig.Budget	Actual
J	\$9,167	\$2,211
A	\$18,333	\$9,990
S	\$27,500	\$17,019
O	\$36,667	\$28,137
N	\$45,833	\$40,181
D	\$55,000	\$50,863
J	\$64,167	\$53,582
F	\$73,333	\$60,521
M	\$82,500	
A	\$91,667	
M	\$100,833	
J	\$110,000	



0655-2214- Rural Services Operations

Month	Orig.Budget	Actual
J	\$24,375	\$14,434
A	\$48,750	\$34,439
S	\$73,125	\$59,678
O	\$97,500	\$104,171
N	\$121,875	\$132,077
D	\$146,250	\$152,818
J	\$170,625	\$172,528
F	\$195,000	\$190,697
M	\$219,375	
A	\$243,750	
M	\$268,125	
J	\$292,500	



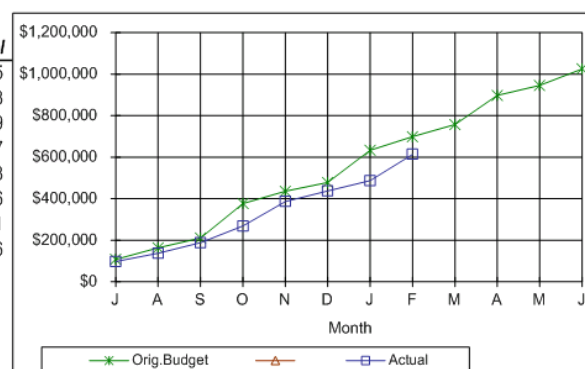
4410-2227- Sewerage Maintenance/Operations

Month	Orig.Budget	Actual
J	\$29,167	\$11,928
A	\$58,333	\$30,729
S	\$87,500	\$44,924
O	\$116,667	\$76,773
N	\$145,833	\$98,015
D	\$175,000	\$113,101
J	\$204,167	\$145,116
F	\$233,333	\$169,110
M	\$262,500	
A	\$291,667	
M	\$320,833	
J	\$350,000	



5410-2227- Water Maintenance/Operations

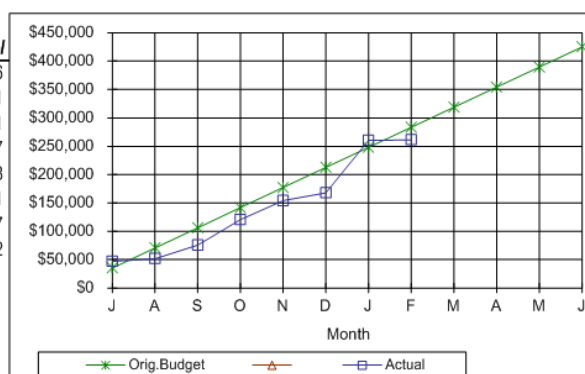
Month	Orig.Budget	Actual
J	\$108,572	\$98,045
A	\$163,345	\$138,203
S	\$211,305	\$188,349
O	\$276,676	\$268,827
N	\$435,862	\$387,353
D	\$478,394	\$437,696
J	\$633,838	\$487,221
F	\$698,513	\$614,106
M	\$756,753	
A	\$897,411	
M	\$945,086	
J	\$1,025,000	



Balonne Shire Council as at 28 February 2018 Maintenance/Operations

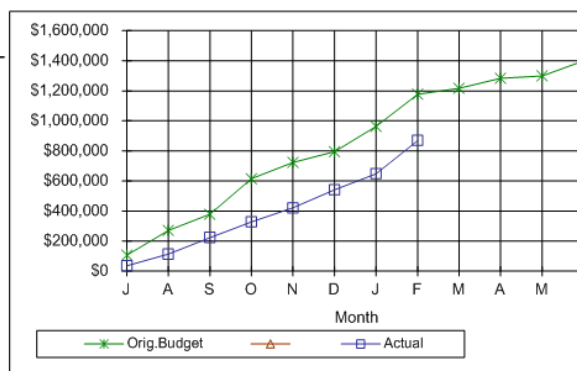
6430-2216- Landfill Maintenance

Month	Orig.Budget	Actual
J	\$35,417	\$47,166
A	\$70,833	\$51,661
S	\$106,250	\$75,521
O	\$141,667	\$120,507
N	\$177,083	\$153,958
D	\$212,500	\$167,861
J	\$247,917	\$260,137
F	\$283,333	\$261,152
M	\$318,750	
A	\$354,167	
M	\$389,583	
J	\$425,000	



0725-2214- RMPC

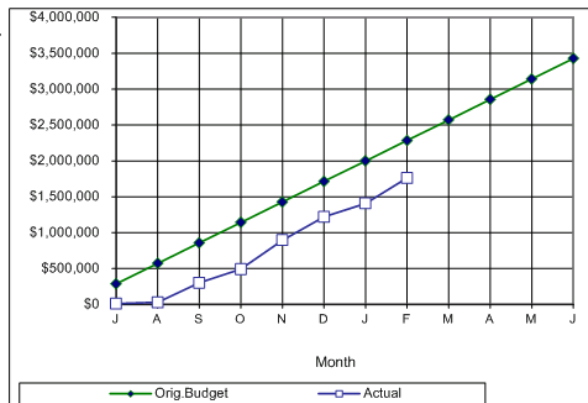
Month	Orig.Budget	Actual
J	\$106,437	\$35,581
A	\$270,809	\$114,017
S	\$379,088	\$223,774
O	\$615,334	\$327,957
N	\$723,761	\$420,997
D	\$794,874	\$540,920
J	\$962,864	\$648,261
F	\$1,177,112	\$869,332
M	\$1,215,829	
A	\$1,283,962	
M	\$1,298,801	
J	\$1,400,000	



Balonne Shire Council as at 28 February 2018 Capital Expenditure

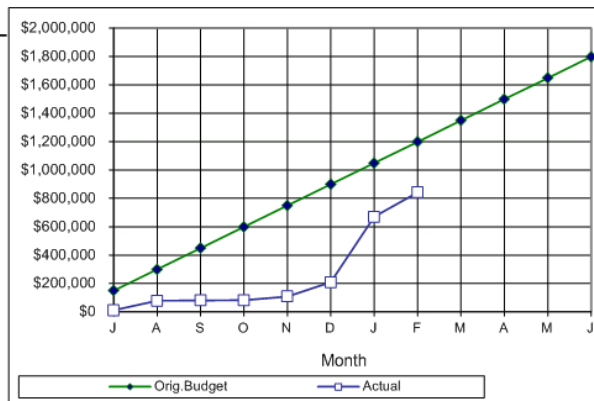
410 - 4933 Roads

Month	Orig.Budget	Actual
J	\$285,667	\$9,336
A	\$571,333	\$27,801
S	\$857,000	\$301,587
O	\$1,142,667	\$490,319
N	\$1,428,333	\$893,883
D	\$1,714,000	\$1,218,667
J	\$1,999,667	\$1,407,922
F	\$2,285,333	\$1,761,378
M	\$2,571,000	
A	\$2,856,667	
M	\$3,142,333	
J	\$3,428,000	



415 - 4933 Streets

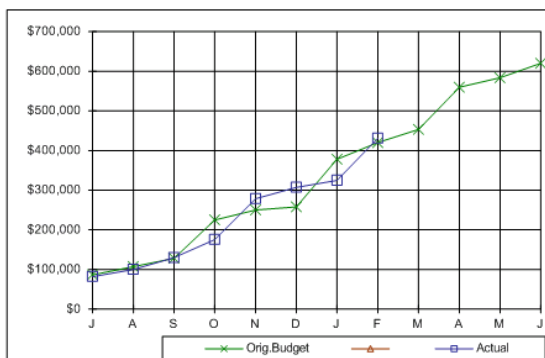
Month	Orig.Budget	Actual
J	\$149,833	\$11,014
A	\$299,667	\$78,537
S	\$449,500	\$81,568
O	\$599,333	\$82,199
N	\$749,167	\$108,670
D	\$899,000	\$209,016
J	\$1,048,833	\$669,427
F	\$1,198,667	\$843,052
M	\$1,348,500	
A	\$1,498,333	
M	\$1,648,167	
J	\$1,798,000	



Balonne Shire Council as at 28 February 2018 Water Maintenance/Operations

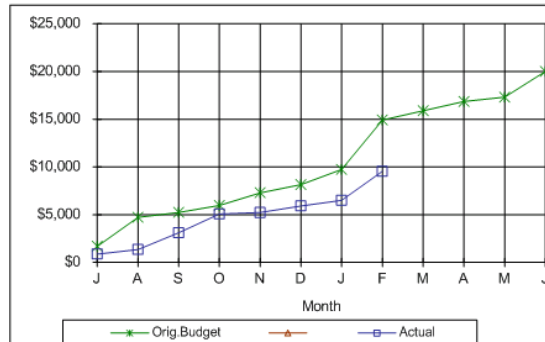
5410-2227-1000 St George Riverwater Maintenance/Operations

Month	Orig.Budget	Actual
J	\$86,527	\$82,091
A	\$107,216	\$100,040
S	\$128,029	\$129,898
O	\$224,696	\$175,514
N	\$250,178	\$278,720
D	\$257,862	\$307,324
J	\$378,014	\$324,575
F	\$419,922	\$431,105
M	\$452,851	
A	\$559,301	
M	\$583,348	
J	\$620,000	



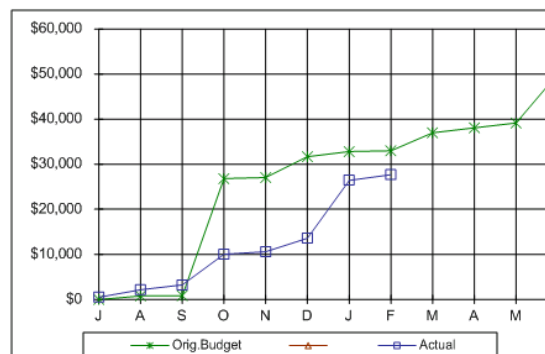
5410-2227-2000 Thallon Water Maintenance/Operations

Month	Orig.Budget	Actual
J	\$1,693	\$874
A	\$4,728	\$1,358
S	\$5,239	\$3,108
O	\$5,966	\$5,064
N	\$7,296	\$5,233
D	\$8,159	\$5,912
J	\$9,739	\$6,500
F	\$14,916	\$9,542
M	\$15,887	
A	\$16,861	
M	\$17,305	
J	\$20,000	



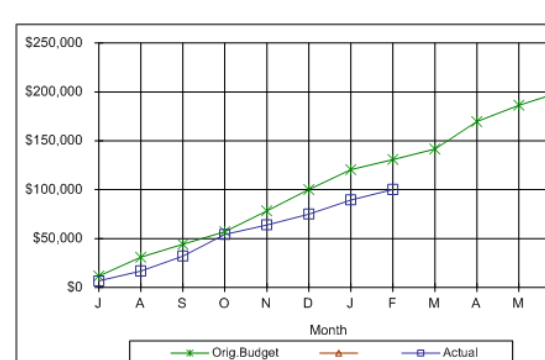
5410-2227-3000 Mungindi Water Maintenance/Operations

Month	Orig.Budget	Actual
J	\$0	\$510
A	\$752	\$2,148
S	\$804	\$3,211
O	\$26,803	\$10,043
N	\$27,059	\$10,580
D	\$31,642	\$13,593
J	\$32,787	\$26,438
F	\$32,996	\$27,645
M	\$36,993	
A	\$38,069	
M	\$39,147	
J	\$50,000	



5410-2227-4000 Diranbandi Water Maintenance/Operations

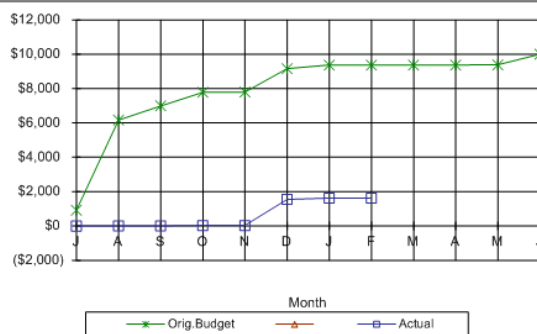
Month	Orig.Budget	Actuals
J	\$11,824	\$6,788
A	\$31,069	\$16,950
S	\$44,242	\$32,212
O	\$57,251	\$54,249
N	\$78,487	\$64,081
D	\$100,198	\$75,039
J	\$120,572	\$89,534
F	\$130,947	\$100,358
M	\$141,697	
A	\$169,709	
M	\$186,325	
J	\$200,000	



Balonne Shire Council as at 28 February 2018 Water Maintenance/Operations

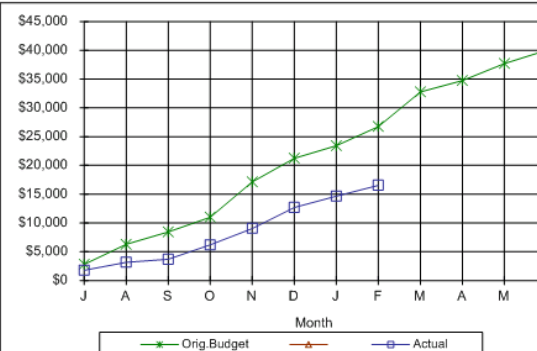
5410-2227-5000 Hebel Water Maintenance/Operations

Month	Orig.Budget	Actual
J	\$911	(\$4)
A	\$6,172	\$0
S	\$6,995	\$0
O	\$7,786	\$25
N	\$7,795	\$25
D	\$9,159	\$1,544
J	\$9,372	\$1,623
F	\$9,372	\$1,623
M	\$9,372	
A	\$9,372	
M	\$9,389	
J	\$10,000	



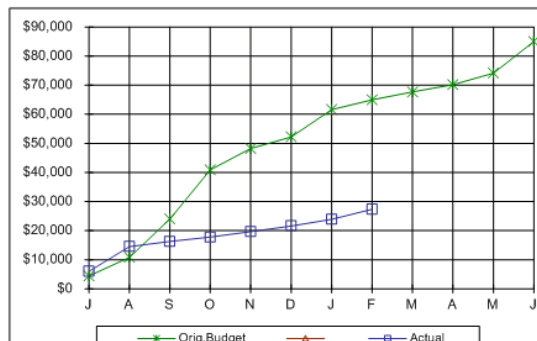
5410-2227-6000 Bollon Water Maintenance/Operations

Month	Orig.Budget	Actual
J	\$2,800	\$1,781
A	\$6,270	\$3,166
S	\$8,440	\$3,673
O	\$10,985	\$6,181
N	\$17,128	\$9,033
D	\$21,246	\$12,675
J	\$23,412	\$14,666
F	\$26,742	\$16,529
M	\$32,764	
A	\$34,735	
M	\$37,674	
J	\$40,000	



5410-2227-7000 St George Bore Maintenance/Operations

Month	Orig.Budget	Actual
J	\$4,407	\$6,004
A	\$10,776	\$14,540
S	\$24,003	\$16,248
O	\$40,874	\$17,750
N	\$48,189	\$19,681
D	\$52,234	\$21,609
J	\$61,628	\$23,884
F	\$64,990	\$27,303
M	\$67,680	
A	\$70,143	
M	\$74,154	
J	\$85,000	





Total Job Costs - Balonne Shire Council

Accounts - 0001-0001-0000 to 0001-5301-0000. 70% of year elapsed.

User: PHILLIPS

Financial Year Ending 2018

Version: 2017.6.29.1

Job No	Description	Previous Years		This Year		Current Periods		Committed		Total		Original	Estimates		Next Yr
		Exp	%Est	Exp	%Est	Exp	%Est	Exp	%Est	Exp	%Est		Current	% Change	
0001-1038	WAGOO ROAD			6,788.93						6,788.93					
0001-1040	WARRIE ROAD			710.37						710.37					
0001-1041	TALWOOD-MUNGINDI ROAD			886.93		126.22				1,013.15					
0001-1042	WHYENBAH ROAD			111,852.21						111,852.21					
0001-1045	RIMMER ROAD			387.49						387.49					
0001-1047	WONOLGA ROAD			897.32						897.32					
0001-1048	LOWER PLAINS ROAD			3,544.19						3,544.19					
0001-1050	EUMERELLA SOUTH ROAD			642.36						642.36					
0001-1051	CAMBO ROAD			5,328.80						5,328.80					
0001-1060	OLD DAREEL ROAD			739.65						739.65					
0001-1064	ST GEORGE-NOONDOO ROAD			20,455.79						20,455.79					
0001-1066	WILGATOO ROAD			386.74						386.74					
0001-2001	BALLANDOO ROAD			587.18						587.18					
0001-2002	BOOLIGAR ROAD			122.13						122.13					
0001-2003	DIAMOND TANK ROAD			24,450.42						24,450.42					
0001-2004	CUBBIE ROAD			44,613.39		252.29				44,865.68					
0001-2005	DAVIRTON ROAD			542.81						542.81					
0001-2008	HABNAREY ROAD			4,984.25						4,984.25					
0001-2010	HOOLAVAL ROAD			302.31						302.31					
0001-2012	KOOMALAH ROAD			33,610.62						33,610.62					
0001-2016	NARINE ROAD			50,632.84						50,632.84					
0001-2017	NARLINE ROAD			41,165.81						41,165.81					
0001-2019	NULKY ROAD			12,429.08						12,429.08					
0001-2021	OPENBAH ROAD			31,342.51						31,342.51					
0001-2022	WOOLERBILLA ROAD			7,290.14						7,290.14					
0001-3002	BYRA ROAD			8,706.84						8,706.84					
0001-3004	CASHEL VALE ROAD			76,198.99						76,198.99					
0001-3005	CORACK ROAD			48,222.72		636.01				48,858.73					
0001-3006	CRESCENT VALE ROAD			11,046.29						11,046.29					
0001-3007	MIDDLE ROAD			54,993.47						54,993.47					
0001-3010	HONEYMAH LANE			76,043.32		1,186.54				77,229.86					
0001-3013	KULKI ROAD			13,935.72						13,935.72					
0001-3015	MULGA DOWNS ROAD			86,599.00						86,599.00					
0001-3017	NORTH KULKI ROAD			3,188.10						3,188.10					
0001-3019	POWRUNNA ROAD			66,057.43						66,057.43					
0001-3021	RUNNYMEDE ROAD			54,991.85						54,991.85					
0001-3022	RUTHERGLEN ROAD			27,542.15						27,542.15					

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Date: 12/03/2018



Total Job Costs - Balonne Shire Council

Accounts - 0001-0001-0000 to 0001-5301-0000. 70% of year elapsed.

User: PHILLIPS

Financial Year Ending 2018

Version: 2017.6.29.1

Job No	Description	Previous Years		This Year		Current Periods		Committed		Total		Original	Estimates		Next Yr
		Exp	%Est	Exp	%Est	Exp	%Est	Exp	%Est	Exp	%Est		Current	% Change	
0001-3024	TAMINGEY ROAD			3,567.04						3,567.04					
0001-3025	UNITY ROAD			24,179.52						24,179.52					
0001-3026	WOOLERINA ROAD			70,317.91						70,317.91					
0001-3028	SECRET PLAINS ROAD			19,766.60						19,766.60					
0001-3030	MUNDALEE ROAD			1,609.45						1,609.45					
0001-3031	LOUGHNAN DOWNS ROAD			2,369.23						2,369.23					
0001-4002	BOLLON-DIRTRANBANDI			33,954.77						33,954.77					
0001-4003	JAKELWAR-GOODDOGA ROAD			163,986.84						163,986.84					
0001-4004	MITCHELL-BOLLON ROAD			28,648.13						28,648.13					
0001-5108	WARROO BRIDGE (RD 1039)			8,468.04						8,468.04					
0001-5201	BALLANDOOL BRIDGE (RD 2022)			368.20						368.20					
Report Group Total:				2,461,956.78		6,055.80				2,468,012.58					
Grand Total:				2,461,956.78		6,055.80				2,468,012.58					

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Date: 12/03/2018

Balonne Shire Council

Financial Year Ending 2018

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ROAD NAME	ACT.	DESCRIPTION	JOB COSTS(\$)	MEAS.UP(Units)	MEAS.UP(\$)	PROFIT(\$)	PROFIT(%)
11 MUNGINDI/ST.GEORGE 24A	103	Edge Repair with Emulsion/Aggr	34462.71	72.00	43200.00	8737.29	25.35
	105	Pothole Patching (Premix)	2649.23	1.10	1716.00	-933.23	-35.23
	143	Pavement Repairs Grav Mech Min	17039.79	180.00	19800.00	2760.21	16.20
	401	Tractor Slashing - Rural	17342.02	150.00	37500.00	20157.98	116.24
	407	Herbicide Spraying	7697.62	7000.00	17850.00	10152.38	131.89
	440	Rest Area Servicing	8323.64	8186.93	8186.93	-136.71	-1.64
	455	Call outs required -norm.defct	450.21	547.40	547.40	97.19	21.59
	502	Repair Signs (ex Guide Signs)	3652.01	13.00	6240.00	2587.99	70.86
	512	Repair/Replace Guide Markers	6752.04	185.00	13875.00	7122.96	105.49
	514	Repair Guide Markers	763.80	0.00	0.00	-763.80	
			99133.07	16335.43	148915.33	49782.26	
12 ST.GEORGE/SURAT 24B	101	Edge Repair (Manual)	217.31	2.00	1750.00	1532.69	705.30
	103	Edge Repair with Emulsion/Aggr	5897.84	11.50	6900.00	1002.16	16.99
	106	Pothole Patch with Emulsion Ag	3431.37	16.00	13440.00	10008.63	291.68
	111	Surf.Correct.Premix (Mech)	1915.91	3.70	2220.00	304.09	15.87
	143	Pavement Repairs Grav Mech Min	10067.19	270.00	29700.00	19632.81	195.02
	216	Heavy Shoulder Grading - Rural	18119.34	3.60	14400.00	-3719.34	-20.53
	323	Repair Conc.Culvs,Pipes & Pits	3936.18	4861.44	4861.44	925.26	23.51
	401	Tractor Slashing - Rural	11787.35	0.00	0.00	-11787.35	
	405	Clearing	6917.38	10857.00	10857.00	3939.62	56.95
	407	Herbicide Spraying	2832.21	3000.00	7650.00	4817.79	170.11
	429	Other Roadside Work	12573.21	15556.91	15556.91	2983.70	23.73
	440	Rest Area Servicing	5214.36	5177.00	5177.00	-37.36	-0.72
	455	Call outs required -norm.defct	3728.43	5348.00	5348.00	1619.57	43.44
	502	Repair Signs (ex Guide Signs)	2874.25	9.00	4320.00	1445.75	50.30
	512	Repair/Replace Guide Markers	717.80	60.00	4500.00	3782.20	526.92
			90230.13	45176.15	126680.35	36450.22	
13 TALWOOD/NINDIGULLY 31B	101	Edge Repair (Manual)	2758.36	5.55	4856.25	2097.89	76.06
	103	Edge Repair with Emulsion/Aggr	7248.86	16.00	9600.00	2351.14	32.43
	401	Tractor Slashing - Rural	0.00	5.00	1250.00	1250.00	
	407	Herbicide Spraying	121.44	300.00	765.00	643.56	529.94
	440	Rest Area Servicing	830.31	2731.40	2731.40	1901.09	228.96
	512	Repair/Replace Guide Markers	804.00	30.00	2250.00	1446.00	179.85
	514	Repair Guide Markers	1055.43	40.00	600.00	-455.43	-43.15
			12818.40	3127.95	22052.65	9234.25	
14 DALBY-ST.GEORGE MOONIE HWY 35A	101	Edge Repair (Manual)	11389.03	8.00	7000.00	-4389.03	-38.54
	103	Edge Repair with Emulsion/Aggr	11609.79	11.00	6600.00	-5009.79	-43.15
	105	Pothole Patching (Premix)	854.04	1.00	1560.00	705.96	82.66
	216	Heavy Shoulder Grading - Rural	58919.34	16.64	66560.00	7640.66	12.97
	401	Tractor Slashing - Rural	15970.09	110.00	27500.00	11529.91	72.20

Balonne Shire Council

Financial Year Ending 2018

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ROAD NAME	ACT.	DESCRIPTION	JOB COSTS(\$)	MEAS.UP(Units)	MEAS.UP(\$)	PROFIT(\$)	PROFIT(%)
-----	----	-----	-----	-----	-----	-----	-----
	407	Herbicide Spraying	8805.94	4000.00	10200.00	1394.06	15.83
	440	Rest Area Servicing	18013.51	14451.00	14451.00	-3562.51	-19.78
	455	Call outs required -norm.defct	3347.37	4078.80	4078.80	731.43	21.85
	502	Repair Signs (ex Guide Signs)	3394.68	16.00	7680.00	4285.32	126.24
	512	Repair/Replace Guide Markers	4166.30	130.00	9750.00	5583.70	134.02
	514	Repair Guide Markers	4281.90	300.00	4500.00	218.10	5.09
			-----	-----	-----	-----	-----
15 ST.GEORGE/BOLLON 36A	101	Edge Repair (Manual)	140751.99	23122.44	159879.80	19127.81	
			22654.23	31.40	27475.00	4820.77	21.28
	103	Edge Repair with Emulsion/Aggr	17498.11	34.50	20700.00	3201.89	18.30
	112	Surface Correct Emulsion Aggre	8659.97	22.50	17550.00	8890.03	102.66
	121	Crack Treatment (Emulsion/Agg)	21723.94	45.50	36400.00	14676.06	67.56
	139	Other Bituminous Work	24352.11	28118.28	28118.28	3766.17	15.47
	143	Pavement Repairs Grav Mech Min	13835.14	160.00	17600.00	3764.86	27.21
	216	Heavy Shoulder Grading - Rural	128203.88	24.00	96000.00	-32203.88	-25.12
	323	Repair Conc.Culvs,Pipes & Pits	4295.75	6641.96	6641.96	2346.21	54.62
	401	Tractor Slashing - Rural	23343.01	90.00	22500.00	-843.01	-3.61
	407	Herbicide Spraying	15689.68	0.00	0.00	-15689.68	
	429	Other Roadside Work	2453.92	3776.60	3776.60	1322.68	53.90
	440	Rest Area Servicing	2615.40	2886.71	2886.71	271.31	10.37
	502	Repair Signs (ex Guide Signs)	4110.62	10.00	4800.00	689.38	16.77
	512	Repair/Replace Guide Markers	7627.64	86.00	6450.00	-1177.64	-15.44
	514	Repair Guide Markers	496.85	0.00	0.00	-496.85	
			-----	-----	-----	-----	-----
			297560.25	41927.45	290898.55	-6661.70	
16 BOLLON/CUNNAMULLA 36B	101	Edge Repair (Manual)	2195.98	3.00	2625.00	429.02	19.54
	405	Clearing	1861.29	1935.20	1935.20	73.91	3.97
			-----	-----	-----	-----	-----
			4057.27	1938.20	4560.20	502.93	
19 MITCHELL/ST.GEORGE 355	103	Edge Repair with Emulsion/Aggr	10205.58	28.00	16800.00	6594.42	64.62
	105	Pothole Patching (Premix)	1859.16	2.70	4212.00	2352.84	126.55
	111	Surf.Correct.Premix (Mech)	1166.26	1.85	1110.00	-56.26	-4.82
	121	Crack Treatment (Emulsion/Agg)	9503.09	26.00	20800.00	11296.91	118.88
	401	Tractor Slashing - Rural	9013.07	55.00	13750.00	4736.93	52.56
	407	Herbicide Spraying	1478.44	3300.00	8415.00	6936.56	469.18
	512	Repair/Replace Guide Markers	2444.63	30.00	2250.00	-194.63	-7.96
	514	Repair Guide Markers	360.61	150.00	2250.00	1889.39	523.94
			-----	-----	-----	-----	-----
			36030.84	3593.55	69587.00	33556.16	
21 ST.G-HEBEL CASTLEREAGH HWY 37A	103	Edge Repair with Emulsion/Aggr	15804.55	25.00	15000.00	-804.55	-5.09
	105	Pothole Patching (Premix)	2007.87	2.00	3120.00	1112.13	55.39
	111	Surf.Correct.Premix (Mech)	3935.20	4.00	2400.00	-1535.20	-39.01
	112	Surface Correct Emulsion Aggre	11188.91	16.00	12480.00	1291.09	11.54
	139	Other Bituminous Work	14421.43	17025.73	17025.73	2604.30	18.06

Balonne Shire Council

Financial Year Ending 2018

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ROAD NAME	ACT.	DESCRIPTION	JOB COSTS(\$)	MEAS.UP(Units)	MEAS.UP(\$)	PROFIT(\$)	PROFIT(%)
----	----	-----	-----	-----	-----	-----	-----
	407	Herbicide Spraying	8935.69	4500.00	11475.00	2539.31	28.42
	429	Other Roadside Work	4013.32	4924.40	4924.40	911.08	22.70
	440	Rest Area Servicing	8138.79	9937.76	9937.76	1798.97	22.10
	502	Repair Signs (ex Guide Signs)	4458.35	14.00	6720.00	2261.65	50.73
	512	Repair/Replace Guide Markers	4174.45	100.00	7500.00	3325.55	79.66
			-----	-----	-----	-----	-----
			77078.56	36548.89	90582.89	13504.33	
22 NOONDOO/THALLON ROAD 3514	112	Surface Correct Emulsion Aggre	18433.81	16.00	12480.00	-5953.81	-32.30
	139	Other Bituminous Work	21595.52	23755.07	23755.07	2159.55	10.00
	153	Insitu-Stabilisation-Minor-Jet	91640.40	0.00	0.00	-91640.40	
	323	Repair Conc.Culvs,Pipes & Pits	2412.38	5842.41	5842.41	3430.03	142.18
	405	Clearing	1524.95	1888.00	1888.00	363.05	23.81
	407	Herbicide Spraying	1455.18	1800.00	4590.00	3134.82	215.42
	429	Other Roadside Work	7977.49	10770.55	10770.55	2793.06	35.01
	502	Repair Signs (ex Guide Signs)	2145.77	4.00	1920.00	-225.77	-10.52
			-----	-----	-----	-----	-----
			147185.50	44076.03	61246.03	-85939.47	
			-----	-----	-----	-----	-----
		Meas.Up Job Costs	784467.93		974402.80	189934.87	80.51
			-----	-----	-----	-----	-----
		No Meas.Up Job Costs	120378.08				
			=====	=====	=====	=====	=====
		Grand Totals	904846.01	215846.09	974402.80	69556.79	
			=====	=====	=====	=====	=====

Plant Running Costs

Balonne Shire Council

From Plant No: 215 To Plant No: 9010 Report Group ALL

No.	Plant Description	TYRES/B	FUEL/LU	PARTS	WORKSH	REGO/IN	OP.WAG			Total Exp	Total Rev	Profit/Loss	Total Perf.	Life Exp	Life Rev	Life Perf
215	Cat 428D B/Hoe	144.67	628.78	1,731.42	3,073.14	262.15	0.00	0.00	0.00	5,840.16	5,581.95	-258.21	-4.42%	386,886.02	433,614.27	12.08%
216	Cat 428C 4WD Backhoe	217.38	2,368.87	3,109.63	7,453.13	262.15	0.00	0.00	0.00	13,411.16	1,062.50	-12,348.66	-92.08%	391,105.46	406,125.12	3.84%
259	SOLD - Grid Roller	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	123,826.51	169,573.85	36.94%
284	Trailer (Not Registered)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,552.34	0.00	-100.00%
285	6 X 4 Box Trailer	0.00	0.00	0.00	0.00	145.88	0.00	0.00	0.00	145.88	0.00	-145.88	-100.00%	6,918.46	0.00	-100.00%
291	Trailer & Crate BK7224	0.00	0.00	0.00	0.00	145.88	0.00	0.00	0.00	145.88	0.00	-145.88	-100.00%	14,980.08	0.00	-100.00%
292	Kara Kar 10x5 Trailer	0.00	0.00	0.00	0.00	235.54	0.00	0.00	0.00	235.54	0.00	-235.54	-100.00%	17,427.31	0.00	-100.00%
293	Trailer Tandem (Not	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,770.62	0.00	-100.00%
294	Fuel Trailer 2600 Litres	0.00	0.00	0.00	0.00	235.54	0.00	0.00	0.00	235.54	0.00	-235.54	-100.00%	34,414.24	0.00	-100.00%
295	Fuel Trailer 2600 Litres	0.00	0.00	0.00	0.00	235.54	0.00	0.00	0.00	235.54	0.00	-235.54	-100.00%	23,226.25	0.00	-100.00%
296	Fuel Trailer 2600 Litres	0.00	0.00	0.00	0.00	235.54	0.00	0.00	0.00	235.54	0.00	-235.54	-100.00%	30,985.20	570.18	-98.16%
297	Generator Trailer	0.00	0.00	0.00	0.00	235.54	0.00	0.00	0.00	235.54	0.00	-235.54	-100.00%	40,008.78	313.76	-99.22%
298	STG Ride On Mower	0.00	0.00	0.00	0.00	291.76	0.00	0.00	0.00	291.76	0.00	-291.76	-100.00%	6,757.35	0.00	-100.00%
300	Sign Trailer OR0585	0.00	0.00	0.00	0.00	145.88	0.00	0.00	0.00	145.88	0.00	-145.88	-100.00%	13,127.24	0.00	-100.00%
301	Water Equip Trailer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	6,453.46	0.00	-100.00%
303	Sludge Trailer Large	0.00	0.00	0.00	0.00	145.88	0.00	0.00	0.00	145.88	0.00	-145.88	-100.00%	7,299.55	0.00	-100.00%
304	Box Trailer Fuel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	13,619.31	0.00	-100.00%
305	Water Pump Trailer	0.00	0.00	0.00	0.00	145.88	0.00	0.00	0.00	145.88	0.00	-145.88	-100.00%	11,651.46	0.00	-100.00%
306	Fuel Tanker 5000 Litres	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	209.71	0.00	-100.00%
307	Fuel Tanker 2800 Litres	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	833.33	0.00	-100.00%
308	Overhead Fuel Tank	0.00	0.00	111.44	0.00	0.00	0.00	0.00	0.00	111.44	0.00	-111.44	-100.00%	359.39	0.00	-100.00%
312	Westbrook 8x5 Trailer	0.00	0.00	0.00	0.00	235.54	0.00	0.00	0.00	235.54	0.00	-235.54	-100.00%	13,882.18	0.00	-100.00%
313	Mower Trailer AR4087	0.00	0.00	0.00	0.00	145.88	0.00	0.00	0.00	145.88	0.00	-145.88	-100.00%	13,877.46	0.00	-100.00%
314	7x4 Single Axle Trailer	0.00	0.00	0.00	0.00	145.88	0.00	0.00	0.00	145.88	0.00	-145.88	-100.00%	5,783.67	0.00	-100.00%
315	P/Spray Trailer AG3608	0.00	0.00	0.00	0.00	145.88	0.00	0.00	0.00	145.88	0.00	-145.88	-100.00%	9,962.42	0.00	-100.00%
318	8X5 Sign Trailer	0.00	0.00	0.00	0.00	145.88	0.00	0.00	0.00	145.88	0.00	-145.88	-100.00%	4,582.27	0.00	-100.00%
319	6X4 Box Trailer	10.27	0.00	23.57	342.64	235.54	0.00	0.00	0.00	612.02	0.00	-612.02	-100.00%	9,837.96	0.00	-100.00%
322	Transportable Living	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	3,359.73	2,555.95	-23.92%
324	Melin MFF401V Portable	0.00	0.00	0.00	0.00	145.88	0.00	0.00	0.00	145.88	0.00	-145.88	-100.00%	3,099.21	0.00	-100.00%
325	Traymark Caravan 6-8	0.00	0.00	0.00	0.00	235.54	0.00	0.00	0.00	235.54	0.00	-235.54	-100.00%	23,334.15	6,921.76	-70.34%
327	6X4 Box Trailer BA-	0.00	0.00	0.00	0.00	291.76	0.00	0.00	0.00	291.76	0.00	-291.76	-100.00%	6,631.16	0.00	-100.00%
328	Tandem Box Trailer	0.00	0.00	0.00	0.00	235.54	0.00	0.00	0.00	235.54	0.00	-235.54	-100.00%	13,006.92	96.00	-99.26%
330	Traymark Caravan	0.00	0.00	0.00	0.00	235.54	0.00	0.00	0.00	235.54	0.00	-235.54	-100.00%	24,748.43	25,566.76	3.31%
340	Aspinall Sweeper	396.91	0.00	137.57	1,112.59	235.54	0.00	0.00	0.00	1,882.61	0.00	-1,882.61	-100.00%	51,736.86	0.00	-100.00%

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Plant Running Costs

Balonne Shire Council

From Plant No: 215 To Plant No: 9010 Report Group ALL

No.	Plant Description	TYRES/B	FUEL/LU	PARTS	WORKSH	REGO/IN	OP.WAG		Total Exp	Total Rev	Profit/Loss	Total Perf.	Life Exp	Life Rev	Life Perf	
371	Workshop	0.00	0.00	16,159.16	14,075.44	0.00	192,505.18	0.00	0.00	222,739.78	210,057.12	-12,682.66	-5.69%	6,464,800.30	5,396,170.57	-16.53%
372	Soil Laboratory	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	81,725.70	43,548.75	-46.71%
374	Plumbing Unit	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	745,079.68	859,922.92	15.41%
392	Miscellaneous Plant	0.00	1,124.82	4,410.23	7,731.26	0.00	162.19	0.00	0.00	13,428.50	0.00	-13,428.50	-100.00%	784,093.73	178,753.10	-77.20%
393	Shorco Trench Shoring	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	156.51	0.00	-100.00%
394	Slashers Tractor Drawn	0.00	0.00	139.90	644.13	0.00	0.00	0.00	0.00	784.03	0.00	-784.03	-100.00%	211,472.94	66,776.03	-68.42%
395	Broom Rotary Dirran	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	66,437.12	3,127.38	-95.29%
397	Viewcube CCTV	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	3,961.88	0.00	-100.00%
398	Hill Water Snorter -	3,132.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,132.34	0.00	-3,132.34	-100.00%	33,855.33	30.00	-99.91%
399	Water Tank Pump &	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	3,915.14	729.00	-81.38%
400	Emulsion Tank -STG	0.00	291.99	1,336.73	1,609.45	0.00	0.00	0.00	0.00	3,238.17	0.00	-3,238.17	-100.00%	58,697.07	0.00	-100.00%
403	Line Marking Machine	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	28,843.17	0.00	-100.00%
404	Quik Spray 95BE600FF	0.00	0.00	168.11	0.00	0.00	0.00	0.00	0.00	168.11	0.00	-168.11	-100.00%	11,179.15	0.00	-100.00%
406	Quik Spray BSBE 600	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	9,118.32	20.48	-99.78%
407	Flextool Brick Saw	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	2,048.30	0.00	-100.00%
1507	Prado VX 793SOE DTS	1,456.89	2,013.22	528.99	1,217.45	763.94	0.00	0.00	0.00	5,980.49	8,593.86	2,613.37	43.70%	112,878.96	92,586.28	-17.98%
1508	Toyota Prado GXL GXL	30.82	3,073.92	1,079.06	2,353.38	763.94	0.00	0.00	0.00	7,301.12	815.91	-6,485.21	-88.82%	84,911.23	29,711.06	-65.01%
1509	Prado VX 540WYK CEO	0.00	3,337.61	1,270.64	2,709.88	763.94	0.00	0.00	0.00	8,082.07	12,790.69	4,708.62	58.26%	24,808.52	16,567.61	-33.22%
1708	SOLD Omega Wagon -	0.00	0.00	0.00	234.23	0.00	0.00	0.00	0.00	234.23	0.00	-234.23	-100.00%	70,711.22	82,043.02	16.03%
1709	Commodore Berlina	0.00	1,248.48	894.23	468.46	928.46	0.00	0.00	0.00	3,539.63	961.98	-2,577.65	-72.82%	69,618.43	82,289.48	18.20%
1712	Holden Commodore	752.21	922.81	219.83	3,456.72	946.99	0.00	0.00	0.00	6,298.56	9,201.90	2,903.34	46.10%	48,681.23	40,063.56	-17.70%
1713	Holden Calais Sedan	0.00	1,238.23	213.58	252.98	947.40	0.00	0.00	0.00	2,652.19	7,287.11	4,634.92	174.76%	12,127.29	23,308.47	92.20%
2502	SOLD - HILUX 2WD	0.00	0.00	0.00	234.23	0.00	0.00	0.00	0.00	234.23	0.00	-234.23	-100.00%	84,854.60	121,741.56	43.47%
2504	HILUX 4X2 WORKMATE	30.81	1,165.55	165.12	754.21	575.05	0.00	0.00	0.00	2,690.74	6,338.85	3,648.11	135.58%	67,024.45	65,715.79	-1.95%
2506	Colorado LX4x2 250-	43.85	2,122.93	561.78	644.13	1,709.62	0.00	0.00	0.00	5,082.31	11,331.01	6,248.70	122.95%	88,518.38	72,290.45	-18.33%
2507	Colorado Lx4x2 253-	224.13	752.75	17.73	936.91	575.05	0.00	0.00	0.00	2,506.57	1,041.12	-1,465.45	-58.46%	66,363.18	51,219.37	-22.82%
2508	Ford Ranger 4x2	0.00	1,691.79	90.51	1,362.45	801.11	0.00	0.00	0.00	3,945.86	6,113.66	2,167.80	54.94%	55,680.09	35,673.11	-35.93%
2509	Ford Ranger 4X2	336.21	1,686.39	1,850.24	2,584.02	801.11	0.00	0.00	0.00	7,257.97	11,943.27	4,685.30	64.55%	73,305.42	50,347.17	-31.32%
2510	Toyota Hilux 4x2 XTRA	659.34	2,411.91	43.71	936.91	801.11	0.00	0.00	0.00	4,852.98	5,731.34	878.36	18.10%	21,281.00	9,810.74	-53.90%
2511	Hilux 4x2 554WYK K	0.00	1,681.41	2,728.49	1,132.31	801.11	0.00	0.00	0.00	6,343.32	10,696.09	4,352.77	68.62%	15,121.88	12,332.32	-18.45%
2512	Hilux 4X2 553WYK W&S	308.19	1,114.18	45.85	804.21	575.05	0.00	0.00	0.00	2,847.48	9,085.17	6,237.69	219.06%	17,495.32	12,079.33	-30.96%
2513	Holden Colorado LS	506.17	2,229.73	0.00	1,038.37	548.94	0.00	0.00	0.00	4,323.21	7,047.97	2,724.76	63.03%	17,392.49	17,504.05	0.64%
3015	HILUX 4X4 577MXD A	0.00	1,802.44	395.08	1,808.24	575.05	0.00	0.00	0.00	4,580.81	10,898.29	6,317.48	137.91%	107,185.34	105,828.09	-1.27%
3018	Colorado 4x4 Tipper	164.37	1,962.58	0.00	1,391.32	575.05	0.00	0.00	0.00	4,093.32	9,644.02	5,550.70	135.60%	90,493.85	84,273.02	-6.87%

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Plant Running Costs

Balonne Shire Council

From Plant No: 215 To Plant No: 9010 Report Group ALL

No.	Plant Description	TYRES/B	FUEL/LU	PARTS	WORKSH	REGO/IN	OP.WAG		Total Exp	Total Rev	Profit/Loss	Total Perf.	Life Exp	Life Rev	Life Perf	
3020	Colorado 4X4 Utility	1,508.21	3,292.03	370.31	2,927.87	575.05	0.00	0.00	0.00	8,673.47	8,430.50	-242.97	-2.80%	105,722.46	64,543.40	-38.95%
3021	Colorado 4x4 Utility 252-	558.48	3,022.32	1,602.36	1,800.31	575.05	0.00	0.00	0.00	7,558.52	11,496.07	3,937.55	52.09%	110,528.11	78,110.67	-29.33%
3022	Holden Single Cab 4x4	0.00	1,667.72	145.67	1,252.77	801.11	0.00	0.00	0.00	3,867.27	8,123.05	4,255.78	110.05%	15,240.79	11,036.62	-27.58%
3514	Holden Colorado S/Cab	759.28	1,510.17	1,217.43	3,440.82	575.05	0.00	0.00	0.00	7,502.75	12,320.95	4,818.20	64.22%	127,210.40	91,874.24	-27.78%
3515	Toyota Hilux XCab 4X4	226.93	2,076.32	211.02	761.24	1,073.36	0.00	0.00	0.00	4,348.87	12,004.62	7,655.75	176.04%	83,508.08	61,596.81	-26.24%
3516	Hilux XCab 4x4 176TZJ	672.41	917.28	30.82	351.34	575.05	0.00	0.00	0.00	2,546.90	149.61	-2,397.29	-94.13%	90,390.84	43,300.04	-52.10%
3517	Holden Colarado XCab -	990.91	1,977.19	306.00	1,651.24	0.00	0.00	0.00	0.00	4,925.34	13,378.12	8,452.78	171.62%	51,009.86	34,099.14	-33.15%
3518	Holden Colarado XCab	2,273.41	2,237.65	958.98	3,514.36	1,150.10	0.00	0.00	0.00	10,134.50	12,585.23	2,450.73	24.18%	52,331.76	32,129.71	-38.60%
3519	Holden Colarado XCab -	824.66	3,898.69	777.11	1,607.95	575.05	0.00	0.00	0.00	7,683.46	16,501.83	8,818.37	114.77%	56,719.87	43,472.14	-23.36%
4007	FORD RANGER D/CAB	0.00	295.24	0.00	398.68	0.00	0.00	0.00	0.00	693.92	0.00	-693.92	-100.00%	24,911.36	500.44	-97.99%
4013	HILUX 4X4 D/CAB SES	0.00	130.53	0.00	0.00	0.00	0.00	0.00	0.00	130.53	0.00	-130.53	-100.00%	33,440.01	0.00	-100.00%
4014	Holden Colorado 4X4	30.82	3,806.55	2,801.24	4,356.65	575.05	0.00	0.00	0.00	11,570.31	11,501.92	-68.39	-0.59%	135,431.67	99,203.71	-26.75%
4017	Hilux 4x4 D/Cab	0.00	1,863.39	100.41	0.00	801.11	0.00	0.00	0.00	2,764.91	7,737.08	4,972.17	179.83%	80,336.04	54,841.29	-31.74%
4018	Hilux 4x4 Dual Cab	672.41	1,704.98	248.95	1,185.17	575.05	0.00	0.00	0.00	4,386.56	6,938.96	2,552.40	58.19%	80,191.62	39,545.08	-50.69%
4019	Hilux 4x4 Dual Cab	56.51	2,342.08	517.95	2,211.69	575.05	0.00	0.00	0.00	5,703.28	20,018.43	14,315.15	251.00%	83,412.16	46,527.34	-44.22%
4020	Toyota Hilux 4X4 D/Cab	30.82	3,854.12	252.45	1,919.34	801.11	0.00	0.00	0.00	6,857.84	13,670.95	6,813.11	99.35%	73,673.50	38,199.70	-48.15%
4021	Toyota Hilux 4X4 D/Cab	1,117.89	1,959.66	512.82	3,315.56	919.52	0.00	0.00	0.00	7,825.45	10,336.93	2,511.48	32.09%	82,105.88	29,820.33	-63.68%
4022	Colorado 4x4 Crewcab	0.00	2,700.83	546.63	1,522.49	575.05	0.00	0.00	0.00	5,345.00	17,115.91	11,770.91	220.22%	21,025.40	32,812.04	56.06%
4023	Colarado 4X4 D/Cab	0.00	3,380.66	226.94	1,449.71	575.05	0.00	0.00	0.00	5,632.36	8,822.08	3,189.72	56.63%	20,604.12	16,666.14	-19.11%
4024	Colorado 4X4 D/Cab	263.75	2,717.33	0.00	16.53	1,211.47	0.00	0.00	0.00	4,209.08	8,265.42	4,056.34	96.37%	9,722.16	10,400.20	6.97%
5002	Schwarze 6500XL	196.11	5,872.92	9,930.70	11,760.33	558.99	19.86	0.00	0.00	28,338.91	75,120.18	46,781.27	165.08%	531,866.72	834,860.24	56.97%
5003	W/OFF - W/Star 4800	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	772,066.14	875,831.23	13.44%
5004	ISUZU FRR TRUCK 697-	0.00	3,242.19	869.67	2,925.87	1,602.22	0.00	0.00	0.00	8,639.95	38,113.20	29,473.25	341.13%	226,613.95	501,928.57	121.49%
5005	ISUZU FVZ 1400	3,811.91	9,383.80	3,633.63	15,380.25	1,852.97	0.00	0.00	0.00	34,062.56	113,867.25	79,804.69	234.29%	734,430.72	1,159,883.78	57.93%
5006	SOLD -3.5T D/Cab	0.00	0.00	0.00	234.23	0.00	0.00	0.00	0.00	234.23	0.00	-234.23	-100.00%	182,770.91	130,054.30	-28.84%
5007	Isuzu NPR 200/275 TIP	1,151.96	2,718.22	2,489.49	2,136.34	1,887.53	754.21	0.00	0.00	11,137.75	16,934.54	5,796.79	52.05%	137,948.26	230,899.76	67.38%
5008	ISUZU FRR600 CREW	816.23	3,486.97	4,671.00	5,247.09	1,789.00	0.00	0.00	0.00	16,010.29	22,933.73	6,923.44	43.24%	253,924.65	292,094.87	15.03%
5009	ISUZU FRR600 TRUCK	2,078.81	3,334.03	1,007.54	3,148.27	1,789.00	0.00	0.00	0.00	11,357.65	28,680.40	17,322.75	152.52%	260,696.55	249,880.47	-4.15%
5010	ISUZU FRR 5000	1,767.36	1,590.71	634.35	3,594.47	1,789.00	0.00	0.00	0.00	9,375.89	8,430.32	-945.57	-10.09%	119,651.54	162,311.98	35.65%
5011	Isuzu NPR275 Truck	961.92	1,318.15	518.77	1,502.96	1,599.13	819.80	0.00	0.00	6,720.73	19,235.86	12,515.13	186.22%	118,595.75	164,443.50	38.66%
5012	Isuzu NQR450	2,163.60	3,288.70	1,349.10	4,862.73	1,599.12	0.00	0.00	0.00	13,263.25	22,085.97	8,822.72	66.52%	173,539.26	339,357.17	95.55%
5013	Cement Spreader Truck	0.00	515.60	1,544.84	5,861.48	1,806.27	0.00	0.00	0.00	9,728.19	13,875.00	4,146.81	42.63%	325,350.37	495,201.33	52.21%
5014	Isuzu FVR1000 Truck	0.00	1,817.40	1,096.72	3,800.88	1,774.52	276.32	0.00	0.00	8,765.84	10,563.81	1,797.97	20.51%	224,909.97	170,165.37	-24.34%
5015	Isuzu FXZ1500	0.00	1,139.40	810.11	8,778.85	1,852.97	0.00	0.00	0.00	12,581.33	25,345.26	12,763.93	101.45%	388,022.89	414,497.20	6.82%

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Plant Running Costs

Balonne Shire Council

From Plant No: 215 To Plant No: 9010 Report Group ALL

No.	Plant Description	TYRES/B	FUEL/LU	PARTS	WORKSH	REGO/IN	OP.WAG		Total Exp	Total Rev	Profit/Loss	Total Perf.	Life Exp	Life Rev	Life Perf	
5016	Isuzu NPR275 Truck	839.83	1,970.39	582.94	4,533.27	1,602.22	0.00	0.00	0.00	9,528.65	35,106.48	25,577.83	268.43%	93,723.05	208,865.59	122.85%
5017	Isuzu NPR400 Crew	0.00	695.85	2,203.02	1,971.03	0.00	0.00	0.00	0.00	4,869.90	15,085.27	10,215.37	209.77%	149,881.75	208,999.27	39.44%
5018	Isuzu FTR900 D/C	0.00	3,276.83	717.58	3,029.89	1,789.00	552.66	0.00	0.00	9,365.96	24,294.04	14,928.08	159.39%	29,333.36	56,386.89	92.23%
5505	CAT 140M GRADER	544.43	10,192.79	9,567.63	19,438.95	262.15	0.00	0.00	0.00	40,005.95	95,074.32	55,068.37	137.65%	871,791.79	1,180,223.60	35.38%
5507	JD 670G Grader	0.00	10,102.98	9,731.31	7,143.06	285.17	0.00	0.00	0.00	27,262.52	109,032.00	81,769.48	299.93%	467,906.59	603,662.67	29.01%
5508	Cat 12M Grader	23.11	16,689.13	12,479.91	16,233.78	262.15	0.00	0.00	0.00	45,688.08	96,544.80	50,856.72	111.31%	399,083.23	432,952.08	8.49%
5509	Cat 12M Grader	0.00	9,020.47	8,158.13	17,886.63	262.15	0.00	0.00	0.00	35,327.38	80,725.92	45,398.54	128.51%	342,882.52	430,696.50	25.61%
5510	Cat 12M Grader	37.00	10,754.90	8,683.87	14,894.56	262.15	0.00	0.00	0.00	34,632.48	99,322.08	64,689.60	186.79%	281,597.72	307,491.88	9.20%
5600	CAT STABILISER	157.25	368.28	2,358.16	6,561.80	262.15	276.32	0.00	0.00	9,983.96	19,000.00	9,016.04	90.31%	767,236.40	1,731,561.00	125.69%
6003	JD 4720	0.00	44.53	0.00	43.42	228.15	0.00	0.00	0.00	316.10	2,394.00	2,077.90	657.36%	78,702.66	69,417.64	-11.80%
6004	JD 6830 TRACTOR	7,305.69	4,764.48	4,500.59	8,570.30	228.15	0.00	0.00	0.00	25,369.21	22,971.20	-2,398.01	-9.45%	251,435.99	288,940.98	14.92%
6005	Case Maxfarm 60	0.00	271.53	1,134.69	782.91	490.30	0.00	0.00	0.00	2,679.43	890.40	-1,789.03	-66.77%	84,993.49	52,631.00	-38.08%
6006	JD5085M Tractor	8,598.85	2,928.81	1,485.22	2,113.21	228.09	0.00	0.00	0.00	15,354.18	17,402.40	2,048.22	13.34%	114,520.65	99,428.46	-13.18%
6500	CAT 910G Loader	213.61	265.87	247.59	1,452.17	0.00	0.00	0.00	0.00	2,179.24	765.00	-1,414.24	-64.90%	111,075.52	31,350.80	-71.78%
6501	VOLVO BL71	0.00	2,058.72	3,109.80	12,742.80	0.00	0.00	0.00	0.00	17,911.32	31,494.20	13,582.88	75.83%	288,974.93	318,119.40	10.09%
6502	Terex Trackloader	0.00	1,013.82	2,160.37	3,061.02	0.00	168.64	0.00	0.00	6,403.85	8,115.20	1,711.35	26.72%	242,204.06	171,948.05	-29.01%
6503	Volvo BL71B Backhoe	510.92	814.36	1,003.94	1,346.82	262.15	0.00	0.00	0.00	3,938.19	5,689.90	1,751.71	44.48%	119,500.34	70,378.05	-41.11%
6504	NEW JCB 426HT	27.76	1,537.62	43.62	2,274.00	262.15	0.00	0.00	0.00	4,145.15	11,736.00	7,590.85	183.13%	33,108.49	36,896.75	11.44%
7000	AMMANN AP240T3	0.00	4,891.41	1,404.80	10,152.31	173.46	0.00	0.00	0.00	16,621.98	51,900.00	35,278.02	212.24%	409,151.24	420,986.94	2.89%
7001	AMMANN AP240T3	222.47	4,413.24	3,655.11	9,849.47	172.91	0.00	0.00	0.00	18,313.20	61,350.00	43,036.80	235.00%	331,626.34	386,676.81	16.60%
7002	AMMANN VIB ROLLER	0.00	168.21	277.37	0.00	172.91	0.00	0.00	0.00	618.49	4,710.40	4,091.91	661.60%	42,413.05	116,201.98	173.98%
7003	AMMANN AP240T3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	317,828.33	509,080.96	60.17%
7004	Dynapac CA5000D	420.27	5,313.65	6,431.06	8,405.75	387.43	0.00	0.00	0.00	20,958.16	43,680.00	22,721.84	108.42%	227,742.92	356,666.80	56.61%
7005	Dynapac Smooth Drum	0.00	1,746.80	678.60	3,449.72	285.17	0.00	0.00	0.00	6,160.29	24,384.00	18,223.71	295.83%	6,160.29	24,384.00	295.83%
7503	JD LA125 LA125	0.00	0.00	77.15	0.00	0.00	0.00	0.00	0.00	77.15	0.00	-77.15	-100.00%	6,924.42	10,288.11	48.58%
7505	Dixon ZTR Mower 30"	0.00	55.16	0.00	0.00	0.00	0.00	0.00	0.00	55.16	48.30	-6.86	-12.44%	19,235.78	9,454.36	-50.85%
7506	Dixon ZTR Mower 30"	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	5,999.97	1,257.91	-79.03%
7507	DIXON ZTR42	0.00	108.34	175.60	2,108.06	0.00	0.00	0.00	0.00	2,392.00	0.00	-2,392.00	-100.00%	14,648.60	4,438.01	-69.70%
7509	Ferris 5100Z Mower	0.00	259.55	900.46	1,468.08	283.30	0.00	0.00	0.00	2,911.39	4,875.21	1,963.82	67.45%	67,500.54	63,840.59	-5.42%
7510	Ferris 5100Z Mower	0.00	71.47	89.66	117.11	285.17	0.00	0.00	0.00	563.41	2,603.79	2,040.38	362.15%	57,903.61	46,071.34	-20.43%
7511	FERRIS IS5100Z	0.00	251.27	10,618.36	1,894.21	285.17	0.00	0.00	0.00	13,049.01	2,066.81	-10,982.20	-84.16%	83,327.36	37,663.86	-54.80%
7512	FERRIS IS2500Z	0.00	930.19	3,648.87	9,728.41	285.17	0.00	0.00	0.00	14,592.64	4,673.53	-9,919.11	-67.97%	123,281.68	56,763.91	-53.96%
7513	DIXON ZTR30 MOWER	0.00	210.27	642.02	1,181.86	0.00	234.23	0.00	0.00	2,268.38	3,069.87	801.49	35.33%	28,282.81	26,737.35	-5.46%
7514	HUSQVARNA RZ4222F	0.00	46.86	307.38	808.50	0.00	0.00	0.00	0.00	1,162.74	2,085.70	922.96	79.38%	25,890.61	23,785.35	-8.13%

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Plant Running Costs

Balonne Shire Council

From Plant No: 215 To Plant No: 9010 Report Group ALL

No.	Plant Description	TYRES/B	FUEL/LU	PARTS	WORKSH	REGO/IN	OP.WAG		Total Exp	Total Rev	Profit/Loss	Total Perf.	Life Exp	Life Rev	Life Perf
7515	Ferris IS5100Z Zero	573.47	366.59	107.40	1,258.21	172.91	0.00	0.00	2,478.58	2,653.01	174.43	7.04%	43,928.49	20,213.35	-53.99%
7516	Ferris IS1500ZC Zero	0.00	2,168.64	1,417.25	10,382.27	0.00	702.68	0.00	14,670.84	22,398.72	7,727.88	52.68%	120,927.29	67,677.85	-44.03%
7517	Husqvarna Z242F 42"	0.00	0.00	0.00	1,071.99	0.00	0.00	0.00	1,071.99	0.00	-1,071.99	-100.00%	1,916.83	0.00	-100.00%
7518	Razor Back Ride On	0.00	0.00	16.44	334.10	0.00	0.00	0.00	350.54	467.16	116.62	33.27%	350.54	467.16	33.27%
8000	Hills Water Snorter	0.00	0.00	1,039.26	165.87	319.28	0.00	0.00	1,524.41	0.00	-1,524.41	-100.00%	40,861.96	127.50	-99.69%
8001	Westbrook	0.00	0.00	0.00	0.00	235.54	0.00	0.00	235.54	0.00	-235.54	-100.00%	13,557.42	0.00	-100.00%
8002	Westbrook Trailer 8x5	0.00	0.00	0.00	702.69	235.54	0.00	0.00	938.23	0.00	-938.23	-100.00%	6,860.60	0.00	-100.00%
8003	Westbrook Tlr 8x5	0.00	0.00	0.00	0.00	235.54	0.00	0.00	235.54	0.00	-235.54	-100.00%	8,225.59	0.00	-100.00%
8004	Laser Trailer- Taylor	0.00	0.00	0.00	0.00	145.88	0.00	0.00	145.88	0.00	-145.88	-100.00%	2,400.09	0.00	-100.00%
8005	Transtank TT2 2000LTR	0.00	0.00	0.00	0.00	207.72	0.00	0.00	207.72	0.00	-207.72	-100.00%	9,601.19	0.00	-100.00%
8006	PORTABLE TRAFFIC	0.00	0.00	0.00	0.00	145.88	0.00	0.00	145.88	0.00	-145.88	-100.00%	30,868.38	139,587.20	352.20%
8007	TRAFFIC LIGHTS	0.00	0.00	0.00	1,229.70	145.88	0.00	0.00	1,375.58	0.00	-1,375.58	-100.00%	28,403.38	127,856.00	350.14%
8008	Tandem Trailer Dirran	25.69	0.00	11.09	135.22	0.00	0.00	0.00	172.00	0.00	-172.00	-100.00%	5,740.22	0.00	-100.00%
8009	Petro 4500L Fuel Tank	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	11,505.94	0.00	-100.00%
8010	Petro 4500L Fuel Tank	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	8,009.15	7,192.95	-10.19%
8011	Petro 4500L Fuel Tank	0.00	0.00	0.00	578.54	0.00	0.00	0.00	578.54	0.00	-578.54	-100.00%	9,654.91	0.00	-100.00%
8012	Portable Traffic Lights	0.00	0.00	0.00	0.00	145.88	0.00	0.00	145.88	0.00	-145.88	-100.00%	15,141.71	7,480.00	-50.60%
8013	Portable Traffic Lights	0.00	0.00	0.00	0.00	145.88	0.00	0.00	145.88	0.00	-145.88	-100.00%	14,897.33	7,480.00	-49.79%
8014	Crown CD305-3Forklift	0.00	143.47	988.71	0.00	285.17	0.00	0.00	1,417.35	275.40	-1,141.95	-80.57%	38,568.13	47,762.10	23.84%
8015	Crown CD305-3 Forklift	0.00	42.25	762.70	0.00	285.17	0.00	0.00	1,090.12	0.00	-1,090.12	-100.00%	25,548.95	826.20	-96.77%
8016	AUSTECH PUMP	0.00	0.00	79.32	1,229.70	235.54	0.00	0.00	1,544.56	0.00	-1,544.56	-100.00%	24,291.56	0.00	-100.00%
8017	Paveline CES421 Trailer	0.00	0.00	659.30	0.00	235.54	0.00	0.00	894.84	844.00	-50.84	-5.68%	40,103.09	844.00	-97.90%
8018	Westbrook Trailer 10x6	0.00	0.00	0.00	130.66	203.13	0.00	0.00	333.79	0.00	-333.79	-100.00%	7,063.93	0.00	-100.00%
8019	Variable Message	0.00	0.00	246.56	0.00	145.88	0.00	0.00	392.44	0.00	-392.44	-100.00%	14,405.20	0.00	-100.00%
8020	Variable Message	0.00	0.00	246.56	0.00	145.88	0.00	0.00	392.44	0.00	-392.44	-100.00%	15,413.50	0.00	-100.00%
8021	Skid Steer Trailer	0.00	0.00	73.87	402.87	207.72	0.00	0.00	684.46	0.00	-684.46	-100.00%	40,458.03	0.00	-100.00%
8022	Petro 2000L Kerosene	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	12,671.60	0.00	-100.00%
8023	CD150M PERKINS	0.00	0.00	0.00	1,112.59	0.00	0.00	0.00	1,112.59	0.00	-1,112.59	-100.00%	37,988.17	0.00	-100.00%
8024	Pipe Trailer 931QVW	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	8,613.64	0.00	-100.00%
8025	Boat & Trailer - St	0.00	0.00	0.00	0.00	145.88	0.00	0.00	145.88	0.00	-145.88	-100.00%	25,064.55	0.00	-100.00%
8026	10x6 Flatbed Trailer -	0.00	0.00	0.00	0.00	235.54	0.00	0.00	235.54	0.00	-235.54	-100.00%	8,190.33	0.00	-100.00%
8028	Aspinall Trailer -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	2,252.64	0.00	-100.00%
8029	Aspinall Trailer 842QWV	0.00	0.00	0.00	0.00	207.72	0.00	0.00	207.72	0.00	-207.72	-100.00%	1,148.98	0.00	-100.00%
8030	Bonne SE6R Rotary	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	5,276.19	0.00	-100.00%

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Plant Running Costs

Balonne Shire Council

From Plant No: 215 To Plant No: 9010 Report Group ALL

No.	Plant Description	TYRES/B	FUEL/LU	PARTS	WORKSH	REGO/IN	OP.WAG		Total Exp	Total Rev	Profit/Loss	Total Perf.	Life Exp	Life Rev	Life Perf	
8031	King Caravan 297QXZ	0.00	0.00	0.00	0.00	235.54	0.00	0.00	0.00	235.54	0.00	-235.54	-100.00%	13,813.67	4,283.20	-68.99%
8032	King Caravan 298QXZ	0.00	0.00	0.00	0.00	489.64	0.00	0.00	0.00	489.64	0.00	-489.64	-100.00%	12,634.29	4,264.00	-66.25%
8033	King Caravan 299QXZ	0.00	0.00	0.00	0.00	235.54	0.00	0.00	0.00	235.54	0.00	-235.54	-100.00%	14,517.48	9,371.40	-35.45%
8034	King Caravan 672QZQ	0.00	0.00	0.00	0.00	235.54	0.00	0.00	0.00	235.54	0.00	-235.54	-100.00%	1,721.59	1,561.80	-9.28%
8035	King Caravan 673QZQ	0.00	0.00	0.00	0.00	235.54	0.00	0.00	0.00	235.54	0.00	-235.54	-100.00%	2,479.45	5,188.10	109.24%
8036	King Caravan 675QZQ	0.00	0.00	0.00	0.00	235.54	0.00	0.00	0.00	235.54	0.00	-235.54	-100.00%	1,580.33	0.00	-100.00%
8037	King Caravan	0.00	0.00	0.00	0.00	235.54	0.00	0.00	0.00	235.54	0.00	-235.54	-100.00%	5,299.59	0.00	-100.00%
8038	King Caravan 677QZQ	0.00	0.00	0.00	0.00	235.54	0.00	0.00	0.00	235.54	0.00	-235.54	-100.00%	1,992.53	126.60	-93.65%
8039	King Caravan 674QZQ	0.00	0.00	0.00	0.00	235.54	0.00	0.00	0.00	235.54	0.00	-235.54	-100.00%	2,287.84	0.00	-100.00%
8040	CD 150M	0.00	0.00	0.00	0.00	207.72	0.00	0.00	0.00	207.72	0.00	-207.72	-100.00%	21,668.36	0.00	-100.00%
8041	Westbrook Trailer	0.00	0.00	0.00	0.00	235.54	0.00	0.00	0.00	235.54	0.00	-235.54	-100.00%	5,147.84	0.00	-100.00%
8042	King Caravan 642UCV	0.00	0.00	0.00	0.00	235.54	0.00	0.00	0.00	235.54	0.00	-235.54	-100.00%	12,411.59	0.00	-100.00%
8043	King Caravan 643UCV	0.00	0.00	363.27	0.00	235.54	0.00	0.00	0.00	598.81	84.40	-514.41	-85.91%	13,108.20	844.00	-93.56%
8044	JD XUV855D Gator	0.00	395.62	0.00	65.12	285.17	0.00	0.00	0.00	745.91	5,783.08	5,037.17	675.31%	12,419.98	9,808.96	-21.02%
8045	W/OFF Moore 28,000l	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	12,241.80	0.00	-100.00%
8046	Shermac MTS	0.00	0.00	100.38	695.66	235.54	0.00	0.00	0.00	1,031.58	0.00	-1,031.58	-100.00%	8,490.28	0.00	-100.00%
8500	Silvan 131RS6 6ft	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	19,813.43	0.00	-100.00%
8503	Howard EDH210	0.00	0.00	0.00	23.01	0.00	0.00	0.00	0.00	23.01	0.00	-23.01	-100.00%	9,585.21	0.00	-100.00%
8504	Howard EHD21052	20.28	0.00	2,610.07	1,325.28	0.00	0.00	0.00	0.00	3,955.63	0.00	-3,955.63	-100.00%	16,132.25	0.00	-100.00%
8505	Howard EHD21052	10.14	0.00	3,896.52	3,418.08	0.00	0.00	0.00	0.00	7,324.74	0.00	-7,324.74	-100.00%	17,722.14	0.00	-100.00%
9000	Fuel Pod 400L - #4019	0.00	0.00	0.00	351.34	0.00	0.00	0.00	0.00	351.34	0.00	-351.34	-100.00%	1,274.32	0.00	-100.00%
9001	Fuel Pod 400L - #3021	0.00	372.68	0.00	0.00	0.00	0.00	0.00	0.00	372.68	0.00	-372.68	-100.00%	606.88	0.00	-100.00%
9002	Fuel Pod 400L - #4016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
9003	Fuel Pod 400L - #4018	0.00	1,277.12	0.00	0.00	0.00	0.00	0.00	0.00	1,277.12	0.00	-1,277.12	-100.00%	1,559.24	0.00	-100.00%
9004	Fuel Pod 400L - 4020	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	2,516.30	0.00	-100.00%
9005	Fuel Pod 400L - #5009	0.00	1,331.09	0.00	0.00	0.00	0.00	0.00	0.00	1,331.09	0.00	-1,331.09	-100.00%	1,331.09	0.00	-100.00%
9006	Fuel Pod 800L - #5012	0.00	961.79	0.00	0.00	0.00	0.00	0.00	0.00	961.79	0.00	-961.79	-100.00%	961.79	0.00	-100.00%
9007	Fuel Pod 400l #5018	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
9009	Fuel Pod 400L #4014	0.00	1,487.50	0.00	0.00	0.00	0.00	0.00	0.00	1,487.50	0.00	-1,487.50	-100.00%	1,487.50	0.00	-100.00%
9010	Fuel Pod 200L #5006	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
Totals:		50,879.72	22,717.71	186,509.11	361,135.66	68,314.41	196,472.09	0.00	0.00	1,085,028.75	1,854,403.58	769,374.83	70.91%	24,129,580.05	24,307,100.43	0.74%

Note: report does include inactive plant as they may have current year values

Balonne Shire Council - Concessional Hire as at 28/2/2018

Date	Organisation	Summary	Amount
	Nil		
	July Totals		0.00
	August Totals		0.00
12/09/2017	Yellowbelly Festival	St George Showgrounds	2,363.64
12/09/2017	Qld Blue Light - Bollon	Bollon Civic Centre	181.82
12/09/2017	Warrawee Aged Care	Equipment Hire	300.00
15/09/2017	Rotary Club	St George Cultural Centre	90.91
15/09/2017	St George Aboriginal Housing	St George Cultural Centre	301.82
	September Total		3,238.19
18/10/2017	Bush Diciples Ltd	St George Ampitheatre	60.00
18/10/2017	Belinda Keats	Dirranbandi Showgrounds	90.91
18/10/2017	Thallon State School	Hire of Movie Equipment	90.91
	October Total		241.82
	November Total		0.00
7/12/2017	Tamara Burke	Hire of Railway Park - Dirran Markets	90.91
7/12/2017	Golden Acres Gala	Hire of Showgrounds	391.82
7/12/2017	Sian Hardie	Dirranbandi Civic Centre (babysitting for community function)	118.18
7/12/2017	St Patricks Fete	Equipment Hire	90.91
12/12/2017	St George RSL Sub Branch	Equipment Hire	30.00
	December Total		721.82
	January Total		0.00
	February Total		0.00
	TOTAL		4,201.83

Balonne Shire Council -Donations as at 28/2/2018

Date	Organisation	Summary	Amount
25/07/2017	Balonne Shire Council	VIC Sales	10.00
25/07/2017	Thallon Progress Association	Thallon Silos	1,075.00
26/07/2017	Bollon Charity Rodeo	Donation	250.00
26/07/2017	Hebel Rodeo Association	Donation	300.00
26/07/2017	Weengallon Pink Ladies Day	Donation-Pink Ladies Day	2,000.00
July Total			3,635.00
4/08/2017	Dirranbandi Hospital Auxiliary	Donation	500.00
7/08/2017	Mungindi Raft Races	Return of Donation	- 500.00
11/08/2017	St George Cotton Growers	Bronze Sponsorship	300.00
18/08/2017	Balonne Seniors	Gift Basket	197.20
23/08/2017	Queensland Cotton	Donation	200.00
25/08/2017	Balonne Ballet	Donation	2,000.00
August Total			2,697.20
September Total			0.00
4/10/2017	St George Art Group	Sponsorship	250.00
4/10/2017	St George & District Fishing	Sponsorship	250.00
October Total			500.00
3/11/2017	St Patrick's Fete Committee	Sponsorship	300.00
23/11/2017	Tri St George	Battle on Balonne	500.00
30/11/2017	Dirranbandi Blue Light	Bike Awareness Signage	350.00
November Total			1,150.00
5/01/2018	Dirranbandi Pastoral and Agri	Sponsorship	1,000.00
5/01/2018	C&K Kindergarten Dirranbandi	Donation	200.00
January Total			1,200.00
22/02/2018	Dirranbandi Progress Assoc	Australia day sponsorship	200.00
22/02/2018	Mungindi Community Preschool	Sponsorship - Silver	330.00
22/02/2018	St George Golf Club Inc	Sponsorship 70th anniversary	1,400.00
22/02/2018	St Joseph P&F Assoc	Sponsorship - Silver	300.00
22/02/2018	St Patricks School	Sponsorship Literacy Festival	1,000.00
22/02/2018	St George P&A Assoc	Sponsorship	1,000.00
February Total			4,230.00
TOTAL			13,412.20

(IIFS) INFRASTRUCTURE SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
IIFS1	<u>MONTHLY REPORT FOR THE MARCH 2018 COUNCIL MEETING</u>	From the Director of Infrastructure Services - reporting for the month of March.	392

OFFICER REPORT

TO: Council

SUBJECT: **Monthly Report for the March 2018 Council Meeting**

DATE: 13.03.18

AGENDA REF: IIFS1

AUTHOR: Catherine Rogan - Administration Officer

Executive Summary

From the Director of Infrastructure Services - reporting for the month of March.

0701-Main Roads Works

- Maintenance work carried out on behalf of the Transport and Main Roads (TMR) during the month is detailed in the attached RMPC Supervisor's Report..
- Shoulder grading works are progressing well on the Bollon Highway as part of the RMPC works.
- Council was awarded a TMR tender for the installation of tourism signage within sections of State Controlled Roads throughout the Shire. Signage is currently being installed.
- Council successfully submitted a response to TMR Sole Invitee Tender for the replacement of five drainage culverts at various locations on the State controlled road network (Carnarvon Highway, Moonie Highway and Mitchell St George Road). Currently Council is tendering for a further two culverts.

0702-Private Works

- Nil

0400-Council Roads / Streets / Bridge Works

- Maintenance work is detailed in the attached Works Supervisor's Report.
- A town crew is progressing with line marking in St George. The focus is on the renewal of stop-bars and giveway-bars at intersections to improve safety.
- TIDs – Bollon-Dirranbandi Road – Reconstruction and Seal Ch 35-Ch 46.7. Sealing of the final 3.2km section of unsealed Bollon Dirranbandi Road was completed on the 6th of February 2018. It is now sealed over the entire length of road.
- Request for Quotation, BSC17/18 – QD03 – Demolish and Upgrade Approaches and Batters to Ballangarry Bridge closed midnight, Sunday, 18th February 2018. This is a Natural Disaster Relief and Recovery Arrangements (NDRRA) funded project. Quoted prices were slightly over the Queensland Reconstruction Authority (QRA)/Natural Disaster Relief and Recovery Arrangements (NDRRA) assessed funding allocation. Contract has now been awarded to a local company. Works have been delayed due to recent rains.
- Tender BSC2017/18 – T11 for the supply and delivery of gravel in large quantities across various sites in preparation for re-sheeting of local roads has been advertised. This tender closes at 3pm, Tuesday, 13th March 2018. The Roads to Recovery (R2R) re-sheeting work will be run as a continuous program to affect efficiencies and ensure completion of the works on time. The program is scheduled to commence in early April

2018.

- Works for the kerb and channelling of Murchison and Andrew Streets were completed 6th of February 2018 with final invoices currently being processed.
- Bitumen seal works in Grey Street are now complete.
- Service locations have commenced in Kenny Lane, Loveday Lane and Arthur Street for kerb and channel and stormwater run installation. Council will be undertaking these works.
- The contractor is scheduled to commence the footpath and kerb and channelling works in Grey Street from Beardmore Place to Victoria Street works on the 11th of March 2018.
- Gravel road maintenance work is continuing on Cubbie Road, Honeymah Lane, Commissioner Point Road and Cashel Vale Road. Grader crews will increase activity in the maintenance of gravel roads for the remainder of the financial year as year-to-date maintenance expenditure is back on trend with budget expenditure.

0440-Aerodromes

- Maintenance work is detailed in the Town Works Supervisor's Report attached.
- There have been on-going issues with the CTAF radio operating sporadically. The new CTAF radio was installed on the 21st of February 2018.
- Lightning strikes damaged the electronic vehicle gate. Repairs are now complete. There is an issue with the motion sensor which is operating erratically. A new motion sensor was installed in early February 2018.
- The lightning strike that occurred over the Christmas period has burnt out approximately 12 runway edge lights. New lights have been ordered and will be installed once delivered. A NOTAM has been issued to cover this fault.

0450-Plant and Equipment

- The water and sewerage truck (plant 5017) involved in an accident in November 2017 has been written off and was collected on Thursday 1st of February 2018.
- Water and Sewerage crews have completed the inspection of fire hydrants in St George and commenced inspections of fire hydrants in other towns. This task is part of risk management for critical infrastructure assets.

0510-Housing

- Routine maintenance is ongoing.

0520-Recreation and Sport

- Maintenance work is detailed in the attached Town Works Supervisor's Report.
- Wildman Building is finalising finishes and programming work for the Dirranbandi Sports Facility. Works are expected to commence on-site in March 2018. Council is arranging services (power, water and sewerage) access to the property.
- The quotation to refurbish the Rowden Park Grandstand has been accepted and a purchase order has been issued. The contractor will coordinate with Clubs on the most suitable dates to undertake the project to minimise disruption to the users.
- Rowden Park User Group Meeting was held on Tuesday the 27th of February 2018.

0521-Swimming Pools

- Maintenance work is detailed in the attached Town Works Supervisor's Report.
- St George swimming pool shade sail sustained significant damage due to high winds experienced over the Christmas break. An order has been placed for replacement sails.

0530-Parks and Gardens

- Maintenance work is detailed in the attached Town Works Supervisor's Report.
- Grey Street North Stage 3 design project scope has been revised. A contractor is scheduled to commence the footpath and kerb and channelling works in Grey Street from Beardmore Place to Victoria Street on the 11th of March 2018.
- Repairs to the damaged freefall area in the Lions Park playground are viewed as on-going and almost complete.

0535-Halls/Civic/Cultural Centres

- Routine maintenance is ongoing.
- The St George Works Depot alterations were completed in mid-February 2018. Infrastructure Services have now relocated to the Depot.
- The renovation of the Old Health Department building into a training room and emergency management control room has commenced. The bulk of the works will now commence.

0555-Showgrounds

- Maintenance work is detailed in the Town Works Supervisor's Report attached.
- One quotation was received for the works required to complete the St George Showground Apex Bar. The amount was significantly above the available budget. Officers will negotiate with the contractor to complete as much work as possible within the budget.
- St George Showground User Group Meeting was held on Wednesday the 28th of February 2018.

0615-Cemeteries

- Maintenance work is detailed in the attached Town Works Supervisor's Report.
- Routine maintenance, including mowing, is ongoing.

0620-Street Cleaning

- Maintenance work is detailed in the attached Town Works Supervisor's Report.

625-Public Conveniences

- Maintenance work is detailed in the attached Town Works Supervisor Report's.

4000-Urban Waste Water

- Maintenance work is detailed in the Town Works Supervisor's Report attached.
- St George Effluent Reuse Project – Consultants have finalised the CAR dam design. The contractor engaged to upgrade the internal electrical works has commenced. The Ergon Energy power supply upgrade to the site has now been completed. Quotes for laser levelling have been received and are under review.
- Completed stormwater works in Grey Street have successfully coped with recent wet weather.

5000-Urban Water

- Maintenance work is detailed in the Town Works Supervisor's Report attached.
- Monthly consumption figures are given in the attached reports.
- Installation of the river water smart meters is nearing completion with the CBD area still to be done. Remaining meters have arrived and the contractor has been advised.

Capital/Special Maintenance Works Progress

As per the attached Infrastructure Directorate 2017/2018 spreadsheet.

- Bollon levee construction works are complete. Road signage and reconnection of the existing fence will occur when resources become available.

Meetings / Training

- The monthly TMR/Balonne RMPC meeting was attended by TMR and Balonne Shire Council representatives.

Current Tenders

- Tender BSC2017/18 – T11 - Supply and delivery of gravel in large quantities across various sites between 1 April 2018 and 30 April 2018, in preparation for re-sheeting of local roads (R2R).

Attachments

1. Balonne Shire Water Usage 2017 -18 - Period Ending 28 Feb 2018.pdf [↓](#)
2. Road Construction Report - Period End 28 Feb 2018.pdf [↓](#)
3. Road Maintenance Report - Period End 28 Feb 2018.pdf [↓](#)
4. Plant Maintenance Report - Period End 28 Feb 2018.pdf [↓](#)
5. Town Maintenance Reports - IFS - Mar 2018 Council Meeting.pdf [↓](#)
6. Infrastructure Directorate 2017-2018 Report - Period End 28 Feb 2018.pdf [↓](#)

Ross Drabble

Director Infrastructure Services

Infrastructure Directorate 2017/2018

Job No	Description	Actuals	Original Budget	Budget	Comments
205 - GENERAL ADMINISTRATION					
0205-0935-0000	Master Key System	23,101.43	45,000	45,000	All keys and locks have been delivered. Installation to be carried out over coming months as resources allow.
205-4100	Corporate Services Capital Projects	23,101.43	45,000	45,000	
410 - INFRASTRUCTURE ROADS					
0051-4003-0000	C/O RTR - Jakelwar-Goodooga Bitumen Reseal Ch 30.87 - 31.68	0.00	50,000	50,000	Carryover to 2017/2018. Completed.
0052-4003-0000	C/O RTR - Jakelwar-Goodooga Stormwater Drainage	0.00	15,000	15,000	Carryover to 2017/2018. Works not proceeding.
0051-3028-0000	C/O Secret Plains Gravel Sheet	0.00	60,000	60,000	Carryover to 2017/2018. Yet to commence. Maintenance completed.
0058-4002-0000	RTR/TIDS/W4Q - Bolon-Diranbandi Reconstruction & Seal Ch 35 - 46.7	1,710,437.55	1,800,000	1,800,000	Sealing of final 3.2km section of road was completed 6th February 2018. Entire length of road is now sealed.
0058-2018-0000	RTR - Nalgie Gravel Resheet 2km	0.00	90,000	90,000	Procurement planning has commenced.
0058-1008-0000	RTR - Chelmer Gravel Resheet 4km	0.00	180,000	180,000	Procurement planning has commenced.
0058-2001-0000	RTR - Ballandool Gravel Resheet 3.5km	0.00	158,000	158,000	Procurement planning has commenced.
0058-1018-0000	RTR - Gunnedaddy Gravel Resheet 10 km	0.00	450,000	450,000	Procurement planning has commenced.
0058-2004-0000	RTR - Cubbie Gravel Resheet 3km	0.00	135,000	135,000	Procurement planning has commenced.
0058-3007-0000	RTR - Middle Gravel Resheet 5km	0.00	225,000	225,000	Procurement planning has commenced.
0058-2015-0000	RTR - Inovalie Gravel Resheet 4km	0.00	180,000	180,000	Procurement planning has commenced. Included in NDHRA submission. Contract has been awarded. Recent rains have delayed works.
0058-1001-0000	RTR - Ballanquary Bridge approaches	0.00	85,000	85,000	have delayed works.
0410-0936-0000	DTMR - Bolon Coach Stop	32,483.00	0	50,000	Works completed mid-November 2017.
410-4100	Total Road Capital Projects	1,742,920.55	3,428,000	3,478,000	
415 - INFRASTRUCTURE STREETS					
0061-1133-0000	C/O BOR Murchison Street St George - Kerb & Channel	279,330.02	180,000	180,000	Carryover to 2017/2018. Works completed 6th February 2018. Final invoices being processed.
0415-0935-0000	C/O DCP Grey Street Stage 3	6,721.66	200,000	200,000	Project scope has been revised. Contractor scheduled to commence footpath and kerb & channeling works in Grey St from Beardmore Place to Victoria Street on 11th March 2018.
0050-1103-0000	BOR Andrew Street St George - Kerb & Channel	459,148.95	432,000	432,000	Carryover to 2017/2018. Works completed 6th February 2018. Final invoices being processed.
0415-0936-0000	REDP St George CBD & River Foreshore Upgrade (17/18 financial year component)	0.00	310,000	310,000	Yet to commence. Funding has now been approved.
0068-1105-0000	REDP St George Kerb & Channel Arthur & Kenny Lane (17/18 financial year component)	0.00	444,000	444,000	Service locations have commenced in Kenny Lane. Council to undertake works.
0415-0937-0000	REDP Diranbandi Rail & River Precinct Stage 1 (17/18 financial year component)	0.00	232,000	232,000	Carryover to 2017/2018. Yet to commence. Waiting funding approval.
415-4100	Total Street Capital Projects	745,200.63	1,788,000	1,788,000	
425 - INFRASTRUCTURE STORM WATER DRAINAGE - U/GROUND					
0425-0932-0000	C/O BOR Murchison Street St George - Drainage	0.00	100,000	100,000	Carryover to 2017/2018. Works were completed on 6th February 2018. Final invoices are currently being processed.
425-4100	Total Storm Water Drainage Capital Projects	0.00	100,000	100,000	
430 - INFRASTRUCTURE WORKS DEPOT					
0430-0936-0000	St George Washdown Bay Upgrade	0.00	35,000	35,000	Yet to commence.
0430-0937-0000	St George Depot Renovations	166,312.81	0	0	Renovations were completed mid-February 2018.
430-4100	Total Works Depot Capital Projects	166,312.81	35,000	35,000	
440 - AERODROMES					
0440-0931-0000	Diranbandi 10mx10m Concrete Slab for chemical loading	0.00	10,000	10,000	On hold - awaiting finalisation of Diranbandi Airport Master Plan.
440-4100	Total Aerodrome Capital Projects	0.00	10,000	10,000	
450 - INFRASTRUCTURE PLANT & EQUIPMENT					
0450-0901-8001	4WD Mower for Levee Maintenance	23,068.73	22,000	22,000	Mower has been purchased & delivered. Job completed.
450-4100	Total Plant & Equipment Capital Projects	23,068.73	22,000	22,000	
460 - FLOOD MITIGATION					
0460-0933-0000	C/O - CRF Bolon Flood Levee Extension	224,316.33	285,000	285,000	Works completed mid-November 2017. Road signage and re-installment of fencing to be finalised when resources allow.
460-4100	Total Flood Mitigation	224,316.33	285,000	285,000	
505 - LIBRARIES					
0505-0931-0000	C/O - W4Q Thallon Library Upgrade	40,629.42	45,000	45,000	Works completed November 2017.
0505-0932-0000	C/O - W4Q Bolon Library Upgrade	12,814.43	10,000	12,814	Works completed November 2017.
0505-0933-0000	C/O - W4Q Hebel Library Upgrade	75,976.84	45,000	60,000	Works completed November 2017.
505-4100	Total Libraries	129,420.69	100,000	117,814	
510 - HOUSING					
0510-0441-0000	19 Alfred Street - Replace Fence	0.00	6,000	6,000	Further quotations are being sought.
410-2447	Total Housing	0.00	6,000	6,000	
521 - INFRASTRUCTURE SWIMMING POOLS					
0521-0441-0000	Diranbandi Watersport Shed Shelving	0.00	2,000	2,000	Yet to commence.
0521-0442-0000	Diranbandi Filtration Piping	13,081.32	25,000	25,000	Leak was repaired in October 2017 prior to summer swim season commencing.
0521-0445-0000	St George Pool Bund & Pump	4,918.43	5,000	5,000	Acid storage tanks have been completed. Acid storage shed to be ordered.
521-2447	Total Swimming Pool Operation Projects	17,999.75	32,000	32,000	
0521-0931-0000	Diranbandi Pool - Pool Cleaner	5,495.00	7,000	7,000	New pool cleaner has been delivered.
0521-0932-0000	St George Pool - Replace Dual Chlorine Tanks & Bund	3,562.00	15,000	15,000	New ultraviolet tanks with bunding have been installed.
0521-0933-0000	W4Q - Thermal Springs	0.00	0	140,000	Initial discussions have taken place. Stakeholder consultation to be scheduled for March 2018.
521-4100	Total Swimming Pool Capital Projects	9,057.00	22,000	162,000	
530 - INFRASTRUCTURE PARKS & GARDENS					
0530-0441-0000	Rowden Park - Concrete around Grandstand & Change rooms	3,969.12	4,000	4,000	Works have been completed.
0530-0442-0000	Develop Strategic Plan for Rowden Park	0.00	20,000	20,000	Yet to commence.
530-2447	Total Parks & Garden Operation Projects	3,969.12	24,000	24,000	
0530-0940-0000	C/O W4Q Diranbandi Sports Oval Amenities	69,420.36	600,000	600,000	Carryover to 2017/2018. Contractor finalising finishes & programming work expected to commence in March 2018. Council is arranging service access to property.

Infrastructure Directorate 2017/2018

Job No	Description	Actuals	Original Budget	Budget	Comments
0530-0941-0000	C/O W4Q St George River Foreshore Footpath	263,884.24	260,000	263,706	Carryover to 2017/2018. Works have been completed.
0530-0938-0000	C/O Site Viewing Platform	16,416.16	20,000	20,000	Works completed.
0530-0942-0000	Christmas Lighting	15,784.73	18,000	18,000	Completed.
0530-0943-0000	Rowden Park Chessroom roof repairs	0.00	15,000	15,000	This work will be done in connection with the Grandstand refurbishment.
0530-0944-0000	Rowden Park Grandstand Refurbishment	0.00	0	0	W4Q Purchase order issued. Contractor to coordinate works with Clubs.
530-4100	Total Parks & Gardens Capital Projects	345,564.43	913,000	916,706	
535 - INFRASTRUCTURE HALLS/CIVIC/CULTURAL CENTRES					
0535-0944-0000	W4Q Bolton Civic Centre repair exterior	55,976.02	0	56,548	Works completed mid-November 2017.
0535-0945-0000	W4Q Bolton Civic Centre Shade Structure	14,058.70	0	14,000	Works completed mid-November 2017.
0535-0938-0000	C/O - W4Q Thallon Hall Airconditioning	23,479.64	50,000	23,479	Works completed August 2017.
0535-0939-0000	C/O - W4Q Bolton Civic Airconditioning	49,521.89	50,000	55,000	Works completed end of July 2017.
0535-0940-0000	C/O - W4Q Hebel Hall Airconditioning	79.62	50,000	19,000	Works were completed in July 2017.
0535-0941-0000	C/O - W4Q St George Cultural Centre Kitchen Roof Upgrade	59,104.62	65,000	65,000	Works completed mid-August 2017.
0535-0942-0000	C/O - W4Q Diranbandi Civic Centre Supper Room Airconditioning	1,420.95	39,500	10,542	Works completed in June 2017.
0535-0943-0000	St George Cultural Centre Crochery Cabinet	0.00	8,500	8,500	Yet to commence.
535-4100	Total Halls/Civic/Cultural Centre Capital Projects	133,606.72	263,000	252,069	
555 - INFRASTRUCTURE SHOWGROUNDS					
0555-0445-0000	C/O - Diranbandi Showground Power Upgrade	15,900.46	30,000	30,000	Underway - neutral wire replaced. Safety switches to be installed March 2018
0555-0447-0000	Hebel Showgrounds - Fencing upgrade	4,622.85	5,000	5,000	Materials have been ordered through Elders Diranbandi and are awaiting delivery to Hebel.
555-2447	Total Showgrounds Operation Projects	20,523.31	35,000	35,000	
0555-0930-0000	C/O DCP - St George Showground - Steel Stables	19,081.30	40,000	40,000	Construction completed in November 2017.
0555-0933-0000	C/O Apex Bar Refurbishment	25,517.74	30,000	30,000	Officers negotiating with contractor to complete as much work as possible within allocated budget.
0555-0934-0000	Thallon Showgrounds - replace asphalt	12,745.84	15,000	15,000	Works completed late August 2017.
0555-0935-0000	W4Q - Bolton Showgrounds	0.00	0	40,000	Bolton Showground User Group meeting was held in February 2018. Quotation for preferred shed specification to be called for mid-March 2018.
555-4100	Total Showgrounds Capital Projects	57,344.88	85,000	125,000	
615 - CEMETERY					
0615-0933-0000	St George Cemetery - 1 concrete pillar	0.00	22,500	22,500	Yet to commence.
615-4100	Total Cemetery Capital Projects	0.00	22,500	22,500	
825 - PUBLIC CONVENIENCES					
0625-0441-0000	Bolton Public Conveniences - replace ceilings with mini QRB	0.00	4,000	4,000	Currently investigating alternate solutions.
825-4100	Total Public Conveniences Operational Projects	0.00	4,000	4,000	
4410 - INFRASTRUCTURE URBAN WATER WASTE					
4410-0938-0000	C/O BOR - St George STP - Effluent Reuse	138,120.87	430,000	430,000	Electrical upgrade work has commenced. Laser & drainage design finalised, earthworks quotes received & under review.
4410-4120	Total Water Waste Capital Projects	138,120.87	430,000	430,000	
5410 - INFRASTRUCTURE URBAN WATER SUPPLY					
5410-0441-0000	Report - Old St George River Water Pump Station - investigation to	0.00	5,000	5,000	Funding application lodged to utilise existing infrastructure including switchboard upgrade was unsuccessful.
5410-0442-0000	Report - Diranbandi WTP additional storage requirement assessment	0.00	10,000	10,000	Yet to commence.
5410-2447-0000	Total Water Operation Projects	0.00	15,000	15,000	
5410-0937-0000	C/O Water Main Replacement - Arthur Street (Barlee to Grey)	7,164.11	45,000	45,000	Works completed early in new financial year.
5410-0940-0000	C/O Water Main Replacement - Barlee Street (Arthur to Wilson)	824.95	30,000	30,000	Works completed early in new financial year.
5410-0931-0000	C/O River Water Meters - Stage 2 - Installation	122,053.93	150,000	150,000	Carryover to 2017/2018. Works commenced in June 2017. Installation nearing completion. CBD area still to be done. Remaining meters have arrived and installation has been advised.
5410-0946-0000	River Main Replacement - Church Street (Arthur to Victoria)	22,600.26	260,000	260,000	Materials have been ordered.
5410-0947-0000	River Main Replacement - Arthur Street (Grey to Church)	154,447.38	210,000	210,000	Works commenced early September 2017. Construction completed in December 2017. Only minor restoration to be done as required.
5410-0948-0000	River Water Main and Hydrant Upgrades - Henry Street	73.34	40,000	40,000	Yet to commence.
5410-0949-0000	Unlined River Water Filling Replacement Program	0.00	50,000	50,000	Quotes are being prepared.
5410-0950-0000	Diranbandi Water Tower - new access ladders	0.00	25,000	25,000	Options are currently being considered.
5410-0951-0000	Diranbandi WTP - new access ladders	0.00	15,000	15,000	Designs are currently being drafted.
5410-0952-0000	W4Q - Diranbandi WTP Upgrade	0.00	0	55,000	Workshop has been held with Councilors.
5410-4150	Total water Supply Capital Projects	287,153.97	825,000	880,000	

Report of Shire Supervisors Road Construction for Period Ending 28/02/2018

1 ST GEORGE TOWN

Crew undertook the installation of new Great Inland Way signage.

11	24A - Carnarvon Highway (Mungindi-St George)	MRD Road
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Crew undertook slashing of road shoulders and serviced rest area.

12	24B - Carnarvon Highway (St George - Surat)	MRD Road
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Crew undertook slashing of road shoulders and serviced rest area.

14	35A - Moonie Highway (Dalby to St George)	MRD Road
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Crew undertook slashing of road shoulder and serviced rest areas.

15	36A - Balonne Highway (St George - Bollon)	MRD Road
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Crew undertook installation and repair of guideposts, shoulder grading and slashing of road shoulders.

21	CASTLEREAGH HWY (Dirranbandi-Hebel)	MRD Road
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Crew undertook pavement correction using premix and emulsion.

22	Thallon-Noondoo	MRD Road
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Crew undertook insitu stabilisation. Jetpatcher was used to cover this job.

Report of Shire Supervisors Road Maintenance for Period Ending 28/02/2018

1027 Commissioner's Point

Gravel maintenance grading is completed.

Shire Road**2004 Cubbie**

Gravel maintenance grading is on-going.

Shire Road**3004 Cashel Vale**

Gravel maintenance grading is on-going.

Shire Road**3010 Honeymah Lane**

Gravel maintenance grading is completed.

Shire Road

Report of Workshop Supervisor - P. Gluzde

Period Ending 28/02/2018

216	CAT 428C 4WD BACKHOE 573-EEI	1,360.0 Hrs	Adjusted paw for rear boom lock.
1508	Toyota Prado GXL GXL 522-VXV Overseer	80,264 Kms	Carried out 80,000km service as per coupon. Washed and cleaned vehicle.
2510	Toyota Hilux 4x2 XTRA - 984WSF - D Dwyer.	25,864 Kms	Carried out 20,000km service as per coupon. Stripped and cleaned rear brakes and re-adjusted. Repaired lights.
2511	Toyota Hilux 4x2 - 554WYK	14,235 Kms	Made brackets for tray to bolt down. Straightened sides and adjusted locks.
2513	Holden Colorado LS 4x2 786WQX	45,776 Kms	Carried out 45000km service as per coupon. Stripped, cleaned and adjusted rear brakes.
3015	HILUX 4X4 577MXD JEFFREY TAYLOR	99,546 Kms	Carried out 100,000km service as per coupon.
3018	Colorado 4x4 Tipper Ute 175-RQQ Spackman		Checked charging rate, replaced battery and cleaned connections.
3517	Holden Colorado XCab - Dirran S'viso	40,459 Kms	Carried out 40,000km service as per coupon. Stripped, cleaned and adjusted rear brakes.
3518	Holden Colorado - Single Cab - 519VJB	50,728 Kms	Carried out 50,000km service as per coupon. Repaired bracket for air intake.
4014	HOLDEN COLORADO 4X4 CREWCAB 152-SKN	161,146 Kms	Carried out 165,000km service as per coupon. Stripped and cleaned rear brakes and adjusted. Repaired wiring for trailer plug.
5004	ISUZU FRR TRUCK 697-MRY RMPC	157,765 Kms	Fitted new tyres to steer.
5005	ISUZU FVZ1400 JETPATCHER 377MXU SHAYNE BUNYAN	180,679 Kms	Fitted left hand mirror and replaced rear markers.
5013	CEMENT SPREADER TRUCK - 648SVI		Check over truck for machinery inspection.
5014	ISUZU FVR1000 TRUCK - 590SVV	67,668 Kms	Checked and adjusted clutch. Removed EGR coolers, cleaned out and refitted. Re-tested system. Carried out DPD burn, removed fault codes and replaced batteries. Replaced fuel filters set up.
5015	ISUZU FXZ1500 WATER TRUCK - 317SYH	67,756 Kms	Checked over for machinery inspection.
5016	Isuzu NPR 275 Truck 961 - TMT Dirranbandi		Replaced fan and air conditioning belts.
5507	JD 670G Grader 26707C	4,753.0 Hrs	Carried out 250hr service as per manual. SOS engine oil and cleaned radiators.
5508	Cat 12M Grader 34862C Kingston	2,948.0 Hrs	Stripped and cleaned left hand tandem housing and refitted. Stripped and cleaned right hand tandem housing.
5509	CAT 12M GRADER 34863C STAINES	3,000.0 Hrs 3,064.0 Hrs	Repaired grease lines load on truck. Repaired fault with greasing system.

Report of Workshop Supervisor - P. Gluzde

Period Ending 28/02/2018

5510	CAT 12M GRADER 37658C	
2,264.0 Hrs	Carried out 250hr service as per manual. SOS engine oil and cleaned radiators.	
6004	JD 6830 TRACTOR C94530 St George	
2,796.0 Hrs	Replaced gear linkage cables, serviced tractor and repaired bonnet hinge.	
6502	TEREX TRACKLOADER - SKID STEER	
2,735.0 Hrs	Removed door frame to refit glass then refitted door.	
2,742.0 Hrs	Replaced damaged hydraulic hoses and bucket pivot pin.	
7001	AMMANN AP240T3 ROLLER GEORGE KEMP	
4,512.0 Hrs	Carried out 500hr service as per manual. Checked front wheel bearings, stripped, cleaned and adjusted rear brakes. Ordered lights.	
7510	FERRIS 5100A MOWER C92865 BOLLON	
621.0 Hrs	Replaced PTO switch and hand brake switch.	
7512	FERRIS IS2500Z MOWER - 08270C	
1,076.0 Hrs	Carried out repairs to rear suspension.	
1,098.0 Hrs	Replaced hydraulic drive belt.	
1,095.0 Hrs	Removed rear cross member for repairs, refitted and checked.	
7513	Dixon ZTR30 Mower	
1,352.0 Hrs	Cleaned out electrical switches.	
7516	Ferris IS1500ZC Zero Turn Mower St G	
1,343.0 Hrs	Replaced cutting blades.	
	Replaced expansion tank and replaced switch for drive.	
8002	Westbrook Trailer 8x5 094QLG Hempstead	
	Repaired tailgate hinges. Repaired wiring for tails, regreased wheel bearings and replaced tyres.	
8007	Portable Traffic Lights CV6465	
	Repaired wiring to lights and checked operation. Tested batteries and replaced.	
8504	Howard EHD21052 201M Slasher	
	Changed blades and checked wheel bearings.	
8505	Howard EHD21052 201M Slasher	
	Checked over and replaced wheel hub assembly.	

Report of Balonne Shire Town Works 28/02/2018

St George

Town Streets	Street sweeping and rubbish removal was on-going.
Aerodrome	Maintenance was on-going as required.
Rowden Park - St G	Cleaning of facilities, mowing and weed-eating of grounds was on-going and as required.
Riverbank Park - St.	Mowing and weed-eating was ongoing.
Parks & Gardens	General maintenance of all parks was on-going.
Showgrounds	Mowing of grounds and cleaning of facilities was on-going and as required.
Cemetery	Mowing and weed-eating of cemetery grounds was on-going as required.
Public Toilets	Cleaning and maintenance of public toilets was on-going.
Sewerage	Gravity and pumping station is operating okay. Routine maintenance and operations continued. There was one (1) gravity sewerage block and repair done by Lionel Morris. Three (3) sewerage pumps were pulled to clear blockages.
River Water	The reticulation system operated okay. Routine maintenance and operations continued. There were two (2) main repairs, twelve service repairs and three (3) smart meters installed.
Bore Water	The reticulation system operated okay. Routine maintenance and operations continued. There was one (1) main repair and nine (9) service repairs. One (1) meter was installed.
Thallon Sports Grou	A service was repaired and installed at the Thallon Sports Ground.

Thallon

Town Streets	Mowing and whippersnipping is in progress. Mowing at Nindigully is in progress. The riverbank was mowed by work crew. Tree trimming in town streets is underway.
Plant & Equipment	All plant and equipment was serviced and cleaned.
Parks & Gardens	Mowing and whippersnipping was completed. Painting of park equipment is in progress. New softfall was placed around Wombat structure. Repaired board around sandpit and swings.
Cemetery	Mowing and whippersnipping of grounds was completed. Plaques were maintained.
Public Toilets	Park and hall toilets were cleaned and serviced. The Mungindi and Nindigully toilets were cleaned by contractors.
Sewerage	Sewerage pump stations are all working well. Inspections and cleaning of wet wells continued. Mowing around pump sewage stations is on-going.
Rubbish Dump	Pushing up of green waste and rubbish was completed.
River Water	Meter was read on a weekly basis.
	Meters were read at the Mungindi Hospital and bridge.
Bore Water	Read bore water meter on a daily basis.
Thallon Sports Grou	Mowing and whippersnipping was completed. The water meter for the sports ground was relocated to the toilet block to prevent old pipe from bursting.
Other	Shed and yard area were cleaned.

Dirranbandi

Footpath	Mowing and weedeating along footpaths continued.
Town Streets	Street sweeping and emptying of bins along with slashing and weedeating continued. Loose rubbish was picked up around local streets. Two new park bench seats were installed along Jane Street. Plant Maintenance Report - For Period Ending 31st January 2018
Aerodrome	Inspections and maintenance continued. Some slashing was completed.
Parks & Gardens	Mowing and watering continued along with weedeating and trimming of parks.
Showgrounds	Mowing, weedeating and general maintenance continued. Some major work on the electricity supply was completed.
Cemetery	Slashing and mowing continued.
Public Toilets	Inspections and cleaning continued. Truck Stop and Noondoo Truck Stop toilets were cleaned.
Rubbish Dump	Weekly pushing up of rubbish continued. Rubbish was picked up around the dump.
Treated Water	Daily maintenance and inspections continued, along with water testing and mowing around the water pump station. Continued cleaning out fire hydrants. Two new chlorine chemical pumps were installed at the water treatment plant. There was one service repair.
Other	Civic Centre was mopped and cleaned. Swimming pool remains open.
	Council yard and sheds were tidied. Council yard was mowed and weeded. Toilets and showers were cleaned.

Hebel

Town Streets	Bins were emptied twice weekly.
Parks & Gardens	Mowing and weedeating continued.
Showgrounds	Grounds were mowed and weedeated.
Public Toilets	Toilets were cleaned.

Report of Balonne Shire Town Works

28/02/2018

Bollon

Town Streets	Repaired mains pipe leaks in Belmore Street and Main Street.
Stormwater	Town streets require street sweeping at least once every two weeks to clean leaves up and stop blocked drainage exits. Stormwater drainage - suggest that a grader grade down the sides of roads in Belmore, William and Jane Streets to assist with drainage. This needs attention as there is no kerb and channelling and water is not getting away.
Aerodrome	Two runway lights not working. One blue light not working. Peter Willey has been notified. Peter passed this onto Chris Wilson. Repaired leaking pipe in aerodrome line.
Parks & Gardens	Have to repair Wallam Creek line to school sprinklers as it is leaking when pump is in use. Mowing has been constant due to recent rains.
Showgrounds	Removed large limb which had fallen off a box tree from camp draft yards. Suggest getting a grader in to grade beside road to assist in drainage at Showgrounds (poloX & shearing shed side). Held meeting with Council regarding new shed for the Bollon Showgrounds kitchen.
Cemetery	Removed dangerous hanging limb from in front of cemetery .
Public Toilets	Unblocked ladies toilet at Rayner Place toilet block.
Sewerage	Log sheet was read and kept up to date.
Rubbish Dump	Scrap metal removalist removed 50% of metal pile. Plans to return to remove remainder in near future. Green waste is getting quite large and will require attention soon in the cooler months.
Bore Water	Meter still not reading. No affect to town supply.
Camping Grounds	Removed very large limb from camping grounds. Will need to go through and assess which trees require pruning.
Other	Civic Centre - split systems were inspected by Safety Advisor, Ben Gardiner. There is no isolator switch for each unit and three units in the kitchen have not been connected. Bollon Depot - Workplace Health & Safety inspected electrical equipment. All Lifting inspection officer inspected anchor points at sewage pit, endless chain and other lifting equipment. Depot Machinery - 2 new back tyres were placed on backhoe. Switches were replaced on the Zero Turn Mower.

Infrastructure Directorate 2017/2018

Job No	Description	Actuals	Original Budget	Budget	Comments
205 - GENERAL ADMINISTRATION					
0205-0935-0000	Master Key System	23,101.43	45,000	45,000	All keys and locks have been delivered. Installation to be carried out over coming months as resources allow.
205-4100	Corporate Services Capital Projects	23,101.43	45,000	45,000	
410 - INFRASTRUCTURE ROADS					
0051-4003-0000	C/O RTR - Jakelwar-Goodooga Bitumen Reseal Ch 30.87 - 31.68	0.00	50,000	50,000	Carryover to 2017/2018. Completed.
0052-4003-0000	C/O RTR - Jakelwar-Goodooga Stormwater Drainage	0.00	15,000	15,000	Carryover to 2017/2018. Works not proceeding.
0051-3028-0000	C/O Secret Plains Gravel Sheet	0.00	60,000	60,000	Carryover to 2017/2018. Yet to commence. Maintenance completed.
0058-4002-0000	RTR/TDSW4Q - Bolon-Diranbandi Reconstruction & Seal Ch 35 - 46.7	1,710,437.55	1,800,000	1,800,000	Sealing of final 3.2km section of road was completed 6th February 2018. Entire length of road is now sealed.
0058-2018-0000	RTR - Nalgie Gravel Resheet 2km	0.00	90,000	90,000	Procurement planning has commenced.
0058-1008-0000	RTR - Chelmer Gravel Resheet 4km	0.00	180,000	180,000	Procurement planning has commenced.
0058-2001-0000	RTR - Ballandool Gravel Resheet 3.5km	0.00	158,000	158,000	Procurement planning has commenced.
0058-1018-0000	RTR - Gunnedaddy Gravel Resheet 10 km	0.00	450,000	450,000	Procurement planning has commenced.
0058-2004-0000	RTR - Cubbie Gravel Resheet 3km	0.00	135,000	135,000	Procurement planning has commenced.
0058-3007-0000	RTR - Middle Gravel Resheet 5km	0.00	225,000	225,000	Procurement planning has commenced.
0058-2015-0000	RTR - Inovalie Gravel Resheet 4km	0.00	180,000	180,000	Procurement planning has commenced. Included in NDHRA submission. Contract has been awarded. Recent rains have delayed works.
0058-1001-0000	RTR - Ballanquay Bridge approaches	0.00	85,000	85,000	have delayed works.
0410-0936-0000	DTMR - Bolon Coach Stop	32,483.00	0	50,000	Works completed mid-November 2017.
410-4100	Total Road Capital Projects	1,742,920.55	3,428,000	3,478,000	
415 - INFRASTRUCTURE STREETS					
0061-1133-0000	C/O BOR Murchison Street St George - Kerb & Channel	279,330.02	180,000	180,000	Carryover to 2017/2018. Works completed 6th February 2018. Final invoices being processed.
0415-0935-0000	C/O DCP Grey Street Stage 3	6,721.66	200,000	200,000	Project scope has been revised. Contractor scheduled to commence footpath and kerb & channeling works in Grey St from Beardmore Place to Victoria Street on 11th March 2018.
0060-1103-0000	BOR Andrew Street St George - Kerb & Channel	459,148.95	432,000	432,000	Carryover to 2017/2018. Works completed 6th February 2018. Final invoices being processed.
0415-0936-0000	REDP St George CBD & River Foreshore Upgrade (17/18 financial year component)	0.00	310,000	310,000	Yet to commence. Funding has now been approved.
0068-1105-0000	REDP St George Kerb & Channel Arthur & Kenny Lane (17/18 financial year component)	0.00	444,000	444,000	Service locations have commenced in Kenny Lane. Council to undertake works.
0415-0937-0000	REDP Diranbandi Rail & River Precinct Stage 1 (17/18 financial year component)	0.00	232,000	232,000	Carryover to 2017/2018. Yet to commence. Waiting funding approval.
415-4100	Total Street Capital Projects	745,200.63	1,788,000	1,788,000	
425 - INFRASTRUCTURE STORM WATER DRAINAGE - U/GROUND					
0425-0932-0000	C/O BOR Murchison Street St George - Drainage	0.00	100,000	100,000	Carryover to 2017/2018. Works were completed on 6th February 2018. Final invoices are currently being processed.
425-4100	Total Storm Water Drainage Capital Projects	0.00	100,000	100,000	
430 - INFRASTRUCTURE WORKS DEPOT					
0430-0936-0000	St George Washdown Bay Upgrade	0.00	35,000	35,000	Yet to commence.
0430-0937-0000	St George Depot Renovations	166,312.81	0	0	Renovations were completed mid-February 2018.
430-4100	Total Works Depot Capital Projects	166,312.81	35,000	35,000	
440 - AERODROMES					
0440-0931-0000	Diranbandi 10mx10m Concrete Slab for chemical loading	0.00	10,000	10,000	On hold - awaiting finalisation of Diranbandi Airport Master Plan.
440-4100	Total Aerodrome Capital Projects	0.00	10,000	10,000	
450 - INFRASTRUCTURE PLANT & EQUIPMENT					
0450-0901-8001	4WD Mower for Levee Maintenance	23,068.73	22,000	22,000	Mower has been purchased & delivered. Job completed.
450-4100	Total Plant & Equipment Capital Projects	23,068.73	22,000	22,000	
460 - FLOOD MITIGATION					
0460-0933-0000	C/O - CRF Bolon Flood Levee Extension	224,316.33	285,000	285,000	Works completed mid-November 2017. Road signage and re-installment of fencing to be finalised when resources allow.
460-4100	Total Flood Mitigation	224,316.33	285,000	285,000	
505 - LIBRARIES					
0505-0931-0000	C/O - W4Q Thallon Library Upgrade	40,629.42	45,000	45,000	Works completed November 2017.
0505-0932-0000	C/O - W4Q Bolon Library Upgrade	12,814.43	10,000	12,814	Works completed November 2017.
0505-0933-0000	C/O - W4Q Hebel Library Upgrade	75,976.84	45,000	60,000	Works completed November 2017.
505-4100	Total Libraries	129,420.69	100,000	117,814	
510 - HOUSING					
0510-0441-0000	19 Alfred Street - Replace Fence	0.00	6,000	6,000	Further quotations are being sought.
410-2447	Total Housing	0.00	6,000	6,000	
521 - INFRASTRUCTURE SWIMMING POOLS					
0521-0441-0000	Diranbandi Watersport Shed Shelving	0.00	2,000	2,000	Yet to commence.
0521-0442-0000	Diranbandi Filtration Piping	13,081.32	25,000	25,000	Leak was repaired in October 2017 prior to summer swim season commencing.
0521-0445-0000	St George Pool Bund & Pump	4,918.43	5,000	5,000	Acid storage tanks have been completed. Acid storage shed to be ordered.
521-2447	Total Swimming Pool Operation Projects	17,999.75	32,000	32,000	
0521-0931-0000	Diranbandi Pool - Pool Cleaner	5,495.00	7,000	7,000	New pool cleaner has been delivered.
0521-0932-0000	St George Pool - Replace Dual Chlorine Tanks & Bund	3,562.00	15,000	15,000	New ultraviolet tanks with bunding have been installed.
0521-0933-0000	W4Q - Thermal Springs	0.00	0	140,000	Initial discussions have taken place. Stakeholder consultation to be scheduled for March 2018.
521-4100	Total Swimming Pool Capital Projects	9,057.00	22,000	162,000	
530 - INFRASTRUCTURE PARKS & GARDENS					
0530-0441-0000	Rowden Park - Concrete around Grandstand & Change rooms	3,969.12	4,000	4,000	Works have been completed.
0530-0442-0000	Develop Strategic Plan for Rowden Park	0.00	20,000	20,000	Yet to commence.
530-2447	Total Parks & Garden Operation Projects	3,969.12	24,000	24,000	
0530-0940-0000	C/O W4Q Diranbandi Sports Oval Amenities	69,420.36	600,000	600,000	Carryover to 2017/2018. Contractor finalising finishes & programming work expected to commence in March 2018. Council is arranging service access to property.

Infrastructure Directorate 2017/2018

Job No	Description	Actuals	Original Budget	Budget	Comments
0530-0941-0000	C/O W4Q St George River Foreshore Footpath	263,884.24	260,000	263,706	Carryover to 2017/2018. Works have been completed.
0530-0938-0000	C/O Site Viewing Platform	16,416.16	20,000	20,000	Works completed.
0530-0942-0000	Christmas Lighting	15,784.73	18,000	18,000	Completed.
0530-0943-0000	Rowden Park Chessroom roof renewal	0.00	15,000	15,000	This work will be done in connection with the Grandstand refurbishment.
0530-0944-0000	Rowden Park Grandstand Refurbishment	0.00	0	0	W4Q Purchase order issued. Contractor to coordinate works with Clubs.
530-4100	Total Parks & Gardens Capital Projects	345,564.43	913,000	916,706	
535 - INFRASTRUCTURE HALLS/CIVIC/CULTURAL CENTRES					
0535-0944-0000	W4Q Bolton Civic Centre repair/interior	55,976.02	0	56,548	Works completed mid-November 2017.
0535-0945-0000	W4Q Bolton Civic Centre Shade Structure	14,058.70	0	14,000	Works completed mid-November 2017.
0535-0938-0000	C/O - W4Q Thallon Hall Airconditioning	23,479.64	50,000	23,479	Works completed August 2017.
0535-0939-0000	C/O - W4Q Bolton Civic Airconditioning	49,521.89	50,000	55,000	Works completed end of July 2017.
0535-0940-0000	C/O - W4Q Hebel Hall Airconditioning	79.62	50,000	19,000	Works were completed in July 2017.
0535-0941-0000	C/O - W4Q St George Cultural Centre Kitchen Roof Upgrade	59,104.62	65,000	85,000	Works completed mid-August 2017.
0535-0942-0000	C/O - W4Q Diranbandi Civic Centre Supper Room Airconditioning	1,420.95	39,500	10,542	Works completed in June 2017.
0535-0943-0000	St George Cultural Centre Crochery Cabinet	0.00	8,500	8,500	Yet to commence.
535-4100	Total Halls/Civic/Cultural Centre Capital Projects	133,606.72	263,000	252,069	
555 - INFRASTRUCTURE SHOWGROUNDS					
0555-0445-0000	C/O - Diranbandi Showground Power Upgrade	15,900.46	30,000	30,000	Underway - neutral wire replaced. Safety switches to be installed March 2018
0555-0447-0000	Hebel Showgrounds - Fencing upgrade	4,622.85	5,000	5,000	Materials have been ordered through Elders Diranbandi and are awaiting delivery to Hebel.
555-2447	Total Showgrounds Operation Projects	20,523.31	35,000	35,000	
0555-0930-0000	C/O DCP - St George Showground - Steel Stables	19,081.30	40,000	40,000	Construction completed in November 2017.
0555-0933-0000	C/O Apex Bar Refurbishment	25,517.74	30,000	30,000	Officers negotiating with contractor to complete as much work as possible within allocated budget.
0555-0934-0000	Thallon Showgrounds - replace asphalt	12,745.84	15,000	15,000	Works completed late August 2017.
0555-0935-0000	W4Q - Bolton Showgrounds	0.00	0	40,000	Bolton Showground User Group meeting was held in February 2018. Quotation for preferred shed specification to be called for mid-March 2018.
555-4100	Total Showgrounds Capital Projects	57,344.88	85,000	125,000	
615 - CEMETERY					
0615-0933-0000	St George Cemetery - 1 concrete pillar	0.00	22,500	22,500	Yet to commence.
615-4100	Total Cemetery Capital Projects	0.00	22,500	22,500	
825 - PUBLIC CONVENIENCES					
0625-0441-0000	Bolton Public Conveniences - replace ceilings with mini QRB	0.00	4,000	4,000	Currently investigating alternate solutions.
825-4100	Total Public Conveniences Operational Projects	0.00	4,000	4,000	
4410 - INFRASTRUCTURE URBAN WATER WASTE					
4410-0938-0000	C/O BOR - St George STP - Effluent Reuse	138,120.87	430,000	430,000	Electrical upgrade work has commenced. Laser & drainage design finalised, earthworks quotes received & under review.
4410-4120	Total Water Waste Capital Projects	138,120.87	430,000	430,000	
5410 - INFRASTRUCTURE URBAN WATER SUPPLY					
5410-0441-0000	Report - Old St George River Water Pump Station - investigation to	0.00	5,000	5,000	Funding application lodged to utilise existing infrastructure including switchboard upgrade was unsuccessful.
5410-0442-0000	Report - Diranbandi WTP additional storage requirement assessment	0.00	10,000	10,000	Yet to commence.
5410-2447-0000	Total Water Operation Projects	0.00	15,000	15,000	
5410-0937-0000	C/O Water Main Replacement - Arthur Street (Barlee to Grey)	7,164.11	45,000	45,000	Works completed early in new financial year.
5410-0940-0000	C/O Water Main Replacement - Barlee Street (Arthur to Wilson)	824.95	30,000	30,000	Works completed early in new financial year.
5410-0931-0000	C/O River Water Meters - Stage 2 - Installation	122,053.93	150,000	150,000	Carryover to 2017/2018. Works commenced in June 2017. Installation nearing completion. CBD area still to be done. Remaining meters have arrived and installation has been advised.
5410-0946-0000	River Main Replacement - Church Street (Arthur to Victoria)	22,600.26	260,000	260,000	Materials have been ordered.
5410-0947-0000	River Main Replacement - Arthur Street (Grey to Church)	154,447.38	210,000	210,000	Works commenced early September 2017. Construction completed in December 2017. Only minor restoration to be done as required.
5410-0948-0000	River Water Main and Hydrant Upgrades - Henry Street	73.34	40,000	40,000	Yet to commence.
5410-0949-0000	Unlined River Water Filling Replacement Program	0.00	50,000	50,000	Quotes are being prepared.
5410-0950-0000	Diranbandi Water Tower - new access ladders	0.00	25,000	25,000	Options are currently being considered.
5410-0951-0000	Diranbandi WTP - new access ladders	0.00	15,000	15,000	Designs are currently being drafted.
5410-0952-0000	W4Q - Diranbandi WTP Upgrade	0.00	0	55,000	Workshop has been held with Councillors.
5410-4150	Total water Supply Capital Projects	287,153.97	825,000	880,000	

(ICES) COMMUNITY & ENVIRONMENTAL SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
ICES1	<u>MONTHLY REPORT</u>	The Community & Environmental Sustainability Report for the month of February 2018 is presented for Council's consideration.	407
ICES2	<u>MONTHLY REPORT</u>	Manager of Rural Services report for February 2018 is presented to Council for information.	436

OFFICER REPORT

TO: Council

SUBJECT: Monthly Report

DATE: 14.03.18

AGENDA REF: ICES1

AUTHOR: Jamie Gorry - Director Community and Environmental Services

Executive Summary

The Community & Environmental Sustainability Report for the month of February 2018 is presented for Council's consideration.

PLANNING AND DEVELOPMENT APPROVALS

Value of Building Works

Council's building certifier has approved building applications to the value of **\$10 000** for the month of February 2018.

The value of building applications approved by private certification is **\$3 338 000** for the financial year so far.

In total building applications – to the value of **\$4 849 574** has been approved so far this financial year.

January 2018:

BA Number	Applicant	Owner	Address	Lot & Plan	Builder	Class	Description	Value of Works	Approval Date
5136	Jennifer & Robert Miller	Jennifer & Robert Miller	41-43 Ida St, DIRRANBANDI	205D3061	Steve Carter	10b	Swimming Pool	\$10,000	06.02.18
5137	Todd Twidale	Balonne Shire Council	124 St Georges Terrace, ST GEORGE	1SP23294 6	TBA	9b	Clubhouse		13.02.18
5139	Private Cert - Bartley Burns	Eastern Australia Agriculture Pty Ltd	1315 Whyenbah Rd, ST GEORGE	7BLM365	TBA	10a & 10b	Telecommunications Facility	\$300,000	21.02.18

Development Applications

- A development application for a material change of use (MCU) 161 has been received from the applicant for Castlereagh Highway, Dirranbandi Lot 1 SP101418. The application is at the Decision Part.

ENVIRONMENTAL SERVICES

Natural Environment:

- General health inspections carried out.
- There were no Notifiable diseases reported during February 2018
- There were three food recalls actioned in February 2018

- Currently all Local Laws are under review. Factsheets and Picture Flyers have been drafted and will be submitted for approval at the next Local Laws meeting due to be held on 9 March 2018.

Public Health:

- Food Licences and Out Door Dining Permits are currently being audited.
- The monitoring of mosquitoes will begin in January 2018 and continue until May 2018.

Waste Water Services:

- Council's sewerage treatment plants are currently operating in a good condition.

Urban Water Supplies:

- Weekly microbiological samples of St George's bore water supply were taken and tested.
- Samples were taken and tested from all other towns during the period.

Waste Management:

- The new waste collection is running smoothly.
- Council Officers have met with the Waste Advisory Group and discussed the green-waste survey. A EOI flyer has been sent to the residents of St George who have access to the waste collection service to see if there was interest in the greenwaste service.
- Discussions are still continuing on the CRS which has now been delayed until 1 November 2018
- The Waste Reduction and Recycling Plan is currently underway and should be ready for final review by March 2018
- Council will receive monies for the scrap metal collected and sold to Sims Metal from the Thallon and Bollon landfills. The metal was sold for \$40.00 per tonne.

St George landfill

- The landfill site is presently operating in a reasonable condition.
- The new landfill contract is due to be reviewed prior to tender. This on-site management plan will be discussed with the Waste Advisory Group prior to tenders being called
- A new gravel access way needs to be complete by BSC works staff.

Dirranbandi landfill

- The landfill site is presently operating in a reasonable condition.
- Overall maintenance has been carried out at the landfill.

Thallon landfill

- The landfill site at Thallon is currently operating in a good condition.
- A new trench will need to be excavated shortly
- Scrap metal is due for collection from the site during the beginning of February

Bollon landfill

- The landfill site at Bollon is currently operating in a good condition.

Hebel landfill

- The landfill site at Hebel is currently operating in a good condition.

Nindigully landfill

- The landfill site at Nindigully is currently operating in a good condition

LOCAL LAWS (Animal Control)

Information	Other Animal	Cat	Dog	Year to date from July 2017	
Registered Animals			275	1432	
Impoundments				15	56
Euthanized				15	1

Reunited with owners					32
Status not determined /other					
Rehomed					23
Other Animals					

WORKCAMP:

Dirranbandi 454
St George 596

BALONNE SHIRE VISITOR INFORMATION CENTRE REPORT FEBRUARY 2018

Visitation to the Balonne Shire

FEBRUARY 2018

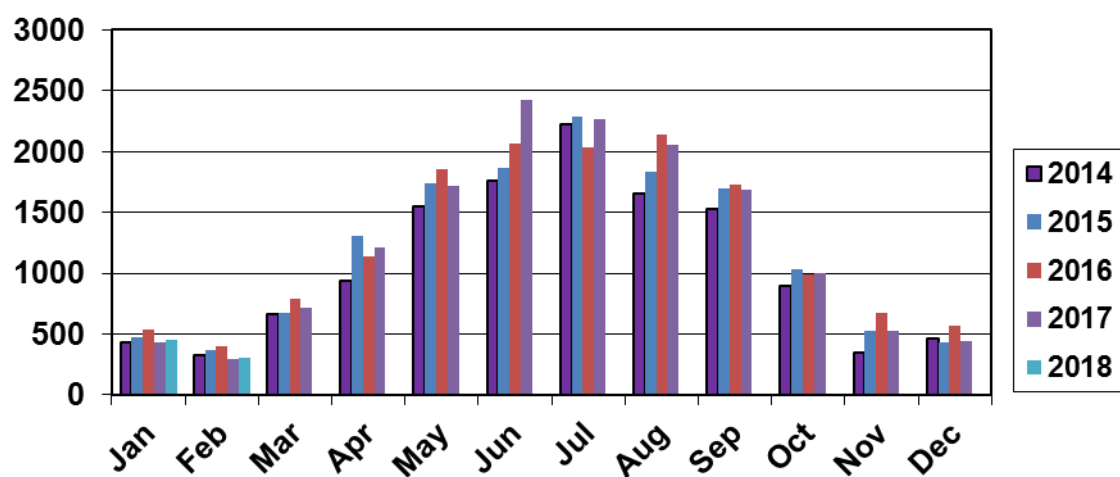
There were 310 visitors recorded for February 2018 through the Visitor Information Centre (VIC) in St George, has increased by 16 visitors when compared to 294 visitors in February 2017.

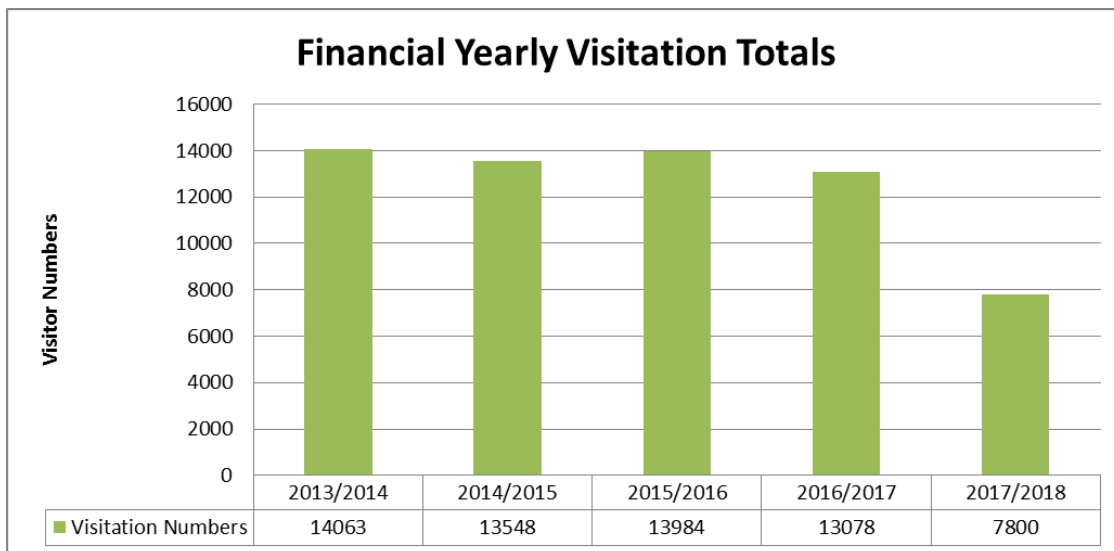
The following is a breakdown of the location of the visitors.

- Local Shire: 82
- Queensland: 100
- New South Wales: 32
- Western Australia: 3
- Victoria: 10
- Other Australia: 29
- Overseas: 26

The VIC also received 23 tourism related phone enquiries, 15 Information Packages and St George and Surrounds Brochures sent out and 23 email/internet tourism related enquiries during January.

**Visitor Numbers through
Balonne Shire Visitor Information Centre**





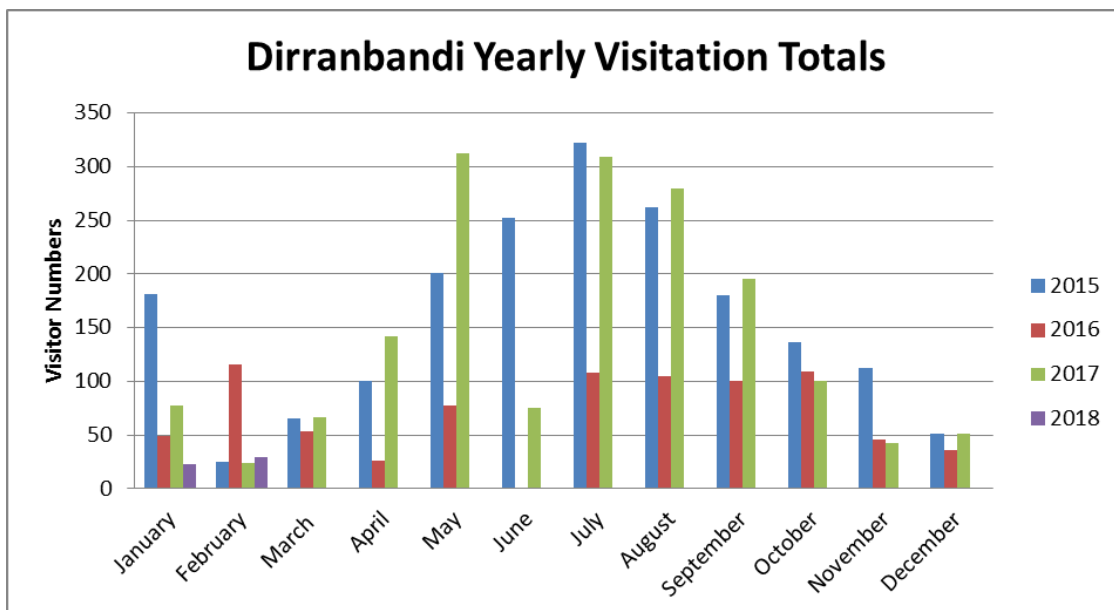
DIRRANBANDI RTC

February 2018

There were 29 visitors recorded for February 2018 through the Dirranbandi Rural Transaction Centre (RTC), when compared to 24 visitors in February 2017.

The following is a breakdown of the location of the visitors.

- Queensland: 13
- New South Wales: 6
- Victoria: 4
- Other Australia: 2
- Overseas: 4



VOLUNTEER PROJECT AND ACTIVITIES

- Volunteers staffed the Visitor Information Centre for 99.75 hours of the 192 hours it was open during February.

TOURISM DEVELOPMENT PROJECTS & ACTIVITIES

- Tourism Signage will be audited over the next 6 months to better identify our attractions and services for tourists to find. This will also include better directional signage for the Visitor Information Centre in St George.

- Tourism Development Officer is starting to finalise all information for the Yellowbelly Festival for this year and putting together the program for the event.
- We are currently updating all the ATDW listings for the Balonne Shire and any upcoming events.
- Tourism Service Officer is finalising the details for the Paul Kelly and Friends concert in Dirranbandi on the 2 June 2018.

TOURISM ORGANISATION REPRESENTATION

The Great Inland Way Promotions Group

- The Great Inland Way Meeting was held on Thursday, 15 March 2018.

Southern Queensland Country Tourism (SQCT)

- The information and newsletters have been forwarded out to our Operators for their information.
- Southern Queensland Country will be attending our Business Tourism Breakfast on Wednesday, 21 March 2018.

Meetings and training

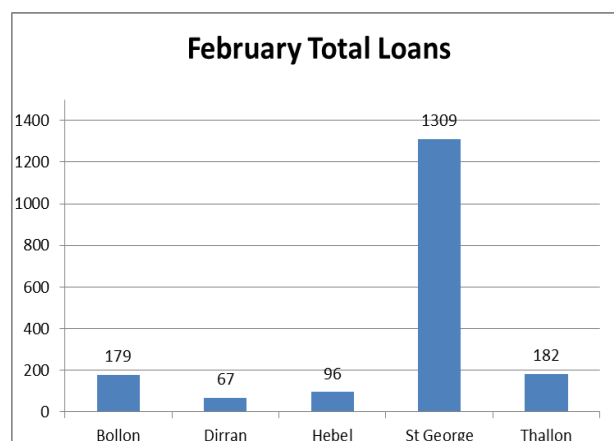
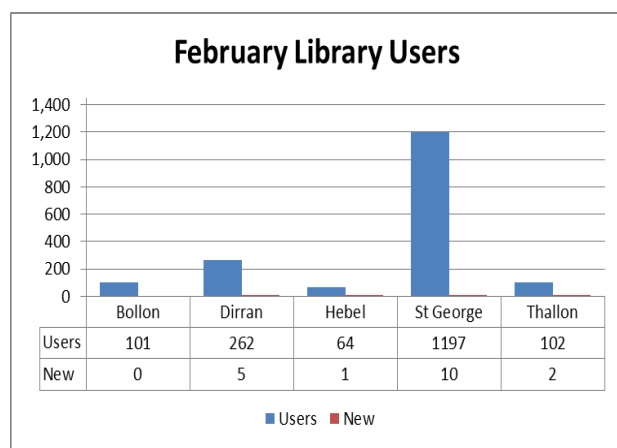
- The Balonne Shire Tourism Meetings will be held on the following dates:
 - Wednesday, 23 May 2018 at 11am
- The Adventure Way Meetings are proposed to be held on the following dates:
 - Tuesday, 29 May 2018 (AGM Meeting to be held in St George)

COMMUNITY AND LIBRARIES

Library Services

BSC Library Stats & Commentary

February 2018



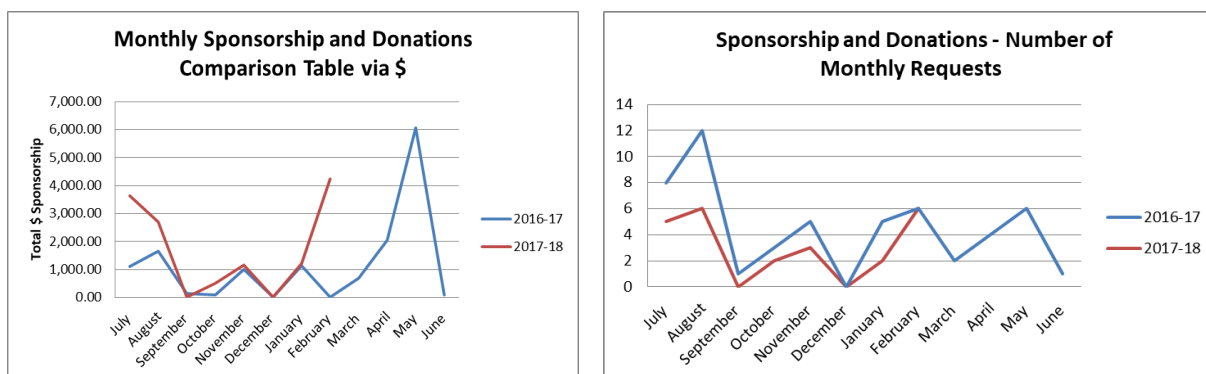
- Storytime this month was "To You With Love" We had lots of new children join us this month.
- The art gallery had a new display hung up.
- We attended the staff training on bullying and sexual harassment.
- We joined in on a First 5 Forever webinar this month.
- We held a Professional Development Day, where some of our neighbouring shires joined us where we learnt about how to do grants and how to fly drones.

Community Sponsorship, Donation and Grants

Council has an approved budget of \$18,000 for the Community Sponsorship Donations and Grants program. To-date Council has approved a value of \$13,912.20 to twenty-four (24) Community Groups/organisations in the Balonne region resulting in \$4,087.80 remaining.

Council received three requests for sponsorship in February. Unfortunately as each request was either submitted via email or a generic letter (which did not indicate the level of sponsorship/donation requested) the community organisations have been requested to re-submit their requests on the approved Grants and Assistance form (as per Community Grants and Assistance policy – 5.6.1 “an application must be made on the relevant form”).

To understand the trends of applications from the Community for sponsorship/donations comparison tables for 2016-17 and 2017/18 have been created. The below tables compare the number of sponsorships/donations approved and the value of approvals.



Community Group/organisation meeting minutes for Council's information:

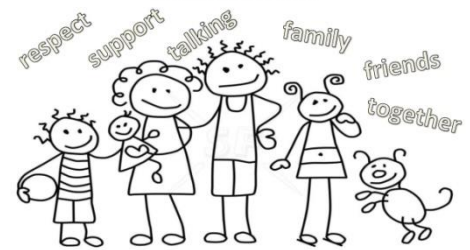
- Balonne Shire Family and Domestic Violence Prevention Panel (BSFDVPP) meeting held 27 February 2018
- St George Australian Early Development Census Advisory Group (AEDC AG) meeting held 26 February 2018
- Thallon Progress Association meeting held 06 February 2018
- Dirranbandi Rural Transaction Centre meeting held 12 February 2018
- Interagency meeting held 21 February 2018

Attachments

1. BSFDVPP meeting minutes 27-02-2018 [📄](#)
2. St George AEDC advisory group meeting minutes 26-02-2018 [📄](#)
3. Thallon Progress Association meeting minutes 06-02-2018 [📄](#)
4. Dirranbandi RTC meeting minutes 12-02-2018 [📄](#)
5. Interagency meeting minutes 21-02-2018 [📄](#)

Jamie Gorry

Director Community and Environmental Services



Date: 27/02/18

Present: Kathryn Dries, Mareea Lochel, Simon Teunis, Raelee Morris, Cait Fitzpatrick

Apologies: Alison Fisher, Gavin Waters, Jen Weatherall, Sarah McGee

Meeting Open: 10.05am

- Previous minutes read
- Mareea has spoken to the Library and they will tailor March 9th Story time to reflect the anti-bullying theme
- The panel was successful with \$5000 grant for the month of May activities – Simone o' Brien has agreed availability, Rizeup have agreed Petro Cioniceva to attend local league game

Action Items

- Email BSC & Mareea again re: adopting panel teardrop (currently at AHC) – Cait
- On-going process of poster campaign to be brought to March Council meeting - Mareea
- Research what poster campaigns have worked in similar areas, messages should be specific and relatable to community – Cait
- **May calendar of events:**
- Simone O' Brien to talk at High School during assembly – Simon to address
- Hire form for amphitheatre – Cait/ Sarah
- Seek more info from BSC on idea of placing petals in the river at the candle lighting ceremony – Mareea
- Ask Gavin if he can take lead on Bowls night – Panel/ Cait
- Hamish Patterson – lawyer from ATSILS – contact AHC to invite Hamish to speak at Bowls night and for more info on DFV training re: tailoring & teachers PD - Cait
- Find out more info on lady from Dirranbandi who does kickboxing to invite her to John Morris boxing with DFV prevention theme/ message – Cait & Raelee

Other Business:

- John Morris boxing – FREE! Monday & Wednesday afternoons. Under 14's 4pm – 5pm. Over 14's & adults 5.30pm – 7.00pm at The Centre. 0411 857 691
- Simon is currently doing Rock & Water program with high school students, once a week for two terms per group - this is martial arts based program with underlying messages for both those who are bullying others and those being bullied. It has been successful.

Close meeting: 11.05am

Next meeting: Tuesday 27th March, 10am

St George AEDC Advisory Group

Date – 26/02/18

Attendance - Cait, Nerissa, Cassandra, Alison, Jenny. B, Tricia Morris & Kathy Avery

Apologies - Kelvin, Mareea, Sam, Vicky

Chair – Cait

Minutes – Cait

Meeting opened: 11am

Agenda

- Decision to be made re: hosting events for both the 21st and the 26th March

General discussion

- Round table discussion made it clear that to link in with Close the Gap day on 21st of March is preferable and would be a great platform to reach a wide audience. This event is open to the whole community. All service providers present are available to attend CTG day and enthusiastic to participate, including: Community & Allied Health, Aboriginal Housing Company, Care Balonne Association & St George State Primary School staff
- Sunrise playgroup will be attending CTG day as their excursion/activity
- Playgroups to be used as platforms for service providers to engage families and promote education, health & wellbeing

Action Plan

- The BBQ on 26th March has been opposed and removed from agenda
- Invite a representative for Aboriginal Housing Company to attend the Advisory Group meetings – Nerissa
- Kathy to correspond with Louisa re: food voucher
- Kathy speak to Kindy re: cancelling 26th March & inviting to CTG day
- Each service provider to supply relevant information at a stall on CTG day targeting early childhood/families, e.g CAH - developmental milestones
- Care Balonne can provide spider boards
- Care Balonne to sponsor kids water bottles with playgroup info on back of bottles for CTG day (se attached)

- On- going promotion and encouragement of availability of early childhood services in St George and importance of utilization, by service providers to families within each services catchment area

Next meeting: 8th March, 2pm @SGSS

Meeting closed: 12pm

Thallon Progress Association (TPA)

Meeting Details	
Date	TUESDAY 6 TH February, 2017
Location	HACC Building
Meeting Opened	7:07pm
Attendees	Shirley Southern (SS), Bill Johnson (BJ), Ally Johnson (AJ), Cr Robbie Paul (RP), Brian Guppy (BG) Leo Unwin (LU), Leanne Brosnan (LB) Stuart Brosnan (SB) Liz Hill (LH) Richard Crook (RC) Jane Corrbett (JC)
Apologies	Brett Fulwood (BF), Lisa Cleary (LC), Bill Willis (BW), Mayor Richard Marsh (MRM)
Chairperson	Shirley Southern
Previous Minutes	Recorded as a true and accurate record: Moved: BJ 2 nd CRP
Acronyms	(TCS) Thallon Community Services Ltd, (BSC) Balonne Shire Council, (TTC) Thallon Tennis Club (CWA) Thallon Daymar Branch QCWA.

Topic	Discussion	Outcome	Action
Business Arising from previous meeting	1. ANZAC Memorial. 1.1 Saluting their Service Grant paperwork completed and \$3322 should have gone into Progress Acc. 1.2 Bill W has ordered WW2 Plaque from Wagners with 42 names as supplied by Melanie Oflynn. 1.3 Bill W has passed on updated paver quote and commemorative paver quote (see attached, along with Jame's quote for landscaping). 1.4 Leanne completing grant application to fund these. It requires 10% funding commitment from Progress which would be \$736 on current quotes.	1.1 Confirmed that money has gone into account 1.2 Wagners want payment before dispatch 1.3 Ready to go for next grant LB working on grant BW getting letter of support from Ann Leahy office 1.4 LU moves TPA commit to the 10% co payment LH seconded	

	<p>2. Tourism</p> <p>2.3 Written confirmation received that FRRR ANZ Seeds of Renewal grant was successful for \$10 000</p> <p>2.4 Leanne has notified Council of success, Ross Drabble and Tayla Kruger are leads on this.</p> <p>2.5 Bill Willis organised spreading of white rock to enlarge all weather surface at Camping Grounds and also improve Dump point turn around area.</p> <p>2.6 Thank yous to be written to Bullamon Plains and Peter Hill for donating white rock and machine/truck to deliver.</p> <p>2.7 Council to spread and compact as per letter of support attached.</p> <p>2.8 Thanks to Mick Brosnan who has provided GPS points for 3 x 10km blue service signs (see proof attached) and 3 Brown and White Silo Mural Tourism signs.</p> <p>2.9 Applications to TMR</p>	<p>2.3 Received cheque in the mail \$10 000 BJ to deposit into account before the 28th of Feb</p> <p>2.5 BW only delivering council to spread RC is going to contact Ross Drabble and get it going. 6x bw 5x this week from Hills</p> <p>2.6 LB to write letters of thanks</p> <p>2.7 RC to ring</p> <p>2.8 GPS points to go to main roads LB doing application to TMR for these signs. All agreed on design for 10km Sign. Money coming from ANZ grant</p>	
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	<p>underway. Council will provide qualified staff to erect.</p> <p>2.10 Welcome/Info sign for campground, Landscaping and Workshop aspects of this grant held over for discussion at March Meeting.</p> <p>3. Wombat</p> <p>3.1 David Joffe from Nature Works will be in Thallon on Wednesday Feb 7th to rectify surface cracks and trapdoor issues with William.</p> <p>3.2 Dollars still owed on William held over for discussion at March meeting.</p> <p>3.3 The Wombat Foundation want to use William as the center piece for their promotion this year and Leanne is in negotiations with Jenny Woodward ABC – to come to Thallon to present the weather with William (more info next meeting).</p>	<p>3.1 BG give someone a ring to check in with David Joffe while he is in Thallon.</p> <p>3.2 The money still owed on William is approximately \$2000. Discussion to be had at March meeting</p> <p>3.3 If negotiations go accordingly, this will happen late April. Further discussion to be had next meeting.</p>	
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	<p>4. Silos</p> <p>4.1 Silos Interpretative Sign erected on viewing platform, thanks to Council for paying for its design and production and thanks to Lindsay for erecting it so promptly.</p> <p>4.2 Grain Corp is erecting 2 large signs in the near future to help prevent unauthorized entry.</p> <p>4.3 Wonderful recognition of this project and launch event winning Australia Day award.</p> <p>5 Moonie River Bridge</p> <p>5.1 Dirranbandi Progress Assoc offered to write letter of support for this – recommended they send to TMR and copy to Council</p> <p>5.2 Bill W speaking to TMR re bridge this week and will report at March Meeting.</p>	<p>4.1 All agreed silo interpretive sign looks good.</p> <p>4.3 To all those involved congratulations and well done to the massive effort. Job well done.</p> <p>5.2 BW will have a report by March meeting.</p>	
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Treasurers Report	<p>See Treasurers statement for detail</p> <p><u>Transactions:</u></p> <p>Balance (08/11/17) = \$31,814.17</p> <p><u>Donations/Funding/Grants – Presented Cheques (Debit withdrawals)</u></p> <p>Chq678 Hotel Francis Bar& Salad = \$485.60</p> <p>Chq679 Leichardt garden center (wombat soft fall) = \$16,592.80</p> <p>TOTAL DEBIT Withdrawals = \$17,078.40</p> <p>Balance (12/12/17) = \$15, 221.37</p> <p>Balance of Term Deposit as at Tennis Club money:</p> <p>To be placed in term deposit \$8, 901.28 this amount is a part of total balance</p> <p>BJ moved CRP 2nd</p>	<p>See treasurers statement for detail</p> <p><u>December</u></p> <p><u>Transactions:</u></p> <p>Balance (1/12/17) = \$15,221.37</p> <p><u>Memberships</u></p> <p>Shirley Southern & Robert Johnson =\$20</p> <p><u>Donations/funding/grants</u> = 0</p> <p><u>Presented cheques</u> = 0</p> <p><u>Deposits</u></p> <p>Cash deposit –Christmas tree = \$1,160.55</p> <p>Chq from hotel Francis Merch = \$391.51</p> <p>Direct deposit Daco Milk Bar (10 stubby coolers) = \$55.60</p> <p><u>Total credit/deposit</u> = \$1,627.36</p> <p>Balance at (31/12/2017) = \$16,848.73</p> <p>Balance of Term deposit (31/12/17) =\$8,550.65</p> <p>Matures (30/1/18)</p> <p>See treasurers statement for detail</p> <p><u>January</u></p>	

		<p>Transactions</p> <p>Balance (01/01/18) =\$16,848.73</p> <p>Donations/Funding/Grants</p> <p>Dept vert affairs deposit = \$3,322</p> <p>Presented Cheques (Debit/withdrawals)</p> <p>Chq682 Aus Brokers(increased liability) = \$330</p> <p>Chq 683 Lion club Xmas cakes = \$510</p> <p>Balance (31/01/18) = \$19,330.73</p> <p>Unpresented cheques</p> <p>680 Thallon Fishing Club wombat opening \$204.18</p> <p>681 Thallon SS P&C wombat opening \$204.18</p> <p>Bar and BBQ profits from wombat opening.</p> <p>BJ moved BG 2nd</p>	
Inward Correspondence:	<ol style="list-style-type: none"> 1. Letter from Ann Leahy re Telstra issues. 2. Saluting their Service Grant Success 3. FRRR ANZ Seeds of Renewal Grant Success 4. Council letter re Shire Audit of Assets 5. Tayla Kruger Signage Plan 6. Rural Minds Workshop Flyer 7. Dirranbandi Show Society Promo Flyer 8. Email from Liz Hill confirming Thallon Community Service's Acquittal of FRRR Cara grant application. 		

Outward Correspondence-	<p>4 Email to Brad Foster and Brad Clarke Grain Corp re-signs.</p> <p>5 Email to Council confirming FRRR Funding</p> <p>6 Email to David Littleproud's Office seeking confirmation re proposed upgrade of Telstra Tower.</p> <p>7 Community flyer re telecommunications complaints process</p>		
General Business	<p>1. Council Asset Audit</p> <p>1.1 Letter received from Council regarding audit of Council assets in the Shire. Decision re ownership of William needs to be made. There are some ongoing costs associated with maintaining ownership <u>however</u> if we hand over ownership to Council, Progress will lose control over use of William and his image including the ability to produce and sell merchandise.</p> <p>Progress has already updated their Public Liability to cover William</p> <p>1.2 Decision also needs to be made regarding former Railway</p>	<p>1.1 RP said If we are to keep the wombat we may need to lease the area around it off council. LB moved to keep the wombat BG 2nd</p> <p>Letter to be drawn up and sent to Council about wombat and leasing the grounds. Explain to Council about how we intend to sell merchandise from the wombat.</p> <p>1.2 RP has been talking to Council with no</p>	

	<p>Station/Club House.</p> <p>2. Signage Plan. Please see signage plan developed by Tayla Kruger Council requires feedback by February 9th. <u>Summary points</u></p> <ul style="list-style-type: none"> a. no longer able to direct visitors down white rock road North of School as it is not a gazetted road. b. Can use Railway Street but directional signage needs to be 200m from intersection due to Rail Crossing. c. Can use Henry Street but this is not the preferred option from the P&Cs perspective. d. Existing silos mural signs will 	<p>reply will have answer tomorrow. Looking for verification on lease. BJ to pay \$1 lease. Only for club house. Lease pending. TPA wants to keep lease on club house. Have to talk to Matthew Magin about whether its covered under public liability LB RP getting info for March meeting.</p>	
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	<p>be reused to avoid wastage.</p> <p>e. All signage is contingent on budget allocations from Council (so any new signage shown on plan map may not eventuate).</p> <p><u>Recommendations:</u></p> <p>3. we choose option 1 and direct visitors down Railway Street to silos viewing area and Camp Ground</p> <p>4. Reduce the number of signs planned to avoid congestion and confusion as per signage recommendations PDF. Or look at possibility at combining pictorial signs.</p> <p>5. Community Council Catchup March 1st We need to provide Council with Agenda items and RSVP numbers by February 15th Suggestions: bridge, Council tourism promotion, Thallon's budget requests.</p> <p>6. Huge thank you everyone involved in the preparation of end of year financials – can meeting please make a decision on whether we should proceed with getting books audited</p> <p>7. Thank you to Jane Trevathan</p>	<p>Leaning towards railway street. RP suggest writing a letter to Council about the best option. Outlining that TPA and TSS P&C are not happy about having to use Henry street. It has to go back to Council. Motion moved that Railway street be preferred option BG LB 2nd</p> <p>5.TPA to contact the Council to find out about who owns the weir. LB to revamp budget consideration list for</p>	
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	<p>for all her contributions to Thallon.</p> <p>8. Recycling option</p> <p>9. Email from Telstra</p> <p>10. Mackay's Diesel repairs - plans in place to bring new business to Thallon more info March Meeting.</p> <p>11. LH spoke about teleconference equipment used for phone in to meeting tonight – it will be available for use and stored in CWA.</p>	<p>discussion at Community Catch up.</p> <p>Additional points for agenda</p> <ul style="list-style-type: none"> - Weed control along footpath area - Independent living units update - Discussion point Thallon's role in Dirranbandi Concert - Telecommunications for Thallon <p>6 Thank you to Bill J, Lena, Lisa Cleary and Ally.</p> <p>Decision all agreed no audit – all agreed as we are under a threshold</p> <p>8 - Lions club have asked whether we could collect bottles for them to recycle. Area needs to be secure for legal tender. Converse and organize with Lions club. Carry over to march meeting. BJ to find out more.</p> <p>9 Confirmed Thallon tower will be upgraded to 4G wheels in motion expected to be in place mid-year. Telstra working on temporary solution until this happens.</p>	
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		12.RP requesting we get present minutes as a report to Council prior to Council meeting as it gives Council info about what's going on. LB to email to Council.	
Meeting Closed: 9:17pm Next Meeting: 7 pm,6th March , 2018.Subject to council approval for HACC building.			



DIRRANBANDI RURAL TRANSACTION CENTRE

MANAGEMENT MEETING MINUTES

12 February 2018

Present: Richard Bucknell, Duncan Banks, Pam Crothers, Julie Perrottet, Barb McMillan

Apologies: Mareea Lochel, Fran Hetherington, Lynda Parbury, Robyn Rigby, staff supervisor Norma Duffey

Moved that the apologies be accepted by Pam Crothers, seconded Duncan Banks. Carried

Meeting opened 4.00pm

Minutes of the special meeting held 09.01.2018 were circulated. No amendments were requested.

It was moved Julie Perrottet, seconded Pam Crothers, that the minutes be accepted. Carried.

Norma Duffey tabled her Office Manager Report for February. Norma apologised for not presenting her report in person, but she had other commitments to meet. Please see attachment.

Business arising from previous the minutes...

ITEM	DISCUSSION/ACTION REQUIRED	WHEN	BY WHOM	CLOSED
Budget requests	Items for appraisal for 2018 budget should be submitted before March 2018. Useful to have support from other community groups for budget requests	By 03.18	Request for specific tourism officer ½ day for six months already submitted	closed
Items for sale	Most items sold. Double glass doors remain unsold. Robyn Fuhrmeister keen to purchase. Agreed \$100 each	Now	Robyn now has a/c details for payment	closed
Cubbie tourist presentation	Cubbie has various video clips which they are putting together for the RTC to use. May need a grant to get the final work professionally done. Revenue raising opportunity for RTC	Ongoing For 2018 season	Paul Brimblecombe has made a video of stills. Pam to talk to Charlie Perrottet about editing with voiceover and music. Need a voice with character. Pam has donated the DVD Player. Dick to	

			investigate a second hand tv with large screen	
Q GAP BUSINESS & MARKETING PLAN	To be reviewed and finalized once Dick has completed new accounting system inputs	PRIORITY	Dick/Norma. Norma hasn't done any work on this so Barb will come up with a draft and forward to Dick	
RV STRATEGY	OUTCOME not yet known. Council expect consultants report mid March and will then make decisions		Pam Crothers – out of our hands	
Bramble Patch --- additional income for RTC	\$200 initial order has been compiled by Sue. Barb will travel to Stanthorpe and collect early March.		Barb/Sue	closed
Plants ---- additional income for RTC	Suggestion is the RTC offers plants/seedlings for sale – stock in Wednesday truck so 21/2 day sales. Will trial end March & April to gauge interest. Duncan suggested herb buckets or baskets for travelers. Limited stock only --- Duncan suggested put on hold	Research now for mid March	Barb – on hold --- Duncan would like to see if any of the staff come up with ideas, especially incoming staff with a fresh approach	
Computer workshops	Commencing Friday 16 February with six participants. Sabrina Khan is the facilitator. Most people want all sessions, so will operate for some weeks		Barb	closed
MOU BSC/RTC	The draft MOU was discussed. The new MOU is very easy to understand. A specified staff member to be allocated to cover the reporting requirements & library activities function. Comment: no mention of RTC collecting rates or dog licence fees on behalf of Council. Assume this remains too hard to install. Moved Dick Bucknell, seconded Duncan Banks that the MOU from BSC be adopted Carried.		Dick/Duncan/Barb	closed

Traineeships	Golden West employment in Roma were approached regards a trainee. Full information was forwarded and is on file		Barb	closed
Upgrading of copier	This matter is now urgent, as the smaller equipment is under strain. Moved Dick Bucknell, seconded Duncan Banks that the photocopier be purchased on a 60 month rental arrangement	NOW	Dick	closed
New employee	Applications closed today. Interviews to take place next Tuesday February 20 from 10am at the RTC rental office Applicants to be informed and referees checked. Mareea has agreed to sit on panel	Now	Barb	
Upgrade office counter and retail area	Has not been addressed at this stage		Barb	
Lynda.com/ancestry	Residents need to be informed of availability	ToGeneral business	Barb	closed
Souvenirs	Sue has made an order and sent to Murray View who are yet to come back with final pricing Goods required for 17 March markets Moved Barb McMillan seconded Dick Bucknell that Sue be paid for 3 hours to have a stall or open RTC retail area on market day	Urgent	Sue King	
Southern Downs Steam Train	Tour group may come to Dirran May long weekend – have not confirmed as yet. Could open RTC for their visit - tbc	tbc	Pam	

Treasurer's Report:

Dick Bucknell advised that he has finalised the new accounting system. Ready to move forward and hand over to Duncan.

Barbara requested that the financial reports include a list of payments made to be ratified and account to be approved for payment. Dick advised Reports from 1 July 2017 will be tabled at March meeting.
Meantime, Dick tabled a P&L on Excel program which showed ytd we are ahead by \$128.

Correspondence:

Inwards:

Quotes from Mitre 10 for materials to line storeroom ceiling (\$714 excluding fixings)
For internal door (door only – fittings extra) (Door 2040x870 is \$39.00)
Dirranbandi town map – has RTC paid for advertising ? Cost – QGAP ?
Camille Johnson, Golden West Apprenticeships – details of business administration traineeship
Response from Brenda Close re seniors am tea invitation
Responses to Computer workshop mailout
DRAFT MOU from Balonne Shire Council/Mareea Lochel
Applications for transaction officer position
Responses to Seniors am tea invitation
BSC letter regarding community group buildings on Council owned or leased land

Outwards:

Tom Perkins, Show Ring Events - letter declining donation request
Tayla Kruger: Committee vote regarding new entry to Shire signage : chose Concept one
Minutes of meeting 9.01.18 circulated
Robyn Fuhrmeister: purchasing pair wood/glass doors ? underway – bank details sent Robyn
Sabrina Khan: regarding computer workshops at RTC - confirming hours per session etc
Confirming details of participants
Quotes from Betta Home Living St George for television 43" \$729 and 50" \$795
Copy of budget submission October 17 to Mareea Lochel, originally sent to Tayla Kruger
Invitation to new DON/Facility Manager – Brenda Close – to attend seniors am tea as special guest
Computer workshops mailout sent Wednesday 24.01.18 – + interested persons individually
Query to Council regarding letter to community groups around Council owned or leased buildings
Seniors morning tea invitations posted & circulated
RTC Job opportunity to facebook & circulated
MOU DRAFT circulated to Dick & Duncan
BSC Mareea Lochel sent copies of invitations computer workshop/seniors am tea
Email applications forwarded to Dick and Duncan

Barb McMillan moved that the correspondence be accepted. Seconded Julie Perrottet. Carried

Business arising from the Correspondence:

- Barb to organize WORK team to install door from Library to staff kitchen/bathroom area
- Barb to respond to letter regarding building on Council owned land – need to establish ownership...outright/leased ???
- Quote for ceiling in storeroom verandah to be filed for future – investigate suitable grant applications

General Business:

Everyone is asked to come up with ways to increase income at the RTC.

ITEM	DISCUSSION/ACTION REQUIRED	WHEN	BY WHOM	CLOSED
Keys to RTC	Dick will organise a set of keys to the rear entry door and office for himself, Duncan & Barb	asap	Dick	
RADF grant funds	Grant funds were sent to RTC but funds were dispersed and acquitted by Arts Council. Grant funds received to be transferred to Arts Council. (\$1230)	Asap	Duncan	
Community fundraiser concert	June 2/3 weekend. No RTC involvement was seen as appropriate.			closed
Overhead projector	Lynda wanted to advertise the overhead projector for hire but this doesn't appear to have happened. Suggested reinstate the Community Newsletter from RTC to cover this and talk about Lynda.com and ancestry.com, which are both free library services. Could include photos of computer workshops and kids craft days to again showcase the library. Moved Barb McMillan, seconded Dick Bucknell that the hire rate for the overhead projector be \$25, with a \$100 security deposit if it is to be taken away from the building. Carried	LATE FEB / EARLY MARCH	Barb	
Cleaning of RTC	This area is a problem. Staff don't seem to feel it is their responsibility or don't see the need. Suggested	On installation of new copier	Dick	

	that with the installation of the new photocopier there will be a staff training session...hold a staff meeting at the same time			
Arts Council exhibition	Staff have brought up several questions around the drop off of items for the exhibition at the RTC> Pam has answered these fully, and details will be forwarded to the RTC Staff so they are aware of their responsibilities	Asap	Barb	

Meeting closed 6.00pm

Next meeting: **MONDAY 19 March 2018 @ special time of 10am**

PLEASE NOTE THE SPECIAL TIME DUE TO TRAVEL REQUIREMENTS FOR SOME COMMITTEE MEMBERS



**Interagency Meeting
Wednesday 21 February 2018
Meeting Venue: Care Balonne Community Hub
Chairperson/Scribe: Sarah McGee
Meeting: 12:00pm**

Apologies: Ella Carmody, Raelee Morris, Chrissy Southward, Allen Stanley, Jodie McHenery, Annette Woodrow, Alison Fisher, Ann Lee, Shaina Donald, Howard Raich, Jenny Blockland

Attendance: Gayle Lancaster, Cr Ian Todd, Heather Scriven, Gavin Johannesen, Michael Reddan, Heather Hall, Kathy Avery, Brendan Redinger, Kelvin Duiker, Gavin Waters, Vicky Parker, Kamal Musitapa, Jenny Weatherall, Mareea Lochel, Karen Brown, Cassandra Andrews, Shaun Lacey, Nerrisa Webster, Betty Doyle, Jolean Troutman, Chris Lamb, Cait Fitzpatrick

Draft vision: "creating strong networks between service providers by sharing information, events, programs and referral pathways."

Balonne Community Kids (BCK) Group Update

- BCK Fun Day 23 May 2018. Stall and activities for 0-5 age group.
- Services invited to participate and promote their service with activities

Cr Ian Todd – Balonne Community Safety Committee - Ian.Todd@balonne.qld.gov.au

- Discussion around Balonne Shire Council employing full time project officer/coordinator to assist service providers in Shire.
- General consensus was positive but waiting for more information on position description and model of how it would work.

Heather Hall – PHN Western Queensland - heather.hall@wgprn.com.au

- E-health information
- Most current information on website – www.myhealthrecord.qld.gov.au

Cassandra Andrews – Manager St George Aboriginal Housing Co. – stgahc@bigpond.com

- Accreditation for housing and QLD Health
- Family Support program has been refunded until 2020

Karen Brown – Cancer and Palliative Care Nurse Qld Health Karen.brown@health.qld.gov.au 46202235

- Role is to support patients and their families
- Education and information
- Infusions can be done in St George

Gavin Waters – Senior Police Liaison Officer St George - Waters.GavinM@police.qld.gov.au

- Greater presence at primary and high school, increase in verbal abuse

Heather Scriven - Senior Social Worker Community and Allied Health - Heather_Scriven@health.qld.gov.au

- Integrated mental health schools project
- Counselling in schools
- Managed Pain south west project starts in March

Jenny Kings – Nambour Christian College Early Learners

- Afterschool care
- Will be offering holiday club through school holidays
- Now have a Kindy teacher
- Centre is not to capacity, still places available
- Will have training next year that will be open to community – child protection, food safety, first aid

Brendan Redinger – Principal St Patrick's Catholic Primary School – Brendan.redinger@twb.catholic.edu.au

- Before and after school care will begin in Semester 2
- Review of school in 2017. Looking at breaking down barriers and open school up to the community
- Guided reading

Kelvin Duiker – Clinical Manager Goondir – k.duiker@goondir.org.au

- Close the Gap – 21 March 2018
- All services are invited to attend
- Playgroup will run on the day
- NDIA – representatives will be present
- Set-up from 8am
- 8:30am – 2pm at the Cultural Centre
- Representatives from the Big Bubby Program will be attending – focus in 12-17years age group, engagement in school
- Dental Service is full time apart from school holidays
- Dr McHendra – Drug and Alcohol addiction fortnight Wednesday-Friday

Michael Reddan – QLD Health Michael.reddan@health.qld.gov.au 46242977

- Dovetail Training – Young people and drugs workshop –27 May 2018 Care Balonne
- Insight – possibility of ICE education programs in the new year
- Funding for Drug and Alcohol first aid training
- Funding for SMART Recovery – drug and alcohol addiction- overcome addictions or live a healthy life with addiction
- Re-think the Drink program will run again this year at the Hlghschool

Gavin Johannesen - CNC TRAIC South West Hospital & Health Service Mental Health gavin.johannesen@health.qld.gov.au

- ASSIST workshop 22-23 February 2018
- Rural Minds Mungindi/Thallon/Nindigully 22/2-25/2
- Rural Minds Dirranbandi/Bollon/Begonia 9/3-11/3
- Mindfulness workshop 28/6/2018
- CALM suicide prevention 13/9/2018
- Education QLD – Trilogy – suicide prevention education 7-12 years
- Psych2U – Online mental health specialists, referral necessary, connection is secure
- National Indigenous Response Service

Kamal Musitapa – Drug and Alcohol Counsellor – Drug Arm Australasia - KamalM@hoa.drugarm.com.au 0438 738 361

- Drug Arm has appointed 2 new positions in Cunnamulla and looking at 1 position in Charleville

Meeting Dates 2018

Wednesday at 12pm at Care Balonne

18th April 2018

20th June 2018

15th August 2018

17th October 2018

19th December 2018

Meeting closed at 1:45pm



OFFICER REPORT

TO: Council

SUBJECT: **Monthly Report**

DATE: 14.03.18

AGENDA REF: ICES2

AUTHOR: Karl Hempstead - Manager Rural Services

Executive Summary

Manager of Rural Services report for February 2018 is presented to Council for information.

Stock Routes General/Drover

During the reporting period the Balonne Shire received approximately 104mls of rain which enhanced the stock route networks pasture. One application received from Mr Bill Little to bring 880 head across at the Teelba boundary onto the Kooroon Road but rain may cancel application.

Pest Animals:

Baiting during the reporting period: - 600kg of meat (Wild Dog) poisoned for Scott Todd to cover farmer syndicate North of Culgoa National Park on Tuesday 12 February.

40kg of meat (Wild Dogs) baited for Russell Lee's - "Chesterfield" on Monday 26th February.

WDAC committee meeting held Wednesday 28th February.

Wild dog fence inspections (Grids and Exclusion fence wings) - "Cashmere West", wild dog fence inspection on Grid to Forestry on Tuesday 27th February.



"Boanbirra", "Donna Downs", "Fernlee" grids/ fence dog fence inspections





Ray Bennett "Wyagdon" fence inspection

Pest Plants:

QMDC WEED SPRAYING PROGRAM

QMDC continued spraying operations under Element 5 TMR Funding targeting the following on the Castlereagh Highway to Noondoo, (Targeting Velvety Tree Pair)

CORAL CACTUS – "BOOLIGAR"

Ongoing biocontrol releases & monitoring

PARTHENIUM

Ongoing.

WASH DOWN BAY

Nil to report

Town Commons and Firebreaks:

All town commons in reasonable condition regarding pasture percentage after rain event during reporting period.

Vehicle Usage:

The Rural Service Department Utility Number 3,515 has travelled 1,204 km for February reporting period.

General:

In general the stock route network has received substantial rain fall to at least get us through winter dependant on how many applications for travelling stock are received. Most dams to the North West are full and others are not quite topped up, however it is much better than it was prior to Christmas and before adequate rain fall events commenced. General maintenance continues on the State Water facilities with no major concerns to report at this stage, Balonne Shire is still waiting for local fences contractors to complete exclusion fencing within our region so that capital works projects (night yards) can be constructed on the network.

Letters of application submitted to the Manager of Rural Services to remove vegetation and to clean up parts of the Stock Route network.

- Malcolm & Nyree McKay – to remove vegetation along road reserve "Unity Road" off "Macwood Lot 1 MAR 21. No objections - can remove on white zone and 5mtrs either side of an existing fence line, however Department of Natural Resources have overall control.

- Ray Bennet, "Wyagdon" – to place gate on "Link Road" intersecting with wild dog exclusion fence – no objections at this stage still investigating.
- Justin Schultz, "Warrie" – to clean up stock route at the intersection of "Warrie" and "Chelmer Road" for the purpose of controlling love grass and to remove fire fuel loading. Area all White zone and Balonne Shire Council has no objections being the custodians of the network. Inspected by Manager with Mr Schultz on Monday 19th February.

Wild dog fences continue to spring up all over the Balonne Shire which has kept the Manager of Rural Services busy inspecting where dog fences intersect shire road reserves and grids and where there are planned wings to be constructed.

Corrack road dog fence wing has been moved back for safety reasons and all works are completed at the request of the Chief Executive Officer, a full report to Council has been submitted to introduce new policy regarding grids and dog fence deterrent wings this reporting period.

The Wild Dog Advisory Committee meeting was conducted on Wednesday 28th February with the following agenda items discussed:-

- *Current scalp numbers and bounty budget – Concerns over January 2018 scalp numbers reaching 192 scalps.*
- *Ratings for the EOIs for the Collaborative border fencing project*
- *Cr Scriven gave an update on the Longreach proposal for loans regarding exclusion fences and EOIs may be sent out to our local landholders to evaluate who may be interested.*
- *Regional, State and syndicate updates on wild dog control.*
- *NSW LLs update for Walgett region.*
- *Full budget review.*
- *Next 1080 coordinated baiting campaign – Set down from April 30th – until May 4th*

There has been a slight increase in baiting for both dogs and feral pigs with a lot more interest by telephone conversation, a lot of landholders cannot control due the fact it is too wet to carry out any affective baiting.

QMDC Rangers continue to spray velvety tree pair and other common weeds along our Shire road reserves with some very good results – it is quite noticeable on the Castlereagh Highway were a large infestation of velvety tree has recently been poisoned by the team and the plants are perishing. The QMDC rangers have spent 60% of this financial year's element 5 budget for weed control on Balonne Shire Road reserves and TMR road reserves. Over the past two years the velvety tree project has been ongoing and it is certainly noticeable on the Canarvon and Moonie highway the amount of the pair that has been eradicated, including the eradication of common pair, mimosa bush & African boxthorn.

Animal Control – Local Laws:

Authorised inspection program (selective – dog registration and more than two dogs) commenced on Monday 18th February with one Lo-go officer Mr Rodney Kampmann assisting Balonne Shire Council staff during the operation. St George was targeted first with some surprising results; compliance team was amazed at the reaction of some residence that left registration to the last minute, knowing full well by word of mouth that the Balonne Shire was conducting dog registration checks.

Officers visited Thallon Thursday & Friday of the first week to find 90% non – compliance for dog registrations, the very next day most of the town dogs were registered. This response also occurred at Dirranbandi and Bollon. There were several infringements handed to community members that did not comply and some of these are being contested.

The Inspection program will remain until the end of April 2018 and Rodney has been asked to return to the Balonne Shire after Easter to target those community members that took dogs out of town on the knowledge of the inspection commencing to avoid registration costs or infringements. A list has been compiled of those community members who the Compliance team think are trying to avoid doing the right thing.

Overall real statistics probably will not be ready until the end of the Inspection program at the end of April.

Stats as of the 2nd March for dog Registrations:-

- End of November – 960
- End of December – 995
- End of January – 1161 – commencement of advertising program
- End of February – 1436 – commenced program

Extra 476 dogs registered this financial year not including at least 40 applications for more than 2 dogs. These Statistics will continue to increase until the end of the inspection period.

Once the inspection program is completed and everyone settles down it is envisaged that the compliance team will visit schools to deliver education lessons and displays regarding animal welfare, responsible pet ownership and animal husbandry and delivering education regarding the necessity of registering/microchipping their animals.

Training:

Karl & Kahli completed AC/DC training.

Karl completed Safety Rep renewal training.

Kahli completed Traineeship in Cert 2 – Conservation & Land Management and will be leaving the Rural Services Unit on the 26th March to take up a casual role in Admin.

Attachments

1. Wild Dog Scalps 2017-2018.docx [↓](#)

Jamie Gorry

Director Community and Environmental Services

Wild Dog Scalps 2017-2018

JULY 2017							
Name	Property	Male	Female	Pup	Shot	Trapped	Other
Robert Lindsey	Kolki	3			1	2	
Nathan Beardmore	Lone Pine		1		1		
Barry Gifford	Oakey Park	4	2		1	5	
Barry Gifford	Kyena	1	1			2	
Barry Gifford	Yendon	2	1			3	
Barry Gifford	South Muthong	3				3	
Bill Harris	Mundalee	1				1	
Bill Harris	Buffel Park	1	1			2	
Bill Harris	Attonvale	1				1	
Sid Harris	Crescent Vale	1				1	
Sid Harris	Belgasm	1				1	
Sid Harris	Mourylan	1				1	
Sid Harris	Rutherglen	1				1	
Bill Harris	Dunuma	2				2	
TOTAL		22	6		3	25	
MONTHLY TOTAL		28					

AUGUST 2017							
Name	Property	Male	Female	Pup	Shot	Trapped	Other
Col Siddens	Gowrie		1		1		
Ken Passman	Wangani		1		1		
Todd Twidell	Kyena	1			1		
Hayley Plath	Wongau	4	4	1	9		
Tom Hill	Rose Hill	1		1	2		
TOTAL		6	6	2	14		
MONTHLY TOTAL		14					

SEPTEMBER 2017							
Name	Property	Male	Female	Pup	Shot	Trapped	Other
Robert Lyndsay	Kolki	3			2	1	
Thomas Lee	Armar	1	2			3	
Thomas Lee	Boormba		1		1		
Ken Passman	Wongani	1			1		
Ian Dries	Kimcey	1				1	
TOTAL		6	3		4	5	

OCTOBER 2017							
Name	Property	Male	Female	Pup	Shot	Trapped	Other
Zeb Murphy	Rutherglen	2				2	
Nathan Beardmore	Buliuma	2			1	1	
Nathan Beardmore	Rose Hill	1				1	
William Horneman	Tarilla		1			1	
William Horneman	Chesterfield		1			1	
William Horneman	Galonga	1	1			2	
Kelly Fontaine	Bellgum	1			1		
Kelly Fontaine	Neabul Downs	1	1		2		
Chris Lindsey	Dunbar	1	1			2	
Chris Lindsey	Belmore		1		1		
Chris Lindsey	Clonard	1				1	
TOTAL		10	6		5	11	
MONTHLY TOTAL		16					

NOVEMBER 2017							
Name	Property	Male	Female	Pup	Shot	Trapped	Other
Josh Cameron	Leawah	1	1	6	1	7	
Chris Lindsey	Armagh	2	3		1	4	
Chris Lindsey	Belmore		1			1	
Chris Lindsey	Yendon	1	1		1	1	
Chris Lindsey	Sunset Valley	1				1	
Chris Lindsey	Belmore		1		1		
Chris Lindsey	Armagh	1	1		1	1	
Phillipa O'Brian	Nibinedulla		1		1		
Peter Densley	Westmar	1			1		
Richard Stanton	Yamma		2			2	
Peter Densley	Fox Borough		1		1		
Zeb Murphy	Landridge	1			1		
TOTAL		8	12	6	9	17	
MONTHLY TOTAL		26					

DECEMBER 2017							
Name	Property	Male	Female	Pup	Shot	Trapped	Other
Damien Lee	Belarbul	1			1		
Jack Savidge	West Oakland	1		1	2		
Ben Underwood	Beardie	1				1	
Zeb Murphy	Landridge	7		6	7		
Mary Siddens	Wagabilla	1	3			4	
Ken Passman	Beardie	2		2	4		
Nathan Beardmore	Endeavour	1	2	2	5		
Nathan Beardmore	Bulimba		4	1	1	4	
TOTAL		14	9	12	20	9	
MONTHLY TOTAL		35					

JANUARY 2018							
Name	Property	Male	Female	Pup	Shot	Trapped	Other
Peter Densley	Fox Borough	3	1		3	1	
Robert Graham	Wanganui	7	6		13		
Nathan Beardmore	Endeavour	2	3	3	5	3	
Nathan Beardmore	Bulimba	1	4	1	1	5	
Zeb Murphy	Landridge	4	3		7		
Zeb Murphy	Crescent vale	2	4		6		
Scott Todd	Coombrah	3	1			4	
Craig Hurford	Belgum	2			2		
Nick Lonergan	Mitchell Rd		1		1		
Nick Lonergan	Dalkeith Rd	1	2		3		
Josh Wollt	Yahtoo	2	2		4		
Josh Wollt	Boanbirra	2	2		4		
Nick Lonergan	Deepwater	2	1		3		
Nick Lonergan	Dalkeith Rd	2			2		
Nick Lonergan	Laguna	1	1		2		
Richard Stanton	Yamma	4	4		5	3	
Ken Passman	Wanganui	5	1	8	14		
Luke Perkins	Karree	2	3		5		
Scott Todd	Brigalow Downs		1			1	
Andrew Stokes	Powrunna	2		2	4		
Rangers	Calgoa N/P	1			1		1 Not claimed
Zeb Murphy	Rutherglen	1	2		3		
Zeb Murphy	Landbridge		1			1	
Luke Perkins	Karee		2		2		
Dan Dwyer	Towri		4	2	6		
Ian Dries	Kimcey	2			2		

Ian Dries	Heatherleigh	5			4		1 Run over
Ian Dries	Marouga	3	2		2	3	
Chris Lindsey	Bungalebree	2	4		3	3	
Chris Lindsey	Woolerina	3	1		2	2	
Chris Lindsey	Belmore	2	2			4	
Chris Lindsey	Sunset Valley	1			1		
Stephan Curtis	Balmoral	1				1	
Andrew Stokes	Powrunna	2		2	4		
Scott Todd	Brigalow Downs		1		1		
Luke Perkins	Karree	2	3		5		
Ken Passman	Wanganui	5	1	8	14		
Richard Stanton	Yamma	4	4			8	
Nick Lonergan	Dalkeith	4	1			5	
Nick Lonergan	Laguna	1	1			2	
Josh Wollt	Yahtoo	2	2		4		
Josh Wollt	Boanbirra	2	2			4	
Josh Cameron	Leawah	1			1		
Josh Cameron	Crescent Vale		1	1	2		
TOTAL		91	74	27	142	50	
MONTHLY TOTAL		192					

TOTAL YTD –634 SCALPS RECEIVED