



Meeting Notice and Agenda

for the

General Meeting of the Council

to be held in the

Council Chambers, 118 Victoria Street, St George

on

Thursday 21st February 2019

Commencing at 9:00am

Table of Contents

ORDER OF PROCEEDINGS	2
(FCS) FINANCE AND CORPORATE SERVICES	9
(IFS) INFRASTRUCTURE SERVICES	109
(CES) COMMUNITY & ENVIRONMENTAL SERVICES	116
CONFIDENTIAL ITEMS.....	317
(CCES) COMMUNITY & ENVIRONMENTAL SERVICES	317
INFORMATION REPORTS.....	318
(ICEO) CHIEF EXECUTIVE OFFICER	318
(IFCS) FINANCE AND CORPORATE SERVICES	331
(IIFS) INFRASTRUCTURE SERVICES	393
(ICES) COMMUNITY & ENVIRONMENTAL SERVICES	405

ORDER OF PROCEEDINGS

1. Opening
2. Council Prayer
3. Attendance

Expected attendance of this meeting is as follows:

Councillors		Staff/Consultants	
Cr RW Marsh (Mayor)	-Full Meeting	Mr Matthew Magin (Chief Executive Officer)	-Whole Meeting
Cr RG Fuhrmeister	-Full Meeting	Mrs Michelle Clarke (Director Finance & Corporate Services)	-Whole Meeting
Cr FM Gaske	-Full Meeting	Mr Andrew Boardman (Acting Director Infrastructure Services)	-As required for IFS
Cr SC O'Toole	-Full Meeting	Dr Digby Whyte (Director Community & Environmental Services)	-As required for CES
Cr RI Paul	-Full Meeting		
Cr SS Scriven	-Full Meeting		
Cr ID Todd	-Full Meeting		

4. Leave of Absence
5. (COM) Confirmation of Minutes of the **General Meeting held on 17 January, 2019.**Confirmation of Minutes
6. Declaration of Conflicts of Interest
7. Deputations

Organisation	Name/s	Subject	Time
Goondir Health Services	Mr Floyd Leedie	Proposed Community Wellbeing Centre, 106 Alfred Street, St George	10:00am

8. Councillor Reports
9. Meeting Business by Corporate Function
 - Chief Executive Officer
 - Finance & Corporate Services
 - Infrastructure Services
 - Community & Environmental Services
10. Confidential Items
 - Chief Executive Officer
 - Finance & Corporate Services
 - Infrastructure Services
 - Community & Environmental Services
11. General Business
12. Information Reports

Chief Executive Officer
Finance & Corporate Services
Infrastructure Services
Community & Environmental Services

OFFICER REPORT

TO: Council

SUBJECT: Federal Assistance Grants

DATE: 11.02.19

AGENDA REF: CEO1

AUTHOR: Matthew Magin - Chief Executive Officer

Executive Summary

Federal Assistant Grants from the Federal Government

Background

The 2018 Regional Organisations of Councils (ROC) Assembly, organised by the Local Government Association of Queensland, resolved to vigorously pursue reforms in areas affecting communities across the state such as telecommunications and transport connectivity, grant funding, economic development and environmental sustainability.

An outcome of the ROC Assembly was that all Councils write to the Federal Government and relevant members of parliament seeking a revision of the proportion of Federal tax revenue that Federal Government Assistance Grants (FAGs) represent to local government. In 1996 FAGs represented around 1% of total Federal taxation revenue, and this has dropped to 0.55% in 2019 - this is due to the indexation freeze that was only lifted in 2017/18.

Failure by the Federal Government to return the FAGs to 1% of total Federal taxation revenue will have significant impact on the capacity of local government to deliver services at a time when financial resources are already strained.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Governance</u>	Financial management for long-term sustainability

Consultation (internal/external)

Regional Organisation of Councils
Local Government Association of Queensland

Legal Implications

Nil

Policy Implications

Nil

Financial and Resource Implications

Nil

Attachments

Nil

Recommendation/s

That Council write to the Federal Government and relevant members of parliament seeking an increase in Federal Assistance Grants to 1% of the total Federal taxation revenue.

Matthew Magin

Chief Executive Officer

OFFICER REPORT

TO: Council

SUBJECT: Digital Connectivity Project

DATE: 13.02.19

AGENDA REF: CEO2

AUTHOR: Digby Whyte - Director Community and Environmental Services

Executive Summary

Digital Connectivity Project - Funding

Background

The Balonne Shire Digital Connectivity Project aims to improve the Shire's poor digital connectivity (particularly in areas outside of township locales ie. rural primary production place of business) through the investment in internet infrastructure to enable high speed broadband. The project is possible with the successful application of a grant with Building Our Regions. Note: this project is focussed on digital connectivity (ie "true broadband" that is symmetrical and an additional option to the current provisions by 3G/4G and satellite services). This project does not include mobile phone service coverage – it is dedicated to internet connectivity). However there may be an opportunity (depending on the Telco) for other providers to use the proposed towers for mobile phone equipment/coverage.

The grant outcomes are Economic Growth, Jobs and Improved Liveability. In planning and writing this grant, advice from State Development has been that the project footprint needs to improve economic productivity as the priority.

Project Summary

Due to the extent of improvement required in the Shire, and the cost of infrastructure needed, this project is viewed as Stage 1. Therefore the project needs to take into consideration the ability of the Telco to provide further stages, should funding/Council budget allow.

- A Stage 1 Digital Connectivity Project with a \$1 million dollar Balonne Shire Council Building our Regions (BOR) funded contribution (with a matched Telco co-investment) – i.e. a \$2 million dollar project in total.
- Estimated 29% improvement (geographic area) in digital connectivity in the Balonne Shire
- This Stage 1 project will need be a 'backbone infrastructure' to enable future stages, given that only a portion of a very large Shire is covered.
- The BOR application budget included an allocation of \$54,600 for Project Management upon acceptance in the budget for council adoption in 2019/20 financial year.

- The BOR grant allows for construction of towers (POP – point of presence), detailed design, geotechnical studies, tower design and planning. The grant does not allow for ACMA licensing or licenced spectrum fees.
- To follow procurement guidelines it is recommended that Balonne Shire Council undertake 1) An EOI and then 2) a Tender process to secure a Telco to provide the infrastructure and services for this project.
- Balonne Shire Council does not intend to own and operate the funded infrastructure and Balonne Shire Council will be required to enter into a formal arrangement (such as an enterprise works agreement) with the intended owner/operator to guarantee the continued operation of the infrastructure.
- Council will need to ensure that should the chosen Telco become insolvent, there is a contract clause regarding the Telco infrastructure that is provided and thereby legal advice on contract wording should be sought.
- The BOR Project Plan and associated attachments should be viewed in line with this Report.
- State Development asked two Telcos (both Telstra and Field Solutions Group) to provide detailed quotations to enable the Project Plan to be written. This was done on behalf of the six (6) councils involved in the group submission. Only Field Solutions Group provided a detailed quotation at the time of submission on 6 September 2018.

An excerpt – PROJECT PLAN

4.3 Infrastructure ownership and management

The chosen Telco will assume responsibility for the ownership / operations / support of each individual asset / node that is developed for this project. The Telco will be responsible for all ongoing maintenance and associated costs. No ongoing operational or maintenance costs will be required to be met by the Council or the Queensland State Government.

Ongoing Management

Balonne Shire Council is aware that local governments that are approved for funding will be required to ensure that the resulting infrastructure continues in operation or use, as per its intended purpose at the time of application, for a period of at least ten (10) years after the project's completion.

In the cases where local government does not own or have control over the land for the purpose of constructing, operating and maintaining the infrastructure, the local government will be required to enter into a formal arrangement with the land owner to guarantee access for these purposes, to the satisfaction of the department, prior to the commencement of construction.

Balonne Shire Council (BSC) does not intend to own and operate the funded infrastructure and understands that BSC will be required to enter into a formal arrangement (such as an enterprise works agreement) with the intended owner/operator to guarantee the continued operation of the infrastructure, to the satisfaction of the Department, prior to the commencement of construction.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Infrastructure and Planning</u>	Digital connectivity for business and industry growth and social connectedness

Consultation (internal/external)

- Early stage Community consultation – Digital Day
- Survey and in-depth interviews on digital connectivity needs
- Meeting with end users – Dirranbandi
- Consultation with Moree Shire Council (FSG model has been in place here for at least 2 years), consultation with key industry leaders
- Plus consultation with end users by FSG

Legal Implications

Legal advice, including development of the contract, would need to be sought.

Policy Implications

Nil

Financial and Resource Implications

As noted the BOR application budget included an allocation of \$54,600 for Project Management upon acceptance in the budget (legal advice would come out of this).

Resources will be required for tendering, project management (legal, keeping project on track/review of project implementation), plus officer time for acquittal.

Attachments

Nil

Recommendations

That Council

- 1) accept the Digital Connectivity Project and funding from Building Our Regions (BOR), acknowledging the budget requirement for any funding shortfall if costs or other contributors change and a contribution of \$54,600 for Project Management in the 2019/20 budget.
- 2) proceed with a tender process in accordance with S228 (2)(b) inviting expressions of interest before inviting written tenders under subsection 6(b) to select a Telco to provide the infrastructure (and related services) for this project.

Digby Whyte

Director Community and Environmental Services

(FCS) FINANCE AND CORPORATE SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
FCS1	<u>PROCUREMENT POLICY</u>	Purchasing Policy	10
FCS2	<u>QUARTERLY PERFORMANCE REPORT - QUARTER 2 - 2018/19</u>	The Quarterly Performance Report for Quarter 2 – 2018/19 is presented to council for adoption.	23
FCS3	<u>BUDGET REVIEW - JANUARY 2019</u>	Budget Review – January 2019	84
FCS4	<u>MONTHLY FINANCE REPORT JANUARY 2019</u>	Monthly Finance Report January 2019	99

OFFICER REPORT

TO: Council

SUBJECT: Procurement Policy

DATE: 11.02.19

AGENDA REF: FCS1

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

Purchasing Policy

Background

Council considered the revised Procurement Policy in December 2018 and in a workshop on 24 January 2019. The only amendment to the policy is shown in yellow highlight surrounding the definition of regional supplier.

The amended policy is attached for council's adoption and will supersede the February 2018 version. The policy has been expanded from purchasing to procurement as the term purchasing refers to the process of ordering and receiving goods and services. It is a subset of the wider procurement function.

The next step in the process will be to ensure that the policy is communicated and understood by all staff. Ongoing monitoring and reporting will continue utilising Vendor Panel. We will also develop a standard set of procedures. The option to centralise the Procurement Services is also been considered by Senior Leadership Group.

Link to Corporate Plan

Function	Key Program Area
<u>Inclusive & Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

Consultation (internal/external)

Local Buy
Benchmark with other Councils
Senior Leadership Group

Legal Implications

Local Government Act 2009 and Local Government Regulations 2012 are adequately reflected in the policy.

Policy Implications

Council is still at risk of reputational damage and non-compliance relating to procurement matters and the new policy aims at further mitigating those risks.

Financial and Resource Implications

Not applicable

Attachments

1. Procurement Policy Draft Final 21022019.pdf [↓](#)
(Please attach originating correspondence to your Report if applicable)

Recommendation/s

That Council:

1. Rescind the 15 February 2018 version of its Purchasing Policy; and
2. Adopt the revised Procurement Policy as Attached.

Michelle Clarke

Director Finance & Corporate Services

Procurement Policy

1. POLICY STATEMENT

Procurement and Purchasing are essential functions which advance the priorities and outcomes of Council and must be conducted in a manner that achieves value for money together with probity and accountability. Council must also meet its legislative requirements under the Act and the Regulations.

It is the responsibility of all officers to undertake procurement and/or purchasing activities in compliance with statutory requirements, Council Policy and Council Purchasing Guidelines.

2. OBJECTIVES

Officers operating in compliance with the relevant legislation and this Policy have the authority of Council. Purchasing Guidelines will provide details directions to staff and are to be adhered to as an extension of this Policy.

Council objectives

- Promoting value for money
- Reliable and efficient buying practices
- Consistency with other relevant Policies
- Providing reasonable and fair opportunities for local business to supply to Council
- Promoting compliance with legislation
- Meeting audit objectives.

In order to ensure the Council objectives are met, officers are required to:

- Preserve Council's integrity in the procurement and/or purchasing process to ensure that Council acts and remains beyond reproach in all dealings;
- Abide by Council's Code of Conduct and all other applicable policies, instructions and guidelines;
- Adhere to the procedures outlined in the purchasing guidelines; and
- Adhere to the sound Contracting Principles as stipulated under the Regulations.

3. DEFINITIONS

Procurement

Procurement is the framework, the rules and procedures, by which a Council obtains an effective supply of the required goods and services. It seeks to align with the organisational strategy rather than just process orders and "buy things".

To be effective a good procurement function should provide to its organisation the following outcomes:

- Provide protection to the organisation and staff through the use of robust systems and procedures
- Provide efficiencies of cost and process
- Provide quality goods and reliable services;
- Support budget processes by enabling timely delivery of goods and services and reducing oversupply errors;
- Provide a strong contract and supplier management framework;
- Allow improved communication and understanding between the organisation and its supplier base;
- Contribute to financial sustainability;
- Provide some controlled flexibility with regard to the organisation's particular circumstances;
- Reduce the risk of conflicts of interest and unethical or illegal behaviours.

Procurement Policy

Purchasing

The term purchasing refers to the process of ordering and receiving goods and services. It is a subset of the wider procurement function. Generally purchasing refers to the process involved in orders goods and services which is comprised of request, approval, purchase order and receipt of said goods and/or services. It does not generally drive policy decisions or act in a strategic manner.

4. PRINCIPLES

This document sets out Council's policy for procurement activities in the Balonne Shire Council.

Under Section 198 of the Local Government Regulation 2012 (the Regulations), Council must prepare and adopt a procurement policy each financial year. This policy must include details of the principles, including the sound contracting principles, which Council will apply in the financial year for the purchasing of goods and services.

All purchasing is represented in a contractual arrangement of one form or another and is governed by contract law. All purchasing must have regard to all five sound contracting principles as listed in the Act. These Principles are:

- **Value for Money.**

The concept of value for money cannot be defined by price alone. Value for money takes into consideration the benefit of the purchase against the cost of the purchase. Value for money factors need to be included in any evaluation and can include but not be limited to the following:

- Fitness for purpose: at a minimum this would mean sufficient quality, efficient services and reliable support
- Whole of life costs including cost of delivery, acquisition, installation, use, ongoing maintenance and disposal
- Internal administration costs
- Supplier knowledge, experience and ability
- Timeliness of supply
- Technical compliance
- Contribution to the advancement of Council's priorities by:
 - Direct benefit of supplier commitment to supporting local business and the local economy; and
 - Indirect benefit of a stronger local economy.
- Risk exposure
- Benefit to the community
- Workplace health and safety requirements
- Environmental benefits that provide value to the Council and the community and
- Sustainability.

In effect Council is not always right to select the lowest price.

- **Open and Effective Competition**

Procurement and subsequent purchasing activities must be open and transparent and result in effective competition for the provision of all goods and services but must also be undertaken with appropriate rigor and documentation to encourage supplier confidence through:

- Transparency of process and decision making; and
- Confidentiality of offers and the security of information



Procurement Policy

All prospective vendors/suppliers must be treated (and be seen to be treated) fairly in an open and transparent manner with same access to information about the procurement process to enable them to submit prices/quotations/tenders on the same basis.

Council must adequately test the market in a consistent manner without bias, or perception of bias, so that current/potential suppliers and the public have confidence in outcomes.

- **Development of competitive local business and industry**

Council understands the impact that its operations play in the local community however it must remain mindful of its obligation to achieve all five (5) requirements of the sound contracting principles through its activities. Therefore, Council has defined its recognition of Local, Regional and non-local (broader) suppliers as follows:

In this Policy Local refers to the Balonne Shire and all its communities.

In this Policy a Local Supplier is a business which:

- Is beneficially owned by persons who are residents and/or ratepayers of communities in the Balonne Shire;
- Has its principle place of business within any community located in the Balonne Shire; and
- Otherwise has a place of business within any community located in the Balonne Shire that employs persons who are residents and/or ratepayers of the Shire.

If there is no local supplier then preference will be given to a regional supplier with a (5%) weighting.

In this Policy a Regional Supplier is a business which:

- Is beneficially owned by persons who are residents or ratepayers of communities in the South West Queensland Region;
- Has a principle place of business within the South West Queensland Region; and
- Otherwise has a place of business within the south West Queensland Region that solely or primarily employs persons who are residents of the region

In this Policy a Non-Local supplier is one who does not fall into the two categories above.

Councils' commitment to competitive local business and industry is specifically demonstrated by the following:

1. For purchasing activities that require officers to seek one or two quotations, the one or two quotations must be sought from local suppliers where local suppliers exist. Officers may seek the required number of quotations from regional or non-local suppliers if the officer has undertaken sufficient research to establish that no local or regional supplier can quote on the goods or services to be purchased.
2. For purchasing activities that require officers to seek three quotations, the three quotations should be sought from local suppliers where local suppliers exist. Officers are encouraged to ensure they are testing the market effectively and ensuring Council is achieving true value for money outcomes, so where practical, in addition to the number of local quotations sought, there should always be one from outside the shire. Additionally, officers may seek the required number of quotations from regional or non-local suppliers if sufficient research has been undertaken to establish that no local or regional supplier can quote on the goods or services to be purchased.
3. For each relevant purchasing activity undertaken, a criterion will be scored according to the suppliers local classification with a 10% weighting applied.

For procurement activities involving an open tender a three step process will be applied to evaluations:



Procurement Policy

1. Council officers will confirm any mandatory criteria as stipulated within the tender documents before proceeding to stage 2. Any tenderer who does not comply with the mandatory criteria will not progress further in the evaluation process.
2. Tenders will then be assessed using qualitative evaluation criteria such as the technical, managerial, financial and quality capacity of the supplier in the delivery of the specified goods and/or services before proceeding to stage 3.
3. A weighted score will then be applied based upon their supplier classification as described in the Sound Contracting Principles to describe a local supplier.

Further, at all times Council will endeavour to achieve the following:

- Where possible ensure that purchases and projects are structured to include local suppliers; and
- Ensure cost comparisons include freight costs to the delivery point; and
- Actively seek out potential local suppliers during the pre-tender period and encourage such suppliers to submit a bid where they are qualified and able to meet the necessary requirements.

Council may elect to accept a tender or offer from a local supplier in preference to a comparable tender or offer from a non-local supplier even if the tender or offer from the non-local supplier has been assessed as more favourable in one or more of the assessment criteria so long as the local offer does not diminish in any way Council's requirements in performance, quality, suitability and other evaluation criteria by considering the following factors:

- Creation of new and/or maintenance of existing local employment opportunities; and
- More responsive and readily available servicing support; and
- Enabling local business to be more sustainable and ongoing; and
- Economic growth within the shire.

Council seeks to engender strong competition at a local level for supply of goods and services and to maintain an active local economy with consequent community benefit by apply a major/minor rule to local suppliers where the bulk of supply will be based on a competitive price, reliability, quality, timeliness of supply and other relevant criteria, and a minority will be based on encouraging suppliers to earn more Council business with more competitive pricing in the future.

This approach to local suppliers needs to be used sparing and deliberately. Council should feel comfortable on each occasion that paying a higher price for supply will help keep local industry in the Balonne Shire, rather than acting to prop up inefficient and uncompetitive business at the ratepayers cost.

- **Environmental protection**

Council promotes environmental protection through its procurement procedures and encourages the recognition of this principle amongst all Elected Members, Officers and Suppliers.

In undertaking any procurement activity, Council will:

- Promote the procurement of environmentally friendly goods and services that satisfy value for money;
- Work to minimise waste;
- Promote the use of recycled products and recycling;
- Encourage the development of products and processes of low environmental impact;
- Provide an example to business, industry and the community by promoting the use of climactically and environmentally friendly goods and services; and
- Encourage environmentally responsible activities.

When evaluating submissions made by quotation or tender, and where practical, Council will also consider the following:

Procurement Policy

- The environmental policy and performance of prospective contractors or suppliers;
- The selection of products that may have a reduced impact on human health and/or the natural environment; and
- The environmental impact and performance of a requested product, such as energy and/or water efficiency ratings, fuel efficiency, durability, recycled content, toxicity, origin of any components made from a renewable source e.g. paper products and end of life disposal requirements.

- Ethical behaviour and fair dealing.

Council officers involved in procurement or purchasing of goods and services must act with:

- Impartiality
- Fairness
- Independence
- Openness
- Integrity and
- Professionalism,

in their discussions with contractors, suppliers and their representatives.

Council officers must, in these dealings, always seek to achieve value for money outcomes for Council, keeping in mind the requirement fairness and ethics.

It is the responsibility of all Council officers to recognise and report to the Chief Executive Officer any actual, potential or perceived conflict of interest during a procurement or purchasing activity.

5. PUBLIC TENDERS

Where Council invites written tenders for large sized contracts this will be conducted in accordance with Section 228 of the Regulation.

Council may choose to undertake a public tender where the value of the goods, services or works does not reach the legislated threshold limit. This may be because there is an increased need for transparency in a particular purchase or to mitigate risk.

Tenders will be advertised in the local newspapers circulating in the Region and may from time to time advertise in a wider print media range. Tenders will be run using Council's on-line tender portal Vendor Panel.

6. EXPRESSIONS OF INTEREST

Where Council invites expressions of interest (EOI's) it must do so by resolution. The resolution should include Council's reason for utilising this methodology (e.g. it is unsure or the scope of the service required or is unsure of the overall value of the resulting contract or that it would be in the public interest or that it is seeking to establish a Register of Approved Contractors) and must be minuted at the meeting at which the resolution was made.

EOI's must be released in the public domain for a minimum period of twenty-one (21) days and once submissions have been received, evaluated and short-listed, a closed tender must be released for a further period of twenty-one (21) days.

7. EXCEPTIONS



Procurement Policy

Legislation obligates Council to utilise a public tender process or an expression of interest before entering into a contract for the carrying out of work or the supply of goods or services involving a cost of \$200,000.00 or more, unless there is a legislative exception.

The most commonly exercised exceptions to these requirements include contracts or purchases made under:

- An approved contractor list
- A register of pre-qualified suppliers
- A preferred supplier arrangement (PSA)
- An LGA arrangement (Local Buy)

In establishing an approved contractor list, Council recognises that such a list:

- Must be defined by the processes required in the Act;
- Will not be considered to be preferable to a register of pre-qualified suppliers or a preferred supplier arrangement but will provide Council with ability to build rigor around small to medium purchasing activities; and
- Will take into account all the sound contracting principles as defined in the Regulations.

In establishing a register of pre-qualified suppliers, Council recognises that:

- It must determine that the preparation and evaluation of submissions would be costly and time consuming if it invited submission every time the goods and/or services were required; or
- It is critical to a successful outcome that the experience and financial viability of a supplier or contractor be assessed according to the requirements of the local government once only; or
- There are specific pre-conditions to the offer to supply goods and/or services; or
- There is a need or a desire to develop the specific capabilities of the businesses within the local region; or
- The supply of goods or services require considerable security considerations; or
- It will still ensure value for money by testing the market through quotations.

In establishing a preferred supplier arrangement, Council recognises that:

- It needs the goods or services in large volumes and frequently;
- It can obtain better value for money by accumulating the demand for said goods or services;
- It can articulate the specific requirements for the goods or service in a manner that can be readily understood by suppliers in the relevant industry

Whilst PSA's are generally for one supplier only (preferred) Council could, if sufficient need exists, have more than one supplier on its PSA. In doing this, Council recognises there may be a loss in driving value for money and may wish to consider establishing a register of pre-qualified suppliers instead.

In utilising an LGA arrangement, Council recognises that:

- The LGA arrangement will be utilised where no local or regional supplier is affected or able to provide the require goods and/or service;
- The arrangements are entered into as a result of market testing processes which ensure that the price and other relevant terms under these arrangements are always equal to or better than the price and terms which would be available under a separate call for quotes or tenders;
- These arrangements can be accessed immediately so that there is no time delay as occurs where tenders or even quotations are sought;
- There is minimal overhead cost to Council in accessing these arrangements as compared to separately calling for tenders or quotations that involve significant staff resources to assess on report on the offers received.



Procurement Policy

8. EMERGENCIES

In recognition that full compliance with Council's Procurement Policy and Procedures may not support Council's needs during a critical or emergency incident, an alternative procurement process may operate during the incident.

This alternative process aims to accommodate urgent Council needs, while ensuring that the process adopted is reasonable and conducted with appropriate consideration of standard procurement principles.

The Act does not define what constitutes an emergency situation, however for the purposes of this Policy the usual meaning of the term should be taken to be a sudden or unexpected occurrence requiring immediate action.

Any emergency procurement must be authorised by the Chief Executive Officer, once a critical or emergency incident has been declared. Such incidents are:

- A state of disaster declared under the Disaster Management Act 2003, or any other emergency declaration made by the State's Premier under an enactment; or
- Any incident declared by the Chief Executive Officer where the safety or security of any person or property associated with the Council is threatened; or
- An external incident to which the Chief Executive Officer has authorised the provision of urgent support.

Once the immediacy of the incident has passed, normal procurement procedures will be resumed.

As soon as practical, upon cessation of the emergency, a report must be presented to Council to authorise the unapproved expenditure, where this expenditure exceeds delegation, and the methodology by which it was incurred. The Council resolution must define the genuine emergency situation (natural disaster), as well as delegated authority.

9. PUBLISHING OF CONTRACTS > \$200,000.00 EXCL. GST

Council will display contracts over \$200,000.00 excluding GST in accordance with Section 237 of the Regulations on Council's website. Details of this must include the person (or company or corporation) with whom it entered into the contract, the total contract value and purchase for which with contract was developed. It can also include the method of making the contract i.e. tender, LGA arrangement.

Council or its officer will not release proprietary or confidential information pertaining to any supplier other than that required by law to be published.

10. SUSTAINABLE AND SOCIAL PROCUREMENT

Sustainable procurement is the purchase of goods or services that have a reduced negative impact on the environment when compared with competing products or services that serve the same purpose.

When compiling any procurement documentation including tenders, contracts, quotes or purchasing arrangements, Council's sustainability (environmental policy) requirements must be clearly identified.



Procurement Policy

Priority areas that Council should give consideration to, but not be limited to, are the following:

- Renewable natural and paper products from sustainable sources;
- Chemical based products such as cleaning products, pesticides or soil enhancers;
- Products with a high degree of durability i.e. avoiding disposable products where possible; and
- Energy efficient products.

Social procurement focuses on human aspects and social equity. Social procurement considers diversity, ethics, acceptance, fairness, compassion, inclusiveness and access for people of diverse abilities. It generates positive outcomes for people and contributes towards building stronger and more resilient communities.

Priority areas that Council should give consideration to, but not be limited to, are the following:

- Products and services that can improve the overall quality of life in the local community; and
- Products and services that can improve equity of access to services and opportunities.

Any sustainable and social procurement must be conducted in line with the sound contracting principles and other legislative requirements.

11. CONFLICTS OF INTEREST

There are two steps in identifying a conflict of interest. First, there must be a relevant direct or indirect interest. This could be financial or it could define a special advantage to a family member or a responsibility to another organisation. Secondly, the interest must intersect or overlap with a person's Council duties. This may involve a decision made by a Council officer or one who is advising Council.

In the context of this Policy, any person involved in the evaluation of a tender or quotation submissions must declare the existing conflict. Depending on what the conflict constitutes it may be necessary for that person to withdraw.

It is good practice to make an interest known to other members of an evaluation panel in any situation where there might be a perception of unduly influencing a decision.

12. VARIATIONS

From time to time, a contract will require a variation. This must be handled in accordance with procurement processes, procedures and principles and at the very least must be agreed to in writing by both parties to the contract, must have appropriate financial and contractual approvals applied and must include a separate line item added to the original purchase order to reflect the variation.

13. FINANCIAL DELEGATIONS

In accordance with the Act, the Chief Executive Officer delegates to other positions within Council, a financial delegation that authorises the officer holding that position to approve expenditure of budgeted funds up to a defined dollar amount.

The Chief Executive Officer can also delegate to other positions within Council the authority to enter into a contract for expenditure of funds up to a set dollar amount. The two are mutually exclusive and if no contractual delegations have been provided to other positions within Council, the Chief Executive Officer or the Council are the only approved delegates able to enter into a contractual arrangement.



Procurement Policy

No officer may expend funds or enter into a contractual arrangement on behalf of Council unless:

- The officer has been granted the financial and/or contractual delegation by the Chief Executive Officer and this delegation has been recorded in the register of delegations prior to the activity occurring;
- The expenditure is provided for in Council's budget
- The officer has received training in Council's procurement systems and procedures; or
- There is a genuine emergency as outlined in section 8. above

14. NATIONAL COMPETITION POLICY

Council must ensure that when evaluating bids submitted by corporatized government entities, or other significant government businesses that tenders conform to the legislation on competitive neutrality under Section 15 of the Regulations.

The principle underlying competitive neutrality is that government businesses should not enjoy any net competitive advantage simply by virtue of their public sector ownership.

15. STATE OR FEDERAL GOVERNMENT GRANTS

When Council expenditure is funded from a State or Federal Government grant, the requirement to comply with Section 224 to 229 of the Regulations remains unless there are grant conditions which provide alternative arrangements. This may arise where Council's role in the funding arrangement is that of "fund manager" and passes on funds from one level of government to another body.

16. RECURRING OPERATIONAL EXPENDITURE

In some cases, it can be considered impractical to issue a requisition or purchase order where such purchasing activities are recurring and operational in nature. Examples of this type of expenditure are Utilities, Insurances, IT Licences, Vehicle Registration. Please see appendix for a full list of Council expenditure in this area

17. CARETAKER PERIOD

Council must not make a major policy decision during the caretaker period prior to an election unless exceptional circumstances exist. This includes entering into any contract, the value of which is greater than \$200,000.00 exclusive of GST or 1% of the Council's net rate and utility charges as stated in the financial statements of its annual report, whichever is the greater.

If Council does enter into a Contract that exceeds these amounts and the transaction does not constitute exceptional circumstances they may be liable for legal proceedings and/or compensation to the other party of the contract who has acted in good faith. The Contract would be considered to be an invalid policy decision.

Exceptional circumstances would in general be considered to fall into the emergency provisions as listed previously.

18. SCOPE

This Policy applies to all Council operations for the procurement of all goods, equipment and related services, construction contracts, service contracts (including maintenance) and consultancy services by council as defined in the Local Government Act 2009 and the Regulations 2012.

Procurement Policy

As an associated document, Council will maintain the Purchasing Guidelines which will be reviewed annually. As a minimum, the Purchasing Guidelines will provide information on the following:

- Overview of Council's procurement function
- Overview of Council's purchasing function
- Responsibility, accountability and function
- Procedures for purchasing goods and services

Compliance with Balonne Shire Council's Procurement Policy is mandatory. Any instances of non-compliance shall be brought to the attention of the appropriate Director for remedial actions.

Personal and corporate penalties may attach to any situation involving non-adherence with this Policy, whether deliberately or through negligence. The Chief Executive Officer has a legislative obligation to advise the Crime and Corruption Commission if there is a reasonable suspicion of corrupt conduct.

Internal controls are an important governance aspect to ensure compliance with the Policy. Sufficient internal controls must be established for assurance purposes, including reviews and audits of processes with a report to the Audit Committee on any breaches identified.

19. POLICY

Council's Code of Conduct for Employees

20. LEGAL PARAMETERS

Local Government Act 2009 (as amended)

Local Government Regulations 2012 (as amended)

Relevant Sections relating to this policy:

Section 198	Procurement Policy
Section 225	Medium-sized contract – quotes needed first (up to \$200,000.00)
Section 226	Large-sized contract – tenders needed first (\$200,000.00 or more)
Section 228	Tender process
Section 231	Exception for contractors on an approved contractors list
Section 232	Exception for register of pre-qualified suppliers
Section 233	Exception for a preferred supplier arrangement
Section 234	Exception for an LGA arrangement
Section 235	Other exceptions
Section 237	Publishing details of contracts worth \$200,000.00 or more

21. ASSOCIATED DOCUMENTS

Purchasing Guidelines

22. REVIEW TRIGGER

This policy must be reviewed annually or when any changes to the relevant legislation requires it to be amended. Council must adopt the Policy annually even if no amendments have been made.



Procurement Policy

Appendix 1 – Examples of recurring operational expenditure

Provider	Expenditure Description
Ergon Energy	Electricity
Telstra	Telephones/Internet
Jardine Lloyd Thompson	Insurance
Qld Local Government Workcare	Workers Compensation
Queensland Local Government Mutual	Public Liability
Civica	Authority Annual Licence Renewal
Microsoft Products	Microsoft Annual Licence Renewal
ITC	Various Hardware and Software Licences
Department of Natural Resources and Mines	Property Valuations/Licence Renewals
Local Government Association Queensland	Memberships/Subscriptions
Department of Transport and Main Roads	Vehicle Registration
Electoral Commission of Queensland	Election cost
Queensland Audit Office	State Government Auditing
SAI Global	On-Line Select Additions Australian Standards
Institute of Public works Engineering Australasia	Subscription

OFFICER REPORT

TO: Council

SUBJECT: Quarterly Performance Report - Quarter 2 - 2018/19

DATE: 11.02.19

AGENDA REF: FCS2

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

The Quarterly Performance Report for Quarter 2 – 2018/19 is presented to council for adoption.

Background

The Chief Executive Officer must present a written assessment of the local government's progress towards implementing the annual operational plan of not more than 3 months. The progress report for Quarter 2 is attached.

Each section provides an overview of performance in graphical form. Traffic lights give an indication of the performance for Quarter 2 being 1 October 2018 – 31 December 2018. Green lights generally have no commentary as they are on track. Amber lights indicate that the action or KPI needs monitoring. A red traffic light indicates that targets have not been met, work has not commenced or the KPI has not been achieved.

Link to Corporate Plan

Function	Key Program Area
<u>Inclusive & Ethical Governance</u>	Corporate Governance: To provide effective organisational leadership through strategic planning, accountability and ethical standards of practice.

Consultation (internal/external)

All Directors have been given the opportunity to provide commentary on the progress the Milestones and Key Performance Indicators within the Operational Plan.

Legal Implications

This report complies with Section 174(3) Local Government Regulations 2012.

Policy Implications

Not applicable

Financial and Resource Implications

Not applicable.

Attachments

1. Quarter2 - Corporate Performance Report -2018-19.pdf [↓](#)

Recommendation/s

That in accordance with Section 174(3) of the Local Government Regulations, 2012 Council adopt the Quarterly Performance Report for Quarter 2 of 2018/19.

Michelle Clarke

Director Finance & Corporate Services



Organisational Performance Report

Balonne Shire Council

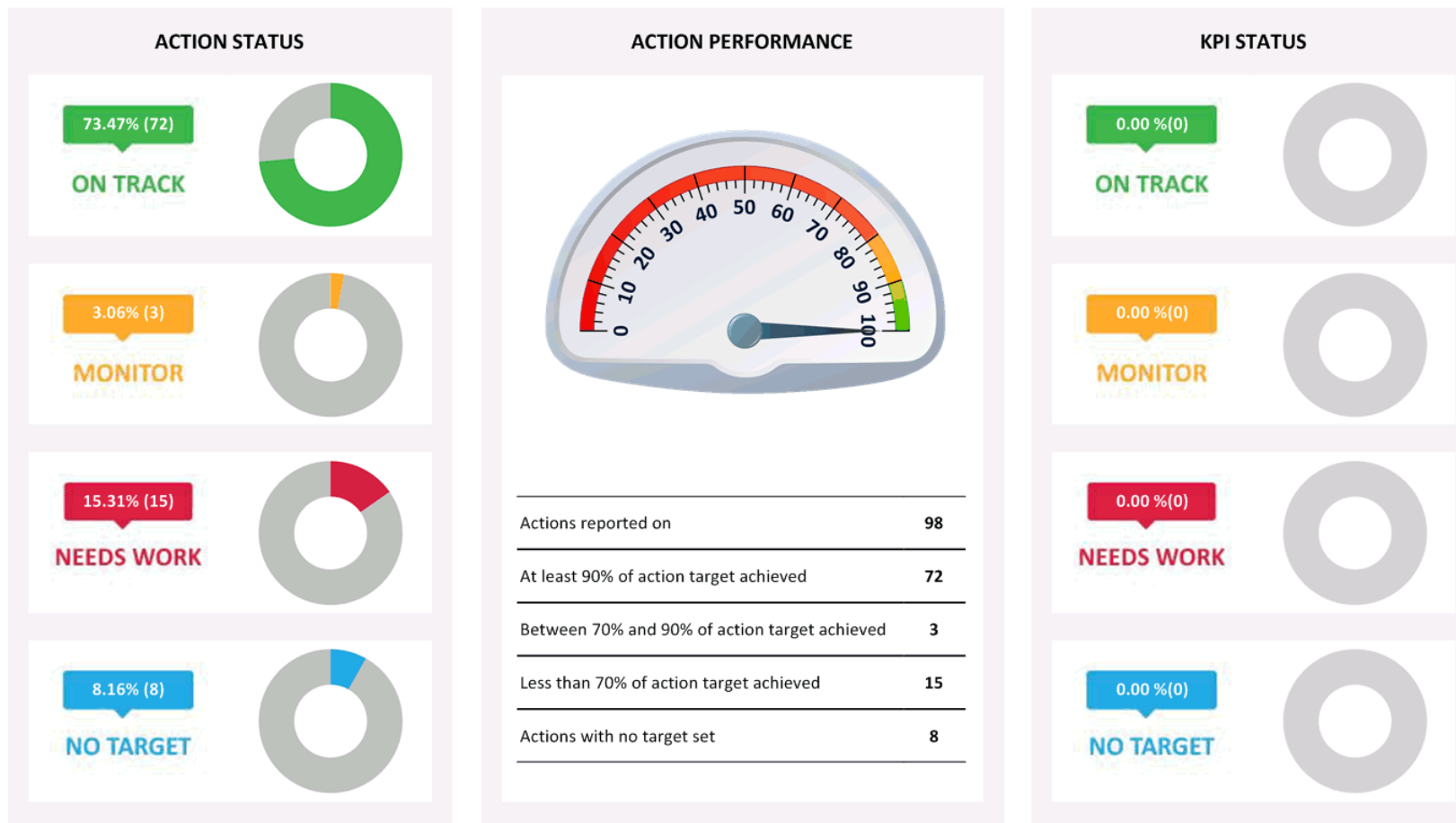
camms**strategy**

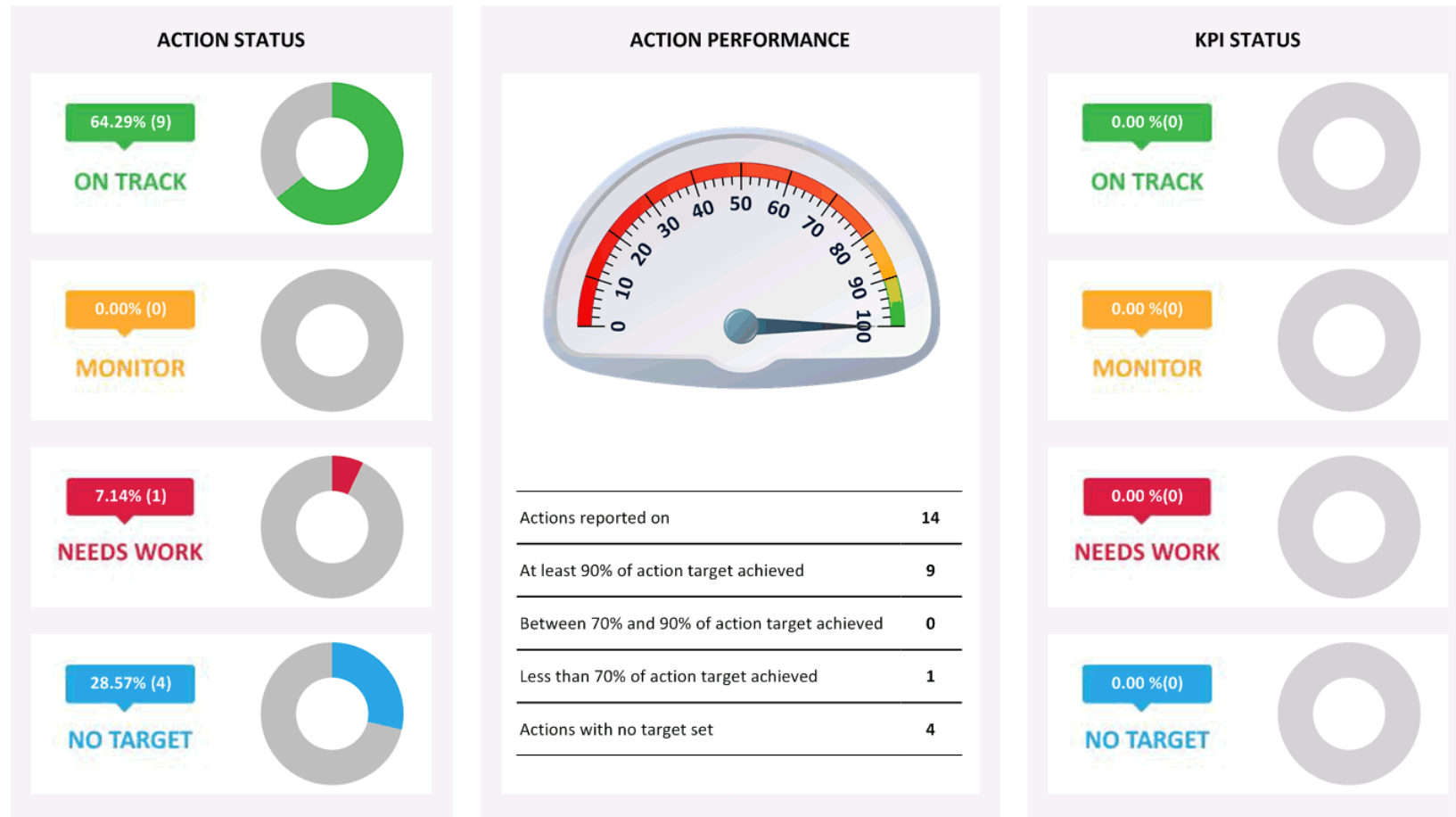
Print Date: 08-Feb-2019

Date Range: 01/10/2018 - 31/12/2018












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OVERVIEW SUMMARY








GOAL: COMMUNITY

PERFORMANCE OVERVIEW

KEY FOUNDATION AREA			Actions On Track	KPI
1.1 Pursuit of active and healthy lifestyles where cultures, traditions and the arts are celebrated, including the provision of safe and welcoming spaces to connect, engage and learn.				-
Program		Action Performance		KPI Performance
1.1.1 Community spaces to connect, engage and learn		-		 Off Track
1.1.2 Healthy and active lifestyles			Off Track	 Monitor
1.1.3 Strong community organisations		-		 On Track
1.1.4 Vibrant creative arts, music, local history and culture			On Track	 Monitor
1.1.5 Community Well-being			On Track	 Monitor
1.1.6 Disaster management			On Track	 On Track







ACTION AND KPI SUMMARY

Outcome: Pursuit of active and healthy lifestyles where cultures, traditions and the arts are celebrated, including the provision of safe and welcoming spaces to connect, engage and learn.								
Strategy: Community spaces to connect, engage and learn								
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
1.1.1.1 Continued council involvement in WORK program	Michelle Walters - Administration Officer - PDE		In Progress	01/07/18	30/06/19	50.00	-	 No TARGET
1.1.1.2 Engage with the community to contribute to Place-making and/or future community planning	Fiona Macleod - Planning & Development Officer		Not Started	01/07/18	30/06/19	0.00	-	 No TARGET

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
5% increase of youth participation in council initiated activities and initiatives	%	↔	1.25	0.00	 NEEDS WORK	1.25	0.00	 NEEDS WORK
planning commences to be able to implement activities in 2019								
Cultural activities/initiatives implemented and/or supported	#	↔	3.00	1.00	 NEEDS WORK	6.00	2.00	 NEEDS WORK
Planning commenced to introduce activities/initiatives in 2019								
Enhancement of community facilities to increase participation and inclusion	#	↔	3.00	0.00	 NEEDS WORK	6.00	0.00	 NEEDS WORK
funding opportunities being sort								

Strategy: Healthy and active lifestyles

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
1.1.2.1 Investigate options and initiate the leasing of the St George Swimming Pool	Peter Willey - Project Officer	Pending outcome of Thermal Springs project.	Not Started	01/07/18	30/06/19	0.00	25.00	 NEEDS WORK
1.1.2.2 Actively seek opportunities to pursue Beardmore Dam Recreation Area	Matthew Magin - Chief Executive Officer	No funding opportunities currently available	Ongoing	01/07/18	30/06/19		25.00	 No TARGET

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
90% capital projects completed within budget and on time	%		90.00	90.00	 ON TRACK	90.00	90.00	 ON TRACK
R2R & TIDS scheduled for Q1 & Q2 of the financial year.								
90% of operational projects completed within budget and on time	%		90.00	50.00	 NEEDS WORK	90.00	50.00	 NEEDS WORK
IS focus has been on major capital projects in Q1 & Q2.								


Strategy: Strong community organisations










No actions specified for this period

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
100% of all community groups and organisations are supported by the Balonne Shire Council	%	↑	100.00	100.00	✓ ON TRACK	100.00	100.00	✓ ON TRACK
Council pride themselves in assisting anyone who asks .								
Number of community meetings attended in each township per annum	#	↓	2.00	2.00	✓ ON TRACK	3.00	4.00	✓ ON TRACK
attended meetings in various locations								
Number of forward looking initiatives/programs instigated	#	↔	1.00	1.00	✓ ON TRACK	1.00	1.00	✓ ON TRACK
investigating deadly digital communities program								

Strategy: Vibrant creative arts, music, local history and culture

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
1.1.4.1 Continue to organize, host or assist in delivering the Annual Community Events Program	Mareea Lochel - Business and Community Development Officer	2018 Remembrance Day activities held 11/11/18. Planning commenced for Australia Day 2019	In Progress	01/07/18	30/06/19	50.00	25.00	✓ ON TRACK
1.1.4.2 Continuation of the Digital Literacy Program	Mareea Lochel - Business and Community Development Officer	working with SLQ on new tech that can be borrowed from State Library. Visited State Library in Qld to learn more about digital literacy programs. Digital literacy kits order from SLQ for the 2018/19 Christmas school holidays	In Progress	01/07/18	30/06/19	50.00	25.00	✓ ON TRACK

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
1.1.4.3 Resolution of the Cultural Precinct concept, including assisting relevant indigenous groups and DNRME.	Digby Whyte - Director Community & Environmental Services	Council is no longer part of this project .	Completed	01/07/18	30/06/19	100.00	25.00	 ON TRACK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
100% of RADF monies distributed	%		100.00	50.00	 NEEDS WORK	100.00	50.00	 NEEDS WORK
2018/19 funding agreement signed Sept 2018. 3 community applications approved 2 place-making applications approved								
5% increase in library loans	%		5.00	5.00	 ON TRACK	10.00	10.00	 ON TRACK
new promotions methods trailed to promote new releases								
5% increase in library users	%		5.00	0.00	 NEEDS WORK	5.00	0.00	 NEEDS WORK
library user numbers decreased due to a clean up of membership by SLQ and any users that had not borrowed in over 12mths have been removed.								
Increase and diversify library function by 10%	%		10.00	10.00	 ON TRACK	10.00	10.00	 ON TRACK
school holiday programs planned and delivered during 2018 Christmas holidays. New robots order from SLQ								
Maintain local artist content in pop up gallery	%		100.00	100.00	 ON TRACK	100.00	100.00	 ON TRACK
ongoing								

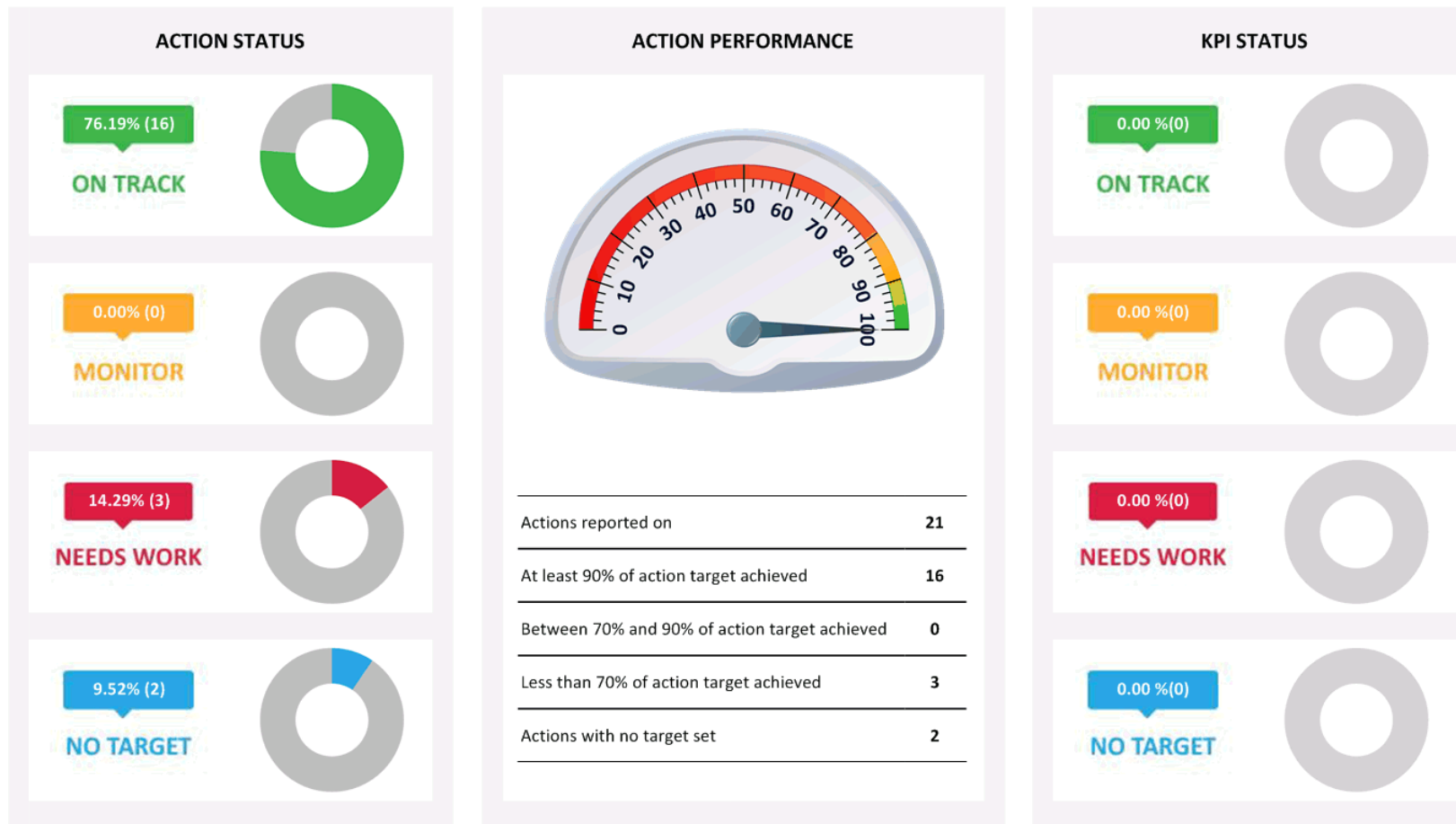
Strategy: Community Well-being

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
1.1.5.1 Implement Council's CCTV Strategy and actively pursue grant funding	Michelle Clarke - Director Finance & Corporate Services	The CCTV Camera phase 2 project utilising Works for Queensland funding is complete	Completed	01/07/18	30/06/19	100.00	25.00	 ON TRACK
1.1.5.2 Implement new local laws for Balonne Shire	Dianne Francisco - Environmental Health Officer	Local laws adopted -Resolution at October Council Meeting.	Completed	01/07/18	31/12/18	100.00	25.00	 ON TRACK
















Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
100% compliance for all inspections for licensed of premises under the council's local laws or legislation	%	↔	100.00	100.00	ON TRACK	100.00	100.00	ON TRACK
Education process currently underway with community, to be completed by June 2019.								
100% mosquito baiting programs are completed	%	↓	100.00	25.00	NEEDS WORK	100.00	25.00	NEEDS WORK
Ongoing January to June 2019.								
A minimum of 4 Balonne Community Collective meetings are held per annum	#	↔	1.00	1.00	ON TRACK	2.00	2.00	ON TRACK
meeting held November 2018								
A minimum of 4 Community Safety Group meetings are held per annum	#	↔	1.00	1.00	ON TRACK	2.00	2.00	ON TRACK
meeting held October 2018								
Number of food premises that are non-compliant	#	↔	0.00	0.00	ON TRACK	0.00	0.00	ON TRACK
Number of non-compliance action plans commenced in respect of non-compliant licensed food premises	#	↔	0.00	0.00	ON TRACK	0.00	0.00	ON TRACK
Number of non-compliant water samples (E. Coli & Chem)	#	↔	0.00	0.00	ON TRACK	0.00	0.00	ON TRACK
Number of non-compliant water samples for "Drinking Water Quality Management Plan" (Legionella, P.Fas, Naegleria)	#	↔	0.00	0.00	ON TRACK	0.00	0.00	ON TRACK
Proactive public health notifications (food notifications, water alerts, etc.)	#	↓	0.00	4.00	NEEDS WORK	0.00	4.00	NEEDS WORK

Strategy: Disaster management								
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
1.1.6.1 Complete the St George Levee Bank Easement Agreements with all landholders	Michelle Clarke - Director Finance & Corporate Services	Good progress continues to be made with agreements across the block wall and earth levees.	In Progress	01/07/18	30/06/19	70.00	25.00	 ON TRACK
1.1.6.3 Continued participation in the Queensland Government's Get Ready Program	Julie Davies - Communications Officer	Held a Get Ready Balonne Family Fun Day with representation from all agencies QPS, QAS, QFES, QRFS, QSES, BSC and SunWater. Council has received very positive feedback from the community and the agencies about the event.	Completed	01/07/18	30/06/19	100.00	25.00	 ON TRACK
1.1.6.4 Review and update Local Disaster Management Plan	Julie Davies - Communications Officer	Review complete and sent to IGEM with help of QPS Mark Lewer and EMQ Matthew Kelly.	Completed	01/07/18	30/06/19	100.00	25.00	 ON TRACK
1.1.6.5 Plan Local Disaster Management Group meetings and coordinate DM exercise	Julie Davies - Communications Officer	LDMG and training in Emergency Management Risk Framework held on July 30 -31. LDMG Meeting was held on Monday 26 November 2018. Discussions about potential exercise in 2019 regarding biosecurity or severe heatwave/dust storm.	Ongoing	01/07/18	30/06/19		25.00	 No TARGET
1.1.6.6 Educate public on and promote community resilience	Julie Davies - Communications Officer	Provided maps with flood information for each of the towns to residents at Get Ready Balonne day. Held Get Ready Balonne Family Fun Day in conjunction with QFES, QPS, QAS, RFS, SES. Flood impact flyer yet to be done for St George residents.	In Progress	01/07/18	30/06/19	75.00	25.00	 ON TRACK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Local Disaster Management Group exercise	#	↔	0.00	0.00	✓ ON TRACK	0.00	0.00	✓ ON TRACK
Planned for 2019								
Local Disaster Management Group meets twice per annum	#	↑	1.00	1.00	✓ ON TRACK	1.00	2.00	✓ ON TRACK
Meeting and member induction held on 26 November. Get Ready Day was held 17 November and was a great success.								
Produce flood information publication	#	↔	0.00	0.00	✓ ON TRACK	0.00	0.00	✓ ON TRACK
Not started at this point.								

GOAL: ECONOMY


PERFORMANCE OVERVIEW

KEY FOUNDATION AREA 2.1 Strong economic growth where SMEs (Small to Medium Enterprises) and agriculture-related businesses thrive, with a focus on improved connectivity, skilling, diversification and innovation.			Actions On Track	KPI -
Program		Action Performance		KPI Performance
2.1.1 Initiatives to build the Food and Fibre Leaders Profile			On Track	 On Track
2.1.2 Investment attraction and partnership			On Track	 On Track
2.1.3 Value-add and diversification strategies			On Track	 On Track
2.1.4 Skilling, training and innovation			On Track	 On Track
2.1.5 Business incubation and support			On Track	 On Track
2.1.6 Tourism growth and development			On Track	 Monitor
2.1.7 Cross-regional partnerships			On Track	 Off Track







ACTION AND KPI SUMMARY

Outcome: Strong economic growth where SMEs (Small to Medium Enterprises) and agriculture-related businesses thrive, with a focus on improved connectivity, skilling, diversification and innovation.



Strategy: Initiatives to build the Food and Fibre Leaders Profile


Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.1.1 Work with DAF (Department of Agriculture and Fisheries) and other related organisations and agricultural producers to develop a Food and Fibre Leaders Profile strategy	Garnet Radford - Economic Development Officer	<p>Initial scoping and work with DAF on various areas within the food and fibre sector. Programs, support and projects being scoped. Local business champions in the sector have been engaged and consulted with. Areas being considered are: R&D, possibly export, energy efficiency projects for instigators, and referrals and government programming supporting the sectors.</p> <p>Q2 involved assistance with facilitating an irrigation technology forming St George with DAF, promotion of the Murray Darling horticulture innovation program and assisting in the development of an inward investment program to Balonne Shire initially around horticulture and may expand further across other agricultural sectors. Partnering with Trade and Investment Queensland with regards to approaching international investors in northern Asia. A list of potential investment projects is being compiled.</p>	In Progress	01/07/18	30/06/19	50.00	25.00	 ON TRACK





Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.1.2 Build key partnerships and networks (including investigation of TSBE & Food Leaders)	Garnet Radford - Economic Development Officer	<p>TSBE Membership for 2018-2019 confirmed and will be finalised in Q2. Building on other potential regional networks promoting the region's capability and opportunities to invest in.</p> <p>Working with TSBE on AgTech notably for the Evoke Ag conference in Melbourne (February 2019) and how TSBE can support Balonne Shire. Other key partnerships being developed with relevant government departments (all levels), local champions and stakeholders and the private sector out side of the region - investors, investment enablers, professional service providers.</p>	In Progress	01/07/18	30/06/19	50.00	25.00	 ON TRACK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Attendance at meetings and networking events	#		1.00	6.00	 ON TRACK	1.00	6.00	 ON TRACK
Facilitated 2 sessions with private agtech education provider, assisted and attended 2 sessions on eco-efficiency and youth business, export forum and some networking events . EDO presented at 2 forums during the period - DAF Irrigation (St George) and the EDO Forum in Goondiwindi.								
Support the establishment of a Food and Fibre Leaders working group	#		0.75	0.50	 NEEDS WORK	1.25	0.75	 NEEDS WORK
Reviewing this as a thnk tank rather than a specific working group for the ag sector. Working with the various agricultural committees/organisations in the region and drivers for each.								


Strategy: Investment attraction and partnership

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.2.1 Identify investment opportunities and facilitate development	Garnet Radford - Economic Development Officer	27 local business expansion and investment enquiries were received in Quarter 1. In Q2, there 10 investment enquiries. Seven were new business enquiries and three were local expansions. Locally, there were five new enquiries and externally, five enquiries in the period.	In Progress	01/07/18	30/06/19	50.00	25.00	 ON TRACK
2.1.2.2 Proactively engage with industry stakeholders, key institutions, South West RED and government	Garnet Radford - Economic Development Officer	Regular engagement with key stakeholders locally, regionally and nationally. During the Quarter, there were 71 stakeholder meetings. Q2, there were 39 stakeholder/client meetings. Engagement of note was across government departments, agricultural companies, professional service providers, and retail. The EDO met with 21 external groups (outside of the Shire) to discuss projects and programming and opportunities and met with 17 local stakeholders during the period.	In Progress	01/07/18	30/06/19	50.00	25.00	 ON TRACK

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.2.3 Advocate for business / workforce initiatives	Garnet Radford - Economic Development Officer	<p>Engagement with key government departments for initiatives to support business and workforce development. Mentoring services identified and to be delivered, workforce development initiatives and support programs identified and referred.</p> <p>Discussions around workforce development have come in the mentoring programs, distribution of funding programs from the Department of Employment and Small Business Training and Department of Education and Training as well as discussions with the key contacts to assist local businesses. Ecobiz (eco-efficiency) was delivered to seven participating businesses in November. A 2 hour assessment was conducted with the business owner to determine potential savings - notably in electricity, reducing costs. Advocating for more local business mentors in the mentoring program and following up in Q3.</p>	In Progress	01/07/18	30/06/19	50.00	25.00	 ON TRACK


Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Attendance at stakeholder planning meetings and events	#		1.50	4.00	 ON TRACK	1.50	4.00	 ON TRACK
Four key stakeholder planning meetings and events. SWRED, EDO Forums and regional inward investment attraction committee								
Number of investment attraction and new industry growth projects	#		2.50	10.00	 ON TRACK	5.00	38.00	 ON TRACK
Seven new investment enquires and three local expansions in the quarter.								

Strategy: Value-add and diversification strategies

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.3.1 Advocate for programs and initiatives to support value-add and diversification (including adjustment and transition of reduced water from MDBP).	Garnet Radford - Economic Development Officer	Value-added support services offered to many during stakeholder engagement meetings. 19 referrals in the period to local businesses. In Q2, there were 16 referrals to relevant government departments and professional service providers in areas to add value and support further diversification in businesses and in agriculture. This included looking at solar for irrigation projects, the ecoBiz program and available mentoring services.	In Progress	01/07/18	30/06/19	50.00	25.00	 ON TRACK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Support and programs for value-add and diversification (including exit strategies if applicable)	%		100.00	100.00	 ON TRACK	100.00	100.00	 ON TRACK
On-going support for value-adds to the communities. 16 referrals in the quarter - all regarding either value-add and/or diversification.								


Strategy: Skilling, training and innovation

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.4.1 Coordinate the development of a Business Case for an Innovation and Business hub	Matthew Magin - Chief Executive Officer	Business case and community consultation well underway	In Progress	01/07/18	30/06/19	25.00	25.00	 ON TRACK

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.4.2 Support the Chamber of Commerce to deliver business training programs	Garnet Radford - Economic Development Officer	Support and strategy for business training programs. Mentoring project and Bettering Balonne campaigns to launch in upcoming quarters. Continued support of the Chamber and progress associations during the period. The EDO attended three chamber meetings and working with service providers to meet member training requirements. A survey is being planned in Q3 to identify potential requirements.	In Progress	01/07/18	30/06/19	50.00	25.00	 ON TRACK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Increase in number of training and skilling programs offered in the Balonne Shire	%		10.00	10.00	 ON TRACK	10.00	10.00	 ON TRACK
Working with training and job service providers to roll out further programs. Accessing funding for jobseekers and training both state and commonwealth programs and assisting in the mentoring program.								

Strategy: Business incubation and support

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.5.1 Advocate for, and, support programs that provide business incubation (including mentoring and support)	Garnet Radford - Economic Development Officer	Mentoring support of one-on-one consulting to local businesses in the Balonne Region. Assistance offered for start-ups to through the Chamber and other stakeholders. Continue to work with the Chamber and key service providers on start-up and incubator support. Reviewing such programs for Q3 and benefits for the region. Working with three start-ups in Q2.	In Progress	01/07/18	30/06/19	50.00	25.00	 ON TRACK

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.5.2 Indigenous Business Incubation and support	Digby Whyte - Director Community & Environmental Services	Project completed in 2017	Completed	01/07/18	30/06/19	100.00	25.00	 ON TRACK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Attendance at Chamber of Commerce meetings and related events	#	↔	1.50	4.00	✓ ON TRACK	3.00	8.00	✓ ON TRACK
Attended 3 Chamber meetings and 1 Chamber external event								
Number of Business/workforce development initiatives advocated for in the Balonne Shire	#	↑	1.00	3.00	✓ ON TRACK	1.00	6.00	✓ ON TRACK
<p>Workforce programs and referrals to local businesses. New starts, apprenticeship opportunities and other job seekers.</p> <p>Business development, compiling a list of programs for partnering investment as well as support to locally expanding businesses.</p>								
Support and liaise with the St George and District Chamber of Commerce, local Progress Associations	#	↔	2.50	4.00	✓ ON TRACK	2.50	4.00	✓ ON TRACK
Meetings (3) with St George Chamber and 1 Progress Association (Thallon). Also support to the MDAG Committee in Dirranbandi.								


Strategy: Tourism growth and development

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.6.1 Develop and implement the Balonne Shire Tourism Marketing campaign	Sandra Lee - Acting Tourism Development Officer	Ongoing throughout the year.	In Progress	01/07/18	30/06/19	50.00	25.00	 ON TRACK
2.1.6.2 Support and promote the Yellow Belly Festival	Sandra Lee - Acting Tourism Development Officer	Event to commence Quarter 3 & 4 of 2019. Quarter 2 requires no action.	Not Started	01/07/18	30/06/19	0.00	25.00	 NEEDS WORK
2.1.6.3 Actively pursue grant funding to publish a Bird Watching Guide for the Balonne Shire	Sandra Lee - Acting Tourism Development Officer	Funding will be utilised for the St George and Surrounds Brochure Upgrade.	Not Started	01/07/18	30/06/19	0.00	25.00	 NEEDS WORK
2.1.6.4 Finalise and implement a Recreation Vehicle Strategy for the Balonne Shire	Sandra Lee - Acting Tourism Development Officer	RV Strategy adopted by Council, Implementation Plans and Site Plans complete. Further communication to be had with Council and Operators regarding the implementation in Quarter 3.	In Progress	01/07/18	30/06/19	30.00	25.00	 ON TRACK
2.1.6.5 Facilitate and promote local tourism initiatives opportunities via Social media and other means	Sandra Lee - Acting Tourism Development Officer	Facebook page is now active and promoting local businesses with photos, short videos and events, will be ongoing throughout the year.	In Progress	01/07/18	30/06/19	50.00	25.00	 ON TRACK
2.1.6.6 Complete concept design for Shire entry signage	Sandra Lee - Acting Tourism Development Officer	Signage has been reviewed by Officers and Quotations sought. Further consultation and feedback required from Councillors and Community (possibly a vote for community members on Facebook/Website). Funding options are being assessed.	In Progress	01/07/18	30/06/19	50.00	25.00	 ON TRACK
2.1.6.7 Complete installation of Shire entry signage	Sandra Lee - Acting Tourism Development Officer	Grant funding to be sought for manufacturing and installation of Shire Entry Signage once the Concept Design is agreed upon. Quarter 2 still no decision.	Not Started	01/07/18	30/06/19	0.00	25.00	 NEEDS WORK
2.1.6.8 Visit St George & Surrounds website and Facebook Page established.	Julie Davies - Communications Officer	St George & Surrounds Facebook Page has been established.	In Progress	01/07/18	30/06/19	50.00	25.00	 ON TRACK

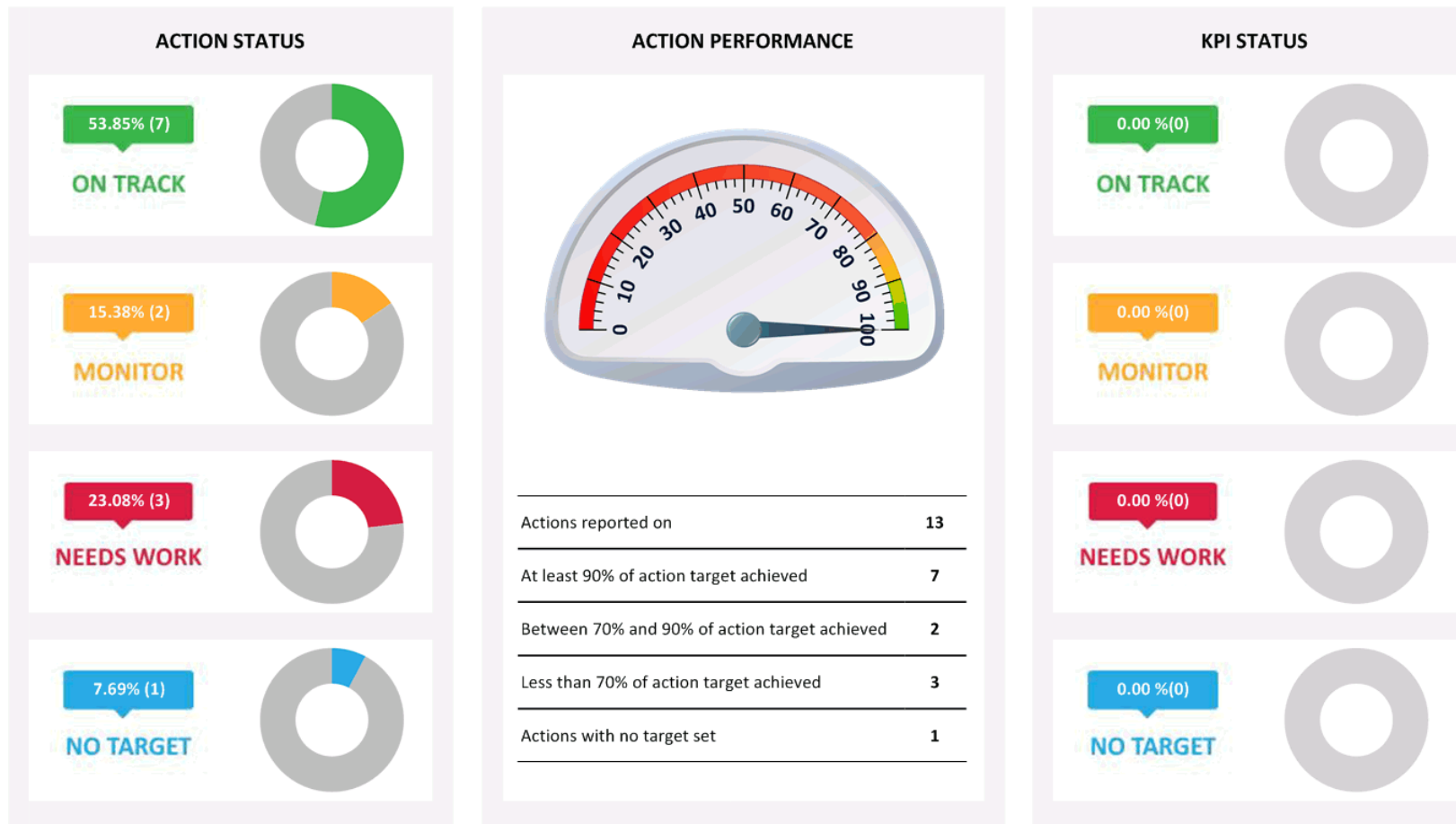
Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
5% increase in likes on the website as part of the Visit St George and Surrounds FB page	#	↓	25.00	46.00	ON TRACK	25.00	46.00	ON TRACK
Visitor information is spread over 17 pages on the web pages making it difficult to ascertain the whether an increase was due to the St George & Surrounds FB page. The St George & Surrounds FB Page Likes has increased 46% over the quarter - increasing from 373 to 546.								
5% increase in visitor numbers to the Visitor Information Centre	%	↑	5.00	0.00	NEEDS WORK	5.00	0.00	NEEDS WORK
Visitor numbers down on previous quarter due to time of year and off peak season								
5% increase in visitors participating in local tours (depending on seasonal requirements)	%	↓	5.00	0.00	NEEDS WORK	5.00	0.00	NEEDS WORK
Visitors participating in local tours are down on previous quarter due to time of year and off peak season								
Volunteer participation at the VIC is maintained at 90 hours or more/quarter (depending on seasonal requirements)	#	↓	270.00	300.00	ON TRACK	270.00	306.50	ON TRACK
Total hours worked by Volunteers at the VIC is 300 hours								

Strategy: Cross-regional partnerships















Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.7.1 Participate in regional groups including South West Local Government Association of Queensland, Border Regions of Council, South West Regional Economic Development, South West & Darling Downs Council of Mayors	Matthew Magin - Chief Executive Officer	LGAQ annual conference attended in October 2018; SWRRTG, Charleville; Border Region of Council Meeting; Departmental briefing meetings held in Toowoomba; LGMA CEO Forum held in November 2018; SWRED and SWRRG held in St George; Follow up SWRRTG meeting held in Charleville.	Ongoing	01/07/18	30/06/19		25.00	No TARGET
2.1.7.2 Attend or send delegate to Regional Road Group meetings and advocate for funding infrastructure in the Shire	Ross Drabble - Director Infrastructure Services	All meetings attended as required. Andrew Boardman is now the BSC representative for the RRG.	In Progress	01/07/18	30/06/19	50.00	25.00	ON TRACK

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.7.3 Provide advice on government services and advocate on behalf of local business entities	Matthew Magin - Chief Executive Officer	Meetings held with Departmental representatives in Toowoomba in November 2018; Wild Dog Exclusion Fencing forum held in November with stakeholders and the community	Ongoing	01/07/18	30/06/19		25.00	 No TARGET



Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Increase in number of cross-regional economic growth initiatives	%		5.00	0.00	 NEEDS WORK	5.00	0.00	 NEEDS WORK
No economic growth targets achieved as Economic development plan in early stages and Wild Dog Exclusion Fencing project progressing								

GOAL: ENVIRONMENT

PERFORMANCE OVERVIEW


KEY FOUNDATION AREA			
3.1 To enhance, protect and sustain the environment, ensuring a triple bottom line approach of balancing social and economic needs with environmental goals.			Actions On Track
			KPI -
Program		Action Performance	KPI Performance
3.1.1 Best practice waste management and recycling		 On Track	 On Track
3.1.2 Effective water planning		 Monitor	 On Track
3.1.3 Biosecurity, pest management and stock route planning		 On Track	 Monitor
3.1.4 Investment and adoption of sustainable and renewable solutions		-	 On Track
3.1.5 Strong partnerships with stakeholder groups and government		-	 Off Track
3.1.6 Advocacy for a triple bottom line approach		 On Track	-
3.1.7 Community education programs		 On Track	 On Track
3.1.8 Wastewater and sewerage services that protect public health and the environment		 Monitor	 On Track




ACTION AND KPI SUMMARY

Outcome: To enhance, protect and sustain the environment, ensuring a triple bottom line approach of balancing social and economic needs with environmental goals.								
Strategy: Best practice waste management and recycling								
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
3.1.1.1 Complete and implement Waste Recycling Plan as required by legislation	Dianne Francisco - Environmental Health Officer	adopted by council 2018.	Completed	01/07/18	30/06/19	100.00	25.00	 ON TRACK
3.1.1.2 Develop new contracting arrangements for the St George Landfill to include disposal collection scheme	Dianne Francisco - Environmental Health Officer	contract is currently being carried out by local buy. the current contract for St George landfill has been extended until 31st May 2019.	In Progress	01/07/18	30/06/19	1.00	25.00	 NEEDS WORK


Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
1 annual shire clean-up is conducted per annum	#	↔	0.00	0.00	 ON TRACK	0.00	0.00	 ON TRACK
March 2019								
100% kerb side waste and recycling bins collected as scheduled	%	↔	100.00	100.00	 ON TRACK	100.00	100.00	 ON TRACK
100% of non-conformance issues with licensing provisions for landfill are resolved within defined timeframes	%	↔	100.00	100.00	 ON TRACK	100.00	100.00	 ON TRACK
5% improved options for Waste Reduction and Recycling techniques and services	%	↔	5.00	5.00	 ON TRACK	5.00	5.00	 ON TRACK
Working with Lion Club of St George in the set up of a CRS Depot.								




Strategy: Effective water planning




Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
3.1.2.1 Dirranbandi Water Treatment Plant completed in consultation with the Dirranbandi community	Ross Drabble - Director Infrastructure Services	Questions following the councillors workshop are being addressed. Procurement commenced in January 2019.	In Progress	01/07/18	30/06/19	20.00	25.00	 MONITOR
3.1.2.2 Consider water security for each township as part of Asset Management, Risk Management and Business Continuity Strategies	Ross Drabble - Director Infrastructure Services	John Singh has presented council with draft framework for the Asset Management strategy and asset management plans.	In Progress	01/07/18	30/06/19	15.00	25.00	 NEEDS WORK
3.1.2.3 Advocate on behalf of the community in relation to Murray Darling Basin issues	Matthew Magin - Chief Executive Officer	Attended Border Region of Council meeting in November 2018 and continuing to monitor Murray Darling Basin issues	Ongoing	01/07/18	30/06/19		25.00	 NO TARGET

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Water restrictions are initiated in accordance with Council policy	%		100.00	100.00	 ON TRACK	100.00	100.00	 ON TRACK
Policy followed. Level 2 restrictions currently in place.								

Strategy: Biosecurity, pest management and stock route planning

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
3.1.3.1 Maintain and implement Stock Route Management Plan	Karl Hempstead - Rural Services Officer	In conjunction with the pest revenue being carried out by Ecosure the stock route management plan will be scrutinised and added to this work list by our consultants.	In Progress	01/07/18	30/06/19	80.00	25.00	 ON TRACK

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
3.1.3.2 Participate in Regional Pest Management Planning	Karl Hempstead - Rural Services Officer	During the week of 19th November 2018 Council commenced Biosecurity plan workshops throughout the Shire and will continue until March 2019 until the plan is signed off. The Balonne Shire Council is constantly working with our neighboring shires, Biosecurity Queensland, NRM groups for best practices in pest management - there is no time limit start or finish for this practice, it will be constantly ongoing. A meeting is being held in Toowoomba on the 13th December to discuss ongoing pest threats to this region.	In Progress	01/07/18	30/06/19	80.00	25.00	 ON TRACK
3.1.3.3 Successful implementation of joint cluster fencing initiative with Maranoa Regional Council.	Karl Hempstead - Rural Services Officer	The project is at the latter stages of implementation	In Progress	01/07/18	30/06/19	60.00	25.00	 ON TRACK
3.1.3.4 Development of Biosecurity Plan for Balonne Shire (replacing the Pest & Weed Plan and a review of the feral animal levy)	Karl Hempstead - Rural Services Officer	Workshops have been held in every town.	In Progress	01/07/18	30/06/19	25.00	25.00	 ON TRACK



Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
1 animal inspection program is conducted per annum	#		0.00	0.00	 ON TRACK	0.00	0.00	 ON TRACK
Not completed due to the renewal of Local Law education program.								
5% increase in cluster fencing erected in the Shire	%		5.00	5.00	 ON TRACK	5.00	5.00	 ON TRACK
5 % increase.								
5% Reduction in wild dog numbers (as measured by scalp presentations)	%		5.00	5.00	 ON TRACK	5.00	5.00	 ON TRACK
Possibly or very close to 5%								

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
90% of all service requests relating to animal control are responded to within 10 business days	%	↔	90.00	90.00	ON TRACK	90.00	90.00	ON TRACK
Actioned within 10 days								
90% of Capital Projects completed within budget and on time	%	↑	90.00	50.00	NEEDS WORK	90.00	50.00	NEEDS WORK
50% of projects completed on time.								
90% of Operational Projects completed within budget and on time	%	↑	90.00	50.00	NEEDS WORK	90.00	50.00	NEEDS WORK
50% of projects completed on time								
Area of noxious weed spraying completed within budget constraints	Ha	↔	5,000.00	5,000.00	ON TRACK	5,000.00	5,000.00	ON TRACK
Yes under current TMR element 5 funding								
Number of baiting program is delivered within budget	#	↔	1.00	1.00	ON TRACK	1.00	1.00	ON TRACK
Yes 1080 program conducted in November 2018								
Number of dangerous dogs declared	#	↔	0.00	0.00	ON TRACK	0.00	0.00	ON TRACK
Nil declared								
Number of Drought Declaration Permits issued	#	↔	5.00	0.00	ON TRACK	5.00	0.00	ON TRACK
Nil								
Number of properties participating in strategic wild dog baiting or control programs	%	↑	50.00	55.00	ON TRACK	50.00	55.00	ON TRACK
50 for 1080 coordinated and 5 properties for factory baits								
Number of travelling stock permits issued	#	↑	2.00	7.00	NEEDS WORK	2.00	7.00	NEEDS WORK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Seven travelling permits issued.								
Number of wild dog scalps surrendered to Council	#	↔	97.00	97.00	<div>✔ ON TRACK</div>	97.00	97.00	<div>✔ ON TRACK</div>
16 for October, 23 November and 55 scalps for December = 97								





Strategy: Investment and adoption of sustainable and renewable solutions

No actions specified for this period


Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Number of development applications for sustainable and renewable energy developments	#	↔	0.00	0.00	 ON TRACK	0.00	0.00	 ON TRACK

Strategy: Strong partnerships with stakeholder groups and government


No actions specified for this period




Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Evidence of collaborative approaches including partnerships and engagement	#	↓	0.00	6.00	 NEEDS WORK	0.00	6.00	 NEEDS WORK
Over six key meetings held with various stakeholders over Quarter 2								
Number of strategic communication responses (written and face-to-face) to advocate for balanced environmental management laws and reform	#	↔	1.00	0.00	 NEEDS WORK	1.00	0.00	 NEEDS WORK
Liaising with relevant stakeholders with regards to Murray Darling Basin on ongoing basis								

Strategy: Advocacy for a triple bottom line approach


Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
3.1.6.1 Maintain/collect information required to meet Council's obligations regarding Environmentally Relevant Activities and associated Annual Returns/Reporting.	Dianne Francisco - Environmental Health Officer	all DES annual reports have been submitted.	Completed	01/07/18	30/06/19	100.00	25.00	 ON TRACK


Strategy: Community education programs


Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
3.1.7.1 Promote recycling through the contract refuse collection and initiate public education regarding the benefits	Dianne Francisco - Environmental Health Officer	CRS commenced 1st November - community group Lions Club acting as the depot collection point.	Completed	01/07/18	30/06/19	100.00	25.00	 ON TRACK

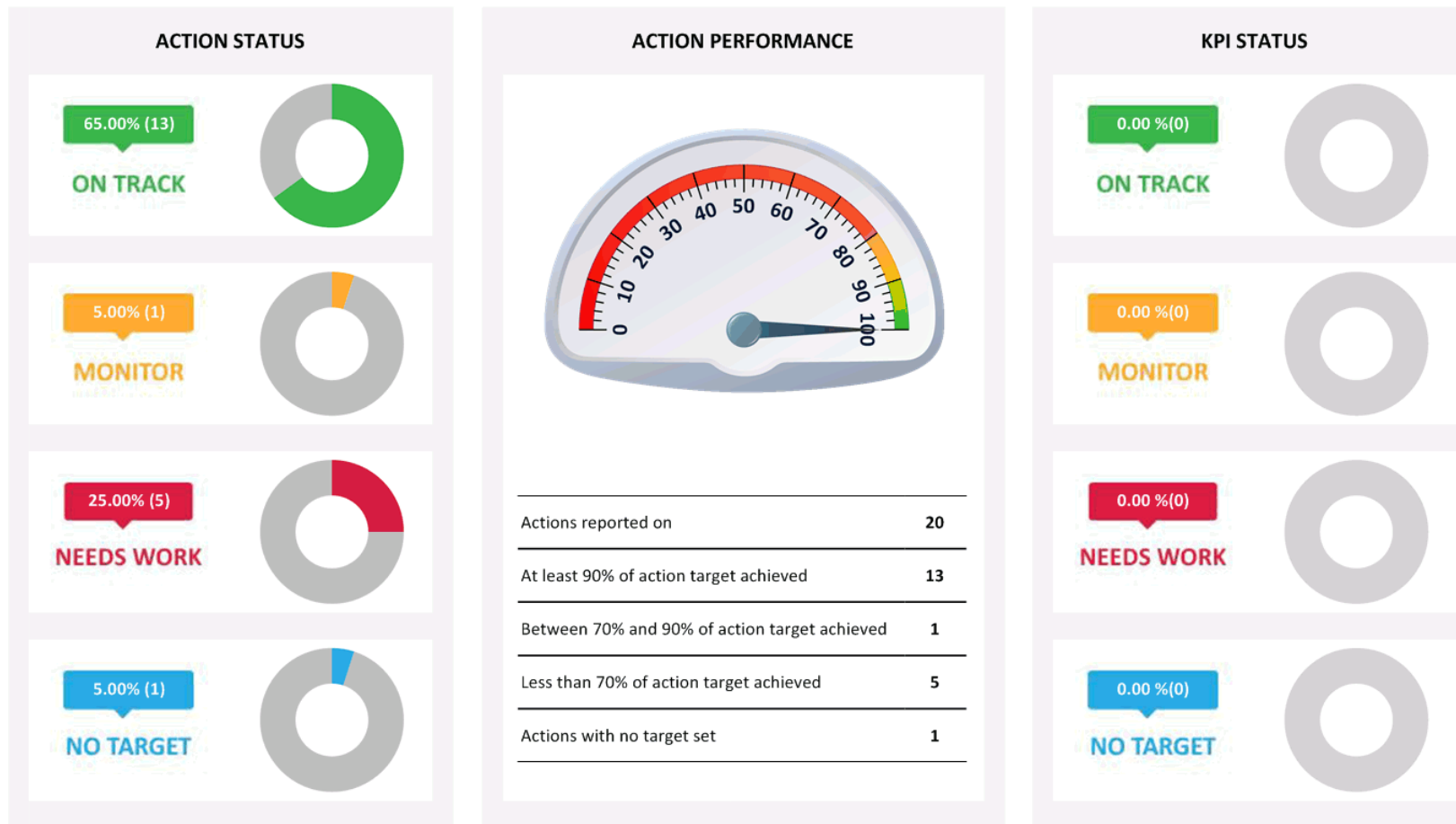
Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Forums, attendance at meetings and other community engagement programs	#		1.00	6.00	 ON TRACK	1.00	6.00	 ON TRACK
EHA Regional Meeting, Mosquito Management, Queensland Health Workshop on Mosquito Management, DES Waste Meeting.								

Strategy: Wastewater and sewerage services that protect public health and the environment












Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
3.1.8.1 Implement a water & sewerage replacement /maintenance program within budget constraints	Peter Willey - Project Officer	John Sing has presented council with draft framework for the Asset Management strategy and asset management plans.	In Progress	01/07/18	30/06/19	20.00	25.00	 MONITOR

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
3.1.8.2 Service and repair St George Sewerage Treatment Plant primary sedimentation tank	Peter Willey - Project Officer	Routine maintenance is ongoing. Investigation underway regarding required repairs.	In Progress	01/07/18	30/06/19	15.00	25.00	 NEEDS WORK





Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
90% compliance with council customer service standards for urban water supplies	%		90.00	90.00	 ON TRACK	90.00	90.00	 ON TRACK

GOAL: INFRASTRUCTURE & PLANNING








PERFORMANCE OVERVIEW

KEY FOUNDATION AREA 4.1 Effective town planning and infrastructure design to support the Shire's needs with a focus on visionary planning to suit changing needs into the future.			Actions On Track	KPI -
Program		Action Performance		KPI Performance
4.1.1 Safe, efficient and connected transport networks			On Track	 Monitor
4.1.2 Community infrastructure for existing and future needs			On Track	 On Track
4.1.3 Protection and enhancement of water supply			On Track	 Monitor
4.1.4 Sustainable development and Planning			On Track	 Off Track
4.1.5 Digital infrastructure for social connectedness and economic development		-		 On Track
4.1.6 Technology investment for data-led change (to achieve cost savings and efficiency)		-		 On Track







ACTION AND KPI SUMMARY







Outcome: Effective town planning and infrastructure design to support the Shire's needs with a focus on visionary planning to suit changing needs into the future.								
Strategy: Safe, efficient and connected transport networks								
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
4.1.1.1 Maintain St George and Dirranbandi Aerodrome and implement the procedures as set out in the required Aerodrome Operating Procedures/Manual	Andrew Boardman - Roads and Drainage Engineer	Inspections completed as required by CASA.	In Progress	01/07/18	30/06/19	50.00	25.00	 ON TRACK
4.1.1.2 Commence development of an Airport Master Plan for the Balonne Shire (subject to funding)	Andrew Boardman - Roads and Drainage Engineer	<p>July - September 2018 (Quarter 1- No action this quarter. An expression of interest for grant funding was unsuccessful. However a grant application for funding for hangars at St George Aerodrome has been submitted after getting through the EOI process, pending determination.</p> <p>October to December 2018 (Quarter 2) - Grant application for funding for development of land at St George- Awaiting outcome</p>	Not Started	01/07/18	30/06/19	0.00	25.00	 NEEDS WORK
4.1.1.3 Establish and maintain Department Transport & Main Roads accreditation.	Ross Drabble - Director Infrastructure Services	Funding progressing Federal Government accreditation to allow BSC to tender for government funded projects in Queensland. Grant funding application submitted.	In Progress	01/07/18	30/06/19	10.00	25.00	 NEEDS WORK
4.1.1.4 Installation of Automated Weather Information System (AWIS) at St George Airport	Andrew Boardman - Roads and Drainage Engineer	<p>Quarter 1 - Installation complete, however defects have been identified by BOM. Repairs scheduled December. Expected completion around Feb 2019.</p> <p>Quarter 2 -Works from Bureau of Meteorology have been completed. A contractor has been organised to complete remainder of works.</p>	In Progress	01/07/18	30/06/19	80.00	25.00	 ON TRACK


Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
4.1.1.5 St George Airport RTP apron and taxiway drainage improvements	Andrew Boardman - Roads and Drainage Engineer	Project planning has commenced.	In Progress	01/07/18	30/06/19	5.00	25.00	 NEEDS WORK
4.1.1.6 Implement a footpath replacement /maintenance program within budget constraints	Ross Drabble - Director Infrastructure Services	Chris Dixon has identified footpath renewal and replacement program for the financial year.	In Progress	01/07/18	30/06/19	25.00	25.00	 ON TRACK
4.1.1.7 Develop and implement an Annual Roadworks Program within budget constraints	Ross Drabble - Director Infrastructure Services	Forward road capital works and maintenance program being developed.	In Progress	01/07/18	30/06/19	50.00	25.00	 ON TRACK
4.1.1.8 Develop and implement an Annual Streets program within budget constraints	Ross Drabble - Director Infrastructure Services	Annual streets program is being developed within expected funding constraints.	In Progress	01/07/18	30/06/19	50.00	25.00	 ON TRACK
4.1.1.9 Completion of 2018-2019 road capital works projects funded by Roads to Recovery and TIDS, on time and on budget	Ross Drabble - Director Infrastructure Services	Both R2R & TIDS capital programs were scheduled for the first half of the financial year.	In Progress	01/07/18	30/06/19	90.00	25.00	 ON TRACK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
100% of all aerodrome inspections are completed	%	↓	100.00	0.00	 NEEDS WORK	100.00	0.00	 NEEDS WORK
All inspections for the period were completed as required.								
100% of footpath inspections are completed per annum	%	↔	100.00	100.00	 ON TRACK	100.00	100.00	 ON TRACK
Inspections fully completed for quarter.								
100% of non-conformance arising from safety and technical inspections are completed within defined timeframes	%	↓	100.00	0.00	 NEEDS WORK	100.00	0.00	 NEEDS WORK
100% Quality Assurance system maintained	%	↔	100.00	100.00	 ON TRACK	100.00	100.00	 ON TRACK
QMS is a pre-condition for the RMPC contract.								
100% TIDs, R2R, RMPC and QRA claims are completed within defined timeframes	%	↑	100.00	83.00	 NEEDS WORK	100.00	83.00	 NEEDS WORK
R2R annual report submitted late								
90% of Road user requests for action are completed in acceptable timeframes within budget constraints	%	↔	90.00	100.00	 ON TRACK	90.00	100.00	 ON TRACK
Requests for action completed as required.								
Attend 4 Regional Road Group meetings per annum	#	↔	1.00	1.00	 ON TRACK	1.00	1.00	 ON TRACK
Attended by Andrew Boardman (Manager Roads & Drainage).								

Strategy: Community infrastructure for existing and future needs



Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
4.1.2.2 Construction of thermal hot springs pool at St George Swimming Pool	Ross Drabble - Director Infrastructure Services	Concepts prepared by Struxi Design and workshops held with Councillors. Scope finalised and procurement underway.	In Progress	01/07/18	30/06/19	15.00	25.00	 NEEDS WORK
4.1.2.3 Refurbishment of Rowden Park Grandstand	Chris Wilson - Facilities Co-ordinator	Grandstand to be completed by end of November 2018. New roof to be installed in November.	In Progress	01/08/18	31/10/18	80.00	25.00	 ON TRACK
4.1.2.4 Reinstatement of Rowden Park Playground including the sourcing of funding grants for new equipment	Chris Dixon - Town Supervisor	Funding application approved. Works to commence March 2019 and are scheduled for completion within this month. Works include playground and exercise equipment, soft fall, synthetic grass, shade sail and fencing.	In Progress	01/07/18	30/06/19	35.00	25.00	 ON TRACK
4.1.2.5 Completion of Dirranbandi Sports Oval Amenities construction	Chris Wilson - Facilities Co-ordinator	Works underway. Completion due end of November 2018.	In Progress	01/07/18	30/06/19	80.00	25.00	 ON TRACK
4.1.2.6 Upgrade of St George River Foreshore Canoe Ramp Area	Chris Dixon - Town Supervisor	Garden planting yet to be done. Scheduled early 2019.	In Progress	01/07/18	30/06/19	75.00	25.00	 ON TRACK
4.1.2.7 Construction of Dirranbandi Rail and River Precinct (Stage 1)	Ross Drabble - Director Infrastructure Services	Project plans completed and submitted to State Government. Consultation held with key stakeholders and procurement underway.	In Progress	01/07/18	30/06/19	15.00	25.00	 NEEDS WORK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
90% of operational projects completed within budget and one time	%		90.00	85.00	 NEEDS WORK	90.00	85.00	 NEEDS WORK
This is a duplicate KPI.								
Capital projects completed within budget and on time	%		90.00	90.00	 ON TRACK	90.00	90.00	 ON TRACK
Focus on R2R & TIDS projects in Q1 & Q2.								

Strategy: Protection and enhancement of water supply								
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
4.1.3.1 Implement a water & sewerage replacement /maintenance program within budget constraints	Peter Willey - Project Officer	John Sing has presented council with draft framework for the Asset Management strategy and asset management plans.	In Progress	01/07/18	30/06/19	20.00	25.00	 MONITOR
4.1.3.2 Maintain a critical customer register to notify when disruption to water supply	Peter Willey - Project Officer	Critical customers identified. Procedures to be finalised.	In Progress	01/07/18	30/06/19	90.00	25.00	 ON TRACK
4.1.3.3 Complete any new river water meter installations and monitor river water usage in St George	Peter Willey - Project Officer	Meter installations up to date and monitoring is ongoing.	Ongoing	01/07/18	30/06/19		25.00	 NO TARGET

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
100% compliance with Water Safety Act	%	↔	100.00	100.00	✓ ON TRACK	100.00	100.00	✓ ON TRACK
Fully compliant.								
100% of council facilities are maintained in accordance with asset management programs and budget constraints	%	↓	100.00	0.00	✗ NEEDS WORK	100.00	0.00	✗ NEEDS WORK
100% of plant services performed on schedule	%	↑	100.00	100.00	✓ ON TRACK	100.00	100.00	✓ ON TRACK
Plant services undertaken by workshop and private contractors.								
90% compliance with council customer service standards for urban water supplies	%	↔	90.00	90.00	✓ ON TRACK	90.00	90.00	✓ ON TRACK
90% of capital projects completed within budget and on time	%	↔	90.00	90.00	✓ ON TRACK	90.00	90.00	✓ ON TRACK
90% of operational projects completed within budget and one time	%	↑	90.00	85.00	✗ NEEDS WORK	90.00	85.00	✗ NEEDS WORK
Number of pipe breaks	#	↑	0.00	0.00	✓ ON TRACK	0.00	0.00	✓ ON TRACK
No main breaks & 17 service repairs.								
Number of reportable water quality incidents	#	↔	0.00	0.00	✓ ON TRACK	0.00	0.00	✓ ON TRACK
Number of sewer main fails	#	↑	0.00	0.00	✓ ON TRACK	0.00	0.00	✓ ON TRACK
No main repairs and 11 blockages.								

Strategy: Sustainable development and Planning

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
4.1.4.1 Conduct a public awareness campaign for building approvals and compliance	Michelle Walters - Administration Officer - PDE	Fact sheets have been put onto Council website	Completed	01/07/18	30/06/19	100.00	25.00	 ON TRACK
4.1.4.2 Finalise and implement the new Planning Scheme for the Balonne Shire including community consultation	Fiona Macleod - Planning & Development Officer	one internal councillor workshop remaining for review of the draft scheme. anticipated april 2019 for formal public consultation to commence.	In Progress	01/07/18	30/06/19	70.00	25.00	 ON TRACK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
100% enforcement of swimming pool legislation	%		100.00	100.00	 ON TRACK	100.00	100.00	 ON TRACK
All pool safety inspections have been carried out.								
100% of all development applications are processed within statutory timeframes.	%		100.00	100.00	 ON TRACK	100.00	100.00	 ON TRACK
Number of building applications received	#		0.00	9.00	 NEEDS WORK	0.00	9.00	 NEEDS WORK
Number of development applications received	#		0.00	4.00	 NEEDS WORK	0.00	4.00	 NEEDS WORK
No applications received.								
Value of building applications received	\$		0.00	427,449.00	 NEEDS WORK	0.00	427,449.00	 NEEDS WORK

Strategy: Digital infrastructure for social connectedness and economic development

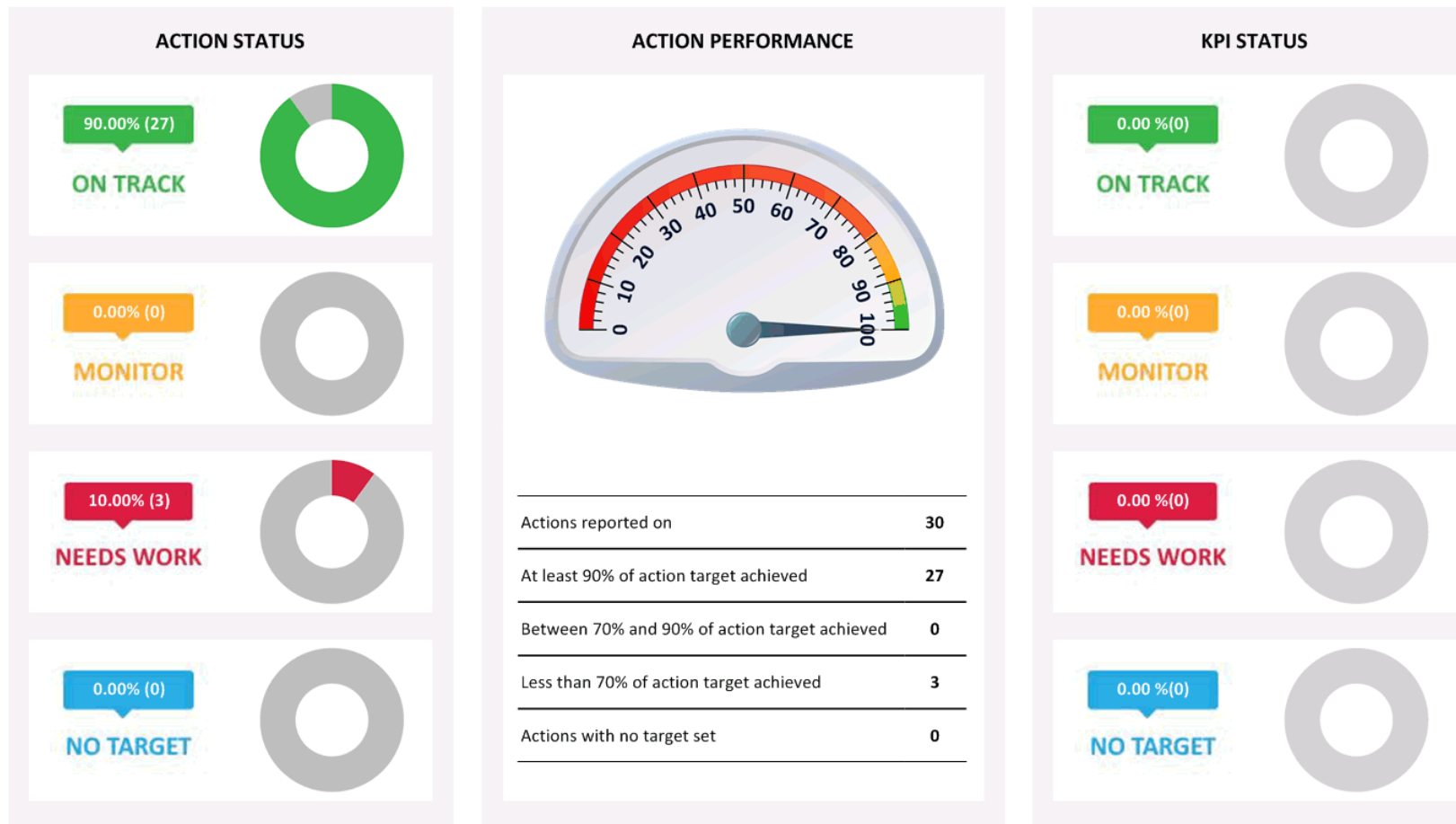
No actions specified for this period

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
10% reduction in business and community members experiencing problems accessing communications	%	↔	10.00	10.00	✓ ON TRACK	10.00	10.00	✓ ON TRACK
On-going work with the digital connectivity project with the external consultant and reviewing proposals from external communication providers. Further funding and grant applications are being pursued when available. Some farmers are electing to build communication towers on their own to address issues.								
Communication and engagement with Telcos and other providers	%	↔	100.00	100.00	✓ ON TRACK	100.00	100.00	✓ ON TRACK
on-going discussions regarding communication proposals for the digital connectivity project								
Planning and co-investment of digital connectivity infrastructure achieved in 5% of projects	%	↔	5.00	5.00	✓ ON TRACK	5.00	5.00	✓ ON TRACK
on-going work in progress								


















Strategy: Technology investment for data-led change (to achieve cost savings and efficiency)

No actions specified for this period

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Adoption of consistent infrastructure planning principles for all projects	%	↔	100.00	100.00	✓ ON TRACK	100.00	100.00	✓ ON TRACK
Compliance with planning scheme								
Application of Smart Regions principles in new builds and infrastructure planning decisions	%	↔	100.00	100.00	✓ ON TRACK	100.00	100.00	✓ ON TRACK
Will incorporate smart design in new builds when the projects present themselves. Encourage eco-efficiency and connectivity in the builds.								

GOAL: GOVERNANCE

PERFORMANCE OVERVIEW













KEY FOUNDATION AREA 5.1 To develop an effective governance framework that drives enhanced organisational performance through project management, financial sustainability, performance management and community engagement.			Actions On Track	KPI -
Program		Action Performance		KPI Performance
5.1.1 Active community and stakeholder engagement			On Track	 Off Track
5.1.2 Effective strategic planning and partnerships			On Track	 On Track
5.1.3 Excellence in service delivery and project management			On Track	 Monitor
5.1.4 High levels of accountability and compliance			On Track	 Monitor
5.1.5 Financial management for long-term sustainability			On Track	 On Track
5.1.6 Safe and healthy workplace environment			On Track	 On Track
5.1.7 Engaged employees in meaningful, productive work			On Track	 Off Track
5.1.8 Effective investment programs and innovative finance approaches			On Track	 Off Track

ACTION AND KPI SUMMARY

Outcome: To develop an effective governance framework that drives enhanced organisational performance through project management, financial sustainability, performance management and community engagement.







Strategy: Active community and stakeholder engagement

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.1.1 Develop a Community Engagement Strategy	Julie Davies - Communications Officer	Policy and Strategy was presented to and adopted by Council on 18 October 2018.	Completed	01/07/18	30/06/19	100.00	25.00	 ON TRACK


Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
100% of service requests acknowledged within 3 working days	%	↔	100.00	100.00	 ON TRACK	100.00	100.00	 ON TRACK
Service request monitoring was completed by Julie Hempstead during the July-September 2018 period								
4 Community newsletters	%	↑	100.00	50.00	 NEEDS WORK	100.00	50.00	 NEEDS WORK
Community newsletter delivered in December.								
5% increase in compliments	%	↑	5.00	9.00	 ON TRACK	5.00	9.00	 ON TRACK
Have increased compliments by 9% since the last quarter								
5% increase in social media following	%	↑	5.00	6.80	 ON TRACK	5.00	6.80	 ON TRACK
Facebook up 4.5% + Twitter up 9.13% = 6.8% average								
5% increase in website hits	%	↓	5.00	(15.35)	 NEEDS WORK	5.00	(15.35)	 NEEDS WORK
Unique Page Views on Council's website have decreased 15.35%. This could be due to lower visitor numbers and school holidays. Our bounce rate however has improved by 2.65%. Discussions with LGAQ about bounce rates revealed BSC is the best performing website in western Queensland and outperforms many coastal council sites as well. Having a bounce rate of 53.18% is considered ideal as the industry standard is 55%-60%.								
90% of service requests completed within 10 working days	%	↓	90.00	69.00	 NEEDS WORK	90.00	69.00	 NEEDS WORK
Between October and December 2018, 69% of service requests were completed on time.								

Strategy: Effective strategic planning and partnerships









Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.2.1 Provide secretarial support to the South West Local Government Association of Queensland	Mareea Lochel - Business and Community Development Officer	meeting held 22/11/2018.	In Progress	01/07/18	30/06/19	50.00	25.00	 ON TRACK
5.1.2.2 Provide professional development opportunities to councillors within budget constraints	Matthew Magin - Chief Executive Officer	Four Councillors nominated to attend LGAQ Conference. Councillors received workshop on Conflicts of Interest from Department Local Government & Planning and new legislative changes in Quarter 2.	In Progress	01/07/18	30/06/19	25.00	25.00	 ON TRACK
5.1.2.3 Seek support and advice from partnerships with Local Government Managers Australia, Local Government Association Queensland including State and Federal Governments	Matthew Magin - Chief Executive Officer	Deputations sought to coincide at LGAQ Conference; CEO Forum attended in November 2018.	In Progress	01/07/18	30/06/19	25.00	25.00	 ON TRACK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
100% of council minutes are published on council's website within 10 days	%		100.00	100.00	 ON TRACK	100.00	100.00	 ON TRACK
Minutes are published within the 10 day time frame								
100% of monthly service request reports are delivered to councillors	%		100.00	100.00	 ON TRACK	100.00	100.00	 ON TRACK
Service request reports were completed by Julie Hempstead during the July-September 2018 period								




Strategy: Excellence in service delivery and project management

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.3.1 Develop and implement a condition assessment program for all council houses and facilities	Chris Wilson - Facilities Co-ordinator	Completed July 2018.	Completed	01/07/18	30/06/19	100.00	25.00	 ON TRACK

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.3.2 Implement Council's Asset Management policy	Ross Drabble - Director Infrastructure Services	Council policy approved by Councillors at councillor workshop. Policy is being used by Infrastructure Services to guide the stewardship of Council assets.	In Progress	01/07/18	30/06/19	25.00	25.00	 ON TRACK
5.1.3.3 Continue to develop Asset Management Plans	Ross Drabble - Director Infrastructure Services	Currently working with John Sing to develop these plans.	In Progress	01/07/18	30/06/19	25.00	25.00	 ON TRACK
5.1.3.4 Works for Queensland Projects completed within defined timeframes	Chris Wilson - Facilities Co-ordinator	Facility Coordinator W4Q projects were completed as required. Grandstand to be completed by end of November 2018.	In Progress	01/07/18	30/06/19	90.00	25.00	 ON TRACK
5.1.3.5 Information & Communications Technology (ICT) strategy implemented within budget constraints	Michelle Clarke - Director Finance & Corporate Services	Progress continues to be made on the ICT Strategy and Digital Connectivity project is awaiting funding application.	In Progress	01/07/18	30/06/19	60.00	25.00	 ON TRACK
5.1.3.6 Develop a business case for replacement of council's Enterprise Business Management system	Michelle Clarke - Director Finance & Corporate Services	No action on the business case this quarter - previous research was undertaken and preferred model would require funding and resourcing.	Not Started	01/07/18	30/06/19	0.00	25.00	 NEEDS WORK
5.1.3.7 Develop and maintain an asset register for rolling upgrade of PCs and IT hardware	Peter Smith - Computer Services Officer	Asset register developed in conjunction with new software and Shire Networks	In Progress	01/07/18	30/06/19	50.00	25.00	 ON TRACK
5.1.3.8 Advocate to enhance telecommunications and technology services across the Shire (including free Wi fi options for townships)	Garnet Radford - Economic Development Officer	Working with and advocating to telecommunication providers and technology service providers for internet and other IT related infrastructure for the region. Funding for such will come from private sector investment, local investment and grants.	In Progress	01/07/18	30/06/19	50.00	25.00	 ON TRACK
5.1.3.9 Actively pursue grant funding to digitize council's cemetery records	Debbie Green - Manager Corporate Services	No grant funding currently available.	Not Started	01/07/18	30/06/19	0.00	25.00	 NEEDS WORK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
100% of administrative action complaints are acknowledged within 3 working days	%	↔	100.00	100.00	 ON TRACK	100.00	100.00	 ON TRACK
2 administrative complaints this quarter 1 administrative complaint withdrawn								
90% of administrative action complaint investigations are completed within 30 business days	%	↓	100.00	50.00	 NEEDS WORK	100.00	50.00	 NEEDS WORK
2 administrative complaints were completed in December 2018 (outstanding since August 2018) 2 more remain outstanding over the 30 days								
Number of internal requests for service – IT help desk	#	↔	0.00	0.00	 ON TRACK	0.00	0.00	 ON TRACK
Number of outages in computer services	#	↔	0.00	0.00	 ON TRACK	0.00	0.00	 ON TRACK


Strategy: High levels of accountability and compliance




Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.4.2 Develop and implement an Enterprise Risk Management framework	Michelle Clarke - Director Finance & Corporate Services	CAMMs risk management module has been developed and tested, ready for implementation. Quotations have been called to complete risk assessments and will close in Q3 2018/19	In Progress	01/07/18	31/12/18	50.00	25.00	 ON TRACK
5.1.4.3 Develop and implement a Business Continuity Plan for the Balonne Shire Council	Michelle Clarke - Director Finance & Corporate Services	The quotations for risk assessments has requested the quote include BCP	Not Started	01/07/18	30/06/19	0.00	25.00	 NEEDS WORK
5.1.4.4 Develop and maintain a policy register	Julie Hempstead - Administration Officer - Governance	Policy register developed on 11 September 2018 (ID 56024). Policy maintenance is the next step as many of these policies are obsolete or reviews are required. IOS reviews in MAGIQ will alert relevant staff members to update or review a policy. This will roll out in w/c 7 February 2019.	In Progress	01/07/18	30/06/19	50.00	25.00	 ON TRACK









Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.4.5 Implement legislative changes to Councillor disclosure and conduct requirements including Code of Conduct; Meeting Protocols and Investigation guidelines.	Michelle Clarke - Director Finance & Corporate Services	New Code of Conduct adopted by Council in October 2018. New Investigations policy and Meeting Procedures adopted by December 2018. Changes made to minutes to accurately reflect new requirements of declarations of interest. Training held for all councillors (on two occasions)	Completed	01/07/18	30/06/19	100.00	25.00	 ON TRACK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
100% compliance with statutory and corporate requirements	%		100.00	100.00	 ON TRACK	100.00	100.00	 ON TRACK
100% of Right to Information applications are completed within statutory timeframes	%		100.00	0.00	 NEEDS WORK	100.00	0.00	 NEEDS WORK
No applications received								
Number of councillor complaints	#		0.00	0.00	 ON TRACK	0.00	0.00	 ON TRACK
No complaints received								
Number of staff complaints	#		0.00	0.00	 ON TRACK	0.00	0.00	 ON TRACK
No complaints received								

Strategy: Financial management for long-term sustainability


Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.5.1 Implement recommendations from High Level Diagnostic review completed by Queensland Treasury Corporation	Tracey Lee - Manager Financial Services	It has progressed with Asset Management Policy and framework.	In Progress	01/07/18	30/06/19	50.00	25.00	 ON TRACK


Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.5.2 Accounting manual is reviewed and up to date	Tracey Lee - Manager Financial Services	A number of procedures for day to day transactions have been complete	In Progress	01/07/18	30/06/19	25.00	25.00	 ON TRACK
5.1.5.3 Finalise the Floating Plant and Loose Tools Policy and Procedure (including register)	Tracey Lee - Manager Financial Services	A full stock take of all floating plant and loose tools has been completed.	In Progress	01/07/18	30/06/19	75.00	25.00	 ON TRACK
5.1.5.4 Single point of procurement implemented to service all Directorates and ensure consistency in Council's procurement activities.	Michelle Clarke - Director Finance & Corporate Services	Acting Procurement Co Ordinator has prepared a range of options for Senior Leadership Group (SLG) to consider and has revised policies and procedures. Workshop currently pending with Councillors on the policy and organisation structure changes pending.	In Progress	01/07/18	30/06/19	50.00	25.00	 ON TRACK






Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
90% of internal and external audit recommendations are completed within defined timeframes	%	↔	90.00	80.00	 NEEDS WORK	90.00	80.00	 NEEDS WORK
Creditors paid within 30 days	%	↓	100.00	97.00	 MONITOR	100.00	97.00	 MONITOR
All creditors paid within 30 day terms.								
Deliver a 5% productivity dividend annually	%	↔	0.00	0.00	 ON TRACK	0.00	0.00	 ON TRACK
Report on last quarter only								
Deliver a 5% productivity dividend annually	%	↔	0.00	0.00	 ON TRACK	0.00	0.00	 ON TRACK
Report on last quarter only								
Deliver a 5% productivity dividend annually	%	↔	0.00	5.00	 NEEDS WORK	0.00	5.00	 NEEDS WORK
Report on last quarter only								
No more than 5% debtors in excess of 90 days	%	↑	5.00	0.00	 ON TRACK	5.00	0.00	 ON TRACK
9.7% of aged debtors currently at 90 days								
No more than 5% in rate arrears outstanding at 30 June	%	↑	5.00	6.00	 NEEDS WORK	5.00	6.00	 NEEDS WORK
Majority of this percentage outstanding is made up of three assessment from Brisbane Petroleum and Ngurampaa.								







Strategy: Safe and healthy workplace environment

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.6.1 Continue to implement and maintain Councils Safety Management System	Ben Gardiner - Safety Advisor - Acting SES Contoller	Safe plan is maintained and reported to the Safety Committee and SLG	In Progress	01/07/18	30/06/19	50.00	25.00	 ON TRACK

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.6.2 Undertake Internal Audit at the completion of the WHS plan	Michelle Clarke - Director Finance & Corporate Services	The audit report has commenced and will be presented to the WHS Committee in Quarter 3	In Progress	01/07/18	30/06/19	50.00	25.00	 ON TRACK



Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
10% reduction in injuries from previous quarter	%		10.00	10.00	 ON TRACK	10.00	10.00	 ON TRACK
10% achieved								
100% completion of WHS annual plan	%		50.00	75.00	 ON TRACK	50.00	75.00	 ON TRACK
The final quarter closes out our 8 quarter cycle. There are a number of tasks that remain uncompleted and will be carried over into the next 8 quarter cycle.								
100% of all hazard inspections completed within defined time frames	%		100.00	42.00	 NEEDS WORK	100.00	42.00	 NEEDS WORK
All Managers and Supervisors should be ensuring that the inspections are undertaken prior to the end of the quarter to avoid last minute, rushed inspections. Only 40% of inspections in the 5 larger centres were completed in the final quarter last year.								
Achieve 70% compliance with LGW Auditing tool	%		70.00	70.00	 ON TRACK	70.00	70.00	 ON TRACK
Since our last audit, we have focussed on continual improvement with all aspects of Workers Safety and our Safety Management System.								
Lost time injury claims to be less than 55% of all claims	%		55.00	33.00	 ON TRACK	55.00	33.00	 ON TRACK
Injury claims for second quarter								
Tool box – Take 5s are circulated weekly and monitored for completion	%		100.00	70.00	 NEEDS WORK	100.00	70.00	 NEEDS WORK
Take 5's are circulated amongst staff where supervisors and managers are asked to ensure that their work groups have completed individual take 5's.								










Strategy: Engaged employees in meaningful, productive work								
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.7.1 4 staff newsletters published per annum	Julie Davies - Communications Officer	One newsletter prepared and delivered in October 2018 One newsletter prepared and delivered in December 2018	In Progress	01/07/18	30/06/19	50.00	25.00	 ON TRACK
5.1.7.2 EBA Vote proposed in October and agreement now reached with Unions Implement agreed single Enterprise Bargaining Agreement for the Balonne Shire workforce	Debbie Green - Manager Corporate Services	Agreement with unions reached for one single EBA for the Balonne Shire Workforce pending vote in with staff in October 2018	In Progress	01/07/18	30/06/19	80.00	25.00	 ON TRACK
5.1.7.3 All Human Resource policies and procedures are reviewed, updated and communicated with staff.	Debbie Green - Manager Corporate Services	Absenteeism policy toolbox recirculated. Private use of motor vehicle policy under review.	In Progress	01/07/18	30/06/19	25.00	25.00	 ON TRACK
5.1.7.4 Deliver at least 1 training session in council's Interplan planning & performance management system	Peter Smith - Computer Services Officer	Administrator training completed	In Progress	01/07/18	30/06/19	25.00	25.00	 ON TRACK
5.1.7.5 Deliver at least 1 training session in council's electronic records management system	Tyla Elwers - Administration Officer - Records	All new staff are receiving records management training.	In Progress	01/07/18	30/06/19	25.00	25.00	 ON TRACK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
10% improvement in staff satisfaction	%		10.00	0.00	 NEEDS WORK	10.00	0.00	 NEEDS WORK
No surveys conducted during this reporting period								
100% of all new starters receive a staff induction and meet the CEO	%		100.00	100.00	 ON TRACK	100.00	100.00	 ON TRACK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Target achieved								
5% decrease in council’s overall leave liability	%	↓	5.00	(1.15)	 NEEDS WORK	5.00	(1.15)	 NEEDS WORK
1.15% increase for the period 01/07/2018 - 31/12/2018. Report based on RDO, TOIL, Annual and Long Service Leave liability								
5% decrease in staff turnover	%	↓	5.00	0.00	 NEEDS WORK	5.00	0.00	 NEEDS WORK
Turnover this quarter is equivalent to the turnover in 2017/18 Q2								
80% Performance Appraisals completed on time	%	↑	80.00	78.00	 MONITOR	80.00	78.00	 MONITOR
FCS Dept appraisals as per new schedule								
Conduct fortnightly supervisor/co-ordinator and monthly team meetings - Finance and Corporate Services	#	↓	3.00	2.00	 NEEDS WORK	3.00	2.00	 NEEDS WORK
3 Meetings held during the quarter								
Conduct fortnightly supervisor/co-ordinator and monthly team meetings - Infrastructure Services	#	↔	3.00	3.00	 ON TRACK	3.00	3.00	 ON TRACK
All meetings organised and attended.								
Conduct fortnightly supervisor/coordinator and monthly team meetings- Health, Planning and Community Department	#	↔	3.00	3.00	 ON TRACK	3.00	3.00	 ON TRACK
Meetings held every fortnight.								
Number of disciplinary matters substantiated	#	↔	0.00	1.00	 NEEDS WORK	0.00	1.00	 NEEDS WORK

Strategy: Effective investment programs and innovative finance approaches

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.8.1 Council investigate investment opportunities with the Queensland Treasury Corporation for the Wild Dog Exclusion Fencing Scheme	Digby Whyte - Director Community & Environmental Services	Awaiting guidelines to be released from QTC. Q2 will see landholder forum, borrowing capacity assessment with QTC and legal opinion. Waiting on Council resolution.	Completed	01/07/18	30/06/19	100.00	25.00	 ON TRACK
5.1.8.2 Asset Register are monitored and reviewed annually to ensure appropriate depreciation is applied to Council's assets	Michelle Clarke - Director Finance & Corporate Services	All assets rolled over for 2017/18 financial year and asset revaluation quotation requested.	In Progress	01/07/18	30/06/19	50.00	25.00	 ON TRACK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Credit cards reconciliations are completed by responsible officers within agreed timeframes	%		100.00	97.00	 MONITOR	100.00	97.00	 MONITOR
Fuel Cards and Fuel Sheet reconciliations are completed by responsible officers within agreed timeframes	%		100.00	95.00	 MONITOR	100.00	95.00	 MONITOR
Number of successful grant applications achieved for council	#		1.00	0.00	 NEEDS WORK	1.00	0.00	 NEEDS WORK
Five successful applications in this quarter.								



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OFFICER REPORT

TO: Council

SUBJECT: Budget Review - January 2019

DATE: 13.02.19

AGENDA REF: FCS3

AUTHOR: Tracey Lee - Manager Finance Services

Executive Summary

Budget Review – January 2019

Background

Council aims to review its budget on a quarterly basis to ensure that known variances to original budget estimates are recorded to ensure that reporting and analysis of financial performance is relevant.

The January budget review has resulted in an overall hit to the financial bottom line of \$759,130 thereby reporting a budget deficit of \$481,137. The biggest contribution to this result is due to a reconciliation of grant and subsidies funding in line with funding agreement milestones. For full detail in relation to grants, subsidies, contributions and donations refer to the grant reports in the Monthly Finance Information Report. The 3rd Quarter budget review will focus on identifying budget savings based on actuals to reduce the budget deficit.

A full list of budget changes has been provided as part of the report attachments.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Governance</u>	Financial management for long-term sustainability

Consultation (internal/external)

Chief Executive Officer, Director of Finance & Corporate Services, Director of Infrastructure, Director of Community and Environmental Services.

Legal Implications

Section 170 (3) of the Local Government Regulations 2012 states council may by resolution amend the budget at any time before the end of the financial year.

Policy Implications

Nil

Financial and Resource Implications

A budgeted deficit for 18/19 of \$481,137.

Attachments

1. 2018-2019 2nd Quarter Budget Review.pdf [↓](#)

Recommendation/s

That the Budget Review as tabled be adopted in accordance with Section 170(3) of the Local Government Regulation 2012.

Michelle Clarke

Director Finance & Corporate Services

Budget Review

Proposal 21 February 2019

Table of Contents

Summary of Budget Adjustments	1
Statement of Comprehensive Income	2
Operating Statement	3
Statement of Cash Flows	5
Statement of Financial Position	6
Operational and Capital Project Budgets	7

SUMMARY OF BUDGET ADJUSTMENTS

REVENUE	ADJUSTMENT
INTEREST RECEIVED	
Interest on Investments	\$ 200,000
SALES REVENUE	
RMPC Contract	\$ 979,000
OTHER INCOME	
Wild Dog Forum Registrations	\$ 7,320
Wild Dog Exclusion Fencing Funding	\$ 22,730
Stock Routes Claims - Major Works	\$ 34,140
Water Allocation Sales	\$ 93,215
	\$ 157,405
(OP) GRANTS, SUBSIDIES, CONTRIBUTIONS AND DONATIONS	
REDP	-\$ 75,000
Infrastructure Training Recoupment	-\$ 40,000
Queensland Remembers Funding	\$ 8,400
Celebrating Multicultural QLD	\$ 3,800
CLS Library Equipment	\$ 3,046
Balonne Books on Wheels	\$ 5,000
Business Hub	\$ 104,545
Deadly Digital Communities	\$ 10,000
Subsidy - State	-\$ 45,000
QMDC	-\$ 50,000
	-\$ 75,209
(CAP) GRANTS, SUBSIDIES, CONTRIBUTIONS AND DONATIONS	
W4Q	-\$ 605,000
Drought Community Projects 17/18	-\$ 40,756
Drought Community Projects 18/19	\$ 900,000
R2R	-\$ 154,237
REDP	-\$ 306,800
Stronger Communities Programme	\$ 6,000
Effluent Reuse Project 17/18	\$ 243,058
Dirranbandi WTP Upgrade	-\$ 99,000
	-\$ 56,735
EXPENDITURE	
EMPLOYEE BENEFITS	
Drought Communities Programme	\$ 360,000
RMPC	\$ 145,000
	\$ 505,000
MATERIALS AND SERVICES	
Drought Communities Programme	\$ 540,000
RMPC	\$ 684,000
Finance & Corporate Service - Operational Projects	\$ 78,000
Communities & Environmental Sustainability - Operational Projects	\$ 156,592
	\$ 1,458,592

Balonne Shire Council

Statement of Comprehensive Income

For the year ended 30 June 2019

	Notes	2019 Actual	Amend. 18/19	Prop. 18/19
Income				
Revenue				
Recurrent revenue				
Rates, levies and charges	3	5,273,322	10,446,100	10,446,100
Fees and charges	3	150,371	232,500	232,500
Rental income	3	119,965	261,000	261,000
Interest received	3	407,687	447,050	647,050
Sales revenue	3	1,026,201	2,317,000	3,296,000
Other income	3	325,908	224,350	381,755
Grants, subsidies, contributions and donations	4	2,134,709	7,099,508	7,024,300
Total recurrent revenue		9,438,163	21,027,508	22,288,705
Capital revenue				
Grants, subsidies, contributions and donations	4	1,215,198	3,748,018	3,691,283
Gain on Revaluation		0	0	0
Total capital revenue		1,215,198	3,748,018	3,691,283
Total revenue		10,653,361	24,775,526	25,979,988
Capital income	5	0	0	0
Total income		10,653,361	24,775,526	25,979,988
Expenses				
Recurrent expenses				
Employee benefits	6	(3,422,107)	(6,410,000)	(6,915,000)
Materials and services	7	(5,094,962)	(9,936,698)	(11,395,290)
Finance costs	8	(106,269)	(205,893)	(205,893)
Depreciation and amortisation	9	(4,473,198)	(7,944,942)	(7,944,942)
Total recurrent expenses		(13,096,536)	(24,497,533)	(26,461,125)
Capital Expenses	10	0	0	0
		0	0	0
Total expenses		(13,096,536)	(24,497,533)	(26,461,125)
Net operating surplus		(2,443,175)	277,993	(481,137)
Other comprehensive income				
Increase / (decrease) in asset revaluation surplus		0	0	0
Total other comprehensive income for the year		0	0	0
Total comprehensive income for the year		(2,443,175)	277,993	(481,137)

Balonne Shire Council Operating Statement

For the year ended 30 June 2019

	Notes	2019 Actual	Amend. 18/19	Prop. 18/19
Operating Revenue				
General Rates		3,547,250	7,085,000	7,085,000
Garbage		553,340	1,107,000	1,107,000
Sewer		566,265	1,143,000	1,143,000
Water		1,017,222	1,958,000	1,958,000
Special Charges		101,682	207,500	207,500
Less: Discount		(495,138)	(1,018,700)	(1,018,700)
Pensioner Subsidy		(17,299)	(35,700)	(35,700)
Flood Rebate		0	0	0
		5,273,322	10,446,100	10,446,100
Fees and Charges		150,371	232,500	232,500
Interest		407,687	447,050	647,050
Rent income		119,965	261,000	261,000
Recoverable Works		1,026,201	2,317,000	3,296,000
Other		325,908	224,350	381,755
		2,030,132	3,481,900	4,818,305
Contributions		23,240	18,600	18,600
Subsidies and Grants		2,111,469	7,080,908	7,005,700
		2,134,709	7,099,508	7,024,300
Total Operating Revenues		9,438,163	21,027,508	22,288,705
Operating Expenditure				
Community		1,487,441	2,804,963	3,864,555
Corporate		214,214	(862,066)	(798,066)
Emergency Services		112,076	404,281	404,281
Environment		1,765,764	3,929,650	3,940,650
Building and Development		110,620	301,126	301,126
Cleansing		2,213	12,363	12,363
Plant		1,390,319	2,700,956	2,700,956
Recoverable Works		904,340	1,810,000	2,639,000
Roads & Streets		5,993,874	11,052,143	11,052,143
Urban Waste Water		351,570	686,662	686,662
Water		857,650	1,657,455	1,657,455
Total Expenses		13,190,081	24,497,533	26,461,125
OPERATING CAPABILITY BEFORE CAPITAL		(3,751,917)	(3,470,025)	(4,172,420)

	<u>Notes</u>	<u>2019 Actual</u>	<u>Amend. 18/19</u>	<u>Prop. 18/19</u>
Capital Items				
Sale of non-current assets		0	0	0
Contributions		0	30,000	30,000
Subsidies and Grants		1,215,198	3,718,018	3,661,283
Gain on Revaluation		0	0	0
Loss on Revaluation		0	0	0
TOTAL COMPREHENSIVE INCOME		(2,536,719)	277,993	(481,137)

Balonne Shire Council Statement of Cash Flows

For the year ended 30 June 2019

	Notes	2019 Actual	Amend. 18/19	Prop. 18/19
Cash flows from operating activities:				
Receipts from customers		8,519,062	13,240,950	14,377,355
Payments to suppliers and employees		(9,242,606)	(16,322,708)	(18,300,300)
		(723,544)	(3,081,758)	(3,922,945)
Interest received		407,687	447,050	647,050
Rental income		119,965	261,000	261,000
Non-capital grants and contributions		2,134,709	7,099,508	7,024,300
Borrowing costs		(100,651)	(186,883)	(186,883)
Net cash inflow (outflow) from operating activities	35	1,838,166	4,538,917	3,822,522
Cash flows from investing activities:				
Payments for property, plant and equipment		0	(5,545,018)	(6,296,512)
Payments for intangible assets		0	0	0
Net movement on loans and advances		0	0	0
Proceeds from sale of property, plant and equipment	5	0	253,000	253,000
Grants, subsidies, contributions and donations		1,215,198	3,748,018	3,691,283
Net cash inflow (outflow) from investing activities		1,215,198	(1,544,000)	(2,352,229)
Cash flows from financing activities				
Proceeds from borrowings		0	0	0
Repayment of borrowings		(124,699)	(272,313)	(272,313)
Net cash inflow (outflow) from financing activities		(124,699)	(272,313)	(272,313)
Net increase (decrease) in cash held		2,928,665	2,722,604	1,197,980
Cash at beginning of reporting period		25,595,457	25,595,457	25,595,457
Cash at end of reporting period	11	28,357,478	28,208,061	26,793,437

Balonne Shire Council

Statement of Financial Position

For the year ended 30 June 2019

	Notes	2019 Actual	Amend. 18/19	Prop. 18/19
Current Assets				
Cash and cash equivalents	11	25,237,350	28,208,061	26,793,437
Trade and other receivables	12	708,195	3,468,546	3,468,546
Inventories	13	216,114	215,581	215,581
Other financial assets	14	29,611	73,227	73,227
		26,191,270	31,965,415	30,550,791
Non-current assets classified as held for sale	15	0	0	0
Total current assets	2	26,191,270	31,965,415	30,550,791
Non-current Assets				
Property, plant and equipment	18	254,320,035	260,492,458	261,147,952
Asset Revaluations		0	0	0
Capital works in progress		5,699,906	688,838	688,838
Intangible assets		0	0	0
Total non-current assets	2	260,019,941	261,181,296	261,836,790
TOTAL ASSETS		286,211,211	293,146,711	292,387,581
Current Liabilities				
Trade and other payables	20	(18,286)	655,466	655,466
Borrowings		154,155	290,280	290,280
Provisions	23	1,524,510	1,687,011	1,687,011
Other		(46,026)	7,176	7,176
Total current liabilities		1,614,352	2,639,933	2,639,933
Non-current Liabilities				
Trade and other payables	20	0	0	0
Interest bearing liabilities		2,653,065	2,362,786	2,362,786
Provisions	23	166,509	150,899	150,899
Other		0	0	0
Total non-current liabilities		2,819,573	2,513,685	2,513,685
TOTAL LIABILITIES		0	0	0
NET COMMUNITY ASSETS		281,777,285	287,993,093	287,233,963
Community Equity				
Shire capital		36,249,478	36,249,478	36,249,478
Asset revaluation reserve	25	199,306,073	199,306,073	199,306,073
Retained surplus/(deficiency)		38,058,398	44,274,206	43,515,076
Other reserves	28	8,163,336	8,163,336	8,163,336
TOTAL COMMUNITY EQUITY		281,777,285	287,993,093	287,233,963

Operational Projects 2018/19												
						Proposed Budget 2018/19			PROJECT DETAILS			Comments
			Actuals + Committed (\$1.01.19)	Original Budget	Amended Budget	Total Project	Funding	Council Contribution	% Complete	Date Commenced	Date Finished	
205 - GENERAL ADMINISTRATION												
0205-0442	IR/HR Consultancy		\$2,460	\$20,000	\$20,000	\$20,000		\$20,000	100%	1/07/2018	31/12/2018	EBA 100% complete, remainder of funding as required for HR advice
205-	HR/IR		\$2,460	\$20,000	\$20,000	\$20,000	\$0	\$20,000				
0205-0441	Levee Bank Contingencies		\$63,566	\$160,000	\$160,000	\$160,000		\$160,000	75%			Negotiations continuing with relevant parties to finalise matters
0205-0444	Replacement and New PCs/Laptops		\$12,065	\$20,000	\$20,000	\$30,000		\$30,000		1/07/2018	31/01/2019	Budget expected to be fully expended shortly
0205-0446	Asset Valuations		\$45,061	\$8,000	\$8,000	\$45,000		\$45,000	5%	4/02/2019		Project commenced
0205-0461	Risk Module		\$27,994	\$0	\$16,500	\$51,500		\$51,500	60%	1/09/2018		Budget for risk includes corporate & operational plan set up
0205-0462	Customer After Hours Call Centre		\$0	\$5,000	\$5,000	\$0		\$0				This is operational expenditure
0205-0443	Magiq Mobile Module & Publishing Portal		\$13,670	\$3,700	\$3,700	\$13,700		\$13,700	100%	1/07/2018	31/01/2019	Portal is now complete (expenditure with above)
	Magiq Publishing Portal		\$9,000	\$9,000	\$9,000	\$0		\$0				
0205-0449	IT Security Review		\$0	\$12,000	\$12,000	\$12,000		\$12,000	10%	1/12/2018		Initial quotations received, in house security scan completed
205-2447	Corporate Services Operational Projects		\$162,357	\$217,700	\$234,200	\$312,200	\$0	\$312,200				
310-PLANNING												
320-2447	Building Operational Projects											
0310-0445	Planning Scheme education		\$173	\$8,000	\$8,000	\$8,000		\$8,000	0.00%			To commence at public consultation to draft planning scheme.
0310-0448	Native Title/LUA Briefing Sessions - legal		\$0	\$12,000	\$12,000	\$12,000		\$12,000	0.00%			To be determined and directed by Senior Management
0310-0449	Audit of Quarries - legal requirement		\$43,036	\$50,000	\$50,000	\$50,000		\$50,000	80.00%			Audit report and recommendations completed. Need to finalise factsheet
310-2447	Planning Operational Projects		\$43,209	\$70,000	\$70,000	\$70,000	\$0	\$70,000				
320- BUILDING												
0320-0445	Building Educational Resources		\$0	\$2,000	\$2,000	\$2,000		\$2,000	100.00%			Factsheet and frequently asked questions uploaded to website
320-2447	Building Operational Projects		\$0	\$2,000	\$2,000	\$2,000	\$0	\$2,000				
340- ECONOMIC DEVELOPMENT												
0340-0446	Subscriptions and Memberships		\$868	\$22,000	\$22,000	\$22,000		\$22,000				
0340-0448	Bettering Balonne		\$0	\$4,500	\$4,500	\$4,500		\$4,500				
0340-0452	REDP Project - Economic Dev Officer		\$110,964	\$225,000	\$225,000	\$225,000	\$225,000					
340-2447	Economic Development Operational Projects		\$111,832	\$251,500	\$251,500	\$251,500	\$225,000	\$26,500				
0350-0444	Shire Tourism Marketing		\$3,566	\$12,000	\$12,000	\$12,000		\$12,000	65.00%			
0350-0445	Yellowbelly Festival		\$1,438	\$3,000	\$3,000	\$3,000		\$3,000	50.00%			Leftover
0350-0446	Shire Town Maps & publications		\$0	\$5,000	\$5,000	\$5,000		\$5,000	0.00%			
0350-0447	Recreational Vehicle Strategy (signage etc)		\$0	\$10,000	\$50,000	\$50,000		\$50,000	0.00%			Awaiting direction
0350-0448	Shire Tourism Brochure (and bird brochure)		\$17,649	\$15,000	\$22,500	\$22,500		\$22,500	120.00%			Extra St George and surrounds brochures
350-2447	Tourism Operational Projects		\$22,653	\$45,000	\$92,500	\$92,500	\$0	\$92,500				
355- VISITOR INFORMATION CENTRE												
0355-0448	VIC Volunteer Expenses		\$1,584	\$4,000	\$4,000	\$4,000		\$4,000	75.00%			
0355-0447	Enclosed weatherproof storage room		\$0	\$5,000	\$5,000	\$5,000		\$5,000	0.00%			Held for brochure overspend
355-2447	VIC Operational Projects		\$1,584	\$9,000	\$9,000	\$9,000	\$0	\$9,000				
440- AERODROMES												
0440-0447-0000	Airport Master Plan - St George		\$0	\$40,000	\$40,000	\$40,000		\$40,000	5.00%	1/01/2019		Terms of reference underway
440-4100	Total Aerodrome Operational Projects		\$0	\$40,000	\$40,000	\$40,000	\$0	\$40,000				
501- COMMUNITY DEVELOPMENT												
0501-0443	Young Leaders Bursary		\$0	\$7,000	\$7,000	\$7,000		\$7,000	0.00%			Applications recently opened
0501-0444	Community Safety Group		\$573	\$3,000	\$3,000	\$3,000		\$3,000	25.00%			Recent meetings
0501-0447	Community Events		\$10,439	\$15,000	\$15,000	\$15,000		\$15,000	70.00%			Australia Day, NAIDOC
0501-0449	Get Ready Program		\$10,603	\$11,000	\$11,000	\$11,000	\$11,000					
0501-0446	Community Calendar		\$4,795	\$5,000	\$5,000	\$5,000		\$5,000	100.00%			
501-2447	Community Development Operational Projects		\$26,410	\$41,000	\$41,000	\$41,000	\$11,000	\$30,000				
505- LIBRARIES												
0505-0444	First 5 Forever		\$3,006	\$1,658	\$1,658	\$3,000	\$3,000		50.00%			Fabulous Lemon Drops etc

Operational Projects 2018/19												
						Proposed Budget 2018/19			PROJECT DETAILS			
			Actuals + Committed (\$1.01.19)	Original Budget	Amended Budget	Total Project	Funding	Council Contribution	% Complete	Date Commenced	Date Finished	Comments
0505-0445	Digital Literacy Program		\$2,022	\$10,000	\$10,000	\$10,000		\$10,000	50.00%			
0505-0446	General Library Programs		\$3,045	\$10,000	\$10,000	\$10,000		\$10,000	50.00%			
0505-0448	Pop Up Gallery		\$355	\$2,000	\$2,000	\$2,000		\$2,000	0.00%			Furniture / Lighting
0505-0449	Dirran RTC Library Service MOU		\$145,802	\$46,300	\$46,300	\$152,550	\$106,250	\$46,300	50.00%			
0505-0450	Deadly Digital Communities		\$0	\$0	\$0	\$10,000	\$10,000					
0505-0447	Balonne Book on Wheels		\$12,737	\$0	\$0	\$30,000	\$30,000					
505-2447	Library Operational Projects		\$166,967	\$69,958	\$69,958	\$217,550	\$149,250	\$68,300				
521 - SWIMMING POOLS												
0521-0441	C/O - Dirranbandi Pool Waterproof Shelving								100.00%	1/07/2018	31/07/2018	Works complete.
525 - ARTS												
0525-0208	RADF		\$33,016	\$37,060	\$37,060	\$37,060	\$25,000	\$12,060	30.00%			Plus cod sculpture \$43k part spent
525-2208	RADF		\$33,016	\$37,060	\$37,060	\$37,060	\$25,000	\$12,060				
0525-0444	Dirranbandi Rail Precinct - Arts Council		\$0	\$5,000	\$5,000	\$5,000		\$5,000				Maintenance
525-2447	Arts		\$0	\$5,000	\$5,000	\$5,000	\$0	\$5,000				
530 - INFRASTRUCTURE PARKS & GARDENS												
0530-0442	C/O Rowden Park Strategic Plan								5.00%			Draft strategic plan completed July 2018. Councillor workshop to be schedule
530-2447	Total Parks & Garden Operation Projects		\$0	\$0	\$0	\$0	\$0	\$0				
545 - COMMUNITY DONATIONS/ASSISTANCE												
0545-0208	Community Donations		\$8,980	\$18,000	\$18,000	\$18,000		\$18,000	60.00%			
545-2208	Total Donations & Assistance Operation Projects		\$8,980	\$18,000	\$18,000	\$18,000	\$0	\$18,000				
560 - WORK CAMP												
0560-0447	WORK Camp Program		\$9,901	\$37,500	\$37,500	\$37,500		\$37,500	60.00%			Materials, Tools.
560-2447	WORK CAMP Program		\$9,901	\$37,500	\$37,500	\$37,500	\$0	\$37,500				
575 - YOUTH COUNCIL												
0575-0448	Youth Council		\$0	\$5,000	\$5,000	\$5,000		\$5,000	0.00%			Planning
575-2447	Youth Council		\$0	\$5,000	\$5,000	\$5,000	\$0	\$5,000				
605 - ANIMAL CONTROL												
0605-0446	Pound Equipment		\$1,462	\$3,500	\$3,500	\$3,500		\$3,500	120.00%			
0605-0447	Pensioner Dog Program		\$1,410	\$1,000	\$1,000	\$1,000		\$1,000				
0605-0448	Microchipping Program		\$5,524	\$5,000	\$5,000	\$5,000		\$5,000	80.00%			
0605-0445	Installation of Duress alarms at Pound & rural Lands		\$0	\$4,000	\$4,000	\$4,000		\$4,000	0.00%			
0605-0449	Local Law Compliance training		\$0	\$10,000	\$10,000	\$15,000		\$15,000	0.00%			Training in-house in March
605-2447	Animal Control Operational Projects		\$8,396	\$23,500	\$23,500	\$28,500	\$0	\$28,500				
615 - CEMETERY												
0615-0441	Digitalisation of Cemetery Records		\$0	\$8,000	\$8,000	\$8,000		\$8,000				Quotations received, no further progress made on this project
615-2447	Total Cemetery Operation Projects		\$0	\$8,000	\$8,000	\$8,000	\$0	\$8,000				
635 - NATURAL ENVIRONMENT												
0635-0446	National Tree Day		\$0	\$1,000	\$1,000	\$1,000		\$1,000	0.00%			June
0635-0448	Mosquito Management Program/Survey		\$1,908	\$5,000	\$5,000	\$5,000		\$5,000	20.00%			January to June 2019
0635-0449	Gravel Pit Signage		\$0	\$0	\$0	\$6,000		\$6,000				
635-2447	Natural Environment Operational Projects		\$1,908	\$6,000	\$6,000	\$12,000	\$0	\$12,000				
655 - RURAL SERVICES												
0655-0216	Wild Dog Bounty		\$21,600	\$35,000	\$35,000	\$35,000		\$35,000	50.00%			
655-2216	Total Wild Dog Bounty		\$21,600	\$35,000	\$35,000	\$35,000	\$0	\$35,000				
0655-0444	Wild Dog Retainer		\$6,321	\$45,000	\$45,000	\$45,000		\$45,000	50.00%			
655-2444	Wild Dog Retainer		\$6,321	\$45,000	\$45,000	\$45,000	\$0	\$45,000				
0655-0445	Wild Dog Baiting		\$18,583	\$25,000	\$25,000	\$25,000		\$25,000	60.00%			
655-2445	Wild Dog Baiting		\$18,583	\$25,000	\$25,000	\$25,000	\$0	\$25,000				

Operational Projects 2018/19												
						Proposed Budget 2018/19			PROJECT DETAILS			
			Actuals + Committed (31.01.19)	Original Budget	Amended Budget	Total Project	Funding	Council Contribution	% Complete	Date Commenced	Date Finished	Comments
	0655-0446	Firebreaks	\$0	\$25,000	\$25,000	\$25,000		\$25,000	10.00%			Using State funds first. Holding back for fire control.
	0655-0447	Miscellaneous Fencing projects	\$15,750	\$20,000	\$20,000	\$20,000		\$20,000	80.00%			Replace / Fix Fences
	0655-0449	Desilt Dams	\$971	\$6,000	\$6,000	\$6,000		\$6,000	100.00%			
	0655-0442	Washdown Facility Maintenance	\$13,668	\$22,000	\$22,000	\$22,000	\$17,000	\$5,000	66.00%			Automation complete. Awaiting tokens.
	0655-0448	Parthenium mapping, controls and awareness QMDC	\$18,902	\$53,000	\$53,000	\$53,000	\$53,000		100.00%			
	655-2447	Operational Projects	\$49,292	\$126,000	\$126,000	\$126,000	\$70,000	\$56,000	\$4	\$0	\$0	
	0655-0441	DAFF Project Aerial Baiting, trapping & monitoring	\$76,889	\$90,000	\$90,000	\$90,000	\$90,000		60.00%			Stage One Complete
	655-2448	DAFF Project	\$76,889	\$90,000	\$90,000	\$90,000	\$90,000	\$0				
	0655-0450	Development of Biosecurity Plan (replacing the Pest & Weed Plan and a review of the Feral Animal Levy)	\$17,923	\$40,000	\$40,000	\$40,000		\$40,000	60.00%			Workshops held, draft analysis of services complete.
5410 - WATER SUPPLY												
	5410-0442	C/O Derranband WTP Report	\$0						0.00%			Pending outcome of WTP Upgrade.
	5410-2447	Water Supply Operational Projects	\$0	\$0	\$0	\$0	\$0	\$0				
6430 - WASTE/LANDFILL												
	6430-0446	Waste Education Program	\$0	\$5,000	\$5,000	\$5,000		\$5,000				
	6430-0445	Signage - local laws	\$0	\$2,000	\$2,000	\$2,000		\$2,000				
	6430-0447	Annual Shire Cleanup	\$0	\$20,000	\$20,000	\$20,000		\$20,000				
	6430-0448	Fire Mitigation for Landfills	\$0	\$1,000	\$1,000	\$1,000		\$1,000				
	6430-0449	Landfill Remediation Report	\$0	\$40,000	\$40,000	\$40,000		\$40,000				
	6430-0443	Purchase & install of ventilated storage container	\$0	\$5,000	\$5,000	\$5,000		\$5,000				
	6430-0444	landfill fencing repairs and maintenance	\$10,247	\$3,000	\$3,000	\$3,000		\$3,000				
	6430-2447	Waste/Landfill Operational Projects	\$0	\$76,000	\$76,000	\$76,000	\$0	\$76,000				
Grand Total Operational Projects			\$792,283	\$1,343,218	\$1,407,218	\$1,643,810	\$570,250	\$1,073,560				

Capital Projects 2018/19												
						PROPOSED BUDGET 2018-19			PROJECT DETAILS			
			Actuals + Committed (31.01.19)	Original Budget	Amended Budget	Proposed Budget	Grant/Subsidy	Council contribution	% Complete	Date Commenced	Date Finished	Comments
205 - GENERAL ADMINISTRATION												
	0205-0933	Replace of SAN	\$24,329	\$25,000	\$25,000	\$25,000	\$0	\$25,000	100.0%			
	0205-0934	Replacement Photocopier - VIC	\$6,653	\$8,000	\$8,000	\$8,000	\$0	\$8,000	100.0%			
	0205-935	C/O Master Key System							80.0%	1/07/2018		Depot keys remain.
	205-4100	Corporate Services Capital Projects	\$30,982	\$33,000	\$33,000	\$33,000	\$0	\$33,000				
410 - INFRASTRUCTURE ROADS												
	0052-3010	RTR - Honeybah Lane 5.5km	\$0	\$220,000	\$220,000	\$0	\$0	\$0				Works not proceeding.
	0052-1042	RTR - Whytebah Resheet 5.5km	\$87,168	\$220,000	\$220,000	\$232,648	\$232,648	\$0	100.0%	1/08/2018	30/09/2018	Works complete.
	0052-2004	RTR - Cubbie Gravel Resheet 5.5km	\$268,710	\$222,118	\$222,118	\$274,964	\$274,964	\$0	100.0%	1/09/2018	31/10/2018	Stage 1 Works complete.
	0052-1019	TIDS KOORON RD Resheet	\$122,715	\$300,000	\$300,000	\$300,000	\$150,000	\$150,000	100.0%	1/09/2018	31/01/2019	Works complete.
	0053-1019	TIDS KOORON RD Culvert	\$389,424	\$520,000	\$520,000	\$520,000	\$260,000	\$260,000	100.0%	1/01/2019	31/01/2019	Works complete.
	0051-3028	C/O Secret Plains Gravel Resheeting Contribution	\$53,316	\$60,000	\$60,000	\$60,000	\$30,000	\$30,000	100.0%	1/09/2018	30/09/2018	Works complete.
	0052-4004	TIDS Mitchell-Ballon Road (206.2km - 219.0km) Gravel Resheeting	\$327,214	\$380,000	\$380,000	\$380,000	\$190,000	\$190,000	100.0%	1/11/2018	31/12/2018	Works complete.
	0058-1008	C/O RTR - Chelmer Road 4km							100.0%	1/05/2018	16/07/2018	Works complete.
	0058-1018	C/O RTR - Cumindaddy Road Resheet 10km							100.0%	1/06/2018	1/08/2018	Works complete.
	0058-2001	C/O RTR - Ballandool Road Resheet 3.5km							100.0%	14/06/2018	15/07/2018	Works complete.
	0058-2016	C/O RTR - Nairne Road Resheet 2km							100.0%	28/05/2018	1/07/2018	Works complete.
	410-4100	Total Road Capital Projects	\$1,248,547	\$1,922,118	\$1,922,118	\$1,767,612	\$1,137,612	\$630,000				
415 - INFRASTRUCTURE STREETS												
	0068-1105	REDP St George Kerb & Chamel Arthur & Kenny Lane (18/19 financial year component)	\$177,688	\$191,000	\$191,000	\$191,000	\$262,900	\$191,100	100.0%	1/02/2018	31/11/2018	Works complete.
	0415-0938	REDP St George CBD & River Foreshore Upgrade (18/19 financial year component)	\$137,358	\$283,000	\$283,000	\$283,000	\$425,000	\$0	35.0%	1/04/2018		Works continuing.
	0415-0937	REDP Drinnanbandi Rail & River Precinct Stage 1 (18/19 financial year component)	\$6,428	\$279,000	\$279,000	\$279,000	\$372,000	\$0	10.0%	17/12/2018		Procurement underway.
	0415-0934	St George - Footpath Upgrades	\$46,330	\$60,000	\$60,000	\$60,000	\$0	\$60,000	75.0%	31/08/2018		Works continuing.
	415-935	C/O DCP St George CBD Stage 3							100.0%	29/06/2018	15/12/2018	Works complete.
	0170-0449	DCP Nindigully Bridge and Weir				\$35,000	\$35,000	\$0	90.0%	15/01/2019		Site clean up work remaining.
	415-4100	Total Street Capital Projects	\$367,804	\$813,000	\$813,000	\$813,000	\$1,059,900	\$251,100				
425 - INFRASTRUCTURE STORM WATER DRAINAGE - U'GROUND												
	0425-0933	Drinnanbandi - Stormwater Improvements							0.0%			Yet to commence
	425-4100	Total Storm Water Drainage Capital Projects	\$0	\$0	\$0	\$0	\$0	\$0				
430 - INFRASTRUCTURE WORKS DEPOT												
	0430-0937	W4Q C/O St George Depot Renovations	\$23,444	\$26,000	\$26,000	\$26,000	\$26,000	\$0	100.0%	20/11/2017	15/08/2018	Depot Office completed Feb 2018. Emergency Training Room completed August 2018.
	0430-0933	St George - Doors on Water and Sewerage Depot shed and new roof, ventilation fans and electricity power points and lights							100.0%	1/11/2018	30/11/2018	Works complete.
	0430-0936	St George Depot Washdown Bay Upgrade							50.0%	29/08/2018		Parts delivered. New pump to be installed. Currently investigating screening options.
	430-4100	Total Works Depot Capital Projects	\$23,444	\$26,000	\$26,000	\$26,000	\$26,000	\$0				
440 - AERODROMES												
	0440-0933	St George - Automated Weather Information System (AWIS)	\$1,341	\$20,000	\$20,000	\$20,000	\$0	\$20,000	100.0%	13/07/2018	31/12/2018	Works complete.
	0440-0934	St George - RTP apron and taxiway drainage improvements	\$0	\$60,000	\$60,000	\$60,000	\$0	\$60,000	0.0%			Yet to commence.
	440-4100	Total Aerodrome Capital Projects	\$1,341	\$80,000	\$80,000	\$80,000	\$0	\$80,000				

Capital Projects 2018/19												
						PROPOSED BUDGET 2018-19			PROJECT DETAILS			
			Actuals + Committed (31.01.19)	Original Budget	Amended Budget	Proposed Budget	Grant/Subsidy	Council contribution	% Complete	Date Commenced	Date Finished	Comments
450 - INFRASTRUCTURE PLANT & EQUIPMENT												
	0450-0901-0001	72" REAR DISCHARGE DECK ZERO TURN FERRIS MOWER	\$32,936	\$ 37,500	\$37,500	\$37,500	\$0	\$37,500	100.0%	18/12/2018	18/12/2018	Delivered December 2018.
	0450-0901-0002	COX LAWN BOSS ZERO TURN 36" CUTTING DECK	\$4,636	\$ 5,900	\$5,900	\$5,900	\$0	\$5,900	100.0%	10/08/2018	10/08/2018	Delivered August 2018.
	0450-0901-0003	61" REAR DISCHARGE DECK ZERO TURN FERRIS MOWER	\$11,482	\$ 20,500	\$20,500	\$20,500	\$0	\$20,500	100.0%	17/09/2018	17/09/2018	Delivered September 2018.
	0450-0901-0004	Water & Sewerage Truck Replacement	\$0	\$ 110,000	\$110,000	\$110,000	\$0	\$110,000	0.0%			Options under consideration.
	0450-0901-0005	Toyota RAV 4	\$39,781		\$40,000	\$40,000		\$40,000	100.0%			
	450-4126	Total Plant & Equipment Capital Projects	\$88,835	\$173,900	\$213,900	\$213,900	\$0	\$213,900				
521 - INFRASTRUCTURE SWIMMING POOLS												
	0521-0933	W40 - Thermal Springs (Carry over)	\$16,305	\$750,000	\$750,000	\$750,000	\$750,000	\$0	10.0%	1/07/2018		Procurement underway.
	521-4100	Total Swimming Pool Capital Projects	\$16,305	\$750,000	\$750,000	\$750,000	\$750,000	\$0				
530 - INFRASTRUCTURE PARKS & GARDENS												
	0530-0945	DCP - St George River Canoe Ramp	\$140,749	\$70,000	\$70,000	\$141,000	\$70,000	\$0	95.0%	10/08/2018		New gardens to be planted when weather permits
	0530-0940	Dirranbandi Sports Oval Amenities	\$306,090	\$200,000	\$200,000	\$200,000	\$0	\$200,000	99.0%	1/08/2017		Defect rectifications progressing.
	0530-0944	C/O W40 Rowden Park Grandstand Refurbishment	\$149,132	\$150,000	\$150,000	\$150,000	\$150,000	\$0	100.0%	17/09/2018	30/01/2019	Works complete.
	0530-0933	Rowden Park - Reinstatement of Playground	\$0	\$20,000	\$20,000	\$20,000	\$0	\$20,000	0.0%			Procurement awarded.
	0170-0450	DCP - Dirranbandi and Hebel Projects				\$220,000	\$220,000	\$0	10.0%	1/12/2018		Civic Centre Toilets 50% complete. Procurement awarded for remaining projects.
	0170-0451	DCP - Thallon Recreation Grounds				\$100,000	\$100,000	\$0	0.0%			Yet to commence.
	0170-0452	DCP - Mungindi River Park Crossing				\$150,000	\$150,000	\$0	0.0%			Yet to commence.
	0170-0453	DCP - Rowden Park Oval				\$165,000	\$165,000	\$0	0.0%			Yet to commence.
	0170-0454	DCP - St George River Foreshore Footpath				\$200,000	\$200,000	\$0	5.0%	29/01/2019		Works commenced.
	530-4100	Total Parks & Gardens Capital Projects	\$595,971	\$440,000	\$440,000	\$1,346,000	\$1,055,000	\$220,000				
535 - INFRASTRUCTURE HALLS/CIVIC/CULTURAL CENTRES												
	535-4100	Total Hall/Civic/Cultural Centre Capital Projects	\$0	\$0	\$0	\$0	\$0	\$0				
555 - INFRASTRUCTURE SHOWGROUNDS												
	0555-0936	Bolton Showgrounds - Fire Hydrant/Storage tank	\$77	\$10,000	\$10,000	\$10,000	\$0	\$10,000	95.0%	1/11/2018	15/11/2018	Works complete.
	0555-0933	Dirranbandi Showground - Polocrosse shed fridge	\$1,827	\$2,000	\$2,000	\$2,000	\$0	\$2,000	100.0%	13/09/2018	15/10/2018	Delivered October 2018.
	0555-0934	Hebel Showground - White Rock between entrance to cattle yards (500 metres)	\$9,306	\$15,000	\$15,000	\$15,000	\$0	\$15,000	100.0%	16/08/2018	31/08/2018	Works complete.
	555-0935-0000	C/O W40 Bolton Showgrounds Kitchen	\$38,856						100.0%	19/08/2018	31/08/2018	Works complete.
	0555-0937	DCP St George Showground Horse Stable Upgrade (#4)							75.0%	4/09/2018		Works continuing.
	555-4100	Total Showgrounds Capital Projects	\$50,066	\$27,000	\$27,000	\$27,000	\$0	\$27,000				
580 - SAFER COMMUNITIES												
	0580-0930	W40/Telsira - CCTV Upgrades	\$62,111	\$70,000	\$70,000	\$70,000	\$70,000	\$0				
	580-4100	Total Safer Communities Capital Projects	\$62,111	\$70,000	\$70,000	\$70,000	\$70,000	\$0				
615 - CEMETERY												
	0615-0933	St George Cemetery - 1 concrete plinth	\$16,197	\$25,000	\$25,000	\$25,000	\$0	\$25,000	100.0%	27/11/2018	31/01/2019	Works complete.
	615-4100	Total Cemetery Capital Projects	\$16,197	\$25,000	\$25,000	\$25,000	\$0	\$25,000				
625 - PUBLIC TOILETS												
	0625-0933	Dirranbandi Public Amenity Upgrade	\$0	\$20,000	\$20,000	\$20,000	\$0	\$20,000	0.0%			Yet to commence.
	615-4100	Total Public Toilets Capital Projects	\$0	\$20,000	\$20,000	\$20,000	\$0	\$20,000				

Capital Projects 2018/19												
						PROPOSED BUDGET 2018-19			PROJECT DETAILS			
			Actuals + Committed (\$1.01.19)	Original Budget	Amended Budget	Proposed Budget	Grant/Subsidy	Council contribution	% Complete	Date Commenced	Date Finished	Comments
4410 - INFRASTRUCTURE URBAN WATER WASTE												
4410-0933	St George STP - screw screen with 3-5mm gauge		\$0	\$25,000	\$25,000	\$25,000	\$0	\$25,000	10.0%	2/01/2019		Options under consideration.
4410-0934	Dirranbandi - Service and repair STP primary Sed tank		\$0	\$100,000	\$100,000	\$100,000	\$0	\$100,000	5.0%	2/01/2019		Quotes sought.
4410-0935	St George STP - Replace existing downstream manhole		\$0	\$10,000	\$10,000	\$10,000	\$0	\$10,000	0.0%			Yet to commence.
4410-0938	C/O BOR-Effluent Reuse - STC STP								100.0%	1/07/2018	31/09/2018	Works complete.
4410-4120	Total Water Waste Capital Projects		\$0	\$135,000	\$135,000	\$135,000	\$0	\$135,000				
5410 - INFRASTRUCTURE URBAN WATER SUPPLY												
5410-0952	LC&SP - Dirranbandi WTP Upgrade		\$0	\$550,000	\$550,000	\$550,000	\$330,000	\$220,000	10.0%	1/10/2018		Councillor approval given to progress project. Procurement documents being prepared.
5410-0950	C/O Dirranbandi Water Tower - New Access Ladders		\$0	\$25,000	\$25,000	\$25,000	\$0	\$25,000	5.0%	1/11/2018		Quotes being sought.
5410-0951	C/O Dirranbandi WTP - New Access Ladders		\$0	\$15,000	\$15,000	\$15,000	\$0	\$15,000	5.0%	1/11/2018		Quotes being sought.
	Dirranbandi - Stormwater Improvements		\$0	\$40,000	\$40,000	\$40,000	\$0	\$40,000	0.0%			Yet to commence.
5410-0932	Whytes Rd - Replace river water poly line from Mitchell St to Roversands Vineyards	\$32,673	\$40,000	\$40,000	\$40,000	\$40,000	\$0	\$40,000	100.0%	5/09/2018	30/09/2018	Works complete.
5410-0934	Bolton Showgrounds to Bolton airport - Renew 25mm poly line 950-1000 metres long	\$6,854	\$15,000	\$15,000	\$15,000	\$15,000	\$0	\$15,000	100.0%	1/11/2018	30/11/2018	Works complete.
	St George - Doors on Water and Sewerage Depot shed and new roof, ventilation fans and electricity power points and lights			\$35,000	\$35,000	\$35,000		\$35,000				
5410-0948	C/O River Main & Hyd - Henry Street								100.0%	1/08/2018	1/10/2018	Works complete.
5410-0949	St George - Unlined river water fitting replacement program (2-3Yrs)	\$49,771	\$50,000	\$50,000	\$50,000	\$50,000	\$0	\$50,000	100.0%	1/07/2018	15/10/2018	Works complete.
5410-0933	Dirranbandi - Water rising main replacement - Kirby and Moore Streets	\$140,508	\$120,000	\$120,000	\$120,000	\$120,000	\$0	\$120,000	100.0%	15/10/2018	30/11/2019	Works complete.
5410-0935	St George - River water upgrades - Victoria St (Scott to Church St); Connect Scott St & Balonne St mains to Victoria St 300mm main; Provide new services to connections to 300mm main for properties in Victoria St	\$6,174	\$100,000	\$100,000	\$100,000	\$100,000	\$0	\$100,000	10.0%	1/12/2018		Parts/Fittings ordered.
5410-4150	Total water Supply Capital Projects		\$235,979	\$990,000	\$990,000	\$990,000	\$330,000	\$660,000				
	Total Capital Projects		\$2,737,581	\$5,505,018	\$5,545,018	\$6,296,512	\$4,428,512	\$2,295,000				

OFFICER REPORT

TO: Council

SUBJECT: Monthly Finance Report January 2019

DATE: 11.02.19

AGENDA REF: FCS4

AUTHOR: Tracey Lee - Manager Finance Services

Executive Summary

Monthly Finance Report January 2019

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Governance</u>	Financial management for long-term sustainability

Attachments

1. Monthly Finance Report January 2019.pdf [↓](#)

Recommendation/s

That the monthly Financial Management Report for the period ending 31 January 2019, as tabled, be received and noted.

Michelle Clarke
Director Finance & Corporate Services

Finance Report

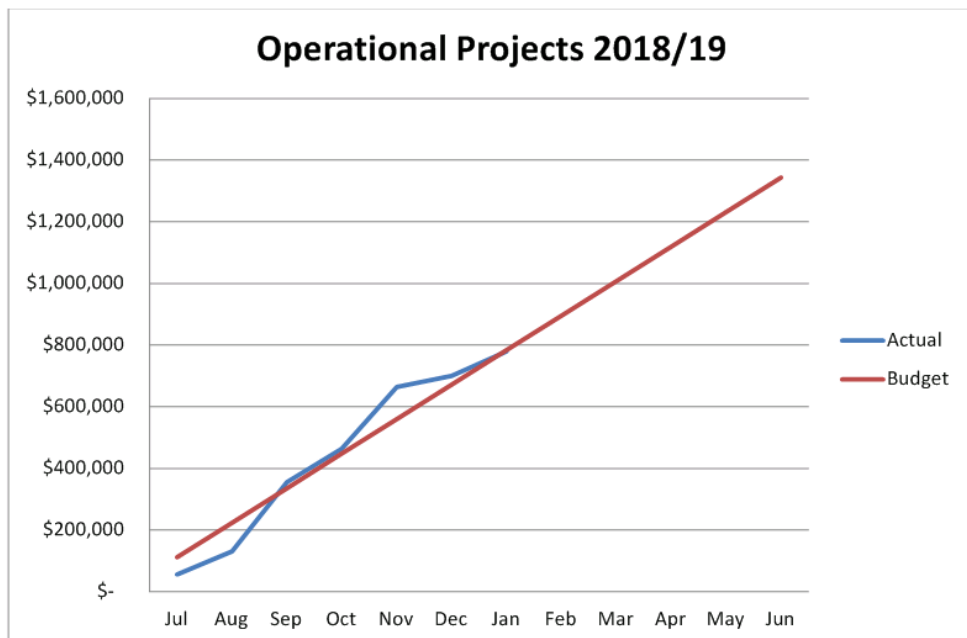
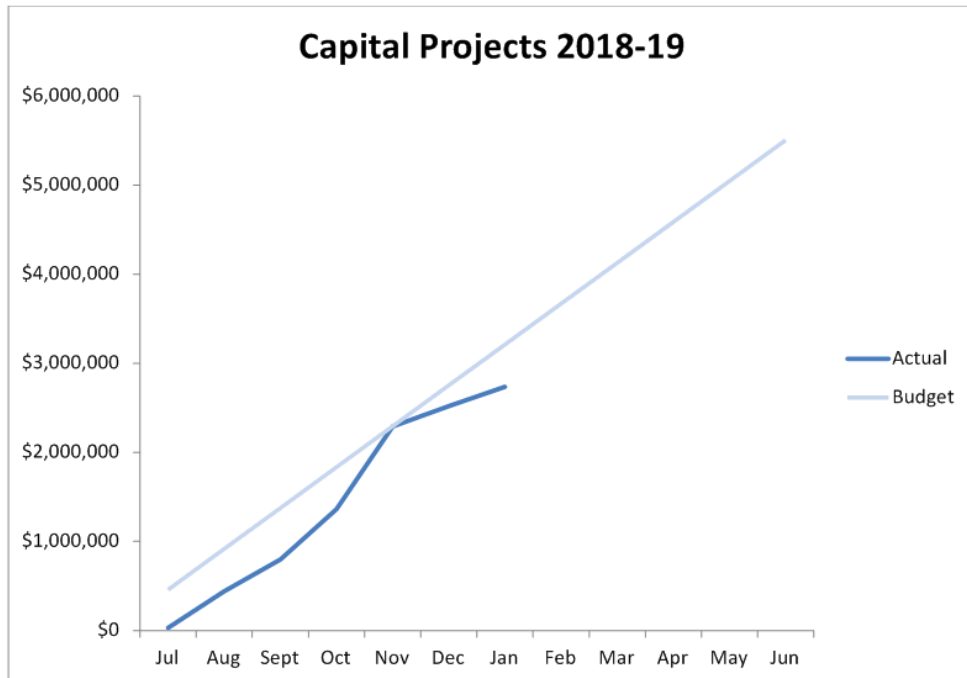
Month Ending 31 January 2019



Table of Contents

Capital Projects Actuals vs Budget	1
Statement of Comprehensive Income & Commentary	2
Operating Statement	5
Statement of Cash Flows	6
Statement of Financial Position	7

CAPITAL AND OPERATIONAL PROJECTS ACTUALS VS BUDGET



Balonne Shire Council
Statement of Comprehensive Income
For the period ended 31 January 2019
59% of Year Expired

	Note	2018/19 Actual	2018/19 Original Budget	2018/19 Amended Budget	%
Income					
Revenue					
Recurrent revenue					
Rates, levies and charges	1	5,273,322	10,446,100	10,446,100	50%
Fees and charges	2	150,371	232,500	232,500	65%
Rental income	3	119,965	261,000	261,000	46%
Interest received	4	407,687	447,050	447,050	91%
Sales revenue	5	1,026,201	2,317,000	2,317,000	44%
Other income	6	325,908	224,350	224,350	145%
Grants, subsidies, contributions and donations	7	2,635,209	6,909,508	7,099,508	37%
Total recurrent revenue		9,938,663	20,837,508	21,027,508	48%
Capital revenue					
Grants, subsidies, contributions and donations	8	714,698	3,748,018	3,748,018	19%
Total capital revenue		714,698	3,748,018	3,748,018	19%
Total revenue		10,653,361	24,585,526	24,775,526	43%
Capital income	13	0	0	0	
Total income		10,653,361	24,585,526	24,775,526	43%
Expenses					
Recurrent expenses					
Employee benefits	9	(3,422,107)	(6,400,000)	(6,410,000)	53%
Materials and services	10	(5,094,962)	(9,749,198)	(9,936,698)	51%
Finance costs	11	(106,269)	(205,893)	(205,893)	52%
Depreciation and amortisation	12	(4,473,198)	(7,944,942)	(7,944,942)	56%
Total recurrent expenses		(13,096,536)	(24,300,033)	(24,497,533)	54%
Capital Expenses		0	0	0	
Total expenses		(13,096,536)	(24,300,033)	(24,497,533)	54%
Total comprehensive income for the year		(2,443,175)	285,493	277,993	

Statement of Comprehensive Income

For the period ended 31 January 2019

General

A commentary with regards to the Statement of Comprehensive Income is provided for Council information. As a general rule, actuals should now be at 59% of the budget. Where there are significant variances from budget a brief explanation is provided.

1 Rates, levies and Charges

The second levy for rates and charges with respect to 1 January 2019 to 30 June 2019 will be issued on the 13 February 2019. As a result, for the remainder of the year this will see the balance of rates, levies and charges reporting at approximately 100%.

2 Fees and Charges

The revenue generated from fees and charges is still slightly ahead of budget which is a trend that has continued again this month. This should be rectified as part of the budget amendment process.

3 Rental Income

Behind budget by 13%. Leases are currently being reviewed and any necessary budget adjustment will be reflected in a future budget review.

4 Interest Received

Interest revenue is 41% ahead of budget expectations due to Council's cash balance being higher than anticipated as a result of employee costs, and materials and services expenditure being lower than expected at this stage of the year. A budget adjustment has been proposed as part of the second quarter budget review.

5 Sales Revenue

January figures have this line item behind budget by 15%. However, \$770K was claimed in early February which related to work performed in previous months making this now report at 78% which is 19% ahead of budget.

6 Other Income

Currently sitting at 145%. Second quarter budget adjustments should account for the additional revenue received to date.

7 Recurrent Grants and Subsidies

One of the biggest influencing factors in the variance between actuals and budget is the timing and assumptions surrounding the FAGs grant allocation. A new grants report located in the finance information reports has been developed which provides more details around expect milestone payments and amounts received to date.

8 Capital Grants and Subsidies

Comment as above for recurrent grants and subsidies.

9 Employee Benefits

Under budget by 6% most likely due to some staff vacancies. Trending the same as previous months.

10 Materials and Services

Under budget by 8%. The impact is spread across a number of functions of Council.

11 Finance Costs

7% behind budget target.

12 Depreciation

Depreciation has now been processed through PCS which has resulted in a 3% variance compared to budget. As capital projects are completed and capitalised within PCS they will start to depreciate which will impact the final depreciation result.

Balonne Shire Council
Operating Statement
For the year ended 31 January 2019

	Actual	Original Budget	Amended Budget
Operating Revenue			
General Rates	3,547,250	7,085,000	7,085,000
Garbage	553,340	1,107,000	1,107,000
Sewer	566,265	1,143,000	1,143,000
Water	1,017,222	1,958,000	1,958,000
Special Charges	101,682	207,500	207,500
Less: Discount	(495,138)	(1,018,700)	(1,018,700)
Pensioner Subsidy	(17,299)	(35,700)	(35,700)
	5,273,322	10,446,100	10,446,100
Fees and Charges	150,371	232,500	232,500
Interest	407,687	447,050	447,050
Rent income	119,965	261,000	261,000
Recoverable Works	1,026,201	2,317,000	2,317,000
Other	325,908	224,350	224,350
	2,030,132	3,481,900	3,481,900
Contributions	23,240	18,600	18,600
Subsidies and Grants	2,611,969	6,890,908	7,080,908
	2,635,209	6,909,508	7,099,508
Total Operating Revenues	9,938,663	20,837,508	21,027,508
Operating Expenditure			
Community	1,487,441	2,749,963	2,804,963
Corporate	214,214	(864,566)	(862,066)
Emergency Services	112,076	224,281	404,281
Environment	1,765,764	3,929,650	3,929,650
Building and Development	110,620	301,126	301,126
Cleansing	2,213	12,363	12,363
Plant	1,390,319	2,700,956	2,700,956
Recoverable Works	904,340	1,810,000	1,810,000
Roads & Streets	5,993,874	11,092,143	11,052,143
Urban Waste Water	351,570	686,662	686,662
Water	857,650	1,657,455	1,657,455
Total Expenses	13,190,081	24,300,033	24,497,533
OPERATING CAPABILITY BEFORE CAPITAL	(3,251,417)	(3,462,525)	(3,470,025)
Capital Items			
Sale of non-current assets	0	0	0
Contributions	0	30,000	30,000
Subsidies and Grants	714,698	3,718,018	3,718,018
TOTAL COMPREHENSIVE INCOME	(2,536,719)	285,493	277,993

Balonne Shire Council
Statement of Cash Flows

period ending 31 January 2019

	Actual	Original Budget	Amended Budget
Cash flows from operating activities:			
Receipts from customers	8,522,862	13,240,950	13,240,950
Payments to suppliers and employees	(9,242,606)	(16,139,208)	(16,472,708)
	(719,744)	(2,898,258)	(3,231,758)
Interest received	407,687	447,050	447,050
Rental income	119,965	261,000	261,000
Non-capital grants and contributions	2,631,409	6,909,508	7,099,508
Borrowing costs	(100,651)	(186,883)	(186,883)
Net cash inflow (outflow) from operating activities	2,338,666	4,532,417	4,388,917
Cash flows from investing activities:			
Payments for property, plant and equipment	(3,286,772)	(5,505,018)	(5,505,018)
Payments for intangible assets	0	0	0
Net movement on loans and advances	0	0	0
Proceeds from sale of property, plant and equipment	0	253,000	253,000
Grants, subsidies, contributions and donations	714,698	3,748,018	3,748,018
Net cash inflow (outflow) from investing activities	(2,572,074)	(1,504,000)	(1,504,000)
Cash flows from financing activities			
Proceeds from borrowings	0	0	0
Repayment of borrowings	(124,699)	(272,313)	(272,313)
Net cash inflow (outflow) from financing activities	(124,699)	(272,313)	(272,313)
Net increase (decrease) in cash held	-358,107	2,756,104	2,612,604
Cash at beginning of reporting period	25,595,457	20,391,035	25,595,457
Cash at end of reporting period	25,237,350	23,147,139	28,208,061

Balonne Shire Council
Statement of Financial Position
As at 31 January 2019

1 Cash and Cash Equivalents	25,237,350.00
Cash in Hand	1,200.00
Operating Account	7,062,073.00
QTC Cash Fund	13,708,533.00
Cash Reserve Account	4,465,544.00
2 Trade and Other Receivables	753,106.69
Rates Receivable	337,370.67
Debtors Receivable	331,725.57
Doubtful Debts	(6,000.00)
State Pensioner Subsidy	-
Suspense Accounts and Accruals	90,010.45
3 Inventories	216,114.42
Provision for Obsolete Stock	3,182.68
Stores and Materials	171,510.99
VIC Inventory	41,420.75
4 Other Financial Assets	29,610.70
Prepaid Expenses	0.00
FBT Instalment	29,258.70
Bottle Deposits	352.00
5 Property Plant & Equipment	254,320,035.00
6 Works in Progress	5,699,906.00
7 Trade & Other Payables	-18,286.26
Accrued Expenses	0
Creditors Payable	3,998.09
GST Payable	0.00
RTA Rental bonds	1,100.00
Legal Fees (Ngurampa and other ratepayers)	(74,545.47)
State Fire Services	51,161.12
8 Borrowings - Current	154,154.85
QTC Loan - Administration Building	49,439.40
QTC Loan - Bridges	22,048.22
QTC Loan - Depot	59,764.64
QTC Loan - Water	22,902.59
9 Employee Entitlements - Current	1,524,509.61
Employee Entitlement - Long Service Leave	837,296.52
Employee Entitlement - Annual Leave	652,739.26
Employee Entitlement - RDO	16,276.36
Employee Entitlement - TOIL	18,197.47
10 Other	-1,114.05
Staff Social Club	5,909.97
Travelling Stock	0.00
Advanced Wages Suspense	-6,904.92
GST Suspense Account	0
Other	(119.10)
11 Borrowings - NonCurrent	2,653,064.78
QTC Loan - Administration Building	1,584,157.61
QTC Loan - Bridges	140,699.24
QTC Loan - Depot	249,283.20
QTC Loan - Water	678,924.73
12 Employee Entitlements - Non Current	166,508.66
Employee Entitlement - Long Service Leave	166,508.66
13 Shire Capital	74,307,875.00
14 Asset Revaluation Reserve	199,306,073.00
15 Other Reserves	8,163,336.24
Capital - Future Infrastructure Works	617,796.04
Capital - Building Purposes	1,000,000.00
Capital - Plant Replacement	150,000.00
Capital - Urban Waste Water	2,979,067.15
Capital - Water	2,992,236.59
Capital - Cleansing	394,024.93
Operating - RADF	17,318.00
Operating - Dirranbandi Swimming Pool	11,693.83
Operating - Bollon Bush Nurses	1,199.70

Balonne Shire Council
Statement of Financial Position

As at 31 January 2019

	Note	Actual	Original Budget	Amended Budget
Current Assets				
Cash and cash equivalents	1	25,237,350	23,147,139	28,208,061
Trade and other receivables	2	753,107	3,468,546	3,468,546
Inventories	3	216,114	215,581	215,581
Other financial assets	4	29,611	73,227	73,227
Total current assets		26,236,182	26,904,493	31,965,415
Non-current Assets				
Property, plant and equipment	5	254,320,035	260,492,458	260,492,458
Capital works in progress	6	5,699,906	688,838	688,838
Total non-current assets		260,019,941	261,181,296	261,181,296
TOTAL ASSETS		286,256,123	288,085,789	293,146,711
Current Liabilities				
Trade and other payables	7	(18,286)	655,466	655,466
Borrowings	8	154,155	290,280	290,280
Employee Entitlements	9	1,524,510	1,687,011	1,687,011
Other	10	(1,114)	7,176	7,176
Total current liabilities		1,659,265	2,639,933	2,639,933
Non-current Liabilities				
Borrowings	11	2,653,065	2,362,786	2,362,786
Employee Entitlements	12	166,509	150,899	150,899
Total non-current liabilities		2,819,574	2,513,685	2,513,685
TOTAL LIABILITIES		4,478,839	5,153,618	5,153,618
NET COMMUNITY ASSETS		281,777,284	282,932,171	287,993,093
Community Equity				
Shire capital	13	74,307,875	78,555,656	80,523,684
Asset revaluation reserve	14	199,306,073	197,400,285	199,306,073
Other reserves	15	8,163,336	6,976,230	8,163,336
TOTAL COMMUNITY EQUITY		281,777,284	282,932,171	287,993,093

(IFS) INFRASTRUCTURE SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
IFS1	<u>TEMPORARY TRANSFER OF CAP POLICY AND PROCEDURE</u>	<p>Council has an opportunity to offset operating costs without compromising service delivery in the St George river water supply system by offering the temporary transfer of CAP to local irrigators.</p> <p>The attached Temporary Transfer of CAP Policy and associated Procedure aims to formalise and strengthen the existing process utilised by Council by addressing concerns around the timing of the offer, the amount to offer without comprising customer supply, the notification process, and robustness around submissions and the evaluation process.</p>	110

OFFICER REPORT

TO: Council

SUBJECT: Temporary Transfer of CAP Policy and Procedure

DATE: 11.02.19

AGENDA REF: IFS1

AUTHOR: Peter Willey - Project Officer

Executive Summary

Council has an opportunity to offset operating costs without compromising service delivery in the St George river water supply system by offering the temporary transfer of CAP to local irrigators.

The attached Temporary Transfer of CAP Policy and associated Procedure aims to formalise and strengthen the existing process utilised by Council by addressing concerns around the timing of the offer, the amount to offer without comprising customer supply, the notification process, and robustness around submissions and the evaluation process.

Background

Council has historically offered CAP by a Request for Proposal arrangement with advertising of the offer disseminated via Council's webpage, public notices, and through Mallowa Irrigation, St George Cotton Growers, and Queensland Cotton networks

The temporary transfer of CAP does not impact water restriction levels as restriction levels are based on remaining allocation, not remaining CAP.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Governance</u>	Financial management for long-term sustainability

Consultation (internal/external)

Sunwater
Councillors – Balonne Shire Council
Senior Management – Balonne Shire Council
Procurement Officer – Balonne Shire Council

Legal Implications

Council is permitted to transact the temporary transfer of CAP in accordance with the Local Government Regulation 2012.

Policy Implications

The attached policy and procedure is intended to formalise and strengthen the existing process for the temporary transfer of CAP.

Financial and Resource Implications

The temporary transfer of CAP is an opportunity for Council to offset some of the costs associated with the provision of reticulated river water to the township of St George.

Attachments

1. Temporary Transfer of CAP Policy - Draft.pdf [↓](#)
2. Temporary Transfer of CAP Procedure Draft.pdf [↓](#)

Recommendation/s

That Council receives this report and that;

1. Council adopts the Temporary Transfer of CAP Policy (attached); and
2. Council adopts the Temporary Transfer of CAP Procedure (attached)

Andrew Boardman

Acting Director Infrastructure Services



Temporary Transfer of CAP Policy

1. POLICY STATEMENT

In order to achieve Council's stated corporate and community objectives Council is committed to achieving financial sustainability. A temporary transfer of CAP associated with the St George river water system is an opportunity to generate revenue for Council without compromising service delivery.

2. PRINCIPLES

Council pays an annual allocation charge for access to river water impounded by Jack Taylor Weir. The allocation charge is payable for the full allocation regardless of how much water is actually used.

Typically, Council use approximately half of its current allocation annually. There is an opportunity to sell the unused entitlement to other water users via a temporary transfer of CAP. Council Officers would monitor water availability and assess relevant risks to determine the optimum time to offer the temporary transfer of CAP to achieve the best risk-based return for Council.

Under this policy, Council would offer CAP only, not allocation at the dam.

The CAP resets annually at the start of the financial year.

3. SCOPE

This policy applies to all operational and financial staff and Senior Management of Balonne Shire Council associated with the St George river water system.

4. RESPONSIBILITY

Chief Executive Officer

- Responsible for approval of Officers assessment of submitted proposals.
- Responsible for signing Temporary Transfer of CAP documentation.

Senior Management and Council Officers

- Responsible for identifying the best time to offer the temporary transfer of CAP
- Responsible for monitoring consumption to ensure Council retains sufficient CAP for customers and to determine volume of CAP available for temporary transfer.
- Responsible for arranging for temporary transfer of CAP in accordance with Temporary Transfer Of Cap Procedure.

5. DEFINITIONS

CAP – The maximum amount of water that can be extracted from the system annually. The CAP resets each financial year.

Allocation - The amount of water physically available to be extracted taking into account usage, inflow, environmental flows evaporation and seepage.



Temporary Transfer of CAP Policy

6. POLICY

Council will consider offering the temporary transfer of unused CAP associated with the St George river water system at appropriate times to achieve the best risk-based return for Council, and an appropriate amount and transaction timing so as not to compromise service delivery.

7. LEGAL PARAMETERS

Council is legally entitled to temporarily transfer a portion of its CAP for the St George river water system.

The application to Sunwater for the temporary transfer of CAP is made under the standard Water Supply Contract and is a Seasonal Water Assignment under the Water Act 2000.

8. ASSOCIATED DOCUMENTS

A spreadsheet of historical monthly flows will be maintained to inform decisions on the amount of CAP to offer for temporary transfer.

Sunwater - Application For Temporary Transfer Of Water And/Or CAP St George Water Supply Scheme



Temporary Transfer of CAP Procedure

1. BACKGROUND

Council pays an annual allocation charge for access to river water impounded by Jack Taylor Weir. The allocation charge is payable for the full allocation regardless of how much water is actually used.

Typically, Council only use approximately half of its current allocation annually. There is an opportunity to sell the unused entitlement to other water users via a temporary transfer of CAP. Council Officers would monitor water availability and assess relevant risks to determine the optimum time to offer the temporary transfer of CAP to achieve the best risk-based return for Council.

The CAP resets annually at the start of the financial year.

2. OBJECTIVES

In order to achieve Council's stated corporate and community objectives, Council is committed to achieving financial sustainability. The temporary transfer of CAP associated with the St George river water system is an opportunity to generate revenue for Council without compromising service delivery.

3. SCOPE

This procedure applies to all operational and financial staff and Senior Management of Balonne Shire Council associated with the St George river water system.

4. PROCEDURE

4.1 Establish and maintain register of interested parties

- Set up a panel in Vendor Panel specifically for applications for Temporary Transfer of CAP
- Invite registration through Council website, and other user associations.
- Maintain option for interested parties to register at any time
- Maintain a link on Council's web page with registration information

4.2 Monitor factors around inflow, storage levels, usage, weather conditions and seasonal demand and assess relevant risks to determine optimum time to offer CAP.

4.3 Determine the amount of CAP to offer ensuring sufficient CAP retained for Council service delivery. This would be done using the following formula.

CAP available – maximum monthly usage from last 5 years for remaining months - 100ML = CAP offered

4.4 Notify registered parties through Vendor Panel when CAP is being offered. Also post notification on web page.

4.5 Undertake evaluation of submissions using Vendor Panel. Council may choose not to proceed with temporary transfer if it is not considered beneficial. Note: submissions via Vendor Panel will not be visible until after closing period.

4.6 Notify successful applicant and provide them with Application for Temporary Transfer of CAP for signing, and an invoice payable within 7 days. If payment not received within 7 days, Council will liaise with successful applicant before considering offering CAP to next best applicant.



Temporary Transfer of CAP Procedure

4.7 Upon return of signed application and receipt of payment, Council will sign and lodge Application for Temporary Transfer of CAP with Sunwater within 2 business days.

4.8 Publish details of winning bid.

4.9 Reassess remaining CAP in May each year to determine whether to offer further CAP for temporary transfer, or to carryover to next financial year

5. LEGAL PARAMETERS

Council is legally entitled to temporarily transfer a portion of its CAP for the St George river water system.

The application to Sunwater for the temporary transfer of CAP is made under the standard Water Supply Contract and is a Seasonal Water Assignment under the Water Act 2000.

6. ASSOCIATED DOCUMENTS

Temporary Transfer of CAP Policy

A spreadsheet of historical monthly flows will be maintained to inform decisions on the amount of CAP to offer for temporary transfer.

A register of interested parties maintained in Vendor Panel

Sunwater - Application For Temporary Transfer Of Water And/Or CAP St George Water Supply Scheme

(CES) COMMUNITY & ENVIRONMENTAL SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
CES1	<u>MCU 164 DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE - INTENSIVE ANIMAL INDUSTRY EXPANSION (CATTLE FEEDLOT 2,300SCU) AND ERA 2-1(B) INTENSIVE ANIMAL FEEDLOT (KEEPING 1,000-10,000SCU) - "EURABA" 12730 CASTLEREAGH HIGHWAY AND 700 EURABA ROAD, DIRRANBANDI DESCRIBED AS LOT 10 ON BLM369, LOT 1 ON BLM662, LOT 2 ON BLM368 AND LOT 3 ON BLM368</u>	Council has received a development application from the applicant, Premise Agriculture on behalf of the landowner for MCU 164 Development Application for Material Change of Use - Intensive Animal Industry Expansion (Cattle Feedlot 2,300SCU) and ERA 2-1(b) Intensive Animal Feedlotting (Keeping 1,000-10,000SCU) - "Euraba" 12730 Castlereagh Highway and 700 Euraba Road, Dirranbandi described as Lot 10 on BLM369, Lot 1 on BLM662, Lot 2 on BLM368 and Lot 3 on BLM368.	118
CES2	<u>MCU 166 DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE - HEALTH CARE PREMISES EXTENSION AT 116 ALFRED STREET, ST GEORGE QLD 4487 DESCRIBED AS LOT 4 ON SP276756</u>	Council has received a development application from the owner, Bennak Investments Pty Ltd (Alex Benn) for MCU 166 Development Application for Material Change of Use - Health Care Premises Extension at 116 Alfred Street, St George QLD 4487 described as Lot 4 on SP276756.	131
CES3	<u>CHANGE APPLICATION TO MCU 122 - DEVELOPMENT APPROVAL FOR MATERIAL CHANGE OF USE - INDUSTRY (MACHINERY STORAGE AND WORKSHOP) AT WILLOWTHAL ROAD, ST GEORGE QLD 4487 DESCRIBED AS LOT 3 ON SP169186</u>	Council considered a change application for MCU 122 on 17 January 2019. Unfortunately the change application was not properly made and reasons for a decision were not recorded in accordance with Section 273 of the Local Government Regulations 2012. This application will come to the next meeting of Council for determination (once properly made).	191
CES4	<u>PROPOSED RENEWAL OF TERM LEASE LOCATED OVER LOT A ON BLM1006</u>	The purpose of this report is for Council to consider the proposed renewal of Term Lease located over Lot A on BLM1006.	232
CES5	<u>PROPOSED RENEWAL OF TERM LEASE 0/213095 LOCATED OVER LOT B ON CROWN PLAN BLM1006</u>	The purpose of this report is for Council to consider the proposed renewal of Term Lease 0/213095 located over Lot B on BLM1006.	239
CES6	<u>RV OVERFLOW POLICY</u>	In July 2018 and August 2018, Council adopted the RV Strategy with conditions. The Overflow Policy was one of the conditions	245

CES7	<u>RADF COMMUNITY GRANTS PROGRAM</u>	<p>of approval which is now ready for Council to consider.</p> <p>The Regional Arts Development Fund (RADF) is a state and local government partnership that supports local artist and arts and cultural activities in Queensland Communities. Council has received one out-of-round application. The application has been assessed by the RADF Reference Panel and has been determined to comply with the appropriate assessment criteria as detailed through the Balonne Shire RADF Program.</p>	249
CES8	<u>COMMUNITY DONATIONS, SPONSORSHIPS AND GRANTS</u>	<p>The Balonne Shire Council is committed to assisting community organisations whose activities provide benefit to Balonne Shire's communities. The application process for the Community Donation, Sponsorship and Grants program is designed to ensure that all assistance is provided in an equitable and accountable manner for projects and events that meet the cultural, community, education and recreational needs of the Balonne Shire.</p>	288
CES9	<u>ADOPTION OF WILD DOG EXCLUSION FENCE (WDEF) - FEES & CHARGES AND SELECTION CRITERIA</u>	<p>Adoption of Fees and Charges and Selection Criteria for the Wild Dog Exclusion Fence (WDEF) Special Rate Scheme applications, and the holding of an information forum for landholders.</p>	307
CES10	<u>FENCE ADVISORY COMMITTEE TERMS OF REFERENCE</u>	<p>The report outlines the formation of the Wild Dog Exclusion Fence Scheme Fence Advisory Committee and provides a Terms of Reference.</p>	312

OFFICER REPORT

TO: Council

SUBJECT: MCU 164 Development Application for Material Change of Use - Intensive Animal Industry Expansion (Cattle Feedlot 2,300SCU) and ERA 2-1(b) Intensive Animal Feedlotting (Keeping 1,000-10,000SCU) - "Euraba" 12730 Castlereagh Highway and 700 Euraba Road, Dirranbandi described as Lot 10 on BLM369, Lot 1 on BLM662, Lot 2 on BLM368 and Lot 3 on BLM368

DATE: 07.02.19

AGENDA REF: CES1

AUTHOR: Fiona Macleod - Planning & Development Officer

Executive Summary

Council has received a development application from the applicant, Premise Agriculture on behalf of the landowner for MCU 164 Development Application for Material Change of Use - Intensive Animal Industry Expansion (Cattle Feedlot 2,300SCU) and ERA 2-1(b) Intensive Animal Feedlotting (Keeping 1,000-10,000SCU) - "Euraba" 12730 Castlereagh Highway and 700 Euraba Road, Dirranbandi described as Lot 10 on BLM369, Lot 1 on BLM662, Lot 2 on BLM368 and Lot 3 on BLM368.

PROPOSAL

Applicant:	Matt Norton Premise Agriculture
Owner Of Land:	Douglas C & Susanne Deshon
Land description & Area:	Lot 10 on BLM369 (5725.09 ha lot area) Lot 1 on BLM662 (1643.63 ha lot area) Lot 2 on BLM368 (5806.73 ha lot area) Lot 3 on BLM368 (1231.78 ha lot area)
Zone / Precinct :	Rural Zone
Overlay:	Flood Hazard Overlay
Proposal:	Material Change of Use – Intensive Animal Industry Expansion (Cattle Feedlot 2,300 SCU) and ERA 2-1(b) Intensive Animal Feedlotting (Keeping 1,000-10,000 SCU)
Proposal Assessment category:	Impact Assessment
Referral / Concurrency Agencies:	Department of State Development, Manufacturing, Infrastructure and Planning (DSDMIP) – Department of Transport & Main Road (DTMR), Department of Agriculture and Fisheries (DAF) and Department of Natural Resources, Mines and Energy (DNRME)
Submissions :	No properly made submissions
Properly made date:	12 th September 2018

The proposal is for an intensive animal industry (cattle feedlot) expansion in the north western corner of the property (contained to Lot 3 on BLM368) known as “Euraba” located at 12730 Castlereagh Highway, Dirranbandi (see **Figure 1** for development location). The proposed development involves the construction of new cattle storage yards, cattle lane and pens and associated infrastructure required for expanding the operation to 2,300 Standard Cattle Units (SCUs) feedlot. The existing permitted uses of the property is for agricultural (grazing and dryland/irrigation cropping purposes) and intensive animal industry activities with large areas of the property devoid of vegetation. The location of the proposed feedlot expansion however is within an area containing regulated vegetation.

The required MCU development application is subject to impact assessment under the tables of assessment for the Rural Zone under Council’s current planning scheme.

The proposed expansion to the existing feedlot is to allow an increase of total capacity from currently 999 SCU to 2,300 SCU.

Existing access to the feedlot location on the property will continue to be off Castlereagh Highway. Existing internal access roads on the property will continue to facilitate on-site vehicle movement.

The expected vehicle movements resulting from the proposed feedlot expansion development are;

	Current (999 SCU)	Proposed (2,300 SCU)
Light Vehicle Movements (weekly)	2	2
Heavy Vehicle Movements (weekly)	2	5

The proposed feedlot expansion will involve the construction of five (5) additional holding pens, two (2) additional sedimentation basins and an effluent holding pond. Feed roads and cattle laneways will be extended from the existing feedlot pens to the expansion area. See **Attachment 1** for detail of the proposed development layout.

Figure 1 – Locality Plan of proposed development site within “Euraba” property

- **Planning for economic growth**

The feedlot expansion will promote and contribute to the agricultural industry. Specifically, the feedlot activity is located in an appropriate location which will not cause conflicting land uses to occur. The state interest – agriculture specifically identifies intensive agricultural land uses as a major economic contributor. It is considered therefore that the feedlot expansion accords with the intent of the SPP.

- **Planning for safety and resilience to hazards**

The site is identified within the *Balonne Shire Council Planning Scheme 2006 (as amended July 2014)* as being subject to the Flood Hazard Overlay. The Flood Hazard Overlay Code contained in the scheme appropriately integrates the assessment benchmarks for planning for safety and resilience to hazards contained in the SPP which must be considered.

Balonne Shire Council Planning Scheme 2006

Desired Environmental Outcomes

The application is subject to Impact Assessment and therefore requires assessment against the entirety of the Balonne Shire Planning Scheme. The following is an assessment of the proposal's compliance with the relevant desired environmental outcomes sought for development within the Balonne Shire.

Environment

The proposed development will not adversely impact on environmentally significant areas, including wetlands, habitats, corridors and open spaces. Importantly, while the subject site does contain areas of mapped remnant vegetation and has areas identified as matters of state environmental significance, the area of the proposed feedlot expansion has considered these aspects and as part of the application the development triggered state referral for vegetation clearing which has been approved subject to conditions (see **Attachment 2**). The site is not identified as being susceptible to land degradation and conditions on any planning approval that issues can ensure stormwater management, erosion and sediment control can be addressed on site.

The development will not adversely impact on water or air quality or adversely impact on the biodiversity of the area. Appropriate conditioning will ensure that the proposed development does not result in adverse environmental impacts. An environmental authority permit has also been issued for the feedlot expansion activity and conditions on the approval appropriately mitigate any impacts to the environment as a result of the development. The proposal does not impact on an identified place of historical, cultural or social significance.

Economics

The proposed development will encourage economic activity in the local area by providing employment and producing goods (cattle) for sale throughout the local shire and the state.

Whilst large areas of the property are mapped as good quality agricultural land it is not considered that the area of the proposed feedlot expansion is best utilised for this purpose given the vegetation cover. The site is currently occupied for grazing and dryland/irrigated cropping purposes with the existing feedlot and the feedlot expansion is considered to be a compatible use, given that both operations fall within the category of a rural activity and an expected land use within Rural Zoned land. The proposed feedlot expansion will value-add to the existing rural economy and property itself and will further diversify the operations.

Community Well-being & Lifestyle

The proposed development site has existing direct access to Castlereagh Highway. The feedlot expansion will not require connection to any additional infrastructure services. Additionally, the proposal will not have any unacceptable impacts on existing infrastructure networks. As stated above, traffic movements as a result of the expansion are considered reasonable and will not negatively impact on the existing local road networks given the amount of vehicles is considered to be a minor increase to the existing conditions, and additionally the vehicles will enter straight onto the Castlereagh Highway. To ensure the feedlot has been appropriately

considered the application has been referred to Council's Infrastructure Department for comment with no concerns stated. More detail on the infrastructure road network impact is provided below.

The proposed feedlot expansion will not diminish the role and identity of St George and Dirranbandi as the main business and community centres for the shire as it will continue to provide jobs that are likely taken up by residents of these towns and others within Balonne Shire.

Rural Zone Code

The proposed feedlot is located over a small area relative to the overall size of the lot (1231.78 hectares) and overall property (14407.23 hectares). The balance of the site remains suitable for rural purposes (grazing, dryland/irrigated cropping and like activities). It is considered that the feedlot use is a consistent use within the rural zone and complements agricultural operations. Given the small area of the development, existing and future rural activities on the property and surrounding properties are considered to not be prejudiced. Potential adverse impacts from the use to the environment will be minimised through the conditions of any development permit granted. The development will not adversely impact on water or air quality or adversely impact on the biodiversity of the area, and conditions on the Environmental Authority permit that has been issued ensures off-site impacts do not occur. As previously stated and discussed further below, the application has been referred to Council's infrastructure department regarding impacts to the local road network and any other infrastructure matters. No concerns have been raised and given the amount of vehicle movements anticipated, it is considered that the feedlot expansion will not adversely impact on the existing infrastructure and local government road network. Importantly noted, the property is affected in its entirety by the flood hazard overlay and the feedlot expansion area is subject to moderate bushfire risk. These matters will be considered later in the report. The proposed development is considered to be generally consistent with the Overall Outcomes sought for development in the Rural Zone.

The proposed development is also considered to comply with the applicable requirements of the Rural Zone Code and the following outlines of the proposal's compliance with the Rural Zone Code in the instances where performance solutions are considered appropriate.

Performance Criterion 5 – Vehicle Access

Vehicle access is provided to a standard appropriate for the use.

The proposed development site will be accessed via an existing internal access gravel road off the Castlereagh Highway. The existing access conditions are considered sufficient to accommodate the proposed feedlot expansion. Importantly, the internal road on the property is well formed and currently utilised and the Castlereagh Highway is a bitumen state-controlled road. Council's Infrastructure Department have been referred the application and have given no objection regarding the suitability of the existing road conditions, nor have they required any conditions. It was recommended by Infrastructure however that a note be placed on any approval issued that if in the future the developments internal roads/access interact with local controlled roads that an application is requirement to be presented to Council for approval. Given the access from Castlereagh Highway being a state controlled road, DTMR was referred the application and have no objection (see **Attachment 2**).

Performance Criterion 22 – Air Emissions

Air emissions from the premises do not cause environmental harm or nuisance to adjoining properties or sensitive land uses.

The subject site is in a remote location, there are substantial separation distances between the feedlot and residential dwellings on adjoining properties (the nearest dwelling is identified by the applicant as being approximately 6.4km away) and there is physical separation of the proposed use from the proximate sensitive land uses produced by the natural topography and existing vegetation. It is therefore not considered that the

proposed development will produce air emissions that will cause environmental harm or nuisance to adjoining properties or sensitive land uses. The Environmental Authority permit has appropriate noise conditions and it is considered therefore that no requirements need to be enforced from Balonne Shire Council.

Performance Criterion 23 – Noise Emissions

Noise emissions from the premises do not cause environmental harm or nuisance to adjoining properties or sensitive land uses.

The subject site is in a remote location, there are substantial separation distances between the proposed feedlot and residential dwellings on adjoining properties (the nearest dwelling is identified by the applicant as being approximately 6.4km away) and there is physical separation of the proposed use from the proximate sensitive land uses produced by the natural topography and existing vegetation. It is therefore not considered that the proposed development will produce noise emissions that will cause environmental harm or nuisance to adjoining properties or sensitive land uses. The Environmental Authority permit has appropriate noise conditions and it is considered therefore that no requirements need to be enforced from Balonne Shire Council.

Performance Criterion 27 – Separation of Incompatible Land Uses

Separation distances are provided to ensure:

- (a) the future of surrounding uses;*
- (b) infrastructure items are protected from incompatible development;*
- (c) an appropriate standard of amenity and public safety; and*
- (d) conflict arising from incompatible uses is minimised.*

The proposed development will be appropriately separated from all potential incompatible and sensitive land uses. Schedule 10 – Separation Distances for Intensive Animal Industries of the Balonne Shire Planning Scheme stipulates for Lot Feeding (Cattle: Standard Cattle Units) between 501 - 5000 the following minimum separation distances:

- Sensitive land uses other than in the Town Zone = 1.5 kilometres;
- Watercourses, wells and bores = 200 metres;
- Other boundaries of land = 130 metres;
- Public roads = 200 metres; and
- Town zone = 6000 metres.

The nearest dwelling to the proposed feedlot expansion is located approximately 6.4 km's away. The minimum separation distances identified above for watercourses, wells and bores, other boundaries of land and public roads for the proposed feedlot are also exceeded given the proposed location.

Due to exceeding the minimum separation distance requirements stipulated in Schedule 10 of the Balonne Shire Council Planning for intensive animal industry, the large area of the subject site and the nature of the existing and proposed uses over the site (agricultural) it is considered that the proposed development is appropriately located in relation to existing and potential surrounding land uses.

Performance Criterion 28 – Good Quality Agricultural Land

Good Quality Agricultural Land areas as identified in Planning Scheme Map R2 – Good Quality Agricultural Land are conserved and managed for the longer term and protected from development that may lead to its alienation or diminished productivity.

The property has large areas of mapped Good Quality Agricultural Land (GQAL). The proposed feedlot expansion will compliment and continue to preserve the ongoing use of the site and increase the productivity

of the extensive grazing and cropping activities currently undertaken over the site. The proposed use is therefore considered highly appropriate for the subject site. Additionally the proposal will not fragment any of the areas of the site currently used for grazing and cropping purposes.

Performance Criterion 31 – Protected Areas

Development is undertaken to ensure areas of significant biodiversity and habitat value are protected.

The subject site is mapped as containing areas of Protected Areas on Planning Scheme Map R3 – Protected Areas. The area over which the proposed feedlot expansion is proposed does have regulated protected vegetation which some is proposed to be cleared and accordingly as part of the development application has triggered a concurrency referral for clearing native vegetation which has been assessed by DNRME. A copy of the response is included in **Attachment 2**.

Performance Criterion 33 – Bushfire Hazard Area

Development maintains the safety of people and property by avoiding areas of High or Medium Bushfire hazard or mitigating the risk through:

- a) the siting of buildings ensuring setbacks from hazardous vegetation are maximised and elements least susceptible to fire are siting closest to the bushfire hazard; and*
- b) the provision of firebreaks to ensure adequate setbacks between Buildings, structures and Hazardous vegetation.*

The site is mapped as containing areas of Medium Bushfire hazard on Planning Scheme Map R4 – Bushfire Hazard Areas. While the proposed feedlot expansion will be located in close proximity to an area mapped bushfire hazard, no buildings or structures are proposed as part of this development therefore the fire load will not be increased nor will the amount of persons. Accordingly, the proposed feedlot expansion will continue to maintain safety of both people and property.

Flood Hazard Overlay Code

While the proposed feedlot expansion is to occur on land that is identified as being affected by the Flood Hazard Overlay, it is considered that the overall outcomes of the Flood Hazard Overlay Code are met. The proposed feedlot expansion does not include any building work or operational work on the rural lots which are to remain for agricultural purposes and in the same condition as at present. While the feedlot extension constitutes a material change in the use on the property it is not considered there will be any impacts to flood conditions given the feedlot structures will allow flow through of water and not increase persons onsite as a safety risk. Regardless, any future development on the site would be required to comply with the flood hazard overlay and minimum finished floor level requirements which would be captured in a building application in the instance that planning approval would not be required. It is considered, given the ongoing use of the site for rural purposes, that the number of people onsite that would be affected by a flood event will remain as per current conditions and not create any increased burden to emergency services. No natural features of the land i.e. natural ground levels, is to be altered or blocked as part of the feedlot expansion and therefore it is considered that the natural process of water flow over the land will continue as per the current situation in the event of a flood. Importantly, satellite imagery has also been provided as part of the application of the highest flood event for the property which does not show the feedlot area (including the proposed extension area) being inundated.

On the basis of the above, the proposed feedlot expansion is considered to be consistent with the Overall Outcomes sought for the Flood Hazard Overlay Code.

The proposed feedlot expansion is also considered to comply with the applicable requirements of the Flood Hazard Overlay Code. The following outlines of the proposal's compliance with the relevant Codes Performance Criteria.

Performance Criterion 2 – Development Siting and Layout

Development siting and layout responds to flooding potential and maintains personal safety at all times.

While the feedlot expansion is to be located within the Flood Hazard Overlay, given the current use of the lots for rural purposes it is considered that the expansion to the feedlot activity on the property will not increase personal risk or the flooding potential. The siting of the feedlot has considered past flood events and the expansion has been located where there has been no inundation in a flood event, due to historical levees upstream being in place. Additionally, the existing access point to the road reserve (Castlereagh Highway) is to remain unaltered and is to be continued to be the primary entry / exit point to the feedlot.

Given the current access to the property, the property is not physically isolated and has an evacuation route. Signage is not considered necessary for the site given the number of persons residing and working on the lots is to remain as per the current conditions and the primary use being for agricultural purposes. The proposed feedlot expansion will not increase the risk to personal safety.

Performance Criterion 3 – Effects on Flood Behaviour

Development directly, indirectly and cumulatively avoids any increase in water flow velocity or flood level, and does not increase the potential for flood damage either on site or on other properties.

The proposed feedlot expansion will not block or divert floodwaters which will result in increases to flood level or velocity on site or on other properties. Importantly, the feedlot expansion structures will allow flow through of water in the event of inundation of the area and additionally the expansion has been located in an area that has historically not been inundated by floodwaters due to existing upstream levees. No alteration of watercourse or floodway is to occur. While some regulated vegetation is to be cleared to facilitate the expansion, DNRME have raised no concerns.

Performance Criterion 4 – Hazardous Materials

Development avoids the release of hazardous materials or contaminants into floodwaters.

The expansion of the feedlot is not considered to result in hazardous or noxious materials being stored on the property. A small amount of fuel and chemicals is stored in existing sheds on the property which is not considered to be increased as a result of the expansion. As previously stated, given existing levees upstream of the development, the site where the materials are stored and feedlot expansion is to be sited is protected from flood events.

State Assessment – Referral Agencies

The application was required to be referred to the Department of State Development, Manufacturing, Infrastructure and Planning (DSDMIP) who then forwarded it onto the Department of Transport & Main Roads (DTMR), Department of Natural Resources, Mines and Energy (DNRME) and Department of Agriculture and Fisheries (DAF) for consideration. This was due to the fact Intensive Animal Industry Expansion involves total facility capacity for cattle of 2300 SCU and therefore constitutes an Environmentally Relevant Activity (ERA 2-1(b)), the site has frontage to and is accessed from a state controlled road and some regulated vegetation is proposed to be cleared to accommodate the expansion.

No conditions were provided by DTMR for the proposed development. Both DNRME and DAF conditioned the development to accord with specific plans. Further detail of these conditions is provided later in this report (see **Attachment 2**). Additionally, an Environmental Authority (EA) Permit Decision Notice has been issued for the development directly to the applicant. The EA Permit includes appropriate conditions to ensure that the development does not result in adverse environmental impacts.

Submissions

The application was subject to Impact Assessment. No submissions were received.

Link to Corporate Plan

Function	Key Program Area
<u>Infrastructure and Planning</u>	Sustainable planning and development

Consultation (internal/external)

External referrals

State Assessment & Referral Agency (Department of Transport & Main Roads, Department of Natural Resources, Mines and Energy & Department of Agriculture and Fisheries) – Concurrence agencies

Internal referrals

Manager Roads and Drainage – Mr Andrew Boardman

Environmental Health Officer – Ms Di Francisco

Legal Implications

The *Planning Act 2016* and Council's planning scheme apply.

Policy Implications

Council's planning policies apply.

Financial and Resource Implications

Nil

Attachments

1. Attachment 1 - MCU 164 Development Application Documents.pdf (separately enclosed) ➡
2. Attachment 2 - DSDMIP Concurrence Agency Response.pdf (separately enclosed) ➡

Recommendation/s

That:

1. Council receives this report.
2. Council approves the development application for MCU 164 Development Application for Material Change of Use - Intensive Animal Industry Expansion (Cattle Feedlot 2,300SCU) and ERA 2-1(b) Intensive Animal Feedlotting (Keeping 1,000-10,000SCU) - "Euraba" 12730 Castlereagh Highway and 700 Euraba Road, Dirranbandi described as Lot 10 on BLM369, Lot 1 on BLM662, Lot 2 on BLM368 and Lot 3 on BLM368 subject to the permit conditions listed below;

DEVELOPMENT PERMIT CONDITIONS

Approved Plans and Supporting Documentation

1. The development must be carried out generally in accordance with the Balonne Shire Council stamped/approved plan(s) and supporting documentation referenced in the table below which forms part of this approval, unless otherwise specified by any condition of this approval.

Plan/Document number	Plan/Document name	Date
SK003-A	Aerial Plan	12.09.18
SK001-B	Proposed Site Layout	15.06.18
SK002-A	Catchment Plan	12.06.18

Approved Development

2. The approved development is for a Material Change of Use to expand an existing Intensive Animal Industry (Cattle Feedlot to 2,300 SCU) and ERA 2-1(b) Intensive Animal Feedlotting (Keeping 1,000-10,000 SCU) on land described as Lot 10 on BLM369, Lot 1 on BLM662, Lot 2 on BLM368 and Lot 3 on BLM368 situated at "Euraba" 12730 Castlereagh Highway and 700 Euraba Road, Dirranbandi.

Compliance with Conditions

3. All conditions of the approval shall be complied with before the change occurs (prior to the commencement of the use) and while the use continues, unless otherwise noted within the conditions.
4. All costs associated with compliance with these conditions shall be the responsibility of the developer unless otherwise noted.

Application Documentation

5. It is the developer's responsibility to ensure all entities associated with this Development Permit have a legible copy of the Approved Plans and Approved Documents bearing "Council Approval" and the Decision Notice.

Fees and Charges

6. All fees, rates, interest and other charges levied on the property shall be paid in full, in accordance with the rate at the time of payment.

Site Maintenance

7. The development (including parking, access and other external spaces) shall be maintained in accordance with the Approved Plans and Approved Document, subject to and modified by any conditions of this approval.
8. The site shall be maintained in a clean and orderly state at all times to Council's satisfaction.

Avoiding Nuisance

9. No nuisance is to be caused to adjoining properties and occupiers by the way of noise, smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time, including non-working hours.
10. The applicant must ensure compliance with all environmental conditions outlined under the Environmental Authority for the environmentally relevant activity.
11. Noise emissions from the development shall not cause environmental harm of nuisance to adjoining properties or "Sensitive Land Uses" in accordance with the *Environmental Protection (Noise) Policy 2008*.
12. Air emissions from the development shall not cause environmental harm of nuisance to adjoining properties or "Sensitive Land Uses" in accordance with the *Environmental Protection (Air) Policy 2008*.

Waste Management

13. All waste generated from construction of the premises must be effectively controlled onsite before disposal. All waste must be disposed of in accordance with the *Environmental Protection (Waste Management) Regulation 2000*.
14. All waste generated on-site must be managed in accordance with the waste management hierarchy as detailed in the *Waste Reduction & Recycling Act 2011*.

Public Utilities

15. The developer shall be responsible for the location of and protection of any Council and Public Utility Services Infrastructure and Assets that may be impacted on during construction of the development
16. Any damage which is caused to Council's Infrastructure as a result of the approved development must be repaired immediately.

Environmental - Stormwater – Drainage

17. There is to be no increase in any silt loads or contaminants in any overland flow from the

property during the development process and after development has been completed.

18. The holder of the permit shall ensure that the use is to be conducted in a manner that the Cattle Feedlot activities do not cause contamination of groundwater or stormwater runoff.
19. The holder of the permit shall ensure that all persons engaged in the conduct of the activity are trained in the practices and procedures necessary to prevent environmental harm as a consequence of carrying out the activity and in the event of any emergency.
20. During construction, soil erosion and sediment is managed in accordance with *Schedule 7: "Standards for Construction Activity" of the Balonne Shire Planning Scheme*.
21. Excavation and filling is undertaken in accordance with *Schedule 7: "Standards for Construction Activity" of the Balonne Shire Planning Scheme*.

Onsite Manoeuvring

22. Vehicle access, manoeuvring and parking shall be maintained in accordance with *Schedule 2: "Standards for Roads, Car Parking, Access and Manoeuvring Areas" of the Balonne Shire Planning Scheme*.
23. Ensure access to car parking spaces, vehicle loading and manoeuvring areas and driveways remain unobstructed and available for their intended purpose.
24. Ensure loading and unloading operations are conducted wholly within the site and vehicles enter and exit the site in a forward direction.

Further Advice:

Please note that the DNRME and DAF (through DSDMIP) as concurrence agencies have provided conditions for the development within the concurrence agency response dated 4 January 2019. The applicant is required to ensure compliance with these conditions prior to the commencement/ and during the operation of the use. However DNRME and DAF are responsible for overseeing the compliance with these conditions. A copy of the concurrence agency response is provided as **Attachment 2**.

Under the requirements of the *Planning Act 2016* (PA), Balonne Shire Council are required to include the concurrence agency response received from DSDMIP received as part of the DA process which includes the abovementioned advice.

The requirement to enforce compliance with the aforementioned outstanding conditions falls to the DNRME and DAF and Council have no further responsibility in this matter however it is important that this matter be noted.

NOTES:

- *This permit does not constitute any authority to carry out any building work, operational work or a different use to what is currently established and permitted under this approval unless all relevant permits are obtained.*
- *This development approval does not authorise any activity that may harm Aboriginal cultural heritage. Under the Aboriginal Cultural Heritage Act 2003 you have a duty of care in relation to such heritage. Section 23(1) provides that 'A person who carries out an activity must take all reasonable and practicable*

measures to ensure the activity does not harm Aboriginal cultural heritage. It may therefore be prudent for you to carry out searches, consultation, or a cultural heritage assessment to ascertain in the presence or otherwise of Aboriginal cultural heritage. Further information on cultural heritage responsibilities of developers can be obtained from the Department of Aboriginal and Torres Strait Islander Partnerships.

- *General environmental duty under the Environmental Protection Act 1994 prohibits unlawful environmental nuisance caused by (including but not limited to) noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.*
- *If in the future the development's internal roads/access interacts with local controlled roads, an application is required to be presented to Council for approval.*

Digby Whyte

Director Community and Environmental Services

OFFICER REPORT

TO: Council

SUBJECT: **MCU 166 Development Application for Material Change of Use - Health Care Premises Extension at 116 Alfred Street, St George QLD 4487 described as Lot 4 on SP276756**

DATE: 08.02.19

AGENDA REF: CES2

AUTHOR: Fiona Macleod - Planning & Development Officer

Executive Summary

Council has received a development application from the owner, Bennak Investments Pty Ltd (Alex Benn) for MCU 166 Development Application for Material Change of Use - Health Care Premises Extension at 116 Alfred Street, St George QLD 4487 described as Lot 4 on SP276756.

PROPOSAL

Applicant:	Alex Benn Bennak Investments Pty Ltd
Owner Of Land:	Bennak Investments Pty Ltd
Land description & Area:	Lot 4 on SP276756 (1615 square metres lot area)
Zone / Precinct :	Town Zone – Residential Precinct
Overlay:	Nil
Proposal:	Material Change of Use – Health Care Premises Extension
Proposal Assessment category:	Impact Assessment
Referral / Concurrency Agencies:	Department of State Development, Manufacturing, Infrastructure and Planning (DSDMIP) – Department of Transport & Main Road (DTMR)
Submissions :	One (1) properly made submission
Properly made date:	7 th December 2018

The proposal is for an extension to the floor area of an existing health care premises use known as 'St George Medical Centre'. The extension comprises new building works to be located in the front setback of the property (in the north western area of the lot). Also noted and incorporated in the extension is the retrospective approval of a minor addition located in the rear south east corner of the lot, a 72 square metre donga known as the allied health building (see **Figure 1** for development location). Existing features of the site include the provision of health care premises buildings and associated onsite car parking to the rear. The extension proposed is associated with the existing operations of the health care premises onsite. All proposed built form will be single storey height and will not exceed the heights of existing structures located along Alfred Street.

The site is surrounded by predominantly residential adjoining land uses. However, it is recognised that the land use permitted on the property for health care premises purposes has existed for many years in this location with similar and commercial land uses located nearby (i.e. 44-46 Grey Street).

Specifically, directly abutting properties and current uses are noted as follows;



- North West – Alfred Street (Local Government Road)
- South West – 118 Alfred Street (Single Residence)
- North East – 114 Alfred Street (Single Residence), 44-46 Grey Street (Health Care Premises)
- South East - 120 Alfred Street (Residential Outbuilding), 48 Grey Street (Single Residence)

Vehicle entry to the site will continue to be via an existing crossover located in the northern corner of the subject site accessed off Alfred Street. The existing number of on-site car parking spaces is considered to continue to be sufficient for the land use and further detail on car parking requirements is discussed later in the report. It is anticipated that vehicle movements on and off the site will not greatly increase beyond current levels associated with the health care premises operation. In addition to the onsite car parking spaces provided, some on street car parking is available along Alfred Street.

The required MCU development application is considered to fall within a 'Health Care Premises Use' and is therefore identified as impact assessable under the tables of assessment for the Town Zone – Residential Precinct.

Figure 1 – Locality Plan of proposed development within 116-118 Alfred Street – Lot 4 on SP276756



<u>Legend</u>	
	116 – 118 Alfred Street (subject property)
	Location of proposed Health Care Premises extension

ASSESSMENT

The application is subject to Impact Assessment and therefore requires assessment against the applicable State Planning Policy (SPP) and entirety of the Balonne Shire Planning Scheme. The following is an assessment of the proposal's compliance with the SPP, relevant Desired Environmental Outcomes and Town Zone Code of the current scheme.

Maranoa-Balonne Regional Plan 2009

The Council has performed an assessment of the proposed development against the relevant policies and strategies contained within the Maranoa-Balonne Regional Plan 2009.

- **Strong Communities – Promoting Health and Wellbeing**

The proposed land use subject to this development application being health care premises extension is considered to be a contributing land use service to deliver safe and sustainable health services to regional communities. It is considered that the delivery of safe and sustainable health services will positively contribute to strong communities of the areas of Maranoa and Balonne. As per the below planning assessment, it is considered that this development will positively contribute to the St George and wider Maranoa-Balonne economy. The medical centre expansion will facilitate better health services to the entire community of the Balonne Shire.

State Planning Policy

Council must consider impact assessable development applications against the State Planning Policies. The *State Planning Policy (SPP) – July 2017* presents State interests in five themes, of which one can be applied directly to this application: State Interest – planning for liveable communities.

Provided below is an assessment against the relative assessment benchmarks of the state interest that has been identified as applicable to this development.

- **Planning for liveable communities**

The health care premises extension will promote and contribute to the St George and Balonne Shire community. Specifically, the health care premises activity expansion will allow more efficient health services to the region which in turn provides for better health and wellbeing for the community. The health facility expansion will enable further multi-function services and will continue to provide an essential service. Given the existing use of the property for this purpose existing infrastructure connections are also present and the site is located in an easily accessible and central location within the St George Township. It is considered therefore that the health care premises extension accords with the intent of the SPP.

Balonne Shire Council Planning Scheme 2006

Desired Environmental Outcomes

The application is subject to Impact Assessment and therefore requires assessment against the entirety of the Balonne Shire Planning Scheme. The following is an assessment of the proposal's compliance with the relevant desired environmental outcomes sought for development within the Balonne Shire.

Environment

The proposed development will not impact on environmentally significant areas, including wetlands, habitats, corridors and open spaces. The subject site does not contain any areas of mapped remnant vegetation given its central location within the St George Township. The site is not identified as being susceptible to land degradation and conditions will be included on any permit that issues ensuring that stormwater management and sediment control be addressed on site. The proposal does not impact on a place of historical, cultural or social significance.

Economics

The proposed development will provide an additional area for the operations of the health care premises 'St George Medical Centre' which in turn will allow continued support for the activity to offer vital health services to the community. Furthermore, the extension will support the business which contributes to the economic activity in the St George Township namely through employment and provision of a range of essential health services. Importantly acknowledged, 'St George Medical Centre' is one of the few health care providers within St George and Balonne Shire. In summary, the extension will ensure the businesses longevity in continuing to be able to provide services to St George and the wider surrounding Balonne Shire area.

Community Well-being & Lifestyle

The site of the proposed development is currently acknowledged as a commercial land use by the community, being for health care premises services. Given the health care premises is an existing use, no connection to an additional infrastructure services will be required to facilitate the extension. The extension will allow the continued operation of St George Medical Centres provision of services to the St George Township and surrounding Balonne Shire area. Given the use of the premises and availability of other like services within St George and Balonne Shire, it is considered this business contributes to the role and identity of St George as a regional centre.

Town Zone Code

The proposed extension will provide support to the existing business located centrally in the St George Township. Importantly, the use is currently in operation and therefore no additional infrastructure will be required and its location is already identified by the community as a commercial/ health care premises site. Potential adverse impacts from the extension to other surrounding uses will be minimised through the conditions of any development permit granted. The development will not adversely impact on water or air quality or adversely impact on the amenity of the surrounding predominantly residential area. The proposed development is considered to be consistent with the Overall Outcomes sought for development in the Town Zone Code.

The proposed development is also considered to comply with the applicable requirements of the Town Zone Code and the following outlines of the proposal's compliance with the Town Zone Code in the instances where performance solutions are considered appropriate.

A. For all of the Town Zone

Performance Criterion 5 – Vehicle Access

Vehicle access is provided to a standard appropriate for the use.

The proposed development site will continue to be accessed via the existing crossover off Alfred Street. This access is considered to continue to be sufficient to accommodate the customers and staff vehicles accessing car parking onsite which are located to the rear of the premises. Council's Infrastructure Department was referred the application and provided no response with respect to the suitability of the existing access point. DTMR as a concurrence agency was also referred the application and have stated no requirements regarding the proposed development (see **attachment 2**).

Performance Criterion 7 – Parking and Manoeuvring

Vehicle parking and service vehicle provision is adequate for the use whilst ensuring both safe and functional operation for motorists and pedestrians.

Schedule 2 of *Balonne Shire Council Planning Scheme 2006* stipulates a statutory minimum car parking requirement for a 'Health Care Premises' use of *1 space for each 30sqm of part thereof of GFA*. The proposed total floor area of the health care premises as a result of the extension will be 491sqm. Accordingly, on the basis of the planning scheme requirements a total of 16 onsite car parking spaces are required for this land use.

The applicant's proposal indicates the availability of 16 onsite car parking spaces and 1 additional car parking space for persons with disabilities. It is considered therefore that the statutory car parking requirements are met. Additionally, it is importantly noted that the property street frontage (Alfred Street) has 3 car parking spaces available for public use.

The application was referred to Council's Infrastructure Department for comment who provided no response to the car parking configuration or number of spaces.

Performance Criterion 11 – Noise Sensitive Development

Noise sensitive developments (residential, educational and community) must ensure that road traffic noise levels are appropriately managed to achieve acceptable levels of amenity.

The proposed health care premises use extension is not considered to have unreasonable traffic movements that will cause noise levels to impact on surrounding land uses. Importantly, vehicles visiting the premises are likely to be private and light vehicles.

In addition, road traffic noise generated from the site will be restricted given a condition restricting the hours of operation of the premises will be included on any permit that issues.

Performance Criterion 22 – Air Emissions

Air emissions from the premises do not cause environmental harm or nuisance to adjoining properties or sensitive land uses.

The proposed development being for a health care premises use extension (St George Medical Centre) is not considered to create any air emissions or odour.

Regardless of the above, a condition will be included on any permit that issues requiring that air emissions comply with the *Environmental Protection (Air) Policy 2008*.

Performance Criterion 23 – Noise Emissions

Noise emissions from the premises do not cause environmental harm or nuisance to adjoining properties or sensitive land uses.

As stated throughout the report, the subject site currently operates as health care premises. The extension to the use is directly associated with 'St George Medical Centre' and is to be used as additional consulting rooms. It is anticipated therefore that the activities conducted within the extension will not cause an unreasonable change the type or sound level from existing noise generated from the health care premises operations.

To ensure that the extensions do not unreasonably impact on the adjoining residential properties, a condition will be included on any permit that issues requiring that noise emissions do not cause environmental harm or nuisance to adjoining properties or "Sensitive Land Uses" in accordance with the *Environmental Protection (Noise) Policy 2008*. In addition to this hours of operation will also be restricted to ensure the operation of the health care premises is within normal working hours to protect surrounding residential amenity.

A. For the Residential Precinct and the Resilient Residential Precinct

Non Residential Activities located in the Residential Precinct

Performance Criterion 34 – Location

Non Residential Activities are located so as:

- a) *Not to impact adversely on the residential amenity of the residential precinct;*
- b) *Not to prejudice the consolidation of like non-residential activities in other more appropriate areas; and*
- c) *Not to prejudice the landscape values of the town.*

Given the existence of the medical centre (health care premises) for numerous years, it is not anticipated that the extension will set a precedent for commercial activities to occur in the Residential Precinct.

The development is not considered to cause adverse amenity impacts to the residential amenity of the area. Any potential impacts are appropriately mitigated through conditions to ensure that offsite impacts are restricted.

Given the existing conditions of the property in terms of landscaping it is not considered that the extension will take away the landscape values of the town. For the most part existing landscape features will remain and a condition has been included to ensure that the frontage of the property has appropriate landscaping to mitigate streetscape impacts.

Performance Criterion 35 – Scale

Non Residential Activities are of an appropriate scale to protect the residential amenity of the residential precinct, and do not prejudice the operation and viability of other uses or in the residential precinct or other precincts.

The proposed extension to the St George Medical Centre is to be single storey and will not exceed the building height of the existing building. The design of the buildings has also considered the character of the subject site and surrounding properties continuing with a pitched roofline and weatherboard external materials. It is therefore considered that the scale of the proposed development is consistent with the existing non-residential development onsite and appearance complements the existing neighbourhood character of Alfred Street.

It is considered that the proposed extension to the existing use over part of the site will not prejudice the operation and viability of other land uses in the residential precinct as the existing use of the site provides valuable community benefit given it provides medical services. While being located within the Residential Precinct the subject site has been an established Health Care Premises for many years and therefore is recognised by the public as an existing land use feature along Alfred Street. Appropriate conditions regarding hours of operation and noise will ensure that the extension will not unreasonably impact on existing residential amenity.

Performance Criterion 36 – Operation

Non Residential Activities are operated so as to ensure that the activities do not impact adversely on residential amenity.

The existing operating hours of St George Medical Centre (8am-6pm – Monday to Friday inclusive and 8.30am-12pm Saturday) are to remain and will be applied to the extension. To ensure that the new development area do not adversely impact on the residential amenity of the surrounding area, a condition will be included on any permit that issues restricting hours of operation.

State Assessment – Referral Agencies

Pursuant to 10.9.4.2.4.1 of the *Planning Regulation 2017*, the application was required to be referred to the Department of State Development, Manufacturing, Infrastructure and Planning (DSMDIP) who then forwarded it onto the Department of Transport & Main Roads (DTMR) for consideration.

A response was provided by DTMR for the proposed development citing no requirements (see **Attachment 2**).

Submissions

The application was subject to Impact Assessment with one (1) properly made submission received (see **Attachment 3**). Provided in the below table is a summary of key issues raised in the submission and planning response.

<i>Submission Item</i>	<i>Planning Officer Response</i>
1. <u>Urban Amenity – Front Setbacks</u>	While it is noted that the general character of Alfred

<p><i>"The predominant building typology in Alfred Street is a single detached residential dwelling with a generous front setback..... We submit that this setback is generally inconsistent with the predominant residential built form of Alfred Street."</i></p>	<p>Street residential uses have setbacks greater than what is proposed by the development, it is importantly noted the nature of the use being for commercial/health care premises purposes.</p> <p>The current <i>Balonne Shire Council Planning Scheme 2006</i> does not have any requirements pertaining to setbacks for non-residential land uses located within the residential precinct.</p> <p>Additionally the dwelling located at 114 Alfred Street is located forward of other dwellings along Alfred Street and also is sited within the standard 6 metre setback pursuant to the Queensland Development Code.</p> <p>The development in its design has aligned the building and verandah generally in accordance with this dwelling. Furthermore the materials, roofline and height of the extension keeps with the character of the existing building therefore to not affect the neighbourhood character or create visual bulk to the streetscape.</p> <p>Given the nature of the use, adjacent property street setback and design it is not considered necessary by the planning officer to condition a 6 metre setback requirement for the extension building from Alfred Street.</p>
<p>2. <u>Noise Sensitive Development</u> <i>"We are concerned of the noise impacts of motor vehicles and traffic entering and leaving the medical centre during its normal hours of operation.... We feel that without appropriate acoustic screening the noise generated by traffic impacts and plant and equipment the development shall have a detrimental impact of that noise on the amenity of the existing detached residential use/house".</i></p>	<p>It is noted that the health care premises extension development may result in increased vehicle movements on and off the premises.</p> <p>While these will be restricted to within hours of operation, Council's Planning Officer accepts the comments made and accordingly suggests the following conditions are included on any permit that issues to satisfy the interface noise between the development and adjoining residential use to the driveway and carpark;</p> <ul style="list-style-type: none"> • Construct a 1.8 metre high solid fence around the boundary of the premises adjoining residential property (114 Alfred Street). The fence must be constructed of an aesthetically pleasing weather resistant material such as earth mound, fibre cement, painted or treated timber, brick or a combination thereof and be continuous and free of gaps. • Any external mechanical ventilation equipment to

	be erected as part of the development must be screened to ensure noise levels do not exceed 5dB above the background noise level.
<p>3. <u>Landscaping</u> <i>No Landscape Architecture plans have been submitted or prepared as part of the Development Application. It is requested a condition is imposed to protect the visual amenity and landscape amenity of the residential area.</i></p>	<p>The proposed health care premises development does not include for any landscaping works on the plans submitted.</p> <p>The applicant has indicated via a responding email to the submission (see Attachment 3) that gardens will be located along the front of the building to suit the existing gardens which are to remain.</p> <p>Importantly noted, the existing features of the site and specifically the area where the proposed development will be located is devoid of vegetation with limited planter boxes. Therefore the health care premises extension will not see any loss of existing landscaping features.</p> <p>On the basis of the submission and applicant's response, it is considered by the planning officer that a condition requiring landscaping to the front of the property is included to ensure landscape amenity of the surrounding residential area is maintained.</p> <ul style="list-style-type: none"> Landscaping must be provided along the properties front boundary (interface with Alfred Street). Vegetation is to have a mature height of at least 2 metres within 5 years of planting, unless planted under electricity lines where the mature height must not exceed 3 metres.

Link to Corporate Plan

Function	Key Program Area
<u>Infrastructure and Planning</u>	Sustainable planning and development

Consultation (internal/external)

Acting Director of Infrastructure Services – Mr Andrew Boardman

Legal Implications

The *Planning Act 2016* and Council's planning scheme apply.

Policy Implications

Council's planning policies apply.

Financial and Resource Implications

Nil

Attachments

1. Attachment 1 - MCU 166 Development Application Documents.pdf [↓](#)
2. Attachment 2 - MCU 166 Concurrence Agency Response.pdf [↓](#)
3. Attachment 3 - MCU 166 Properly Made Submission Recieved and Applicants Response to Submission.pdf [↓](#)

Recommendations

That:

1. Council receives this report.
2. Council approves the development application for MCU 166 Development Application for Material Change of Use - Health Care Premises Extension at 116 Alfred Street, St George QLD 4487 described as Lot 4 on SP276756 subject to the permit conditions listed below;

DEVELOPMENT PERMIT CONDITIONS

Approved Plans and Supporting Documentation

3. The development must be carried out generally in accordance with the Balonne Shire Council stamped/approved plan(s) and supporting documentation referenced in the table below which forms part of this approval, unless otherwise specified by any condition of this approval.

Plan/Document number	Plan/Document name	Date
19209602	Proposed Site Plan	10.12.18
19209604	Proposed Floor Plan	10.12.18
19209608	Proposed Elevations	10.12.18

Approved Development

4. The approved development is for a Material Change of Use to extend an existing Health Care Premises on land described as Lot 4 on SP276756 situated at 116 Alfred Street, St George.

Compliance with Conditions

5. All conditions of the approval shall be complied with before the change occurs (prior to the commencement of the use) and while the use continues, unless otherwise noted within the conditions.
6. All costs associated with compliance with these conditions shall be the responsibility of the developer unless otherwise noted.

Application Documentation

7. It is the developer's responsibility to ensure all entities associated with this Development Permit have a legible copy of the Approved Plans and Approved Documents bearing "*Council Approval*" and the Decision Notice.

Fees and Charges

8. All fees, rates, interest and other charges levied on the property shall be paid in full, in accordance with the rate at the time of payment.

Site Maintenance

9. The development (including parking, access and other external spaces) shall be maintained in accordance with the Approved Plans and Approved Document, subject to and modified by any conditions of this approval.
10. The site shall be maintained in a clean and orderly state at all times to Council's satisfaction.

Hours of Operation

11. Unless otherwise approved in writing by Council, the activities associated with the health care premises use shall only occur between the following hours:

Monday to Friday: 8.00am to 6.00pm
Saturday: 8.30am to 12.00pm

12. Construction hours for the development are restricted to 6.30am to 6.30pm Monday to Saturday inclusive. Construction activities are not permitted on Sunday's and Public Holidays.

Avoiding Nuisance

13. No nuisance is to be caused to adjoining properties and occupiers by the way of noise, smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time, including non-working hours.
14. Any lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties.
15. Noise emissions from the development shall not cause environmental harm of nuisance to adjoining properties or "Sensitive Land Uses" in accordance with the *Environmental Protection (Noise) Policy 2008*.
16. Any external mechanical ventilation equipment to be erected as part of the development must be screened to ensure noise levels do not exceed 5dB above the background noise level.
17. Air emissions from the development shall not cause environmental harm of nuisance to adjoining properties or "Sensitive Land Uses" in accordance with the *Environmental Protection (Air) Policy 2008*.
18. A 1.8 metre high solid fence must be constructed around the boundary of the premises adjoining residential property (114 Alfred Street). The fence must be constructed of an aesthetically pleasing weather resistant material such as earth mound, fibre cement, painted or treated timber, brick or a combination thereof and be continuous and free of gaps.

Waste Management

19. All waste generated from construction of the premises must be effectively controlled onsite before disposal. All waste must be disposed of in accordance with the *Environmental Protection (Waste Management) Regulation 2000*.
20. All waste generated on-site must be managed in accordance with the waste management hierarchy as detailed in the *Waste Reduction & Recycling Act 2011*.

Public Utilities

21. The developer shall be responsible for the location of and protection of any Council and Public Utility Services Infrastructure and Assets that may be impacted on during construction of the development.
22. Any damage which is caused to Council's Infrastructure as a result of the approved development must be repaired immediately.

Environmental - Stormwater – Drainage

23. The premises must have a minimum 22,500 litre rainwater tank connected to the premises.
24. Stormwater shall be collected and discharged in accordance with *Schedule 6: "Standards for Stormwater Drainage" of the Balonne Shire Planning Scheme*.
25. Any increases in volume, concentration or velocity of stormwater from the property being developed must be channelled to lawful points of discharge or to other storage or dispersal arrangements which must all be agreed in writing by the Council.
26. There is to be no increase in any silt loads or contaminants in any overland flow from the property during the development process and after development has been completed.
27. The holder of the permit shall ensure that the use is to be conducted in a manner that the Health Care Premises activities do not cause contamination of groundwater or stormwater runoff.
28. During construction, soil erosion and sediment is managed in accordance with *Schedule 7: "Standards for Construction Activity" of the Balonne Shire Planning Scheme*.

Onsite Manoeuvring

29. Vehicle access, manoeuvring and parking shall be maintained in accordance with *Schedule 2: "Standards for Roads, Car Parking, Access and Manoeuvring Areas" of the Balonne Shire Planning Scheme*.
30. Ensure access to car parking spaces, vehicle loading and manoeuvring areas and driveways remain unobstructed and available for their intended purpose during hours of operation.
31. Ensure loading and unloading operations are conducted wholly within the site and vehicles enter and exit the site in a forward direction.

Landscaping

32. Landscaping must be provided along the premises front boundary (interface with Alfred Street). Vegetation is to have a mature height of at least 2 metres within 5 years of planting, unless planted under electricity lines where the mature height must not exceed 3 metres.

Further Advice:

Please note that DTMR (through DSDMIP) as a concurrence agency have provided a response citing no requirements for the development dated 19 December 2018. A copy of the concurrence agency response is provided as **Attachment 2**.

Under the requirements of the *Planning Act 2016* (PA), Balonne Shire Council are required to include the

concurrence agency response received from DSDMIP received as part of the DA process which includes the abovementioned advice.

NOTES:

33. *This permit does not constitute any authority to carry out any building work, operational work or a different use to what is currently established and permitted under this approval unless all relevant permits are obtained.*
34. *This development approval does not authorise any activity that may harm Aboriginal cultural heritage. Under the Aboriginal Cultural Heritage Act 2003 you have a duty of care in relation to such heritage. Section 23(1) provides that 'A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage. It may therefore be prudent for you to carry out searches, consultation, or a cultural heritage assessment to ascertain in the presence or otherwise of Aboriginal cultural heritage. Further information on cultural heritage responsibilities of developers can be obtained from the Department of Aboriginal and Torres Strait Islander Partnerships.*
35. *General environmental duty under the Environmental Protection Act 1994 prohibits unlawful environmental nuisance caused by (including but not limited to) noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.*

Digby Whyte
Director Community and Environmental Services

receipt no.
163244

DA Form 1 – Development application details

Approved form (version 1.0 effective 3 July 2017) made under section 282 of the Planning Act 2016.

This form **must** be used to make a development application **involving code assessment or impact assessment**, except when applying for development involving building work.

For a development application involving **building work only**, use *DA Form 2 – Building work details*.

For a development application involving **building work associated with any other type of assessable development**, use this form (*DA Form 1*) and parts 4 to 6 of *DA Form 2 – Building work details*.

Unless stated otherwise, all parts of this form **must** be completed in full and all required supporting information **must** accompany the development application.

One or more additional pages may be attached as a schedule to this development application if there is insufficient space on the form to include all the necessary information.

This form and any other form relevant to the development application must be used to make a development application relating to strategic port land and Brisbane core port land under the *Transport Infrastructure Act 1994*, and airport land under the *Airport Assets (Restructuring and Disposal) Act 2008*. For the purpose of assessing a development application relating to strategic port land and Brisbane core port land, any reference to a planning scheme is taken to mean a land use plan for the strategic port land, Brisbane port land use plan for Brisbane core port land, or a land use plan for airport land.

Note: All terms used in this form have the meaning given under the Planning Act 2016, the Planning Regulation 2017, or the Development Assessment Rules (DA Rules).

PART 1 – APPLICANT DETAILS

1) Applicant details	
Applicant name(s) (individual or company full name)	Bennak Investments P/L
Contact name (only applicable for companies)	Alex Benn
Postal address (P.O. Box or street address)	Po Box 180
Suburb	St George
State	QLD
Postcode	4487
Country	Australia
Contact number	0427 536 878
Email address (non-mandatory)	alex
Mobile number (non-mandatory)	0427 536 878
Fax number (non-mandatory)	
Applicant's reference number(s) (if applicable)	

2) Owner's consent	
2.1) Is written consent of the owner required for this development application?	
<input checked="" type="checkbox"/> Yes – the written consent of the owner(s) is attached to this development application	
<input type="checkbox"/> No – proceed to 3)	

PART 2 – LOCATION DETAILS

3) Location of the premises (complete 3.1) or 3.2, and 3.3) as applicable)

Note: Provide details below and attach a site plan for any or all premises part of the development application. For further information, see DA Forms Guide: Relevant plans.

3.1) Street address and lot on plan

- ☐ Street address AND lot on plan (all lots must be listed), or
☐ Street address AND lot on plan for an adjoining or adjacent property of the premises (appropriate for development in water but adjoining or adjacent to land e.g. jetty, pontoon; all lots must be listed).

a)	Unit No.	Street No.	Street Name and Type	Suburb
		116	Alfred St	St George
	Postcode	Lot No.	Plan Type and Number (e.g. RP, SP)	Local Government Area(s)
	4487	4	SP 276756	Balonne
b)	Unit No.	Street No.	Street Name and Type	Suburb
	Postcode	Lot No.	Plan Type and Number (e.g. RP, SP)	Local Government Area(s)

3.2) Coordinates of premises (appropriate for development in remote areas, over part of a lot or in water not adjoining or adjacent to land e.g. channel dredging in Moreton Bay)

Note: Place each set of coordinates in a separate row. Only one set of coordinates is required for this part.

- ☒ Coordinates of premises by longitude and latitude / N.A.

Longitude(s)	Latitude(s)	Datum	Local Government Area(s) (if applicable)
		<input type="checkbox"/> WGS84 <input type="checkbox"/> GDA94 <input type="checkbox"/> Other:	

- ☐ Coordinates of premises by easting and northing

Easting(s)	Northing(s)	Zone Ref.	Datum	Local Government Area(s) (if applicable)
		<input type="checkbox"/> 54 <input type="checkbox"/> 55 <input type="checkbox"/> 56	<input type="checkbox"/> WGS84 <input type="checkbox"/> GDA94 <input type="checkbox"/> Other:	

3.3) Additional premises

- ☐ Additional premises are relevant to this development application and their details have been attached in a schedule to this application
☒ Not required

4) Identify any of the following that apply to the premises and provide any relevant details

<input type="checkbox"/> In or adjacent to a water body or watercourse or in or above an aquifer	Name of water body, watercourse or aquifer:	
<input type="checkbox"/> On strategic port land under the Transport Infrastructure Act 1994	Lot on plan description of strategic port land:	
	Name of port authority for the lot:	
<input type="checkbox"/> In a tidal area	Name of local government for the tidal area (if applicable):	
	Name of port authority for tidal area (if applicable):	
<input type="checkbox"/> On airport land under the Airport Assets (Restructuring and Disposal) Act 2008	Name of airport:	
<input type="checkbox"/> Listed on the Environmental Management Register (EMR) under the Environmental Protection Act 1994	EMR site identification:	

☐ Listed on the Contaminated Land Register (CLR) under the *Environmental Protection Act 1994*
CLR site identification:

5) Are there any existing easements over the premises?
Note: Easement uses vary throughout Queensland and are to be identified correctly and accurately. For further information on easements and how they may affect the proposed development, see DA Forms Guide.

☐ Yes – All easement locations, types and dimensions are included in plans submitted with this development application
☒ No

PART 3 – DEVELOPMENT DETAILS

Section 1 – Aspects of development

6.1) Provide details about the first development aspect

a) What is the type of development? *(tick only one box)*
☒ Material change of use ☐ Reconfiguring a lot ☐ Operational work ☐ Building work

b) What is the approval type? *(tick only one box)*
☒ Development permit ☐ Preliminary approval ☐ Preliminary approval that includes a variation approval

c) What is the level of assessment?
☐ Code assessment ☒ Impact assessment *(requires public notification)*

d) Provide a brief description of the proposal *(e.g. 6 unit apartment building defined as multi-unit dwelling, reconfiguration of 1 lot into 3 lots):*
extensions to existing medical centre.

e) Relevant plans
Note: Relevant plans are required to be submitted for all aspects of this development application. For further information, see DA Forms guide: Relevant plans.
☒ Relevant plans of the proposed development are attached to the development application

6.2) Provide details about the second development aspect

a) What is the type of development? *(tick only one box)*
☐ Material change of use ☐ Reconfiguring a lot ☐ Operational work ☐ Building work

b) What is the approval type? *(tick only one box)*
☐ Development permit ☐ Preliminary approval ☐ Preliminary approval that includes a variation approval

c) What is the level of assessment?
☐ Code assessment ☐ Impact assessment *(requires public notification)*

d) Provide a brief description of the proposal *(e.g. 6 unit apartment building defined as multi-unit dwelling, reconfiguration of 1 lot into 3 lots)*

e) Relevant plans
Note: Relevant plans are required to be submitted for all aspects of this development application. For further information, see DA Forms Guide: Relevant plans.
☐ Relevant plans of the proposed development are attached to the development application

6.3) Additional aspects of development

☐ Additional aspects of development are relevant to this development application and the details for these aspects that would be required under Part 3 Section 1 of this form have been attached to this development application
☒ Not required

Section 2 – Further development details

7) Does the proposed development application involve any of the following?

- | | |
|------------------------|--|
| Material change of use | <input type="checkbox"/> Yes – complete division 1 if assessable against a local planning instrument |
| Reconfiguring a lot | <input type="checkbox"/> Yes – complete division 2 |
| Operational work | <input type="checkbox"/> Yes – complete division 3 |
| Building work | <input type="checkbox"/> Yes – complete DA Form 2 – Building work details |

Division 1 – Material change of use

Note: This division is only required to be completed if any part of the development application involves a material change of use assessable against a local planning instrument.

8.1) Describe the proposed material change of use

Provide a general description of the proposed use	Provide the planning scheme definition (include each definition in a new row)	Number of dwelling units (if applicable)	Gross floor area (m ²) (if applicable)
extensions to medical centre	health care premises	N/A	490sqm (proposed)

8.2) Does the proposed use involve the use of existing buildings on the premises?

- ☒ Yes
☐ No

Division 2 – Reconfiguring a lot / N/A

Note: This division is only required to be completed if any part of the development application involves reconfiguring a lot.

9.1) What is the total number of existing lots making up the premises?

9.2) What is the nature of the lot reconfiguration? (tick all applicable boxes)

- | | |
|--|--|
| <input type="checkbox"/> Subdivision (complete 10)) | <input type="checkbox"/> Dividing land into parts by agreement (complete 11)) |
| <input type="checkbox"/> Boundary realignment (complete 12)) | <input type="checkbox"/> Creating or changing an easement giving access to a lot from a construction road (complete 13)) |

10) Subdivision

10.1) For this development, how many lots are being created and what is the intended use of those lots:

Intended use of lots created	Residential	Commercial	Industrial	Other, please specify:
Number of lots created				

10.2) Will the subdivision be staged?

- ☐ Yes – provide additional details below
☐ No

How many stages will the works include?

What stage(s) will this development application apply to?

11) Dividing land into parts by agreement – how many parts are being created and what is the intended use of the parts?

Intended use of parts created	Residential	Commercial	Industrial	Other, please specify:
Number of parts created				

12) Boundary realignment

12.1) What are the current and proposed areas for each lot comprising the premises?

Current lot		Proposed lot	
Lot on plan description	Area (m ²)	Lot on plan description	Area (m ²)

12.2) What is the reason for the boundary realignment?

13) What are the dimensions and nature of any existing easements being changed and/or any proposed easement?
(attach schedule if there are more than two easements)

Existing or proposed?	Width (m)	Length (m)	Purpose of the easement? (e.g. pedestrian access)	Identify the land/lot(s) benefitted by the easement

Division 3 – Operational work **NA**

Note: This division is only required to be completed if any part of the development application involves operational work.

14.1) What is the nature of the operational work?

- | | | |
|--|-------------------------------------|--|
| <input type="checkbox"/> Road work | <input type="checkbox"/> Stormwater | <input type="checkbox"/> Water infrastructure |
| <input type="checkbox"/> Drainage work | <input type="checkbox"/> Earthworks | <input type="checkbox"/> Sewage infrastructure |
| <input type="checkbox"/> Landscaping | <input type="checkbox"/> Signage | <input type="checkbox"/> Clearing vegetation |
| <input type="checkbox"/> Other – please specify: _____ | | |

14.2) Is the operational work necessary to facilitate the creation of new lots? (e.g. subdivision)

- ☐ Yes – specify number of new lots: _____
- ☐ No

14.3) What is the monetary value of the proposed operational work? (include GST, materials and labour)

\$ _____

PART 4 – ASSESSMENT MANAGER DETAILS

15) Identify the assessment manager(s) who will be assessing this development application

Balonne Shire Council

16) Has the local government agreed to apply a superseded planning scheme for this development application?

- ☐ Yes – a copy of the decision notice is attached to this development application
- ☐ Local government is taken to have agreed to the superseded planning scheme request – relevant documents attached
- ☒ No

PART 5 – REFERRAL DETAILS

17) Do any aspects of the proposed development require referral for any referral requirements?

Note: A development application will require referral if prescribed by the Planning Regulation 2017.

- ☐ No, there are no referral requirements relevant to any development aspects identified in this development application – proceed to Part 6

Matters requiring referral to the chief executive of the Planning Regulation 2017:

- ☐ Clearing native vegetation
- ☐ Contaminated land (unexploded ordnance)

<input type="checkbox"/> Environmentally relevant activities (ERA) <i>(only if the ERA have not been devolved to a local government)</i> <input type="checkbox"/> Fisheries – aquaculture <input type="checkbox"/> Fisheries – declared fish habitat area <input type="checkbox"/> Fisheries – marine plants <input type="checkbox"/> Fisheries – waterway barrier works <input type="checkbox"/> Hazardous chemical facilities <input type="checkbox"/> Queensland heritage place <i>(on or near a Queensland heritage place)</i> <input type="checkbox"/> Infrastructure – designated premises <input type="checkbox"/> Infrastructure – state transport infrastructure <input type="checkbox"/> Infrastructure – state transport corridors and future state transport corridors <input type="checkbox"/> Infrastructure – state-controlled transport tunnels and future state-controlled transport tunnels <input checked="" type="checkbox"/> Infrastructure – state-controlled roads <input type="checkbox"/> Land within Port of Brisbane's port limits <input type="checkbox"/> SEQ development area <input type="checkbox"/> SEQ regional landscape and rural production area or SEQ Rural living area – community activity <input type="checkbox"/> SEQ regional landscape and rural production area or SEQ Rural living area – indoor recreation <input type="checkbox"/> SEQ regional landscape and rural production area or SEQ Rural living area – residential development <input type="checkbox"/> SEQ regional landscape and rural production area or SEQ Rural living area – urban activity <input type="checkbox"/> Tidal works or works in a coastal management district <input type="checkbox"/> Urban design <input type="checkbox"/> Water-related development – taking or interfering with water <input type="checkbox"/> Water-related development – removing quarry material <i>(from a watercourse or lake)</i> <input type="checkbox"/> Water-related development – referable dams <input type="checkbox"/> Water-related development – construction of new levees or modification of existing levees <i>(category 2 or 3 levees only)</i> <input type="checkbox"/> Wetland protection area
Matters requiring referral to the local government: <input type="checkbox"/> Airport land <input type="checkbox"/> Environmentally relevant activities (ERA) <i>(only if the ERA have been devolved to local government)</i> <input type="checkbox"/> Local heritage places
Matters requiring referral to the chief executive of the distribution entity or transmission entity: <input type="checkbox"/> Electricity infrastructure
Matters requiring referral to: <ul style="list-style-type: none"> • The chief executive of the holder of the licence, if not an individual • The holder of the licence, if the holder of the licence is an individual <input type="checkbox"/> Oil and gas infrastructure
Matters requiring referral to the Brisbane City Council: <input type="checkbox"/> Brisbane core port land
Matters requiring referral to the Minister under the Transport Infrastructure Act 1994: <input type="checkbox"/> Brisbane core port land <input type="checkbox"/> Strategic port land
Matters requiring referral to the relevant port operator: <input type="checkbox"/> Brisbane core port land (below high-water mark and within port limits)
Matters requiring referral to the chief executive of the relevant port authority: <input type="checkbox"/> Land within limits of another port
Matters requiring referral to the Gold Coast Waterways Authority: <input type="checkbox"/> Tidal works, or development in a coastal management district in Gold Coast waters
Matters requiring referral to the Queensland Fire and Emergency Service: <input type="checkbox"/> Tidal works, or development in a coastal management district

18) Has any referral agency provided a referral response for this development application?		
<input type="checkbox"/> Yes – referral response(s) received and listed below are attached to this development application <input type="checkbox"/> No		
Referral requirement	Referral agency	Date of referral response
Identify and describe any changes made to the proposed development application that was the subject of the referral response and the development application the subject of this form, or include details in a schedule to this development application (if applicable).		

PART 6 – INFORMATION REQUEST

19) Information request under Part 3 of the DA Rules
<input checked="" type="checkbox"/> I agree to receive an information request if determined necessary for this development application <input type="checkbox"/> I do not agree to accept an information request for this development application <i>Note: By not agreeing to accept an information request I, the applicant, acknowledge:</i> <ul style="list-style-type: none"> that this development application will be assessed and decided based on the information provided when making this development application and the assessment manager and any referral agencies relevant to the development application are not obligated under the DA Rules to accept any additional information provided by the applicant for the development application unless agreed to by the relevant parties Part 3 of the DA Rules will still apply if the application is an application listed under section 11.3 of the DA Rules. <i>Further advice about information requests is contained in the DA Forms Guide.</i>

PART 7 – FURTHER DETAILS

20) Are there any associated development applications or current approvals? (e.g. a preliminary approval)			
<input type="checkbox"/> Yes – provide details below or include details in a schedule to this development application <input checked="" type="checkbox"/> No			
List of approval/development application references	Reference number	Date	Assessment manager
<input type="checkbox"/> Approval			
<input type="checkbox"/> Development application			
<input type="checkbox"/> Approval			
<input type="checkbox"/> Development application			

21) Has the portable long service leave levy been paid? (only applicable to development applications involving building work or operational work)		
<input type="checkbox"/> Yes – the yellow local government/private certifier's copy of the receipted QLeave form is attached to this development application <input type="checkbox"/> No – I, the applicant will provide evidence that the portable long service leave levy has been paid before the assessment manager decides the development application. I acknowledge that the assessment manager may give a development approval only if I provide evidence that the portable long service leave levy has been paid <input checked="" type="checkbox"/> Not applicable		
Amount paid	Date paid (dd/mm/yy)	QLeave levy number (A, B or E)
\$		

22) Is this development application in response to a show cause notice or required as a result of an enforcement notice?
<input type="checkbox"/> Yes – show cause or enforcement notice is attached <input checked="" type="checkbox"/> No

23) Further legislative requirements

Environmentally relevant activities

23.1) Is this development application also taken to be an application for an environmental authority for an **Environmentally Relevant Activity (ERA)** under section 115 of the *Environmental Protection Act 1994*?

- ☐ Yes – the required attachment (form EM941) for an application for an environmental authority accompanies this development application, and details are provided in the table below
- ☐ No

Note: Application for an environmental authority can be found by searching "EM941" at www.qld.gov.au. An ERA requires an environmental authority to operate. See www.business.qld.gov.au for further information.

Proposed ERA number:		Proposed ERA threshold:	
Proposed ERA name:			

- ☐ Multiple ERAs are applicable to this development application and the details have been attached in a schedule to this development application.

Hazardous chemical facilities

23.2) Is this development application for a **hazardous chemical facility**?

- ☐ Yes – Form 69: Notification of a facility exceeding 10% of schedule 15 threshold is attached to this development application
- ☐ No

Note: See www.justice.qld.gov.au for further information.

Clearing native vegetation

23.3) Does this development application involve **clearing native vegetation** that requires written confirmation the chief executive of the *Vegetation Management Act 1999* is satisfied the clearing is for a relevant purpose under section 22A of the *Vegetation Management Act 1999*?

- ☐ Yes – this development application is accompanied by written confirmation from the chief executive of the *Vegetation Management Act 1999* (s22A determination)
- ☐ No

Note: See www.qld.gov.au for further information.

Environmental offsets

23.4) Is this development application taken to be a prescribed activity that may have a significant residual impact on a **prescribed environmental matter** under the *Environmental Offsets Act 2014*?

- ☐ Yes – I acknowledge that an environmental offset must be provided for any prescribed activity assessed as having a significant residual impact on a prescribed environmental matter
- ☐ No

Note: The environmental offset section of the Queensland Government's website can be accessed at www.qld.gov.au for further information on environmental offsets.

Koala conservation

23.5) Does this development application involve a material change of use, reconfiguring a lot or operational work within an assessable development area under Schedule 10, Part 10 of the *Planning Regulation 2017*?

- ☐ Yes
- ☐ No

Note: See guidance materials at www.ehp.qld.gov.au for further information.

Water resources

23.6) Does this development application involve **taking or interfering with artesian or sub artesian water, taking or interfering with water in a watercourse, lake or spring, taking overland flow water or waterway barrier works**?

- ☐ Yes – the relevant template is completed and attached to this development application
- ☐ No

Note: DA templates are available from www.dilgp.qld.gov.au.

23.7) Does this application involve **taking or interfering with artesian or sub artesian water, taking or interfering with water in a watercourse, lake or spring, or taking overland flow water** under the *Water Act 2000*?

- ☐ Yes – I acknowledge that a relevant water authorisation under the *Water Act 2000* may be required prior to

commencing development

☐ No

Note: Contact the Department of Natural Resources and Mines at www.dnrm.qld.gov.au for further information.

Marine activities

23.8) Does this development application involve **aquaculture, works within a declared fish habitat area or removal, disturbance or destruction of marine plants?**

☐ Yes – an associated resource allocation authority is attached to this development application, if required under the Fisheries Act 1994

☐ No

Note: See guidance materials at www.daf.qld.gov.au for further information.

Quarry materials from a watercourse or lake

23.9) Does this development application involve the **removal of quarry materials from a watercourse or lake** under the Water Act 2000?

☐ Yes – I acknowledge that a quarry material allocation notice must be obtained prior to commencing development

☐ No

Note: Contact the Department of Natural Resources and Mines at www.dnrm.qld.gov.au for further information.

Quarry materials from land under tidal waters

23.10) Does this development application involve the **removal of quarry materials from land under tidal water** under the Coastal Protection and Management Act 1995?

☐ Yes – I acknowledge that a quarry material allocation notice must be obtained prior to commencing development

☐ No

Note: Contact the Department of Environment and Heritage Protection at www.ehp.qld.gov.au for further information.

Referable dams

23.11) Does this development application involve a **referable dam** required to be failure impact assessed under section 343 of the Water Supply (Safety and Reliability) Act 2008 (the Water Supply Act)?

☐ Yes – the 'Notice Accepting a Failure Impact Assessment' from the chief executive administering the Water Supply Act is attached to this development application

☐ No

Note: See guidance materials at www.dews.qld.gov.au for further information.

Tidal work or development within a coastal management district

23.12) Does this development application involve **tidal work or development in a coastal management district?**

☐ Yes – the following is included with this development application:

☐ Evidence the proposal meets the code for assessable development that is prescribed tidal work (only required if application involves prescribed tidal work)

☐ A certificate of title

☐ No

Note: See guidance materials at www.ehp.qld.gov.au for further information.

Queensland and local heritage places

23.13) Does this development application propose development on or adjoining a place entered in the **Queensland heritage register** or on a place entered in a local government's **Local Heritage Register**?

☐ Yes – details of the heritage place are provided in the table below

☐ No

Note: See guidance materials at www.ehp.qld.gov.au for information requirements regarding development of Queensland heritage places.

Name of the heritage place:

Place ID:

Brothels

23.14) Does this development application involve a **material change of use for a brothel?**

☐ Yes – this development application demonstrates how the proposal meets the code for a development application for a brothel under Schedule 3 of the Prostitution Regulation 2014

☐ No

Decision under section 62 of the *Transport Infrastructure Act 1994*

23.15) Does this development application involve new or changed access to a state-controlled road?

- ☐ Yes - this application will be taken to be an application for a decision under section 62 of the *Transport Infrastructure Act 1994* (subject to the conditions in section 75 of the *Transport Infrastructure Act 1994* being satisfied)
- ☐ No

PART 8 – CHECKLIST AND APPLICANT DECLARATION

24) Development application checklist

I have identified the assessment manager in question 15 and all relevant referral requirement(s) in question 17

Note: See the Planning Regulation 2017 for referral requirements

☒ Yes

If building work is associated with the proposed development, Parts 4 to 6 of *Form 2 – Building work details* have been completed and attached to this development application

☒ Yes

☐ Not applicable

Supporting information addressing any applicable assessment benchmarks is with development application

Note: This is a mandatory requirement and includes any relevant templates under question 23, a planning report and any technical reports required by the relevant categorising instruments (e.g. local government planning schemes, State Planning Policy, State Development Assessment Provisions). For further information, see [DA Forms Guide: Planning Report Template](#).

☒ Yes

Relevant plans of the development are attached to this development application

Note: Relevant plans are required to be submitted for all aspects of this development application. For further information, see [DA Forms Guide: Relevant plans](#).

☒ Yes

The portable long service leave levy for QLeave has been paid, or will be paid before a development permit is issued (*see 21*)

☐ Yes

☒ Not applicable

25) Applicant declaration

☒ By making this development application, I declare that all information in this development application is true and correct

☐ Where an email address is provided in Part 1 of this form, I consent to receive future electronic communications from the assessment manager and any referral agency for the development application where written information is required or permitted pursuant to sections 11 and 12 of the *Electronic Transactions Act 2001*

Note: It is unlawful to intentionally provide false or misleading information.

Privacy – Personal information collected in this form will be used by the assessment manager and/or chosen assessment manager, any relevant referral agency and/or building certifier (including any professional advisers which may be engaged by those entities) while processing, assessing and deciding the development application. All information relating to this development application may be available for inspection and purchase, and/or published on the assessment manager's and/or referral agency's website.

Personal information will not be disclosed for a purpose unrelated to the *Planning Act 2016*, *Planning Regulation 2017* and the *DA Rules* except where:

- such disclosure is in accordance with the provisions about public access to documents contained in the *Planning Act 2016* and the *Planning Regulation 2017*, and the access rules made under the *Planning Act 2016* and *Planning Regulation 2017*; or
- required by other legislation (including the *Right to Information Act 2009*); or
- otherwise required by law.

This information may be stored in relevant databases. The information collected will be retained as required by the *Public Records Act 2002*.

PART 9 – FOR OFFICE USE ONLYDate received: Reference number(s):

Notification of engagement of alternative assessment manager	
Prescribed assessment manager	
Name of chosen assessment manager	
Date chosen assessment manager engaged	
Contact number of chosen assessment manager	
Relevant licence number(s) of chosen assessment manager	

QLeave notification and payment	
<i>Note: For completion by assessment manager if applicable</i>	
Description of the work	
QLeave project number	
Amount paid (\$)	
Date paid	
Date receipted form sighted by assessment manager	
Name of officer who sighted the form	

The *Planning Act 2016*, the *Planning Regulation 2017* and the *DA Rules* are administered by the Department of Infrastructure, Local Government and Planning. This form and all other required development application materials should be sent to the assessment manager.

**Company owner's consent to the making of a development application
under the *Planning Act 2016***

I, Alexander Benn [Insert name in full.]

Sole Director/Secretary of the company mentioned below.

[Delete the above where company owner's consent must come from both director and director/secretary]

I, _____ [Insert name in full.]

Director of the company mentioned below.

and I, _____ [Insert name in full.]
[Insert position in full—i.e. another director, or a company secretary.]

Delete the above two boxes where there is a sole director/secretary for the company giving the owner's consent.

or Bennak Investments Pty Ltd
AEN-601 796 758 [Insert name of company and ACN.]

the company being the owner of the premises identified as follows:

[Insert street address, lot on plan description or coordinates of the premises the subject of the application.]
116 Alford st, St George, Q 4487, Lot 4 SP 2 76 756

consent to the making of a development application under the *Planning Act 2016* by:

Alexander Benn [Insert name of applicant.]

The Planning Act 2016 is administered by the Department of Local Government, Infrastructure and Planning, Queensland Government.

Applicant template 11.0
Version 1.0—3 July 2017

on the premises described above for:

[Insert details of the proposed development, e.g. material change of use for four-storey apartment building.]
Extension of existing medical facility

Company seal [if used]

Company Name and ACN: <i>Beunak Investments Pty Ltd</i>	
<i>ACN 601 796 758</i>	<i>[Signature]</i> Signature of Sole Director/Secretary
	<i>6-12-18</i> Date

[Delete the above where company owner's consent must come from both director and director/secretary.]

Company Name and ACN:	
..... Signature of Director Signature of Director/Secretary
..... Date Date

[Delete the above where there is a sole director/secretary for the company giving the owner's consent.]



Balonne Shire Council
Victoria St
St George
QLD 4487

To whom it may concern,

RE: Proposed extension and renovation of the St George Medical Centre premises.

The St George Medical Centre is the largest primary health care provider to St George, and its surrounding communities. Currently the Centre provides general medical needs, through health professional, nursing and administrative staff. Supporting these professionals are physio, dietetics, exercise physiologist, aboriginal health, massage, ultrasound, diabetic educator and occupational therapy services.

It is the object of the attached development application to improve the facilities through an extension and renovation of sections of the existing building. While these works will not increase the number of employees, patients seen, services provided or revenue of the business it is an organisational priority to provide the best possible service to the community it is placed within. The current facilities are outdated and in need of attention to maintain high quality healthcare and comply with current occupational workplace health and safety and compliance legislation.

As per Part 3 of the Balonne Shire Planning Scheme, Desired Environmental Outcomes, consideration has been given to the Environment, Economy and Community well-being and lifestyle outcomes of the project.

Environmental outcomes: The proposed development has been preapproved for 17KW inverter and solar panels. A full external audit has taken place and recommendations made towards the better use of water, power and waste. Green areas are incorporated within the building to improve air quality and patient satisfaction.

Economic outcomes: Currently one of St Georges largest private employers, the St George Medical Centre directly employs 17 people and an extra 15 through a variety of differing contracts and agreements. A core value of the organisation is to provide holistic primary services to its population, negating the need for patients to travel to other towns for healthcare needs. The recruitment and retention of these professionals provides direct economic benefit to the shire.

Community Well-being and Lifestyle: The business provides high quality health specific services to its community. This development will improve the providers ability to look after their patients in a more compliant and safe environment.

While the business operates within a residential area it has been in operation on this site for nearly a century. This development will have no negative impact and a substantial boundary privacy fence has been installed excluding the 5 buildings within the medical centre precinct from its residential neighbours.

St George Medical Centre (QLD) Pty Ltd

Alex Benn

Managing Director

A handwritten signature in black ink, appearing to read 'Alex Benn'.

St George Medical Centre (Qld) Pty Ltd

116 Alfred Street
St George QLD 4487
www.stgmed.com.au

Phone: 0746 255 344 | Fax: 0746 253 747 | Email: reception@stgmed.com.au

Balonne Shire Planning Scheme 2006

Town Zone Code

Performance Criteria	Acceptable Solutions	Applicant Response
The following apply to all applicable development in any location.		
Built Form		
1. Infrastructure PC 1 Electricity <i>Premises are provided with a supply of electricity adequate for the activity.</i>	AS 1.1 <i>Premises have a reticulated supply of electricity.</i>	The premises has power supplied by Ergon. Approval for a 17Kw solar inverter and panels has been approved and will be installed on the extension roof.
PC 2 Water Supply <i>Premises are provided with an adequate volume and supply of water for the activity.</i>	AS 2.1 <i>Premises are connected to Council's reticulated water system and have a rain water tank connected to the premises with a minimum capacity of 22 500 litres; and</i> AS 2.2 <i>An approved water allocation as provided by the relevant agency and have a rain water tank connected to the premises with a minimum capacity of 45 000 litres.</i>	Premises is connected to BSC reticulated water system and approx. 15,000L of rainwater tanks are installed. Use of rainwater through the staff room and 4 allied health consult rooms is utilized.
PC 3 Effluent Disposal <i>To ensure that public health and environmental values are preserved, all premises provide for the treatment and disposal of effluent and other waste water.</i>	AS 3.1 <i>The premises are connected to the Council's reticulated sewerage system by the applicant; or</i> AS 3.2 <i>Premises have on - site effluent disposal systems designed and constructed by the</i>	The premises is connected to the BSC reticulated sewerage system and complies with relevant standards.

	applicant in accordance with Schedule 5: "Standards for Sewerage Supply".	
<p>PC 4 Stormwater/Inter-Allotment Drainage</p> <p>Stormwater is collected and discharged so as to:</p> <p>(a) protect the stability of buildings or the use adjacent land;</p> <p>(b) prevent the waterlogging of nearby land;</p> <p>(c) protect and maintain environmental values; and</p> <p>(d) to ensure that safety and efficiency of state-controlled roads is not compromised.</p>	<p>AS 4.1 Stormwater/inter-allotment drainage is collected and discharged in accordance with Schedule 6: "Standards for Stormwater Drainage".</p>	<p>Storm water is collected and discharged as per relevant standards.</p>
<p>PC 5 Vehicle Access</p> <p>Vehicle access is provided to a standard appropriate for the use and provided by the applicant.</p>	<p>AS 5.1 Access roads are to be sealed and connect into the existing road network. Access is to be designed and constructed in accordance with Schedule 2: "Standards for Roads, Car parking, Access and Access and Manoeuvring Areas".</p>	<p>Vehicle access via Alfred St is provided. All Vehicles can enter and exit the premises in a forward motion. Access is sealed.</p>
<p>PC 6 Density</p> <p>The density of residential activities does not impact adversely on the residential</p>	<p>For Dwelling House: AS 6.1 No more than 1(one) dwelling house per lot.</p>	<p>N/A</p>

<p><i>amenity of the town.</i></p> <p>PC 7 Parking and Manoeuvring <i>Vehicle parking and service vehicle provision is adequate for the use whilst ensuring both safe and functional operation for motorists and pedestrians.</i></p>	<p>AS 7.1 All uses provide vehicle parking in accordance with Schedule 2: "Standards for Roads, Car Parking, Access and Manoeuvring Areas".</p>	<p>The premises provides 19 onsite carparks with the addition of 2 carparks at 114 Alfred St also utilized by staff. Sufficient manoeuvring area is provided and all traffic can enter and exit in a forward direction.</p>
	<p>AS 7.2 All service vehicle manoeuvring is in accordance with Schedule 2: "Standards for Roads, Car Parking, Access and Manoeuvring Areas".</p>	
<p>PC 8 Roads <i>All weather road access is provided between the premises and the existing road network and must be provided by the applicant.</i></p>	<p>AS 8.1 Roads are designed and constructed in accordance with Schedule 2: "Standards for Roads, Car Parking, Access and Manoeuvring Areas".</p>	<p>N/A</p>

PC 9 State Controlled Roads State Controlled Roads are maintained and enhanced as a link between major	AS 9.1 No direct access to State Controlled Roads is permitted except at designated intersections as identified on Map R1 –State	N/A
PC 10 Development Adjacent to State Controlled Roads Development adjacent to State Controlled Roads is located to ensure safe and efficient use of the highway and maintain the integrity of the highway as a commuter link.	AS 10.1 No development is established within a 100 metre buffer either side of the Carnarvon, Balonne, Barwon and Moonie Highways and other State Controlled Roads as identified in Map R1 –State Controlled Roads.	N/A
PC 11 Noise Sensitive Development Noise sensitive developments (residential, educational and community) must ensure that road traffic noise levels are appropriately managed to achieve acceptable levels of amenity.	AS 11.1 No solution specified.	N/A

<p>PC 12 Development in the Vicinity of Aerodrome Development <i>(a) does not adversely affect the operation of the aerodrome;</i> <i>(b) is designed and located to achieve a suitable standard of amenity for the proposed activity; and</i></p>	<p>AS 12.1 Buildings and structures within 100 metres of the boundary of an aerodrome are less than 7.5 metres in height at any point above natural ground level.</p>	<p>N/A</p>
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<p>PC 13 Aerodrome Safety and Obstruction</p> <p>The development of premises does not cause an obstruction or other potential hazard to aircraft movement associated with the aerodrome by way of:</p> <p>(a) the physical intrusion of buildings or other structures into the Obstacle Limitation Surface;</p> <p>(b) attracting birds or bats to the area which could cause or contribute to bird strike hazard;</p> <p>(c) providing very bright lighting or lighting similar to aerodrome lighting which can communication facilities;</p> <p>(e) emissions that may affect pilot visibility or aircraft operations; or</p> <p>(f) transient intrusions into the aerodromes operational space.</p>	<p>AS 13.1 No solution specified.</p>	<p>N/A</p>
<p>PC 14 Gas and Oil Pipelines</p> <p>Buildings are located at an appropriate distance from pipelines to ensure community safety and operation of the use is not compromised.</p>	<p>AS 14.1 No habitable structure is constructed within the buffer established 200 metres either side off the gas and oil pipeline corridors as identified in Planning Scheme Map P1</p>	<p>N/A</p>

<p>PC 15 Refuse Tips and Effluent Treatment Plants</p> <p><i>Premises are located at an appropriate distance from refuse tips and effluent treatment plants to ensure community safety and operation of the uses are not compromised.</i></p>	<p>AS 15.1 <i>Premises are not constructed within 500 metres of any boundary of a refuse tip or an effluent treatment plant.</i></p>	N/A
<p>PC 16 Rail Corridors</p> <p><i>Development is at an appropriate distance from the rail corridor so as not to prejudice safety, speed or intended role of the existing and proposed rail corridors.</i></p>	<p>AS 16.1 <i>The minimum buffer for residential, business, commercial and public facility uses are 100 metres from an existing or proposed rail corridors as identified on Planning Scheme Map P1.</i></p>	N/A

<p>PC 17 Noise Attenuation Development adjoining the rail corridor is protected from the impact of noise.</p>	<p>AS 17.1 No solution specified</p>	<p>N/A</p>
<p>2. Environment PC 18 Watercourses Development ensures the maintenance of riparian areas and water quality including protection from off-site transfer of sediment.</p>	<p>AS 18.1 A minimum 10 metre wide buffer area is provided extending from the high bank of any watercourse. Buffer areas include a cover of vegetation, including grasses.</p>	<p>N/A</p>
<p>PC 19 Protected Areas Development is undertaken to ensure areas of significant biodiversity and habitat value</p>	<p>AS 19.1 A minimum separation distance of 100 metres is provided to protected areas as identified on Planning Scheme Map R3 – Protected Areas.</p>	<p>N/A</p>

are protected.		
<p>PC 21 Bushfire Hazard Area</p> <p>Development maintains the safety of people and property by avoiding areas of High or Medium Bushfire hazard or mitigating the risk through:</p> <p>(a) the siting of buildings ensuring setbacks from hazardous vegetation are maximised and elements least susceptible to fire are sited closest to the bushfire hazard; and</p> <p>(b) the provision of firebreaks to ensure adequate setbacks between Buildings, structures and Hazardous vegetation</p>	<p>AS 21.1 Development is not undertaken in Bushfire hazard areas as identified as High and Medium hazard on Planning Scheme Map R4 – Bushfire Hazard Areas; or</p> <p>S 21.2 For Development in areas of High or Medium bushfire hazard as identified on Planning Scheme Map R4 – Bushfire Hazard Areas and on lots greater than 2500m²: Buildings and Structures:</p> <p>(i) are sited within the lowest bushfire hazard area;</p> <p>(ii) achieve minimum setback distances from hazardous vegetation of 1.5 times the predominant mature canopy tree height or 10 metres, which ever is the greater; and</p> <p>(iii) achieve a setback distance from any retained vegetation strips or small areas of vegetation of 10 metres.</p> <p>AS 21.3 For Development in areas of High or Medium bushfire hazard as identified on Planning Scheme Map R4 – Bushfire Hazard Areas and on lots less than or equal to 2500m².</p> <p>AS 21.4 For Development in areas of High or</p>	N/A

	Medium bushfire hazard as identified on Planning Scheme Map R4 – Bushfire Hazard Areas, firebreaks or fire maintenance trails are provided in accordance with Schedule 12: "Standards for Roads in Bushfire Hazard Areas. Firebreaks and Fire Maintenance Trails".	
PC 22 Air Emissions <i>Air emissions from premises do not cause environmental harm or nuisance to adjoining properties or sensitive land uses.</i>	AS 22.1 No solution specified.	N/A low impact commercial use
PC 23 Noise Emissions <i>Noise emissions from premises do not cause environmental harm or nuisance to adjoining properties or sensitive land uses.</i>	AS 23.1 No solution specified.	N/A Existing hours of operation to continue 8am-6pm Monday to Friday 830am to 12pm Saturday
PC 24 Water Quality <i>The standard of effluent and/or stormwater runoff from premises ensures the quality of surface water is suitable for:</i> <i>(a) the biological integrity of aquatic ecosystems;</i> <i>(b) recreational use;</i> <i>(c) supply as drinking water after minimal treatment;</i> <i>(d) agricultural use; or industrial use.</i>	AS 24.1 No solution specified.	Located in town and council system Nature of use not poor quality

<p>PC 25 Excavation and Filling Excavation and filling of land ensures: (a) that both the amenity and safety of users of the site and adjacent land holdings; and (b) soil erosion is kept to a minimum with remedial works.</p>	<p>AS 25.1 Batters have a minimum slope of 25%, are terraced at every rise of 1.5 metres and each terrace has a minimum depth of 750mm; and AS 25.2 Excavation and filling within 1.5 metres of any site boundary is battered or retained by a wall that does not exceed 1 metre in height; and AS 25.3 Excavation and filling is undertaken in accordance with Schedule 7: "Standards for Construction Activity".</p>	<p>N/A</p>
<p>PC 26 Construction Activities Both erosion control and silt collection measures are undertaken so as to ensure protection of environmental values during construction.</p>	<p>AS 26.1 During construction, soil erosion and sediment is managed in accordance with Schedule 7: "Standards for Construction Activity".</p>	<p>Construction will accord with council requirements</p>
<p>PC 27 Character Buildings Development adjacent to buildings identified as heritage or character buildings within Schedule 9 incorporates design features, materials and details that blend with the existing character of the precinct.</p>	<p>AS 27.1 No solution specified</p>	<p>N/A</p>
<p>PC 28 Cultural Heritage The significance of known places of indigenous and/or cultural heritage value is retained.</p>	<p>AS 28.1 A minimum separation distance of 20 metres is provided from the MCU and/or operational work to known indigenous and/or cultural heritage sites</p>	<p>N/A</p>

B. For the Residential Precinct and the Resilient Residential Precinct		
For Non Residential Activities located in the Residential Precinct		
<p>PC 34 Location Non Residential Activities are located so as;</p> <p>(a) not to impact adversely on the residential amenity of the residential precinct;</p> <p>(b) not to prejudice the consolidation of like non-residential activities in other more appropriate areas; and</p> <p>(c) not to prejudice the landscape values of the town.</p>	<p>AS 34.1 No solution specified</p>	<p>Existing and historical land use</p> <ul style="list-style-type: none"> - near commercial zoned land - surrounding land use include commercial pathology and counselling services and health professional accommodation and DNRM building
<p>PC 35 Scale Non Residential Activities are of an appropriate scale to protect the residential amenity of the residential precinct, and do not prejudice the operation and viability of other uses in the residential precinct or other precincts.</p>	<p>AS 35.1 No solution specified</p>	<p>No prejudice to other operations</p> <ul style="list-style-type: none"> - proposed premises to follow the frontage setbacks of neighbouring residence
<p>PC 36 Operation Non Residential Activities are operated so as to ensure that the activities do not impact adversely on residential amenity.</p>	<p>AS 39.1 No solution specified.</p>	<p>Existing hours of operation to continue</p> <p>8am-6pm Monday to Friday</p> <p>830am to 12pm Saturday</p> <p>Surrounding residence amenity maintained</p>

BENNAK INVESTMENTS PTY LTD

MEDICAL CENTRE EXTENSION 116 ALFRED ST, ST GEORGE

DRAWING INDEX	
DRAWING NUMBER	SHEET NAME
192096 01	EXISTING SITE PLAN
192096 02	PROPOSED SITE PLAN
192096 03	EXISTING FLOOR PLAN
192096 04	PROPOSED FLOOR PLAN
192096 05	EXISTING 3D VIEW
192096 06	EXISTING ELEVATIONS
192096 07	PROPOSED 3D VIEW
192096 08	PROPOSED ELEVATIONS



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TOMMOORAH OFFICE: 1/118 Stirling St, PO Box 38, Tommoorah NSW 2822
TOMMOORAH OFFICE: 1/118 Stirling St, PO Box 38, Tommoorah NSW 2822
TOMMOORAH OFFICE: 1/118 Stirling St, PO Box 38, Tommoorah NSW 2822

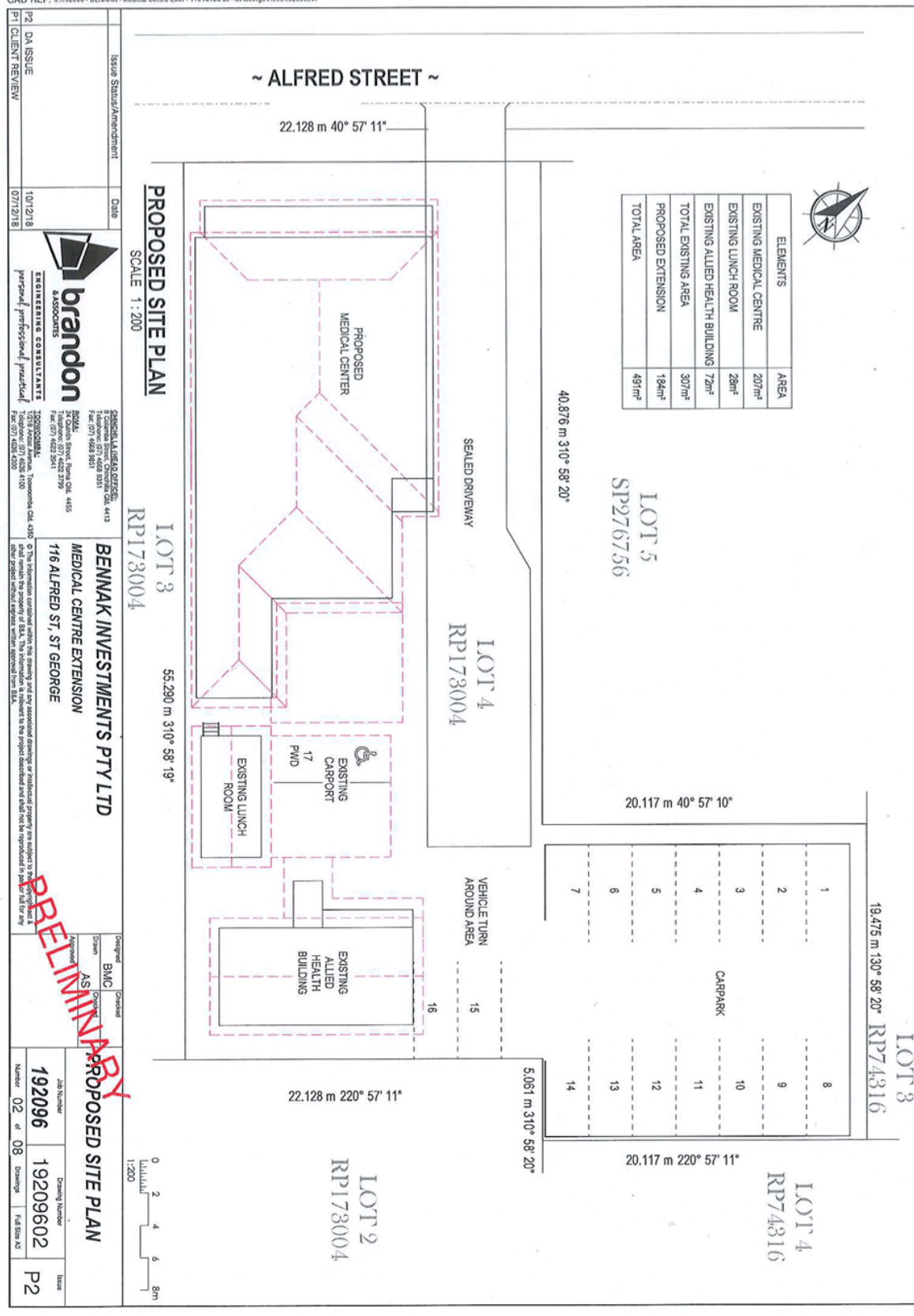
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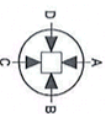


SCI QUAL
INTERNATIONAL
QUALITY ASSURED COMPANY
AS/NZS ISO 9001:2008
MEMBER NUMBER 503









ELEVATION
KEY

PROPOSED FLOOR PLAN

SCALE 1:100

[illegible]



CHANCELLOR LA HEAD OFFICE:
8 Calamba Street, Chinita, Cld. 4413
Telephone: (07) 4624 9351
Fax: (07) 4668 9851

ROMA:
24 Quirijn Street, Roma Cld. 4455
Telephone: (07) 4622 3179
Fax: (07) 4622 2041

TOONOMBIA:
12/18 Arcade Avenue, Toonombia Cld. 4350
Telephone: (07) 4783 4100
Fax: (07) 4783 4200

BENNAK INVESTMENTS PTY LTD
MEDICAL CENTRE EXTENSION
116 ALFRED ST, ST GEORGE

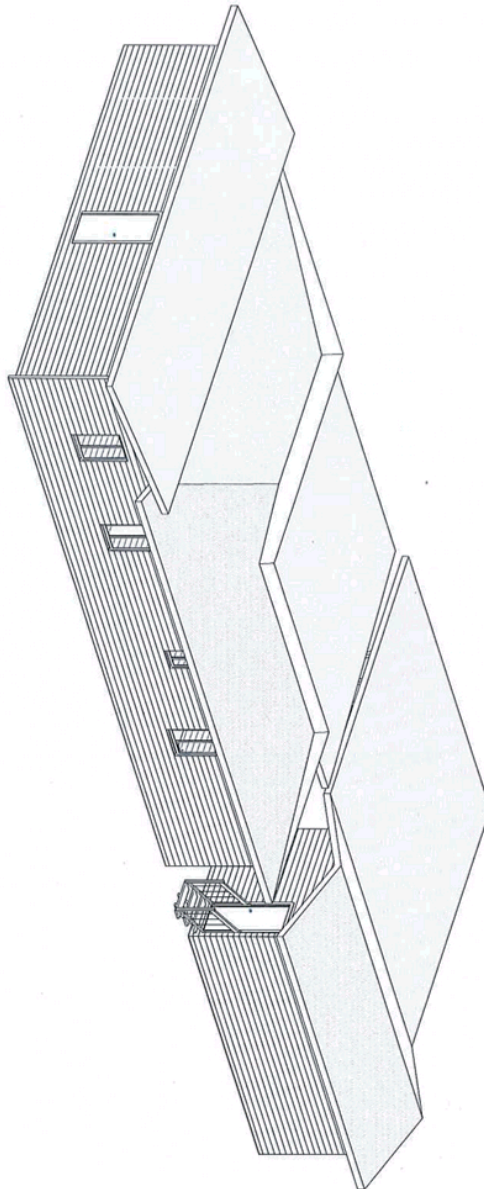
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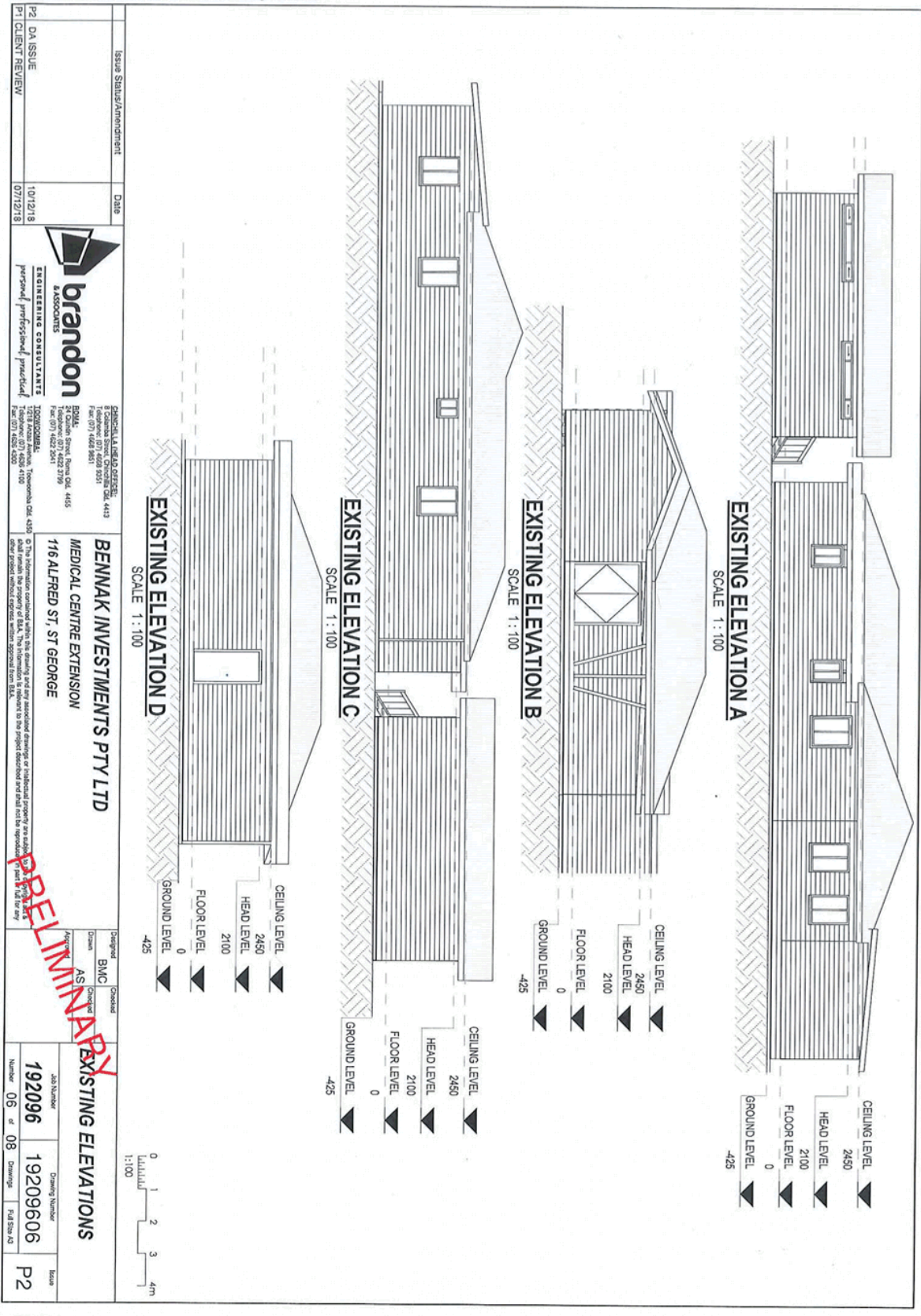
Designed	BMC	Checked
Drawn		Checked
Approved	AS	

Job Number		Drawing Number	
192096		192096	
Number	05 of 08	Drawings	

number	Issue
0605	P2
Full Size A5	

EXISTING 3D VIEW







CHANCERY LA BREAD OFFICE:
8 Calmar Street, Thompsons Old, 4413
Telephone: (07) 4668 8351
Fax: (07) 4668 9851

BOLAL:
24 Quinlan Street, Roma Old, 4435
Telephone: (07) 4652 3799
Fax: (07) 4652 2041

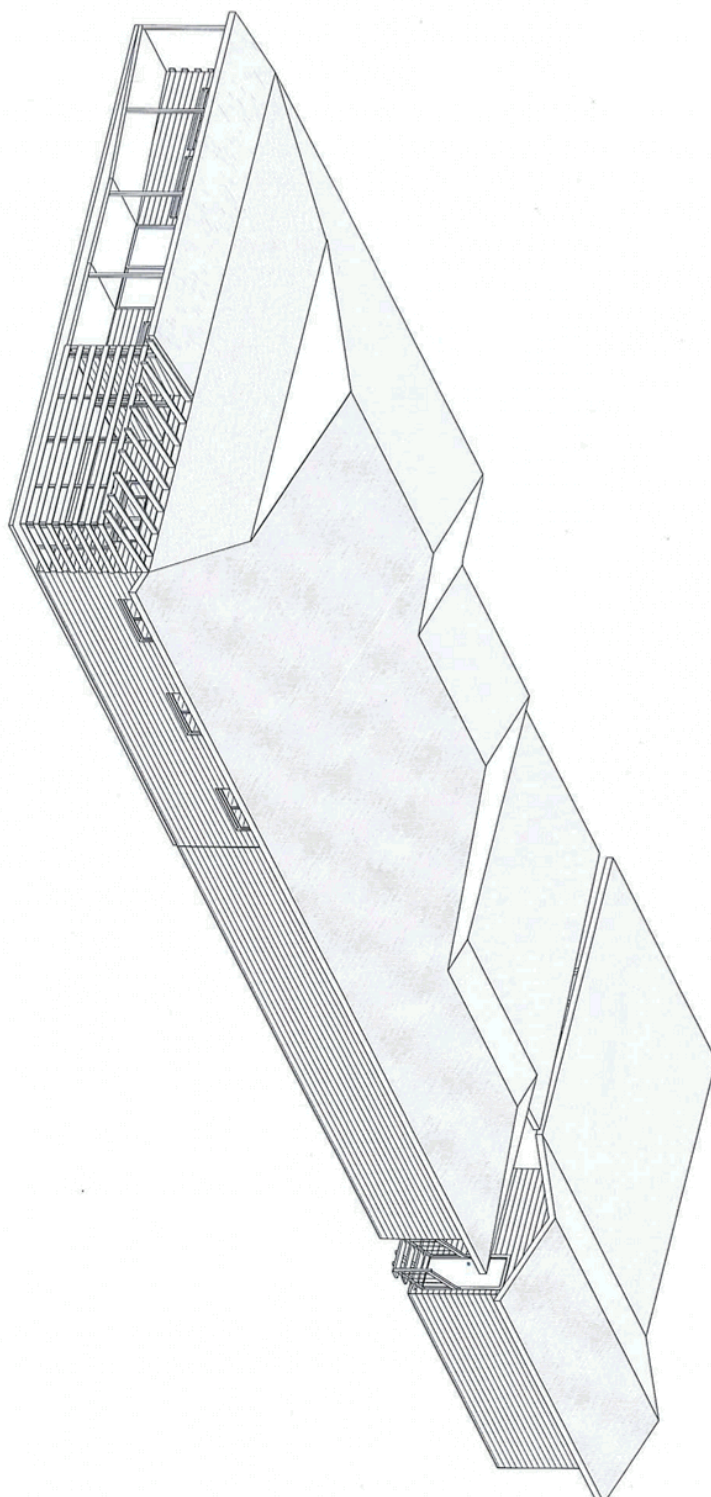
TOOWOOMBA:
1/215 Joyce Avenue, Toowoomba Old,
Telephone: (07) 4636 4100
Fax: (07) 4636 4300

BENNAK INVESTMENTS PTY LTD
MEDICAL CENTRE EXTENSION
116 ALFRED ST, ST GEORGE

Drawn	AS	Checked	
Approved			

PROPOSED 3D VIEW

Job Number	Drawing Number	Issue
192096	19209607	P2
Number	of	Drawings
07	08	Full Size As



PROPOSED 3D VIEW



CHUNG LIN LA (HEAD OFFICE):
8 Columbia Street, Orchard Road, 44111
Telephone: (07) 4628 5051
Fax: (07) 4628 9851

ROMA:
24 Curtin Street, Roma City, 4455
Telephone: (07) 4622 3799
Fax: (07) 4622 2041

TOOWOOMBA:
1/218 Arcaia Avenue, Toowoomba City
Telephone: (07) 4636 4100
Fax: (07) 4636 4200

BENNAK INVESTMENT
MEDICAL CENTRE EXTENSION
116 ALFRED ST, ST GEORGE

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Designed	Check	
BMC		
Drawn	AS	
Approved		

AP

Job Number
19209
Number 08

SED	96	30
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ELEV
Drawn
1920
Drawings

Full Size A3	096608
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P2

PROPOSED ELEVATION C

SCALE 1:100

PROPOSED ELEVATION A

SCALE 1:100

PROPOSED ELEVATION B

SCALE 1:100

PROPOSED ELEVATION D

SCALE 1:100

RA9-N



Department of
**State Development,
Manufacturing,
Infrastructure and Planning**

Our reference: 1812-8927 SRA
Your reference: MCU166

19 December 2018

The Chief Executive Officer
Balonne Shire Council
PO Box 201
ST GEORGE QLD 4487
Via email: council@balonne.qld.gov.au

Attention: Fiona Macleod

Dear Fiona

Referral agency response—no requirements
(Given under section 56 of the *Planning Act 2016*)

The development application described below was properly referred to the Department of State Development, Manufacturing, Infrastructure and Planning (DSDMIP) on 17 December 2018.

Applicant details

Applicant name: Mr Alex Benn
Applicant contact details: Po Box 180
St George QLD 4487
Via email: alexbenn@stgmed.com.au

Location details

Street address: 116 Alfred Street, St George QLD 4487
Real property description: Lot 4 on SP276756
Local government area: Balonne Shire Council

Application details

Development permit Material change of use – extension to existing medical facilities

Referral triggers

The development application was referred to DSDMIP under the following provisions of the Planning Regulation 2017:

- 10.9.4.2.4.1 State transport corridors and future State transport corridors

No requirements

Under section 56(1)(a) of the *Planning Act 2016*, DSDMIP advises it has no requirements relating to the application.


Page 1 of 2

Darling Downs South West regional office
PO Box 825, Toowoomba QLD 4350

A copy of this response has been sent to the applicant for their information.

For further information please contact Brittany Hughes, Planning Officer, on (07) 4616 7332 or via email ToowoombaSARA@dsdmip.qld.gov.au who will be pleased to assist.

Yours sincerely



Andrew Foley
Manager

cc Mr Alex Benn, alex Benn@stgmed.com.au



Department of
State Development,
Manufacturing,
Infrastructure and Planning

Department of State Development, Manufacturing, Infrastructure and Planning

Statement of reasons for application 1812-8927 SRA

(Given under section 56 of the *Planning Act 2016*)

Departmental role: Referral agency

Applicant details

Applicant name: Mr Alex Benn
Applicant contact details: Po Box 180
St George QLD 4487
Via email: alexbenn@stgmed.com.au

Location details

Street address: 116 Alfred Street, St George QLD 4487
Real property description: Lot 4 on SP276756
Local government area: Balonne Shire Council

Development details

Development permit Material change of use – extension to existing medical facilities

Assessment matters

Aspect of development requiring code assessment	Applicable codes
1. Material change of use	State Development Assessment Provisions (SDAP) – FastTrack 5 qualifying criteria checklist 1 – State transport corridor (material change of use)

Reasons for DSDMIP's decision

The reasons for the decision are:

- The proposed development will not result in an increase of stormwater flowing towards the state transport corridor due to the nature of the development.
- The proposed development will not take access from the state transport corridor.
- The proposed development complies with all relevant performance outcomes in FastTrack5 of the SDAP ensuring the safety and efficiency of the state transport corridor.

Decision

- Material change of use – extension to existing medical facilities
- Approved – no requirements
- Decision issued 19 December 2018

Relevant Material

- Development application material
- FastTrack 5 qualifying criteria checklist 1 – State transport corridor (material change of use)
- *Planning Act 2016*
- Planning Regulation 2017
- Development Assessment Rules.

DEVELOPMENT APPLICATION SUBMISSION

Attention:	The Chief Executive Officer	council@balonne.qld.gov.au
Company:	Balonne Shire Council (Council)	Fax:
From:	Fiona Macleod Fiona.Macleod@balonne.qld.gov.au	Date Compiled: 22 Jan 2019
Copy:		Pages: Refer below
Project:		File Ref: 298
Subject:	MCU 166 - St George Medical Centre Extension – Development Application	

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INTRODUCTION

On behalf of my client, (Submitter) we make the attached submission with respect to the Development Application submitted by Bennak Investments Pty Ltd in relation proposed Alterations and Additions to the Existing St George Medical Centre located at 116 Alfred St, St George (subject site).

ITEM 1 - SUBMITTER DETAILS

We understand to ensure this submission is a valid submission, as prescribed by the *Planning Act 2016* we hereby disclose the following details. We request that these details are not be made publicly available during the assessment phase of the application.

Submitter's Given Names:

Care of:

Contact:

Contact telephone:

Email:

Address:

Page 1 of 5

Rt

ITEM 2 – SUBMITTER’S HOUSE & CONTEXT

The submitter is the lawful owner of the single detached residential dwelling house located, next door to the site the subject of the proposed Development Application referred to above located at 116 Alfred St. The house located at [redacted] is a residential use only. For the avoidance of doubt this house is used exclusively for residential purposes. The house was erected approximately 30 years ago. The existing house is a single storey, [redacted] home with generous veranda's opening to the front and rear of the property. The primary living area of the house is to the rear, immediately opposite the subject site.

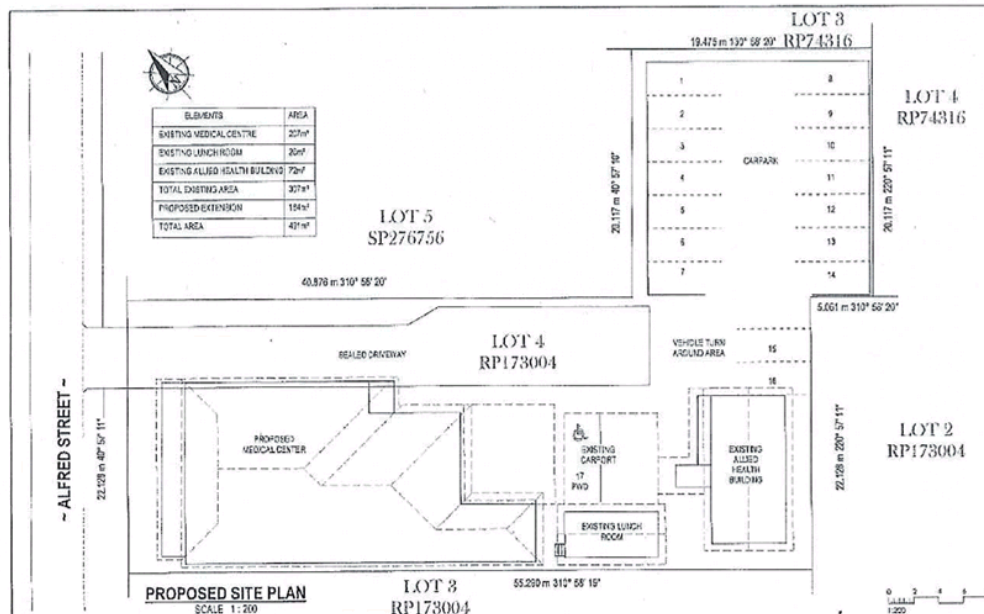


Figure 1 - Submitters house [redacted] located on [redacted] of proposed site plan. Note absence of setback dimensions on proposed plan.

LOSS OF AMENITY CONCERNS

We respectfully request Council consider the following loss of amenity concerns as part of their assessment of the proposed development application.

CONCERN 1 – URBAN AMENITY – FRONT SETBACKS

We note on behalf of the submitter the proposed increase to the existing medical centre building footprint is extensive (approximately 50% additional site cover). We have no objection to the side boundary setback of the building, however, we make the following comment in relation to the Alfred Street Setback.

The predominate building typology in Alfred Street is a single detached residential dwelling with a generous front boundary setback. We note the front setback is not shown on the site plan drawing submitted by the Applicant. However, we scale a front setback of approximately 2.5m from the outer most projection of the front proposed veranda.

We submit that this setback is generally inconsistent with the predominate residential built form of Alfred Street and Council should impose a setback of 6m. A 6m front setback is in accordance with the prescribed 6m setback referred to in the Queensland Development Code MP 1.2 Siting Standard.

CONCERN 2 – NOISE SENSITIVE DEVELOPMENT (Ref: PC 11 of Planning Scheme)

We note, the applicant proposes to increase the size of the building and has a carpark and driveway to the side and rear boundary. We cannot find an acoustic engineers report attached to the development application. We note the proposed driveway is approximately 1m at the narrowest point in distance from the side boundary. Further to this a 14 space carpark is shown as being located 1.5m from the rear fence. ∴ The existing fence is an approximately 900mm high open chain wire fence providing no acoustic barrier. We are concerned of the noise impacts of **motor vehicles and traffic** entering and leaving the medical centre during it's normal hours of operation.

We further anticipate additional **mechanical ventilation equipment** shall be required to be installed as part of the development. This equipment shall likely comprise of external air

conditioner condenser units. These units can be loud and noisy and should be acoustically screened and located away from neighbouring residential uses.

We feel without appropriate acoustic screening the noise generated by traffic impacts and plant and equipment the development shall have a detrimental impact of that noise on the amenity of the existing detached **residential use/house**

We respectfully request Council impose a condition similar to the following to protect the acoustic amenity of the **residential house**

The Applicant is to erect an 1800 high acoustic fence consisting of 19mm thick overlapping timber palings with a minimum surface density of 10kg/sqm. Be constructed of an aesthetically pleasing weather-resistant material such as earth mound, fibre cement, painted or treated timber, brick or a combination of thereof and be continuous and gap free. Fence to be located to adjoining residential properties.

External mechanical ventilation equipment erected as part of the development are to be acoustically screened by vertical sound absorbing panels with a minimum surface density of 20kg/sqm.

CONCERN 3 – LANDSCAPING (Ref: PC 34 of Planning Scheme)

We note the applicant states in their submission "Existing and historical land use near commercial zoned land surrounding land use include commercial pathology and counselling services and health professional accommodation and DNRM building".

We note no Landscape Architecture plans have been submitted or prepared as part of the Development Application.

We respectfully request Council impose a condition similar to the following to protect the visual amenity and landscape amenity of the **residential house**

The Applicant is to prepare a detailed Landscape Plan including the following conditions:

PLANTING

- Provide columnar trees at 3m intervals where possible along site boundaries
- Provide columnar screening trees at 6m intervals where possible along the rear boundary
- Provide a landscape strip along the frontage planted with trees, shrubs and groundcovers

- Provide flowering /shade trees within the frontage at maximum centres of 6m, provided as 25 litre stock or larger - staked and tied

- Provide shade trees to driveways and car parking to shade hardstand areas

- Provide a 3 tier landscape structure to all landscape areas ie. Trees, shrubs and groundcovers

ADDITIONAL REQUIREMENTS

- Retain existing vegetation, except for environmental weeds, which are to be removed and replaced

- Trees to be retained are documented, protected and integrated into the landscape design in accordance with AS4970 (the Australian Standard for the Protection of Trees on Development sites)

- Maximise opportunities for stormwater infiltration into landscaped areas

- Provide an irrigation system

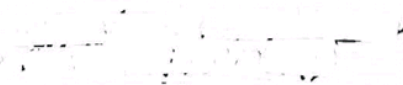
- Provide mulch and soil to meet AS4454 and AS4419

- Ensure that soil media is ameliorated to increase its water holding capabilities.

Note: The requirements outlined by this condition do not require an application to be made with Council.

Please feel free to contact me if you have any questions regarding the above submission.

Sincerely,



For the Submitter

Contact: _

Telephone: _

Page 5 of 5

Fiona Macleod

From: Alex Benn <alexbenn@stgmed.com.au>
Sent: Tuesday, 29 January 2019 2:55 PM
To: Fiona Macleod
Subject: RE: MCU 166 - 1 Submission Received

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Fiona,

Thanks for your email. Yes I'm quite happy to respond to that submission. Will an email suffice or do you require a letter?

- **Front setback** inconsistent with other Alfred Street properties
- **Front setback is inline with 114 Alfred St and the front veranda was architecturally designed to suit this existing infrastructure both in set back and design.**
- **Noise sensitive development** effect on surrounding residential area amenity with increase noise impacts
- **There will be no increase in human or vehicular traffic. Construction will be undertaken in sociable working hours. The current site has been used for medical services and commercial in nature for nearly a century. Colourbond fence has been installed surrounding the health precinct at owners expence.**
- **Landscaping** should be required to ensure visual and landscape amenity and character of Alfred Street is retained.
- **While landscaping is not drawn on the plans it is the intention of the owners to put gardens along the front of the building to suit the 4 new gardens have been installed in the last 3 years.**

Kind Regards,

Alex Benn | **St George Medical Centre (Qld) Pty Ltd** | Managing Director
M : 0427 536 878 P (07) 46 255344 F (07) 46 253747

From: Fiona Macleod <Fiona.Macleod@balonne.qld.gov.au>
Sent: Tuesday, 29 January 2019 10:32 AM
To: Alex Benn <alexbenn@stgmed.com.au>
Subject: MCU 166 - 1 Submission Received

Hi Alex,

Confirming that advertising has now concluded and the application is now in the Assessment Part with the intent of being presented to the February Council Meeting.

1 properly made submission was received during the public notification period. The submission raised concerns regarding the following aspects;

- **Front setback** inconsistent with other Alfred Street properties
- **Noise sensitive development** effect on surrounding residential area amenity with increase noise impacts

- Landscaping should be required to ensure visual and landscape amenity and character of Alfred Street is retained.

These will be considered as part of the planning officers assessment of the proposal.

You are more than welcome to respond to the submission made.

Kind regards,

Fiona Macleod

Planning and Development Officer

Direct: 07 4620 8888 |

Address: 112-118 Victoria Street, St George | PO Box 201 St George Q 4487



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NOTICE OF RESCISSION

TO: Council

SUBJECT: CHANGE APPLICATION TO MCU 122 - DEVELOPMENT APPROVAL FOR MATERIAL CHANGE OF USE - INDUSTRY (MACHINERY STORAGE AND WORKSHOP) AT WILLOWTHAL ROAD, ST GEORGE QLD 4487 DESCRIBED AS LOT 3 ON SP169186

DATE: 13.02.19

AGENDA REF: CES3

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

Council considered a change application for MCU 122 on 17 January 2019. Unfortunately the change application was not properly made and reasons for a decision were not recorded in accordance with Section 273 of the Local Government Regulations 2012. This application will come to the next meeting of Council for determination (once properly made).

Attachments

1. Council21022019-MCU122.pdf [↓](#)

Notice of Rescission

That Council rescind its resolution of 17 January 2018 for item CES3 Change Application to MCU 122 – Development Approval for Material Change of use – Industry (Machinery Storage and Workshop) at Willowthal Road, St George Qld 4487 Described as Lot 3 on SP169186:

That

1. Council receives this report.
2. Council approve the change application to delete timed Condition 1 on Development Approval MCU 122 for Material Change of Use – Industry (Machinery Storage and Workshop) located at Willowthal Road, St George affecting land described as Lot 3 on SP169186.
3. A note be added to the development approval as follows:

The existing development conditions must be met and will be closely monitored and enforced by Council and any increase in intensity or scale will trigger a development application.

As the change application was not properly made and reasons for decision were not recorded in the minutes in accordance with Section 273 of the Local Government Regulations 2012.

Michelle Clarke

Director Finance & Corporate Services



OFFICER REPORT

TO: Council

SUBJECT: Change Application to MCU 122 - Development Approval for Material Change of Use - Industry (Machinery Storage and Workshop) at Willowthal Road, St George QLD 4487 described as Lot 3 on SP169186

DATE: 08.01.19

AGENDA REF:

AUTHOR: Fiona Macleod - Planning & Development Officer

Executive Summary

Council has received a change application from the owners, Scott and Janene Bowman for Development Permit (MCU 122) Material Change of Use – Industry (Machinery Storage and Workshop) located at Willowthal Road, St George affecting land described as Lot 3 on SP169186.

Background

In December 2013 Council approved a Development Permit for a Material Change of Use – Industry (Machinery Storage and Workshop) located at Willowthal Road, St George affecting land described as Lot 3 on SP169186 for a period of 3 years (see **attachment 1**).

In January 2014 the applicants made representation appealing the time limitation. This was refused at an administrative level as it re-presented an issue previously voted upon without presenting new information.

In February 2014 the applicants again made representation and requested their representation be considered by Councillors. Due to the requirements of the *Local Government Act 2009* Councillors postponed this until Council's April Meeting.

In April 2014 Council considered the representation to the timed approval and agreed to a fixed term of five (5) years from the date of the original approval decision notice, being 23 December 2013 (see **attachment 2**).

Accordingly, pursuant to the timed condition on Development Approval MCU 122, the fixed term ended on 23 December 2018.

Overview

The applicant submitted a change application on 5th December 2018, which was properly made on 18th December 2018, to extend the relevant period of the development approval with two (2) options being put forward (see **attachment 3**).

Specifically, the request is to delete or amend Condition 1 on MCU 122 development approval which currently reads;

“Council approves a Development Permit allowing the use Industry – Machinery Storage and Workshop to continue for a fixed term of five (5) years from the date of the original Decision Notice, being 23 December 2013”.

Option 1 = Remove Condition 1

Option 2 = Amend Condition 1 to allow the use to continue for a further 5 years i.e. until 23 December 2023.

Assessment

The property is located within the Rural Zone – Rural Residential Precinct and is not subject to any local government overlays. The site has dual frontage to both Carnarvon Highway and Willowthal Road however access is only permitted from Willowthal Road. The site has been developed with a large shed.

It is noted the property was subdivided in 2015, Development Approval RL 84, with the residence and ancillary outbuildings being separated from the industrial use. (A copy of this approval can be made available on Councillors request).

The approval was originally assessed against the *Balonne Shire Council Planning Scheme 2006 (as amended 2014)* which is still the current local government planning instrument for Balonne Shire. Accordingly, any conflict with the Scheme as a result of the original application is considered to have been resolved as part of the original Development Approval. No additional areas of non-compliance will occur as a result of the change to the timing condition of the approval.

The original reason behind the timing condition on the development approval was;

At the present time the proposed development is a consistent bulk and scale to surrounding industrial and rural residential uses. Since the proposed development may result in adverse amenity issues for future development of nearby allotments, approval of the proposed use is limited to three (3) years from the approval taking effect.

The proposed development is generally consistent with the relative provisions of the Rural Zone Code, however conflicts with Council's future intent for the Rural Residential Precinct.

Accordingly, provided below is a summary of the current surrounding land uses to the subject site along both Willowthal Road and Rhea Road.

Willowthal Road

Lot 1 SP281664 (subject property) - Industrial
Lot 2 SP281664 - Residential
Lot 4 SP169186 - Residential
Lot 5 SP169186 – Residential
Lot 6 SP169186 – Residential
Lot 7 SP169186 – Residential
Lot 60 SP158281 – Residential
Lot 8 SP169186 – Residential
Lot 9 SP169186 – Residential
Lot 10 SP169186 - Residential

Rhea Road

Lot 1 SP158281 – Industrial
Lot 1 SP276758 – Vacant

Figure 1: Aerial view of subject property (Lot 1 SP281664) and surrounding land uses



Given the predominant land uses located in this area of the Rural Residential Precinct being 'residential', it is considered that the character of this area of the Rural Residential Precinct is for residential land uses with small acreage. Additionally the as of right land uses under the tables of assessment of the current scheme for the Rural Zone – Rural Residential Precinct include agricultural activities, dwelling house, home based business and host home (bed and breakfast). These uses (subject to requirements) can be developed without the requirement to obtain Development Approval.

While it is noted that there are some existing industrial land uses (primarily located on the northern side of Rhea Road), it is considered that the above reasoning behind the timing condition on the approval is still valid and that the industrial use may result in adverse amenity impacts to these as of right land uses within the Rural Residential Precinct.

On the basis of the above, it is considered that the application for the removal of the timed condition be refused.

With respect to the extension request of a further 5 years to the approval, it is considered that a 2 year extension would be more appropriate. This is due to the timeframe on further development/ land uses occurring in the Rural Residential Precinct and furthermore strategic direction of the intent of the Rural Zone – Rural Residential Precinct.

State Assessment – Referral Agencies

The original application triggered referral to the Department of State Development, Manufacturing, Infrastructure and Planning as a Concurrence agency with the Department of Transport and Main Roads as Technical Agency.

The Concurrence Agency response included conditions which remain applicable to the development.

In accordance with the *Planning Act 2016*, the applicant is not required to refer the current minor change application to the Department.

Link to Corporate Plan

Function	Key Program Area
Infrastructure and Planning	Sustainable planning and development

Consultation (internal/external)External

Department of State Development, Manufacturing, Infrastructure and Planning – Brittany Hughes

Internal

Director of Community and Environmental Services – Digby Whyte

Legal Implications

The *Planning Act 2016* and Council's planning scheme apply.

Policy Implications

Council's planning policies apply.

Financial and Resource Implications

Nil

Attachments

1. Attachment 1 - MCU 122 Decision Notice Approval.PDF
2. Attachment 2 - MCU 122 Negotiated Decision Notice Approval.pdf
3. Attachment 3 - MCU 122 Change Application.pdf



Recommendations

That;

1. Council receives this report.
2. Council refuse the change application to delete Condition 1 on Development Approval MCU 122 for Material Change of Use – Industry (Machinery Storage and Workshop) located at Willowthal Road, St George affecting land described as Lot 3 on SP169186.
3. Council approve the change application to amend Condition 1 of Development Approval MCU 122 for Material Change of Use – Industry (Machinery Storage and Workshop) located at Willowthal Road, St George affecting land described as Lot 3 on SP169186 to allow a further two (2) years of currency for the use until 23 December 2020.

Digby Whyte

Director Community and Environmental Services

EXTRACT OF MINUTES 17 JANUARY 2019

CES3 CHANGE APPLICATION TO MCU 122 - DEVELOPMENT APPROVAL FOR MATERIAL CHANGE OF USE - INDUSTRY (MACHINERY STORAGE AND WORKSHOP) AT WILLOWTHAL ROAD, ST GEORGE QLD 4487 DESCRIBED AS LOT 3 ON SP169186

Council has received a change application from the owners, Scott and Janene Bowman for Development Permit (MCU 122) Material Change of Use – Industry (Machinery Storage and Workshop) located at Willowthal Road, St George affecting land described as Lot 3 on SP169186.

Recommendations

That;

1. Council receives this report.
2. Council refuse the change application to delete Condition 1 on Development Approval MCU 122 for Material Change of Use – Industry (Machinery Storage and Workshop) located at Willowthal Road, St George affecting land described as Lot 3 on SP169186.
3. Council approve the change application to amend Condition 1 of Development Approval MCU 122 for Material Change of Use – Industry (Machinery Storage and Workshop) located at Willowthal Road, St George affecting land described as Lot 3 on SP169186 to allow a further two (2) years of currency for the use until 23 December 2020.

Moved Cr Todd

The motion was lost due to want of a seconder.

Amendment:

Moved Cr Fuhrmeister and seconded Cr Paul;

That;

1. Council receives this report.
2. Council approve the change application to delete timed Condition 1 on Development Approval MCU 122 for Material Change of Use – Industry (Machinery Storage and Workshop) located at Willowthal Road, St George affecting land described as Lot 3 on SP169186.
3. A note be added to the development approval as follows:

The existing development conditions must be met and will be closely monitored and enforced by Council and any increase in intensity or scale will trigger a development application.

CARRIED 4 -2

All communications are
to be addressed to the
Chief Executive Officer

When telephoning or calling
please ask for:



MR KRYSS DEN HERTOOG
OUR REF: D13/13674 MCU122

23 December 2013

SEB Mechanical Pty Ltd
ATTN: Scott & Jenene Bowman
PO Box 315
ST GEORGE QLD 4487

Dear Mr Scott & Mrs Jenene Bowman,

RE: Application for Material Change of Use – 'Industry (Machinery Storage and Workshop)' situated at Willowthal Road, St George, QLD 4487 on land described as Lot 3 on Survey Plan No. 169186

I refer to your application MCU122 for a Material Change of Use – 'Industry (Mechanical Storage and Workshop)' applicable to the abovementioned property.

Please be advised that the abovementioned application was considered by Council at its meeting held on 20 December 2013. At this meeting, Council resolved that the abovementioned application be approved for a limited time only for the following reasons:

- The proposed development is for a 'Industry (Machinery Storage and Workshop)';
- The proposed development is located in the Rural Residential Precinct of the Rural Zone, being for establishment of an Industry for Machinery Storage and Workshop associated with SEB Mechanical Pty Ltd;
- At the present time the proposed development is a consistent bulk and scale to surrounding industrial and rural residential uses. Since the proposed development may result in adverse amenity issues for future development of nearby allotments, approval of the proposed use is limited to three (3) years from the approval taking effect. At the end of this period Council will reassess the development;
- The existing access to the site from Willowthal Road will be retained and utilised by the proposed development;
- The proposed development is generally consistent with the relevant provisions of the Rural Zone Code, however conflicts with Council's future intent for the Rural Residential Precinct;
- The proposed development is partially consistent with the Strategic Direction and Desired Environmental Outcomes of the Planning Scheme for Balonne Shire.

Council Chambers
Victoria Street
PO Box 201
St George Qld 4487
ABN 49 655 876 831

Phone: (07) 4620 8888
Fax: (07) 4620 8889
Email: council@balonne.qld.gov.au
Website: www.balonne.qld.gov.au

The decision was made pursuant to Section 334 of the *Sustainable Planning Act 2009*.

A further application will be required for:-

(i) Building Works

If there is any aspect of the decision that you are uncertain of or unclear about, please do not hesitate to contact Council on telephone (07) 4620 8888.

Yours faithfully

Peter O'May
CHIEF EXECUTIVE OFFICER

Encl:

Decision Notice

All communications are
to be addressed to the
Chief Executive Officer



When telephoning or calling
please contact

KRYS DEN HERTOOG
Our Ref: D13/13675-MCU-122
ASS: 01695-6

Decision notice approval Sustainable Planning Act 2009 s.335

23 December 2013

ATTN: Scott & Jenene Bowman
SEB Mechanical Pty Ltd
PO Box 315
St George QLD 4487

Dear Mr Scott & Mrs Jenene Bowman,

RE: Development application for Material Change of Use – Industry (Machinery Storage and Workshop) at Willowthal Road, St George QLD 4487 and described as Lot 3 on SP169186.

I wish to advise that, on 20 December 2013, the above development application was:

- ☒ approved in full with conditions. The conditions of this approval are set out in **Attachment 1** and **Attachment 2**.

Approval under s331

This application

- ☐ has; or
☒ has not been deemed to be approved under section 331 of the *Sustainable Planning Act 2009* (SPA).

1. Details of the approval

The following approvals are given:

	Sustainable Planning Regulation 2009, schedule 3 reference	Development Permit	Preliminary Approval
Making a material change of use assessable under the planning scheme, a temporary local planning instrument, a master plan or a preliminary approval to which SPA section 242 applies	N/A	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Council Chambers
Victoria Street
PO Box 201
St George QLD 4487
ABN 49 655 876 831

Phone: (07) 4620 8888
Fax: (07) 4620 8889
Email: council@bralonne.qld.gov.au
Website: www.bralonne.qld.gov.au

2. Other necessary development permits and/or compliance permits

Listed below are other development permits and/or compliance permits that are necessary to allow the development to be carried out:

- ☒ Development Permit for Building Works

3. Submissions

There were no properly made submissions about the application.

4. Conflict with a relevant instrument and reasons for the decision despite the conflict

The assessment manager does not consider that the assessment manager's decision conflicts with a relevant instrument.

5. Referral agencies

The application required referral to the following referral agencies:

For an application involving	Name of referral agency	Advice agency or concurrence agency	Address
<input checked="" type="checkbox"/> Making a material change of use of premises if any part of the land — (a) is within 25m of a State-controlled road. <i>Schedule 7, Table 3, Item 1</i>	Department Of State Development, Infrastructure & Planning (Toowoomba SARA)	Concurrence	Telephone: (07) 4616 1986 Email: ToowoombaSARA@ds.dip.qld.gov.au

6. Approved plans

The approved plan for this development approval is listed in the following table and is included as Attachment 3:

Plan/Document number	Plan/Document name	Date
DWG No. 11705 Rev. B	Site Plan	28/10/2013

7. When approval lapses if development not started (s.341)

The relevant periods stated in section 341 of the *Sustainable Planning Act 2009* (SPA) apply to each aspect of development in this approval, as outlined below—

- ☒ material change of use — 4 years;
- ☐ reconfiguring a lot not requiring operational works — 2 years;
- ☐ reconfiguring a lot requiring operational works — 4 years;
- ☐ any other development not listed above — 2 years

8.0 Appeal rights

Appeals by applicants

An applicant for a development application may appeal to the Planning and Environment Court against the following:

- the refusal, or refusal in part of the development application
- any condition of a development approval, another matter stated in a development approval and the identification or inclusion of a code under section 242 of SPA
- the decision to give a preliminary approval when a development permit was applied for
- the length of a period mentioned in section 341
- a deemed refusal of the development application.

The timeframes for starting an appeal in the Planning and Environment Court are set out in section 461(2) of SPA.

Applicants may also have a right to appeal to the Building and Development Dispute Resolution Committee. For more details, see SPA, chapter 7, part 2.

Attachment 4 is an extract from SPA which details the applicant's appeal rights and the appeal rights of any submitters regarding this decision.

If you wish to discuss this matter further, please contact Council on 07 4620 8888.

Yours sincerely

Peter O'May
CHIEF EXECUTIVE OFFICER

Page 3

Attachment 1

Conditions of approval imposed by Balonne Shire Council as Assessment Manager

Development Permit for a Material Change of Use – “Industry (Machinery Storage and Workshop)”

Development Permit time-limited

1. Council approves a Development Permit allowing the use Industry – Machinery Storage and Workshop to continue for a fixed term of three (3) years from the date of this Decision Notice.

Complete and Maintain

2. Complete and maintain the approved development as follows: (i) generally in accordance with development approval documents unless Council agrees in writing that those parts will be adequately complied with by amended specifications.
3. Complete and maintain all building and plumbing and drainage work associated with this development approval, including work required by any of the development approval conditions.

Hours of Operation

4. The hours of operation for the “Industry” (Mechanical Storage and Workshop) are limited to 6am-6pm Monday to Saturday. No non-residential vehicle movements are to occur to and from the site, outside of these hours.

Rubbish Collection

5. The applicant must make provision for the collection of general refuse in covered waste containers with a capacity sufficient for the use.
6. At all times while the use continues, waste containers shall be maintained in a clean and tidy state involving being emptied and the waste removed from the site on a regular basis.

Access, Roads, Landscaping and Lighting

7. The existing crossover providing access to the site from Rhea Road is to be closed. The applicant is to construct a gravel driveway crossover from a designated entry point from the site to Willowthal Road in accordance with the approved plan.
8. All landscaping, vehicular access, parking and related items must comply with (i) the development approval conditions, (ii) any relevant provisions in the planning scheme for the area, (iii) Council's standard designs for such work where such designs exist (iv) any relevant Australian Standard that applies to that type of work and (v) any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.
9. Maintain existing landscape screening along the northern boundary of the site.
10. Provide a landscaped buffer with a minimum depth of 2 metres along the full southern, eastern and western boundaries of the site with the exception of the vehicle crossover. Landscaping must reach a minimum height of 2.5 metres within 18 months of planting and must be maintained at all times while the use is operating at the site.

Page 4

Services Provision

11. The proposed development must maintain the existing on-site sewerage system disposal system.
12. The proposed development must maintain the existing water connection to the site. The proposed development must also maintain at least one water tank on-site with a storage capacity of at least 20,000 litres, for fire fighting purposes.

Stormwater and Drainage

13. Stormwater must not be allowed to pond on the property being developed during the development process and after development has been completed unless the type and size of ponding has been agreed in writing by the Council or as a specific development approval condition.
14. Any increases in volume, concentration or velocity of stormwater from the property being developed must be channelled to lawful points of discharge or to other storage or dispersal arrangements which must all be agreed in writing by the Council.
15. There must be no increases in any silt loads or contaminants in any overland flow from the property being developed during the development process and after development has been completed.
16. The stormwater disposal system must be designed to include appropriate pollution control devices or methods to ensure no contamination or silting of creeks or other waterways.

Erosion Control

17. If there is a possibility of erosion or silt or other materials being washed off the property being developed during the development process, the developer must document and implement a management plan that prevents this from occurring.

Avoiding Nuisance

18. All lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties or roadways.
19. Any airconditioning, generator, refrigeration, pump, exhaust, fans, processing or other equipment must be acoustically screened to ensure noise levels do not exceed 5dB above the background noise level.
20. No nuisance is to be caused to adjoining properties and occupiers by the way of smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time, including non-working hours.

Waste

21. Potential contaminants or wastes including but not limited to oil, paint, acids, solvents and other chemicals, tyres, scrap metal, machinery parts and batteries shall be stored in an approved manner and so as to not contaminate the environment.

Advertising Signs

22. Any proposed advertising devices shall be subject to a further development application and planning approval unless the advertising devices are in accordance with the exempt or self assessable requirements of the relevant Council planning scheme.

No Cost to Council

Page 5

23. The developer is responsible for meeting all costs associated with the approved development unless there is specific agreement by other parties, including the Council, to meeting those costs.

Use

24. All development approval conditions related to the establishment of the approved development must be fulfilled prior to any approved use commencing.

Environmental Conditions

25. The development must ensure that the activity is not conducted in a manner that may cause contamination of surface waters, stormwater runoff or stormwater drainage system.
26. The development must ensure that wastewater and other liquid waste are treated prior to discharge into the septic system.
27. Waste oil, fluid, solvent or other liquid waste are stored inside the workshop in a manner so that any spills will not escape and enter into stormwater drains or the ground soil; or in a bunded area on the site and covered to prevent contamination of surface stormwater runoff in the event of spillage or leakage.
28. Waste oils or solvents are not to be poured onto the ground. All waste oil, fluid, solvent or other liquid waste is to be disposed of via an Authorised Contractor or in another approved manner. Records are to be kept that show the date, contractor and quantity removed.
29. The wash bay, once installed must discharge to the septic system through an approved interceptor device. Wash down waters from within the workshop is drained to the same system and oil and silt interceptor devices are to be regularly maintained to ensure the units remain in an efficient operating condition.
30. The disposal of any interceptor trap contents is in a manner that does not cause environmental harm or nuisance.
31. Flammable and combustible liquid quantities kept on the premises are no greater in quantity than that for minor storage requirements under AS 1940 – 2004, and the *Dangerous Goods Safety Management Act 2001*.
32. Flammable, combustible or hazardous liquids must be stored in a bunded and covered area. Any fuel storage facilities must be maintained to avoid leakage or spillage as a result of equipment failure or operation.

Attachment 2

**Conditions of approval imposed by Department of State Development Infrastructure and
Planning as Concurrence Agency**

Refer to following pages

Page 7



Department of
State Development,
Infrastructure and Planning

Our reference: SDA-1013-005422
Your reference: AJ:AJ MCU122

23 October 2013

Chief Executive Officer
Attn: Angela Jones
PO Box 201
St George QLD 4487

Dear Angela

**Concurrence agency response—approval with conditions – material change of use –
industry (mechanical workshop)**

Willowthal Road St George QLD 4487

(Given under section 285 of the *Sustainable Planning Act 2009*)

The referral agency material for the development application described below was
received by the Department of State Development, Infrastructure and Planning under
section 272 of the *Sustainable Planning Act 2009* on 17 October 2013.

Applicant details

Applicant name:	SEB Mechanical Pty Ltd
Applicant contact details:	PO Box 315 ST GEORGE, QLD, 4487

Site details

Street address:	Willowthal Road St George QLD 4487
Real property description:	Lot 3 SP 169186
Site area:	2.757ha
Local government area:	Balonne Shire Council

Application details

Department of State Development, Infrastructure and Planning

Page1

Proposed development: Development permit for material change of use –
mechanical workshop

Referral triggers

The development application was referred to the department under the following provisions of the Sustainable Planning Regulation 2009:

Referral trigger Schedule 7, Table 3, Item 1 – Department of Transport and Main Roads

Making a material change of use of premises if any part of the land – (a) is within 25m of a State-controlled road


Conditions

Under section 287(1)(a) of the *Sustainable Planning Act 2009*, the department requires that the conditions set out in Attachment 1 attach to any development approval:

A copy of this response has been sent to the applicant for their information.

If you require any further information, please Maria Johnson, Planning Officer, on 4616 1986 who will be pleased to assist.

Yours sincerely



Andrew Foley
Manager (Planning)

cc: SEB Mechanical Pty Ltd,
PO Box 315
St George QLD 4437
enc: Attachment 1—Conditions to be imposed

Our reference: SDA-1013-005422

Your reference:

Attachment 1—Conditions to be imposed

No.	Conditions of Development	Condition Timing
1	(a) Vehicular access between the Carnarvon Highway and Lot 3 on SP169186 is not permitted. (b) The applicant must provide a vehicle proof barrier along the state-controlled road frontage of Lot 3 on SP169186.	(a) At all times (b) Prior to commencement of use and to be maintained at all times
2	(a) The management of stormwater (quantity and quality) post development must achieve a no worsening impact (on the pre-development condition) calculated during a Q100 storm event, in accordance with the Department of Transport and Main Roads' Road Drainage Manual, the <i>Queensland Urban Drainage Manual</i> , <i>Environmental Protection Act 1994</i> , and the <i>Environmental Protection (Water) Policy 2009</i> . In particular, stormwater management for the development must ensure no worsening or actionable nuisance to the state-controlled road network caused by peak discharges, flood levels, frequency/duration of flooding, flow velocities, water quality and sedimentation and scour effects. AND (b) Any excavation, filling, paving, landscaping, construction or any other works to the land must not: 1 create any new discharge points for stormwater runoff onto the state-controlled road; 2. interfere with and/or cause damage to the existing stormwater drainage on the state-controlled road; 3 surcharge any existing culvert or drain on the state-controlled road; 4 reduce the quality of stormwater discharge onto the state-controlled road. AND (c) the applicant must provide RPEQ certification to the Department of Transport and Main Roads that the development has been designed and constructed in accordance with parts (a) and (b) of this condition	(a) & (b) Prior to the commencement of use and to be maintained at all times (c) Prior to obtaining a final inspection certificate or certificate of classification whichever is applicable, or prior to the commencement of use, whichever occurs first.

Attachment 3

Approved Plan

Refer to following page

Page 8

Attachment 4

Appeals

461 Appeals by applicants

(1) An applicant for a development application may appeal to the court against any of the following—

- (a) the refusal, or the refusal in part, of the development application;
- (b) any condition of a development approval, another matter stated in a development approval and the identification or inclusion of a code under section 242;
- (c) the decision to give a preliminary approval when a development permit was applied for;
- (d) the length of a period mentioned in section 341;
- (e) a deemed refusal of the development application.

(2) An appeal under subsection (1)(a), (b), (c) or (d) must be started within 20 business days (the *applicant's appeal period*) after—

- (a) if a decision notice or negotiated decision notice is given—the day the decision notice or negotiated decision notice is given to the applicant; or
- (b) otherwise—the day a decision notice was required to be given to the applicant.

(3) An appeal under subsection (1)(e) may be started at any time after the last day a decision on the matter should have been made.

462 Appeals by submitters—general

(1) A submitter for a development application may appeal to the court only against—

- (a) the part of the approval relating to the assessment manager's decision about any part of the application requiring impact assessment under section 314; or
- (b) the part of the approval relating to the assessment manager's decision under section 327.

(2) To the extent an appeal may be made under subsection (1), the appeal may be against 1 or more of the following—

- (a) the giving of a development approval;
- (b) any provision of the approval including—
 - (i) a condition of, or lack of condition for, the approval; or
 - (ii) the length of a period mentioned in section 341 for the approval.

(3) However, a submitter may not appeal if the submitter—

- (a) withdraws the submission before the application is decided; or
- (b) has given the assessment manager a notice under section 339(1)(b)(ii).

(4) The appeal must be started within 20 business days (the *submitter's appeal period*) after the decision notice or negotiated decision notice is given to the submitter.

All communications are
to be addressed to the
Chief Executive Officer



When telephoning or calling
please contact
KRYS DEN HERTOOG
Our Ref: D14/4272 MCU 122
Assess: 01695-5

Negotiated Decision Notice Sustainable Planning Act 2009 s 383

16 April 2014

ATTN: Scott & Jenene Bowman
SEB Mechanical Pty Ltd
PO Box 315
St George QLD 4487

Dear Mr Scott & Mrs Jenene Bowman,

**RE: Representations concerning development permit for Material Change of Use –
Industry (Machinery Storage and Workshop) at Willowthal Road, St George QLD 4487 and
described as Lot 3 on SP169186.**

On 16 April Council considered your representation concerning a development permit for a Material Change of Use at Lot 3 on SP169186, Willowthal Road St George. This Negotiated Decision Notice replaces the original Decision Notice issued 23 December 2013.

Council agrees with your representation concerning your timed approval. The following condition has been amended:

Condition 1: Council approves a Development Permit allowing the use Industry – Machinery Storage and Workshop to continue for a fixed term of five (5) years from the date of the original Decision Notice, being 23 December 2013.

Other conditions are retained in full.

Amended conditions of approval are set out in **Attachment 1** and **Attachment 2**.

Approval under s331

This application

- ☐ has; or
☒ has not been deemed to be approved under section 331 of the *Sustainable Planning Act 2009* (SPA).

1. Details of the approval

The following approvals are given:

Council Chambers
Victoria Street
PO Box 201
St George Qld 4487
ABN 49 655 876 831

Phone: (07) 4620 8888
Fax: (07) 4620 8889
Email: council@bolongne.qld.gov.au
Website: www.bolongne.qld.gov.au

	Sustainable Planning Regulation 2009, schedule 3 reference	Development Permit	Preliminary Approval
Making a material change of use assessable under the planning scheme, a temporary local planning instrument, a master plan or a preliminary approval to which SPA section 242 applies	N/A	<input checked="" type="checkbox"/>	<input type="checkbox"/>

2. Other necessary development permits and/or compliance permits

Listed below are other development permits and/or compliance permits that are necessary to allow the development to be carried out:

☒ Development Permit for Building Works

3. Submissions

There were no properly made submissions about the application.

4. Conflict with a relevant instrument and reasons for the decision despite the conflict

The assessment manager does not consider that the assessment manager's decision conflicts with a relevant instrument.

5. Referral agencies

The application required referral to the following referral agencies:

For an application involving	Name of referral agency	Advice agency or concurrence agency	Address
<input checked="" type="checkbox"/> Making a material change of use of premises if any part of the land — (a) is within 25m of a State-controlled road. <i>Schedule 7, Table 3, Item 1</i>	Department Of State Development, Infrastructure & Planning (Toowoomba SARA)	Concurrence	Telephone: (07) 4616 1986 Email: ToowoombaSARA@dsqip.qld.gov.au

6. Approved plans

The approved plan for this development approval is listed in the following table and is included as Attachment 3:

Plan/Document number	Plan/Document name	Date
DWG No. 11705 Rev. B	Site Plan	28/10/2013

7. When approval lapses if development not started (s.341)

Page 2

The relevant periods stated in section 341 of the *Sustainable Planning Act 2009* (SPA) apply to each aspect of development in this approval, as outlined below—

- ☒ material change of use – 4 years;
- ☐ reconfiguring a lot not requiring operational works – 2 years;
- ☐ reconfiguring a lot requiring operational works – 4 years;
- ☐ any other development not listed above – 2 years

8.0 Appeal rights

Appeals by applicants

An applicant for a development application may appeal to the Planning and Environment Court against the following:

- the refusal, or refusal in part of the development application
- any condition of a development approval, another matter stated in a development approval and the identification or inclusion of a code under section 242 of SPA
- the decision to give a preliminary approval when a development permit was applied for
- the length of a period mentioned in section 341
- a deemed refusal of the development application.

The timeframes for starting an appeal in the Planning and Environment Court are set out in section 461(2) of SPA.

Applicants may also have a right to appeal to the Building and Development Dispute Resolution Committee. For more details, see SPA, chapter 7, part 2.

Attachment 4 is an extract from SPA which details the applicant's appeal rights and the appeal rights of any submitters regarding this decision.

If you wish to discuss this matter further, please contact Council on 07 4620 8888.

Yours sincerely



Peter O'May
CHIEF EXECUTIVE OFFICER

Attachment 1

Negotiated Decision Notice conditions of approval imposed by Balonne Shire Council as Assessment Manager

Development Permit for a Material Change of Use – “Industry (Machinery Storage and Workshop)”

Development Permit time-limited

1. Council approves a Development Permit allowing the use Industry – Machinery Storage and Workshop to continue for a fixed term of five (5) years from the date of the original Decision Notice, being 23 December 2013.

Complete and Maintain

2. Complete and maintain the approved development as follows: (i) generally in accordance with development approval documents unless Council agrees in writing that those parts will be adequately complied with by amended specifications.
3. Complete and maintain all building and plumbing and drainage work associated with this development approval, including work required by any of the development approval conditions.

Hours of Operation

4. The hours of operation for the “Industry” (Mechanical Storage and Workshop) are limited to 6am-6pm Monday to Saturday. No non-residential vehicle movements are to occur to and from the site, outside of these hours.

Rubbish Collection

5. The applicant must make provision for the collection of general refuse in covered waste containers with a capacity sufficient for the use.
6. At all times while the use continues, waste containers shall be maintained in a clean and tidy state involving being emptied and the waste removed from the site on a regular basis.

Access, Roads, Landscaping and Lighting

7. The existing crossover providing access to the site from Rhea Road is to be closed. The applicant is to construct a gravel driveway crossover from a designated entry point from the site to Willowthorpe Road in accordance with the approved plan.
8. All landscaping, vehicular access, parking and related items must comply with (i) the development approval conditions, (ii) any relevant provisions in the planning scheme for the area, (iii) Council's standard designs for such work where such designs exist (iv) any relevant Australian Standard that applies to that type of work and (v) any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.
9. Maintain existing landscape screening along the northern boundary of the site.
10. Provide a landscaped buffer with a minimum depth of 2 metres along the full southern, eastern and western boundaries of the site with the exception of the vehicle crossover. Landscaping must

reach a minimum height of 2.5 metres within 18 months of planting and must be maintained at all times while the use is operating at the site.

Services Provision

11. The proposed development must maintain the existing on-site sewerage system disposal system.
12. The proposed development must maintain the existing water connection to the site. The proposed development must also maintain at least one water tank on-site with a storage capacity of at least 20,000 litres, for fire fighting purposes.

Stormwater and Drainage

13. Stormwater must not be allowed to pond on the property being developed during the development process and after development has been completed unless the type and size of ponding has been agreed in writing by the Council or as a specific development approval condition.
14. Any increases in volume, concentration or velocity of stormwater from the property being developed must be channelled to lawful points of discharge or to other storage or dispersal arrangements which must all be agreed in writing by the Council.
15. There must be no increases in any silt loads or contaminants in any overland flow from the property being developed during the development process and after development has been completed.
16. The stormwater disposal system must be designed to include appropriate pollution control devices or methods to ensure no contamination or silting of creeks or other waterways.

Erosion Control

17. If there is a possibility of erosion or silt or other materials being washed off the property being developed during the development process, the developer must document and implement a management plan that prevents this from occurring.

Avoiding Nuisance

18. All lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties or roadways.
19. Any airconditioning, generator, refrigeration, pump, exhaust, fans, processing or other equipment must be acoustically screened to ensure noise levels do not exceed 5dB above the background noise level.
20. No nuisance is to be caused to adjoining properties and occupiers by the way of smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time, including non-working hours.

Waste

21. Potential contaminants or wastes including but not limited to oil, paint, acids, solvents and other chemicals, tyres, scrap metal, machinery parts and batteries shall be stored in an approved manner and so as to not contaminate the environment.

Advertising Signs

22. Any proposed advertising devices shall be subject to a further development application and planning approval unless the advertising devices are in accordance with the exempt or self assessable requirements of the relevant Council planning scheme.

No Cost to Council

23. The developer is responsible for meeting all costs associated with the approved development unless there is specific agreement by other parties, including the Council, to meeting those costs.

Use

24. All development approval conditions related to the establishment of the approved development must be fulfilled prior to any approved use commencing.

Environmental Conditions

25. The development must ensure that the activity is not conducted in a manner that may cause contamination of surface waters, stormwater runoff or stormwater drainage system.
26. The development must ensure that wastewater and other liquid waste are treated prior to discharge into the septic system.
27. Waste oil, fluid, solvent or other liquid waste are stored inside the workshop in a manner so that any spills will not escape and enter into stormwater drains or the ground soil; or in a bunded area on the site and covered to prevent contamination of surface stormwater runoff in the event of spillage or leakage.
28. Waste oils or solvents are not to be poured onto the ground. All waste oil, fluid, solvent or other liquid waste is to be disposed of via an Authorised Contractor or in another approved manner. Records are to be kept that show the date, contractor and quantity removed.
29. The wash bay, once installed must discharge to the septic system through an approved interceptor device. Wash down waters from within the workshop is drained to the same system and oil and silt interceptor devices are to be regularly maintained to ensure the units remain in an efficient operating condition.
30. The disposal of any interceptor trap contents is in a manner that does not cause environmental harm or nuisance.
31. Flammable and combustible liquid quantities kept on the premises are no greater in quantity than that for minor storage requirements under AS 1940 – 2004, and the *Dangerous Goods Safety Management Act 2001*.
32. Flammable, combustible or hazardous liquids must be stored in a bunded and covered area. Any fuel storage facilities must be maintained to avoid leakage or spillage as a result of equipment failure or operation.

Attachment 2

Conditions of approval imposed by Department of State Development Infrastructure and Planning as Concurrence Agency

Refer to following pages

Page 7



Department of
State Development,
Infrastructure and Planning

Our reference: SDA-1013-005422
Your reference: AJ:AJ MCU122

23 October 2013

Chief Executive Officer
Attn: Angela Jones
PO Box 201
St George QLD 4487

Dear Angela

**Concurrence agency response—approval with conditions – material change of use –
industry (mechanical workshop)**

Willowthal Road St George QLD 4487

(Given under section 285 of the *Sustainable Planning Act 2009*)

The referral agency material for the development application described below was
received by the Department of State Development, Infrastructure and Planning under
section 272 of the *Sustainable Planning Act 2009* on 17 October 2013.

Applicant details

Applicant name:	SEB Mechanical Pty Ltd
Applicant contact details:	PO Box 315 ST GEORGE, QLD, 4487

Site details

Street address:	Willowthal Road St George QLD 4487
Real property description:	Lot 3 SP 169186
Site area:	2.757ha
Local government area:	Balonne Shire Council

Application details

Department of State Development, Infrastructure and Planning

Page1

Proposed development: Development permit for material change of use –
mechanical workshop

Referral triggers

The development application was referred to the department under the following provisions of the Sustainable Planning Regulation 2009:

Referral trigger Schedule 7, Table 3, Item 1 – Department of Transport and Main Roads

Making a material change of use of premises if any part of the land – (a) is within 25m of a State-controlled road

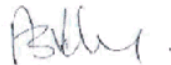
Conditions

Under section 287(1)(a) of the *Sustainable Planning Act 2009*, the department requires that the conditions set out in Attachment 1 attach to any development approval:

A copy of this response has been sent to the applicant for their information.

If you require any further information, please Maria Johnson, Planning Officer, on 4616 1986 who will be pleased to assist.

Yours sincerely



Andrew Foley
Manager (Planning)

cc: SEB Mechanical Pty Ltd,
PO Box 315
St George QLD 4437
enc: Attachment 1—Conditions to be imposed

Our reference: SDA-1013-005422

Your reference:

Attachment 1—Conditions to be imposed

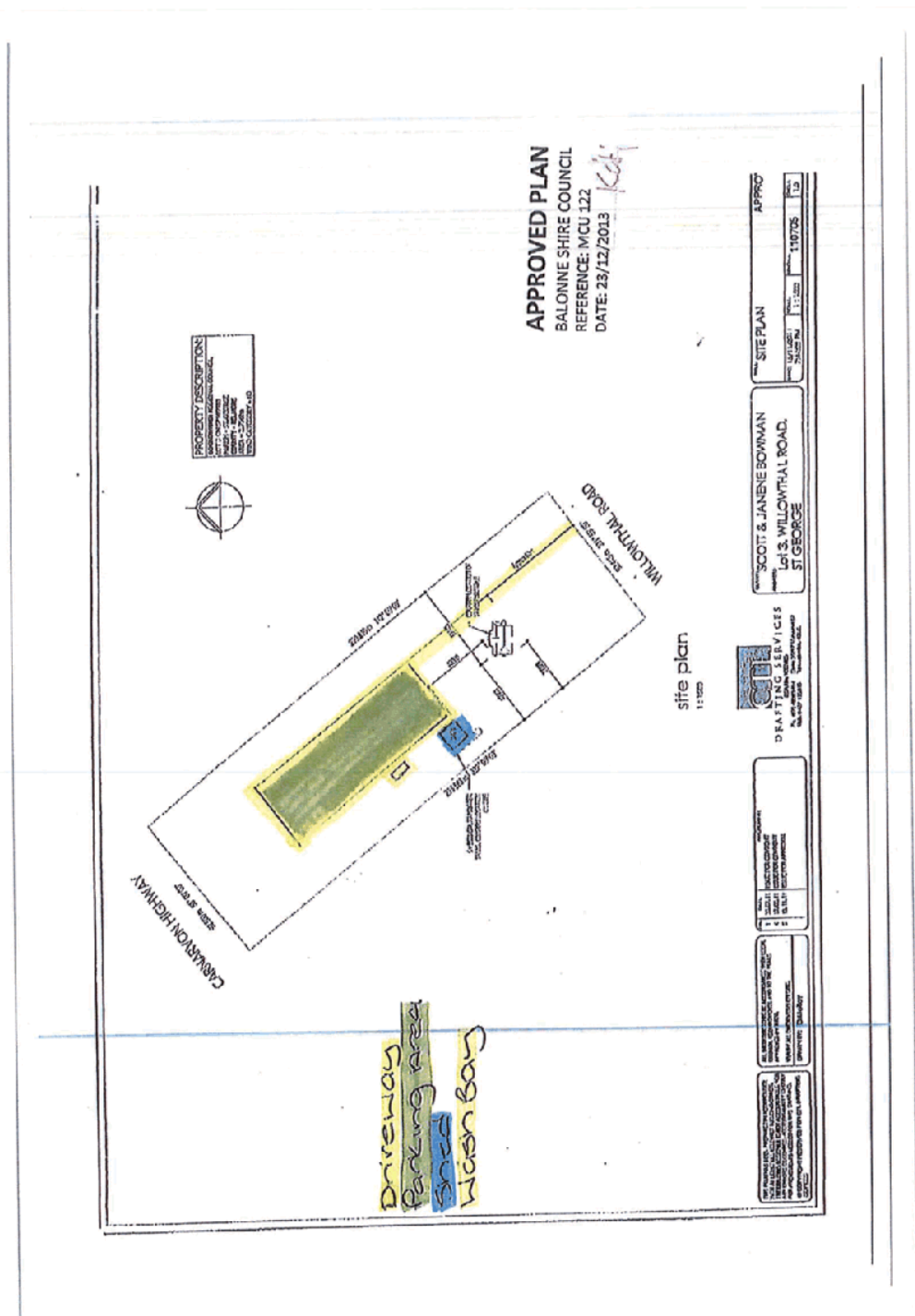
No.	Conditions of Development	Condition Timing
1	<p>(a) Vehicular access between the Carnarvon Highway and Lot 3 on SP169186 is not permitted.</p> <p>(b) The applicant must provide a vehicle proof barrier along the state-controlled road frontage of Lot 3 on SP169186.</p>	<p>(a) At all times</p> <p>(b) Prior to commencement of use and to be maintained at all times</p>
2	<p>(a) The management of stormwater (quantity and quality) post development must achieve a no worsening impact (on the pre-development condition) calculated during a Q100 storm event, in accordance with the Department of Transport and Main Roads' Road Drainage Manual, the Queensland Urban Drainage Manual, Environmental Protection Act 1994, and the Environmental Protection (Water) Policy 2009. In particular, stormwater management for the development must ensure no worsening or actionable nuisance to the state-controlled road network caused by peak discharges, flood levels, frequency/duration of flooding, flow velocities, water quality and sedimentation and scour effects.</p> <p>AND</p> <p>(b) Any excavation, filling, paving, landscaping, construction or any other works to the land must not:</p> <ol style="list-style-type: none">1 create any new discharge points for stormwater runoff onto the state-controlled road;2. interfere with an/or cause damage to the existing stormwater drainage on the state-controlled road;3 surcharge any existing culvert or drain on the state-controlled road;4 reduce the quality of stormwater discharge onto the state-controlled road. <p>AND</p> <p>(c) the applicant must provide RPEQ certification to the Department of Transport and Main Roads that the development has been designed and constructed in accordance with parts (a) and (b) of this condition</p>	<p>(a) & (b) Prior to the commencement of use and to be maintained at all times</p> <p>(c) Prior to obtaining a final inspection certificate or certificate of classification whichever is applicable, or prior to the commencement of use, whichever occurs first.</p>

Attachment 3

Approved Plan

Refer to following page

Page 8



Attachment 4

Appeals

461 Appeals by applicants

(1) An applicant for a development application may appeal to the court against any of the following—

- (a) the refusal, or the refusal in part, of the development application;
- (b) any condition of a development approval, another matter stated in a development approval and the identification or inclusion of a code under section 242;
- (c) the decision to give a preliminary approval when a development permit was applied for;
- (d) the length of a period mentioned in section 341;
- (e) a deemed refusal of the development application.

(2) An appeal under subsection (1)(a), (b), (c) or (d) must be started within 20 business days (the *applicant's appeal period*) after—

- (a) if a decision notice or negotiated decision notice is given—the day the decision notice or negotiated decision notice is given to the applicant; or
- (b) otherwise—the day a decision notice was required to be given to the applicant.

(3) An appeal under subsection (1)(e) may be started at any time after the last day a decision on the matter should have been made.

462 Appeals by submitters—general

(1) A submitter for a development application may appeal to the court only against—

- (a) the part of the approval relating to the assessment manager's decision about any part of the application requiring impact assessment under section 314; or
- (b) the part of the approval relating to the assessment manager's decision under section 327.

(2) To the extent an appeal may be made under subsection (1), the appeal may be against 1 or more of the following—

- (a) the giving of a development approval;
- (b) any provision of the approval including—
 - (i) a condition of, or lack of condition for, the approval; or
 - (ii) the length of a period mentioned in section 341 for the approval.

(3) However, a submitter may not appeal if the submitter—

- (a) withdraws the submission before the application is decided; or
- (b) has given the assessment manager a notice under section 339(1)(b)(ii).

(4) The appeal must be started within 20 business days (the *submitter's appeal period*) after the decision notice or negotiated decision notice is given to the submitter.



Mechanical Pty Ltd

4th December 2018

Balonne Shire Council
PO Box 201
St George Qld 4487

ATTN: Chief Executive Officer – Matthew Magin

RE: Application for Material Change of Use – Industry (Machinery Storage and Workshop) at Willowthal Road, St George Qld 4487 and described as Lot 1 on SP281664

Appeal: Development Permit time - extended or removed

Dear Mr Matthew Magin,

We are writing to you as our development permit time of five (5) years is up for review on the 23rd December 2018.

We are writing to ask that our business is either; 1 - permitted to operate without any further time frame permits in place or 2 – given a further 5 year permit to operate .

Our business services St George and surrounding districts, we employ local families and have become a sound and reliable business for the local district.

We thank you for your time.

Yours sincerely

Scott & Janene Bowman

Scott & Janene Bowman
Ph: 0428 755 760 or 0428 190 273
Address : PO Box 315, St George Qld 4487
Fax: 07 4625 1352
Email: admin@sebmechanical.com.au
ABN: 96 158 695 099

Change application form

Planning Act Form 5 (version 1.1 effective 22 JUNE 2018) made under Section 282 of the Planning Act 2016.

This form is to be used for a change application made under section 78 of the Planning Act 2016. It is important when making a change application to be aware of whether the application is for a minor change that will be assessed under section 81 of the Planning Act 2016 or for an 'other' change that will be assessed under section 82 of the Planning Act 2016.

An applicant must complete all parts of this form, and provide any supporting information that the form identifies as being required to accompany the change application, unless stated otherwise. Additional pages may be attached if there is insufficient space on the form to complete any part.

Note: All terms used in this form have the meaning given under the Planning Act 2016, the Planning Regulation 2017, or the Development Assessment Rules (DA Rules).

PART 1 – APPLICANT DETAILS

1) Applicant details	
Applicant name(s) (individual or company full name)	SEB Mechanical Pty Ltd
Contact name (only applicable for companies)	Janene Bowman
Postal address (P.O. Box or street address)	PO Box 315
Suburb	St George
State	QLD
Postcode	4457
Country	Australia
Email address (non-mandatory)	admin@sebmecanical.com.au
Mobile number (non-mandatory)	0428190273
Applicant's reference number(s) (if applicable)	
2) Owner's consent - Is written consent of the owner required for this change application?	
<i>Note: section 79(1A) of the Planning Act 2016 states the requirements in relation to owner's consent</i>	
<input checked="" type="checkbox"/> Yes – the written consent of the owner(s) is attached to this change application	
<input type="checkbox"/> No	

PART 2 – LOCATION DETAILS

3) Location of the premises (complete 3.1, or 3.2, and 3.3, as applicable)				
3.1) Street address and lot on plan				
<input type="checkbox"/> Street address AND lot on plan (all lots must be listed), OR				
<input type="checkbox"/> Street address AND lot on plan for an adjoining or adjacent property of the premises (appropriate for development in water but adjoining or adjacent to land e.g. jetty, pontoon; all lots must be listed).				
a)	Unit No.	Street No.	Street Name and Type	Suburb
	Postcode	Lot No.	Plan Type and Number (e.g. RP, SP)	Local Government Area(s)
b)	Unit No.	Street No.	Street Name and Type	Suburb
	Postcode	Lot No.	Plan Type and Number (e.g. RP, SP)	Local Government Area(s)
3.2) Coordinates of premises (appropriate for development in remote areas, over part of a lot or in water not adjoining or adjacent to land e.g. channel dredging in Moreton Bay)				
<i>Note: Place each set of coordinates in a separate</i>				
<input type="checkbox"/> Coordinates of premises by longitude and latitude				
Longitude(s)	Latitude(s)	Datum	Local Government Area(s) (if applicable)	
		<input type="checkbox"/> WGS84		
		<input type="checkbox"/> GDA94		
		<input type="checkbox"/> Other:		
<input type="checkbox"/> Coordinates of premises by easting and northing				



Easting(s)	Northing(s)	Zone Ref. <input type="checkbox"/> 54 <input type="checkbox"/> 55 <input type="checkbox"/> 56	Datum <input type="checkbox"/> WGS84 <input type="checkbox"/> GDA94 <input type="checkbox"/> Other:	Local Government Area(s) (if applicable)
------------	-------------	--	--	--

3.3) Additional premises
☐ Additional premises relevant to the original development approval and their details have been attached in a schedule to this application
☐ Not required

PART 3 – RESPONSIBLE ENTITY DETAILS

4) Identify the responsible entity that will be assessing this change application
Note: see section 78(3) of the Planning Act 2016

PART 4 – CHANGE DETAILS

5) Provide details of the existing development approval subject to this change application

Approval type	Reference number	Date issued	Assessment manager/approval entity
<input type="checkbox"/> Development permit			
<input type="checkbox"/> Preliminary approval			
<input type="checkbox"/> Development permit			
<input type="checkbox"/> Preliminary approval			

6) Type of change proposed

6.1) Provide a brief description of the changes proposed to the development approval (e.g. changing a development approval for a five unit apartment building to provide for a six unit apartment building):

6.2) What type of change does this application propose?
☒ Minor change application – proceed to Part 5
☐ Other change application – proceed to Part 6

PART 5 – MINOR CHANGE APPLICATION REQUIREMENTS

7) Are there any affected entities for this change application
☒ No – proceed to Part 7
☐ Yes – list all affected entities below and proceed to Part 7
Note: section 80(1) of the Planning Act 2016 states that the person making the change application must give notice of the proposal and the details of the change to each affected entity as identified in section 80(2) of the Planning Act 2016.

Affected entity	Pre-request response provided? (where a pre-request response notice for the application has been given, a copy of the notice must accompany this change application)	Date notice given (where no pre-request response provided)
	<input type="checkbox"/> No <input type="checkbox"/> Yes – pre-request response is attached to this change application	
	<input type="checkbox"/> No <input type="checkbox"/> Yes – pre-request response is attached to this change application	
	<input type="checkbox"/> No <input type="checkbox"/> Yes – pre-request response is attached to this change application	

PART 6 – OTHER CHANGE APPLICATION REQUIREMENTS

Note: to complete this part it will be necessary for you to complete parts of DA Form 1 and in some instances parts of DA Form 2, as mentioned below. These forms are available at <https://planning.dsdcmp.qld.gov.au>

8) Location details – Are there any additional premises included in this change application that were not part of the original development approval?
<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes – complete Part 2 (Location details) of DA Form 1 as it relates to the additional premises is completed and provided with this application.
9) Development details
9.1) Is there any change to the type of development, approval type, or level of assessment in this change application?
<input checked="" type="checkbox"/> No – proceed to 11) <input type="checkbox"/> Yes – the completed Sections 1 and 2 of Part 3 (Development details) of DA Form 1 as these sections relate to the new or changed aspects of development are provided with this application.
9.2) Does the change application involve building work?
<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes – the completed Part 5 (Building work details) of DA Form 2 as it relates to the change application is provided with this application.
10) Referral details – Does the change application require referral for any referral requirements?
<i>Note: The application must be referred to each referral agency triggered by the change application as if the change application was the original development application including the proposed change.</i> <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes – the completed Part 5 (Referral details) of DA Form 1 as it relates to the change application is provided with this application. Where referral is required for matters relating to building work the <u>Referral checklist for building work</u> is also completed.
11) Information request under Part 3 of the DA Rules
<input checked="" type="checkbox"/> I agree to receive an information request if determined necessary for this change application <input type="checkbox"/> I do not agree to accept an information request for this change application <i>Note: By not agreeing to accept an information request I, the applicant, acknowledge that this change application will be assessed and decided based on the information provided when making this change application and the assessment manager and any referral agencies relevant to the change application are not obligated under the DA Rules to accept any additional information provided by the applicant for the change application unless agreed to by the relevant parties. Part 3 of the DA Rules will still apply if the application is an application listed under section 11.3 of the DA Rules. Further advice about information requests is contained in the DA Forms Guide: Forms 1 and 2.</i>
12) Further details
<input type="checkbox"/> Part 7 of DA Form 1 is completed as if the change application was a development application and is provided with this application.

PART 7 – CHECKLIST AND APPLICANT DECLARATION

13) change application checklist	
I have identified the responsible entity in 4); and for a minor change, any affected entities; and for an 'other' change all relevant referral requirement(s) in 10)	<input type="checkbox"/> Yes
<i>Note: See the Planning Regulation 2017 for referral requirements</i>	
For an 'other' change application, the relevant sections of DA Form 1 – Development application details have been completed and is attached to this application	<input type="checkbox"/> Yes <input type="checkbox"/> Not applicable
For an 'other' change application, where building work is associated with the change application, the relevant sections of DA Form 2 – Building work details have been completed and is attached to this application	<input type="checkbox"/> Yes <input type="checkbox"/> Not applicable
Supporting information addressing any applicable assessment benchmarks is attached to this application	<input type="checkbox"/> Yes

Note: This includes any templates provided under 23.6 and 23.7 of DA Form 1 that are relevant as a result of the change application, a planning report and any technical reports required by the relevant categorising instrument(s) (e.g. the local government planning scheme, State Planning Policy, State Development Assessment Provisions). For further information, see DA Forms Guide: Planning report template.

Relevant plans of the development are attached to this development application ☐ Yes

Note: Relevant plans are required to be submitted for all relevant aspects of this change application. For further information, see DA Forms Guide: Relevant plans.

14) Applicant declaration

☒ By making this change application, I declare that all information in this change application is true and correct.

☒ Where an email address is provided in Part 1 of this form, I consent to receive future electronic communications from the responsible entity and any relevant affected entity or referral agency for the change application where written information is required or permitted pursuant to sections 11 and 12 of the *Electronic Transactions Act 2001*.

Note: It is unlawful to intentionally provide false or misleading information.

Privacy – personal information collected in this form will be used by the responsible entity and/or chosen assessment manager, any relevant affected entity or referral agency and/or building certifier (including any professional advisers which may be engaged by those entities) while processing, assessing and deciding the change application. All information relating to this change application may be available for inspection and purchase, and/or published on the assessment manager's and/or referral agency's website.

Personal information will not be disclosed for a purpose unrelated to the *Planning Act 2016*, *Planning Regulation 2017* and the DA Rules except where:

such disclosure is in accordance with the provisions about public access to documents contained in the *Planning Act 2016* and the *Planning Regulation 2017*, and the access rules made under the *Planning Act 2016* and *Planning Regulation 2017*; or

required by other legislation (including the *Right to Information Act 2009*); or

otherwise required by law.

This information may be stored in relevant databases. The information collected will be retained as required by the *Public Records Act 2002*.

PART 8 – FOR OFFICE USE ONLY

Date received: Reference number(s):

QL leave notification and payment

Note: For completion by assessment manager if applicable

Description of the work	
QL leave project number	
Amount paid (\$)	
Date paid	
Date receipted form sighted by assessment manager	
Name of officer who sighted the form	

Done A

OFFICER REPORT

TO: Council

SUBJECT: **Proposed renewal of Term Lease located over Lot A on BLM1006**

DATE: 07.02.19

AGENDA REF: CES4

AUTHOR: Fiona Macleod - Planning & Development Officer

Executive Summary

The purpose of this report is for Council to consider the proposed renewal of Term Lease located over Lot A on BLM1006.

Background

On 9th January 2019 Council as an advisory agency, received correspondence from the Department of Natural Resources, Mines and Energy (DNRME) informing of the potential for renewal of Term Lease (Case Id: 2018/000062) on an identified parcel of land within Balonne Shire Council area (**see attachment 1**).

Specifically the land in question is recognised as Lot A on BLM1006 and occupies a total area of 38.6 hectares. The leased land purpose is for 'Grazing'. The subject land is situated adjacent to 'Mooramanna' and 'Doondi' properties and the Balonne River and is approximately 26 kilometres south of St George Township as the crow flies (**see attachment 2**).

DNRME has requested a response from Balonne Shire Council in advising of any views of requirements that the department should consider when assessing the lease renewal.

It was requested that any objections to the application, and any views or requirements that may affect the future use of the land should be received by close of business on 20 February 2019.

An email was submitted to DNRME requesting an extension of time for Council to provide a response to the correspondence. This request was granted by DNRME and Council is now permitted to provide a response until close of business on 26th February 2019 (**see attachment 3**).

Council's Planning and Development Officer reviewed the application and recognises that the renewal will not affect any current or future strategic land uses for the area.

Specifically, for the reasons stated below:

- *The site and surrounding area is zoned under the current Balonne Shire Council Planning Scheme as Rural and it is anticipated that this will remain in the imminent future given the distance from towns and regional centres. Any future development onsite beyond the existing operations will continue to be subject to the requirements of the Balonne Shire Council Planning Scheme.*

- *Given the existing use of the site for grazing purposes it is anticipated that the land will continue to be utilised for these activities which is generally consistent with surrounding uses and the purpose of the Rural Zone.*

The application was also discussed with Council's Rural Services who stated the following with respect to the proposed lease renewal;

- Due to cattle movement in shire since 2013 has increased substantially, Council may, in the future, need to utilise other infrequently used stock routes within the shire. Therefore this stock route and reserve may be required.
- The land parcel is located adjacent to an identified stock route. Therefore it is recommended that Council notes as part of the response, that the landholder must NOT at any time impact the operations or utilise the stock route without consent of Council's Rural Services.

Accordingly, on the basis of the above comments it is recommended by Council's Rural Services that DNRME issues a permit to occupy opposed to a long term lease for the reserve.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Environment</u>	Biosecurity, pest management and stock route planning

Consultation (internal/external)

Manager Rural Services and Compliance – Karl Hempstead
Director of Community and Environmental Services – Digby Whyte

Legal Implications

Nil

Policy Implications

Nil

Financial and Resource Implications

Nil

Attachments

1. Attachment 1 - DNRME Correspondence request for Council views regarding Lot A on BLM1006.pdf [↓](#)
2. Attachment 2 - Location of Lot A on BLM1006.pdf [↓](#)
3. Attachment 3 - Extension of Time Request Approved.pdf [↓](#)

Recommendation/s

That:

1. Council objects to Department of Natural Resources, Mines and Energy renewing the Term Lease located over Lot A on BLM1006; *and*

2. Council recommends that a Permit to Occupy is issued over Lot A on BLM1006.

NOTE:

Lot A on BLM1006 is adjacent to a stock route. Accordingly, the landholder must NOT at any time impact the operations or utilise the stock route without consent of Council's Rural Services.

Digby Whyte

Director Community and Environmental Services

[Show header](#)

Request for views - lease renewal

From : GREENF1@DNRM.QLD.GOV.AU

To : Fiona.Macleod@balonne.qld.gov.au

Cc : GREENF1@DNRM.QLD.GOV.AU

Sent : 9 January 2019 13:52:36

Attachments :  SmartMap for A BLM1006 & 9 BLM724.pdf (45KB)

Official correspondence from Department of Natural Resources, Mines and Energy
Case Id: 2018/000062

Dear Chief Executive Officer

RENEWAL OF TERM LEASE OVER LOT A ON CROWN PLAN BLM1006

The proposed use of the land is grazing.

Copies of documents supporting the application are enclosed for your information. The enclosed Smartmap shows the subject land and the surrounding locality.

Please advise the department of your views or requirements including any local non-indigenous cultural heritage values [Insert text if renewal - or if a different form of tenure may be considered a more appropriate tenure] that the department should consider when assessing this application.

Objections to the application, and any views or requirements that may affect the future use of the land should be received by close of business on 20th February 2019. If you offer an objection to the application, a full explanation stating the reason for the objection should be forwarded to this Office.

If you wish to provide a response but are unable to do so before the due date, please contact the author before the due date to arrange a more suitable timeframe. An extension to this due date will only be granted in exceptional circumstances.

If a response is not received by the due date and no alternative arrangements have been made, it will be assumed you have no objections or requirements in relation to this matter.

This information has been provided to you in confidence for the purpose of seeking your views on this matter. It is not to be used for any other purpose, or distributed further to any person, company, or organisation, without the express written permission of the department unless required.

If you wish to discuss this matter please contact Freya Green on (07)45301277.

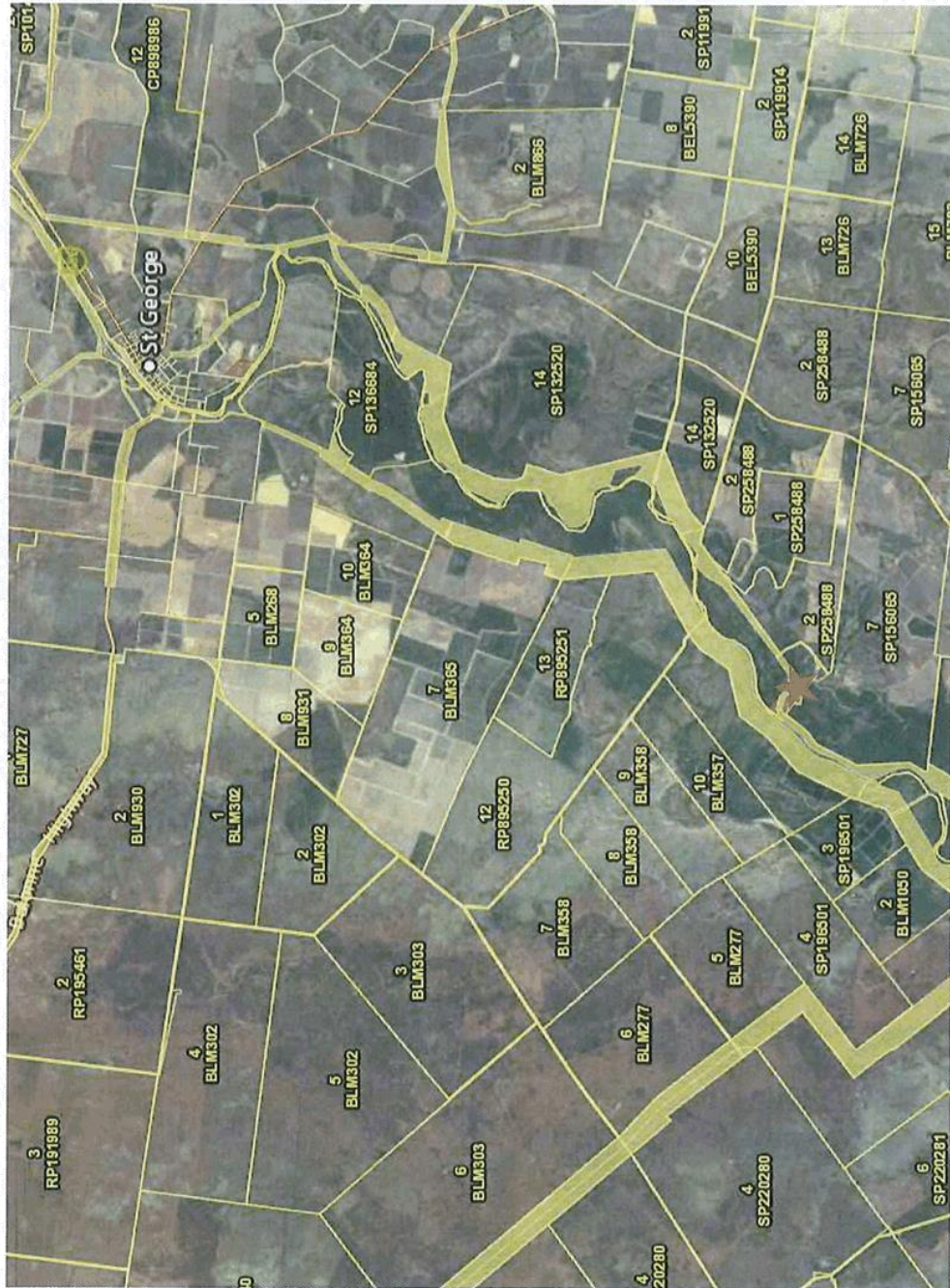
All future correspondence relative to this matter is to be referred to the contact Officer at the address below or by email to slam-charleville@dnrme.qld.gov.au. Any hard copy correspondence received will be electronically scanned and filed. For this reason, it is recommended that any attached plans, sketches or maps be no larger than A3-sized.

Please quote reference number 2018/000062 in any future correspondence.

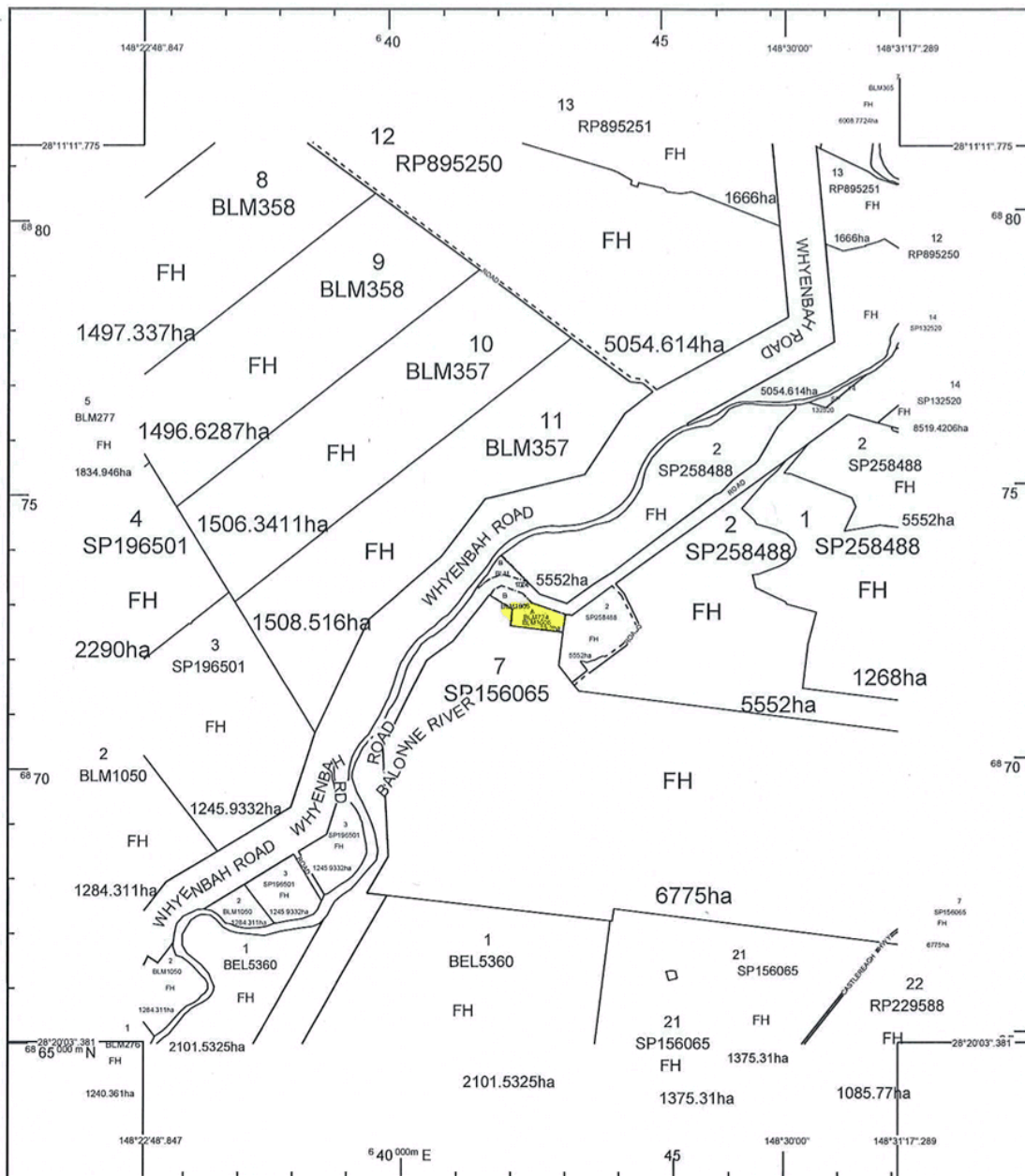
Yours sincerely

<https://balonne.magiq.edrms/docs/Building%20and%20Planning/Advice/DNRM%20...> 25/01/2019

PROPOSED LEASE RENEWAL OF LOT A ON BLM1006 – LOCATION OF RESERVE WITHIN BALONNE SHIRE COUNCIL AREA



★ - location of Lot A on BLM1006.



STANDARD MAP NUMBER
8541-21144

MAP WINDOW POSITION &
NEAREST LOCATION



SUBJECT PARCEL DESCRIPTION

DCDB	No Lot/Plan Selected
Lot/Plan	No Lot/Plan Selected
Area/Volume	No Lot/Plan Selected
Tenure	No Lot/Plan Selected
Local Government	No Lot/Plan Selected
Locality	No Lot/Plan Selected
Segment/Parcel	No Lot/Plan Selected

CLIENT SERVICE STANDARDS

PRINTED (ddmm/yyyy) 04/01/2018

DCDB 03/01/2018 (Lots with an area less than 4,000ha are not shown)

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SmartMap

An External Product of
SmartMap Information Services
Based upon an extraction from the
Digital Cadastral Data Base



Queensland
Government

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(Department of Natural
Resources and Mines) 2018.

[Show header](#)

RE: Request for views - lease renewal

From : Freya.Green@dnrme.qld.gov.au

To : Fiona.Macleod@balonne.qld.gov.au

Sent : 10 January 2019 14:24:00

Hi Fiona

That is not a problem, I will change the due date in our system to the 26th.

Thanks
Freya

-----Original Message-----

From: Fiona Macleod <Fiona.Macleod@balonne.qld.gov.au>

Sent: Thursday, 10 January 2019 2:09 PM

To: GREEN Freya

Subject: RE: Request for views - lease renewal

Hi Freya,

An email requesting an extension for Balonne Shire Council to respond to this request until 26th February 2019, being the date after the February Council Meeting.

Kind regards,

Fiona Macleod
Planning and Development Officer

Direct: 07 4620 8888 |

Address: 112-118 Victoria Street, St George | PO Box 201 St George Q 4487

-----Original Message-----

From: Green Freya via eLVAS System - (Production)

[mailto:GREENF1@DNRM.QLD.GOV.AU]

Sent: Wednesday, 9 January 2019 1:53 PM

To: Fiona Macleod

Cc: GREENF1@DNRM.QLD.GOV.AU

Subject: Request for views - lease renewal

Official correspondence from Department of Natural Resources, Mines and Energy
Case Id: 2018/000062

Dear Chief Executive Officer

RENEWAL OF TERM LEASE OVER LOT A ON CROWN PLAN BLM1006

The proposed use of the land is grazing.

Copies of documents supporting the application are enclosed for your information. The enclosed Smartmap shows the subject land and the surrounding locality.

Please advise the department of your views or requirements including any local non-indigenous cultural heritage values [Insert text if renewal - or if a different form of tenure may be considered a more appropriate tenure] that the

<https://balonne.magiq.edrms/docs/Building%20and%20Planning/Advice/DNRM%20...> 25/01/2019

OFFICER REPORT

TO: Council

SUBJECT: **Proposed renewal of Term Lease 0/213095 located over Lot B on Crown Plan BLM1006**

DATE: 07.02.19

AGENDA REF: CES5

AUTHOR: Fiona Macleod - Planning & Development Officer

Executive Summary

The purpose of this report is for Council to consider the proposed renewal of Term Lease 0/213095 located over Lot B on BLM1006.

Background

On 24th January 2019 Council as an advisory agency, received correspondence from the Department of Natural Resources, Mines and Energy (DNRME) informing of the potential for renewal of Term Lease 0/213095 (Case Id: 2018/000059) on an identified parcel of land within Balonne Shire Council area (**see attachment 1**).

Specifically the land in question is recognised as Lot B on BLM1006 and occupies a total area of 34.6 hectares. The leased land purpose is for 'Grazing'. The subject land is situated adjacent to 'Mooramanna' and 'Doondi' properties and the Balonne River and is approximately 26 kilometres south of St George Township as the crow flies (**see attachment 2**).

DNRME has requested a response from Balonne Shire Council in advising of any views of requirements that the department should consider when assessing the lease renewal.

It was requested that any objections to the application, and any views or requirements that may affect the future use of the land should be received by close of business on 22 February 2019.

Council's Planning and Development Officer reviewed the application and recognises that the renewal will not affect any current or future strategic land uses for the area.

Specifically, for the reasons stated below:

- *The site and surrounding area is zoned under the current Balonne Shire Council Planning Scheme as Rural and it is anticipated that this will remain in the imminent future given the distance from towns and regional centres. Any future development onsite beyond the existing operations will continue to be subject to the requirements of the Balonne Shire Council Planning Scheme.*
- *Given the existing use of the site for grazing purposes it is anticipated that the land will continue to be utilised for these activities which is generally consistent with surrounding uses and the purpose of the Rural Zone.*

The application was also discussed with Council's Rural Services who stated the following with respect to the proposed lease renewal;

- Due to cattle movement in shire since 2013 has increased substantially, Council may, in the future, need to utilise other infrequently used stock routes within the shire. Therefore this stock route and reserve may be required.
- The land parcel is located adjacent to an identified stock route. Therefore it is recommended that Council notes as part of the response, that the landholder must NOT at any time impact the operations or utilise the stock route without consent of Council's Rural Services.

On the basis of the above comments it is recommended by Council's Rural Services that DNRME issues a permit to occupy opposed to a long term lease for the reserve.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Environment</u>	Biosecurity, pest management and stock route planning

Consultation (internal/external)

Manager Rural Services and Compliance – Karl Hempstead
Director of Community and Environmental Services – Digby Whyte

Legal Implications

Nil

Policy Implications

Nil

Financial and Resource Implications

Nil

Attachments

1. Attachment 1 - DNRME Correspondence request for Council views regarding Lot B on BLM1006.pdf [↓](#)
2. Attachment 2 - Location of Lot B on BLM1006.pdf [↓](#)

Recommendation/s

That:

1. Council objects to Department of Natural Resources, Mines and Energy renewing the Term Lease located over Lot B on BLM1006; *and*
2. Council recommends that a Permit to Occupy is issued over Lot B on BLM1006.

NOTE:

Lot B on BLM1006 is adjacent to a stock route. Accordingly, the landholder must NOT at any time impact the operations or utilise the stock route without consent of Council's Rural Services.

Digby Whyte
Director Community and Environmental Services

Fiona Macleod

From: Green Freya via eLVAS System - (Production) <GREENF1@DNRM.QLD.GOV.AU>
Sent: Thursday, 24 January 2019 9:23 AM
To: Fiona Macleod
Cc: GREENF1@DNRM.QLD.GOV.AU
Subject: Request for views - lease renewal
Attachments: SmartMap for B BLM1006 & 9 BLM724.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Official correspondence from Department of Natural Resources, Mines and Energy Case Id: 2018/000059

Dear Fiona

APPLICATION FOR RENEWAL OF TERM LEASE 0/213095 OVER LOT B ON CROWN PLAN BLM1006

The proposed use of the land is grazing. The enclosed Smartmap shows the subject land and the surrounding locality.

Please advise the department of your views or requirements including any local non-indigenous cultural heritage values that the department should consider when assessing this application.

Objections to the application, and any views or requirements that may affect the future use of the land should be received by close of business on 22nd February 2019. If you offer an objection to the application, a full explanation stating the reason for the objection should be forwarded to this Office.

If you wish to provide a response but are unable to do so before the due date, please contact the author before the due date to arrange a more suitable timeframe. An extension to this due date will only be granted in exceptional circumstances.

If a response is not received by the due date and no alternative arrangements have been made, it will be assumed you have no objections or requirements in relation to this matter.

This information has been provided to you in confidence for the purpose of seeking your views on this matter. It is not to be used for any other purpose, or distributed further to any person, company, or organisation, without the express written permission of the department unless required.

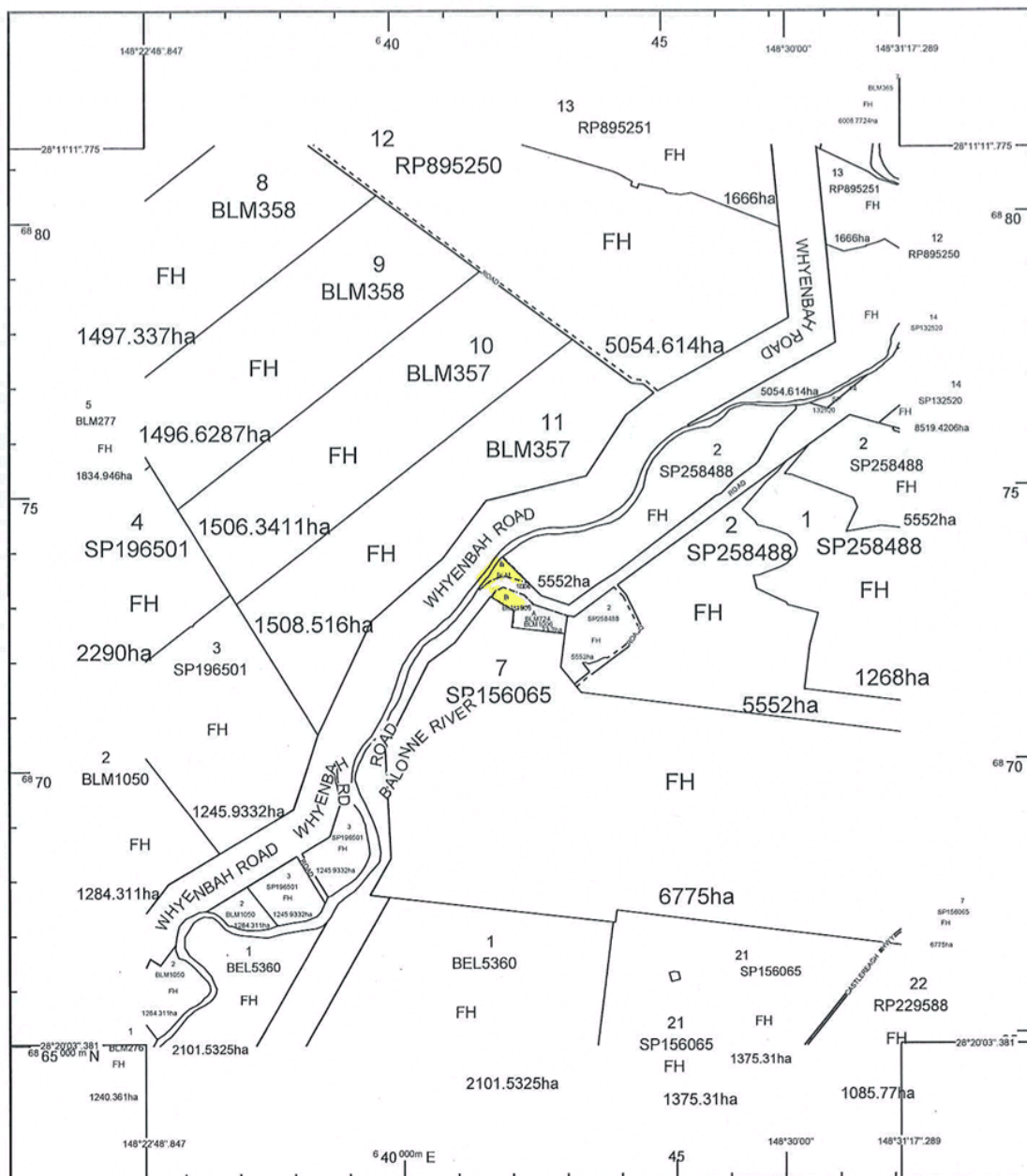
If you wish to discuss this matter please contact Freya Green on (07)45301277.

All future correspondence relative to this matter is to be referred to the contact Officer at the address below or by email to slam-charleville@dnrme.qld.gov.au. Any hard copy correspondence received will be electronically scanned and filed. For this reason, it is recommended that any attached plans, sketches or maps be no larger than A3-sized.

Please quote reference number 2018/000059 in any future correspondence.

Yours sincerely

Freya Green
A/ Land Administration Officer



STANDARD MAP NUMBER
8541-21144

0 2.0 4.0 6.0 8.0 10.0 km
HORIZONTAL DATUM: GDA84 ZONE: 55 SCALE: 1:99629

MAP WINDOW POSITION &
NEAREST LOCATION



SUBJECT PARCEL DESCRIPTION

DCDB	No Lot/Plan Selected.
Lot/Plan	No Lot/Plan Selected.
Area/Volume	No Lot/Plan Selected.
Tenure	No Lot/Plan Selected.
Local Government	No Lot/Plan Selected.
Locality	No Lot/Plan Selected.
Segment/Parcel	No Lot/Plan Selected.

CLIENT SERVICE STANDARDS

PRINTED (dd/mm/yyyy) 04/01/2018

DCDB 03/01/2018 (Lots with an area less than 4.000ha are not shown)

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For further information on SmartMap products visit <http://linnw.qld.gov.au/property/mapping/blinmap>

SmartMap

An External Product of
SmartMap Information Services
Based upon an extraction from the
Digital Cadastral Data Base



(c) The State of Queensland,
(Department of Natural
Resources and Mines) 2018.

OFFICER REPORT

TO: Council

SUBJECT: RV Overflow Policy

DATE: 07.02.19

AGENDA REF: CES6

AUTHOR: Di Francisco - Environmental Health Officer

Executive Summary

In July 2018 and August 2018, Council adopted the RV Strategy with conditions. The Overflow Policy was one of the conditions of approval which is now ready for Council to consider.

Background

Earthcheck was engaged to draft an overflow policy for large events held within the Shire and what direction Council would take to accommodate people who wished to access the Showgrounds at St George. This policy is now ready to be approved by Council, and will assist in responding to an accommodation request by the CAMMS Rally Organisation.

This policy provides for managed overflow of camping by RV's in the event that current commercial operators and other camping grounds are filled to capacity.

The CAMMS Car Rally have approached Council for its staff and people to use the St George Showgrounds for the accommodation during the event scheduled in April 2019.

Prior to Officers granting approval or refusal for the use of the Showgrounds to the CAMMS Rally organisation, it was deemed necessary to have Council endorse either the Overflow Policy drafted by Earthcheck or provide direction as to what decision needs to be conveyed to this organisation during the car rally event for the accommodation of their staff and competitors.

Under this policy officers have concluded it would not be necessary to offer accommodation, given it would be available at commercial camp or hotel operators in St George. The policy does provide exemption where it is necessary or appropriate, such as to camp with equipment or for operations.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Community spaces to connect, engage and learn

Consultation (internal/external)

Discussions were held between Earthcheck and Council prior to drafting this Overflow Policy. A copy of the policy was sent to Councillor Fuhrmeister and O'Toole for comment prior to the writing of this report.

Legal Implications

Nil to Council

Policy Implications

Nil to Council

Financial and Resource Implications

Some commercial caravan parks may have a loss of revenue if this policy is not carried out successfully.

Attachments

1. Managed Overflow Policy - draft 23.1.19.docx [↓](#)

Recommendation/s

1. That the draft Overflow Policy be approved by Council
2. That Council decline the application by CAMMS Car Rally for an exemption to the Overflow Policy.

Digby Whyte

Director Community and Environmental Services

Managed Overflow Policy

The Balonne Shire Council Recreational Vehicle and Freedom Camping Strategy recommended the establishment of formal overflow policy. Council may wish to consider incorporating the policy as a new schedule within Subordinate Local Law no. 1.6.

Need for a RV and Camping Overflow Policy

During a small number of occasions throughout the year (normally associated with larger visitor and community events), the Shire's commercial and non-commercial recreational vehicle (RV) and camping sites reach capacity. A formal policy is required to provide for managed overflow arrangements during these busy trading periods, and set out accompanying procedures for how the policy will be managed and implemented.

Objectives of an Overflow Policy

The aim of the policy is to ensure that visitors to Balonne Shire are offered safe, secure and good quality alternatives to camping in rest areas or other informal/ illegal locations during these busy periods, while having due regard to the business operations of existing RV and camping sites throughout the Shire.

Temporary seasonal overflow arrangements will adhere to temporary use conditions of the Queensland Planning Regulation (QPR) and provisions of Balonne Shire Council Subordinate Local Law No. 1.6

Conditions and Criteria for Application of the Overflow Policy

- 1 The policy relates solely to camping. No provisions relate to recreational facilities, cabins or self-contained temporary accommodation. For the purposes of this policy, an RV is a vehicle that combines transportation and temporary living quarters for travel, recreation and camping.
- 2 The decision to implement overflow camping policy arrangements rests with Balonne Shire Council after consultation with existing commercial and non-commercial caravan park operators.
- 3 The following criteria will be considered in Council's decision to apply the overflow policy:
 - i. Where no vacancies are available (or are reasonably forecast to be available in the lead up to a major event or anticipated peak trading period) at existing caravan parks within a 15km catchment, including approved overflow sites within existing caravan parks, Balonne Shire Council may authorise the operation of overflow camping grounds at suitable pre-identified sites.
 - ii. Where a suitable camping site cannot be found because of the size of the vehicle or some other determinant (e.g. travelling with pets, including horses), Balonne Shire Council may authorise operation of overflow camping grounds.
 - iii. The decision to implement the overflow policy may be taken in advance of a peak period or event, where it is determined that capacity is likely to be reached.

Maximum Stay at an Overflow Camping Site

- 4 A camper is permitted to book for a maximum of seven consecutive days at the overflow site.
- 5 Authorised camp ground hosts are authorised to be onsite prior to, and after, the overflow period, providing for necessary site preparation and management purposes.

Management of Overflow Sites

- 6 Management of overflow camping and RV sites will be determined by Council. Council may manage operation of the sites directly, via delegated authority, or appoint a camp host.
- 7 During the utilisation of the overflow sites, Council officers or its authorised delegates will resolve any unforeseen problems arising, except where a camping ground host has been formally appointed. In these circumstances, the camping ground host is responsible for day-to-day supervision and management of the facility. A camping ground host will have delegated authority over the site.
- 8 The maximum number of vehicles allowed in an overflow facility area will be determined based on allocated spacing between vehicles, size of vehicles (whether they have trailers), turning circles, and usable space in the allocated area.
- 9 Primary-use activities at the overflow area will take precedence at all times.

Selection of Overflow Sites

- 10 Overflow sites shall be determined by Balonne Shire Council.

Fees

- 11 Fees for camping at the identified overflow facilities shall be determined in accordance with Council's annual schedule of fees and charges.

Other Acceptable Uses for Overflow Camping Sites

- 12 Camping by organisations in some instances or by community members at community events may be authorised on application to Council, including exemptions from some or all of the conditions in this policy.

OFFICER REPORT

TO: Council

SUBJECT: RADF Community Grants Program

DATE: 07.02.19

AGENDA REF: CES7

AUTHOR: Liah Hayden - Community Development Officer

Executive Summary

The Regional Arts Development Fund (RADF) is a state and local government partnership that supports local artist and arts and cultural activities in Queensland Communities. Council has received one out-of-round application. The application has been assessed by the RADF Reference Panel and has been determined to comply with the appropriate assessment criteria as detailed through the Balonne Shire RADF Program.

Background

Council has received an application from Allison Orchin auspiced by the Mungindi Progress Association.

The aim of the "Mungindi Upholstery Class 2019" workshop is to create a safe and comfortable environment for women in rural areas to get together and express their artistic potential and feel confident to create something new or reupholster something they already own. The participants will be able to learn new skills or continue to build on skills that they already have. Previous classes have brought a range of women together of different ages and from different parts of the area, which created an opportunity for women to support and encourage each other during the challenging times of drought.

Mungindi is a border community belonging in both Balonne shire and Moree Plains shire however the event will be held on the Queensland side of the boarder. The Balonne RADF Reference Panel has been working with the Mungindi community to encourage applications from the community and increase involvement in arts and cultural activities within the Balonne region.

The applications have been assessed by the Reference Panel Chair – Cr Fuhrmeister and two members of the reference panel members as per the local RADF community grants guidelines. Arts Queensland requires that the assessment process for RADF investment involve a diversity of community members including a diversity of demographics.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Community well-being

Consultation (internal/external)

Balonne Shire RADF Reference Panel

Legal Implications

N/A

Policy Implications

Balonne Shire Arts and Cultural Policy 2015 - 2018

Financial and Resource Implications

Please note that a RADF funding year is 1 October to 30 September each year.

Grants have been obtained for Arts and Cultural Development within the Balonne Shire through Arts Queensland. Councils' contribution of \$12,060 allowed Council to obtain a direct grant from Arts Queensland of \$25,000 for the 2018/19. Additional to this grant Council had a surplus of \$44,438 from the 2017/18 funding year.

This being the case the total funds available for RADF during the 2018/19 period is \$ 81,498. These funds have been allocated as follows:

Art & Cultural local priorities & policy review	\$ 5,000
Community engagement & education	\$ 2,000
Place-making project	\$42,799
Community Grants program	\$31,699
Total	\$81,498

In the 2018/19 RADF Community Grants Program Council has approved four (4) applications totalling \$7,837.00, leaving \$23,862 for future rounds.

If the application is approved the full requested amount, the remaining funds for the RADF Community Grants Program will be as follows:

Allocated budget-RADF Community Grants Program	\$31,699
Less approved funding	\$7,837
Less spending request	\$2,920
RADF Community Grants Program remaining	\$20,942

The Reference Panel have assessed the application and recommends for Council to approve the full amount requested.

Attachments

1. Complete RADF application from Allison Orchon for Mungindi Upholstery Class 2019 [↓](#)

Recommendation/s

1. That Council approves the RADF application as follows:

APPLICANT	PROJECT	AMOUNT APPROVED
Allison Orchin (auspiced by Mungindi Progress Association)	Mungindi Upholstery Class 2019	\$ 2,920

Digby Whyte
Director Community and Environmental Services

64233



Regional Arts Development Fund 2018-2019 Application Form

The Balonne Shire Council's *RADF Program Guidelines* are available at www.balonne.qld.gov.au
Please read them before completing this application form.

For any queries please ask Council's Liaison Officer
RADF Liaison Officer: Mareea Lochel
 Phone 07 4620 8888
 Email: Mareea.lochel@balonne.qld.gov.au

Please keep a copy of your application. If your application is successful, this will assist you to prepare the Outcome Report once your activity has finished. As part of the outcome report, you will also be required to report on outcomes from participant surveys, which will be provided with successful applicants' funding agreements.

Faxed applications will not be accepted

Return completed application and support material to Balonne Shire Council, PO BOX 201 St George QLD 4487 or council@balonne.qld.gov.au.

APPLICATION SUMMARY

1. APPLICANT DETAILS	
Applicant name (name of individual, group or organisation)	Allison Orchin
Contact person for application (where applicant is a group or organisation)	
Phone number	0417543467
Postal address	Po Box 103, Mungindi NSW 2406
Street address	113 Gregory Street, Mungindi QLD 2406
Email address	allymurphy@bigpond.com

2. PROJECT DETAILS	
Project name (10 words)	Mungindi Upholstery Class 2019
Location of project	113 Gregory Street Mungindi QLD 2406
Start date (must commence after grant is approved)	April 30 th 2019
End date	May 2 nd 2019
Total cost of project (from Section 6)	\$3640
RADF Grant requested (from Section 6)	\$4700 \$2,920
Outcome report due	

3. RADF FUNDING PRIORITIES - Which priorities does the project most align with (please tick, more than one priority can be selected)	
3.1 Balonne Shire Council RADF Priorities	<input checked="" type="checkbox"/>
Place <i>To create opportunities for the development of public expressions of community identity, heritage, local stories, or artistic expression</i>	<input checked="" type="checkbox"/>
Accessibility to quality touring productions and exhibitions <i>To engage touring productions and/or exhibitions to the region</i>	<input type="checkbox"/>
Professional Development <i>To nurture the creative and talented individuals in the Balonne Shire and encourage growth in their practice</i>	<input checked="" type="checkbox"/>
Community Participation <i>To foster personal, social and economic wellbeing and community connection by facilitating participation in arts and culture by all members of the community</i>	<input checked="" type="checkbox"/>
<i>Involves different, new or emerging art forms for the Balonne Shire.</i>	<input type="checkbox"/>
<i>Targets participants from demographics or segments of the community who have not historically participated in RADF funded programs.</i>	<input checked="" type="checkbox"/>
3.2 State RADF Priorities	<input checked="" type="checkbox"/>
Encouraging safe and inclusive communities	<input checked="" type="checkbox"/>
Building regions	<input type="checkbox"/>
Stimulating economic growth & innovation	<input checked="" type="checkbox"/>
Increasing workforce participation	<input type="checkbox"/>
Supporting disadvantaged Queenslanders	<input checked="" type="checkbox"/>
Conserving heritage	<input checked="" type="checkbox"/>

4. ABOUT THE PROJECT	
4.1 Which category for funding does the project best fit?	
Creative development of new work	<input type="checkbox"/>
Cultural tourism	<input type="checkbox"/>
Events/festival	<input type="checkbox"/>
Exhibitions/collection	<input type="checkbox"/>
Heritage protection/promotion	<input type="checkbox"/>
Performances	<input type="checkbox"/>
Workshop	<input checked="" type="checkbox"/>
4.2 Brief Project Description:	
Please use this section to describe the rationale and objectives of your project (maximum 200 words).	
<p>The objectives of the project are to provide a safe and comfortable environment for women to get together and express their artistic potential and feel confident with themselves to create something new such as a bed head or reupholster something old or new they have sourced locally or already own.</p> <p>We had a class in 2017 and it brought together a range of women of different ages from different parts of the North West which created a wonderful dynamic for creative development. The workshop is run by a lovely man who travels from Tamworth and has years of experience and does several workshops in the area including in Boomi, Collarenebri and St George. We are lucky to have Peter Shultz and with the drought affecting the community so severely at the moment funding from Balonne Shire would ensure we can all enjoy our 3 days of upholstery without the pressure or stress of payment. It is important for our mental health during times like this for us to get off the farm or out of the office and come together to support one another and an upholstery workshop ensures our brains are still ticking and gives us a much needed new and exciting challenge to look forward to.</p>	

4.3 How will this project benefit you, your community or artists/cultural workers?

Give a brief description about the results you expect from the project. Examples could be: skill development, community access, media coverage for your art form, professional development, innovation, new work, quality of life for the community.

The workshop has amazing results on confidence of the women in the group through development of skills that would otherwise not be explored in the area due to our rural circumstances. The innovative nature of the workshop through creating new and exciting projects allows a form of escapism for rural women who in some way or form are struggling due to the current drought. Be it personally through their farm, contracting business or local business suffering. Mental health is an important issue for us to be aware of and a workshop such this gives women a safe space to share their thoughts and problems and be supported as well as support one another. Some of the items created include bed heads, shoe or linen boxes, pillow cases. Others have upholstered items such as bucket chairs, family dining chairs & foot stools, bed frames poofs and grandfather chairs.

4.4 Please estimate the following

Total number of activities involved (e.g. performance workshop etc)

1 x 3 day Upholstery Workshop

Total number of participants at event/activity

10 participants and 1 tutor

4.5 Please outline the steps you have taken to address the issues of workplace health and safety, public liability insurance, copyright and relevant licenses.

In terms of insurance, we are covered by Peter and Susan Schulze from Tintinhull Upholstery.

Insurance Company: QBE Insurance

Insurance Policy: 123U126713BPK

Level of Insurance: Public Liability \$10,000,000.

A copy of this insurance cover is attached. The workshop will be run under safe workshop principles by Tintinhull Upholstery.

5. LIST THE ARTISTS AND ARTS WORKERS INVOLVED.

Please remember to attach the following four documents from each artist or arts worker receiving RADF funding:

- Resume or CV
- Eligibility Checklist for each Professional and Emerging Professional Artist
- Letter of confirmation and
- Schedule of fees

How many people in total will be employed (paid) through the project? 1

How many volunteers (unpaid workers) will be involved with the project? 10

Name	Role or position in project	Rate of pay (\$/hr, \$/day or \$/week)	Total fee whole \$	Amount to be funded by RADF
Peter Shultz	Tutor Fee	\$270/week pp	\$2700	\$2700
	Travel costs from Tamworth	\$220	\$220	\$220
TOTAL (Transfer total salaries, fees and allowances to the expenditure column in the budget)			\$2920	
TOTAL (Transfer total RADF amount to the RADF expenditure column in the budget)				\$2920

6. PROJECT BUDGET

Please complete this budget template to account for all costs of your project. Round all amounts to whole dollars.

The amounts requested in the third column (RADF) show how much RADF funding you are seeking for each expenditure item.

Note: If you are GST registered Council will pay the grant plus GST. If you are registered for GST, your expenditure and income should be exclusive of GST. If you are not registered for GST, your expenditure should include the GST to be paid.

EXPENDITURE	TOTAL COST of each expenditure item.	RADF	INCOME Income includes in-kind contributions and the total RADF grant you are seeking	TOTAL COST of each income item
Salaries, Fees and Allowances	\$	\$	Earned Income	\$
Tutor total fees and travel	\$2920	\$2920		
Production/Program Costs ¹	\$	\$	Participant Contribution:	\$
Venue Hire	\$300			
Catering	\$90			
Accommodation	\$150			
Promotion, Documentation and Marketing	\$	\$	Contribution from Artists and Others (in kind)	\$
Promotion Posters	\$30		Promotion (in kind)	\$30
			Accommodation (in kind)	\$150
			Organiser (in kind)	\$150
Administration ²	\$	\$	Other Cash Grants, Sponsorship, Fundraising & Donations	\$
Organiser & Host	\$150		Venue Hire Waiver	\$300
			In-Kind	
			Catering	\$90
RADF GRANT (total from column 3)		\$2920	RADF GRANT (total from column 3)	\$2920
TOTAL EXPENDITURE	\$3640	N/A	TOTAL INCOME	\$3640

Budget Notes

When you have completed your budget the Total Expenditure and Total Income must be equal. The RADF grant should be listed twice – once in the income column and once in the expenditure column.

7. DOES YOUR COMMUNITY GROUP IDENTIFY AS BELONGING TO ONE OR MORE OF THE BELOW TARGET GROUPS ?(please tick)	
Aboriginal & Torres Strait Islander people	<input type="checkbox"/>
Older people (over 55 years of age)	<input checked="" type="checkbox"/>
People with a disability	<input type="checkbox"/>
Children (0 -11 year of age)	<input type="checkbox"/>
Young people (12-25 years of age)	<input type="checkbox"/>
People from culturally and linguistically diverse backgrounds	<input type="checkbox"/>
Women	<input type="checkbox"/>
Men	<input type="checkbox"/>
People who experience disadvantage	<input checked="" type="checkbox"/>

8. WHICH COMMUNITY GROUPS WILL SPECIFICALLY BENEFIT FROM THE PROJECT (please tick)	
Aboriginal & Torres Strait Islander people	<input type="checkbox"/>
Older people (over 55 years of age)	<input checked="" type="checkbox"/>
People with a disability	<input type="checkbox"/>
Children (0 -11 year of age)	<input type="checkbox"/>
Young people (12-25 years of age)	<input type="checkbox"/>
People from culturally and linguistically diverse backgrounds	<input type="checkbox"/>
Women	<input type="checkbox"/>
Men	<input type="checkbox"/>
People who experience disadvantage	<input checked="" type="checkbox"/>

9. RADF GRANT HISTORY	
Have you or your group/organisation previously applied for a RADF grant?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If you were successful has that grant been successfully acquitted?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

10. AUSTRALIAN BUSINESS NUMBER (ABN) Details	
Will you/your organisation be responsible for the financial management of the grant if this application is successful?	<input type="checkbox"/> Yes – Provide your ABN details below <input checked="" type="checkbox"/> No – An auspicing body will be administering any grant that I receive on my/our organisation's behalf.
ABN:	
In what name is the ABN registered?	
What is your trading name or professional name (if relevant)?	
Are you registered for GST?	<input type="checkbox"/> Yes <input type="checkbox"/> No

11. AUSPICED APPLICATION			
Please note: Only complete this section if you are nominating an accountable organisation or individual to administer the grant on your behalf.			
Who is your auspicing arrangement with?	<input checked="" type="checkbox"/> an Incorporated organisation <input type="checkbox"/> an individual with an ABN		
Name of auspicing organisation or individual:	Mungindi Progress Association		
Contact person for auspicing organisation:	Anna Harrison		
Position of contact person (if relevant):	President		
ABN of auspicing organization or	58387684845		
Are you registered for GST?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Postal address of auspicing organisation or	PO Box 123, Mungindi NSW 2406		
Telephone:	Work: ()	Fax: ()	
Mobile:	0415 850 531	Email:	mungindiprogress@gmail.com

12. CERTIFICATION

I, the undersigned, certify that:

I have read and will abide by the Balonne Shire Council's *RADF Guidelines* (together with any published revisions which are available at www.balonne.qld.gov.au)

The statements in this application are true and correct to the best of my knowledge, information and belief, and the supporting material is my own work or the work of the artists named in this application. I have read and understood the Information Privacy and Right to Information Statement below and agree to the use and disclosure of information as outlined in the Statement.

Information Privacy and Right to Information

The information you provide in your grant application will be used by the Council to process and assess your application and, if successful, to process, pay and administer your grant. The Council may contact other funding agencies to verify grants requested from other funding agencies in support of your project.

If your application is successful, the Council may disclose the following Information to Arts Queensland:

- the information you provide in your grant application
- the amount of funding you receive
- the information you provide in your outcome report and
- text and images relating to your funded activity.

The Information may be used by the Council or Arts Queensland for reporting purposes, training, systems testing and process improvement. The information may be anonymised and used for statistical purposes.

The Information may be used by the Council or Arts Queensland for the promotion of RADF or the promotion of funding outcomes for arts and cultural development in Queensland. For this purpose, the Information and your contact details may be provided to Queensland Government Members of

Regional Arts Development Fund

2018-19 Application Form

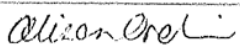
updated September 2018

Page | 7

Parliament, the media and other agencies who may contact you directly. The Council and Arts Queensland may also publish the Information in their Annual Reports or on their websites.


The Council and Arts Queensland treat all personal information in accordance with the *Information Privacy Act 2009*.

The provisions of the *Right to Information Act 2009* apply to documents in the possession of the Council or Arts Queensland.

Signature: 	Date: 15/1/19
If you are under the age of 18 your legal guardian must also sign this application	
Name in full: Allison Orchin	
Position in group or organisation: (if applicable)	

Certification by Auspicing Organisation/Individual

Please note: Both the applicant and the auspicing organisation/individual are considered responsible for ensuring the acquittal of grants and both could be deemed ineligible to place further applications to RADF until all grants have been satisfactorily acquitted.
I/my organisation agree/s to administer the grant that may be offered to the applicant on their behalf
and that the information stated in 2.4 of this application is true and correct.

Signature: 	Date: 15/1/19
Name of Auspice Body:	Mungindi Progress Association
Contact person's name in full:	Anna Harrison
Position in group or organisation: (if applicable)	President

APPLICATION CHECKLIST

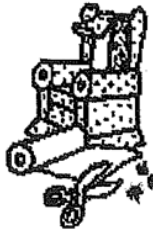
BEFORE YOU SUBMIT YOUR APPLICATION MAKE SURE:

- You have answered all sections on the Application form
- That your application includes:
 - ✓ The completed signed application form
 - ✓ All support material provided as attachments is labeled with your name and address.
 - ✓ You have indicated below those support materials which you have attached to this application
 - ✓ You have kept a copy of your application for your own records

Supporting Material (tick those support materials which you have attached to this application)

- | | |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | A resume or CV, no longer than one A4 page per person, for each professional or emerging professional artist and artworker involved in your project / activity |
| <input checked="" type="checkbox"/> | An Eligibility Checklist for Professional and Emerging Professional Artists for each artist and artworker involved in your project/activity |
| <input checked="" type="checkbox"/> | Written confirmation of the names and availability from the key artists, personnel and venue managers involved in the project, where appropriate |
| <input checked="" type="checkbox"/> | A quote/payment schedule for any paid artists or arts worker employed in the project |
| <input checked="" type="checkbox"/> | A quote for any travel, accommodation or project related expenses for which you are applying for RADF assistance |

**RETURN COMPLETED APPLICATION AND SUPPORT MATERIAL TO
BALONNE SHIRE COUNCIL
PO Box 201 St George QLD 4487 or council@balonne.qld.gov.au**



TINTINHULL UPHOLSTERY

ABN: 89-351-316-977

PO BOX 35
22 Denman Avenue
Kootingal NSW 2352

Mobile: 0428 660 995

Email: Chiefstaplepuller@bigpond.com

To whom it may concern, as requested a brief CV/resume.....

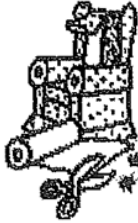
I started my trade as an Upholstery in 1974 and completed my Craftsman's Certificate in late 1979. Continued to work for the same firm for 18 years to position of Leading Hand.

Started my own business in 1992, which I am still operating. At the same time I began teaching at TAFE NSW as a part time teacher. Completing my certificate in Basic Methods of Instruction in May 1993.

At the time employed by TAFE Tamworth, Moree and Boggabilla as an Out Reach teacher, travelling to country centres. Also teaching at Moree and Boggabilla Aboriginal Training Centre. Ceased employment with TAFE at the end of 1997, when funding ran out. Seeing a demand for workshops to continue, I set my own teaching program, and have been doing so to this day.

Have also taught at the McGregor Winter School for USQ arts [work] in 2016.

During my time teaching classes I have and my students have had many articles printed in newspapers and magazines of their achievement and our work.



TINTINHULL UPHOLSTERY

ABN: 89-351-316-977

PO BOX 35
22 Denman Avenue
Kootingal NSW 2352

Mobile: 0428 660 995

Email: Chiefstaplepuller@bigpond.com

To whom it may concern,
As requested proposed dates for Mungindi Group.
April 30 th and May 1 -2 2019.

I believe the venue to be at 113 Gregory Str Mungindi .QLD
Also have my own Insurance cover, with part copy supplied.

Cost will be \$270.00 per person [min6 to max 10]+ \$220.00
travel . at moment 9 persons to attended. Tax and GST
included in price and NOT to be deducted.

Many thanks Peter Schulze

P.S. Schulze
9/1/2019.



MGA Insurance Brokers Pty. Ltd.
284 Conadilly Street
GUNNEDAH
NSW 2380
Website: www.mga.com

TAX INVOICE
Issued 07.11.201

MGA Insurance Brokers Pty. Ltd. ABN 29 008 096 277
Australian Financial Services Licence No. 244601

Peter and Susan Schulze
22 Denman Avenue
Kootingal NSW 2352

Pay By

1st December 2018
or within 7 days of invoice receipt

Our Reference

I3059563

Class : Business Pack - EDI
Insurer : QBE Insurance (Australia) Limited
Policy No. : 123U126713BPK
Period : 01.12.2018 to 01.12.2019 at 4pm
Invoice No : I3059563

IMPORTANT INFORMATION

Renewal For: Business Insurance
As requested the premium will be deducted from your nominated
account by monthly instalments

If you should have any queries, please contact:
Kate Ceeney on (02) 6748 4711 or Alex Howarth on (02) 6748 4712
The NSW Government advised the NSW Emergency Services Levy Reform has
been deferred effective 1 July 2017, therefore ESL has been included.

Please read important notices overleaf.
Claims must be notified immediately as late notification may cause denial of liability in some instances.

MGA Insurance Brokers Pty Ltd
ABN 29 008 096 277
284 Conadilly Street
GUNNEDAH
NSW 2380

Phone: 02 6748 4
Fax: 02 6748 4
284 Conadilly Street
GUNNEDAH NSW

COVERAGE SUMMARY

Peter and Susan Schulze
Business Pack - EDI

QBE Australia
ABN 78 003 191 035
AFS Licence No. 239545 of Level 5, 2 Park Street Sydney

BUSINESS PACKAGE

PERIOD OF COVER: 01/12/2018 TO 01/12/2019

INSURED:

PETER AND SUSAN SCHULZE

INSURED ABN:89351316977

SITUATION 1 DETAILS

BUSINESS: UPHOLSTERER

SITUATION: 22 DENMAN AVE
KOOTINGAL NSW 2352

PROPERTY SECTION - Fire and other insured events

Construction: Brick Walls, Concrete Flrs
Year Built: ° 1980

	SUM INSURED	EXCESS
Building	\$ Not Insured	\$ Nil
Contents	\$ 60000	\$ 500

Accidental Damage Limit: As Per the Policy Wording \$ 500

Sprinklers Installed ? N
Earthquake excess as per the policy wording

Business Interruption Section - NOT INSURED

Clauses Applicable:

GOL AUS, COMM. INS. PROTECTION WORDINGS
APPLICABLE WORDING

When "BUSINESS PACK INSURANCE" is shown on the Policy Schedule the
Austbroker Commercial/Retail/Industrial Policy wording (QM511)
applies to this policy.

It is noted that under the Fire - Gold cover section the limit
of liability is 120% of the total of the insured amounts shown

Reference: MGA GDH S6279 0900582/005

07.11.18

Page No. 1

29 098 096 277
 284 Conadilly Street
 GUNNEDAH
 NSW 2380

Phone: 02 6748 4700
 Fax: 02 6748 4799
 284 Conadilly Street
 GUNNEDAH NSW 2380

COVERAGE SUMMARY

Peter and Susan Schulze
 Business Pack - EDI

in the Policy Schedule for this situation.

B64 YOUR BUSINESS

Your Business specified in the Schedule is more fully described as:
 99% of Turnover = upholstery and also does some
 classes as well for it
 1% of Turnover = Making dolls clothes at Markets

CSC CONTENTS INCLUDES STOCK

The sum insured against contents in the Policy Schedule includes
 stock as defined in the Policy wording.

THEFT SECTION	SUM INSURED	EXCESS
Security System: Deadlocks on all external doors only		
Contents	\$ 5000	\$ 250
Stock in Trade	\$ 20000	
Tobacco, Cigarettes, Cigars	\$ Not Insured	
Liquor	\$ Not Insured	
Theft (No Forcible Entry)	\$ Not Insured	

Money Section - NOT INSURED

Glass Section - NOT INSURED

Clauses-Applicable:

CSC CONTENTS AND STOCK

Theft (Contents and Stock)
 Contents sum insured includes stock (excluding tobacco).

BROADFORM LIABILITY SECTION	LIMIT OF LIABILITY
Liability	\$ 10000000
Property Owners Only?	No
Property Value	\$ Not Insured
Products Liability	\$ 10000000
Goods in Physical Control	As Per the Policy Wording
Annual Turnover	\$ 60000
Property Damage Excess	\$ 500
Number of Employees	1

The rating of this section is based on 1 persons being
 engaged in the business. If there is any change to this,
 you must notify the broker or the company.

The rating of this section is based on your business.

Reference: MGA GDH S6279 0900582/005

07.11.18

Page No. 2

Eligibility Checklist: Professional / Emerging Professional Artists

A separate Eligibility Checklist must be completed by each artist who will be paid salaries, fees or allowances from the RADF grant. Please make copies of this Checklist as required.

The purpose of the RADF Program is to support professional and emerging professional artists and artworkers to practise excellent art for and with communities for mutual development.

This checklist has been developed to ensure that the status of artists as 'professional' and 'emerging professional' is clearly identified.

Your responses to the questions below determine your status as an artist in regard to the RADF Program.

You need to tick **three** or more of the artistic merits below to qualify as an artist with a professional or emerging professional status.

If you cannot select a minimum of **three** of the artistic merits, you do not meet the eligibility requirements as a professional or emerging artist who can be funded by the RADF program.

In this case please contact your local RADF Liaison Officer to discuss alternative funding sources to support your arts activity/project.

Artist, or Artworker NAME: Peter Shultz

*WINTINHULL TRIM
AND UPHOLSTERY*

Please tick the following artistic merits that apply to you

I have professional arts and/or cultural qualifications

I have an Australian Business Number (ABN)



ABN: 89 351 316 977

☒ I have devoted significant time to arts practice.

☒ I have been recognised as a professional by peers.

I have held public exhibitions or given public performances (not as part of a competition).

I have work held in public collections.

I have won important national and/or international prizes or awards.

☒ I have held public discussions and/or have had articles written about my work.

☒ I have been commissioned or employed on the basis of art skills and/or earning income from sales of art work.

I am a member of a professional association (or associations) as a professional artist.

Name/s of association/s:

I am an artist whose artistic or cultural knowledge has been recognised as professional by peers or the cultural community.

Handwritten marks or scribbles in the top right corner.

Handwritten mark or scribble on the right side.

Handwritten mark or scribble on the right side.



66874

CGU Insurance
GPO Box 2005, Melbourne VIC 3000
T 1300 137 863 F 1300 763 019

30/01/2019

Certificate of Currency

The policy referred to is current as at the date of issue of this certificate and whilst a due date has been indicated it should be noted that the policy may be cancelled in the future. Accordingly, reliance should not be placed on the expiry date.

Policy Number: 15T0874081
Type of Policy: OFFICE INSURANCE
Expiry Date: 26/06/2019
Insured: MUNGINDI PROGRESS ASSOCIATION
Mortgagee/Interested Party: NA
Situation of Risk: REFER TO BELOW
Property/Sum Insured: 1. 153 ST GEORGE STREET MUNGINDI NSW 2406
PROPERTY
CONTENTS \$55,100

GLASS
INTERNAL GLASS REPLACEMENT VALUE
EXTERNAL GLASS REPLACEMENT VALUE

2. ANYWHERE IN AUSTRALIA
LIABILITY
PUBLIC LIABILITY \$20,000,000
PRODUCTS LIABILITY \$20,000,000

This is to certify cover has been granted in terms of the company's Standard Policy, a copy of which is available on request. This certificate is not a substitute for the Policy of Insurance issued to you. The Policy, not this certificate, details your rights and obligations and the extent of your insurance cover.

Authorised by
Shweta Suryawanshi
Policy Services Officer

72

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(

Community Development Officer

From: Alison Orchin <allymurphy@bigpond.com>
Sent: Wednesday, 30 January 2019 8:58 PM
To: Community Development Officer
Subject: Re: RADF

So sorry Liah.

Goodness I haven't done a clean job of this application have I!
We had another person join the group plus the travel component so I must of put \$2700 on the front page & things have changed then I've not gone back to change it. I'm away at the moment so I can't pull it up to see but I'm positive the budget amount is correct, I worked on it more so I'm confident it's right.

Thanks Liah.

Sent from my iPhone

On 30 Jan 2019, at 4:13 pm, Community Development Officer <cdo@balonne.qld.gov.au> wrote:

Hi Ally,

I did notice that on the cover page you wrote \$2,700 as requested RADF amount and in your budget it says \$2,920.
Can you advise me which amount you are applying for? I can try to amend it in this end, so you don't have to send in a whole new application again.

The certificate came through so all good there. Thank you. ☺

Regards

Liah Hayden
Community Development officer
Phone 07 4620 8888
Address 112-118 Victoria Street, St George | PO Box 201 St George Q 4487
<[image006.jpg](#)>

From: Alison Orchin [<mailto:allymurphy@bigpond.com>]
Sent: Wednesday, 30 January 2019 11:51 AM
To: Community Development Officer
Subject: Fwd: RADF

Hi Liah,

So sorry for the delay. The secretary had been away & it slipped my mind.

Hopefully attached!

Let me know if it's not or if there is anything I can do.

Cheers,

Ally Orchin

Sent from my iPhone

Begin forwarded message:

From: Rebecca Longworth <rlongworth@southbunbarba.com.au>
Date: 30 January 2019 at 11:45:56 am AEST
To: Alison Orchin <allymurphy@bigpond.com>
Subject: RE: RADF

Hi Al – I hope helps. Let me know if you want me to email direct to the people below on your behalf.

Kind regards

Rebecca

<image003.png>

From: Alison Orchin <allymurphy@bigpond.com>
Sent: Tuesday, 29 January 2019 4:53 PM
To: Rebecca Longworth <rlongworth@southbunbarba.com.au>
Subject: Fwd: RADF

Hey Bec,

Sorry if Anna has sent you this. I knew you were away so I didn't bother you but for that grant thing I was telling you about we need a cert of Currency for insurance.
Can you help?

Thanks so much.

Talk soon.

Al x

Sent from my iPhone

Begin forwarded message:

From: Community Development Officer <cdo@balonne.qld.gov.au>
Date: 29 January 2019 at 4:08:18 pm AEDT
To: Alison Orchin <allymurphy@bigpond.com>, Anna Harrison <anna@harrisonfarming.com.au>
Subject: RE: RADF

Hi,
Were you able to get any clearance in the below question regarding the insurance?

Regards

Liah Hayden
Community Development officer
Phone 07 4620 8888
Address 112-118 Victoria Street, St George | PO Box 201 St George Q 4487

<image004.jpg>

From: Community Development Officer
Sent: Monday, 21 January 2019 9:31 AM
To: 'Alison Orchin'; 'Anna Harrison'
Subject: RE: RADF

Good morning,

Sorry to be a pain (especially on a Monday morning), but the attachment only shows an invoice and the possible insurance. What we need is a certificate of currency, so we can see that it is valid. I have begun the assessment progress in my end, so don't worry about the delay. Talk soon.

Regards

Liah Hayden
Community Development officer
Phone 07 4620 8888
Address 112-118 Victoria Street, St George | PO Box 201 St George Q 4487

<image005.jpg>

From: Alison Orchin [mailto:allymurphy@bigpond.com]
Sent: Thursday, 17 January 2019 3:01 PM
To: Community Development Officer
Subject: Re: RADF

Hi Liah,
I thought it was valid I'm sorry but the tutor has said not I'm sorry so we will fall under the Mungindi Progress Associations Insurance policy instead, details attached. Very sorry about that. This part of the application was a bit over my head!

Thanks so much.
Cheers, Ally.

Sent from my iPhone

On 15 Jan 2019, at 4:34 pm, Community Development Officer <cdo@balonne.qld.gov.au> wrote:

Hi,

Your application is received and will be assessed by a panel before being processed at the next council meeting.

If your application is approved, the funds will be allocated into the auspicing organisation nominated account.

Can you please clarify if the tutors insurance liability is valid at the address where the workshop is to be held (and not only at his personal address)?
Thank you.

Regards

Liah Hayden

Community Development officer

Phone 07 4620 8888

Address 112-118 Victoria Street, St George | PO Box 201 St George Q 4487

<[image003.jpg](#)>

From: Ally Orchin [<mailto:allymurphy@bigpond.com>]

Sent: Thursday, 3 January 2019 8:49 AM

To: Mareea Lochel

Subject: RADF

Hi Mareea,

I hope you are well! I'm just emailing about the RADF application. I got your information and the application from Mungindi Progress President Anna Harrison. I'm organising a 3 Day Upholstery Course in

Mungindi on April 30, May 1 and May 2 at my home 113 Gregory Street Mungindi QLD. I'm in the old Masonic lodge, hence the room for group workshop! I've filled in the application but am just not sure about the project budget section and who or how (if approved) who would handle the money, perhaps I need to get ABN etc from Peter who I've organized to come and run it? Its \$270/per person for 3 days then material is on top of that and paid for at the end of the 3 days... I'm not sure what is appropriate to ask for so I've just said the \$270 but if you could let me know what you think is best I'll change it and send you application signed. We're not professional or emerging artists so I just wanted a bit of help so there is no confusion when I send it off. Also what else should I get from Peter? I've attached what he has sent me which is the info, dates and his bank details.

Sorry to be a pest.

Thank you so much!!!!

Cheers,

Ally Orchin

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Community Development Officer

From: Alison Orchin <allymurphy@bigpond.com>
Sent: Wednesday, 30 January 2019 11:51 AM
To: Community Development Officer
Subject: RADF
Attachments: 15T0874081_COC_300119.pdf

Hi Liah,

So sorry for the delay. The secretary had been away & it slipped my mind.

Hopefully attached!

Let me know if it's not or if there is anything I can do.

Cheers,

Ally Orchin

Sent from my iPhone

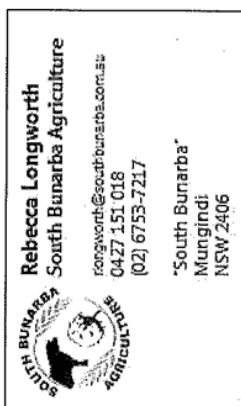
Begin forwarded message:

From: Rebecca Longworth <rlongworth@southbunarbba.com.au>
Date: 30 January 2019 at 11:45:56 am AEST
To: Alison Orchin <allymurphy@bigpond.com>
Subject: RE: RADF

Hi Al – I hope helps. Let me know if you want me to email direct to the people below on your behalf.

Kind regards

Rebecca



From: Alison Orchin <allymurphy@bigpond.com>
Sent: Tuesday, 29 January 2019 4:53 PM
To: Rebecca Longworth <rlongworth@southbunarba.com.au>
Subject: Fwd: RADF

Hey Bec,

Sorry if Anna has sent you this. I knew you were away so I didn't bother you but for that grant thing I was telling you about we need a cert of Currency for insurance.
Can you help?

Thanks so much.

Talk soon.

Al x

Sent from my iPhone

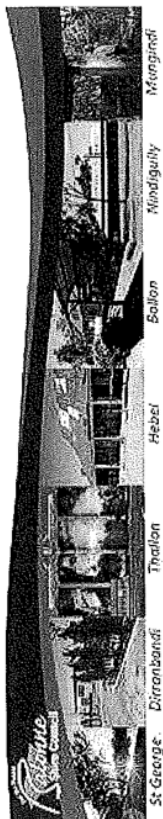
Begin forwarded message:

From: Community Development Officer <cdo@balonne.qld.gov.au>
Date: 29 January 2019 at 4:08:18 pm AEDT
To: Alison Orchin <allymurphy@bigpond.com>, Anna Harrison <anna@harrisonfarming.com.au>
Subject: RE: RADF

Hi,
Were you able to get any clearance in the below question regarding the insurance?

Regards

Liah Hayden
Community Development officer
Phone 07 4620 8888
Address 112-118 Victoria Street, St George | PO Box 201 St George Q 4487



From: Community Development Officer
Sent: Monday, 21 January 2019 9:31 AM
To: 'Allison Orchin'; 'Anna Harrison'
Subject: RE: RADF

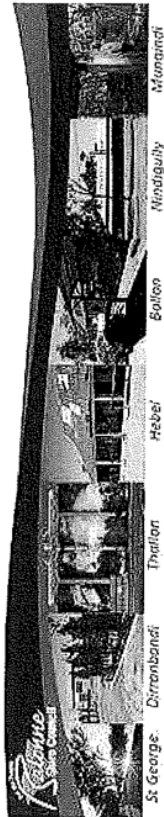
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Subject: RADF

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Thank you so much!!!

Cheers,

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Assessment Table

Applicant:	Alison Ordwin
Project Title:	Mungindi Upholstery Class 2019
Assessor's name:	Cr Robyn Fuhrmeister
Date:	29/01/19

CRITERIA		POINTS	
1.	Has the applicant acquitted previous grants If no, this application is ineligible. Do not proceed with assessment	Yes	No
2.	Has the applicant contacted the artist/s to obtain their consent to work or contacted the gallery or publisher to assess their interest?	Yes	
3.	Is the budget well prepared and realistic, demonstrating sound financial management and knowledge of professional rates of pay?	Yes	
4.	Can the applicant demonstrate support from their organisation or themselves, at least in-kind?	Yes	
5.	Does the application reflect the aims of Council's Arts and Cultural Policy?	Yes	
6.	Is there evidence of community need and support?	Yes	
7.	Have health and safety, insurance, copyright and licences been considered?	Yes	
Impact			
	Project support one or more of the local priorities	Yes	
	Project engages local communities in arts and cultural activities	Yes	
	Project supports local employment and strengthening of local arts sector	Yes	
Quality			
	How well the application aligns with the objectives of RADF	Yes	
	The ability of the applicant to deliver the project, activity or event	Yes	
Reach			
	How well the project provides access to and engagement in arts and culture for diverse community groups	Regional	
	The level of demonstrated demand and support for the project.	9 Booked	
Viability			
	Evidence of adequate planning (including project time line, budgeting, risk assessment, licensing, and evaluation.)	As per application	
	Evidence of partnerships in the delivery of the project.	NSW/Qld	
Total Points (110	

Assessment Table

Applicant:	Alison Orchin
Project Title:	Mungindi Upholstery class 2019
Assessor's name:	Victoria Nancarrow
Date:	22.1.2019

CRITERIA	POINTS	
	Yes	No
1. Has the applicant acquitted previous grants If no, this application is ineligible. Do not proceed with assessment		
2. Has the applicant contacted the artist/s to obtain their consent to work or contacted the gallery or publisher to assess their interest?	5	
3. Is the budget well prepared and realistic, demonstrating sound financial management and knowledge of professional rates of pay?	3	
4. Can the applicant demonstrate support from their organisation or themselves, at least in-kind?	5	
5. Does the application reflect the aims of Council's Arts and Cultural Policy?	4	
6. Is there evidence of community need and support?	5	
7. Have health and safety, insurance, copyright and licences been considered?	5	
Impact		
Project support one or more of the local priorities	5	
Project engages local communities in arts and cultural activities	5	
Project supports local employment and strengthening of local arts sector	5	
Quality		
How well the application aligns with the objectives of RADF	5	
The ability of the applicant to deliver the project, activity or event	9	
Reach		
How well the project provides access to and engagement in arts and culture for diverse community groups	5	
The level of demonstrated demand and support for the project.	8	
Viability		
Evidence of adequate planning (including project time line, budgeting, risk assessment, licensing, and evaluation.)	5	
Evidence of partnerships in the delivery of the project.	5	
Total Points (79	

Assessment Table

Applicant:	Ally Orchin
Project Title:	Mungindi Upholstery Class 2019
Assessor's name:	Geraldine Grant
Date:	21.01.19

CRITERIA	POINTS	
1. Has the applicant acquitted previous grants If no, this application is ineligible. Do not proceed with assessment	Yes	No
2. Has the applicant contacted the artist/s to obtain their consent to work or contacted the gallery or publisher to assess their interest?	5	
3. Is the budget well prepared and realistic, demonstrating sound financial management and knowledge of professional rates of pay?	No	(Amount requested is different from that in budget)
4. Can the applicant demonstrate support from their organisation or themselves, at least in-kind?	5	
5. Does the application reflect the aims of Council's Arts and Cultural Policy?	5	
6. Is there evidence of community need and support?	5	
7. Have health and safety, insurance, copyright and licences been considered?	5	
Impact		
Project support one or more of the local priorities	10	
Project engages local communities in arts and cultural activities	10	
Project supports local employment and strengthening of local arts sector		
Quality		
How well the application aligns with the objectives of RADF	10	
The ability of the applicant to deliver the project, activity or event	10	
Reach		
How well the project provides access to and engagement in arts and culture for diverse community groups	10	
The level of demonstrated demand and support for the project.	10	
Viability		
Evidence of adequate planning (including project time line, budgeting, risk assessment, licensing, and evaluation.)		
Evidence of partnerships in the delivery of the project.		
Total Points (85	

OFFICER REPORT

TO: Council

SUBJECT: Community Donations, Sponsorships and Grants

DATE: 07.02.19

AGENDA REF: CES8

AUTHOR: Dani Kinnear - Community Development Officer

Executive Summary

The Balonne Shire Council is committed to assisting community organisations whose activities provide benefit to Balonne Shire's communities. The application process for the Community Donation, Sponsorship and Grants program is designed to ensure that all assistance is provided in an equitable and accountable manner for projects and events that meet the cultural, community, education and recreational needs of the Balonne Shire.

Background

Council has received a request for sponsorship for the three-day 2nd *Dragon Country Sand-green Cup* championship hosted by St George Golf Club. This event will be held Friday 31st May 2019 to Sunday 2nd June 2019 in St George. This Tournament attracts players from within the Shire and surrounding areas as well as many other locations including Brisbane and Toowoomba. In 2018, 125 players participated in the inaugural event. It is expected more will participate this year and has potential to attract greater numbers of visitors and tourists to an event necessitating three nights' accommodation.

For the 2018 event Council donated \$1,400 for catering through the Community Donations, sponsorship and grants fund. Council also provided sponsored for the major trophies of six Emu eggs valued at \$2,400 through the Community events fund, a combined total sponsorship of \$3,800.

This year Sponsorship is sought to assist with the cost of the major trophies (local carved emu eggs), and catering for the sand-green competition.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Community well-being

Consultation (internal/external)

Not Applicable

Legal Implications

Not Applicable

Policy Implications

Balonne Shire Council Community Sponsorship, Donation and Grants Policy

Financial and Resource Implications

Council Community Donations Sponsorship and Grants program has an approved annual budget of \$18,000. Council has thus far approved/allocated \$8,980.37 of these funds - resulting in \$9,019.63 remaining for future requests.

St George Golf Club has submitted a sponsorship request for \$4,200.00 to assist with the cost to hold the 2019 Dragon Country Sand-green Cup championship. The funds will assist with the cost of the major trophies \$2700, and catering \$1500.

There are sufficient funds in the Community Donations sponsorship and grants program for the requested amounts.

Annual Budget		\$18,000.00
Less approved/allocated requests	9,019.63	
Less pending requests		
St George Golf Club	4,200.00	
Total remaining		\$4,819.63

Attachments

1. St George Golf Club sponsorship request [↓](#)

Recommendation/s

That Council resolves to approve the Community Donations Sponsorship and Grants application as follows:

APPLICANT	PROJECT	AMOUNT APPROVED
St George Golf Club	2019 2 nd Dragon Country Sand-green Cup	\$4,200

Digby Whyte

Director Community and Environmental Services



Community Grants and Assistance

Application

This form is to be completed when requesting Community Grants and Assistance. **Please refer to Balonne Shire Council's Community Grants and Assistance Policy for project eligibility and details.**

Privacy Notice: Balonne Shire Council is collecting the personal information you supply on this form for the purpose of receiving and considering your organisations request for funding under Council's Community Grants and Assistance Program. Personal details will not be disclosed to any other person or agency external to Council without individual consent, unless required or authorised by law. Program funding details will be published by Council in Council's annual report.

Please indicate which assistance type:

- ☐ Fee Waiver (eg. Concessional hire of Council facilities) N.B. Security deposit is required to be paid prior to use of Council facilities.
- ☐ In kind Support (eg. Photocopying, equipment hire)
- ☐ Donations (eg. Gift baskets, awards, prizemoney up to \$200)
- ☒ Sponsorship (eg. Events, service, activities up to \$5,000)
- ☐ Events of Shire Significance - Major local events, applications to be lodged by 31 January in financial year prior to event, including full event details and budget. Acquittal of funding to be submitted within 6 weeks of event completion.
- ☐ Projects of Shire Significance- Major local projects, applications to be lodged by 31 January in financial year prior to event including full project details and budget. Acquittal of funding to be submitted within 6 weeks of project completion.

Office Use Only	Magiq Document ID:
Approval up to \$200 Approval is hereby provided for the purpose of the abovementioned in accordance with the Community Grants and Assistance Policy	Approval >\$200 Approval is hereby provided for the purpose of the abovementioned in accordance with the Community Grants and Assistance Policy
Approval amount: _____	Approval amount: _____
_____	Council Resolution: _____
Chief Executive Officer or delegate Date: _____	Date: _____

Document No. >> 39264 Version No.1.0.1

Authorised by >> Director Finance & Corporate Services and Director of Community & Environmental Services

Initial Date of Adoption >> 21 December 2017

Latest Version Adopted: 21 December 2017

Next Review Date>> December 2019



Community Grants and Assistance

Application

EVENT/PROJECT NAME:	DRAGON COUNTRY SAND GREEN CUP
Location:	ST GEORGE GOLF CLUB
Estimated Value sought:	\$4,20000
ORGANISATION NAME:	St George Golf Club Inc
Postal Address	P O Box 19 St George QLD 4487
Contact Person	Cheryl Brimblecombe
Contact Number	0427793403
Email Address	rossbrim@bigpond.com
Is your organisation not-for-profit?	Yes
Is your organisation incorporated?	Yes
Is your organisation registered for GST?	Yes
ABN	186 102 286 23
Does your organisation have Public Liability Insurance? Please attach Certificate of Currency	Yes (attached)
Does your organisation have any other Insurance? Please attach Certificate of Currency	Yes (attached)



Community Grants and Assistance

Application

Brief Description of Event/Project: (Max 250 words)	The St George Golf Club are holding their second annual Dragon Country Sandgreen Cup. This tournament attracts players from within the Shire and surrounding areas as well as many other locations including Brisbane & Toowoomba. It is held over three days which enables the club to showcase their course and facilities. The Club will also hold their annual Dragon Country Sandgreen Cup ^{dinner} on the Saturday night. We will source local produce and catering for the dinner.
Describe the Economic and/or Social Benefit to Balonne Shire:	See attached
Describe how Council's Contribution will be acknowledged:	See attached
Is this a new or existing event/project:	This is an existing event.
Is this a 'one off' or Annual event/project:	The Dragon Country Sandgreen Cup is an annual event
Event date/Project start & completion date:	Friday 31 st May 2019 Till Sunday 2 nd June 2019



Community Grants and Assistance

Application

Budget – Major Events and Projects			
All amounts are to be shown in whole dollars and include GST. (Attach a separate budget if insufficient space below)			
Income (eg. Organisation's income, entry fees, in kind)		Expenditure (attach quotations) (eg. Venue Hire, Marketing, Contractors, Permits)	
Grant Funding Sources			
N/A			
Grant Requested from Council			
Other Revenue Sources			
TOTAL INCOME		TOTAL EXPENDITURE	

Please ensure that budgets tally correctly and balance.

Document No. >> 39264 Version No.1.0.1

Authorised by >> Director Finance & Corporate Services and Director of Community & Environmental Services

Initial Date of Adoption >> 21 December 2017

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Community Grants and Assistance

Application

DECLARATION

I certify that the information provided in this application is true and correct and that I am authorised to make this application on behalf of the organisation.

(Note: This application form must be signed by two executive officers of the incorporated body accepting legal and financial responsibility for Council's assistance)

Name: Ross Bramblecombe

Name: Belinda Mace

Position: President - Mens

Position: President - Associates

Signature: RDB

Signature: Belinda Mace

Date: 4-2-19

Date: 4-2-19

SUPPORTING DOCUMENTATION

Please ensure that all required attachments are provided to allow for consideration of your application:

- ☐ Application form fully completed and signed by two approved officers
- ☒ Copy of Public Liability Certificate of Currency
- ☒ Copy of Certificate of Incorporation
- ☒ Copy of relevant quotes
- ☐ Copy of required permits/approvals
- ☐ Other - please specify: _____

Describe the Economic and/or social benefit to Balonne Shire:

We envisage the event to be financially beneficial for the shire, as the visitors to this event will require accommodation; they then will in turn spend money within the shire, which will boost the Shire's economy. The inaugural Dragon Country Sandgreen Cup held in 2018 was well supported with more than 125 players participating and we are working towards hosting a larger field in 2019. We are positive this will give the Shire both an economic and social boost.

The Dragon Country Sandgreen Cup proved to be a great sporting and social outing for all who attended. The general consensus from last year's event, is, that it will continue to grow. With mental illness being an issue in the country areas, by promoting an event like this, it may provide help for people in their time of need.

Describe how Council's Contribution will be acknowledged:

The Council's Contribution will be officially acknowledged by way of advertising on brochures, social media and presentation speeches.



11 December 2018

042
St George Golf Club Inc
PO Box 19
ST GEORGE QLD 4487

Go paperless!

Send us your email address to
clientservice@wfi.com.au to start
receiving your documents via email.

RENEWAL SCHEDULE

The insurance cover provided by the above policy expires at midnight on the Due Date. This renewal schedule is our offer to renew the policy on the basis of the details shown above and on the enclosed certificate(s). We will automatically continue cover past the Due Date on this basis.

If renewal is required, the payment slip is to be enclosed with the remittance for the Total Amount Payable.

If any changes to the certificate(s) are required, please let us know. If we are not advised of any changes, we will assume the details shown on the certificate(s) are accurate.

We reserve the right to alter our offer to continue cover and the terms of our renewal offer if changes to the certificate(s) are required or new information comes to light.

Your WFI Contact

Clancey Smith
P 0429 377 058
E clientservice@wfi.com.au
P 1300 934 934 F 1300 797 544
WFI
Reply Paid 16213
COLLINS STREET WEST VIC 8007

TYPE OF INSURANCE	
COMMERCIAL PLAN	
PERIOD OF INSURANCE (EXPIRES MIDNIGHT)	
06 January 2019 to 06 January 2020	
CLIENT NAME	
St George Golf Club Inc	
CLIENT NUMBER	PREMIUM
C204033	\$7,725.27
POLICY NUMBER	FIRE SERVICE LEVY
02 CPL 2813706	\$.00
GST	
\$772.55	
GOVERNMENT STAMP DUTY	
\$765.18	
TOTAL AMOUNT PAYABLE	
\$9,263.00	
DUE DATE	
6/01/19	

Tax Invoice When payment is made, this schedule can be used as a Tax Invoice for Australian GST purposes.
If you are registered for GST purposes, your input tax credit entitlement is or is based on the GST amount shown. Please note that, in accordance with the GST law relating to insurance premiums the GST amount may be less than 1/11th of the Total Amount Payable.

TH OK CES8 FIRST
MAILED 10-1-19
2070000718

Insurance Australia Limited ABN 11 000 016 722 AFSL 227681 trading as WFI (WFI)



CERTIFICATE
02 CPL 2813706

Page No: 2

This policy has been facilitated by Landmark Operations Limited (Landmark), in line with the terms of the Referral Agency Agreement between WFI and Landmark. WFI will pay commission to Landmark for this policy. You are not liable for the payment of commission.

Location: Wagoo Road

ST GEORGE 4487

Risk: 001/001 Business property damage Effective: 6/01/19

Any excess shown on this certificate or in the policy includes GST

Excess: \$675 or as shown in the policy, whichever is greater

Insured: St George Golf Club Inc

Business: GOLF CLUB

Property insured:

Sum insured:

Buildings:	
Building	\$1,018,251 (replacement)
Shed	\$46,997 (replacement)
Shed	\$59,252 (replacement)
Total sum insured for Buildings	\$1,124,500

Stock:	
Stock in trade	\$8,500

Other Property:	
Other Property	\$83,000 (replacement)

Additional benefits:	
Demolition, clearing of debris	\$30,000

Premium	\$3798.16
GST	\$379.82
Government Stamp Duty	\$376.02
Total Amount Payable	\$4554.00

Risk: 001/002 Burglary and theft Effective: 6/01/19

Any excess shown on this certificate or in the policy includes GST



CERTIFICATE
02 CPL 2813706

Page No: 3

Excess: \$425 or as shown in the policy, whichever is greater

Insured: St George Golf Club Inc

Business: GOLF CLUB

Property insured:

Sum insured:

Stock:

Stock in trade (other than tobacco products)

\$4,500

Other Property:

\$3,000

Premium	\$227.64
GST	\$22.77
Government Stamp Duty	\$22.59
Total Amount Payable	\$273.00

Risk: 001/003 Money

Effective: 6/01/19

Any excess shown on this certificate or in the policy includes GST

Excess: \$425 or as shown in the policy, whichever is greater

Insured: St George Golf Club Inc

Business: GOLF CLUB

Cover:

Whilst on the premises
Personal custody/residence
In transit

Sum insured:

\$3,200

\$4,500

\$4,500

Premium	\$263.54
GST	\$26.36
Government Stamp Duty	\$26.10
Total Amount Payable	\$316.00

Risk: 001/004 Business legal liability

Effective: 6/01/19

Any excess shown on this certificate or in the policy includes GST

Excess:

Damage to property

\$750

Insured: St George Golf Club Inc



CERTIFICATE
02 CPL 2813706

Page No: 4

Business: GOLF CLUB

Estimated Annual Turnover

\$180,000

Number of Proprietors 1 Number of Employees 1

Important Note

WFI will now require You to estimate payments for the services of contractors/sub-contractors or labour hire that may be engaged by You in your Business. Your estimate does not need to include payments arising out of the activities of contractors/sub-contractors or labour hire engaged by You for the purpose of maintaining Your Business equipment or Business Premises.

Please review current estimated payments shown above and contact WFI to make appropriate amendments if required.

Limit of Indemnity:

Limit any one Occurrence	\$10,000,000
Property in Your physical or legal control	\$250,000
Aggregate limit for product liability	\$10,000,000
Aggregate limit for pollution liability	\$10,000,000

Premium	\$1088.34
GST	\$108.84
Government Stamp Duty	\$107.82
Total Amount Payable	\$1305.00

Risk: 001/005 Machinery breakdown Effective: 6/01/19

Any excess shown on this certificate or in the policy includes GST

Excess: \$550 or as shown in the policy, whichever is greater

Insured: St George Golf Club Inc

Business: GOLF CLUB

Machinery Breakdown & boiler Explosion any one event: Sum insured: \$75,000

Items insured:

All items not exceeding 3KW/4HP capacity
(The total of items insured for this category is 8)

Centrifugal pumps - comprising pump, motor,



CERTIFICATE
02 CPL 2813706

Page No: 5

coupling, control unit and interconnecting
wiring.
(The total of items insured for this category is 1)

Premium	\$1025.81
GST	\$102.58
Government Stamp Duty	\$101.61
Total Amount Payable	\$1230.00

Risk: 001/006 Motor vehicle Effective: 6/01/19

Any excess shown on this certificate or in the policy includes GST

Insured: St George Golf Club Inc

Cover : Comprehensive
Vehicle : 2001 KUBATO MOWER
Regst no. : Eng. no: 1E8853
VIN / Chassis number : 20589
Use : Business Use
Carrying capacity : tonnes
Sum insured : \$8,000 or Retail Cost whichever is less

Legal liability limit : \$35,000,000 NCB % : 40%

Vehicle excess : \$600
U/ground damage excess : \$250

Driver excess :
Under 21 \$1,000; 21-24 \$700;
25 or more and Australian driver's licence
held less than 2 years \$700
If licensed for less than 2 consecutive years
following re-issue/reinstatement additional \$700

Special conditions:

EXCESS FOR HARVESTING

This excess applies to Sections 1 and 2 of this policy.
You must pay a \$500 excess on any claim arising out of or in
connection with Your Vehicle being used for harvesting a
crop which is not noted on this certificate of insurance.

Premium	\$195.96
GST	\$19.60
Government Stamp Duty	\$19.44
Total Amount Payable	\$235.00



CERTIFICATE
02 CPL 2813706

Page No: 6

Risk: 001/007 Motor vehicle

Effective: 6/01/19

Any excess shown on this certificate or in the policy includes GST

Insured: St George Golf Club Inc

Cover : Comprehensive
Vehicle : 2008 JOHN DEERE TRACTOR WITH FRONT END LOADER
Regst no. : Eng. no: EY3029T130465
VIN / Chassis number : EY5103U018186
Use : Business Use
Carrying capacity : tonnes
Sum insured : \$25,000 or Retail Cost whichever is less

Legal liability limit : \$35,000,000 NCB % : 40%

Vehicle excess : \$600
U/ground damage excess : \$250

Driver excess :
Under 21 \$1,000; 21-24 \$700;
25 or more and Australian driver's licence
held less than 2 years \$700
If licensed for less than 2 consecutive years
following re-issue/reinstatement additional \$700

Special conditions:

EXCESS FOR HARVESTING
This excess applies to Sections 1 and 2 of this policy.
You must pay a \$500 excess on any claim arising out of or in
connection with Your Vehicle being used for harvesting a
crop which is not noted on this certificate of insurance.

Premium	\$462.82
GST	\$46.28
Government Stamp Duty	\$45.90
Total Amount Payable	\$555.00

Risk: 001/008 Business interruption

Effective: 6/01/19

Any excess shown on this certificate or in the policy includes GST

Excess: \$425 or as shown in the policy, whichever is greater

Insured: St George Golf Club Inc

Business: GOLF CLUB



CERTIFICATE
02 CPL 2813706

Page No: 7

Interest insured:	Sum insured:
Loss of Gross Profit	\$53,000
Total sum insured	\$53,000
Indemnity period:	18 months

Premium	\$106.71
GST	\$10.67
Government Stamp Duty	\$10.62
Total Amount Payable	\$128.00

Risk: 001/010 Motor vehicle Effective: 6/01/19

Any excess shown on this certificate or in the policy includes GST

Insured: St George Golf Club Inc

Cover : Comprehensive
Vehicle : 2018 CASE FARMALL 60B TRACTOR
Regst no. : NCS833 Eng. no: UC180124
VIN / Chassis number : BVR10157
Use : Business Use
Carrying capacity : tonnes
Sum insured : \$30,227 or Retail Cost whichever is less

Legal liability limit : \$35,000,000 NCB % : 40%

Vehicle excess : \$600
U/ground damage excess : \$250

Driver excess :
Under 21 \$1,000; 21-24 \$700;
25 or more and Australian driver's licence
held less than 2 years \$700
If licensed for less than 2 consecutive years
following re-issue/reinstatement additional \$700

Case Industrial Capital Pty Ltd has been noted as
Chattel Mortgage in relation to Motor Vehicle

Special conditions:

EXCESS FOR HARVESTING
This excess applies to Sections 1 and 2 of this policy.
You must pay a \$500 excess on any claim arising out of or in
connection with Your Vehicle being used for harvesting a
crop which is not noted on this certificate of insurance.



CERTIFICATE
02 CPL 2813706

Page No: 8

Premium	\$556.29
GST	\$55.63
Government Stamp Duty	\$55.08
Total Amount Payable	\$667.00

End



QUEENSLAND

ASSOCIATIONS INCORPORATION ACT 1981

FORM 2

Section 12
Regulation 7

No. 2559

CERTIFICATE OF INCORPORATION
OF AN ASSOCIATION

This is to Certify

that

ST. GEORGE GOLF CLUB INC.

is, on and from the 10th day of April, 1987,
incorporated under the Associations Incorporation Act 1981.

*This is to certify that this is a true copy
of the original which I have sighted.*

Date 19/10/87
Signed *[Signature]*
Title *[Signature]*



1870/73—Queensland, Patent, G.A.

[Signature]
Under Secretary,
Department of Justice.

TAX INVOICE* / STATEMENT*
(* DELETE AS APPROPRIATE)

DATE 30-1-19

BALONNE SPORTS STORE
108 VICTORIA ST
ST GEORGE QLD 4487
^BN: 40 022 352 645

Total Includes G.S.T. of 2700.00

HARRY'S BBQ
St George QLD 4487
Phone 0428.253.883
Email htsiddins@gmail.com
ABN 424 837 97 073



QUOTE ONLY

28.01.2019

BILL TO	SHIP TO	INSTRUCTIONS
St George Golf Club St George QLD 4487	Same as recipient	Open Golf Carnival

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
@120 people	Brisket Only	\$12.50/person	\$1500.00

DINNER

SUBTOTAL	\$1500.00
SALES TAX	NO GST
SHIPPING & HANDLING	\$35.00
TOTAL DUE BY DATE	\$1500.00

Thank you for your business!

OFFICER REPORT

TO: Council

SUBJECT: **Adoption of Wild Dog Exclusion Fence (WDEF) - Fees & Charges and Selection Criteria**

DATE: 06.02.19

AGENDA REF: CES9

AUTHOR: Tayla Willis - Project Support Officer

Executive Summary

Adoption of Fees and Charges and Selection Criteria for the Wild Dog Exclusion Fence (WDEF) Special Rate Scheme applications, and the holding of an information forum for landholders.

Background

Fees & Charges

Following discussion at the Councillors Workshop of 24 January 2019, officers recommend that Council should charge a \$1,000 Application Fee for the WDEF Special Rate Scheme. If the application was unsuccessful the fee would be refunded in full.

In addition a 3% Administration Fee based on the value of the fencing project will be charged to the successful applicants, and payable to Council over the initial two years. There is also an administration fee of 0.115% of the loan value applied by Queensland Treasury Corporation (QTC) that will be incorporated into the special rate scheme together with the fence construction costs to recover borrowings from QTC.

The 3% administration fee is calculated at \$240,000 for a loan of \$8 million principal or \$150,000 for a loan of \$5 million principal.

The alternate is for the 3% administration fee to be recouped over the life of the loan as part of the special rate.

Application Selection Criteria

The selection criteria have been developed through the Fence Advisory Committee, and are recommended to consist of the following weighting:

1. 30% Properties providing strategic fencing linkages across key gaps;
2. 20% Properties funding fence construction or other contributions;
3. 20% Properties planning high levels of stock / economic impacts
4. 20% Properties with an effective Biosecurity Plan or Pest Management Plan

5. 10% Properties that are freehold (leasehold properties to be required to get a bank guarantee)

The evaluation will be conducted using Vendor Panel with the above mentioned weightings included in the multi-party evaluation tool.

The Application Evaluation Panel will comprise of the following:

- Balonne Shire Council Chief Executive Officer
- Balonne Shire Council Director of Community and Environmental Sustainability
- Balonne Shire Council Economic Development Officer
- External: Local Biosecurity Officer (Department of Agriculture and Fisheries)
- External: Member from an adjoining Council

Information Forum

Following Council's decision to proceed, an information forum for the Balonne WDEF Special Rate Scheme Forum is planned for Wednesday, 13 March 2019 commencing at 9am. This forum will provide all the information and an information pack for landholders to understand the scheme and what is being offered by Council.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Economy</u>	Investment attraction and partnerships

Consultation (internal/external)

INTERNAL

Matthew Magin (Chief Executive Officer)
Michelle Clarke (Director of Finance and Corporate Services)
Digby Whyte (Director of Community and Environmental Sustainability)
Tracey Lee (Manager of Financial Services)
Garnet Radford (Economic Development Officer)
Tayla Willis (WDEF – Project Support Officer)

EXTERNAL

Jeff Newton (Longreach Regional Council – Wild Dog Exclusion Fence Scheme Project Manager)
Kristen Grant (Longreach Regional Council – Wild Dog Exclusion Fence Scheme Project Support Officer)

Legal Implications

If approved, the application fee will be included in Council's fees and charges schedule in accordance with Section 97 and Section 262(3)(c) of the Local Government Act 2009.

As stated above, the alternate is to recoup the 3% administration fee with the special rate over 20 years.

Policy Implications

Council will need to adopt an Overall Plan and Annual Implementation Plan to levy the special rate. This will be considered as part of Council's Budget 2019/20.

Financial and Resource Implications

A number of Council officers have over the last 12 months worked on the WDEF Special Rate Scheme. Year-to-date estimates (excluding GST) are as follows:

DESCRIPTION	TOTAL COST
Wages, Plant (Including On-costs)	\$ 95,778.91
Private Hire / Solicitors	\$ 46,700.79
TOTAL ESTIMATE	\$ 142,479.70

Attachments

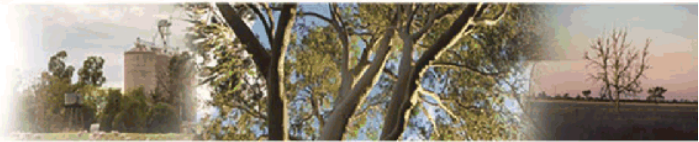
1. Wild Dog Exclusion Fence Selection Criteria - Final Version.pdf [↓](#)

Recommendation/s

1. That the Register of Fees and Charges 2018/19 be amended to include the \$1,000.00 Application Fee for the Wild Dog Exclusion Fence Special Rate Scheme in accordance with Section 97 and Section 262(3)(c) of the Local Government Act 2009;
2. That the 2019/20 Fees and Charges include the \$1,000.00 Application Fee for the Wild Dog Exclusion Fence Special Rate Scheme in accordance with Section 97 and Section 262(3)(c) of the Local Government Act 2009;
3. That the Selection Criteria for the Balonne Wild Dog Exclusion Fence Special Rate Scheme applications be adopted;
4. That the Balonne Shire Council hold a Balonne Wild Dog Exclusion Fence Special Rate Scheme Forum on Wednesday 13 March 2019 to provide landholders with information on the Scheme.

Digby Whyte

Director Community and Environmental Services



Balonne Shire Wild Dog Exclusion Fencing Scheme

Application Form Criteria Checklist

Please ensure all items on the following checklist are completed:

CRITERIA	Weighting	Score
Regarding the Application	10%	
Is the applicant a genuine rural ratepayer within the Council Local Government area?		
Is the property freehold or leasehold?		
Has the applicant completed the application in full (including an answer to every question)?		
Does the application have other encumbrances? (e.g. Department of Transport and Main Roads; Stock Routes Reserves)		
Regarding the Applicant	20%	
Is the applicant prepared to allow Council and/or its nominees to visit their properties for project review, to capture audio/visual footage, storage of materials, construction of fencing, monitoring and evaluation, acquittal and research purposes?		
Does the applicant agree to monitor and maintain the fence in accordance with Council requirements?		
Has the applicant been in rates arrears for more than 90 days over the last two years?		
Does the Applicant have a Biosecurity Plan in place or active Wild Dog Management?		
Has the Applicant conducted and participated in Wild Dog Management Activities (e.g. baiting, trapping or shooting) over the past two (2) years?		
Co-Contribution	20%	
Is the Applicant proposing to construct his own fence or co-contribution?		
Strategic Linkage	30%	
Is the property within a recognised area with high infestation or movements of wild dogs?		
Does the property currently, or has the property been used to graze sheep or goats in the past five (5) years?		
Is the fence applied for part of a cluster/individual property, strategic border closure or linear fence that encloses two or more properties?		
Economic Impacts	20%	
Likelihood of increasing stock numbers and/or crop production.		



Balonne Shire Wild Dog Exclusion Fencing Scheme

Application Form Criteria Checklist

TOTAL CRITERIA POINTS	
-----------------------	--

Application checked by:

Name: _____

Signature: _____

Date: _____

Recommendation of the Fence Advisory Committee

Date: _____

Approve application (identify any conditions)

Seek further information (reasons to be provided)

Reject application (reasons to be provided)

OFFICER REPORT

TO: Council

SUBJECT: Fence Advisory Committee Terms of Reference

DATE: 06.02.19

AGENDA REF: CES10

AUTHOR: Tayla Willis - Project Support Officer

Executive Summary

The report outlines the formation of the Wild Dog Exclusion Fence Scheme Fence Advisory Committee and provides a Terms of Reference.

Background

As discussed at the Councillor Workshop on the Wild Dog Exclusion Fence Scheme an internal Fence Advisory Committee (FAC) will be formed to assist with the administration, co-ordination and implementation of the Scheme in the Balonne Shire. The committee will monitor and oversee all commercial, governance and delivery aspects including developing documentation, verifying applicants, securing funding, procuring materials and services and verifying completion of the fence construction. The terms of reference is attached for Council's consideration.

The core membership of the committee will comprise of:

- Chief Executive Officer
- Director of Community and Environment
- Director of Finance and Corporate Services
- Economic Development Officer
- Manager of Finance Services
- Procurement Co-Ordinator
- Project Support Officer

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Economy</u>	Investment attraction and partnerships

Consultation (internal/external)

Chief Executive Officer
Director Community and Environment
Director Finance and Corporate Services
Economic Development Officer

Project Support Officer

Legal Implications

The Committee is an internal working group and not an Advisory Committee within the meaning of Section 265 of the Local Government Regulations 2012.

Policy Implications

Nil

Financial and Resource Implications

Nil

Attachments

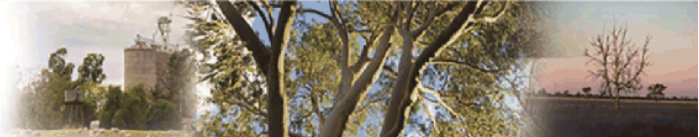
1. Terms of Reference Fence Advisory Committee.pdf [↓](#)

Recommendation/s

That Council adopts the Fence Advisory Committee (FAC) as an internal working group and the attached Terms of Reference.

Digby Whyte

Director Community and Environmental Services



Terms of Reference – Fence Advisory Committee

1. TERMS OF REFERENCE

The terms of reference for the Fence Advisory Committee (FAC) are to be read in conjunction with Council's Code of Meeting Practice and the Wild Dog Exclusion Fencing Information Pack October 2018. The Fence Advisory Committee is not established under Section 265 of the Local Government Regulations 2012 and is an internal working group only.

2. PURPOSE

The purpose of the Fence Advisory Committee is for an internal working group to assist with the administration of the wild dog exclusion fences in the Balonne Shire. The Committee will monitor and oversee all commercial, governance and delivery aspects including developing documentation, verifying applicants, securing funding, procuring materials and services and verifying completion of fence construction.

3. TENURE

The Fence Advisory Committee will remain operational for the current term of Council (ending in March 2020) and be reviewed at the commencement of the next term of Council.

4. COMMITTEE MEMBERSHIP

Membership of the committee is subject to members:

- Not having any vested interest in the location of fences or application of public monies;
- Who are independent;
- Who possess a combined knowledge of the practicalities of fence design and location; and
- Have a combined knowledge of relevant regional grazing industry knowledge or technical skills.

The core membership of the Committee will comprise of:

- Chief Executive Officer
- Director Community & Environment
- Director Finance & Corporate Services
- Economic Development Officer
- Manager Finance Services
- Procurement Co-ordinator
- Project Support Officer

Advisory members may be added from within Council staff as required.

5. APPLICATION EVALUATION PANEL (AEP) MEMBERSHIP

Application Evaluation Panel (AEP) Membership will be extended to include independent external members to assist in the selection panel that will recommend landholder applications to Council for approval and will comprise:

- Representative of the Maranoa Regional Council;
- Representative of our Local Biosecurity Queensland Division;

Terms of Reference – Fence Advisory Committee

- Chief Executive Officer;
- Director Community & Environment;
- Economic Development Officer; and
- Manager Rural Services.

External committee members cannot send a proxy.

The AEP shall meet as a selection panel to assess the landholder applications and make recommendations to the full Council for determination as part of the Overall Plan to adopt the special rate.

5. ADMINISTRATIVE SUPPORT

The Committee will be supported by the Community & Environmental Sustainability Directorate through the Wild Dog Exclusion Fencing Project Support Officer.

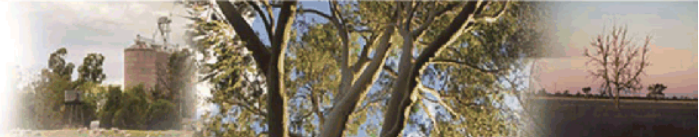
6. MEETINGS

- The Committee shall meet as a selection panel to assess the landholder applications and make recommendations to the full Council for determination as part of the Overall Plan to adopt the special rate.
- The Committee shall meet at least four (4) times per annum or as required in the first two years of operation to co-ordinate, oversee and monitor the implementation of the scheme.
- Meetings will be chaired by the Chief Executive Officer, or his delegate.
- The Committee will adopt a consensus decision-making style.
- Quorum will be defined as 50% plus one.
- Members will disclose any conflict of interest and remove themselves from the meeting. Conflicts of interest are to be recorded in the Committee minutes.

7. SCOPE

Inclusions:

- The Committee will monitor, review, assess and provide guidance to Council on all matters relating to the Wild Dog Exclusion Fence Special Rate Scheme.
- The Committee will elect an AEP to assess landholder applications in accordance with the selection criteria adopted by Council.
- The Committee/AEP will make recommendations to Council to approve or reject landholder applications based on the adopted selection criteria.



Terms of Reference – Fence Advisory Committee

- d) The Committee/AEP will make recommendations to Council to approve or reject preferred supplier arrangements for the supply of fencing materials and/or contracting services.
- e) The Committee will deal with cluster fencing grant applications or biosecurity/pest management planning for future grant funding.

8. REPORTING TO COUNCIL

The Committee shall report regularly on its activities, provide Council with guidance and/or make recommendations to Council through the provision of the Committee's meeting minutes.

9. DELEGATED AUTHORITY

The Committee has no delegated authority to make decisions on behalf of the Council. Decisions will be made by Council Resolution or as delegated to the Chief Executive Officer.

10. CONFIDENTIALITY

Almost all the information provided to Committee members will be of a sensitive nature, for Commercial, Intellectual Property or other reasons. Committee members are requested to treat the information in an appropriate manner.

Minutes of Committee meetings will not be made public except as presented to Council and where appropriate minutes will be considered by Council in closed session depending on the phase of the project.

CONFIDENTIAL ITEMS

(CCES) COMMUNITY & ENVIRONMENTAL SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
CCES1	<u>WILD DOG EXCLUSION FENCING - REQUEST FOR MINISTER APPROVAL TO BORROW</u>	This item will be discussed in closed session in accordance with section 275 of the Local Government Regulation 2012.	
CCES2	<u>AWARD OF BSC – 17/18 – T12, OPERATION OF ST GEORGE LANDFILL</u>	This item will be discussed in closed session in accordance with section 275 of the Local Government Regulation 2012.	

INFORMATION REPORTS

(ICEO) CHIEF EXECUTIVE OFFICER

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
ICE01	<u>ECONOMIC DEVELOPMENT UPDATE JANUARY 2019</u>	Economic Development Update January 2019	319
ICE02	<u>BI-MONTHLY REPORT</u>	Information report from the Communications Officer regarding activities from 1 December 2018-31 January 2019	326
ICE03	<u>MONTHLY REPORT</u>	Grants information report 5 January – 8 February 2019.	327

OFFICER REPORT

TO: Council

SUBJECT: Economic Development Update January 2019

DATE: 11.02.19

AGENDA REF: ICE01

AUTHOR: Garnet Radford - Economic Development Officer

Executive Summary

Economic Development Update January 2019

Report Summary

The purpose of the milestone report is to update Council on Economic Development activity in the Balonne Shire during the month of January 2019.

- Meet with local businesses, key local stakeholders, local producers, business decision makers and local champions to make them aware of the EDO's services as well as work on existing and new commercial opportunities including business expansions;
- Meet key regional stakeholders from varying levels of government relevant to economic development projects;
- Update on key inward investment and expansion projects and activities for the period;
- Provide value-added services and business support to clients; and
- Marketing to prospective investors and identify further investment opportunities.

Metric	Activity	Notes
New Business enquiries	4	Monthly business enquiries
YTD new business enquires	42	Year to date enquiries
Business engagement meetings	21	Meetings in the month with key stakeholders,
YTD Business meetings	127	Year to date client and stakeholder meetings
Follow up and value-add services (Referrals)	6	Introductions to assist local businesses – grants, services, business development, cost savings
YTD Referral services	45	Year to date referrals and tracking outcomes
Relevant events facilitated and/or attended	2	Forums, trade events, chamber/progress association meetings, and other events relevant to ED
YTD Business events	24	Relevant events attended and/or presented at
Investments realised	0	Investments in month
Investments YTD	2	Year to date investments announced in FY
Value of investments	0	\$ value of investments in month
Investments \$ YTD	\$800,000	Total value of investments Year to date in FY
Jobs created and retained	0	Jobs either created or retained in period
YTD Jobs	2	Jobs created year to date

1.0 Work Program Highlights

Key Projects

- WDEF Exclusion Fencing Business Case
 - Compilation and completion of Business Case for February Council meeting;
 - Revised economic impacts from special rate scheme; and
 - Assist at Councillor Workshop 24 January.
- Priority projects and updates;
- Inward investment and local expansion opportunities and projects;
- Business case/support services report prepared for owners of St George meat processing facility
- On-going assistance with mentoring programs for businesses in Balonne Shire;
- Referrals of government programs, services and relevant grants to local businesses;
- Registered for EvokeAg 2019 (www.evokeag.com) in Melbourne;
 - Key agricultural events/conferences identified in the action plan;
 - Target companies in the region and organise meetings (agriculture, food processing);
 - Expand on existing relationship between Balonne Shire and external companies – investment footprint in Balonne Shire (i.e. Fucheng, Lempriere);
 - Investment enablers (High Commissions/Embassies, Trade Commissions, International Chambers) for referrals – companies looking at regional Australia;
 - Delegate list – meetings and liaise with Queensland partners also attending; and
 - Peak Industry body organisations in agriculture – lead generation and opportunities.
- Assist DAF with planning for inward investment delegations from Japan and Taiwan in May;
- Working with TSBE on opportunities for Balonne Shire.

Events

- St George Chamber of Commerce meeting 9 January 2019; and
- Councillor workshop 24 January, 2019

Lead Generation and Business Activity

- 2 retail opportunities in Dirranbandi
- Local expansion >\$10million – agriculture operator (WDEF and drought are 2 major factors)
- Proposal for an art museum in Dirranbandi (circa \$1.5 million)
- 2 service providers expressed interest as mentors in Balonne and Goondiwindi mentoring program; and
- 1 referral for government funding DSDMIP involved – local business

Reporting

- Economic Development Activity updated;
- 2 Year ED action plan peer reviewed and edits;
- Proposal for extension for EDO (6 months);
- Council Report Monthly update (6);
- CAMMS reporting Q2; and
- WDEF – Business Case nearing completion.

Other

- Marketing collateral being prepared with Communications Officer;
- Assist in the preparation of Terms of Reference and grant application for Dirranbandi Long Care Childcare Centre; and
- Buypal – software to help small businesses increase their purchasing power through group buying. Soft launch for St George targeted 1 March 2019.

Attachments

1. Supporting Documents Economic Development Update January 2019.pdf [↓](#)

Matthew Magin
Chief Executive Officer

1.1 Existing Priority Projects Updates

Project updates below on the existing priority projects.

Project	Status/Update
Thallon Grain Upgrade	Working with DSDMIP on JARGF application for infrastructure to allow them to pack containerised product – stage 1 application. Following up with DSDMIP on progress.
Thallon Freight Hub	Nothing further to report
Carrot Production	Continued follow up with Lamattina family
Mooramanna Feedlot	Meeting with owners and future growth/expansion plans hinging on drought and exclusion fencing
Fucheng (Westmar)	EDO scheduled to meet with Fucheng in February whilst in Melbourne for EvokeAg.
Horticulture expansion	Garlic expansion still occurring. Export opportunities with TIQ and inward investment delegation in late May with
Truck Fuel Stop	No current updates but prospective development from interested party
Electricity Generation Renewable Energy Projects (2)	2 domestic renewable energy projects (solar and waste to energy) – project not progressing
Solar Farm St George	25MW solar farm proposed and application lodged and approved as MCU 156. The approval issued on 19 June 2017 has a 4 year timeframe to commence with the option to extend. The building approval has not yet been obtained. Following up through DA. Followed up with proponents – no response
Cluster Exclusion Fencing	Business case preparation for WDEF and QTC Loan scheme as well as SWRED cluster fencing application to QFPI
St George Aerodrome	No further follow up as per DA.
St George Meat Processing	Information package compiled for ST George Meatworks owners. Mayor and CEO meeting with owners early Feb 19
Learning Hub – Library	Further consultation and ideas
New Enquiries (post July 2018)	Further follow up on new enquiries/projects

1.2 Investments Realised and Job Creation/Retention

The month of December didn't realise any investment announcements, however there are four projects in the pipeline of 38 that could be announced in early 2019. An office position was created in the retail sector in St George through the Balonne Shire Mentoring program.

Investments	YTD	Project Value \$	YTD	Jobs	YTD
0	2	0	\$800,000	1	2

1.3 New Business Enquiries

Over the period, there were 4 business enquiries – new enquiries and all from outside the Balonne Shire (two international and one from Brisbane). Year to Date (YTD) there have been 42 business enquiries. In addition to the priority projects, the EDO will continue to follow up and report on these projects and located within the Economic Development Activity excel spreadsheet.

Enquiries	Totals	YTD		Sector	Totals	YTD
New	3	29		Agriculture	1	11
Expansion	1	13		Education/Training	0	2
Total	4	42		Energy	0	2
External	0	23		Health and Medical	0	2
Local	4	19		Horticulture	0	8
Total	4	42		Indigenous	0	1
				Manufacturing	0	4
				Property	0	2
				Retail	2	3
				Tourism	1	5
				Transport and Logistics	0	2
				Total	4	42

1.4 Client Meetings

During the month, there were 21 Economic Development meetings of which four were local and seven external. The purpose of these meetings is to engage and meet with key stakeholders, business champions, investment enablers and investors and business owners directly to promote the Shire and identify business opportunities. Year to Date (YTD), there have been 127 ED relevant meetings.

Sector meetings are broken down as is the origin of the enquiry. Meetings are defined as face to face as well as phone conversations with the proponents. Professional Services (6), Retail (6) and Agriculture (4)) were the most represented sectors. Dirranbandi (8) and St George (5) were the most represented.

Sector	Meetings	YTD		Location	Meetings	YTD
Agriculture	4	33		St George	5	51
Council	0	4		Dirranbandi	8	21
Creative	0	1		Thallon	0	3
Education/Training	3	8		Mungindi	0	2
Energy	0	6		Hebel	0	0
Government	1	13		Nindigully	0	0
Health/Medical	0	3		Bollon	0	0
Indigenous	0	2		Brisbane	3	16
Manufacturing	0	3		Gold Coast	0	5
Professional Services	6	28		Goondiwindi	2	6
Retail	6	16		Toowoomba	0	6
Tourism	1	8		Dalby	0	1
Transport	0	2		Stanthorpe	0	1

			Roma	0	2
			Logan	1	4
			Tasmania	0	1
			Northern NSW	0	1
			Melbourne	0	2
			Bundaberg	0	1
			Warwick	1	1
			Longreach	1	1
			International	0	2
Total	21	127	Total	21	127

1.5 Referrals

Referrals are regarding introductions to government programs, advisors, mentors and other persons or government programs to assist local business growth and expansion. 45 referrals to date and outcomes will be tracked and reported on from these referrals.

Sector	Jan. 2019	YTD	Notes
Agriculture	1	3	Working with DAF on potential programs to refer. Referral on existing government programs in workforce development, agriculture assistance, introductions to international businesses looking at opportunities notably in irrigation.
Chamber of Commerce	0	2	Assistance to the Chamber and businesses not members of the Chamber
Education/Training	0	3	Referral to financing, international students, use of existing facilities
Eco efficiency	0	14	Referral of ecoBiz and energy efficiency programs for businesses in Balonne Shire
Environmental	0	2	Waste water and other environmental related products and services
Health & Medical	0	2	Assistance with government programs and potential investors/financers for medical
Horticulture	0	6	Value-added processing, contract manufacturing, professional service providers, export and workforce development programs, grant funding
Retail	2	7	Mentoring, business planning and government programs, potential for international distribution, online (ecommerce) and financing
Professional Services	2	2	Tourism websites, introductions to key stakeholders and assistance from field officers on potential landholder partners
Tourism	0	1	Contacts for targeted , applicable government programs
Vitaculture	0	1	Introductions TIQ, Austrade and international trade commissions and international chambers (SEQ based)
Export Assistance	1	2	Working with DAF on potential programs to refer. Referral on existing government programs in workforce development, agriculture assistance, introductions to international businesses looking at opportunities notably in irrigation.
Total	6	45	

1.6 Relevant events attended/presented

Event	Date	Purpose
St George Chamber Meeting	9/1/2019	Library consultation and general information for Chamber - support
Council WDEF Workshop	24/12/18	Further clarification on financial impacts, economic outcomes and rationale for considering the project

1.7 Proposed events/travel for consideration

Event	Date	Purpose and Location	Cost
Irrigation Forum with DAF	7/02/2019	Funding opportunities for irrigators	N/A
EDO Update presentation to St George Chamber of Commerce	13/02/2019	Update Chamber on projects, activity and services	N/A
Melbourne and Evoke Ag. www.evokeag.com	18-21 February, 2019	Planning underway for Evoke Ag conference and meeting program	\$2000
Inbound Trade delegation	May 2019	Japanese and Taiwanese investors (agriculture) to visit St George – facilitated by DAF, TIQ and BSC	TBC



OFFICER REPORT

TO: Council

SUBJECT: Bi-Monthly Report

DATE: 11.02.19

AGENDA REF: ICEO2

AUTHOR: Julie Davies - Communications & Disaster Management Officer

Executive Summary

Information report from the Communications Officer regarding activities from 1 December 2018-31 January 2019

Social Media

Facebook: Page likes 2628 – up 3.7%. Most popular posts in that time were announcement of Australia Day winners (9.3k) and Pictures of Christmas decorations along road from Thallon to Dirranbandi (28.9k)

Twitter: Followers 231 – up 1.3% Instagram: Followers 266 – up 4.3%

Media Releases

5 Media releases for Council, 1 for SWRED.

Balonne Shire Council Website

Analytics show that over the period of this report Council's website has received 11,207 unique page views over the Christmas-New Year period. Most popular pages were Home and Current Vacancies. Bounce rate sits at 44.9% for the reporting period.

Newsletters

Community Newsletter: A community newsletter was compiled and delivered in December. Next one due for delivery in March.

BSC Bulletin: One edition of the staff newsletter was completed in the reporting period.

Attachments

Nil

Matthew Magin
Chief Executive Officer

OFFICER REPORT

TO: Council

SUBJECT: Monthly Report

DATE: 11.02.19

AGENDA REF: ICE03

AUTHOR: Stephanie Price - Grants Officer

Executive Summary

Grants information report 5 January – 8 February 2019.

Summary

Successful Grant Applications	1
Submitted Grant Applications	5
In-progress Grants Applications	Numbers to be confirmed

Attachments

1. 21 February - Grants Monthly Information Report.pdf [↓](#)

Michelle Clarke

Director Finance & Corporate Services

Grants Officer - Information Report

5 January – 8 February 2019

Successful – Grant Applications

Program	Project Name	Approved Funding \$	Council Funding \$	Total Project Cost \$
Saluting their Service Community Commemorative Grant	Balonne Shire Remembrance - World War I Centenary	\$3k	\$3k	\$3k

Submitted - Full Business Case Grant Applications

Program	Project Name	Date Submitted	Outcome Due Date	Amount Applied for \$	Project commence date as per agreement	Project completion date as per agreement	Council Funding	Total Project Cost \$
LGGSP 2019-21 - QLD Government	1) Children's Splash Pad / Solar Heating Main Pool - St George	8-Feb-19	Mar-19	\$252,885	6-Jan-20	30-Jun-21	\$168,590.40	\$421,476
LGGSP 2019-21 - QLD Government	2) Mungindi River Park Upgrade	8-Feb-19	Mar-19	\$414k	1-Jul-19	30-Jun-20	\$46,000	\$460,000
LGGSP 2019-21 - QLD Government	3) Bollon Digital Connectivity	8-Feb-19	Mar-19	\$856,980	1-Jul-19	5-Apr-20	\$0	\$856,980
LGGSP 2019-21 - QLD Government	4) Regional Assest Management	8-Feb-19	Mar-19	\$708,400	1-Jul-19	30-Jun-21	\$303,600 (between 6 member	\$1,012,000

Grants Officer - Information Report

5 January – 8 February 2019

	Strategy (SWRR&TG)						councils)	
Tackling Tough Times Together - Foundation for Rural & Regional Renewal	Dirranbandi Long Day Care Business Plan	1-Feb-19	TBC	\$30K	Jul-19	31-Dec-19	0	\$30k

In-progress - Full Business Case Grant Applications

Program	Project Name	Closing Date	Amount Applied for \$	Project commence date as per agreement	Project completion date as per agreement	Council Funding	Total Project Cost \$
Murray Darling Basin – Regional Economic Development Program	Projects to be confirmed	10 March 2019	TBC	TBC	TBC	TBC	TBC
Works 4 Queensland	Projects to be confirmed	15 March 2019	TBC	TBC	TBC	TBC	TBC

(IFCS) FINANCE AND CORPORATE SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
ICFS1	<u>MONTHLY REPORT - DIRECTOR FINANCE & CORPORATE SERVICES</u>	Monthly Information Report – Director Finance & Corporate Services	332
ICFS2	<u>MONTHLY FINANCIAL INFORMATION REPORT JANUARY 2019</u>	Monthly Financial Information Report for the period ended 31 January 2019.	335
ICFS3	<u>MONTHLY REPORT JANUARY 2019</u>	Monthly Report January 2019	391

OFFICER REPORT

TO: Council

SUBJECT: **Monthly Report - Director Finance & Corporate Services**

DATE: 11.02.19

AGENDA REF: ICFS1

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

Monthly Information Report – Director Finance & Corporate Services

St George Levee

- 1 more block wall signed, settled and returned to McDonnells for registration
- 5 matters still actively pending

Land matters

- Wombat lease with Thallon Progress Association is with the solicitors for registration
- Dirranbandi River and Rail – meeting held with Arts Council and correspondence sent, awaiting response.

Complaints

- Eumerella South Road complaint external investigators appointed

Staffing

- Continuing to assist Directorates with Recruitment & Selection and HR matters
- Team building day and customer service training completed for all Finance & Corporate Services staff

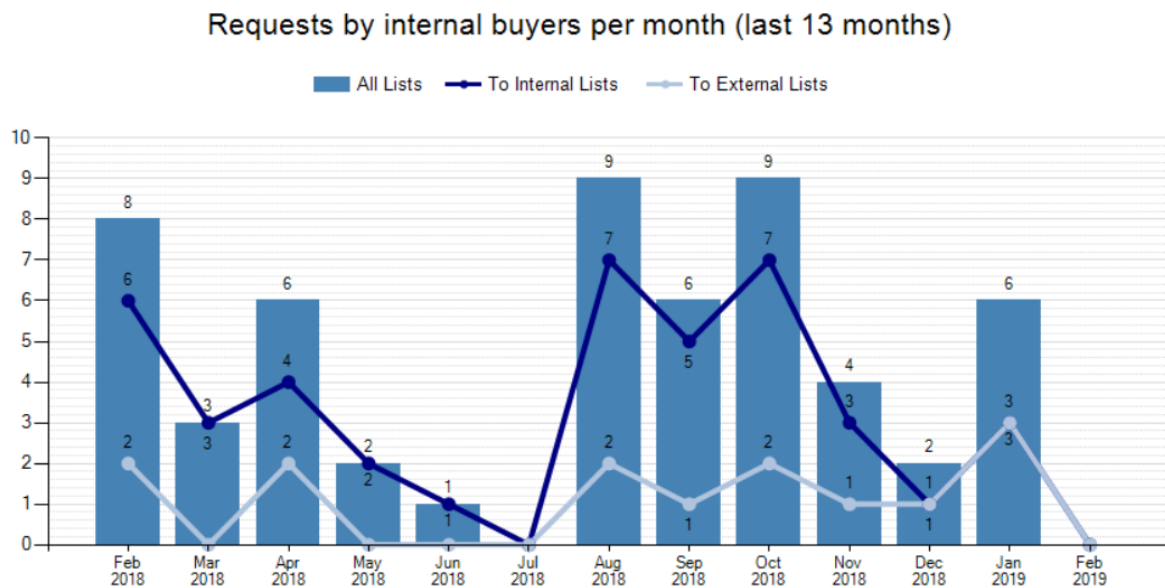
Procurement

The following activities have been undertaken in regards to procurement:

- Scoping procedures for implementation of policy and councillor workshop to finalise policy
- Finalising registration of legal panel
- Finalising registration of cleaning services
- Assisting with some planning and quotations for RMPC and Roads
- Working on tenders for Thermal Springs and Dirranbandi Water Treatment plant Cooling Pump
- Working on cluster fence collaborative contracts and rescission documents
- Commenced working on outline for wild dog fencing documents

- Assisting with the council reports for WDF
- Looking at revisions to requisition books for streamlining processes
- Organising a supplier information session for water tankers usage
- Commencing on the approved supplier list changes
- Liaising with Localbuy to finalise Landfill tender report

The following graph shows how many requests for quotation have been made utilising Vendor Panel for the month of January. The number has increased again with our workforce back and works ramping up.

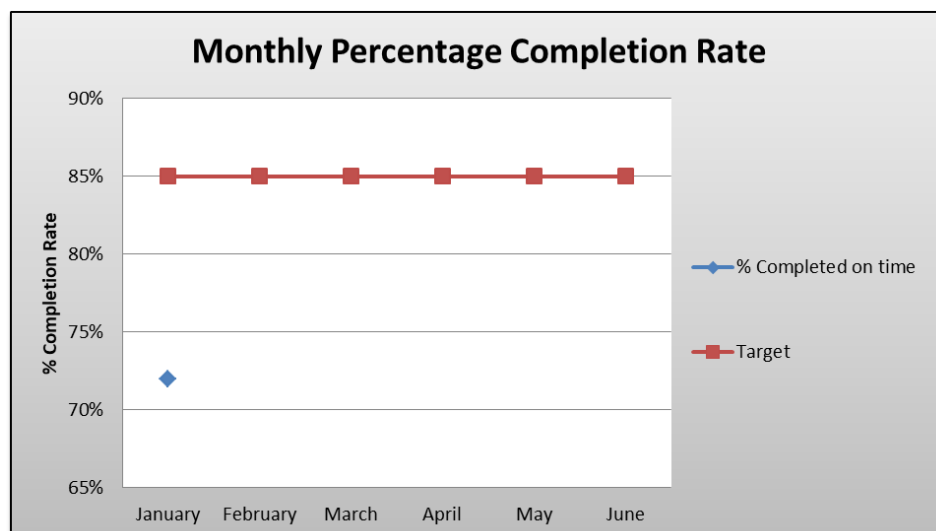


Service requests

A total of 117 documents were created in Magiq for service requests for January with 84 completed on time giving a 72% average completion rate. Council received 5 compliments in January and staff received a letter of acknowledgement which has been well received.

	July	August	September	October	November	December
Total Documents	163	198	118	188	156	79
Completed on Time	119	146	90	114	111	59
Completed Late	20	24	12	26	26	11
Pending & Overdue	24	28	16	48	19	9
% completed on time	73%	74%	76%	61%	71%	75%
% Completed overall	85%	86%	86%	74%	88%	89%
Target	85%	85%	85%	85%	85%	85%

	January
Total Documents	117
Completed on Time	84
Completed Late	19
Pending & Overdue	14
% completed on time	72%
% Completed overall	88%
Target	85%



Other key projects/meetings

Risk module – Quotations ready for assessment for risk project – may require budget review/consideration. The project will have all strategic and operational risk assessments completed ready for input into the CAMMs system which is now live and ready for implementation.

Budget review for Quarter 2 and the Quarter 2 Performance Report will be presented to council in February.

Wild Dog Exclusion Fencing project continuing

Rating workshop held with Councillors 31 January

Attachments

Nil

Michelle Clarke

Director Finance & Corporate Services

OFFICER REPORT

TO: Council

SUBJECT: Monthly Financial Information Report January 2019

DATE: 11.02.19

AGENDA REF: ICFS2

AUTHOR: Tracey Lee - Manager Finance Services

Executive Summary

Monthly Financial Information Report for the period ended 31 January 2019.

Attachments

1. Monthly Information Report January 2019.pdf [↓](#)

Michelle Clarke
Director Finance & Corporate Services

Finance Information Report

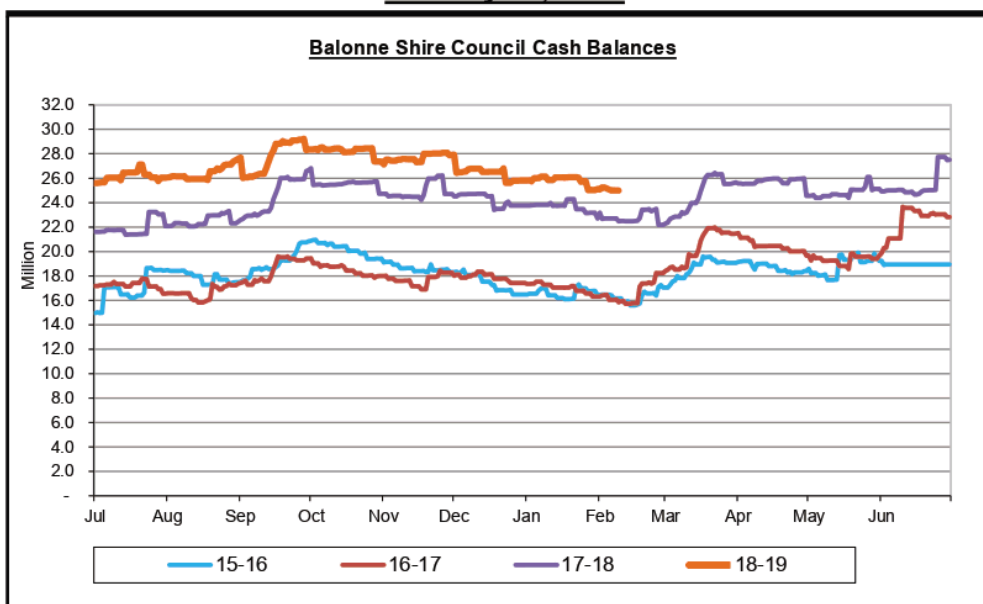
Month Ending 31 January 2019

Table of Contents

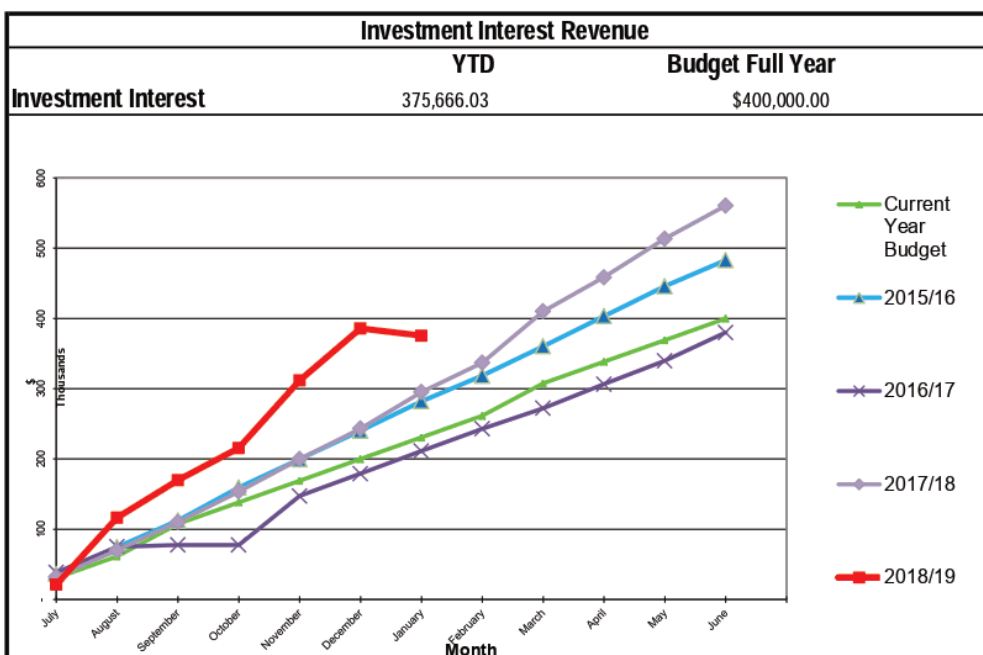
Cash Balances Graphs	1
Working Capital Report	2
Revenue and Expenditure	3
Trust Account	23
Rates Status Report	24
Operational & Capital Grants Report	25
Job Graphs	27
Road Maintenance	40
RMPC Road Cost Summary	42
Plant Running Costs	45
Concessions and Donations	52
Capital and Operational Projects	54

Balonne Shire Council Cash Management Report

January 31, 2019



Cash Fund Balance			
Operational Fund:	Balance		
Cash on Hand	1,200.00	Short Term Deposits:-	
Cash at Bank	7,062,072.50	QTC	13,708,533.70
Short Term Deposits	18,174,077.23	Investments	-
Total Funds	\$25,237,349.73	Reserve Account	4,465,543.53
Trust Fund:		Total	18,174,077.23
Cash at Bank	\$227,130.77		



Balonne Shire Council Working Capital Report

31 January 2019

Available Funds			
Total Cash Available - Cash At Bank		\$	25,237,350
<i>Represented By:</i>			
<u>Reserves</u>			
<i>Asset Replacement - Carried Forward Program Balances</i>			
Building Purposes	1,000,000		
Plant Renewal	150,000		
General Fund Infrastructure Reserve	617,796		
Sewerage Program Reserve	2,979,067		
Water Program Works Reserve	2,992,237		
Cleansing Program Reserve	394,025		8,133,125
<i>Constrained Work Reserve (unspent Capital Grants)</i>			
<i>Reserve for Future Recurrent Expenditure (Unspent Operational Grants)</i>			
Dirranbandi Pool Committee (Surplus Funds)	11,694		
RADF Funding	17,318		
Bollon Bush Nursing Reserve - Building Expenditure	1,200		
			30,212
<i>Total Cash Backed Reserves</i>			
<i>Unspent Current Grants Received</i>			
<i>Provisions - Staff Entitlements - Current Entitlements</i>	\$ 1,490,036		
<i>Provisions - Staff Entitlements - Non Current Entitlements (51%)</i>	\$ 66,603	\$	1,556,639
Shire Funds - Unallocated Working Capital (Cash)		\$	15,517,375

Working Capital Report

Revenue and Expenditure Report - Balonne Shire Council
(Accounts: 0100-0002-0000 to 7900-7201-0000. 59% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

Financial Year Ending 2019 - (Budget for Full Year)

Version: 2018.10.29.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 Jan 2019	%	Budget	31 Jan 2019	%	Budget	31 Jan 2019	%	Budget
0205-1351 Printing/Stationery/Misc	588.25	17%	3,500						
0205-1352 Sale of Misc Surplus Equipment	0.00	---	500						
0205-1354 Council Documents	0.00	---	100						
0205-1355 Contribution Funding - Website	0.00	---	0						
0205-1621 Traineeship Subsidy	1,500.00	3%	45,000						
0205-1622 Paid Parental Leave Subsidy-Ctrlink	9,495.42	95%	10,000						
0205-1633 Grant - Drought Support	0.00	---	90,000						
0205-1634 REDP GRANT - GRANTS OFFICER	50,000.00	50%	100,000						
0205-1650 State Fire Services Commission	0.00	---	10,200						
0205-1670 Superannuation Contribution Refunds	0.00	---	500						
0205-1810 Oncost Recovery	1,455,156.63	56%	2,600,000						
0205-1901 Gain/Loss Sale of Fixed Asset	0.00	---	0						
0205-1902 Insurance Recoupment	0.00	---	12,000						
0205-1903 Insurance Workers Comp. Recoupment	5,125.33	43%	12,000						
0205-1905 Land Gain/Loss Sale of Fixed Asset	0.00	---	0						
0205-1910 Gain on Revaluation Assets	0.00	---	0						
0205-2101 Salaries/Wages				892,778.69	51%	1,742,000			
0205-2102 Annual Leave Accrual				355,430.77	61%	580,000			
0205-2103 Long Service Leave Accrual				43,126.44	36%	120,000			
0205-2104 Sick Leave				109,519.75	48%	230,000			
0205-2105 Superannuation				354,684.14	55%	643,000			
0205-2106 Admin Training				50,315.80	67%	75,000			
0205-2107 Public Holidays				107,045.37	51%	210,000			
0205-2108 Recruitment Expenses				26,892.12	108%	25,000			
0205-2110 FBT Expense-Corp Serv Staff Only				0.00	---	10,000			
0205-2112 Parental Leave				14,679.97	147%	10,000			
0205-2113 Attendance Bonus - All Staff				4,475.00	75%	6,000			
0205-2202 Advertising-Corporate Services				63,814.14	532%	12,000			
0205-2203 Audit Fees				24,446.40	54%	45,000			
0205-2204 Bank Charges				4,991.33	38%	13,000			
0205-2205 Civic Receptions and Entertainment				7,556.50	116%	6,500			
0205-2207 Conferences and Deputations				18,312.86	61%	30,000			
0205-2209 Computer Services				111,391.69	77%	145,400			
0205-2211 Electricity-118 Victoria Street				8,677.47	17%	50,000			
0205-2214 Insurance-Wrkers Compensation Excess				114.51	23%	500			
0205-2215 Insurance - Workers Compensation				61,817.88	86%	72,000			
0205-2216 Insurance - Public Risk				69,424.10	87%	80,000			
0205-2217 Insurance - Other				203,429.17	92%	220,000			
0205-2218 Insurance Workers Comp Claim Paymts				7,672.80	38%	20,000			
0205-2219 Internal Audit				15,733.09	45%	35,000			

Revenue and Expenditure Report - Balonne Shire Council
(Accounts: 0100-0002-0000 to 7900-7201-0000. 59% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

Financial Year Ending 2019 - (Budget for Full Year)

Version: 2018.10.29.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 Jan 2019	%	Budget	31 Jan 2019	%	Budget	31 Jan 2019	%	Budget
0205-2220 Citizenship Ceremonies				0.00	---	0			
0205-2221 Legal Expenses				67,106.80	84%	80,000			
0205-2222 Postage-Corporate Services				9,268.66	62%	15,000			
0205-2223 Printing and Stationery-Corporate Se				20,299.51	51%	40,000			
0205-2225 Rates-Charges-118 Victoria				147.54	59%	250			
0205-2226 Websters Building Maintenance				0.00	---	0			
0205-2227 Maintenance/Operations				132,353.63	88%	150,000			
0205-2228 Subscriptions				63,652.90	71%	90,000			
0205-2229 Telephone-Corporate Services				13,710.18	46%	30,000			
0205-2230 Vehicle Expenses-MFA & CEO				17,994.21	45%	40,000			
0205-2231 Valuation Fees-DNR				25,493.57	850%	3,000			
0205-2235 Cents Rounding Expense				0.60	6%	10			
0205-2236 Meals on Wheels Building				0.00	---	400			
0205-2270 Workplace Health/Safety				68,962.28	36%	190,000			
0205-2274 IR/HR Expense				26,548.89	66%	40,000			
0205-2301 Depreciation Corporate Services				35,490.60	31%	116,207			
0205-2302 Amortisation of Software				5,755.83	62%	9,334			
0205-2402 Bad Debts - Rates				0.00	---	5,000			
0205-2403 Bad Debts - Other				626.20	63%	1,000			
0205-2407 QTC Finance Cost Corporate				56,882.41	56%	101,883			
0205-2447 Operational Projects				182,762.48	72%	254,200			
0205-2448 Office Equipment Write-Off				0.00	---	0			
0205-2450 REDP - GRANTS OFFICER				42,822.82	---	0			
0205-2510 C & C Rental Concessional				26,650.00	78%	34,000			
0205-0003 CORPORATE SERVICES	1,528,797.63	53%	2,896,800	3,352,859.10	60%	5,580,684	(1,824,061.47)	68%	(2,683,884)
0206-0003 COUNCILLORS SERVICES									
0206-2101 Councillors' Remuneration				250,799.44	58%	430,500			
0206-2207 Conferences and Deputations-Council				9,048.64	45%	20,000			
0206-2210 Council Elections				0.00	---	5,000			
0206-2213 Misc Meeting Expenditure				5,907.42	54%	11,000			
0206-2217 Councillors Accident Insurance				0.00	---	750			
0206-2227 Maintenance/Operations				3,856.04	64%	6,000			
0206-2230 Travelling Expenses-Councillors				194.29	2%	9,000			
0206-0003 COUNCILLORS SERVICES	0.00	---	0	269,805.83	56%	482,250	(269,805.83)	56%	(482,250)
0210-0003 STORES ADMINISTRATION									
0210-1810 Oncosts-Stores	22,734.86	455%	5,000						
0210-1901 Gain/Loss on Sale of Surplus Stock	0.00	---	0						
0210-2227 Maintenance/Operations				497.75	2%	20,000			

Revenue and Expenditure Report - Balonne Shire Council
(Accounts: 0100-0002-0000 to 7900-7201-0000. 59% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

Financial Year Ending 2019 - (Budget for Full Year)

Version: 2018.10.29.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 Jan 2019	%	Budget	31 Jan 2019	%	Budget	31 Jan 2019	%	Budget
0210-2233 Stocktake Variation				0.00	---	1,000			
0210-2447 Operational Projects				0.00	---	0			
0210-0003 STORES ADMINISTRATION	22,734.86	455%	5,000	497.75	2%	21,000	22,237.11	-139%	(16,000)
0200-0002 ADMINISTRATION/CORPORATE	1,551,532.49	53%	2,901,800	3,623,162.68	60%	6,083,934	(2,071,630.19)	65%	(3,182,134)
0300-0002 PLANNING & DEVELOPMENT									
0310-0003 DEVELOPMENT - PLANNING									
0310-1302 Development Planning Fees/Charges	11,166.00	37%	30,000						
0310-1400 Fines	0.00	---	0						
0310-2106 Training				2,827.70	25%	11,500			
0310-2221 Legal Fees-Planning				16,242.08	65%	25,000			
0310-2227 Maintenance/Operations				47,558.09	40%	120,000			
0310-2447 Operational Projects				23,690.47	34%	70,000			
0310-0003 DEVELOPMENT - PLANNING	11,166.00	37%	30,000	90,318.34	40%	226,500	(79,152.34)	40%	(196,500)
0320-0003 DEVELOPMENT -									
0320-1300 Building Search Fees	1,440.00	120%	1,200						
0320-1302 Swimming Pool Inspection Fee	1,931.80	55%	3,500						
0320-1304 Building Fees/Permits	17,429.50	70%	25,000						
0320-1305 House Removal Inspection Fees	0.00	---	0						
0320-1400 Fines	0.00	---	0						
0320-2106 Training				61.27	2%	2,500			
0320-2227 Maintenance/Operations				14,981.77	21%	70,000			
0320-2447 Operational Projects				0.00	---	2,000			
0320-0003 DEVELOPMENT -	20,801.30	70%	29,700	15,043.04	20%	74,500	5,758.26	-13%	(44,800)
0340-0003 ECONOMIC DEVELOPMENT									
0340-1622 Subsidy - State	0.00	---	225,000						
0340-1623 Grant-Federal-Operational	0.00	---	0						
0340-1624 Grant - Murray Darling Program	0.00	---	0						
0340-1634 REDP GRANT - ECONOMIC DEVEL	75,000.00	---	0						
0340-2101 Salaries/Wages				0.00	---	0			
0340-2106 Training				0.00	---	5,000			
0340-2110 FBT Expense - Eco Dev				0.00	---	2,000			
0340-2201 Precepts - Economic Development				0.00	---	0			
0340-2214 General Expenses				28,862.45	289%	10,000			
0340-2447 Operational Projects				868.07	0%	259,000			
0340-2449 Murrumbidgee Program				0.00	---	0			
0340-2450 REDP - ECONOMIC DEVELOPMENT				86,990.45	---	0			

Revenue and Expenditure Report - Balonne Shire Council
(Accounts: 0100-0002-0000 to 7900-7201-0000. 59% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

Financial Year Ending 2019 - (Budget for Full Year)

Version: 2018.10.29.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 Jan 2019	%	Budget	31 Jan 2019	%	Budget	31 Jan 2019	%	Budget
0340-0003 ECONOMIC DEVELOPMENT	75,000.00	33%	225,000	116,720.97	42%	276,000	(41,720.97)	82%	(51,000)
0350-0003 TOURISM SERVICES									
0350-1622 Subsidy - State-Operational	0.00	---	0						
0350-1631 Contribution - Advertising	6,731.81	396%	1,700						
0350-1632 Subsidy - Capital	0.00	---	0						
0350-2201 Tourism Memberships				15,317.18	77%	20,000			
0350-2214 General Expenses				434.17	87%	500			
0350-2447 Operational Projects				21,579.36	23%	92,500			
0350-0003 TOURISM SERVICES	6,731.81	396%	1,700	37,330.71	33%	113,000	(30,598.90)	27%	(111,300)
0355-0003 VISITOR SERVICES									
0355-1351 VIC Sales	20,950.50	51%	41,000						
0355-1352 VIC Internet Charges	120.59	15%	800						
0355-1353 VIC Refreshment Sales	196.24	39%	500						
0355-1354 VIC Craft Revenue	3,506.30	58%	6,000						
0355-1901 VIC Profit/Loss Sale of Assets	0.00	---	0						
0355-2106 VIC Training - Staff				6,763.60	68%	10,000			
0355-2202 VIC Advertising				0.00	---	2,000			
0355-2227 VIC Maintenance/Operations				103,242.88	52%	200,000			
0355-2228 VIC Cost of Sales				19,541.39	61%	32,000			
0355-2229 VIC Internet Service Expenditure				0.00	---	800			
0355-2230 VIC Refreshments - Cost of Sales				0.00	---	400			
0355-2233 VIC Craft Expenditure				2,833.03	57%	5,000			
0355-2301 Depreciation VIC				8,086.18	70%	11,626			
0355-2447 VIC Operational Projects				1,327.09	15%	9,000			
0355-2448 VIC Equipment Writeoff				0.00	---	0			
0355-0003 VISITOR SERVICES	24,773.63	51%	48,300	141,794.17	52%	270,826	(117,020.54)	53%	(222,526)
0360-0003 LAND DEVELOPMENT									
0360-1351 LFR Gain on Sale of Land	0.00	---	0						
0360-2228 Legal Costs for Land				0.00	---	0			
0360-0003 LAND DEVELOPMENT	0.00	---	0	0.00	---	0	0.00	---	0
0300-0002 PLANNING & DEVELOPMENT	138,472.74	41%	334,700	401,207.23	42%	960,826	(262,734.49)	42%	(626,126)
0400-0002 TRANSPORT & DRAINAGE									
0401-0003 WORKS FINANCE									
0401-1351 Sales Miscellaneous	0.00	---	500						
0401-1611 FAGS Grant Roads	393,312.00	25%	1,559,770						

Revenue and Expenditure Report - Balonne Shire Council
(Accounts: 0100-0002-0000 to 7900-7201-0000. 59% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

Financial Year Ending 2019 - (Budget for Full Year)

Version: 2018.10.29.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 Jan 2019	%	Budget	31 Jan 2019	%	Budget	31 Jan 2019	%	Budget
0401-1612 TIDS Grant State Capital	284,972.87	47%	600,000						
0401-1615 R2R Grant Capital	85,104.00	13%	662,118						
0401-1616 Capital Grant - CBD Beautification	0.00	---%	0						
0401-1617 Capital Grant - Bus Shelter	0.00	---%	0						
0401-1624 Capital Grants - Building our Region	0.00	---%	0						
0401-1626 Noondoo-Thallon Rd Freight Subsidy	0.00	---%	0						
0401-1627 REDP GRANT-DIRRRAN RAIL & RIVER	0.00	---%	0						
0401-1628 REDP GRANT-ST GEORGE RIVER	0.00	---%	0						
0401-1629 REDP GRANT-STG STORMWATER IS	0.00	---%	0						
0401-1631 Developer Contribution-Roadworks-Cap	0.00	---%	30,000						
0401-1633 Flood Damage 2017	0.00	---%	0						
0401-1637 FD 2012 Flood -Project Consult Claim	0.00	---%	0						
0401-1638 FD 2011 Flood -Project Consult Claim	0.00	---%	0						
0401-2621 FD Flood Damage 2011 Project Mngment				0.00	---%	0			
0401-2623 FD Flood Damage 2012 Project Mngment				0.00	---%	0			
0401-0003 WORKS FINANCE	763,388.87	27%	2,852,388	0.00	---%	0	763,388.87	27%	2,852,388
0405-0003 WORKS ADMINISTRATION									
0405-1351 Training Recoupment	0.00	---%	40,000						
0405-1621 Traineeship Subsidy	0.00	---%	0						
0405-1810 Oncosts	484,122.65	48%	1,000,000						
0405-2101 Salaries/Wages				494,277.08	38%	1,300,000			
0405-2106 Training				51,055.15	41%	124,500			
0405-2108 Wet Weather				2,412.49	10%	25,000			
0405-2111 FBT Expense - Technical Services				0.00	---%	8,000			
0405-2202 Works Advertising				5,017.64	20%	25,000			
0405-2227 Maintenance/Operations				53,068.42	71%	75,000			
0405-2230 Travelling Expenses				43,618.42	29%	150,000			
0405-2270 Workplace Health/Safety				0.00	---%	0			
0405-2274 Enterprise Bargaining - State				18,240.23	---%	0			
0405-2301 Depreciation Works Admin				2,200.15	66%	3,336			
0405-2302 Amortisation of Software				782.94	79%	995			
0405-2447 Operational Projects				0.00	---%	0			
0405-2510 Tech Concessional Rental				12,704.00	18%	70,000			
0405-0003 WORKS ADMINISTRATION	484,122.65	47%	1,040,000	683,376.52	38%	1,781,831	(199,253.87)	27%	(741,831)
0410-0003 ROADS									
0410-1901 Gain/Loss on Road Swap	0.00	---%	0						
0410-2227 Maintenance/Operations				1,338,114.94	54%	2,500,000			
0410-2279 Flood Damage 2017				0.00	---%	0			

Revenue and Expenditure Report - Balonne Shire Council
(Accounts: 0100-0002-0000 to 7900-7201-0000. 59% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

Financial Year Ending 2019 - (Budget for Full Year)

Version: 2018.10.29.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 Jan 2019	%	Budget	31 Jan 2019	%	Budget	31 Jan 2019	%	Budget
0410-2282 FD Flood Damage Restoration Feb 2012				0.00	---	0			
0410-2283 FD Flood Damage 2013				0.00	---	0			
0410-2301 Depreciation Roads				2,472,203.08	62%	3,976,399			
0410-2447 Operational Projects				0.00	---	0			
0410-0003 ROADS	0.00	---	0	3,810,318.02	59%	6,476,399	(3,810,318.02)	59%	(6,476,399)
0415-0003 STREETS									
0415-2227 Maintenance/Operations				533,222.44	56%	960,000			
0415-2301 Depreciation Streets				282,390.98	62%	451,926			
0415-2447 Operational Projects				0.00	---	0			
0415-0003 STREETS	0.00	---	0	815,613.42	58%	1,411,926	(815,613.42)	58%	(1,411,926)
0420-0003 BRIDGES									
0420-2227 Maintenance/Operations				0.00	---	50,000			
0420-2301 Depreciation Bridges				83,080.54	63%	131,381			
0420-2407 QTC Finance Cost Bridges				8,136.94	51%	16,000			
0420-0003 BRIDGES	0.00	---	0	91,217.48	46%	197,381	(91,217.48)	46%	(197,381)
0425-0003 STORMWATER DRAINAGE									
0425-1610 Grant - State-Capital	0.00	---	0						
0425-2227 Maintenance/Operations				3,041.96	8%	40,000			
0425-2301 Depreciation Drainage				123,191.44	61%	202,643			
0425-2407 QTC Finance Cost Drainage				0.00	---	0			
0425-2447 Operational Projects				0.00	---	0			
0425-0003 STORMWATER DRAINAGE	0.00	---	0	126,233.40	52%	242,643	(126,233.40)	52%	(242,643)
0430-0003 WORKS DEPOTS									
0430-2227 Maintenance/Operations				125,481.86	72%	175,000			
0430-2301 Depreciation Depots				60,286.49	36%	168,696			
0430-2407 QTC Finance Cost Works Depots				14,765.35	46%	32,000			
0430-2447 Operational Projects				0.00	---	0			
0430-0003 WORKS DEPOTS	0.00	---	0	200,533.70	53%	375,696	(200,533.70)	53%	(375,696)
0440-0003 AERODROMES									
0440-1306 Lease Charges	8,420.91	42%	20,000						
0440-1308 Airport Fees	20.00	---	0						
0440-1351 STG Automatic Weather Station Revenue	0.00	---	0						
0440-1610 Capital Grant - Aerodrome	0.00	---	0						
0440-1620 Operating Grant - Aerodrome	0.00	---	0						
0440-1636 FD Claim - Aerodrome	0.00	---	0						

Revenue and Expenditure Report - Balonne Shire Council
(Accounts: 0100-0002-0000 to 7900-7201-0000. 59% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

Financial Year Ending 2019 - (Budget for Full Year)

Version: 2018.10.29.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 Jan 2019	%	Budget	31 Jan 2019	%	Budget	31 Jan 2019	%	Budget
0440-2227 Maintenance/Operations				100,109.14	63%	160,000			
0440-2301 Depreciation Aerodromes				86,105.92	57%	151,433			
0440-2447 Operational Projects				0.00	---	40,000			
0440-2451 FD STG AERODROME 2011				0.00	---	0			
0440-0003 AERODROMES	8,440.91	42%	20,000	186,215.06	53%	351,433	(177,774.15)	54%	(331,433)
0450-0003 PLANT & EQUIPMENT									
0450-1622 Federal Fuel Subsidy	14,434.00	18%	80,000						
0450-1630 CTP Loyalty Bonus	0.00	---	0						
0450-1810 Plant Oncosts	40,676.04	60%	68,000						
0450-1850 Plant Hire - Capital Works	300,102.09	50%	600,000						
0450-1851 Plant Hire - Current Works	1,212,517.61	45%	2,700,000						
0450-1901 Gain/Loss on Sale of Fixed Assets	0.00	---	0						
0450-1902 QT Rego Refunds	25.90	1%	2,000						
0450-2219 Motor Vehicle/Plant Operations				1,003,402.89	50%	2,000,000			
0450-2228 Cost of Equipment Sales				0.00	---	2,500			
0450-2301 Depreciation Plant				377,014.54	56%	678,456			
0450-2447 Floating Plant & Loose Tools				9,901.09	50%	20,000			
0450-2448 Plant Write-off				0.00	---	0			
0450-0003 PLANT & EQUIPMENT	1,567,755.64	45%	3,450,000	1,390,318.52	51%	2,700,956	177,437.12	24%	749,044
0460-0003 FLOOD MITIGATION									
0460-1622 EMQ House Raising Grant	0.00	---	0						
0460-1623 Levee Construction Grant (DLG)	0.00	---	0						
0460-1624 Royalties for Regions Stage 2 Levee	0.00	---	0						
0460-2227 Maintenance/Operations				12,332.31	25%	50,000			
0460-2301 Depreciation Flood Mitigation				53,119.79	40%	134,193			
0460-2447 Operational Projects				0.00	---	0			
0460-0003 FLOOD MITIGATION	0.00	---	0	65,452.10	36%	184,193	(65,452.10)	36%	(184,193)
0400-0002 TRANSPORT & DRAINAGE	2,823,708.07	38%	7,362,388	7,369,278.22	54%	13,722,458	(4,545,570.15)	71%	(6,360,070)
0500-0002 COMMUNITY & CULTURAL									
0501-0003 COMMUNITY DEVELOPMENT									
0501-1351 Community Events - Cash Sales	0.00	---	1,000						
0501-1623 Grant - Operational	0.00	---	147,000						
0501-1624 BALONNE REMEMBERS - End of WW1 Cent	8,400.00	---	0						
0501-1625 CELEBRATING MULTICULTURAL QLD	3,800.00	---	0						
0501-1631 Grant-Get Ready Qld	10,553.40	96%	11,000						
0501-1632 Subsidy - Capital	0.00	---	0						

Revenue and Expenditure Report - Balonne Shire Council
(Accounts: 0100-0002-0000 to 7900-7201-0000. 59% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

Financial Year Ending 2019 - (Budget for Full Year)

Version: 2018.10.29.1

		REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)						
		31 Jan 2019	%	Budget			31 Jan 2019	%	Budget			31 Jan 2019	%	Budget
0501-1634	Grant - SW Hospital and Health Serv	67,227.30	---	0										
0501-2101	Salaries/Wages						105,172.06	38%	280,000					
0501-2106	Training						9,844.51	48%	20,500					
0501-2201	Concessional Rent						0.00	---	15,000					
0501-2202	Community Services-Advertising						10,485.90	>999%	1,000					
0501-2227	Maintenance/Operations						58,553.34	390%	15,000					
0501-2301	Depreciation Community Development						95.98	59%	163					
0501-2447	Operational Projects						105,941.90	258%	41,000					
0501-0003	COMMUNITY DEVELOPMENT	89,980.70	57%	159,000			290,093.69	78%	372,663			(200,112.99)	94%	(213,663)
0502-0003	FLOOD RECOVERY SERVICES													
0502-2101	Salaries/Wages						0.00	---	0					
0502-0003	FLOOD RECOVERY SERVICES	0.00	---	0			0.00	---	0			0.00	---	0
0505-0003	LIBRARIES													
0505-1305	LIB Internet Charges	0.00	---	0										
0505-1306	Photocopying Charges	5.00	2%	250										
0505-1401	Library - Miscellaneous	0.00	---	50										
0505-1620	Subsidy - State	132,336.84	496%	26,658										
0505-2106	Training						1,941.78	30%	6,500					
0505-2226	Dirran Rural Transaction Library Con						24,965.50	54%	46,300					
0505-2227	Maintenance/Operations						103,048.99	56%	185,000					
0505-2301	Depreciation Libraries						2,247.43	45%	5,026					
0505-2302	Amortisation of Software						0.00	---	0					
0505-2447	Operational Projects						74,396.81	106%	69,958					
0505-0003	LIBRARIES	132,341.84	491%	26,958			206,600.51	66%	312,784			(74,258.67)	26%	(285,826)
0510-0003	HOUSING													
0510-1710	Rent Revenue	85,048.00	43%	200,000										
0510-1901	Gain/Loss on Sale of Fixed Assets	0.00	---	0										
0510-2227	Maintenance/Operations						77,403.50	52%	150,000					
0510-2228	Cost of House Sales						0.00	---	0					
0510-2301	Depreciation Housing						51,701.93	59%	88,093					
0510-2447	Operational Projects						0.00	---	0					
0510-0003	HOUSING	85,048.00	43%	200,000			129,105.43	54%	238,093			(44,057.43)	116%	(38,093)
0515-0003	PUBLIC COMMUNICATION													
0515-2227	Maintenance/Operations						1,215.34	81%	1,500					
0515-2301	Depreciation Public Communication						0.00	---	0					
0515-2447	Operational Projects						0.00	---	0					

Revenue and Expenditure Report - Balonne Shire Council
(Accounts: 0100-0002-0000 to 7900-7201-0000. 59% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

Financial Year Ending 2019 - (Budget for Full Year)

Version: 2018.10.29.1

REVENUE				EXPENSE				SURPLUS / (DEFICIENCY)			
	31 Jan 2019	%	Budget		31 Jan 2019	%	Budget		31 Jan 2019	%	Budget
0515-0003 PUBLIC COMMUNICATION	0.00	---	0		1,215.34	81%	1,500		(1,215.34)	81%	(1,500)
0520-0003 SPORT & RECREATION											
0520-1305 Hire Charges	4,479.37	81%	5,500								
0520-1611 Dirranbandi Multipurpose Sports	6,000.00	---	0								
0520-1621 Subsidy - State-Operational	0.00	---	0								
0520-1622 Subsidy - State-Capital	0.00	---	0								
0520-2227 Maintenance/Operations					50,100.72	60%	84,000				
0520-2301 Depreciation Sport & Recreation					20,233.18	38%	53,713				
0520-2447 Operational Projects					0.00	---	0				
0520-0003 SPORT & RECREATION	10,479.37	191%	5,500		70,333.90	51%	137,713		(59,854.53)	45%	(132,213)
0521-0003 SWIMMING POOLS											
0521-1305 Hire Charges - St George Pool	20,517.76	59%	35,000								
0521-1306 Hire Charges - Dirranbandi Pool	4,166.35	83%	5,000								
0521-1622 Subsidy - State - Capital	0.00	---	0								
0521-1635 Dept Education Dirran Pool Contribut	5,000.00	100%	5,000								
0521-2106 Training - Volunteers Only					4,095.66	55%	7,500				
0521-2202 Swimming Pool Advertising					0.00	---	1,000				
0521-2227 Maintenance/Operations					207,699.85	69%	300,000				
0521-2229 Dirran Pool Committee					0.00	---	2,500				
0521-2301 Depreciation Pools					71,752.79	52%	138,252				
0521-2407 QTC Finance Cost Pools					0.00	---	0				
0521-2447 Operational Projects					1,583.63	---	0				
0521-0003 SWIMMING POOLS	29,684.11	66%	45,000		285,131.93	63%	449,252		(255,447.82)	63%	(404,252)
0522-0003 TENNIS COURTS											
0522-1305 Hire Charges	340.46	34%	1,000								
0522-2227 Maintenance/Operations					1,072.25	28%	3,800				
0522-2301 Depreciation Tennis Courts					9,286.77	118%	7,900				
0522-2447 Operational Projects					0.00	---	0				
0522-0003 TENNIS COURTS	340.46	34%	1,000		10,359.02	89%	11,700		(10,018.56)	94%	(10,700)
0525-0003 ARTS & HISTORY											
0525-1351 Revenue - Sale of St George's Bridge	0.00	---	600								
0525-1352 Revenue - River Country	0.00	---	200								
0525-1620 Subsidy - State - RADF	50,000.00	200%	25,000								
0525-1622 Subsidy -State	0.00	---	45,000								
0525-1632 Subsidy - Capital	0.00	---	0								
0525-2101 Salaries/Wages					0.00	---	0				

Revenue and Expenditure Report - Balonne Shire Council
(Accounts: 0100-0002-0000 to 7900-7201-0000. 59% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

Financial Year Ending 2019 - (Budget for Full Year)

Version: 2018.10.29.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 Jan 2019	%	Budget	31 Jan 2019	%	Budget	31 Jan 2019	%	Budget
0525-2208 Contributions - R.A.D.F				8,925.00	24%	37,060			
0525-2227 Maintenance/Operations				4,942.56	71%	7,000			
0525-2228 Expenditure - Sale of History Books				0.00	---	100			
0525-2301 Depreciation Arts				8,220.57	55%	14,912			
0525-2447 Operational Projects				6,933.60	139%	5,000			
0525-0003 ARTS & HISTORY	50,000.00	71%	70,800	29,021.73	45%	64,072	20,978.27	312%	6,728
0530-0003 PARKS & GARDENS									
0530-1305 Hire Charges	100.00	20%	500						
0530-1620 Subsidy - Capital - Cavanough Park	0.00	---	0						
0530-1621 Traineeship Subsidy	4,195.80	---	0						
0530-1633 FD Jan 2011 Restoration Work Claim	0.00	---	0						
0530-2101 Salaries/Wages-Parks & Garden Superv				83,607.39	59%	142,000			
0530-2102 Salaries/Wages-Parks & Gardn Trainee				21,684.02	---	0			
0530-2227 Maintenance/Operations				250,472.82	60%	420,000			
0530-2280 FD Flood Damage Restoration Jan 2011				0.00	---	0			
0530-2301 Depreciation Parks & Gardens				35,739.85	31%	115,412			
0530-2447 Operational Projects				0.00	---	0			
0530-0003 PARKS & GARDENS	4,295.80	859%	500	391,504.08	58%	677,412	(387,208.28)	57%	(676,912)
0535-0003 HALLS & CULTURAL CENTRES									
0535-1305 Hire Charges	6,486.11	65%	10,000						
0535-1611 Grant - Federal-Capital	0.00	---	0						
0535-1620 Subsidy - State	0.00	---	0						
0535-2227 Maintenance/Operations				82,965.77	75%	110,000			
0535-2301 Depreciation Halls				44,343.70	21%	213,960			
0535-2447 Operational Projects				0.00	---	0			
0535-2510 Caretaker Concessional Rental				6,440.00	54%	12,000			
0535-0003 HALLS & CULTURAL CENTRES	6,486.11	65%	10,000	133,749.47	40%	335,960	(127,263.36)	39%	(325,960)
0545-0003 COMMUNITY ASSISTANCE									
0545-2208 Donations				8,980.37	50%	18,000			
0545-2209 Water & Waste Flood Rebate				0.00	---	0			
0545-2210 Rate Rebates / Remissions				5,676.98	35%	16,000			
0545-2447 Operational Projects				0.00	---	0			
0545-2820 Concessions Granted				3,546.23	47%	7,500			
0545-0003 COMMUNITY ASSISTANCE	0.00	---	0	18,203.58	44%	41,500	(18,203.58)	44%	(41,500)
0550-0003 EMERGENCY SERVICES									
0550-1351 SES Miscellaneous Revenue	0.00	---	0						

Revenue and Expenditure Report - Balonne Shire Council
(Accounts: 0100-0002-0000 to 7900-7201-0000. 59% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

Financial Year Ending 2019 - (Budget for Full Year)

Version: 2018.10.29.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 Jan 2019	%	Budget	31 Jan 2019	%	Budget	31 Jan 2019	%	Budget
0550-1610 Grant - State-Operational	0.00	---	21,000						
0550-2101 Emergency Services Call-Out				751.81	75%	1,000			
0550-2227 Maintenance/Operations				13,813.69	69%	20,000			
0550-2301 Depreciation Emergency Services				16,543.13	70%	23,781			
0550-2447 Operational Projects				0.00	---	0			
0550-0003 EMERGENCY SERVICES	0.00	---	21,000	31,108.63	69%	44,781	(31,108.63)	131%	(23,781)
0555-0003 SHOWGROUNDS									
0555-1305 Hire Charges	20,964.05	70%	30,000						
0555-1620 Subsidy - State	0.00	---	0						
0555-1621 Subsidy - Federal - Capital	0.00	---	0						
0555-2227 Maintenance/Operations				70,981.10	44%	160,000			
0555-2236 Operating Leases				0.00	---	0			
0555-2301 Depreciation Showgrounds				91,132.60	40%	230,203			
0555-2447 Operational Projects				0.00	---	0			
0555-0003 SHOWGROUNDS	20,964.05	70%	30,000	162,113.70	42%	390,203	(141,149.65)	39%	(360,203)
0560-0003 WORK PROGRAM									
0560-2101 Salaries/Wages-WORK-BSC Employees				0.00	---	0			
0560-2447 Operational Projects				6,947.68	19%	37,500			
0560-0003 WORK PROGRAM	0.00	---	0	6,947.68	19%	37,500	(6,947.68)	19%	(37,500)
0575-0003 YOUTH DEVELOPMENT									
0575-2227 Maintenance/Operations				0.00	---	0			
0575-2447 Operational Projects				0.00	---	5,000			
0575-0003 YOUTH DEVELOPMENT	0.00	---	0	0.00	---	5,000	0.00	---	(5,000)
0580-0003 SAFER COMMUNITIES									
0580-1630 Telstra/LGAQ Contribution	0.00	---	0						
0580-2227 Maintenance/Operations				149.55	15%	1,000			
0580-2301 Depreciation Safer Communities				5,543.38	59%	9,411			
0580-2447 Operational Projects				0.00	---	0			
0580-0003 SAFER COMMUNITIES	0.00	---	0	5,692.93	55%	10,411	(5,692.93)	55%	(10,411)
0585-0003 SKILLING QUEENSLANDERS									
0585-1622 Subsidy State - Operational	0.00	---	0						
0585-0003 SKILLING QUEENSLANDERS	0.00	---	0	0.00	---	0	0.00	---	0
0500-0002 COMMUNITY & CULTURAL	429,620.44	75%	569,758	1,771,181.62	57%	3,130,544	(1,341,561.18)	52%	(2,560,786)

Revenue and Expenditure Report - Balonne Shire Council
(Accounts: 0100-0002-0000 to 7900-7201-0000. 59% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

Financial Year Ending 2019 - (Budget for Full Year)

Version: 2018.10.29.1

REVENUE				EXPENSE			SURPLUS / (DEFICIENCY)			
31 Jan 2019				31 Jan 2019			31 Jan 2019			
%				%			%			
Budget				Budget			Budget			
0600-0002 ENVIRONMENT & HEALTH SERVICES										
0605-0003 DOMESTIC ANIMAL CONTROL										
0605-1110	Domestic Animal Special Rates	14,865.63	50%	30,000						
0605-1130	Interest on Arrears Domestic Animals	195.82	39%	500						
0605-1201	Other Animal Registrations Urban	440.00	22%	2,000						
0605-1202	Impounding Fees Domestic Animals	1,740.00	35%	5,000						
0605-1203	Animal Registrations	34,654.00	77%	45,000						
0605-1307	Infringement NoticesFines/Legal Fees	(475.10)	-6%	7,500						
0605-1351	Miscellaneous Dog Charges	1,610.47	644%	250						
0605-2106	Training Compliance				9,102.06	107%	8,500			
0605-2202	Advertising-Dog&Cat				0.00	---	0			
0605-2226	Pound Facility Maintenance				891.14	30%	3,000			
0605-2227	Maintenance/Operations				109,223.80	59%	185,000			
0605-2301	Depreciation Domestic Animal Control				739.46	54%	1,382			
0605-2447	Operational Projects				5,958.89	25%	23,500			
0605-2510	LL Concessional Rental				0.00	---	0			
0605-0003	DOMESTIC ANIMAL CONTROL	53,030.82	59%	90,250	125,915.35	57%	221,382	(72,884.53)	56%	(131,132)
0610-0003 VERMIN CONTROL										
0610-2227	Maintenance/Operations				167.51	3%	5,000			
0610-2447	Operational Projects				0.00	---	0			
0610-0003	VERMIN CONTROL	0.00	---	0	167.51	3%	5,000	(167.51)	3%	(5,000)
0612-0003 URBAN FIRE CONTROL										
0612-2227	Maintenance/Operations				3,703.80	93%	4,000			
0612-2301	Depreciation Fire Control				649.88	72%	908			
0612-0003	URBAN FIRE CONTROL	0.00	---	0	4,353.68	89%	4,908	(4,353.68)	89%	(4,908)
0615-0003 CEMETERIES										
0615-1306	Cemetery Charges	30,336.02	67%	45,000						
0615-2227	Maintenance/Operations				38,728.71	43%	90,000			
0615-2301	Depreciation Cemeteries				2,939.07	45%	6,470			
0615-2447	Operational Projects				0.00	---	8,000			
0615-0003	CEMETERIES	30,336.02	67%	45,000	41,667.78	40%	104,470	(11,331.76)	19%	(59,470)
0625-0003 PUBLIC TOILETS										
0625-1620	Subsidy - State	0.00	---	0						
0625-2227	Maintenance/Operations				28,030.78	62%	45,000			
0625-2301	Depreciation Public Convenience				14,913.96	49%	30,641			

Revenue and Expenditure Report - Balonne Shire Council
(Accounts: 0100-0002-0000 to 7900-7201-0000. 59% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

Financial Year Ending 2019 - (Budget for Full Year)

Version: 2018.10.29.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 Jan 2019	%	Budget	31 Jan 2019	%	Budget	31 Jan 2019	%	Budget
0625-2447 Operational Projects				0.00	---	0			
0625-0003 PUBLIC TOILETS	0.00	---	0	42,944.74	57%	75,641	(42,944.74)	57%	(75,641)
0630-0003 WASTE MANAGEMENT									
0630-1306 Disposal Fees	0.00	---	0						
0630-2301 Depreciation Waste Management				180.18	59%	306			
0630-2630 Contribution - Cleansing Program				0.00	---	0			
0630-0003 WASTE MANAGEMENT	0.00	---	0	180.18	59%	306	(180.18)	59%	(306)
0635-0003 NATURAL ENVIRONMENT									
0635-1202 EPA Licence Fees	1,280.00	85%	1,500						
0635-1620 Subsidy-State-Capital	0.00	---	0						
0635-2106 Training				4,038.35	62%	6,500			
0635-2214 General Expenses				18,216.35	36%	50,000			
0635-2228 EPA Licence Fees				673.52	3%	25,000			
0635-2301 Depreciation Environmental Health				0.00	---	0			
0635-2447 Operational Projects				1,907.65	32%	6,000			
0635-0003 NATURAL ENVIRONMENT	1,280.00	85%	1,500	24,835.87	28%	87,500	(23,555.87)	27%	(86,000)
0640-0003 HEALTH INSPECTION									
0640-1202 Registration/Premises/Health	6,749.00	67%	10,000						
0640-1351 Sundry Revenue	0.00	---	200						
0640-1621 Traineeship Subsidy	0.00	---	0						
0640-2106 Training				0.00	---	0			
0640-2111 FBT Expense - Health/Environment				0.00	---	0			
0640-2202 Health Department Advertising				21,214.54	>999%	1,000			
0640-2221 Legal Expenses				0.00	---	0			
0640-2227 Maintenance/Operations				63,203.09	57%	110,000			
0640-2301 Depreciation Healthy Environment				0.00	---	0			
0640-2447 Operational Projects				0.00	---	0			
0640-2510 CES Concessional Rental				6,215.17	43%	14,300			
0640-0003 HEALTH INSPECTION	6,749.00	66%	10,200	90,632.80	72%	125,300	(83,883.80)	73%	(115,100)
0645-0003 PUBLIC HEALTH FACILITIES									
0645-1306 Bollon BN Clinic Lease	22,000.00	96%	23,000						
0645-2227 Maintenance/Operations				3,962.80	79%	5,000			
0645-2301 Depreciation Public Health				4,414.21	15%	29,019			
0645-2447 Operational Projects				0.00	---	0			
0645-0003 PUBLIC HEALTH FACILITIES	22,000.00	96%	23,000	8,377.01	25%	34,019	13,622.99	-124%	(11,019)

Revenue and Expenditure Report - Balonne Shire Council
(Accounts: 0100-0002-0000 to 7900-7201-0000. 59% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

Financial Year Ending 2019 - (Budget for Full Year)

Version: 2018.10.29.1

REVENUE				EXPENSE			SURPLUS / (DEFICIENCY)		
	31 Jan 2019	%	Budget	31 Jan 2019	%	Budget	31 Jan 2019	%	Budget
0655-0003 RURAL SERVICES									
0655-1110 Feral Animal Special Rates	83,119.81	49%	170,000						
0655-1130 Interest on Arrears Feral Animal	140.05	28%	500						
0655-1203 Sale Impounded Stock/Impounding Fees	0.00	---	0						
0655-1204 Sale of Minor Plant	0.00	---	0						
0655-1307 Wild Dog Forum Registrations	7,318.14	---	0						
0655-1308 Wild Dog Exclusion Fencing Funding	22,727.25	---	0						
0655-1351 Stock Routes & Agistment Fees	13,524.12	>999%	1,000						
0655-1620 Subsidy -State-Stock Routes Facility	0.00	---	0						
0655-1621 Traineeship Subsidy	0.00	---	0						
0655-1622 REDP GRANT - STRATEGIC FENCING	146,620.00	25%	586,480						
0655-1625 QMDC Grant	0.00	---	70,000						
0655-1630 DAFF Project-Balonne Shire	64,500.00	72%	90,000						
0655-1680 Stock Routes Claims - Major Works	34,140.61	---	0						
0655-2106 Training Rural Lands				114.05	2%	6,000			
0655-2201 Precepts				0.00	---	255,000			
0655-2214 Operations				170,462.13	58%	292,500			
0655-2215 Major Works - Stock Routes				0.00	---	0			
0655-2216 Wild Dog Bounty				21,600.00	62%	35,000			
0655-2228 Wild Dog Forum Expenses				1,948.65	---	0			
0655-2301 Depreciation Rural Services				7,004.98	25%	28,285			
0655-2308 WDEF - Project				15,413.31	---	0			
0655-2444 Wild Dog Retainer				8,321.13	18%	45,000			
0655-2445 Wild Dog Baiting				18,583.23	74%	25,000			
0655-2447 Operational Projects				86,745.67	52%	166,000			
0655-2448 DAFF Project - Balonne Shire Council				36,824.68	41%	90,000			
0655-2449 REDP - STRATEGIC FENCING *INACTIVE*				0.00	---	586,480			
0655-2450 REDP - STRATEGIC FENCING				141,459.21	---	0			
0655-2510 SRO Concessional Rental				6,472.00	54%	12,000			
0655-0003 RURAL SERVICES	372,089.98	41%	917,980	514,949.04	33%	1,541,265	(142,859.06)	23%	(623,285)
0600-0002 ENVIRONMENT & HEALTH SERVICES	485,485.82	45%	1,087,930	854,023.96	39%	2,199,791	(368,538.14)	33%	(1,111,861)
0700-0002 COMMERCIAL SERVICES									
0705-0003 PRIVATE WORKS									
0705-1354 Profit /Loss on Private Works	0.00	---	1,000						
0705-1355 Private Works Revenue	0.00	---	25,000						
0705-1356 Private Works - Staff	129.59	1%	15,000						
0705-1357 Private Works - DTMR	0.00	---	0						

Revenue and Expenditure Report - Balonne Shire Council
(Accounts: 0100-0002-0000 to 7900-7201-0000. 59% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

Financial Year Ending 2019 - (Budget for Full Year)

Version: 2018.10.29.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 Jan 2019	%	Budget	31 Jan 2019	%	Budget	31 Jan 2019	%	Budget
0705-2214 Private Works				10,905.98	44%	25,000			
0705-2215 Private Works - Staff				2,502.54	17%	15,000			
0705-2216 Private Works - DTMR				0.00	---	0			
0705-0003 PRIVATE WORKS	129.59	0%	41,000	13,408.52	34%	40,000	(13,278.93)	<-999%	1,000
0713-0003 MAIN ROADS FLOOD DAMAGE									
0713-1363 DMR Claim-Flood Damage-2012-Restor	0.00	---	0						
0713-2278 DMR Flood Damage - Feb 2012-Restor				0.00	---	0			
0713-0003 MAIN ROADS FLOOD DAMAGE	0.00	---	0	0.00	---	0	0.00	---	0
0720-0003 MAIN ROADS RPC									
0720-1356 DMR Claim	0.00	---	500,000						
0720-2214 RPC Works				0.00	---	350,000			
0720-0003 MAIN ROADS RPC	0.00	---	500,000	0.00	---	350,000	0.00	---	150,000
0725-0003 MAIN ROADS RMPC									
0725-1356 DMR Claim	1,021,334.75	58%	1,750,000						
0725-2214 RMPC Works				872,326.15	62%	1,400,000			
0725-0003 MAIN ROADS RMPC	1,021,334.75	58%	1,750,000	872,326.15	62%	1,400,000	149,008.60	43%	350,000
0726-0003 MAIN ROADS MAINTENANCE									
0726-1356 DMR Claims	0.00	---	0						
0726-2214 Bulk Maintenance Works				0.00	---	0			
0726-0003 MAIN ROADS MAINTENANCE	0.00	---	0	0.00	---	0	0.00	---	0
0727-0003 MAIN ROADS MINOR WORKS									
0727-1356 DMR Claims	4,169.92	21%	20,000						
0727-2214 Minor Works				18,605.34	93%	20,000			
0727-0003 MAIN ROADS MINOR WORKS	4,169.92	21%	20,000	18,605.34	93%	20,000	(14,435.42)	---	0
0750-0003 STATE FIRE SERVICES									
0750-2225 Rates-Fire Levy				3,284.63	94%	3,500			
0750-0003 STATE FIRE SERVICES	0.00	---	0	3,284.63	94%	3,500	(3,284.63)	94%	(3,500)
0755-0003 THALLON RURAL FIRE BRIGADE									
0755-1120 Levy - Thallon Fire	3,696.59	49%	7,500						
0755-1130 Interest on Arrears- Thallon Fire	25.65	51%	50						
0755-2208 Contributions Thallon RFB				3,260.57	50%	6,500			
0755-2410 Discount Allowed-Thallon Fire				243.79	35%	700			

Revenue and Expenditure Report - Balonne Shire Council
(Accounts: 0100-0002-0000 to 7900-7201-0000. 59% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

Financial Year Ending 2019 - (Budget for Full Year)

Version: 2018.10.29.1

			REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
			31 Jan 2019	%	Budget	31 Jan 2019	%	Budget	31 Jan 2019	%	Budget
0755-0003	THALLON RURAL FIRE BRIGADE		<u>3,722.24</u>	49%	<u>7,550</u>	<u>3,504.36</u>	49%	<u>7,200</u>	<u>217.88</u>	62%	<u>350</u>
0700-0002	COMMERCIAL SERVICES		<u>1,029,356.50</u>	44%	<u>2,318,550</u>	<u>911,129.00</u>	50%	<u>1,820,700</u>	<u>118,227.50</u>	24%	<u>497,850</u>
0800-0002	DISASTER MANAGEMENT										
0805-0003	DISASTER MANAGEMENT										
0805-1620	NATURAL DISASTER RESILIENCE		60,000.00	33%	180,000						
0805-2447	Operational Projects					0.00	---	180,000			
0805-0003	DISASTER MANAGEMENT		<u>60,000.00</u>	33%	<u>180,000</u>	<u>0.00</u>	---	<u>180,000</u>	<u>60,000.00</u>	---	<u>0</u>
0800-0002	DISASTER MANAGEMENT		<u>60,000.00</u>	33%	<u>180,000</u>	<u>0.00</u>	---	<u>180,000</u>	<u>60,000.00</u>	---	<u>0</u>
4000-0002	SEWERAGE										
4110-0003	SEWERAGE CHARGES										
4110-1120	Sewerage Charges		566,264.83	50%	1,143,000						
4110-1130	Interest on Arrears - Gross Levy		3,137.06	63%	5,000						
4110-2410	Discount Allowed					49,487.09	50%	98,000			
4110-0003	SEWERAGE CHARGES		<u>569,401.89</u>	50%	<u>1,148,000</u>	<u>49,487.09</u>	50%	<u>98,000</u>	<u>519,914.80</u>	50%	<u>1,050,000</u>
4140-0003	DEBT MANAGEMENT										
4140-2406	QTC Finance Cost Sewer					0.00	---	0			
4140-0003	DEBT MANAGEMENT		<u>0.00</u>	---	<u>0</u>	<u>0.00</u>	---	<u>0</u>	<u>0.00</u>	---	<u>0</u>
4410-0003	SEWERAGE										
4410-1351	Sales Miscellaneous		400.00	80%	500						
4410-1620	Subsidy - State-Capital Effluent Reu		243,058.13	---	0						
4410-2227	Maintenance/Operations					207,792.07	59%	350,000			
4410-2301	Depreciation Sewer					143,778.35	43%	336,662			
4410-2447	Operational Projects					0.00	---	0			
4440-2227	New Connections					0.00	---	0			
4410-0003	SEWERAGE		<u>243,458.13</u>	>999%	<u>500</u>	<u>351,570.42</u>	51%	<u>686,662</u>	<u>(108,112.29)</u>	16%	<u>(686,162)</u>
4000-0002	SEWERAGE		<u>812,860.02</u>	71%	<u>1,148,500</u>	<u>401,057.51</u>	51%	<u>784,662</u>	<u>411,802.51</u>	113%	<u>363,838</u>
5000-0002	WATER SUPPLY										
5110-0003	WATER CHARGES										
5110-1120	Water Charges - Gross Levy		940,658.43	50%	1,888,000						
5110-1130	Interest on Arrears - Gross Levy		7,991.63	61%	13,000						
5110-2410	Discount Allowed - Water Charges					80,617.98	50%	160,000			

Revenue and Expenditure Report - Balonne Shire Council
(Accounts: 0100-0002-0000 to 7900-7201-0000. 59% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

Financial Year Ending 2019 - (Budget for Full Year)

Version: 2018.10.29.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 Jan 2019	%	Budget	31 Jan 2019	%	Budget	31 Jan 2019	%	Budget
5110-0003 WATER CHARGES	948,650.06	50%	1,901,000	80,617.98	50%	160,000	868,032.08	50%	1,741,000
5115-0003 EXCESS WATER CHARGES									
5115-1120 Excess Water Charges - Gross Levy	76,563.74	109%	70,000						
5115-1130 Interest on Arrears -Gross Levy	635.87	32%	2,000						
5115-2410 Discount Allowed				6,238.74	89%	7,000			
5115-0003 EXCESS WATER CHARGES	77,199.61	107%	72,000	6,238.74	89%	7,000	70,960.87	109%	65,000
5120-0003 WATER SALES									
5120-1351 Cash Sales	194,212.00	192%	101,000						
5120-0003 WATER SALES	194,212.00	192%	101,000	0.00	---	0	194,212.00	192%	101,000
5125-0003 WATER OTHER INCOME									
5125-1633 Misc Equipment Sales	0.00	---	0						
5125-1635 Water Tower Rental-Mobile Phones etc	4,496.15	25%	18,000						
5125-0003 WATER OTHER INCOME	4,496.15	25%	18,000	0.00	---	0	4,496.15	25%	18,000
5130-0003 GRANTS & SUBSIDIES									
5130-1621 Subsidy - Operational - State	0.00	---	0						
5130-1622 Subsidy-Operational-Federal	0.00	---	0						
5130-1625 Subsidy-State-Capital	0.00	---	330,000						
5130-0003 GRANTS & SUBSIDIES	0.00	---	330,000	0.00	---	0	0.00	---	330,000
5140-0003 DEBT MANAGEMENT									
5140-2407 QTC Finance Cost Water				20,866.46	56%	37,000			
5140-0003 DEBT MANAGEMENT	0.00	---	0	20,866.46	56%	37,000	(20,866.46)	56%	(37,000)
5410-0003 URBAN WATER SUPPLIES									
5410-1631 Contribution - Cash STG High School	954.39	106%	900						
5410-2202 Water Notifications - Advertising				0.00	---	2,000			
5410-2221 Legal Fees				0.00	---	0			
5410-2227 Maintenance/Operations				477,813.20	47%	1,025,000			
5410-2229 Water-Community Education				0.00	---	0			
5410-2301 Depreciation Water				349,815.44	62%	561,455			
5410-2447 Operational Projects				0.00	---	0			
5410-0003 URBAN WATER SUPPLIES	954.39	106%	900	827,628.64	52%	1,588,455	(826,674.25)	52%	(1,587,555)
5420-0003 WATER INSPECTIONS									
5420-1300 Special Meter Reading Fee	1,095.47	55%	2,000						
5420-1400 Fines & Penalties	420.20	17%	2,500						

Revenue and Expenditure Report - Balonne Shire Council
(Accounts: 0100-0002-0000 to 7900-7201-0000. 59% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

Financial Year Ending 2019 - (Budget for Full Year)

Version: 2018.10.29.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 Jan 2019	%	Budget	31 Jan 2019	%	Budget	31 Jan 2019	%	Budget
5420-2214 General Expenses/Meter Reading				1,890.07	9%	21,000			
5420-0003 WATER INSPECTIONS	1,515.67	34%	4,500	1,890.07	9%	21,000	(374.40)	2%	(16,500)
5430-0003 WATER QUALITY TESTING									
5430-2214 General Expenses				2,156.51	33%	6,500			
5430-2447 Operational Projects				0.00	---	0			
5430-0003 WATER QUALITY TESTING	0.00	---	0	2,156.51	33%	6,500	(2,156.51)	33%	(6,500)
5440-0003 WATER CONNECTIONS									
5440-1350 Connection Fees	2,355.00	52%	4,500						
5440-2214 General Expenses				5,108.74	114%	4,500			
5440-0003 WATER CONNECTIONS	2,355.00	52%	4,500	5,108.74	114%	4,500	(2,753.74)	---	0
5000-0002 WATER SUPPLY	1,229,382.88	51%	2,431,900	944,507.14	52%	1,824,455	284,875.74	47%	607,445
6000-0002 WASTE MANAGEMENT									
6110-0003 CLEANSING CHARGES									
6110-1120 Cleansing Charges - Gross Levy	553,339.93	50%	1,107,000						
6110-1130 Interest on Arrears - Gross Levy	3,484.17	58%	6,000						
6110-1630 Contribution - General Fund	0.00	---	0						
6110-2214 Pensioner Concession Cleansing				0.00	---	0			
6110-2410 Discount Allowed - Cleansing				47,608.44	48%	100,000			
6110-0003 CLEANSING CHARGES	556,824.10	50%	1,113,000	47,608.44	48%	100,000	509,215.66	50%	1,013,000
6430-0003 CLEANSING SERVICES									
6430-1306 Disposal Fees - Waste	2,385.59	95%	2,500						
6430-1351 Sundry Revenue	0.00	---	500						
6430-1352 Scrap Metal Sales	567.00	11%	5,000						
6430-2202 Advertising-Cleansing				0.00	---	0			
6430-2214 Annual Town Clean-up				0.00	---	0			
6430-2215 Refuse Collection (Contract)				220,515.96	42%	526,000			
6430-2216 Landfill Maintenance				254,222.81	60%	425,000			
6430-2217 Hazardous Waste				0.00	---	0			
6430-2301 Depreciation Garbage				2,212.89	18%	12,363			
6430-2447 Operational Projects				0.00	---	76,000			
6430-0003 CLEANSING SERVICES	2,952.59	37%	8,000	476,951.66	46%	1,039,363	(473,999.07)	46%	(1,031,363)
6000-0002 WASTE MANAGEMENT	559,776.69	50%	1,121,000	524,560.10	46%	1,139,363	35,216.59	-192%	(18,363)
0044-0001 BALONNE SHIRE COUNCIL	14,686,233.39	45%	32,827,426	17,129,408.25	53%	32,535,433	(2,443,174.86)	-837%	291,993



Revenue and Expenditure Report - Balonne Shire Council
 (Accounts: 0100-0002-0000 to 7900-7201-0000. 59% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

Financial Year Ending 2019 - (Budget for Full Year)

Version: 2018.10.29.1

USER: TLEE

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 Jan 2019	%	Budget	31 Jan 2019	%	Budget	31 Jan 2019	%	Budget
TOTAL REVENUE & EXPENDITURE	14,686,233.39	45%	32,827,426	17,129,408.25	53%	32,535,433	(2,443,174.86)	-837%	291,993



Trust Account - Balonne Shire Council

(Accounts: 9900-0001-0000 to 9912-5192-0000. All Report Groups. 61% of year elapsed)

Financial Year Ending 2019

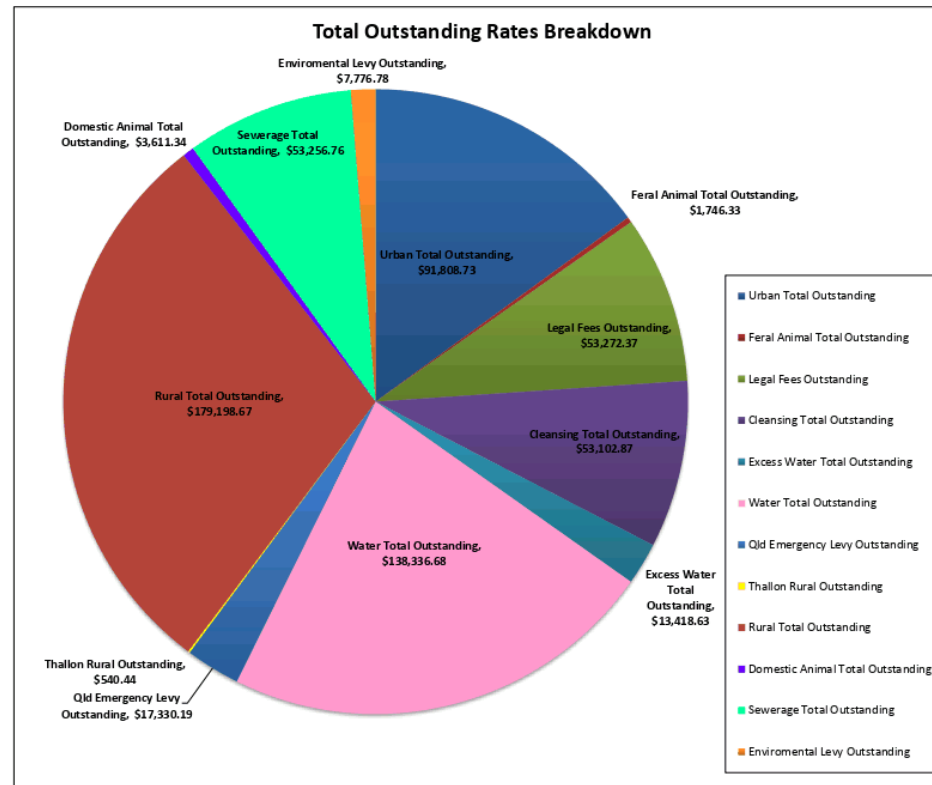
User: TLEE

Version: 2018.10.29.1

		31 Jan 2019	31 Jan 2019
		DEBIT	CREDIT
9900-3102	Cash at Bank (Trust)	227,130.77	
9901-5190	Security Deposits		45,727.09
9902-5190	Development Application Bonds		43,950.00
9907-5190	Bank Fees and Interest		428.20
9908-5190	Security Glee- Water Conn/Extensions		7,596.51
9909-5190	Sundry		5,295.50
9910-5190	Road Work Bond		7,600.00
9911-5190	Tender Deposits		116,533.47
9912-5192	ACU Cadets		0.00
	TRUST ACCOUNT TOTALS	227,130.77	227,130.77

**Balonne Shire Council Rate Status Report
As at 6/02/2019**

Total Outstanding Rate Percentage	5.07%
Total Outstanding Rate Percentage Prior Year	3%
Total Outstanding Rate Amount	\$ 318,344.60
Total Outstanding Rate Amount Prior Year	\$ 195,945.02
Total Outstanding Percentage not including - Ngurampaa and Brisbane Petroleum	2.38%
Total Outstanding Amount not including - Ngurampaa and Brisbane Petroleum	\$ 149,708.28
Amount Outstanding with R&R Number of case files	\$ 317,043.59 82
Amount Outstanding with R&R passed the demand stage Number of case files	\$ 276,315.68 62
Payment Arrangement Amount Number of payment arrangements	\$ 45,745.06 87
Rates paid for the current month	\$ 79,612.25
Total credit account amount (Unallocated Receipts)	-\$ 295,055.19



OPERATIONAL GRANT, SUBSIDIES, CONTRIBUTIONS AND DONATIONS REPORT

SL#	Grant Program	Project Name	Grant Type (OP/Cap)	Approved Grant Amount	Actual Funding Received YTD	Milestone Dates	Milestone Amounts	Budget Amount 18/19
170-1611-0000	FAGS	General Purpose Grant	Op	\$ 4,000,891.00	\$ 1,030,648.00	Jun-18	\$ 2,741,005.00	\$ 3,740,000.00
						1st Quarter Aug-18	\$ 711,980.00	
						2nd Quarter Nov-18	\$ 711,980.00	
						3rd Quarter Feb-19	\$ 711,980.00	
						4th Quarter May-19	\$ 711,980.00	\$ 1,559,770.00
205-1621-0000		Trainee Subsidy			\$ 5,695.80	Advance Payment (19/20)	\$ 2,451,848.00	\$ 45,000.00
205-1622-0000		Paid Parental Leave Subsidy			\$ 9,495.42			\$ 10,000.00
205-1633-0000		Drought Support			\$ -			\$ 90,000.00
205-1634-0000	REDP	Grants Officer	Op	\$ 300,000.00	\$ 50,000.00	OS	\$ 50,000.00	\$ 100,000.00
						15/06/2018	\$ 50,000.00	
						31/08/2018	\$ 50,000.00	
						30/04/2019	\$ 50,000.00	
						30/11/2019	\$ 50,000.00	
						30/04/2020	\$ 50,000.00	
340-1634-0000	REDP	Economic Development Officer	Op	\$ 450,000.00	\$ 75,000.00	On Signature	\$ 75,000.00	\$ 225,000.00
						15/06/2018	\$ 75,000.00	
						30/08/2018	\$ 75,000.00	
						30/04/2019	\$ 75,000.00	
						30/11/2019	\$ 75,000.00	
						30/04/2020	\$ 75,000.00	
350-1631-0000		Advertising Contribution			\$ 6,731.81			\$ 1,700.00
405-1351-0000		Training Recoupment			\$ -			\$ 40,000.00
450-1622-0000		Federal Fuel Subsidy			\$ 14,434.00			\$ 80,000.00
501-1624-0000	Queensland Remembers Funding Program	Balonne Shire Remembers - End of World War I Centenary	Op	\$ 8,400.00	\$ 8,400.00	7/1/2018	\$ 8,400.00	\$ -
501-1625-0000	Celebrating Multicultural Queensland	Balonne Shire Multicultural Luncheon	Op	\$ 3,800.00	\$ -	OS	\$ 3,800.00	\$ -
501-1631-0000	Get Ready Queensland - QRA	Get Ready Balonne - Family Fun Day	Op	\$ 10,600.00	\$ 10,553.40	OS	\$ 90%	\$ 11,000.00
501-1634-0000		SW Hospital and Health Services			\$ 67,227.30	30/08/2019	10%	\$ 147,000.00
505-1620-0001	SLQ	CLS Library Equipment	Op	\$ 3,045.45	\$ 3,045.45	Oct-18	\$ 3,045.45	\$ -
505-1620-0002	SLQ	First 5 Forever	Op	\$ 18,623.31	\$ 5,655.02	1 Jan 18-31 December 18	\$ 1,658.25	
						1 Jan 2019-30 June 19	\$ 5,655.02	
						1 Jul 19-June 2020	\$ 5,655.02	
						1 July 2020-30 Jun 2021	\$ 5,655.02	\$ 1,658.00
505-1620-1001	SLQ	Library Strategic Priorities	Op	\$ 30,000.00	\$ 30,000.00	Jul-18	\$ 30,000.00	\$ 25,000.00
						OS	\$ 10,454.55	
505-1620-5001	Maturing the Infrastructure Project Pipeline Program 2	Business Hub	Op	\$ 104,545.50	\$ 83,636.37	31/1/2018	\$ 73,181.82	\$ -
						31/08/2019	\$ 20,909.09	
505-1620-6001	SLQ	Deadly Digital Communities	Op	\$ 10,000.00	\$ 10,000.00	Jan-19	\$ 10,000.00	\$ -
521-1635-0000	Department of Education	Dimaband Pool Contribution			\$ 5,000.00			\$ 5,000.00
525-1620-0000	Arts Queensland	RADF Program	Op	\$ 25,000.00	\$ 50,000.00	On Signature	\$ 25,000.00	\$ 25,000.00
525-1622-0000		Subsidy - State			\$ -			\$ 45,000.00
550-1616-0000		SES Subsidy			\$ -			\$ 21,000.00
655-1622-0000	REDP	Strategic Fencing	Op	\$ 733,100.00	\$ 146,620.00	OS Received (17/18)	\$ 146,620.00	\$ 586,480.00
						30/06/2018	\$ 146,620.00	
						31/08/2018	\$ 146,620.00	
						31/10/2018	\$ 146,620.00	
						30/04/2019	\$ 146,620.00	
655-1625-0000	QMDC	Parthenium Mapping & Control	Op	\$ 70,000.00	\$ -	On Signature	\$ 30,000.00	\$ 70,000.00
						1st April 2018	\$ 20,000.00	
						1st May 2018	\$ 20,000.00	
655-1630-0000	Queensland Forest Pest Initiative (QFPI)	DAFF	Op	\$ 215,000.00	\$ 64,500.00	On Signature (14th July 2017)	\$ 94,600.00	\$ 90,000.00
						6/03/2018	\$ 23,650.00	
						11/1/2018	\$ 70,950.00	
							\$ 25,800.00	
805-1620-0000	Natural Disaster Resilience Program - QRA	Balonne Shire Flood Warning Gauge IS	Op	\$ 200,000.00	\$ 60,000.00	OS	\$ 60,000.00	\$ 180,000.00
						Nov-18	\$ 120,000.00	
						15/01/2020	\$ 20,000.00	
5410-1631-0000	Department of Education	STG High School Contribution			\$ 954.39			\$ 900.00

	Overdue payments
	Funding received 17/18
	YTD Payments received 18/19
	Funding still to be received 18/19
	Payments in advance
	Funding to be received 19/20
	New budget items

CAPITAL GRANT, SUBSIDIES, CONTRIBUTIONS AND DONATIONS REPORT

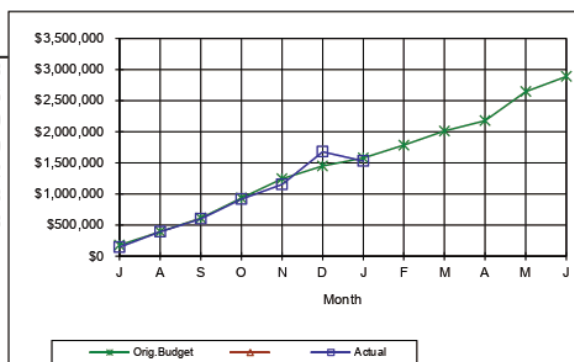
GL #	Grant Program	Project Name	Grant Type (OP/Cap)	Approved Grant Amount	Actual Funding Received YTD	Milestone Dates	Milestone Amounts	Budget Amount 18/19
170-1632-0000	W4Q	Thermal Springs Project	Cap	\$ 750,000.00	\$ -	50% upon endorsement 40% on spending 50% of allocation 10% upon project acquittal		\$ 900,000.00
170-1632-0000	W4Q	St george Depot Renovations	Cap	\$ 200,000.00	\$ -	50% upon endorsement 40% on spending 50% of allocation 10% upon project acquittal		\$ 26,000.00
170-1633-0000	Drought Communities Programme 2017/18	St George Show Ground Horse Stable Upgrade- Stage 3	Cap	\$ 29,244.00	\$ 25,563.00	OS 30/04/2019	\$ 14,622.00 \$ 14,622.00	\$ -
170-1633-0000	Drought Communities Programme 2017/18	St George River Foreshore and Cultural Centre Facade	Cap	\$ 70,000.00	\$ 70,000.00	15/05/2019	\$ 70,000.00	\$ 140,000.00
170-1634-0000	Drought Communities Programme	Nindigully Bridge Removal & Weir Upgrade DCP-60	Cap	\$ 35,000.00	\$ -	OS 30/08/2019	Various 10%	\$ -
170-1634-0000	Drought Communities Programme	Stock Route Dams Upgrade - Boomerang & 7 Mile DCP58	Cap	\$ 45,000.00	\$ 40,500.00	OS 30/08/2019	Various 10%	\$ -
170-1634-0000	Drought Communities Programme	Bollon Town Common Fencing Upgrade DCP 53	Cap	\$ 85,000.00	\$ 42,500.00	OS 16/04/2019 30/08/2019	Various Various 10%	\$ -
170-1634-0000	Drought Communities Programme	Mungidi River Park Crossing- Amenities & Bitumen Upgrade DCP 51	Cap	\$ 150,000.00	\$ 75,000.00	OS 23/02/2019 30/08/2019	Various Various 10%	\$ -
170-1634-0000	Drought Communities Programme	Rowden Park Oval Playground DCP 46	Cap	\$ 165,000.00	\$ 82,500.00	OS 23/02/2019 30/10/2019	Various Various 10%	\$ -
170-1634-0000	Drought Communities Programme	Thallon Recreation Grounds Drainage Improvements DCP 62	Cap	\$ 100,000.00	\$ 50,000.00	OS 31/03/2019 30/08/2019	Various Various 10%	\$ -
170-1634-0000	Drought Communities Programme	Dirranbandi & Hebel Projects DCP-61	Cap	\$ 220,000.00	\$ 110,000.00	OS 16/04/2019 30/08/2019	Various Various 10%	\$ -
170-1634-0000	Drought Communities Programme	St George Riverforeshore - Footpath Upgrade - DCP-63	Cap	\$ 200,000.00	\$ 100,000.00	OS 31/03/2019 30/08/2019	Various Various 10%	\$ -
401-1612-0000	TIDS	KOORON Rd Resheet	Cap	\$ 150,000.00	\$ 81,158.22	-	-	\$ 150,000.00
401-1612-0000	TIDS	KOORON Rd Floodway upgrade and Resheet	Cap	\$ 260,000.00	\$ 137,984.91	-	-	\$ 260,000.00
401-1612-0000	TIDS	Mitchell-Bollon road Gravel Resheeting	Cap	\$ 190,000.00	\$ 85,829.74	-	-	\$ 190,000.00
401-1615-0000	R2R	Honeymah Lane	Cap	\$ -	\$ -	-	-	\$ 220,000.00
401-1615-0000	R2R	Whyenbah Resheet	Cap	\$ 232,848.00	\$ -	funds paid quarterly	-	\$ 220,000.00
401-1615-0000	R2R	Cubbie Gravel Resheet	Cap	\$ 275,233.00	\$ 85,104.00	funds paid quarterly	-	\$ 222,118.00
401-1627-0000	REDP	Dirranbandi Rail & River Precinct Stage 1 (17/18 Grant \$186,000)	Cap	\$ 372,000.00	\$ -	OS Received (17/18) 30/09/2018 30/11/2018 30/04/2019	\$ 93,000.00 \$ 93,000.00 \$ 93,000.00 \$ 93,000.00	\$ 372,000.00
401-1628-0000	REDP	St George CBD & River Foreshore Upgrade (17/18 Grant \$284,000)	Cap	\$ 425,000.00	\$ -	OS Received (17/18) 30/09/2018 30/04/2019	\$ 142,000.00 \$ 141,000.00 \$ 142,000.00	\$ 425,000.00
401-1629-0000	REDP	St George Keib & Channel Arthur & Kenny Ln (17/18 Grant \$135,000)	Cap	\$ 572,400.00	\$ -	OS Received (17/18) 30/09/2018 30/04/2019	\$ 191,100.00 \$ 190,200.00 \$ 191,100.00	\$ 282,900.00
401-1631-0000		Developer Contribution - Roadworks			\$ -			\$ 30,000.00
520-1611-0000	Stronger Communities Programme - Round 4 - Australian Governmen	Dirranbandi Multipurpose Sporting Facility - Kitchen Fit Out	Cap	\$ 6,000.00	\$ 6,000.00	OS	\$ 6,000.00	\$ -
4410-1620-0000	DSD	Effluent Reuse Project 17/18			\$ 243,058.13			\$ -
5130-1625-0002	LGG&SP	Dirranbandi WTP Upgrade	Cap	\$ 330,000.00	\$ -	Received in 2018	\$ 99,000.00	\$ 330,000.00

	Funding still to be received 18/19
	Payments in advance
	Funding to be received 19/20
	Overdue payments
	Funding received 17/18
	YTD Payments received 18/19
	New budget items

Balonne Shire Council as at 31 January 2019 Maintenance/Operations

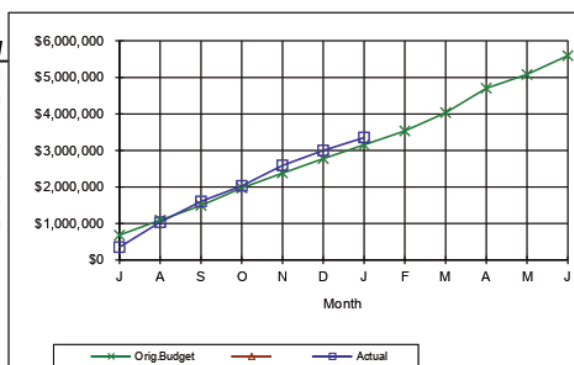
0205-0003- Administration Revenue

Month	Orig.Budget	Actual
J	\$174,731	\$145,208
A	\$392,489	\$390,226
S	\$611,432	\$597,590
O	\$932,197	\$916,170
N	\$1,243,410	\$1,150,912
D	\$1,447,986	\$1,676,828
J	\$1,577,699	\$1,528,798
F	\$1,781,872	
M	\$2,009,123	
A	\$2,175,085	
M	\$2,641,712	
J	\$2,886,800	



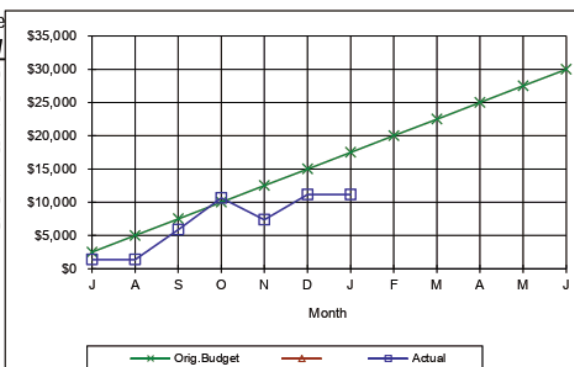
205-0003 Administration Expenditure

Month	Orig.Budget	Actual
J	\$681,853	\$354,538
A	\$1,093,691	\$1,035,719
S	\$1,492,393	\$1,603,357
O	\$1,969,051	\$2,029,502
N	\$2,382,889	\$2,590,256
D	\$2,774,469	\$3,001,145
J	\$3,154,045	\$3,352,859
F	\$3,535,057	
M	\$4,032,392	
A	\$4,704,445	
M	\$5,079,180	
J	\$5,592,184	



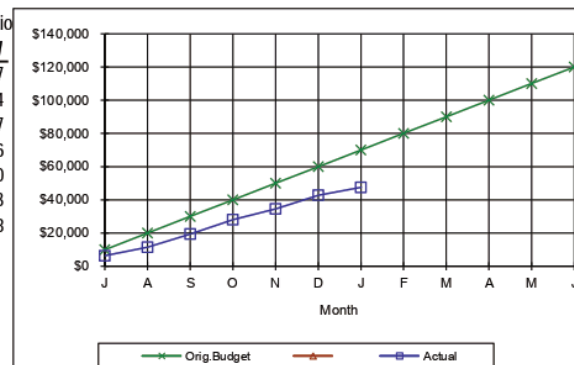
0310-1302- Planning/Development Fees/Charge

Month	Orig.Budget	Actual
J	\$2,500	\$1,366
A	\$5,000	\$1,366
S	\$7,500	\$5,854
O	\$10,000	\$10,648
N	\$12,500	\$7,384
D	\$15,000	\$11,166
J	\$17,500	\$11,166
F	\$20,000	
M	\$22,500	
A	\$25,000	
M	\$27,500	
J	\$30,000	



0310-2227- Planning/Development Mtce/Operatio

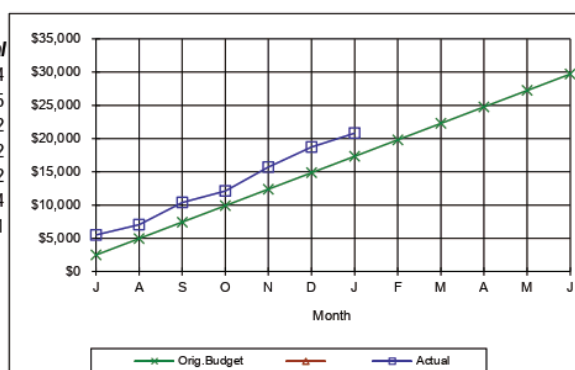
Month	Orig.Budget	Actual
J	\$10,000	\$6,337
A	\$20,000	\$11,534
S	\$30,000	\$19,437
O	\$40,000	\$28,016
N	\$50,000	\$34,510
D	\$60,000	\$42,833
J	\$70,000	\$47,558
F	\$80,000	
M	\$90,000	
A	\$100,000	
M	\$110,000	
J	\$120,000	



Balonne Shire Council as at 31 January 2019 Maintenance/Operations

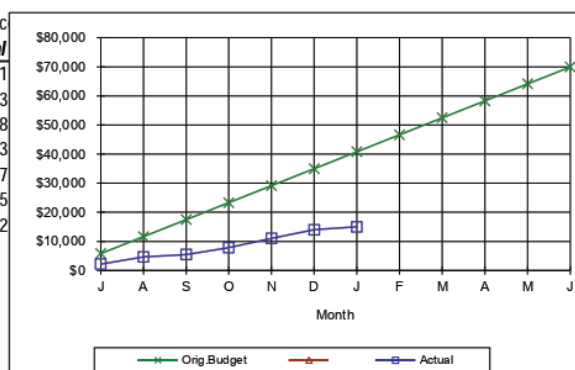
0320-1300 Building Fees

Month	Orig.Budget	Actual
J	\$2,475	\$5,504
A	\$4,950	\$7,045
S	\$7,425	\$10,372
O	\$9,900	\$12,112
N	\$12,375	\$15,712
D	\$14,850	\$18,724
J	\$17,325	\$20,801
F	\$19,800	
M	\$22,275	
A	\$24,750	
M	\$27,225	
J	\$29,700	



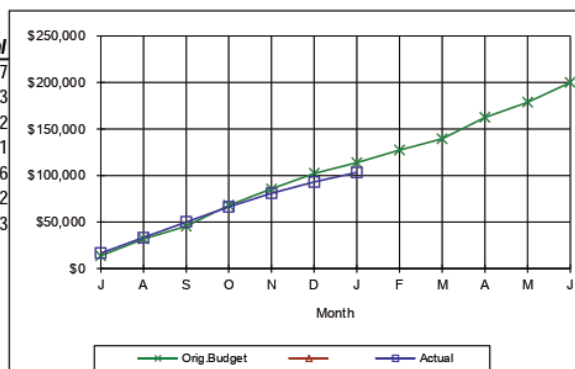
0320-2227- Building/Plumbing Development Mtc

Month	Orig.Budget	Actual
J	\$5,833	\$2,221
A	\$11,667	\$4,693
S	\$17,500	\$5,498
O	\$23,333	\$7,823
N	\$29,167	\$11,037
D	\$35,000	\$13,995
J	\$40,833	\$14,982
F	\$46,667	
M	\$52,500	
A	\$58,333	
M	\$64,167	
J	\$70,000	



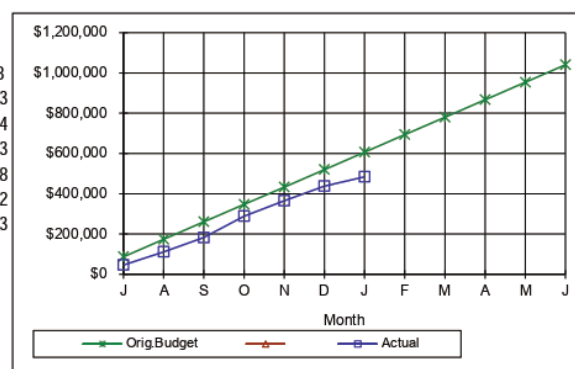
0355-2227- Visitor Services Mtce/Operations

Month	Orig.Budget	Actual
J	\$13,894	\$16,757
A	\$31,832	\$33,353
S	\$45,586	\$50,192
O	\$68,028	\$66,391
N	\$85,541	\$81,066
D	\$102,365	\$93,032
J	\$113,881	\$103,243
F	\$127,457	
M	\$139,460	
A	\$162,436	
M	\$178,807	
J	\$200,000	



405-0003 Works Administration - Revenue

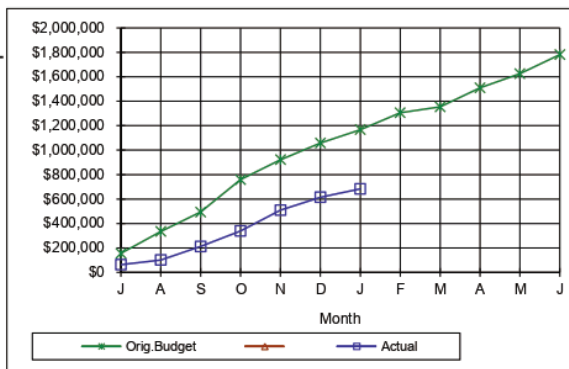
Month	Orig.Budget	Actual
J	\$86,667	\$45,398
A	\$173,333	\$111,203
S	\$260,000	\$181,884
O	\$346,667	\$288,053
N	\$433,333	\$364,518
D	\$520,000	\$438,132
J	\$606,667	\$484,123
F	\$693,333	
M	\$780,000	
A	\$866,667	
M	\$953,333	
J	\$1,040,000	



Balonne Shire Council as at 31 January 2019 Maintenance/Operations

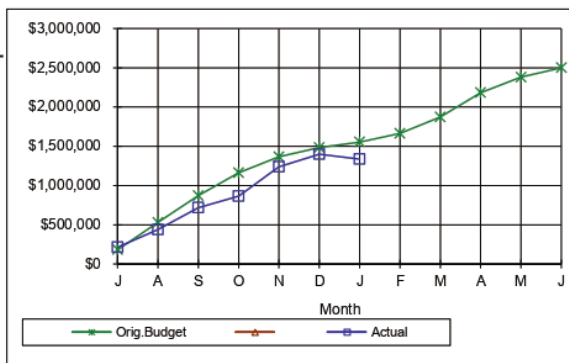
405-0003 Works Administration - Expenditure

Month	Orig.Budget	Actual
J	\$155,301	\$63,522
A	\$334,902	\$101,493
S	\$493,489	\$211,954
O	\$758,514	\$338,844
N	\$921,778	\$508,861
D	\$1,057,327	\$615,084
J	\$1,167,494	\$683,377
F	\$1,306,256	
M	\$1,353,554	
A	\$1,509,872	
M	\$1,625,367	
J	\$1,781,831	



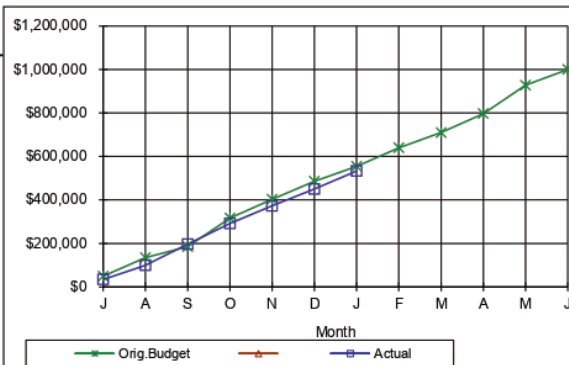
0410-2227 - Roads Maintenance/Operations

Month	Orig.Budget	Actual
J	\$182,178	\$213,838
A	\$529,736	\$438,981
S	\$870,487	\$717,712
O	\$1,164,387	\$865,722
N	\$1,364,719	\$1,237,527
D	\$1,484,396	\$1,398,565
J	\$1,553,701	\$1,338,115
F	\$1,662,603	
M	\$1,872,646	
A	\$2,181,643	
M	\$2,380,209	
J	\$2,500,000	



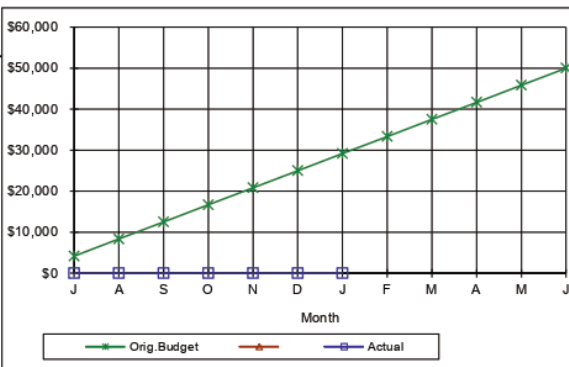
0415-2227 - Streets Maintenance/Operations

Month	Orig.Budget	Actual
J	\$49,488	\$34,377
A	\$134,362	\$99,382
S	\$184,958	\$196,816
O	\$315,893	\$291,934
N	\$403,028	\$372,662
D	\$485,547	\$449,588
J	\$554,176	\$533,222
F	\$639,848	
M	\$709,813	
A	\$796,872	
M	\$927,922	
J	\$1,000,000	



0420-2227 - Bridge Maintenance/Operations

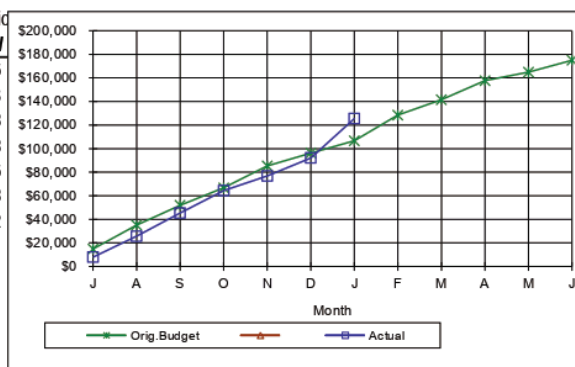
Month	Orig.Budget	Actual
J	\$4,167	\$0
A	\$8,333	\$0
S	\$12,500	\$0
O	\$16,667	\$0
N	\$20,833	\$0
D	\$25,000	\$0
J	\$29,167	\$0
F	\$33,333	\$0
M	\$37,500	\$0
A	\$41,667	\$0
M	\$45,833	\$0
J	\$50,000	\$0



Balonne Shire Council as at 31 January 2019 Maintenance/Operations

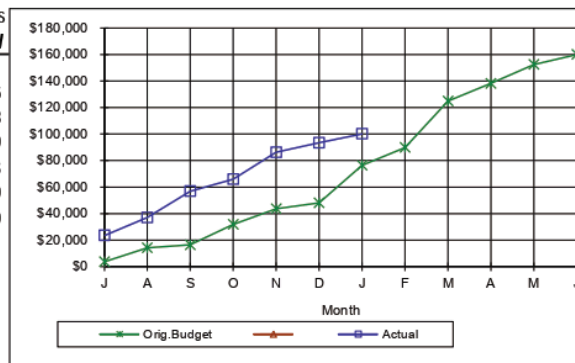
0430-2227- Works Depots Maintenance/Operations

Month	Orig.Budget	Actual
J	\$14,829	\$7,956
A	\$35,181	\$25,653
S	\$51,905	\$45,348
O	\$66,658	\$64,448
N	\$85,336	\$76,796
D	\$96,171	\$92,048
J	\$106,587	\$125,482
F	\$128,488	
M	\$141,510	
A	\$157,647	
M	\$164,929	
J	\$175,000	



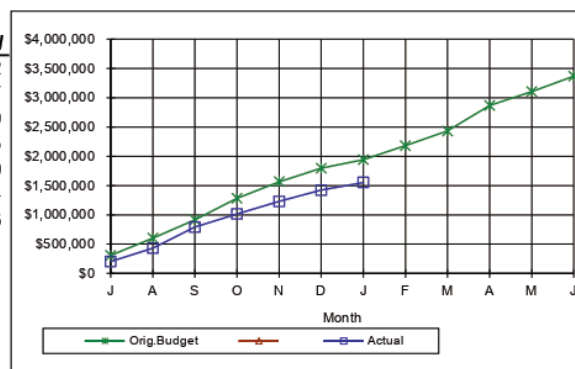
0440-2227- Aerodrome Maintenance/Operations

Month	Orig.Budget	Actual
J	\$3,666	\$23,451
A	\$14,135	\$37,036
S	\$16,446	\$56,818
O	\$31,753	\$65,979
N	\$43,633	\$86,193
D	\$48,001	\$93,429
J	\$76,373	\$100,109
F	\$89,788	
M	\$124,891	
A	\$138,181	
M	\$152,420	
J	\$160,000	



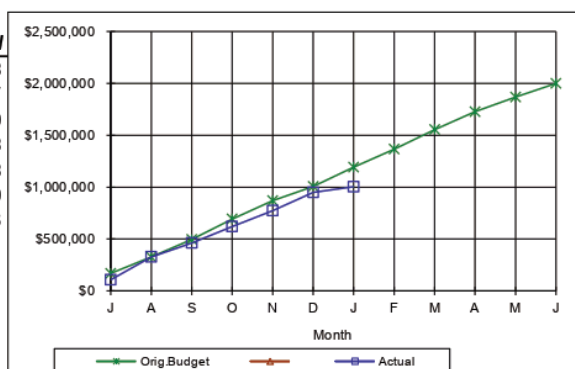
450-1810 Plant Oncosts/Plant Hire

Month	Orig.Budget	Actual
J	\$307,458	\$205,252
A	\$603,733	\$433,377
S	\$916,124	\$791,389
O	\$1,285,706	\$1,015,665
N	\$1,565,671	\$1,228,840
D	\$1,796,086	\$1,422,104
J	\$1,941,943	\$1,553,296
F	\$2,182,073	
M	\$2,432,338	
A	\$2,869,231	
M	\$3,107,928	
J	\$3,368,000	



0450-2219- Plant Maintenance/Operations

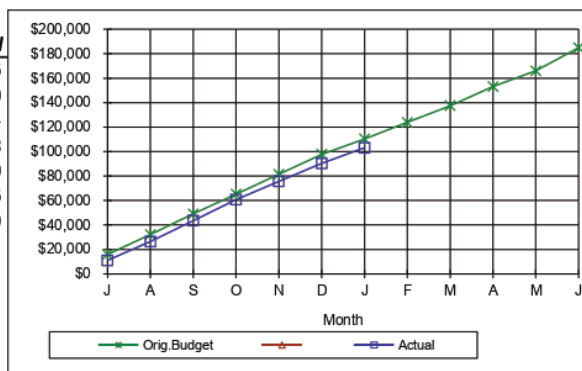
Month	Orig.Budget	Actual
J	\$168,614	\$107,828
A	\$326,426	\$328,847
S	\$496,273	\$462,330
O	\$692,364	\$619,948
N	\$869,290	\$773,098
D	\$1,005,964	\$948,860
J	\$1,192,349	\$1,003,403
F	\$1,366,630	
M	\$1,554,396	
A	\$1,727,505	
M	\$1,868,038	
J	\$2,000,000	



Balonne Shire Council as at 31 January 2019 Maintenance/Operations

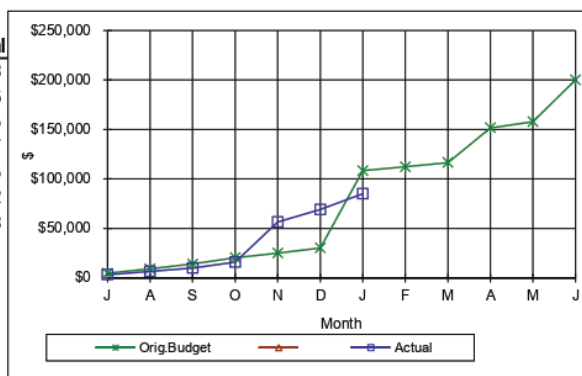
0505-2227- Libraries - Maintenance/Operations

Month	Orig.Budget	Actual
J	\$15,846	\$11,006
A	\$32,088	\$26,310
S	\$49,121	\$43,404
O	\$65,185	\$60,678
N	\$81,544	\$75,710
D	\$97,762	\$90,276
J	\$110,307	\$103,049
F	\$123,864	
M	\$137,490	
A	\$153,141	
M	\$165,968	
J	\$185,000	



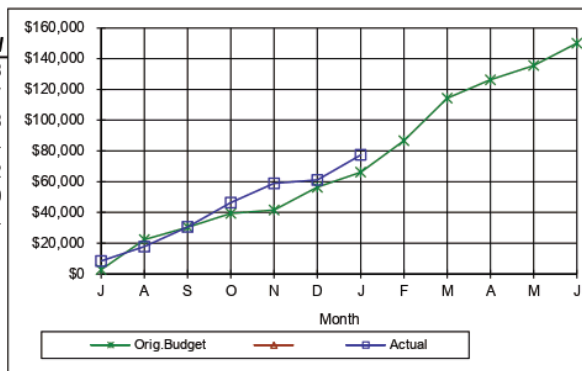
0510-1710- Housing - Rent Revenue

Month	Orig.Budget	Actual
J	\$4,737	\$3,308
A	\$9,197	\$6,516
S	\$14,084	\$10,105
O	\$20,433	\$15,907
N	\$25,159	\$56,365
D	\$30,385	\$69,082
J	\$108,310	\$85,048
F	\$112,260	
M	\$116,574	
A	\$151,560	
M	\$157,820	
J	\$200,000	



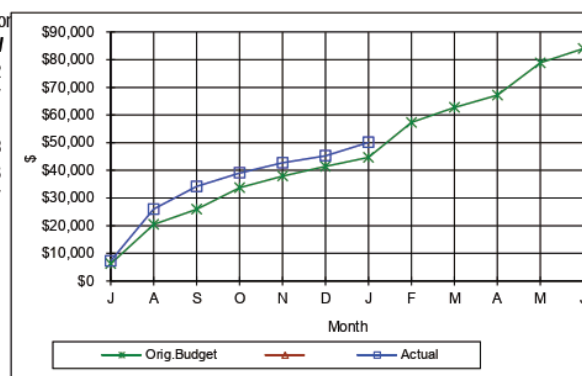
0510-2227- Housing - Maintenance/Operations

Month	Orig.Budget	Actual
J	\$2,802	\$8,458
A	\$22,312	\$17,807
S	\$30,404	\$30,608
O	\$39,341	\$46,394
N	\$41,518	\$58,902
D	\$56,397	\$61,040
J	\$66,124	\$77,404
F	\$86,749	
M	\$114,317	
A	\$126,282	
M	\$135,549	
J	\$150,000	



0520-2227- Sport & Rec - Maintenance/Operations

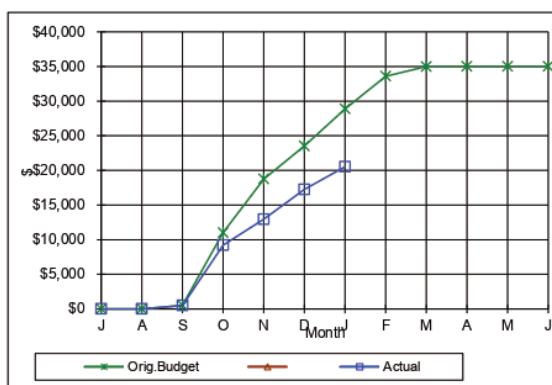
Month	Orig.Budget	Actual
J	\$6,241	\$7,252
A	\$20,445	\$25,987
S	\$25,924	\$34,191
O	\$33,720	\$39,068
N	\$37,913	\$42,703
D	\$41,395	\$45,277
J	\$44,654	\$50,101
F	\$57,285	
M	\$62,724	
A	\$67,136	
M	\$78,850	
J	\$84,000	



Balonne Shire Council as at 31 January 2019 Maintenance/Operations

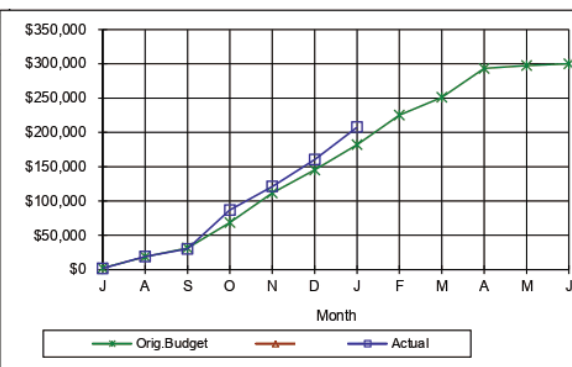
0521-1305- Swimming Pools Hire Charges

Month	Orig.Budget	Actual
J	\$0	\$0
A	\$0	\$0
S	\$502	\$500
O	\$11,017	\$9,190
N	\$18,748	\$12,937
D	\$23,525	\$17,237
J	\$28,886	\$20,518
F	\$33,588	
M	\$34,984	
A	\$35,000	
M	\$35,000	
J	\$35,000	



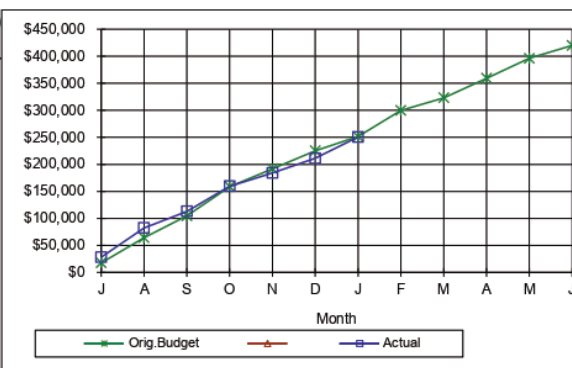
0521-2227- Swimming Pools Maintenance/Operations

Month	Orig.Budget	Actual
J	\$2,262	\$1,786
A	\$18,814	\$19,083
S	\$31,438	\$30,191
O	\$68,510	\$86,783
N	\$111,809	\$121,180
D	\$145,209	\$160,274
J	\$182,156	\$207,700
F	\$225,127	
M	\$251,076	
A	\$293,346	
M	\$297,520	
J	\$300,000	



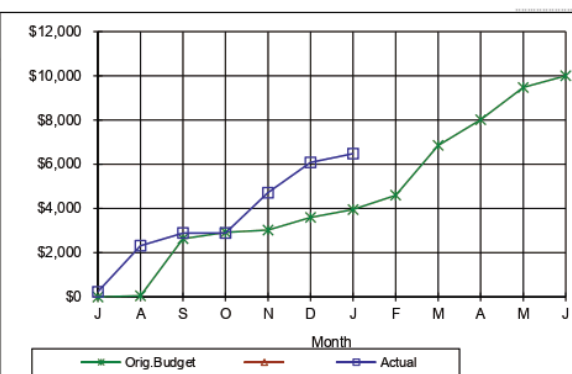
0530-2227- Park/Gardens Maintenance/Operations

Month	Orig.Budget	Actual
J	\$17,634	\$27,909
A	\$64,211	\$82,122
S	\$104,465	\$112,874
O	\$158,533	\$159,474
N	\$191,840	\$184,049
D	\$225,181	\$210,974
J	\$251,466	\$250,473
F	\$299,517	
M	\$323,122	
A	\$359,214	
M	\$396,103	
J	\$420,000	



0535-1305- Halls/Civic Centre Hire Charges

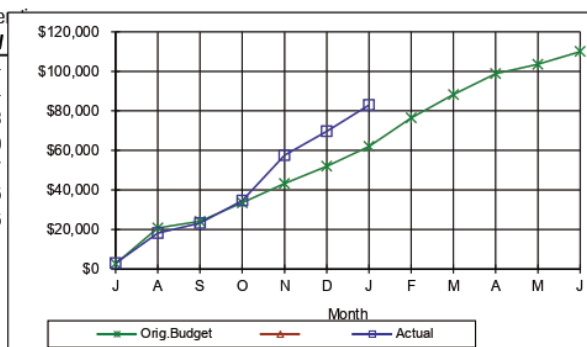
Month	Orig.Budget	Actual
J	\$0	\$233
A	\$53	\$2,316
S	\$2,638	\$2,889
O	\$2,923	\$2,889
N	\$3,029	\$4,720
D	\$3,601	\$6,084
J	\$3,956	\$6,486
F	\$4,600	
M	\$6,855	
A	\$8,019	
M	\$9,476	
J	\$10,000	



Balonne Shire Council as at 31 January 2019 Maintenance/Operations

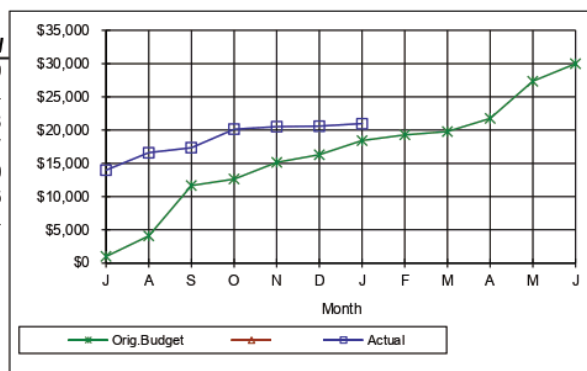
0535-2227- Halls/Civic Centre Maintenance/Operations

Month	Orig.Budget	Actual
J	\$2,614	\$2,974
A	\$20,738	\$18,094
S	\$24,109	\$23,198
O	\$33,485	\$34,510
N	\$43,201	\$57,517
D	\$51,953	\$69,616
J	\$62,004	\$82,966
F	\$76,471	
M	\$88,194	
A	\$98,837	
M	\$103,554	
J	\$110,000	



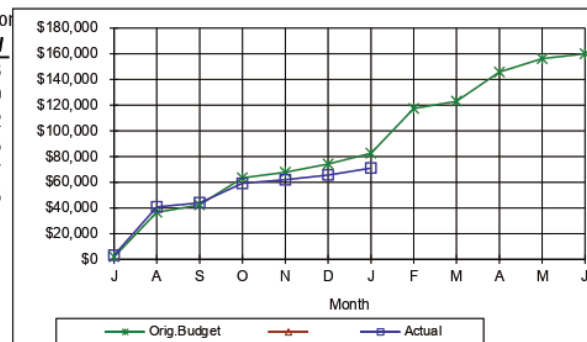
0555-1305- Showground Hire Charges

Month	Orig.Budget	Actual
J	\$988	\$13,979
A	\$4,070	\$16,594
S	\$11,638	\$17,353
O	\$12,634	\$20,127
N	\$15,141	\$20,500
D	\$16,294	\$20,596
J	\$18,416	\$20,964
F	\$19,283	
M	\$19,785	
A	\$21,745	
M	\$27,356	
J	\$30,000	



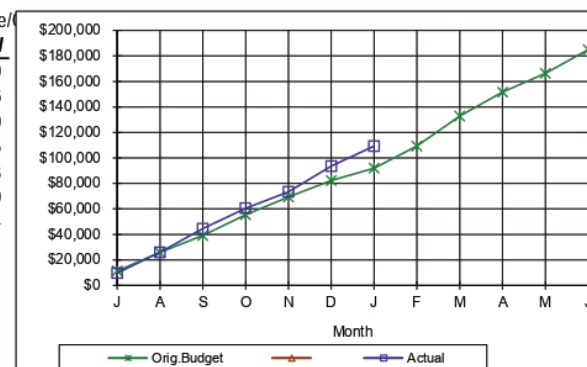
0555-2227- Showgrounds Maintenance/Operations

Month	Orig.Budget	Actual
J	\$1,947	\$3,013
A	\$36,622	\$40,779
S	\$42,298	\$43,952
O	\$63,338	\$59,075
N	\$67,729	\$61,917
D	\$74,180	\$65,625
J	\$82,485	\$70,981
F	\$117,358	
M	\$123,041	
A	\$145,695	
M	\$156,130	
J	\$160,000	



0605-2227- Urban Animal Control - Maintenance/Operations

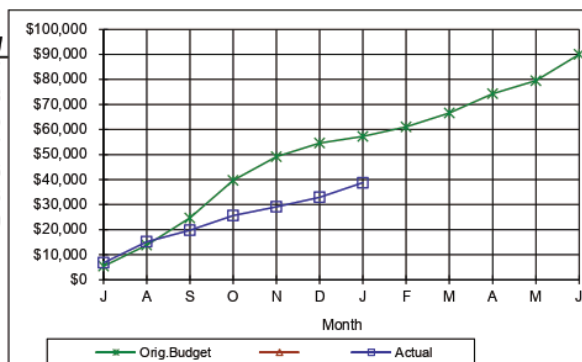
Month	Orig.Budget	Actual
J	\$11,307	\$9,639
A	\$26,028	\$25,956
S	\$39,105	\$44,509
O	\$55,411	\$60,555
N	\$69,464	\$73,403
D	\$82,293	\$93,559
J	\$91,985	\$109,224
F	\$109,348	
M	\$132,916	
A	\$151,707	
M	\$166,320	
J	\$185,000	



Balonne Shire Council as at 31 January 2019 Maintenance/Operations

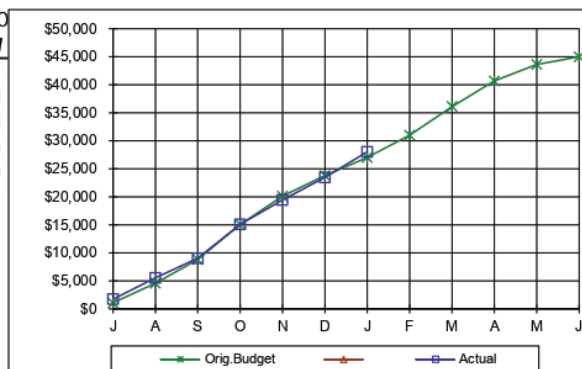
0615-2227- Cemetery Maintenance/Operations

Month	Orig.Budget	Actual
J	\$5,411	\$6,757
A	\$13,789	\$15,208
S	\$24,684	\$19,735
O	\$39,675	\$25,637
N	\$49,109	\$29,116
D	\$54,588	\$32,893
J	\$57,246	\$38,729
F	\$61,037	
M	\$66,567	
A	\$74,283	
M	\$79,482	
J	\$90,000	



0625-2227- Public Conveniences Maintenance/O

Month	Orig.Budget	Actual
J	\$1,090	\$1,764
A	\$4,592	\$5,579
S	\$8,839	\$9,048
O	\$15,065	\$15,086
N	\$20,166	\$19,450
D	\$23,837	\$23,487
J	\$27,026	\$28,031
F	\$31,035	
M	\$36,140	
A	\$40,687	
M	\$43,633	
J	\$45,000	



0635-2214- Natural Environment - Maintenance/

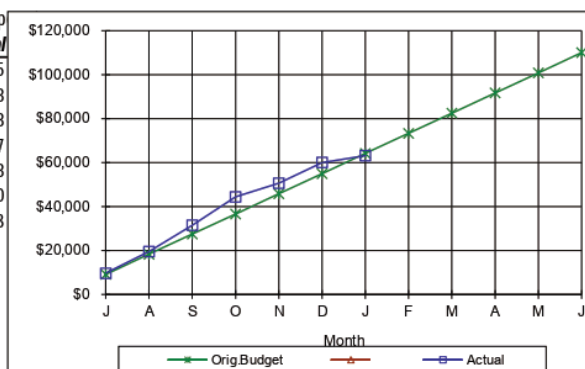
Month	Orig.Budget	Actual
J	\$0	\$2,799
A	\$7,207	\$7,730
S	\$9,421	\$8,934
O	\$12,706	\$12,616
N	\$17,783	\$12,632
D	\$22,949	\$15,767
J	\$27,052	\$18,216
F	\$30,063	
M	\$33,894	
A	\$37,737	
M	\$45,243	
J	\$50,000	



Balonne Shire Council as at 31 January 2019 Maintenance/Operations

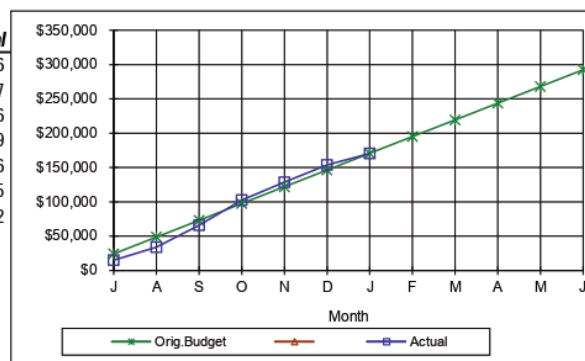
0640-2227- Health Inspection - Maintenance/Op

Month	Orig.Budget	Actual
J	\$9,167	\$9,685
A	\$18,333	\$19,498
S	\$27,500	\$31,528
O	\$36,667	\$44,397
N	\$45,833	\$50,608
D	\$55,000	\$60,050
J	\$64,167	\$63,203
F	\$73,333	
M	\$82,500	
A	\$91,667	
M	\$100,833	
J	\$110,000	



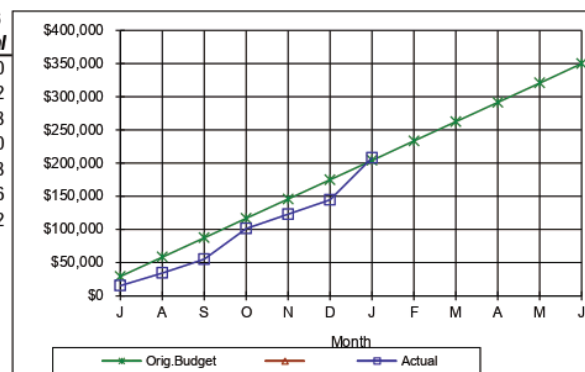
0655-2214- Rural Services Operations

Month	Orig.Budget	Actual
J	\$24,375	\$14,986
A	\$48,750	\$33,957
S	\$73,125	\$65,966
O	\$97,500	\$102,449
N	\$121,875	\$128,636
D	\$146,250	\$153,725
J	\$170,625	\$170,462
F	\$195,000	
M	\$219,375	
A	\$243,750	
M	\$268,125	
J	\$292,500	



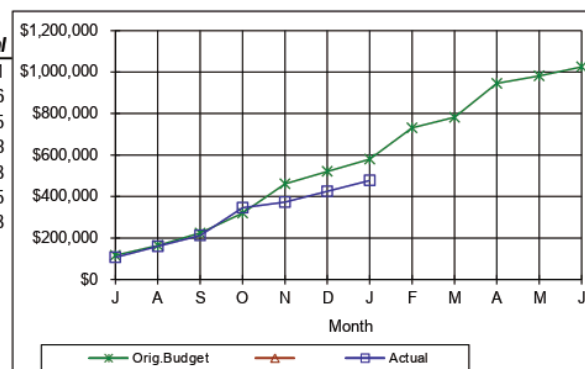
4410-2227- Sewerage Maintenance/Operations

Month	Orig.Budget	Actual
J	\$29,167	\$15,260
A	\$58,333	\$34,362
S	\$87,500	\$55,053
O	\$116,667	\$101,370
N	\$145,833	\$122,903
D	\$175,000	\$144,716
J	\$204,167	\$207,792
F	\$233,333	
M	\$262,500	
A	\$291,667	
M	\$320,833	
J	\$350,000	



5410-2227- Water Maintenance/Operations

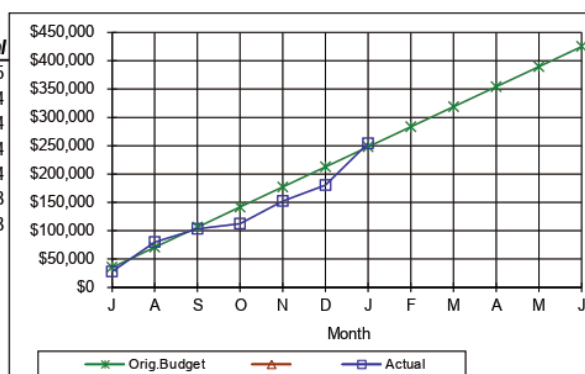
Month	Orig.Budget	Actual
J	\$116,685	\$107,371
A	\$164,478	\$159,906
S	\$224,158	\$212,775
O	\$319,937	\$345,738
N	\$460,999	\$373,733
D	\$520,913	\$425,465
J	\$579,853	\$477,813
F	\$730,863	
M	\$781,716	
A	\$945,098	
M	\$981,410	
J	\$1,025,000	



Balonne Shire Council as at 31 January 2019 Maintenance/Operations

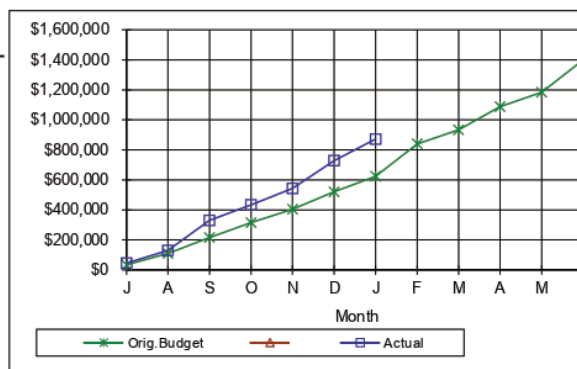
6430-2216- Landfill Maintenance

Month	Orig.Budget	Actual
J	\$35,417	\$27,795
A	\$70,833	\$79,664
S	\$106,250	\$103,324
O	\$141,667	\$112,274
N	\$177,083	\$152,434
D	\$212,500	\$180,483
J	\$247,917	\$254,223
F	\$283,333	
M	\$318,750	
A	\$354,167	
M	\$389,583	
J	\$425,000	



0725-2214- RMPC

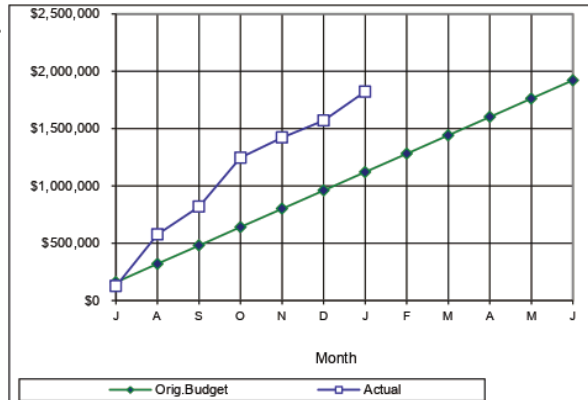
Month	Orig.Budget	Actual
J	\$34,260	\$45,277
A	\$109,784	\$130,066
S	\$215,465	\$330,308
O	\$315,780	\$433,552
N	\$405,365	\$542,655
D	\$520,835	\$728,487
J	\$624,190	\$872,326
F	\$840,509	
M	\$934,032	
A	\$1,088,157	
M	\$1,184,010	
J	\$1,400,000	



Balonne Shire Council as at 31 January 2019 Capital Expenditure

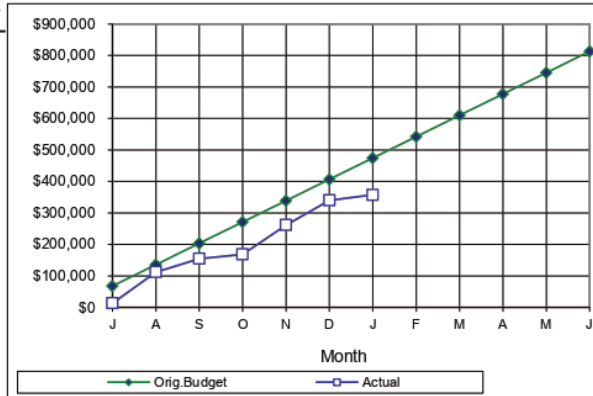
410 - 4933 Roads

Month	Orig.Budget	Actual
J	\$160,177	\$126,600
A	\$320,353	\$577,541
S	\$480,530	\$818,824
O	\$640,706	\$1,246,309
N	\$800,883	\$1,422,432
D	\$961,059	\$1,570,284
J	\$1,121,236	\$1,823,271
F	\$1,281,412	
M	\$1,441,589	
A	\$1,601,765	
M	\$1,761,942	
J	\$1,922,118	



415 - 4933 Streets

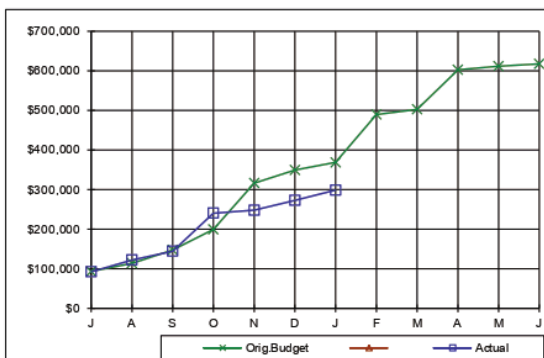
Month	Orig.Budget	Actual
J	\$67,750	\$13,802
A	\$135,500	\$112,584
S	\$203,250	\$154,880
O	\$271,000	\$168,908
N	\$338,750	\$261,740
D	\$406,500	\$340,065
J	\$474,250	\$357,704
F	\$542,000	
M	\$609,750	
A	\$677,500	
M	\$745,250	
J	\$813,000	



Balonne Shire Council as at 31 January 2019 Water Maintenance/Operations

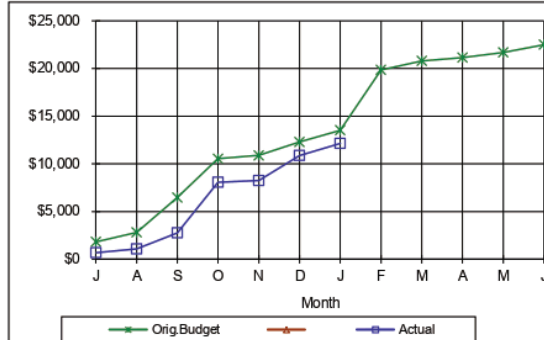
5410-2227-1000 St George Riverwater Maintenance/Operations

Month	Orig.Budget	Actual
J	\$93,208	\$92,481
A	\$113,588	\$122,041
S	\$147,489	\$143,994
O	\$199,283	\$240,487
N	\$316,465	\$247,859
D	\$348,943	\$272,778
J	\$368,530	\$298,397
F	\$489,486	
M	\$502,390	
A	\$602,277	
M	\$611,619	
J	\$617,500	



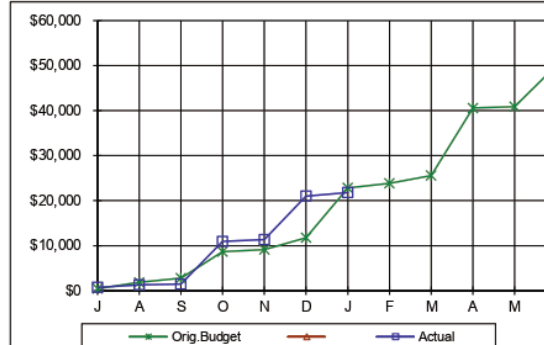
5410-2227-2000 Thallon Water Maintenance/Operations

Month	Orig.Budget	Actual
J	\$1,818	\$691
A	\$2,825	\$1,076
S	\$6,466	\$2,766
O	\$10,536	\$8,075
N	\$10,888	\$8,249
D	\$12,301	\$10,867
J	\$13,524	\$12,131
F	\$19,853	
M	\$20,792	
A	\$21,146	
M	\$21,683	
J	\$22,500	



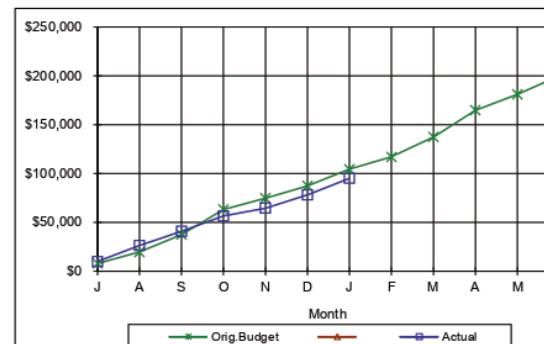
5410-2227-3000 Mungindi Water Maintenance/Operations

Month	Orig.Budget	Actual
J	\$440	\$710
A	\$1,854	\$1,285
S	\$2,771	\$1,479
O	\$8,666	\$10,918
N	\$9,129	\$11,360
D	\$11,729	\$21,001
J	\$22,814	\$21,806
F	\$23,855	
M	\$25,583	
A	\$40,546	
M	\$40,836	
J	\$50,000	



5410-2227-4000 Diranbandi Water Maintenance/Operations

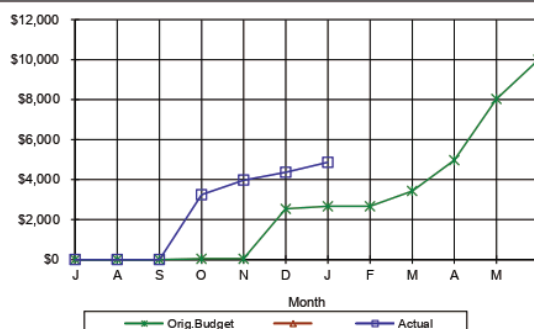
Month	Orig.Budget	Actuals
J	\$7,917	\$9,963
A	\$19,768	\$26,411
S	\$37,566	\$40,863
O	\$63,266	\$56,740
N	\$74,732	\$64,647
D	\$87,512	\$78,270
J	\$104,416	\$95,120
F	\$117,039	
M	\$137,519	
A	\$164,824	
M	\$181,109	
J	\$200,000	



Balonne Shire Council as at 31 January 2019 Water Maintenance/Operations

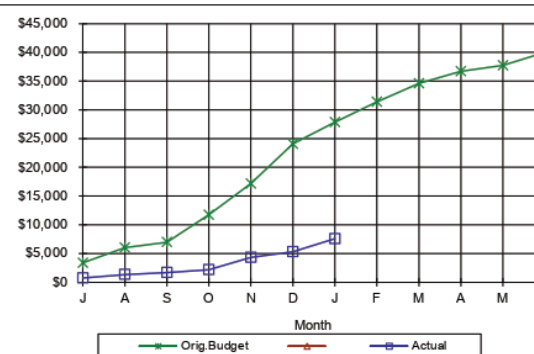
5410-2227-5000 Hebel Water Maintenance/Operations

Month	Orig.Budget	Actual
J	\$0	\$0
A	\$0	\$0
S	\$0	\$0
O	\$42	\$3,241
N	\$42	\$3,971
D	\$2,537	\$4,365
J	\$2,665	\$4,870
F	\$2,665	
M	\$3,432	
A	\$4,972	
M	\$8,032	
J	\$10,000	



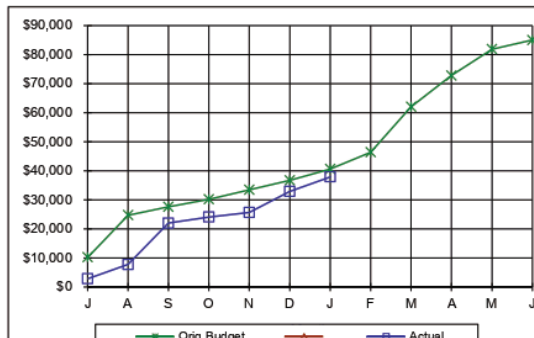
5410-2227-6000 Bollon Water Maintenance/Operations

Month	Orig.Budget	Actual
J	\$3,384	\$731
A	\$6,016	\$1,340
S	\$6,977	\$1,668
O	\$11,743	\$2,177
N	\$17,162	\$4,329
D	\$24,079	\$5,292
J	\$27,862	\$7,585
F	\$31,402	
M	\$34,600	
A	\$36,721	
M	\$37,723	
J	\$40,000	



5410-2227-7000 St George Bore Maintenance/Operations

Month	Orig.Budget	Actual
J	\$10,206	\$2,794
A	\$24,714	\$7,753
S	\$27,617	\$22,004
O	\$30,170	\$24,100
N	\$33,452	\$25,648
D	\$36,729	\$32,891
J	\$40,597	\$37,905
F	\$46,409	
M	\$62,047	
A	\$72,807	
M	\$81,875	
J	\$85,000	





Total Job Costs - Balonne Shire Council

Accounts - 0001-0001-0000 to 0001-5301-0000. 61% of year elapsed.

User: TLEE

Financial Year Ending 2019

Version: 2018.3.20.1

Job No	Description	Previous Years		This Year		Current Periods		Committed		Total		Estimates		
		Exp	%Est	Exp	%Est	Exp	%Est	Exp	%Est	Exp	%Est	Original	Current %	Change Next Yr
0001-1036	TRACKERS CROSSING ROAD			3,806.16				3,590.41		7,396.57				
0001-1037	ULA ULA ROAD			15,728.35				2,989.44		18,717.79				
0001-1038	WAGOO ROAD			109,007.24				25,363.43		134,370.67				
0001-1039	WANGANUI LANE							7,396.56		7,396.56				
0001-1040	WARRIE ROAD			19,197.87		172.32		2,254.92		21,625.11				
0001-1041	TALWOOD-MUNGINDI ROAD			0.03				6,163.80		6,163.83				
0001-1042	WHYENBAH ROAD			7,552.63						7,552.63				
0001-1043	HOLLYMOUNT RD			30,833.71				133.55		30,967.26				
0001-1044	YILGANGANDI ROAD							7,396.56		7,396.56				
0001-1045	RIMMER ROAD			567.65				6,780.18		7,347.83				
0001-1046	THURAGGIE ROAD			9,138.26				8,678.63		17,816.89				
0001-1047	WONOLGA ROAD							7,396.56		7,396.56				
0001-1048	LOWER PLAINS ROAD							2,619.62		2,619.62				
0001-1050	EUMERELLA SOUTH ROAD			16,022.75				6,523.36		22,546.11				
0001-1051	CAMBO ROAD							5,187.87		5,187.87				
0001-1052	IAN PAUL ROAD			3,006.59				970.80		3,977.39				
0001-1053	EAST GOONDULLA ROAD							7,396.56		7,396.56				
0001-1055	PAL TRIDGE ROAD			2,254.48				66.77		2,321.25				
0001-1056	BINDLE ROAD							7,396.56		7,396.56				
0001-1057	LOCHNAGAR ROAD			574.98				7,396.56		7,971.54				
0001-1058	WEST HARAN ROAD							7,396.56		7,396.56				
0001-1061	ONE TON POST ROAD							6,163.80		6,163.80				
0001-1064	ST GEORGE-NOONDOO ROAD			15,878.19						15,878.19				
0001-1065	NORTH BINDLE ROAD							14,793.12		14,793.12				
0001-1067	RIVERVIEW ROAD							6,163.80		6,163.80				
0001-2001	BALLANDOO ROAD							8,305.72		8,305.72				
0001-2003	DIAMOND TANK ROAD			2,280.59				565.02		2,845.61				
0001-2004	CUBBIE ROAD			72,038.52				14,961.08		86,999.60				
0001-2005	DAVIRTON ROAD							12,877.21		12,877.21				
0001-2006	DENHOLM ROAD							6,780.18		6,780.18				
0001-2007	EURABA ROAD							8,305.72		8,305.72				
0001-2008	HABNAREY ROAD							6,163.80		6,163.80				
0001-2009	HEBEL-GOODDOGA ROAD							8,305.72		8,305.72				
0001-2010	HOOLAVALE ROAD							6,780.18		6,780.18				
0001-2011	KILCUMMIN ROAD							6,780.18		6,780.18				
0001-2012	KOOMALAH ROAD							3,903.74		3,903.74				
0001-2014	MINNUM ROAD			1,026.22				8,305.72		9,331.94				

Time : 4:30:00 PM

Page 2 of 4

Date: 8/02/2019



Total Job Costs - Balonne Shire Council

Accounts - 0001-0001-0000 to 0001-5301-0000. 61% of year elapsed.

User: TLEE

Financial Year Ending 2019

Version: 2018.3.20.1

Job No	Description	Previous Years		This Year		Current Periods		Committed		Total		Estimates		
		Exp	%Est	Exp	%Est	Exp	%Est	Exp	%Est	Exp	%Est	Original	Current %	Change Next Yr
0001-2016	NARINE ROAD			10,845.52						10,845.52				
0001-2019	NULKY ROAD							2,362.79		2,362.79				
0001-2020	OLD WOOLERBILLA ROAD							8,305.72		8,305.72				
0001-2021	OPENBAH ROAD			1,746.42				1,892.80		3,639.22				
0001-2022	WOOLERBILLA ROAD			4,086.43				14,366.79		18,453.22				
0001-2050	ABATTOIR ACCESS ROAD -DIRRAN			4,452.47						4,452.47				
0001-3002	BYRA ROAD			14,534.78				2,808.10		17,342.88				
0001-3003	CARDIFF ROAD							1,733.57		1,733.57				
0001-3004	CASHEL VALE ROAD			102,622.90				20,831.83		123,454.73				
0001-3005	CORACK ROAD			37,916.26		891.04		2,923.88		41,731.18				
0001-3006	CRESCENT VALE ROAD			11,777.72				4,520.12		16,297.84				
0001-3007	MIDDLE ROAD			36,889.48				5,222.19		42,111.67				
0001-3008	FERNLEE ROAD			45,200.88				5,720.21		50,921.09				
0001-3010	HONEYMAH LANE			32,465.04				22,189.56		54,654.60				
0001-3011	INGABY ROAD			2,127.57				8,089.99		10,217.56				
0001-3012	JHELUM PLAINS ROAD							15,139.55		15,139.55				
0001-3013	KULKI ROAD							4,160.57		4,160.57				
0001-3014	MOURLYAN ROAD							6,780.18		6,780.18				
0001-3015	MULGA DOWNS ROAD			87,139.06				89,757.75		176,896.81				
0001-3016	NARKOOLA ROAD							15,139.55		15,139.55				
0001-3017	NORTH KULKI ROAD			2,537.47				6,703.13		9,240.60				
0001-3019	POWRUNNA ROAD			48,817.83				13,332.11		62,149.94				
0001-3021	RUNNYMEDE ROAD			130.93						130.93				
0001-3022	RUTHERGLEN ROAD			28,458.19				15,179.20		43,637.39				
0001-3023	SUNSET VALLEY ROAD							15,139.55		15,139.55				
0001-3024	TAMBINGEY ROAD							15,139.55		15,139.55				
0001-3025	UNITY ROAD							6,780.18		6,780.18				
0001-3026	WOOLERINA ROAD			35,116.21				9,993.06		45,109.27				
0001-3027	LINK ROAD			18,972.97				29,344.69		48,317.66				
0001-3028	SECRET PLAINS ROAD			68,053.49				6,635.89		74,689.38				
0001-3029	DUNBAR ROAD							6,780.18		6,780.18				
0001-3031	LOUGHNAN DOWNS ROAD							8,305.72		8,305.72				
0001-4002	BOLLON-DIRRRANBANDI			30,482.33				6,780.18		37,262.51				
0001-4003	JAKEL WAR-GOODOOGA ROAD			183,547.04				17,437.88		200,984.92				
0001-4004	MITCHELL-BOLLON ROAD			18,609.34				4,449.49		23,058.83				
Report Group Total:				1,903,225.75		2,723.55		736,726.24		2,642,675.54				

Time : 4:30:00 PM

Page 3 of 4

Date: 8/02/2019



Total Job Costs - Balonne Shire Council

Accounts - 0001-0001-0000 to 0001-5301-0000. 61% of year elapsed.

User: TLEE

Financial Year Ending 2019

Version: 2018.3.20.1

Job No	Description	Previous Years		This Year		Current Periods		Committed		Total		Estimates		
		Exp	%Est	Exp	%Est	Exp	%Est	Exp	%Est	Exp	%Est	Original	Current % Change	Next Yr
Grand Total:				1,903,225.75		2,723.55		736,726.24		2,642,675.54				

Time : 4:30:00 PM

Page 4 of 4

Date: 8/02/2019

Balonne Shire Council

Financial Year Ending 2019

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ROAD NAME	ACT.	DESCRIPTION	JOB COSTS(\$)	MEAS.UP(Units)	MEAS.UP(\$)	PROFIT(\$)	PROFIT(%)
11 MUNGINDI/ST.GEORGE 24A	101	Edge Repair (Manual)	3988.17	7.40	6475.00	2486.83	62.36
	103	Edge Repair with Emulsion/Aggr	9933.93	17.00	10200.00	266.07	2.68
	105	Pothole Patching (Premix)	4096.17	2.85	4446.00	349.83	8.54
	106	Pothole Patch with Emulsion Ag	3270.61	5.00	4200.00	929.39	28.42
	111	Surf.Correct.Premix (Mech)	5922.74	8.40	5040.00	-882.74	-14.90
	143	Pavement Repairs Grav Mech Min	31453.58	474.00	52140.00	20686.42	65.77
	153	Insitu-Stabilisation-Minor-Jet	64330.83	1684.80	421200.00	356869.17	554.74
	216	Heavy Shoulder Grading - Rural	13766.60	6.60	29700.00	15933.40	115.74
	401	Tractor Slashing - Rural	2152.00	10.00	2500.00	348.00	16.17
	405	Clearing	2012.32	2700.80	2700.80	688.48	34.21
	406	Herb. Spot Spray-Dec. plants	0.00	0.00	0.00	0.00	
	429	Other Roadside Work	3315.60	3006.60	3006.60	-309.00	-9.32
	440	Rest Area Servicing	5564.49	5761.76	5761.76	197.27	3.55
	452	Emergency Call Out Activities	946.79	1053.00	1053.00	106.21	11.22
	502	Repair Signs (ex Guide Signs)	2267.08	13.00	6240.00	3972.92	175.24
	512	Repair/Replace Guide Markers	5702.27	43.00	3225.00	-2477.27	-43.44
			158723.18	14794.21	557888.16	399164.98	
12 ST.GEORGE/SURAT 24B	103	Edge Repair with Emulsion/Aggr	12709.04	25.50	15300.00	2590.96	20.39
	112	Surface Correct Emulsion Aggre	11388.57	23.00	17940.00	6551.43	57.53
	143	Pavement Repairs Grav Mech Min	2322.03	30.00	3300.00	977.97	42.12
	323	Repair Conc.Culvs,Pipes & Pits	1029.45	0.00	0.00	-1029.45	
	401	Tractor Slashing - Rural	3839.75	31.00	7750.00	3910.25	101.84
	406	Herb. Spot Spray-Dec. plants	0.00	0.00	0.00	0.00	
	440	Rest Area Servicing	5616.31	10792.16	10792.16	5175.85	92.16
	502	Repair Signs (ex Guide Signs)	1519.29	5.00	2400.00	880.71	57.97
	512	Repair/Replace Guide Markers	794.34	20.00	1500.00	705.66	88.84
			39218.78	10926.66	58982.16	19763.38	
13 TALWOOD/NINDIGULLY 31B	101	Edge Repair (Manual)	4205.68	8.30	7262.50	3056.82	72.68
	103	Edge Repair with Emulsion/Aggr	8032.09	11.00	6600.00	-1432.09	-17.83
	106	Pothole Patch with Emulsion Ag	3090.69	6.00	5040.00	1949.31	63.07
	216	Heavy Shoulder Grading - Rural	53527.35	18.00	81000.00	27472.65	51.32
	440	Rest Area Servicing	493.05	642.63	642.63	149.58	30.34
			69348.86	685.93	100545.13	31196.27	
14 DALBY-ST.GEORGE MOONIE HWY 35A	101	Edge Repair (Manual)	8789.44	16.75	14656.25	5866.81	66.75
	103	Edge Repair with Emulsion/Aggr	35729.71	71.50	42900.00	7170.29	20.07
	112	Surface Correct Emulsion Aggre	4295.38	11.00	8580.00	4284.62	99.75
	121	Crack Treatment (Emulsion/Agg)	6786.06	15.00	12000.00	5213.94	76.83
	143	Pavement Repairs Grav Mech Min	1865.29	60.00	6600.00	4734.71	253.83
	401	Tractor Slashing - Rural	21791.69	160.00	40000.00	18208.31	83.56
	406	Herb. Spot Spray-Dec. plants	0.00	0.00	0.00	0.00	

Balonne Shire Council

Financial Year Ending 2019

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ROAD NAME	ACT.	DESCRIPTION	JOB COSTS(\$)	MEAS.UP(Units)	MEAS.UP(\$)	PROFIT(\$)	PROFIT(%)
-----	----	-----	-----	-----	-----	-----	-----
	429	Other Roadside Work	1413.55	775.20	775.20	-638.35	-45.16
	440	Rest Area Servicing	20125.24	11270.00	11270.00	-8855.24	-44.00
	502	Repair Signs (ex Guide Signs)	2490.92	2.00	960.00	-1530.92	-61.46
	512	Repair/Replace Guide Markers	5242.77	126.00	9450.00	4207.23	80.25
			-----	-----	-----	-----	-----
15 ST.GEORGE/BOLLON 36A	101	Edge Repair (Manual)	108530.05	12507.45	147191.45	38661.40	
	103	Edge Repair with Emulsion/Aggr	12072.99	19.20	16800.00	4727.01	39.15
	103	Edge Repair with Emulsion/Aggr	18508.50	40.30	24180.00	5671.50	30.64
	105	Pothole Patching (Premix)	4297.19	3.35	5226.00	928.81	21.61
	106	Pothole Patch with Emulsion Ag	3181.08	5.50	4620.00	1438.92	45.23
	111	Surf.Correct.Premix (Mech)	759.16	1.85	1110.00	350.84	46.21
	112	Surface Correct Emulsion Aggre	2459.02	5.50	4290.00	1830.98	74.46
	143	Pavement Repairs Grav Mech Min	4756.07	90.00	9900.00	5143.93	108.16
	216	Heavy Shoulder Grading - Rural	113924.15	31.30	140850.00	26925.85	23.63
	323	Repair Conc.Culvs,Pipes & Pits	876.82	1267.40	1267.40	390.58	44.55
	401	Tractor Slashing - Rural	503.62	3.00	750.00	246.38	48.92
	406	Herb. Spot Spray-Dec. plants	8218.40	0.10	9600.00	1381.60	16.81
	415	RE-GRADE FIRE BRKS & WATER PTS	9413.80	0.35	10500.00	1086.20	11.54
	429	Other Roadside Work	2262.09	3249.40	3249.40	987.31	43.65
	440	Rest Area Servicing	4065.26	5670.88	5670.88	1605.62	39.50
	502	Repair Signs (ex Guide Signs)	584.61	3.00	1440.00	855.39	146.32
	512	Repair/Replace Guide Markers	6194.32	68.00	5100.00	-1094.32	-17.67
			-----	-----	-----	-----	-----
			192077.08	10459.13	244553.68	52476.60	
16 BOLLON/CUNNAMULLA 36B	103	Edge Repair with Emulsion/Aggr	13674.65	22.00	13200.00	-474.65	-3.47
	139	Other Bituminous Work	0.00	0.00	0.00	0.00	
	405	Clearing	1008.33	1572.80	1572.80	564.47	55.98
	406	Herb. Spot Spray-Dec. plants	0.00	0.00	0.00	0.00	
	415	RE-GRADE FIRE BRKS & WATER PTS	9413.81	0.35	10500.00	1086.19	11.54
	429	Other Roadside Work	2458.61	3207.60	3207.60	748.99	30.46
			-----	-----	-----	-----	-----
			26555.40	4802.75	28480.40	1925.00	
19 MITCHELL/ST.GEORGE 355	101	Edge Repair (Manual)	16365.42	24.60	21525.00	5159.58	31.53
	103	Edge Repair with Emulsion/Aggr	26823.31	48.50	29100.00	2276.69	8.49
	106	Pothole Patch with Emulsion Ag	2882.05	5.50	4620.00	1737.95	60.30
	112	Surface Correct Emulsion Aggre	2748.49	5.50	4290.00	1541.51	56.09
	143	Pavement Repairs Grav Mech Min	28443.39	495.50	54505.00	26061.61	91.63
	429	Other Roadside Work	1765.13	1905.00	1905.00	139.87	7.92
	512	Repair/Replace Guide Markers	2293.27	50.00	3750.00	1456.73	63.52
			-----	-----	-----	-----	-----
			81321.06	2534.60	119695.00	38373.94	
21 ST.G-HEBEL CASTLEREAGH HWY 37A	101	Edge Repair (Manual)	11316.63	14.80	12950.00	1633.37	14.43
	103	Edge Repair with Emulsion/Aggr	20887.53	36.50	21900.00	1012.47	4.85
	105	Pothole Patching (Premix)	1823.61	1.00	1560.00	-263.61	-14.46

Balonne Shire Council

Financial Year Ending 2019

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ROAD NAME	ACT.	DESCRIPTION	JOB COSTS(\$)	MEAS.UP(Units)	MEAS.UP(\$)	PROFIT(\$)	PROFIT(%)
-----	----	-----	-----	-----	-----	-----	-----
	111	Surf.Correct.Premix (Mech)	16252.23	23.60	14160.00	-2092.23	-12.87
	112	Surface Correct Emulsion Aggre	5590.06	6.00	4680.00	-910.06	-16.28
	143	Pavement Repairs Grav Mech Min	34518.62	540.00	59400.00	24881.38	72.08
	153	Insitu-Stabilisation-Minor-Jet	102589.80	1098.60	274650.00	172060.20	167.72
	216	Heavy Shoulder Grading - Rural	29864.09	8.34	37530.00	7665.91	25.67
	323	Repair Conc.Culvs,Pipes & Pits	2010.73	2329.00	2329.00	318.27	15.83
	401	Tractor Slashing - Rural	9337.49	80.00	20000.00	10662.51	114.19
	405	Clearing	2099.84	2700.80	2700.80	600.96	28.62
	406	Herb. Spot Spray-Dec. plants	0.00	0.00	0.00	0.00	
	407	Herbicide Spraying	11314.67	9300.00	25575.00	14260.33	126.03
	440	Rest Area Servicing	7158.38	8534.00	8534.00	1375.62	19.22
	455	Call outs required -norm.defct	515.21	780.00	780.00	264.79	51.39
	502	Repair Signs (ex Guide Signs)	6402.45	20.00	9600.00	3197.55	49.94
	512	Repair/Replace Guide Markers	8810.25	120.00	9000.00	189.75	2.15
		-----	-----	-----	-----	-----	-----
			270491.59	25592.64	505348.80	234857.21	
22 NOONDOO/THALLON ROAD 3514	103	Edge Repair with Emulsion/Aggr	5869.23	11.00	6600.00	730.77	12.45
	401	Tractor Slashing - Rural	2009.83	44.00	11000.00	8990.17	447.31
	405	Clearing	2025.90	2700.80	2700.80	674.90	33.31
	407	Herbicide Spraying	3579.08	2700.00	7425.00	3845.92	107.46
	512	Repair/Replace Guide Markers	1779.79	20.00	1500.00	-279.79	-15.72
		-----	-----	-----	-----	-----	-----
			15263.83	5475.80	29225.80	13961.97	
		Meas.Up Job Costs	960500.38		1791910.58	831410.20	53.60
		-----	-----	-----	-----	-----	-----
		No Meas.Up Job Costs	1029.45				
		-----	-----	-----	-----	-----	-----
		Grand Totals	961529.83	87779.17	1791910.58	830380.75	
		=====	=====	=====	=====	=====	=====

Plant Running Costs

Balonne Shire Council

From Plant No: 215 To Plant No: 9010 Report Group ALL

No.	Plant Description	TYRES/B	FUEL/LU	PARTS	WORKSH	REGO/IN	OP.WAG		Total Exp	Total Rev	Profit/Loss	Total Perf.	Life Exp	Life Rev	Life Perf	
215	Cat 428D B/Hoe	0.00	0.00	0.00	0.00	229.63	0.00	0.00	0.00	229.63	2,720.00	2,490.37	1,084.51%	387,299.90	437,832.82	13.05%
216	Cat 428C 4WD Backhoe	997.51	1,901.74	1,466.80	3,248.93	229.63	0.00	0.00	0.00	7,844.61	4,238.10	-3,606.51	-45.97%	402,920.51	410,363.22	1.85%
284	Trailer (Not Registered)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,552.34	0.00	-100.00%
285	6 X 4 Box Trailer	0.00	0.00	0.00	0.00	112.90	0.00	0.00	0.00	112.90	0.00	-112.90	-100.00%	7,031.36	0.00	-100.00%
291	Trailer & Crate BK7224	0.00	0.00	0.00	0.00	112.90	0.00	0.00	0.00	112.90	0.00	-112.90	-100.00%	15,092.98	0.00	-100.00%
292	Kara Kar 10x5 Trailer	0.00	0.00	0.00	0.00	215.02	0.00	0.00	0.00	215.02	0.00	-215.02	-100.00%	17,642.33	0.00	-100.00%
293	Trailer Tandem (Not	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,770.62	0.00	-100.00%	
294	Fuel Trailer 2600 Litres	0.00	0.00	0.00	0.00	215.02	0.00	0.00	0.00	215.02	0.00	-215.02	-100.00%	34,629.26	0.00	-100.00%
295	Fuel Trailer 2600 Litres	0.00	0.00	42.02	234.23	215.02	0.00	0.00	0.00	491.27	0.00	-491.27	-100.00%	23,717.52	0.00	-100.00%
296	Fuel Trailer 2600 Litres	0.00	0.00	0.00	0.00	215.02	0.00	0.00	0.00	215.02	0.00	-215.02	-100.00%	31,200.22	570.18	-98.17%
297	Generator Trailer	0.00	0.00	0.00	285.76	215.02	0.00	0.00	0.00	500.78	0.00	-500.78	-100.00%	41,300.59	313.76	-99.24%
298	STG Ride On Mower	0.00	0.00	0.00	0.00	225.80	0.00	0.00	0.00	225.80	0.00	-225.80	-100.00%	6,983.15	0.00	-100.00%
300	Sign Trailer OR0585	0.00	0.00	0.00	0.00	112.90	0.00	0.00	0.00	112.90	0.00	-112.90	-100.00%	13,433.97	0.00	-100.00%
301	Water Equip Trailer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	6,453.46	0.00	-100.00%	
303	Sludge Trailer Large	0.00	0.00	0.00	234.23	112.90	0.00	0.00	0.00	347.13	0.00	-347.13	-100.00%	7,646.68	0.00	-100.00%
304	Box Trailer Fuel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	13,619.31	0.00	-100.00%	
305	Water Pump Trailer	0.00	0.00	0.00	0.00	112.90	0.00	0.00	0.00	112.90	0.00	-112.90	-100.00%	11,764.36	0.00	-100.00%
306	Fuel Tanker 5000 Litres	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	209.71	0.00	-100.00%	
307	Fuel Tanker 2800 Litres	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	833.33	0.00	-100.00%	
308	Overhead Fuel Tank	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	359.39	0.00	-100.00%	
312	Westbrook 8x5 Trailer	0.00	0.00	0.00	0.00	215.02	0.00	0.00	0.00	215.02	0.00	-215.02	-100.00%	14,197.20	0.00	-100.00%
313	Mower Trailer AR4087	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	13,928.79	0.00	-100.00%	
314	7x4 Single Axle Trailer	0.00	0.00	0.00	168.64	112.90	0.00	0.00	0.00	281.54	0.00	-281.54	-100.00%	6,065.21	0.00	-100.00%
315	P/Spray Trailer AG3608	0.00	0.00	0.00	0.00	112.90	0.00	0.00	0.00	112.90	0.00	-112.90	-100.00%	10,075.32	0.00	-100.00%
318	8X5 Sign Trailer	0.00	0.00	0.00	0.00	112.90	0.00	0.00	0.00	112.90	0.00	-112.90	-100.00%	4,695.17	0.00	-100.00%
319	6X4 Box Trailer	0.00	0.00	0.00	0.00	112.90	0.00	0.00	0.00	112.90	0.00	-112.90	-100.00%	9,950.86	0.00	-100.00%
322	Transportable Living	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	3,359.73	2,555.95	-23.92%	
324	Melin MFF401V Portable	0.00	0.00	0.00	0.00	112.90	0.00	0.00	0.00	112.90	0.00	-112.90	-100.00%	3,212.11	0.00	-100.00%
325	Traymark Caravan 6-8	0.00	0.00	0.00	0.00	215.02	0.00	0.00	0.00	215.02	0.00	-215.02	-100.00%	24,615.52	6,921.76	-71.88%
327	6X4 Box Trailer BA-	0.00	0.00	0.00	0.00	112.90	0.00	0.00	0.00	112.90	0.00	-112.90	-100.00%	6,805.70	0.00	-100.00%
328	Tandem Box Trailer	0.00	0.00	0.00	0.00	215.02	0.00	0.00	0.00	215.02	0.00	-215.02	-100.00%	13,221.94	96.00	-99.27%
330	Traymark Caravan	0.00	0.00	0.00	0.00	215.02	0.00	0.00	0.00	215.02	0.00	-215.02	-100.00%	26,029.80	25,566.76	-1.78%
340	Aspinall Sweeper	35.49	0.00	259.62	915.82	215.02	0.00	0.00	0.00	1,425.95	0.00	-1,425.95	-100.00%	53,783.59	0.00	-100.00%
371	Workshop	117.11	92.07	5,416.59	1,864.33	0.00	167,604.77	0.00	0.00	175,094.87	186,800.64	11,705.77	6.69%	6,715,781.07	5,659,819.93	-15.72%

Printed: 08-02-2019 5:03:59 PM

Page No: 1

Plant Register 2018.2.27.1

User: TLEE

Plant Running Costs

Salonne Shire Council

From Plant No: 215 To Plant No: 9010 Report Group ALL

No.	Plant Description	TYRES/B	FUEL/LU	PARTS	WORKSH	REGO/IN	OP.WAG		Total Exp	Total Rev	Profit/Loss	Total Perf.	Life Exp	Life Rev	Life Perf
372	Soil Laboratory	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	81,725.70	43,548.75	-46.71%
374	Plumbing Unit	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	745,079.68	859,922.92	15.41%
392	Miscellaneous Plant	75.65	2,777.31	4,220.68	8,986.53	0.00	0.00	0.00	16,060.17	0.00	-16,060.17	-100.00%	805,293.83	178,753.10	-77.80%
393	Shorco Trench Shoring	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	156.51	0.00	-100.00%
394	Slashers Tractor Drawn	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	211,472.94	66,776.03	-68.42%
395	Broom Rotary Dirran	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	66,437.12	3,127.38	-95.29%
397	Viewcube CCTV	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	3,961.88	0.00	-100.00%
398	Hill Water Snorter -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	34,873.94	30.00	-99.91%
399	Water Tank Pump &	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	3,915.14	729.00	-81.38%
400	Emulsion Tank -STG	0.00	0.00	93.96	220.09	0.00	0.00	0.00	314.05	0.00	-314.05	-100.00%	59,103.24	0.00	-100.00%
403	Line Marking Machine	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	28,843.17	0.00	-100.00%
404	Quik Spray 95BE600FF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	11,179.15	0.00	-100.00%
406	Quik Spray BSBE 600	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	9,118.32	20.48	-99.78%
407	Flextool Brick Saw	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	2,048.30	0.00	-100.00%
813	1998 Box Trailer -	0.00	0.00	0.00	0.00	112.90	0.00	0.00	112.90	0.00	-112.90	-100.00%	112.90	0.00	-100.00%
1507	Prado VX 793SOE DTS	0.00	1,334.07	649.68	1,164.12	764.17	0.00	0.00	3,912.04	7,334.89	3,422.85	87.50%	118,467.93	112,777.09	-4.80%
1508	Toyota Prado GXL GXL	0.00	2,981.53	1,492.69	3,155.05	764.17	0.00	0.00	8,393.44	365.27	-8,028.17	-95.65%	101,174.17	43,418.40	-57.09%
1509	Prado VX 540WYK CEO	0.00	2,697.65	688.59	1,763.50	1,221.94	0.00	0.00	6,371.68	7,946.44	1,574.76	24.71%	34,582.36	38,612.45	11.65%
1510	TOYOTA RAV 4 GX	0.00	567.14	0.00	0.00	778.67	0.00	0.00	1,345.81	1,161.57	-184.24	-13.69%	1,345.81	1,161.57	-13.69%
1709	Commodore Berlina	30.82	549.85	2,034.91	468.46	485.16	0.00	0.00	3,569.20	1,275.44	-2,293.76	-64.27%	84,478.75	84,381.95	-0.11%
1712	Holden Commodore	0.00	1,630.74	573.32	160.63	973.03	0.00	0.00	3,337.72	4,676.46	1,338.74	40.11%	54,720.12	50,135.55	-8.38%
1713	Holden Calais Sedan	0.00	1,823.36	472.00	414.09	996.97	0.00	0.00	3,706.42	9,408.89	5,702.47	153.85%	17,869.56	40,212.76	125.03%
2504	HILUX 4X2 WORKMATE	0.00	922.10	30.81	1,105.55	542.29	0.00	0.00	2,600.75	6,796.72	4,195.97	161.34%	70,771.89	75,489.12	6.67%
2506	Colorado LX4x2 250-	0.00	1,194.33	622.81	702.78	799.68	0.00	0.00	3,319.60	96.61	-3,222.99	-97.09%	97,823.14	72,508.29	-25.88%
2507	Colorado Lx4x2 253-	0.00	1,071.73	607.07	1,288.25	542.29	0.00	0.00	3,509.34	6,709.87	3,200.53	91.20%	72,367.89	59,547.50	-17.72%
2508	Ford Ranger 4x2	0.00	1,086.12	441.72	2,600.08	799.68	0.00	0.00	4,927.60	8,089.52	3,161.92	64.17%	63,347.82	48,129.30	-24.02%
2509	Ford Ranger 4X2	0.00	1,641.31	727.38	4,679.89	799.68	0.00	0.00	7,848.26	10,429.60	2,581.34	32.89%	85,516.02	66,181.84	-22.61%
2510	Toyota Hilux 4x2 XTRA	205.46	1,850.84	607.40	1,859.77	799.68	0.00	0.00	5,323.15	9,040.39	3,717.24	69.83%	28,826.96	23,669.24	-17.89%
2511	Hilux 4x2 554WYK K	0.00	1,317.93	492.42	1,082.65	799.68	0.00	0.00	3,692.68	10,019.55	6,326.87	171.34%	19,934.33	26,979.39	35.34%
2512	Hilux 4X2 553WYK W&S	30.82	1,395.43	149.78	731.80	542.29	0.00	0.00	2,850.12	7,313.83	4,463.71	156.61%	21,493.37	22,005.43	2.38%
2513	Holden Colorado LS	0.00	2,573.05	687.91	1,339.79	799.49	0.00	0.00	5,400.24	5,562.69	162.45	3.01%	26,041.12	28,203.25	8.30%
3015	HILUX 4X4 577MXD A	0.00	1,524.73	475.91	1,852.73	542.29	0.00	0.00	4,395.66	9,706.67	5,311.01	120.82%	118,599.42	117,926.15	-0.57%
3018	Colorado 4x4 Tipper	0.00	720.22	541.03	351.34	542.29	0.00	0.00	2,154.88	9,281.66	7,126.78	330.73%	108,289.24	97,793.04	-9.69%
3020	Colorado 4X4 Utility	0.00	1,850.62	2,596.81	2,445.34	542.29	0.00	0.00	7,435.06	11,271.52	3,836.46	51.60%	123,011.14	79,376.48	-35.47%

Printed: 08-02-2019 5:04:29 PM

Page No: 2

Plant Register 2018.2.27.1

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Plant Running Costs

Salonne Shire Council

From Plant No: 215 To Plant No: 9010 Report Group ALL

No.	Plant Description	TYRES/B	FUEL/LU	PARTS	WORKSH	REGO/IN	OP.WAG			Total Exp	Total Rev	Profit/Loss	Total Perf.	Life Exp	Life Rev	Life Perf
3021	Colorado 4x4 Utility 252-	279.24	1,943.94	1,597.36	1,164.11	542.29	0.00	0.00	0.00	5,526.94	4,138.61	-1,388.33	-25.12%	127,425.20	88,372.29	-30.65%
3022	Holden Single Cab 4x4	0.00	850.65	264.63	1,356.21	799.68	0.00	0.00	0.00	3,271.17	9,138.19	5,867.02	179.36%	19,124.08	23,732.61	24.10%
3514	Holden Colorado S/Cab	672.41	2,070.61	1,365.36	2,782.63	542.29	0.00	0.00	0.00	7,433.30	9,955.77	2,522.47	33.93%	142,886.67	107,866.97	-24.51%
3515	Toyota Hilux XCab 4X4	3,250.09	1,745.42	685.00	2,459.39	542.29	0.00	0.00	0.00	8,682.19	10,559.37	1,877.18	21.62%	94,964.02	78,424.63	-17.42%
3516	Hilux XCab 4x4 176TZJ	1,631.39	3,349.90	4,452.26	4,576.81	542.29	0.00	0.00	0.00	14,552.65	0.00	-14,552.65	-100.00%	109,756.69	57,466.01	-47.64%
3517	Holden Colarado XCab -	0.00	1,546.46	268.28	1,236.58	542.29	0.00	0.00	0.00	3,593.61	10,704.29	7,110.68	197.87%	62,185.78	50,890.82	-18.16%
3518	Holden Colarado XCab	0.00	1,338.54	554.94	1,788.98	542.29	0.00	0.00	0.00	4,224.75	11,206.66	6,981.91	165.26%	62,813.41	49,822.19	-20.68%
3519	Holden Colorado XCab -	1,511.33	1,406.87	1,072.57	1,815.28	542.29	0.00	0.00	0.00	6,348.34	8,483.87	2,135.53	33.64%	71,260.07	56,453.78	-20.78%
4007	FORD RANGER D/CAB	172.18	222.37	385.76	172.37	0.00	0.00	0.00	0.00	952.68	0.00	-952.68	-100.00%	33,675.36	500.44	-98.51%
4013	HILUX 4X4 D/CAB SES	1,820.43	294.66	0.00	0.00	0.00	0.00	0.00	0.00	2,115.09	0.00	-2,115.09	-100.00%	40,004.34	0.00	-100.00%
4014	Holden Colorado 4X4	0.00	1,551.02	210.01	323.60	542.29	0.00	0.00	0.00	2,626.92	6,045.84	3,418.92	130.15%	143,504.49	109,078.37	-23.99%
4017	Hilux 4x4 D/Cab	1,216.65	1,389.27	608.81	2,300.06	799.68	0.00	0.00	0.00	6,314.47	4,859.09	-1,455.38	-23.05%	90,098.30	64,044.64	-28.92%
4018	Hilux 4x4 Dual Cab	25.69	3,158.93	756.29	2,042.46	915.86	0.00	0.00	0.00	6,899.23	12,406.53	5,507.30	79.82%	91,840.57	54,528.29	-40.63%
4019	Hilux 4x4 Dual Cab	2,045.27	3,482.05	821.80	1,815.27	542.29	0.00	0.00	0.00	8,706.68	14,183.36	5,476.68	62.90%	99,666.25	69,039.73	-30.73%
4020	Toyota Hilux 4X4 D/Cab	1,456.92	3,202.36	2,021.73	3,155.66	799.68	0.00	0.00	0.00	10,636.35	14,094.51	3,458.16	32.51%	92,517.01	58,641.60	-36.62%
4021	Toyota Hilux 4X4 D/Cab	709.76	3,719.56	1,378.79	2,541.67	799.68	0.00	0.00	0.00	9,149.46	11,991.31	2,841.85	31.06%	98,726.97	47,017.20	-52.38%
4022	Colorado 4x4 Crewcab	534.20	2,301.33	1,506.35	1,229.70	542.29	0.00	0.00	0.00	6,113.87	14,293.98	8,180.11	133.80%	31,869.98	53,110.41	66.65%
4023	Colarado 4X4 D/Cab	1,162.72	1,980.98	726.92	585.57	542.29	0.00	0.00	0.00	4,998.48	11,746.16	6,747.68	134.99%	28,408.16	40,969.56	44.22%
4024	Colorado 4X4 D/Cab	0.00	2,211.38	46.70	721.93	799.68	0.00	0.00	0.00	3,779.69	9,064.23	5,284.54	139.81%	15,470.28	34,268.39	121.51%
5002	Schwarze 6500XL	0.00	1,014.19	5,924.69	6,201.87	527.10	0.00	0.00	0.00	13,667.85	20,696.07	7,028.22	51.42%	562,472.06	868,584.63	54.42%
5004	ISUZU FRR TRUCK 697-	0.00	3,395.65	1,145.49	4,272.84	1,546.30	0.00	0.00	0.00	10,360.28	33,053.29	22,693.01	219.04%	247,213.42	543,376.99	119.80%
5005	ISUZU FVZ 1400	0.00	7,048.49	6,896.48	18,487.57	1,821.09	1,383.05	0.00	0.00	35,636.68	118,744.54	83,107.86	233.21%	797,674.12	1,334,662.47	67.32%
5007	Isuzu NPR 200/275 TIP	0.00	823.07	993.08	4,418.74	1,858.07	0.00	0.00	0.00	8,092.96	13,629.20	5,536.24	68.41%	150,683.23	251,417.46	66.85%
5008	ISUZU FRR600 CREW	0.00	2,773.97	2,887.99	4,255.55	1,750.72	0.00	0.00	0.00	11,668.23	25,368.89	13,700.66	117.42%	279,150.22	323,340.92	15.83%
5009	ISUZU FRR600 TRUCK	700.44	3,146.93	1,424.84	3,929.80	2,572.56	0.00	0.00	0.00	11,774.57	23,957.25	12,182.68	103.47%	283,937.04	283,818.55	-0.04%
5010	ISUZU FRR 5000	0.00	1,779.82	1,058.32	2,846.57	1,750.72	277.37	0.00	0.00	7,712.80	13,259.41	5,546.61	71.91%	134,323.01	175,571.39	30.71%
5011	Isuzu NPR275 Truck	0.00	1,265.20	546.92	1,949.16	1,657.96	0.00	0.00	0.00	5,419.24	16,642.06	11,222.82	207.09%	128,451.27	188,898.08	47.06%
5012	Isuzu NQR450	817.18	3,046.74	1,554.16	3,090.45	1,657.96	0.00	0.00	0.00	10,166.49	11,523.10	1,356.61	13.34%	189,293.66	359,364.04	89.84%
5013	Cement Spreader Truck	0.00	116.92	74.28	2,054.87	1,909.54	0.00	0.00	0.00	4,155.61	29,710.00	25,554.39	614.94%	341,846.08	524,911.33	53.55%
5014	Isuzu FVR1000 Truck	303.52	1,299.06	1,222.99	2,679.43	1,735.32	0.00	0.00	0.00	7,240.32	12,109.46	4,869.14	67.25%	244,899.35	188,157.46	-23.17%
5015	Isuzu FXZ1500	6,176.54	4,111.25	3,935.80	5,251.80	1,821.09	0.00	0.00	0.00	21,296.48	42,698.48	21,402.00	100.50%	423,501.54	476,373.30	12.48%
5016	Isuzu NPR275 Truck	1,509.40	2,387.91	1,220.21	5,448.51	1,546.30	0.00	0.00	0.00	12,112.33	30,674.98	18,562.65	153.25%	115,707.32	255,734.34	121.02%
5018	Isuzu FTR900 D/C	541.67	2,411.16	1,184.28	2,692.54	1,750.72	0.00	0.00	0.00	8,580.37	19,794.47	11,214.10	130.69%	42,991.28	99,125.07	130.57%
5505	CAT 140M GRADER	6,350.59	5,256.24	5,250.14	11,627.86	229.63	0.00	0.00	0.00	28,714.46	45,144.00	16,429.54	57.22%	957,712.42	1,254,407.60	30.98%

Plant Running Costs

Salonne Shire Council

From Plant No: 215 To Plant No: 9010 Report Group ALL

No.	Plant Description	TYRES/B	FUEL/LU	PARTS	WORKSH	REGO/IN	OP.WAG		Total Exp	Total Rev	Profit/Loss	Total Perf.	Life Exp	Life Rev	Life Perf
5507	JD 670G Grader	0.00	13,280.19	6,900.29	14,157.49	253.46	0.00	0.00	34,591.43	97,152.00	62,560.57	180.86%	528,874.97	753,641.07	42.50%
5508	Cat 12M Grader	0.00	15,372.32	13,346.20	12,798.19	229.63	0.00	0.00	41,746.34	101,349.60	59,603.26	142.77%	482,471.87	578,970.48	20.00%
5509	Cat 12M Grader	0.00	14,293.86	5,177.75	11,917.09	229.63	0.00	0.00	31,618.33	74,421.60	42,803.27	135.37%	410,385.14	543,926.10	32.54%
5510	Cat 12M Grader	0.00	10,782.57	14,150.52	13,457.27	229.63	0.00	0.00	38,619.99	90,024.00	51,404.01	133.10%	341,417.99	451,635.88	32.28%
5600	CAT STABILISER	0.00	0.00	2,663.79	2,440.83	229.63	0.00	0.00	5,334.25	18,000.00	12,665.75	237.44%	808,757.31	1,757,561.00	117.32%
6003	JD 4720	146.62	0.00	96.43	0.00	197.50	0.00	0.00	440.55	205.80	-234.75	-53.29%	78,867.90	72,231.64	-8.41%
6004	JD 6830 TRACTOR	256.83	1,009.51	10,873.29	871.32	197.50	0.00	0.00	13,208.45	10,600.00	-2,608.45	-19.75%	279,559.38	308,988.98	10.53%
6005	Case Maxfarm 60	0.00	91.09	0.00	117.11	197.50	0.00	0.00	405.70	305.20	-100.50	-24.77%	85,443.02	53,386.60	-37.52%
6006	JD5085M Tractor	0.00	1,750.84	1,025.39	2,762.66	197.50	0.00	0.00	5,736.39	8,004.00	2,267.61	39.53%	129,447.78	116,125.26	-10.29%
6500	CAT 910G Loader	0.00	125.88	3,900.06	761.24	229.63	0.00	0.00	5,016.81	0.00	-5,016.81	-100.00%	115,776.20	32,115.80	-72.26%
6501	VOLVO BL71	2,713.78	1,899.62	2,964.34	7,703.51	229.63	0.00	0.00	15,510.88	28,566.80	13,055.92	84.17%	319,640.74	366,338.20	14.61%
6502	Terex Trackloader	219.48	844.78	9,626.11	4,327.73	253.46	0.00	0.00	15,271.56	13,536.00	-1,735.56	-11.36%	272,305.28	190,956.05	-29.87%
6503	Volvo BL71B Backhoe	0.00	619.28	1,745.66	1,880.22	229.63	0.00	0.00	4,474.79	6,116.60	1,641.81	36.69%	124,182.01	78,364.65	-36.90%
6504	NEW JCB 426HT	0.00	1,533.77	1,069.82	1,901.17	229.63	0.00	0.00	4,734.39	12,651.00	7,916.61	167.21%	45,190.43	60,347.75	33.54%
7000	AMMANN AP240T3	313.50	4,533.13	5,067.43	10,992.83	134.52	0.00	0.00	21,041.41	44,796.00	23,754.59	112.89%	452,407.86	496,662.94	9.78%
7001	AMMANN AP240T3	4,983.05	6,570.67	4,441.05	10,928.67	134.52	0.00	0.00	27,057.96	68,600.00	41,542.04	153.53%	379,304.87	481,976.81	27.07%
7002	AMMANN VIB ROLLER	0.00	74.63	0.00	0.00	134.52	0.00	0.00	209.15	1,120.00	910.85	435.50%	44,955.42	123,427.58	174.56%
7003	AMMANN AP240T3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	324,924.91	509,080.96	56.68%
7004	Dynapac CA5000D	0.00	2,811.77	779.02	5,161.27	387.98	0.00	0.00	9,140.04	27,625.00	18,484.96	202.24%	244,787.10	385,666.80	57.55%
7005	Dynapac Smooth Drum	0.00	2,014.42	1,303.57	4,099.92	0.00	0.00	0.00	7,417.91	44,832.00	37,414.09	504.38%	20,807.02	90,644.00	335.64%
7503	JD LA125 LA125	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	6,924.42	10,288.11	48.58%
7505	Dixon ZTR Mower 30"	0.00	0.00	0.00	234.22	0.00	0.00	0.00	234.22	48.30	-185.92	-79.38%	20,692.28	9,502.66	-54.08%
7506	Dixon ZTR Mower 30"	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	6,991.09	1,257.91	-82.01%
7507	DIXON ZTR42	0.00	637.47	153.45	995.48	0.00	0.00	0.00	1,786.40	0.00	-1,786.40	-100.00%	18,433.65	4,438.01	-75.92%
7509	Ferris 5100Z Mower	0.00	0.01	364.68	491.59	253.46	0.00	0.00	1,109.74	4,515.21	3,405.47	306.87%	74,329.50	70,139.66	-5.64%
7510	Ferris 5100Z Mower	170.17	228.73	836.98	35.62	253.46	0.00	0.00	1,524.96	2,405.97	881.01	57.77%	67,762.19	48,477.31	-28.46%
7511	FERRIS IS5100Z	23.11	259.48	349.96	611.38	253.46	0.00	0.00	1,497.39	1,718.40	221.01	14.76%	89,949.88	40,449.79	-55.03%
7512	FERRIS IS2500Z	0.00	99.07	82.67	936.91	0.00	0.00	0.00	1,118.65	1,118.40	-0.25	-0.02%	134,295.09	57,882.31	-56.90%
7513	DIXON ZTR30 MOWER	88.71	0.00	0.00	351.34	0.00	0.00	0.00	440.05	151.98	-288.07	-65.46%	29,936.85	28,042.72	-6.33%
7514	HUSQVARNA RZ4222F	0.00	28.74	259.20	585.57	0.00	0.00	0.00	873.51	1,769.35	895.84	102.56%	27,597.90	25,830.58	-6.40%
7515	Ferris IS5100Z Zero	0.00	122.87	349.95	423.76	134.52	0.00	0.00	1,031.10	1,559.26	528.16	51.22%	51,455.33	22,604.50	-56.07%
7516	Ferris IS1500ZC Zero	168.11	1,524.44	12,675.31	8,454.92	0.00	0.00	0.00	22,822.78	13,330.56	-9,492.22	-41.59%	162,545.61	84,601.79	-47.95%
7517	Husqvarna Z242F 42"	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,916.83	0.00	-100.00%
7518	Razor Back Ride On	0.00	0.00	340.47	472.94	0.00	0.00	0.00	813.41	344.85	-468.56	-57.60%	2,362.53	819.60	-65.31%

Plant Running Costs

Balonne Shire Council

From Plant No: 215 To Plant No: 9010 Report Group ALL

No.	Plant Description	TYRES/B	FUEL/LU	PARTS	WORKSH	REGO/IN	OP.WAG		Total Exp	Total Rev	Profit/Loss	Total Perf.	Life Exp	Life Rev	Life Perf
7519	Cox Lawn Boss ZTR	0.00	298.15	340.88	1,824.82	0.00	0.00	0.00	2,463.85	3,501.79	1,037.94	42.13%	2,463.85	3,501.79	42.13%
7520	Ferris Zero Turn	0.00	1,226.67	1,505.13	1,936.55	253.46	0.00	0.00	4,921.81	10,457.05	5,535.24	112.46%	4,921.81	10,457.05	112.46%
7521	FERRIS 1S5100Z ZERO-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
8000	Hills Water Snorter	0.00	0.00	0.00	150.13	112.90	0.00	0.00	263.03	0.00	-263.03	-100.00%	42,569.57	127.50	-99.70%
8001	Westbrook	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	13,557.42	0.00	-100.00%
8002	Westbrook Trailer 8x5	0.00	0.00	0.00	0.00	215.02	0.00	0.00	215.02	0.00	-215.02	-100.00%	7,445.35	0.00	-100.00%
8003	Westbrook Tlr 8x5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	8,537.46	0.00	-100.00%
8004	Laser Trailer- Taylor	0.00	0.00	0.00	0.00	327.92	0.00	0.00	327.92	0.00	-327.92	-100.00%	2,728.01	0.00	-100.00%
8005	Transtank TT2 2000LTR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	10,565.47	0.00	-100.00%
8006	PORTABLE TRAFFIC	831.16	0.00	0.00	644.12	112.90	0.00	0.00	1,588.18	0.00	-1,588.18	-100.00%	34,519.28	139,587.20	304.37%
8007	TRAFFIC LIGHTS	0.00	0.00	110.21	527.01	112.90	0.00	0.00	750.12	0.00	-750.12	-100.00%	31,421.68	127,856.00	306.90%
8008	Tandem Trailer Dirran	0.00	0.00	0.00	0.00	215.02	0.00	0.00	215.02	0.00	-215.02	-100.00%	6,237.84	0.00	-100.00%
8009	Petro 4500L Fuel Tank	0.00	532.11	0.00	234.23	0.00	0.00	0.00	766.34	0.00	-766.34	-100.00%	12,919.70	0.00	-100.00%
8010	Petro 4500L Fuel Tank	0.00	15.17	0.00	0.00	0.00	0.00	0.00	15.17	0.00	-15.17	-100.00%	8,671.74	7,192.95	-17.05%
8011	Petro 4500L Fuel Tank	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	10,302.33	0.00	-100.00%
8012	Portable Traffic Lights	607.03	0.00	0.00	175.66	112.90	0.00	0.00	895.59	0.00	-895.59	-100.00%	18,268.64	7,480.00	-59.06%
8013	Portable Traffic Lights	607.03	0.00	0.00	175.67	112.90	0.00	0.00	895.60	0.00	-895.60	-100.00%	18,141.38	7,480.00	-58.77%
8014	Crown CD305-3Forklift	0.00	0.00	1,470.00	234.23	253.46	0.00	0.00	1,957.69	0.00	-1,957.69	-100.00%	41,277.77	47,762.10	15.71%
8015	Crown CD305-3 Forklift	0.00	170.33	1,641.73	0.00	253.46	0.00	0.00	2,065.52	0.00	-2,065.52	-100.00%	28,474.66	826.20	-97.10%
8016	AUSTECH PUMP	0.00	0.00	0.00	117.11	215.02	0.00	0.00	332.13	0.00	-332.13	-100.00%	27,936.44	0.00	-100.00%
8017	Paveline CES421 Trailer	677.10	0.00	157.89	1,729.19	215.02	0.00	0.00	2,779.20	3,732.00	952.80	34.28%	45,880.56	4,576.00	-90.03%
8018	Westbrook Trailer 10x6	0.00	0.00	0.00	0.00	229.76	0.00	0.00	229.76	0.00	-229.76	-100.00%	7,609.36	0.00	-100.00%
8019	Variable Message	0.00	369.84	0.00	117.11	112.90	0.00	0.00	599.85	0.00	-599.85	-100.00%	18,280.69	0.00	-100.00%
8020	Variable Message	0.00	369.84	0.00	117.11	112.90	0.00	0.00	599.85	0.00	-599.85	-100.00%	18,977.70	0.00	-100.00%
8021	Skid Steer Trailer	0.00	0.00	858.68	953.35	0.00	117.11	0.00	1,929.14	0.00	-1,929.14	-100.00%	44,557.88	0.00	-100.00%
8022	Petro 2000L Kerosene	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	14,198.99	0.00	-100.00%
8023	CD150M PERKINS	0.00	15.17	109.93	0.00	215.02	0.00	0.00	340.12	0.00	-340.12	-100.00%	43,701.81	0.00	-100.00%
8024	Pipe Trailer 931QVW	0.00	0.00	0.00	0.00	215.02	0.00	0.00	215.02	0.00	-215.02	-100.00%	8,828.66	0.00	-100.00%
8025	Boat & Trailer - St	0.00	0.00	0.00	0.00	112.90	0.00	0.00	112.90	0.00	-112.90	-100.00%	25,177.45	0.00	-100.00%
8026	10x6 Flatbed Trailer -	0.00	0.00	0.00	0.00	215.02	0.00	0.00	215.02	0.00	-215.02	-100.00%	9,205.36	0.00	-100.00%
8028	Aspinall Trailer -	0.00	0.00	0.00	0.00	215.02	0.00	0.00	215.02	0.00	-215.02	-100.00%	2,588.73	0.00	-100.00%
8029	Aspinall Trailer 842QWV	0.00	0.00	0.00	0.00	310.87	0.00	0.00	310.87	0.00	-310.87	-100.00%	1,637.29	0.00	-100.00%
8030	Bonne SE6R Rotary	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	6,337.03	0.00	-100.00%
8031	King Caravan 297QXZ	0.00	0.00	0.00	617.14	215.02	0.00	0.00	832.16	0.00	-832.16	-100.00%	17,936.91	4,283.20	-76.12%

Printed: 08-02-2019 5:06:01 PM

Page No: 5

Plant Register 2018.2.27.1

User: TLEE



Plant Running Costs

Balonne Shire Council

From Plant No: 215 To Plant No: 9010 Report Group ALL

No.	Plant Description	TYRES/B	FUEL/LU	PARTS	WORKSH	REGO/IN	OP.WAG		Total Exp	Total Rev	Profit/Loss	Total Perf.	Life Exp	Life Rev	Life Perf
8032	King Caravan 298QXZ	0.00	0.00	576.51	0.00	215.02	0.00	0.00	791.53	0.00	-791.53	-100.00%	16,716.84	4,264.00	-74.49%
8033	King Caravan 299QXZ	0.00	0.00	0.00	936.92	430.04	0.00	0.00	1,366.96	0.00	-1,366.96	-100.00%	19,175.46	9,371.40	-51.13%
8034	King Caravan 672QZQ	0.00	0.00	472.51	234.23	215.02	0.00	0.00	921.76	0.00	-921.76	-100.00%	2,643.36	1,561.80	-40.92%
8035	King Caravan 673QZQ	0.00	0.00	0.00	117.11	215.02	0.00	0.00	332.13	0.00	-332.13	-100.00%	2,811.59	5,188.10	84.53%
8036	King Caravan 675QZQ	719.29	0.00	1,021.55	0.00	215.02	0.00	0.00	1,955.86	0.00	-1,955.86	-100.00%	3,536.20	0.00	-100.00%
8037	King Caravan	0.00	0.00	0.00	580.43	215.02	0.00	0.00	795.45	0.00	-795.45	-100.00%	6,504.06	0.00	-100.00%
8038	King Caravan 677QZQ	719.29	0.00	256.83	0.00	215.02	0.00	0.00	1,191.14	0.00	-1,191.14	-100.00%	3,183.68	126.60	-96.02%
8039	King Caravan 674QZQ	0.00	0.00	0.00	0.00	215.02	0.00	0.00	215.02	0.00	-215.02	-100.00%	2,502.87	0.00	-100.00%
8040	CD 150M	0.00	0.00	109.20	702.69	0.00	0.00	0.00	811.89	0.00	-811.89	-100.00%	29,377.78	0.00	-100.00%
8041	Westbrook Trailer	0.00	0.00	0.00	0.00	215.02	0.00	0.00	215.02	0.00	-215.02	-100.00%	6,612.82	0.00	-100.00%
8042	King Caravan 642UCV	88.71	0.00	12.69	1,166.45	215.02	0.00	0.00	1,482.87	0.00	-1,482.87	-100.00%	15,154.33	0.00	-100.00%
8043	King Caravan 643UCV	88.72	0.00	6.53	669.81	215.02	0.00	0.00	980.08	0.00	-980.08	-100.00%	15,348.15	844.00	-94.50%
8044	JD XUV855D Gator	0.00	0.00	40.19	0.00	253.46	0.00	0.00	293.65	0.00	-293.65	-100.00%	18,433.88	9,808.96	-46.79%
8046	Shermac MTS	0.00	15.94	0.00	0.00	215.02	0.00	0.00	230.96	0.00	-230.96	-100.00%	9,589.87	0.00	-100.00%
8047	Graco Linelazer V	0.00	0.00	22.33	133.92	0.00	0.00	0.00	156.25	0.00	-156.25	-100.00%	156.25	0.00	-100.00%
8048	Travelling Irrigator -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
8049	Zimmatic Lateral move	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
8500	Silvan 131RS6 6ft	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	20,205.19	0.00	-100.00%
8503	Howard EDH210	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	9,585.21	0.00	-100.00%
8504	Howard EHD21052	308.19	13.61	1,491.60	2,035.43	0.00	0.00	0.00	3,848.83	0.00	-3,848.83	-100.00%	23,482.06	0.00	-100.00%
8505	Howard EHD21052	308.19	95.23	2,353.35	3,550.90	0.00	0.00	0.00	6,307.67	0.00	-6,307.67	-100.00%	26,096.58	0.00	-100.00%
9000	Fuel Pod 400L - #4019	0.00	0.00	0.00	175.67	0.00	0.00	0.00	175.67	0.00	-175.67	-100.00%	11,312.79	0.00	-100.00%
9001	Fuel Pod 400L - #3021	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,309.28	0.00	-100.00%
9002	Fuel Pod 400L - #4016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
9003	Fuel Pod 400L - #4018	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,559.24	0.00	-100.00%
9004	Fuel Pod 400L - 4020	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	2,516.30	0.00	-100.00%
9005	Fuel Pod 400L - #5009	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	6,023.04	0.00	-100.00%
9006	Fuel Pod 800L - #5012	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	184.96	0.00	-100.00%
9007	Fuel Pod 400L #5018	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
9009	Fuel Pod 400L #4014	0.00	655.13	0.00	0.00	0.00	0.00	0.00	655.13	0.00	-655.13	-100.00%	2,662.70	0.00	-100.00%
9010	Fuel Pod 200L #5006	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%



Plant Running Costs

Balonne Shire Council

From Plant No: 215 To Plant No: 9010 Report Group ALL

No.	Plant Description	TYRES/B	FUEL/LU	PARTS WORKSH	REGO/IN	OP.WAG	Total Exp	Total Rev	Profit/Loss	Total Perf.	Life Exp	Life Rev	Life Perf
Totals:		48,418.51	195,433.11	192,536.21	294,329.46	65,576.71	169,382.30	0.00	0.00	965,676.44	1,632,682.02	667,005.58	69.07%
		24,636.48	172,506.10	166.75									

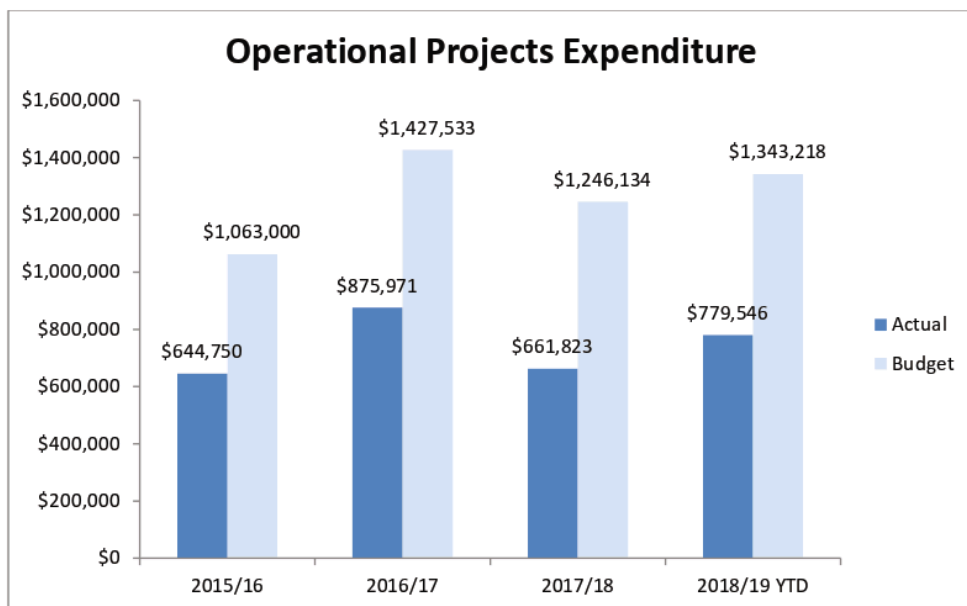
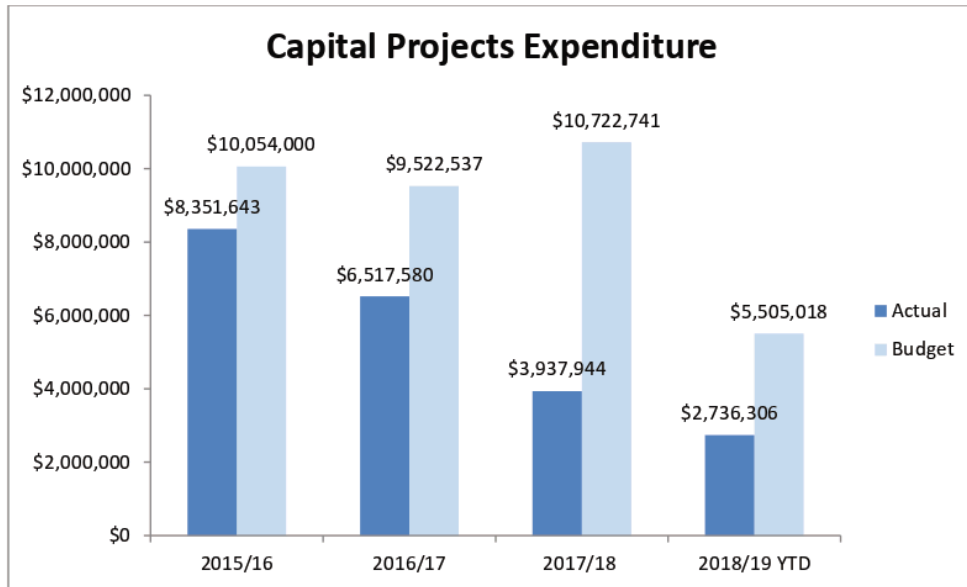
Note: report does include inactive plant as they may have current year values

Balonne Shire Council - Concessional Hire as at 31/01/2019

Organisation	Summary	Amount
Nil		
July Totals		0.00
Nil		
August Totals		0.00
Nil		
September Totals		0.00
Nil		
October Totals		0.00
Nil		
November Totals		0.00
BALONNE SHIRE COUNCIL	HIRE FEES WAIVED	\$ 47.73
BOLLON BRANCH ICPA	HIRE FEES WAIVED	\$ 95.45
CARE BALONNE	HIRE FEES WAIVED	\$ 95.45
CARE BALONNE	HIRE FEES WAIVED	\$ 95.45
CARE OUTREACH LTD	HIRE FEES WAIVED	\$ 95.45
COBB & CO HOTEL	HIRE FEES WAIVED	\$ 90.00
COBB & CO HOTEL	HIRE FEES WAIVED	\$ 95.45
DIRRANBANDI P-10 STATE SCHOOL	HIRE FEES WAIVED	\$ 95.45
DIRRANBANDI PONY CLUB INC	HIRE FEES WAIVED	\$ 450.91
ST.GEORGE ABORIGINAL HOUSING C	HIRE FEES WAIVED	\$ 95.45
ST.GEORGE ABORIGINAL HOUSING C	HIRE FEES WAIVED	\$ 110.00
THALLON PROGRESS ASSOCIATION	HIRE FEES WAIVED	\$ 414.00
WARRAWEE AGED CARE FACILITY	HIRE FEES WAIVED	\$ 250.00
CHERYL ELLERY	HIRE FEES WAIVED	\$ 50.00
ST GEORGE RSL SUB BRANCH	HIRE FEES WAIVED	\$ 95.45
ST GEORGE RSL SUB BRANCH	HIRE FEES WAIVED	\$ 32.73
ST.GEORGE STATE HIGH SCHOOL	HIRE FEES WAIVED	\$ 190.91
HEBEL CHRISTMAS TREE SUB COMMITTEE	HIRE FEES WAIVED	\$ 95.45
LIONS CLUB OF ST GEORGE	HIRE FEES WAIVED	\$ 95.45
ST GEORGE BRANCH ICPA	HIRE FEES WAIVED	\$ 477.27
BALONNE SHIRE COUNCIL	HIRE FEES WAIVED	\$ 47.73
BALONNE SHIRE COUNCIL	HIRE FEES WAIVED	\$ 47.73
BALONNE SHIRE COUNCIL	HIRE FEES WAIVED	\$ 95.45
BALONNE SHIRE COUNCIL	HIRE FEES WAIVED	\$ 47.73
BALONNE SHIRE COUNCIL	HIRE FEES WAIVED	\$ 47.73
BALONNE SHIRE COUNCIL	HIRE FEES WAIVED	\$ 95.45
BALONNE SHIRE COUNCIL	HIRE FEES WAIVED	\$ 20.00
BALONNE SHIRE COUNCIL	HIRE FEES WAIVED	\$ 76.32
December Totals		3,546.23
Nil		
January Totals		0.00
TOTAL		3,546.23

Balonne Shire Council -Donations as at 31/01/2019

Date	Organisation	Summary	Amount
27/07/2018	St George Chinese Community Memorial Com	Sponsorship	2,000.00
27/07/2018	St George State High School	Donation - Awards night	100.00
July Total			2,100.00
5/08/2018	Queensland Health	Donation - Dental Van	338.98
7/08/2018	St George State High School	Donation - Show Team Uniforms	200.00
20/08/2018	St George Polocrosse Club	Sponsorship - 2018 Carnival	200.00
22/08/2018	Warawee	Donation - Senior Games	200.40
August Total			939.38
5/09/2018	Dirranbandi P-10 State School	Sponsorship	200.00
7/09/2018	Keep Queensland Beautiful Project	Queensland Tidy Town Nomination	450.00
12/09/2018	Queensland Cotton	Sponsorship	200.00
September Total			939.38
26/10/2018	Life Line Darling Downs & Sout	Donation	500.00
26/10/2018	St Patricks Fete Committee	Donation	300.00
26/10/2018	Tri St George Inc	Sponsorship	500.00
October Total			1,300.00
Nil			
November Total			0.00
12/12/2018	Life Line Darling Downs & Sout	Donation	200.00
December Total			200.00
4/01/2019	Dirranbandi Pastoral & Agricult	Sponsorship	1,000.00
16/01/2019	Netball Queensland Darling Dow	Donation	200.00
24/01/2019	Heart of Australia P/L	Donation	2,000.00
24/01/2019	St George Cotton Growers Assoc	Sponsorship	300.00
January Total			3,500.00
TOTAL			8,978.75



OFFICER REPORT

TO: Council

SUBJECT: Monthly Report January 2019

DATE: 11.02.19

AGENDA REF: ICFS3

AUTHOR: Ben Gardiner - Safety Advisor

Executive Summary

Monthly Report January 2019

Injury Summary

Financial Year 2018 – 2019 (to date)

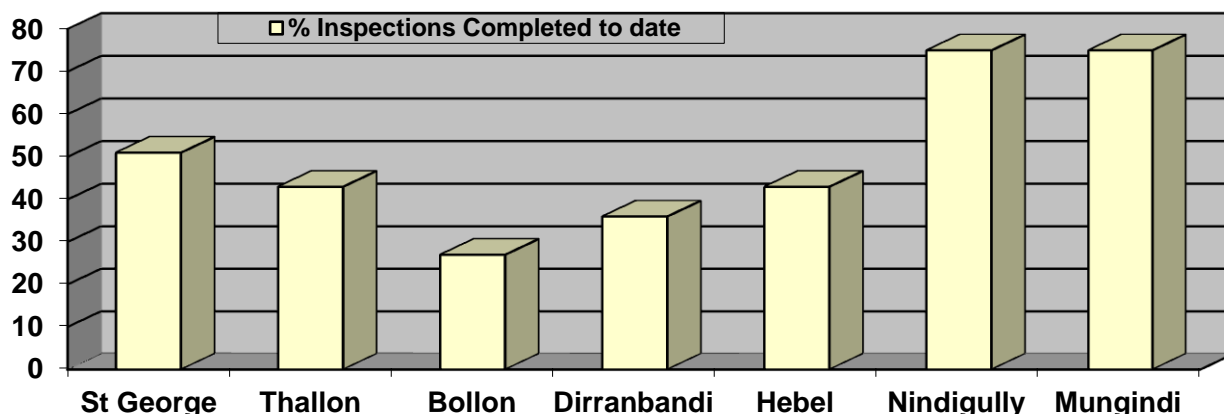
There were 2 minor work incidents during the month of January 2019. One was an eye injury the other was a strain / sprain injury. An additional incident was documented for our records involving heat stress.

Worksite Hazard Inspections

The 31st of December 2018 marked the end of the final quarter in our 24 month inspection cycle. All Managers and Supervisors should be ensuring that the inspections are undertaken prior to the end of the quarter to avoid last minute rushed inspections.

The graph below shows completion of inspections for the entire of 2017 and 2018.

I have sent the 2019 – 2020 WHS Management Plan to the Senior Leadership Group for discussion and adoption.



Take 5 and Toolbox Talks

Supervisors and Managers have been improving on completion numbers this year. As indicated last year the Supervisor/Managers will know if their staff has completed the Take 5 or not because worker is asked to

forward their completed Take 5 to them before it is sent to the Admin Office. If this procedure is followed it will indicate to the supervisor who is doing them and who is not.

Calibrations, Inspections and Testing

There has been some Fire Equipment that was inspected in the last month.

Compliance

There were no Notifiable Events during the month of January 2019.

Safety Inductions, Training & Information Sessions

Most of the ACDC licence renewals & new certificates were finalised late 2018. Some staff completed their Asbestos Handling and Asbestos Supervisor training in Jan 2019 and another 4 staff have been given their log books for their Roller Operators certificate.

Activity	Number of Staff Involved											
	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>
Safety Inductions	3			4	2	2						
Traffic Management	8											
First Aid				19								
Roller							4					
CPR				54								
Forklift					4							
Loader					4							
Asbestos							6					
Pool Lifeguard				22								
ACDC		15				4						

Safety Committee Meeting

The next Safety Committee meeting will be held on Wednesday the 27th of February 2019.

Attachments

Nil

Michelle Clarke

Director Finance & Corporate Services

(IIFS) INFRASTRUCTURE SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
IIFS1	<u>MONTHLY REPORT FOR THE FEBRUARY 2019 COUNCIL MEETING</u>	From the Acting Director of Infrastructure Services - reporting for the month of January.	394

OFFICER REPORT

TO: Council

SUBJECT: Monthly Report for the February 2019 Council Meeting

DATE: 08.02.19

AGENDA REF: IIFS1

AUTHOR: Catherine Rogan - Administration Officer

Executive Summary

From the Acting Director of Infrastructure Services - reporting for the month of January.

0701-Main Roads Works

- Maintenance work carried out during the month on behalf of Transport and Main Roads (TMR) is detailed in the attached RMPC Supervisor's report.
- Realignment of the Thallon Bridge commenced in November 2018. These works are continuing.
- Up and coming bitumen re-seals on the TMR network include the Mitchell-St George Road and the Castlereagh Highway.

0702-Private Works

- Nil

0400-Council Roads / Streets / Bridge Work

- Maintenance work is detailed in the attached Works Supervisor's report.
- The TIDS funded Kooroon Road gravel re-sheeting work was completed in January 2019. Floodway widening works at Moonie River crossing were also completed during the month (including two sets of head walls for 450mm pipes). All gravel re-sheeting works have now been done.
- Acting Roads Supervisor, Ray White, completed the road rating of local roads and conducted bridge inspections within the Shire during January 2019.
- Maintenance grading – Grading of Corack Road commenced in December and was completed in January 2019. Grading of Honeymah Lane, Commissioners Point Road, Johnston Road, Paltridge Road, Thungaby Road, Wagoo Road and Ian Paul Road commenced and was completed in January 2019. Grading of Noondoo-Mungindi commenced in December and is on-going.

0440-Aerodromes

- Maintenance work is detailed in the attached Town Works Supervisor's report.
- A Technical Inspection was carried in the month of January for the St George and Dirranbandi Aerodromes.

0450-Plant and Equipment

- Details are included in the attached Workshop Supervisor's report.

0510-Housing

- Routine maintenance is ongoing.

0520-Recreation and Sport

- Maintenance work is detailed in the attached Town Works Supervisor's report.
- Defect rectifications are progressing at the newly constructed Dirranbandi Sports Oval Amenities building.
- Refurbishment of the Rowden Park Grandstand was completed by the end of January 2019.

0521-Swimming Pools

- Maintenance work is detailed in the attached Town Works Supervisor's report.
- Items identified during the Dirranbandi Pool Committee AGM are being addressed by council staff.
- The procurement process is underway for the W4Q – Thermal Springs at St George.

0530-Parks and Gardens

- Maintenance work is detailed in the attached Town Works Supervisor's report.
- BSC17/18 Q13 – St George River Foreshore Canoe Ramp Carpark Upgrade. Works continued during the month with new gardens to be planted when the weather cools.

0535-Halls/Civic/Cultural Centres

- Routine maintenance is ongoing.

0555-Showgrounds

- Maintenance work is detailed in the attached Town Works Supervisor's report.
- Assembly of the fourth set of horse stables at the St George Showgrounds, using the Work Camp labour force, commenced in January 2019 – these works are continuing.

0615-Cemeteries

- Maintenance work is detailed in the attached Town Works Supervisor's report.
- Routine maintenance and mowing is ongoing.
- Construction of the 2018-19 concrete plinth was completed in January 2019.

0620-Street Cleaning

- Maintenance work is detailed in the attached Town Works Supervisor's report.

625-Public Conveniences

- Maintenance work is detailed in the attached Town Works Supervisor report.

4000-Urban Waste Water

- Maintenance work is detailed in the attached Town Works Supervisor's report.

5000-Urban Water

- Maintenance work is detailed in the attached Town Works Supervisor's report.
- Monthly consumption figures are given in the attached reports.

Capital/Special Maintenance Works Progress

- Works are progressing. The new 2018/19 Capital and Operational Projects Report has been updated.

Meetings / Training

- No monthly RMPC meeting was held with TMR in January. Year-to-date maintenance works and revenue is on schedule with the program. TMR advised there is an opportunity to increase 2018/19 revenue through shoulder stabilisation work on sections of the State Controlled roads. This revenue has now been increased by \$810,000.

Current Tenders

Attachments

1. Town Maintenance Reports - Period Ending 31 January 2019.pdf [↓](#)
2. Road Maintenance Report - Period End 31 Jan 2019.pdf [↓](#)
3. Road Construction Report - Period End 31 Jan 2019.pdf [↓](#)
4. Plant Maintenance Report - Period End 31 Jan 2019.pdf [↓](#)
5. Balonne Shire Water Usage 2018-19 - Period End 31 January 2019.pdf [↓](#)

Andrew Boardman

Acting Director Infrastructure Services

Report of Balonne Shire Town Works

31/01/2019

St George

Footpath	Capital works are progressing with St George footpath repairs.
Town Streets	Street sweeping and rubbish removal was ongoing.
Aerodrome	Inspections and maintenance was ongoing as required.
Rowden Park - St G	Cleaning of facilities, mowing and weed-eating of grounds was ongoing as required. The refurbishment of the Grandstand is now fully complete.
Riverbank Park - St.	Maintenance is ongoing and planning for REDP work is underway. Widening of the river foreshore footpath (120 metres) commenced late January 2019.
Parks & Gardens	General maintenance of all parks was ongoing.
Showgrounds	Maintenance, mowing and cleaning of facilities was ongoing.
Cemetery	Mowing and weed-eating of grounds was ongoing. Constructin of the concrete plinth was completed in January 2019.
Sewerage	Gravity and pumping system operated okay. Routine maintenance and operations continued. There was 1 gravity sewerage blockage. 3 sewerage pumps were pulled and replaced 1 sewerage pump with spare pump.
River Water	The reticulation system operated okay. Routine maintenance and operations continued. There were 5 service repairs and 3 water meter replacements. There was 1 new service connection.
Bore Water	The reticulation system operated okay. Routine maintenance and operations continued. There was 1 main repair and 3 service repairs.
Other	Rusted/ broken gal pipe at Thallon Park toilets was replaced. The raw water pump in the river at Thallon was replaced. Commenced laying 100mm pvc river water main on the terrace as part of the ski ramp upgrade - this is 80% complete.

Thallon

Town Streets	Mowing and whippersnipping was completed. Tree trimming is in progress.
Rowden Park - St G	
Parks & Gardens	Mowing and whippersnipping was completed..The old toilets were re-painted. All park equipment and bbq's were cleaned. Sprinklers were maintained.
Cemetery	Mowing and whippersnipping was completed along with grave and plaque maintenance.
Public Toilets	Park and hall toilets were cleaned.
Rubbish Dump	Rubbish and green waste was pushed up. Picked up loose rubbish along the dump road.
River Water	Raw water meter was read on a weekly basis. Meters at the Mungindi Bridge and Hospital were read on a monthly basis.
Bore Water	Thallon bore water meter is not working and is currently being fixed by an electrician.
Thallon Sports Grou	Mowing and whippersnipping was completed. The toilets and showers were cleaned.
Other	All plant and equipment was serviced and cleaned along with the shed and yard areas.

Mungindi

Town Streets	Mowing and whipper snipping was completed.
Public Toilets	Mungindi and Nindigully toilets were cleaned by a contractor.

Dirranbandi

Footpath	Mowing and weedeating continued.
Town Streets	Sweeping of main street and emptying of bins was completed. Slashing and weedeating of streets continued. Loose rubbish was picked up from around town streets.
Aerodrome	Inspections and maintenance continued with some slashing completed.
Parks & Gardens	Mowing and watering continued along with weedeating and trimming in park areas. Sprinklers were repaired as required. Concrete slabs were pulled up in RTC Park and taken to the dump in preparation of the River Rail footpath.
Showgrounds	Maintenance, mowing and weedeating continued.
Cemetery	Slashing and mowing of cemetery grounds continued.
Public Toilets	Inspections and cleaning continued. Noondoo truck stop as well as the local truck stop were cleaned.
Sewerage	Sewerage pump stations all worked well. Inspection and cleaning of wet wells continued. Mowing around the pump sewage stations is ongoing. Manholes were sprayed for cockroaches.
Rubbish Dump	Weekly pushing up of rubbish was completed with loose rubbish being collected.
Treated Water	Daily maintenance and inspections continued along with mowing around the water pump station. Water testing also continued.
Other	Civic Centre was mopped and cleaned. Work has commenced on the outside toilet. The local pool is open and working well. The council yard was mowed, weeded and tidied with the showers and toilets cleaned.

Hebel

Town Streets	Officer travelled to Hebel to clean toilets, empty rubbish bins on a weekly basis and complete other task as needed.
Parks & Gardens	Mowing and weedeating continued.
Showgrounds	Grounds were mowed and weedeated

Report of Balonne Shire Town Works

31/01/2019

Bollon

Town Streets	Street sweeping issue need to be addressed. Bollon's trees lose their leaves regularly and the number of stock and timber trucks coming into town and dropping dirt is compounding the problem. Street sweeping is required at least once a month.
Aerodrome	Good. Grass has dried off due to dry weather.
Parks & Gardens	Repaired sprinkler using Wallam Creek water which had burst the pipe. Purchased more hoses to continue watering due to dry weather. Have sourced sand to top dress park areas and along town streets. Should more be required this can be accessed also.
Showgrounds	Exit lights have been installed. Kitchen door handle (lever) installed to bring building up to specification.
Cemetery	Good.
Public Toilets	Doors need to be replaced at Walter Austin Park toilet block.
Sewerage	Good.
Rubbish Dump	Installed signs at appropriate rubbish sites. Need to install the fence and gate area for pet pit.
Bore Water	Meter at bore head is not working.

Report of Shire Supervisors Road Maintenance for Period Ending 31/01/2019

1013 Noondoo - Mungindi	Shire Road
Gravel maintenance grading works commenced in December and are on-going.	
1019 Kooroon	Shire Road
TIDS funded gravel re-sheeting works completed in January 2019.	
1025 Johnston	Shire Road
Gravel maintenance grading works commenced and were completed in January 2019.	
1027 Commissioner's Point	Shire Road
Gravel maintenance grading works commenced and were completed in January 2019.	
1034 Thungaby	Shire Road
Gravel maintenance grading works commenced and were completed in January 2019.	
1038 Wagoo	Shire Road
Gravel maintenance grading works commenced and were completed in January 2019.	
1052 Ian Paul	Shire Road
Gravel maintenance grading works commenced and were completed in January 2019.	
1055 Paltridge	Shire Road
Gravel maintenance grading works commenced and were completed in January 2019.	
3005 Corack	Shire Road
Gravel maintenance grading works commenced in December 2018 and were completed in January 2019.	
3010 Honeymah Lane	Shire Road
Gravel maintenance grading works commenced and were completed in January 2019.	
4004 Mitchell - Bollon	Shire Road
TIDS funded gravel re-sheeting works completed in December 2018.	

Report of Shire Supervisors Road Construction for Period Ending 31/01/2019

11	24A - Carnarvon Highway (Mungindi-St George)	MRD Road
Crew undertook stabilisation of the pavement using stabiliser and graded road shoulders for safety.		
12	24B - Carnarvon Highway (St George - Surat)	MRD Road
Crew undertook the servicing of rest areas and culvert repairs		
14	35A - Moonie Highway (Dalby to St George)	MRD Road
Crew undertook the servicing of rest areas. The jet patcher was used for surface correction.		
15	36A - Balonne Highway (St George - Bollon)	MRD Road
Crew undertook drainage repairs on the table drains and also edge repairs.		
19	355 - Mitchell - St George	MRD Road
Jet patcher was used for edge repairs in the TMR reseal area.		
21	CASTLEREAGH HWY (Dirranbandi-Hebel)	MRD Road
Crew undertook stabilisation of the pavement using stabiliser. Jet patcher was used to cover the stabilising works.		

Report of Workshop Supervisor - P. Gluzde

Period Ending 31/01/2019

216	CAT 428C 4WD BACKHOE 573-EEI	1,634.0 Hrs	Replaced beacon lights, two aerial and tail light lenses.
303	SLUDGE TRAILER LARGE OR-3169		Pumped up tyres and repaired lights.
392	MISCELLANEOUS PLANT		Repairs to small equipment and mowers.
1508	Toyota Prado GXL GXL 522-VXV Overseer	128,186 Kms	Carried out 130,000km service as per coupon, repaired sump guards, bull bar and side panels.
2510	Toyota Hilux 4x2 XTRA - 984WSF - D Dwyer.	50,514 Kms	Carried out 50,000 service as per coupon. Repaired exhaust bracket, adjusted rear brakes, diagnostic check and cleared faults.
3021	COLORADO 4X4 UTILITY 252SWR	154,157 Kms	Replaced two way aerial and repaired wiring for radio.
3516	TOYOTA HILUX XCAB 4x4 176TZJ	138,858 Kms	Carried out 140,000km service as per coupon. Stripped, cleaned and adjusted rear brakes.
4018	Toyota Hilux 4x4 Dual Cab	91,517 Kms	Carried out 90,000km service as per coupon and repaired lights.
4020	Toyota Hilux 4X4 D/Cab - Grader	101,557 Kms	Carried out 100,000km service as per coupon, adjusted rear brakes, serviced air compressor and repaired light bracket.
5002	SCHWARZE 6500XL SWEEPER 204-KKO R BECKMANN	124,813 Kms 125,239 Kms	Replaced water pump for sprayers, repaired light and brushes. Carried out 6 month service on truck and aux engine, replaced right side window regulator and motor. Replaced aux motor hydraulic tank sigh glass.
5005	ISUZU FVZ1400 JETPATCHER 377MXU SHAYNE BUNYAN	207,954 Kms	Re-adjusted conveyor chain.
5007	Isuzu NPR 200/275 TIP St George.	101,487 Kms	Carried out 100,000km service as per coupon, cleaned out radiators.
5008	ISUZU FRR600 CREW 108RRN	134,914 Kms	Carried out 140,000km service as per coupon. Cleaned radiators, carried out DPD burn, ran diagnostic check and removed faults.
5011	Isuzu NPR275 Truck 183STR P&G	62,048 Kms	Carried out 60,000km service as per coupon, diagnostic check and carried out forced DPD burn. Adjusted brakes, cleaned radiators, tightened fan belts, repaired mud guards and lights.
5012	Isuzu NQR450 Crewcab 184STR J Lindores	153,602 Kms	Carried out 6 month service and DPD burn. Cleaned radiators and repaired lights. Replaced dilivory fuel hose.
5014	ISUZU FVR1000 TRUCK - 590SVV	73,270 Kms	Carried out 75,000km service as per coupon. Cleaned out radiators, tightened belts, greased Hiab crane and repaired engine cover.
5015	ISUZU FXZ1500 WATER TRUCK - 317SYH	90,998 Kms	Replaced coolant expansion tank and topped up coolant, test ran and checked for leaks. Checked problem with ABS brakes, diagnosed faults as left wheel sensor, cleared faults.

Report of Workshop Supervisor - P. Gluzde

Period Ending 31/01/2019

5016	Isuzu NPR 275 Truck 961 - TMT Dirranbandi	
	100,964 Kms	Carried out 100,000km service as per coupon, replaced steer tyres, tightened belts, cleaned out radiators, carried out diagnostic check and cleared faults. Cleaned out radiators and carried out DPD burn.
5018	ISUZU FTR900 DC 250WNY	
	37,780 Kms	Carried out 40,000km service as per coupon, cleaned radiators and repaired lights.
5505	CAT 140M GRADER C82158 TAYLOR	
	9,498.0 Hrs	Removed circle support arms, straightened and refitted to machine.
	9,478.0 Hrs	Carried out 500hr service as per manual. Cleaned out radiators, SOS all oils and adjusted mold board.
5509	CAT 12M GRADER 34863C STAINES	
	4,003.0 Hrs	Carried out 250hr service as per manual. Cleaned radiators, SOS engine oil and repaired grease lines.
	4,033.0 Hrs	Removed and replaced hydraulic pressure hose from pump to fan/brake solenoid valve.
5510	CAT 12M GRADER 37658C	
	3,288.0 Hrs	Carried out 250hr service as per manual. Cleaned radiators, SOS engine oil and adjusted mold boards.
	2,301.0 Hrs	Removed and replaced hydraulic pressure hose from pum to fan/brake solenoid valve.
6004	JD 6830 TRACTOR C94530 St George	
	3,065.0 Hrs	Repaired wiring harness to bucket controls.
6500	CAT 910G Loader C272029 STG	
		Replaced batteries, repaired wiring to shut off solenoid.
6501	VOLVO BL71 BACKHOE C94648 STG	
	4,260.0 Hrs	Tightened air conditioner belt, replaced relay for air conditioning system. Carried out 250hr service as per manual. SOS engine oil and checked over.
6502	TEREX TRACKLOADER - SKID STEER	
	2,924.0 Hrs	Collected skid steer, charged battery and checked air conditioner system.
	2,925.0 Hrs	Freed up grease nipples and greased machine. Replaced hydraulic couplings and condenser fans for air conditioner system.
6503	Volvo BL71B Backhoe 124316C Dirranbandi	
	1,109.0 Hrs	Checked air conditioner system, cleaned out filters and evaporator and tested system.
7000	AMMANN AP240T3 ROLLER C83933	
	1,958.0 Hrs	Checked engine oil leak, cleaned ingine breather, topped up oil and cleaned air conditioner filters. Removed broken bolts for weight mounting pins, replaced pins and bolts.
7514	HUSQVARNA RZ4222F MOWER 42"	
		Repaired deck pulley and refitted drive belt.
7516	Ferris IS1500ZC Zero Turn Mower St G	
	1,687.0 Hrs	Carried out 250hr service as per manual, cleaned radiators, air cleaner, repaired deck adjusters and deck. Repaired beacon light.
7519	Cox Lawn Boss ZTR 35"	
		Checked wiring and switches for starting, cleaned out switches and cleaned engine.
7520	Ferris Zero Turn Mower - IS2100Z	
	300.0 Hrs	Carried out 250hr service as per manual, repaired foot rest, cleaned radiator and repaired deck.
8004	Hills Water Snorter WS272 STG Town	
		Removed and dismantled tail shaft and checked clutch.

Report of Workshop Supervisor - P. Gluzde

Period Ending 31/01/2019

8007 Portable Traffic Lights CV6465

Repaired wiring to amber light.

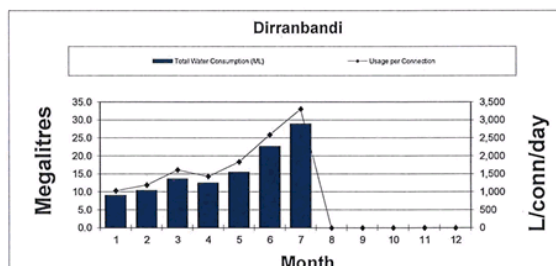
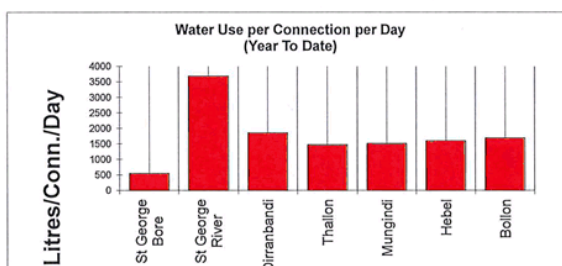
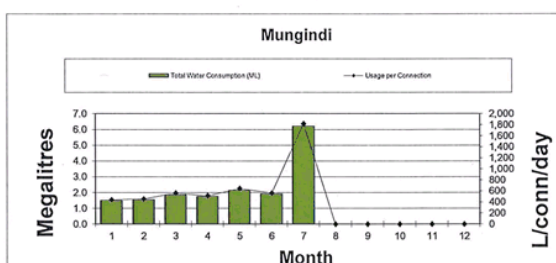
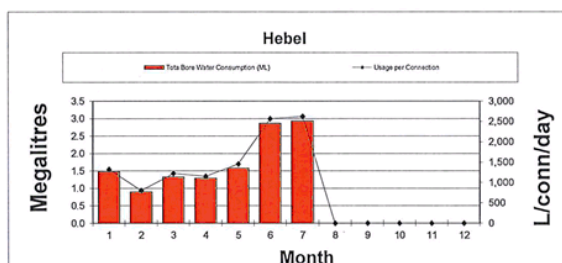
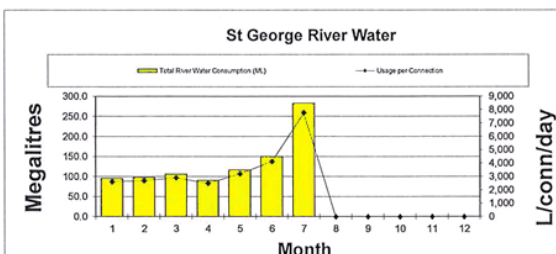
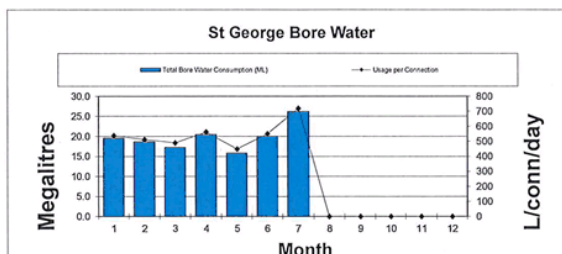
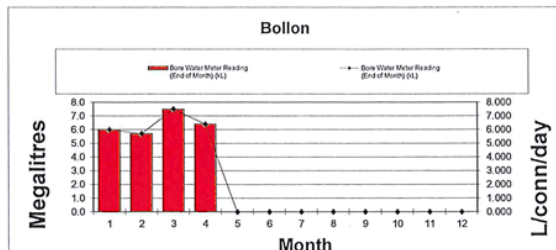
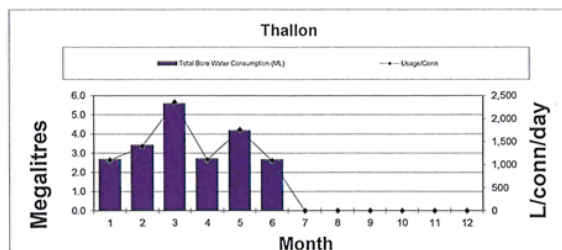
8009 Petro 4500L Fuel Tank

Checked fuel pump and removed pump.

8505 Howard EHD21052 201M Slasher

Repaired cutting blades, repaired safety chains and changed skids from side to side.

BALONNE SHIRE WATER USAGE 2018/19



(ICES) COMMUNITY & ENVIRONMENTAL SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
ICES1	<u>MONTHLY REPORT</u>	The Community & Environmental Sustainability Report for the month of January 2019 is presented for Council's information	406
ICES2	<u>MONTHLY REPORT</u>	Manager of Rural Services report for January 2019 is presented to Council for information.	415

OFFICER REPORT

TO: Council

SUBJECT: Monthly Report

DATE: 08.02.19

AGENDA REF: ICES1

AUTHOR: Digby Whyte - Director Community and Environmental Services

Executive Summary

The Community & Environmental Sustainability Report for the month of January 2019 is presented for Council's information

PLANNING AND DEVELOPMENT APPROVALS

Value of Building Works

Council's building certifier has approved building applications to the value of **\$113 015.10** for the month of December 2018 and January 2019.

The value of building applications approved by private certification is **\$179 203** for the financial year so far.

In total building applications to the value of **\$1 608 744** has been approved so far this financial year.

December 2018 and January 2019:

BA No	Applicant	Owner	Address	Lot & Plan	Builder	Class	Description	Value of Works	Approval Date
5170	Ron Irwin Builders Pty Ltd	Keith & Shaneen Coward	13 Philip St, ST GEORGE	36RP966 76	Ron Irwin	10a	New Domestic Shed	\$ 16,999.10	06.12.18
5171	Ron Irwin Builders Pty Ltd	Care Balonne	32 Henry St, ST GEORGE	2RP4910	Ron Irwin	10a	New Car Garage and Carport	\$ 24,600.00	06.12.18
5173	Lockyer Sheds	Rebecca & Nicholas Lindert	54 Mitchell St, ST GEORGE	5STG852	OZ Stable Pty Ltd	10a	New Domestic Sheds	\$ 71,416.00	29.01.19

Development Applications

- A development application for a material change of use (MCU) 164 has been received from the applicant for 'Euraba' 12730 Castlereagh Highway, Dirranbandi. The application is at the Decision Part.
- A development application for a material change of use (MCU) 166 has been received from the owner for 116-118 Alfred Street, St George (St George Medical Centre). The application is at the Decision Part.
- A change application for development permit material change of use (MCU) 122 has been received from the owner for Willowthal Road, St George. The application is at the Decision Part.

ENVIRONMENTAL SERVICES

Natural Environment:

- General health inspections carried out.
- There were no notifiable diseases reported during January 2019
- There were three food recalls actioned in January 2019

Local Laws:

- Under the new Model and Subordinate Local Laws Council staff are carrying out education programs to all animal owners
- Training on the new local laws will begin with staff is anticipated to be carried out on 12 March 2019 – Council is currently negotiating with King & Co on what is the best option for the training of staff. There is approximately 25 staff that will need to be trained.
- Education of community will begin from February 2019

Public Health:

- Food Licences and Out Door Dining Permits are currently being audited and inspections being carried out.

Waste Water Services:

- Council's sewerage treatment plants are currently operating in a good condition.
- Waste water analysis continues each month.

Urban Water Supplies:

- Weekly microbiological samples of St George's bore water supply were taken and tested.
- Samples were taken and tested from all other towns during the period.

Waste Management:

- The Contract /Tender Documents for the St George landfill have been assessed by Council and are in the Decision Part.
- The CRS went live on 1 November 2018 in Queensland
- The St George Lions Club will be the area co-ordinator and refund point. It is anticipated that this processing plant will go live in February 2019
- Quotations are currently being called for the Annual Shire Clean Up scheduled for 4-8 March 2019

St George landfill

- The landfill site is presently operating in a reasonable condition.
- A new boundary fence will be installed between the St George landfill and Riverston early in 2019

Dirranbandi landfill

- The landfill site is presently operating in a reasonable condition.
- Discussions and planning are currently underway for the site to have improvements carried out

Thallon landfill

- The landfill site at Thallon is currently operating in a good condition.

Bollon landfill

- The landfill site at Bollon is currently operating in a good condition.

Hebel landfill

- The landfill site at Hebel is currently operating in a good condition.

Nindigully landfill

- The landfill site at Nindigully is currently operating in a good condition

LOCAL LAWS (Animal Control)

Information	Other Animal	Cat	Dog	Year to date from July 2018	
Registered Animals			13	1317	
Impoundments					2
Euthanized					
Reunited with owners					
Status not determined /other					
Rehomed					2
Other Animals					

BALONNE SHIRE VISITOR INFORMATION CENTRE REPORT JANUARY 2019

Visitation to the Balonne Shire JANUARY 2019

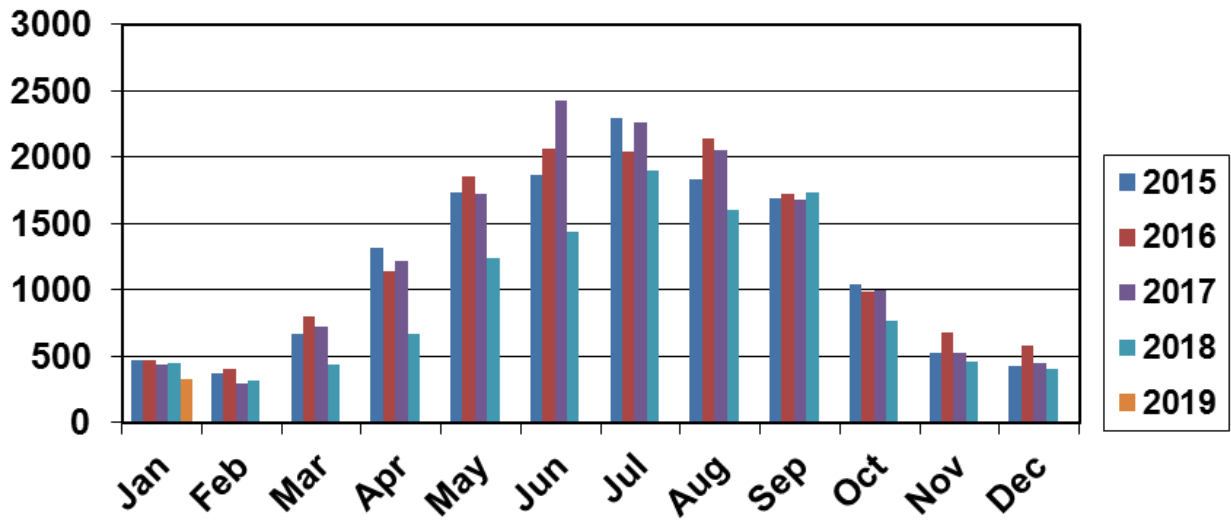
There were 327 visitors recorded for January 2019 through the Visitor Information Centre (VIC) in St George. This is a decrease of 122 compared to January 2018.

The following is a breakdown of the location of the visitors.

- Local Shire 118
- New South Wales 33
- Victoria 18
- Queensland 129
- South Australia 2
- Northern Territory 1
- Australian Capital Territory 2
- Western Australia 2
- Tasmania 1
- Overseas/International 21

The VIC also received 33 tourism related phone enquiries, 6 Information Packs were sent out and 7 email/internet tourism related enquiries during January.

Visitor Numbers through Balonne Shire Visitor Information Centre



DIRRANBANDI RTC

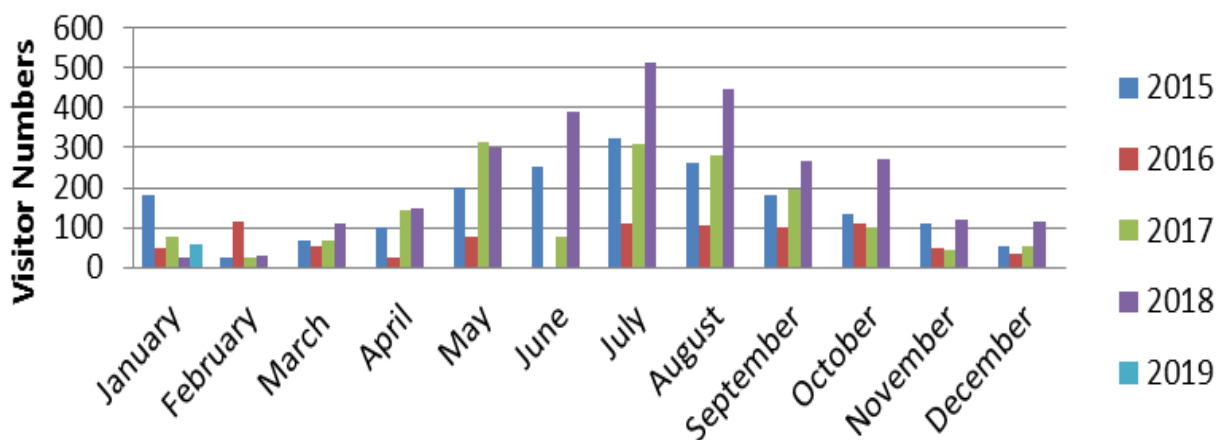
JANUARY 2019

There were 60 visitors recorded for January 2019 through the Dirranbandi Rural Transaction Centre (RTC), when compared to 23 visitors in January 2018 this is an increase of 37 visitors through the RTC.

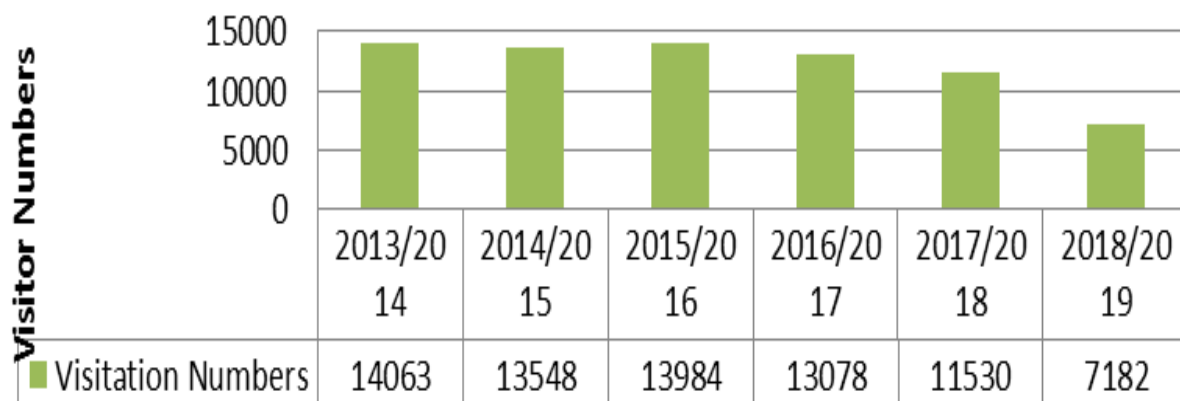
The following is a breakdown of the location of the visitors.

- Queensland: 29
- New South Wales: 15
- Victoria: 7
- Other Australia: 9
- Overseas: 0

Dirranbandi Yearly Visitation Totals



Financial Yearly Visitation Totals



ST GEORGE & SURROUNDS FACEBOOK PAGE

- Currently a total of 617 likes (an increase of 70 likes)
- 626 followers (increase of 73 followers)
- 28 posts for month of January 2019
- Two of the best performing posts were:
 - “St George and Surrounds talks tourism with Trent Challenger” with a 9.8k reach
 - “How awesome is the carrot harvesting in St George” with a 7.4k reach

VOLUNTEER PROJECT AND ACTIVITIES

- Volunteers staffed the Visitor Information Centre for 116.25 hours of the 1204 hours it was open during January 2019.
- Two new Volunteers were signed up in January. These two volunteers are also Council employees with another two more Council employees expressing interest in becoming volunteers.

TOURISM DEVELOPMENT PROJECTS & ACTIVITIES

- Acting Tourism Development Officer continuing to work on collating content and images for the St George and Surrounds Travellers’ Guide upgrade. New brochure scheduled to be released late February 2019.
- Quote being sourced from Boobook for a new bird brochure.

TOURISM ORGANISATION REPRESENTATION

Southern Queensland Country Tourism (SQCT)

- Information and newsletters have been forwarded out to our Operators for their information.
- Membership renewal has been paid for the 2018/19 financial year.

Adventure Way Promotions Group

- Adventure Way Membership Invoices sent to Shire Councils on 14th December 2018.
- The next Adventure Way meeting scheduled for February 2019.

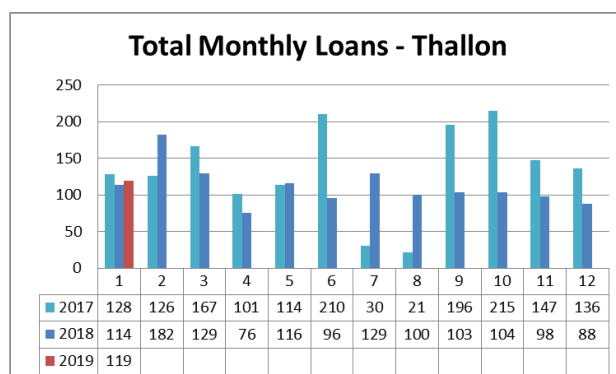
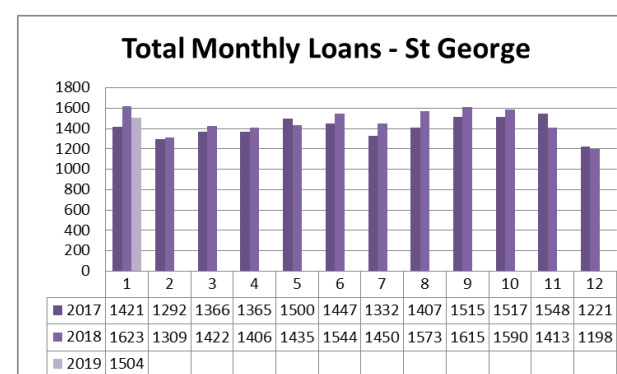
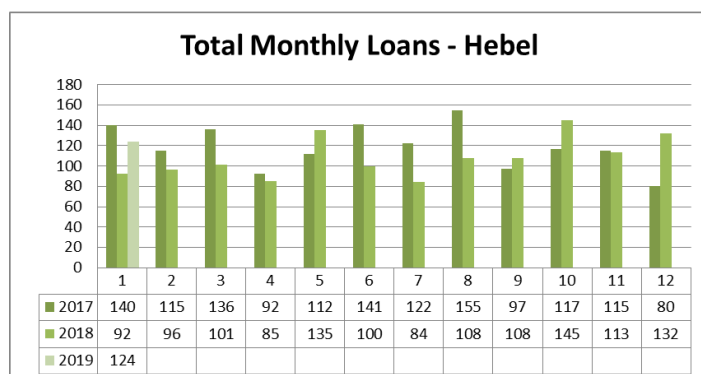
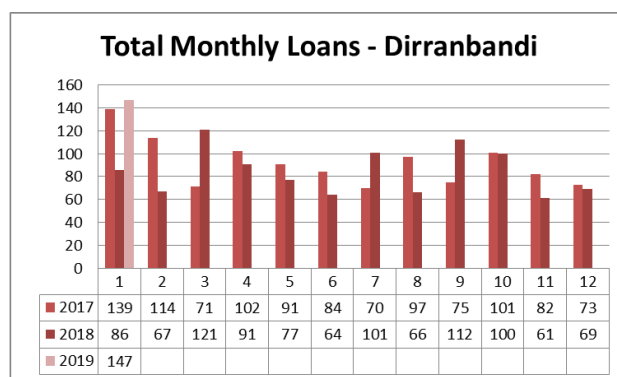
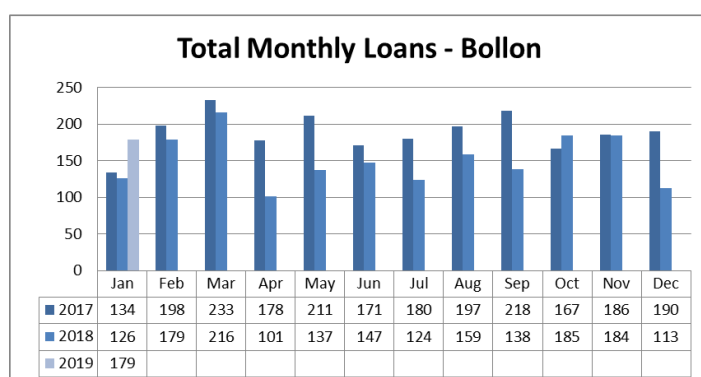
MEETINGS AND TRAINING

- The next Balonne Shire Tourism meeting to be held on Wednesday 20th March 2019 in Thallon.
- Monthly meetings held with Cr Fuhrmeister and Director of Community and Environmental Sustainability regarding Tourism.
- Acting Tourism Development Officer and Tourism Services Officer have registered for two free Digital Ready Courses to be held in Dalby in June:
 - Maximising Facebook
 - Maximising Instagram.

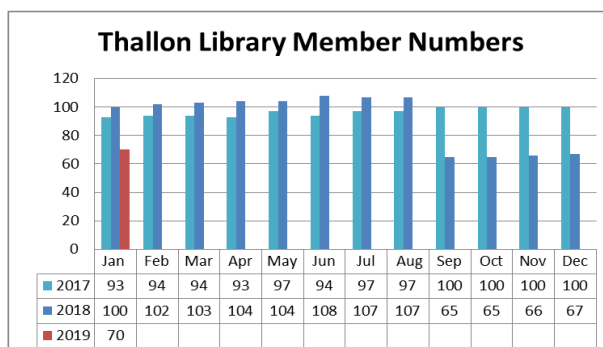
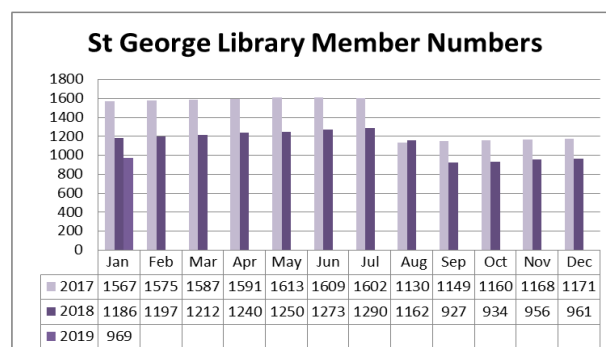
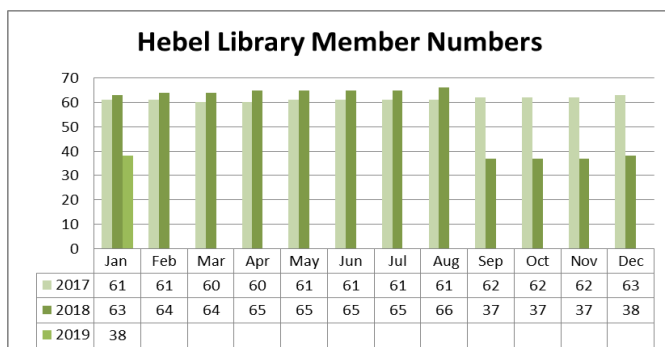
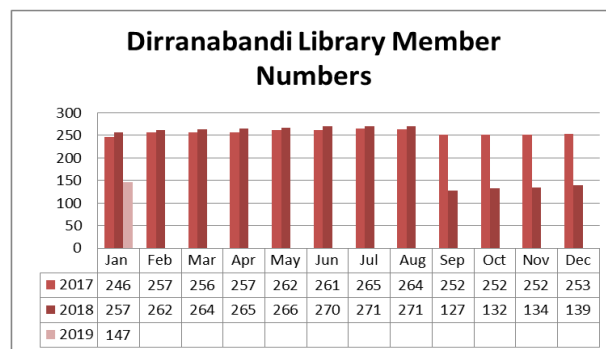
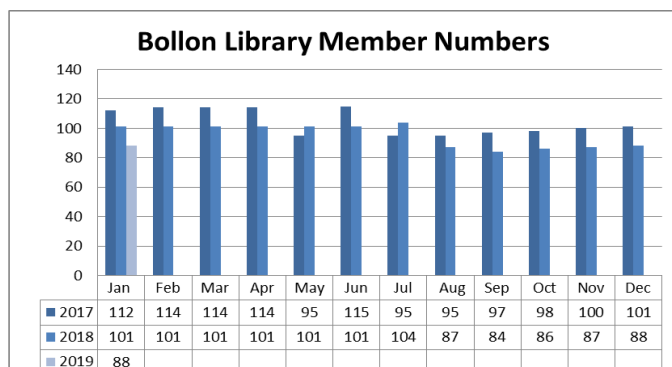
COMMUNITY AND LIBRARIES

Library Services – January 2019

Total Monthly loans



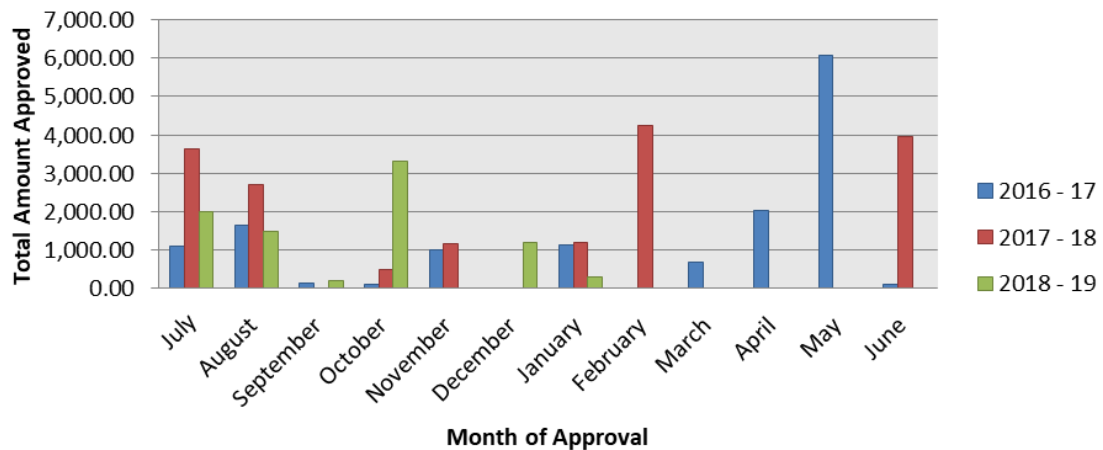
Total Monthly Membership



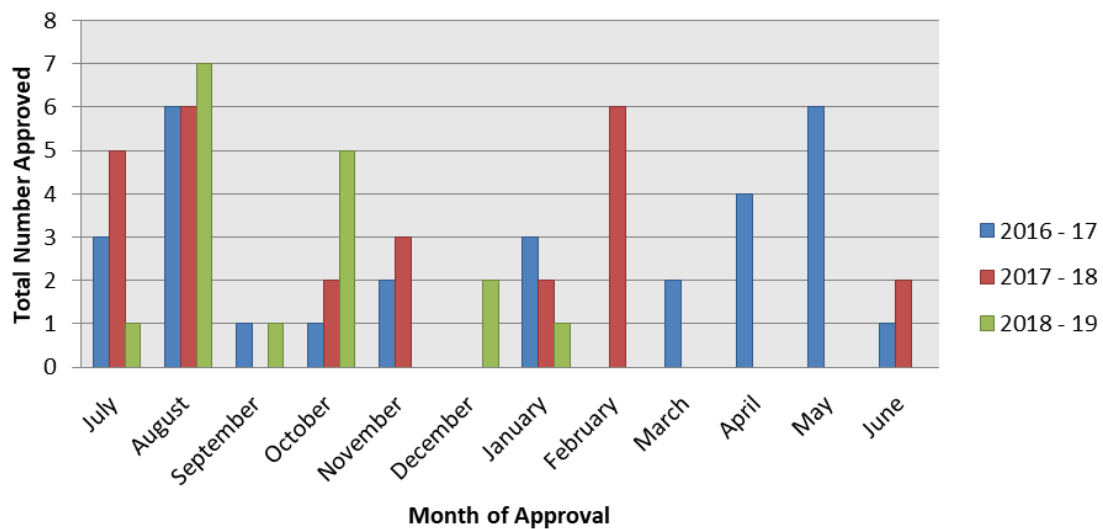
Community Sponsorship, Donations and Grants – as at 31 December 2018

As at 31 December 2018 Council has approved a total of 17 requests for assistance through the Community Donation, Sponsorship and Grants program totalling **\$8,470** (compared to this time last year of 18 applications with the total value of \$9,182).

Monthly Sponsorship and Donation - Total amount approved



Sponsorship and Donations - Number of Monthly Requests



Community Groups/organisation meeting minutes

- St George & District Chamber of Commerce, December 2018

Attachments

Nil

Digby Whyte

Director Community and Environmental Services

OFFICER REPORT

TO: Council
SUBJECT: Monthly Report
DATE: 07.02.19
AGENDA REF: ICES2
AUTHOR: Karl Hempstead - Manager Rural Services

Executive Summary

Manager of Rural Services report for January 2019 is presented to Council for information.

Stock Routes General/Drover

Current stock route travel permits ongoing:-

- One drover (800 head) on Moonie Highway (Bill Skinner) owner Chris Skelton, proceeding to Western Downs Regional Council via Westmar.
- One drover (800head) on Salmon Bypass (Sam Lysaght) owner Steve Sykes, stopping at Hamish McIntyre's yards and transporting cattle out on 4th Feb.
- One drover (1200head) on Mitchell Road (Stan Lee's) owner Howard Hobbs – crossing into Maranoa Regional Council on the 7th February.



Cattle over Bridge



Stan Lees (drover) on Castlereagh Highway.

Pest Animals

- Continuing with phase 2 aerial baiting project under QFPI – Mapping of area completed and on-ground discussion with landholders to commence on 5th February.

- Grant for survey and control of weeds on Moonie River & Maranoa River being completed.
- Updated survey completed during the reporting period for the Booligar coral cactus infestation.
- Compliance Training completed for three officers in January reporting period.
- Progressing with the implementation of the Biosecurity Plan incorporating the five-year wild dog plan.

Pest Plants:

Swift NRM aboriginal rangers are continuing with spraying of the St George Bollon Road.

NRM Weed Spraying Program

NRM aboriginal rangers have been busy spraying the Balonne Highway for follow up on mother of millions, velvety tree pear, moon cactus and other weeds. Rangers stopped work 19th December for the Christmas-New Year break.

Coral Cactus – “Booligar”

This is an ongoing project. Cochineal is working very well

Town Commons and Firebreaks:

All town commons are operating normally. Thallon is still shut.

Three old 5000 gallon tanks were set up at St George pound to increase water support to yards.



Old tanks from ‘Mulga View’ placed at St George stock pound for more water.

Vehicle Usage:

Rural Service Utility Number 3515 has travelled 2,065 km this reporting period.

General:

Due to no rain events over January 2019 the stock route network has become extremely hard pressed and is need of a downpour. February rain statistics do not look promising for this region. Under legislation the Balonne Shire Council

cannot shut down the stock route network. However approval of applications can be declined on the basis of low levels of pasture (stated as percentages) to ensure that the shire can maintain and protect the resource.

The Rural Services team has commenced Vendor Panel for drought projects including the drainage repair and desilting of 7-mile dams and Boomerang Dams. Both projects have been quoted in the vicinity of \$30,000. The other drought project, the construction of 12 km of new exclusion fence around the Bollon town common (approximately 800 hectares) is valued at \$82,000.

Other stock route capital works projects have been submitted as EOIs. These include the upgrade and repair of the Clearwater dam on the Mitchell Road and the placement of a new solar pump at the old mill site on Burgorah.

The Rural Services team is moving forward with the QFPI aerial baiting project phase 2 to be conducted to the North of the Shire targeting at least 17 properties both in Balonne Shire and Maranoa Regional Council. 32 field cameras will be placed over an area of 80,000 hectares and left out for approximately four weeks. This will be followed by an immediate aerial bait by helicopter followed by another four weeks collecting data on wild dog and other predator movement.

The next Wild Dog Advisory Committee meeting is to be held on the 20th February with subjects as follows:-

- Scalp compliance – changing of Council forms
- 5-year Wild Dog Management Plan
- Exclusion fence update
- Budget update
- Regional and zone update
- Mapping

There are issues still arising from the presentation of scalps to the Shire and whether or not those people presenting the scalps have in fact killed the dogs on the property supplied. Changing the scalp forms to include GPS points and or a picture of the dogs should help stop illegal activity occurring.

Currently Swift NRM (formerly QMDC) is analysing data from the first aerial baiting campaign conducted around the Thomby range area. This information will be available by the end of January and then sent out to Landholders that participated. As part of the QFPI project the Balonne Shire will be conducting a trapping workshop targeting landholders from both the Balonne Shire and Maranoa Regional Council. This workshop will be held in St George show ground in mid-February. Other parts of the project include at least 15 landholders creating strategic biosecurity plans with the aid of Queensland Biosecurity and Balonne Shire Council staff.

The Rural Services team is currently writing up an application for funding for weed surveys to be conducted along the entire length of the Moonie and Maranoa Rivers within the our Shire boundary. Due to the increase of Harissa cactus and other invasive weeds being reported on the Moonie River it is now prudent to conduct aerial and on ground surveys to determine the extent of infestations and move to control these weeds immediately. We are hoping to get significant funding and support from Biosecurity Queensland, NPWS Queensland and NRM agencies to help us deliver a decent package to combat large invasive weed infestations.

Animal Control – Local Laws

The compliance team has lost new officer Greg Barber to a different job after a month or so, after deciding the number of compliance officers and sometimes negative issues associated with dog compliance was not for him. Senior staff are considering those concerns and options. John Sykes has taken up the role from Logo appointments and he has had at least 20 years' experience in Queensland and NSW. John will stay with us until Balonne Shire advertises for a new senior compliance officer and offers employment. He is currently reviewing and improving processes associated with local laws and dog compliance.

Wandering dogs and numbers remain low, which is a good sign, and this includes all outer townships. There is still the odd complaint regarding barking and wandering dogs that are dealt with almost immediately. Mini Rescue has conducted two pickups this month for re-homing of animals.

The Manager of Rural Services and Compliance has been dealing with specific animal welfare issues that have been investigated and completed. There has been one beast destroyed on the stock route network from blindness and reports of straying cattle behind drovers that have been dealt with. Compliance with fencing and discarded fences being left on the stock route network is a priority this reporting period.

Local Police confiscated two rare tortoises from a raid in Dirranbandi and asked for assistance from the Rural Services team to hold animals until animal professionals can determine their fate.



John Sykes with wandering working dog.



Welfare dog in Church Street owner very ill



Tortoises confiscated by Police at Dirranbandi

Attachments

Nil

Digby Whyte
Director Community and Environmental Services