



Meeting Notice and Agenda

for the

General Meeting of the Council

to be held in the

Council Chambers, 118 Victoria Street, St George

on

Thursday 16th August 2018

Commencing at 9:00am

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ORDER OF PROCEEDINGS

1. **Opening**
2. **Council Prayer**
3. **Attendance**

Expected attendance of this meeting is as follows:

Councillors		Staff/Consultants	
Cr RW Marsh (Mayor)	-Full Meeting	Mr Matthew Magin (Chief Executive Officer)	-Whole Meeting
Cr RG Fuhrmeister	-Full Meeting	Mrs Michelle Clarke (Director Finance & Corporate Services)	-Whole Meeting
Cr FM Gaske	-Full Meeting	Mr Ross Drabble (Director Infrastructure Services)	-As required for IFS
Cr SC O'Toole	-Full Meeting	Mr Mark Stanton (Acting Director Community & Environmental Services)	-As required for CES
Cr RI Paul	-Full Meeting		
Cr SS Scriven	-Full Meeting		
Cr ID Todd	-Full Meeting		

4. **Leave of Absence**
5. (COM) Confirmation of Minutes of the **General Meeting held on 19 July, 2018. Confirmation of Minutes**
6. **Declaration of Conflicts of Interest**
7. **Deputations - Nil**
8. **Councillor Reports**
9. **Meeting Business by Corporate Function**
 - Chief Executive Officer
 - Finance & Corporate Services
 - Infrastructure Services
 - Community & Environmental Services
10. **Confidential Items**
 - Chief Executive Officer
 - Finance & Corporate Services
 - Infrastructure Services
 - Community & Environmental Services
11. **General Business**
12. **Information Reports**
 - Chief Executive Officer
 - Finance & Corporate Services
 - Infrastructure Services
 - Community & Environmental Services

OFFICER REPORT

TO: Council

SUBJECT: Queensland Great Artesian Basin Advisory Committee (QGABAC)

DATE: 08.08.18

AGENDA REF: CEO1

AUTHOR: Matthew Magin - Chief Executive Officer

Executive Summary

Following on from the tabling of the Ministers letter to Cr. Gaske regarding membership of the QGABAC I spoke with Arron Hieatt from LGAQ in relation to the process of her appointment in order to gain a better understanding and to provide council with my findings.

Background

At the July Ordinary Meeting of Council Cr. Gaske raised the matter of her membership of the above organisation (at the specific request of LGAQ) which was confirmed in writing to her by the Minister for Natural Resources, Mines and Energy.

There were specific questions in relation to the process surrounding Cr. Gaske's appointment particularly around governance and the financial implications for Balonne Shire Council.

Council tasked the CEO to take up the matter with LGAQ directly to understand the process, clarify the role and establish just what the financial implications for council are going forward.

Basically I cannot see anything other than a comedy of errors on the part of LGAQ in how they went about this process. I have attached a copy of the email trail for councillor's information. In addition to the emails I have received a number of calls from LGAQ profusely apologising for how this process was undertaken.

That said though I have no doubt their intentions were genuine and that LGAQ were simply trying to ensure the most appropriate representatives were put forward for the Ministers consideration. Given the level of interaction between this council, in particular Cr. Gaske and LGAQ regarding Murray Darling issues it is a logical conclusion that they believed she was the best candidate for the role which also achieved gender balance.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Governance</u>	High levels of accountability and compliance

Consultation (internal/external)

Arron Hieatt, LGAQ
Cr. Gaske
Cr. Richard Marsh
Michelle Clarke

Legal Implications

By putting forward this report to council and the adoption of the recommendations should alleviate any possible future concerns about governance in relation to this matter

Policy Implications

This matter has reminded all involved about the need for probity and adherence to proper processes and procedures

Financial and Resource Implications

Council will be required to meet 50% of the meeting costs for Cr. Gaske if the recommendations of the report are adopted

Attachments

Nil

Recommendation/s

That Council support and endorse the nomination of Cr. Gaske to the board of the QGABAC and
That: Council agrees to meet the remaining 50% cost of Cr Gaske's participation on the board of QGABAC

Matthew Magin
Chief Executive Officer

(FCS) FINANCE AND CORPORATE SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
FCS1	<u>LGAQ CONFERENCE 2018 - CALL FOR MOTIONS</u>	LGAQ Conference 2018 – Call for Motions	6
FCS2	<u>ICT STEERING COMMITTEE MINUTES - 17 JULY 2018</u>	ICT Steering Committee Minutes - 17 July 2018	8
FCS3	<u>REVIEW OF TRANSPORT NETWORK USEFUL LIVES</u>	Review of Transport Network Useful Lives	14
FCS4	<u>DIRRANBANDI COURT SPORTS ASSOCIATION LEASE</u>	Dirranbandi Court Sports Association Lease	42
FCS5	<u>MANAGING LOCAL GOVERNMENT RATES AND CHARGES SUMMARY</u>	Managing local government rates and charges summary.	44
FCS6	<u>QUARTER 4 PERFORMANCE REPORT 2017/18</u>	Quarter 4 Performance Report 2017/18 is presented to Council for adoption.	47
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FCS8	<u>MONTHLY FINANCE REPORT PERIOD ENDING 31 JULY 2018</u>	Monthly Finance Report period ending 31 July 2018.	100

OFFICER REPORT

TO: Council

SUBJECT: LGAQ Conference 2018 - Call for Motions

DATE: 06.08.18

AGENDA REF: FCS1

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

LGAQ Conference 2018 – Call for Motions

Background

The LGAQ is calling for motions for its 122nd Annual Conference. As in previous years, the agenda will consist of two parts:

Part 1: Review of the Policy Statement

Part 2: Motions for Consideration

The LGAQ ask that when Council's prepare motions they provide background information including all relevant facts and figures. Council should also consider resolutions carried at previous annual conferences on the topic and what action resulted. A council meeting should endorse motions and submit them to the LGAQ in the provided template.

Motions are due to be submitted by Friday, 24 August 2018.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Governance</u>	Effective strategic planning and partnerships

Consultation (internal/external)

Councillors

LGAQ

Legal Implications

Nil

Policy Implications

Attendance at the conference is consistent with the Councillor Reimbursement of Expenses Policy.

Financial and Resource Implications

Not applicable

Attachments

Nil

Recommendation/s

That council consider submitting a motion to the 2018 LGAQ Conference.

Michelle Clarke

Director Finance & Corporate Services

OFFICER REPORT

TO: Council

SUBJECT: ICT Steering Committee Minutes - 17 July 2018

DATE: 06.08.18

AGENDA REF: FCS2

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

ICT Steering Committee Minutes - 17 July 2018

Background

The minutes of the ICT Steering Committee Meeting held on 17 July 2018 are presented to Council. Specific resolutions arising from the minutes include:

REP3 Black Spot Funding

That Council endorse the mobile black spot areas, below, nominated by the ICT Steering Committee to be considered for Mobile Black Spot Funding under Round 4.

1. QLD 1479
2. QLD 0194
3. QLD 0100
4. QLD 0980
5. QLD 0992

And

REP 4 Risk Management Module

1. That Council purchase of the CAMMs Risk Management Module for the revised quotation of \$15,000, as endorsed by the ICT Steering Committee.
2. That Council amend the budget 2018/19 under Section 170(3) of the Local Government Act 2009 to purchase the CAMMs Risk Management Module.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Infrastructure and Planning</u>	Technology investment for data-led change (to achieve cost savings and efficiency)

Consultation (internal/external)

Telstra, ICT Steering Committee, Field Solutions, State Development

Legal Implications

Not applicable

Policy Implications

Not applicable

Financial and Resource Implications

Increase in expenditure for IT operational projects will amend the budget for 2018/19 by \$15,000 for the Risk Management module.

Attachments

1. 16082018_ICT_17072018_MIN_373.pdf [↓](#)

Recommendation/s

1. That Council receive and note the minutes of the ICT Steering Committee 17 July 2018.
2. REP3 Black Spot Funding
That Council endorse the mobile black spot areas, below, nominated by the ICT Steering Committee to be considered for Mobile Black Spot Funding under Round 4.
 - a) QLD 1479
 - b) QLD 0194
 - c) QLD 0100
 - d) QLD 0980
 - e) QLD 0992
3. REP 4 Risk Management Module
 - a) That Council purchase of the CAMMs Risk Management Module for the revised quotation of \$15,000, as endorsed by the ICT Steering Committee.
 - a) That Council amend the budget 2018/19 under Section 170(3) of the Local Government Act 2009 to purchase the CAMMs Risk Management Module.

Michelle Clarke

Director Finance & Corporate Services

UNCONFIRMED



MINUTES

of the

ICT Committee Meeting

held in the

Council Chambers, 118 Victoria Street, St George

on

Tuesday 17th July 2018

Commencing at 1.00pm

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(REP) REPORTS.....	ERROR! BOOKMARK NOT DEFINED.

UNCONFIRMED

ORDER OF PROCEEDINGS

ATT1 ATTENDANCE

Cr FM Gaske (Deputy Mayor), Crs R Marsh, I Todd, S Scriven,
Council Officers - MM Magin, M Clarke, PJ Smith and K Suttor

LOA1 LEAVE OF ABSENCE

Nil

COM1 CONFIRMATION OF MINUTES

Cr Gaske moved and Ian Todd seconded:

That the Minutes of the General Meeting held on 20 February, 2018 be confirmed.

CARRIED

BAM1 BUSINESS ARISING FROM MINUTES

The Director Finance & Corporate Services to contact new Account Manager of Civica to follow up on outstanding items relating to Practical Plus.

(REP) REPORTS

REP1 UPDATE ON THE PROPOSED DIGITAL INFRASTRUCTURE PROJECT

Update on the Proposed Digital Infrastructure Project

Cr Todd moved and Cr Scriven seconded:

That the meeting be closed under Section 275(e) Of the Local Government Regulation.

Cr Marsh moved and Cr Todd seconded

That the meeting be re-opened.

Cr Marsh moved and Cr Todd seconded

That the Proposed Digital Infrastructure Report be received and noted.
CARRIED

REP2 ETHERNET - INCREASED INTERNET CAPACITY

Ethernet – Increased Internet Capacity

Cr Scriven moved and Cr Todd seconded:

1. That officers review the product Telstra is providing and obtain quotes from different providers to compare, with options for a contract of 1, 2 or 3 years.
2. That Kerryn Suttor to organise Field Solutions Group to come and speak with the ICT Committee in regards to what they can offer and quote.
3. That, if required, Council hire an expert in the Telco field to look at the quotations to advise which is the best option to meet Council's requirements.

UNCONFIRMED

CARRIED

REP3 **BLACK SPOT FUNDING**

Black spot funding

Cr Marsh moved and Cr Todd seconded:

That Council endorse the mobile black spot areas, below, nominated by the ICT Steering Committee to be considered for Mobile Black Spot Funding under Round 4.

1. QLD 1479
2. QLD 0194
3. QLD 0100
4. QLD 0980
5. QLD 0992

CARRIED

REP4 **RISK MANAGEMENT MODULE**

Risk Management Module

Cr Marsh moved and Cr Todd seconded:

1. That Council purchase of the CAMMs Risk Management Module for the revised quotation of \$15,000, as endorsed by the ICT Steering Committee.
2. That Council amend the budget 2018/19 under Section 170(3) of the Local Government Act 2009 to purchase the CAMMs Risk Management Module.

CARRIED

REP5 **LG SHERLOCK UPDATE 2018**

LG Sherlock Update

Cr Todd moved and Cr Scriven seconded:

That Council not proceed with LG Sherlock at this stage.

CARRIED

REP6 **ICT STRATEGY - PROGRESS REPORT**

ICT Strategy – Progress Report

Cr Scriven moved and Cr Todd seconded:

That the Progress Report on the ICT Strategy be noted.

Carried

Cr Scriven left the meeting at 2:29pm.

UNCONFIRMED

General Business

Every three years the Regional Telecommunications Independent Review Committee conduct a review into telecommunications services in regional, rural and remote parts of Australia. Submissions are due 5 August 2018.

1. Kerryn Suttor to check with the SWRED Councils whether to put in a joint submission to the 2018 Regional Telecommunications Review.
2. The ICT Steering Committee confirmed that the Digital Strategy day proceed – tentatively scheduled for the 7th of August 2018.

There being no further business, the Meeting closed, the time being 2:41pm.

Confirmed at a Meeting of the ICT Committee held on .

.....
DEPUTY MAYOR

OFFICER REPORT

TO: Council

SUBJECT: Review of Transport Network Useful Lives

DATE: 06.08.18

AGENDA REF: FCS3

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

Review of Transport Network Useful Lives

Background

For the 2017-2018 Financial Year, instructions were given to Lemmah Pty Ltd to undertake a review of the useful lives of Council's Transport Network Assets. This task was performed and the reviewed useful lives have been assessed by the Director Finance & Corporate Services, Director Infrastructure Services, Manager Finance Services, Consulting Accountant and Asset Officer.

The recommendations in the report are based on:

- the current BSC road conditions;
- the funding being invested in the network;
- local experience with local materials;
- experience from similar networks and relevant research.

The recommended useful lives for the Balonne Shire transport network are detailed in Appendix B.

Link to Corporate Plan

Key Foundation Area	Key Program Area
Infrastructure and Planning	Safe, efficient and connected transport networks

Consultation (internal/external)

Council's Director of Infrastructure, Director of Finance and Corporate Services, Acting Manager Finance Services, Consultant Accountant, and Assets Officer considered these changes and it was concluded that recommendations are fair and reasonable.

Audit Committee and Council's External Auditors have also been consulted.

Legal Implications

Sections of AASB 116 relevant to useful life of road assets were considered as part of the review.

Policy Implications

The review will inform Council's Asset Management framework and financial accounting of depreciation.

Financial and Resource Implications

The results of incorporating the adopted target useful lives are summarised in **Error! Reference source not found.** (below). The adjusted useful lives have decreased annual depreciation by \$855,759.

Attachments

1. 16082018_Position Paper_Review of Transport Network Useful Livesv2.pdf [↓](#)
2. 16082018 Report to Council BSC Transport Network Assets - Useful Livesv3.pdf [↓](#)

Recommendation/s

1. That the Transport Network Useful Lives Report, July 2018 and adjustment in depreciation by \$855,759 be received and adopted; and
2. The recommended useful lives in Appendix B of the Transport Network Useful Lives Report, July 2018 be endorsed by Council as at 30 June 2018.

Michelle Clarke

Director Finance & Corporate Services

Balonne Shire Council Position Paper

Review of Useful Lives - Roads - As at 30 June 2018

Overview

For the 2017-2018 Financial Year, instructions were given to Lemmah Pty Ltd to undertake a review of the useful lives of Council's Transport Network Assets.

This task was performed and the reviewed useful lives have been assessed by the Director Finance & Corporate Services, Director Infrastructure Services, Manager Finance Services, Consulting Accountant and Asset Officer.

The recommendations in the report are based on:

- the current BSC road conditions;
- the funding being invested in the network;
- local experience with local materials;
- experience from similar networks and relevant research.

Recommended Useful Lives

See Appendix B

Consideration

Council's Director of Infrastructure, Director of Finance and Corporate Services, Manager Finance Services, Consultant Accountant, and Assets Officer considered the report received from Lemmah Pty Ltd and the suggested changes as follows:

- The work performed by Lemmah was undertaken in accordance with the specifications required.
- A physical inspection of a sample of the assets were undertaken by Lemmah Pty Ltd to inform the report;
- Management has relied on the technical expertise of Lemmah Pty Ltd report and council's knowledge of the local area, recent projects and soil types;
- Management has completed a benchmark with other councils to inform its decision;

Goondiwindi – Up to 200 – Buildings and Roads

Bundaberg – Up to 150 – Buildings – up to 100 - Roads

Townsville – Up to 180 (this includes structure of up to 200) – Buildings – up to 150 Roads

Longreach – Up to 100 Roads

Maranoa – Up to 522 – Buildings - up to 360 Roads

- Council has not reviewed its useful lives since flood damage works in 2012;
- An assessment of the impact and change in the useful lives is shown in the attached spreadsheet (Appendix A)

Based on the above considerations, the adjustments to the gravel and sealed pavement reconstruction (or 'base' surface) to extend the useful lives were considered fair and reasonable based

Next step

This position paper is to be presented to the Audit committee (by flying minute) and Council and for adoption at the council meeting of 16th August 2018 (effective at 30 June 2018).

The results of incorporating the adopted target useful lives are summarised in Table 1 (below). The adjusted useful lives have decreased annual depreciation by \$855,759.

Table 1: Summary of 2018 Valuation of the BSC Transport Network incorporating Adjusted Useful Lives

Asset	Gross Current Replacement Value (AssetVal 2018)	Fair Value (AssetVal 2018)	Accumulated Depreciation (AssetVal 2018)	Annual Depreciation (Lemmah 2018)
Sealed Roads	\$65,068,245	\$46,306,270	\$18,761,975	\$1,310,149
Unsealed Roads	\$125,125,377	\$100,676,004	\$24,449,373	\$2,230,681
Culverts & Floodways	\$13,796,717	\$8,075,009	\$5,721,709	\$162,237
Bridges	\$11,720,374	\$8,073,181	\$3,647,193	\$102,317
Footpaths	\$3,161,760	\$2,175,607	\$986,153	\$63,658
Aerodrome	\$3,401,427	\$2,532,396	\$869,031	\$109,335
Carparks	\$898,384	\$636,117	\$262,267	\$21,472
Kerb and Channel	\$3,579,961	\$2,159,914	\$1,420,047	\$70,487
Stormwater Drainage	\$15,677,416	\$11,735,274	\$3,942,141	\$165,093
Stormwater Structures	\$638,820	\$453,578	\$185,242	\$8,455
Total	\$243,068,480	\$182,823,350	\$60,245,130	\$4,243,884

Michelle Clarke
Director Finance & Corporate Services

APPENDIX A

Transport Network Assets										Lemmah Life		Lemmah Long Life	Lemmah Long Life				
ASSET	HIERARCHY	KEY	USEFUL LIFE (YEARS)	REPLACEMENT COST	UNITS	ASSETVAL REPLACEMENT COST	Assetval Life	Assetval Long Life	Long Life Component (%)	Loam	Black Soil	Loam	Black Soil	Variation Loam UL	Variation Black Soil UL	Variation Loam LL	Variation Black Soil LL
Asphalt			50	\$ 40.00	\$/m ²	\$ 40.00	50			40	40			-10	-10	0	0
Bridge			80	\$ 2,900.00	\$/m ²	\$ 3,000.00	80			100	100			20	20	0	0
Bridge- Superstructure					\$/m ²	\$ 1,800.00	80			100	100			20	20	0	0
Bridge- Substructure					\$/m ²	\$ 900.00	80			100	100			20	20	0	0
Bridge- Abutments					\$/m ²	\$ 300.00	100	300	40%	100	100	150	150	0	0	0	0
Concrete pavement			50	\$ 150.00	\$/m ²	\$ 150.00	50			80	50			30	0	0	0
Formation			100	\$ 2.50	\$/m ²	\$ 2.50	Indefinite		100%	Indefinite	Indefinite			0	0	0	0
Gravel pavement	A	1- Arterial	10	\$ 10.00	\$/m ²	\$ 7.00	10	40	40%	15	15	100	50	5	5	60	10
Gravel pavement	B	2 - Collector	15	\$ 10.00	\$/m ²	\$ 7.00	15	60	40%	20	20	100	50	5	5	40	-10
Gravel pavement	C	3 - Access	20	\$ 10.00	\$/m ²	\$ 7.00	20	80	40%	25	25	100	50	5	5	20	-30
Gravel Pavement (sealed roads)			30	\$ 10.00	\$/m ²	\$ 15.00	30	120	40%	50	30	200	120	20	0	80	0
Kerb and channel			50	\$ 79.05	\$/m	\$ 85.00	50			60	30			10	-20	0	0
Spray seal			15	\$ 4.00	\$/m ²	\$ 4.00	15		0%	20	15			5	0	0	0
Footpaths	Concrete		50	\$ 125.00	\$/m ²	\$ 80.00	50			60	40			10	-10	0	0
	Asphalt		50	\$ 40.00	\$/m ²	\$ 40.00	50			40	30			-10	-20	0	0
	Spray seal		15	\$ 4.00	\$/m ²	\$ 4.00	15			20	15			5	0	0	0
	Pavers		50	\$ 100.00	\$/m ²	\$ 131.00	50			50	30			0	-20	0	0
Stormwater structures										80	60			80	60	0	0
Stormwater pipes	HDPE		60		\$/m	\$ 124.24	80			100	80			20	0	0	0
Stormwater pipes	RCBC		60		\$/m	\$ 2,720.51	80			100	80			20	0	0	0
Stormwater pipes	RCP		60		\$/m	\$ 686.44	80			100	80			20	0	0	0
Stormwater pipes	RCP 100		60		\$/m		80			100	80			20	0	0	0
Stormwater pipes	Steel		60		\$/m	\$ 127.73	80			60	50			-20	-30	0	0
ASSETVAL 2018 Desktop										Adjusted Valuations: LEMMAH		Annual Depreciation Reduction					
Asset	Gross Current Replacement Value	Fair Value	Accumulated Depreciation	Annual Depreciation	Gross Current Replacement Value	Fair Value	Accumulated Depreciation	Annual Depreciation									
Sealed Roads	\$ 65,068,245	\$ 46,306,270	\$ 18,761,975	\$ 1,586,494	\$ 65,068,245	\$ 46,306,270	\$ 18,761,975	\$ 1,310,149				(276,345)					
Unsealed Roads	\$ 125,125,377	\$ 100,676,004	\$ 24,449,373	\$ 2,702,449	\$ 125,125,377	\$ 100,676,004	\$ 24,449,373	\$ 2,230,681				(471,768)					
Culverts & Floodways	\$ 13,796,717	\$ 8,075,009	\$ 5,721,709	\$ 191,115	\$ 13,796,717	\$ 8,075,009	\$ 5,721,709	\$ 162,237				(28,878)					
Bridges	\$ 11,720,374	\$ 8,073,181	\$ 3,647,193	\$ 141,073	\$ 11,720,374	\$ 8,073,181	\$ 3,647,193	\$ 102,317				(38,756)					
Footpaths	\$ 3,161,760	\$ 2,175,607	\$ 986,153	\$ 63,290	\$ 3,161,760	\$ 2,175,607	\$ 986,153	\$ 63,658				368					
Aerodrome	\$ 3,401,427	\$ 2,532,396	\$ 869,031	\$ 109,335	\$ 3,401,427	\$ 2,532,396	\$ 869,031	\$ 109,335				0					
Carparks	\$ 898,384	\$ 636,117	\$ 262,267	\$ 27,001	\$ 898,384	\$ 636,117	\$ 262,267	\$ 21,472				(5,529)					
Kerb and Channel	\$ 3,579,961	\$ 2,159,914	\$ 1,420,047	\$ 71,599	\$ 3,579,961	\$ 2,159,914	\$ 1,420,047	\$ 70,487				(1,112)					
Stormwater Drainage	\$ 15,677,416	\$ 11,735,274	\$ 3,942,141	\$ 195,968	\$ 15,677,416	\$ 11,735,274	\$ 3,942,141	\$ 165,093				(30,875)					
Stormwater Structures	\$ 638,820	\$ 453,578	\$ 185,242	\$ 11,317	\$ 638,820	\$ 453,578	\$ 185,242	\$ 8,455				(2,862)					
Signs																	
Total	\$ 243,068,480	\$ 162,823,350	\$ 60,245,130	\$ 5,099,643	\$ 243,068,481	\$ 162,823,350	\$ 60,245,130	\$ 4,243,884				(855,759)					

Appendix A: Balonne Shire Council Adopted Target and Optimum Useful Lives

This document provides the current opinion of Lemmah Pty Ltd on the target and optimum useful lives that can be expected for Balonne Shire transport assets based on the current state of the road network, historical performance of asset components in Balonne and other similar road networks, the impact on road safety, the likely increase in demands during the asset lives and the application of known technical improvements.

The targets useful lives of assets are shown were last reviewed in July 2018 and are recommended for valuation purposes. The table also includes optimum intervention targets to minimise whole of life costs and maintain current service levels are used to develop projected asset renewal expenditures achieve desirable service levels.

Asset Category	Target Useful Live	Optimum Useful Life
Asphalt	40	30
Bridges	100	80
Bus Shelters	35	25
Culverts	100	80
Floodways	80	50
Footpaths & Cycle ways		
Concrete	60	50
Asphalt	40	30
Spray Seal	20	15
Pavers	50	30
Gravel Road wearing course renewal		
Arterial	15	10
Collector	20	15
Access	25	20
Gravel pavement reconstruction		
Non - reactive subgrade	50-70	
Reactive subgrade	30-50	
Guard Rails	25	15
Kerb	60	40
Median	60	40
Sealed Road Pavement renewal		
Non - reactive subgrade	50	30
Reactive subgrade	30	20
Sealed Road Pavement reconstruction		
Non - reactive subgrade	200	

Asset Category	Target Useful Live	Optimum Useful Life
Reactive subgrade	120	
Roundabouts	60	50
Spray Seal renewal		
Spray Seal		
Non - reactive subgrade	20	
Reactive subgrade	15	
Street Furniture & Lighting	30	20

Balonne Shire Council

Transport Network Assets

Review of Valuation Useful Lives

Lemmah Pty. Ltd.

July 2018

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CERTIFICATION OF ROAD AND STORMWATER USEFUL LIVES

BALONNE SHIRE COUNCIL

The review of useful lives has been facilitated by Graham Jordan based on submissions and contributions from the staff of Balonne Shire Council (BSC).

In this regard, the recommendations in this report are based on:

- the current BSC road conditions;
- the funding being invested in the network;
- local experience with local materials;
- experience from similar networks and relevant research.

In making this Certification, due consideration has been given to:

- the requirements of the Australian Accounting Standards 116 and the Local Government Act 2009;
- the changing technologies impacting road and stormwater construction; and
- the need for the useful lives to reflect likely future network investment.

Certified by*:

Graham John Jordan
(Print Full Name)



(Signature)

RPEQ Registration No.: 3305...
Date: 30/07/2018

Background

Organisations managing extensive infrastructure assets can face unforeseen failure of an asset. Failure in asset management terminology means failing to do “what they user wants the asset to do” at a point in time. All service organisations owe a duty of care to their customers. Systems need to be established to provide a basis for defending claims based upon asset failures. Physical asset failure can represent a significant business risk to the organisation. By conducting regular condition, performance and risk assessments of the infrastructure assets, these risks can be effectively managed. The ability of an asset to be able to provide a level of service at a point in time is dependent on its condition.

Introduction

At any stage of the life cycle the Asset Manager needs to know what the current condition of infrastructure assets is, what is their current value and what is the expected remaining life. Useful life and remaining useful life estimates are some of the most critical inputs for renewal planning and asset valuation. For infrastructure assets, useful life is defined in terms of the asset’s expected utility to the entity. It is normally the point at which some form of intervention is required. This intervention may range from complete replacement through to erecting a sign which says “Road Closed”. The estimation of the useful life of the asset is a matter of judgement based on the experience of the entity with similar assets.

Infrastructure Useful Life

There are many different definitions of useful live depending on how the time to intervention is measured, including:

- Optimum useful life.
- Target physical life.
- Design Life
- Service level life.
- Service capacity life.
- Technological life.
- Legal life.

Optimum Useful Life

Classical asset management philosophy states that assets should be renewed and or replaced to minimise the whole of life cost. Whole of life cost includes the initial asset acquisition, renewal, maintenance and disposal of the asset. The intervention period which minimises whole of life cost is referred to as the optimum useful life.

Target Physical Life

Unlike optimum useful lives, target useful lives do not aim to minimise whole of life costs and extend asset lives. They represent the maximum life that can be expected “on average” before asset failure occurs. Individual assets may fail earlier or later than average. Target useful lives will typically be greater than the optimal targets used for renewal planning but would be guided by historical

performance records and the available research evidence on what lives can be realistically expected before the condition of the asset makes it unusable.

Design Life

Design Life is defined as the period over which an asset must perform its intended function without replacement, refurbishment or significant maintenance. The design life determines the physical characteristics of the asset.

Service Level Life

Local governments are encouraged to establish target service levels for their transport networks as part the strategic asset management process. These target levels of service are documented in the Asset Management Plan. Higher standards will require earlier intervention and effectively reduce asset lives.

Service Capacity Life

An asset represents stored service potential. The resulting asset represents a service potential to be consumed over the life of the asset.

Technological Life

There is constant change in the type of materials and technologies used for infrastructure. On replacement, obsolete infrastructure materials such as asbestos pipes, are replaced with their modern equivalent such as concrete pipes. Modern infrastructure systems also incorporate different technology than current systems.

Legal life.

Governments can through legislation and regulation can mandate service standards which impact infrastructure assets and require immediate intervention. This effectively reduces the current life to zero.

Further background information is provided in Appendix A.

Accounting Standards

Sections of AASB 116 relevant to useful life of road assets include:

56 The future economic benefits embodied in an asset are consumed by an entity principally through its use. However, other factors, such as technical or commercial obsolescence and wear and tear while an asset remains idle, often result in the diminution of the economic benefits that might have been obtained from the asset.

Consequently, all the following factors are considered in determining the useful life of an asset:

- (a) expected usage of the asset. Usage is assessed by reference to the asset's expected capacity or physical output.*
- (b) expected physical wear and tear, which depends on operational factors such as the number of shifts for which the asset is to be used and the repair and maintenance programme, and the care and maintenance of the asset while idle.*
- (c) technical or commercial obsolescence arising from changes or improvements in production, or from a change in the market demand for the product or service output of the asset.*
- (d) legal or similar limits on the use of the asset, such as the expiry dates of related leases.*

57 **The useful life of an asset is defined in terms of the asset's expected utility to the entity.** The asset management policy of the entity may involve the disposal of assets after a specified time or after consumption of a specified proportion of the future economic benefits embodied in the asset. Therefore, the useful life of an asset may be shorter than its economic life. **The estimation of the useful life of the asset is a matter of judgement based on the experience of the entity with similar assets.**

Queensland Treasury's NCAP 5 provides further clarification on useful lives:

"In addition, and most importantly, the estimation of useful life should be based on the agency's past experience and its realistic planned replacement program as outlined in its asset planning. Tensions often exist between the replacement timeframes estimated by engineers and those in which fiscal provision has been made for asset replacement. If an asset is expected to be used by an agency beyond an 'ideal' or 'optimum' replacement timeframe, the extended period is the useful life which should be used. This assessment is a matter requiring professional judgment to be exercised at each reporting date."

Road Management Strategy

The adopted road management strategy detailed in the Asset Management Plan has a big influence on the infrastructure useful lives achieved on a road network. Road management strategies range from routine maintenance only where all expenditure is expensed, to maintain only where various renewal treatments are undertaken with varying useful lives over which time the treatment expense is depreciated. For road pavements and surfacing, there are frequent maintenance and renewal treatments being undertaken and there is good evidence of treatment (useful) lives.

Estimates of treatment and useful lives need to be projected from condition assessments and evidence from authorities with older assets. Figure 1 represents a typical road pavement lifecycle from initial construction, through various rehabilitation treatments until ultimate reconstruction. Roads are rarely disposed unless; the service capacity of the current road is replaced by an alternative road.

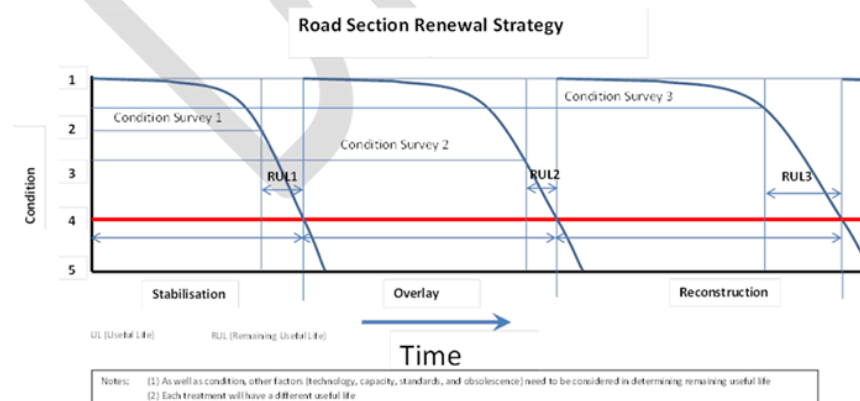


Figure 1: Road Management Life Cycle

Different types of renewal treatments have different treatment lives. The cost of treatment typically increases for expected treatment life. The concepts are illustrated in Figure 2.

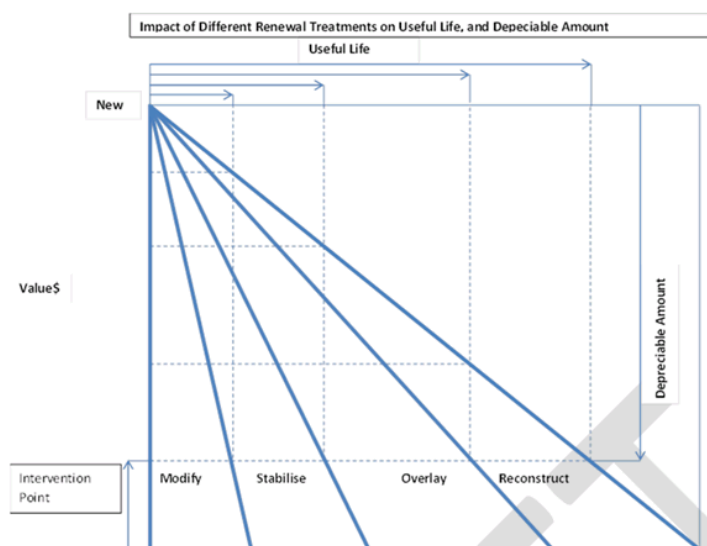


Figure 2: Renewal Treatment Lives

Which Life to Use

The useful life adopted is dependent on the purpose of the analysis. Projecting estimates of forward renewal funding for long term asset management plans and financial models, optimum useful lives are appropriate as these represent the optimum investment strategy required. For valuation purposes, target useful lives are appropriate as these represent what is currently being achieved with available funding and the physical limit of the asset. Appendix B provides a summary of the recommended optimum and target useful lives for transport asset for Balonne Regional Council.

Useful Life for Valuation

In this discussion paper, a range of factors have been discussed which impact the estimation of useful life. In determining the useful life for a particular infrastructure asset for valuation purposes, the valuer needs to assess the likely impact of expected physical wear and tear (and maintenance program to be adopted) and other factors on that particular asset. The variation caused by the influence of these factors will mean that the life of individual assets within a particular asset group may be less than or greater than a mean value.

In summary factors that the valuer needs to consider in assessing useful and remaining useful life, include:

- Expected changes in regulatory and or environmental requirements;
- Expected changes in technology;
- Expected changes in demand¹ for the services; and/or
- Expected changes in operating conditions.

¹ If the asset is oversize for the current demand and this is expected to continue, adjustments should also be made to current cost to reflect the fact that a smaller capacity would be installed on replacement. This process is called optimisation. Note that where assets are a minimum size for 'non demand' reasons such as ease of maintenance, the capacity and current cost should not be de-rated.

Any changes needs to be “reasonably likely” to be taken into consideration by the valuer in the estimation of useful life and remaining useful life and the reasons should be documented in the valuation report. e.g. if it is known that a section of road will be decommissioned in 5 years, remaining useful life is 5 years regardless of the condition of the asset.

Useful life of road assets can be estimated using a number of methodologies drawn from the organisations documented experience, and current and proposed asset management strategies. AASB116 draws attention to “the asset management policy of the entity” requires that assets are actively managed and that policy decisions are taken into account when financial reports are prepared. A common error with the adoption of useful lives is to use optimum intervention targets rather than what intervention targets are actually being achieved. Surveys have shown that what is actually being achieved is often higher than the targets adopted.

Impact of Available Funding

In practice available funding will dictate when renewal works are undertaken and influence useful lives. For example, if 5% of the sealed road network is resealed or reconstructed on average over the last 5 years, effective useful life = 20 years. There is an argument that the useful life of 20 years should be used for asset valuation calculations rather than the preferred optimum life of say 10 years. ***“We need to value what is happening not what should be happening”***. This is not a reflection of the organisations asset management but on the funding reality. Where funding is below that required for optimum intervention, road conditions will gradually deteriorate, renewal costs will increase and the level of service for road users will decline to the point where the asset is no longer available for use in its current form. The concepts are shown in Figure 3.

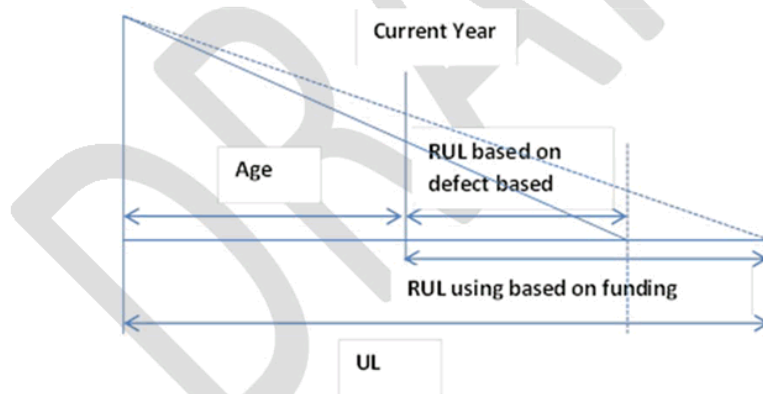


Figure 3: Impact of funding on renewal

However optimal intervention minimises life cycle costs, funding less than optimal cannot extend the life of the asset overall. There are limits to how far useful life should be extended for valuation purposes because of funding. For example, if funding constraints mean that reseals are only being undertaken once in say 50 years, the reality is there will be no seal left. . From a valuation perspective, the lack of intervention will eventually cause the road to deteriorate with implications for the level of service provided. For example, if reseals are not undertaken on a sealed road, the surface will become too rough for safe travel and the road surface will need to be tyned and the seal road will revert to a gravel road. There have been many examples in Australia of this actually happening. The replacement value of the network will decline accordingly.

Consequences of Underfunding Renewal

The earthworks component of a sealed road is generally considered to have an indefinite life, however, the life of earthworks component of a gravelled road is contingent on the paved surface retaining its integrity. The pavement of a gravelled road has a much shorter life than a sealed pavement. The earthworks component of formed roads, only have limited lives. So in effect the inability to be able to resurface a sealed road or gravel road before physical failure has consequently impacts on the life of the earthworks components.

The research evidence available (Appendix C) shows that extending useful lives indefinitely solely on funding constraints is clearly unrealistic as the assets do have finite lives. A balanced approach is recommended which adopts useful lives based on a realistic assessment of when the asset will “no longer be available for use”. Target useful lives² will typically be greater than the optimal targets used for renewal planning but would be guided by historical performance records and the available research evidence on what lives can be realistically expected before the condition of the asset makes it unusable. **Assets beyond the nominated target life should be further assessed for impairment.**

² Unlike optimum lives, target useful lives do not aim to minimise whole of life costs and extend asset lives. They represent the maximum life that can be expected “on average” before failure occurs. Individual assets may fail earlier or later than average.

Conclusions and Recommendations

Based on the current state of the BSC road network, the BSC road investment, TIDS and R2R funding and the positive impact of the significant investment of natural disaster funding, the current condition of the BSC road network is stable. The total quantum of investment in the BSC network (including NDRRA) is broadly in line with revised estimated depreciation of the BSC road network. The recommended target useful lives in Appendix B for Balonne Shire Council transport assets reflect the reality of funding availability and should be regularly reviewed as more accurate data becomes available on road condition and the performance of various renewal treatments. Local knowledge based on accurate historical treatment records is the best guide to useful life.

Results

The results of incorporating the adopted target useful lives are summarised in Table 1. The adjusted useful lives have decreased annual depreciation by \$855,759.

Table 1: Summary of 2018 Valuation of the BSC Transport Network incorporating Adjusted Useful Lives

Asset	Gross Current Replacement Value (AssetVal 2018)	Fair Value (AssetVal 2018)	Accumulated Depreciation (AssetVal 2018)	Annual Depreciation (Lemmah 2018)
Sealed Roads	\$65,068,245	\$46,306,270	\$18,761,975	\$1,310,149
Unsealed Roads	\$125,125,377	\$100,676,004	\$24,449,373	\$2,230,681
Culverts & Floodways	\$13,796,717	\$8,075,009	\$5,721,709	\$162,237
Bridges	\$11,720,374	\$8,073,181	\$3,647,193	\$102,317
Footpaths	\$3,161,760	\$2,175,607	\$986,153	\$63,658
Aerodrome	\$3,401,427	\$2,532,396	\$869,031	\$109,335
Carparks	\$898,384	\$636,117	\$262,267	\$21,472
Kerb and Channel	\$3,579,961	\$2,159,914	\$1,420,047	\$70,487
Stormwater Drainage	\$15,677,416	\$11,735,274	\$3,942,141	\$165,093
Stormwater Structures	\$638,820	\$453,578	\$185,242	\$8,455
Total	\$243,068,480	\$182,823,350	\$60,245,130	\$4,243,884

References

Reference 1: Griffith University: "Calibration of HDM-III and HDM-4 Road Deterioration Models for Long Term Pavement Performance Sites in South East Queensland", November 2011

Reference 2: Goondiwindi Regional Council: "Assessment of Remaining and Useful Lives for Transport/Unsealed Pavement Assets", July 2013

Appendix A: Infrastructure Useful Lives

Optimum Useful Life

Infrastructure assets are characterised by being able to provide services over a very long period of time commonly called the asset life cycle and feature a non - linear deterioration or decay profile. It is difficult to predict, with a great degree of confidence, when the asset will fail or when there will be a sharp decline in the level of service. Strategic Asset Management is concerned with the management of assets throughout the life cycle with the aim of minimising the total life cost whilst maintaining the required levels of service. Classical asset management philosophy states that assets should be renewed

and or replaced to minimise the whole of life cost. Whole of life cost includes the initial asset acquisition, renewal, maintenance and disposal of the asset. The intervention period which minimises whole of life cost is referred to as the optimum useful life.

Estimates of optimum useful life are usually made for assets of the same type, which are subject to the same environmental³ conditions. When assessing individual assets, this life should be adjusted to reflect local factors. Estimates of remaining useful life are undertaken based on an assessment of individual assets⁴.

The optimum economic life of a section of infrastructure is reached when the cost of replacement is less than the cost of continuing to repair it. Using calibrated local decay curves, replacement models can be developed to assist with the prediction of useful life and remaining useful life for each asset group. The replacement model assesses when a section of infrastructure should be replaced based on factors such as repair costs, commercial loss (based on the number of customers affected), replacement cost, discount rate, the likely rate of increase in failures in the future (defined by the decay curve) and the social cost to the community through loss of service caused by asset deterioration.

For example, during its service life, a pavement section will require little or no maintenance in its early years. Routine maintenance will then follow over time as the pavement deteriorates due to the effects of vehicle loading, climatic effects, and variation in construction standards. Eventually, further maintenance is uneconomical and major rehabilitation work is carried out. Each maintenance activity and the rehabilitation work incur costs over the life of the pavement. The asset manager has the option of carrying out more or less maintenance before rehabilitation is undertaken. At what stage then is expenditure optimised? Optimised intervention models (used in Pavement Management Systems) analyses typical pavement performance using degradation curves and unit rates for maintenance and rehabilitation work. The models calculate the net present value (NPV) of total life cycle costs applying a discount factor typically in the range of 4 - 7%. A typical relationship between NPV and age at rehabilitation is depicted in Figure 4. A minimum NPV occurs at the optimum intervention age. This age is related to the % defects to produce an optimum Intervention age or economic life.

³ Physical, operating and regulatory.

⁴ In practice, network assets are grouped by age and environment.

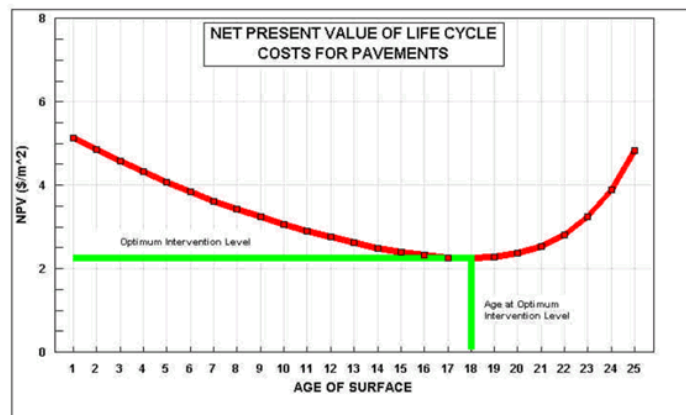


Figure 4: Determination of Optimum Life

Target Physical Life

Unlike optimum useful lives, target useful lives do not aim to minimise whole of life costs and extend asset lives. They represent the maximum life that can be expected “on average” before asset failure occurs. Individual assets may fail earlier or later than average. Target useful lives will typically be greater than the optimal targets used for renewal planning but would be guided by historical performance records and the available research evidence on what lives can be realistically expected before the condition of the asset makes it unusable.

Road pavement deteriorates over time under the combined effects of traffic and weather. Traffic induces levels of stress and strain within the pavement layers which are functions of the stiffness and layer thicknesses of the materials. Weathering causes bituminous surfacing materials to become brittle and thus more susceptible to cracking and to disintegration which may include ravelling, spalling and edge breaking. Having old assets is not a problem in itself, however, as road component assets age, the probability of failure increases. It is the interaction between the material characteristics, age, the road environment, and traffic, which determines the intervention point and the physical “life” of the asset.

Environmental factors including subgrade material, traffic and climatic zone can have a significant impact on seal and pavement lives. Griffith University (Reference 1) undertook research which studied how factors such as traffic volumes, environmental conditions, pavement structures and age affect pavement performance. One of the research outcomes indicated that environmental factors had the greatest effect on the pavement performance for a large percentage of the roads within the six Local Councils area in the study area. The research found the main cause of seal deterioration is the progressive hardening of the binder apparently by the chemical action of atmospheric oxygen. While the bitumen is still relatively soft, pavement stresses can be accommodated by viscous flow. However, when the temperature of the bitumen (a measure of bitumen hardness or viscosity) reaches 55 °C, brittle failure can be expected. Cracking by brittle failure is initiated after about 7 or 8 years of service. It starts at the seal edge and is presumably related to thermal stresses. Further extension of cracking is thought to be due to a contribution of stresses derived from thermal and traffic effects, and from subsurface moisture change. Models predict that seal ages for Queensland conditions range from 10 – 15 years.

Design Life

Design Life is defined as the period over which an asset must perform its intended function without replacement, refurbishment or significant maintenance. The design life determines the physical characteristics of the asset. For example, a road is typically designed to accommodate the projected traffic loading (expressed in equivalent standard axles) over the design life. The impact of different types of vehicles on road pavements is illustrated in Figure 5. In terms of pavement strength, cars are almost irrelevant. Flexible pavements typically have a design life of 20 years, while rigid (concrete) pavements typically have a design life of 80 years. Based on the projected traffic and its composition and the subgrade strength, the thickness and characteristics of the pavement layers can be determined. The actual life achieved before intervention (rehabilitation) is required will be determined by actual traffic impacts. The number and type of vehicles using a particular road can change dramatically over the design life. The type and weight of trucks using the road networks today are dramatically different to those being used twenty years ago.

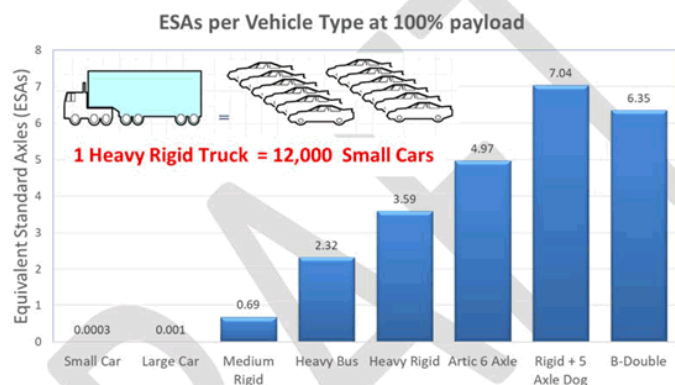


Figure 5: Impact of Different Vehicles on Road Pavements

Source: ARRB Group Ltd

Service Level Life

Local governments are encouraged to establish target service levels for their transport networks as part the strategic asset management process. These target levels of service are documented in the Asset Management Plan. Before setting any customer service level, it is important that the full financial implications on the authority and its customers are clearly understood. Higher standards will require earlier intervention and effectively reduce asset lives. Customers need to understand the trade-off between standards and delivery costs. In the longer term, increases in prices may change community opinion on the appropriateness of adopted service levels and trade-off may eventuate between maintaining the price of services and relaxing service levels. Service levels higher than community expectations are commonly termed “gold plating” but it can be a difficult exercise to determine the point at which service levels are considered excessive. A recent example of this is the current debate regarding reliability standards in the electricity industry. The regulator has raised the issue of “gold plating” and proposed a relaxation for example in the reliability of supply, as a way of reducing cost pressures. Asset factors impact on level of service indicators. For example, the key technical service criteria for pavements, which impacts on asset lives, include roughness, rutting and surface defects. Intervention levels are adopted which determine when renewal treatments are required. To ensure that pavement defects are kept below the intervention

targets, the pavement age profile for each pavement network needs to be managed with the continual rehabilitation of existing roads. Figure 6 illustrates how the different funding levels for reseals impacts average network seal useful life.

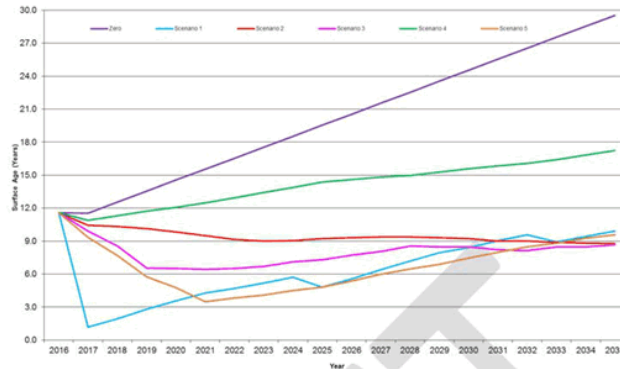


Figure 6: Impact of Different Funding levels on Seal Age

Service Capacity Life

An asset represents stored service potential. As illustrated in **Error! Reference source not found.**, the performance of an asset gradually declines over time. The rate of decline is generally non-uniform. Although age is an important factor, environmental factors such as design, construction, maintenance, climate and loading also have a major influence.

$$SP = Q * L$$

where SP is service demand potential;

- Q is capacity or rate of service delivery over time; and
- L is the adopted asset useful life.

When an asset is designed a design capacity commensurate with the anticipated service demands is adopted. For example for a water supply system, accumulated flow is estimated from current or predicted demand, with a designated water quality, nominated factors of safety, nominated supply rate (and pressure) and reliability of supply⁵. The resulting asset represents a service potential to be consumed over the life of the asset. Figure 7 illustrates that the demand for the services of most assets will grow over a period of time. However, because of wear and tear and asset deterioration, the capacity to supply services will decline over time. Demand is effectively limited by the ability of the asset to deliver at a point in time. Note that capacity not used at a point in time is gone forever. The effective service capacity useful life of the asset in Figure 7 is 15 years.

⁵ These become the Levels of Service adopted in the Customer's Charter.

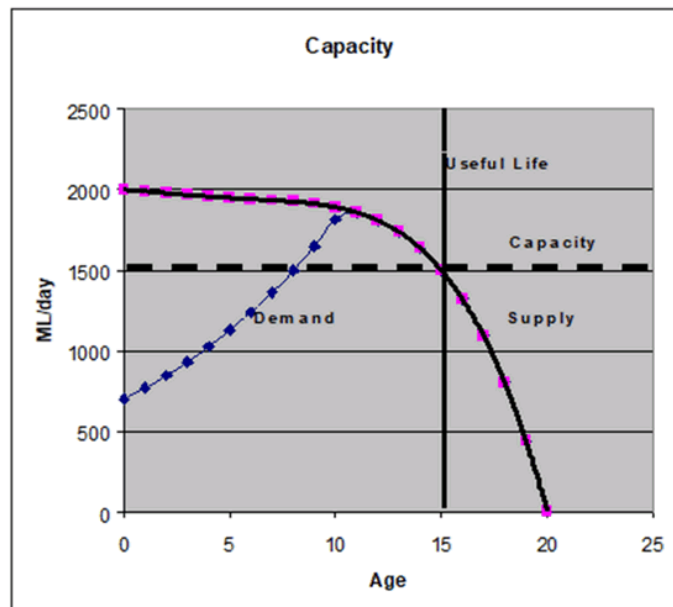


Figure 7: Service Capacity Life

Technological Life

There is constant change in the type of materials and technologies used for infrastructure. On replacement, obsolete infrastructure materials such as asbestos pipes, are replaced with their modern equivalent such as concrete pipes. Modern infrastructure systems also incorporate different technology than current systems. For example, new technology is constantly being introduced into traffic control and information systems. System assets such as traffic signals tend to have shorter lives than pavement assets for example.

Legal life.

Governments can through legislation and regulation can mandate service standards which impact infrastructure assets and require immediate intervention. This effectively reduces the current life to zero. Typically governments mandate standards for safety or social equity reasons. Requiring wheel chair access is an example.

Appendix B: Balonne Shire Council Adopted Target and Optimum Useful Lives

This document provides the current opinion of Lemmah Pty Ltd on the target and optimum useful lives that can be expected for Balonne Shire transport assets based on the current state of the road network, historical performance of asset components in Balonne and other similar road networks, the impact on road safety, the likely increase in demands during the asset lives and the application of known technical improvements.

The targets useful lives of assets are shown were last reviewed in July 2018 and are recommended for valuation purposes. The table also includes optimum intervention targets to minimise whole of life costs and maintain current service levels are used to develop projected asset renewal expenditures achieve desirable service levels.

Asset Category	Target Useful Live	Optimum Useful Life
Asphalt	40	30
Bridges	100	80
Bus Shelters	35	25
Culverts	100	80
Floodways	80	50
Footpaths & Cycle ways		
Concrete	60	50
Asphalt	40	30
Spray Seal	20	15
Pavers	50	30
Gravel Road wearing course renewal		
Arterial	15	10
Collector	20	15
Access	25	20
Gravel pavement reconstruction		
Non - reactive subgrade	50-70	
Reactive subgrade	30-50	

Transport Network Assets - Useful Life •

Asset Category	Target Useful Live	Optimum Useful Life
Guard Rails	25	15
Kerb	60	40
Median	60	40
Sealed Road Pavement renewal		
Non - reactive subgrade	50	30
Reactive subgrade	30	20
Sealed Road Pavement reconstruction		
Non - reactive subgrade	200	
Reactive subgrade	120	
Roundabouts	60	50
Spray Seal renewal		
Spray Seal		
Non - reactive subgrade	20	
Reactive subgrade	15	
Street Furniture & Lighting	30	20

Appendix C: Available Research on Transport Asset Useful Lives

TMR Research

TMR has undertaken a lot of research into the performance of its road network. An example is a paper presented at the ARRB conference in Melbourne 2010. Noppadol Piyatrapoomi and Justin Weligamage presented the results of the analysis for flexible pavements located in wet non-reactive soil in Queensland. The cumulative percentage reduction in Structural Number⁶ values or the pavement strength deterioration profiles for three ranges of annual average daily traffic (AADT), including AADT ≤ 5000 vpd, AADT between 5000 vpd and 10000 vpd, and AADT > 10000 vpd were derived. The results indicated that these pavement types had stable Structural Number values up to 30 years of age. The Structural Number started to drop after 30 years and had a sudden drop at the ages of around 35 to 37 years. An example of deterioration curve of Structural Number (SN) for AADT ≤ 5000 vpd and WNR is provided in Figure 8.

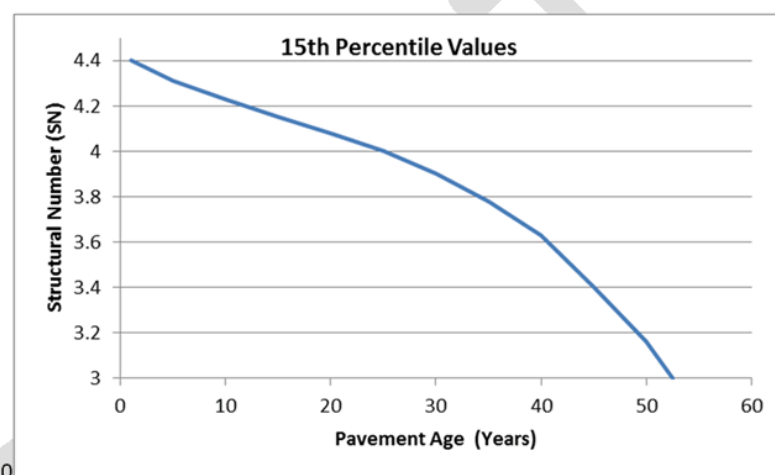


Figure 8: An example of deterioration curve of Structural Number (SN) for AADT ≤ 5000 vpd and WNR

Estimating the life of the long life gravel component is challenging as there is no condition assessment methodology available to assist with the estimate. Long term pavement is only impacted with reconstruction of a road. Pure reconstruction with no increase in surface or paved area is apart from flood damage, is extremely rare. In a case study undertaken in 2017 on the TMR network, Based on an analysis of works undertaken in 2017, it is estimated that only .0024% of the TMR road network was reconstructed in 2017 which represents a reconstruction life of approximately 4250 years based on current fiscal availability. This is illustrated in Figure 9.

⁶ A measure of pavement strength

Length of network fully reconstructed but no width or stereotype change 2017 (Road km)						
New Stereotype	Previous Stereotype					Grand Total
	1	3	5	6	10	
1	25.7	-	-	-	-	25.7
3	-	5.7	-	-	-	5.7
5	-	-	3.3	-	-	3.3
6	-	-	-	0.1	-	0.1
10	-	-	-	-	0.1	0.1
Grand Total	25.7	5.7	3.3	0.1	0.1	34.9
Length 1-4 same stereotype	31.4	Mainly repaving unsealed roads get triggered in this				
Length 5-13 same stereotype	3.5	Reviewing sections shows these to be mainly NDRRA or other subgrade failures - isolated sections spread across the network				

Figure 9: Summary of Roads Reconstructed in 2017

Table 2 provides a summary of the seal and pavement ages of the TMR road network in Balonne Shire. In the absence of available records for the Balonne Shire road network, this data provides some guidance on what is being achieved in the traffic and environment conditions being experienced in Balonne Shire. This data has been considered in providing recommendations on values for useful lives.

Table 2: Balonne Shire TMR Road Network

Balonne Shire		TMR Network																			
Station ID	Line No	km	km	km	km	km	km	km	km	km	km	km	km	km	km	km	km	km	km	km	km
Station ID	Line No	km	km	km	km	km	km	km	km	km	km	km	km	km	km	km	km	km	km	km	km
2	171	561713	0	1080	719110	6.6	32.5	63.5	1.5	32.5	63.5	18.5	63.5	42.7	15.5	63.5	5.9	42.8			
3	349	1200331	148	0	1438608	6.3	32.5	0.5	32.5	20.5	32.5	28.2	0.5	64.5	6.3	32.5	29.4				
4	120	456016	28096	0	516041	5.9	1.4	0.5	0.5	27.5	8.5	29.7	0.5	68.5	5.7	0.9	29.5				
5	578	2337013	2011	0	2427153	4.5	5.6	0.5	0.5	18.5	8.5	20.5	0.5	65.5	4.6	4.7	21.5				
10	5	9552	26738	0	39860	10.4	0.5	8.5	0.5	21.5	0.5	15.9	0.5	79.5	8.8	0.5	13.7				
	1223	4564624	56994	1080	5140773																

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Griffith University Research

Research undertaken by Griffith University for bitumen seals (**Reference 1**) confirms the breakdown mechanism for seal failure. The main cause of seal deterioration is the progressive hardening of the binder apparently by the chemical action of atmospheric oxygen. While the bitumen is still relatively soft, pavement stresses can be accommodated by viscous flow. However, when the temperature of the bitumen (a measure of bitumen hardness or viscosity) reaches 55 C, brittle failure can be expected. Cracking by brittle failure is initiated after about 7 or 8 years of service. It starts at the seal edge and is presumably related to thermal stresses. Further extension of cracking is thought to be due to a contribution of stresses derived from thermal and traffic effects, and from subsurface moisture change. Models predict that seal ages for Queensland conditions range from 10 – 15 years.

Goondiwindi Regional Council Research

In 2012, GRC undertook research to assess the remaining and useful life of unsealed road assets using a representative sample of road assets. A sample of assets nearing end of useful life was selected to represent the asset stock. The sample was selected to represent critical factors of traffic loadings and climate applying across the Council area including traffic loading and climate.

A sample of roads was selected to provide at least four road component lengths within each road class. Council had a limited number of unsealed road pavements that are over 20 years. The remaining and useful life for unsealed road pavements was assessed by a team of Goondiwindi Regional Council staff experienced in the operation, maintenance, construction and renewal of unsealed pavements in Goondiwindi Regional Council area for over 30 years.

The team assessed the level of service of unsealed road pavements and by consensus estimated the remaining useful life for each of the pavements in the sample.

Matters considered in assessing remaining useful life for the assets were: Unsealed road pavements:

- Remaining Pavement Depths and Pavement Quality,
- Road hierarchy and asset criticality,
- Traffic volumes,

The age of each pavement and surface was added to the estimated remaining life to determine an estimate of useful life for each road assessed.

The conclusions of the review and assessment of remaining life and useful life were:

1. The assessment team concluded that although the sample of sealed roads was generally representative of the service level performance of the Council's road network.
2. The assessed useful life of the sample of unsealed road pavements, based on the sample of pavements is
 - Urban Unsealed Road all classes 23years
 - Rural Arterial Unsealed Road Class 4A 16 years
 - C. Rural Arterial Unsealed Road Class 4B 20 years
 - Rural Arterial Unsealed Road Class 4C 22 years
 - Rural Local Unsealed Road Class 5A 24 years
 - Rural Local Unsealed Road Class 5B 26 years

Transport Network Assets - Useful Life •

OFFICER REPORT

TO: Council

SUBJECT: Dirranbandi Court Sports Association Lease

DATE: 06.08.18

AGENDA REF: FCS4

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

Dirranbandi Court Sports Association Lease

Background

Council had a Lease of Deed of Grant in Trust between the Dirranbandi Court Sports Association and the Dirranbandi Progress Association for Lot 1 RP 100720 Theodore Street for the tennis courts. The lease expired 30 July 2017.

The lease required payment of:

- All electricity and ancillary costs;
- Payment of rates for all utilities charges

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Healthy and active lifestyles

Consultation (internal/external)

The Dirranbandi Progress Association and Dirranbandi Court Sports Association have been consulted and advise as follows:

Dirranbandi Progress Association – advise:

The Dirranbandi Progress Association made a decision at the last meeting in regards to the lease agreement between Progress and the Balonne Shire Council for the tennis courts/pool land. We have decided to leave the lease as lapsed.

Dirranbandi Court Sports Association advise:

The Dirranbandi Court Sports Association Inc would like to progress with a licence to manage the Dirranbandi Court Sports hall that had previously existed as a 20 year lease under the Dirranbandi Progress Association.

We have limited membership currently in a shrinking community. We are unable to proceed with a lease arrangement as we do not have the income to continue to pay rates, insurance and electricity on the property and it is not a tradeable solution for the Association into the future.

We would like however to continue to exclusively manage the facility which would include –

- Management of all Hall and Court Hire;*
- Maintaining the facility in a clean and tidy condition; and*
- Organising netball and tennis fixtures on the courts as attendance permits.*

We would continue to hold Contents Insurance and Public Liability Insurance to cover sport and activities held at the hall.

We would like to cease the payment of rates, building insurance and electricity if possible.

If you could please draft a proposal for Council and circulate for our committee's approval and final confirmation it would be greatly appreciated.

Legal Implications

Inland Legal has been requested to provide advice on the options available to Council for a licence agreement, they advise as follows:

It is uncertain if Council has the power to grant a licence being that the Land is Trust Land. A Lease (which is within Council's power) could still accommodate the parties concerns and can expressly deal with the terms of outgoings, liabilities and also maintenance etc as agreed between the parties.

A license is not necessarily an option and may not achieve anything beyond what a Lease is capable of with necessary amendments.

Policy Implications

The request not to pay rates and electricity costs associated with the lease is inconsistent with our Licence or Lease of Council Owned or Controlled Land Policy. Although it is worded 'In general' lessees will be responsible for payment of rates, and for all services used eg. Electricity. While Council does have discretion to provide further concessions it must be mindful of setting a precedent.

Financial and Resource Implications

Council does not have a budget for the increased cost of insurance, rates and electricity. Council currently provides concession by way of no general rates and a peppercorn rental.

Attachments

Nil

Recommendation/s

1. That Council delegate to the Chief Executive Officer under Section 257(1)(b) the power to negotiate and finalise a lease with the Dirranbandi Sports Courts Association for Lot 1 RP 100720 Theodore Street for exclusive rights over the tennis courts and associated buildings.

Michelle Clarke

Director Finance & Corporate Services

OFFICER REPORT

TO: Council

SUBJECT: Managing local government rates and charges summary

DATE: 06.08.18

AGENDA REF: FCS5

AUTHOR: Tracey Lee - Manager Finance Services

Executive Summary

Managing local government rates and charges summary.

Background

The *Local Government Act 2009* (the Act) and the *Local Government Regulation 2012* (the Regulation) allow councils to develop their own approaches to meet their communities' needs through rates and charges.

Setting rates and budgets:

The Act and Regulation prescribe how councils must develop their annual budgets and set rates and charges each year, and also require that councils:

- Adopt their budget before 1 August each year
- Include in their budgets a range of documents (such as a revenue statement and a revenue policy)
- Pass a resolution each year at their annual budget meeting setting out the differential rates categories they intend to use in the financial year
- Pass a resolution each year at their annual budget meeting setting the rates and charges for the financial year.

The Act requires that the local government principles of transparency, sustainability, efficiency and community representation be applied when setting rates and charges. Councils' should also when setting rates and charges follow the rates practice principles of fairness, equity, meaningful contribution, predictability and user pays.

Financial sustainability:

A council is financially sustainable if it can maintain its financial capital and infrastructure capital over the long term (at least 10 years). Under the Regulation, councils must calculate and disclose three (3) key financial sustainability measures currently being operating surplus ratio, asset sustainability ratio and net financial liabilities ratio.

Overdue rates and charges:

The Regulation includes a range of options for councils to use when rates are unpaid or overdue (charging interest, taking court action, selling land, and acquiring land).

The Queensland Audit Office conducted an audit of five local government councils and released *Report 17: 2017-18 Managing local government rates and charges* based on the audit findings.

Summary of audit findings

Transparency:

Councils' lacked transparency around the setting of rates and charges by not publishing comprehensive descriptions of rate categories, reason for using the different categories, and rationale for the different levels of rates for each category.

Sustainability:

Council's decisions to increase rates and charges at certain levels are not directly linked to their forecast revenue needs. Rather, they increase rates at levels that council consider to be fair and reasonable for their ratepayers, rather than with a focus on operating sustainably over the long term without eroding their physical asset base.

Community engagement:

Councils are not engaging community input into their budgets and rate setting decisions and subsequently have no involvement in determining the level and quality of services and facilities the councils provide and the rates and charges the community is prepared to pay for them.

How this applies to the Balonne Shire Council

Council has been working towards improving its financial sustainability with a modest rate rise for 2018/19. Council has improved its community input into budgeting and rate setting with community catch up days and proposes to further improve this by releasing a draft budget for 2019/20 well before adoption.

Council is currently reviewing its differential rating categories to ensure there is rationale for the different levels and rates for each category.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Governance</u>	Financial management for long-term sustainability

Consultation (internal/external)

Nil

Legal Implications

If legislative requirements surrounding the management of rates and charges are not complied with then Council has the potential risk of legal judgements being unfavourable should they become a matter of legal judgement.

Policy Implications

Policies such as the Revenue Policy needs to be reviewed and updated for compliance with the Regulation and the Act.

Financial and Resource Implications

If Council does not comply with the legislative requirements for properly adopting and managing its rates and charges then they can be deemed invalid and may be liable for repayment of associated revenue raised.

Attachments

Nil

Recommendation/s

That:

1. Council adhere to the local government principles and rates practice principle when setting future rates and charges.
2. Council set rates and charges at a level that allows them to maintain their assets in the short- and long-term and deliver services in line with community expectations now and in the future.
3. Council comply with the legislative requirements and guidelines governing recovery of overdue rates and charges.
4. Council publish a comprehensive description of its rates categories, why it uses the different categories, and the rationale for the different levels of rates for each category to improve transparency.
5. Council set rates and charges increases with a focus on operating sustainably over the long term.
6. Council engage their community in budget and rate setting decisions to determine services and facilities levels that they are prepared to pay for.

Michelle Clarke

Director Finance & Corporate Services

OFFICER REPORT

TO: Council

SUBJECT: Quarter 4 Performance Report 2017/18

DATE: 06.08.18

AGENDA REF: FCS6

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

Quarter 4 Performance Report 2017/18 is presented to Council for adoption.

Background

The Chief Executive Officer must present a written assessment of the local government's progress towards implementing the annual operational plan of not more than 3 months. The progress report for Quarter 4 is for Council to note and adopt. It covers the period 1 April 2018 – 30 June 2018.

You will note that the Key Performance Indicators shows a trend line for the full year, comparing the result for each Quarter.

The report provides an Overall Summary of Council's progress and uses traffic light indicators to the management response required and is also showing a trend line for quarter 4 and annual result. Overall we have 83 Actions of which 40% are on track, 18% require monitoring and 27.7% need work. Our KPI Status shows 58.65% are on track, almost 2.88% requires attention and we have 38.46% that need more work.

The Quarter 1 report for 2018/19 is due at the end of September and will be based on the Key Foundations in the new Corporate Plan.

Link to Corporate Plan

Function	Key Program Area
<u>Inclusive & Ethical Governance</u>	Corporate Governance: To provide effective organisational leadership through strategic planning, accountability and ethical standards of practice.

Consultation (internal/external)

All Directors and their responsible officers have been given the opportunity to provide commentary on the progress of Milestones and Key Performance Indicators within the Operational Plan.

Legal Implications

This report complies with Section 174(3) Local Government Regulations 2012.

Policy Implications

Not applicable

Financial and Resource Implications

Not applicable.

Attachments

1. OrganisationalPerformanceReport_Q4_2017-18.pdf [↓](#)

Recommendation/s

That in accordance with Section 174(3) of the Local Government Regulations, 2012, Council adopt the Quarterly Performance Report for Quarter 4 of 2017/18.

Michelle Clarke

Director Finance & Corporate Services



Organisational Performance Report

Balonne Shire Council

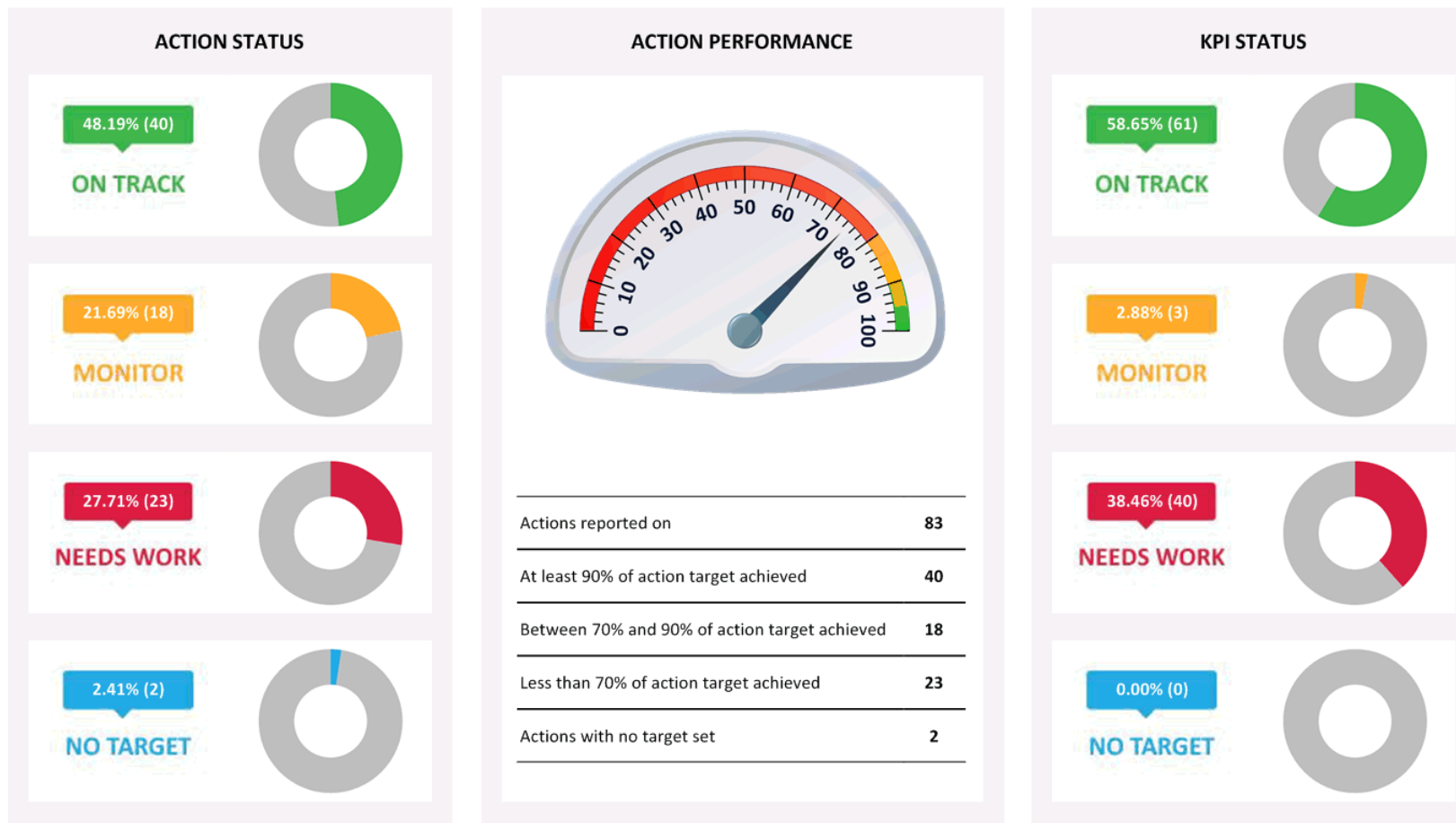
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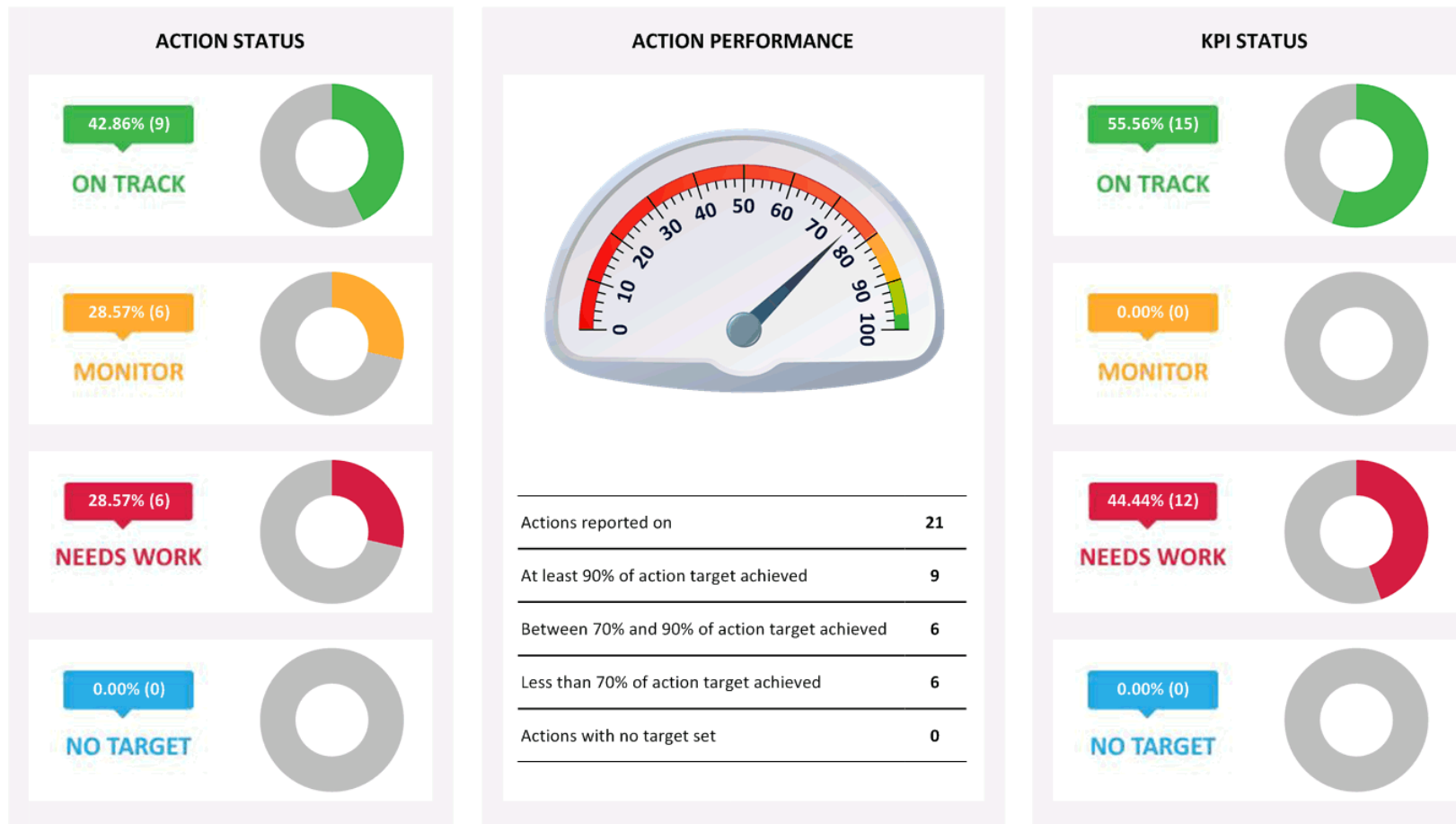
Print Date: 03-Aug-2018

Date Range: 01/07/2017 - 30/06/2018















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OVERVIEW SUMMARY















GOAL: WISE PLANNING & DESIGN

PERFORMANCE OVERVIEW

OUTCOME		Actions Monitor		KPI	
1.1 We will plan and develop a well-connected network of vital community hubs which preserve the distinctive character, heritage and atmosphere of local communities.				-	
Program		Action Performance		KPI Performance	
1.1.1 Community Planning			Monitor		On Track
1.1.2 Building & Plumbing Services			Off Track		Off Track
1.1.3 Development Assessment			Monitor		On Track
1.1.4 Roads & Transport			Off Track		Off Track
1.1.5 Water & Sewerage			On Track		Off Track
1.1.6 Asset Management			Monitor		Off Track
1.1.7 Aerodromes			Monitor		On Track





KPI SUMMARY


Performance Measures	Period	Unit	Target	Actual	Indicator	Trend	Trend Line	Comment
Aerodrome: 100% of all aerodrome inspections are completed	Quarter	%	100.00	100.00	 ON TRACK			Twice weekly aerodrome inspections were completed.
Aerodrome: 100% of non-conformance arising from safety and technical inspections are completed within defined timeframes	Quarter	%	100.00	100.00	 ON TRACK			Annual technical inspection was completed in January 2018.
Asset Management: 100% of council facilities are maintained in accordance with asset management programs and budget constraints	Quarter	%	100.00	100.00	 ON TRACK			Repairs were undertaken as required when reported.
Asset Management: 100% of plant services performed on schedule.	Quarter	%	100.00	0.00	 NEEDS WORK			several unplanned P&E repairs necessary
Building & Plumbing Services: 100% enforcement of swimming pool legislation	Quarter	%	100.00	0.00	 NEEDS WORK			All applications are carried out and supplied with a certificate or non-conforming notice within 48 hours
Community Planning: 100% of all community groups and organisations are supported by the Balonne Shire Council.	Quarter	%	100.00	100.00	 ON TRACK			letters of support provided when requested. Community meetings attended
Community Planning: Number of building applications received	Quarter	#	0.00	7.00	 ON TRACK			
Community Planning: Number of community meetings attended in each township per annum	Quarter	#	4.00	31.00	 ON TRACK			attended community meetings in the region
Community Planning: Number of forward looking initiatives/programs instigated	Quarter	#	4.00	4.00	 ON TRACK			
Community Planning: Value of building applications received	Quarter	\$	0.00	648,300.00	 ON TRACK			
Development Assessment: 100% of all development applications are processed within statutory timeframes.	Quarter	%	100.00	100.00	 ON TRACK			

Performance Measures	Period	Unit	Target	Actual	Indicator	Trend	Trend Line	Comment
Development Assessment: Number of development applications received	Quarter	#	0.00	4.00	 ON TRACK			
Development Assessment: Value of development applications received	Quarter	\$	0.00	0.00	 ON TRACK			na
Roads & Transport: 100% of footpath inspections are completed per annum	Quarter	%	100.00	0.00	 NEEDS WORK			Inspections are on target.
Roads & Transport: 100% Quality Assurance system maintained	Quarter	%	100.00	0.00	 NEEDS WORK			No non-conformances.
Roads & Transport: 100% TIDs, R2R, RMPC and QRA claims are completed within defined timeframes.	Quarter	%	100.00	0.00	 NEEDS WORK			No non-conformances
Roads & Transport: 90% of Road user requests for action are completed in acceptable timeframes within budget constraints	Quarter	%	90.00	0.00	 NEEDS WORK			Budget controls directed some maintenance effort into capital projects.
Roads & Transport: Attend 4 Regional Road Group meetings per annum	Quarter	#	4.00	2.00	 NEEDS WORK			Meeting coincided with Council meeting.
Roads & Transport: Conduct fortnightly supervisor/co-ordinator and monthly team meetings	Quarter	#	8.00	7.00	 NEEDS WORK			Team meetings were conducted.
Roads & Transport: Deliver a 5% productivity dividend annually	Annual	%	5.00	1.00	 NEEDS WORK			Based purely on the Roads & Transport budget and interim results - 95% of expenditure was spent v budget and 96% of revenue was achieved v budget for the 2017/18.
Water & Sewerage: number of reportable water quality incidents	Quarter	#	0.00	0.00	 ON TRACK			There were no reportable incidents during this period
Water & Sewerage: 100% compliance with Water Safety Act	Quarter	%	100.00	100.00	 ON TRACK			Amended drinking water quality management plan has been submitted for approval.
Water & Sewerage: 90% compliance with council customer service standards for urban water supplies	Quarter	%	90.00	90.00	 ON TRACK			Unaware of any breaches of customer service standards.


Performance Measures	Period	Unit	Target	Actual	Indicator	Trend	Trend Line	Comment
Water & Sewerage: 90% of capital projects completed within budget and on time	Quarter	%	90.00	91.00	 ON TRACK			Arthur Street works are ahead of schedule and under budget.
Water & Sewerage: 90% of operational projects completed within budget and on time	Annual	%	90.00	0.00	 NEEDS WORK			The Water Supply Operational Projects \$5000 for Old St George River Water Pump Station Switchboard and \$10,000 Dirranbandi WTP were not spent. Infrastructure Services monthly report advises funding has been achieved for the Dirranbandi WTP and planning has commenced for the St George Water Pump Station.
Water & Sewerage: Number of pipe breaks	Quarter	#	0.00	9.00	 NEEDS WORK			There were 8 mains repairs (along with 52 service repairs) in this quarter
Water & Sewerage: Number of sewer main fails	Quarter	#	0.00	9.00	 NEEDS WORK			There were 3 main blockages, and 3 pump blockages in the quarter








ACTION SUMMARY



Outcome: We will plan and develop a well-connected network of vital community hubs which preserve the distinctive character, heritage and atmosphere of local communities.								
Strategy: Community Planning								
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
1.1.1.1 Develop a Strategic Plan for Rowden Park	Chris Wilson - Technical Officer	Consultant has been appointed to complete master plan. Initial meetings with Sports Clubs were held in May 2018	In Progress	03/07/17	31/12/17	90.00	0.00	 ON TRACK
1.1.1.2 Develop a Community Engagement Strategy	Julie Davies - Communications Officer	Draft strategy, policy and template sent to Michelle Clarke for review via email 19 December 2017	In Progress	03/07/17	30/06/18	95.00	100.00	 ON TRACK
1.1.1.3 Engage with the community to contribute to Placemaking and / or future community planning	Fiona Macleod - Planning & Development Officer	Workshop held with Community Artist Engaged Design concept in progress	In Progress	03/07/17	30/06/18	50.00	100.00	 NEEDS WORK
1.1.1.4 Conduct community consultation to develop "Our Plan for the Community"	Mareea Lochel - Business and Community Development Officer	plan endorsed by Council at June 2018 meeting	Completed	01/07/17	31/12/17	100.00	0.00	 ON TRACK

Strategy: Building & Plumbing Services								
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
1.1.2.1 Conduct a public awareness campaign for building approvals and compliance	Michelle Walters - Administration Officer - PDE	Have researched other Council's fact sheets	In Progress	03/07/17	30/06/18	30.00	100.00	 NEEDS WORK

Strategy: Development Assessment

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
1.1.3.1 Development of a new Planning Scheme for Balonne Shire	Fiona Macleod - Planning & Development Officer	DRAFT Planning Scheme presented by DSDMIP to Councillors. Workshopping DRAFT scheme with Councillors prior to public consultation commencing.	In Progress	01/07/17	30/06/18	70.00	100.00	 MONITOR

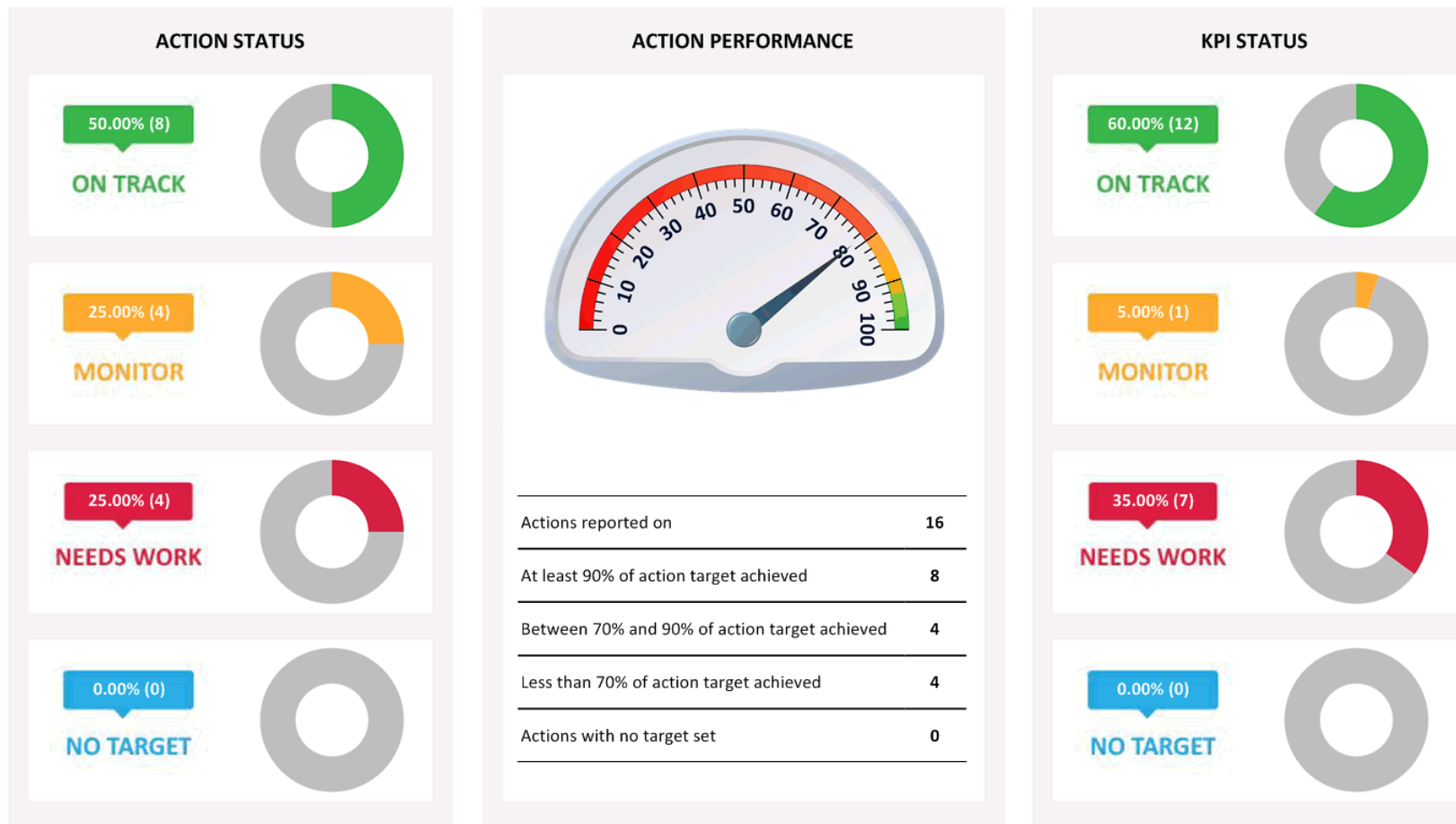
Strategy: Roads & Transport								
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
1.1.4.1 Complete an annual review of the 10 year plant renewal and replacement program with the Plant Purchasing Committee	Ross Drabble - Director Infrastructure Services	Aligning Profit & Loss requirements with forecast capital and maintenance programs.	In Progress	01/07/17	31/12/17	87.00	100.00	 MONITOR
1.1.4.2 Implement a footpath replacement / maintenance program within budget constraints	Ross Drabble - Director Infrastructure Services	Asset management policy options have been evaluated. Asset management plans have been prepared.	In Progress	01/07/17	30/06/18	70.00	100.00	 MONITOR
1.1.4.3 Develop and implement an Annual Roadworks Program within budget constraints	Ross Drabble - Director Infrastructure Services	Field condition data is being gathered and embodied into the annual capital program.	In Progress	01/07/17	30/06/18	80.00	100.00	 MONITOR
1.1.4.4 Develop and implement an Annual Streets Program within budget constraints	Ross Drabble - Director Infrastructure Services	Field condition data is being gathered and embodied into the annual capital program.	In Progress	01/07/17	30/06/18	75.00	100.00	 MONITOR
1.1.4.5 Establish and maintain Department Transport & Main Roads accreditation	Ross Drabble - Director Infrastructure Services	An EOI has been submitted to TMR for assistance with the accreditation process.	In Progress	01/07/17	30/06/18	25.00	100.00	 NEEDS WORK
1.1.4.6 Deliver effective project management on all departmental projects and oversee continuous improvement in on time and on budget project delivery and departmental operations	Ross Drabble - Director Infrastructure Services	Project planning implemented in major capital projects.	In Progress	03/07/17	30/06/18	55.00	100.00	 NEEDS WORK
Strategy: Water & Sewerage								
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
1.1.5.1 River Water Meters for St George (Stage 1 and 2)	Peter Willey - Project Engineer - Water & Sewerage	Contractor completed final installations in June 2018	Completed	01/07/17	30/06/18	100.00	0.00	 ON TRACK

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
1.1.5.2 Implement a water & sewerage replacement / maintenance program within budget constraints.	Peter Willey - Project Engineer - Water & Sewerage	Continuing to gather asset condition information to inform best use of allocated budget.	In Progress	13/07/17	30/06/18	75.00	100.00	 MONITOR
1.1.5.3 Maintain a critical customer register to notify when disruption to water supply.	Peter Willey - Project Engineer - Water & Sewerage	Public Notice has been advertised seeking customers who wish to be included on the notification register. All responses have been recorded Customers on the register are being notified prior to planned outages.	In Progress	13/07/17	30/06/18	95.00	100.00	 ON TRACK








Strategy: Asset Management

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
1.1.6.1 Develop and implement a condition assessment program for all council houses and facilities	Chris Wilson - Technical Officer	Builder has been appointed to complete inspection of Council houses. These inspections were completed by 30th June 2018. Invoice to be paid in July 2018.	Completed	01/07/17	31/12/18	100.00	100.00	 ON TRACK
1.1.6.2 Develop an Asset Management policy	Ross Drabble - Director Infrastructure Services	Draft Asset Management Policy has been prepared and submitted to the Asset Management working group. Policy was adopted at council meeting on 19 July 2018	Completed	01/07/17	30/09/17	100.00	0.00	 ON TRACK
1.1.6.3 Develop Asset Management Plans	Ross Drabble - Director Infrastructure Services	Draft Asset Management Plans has been prepared and submitted to the Asset Management working group.	In Progress	01/07/17	30/06/18	30.00	100.00	 NEEDS WORK
1.1.6.4 Works for Queensland Projects completed within defined timeframes	Chris Wilson - Technical Officer	Round 1 Projects were completed on time. Round 2 Projects are underway and due for completion by 30 June 2019	Completed	01/07/17	30/11/17	100.00	0.00	 ON TRACK

Strategy: Aerodromes								
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
1.1.7.1 Maintain St George and Dirranbandi Aerodrome and implement the procedures as set out in the required Aerodrome Operating Procedures / Manual	Chris Wilson - Technical Officer	Ongoing as required.	Completed	01/07/17	30/06/18	100.00	100.00	 ON TRACK
1.1.7.2 Commence development of an Airport Master Plan for the Balonne Shire	Chris Wilson - Technical Officer	Terms of reference have been finalised and approved by SLG.	In Progress	01/07/17	30/06/18	50.00	100.00	 NEEDS WORK
















GOAL: STRONG & RESILIENT COMMUNITIES

PERFORMANCE OVERVIEW

OUTCOME		Actions Monitor		KPI	
2.1 Our health, wellbeing, creativity and strong community spirit will be supported, our cultural heritage preserved and celebrated and our values of caring and respect will extend to people of all ages, cultures, abilities and needs.				-	
Program		Action Performance		KPI Performance	
2.1.1 Community Lifestyle			Monitor		Monitor
2.1.2 Cultural Activities			On Track		On Track
2.1.3 Community Safety			On Track		On Track
2.1.4 Public Health			Monitor		On Track
2.1.5 Parks & Recreation			Off Track		Off Track
2.1.6 Disaster Management			Off Track		On Track

KPI SUMMARY

Performance Measures	Period	Unit	Target	Actual	Indicator	Trend	Trend Line	Comment
Community & Environment / Cultural Activities: : Deliver a 5% productivity dividend annually	Annual	%	5.00	5.00	 ON TRACK			95% of budget was expended. 21% of revenue was achieved - with the Cultural Precinct funding not received while negotiations continue with relevant parties.
Community Lifestyle: 5% increase of youth participation in council initiated activities and initiatives	Quarter	%	5.00	5.00	 ON TRACK			Youth basketball workshop held June 2018 - approximate 25 attendees
Community Lifestyle: Cultural activities /initiatives implemented and/or supported	Quarter	#	12.00	14.00	 NEEDS WORK			Supported NAIDOC week 2018
Community Lifestyle: Number of User Groups Held to enhance community facilities to increase participation and inclusion.	Quarter	#	12.00	6.00	 NEEDS WORK			No meetings were requested or held in this quarter.
Community Safety: A minimum of 4 Community Safety Group meetings are held per annum.	Quarter	#	4.00	17.00	 ON TRACK			ongoing
Cultural Activities: 100% of RADF monies distributed.	Annual	%	100.00	75.00	 NEEDS WORK			round 3 of program currently open - closes 1 August Program runs until 14 Sept 2018
Cultural Activities: 5% increase in library loans	Quarter	%	5.00	1.63	 NEEDS WORK			Library loans have remained steady for all library services in the Shire.
Cultural Activities: 5% increase in library users	Annual	%	0.00	0.00	 ON TRACK			The number of users have remained steady for all library services.
Cultural Activities: Conduct fortnightly supervisor/co-ordinator and monthly team meetings	Quarter	#	2.00	3.00	 ON TRACK			Three team meetings were held with entire team this quarter. As well as weekly meetings with individual supervisors (12 for the quarter)


Performance Measures	Period	Unit	Target	Actual	Indicator	Trend	Trend Line	Comment
Cultural Activities: Increase and diversify library function by 10%	Quarter	%	10.00	10.00	 ON TRACK	↔		A new Outreach program has been introduced to the library service.
Cultural Activities: Maintain local artist content in pop up gallery	Quarter	%	100.00	100.00	 ON TRACK	↔		ongoing
Disaster Management: Local Disaster Management Group meets twice per annum	Half Year	#	2.00	2.00	 ON TRACK	↔		LDMG Exercise Operation Noah held on 1 May 2018. Next LDMG meeting to be held on 30 July 2018.
Disaster Management: Number of flood alert messages distributed to community.	Annual	#	0.00	1.00	 ON TRACK			BOM flood warnings in March 2018 were shared on Council's social media sites to keep residents informed. This information was shared among those using our sites and resulted in an extra 32 people liking our page and following the updates.
Parks & Gardens: 100% of hazard inspections are conducted	Quarter	%	100.00	95.00	 MONITOR	↔		Hazard inspections are ongoing. One outstanding footpath hazard inspection for this period. Awaiting change to intervention level.
Parks & Gardens: 90% of capital projects completed within budget and on time	Quarter	%	90.00	0.00	 NEEDS WORK	↓		Grey Street and River Foreshore works advancing according to plan.
Parks & Gardens: 90% of operational projects completed within budget and on time	Quarter	%	90.00	0.00	 NEEDS WORK	↓		Concreting works around Grandstand are completed. Consultant engaged to develop strategic plan for Rowden Park.
Public Health: 1 annual shire clean up is conducted per annum	Annual	#	1.00	1.00	 ON TRACK			Annual Shire Clean was carried out 13-15 March 2018 - 10 vehicles and hardstand were collected from residences in St George & Dirranbandi Stats will be available at the end of March 2018

Performance Measures	Period	Unit	Target	Actual	Indicator	Trend	Trend Line	Comment
Public Health: 100% mosquito baiting programs are completed	Quarter	%	100.00	100.00	 ON TRACK			Currently underway with 50% completed Program runs from January to May 2018
Public Health: Number of non-compliant water samples	Quarter	#	0.00	0.00	 ON TRACK			Nil at this point of time
Public Health: Proactive public health initiatives implemented	Quarter	#	10.00	9.50	 NEEDS WORK			Greenwaste survey was carried out Local Laws flyers were carried out for community benefit Mosquito Management program is carried out annually Roadside litter audits are conducted annually Authorised inspection program carried out Overgrown allotment notice/actions were carried out

ACTION SUMMARY



Outcome: Our health, wellbeing, creativity and strong community spirit will be supported, our cultural heritage preserved and celebrated and our values of caring and respect will extend to people of all ages, cultures, abilities and needs.




Strategy: Community Lifestyle


Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.1.1 Continued Council involvement in the WORK Program	Jamie Gorry - Director Community and Environmental Sustainability	Program tracking according to budget and projection - letters have gone out to community to seek more work for St George Camp	In Progress	01/07/17	30/06/18	75.00	100.00	 MONITOR

Strategy: Cultural Activities





Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.2.1 Host and oversee South West Indigenous Cultural Trail Project as a separate element of the South West Queensland Cultural Heritage Precinct Project	Mareea Lochel - Business and Community Development Officer		Completed	01/07/17	31/12/17	100.00	100.00	 ON TRACK
2.1.2.2 Oversee the delivery of the Indigenous Enterprise Incubator Project.	Jamie Gorry - Director Community and Environmental Sustainability	final report has been completed and submitted to DNRM.	Completed	01/07/17	31/12/17	100.00	100.00	 ON TRACK
2.1.2.3 Continue to organise, host or assist in delivering the Annual Community Events Program	Mareea Lochel - Business and Community Development Officer	2018 Australia Day completed, NAIDOC week 2018 completed.	Completed	01/07/17	30/06/18	100.00	100.00	 ON TRACK

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.2.4 Resolution of the Cultural Precinct concept, including design, community consultation and funding options	Jamie Gorry - Director Community and Environmental Sustainability	Further discussions have been held with Indigenous group and funding body to determine a feasible way forward for project. there is currently a new proposed site for the building, and discussion underway regarding management of contract.	In Progress	01/07/17	30/06/18	50.00	100.00	 NEEDS WORK
2.1.2.5 Continuation of the Digital Literacy Program	Mareea Lochel - Business and Community Development Officer	New digital equipment purchase - staff attended training to use equipment. New program introduced in library, focusing on 0 - 5 storytelling using digital tech (a combination of traditional story time & digital literacy)	Completed	01/07/17	30/06/18	100.00	100.00	 ON TRACK

Strategy: Community Safety								
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.3.1 Implement Council's CCTV Strategy and actively pursue grant funding.	Michelle Clarke - Director Finance and Corporate Services	\$70,000 Works for Queensland Round 2 was to commence Quarter 3 2017/18 however was delayed and will be completed Quarter 1 - 2018/19. Funding application with Federal Community Safety for Bollon and Dirranbandi unsuccessful.	In Progress	01/07/17	30/06/18	75.00	100.00	 MONITOR
2.1.3.2 Continued participation in the Queensland Government's Get Ready Program	Julie Davies - Communications Officer	Council resolved to expend funds on flood gate community sessions in Bollon and St George. Remainder of funding to be spent on community information to other townships. Funding approved. Remainder of funding has been put toward two generators to giveaway at our Get Ready Day in St George later this year.	Completed	01/07/17	30/06/18	100.00	100.00	 ON TRACK
2.1.3.3 A minimum of 4 Community Safety Group meetings are held per annum.	Mareea Lochel - Business and Community Development Officer	8 meetings held	Completed	01/07/17	30/06/18	100.00	100.00	 ON TRACK

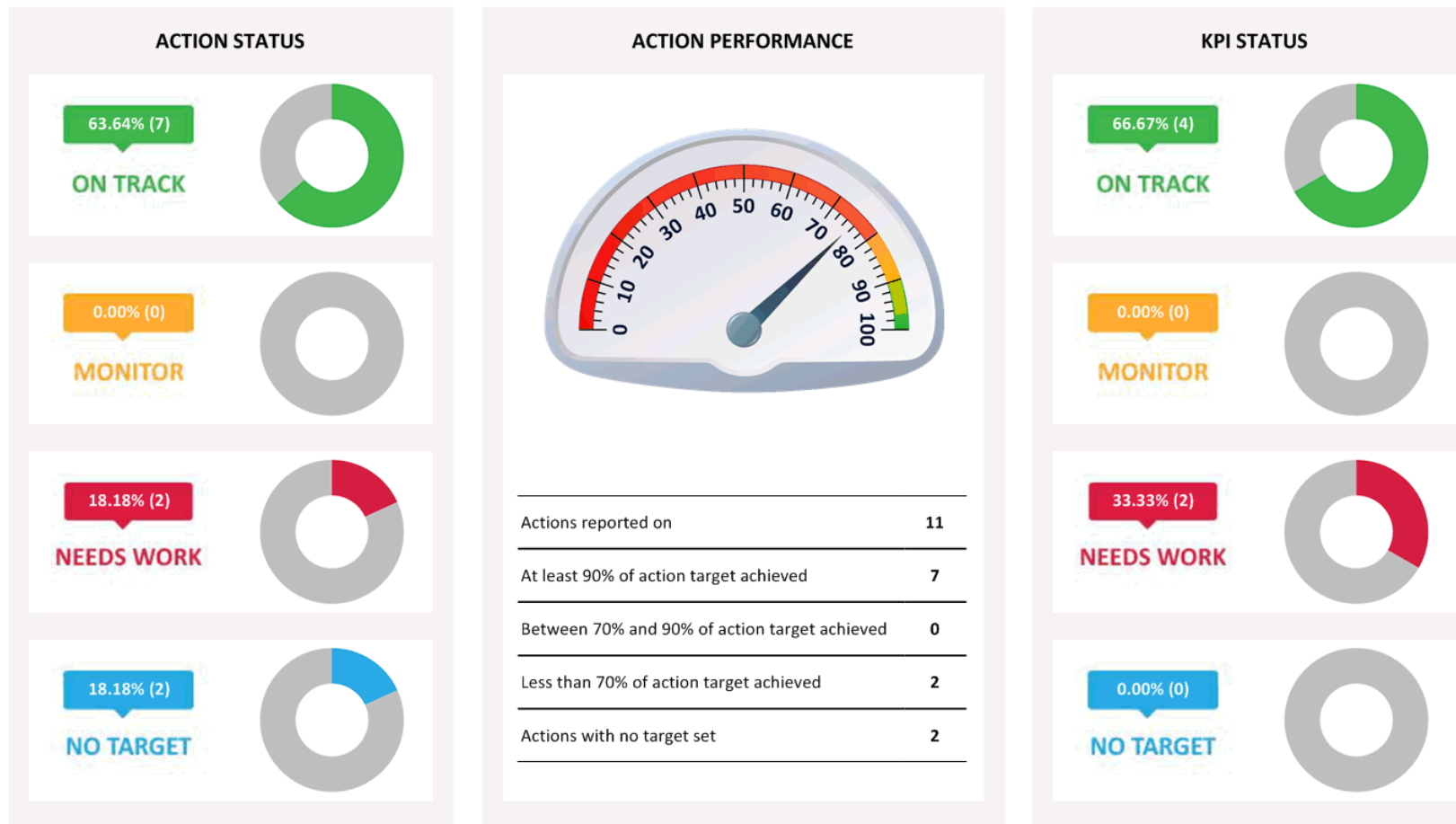
Strategy: Public Health								
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.4.1 Review and adoption of new local laws for Balonne Shire	Jamie Gorry - Director Community and Environmental Sustainability	Councillor Workshops completed	In Progress	01/07/17	30/06/18	75.00	100.00	 MONITOR

Strategy: Parks & Recreation







Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.5.1 Investigate options and initiate the leasing of the St George Swimming Pool.	Peter Willey - Project Engineer - Water & Sewerage	Leasing options will be investigated once development of therapeutic spa/heated pool concept plan has progressed.	Not Started	01/07/17	31/10/17	0.00	100.00	 NEEDS WORK
2.1.5.2 Develop a concept plan for a therapeutic spa / heated pool at St George swimming pool and actively pursue grant opportunities.	Peter Willey - Project Engineer - Water & Sewerage	\$750,000 Works for Queensland grant received to develop the therapeutic spa. Consultants engaged to develop concept plans for community consultation. Concept plan presented at Councillor Workshop on 17 July 2018	Completed	13/07/17	30/06/18	100.00	100.00	 ON TRACK
2.1.5.3 Installation of Dirranbandi Showground power upgrade.	Chris Wilson - Technical Officer	This project was completed mid-March 2018.	Completed	13/07/17	31/10/17	100.00	100.00	 ON TRACK
2.1.5.4 Actively seek opportunities to pursue Beardmore Dam Recreation Area	Matthew Magin - Chief Executive Officer	Funding application has been submitted to Sport and Rec by CES team	In Progress	13/07/17	30/06/18	50.00	100.00	 NEEDS WORK

Strategy: Disaster Management



Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.6.1 Complete the St George levee Bank Easement Agreements with all landholders.	Michelle Clarke - Director Finance and Corporate Services	3 easements registered. 2 more agreements achieved. Negotiations continuing with relevant landholders. Notices of Intention to Resume issued in Quarter 4 and still to be finalised.	In Progress	13/07/17	31/12/17	80.00	100.00	 MONITOR
2.1.6.2 Town levees are maintained in accordance with maintenance and operations manuals.	Ross Drabble - Director Infrastructure Services	Maintenance program/budget developed, culverts and penstock maintenance has been completed. Defects have been rectified for 60% of the affected properties.	In Progress	13/07/17	30/06/18	57.00	100.00	 NEEDS WORK

GOAL: PROSPERITY FOR ALL

PERFORMANCE OVERVIEW

OUTCOME 3.1 Together we will work to build a strong and more diverse economic base for the Shire, capitalising on opportunities around tourism, transport, resources and value adding. We will work to attract the labour and skilled people we need		 Actions Monitor	KPI -
Program		Action Performance	KPI Performance
3.1.1 Tourism		 Monitor	 Off Track
3.1.2 Economic Development		 Off Track	 Off Track
3.1.3 Commercial Services		-	 On Track


KPI SUMMARY


Performance Measures	Period	Unit	Target	Actual	Indicator	Trend	Trend Line	Comment
Commercial Services: Support and liaise with the St George and District Chamber of Commerce, local Progress Associations - 10 Businesses.	Quarter	#	10.00	10.50	 ON TRACK			attended St George and District Chambers of Commerce meeting. Panel member of Better Balonne - 7 workshop held with approximate 10 participants per workshop
Economic Development: Business/workforce development initiatives undertaken - 10%	Annual	%	10.00	10.00	 ON TRACK			Economic Development Forum held in St George in Quarter 4
Economic Development: New businesses established within Balonne Shire - 10%	Annual	%	10.00	0.00	 NEEDS WORK			Still a work in progress. 1 new cafe opened (no direct link to council initiative)
Tourism: 10% increase in visitor numbers to the Visitor Information Centre	Quarter	%	10.00	-36.78	 NEEDS WORK			Visitor Information Centre numbers are 1,862 down on Quarter 4 in 2017. We are tracking very closely to the 2013 figures for this Quarter of 3855 visitors to the VIC. Overall our annual average for Quarter 4 is 4271 visitors.
Tourism: 5% increase in visitors participating in local tours (depending on seasonal requirements)	Quarter	%	5.00	6.00	 ON TRACK			We have seen the increase in local town tours with Coach Companies. We have had 4 this quarter and 3 others booked in 2018/19.
Tourism: Volunteer participation at the VIC is maintained at 90 hours or more (depending on seasonal requirements)	Quarter	#	90.00	119.13	 ON TRACK			Volunteer hours have been consistent with 90 hours per month.

ACTION SUMMARY

Outcome: Together we will work to build a strong and more diverse economic base for the Shire, capitalising on opportunities around tourism, transport, resources and value adding. We will work to attract the labour and skilled people we need and provide opportunities to encourage people to settle here. We will support excellent education and training, to encourage young people to stay and build their future in Balonne.

Strategy: Tourism

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
3.1.1.1 Complete concept design for Shire entry signage.	Tayla Kruger - Tourism Development Officer	Concept design has been chosen and costings provided. Finalising engineering certificate to start the main roads application, however Councillors have put this project on hold due to further investigation on the design and text layout.	Deferred	01/07/17	30/06/18	90.00	100.00	 ON TRACK
3.1.1.2 Develop and implement the Balonne Shire Tourism Marketing campaign.	Tayla Kruger - Tourism Development Officer	Progressed through Outback Tourism marketing & SQCT and social media. All avenues of marketing through our Tourism Strategy and other opportunities have been completed.	Completed	01/07/17	30/06/18	100.00	100.00	 ON TRACK
3.1.1.3 Support and promote the Yellowbelly Festival.	Tayla Kruger - Tourism Development Officer	Commencement on Yellowbelly Country Music Festival Program and promotional materials. Tourism Officers completed the official program for the event and coordinated the day-to-day running of the event and all tourist activities.	Completed	13/07/17	30/06/18	100.00	100.00	 ON TRACK
3.1.1.4 Actively pursue grant funding to publish a Bird Watching Guide for the Balonne Shire.	Tayla Kruger - Tourism Development Officer	Not commenced due to funding	Not Started	13/07/17	30/06/18	0.00	100.00	 NEEDS WORK
3.1.1.5 Develop and implement a Recreation Vehicle Strategy for the Balonne Shire.	Tayla Kruger - Tourism Development Officer	Finalised strategy completed. going to July's general Council Meeting for adoption and further implementation.	In Progress	13/07/17	30/06/18	90.00	100.00	 ON TRACK

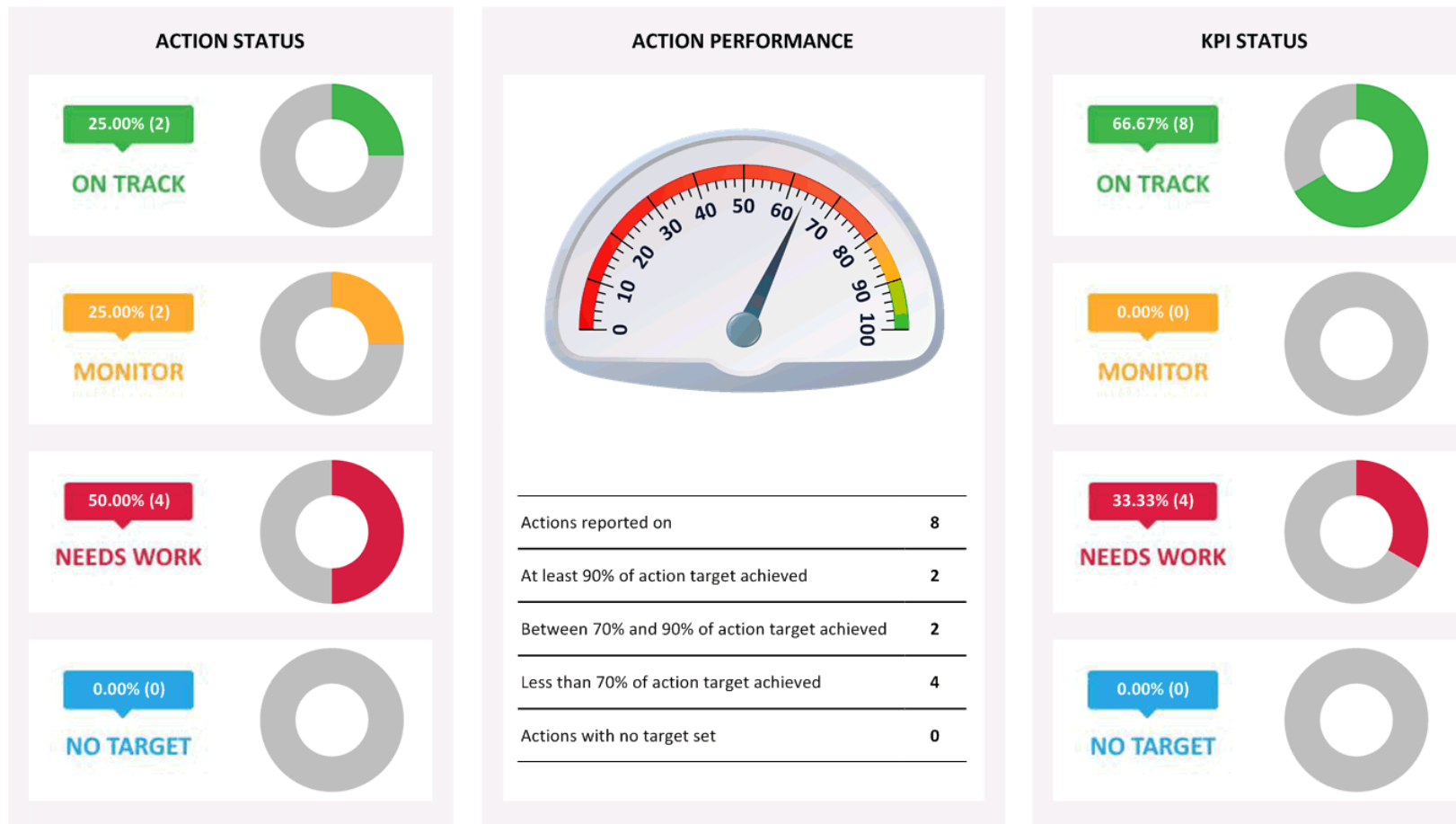
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
3.1.1.6 Facilitate and promote local tourism initiatives opportunities to enhance tourism development.	Tayla Kruger - Tourism Development Officer	Facilitated & promoted through the South West Red projects as well as local tourism meetings. Attended SWRED training and opportunities to further develop tourism in our Shire and region.	Completed	01/07/17	30/06/18	100.00	100.00	 ON TRACK

Strategy: Economic Development








Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
3.1.2.1 Complete Economic Development Strategy.	Matthew Magin - Chief Executive Officer	Adopted by Council in July 2017	Completed	01/07/17	31/08/17	100.00	100.00	 ON TRACK
3.1.2.2 Complete marketing and investment collateral.	Matthew Magin - Chief Executive Officer	Not commenced, pending appointment of Economic Development Officer	Not Started	01/07/17	30/09/17	0.00	100.00	 NEEDS WORK
3.1.2.3 provide advice on government services.	Matthew Magin - Chief Executive Officer	Economic Development forum held in Quarter 4 (17-18 April). SWRED meetings attended.	Completed	01/07/17	30/06/18	100.00	100.00	 ON TRACK
3.1.2.4 Identify investment opportunities and facilitate development.	Matthew Magin - Chief Executive Officer	Research, funding application, consultations with business and industry, reporting to Council on possible Digital Connectivity projects, organisation of a strategic and business and industry engagement event: Digital Strategy day, liaisons with Telcos, organisation of quotes, consultant quotation package, further Telco model research, negotiations and consultations	Ongoing	01/07/17	31/03/18		100.00	 No TARGET

Strategy: Commercial Services




Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
3.1.3.1 Capitalise on commercial opportunities that may benefit the Balonne Shire.	Matthew Magin - Chief Executive Officer	Continuing to work with relevant stakeholders. Economic Development Officer funding successful. Recruitment completed. Contribution to the Dirran MDAG for strategic planning for possible allocation and prioritisation of projects for MDB funding. Research, strategy and recommendation for the Food and Fibre Profile including identification of opportunities with DAF and other partners such as TSBE.	Ongoing	01/07/17	30/06/18		100.00	 No TARGET









GOAL: RIVER COUNTRY STEWARDSHIP

PERFORMANCE OVERVIEW

OUTCOME 4.1 The health of our river system and groundwater will be protected, our diverse natural environment, with an abundance of native flora and fauna and our rich agricultural lands will thrive through our commitment to sustainable farming			Actions Off Track	KPI -
Program		Action Performance		KPI Performance
4.1.1 Environmental Management			Off Track	 Monitor
4.1.2 Waste Management			Monitor	 Off Track
4.1.3 Rural Services			Off Track	 Off Track

KPI SUMMARY




Performance Measures	Period	Unit	Target	Actual	Indicator	Trend	Trend Line	Comment
Environmental Management: 100% of inspections for licensing of premises under the council's local laws or legislation.	Quarter	%	100.00	85.00	 NEEDS WORK			Currently at 50% - review the completed due for May/June 2018 Survey's are due to be completed in June 2018 for DES (EHP)
Rural Services: 90% Capital Projects completed within budget and on time	Annual	%	0.00	100.00	 ON TRACK			All stock route capital works and fire break renewals completed included works on dog pound for 2017/2018 ending in July.
Rural Services: 90% of all service requests relating to animal control are responded to within 10 business days.	Quarter	%	90.00	100.00	 ON TRACK			response times remain sufficient it is difficult some times respond with no staff on ground - this is being sorted and more training being sourced for compliance.
Rural Services: 90% of operational projects completed within budget and on time	Annual	%	0.00	73.00	 ON TRACK			Operational budgets running on time and schedule except for aerial baiting campaign which has had a set back with placement of field cameras.
Rural Services: Animal inspection program is conducted per annum.	Annual	#	1.00	1.00	 ON TRACK			Authorised inspection program was carried out as per resolution.
Rural Services: Area of noxious weeds sprayed	Quarter	Ha	5,000.00	100.00	 NEEDS WORK			QMDC has completed and expended all budget from the 2017/18 financial year for the RMPC funding. They have been succesful in further eradication along the Bollon/St George Road for velvety tree pair.
Rural Services: Number of baiting programs delivered within budget.	Annual	#	0.00	100.00	 ON TRACK			2 x campaigns completed within budget
Rural Services: Number of Dangerous Dogs Declared	Annual	#	0.00	0.00	 ON TRACK			

Performance Measures	Period	Unit	Target	Actual	Indicator	Trend	Trend Line	Comment
Rural Services: Number of Drought Declaration Permits issued.	Annual	#	20.00	100.00	 NEEDS WORK			2 x drought relief requests completed this quarter
Rural Services: Number of Travelling Stock Permits issued	Quarter	#	0.00	100.00	 ON TRACK			18 travel permits have been issued since April reporting period due to drought in NSW. particularly busy during June/July 2018.
Waste Management: 100% kerb side waste and recycling bins collected as scheduled.	Quarter	%	100.00	100.00	 ON TRACK			one week in Bollon was not collected due to flood water over road will collect the following week
Waste Management: 100% of non-conformance issues with licensing provisions for landfill are resolved within defined timeframes.	Quarter	%	100.00	25.00	 NEEDS WORK			All minor complaints are dealt with immediately - nil for this quarter


ACTION SUMMARY

Outcome: The health of our river system and groundwater will be protected, our diverse natural environment, with an abundance of native flora and fauna and our rich agricultural lands will thrive through our commitment to sustainable farming practices and caring for the environment.

Strategy: Environmental Management

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
4.1.1.1 Maintain and implement an Integrated Environmental Management System for Council's environmentally relevant activities.	Jamie Gorry - Director Community and Environmental Sustainability	Investigations have begun - need to discuss with Infrastructure the links to TMR accreditation	In Progress	01/07/17	30/06/18	5.00	100.00	 NEEDS WORK
4.1.1.2 Promote recycling through the collection of recyclable material and ongoing public education regarding the benefits.	Jamie Gorry - Director Community and Environmental Sustainability	Waste education program by EHO for waste collection	In Progress	01/07/17	30/06/18	75.00	100.00	 MONITOR
4.1.1.3 Complete and implement Waste Recycling Plan as required by legislation.	Dianne Francisco - Environmental Health Officer	Currently the WRRP plan is due for adoption by Council at the March meeting	Completed	01/07/17	30/06/18	100.00	100.00	 ON TRACK

Strategy: Waste Management

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
4.1.2.1 Develop new contracting arrangements for the St George Landfill to include disposal collection scheme.	Dianne Francisco - Environmental Health Officer	Deferred until 30.11.18 due to CRS Currently the SBMP has been reviewed - next meeting the tender documents are being discussed with the Waste Advisory Group - date due 12.4.18	In Progress	01/07/17	30/06/18	87.00	100.00	 MONITOR

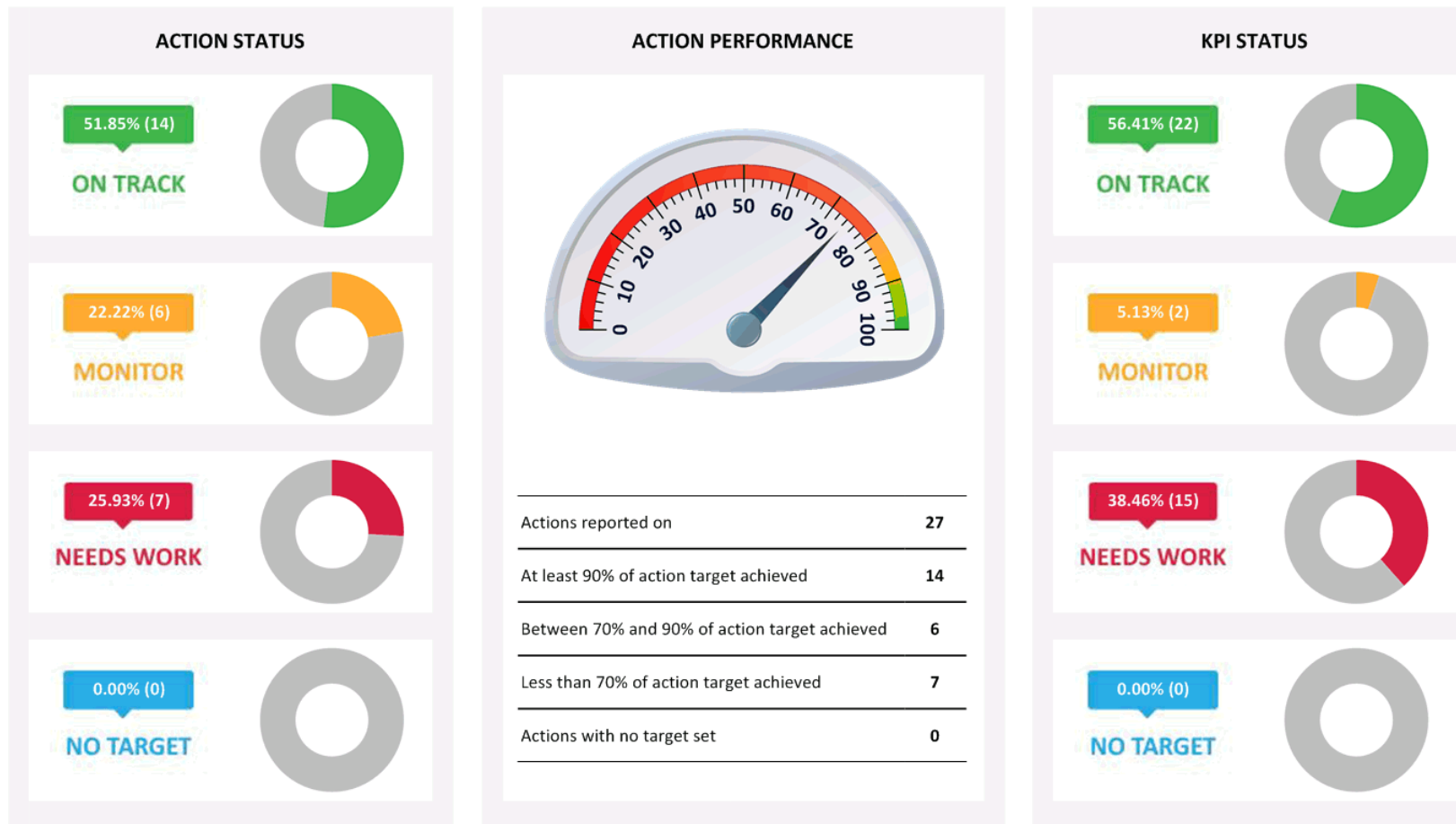
Strategy: Rural Services

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Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
4.1.3.1 Maintain and implement a Pest and Stock Routes Management Plan	Karl Hempstead - Rural Services	After discussion with past and current director - the requirement to move from a Pest management plan to biosecurity plan will require a consultant to complete. at this stage finalisation date indicates around March 2019.	In Progress	01/07/17	30/06/18	50.00	100.00	 NEEDS WORK
4.1.3.2 Participation in Regional Pest Management Planning	Karl Hempstead - Rural Services	Aerial Baiting along with Monitoring & Evaluations programs are in the planning process. All assets required except for actual helicopter has been quoted or ordered, tender for helicopter in progress end of April - this has been delayed due to sub contract from QMDC for placement of field cameras in strategic locations. QMDC cannot start until 13/8/2018, cameras must remain out in the field for at least 1 month to collect sufficient data - then helicopters can drop baits on areas known for movement of wild dogs.	In Progress	01/07/17	30/06/18	55.00	100.00	 NEEDS WORK
4.1.3.3 Successful implementation of phase one joint cluster fencing initiative with Maranoa Regional Council.	Karl Hempstead - Rural Services	Expressions of Interest have been completed and assessed. EOI's have been rated by assessment panel and landowners notified. land owners have begun to construct fences - money has been allocated	In Progress	01/07/17	30/06/18	90.00	100.00	 ON TRACK
4.1.3.4 Development of Biosecurity strategy for Balonne Shire.	Karl Hempstead - Rural Services	Process has been initiated, consulting with the department on detail required for plan. In conjunction with development of bio security plan still progressing - as per 4.1.3.1	In Progress	13/07/17	30/06/18	50.00	100.00	 NEEDS WORK


























GOAL: INCLUSIVE & ETHICAL GOVERNANCE

















PERFORMANCE OVERVIEW





OUTCOME			
5.1 Meaningful involvement by community, quality leadership at all levels, and a spirit of partnership between the community and Council will enrich residents' participation in local decision making to achieve the community's		Actions Monitor	KPI -
Program	Action Performance		KPI Performance
5.1.1 Corporate Governance		Monitor	 On Track
5.1.2 Financial Management		Monitor	 Monitor
5.1.3 Customer Services		Monitor	 On Track
5.1.4 Information Technology		Off Track	 On Track
5.1.5 Human Resource Services		Monitor	 On Track
5.1.6 Workplace Health & Safety		Monitor	 On Track
5.1.7 Councillor Services		On Track	 On Track

KPI SUMMARY

Performance Measures	Period	Unit	Target	Actual	Indicator	Trend	Trend Line	Comment
Corporate Governance: Deliver at least 1 training session in council's electronic records management system.	Annual	#	1.00	1.00	 ON TRACK			Training programmed completed in Q2
Corporate Governance: Deliver at least 1 training session in council's Interplan planning & performance management system.	Annual	#	1.00	1.00	 ON TRACK			Training programmed delivered in Q2
Corporate Governance: 100% compliance with statutory and corporate requirements	Quarter	%	100.00	80.00	 NEEDS WORK			Procurement remains an area where compliance is often not achieved
Corporate Governance: 100% of administrative action complaints are acknowledged within 3 working days.	Quarter	%	100.00	100.00	 ON TRACK			All complaints acknowledged within 3 days
Corporate Governance: 100% of delegations register is maintained.	Quarter	%	100.00	100.00	 ON TRACK			No action this quarter
Corporate Governance: 100% of Right to Information applications are completed within statutory timeframes.	Quarter	%	100.00	100.00	 ON TRACK			2 right to information applications completed this quarter within statutory timeframes
Corporate Governance: 90% of administrative action complaint investigations are completed within 30 business days.	Quarter	%	90.00	100.00	 ON TRACK			1 outstanding complaint beyond the 30 days due to resourcing, complexity of complaint and additional matters raised. Complaint expected to be resolved in Quarter 1 - 2018/19
Councillor Services: 100% of council minutes are published on council's website within 10 days	Quarter	%	100.00	100.00	 ON TRACK			Minutes on website achieved within 10 days
Councillor Services: 100% of monthly service request reports are delivered to councillors	Quarter	%	100.00	100.00	 ON TRACK			Monthly service request reports have been compiled, and delivered to Councillors period ending 30/6/2018

Performance Measures	Period	Unit	Target	Actual	Indicator	Trend	Trend Line	Comment
Customer Service: 100% of service requests acknowledged within 3 working days.	Quarter	%	100.00	100.00	 ON TRACK			All requests via snap send solve , written correspondence and e-mailed are acknowledged within the allocated 3 day time frame.
Customer Service: 5% increase in compliments.	Quarter	%	5.00	5.00	 ON TRACK			From quarters 1 and 2 (8 compliments each) , council have achieved 125% increase in customer service compliments. From quarters 3 to 4 Council received a 28% increase on compliments recorded.
Customer Service: 5% increase in social media following.	Quarter	%	5.00	15.63	 ON TRACK			Facebook up 21.9% - BSC Lifestyle video reached 54.1K and driving post reached 43.3K people Twitter up 12.86% Instagram up 12.15%
Customer Service: 5% increase in website hits.	Quarter	%	5.00	9.90	 ON TRACK			Main pages visited were Current Vacancies, Contact Us, Meet Our Councillors, Swimming Pools and St George Water Restrictions. Bounce rate remains stable
Customer Service: 90% of service requests completed within 10 working days.	Quarter	%	90.00	77.00	 NEEDS WORK			Quarter 4 has indicated that on average 77% of service requests are being completed within the designated ten day time-frame.
Finance & Corporate Services: Conduct fortnightly supervisor/co-ordinator and monthly team meetings	Quarter	#	8.00	9.00	 NEEDS WORK			Achieved on monthly basis
Financial Management: No more than 5% of debtors in excess of 90 days.	Quarter	%	5.00	1.70	 NEEDS WORK			Minimal outstanding debt 90 days or over for end of 17/18 financial year.
Financial Management: 100% of creditors paid within 30 days	Quarter	%	100.00	80.00	 ON TRACK			
Financial Management: 90% Capital Projects completed within budget and on time	Annual	%	90.00	100.00	 ON TRACK			All capital projects for Corporate Services achieved

Performance Measures	Period	Unit	Target	Actual	Indicator	Trend	Trend Line	Comment
Financial Management: 90% of internal and external audit recommendations are completed within defined timeframes.	Quarter	%	90.00	80.00	 NEEDS WORK			Audit progress sent to committee 27 June.
Financial Management: 90% of Operational Projects completed within budget and on time	Annual	%	90.00	80.00	 NEEDS WORK			Risk management and BCP projects were not completed. St George Levee Bank contingencies went over budget and is still to be completed in 2018/19. All other operational projects for 2017/18 achieved.
Financial Management: A minimum of 2 Audit Committee meetings are held per annum.	Annual	#	2.00	4.00	 ON TRACK			4 Audit Committees were held in 2017/18.
Financial Management: Asset Sustainability Ratio	Annual	%	90.00	79.76	 NEEDS WORK			Asset Sustainability Ratio remains a concern for Council. The Long Term Financial Plan indicates Council will not achieve greater than 90% as recommended for renewals to be replaced at the end of their useful lives. Therefore Infrastructure and the Finance & Corporate Services directorates are working together to improve asset management.
Financial Management: Deliver a 5% productivity dividend annually.	Annual	%	5.00	3.00	 NEEDS WORK			Overall revenue and expenditure for Corporate Services achieved 3% saving, while achieving 100% revenue.
Financial Management: Net Financial Liabilities Ratio	Annual	%	60.00	98.26	 ON TRACK			Council's net financial liabilities ratio is acceptable at -98.26%. The target is no more than 60%. Council has a small amount of debt at present. Council is currently considering its options for the Wild Dog Fencing Scheme that will impact on this ratio over the long term.
Financial Management: No more than 5% rate arrears outstanding at end of each quarter	Quarter	%	5.00	2.58	 MONITOR			Note: that this figure is taken directly after the discount date in March and rates were levied in February 2018

Performance Measures	Period	Unit	Target	Actual	Indicator	Trend	Trend Line	Comment
Financial Management: Operating Surplus Ratio	Annual	%	10.00	19.80				Council's operating surplus ratio is not within the target range of 0-10%, sitting at 19.80%. This indicator suggests that council still has more work to do to ensure revenues raised will cover operational expenses or are available for capital funding purposes. The rate in the dollar was increased for 18/19 by 3% on all rating categories and 1% on the minimum general rate. A grants officer was appointed to improve council's capacity to achieve grant funding and accreditation for Main Roads is still a work in progress.
Human Resource Services: 10% improvement in staff satisfaction	Annual	%	10.00	0.00				No survey was completed for 17/18 financial year. The last survey was completed March 2017.
Human Resource Services: 100% of all new starters receive a staff induction and meet the CEO	Quarter	%	100.00	100.00				All appointed in Quarter 4 received an induction and meet the CEO.
Human Resource Services: 5% decrease in council's overall leave liability	Quarter	%	5.00	-10.00				Council's leave liability continues to be high and was noted again by External Audit. A number of strategies have been implemented to reduce excess leave by management.
Human Resource Services: 5% decrease in staff turnover	Quarter	%	5.00	-42.50				Council's turnover rate has substantially decreased although however it does remain high at an average of 20%
Human Resource Services: 80% Performance Appraisals completed on time	Annual	%	80.00	60.00				Performance appraisals for 17/18 are not all complete. A schedule of reporting will be issued to all Directors to improve the completion of appraisals in a timely manner.
Human Resource Services: Number of disciplinary matters substantiated.	Annual	#	0.00	1.00				1 disciplinary matter in Quarter 4

Performance Measures	Period	Unit	Target	Actual	Indicator	Trend	Trend Line	Comment
Information Technology: Number of internal requests for service – IT help desk.	Quarter	#	200.00	75.00	 ON TRACK			Still cannot accurately report on this KPI until service request process is implemented.
Information Technology: Number of outages in computer services	Quarter	#	0.00	0.00	 ON TRACK			No major outages. Minor disruption to service at VIC during Quarter.
Workplace Health & Safety: 10% reduction in injuries from previous year	Quarter	%	10.00	30.00	 ON TRACK			Only 3 incidents reported for Quarter 4, similar to the same period last year. Overall for 17/18 there was a 30% reduction injuries compared to 16/17
Workplace Health & Safety: 100% completion of WHS annual plan	Annual	%	100.00	80.00	 NEEDS WORK			WHS Annual Plan will finish it's two year period in Dec 2018.
Workplace Health & Safety: 100% of all hazard inspections completed within defined timeframes	Quarter	%	100.00	60.00	 NEEDS WORK			Not all of the due Inspections have been completed to date.
Workplace Health & Safety: Achieve 70% compliance with LGW Auditing tool	Annual	%	70.00	70.60	 ON TRACK			Completed this in 2017. Now to carry on with Continual Improvement.
Workplace Health & Safety: Lost time injury claims to be less than 55% of all claims	Annual	%	55.00	57.00	 MONITOR			4 out of 7 claims resulted in lost time injury

ACTION SUMMARY

Outcome: Meaningful involvement by community, quality leadership at all levels, and a spirit of partnership between the community and Council will enrich residents' participation in local decision making to achieve the community's Balonne 2025 vision and goals.



Strategy: Corporate Governance

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.1.1 Develop and implement a Business Continuity Plan for the Balonne Shire Council	Michelle Clarke - Director Finance and Corporate Services	Unfortunately this project was not achieved. Risk assessment project was delayed and needs to be implemented prior to BCP being completed. This project will be deferred until the risk assessment project is completed.	Deferred	01/07/17	31/12/17	15.00	0.00	 ON TRACK
5.1.1.2 Develop and maintain a lease register.	Julie Hempstead - Records Officer	Commenced at beginning of December 2017 - not completed Lease register developed on 10/4/2018. Current lease register available on MAGIQ, this will allow for renewals and updates of leases to be updated as they occur. Each Lessee have folder in MAGIQ for easy access. The lease folder is available from the Records Officer	Completed	01/07/17	31/12/17	100.00	100.00	 ON TRACK
5.1.1.3 Develop and implement an Enterprise Risk Management framework.	Michelle Clarke - Director Finance and Corporate Services	Initial risk assessments completed with external provider but are incomplete. A revised option has been presented to the Audit and ICT Steering Committees for consideration.	In Progress	01/07/17	30/06/18	70.00	100.00	 MONITOR
5.1.1.4 Develop a "Plan for Our Community" to replace council's existing Community and Corporate Plans.	Michelle Clarke - Director Finance and Corporate Services	Project successfully completed. Corporate Plan adopted 28 June 2018.	Completed	01/07/17	30/06/18	100.00	100.00	 ON TRACK



Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.1.5 Develop and maintain a policy register.	Debbie Green - Payroll / Costing / Administration Manager	Policy register re-activated. HR policies in progress of being reviewed. Lease register has been completed. List of current policies is in the process of being compiled. Policy register will be completed in 2018/19 after appointment of Governance Officer	In Progress	01/07/17	23/03/18	25.00	100.00	 NEEDS WORK

Strategy: Financial Management







Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.2.1 Review and Update Accounting Manual	Karen Searle - Manager Financial Services	No further progress made in Quarter 4 pending recruitment of Manager Finance Services position. Individual team members are updating their work area procedures and the new Manager Finance Services will be responsible to get the Manual completed in 2018/19.	Deferred	01/07/17	30/06/18	15.00	100.00	 NEEDS WORK
5.1.2.2 Undertake a strategic financial review with Queensland Treasury Corporation.	Karen Searle - Manager Financial Services	Queensland Treasury Corporation completed a High Level Diagnostic with Council in December 2017. QTC returned on 1 June acknowledging that 70% of recommendations had been achieved. The HLD will be utilised for ongoing continuous improvement.	Completed	01/07/17	31/10/17	100.00	100.00	 ON TRACK
5.1.2.3 Develop a Floating Plant and Loose Tools policy and Procedure (including a register).	Karen Searle - Manager Financial Services	Administration Officer - Procurement has commenced. Appointment of Manager Finance Services position delayed finalisation. Will be finalised Quarter 1 - 2018/19 - ongoing reporting will be provided to Audit committee.	In Progress	01/07/17	30/03/18	80.00	100.00	 MONITOR

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.2.4 Procurement Policy and Procedures are reviewed and implemented with Vendor Panel and Preferred Supplier Arrangements.	Michelle Clarke - Director Finance and Corporate Services	Refresh of Preferred Supplier Arrangements wet and dry plant hire and trades completed in Quarter 4. External provider has assisted with landfill tender. External provider to be appointed Quarter 1 - 18/19 to complete a full review and implementation of a centralised procurement system.	In Progress	01/07/17	30/06/18	90.00	100.00	 ON TRACK
5.1.2.5 Stores project plan is implemented.	Michelle Clarke - Director Finance and Corporate Services	Decommission of Fuel Tanks scheduled for completion.	Completed	01/07/17	30/06/18	100.00	100.00	 ON TRACK

Strategy: Customer Services


Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.3.1 Publish 4 community newsletters per annum.	Julie Davies - Communications Officer	1 newsletter was published Q1 1 newsletter was published Q2 1 newsletter was published Q3 June newsletter will be completed in July to include Budget information. This newsletter will be delivered week beginning 15 July 2018.	In Progress	01/07/17	30/06/18	75.00	100.00	 MONITOR
5.1.3.2 Implement after hours phone service.	Peter Smith - Computer Services Officer	After hours service implemented	Completed	01/07/17	30/12/17	100.00	100.00	 ON TRACK

Strategy: Information Technology

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.4.1 Information & Communications Technology (ICT) strategy implemented within budget constraints.	Michelle Clarke - Director Finance and Corporate Services	No further progress on the ICT Strategy due to limited resources in the last 6 months of the 17/18 financial year. Shire Networks business case for budget considerations adopted.	In Progress	01/07/17	31/12/17	70.00	100.00	 MONITOR
5.1.4.2 Develop a business case for replacement of council's Enterprise Business Management system.	Michelle Clarke - Director Finance and Corporate Services	Meeting with Civica and feedback provided in a Civica survey completed. No response to council's issues raised in January 2018. SW regional councils are interested in a change. Further work on a business case required.	In Progress	01/07/17	31/12/17	25.00	100.00	 NEEDS WORK
5.1.4.3 Advocate to enhance telecommunications and technology services across the Shire (including free Wi fi option for township).	Mareea Lochel - Business and Community Development Officer	Action included with the implementation of the CCTV strategy and installation of new cameras in St George. Community Safety Group in partnership with QPS establishing Community CCTV register and Digital Communications grant application being prepared along with an Innovation Hub	In Progress	01/07/17	30/06/18	25.00	100.00	 NEEDS WORK
5.1.4.4 Develop and maintain an asset register for rolling upgrade of PCs and IT hardware.	Peter Smith - Computer Services Officer	Updated most PCs & Mobile phones and other Hardware items. Asset register obtained from Shire Networks.	In Progress	01/07/17	31/12/17	80.00	100.00	 MONITOR
5.1.4.5 Connect fibre optic cable to Works Depot, St George as Disaster Recovery Centre.	Peter Smith - Computer Services Officer	Installed 1Gb/sec AirFibre and relocated backup NAS to Depot	Completed	01/07/17	30/06/18	100.00	100.00	 ON TRACK
5.1.4.6 Actively pursue grant funding to digitize council's cemetery records.	Debbie Green - Payroll / Costing / Administration Manager	Initial contact with external provider advising of options and costing. Estimate exceeded the allocated budget. Delayed while Council are considering replacing ERP. Will be reviewed in 2018/19 in line with operational budget.	In Progress	13/07/17	30/06/18	15.00	100.00	 NEEDS WORK

Strategy: Human Resource Services								
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.5.1 4 staff newsletters published per annum.	Julie Davies - Communications Officer	2 staff newsletters were published Q1 2 staff newsletters were published Q2 2 staff newsletters were published Q3 1 staff newsletter was published Q4	Completed	01/07/17	30/06/18	100.00	100.00	 ON TRACK
5.1.5.2 Develop and implement a strategic workforce capability framework.	Ramona Maciel - Human Resources Officer	Commenced work on the Workforce framework which is in draft form at present	In Progress	01/07/17	30/06/18	15.00	100.00	 NEEDS WORK
5.1.5.3 Negotiate a single Enterprise Bargaining Agreement for the Balonne Shire workforce.	Michelle Clarke - Director Finance and Corporate Services	Draft agreement complete. 1 outstanding matter remains being wage increments over the 3 year period. To be finalised in Quarter 1 - 2018/19.	In Progress	01/07/17	30/06/18	90.00	100.00	 ON TRACK
5.1.5.4 All Human Resource policies and procedures are reviewed, updated and communicated with staff.	Ramona Maciel - Human Resources Officer	80% policies and procedures are reviewed. This includes some which require some amendments. 20% of policies are work in progress.	In Progress	01/07/17	30/06/18	80.00	100.00	 MONITOR
5.1.5.5 Review Bullying and Harassment Policy in accordance with industrial Relations Act and roll out training and awareness across the organisation.	Ramona Maciel - Human Resources Officer	Workplace Bullying, Sexual harassment and Discrimination Policy adopted by Council on 21/09/2017. Tool box talks and Take 5s were completed in December 2017 and the Anti-Discrimination Commission, Qld has imparted face-to-face training for all Staff on 13-14 February 2018.	Completed	01/07/17	31/12/17	100.00	100.00	 ON TRACK

Strategy: Workplace Health & Safety								
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.6.1 Continue to implement and maintain SAFEPLAN.	Ben Gardiner - Safety Advisor	Continuous improvements were made to Safeplan and it is actively utilised by the organisation.	Completed	01/07/17	30/06/18	100.00	100.00	 ON TRACK

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.6.2 Undertake internal audit at the completion of the WHS plan.	Ben Gardiner - Safety Advisor	Auditor training was completed in June 2018. In Progress We have a 24 month WHS Plan and propose an annual audits in July/August each year.	In Progress	01/07/17	30/06/18	50.00	100.00	

Strategy: Councillor Services

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.7.1 Provide secretarial support to the South West Local Government Association of Queensland.	Mareea Lochel - Business and Community Development Officer	Meeting held in Charleville 5 July 2018. Next meeting scheduled for November 2018	Completed	01/07/17	30/06/18	100.00	100.00	
5.1.7.2 Provide professional development opportunities to Councillor's within budget constraints.	Matthew Magin - Chief Executive Officer	Belcarra legislation update - 3 councillors attended by teleconference Quarter 4 - Civic Leaders Summit and Regional Development ALGA conference attended	Completed	01/07/17	30/06/18	100.00	100.00	



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OFFICER REPORT

TO: Council

SUBJECT: Request to Lease Land - Dirranbandi

DATE: 06.08.18

AGENDA REF: FCS7

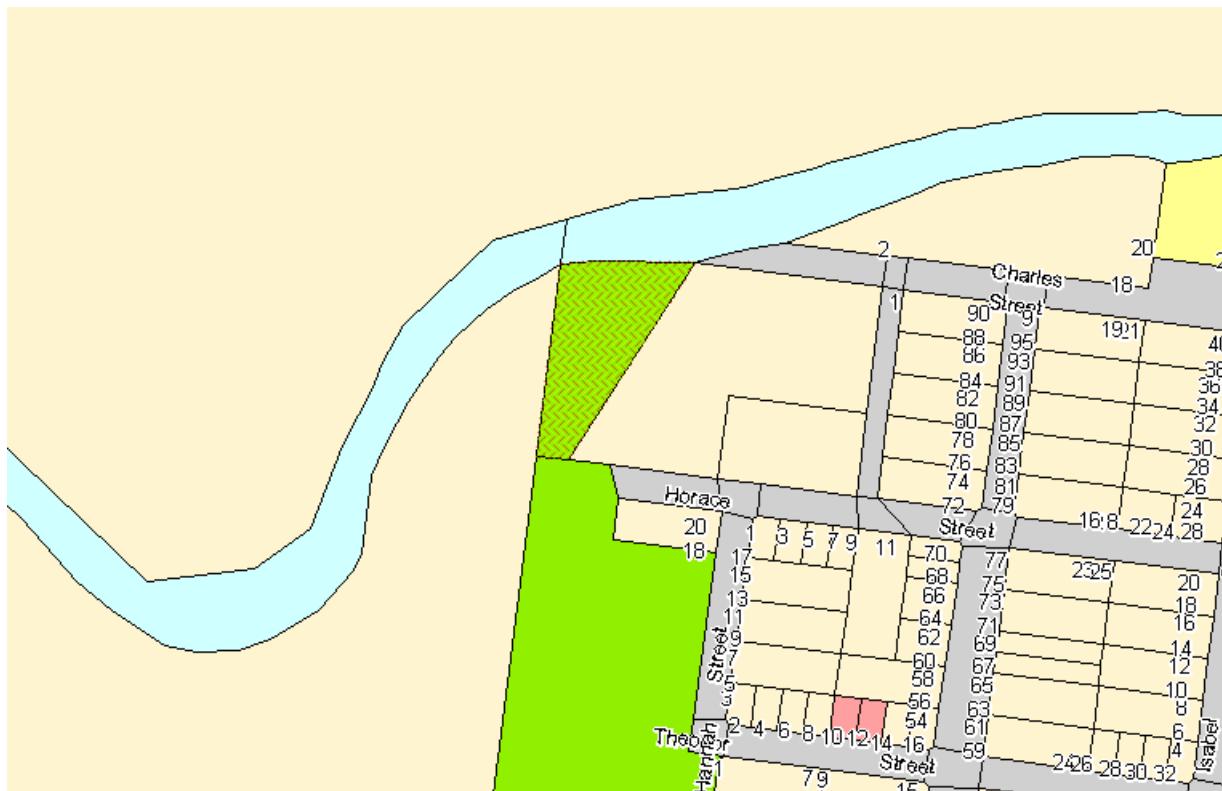
AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

Request to lease land - Dirranbandi

Background

Council has received correspondence requesting the option to lease and utilise Lot 44 D30640 Charles Street Dirranbandi for material storage (sand & gravel supplies). The location is shown below – the triangular block of land off Charles Street highlighted. The title search indicates this is a trustee lease (with Council as the trustee) and the purpose of the land is noted as 'park'.



Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Infrastructure and Planning</u>	Community infrastructure for existing and future needs

Consultation (internal/external)

Advice has been sought from the Department of Natural Resources Mines & Energy.

The person who has requested the lease has been informed that the matter is pending council decision and advice from DNRME.

Legal Implications

Trustees must maintain and manage the land consistent with the purpose of the trust land. However, DNRME may approve an inconsistent action if this does not adversely affect any local business or diminish the trust land's purpose.

Council would be required to dispose of the land by lease through a public tender or auction process to meet the requirements of section 236 of the Local Government Regulation 2012.

There is an exemption where the land is an adjoining property however it must meet the following criteria.

(iv) the land is disposed of to a person who owns adjoining land if—

(A) the land is not suitable to be offered for disposal by tender or auction for a particular reason, including, for example, the size of the land or the existence of particular infrastructure on the land; and

(B) there is not another person who owns other adjoining land who wishes to acquire the land; and

(C) it is in the public interest to of the land without a tender or auction; and

(D) the disposal is otherwise in accordance with sound contracting principles; or

(v) all or some of the consideration for the disposal is consideration other than money, for example, other land given in exchange for the disposal.

Policy Implications

Not applicable

Financial and Resource Implications

A valuation, survey plan and legal expenses would be incurred to arrange a lease – if Council and DNRME agreed that the use was not inconsistent with the purpose of the trust land.

Attachments

1. 20180803_TitleSearch Lot 44 D30640 Dirranbandi.pdf [↓](#)

Recommendation/s

That Council advise the applicant that:

1. the land known as Lot 44 D30640 Charles Street Dirranbandi's purpose is a 'park' and as trustee Council cannot lease the area for the storage of material (sand & gravel) without the consent of the Department of Natural Resources, Mines & Energy; and
2. that should approval be given by the Department of Natural Resources, Mines & Energy a public tender/auction process would be held in accordance with S236 of the Local Government Regulations 2012.

View File		Return To Top
INTERNAL CURRENT RESERVE SEARCH NATURAL RESOURCES, MINES AND ENERGY, QUEENSLAND		
Search Date: 03/08/2018 13:23	Title Reference: 49021704 Date GAZETTED: 17/09/1921 PAGE: 773	
Opening Ref: SG 21-28279 Purpose: PARK Sub-Purpose: Local Name: DIRRANBANDI Address: CHARLES STREET, DIRRANBANDI County (R) No: R156 File Ref: RES 2773		
TRUSTEES		
BALONNE SHIRE COUNCIL GAZETTED ON 06/08/1938 PAGE 404		
LAND DESCRIPTION		
LOT 44	CROWN PLAN D30640	GAZETTED ON 23/05/1970 PAGE 444 Local Government: BALONNE
Area:	1.454000 Ha. (ABOUT)	
EASEMENTS AND ENCUMBRANCES		
ADMINISTRATIVE ADVICES - NIL UNREGISTERED DEALINGS - NIL		
CERTIFICATE OF TITLE ISSUED - No		
** End of Current Reserve Search **		
COPYRIGHT THE STATE OF QUEENSLAND (NATURAL RESOURCES, MINES AND ENERGY) [2018] Page 1/1		

https://titles.business.qld.gov.au/atweb/WEBFUNC/ATS_MSC/KEEPCACHE?MSC_... 3/08/2018

OFFICER REPORT

TO: Council

SUBJECT: Monthly Finance Report period ending 31 July 2018

DATE: 07.08.18

AGENDA REF: FCS8

AUTHOR: Tracey Lee - Manager Finance Services

Executive Summary

Monthly Finance Report period ending 31 July 2018.

Attachments

1. Financial Management Report for period ending 31 July 2018 [↓](#)

Recommendation/s

That the monthly Financial Management Report for the period ending July 2018, as tabled, be received and noted.

Michelle Clarke

Director Finance & Corporate Services

Finance Report

Month Ending 31 July 2018

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Balonne Shire Council
Statement of Comprehensive Income
For the period ended 31 July 2018

	Note	2018/19 Actual	2018/19 Budget	%
Income				
Revenue				
Recurrent revenue				
Rates, levies and charges	1	0	10,446,100	0%
Fees and charges	2	21,244	232,500	9%
Rental income	3	18,804	261,000	7%
Interest received	4	58,571	447,050	13%
Sales revenue	5	0	2,317,000	0%
Other income	6	23,418	224,350	10%
Grants, subsidies, contributions and donations	7	62,202	6,909,508	1%
Total recurrent revenue		184,239	20,837,508	1%
Capital revenue				
Grants, subsidies, contributions and donations	8	0	3,748,018	0%
Total capital revenue		0	3,748,018	0%
Total revenue		184,239	24,585,526	1%
Capital income	13	0	0	
Total income		184,239	24,585,526	1%
Expenses				
Recurrent expenses				
Employee benefits	9	(376,554)	(6,400,000)	6%
Materials and services	10	(352,701)	(9,749,198)	4%
Finance costs	11	(2,878)	(205,893)	1%
Depreciation and amortisation	12	(661,375)	(7,944,942)	8%
Total recurrent expenses		(1,393,508)	(24,300,033)	6%
Capital Expenses		0	0	
Total expenses		(1,393,508)	(24,300,033)	6%
Total comprehensive income for the year		(1,209,269)	285,493	

Statement of Comprehensive Income

For the period ended 31 July 2018

General

A commentary with regards to the Statement of Comprehensive Income is provided for Council information. As a general rule, actuals should now be at 8% of the budget. It should be noted that closing balances for the 30 June 2018 results for publication in the Annual General Purpose Financial Statements are still being finalised and as such there could be impact as a result of those activities for both July and August results. Where there are significant variances from budget a brief explanation is provided.

1 Rates, levies and Charges

The first run for rates and charges with respect to 1 July 2018 to 31 December 2018 is due to be issued this week. Income will be recognised for this issue in August.

2 Fees and Charges

On track

3 Rental Income

On track

4 Interest Received

Ahead of budget expectations. Notably the average interest rate on the QTC funds for the month was up 79 basis points on June.

5 Sales Revenue

No claims processed this month.

6 Other Income

Ahead of budget expectations. Wild dog forum registrations \$6.5K unbudgeted have been received to date which accounts for this result.

7 Recurrent Grants and Subsidies

Behind budget. The first instalment of Federal Assistance Grant funding is not expected until mid August.

8 Capital Grants and Subsidies

Behind budget. This is likely to be a timing difference

9 Employee Benefits

Slightly under budget

10 Materials and Services

Under budget 4%. The impact is spread across a number of functions of Council. It is expected to be a timing difference

11 Finance Costs

On target

12 Depreciation

On target. An estimate was accrued for this month.

Balonne Shire Council
 Operating Statement
 For the year ended 31 July 2018

	Actual	18/19 Budget
Operating Revenue		
General Rates	0	7,085,000
Garbage	0	1,107,000
Sewer	0	1,143,000
Water	0	1,958,000
Special Charges	0	207,500
Less: Discount	\$0	(1,018,700)
Pensioner Subsidy	\$0	(35,700)
	0	10,446,100
Fees and Charges	21,244	232,500
Interest	58,571	447,050
Rent income	18,804	261,000
Recoverable Works	0	2,317,000
Other	23,417	224,350
	122,036	3,481,900
Contributions	4,982	18,600
Subsidies and Grants	57,221	6,890,908
	62,203	6,909,508
Total Operating Revenues	184,239	20,837,508
Operating Expenditure		
Community	171,072	2,749,963
Corporate	3,773	(864,566)
Emergency Services	4,995	224,281
Environment	130,936	3,929,650
Building and Development	19,027	301,126
Cleansing	1,030	12,363
Plant	133,361	2,700,956
Recoverable Works	42,514	1,810,000
Roads & Streets	773,184	11,092,143
Urban Waste Water	43,138	686,662
Water	70,478	1,657,455
Total Expenses	1,393,508	24,300,033
OPERATING CAPABILITY BEFORE CAPITAL	(1,209,269)	(3,462,525)
Capital Items		
Sale of non-current assets	0	0
Contributions	0	30,000
Subsidies and Grants	0	3,718,018
TOTAL COMPREHENSIVE INCOME	(1,209,269)	285,493

Balonne Shire Council
Statement of Cash Flows

period ending 31 July 2018

	Actual	Budget 18/19
Cash flows from operating activities:		
Receipts from customers	1,909,490	13,240,950
Payments to suppliers and employees	(1,373,584)	(16,139,208)
	535,906	(2,898,258)
Interest received	58,571	447,050
Rental income	18,804	261,000
Non-capital grants and contributions	62,202	6,909,508
Borrowing costs	(1,770)	(186,883)
Net cash inflow (outflow) from operating activities	673,713	4,532,417
Cash flows from investing activities:		
Payments for property, plant and equipment	(157,311)	(5,505,018)
Payments for intangible assets	0	0
Net movement on loans and advances	0	0
Proceeds from sale of property, plant and equipment	0	253,000
Grants, subsidies, contributions and donations	0	3,748,018
Net cash inflow (outflow) from investing activities	(157,311)	(1,504,000)
Cash flows from financing activities		
Proceeds from borrowings	0	0
Repayment of borrowings	0	(272,313)
Net cash inflow (outflow) from financing activities	0	(272,313)
Net increase (decrease) in cash held	516,402	2,756,104
Cash at beginning of reporting period	25,595,567	20,391,035
Cash at end of reporting period	26,111,969	23,147,139

Balonne Shire Council
Statement of Financial Position
As at 31 July 2018

1 Cash and Cash Equivalents	26,111,969.19
Cash in Hand	600.00
Operating Account	7,763,166.00
QTC Cash Fund	13,926,134.76
Cash Reserve Account	4,422,068.43
2 Trade and Other Receivables	466,317.40
Rates Receivable	232,765.04
Debtors Receivable	219,774.08
Doubtful Debts	(6,000.00)
State Pensioner Subsidy	1.10
Suspense Accounts and Accruals	19,777.18
3 Inventories	201,923.61
Provision for Obsolete Stock	3,183
Stores and Materials	167,776.37
VIC Inventory	30,964.56
4 Other Financial Assets	143,639.70
Prepaid Expenses	119,579.00
FBT Instalment	23,708.70
Bottle Deposits	352.00
5 Property Plant & Equipment	256,125,610.00
6 Works in Progress	2,556,266.00
7 Trade & Other Payables	-442,728.51
Accrued Expenses	(516,102.07)
Creditors Payable	100,431.09
RTA Rental bonds	1,100.00
Legal Fees (Ngurampa and other ratepayers)	(53,083.78)
State Fire Services	24,926.25
8 Borrowings - Current	0.00
QTC Loan - Administration Building	0.00
QTC Loan - Bridges	0.00
QTC Loan - Depot	0.00
QTC Loan - Water	0.00
9 Employee Entitlements - Current	1,571,937.15
Employee Entitlement - Long Service Leave	867,530.20
Employee Entitlement - Annual Leave	660,303.95
Employee Entitlement - RDO	23,044.21
Employee Entitlement - TOIL	21,058.79
10 Other	-52,733.53
Staff Social Club	6,656.26
Travelling Stock	266.74
Payroll Suspense	0.00
GST Suspense Account	(59,536.53)
Other	(120.00)
11 Borrowings - NonCurrent	2,925,379.22
QTC Loan - Administration Building	1,668,740.21
QTC Loan - Bridges	180,633.56
QTC Loan - Depot	360,831.06
QTC Loan - Water	715,174.39
12 Employee Entitlements - Non Current	129,023.60
Employee Entitlement - Long Service Leave	129,023.60
13 Shire Capital	77,211,667.00
14 Asset Revaluation Reserve	197,286,951.00
15 Other Reserves	6,976,229.30
Capital - Future Infrastructure Works	617,796.04
Capital - Building Purposes	1,000,000.00
Capital - Plant Replacement	150,000.00
Capital - Urban Waste Water	2,517,211.46
Capital - Water	2,383,656.69
Capital - Cleansing	277,353.58
Operating - RADF	17,318.00
Operating - Dirranbandi Swimming Pool	11,693.83
Operating - Bollon Bush Nurses	1,199.70

Balonne Shire Council
Statement of Financial Position

As at 31 July 2018

	Note	Actual	Budgeted 2018/19
Current Assets			
Cash and cash equivalents	1	26,111,969	23,147,139
Trade and other receivables	2	466,317	3,468,546
Inventories	3	201,924	215,581
Other financial assets	4	143,640	73,227
Total current assets		26,923,849	26,904,493
Non-current Assets			
Property, plant and equipment	5	256,125,610	260,492,458
Capital works in progress	6	2,556,266	688,838
Total non-current assets		258,681,876	261,181,296
TOTAL ASSETS		285,605,725	288,085,789
Current Liabilities			
Trade and other payables	7	(442,729)	655,466
Borrowings	8	0	290,280
Employee Entitlements	9	1,571,937	1,687,011
Other	10	(52,734)	7,176
Total current liabilities		1,076,474	2,639,933
Non-current Liabilities			
Borrowings	11	2,925,379	2,362,786
Employee Entitlements	12	129,024	150,899
Total non-current liabilities		3,054,403	2,513,685
TOTAL LIABILITIES		4,130,877	5,153,618
NET COMMUNITY ASSETS		281,474,848	282,932,171
Community Equity			
Shire capital	13	77,211,667	78,555,656
Asset revaluation reserve	14	197,286,951	197,400,285
Other reserves	15	6,976,230	6,976,230
TOTAL COMMUNITY EQUITY		281,474,848	282,932,171

(IFS) INFRASTRUCTURE SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
IFS1	<u>THALLON PROGRESS ASSOCIATION REQUEST TO NAME THALLON RECREATION GROUNDS MCGEEVER PARK</u>	Thallon Progress Association has requested that Thallon Recreation Grounds be named McGeever Park in recognition of the McGeever family.	110

OFFICER REPORT

TO: Council

SUBJECT: Thallon Progress Association Request to Name Thallon Recreation Grounds McGeever Park

DATE: 13.07.18

AGENDA REF: IFS1

AUTHOR: Raelene McVinish - Asset/GIS Officer

Executive Summary

Thallon Progress Association has requested that Thallon Recreation Grounds be named McGeever Park in recognition of the McGeever family.

Background

Thallon Progress Association secretary Leanne Brosnan emailed Balonne Shire Council Chief Executive Officer Matthew Magin with a letter from the Thallon Progress Association on 12 July 2018.

The letter outlined the Association's request to name the Thallon Recreation Grounds to McGeever Park.

In 1912, William Henry McGeever was Thallon's first postmaster. His son William (Bill) Thomas McGeever served in the Light Horse troop and Australian Imperial Forces in 1940. He served in Malaya and was captured as a prisoner of war after the fall of Singapore. Bill's sister Dot ran the Post Office and was the post mistress and telegraphist during the war. She retired in 1963.

The family donated the block of land behind Thallon State School for a recreation ground, which in the ensuing years has been used for community events such as cricket, football, rodeos, gymkhanas and circuses.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Community spaces to connect, engage and learn

Consultation (internal/external)

Thallon Progress Association.

Public consultation is recommended to ensure all residents have an opportunity to comment on the proposed name.

Legal Implications

As this land parcel (41BLM577, 2-18 Hill Street Thallon) is a reserve, consultation with the Department of Natural Resources and Mines would be required.

Policy Implications

While Balonne Shire Council does not have a policy regarding the naming of parks and reserves, similar policies generally contain the following one or more of the following criteria:

- * The person is of good repute and not likely to be the subject of controversy;
- * The person was directly involved in, was instrumental or made a significant contribution to the development of the land or area;
- * The person was directly involved in a community or sporting group associated with the land and made a significant contribution to the group for a minimum of 20 years;
- * The person achieved a role model status in the wider community or achieved national or international recognition;
- * The person demonstrated outstanding levels of civic service for more than 20 years;
- * The person donated significant property or funds for community benefit;
- * Any other reason deemed significant or worthy by Council

Financial and Resource Implications

Public consultation would involve advertising in the Balonne Beacon, on the Council website and Facebook.

New signage will be required at the site. The estimated cost for the supply and installation would be around \$1,500.

Attachments

1. Thallon Progress Association - Request to Rename Thallon Recreation Grounds to McGeever Park.docx [↓](#)

Recommendation/s

That Council consult the wider public and the Department of Natural Resources and Mines regarding the proposed name change.

Matthew Magin
Chief Executive Officer

11/07/2018

Matthew Magin,
CEO Balonne Shire Council
Victoria Street
St George QLD 4487

Dear Matthew,

Re: Thallon Recreational Grounds.

Thallon Progress Association request naming the Recreation grounds in honour of the McGeever Family.

A submission was made by David Hill to Thallon Progress Association for the naming of the Rec. Grounds. In Thallon neither the town park nor the recreation grounds are named. The McGeever Family contributed much to the community of Thallon and District.

Validation:

William Henry McGeever, Thallon's first postmaster, appointed 1912, and his Family including son Bill McGeever & daughter Dot McGeever made notable contributions.

Postal and telegraphic services lagged behind opening of the railway line. For some time after Thallon was established, mail continued to be delivered by Cobb & Co coach to Bullamon Homestead, about 2 kms from the town.

A receiving officer was appointed at Thallon as a temporary measure and a post office opened in 1912, with Mr McGeever appointed as Post Master. The Post Office also housed the telegraph office (using Morse code to transmit and receive messages) and the manual telephone exchange.

William Henry McGeever died shortly before the WW2. His wife, Esther died in 1942. His youngest child William Thomas (Bill) McGeever enlisted serving in the local Light Horse troop and AIF in 1940. He served in Malaya, was commissioned in the field with the rank of Lieutenant. After the fall of Singapore, he spent the rest of the war as a prisoner of the Japanese, working on the Thailand Burma Railway and in Changi prison.

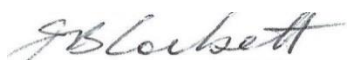
During WW2, it was Dot McGeever who ran the Post office. As postmistress and telegraphist at Thallon during the war years, Dot was the first to receive word of casualties and had the grim task of informing the families. She rode her pushbike, often thru the night, to many properties to delivering telegrams reporting the missing in action and killed in service.

McGeever Store and Bakery was started very early in the life of Thallon. Among the family's many contributions to the town and district, Mr McGeever donated the block of land behind the school as a recreation ground. It has been used for many purposes, from cricket and football to rodeos, gymkhanas and circuses.

He and his daughters served as Post Master and Post Mistress for over 50 years, from 1912 until Miss Dot McGeever retired in 1963.

Thank you for considering this request for permission to "name" of the Thallon Recreational Grounds.

Kind Regards



Jane Corbett, President Thallon Progress Association.

(CES) COMMUNITY & ENVIRONMENTAL SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
CES1	<u>YELLOWBELLY COUNTRY MUSIC & POETS FESTIVAL 2018</u>	From the Tourism Development Officer reporting on the annual Yellowbelly Country Music Festival (YCMF) for 2018.	115
CES2	<u>MCU 163 - DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE - SECOND DWELLING - 12541 PALTRIDGE ROAD, ST GEORGE DESCRIBED AS LOT 14 ON RP800276</u>	Council has received a development application from the owner, John Travers for a Material Change of Use proposing a second dwelling on the property located at 12541 Paltridge Road, St George described as Lot 14 on RP800276. A perceived conflict of interest was confirmed by external advice given the Planning and Development Officer holds distant connections to the landowner/applicant (fiancé's father's uncle's son-in-law). Accordingly, the assessment report and recommendations presented have been reviewed by Christopher Tickner, Town Planner at Maranoa Regional Council to ensure no bias to the grounds of decision.	123
CES3	<u>MCU 162 - DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE - COMMUNITY USE (HERITAGE CENTRE) - 8-12 LINDORES STREET, ST GEORGE DESCRIBED AS LOT 182 ON BLM1186</u>	Council has received a development application from the applicant, St George Heritage Centre for a Material Change of Use proposing a Community Use on the property located at 8-12 Lindores Street, St George described as Lot 182 on BLM1186.	167
CES4	<u>APPLICATION FOR PERMIT TO OCCUPY OVER AREA OF LAND ON THE BALONNE RIVER PREVIOUSLY KNOWN AS LOT A ON AP17278</u>	The purpose of this report is for Council to consider an application that has been lodged with the Department of Natural Resources, Mines and Energy (DNRME) for a Permit to Occupy over an area of land on the Balonne River previously known as Lot A on AP17278.	212
CES5	<u>QUEENSLAND TIDY TOWNS</u>	Queensland Tidy Town registration is now open, with submissions closing on Friday, 31 August 2018.	217
CES6	<u>CUNNAMULLA FELLA FESTIVAL 2018</u>	Balonne Shire Council has received an invitation to participate in this year's "Mayors' Challenge" at the Annual 2018 Land Transport's PBR Bull Ride. The event will be held in Cunnamulla on Saturday 25 August 2018 as part of the Cunnamulla Fella Festival.	222
CES7	<u>COMMUNITY DROUGHT SUPPORT FUNDING 2018</u>	Distribution of 2018 Community Drought Support funding.	226
CES8	<u>REQUEST FOR USE THALLON RECREATION GROUNDS</u>	Thallon Progress Association are seeking permission to use the Thallon recreational grounds to host a food event "Grazing at the Watering hole" in September 2018 and a concert in March 2019.	259
CES9	<u>RECREATIONAL VEHICLE STRATEGY</u>	This report tables a revised version of the Recreational Vehicle Strategy prepared by EarthCheck following a review by the sub-	266

		committee established for this purpose.	
CES10	<u>THALLON COMMUNITY SERVICES LIMITED - REQUEST FOR SUPPORT</u>	Council has received a request from Thallon Community Services Limited to financially assist with the Thallon Independent Living Units project.	282
CES11	<u>REGIONAL ARTS DEVELOPMENT FUND (RADF) - OUT OF ROUND APPLICATIONS</u>	The Regional Arts Development Fund (RADF) is a state and local government partnership that supports local artist and arts and cultural activities in Queensland Communities. Council has received two out of round applications. The applications have been assessed by the RADF Reference Panel and have been determined to comply with the appropriate assessment criteria as detailed through the Balonne Shire RADF Program.	285
CES12	<u>COMMUNITY DONATION, SPONSORSHIP AND GRANTS PROGRAM</u>	The Balonne Shire Council is committed to assisting community organisations whose activities provide benefit to Balonne Shire's population. The application process for the Community Donation, Sponsorship and Grants program is designed to ensure that all assistance is provided in an equitable and accountable manner for projects and events that meet the cultural, community, education and recreational needs of the Balonne Shire.	315
CES13	<u>COMMUNITY DROUGHT SUPPORT - ST GEORGE HERITAGE CENTRE</u>	Distribution of 2018 Community Drought support funding – supplementary report.	319
CES14	<u>REQUEST FOR USE IN PRINCIPLE - BARWON FISHING COMPETITION - CARP BUSTING</u>	Mungindi Fishing Club are seeking permission to use the Mungindi recreational grounds (Mungindi Park) to host the Barwon Carp Busting Fishing event on 8/9 September 2018.	327

OFFICER REPORT

TO: Council

SUBJECT: Yellowbelly Country Music & Poets Festival 2018

DATE: 08.08.18

AGENDA REF: CES1

AUTHOR: Sandra Lee - Visitor Information Officer

Executive Summary

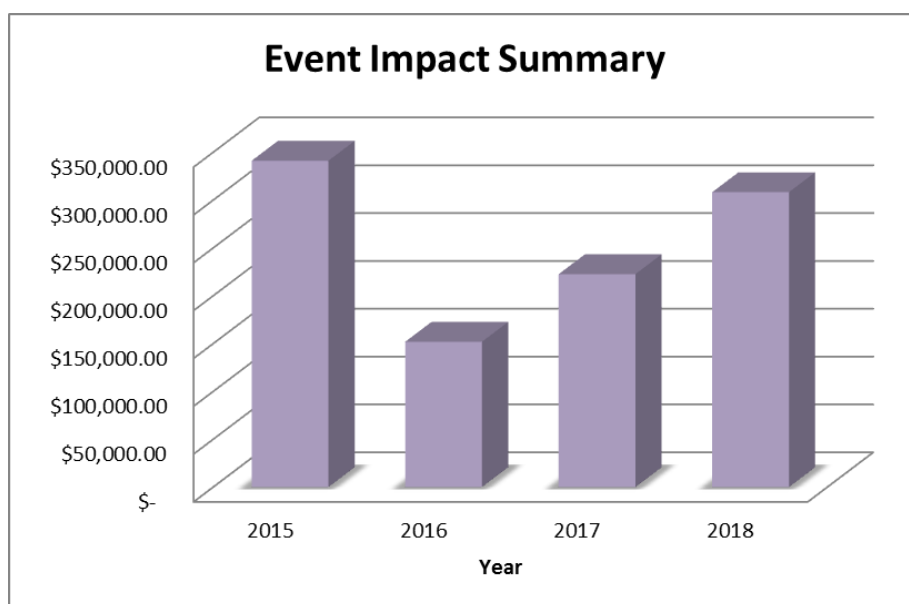
From the Tourism Development Officer reporting on the annual Yellowbelly Country Music Festival (YCMF) for 2018.

Background

The Yellowbelly Country Music Festival (YCMF) was held from Monday, 2 July to Sunday 8 July 2018 with the main performances being held on Friday, Saturday and Sunday.

The Yellowbelly Country Music Festival is an annual event in the Balonne Shire, which this year saw 155 caravans camped at the Showgrounds. The average numbers to attend the YCMF were 310 who stayed approximately 7 nights.

The Yellowbelly Country Music Festival has delivered an estimated of \$308,230 of direct economic impact benefits in the town. This figure is based on just the patrons of the YCMF who stayed at the showgrounds which equated to 7 night stays in St George. This information was calculated through the National Institute of Economic and Industry Research (NIEIR), with the current economic impact summary attached.



The event was advertised in the Balonne Beacon, Balonne Shire Council website, listed on Australian Tourism Data Warehouse (ATDW), Balonne Shire Visitor Information Centre Facebook page and editorials in the lead up to the event.

The event organiser utilised the Coonan Nixon Pavilion for the performances. During the week there were free 'walk-up' performances, but no performance fee is paid to the walk-ups. For the event organiser, most of the proceeds are used to pay for the artists who performed on the Saturday and Sunday, some of whom are paid up to \$800.

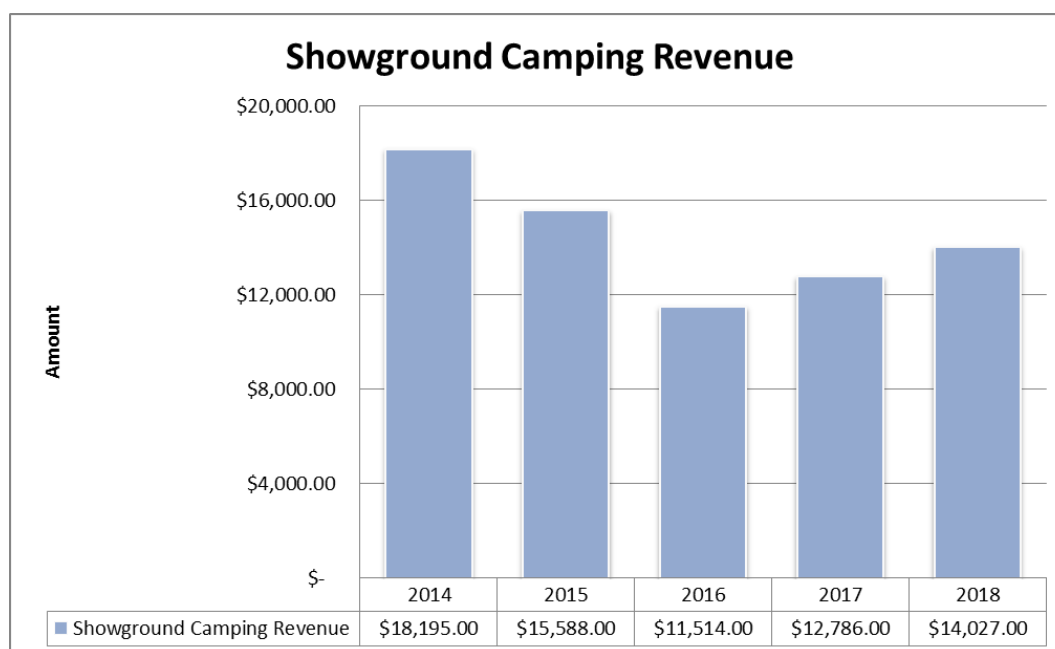
Robert Buchan was invited to provide a history talk on St George and independently organised several lucky door prizes throughout the event. The St George Hospital (Allied Health), ran "Know Your Numbers" clinics throughout the event, to promote a healthy lifestyle. The Cotton Farm and Winery Tours ran from Tuesday to Friday every day except Tuesday. Sandytown River Cruises were undertaken throughout the event on the timetable that the Operator provided.

The Cotton Tour and Vineyard Tour were undertaken throughout the event. A total of 51 people went on the Cotton Farm and Winery Tour, held from Tuesday to Friday which generated \$2550.00 to the local economy. Feedback from Riversands Winery: most of the Yellowbelly Festival customers were part of the Cotton Farm & Winery bus group. Feedback from those that attended this tour was all extremely positive. There were not a lot of extra walk-ins from the festival.

In preparation for the event, Council's Tourism Services Officers undertook the following:

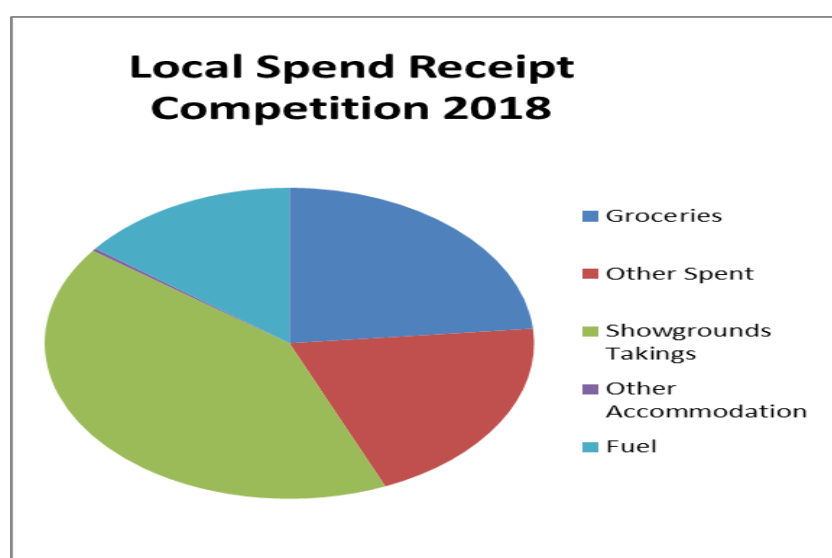
- *Liaised with the event organiser in programs and activities for the festival;*
- *Organised the marketing for the event and ensured that it was listed on relevant tourism pages;*
- *Developed the week long tourist activity and music program;*
- *This year the tourism and event program was professionally printed and together with the St George and Surrounds brochure was provided to attendees upon entry to the event;*
- *Distribute promotional flyers to surrounding Visitor Information Centre's and Tourism Operators;*
- *Distribute event programs to Caravan Parks and Local Shops;*
- *Create the camping form for attendees to complete;*
- *Two gift baskets for the Local Receipt Competition was provided to the value of \$100 each;*
- *Create a feedback form for attendees to leave feedback on the event and any future recommendations; and*
- *The Yellowbelly Country Music and Poet Festival poster was displayed throughout St George in shop fronts, noticeboard and shared on the Balonne Shire Council Facebook page.*

The average patron stay was seven (7) nights. Taking the below camping revenue for the showgrounds into account, the four (4) active Caravan Parks within St George that were also full for majority of the YCMF week.

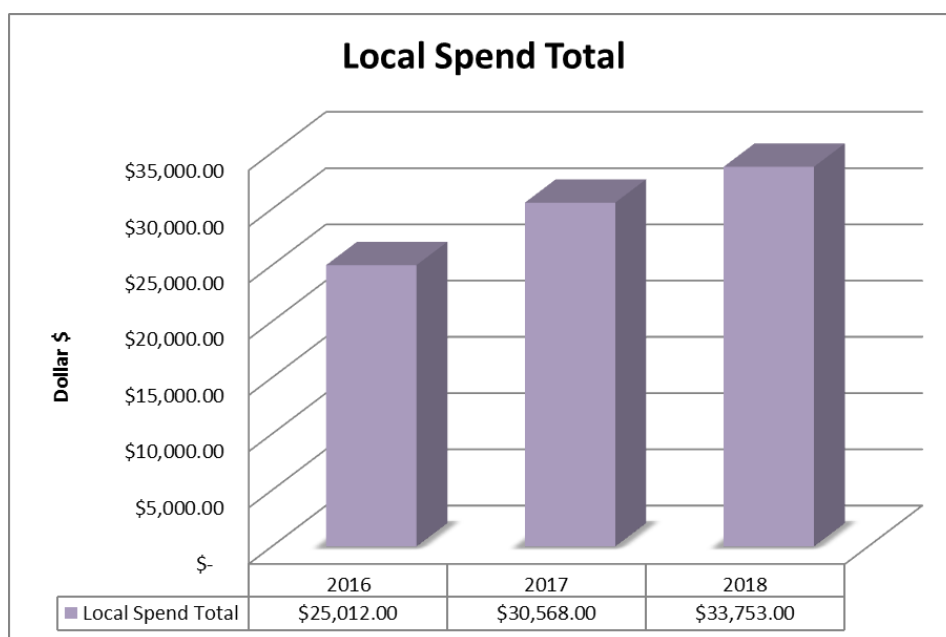


There was 155 caravans camped at the St George Showgrounds over the YCMF week. This was same number of vans as last year but with majority of visitors arriving early and staying for the duration of the week. A major interest this year was the shearing example presented, for both local community members and the tourists.

The Local Spend Receipt Competition that was held at the YCMF for the week raised a total of receipts spent locally to \$33,753.00. This ranges from local accommodation, showground accommodation, local business and retail.



From the 2017 event where there was a total of \$30,568.00 spent in St George, there has been an increase of \$3185.00 over the week stay; however this is only from the receipts that are handed in and does not cover the other unaccounted expenditure.



There were 6 responses with feedback from the event out of this 100% would consider travelling back to St George for the Yellowbelly Country Music Festival in 2019. The feedback that was received all rated the event very good except for one that rated as average.

Feedback from patrons to Council is as follows:

- Would like to see Council sink the parking money back into the showgrounds toilets, roads and showers
- Toilets and showers need a lot of work done on them, they are old, dirty and have no proper drainage

The cleaning of facilities was undertaken before the event started, during the event and through to the completion of the event by a local contractor. On two occasions there were toilets reported as blocked and one hot water system had failed. These issues were rectified with the cost of call out fees expected.

The commercial caravan parks were well supported throughout the week from tourists and travellers that were and weren't in St George for the YCMF. Officers sought feedback from the four (4) active commercial caravan parks within St George for the event week, and the revenue and stays. Feedback is as follows:

- St George Caravan Park: The caravan park was partially full for majority of the week with powered site.
- Pelican Rest: Occupancy during the Yellowbelly Festival was 79.4%. They note very few of their guests attended the festival with an average stay of 1 – 2 nights.
- St George Riverfront Tourist Park: Very quiet this year with numbers decreased on same time last year. Owner Rick Williams believes this was a direct result of the travellers choosing to stay at the Truck stop which is located only 100 metres from his park.
- Kamarooka Tourist Park: Approx. 90% full for the week with an average stay of 1 – 2 nights. Was completely full 2 days prior to event and completely full the 7th & 8th July (main shows). Owner Wade Cameron noted that he had many bookings from visitors wanting to attend the festival but not wanting to stay and pay for one of the weekend shows.

Link to Corporate Plan

Function	Key Program Area
<u>Prosperity For All</u>	Tourism: To showcase the Shire's attributes and promote the district as an ideal tourist destination enhancing opportunities for tourism development.

Consultation (internal/external)

Tayla Kruger – Tourism Development Officer
Sandra Lee – Tourism Services Officer
Kyra Passman – Tourism Services Officer
Keith Jamieson – Event Organiser
Carmen Dengate – Showground Caretaker
Marilyn Lanscome – Event Organiser
Cr Robyn Fuhrmeister
Caravan Parks
Community Members
Community Businesses
David Blackett – Riversands Winery
Brett Schweikert – Sandytown River Cruises
VIC Volunteers
Internal Balonne Shire Officers
St George Hospital – Allied Health Staff
Robert Buchan
Trent & Elizabeth Challenger
Balonne Beacon
Tourists

Legal Implications

Nil

Policy Implications

Nil

Financial and Resource Implications

The Yellowbelly Country Music and Poets Festival have left approximately \$308,230 of direct economic impact benefits in the local community.

The YCMPF generated approximately \$33,568.00 spent locally (retail, accommodation at the St George Showgrounds and local Caravan Parks, Groceries); however this information is only obtained from the Local Spend Receipt Competition.

The event raised a total of \$14,027 in camping revenue at the Showgrounds. The fees were \$15.00 per powered site per night and \$12.00 per unpowered site per night. These fees are comparable with similar regional music festivals.

Attachments

1. Economic Impact Summary 2018.pdf [↓](#)

Recommendation/s

That:

1. Council receives this report;
2. For the 2019 Yellowbelly Country Music and Poets Festival event that Council maintains the fees for the 2019 event of \$15.00 per powered site per night and \$12.00 per unpowered site per night;
3. Council undertakes the cleaning of the amenities prior to the event with a Contract cleaner being used throughout the week event to clean the showers and toilet facilities;
4. Council undertakes the waste collection for the event in 2019.

Mark Stanton

Acting Director Community and Environmental Services

Balonne Shire

Event impact calculator

Events are very important contributors to local and regional economies. A successful well run event can provide significant value to an area by adding jobs and money to the local economy and providing additional cultural and social benefits. Alternatively, the wrong event may have considerable negative impacts such as a loss of money or reputation.

The event impact calculator has been developed to enable the Balonne Shire to calculate the potential economic impact of a proposed event. This can be used in conjunction with other methods to help the Balonne Shire select the most appropriate events to support. This calculator alone cannot predict which events will be successful, however it can indicate the potential economic impact a successful event may have across a range of economic measures such as output, employment, wages and salaries and local jobs.

This tool uses input/output estimates to calculate the impact of an event based on the average spend per day by visitors to the event. Simply enter the type of event, the significance of the event, the duration of the event and the average spend per day to calculate the potential economic impact.

As events can also contribute to an area in other ways, such as socially, culturally and environmentally, it is important that other tools or methods are also used to evaluate the potential or benefit of an event.

Event Impact Summary

Balonne Shire - - Modelling the effect of \$698,740 from a Arts and Heritage event with Region significance

	Output (\$)	Value-added (\$)	Employment (annual FTE)	Resident Jobs (annual FTE)
Direct impact	600,916	308,230	6.9	--
Industrial impact	298,702	117,739	1.2	--
Consumption impact	144,405	67,656	0.8	--
Total impact on Balonne Shire economy	1,044,023	493,625	8.9	--

Source: National Institute of Economic and Industry Research (NIEIR) ©2016. Compiled and presented in economy.id by .id, the population experts.

Note: All \$ values are expressed in 2014-15 base year dollar terms.

The proposed event is planned to start on the 02/07/2018 and run for 7 days. It is an event of Region significance and is estimated to attract 310 visitors per day over the 7 days, with an average spend per person per day of \$322. This equals a total visitor spend of \$698,740 attributed to this event. Assuming the event will be held in the Balonne Shire, it is calculated to have the following potential impact:

Impact on Output

The total visitor spend of \$698,740 attributed to staging the would lead to a direct impact on output of \$600,916. This additional direct output from the economy would also lead to an increase in indirect demand for intermediate goods and services across related industry sectors. These indirect industrial impacts (Type 1) are estimated to be an additional \$298,702 in Output.

There would be an additional contribution to the Balonne Shire economy through consumption effects as correspondingly more wages and salaries are spent in the local economy. It is estimated that this would result in a further increase in Output of \$144,405.

The combination of all direct, industrial and consumption effects would result in total estimated rise in Output of \$1,044,023 in the Balonne Shire economy.

Impact on value added and GRP

The impact of an additional of \$698,740 spend to the local economy as a result of running in the Balonne Shire would lead to a corresponding direct increase in value added of \$308,230. A further \$117,739 in value added would be generated from related intermediate industries.

There would be an additional contribution to the Balonne Shire economy through consumption effects as correspondingly more wages and salaries are spent in the local economy. It is estimated that this would result in a further increase in value added of \$67,656.

The combination of all direct, industrial and consumption effects would result in an estimated addition in value added of \$493,625 in the Balonne Shire economy.

Value added by industry represents the industry component of Gross Regional Product (GRP). The impact on the Balonne Shire's GRP as a result of staging this event is directly equivalent to the change in value added outlined above.

In summary, GRP in the Balonne Shire is estimated to increase by \$493,625.

Impact on Employment (jobs, 12mth FTE)

The employment impact of an event is expressed in Full Time Equivalent (FTE) jobs. For example, an event that generates 4 weeks of full time work for 13 people (52 weeks of full time work in total), would have an employment impact equivalent to 1.0 annual FTE job.

The direct addition of \$698,740 spend to the local economy as a result of staging the event in the Balonne Shire is estimated to lead to a corresponding direct increase of employment equivalent to 6.9 annual FTE jobs across a range of industries. From this direct expansion in the economy it is anticipated that there would be flow on effects into other related intermediate industries, creating an additional employment equivalent to 1.2 annual FTE jobs.

This addition of employment in the local economy would lead to a corresponding increase in wages and salaries, a proportion of which would be spent on local goods and services, creating a further increase equivalent to 0.8 annual FTE jobs through consumption impacts.

The combination of all direct, industrial and consumption effects would result in a total estimated increase of employment equivalent to 8.9 annual FTE jobs located in the Balonne Shire.

OFFICER REPORT

TO: Council

SUBJECT: **MCU 163 - Development Application for Material Change of Use - Second Dwelling - 12541 Paltridge Road, St George described as Lot 14 on RP800276**

DATE: 07.08.18

AGENDA REF: CES2

AUTHOR: Fiona Macleod - Planning & Development Officer

Executive Summary

Council has received a development application from the owner, John Travers for a Material Change of Use proposing a second dwelling on the property located at 12541 Paltridge Road, St George described as Lot 14 on RP800276.

A perceived conflict of interest was confirmed by external advice given the Planning and Development Officer holds distant connections to the landowner/applicant (fiancé's father's uncle's son-in-law). Accordingly, the assessment report and recommendations presented have been reviewed by Christopher Tickner, Town Planner at Maranoa Regional Council to ensure no bias to the grounds of decision.

Background

Applicant:	John Travers
Owner Of Land:	John M Travers
Land description & Area:	Lot 14 on RP800276 (2.209 ha lot area)
Zone / Precinct :	Rural Zone
Overlay:	Flood Hazard Overlay
Proposal:	Material Change of Use – Additional Dwelling
Proposal Assessment category:	Code Assessment
Properly made date:	10 July 2018

PROPOSAL



The proposal seeks to develop part of the land at the property located at 12541 Paltridge Road, St George with an additional dwelling. Specifically, the dwelling is to be located adjacent to the existing residence which is sited centrally on the property, having a frontage to the Balonne River (see **Figure 1 and Attachment 1** for development location within lot). The proposed development includes provision of a detached dwelling. The dwelling layout contains two bedrooms, living room, kitchen, dining, alfresco, bathroom, laundry and toilet. Adjacent to the dwelling will be a carport accommodating a single vehicle.

The required MCU development application is identified as self-assessable under the tables of assessment for the Rural Zone. However, given noncompliance with Acceptable Solution 6.1 Density, the additional dwelling becomes code assessable under Council's approved planning scheme.

As previously stated, the development is to be located adjacent to the existing dwelling on the property. Therefore, vehicle entry to the site will continue to be via the driveway which has existing access off Paltridge Road. Importantly, given the location of the dwelling is to be in close proximity to the Balonne River, the current Balonne Shire Planning Scheme stipulates that flooding inundation can occur on areas of the property. Relative measures have been taken into the siting of the residence so that it is located outside the flood mapping area therefore ensuring flood hazard risk is minimised.

Figure 1 – Locality Plan of proposed development site within 12541 Paltridge Road, St George - Lot 14 RP800276



Legend	
	Subject Site
	Location of proposed second dwelling

ASSESSMENT

The application is subject to Code Assessment and therefore requires assessment against the applicable State Planning Policy (SPP) and applicable codes to which the application relates within the Balonne Shire Planning Scheme. The following is an assessment of the proposal's compliance with the SPP and Rural Zone Code of the current scheme.

State Planning Policy

The *State Planning Policy (SPP) – July 2017* presents State interests in five themes, of which one can be applied to this application: State Interest – planning for safety and resilience to hazards. Provided below is an assessment against the relative assessment benchmarks of the state interest that has been identified as applicable to this development.

- **Planning for safety and resilience to hazards**

The site is identified within the *Balonne Shire Council Planning Scheme 2006* as being subject to the Flood Hazard Overlay. The Flood Hazard Overlay Code contained in the scheme appropriately

integrates the assessment benchmarks for planning for safety and resilience to hazards contained in the SPP which must be considered.

Balonne Shire Council Planning Scheme 2006

Rural Zone Code

The location of the dwelling is to be adjacent to the existing residence, separated by 12 metres, and therefore will not change or cause disruption the predominant character of the property and surrounding area. The location of the dwelling will not fragment the rural land and activity conducted on it and is not considered to be an incompatible land use given that a dwelling already exists in this location. The additional dwelling is not considered to create any impact on the natural environment being that it is a 'sensitive use'.

Additionally, no clearing of native vegetation is proposed and the dwelling has been designed to consider natural events i.e. flooding to ensure risk to persons and property is minimised. With respect to Infrastructure, It has been confirmed that water, electricity and sewerage can be provided onsite and will be ensured by way of conditions on any permit that issues and existing road access onto and within the property will continue to be utilised.

The proposed development is considered to be consistent with the Overall Outcomes sought for development in the Rural Zone.

The proposed development is also considered to comply with the applicable requirements of the Rural Zone Code. The following assessment outlines the proposal's compliance with the Rural Zone Code in the instances where performance criteria are considered appropriate.

A. For all of the Rural Zone

Performance Criterion 1 – Electricity

Premises are provided with a supply of electricity adequate for the activity.

Provision of electricity can be provided to the property. Importantly noted, the site has existing connection to electricity which provides services to the existing dwelling house adjacent.

Performance Criterion 2 – Water Supply

Premises are provided with an adequate volume and supply of water for the activity.

The applicant has confirmed that existing stock and domestic water supply is present given the Balonne River frontage. To ensure that water can be provided to the additional dwelling, conditions will be imposed on any permit that issues requiring that a rainwater tank connected to the premises with a minimum capacity of 45 000 litres be provided onsite and must comply with the National Health and Medical Research Council: Australian Drinking Water Guidelines. Furthermore, the applicant will be required to conduct water testing twice a year to monitor compliance with these guidelines.

In addition to the abovementioned condition requiring rainwater tank/s be provided onsite and testing, an onsite storage of 20 000 litres of water for firefighting purposes will be also be conditioned to accord with Acceptable Solution 2.3.

Performance Criterion 5 – Vehicle Access

Vehicle access is provided to a standard appropriate for the use.

Given the location of the proposed residence, being adjacent to the existing dwelling, existing access to the site will be maintained and continue to be utilised. The existing access to the property is from Paltridge Road. The size of the additional dwelling is intended to only accommodate a maximum of two persons and therefore if it is considered that the existing property access will provide appropriate vehicle access adequate to sustain the uses onsite.

Performance Criterion 6 – Density

The density of residential activities does not impact adversely on the residential and rural amenity of the area.

While the property has an existing dwelling onsite, and therefore the density from the second dwelling will be increased to more than one, it is considered that the residential activities will not impact adversely on the dominant existing character of the area. In the instance of Paltridge Road small allotments are present whereby primary land uses are residential rather than rural. There is no direct interface of the property with rural activities and appropriate natural buffers (vegetation and watercourse) will continue to allow residential and rural activities occur without disruption.

Additionally, the location of the dwelling is adjacent to the existing house (situated centrally on the property). Therefore, the cluster of residential activities will ensure that the existing agricultural land and rural amenity of the area is not fragmented.

Performance Criterion 7 – Parking and Manoeuvring

Vehicle parking and service vehicle provision is adequate for the use whilst ensuring both safe and functional operation for motorists and pedestrians.

As stated previously, vehicle parking is to be located adjacent to the proposed dwelling via a single carport. Schedule 2 of the *Balonne Shire Council Planning Scheme* stipulates minimum car parking statutory requirements for Dwelling House as “1 space”. The development complies with the requirement and is therefore adequate for the use. Given the existing separation of the site boundary from Paltridge Road, it is considered safe and functional operation of the road will be maintained and sightlines from the property accessing the road will not be interrupted. In addition the application was referred to Council's Infrastructure Department who stated no concerns with the development.

Performance Criterion 8 – Roads

All weather access road is provided between the premises and the existing road network.

No new internal roads on the property are proposed. It is considered that existing onsite access is sufficient for the additional dwelling and provides all weather access to the development.

Performance Criterion 11 – Noise Sensitive Development

Noise sensitive developments (residential, educational and community) must ensure that road traffic noise levels are appropriately managed to achieve acceptable levels of amenity.

The proposed additional dwelling will not create a large increase in vehicle movements on and off the property given persons density and associated vehicle movements will only be increase by one. It is considered that the existing road traffic noise levels along Paltridge road will be maintained.

Performance Criterion 20 – Watercourses

Development ensures the maintenance of riparian areas and water quality including protection from off-site transfer of sediment

While the additional dwelling site is to be located adjacent to the Balonne River, a minimum setback from the high bank of the river of approximately 90 metres is to be achieved (in line with the existing dwelling setback). Furthermore, it is anticipated that the areas between the additional dwelling and the river will continue to be covered with vegetation, including grasses.

Performance Criterion 27 – Separation of Incompatible Land Uses

Separation distances are provided to ensure:

- (a) the future of surrounding uses;*
- (b) infrastructure items are protected from incompatible development;*
- (c) an appropriate standard of amenity and public safety; and*
- (d) conflict arising from incompatible uses is minimised.*

Similar separation distances to the existing dwelling from agricultural activities will be maintained for the additional dwelling. Existing vegetation will continue to surround the residences. With respect to surrounding properties the following direct interfaces exist;

North: 12563 Paltridge Road (Primary Use = Residential)

South: 12517 Paltridge Road (Primary Use = Residential)

East: Paltridge Road (Road Reserve)

West: Balonne River

Given both the Balonne River and Paltridge Road form two interfaces with the site, they can be regarded as buffers, separating the residence from agricultural land uses occurring on the other side of the Balonne River and also the Carnarvon Highway. Additionally, primary uses on neighbouring properties (12517 & 12563 Paltridge Road) are residential given the size of lots therefore it is not envisioned the use will change the existing character of the immediate area. Based on the immediate surrounding primary uses and natural buffers, it is considered that conflict from incompatible uses is minimal and not increased by the additional dwelling.

C. Specific Land Uses – D. Dwelling House

Performance Criterion 49 – Height

The height of residential buildings is compatible with and complementary to the character of the urban environment.

The proposed additional dwelling is consistent with the height of the existing single storey house onsite and will not exceed 8.5 metres from natural ground level. Importantly, given the dwelling is to be single storey in nature, the plans indicate a maximum building height of approximately 4 metres above natural ground.

Performance Criterion 50 – Site Coverage and Setbacks

- (a) Residential building design and siting maintains the character of the locality in terms of building bulk.*
- (b) Residential buildings are located to ensure the local amenity and streetscape are protected and enhanced.*

Given the size of the lot, amounting to 2.209 hectares, the addition of a 188.99 square metre dwelling and carport is not considered to encroach on the maximum site coverage stipulated (50%). Accordingly, given the size of the lot, the setbacks from all boundaries are also well within the requirement contained at Acceptable Solution AS50.2 and AS50.3.

Flood Hazard Overlay

While the proposed additional dwelling is to be located on a site identified as partially affected by the Flood Hazard Overlay Mapping, it is considered that appropriate measures have been taken to ensure risk to property and life is minimised. The proposed siting of the dwelling aligns with the existing built form on the property in an area not identified as subject to potential inundation in a Flood Event. Accordingly, the placement of the dwelling, allows sufficient setback from the Balonne River so as not to obstruct any natural flood paths or increase the severity of the flood hazard to the site or surrounding properties.

To ensure the dwelling accords with the Flood Hazard Overlay requirements contained within the Balonne Shire Council Planning Scheme 2006, a note will be included advising that should the siting of the additional dwelling be within an identified area of flooding revised plans will need to be submitted to Council reflecting minimum habitable finished floor level requirements.

Given the location of the second dwelling outside the identified Flood Hazard Mapping on the property, an assessment against the Flood Hazard Overlay Code is not required.

State Assessment – Referral Agencies

The application did not trigger referral to any external referral agencies.

Link to Corporate Plan

Function	Key Program Area
Infrastructure and Planning	Sustainable planning and development

Consultation (internal/external)

Director of Infrastructure Services – Mr Ross Drabble
Environmental Health Officer – Ms Di Francisco
Town Planner, Maranoa Regional Council – Christopher Tickner

Legal Implications

The *Planning Act 2016* and Council's planning scheme apply.

Policy Implications

Council's planning policies apply.

Financial and Resource Implications

Nil

Attachments

1. Attachment 1 - MCU 163 Development Application Documents.pdf [↓](#)
2. Attachment 2 - Third Party Review Response.pdf [↓](#)

Recommendation/s

A perceived conflict of interest was confirmed by external advice given the Planning and Development Officer holds distant connections to the landowner/applicant (fiancé's father's uncle's son-in-law). Accordingly, the assessment report and recommendations presented have been reviewed by Christopher Tickner, Town Planner at Maranoa Regional Council to ensure no bias to the grounds of decision.

That:

1. Council receives this report.
2. Council approves the development application for MCU 163 - Development Application for Material Change of Use - Second Dwelling - 12541 Paltridge Road, St George described as Lot 14 on RP800276 subject to the permit conditions listed below;

DEVELOPMENT PERMIT CONDITIONS

Approved Plans and Supporting Documentation

1. The development must be carried out generally in accordance with the Balonne Shire Council stamped/approved plan(s) and supporting documentation referenced in the table below which forms part of this approval, unless otherwise specified by any condition of this approval.

Plan/Document name	Date
Site Plan	05.07.2018
Floor Plan	23.06.2018
Elevations 1	23.06.2018
Elevations 2	23.06.2018
Perspectives	23.06.2018

Approved Development

2. The approved development is for a Material Change of Use MCU 163 for Second Dwelling on land described as Lot 14 on RP800276 situated at 12541 Paltridge Road, St George.
3. All conditions of the approval shall be complied with before the change occurs (prior to the commencement of use) and while the use continues, unless otherwise noted within the conditions.
4. All costs associated with compliance with these conditions shall be the responsibility of the developer unless otherwise noted.

Waste Management

5. All waste generated from construction of the premises must be effectively controlled on-site before disposal. All waste must be disposed of in accordance with the *Environmental Protection (Waste Management) Regulation 2000*.
6. All waste generated on-site must be managed in accordance with the waste management hierarchy as detailed in the *Waste Reduction & Recycling Act 2011*.

Environmental - Stormwater – Drainage

7. Stormwater shall be collected and discharged in accordance with *Schedule 6: "Standards for Stormwater Drainage"* of the Balonne Shire Planning Scheme.

8. There must be no increase in any silt loads or contaminants in any overland flow from the property during the development process and after development has been completed.
9. If erosion or silt or other materials may be washed off the property being developed during development, the developer must document and implement a management plan that prevents this from occurring.
10. The stormwater disposal system must be designed to include appropriate pollution control devices or methods to ensure no contamination or silting of creeks or other waterways.

Services

11. Provide an on-site sewerage disposal system to the standards described in *Schedule 5: "Standards for Sewerage Supply" in the Balonne Shire Planning Scheme*.

Water Supply

12. The premises must have an onsite storage of 20 000 litres of water for firefighting purposes.
13. Rainwater tank/s connected to the premises with a minimum capacity of 45,000 litres must be provided onsite and comply with the National Health and Medical Research Council: Australian Drinking Water Guidelines. All appropriate paperwork relating to the supply of drinking water to the site is to be retained for inspection by Council. All water supplied from off-site must be by a registered water carrier, holding a current Food Licence.

Water testing must be carried out to monitor compliance with the *National Health & Medical Research Council: Australian Drinking Water Guidelines*. The results from this testing must be submitted to Council and a record must be kept by the applicant.

Should water testing for E.coli return positive the owner must disinfect the rainwater as per the Guidance on Use of Rainwater Tanks by EnHealth.

Disinfectant Rate: Regular disinfection should not be necessary. If you suspect the water in the tank is contaminated, you can chlorinate rainwater by adding 40ml of liquid sodium hypochlorite or 7g of granular calcium hypochlorite per 1000 L of water (approx. 5mg/L chlorine).

Access

14. The landowner shall be responsible for the maintenance of vehicle crossovers from the road carriageway to the property boundary. Should any damage be caused at the approved access location, it is the landowner's responsibility to ensure this is reinstated. Any repair works are to be undertaken in consultation with Council and at the landowner's expense.

NOTES:

- *Nothing in this permit hereby issued approves the clearing of native vegetation.*
- *This permit does not constitute any authority to carry out any building work, operational work or a different use to what is currently established and permitted under this approval unless all relevant permits are obtained.*

- *This development approval does not authorise any activity that may harm Aboriginal cultural heritage. Under the Aboriginal Cultural Heritage Act 2003 you have a duty of care in relation to such heritage. Section 23(1) provides that 'A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage. It may therefore be prudent for you to carry out searches, consultation, or a cultural heritage assessment to ascertain in the presence or otherwise of Aboriginal cultural heritage. Further information on cultural heritage responsibilities of developers can be obtained from the Department of Aboriginal and Torres Strait Islander Partnerships.*
- *General environmental duty under the Environmental Protection Act 1994 prohibits unlawful environmental nuisance caused by (including but not limited to) noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.*
- *The proposed dwelling (including the storage of materials and equipment associated with the construction of the dwelling) is to be located outside of the "Flood Hazard Area for the purposes of Section 13 of the Building Regulation 2006" identified on Map B3B Minimum Habitable Finished Floor Levels – St George in the Planning Scheme. Should any part of the proposed dwelling encroach within these areas you will be required to resubmit revised plans showing the finished floor level above the defined flood level.*

Mark Stanton

Acting Director Community and Environmental Services

DA Form 1 – Development application details

Approved form (version 1.0 effective 3 July 2017) made under section 282 of the Planning Act 2016.

This form **must** be used to make a development application involving **code assessment or impact assessment**, except when applying for development involving building work.

For a development application involving **building work only**, use *DA Form 2 – Building work details*.

For a development application involving **building work associated with any other type of assessable development**, use this form (*DA Form 1*) and parts 4 to 6 of *DA Form 2 – Building work details*.

Unless stated otherwise, all parts of this form **must** be completed in full and all required supporting information **must** accompany the development application.

One or more additional pages may be attached as a schedule to this development application if there is insufficient space on the form to include all the necessary information.

This form and any other form relevant to the development application must be used to make a development application relating to strategic port land and Brisbane core port land under the *Transport Infrastructure Act 1994*, and airport land under the *Airport Assets (Restructuring and Disposal) Act 2008*. For the purpose of assessing a development application relating to strategic port land and Brisbane core port land, any reference to a planning scheme is taken to mean a land use plan for the strategic port land, Brisbane port land use plan for Brisbane core port land, or a land use plan for airport land.

Note: All terms used in this form have the meaning given under the Planning Act 2016, the Planning Regulation 2017, or the Development Assessment Rules (DA Rules).

PART 1 – APPLICANT DETAILS

1) Applicant details	
Applicant name(s) (individual or company full name)	John Travers
Contact name (only applicable for companies)	John Travers
Postal address (P.O. Box or street address)	P.O. Box 439
Suburb	St George
State	Qld
Postcode	4487
Country	Australia
Contact number	07 4625 4004
Email address (non-mandatory)	j.travers@vanderfield.com.au
Mobile number (non-mandatory)	0427968353
Fax number (non-mandatory)	
Applicant's reference number(s) (if applicable)	

2) Owner's consent

2.1) Is written consent of the owner required for this development application?

- ☐ Yes – the written consent of the owner(s) is attached to this development application
- ☒ No – proceed to 3)

PART 2 – LOCATION DETAILS

3) Location of the premises (complete 3.1) or 3.2), and 3.3) as applicable)

Note: Provide details below and attach a site plan for any or all premises part of the development application. For further information, see *DA Forms Guide: Relevant plans*.

3.1) Street address and lot on plan

☒ Street address **AND** lot on plan (all lots must be listed), **or**

☐ Street address **AND** lot on plan for an adjoining or adjacent property of the premises (appropriate for development in water but adjoining or adjacent to land e.g. jetty, pontoon; all lots must be listed).

a)	Unit No.	Street No.	Street Name and Type	Suburb
		12541	Paltridge Rd	St George
	Postcode	Lot No.	Plan Type and Number (e.g. RP, SP)	Local Government Area(s)
	4487	14	RP800276	Balonne Shire
b)	Unit No.	Street No.	Street Name and Type	Suburb
	Postcode	Lot No.	Plan Type and Number (e.g. RP, SP)	Local Government Area(s)

3.2) Coordinates of premises (appropriate for development in remote areas, over part of a lot or in water not adjoining or adjacent to land e.g. channel dredging in Moreton Bay)

Note: Place each set of coordinates in a separate row. Only one set of coordinates is required for this part.

☒ Coordinates of premises by longitude and latitude

Longitude(s)	Latitude(s)	Datum	Local Government Area(s) (if applicable)
148°38'24.16"E	27°59'58.46"S	<input type="checkbox"/> WGS84 <input type="checkbox"/> GDA94 <input type="checkbox"/> Other:	

☐ Coordinates of premises by easting and northing

Easting(s)	Northing(s)	Zone Ref.	Datum	Local Government Area(s) (if applicable)
		<input type="checkbox"/> 54 <input type="checkbox"/> 55 <input type="checkbox"/> 56	<input type="checkbox"/> WGS84 <input type="checkbox"/> GDA94 <input type="checkbox"/> Other:	

3.3) Additional premises

☐ Additional premises are relevant to this development application and their details have been attached in a schedule to this application

☒ Not required

4) Identify any of the following that apply to the premises and provide any relevant details

☒ In or adjacent to a water body or watercourse or in or above an aquifer

Name of water body, watercourse or aquifer: Balonne River

☐ On strategic port land under the *Transport Infrastructure Act 1994*

Lot on plan description of strategic port land:

Name of port authority for the lot:

☐ In a tidal area

Name of local government for the tidal area (if applicable):

Name of port authority for tidal area (if applicable):

☐ On airport land under the *Airport Assets (Restructuring and Disposal) Act 2008*

Name of airport:

☐ Listed on the Environmental Management Register (EMR) under the *Environmental Protection Act 1994*

EMR site identification:

☐ Listed on the Contaminated Land Register (CLR) under the *Environmental Protection Act 1994*

CLR site identification:

5) Are there any existing easements over the premises?

Note: Easement uses vary throughout Queensland and are to be identified correctly and accurately. For further information on easements and how they may affect the proposed development, see DA Forms Guide.

☐ Yes – All easement locations, types and dimensions are included in plans submitted with this development application

☒ No

PART 3 – DEVELOPMENT DETAILS

Section 1 – Aspects of development

6.1) Provide details about the first development aspect

a) What is the type of development? *(tick only one box)*

☒ Material change of use

☐ Reconfiguring a lot

☐ Operational work

☒ Building work

b) What is the approval type? *(tick only one box)*

☒ Development permit

☐ Preliminary approval

☒ Preliminary approval that includes a variation approval

c) What is the level of assessment?

☒ Code assessment

☐ Impact assessment *(requires public notification)*

d) Provide a brief description of the proposal *(e.g. 6 unit apartment building defined as multi-unit dwelling, reconfiguration of 1 lot into 3 lots):*

Ancillary residence for a retired parent

e) Relevant plans

Note: Relevant plans are required to be submitted for all aspects of this development application. For further information, see DA Forms guide: Relevant plans.

☒ Relevant plans of the proposed development are attached to the development application

6.2) Provide details about the second development aspect

a) What is the type of development? *(tick only one box)*

☐ Material change of use

☐ Reconfiguring a lot

☐ Operational work

☐ Building work

b) What is the approval type? *(tick only one box)*

☐ Development permit

☐ Preliminary approval

☐ Preliminary approval that includes a variation approval

c) What is the level of assessment?

☐ Code assessment

☐ Impact assessment *(requires public notification)*

d) Provide a brief description of the proposal *(e.g. 6 unit apartment building defined as multi-unit dwelling, reconfiguration of 1 lot into 3 lots):*

e) Relevant plans

Note: Relevant plans are required to be submitted for all aspects of this development application. For further information, see DA Forms Guide: Relevant plans.

☐ Relevant plans of the proposed development are attached to the development application

6.3) Additional aspects of development

☐ Additional aspects of development are relevant to this development application and the details for these aspects that would be required under Part 3 Section 1 of this form have been attached to this development application

☒ Not required

Section 2 – Further development details

7) Does the proposed development application involve any of the following?

Material change of use	<input type="checkbox"/> Yes – complete division 1 if assessable against a local planning instrument
Reconfiguring a lot	<input type="checkbox"/> Yes – complete division 2
Operational work	<input type="checkbox"/> Yes – complete division 3
Building work	<input checked="" type="checkbox"/> Yes – complete DA Form 2 – Building work details

Division 1 – Material change of use

Note: This division is only required to be completed if any part of the development application involves a material change of use assessable against a local planning instrument.

8.1) Describe the proposed material change of use

Provide a general description of the proposed use	Provide the planning scheme definition (include each definition in a new row)	Number of dwelling units (if applicable)	Gross floor area (m ²) (if applicable)
Second dwelling	"Dwelling"	2- 1 is existing	189 sq. metre

8.2) Does the proposed use involve the use of existing buildings on the premises?

- ☐ Yes
☒ No

Division 2 – Reconfiguring a lot

Note: This division is only required to be completed if any part of the development application involves reconfiguring a lot.

9.1) What is the total number of existing lots making up the premises?

--

9.2) What is the nature of the lot reconfiguration? (tick all applicable boxes)

- | | |
|--|--|
| <input type="checkbox"/> Subdivision (complete 10)) | <input type="checkbox"/> Dividing land into parts by agreement (complete 11)) |
| <input type="checkbox"/> Boundary realignment (complete 12)) | <input type="checkbox"/> Creating or changing an easement giving access to a lot from a construction road (complete 13)) |

10) Subdivision

10.1) For this development, how many lots are being created and what is the intended use of those lots:

Intended use of lots created	Residential	Commercial	Industrial	Other, please specify:
Number of lots created				

10.2) Will the subdivision be staged?

- ☐ Yes – provide additional details below
☐ No

How many stages will the works include?
 What stage(s) will this development application apply to?

11) Dividing land into parts by agreement – how many parts are being created and what is the intended use of the parts?

Intended use of parts created	Residential	Commercial	Industrial	Other, please specify:
Number of parts created				

12) Boundary realignment

12.1) What are the current and proposed areas for each lot comprising the premises?

Current lot		Proposed lot	
Lot on plan description	Area (m ²)	Lot on plan description	Area (m ²)

12.2) What is the reason for the boundary realignment?

13) What are the dimensions and nature of any existing easements being changed and/or any proposed easement?
(attach schedule if there are more than two easements)

Existing or proposed?	Width (m)	Length (m)	Purpose of the easement? (e.g. pedestrian access)	Identify the land/lot(s) benefitted by the easement

Division 3 – Operational work

Note: This division is only required to be completed if any part of the development application involves operational work.

14.1) What is the nature of the operational work?

- | | | |
|--|-------------------------------------|--|
| <input type="checkbox"/> Road work | <input type="checkbox"/> Stormwater | <input type="checkbox"/> Water infrastructure |
| <input type="checkbox"/> Drainage work | <input type="checkbox"/> Earthworks | <input type="checkbox"/> Sewage infrastructure |
| <input type="checkbox"/> Landscaping | <input type="checkbox"/> Signage | <input type="checkbox"/> Clearing vegetation |
| <input type="checkbox"/> Other – please specify: _____ | | |

14.2) Is the operational work necessary to facilitate the creation of new lots? (e.g. subdivision)

- ☐ Yes – specify number of new lots: _____
- ☐ No

14.3) What is the monetary value of the proposed operational work? (include GST, materials and labour)

\$ _____

PART 4 – ASSESSMENT MANAGER DETAILS

15) Identify the assessment manager(s) who will be assessing this development application

Balonne Shire Council

16) Has the local government agreed to apply a superseded planning scheme for this development application?

- ☐ Yes – a copy of the decision notice is attached to this development application
- ☐ Local government is taken to have agreed to the superseded planning scheme request – relevant documents attached
- ☒ No

PART 5 – REFERRAL DETAILS

17) Do any aspects of the proposed development require referral for any referral requirements?

Note: A development application will require referral if prescribed by the Planning Regulation 2017.

- ☒ No, there are no referral requirements relevant to any development aspects identified in this development application – proceed to Part 6

Matters requiring referral to the chief executive of the Planning Regulation 2017:

- ☐ Clearing native vegetation
- ☐ Contaminated land (unexploded ordnance)

<input type="checkbox"/> Environmentally relevant activities (ERA) <i>(only if the ERA have not been devolved to a local government)</i> <input type="checkbox"/> Fisheries – aquaculture <input type="checkbox"/> Fisheries – declared fish habitat area <input type="checkbox"/> Fisheries – marine plants <input type="checkbox"/> Fisheries – waterway barrier works <input type="checkbox"/> Hazardous chemical facilities <input type="checkbox"/> Queensland heritage place <i>(on or near a Queensland heritage place)</i> <input type="checkbox"/> Infrastructure – designated premises <input type="checkbox"/> Infrastructure – state transport infrastructure <input type="checkbox"/> Infrastructure – state transport corridors and future state transport corridors <input type="checkbox"/> Infrastructure – state-controlled transport tunnels and future state-controlled transport tunnels <input type="checkbox"/> Infrastructure – state-controlled roads <input type="checkbox"/> Land within Port of Brisbane's port limits <input type="checkbox"/> SEQ development area <input type="checkbox"/> SEQ regional landscape and rural production area or SEQ Rural living area – community activity <input type="checkbox"/> SEQ regional landscape and rural production area or SEQ Rural living area – indoor recreation <input type="checkbox"/> SEQ regional landscape and rural production area or SEQ Rural living area – residential development <input type="checkbox"/> SEQ regional landscape and rural production area or SEQ Rural living area – urban activity <input type="checkbox"/> Tidal works or works in a coastal management district <input type="checkbox"/> Urban design <input type="checkbox"/> Water-related development – taking or interfering with water <input type="checkbox"/> Water-related development – removing quarry material <i>(from a watercourse or lake)</i> <input type="checkbox"/> Water-related development – referable dams <input type="checkbox"/> Water-related development – construction of new levees or modification of existing levees <i>(category 2 or 3 levees only)</i> <input type="checkbox"/> Wetland protection area
Matters requiring referral to the local government: <input type="checkbox"/> Airport land <input type="checkbox"/> Environmentally relevant activities (ERA) <i>(only if the ERA have been devolved to local government)</i> <input type="checkbox"/> Local heritage places
Matters requiring referral to the chief executive of the distribution entity or transmission entity: <input type="checkbox"/> Electricity infrastructure
Matters requiring referral to: <ul style="list-style-type: none"> • The chief executive of the holder of the licence, if not an individual • The holder of the licence, if the holder of the licence is an individual <input type="checkbox"/> Oil and gas infrastructure
Matters requiring referral to the Brisbane City Council: <input type="checkbox"/> Brisbane core port land
Matters requiring referral to the Minister under the Transport Infrastructure Act 1994: <input type="checkbox"/> Brisbane core port land <input type="checkbox"/> Strategic port land
Matters requiring referral to the relevant port operator: <input type="checkbox"/> Brisbane core port land <i>(below high-water mark and within port limits)</i>
Matters requiring referral to the chief executive of the relevant port authority: <input type="checkbox"/> Land within limits of another port
Matters requiring referral to the Gold Coast Waterways Authority: <input type="checkbox"/> Tidal works, or development in a coastal management district in Gold Coast waters
Matters requiring referral to the Queensland Fire and Emergency Service: <input type="checkbox"/> Tidal works, or development in a coastal management district

18) Has any referral agency provided a referral response for this development application?

- ☐ Yes – referral response(s) received and listed below are attached to this development application
☒ No

Referral requirement	Referral agency	Date of referral response

Identify and describe any changes made to the proposed development application that was the subject of the referral response and the development application the subject of this form, or include details in a schedule to this development application (if applicable).

PART 6 – INFORMATION REQUEST

19) Information request under Part 3 of the DA Rules

- ☒ I agree to receive an information request if determined necessary for this development application
☐ I do not agree to accept an information request for this development application

Note: By not agreeing to accept an information request I, the applicant, acknowledge:

- that this development application will be assessed and decided based on the information provided when making this development application and the assessment manager and any referral agencies relevant to the development application are not obligated under the DA Rules to accept any additional information provided by the applicant for the development application unless agreed to by the relevant parties
- Part 3 of the DA Rules will still apply if the application is an application listed under section 11.3 of the DA Rules.

Further advice about information requests is contained in the [DA Forms Guide](#).

PART 7 – FURTHER DETAILS

20) Are there any associated development applications or current approvals? (e.g. a preliminary approval)

- ☐ Yes – provide details below or include details in a schedule to this development application
☒ No

List of approval/development application references	Reference number	Date	Assessment manager
<input type="checkbox"/> Approval			
<input type="checkbox"/> Development application			
<input type="checkbox"/> Approval			
<input type="checkbox"/> Development application			

21) Has the portable long service leave levy been paid? (only applicable to development applications involving building work or operational work)

- ☐ Yes – the yellow local government/private certifier's copy of the receipted QLeave form is attached to this development application
☐ No – I, the applicant will provide evidence that the portable long service leave levy has been paid before the assessment manager decides the development application. I acknowledge that the assessment manager may give a development approval only if I provide evidence that the portable long service leave levy has been paid
☒ Not applicable

Amount paid	Date paid (dd/mm/yy)	QLeave levy number (A, B or E)
\$		

22) Is this development application in response to a show cause notice or required as a result of an enforcement notice?

- ☐ Yes – show cause or enforcement notice is attached
☒ No

23) Further legislative requirements

Environmentally relevant activities

23.1) Is this development application also taken to be an application for an environmental authority for an **Environmentally Relevant Activity (ERA)** under section 115 of the *Environmental Protection Act 1994*?

☐ Yes – the required attachment (form EM941) for an application for an environmental authority accompanies this development application, and details are provided in the table below

☒ No

Note: Application for an environmental authority can be found by searching "EM941" at www.qld.gov.au. An ERA requires an environmental authority to operate. See www.business.qld.gov.au for further information.

Proposed ERA number:		Proposed ERA threshold:	
Proposed ERA name:			

☐ Multiple ERAs are applicable to this development application and the details have been attached in a schedule to this development application.

Hazardous chemical facilities

23.2) Is this development application for a **hazardous chemical facility**?

☐ Yes – Form 69: Notification of a facility exceeding 10% of schedule 15 threshold is attached to this development application

☒ No

Note: See www.justice.qld.gov.au for further information.

Clearing native vegetation

23.3) Does this development application involve **clearing native vegetation** that requires written confirmation the chief executive of the *Vegetation Management Act 1999* is satisfied the clearing is for a relevant purpose under section 22A of the *Vegetation Management Act 1999*?

☐ Yes – this development application is accompanied by written confirmation from the chief executive of the *Vegetation Management Act 1999* (s22A determination)

☒ No

Note: See www.qld.gov.au for further information.

Environmental offsets

23.4) Is this development application taken to be a prescribed activity that may have a significant residual impact on a **prescribed environmental matter** under the *Environmental Offsets Act 2014*?

☐ Yes – I acknowledge that an environmental offset must be provided for any prescribed activity assessed as having a significant residual impact on a prescribed environmental matter

☒ No

Note: The environmental offset section of the Queensland Government's website can be accessed at www.qld.gov.au for further information on environmental offsets.

Koala conservation

23.5) Does this development application involve a material change of use, reconfiguring a lot or operational work within an assessable development area under Schedule 10, Part 10 of the *Planning Regulation 2017*?

☐ Yes

☒ No

Note: See guidance materials at www.ehp.qld.gov.au for further information.

Water resources

23.6) Does this development application involve **taking or interfering with artesian or sub artesian water, taking or interfering with water in a watercourse, lake or spring, taking overland flow water or waterway barrier works**?

☐ Yes – the relevant template is completed and attached to this development application

☒ No

Note: DA templates are available from www.dilqp.qld.gov.au.

23.7) Does this application involve **taking or interfering with artesian or sub artesian water, taking or interfering with water in a watercourse, lake or spring, or taking overland flow water** under the *Water Act 2000*?

<input type="checkbox"/> Yes – I acknowledge that a relevant water authorisation under the <i>Water Act 2000</i> <u>may be</u> required prior to commencing development <input checked="" type="checkbox"/> No <i>Note: Contact the Department of Natural Resources and Mines at www.dnrm.qld.gov.au for further information.</i>		
Marine activities		
23.8) Does this development application involve aquaculture, works within a declared fish habitat area or removal, disturbance or destruction of marine plants? <input type="checkbox"/> Yes – an associated resource allocation authority is attached to this development application, if required under the <i>Fisheries Act 1994</i> <input checked="" type="checkbox"/> No <i>Note: See guidance materials at www.daf.qld.gov.au for further information.</i>		
Quarry materials from a watercourse or lake		
23.9) Does this development application involve the removal of quarry materials from a watercourse or lake under the <i>Water Act 2000</i> ? <input type="checkbox"/> Yes – I acknowledge that a quarry material allocation notice must be obtained prior to commencing development <input checked="" type="checkbox"/> No <i>Note: Contact the Department of Natural Resources and Mines at www.dnrm.qld.gov.au for further information.</i>		
Quarry materials from land under tidal waters		
23.10) Does this development application involve the removal of quarry materials from land under tidal water under the <i>Coastal Protection and Management Act 1995</i> ? <input type="checkbox"/> Yes – I acknowledge that a quarry material allocation notice must be obtained prior to commencing development <input checked="" type="checkbox"/> No <i>Note: Contact the Department of Environment and Heritage Protection at www.ehp.qld.gov.au for further information.</i>		
Referable dams		
23.11) Does this development application involve a referable dam required to be failure impact assessed under section 343 of the <i>Water Supply (Safety and Reliability) Act 2008</i> (the <i>Water Supply Act</i>)? <input type="checkbox"/> Yes – the 'Notice Accepting a Failure Impact Assessment' from the chief executive administering the <i>Water Supply Act</i> is attached to this development application <input checked="" type="checkbox"/> No <i>Note: See guidance materials at www.dews.qld.gov.au for further information.</i>		
Tidal work or development within a coastal management district		
23.12) Does this development application involve tidal work or development in a coastal management district ? <input type="checkbox"/> Yes – the following is included with this development application: <input type="checkbox"/> Evidence the proposal meets the code for assessable development that is prescribed tidal work (<i>only required if application involves prescribed tidal work</i>) <input type="checkbox"/> A certificate of title <input checked="" type="checkbox"/> No <i>Note: See guidance materials at www.ehp.qld.gov.au for further information.</i>		
Queensland and local heritage places		
23.13) Does this development application propose development on or adjoining a place entered in the Queensland heritage register or on a place entered in a local government's Local Heritage Register ? <input type="checkbox"/> Yes – details of the heritage place are provided in the table below <input checked="" type="checkbox"/> No <i>Note: See guidance materials at www.ehp.qld.gov.au for information requirements regarding development of Queensland heritage places.</i>		
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;">Name of the heritage place:</td> <td style="width: 50%; padding: 2px;">Place ID:</td> </tr> </table>	Name of the heritage place:	Place ID:
Name of the heritage place:	Place ID:	
Brothels		
23.14) Does this development application involve a material change of use for a brothel ? <input type="checkbox"/> Yes – this development application demonstrates how the proposal meets the code for a development application for a brothel under Schedule 3 of the <i>Prostitution Regulation 2014</i>		

<input checked="" type="checkbox"/> No
Decision under section 62 of the <i>Transport Infrastructure Act 1994</i>
23.15) Does this development application involve new or changed access to a state-controlled road?
<input type="checkbox"/> Yes - this application will be taken to be an application for a decision under section 62 of the <i>Transport Infrastructure Act 1994</i> (subject to the conditions in section 75 of the <i>Transport Infrastructure Act 1994</i> being satisfied)
<input checked="" type="checkbox"/> No

PART 8 – CHECKLIST AND APPLICANT DECLARATION

24) Development application checklist	
I have identified the assessment manager in question 15 and all relevant referral requirement(s) in question 17 <i>Note: See the Planning Regulation 2017 for referral requirements</i>	<input checked="" type="checkbox"/> Yes
If building work is associated with the proposed development, Parts 4 to 6 of <i>Form 2 – Building work details</i> have been completed and attached to this development application	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> Not applicable
Supporting information addressing any applicable assessment benchmarks is with development application <i>Note: This is a mandatory requirement and includes any relevant templates under question 23, a planning report and any technical reports required by the relevant categorising instruments (e.g. local government planning schemes, State Planning Policy, State Development Assessment Provisions). For further information, see DA Forms Guide: Planning Report Template.</i>	<input checked="" type="checkbox"/> Yes
Relevant plans of the development are attached to this development application <i>Note: Relevant plans are required to be submitted for all aspects of this development application. For further information, see DA Forms Guide: Relevant plans.</i>	<input checked="" type="checkbox"/> Yes
The portable long service leave levy for QLeave has been paid, or will be paid before a development permit is issued (<i>see 21</i>)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> Not applicable

25) Applicant declaration	
<input checked="" type="checkbox"/> By making this development application, I declare that all information in this development application is true and correct	
<input type="checkbox"/> Where an email address is provided in Part 1 of this form, I consent to receive future electronic communications from the assessment manager and any referral agency for the development application where written information is required or permitted pursuant to sections 11 and 12 of the <i>Electronic Transactions Act 2001</i> <i>Note: It is unlawful to intentionally provide false or misleading information.</i>	
<p>Privacy – Personal information collected in this form will be used by the assessment manager and/or chosen assessment manager, any relevant referral agency and/or building certifier (including any professional advisers which may be engaged by those entities) while processing, assessing and deciding the development application. All information relating to this development application may be available for inspection and purchase, and/or published on the assessment manager's and/or referral agency's website.</p> <p>Personal information will not be disclosed for a purpose unrelated to the <i>Planning Act 2016</i>, <i>Planning Regulation 2017</i> and the DA Rules except where:</p> <ul style="list-style-type: none"> such disclosure is in accordance with the provisions about public access to documents contained in the <i>Planning Act 2016</i> and the <i>Planning Regulation 2017</i>, and the access rules made under the <i>Planning Act 2016</i> and <i>Planning Regulation 2017</i>; or required by other legislation (including the <i>Right to Information Act 2009</i>); or otherwise required by law. <p>This information may be stored in relevant databases. The information collected will be retained as required by the <i>Public Records Act 2002</i>.</p>	

PART 9 – FOR OFFICE USE ONLYDate received: Reference number(s):

Notification of engagement of alternative assessment manager	
Prescribed assessment manager	
Name of chosen assessment manager	
Date chosen assessment manager engaged	
Contact number of chosen assessment manager	
Relevant licence number(s) of chosen assessment manager	

QLeave notification and payment	
<i>Note: For completion by assessment manager if applicable</i>	
Description of the work	
QLeave project number	
Amount paid (\$)	
Date paid	
Date receipted form sighted by assessment manager	
Name of officer who sighted the form	

The *Planning Act 2016*, the *Planning Regulation 2017* and the *DA Rules* are administered by the Department of Infrastructure, Local Government and Planning. This form and all other required development application materials should be sent to the assessment manager.

Balonne Shire Planning Scheme 2006 – Planning Response

Rural Zone Code

Performance Criteria	Acceptable Solutions	Applicant Response
The following apply to all applicable development in any location.		
Built Form		
1. Infrastructure PC 1 Electricity <i>Premises are provided with a supply of electricity adequate for the activity.</i>	AS 1.1.1 <i>Premises have a supply of electricity.</i>	Complies (AS1.1) The proposed development will be connected to an appropriate supply of electricity. The property has an existing electricity supply to the residence.
PC 2 Water Supply <i>Premises are provided with an adequate volume and supply of water for the activity.</i>	AS 2.1 <i>Premises are connected to Council's reticulated water system and have a rain water tank connected to the premises with a minimum capacity of 22 500 litres; or</i> AS 2.2 <i>An approved water allocation as provided by the relevant agency and have a rain water tank connected to the premises with a minimum capacity of 45 000 litres.</i> AS 2.3 <i>Premises has an on site storage of 20 000 litres of water for firefighting purposes.</i>	Complies (AS2.1) The property has direct access to the Balonne River whereby there is provision of a stock and domestic water licence through DNRME. Additionally, the proposed development will have rainwater tanks of minimum 45 000 litres connected to the premises for the provision of water. If required onsite storage through additional tank of 20 000 litres of water can be provided by

			condition for firefighting purposes.
<p>PC 3 Effluent Disposal</p> <p>To ensure that public health and environmental values are preserved, all premises provide for the treatment and disposal of effluent and other waste water.</p>	<p>AS 3.1 Premises have on - site effluent disposal systems designed and constructed by the applicant in accordance with Schedule 5: "Standards for Sewerage Supply".</p>	<p>Complies (AS3.1)</p> <p>The proposed development will have an onsite effluent disposal system designed in accordance with relevant Council requirements.</p>	
<p>PC 4 Stormwater/Inter-Allotment Drainage</p> <p>Stormwater is collected and discharged so as to:</p> <p>(a) protect the stability of buildings or the use adjacent land;</p> <p>(b) prevent the waterlogging of nearby land;</p> <p>(c) protect and maintain environmental values;</p> <p>and</p> <p>(d) to ensure that safety and efficiency of state-controlled roads is not compromised.</p>	<p>AS 4.1 Stormwater/inter-allotment drainage is collected and discharged in accordance with Schedule 6: "Standards for Stormwater Drainage".</p>	<p>Not Applicable (AS4.1)</p> <p>The proposed development will be appropriately collected and discharged in accordance with Council's applicable Standards.</p>	
<p>PC 5 Vehicle Access</p> <p>Vehicle access is provided to a standard appropriate for the use.</p>	<p>AS 5.1 Access roads are to be sealed and connect into the existing road network. Access is to be designed and constructed in accordance with</p>	<p>Not Applicable (AS5.1)</p> <p>The existing site access will continue to be utilised off Paltridge Road. It is considered that given the nature of the proposed use that vehicle</p>	

	Schedule 2: "Standards for Roads, Car parking, Access and Access and Manoeuvring Areas".	movements on and off the site will not be increased whereby the existing conditions onto the property are appropriate.
PC 6 Density <i>The density of residential activities does not impact adversely on the residential and rural amenity of the area.</i>	For Dwelling House: AS 6.1 No more than 1(one) dwelling house per lot.	Complies (PC6) While the proposal is located within the Rural Zone it is not considered that the additional dwelling on the property will fragment the surrounding land uses or impact adversely on the rural amenity expected within the Rural Zone. Importantly, surrounding properties and the subject site are small allotments where the predominant use currently occurring is Residential. Additionally, a natural buffer between Rural land uses in the Rural Zone is provided by way of the Balonne River and Paltridge Road and Carnarvon Highway.
PC 7 Parking and Manoeuvring <i>Vehicle parking and service vehicle provision is adequate for the use whilst ensuring both safe and functional operation for motorists and pedestrians.</i>	AS 7.1 All uses provide vehicle parking in accordance with Schedule 2: "Standards for Roads, Car Parking, Access and Manoeuvring Areas". AS 7.2 All service vehicle manoeuvring is in accordance with Schedule 2: "Standards for Roads, Car Parking, Access and Manoeuvring Areas".	Complies (AS7.1) Schedule 2: "Standards for Roads, Car Parking, Access and Manoeuvring Areas" specifies a car parking rate for a "Dwelling Use" as 1 space. The proposed additional dwelling will include a garage which will provide 2 on-site car parking spaces. It is considered additionally there is ample space within the property for parking adjacent to the proposed residence.

PC 8 Roads All weather road access is provided between the premises and the existing road network.	AS 8.1 Roads are designed and constructed in accordance with Schedule 2: "Standards for Roads, Car Parking, Access and Manoeuvring Areas".	Not Applicable No new roads are proposed as part of the development. It is considered existing onsite access is sufficient and will continue to be appropriate for the residential use.
PC 9 State Controlled Roads State Controlled Roads are maintained and enhanced as a link between major centres.	AS 9.1 No direct access to State Controlled Roads is permitted except at designated intersections as identified on Map R1 –State	Not Applicable The proposed development does not include direct vehicular access to a State controlled road. The site is not located on a state controlled road.
PC 10 Development Adjacent to State Controlled Roads Development adjacent to State Controlled Roads is located to ensure safe and efficient use of the highway and maintain the integrity of the highway as a commuter link.	AS 10.1 No development is established within a 100 metre buffer either side of the Carnarvon, Balonne, Barwon and Moonie Highways and other State Controlled Roads as identified in Map R1 –State Controlled Roads.	Not Applicable The proposed development is not located adjacent to a state controlled road.

<p>PC 11 Noise Sensitive Development Noise sensitive developments (residential, educational and community) must ensure that road traffic noise levels are appropriately managed to achieve acceptable levels of amenity.</p>	<p>AS 11.1 No solution specified.</p>	<p>Complies (PC11) The proposed development will not see a large increase beyond existing traffic levels along Paltridge Road and on and off the property.</p>
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<p>PC 12 Development in the Vicinity of Aerodrome Development (a) does not adversely affect the operation of the aerodrome; (b) is designed and located to achieve a suitable standard of amenity for the proposed activity; and</p>	<p>AS 12.1 Buildings and structures within 100 metres of the boundary of an aerodrome are less than 7.5 metres in height at any point above natural ground level.</p>	<p>Not Applicable The subject site is not located within 100m of the boundary of an aerodrome.</p>
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<p>PC 13 Aerodrome Safety and Obstruction</p> <p>The development of premises does not cause an obstruction or other potential hazard to aircraft movement associated with the aerodrome by way of:</p> <p>(a) the physical intrusion of buildings or other structures into the Obstacle Limitation Surface;</p> <p>(b) attracting birds or bats to the area which could cause or contribute to bird strike hazard;</p> <p>(c) providing very bright lighting or lighting similar to aerodrome lighting which can communication facilities;</p> <p>(e) emissions that may affect pilot visibility or aircraft operations; or</p> <p>(f) transient intrusions into the aerodromes operational space.</p>	<p>AS 13.1 No solution specified.</p>	<p>Not Applicable</p> <p>The proposed development will not have any unacceptable impacts on the operation of the St George Airport or effect the operation of any aircraft using the airport. Distance from the aerodrome is significant.</p>
<p>PC 14 Gas and Oil Pipelines</p> <p>Buildings are located at an appropriate distance from pipelines to ensure community safety and operation of the use is not compromised.</p>	<p>AS 14.1 No habitable structure is constructed within the buffer established 200 metres either side off the gas and oil pipeline corridors as identified in Planning Scheme Map P1</p>	<p>Not Applicable</p> <p>The proposed development will not be located within 200m of the gas and oil pipeline corridors identified in <i>Planning Scheme Map P1 (now R3)</i>.</p>

<p>PC 15 Refuse Tips and Effluent Treatment Plants</p> <p><i>Premises are located at an appropriate distance from refuse tips and effluent treatment plants to ensure community safety and operation of the uses are not compromised.</i></p>	<p>AS 15.1 <i>Premises are not constructed within 500 metres of any boundary of a refuse tip or an effluent treatment plant.</i></p>	<p>Not Applicable</p> <p>The proposed development will not be located within 500 metres of any boundary of a refuse tip or an effluent treatment plant.</p>
<p>PC 16 Rail Corridors</p> <p><i>Development is at an appropriate distance from the rail corridor so as not to prejudice safety, speed or intended role of the existing and proposed rail corridors.</i></p>	<p>AS 16.1 <i>The minimum buffer for residential, business, commercial and public facility uses are 100 metres from an existing or proposed rail corridors as identified on Planning Scheme Map P1.</i></p>	<p>Not Applicable</p> <p>The proposed development is not located near any existing or proposed rail corridors.</p>
<p>PC 17 Noise Attenuation</p> <p><i>Development adjoining the rail corridor is protected from the impact of noise.</i></p>	<p>AS 17.1 <i>No solution specified</i></p>	<p>Not Applicable</p> <p>The proposed development does not adjoin a railway corridor.</p>

<p>PC 18 Electricity Transmission Line Easement – Vegetation</p> <p>Transmission lines within an Electricity transmission line easement are protected from vegetation.</p>	<p>AS 18.1 Planted vegetation within an Electricity transmission line easement shall have a mature height not exceeding 2.5 metres as shown in Schedule 3: "Power and Electricity Easements"</p> <p>AS 18.2 Not part of planted vegetation at its mature size, is located closer than 2.5 metres to an electricity transmission line as shown in Schedule 3: "Power and Electricity Easements"</p>	<p>Not Applicable</p> <p>The proposed dwelling is not located nearby an electricity easement.</p>
<p>PC 19 Electricity Transmission Line Easement – Separation Distance</p> <p>Buildings and "community orientated uses" are located a minimum distance from lines to ensure community safety.</p>	<p>AS 19.1 Buildings and Community orientated uses maintain a minimum separation distance from the most proximate boundary of an Electricity transmission line easement in accordance with Schedule 3: "Power and Electricity Easements".</p>	<p>Not Applicable</p> <p>The proposed dwelling is not located nearby an electricity easement.</p>
<p>2. Environment</p> <p>PC 20 Watercourses</p> <p>Development ensures the maintenance of riparian areas and water quality including protection from off-site transfer of sediment.</p>	<p>AS 20.1 A minimum 10 metre wide buffer area is provided extending from the high bank of any watercourse. Buffer areas include a cover of vegetation, including grasses.</p>	<p>Complies (AS20.1)</p> <p>The proposed development site is setback more than 10m from the high bank of any watercourse, namely the Balonne River.</p>
<p>PC 22 Air Emissions</p> <p>Air emissions from premises do not cause environmental harm or nuisance to adjoining properties or sensitive land uses.</p>	<p>AS 22.1 No solution specified.</p>	<p>Complies (PC22)</p> <p>The proposed development will not produce unacceptable air emissions given it is for a sensitive land use - dwelling.</p>

<p>PC 23 Noise Emissions</p> <p>Noise emissions from premises do not cause environmental harm or nuisance to adjoining properties or sensitive land uses.</p>	<p>AS 23.1 No solution specified.</p>	<p>Complies (PC23)</p> <p>The proposed development will not produce unacceptable noise emissions that will unduly effect any adjoining or nearby land uses given it is for a sensitive land use - dwelling.</p>
<p>PC 24 Water Quality</p> <p>The standard of effluent and/or stormwater runoff from premises ensures the quality of surface water is suitable for:</p> <p>(a) the biological integrity of aquatic ecosystems;</p> <p>(b) recreational use;</p> <p>(c) supply as drinking water after minimal treatment;</p> <p>(d) agricultural use; or industrial use.</p>	<p>AS 24.1 No solution specified.</p>	<p>Complies (PC24)</p> <p>The proposed development will be serviced by an appropriately designed stormwater management system that will ensure that stormwater runoff resulting from the proposed development will be treated to an appropriate standard before being discharged, where practical.</p>
<p>PC 25 Excavation and Filling</p> <p>Excavation and filling of land ensures:</p> <p>(a) that both the amenity and safety of users of the site and adjacent land holdings; and</p> <p>(b) soil erosion is kept to a minimum with remedial works.</p>	<p>AS 25.1 Batters have a minimum slope of 25%, are terraced at every rise of 1.5 metres and each terrace has a minimum depth of 750mm; and</p> <p>AS 25.2 Excavation and filling within 1.5 metres of any site boundary is battered or retained by a wall that does not exceed 1 metre in height; and</p> <p>AS 25.3 Excavation and filling is undertaken in accordance with Schedule 7: "Standards for</p>	<p>Complies (PC25)</p> <p>Any excavation and filling required as part of the proposed development will be undertaken in accordance with Council's relevant requirements.</p>

	Construction Activity	
<p>PC 26 Construction Activities Both erosion control and silt collection measures are undertaken so as to ensure protection of environmental values during construction.</p>	<p>AS 26.1 During construction, soil erosion and sediment is managed in accordance with Schedule 7: "Standards for Construction Activity".</p>	<p>Complies (AS26.1) Soil erosion and sediment runoff will be appropriately managed during the construction of the proposed development.</p>
<p>PC 27 Separation of Incompatible Land Uses Separation distances are provided to ensure: (a) the future of surrounding uses; (b) infrastructure items are protected from incompatible development; (c) an appropriate standard of amenity and public safety; (d) conflict arising from incompatible uses is minimised.</p>	<p>AS 27.1 For sensitive land uses and rural activities other than Intensive Animal Industry: Minimum separation between sensitive land uses and rural activities comply with the "Buffer Area Design Criteria" as contained in Table 2 of section 3.47 of SPP1/92 – Planning Guideline – "Separating Agricultural and Residential Land Uses".</p> <p>AS 27.2 For Sensitive Land Uses: Minimum separation distances to Intensive Animal Industries are as stated in Schedule 10: "Separation Distances for Intensive Animal Industries".</p> <p>AS 27.2 For all other than Extractive Industries: Buildings, structures and outdoor activity areas maintain a minimum separation distance to Extractive Industries as stated in Schedule 11: "Separation distances for extractive industries".</p>	<p>Complies (AS 27.1) The surrounding land uses on Paltridge Road are predominantly residential whilst being located within the Rural Zone. The nearest Rural activity area to the property is located on the other side of the Carnarvon Highway and Balonne River. The separation distances approximately are; Approx. 300m – eastern side of Carnarvon highway. Approx. 400mm – northern side of Balonne River. It is considered that these distances are appropriate given buffer zones by way of the Balonne River and Road Reserve and native vegetation.</p>
<p>PC 28 Good Quality Agricultural Land Good Quality Agricultural Land Areas as</p>	<p>AS 28.1 No solution specified.</p>	<p>Complies (PC 28) While the proposed additional dwelling is located</p>

identified on Planning Scheme Map R4 – Good Quality Agricultural Land are conserved and managed for the longer term and protected from development that may lead to its alienation or diminished activity.		within the Good Quality Agricultural Land Area, given the size of the lot it is not considered to be a viable agricultural block. Additionally surrounding allotments are also of minimal site area to accommodate agricultural production. Regardless, the proposed land use on this lot will not change the existing situation of uses along Paltridge Road and their impact on the GQAL.
PC 29 St George Irrigation Area The St George Irrigation Area as identified in Planning Scheme Map R7 – St George Irrigation Area, is conserved and protected from development that may lead to damage or loss of irrigation infrastructure.	AS 29.1 No solution specified.	Not Applicable The property is not located within the St George Irrigation Area.
PC 30 Vegetation Retention Development retains vegetation for the: a) protection of scenic quality; b) protection of general habitat; c) protection of soil quality; and d) establishment of open space corridors and networks.	AS 30.1 No solution specified.	Not Applicable The proposal does not include clearing or altering of any existing vegetation on the property.
PC 31 Protected Areas Development is undertaken to ensure areas of significant biodiversity and habitat value are protected.	AS 31.1 A minimum separation distance of 100 metres is provided to protected areas as identified on Planning Scheme Map R3 – Protected Areas.	Not Applicable The property where the second dwelling is located is not mapped as having protected areas.

<p>PC 32 Sloping Land Development is undertaken to ensure; a) vulnerability to landslip erosion and land degradation is minimised; and b) safety of persons and property is not compromised.</p>	<p>AS 32.1 Development is not undertaken on slopes greater than 15%.</p>	<p>Complies (AS 32.1) The proposed second dwelling will not be located on a slope of greater than 15%.</p>
<p>PC 33 Bushfire Hazard Area Development maintains the safety of people and property by avoiding areas of High or Medium Bushfire hazard or mitigating the risk through: (a) the siting of buildings ensuring setbacks from hazardous vegetation are maximised and elements least susceptible to fire are sited closest to the bushfire hazard; and (b) the provision of firebreaks to ensure adequate setbacks between Buildings, structures and Hazardous vegetation</p>	<p>AS 33.1 Development is not undertaken in Bushfire hazard areas as identified as High and Medium hazard on Planning Scheme Map R4 – Bushfire Hazard Areas; or</p> <p>AS 33.2 For Development in areas of High or Medium bushfire hazard as identified on Planning Scheme Map R4 – Bushfire Hazard Areas and on lots greater than 2500m²: Buildings and Structures: (i) are sited within the lowest bushfire hazard area; (ii) achieve minimum setback distances from hazardous vegetation of 1.5 times the predominant mature canopy tree height or 10 metres, whichever is the greater; and (iii) achieve a setback distance from any retained vegetation strips or small areas of vegetation of 10 metres.</p> <p>AS 33.3 For Development in areas of High or</p>	<p>Not Applicable The proposed development site is not located within a High or Medium Bushfire Hazard Area.</p>

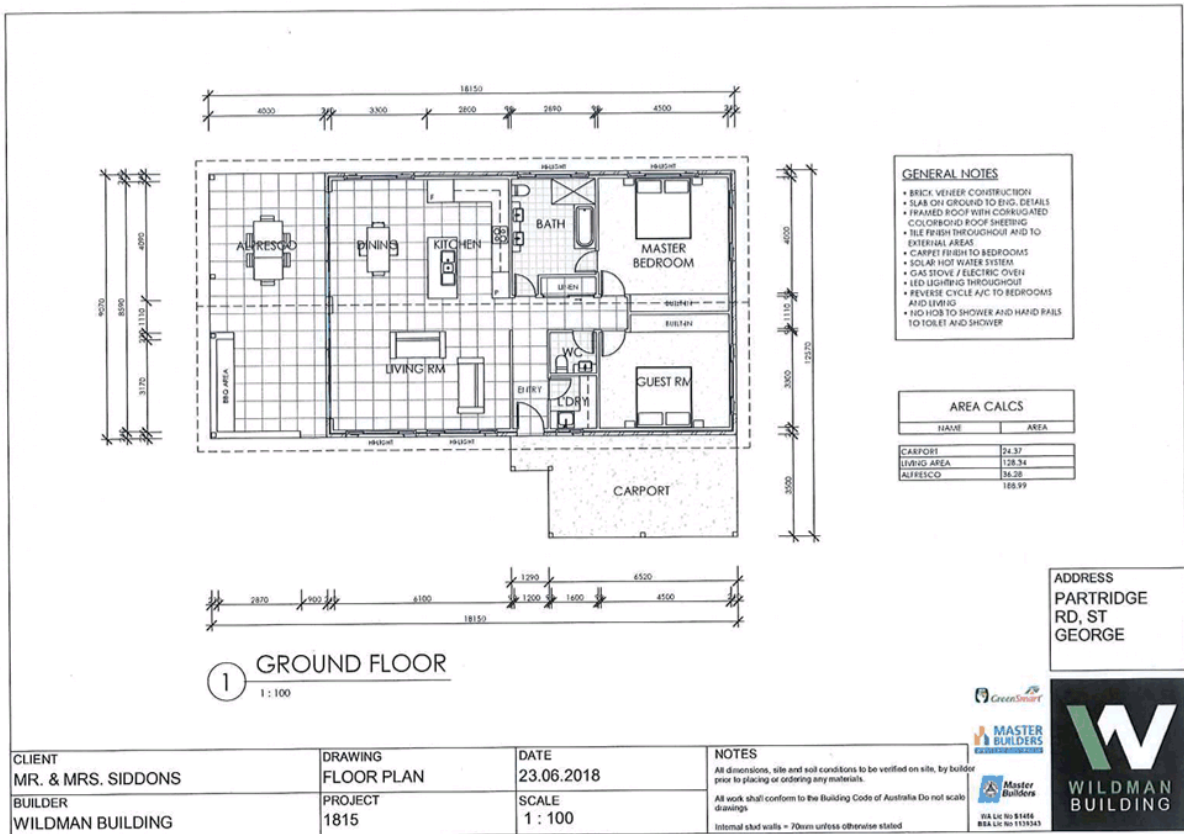
	<p><i>Medium bushfire hazard as identified on Planning Scheme Map R4 – Bushfire Hazard Areas and on lots less than or equal to 2500m2.</i></p> <p>AS 33.4 For Development in areas of High or Medium bushfire hazard as identified on Planning Scheme Map R4 – Bushfire Hazard Areas, firebreaks or fire maintenance trails are provided in accordance with Schedule 12: ‘Standards for Roads in Bushfire Hazard Areas. Firebreaks and Fire Maintenance Trails’.</p>	
<p>PC 34 Character Buildings</p> <p><i>Development adjacent to buildings identified as heritage or character buildings within Schedule 9 incorporates design features, materials and details that blend with the existing character.</i></p>	<p>AS 34.1 No solution specified</p>	<p>Not Applicable</p> <p>The subject site is not located adjacent to a character building.</p>
<p>PC 35 Cultural Heritage</p> <p><i>The significance of known places of indigenous and/or cultural heritage value is retained.</i></p>	<p>AS 35.1 A minimum separation distance of 20 metres is provided from the MCU and/or operational work to known indigenous and/or cultural heritage sites</p>	<p>Not Applicable</p> <p>The subject site is not located within 20m of a known indigenous or cultural heritage site.</p>
<p>PC 36 Rural Outbuildings</p> <p><i>Rural Amenities is to be maintained.</i></p>	<p>AS 36.1 Outbuildings are to be located a minimum of 100 metres from any boundary; and</p> <p>AS 36.2 The size of residential outbuildings is to be restricted to structures 8.5 metres in height and 250m2 in floor area.</p>	<p>Complies (PC 36)</p> <p>Proposed outbuildings to the second dwelling include a garage which is to be located within 100 metres from the property boundary. It is considered however this is acceptable given the</p>

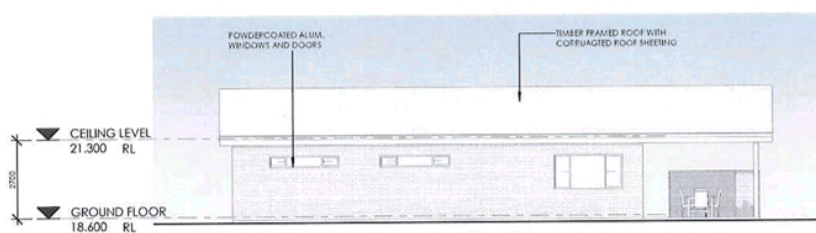
		character of Paltridge Road, namely all structures located within 100 m of boundaries. This is acceptable given the constraints of the site in terms of area and also surrounds. Outbuildings proposed will not exceed a height of 8.5 metres and area of 250m2 floor area.
PC 37 Rural Outbuildings Buffers <i>Adequate buffers are provided to protect the Rural Residential Precinct from Agricultural and Industrial Activities, whilst also ensuring the integrity and viability of such industries is maintained.</i>	AS 37.1 No solution specified.	Not Applicable. The proposal is not located within the Rural Residential Precinct.
C. Specific Land Uses		
d. Dwelling House		
PC 49 Height <i>The height of residential buildings is compatible with and complementary to the character of the urban environment.</i>	AS 49.1 <i>The height of a dwelling house or dual occupancy does not exceed 8.5 metres from natural ground level.</i>	Complies (AS 49.1) The proposed second dwelling will be a single storey structure not exceeding 8.5 metres from natural ground level.
PC 50 Site Coverage and Setbacks <i>(a) Residential building design and siting maintains the character of the locality in terms of building bulk. (b) Residential buildings are located to ensure the local amenity and streetscape are protected and enhanced.</i>	AS 50.1 <i>Residential buildings do not exceed the site coverage thresholds as follows: Dwelling House – 50% Site coverage of outbuildings not to exceed 15% of remaining area; or</i>	Complies (AS 50.1, 50.2, 50.3) The proposed dwelling will still result in a net building area on the property below 50%. The setback of the proposed residence from Paltridge Road is aligned with the existing dwelling on the property and neighbouring properties. Siting of the dwelling will be setback in excess of the

	<p>AS 50.2 Setback is within 20% of the existing setbacks of adjoining properties; and</p> <p>AS 50.3 Boundary clearances of not less than 2.5 metres and rear boundary clearance of not less than 6 metres from property boundaries.</p>	<p>requirements from all boundaries. It is considered that the boundary setbacks and site coverage of the proposed development are appropriately consistent with the existing character of the buildings along Paltridge Road.</p>
<p>PC 51 Character Buildings Development adjacent to buildings identified as heritage or character buildings incorporates design features, materials and details that blend with the existing character.</p>	<p>AS 51.1 No solution specified</p>	<p>Not Applicable The subject site is not located adjacent to a character building.</p>

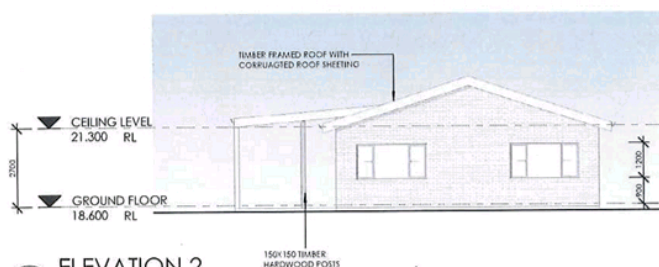


existing
access





① ELEVATION 1
1 : 100

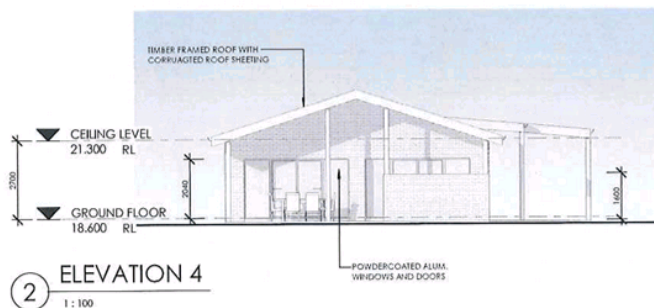
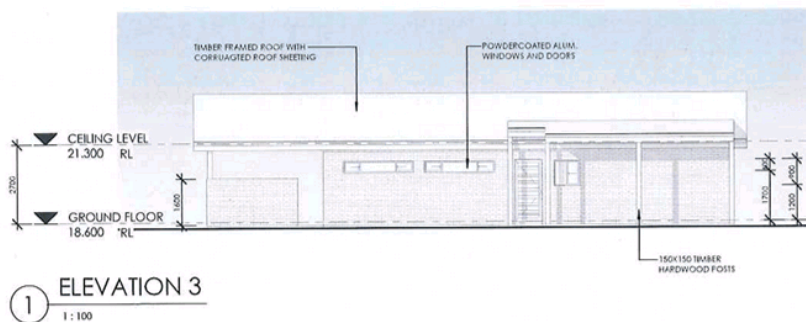


② ELEVATION 2
1 : 100

ADDRESS
PARTRIDGE
RD, ST
GEORGE

CLIENT MR. & MRS. SIDONS	DRAWING ELEVATIONS 1	DATE 23.06.2018	NOTES All dimensions, site and soil conditions to be verified on site, by builder prior to placing or ordering any materials. All work shall conform to the Building Code of Australia Do not scale drawings Internal stud walls - 70mm unless otherwise stated
BUILDER WILDMAN BUILDING	PROJECT 1815	SCALE 1 : 100	



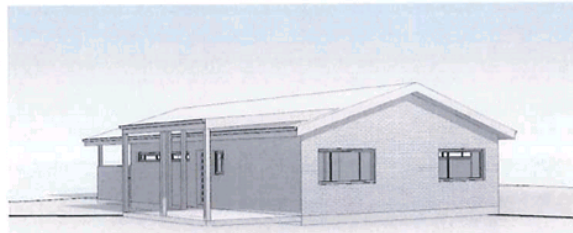


ADDRESS
PARTRIDGE
RD, ST
GEORGE

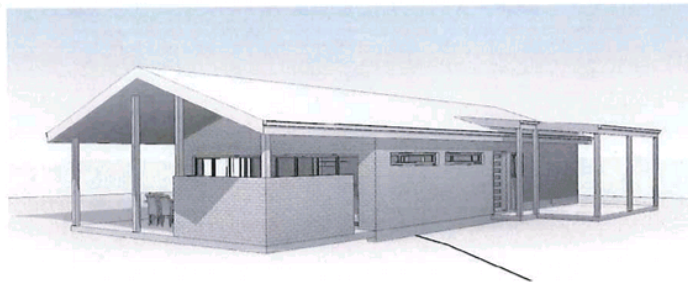


CLIENT MR. & MRS. SIDDONS	DRAWING ELEVATIONS 2	DATE 23.06.2018	NOTES All dimensions, site and soil conditions to be verified on site, by builder prior to placing or ordering any materials.
BUILDER WILDMAN BUILDING	PROJECT 1815	SCALE 1 : 100	All work shall conform to the Building Code of Australia (do not scale drawings) Internal stud walls = 70mm unless otherwise stated





① 3D VIEW A



② 3D VIEW B

ADDRESS
PARTRIDGE
RD, ST
GEORGE



WIA LIC NO 81408
NSW LIC NO 1170343



CLIENT MR. & MRS. SIDONS	DRAWING PERSPECTIVES	DATE 23.06.2018	NOTES All dimensions, site and soil conditions to be verified on site, by builder prior to placing or ordering any materials.
BUILDER WILDMAN BUILDING	PROJECT 1815	SCALE	All work shall conform to the Building Code of Australia Do not scale drawings. Internal stud walls = 70mm unless otherwise stated

From: [Christopher Tickner](#)
To: [Fiona Macleod](#)
Cc: [Planning](#)
Subject: Doc 53654 MCU 163 - Second Dwelling on a Lot - Third Party Review Requested
Date: Tuesday, 7 August 2018 12:10:31 PM
Attachments: [MCU 163 Application Documents.pdf](#)
[DRAFT - MCU 163 Council Report.docx](#)

Good morning Fiona,

My apologies in the delay in providing a response to this matter;

I have reviewed both the Application Documents and draft Officer Report attached with this email.

In short, I concur with the Officers Recommendation/s contained in the draft Report and that Council should approve development application Ref MCU 163, being an application for a Material Change of Use - Second Dwelling at 12541 Paltridge Road, St George (properly described as Lot 14 on RP800276) subject to the reasonable and relevant conditions outlined in the draft Report.

I have inserted one condition around Access for your consideration (Condition 14, highlighted) and highlighted other minor edit suggestions.

I have also included a note regarding flooding; though appreciate that you may have standard wording that could replace it.

In summary; it is my understanding that this application seeks a development permit for a material change of use for a "Dwelling" (second dwelling) on land situated at 12541 Paltridge Road, St George, being Lot 14 on RP800276.

The proposed development constitutes a material change of use as defined in the *Planning Act 2017*, being;

- *a material increase in the intensity or scale of the use of the premises.*

Provisions of the *Balonne Shire Council Planning Scheme 2006 (the Planning Scheme)* make the required development application subject to Code Assessment.

If approved, a second dwelling will be established on the premises, subject to any reasonable or relevant approval conditions and applicable permits and licences. The existing residential dwelling on the property will continue to be used for residential living regardless of whether the application is approved or refused.

Having undertaken a review of the application materials against the relevant assessment benchmarks (the Rural Zone Code, Flood Overlay Code), it is considered that on balance, there is no significant conflict with the Planning Scheme.

The proposed development is appropriately located outside of the flood inundation area/s, and any perceived conflicts with the planning scheme are addressed through ground truthing and having regard to the lawful existing use of the site, the information submitted in support of the application and consideration of surrounding development. Any potential inconsistencies with the planning scheme can be and have been appropriately addressed through proposed conditions of development approval.

The application proposes the continued use of the premises for residential living so there is little (if any) impact on GQAL or rural amenity or character. Moreover, the lot size (approx. 2 hectares) does not lend itself to agricultural pursuits.

There is, therefore, an overall absence of negative impacts of the proposed development, having regard to the existing lawful use of the land and impacts generated by that use.

I also note that under the Queensland Planning Provisions (which is an instrument under the Planning Act 2017) and in an attempt to provide consistency for those components of a new planning scheme that are considered necessary for inclusion in a planning scheme in Queensland, a standardised definition for a "dwelling", includes a second dwelling.

In other words, the draft Balonne Planning Scheme (which will be required to comply with the Planning Act 2017) when approved is likely to allow the construction of a second dwelling without the requirement of a development permit, subject to requirements.

Based on the above and the attachments, my recommendation would be to approve this development subject to reasonable and relevant conditions which you have included in your report (subject to minor edits) and a note regarding setbacks from inundated areas.

Thanks again,
Christopher

Christopher Tickner
Lead Town Planner,
Planning

D: (07) 4624 0622 M: 0409 671 181 F: (07) 4624 6990

Christopher Tickner
Lead Town Planner
Planning



Maranoa Regional Council
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From: Fiona Macleod [<mailto:Fiona.Macleod@balonne.qld.gov.au>]
Sent: Wednesday, 25 July 2018 10:48 AM
To: Christopher Tickner <Christopher.Tickner@maranoa.qld.gov.au>
Subject: MCU 163 - Second Dwelling on a Lot - Third Party Review Requested

Hi Chris,

Hope all is well over in Maranoa and you are all not too busy!

Jamie Gorry had a discussion a week or so ago with Rob about one of you guys reviewing an assessment report for a second dwelling on a lot in the Rural Zone.

Essentially, it was identified that I have a perceived conflict of interest therefore we thought it best to have a third party review on the report and recommendations to ensure unbiased decision at the August Council Meeting.

Are you / or someone in the team able to review my attached report and recommendations and confirm that you concur with the assessment outcome?

Happy to discuss further as required should you have any queries and also if Maranoa would like compensation for the review. Alternatively I'm happy to return the favour if you guys are ever in need ☺

Cheers,

Fiona Macleod | Planning & Development Officer
Email: fiona.macleod@balonne.qld.gov.au | Direct: 07 4620 8888

BALONNE SHIRE COUNCIL A: 118 Victoria Street, St George, QLD 4487 (POSTAL) PO Box 201 St George, QLD 4487
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OFFICER REPORT

TO: Council

SUBJECT: **MCU 162 - Development Application for Material Change of Use - Community Use (Heritage Centre) - 8-12 Lindores Street, St George described as Lot 182 on BLM1186**

DATE: 08.08.18

AGENDA REF: CES3

AUTHOR: Fiona Macleod - Planning & Development Officer

Executive Summary

Council has received a development application from the applicant, St George Heritage Centre for a Material Change of Use proposing a Community Use on the property located at 8-12 Lindores Street, St George described as Lot 182 on BLM1186.

Background

Applicant:	St George Heritage Centre - Robyn Fuhrmeister
Owner Of Land:	The State of Queensland (Represented by Department of Natural Resources, Mines and Energy)
Land description & Area:	Lot 182 on BLM1186 (2669 square metres lot area)
Zone / Precinct :	Town Zone – Industrial Precinct
Overlay:	Nil
Proposal:	Material Change of Use – Community Use (Heritage Centre)
Proposal Assessment category:	Code Assessment
Properly made date:	12 July 2018

PROPOSAL

The proposal is for a 'community use' St George Heritage Centre to be located on the vacant parcel of land located at 8-12 Lindores Street, St George. Specifically, the St George Heritage Centre comprises of one (1) building and is to be located in the south western setback, fronting Lindores Street (see **Figure 1 and Attachment 1** for development location within lot). The proposal includes provision of the St George Heritage Centre Building, Shed and Storage for restored tractors, circular internal driveway with central shade cover and designated parking for visitors. All built form will be single storey height and will not exceed the heights of existing buildings located along Lindores Street.

The site is surrounded by a mix of land uses. The siting of the St George Heritage Centre has been located to the front of the site with exceeded setbacks from all property boundaries and therefore it is considered that impacts to surrounding land uses will be largely unchanged from existing conditions in terms of built form. Specifically, directly abutting properties and current uses are noted as follows;

- North West – Lindores Street (Local Government Road)
- South West – 19-121 Grey Street – Disused Motor Vehicle Workshop and Tyre Service (currently in investigation for new business to operate)


- North East – 104-106 Arthur Street (Vacant Land)
- South East - 123-127 Grey Street (Industrial Shed and Caretakers Residence)

With respect to vehicle access for the site, the property is vacant and has no formalised crossover access. Accordingly it is proposed that access to the property be off Lindores Street with the crossover to be located centrally along the road frontage property boundary. A designated onsite car parking area is proposed for both visitors and staff for the St George Heritage Centre.

The required MCU development application is considered to fall within a 'Community Use' and is therefore identified as code assessable under the tables of assessment for the Town Zone – Industrial Precinct.

Figure 1 – Locality Plan of proposed development site within 8-12 Lindores Street, St George - Lot 182 on BLM1186



Legend	
	Subject site for proposed St George Heritage Centre

ASSESSMENT

The application is subject to Code Assessment and therefore requires assessment against the applicable State Planning Policy (SPP) and applicable codes to which the application relates within the Balonne Shire Planning Scheme. The following is an assessment of the proposal's compliance with the SPP and Town Zone Code of the current scheme.

State Planning Policy

The *State Planning Policy (SPP) – July 2017* presents State interests in five themes, of which one can be applied to this application: State Interest – planning for economic growth. Provided below is an assessment against the relative assessment benchmarks of the state interest that has been identified as applicable to this development.

- **Planning for economic growth**

The land use proposed 'community use' St George Heritage Centre is an important asset for tourism within the Balonne Shire. The use protects and enhances the history of the area and will provide positive social and economic offsets for the community. It is considered therefore that this land use accords with State Planning Policy.

Balonne Shire Council Planning Scheme 2006

Town Zone Code

The proposed St George Heritage Centre is located within the St George township and will contribute to the provision of community and tourism activities. Importantly, the use is not considered to cause conflict with existing uses of the area nor will it require Council infrastructure services to operate. Any potential adverse impacts from the community use to other existing surrounding uses will be minimised through conditions imposed restricting hours and noise on any development permit granted.

The development will not adversely impact on water or air quality or adversely impact on the amenity of the surrounding land given the nature of operation, being low impact. Additionally, the location of the community use will not disrupt the predominant character of the Industrial Precinct being located to the end of a no through road and also other community uses located along Lindores Street – namely the St George Men's Shed. The proposed development is considered to be consistent with the Overall Outcomes sought for development in the Town Zone Code.

The proposed development is also considered to comply with the applicable requirements of the Town Zone Code and the following outlines of the proposal's compliance with the Town Zone Code in the instances where performance solutions are considered appropriate.

A. For all of the Town Zone

Performance Criterion 1 – Electricity

Premises are provided with a supply of electricity adequate for the activity.

The Heritage Centre has not indicated whether the site has existing supply of electricity. It is considered that supply can be readily made available given the location within the town zone area. Regardless, given the land is vacant and to ensure electricity can be provided to the property it is recommended that a condition is included requiring that prior to the commencement of the use, a pre provisioning certificate is provided to Council from the energy provider stating that electricity supply network connections can be made available to the property.

Performance Criterion 2 – Water Supply

Premises are provided with an adequate volume and supply of water for the activity.

While the property is located within the town area, there is no reticulated water system line along Lindores Street. Accordingly, to ensure adequate provision of water to the premises a condition of approval will include that rainwater tanks connected to the premises with a minimum capacity of 45 000 litres are provided.

Performance Criterion 5 – Vehicle Access

Vehicle access is provided to a standard appropriate for the use.

The property currently does not have formal access to Lindores Street. Accordingly, the development proposes a new access point located centrally on the frontage to the Lindores Street Road Reserve. To ensure that the crossover is constructed in accordance with Council requirements conditions are proposed to be included that vehicle access, manoeuvring and parking shall be constructed and maintained in accordance with Schedule 2: "Standards for Roads, Car Parking, Access and Manoeuvring Areas" of the Balonne Shire Planning Scheme and that the crossover will also be required to be constructed in accordance with the Balonne Shire Council Private Property Entrance Policy – Commercial Turnout. Further to the above, the application was referred to Council's Infrastructure Department who stated no requirements for the new access point.

Performance Criterion 7 – Parking and Manoeuvring

Vehicle parking and service vehicle provision is adequate for the use whilst ensuring both safe and functional operation for motorists and pedestrians.

Schedule 2 of *Balonne Shire Council Planning Scheme 2006* does not stipulate a statutory minimum car parking requirement for a 'Community' use. Accordingly, it is at the discretion of Council as to the number of car parking spaces required. The applicant's proposal provides for a minimum 2 car parking spaces onsite. It is considered this can be justified given ample street parking along Lindores Street. On this basis it is considered that the supply of both onsite and street car parking spaces is adequate for the proposed use.

Performance Criterion 11 – Noise Sensitive Development

Noise sensitive developments (residential, educational and community) must ensure that road traffic noise levels are appropriately managed to achieve acceptable levels of amenity.

The proposed community use is not considered to have unreasonable traffic movements that will cause noise levels to impact on surrounding land uses. Importantly, vehicles visiting the premises are likely to be private and light vehicles.

In addition, road traffic noise generated from the site will be restricted given a condition restricting the hours of operation of the premises will be included on any permit that issues.

Performance Criterion 22 – Air Emissions

Air emissions from the premises do not cause environmental harm or nuisance to adjoining properties or sensitive land uses.

The proposed development being for a community use (St George Heritage Centre) is not considered to create any air emissions or odour.

Regardless of the above, a condition will be included on any permit that issues requiring that emissions comply with the *Environmental Protection (Air) Policy 2008*.

Performance Criterion 23 – Noise Emissions

Noise emissions from the premises do not cause environmental harm or nuisance to adjoining properties or sensitive land uses.

It is considered given the nature and location of the use that noise emissions will not be unreasonable nor cause environmental harm or nuisance to the area.

Regardless, to ensure that the use does not unreasonably impact on the adjoining properties, a condition will be included on any permit that issues requiring that noise emissions do not cause environmental harm or nuisance to adjoining properties or “Sensitive Land Uses” in accordance with the *Environmental Protection (Noise) Policy 2008* and hours of operation will also be limited.

F. For the Industrial Precinct

Performance Criterion 46 – Vehicular Traffic

Vehicle movements connected with uses in the industrial area ensure that the amenity on the adjacent residential area is not adversely affected.

Vehicle movements are not considered to be of high impact given the anticipated visitors to the premises will be in private and light vehicles. Given the site is located within the industrial precinct, surrounded by industrial zoned land no residential zoned land is to be affected. Importantly, the site is located towards the edge of the town zone therefore it is anticipated that most vehicular traffic i.e. will approach the site from the south-east on the Carnarvon Highway.

Performance Criterion 47 – Landscaping

Landscaping on the site:

- a) Contributes positively to the built form and the street; and*
- b) Reduces the impact on the size and scale of the buildings.*
- c) Does not interfere with electricity infrastructure items*
- d) Constructed so as not to block visibility at intersections on the state-controlled road network.*

Current landscaping on the subject site is scattered established trees and shrubs which are to largely remain. The existing vegetation onsite does not interfere with electricity infrastructure items and is not considered to block or interfere with the visibility of the Lindores Street road network. To ensure that appropriate landscaping occurs around the perimeter of the site and will act as a buffer from other uses within the Industrial Precinct a condition of approval will be included that landscaping is provided with a minimum width of 2 metres along site boundaries and vegetation is to have a mature height of at least 3 metres within 5 years of planting.

For Non Industrial Activities located in the Industrial Precinct

Performance Criterion 51 – Location

Non Industrial Activities are located so as:

- a) Not to impact adversely on the function, operation and character of the industrial precinct; and*
- b) Not to prejudice the consolidation of like non-industrial activities in other more appropriate areas.*

The proposed ‘community use’ development is not considered to adversely impact on the function, operation and character of the Industrial Precinct. Specifically, Lindores Street has limited uses on it given it is a small street which is a no through road. Additionally, the St George Men’s Shed (another community use) already exists along this street. It is considered that the operation of the St George Heritage Centre is low impact with traffic movements being predominantly private light vehicles visiting the premises and existing conditions to other uses in the area will remain largely unaffected by this use.

It is noted that the siting of the proposed structure is setback off all boundaries therefore further separating the use from surrounding properties.

It is not anticipated that the development will create any impact to the existing landscape values of the town. Limited vegetation is to be removed to accommodate the proposed building and replacement landscaping around the perimeter of the property is proposed to form a condition of any approval issued.

I. Specific Land Uses – B. Community Use

Performance Criterion 69 – Scale

Development is of an appropriate scale for the locality so as to ensure that local amenity is protected.

As previously stated, the St George Heritage Centre buildings are to be single storey in height and are to be setback from all common boundaries, with no sensitive land uses directly sited opposite the property. The height of the extension generally aligns with the surrounding properties character of built form. Furthermore, the total site coverage is well below the maximum amount in the Industrial Precinct and is similar to other properties site coverage along Lindores Street. Given the limited height and site coverage, it is therefore considered that the development will not impose any unreasonable amenity to the local area.

Performance Criterion 72 – Operating Hours

Development is operated in such a manner that ensures that the local amenity is protected.

The proposed use does not indicate any hours of operation on the application. Accordingly, to ensure reasonable operation and minimum impact to the surrounding areas, a condition will be included on any approval issued restricting the hours of operation to between 8am to 5pm, Monday to Saturday inclusive. The hours of operation are considered to be well within 'working hours' and it is anticipated that surrounding uses will not be impacted on beyond current conditions.

Performance Criterion 73 – Landscaping

Landscaping is provided on-site to:

- a) Contribute to a pleasant and functional built form; and*
- b) Contribute to the visual qualities of the locality; and*
- c) Not interfere with electricity infrastructure items.*
- d) Constructed so as not to block visibility at intersections on the state-controlled road network.*

The plans do not include for any new landscaping onsite. Importantly, the site currently has adequate vegetation on it which some is to remain and some removed. As stated previously, it is recommended however, to ensure appropriate landscaping occurs, that a condition is included requiring that landscaping is provided with a minimum width of 2 metres along site boundaries and vegetation is to have a mature height of at least 3 metres within 5 years of planting.

Contaminated Land Matters

The site is identified on Department of Environment and Science (DES) Contaminated Land Register (CLR). However, pursuant to Schedule 10, Part 4, Division 1, Section 6 of the *Planning Regulation 2017*, given the nature of the use and as confirmed by Department of State Development, Manufacturing, Infrastructure and Planning (DSDMIP) the proposal is not assessable development therefore does not trigger state referral or assessment.

Additionally, Councils Environmental Health Officer – Dianne Francisco reviewed the proposed use against the nominated site and raised no concerns subject to the following conditions to be included on any approval issued;

1. Any works associated with the use must at all times ensure water is readily available for areas of exposed soil to mitigate against contaminated land dust.
2. A site based management plan must be readily made available to Council which identifies any risk on the contaminated land site and the appropriate action to address the risk.

Furthermore, it is recommended the following advice is identified to the applicant on any permit that issues;

- The site is identified as contaminated land. Accordingly, it is recommended ground disturbance is limited to ensure public risk is minimised.

State Assessment – Referral Agencies

The application did not trigger referral to any external referral agencies.

Link to Corporate Plan

Function	Key Program Area
Infrastructure and Planning	Sustainable planning and development

Consultation (internal/external)

Director of Infrastructure Services – Mr Ross Drabble

Environmental Health Officer – Ms Di Francisco

Legal Implications

The *Planning Act 2016* and Council's planning scheme apply.

Policy Implications

Council's planning policies apply.

Financial and Resource Implications

Nil

Attachments

1. Attachment 1 - MCU 162 Development Application Documents.pdf [↓](#)

Recommendation/s

That:

1. Council receives this report.
2. Council approves the development application for MCU 162 - Development Application for Material Change of Use - Community Use (Heritage Centre) - 8-12 Lindores Street, St George described as Lot 182 on BLM1186 subject to the permit conditions listed below;

DEVELOPMENT PERMIT CONDITIONS

Approved Plans and Supporting Documentation

3. The development must be carried out generally in accordance with the Balonne Shire Council stamped/approved plan(s) and supporting documentation referenced in the table below which forms part of this approval, unless otherwise specified by any condition of this approval.

Plan/Document number	Plan/Document name	Date
_____	Site Plan Layout	April 2018

Approved Development

4. The approved development is for MCU 162 Application for Material Change of Use – Community Use (Heritage Centre) – 8-12 Lindores Street, St George described as Lot 182 on BLM1186 as shown on the approved plans.
5. All conditions of the approval shall be complied with before the change occurs (prior to the commencement of the use) and while the use continues, unless otherwise noted within the conditions.
6. All costs associated with compliance with these conditions shall be the responsibility of the developer unless otherwise noted.

Provision of Services

7. *Prior to the commencement of the use*, certificate(s) must be obtained from a provider agency and presented to Council stating that electricity supply network connections can be made to 8-12 Lindores Street, St George described as Lot 182 on BLM1186 and that adequate electricity supplies are available or can be made available.
8. Provide an on-site sewerage disposal system to the standards described in *Schedule 5: "Standards for Sewerage Supply" in the Balonne Shire Planning Scheme*.

Hours of Operation

9. Unless otherwise approved by Council, the activities associated with the community (Heritage Centre) use must only be conducted between the hours of 8am to 5pm, Monday to Saturday inclusive.

10. Construction hours for the development are restricted to 6.30am to 6.30pm Monday to Saturday inclusive. Construction activities are not permitted on Sunday's and Public Holidays.

Avoiding Nuisance

11. No nuisance is to be caused to adjoining properties and occupiers by the way of noise, smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time, including non-working hours.
12. Any lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties.
13. The site shall be maintained in a clean and tidy manner, at all times.
14. Air emissions from the development shall not cause environmental harm of nuisance to adjoining properties or "Sensitive Land Uses" in accordance with the *Environmental Protection (Air) Policy 2008*.
15. Noise emissions from the development shall not cause environmental harm of nuisance to adjoining properties or "Sensitive Land Uses" in accordance with the *Environmental Protection (Noise) Policy 2008*.

Waste Management

16. All waste generated from construction of the premises must be effectively controlled onsite before disposal. All waste must be disposed of in accordance with the *Environmental Protection (Waste Management) Regulation 2000*.
17. All waste generated on-site must be managed in accordance with the waste management hierarchy as detailed in the *Waste Reduction & Recycling Act 2011*.

Environmental - Stormwater – Drainage

18. A minimum 45,000 litre rainwater tank must be installed and connected to the premises.
19. Premises has on site storage of 20 000 litres of water for firefighting purposes. This supply must be separate from the rainwater tanks and must be maintained at this level at all times.
20. Stormwater shall be collected and discharged in accordance with *Schedule 6: "Standards for Stormwater Drainage" of the Balonne Shire Planning Scheme*.
21. Any increases in volume, concentration or velocity of stormwater from the property being developed must be channelled to lawful points of discharge or to other storage or dispersal arrangements which must all be agreed in writing by the Council.
22. There must be no increase in any silt loads or contaminants in any overland flow from the property during the development process and after development has been completed.
23. During construction and operation, soil erosion and sediment shall be managed in accordance with *Schedule 7: "Standards for Construction Activity" of the Balonne Shire Planning Scheme*.

Contaminated Land

24. Any works associated with the use must at all times ensure water is readily available for areas of exposed soil to mitigate against contaminated land dust.
25. A site based management plan must be readily made available to Council which identifies any risk on the contaminated land site and the appropriate action to address this risk.

Onsite Parking & Manoeuvring

26. Provide at least 2 on-site car parking spaces for employees, public and services vehicles.
27. Vehicle access, manoeuvring and parking shall be constructed and maintained in accordance with *Schedule 2: "Standards for Roads, Car Parking, Access and Manoeuvring Areas" of the Balonne Shire Planning Scheme*.
28. The access/crossover must be constructed in accordance with the *Balonne Shire Council Private Property Entrance Policy – Commercial Turnout*.
29. The developer shall be responsible for construction of vehicle crossovers from the road carriageway to the property boundary and for obtaining any approvals that may be required, and for complying with the applicable designs and standards.
30. The landowner shall be responsible for the maintenance of vehicle crossovers from the road carriageway to the property boundary. Should any damage be caused at the approved access location, it is the landowner's responsibility to ensure this is reinstated. Any repair works are to be undertaken in consultation with Council and at the landowner's expense.
31. Ensure access to car parking spaces, vehicle loading and manoeuvring areas and driveways remain unobstructed and available for their intended purpose during hours of operation.
32. Ensure loading and unloading operations are conducted wholly within the site and vehicles enter and exit the site in a forward direction.

Landscaping

33. Landscaping must be provided with a minimum width of 2 metres along the properties side and rear boundaries. Vegetation is to have a mature height of at least 3 metres within 5 years of planting, unless planted under electricity lines where the mature height must not exceed 3 metres.

NOTES:

- *Nothing in this permit hereby issued approves the clearing of native vegetation.*
- *This permit does not constitute any authority to carry out any building work, operational work or a different use to what is currently established and permitted under this approval unless all relevant permits are obtained.*
- *This development approval does not authorise any activity that may harm Aboriginal cultural heritage. Under the Aboriginal Cultural Heritage Act 2003 you have a duty of care in relation to such heritage. Section 23(1) provides that 'A person who carries out an activity must take all reasonable and practicable*

measures to ensure the activity does not harm Aboriginal cultural heritage. It may therefore be prudent for you to carry out searches, consultation, or a cultural heritage assessment to ascertain in the presence or otherwise of Aboriginal cultural heritage. Further information on cultural heritage responsibilities of developers can be obtained from the Department of Aboriginal and Torres Strait Islander Partnerships.

- *General environmental duty under the Environmental Protection Act 1994 prohibits unlawful environmental nuisance caused by (including but not limited to) noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.*
- *The site is identified on the Contaminated Land Register. Accordingly, it is recommended appropriate measures are taken to ensure ground disturbance is limited and any risks identified and appropriately mitigated.*

Mark Stanton

Acting Director Community and Environmental Services

DA Form 1 – Development application details

Approved form (version 1.0 effective 3 July 2017) made under section 282 of the Planning Act 2016.

This form **must** be used to make a development application involving **code assessment or impact assessment**, except when applying for development involving building work.

For a development application involving **building work only**, use *DA Form 2 – Building work details*.

For a development application involving **building work associated with any other type of assessable development**, use this form (*DA Form 1*) and parts 4 to 6 of *DA Form 2 – Building work details*.

Unless stated otherwise, all parts of this form **must** be completed in full and all required supporting information **must** accompany the development application.

One or more additional pages may be attached as a schedule to this development application if there is insufficient space on the form to include all the necessary information.

Note: All terms used in this form have the meaning given under the Planning Act 2016, the Planning Regulation 2017, or the Development Assessment Rules (DA Rules).

PART 1 – APPLICANT DETAILS

1) Applicant details	
Applicant name(s) (individual or company full name)	St George Heritage Centre
Contact name (only applicable for companies)	
Postal address (P.O. Box or street address)	P.O. Box 517
Suburb	St George
State	Qld
Postcode	4487
Country	Australia
Contact number	0417 193 504
Email address (non-mandatory)	robfuhrmeister@bigpond.com
Mobile number (non-mandatory)	
Fax number (non-mandatory)	46 253 286
Applicant's reference number(s) (if applicable)	

2) Owner's consent
2.1) Is written consent of the owner required for this development application?
<input checked="" type="checkbox"/> Yes – the written consent of the owner(s) is attached to this development application
<input type="checkbox"/> No – proceed to 3)

PART 2 – LOCATION DETAILS

3) Location of the premises (complete 3.1) or 3.2), and 3.3) as applicable)

Note: Provide details below and attach a site plan for any or all premises part of the development application. For further information, see [DA Forms Guide: Relevant plans](#).

3.1) Street address and lot on plan

☒ Street address AND lot on plan (all lots must be listed), or

☐ Street address AND lot on plan for an adjoining or adjacent property of the premises (appropriate for development in water but adjoining or adjacent to land e.g. jetty, pontoon; all lots must be listed).

a)	Unit No.	Street No.	Street Name and Type	Suburb
		121	Lindores street	St George
	Postcode	Lot No.	Plan Type and Number (e.g. RP, SP)	Local Government Area(s)
	4487	182	BLM1186	Balonne
b)	Unit No.	Street No.	Street Name and Type	Suburb
	Postcode	Lot No.	Plan Type and Number (e.g. RP, SP)	Local Government Area(s)

3.2) Coordinates of premises (appropriate for development in remote areas, over part of a lot or in water not adjoining or adjacent to land e.g. channel dredging in Moreton Bay)

Note: Place each set of coordinates in a separate row. Only one set of coordinates is required for this part.

☐ Coordinates of premises by longitude and latitude

Longitude(s)	Latitude(s)	Datum	Local Government Area(s) (if applicable)
		<input type="checkbox"/> WGS84 <input type="checkbox"/> GDA94 <input type="checkbox"/> Other:	

☐ Coordinates of premises by easting and northing

Easting(s)	Northing(s)	Zone Ref.	Datum	Local Government Area(s) (if applicable)
		<input type="checkbox"/> 54 <input type="checkbox"/> 55 <input type="checkbox"/> 56	<input type="checkbox"/> WGS84 <input type="checkbox"/> GDA94 <input type="checkbox"/> Other:	

3.3) Additional premises

☒ Additional premises are relevant to this development application and their details have been attached in a schedule to this application

☐ Not required

4) Identify any of the following that apply to the premises and provide any relevant details

☐ In or adjacent to a water body or watercourse or in or above an aquifer

Name of water body, watercourse or aquifer:

☐ On strategic port land under the *Transport Infrastructure Act 1994*

Lot on plan description of strategic port land:

Name of port authority for the lot:

☐ In a tidal area

Name of local government for the tidal area (if applicable):

Name of port authority for tidal area (if applicable):

☐ On airport land under the *Airport Assets (Restructuring and Disposal) Act 2008*

Name of airport:

☒ Listed on the Environmental Management Register (EMR) under the *Environmental Protection Act 1994*

EMR site identification:

<input type="checkbox"/> Listed on the Contaminated Land Register (CLR) under the <i>Environmental Protection Act 1994</i>	
CLR site identification:	

5) Are there any existing easements over the premises?

Note: Easement uses vary throughout Queensland and are to be identified correctly and accurately. For further information on easements and how they may affect the proposed development, see [DA Forms Guide](#).

- ☐ Yes – All easement locations, types and dimensions are included in plans submitted with this development application
- ☒ No

PART 3 – DEVELOPMENT DETAILS**Section 1 – Aspects of development****6.1) Provide details about the first development aspect**

a) What is the type of development? <i>(tick only one box)</i>			
<input checked="" type="checkbox"/> Material change of use	<input type="checkbox"/> Reconfiguring a lot	<input type="checkbox"/> Operational work	<input type="checkbox"/> Building work
b) What is the approval type? <i>(tick only one box)</i>			
<input checked="" type="checkbox"/> Development permit	<input type="checkbox"/> Preliminary approval	<input type="checkbox"/> Preliminary approval that includes a variation approval	
c) What is the level of assessment?			
<input checked="" type="checkbox"/> Code assessment	<input type="checkbox"/> Impact assessment <i>(requires public notification)</i>		
d) Provide a brief description of the proposal <i>(e.g. 6 unit apartment building defined as multi-unit dwelling, reconfiguration of 1 lot into 3 lots)</i> :			
We are seeking approval to relocate the Heritage Centre to Lindores St St George			
e) Relevant plans			
<i>Note: Relevant plans are required to be submitted for all aspects of this development application. For further information, see DA Forms guide: Relevant plans.</i>			
<input checked="" type="checkbox"/> Relevant plans of the proposed development are attached to the development application			

6.2) Provide details about the second development aspect

a) What is the type of development? <i>(tick only one box)</i>			
<input type="checkbox"/> Material change of use	<input type="checkbox"/> Reconfiguring a lot	<input type="checkbox"/> Operational work	<input type="checkbox"/> Building work
b) What is the approval type? <i>(tick only one box)</i>			
<input type="checkbox"/> Development permit	<input type="checkbox"/> Preliminary approval	<input type="checkbox"/> Preliminary approval that includes a variation approval	
c) What is the level of assessment?			
<input type="checkbox"/> Code assessment	<input type="checkbox"/> Impact assessment <i>(requires public notification)</i>		
d) Provide a brief description of the proposal <i>(e.g. 6 unit apartment building defined as multi-unit dwelling, reconfiguration of 1 lot into 3 lots)</i>			
e) Relevant plans			
<i>Note: Relevant plans are required to be submitted for all aspects of this development application. For further information, see DA Forms Guide: Relevant plans.</i>			
<input type="checkbox"/> Relevant plans of the proposed development are attached to the development application			

6.3) Additional aspects of development

- ☐ Additional aspects of development are relevant to this development application and the details for these aspects that would be required under Part 3 Section 1 of this form have been attached to this development application
- ☒ Not required

Section 2 – Further development details

7) Does the proposed development application involve any of the following?

Material change of use	<input type="checkbox"/> Yes – complete division 1 if assessable against a local planning instrument
Reconfiguring a lot	<input type="checkbox"/> Yes – complete division 2
Operational work	<input type="checkbox"/> Yes – complete division 3
Building work	<input type="checkbox"/> Yes – complete DA Form 2 – Building work details

Division 1 – Material change of use

Note: This division is only required to be completed if any part of the development application involves a material change of use assessable against a local planning instrument.

8.1) Describe the proposed material change of use

Provide a general description of the proposed use	Provide the planning scheme definition (include each definition in a new row)	Number of dwelling units (if applicable)	Gross floor area (m ²) (if applicable)

8.2) Does the proposed use involve the use of existing buildings on the premises?

- ☐ Yes
☒ No

Division 2 – Reconfiguring a lot

Note: This division is only required to be completed if any part of the development application involves reconfiguring a lot.

9.1) What is the total number of existing lots making up the premises?

9.2) What is the nature of the lot reconfiguration? (tick all applicable boxes)

- ☐ Subdivision (complete 10)) ☐ Dividing land into parts by agreement (complete 11))
☐ Boundary realignment (complete 12)) ☐ Creating or changing an easement giving access to a lot from a construction road (complete 13))

10) Subdivision

10.1) For this development, how many lots are being created and what is the intended use of those lots:

Intended use of lots created	Residential	Commercial	Industrial	Other, please specify:
Number of lots created				

10.2) Will the subdivision be staged?

- ☐ Yes – provide additional details below
☐ No

How many stages will the works include?

What stage(s) will this development application apply to?

11) Dividing land into parts by agreement – how many parts are being created and what is the intended use of the parts?

Intended use of parts created	Residential	Commercial	Industrial	Other, please specify:
Number of parts created				

12) Boundary realignment

12.1) What are the current and proposed areas for each lot comprising the premises?

Current lot		Proposed lot	
Lot on plan description	Area (m ²)	Lot on plan description	Area (m ²)

12.2) What is the reason for the boundary realignment?

13) What are the dimensions and nature of any existing easements being changed and/or any proposed easement?
(attach schedule if there are more than two easements)

Existing or proposed?	Width (m)	Length (m)	Purpose of the easement? (e.g. pedestrian access)	Identify the land/lot(s) benefitted by the easement

Division 3 – Operational work

Note: This division is only required to be completed if any part of the development application involves operational work.

14.1) What is the nature of the operational work?

- | | | |
|--|-------------------------------------|--|
| <input type="checkbox"/> Road work | <input type="checkbox"/> Stormwater | <input type="checkbox"/> Water infrastructure |
| <input type="checkbox"/> Drainage work | <input type="checkbox"/> Earthworks | <input type="checkbox"/> Sewage infrastructure |
| <input type="checkbox"/> Landscaping | <input type="checkbox"/> Signage | <input type="checkbox"/> Clearing vegetation |
| <input type="checkbox"/> Other – please specify: _____ | | |

14.2) Is the operational work necessary to facilitate the creation of new lots? (e.g. subdivision)

- ☐ Yes – specify number of new lots: _____
- ☐ No

14.3) What is the monetary value of the proposed operational work? (include GST, materials and labour)

\$ _____

PART 4 – ASSESSMENT MANAGER DETAILS

15) Identify the assessment manager(s) who will be assessing this development application

Balonne Shire Council

16) Has the local government agreed to apply a superseded planning scheme for this development application?

- ☐ Yes – a copy of the decision notice is attached to this development application
- ☐ Local government is taken to have agreed to the superseded planning scheme request – relevant documents attached
- ☒ No

PART 5 – REFERRAL DETAILS

17) Do any aspects of the proposed development require referral for any referral requirements?

Note: A development application will require referral if prescribed by the Planning Regulation 2017.

- ☒ No, there are no referral requirements relevant to any development aspects identified in this development application – proceed to Part 6

Matters requiring referral to the chief executive of the Planning Regulation 2017:

- ☐ Clearing native vegetation
- ☐ Contaminated land (unexploded ordnance)

<input type="checkbox"/> Environmentally relevant activities (ERA) <i>(only if the ERA have not been devolved to a local government)</i> <input type="checkbox"/> Fisheries – aquaculture <input type="checkbox"/> Fisheries – declared fish habitat area <input type="checkbox"/> Fisheries – marine plants <input type="checkbox"/> Fisheries – waterway barrier works <input type="checkbox"/> Hazardous chemical facilities <input type="checkbox"/> Queensland heritage place <i>(on or near a Queensland heritage place)</i> <input type="checkbox"/> Infrastructure – designated premises <input type="checkbox"/> Infrastructure – state transport infrastructure <input type="checkbox"/> Infrastructure – state transport corridors and future state transport corridors <input type="checkbox"/> Infrastructure – state-controlled transport tunnels and future state-controlled transport tunnels <input type="checkbox"/> Infrastructure – state-controlled roads <input type="checkbox"/> Land within Port of Brisbane's port limits <input type="checkbox"/> SEQ development area <input type="checkbox"/> SEQ regional landscape and rural production area or SEQ Rural living area – community activity <input type="checkbox"/> SEQ regional landscape and rural production area or SEQ Rural living area – indoor recreation <input type="checkbox"/> SEQ regional landscape and rural production area or SEQ Rural living area – residential development <input type="checkbox"/> SEQ regional landscape and rural production area or SEQ Rural living area – urban activity <input type="checkbox"/> Tidal works or works in a coastal management district <input type="checkbox"/> Urban design <input type="checkbox"/> Water-related development – taking or interfering with water <input type="checkbox"/> Water-related development – removing quarry material <i>(from a watercourse or lake)</i> <input type="checkbox"/> Water-related development – referable dams <input type="checkbox"/> Water-related development – construction of new levees or modification of existing levees <i>(category 2 or 3 levees only)</i> <input type="checkbox"/> Wetland protection area
Matters requiring referral to the local government: <input type="checkbox"/> Airport land <input type="checkbox"/> Environmentally relevant activities (ERA) <i>(only if the ERA have been devolved to local government)</i> <input type="checkbox"/> Local heritage places
Matters requiring referral to the chief executive of the distribution entity or transmission entity: <input type="checkbox"/> Electricity infrastructure
Matters requiring referral to: <ul style="list-style-type: none"> • The chief executive of the holder of the licence, if not an individual • The holder of the licence, if the holder of the licence is an individual <input type="checkbox"/> Oil and gas infrastructure
Matters requiring referral to the Brisbane City Council: <input type="checkbox"/> Brisbane core port land
Matters requiring referral to the Minister under the Transport Infrastructure Act 1994: <input type="checkbox"/> Brisbane core port land <input type="checkbox"/> Strategic port land
Matters requiring referral to the relevant port operator: <input type="checkbox"/> Brisbane core port land <i>(below high-water mark and within port limits)</i>
Matters requiring referral to the chief executive of the relevant port authority: <input type="checkbox"/> Land within limits of another port
Matters requiring referral to the Gold Coast Waterways Authority: <input type="checkbox"/> Tidal works, or development in a coastal management district in Gold Coast waters
Matters requiring referral to the Queensland Fire and Emergency Service: <input type="checkbox"/> Tidal works, or development in a coastal management district

18) Has any referral agency provided a referral response for this development application?		
<input type="checkbox"/> Yes – referral response(s) received and listed below are attached to this development application <input type="checkbox"/> No		
Referral requirement	Referral agency	Date of referral response
Identify and describe any changes made to the proposed development application that was the subject of the referral response and the development application the subject of this form, or include details in a schedule to this development application (if applicable).		

PART 6 – INFORMATION REQUEST

19) Information request under Part 3 of the DA Rules
<input checked="" type="checkbox"/> I agree to receive an information request if determined necessary for this development application <input type="checkbox"/> I do not agree to accept an information request for this development application <i>Note: By not agreeing to accept an information request I, the applicant, acknowledge:</i> <ul style="list-style-type: none"> that this development application will be assessed and decided based on the information provided when making this development application and the assessment manager and any referral agencies relevant to the development application are not obligated under the DA Rules to accept any additional information provided by the applicant for the development application unless agreed to by the relevant parties Part 3 of the DA Rules will still apply if the application is an application listed under section 11.3 of the DA Rules. <i>Further advice about information requests is contained in the DA Forms Guide.</i>

PART 7 – FURTHER DETAILS

20) Are there any associated development applications or current approvals? (e.g. a preliminary approval)			
<input type="checkbox"/> Yes – provide details below or include details in a schedule to this development application <input checked="" type="checkbox"/> No			
List of approval/development application references	Reference number	Date	Assessment manager
<input type="checkbox"/> Approval			
<input type="checkbox"/> Development application			
<input type="checkbox"/> Approval			
<input type="checkbox"/> Development application			

21) Has the portable long service leave levy been paid? (only applicable to development applications involving building work or operational work)		
<input type="checkbox"/> Yes – the yellow local government/private certifier's copy of the receipted QLeave form is attached to this development application <input type="checkbox"/> No – I, the applicant will provide evidence that the portable long service leave levy has been paid before the assessment manager decides the development application. I acknowledge that the assessment manager may give a development approval only if I provide evidence that the portable long service leave levy has been paid <input checked="" type="checkbox"/> Not applicable		
Amount paid	Date paid (dd/mm/yy)	QLeave levy number (A, B or E)
\$		

22) Is this development application in response to a show cause notice or required as a result of an enforcement notice?
<input type="checkbox"/> Yes – show cause or enforcement notice is attached <input checked="" type="checkbox"/> No

23) Further legislative requirements**Environmentally relevant activities**

23.1) Is this development application also taken to be an application for an environmental authority for an **Environmentally Relevant Activity (ERA)** under section 115 of the *Environmental Protection Act 1994*?

☐ Yes – the required attachment (form EM941) for an application for an environmental authority accompanies this development application, and details are provided in the table below

☒ No

Note: Application for an environmental authority can be found by searching "EM941" at www.qld.gov.au. An ERA requires an environmental authority to operate. See www.business.qld.gov.au for further information.

Proposed ERA number:

Proposed ERA threshold:

Proposed ERA name:

☐ Multiple ERAs are applicable to this development application and the details have been attached in a schedule to this development application.

Hazardous chemical facilities

23.2) Is this development application for a **hazardous chemical facility**?

☐ Yes – Form 69: Notification of a facility exceeding 10% of schedule 15 threshold is attached to this development application

☒ No

Note: See www.justice.qld.gov.au for further information.

Clearing native vegetation

23.3) Does this development application involve **clearing native vegetation** that requires written confirmation the chief executive of the *Vegetation Management Act 1999* is satisfied the clearing is for a relevant purpose under section 22A of the *Vegetation Management Act 1999*?

☐ Yes – this development application is accompanied by written confirmation from the chief executive of the *Vegetation Management Act 1999* (s22A determination)

☒ No

Note: See www.qld.gov.au for further information.

Environmental offsets

23.4) Is this development application taken to be a prescribed activity that may have a significant residual impact on a **prescribed environmental matter** under the *Environmental Offsets Act 2014*?

☐ Yes – I acknowledge that an environmental offset must be provided for any prescribed activity assessed as having a significant residual impact on a prescribed environmental matter

☒ No

Note: The environmental offset section of the Queensland Government's website can be accessed at www.qld.gov.au for further information on environmental offsets.

Koala conservation

23.5) Does this development application involve a material change of use, reconfiguring a lot or operational work within an assessable development area under Schedule 10, Part 10 of the *Planning Regulation 2017*?

☐ Yes

☒ No

Note: See guidance materials at www.ehp.qld.gov.au for further information.

Water resources

23.6) Does this development application involve **taking or interfering with artesian or sub artesian water, taking or interfering with water in a watercourse, lake or spring, taking overland flow water or waterway barrier works**?

☐ Yes – the relevant template is completed and attached to this development application

☒ No

Note: DA templates are available from www.dilgp.qld.gov.au.

23.7) Does this application involve **taking or interfering with artesian or sub artesian water, taking or interfering with water in a watercourse, lake or spring, or taking overland flow water** under the *Water Act 2000*?

☐ Yes – I acknowledge that a relevant water authorisation under the *Water Act 2000* may be required prior to

commencing development

☒ No

Note: Contact the Department of Natural Resources and Mines at www.dnrm.qld.gov.au for further information.

Marine activities

23.8) Does this development application involve **aquaculture, works within a declared fish habitat area or removal, disturbance or destruction of marine plants?**

☐ Yes – an associated resource allocation authority is attached to this development application, if required under the *Fisheries Act 1994*

☒ No

Note: See guidance materials at www.daf.qld.gov.au for further information.

Quarry materials from a watercourse or lake

23.9) Does this development application involve the **removal of quarry materials from a watercourse or lake** under the *Water Act 2000*?

☐ Yes – I acknowledge that a quarry material allocation notice must be obtained prior to commencing development

☒ No

Note: Contact the Department of Natural Resources and Mines at www.dnrm.qld.gov.au for further information.

Quarry materials from land under tidal waters

23.10) Does this development application involve the **removal of quarry materials from land under tidal water** under the *Coastal Protection and Management Act 1995*?

☐ Yes – I acknowledge that a quarry material allocation notice must be obtained prior to commencing development

☒ No

Note: Contact the Department of Environment and Heritage Protection at www.ehp.qld.gov.au for further information.

Referable dams

23.11) Does this development application involve a **referable dam** required to be failure impact assessed under section 343 of the *Water Supply (Safety and Reliability) Act 2008* (the *Water Supply Act*)?

☐ Yes – the 'Notice Accepting a Failure Impact Assessment' from the chief executive administering the *Water Supply Act* is attached to this development application

☒ No

Note: See guidance materials at www.dews.qld.gov.au for further information.

Tidal work or development within a coastal management district

23.12) Does this development application involve **tidal work or development in a coastal management district?**

☐ Yes – the following is included with this development application:

☐ Evidence the proposal meets the code for assessable development that is prescribed tidal work (only required if application involves prescribed tidal work)

☐ A certificate of title

☒ No

Note: See guidance materials at www.ehp.qld.gov.au for further information.

Queensland and local heritage places

23.13) Does this development application propose development on or adjoining a place entered in the **Queensland heritage register** or on a place entered in a local government's **Local Heritage Register**?

☐ Yes – details of the heritage place are provided in the table below

☒ No

Note: See guidance materials at www.ehp.qld.gov.au for information requirements regarding development of Queensland heritage places.

Name of the heritage place:		Place ID:	
-----------------------------	--	-----------	--

Brothels

23.14) Does this development application involve a **material change of use for a brothel?**

☐ Yes – this development application demonstrates how the proposal meets the code for a development application for a brothel under Schedule 3 of the *Prostitution Regulation 2014*

☒ No

Decision under section 62 of the Transport Infrastructure Act 1994

23.15) Does this development application involve new or changed access to a state-controlled road?

- ☐ Yes - this application will be taken to be an application for a decision under section 62 of the *Transport Infrastructure Act 1994* (subject to the conditions in section 75 of the *Transport Infrastructure Act 1994* being satisfied)
- ☒ No

PART 8 – CHECKLIST AND APPLICANT DECLARATION**24) Development application checklist**

I have identified the assessment manager in question 15 and all relevant referral requirement(s) in question 17

☒ Yes*Note: See the Planning Regulation 2017 for referral requirements*

If building work is associated with the proposed development, Parts 4 to 6 of Form 2 – Building work details have been completed and attached to this development application

☒ Yes
☐ Not applicable

Supporting information addressing any applicable assessment benchmarks is with development application

Note: This is a mandatory requirement and includes any relevant templates under question 23, a planning report and any technical reports required by the relevant categorising instruments (e.g. local government planning schemes, State Planning Policy, State Development Assessment Provisions). For further information, see DA Forms Guide: Planning Report Template.

☒ Yes

Relevant plans of the development are attached to this development application

Note: Relevant plans are required to be submitted for all aspects of this development application. For further information, see DA Forms Guide: Relevant plans.

☒ Yes

The portable long service leave levy for QLeave has been paid, or will be paid before a development permit is issued (see 21))

☐ Yes
☒ Not applicable
25) Applicant declaration

☒ By making this development application, I declare that all information in this development application is true and correct

☐ Where an email address is provided in Part 1 of this form, I consent to receive future electronic communications from the assessment manager and any referral agency for the development application where written information is required or permitted pursuant to sections 11 and 12 of the *Electronic Transactions Act 2001*

Note: It is unlawful to intentionally provide false or misleading information.

Privacy – Personal information collected in this form will be used by the assessment manager and/or chosen assessment manager, any relevant referral agency and/or building certifier (including any professional advisers which may be engaged by those entities) while processing, assessing and deciding the development application.

All information relating to this development application may be available for inspection and purchase, and/or published on the assessment manager's and/or referral agency's website.

Personal information will not be disclosed for a purpose unrelated to the *Planning Act 2016*, Planning Regulation 2017 and the DA Rules except where:

- such disclosure is in accordance with the provisions about public access to documents contained in the *Planning Act 2016* and the Planning Regulation 2017, and the access rules made under the *Planning Act 2016* and Planning Regulation 2017; or
- required by other legislation (including the *Right to Information Act 2009*); or
- otherwise required by law.

This information may be stored in relevant databases. The information collected will be retained as required by the *Public Records Act 2002*.

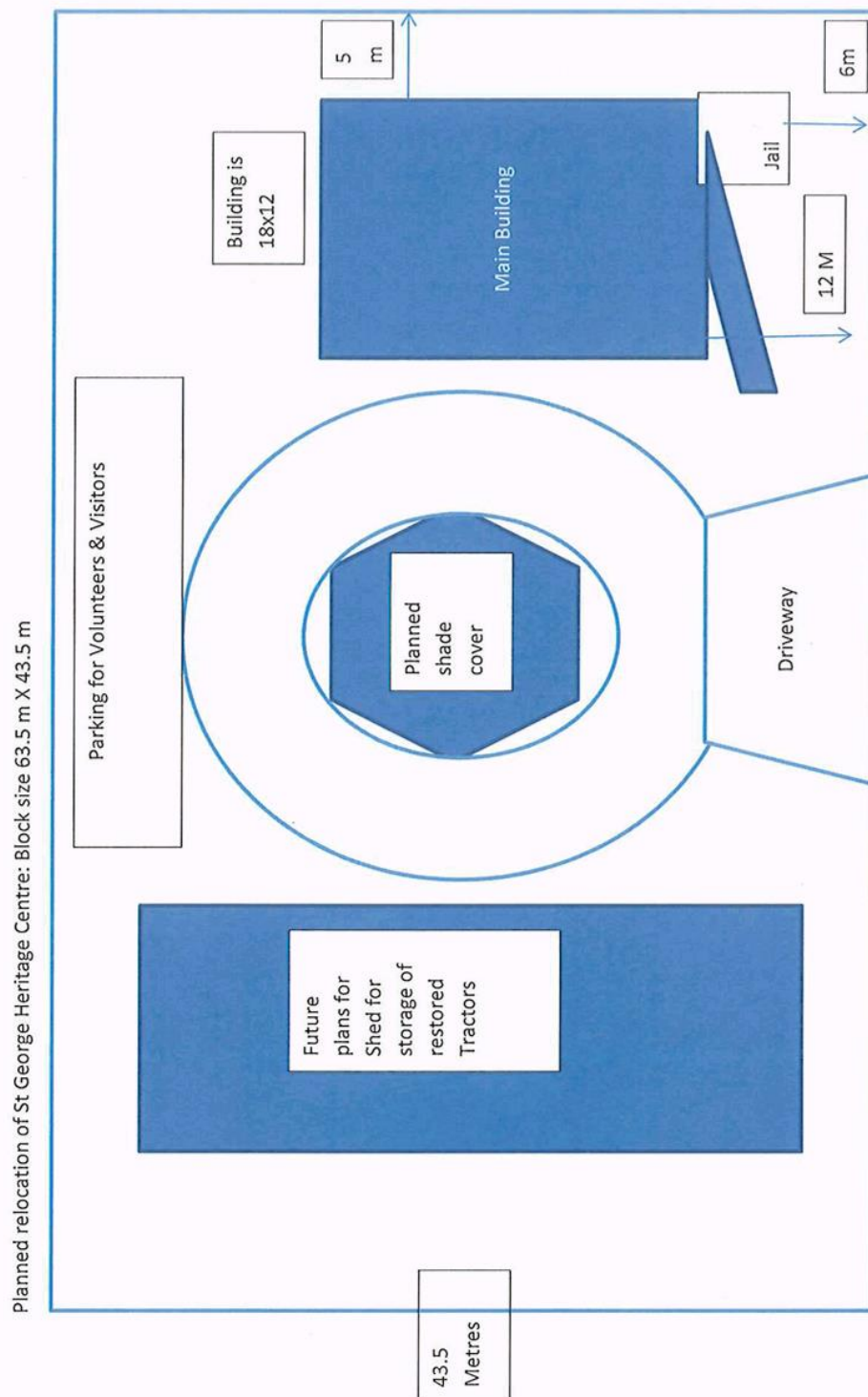
PART 9 – FOR OFFICE USE ONLY

Date received: Reference number(s):

Notification of engagement of alternative assessment manager	
Prescribed assessment manager	
Name of chosen assessment manager	
Date chosen assessment manager engaged	
Contact number of chosen assessment manager	
Relevant licence number(s) of chosen assessment manager	

QLeave notification and payment <i>Note: For completion by assessment manager if applicable</i>	
Description of the work	
QLeave project number	
Amount paid (\$)	
Date paid	
Date receipted form sighted by assessment manager	
Name of officer who sighted the form	

The *Planning Act 2016*, the *Planning Regulation 2017* and the *DA Rules* are administered by the Department of Infrastructure, Local Government and Planning. This form and all other required development application materials should be sent to the assessment manager.









Balonne Shire Planning Scheme 2006

Town Zone Code

Performance Criteria	Acceptable Solutions	Applicant Response
The following apply to all applicable development in any location.		
Built Form		
1. Infrastructure PC 1 Electricity <i>Premises are provided with a supply of electricity adequate for the activity.</i>	AS 1.1 <i>Premises have a reticulated supply of electricity.</i>	Complies (AS1.1) The proposed development will be connected to an appropriate reticulated supply of electricity.
PC 2 Water Supply <i>Premises are provided with an adequate volume and supply of water for the activity.</i>	AS 2.1 <i>Premises are connected to Council's reticulated water system and have a rain water tank connected to the premises with a minimum capacity of 22 500 litres; and</i> AS 2.2 <i>An approved water allocation as provided by the relevant agency and have a rain water tank connected to the premises with a minimum capacity of 45 000 litres.</i>	Complies (AS2.1) The proposed development will have rainwater tanks of minimum 22 500 litres connected to the premises for the provision of water.
PC 3 Effluent Disposal <i>To ensure that public health and environmental values are preserved, all premises provide for the treatment and disposal of effluent and other waste water.</i>	AS 3.1 <i>The premises are connected to the Council's reticulated sewerage system by the applicant; or</i> AS 3.2 <i>Premises have on - site effluent disposal systems designed and constructed by the</i>	Complies (AS3.1) The proposed development will have an onsite effluent disposal system designed in accordance with relevant Council requirements.

	<i>applicant in accordance with Schedule 5: "Standards for Sewerage Supply".</i>	
<p>PC 4 Stormwater/Inter-Allotment Drainage</p> <p><i>Stormwater is collected and discharged so as to:</i></p> <p><i>(a) protect the stability of buildings or the use adjacent land;</i></p> <p><i>(b) prevent the waterlogging of nearby land;</i></p> <p><i>(c) protect and maintain environmental values;</i></p> <p><i>and</i></p> <p><i>(d) to ensure that safety and efficiency of state-controlled roads is not compromised.</i></p>	<p>AS 4.1 <i>Stormwater/inter-allotment drainage is collected and discharged in accordance with Schedule 6: "Standards for Stormwater Drainage".</i></p>	<p>Not Applicable (AS4.1)</p> <p>The proposed development will be appropriately collected and discharged to a lawful point in accordance with Council's applicable Standards.</p>
<p>PC 5 Vehicle Access</p> <p><i>Vehicle access is provided to a standard appropriate for the use and provided by the applicant.</i></p>	<p>AS 5.1 <i>Access roads are to be sealed and connect into the existing road network. Access is to be designed and constructed in accordance with Schedule 2: "Standards for Roads, Car parking, Access and Access and Manoeuvring Areas".</i></p>	<p>Not Applicable (AS5.1)</p> <p>The proposed site access will be located on Lindores Street. The access will be appropriately designed and constructed in accordance with Council's relevant Standards.</p>
<p>PC 6 Density</p> <p><i>The density of residential activities does not impact adversely on the residential</i></p>	<p>For Dwelling House:</p> <p>AS 6.1 <i>No more than 1(one) dwelling house per lot.</i></p>	<p>Not Applicable (PC6)</p> <p>The proposed development will be a single storey heritage structure located within the Industrial</p>

amenity of the town.		Precinct where residential activities are not located. It is considered that the design, siting and location of the proposed development will ensure compatibility with the existing amenity of St George and with the immediately surrounding land uses.
<p>PC 7 Parking and Manoeuvring</p> <p>Vehicle parking and service vehicle provision is adequate for the use whilst ensuring both safe and functional operation for motorists and pedestrians.</p>	<p>AS 7.1 All uses provide vehicle parking in accordance with Schedule 2: "Standards for Roads, Car Parking, Access and Manoeuvring Areas".</p> <p>AS 7.2 All service vehicle manoeuvring is in accordance with Schedule 2: "Standards for Roads, Car Parking, Access and Manoeuvring Areas".</p>	<p>Complies (AS7.1)</p> <p>Schedule 2: "Standards for Roads, Car Parking, Access and Manoeuvring Areas" does not specify a car parking rate for a "Community Use". The proposed design provides on-site car parking spaces (approximately 4) at the rear of the proposed Heritage Centre building. In addition to this the subject site has a significant amount of street frontage which provides for extra on-street parking. It is considered that the on-site parking spaces combined with the sustainable space of on-street parking will be sufficient to accommodate the parking demand anticipated to be generated by the Heritage Centre.</p> <p>Complies (AS7.1)</p> <p>The proposed parking area provides sufficient area to enable appropriate on-site manoeuvring in accordance with the applicable requirements of Schedule 2: "Standards for Roads, Car Parking, Access and Manoeuvring Areas". The layout of the development on the lot has</p>

		accounted for Caravans and substantial vehicles visiting the site with a central turning circle area allowing vehicles to enter and exit the site in a forward direction.
<p>PC 8 Roads</p> <p><i>All weather road access is provided between the premises and the existing road network and must be provided by the applicant.</i></p>	<p>AS 8.1 Roads are designed and constructed in accordance with Schedule 2: "Standards for Roads, Car Parking, Access and Manoeuvring Areas".</p>	<p>Not Applicable</p> <p>No new roads are proposed as part of the development.</p>
<p>PC 9 State Controlled Roads</p> <p><i>State Controlled Roads are maintained and enhanced as a link between major</i></p>	<p>AS 9.1 No direct access to State Controlled Roads is permitted except at designated intersections as identified on Map R1 –State</p>	<p>Not Applicable</p> <p>The proposed development does not include direct vehicular access to a State controlled road. The site is not located on a state controlled road.</p>

<p>PC 10 Development Adjacent to State Controlled Roads</p> <p><i>Development adjacent to State Controlled Roads is located to ensure safe and efficient use of the highway and maintain the integrity of the highway as a commuter link.</i></p>	<p>AS 10.1 <i>No development is established within a 100 metre buffer either side of the Carnarvon, Balonne, Barwon and Moonie Highways and other State Controlled Roads as identified in Map R1 –State Controlled Roads.</i></p>	<p>Not Applicable</p> <p>The proposed development is not located adjacent to a state controlled road.</p>
<p>PC 11 Noise Sensitive Development</p> <p><i>Noise sensitive developments (residential, educational and community) must ensure that road traffic noise levels are appropriately managed to achieve acceptable levels of amenity.</i></p>	<p>AS 11.1 <i>No solution specified.</i></p>	<p>Complies (PC11)</p> <p>The proposed development is located in an area that does not have residential uses. Additionally, given the nature of the use and hours of operation it is considered that the road traffic noise levels will remain as per existing conditions in the Industrial Precinct.</p>

<p>PC 12 Development in the Vicinity of Aerodrome</p> <p><i>Development</i></p> <p><i>(a) does not adversely affect the operation of the aerodrome;</i></p> <p><i>(b) is designed and located to achieve a suitable standard of amenity for the proposed activity; and</i></p>	<p>AS 12.1 Buildings and structures within 100 metres of the boundary of an aerodrome are less than 7.5 metres in height at any point above natural ground level.</p>	<p>Complies (AS12.1)</p> <p>The subject site is not located within 100m of the boundary of an aerodrome. Regardless, the height of the heritage centre does not exceed 7.5 metres in height.</p>
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<p>PC 13 Aerodrome Safety and Obstruction</p> <p><i>The development of premises does not cause an obstruction or other potential hazard to aircraft movement associated with the aerodrome by way of:</i></p> <p><i>(a) the physical intrusion of buildings or other structures into the Obstacle Limitation Surface;</i></p> <p><i>(b) attracting birds or bats to the area which could cause or contribute to bird strike hazard;</i></p> <p><i>(c) providing very bright lighting or lighting similar to aerodrome lighting which can</i></p> <p><i>communication facilities;</i></p> <p><i>(e) emissions that may affect pilot visibility or aircraft operations; or</i></p> <p><i>(f) transient intrusions into the aerodromes operational space.</i></p>	<p>AS 13.1 <i>No solution specified.</i></p>	<p>Complies (PC13)</p> <p>The proposed development will not have any unacceptable impacts on the operation of the St George Airport or effect the operation of any aircraft using the airport.</p>
<p>PC 14 Gas and Oil Pipelines</p> <p><i>Buildings are located at an appropriate distance from pipelines to ensure community safety and operation of the use is not compromised.</i></p>	<p>AS 14.1 <i>No habitable structure is constructed within the buffer established 200 metres either side off the gas and oil pipeline corridors as identified in Planning Scheme Map P1</i></p>	<p>Complies (AS14.1)</p> <p>The proposed development will not be located within 200m of the gas and oil pipeline corridors identified in <i>Planning Scheme Map P1 (now R3)</i>.</p>

<p>PC 15 Refuse Tips and Effluent Treatment Plants</p> <p><i>Premises are located at an appropriate distance from refuse tips and effluent treatment plants to ensure community safety and operation of the uses are not compromised.</i></p>	<p>AS 15.1 <i>Premises are not constructed within 500 metres of any boundary of a refuse tip or an effluent treatment plant.</i></p>	<p>Complies (AS15.1)</p> <p>The proposed development will not be located within 500 metres of any boundary of a refuse tip or an effluent treatment plant.</p>
<p>PC 16 Rail Corridors</p> <p><i>Development is at an appropriate distance from the rail corridor so as not to prejudice safety, speed or intended role of the existing and proposed rail corridors.</i></p>	<p>AS 16.1 <i>The minimum buffer for residential, business, commercial and public facility uses are 100 metres from an existing or proposed rail corridors as identified on Planning Scheme Map P1.</i></p>	<p>Complies (AS16.1)</p> <p>The proposed development is not located near any existing or proposed rail corridors.</p>

<p>PC 17 Noise Attenuation</p> <p><i>Development adjoining the rail corridor is protected from the impact of noise.</i></p>	<p>AS 17.1 <i>No solution specified</i></p>	<p>Not Applicable</p> <p>The proposed development does not adjoin a railway corridor.</p>
<p>2. Environment</p> <p>PC 18 Watercourses</p> <p><i>Development ensures the maintenance of riparian areas and water quality including protection from off-site transfer of sediment.</i></p>	<p>AS 18.1 <i>A minimum 10 metre wide buffer area is provided extending from the high bank of any watercourse. Buffer areas include a cover of vegetation, including grasses.</i></p>	<p>Complies (AS18.1)</p> <p>The proposed development site is setback more than 10m from the high bank of any watercourse.</p>
<p>PC 19 Protected Areas</p> <p><i>Development is undertaken to ensure areas of significant biodiversity and habitat value</i></p>	<p>AS 19.1 <i>A minimum separation distance of 100 metres is provided to protected areas as identified on Planning Scheme Map R3 – Protected Areas.</i></p>	<p>Complies (AS19.1)</p> <p>The proposed development is setback at least 100m from an protected areas identified on</p>

are protected.		Planning Scheme Map R3 – Protected Areas.
<p>PC 21 Bushfire Hazard Area</p> <p>Development maintains the safety of people and property by avoiding areas of High or Medium Bushfire hazard or mitigating the risk through:</p> <p>(a) the siting of buildings ensuring setbacks from hazardous vegetation are maximised and elements least susceptible to fire are sited closest to the bushfire hazard; and</p> <p>(b) the provision of firebreaks to ensure adequate setbacks between Buildings, structures and Hazardous vegetation</p>	<p>AS 21.1 Development is not undertaken in Bushfire hazard areas as identified as High and Medium hazard on Planning Scheme Map R4 – Bushfire Hazard Areas; or</p> <p>S 21.2 For Development in areas of High or Medium bushfire hazard as identified on Planning Scheme Map R4 – Bushfire Hazard Areas and on lots greater than 2500m²: Buildings and Structures:</p> <p>(i) are sited within the lowest bushfire hazard area;</p> <p>(ii) achieve minimum setback distances from hazardous vegetation of 1.5 times the predominant mature canopy tree height or 10 metres, which ever is the greater; and</p> <p>(iii) achieve a setback distance from any retained vegetation strips or small areas of vegetation of 10 metres.</p> <p>AS 21.3 For Development in areas of High or Medium bushfire hazard as identified on Planning Scheme Map R4 – Bushfire Hazard Areas and on lots less than or equal to 2500m².</p> <p>AS 21.4 For Development in areas of High or</p>	<p>Not Applicable (AO21.1)</p> <p>The proposed development site is not located within a High or Medium Bushfire Hazard Area..</p>

	<i>Medium bushfire hazard as identified on Planning Scheme Map R4 – Bushfire Hazard Areas, firebreaks or fire maintenance trails are provided in accordance with Schedule 12: “Standards for Roads in Bushfire Hazard Areas. Firebreaks and Fire Maintenance Trails’.</i>	
PC 22 Air Emissions <i>Air emissions from premises do not cause environmental harm or nuisance to adjoining properties or sensitive land uses.</i>	AS 22.1 <i>No solution specified.</i>	Complies (PC22) The proposed development will not produce unacceptable air emissions.
PC 23 Noise Emissions <i>Noise emissions from premises do not cause environmental harm or nuisance to adjoining properties or sensitive land uses.</i>	AS 23.1 <i>No solution specified.</i>	Complies (PC23) The proposed development will not produce unacceptable noise emissions that will unduly effect any adjoining or nearby land uses.
PC 24 Water Quality <i>The standard of effluent and/or stormwater runoff from premises ensures the quality of surface water is suitable for:</i> <i>(a) the biological integrity of aquatic ecosystems;</i> <i>(b) recreational use;</i> <i>(c) supply as drinking water after minimal treatment;</i> <i>(d) agricultural use; or industrial use.</i>	AS 24.1 <i>No solution specified.</i>	Complies (PC24) The proposed development will be serviced by an appropriately designed stormwater management system that will ensure that stormwater runoff resulting from the proposed development will be treated to an appropriate standard before being discharged from the site, where practical.

<p>PC 25 Excavation and Filling <i>Excavation and filling of land ensures:</i> <i>(a) that both the amenity and safety of users of the site and adjacent land holdings; and</i> <i>(b) soil erosion is kept to a minimum with remedial works.</i></p>	<p>AS 25.1 <i>Batters have a minimum slope of 25%, are terraced at every rise of 1.5 metres and each terrace has a minimum depth of 750mm; and</i></p> <p>AS 25.2 <i>Excavation and filling within 1.5 metres of any site boundary is battered or retained by a wall that does not exceed 1 metre in height; and</i></p> <p>AS 25.3 <i>Excavation and filling is undertaken in accordance with Schedule 7: "Standards for Construction Activity".</i></p>	<p>Complies (PC25) Any excavation and filling required as part of the proposed development will be undertaken in accordance with Council's relevant requirements.</p>
<p>PC 26 Construction Activities <i>Both erosion control and silt collection measures are undertaken so as to ensure protection of environmental values during construction.</i></p>	<p>AS 26.1 <i>During construction, soil erosion and sediment is managed in accordance with Schedule 7: "Standards for Construction Activity".</i></p>	<p>Complies (AS26.1) Soil erosion and sediment runoff will be appropriately managed during the construction of the proposed development.</p>
<p>PC 27 Character Buildings <i>Development adjacent to buildings identified as heritage or character buildings within Schedule 9 incorporates design features, materials and details that blend with the existing character of the precinct.</i></p>	<p>AS 27.1 <i>No solution specified</i></p>	<p>Complies (PC27) The subject site is not located adjacent to a character building and the existing conditions of the site are devoid of any built form.</p>
<p>PC 28 Cultural Heritage <i>The significance of known places of indigenous and/or cultural heritage value is</i></p>	<p>AS 28.1 <i>A minimum separation distance of 20 metres is provided from the MCU and/or operational work to known indigenous and/or cultural heritage sites</i></p>	<p>Complies (AS28.1) The subject site is not located within 20m of a known indigenous or cultural heritage site.</p>

retained.		
F. For the Industrial Precinct		
<p>PC 45 Scale and Setbacks</p> <p><i>The scale and location of the industrial use on the site should contribute to the amenity of the precinct.</i></p>	<p>AS 45.1 <i>Total use area is no more than 70% of the site; and</i></p> <p>AS 45.2 <i>Buildings and structures are less than 10 metres in height and not more than 2 storeys at any point above the natural ground level; and</i></p> <p>AS 45.3 <i>Side boundary clearance for any building or structure is 3 metres or more from any road frontage; and</i></p> <p>AS 45.4 <i>Side boundary clearance for any building or structure is 4 metres or more; and</i></p> <p>AS 45.5 <i>Rear boundary clearances are 4 metres or more from property boundary; and</i></p> <p>AS 45.6 <i>Where adjoining residential land, the setback along the common boundary is 7 metres or more.</i></p>	<p>Complies (AS 45.1)</p> <p>The use area of the property is not more than 70% of the site.</p> <p>Complies (AS 45.2)</p> <p>The height of the building is less than 10 metres and is only one storey.</p> <p>Complies (AS 45.3)</p> <p>The setback from Lindores Street exceeds 3 metres.</p> <p>Complies (AS 45.4)</p> <p>The side boundary clearance for the building exceeds 4 metres.</p> <p>Complies (AS 45.5)</p> <p>The rear boundary clearance for the building exceeds 4 metres.</p> <p>Not Applicable (AS 45.6)</p> <p>The development does not adjoin residential land.</p>

<p>PC 46 Vehicular Traffic</p> <p><i>Vehicular movements connected with uses in the industrial area ensure that the amenity of the adjacent residential area is not adversely affected.</i></p>	<p>AS 38.1 No solution specified</p>	<p>Complies (PC 46)</p> <p>The community use is not considered to create unreasonable additional traffic movements within the industrial area given the nature of the vehicles visiting and opening hours of the heritage centre. Nearby residential areas would not see any negative vehicle traffic offsets beyond existing conditions given the vehicles visiting the site are light/small private cars and caravans.</p>
<p>PC 47 Landscaping</p> <p><i>Landscaping on the site;</i></p> <p><i>(a) contributes positively to the built form and the street; and</i></p> <p><i>(b) reduces the impact of the size and scale of the buildings.</i></p> <p><i>(c) does not interfere with electricity infrastructure items.</i></p> <p><i>(d) constructed so as not to block visibility at intersections on the state-controlled road network.</i></p>	<p>AS 47.1 Landscaping is provided with a minimum width of 2 metres along site boundaries; and</p> <p>AS 47.2 vegetation is to have a mature height of at least 3 metres within 5 years of planting, unless planted under electricity lines where the mature height must not exceed 3 metres.</p> <p>AS 47.3 Ground covers should fully cover the vegetation strip within 1 year of planting.</p>	<p>Complies (PC 47)</p> <p>The site is currently vacant land with some shrubs and trees on the property. Where possible existing vegetation conditions on the site will be maintained. It is considered that the development on the site is not visually dominant and the existing vegetation is consistent with other built form along Lindores street.</p>
<p>PC 48 Amenity</p> <p><i>The amenity of residential uses adjacent to the industrial area is protected through appropriate boundary screening.</i></p>	<p>AS 48.1 Where the site adjoins residential uses a solid screen wall of 2 metre height is to be erected on the boundary in addition to landscape requirements.</p>	<p>No Applicable</p> <p>The site is not adjacent or joining to residential uses or residential zoned land therefore boundary screening is not considered necessary.</p>
<p>PC 49 Building and Structure Design</p>	<p>AS 49.1 The office space of each building is sited</p>	<p>Complies (AS 49.1)</p>

<i>The building is designed and orientated to be identifiable from the street.</i>	<i>and orientated towards the principal road frontage</i>	The heritage centre building entrance fronts Lindores Street whereby is making the use clearly identifiable from the street.
PC 50 Building Appearance <i>Buildings are designed and finished to a high quality appearance.</i>	AS 50.1 <i>No solution specified.</i>	Complies (PC 50) The building is already established and is being relocated to the property. The building has been maintained and is in a good condition.
For Non-Industrial Activities located in the Industrial Precinct		
PC 51 Location <i>Non-industrial activities are located so as:</i> <i>(a) Not to impact adversely on the function, operation and character of the industrial precinct; and</i> <i>(b) Not to prejudice the consolidation of like non-industrial activities in other more appropriate areas.</i>	AS 51.1 <i>No solution specified.</i>	Complies (PC 51) The heritage centre / community use is located at the end of Lindores Street therefore does not fragment or impact adversely on the dominant industrial activities occurring within the industrial precinct of St George. Given the nature of the use the vacant site is an appropriate location and is on the periphery of the industrial precinct.
Specific Land Uses Community Use		
PC 69 Scale <i>Development is of an appropriate scale for the locality so as to ensure that local</i>	AS 69.1 <i>No solution specified.</i>	Complies (PC69) The proposed development will be a single storey structure located within the industrial precinct and

<i>amenity is protected.</i>		will not be visually dominant or create bulk that will affect the local amenity.
PC 71 Setbacks and Boundary Clearances <i>Buildings and structures are positioned on the site in a manner that ensures the local amenity is protected.</i>	AS 71.1 <i>Buildings and structures have side boundary clearances of not less than 1.5 metres and rear boundary clearances of not less than 6 metres from property boundaries.</i>	Complies (AS 71.1) The proposed heritage centre siting will be setback in excess of the requirements from all boundaries. It is considered that the boundary setbacks of the proposed development are appropriately consistent with the existing character of the Lindores streetscape and amenity of the local area.
PC 72 Operating Hours <i>Development is operated in such a manner that ensures that the local amenity is protected.</i>	AS 72.1 <i>Uses are operated between the hours of 7.00am and 8.00 pm where adjoining residential land.</i>	Complies (AS72.1) All aspects of the development will operate between the hours of 7:00am and 8:00pm.
PC 73 Landscaping <i>Landscaping is provided on-site to:</i> <i>a) contribute to a pleasant and functional built form;</i> <i>b) contribute to the visual qualities of the locality;</i> <i>c) not interfere with electricity infrastructure items; and</i> <i>d) constructed so as not to block visibility at intersections on the state- controlled</i>	AS 73.1 <i>Landscaping around sporting grounds is to occur to a width of 2 metres using species which provide an effective screen of at least 1.5 metres within 2 years of planting.</i> AS 73.2 <i>Landscaping for other community recreation uses is to occur along setbacks to a width of 2 metres along the front boundary and 1 metre along side and rear boundary setbacks; and</i> AS 73.3 <i>Shade trees are to be planted on edges of</i>	Complies (PC73) The proposed development will include a mix of existing and new landscaping that will complement the built features of the proposal and ensure that the development compliments and improves the streetscape character.

<i>road network.</i>	<i>car parks and are to reach a mature height of at least 3 metres within 4 years of planting.</i>	
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Department of
Natural Resources,
Mines and Energy

Author Janine York
File / Ref number 2018/003787
Directorate / Unit State Land Asset Management
Phone (07)46241500

11 July 2018

Robyn Fuhrmeister
Present
St George Heritage Centre
PO Box 517
St George Q 4487

robfuhrmeister@bigpond.com

Dear Robyn

Application – Owners Consent – Res for Heritage Purposes being Lot 182 on BLM1186

Reference is made to the request for owners consent required to accompany the development application for material change of use for a development permit requesting owner's consent to development application under section 52(2) of the *Planning Act 2016*.

The department hereby gives owner's consent to the above development application for material change of use.

Although owner's consent for the development or change application has been provided, you are always required to comply with the purpose, terms and conditions of trustee lease dealing no 718782579 and undertake works only if and when the development application has been approved by the assessment manager or responsible entity, and in accordance with the conditions of that approval.

A copy of this letter is to be attached to your DA Form 1 as the required evidence of owners consent.

Postal :
DNRME Roma
PO Box 350
Roma
4455 QLD

Telephone : (07)46241500
Fax: (07)46241559

You will also need to comply with all other legislative and regulatory requirements which may also include approvals that are not part of the assessment of the development application under the *Planning Act 2016* e.g. a marine park permit if in a marine park.

Further, please note that the above consent will expire on 11 January 2019. Should the development application not be lodged with the responsible entity prior to this date, you will be required again to lodge the DA Form and any attachments with this Department with a further request for owner's consent - any further request will need to be reconsidered by the Department.

It is also advised that any land use activities must comply with the *Aboriginal Cultural Heritage Act 2003* or the *Torres Strait Islander Heritage Act 2003*.

Finally, owner's consent is required under the *Planning Act 2016* to enable the application to be considered properly made for lodging with the responsible entity and is a completely separate process to assessment of the application under the *Planning Act 2016*.

If you wish to discuss this matter please contact Janine York on (07)46241500.

All future correspondence relative to this matter is to be referred to the contact Officer at the address below or by email to slam-roma@dnrme.qld.gov.au. Any hard copy correspondence received will be electronically scanned and filed. For this reason, it is recommended that any attached plans, sketches or maps be no larger than A3-sized.

Please quote reference number 2018/003787 in any future correspondence.

Yours sincerely



Janine York

A/Senior Land Officer

A duly authorised delegate of the Minister
under the current Land Act (Ministerial) Delegation

OFFICER REPORT

TO: Council

SUBJECT: **Application for Permit to Occupy over area of land on the Balonne River previously known as Lot A on AP17278**

DATE: 26.07.18

AGENDA REF: CES4

AUTHOR: Fiona Macleod - Planning & Development Officer

Executive Summary

The purpose of this report is for Council to consider an application that has been lodged with the Department of Natural Resources, Mines and Energy (DNRME) for a Permit to Occupy over an area of land on the Balonne River previously known as Lot A on AP17278.

Background

On 26th July 2018 Council, as an advisory agency, received correspondence from Department of Natural Resources, Mines and Energy (DNRME) informing of an application for a permit to occupy on an identified parcel of land within Balonne Shire Council Area (**see attachment 1**).

The land in question is located between Thungaby Road and the Balonne River. Specifically, the land for the nominated pump site previously known as Lot A on AP17278 (**see attachment 2**). The tenure of the land is Road Reserve.

DNRME has requested a response from Balonne Shire Council in advising of any views or requirements, including any local non-indigenous cultural heritage values, that the department should consider when assessing the permit to occupy application.

It is considered by the planning officer that the site listed in the application to be utilised for the purposes of a pump is consistent with the area and a frequent use found along the Balonne River to provide water supply. Given the low impact nature of the use of the permit to occupy it is considered that it will not affect future strategic visions of the area nor create unreasonable impacts to the surrounding landscape.

It is recommended however, that Council identify to DNRME that a condition be included on any permit to occupy stating that *"the consent to occupy the state land in no way provides permissions for structures to be erected on the site or other uses beyond the use referenced in the application"*. Should the applicant intend to do any of the above, consultation must take place with Balonne Shire Council to confirm if any further approvals will be required.

Council's Rural Services Officer sighted the permit to occupy application and advised that while no concerns are raised in regards to the location of the pump site, it is requested that a note of advice be included stating that the location is within the 'Primary Stock Route'. Accordingly, infrastructure being provided for the pump site be located under the road reserve to avoid disruption of the Stock Route Network.

Consultation also occurred with Council's Environmental Health Officer and Director of Infrastructure Services who both stated no objection to the proposal.

Link to Corporate Plan

Key Foundation Area	Key Program Area
Infrastructure and Planning	Sustainable planning and development

Consultation (internal/external)

Rural Services – Karl Hempstead
Director of Infrastructure Services – Ross Drabble
Environmental Health Officer – Dianne Francisco

Legal Implications

Yes

Policy Implications

Nil

Financial and Resource Implications

Nil

Attachments

1. Attachment 1 - DNRME Correspondence Permit to Occupy over Lot A on AP17278.pdf [↓](#)
2. Attachment 2 - Location of Permit to Occupy on Lot A on AP17278.pdf [↓](#)

Recommendation/s

That:

1. Council does not object to the application to Department of Natural Resources, Mines and Energy (DNRME) for a Permit to Occupy over the subject area previously known as Lot A on AP17278.
2. Council advise that consent of the Permit to Occupy the land in no way provides permissions for structures to be erected on the site or further uses to occur beyond currently established/proposed. Further approvals may be required for the both the use and any associated structures on the site.
3. Council advise that this section of Thungby Road is designated 'Primary Stock Route' with the proposed pump site located on Bindle Camping and Water Reserve. Accordingly, it is requested that measures are taken to place pipelines to the pump under the road reserve to avoid disruption of the Stock Route Network.

Mark Stanton
Acting Director Community and Environmental Services

From: [Anderson Joeli-Rae via eLVAS System - \(Production\)](#)
To: [Fiona Macleod](#)
Cc: ANDERSONJ2@DNRM.QLD.GOV.AU
Subject: Request for views - Proposed Permit to Occupy
Date: Thursday, 26 July 2018 10:16:36 AM
Attachments: [Plan AP17278.pdf](#)

Official correspondence from Department of Natural Resources, Mines and Energy
Case Id: 2018/002496

To whom it may concern,

APPLICATION FOR PERMIT TO OCCUPY OVER AREA PREVIOUSLY KNOWN AS LOT A ON
AP17278

The department has received the above application. The proposed use of the land is a pump site.

Copies of documents supporting the application are enclosed for your information. The enclosed plan shows the subject land and the surrounding locality.

Please advise the department of your views or requirements including any local non-indigenous cultural heritage values that the department should consider when assessing this application.

Objections to the application, and any views or requirements that may affect the future use of the land should be received by close of business on 24 August 2018. If you offer an objection to the application, a full explanation stating the reason for the objection should be forwarded to this Office.

If you wish to provide a response but are unable to do so before the due date, please contact the author before the due date to arrange a more suitable timeframe. An extension to this due date will only be granted in exceptional circumstances.

If a response is not received by the due date and no alternative arrangements have been made, it will be assumed you have no objections or requirements in relation to this matter.

This information has been provided to you in confidence for the purpose of seeking your views on this matter. It is not to be used for any other purpose, or distributed further to any person, company, or organisation, without the express written permission of the department unless required.

If you wish to discuss this matter please contact Joeli-Rae Anderson on (07)45301277.

All future correspondence relative to this matter is to be referred to the contact Officer at the address below or by email to slam-charleville@dnrme.qld.gov.au. Any hard copy correspondence received will be electronically scanned and filed. For this reason, it is recommended that any attached plans, sketches or maps be no larger than A3-sized.

Please quote reference number 2018/002496 in any future correspondence.

Yours sincerely

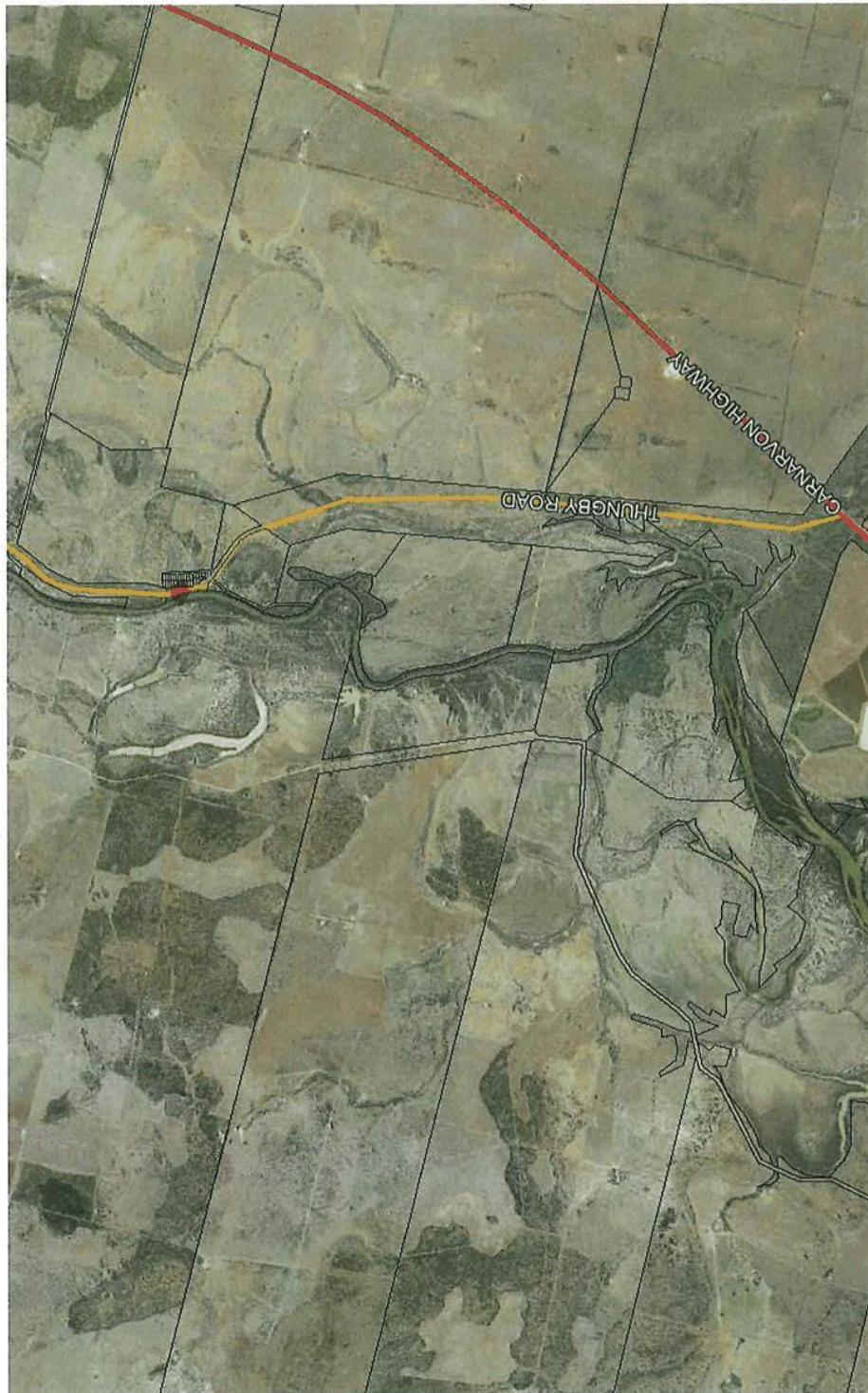
Joeli-Rae Anderson
Land Administration Officer

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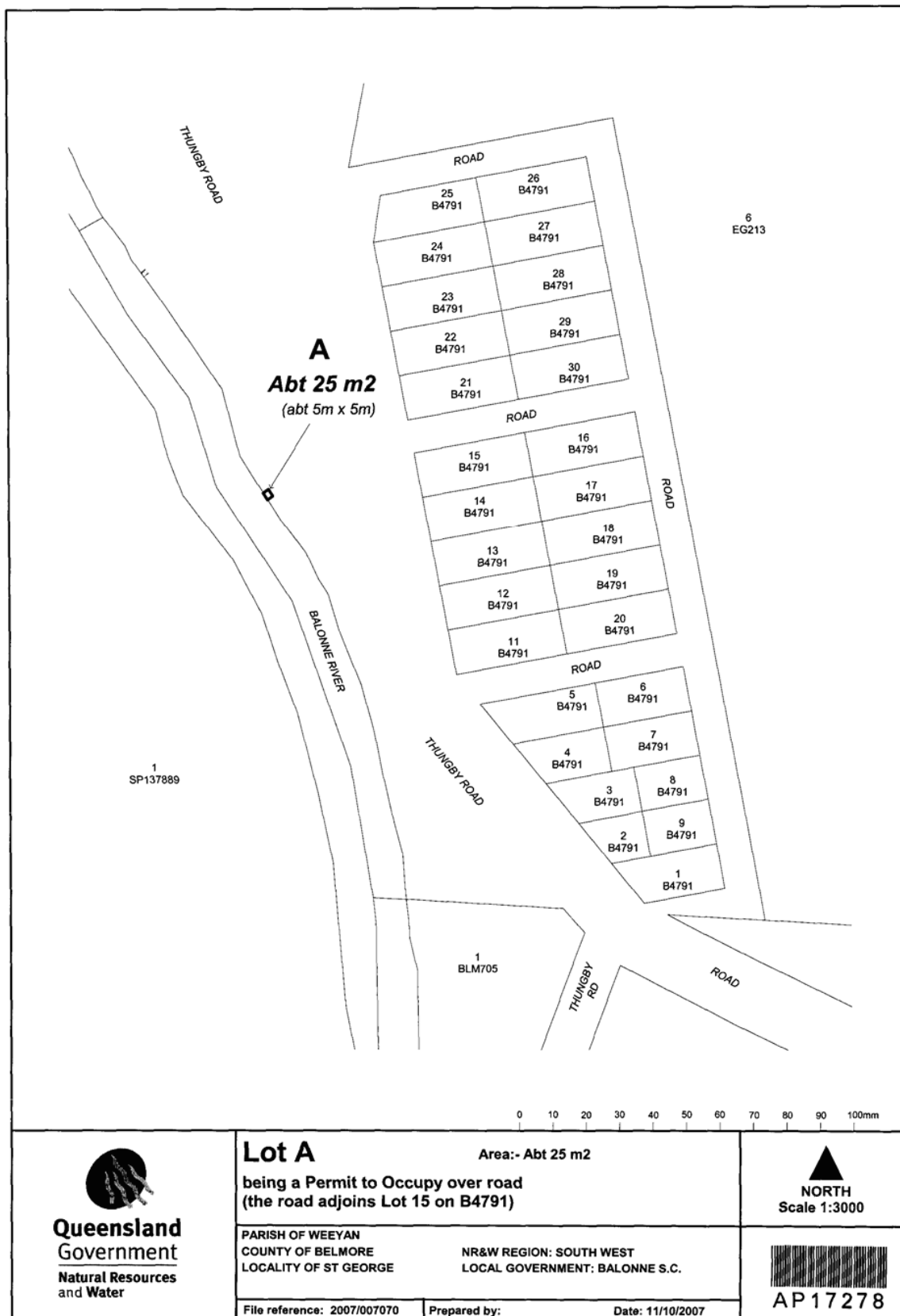
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APPROXIMATE LOCATION OF PROPOSED PERMIT TO OCCUPY – PUMP SITE



- - area for proposed pump site permit to occupy on Balonne River.



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OFFICER REPORT

TO: Council

SUBJECT: Queensland Tidy Towns

DATE: 02.08.18

AGENDA REF: CES5

AUTHOR: Mareea Lochel - Community & Business Development Officer

Executive Summary

Queensland Tidy Town registration is now open, with submissions closing on Friday, 31 August 2018.

Background

Tidy Towns is the flagship program of Keep Queensland Beautiful. This well-known program aims to recognise and reward work occurring in towns across Queensland.

The Queensland Tidy Towns program provides formal recognition of the hard work that communities are already carrying out to foster long-term environmental and social health.

- Boost community morale
- Encourage positive social change
- Promote local businesses, community groups, unique natural environment and cultural heritage
- Encourage tourism
- Enhance the reputation of the town as a great place to live
- Receive supporting feedback from the judges

The combined Queensland Tidy Towns 'accreditation and awards' program better reflects the comprehensive approach that has been a part of the Tidy Town ethos for many years.

Accreditation provides all participating towns with a 1 to 5 star rating based on progress in key focus areas:

- Environmental Innovation and Protection
- Heritage and Culture
- Community Spirit
- Litter Action
- Resource Recovery and Waste Management
- Water Conservation, and
- Energy Efficiency.

There are nine leadership awards; Community Champions Award, Tidy School Award, Environmental Pioneer Award, Heritage and Culture Award, Litter Legends Award (Individual, Council or Community/Business initiative), Waste Warrior Award (Council or Business initiative), Water Conservation Award and Energy Innovation Award.

Registrations are now open, with submissions closing on Friday, 31 August 2018. Announcement: 29 October 2018.

Definition of A 'tidy town'

A 'tidy town' is a community that works together to achieve maximum results to enhance and protect the natural environment, build community spirit and, to implement sustainable practices and programs across nine key focus areas. (<http://tidytowns.com.au/process/>).

It is recommended that Council nominate Dirranbandi for the 2018 Tidy Towns award. The recent initiatives (both Council and Community driven) in Dirranbandi such as the Rail and River Precinct; Dirranbandi Community Sports Complex; Paul Kelly and Friends Concert; the Today Show visit and the success of Dirranbandi Show all align with the objectives of Queensland Tidy Towns program.

Link to Corporate Plan

Function	Key Program Area
<u>Strong & Resilient Communities</u>	Community Lifestyle: To foster community pride and social interaction for all groups within our community with access to well serviced community hubs and facilities.

Consultation (internal/external)

Mr Matthew Magin, CEO

Legal Implications

Not applicable

Policy Implications

Not applicable

Financial and Resource Implications

Registration costs are based on following categories:

Small town	\$300	population under 1,000
Medium town	\$500	population 1,000 to 15,000
Large town	\$700	population 15,000 to 75,000

Due to feedback from Councils regarding the time consumed in completing the applications Keep Queensland Beautiful are offering a value add-on to the registrations this year. For an additional **\$165.00** a judge will visit the nominated town. The visiting assessor will write and collate the submission for Council.

Last year Council nominated Thallon for the Tidy Town award. The submission took approximately **15** (fifteen) hours to complete. The approximate wages cost to Council to complete the application was **\$950.00** (inclusive of on costs). The total estimated cost of the submission was:

Submission research and preparation 15 hours	\$ 950.00
Small town registration fee	\$ 300.00
Total	\$1,250.00.

Council does not have an allocated budget for the registration cost. Last year's registration fee was paid through the Economic Development program and the wages paid through Community Development program.

The program fosters long-term environmental and social health for the nominated community. It is recommended that the registration fee be classified as donation to the nominate town and funded through the Community donation/assistance program.

Attachments

1. 2018 Tidy Towns pricing and registration [↓](#)

Recommendation/s

That Council:

1. Nominate Dirranbandi to be registered in the 2018 Tidy Town program
2. Pay a total registration fee of \$315.00 from the Community donation/assistance program as follows:
Registration fee \$150.00
Judge's visit fee \$165.00

Mark Stanton

Acting Director Community and Environmental Services



**TIDY
TOWNS**
Accreditation

(<http://tidytowns.com.au/>)

[ADD POST \(HTTP://TIDYTOWNS.COM.AU/MY-ACCOUNT/\)](http://tidytowns.com.au/my-account/)



[HOME \(HTTP://TIDYTOWNS.COM.AU/HOME/\)](http://tidytowns.com.au/home/)

[ABOUT \(HTTP://TIDYTOWNS.COM.AU/ABOUT/\)](http://tidytowns.com.au/about/) [DESTINATIONS](http://tidytowns.com.au/destinations/) **PRICING & REGISTRATION**

[ACCREDITATION](#)

[CONTACT \(HTTP://TIDYTOWNS.COM.AU/CONTACT/\)](http://tidytowns.com.au/contact/)

Please register each participating town by selecting the size (population) of your town and then clicking 'get started'

LARGE TOWN

\$700.00

15000 - 75000 population

Access to one-on-one support and advice
Standard listing in towns directory
Complimentary 'Friendly Town' award entry
Includes accreditation certificate and star rating artwork

GET STARTED

MEDIUM TOWN

\$500.00

1000 - 15000 population

Access to one-on-one support and advice
Standard listing in town directory
Complimentary 'Friendly Town' award entry
Includes accreditation certificate and star rating artwork

GET STARTED

SMALL TOWN

\$300.00

Population <1000

Access to one-on-one support and advice
Standard listing in town directory
Complimentary 'Friendly Town' award entry
Includes accreditation certificate and star rating artwork

GET STARTED

(<https://goo.gl/forms/DrGhb56VmnNLrAEv2>)

Is writing your submission time consuming? Due to feedback from Councils, this year, Towns can avoid the tiresome submission writing by purchasing a 'guaranteed judge visit' where your submission is written and collated by the visiting assessor! **Gone are the days of**

writing a submission for hours – even weeks on end. For an additional \$165- this value add-on will save you time and money! When you register just tick the value add-on visit option and you will be allocated a date during September when the assessor will visit.

Each visit will consist of a local media opportunity, community meet and greet, tour of your town with visitation and assessment of project sites, vox-pop style interviews with local residents, community leaders and Council. The assessor will obtain all necessary photographic and video supporting evidence, write your submission and update your tidy towns online profile to include information on local businesses (restaurants and accommodation), as well as tourism 'what to see and do'.

This add-on benefit will save countless hours by Council staff compiling and writing your submission. The visit itself is designed to rebuild the Tidy Towns community spirit and reinvigorate a community-led process.



Keep
Queensland
Beautiful

The logo for 'Keep Queensland Beautiful' features the word 'Keep' in a bold, sans-serif font, 'Queensland' in a large, light grey, handwritten-style script, and 'Beautiful' in a bold, sans-serif font. A five-pointed star is positioned to the right of the word 'Queensland'.

OFFICER REPORT

TO: Council

SUBJECT: Cunnamulla Fella Festival 2018

DATE: 02.08.18

AGENDA REF: CES6

AUTHOR: Mareea Lochel - Community & Business Development Officer

Executive Summary

Balonne Shire Council has received an invitation to participate in this year's "Mayors' Challenge" at the Annual 2018 Land Transport's PBR Bull Ride. The event will be held in Cunnamulla on Saturday 25 August 2018 as part of the Cunnamulla Fella Festival.

Background

The Cunnamulla Fella Festival is an annual event held by the Paroo Shire Council. Balonne Shire Council has participated in the "Mayors' Challenge" The Land Transport's PBR bull ride for the last few years.

"This exciting part of the Bull Ride is, "Mayor against Mayor" with the winning Mayor being presented with a miniature of our famous Cunnamulla Fella statue as a trophy to be placed in their care for the duration of their winning year. This perpetual trophy will be passed on to the winner of each Mayors Challenge for the lifetime of the Cunnamulla Fella Festival.

The challenge is held in the first round of the Land Transport's PBR Bull Ride on Saturday night 25th August and consists of your nominated rider scoring the highest points, on some of the rankest bulls, to triumph over the other mayors who are game enough to step up and contest the Mayors Challenge for 2018."

Link to Corporate Plan

Function	Key Program Area
<u>Wise Planning & Design</u>	Community Planning: To provide a framework to manage growth whilst encouraging a sense of community pride, belonging and well-being.

Consultation (internal/external)

Cr Richard Marsh, Mayor Balonne Shire Council
Matthew Magin, CEO

Legal Implications

N/A

Policy Implications

N/A

Financial and Resource Implications

\$150 nomination fee

Attachments

1. Mayors' Challenge Letter 2018 [↓](#)

Recommendation/s

That Council:

1. Pays the \$150.00 nomination fee to participate in the Land Transport's PBR Bull Ride at the Cunnamulla Fella Festival on the 25 August 2018.
2. Requests PBR to nominate a rider on its behalf.

Mark Stanton

Acting Director Community and Environmental Services



Mayor of Balonne Shire
Mr. R. Marsh

24th August 2018

Dear Mayor Marsh,

CUNNAMULLA FELLA FESTIVAL 24th – 26th August 2018.
LAND TRANSPORT PBR BULL RIDE – MAYORS' CHALLENGE

I invite you to participate in this year's, "Mayors' Challenge", contested at the Annual 2018 Land Transport's PBR Bull Ride to be held on **Saturday 25th August** as part of the Cunnamulla Fella Festival.

This exciting part of the Bull Ride is, "Mayor against Mayor" with the winning Mayor being presented with a miniature of our famous Cunnamulla Fella statue as a trophy to be placed in their care for the duration of their winning year. This perpetual trophy will be passed on to the winner of each Mayors Challenge for the lifetime of the Cunnamulla Fella Festival.

The challenge is held in the first round of the Land Transport's PBR Bull Ride on Saturday night 25th August and consists of your nominated rider scoring the highest points, on some of the rankest bulls, to triumph over the other mayors who are game enough to step up and contest the Mayors Challenge for 2018.

The Cunnamulla Fella Festival is one of the Paroo Shire's signature events and we invite you to come along and see your rider compete in person and enjoy the weekend.

Paroo Shire Mayor, Lindsay Godfrey, says "it's time for a change"...he wants to win and retain the allusive prestigious trophy, in our Shire Office until next year's competition. So pick up the gauntlet and put your shire's rider against Paroo's rider and compete at Cunnamulla this year!

Congratulations to Brewarrina Mayor, Phil O'Connor, on his victory last year. Mayor Godfrey is chaffing at the bit to win this year, as Paroo Shire has been unsuccessful since this competition started in 2008.

To enter:

Let me know if you would like to take part this year and I will get a tax invoice sent to your shire: A nomination fee of **\$150.00** must be paid to the **Paroo Shire Council** by **Friday 17th August 2018**, for the privilege of a bull rider to compete on your behalf at the land Transport PBR Bull Ride. You may select a Bull Rider from your shire who can nominate himself with PBR to ride on your behalf and if there is no rider competing from your shire, PBR can conduct a draw to select a rider on your behalf which can be arranged by contacting me.

For any further information and assistance please do not hesitate to contact me on
Ph: 0428 551 587.

Yours faithfully

Liz Land
Festival Coordinator

Cunnamulla Fella Festival Committee
PO Box 75, Cunnamulla Qld 4490
Tel: (07) 4655 8470 Fax: (07) 4655 1120
Email: cunnamullafellafestival@paroo.qld.gov.au
www.cunnamullafellafestival.com.au
<https://www.facebook.com/cunnamullafellafestival/>

OFFICER REPORT

TO: Council

SUBJECT: Community Drought Support Funding 2018

DATE: 02.08.18

AGENDA REF: CES7

AUTHOR: Mareea Lochel - Community & Business Development Officer

Executive Summary

Distribution of 2018 Community Drought Support funding.

Background

Council has received \$90,000 from the Department of Communities, Disability Services and Seniors for the Community Drought Support Package 2017-18. To-date through this program Council has approved twenty-one (21) applications totalling **\$63,405.69**. At the July 2018 general Council meeting, Council committed the surplus funds to Round 2 of the Community Drought support program. This round is to continue until all funds have been depleted.

This month Council has received **3** (three) requests as follows:

	Organisation	Event Name	Purpose	Amount requested \$	Previously funded (year of funding & amount)
1	QCWA Dirranbandi	Spring Affair	The day consists of local stall owners attending the QCWA grounds, providing an opportunity for local businesses to generate sales. Morning tea and lunch are available for community members. This beneficial event aim is to improve social wellbeing. The event attracts a multi-generational crowd.	\$500	2016 \$1,500 2017 \$1,950
2	Thallon Progress Association	Grazing at the Watering Hole	"Grazing at the Watering Hole" is a celebration of our beautiful Shire. It will promote social wellbeing and connectedness by bringing the community together to share local produce set against the back drop of the spectacular silos mural. The evening showcases local producers including	\$5,000	2016 \$2,000 2017 \$2,500 2018 \$2,000

			Riversands Wines and produce from Seed and Sprout in an elegant setting which includes festoon lighting, beautiful table decorations featuring local wheat and cotton and music by local Jazz band "When Sonny getz Blue". Various community organizations have pledged in kind support for the evening including providing tables, chairs, crockery, cutlery and cold rooms. The Thallon State School P&C will benefit from proceeds from the bar. Supporting local producers and bringing the community together for such a special event is particularly beneficial given the ongoing drought.		
3	St George Community Men's Shed	Upgrade of tools and equipment	Financial assist requested to support the St George Community Men's Shed to purchase new tools and equipment to perform their work for the community more efficiently and safely. The Men's Shed promotes social wellness with in our local community	\$2,500	N/A
	Total			\$8,000	

Link to Corporate Plan

Function	Key Program Area
<u>Strong & Resilient Communities</u>	Community Lifestyle: To foster community pride and social interaction for all groups within our community with access to well serviced community hubs and facilities.

Consultation (internal/external)

Not applicable

Legal Implications

Department of Communities, Disability Services and Seniors – Community Drought Support Package 2017-18 terms and conditions: *"coordinate the distribution of funds to local community organisations in drought declared communities who will provide the delivery of a range of local community events and activities that contribute to connectedness, social well-being and increase access to support services"*

Policy Implications

NIL

Financial and Resource Implications

Through the Community Drought Support package Council has received \$90,000 from the Department of Communities, Disability Services and Seniors to distribute funds to community organisation (as per the terms and conditions). Council has approved twenty-one (21) applications in 2018, totalling **\$63,405.69**.

This report tables three (3) applications totalling \$ **8,000** for Council's consideration.

Thallon Progress Association

At the July 2018 General Council meeting Council approved Thallon Progress Association Community Drought Support application for their Christmas tree event to the amount of \$2,000.00. At the same meeting Council resolved not to support the Thallon Progress Association's application for sponsorship (for the Grazing at the Watering Hole event) under the Community Donations and Assistance program and encouraged Thallon Progress Association to resubmit the application under the Community Drought Support program.

Council has received an application from the Thallon Progress Association requesting \$5,000.00 through the Community Drought Support program.

St George Community Men's Shed

At the July 2018 General Council meeting Council received an application under the Community Donation and Assistance program from the St George Community Men's Shed, Council resolved the following:

"That Council refuse the application for tools and equipment upgrade and advise the St George Men's Shed to re-submit their application under the Community Drought Support funding – Round 2"

Council has received an application for the St George Community Men's Shed requesting \$2,500.00 through the Community Drought Support program.

There are sufficient funds in the program to support all requests received

Total Community Drought Support Package received	\$90,000.00
Less approved funding	\$63,405.69
Less pending requests	\$ 8,000.00
Total remaining	\$18,594.31

Attachments

1. 2018 Community Drought Support - Thallon Progress Assoc [↓](#)
2. 2018 Community Drought Support application - QCWA Dirranbandi [↓](#)
3. 2018 Community Drought Support application _ St George Community Mens Shed [↓](#)

Recommendation/s

That Council approves the Community Drought support requests as follows:

ORGANISATION		EVENT NAME	APPROVED FUNDING
1	QCWA Dirranbandi	Spring Affair	\$ 500.00
2	Thallon Progress Association	Grazing at the Watering Hole	\$ 5,000.00
3	St George Community Men's Shed	Tools and equipment upgrade	\$ 2,500.00

Mark Stanton

Acting Director Community and Environmental Services

2018 Community Drought Support Guidelines and Application Form

APPLICATION FORM

Balonne Shire Council's Community Drought Support Guidelines are available at www.balonne.qld.gov.au. Please read them before completing this application form.

For any queries please contact Council's Community and Libraries Coordinator, Mareea Lochel on 07 4620 8888 or Mareea.lochel@balonne.qld.gov.au.

Privacy Notice: Balonne Shire Council is collecting the personal information you supply on this form for the purpose of receiving and considering your organisations request for funding under Council's Community Grants and Assistance Program. Personal details will not be disclosed to any other person or agency external to Council without individual consent, unless required or authorised by law. Program funding details will be published by Council in Council's annual report.

Return completed application and support material to Balonne Shire Council, PO Box 201 St George QLD 4487 or council@balonne.qld.gov.au

Helpful Hints:

- Keep responses to the questions clear and concise.
- Signed original applications must be provided.
- Keep a photocopy of the completed application for your own records.
- If you need to attach additional answers or information, ensure that they are clearly labelled.

Applicant Details			
Organisations Name:	Thallon Progress Association Inc.		
Event Name:	Grazing at the Watering Hole		
Event Date:	Saturday, September 29 th , 2018		
Contact Person:	Leanne Brosnan		
Postal Address:	PO Box 30 Thallon 4497		
Phone (W):	0427598029	Phone (H):	
Mobile:		Fax:	
Email:	mossrocks2@bigpond.com		
Preferred Contact Method:	<input checked="" type="checkbox"/> Phone <input type="checkbox"/> Mail <input checked="" type="checkbox"/> Email		

Document ID 49368 Version No. 1.0.1

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2018 Community Drought Support Guidelines and Application Form

Organisations ABN:	59412532398	Registered for GST:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Incorporation Number:	IA14843	Not For Profit:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Public Liability:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Funding Details			
Amount Requested: (please include GST)	\$ 5000	Estimated Number of People to benefit from Event / Activity:	150
Will your project assist with:	<input checked="" type="checkbox"/> Connectedness <input checked="" type="checkbox"/> Social Wellbeing <input type="checkbox"/> Increased access to Support Services		
Description your Event / Activity and tell us how it will promote Connectedness, Social wellbeing within the community:	<p>"Grazing at the Watering Hole" is a celebration of our beautiful Shire. It will promote social wellbeing and connectedness by bringing the community together to share local produce set against the back drop of the spectacular silos mural. The evening showcases local producers including Riversands Wines and produce from Seed and Sprout in an elegant setting which includes festoon lighting, beautiful table decorations featuring local wheat and cotton and music by local Jazz band "When Sonny getz Blue". Various community organizations have pledged in kind support for the evening including providing tables, chairs, crockery, cutlery and cold rooms. The Thallon State School P&C will benefit from proceeds from the bar. Supporting local producers and bringing the community together for such a special event is particularly beneficial given the ongoing drought.</p>		
Description of how your event will provide access to support services for drought affected community members:			
Describe how the funding will be spent: Attach copy of quotes if available	<p>Funding will be used to pay for the musicians to provide entertainment for the evening, it will cover the travel and accommodation costs of specialist catering staff to travel from Brisbane. It will also cover the hire cost of lighting to uplift the silos and help to subsidize the cost of tickets for the evening making the event accessible to even more of the community. (see quotes and budget attached)</p>		



2018 Community Drought Support Guidelines and Application Form

<p>Did you received assistance through the Community Drought Support Package in 2017:</p>	<p><input checked="" type="checkbox"/> Yes (please give details) <input type="checkbox"/> No</p> <p>Amount: \$2000</p> <p>Has a Project Performance report been completed:</p> <p><input checked="" type="checkbox"/> Yes (please give details) <input type="checkbox"/> No</p>
<p>Attachments:</p>	<p>Please attach the following:</p> <p><input checked="" type="checkbox"/> A copy of your Certificate of Incorporation (if applicable)</p> <p><input checked="" type="checkbox"/> A copy of your current Public Liability Certificate</p>

DECLARATION

This Declaration requires the signature of the applicant or representative of the applicant.

I certify that I am authorised by the applicant to prepare and submit this application for the Balonne Shire Council Community Drought Support Package. I have read the guidelines relating to the funds and certify that to the best of my knowledge the information provided in this form is correct.

I agree to provide Council with additional information if required to assess this application.

I agree to comply with all requirements of the Community Drought Support Package.

I will acknowledge the support of the Department of Communities, Disability and Seniors Services as well as Balonne Shire Council in all relevant promotional and printed material.

Name: Leanne Brosnan

Position: Secretary

Signature:

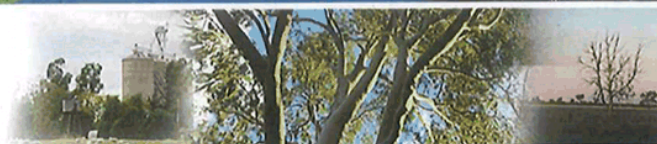
Date: 25/7/18

Witness Signature:

Date: 25/7/18

Document ID 49368 Version No. 1.0.1

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2018 Community Drought Support Guidelines and Application Form

Office Use Only			
Name of Officer receiving Request:			
Signature:	Date:		
Resolution Result:	<input type="checkbox"/> Successful <input type="checkbox"/> Unsuccessful	Resolution No.:	
Amount Given:		Date of Resolution:	
Response Letter Doc Id No.:		Date of Letter:	
Responsible Officer Name:		Signature:	

GRAZING AT THE WATERING HOLE - THALLON HARVEST EVENT - 29 SEPTEMBER 2018

BUDGET

INCOME		EXPENDITURE	
Grant request from Council	\$5,000	Musicians	\$900
		Event marketing (PR, promo materials, ticketing, promotes local produce + event)	\$1,000
		Event staff travel & accom	\$1,000
		Uplighting silos (Kennards Hire, Brisbane)	\$520
		Professional Photography (TBC)	\$400
		Subsidising tickets for financial hardship	\$1,180
Ticket Sales	\$6,000	Catering costs	\$4,000
		Staff wages, décor, linen, misc	\$2,000
In Kind Contributions	\$800	Hire of cold rooms	\$800
	\$600	Hire of tables & chairs	\$600
	\$500	Francis Hotel Head Chef to Supervise	\$500
	\$500	Use of Council Electricity & Water Facilities	\$500
TOTAL	\$13,400		\$13,400



Long Table Harvest Event
29 September 2018, Thallon, Queensland

ABOUT

"Grazing at the Watering Hole" is a new event aimed at supporting and celebrating Queensland produce and producers, set in front of Queensland's largest artwork "The Watering Hole" - a spectacular large-scale mural by Queensland artists Drapl & The Zookeeper painted on the Thallon Silos, 600km west of Brisbane.

While parts of Queensland have recently been taken off the drought declared list, Western Queensland is seeing its sixth year of drought. Businesses are struggling, graziers are struggling, livestock are struggling, and the knock-on effect throughout the broader economy has had a devastating effect.

"Grazing at the Watering Hole" aims not only to showcase and support local producers at harvest time, but it also offers a truly local, special cultural event for the community to enjoy and feel proud of. Featuring local musicians "When Sonny Gets Blue", live art demonstration by (silo artist) Drapl and hosted by Thallon Progress Association and Heart Heart Events, the event will have a relaxed family feel, while being beautifully presented with uplighting of the magnificent silos, festoon lighting, a 36+meter long 'grazing table' featuring majority local produce, fresh pressed linen and napery, menus, candles, and floral arrangements featuring local wheat and cotton.

"Grazing at the Watering Hole" will be held at Thallon GrainCorp Silos on Saturday 29 September 2018, from 5pm. Tickets are \$60+bf.

(Ticket links and promotional pages coming soon)

Links of interest:

<http://www.abc.net.au/news/2018-07-09/local-pub-brings-community-of-thallon-together-back-roads/9938734>
<https://www.queenslandcountrylife.com.au/story/5398288/thallon-silos-to-feature-on-new-stamp/>

Heart Heart Events
ABN: 99 730 971 270
P: 0405105299
E: info@heartheart.com.au
W: heartheart.com.au



Expressions of Interest

We are currently seeking Expressions of Interest from potential sponsors and contributors to help us reach the important community outcomes this event intends. "Grazing at the Watering Hole" has the potential to bring much needed tourism dollars to the small town of Thallon and surrounds, and support local producers through the purchasing and further promoting of their produce. We are also seeking to reduce the already supplemented ticket price for farmers and businesses that have been hit the hardest by the drought.

Sponsor & Contributor Benefits

Gold Sponsor (up to two available): \$5,000 towards event materials and promotion, professional video & photography, (improved) industrial lighting of the silos and/or digital mapping, additional entertainment (MC, live artist & additional music) fees and transport, supplementing ticket price for locals and surrounding farmers.

Benefits: 5 comp tickets to event, logo on all promotional material, link to website (on ticketing and social media sites), mention in all press releases, logo on printed menu, company banner at event, display of flyers and promotional material at event, acknowledgement by MC.

Silver Sponsor (up to four available): \$2,500 toward event materials & promotion and professional photography, accommodation for travelling artists and event staff.

Benefits: 2 comp tickets to event, logo on all promotional materials and menu, display of flyers and promotional material at event, acknowledgement by MC.

Contributor (unlimited): sponsorship of shuttle transportation from surrounding towns, coffee & tea station, donation of door prize/s or general giveaways.

Benefits: comp ticket, display of promotional material, acknowledgement by MC.

Queensland Produce Suppliers (to date / TBC)

Provider	Produce
KFarm	Eggs, tomatoes, greens
Green Ag	Turkey, Lamb, beef, small goods
Seed & Sprout	Fresh produce from St. George area
Yagaburne Beef	Beef
Karbulah Lamb	Lamb
Gibsons Butchery	Local pork
McIntyre Olives	Olives
Real Foods Goondiwindi	Various
Woods Grains	Local Chickpeas
Goondiwindi	Split Faber beans, local flour
Barambah Organics	Cream, yoghurt, fetta
Riverside Winery	Wine tasting and glass on arrival

Event Contacts

Kelly Timmons (Heart Heart Events) 0405105299; info@heartheart.com.au
Leanne Brosnan (Thallon Progress Assoc.) 0427598029; mossrocks2@bigpond.com

Heart Heart Events
ABN: 99 730 971 270
P: 0405105299
E: info@heartheart.com.au
W: heartheart.com.au





QUOTATION

25 Bellerose Street
THE GAP QLD 4061
PH: 0405 105 299
ABN: 99 730 971 270

BILL TO
Thallon Progress Association
ATTN Leanne Brosnan

QUOTE #	DATE
324	6/07/2018

DESCRIPTION	QTY	UNIT	AMOUNT
Grazing Table :: Catering & Styling			-
Slow cooked meat (under supervision of qualified chef)	100	13.00	1,300.00
Breads, dips, salads (covered), fruits, nuts, antipasto, sweets - final menu TBC			2,000.00
Catering & Event Staff (including 1 x food safety supervisor, 2 x safe food trained)			2,000.00
20+ table posie/vases, using local wheat & cotton plus native greenery & florals			in kind
100M of festoon lighting			250.00
100 white napkins, 18 white tablecloths			450.00
			-
			-
SUBTOTAL			6,000.00
TOTAL			\$ 6,000.00

NO GST PAYABLE

If you have any questions about this quotation, please contact

Kelly Timmons - info@heartheart.com.au - 0405105299

[terms: www.heartheart.com.au/booking-terms](http://www.heartheart.com.au/booking-terms)



Make your job EASY!

Kennards Hire Pty Ltd ABN: 69 001 740 727

Quote No: 7799656

HIRE QUOTATION

Hiring Branch Details

EAST BRISBANE

39 Caswell St
EAST BRISBANE QLD 4169
Australia

Telephone: (07) 3823 0000

Facsimile: (07) 3823 0001

E-mail: eastbrisbane@kennards.com.au



Account No: CASH-2111
Site: _MAIN
Customer: KELLY TIMMONS c/o HEART HEART EVENTS
Address:

Date of Quote: 09/07/2018
Quote Valid Until: 09/08/2018
Quoted By: Chris H

Delivery
Instructions:

Contact: Kelly Timmons
Phone:
Mobile:

Code	Description	Qty	Unit Price (Inc GST)	4Hrs (Inc GST)	Day (Inc GST)	Weekly (Inc GST)	Hire Period	Total (Inc GST)
	LIGHT - LED PORTABLE 50W	8.00		\$23.00	\$23.00	\$65.00	3 days	\$520.00
<div>Quotation covers rental period From: 09/07/2018 To: 12/07/2018</div> <div>Rates displayed include your 10% discount on selected hire items.</div> <div><div>Rental Total: \$520.00</div><div>Delivery: \$0.00</div><div>Pickup: \$0.00</div><div>Other: \$0.00</div><div>Projected Total: \$520.00</div></div> <div>Mon-Fri: 06:30 AM - 05:00 PM Sat-Sun: 07:00 AM - 04:00 PM</div> <div>This quotation is subject to Kennards Hire terms and conditions.</div>								
Date: 09/07/2018		Time: 4:24:15PM		Page 1 of 1				

QUOTE

Thallon Progress Association Inc.



Date
9 Jul 2018

Expiry
8 Aug 2018

Quote Number
QU-1003

Reference
WSGB Silos

ABN
61 625 041 394

Bendys Design
PO Box 650
ST GEORGE QLD 4487
Mob: 0437 633 485
Email:
design@bendys.com.au

Thallon Silo Event

Band to play from 6pm to 9pm, with setup between 3pm and 5pm (event start)
Supply of all sound and lighting equipment for band, with a microphone provided for the MC

Description	Quantity	Unit Price	GST	Amount AUD
When Sonny Getz Blue Band 3 piece band with Sound & Lighting for Band	1.00	800.00	10%	800.00
Travel	1.00	100.00	10%	100.00
INCLUDES GST 10%				81.82
TOTAL AUD				900.00

Terms

For Product Sales payment is due on delivery.
For Sound & Lighting Hire and Services payment is due 7 days after the event.

Payment Options will be included on invoice, but include:
- Direct Deposit to: Bendys Design Pty Ltd BSB: 084-961 Account No: 92-862-7951
- Cheque: post to: Bendys Design PO Box 650, St George QLD 4487
- Cash: as arranged in advance

QUEENSLAND
Associations Incorporation Act 1981
Section 12

Form 2

Incorporation Number: IA14843

Certificate of Incorporation

This is to certify that

THALLON PROGRESS ASSOCIATION INCORPORATED

is, on and from the tenth day of March 1995
incorporated under the Associations Incorporation Act 1981.

Dated this tenth day of March 1995



Delegate of Director-General





Australian Government
Australian Business Register



Australian Business Register

Australian business number(ABN)	: 59 412 532 398
Entity name	: THALLON PROGRESS ASSOCIATION INC
ABN Status	: Registered
ABN Registration Date	: 12 March 2014
Postal Address	: BULLAMON PLAINS THALLON QLD 4497
Business Address	: BULLAMON PLAINS THALLON THALLON QLD 4497
Type of Entity	: Incorporated Entity
Industry Code (ANZSIC)	: 69210
Trustee Name (See reverse for additional trustee names.)	: not applicable



Policy number
142AN01992COM

Period of Insurance
From 13 December 2017
To 4pm on 13 December 2018

29 January 2018

Company Secretary
Thallon Progress Association
Po Box 30
THALLON QLD 4497

Your Business Pack Certificate of Currency

This Certificate of Currency has been issued by the Insurer and confirms that on the Date of Issue the Policy is current for the Period of Insurance and Sums Insured and other limits as shown herein.

This Certificate of Currency is issued as a matter of information only and confers no rights upon its holder. This Certificate of Currency does not form part of the terms and conditions of the Policy and does not amend, extend, replace or alter the terms, conditions, definitions, limitations and exclusions noted therein.

This Certificate of Currency is provided as a summary only of the cover provided and is current only at the Date of Issue. The Policy may be subsequently altered or cancelled in accordance with its terms after the Date of Issue of this notice without further notice to the holder of this notice.

Certain words used in this document and the Policy have special meanings. The General Definitions Section of the Product Disclosure Statement (PDS) contains such terms. Please read the PDS, the Schedule and any other documents that form part of the Policy for the terms and conditions of cover:

Date of Issue:	29 January 2018
Insurer	Allianz Australia Insurance Limited ABN 15 000 122 850 AFS Licence No. 234708 (Allianz) 2 Market Street, Sydney NSW 2000

Details	
Insured(s)	Thallon Progress Association
Trading as	Thallon Progress Association
Business	Progress Association

Situation

Po Box 30 THALLON QLD 4497

Liability

Description	Limit of Liability
Public Liability any one Occurrence	\$20,000,000
Products Liability any one Occurrence and in the aggregate any one Period of Insurance	\$20,000,000
Property in Physical or Legal Control any one Occurrence and in the aggregate any one Period of Insurance	\$250,000

Cover is provided anywhere within the Territorial Limits, including Australia or its external territories and the Situations and any other Australian locations set out in this document. Refer to the Product Disclosure Statement (PDS) for full details.

Kind regards,



Richard Feledy
Managing Director
Allianz Australia Limited

Printed: 29/01/2018 11:54

COMCI0001

Mareea Lochel

From: Dirranbandi CWA <dirranbandicwa@outlook.com>
Sent: Thursday, 12 July 2018 2:18 PM
To: Council
Subject: 2018 Community Drought Support
Attachments: Page 1.JPG; Page 2.JPG; Page 3.JPG; Page 4.JPG

Hi Matthew,

Please find a copy of our (late) application attached for your consideration.

I understand that it is past the closing date of 29 June however would respectfully ask that consideration be given to accept this late application due to the importance of this event in our community.

I ran out of room to write an answer to address the support services question so have attached it below as I believe it is important to add.

Description of how your event will provide access to support services for drought affected community members: All Government and Non-Government agencies which provide services to Dirranbandi are invited to attend this event. In this relaxed atmosphere there is an opportunity for unique and individual connections to be made between those affected by drought in our community and support services available. Without this event, these connections may never be made and an opportunity to improve another's wellbeing.

Kind regards,

Shelly ROBINSON
Secretary
CWA Dirranbandi Branch
0400 798 378



2018 Community Drought Support Guidelines and Application Form

APPLICATION FORM

Balonne Shire Council's Community Drought Support Guidelines are available at www.balonne.qld.gov.au. Please read them before completing this application form.

For any queries please contact Council's Community and Libraries Coordinator, Mareea Lochel on 07 4620 8888 or Mareea.lochel@balonne.qld.gov.au.

Privacy Notice: Balonne Shire Council is collecting the personal information you supply on this form for the purpose of receiving and considering your organisations request for funding under Council's Community Grants and Assistance Program. Personal details will not be disclosed to any other person or agency external to Council without individual consent, unless required or authorised by law. Program funding details will be published by Council in Council's annual report.

Return completed application and support material to Balonne Shire Council, PO Box 201 St George QLD 4487 or council@balonne.qld.gov.au

Helpful Hints:

- Keep responses to the questions clear and concise.
- Signed original applications must be provided.
- Keep a photocopy of the completed application for your own records.
- If you need to attach additional answers or information, ensure that they are clearly labelled.

Applicant Details			
Organisations Name:	QcWA Dirranbandi Branch		
Event Name:	Spring Affair		
Event Date:	Saturday 8th September 2018		
Contact Person:	Barbara McMillan		
Postal Address:	PO Box 18 Dirranbandi		
Phone (W):		Phone (H):	4620 7309
Mobile:		Fax:	
Email:	dirranbandicwa@outlook.com		
Preferred Contact Method:	<input type="checkbox"/> Phone <input type="checkbox"/> Mail <input checked="" type="checkbox"/> Email		

Document ID 49368 Version No. 1.0.1

Page 4 of 7



8 Community Drought Support

elines and Application Form

rganisations ABN:	37479732994	Registered for GST:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
corporation Number:		Not For Profit:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
ublic Liability:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Funding Details			
mount Requested: (Please include GST)	\$ 500.00	Estimated Number of People to benefit from Event / Activity:	80 - 100
ill your project assist with:	<input checked="" type="checkbox"/> Connectedness <input checked="" type="checkbox"/> Social Wellbeing <input checked="" type="checkbox"/> Increased access to Support Services		
escription your Event / ctivity and tell us how it will romote Connectedness, ocial wellbeing within the community:	<p>The annual Spring Affair is a popular and well attended event on the Dirranbandi calendar. The day consists of local stall owners attending the CWA grounds, providing a welcomed opportunity for local business to generate sales. A morning tea and substantial buffet lunch are available for community members to enjoy. This collaboration with CWA members, stall owners and community members is a beneficial event to improve social wellbeing. It provides a reason to come together to enjoy a</p>		
escription of how your event ill provide access to support ervices for drought affected community members:	<p>wonderful meal and the company of others. This event attracts a multi-generational crowd consisting of ladies, gentlemen and children. As such it provides an opportunity for our aging population to feel connected to our community.</p> <p>Hosting the event at the CWA Rooms encourages drought affected community members an opportunity to access the CWA Rural Crisis funding as well as local support networks.</p>		
escribe how the funding will e spent: Attach copy of quotes if available	<p>The funding will go towards the purchased of morning tea and lunch (food or ingredients to make food) as well as tea, coffee, milk and sugar. No quotes obtained as yet as we will source items from local (inc. St George) store owners.</p>		

2018 Community Drought Support Guidelines and Application Form

<p>Did you received assistance through the Community Drought Support Package in 2017:</p>	<p><input type="checkbox"/> Yes (please give details) <input checked="" type="checkbox"/> No</p> <p>Amount:</p> <p>Has a Project Performance report been completed:</p> <p><input type="checkbox"/> Yes (please give details) <input checked="" type="checkbox"/> No</p>
<p>Attachments:</p>	<p>Please attach the following:</p> <p><input type="checkbox"/> A copy of your Certificate of Incorporation (if applicable)</p> <p><input checked="" type="checkbox"/> A copy of your current Public Liability Certificate</p>

DECLARATION

This Declaration requires the signature of the applicant or representative of the applicant.

I certify that I am authorised by the applicant to prepare and submit this application for the Balonne Shire Council Community Drought Support Package. I have read the guidelines relating to the funds and certify that to the best of my knowledge the information provided in this form is correct.

I agree to provide Council with additional information if required to assess this application.

I agree to comply with all requirements of the Community Drought Support Package.

I will acknowledge the support of the Department of Communities, Disability and Seniors Services as well as Balonne Shire Council in all relevant promotional and printed material.

Name: Shelly ROBINSON

Position: Secretary

Signature: [Signature]

Date: 12/06/18

Witness Signature: [Signature]

Date: 12/06/18

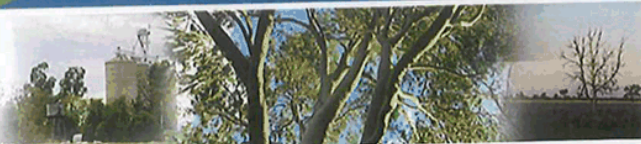
Document ID 49368 Version No. 1.0.1

Page 6 of 7



2018 Community Drought Support Guidelines and Application Form

Office Use Only			
Name of Officer receiving Request:			
Signature:	Date:		
Resolution Result:	<input type="checkbox"/> Successful <input type="checkbox"/> Unsuccessful	Resolution No.:	
Amount Given:		Date of Resolution:	
Response Letter Doc Id No.:		Date of Letter:	
Responsible Officer Name:		Signature:	



2018 Community Drought Support Guidelines and Application Form

APPLICATION FORM

Balonne Shire Council's Community Drought Support Guidelines are available at www.balonne.qld.gov.au. Please read them before completing this application form.

For any queries please contact Council's Community and Libraries Coordinator, Mareea Lochel on 07 4620 8888 or Mareea.lochel@balonne.qld.gov.au.

Privacy Notice: Balonne Shire Council is collecting the personal information you supply on this form for the purpose of receiving and considering your organisations request for funding under Council's Community Grants and Assistance Program. Personal details will not be disclosed to any other person or agency external to Council without individual consent, unless required or authorised by law. Program funding details will be published by Council in Council's annual report.

Return completed application and support material to Balonne Shire Council, PO Box 201 St George QLD 4487 or council@balonne.qld.gov.au

Helpful Hints:

- Keep responses to the questions clear and concise.
- Signed original applications must be provided.
- Keep a photocopy of the completed application for your own records.
- If you need to attach additional answers or information, ensure that they are clearly labelled.

Applicant Details		
Organisations Name:	ST. GEORGE COMMUNITY MENS SHED INC	
Event Name:	St George Community Mens Shed Inc "Purchase & upgrade of Beds / Equipment"	
Event Date:		
Contact Person:	KEITH CODRINGTON	
Postal Address:	P.O. Box 233, ST. GEORGE, QLD 4487	
Phone (W):		Phone (H): 07 46253842
Mobile:	0427796712	Fax:
Email:	cathy.cod@hotmail.com	
Preferred Contact Method:	<input checked="" type="checkbox"/> Phone <input checked="" type="checkbox"/> Mail <input checked="" type="checkbox"/> Email	

Document ID 49368 Version No. 1.0.1

Page 4 of 7



2018 Community Drought Support Guidelines and Application Form

Organisations ABN:	42507122199	Registered for GST:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Incorporation Number:	IA 39826	Not For Profit:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Public Liability:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Funding Details			
Amount Requested: (please include GST)	\$2,500.00	Estimated Number of People to benefit from Event / Activity:	
Will your project assist with:	<input checked="" type="checkbox"/> Connectedness <input checked="" type="checkbox"/> Social Wellbeing <input type="checkbox"/> Increased access to Support Services		
Description your Event / Activity and tell us how it will promote Connectedness, Social wellbeing within the community:	<p>Financial assistance is required to enable us to upgrade our tools & equipment which is an integral part of the safe and efficient workings of the mens shed. The shed promotes social well being within the shed and local community by holding programmes such as mens health, seminars on mental health issues in conjunction with S.W. Health. The shed promotes connectedness by having doors to all community members to have the opportunity to join in all activities of the shed.</p>		
Description of how your event will provide access to support services for drought affected community members:	<p>By providing a safe & efficient work area the shed provides for all members of the community to participate and mix with each other and enable moral support to given and to advance the health & wellbeing of all participants.</p>		
Describe how the funding will be spent: Attach copy of quotes if available	<p>To purchase tools & equipment to perform our work more efficiently and with safety.</p>		



2018 Community Drought Support Guidelines and Application Form

<p>Did you received assistance through the Community Drought Support Package in 2017:</p>	<p><input type="checkbox"/> Yes (please give details) <input checked="" type="checkbox"/> No</p> <p>Amount:</p> <p>Has a Project Performance report been completed:</p> <p><input type="checkbox"/> Yes (please give details) <input checked="" type="checkbox"/> No</p>
<p>Attachments:</p>	<p>Please attach the following:</p> <p><input type="checkbox"/> A copy of your Certificate of Incorporation (if applicable)</p> <p><input type="checkbox"/> A copy of your current Public Liability Certificate</p>

DECLARATION

This Declaration requires the signature of the applicant or representative of the applicant.

I certify that I am authorised by the applicant to prepare and submit this application for the Balonne Shire Council Community Drought Support Package. I have read the guidelines relating to the funds and certify that to the best of my knowledge the information provided in this form is correct.

I agree to provide Council with additional information if required to assess this application.

I agree to comply with all requirements of the Community Drought Support Package.

I will acknowledge the support of the Department of Communities, Disability and Seniors Services as well as Balonne Shire Council in all relevant promotional and printed material.

Name: KEITH CODRINGTON

Position: PRESIDENT

Signature: [Signature] DAM

Date: 30.07.2018

Witness Signature: [Signature]

Date: 30-07-2018

Document ID 49368 Version No. 1.0.1

Page 6 of 7



2018 Community Drought Support Guidelines and Application Form

Office Use Only			
Name of Officer receiving Request:			
Signature:	Date:		
Resolution Result:	<input type="checkbox"/> Successful <input type="checkbox"/> Unsuccessful	Resolution No.:	
Amount Given:		Date of Resolution:	
Response Letter Doc Id No.:		Date of Letter:	
Responsible Officer Name:		Signature:	

MIGHTY HELPFUL MITRE 10

ST GEORGE HARDWARE
147-161 GREY STREET
ST GEORGE, QLD 4487
TEL: 07 4625 3399 FAX: 07 4625 3544
ABN: 17 388 499 181

Quotation No : 12000784

Charge To

THE MENS SHED
P.O. BOX 233
ST GEORGE QLD 4487

Deliver To

Bus Ph	Home Ph	Fax No	Mobile	Ref No.	ABN:	Map Ref	Job No	Taken By
--------	---------	--------	--------	---------	------	---------	--------	----------

Date	Time	Account	Salesperson	Customer Order #	Comments	Date Reqd	Terminal	Page
09-05-18	11:13am	110353	16 Jade			09-05-18	TERM02	1 of 1

Product Code	Description	Qty	Price Inc	Per	Disc	Total Inc	Gst \$
1005866	GRINDER ANGLE 18V 125MM DGA50AZ MAKITA	1	328.65	Each	10.00	295.79	26.89
1006163	SANDER RANDOM ORBITAL 18V 125MM (5") MAKITA (DBO180Z)	1	227.00	Each	10.00	204.30	18.57
1007596	DRILL DRIVER HAMMER & DRIVER IMPACT 18V DLX2176T	2	770.00	Each	10.00	1,386.00	126.00
1005874	BATTERY BL1860B LI-ION 18V 6.0AH 197422-4 MAKITA	1	204.00	Each	10.00	183.60	16.69
10065855	SANDER FINISHING 190 WATT MAKIT BO3710X	1	116.00	Each	10.00	104.40	9.49
1005604	TRIMMER LAMINATE 6.35MM 1/4"	1	108.65	Each	10.00	97.79	8.89
1005093	SANDER RANDOM ORBIT 125MM (5") MAKITA M9204G	1	74.95	Each	10.00	67.46	6.13
10070648	SQUARE COMBINATION 300MM	1	31.00	EACH	10.00	27.90	2.54
1009552	SPANNER GEAR SET 8PCE METRIC KINCROME	1	168.95	Each	10.00	152.06	13.82
27022269	CLAMP Q/ACTION S/G RIP 600X120	2	38.30	EACH	10.00	68.94	6.27
27021941	CLAMP BAR Q/G RIP SPREADER 605MM	2	37.25	EACH	10.00	67.05	6.10
26130192	BIT DRILL SET VIPER HSS METRIC 25PCE	1	180.20	EACH	10.00	162.18	14.74
26130193	BIT DRILL SET VIPER HSS IMPERIAL 29 PC	1	184.00	Each	10.00	165.60	15.05
1006298	DRILL DRIVER 18V MAKITA DDF482SYE	1	240.65	Each	10.00	216.59	19.69

Total EX GST : \$2,908.79
Total Inc GST (\$290.87) : \$3,199.66

JADE Thanks you for shopping locally



**St. George
Agricultural & Engineering Supplies**



ST GEORGE

www.stgeorgeag.com.au

accounts@stgeorgeag.com.au

ABN 65 919 916 732

16-24 Beardmore Place

PO Box 326

ST GEORGE QLD 4487

Telephone: 07-4625 3353, Fax: 07-4625 3213

Sales Quote #: SQ0574

Quote valid to : 28/06/2018

Charge To:

Deliver To:

St George Mens Shed

St George Mens Shed

Customer Code **MENSHE**

Date 29/05/2018

Your Order KEITH

Tax Number

Page Number Page 1 of 1

Code	Description	Quantity	Unit Price	Gross	Disc	Tax	Total
EV/DGA504Z	ANGLE GRINDER 18V BRUSHLESS 125MM SKIN	1.00	286.36	286.36	0.00	28.64	315.00
EV/DB0180Z	MAKITA 5" ORBITAL RANDOM SANDER 18V	1.00	200.00	200.00	0.00	20.00	220.00
EV/DHP458Z	Makita 18V Li-Ion Cordless Hammer Drill	1.00	231.82	231.82	0.00	23.18	255.00
EV/BL1850-L	BATTERY 18 V LI-ION 5AH MAKITA	1.00	159.09	159.09	0.00	15.91	175.00
EV/DRT50Z	LAMINATE TRIMMER MAKITA 18V	1.00	250.00	250.00	0.00	25.00	275.00
ESUT/D105V	DRILL SET 25PCE VIPER METRIC HSS 1.0-13.0x0.5mm	1.00	168.41	168.41	0.00	16.84	185.25
ESUT/D102S	DRILL SET S3 BLU SUTTON 29PC 1/16-1/2x1/64	1.00	195.50	195.50	0.00	19.55	215.05
EK/K11067	SQUARE 300MM COMBINATION	1.00	25.91	25.91	0.00	2.59	28.50
ECT/9412	GEARWRENCH 12 PCE WRENCH SET RATCHETING METRIC	1.00	148.73	148.73	0.00	14.87	163.60

Retention of Title: Responsibility for the goods which are the subject of this quote passes at the time of shipment. Title in these goods passes upon receipt of cleared funds

Total Ex GST	1,665.82
Total GST	166.58
Total Incl GST	1,832.40



**St. George
Agricultural & Engineering Supplies**



ST GEORGE

www.stgeorgeag.com.au

accounts@stgeorgeag.com.au

ABN 85 919 916 732

16-24 Beardmore Place

PO Box 326

ST GEORGE QLD 4487

Telephone: 07-4625 3353, Fax: 07-4625 3213

Sales Quote #: SQ0572

Quote valid to : 28/06/2018

Charge To:

Deliver To:

St George Mens Shed

St George Mens Shed

Customer Code	MENSHE
Date	29/05/2018
Your Order	KEITH
Tax Number	
Page Number	Page 1 of 1

Code	Description	Quantity	Unit Price	Gross	Disc	Tax	Total
EV/GA5030K	ANGLE GRINDER 125MM MAKITA	1.00	113.64	113.64	0.00	11.36	125.00
EV/BO5041K	SANDER ORBITAL 125MM 300W	1.00	213.64	213.64	0.00	21.36	235.00
EV/BO3710X	SANDER 190W FINISHING	1.00	104.55	104.55	0.00	10.45	115.00
EV/3709X	MAKITA 1/4 LAMINATE TRIMMER 240V	1.00	231.82	231.81	0.00	23.19	255.00

ABOVE ARE THE PRICES FOR THE ITEMS THAT CAN COME IN 240 VOLTS.

Retention of Title: Responsibility for the goods which are the subject of this quote passes at the time of shipment. Title in these goods passes upon receipt of cleared funds

Total Ex GST	663.64
Total GST	66.36
Total Incl GST	730.00



**St. George
Agricultural & Engineering Supplies**



ST GEORGE

www.stgeorgeag.com.au

accounts@stgeorgeag.com.au

ABN 85 919 916 732

16-24 Beardmore Place

PO Box 326

ST GEORGE QLD 4487

Telephone: 07-4625 3353, Fax: 07-4625 3213

Sales Quote #: SQ0571

Quote valid to : 28/06/2018

Charge To:

Deliver To:

St George Mens Shed	St George Mens Shed	Customer Code	MENSHE
		Date	29/05/2018
		Your Order	KEITH
		Tax Number	
		Page Number	Page 1 of 1

Code	Description	Quantity	Unit Price	Gross	Disc	Tax	Total
EITM/TD1316	DRILL BENCH 16MM 2MT 16 SPEED 325MM SWING	1.00	395.45	395.45	0.00	39.55	435.00

Retention of Title: Responsibility for the goods which are the subject of this quote passes at the time of shipment. Title in these goods passes upon receipt of cleared funds

Total Ex GST	395.45
Total GST	39.55
Total Incl GST	435.00

CHUBB®

Certificate of Currency

Insured:	Australian Men's Shed Association ABN 84 144 866 277 (AMSA) and State Association Bodies noted by AMSA and all Individual Sheds accepted as being part of AMSA and the members of all noted entities as per the shed register provided by AMSA	
Specific Shed Noted	St George Community Men's Shed Inc	
Policy Number:	93397884	
Policy Type:	Public and Product Liability	
Policy Period:	From: 28/2/2018	4:00pm Local Standard Time L.S.T
	To: 28/2/2019	4:00pm Local Standard Time L.S.T
Limits of Liability:	Each Occurrence Limit:	\$40,000,000
	Each Act (Advertising Injury And Personal Injury) Limit:	\$40,000,000
	Products Hazard Aggregate Limit:	\$40,000,000
	Advertising Injury Aggregate Limit:	\$40,000,000
	Pollution Aggregate Limit:	\$40,000,000
	All Values are in Australian Dollars	
Territorial Limits:	Anywhere in the world except the United States of America, its territories or possessions, Canada and Puerto Rico.	
Interested Party:	None noted	
Date:	19 March 2018	

This certificate is issued as a matter of information only, it provides a summary of the scope of the cover and confers no rights to the certificate holder or the mentioned insured. This certificate does not amend, extend or alter the coverage provided by the policy above.

Signed for the Company:



QUEENSLAND

Associations Incorporation Act 1981
Section 15

Form 15

– Incorporation Number: **IA39826**

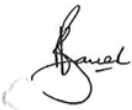
Certificate of Incorporation

This is to certify that

**THE ST GEORGE COMMUNITY MEN'S SHED
INC.**

is, on and from the thirteenth day of March 2012
incorporated under the Associations Incorporation Act 1981.

Dated this thirteenth day of March 2012



Delegate of Director-General

OFFICER REPORT

TO: Council

SUBJECT: Request for use Thallon Recreation Grounds

DATE: 07.08.18

AGENDA REF: CES8

AUTHOR: Mareea Lochel - Community & Business Development Officer
Fiona Macleod - Planning & Development Officer

Executive Summary

Thallon Progress Association are seeking permission to use the Thallon recreational grounds to host a food event "Grazing at the Watering hole" in September 2018 and a concert in March 2019.

Background

Council has received two requests from Thallon Progress Association (TPA) seeking permission to hold events at the Thallon recreational grounds. The first event is planned for Saturday 29 September 2018 "Grazing at the Watering Hole" the purpose of the event is to showcase local producers and celebrate the abundance of the local area. The second event is a Country music event (featuring Beccy Cole, Mick Albeck, Scott Troutman and Bec Hance) on the 30 March 2019. Both requests for use include the use of the ablution block, electricity and water.

Land Tenure Matters/Consent for Event

Specifically, the land in question is recognised as Lot 41 Crown Plan BLM577 and occupies an area of 4.657 hectares. The state reserve is identified for 'Recreation Purposes' to which Balonne Shire Council is Trustee. The subject land is situated within the Thallon Township, and is accessed by both local and state controlled gazetted road reserves.

The reserve has a current trustee lease over the land. The use permitted of the lease is for clubhouse and spectator venue, meeting venue, social congregation venue, storage facility for sporting and other equipment and furniture, and dressing shed, for the use of the Leasee and other community groups. (copies of the current lease including conditions can be made available upon Councillors request).

Discussions with Department of Natural Resources and Mines (DNRM) have stated that Council, as trustee of the primary authorising purpose of the reserve for 'Recreation', can permit events on the basis that they are consistent with the purpose of the reserve and not diminish the purpose of the reserve (**see Attachment 2**).

It is considered that the events are consistent with the purpose of the state reserve and therefore to ensure all appropriate documentation is submitted to Council prior to the commencement of the event, a Trustee Permit be issued.

In addition to trustee permits being issued for both events, it has been recommended that Balonne Shire Council also prepare a basic Land Management Plan to address the events and submit to Department of Natural Resources, Mines and Energy (DNRME) for record.

Separately, it is noted that should Council support these events to occur over the reserve, the event organiser be made aware that future dates for the event on this land must obtain permission from Council again. The approval does not provide ongoing consent for the events to proceed beyond the nominated dates. Accordingly, notice of this requirement is included in the recommendation section of this report.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Vibrant creative arts, music, local history and culture

Consultation (internal/external)

Fiona Macleod, Planning and Officer
Michelle Clarke, Director of Finance and Corporate

Legal Implications

Land Tenure as above
Balonne Shire Council Fees and Charges 2018-19

Policy Implications

Balonne Shire Council Fees and Charges 2018-19

Financial and Resource Implications

As per Balonne Shire Council Fees and Charges 2018-19:

“Non-Profit / Charitable Organization - Any application for special concession must be made in writing by the organisation concerned no less than four (4) weeks prior to any event in order to allow for consideration by Council.”

“Use of all Council controlled Sports Grounds is subject to the relevant Conditions of Hire. School (Incl. Distant Education) and Junior Sports Organisations may use the facilities free of charge, on the understanding that they will be required to book in advance. Any other hire charges applicable will be determined by the Council separately.”

That being said the fees are as follows:

Deposit	\$285.00 (GST exempt)
Ablution Block Hire per day (Thallon)	\$ 60.00 (GST inclusive)
Showgrounds	\$124.00 (GST inclusive)
Annual Pastoral and Agricultural Show – Rodeo- Races –	
Polocrosse Club - Australian Stock Horse Association (ASHA)	
Draft Days plus electricity (per event day or part thereof)	

TPA have submitted a request for financial assistance of \$5,000 for the “Grazing at the Watering hole” event through Council’s Community Drought Support program.

Attachments

1. Attachment 1 - Thallon Progress Association request - use of recreational grounds [↓](#)
2. Attachment 2 - DNRME correspondence events on Thallon Showgrounds.pdf [↓](#)

Recommendation/s

That:

1. Thallon Progress Association be advised of the fees and charges for the use of the recreational grounds
2. Council provide in principal support of the Grazing at the Watering Hole event and Country Music event to occur over 'Thallon Showgrounds' Lot 41 Crown Plan BLM577 subject to the following further approvals;
 - a) Trustee Permit; and
 - b) Land Management Plan.
3. Council inform the event organiser that should the events be proposed to occur on 'Recreation' Reserve Lot 41 Crown Plan BLM577 for any dates beyond September 2018 and March 2019, the event organiser will be required to write into Council again formally seeking permission to use the reserve.

Mark Stanton

Acting Director Community and Environmental Services

[Show header](#)

RE: Request to conduct event and use Council Facilities

From : Matthew.Magin@balonne.qld.gov.au
To : mossrocks2@bigpond.com,council@balonne.qld.gov.au
Cc : Richard.Marsh@balonne.qld.gov.au
Sent : 16 July 2018 12:59:54
Attachments :  image001.jpg (8KB)

Thanks Leanne.

Matthew Magin | Chief Executive Officer
Email: matthew.magin@balonne.qld.gov.au | **Direct:** 07 4620 8809 | **Mobile:** 0400 359 090

BALONNE SHIRE COUNCIL A: 118 Victoria Street, St George, QLD 4487 (POSTAL) PO Box 201 St George, QLD 4487
P: 07 4620 8888 | F: 07 4620 8889 | E: council@balonne.qld.gov.au | W: www.balonne.qld.gov.au

From: Leanne Brosnan [<mailto:mossrocks2@bigpond.com>]
Sent: Monday, 16 July 2018 12:07 PM
To: Matthew Magin; Council
Cc: Councillor Richard Marsh
Subject: Request to conduct event and use Council Facilities

Dear Matthew,

The Thallon Progress Association Inc. is hoping to hold a Country Music event (featuring Beccy Cole, Mick Albeck, Scott Troutman and Bec Hance) on the 30th of March next year. We would like to conduct the event at the Thallon Recreation Grounds to utilize the silos image as a backdrop. We are seeking Council's permission to conduct the event on Council land and also use the ablution block and power and water on the site.

If permission is granted, additional portable toilet facilities are planned, along with a community run bar, self contained food stalls, security, first aide, parking attendants and water stations. We are aiming for a crowd of between 750 and 1000 people. The Progress Association will ensure it has appropriate insurance cover. We have the assistance of a professional events organiser Jed Zarb and music industry booking agent Lauren Carlini. Subject to Council approval we are intending to apply for grant funding for the event through the Arts Queensland "Arts Impact" program which aims to support initiatives that drive cultural tourism and activate existing community assets & cultural infrastructure (the silos). The intention is that all Artists performing have a strong connection to Thallon and so continue what the Silo Mural started with its artwork – celebrating the community's culture and talent, this time through song. If Council grants permission for the event we would also appreciate a letter of support to submit with the grant application.

All going to plan this will become a biennial event which will of course have the potential to benefit the whole Shire. If you require any further details please don't hesitate to contact me.

Regards Leanne Brosnan (Thallon Progress Association Inc. Secretary).

<https://balonne.magiq.edrms/docs/Business%20Classification%20Scheme/Council%20...> 27/07/2018

From: [YORK Janine](#)
To: [Fiona Macleod](#)
Subject: RE: Request to conduct event and use Council Facilities
Date: Tuesday, 24 July 2018 11:06:21 AM
Attachments: [image002.png](#)
[image003.png](#)
[image004.png](#)
[lmo-guide-consistent-uses.pdf](#)
[lmo-guide-inconsistent-uses.pdf](#)
[land-management-information-kit.pdf](#)

Hi Fiona,

Reserve for Recreation (namely Thallon Showgrounds) being Lot 41 on BLM577, title reference 49005425 is a community purpose reserve which is needed to be retained for the community in a way that protects and facilitates the community purpose.

When assessing approval for a trustee lease or trustee permit consideration should be given to:

- Is it an appropriate use for the purpose and qualities of the trust land; or
- Is it in the public interest; or
- Is it substantially exclusive and/or commercial in nature

As they have indicated in their email this event could become a bi-annual event.

In terms of Section 60 of the Land Act 1994 the trustee may issue a trustee permit for the use of all or part of the trust land. A trustee permit must not be inconsistent with the community purpose of the trust land the requirements prescribed under a regulation.

In this instance the proposed use as a concert could be seen as being consistent with the purpose of the reserve and not diminishing the purpose of the reserve for recreation. No additional improvements are to be located on the reserve for this use and should only be temporary in nature to facilitate the event and removed after cessation of the event. It is a condition of every trustee permit that the permittee holds the permit so that the land may be used for the purpose for which it was reserved or granted in trust without undue interruption or obstruction.

Therefore the Balonne Shire Council should now arrange for the preparation of a Basic Land Management Plan to address this event in addition to the trustee permit. The Land Management Plan should address:-

- Community consultation. Ensure that the community has not raised any concerns.
- The trustees declare that they are satisfied that the occupation does not diminish the purpose of the trust.
- The activity is not commercial in nature. Distribution of funds from event should be clearly identified
- The proposed use does not have a detrimental effect on the purpose, the maintenance and remediation after the event should be addressed in the trustee permit and the Land Management Plan

Attached is some information on the preparation of Land Management Plans. Given the proposed activity is a secondary use of low intensity a Basic Management Plan is only required. If there were to be a significant intensification of the reserve then the department would require a Full Management Plan.

Regards

Janine York
A/ Senior Land Officer
Land Services| South Region
Department of Natural Resources, Mines & Energy
P 07 4624 1500 F 07 4624 1559
1-3 Alfred Street, Roma QLD 4455
Postal address: PO Box 350, Roma QLD 4455
<https://www.dnrme.qld.gov.au/>



From: Fiona Macleod [mailto:Fiona.Macleod@balonne.qld.gov.au]
Sent: Monday, 16 July 2018 4:34 PM
To: YORK Janine <Janine.York@dnrme.qld.gov.au>
Subject: FW: Request to conduct event and use Council Facilities

Hi Janine,

Another one off event proposed by Thallon Progress Associated next year on showground – this time for a concert (see below email trail).

Would the process still be the same for the use i.e. Council issue trustee permit? Would this still be consistent with the purpose of the reserve for Lot 41 on BLM577?

Cheers,

Fiona Macleod | Planning & Development Officer
Email: fiona.macleod@balonne.qld.gov.au | Direct: 07 4620 8888

BALONNE SHIRE COUNCIL A: 118 Victoria Street, St George, QLD 4487 (POSTAL) PO Box 201 St George, QLD 4487
P: 07 4620 8888 | F: 07 4620 8889 | E: council@balonne.qld.gov.au | W: www.balonne.qld.gov.au

From: Mareea Lochel
Sent: Monday, 16 July 2018 4:31 PM
To: Fiona Macleod
Subject: FW: Request to conduct event and use Council Facilities

Sorry Fi,
I thought I had sent this to you. Turns out I only thought about it and didn't actually do.
FYI – Thallon Progress request to hold a concert at the Thallon Rec Grounds.

Regards

Mareea

Mareea Lochel | Acting Community and Libraries Coordinator
Email: mareea.lochel@balonne.qld.gov.au | Direct: 07 4620 8840 | Mobile: 0428 005 776

BALONNE SHIRE COUNCIL A: 118 Victoria Street, St George, QLD 4487 (POSTAL) PO Box 201 St George, QLD 4487
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From: Matthew Magin
Sent: Monday, 16 July 2018 1:00 PM
To: Mareea Lochel
Subject: FW: Request to conduct event and use Council Facilities

Thoughts

Matthew Magin | Chief Executive Officer
Email: matthew.magin@balonne.qld.gov.au | Direct: 07 4620 8809 | Mobile: 0400 359 090

BALONNE SHIRE COUNCIL A: 118 Victoria Street, St George, QLD 4487 (POSTAL) PO Box 201 St George, QLD 4487
P: 07 4620 8888 | F: 07 4620 8889 | E: council@balonne.qld.gov.au | W: www.balonne.qld.gov.au

From: Leanne Brosnan [<mailto:mossrocks2@bigpond.com>]
Sent: Monday, 16 July 2018 12:07 PM
To: Matthew Magin; Council
Cc: Councillor Richard Marsh
Subject: Request to conduct event and use Council Facilities

Dear Matthew,

The Thallon Progress Association Inc. is hoping to hold a Country Music event (featuring Beccy Cole, Mick Albeck, Scott Troutman and Bec Hance) on the 30th of March next year. We would like to conduct the event at the Thallon Recreation Grounds to utilize the silos image as a backdrop. We are seeking Council's permission to conduct the event on Council land and also use the ablution block and power and water on the site.

If permission is granted, additional portable toilet facilities are planned, along with a community run bar, self contained food stalls, security, first aide, parking attendants and water stations. We are aiming for a crowd of between 750 and 1000 people. The Progress Association will ensure it has appropriate insurance cover. We have the assistance of a professional events organiser Jed Zarb and music industry booking agent Lauren Carlini. Subject to Council approval we are intending to apply for grant funding for the event through the Arts Queensland "Arts Impact" program which aims to support initiatives that drive cultural tourism and activate existing community assets & cultural infrastructure (the silos). The intention is that all Artists performing have a strong connection to Thallon and so continue what the Silo Mural started with its artwork – celebrating the community's culture and talent, this time through song. If Council grants permission for the event we would also appreciate a letter of support to submit with the grant application.

All going to plan this will become a biennial event which will of course have the potential to benefit the whole Shire.

If you require any further details please don't hesitate to contact me.

Regards Leanne Brosnan (Thallon Progress Association Inc. Secretary).

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OFFICER REPORT

TO: Council

SUBJECT: **Recreational Vehicle Strategy**

DATE: 07.08.18

AGENDA REF: CES9

AUTHOR: Mark Stanton - Acting Director Community and Environmental Services

Executive Summary

This report tables a revised version of the Recreational Vehicle Strategy prepared by EarthCheck following a review by the sub-committee established for this purpose.

Background

Council at its meeting 19 July 2018 considered the draft Recreational Vehicle Strategy and in part resolved:

“Council receives the Balonne Shire Recreational Vehicle (RV) Report with the following conditions:

a) The Final Report (61 page document) is for internal use only not for public use and a Strategy (of 4-6 pages) be developed for the Balonne Shire Council’s website for community and Council use;

m) The RV Strategy implementation is subject to budget considerations and/or possible grant funding

2. That a Sub-Committee be created consisting of Cr Gaske, Cr O’Toole, Cr Fuhrmeister and the Acting Director of Community & Environmental Services to finalise the report and proposed strategy”

The Sub-Committee has reviewed the Balonne Shire Recreational Vehicle (RV) report developed by the consultants engaged for this project – EarthCheck. A strategy document has been developed from the information contained in the report. The strategy states the vision, aims and guiding principles. The key actions are also identified. An implementation plan and a draft budget have been prepared to clarify the timelines and milestones in the rollout of the strategy. (Attachment one refers)

The consultant’s report will be updated where necessary.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Economy</u>	Tourism growth and development

Consultation (internal/external)

Cr Fuhrmeister
Cr Gaske

Legal Implications

Balonne Shire Recreational Vehicle (RV) Strategy sub sections:

- **3.0 – Strategic and Regulatory Context**
 - 3.1 – State Context
 - 3.2 – State and Regional Context
 - 3.3 – Local Laws
 - 3.4 – Planning Scheme
- **4.0 – Recommendations**
 - 4.1 – Shire-Wide Recommendations
 - 4.2 – Governance & Management
 - 4.3 – Legal & Policy Framework

Policy Implications

Full site planning and development of all current sites can move forward with the RV Strategy in place however the two new proposed sites for St George cannot be formally developed until Council's Local Laws and Recreational Vehicle & Freedom Camping Policy is formally adopted.

Financial and Resource Implications

The draft budget for the Recreational Vehicles strategy is predicated on identifying current services that are considered to be of a lower priority than the implementation of the strategy and by reducing or not undertaking these works so that the required savings can be achieved to fund its implementation with the existing Council budget.

Funds of \$27,000 are required on a recurring basis to fund the ongoing operation of the Recreational Vehicle sites. The consultant for the study has indicated that funds of \$78,000 are required to fund the initial establishment of camping sites at Balonne Minor and Whyenbah Reserve in 2018/19 and a further \$54,000 in 2019/20 for the establishment of Lindores Reserve.

Additionally, funds of \$40,000 are required in 2019/20 to undertake an environmental audit of all sites on the site register. Funds for this purpose will be listed in the draft 2019/20 budget for consideration by Council.

The Director of Infrastructure has advised that the proposed activities are additional to existing Infrastructure Services activities and if taken on would be an increase in Infrastructure S service levels, with a direct impact on its budget. The options to manage this are as follows:

1. Change the budgeted service levels in some areas of Infrastructure Services to make savings to accommodate the Recreational Vehicle strategy activities. This would be budget neutral.
2. Continue push for further productivity/savings in Infrastructure Services to accommodate the RV strategy activities. This would be budget neutral.
3. View the accommodation of the Recreational Vehicle strategy activities as an expansion of service levels. This would require an increase in budget.
4. Combinations of the above

Infrastructure Services will continue to seek further productivity/savings on an ongoing basis which in the short to medium term may not provide sufficient savings to fund the required Recreational Vehicle strategy activities.

It is considered that to progress the Recreation Vehicles Strategy as a priority for Council that the most appropriate course of action is to identify budgeted services of the Infrastructure Services that would be of a lower priority. The proposed savings identified has been the reduction in the scope of the private contractor servicing Mungindi with annual savings of \$40K..

These sites with the additional costs will be operational for approximately three months in the current financial year at an estimated cost \$13,500. This leaves a balance of \$27,500 from the identified savings. The Director Infrastructure Services has advised that site works to a basic standard at Balonne Minor and Whyenbah Reserve could be undertaken within the remaining funds. In the future additional works may be required to ensure that these sites are fit for purpose.

Attachments

1. Recreational Vehicle Strategy [↓](#)

Recommendation/s

That Council

1. Adopts the Recreational Vehicle and Freedom Camping Strategy as outlined in Attachment one
2. Endorses the proposed budget amendments for consideration in the next quarterly Budget review for the 2018/19 financial year

Mark Stanton

Acting Director Community and Environmental Services

Balonne Shire Council

Recreational Vehicle and Freedom Camping Strategy

VISION

To provide Recreation Vehicle travellers in the Balonne Shire with a range of camping options from bush camping to caravan parks that meet the needs of travellers, are easy to find, safe to use, and maximise the value to the traveller and the community without compromising the region's environmental or cultural values or competing with existing private providers.

STRATEGY AIMS

- Encourage Recreational Vehicle travellers to visit the Balonne Shire
- Enhance the visitor experience, promoting visitor expenditure and prolonging length of stay within region.
- Proactively respond and adapt to shifting demand patterns and evolving industry trends to cater for a diverse range of travellers.
- Promote a range of camping options within the Balonne Shire which cater to a diverse range of campers.
- Develop a consistent, adaptable approach across the Shire which is flexible to local conditions.
- Sustainably protect and manage Council assets (both natural and cultural) across the Shire.
- Build Balonne's reputation as a RV destination of choice for travellers and visitors.

GUIDING PRINCIPLES

1. Sites should be located near communities, encouraging visitors into local businesses, supporting the communities and their economies.
2. The sites should be maintained regularly so that the sites manifest as clean, well maintained and safe environments throughout the shire.
3. Manage and maintain Environmental Protection Sites to protect their environmental and cultural assets and values.
4. Site management and procedures must be clearly outlined and policies must be implemented to ensure community confidence particularly relating to site assessment, site compliance, and overflow management.
5. Camping options offered need to maximize impact on the visitor economy and facilitate a diverse range of memorable experiences throughout Balonne Shire.
6. Visible Council presence with clearly marked and consistent signage across the Shire to enhance visitor experience and minimise disturbance to residents by easily directing traffic and outlining expected behaviour, terms of use and penalties for misuse.
7. Where practical, Council should seek to off-set costs of site provision by making sites low-cost rather than free.
8. A management process that engages with the local communities and is consistent, predictable and efficient, supported by an agreed legal framework.

ACTIONS

Governance & Management

1. Balonne Shire Council Chief Executive Officer or officers as determined by the Chief Executive Officer (at present - Director Community and Environmental Sustainability and the Tourism Development Officer) in partnership with the Local Tourism Organisation {LTO delegated responsibility to oversee the Recreational Vehicle Strategy and provide asset managers with the tools required to deliver a consistent outcome.
2. Council Officers and the LTO will consult with existing Community Organisations in each location that share compatible aims as required to deliver a consistent outcome across all recreational vehicle camping sites.

Legal & Policy Framework

1. Amend the current Local Laws and Subordinate Local Laws to provide a consistent range of camping options and to provide the necessary tools for enforcement.
2. Adopt a range of supporting policies and procedures to guide the application of the Planning Scheme, the enforcement process and the management of sites over time as needs and circumstances change.
3. Develop a Site Assessment and Needs Assessment Template, Register of Camping Locations, a Design & Management Guide to Bush Camps and Campgrounds (including outsource arrangements) and a Managed Overflow Policy.

Site Management

1. Establish a spectrum of camping options across the region, considering the options provided in neighbouring regions.
2. Develop a Sites Register
3. Define where each site is placed in the camping options spectrum and which facilities and use guidelines are appropriate for that site (maintained in a Sites Register).
4. Conduct an environmental audit of each camping site
5. Identify, potential enhancements for each site that may be funded when and if grants are available
6. Conduct an annual review of sites to ensure they continue to meet the needs of the community and users or if capacity needs to be constrained due to excessive use.

Marketing & Communication

1. Communicate with Tourism Operators and promote the camping options available throughout the Balonne Shire to further develop the RV market.
2. Provide accurate site information on the Balonne Shire Council website as well as through partner's channels including the Regional Tourism Organisation, RACQ, industry, Highway Groups and user groups.
3. Enhance existing website content to deliver a comprehensive visitor experience
4. Include camping Options on all marketing material.

5. Develop clear and effective signage to direct RV visitors throughout the region

IMPLEMENTATION PLAN 2018/19

	Action	Budget – Operational	Budget – Capital Expenditure	Funding Source	Completion By	Responsibility
Governance & Management						
	Balonne Shire Council Chief Executive Officer or officers as determined by the Chief Executive Officer (at present - Director Community and Environmental Sustainability and the Tourism Development Officer) in partnership with the Local Tourism Organisation {LTO delegated responsibility to oversee the Recreational Vehicle Strategy and provide asset managers with the tools required to deliver a consistent outcome				November 2018	Tourism and Events
	Develop a Memorandum of Understanding for the supervision of camping at camping sites by local community organisations. Call for nominations from the community and stakeholder organisations in each location as necessary				March 2019	Tourism and Events
	Host Workshop for Tourism Operators and LTO to inform and train members				February 2019	Tourism and Events
	Coordinate the first RV meeting with the				March 2019	Tourism and

	LTO to review the Sites Register					Events
Legal & Policy Framework	Amend Local Laws (Attachment One refers) <ul style="list-style-type: none"> Subordinate Local Law 1.2 (Commercial Use of Local Government Controlled Areas and Roads) 2017 Subordinate Local Law No. 1.6 (Operation of Camping Grounds) 2017. Local Law 17 (Parks and Reserves) 2001 Develop new definitions, as defined in Section 3.4 for inclusion in the Local Law 				December 2018	Environmental Health
	Establish a spectrum of camping options (Attachment Two refers)				October 2019	Tourism and Events
	Register of Camping Sites attached to local law				December 2018	Environmental Health
	Additions to Planning Scheme				June 2019	Planning and Development
	Develop an Overflow Policy				March 2019	Tourism and Events, Local Camping reference groups
	Needs Assessment Process for Proposed New Sites				October 2019	Tourism and Events
	Design and Management Guide To assist proponents and for assessment of proposed sites, designing Council managed sites and managing contracts				December 2019	Planning and Development

	with third party providers.					
Site Management	Site Preparation <ul style="list-style-type: none"> Whyenbah Reserve Balonne Minor Camp 	\$58,000 \$20,000		Existing Operational Budget	December2018	Infrastructure Services
	Develop and maintain a site register				March 2019	Tourism and Events
	Capacity Constraints for basic sites identified and managed				December2019	Tourism and Events
	Site Plans for identified sites developed and publicised				December2019	Tourism and Events
	Emergency Management Plans for identified sites developed				December2019	Tourism and Events
	Regular patrols of official and informal free or low-cost camping sites			Existing Operational Budget	Ongoing	Manager Rural Services
	Where available outsource site governance and fee collection to community groups for Council owned campgrounds where a nominal fee is charged.				March 2019	Tourism and Events
	Needs Assessments undertaken annually to review the performance and requirement of non-commercial sites				March	Tourism and Events
	"Leave No Trace" Policy developed				March 2019	Tourism and Events
	Dirranbandi Mungindi, Nindigully, Bollon Hebel Campsites <ul style="list-style-type: none"> Improve peak season management of waste 	To be determined		Existing Operational	April 2020	Environmental Health

	<ul style="list-style-type: none"> Ascertain costs to establish a rolling exclusion zone along riverbanks Assess need for further structural deterrents/visitor management measure 			Budget		Environmental Health Tourism and Events
Marketing & Communication	Develop a dedicated section for Camping sites on Council's website				March 2019	Communications
	Update signage at all camping location including signs to ensure campers restrain their animals {Eg: unrestrained Dogs destroying local fauna}				March 2019	Parks and Gardens
	Obtain RV Friendly Status for all communities				June 2019	Tourism and Events
	Create designated long vehicle parking spaces throughout the region and sign accordingly				June 2019	Infrastructure Services
	Develop a touring map				June 2019	Tourism and Events

	Action	Budget – Operational	Budget - Capital Expenditure	Funding Source	Completion By	Responsibility
Governance & Management						
Legal & Policy Framework						
Site Management	Conduct an environmental audit of sites on the Sites Register		\$40,000	Funds to be allocated	March 2020	Tourism and Events
	Review operation of Whyenbah Reserve Campsite				January 2020	Tourism and Events
	Lindores Memorial Camp subject to satisfactory review - Whyenbah Reserve Campsite	\$54,000		Existing Operational Budget	February 2020	Infrastructure Services
	Conduct a needs assessment for a Overflow Camping site in Thallon				September 2019	Tourism and Events
	Investigate works required to improve proofing of the Thallon Recreational Grounds campsite					Tourism and Events/ Infrastructure Services
	Undertake required works if it can be accommodated in existing operational budget	To be determined		Existing Operational Budget		Infrastructure Services
	Dirranbandi, Mungindi, Nindigully, Bollon Hebel Campsites • Establish a rolling exclusion zone along riverbanks subject to any budget deliberations				March 2020	Environmental Health
Marketing & Communication	Install Wi-Fi at key points of interest throughout the region		Subject to grant funding		June 2020	Community and Environmental Sustainability

IMPLEMENTATION PLAN 2020/21

	Action	Budget – Operational	Budget – Capital Expenditure	Completion By	Responsibility	
Governance & Management						
Legal & Policy Framework						
Site Management	Balonne Minor Camp – Gravel Pathway		\$120,000 (Subject to grant funding)	June 2021	Tourism and Events, Infrastructure Services	
	Review operation of Whyenbah Reserve and Lindores Memorial Reserve Campsites			March 2021	Tourism and Events	
Marketing & Communication						

Budget 2018/19 and ongoing

Action	Operating Budget	Capital	Existing/New Funds	Funding Source
Environmental Audit all sites (2019/20)		\$40,000	New	Council Operating Budget
Barwon Riverside Camp			Existing	Council Operating Budget
Contract Maintenance and Cleaning	\$50,440		Existing	Council Operating Budget
Maintenance operations	\$4,000		Existing	Council Operating Budget
Lighting	\$500		Existing	Council Operating Budget
Waste	\$858		Existing	Council Operating Budget
Total	\$5,358			
Balonne Minor Camp			Existing	Council Operating Budget
Maintenance Operations	\$10,000		Existing	Council Operating Budget
Dump Point	\$1,500		Existing	Council Operating Budget
Waste	\$858		Existing	Council Operating Budget
Total	\$12,358			
Moonie River Camp				
Contract Maintenance and Cleaning	\$10,296		Existing	Council Operating Budget
Maintenance Operations	\$15,000		Existing	Council Operating Budget
Lighting	\$480		Existing	Council Operating Budget
Waste	\$4,290		Existing	Council Operating Budget
Total	\$21,770			
Thallon Recreational Grounds				
Maintenance & Operations	\$35,738		Existing	Council Operating Budget
Waste	\$858		Existing	Council Operating Budget

Dump Point	\$1,500		Existing	Council Operating Budget
Total	\$38,096			
Wallam Creek				
Maintenance & Operations	\$7,000		Existing	Council Operating Budget
Walter Austin Park Toilets/showers	\$15,634		Existing	Council Operating Budget
Waste	\$5,777		Existing	Council Operating Budget
Dump Point	\$3,000		Existing	Council Operating Budget
Lighting for River Walkway	\$3,000		Existing	Council Operating Budget
Wood – Fire Pits	\$300		Existing	Council Operating Budget
Total	\$36,011			
Lindores Memorial Camp				
Maintenance & Operations	\$5,000		Existing	Council Operating Budget
Waste and Collection	\$650		Existing	Council Operating Budget
Total	\$5,650			
Whyenbah Reserve				
Maintenance & Operations	\$5,000		Existing	Council Operating Budget
Waste and Collection	\$650		Existing	Council Operating Budget
Total	\$5,650			

Attachment Two

Figure 12: Balonne Shire's Camping Options Spectrum

CAMPING OPTION	LENGTH OF STAY	FEATURES	COST	GOVERNANCE
FATIGUE MANAGEMENT	20 hours	<ul style="list-style-type: none"> • Signage 	Free	<ul style="list-style-type: none"> • Local Laws • State Legislation
BUSH CAMP	Define locally acceptable Maximums	<ul style="list-style-type: none"> • Signage • Water • Outside of residential areas 	Free	<ul style="list-style-type: none"> • Local Laws • Planning scheme
NON-COMMERCIAL BASIC CAMPGROUND	Define Locally Acceptable maximums	<ul style="list-style-type: none"> • Signage • Water • Bins 	Free OR Nominal Fee	<ul style="list-style-type: none"> • Needs assessment required • Local Laws • Planning Scheme
COMMERCIAL/OUTSOURCED BASIC CAMPGROUND	Define locally acceptable maximum	<ul style="list-style-type: none"> • Signage • Water • Bins • Toilets • Emergency Power Point 	As Per the Operator	<ul style="list-style-type: none"> • Local Laws • Planning Scheme • Expression of Interest • Annual Review
COMMERCIAL CARAVAN PARK	As Per the Operator	As Per the Operator	As Per the Operator	<ul style="list-style-type: none"> • Local Laws • Planning Scheme • State Legislation

OFFICER REPORT

TO: Council

SUBJECT: Thallon Community Services Limited - request for support

DATE: 08.08.18

AGENDA REF: CES10

AUTHOR: Mareea Lochel - Community & Business Development Officer

Executive Summary

Council has received a request from Thallon Community Services Limited to financially assist with the Thallon Independent Living Units project.

Background

The Thallon Independent Living Units is an initiative of the Thallon Community Services Ltd (TCS). TCS has a signed purchase contract on a block in Thallon for the development of the units (subject to grant funding).

TCS is currently raising funds for the purchase of the block. TCS has received some financial offers from community members to assist with the purchase however would also like to approach the wider community for the additional financial support required.

TCS have requested that Balonne Shire Council **match** contributions received from the community. TCS hopes that if the community knows that Council will be matching their contributions, it will increase the number of pledges received and assist TCS in reaching its goal of \$20,000.00. Council financial support will also strengthen any grant applications that TCS may make for the progression of this initiative.

TCS have also requested Council waiver rates on the block of land until the company (Thallon Community Services Ltd) has an income. Due to unforeseen circumstances the background information regarding the rates was unable to be obtained by close of reports for the August meeting. It is recommended that consideration for waiver of rates for the above mentioned block **be held over** until further information can be obtained.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Community well-being

Consultation (internal/external)

Matthew Magin, CEO

Michelle Clarke, Director Finance and Corporate Services

Legal Implications

Not applicable for the donation request.

Policy Implications

Balonne Shire Council, Community Donation/assistance policy

Financial and Resource Implications

TCS are currently raising funds for the purchase a block in Thallon, for the development of the Thallon Independent Living Units. TCS have requested that Council match any funds contributed by the community for this initiative. Their goal is \$20,000. TCS has not stipulated how much funds have already been raised for the project or the amount in which Council is to match.

This request for support is **ineligible** under the Community Donation/assistance program for the following reasons:

Community Grants and Assistance Policy section 5.5 Ineligible projects:

"Ineligible projects include, but are not restricted to:

- *The development of privately owned or commercial facilities*
- *Annual licence fees, annual lease/rental fees, electricity charges, rates and charges, health approvals or development application fees."*

Attachments

1. Thallon Community Services Ltd - Letter of request [↓](#)

Recommendation/s

That:

1. Council decline the request from Thallon Community Services Ltd, to match community contributions for the purchase of land to develop the Thallon Independent Living Units. On the grounds that the request is an ineligible item for support under the Community donations/assistance program.
2. The consideration for waiver of rates on the proposed block of land is held over until further information can be provided to Council.

Mark Stanton

Acting Director Community and Environmental Services

Thallon Community Services Ltd

ABN: 82 618 606 492

C/- Dunkerry South

705 Dunkerry Road, Thallon QLD 4497

Ph: 0428 259 299

Email: thalloncommunityservices@gmail.com

1 August 2018

CEO
Balonne Shire Council
PO Box 201
ST GEORGE, QLD 4487

Dear Mr Magin,

Thallon Community Services Limited (TCS) continues to progress the Thallon Independent Living Units project (TILU). While this is a modest project, it will contribute to growing the Balonne Shire's population, adding to the Council's rate base in time.

The significant recent development is that TCS has signed a purchase contract on a double block in Bullamon Street, Thallon subject to grant funding.

The next opportunity to apply for a development grant will be the commonwealth government's Building Better Regions grants expected to be open for applications later in 2018.

To make a strong application, TCS plan to purchase the land and complete critical development planning as soon as possible. Clearly this will require raising some funding.

TCS have been heartened by some generous offers from community members offering interest free loans and would now like to approach the wider community for additional financial support.

To leverage the funds raised, TCS requests Balonne Shire Council match the community member contributions. We believe council's support will increase community pledges and when combined significantly increase the chances of reaching our target of \$20,000. This support is also important to strengthen a subsequent grant application for capital funding.

TCS also requests that council waive rates on the land until the company has income. This will allow TCS to deploy all resources to delivering the ILU project.

It would be appreciated if the council could advise support by email letter on or before 29 August as it is required for a grant application that closes on 31 August.

Kind regards,

Liz Hill

Liz Hill, Secretary

Cc: Mayor Cr Richard Marsh; Cr Fiona Gaske; Cr Robert Paul; Cr Robyn Fuhrmeister; Cr Scott Scriven; Cr Ian Todd; Cr Samantha O'Toole



A Not for Profit - Company Limited by Guarantee. Fostering Livability, Opportunity, Hope and Social Inclusion.
Delivering through Projects, Services to the Thallon Community.

OFFICER REPORT

TO: Council

SUBJECT: Regional Arts Development Fund (RADF) - Out of Round applications

DATE: 07.08.18

AGENDA REF: CES11

AUTHOR: Mareea Lochel - Community & Business Development Officer

Executive Summary

The Regional Arts Development Fund (RADF) is a state and local government partnership that supports local artist and arts and cultural activities in Queensland Communities. Council has received two out of round applications. The applications have been assessed by the RADF Reference Panel and have been determined to comply with the appropriate assessment criteria as detailed through the Balonne Shire RADF Program.

Background

Round three (3) of the Balonne Shire Council RADF community grants program closed 1 August 2018. Council has received two applications.

"Fabric Medium – Bag Making Workshop" application was submitted by St George Creative Arts Group Inc. The objective of the workshop is to develop new skills and techniques in fabric arts-bag making. The workshop is targeted at range of skills levels to ensure a wide range of participants are able to attend.

"Crossing Heritage with Sculpture Trail" was submitted by Thallon Progress Association Inc. This two day workshop is open to all Thallon and surrounding area residents. The intent is to explore the heritage themes of Thallon to develop concept designs for small metal place-making sculptures that will be placed along the Thallon history trail. Participants will be given the opportunity to create their own metal sculptures such as property mailboxes or garden ornaments.

The applications have been assessed by the contractor RADF Liaison Officer and members of the Reference Panel. Arts Queensland requires that the assessment process for RADF investment involve a diversity of community members including a diversity of demographics.

Link to Corporate Plan

Function	Key Program Area
<u>Strong & Resilient Communities</u>	Cultural Activities: To promote and cater for activities that support cultural, indigenous & multi-cultural history preservation, arts and other pursuits that foster the growth of local arts and culture.

Consultation (internal/external)

RADF – Contract Liaison Officer

Legal Implications

Not applicable

Policy Implications

Balonne Shire Arts and Cultural Policy 2015-2018

Financial and Resource Implications

The 2017-18 RADF funding period ends 14 September 2018.

Grants have been obtained for Arts and Cultural Development within the Balonne Shire through Arts Queensland. Councils' contribution of \$12,060.00 allowed Council to obtain a direct grant from Arts Queensland of \$25,000 for the 2017/18. Additional to this grant Council had a surplus of \$23,842 from the 2016/17 funding year.

This being the case the total funds available for RADF during the 2017/18 period is \$ 60,902.00. These funds have been allocated as follows:

Contract liaison Officer	\$ 5,000
Place-making project	\$37,045
Community Grants program	\$18,857
Total	\$60,902

Through the 2017-18 RADF Community Grants program Council has approved seven (7) applications totalling **\$7,308.00** leaving **\$11,549.00** for future rounds.

The Reference Panel have assessed the application against the assessment criteria and provided the following recommendation for Council consideration:

APPLICANT	PROJECT	AMOUNT REQUESTED	RECOMMENDATION
Thallon Progress Association Inc	Crossing Heritage with Sculpture Trail	\$2,808.00	\$2,808.00
Balonne Creative Arts Group Incorporated	Fabric Medium – Bag Making Workshop	\$1,348.00	\$1,348.00

If all applicants requested are approved the remaining funds available for future rounds will be **\$7,393.00**.

Attachments

1. 2017-18 RADF out-of-round application _ Balonne Creative Arts Group [↓](#)
2. 2017-18 RADF out-of-round application_Thallon Progress Assoc. [↓](#)

Recommendation/s

That Council approve the RADF applications from Thallon Progress Association and Balonne Creative Arts Group Incorporated as follows:

APPLICANT	PROJECT	APPROVED AMOUNT
Thallon Progress Association Inc	Crossing Heritage with Sculpture Trail	\$2,808.00
Balonne Creative Arts Group Incorporated	Fabric Medium – Bag Making Workshop	\$1,348.00
TOTAL		\$4,156.00

Mark Stanton
Acting Director Community and Environmental Services



Regional Arts Development Fund 2017-2018 Application Form

The Balonne Shire Council's RADF Program Guidelines are available at www.balonne.qld.gov.au Please read them before completing this application form.

For any queries please ask Council's Liaison Officer:

RADF Liaison Officer: Mareea Lochel
Phone 07 4620 8888
Email: Mareea.lochel@balonne.qld.gov.au

Or

RADF Assistant Liaison Officer: Liz Hill
Phone 0428 259 299
Email liz@stgeorgeqld.com

Please keep a copy of your application. If your application is successful, this will assist you to prepare the Outcome Report once your activity has finished. As part of the outcome report, you will also be required to report on outcomes from participant surveys, which will be provided with successful applicants' funding agreements.

Faxed applications will not be accepted.

Return completed application and support material to Balonne Shire Council, PO BOX 201 St George Qld 4487 or council@balonne.qld.gov.au.

APPLICATION SUMMARY

1. APPLICANT DETAILS	
Applicant name (name of individual, group or organisation)	BALONNE CREATIVE ARTS GROUP INCORPORATED
Contact person for application (where applicant is a group or organisation)	ANNETTE WOODROW
Phone number	0429053442
Postal address	PO BOX 415, ST GEORGE QLD 4487
Street address	KLINGE LANE, ST GEORGE QLD 4487
Email address	aawoodrow@bigpond.com

2. PROJECT DETAILS	
Project name (10 words)	FABRIC MEDIUM - BAG MAKING WORKSHOP
Location of project	ST GEORGE CREATIVE ARTS GROUP FACILITY
Start date (must commence after grant is approved)	8 September 2018
End date	9 September 2018
Total cost of project (from Section 6)	\$ 3348
RADF Grant requested (from Section 6)	\$ 1348

3. RADF FUNDING PRIORITIES - Which priorities does the project address (please tick)	
Balonne Shire Council RADF Priorities Place <i>To create opportunities for the development of public expressions of community identity, heritage, local stories, or artistic expression</i> Accessibility to quality touring productions and exhibitions <i>To engage touring productions and/or exhibitions to the region</i> Professional Development <i>To nurture the creative and talented individuals in the Balonne Shire and encourage growth in their practice</i> Community Participation <i>To foster personal, social and economic wellbeing and community connection by facilitating participation in arts and culture by all members of the community</i>	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>
Further consideration will be given to applications that:	
<i>Involves different, new or emerging art forms for the Balonne Shire.</i>	<input checked="" type="checkbox"/>
<i>Targets participants from demographics or segments of the community who have not historically participated in RADF funded programs.</i>	<input checked="" type="checkbox"/>

4. ABOUT THE PROJECT	
4.1 Which category for funding does the project best fit?	
Developing regional skills	<input checked="" type="checkbox"/>
Building community capacity	<input checked="" type="checkbox"/>
Cultural tourism	<input type="checkbox"/>
Arts based health and wellbeing projects	<input type="checkbox"/>
4.2 Brief Project Description:	
Please use this section to describe the rationale and objectives of your project (maximum 200 words).	
<p>This project is aimed at skill development for individuals in the area of new techniques in fabric arts-bag making. This workshop provides individuals with the opportunity to come together to share in learning, laughter and time away from their sometimes isolated lifestyles.</p> <p>The project will be targeted at a range of skill levels to ensure a wide audience are included and offered the opportunity to participate. The project will be advertised widely using the coordinators previously established networks in the shire and through social media.</p> <p>This project will have a professional tutor who has not been accessed in this region or shire previously. She will bring with her a range of new skills and knowledge to share with the participants; allow them to develop their own skills and build capacity within the shire within this fabric medium. The aim is to complete a range of individual projects over the weekend.</p> <p>The aim is to provide a weekend workshops in 8 and 9 September 2018. After consultation with a range of groups and individuals, the workshop will be organised to allow flexibility of involvement with concurrent workshops being presented to maximise the time spent with the presenters and also to allow for a range of skill levels. This will allow those with child care needs, travel and health needs to be involved for sessions that suit them. Hopefully this will provide a greater opportunity for a diverse range of people from within the shire to be involved.</p>	

4.3 How will this project benefit you, your community or artists/cultural workers?

Give a brief description about the results you expect from the project. Examples could be: skill development, community access, media coverage for your art form, professional development, innovation, new work, quality of life for the community.

The outcomes of this workshop is that the participants will develop new skills, complete new items at a high level of quality. Participants will have the opportunity to complete a range of projects during the weekend. By providing a range of opportunities, the participants will have the ability to engage to the level that they feel most comfortable while aiming to allow more participants to be involved.

In the workshop participants will complete either a 2 day or 1 day courses on this new fabric art techniques.

It is also hoped that there may in an increase of community members in the current creative arts groups that occur during the week. It is also hoped that through providing the opportunity for involvement, participants will have an enjoyable and rewarding time that will support positive well being and social connectedness in the community.

4.4 Please estimate the following

Total number of activities involved (e.g. performance workshop etc) 1 x weekend workshop

Total number of participants at event/activity 10 participants each day over the 2 days

4.5 Please outline the steps you have taken to address the issues of workplace health and safety, public liability insurance, copyright and relevant licences.

Workplace Health and Safety: Venue will be the Balonne Creative Arts Group rooms that have adequate parking, lighting, furniture and facilities. At the commencement of the workshops, fire exits and plan will be noted to each participant.

Public Liability Insurance: Balonne Creative Arts Group pays for PLI. All participants sign in for the day and names are recorded in attendance book.

Copyright and Relevant Licences: The presenters provide originals of any materials used in their workshops for the participants to purchase. No copying of patterns etc are permitted in the workshops. Presenters own the copyright of their resources.

5. LIST THE ARTISTS AND ARTS WORKERS INVOLVED.

Please remember to attach the following four documents from each artist or arts worker receiving RADF funding:

Regional Arts Development Fund

2017-2018 Application Form

updated November 2017
Page | 3

- Resume or CV
- Eligibility Checklist for each Professional and Emerging Professional Artist
- Letter of confirmation and
- Schedule of fees

How many people in total will be employed (paid) through the project? 1

How many volunteers (unpaid workers) will be involved with the project? 3

Name	Role or position in project	Rate of pay (\$/hr, \$/day or \$/week)	Total fee whole \$	Amount to be funded by RADF
Patrina Jahnke	Tutor	\$ 250/day	\$500	\$0
Annette Woodrow	Volunteer	\$0		
Beryl Staines	Volunteer	\$0		
Lola Cuffe	Volunteer	\$0		
TOTAL (Transfer total salaries, fees and allowances to the expenditure column in the budget)			\$ 500	
TOTAL (Transfer total RADF amount to the RADF expenditure column in the budget)				\$ 0

6. PROJECT BUDGET

Please complete this budget template to account for all costs of your project. Round all amounts to whole dollars.

The amounts requested in the third column (RADF) show how much RADF funding you are seeking for each expenditure item.

Note: If you are GST registered Council will pay the grant plus GST. If you are registered for GST, your expenditure and income should be exclusive of GST. If you are not registered for GST, your expenditure should include the GST to be paid.

EXPENDITURE	TOTAL COST of each expenditure item.	RADF	INCOME Income includes in-kind contributions and the total RADF grant you are seeking	TOTAL COST of each income item
Salaries, Fees and Allowances	\$	\$	Earned Income	\$
Patrina Jahnke - tutor	\$500	\$0		
Travel (800x\$0.66)	\$528	\$528		
Accommodation (2 nights)	\$270	\$270		
Production/Program Costs ¹	\$	\$	Participant Contribution:	\$
Consumable items	\$1500	\$0	Registration Fee	\$500
Venue Hire	\$300	\$300	Consumables	\$1500
Patterns to remain at the centre	\$200	\$200		
Promotion, Documentation and Marketing	\$	\$	Contribution from Artists and Others (please note if this is in-kind)	\$
Photocopying registrations	\$50	\$50		
Administration ²	\$	\$	Other Cash Grants, Sponsorship, Fundraising & Donations	\$
		N/A		
		N/A	In-Kind	
		N/A	Catering provided by members	
RADF GRANT (total from column 3)		\$1348	RADF GRANT (total from column 3)	\$1348
TOTAL EXPENDITURE	\$3348	N/A	TOTAL INCOME	\$2000

Budget Notes

When you have completed your budget the Total Expenditure and Total Income must be equal. The RADF grant should be listed twice – once in the income column and once in the expenditure column.

7. WHICH COMMUNITY GROUPS WHICH WILL SPECIFICALLY BENEFIT FROM THE PROJECT (please tick)	
Aboriginal & Torres Strait Islander people	<input type="checkbox"/>
Older people (over 55 years of age)	<input checked="" type="checkbox"/>
People with a disability	<input type="checkbox"/>
Children (0 -11 year of age)	<input type="checkbox"/>
Young people (12-25 years of age)	<input checked="" type="checkbox"/>
People from culturally and linguistically diverse backgrounds	<input checked="" type="checkbox"/>
Women	<input checked="" type="checkbox"/>
Men	<input type="checkbox"/>

8. RADF GRANT HISTORY		
Have you or your group/organisation previously applied for a RADF grant?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If you were successful has that grant been successfully acquitted?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

9. AUSTRALIAN BUSINESS NUMBER (ABN) Details	
Will you/your organisation be responsible for the financial management of the grant if this application is successful?	<input checked="" type="checkbox"/> Yes – Provide your ABN details below <input type="checkbox"/> No – An auspic body will be administering any grant that I receive on my/our organisation's behalf.
ABN:	57688180321
In what name is the ABN registered?	Balonne Creative Arts Group Inc
What is your trading name or professional name (if relevant)?	
Are you registered for GST?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

10. AUSPICED APPLICATION		
Please note:		
<ul style="list-style-type: none"> Only complete this section if you are nominating an accountable organisation or individual to administer the grant on your behalf. 		
Who is your auspic arrangement with?	<input type="checkbox"/> an incorporated organisation <input type="checkbox"/> an individual with an ABN	
Name of auspic organisation or individual:		
Contact person for auspic organisation:		
Position of contact person (if relevant):		
ABN of auspic organization or		
Are you registered for GST?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Postal address of auspic organisation or individual:		
Telephone:	Work: ()	Fax: ()
Mobile:		Email:

11. CERTIFICATION

I, the undersigned, certify that:

I have read and will abide by the Balonne Shire Council's *RADF Guidelines* (together with any published revisions which are available at www.balonne.qld.gov.au)

The statements in this application are true and correct to the best of my knowledge, information and belief, and the supporting material is my own work or the work of the artists named in this application.

I have read and understood the Information Privacy and Right to Information Statement below and agree to the use and disclosure of information as outlined in the Statement.

Information Privacy and Right to Information

The information you provide in your grant application will be used by the Council to process and assess your application and, if successful, to process, pay and administer your grant. The Council may contact other funding agencies to verify grants requested from other funding agencies in support of your project.

If your application is successful, the Council may disclose the following Information to Arts Queensland:

- the information you provide in your grant application
- the amount of funding you receive
- the information you provide in your outcome report and
- text and images relating to your funded activity.

The Information may be used by the Council or Arts Queensland for reporting purposes, training, systems testing and process improvement. The information may be anonymised and used for statistical purposes.

The Information may be used by the Council or Arts Queensland for the promotion of RADF or the promotion of funding outcomes for arts and cultural development in Queensland. For this purpose, the information and your contact details may be provided to Queensland Government Members of Parliament, the media and other agencies who may contact you directly. The Council and Arts Queensland may also publish the Information in their Annual Reports or on their websites.

The Council and Arts Queensland treat all personal information in accordance with the *Information Privacy Act 2009*.

The provisions of the *Right to Information Act 2009* apply to documents in the possession of the Council or Arts Queensland.

Signature: <i>Annette M. Woodrow</i>	Date: <i>3/7/2018</i>
If you are under the age of 18 your legal guardian must also sign this application	
Name in full: Annette Woodrow	
Position in group or organisation: (if applicable) Member, Balonne Creative Arts Group Incorporated	

Certification by Auspicing Organisation/Individual

Please note: Both the applicant and the auspicng organisation/individual are considered responsible for ensuring the acquittal of grants and both could be deemed ineligible to place further applications to RADF until all grants have been satisfactorily acquitted

I/my organisation agree/s to administer the grant that may be offered to the applicant on their behalf and that the information stated in 2.4 of this application is true and correct.

Signature: *Annette M. Woodrow* Date: *3/7/18*

Name of Auspice Body: Balonne Creative Arts Group

Contact person's name in full: Annette Woodrow - Member of Committee,

Position in group or organisation:
(if applicable)

APPLICATION CHECKLIST

BEFORE YOU SUBMIT YOUR APPLICATION MAKE SURE:

- You have answered all sections on the Application form
- That your application includes:
 - ✓ The completed signed application form
 - ✓ All support material provide as attachments is labeled with your name and address.
 - ✓ You have indicated below those support materials which you have attached to this application
 - ✓ *You have kept a copy of your application for your own records*

Supporting Material (tick those support materials which you have attached to this application)

- | | |
|-------------------------------------|--|
| <input type="checkbox"/> | A resume or CV, no longer than one A4 page per person, for each professional or emerging professional artist and artsworkeer involved in your project / activity |
| <input checked="" type="checkbox"/> | An Eligibility Checklist for Professional and Emerging Professional Artists for each artist and artsworkeer involved in your project/activity |
| <input checked="" type="checkbox"/> | Written confirmation of the names and availability from the key artists, personnel and venue managers involved in the project, where appropriate |
| <input checked="" type="checkbox"/> | A quote/payment schedule for any paid artists or arts worker employed in the project |
| <input checked="" type="checkbox"/> | A quote for any travel, accommodation or project related expenses for which you are applying for RADF assistance |

RETURN COMPLETED APPLICATION AND SUPPORT MATERIAL TO
BALONNE SHIRE COUNCIL
PO Box 201 St George QLD 4487 or council@balonne.qld.gov.au

** Please note
Professional Checklist attached to
previous application*



From: Precious Time Fabric and Quilts [<mailto:sales@precioustimefabricandquilts.com.au>]
Sent: Friday, 15 September 2017 12:23 PM
To: aawoodrow@bigpond.com
Subject:

Hi Annette,

Thank you for contact me regarding coming to St. George next year. Unfortunately I could only come the weekend of May 19th and 20th. We already have our tutors booked for next year so that is why that is the only time I have to come. I would come out on Friday and come back Sunday.

I can be there by about 5pm and setup the shop so that everything is ready for Saturday. I would like to leave on Sunday about 3-3.30pm.

The cost for me to come out would be \$500, plus travel and accommodation expenses.

If this doesn't work for you and the ladies maybe you would like to do something at the shop.

I'm sorry that I can't offer you more dates to choose from.

Look forward to hearing from you.

Cheers

Patrina Jahnke

*Patrina is owner of
Precious Times
Toowoomba*

SAMPLE OF EXPRESSION OF INTEREST FORM AND WORKSHOP DETAILS:

Fabric Craft Workshops for 2018

The St George Creative Arts Group is looking to host the following workshops early in 2018. We would love you to be involved. If you are interested, please complete this Expression of Interest and return to: Annette Woodrow at aawoodrow@bigpond.com so we can add you to the list. The workshops will be confirmed in early March with final details. The workshops will be offered as One Day or Two Day to allow people with other commitments to be involved. Recommended Age: 14 years onwards. Skill Level: Basic and Advanced. Please note that the workshops are a group situation, so individuals will have guidance on the new skill but not basic sewing skills or machine operation. All workshops are likely to be between \$30 and \$50 per day – price yet to be finalised. Attendees will be responsible for the supply of own material, sewing machines, meals etc and purchase of any patterns or templates. A final list of resources will be provided with registration forms.

Workshop : Patrina Jahnke from Toowoomba's Precious Time

	Bag Making workshop – come along and create bags of your choice. Learn the tips and tricks of bag making in a fun, no stress environment. You can join in for one day on Saturday or Sunday or come for the whole weekend – it is up to you. Different bags will be done on each day. Skill Level: Beginner onwards. Zipper foot for machine is a requirement for this workshop. Date: Saturday 19 May and/or Sunday 20 May	
Option 1A Saturday Only 9.00 to 3.00	Option 1B Sunday Only 8.00 to 2.00	Option 2 Saturday 9.00 to 3.00 and Sunday 8.00 to 2.00

Please email to aawoodrow@bigpond.com.au or post to PO BOX 415, St George 4487	
Name	
Email Address	
Phone Number	
Postal Address	
Workshops you are interested in: (Please tick which workshop you would like to complete and which days you are likely to attend – if both days tick both, if only one day, only tick that day)	Patrina Jahnke – Bag Making <input type="checkbox"/> Saturday 19 May <input type="checkbox"/> Sunday 20 May

Eligibility Checklist: Professional / Emerging Professional Artists

A separate Eligibility Checklist must be completed by each artist who will be paid salaries, fees or allowances from the RADF grant. Please make copies of this Checklist as required.

The purpose of the RADF Program is to support professional and emerging professional artists and artworkers to practise excellent art for and with communities for mutual development.

This checklist has been developed to ensure that the status of artists as 'professional' and 'emerging professional' is clearly identified.

Your responses to the questions below determine your status as an artist in regard to the RADF Program.

You need to tick three or more of the artistic merits below to qualify as an artist with a professional or emerging professional status.

If you cannot select a minimum of three of the artistic merits, you do not meet the eligibility requirements as a professional or emerging artist who can be funded by the RADF program.

In this case please contact your local RADF Liaison Officer to discuss alternative funding sources to support your arts activity/project.

Artist, or Artworker NAME:

Patricia Jahnke

Please tick the following artistic merits that apply to you

☐ I have professional arts and/or cultural qualifications

☒ I have an Australian Business Number (ABN)

☒ I have devoted significant time to arts practice.

☐ I have been recognised as a professional by peers.

☒ I have held public exhibitions or given public performances (not as part of a competition).

☐ I have work held in public collections.

☐ I have won important national and/or international prizes or awards.

☐ I have held public discussions and/or have had articles written about my work.

☐ I have been commissioned or employed on the basis of art skills and/or earning income from sales of art work.

☐ I am a member of a professional association (or associations) as a professional artist.

Name/s of association/s:

☐ I am an artist whose artistic or cultural knowledge has been recognised as professional by peers or the cultural community.

☒ I am an artist whose artistic or cultural knowledge has developed through oral traditions.

Accommodation:

Merino Motor Inn - St George ★★☆☆

Booking a Room

Number of Rooms: 1		Search Again		Total: \$252.00											
Room Description		Full Rate	Fri 18 May	Sat 19 May	Mon 21 May	Tue 22 May	Wed 23 May	Thu 24 May	Fri 25 May	Sat 26 May	Sun 27 May	Mon 28 May	Tue 29 May	Wed 30 May	Thu 31 May
Standard Queen Room		\$126	\$126	\$126	\$126	\$126	\$126	\$126	\$126	\$126	\$126	\$126	\$126	\$126	\$126

Jacaranda Country Motel - St George ★★☆☆

Booking a Room

Number of Rooms 1		Search Again		Total: \$280.00												
Room Description		Full Rate	Fri 18 May	Sat 19 May	Sun 20 May	Mon 21 May	Tue 22 May	Wed 23 May	Thu 24 May	Fri 25 May	Sat 26 May	Sun 27 May	Mon 28 May	Tue 29 May	Wed 30 May	Thu 31 May
Queen	\$140	\$140	\$140	\$140	\$140	\$140	\$140	\$140	\$140	\$140	\$140	\$140	\$140	\$140	\$140	\$140

Travel

Determined at ATO rate of \$0.66 per km

Toowoomba to St George Return

800km x \$0.66 = \$528.00



Regional Arts Development Fund 2017-2018 Application Form

The Balonne Shire Council's RADF Program Guidelines are available at www.balonne.qld.gov.au
Please read them before completing this application form.

For any queries please ask Council's Liaison Officer

RADF Liaison Officer: Mareea Lochel

Phone 07 4620 8888

Email: Mareea.lochel@balonne.qld.gov.au

Or

RADF Assistant Liaison Officer, Liz Hill

Phone 0428 259 299

Email liz@stgeorgeqld.com

Please keep a copy of your application. If your application is successful, this will assist you to prepare the Outcome Report once your activity has finished. As part of the outcome report, you will also be required to report on outcomes from participant surveys, which will be provided with successful applicants' funding agreements.

Faxed applications will not be accepted

Return completed application and support material to Balonne Shire Council, PO BOX 201 St George Qld 4487 or council@balonne.qld.gov.au.

APPLICATION SUMMARY

1. APPLICANT DETAILS	
Applicant name (name of individual, group or organisation)	THALLON PROGRESS ASSOCIATION INC.
Contact person for application (where applicant is a group or organisation)	JANE CORBETT
Phone number	07 4625 9151 / 0407 104 364
Postal address	P O BOX 30, THALLON 4497
Street address	
Email address	JANECORBETT4@GMAIL.COM

2. PROJECT DETAILS	
Project name (10 words)	CROSSING HERITAGE WITH SCULPTURE TRAIL
Location of project	THALLON
Start date (must commence after grant is approved)	MARCH 2019
End date	MAY 2019
Total cost of project from Section	\$4203.00
RADF Grant requested from Section	\$2808.00

3. RADF FUNDING PRIORITIES - Which priorities does the project address (please tick)	
Balonne Shire Council RADF Priorities	✓
Place <i>To create opportunities for the development of public expressions of community identity, heritage, local stories, or artistic expression</i>	+
Accessibility to quality touring productions and exhibitions <i>To engage touring productions and/or exhibitions to the region</i>	
Professional Development <i>To nurture the creative and talented individuals in the Balonne Shire and encourage growth in their practice</i>	+
Community Participation <i>To foster personal, social and economic wellbeing and community connection by facilitating participation in arts and culture by all members of the community</i>	+
Further consideration will be given to applications that:	
<i>Involves different, new or emerging art forms for the Balonne Shire.</i>	+
<i>Targets participants from demographics or segments of the community who have not historically participated in RADF funded programs.</i>	+

4. ABOUT THE PROJECT	
4.1 Which category for funding does the project best fit?	
Developing regional skills	+
Building community capacity	+
Cultural tourism	+
Arts based health and wellbeing projects	+
4.2 Brief Project Description:	
<p>A two (2) day metal workshop involving people of the Thallon & District community and from the surrounding towns to explore the heritage themes for Thallon, commence concept development, construct small place making sculptures for the history trail as well as encouraging participants to create their individual items eg. property mailboxes or garden ornaments.</p> <p>PLACE - Use the creative environment for heritage identification and place making.</p> <p>PROFESSIONAL DEVELOPMENT - Encouraging growth in metalwork of the locals.</p> <p>COMMUNITY PARTICIPATION - Community development of placemaking. Bringing individuals together fostering participation for personal enjoyment and sense of accomplishment. Creating small public art to enjoy and feel proud of. Assisting the local economy by adding reasons for tourists staying in Thallon an extra night.</p> <p>DIFFERENT ART FORMS - Turning the welding skills and thought processes into a creative mode for beautification and celebration of the history of the community. Creates an opportunity for artistic expression and possible Market Stall entrants.</p> <p>NEW DEMOGRAPHICS - Targeting a drought affected rural town, men, women and teenagers. Most of whom don't routinely participate in RADF workshops.</p>	

4.3 How will this project benefit you, your community or artists/cultural workers?

Give a brief description about the results you expect from the project. Examples could be: skill development, community access, media coverage for your art form, professional development, innovation, new work, quality of life for the community.

Results from the project:

Impact: Participant engagement in an activity for whole of community benefit. Placemaking for the community. Growth in artistic expression and metalwork skill sets.

Quality: Group activity in welding and metalwork - so people can learn off each other new skills. Survey of participants to gauge if the workshop meets their expectations. History featured trail of sculptures for public enjoyment.

Reach: Community wellbeing promoted by participation in a fun and creative activity. Two components of the weekend. A half day concept planning session open to the community but expecting about 20 people to attend. A day and half of creation and exploration of sculpture - individual or items with history trail /community orientation. With a maximum of 14 people.

Viability: Participants see new ways of utilising and recycling metal on farm and at the local tip. Other local organisations getting involved. Seek machinery or engineering business's offcuts for use on the day. Leverage concept development for future Public Placemaking sculpture. .

4.4 Please estimate the following

Total number of activities involved - workshop 1.5 and concept planning .5	2
Total number of participants at event/activity	20

4.5 Please outline the steps you have taken to address the issues of workplace health and safety, public liability insurance, copyright and relevant licences.

Thallon Progress Association - holds PL insurance coverage of \$20,000,000
Professional metal work instructor/artist to lead the workshop.
Safety gear to be worn as per instructions.
Awareness of surrounds at all times.

5. LIST THE ARTISTS AND ARTS WORKERS INVOLVED.

Please remember to attach the following four documents from each artist or arts worker receiving RADF funding:

- Resume or CV
- Eligibility Checklist for each Professional and Emerging Professional Artist
- Letter of confirmation and
- Schedule of fees

How many people in total will be employed (paid) through the project? 1

How many volunteers (unpaid workers) will be involved with the project? 2

Name	Role or position in project	Rate of pay (\$/hr, \$/day or \$/week)	Total fee whole \$	Amount to be funded by RADF
Dion Cross	Artist Sculpture Metal Work Instructor	Contract day rate \$1,000	2000.00	2000.00
		Travel and	568.00	568.00
		Accommodation	240.00	240.00
TOTAL (Transfer total salaries, fees and allowances to the expenditure column in the budget)			\$2808	
TOTAL (Transfer total RADF amount to the RADF expenditure column in the budget)				\$2808.00

6. PROJECT BUDGET

Please complete this budget template to account for all costs of your project. Round all amounts to whole dollars.

The amounts requested in the third column (RADF) show how much RADF funding you are seeking for each expenditure item.

Note: If you are GST registered Council will pay the grant plus GST. If you are registered for GST, your expenditure and income should be exclusive of GST. If you are not registered for GST, your expenditure should include the GST to be paid.

EXPENDITURE	TOTAL COST of each expenditure item.	RADF	INCOME Income includes in-kind contributions and the total RADF grant you are seeking	TOTAL COST of each income item
Salaries, Fees and Allowances	\$	\$	Earned Income	\$
Artistic Instructor	2808	2808		
Production/Program Costs ¹	\$	\$	Participant Contribution:	\$
Resources	\$375		15 x \$25.00	375
Catering 15 x 2 x 25	\$750			
Promotion, Documentation and Marketing	\$	\$	Contribution from Artists and Others (please note if this is in-kind)	\$
Flyers	200		In-kind Postage	70
Mailout	70		In-kind Marketing	200
			In-kind catering	750
Administration ²	\$	\$	Other Cash Grants, Sponsorship, Fundraising & Donations	\$
		N/A		
		N/A	In-Kind	
		N/A		
RADF GRANT (total from column 3)		2808	RADF GRANT (total from column 3)	2808
TOTAL EXPENDITURE	4203	N/A	TOTAL INCOME	4203

Budget Notes

When you have completed your budget the Total Expenditure and Total Income must be equal. The RADF grant should be listed twice – once in the income column and once in the expenditure column.

7. WHICH COMMUNITY GROUPS WHICH WILL SPECIFICALLY BENEFIT FROM THE PROJECT (please tick)

Aboriginal & Torres Strait Islander people	+
Older people (over 55 years of age)	+
People with a disability	+
Children (0 -11 year of age)	+
Young people (12-25 years of age)	+
People from culturally and linguistically diverse backgrounds	+
Women	+
Men	+

8. RADF GRANT HISTORY

Have you or your group/organisation previously applied for a RADF grant?	Yes	+
<input type="checkbox"/> If you were successful has that grant been successfully acquitted?	Yes	+

9. AUSTRALIAN BUSINESS NUMBER (ABN) Details

Will you/your organisation be responsible for the financial management of the grant if this application is successful?	Yes – Provide your ABN details below	
What is your ABN?:	59 412 532 398	
In what name is the ABN registered?	Thallon Progress Association Inc	
What is your trading name or professional name (if relevant)?		
Are you registered for GST?	No	

10. AUSPICED APPLICATION

Please note:

- Only complete this section if you are nominating an accountable organisation or individual to administer the grant on your behalf.

Who is your auspicings arrangement with?	<input type="checkbox"/> an incorporated organisation <input type="checkbox"/> an individual with an ABN	
Name of auspicings organisation or individual:		
Contact person for auspicings organisation:		
Position of contact person (if relevant):		
ABN of auspicings organization or		
Are you registered for GST?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Postal address of auspicings organisation or		
Telephone:	Work: ()	Fax: ()
Mobile:		Email:

11. CERTIFICATION

I, the undersigned, certify that:

I have read and will abide by the Balonne Shire Council's *RADF Guidelines* (together with any published revisions which are available at www.balonne.qld.gov.au)

The statements in this application are true and correct to the best of my knowledge, information and belief, and the supporting material is my own work or the work of the artists named in this application.

I have read and understood the Information Privacy and Right to Information Statement below and agree to the use and disclosure of information as outlined in the Statement.

Information Privacy and Right to Information

The information you provide in your grant application will be used by the Council to process and assess your application and, if successful, to process, pay and administer your grant. The Council may contact other funding agencies to verify grants requested from other funding agencies in support of your project.

If your application is successful, the Council may disclose the following Information to Arts Queensland:

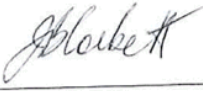
- the information you provide in your grant application
- the amount of funding you receive
- the information you provide in your outcome report and
- text and images relating to your funded activity.

The Information may be used by the Council or Arts Queensland for reporting purposes, training, systems testing and process improvement. The information may be anonymised and used for statistical purposes.

The Information may be used by the Council or Arts Queensland for the promotion of RADF or the promotion of funding outcomes for arts and cultural development in Queensland. For this purpose, the Information and your contact details may be provided to Queensland Government Members of Parliament, the media and other agencies who may contact you directly. The Council and Arts Queensland may also publish the Information in their Annual Reports or on their websites.

The Council and Arts Queensland treat all personal information in accordance with the *Information Privacy Act 2009*.

The provisions of the *Right to Information Act 2009* apply to documents in the possession of the Council or Arts Queensland.

Signature: 	Date: 01 / 08 / 2018
Name in full: Jane Corbett	
Position in group or organisation: Chairman	

Certification by Auspicing Organisation/Individual

Please note: Both the applicant and the auspicing organisation/individual are considered responsible for ensuring the acquittal of grants and both could be deemed ineligible to place further applications to RADF until all grants have been satisfactorily acquitted.
I/my organisation agree/s to administer the grant that may be offered to the applicant on their behalf
and that the information stated in 2.4 of this application is true and correct.

Signature:

Date: / /

Name of Auspice Body:

Contact person's name in full:

Position in group or organisation:
(if applicable)**APPLICATION CHECKLIST****BEFORE YOU SUBMIT YOUR APPLICATION MAKE SURE:**

- You have answered all sections on the Application form
- That your application includes:
 - ✓ The completed signed application form
 - ✓ All support material provide as attachments is labeled with your name and address.
 - ✓ You have indicated below those support materials which you have attached to this application
 - ✓ You have kept a copy of your application for your own records

Supporting Material (tick those support materials which you have attached to this application)

- | | |
|--------------------------|--|
| <input type="checkbox"/> | A resume or CV, no longer than one A4 page per person, for each professional or emerging professional artist and artsworke involved in your project / activity |
| <input type="checkbox"/> | An Eligibility Checklist for Professional and Emerging Professional Artists for each artist and artsworke involved in your project/activity |
| <input type="checkbox"/> | Written confirmation of the names and availability from the key artists, personnel and venue managers involved in the project, where appropriate |
| <input type="checkbox"/> | A quote/payment schedule for any paid artists or arts worker employed in the project |
| <input type="checkbox"/> | A quote for any travel, accommodation or project related expenses for which you are applying for RADF assistance |

**RETURN COMPLETED APPLICATION AND SUPPORT MATERIAL TO
BALONNE SHIRE COUNCIL
PO Box 201 St George QLD 4487 or council@balonne.qld.gov.au**

Eligibility Checklist: Professional / Emerging Professional Artists

A separate Eligibility Checklist must be completed by each artist who will be paid salaries, fees or allowances from the RADF grant. Please make copies of this Checklist as required.

The purpose of the RADF Program is to support professional and emerging professional artists and artworkers to practise excellent art for and with communities for mutual development.

This checklist has been developed to ensure that the status of artists as 'professional' and 'emerging professional' is clearly identified.

Your responses to the questions below determine your status as an artist in regard to the RADF Program.

You need to tick **three** or more of the artistic merits below to qualify as an artist with a professional or emerging professional status.

If you cannot select a minimum of **three** of the artistic merits, you do not meet the eligibility requirements as a professional or emerging artist who can be funded by the RADF program.

In this case please contact your local RADF Liaison Officer to discuss alternative funding sources to support your arts activity/project.

Artist, or Artworker NAME: **DION CROSS**

Please tick the following artistic merits that apply to you

☐ I have professional arts and/or cultural qualifications

☐ I have an Australian Business Number (ABN)

--	--	--	--	--	--	--	--	--	--

+ I have devoted significant time to arts practice.

+ I have been recognised as a professional by peers.

☐ I have held public exhibitions or given public performances (not as part of a competition).

☐ I have work held in public collections.

☐ I have won important national and/or international prizes or awards.

☐ I have held public discussions and/or have had articles written about my work.

+ I have been commissioned or employed on the basis of art skills and/or earning income from sales of art work.

☐ I am a member of a professional association (or associations) as a professional artist.

Name/s of association/s:

--

+ I am an artist whose artistic or cultural knowledge has been recognised as professional by peers or the cultural community.

☐ I am an artist whose artistic or cultural knowledge has developed through oral traditions.



THE QUEENSLAND COUNTRY WOMEN'S ASSOCIATION

Thallon Daymar Branch

PRESIDENT:

Mrs Liz Hill
"Dunkerry South"
705 Dunkerry Road
THALLON Q 4497
P: 07 4625 9159
E: dunkerrysouth@gmail.com

SECRETARY:

Mrs Elaine Lennon
"Kia Ora"
Daymar
via THALLON Q 4497
P: 07 4625 9163
E: elainej@antmail.com.au

TREASURER:

Mrs Ann Persse
"PinePark"
Pine Park Road
THALLON Q 4497
P: 07 4625 9131

28th July 2018

Dear Thallon Progress Association,

Thallon community has been working on developing up its history and the CWA ladies recently walked the eastern side of the railway line, following the booklet and rediscovering local history and understanding the different stages of the towns development.

We commend your endeavours to develop a concept plan for Thallon's placemaking sculpture and to highlight the history trail with small sculptures.

It will be wonderful to see engagement of a different interest group - welders and metalworkers in this activity.

The CWA building and grounds are available for your use, subject to insurance and hire agreement completed.

Kind regards

Invoice Date: 12 Jun 2018

Attention: Liz Hill

Remit Payment To:
Dion Cross
283 Auburn Road
CHINCHILLA QLD 4413
crosscountry.dx@gmail.com
cross-country1@bigpond.com

Payment Details: D & L Cross BSB: 734 127 A/C: 558872

Payment Due Date: 10 Oct 2018

[illegible]

QUOTATION ONLY

Amount Due \$2,808.00

Page 1 of 1



Artist CV

Dion Cross

'Cross Country'
283 Auburn Road
CHINCHILLA QLD 4413

M 0439 006 860

crosscountry.dx@gmail.com
cross-country1@bigpond.com

Profile

Self taught artist creating modern and unique metal sculptures from various types of materials. Recycled metals are the main ingredient of these creations, breathing new life into often discarded items.

Exhibitions & Competitions

- 2017 - Collective Dreams, Gallery 107, Dalby
- 2017 - Chinchilla Melon Festival Art Exhibition, Lapunyah Art Gallery, Chinchilla
- 2016 - Regional Art Awards, John Mullins Art Gallery, Miles
- 2016 - Rabo Bank Exhibition, Mitchell Art Gallery, Mitchell
- 2016 - Beef, Bells & Bottle Trees Festival Art Show, Miles
- 2015 - Regional Art Awards, Lapunyah Art Gallery, Chinchilla
- 2015 - John Mullins Art Gallery, Miles
- 2015 - Chinchilla Melon Festival Art Exhibition, Lapunyah Art Gallery, Chinchilla
- 2014 - "Colours of the Community", Regional Art Awards, Gallery 107, Dalby
- 2012 - Miles Christmas Exhibition, John Mullins Art Gallery, Miles
- 2011 - Miles Christmas Exhibition, John Mullins Art Gallery, Miles
- 2010 - Crossroads to the Future Exhibition, Dogwood Crossing Centre, Miles
- 2008 - Mitchell Landmark Art Show, Mitchell
- 2008 - "Out There", Arts West Inc 5th Biennial Exhibition & Competition, Longreach
- 2008 - Beef, Bells and Bottle Trees Festival Art Show, Miles
- 2007 - Chinchilla Agriculture & Pastoral Inc Competition, Chinchilla
- 2006 - Chinchilla Agriculture & Pastoral Inc Competition, Chinchilla

Commissions/Public Art

- 2017 - "A Slice of Chinchilla", Public Art displayed Chinchilla, Qld
- 2017 - "Artist Easel", Hugh Sawrey Festival, Public Art displayed Kogan, Qld
- 2016 - "Rusty", Horse Sculpture, Private Commission, Qld
- 2011 - "Flock of Cockatoo's", Private Commission, Cockatoo Coal, Qld
- 2010 - "Farmer & Dog", Public Art displayed Mungallala, Qld
- 2009 - "Emu Family", Emu and Chicks, Private Commission, Gympie, Qld
- 2009 - "Hugh Sawrey Horse & Rider, Kogan Artist Walk, Public Art displayed Kogan, Qld
- 2006 - "Bulldust", Bull Sculpture, Public Art displayed Mitchell, Qld

Awards

2017 - 1st Prize Spacial Construction
Chinchilla Melon Festival Art Exhibition, Lapunyah Art Gallery, Chinchilla

2016 - Highly Commended
Regional Art Awards, John Mullins Art Gallery, Miles

2016 - People's Choice
Rabo Bank Exhibition, Mitchell Art Gallery, Mitchell

2016 - 1st Prize Spacial Construction
Beef, Bells & Bottle Trees Festival Art Show, Miles

2015 - People's Choice
Regional Art Awards, Lapunyah Art Gallery, Chinchilla

2014 - 1st Prize
"Colours of the Community", Regional Art Awards, Gallery 107, Dalby

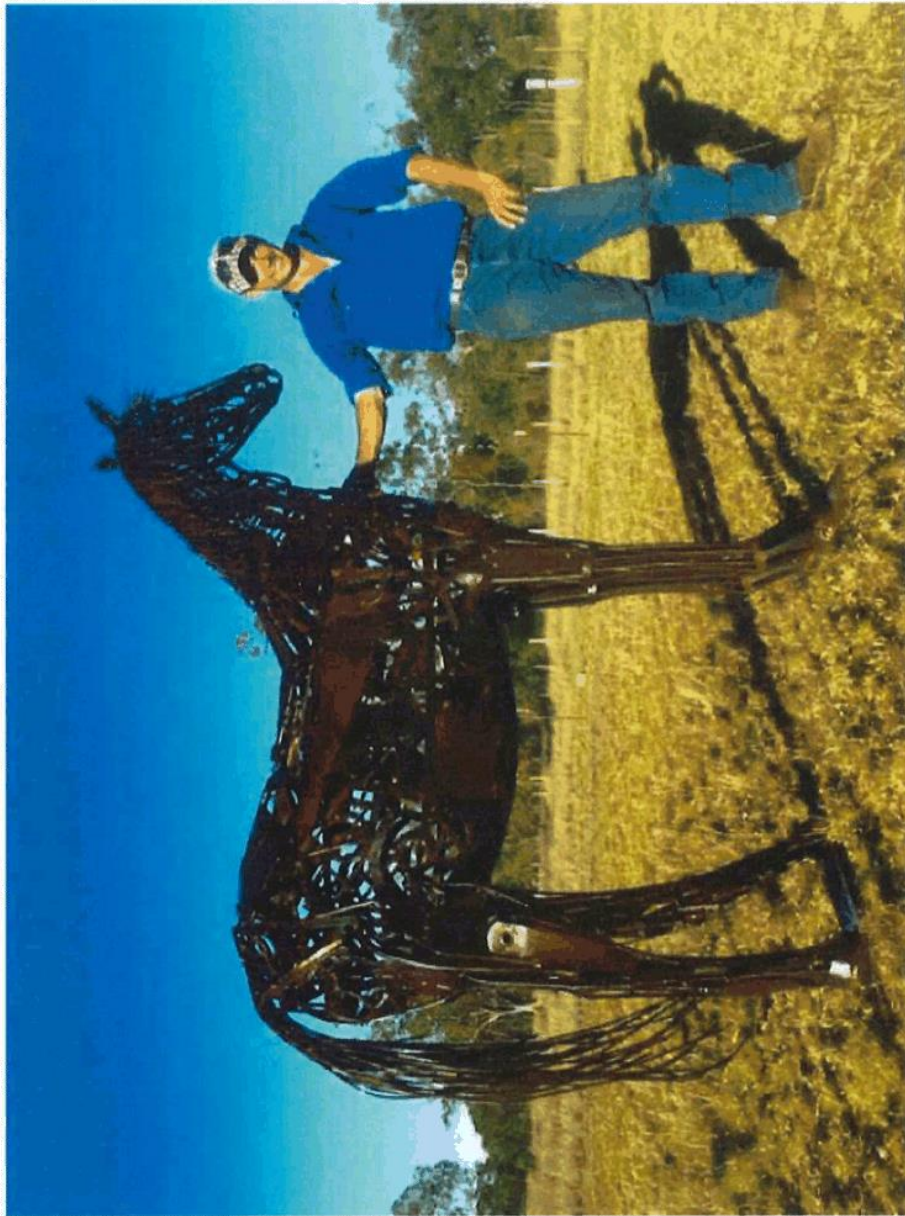
2008 - 1st Prize 3D Open Category
"Out There" Arts West Inc 5th Biennial Exhibition & Competition, Longreach

2007 - 1st Prize Metal Construction
Chinchilla Agriculture & Pastoral Inc Competition, Chinchilla

2006 - 1st Prize Metal Construction
Chinchilla Agriculture & Pastoral Inc Competition, Chinchilla

Publications

2009 - ABC Landmark - Stateline television program & ABC internet publications covering the Hugh Sawrey Kogan Artist's Walk. Official opening by the Governor General, Quentin Bryce.



From: Dion Cross <crosscountry.dx@gmail.com>
Subject: Conformation letter
Date: 2 August 2018 at 9:39:59 pm AEST
To: Liz Hill <liz@stgeorgeqld.com>

To Thallon Progress Association

[L]
[SEP]

Thank you for your interest in using my services to help with future art projects. I would love to work with the Thallon community and look forward to creating some interesting public art together. I would be available for 2 day workshop in March 2019.

[L]
[SEP]

Kind regards

[L]
[SEP]

Dion Cross

Sent from my iPhone

OFFICER REPORT

TO: Council

SUBJECT: Community Donation, Sponsorship and Grants Program

DATE: 07.08.18

AGENDA REF: CES12

AUTHOR: Mareea Lochel - Community & Business Development Officer

Executive Summary

The Balonne Shire Council is committed to assisting community organisations whose activities provide benefit to Balonne Shire's population. The application process for the Community Donation, Sponsorship and Grants program is designed to ensure that all assistance is provided in an equitable and accountable manner for projects and events that meet the cultural, community, education and recreational needs of the Balonne Shire.

Background

This month Council has received **one (1)** request for consideration for the St George and District, Fishing & Restocking Club Inc.

St George and District, Fishing & Restocking Club Inc is a non-profit organisation who raises funds for stocking the Balonne River system with native fish. The St George and District, Fishing & Restocking Club Inc (the Club) annual fishing competition will be held over the October long weekend. The Club has three levels of sponsorship Gold \$500, Silver \$250 and Bronze \$100.

Could has provided the Club with financial support for this event in previous years. The level of sponsorship provided has been at the silver level, this sponsorship has been provided through the Community donations, sponsorship and grant program.

At the July 2018 general meeting Council approved an application from the St George and District Fishing & Restocking Club for \$1,500.00 through the Community Drought Support program for the 2018 St George annual fishing competition.

Link to Corporate Plan

Function	Key Program Area
<u>Strong & Resilient Communities</u>	Community Lifestyle: To foster community pride and social interaction for all groups within our community with access to well serviced community hubs and facilities.

Consultation (internal/external)

Letter of request for St George and District, Fishing and Restocking Club

Legal Implications

Not applicable

Policy Implications

Balonne Shire Council Community Grants and Assistance Policy

Financial and Resource Implications

Council Community Donation Sponsorship and Grants program has an approved annual budget of **\$18,000**.

To date Council has approved \$2,181.36 worth of sponsorship/donations to the community, leaving a balance of **\$15,818.64** for future requests.

There are sufficient funds in the program for the requested amount. However Council at the July 2018 general meeting approved \$1,500.00 financial support through the Community Drought Support program for the 2018 St George Fishing Club Competition. These funds have been transferred into St George and District, Fishing & Restocking Club's nominated bank account.

Attachments

1. St George and District Fishing and Restocking Club_application for sponsorship [↓](#)

Recommendation/s

That Council decline the application from St George and District, Fishing and Restocking Club for sponsorship of the 2018 Fishing Club Competition on the grounds that Council has already provided sponsorship for this event through another funding program.

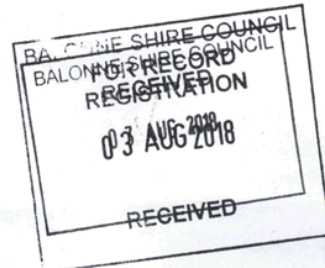
Mark Stanton

Acting Director Community and Environmental Services



**ST GEORGE & DISTRICT FISHING &
RESTOCKING CLUB INC.**

PO BOX 540
ST GEORGE QLD 4487



25TH July 2018

Balonne Shire Council
PO Box 201
ST GEORGE QLD 4487

Dear Sir,

It is once again time to start preparing for our annual Fishing Club Competition, being held over the October long weekend. To achieve our goal of bringing an entertaining, fun filled family outing we need your valuable support.

We are a non-profit organisation and funds raised go into stocking the Balonne river systems with native fish. We completed our annual restocking, in January this year, with the release of 40000 Yellowbelly & 10000 Silver Perch. The hatchery was unable to supply Cod fingerlings this year, but they will be included with our next release.

Our competition will start Friday 28th September, taking early nominations from 1pm. Weigh-ins will be held throughout the weekend, with the presentations on Sunday 30th September after the final weigh in at 12pm. We'll also have a bar and BBQ operating over the weekend. Great prizes are up for grabs.

Attached, you will find the sponsorship packages that are available for the 2018 Fishing Competition. The packages are structured to promote your business in conjunction with the Fishing Club. If you require further information in relation to what we can provide your business, please contact Warren, Club President, on 0419 861 319.

Kind Regards

Warren Whitaker
President



ST GEORGE & DISTRICT FISHING & RESTOCKING CLUB INC.

PO BOX 540
ST GEORGE QLD 4487



Gold Sponsorship \$500.00

Corporate Exposure before the 2017 St George Fishing Competition

- Highlighted as a gold sponsor on all advertising and promotional materials

Corporate Exposure during the 2017 St George Fishing Competition

- Sponsors logo will be promoted during the competition and on the Program for the event
- Acknowledgement by Master of Ceremony as a Gold Sponsor during the Festival
- Exposure to various key Business people and visitors during the Competition
- Placement of suitable signage or promotional products during the Competition
- Opportunity to have a display of promotional or sale goods during the Competition.

Silver Sponsorship \$250.00

Corporate Exposure before the 2017 St George Fishing Competition

- Listed on all advertising and promotional materials

Corporate Exposure during the 2017 St George Fishing Competition

- Sponsors logo will be promoted during the Competition
- Acknowledgement by Master of Ceremony during the Competition
- Exposure to various key Business people and visitors during the Competition
- Placement of suitable signage or promotional products during the Competition
- Framed Certificate recognising the sponsor
- Opportunity to have a display of promotional or sale goods during the Festival

Bronze Sponsorship \$100.00

Corporate Exposure before the 2017 St George Fishing Competition

- Listed on promotional materials

Corporate Exposure during the 2017 St George Fishing Competition

- Acknowledgement by Master of Ceremony during the Competition
- Exposure to various key Business people and visitors during the Competition
- Placement of suitable signage or promotional products during the Competition
- Certificate recognising the sponsor

Bank Account Details

Bank:	Westpac Banking Corporation
BSB:	034 213
Account:	136 847

OFFICER REPORT

TO: Council

SUBJECT: Community Drought Support - St George Heritage Centre

DATE: 07.08.18

AGENDA REF: CES13

AUTHOR: Mareea Lochel - Community & Business Development Officer

Executive Summary

Distribution of 2018 Community Drought support funding – supplementary report.

Background

Council has received \$90,000 from the Department of Communities, Disability Services and Seniors for the Community Drought Support Package 2017-18. To-date through this program Council has approved twenty-one (21) applications totalling **\$63,405.69**. At the July 2018 general Council meeting, Council committed the surplus funds to Round 2 of the Community Drought support program. This round is to continue until all funds have been depleted.

Council has received an application from St George Heritage Centre as follows:

Organisation	Event Name	Purpose	Amount requested \$	Previously funded (year of funding & amount)
St George Heritage Centre	We are Open for Business	The funding will assist with awareness that the Heritage Centre is now open after its relocation. The event is intended to showcase the Centre's new location and proudly display the collection of local and significant items. The event will be open to all community residents and invites will be extended to Rural community members to come and forget the farm for the day.	\$2,500	N/A

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Community well-being

Consultation (internal/external)

Not applicable

Legal Implications

Department of Communities, Disability Services and Seniors – Community Drought Support Package 2017-18 terms and conditions: *“coordinate the distribution of funds to local community organisations in drought declared communities who will provide the delivery of a range of local community events and activities that contribute to connectedness, social well-being and increase access to support services”*

Policy Implications

NIL

Financial and Resource Implications

Through the Community Drought Support package Council has received \$90,000 from the Department of Communities, Disability Services and Seniors to distribute funds to community organisation (as per the terms and conditions). Council has approved twenty-one (21) applications in 2018, totalling **\$63,405.69**.

This report only tables one (1) application totalling **\$2,500** for Council consideration. This is a supplementary report to the Community Drought Support Funding 2018 report tabled early.

There are sufficient funds in the program to support all request received.

Total Community Drought Support Package received	\$90,000.00
Less approved funding	\$63,405.69
Less pending requests	\$ 8,000.00
Less pending supplementary request	\$ 2,500.00
Total remaining	\$16,094.31

Attachments

1. 2018 Community Drought Support application_ St George Heritage Centre [↓](#)

Recommendation/s

That Council approves the St George Heritage Centre's Community Drought Support application for \$2,500 for the "We are Open for Business" event to be held in November 2018.

Mark Stanton

Acting Director Community and Environmental Services



2018 Community Drought Support Guidelines and Application Form

APPLICATION FORM

Balonne Shire Council's Community Drought Support Guidelines are available at www.balonne.qld.gov.au. Please read them before completing this application form.

For any queries please contact Council's Community and Libraries Coordinator, Mareea Lochel on 07 4620 8888 or Mareea.lochel@balonne.qld.gov.au.

Privacy Notice: Balonne Shire Council is collecting the personal information you supply on this form for the purpose of receiving and considering your organisations request for funding under Council's Community Grants and Assistance Program. Personal details will not be disclosed to any other person or agency external to Council without individual consent, unless required or authorised by law. Program funding details will be published by Council in Council's annual report.

Return completed application and support material to Balonne Shire Council, PO Box 201 St George QLD 4487 or council@balonne.qld.gov.au

Helpful Hints:

- Keep responses to the questions clear and concise.
- Signed original applications must be provided.
- Keep a photocopy of the completed application for your own records.
- If you need to attach additional answers or information, ensure that they are clearly labelled.

Applicant Details			
Organisations Name:	St George Heritage Centre		
Event Name:	We are Open for Business		
Event Date:	10th & 11th November 2018		
Contact Person:	Robyn Fuhrmeister		
Postal Address:	P.O Box 517 St George Qld 4487		
Phone (W):)0746 255450	Phone (H):	
Mobile:	0417 193 504	Fax:	0746 253 268
Email:	robfuhrmeister@bigpond.com		
Preferred Contact Method:	<input type="checkbox"/> Phone <input type="checkbox"/> Mail <input checked="" type="checkbox"/> Email		

Document ID 49368 Version No. 1.0.1

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2018 Community Drought Support Guidelines and Application Form

All funds must be expended by 31 December 2018 and acquitted within three weeks after the event. No further funds will be considered until previous outstanding funds are acquitted.

Unsuccessful applicants:

Failure to receive funding is not necessarily due to a poor application, but may be the result of the demand for funds. For feedback on your application, please refer to the contact phone number given in your notification letter.

FOR FURTHER INFORMATION

Please contact Balonne Shire Council:

In person 118 Victoria St, St George Qld 4487
Phone 07 4620 8888
Email council@balonne.qld.gov.au



2018 Community Drought Support Guidelines and Application Form

Organisations ABN:		Registered for GST:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No x
Incorporation Number:	IA15540	Not For Profit:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No x
Public Liability:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No x		X
Funding Details			
Amount Requested: (please include GST)	\$ \$2,500	Estimated Number of People to benefit from Event / Activity:	400
Will your project assist with:	<input checked="" type="checkbox"/> Connectedness <input checked="" type="checkbox"/> Social Wellbeing <input type="checkbox"/> Increased access to Support Services		
Description your Event / Activity and tell us how it will promote Connectedness, Social wellbeing within the community:	<p>This funding will assist with awareness that the Heritage Centre is now open, after 3 floods and a long wait for the relocation the Committee intend to showcase our new location and proudly display our collection of local and significant items. We will engage the many community groups to partner with the opening, the main opening day is planned for the 10th November but we will open for morning tea on the 11th November (Remembrance Day) to display our Army collection and invite the Public to enjoy and share memories.</p>		
Description of how your event will provide access to support services for drought affected community members:	<p>The event will open to all community residents, invites will be extended to Rural community members to forget the farm for the day. We will invite Mental Health to have a stall to provide info to assist health and well being. Many of our rural Clients have donated items to the Heritage Centre and they will be happy to attend see their items restored and proudly on display</p>		
Describe how the funding will be spent: Attach copy of quotes if available	<p>We intend to send invites to all community members within the Balonne Shire and engage the services of the local Rotary Club to provide a BBQ lunch and also invite the Dirranbandi Coffee van to serve refreshments. We intend to cook a camp oven, supply damper and billy tea. We intend to host Garry Fogerty to reside poverty for the event.</p>		



2018 Community Drought Support Guidelines and Application Form

<p>Did you received assistance through the Community Drought Support Package in 2017:</p>	<p><input type="checkbox"/> Yes (please give details) <input checked="" type="checkbox"/> No</p> <p>Amount:</p> <p>Has a Project Performance report been completed:</p> <p><input type="checkbox"/> Yes (please give details) <input type="checkbox"/> No</p>
<p>Attachments:</p>	<p>Please attach the following:</p> <p><input checked="" type="checkbox"/> A copy of your Certificate of Incorporation (if applicable)</p> <p><input checked="" type="checkbox"/> A copy of your current Public Liability Certificate</p>

DECLARATION

This Declaration requires the signature of the applicant or representative of the applicant.

I certify that I am authorised by the applicant to prepare and submit this application for the Balonne Shire Council Community Drought Support Package. I have read the guidelines relating to the funds and certify that to the best of my knowledge the information provided in this form is correct.

I agree to provide Council with additional information if required to assess this application.

I agree to comply with all requirements of the Community Drought Support Package.

I will acknowledge the support of the Department of Communities, Disability and Seniors Services as well as Balonne Shire Council in all relevant promotional and printed material.

Name: Robyn Fuhrmeister

Position: Chairperson

Signature: Robyn Fuhrmeister

Date: 20/06/2018

Witness Signature: L Russell

Date: 28/7/18

Document ID 49368 Version No. 1.0.1

Page 6 of 7



2018 Community Drought Support Guidelines and Application Form

Office Use Only			
Name of Officer receiving Request:			
Signature:	Date:		
Resolution Result:	<input type="checkbox"/> Successful <input type="checkbox"/> Unsuccessful	Resolution No.:	
Amount Given:		Date of Resolution:	
Response Letter Doc Id No.:		Date of Letter:	
Responsible Officer Name:		Signature:	



OFFICER REPORT

TO: Council

SUBJECT: Request for use in principle - Barwon Fishing Competition - Carp Busting

DATE: 07.08.18

AGENDA REF: CES14

AUTHOR: Di Francisco - Environmental Health Officer

Executive Summary

Mungindi Fishing Club are seeking permission to use the Mungindi recreational grounds (Mungindi Park) to host the Barwon Carp Busting Fishing event on 8/9 September 2018.

Background

Council has received this request via email dated 7 August 2018 from Mr Gary Trindall.

The Mungindi Fishing Club will make application to the Queensland Police to hold a licence to serve liquor and engage food vendors to the site to help make this day a success.

Public facilities are located on site. Each public facility has the following:-

Ladies – Two cubicles and a hand basin.

Gentlemen:- One cubicle, one urinal and a hand basin.

Land Tenure Matters/Consent for Event

Specifically, the land in question is recognised as 99 SP233567 and occupies an area of 26.2 hectares. The state reserve is identified for 'Camping, Water and Road Purpose' to which Balonne Shire Council is Trustee. The subject land is situated within the Mungindi Township, and is accessed by state controlled gazetted road reserve.

The reserve has numerous state permit and leases over the land.

Discussions with Department of Natural Resources and Mines (DNRM) have stated that Council, as trustee of the primary authorising purpose of the reserve for 'Camping, Water and Road', can permit events on the basis that they are consistent with the purpose of the reserve and not diminish the purpose of the reserve.

It is considered that the event is consistent with the purpose of the state reserve and therefore to ensure all appropriate documentation is submitted to Council prior to the commencement of the event, a Trustee Permit be issued.

Separately, it is noted that should Council support this event to occur over the reserve, the event organiser be made aware that future dates for the event on this land must obtain permission from Council again. The

approval does not provide ongoing consent for the event to proceed beyond the nominated date. Accordingly, notice of this requirement is included in the recommendation section of this report.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Strong community organisations

Consultation (internal/external)

Fiona Macleod, Planning Officer
Di Francisco, Environmental Health Officer

Legal Implications

Land Tenure as above

Policy Implications

Nil to Council

Financial and Resource Implications

Nil to Council

Attachments

Nil

Recommendation/s

That:

1. Council provide in principal support of the Barwon Carp Busting event to occur over the "Camping, Water and Road Purpose Reserve" described as 99 SP233567 subject to the following further approvals;
 - a) Trustee Permit; and
 - b) Land Management Plan.
2. Council inform the event organiser that should the event be proposed to occur on 'Camping, Water and Road' Reserve Lot 99 SP233567 for any dates beyond 8/9 September 2018, the event organiser will be required to write into Council again formally seeking permission to use the reserve.

Mark Stanton

Acting Director Community and Environmental Services

CONFIDENTIAL ITEMS

(CFCS) FINANCE AND CORPORATE SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
CCFS1	<u>NOTICE OF OBJECTION REPORT - MOON - 249-253 ALFRED STREET, ST GEORGE</u>	This item will be discussed in closed session in accordance with section 275 of the Local Government Regulation 2012.	

INFORMATION REPORTS

(ICEO) CHIEF EXECUTIVE OFFICER

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
ICE01	<u>MONTHLY REPORT</u>	This report presents to Council grants data from 4 July – 5 August 2018.	331

OFFICER REPORT

TO: Council

SUBJECT: Monthly Report

DATE: 06.08.18

AGENDA REF: ICEO1

AUTHOR: Stephanie Price - Grants Officer

Executive Summary

This report presents to Council grants data from 4 July – 5 August 2018.

Grants Summary

Successful EOI Grant Applications	2
Successful Full Business Case Grant Applications	1
Unsuccessful EOI Grant Applications	1
Full Business Case Grant Applications In-progress	4
EOI Grant Applications In-progress	2
Full Business Case Submissions Awaiting Outcome	4
EOI Grant Submissions Awaiting Outcome	1

Attachments

1. 16 August Grants Monthly Information Report.pdf [↓](#)

Matthew Magin
Chief Executive Officer

Grants Officer - Information Report

04 July – 05 August 2018

Successful EOI Grant Applications

Program	Project Name	Associated Departments	Amount Applied for \$	Application Status	Project commence date as per agreement	Project completion date as per agreement	BSC Corporate Plan Alignment - Please see key		BSC Plan & Strategy Alignments - Please see key
Building our Regions R4 - Dept of State Development, Manufacturing, IS & Planning	Industrial Estate for Airside Services - St George	F&C, IS	\$1, 000, 000	EOI Successful	1/10/2018 (no later than 31/07/19)	30-Jun-28	1.6, 2.2, 2.3, 2.6, 4.2, 4.3, 4.5, 5.1	CP2, CP4, CP5	EDP, CP, TP&S, AMP, 10YCWP
Building our Regions R4 - Dept of State Development, Manufacturing, IS & Planning	Balonne Shire Digital Connectivity Project	F&C, CES, IS	\$1, 000, 000	EOI Successful	1/10/2018 (no later than 31/07/19)	30-Jun-28	2.2, 2.3, 2.6, 2.7, 3.4, 3.5, 4.1, 4.3, 4.5, 4.6	CP1, CP2, CP4, CP5	EDP, CP, TP&S, ICTSP

Successful Full Business Case Grant Applications

Program	Project Name	Associated Departments	Amount Applied for \$	Application Status	Project commence date as per agreement	Project completion date as per agreement	Approved Funding \$	Total Project Cost \$	BSC Corporate Plan Alignment - Please see key		BSC Plan & Strategy Alignments - Please see key
Natural Disaster Resilience Program 2017-18 - QRA - Qld Gov	Balonne Shire Flood Warning Gauge Infrastructure	F&C, IS	\$500, 000	Successful	1-Sep-18	30-Jun-20	\$200, 000	\$200, 00	1.6, 3.5, 4.3	CP2,CP5	LDMP, CSS

Unsuccessful EOI Grant Applications

Program	Project Name	Associated Departments	Amount Applied for \$	Application Status	Project commence date as per agreement	Project completion date as per agreement	BSC Corporate Plan Alignment - Please see key		BSC Plan & Strategy Alignments - Please see key
Building our Regions R4 - Dept of State Development, Manufacturing, IS & Planning	Industrial Estate for Airside Services - Dirranbandi	F&C, IS	\$750, 000	EOI Unsuccessful	1/10/2018 (no later than 31/07/19)	30-Jun-28	1.6, 2.2, 2.3, 2.6, 4.2, 4.3, 4.5, 5.1	CP2, CP4, CP5	EDP, CP, TP&S, AMP, 10YCWP

Grants Officer - Information Report

04 July – 05 August 2018

Full Business Case Grant Applications In-progress

Program	Project Name	Associated Departments	Submission Due Date	Amount Applied for \$	Application Status	Project commence date as per agreement	Project completion date as per agreement	BSC Corporate Plan Alignment - Please see key		BSC Plan & Strategy Alignments - Please see key
Building our Regions R4 - Dept of State Development, Manufacturing, IS & Planning	Industrial Estate for Airside Services - St George	F&C, IS	7-Sep-18	\$1, 000, 000	EOI Successful	1/10/2018 (no later than 31/07/19)	30-Jun-28	1.6, 2.2, 2.3, 2.6, 4.2, 4.3, 4.5, 5.1	CP2, CP4, CP5	EDP, CP, TP&S, AMP, 10YCWP
Building our Regions R4 - Dept of State Development, Manufacturing, IS & Planning	Balonne Shire Digital Connectivity Project	F&C, CES, IS	7-Sep-18	\$1, 000, 000	EOI Successful	1/10/2018 (no later than 31/07/19)	30-Jun-28	2.2, 2.3, 2.6, 2.7, 3.4, 3.5, 4.1, 4.3, 4.5, 4.6	CP1, CP2, CP4, CP5	EDP, CP, TP&S, ICTSP
Get in the Game 'Get Playing Places & Spaces' (funding to improve facilities)	Rowden Park - Playground Upgrade	IS	28-Sep-18	TBC	In-progress	From 1 January 2019	TBC	1.3, 4.3, 5.1	CP5	CP, AMP
QLD Feral Pest Initiative - Round 4	Cluster Fencing	CES, IS	TBC	TBC	In-progress	TBC	TBC	1.3, 1.5, 2.1, 2.2, 2.3, 2.7, 4.3, 4.5, 5.1	CP4	EDP, CP

Grants Officer - Information Report

04 July – 05 August 2018

EOI Grant Applications In-progress

Program	Project Name	Associated Departments	EOI Due Date	Submission Due Date	Amount Applied for \$	Application Status	Project commence date as per agreement	Project completion date as per agreement	BSC Corporate Plan Alignment - Please see key	BSC Plan & Strategy Alignments - Please see key	
Growing Tourism Infrastructure Fund - Queensland Government	Possible Project TBC 'Hydrotherapy Centre'	IS	7-Sep-18	TBC	TBC	In-progress	From date agreement is signed	30-Jun-18	1.1, 1.2, 1.5, 2.2, 2.3, 2.6, 4.3, 4.5, 5.1	CP4, CP5	CP, TPS, TMS LTFP, AMP
Growing Tourism Infrastructure Fund - Queensland Government	Shire Parks & Playgrounds Upgrade	IS / CES	7-Sep-18	TBC	TBC	In-progress	From date agreement is signed	30-Jun-18	1.1, 1.2, 1.5, 2.2, 2.3, 2.6, 4.3, 4.5, 5.1	CP2, CP4, CP5	EDP, TPS, TMS LTFP, AMP

Full Business Case Submissions – Awaiting Outcome

Program	Project Name	Associated Departments	Submission Due Date	Date Submitted	Outcome Due Date	Amount Applied for \$	Application Status	Project commence date as per agreement	Project completion date as per agreement	BSC Corporate Plan Alignment - Please see key		BSC Plan & Strategy Alignments - Please see key
Get in the Game 'Get Planning Spaces' - Dept of National Parks, Sports & Racing	Beardmore Dam - Recreational Precinct Master Plan	CES, IS	18-Apr-18	17-Apr-18	Aug-18	\$49925 GST exclusive	Submitted	From July 2018	30-Sep-19	1.1, 1.2, 1.5, 2.2, 2.3, 2.6, 4.3, 5.1	CP2	EDP, CP, TP&S AMP
Maturing the IS Pipeline Program 2 - Dept of State Development, Manufacturing, IS & Planning	Industrial & Airport Precinct Master Plan - St George	F&C, IS	9-Apr-18	6-Apr-18	Aug-18	\$60k plus expenses	Submitted	TBC	TBC	1.6, 2.2, 2.3, 2.6, 4.2, 4.3, 4.5, 5.1	CP2, CP4, CP5	EDP, CP, TP&S AMP, 10YCW
Maturing the IS Pipeline Program 2 - Dept of State Development, Manufacturing, IS & Planning	Business Hub	F&C, IS, CES	9-Apr-18	6-Apr-18	Aug-18	\$100k	Submitted	TBC	TBC	1.1, 1.3, 1.4, 1.5, 2.2, 2.3, 2.4, 2.5, 2.6, 3.5, 4.1, 4.3, 4.5, 4.6, 5.1	CP1, CP3, CP4, CP5	EDP, CP, LSSP ICTSP, AMP
Saluting their Service Community Commemorative Grant	Balonne Shire Remembrance - World War I Centenary	CES	3-Jul-18	3-Jul-18	approx August 18	\$3, 000	Submitted	Aug-18	11-Nov-18	1.3, 1.4, 5.1	CP5	CP

Grants Officer - Information Report

04 July – 05 August 2018

EOI Grant Submissions - Awaiting Outcome

Program	Project Name	Associated Departments	Date EOI Submitted	EOI Outcome Due Date	Submission Due Date	Amount Applied for \$	Application Status	Project commence date as per agreement	Project completion date as per agreement	Council Funding	Other Funding \$	BSC Corporate Plan Alignment - Please see key		BSC Plan & Strategy Alignments - Please see key
Regional Growth Fund	Reinvigorate the South West Sheep Industry (Exclusion Fencing)	CES, IS	27-Apr-18	N/A	TBC	\$10, 000, 000	Submitted	1-Oct-18	31-Dec-21	\$10,000, 000 (QTC)	\$0	1.3, 1.5, 2.1, 2.2, 2.3, 2.7, 4.3, 4.5, 5.1	CP4	EDP, CP

Grants Officer - Information Report

04 July – 05 August 2018

KEY

Key - Foundation Area	
1	Community
2	Economy
3	Environment
4	Infrastructure & Planning
5	Governance

1. Community	
1.1	Community spaces to connect, engage & learn
1.2	Healthy & active lifestyles
1.3	Strong community organisations
1.4	Vibrant, creative arts, music, local history & culture
1.5	Community well-being
1.6	Disaster Management

2. Economy	
2.1	Initiatives to build the Food & Fibre Leaders profile
2.2	Investment attraction and partnerships
2.3	Value-add and diversification strategies
2.4	Skilling, training and innovation
2.5	Business incubation and support
2.6	Tourism growth and development
2.7	Cross-regional partnership

3. Environment	
3.1	Best practice waste management & recycling
3.2	Effective water planning
3.3	Biosecurity, pest management & stock route planning
3.4	Investment & adoption of sustainable and renewable solutions
3.5	Strong partnerships with stakeholder groups & government
3.6	Advocacy for a triple bottom line approach
3.7	Community education programs
3.8	Waste water & sewage services that protect public health & the environment

4. Infrastructure & Planning	
4.1	Digital connectivity for business & industry growth & social connectedness
4.2	Safe, efficient & connected transport networks
4.3	Community infrastructure for existing and future needs
4.4	Protection & enhancement of water supply
4.5	Sustainable planning & development
4.6	Technology investment for data-led change (to achieve cost savings & efficiency)

5. Governance	
5.1	Active community & stakeholder engagement
5.2	Effective strategic planning & partnerships
5.3	Excellence in service delivery & project management
5.4	High levels of accountability & compliance
5.5	Financial management for long-term sustainability
5.6	Safe & healthy workplace environment
5.7	Engaged employees in meaningful, productive work
5.8	Effective investment programs & innovative finance approaches

Key - Community Priority	
CP1	Youth Retention
CP2	Small Town Sustainability
CP3	Skilling & Training
CP4	Value-add & Diversification
CP5	Shared Vision

Key - BSC Plans & Strategies							
10 Year Capital Works Program	10YCWP	Community Plan	CP	Library Strategic Plan	LSP	St George CBD Master Plan	CBDMP
10 Year Plant Renewal Program	10YPRP	Community Safety Strategy	CSS	Local Disaster Management Plan	LDMP	Stock Route Management Plan	SRMP
Asset Management Plan	AMP	Drinking Water QMP	DWQMP	Long Term Financial Plan	LTFP	Tourism Marketing Strategy	TMS
Biosecurity Plan	BP	Economic Development Plan	EDP	Recreational Vehicle Strategy	RVS	Tourism Policy & Strategy	TP&S
CCTV Strategy	CCTV	ICT Strategic Plan	ICTSP	River Foreshore Master Plan	RFMP	Waste Reduction & Recycling Plan	WR&RP

(IFCS) FINANCE AND CORPORATE SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
ICFS1	<u>MONTHLY REPORT - DIRECTOR FINANCE & CORPORATE SERVICES</u>	Monthly Information Report – Director Finance & Corporate Services	338
ICFS2	<u>MONTHLY REPORT - WHS</u>	Monthly Report - WHS	342
ICFS3	<u>MONTHLY FINANCE INFORMATION REPORT AS AT 31 JULY 2018</u>	Monthly Finance Information Report for the period ended 31 July 2018.	345

OFFICER REPORT

TO: Council

SUBJECT: **Monthly Report - Director Finance & Corporate Services**

DATE: 06.08.18

AGENDA REF: ICFS1

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

Monthly Information Report – Director Finance & Corporate Services

Complaints

- 1 administrative complaint still underway

CCTV

AFN have ordered equipment and it is on its way to St George for installation in August.

Staffing

- Administrative Officer – Governance – recruitment currently underway

St George Levee

- Objection Hearing Report – report to Council 16 August
- 1 more agreement reached and signed
- 1 agreement reached and signatures pending

Land matters

- Wombat lease with Thallon Progress Association underway
- St George Bowls Club lease underway
- Dirranbandi Court Sports Association lease – report to council 16 August
- Request to lease land Dirranbandi – report to Council 16 August

Procurement

This month our contract Procurement Co-ordinator has delivered the following:

1. Wet & Dry Plant Hire Refresh

We currently have 47 active suppliers registered in Vendor Panel. Of these 47 there are 7 compliance issues which we are working to sort out. All new suppliers and those suppliers that merely refreshed

their pricing/plant details have price lists attached. For the other existing suppliers we will slowly separate out their pricing to attach to their profiles. Going forward this will negate the need for a bulky spreadsheet to be maintained and should drive people to the portal for the information we need.

2. Trade Services Refresh

As above we have 27 active suppliers with 10 compliance issues. Same detail for pricing.

3. Preferred Supplier Arrangement (sole supplier) for Traffic Management Services

Aiming to go to market by end of next week.

4. Vendor Panel Technology upgrade. This is in hand and merely requires a date for the initial training. We will also need to decide on the appropriate categories for Market Place prior to implementation.

5. Two year Purchase Order review. This is drawing to a result and a report should be available for the Auditors well before they commence in September. It will also inform our choices for market place and any further tenders we may require.

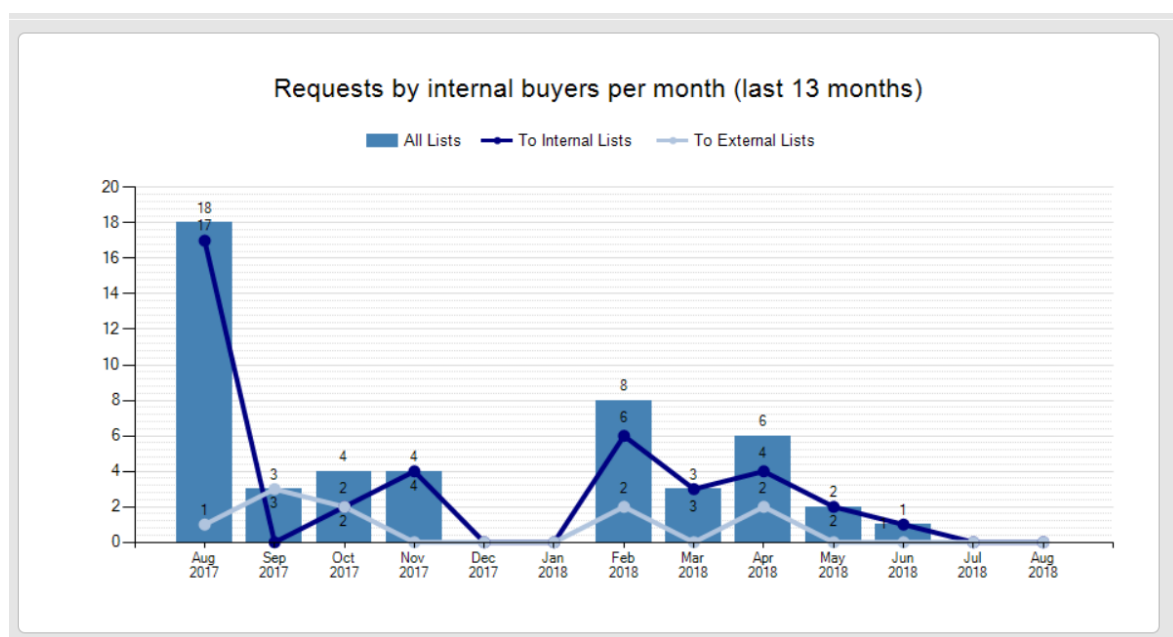
6. Policy, procedure, document review/revisions/development – are still to commence.

7. Training of Administration Officer – Procurement has commenced and they will be working with me on the PSA for Traffic Management. All other training will need to rolled out across the organisation in the coming weeks.

8. Contract management framework is still to commence

9. Forward planning for procurement. In order for this to be commenced a round of consultation will occur. Also the analysis of the previous two years spend will form part of the framework for this as will budget, corporate plan and infrastructure plan.

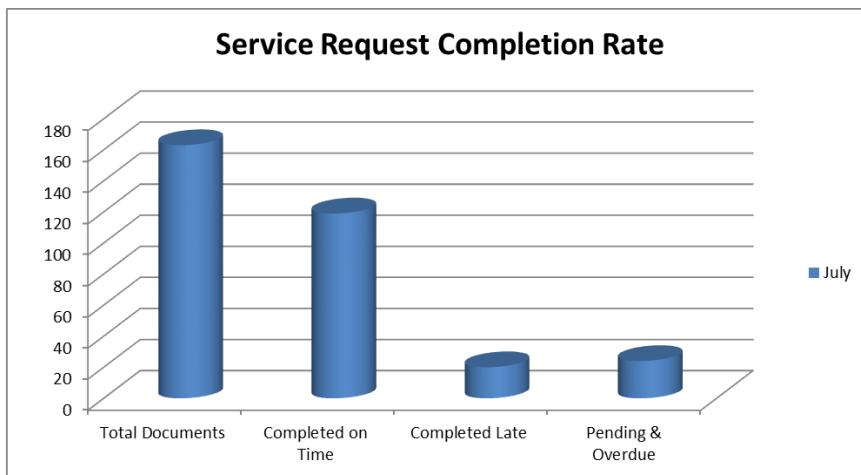
The following graph shows how many requests for quotation have been made utilising Vendor Panel for the month of May/June. 1 vendor panel requests was processed in June/July 2018 compared to 2 in May 2018. This is representative of the end and beginning of the financial years, with contracts ending or commencing.



Service requests

A total of 163 documents were created in Magiq for service requests in July with 119 completed on time giving a 73% completion rate.

	July
Total Documents	163
Completed on Time	119
Completed Late	20
Pending & Overdue	24
% completed on time	73%
% Completed overall	85%



Other key projects/meetings

Risk module – will be implemented when new Governance Officer position in place.

Enterprise Bargaining – further advice received from LGAQ, awaiting advice from Council

Depreciation review. Report to Council 16 August on roads useful lives.

Audit Committee - Internal Auditor preparing to visit 10 September to develop an internal audit plan and conduct a number of small audits – credit cards, fuel cards and scalps bounty.

Finance & Corporate Service budget progress as follows:

Budget 2018/19 has commenced and new reports have been developed for each department to report on their monthly progress (budget v actual – including commitments).

End of year financial statements are currently under preparation.

Attachments

Nil

Michelle Clarke

Director Finance & Corporate Services

OFFICER REPORT

TO: Council
SUBJECT: Monthly Report - WHS
DATE: 06.08.18
AGENDA REF: ICFS2
AUTHOR: Ben Gardiner - Safety Advisor

Executive Summary

Monthly Report - WHS

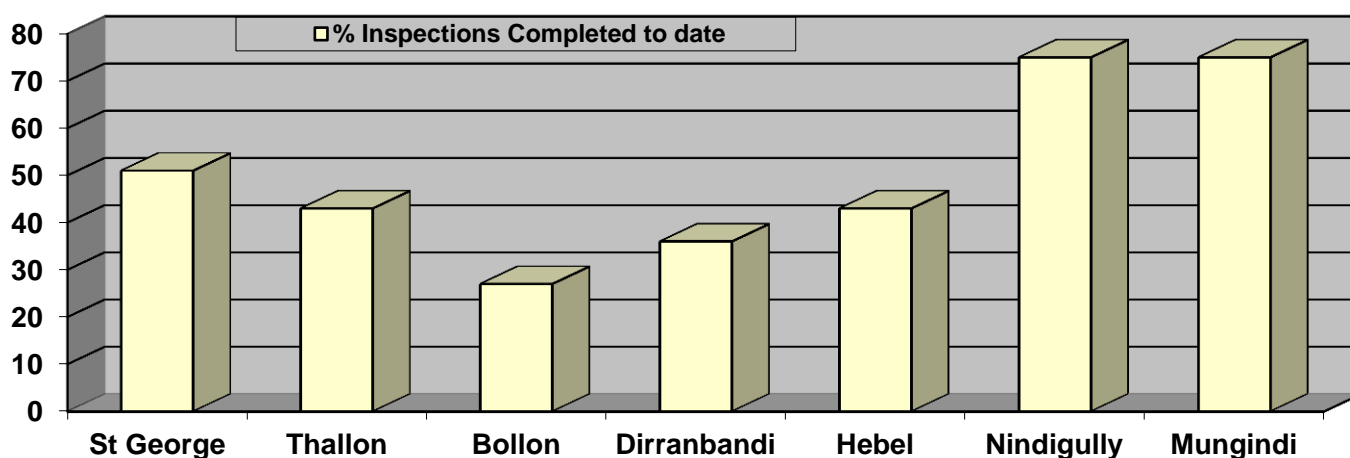
Injury Summary

Financial Year 2018/19 (to date)

There were 2 minor work incidents reported for the month of July 2018. One was a slip on a muddy slope the other was a trip over an obstacle. Both could have been easily avoided by taking some time and assessing the surrounding location before starting the task at hand.

Worksite Hazard Inspections

The 1st of July 2018 marked the beginning of the 7th Quarter. Not many inspections have been completed so far. All Managers and Supervisors should be ensuring that the inspections are undertaken prior to the end of the quarter to avoid last minute, rushed inspections.



Take 5 and Toolbox Talks

Unfortunately there is still some staff that have not completed all of their Toolbox Talks (particularly those who receive via email). The Chief Executive Officer has requested that all be completed by 14 August.

Calibrations, Inspections and Testing

Ongoing inspections were carried out with all Fire Equipment at the end of July. There were some Plant that was unfortunately missed and will need to be changed over with the replacement extinguishers in the stores.

Compliance

There were no Notifiable Events during the month of July.

Safety Inductions, Training & Information Sessions

Each Directorate will now be responsible for organising their own operational training. I will still be organising some Safety training activities, examples of this will be First Aid, CPR, Pool Lifeguard and Chemical Application.

Activity	Staff Involved											
	July	Aug	Sept	Oct	Nov	Jan	Feb	Mar	Apr	May	June	July
Safety Inductions	8	5	2		2	2	5		1	2	2	3
Fuel Cards	60											
Credit Card	60											
Diploma & Cert III	2	2	2	2	2					1	1	2
Stores Info sessions	60											
Traffic Management	1				5							10
LGMA Supervisors Training	12		12									
IWPEA & water related Events	1		2							1		
Pool Safety Inspector			2									
Safety Auditor											1	
Bitumen Seal Workshop		1										
Heritage & Enviro Workshop		25										
HR Related Events			1									
First Aid & CPR				59								
Pool Lifeguard				24								
Snake Awareness				46								
Working at Heights							9					
WHS Representative Course							7					
Forklift Licence							6					
ACDC (Rural Services)							2					
Planning Conference			1									
Compliance Officer Training			2									

Safety Committee Meeting

The next Safety Committee will be held on Friday the 17th of August 2018 at 2:30pm.

Attachments

Nil

Michelle Clarke

Director Finance & Corporate Services

OFFICER REPORT

TO: Council

SUBJECT: **Monthly Finance Information Report as at 31 July 2018**

DATE: 07.08.18

AGENDA REF: ICFS3

AUTHOR: Tracey Lee - Manager Finance Services

Executive Summary

Monthly Finance Information Report for the period ended 31 July 2018.

Please note that these results are not final. Entries to finalise will be completed during July and final results will be reflected in the ledger after completion of the external audit process in September. The following provides an overview of the possible areas of impact;

Working Capital – assessment of reserve transfers and final accruals for employee benefits accounts are still to be finalised

Attachments

1. Monthly Finance Information Report as at 31 July 2018 [↴](#)

Michelle Clarke

Director Finance & Corporate Services

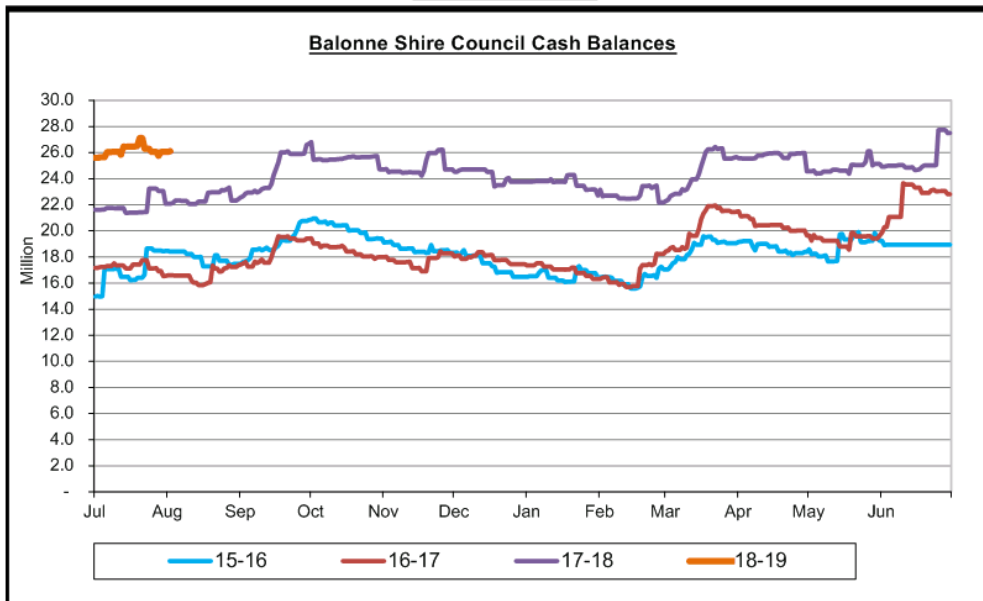
Finance Information Report

Month Ending 31 July 2018

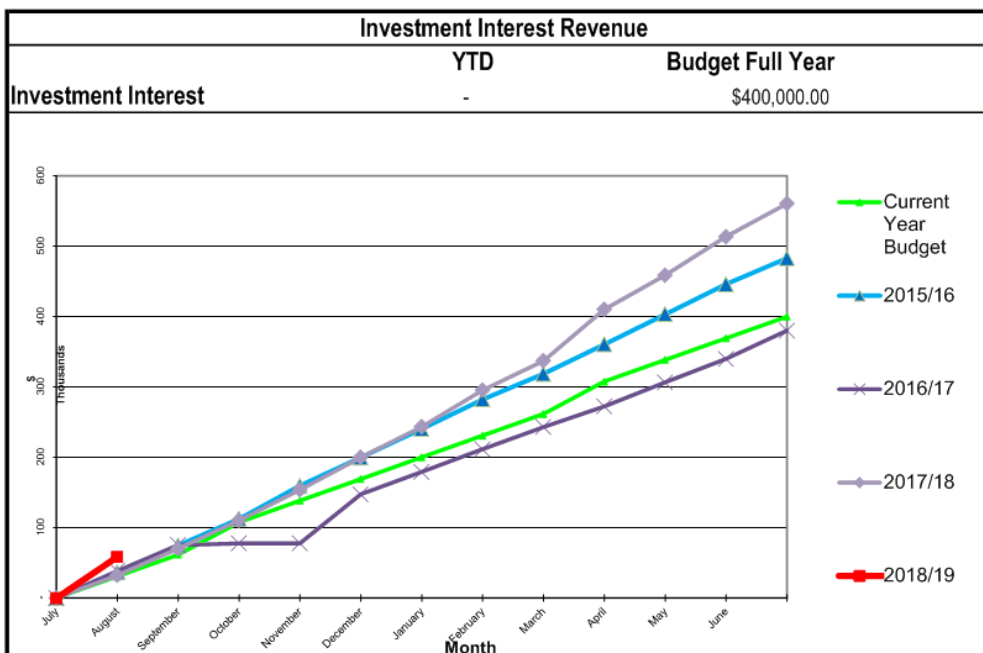
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Balonne Shire Council Cash Management Report July 31, 2018



Cash Fund Balance			
Operational Fund:		Balance	
Cash on Hand	600.00	Short Term Deposits:-	
Cash at Bank	7,763,165.81	QTC	13,926,134.76
Short Term Deposits	18,348,203.19	Investments	-
Total Funds	\$26,111,969.00	Reserve Account	4,422,068.43
Trust Fund:		Total	18,348,203.19
Cash at Bank	\$224,520.92		



Balonne Shire Council Working Capital Report

31 July 2018

Total Cash Available - Cash At Bank		\$ 26,111,969.00
<i>Represented By:</i>		
<u>Reserves</u>		
<i>Asset Replacement - Carried Forward Program Balances</i>		
Building Purposes	1,000,000	
Plant Renewal	150,000	
General Fund Infrastructure Reserve	617,796	
Sewerage Program Reserve	2,517,211	
Water Program Works Reserve	2,383,657	
Cleansing Program Reserve	277,354	6,946,018
<i>Constrained Work Reserve (unspent Capital Grants)</i>		
<i>Reserve for Future Recurrent Expenditure (Unspent Operational Grants)</i>		
Dirranbandi Pool Committee (Surplus Funds)	11,694	
RADF Funding	17,318	
Bollon Bush Nursing Reserve - Building Expenditure	1,200	
		30,212
Total Cash Backed Reserves		\$ 6,976,229
Unspent Current Grants Received		
Provisions - Staff Entitlements - Current Entitlements	\$ 1,527,834	
Provisions - Staff Entitlements - Non Current Entitlements (40%)	\$ 51,609	\$ 1,579,444
Shire Funds - Unallocated Working Capital (Cash)		\$ 17,556,296

Working Capital Report

Revenue and Expenditure Report - Balonne Shire Council
(Accounts: 0100-0002-0000 to 7900-7201-0000. 9% of year elapsed. All Accounts. Excludes Committed Costs. To Level 4.)

USER: PHILLIPS

Financial Year Ending 2019 - (Budget for Full Year)

Version: 2018.6.18.1

		REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
		31 Jul 2018	%	Budget	31 Jul 2018	%	Budget	31 Jul 2018	%	Budget
0044-0001	BALONNE SHIRE COUNCIL									
0100-0002	FINANCE GENERAL									
0110-0003	URBAN RATES									
0110-0003	URBAN RATES	0.00	---	1,108,000	0.00	---	137,000	0.00	---	971,000
0120-0003	RURAL RATES									
0120-0003	RURAL RATES	0.00	---	5,994,000	0.00	---	551,700	0.00	---	5,442,300
0130-0003	CHARGES ON LAND/LEGAL FEES									
0130-0003	CHARGES ON LAND/LEGAL FEES	0.00	---	3,000	0.00	---	0	0.00	---	3,000
0150-0003	INVESTMENTS									
0150-0003	INVESTMENTS	58,570.91	15%	400,000	0.00	---	0	58,570.91	15%	400,000
0170-0003	GRANTS GENERAL									
0170-0003	GRANTS GENERAL	0.00	---	5,865,900	0.00	---	0	0.00	---	5,865,900
0100-0002	FINANCE GENERAL	58,570.91	0%	13,370,900	0.00	---	688,700	58,570.91	0%	12,682,200
0200-0002	ADMINISTRATION/CORPORATE									
0205-0003	CORPORATE SERVICES									
0205-0003	CORPORATE SERVICES	145,207.94	5%	2,886,800	359,287.57	6%	5,592,184	(214,079.63)	8%	(2,705,384)
0206-0003	COUNCILLORS SERVICES									
0206-0003	COUNCILLORS SERVICES	0.00	---	0	38,286.99	8%	482,250	(38,286.99)	8%	(482,250)
0210-0003	STORES ADMINISTRATION									
0210-0003	STORES ADMINISTRATION	453.33	9%	5,000	0.00	---	21,000	453.33	-3%	(16,000)
0200-0002	ADMINISTRATION/CORPORATE	145,661.27	5%	2,891,800	397,574.56	7%	6,095,434	(251,913.29)	8%	(3,203,634)
0300-0002	PLANNING & DEVELOPMENT									
0310-0003	DEVELOPMENT - PLANNING									
0310-0003	DEVELOPMENT - PLANNING	1,366.00	5%	30,000	15,900.08	7%	226,500	(14,534.08)	7%	(196,500)
0320-0003	DEVELOPMENT -									
0320-0003	DEVELOPMENT -	5,503.86	19%	29,700	2,221.02	3%	74,500	3,282.84	-7%	(44,800)

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Revenue and Expenditure Report - Balonne Shire Council
(Accounts: 0100-0002-0000 to 7900-7201-0000. 9% of year elapsed. All Accounts. Excludes Committed Costs. To Level 4.)

USER: PHILLIPS

Financial Year Ending 2019 - (Budget for Full Year)

Version: 2018.6.18.1

		REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
		31 Jul 2018	%	Budget	31 Jul 2018	%	Budget	31 Jul 2018	%	Budget
0340-0003	ECONOMIC DEVELOPMENT									
0340-0003	ECONOMIC DEVELOPMENT	0.00	---	225,000	10,672.31	4%	268,500	(10,672.31)	25%	(43,500)
0350-0003	TOURISM SERVICES									
0350-0003	TOURISM SERVICES	4,981.81	293%	1,700	9,110.10	14%	65,500	(4,128.29)	6%	(63,800)
0355-0003	VISITOR SERVICES									
0355-0003	VISITOR SERVICES	4,826.86	10%	48,300	17,957.99	7%	270,826	(13,131.13)	6%	(222,526)
0360-0003	LAND DEVELOPMENT									
0360-0003	LAND DEVELOPMENT	0.00	---	0	0.00	---	0	0.00	---	0
0300-0002	PLANNING & DEVELOPMENT	16,678.53	5%	334,700	55,861.50	6%	905,826	(39,182.97)	7%	(571,126)
0400-0002	TRANSPORT & DRAINAGE									
0401-0003	WORKS FINANCE									
0401-0003	WORKS FINANCE	0.00	---	2,852,388	0.00	---	0	0.00	---	2,852,388
0405-0003	WORKS ADMINISTRATION									
0405-0003	WORKS ADMINISTRATION	45,397.88	4%	1,040,000	63,522.29	4%	1,781,831	(18,124.41)	2%	(741,831)
0410-0003	ROADS									
0410-0003	ROADS	0.00	---	0	538,247.82	8%	6,476,399	(538,247.82)	8%	(6,476,399)
0415-0003	STREETS									
0415-0003	STREETS	0.00	---	0	72,037.11	5%	1,451,926	(72,037.11)	5%	(1,451,926)
0420-0003	BRIDGES									
0420-0003	BRIDGES	0.00	---	0	10,948.42	6%	197,381	(10,948.42)	6%	(197,381)
0425-0003	STORMWATER DRAINAGE									
0425-0003	STORMWATER DRAINAGE	0.00	---	0	16,886.92	7%	242,643	(16,886.92)	7%	(242,643)
0430-0003	WORKS DEPOTS									
0430-0003	WORKS DEPOTS	0.00	---	0	21,854.01	6%	375,696	(21,854.01)	6%	(375,696)
0440-0003	AERODROMES									
0440-0003	AERODROMES	0.00	---	20,000	35,950.14	10%	351,433	(35,950.14)	11%	(331,433)

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Revenue and Expenditure Report - Balonne Shire Council
(Accounts: 0100-0002-0000 to 7900-7201-0000. 9% of year elapsed. All Accounts. Excludes Committed Costs. To Level 4.)

USER: PHILLIPS

Financial Year Ending 2019 - (Budget for Full Year)

Version: 2018.6.18.1

		REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
		31 Jul 2018	%	Budget	31 Jul 2018	%	Budget	31 Jul 2018	%	Budget
0450-0003	PLANT & EQUIPMENT									
0450-0003	PLANT & EQUIPMENT	221,268.18	6%	3,450,000	133,361.22	5%	2,700,956	87,906.96	12%	749,044
0460-0003	FLOOD MITIGATION									
0460-0003	FLOOD MITIGATION	0.00	---	0	11,182.75	6%	184,193	(11,182.75)	6%	(184,193)
0400-0002	TRANSPORT & DRAINAGE	266,666.06	4%	7,362,388	903,990.68	7%	13,762,458	(637,324.62)	10%	(6,400,070)
0500-0002	COMMUNITY & CULTURAL									
0501-0003	COMMUNITY DEVELOPMENT									
0501-0003	COMMUNITY DEVELOPMENT	11,204.55	7%	159,000	29,357.22	8%	372,663	(18,152.67)	8%	(213,663)
0502-0003	FLOOD RECOVERY SERVICES									
0502-0003	FLOOD RECOVERY SERVICES	0.00	---	0	0.00	---	0	0.00	---	0
0505-0003	LIBRARIES									
0505-0003	LIBRARIES	30,000.00	111%	26,958	12,824.96	4%	312,784	17,175.04	-6%	(285,826)
0510-0003	HOUSING									
0510-0003	HOUSING	3,308.00	2%	200,000	15,799.49	7%	238,093	(12,491.49)	33%	(38,093)
0515-0003	PUBLIC COMMUNICATION									
0515-0003	PUBLIC COMMUNICATION	0.00	---	0	216.66	14%	1,500	(216.66)	14%	(1,500)
0520-0003	SPORT & RECREATION									
0520-0003	SPORT & RECREATION	0.00	---	5,500	11,728.54	9%	137,713	(11,728.54)	9%	(132,213)
0521-0003	SWIMMING POOLS									
0521-0003	SWIMMING POOLS	0.00	---	45,000	13,307.31	3%	449,252	(13,307.31)	3%	(404,252)
0522-0003	TENNIS COURTS									
0522-0003	TENNIS COURTS	(2.27)	0%	1,000	658.31	6%	11,700	(660.58)	6%	(10,700)
0525-0003	ARTS & HISTORY									
0525-0003	ARTS & HISTORY	0.00	---	70,800	2,992.67	5%	64,072	(2,992.67)	-44%	6,728
0530-0003	PARKS & GARDENS									
0530-0003	PARKS & GARDENS	50.00	10%	500	47,462.43	7%	677,412	(47,412.43)	7%	(676,912)

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Revenue and Expenditure Report - Balonne Shire Council
(Accounts: 0100-0002-0000 to 7900-7201-0000. 9% of year elapsed. All Accounts. Excludes Committed Costs. To Level 4.)

USER: PHILLIPS

Financial Year Ending 2019 - (Budget for Full Year)

Version: 2018.6.18.1

		REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
		31 Jul 2018	%	Budget	31 Jul 2018	%	Budget	31 Jul 2018	%	Budget
0535-0003	HALLS & CULTURAL CENTRES									
0535-0003	HALLS & CULTURAL CENTRES	232.73	2%	10,000	20,668.76	6%	335,960	(20,436.03)	6%	(325,960)
0545-0003	COMMUNITY ASSISTANCE									
0545-0003	COMMUNITY ASSISTANCE	0.00	---	0	2,100.00	5%	41,500	(2,100.00)	5%	(41,500)
0550-0003	EMERGENCY SERVICES									
0550-0003	EMERGENCY SERVICES	0.00	---	21,000	1,981.75	4%	44,781	(1,981.75)	8%	(23,781)
0555-0003	SHOWGROUNDS									
0555-0003	SHOWGROUNDS	13,978.73	47%	30,000	22,196.86	6%	390,203	(8,218.13)	2%	(360,203)
0560-0003	WORK PROGRAM									
0560-0003	WORK PROGRAM	0.00	---	0	(1.03)	0%	37,500	1.03	0%	(37,500)
0575-0003	YOUTH DEVELOPMENT									
0575-0003	YOUTH DEVELOPMENT	0.00	---	0	0.00	---	5,000	0.00	---	(5,000)
0580-0003	SAFER COMMUNITIES									
0580-0003	SAFER COMMUNITIES	0.00	---	0	784.25	8%	10,411	(784.25)	8%	(10,411)
0585-0003	SKILLING QUEENSLANDERS									
0585-0003	SKILLING QUEENSLANDERS	0.00	---	0	0.00	---	0	0.00	---	0
0500-0002	COMMUNITY & CULTURAL	58,771.74	10%	569,758	182,078.18	6%	3,130,544	(123,306.44)	5%	(2,560,786)
0600-0002	ENVIRONMENT & HEALTH SERVICES									
0605-0003	DOMESTIC ANIMAL CONTROL									
0605-0003	DOMESTIC ANIMAL CONTROL	12,476.83	14%	90,250	11,264.04	5%	221,382	1,212.79	-1%	(131,132)
0610-0003	VERMIN CONTROL									
0610-0003	VERMIN CONTROL	0.00	---	0	0.00	---	5,000	0.00	---	(5,000)
0612-0003	URBAN FIRE CONTROL									
0612-0003	URBAN FIRE CONTROL	0.00	---	0	75.67	2%	4,908	(75.67)	2%	(4,908)
0615-0003	CEMETERIES									
0615-0003	CEMETERIES	88.19	0%	45,000	7,296.62	7%	104,470	(7,208.43)	12%	(59,470)

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Revenue and Expenditure Report - Balonne Shire Council
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USER: PHILLIPS

Financial Year Ending 2019 - (Budget for Full Year)

Version: 2018.6.18.1

		REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
		31 Jul 2018	%	Budget	31 Jul 2018	%	Budget	31 Jul 2018	%	Budget
0625-0003	PUBLIC TOILETS									
0625-0003	PUBLIC TOILETS	0.00	---	0	4,317.38	6%	75,641	(4,317.38)	6%	(75,641)
0630-0003	WASTE MANAGEMENT									
0630-0003	WASTE MANAGEMENT	0.00	---	0	25.50	8%	306	(25.50)	8%	(306)
0635-0003	NATURAL ENVIRONMENT									
0635-0003	NATURAL ENVIRONMENT	200.00	13%	1,500	7,746.25	9%	87,500	(7,546.25)	9%	(86,000)
0640-0003	HEALTH INSPECTION									
0640-0003	HEALTH INSPECTION	0.00	---	10,200	14,937.76	12%	125,300	(14,937.76)	13%	(115,100)
0645-0003	PUBLIC HEALTH FACILITIES									
0645-0003	PUBLIC HEALTH FACILITIES	11,000.00	48%	23,000	2,418.25	7%	34,019	8,581.75	-78%	(11,019)
0655-0003	RURAL SERVICES									
0655-0003	RURAL SERVICES	5,409.45	1%	917,980	16,303.92	1%	1,541,265	(10,894.47)	2%	(623,285)
0600-0002	ENVIRONMENT & HEALTH SERVICES	29,174.47	3%	1,087,930	64,385.39	3%	2,199,791	(35,210.92)	3%	(1,111,861)
0700-0002	COMMERCIAL SERVICES									
0705-0003	PRIVATE WORKS									
0705-0003	PRIVATE WORKS	0.00	---	41,000	5,271.88	13%	40,000	(5,271.88)	-527%	1,000
0713-0003	MAIN ROADS FLOOD DAMAGE									
0713-0003	MAIN ROADS FLOOD DAMAGE	0.00	---	0	0.00	---	0	0.00	---	0
0720-0003	MAIN ROADS RPC									
0720-0003	MAIN ROADS RPC	0.00	---	500,000	0.00	---	350,000	0.00	---	150,000
0725-0003	MAIN ROADS RMPC									
0725-0003	MAIN ROADS RMPC	0.00	---	1,750,000	37,241.80	3%	1,400,000	(37,241.80)	-11%	350,000
0726-0003	MAIN ROADS MAINTENANCE									
0726-0003	MAIN ROADS MAINTENANCE	0.00	---	0	0.00	---	0	0.00	---	0
0727-0003	MAIN ROADS MINOR WORKS									
0727-0003	MAIN ROADS MINOR WORKS	0.00	---	20,000	0.00	---	20,000	0.00	---	0

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(Accounts: 0100-0002-0000 to 7900-7201-0000. 9% of year elapsed. All Accounts. Excludes Committed Costs. To Level 4.)

USER: PHILLIPS

Financial Year Ending 2019 - (Budget for Full Year)

Version: 2018.6.18.1

		REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
		31 Jul 2018	%	Budget	31 Jul 2018	%	Budget	31 Jul 2018	%	Budget
0750-0003	STATE FIRE SERVICES									
0750-0003	STATE FIRE SERVICES	0.00	---	0	0.00	---	3,500	0.00	---	(3,500)
0755-0003	THALLON RURAL FIRE BRIGADE									
0755-0003	THALLON RURAL FIRE BRIGADE	0.00	---	7,550	0.00	---	7,200	0.00	---	350
0700-0002	COMMERCIAL SERVICES	0.00	---	2,318,550	42,513.68	2%	1,820,700	(42,513.68)	-9%	497,850
4000-0002	SEWERAGE									
4110-0003	SEWERAGE CHARGES									
4110-0003	SEWERAGE CHARGES	0.00	---	1,148,000	0.00	---	98,000	0.00	---	1,050,000
4140-0003	DEBT MANAGEMENT									
4140-0003	DEBT MANAGEMENT	0.00	---	0	0.00	---	0	0.00	---	0
4410-0003	SEWERAGE									
4410-0003	SEWERAGE	0.00	---	500	43,137.80	6%	686,662	(43,137.80)	6%	(686,162)
4000-0002	SEWERAGE	0.00	---	1,148,500	43,137.80	5%	784,662	(43,137.80)	-12%	363,838
5000-0002	WATER SUPPLY									
5110-0003	WATER CHARGES									
5110-0003	WATER CHARGES	0.00	---	1,901,000	0.00	---	160,000	0.00	---	1,741,000
5115-0003	EXCESS WATER CHARGES									
5115-0003	EXCESS WATER CHARGES	0.00	---	72,000	0.00	---	7,000	0.00	---	65,000
5120-0003	WATER SALES									
5120-0003	WATER SALES	0.00	---	101,000	0.00	---	0	0.00	---	101,000
5125-0003	WATER OTHER INCOME									
5125-0003	WATER OTHER INCOME	4,496.15	25%	18,000	0.00	---	0	4,496.15	25%	18,000
5130-0003	GRANTS & SUBSIDIES									
5130-0003	GRANTS & SUBSIDIES	0.00	---	330,000	0.00	---	0	0.00	---	330,000
5140-0003	DEBT MANAGEMENT									
5140-0003	DEBT MANAGEMENT	0.00	---	0	0.00	---	37,000	0.00	---	(37,000)

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Revenue and Expenditure Report - Balonne Shire Council
(Accounts: 0100-0002-0000 to 7900-7201-0000. 9% of year elapsed. All Accounts. Excludes Committed Costs. To Level 4.)

USER: PHILLIPS

Financial Year Ending 2019 - (Budget for Full Year)

Version: 2018.6.18.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 Jul 2018	%	Budget	31 Jul 2018	%	Budget	31 Jul 2018	%	Budget
5410-0003 URBAN WATER SUPPLIES									
5410-0003 URBAN WATER SUPPLIES	0.00	---	900	69,472.08	4%	1,588,455	(69,472.08)	4%	(1,587,555)
5420-0003 WATER INSPECTIONS									
5420-0003 WATER INSPECTIONS	120.91	3%	4,500	927.24	4%	21,000	(806.33)	5%	(16,500)
5430-0003 WATER QUALITY TESTING									
5430-0003 WATER QUALITY TESTING	0.00	---	0	78.90	1%	6,500	(78.90)	1%	(6,500)
5440-0003 WATER CONNECTIONS									
5440-0003 WATER CONNECTIONS	0.00	---	4,500	0.00	---	4,500	0.00	---	0
5000-0002 WATER SUPPLY	4,617.06	0%	2,431,900	70,478.22	4%	1,824,455	(65,861.16)	-11%	607,445
6000-0002 WASTE MANAGEMENT									
6110-0003 CLEANSING CHARGES									
6110-0003 CLEANSING CHARGES	0.00	---	1,113,000	0.00	---	100,000	0.00	---	1,013,000
6430-0003 CLEANSING SERVICES									
6430-0003 CLEANSING SERVICES	0.00	---	8,000	29,388.54	3%	1,039,363	(29,388.54)	3%	(1,031,363)
6000-0002 WASTE MANAGEMENT	0.00	---	1,121,000	29,388.54	3%	1,139,363	(29,388.54)	160%	(18,363)
0044-0001 BALONNE SHIRE COUNCIL	580,140.04	2%	32,637,426	1,789,408.55	6%	32,351,933	(1,209,268.51)	-424%	285,493
TOTAL REVENUE & EXPENDITURE	580,140.04	2%	32,637,426	1,789,408.55	6%	32,351,933	(1,209,268.51)	-424%	285,493

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Trust Account - Balonne Shire Council

(Accounts: 9900-0001-0000 to 9912-5192-0000. All Report Groups. 11% of year elapsed)

Financial Year Ending 2019

User: PHILLIPS

Version: 2018.6.18.1

		31 Jul 2018	31 Jul 2018
		DEBIT	CREDIT
9900-3102	Cash at Bank (Trust)	224,520.92	
9901-5190	Security Deposits		45,112.09
9902-5190	Development Application Bonds		43,950.00
9907-5190	Bank Fees and Interest		433.35
9908-5190	Security Gtee- Water Conn/Extensions		7,596.51
9909-5190	Sundry		5,295.50
9910-5190	Road Work Bond		7,600.00
9911-5190	Tender Deposits		114,533.47
9912-5192	ACU Cadets		0.00
	TRUST ACCOUNT TOTALS	224,520.92	224,520.92

BALONNE SHIRE COUNCIL
PROPERTY RATES AND CHARGES STATUS REPORT AS AT 6/8/2018

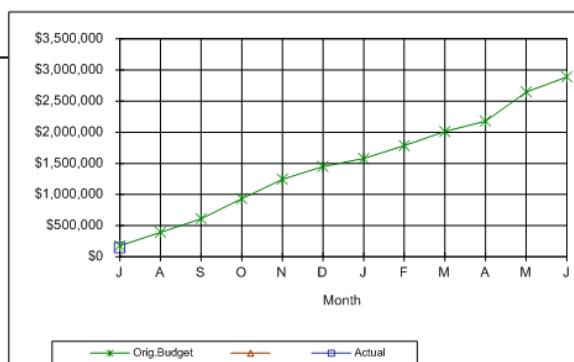
PROPERTY RATES AND CHARGES STATUS REPORT AS AT 06/2018																	
Rate/Charge		Debit Arrears B'fwd	Arrears Interest B'fwd	Unallocated Receipts B'fwd	Total Arrears B'fwd	Arrears Write-offs	Levy 2017/2018	Dr Supp Levy 2017/2018	Cr Supp. Levy 2017/2018	Interest Levy 2017/2018	Pensioner State Subsidy	Pensioner Council Remission	Discount Allowed	Write-offs 2017/2018	Cash Receipt	Arrears 6/08/2018	Arrears as % of 2018/2019 Levy + 2017/2018 Arrears
Urban Rate	St. George	24,808.18	3,312.76		28,120.94		0.00	0.00	0.00	242.29	0.55	0.47	0.00	0.02	5,703.89	22,658.30	79.89%
	Thallon	4,698.36	1,004.16		5,702.52		0.00	0.00	0.00	52.98	0.00	0.00	0.00	0.00	402.02	5,353.48	93.02%
	Mungindi	10,892.94	1,836.23		12,729.17		0.00	0.00	0.00	121.34	0.00	0.00	0.00	0.00	433.22	12,417.29	96.63%
	Dirranbandi	25,850.37	5,587.69		31,438.06		0.00	0.00	0.00	295.60	0.00	0.00	0.00	2.13	1,673.43	30,058.10	94.72%
	Hebel	6,068.85	992.15		7,061.00		0.00	0.00	0.00	56.82	0.00	0.00	0.00	0.00	343.30	6,774.52	95.18%
	Bollon	1,410.01	97.41		1,507.42		0.00	0.00	0.00	11.73	0.00	0.00	0.00	0.00	340.36	1,178.79	77.60%
Rural Rate	Rural	104,568.29	28,145.98		132,714.27		0.00	0.00	0.00	1,278.16	0.00	0.00	0.00	0.03	733.93	133,258.47	99.45%
Sewerage	St. George	22,982.11	2,915.13		25,897.24		0.00	0.00	0.00	234.55	0.00	0.00	0.00	0.03	3,258.59	22,873.17	87.53%
	Dirranbandi	21,115.74	2,898.89		24,014.63		0.00	0.00	0.00	222.75	0.00	0.00	0.00	0.00	2,387.93	21,849.45	90.15%
	Bollon	1,972.76	121.75		2,094.51		0.00	0.00	0.00	17.61	0.00	0.00	0.00	0.00	434.89	1,677.23	79.41%
Cleansing	St. George	21,431.71	2,529.33		23,961.04		0.00	0.00	0.00	208.72	0.00	0.00	0.00	0.03	3,891.24	20,278.49	83.90%
	Thallon	1,164.00	198.29		1,362.29		0.00	0.00	0.00	12.23	0.00	0.00	0.00	0.00	224.88	1,149.64	83.64%
	Mungindi	6,387.45	1,203.38		7,590.83		0.00	0.00	0.00	72.61	0.00	0.00	0.00	0.00	175.43	7,488.01	97.71%
	Dirranbandi	13,934.42	1,498.97		15,433.39		0.00	0.00	0.00	144.35	0.00	0.00	0.00	0.00	1,275.60	14,302.14	91.81%
	Hebel	808.00	133.18		941.18		0.00	0.00	0.00	9.03	0.00	0.00	0.00	0.00	52.00	898.21	94.53%
	Bollon	1,930.50	91.85		2,022.35		0.00	0.00	0.00	17.63	0.00	0.00	0.00	0.00	263.73	1,776.25	87.07%
	Rural	5,032.87	668.85		5,701.72		0.00	0.00	0.00	51.90	0.00	0.00	0.00	5.95	345.54	5,402.13	93.89%
Water	St. George	55,512.50	6,514.73		62,027.23		0.00	0.00	0.00	544.64	0.00	0.00	0.00	2.37	10,384.74	52,184.76	83.40%
	Thallon	4,097.16	770.99		4,868.15		0.00	0.00	0.00	44.66	0.00	0.00	0.00	0.00	772.52	4,140.29	84.28%
	Mungindi	5,264.71	883.43		6,148.14		0.00	0.00	0.00	59.15	0.00	0.00	0.00	0.00	85.61	6,121.68	88.01%
	Dirranbandi	41,298.68	5,469.64		46,768.32		0.00	0.00	0.00	433.54	0.00	0.00	0.00	0.00	4,154.28	43,047.58	91.20%
	Hebel	7,832.64	1,326.97		9,159.61		0.00	0.00	0.00	85.52	0.00	0.00	0.00	0.00	140.30	9,104.83	98.48%
	Bollon	4,206.50	214.27		4,420.77		0.00	0.00	0.00	38.64	0.00	0.00	0.00	0.00	534.79	3,924.62	88.01%
	Rural	0.00	0.00		0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Excess Water	St. George	513.12	67.64		580.76		0.00	0.00	0.00	5.60			0.00	0.00	3.00	583.36	99.49%
	Thallon	0.00	0.00		0.00		0.00	0.00	0.00	0.00			0.00	0.00	0.00	0.00	0.00%
	Mungindi	4,764.34	854.77		5,619.11		0.00	0.00	0.00	52.68			0.00	0.00	542.66	5,129.13	90.43%
	Dirranbandi	3,896.20	810.90		4,707.10		0.00	0.00	0.00	44.24			0.00	0.00	613.90	4,137.44	87.08%
	Hebel	0.00	0.00		0.00		0.00	0.00	0.00	0.00			0.00	0.00	0.00	0.00	0.00%
	Bollon	0.00	0.00		0.00		0.00	0.00	0.00	0.00			0.00	0.00	0.00	0.00	0.00%
	Rural	0.00	0.00		0.00		0.00	0.00	0.00	0.00			0.00	0.00	0.00	0.00	0.00%
Qld Emergency Levy		13,512.43	2,077.92		15,590.35		0.00	0.00	126.20	141.71	0.00	0.00	0.00	3.67	1,600.63	14,001.56	89.72%
Legal Charges		51,866.56	5,103.90		56,970.46		0.00	20,714.56	0.00	306.26	0.00	0.00	0.00	0.00	5,768.27	72,223.01	92.60%
Thallon Rural Fire		364.20	60.37		424.57		0.00	0.00	0.00	3.86	0.00	0.00	0.00	0.00	61.96	366.47	85.54%
Domestic Animal Levy		3,013.50	317.11		3,330.61		0.00	0.00	0.00	30.21	0.00	0.00	0.00	0.18	367.44	2,993.20	89.06%
Feral Animal Levy		1,041.99	150.01		1,192.00		0.00	0.00	0.00	11.45	0.00	0.00	0.00	0.00	10.89	1,192.56	99.10%
Environmental Levy		254.76	28.69		283.45		0.00	0.00	0.00	2.45	0.00	0.00	0.00	0.00	17.24	268.66	93.97%
Unallocated Receipts																-301,760.36	
		472,495.85	77,887.34	0.00	550,383.19	0.00	0.00	20,714.56	126.20	4,854.91	0.55	0.47	0.00	14.41	46,998.21	227,052.46	82.85%
								Outstanding	6/08/2018	82.85%							
								Outstanding	31/07/2017	71.25%							

BALONNE SHIRE COUNCIL															Areas as % of	
PROPERTY RATES AND CHARGES STATUS REPORT AS AT 6/8/2018																
RATEGROUP	FUND	-----ARREARS-----		-----LEVIES-----		-----SUBSIDY-----							UNALLOCATED	BALANCE	2018/2019 Levy + 2017/2018 Arrears	
		RATES	INTEREST	RATES	DR SUPP.	CR SUPP.	INTEREST	RECEIPTS	DISCOUNT	WRITE OFFS	GOVERNMENT	COUNCIL				RECEIPTS
1ST GEORGE	GENERAL	24,808.18	3,312.76	0.00	0.00	0.00	242.29	5,763.89	0.00	0.02	0.55	0.47	0.00	22,656.30	78.85%	
	QLD EMERGENCY MANAGE	4,836.68	576.73	0.00	0.00	126.20	46.37	1,018.50	0.00	2.82	0.00	0.00	0.00	4,312.16	80.85%	
	LEG-CHGS	17,289.21	1,739.56	0.00	12,159.69	0.00	106.14	2,964.38	0.00	0.00	0.00	0.00	0.00	28,330.22	80.53%	
	SEWERAGE	22,962.11	2,815.13	0.00	0.00	0.00	234.55	3,256.59	0.00	0.03	0.00	0.00	0.00	22,873.17	87.53%	
	GARBAGE	21,431.71	2,529.33	0.00	0.00	0.00	208.72	3,861.24	0.00	0.03	0.00	0.00	0.00	20,278.49	83.60%	
	WATER	55,512.50	6,514.73	0.00	0.00	0.00	544.64	10,384.74	0.00	2.37	0.00	0.00	0.00	52,184.76	83.40%	
	EX WATER	513.12	87.84	0.00	0.00	0.00	5.60	3.00	0.00	0.00	0.00	0.00	0.00	563.36	96.49%	
	DOMESTIC ANIMAL SPEC	1,280.00	121.90	0.00	0.00	0.00	12.10	237.85	0.00	0.18	0.00	0.00	0.00	1,155.97	82.82%	
	Unallocated Rates Receipts												-188,237.79	-188,237.79		
	GROUP TOTAL	148,633.51	17,777.78	0.00	12,159.69	126.20	1,400.41	27,462.19	0.00	5.55	0.55	0.47	-188,237.79	-35,861.36	427.30%	
2 THALLON	GENERAL	4,658.36	1,004.16	0.00	0.00	0.00	59.98	402.02	0.00	0.00	0.00	0.00	0.00	5,353.48	93.02%	
	QLD EMERGENCY MANAGE	428.50	78.59	0.00	0.00	0.00	4.66	54.96	0.00	0.00	0.00	0.00	0.00	454.79	88.22%	
	LEG-CHGS	2,258.15	96.42	0.00	0.00	0.00	6.37	21.39	0.00	0.00	0.00	0.00	0.00	2,339.55	96.09%	
	GARBAGE	1,164.00	198.29	0.00	0.00	0.00	12.23	224.88	0.00	0.00	0.00	0.00	0.00	1,149.64	83.84%	
	WATER	4,697.16	779.99	0.00	0.00	0.00	44.66	772.02	0.00	0.00	0.00	0.00	0.00	4,140.29	84.28%	
	THALLON RURAL FIRE	364.20	80.37	0.00	0.00	0.00	3.86	61.56	0.00	0.00	0.00	0.00	0.00	366.47	85.54%	
	DOMESTIC ANIMAL SPEC	189.00	21.89	0.00	0.00	0.00	1.93	22.27	0.00	0.00	0.00	0.00	0.00	190.55	89.54%	
	Unallocated Rates Receipts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-1,575.49	-1,575.49		
	GROUP TOTAL	13,197.37	2,230.71	0.00	0.00	0.00	126.69	1,560.00	0.00	0.00	0.00	0.00	-1,575.49	12,419.28	88.84%	
	3 MUNGINDI	GENERAL	10,862.94	1,836.23	0.00	0.00	0.00	121.34	433.22	0.00	0.00	0.00	0.00	0.00	12,417.29	96.63%
QLD EMERGENCY MANAGE		1,253.80	264.06	0.00	0.00	0.00	14.54	33.72	0.00	0.00	0.00	0.00	0.00	1,498.68	97.80%	
LEG-CHGS		6,327.25	832.87	0.00	1,620.78	0.00	43.31	148.46	0.00	0.00	0.00	0.00	0.00	10,786.52	98.64%	
GARBAGE		6,307.45	1,203.38	0.00	0.00	0.00	72.61	175.43	0.00	0.00	0.00	0.00	0.00	7,486.01	97.71%	
WATER		5,264.71	883.43	0.00	0.00	0.00	59.15	85.61	0.00	0.00	0.00	0.00	0.00	6,121.68	98.62%	
EX WATER		4,764.34	854.77	0.00	0.00	0.00	52.68	542.66	0.00	0.00	0.00	0.00	0.00	5,129.13	90.43%	
DOMESTIC ANIMAL SPEC		325.50	39.25	0.00	0.00	0.00	3.49	8.87	0.00	0.00	0.00	0.00	0.00	359.37	97.59%	
Unallocated Rates Receipts		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-11,894.41	-11,894.41		
GROUP TOTAL		37,328.99	5,913.79	0.00	1,620.78	0.00	367.12	1,428.00	0.00	0.00	0.00	0.00	-11,894.41	31,908.27	95.72%	
4 DRRANBANDI		GENERAL	25,850.37	5,587.69	0.00	0.00	0.00	295.60	1,673.43	0.00	2.13	0.00	0.00	0.00	30,058.10	94.72%
	QLD EMERGENCY MANAGE	3,734.15	600.37	0.00	0.00	0.00	40.69	313.89	0.00	0.00	0.00	0.00	0.00	4,061.32	92.83%	
	LEG-CHGS	13,054.69	1,852.31	0.00	2,124.70	0.00	93.39	658.67	0.00	0.00	0.00	0.00	0.00	15,666.42	95.87%	
	SEWERAGE	21,115.74	2,898.89	0.00	0.00	0.00	222.75	3,387.63	0.00	0.00	0.00	0.00	0.00	21,545.45	90.15%	
	GARBAGE	13,934.42	1,498.97	0.00	0.00	0.00	144.35	1,375.60	0.00	0.00	0.00	0.00	0.00	14,302.14	91.81%	
	WATER	41,298.68	5,489.64	0.00	0.00	0.00	433.54	4,154.28	0.00	0.00	0.00	0.00	0.00	43,047.58	91.20%	
	EX WATER	3,886.20	810.90	0.00	0.00	0.00	44.24	613.90	0.00	0.00	0.00	0.00	0.00	4,137.44	87.68%	
	DOMESTIC ANIMAL SPEC	924.00	97.70	0.00	0.00	0.00	9.41	87.70	0.00	0.00	0.00	0.00	0.00	943.41	91.49%	
	Unallocated Rates Receipts												-19,474.88	-19,474.88		
	GROUP TOTAL	123,808.25	18,016.47	0.00	2,124.70	0.00	1,283.97	11,165.40	0.00	2.13	0.00	0.00	-19,474.88	114,590.98	91.12%	
5 HEBEL	GENERAL	6,069.95	992.15	0.00	0.00	0.00	56.82	343.30	0.00	0.00	0.00	0.00	0.00	6,774.52	95.18%	
	QLD Emergency Manage	1,172.29	152.84	0.00	0.00	0.00	12.34	64.40	0.00	0.00	0.00	0.00	0.00	1,273.07	95.18%	
	LEG-CHGS	1,830.92	136.83	0.00	503.87	0.00	6.10	0.00	0.00	0.00	0.00	0.00	0.00	2,477.72	100.00%	
	GARBAGE	808.00	133.18	0.00	0.00	0.00	9.03	52.00	0.00	0.00	0.00	0.00	0.00	856.21	94.52%	
	WATER	7,832.64	1,326.97	0.00	0.00	0.00	85.52	140.30	0.00	0.00	0.00	0.00	0.00	9,104.83	98.46%	
	DOMESTIC ANIMAL SPEC	138.50	21.88	0.00	0.00	0.00	1.53	0.00	0.00	0.00	0.00	0.00	0.00	156.71	100.00%	
	Unallocated Rates Receipts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-83.31	-83.31		
	GROUP TOTAL	17,849.20	2,763.65	0.00	503.87	0.00	171.34	600.00	0.00	0.00	0.00	0.00	-83.31	20,604.75	97.17%	
6 BOLLON	GENERAL	1,410.01	97.41	0.00	0.00	0.00	11.73	340.36	0.00	0.00	0.00	0.00	0.00	1,178.79	77.60%	
	QLD EMERGENCY MANAGE	363.70	23.55	0.00	0.00	0.00	3.49	52.78	0.00	0.00	0.00	0.00	0.00	357.98	87.15%	
	LEG-CHGS	1,862.38	53.72	0.00	1,469.14	0.00	1.93	553.87	0.00	0.00	0.00	0.00	0.00	2,881.30	85.16%	
	SEWERAGE	1,972.74	121.75	0.00	0.00	0.00	17.61	434.89	0.00	0.00	0.00	0.00	0.00	1,877.23	76.41%	
	GARBAGE	1,630.50	91.85	0.00	0.00	0.00	17.63	263.73	0.00	0.00	0.00	0.00	0.00	1,776.25	87.07%	
	WATER	4,206.50	214.27	0.00	0.00	0.00	38.64	534.79	0.00	0.00	0.00	0.00	0.00	3,924.62	88.01%	
	DOMESTIC ANIMAL SPEC	73.50	2.52	0.00	0.00	0.00	0.93	16.75	0.00	0.00	0.00	0.00	0.00	65.90	89.68%	
	Unallocated Rates Receipts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-4,085.24	-4,085.24		
	GROUP TOTAL	11,839.35	605.07	0.00	1,469.14	0.00	99.66	2,141.15	0.00	0.00	0.00	0.00	-4,085.24	7,786.83	78.43%	
7 RURAL	GENERAL	104,568.29	28,145.98	0.00	0.00	0.00	1,278.16	733.93	0.00	0.03	0.00	0.00	0.00	133,258.47	99.45%	
	QLD EMERGENCY MANAGE	1,705.31	381.78	0.00	0.00	0.00	18.62	62.40	0.00	0.75	0.00	0.00	0.00	2,043.56	97.00%	
	LEG-CHGS	7,130.99	1,192.39	0.00	2,836.38	0.00	41.02	1,471.47	0.00	0.00	0.00	0.00	0.00	9,729.28	86.80%	
	GARBAGE	5,632.97	668.85	0.00	0.00	0.00	51.90	345.54	0.00	0.95	0.00	0.00	0.00	5,402.13	93.95%	
	WATER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
	EX WATER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
	THALLON RURAL FIRE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
	DOMESTIC ANIMAL SPEC	105.00	12.17	0.00	0.00	0.00	1.12	0.00	0.00	0.00	0.00	0.00	0.00	118.29	100.00%	
	FERAL ANIMAL SPECIAL	1,041.99	150.01	0.00	0.00	0.00	11.45	16.89	0.00	0.00	0.00	0.00	0.00	1,192.56	96.10%	
	ENVIRONMENTAL LEVY	254.76	28.69	0.00	0.00	0.00	2.45	17.24	0.00	0.00	0.00	0.00	0.00	268.66	93.97%	
	Unallocated Rates Receipts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-76,409.24	-76,409.24		
	GROUP TOTAL	119,839.18	30,579.87	0.00	2,836.38	0.00	1,495.72	2,641.47	0.00	6.73	0.00	0.00	-76,409.24	75,603.71	96.62%	
REPORT TOTAL		472,495.95	77,887.34	0.00	20,714.56	126.20	4,854.91	46,998.21	0.00	14.41	0.55	0.47	-301,760.36	227,052.46	82.85%	
FUND SUMMARY TOTAL	GENERAL	178,297.00	40,876.38	0.00	0.00	0.00	2,058.92	9,830.15	0.00	2.18	0.55	0.47	0.00	211,688.95	0.96	
	QLD EMERGENCY MANAGE	15,912.43	2,077.92	0.00	0.00	126.20	141.71	1,600.63	0.00	0.00	0.00	0.00	0.00	14,800.56	0.90	
	LEG-CHGS	51,886.58	5,103.90	0.00	20,714.56	0.00	306.26	5,768.27	0.00	0.00	0.00	0.00	0.00	72,223.01	92.60%	
	SEWERAGE	46,070.61	5,935.77	0.00	0.00	0.00	474.91	6,081.41	0.00	0.03	0.00	0.00	0.00	46,396.85	88.41%	
	GARBAGE	55,688.95	8,323.85	0.00	0.00	0.00	516.47	6,208.62	0.00	0.00	0.00	0.00	0.00	51,294.87	85.16%	
	WATER	116,212.19	15,180.03	0.00	0.00	0.00	1,									

Balonne Shire Council as at 31 July 2018 Maintenance/Operations

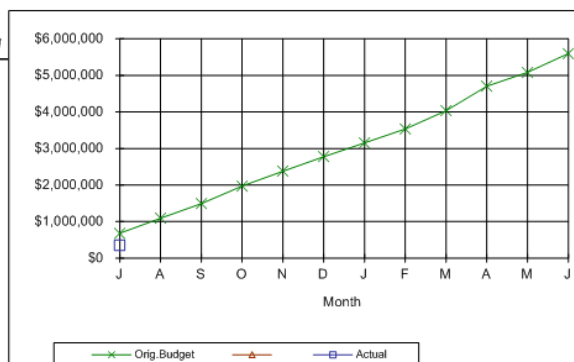
0205-0003- Administration Revenue

Month	Orig.Budget	Actual
J	\$174,731	\$145,208
A	\$392,489	
S	\$611,432	
O	\$932,197	
N	\$1,243,410	
D	\$1,447,986	
J	\$1,577,699	
F	\$1,781,872	
M	\$2,009,123	
A	\$2,175,085	
M	\$2,641,712	
J	\$2,886,800	



205-0003 Administration Expenditure

Month	Orig.Budget	Actual
J	\$681,853	\$354,538
A	\$1,093,691	
S	\$1,492,393	
O	\$1,969,051	
N	\$2,382,889	
D	\$2,774,469	
J	\$3,154,045	
F	\$3,535,057	
M	\$4,032,392	
A	\$4,704,445	
M	\$5,079,180	
J	\$5,592,184	



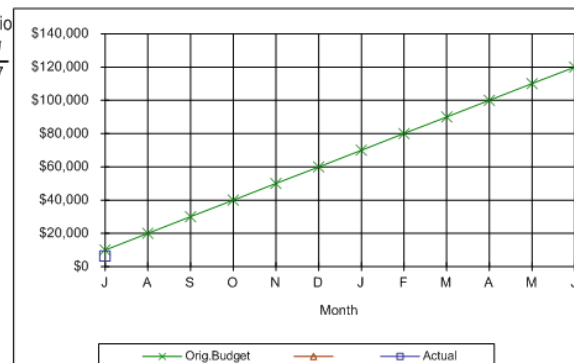
0310-1302- Planning/Development Fees/Charge

Month	Orig.Budget	Actual
J	\$2,500	\$1,366
A	\$5,000	
S	\$7,500	
O	\$10,000	
N	\$12,500	
D	\$15,000	
J	\$17,500	
F	\$20,000	
M	\$22,500	
A	\$25,000	
M	\$27,500	
J	\$30,000	



0310-2227- Planning/Development Mtce/Operatio

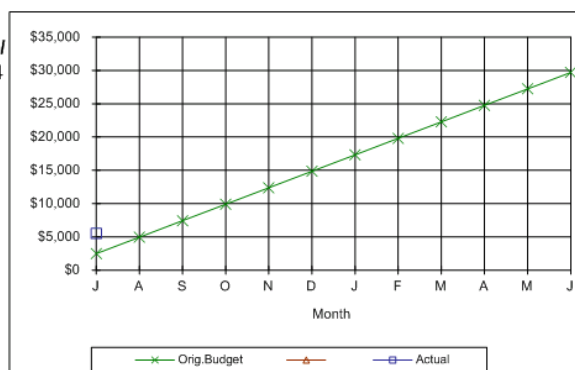
Month	Orig.Budget	Actual
J	\$10,000	\$6,337
A	\$20,000	
S	\$30,000	
O	\$40,000	
N	\$50,000	
D	\$60,000	
J	\$70,000	
F	\$80,000	
M	\$90,000	
A	\$100,000	
M	\$110,000	
J	\$120,000	



Balonne Shire Council as at 31 July 2018 Maintenance/Operations

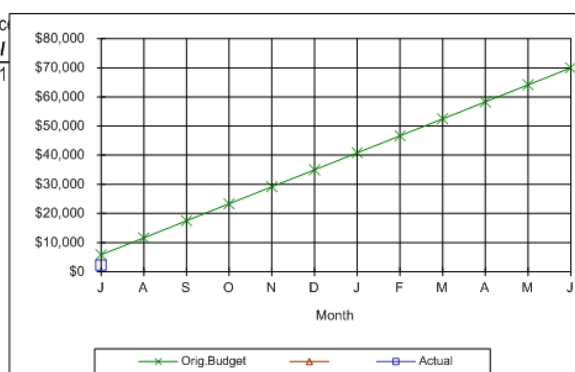
0320-1300 Building Fees

Month	Orig.Budget	Actual
J	\$2,475	\$5,504
A	\$4,950	
S	\$7,425	
O	\$9,900	
N	\$12,375	
D	\$14,850	
J	\$17,325	
F	\$19,800	
M	\$22,275	
A	\$24,750	
M	\$27,225	
J	\$29,700	



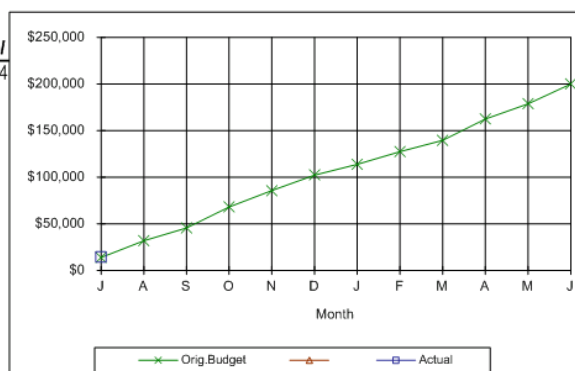
0320-2227- Building/Plumbing Development Mtce

Month	Orig.Budget	Actual
J	\$5,833	\$2,221
A	\$11,667	
S	\$17,500	
O	\$23,333	
N	\$29,167	
D	\$35,000	
J	\$40,833	
F	\$46,667	
M	\$52,500	
A	\$58,333	
M	\$64,167	
J	\$70,000	



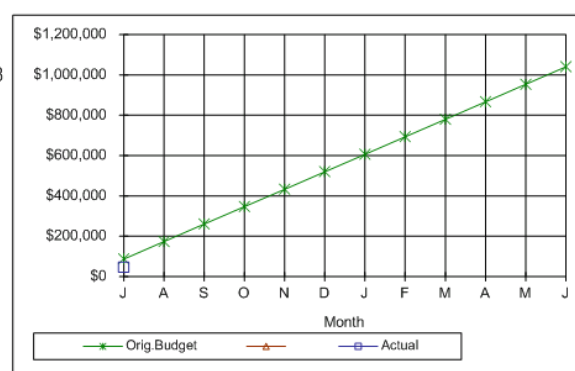
0355-2227- Visitor Services Mtce/Operations

Month	Orig.Budget	Actual
J	\$13,894	\$14,474
A	\$31,832	
S	\$45,586	
O	\$68,028	
N	\$85,541	
D	\$102,365	
J	\$113,881	
F	\$127,457	
M	\$139,460	
A	\$162,436	
M	\$178,807	
J	\$200,000	



405-0003 Works Administration - Revenue

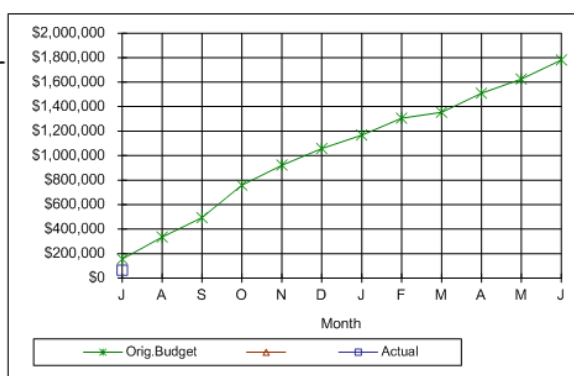
Month	Orig.Budget	Actual
J	\$86,667	\$45,398
A	\$173,333	
S	\$260,000	
O	\$346,667	
N	\$433,333	
D	\$520,000	
J	\$606,667	
F	\$693,333	
M	\$780,000	
A	\$866,667	
M	\$953,333	
J	\$1,040,000	



Balonne Shire Council as at 31 July 2018 Maintenance/Operations

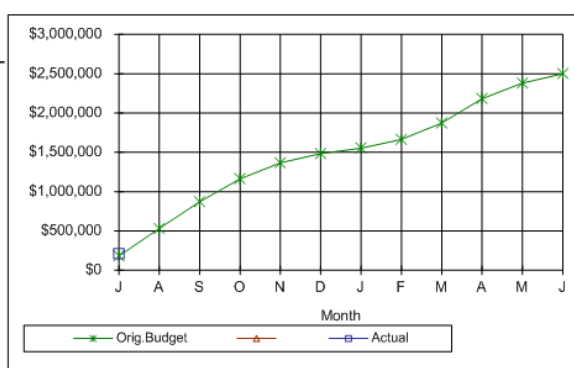
405-0003 Works Administration - Expenditure

Month	Orig.Budget	Actual
J	\$155,301	\$63,522
A	\$334,902	
S	\$493,489	
O	\$758,514	
N	\$921,778	
D	\$1,057,327	
J	\$1,167,494	
F	\$1,306,256	
M	\$1,353,554	
A	\$1,509,872	
M	\$1,625,367	
J	\$1,781,831	



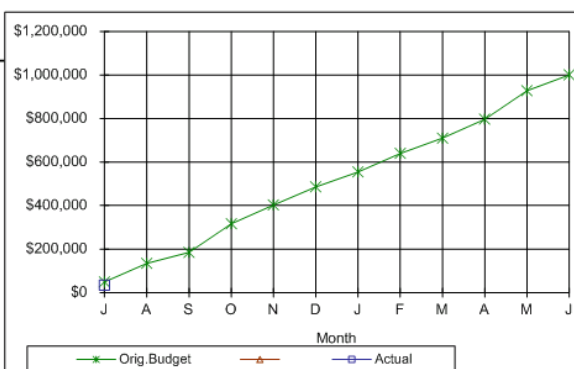
0410-2227-Roads Maintenance/Operations

Month	Orig.Budget	Actual
J	\$182,178	\$206,881
A	\$529,736	
S	\$870,487	
O	\$1,164,387	
N	\$1,364,719	
D	\$1,484,396	
J	\$1,553,701	
F	\$1,662,603	
M	\$1,872,646	
A	\$2,181,643	
M	\$2,380,209	
J	\$2,500,000	



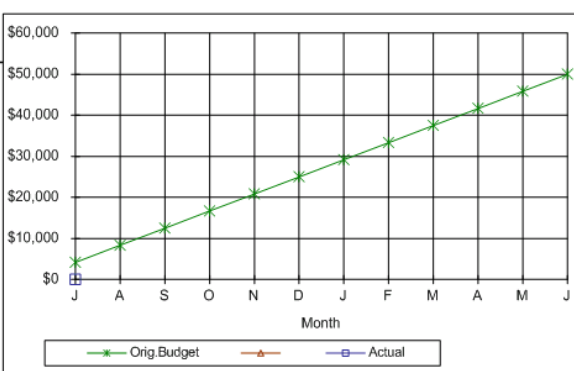
0415-2227-Streets Maintenance/Operations

Month	Orig.Budget	Actual
J	\$49,488	\$34,377
A	\$134,362	
S	\$184,958	
O	\$315,893	
N	\$403,028	
D	\$485,547	
J	\$554,176	
F	\$639,848	
M	\$709,813	
A	\$796,872	
M	\$927,922	
J	\$1,000,000	



0420-2227-Bridge Maintenance/Operations

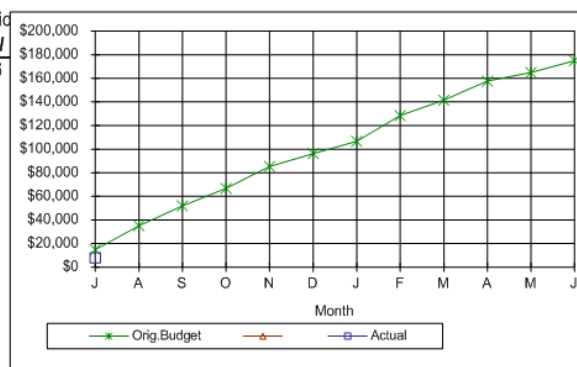
Month	Orig.Budget	Actual
J	\$4,167	\$0
A	\$8,333	
S	\$12,500	
O	\$16,667	
N	\$20,833	
D	\$25,000	
J	\$29,167	
F	\$33,333	
M	\$37,500	
A	\$41,667	
M	\$45,833	
J	\$50,000	



Balonne Shire Council as at 31 July 2018 Maintenance/Operations

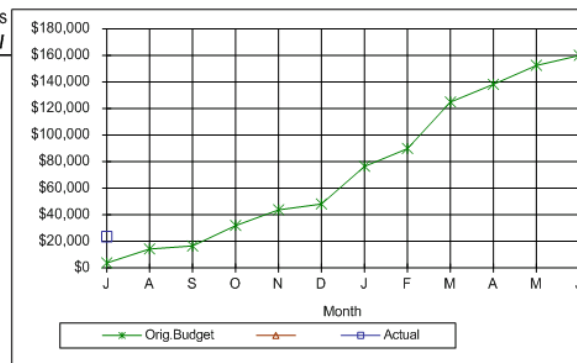
0430-2227- Works Depots Maintenance/Operations

Month	Orig.Budget	Actual
J	\$14,829	\$7,796
A	\$35,181	
S	\$51,905	
O	\$66,658	
N	\$85,336	
D	\$96,171	
J	\$106,587	
F	\$128,488	
M	\$141,510	
A	\$157,647	
M	\$164,929	
J	\$175,000	



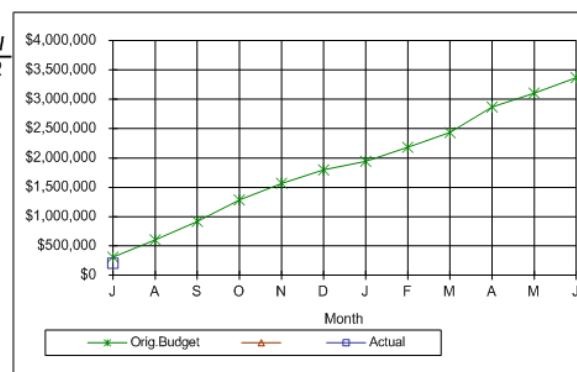
0440-2227- Aerodrome Maintenance/Operations

Month	Orig.Budget	Actual
J	\$3,666	\$23,331
A	\$14,135	
S	\$16,446	
O	\$31,753	
N	\$43,633	
D	\$48,001	
J	\$76,373	
F	\$89,788	
M	\$124,891	
A	\$138,181	
M	\$152,420	
J	\$160,000	



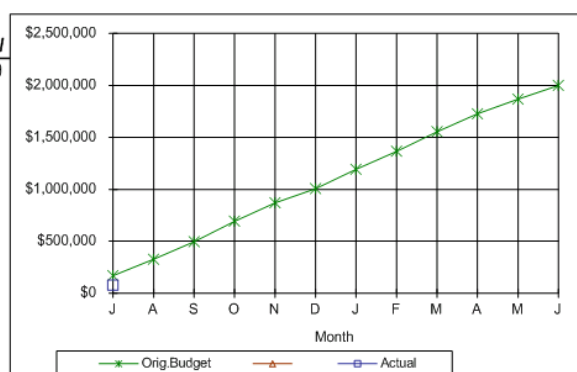
450-1810 Plant Oncosts/Plant Hire

Month	Orig.Budget	Actual
J	\$307,458	\$205,252
A	\$603,733	
S	\$916,124	
O	\$1,285,706	
N	\$1,565,671	
D	\$1,796,086	
J	\$1,941,943	
F	\$2,182,073	
M	\$2,432,338	
A	\$2,869,231	
M	\$3,107,928	
J	\$3,368,000	



0450-2219- Plant Maintenance/Operations

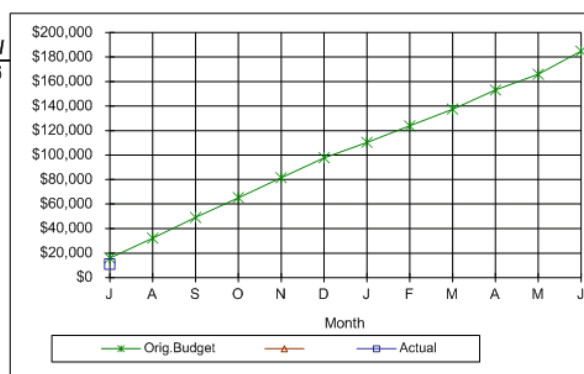
Month	Orig.Budget	Actual
J	\$168,614	\$76,209
A	\$326,426	
S	\$496,273	
O	\$692,364	
N	\$869,290	
D	\$1,005,964	
J	\$1,192,349	
F	\$1,366,630	
M	\$1,554,396	
A	\$1,727,505	
M	\$1,868,038	
J	\$2,000,000	



Balonne Shire Council as at 31 July 2018 Maintenance/Operations

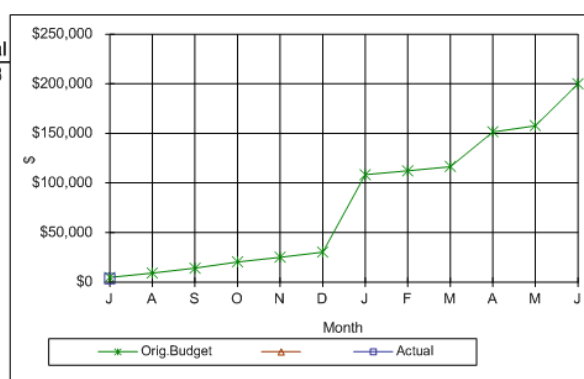
0505-2227- Libraries - Maintenance/Operations

Month	Orig.Budget	Actual
J	\$15,846	\$10,946
A	\$32,088	
S	\$49,121	
O	\$65,185	
N	\$81,544	
D	\$97,762	
J	\$110,307	
F	\$123,864	
M	\$137,490	
A	\$153,141	
M	\$165,968	
J	\$185,000	



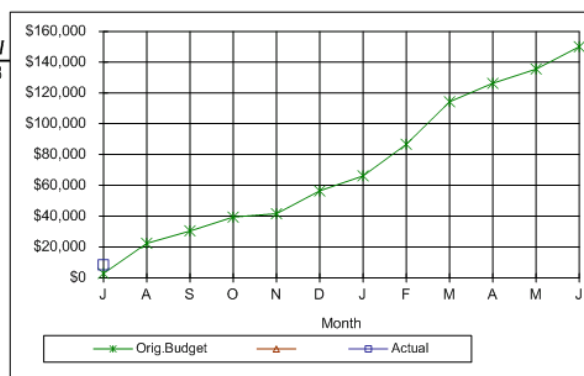
0510-1710- Housing - Rent Revenue

Month	Orig.Budget	Actual
J	\$4,737	\$3,308
A	\$9,197	
S	\$14,084	
O	\$20,433	
N	\$25,159	
D	\$30,385	
J	\$108,310	
F	\$112,260	
M	\$116,574	
A	\$151,560	
M	\$157,820	
J	\$200,000	



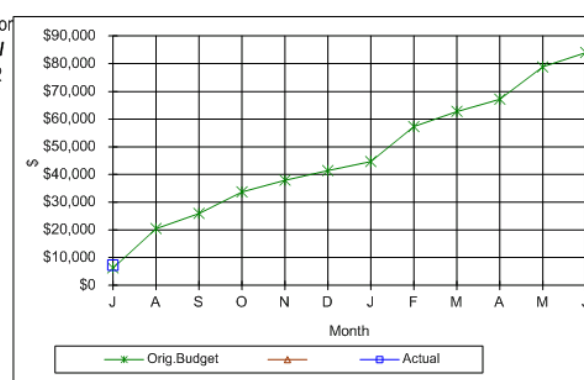
0510-2227- Housing - Maintenance/Operations

Month	Orig.Budget	Actual
J	\$2,802	\$8,458
A	\$22,312	
S	\$30,404	
O	\$39,341	
N	\$41,518	
D	\$56,397	
J	\$66,124	
F	\$86,749	
M	\$114,317	
A	\$126,282	
M	\$135,549	
J	\$150,000	



0520-2227- Sport & Rec - Maintenance/Operations

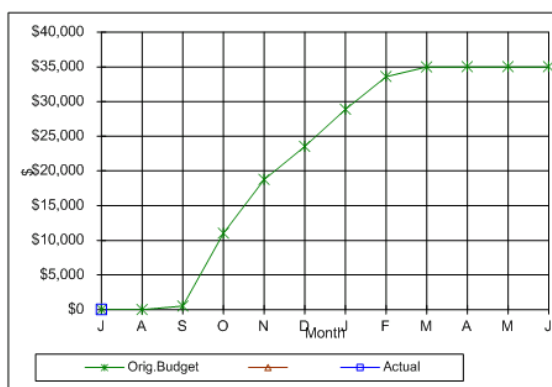
Month	Orig.Budget	Actual
J	\$6,241	\$7,252
A	\$20,445	
S	\$25,924	
O	\$33,720	
N	\$37,913	
D	\$41,395	
J	\$44,654	
F	\$57,285	
M	\$62,724	
A	\$67,136	
M	\$78,850	
J	\$84,000	



Balonne Shire Council as at 31 July 2018 Maintenance/Operations

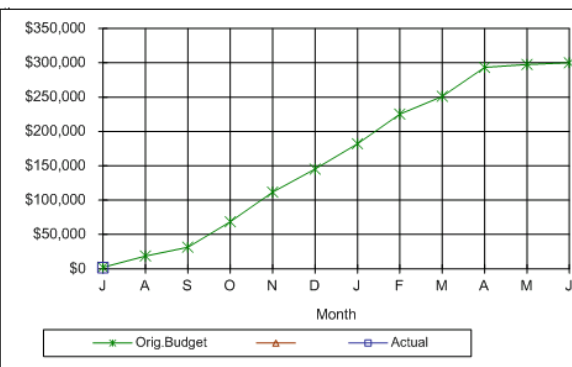
0521-1305- Swimming Pools Hire Charges

Month	Orig.Budget	Actual
J	\$0	\$0
A	\$0	
S	\$502	
O	\$11,017	
N	\$18,748	
D	\$23,525	
J	\$28,886	
F	\$33,588	
M	\$34,984	
A	\$35,000	
M	\$35,000	
J	\$35,000	



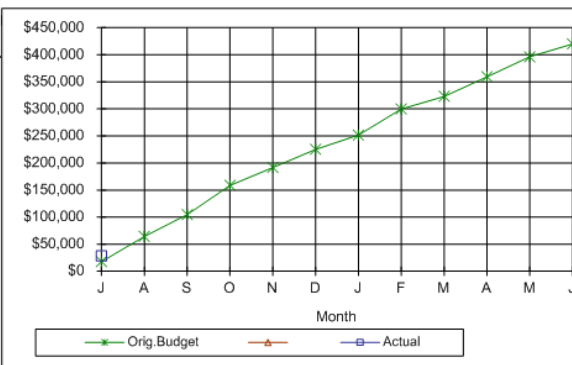
0521-2227- Swimming Pools Maintenance/Operations

Month	Orig.Budget	Actual
J	\$2,262	\$1,786
A	\$18,814	
S	\$31,438	
O	\$68,510	
N	\$111,809	
D	\$145,209	
J	\$182,156	
F	\$225,127	
M	\$251,076	
A	\$293,346	
M	\$297,520	
J	\$300,000	



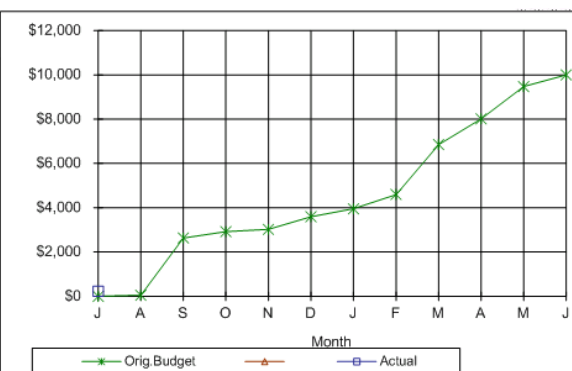
0530-2227- Park/Gardens Maintenance/Operations

Month	Orig.Budget	Actual
J	\$17,634	\$27,909
A	\$64,211	
S	\$104,465	
O	\$158,533	
N	\$191,840	
D	\$225,181	
J	\$251,466	
F	\$299,517	
M	\$323,122	
A	\$359,214	
M	\$396,103	
J	\$420,000	



0535-1305- Halls/Civic Centre Hire Charges

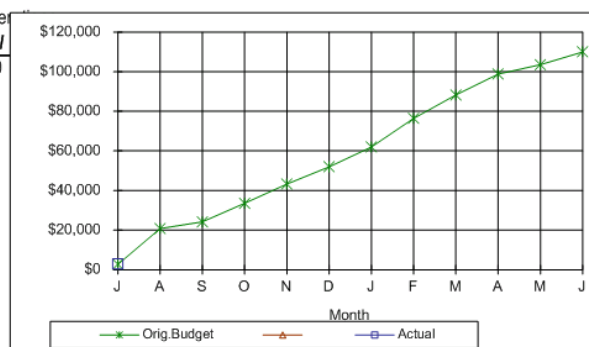
Month	Orig.Budget	Actual
J	\$0	\$233
A	\$53	
S	\$2,638	
O	\$2,923	
N	\$3,029	
D	\$3,601	
J	\$3,956	
F	\$4,600	
M	\$6,855	
A	\$8,019	
M	\$9,476	
J	\$10,000	



Balonne Shire Council as at 31 July 2018 Maintenance/Operations

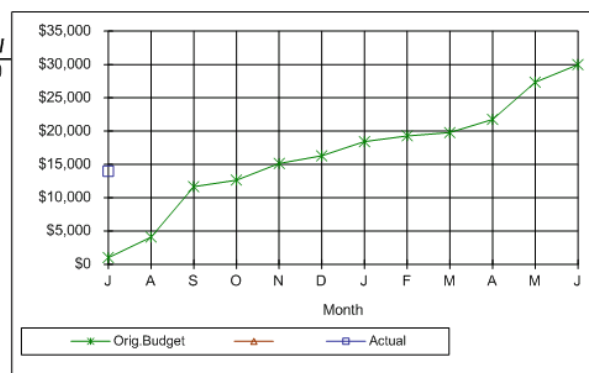
0535-2227- Halls/Civic Centre Maintenance/Operations

Month	Orig.Budget	Actual
J	\$2,614	\$2,839
A	\$20,738	
S	\$24,109	
O	\$33,485	
N	\$43,201	
D	\$51,953	
J	\$62,004	
F	\$76,471	
M	\$88,194	
A	\$98,837	
M	\$103,554	
J	\$110,000	



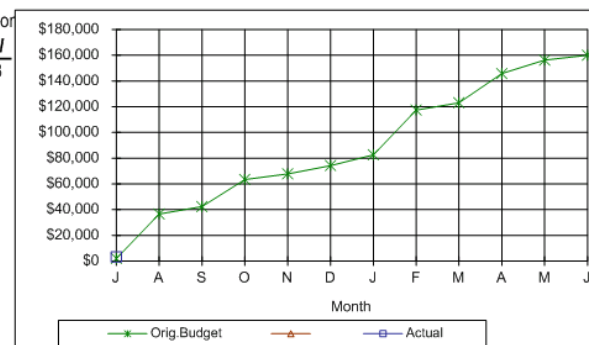
0555-1305- Showground Hire Charges

Month	Orig.Budget	Actual
J	\$988	\$13,979
A	\$4,070	
S	\$11,638	
O	\$12,634	
N	\$15,141	
D	\$16,294	
J	\$18,416	
F	\$19,283	
M	\$19,785	
A	\$21,745	
M	\$27,356	
J	\$30,000	



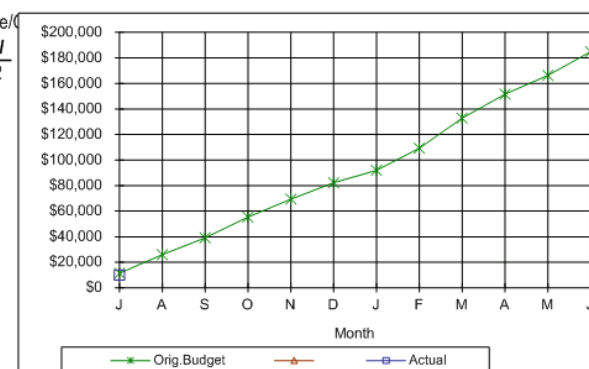
0555-2227- Showgrounds Maintenance/Operations

Month	Orig.Budget	Actual
J	\$1,947	\$3,013
A	\$36,622	
S	\$42,298	
O	\$63,338	
N	\$67,729	
D	\$74,180	
J	\$82,485	
F	\$117,358	
M	\$123,041	
A	\$145,695	
M	\$156,130	
J	\$160,000	



0605-2227- Urban Animal Control - Maintenance/Operations

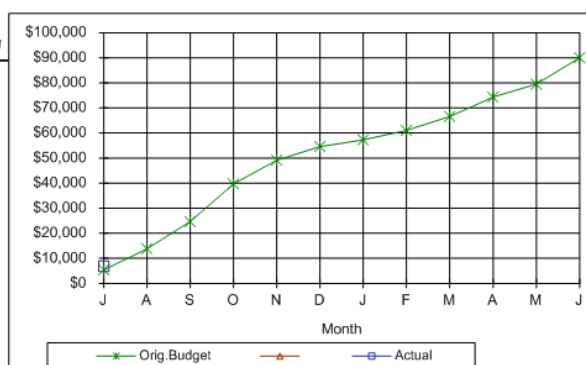
Month	Orig.Budget	Actual
J	\$11,307	\$9,762
A	\$26,028	
S	\$39,105	
O	\$55,411	
N	\$69,464	
D	\$82,293	
J	\$91,985	
F	\$109,348	
M	\$132,916	
A	\$151,707	
M	\$166,320	
J	\$185,000	



Balonne Shire Council as at 31 July 2018 Maintenance/Operations

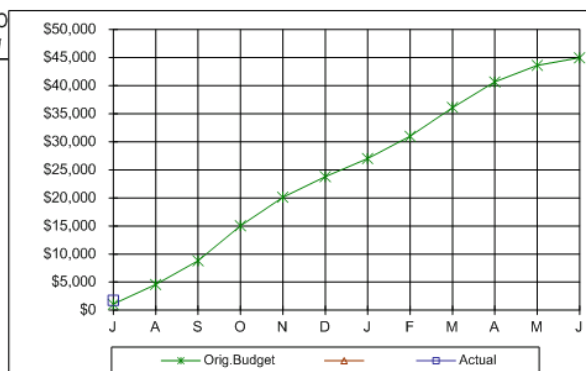
0615-2227- Cemetery Maintenance/Operations

Month	Orig.Budget	Actual
J	\$5,411	\$6,757
A	\$13,789	
S	\$24,684	
O	\$39,675	
N	\$49,109	
D	\$54,588	
J	\$57,246	
F	\$61,037	
M	\$66,567	
A	\$74,283	
M	\$79,482	
J	\$90,000	



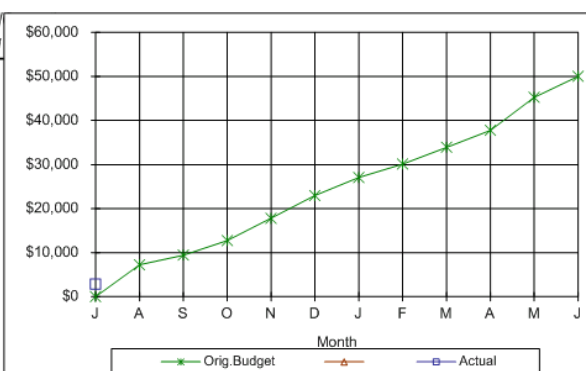
0625-2227- Public Conveniences Maintenance/O

Month	Orig.Budget	Actual
J	\$1,090	\$1,764
A	\$4,592	
S	\$8,839	
O	\$15,065	
N	\$20,166	
D	\$23,837	
J	\$27,026	
F	\$31,035	
M	\$36,140	
A	\$40,687	
M	\$43,633	
J	\$45,000	



0635-2214- Natural Environment - Maintenance/

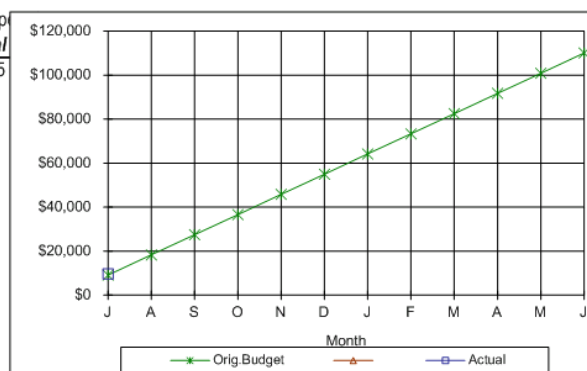
Month	Orig.Budget	Actual
J	\$0	\$2,799
A	\$7,207	
S	\$9,421	
O	\$12,706	
N	\$17,783	
D	\$22,949	
J	\$27,052	
F	\$30,063	
M	\$33,894	
A	\$37,737	
M	\$45,243	
J	\$50,000	



Balonne Shire Council as at 31 July 2018 Maintenance/Operations

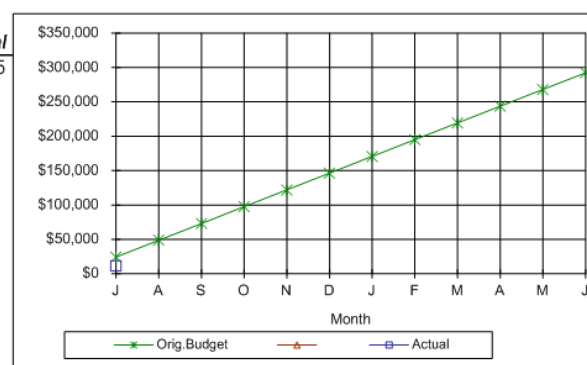
0640-2227- Health Inspection - Maintenance/Op

Month	Orig.Budget	Actual
J	\$9,167	\$9,605
A	\$18,333	
S	\$27,500	
O	\$36,667	
N	\$45,833	
D	\$55,000	
J	\$64,167	
F	\$73,333	
M	\$82,500	
A	\$91,667	
M	\$100,833	
J	\$110,000	



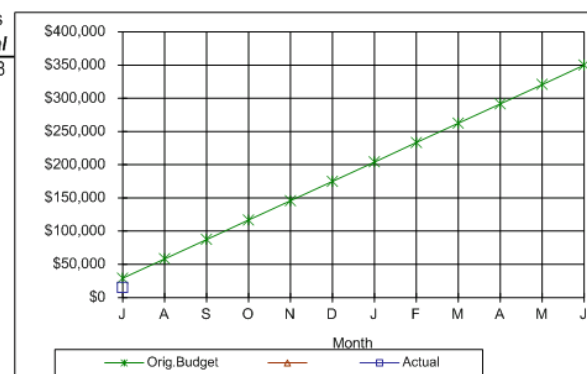
0655-2214- Rural Services Operations

Month	Orig.Budget	Actual
J	\$24,375	\$11,515
A	\$48,750	
S	\$73,125	
O	\$97,500	
N	\$121,875	
D	\$146,250	
J	\$170,625	
F	\$195,000	
M	\$219,375	
A	\$243,750	
M	\$268,125	
J	\$292,500	



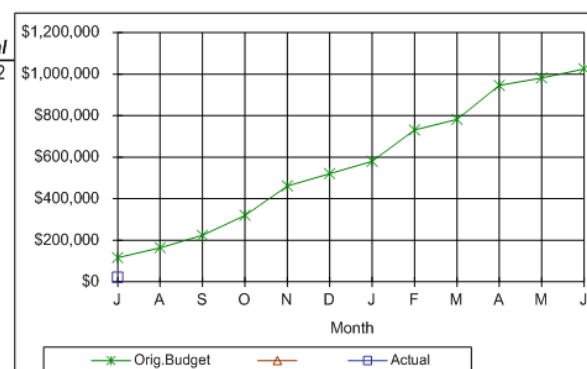
4410-2227- Sewerage Maintenance/Operations

Month	Orig.Budget	Actual
J	\$29,167	\$15,138
A	\$58,333	
S	\$87,500	
O	\$116,667	
N	\$145,833	
D	\$175,000	
J	\$204,167	
F	\$233,333	
M	\$262,500	
A	\$291,667	
M	\$320,833	
J	\$350,000	



5410-2227- Water Maintenance/Operations

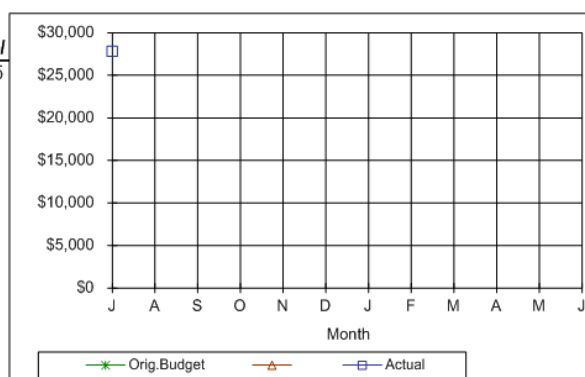
Month	Orig.Budget	Actual
J	\$116,685	\$22,472
A	\$164,478	
S	\$224,158	
O	\$319,937	
N	\$460,999	
D	\$520,913	
J	\$579,853	
F	\$730,863	
M	\$781,716	
A	\$945,098	
M	\$981,410	
J	\$1,025,000	



Balonne Shire Council as at 31 July 2018 Maintenance/Operations

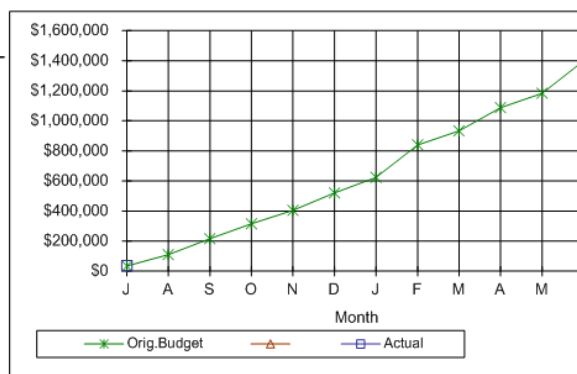
6430-2216- Landfill Maintenance

Month	Orig.Budget	Actual
J		\$27,795
A		
S		
O		
N		
D		
J		
F		
M		
A		
M		
J		



0725-2214- RMPC

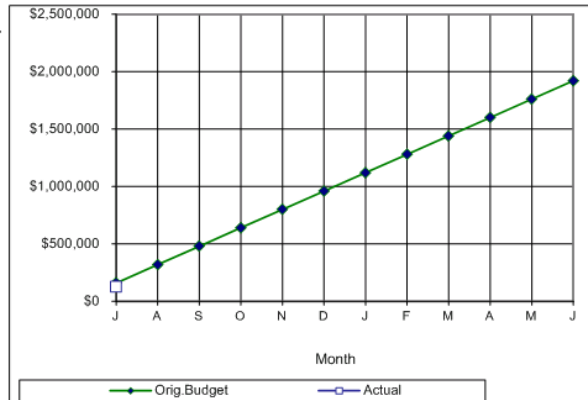
Month	Orig.Budget	Actual
J	\$34,260	\$37,242
A	\$109,784	
S	\$215,465	
O	\$315,780	
N	\$405,365	
D	\$520,835	
J	\$624,190	
F	\$840,509	
M	\$934,032	
A	\$1,088,157	
M	\$1,184,010	
J	\$1,400,000	



Balonne Shire Council as at 31 July 2018 Capital Expenditure

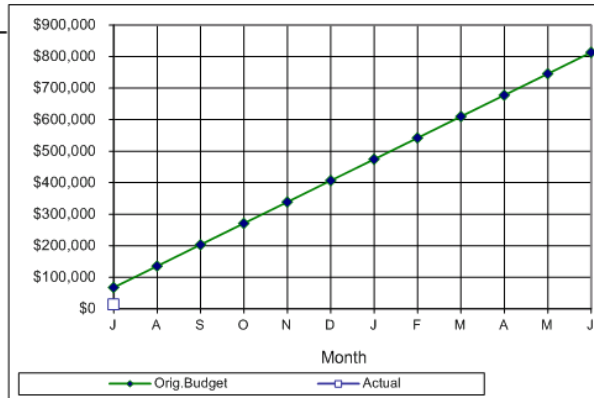
410 - 4933 Roads

Month	Orig.Budget	Actual
J	\$160,177	\$126,600
A	\$320,353	
S	\$480,530	
O	\$640,706	
N	\$800,883	
D	\$961,059	
J	\$1,121,236	
F	\$1,281,412	
M	\$1,441,589	
A	\$1,601,765	
M	\$1,761,942	
J	\$1,922,118	



415 - 4933 Streets

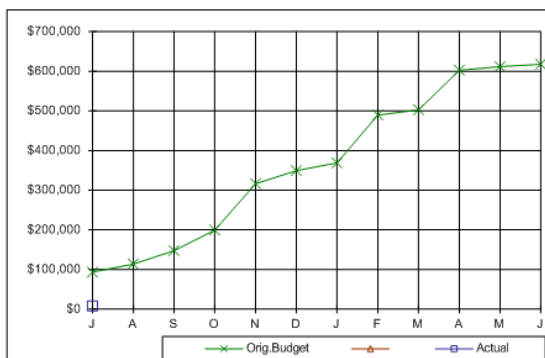
Month	Orig.Budget	Actual
J	\$67,750	\$13,802
A	\$135,500	
S	\$203,250	
O	\$271,000	
N	\$338,750	
D	\$406,500	
J	\$474,250	
F	\$542,000	
M	\$609,750	
A	\$677,500	
M	\$745,250	
J	\$813,000	



Balonne Shire Council as at 31 July 2018 Water Maintenance/Operations

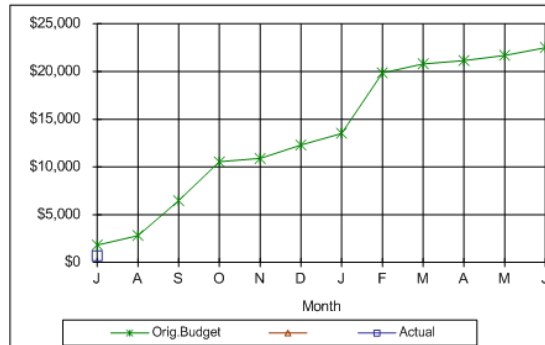
5410-2227-1000 St George Riverwater Maintenance/Operations

Month	Orig.Budget	Actual
J	\$93,208	\$7,583
A	\$113,588	
S	\$147,489	
O	\$199,283	
N	\$316,465	
D	\$348,943	
J	\$368,530	
F	\$489,486	
M	\$502,390	
A	\$602,277	
M	\$611,619	
J	\$617,500	



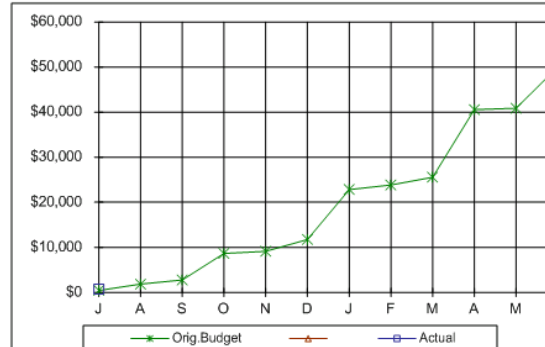
5410-2227-2000 Thallon Water Maintenance/Operations

Month	Orig.Budget	Actual
J	\$1,818	\$691
A	\$2,825	
S	\$6,466	
O	\$10,536	
N	\$10,888	
D	\$12,301	
J	\$13,524	
F	\$19,853	
M	\$20,792	
A	\$21,146	
M	\$21,683	
J	\$22,500	



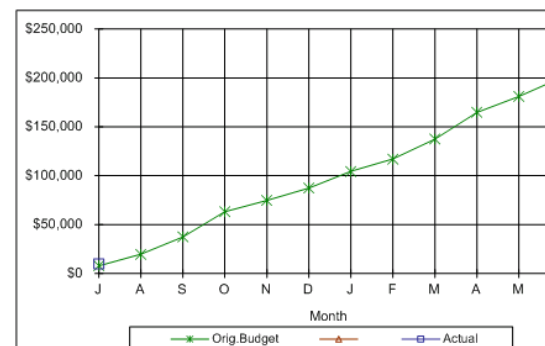
5410-2227-3000 Mungindi Water Maintenance/Operations

Month	Orig.Budget	Actual
J	\$440	\$710
A	\$1,854	
S	\$2,771	
O	\$8,666	
N	\$9,129	
D	\$11,729	
J	\$22,814	
F	\$23,855	
M	\$25,583	
A	\$40,546	
M	\$40,836	
J	\$50,000	



5410-2227-4000 Diranbandi Water Maintenance/Operations

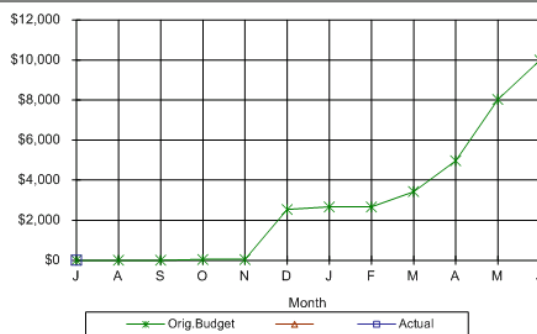
Month	Orig.Budget	Actuals
J	\$7,917	\$9,963
A	\$19,768	
S	\$37,566	
O	\$63,266	
N	\$74,732	
D	\$87,512	
J	\$104,416	
F	\$117,039	
M	\$137,519	
A	\$164,824	
M	\$181,109	
J	\$200,000	



Balonne Shire Council as at 31 July 2018 Water Maintenance/Operations

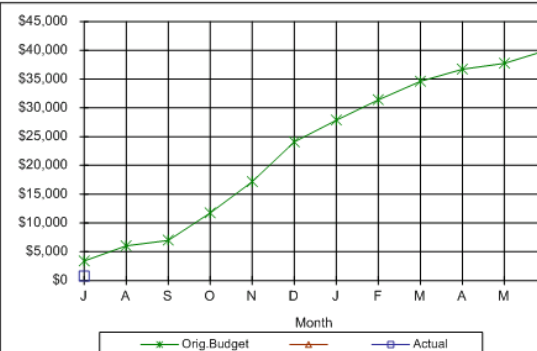
5410-2227-5000 Hebel Water Maintenance/Operations

Month	Orig.Budget	Actual
J	\$0	\$0
A	\$0	
S	\$0	
O	\$42	
N	\$42	
D	\$2,537	
J	\$2,665	
F	\$2,665	
M	\$3,432	
A	\$4,972	
M	\$8,032	
J	\$10,000	



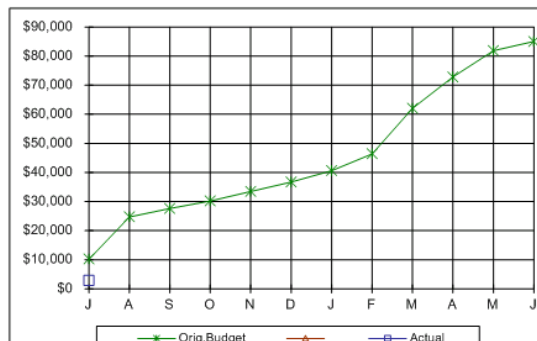
5410-2227-6000 Bollon Water Maintenance/Operations

Month	Orig.Budget	Actual
J	\$3,384	\$731
A	\$6,016	
S	\$6,977	
O	\$11,743	
N	\$17,162	
D	\$24,079	
J	\$27,862	
F	\$31,402	
M	\$34,600	
A	\$36,721	
M	\$37,723	
J	\$40,000	



5410-2227-7000 St George Bore Maintenance/Operations

Month	Orig.Budget	Actual
J	\$10,206	\$2,794
A	\$24,714	
S	\$27,617	
O	\$30,170	
N	\$33,452	
D	\$36,729	
J	\$40,597	
F	\$46,409	
M	\$62,047	
A	\$72,807	
M	\$81,875	
J	\$85,000	





Total Job Costs - Balonne Shire Council
Accounts - 0001-0001-0000 to 0001-5301-0000. 11% of year elapsed.

User: PHILLIPS

Financial Year Ending 2019

Version: 2018.3.20.1

Job No	Description	Previous Years		This Year		Current Periods		Committed		Total		Original	Estimates		Next Yr
		Exp	%Est	Exp	%Est	Exp	%Est	Exp	%Est	Exp	%Est		Current	% Change	
0001-0001	STREET MTCE - ST GEORGE			21,445.27		717.58				22,162.85					
0001-0002	STREET MTCE - THALLON			1,014.18						1,014.18					
0001-0003	STREET MTCE - MUNGINDI			2,221.58		2,989.46				5,211.04					
0001-0004	STREET MTCE - DIRRANBANDI			6,965.52						6,965.52					
0001-0005	STREET MTCE - HEBEL			751.85						751.85					
0001-0006	STREET MTCE - BOLLON			0.03						0.03					
0001-0009	STREET MTCE - NINDIGLLY					122.80				122.80					
0001-1008	CHELMER ROAD			(0.03)						(0.03)					
0001-1009	DALKEITH ROAD			18,468.91						18,468.91					
0001-1010	THALLON-DAYMAR ROAD			0.03		169.41				169.44					
0001-1013	NOONDOO-MUNGINDI ROAD			(0.02)		1,938.20				1,938.18					
0001-1014	BOWHAY ROAD			0.00						0.00					
0001-1025	JOHNSTON (RACECOURSE) ROAD					308.19				308.19					
0001-1026	RAMALIS ROAD			484.21						484.21					
0001-1032	TEELBA ROAD					2,537.43				2,537.43					
0001-1035	SALMON ROAD			(0.04)		390.13				390.09					
0001-1038	WAGOO ROAD			38,474.28		23,604.68				62,078.96					
0001-1041	TALWOOD-MUNGINDI ROAD			0.03						0.03					
0001-1042	WHYENBAH ROAD			1,791.28		1,393.72				3,185.00					
0001-1050	EUMERELLA SOUTH ROAD			0.01						0.01					
0001-1064	ST GEORGE-NOONDOO ROAD			7,319.52						7,319.52					
0001-2016	NARINE ROAD			10,669.57						10,669.57					
0001-2022	WOOLERBILLA ROAD			4,086.43						4,086.43					
0001-3007	MIDDLE ROAD			193.24						193.24					
0001-3019	POWRUNNA ROAD					409.31				409.31					
0001-4002	BOLLON-DIRRANBANDI			2,825.17		1,425.69				4,250.86					
0001-4003	JAKELWAR-GOODDOGA ROAD			51,385.25		57,707.01				109,092.26					
Report Group Total:				168,096.27		93,713.61				261,809.88					
Grand Total:				168,096.27		93,713.61				261,809.88					

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Date: 7/08/2018

Balonne Shire Council

Financial Year Ending 2019

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ROAD NAME	ACT.	DESCRIPTION	JOB COSTS(\$)	MEAS.UP(Units)	MEAS.UP(\$)	PROFIT(\$)	PROFIT(%)
11 MUNGINDI/ST.GEORGE 24A	101	Edge Repair (Manual)	3973.77	0.00	0.00	-3973.77	
	106	Pothole Patch with Emulsion Ag	2158.34	0.00	0.00	-2158.34	
	405	Clearing	0.00	0.00	0.00	0.00	
	429	Other Roadside Work	594.35	0.00	0.00	-594.35	
	440	Rest Area Servicing	1680.59	0.00	0.00	-1680.59	
	502	Repair Signs (ex Guide Signs)	2243.17	0.00	0.00	-2243.17	
	512	Repair/Replace Guide Markers	1975.51	0.00	0.00	-1975.51	
			12625.73	0.00	0.00	-12625.73	
12 ST.GEORGE/SURAT 24B	103	Edge Repair with Emulsion/Aggr	0.00	0.00	0.00	0.00	
	112	Surface Correct Emulsion Aggre	0.00	0.00	0.00	0.00	
	440	Rest Area Servicing	759.75	0.00	0.00	-759.75	
	502	Repair Signs (ex Guide Signs)	0.00	0.00	0.00	0.00	
	512	Repair/Replace Guide Markers	0.00	0.00	0.00	0.00	
			759.75	0.00	0.00	-759.75	
13 TALWOOD/NINDIGULLY 31B	440	Rest Area Servicing	0.00	0.00	0.00	0.00	
			0.00	0.00	0.00	0.00	
14 DALBY-ST.GEORGE MOONIE HWY 35A	101	Edge Repair (Manual)	0.00	0.00	0.00	0.00	
	103	Edge Repair with Emulsion/Aggr	0.00	0.00	0.00	0.00	
	401	Tractor Slashing - Rural	0.00	0.00	0.00	0.00	
	440	Rest Area Servicing	802.19	0.00	0.00	-802.19	
	502	Repair Signs (ex Guide Signs)	0.00	0.00	0.00	0.00	
	512	Repair/Replace Guide Markers	1625.12	0.00	0.00	-1625.12	
			2427.31	0.00	0.00	-2427.31	
15 ST.GEORGE/BOLLON 36A	101	Edge Repair (Manual)	0.00	0.00	0.00	0.00	
	103	Edge Repair with Emulsion/Aggr	4218.67	0.00	0.00	-4218.67	
	440	Rest Area Servicing	1562.27	0.00	0.00	-1562.27	
	502	Repair Signs (ex Guide Signs)	356.69	0.00	0.00	-356.69	
	512	Repair/Replace Guide Markers	595.04	0.00	0.00	-595.04	
			6732.67	0.00	0.00	-6732.67	
19 MITCHELL/ST.GEORGE 355	101	Edge Repair (Manual)	1816.63	0.00	0.00	-1816.63	
	103	Edge Repair with Emulsion/Aggr	1240.84	0.00	0.00	-1240.84	
			3057.47	0.00	0.00	-3057.47	
21 ST.G-HEBEL CASTLEREAGH HWY 37A	101	Edge Repair (Manual)	0.00	0.00	0.00	0.00	
	103	Edge Repair with Emulsion/Aggr	3989.30	0.00	0.00	-3989.30	

Balonne Shire Council

Financial Year Ending 2019

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ROAD NAME	ACT.	DESCRIPTION	JOB COSTS(\$)	MEAS.UP(Units)	MEAS.UP(\$)	PROFIT(\$)	PROFIT(%)
-----	----	-----	-----	-----	-----	-----	-----
	105	Pothole Patching (Premix)	518.84	0.00	0.00	-518.84	
	405	Clearing	0.00	0.00	0.00	0.00	
	440	Rest Area Servicing	476.02	0.00	0.00	-476.02	
	455	Call outs required -norm.defct	515.21	0.00	0.00	-515.21	
	502	Repair Signs (ex Guide Signs)	4329.40	0.00	0.00	-4329.40	
	512	Repair/Replace Guide Markers	3776.12	0.00	0.00	-3776.12	
		-----	-----	-----	-----	-----	
			13604.89	0.00	0.00	-13604.89	
			0.00	0.00	0.00	0.00	
22 NOONDOO/THALLON ROAD 3514	405	Clearing	0.00	0.00	0.00	0.00	
	512	Repair/Replace Guide Markers	1764.78	0.00	0.00	-1764.78	
		-----	-----	-----	-----	-----	
			1764.78	0.00	0.00	-1764.78	
		-----	-----	-----	-----	-----	
		Meas.Up Job Costs	0.00		0.00	0.00	
		-----	-----	-----	-----	-----	
		No Meas.Up Job Costs	40972.60				
		=====	=====	=====	=====	=====	
		Grand Totals	40972.60	0.00	0.00	-40972.60	
		=====	=====	=====	=====	=====	



Plant Running Costs

Balonne Shire Council

From Plant No: 215 To Plant No: 9010 Report Group ALL

No.	Plant Description	TYRES/B	FUEL/LU	PARTS	WORKSH	REGO/IN	OP.WAG			Total Exp	Total Rev	Profit/Loss	Total Perf.	Life Exp	Life Rev	Life Perf
215	Cat 428D B/Hoe	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	680.00	680.00	0.00%	387,070.27	435,792.82	12.59%
216	Cat 428C 4WD Backhoe	0.00	0.01	0.00	0.00	0.00	0.00	0.00	0.00	0.01	0.00	-0.01	-100.00%	395,075.91	406,125.12	2.80%
284	Trailer (Not Registered)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,552.34	0.00	-100.00%
285	6 X 4 Box Trailer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	6,918.46	0.00	-100.00%
291	Trailer & Crate BK7224	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	14,980.08	0.00	-100.00%
292	Kara Kar 10x5 Trailer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	17,427.31	0.00	-100.00%
293	Trailer Tandem (Not	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,770.62	0.00	-100.00%
294	Fuel Trailer 2600 Litres	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	34,414.24	0.00	-100.00%
295	Fuel Trailer 2600 Litres	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	23,226.25	0.00	-100.00%
296	Fuel Trailer 2600 Litres	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	30,985.20	570.18	-98.16%
297	Generator Trailer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	40,799.81	313.76	-99.23%
298	STG Ride On Mower	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	6,757.35	0.00	-100.00%
300	Sign Trailer OR0585	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	13,218.49	0.00	-100.00%
301	Water Equip Trailer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	6,453.46	0.00	-100.00%
303	Sludge Trailer Large	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	7,299.55	0.00	-100.00%
304	Box Trailer Fuel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	13,619.31	0.00	-100.00%
305	Water Pump Trailer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	11,651.46	0.00	-100.00%
306	Fuel Tanker 5000 Litres	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,350.23	0.00	-100.00%
307	Fuel Tanker 2800 Litres	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,973.85	0.00	-100.00%
308	Overhead Fuel Tank	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,499.91	0.00	-100.00%
312	Westbrook 8x5 Trailer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	13,982.18	0.00	-100.00%
313	Mower Trailer AR4087	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	13,928.79	0.00	-100.00%
314	7x4 Single Axle Trailer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	6,924.19	0.00	-100.00%
315	P/Spray Trailer AG3608	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	11,102.94	0.00	-100.00%
318	8X5 Sign Trailer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	5,722.79	0.00	-100.00%
319	6X4 Box Trailer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	10,978.48	0.00	-100.00%
322	Transportable Living	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	3,359.73	2,555.95	-23.92%
324	Melin MFF401V Portable	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	3,099.21	0.00	-100.00%
325	Traymark Caravan 6-8	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	23,753.54	6,921.76	-70.86%
327	6X4 Box Trailer BA-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	7,833.32	0.00	-100.00%
328	Tandem Box Trailer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	14,147.44	96.00	-99.32%
330	Traymark Caravan	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	25,167.82	25,566.76	1.59%
340	Aspinall Sweeper	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	52,239.88	0.00	-100.00%
371	Workshop	0.00	0.00	0.00	754.21	0.00	17,026.79	0.00	0.00	17,781.00	24,878.88	7,097.88	39.92%	6,559,607.72	5,497,898.17	-16.19%

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Plant Register 2018.2.27.1

User: SMITH

Plant Running Costs

Balonne Shire Council

From Plant No: 215 To Plant No: 9010 Report Group ALL

No.	Plant Description	TYRES/B	FUEL/LU	PARTS	WORKSH	REGO/IN	OP.WAG		Total Exp	Total Rev	Profit/Loss	Total Perf.	Life Exp	Life Rev	Life Perf
372	Soil Laboratory	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	81,725.70	43,548.75	-46.71%
374	Plumbing Unit	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	746,220.20	859,922.92	15.24%
392	Miscellaneous Plant	0.00	0.01	23.29	1,112.59	0.00	0.00	0.00	1,135.89	0.00	-1,135.89	-100.00%	791,510.07	178,753.10	-77.42%
393	Shorco Trench Shoring	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	156.51	0.00	-100.00%
394	Slashers Tractor Drawn	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	211,472.94	66,776.03	-68.42%
395	Broom Rotary Dirran	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	66,437.12	3,127.38	-95.29%
397	Viewcube CCTV	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	3,961.88	0.00	-100.00%
398	Hill Water Snorter -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	34,443.67	30.00	-99.91%
399	Water Tank Pump &	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	3,915.14	729.00	-81.38%
400	Emulsion Tank -STG	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	58,789.19	0.00	-100.00%
403	Line Marking Machine	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	28,843.17	0.00	-100.00%
404	Quik Spray 95BE600FF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	11,179.15	0.00	-100.00%
406	Quik Spray BSBE 600	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	9,118.32	20.48	-99.78%
407	Flextool Brick Saw	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	3,188.82	0.00	-100.00%
1507	Prado VX 793SOE DTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	875.81	875.81	0.00%	114,555.89	106,318.01	-7.19%
1508	Toyota Prado GXL GXL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	87,272.97	43,053.13	-50.67%
1509	Prado VX 540WYK CEO	0.00	0.00	0.00	80.13	0.00	0.00	0.00	80.13	1,094.76	1,014.63	1,266.23%	29,431.33	31,760.77	7.91%
1709	Commodore Berlina	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	75,847.69	83,106.51	9.57%
1712	Holden Commodore	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	48,781.54	45,459.09	-6.81%
1713	Holden Calais Sedan	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	844.34	844.34	0.00%	15,303.66	31,648.21	106.80%
2504	HILUX 4X2 WORKMATE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	930.99	930.99	0.00%	68,171.14	69,623.39	2.13%
2506	Colorado LX4x2 250-	0.00	0.00	0.00	64.41	0.00	0.00	0.00	64.41	0.00	-64.41	-100.00%	94,567.95	72,411.68	-23.43%
2507	Colorado Lx4x2 253-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,009.27	1,009.27	0.00%	68,858.55	53,846.90	-21.80%
2508	Ford Ranger 4x2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	935.91	935.91	0.00%	55,968.97	40,975.69	-26.79%
2509	Ford Ranger 4X2	0.00	0.00	0.00	389.41	0.00	0.00	0.00	389.41	1,590.46	1,201.05	308.43%	75,605.92	57,342.70	-24.16%
2510	Toyota Hilux 4x2 XTRA	0.00	0.00	0.00	117.11	0.00	0.00	0.00	117.11	389.83	272.72	232.88%	24,761.44	15,018.68	-39.35%
2511	Hilux 4x2 554WYK K	0.00	0.00	0.00	658.80	0.00	0.00	0.00	658.80	1,305.93	647.13	98.23%	18,040.97	18,265.77	1.25%
2512	Hilux 4X2 553WYK W&S	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	19,783.77	14,691.60	-25.74%
2513	Holden Colorado LS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,045.73	1,045.73	0.00%	21,781.40	23,686.29	8.75%
3015	HILUX 4X4 577MXD A	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	915.05	915.05	0.00%	114,203.76	109,134.53	-4.44%
3018	Colorado 4x4 Tipper	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,402.69	1,402.69	0.00%	102,615.49	89,914.07	-12.38%
3020	Colorado 4X4 Utility	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,328.49	1,328.49	0.00%	115,576.08	69,433.45	-39.92%
3021	Colorado 4x4 Utility 252-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	120,439.07	84,233.68	-30.06%
3022	Holden Single Cab 4x4	0.00	0.02	0.00	0.00	0.00	0.00	0.00	0.02	1,248.90	1,248.88	244,400.00%	16,993.45	15,843.32	-6.77%

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Plant Running Costs

Balonne Shire Council

From Plant No: 215 To Plant No: 9010 Report Group ALL

No.	Plant Description	TYRES/B	FUEL/LU	PARTS	WORKSH	REGO/IN	OP.WAG		Total Exp	Total Rev	Profit/Loss	Total Perf.	Life Exp	Life Rev	Life Perf
3514	Holden Colorado S/Cab	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,538.29	1,538.29	0.00%	134,301.30	99,449.49	-25.95%
3515	Toyota Hilux XCab 4X4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	889.52	889.52	0.00%	86,281.83	68,754.78	-20.31%
3516	Hilux XCab 4x4 176TZJ	1,631.39	0.00	851.20	0.00	0.00	0.00	0.00	2,482.59	0.00	-2,482.59	-100.00%	94,984.84	57,466.01	-39.50%
3517	Holden Colorado XCab -	0.00	0.02	0.00	1,229.09	0.00	0.00	0.00	1,229.11	1,522.29	293.18	23.85%	54,932.84	41,708.82	-24.07%
3518	Holden Colorado XCab	0.00	0.00	0.00	754.21	0.00	0.00	0.00	754.21	1,545.14	790.93	104.87%	54,624.65	40,160.67	-26.48%
3519	Holden Colorado XCab -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,924.20	1,924.20	0.00%	60,219.53	49,894.11	-17.15%
4007	FORD RANGER D/CAB	0.00	0.00	0.00	169.02	0.00	0.00	0.00	169.02	0.00	-169.02	-100.00%	29,633.28	500.44	-98.31%
4013	HILUX 4X4 D/CAB SES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	36,094.52	0.00	-100.00%
4014	Holden Colorado 4X4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	218.45	218.45	0.00%	139,754.19	103,250.98	-26.12%
4017	Hilux 4x4 D/Cab	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,390.31	1,390.31	0.00%	83,123.70	60,575.86	-27.13%
4018	Hilux 4x4 Dual Cab	0.00	-0.01	22.97	0.00	0.00	0.00	0.00	22.96	2,326.91	2,303.95	10,034.63%	81,042.49	44,448.67	-45.15%
4019	Hilux 4x4 Dual Cab	0.00	0.04	0.00	0.00	0.00	0.00	0.00	0.04	2,281.94	2,281.90	750.00%	87,028.85	57,138.31	-34.35%
4020	Toyota Hilux 4X4 D/Cab	0.00	0.00	0.00	754.21	0.00	0.00	0.00	754.21	1,854.81	1,100.60	145.93%	77,801.26	46,401.90	-40.36%
4021	Toyota Hilux 4X4 D/Cab	0.00	0.01	726.96	0.00	0.00	0.00	0.00	726.97	1,593.33	866.36	119.17%	85,470.87	36,619.22	-57.16%
4022	Colorado 4x4 Crewcab	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,711.15	1,711.15	0.00%	26,896.63	40,527.58	50.68%
4023	Colorado 4X4 D/Cab	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,645.33	1,645.33	0.00%	24,550.20	30,868.73	25.74%
4024	Colorado 4X4 D/Cab	0.00	0.00	0.00	370.59	0.00	0.00	0.00	370.59	4,356.77	3,986.18	1,075.63%	13,201.70	29,560.93	123.92%
5002	Schwarze 6500XL	0.00	0.00	0.00	1,648.65	0.00	0.00	0.00	1,648.65	1,167.83	-480.82	-29.16%	544,074.71	849,056.39	56.06%
5004	ISUZU FRR TRUCK 697-	0.00	0.00	0.00	519.98	0.00	0.00	0.00	519.98	3,869.16	3,349.18	644.10%	235,036.22	514,192.86	118.77%
5005	ISUZU FVZ 1400	0.00	0.00	510.18	4,057.40	0.00	92.12	0.00	4,659.70	11,606.04	6,946.34	149.07%	758,732.64	1,227,523.97	61.79%
5007	Isuzu NPR 200/275 TIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,969.74	1,969.74	0.00%	140,278.08	239,758.00	70.92%
5008	ISUZU FRR600 CREW	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,059.07	4,059.07	0.00%	261,298.88	302,031.10	15.59%
5009	ISUZU FRR600 TRUCK	0.00	0.00	0.00	878.36	0.00	0.00	0.00	878.36	2,698.47	1,820.11	207.22%	268,536.29	262,559.77	-2.23%
5010	ISUZU FRR 5000	0.00	-0.01	0.00	0.00	0.00	0.00	0.00	-0.01	0.00	0.01	0.00%	122,690.57	162,311.98	32.29%
5011	Isuzu NPR275 Truck	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,885.72	2,885.72	0.00%	120,484.19	175,141.74	45.36%
5012	Isuzu NQR450	0.00	0.00	0.00	1,054.03	0.00	0.00	0.00	1,054.03	0.00	-1,054.03	-100.00%	176,962.30	347,840.94	96.56%
5013	Cement Spreader Truck	0.00	0.00	0.00	936.92	0.00	0.00	0.00	936.92	0.00	-936.92	-100.00%	325,053.86	495,201.33	52.34%
5014	Isuzu FVR1000 Truck	0.00	0.00	0.00	1,039.97	0.00	0.00	0.00	1,039.97	1,675.47	635.50	61.11%	231,094.12	177,723.47	-23.09%
5015	Isuzu FXZ1500	0.00	0.00	0.00	379.99	0.00	0.00	0.00	379.99	5,727.91	5,347.92	1,407.38%	394,954.90	439,402.73	11.25%
5016	Isuzu NPR275 Truck	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,545.51	4,545.51	0.00%	100,014.58	229,604.87	129.57%
5018	Isuzu FTR900 D/C	0.00	0.00	0.00	1,222.68	0.00	0.00	0.00	1,222.68	2,785.01	1,562.33	127.78%	36,774.11	82,115.61	123.30%
5505	CAT 140M GRADER	0.00	0.00	1,898.20	3,923.33	0.00	0.00	0.00	5,821.53	0.00	-5,821.53	-100.00%	918,821.68	1,209,263.60	31.61%
5507	JD 670G Grader	0.00	0.01	0.00	423.16	0.00	0.00	0.00	423.17	10,824.00	10,400.83	2,457.84%	479,978.59	667,313.07	39.03%
5508	Cat 12M Grader	0.00	0.00	200.75	1,256.19	0.00	0.00	0.00	1,456.94	17,830.56	16,373.62	1,123.84%	426,461.46	495,451.44	16.18%

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Plant Running Costs

Balonne Shire Council

From Plant No: 215 To Plant No: 9010 Report Group ALL

No.	Plant Description	TYRES/B	FUEL/LU	PARTS	WORKSH	REGO/IN	OP.WAG		Total Exp	Total Rev	Profit/Loss	Total Perf.	Life Exp	Life Rev	Life Perf
5509	Cat 12M Grader	0.00	0.00	37.31	2,120.73	0.00	0.00	0.00	2,158.04	11,325.60	9,167.56	424.81%	365,203.84	480,830.10	31.66%
5510	Cat 12M Grader	0.00	0.01	0.00	1,361.33	0.00	0.00	0.00	1,361.34	13,860.00	12,498.66	918.11%	289,407.73	375,471.88	29.74%
5600	CAT STABILISER	0.00	0.00	0.00	117.11	0.00	0.00	0.00	117.11	1,000.00	882.89	753.90%	779,185.28	1,740,561.00	123.38%
6003	JD 4720	0.00	0.00	11.38	0.00	0.00	0.00	0.00	11.38	0.00	-11.38	-100.00%	77,608.74	72,025.84	-7.19%
6004	JD 6830 TRACTOR	0.00	0.00	5,565.01	0.00	0.00	0.00	0.00	5,565.01	0.00	-5,565.01	-100.00%	266,310.58	298,388.98	12.05%
6005	Case Maxfarm 60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	185.20	185.20	0.00%	85,037.32	53,266.60	-37.36%
6006	JD5085M Tractor	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	120,094.26	108,121.26	-9.97%
6500	CAT 910G Loader	0.00	0.00	0.00	351.34	0.00	0.00	0.00	351.34	0.00	-351.34	-100.00%	110,265.64	32,115.80	-70.87%
6501	VOLVO BL71	0.00	0.00	0.00	304.26	0.00	0.00	0.00	304.26	4,420.00	4,115.74	1,352.70%	296,949.85	342,191.40	15.24%
6502	Terex Trackloader	0.00	0.00	0.00	351.34	0.00	0.00	0.00	351.34	160.00	-191.34	-54.46%	254,211.51	177,580.05	-30.14%
6503	Volvo BL71B Backhoe	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,657.50	1,657.50	0.00%	115,910.36	73,905.55	-36.24%
6504	NEW JCB 426HT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,800.00	4,800.00	0.00%	41,596.56	52,496.75	26.20%
7000	AMMANN AP240T3	0.00	0.00	0.02	304.25	0.00	0.00	0.00	304.27	9,796.00	9,491.73	3,119.51%	426,758.47	461,662.94	8.18%
7001	AMMANN AP240T3	0.00	0.00	0.00	1,681.35	0.00	0.00	0.00	1,681.35	11,400.00	9,718.65	578.03%	348,924.72	424,776.81	21.74%
7002	AMMANN VIB ROLLER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	43,062.91	122,307.58	184.02%
7003	AMMANN AP240T3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	318,979.96	509,080.96	59.60%
7004	Dynapac CA5000D	0.00	0.00	0.00	2,348.07	0.00	0.00	0.00	2,348.07	4,375.00	2,026.93	86.32%	231,232.97	362,416.80	56.73%
7005	Dynapac Smooth Drum	0.00	0.01	0.03	0.00	0.00	0.00	0.00	0.04	600.00	599.96	99,900.00%	14,529.67	46,412.00	219.43%
7503	JD LA125 LA125	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	8,064.94	10,288.11	27.57%
7505	Dixon ZTR Mower 30"	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	19,953.68	9,454.36	-52.62%
7506	Dixon ZTR Mower 30"	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	6,486.71	1,257.91	-80.61%
7507	DIXON ZTR42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	15,834.89	4,438.01	-71.97%
7509	Ferris 5100Z Mower	0.00	0.01	0.00	0.00	0.00	0.00	0.00	0.01	69.90	69.89	99,900.00%	70,608.79	65,694.35	-6.96%
7510	Ferris 5100Z Mower	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	63,626.25	46,071.34	-27.59%
7511	FERRIS IS5100Z	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	71.84	71.84	0.00%	85,994.66	38,803.23	-54.88%
7512	FERRIS IS2500Z	0.00	0.00	0.00	117.11	0.00	0.00	0.00	117.11	0.00	-117.11	-100.00%	133,005.46	56,763.91	-57.32%
7513	DIXON ZTR30 MOWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	119.78	119.78	0.00%	29,496.80	28,010.52	-5.04%
7514	HUSQVARNA RZ4222F	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	26,569.43	24,061.23	-9.44%
7515	Ferris IS5100Z Zero	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	46,551.82	21,045.24	-54.79%
7516	Ferris IS1500ZC Zero	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	287.36	287.36	0.00%	135,289.05	71,558.59	-47.11%
7517	Husqvarna Z242F 42"	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	3,057.35	0.00	-100.00%
7518	Razor Back Ride On	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	2,689.64	474.75	-82.35%
8000	Hills Water Snorter	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	41,696.33	127.50	-99.69%
8001	Westbrook	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	14,697.94	0.00	-100.00%



Plant Running Costs

Balonne Shire Council

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No.	Plant Description	TYRES/B	FUEL/LU	PARTS	WORKSH	REGO/IN	OP.WAG		Total Exp	Total Rev	Profit/Loss	Total Perf.	Life Exp	Life Rev	Life Perf
8002	Westbrook Trailer 8x5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	8,370.85	0.00	-100.00%
8003	Westbrook Tlr 8x5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	8,474.71	0.00	-100.00%
8004	Laser Trailer- Taylor	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	3,540.61	0.00	-100.00%
8005	Transtank TT2 2000LTR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	9,947.99	0.00	-100.00%
8006	PORTABLE TRAFFIC	224.13	0.00	0.00	351.34	0.00	0.00	0.00	575.47	0.00	-575.47	-100.00%	32,360.21	139,587.20	331.35%
8007	TRAFFIC LIGHTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	29,525.20	127,856.00	333.04%
8008	Tandem Trailer Dirran	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	5,849.11	0.00	-100.00%
8009	Petro 4500L Fuel Tank	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	11,753.69	0.00	-100.00%
8010	Petro 4500L Fuel Tank	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	8,256.90	7,192.95	-12.89%
8011	Petro 4500L Fuel Tank	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	9,902.66	0.00	-100.00%
8012	Portable Traffic Lights	0.00	0.00	0.00	175.66	0.00	0.00	0.00	175.66	0.00	-175.66	-100.00%	16,224.54	7,480.00	-53.90%
8013	Portable Traffic Lights	0.00	0.00	0.00	175.67	0.00	0.00	0.00	175.67	0.00	-175.67	-100.00%	16,097.28	7,480.00	-53.53%
8014	Crown CD305-3Forklift	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	38,741.80	47,762.10	23.28%
8015	Crown CD305-3 Forklift	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	25,830.86	826.20	-96.80%
8016	AUSTECH PUMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	27,102.54	0.00	-100.00%
8017	Paveline CES421 Trailer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	41,234.46	844.00	-97.95%
8018	Westbrook Trailer 10x6	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	7,183.04	0.00	-100.00%
8019	Variable Message	0.00	123.28	0.00	0.00	0.00	0.00	0.00	123.28	0.00	-123.28	-100.00%	16,410.39	0.00	-100.00%
8020	Variable Message	0.00	123.28	0.00	0.00	0.00	0.00	0.00	123.28	0.00	-123.28	-100.00%	17,107.40	0.00	-100.00%
8021	Skid Steer Trailer	0.00	0.00	0.00	0.00	0.00	117.11	0.00	117.11	0.00	-117.11	-100.00%	42,357.95	0.00	-100.00%
8022	Petro 2000L Kerosene	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	13,338.11	0.00	-100.00%
8023	CD150M PERKINS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	39,900.16	0.00	-100.00%
8024	Pipe Trailer 931QVW	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	8,613.64	0.00	-100.00%
8025	Boat & Trailer - St	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	26,205.07	0.00	-100.00%
8026	10x6 Flatbed Trailer -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	8,453.34	0.00	-100.00%
8028	Aspinall Trailer -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	3,514.23	0.00	-100.00%
8029	Aspinall Trailer 842QWV	0.00	0.00	0.00	0.00	95.85	0.00	0.00	95.85	0.00	-95.85	-100.00%	2,562.79	0.00	-100.00%
8030	Bonne SE6R Rotary	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	5,643.84	0.00	-100.00%
8031	King Caravan 297QXZ	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	14,961.96	4,283.20	-71.37%
8032	King Caravan 298QXZ	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	13,782.57	4,264.00	-69.06%
8033	King Caravan 299QXZ	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	15,665.76	9,371.40	-40.18%
8034	King Caravan 672QZQ	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,721.60	1,561.80	-9.28%
8035	King Caravan 673QZQ	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	2,479.46	5,188.10	109.24%
8036	King Caravan 675QZQ	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,580.34	0.00	-100.00%

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Plant Register 2018.2.27.1

User: SMITH

Plant Running Costs

Balonne Shire Council

From Plant No: 215 To Plant No: 9010 Report Group ALL

No.	Plant Description	TYRES/B	FUEL/LU	PARTS	WORKSH	REGO/IN	OP.WAG			Total Exp	Total Rev	Profit/Loss	Total Perf.	Life Exp	Life Rev	Life Perf
8037	King Caravan	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	5,708.61	0.00	-100.00%
8038	King Caravan 677QZQ	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,992.54	126.60	-93.65%
8039	King Caravan 674QZQ	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	2,287.85	0.00	-100.00%
8040	CD 150M	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	23,936.03	0.00	-100.00%
8041	Westbrook Trailer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	5,558.78	0.00	-100.00%
8042	King Caravan 642UCV	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	11,568.96	0.00	-100.00%
8043	King Caravan 643UCV	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	12,265.57	844.00	-93.12%
8044	JD XUV855D Gator	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	14,714.25	9,808.96	-33.34%
8046	Shermac MTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	10,499.43	0.00	-100.00%
8500	Silvan 131RS6 6ft	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	19,891.03	0.00	-100.00%
8503	Howard EDH210	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	10,725.73	0.00	-100.00%
8504	Howard EHD21052	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	20,773.75	0.00	-100.00%
8505	Howard EHD21052	0.00	0.00	0.00	351.34	0.00	0.00	0.00	0.00	351.34	0.00	-351.34	-100.00%	21,280.77	0.00	-100.00%
9000	Fuel Pod 400L - #4019	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	12,277.64	0.00	-100.00%
9001	Fuel Pod 400L - #3021	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	2,449.80	0.00	-100.00%
9002	Fuel Pod 400L - #4016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,140.52	0.00	-100.00%
9003	Fuel Pod 400L - #4018	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	2,699.76	0.00	-100.00%
9004	Fuel Pod 400L - 4020	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	3,656.82	0.00	-100.00%
9005	Fuel Pod 400L - #5009	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	7,163.56	0.00	-100.00%
9006	Fuel Pod 800L - #5012	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,325.48	0.00	-100.00%
9007	Fuel Pod 400l #5018	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,140.52	0.00	-100.00%
9009	Fuel Pod 400L #4014	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	3,148.09	0.00	-100.00%
9010	Fuel Pod 200L #5006	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,140.52	0.00	-100.00%
	Totals:	1,855.52	246.69	9,847.30	33,905.34	95.85	17,236.02	0.00	0.00	63,186.72	201,048.15	137,861.43	218.18%	23,441,540.09	23,774,472.88	1.42%

Note: report does include inactive plant as they may have current year values

Balonne Shire Council - Concessional Hire as at 31/07/2018

Date	Organisation	Summary	Amount
	Nil		
	July Totals		0.00
	TOTAL		0.00

Balonne Shire Council -Donations as at 31/7/2018

Date	Organisation	Summary	Amount
27/07/2018	St George Chinese Community Memorial Com	Sponsorship	2,000.00
27/07/2018	St George State High School	Donation - Awards night	100.00
July Total			2,100.00
TOTAL			2,100.00

(IIFS) INFRASTRUCTURE SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
IIFS1	<u>MONTHLY REPORT FOR THE AUGUST 2018 COUNCIL MEETING</u>	From the Director of Infrastructure Services - reporting for the month of August.	384

OFFICER REPORT

TO: Council

SUBJECT: Monthly Report for the August 2018 Council Meeting

DATE: 03.08.18

AGENDA REF: IIFS1

AUTHOR: Catherine Rogan - Administration Officer

Executive Summary

From the Director of Infrastructure Services - reporting for the month of August.

0701-Main Roads Works

- Maintenance work carried out on behalf of the Transport and Main Roads (TMR) during the month is detailed in the attached RMPC Supervisor's report.

0702-Private Works

- Nil

0400-Council Roads / Streets / Bridge Works

- Maintenance work is detailed in the attached Works Supervisor's report.
- BSC17/18 QD03 – Demolish and Upgrade Approaches and Batters to Ballangarry Bridge. Works have been completed.
- Kenny Lane, Loveday Lane and Arthur Street, St George, kerb and channel and stormwater run installation. Programmed works have been completed. Identified defects have been rectified and a preliminary seal will be applied using the jet patcher.
- Grey Street Stage 3 works – the completion date has been extended to September 2018. Construction of a Hadrian block wall commenced during July, while street lighting and vegetation planting is currently in the planning process.
- The R2R Gravel Re-sheeting project continues. Works were completed on Narine Road. Gunnindaddy Road works commenced during the month with expected completion by end of July 2018.
- Gravel maintenance grading was completed on Jakelwar-Goodooga Road during July 2018.

0440-Aerodromes

- Maintenance work is detailed in the attached Town Works Supervisor's report.
- Purchase order was issued to Bureau of Meteorology (BOM) for the Automated Weather Information System (AWIS) in July 2018.

0450-Plant and Equipment

- Details are included in the attached Workshop Supervisor's report.

0510-Housing

- Routine maintenance is ongoing.

0520-Recreation and Sport

- Maintenance work is detailed in the attached Town Works Supervisor's report.
- Construction of the Dirranbandi Sports Facility continues. The concrete slab, timber wall framing and roof have now been completed.
- Refurbishment of the Rowden Park Grandstand is scheduled to commence in August.
- Struxi Design has been engaged to facilitate the preparation of the Rowden Park Strategic Plan. Draft strategic plan was completed in July 2018. A workshop will be scheduled for discussion with Councillors.

0521-Swimming Pools

- Maintenance work is detailed in the attached Town Works Supervisor's report.
- Items identified during the Dirranbandi Pool Committee AGM are being addressed by council staff.
- Both Dirranbandi and St George swimming pools remain closed.
- Struxi Design presented a concept proposal for the Thermal Spring at the St George swimming pool to Councillors at a workshop held on the 17th of July 2018. Estimates are currently being prepared for stage 1 and stage 2 works.

0530-Parks and Gardens

- Maintenance work is detailed in the attached Town Works Supervisor's report.
- BSC17/18 Q13 – St George River Foreshore Canoe Ramp Carpark Upgrade. Works commenced in June 2018 with kerbing works completed at the end of July. Backfill will occur early August. Laying of a footpath from Church Street to the Riverwalk (canoe ramp end) is scheduled to commence early August 2018.

0535-Halls/Civic/Cultural Centres

- Routine maintenance is ongoing.
- The renovation of the Old Health Department building into a training room and emergency management control room is continuing with expected completion early August 2018.

0555-Showgrounds

- Maintenance work is detailed in the attached Town Works Supervisor's report.
- White rock will be carted in to the Hebel Showgrounds entrance in August 2018 as part of scheduled Capital Works.

0615-Cemeteries

- Maintenance work is detailed in the attached Town Works Supervisor's report.
- Routine maintenance, including mowing, is ongoing.

0620-Street Cleaning

- Maintenance work is detailed in the attached Town Works Supervisor's report.

625-Public Conveniences

- Maintenance work is detailed in the attached Town Works Supervisor report.

4000-Urban Waste Water

- Maintenance work is detailed in the attached Town Works Supervisor's report.
- The St George Effluent Reuse Project – Only minor works are required to complete the installation of the Lateral Irrigator. These works are scheduled for completion in August 2018.

5000-Urban Water

- Maintenance work is detailed in the attached Town Works Supervisor's report.
- Monthly consumption figures are given in the attached reports.
- The fittings replacement program for the St George river water system continued requiring periodic shut downs of river water supply to the town.

Capital/Special Maintenance Works Progress

- As per the attached Infrastructure Directorate 2018/2019 spreadsheet.

Meetings / Training

- The monthly TMR/Balonne RMPC meeting was attended by TMR and Balonne Shire Council representatives.

Current Tenders

Attachments

1. Road Maintenance Report - Period End 31 Jul 2018.pdf [↓](#)
2. Road Construction Report - Period End 31 Jul 2018.pdf [↓](#)
3. Plant Maintenance Report - Period End 31 Jul 2018.pdf [↓](#)
4. Infrastructure Directorate 2018-19 Report - Period End 31 Jul 2018.pdf [↓](#)
5. Town Maintenance Reports - IFS - Aug 2018 Council Meeting.pdf [↓](#)
6. Balonne Shire Water Usage 2018-19 - Period End 31 Jul 2018.pdf [↓](#)

Ross Drabble

Director Infrastructure Services

Report of Shire Supervisors Road Maintenance for Period Ending 31/07/2018

1009 Dalkeith Gravel maintenance grading commenced June 2018. Completed July 2018.	Shire Road
1018 Gunnindaddy Gravel maintenance grading commenced June 2018. Completed July 2018.	Shire Road
1032 Teelba Gravel maintenance grading commenced June 2018. Completed July 2018.	Shire Road
2001 Ballandool Gravel maintenance grading commenced June 2018. Completed July 2018.	Shire Road
2016 Narine Gravel maintenance grading commenced June 2018. Completed July 2018.	Shire Road
3019 Powrunna Gravel maintenance grading commenced June 2018. Completed July 2018.	Shire Road
4003 Jakelwar - Goodooga Gravel maintenance grading commenced May/June 2018. Completed July 2018.	Shire Road

Report of Shire Supervisors Road Construction for Period Ending 31/07/2018

11	24A - Carnarvon Highway (Mungindi-St George)	MRD Road
Crew undertook edge and pot hole repairs using premix and emulsion. Crew undertook signage repairs, guidepost installation and the servicing of the rest areas.		
12	24B - Carnarvon Highway (St George - Surat)	MRD Road
Jetpatcher was used for surface correction. Crew undertook signage repairs, guidepost installation and the servicing of the rest areas.		
14	35A - Moonie Highway (Dalby to St George)	MRD Road
Crew undertook installation of new signage and installed new guideposts. Jetpatcher was used to repair edges.		
15	36A - Balonne Highway (St George - Bollon)	MRD Road
Crew undertook edge repairs using premix and emulsion. Crew undertook signage repairs, guidepost installation and the servicing of the rest areas. Jetpatcher was used to repair edges.		
22	Thallon-Noondoo	MRD Road
Crew undertook clearing of roadside vegetation and guidepost installation.		
23	37A - Castlereagh HWY (St George - Dirranbandi)	Shire Road
Crew undertook edge and pot hole repairs using premix and emulsion. Crew undertook signage repairs, guidepost installation and the servicing of the rest areas.		

Report of Workshop Supervisor - P. Gluzde

Period Ending 31/07/2018

216	CAT 428C 4WD BACKHOE 573-EEI	1,447.0 Hrs	Replaced leaking hydraulic hoses to bucket lift rams, greased machine.
314	7x4 Single Axle Trailer AT9973 STG		Repaired lights on trailer.
392	MISCELLANEOUS PLANT		Carried out repairs to small equipment.
2504	HILUX 4X2 WORKMATE 463-SFV ROBERTSON	69,962 Kms	Carried out 70,000km service as per coupon. Repaired mud guards, replaced mud flaps, stripped, cleaned and adjusted rear brakes, serviced air compressor, removed fan belt for replacement.
2511	Toyota Hilux 4x2 - 554WYK	20,622 Kms	Carried out 20,000km service as per coupon. Stripped, cleaned and adjusted rear brakes, repaired rubbish cage.
		21,219 Kms	Replaced seat covers.
3022	Holden Single Cab 4X4 Ute 797WQX	19,684 Kms	Carried out 20,000km service as per coupon. Stripped, cleaned and adjusted rear brakes, repaired light in bull bar.
3517	Holden Colorado XCab - Dirran S'viso	50,909 Kms	Carried out 50,000km service as per coupon. Stripped clean and adjusted rear brakes, repaired sump guard.
3518	Holden Colorado - Single Cab - 519VJB	62,308.0 Hrs	Carried out 60,000km service as per coupon, stripped and cleaned rear brakes and adjusted. Replaced rear rubber bushings in shocks.
4020	Toyota Hilux 4X4 D/Cab - Grader	80,976 Kms	Carried out 80,000km service as per coupon. Stripped, cleaned and adjusted rear brakes. Service air compressor.
4024	Colorado 4x4 D/Cab 903WZR (DCES)	53,794 Kms	Carried out service as per coupon. Stripped, cleaned and adjusted rear brakes.
5002	SCHWARZE 6500XL SWEEPER 204-KKO R BECKMANN	123,018 Kms	Carried out 6 month service. Repaired lights, cleaned radiators, serviced aux motor and adjusted brakes.
5004	ISUZU FRR TRUCK 697-MRY RMPC	162,752 Kms	Carried out 6 month service and DPD burn. Top up auto greaser and cleaned radiators.
5005	ISUZU FVZ1400 JETPATCHER 377MXU SHAYNE BUNYAN	193,362 Kms	Checked fan belt and water pump, ordered parts required for water pump replacement and installed. Carried out 190,000km service on vehicle and service jet patcher unit.
5007	Isuzu NPR 200/275 TIP St George	97,486 Kms	Carried out 6 month service and DPD burn. Tightened fan belts and freed up grease nipples.
5008	ISUZU FRR600 CREW 108RRN	125,087 Kms	Carried out 6 month service, repaired lights and adjusted lowering valve for tipper. Carried out DPD burn and cleaned out radiators.
5009	ISUZU FRR600 TRUCK 840-MEM MTCE	119,449 Kms	Carried out 120,000km service as per manual, carried out DPD burn, repaired lights and cleaned out radiators.
		123,130 Kms	Replaced rear tail lights.

Report of Workshop Supervisor - P. Gluzde

Period Ending 31/07/2018

5011	Isuzu NPR275 Truck 183STR P&G	56,657 Kms	Carried out 6 month service. Cleaned out radiators, carried out DPD burn and repaired lights.
5012	Isuzu NQR450 Crewcab 184STR J Lindores	145,315 Kms	Carried out 6 month service on truck, repaired lights, serviced compressor unit. Carried out DPD burn and repaired sump cover.
5013	CEMENT SPREADER TRUCK - 648SVI	83,360 Kms	Carried out 6 month service, serviced aux motor, cleaned out radiators and repaired diesel leak.
5014	ISUZU FVR1000 TRUCK - 590SVV	70,971 Kms	Carried out six month service, replaced front wheel bearing cap covers, carried out DPD burn and repaired spot light. Cleaned radiators.
5015	ISUZU FXZ1500 WATER TRUCK - 317SYH	21,998 Kms	Carried out 6 month service and checked over.
5018	ISUZU FTR900 DC 250WNY	32,324 Kms	Carried out 30,000km service as per manual. Repaired oil leak at gear box, freed up grease nipples, tightened fan belts and cleaned radiators. Refitted light bar and tested lights.
5505	CAT 140M GRADER C82158 TAYLOR	9,239.0 Hrs	Refitted tandem covers, remounted breathers, replaced mold board wear strips and adjusted. Adjusted circle wear strips, replaced lift ram inserts, refitted covers and cleaned radiators.
5507	JD 670G Grader 26707C	1,280.0 Hrs 5,286.0 Hrs	Checked and repaired cab blower motor. Carried out 250hr service as per manual. SOS'd engine oil, cleaned out radiators, adjusted mold board.
5508	Cat 12M Grader 34862C Kingston	3,278.0 Hrs	Carried out 250hr service as per manual. SOS engine oil, cleaned radiators and adjusted mold board.
5509	CAT 12M GRADER 34863C STAINES	3,522.0 Hrs	Carried out 500hr service as per manual. SOS all oils, adjusted mold board, cleaned out radiators.
5510	CAT 12M GRADER 37658C	2,752.0 Hrs	Carried out 250hr service as per manual. SOS'd engine oil, adjusted mold board and cleaned out radiators.
6500	CAT 910G Loader C272029 STG	3,569.0 Hrs	Repaired lights, seat and greased machine.
6502	TEREX TRACKLOADER - SKID STEER	2,800.0 Hrs	Replaced battery, checked charging rate, replaced fan belt and repaired fan surrounds.
6504	JCB 426HT Wheeled Loader	688.0 Hrs	Replaced mud flaps, hand rail and repaired grease lines. Replaced front head light brackets and mounts.
7001	AMMANN AP240T3 ROLLER GEORGE KEMP	4,800.0 Hrs 4,880.0 Hrs 4,921.0 Hrs	Carried out 250 service as per manual. Repaired reversing alarm and light. Fitted static reducer to front revolving light. Replaced front head lights and indicator lights and guards. Replaced rear lights and guards.
7005	Dynapac Smooth Drum Roller - 51254C	400.0 Hrs	Replaced AM/FM radio and aerial.

Report of Workshop Supervisor - P. Gluzde

Period Ending 31/07/2018

8006	Portable Traffic Lights C6464	Replaced batteries.
8012	PORTABLE TRAFFIC LIGHT DF7294	Replaced batteries and test solar charging.
8013	PORTABLE TRAFFIC LIGHT DF7295	Replaced batteries and tested solar charging.
8021	SKID STEER TRAILER	Removed left rear wheel hub, replaced wheel studs, regreased wheel bearing and changed rim.
8504	Howard EHD21052 201M Slasher	Replaced drive shaft cover, connected to tractor, replaced guide wheels and test ran.
8505	Howard EHD21052 201M Slasher	Dismantled drive shaft and slip clutch, removed input shaft from gear box and ordered parts.

2018-2019 Infrastructure Services Projects				4,365,018.00	147,514.79		
Job Cost Code	Description			Budget	Costs to Date (Excl. Committed)	Responsible Person	Comment
205	GENERAL ADMINISTRATION			0.00	95.00	Chris Wilson	
205-935-0000	C/O - Master Key System	Capital Works			95.00		Lock installation in progress.
410	INFRASTRUCTURE - ROADS			\$1,922,118.00	\$125,978.76		
051-3028-0000	C/O Secret Plains Gravel Resheeting Contribution	Capital Works		\$60,000.00		Ross Drabble	Planning works commenced in July 2018.
052-1019-0000	TIDS KOOROON RD Resheet (14.7km - 19.7m)	Capital Works		\$300,000.00		Ross Drabble	Planning works commenced in July 2018.
052-1042-0000	R2R - Whyabah Resheet 5.5km	Capital Works		\$220,000.00		Ross Drabble	Planning works commenced in July 2018.
052-2004-0000	R2R - Cubble Gravel Resheet 5.5km	Capital Works		\$222,118.00		Ross Drabble	Planning works commenced in July 2018.
052-3010-0000	R2R - Honeyamah Lane 5.5km	Capital Works		\$220,000.00		Ross Drabble	Planning works commenced in July 2018.
052-4002-0000	TIDS Mitchell-Boton Road (206.2km - 219.0km) Gravel Resheeting	Capital Works		\$380,000.00		Ross Drabble	Planning works commenced in July 2018.
053-1019-0000	TIDS KOOROON RD Floodway upgrade and Resheet (2.4km - 10.6km)	Capital Works		\$520,000.00	\$318.18	Ross Drabble	Planning works commenced in July 2018.
058-1008-0000	C/O - RTR-CHELMER 4KM	Capital Works			\$16,540.11	Ross Drabble	Works completed.
058-1018-0000	C/O - RTR-GUNNINDADDY RESH. 15KM	Capital Works			\$64,801.36	Ross Drabble	Works scheduled for completion August 2018.
058-2001-0000	C/O RTR-BALLANDOOD RESH. 3.5KM	Capital Works			\$2,079.93	Ross Drabble	Works completed.
058-2016-0000	C/O - RTR-NARINE GRAVEL RESH. 2KM	Capital Works			\$42,240.08	Ross Drabble	Works completed. Invoices outstanding.
415	INFRASTRUCTURE - STREETS			\$1,048,000.00	\$13,852.04		
0415-0934-0000	St George - Footpath Upgrades	Capital Works		\$60,000.00		Chris Dixon	Yet to commence.
0415-0935-0000	C/O - DCP-ST GEORGE CBD STAGE 3	Capital Works				Chris Dixon	Construction of Hadrian block wall commenced July 2018. Street lighting & vegetation planting being planned.
0415-0937-0000	REDP Dirranbandi Rail & River Precinct Stage 1 (2017/18 Grant \$168,000 & 18/19 financial year component)	Capital Works		\$372,000.00	\$4,909.38	Ross Drabble	Draft project planning commenced.
0415-0938-0000	REDP St George CBD & River Foreshore Upgrade (2017/18 Grant \$284,000 & 18/19 financial year component)	Capital Works		\$425,000.00	\$5,320.99	Chris Dixon	Works continuing.
0508-1105-0000	REDP St George Kerb & Channel Arthur & Kenny Lane (2017/18 Grant \$135,000 & 18/19 financial year component)	Capital Works		\$191,000.00	\$3,671.67	Ross Drabble	Defects have been rectified. Preliminary seal to be applied.
425	STORMWATER DRAINAGE			\$40,000.00	\$0.00		
0425-0933-0000	Dirranbandi - Stormwater Improvements	Capital Works		\$40,000.00		Peter Willey	Yet to commence.
430	INFRASTRUCTURE WORKS DEPOSITS			\$61,000.00	\$2,359.59		
0430-0933-0000	St George - Doors on Water and Sewerage Depot shed and new roof, ventilation fans and electricity power points and lights	Capital Works		\$35,000.00		Peter Campbell	Yet to commence.
0430-0936-0000	St George Depot Washdown Bay Upgrade	Capital Works		\$0.00		Peter Willey	GI separator parts ordered.
0430-0937-0000	W4Q C/O St George Depot Renovations	Capital Works		\$26,000.00	\$2,359.59	Chris Wilson	Depot Office completed Feb 2018. Training room scheduled for completion early August 2018.
440	AERODROMES			\$80,000.00	\$0.00		
0440-933-0000	St George - Automated Weather Information System (AWIS)	Capital Works		\$20,000.00		Chris Wilson	Purchase order issued to BOM.
0440-934-0000	St George - RTP apron and taxiway drainage improvements	Capital Works		\$60,000.00		Chris Wilson	Yet to commence.
450	PLANT AND EQUIPMENT			\$173,858.00	\$0.00		
0450-0901-0001	72" REAR DISCHARGE DECK ZERO TURN FERRIS MOWER	Capital Works		\$37,500.00		Chris Dixon	Quotation sought. Purchase order issued.
0450-0901-0002	COX LAWN BOSS ZERO TURN 35" CUTTING DECK	Capital Works		\$5,900.00		Chris Dixon	Quotation sought. Purchase order issued.
0450-0901-0003	61" REAR DISCHARGE DECK ZERO TURN FERRIS MOWER	Capital Works		\$20,500.00		Chris Dixon	Quotation sought. Purchase order issued.
0450-0901-0004	Water & Sewerage Truck Replacement (insurance)\$72,145 received Nov. 2017	Capital Works		\$110,000.00		Peter Willey	Options under consideration.
510	HOUSING			\$0.00	\$0.00		
0510-0441-0000	C/O - 19 ALFRED ST-REPLACE FENCE	Operational Works		\$0.00		Chris Wilson	Works completed.
521	SWIMMING POOLS			\$750,000.00	\$0.00		
0521-0933-0000	C/O - W4Q - Thermal Springs	Capital Works		\$750,000.00		Ross Drabble	Concept proposal presented to Councilors in July 2018. Estimates being prepared for stage 1 & stage 2 works.
0521-441-0000	C/O - Dirranbandi Pool Waterproof Shelving	Capital Works		\$0.00		Peter Willey	Works completed.
530	INFRASTRUCTURE - PARKS & GARDENS			\$1,070,000.00	\$0.00		
0530-0933-0000	Rowden Park - Reinstatement of Playground	Capital Works		\$20,000.00		Chris Dixon	Planning underway.
0530-0940-0000	C/O - Dirranbandi Sports Oval Amenities	Capital Works		\$200,000.00		Chris Wilson	Slab laid. Framing erected. Roof installed. Construction continues.
0530-0944-0000	C/O W4Q Rowden Park Grandstand Refurbishment	Capital Works		\$150,000.00		Chris Wilson	Scheduled to commence August 2018.
0530-0945-0000	C/O - DCP - St George River Canoe Ramp	Capital Works		\$700,000.00		Chris Dixon	Kerbing works complete. Backfill underway. Footpath to commence August 2018.
0530-442-0000	C/O - Rowden Park Strategic Plan	Operational Works		\$0.00		Chris Wilson	Consultant engaged. Initial meetings with stakeholders have been held.
535	HALLS			\$0.00	\$2,500.00		
0535-943	C/O St George Cultural Centre Crockery Cabinet	Capital Works		\$0.00	\$2,500.00	Chris Wilson	Works completed June 2018.
555	SHOWGROUNDS			\$66,244.00	\$0.00		
0555-0933-0000	Dirranbandi Showground - Policosse shed fridge	Capital Works		\$2,000.00		Chris Wilson	Yet to commence.
0555-0934-0000	Hebel Showground - White Rock between entrance to cattle yards (500 Metres)	Capital Works		\$15,000.00		Ross Drabble	Rock to be carted August 2018.
0555-0935-0000	CO W4Q Bolton Showground Kitchen	Capital Works				Chris Wilson	Works continuing.
0555-0936-0000	Bolton Showground - Fire Hydrant/Storage tank	Capital Works		\$10,000.00		Peter Willey	Yet to commence.
	DCP - St George Showground Horse Stable Upgrade (#4).			\$29,244.00		Chris Wilson	Yet to commence. Expected start date after September campdraft. Drought Communities Programme funding of \$29,244.
515	CEMETERY			\$25,000.00	\$0.00		
0615-0933-0000	St George Cemetery - 1 concrete plinth	Capital Works		\$25,000.00		Chris Dixon	Yet to commence.
525	PUBLIC TOILETS			\$20,000.00	\$0.00		
0625-0933-0000	Dirranbandi Public Amenity Upgrade (subject to community consultation)	Capital Works		\$20,000.00		Chris Wilson	Yet to commence.
4410	INFRASTRUCTURE URBAN WASTE WATER			\$138,808.00	\$1,569.38		
4410-0933-0000	St George STP - screen screen with 3-5mm gauge	Capital Works		\$25,000.00		Peter Willey	Yet to commence.
4410-0934-0000	St George STP - Service and repair primary Sedimentary tank	Capital Works		\$100,000.00		Peter Willey	Yet to commence.
4410-0935-0000	St George STP - Replace existing downstream manhole	Capital Works		\$10,000.00		Peter Willey	Minor works remain to install lateral irrigator. Completion scheduled for August.
4410-0938-0000	C/O BOR-EFFLUENT REUSE-STG STP	Capital Works		\$0.00	\$1,569.38	Peter Willey	
5410	INFRASTRUCTURE - URBAN WATER SUPPLY			\$915,000.00	\$1,210.02		
5410-0932-0000	Whytes Road - Replace river water poly line from Mitchell Street	Capital Works		\$40,000.00		Peter Campbell	Yet to commence.
5410-0933-0000	Dirranbandi - Water raising main replacement - Kirby and Moore Street	Capital Works		\$120,000.00		Peter Campbell	Yet to commence.
5410-0934-0000	Bolton Showgrounds to Bolton Airport - Renew 25mm poly line 950-1000 metres long	Capital Works		\$15,000.00		Peter Campbell	Yet to commence.
5410-0935-0000	St George - River water upgrades - Victoria St (Scott to Church St). Connect Scott St and Balcone Street mains to Victoria Street 300mm main. Provide new services to connections to 300mm main for properties in Victoria St remove redundant services.	Capital Works		\$100,000.00		Peter Campbell	Yet to commence.
5410-0948-0000	C/O RIVER MAIN & HYD-HENRY ST	Capital Works		\$0.00	\$1,210.02	Peter Campbell	Works continuing. Completion expected in August 2018.
5410-0949-0000	St George - Unified river water fitting replacement program (2-3 Years)	Capital Works		\$50,000.00		Peter Campbell	Yet to commence.
5410-0950-0000	C/O Dirranbandi Water Tower - New Access Ladders	Capital Works		\$25,000.00		Peter Willey	Yet to commence.
5410-0951-0000	C/O Dirranbandi WTP - New Access Ladders	Capital Works		\$15,000.00		Peter Willey	Yet to commence.
5410-0952-0000	LGG&SP - Dirranbandi WTP Upgrade	Capital Works		\$550,000.00		Peter Willey	Consultants doing process design.
5410-442-0000	C/O Dirranbandi WTP Report	Operational Works		\$0.00		Peter Willey	Pending outcome of WTP upgrade.

Report of Balonne Shire Town Works

31/07/2018

St George

Town Streets	Street sweeping and rubbish removal was ongoing.
Aerodrome	Maintenance was ongoing as required. Dirranbandi Aerodrome linemarking has been completed.
Rowden Park - St G	Cleaning of facilities, mowing and weed-eating of grounds was ongoing as required.
Riverbank Park - St.	Mowing and weed-eating was ongoing. Workcamp continued with the ongoing maintenance of the rock walls. Canoe Ramp project kerbing has been completed. Backfilling underway. Foothpath will be laid in August.
Parks & Gardens	General maintenance of all parks was ongoing.
Showgrounds	Maintenance, mowing and cleaning of facilities was ongoing.
Cemetery	Mowing and weed-eating of grounds was ongoing. Planning is underway for 2018-19 concrete plinth.
Public Toilets	Cleaning and maintenance was ongoing.
Sewerage	Gravity and pumping station is operating okay. Routine maintenance and operations continued. There was one rising main repair in Murchison/Alfred Street, St George, two gravity sewer blockages and one sewage pump station fault. The level transmitter was replaced.
River Water	The reticulation system operated okay. Routine maintenance and operations continued. There was seven service repairs and two main repairs. We are currently locating, measuring and logging all river water meters that have been installed in St George.
Bore Water	The reticulation system operated okay. Routine maintenance and operations continued. There was three service repairs and two main repairs. All bore water meters have been read, with a few to double check.
Other	Two services were repaired in Bollon. Installation of river water meters not installed by the contractor has commenced in St George, removing river water meters off bore water services installed by the contractor. Levee bank maintenance was ongoing.

Thallon

Town Streets	Mowing and whippersnipping was completed. Sprayed round up on weeds around town streets. Repalced guide posts around town. Removed old bushes from school fence and back filled.
Parks & Gardens	Mowing and whippersnipping was completed. All park equipment cleaned. Guide posts were installed to prevent cars from driving on the park area when viewing the wombat. Weeded and raked out wombat and play equipment areas.
Cemetery	Mowing and whippersnipping was completed. Plaque maintenance was completed.
Public Toilets	Park and hall toilets were cleaned and serviced. Mungindi and Nindigully toilets were cleaned by contractors.
Rubbish Dump	Pushing up of rubbish and green waste was completed.
River Water	Meter was read on a weekly basis. Meter were read at the Mungindi Bridge and Mungindi Hospital.
Bore Water	Meter was read on a daily basis.
Thallon Sports Grou	Mowing and whippersnipping was completed. Toilets and showers were cleaned. Installed new water line to the centre of the sportsground for irrigator.
Other	All plant and equipment was serviced and cleaned. The council shed and yard were cleaned.

Dirranbandi

Footpath	Mowing and weedeating continued. Concrete walkway was laid in front of the truck stop toilets and showers - Workcamp assisted with this task.
Town Streets	Sweeping of main street and emptying of bins was completed. Slashing and weedeating of streets continued. Loose rubbish was picked up from around town streets. Power to the train drivers hut from the station was completed. The audio board was installed at the R.T.C. park. Brackets for the banners have been installed at the Civic Centre. Banners will be placed in August.
Aerodrome	Inspections and maintenance continued. Some slashing was completed. Pavement markings were repainted.
Parks & Gardens	Mowing, watering, weedeating and trimming of parks continued.
Showgrounds	Maintenance, mowing and weedeating continued. Grounds were prepared for the polocrosse carnival.
Cemetery	Slashing and mowing of cemetery grounds continued.
Public Toilets	Inspections and cleaning continued. Noondoo truck stop and truck stop were cleaned.
Sewerage	Sewerage pump stations are all working well. Inspections and cleaning of wet wells continued. Mowing of pump sewage stations continued. There were two sewerage blockages.
Rubbish Dump	Weekly pushing up of rubbish at the dump was completed. Rubbish was picked up from around the dump.
Treated Water	Daily maintenance and inspections continued. Mowing of the water pump station continued. Water testing continued. A water service in Crothers Street was renewed.
Other	Mowing, cleaning of toilets and showers and tidying of the grounds and sheds at the Council Yard was completed. Pool remains closed. Rust in the showers has been treated/repaired.

Hebel

Town Streets	A officer travelled to Hebel weekly to empty the rubbish bins and complete other jobs are needed.
Parks & Gardens	Mowing and weedeating continued.
Public Toilets	A officer travelled to Hebel on a weekly basis to clean the public amenities.

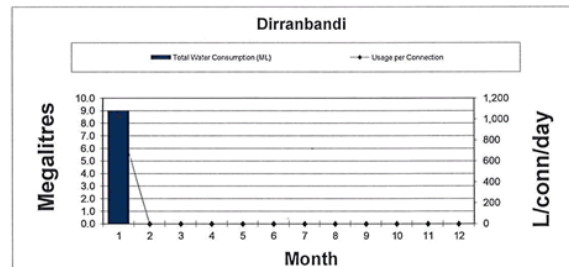
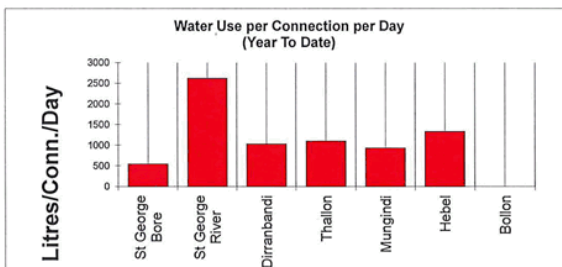
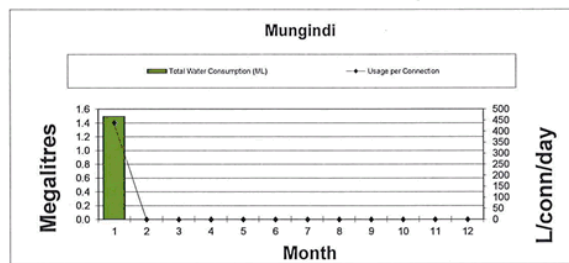
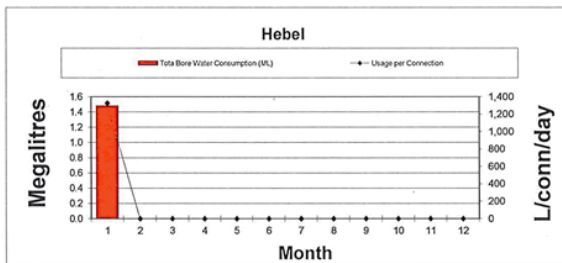
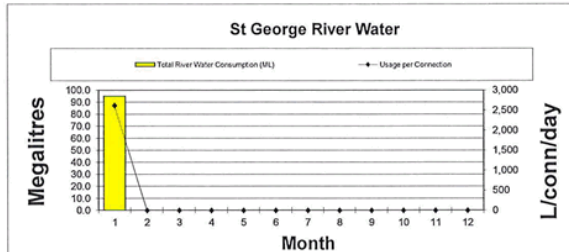
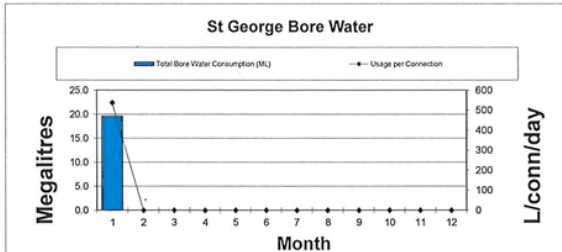
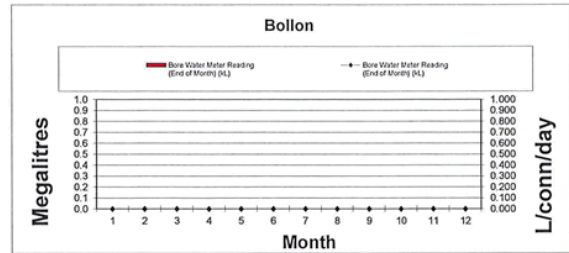
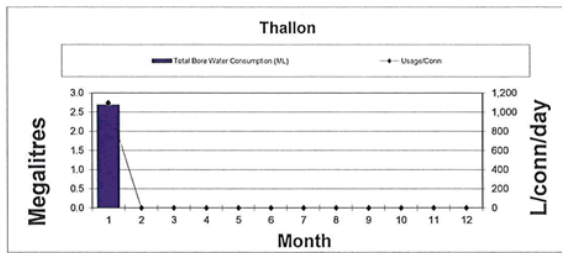
Report of Balonne Shire Town Works

31/07/2018

Bollon

Town Streets	Bitumen is needed where service lines have been replaced in Main Street and Mary Street.
Aerodrome	Removed dead kangaroo carcass from toilet block.
Parks & Gardens	Areas are in fair to good condition as rain is non existant. The push mower, edger and spray units have been serviced and are ready for use. Thank you.
Showgrounds	Works are continuing on new kitchen. Repaired leaking pipe and tap head.
Public Toilets	Walter Austin Park toilet doors in ladies toilet need replacing and are breaking apart.
Rubbish Dump	Completed moving garbage in pit. Rubbish in surrounding area is to be picked up due to wind blowing paper about.
Bore Water	Repaired leaking pipe (mains line) in Mary Street.
Other	Levee Bank - cleaned dirt away from blocked flood gate in Blondie Wilson's paddock. Depot Machinery - backhoe hydraulic line was replaced, tyres repaired and truck airline repaired. Thanks. Replaced bin lid colour from yellow to blue to enable replacement of street bins on footpath. Stockroute: repaired broken float on stock tank at the Morilyan/Leeway watering point. Replaced float and re-strained broken wires.

BALONNE SHIRE WATER USAGE 2018/19



(ICES) COMMUNITY & ENVIRONMENTAL SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
ICES1	<u>MONTHLY REPORT</u>	The Community & Environmental Sustainability Report for the month of July 2018 is presented for Council's consideration.	397
ICES2	<u>MONTHLY REPORT</u>	Manager of Rural Services report for July 2018 is presented to Council for information.	421

OFFICER REPORT

TO: Council

SUBJECT: Monthly Report

DATE: 07.08.18

AGENDA REF: ICES1

AUTHOR: Mark Stanton - Acting Director Community and Environmental Services

Executive Summary

The Community & Environmental Sustainability Report for the month of July 2018 is presented for Council's consideration.

PLANNING AND DEVELOPMENT APPROVALS

Value of Building Works

Council's building certifier has approved building applications to the value of **\$0** for the month of July 2018.

The value of building applications approved by private certification is **\$147 237** for the financial year so far.

In total building applications – to the value of **\$147 237** has been approved so far this financial year.

June 2018:

BA No	Applicant	Owner	Address	Lot & Plan	Builder	Class	Description	Value of Works	Approval Date
5154	Private Cert – Chris Easton	Danny & Peta Wilkinson	178 St Georges Terrace, ST GEORGE	2SP200614	Mackay & Sons	1a	Relocatable Dwelling	\$80,000.00	06.07.18
5158	Private Cert – Kevin Mizen	Chris & Paula Wall	425 Wagoo Road, ST GEORGE	9SP299901	Josh Vickers	10a	Farm Shed	\$ 67,237.00	22.07.18

Development Applications

- A development application for a material change of use (MCU) 162 has been received from the applicant for 121 Lindores Street, St George Lot 182 BLM1186. The application is at the Decision Part.
- A development application for a material change of use (MCU) 163 has been received from the applicant for 12541 Paltridge Road, St George Lot 14 RP800276. The application is at the Decision Part.
- A development application for a reconfiguration of a lot (RL) 95 has been received from the applicant for Whyenbah Road, St George affecting Lot 10 BLM364 and Lot 11 SP136684. The application is at the Application Part.

ENVIRONMENTAL SERVICES

Natural Environment:

- General health inspections carried out.
 - There were no Notifiable diseases reported during July 2018
-

- There were three food recall actioned in July 2018
- School's Tree Day was scheduled for Friday 26 July 2018. Council is awaiting photos of the schools planting.

Local Laws:

- Currently all Local Laws are under review.
- The formal community consultation in regard to Local Laws has begun. The closing date for the formal community consultation is 7 August 2018
- Council's Environmental Team has begun processing applications for owners of horses stabled within the town zones.
- Letters have been sent to all owners of extra dogs advising them of the subsidised desexing program.
- Letters have been sent to all pensioner owners of dogs advising them of the subsidised desexing program.
- An email has been sent to the Aboriginal Housing Company advising them that their residents can take up Council's offer in regards to the desexing clinics. No responses have been received from this stakeholder as yet.

Public Health:

- Food Licences and Out Door Dining Permits are currently being processed.

Waste Water Services:

- Council's sewerage treatment plants are currently operating in a good condition.
- Waste water analysis continues. This will now be carried out monthly to enable more compressive data collection. The next sampling dates will be 9 August 2018 to 15 August 2018. Council will sample again on 9 August 2018 to ensure adequate data is continued for this date. (This was Census date two years ago.)

Urban Water Supplies:

- Weekly microbiological samples of St George's bore water supply were taken and tested.
- Samples were taken and tested from all other towns during the period.

Waste Management:

- The contract Tender Documents for the St George landfill is currently being advertised. This tender will be administrated through igtenderbox.com.au. The closing date for this tender is Thursday 9 August 2018
- Discussions are still continuing on the CRS which has now been delayed until 1 November 2018
- Council has sent all sporting clubs an invitation (via email) to attend the CRS donation point seminar being hosted by Alliance Boomerang on 3 October 2018 at the Balonne Skills Centre.
- The Waste Advisory Group will meet on Tuesday 7 August 2018 to discuss planning options on donation points within the Balonne Shire area.
- An animal pit will be excavated to ensure disposal can be carried out during the "Balonne Boar Busters" competition scheduled for 10-13 August 2018.

St George landfill

- The landfill site is presently operating in a reasonable condition.
- The oil drop is currently on a rotation with JJ Richards and will be emptied every 16 weeks

Dirranbandi landfill

- The landfill site is presently operating in a reasonable condition.
- Overall maintenance has been carried out at the landfill.
- The oil drop is currently on a rotation with JJ Richards and will be emptied every 16 weeks.

Thallon landfill

- The landfill site at Thallon is currently operating in a good condition.
- A new trench will need to be excavated shortly

Bollon landfill

- The landfill site at Bollon is currently operating in a good condition.

Hebel landfill

- The landfill site at Hebel is currently operating in a good condition.

Nindigully landfill

- The landfill site at Nindigully is currently operating in a good condition

LOCAL LAWS (Animal Control)

Information	Other Animal	Cat	Dog	Year to date from July 2017
Registered Animals			513	513
Impoundments				
Euthanized				
Reunited with owners				
Status not determined /other				
Rehomed				
Other Animals				

WORKCAMP:

Dirranbandi	306
St George	392

BALONNE SHIRE VISITOR INFORMATION CENTRE REPORT JULY 2018

Visitation to the Balonne Shire JULY 2018

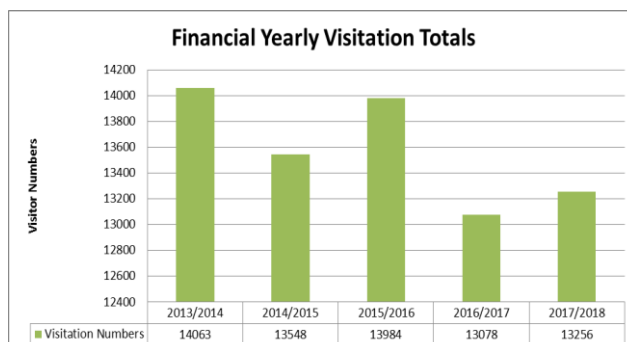
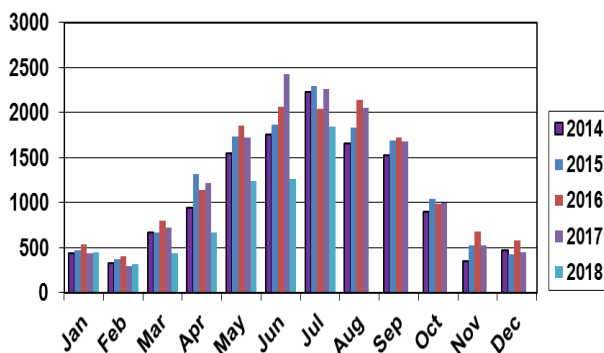
There were 1894 visitors recorded for July 2018 through the Visitor Information Centre (VIC) in St George. This is a decrease of 371 compared to July 2017.

The following is a breakdown of the location of the visitors.

o Local Shire	20
o New South Wales	724
o Victoria	407
o Queensland	451
o South Australia	152
o Northern Territory	0
o Australian Capital Territory	26
o Western Australia	26
o Tasmania	72
o Overseas/International	16

The VIC also received 70 tourism related phone enquiries, 1 Information Package sent out and 13 email/internet tourism related enquiries during July.

Visitor Numbers through Balonne Shire Visitor Information Centre



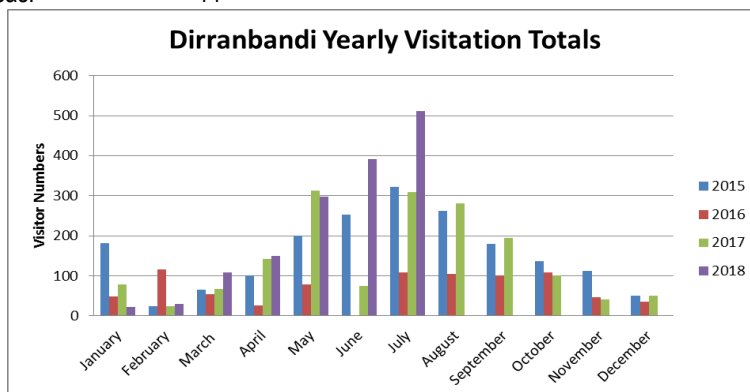
DIRRANBANDI RTC

JULY 2018

There were 511 visitors recorded for July 2018 through the Dirranbandi Rural Transaction Centre (RTC), when compared to 309 visitors in July 2017 this is an increase of 202 visitors through the RTC.

The following is a breakdown of the location of the visitors.

- Queensland: 163
- New South Wales: 83
- Victoria: 145
- Other Australia: 94
- Overseas: 14



VOLUNTEER PROJECT AND ACTIVITIES

- Volunteers staffed the Visitor Information Centre for 127.75 hours of the 212 hours it was open during July.

TOURISM DEVELOPMENT PROJECTS & ACTIVITIES

- Acting Tourism Development Officer & Tourism Services Officer conducted a Famil of the shire and delivery of the new Travellers' Guide on the 28th July with all towns visited except Bollon. Famil of Bollon scheduled for 10th August 2018.
- The Cotton Farm & Winery tours are still being delivered each week. Feedback has been positive although the numbers per weekly tour are down on previous year.

TOURISM ORGANISATION REPRESENTATION

Adventure Way Promotions Group

- Future Adventure Way Promotion Group General Meeting will be held on Monday, 8 October 2018.

The Great Inland Way Promotions Group

- No correspondence received.

Southern Queensland Country Tourism (SQCT)

- The information and newsletters have been forwarded out to our Operators for their information.
- Membership renewal has been paid for the 2018/19 financial year.

MEETINGS AND TRAINING

- The Balonne Shire Tourism Meetings will be held on the following dates:
 - Wednesday, 19 September 2018
 - Wednesday, 12 December 2018

Acting Tourism Development Officer & Tourism Services Officer attended a Digital Media Training Workshop 19th & 20th July 2018, for further development from the SWRED training and digital asset capture. This will enable staff to

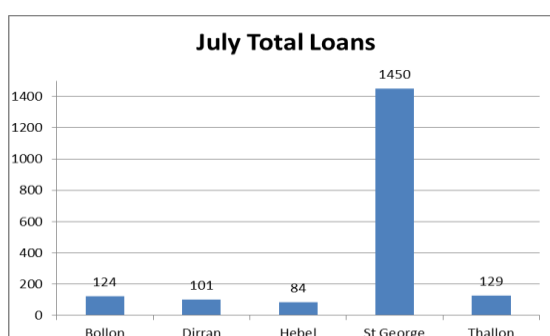
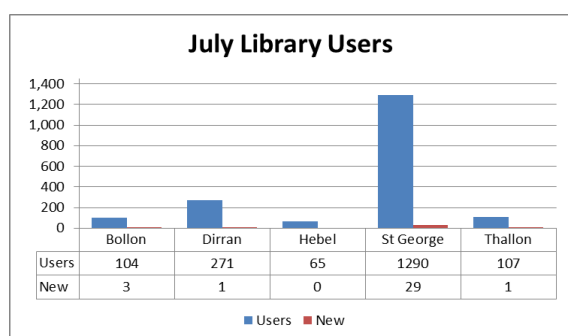
market our Shire directly in line with our Tourism Strategy and adjoining Shires throughout the South West region. As a result of this training, the St George and Surrounds Facebook page has been established with currently 193 likes.

COMMUNITY AND LIBRARIES

Library Services

BSC Library Stats & Commentary

July 2018



- Storytime this month was “Dreamtime”.
- Sabina travelled to Goondiwindi for a Family History Professional Development.
- Pasty Kemp visited St George and Dirranbandi libraries for A Meet the Author and told us about her book Drovers Daughter.

Community Group/organisation meeting minutes for Council’s information:

- Thallon Progress Association (TPA) meeting 1 August 2018
- Community Education Forum (CEF) meeting 23 July 2018
- Dirranbandi RTC meeting 13 July 2018

Community Sponsorship, Donations and Grants – as at 31 July 2018

As at 31 July 2018 Council has approved a total of one (1) request for assistance through the Community Donation, Sponsorship and Grants program totalling \$2,000.00, compared to five (5) applications in 2017-18 with a total value of \$3,635.00.



Attachments

1. TPA - minutes 1 August 2018 [↓](#)
2. CEF- minutes 23 July 2018 [↓](#)
3. Dirranbandi RTC minutes 13 July 2018 [↓](#)

Mark Stanton
Acting Director Community and Environmental Services

Thallon Progress Association (TPA)

Meeting Details

Date	WEDNESDAY, August 1 st 2018
Location	Thallon Hall HACC Annex
Meeting Opened	6:12pm
Attendees	Treasurer - Bill Johnson (BJ), Cr Robbie Paul (RP), Richard Crook (RC), Jane Corbett (JC) Liz Hill (LH), Leanne Brosnan (LB) Mayor Richard Marsh (RM)
Apologies	Shirley Southern David Hill, Bill Willis, Chantelle Nilon
Chairperson	Jane Corbett
Previous Minutes	Recorded as a true and accurate record: Moved: Leanne Brosnan 2 nd Robbie Paul
Acronyms	(TCS) Thallon Community Services Ltd, (BSC) Balonne Shire Council, (CWA) Thallon Daymar Branch QCWA.

Topic	Discussion	Action
Business Arising from previous meeting	<p>1. Tourism</p> <ul style="list-style-type: none"> Lindsay has managed to solve most issues around roaming tourists by erecting extra guide posts along highway near Park and behind Club House at Recreation Grounds and also extra directional signage around Rec/Camp Grounds. Grain Corp Regional Manager Brad Foster has confirmed plans are in place for Grain Corp to fence silos sight to prevent unauthorized access Council has submitted applications to TMR Roma for 3 Silos Directional Signs on Noondoo Road and T Section with Carnarvon Highway. Robbie Paul confirmed Council has not submitted an application to TMR re passing lane for road between school and Rec Grounds – they are waiting for consultants to finish master plan of Thallon Camp Grounds. What Community Consultation. LB asked is any intended once plan is released before it is enacted? Extensive pick up in tourists and Social Media since Back Roads Program aired. <p>2. Moonie River Bridge – no further updates</p> <p>3. Council Asset Audit –</p> <ul style="list-style-type: none"> Information on Wombat lease received from Council – read and discuss. 30 years @\$2 per annum Nothing further at this stage on Railway Club House. <p>4. Merchandise</p>	<p>Sign on fence requesting people to be respectful and not park too close to cemetery.</p> <p>RP said plan will presented for community consultation.</p> <p>RM said TMR are aware and know timeframe is limited</p> <p>RJ moved we pay entire \$60 2nd Liz Hill</p>

	<ul style="list-style-type: none"> • Revised invoice received for Wine Coolers with discount now pd • Wine has been big seller and more ordered – considering expanding range. Issues with some of the labels. • Sunprints very tardy with ordering New Merchandise despite Leanne requesting it on 16/7 – various excuses tendered. All invoices have now been pd and merchandise ordered but will still be several weeks until it arrives. • Thanks to BG for paying invoice for Silos Stubby Coolers to speed up delivery, he will now only need to pay additional 25% for this stock. • Leanne asked Errol from Outback Embroidery to come to Thallon and quote on merchandise – he is likely to be more expensive but should be better quality and more reliable. Will have quotes for discussion at next Progress Meeting. • SB has created latest invoices for BG to pay – so far over \$4571 merchandise has been sold with a profit for Progress of approx. \$914 <p>5. Barney's Beach</p> <ul style="list-style-type: none"> • RP was to speak with Jamie Gory re possible riparian fencing (600m) • RP advised that Jamie has left Council. • After discussion it was decided to leave it. <p>6. Affordable Housing/TCS Update</p> <ul style="list-style-type: none"> • RC spoke about TCS Reference Panel discussion and subsequently they have chosen blocks on Bullamon Street and waiting for vendor to sign contract. Hoping to raise \$ from Community and Council – have had community members offer interest free loans. May be good to have this finalised in time for next round of Building Better Regions. (also refer to RCs Email) • Letter drafted for Council requesting that they match community pledges dollar for dollar • LH to present to Richard Marsh and Robbie Paul. <p>7. Recreation Ground Club House Facilities</p> <ul style="list-style-type: none"> • Awaiting decision of FRRR Tackling Tougher Times Grant. • Issue of steps still to be solved. Still only have quote from Tim Obrien. • Suggestion to auction stamp at Grazing at the Wateringhole to raise funds for this • RC moved that Progress pay ½ of cost and with contributions from other clubs we can go ahead with Tim's quote 2nd BG 	<p>LB to order 20 tea towels with Silo image and Thallon Queensland Need to sell for \$10</p> <p>LB to ask Lindsay to remove Barney's Beach sign and place on existing Council sign post on River.</p> <p>LB to write to Fishing Club, P&C, Tennis Club and Cricket Club to ask them to contribute towards fixing stairs.</p>
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	<p>8. ANZAC Paving Grant</p> <ul style="list-style-type: none"> • LB consulted with Ed Willis and submitted FRRR Cotton Growers Grant to pay for paving \$5558.33 • Grant ceiling \$5000 – so Progress/Community Groups will need to make \$558.33 cash contribution if grant is successful. • LB proposes that funding for remaining commemorative pavers \$1351.79 and James’ landscaping \$522.50 be sort under Saluting our Service Grant application which has a ceiling of \$4000. <p>9. Town Water</p> <ul style="list-style-type: none"> • LH received proposal and quote from Saltfree Desalination Australia -Liz shared details for discussion. • LH suggested Brian Shulz needs to come up and consult with community and Council. • Follow up with other towns who have this installed. • On RPs recommendation an executive decision was made to ask Council to put this as Thallon’s top priority for consideration at Grants funding workshop to be held in StGeorge on Thursday where Council prioritizes list of shovel ready projects for upcoming BBR Grant application. • LB emailed Matthew Magin to ask for change to occur – top priorities had already been around improved water quality and supply so the Desal proposal was seen as a better alternative to Raw Water projects. • LB also contacted Bollon (Victoria Nancarrow) to make them aware of proposal being put to Council and has sent them desal information. • RM spoke about ongoing costs that the community would have to bare & issue of depreciation. • LH raised cost of hot spa in StGeorge and RM said they had a larger population to spread costs but RC said Thallon should have the same water quality as StGeorge. • LH questioned cost as far as liveability – how far Thallon’s appearance had gone back in the time we have had bore water. • Is drilling a new bore to get down to better quality an option? • JC asked if Council would support this solution if Progress were to gain funding for it and asked that Council provide feedback on our request. • RP asked if there was any worth in revisiting Raw Water Quote? • Further discussion in September meeting after LH has been in contact with Brian Shulz 	<p>LB to submit S our S Grant App.</p> <p>LH to contact Brian Shulz and ask for towns it has been installed in and other costs.</p>
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	<p>10. Tourism Workshop</p> <ul style="list-style-type: none"> • Training to be conducted Thursday 2nd 10:00am to 1:00pm. • Joanne Bray Toowoomba Visitor Information Centre and 2 volunteers. • Budget – discuss how remaining funds are to be spent at September meeting. • Invite Ambassadors to attend Progress meetings to share experiences. <p>11. Proposed Annual Event (Moonie River Music)</p> <ul style="list-style-type: none"> • LB has quotes and all CVs from Artists. Currently working on Arts Impact Grant from Arts Queensland, will submit by end of August so we will have decision by end of November. • Detailed run down of budget and arrangements at September meeting. <p>12. Finances</p> <ul style="list-style-type: none"> • Internet Banking – all forms signed – should be able to be used as soon as pins etc. arrive. <p>13. ABC Backroads - Thallon Episode</p> <ul style="list-style-type: none"> • ABC sent link to program and SB burnt copied onto 2 x DVDs for Thallon Library to be kept at Library. • Commercial DVD of series will be available later in the year and could be purchased for library for people to borrow. <p>14. Naming of Thallon Recreation Ground</p> <ul style="list-style-type: none"> • LH drafted email to Council (thanks Liz) and LB submitted. • Response received and it will be considered at August Council meeting. <p>15. Drought Community Grant</p> <ul style="list-style-type: none"> • Thallon Christmas Tree application for \$2000 successful. <p>16. Grazing at the Watering Hole</p> <ul style="list-style-type: none"> • Continuing to work with Kelly Timmins on this – most arrangements in place. 	<p>LB to invite several ambassadors to attend September meeting.</p> <p>Place Date Claimers - 30 March 2019</p> <p>LB to do Date Claimer for</p>
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	2. Youth Club \$1,195.37 Bullamon Restoration \$117.50 Combined general funds \$8687.75	BJ moved 2nd JC the financial report be accepted, all in favor, Carried
Inward Correspondence:	<ul style="list-style-type: none"> • Emails relating to Country Music event for March 2019 • Emails relating to proposed “Grazing at the Watering Hole” event • Emails from Council re Drought Funding • Emails regarding Tourism Ambassador Training • Email from Council regarding William the Wombat Lease and Naming Rec Ground. 	
Outward Correspondence-	<ul style="list-style-type: none"> • As above • Community Drought Funding Application Submitted for “Grazing at the Watering Hole” • FRRR Cotton Growers Grant Submitted. 	LB moved that correspondence be accepted Seconded: BJ.
General Business	<ol style="list-style-type: none"> 1. Update Community Action Plan for discussion in November Progress Meeting. <ul style="list-style-type: none"> • Priorities from this will drive future budget requests. • RM suggest we have ours organised by end of December. 2. LH submitted CWA catering invoice for Tourism Ambassadors. 3. LB submitted receipt from Office Works for Tourism Ambassadors training. 4. LH said CWA received Drought Funding to enable access to Tourist Activities in StGeorge – she said it would be good for Tourism Ambassadors to attend. LB asked Liz to make this known to the Tourism Ambassadors <p>There being no further business the meeting closed.</p>	
	Meeting Closed 8:00pm Next Meeting Tuesday 4th September 2018 at 6pm Subject to Council approval for HACC Building.	



St George Community Education Forum MINUTES

Date: 23 July, 2018

Time: 3:30pm

Venue: St George Primary School

Welcome: Chair Sam Davies		Secretariat Alison Fisher
Attendees: Sam Davis, Alison Fisher, Brendan Redinger, Chrissy Southward, Marli Smit, Joy Weatherall, Casey Smith, Vicky Parker, Shaun Lacey, Mareea Lochel, Ronnie Kostaschuk, Shaun Lacey, Cresta Overs, Jolean Troutman, Mareea Lochel, Michelle Dohle. Chris Smith, Gavin Waters,		
Apologies: Jeff Anderson, Tina Kirby, Kellie Davies, Brendan Redinger, Lara Waters		
Minutes of previous meeting – Accepted; Joy Weatherall Seconded; Daniel Davis		
Action Item		
1.	Agenda Items •	
2.	Reports from Representative Groups <u>St George State School</u> <ul style="list-style-type: none"> • Current enrolment 229.5 (some Distance Ed students + ECDP student) • Cognitive Coaching PD coming up that a number of staff (9) will be attending • Profiling PD – • Jodi (IEAL/D Officer) – looking at our Indigenous students and how best to support them • Re-organising facilities, such as conference space in back of the Resource Centre. • Induction process for volunteers • New staff – Emily Goody (1/2A), Jenaya Sherriff (3/4B) and Venetia Scrutin (The Arts) • Speech Language Pathologist has been employed in conjunction with the High School • Athletics Carnival this Friday • AAP Training (Age Appropriate Pedagogy) being held at the Primary School – 7th August • Transition Planning Meeting @ Primary School, 30/07/18 @ 3:15pm <u>St George High School</u> <ul style="list-style-type: none"> • Dental van at HS in the next week. Unable to see any child without parent • ‘New Senior’ coming in, in 2019 – parent information 6th August; assessment block (17 days) so some routine things will have to be changes, such as formal date etc 	

- New Acting deputy starts next week – Nick Hutchinson
- Awesome Athletics Carnival last week
- Parent/Teacher interviews tomorrow night from 3:30pm – 6pm – still have vacancies
- Blitz on students out of class; reducing number and length of time students out of class; consequences

Balonne Kindergarten

- 3 new enrolments

NCC Early Learners

- 59% capacity
- Pyjama Day last week – well supported by families – could do it as a whole community for next year
- Possibly support R U OK? Day – September, 13th – (yellow) as a community

Aboriginal Housing

- **Sport and Rec - Western Rivers Cup** (tennis) next Tuesday – potential to compete in Darwin in September. Supported by Australian Tennis.
- **Enrichment and Vacation Care Programme** – steering committee meeting tomorrow; interviews tomorrow for Co-ordinator and support worker
- **NAIDOC Week Committee** – opening/march on Monday, photo display, vacation care activities, Junior Awards, stalls and food, Golf Day, Bowls, Ball

BSC (Balonne Shire Council)

- **Mareea Lochel** recruited Community Collective and Well Being Services Co-ordinator; advertising for Community Support person to back fill Mareea's old position.
- Non-Indigenous Community Support Person

PLO (police Liaison Officer)

- Student Protection Fact Sheet – awareness
- CEF Partnership Agreement to be sent out for people to look at, edit and sign.
- Adopt-a-Cop process to be revived in the near future.

RATEP report (in absentia)

- 3 new EOI in ECEC, 2 of which have enrolled as of today. (1 into Cert3 ECEC and other Diploma ECEC)

	<ul style="list-style-type: none"> • 1 new EOI B.Ed. ECEC (I am doing initial ground work to expedite this) • New Uni student enrolment @ Dirranbandi (General Primary) • 3 new EOI in Diploma for 2019 • Current numbers 10 • Projected numbers (2019) 16 • The inclusion of ECEC will vary instructional hours for myself to evening/ weekend sessions to cater for those working. • Leanne Draper-Taylor completed studies last Term and is now a qualified teacher. (I am looking forward to the opportunity of mentoring her). • Will be requesting teachers @ State School to support Cert 3 (Yr 12 High School students) with upcoming practicum. Will be discussing this with Ronnie
3.	<p>General Business</p> <p>Good News Stories</p> <p>SGSS</p> <ul style="list-style-type: none"> • Mounted Police visited for approximately an hour; keen to return and visit all the schools - positive education experiences; • Visits to the Mani Tribes Art Gallery as part of our NAIDOC Week – amazing experience • Joel Thompson visit – very successful; shout-out for St George on the ‘Footy Show’; Trivia Night; Men’s Group; kicking footy around with kids; keen to return <p>BSC</p> <ul style="list-style-type: none"> • Andre Moore Clinic (basketball player) – happened on the school holidays; lots of positive feedback
4.	Next Meeting Date: 27/08/18

Meeting closed: 4:30pm

School Holidays;
21 September – 7 October
14 December

(Future Dates - 17/09/18; 15/10/18; 19/11/18)



DIRRANBANDI RURAL TRANSACTION CENTRE

MANAGEMENT MEETING MINUTES

13 July 2018

Present: Richard Bucknell, (chair) Duncan Banks, Mareea Lochel, Pam Crothers, Fran Hetherington, Barb McMillan

Apologies: Robyn Rigby, Lynda Parbury, Julie Perrottet, staff supervisor Norma Duffey

Moved that the apologies be accepted by Dick Bucknell, seconded Pam Crothers. CARRIED

Meeting opened 9.05am

Minutes of previous meeting held 20 June 2018 were circulated. Amendments were called for. Moved Fran Hetherington, Seconded Pam Crothers, that the minutes be accepted. CARRIED

NORMA DUFFEY / RTC SUPERVISOR report was circulated prior to the meeting.

Matters arising from Report :

- **CLEANING** Improvement noted.
- Tia training with **QLD TRANSPORT** – 19-20 July in St George with Lara Lee
- **DEPARTMENT OF HUMAN SERVICES** – Gavin Collins will be attending for the next visit planned for Rural Outreach Support
- **LIBRARY & VISITOR INFORMATION DATA FORMS** – dramatic increase in visitor numbers over the past six weeks especially
- **TOURIST BROCHURES created in house** – the Committee congratulated Norma for efforts. Committee have asked that these brochures all have the RTC logo in colour on the front page, and full name & contact information (phone/email) prominent on the back page. The current recognition of RTC is not easy to find.

Mud Map of Rail & River area...Pam advised that this map was available on the R&R landscape plan. She will email Norma accordingly. Norma to proceed with her map in consultation with the landscape plan.

The “Pair of Jeans” sheet generated by RTC Staff was displayed. It was confirmed that this sheet should cost \$4 and should also display the RTC logo and contact details.

Committee requested that staff keep a record of when they are required to assist customers to access their MyGov account for Committee information

Question for Norma: do Cubbie do their vehicle registrations at RTC? We know both Deshons and Barry Smith do this, and it is very valuable for our transaction turnover. Please note the stakeholder income for the new financial year has been considerably decreased due to drop off in TMR transactions.

Business arising from previous the minutes...

ITEM	DISCUSSION/ACTION REQUIRED	WHEN	BY WHOM	CLOSED
Cubbie tourist presentation	Hebel Store are operating Cubbie Tours. The cost of music and voiceover for the Cubbie video has been quoted at \$1500. As an immediate measure Pam suggested we run the video on a continuous loop so travelers can see the machinery etc.	Ongoing For 2018 season	An application to FRRR has been submitted for the cost of music & voiceover and a 55inch tv wall mounted. Awaiting outcome BARB Pam suggested the Railway interviews could also be run on the tv once in place.	
Q GAP BUSINESS & MARKETING PLAN	2018/9 version. Barb has asked staff to contribute ideas to the marketing plan by 21 June	PRIORITY	No marketing ideas have been received from staff however Smart Services have advised they are reviewing the information/format of both the business and market plans to be submitted, so this is on hold pending	
RV STRATEGY	OUTCOME not yet known. Council expect consultants report mid March and will then make decisions		To be tabled at July Council Meeting for vote by Councillors	
Upgrade office counter and retail area	Need funding and also a professional plan for the area. WORK team could be involved	ongoing	Barb	
Keys to RTC	Keys have been cut for Tia, Dick, Duncan and Barb but they are incorrect and need to be returned to Mitre 10. Meantime Tia has Sue Burnett's keys.	URGENT	Keys are proving difficult to cut successfully as Sue King does not hold the original key. One correct key to hand	
Grants Officer	Stephanie Price is appointed and has met with Pam and Barb. Needs to be on the lookout for suitable RTC specific grants	Ongoing	Dick/Barb	

Economic Development Officer	No appointment has been made as yet. Once appointed, Dick to discuss options for RTC	Ongoing	KERRYNN SUTTON has been appointed acting EDO Barb to contact her and any permanent appointee re an additional stakeholder for RTC – moved Pam Crothers, seconded Dick Bucknell that Barb take on this role. Carried	
RTC Markets	Held Thursday of CWA – two stallholders. Now to be 2 nd Thursday at 9.30 from June	Ongoing	Pam DECIDED TO CANCEL THIS ACTIVITY	CLOSED
MANAGER'S POSITION –interim measure	As we cannot afford the extra cost of a Manager, Duncan to talk to Anna McMillan regards becoming book keeper for RTC as a stand alone position. Same hourly rate as other staff.	ONGOING	DUNCAN	
MANAGER'S POSITION	In order that a suitable Manager can be engaged, it is essential we create enough business to allow two persons per shift. Dick has pressed Council to have a staff member based in Dirranbandi to assist with this coverage. Essential we get EDO on board with this.	ONGOING	EVERYONE	
PARCELS OFFICE	Pam would like RTC to hold key for tourists to collect and open Parcels Office themselves. \$5 deposit returned when key returned. Key to have large tag attached to ensure not overlooked.	ongoing	PAM	

Treasurer's Report:

Duncan presented a list of receipts and payments for June for appraisal and comment, together with a financial snapshot at 12.7.18. Moved by Duncan Banks, seconded by Fran Hetherington that the Treasurer's report be accepted. CARRIED

Business arising from the Treasurer's Report:

Duncan to forward all relevant information to Bodkins for Auditing. Staff are now receiving their payslips automatically via email when wages are paid.

Financial snapshot attached page 7

Correspondence:

CORRESPONDENCE IN:

Smart services Qld: **Business and marketing plans 2018/9** – on hold while changes to existing process are being made

FRRR confirmation of grant application receipt : grant application #835

HUMAN SERVICES: agent and access point program invitation agent services – originally signed by Sabrina Khan as her name was embedded in the document. This has been over ridden and re-signed by me as Secretary RTC Committee. Letter of acceptance received.

David Hourigan – Human Services: visiting Dirran July 25 earliest time possible

Online training access for me to undertake as I have signed the agent services agreement

QGAP lead agency agreement : extension forwarded for appraisal and response

Smart Services: Sydney Fogg: confirmation of EFTPOS terminal ID

CORRESPONDENCE OUT:

June meeting minutes circulated

Golden West Apprenticeships – **is RTC interested in offering work experience to Jaimie Stewart**

BSC: Mareea: confirming “meet the author” event Friday 13 July

response to letter re Community Drought Support program

To RTC Staff: letter regarding disappointment with uptake of cleaning duties

Notice of staff meeting Thursday 5 July to discuss matters before Dick goes overseas

Application to FRRR for professional video completion & tv

Smart Services: Sydney Fogg: email of EFTPOS terminal ID

Katie at TRM Goondiwindi re training for Tia ...

Lara Lee @ QGAP St George: confirming arrangement to have Tia undertake training 19&20 July

Norma @ RTC: thank you to Norma for contacting Smart Services regards the slow internet access of the TRM hard drive. Both the computer desktop and hard drive are over 4 years old, and apparently should be upgraded after three years.

BUSINESS ARISING FROM THE CORRESPONDENCE:

Work experience for Jaimie Stewart – committee discussed this, and it was moved by Pam Crothers, seconded by Duncan Banks, that she be offered work experience in the Library only, with the additional opportunity to take tourists over to the parcels office, and talk to them in the entry area. Carried.

General Business:

Everyone is asked to come up with ways to increase income at the RTC.

ITEM	DISCUSSION/ACTION REQUIRED	WHEN	BY WHOM	CLOSED
STAFF MEETING 5 JULY	Executive met with Norma only. Constructive general discussion with minutes circulated to staff and Committee.			CLOSED
Fax machine	Has been replaced, and is now operating well.		Thank you Dick	CLOSED
Cash register	Has been installed, and Norma has programmed for four categories of sales.		Norma to instruct other staff re use	CLOSED
RTC DIARY	The CWA diary was passed around. Committee thought this was an excellent opportunity to promote RTC. Duncan Banks moved, Pam Crothers seconded that RTC purchase 50 diaries. Carried Cost is 7.69 each plus any set up fees	TO show RTC LOGO and contact details	BARB	
TOURIST BROCHURES	CREATED IN HOUSE ... covered in comments re Norma's Supervisors report			
ROBYN'S SUGGESTION	That a locked fresh water tap be stationed in the R&R precinct with access available to tourists for a fee. Mareea felt this was a Council matter. Also, water available at truck stop when using dump point.			CLOSED
RTC CUSTOMER SURVEY	Barb has circulated the preliminary work on a community survey re RTC services. This was worked through with additional lines to include: Do you use the RTC services? Do you value the RTC services? Would you like to receive more information regards	Ongoing	BARB	

	RTC services? Optional: contact details Barb has suggested this be revisited August meeting for circulation September. Duncan suggested an online survey via surveymonkey as well.			
INTERNET ACCESS FOR RTC COMPUTER	Duncan Banks moved, Pam Crothers seconded that Barb purchase a prepaid internet usb for the RTC Computer		BARB	

Meeting closed 10.10am

Next meeting: to be advised

DATE CLAIMER: SENIORS MORNING TEA AT LIBRARY, DIETICIAN GUEST SPEAKER, Tuesday 14 August 10am
Invitations to be circulated Tuesday 24 July... please advise if there is anyone special you
would like to be invited apart from the usual mailing list



Dirranbandi RTC Financial Snapshot

	\$	
Bank Balance 12/7/18	59 789	
Outstanding Invoices		
BSC	16 532	
Uni Southern QLD	629	
TOTAL	<u>76950</u>	
LESS LIABILITIES		
Wages Tax (by Reckon)	5 719	
Super “	4 410	
GST Payable “	3 800	
TOTAL	<u>13 929</u>	

NET POSITION \$ 63 021

OFFICER REPORT

TO: Council

SUBJECT: **Monthly Report**

DATE: 06.08.18

AGENDA REF: ICES2

AUTHOR: Karl Hempstead - Manager Rural Services

Executive Summary

Manager of Rural Services report for July 2018 is presented to Council for information.

Stock Routes General/Drover

Current stock route travel permits ongoing:-

- Moolabah Agriculture PTY LTD – TP05054 Permit number, for 700 cattle to move from Mooramanna to Moonie Highway – Mitchell Road. Left Balonne Shire end of July and are currently on Waroo Bridge side of Maranoa Regional Council.
- Peter Cookson – TP 002747. Koomalah through to Mitchell road boundary. Bill Skinner, drover is currently at 'chippaway water facility' – permit changed to travel from Boolba along stock route to Rutherglen Road onto Mourilyan Road.
- John Sykes – Drover started with 630 head of Hereford cattle 27 August is now currently around Thallon and heading towards St George – permit to be reviewed once drover reaches St George.
- Ben Hill returning to head home back to 'Box Plains early in August – permit to start on 7th August 2018 for 49km travel (5 days)

Pest Animals:



_Grid and fence inspection at 'Donna Downs', 'Fern lee' & 'Boanbirra'.



- Fence forum (Rate loan scheme funding) 23rd & 24th July
- Request from Sinclair Hill at 'Donna Downs' for grids and fence wings to be placed from exclusion fencing to Council Road Reserve, this has been finalised, works to commence shortly. Council approved at 19 July meeting.
- Slow progression with QMDC to place field cameras out for aerial campaign funded under the pest initiative project. Cameras now to be placed from the 13th August – 22nd August. Aerial baiting to commence 2nd week in September. Manager Rural Services to re-establish communications with landholders with Ag force member from the 7th August until the 9th August around 'Silver Springs' Area.
- Wild Dog Advisory Committee meeting organised for the 15th August and meeting to discuss a 5 year plan for pest management that will integrate with the proposed Biosecurity Plan.

Pest Plants:

No current spraying being carried out due to the season.

QMDC WEED SPRAYING PROGRAM

As per July report – no changes.

No current spraying at this time of year however Balonne Shire Council is still waiting for verification of \$90,000 worth of funding for RMPC road side spraying for 2018/2019 financial year. Included is a request for further \$35,000 for renewal of Shire fire breaks.

CORAL CACTUS – “BOOLIGAR”

Ongoing – but limited action taken due to climate conditions – the bio release tends to slow down during winter month's which reduces activity.

PARTHENIUM

QMDC and Balonne Shire Council will be conducting a morning sausage sizzle (field day/work shop) for educating landholders and community members on the correct identification of parthenium – QMDC and Rural Services still negotiating dates for this event – sometime at the end of this reporting period.

WASH DOWN BAY

Investigation has begun into a new remote access a system (user pay i.e. a token) to allow a customer to start the unit for wash-down. Vehicles are using the facility by appointment.

Town Commons and Firebreaks:

As per June reporting period:

Are currently suffering due to drought conditions, however 3 are not being utilised to the full extent that being Thallon, Bollon and Dirranbandi – there is stock on Hebel, St George and being monitored.

Vehicle Usage:

The Rural Service Department Utility Number 3515 has travelled 1220km in this reporting period.

General:

Over the reporting period there has been a continuous drover presence on our stock route network with some issues arising from this activity, however nothing significant to warrant a full report. The main concern with continuous movement of stock is the physical impact on infrastructure (water facilities) this is an immediate financial burden to Queensland local governments' and reimbursed back through capital works programs. The Shire has suffered damage to three water points that has required part replacement and repairs and will be covered through the 2018/19 capital works program.



Above – Mona tank leaking from damaged float valve and Right is damage half-moon trough from stock route travel over the reporting period.

Due to the moderate use of the stock route network over the past several months the pasture levels are now at critical and it with 3 x drovers still using the network this should then ensure that there will not be any further activity until sufficient rainfall has increased pasture percentages.

On another issue regarding stock route reserves the Manager of Rural Services and Director Jamie Gorry visited Nindigully regarding illegal camping on stock route camping and water reserves (Bindle). The visit was to discuss with a concerned community member, camping issues around Nindigully especially on the 'Bindle Reserve' adjacent the old bridge. As a result of the visit, fencing was proposed to block off access to 'Bindle', mitigation signage to be placed on old bridge to stop people utilising it for fishing and stop any injury or death in the future and to inspect Nindigully weir for scouring, which was noticeable.



Scouring at Nindigully Weir



Mitigation signage for bridge Nindigully.

With regards to pest animal management it has been a solid reporting period with the wild dog fence forum being held on the 23rd and 24th of July. As everyone is aware the forum was a key to see how many interested parties are willing to progress with the rates loan scheme (Longreach Proposal). QTC who generously supported the forum will now work vigorously with the Balonne Shire to hopefully create a business plan to progress the project into the future. A letter has been drafted and mailed out to all landholders that sent in an Expression of Interest which was calculated to be around 125 participants.

On ground it has been busy with mapping the fences within the Shire and the Manager of Rural Services has been supported by Cameron Wilson (DAF Charleville) to assist. It is envisaged that the maps will be displayed at the upcoming Wild Dog Advisory Committee meeting to be held on the 15th August in conjunction with a Pest Management Forum to discuss a 5 year plan regarding the control of predatory pests within the Shire to be affiliated with the new biosecurity plan which is soon to be developed.

With regards to the aerial baiting program – the rural services department is progressing slowly waiting for officers from QMDC to help place field cameras from the 13th August to the 22nd August. Skyela Kruger from Ag force will be joining forces with the Manager of Rural Services from the 7th August until 9th to reaffirm support from land owners in the Silver Spring area.

There has been around 20 scalps presented to the Shire during the reporting period and only a handful of landholders have baited – however this is quite common during the colder months.

Animal Control – Local Laws:

Normal reporting period during July with several dogs being caught that were registered and given back to their owners with a verbal warning. Six dogs have been re-homed during the reporting period, going to good homes in our capital cities via mini rescue. A couple of issues with wandering stock inside town limits and these complaints have been dealt with. It remains quiet for wandering and at large dogs but there has been an increase in barking dog complaints.

The Manager of Rural Services is convinced that the inspection period during February and March this year certainly educated the local community and there has been very little activity thus far except the above, however there must be constant vigilance to help manage animal control issues.

The Manager of Rural Services organised an animal husbandry and behaviour course during the reporting period with Karl Hempstead, Di Francisco, Michelle Walters & Greg Prince attending.



Including this Border collie approximately 6 x dogs have been re-homed during the reporting period. The Border collie was well loved but couldn't remain in the family unit due to a marriage dispute.



1. Town dog pound during works for new sewerage
2. Dog apprehended at IGA supermarket during the reporting period
3. Dog at large – photographed and captured on Kenny Lane – pounded/re-homed

Attachments

Nil

Mark Stanton

Acting Director Community and Environmental Services