



Meeting Notice and Agenda

for the

General Meeting of the Council

to be held in the

Council Chambers, 118 Victoria Street, St George

on

Thursday 18th April 2019

Commencing at 9:00am

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ORDER OF PROCEEDINGS

1. **Opening**
2. **Council Prayer**
3. **Attendance**

Expected attendance of this meeting is as follows:

Councillors		Staff/Consultants	
Cr RW Marsh (Mayor)	-Full Meeting	Mr Matthew Magin (Chief Executive Officer)	-Whole Meeting
Cr RG Fuhrmeister	-Full Meeting	Mrs Michelle Clarke (Director Finance & Corporate Services)	-Whole Meeting
Cr FM Gaske	-Full Meeting	Mr Andrew Boardman (Director Infrastructure Services)	-As required for IFS
Cr SC O'Toole	-Full Meeting	Dr Digby Whyte (Director Community & Environmental Services)	-As required for CES
Cr RI Paul	-Full Meeting		
Cr SS Scriven	-Full Meeting		
Cr ID Todd	-Full Meeting		

4. **Leave of Absence**
5. (COM) Confirmation of Minutes of the **General Meeting held on 21 March, 2019. Confirmation of Minutes**
6. **Declaration of Conflicts of Interest**
7. **Deputations**

Organisation	Name/s	Subject	Time
JLT	Mr Allan Balloch	To give an insurance update	10:00am

8. **Councillor Reports**
9. **Meeting Business by Corporate Function**
 - Chief Executive Officer
 - Finance & Corporate Services
 - Infrastructure Services
 - Community & Environmental Services
10. **Confidential Items**
 - Chief Executive Officer
 - Finance & Corporate Services
 - Infrastructure Services
 - Community & Environmental Services
11. **General Business**
12. **Information Reports**
 - Chief Executive Officer
 - Finance & Corporate Services
 - Infrastructure Services
 - Community & Environmental Services

(FCS) FINANCE AND CORPORATE SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
FCS1	<u>AUDIT COMMITTEE MINUTES 19 MARCH 2019</u>	Audit Committee Minutes 19 March 2019	4
FCS2	<u>QUARTERLY PERFORMANCE REPORT - QUARTER 3 - 2018/19</u>	The Quarterly Performance Report for Quarter 3 – 2018/19 is presented to council for adoption.	9
FCS3	<u>INDEPENDENT AUDIT CHAIRPERSON AND INDEPENDENT AUDIT COMMITTEE MEMBER</u>	Appointment of Independent Audit Chairperson and Independent Audit Committee member	73
FCS4	<u>GIFTS POLICY</u>	Gifts Policy, applicable to councillors and staff	75
FCS5	<u>MONTHLY FINANCE REPORT MARCH 2019</u>	Monthly Finance Report March 2019	83

OFFICER REPORT

TO: Council

SUBJECT: Audit Committee Minutes 19 March 2019

DATE: 04.04.19

AGENDA REF: FCS1

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

Audit Committee Minutes 19 March 2019

Background

The Audit Committee met on the 19 March 2019 and adopted the External Audit Plan for 2018/19. The minutes are attached for confirmation by council.

The Independent member, Mr Jason Quinnell from the Goondiwindi Regional Council has resigned and there is a separate council report to recommend we advertise for a replacement.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Governance</u>	Financial management for long-term sustainability

Consultation (internal/external)

Mr Jason Quinnell
Mr James Hetherington
Prosperity Advisors
Queensland Audit Office

Legal Implications

S210 Local Government Regulations 2012 – The Audit Committee is required to review the auditor-general's report and auditor-general's observation report about the local government's financial statements for the preceding financial year. The External Audit Plan is the first step in this process was signed off by 31 March 2019.

Policy Implications

Nil

Financial and Resource Implications

The external audit this year cost is \$42,600.

Attachments

1. AC_19032019_MIN_391.pdf [↓](#)

Recommendation/s

That the minutes of the Audit Committee 19 March 2019 be received and noted;

Michelle Clarke

Director Finance & Corporate Services

UNCONFIRMED



MINUTES

of the

Audit Committee Meeting

held in the

Council Chambers, 118 Victoria Street, St George

on

Tuesday 19th March 2019

Commencing at 9.00am

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(REP) REPORTS.....	2

UNCONFIRMED

ORDER OF PROCEEDINGS

ATT1 ATTENDANCE

Mr James Hetherington, (Independent Chair) Cr RW Marsh (Mayor), Cr FM Gaske

Mrs Michelle Clarke (Director Finance & Corporate Services); Mrs Tracey Lee, Manager Finance Services

Via teleconference Mr Jason Quinnell (Goondiwindi Regional Council) Mr Peter Vesely (Queensland Audit Office), Mr Luke Malone (Prosperity Audit Services) and Mr Brendan McCray (Arabon Audit and Assurance Pty Ltd)

LOA1 LEAVE OF ABSENCE

Mr Matthew Magin (Chief Executive Officer)

COM1 CONFIRMATION OF MINUTES

Cr Gaske moved and Cr Marsh seconded:

That the Minutes of the General Meeting held on 11 October, 2018 be confirmed

.CARRIED

BAM1 BUSINESS ARISING FROM MINUTES

NIL

(REP) REPORTS

REP1 EXTERNAL AUDIT PLAN 2018/19

External Audit Plan 2018/19

Committee Recommendation/s

That the External Audit Plan 2018/19 be received and adopted.

CARRIED

REP2 QAO BRIEFING NOTE - MARCH 2019

The Queensland Audit Office have provided the attached their briefing note for March 2019.

Committee Recommendation/s

That the Audit Committee the briefing paper for March 2019 from the Queensland Audit Office.

CARRIED

Mr Peter Vesely (Queensland Audit Office) left the meeting time being 9:12am

REP3 INTERNAL AUDIT REPORT - FUEL CARDS, CREDIT CARDS AND WILD DOG BOUNTY

Internal Audit report completed on Fuel Cards, Credit Cards and Wild Dog Bounty

Committee Recommendation/s

UNCONFIRMED

1. That Council note status report for each of the internal audit recommendations for:
 - a. Wild dog scalps
 - b. Fuel card usage
 - c. Credit Cards

CARRIED

Acceptance of resignation from Mr Jason Quinnell from Goondiwindi Regional Council. The Chair thanked Mr Quinnell for his service to the Audit Committee. Mr Jason Quinnell left meeting time being 9:54am.

REP4 **RISK MANAGEMENT UPDATE**

Risk Management Update

Committee Recommendation/s

That Council note the status of the action items in the risk management action plan.

CARRIED

REP5 **AUDIT PROGRESS REPORT**

Audit Committee Progress Report

Committee Recommendation/s

That the Audit progress report for March 2019 be received and noted.

NOTED

Mr Luke Maloney (Prosperity Audit Services) left meeting at 10:03am.

Cr Gaske left meeting at 10:17am, and returned at 10:19am.

GENERAL BUSINESS

The committee noted that 2 Councillor complaints have been dismissed by the Office of Independent Assessor under the new legislative requirements.

Management is currently working on a position paper for the new accounting standards relating to leases and will include revision of peppercom leases.

Management is currently working on a position paper for Landfill remediation.

The Audit Committee requested that all Directors be invited to attend the next Audit Committee meeting on 18 June 2019.

There being no further business, the Meeting closed, the time being 10:31am.

Confirmed at a Meeting of the Audit Committee held on 18 June 2019 .

.....
CHAIR

OFFICER REPORT

TO: Council

SUBJECT: Quarterly Performance Report - Quarter 3 - 2018/19

DATE: 08.04.19

AGENDA REF: FCS2

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

The Quarterly Performance Report for Quarter 3 – 2018/19 is presented to council for adoption.

Background

The Chief Executive Officer must present a written assessment of the local government's progress towards implementing the annual operational plan of not more than 3 months. The progress report for Quarter 3 is attached.

Each section provides an overview of performance in graphical form. Traffic lights give an indication of the performance for Quarter 3 being 1 January 2019 – 31 March 2019. Green lights generally have no commentary as they are on track. Amber lights indicate that the action or KPI needs monitoring. A red traffic light indicates that targets have not been met, work has not commenced or the KPI has not been achieved.

Link to Corporate Plan

Function	Key Program Area
<u>Inclusive & Ethical Governance</u>	Corporate Governance: To provide effective organisational leadership through strategic planning, accountability and ethical standards of practice.

Consultation (internal/external)

All Directors have been given the opportunity to provide commentary on the progress the Milestones and Key Performance Indicators within the Operational Plan.

Legal Implications

This report complies with Section 174(3) Local Government Regulations 2012.

Policy Implications

Not applicable

Financial and Resource Implications

Not applicable.

Attachments

1. Quarterly performance report Quarter 3 2018-19 [↓](#)

Recommendation/s

That in accordance with Section 174(3) of the Local Government Regulations, 2012 Council adopt the Quarterly Performance Report for Quarter 3 of 2018/19.

Michelle Clarke

Director Finance & Corporate Services



Organisational Performance Report

Balonne Shire Council

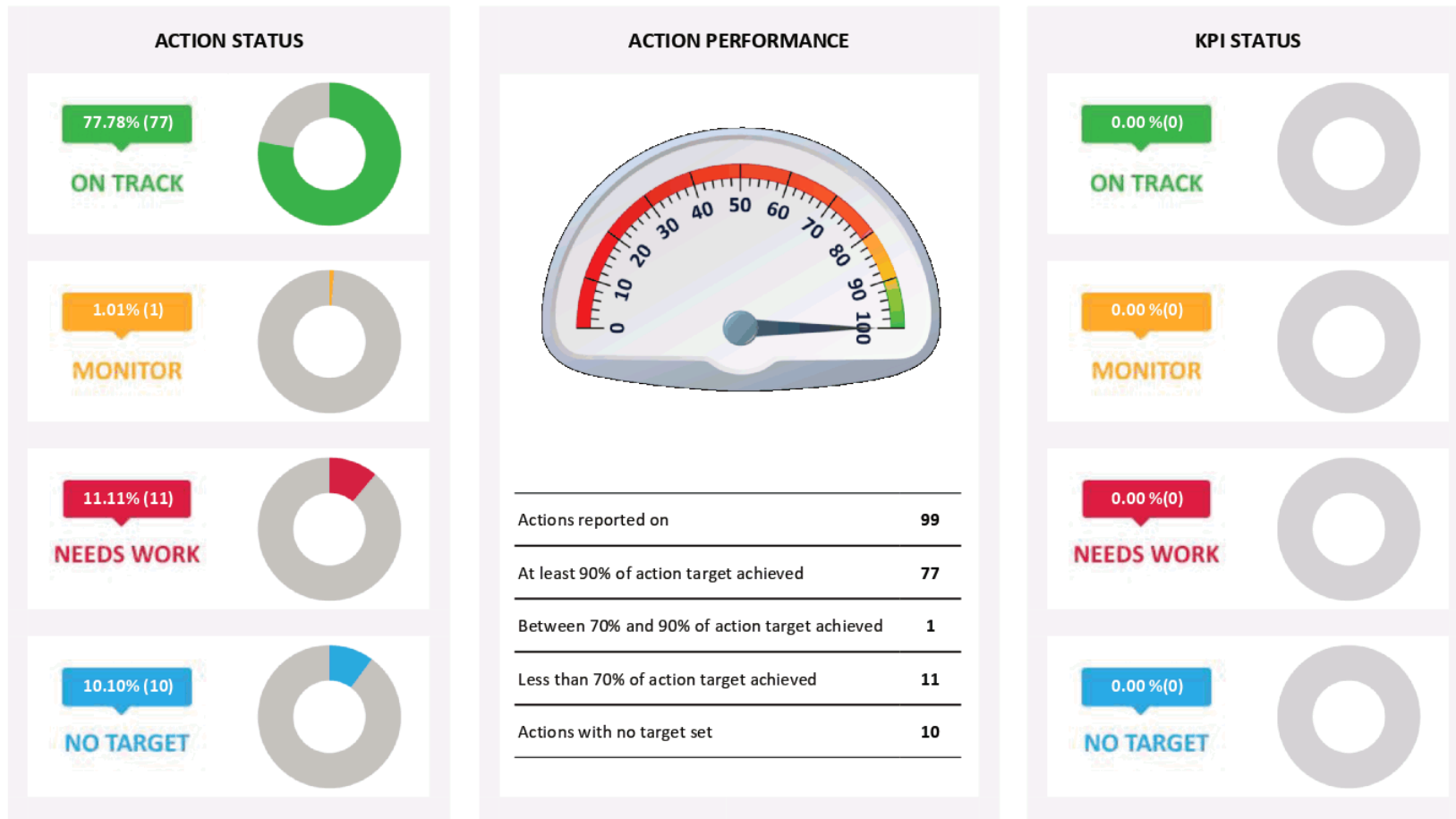
camms**strategy**

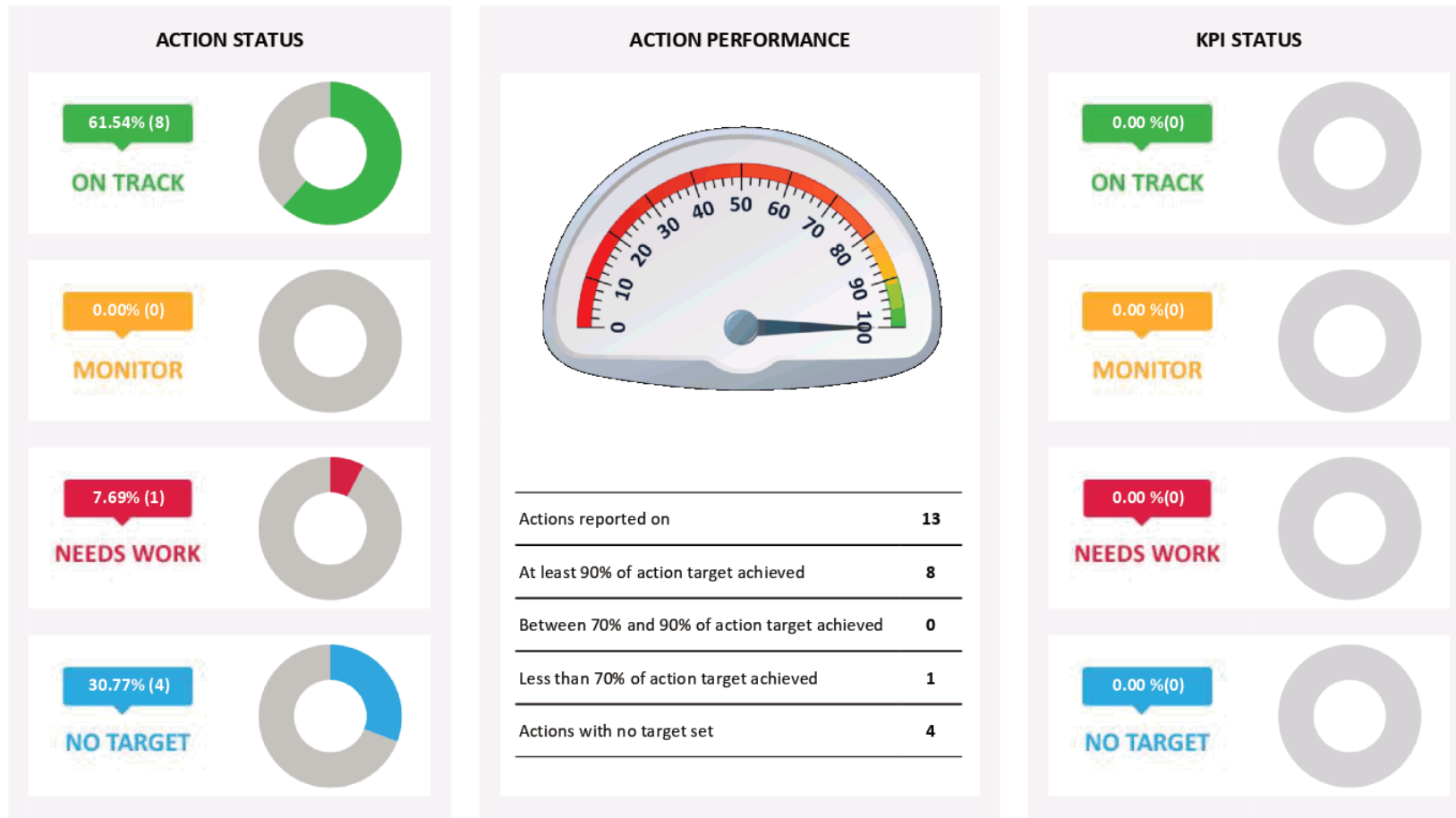
Print Date: 10-Apr-2019

Date Range: 01/01/2019 - 31/03/2019












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OVERVIEW SUMMARY














GOAL: COMMUNITY

PERFORMANCE OVERVIEW



KEY FOUNDATION AREA			
1.1 Pursuit of active and healthy lifestyles where cultures, traditions and the arts are celebrated, including the provision of safe and welcoming spaces to connect, engage and learn.			Actions On Track
			KPI -
Program		Action Performance	KPI Performance
1.1.1 Community spaces to connect, engage and learn		-	 Off Track
1.1.2 Healthy and active lifestyles		 Off Track	 On Track
1.1.3 Strong community organisations		-	 Monitor
1.1.4 Vibrant creative arts, music, local history and culture		 On Track	 Monitor
1.1.5 Community Well-being		 On Track	 Monitor
1.1.6 Disaster management		 On Track	 On Track







ACTION AND KPI SUMMARY

Outcome: Pursuit of active and healthy lifestyles where cultures, traditions and the arts are celebrated, including the provision of safe and welcoming spaces to connect, engage and learn.								
Strategy: Community spaces to connect, engage and learn								
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
1.1.1.1 Continued council involvement in WORK program	Michelle Walters - Administration Officer - PDE	Program is continuing well, have new groups wishing to apply to be part of the program.	In Progress	01/07/18	30/06/19	75.00	-	 No TARGET
1.1.1.2 Engage with the community to contribute to Place-making and/or future community planning	Fiona Macleod - Planning & Development Officer		Not Started	01/07/18	30/06/19	0.00	-	 No TARGET

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
5% increase of youth participation in council initiated activities and initiatives	%		1.25	1.25	 ON TRACK	1.25	1.25	 ON TRACK
Library hold school holiday activities. Planning has commenced on how to re-establish a youth council								
Cultural activities/initiatives implemented and/or supported	#		3.00	3.00	 ON TRACK	9.00	5.00	 NEEDS WORK
NAIDOC week planning commenced. Planning underway for a regional ballet performance in June 2019 and opera in Aug 2019								
Enhancement of community facilities to increase participation and inclusion	#		3.00	0.00	 NEEDS WORK	9.00	0.00	 NEEDS WORK
nil								






Strategy: Healthy and active lifestyles

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
1.1.2.1 Investigate options and initiate the leasing of the St George Swimming Pool	Peter Willey - Project Officer	Pending outcome of Thermal Springs project.	Deferred	01/07/18	30/06/19	0.00	25.00	 NEEDS WORK
1.1.2.2 Actively seek opportunities to pursue Beardmore Dam Recreation Area	Matthew Magin - Chief Executive Officer	No funding opportunities currently available	Ongoing	01/07/18	30/06/19		25.00	 No TARGET



Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
90% capital projects completed within budget and on time	%		90.00	90.00	 ON TRACK	90.00	90.00	 ON TRACK
Majority of projects completed on time and within budget.								
90% of operational projects completed within budget and on time	%		90.00	90.00	 ON TRACK	90.00	90.00	 ON TRACK
Majority of projects completed on time and within budget.								


Strategy: Strong community organisations






No actions specified for this period

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
100% of all community groups and organisations are supported by the Balonne Shire Council	%	↓	100.00	0.00	 NEEDS WORK	100.00	0.00	 NEEDS WORK
Council pride themselves in assisting anyone who asks .								
Number of community meetings attended in each township per annum	#	↓	2.00	2.00	 ON TRACK	5.00	6.00	 ON TRACK
Community catch up day - Thallon Dirranbandi RTC committee meeting								
Number of forward looking initiatives/programs instigated	#	↔	0.00	0.00	 ON TRACK	0.00	0.00	 ON TRACK
investigating deadly digital communities program								


Strategy: Vibrant creative arts, music, local history and culture



















Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
1.1.4.1 Continue to organize, host or assist in delivering the Annual Community Events Program	Mareea Lochel - Business and Community Development Officer	2018 Remembrance Day activities held 11/11/18. Australia Day 2019 activities held 26/1/19 2019 NAIDOC week planning commenced	In Progress	01/07/18	30/06/19	75.00	25.00	 ON TRACK
1.1.4.2 Continuation of the Digital Literacy Program	Mareea Lochel - Business and Community Development Officer	Received funding (\$10,00) from SLQ to be a partner in the Deadly Digital program. Planning of program commenced. Activities due to commence May 2019	In Progress	01/07/18	30/06/19	75.00	25.00	 ON TRACK







Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
1.1.4.3 Resolution of the Cultural Precinct concept, including assisting relevant indigenous groups and DNRME.	Digby Whyte - Director Community & Environmental Services	Council is no longer part of this project .	Completed	01/07/18	30/06/19	100.00	25.00	 ON TRACK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
100% of RADF monies distributed	%		100.00	80.00	 NEEDS WORK	100.00	80.00	 NEEDS WORK
Round 2 closed 28 March 2019								
5% increase in library loans	%		5.00	2.50	 NEEDS WORK	15.00	12.50	 NEEDS WORK
slight increase								
5% increase in library users	%		5.00	0.00	 NEEDS WORK	5.00	0.00	 NEEDS WORK
user numbers have remain the same as population base has not increased								
Increase and diversify library function by 10%	%		10.00	10.00	 ON TRACK	10.00	10.00	 ON TRACK
new programs and activities introduced during school holidays.								
Maintain local artist content in pop up gallery	%		100.00	100.00	 ON TRACK	100.00	100.00	 ON TRACK
ongoing								




Strategy: Community Well-being



Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
1.1.5.1 Implement Council's CCTV Strategy and actively pursue grant funding	Michelle Clarke - Director Finance & Corporate Services	The CCTV Camera phase 2 project utilising Works for Queensland funding is complete	Completed	01/07/18	30/06/19	100.00	25.00	 ON TRACK




Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
100% compliance for all inspections for licensed of premises under the council's local laws or legislation	%		100.00	100.00	 ON TRACK	100.00	100.00	 ON TRACK
completed								
100% mosquito baiting programs are completed	%		100.00	85.00	 NEEDS WORK	100.00	85.00	 NEEDS WORK
Ongoing January to June 2019.								
A minimum of 4 Balonne Community Collective meetings are held per annum	#		1.00	0.00	 NEEDS WORK	3.00	2.00	 NEEDS WORK
Nil meeting held this quarter however 2 youth forums held and quarterly report submitted to SWHHS								
A minimum of 4 Community Safety Group meetings are held per annum	#		1.00	1.00	 ON TRACK	3.00	3.00	 ON TRACK
1 meeting held March 2019								
Number of food premises that are non-compliant	#		0.00	0.00	 ON TRACK	0.00	0.00	 ON TRACK
In progress								
Number of non-compliance action plans commenced in respect of non-compliant licensed food premises	#		0.00	0.00	 ON TRACK	0.00	0.00	 ON TRACK
Nil in this subsection								

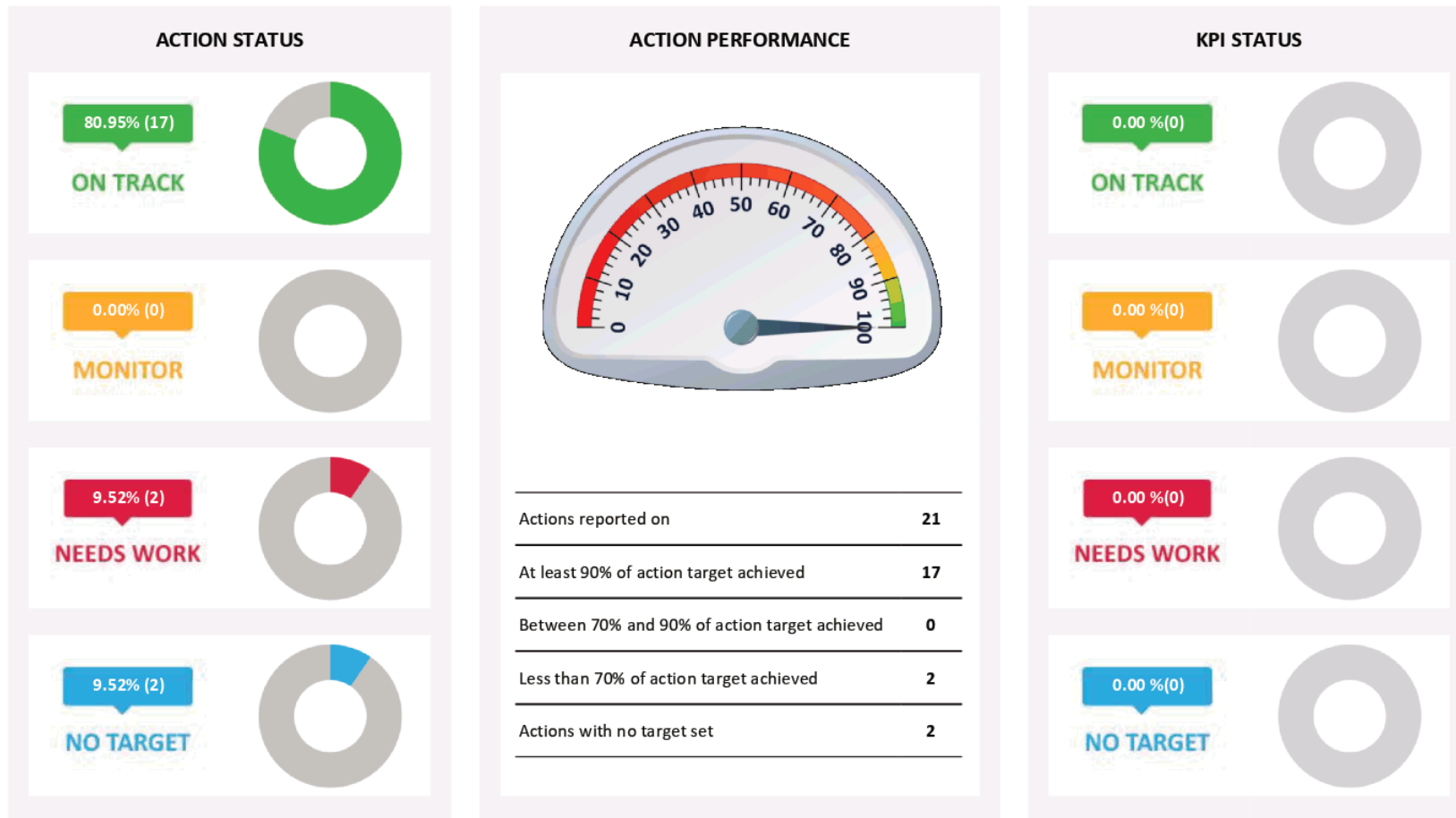
Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Number of non-compliant water samples (E. Coli & Chem)	#	↔	0.00	0.00	 ON TRACK	0.00	0.00	 ON TRACK
Nil in this subsection - notified dirty water in system (Dirranbandi system) to Manager of Water and Sewerage								
Number of non-compliant water samples for "Drinking Water Quality Management Plan" (Legionella, P.Fas, Naegleria)	#	↑	0.00	0.00	 ON TRACK	0.00	0.00	 ON TRACK
Nil in this subsection								
Proactive public health notifications (food notifications, water alerts, etc.)	#	↔	0.00	5.00	 NEEDS WORK	0.00	9.00	 NEEDS WORK
In progress								

Strategy: Disaster management
















Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
1.1.6.1 Complete the St George Levee Bank Easement Agreements with all landholders	Michelle Clarke - Director Finance & Corporate Services	Good progress continues to be made with agreements across the block wall and earth levees. 4 verbal agreements have been reached with earth levee allotments and they are at various stages. All except 4 block levees have been finalised.	In Progress	01/07/18	30/06/19	75.00	25.00	 ON TRACK
1.1.6.3 Continued participation in the Queensland Government's Get Ready Program	Julie Davies - Communications Officer	Held a Get Ready Balonne Family Fun Day with representation from all agencies QPS, QAS, QFES, QRFES, QSES, BSC and SunWater. Council has received very positive feedback from the community and the agencies about the event.	Completed	01/07/18	30/06/19	100.00	25.00	 ON TRACK
1.1.6.4 Review and update Local Disaster Management Plan	Julie Davies - Communications Officer	Review complete and sent to IGEM with help of QPS Mark Lewer and EMQ Matthew Kelly.	Completed	01/07/18	30/06/19	100.00	25.00	 ON TRACK

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
1.1.6.5 Plan Local Disaster Management Group meetings and coordinate DM exercise	Julie Davies - Communications Officer	LDMG and training in Emergency Management Risk Framework held on July 30 -31. LDMG Meeting was held on Monday 26 November 2018. Discussions about potential exercise in 2019 regarding biosecurity or severe heatwave/dust storm. Meeting held 11 March 2019. Exercise planned for 19 August 2019.	Ongoing	01/07/18	30/06/19		25.00	 No TARGET
1.1.6.6 Educate public on and promote community resilience	Julie Davies - Communications Officer	Provided maps with flood information for each of the towns to residents at Get Ready Balonne day. Held Get Ready Balonne Family Fun Day in conjunction with QFES, QPS, QAS, RFS, SES. Flood impact flyer yet to be done for St George residents.	In Progress	01/07/18	30/06/19	75.00	25.00	 ON TRACK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Local Disaster Management Group exercise	#	↔	0.00	0.00	 ON TRACK	0.00	0.00	 ON TRACK
Exercise has been planned for 19 August 2019.								
Local Disaster Management Group meets twice per annum	#	↔	0.00	0.00	 ON TRACK	1.00	2.00	 ON TRACK
Meeting and new member induction held 11 March 2019.								
Produce flood information publication	#	↔	0.00	0.00	 ON TRACK	0.00	0.00	 ON TRACK
Not started at this point.								

GOAL: ECONOMY


PERFORMANCE OVERVIEW


KEY FOUNDATION AREA					
2.1 Strong economic growth where SMEs (Small to Medium Enterprises) and agriculture-related businesses thrive, with a focus on improved connectivity, skilling, diversification and innovation.			Actions On Track	KPI -	
Program		Action Performance		KPI Performance	
2.1.1 Initiatives to build the Food and Fibre Leaders Profile			On Track		On Track
2.1.2 Investment attraction and partnership			On Track		On Track
2.1.3 Value-add and diversification strategies			On Track		On Track
2.1.4 Skilling, training and innovation			On Track		On Track
2.1.5 Business incubation and support			On Track		On Track
2.1.6 Tourism growth and development			On Track		Off Track
2.1.7 Cross-regional partnerships			On Track		Off Track







ACTION AND KPI SUMMARY

Outcome: Strong economic growth where SMEs (Small to Medium Enterprises) and agriculture-related businesses thrive, with a focus on improved connectivity, skilling, diversification and innovation.


Strategy: Initiatives to build the Food and Fibre Leaders Profile


Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.1.1 Work with DAF (Department of Agriculture and Fisheries) and other related organisations and agricultural producers to develop a Food and Fibre Leaders Profile strategy	Garnet Radford - Economic Development Officer	<p>Initial scoping and work with DAF on various areas within the food and fibre sector. Programs, support and projects being scoped. Local business champions in the sector have been engaged and consulted with. Areas being considered are: R&D, possibly export, energy efficiency projects for instigators, and referrals and government programming supporting the sectors.</p> <p>Q2 involved assistance with facilitating an irrigation technology forming St George with DAF, promotion of the Murray Darling horticulture innovation program and assisting in the development of an inward investment program to Balonne Shire initially around horticulture and may expand further across other agricultural sectors. Partnering with Trade and Investment Queensland with regards to approaching international investors in northern Asia. A list of potential investment projects is being compiled.</p> <p>Q3 - EDO met with various stakeholders with regards to the structure and potential formation of a Food and Fibre Leaders Group. Key areas to focus on included: purpose of the group, advocacy, digital connectivity, issues/concerns, agricultural technology. EDO attended the spray drift workshop in March in St George and, post-workshop, advice was sought and received from a national cotton group. The group confirmed the key areas to focus on and will attempt to utilise the group of attendees (farmers and stakeholders) that participated in the spray drift workshop. Also suggested areas of representation from various agricultural groups and targeted regional representation within the Shire.</p>	In Progress	01/07/18	30/06/19	75.00	25.00	 ON TRACK


Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.1.2 Build key partnerships and networks (including investigation of TSBE & Food Leaders)	Garnet Radford - Economic Development Officer	<p>TSBE Membership for 2018-2019 confirmed and will be finalised in Q2. Building on other potential regional networks promoting the region's capability and opportunities to invest in.</p> <p>Working with TSBE on AgTech notably for the Evoke Ag conference in Melbourne (February 2019) and how TSBE can support Balonne Shire. Other key partnerships being developed with relevant government departments (all levels), local champions and stakeholders and the private sector out side of the region - investors, investment enablers, professional service providers.</p> <p>Working with TSBE on the Taste of the West forum in Roma where 4 Balonne Shire horticultural businesses will be participating. The purpose of the event is to create opportunities for Balonne horticultural businesses to access supply chain opportunities with TSBE clients. Export opportunities and inward investment opportunities. Building key relationships with DAF notably in the agtech and inward investment areas. Inbound delegation from Japan and Taiwan will be in St George in Q4.</p>	In Progress	01/07/18	30/06/19	75.00	25.00	 <small>ON TRACK</small>







Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Attendance at meetings and networking events	#		1.00	10.00	 ON TRACK	1.00	10.00	 ON TRACK
EDO participated in 10 business events not including the Chamber of Commerce events. This also included participation at the Evoke Ag conference in Melbourne.								
Support the establishment of a Food and Fibre Leaders working group	#		1.00	0.75	 NEEDS WORK	2.25	1.50	 NEEDS WORK
Working with key stakeholders on the purpose of the group and key areas for the Food and Fibre Leaders. Regional representation as well. Steering committee and not a formal group. Dovetailing off of the Spray Drift forum held in St George in March (majority of attendees would be potential members).								

Strategy: Investment attraction and partnership


Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.2.1 Identify investment opportunities and facilitate development	Garnet Radford - Economic Development Officer	<p>27 local business expansion and investment enquiries were received in Quarter 1.</p> <p>In Q2, there 10 investment enquiries. Seven were new business enquiries and three were local expansions. Locally, there were five new enquiries and externally, five enquiries in the period.</p> <p>In Q3, there were 11 business enquiries of which eight were new projects and three were proposed local expansions. Two expansions were announced in the period.</p>	In Progress	01/07/18	30/06/19	75.00	25.00	 ON TRACK



Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.2.2 Proactively engage with industry stakeholders, key institutions, South West RED and government	Garnet Radford - Economic Development Officer	<p>Regular engagement with key stakeholders locally, regionally and nationally. During the Quarter, there were 71 stakeholder meetings.</p> <p>Q2, there were 39 stakeholder/client meetings. Engagement of note was across government departments, agricultural companies, professional service providers, and retail. The EDO met with 21 external groups (outside of the Shire) to discuss projects and programming and opportunities and met with 17 local stakeholders during the period.</p> <p>In Q3, there were 80 business meetings of which 33 were local and 47 were from companies and stakeholders outside of the Shire. This period, the EDO attended the Evoke Ag conference in Melbourne - the nation's leading agricultural technology conference. The program included the forum and engagement with delegates and a targeted external meeting program.</p>	In Progress	01/07/18	30/06/19	75.00	25.00	 <small>ON TRACK</small>

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.1.2.3 Advocate for business / workforce initiatives	Garnet Radford - Economic Development Officer	<p>Engagement with key government departments for initiatives to support business and workforce development. Mentoring services identified and to be delivered, workforce development initiatives and support programs identified and referred.</p> <p>Discussions around workforce development have come in the mentoring programs, distribution of funding programs from the Department of Employment and Small Business Training and Department of Education and Training as well as discussions with the key contacts to assist local businesses. Ecobiz (eco-efficiency) was delivered to seven participating businesses in November. A 2 hour assessment was conducted with the business owner to determine potential savings - notably in electricity, reducing costs. Advocating for more local business mentors in the mentoring program and following up in Q3.</p> <p>Q3 continuing with the business mentoring program and the EDO referred workforce development initiatives, both Commonwealth and State, to 33 businesses in the Balonne Shire in the period. The EDO is working with DSDMIP on workforce development strategies for one prospective major employer in the Shire and one development to be announced just outside of Balonne Shire that will have employment and supply chain opportunities for Balonne Shire residents.</p>	In Progress	01/07/18	30/06/19	75.00	25.00	 ON TRACK



Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Attendance at stakeholder planning meetings and events	#		1.50	4.00	 ON TRACK	1.50	4.00	 ON TRACK
RDA DDSW Five Issues workshop and WDEF Forums and events.								
Number of investment attraction and new industry growth projects	#		2.50	11.00	 ON TRACK	7.50	49.00	 ON TRACK
Eight new business enquiries and three expansions proposed.								

Strategy: Value-add and diversification strategies

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.3.1 Advocate for programs and initiatives to support value-add and diversification (including adjustment and transition of reduced water from MDBP).	Garnet Radford - Economic Development Officer	<p>Value-added support services offered to many during stakeholder engagement meetings. 19 referrals in the period to local businesses.</p> <p>In Q2, there were 16 referrals to relevant government departments and professional service providers in areas to add value and support further diversification in businesses and in agriculture. This included looking at solar for irrigation projects, the ecoBiz program and available mentoring services.</p> <p>In Q3, there were 64 referrals to businesses for government services and programs, and opportunities for businesses. Areas referred included: supply chain opportunities (resources and food), grants, export and inward investment opportunities, value-added and processing and letters of support.</p>	In Progress	01/07/18	30/06/19	75.00	25.00	 ON TRACK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Support and programs for value-add and diversification (including exit strategies if applicable)	%	↔	100.00	100.00	 ON TRACK	100.00	100.00	 ON TRACK
On-going support to the local businesses. A total of 64 referrals of government programs, services, professional services and supply chain opportunities in Q3.								



Strategy: Skilling, training and innovation

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.4.1 Coordinate the development of a Business Case for an Innovation and Business hub	Matthew Magin - Chief Executive Officer	Business case and community consultation well underway. Councillor workshop will be held in Q4 to develop the concept plans	In Progress	01/07/18	30/06/19	50.00	25.00	 ON TRACK
2.1.4.2 Support the Chamber of Commerce to deliver business training programs	Garnet Radford - Economic Development Officer	<p>Support and strategy for business training programs. Mentoring project and Bettering Balonne campaigns to launch in upcoming quarters.</p> <p>Continued support of the Chamber and progress associations during the period. The EDO attended three chamber meetings and working with service providers to meet member training requirements. A survey is being planned in Q3 to identify potential requirements.</p> <p>The EDO is supporting the Chamber with Small Business Week in May, introductions and awareness of businesses/opportunities that are of benefit to members, and one-on-one support and discussion on applicable programs relevant to the business.</p>	In Progress	01/07/18	30/06/19	75.00	25.00	 ON TRACK





Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Increase in number of training and skilling programs offered in the Balonne Shire	%		10.00	10.00	 ON TRACK	10.00	10.00	 ON TRACK
Referrals to Commonwealth and State programs for local businesses, workforce development strategies for two major projects and on-going advocacy to bring new and relevant programs to the Shire.								





Strategy: Business incubation and support













Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.5.1 Advocate for, and, support programs that provide business incubation (including mentoring and support)	Garnet Radford - Economic Development Officer	Mentoring support of one-on-one consulting to local businesses in the Balonne Region. Assistance offered for start-ups to through the Chamber and other stakeholders. Continue to work with the Chamber and key service providers on start-up and incubator support. Reviewing such programs for Q3 and benefits for the region. Working with three start-ups in Q2. Business mentoring continuing in Q3 and support services for start-ups and existing businesses.	In Progress	01/07/18	30/06/19	75.00	25.00	 ON TRACK
2.1.5.2 Indigenous Business Incubation and support	Digby Whyte - Director Community & Environmental Services	Project completed in 2017	Completed	01/07/18	30/06/19	100.00	25.00	 ON TRACK


Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Attendance at Chamber of Commerce meetings and related events	#	↑	1.50	5.00	 ON TRACK	4.50	13.00	 ON TRACK
Attended 3 Chamber of Commerce meetings and 2 Small Business Week planning sessions. EDO Presented six month update to the Chamber in February.								
Number of Business/workforce development initiatives advocated for in the Balonne Shire	#	↑	0.00	4.00	 ON TRACK	1.00	10.00	 ON TRACK
Continue to refer workforce development and training programs to local businesses. Advocate for relevant programs matching employer requirements. .								
Support and liaise with the St George and District Chamber of Commerce, local Progress Associations	#	↑	2.50	5.00	 ON TRACK	2.50	5.00	 ON TRACK
Three Chamber meetings and two planning meetings for Small Business Week. Included a six month update by the EDO in the February meeting.								

Strategy: Tourism growth and development

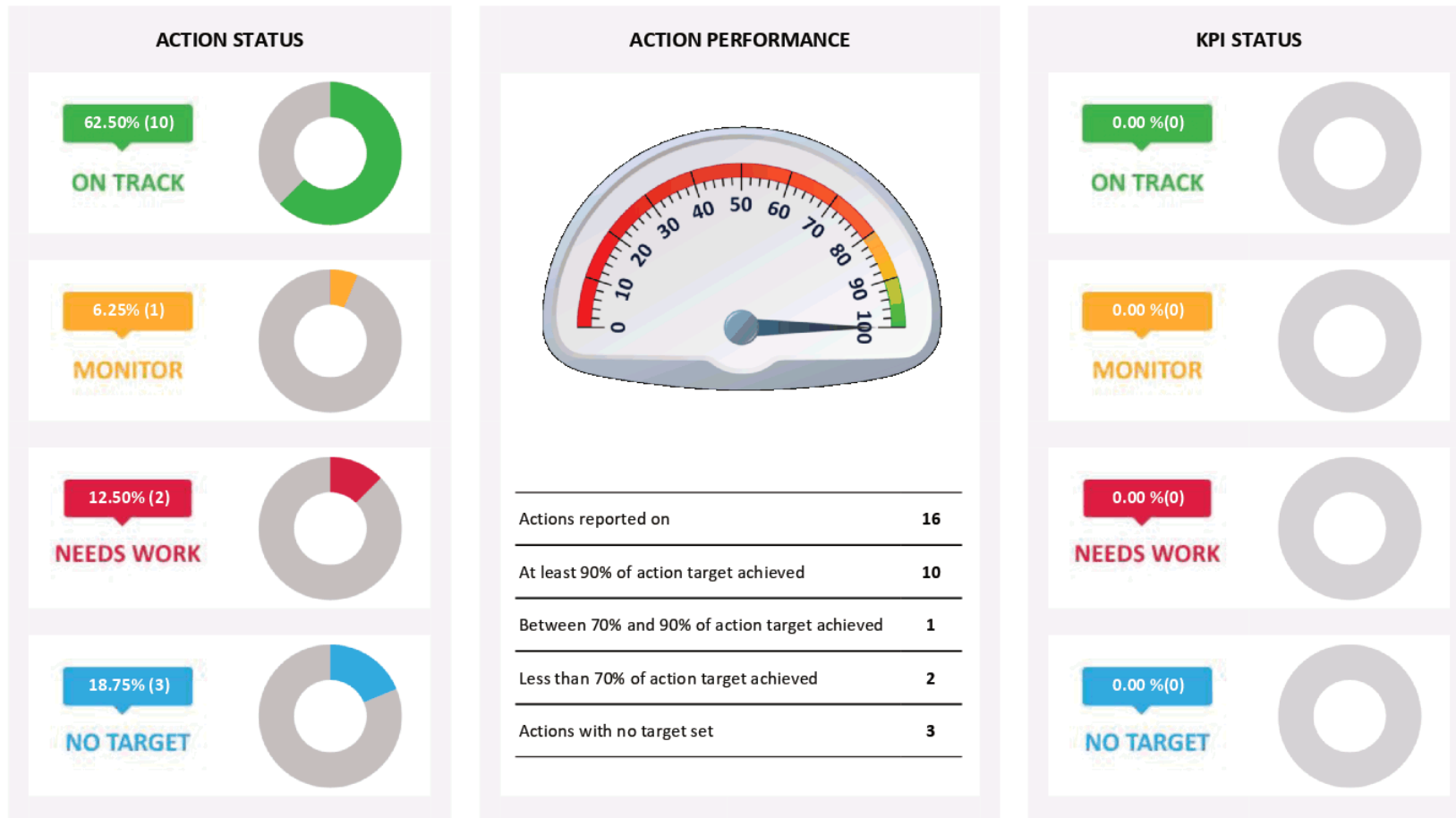
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.6.1 Develop and implement the Balonne Shire Tourism Marketing campaign	Kim Wildman - Manager of Tourism	Ongoing throughout the year.	In Progress	01/07/18	30/06/19	75.00	25.00	 ON TRACK
2.1.6.2 Support and promote the Yellow Belly Festival	Sandra Lee - Senior Visitor Services Officer	Event to commence Quarter 3 & 4 of 2019. Quarter 2 requires no action.	Not Started	01/07/18	30/06/19	0.00	25.00	 NEEDS WORK
2.1.6.3 Actively pursue grant funding to publish a Bird Watching Guide for the Balonne Shire	Kim Wildman - Manager of Tourism	Project changed to Bird Watching flyer not guide. Design being finalised currently. Will be completed before the end of the financial year	In Progress	01/07/18	30/06/19	50.00	25.00	 ON TRACK
2.1.6.4 Finalise and implement a Recreation Vehicle Strategy for the Balonne Shire	Kim Wildman - Manager of Tourism	RV Strategy adopted by Council. Implementation while in progress has been stalled by community opposition, particularly in St George. Council to decide on operator proposal for 1 year trial. Dirranbandi going out to Tender and seeking DA approval of site. Unlikely to be completed by end 18/19 financial year.	In Progress	01/07/18	30/06/19	50.00	25.00	 ON TRACK

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.6.5 Facilitate and promote local tourism initiatives opportunities via Social media and other means	Sandra Lee - Senior Visitor Services Officer	Facebook page is now active and promoting local businesses with photos, short videos and events, will be ongoing throughout the year.	In Progress	01/07/18	30/06/19	50.00	25.00	 ON TRACK
2.1.6.6 Complete concept design for Shire entry signage	Kim Wildman - Manager of Tourism	Funding has been approved. Tender has been sent out and currently being finalised. Project to be started shortly.	In Progress	01/07/18	30/06/19	50.00	25.00	 ON TRACK
2.1.6.7 Complete installation of Shire entry signage	Sandra Lee - Senior Visitor Services Officer	Grant funding to be sought for manufacturing and installation of Shire Entry Signage once the Concept Design is agreed upon. Quarter 2 still no decision.	Not Started	01/07/18	30/06/19	0.00	25.00	 NEEDS WORK
2.1.6.8 Visit St George & Surrounds website and Facebook Page established.	Julie Davies - Communications Officer	St George & Surrounds Facebook Page has been established.	In Progress	01/07/18	30/06/19	50.00	25.00	 ON TRACK















Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
5% increase in likes on the website as part of the Visit St George and Surrounds FB page	#		25.00	29.60	 ON TRACK	25.00	29.60	 ON TRACK
Visitor information is spread over 17 pages on the website making it difficult to ascertain the whether an increase was due to the St George & Surrounds FB page. The St George & Surrounds FB Page Likes have increase 29.6% over the quarter.								
5% increase in visitor numbers to the Visitor Information Centre	%		5.00	0.00	 NEEDS WORK	5.00	0.00	 NEEDS WORK
Visitor numbers down on previous quarter due to time of year and off peak season.								
5% increase in visitors participating in local tours (depending on seasonal requirements)	%		5.00	0.00	 NEEDS WORK	5.00	0.00	 NEEDS WORK
No local tours conducted this quarter due to time of year and off peak season								
Volunteer participation at the VIC is maintained at 90 hours or more/quarter (depending on seasonal requirements)	#		270.00	333.70	 ON TRACK	270.00	315.57	 ON TRACK
Total hours worked by volunteers at the VIC is 333.7 hours								

Strategy: Cross-regional partnerships								
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.7.1 Participate in regional groups including South West Local Government Association of Queensland, Border Regions of Council, South West Regional Economic Development, South West & Darling Downs Council of Mayors	Matthew Magin - Chief Executive Officer	Attended SWLGA, SWRED and SWDD Council of Mayors, CEO Forum and special meetings called by the Department Local Government and Local Government Association of Queensland relating to upcoming local government reforms.	Ongoing	01/07/18	30/06/19		25.00	 No TARGET
2.1.7.2 Attend or send delegate to Regional Road Group meetings and advocate for funding infrastructure in the Shire	Andrew Boardman - Roads and Drainage Engineer	All meetings attended as required. Andrew Boardman is now the BSC representative for the RRG.	In Progress	01/07/18	30/06/19	75.00	25.00	 ON TRACK
2.1.7.3 Provide advice on government services and advocate on behalf of local business entities	Matthew Magin - Chief Executive Officer	Meetings with Sunwater and range of government departments in Q3	Ongoing	01/07/18	30/06/19		25.00	 No TARGET




Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Increase in number of cross-regional economic growth initiatives	%		5.00	0.00	 NEEDS WORK	5.00	0.00	 NEEDS WORK
Refer to economic development officer reports								

GOAL: ENVIRONMENT

PERFORMANCE OVERVIEW



KEY FOUNDATION AREA			
3.1 To enhance, protect and sustain the environment, ensuring a triple bottom line approach of balancing social and economic needs with environmental goals.			Actions On Track
			KPI -
Program		Action Performance	KPI Performance
3.1.1 Best practice waste management and recycling		 On Track	 Off Track
3.1.2 Effective water planning		 Monitor	 On Track
3.1.3 Biosecurity, pest management and stock route planning		 On Track	 On Track
3.1.4 Investment and adoption of sustainable and renewable solutions		-	 On Track
3.1.5 Strong partnerships with stakeholder groups and government		-	 Off Track
3.1.6 Advocacy for a triple bottom line approach		 On Track	-
3.1.7 Community education programs		 On Track	 On Track
3.1.8 Wastewater and sewerage services that protect public health and the environment		 On Track	 On Track

ACTION AND KPI SUMMARY




Outcome: To enhance, protect and sustain the environment, ensuring a triple bottom line approach of balancing social and economic needs with environmental goals.								
Strategy: Best practice waste management and recycling								
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
3.1.1.1 Complete and implement Waste Recycling Plan as required by legislation	Dianne Francisco - Environmental Health Officer	adopted by council 2018.	Completed	01/07/18	30/06/19	100.00	25.00	 ON TRACK
3.1.1.2 Develop new contracting arrangements for the St George Landfill to include disposal collection scheme	Dianne Francisco - Environmental Health Officer	contract is currently being carried out by local buy. the current contract for St George landfill has been extended until 31st May 2019.	In Progress	01/07/18	30/06/19	85.00	25.00	 ON TRACK
3.1.1.3 Investigate landfill remediation liability as part of future planning for Landfill operations.	Michelle Clarke - Director Finance & Corporate Services	Benchmarking with similar councils completed. Information obtained from external auditor. External provider will assist in completing this task in Q4.	In Progress	31/03/19	30/06/19	25.00	-	 No TARGET

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
1 annual shire clean-up is conducted per annum completed	#	↔	0.00	1.00	 NEEDS WORK	0.00	1.00	 NEEDS WORK
100% kerb side waste and recycling bins collected as scheduled	%	↔	100.00	100.00	 ON TRACK	100.00	100.00	 ON TRACK
Action all requests for services								
100% of non-conformance issues with licensing provisions for landfill are resolved within defined timeframes	%	↓	100.00	0.00	 NEEDS WORK	100.00	0.00	 NEEDS WORK
In progress								
5% improved options for Waste Reduction and Recycling techniques and services	%	↔	5.00	5.00	 ON TRACK	5.00	5.00	 ON TRACK
working with Lions Club on CRS measures								




Strategy: Effective water planning


Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
3.1.2.1 Dirranbandi Water Treatment Plant completed in consultation with the Dirranbandi community	Andrew Boardman - Roads and Drainage Engineer	Questions following the councillors workshop are being addressed. Procurement commenced in January 2019. Contract awarded March 2019.	In Progress	01/07/18	30/06/19	25.00	25.00	 ON TRACK
3.1.2.2 Consider water security for each township as part of Asset Management, Risk Management and Business Continuity Strategies	Andrew Boardman - Roads and Drainage Engineer	John Sing has presented council with draft framework for the Asset Management strategy and asset management plans.	In Progress	01/07/18	30/06/19	15.00	25.00	 NEEDS WORK






















Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
3.1.2.3 Advocate on behalf of the community in relation to Murray Darling Basin issues	Matthew Magin - Chief Executive Officer	Continuing to monitor Murray Darling Basin issues and rebut recent media attention	Ongoing	01/07/18	30/06/19		25.00	 No TARGET













Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Water restrictions are initiated in accordance with Council policy	%		100.00	100.00	 ON TRACK	100.00	100.00	 ON TRACK
Level 2 restrictions changed to Level 1 restrictions in January 2019.								

Strategy: Biosecurity, pest management and stock route planning

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
3.1.3.1 Maintain and implement Stock Route Management Plan	Karl Hempstead - Rural Services Officer	In conjunction with the pest revenue being carried out by Ecosure the stock route management plan will be scrutinised and added to this work list by our consultants. Officers developing the updating Balonne Shire Stock Route Management Plan in conjunction with DNRME updating their Stock Route Network Management Plan.	In Progress	01/07/18	30/06/19	75.00	25.00	 ON TRACK
3.1.3.2 Participate in Regional Pest Management Planning	Karl Hempstead - Rural Services Officer	Attending meetings and undertaking Pest Management Planning with WDAC, Landholders and QMDC. Working with neighbouring Shire's (Goondiwindi, Western Downs, Maranoa & Paroo) in collaboration with Feral Pest and Weed Management.	Not Started	01/07/18	30/06/19	100.00	25.00	 ON TRACK
3.1.3.3 Successful implementation of joint cluster fencing initiative with Maranoa Regional Council.	Karl Hempstead - Rural Services Officer	The REDP project agreements have been signed off (East Thomby, Homestead & Maranoa Regional Council). The landholders are to be installing the fencing and costings delivering back to Council for payment.	Not Started	01/07/18	30/06/19	100.00	25.00	 ON TRACK

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
3.1.3.4 Development of Biosecurity Plan for Balonne Shire (replacing the Pest & Weed Plan and a review of the feral animal levy)	Karl Hempstead - Rural Services Officer	Draft planning of Biosecurity Plan is complete. Officers are working with EcoSure on the development of the Draft Biosecurity Plan	In Progress	01/07/18	30/06/19	65.00	25.00	 ON TRACK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
1 animal inspection program is conducted per annum	#		0.00	0.00	 ON TRACK	0.00	0.00	 ON TRACK
Not completed due to the renewal of Local Law education program.								
5% increase in cluster fencing erected in the Shire	%		5.00	39.00	 ON TRACK	5.00	39.00	 ON TRACK
Wild Dog Exclusion Fencing is ongoing through private infrastructure. Council has been awarded \$5.8million dollars in funding through MDBED and Combating Communities through Drought funding program. Along with the Special Rate pending Ministerial Approval.								
5% Reduction in wild dog numbers (as measured by scalp presentations)	%		5.00	4.86	 NEEDS WORK	5.00	4.86	 NEEDS WORK
Total Scalp numbers for Jan-March 2019 is 185 compared to 176 for the Jan-March 2018 quarter.								
90% of all service requests relating to animal control are responded to within 10 business days	%		90.00	100.00	 ON TRACK	90.00	100.00	 ON TRACK
Customers have received responses in a timely manner.								
90% of Capital Projects completed within budget and on time	%		90.00	0.00	 NEEDS WORK	90.00	0.00	 NEEDS WORK
50% of projects completed on time.								
90% of Operational Projects completed within budget and on time	%		90.00	0.00	 NEEDS WORK	90.00	0.00	 NEEDS WORK
50% of projects completed on time								
Area of noxious weed spraying completed within budget constraints	Ha		5,000.00	7,000.00	 ON TRACK	5,000.00	7,000.00	 ON TRACK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Ongoing through the cooler weather.								
Number of baiting program is delivered within budget	#	↓	0.00	12.00	 NEEDS WORK	0.00	12.00	 NEEDS WORK
Conducting individual pulse baiting in between delivering onground baiting campaigns for pigs and wild dogs.								
Number of dangerous dogs declared	#	↔	0.00	0.00	 ON TRACK	0.00	0.00	 ON TRACK
Nil								
Number of Drought Declaration Permits issued	#	↔	5.00	0.00	 ON TRACK	5.00	0.00	 ON TRACK
No longer under legislation allow to undertake Drought Declaration Permits								
Number of properties participating in strategic wild dog baiting or control programs	%	↓	50.00	0.00	 NEEDS WORK	50.00	0.00	 NEEDS WORK
Onground baiting campaign will be undertaken in May 2019								
Number of travelling stock permits issued	#	↑	2.00	2.00	 ON TRACK	2.00	2.00	 ON TRACK
All travel stock permits completed end of February due to pasture levels.								
Number of wild dog scalps surrendered to Council	#	↔	0.00	185.00	 ON TRACK	0.00	185.00	 ON TRACK
Ongoing								

Strategy: Investment and adoption of sustainable and renewable solutions

No actions specified for this period

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Number of development applications for sustainable and renewable energy developments	#	↔	0.00	0.00	✓ ON TRACK	0.00	0.00	✓ ON TRACK


Strategy: Strong partnerships with stakeholder groups and government

No actions specified for this period

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Evidence of collaborative approaches including partnerships and engagement	#	↑	0.00	0.00	✓ ON TRACK	0.00	0.00	✓ ON TRACK
A range of meetings have been held with stakeholders in Quarter 3, in particular State and Federal Government representatives.								
Number of strategic communication responses (written and face-to-face) to advocate for balanced environmental management laws and reform	#	↔	1.00	0.00	⚙️ NEEDS WORK	1.00	0.00	⚙️ NEEDS WORK
Responses made to negative media around Murray Darling basin								




Strategy: Advocacy for a triple bottom line approach

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
3.1.6.1 Maintain/collect information required to meet Council's obligations regarding Environmentally Relevant Activities and associated Annual Returns/Reporting.	Dianne Francisco - Environmental Health Officer	all DES annual reports have been submitted.	Completed	01/07/18	30/06/19	100.00	25.00	✓ ON TRACK


Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
3.1.6.2 Incorporate Triple Bottom Line Reporting consistent with Global Reporting Initiatives into Council's Annual Report	Michelle Clarke - Director Finance & Corporate Services	No progress this quarter, will commence as part of Annual reporting process towards end of Q4.	Not Started	31/03/19	30/06/19	0.00	-	 No TARGET


Strategy: Community education programs


Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
3.1.7.1 Promote recycling through the contract refuse collection and initiate public education regarding the benefits	Dianne Francisco - Environmental Health Officer	CRS commenced 1st November - community group Lions Club acting as the depot collection point.	Completed	01/07/18	30/06/19	100.00	25.00	 ON TRACK
3.1.7.2 Host a National Tree Planting Day	Dianne Francisco - Environmental Health Officer	Not until June 2019	Not Started	01/01/19	30/06/19	0.00	25.00	 NEEDS WORK

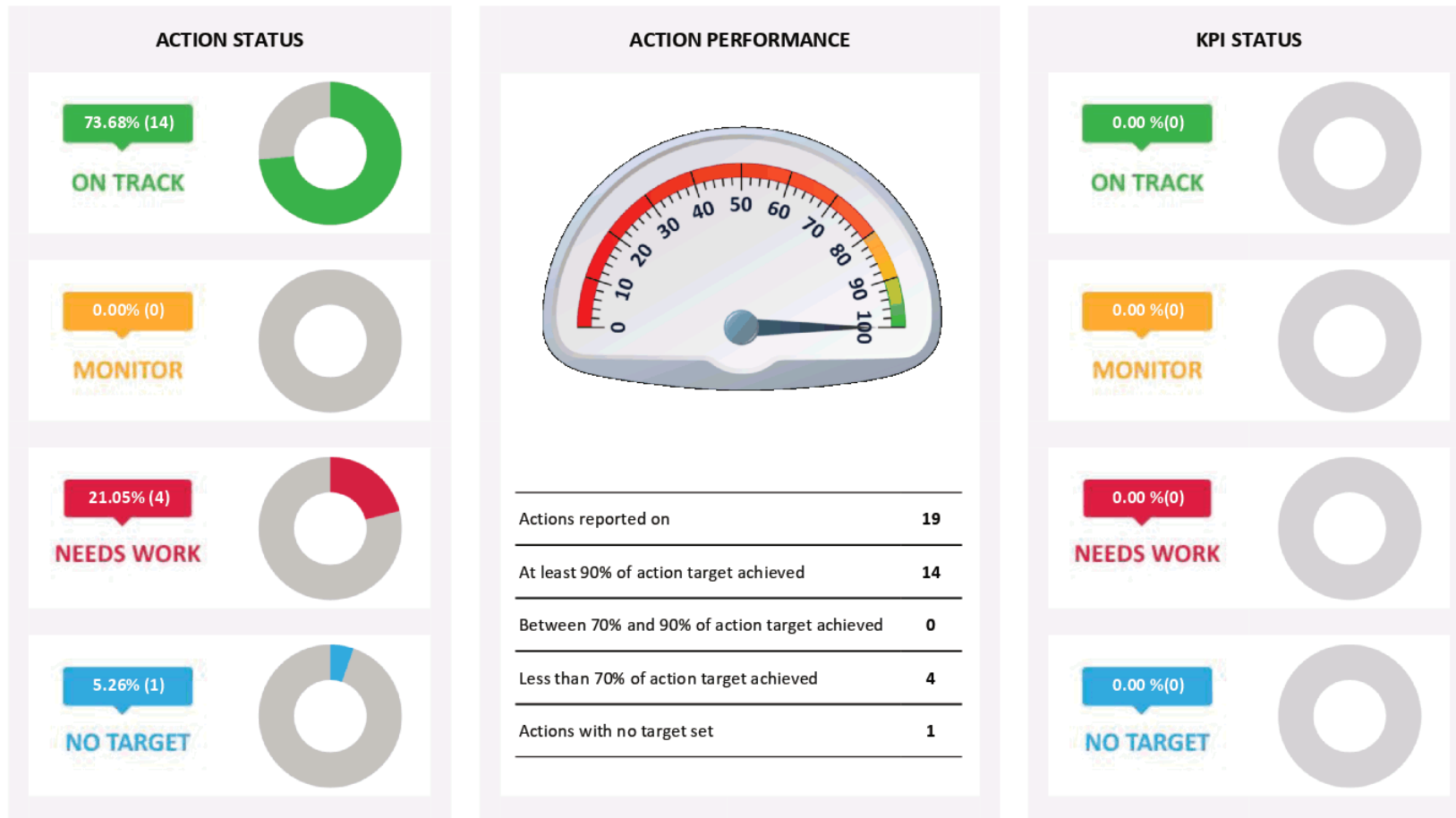
Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Forums, attendance at meetings and other community engagement programs	#		1.00	1.00	 ON TRACK	1.00	1.00	 ON TRACK
Attended EHA Regional meeting and discussed waste alternatives with DES								

Strategy: Wastewater and sewerage services that protect public health and the environment












Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
3.1.8.1 Implement a water & sewerage replacement /maintenance program within budget constraints	Peter Willey - Project Officer	John Sing has presented council with draft framework for the Asset Management strategy and asset management plans.	In Progress	01/07/18	30/06/19	25.00	25.00	 ON TRACK

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
3.1.8.2 Service and repair St George Sewerage Treatment Plant primary sedimentation tank	Peter Willey - Project Officer	Routine maintenance is ongoing. Investigation underway regarding required repairs.	In Progress	01/07/18	30/06/19	20.00	25.00	


Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
90% compliance with council customer service standards for urban water supplies	%		90.00	90.00		90.00	90.00	






GOAL: INFRASTRUCTURE & PLANNING















PERFORMANCE OVERVIEW

KEY FOUNDATION AREA			
4.1 Effective town planning and infrastructure design to support the Shire's needs with a focus on visionary planning to suit changing needs into the future.		 Actions On Track	KPI -
Program		Action Performance	KPI Performance
4.1.1 Safe, efficient and connected transport networks		 On Track	 Monitor
4.1.2 Community infrastructure for existing and future needs		 On Track	 On Track
4.1.3 Protection and enhancement of water supply		 On Track	 Off Track
4.1.4 Sustainable development and Planning		 On Track	 Off Track
4.1.5 Digital infrastructure for social connectedness and economic development		-	 On Track
4.1.6 Technology investment for data-led change (to achieve cost savings and efficiency)		-	 On Track

ACTION AND KPI SUMMARY







Outcome: Effective town planning and infrastructure design to support the Shire's needs with a focus on visionary planning to suit changing needs into the future.								
Strategy: Safe, efficient and connected transport networks								
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
4.1.1.1 Maintain St George and Dirranbandi Aerodrome and implement the procedures as set out in the required Aerodrome Operating Procedures/Manual	Andrew Boardman - Roads and Drainage Engineer	Ongoing maintenance as required.	In Progress	01/07/18	30/06/19	75.00	25.00	 ON TRACK
4.1.1.2 Commence development of an Airport Master Plan for the Balonne Shire (subject to funding)	Andrew Boardman - Roads and Drainage Engineer	<p>July - September 2018 (Quarter 1- No action this quarter. An expression of interest for grant funding was unsuccessful. However a grant application for funding for hangars at St George Aerodrome has been submitted after getting through the EOI process, pending determination.</p> <p>October to December 2018 (Quarter 2) - Grant application for funding for development of land at St George- Awaiting outcome</p> <p>January to March 2019 - Funding approved. Commencement of Master Plan is underway with EOI documentation completed.</p>	In Progress	01/07/18	30/06/19	10.00	25.00	 NEEDS WORK
4.1.1.3 Establish and maintain Department Transport & Main Roads accreditation.	Andrew Boardman - Roads and Drainage Engineer	Funding progressing Federal Government accreditation to allow BSC to tender for government funded projects in Queensland. Grant funding application submitted through Building Better Regions. Awaiting outcome.	In Progress	01/07/18	30/06/19	10.00	25.00	 NEEDS WORK

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
4.1.1.4 Installation of Automated Weather Information System (AWIS) at St George Airport	Andrew Boardman - Roads and Drainage Engineer	Quarter 1 - Installation complete, however defects have been identified by BOM. Repairs scheduled December. Expected completion around Feb 2019. Quarter 2 -Works from Bureau of Meteorology have been completed. A contractor has been organised to complete remainder of works.	In Progress	01/07/18	30/06/19	80.00	25.00	 ON TRACK
4.1.1.5 St George Airport RTP apron and taxiway drainage improvements	Andrew Boardman - Roads and Drainage Engineer	Issue has not reappeared. Future assessment will take place to determine if any further action is required.	Deferred	01/07/18	30/06/19	5.00	25.00	 NEEDS WORK
4.1.1.6 Implement a footpath replacement /maintenance program within budget constraints	Andrew Boardman - Roads and Drainage Engineer	Chris Dixon has identified footpath renewal and replacement program for the financial year. Some replacement and renewal has been undertaken.	In Progress	01/07/18	30/06/19	75.00	25.00	 ON TRACK
4.1.1.7 Develop and implement an Annual Roadworks Program within budget constraints	Andrew Boardman - Roads and Drainage Engineer	Forward road capital works and maintenance program has been developed. Implementation underway.	In Progress	01/07/18	30/06/19	75.00	25.00	 ON TRACK
4.1.1.8 Develop and implement an Annual Streets program within budget constraints	Andrew Boardman - Roads and Drainage Engineer	Annual streets program has been implemented.	In Progress	01/07/18	30/06/19	75.00	25.00	 ON TRACK
4.1.1.9 Completion of 2018-2019 road capital works projects funded by Roads to Recovery and TIDS, on time and on budget	Andrew Boardman - Roads and Drainage Engineer	Majority of works completed with remaining works scheduled for completion in April 2019.	In Progress	01/07/18	30/06/19	95.00	25.00	 ON TRACK




Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
100% of all aerodrome inspections are completed	%	↔	100.00	0.00	 NEEDS WORK	100.00	0.00	 NEEDS WORK
All inspections for the period were completed as required.								
100% of footpath inspections are completed per annum	%	↔	100.00	100.00	 ON TRACK	100.00	100.00	 ON TRACK
Inspections fully completed for the quarter.								
100% of non-conformance arising from safety and technical inspections are completed within defined timeframes	%	↔	100.00	0.00	 NEEDS WORK	100.00	0.00	 NEEDS WORK
100% Quality Assurance system maintained	%	↔	100.00	100.00	 ON TRACK	100.00	100.00	 ON TRACK
QMS is a pre-condition for the RMPC contract.								
100% TIDs, R2R, RMPC and QRA claims are completed within defined timeframes	%	↑	100.00	100.00	 ON TRACK	100.00	100.00	 ON TRACK
7 claims/reports submitted within timeframe								
90% of Road user requests for action are completed in acceptable timeframes within budget constraints	%	↓	90.00	90.00	 ON TRACK	90.00	90.00	 ON TRACK
Requests for action completed as required within reasonable timeframes.								
Attend 4 Regional Road Group meetings per annum	#	↔	1.00	1.00	 ON TRACK	1.00	1.00	 ON TRACK
Attended by teleconference.								

Strategy: Community infrastructure for existing and future needs



Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
4.1.2.2 Construction of thermal hot springs pool at St George Swimming Pool	Andrew Boardman - Roads and Drainage Engineer	Extension of time from Department has been approved. Council will commence a second round of procurement.	In Progress	01/07/18	30/06/19	15.00	25.00	 NEEDS WORK
4.1.2.4 Reinstatement of Rowden Park Playground including the sourcing of funding grants for new equipment	Chris Dixon - Town Supervisor	Funding application approved. Works commenced and completed in March 2019. Works included playground and exercise equipment, soft fall, synthetic grass, shade sail and fencing.	Completed	01/07/18	30/06/19	100.00	25.00	 ON TRACK
4.1.2.5 Completion of Dirranbandi Sports Oval Amenities construction	Chris Wilson - Facilities Co-ordinator	Works underway. Completion due end of November 2018.	In Progress	01/07/18	30/06/19	80.00	25.00	 ON TRACK
4.1.2.6 Upgrade of St George River Foreshore Canoe Ramp Area	Chris Dixon - Town Supervisor	New gardens to be planted.	In Progress	01/07/18	30/06/19	95.00	25.00	 ON TRACK
4.1.2.7 Construction of Dirranbandi Rail and River Precinct (Stage 1)	Andrew Boardman - Roads and Drainage Engineer	Carpark complete. Bollards ordered. Footpath works remaining.	In Progress	01/07/18	30/06/19	50.00	25.00	 ON TRACK



Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
90% of operational projects completed within budget and one time	%		90.00	85.00	 NEEDS WORK	90.00	85.00	 NEEDS WORK
This is a duplicate KPI.								
Capital projects completed within budget and on time	%		90.00	90.00	 ON TRACK	90.00	90.00	 ON TRACK
Majority of projects completed on time and within budget.								

Strategy: Protection and enhancement of water supply

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
4.1.3.1 Implement a water & sewerage replacement /maintenance program within budget constraints	Peter Willey - Project Officer	John Sing has presented council with draft framework for the Asset Management strategy and asset management plans.	In Progress	01/07/18	30/06/19	25.00	25.00	 ON TRACK
4.1.3.2 Maintain a critical customer register to notify when disruption to water supply	Peter Willey - Project Officer	Critical customers identified. Procedures to be finalised.	In Progress	01/07/18	30/06/19	90.00	25.00	 ON TRACK
4.1.3.3 Complete any new river water meter installations and monitor river water usage in St George	Peter Willey - Project Officer	Meter installations up to date and monitoring is ongoing. Base line meter read was undertaken in February 2019.	Ongoing	01/07/18	30/06/19		25.00	 No TARGET

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
100% compliance with Water Safety Act	%	↔	100.00	100.00	✓ ON TRACK	100.00	100.00	✓ ON TRACK
Fully compliant.								
100% of council facilities are maintained in accordance with asset management programs and budget constraints	%	↔	100.00	0.00	✗ NEEDS WORK	100.00	0.00	✗ NEEDS WORK
100% of plant services performed on schedule	%	↔	100.00	100.00	✓ ON TRACK	100.00	100.00	✓ ON TRACK
Plant services undertaken by workshop and private contractors.								
90% compliance with council customer service standards for urban water supplies	%	↔	90.00	90.00	✓ ON TRACK	90.00	90.00	✓ ON TRACK
90% of capital projects completed within budget and on time	%	↓	90.00	80.00	✗ NEEDS WORK	90.00	80.00	✗ NEEDS WORK
90% of operational projects completed within budget and one time	%	↔	90.00	85.00	✗ NEEDS WORK	90.00	85.00	✗ NEEDS WORK
Number of pipe breaks	#	↓	0.00	3.00	✗ NEEDS WORK	0.00	3.00	✗ NEEDS WORK
3 main breaks and 25 service repairs.								
Number of reportable water quality incidents	#	↔	0.00	0.00	✓ ON TRACK	0.00	0.00	✓ ON TRACK
No incidents reported.								
Number of sewer main fails	#	↓	0.00	2.00	✗ NEEDS WORK	0.00	2.00	✗ NEEDS WORK
2 main breaks and 2 blockages.								
Strategy: Sustainable development and Planning								

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
4.1.4.1 Conduct a public awareness campaign for building approvals and compliance	Michelle Walters - Administration Officer - PDE	Fact sheets have been put onto Council website	Completed	01/07/18	30/06/19	100.00	25.00	 ON TRACK
4.1.4.2 Finalise and implement the new Planning Scheme for the Balonne Shire including community consultation	Fiona Macleod - Planning & Development Officer	resolution to go out to public consultation and state interest review.	In Progress	01/07/18	30/06/19	80.00	25.00	 ON TRACK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
100% enforcement of swimming pool legislation	%	↔	100.00	100.00	 ON TRACK	100.00	100.00	 ON TRACK
completed all requests for pool safety inspections								
100% of all development applications are processed within statutory timeframes.	%	↔	100.00	100.00	 ON TRACK	100.00	100.00	 ON TRACK
Number of building applications received	#	↔	0.00	4.00	 NEEDS WORK	0.00	4.00	 NEEDS WORK
Number of development applications received	#	↔	0.00	3.00	 NEEDS WORK	0.00	3.00	 NEEDS WORK
No applications received.								
Value of building applications received	\$	↔	0.00	452,204.00	 NEEDS WORK	0.00	452,204.00	 NEEDS WORK

Strategy: Digital infrastructure for social connectedness and economic development

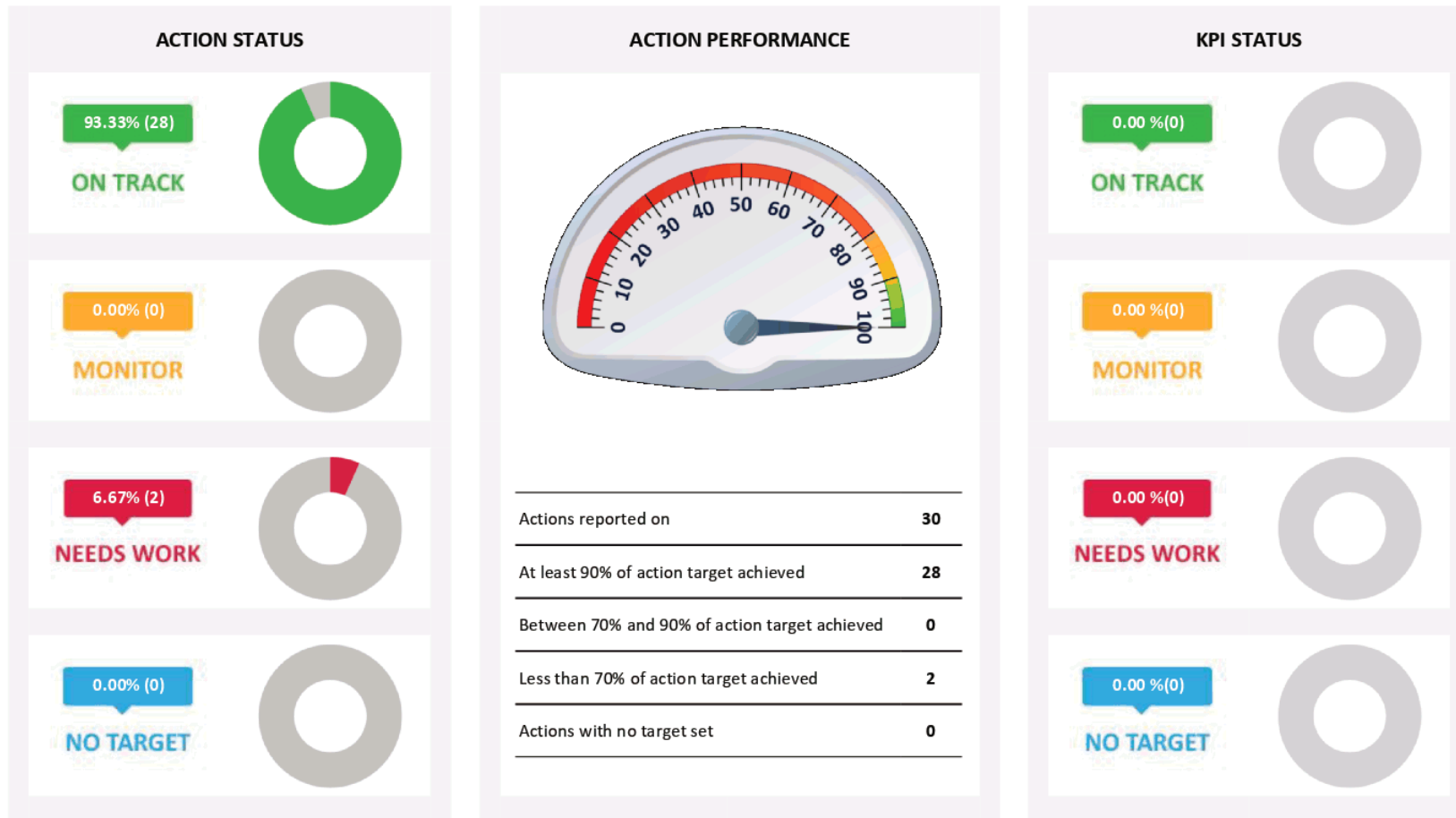
No actions specified for this period

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
10% reduction in business and community members experiencing problems accessing communications	%	↔	10.00	10.00	✓ ON TRACK	10.00	10.00	✓ ON TRACK
Funding received for the digital connectivity program. Reviewing technologies.								
Communication and engagement with Telcos and other providers	%	↔	100.00	100.00	✓ ON TRACK	100.00	100.00	✓ ON TRACK
On-going discussions with existing providers and new opportunities as a result of companies present at Evoke Ag.								
Planning and co-investment of digital connectivity infrastructure achieved in 5% of projects	%	↔	5.00	5.00	✓ ON TRACK	5.00	5.00	✓ ON TRACK
continued work in progress. Funding received.								


















Strategy: Technology investment for data-led change (to achieve cost savings and efficiency)

No actions specified for this period

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Adoption of consistent infrastructure planning principles for all projects	%	↔	100.00	100.00	✓ ON TRACK	100.00	100.00	✓ ON TRACK
Comply with existing and proposed new planning scheme								
Application of Smart Regions principles in new builds and infrastructure planning decisions	%	↔	100.00	100.00	✓ ON TRACK	100.00	100.00	✓ ON TRACK
Encourage smart design and eco-efficiency in new builds and expansions.								

GOAL: GOVERNANCE


PERFORMANCE OVERVIEW













KEY FOUNDATION AREA				Actions		KPI	
5.1 To develop an effective governance framework that drives enhanced organisational performance through project management, financial sustainability, performance management and community engagement.				On Track		-	
Program		Action Performance		KPI Performance			
5.1.1 Active community and stakeholder engagement			On Track		On Track		
5.1.2 Effective strategic planning and partnerships			On Track		On Track		
5.1.3 Excellence in service delivery and project management			On Track		Off Track		
5.1.4 High levels of accountability and compliance			On Track		Monitor		
5.1.5 Financial management for long-term sustainability			On Track		On Track		
5.1.6 Safe and healthy workplace environment			On Track		On Track		
5.1.7 Engaged employees in meaningful, productive work			On Track		On Track		
5.1.8 Effective investment programs and innovative finance approaches			On Track		On Track		

ACTION AND KPI SUMMARY



Outcome: To develop an effective governance framework that drives enhanced organisational performance through project management, financial sustainability, performance management and community engagement.







Strategy: Active community and stakeholder engagement

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.1.1 Develop a Community Engagement Strategy	Julie Davies - Communications Officer	Policy and Strategy was presented to and adopted by Council on 18 October 2018.	Completed	01/07/18	30/06/19	100.00	25.00	 ON TRACK


Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
100% of service requests acknowledged within 3 working days	%	↔	100.00	100.00	 ON TRACK	100.00	100.00	 ON TRACK
Service request monitoring was completed by Julie Hempstead during the July-September 2018 period								
4 Community newsletters	%	↓	100.00	0.00	 NEEDS WORK	100.00	0.00	 NEEDS WORK
To be done seasonally - Autumn, Winter, Spring and Summer - to alleviate time pressures on Communications Officer. Autumn edition 2019 is being done this week (8/4) and delivered next week (15/4)								
5% increase in compliments	%	↑	5.00	100.00	 ON TRACK	5.00	100.00	 ON TRACK
Compliments have increased by 100%. 12 compliments were received in the last quarter and 24 were received this quarter								
5% increase in social media following	%	↓	5.00	6.35	 ON TRACK	5.00	6.35	 ON TRACK
Facebook up 6.6% + Twitter up 6.1% = 6.35% average								
5% increase in website hits	%	↑	5.00	22.30	 ON TRACK	5.00	22.30	 ON TRACK
Unique Page Views overall have increased 22.3% over the last quarter. Bounce rate is still at 53.18% - below the industry standard of 55-60%.								
90% of service requests completed within 10 working days	%	↑	90.00	73.00	 NEEDS WORK	90.00	73.00	 NEEDS WORK
73% of service requests were completed on time this quarter.								






Strategy: Effective strategic planning and partnerships



Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.2.1 Provide secretarial support to the South West Local Government Association of Queensland	Mareea Lochel - Business and Community Development Officer	second meeting scheduled for 11 April 2018.	In Progress	01/07/18	30/06/19	75.00	25.00	 ON TRACK
5.1.2.2 Provide professional development opportunities to councillors within budget constraints	Matthew Magin - Chief Executive Officer	No councillor training in Q3	In Progress	01/07/18	30/06/19	50.00	25.00	 ON TRACK
5.1.2.3 Seek support and advice from partnerships with Local Government Managers Australia, Local Government Association Queensland including State and Federal Governments	Matthew Magin - Chief Executive Officer	Working with LGMA and LGAQ with respect to local government reforms - to assist making submissions to the government.	In Progress	01/07/18	30/06/19	50.00	25.00	 ON TRACK













Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
100% of council minutes are published on council's website within 10 days	%		100.00	100.00	 ON TRACK	100.00	100.00	 ON TRACK
Minutes are published within the 10 day time frame								
100% of monthly service request reports are delivered to councillors	%		100.00	100.00	 ON TRACK	100.00	100.00	 ON TRACK
Monthly reports delivered to SLG each month								

Strategy: Excellence in service delivery and project management





Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.3.1 Develop and implement a condition assessment program for all council houses and facilities	Chris Wilson - Facilities Co-ordinator	Completed July 2018.	Completed	01/07/18	30/06/19	100.00	25.00	 ON TRACK

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.3.2 Implement Council's Asset Management policy	Andrew Boardman - Roads and Drainage Engineer	Council policy approved by Councillors at councillor workshop. Policy is being used by Infrastructure Services to guide the stewardship of Council assets. Level of service workshop held with Councillors in March 2019 with further implementation to follow.	In Progress	01/07/18	30/06/19	50.00	25.00	 ON TRACK
5.1.3.3 Continue to develop Asset Management Plans	Andrew Boardman - Roads and Drainage Engineer	Currently working with John Sing to develop these plans. Level of service workshop held with Councillors in March 2019 with further asset management workshops to follow.	In Progress	01/07/18	30/06/19	30.00	25.00	 ON TRACK
5.1.3.4 Works for Queensland Projects completed within defined timeframes	Chris Wilson - Facilities Co-ordinator	Facility Coordinator W4Q projects were completed as required. Grandstand to be completed by end of November 2018.	In Progress	01/07/18	30/06/19	90.00	25.00	 ON TRACK
5.1.3.5 Information & Communications Technology (ICT) strategy implemented within budget constraints	Michelle Clarke - Director Finance & Corporate Services	Progress continues to be made on the ICT Strategy and reported to the ICT Steering Committee. Digital Connectivity project funding agreement (\$1m BOR) signed and EOIs to be called shortly. This will improve council's and the community's access to internet and speeds.	In Progress	01/07/18	30/06/19	70.00	25.00	 ON TRACK
5.1.3.6 Develop a business case for replacement of council's Enterprise Business Management system	Michelle Clarke - Director Finance & Corporate Services	Attended presentation at Charleville on new IT system. Draft business case under development. Budget preparations underway. Regional agreement reached with SW councils to embark on new IT system.	In Progress	01/07/18	30/06/19	25.00	25.00	 ON TRACK
5.1.3.7 Develop and maintain an asset register for rolling upgrade of PCs and IT hardware	Peter Smith - Computer Services Officer	Asset register developed in conjunction with new software and Shire Networks	In Progress	01/07/18	30/06/19	50.00	25.00	 ON TRACK

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.3.8 Advocate to enhance telecommunications and technology services across the Shire (including free Wi fi options for townships)	Garnet Radford - Economic Development Officer	Working with and advocating to telecommunication providers and technology service providers for internet and other IT related infrastructure for the region. Funding for such will come from private sector investment, local investment and grants. EDO working with consultant on opportunities for digital connectivity. Identified several technologies at Evoke Ag that could be relevant and cost-effective for the Shire to consider.	In Progress	01/07/18	30/06/19	75.00	25.00	 ON TRACK
5.1.3.9 Actively pursue grant funding to digitize council's cemetery records	Debbie Green - Manager Corporate Services	No grant funding currently available.	Not Started	01/07/18	30/06/19	0.00	25.00	 NEEDS WORK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
100% of administrative action complaints are acknowledged within 3 working days	%		100.00	0.00	 NEEDS WORK	100.00	0.00	 NEEDS WORK
Nil administrative complaints received in Q3.								
90% of administrative action complaint investigations are completed within 30 business days	%		100.00	0.00	 NEEDS WORK	100.00	0.00	 NEEDS WORK
1 outstanding administrative complaint referred to CCC and pending final outcome - and well in excess of 30 days completion								
Number of internal requests for service – IT help desk	#		0.00	0.00	 ON TRACK	0.00	0.00	 ON TRACK
Number of outages in computer services	#		0.00	0.00	 ON TRACK	0.00	0.00	 ON TRACK


Strategy: High levels of accountability and compliance

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.4.1 Annual review of CEO and Directorate Delegations are completed	Julie Hempstead - Administration Officer - Governance	This will be completed in Quarter 3	In Progress	01/01/19	30/06/19	50.00	25.00	 ON TRACK
5.1.4.3 Develop and implement a Business Continuity Plan for the Balonne Shire Council	Michelle Clarke - Director Finance & Corporate Services	Risk management consultant will be completing BCP as part of risk management project.	In Progress	01/07/18	30/06/19	10.00	25.00	 NEEDS WORK
5.1.4.4 Develop and maintain a policy register	Julie Hempstead - Administration Officer - Governance	Policy register developed on 11 September 2018 (ID 56024) . Policy maintenance is the next step as many of these policies are obsolete or reviews are required. IOS reviews in MAGIQ will alert relevant staff members to update or review a policy. This will roll out in w/c 7 February 2019.	In Progress	01/07/18	30/06/19	50.00	25.00	 ON TRACK
5.1.4.5 Implement legislative changes to Councillor disclosure and conduct requirements including Code of Conduct; Meeting Protocols and Investigation guidelines.	Michelle Clarke - Director Finance & Corporate Services	New Code of Conduct adopted by Council in October 2018. New Investigations policy and Meeting Procedures adopted by December 2018. Changes made to minutes to accurately reflect new requirements of declarations of interest. Training held for all councillors (on two occasions)	Completed	01/07/18	30/06/19	100.00	25.00	 ON TRACK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
100% compliance with statutory and corporate requirements	%	↔	100.00	100.00	✓ ON TRACK	100.00	100.00	✓ ON TRACK
Completed all new legislative requirements for councillor conduct within deadlines								
100% of Right to Information applications are completed within statutory timeframes	%	↑	100.00	100.00	✓ ON TRACK	100.00	100.00	✓ ON TRACK
2 applications received Q3. 1 withdrawn and 1 no documents held. Both responded to within statutory timeframes.								
Number of councillor complaints	#	↓	0.00	2.00	✗ NEEDS WORK	0.00	2.00	✗ NEEDS WORK
2 complaints made to the Office of Independent Commissioner and now in the register accessible via council's website.								
Number of staff complaints	#	↔	0.00	0.00	✓ ON TRACK	0.00	0.00	✓ ON TRACK
No staff complaints for Q3								



Strategy: Financial management for long-term sustainability

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.5.1 Implement recommendations from High Level Diagnostic review completed by Queensland Treasury Corporation	Tracey Lee - Manager Financial Services	It has progressed with Asset Management Policy and framework.	In Progress	01/07/18	30/06/19	50.00	25.00	✓ ON TRACK
5.1.5.2 Accounting manual is reviewed and up to date	Tracey Lee - Manager Financial Services	A number of procedures for day to day transactions have been continue to be completed.	In Progress	01/07/18	30/06/19	30.00	25.00	✓ ON TRACK
5.1.5.3 Finalise the Floating Plant and Loose Tools Policy and Procedure (including register)	Tracey Lee - Manager Financial Services	A full stock take of all floating plant and loose tools has been completed. Register still to be finalised.	In Progress	01/07/18	30/06/19	95.00	25.00	✓ ON TRACK

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.5.4 Single point of procurement implemented to service all Directorates and ensure consistency in Council's procurement activities.	Michelle Clarke - Director Finance & Corporate Services	New Procurement Co-Ordinator commencing 8 April. Acting Procurement Co-Ordinator has completed policy and finalising procedures. Staff support and training on-going. Multiple major projects underway are being supported by the Acting Procurement Co-ordinator to prepare tender and contract documentation and administer via VendorPanel. Support also provided to the Wild Dog Exclusion Fencing project including landholder and supplier/contractor forums.	In Progress	01/07/18	30/06/19	80.00	25.00	 ON TRACK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
90% of internal and external audit recommendations are completed within defined timeframes	%	↑	90.00	90.00	✓ ON TRACK	90.00	90.00	✓ ON TRACK
Significant work has been undertaken to complete internal and external audit recommendations and are tracking well.								
Creditors paid within 30 days	%	↓	100.00	0.00	✗ NEEDS WORK	100.00	0.00	✗ NEEDS WORK
All creditors paid within 30 day terms.								
Deliver a 5% productivity dividend annually	%	↔	0.00	0.00	✓ ON TRACK	0.00	0.00	✓ ON TRACK
Report on last quarter only								
Deliver a 5% productivity dividend annually	%	↔	0.00	0.00	✓ ON TRACK	0.00	0.00	✓ ON TRACK
Report on last quarter only								
Deliver a 5% productivity dividend annually	%	↑	0.00	0.00	✓ ON TRACK	0.00	0.00	✓ ON TRACK
Report on last quarter only								
No more than 5% debtors in excess of 90 days	%	↔	5.00	0.00	✓ ON TRACK	5.00	0.00	✓ ON TRACK
9.7% of aged debtors currently at 90 days								
No more than 5% in rate arrears outstanding at 30 June	%	↑	5.00	0.00	✓ ON TRACK	5.00	0.00	✓ ON TRACK
Majority of this percentage outstanding is made up of three assessment from Brisbane Petroleum and Ngurampaa.								





Strategy: Safe and healthy workplace environment










Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.6.1 Continue to implement and maintain Councils Safety Management System	Ben Gardiner - Safety Advisor - Acting SES Contoller	Safe plan is maintained and reported to the Safety Committee and SLG	In Progress	01/07/18	30/06/19	50.00	25.00	 ON TRACK
5.1.6.2 Undertake Internal Audit at the completion of the WHS plan	Michelle Clarke - Director Finance & Corporate Services	The audit report was presented to the WHS Committee in Quarter 3 and SLG adopted the WHS Annual Plan.	Completed	01/07/18	30/06/19	100.00	25.00	 ON TRACK









Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
10% reduction in injuries from previous quarter	%	↔	10.00	10.00	✓ ON TRACK	10.00	10.00	✓ ON TRACK
No major incidents in Q3								
100% completion of WHS annual plan	%	↓	75.00	100.00	✓ ON TRACK	75.00	100.00	✓ ON TRACK
WHS annual plan adopted by SLG and WHS committee								
100% of all hazard inspections completed within defined time frames	%	↑	100.00	80.00	⚙️ NEEDS WORK	100.00	80.00	⚙️ NEEDS WORK
Hazard inspections are improving								
Achieve 70% compliance with LGW Auditing tool	%	↔	70.00	70.00	✓ ON TRACK	70.00	70.00	✓ ON TRACK
No audit conducted this quarter - result remains the same. Presentation by JLT to all manager supervisors during the quarter on due diligence and responsibilities conducted								
Lost time injury claims to be less than 55% of all claims	%	↑	55.00	0.00	✓ ON TRACK	55.00	0.00	✓ ON TRACK
No data for this quarter to report								
Tool box – Take 5s are circulated weekly and monitored for completion	%	↑	100.00	100.00	✓ ON TRACK	100.00	100.00	✓ ON TRACK
Tool box talks are being circulated and report being provided to manager/supervisors for follow up on those who are yet to complete								



Strategy: Engaged employees in meaningful, productive work










Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.7.1 4 staff newsletters published per annum	Julie Davies - Communications Officer	One newsletter prepared and delivered in October 2018 One newsletter prepared and delivered in December 2018	In Progress	01/07/18	30/06/19	50.00	25.00	✓ ON TRACK

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.7.2 EBA Vote proposed in October and agreement now reached with Unions Implement agreed single Enterprise Bargaining Agreement for the Balonne Shire workforce	Debbie Green - Manager Corporate Services	Agreement with unions reached for one single EBA for the Balonne Shire Workforce pending vote in with staff in October 2018. Agreement certified in December. Agreement implemented. Backpayment of wages and salary increases completed January 2019.	Completed	01/07/18	30/06/19	100.00	25.00	 ON TRACK
5.1.7.3 All Human Resource policies and procedures are reviewed, updated and communicated with staff.	Debbie Green - Manager Corporate Services	Absenteeism policy toolbox recirculated. Private use of motor vehicle policy under review.	In Progress	01/07/18	30/06/19	25.00	25.00	 ON TRACK
5.1.7.4 Deliver at least 1 training session in council's Interplan planning & performance management system	Peter Smith - Computer Services Officer	Administrator training completed	In Progress	01/07/18	30/06/19	25.00	25.00	 ON TRACK
5.1.7.5 Deliver at least 1 training session in council's electronic records management system	Tyla Elwers - Administration Officer - Records	All new staff are receiving records management training.	In Progress	01/07/18	30/06/19	75.00	75.00	 ON TRACK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
10% improvement in staff satisfaction	%		10.00	0.00	 NEEDS WORK	10.00	0.00	 NEEDS WORK
No surveys undertaken								
100% of all new starters receive a staff induction and meet the CEO	%		100.00	100.00	 ON TRACK	100.00	100.00	 ON TRACK
4 new employees all introduced to CEO								
5% decrease in council's overall leave liability	%		5.00	0.00	 NEEDS WORK	5.00	0.00	 NEEDS WORK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Annual Leave decreased by 6.45%. Long Service increased by 8.20% due to 2 full time and 2 casual employees becoming entitled to LSL in the period. Overall increase of 0.97%								
5% decrease in staff turnover	%	↑	5.00	29.00	 ON TRACK	5.00	29.00	 ON TRACK
5 terminations during this quarter compared to 7 for the same period in 2017/18								
80% Performance Appraisals completed on time	%	↓	80.00	0.00	 NEEDS WORK	80.00	0.00	 NEEDS WORK
Infrastructure department appraisal redesigned and reviews will commence now that new Director of Infrastructure has been appointed.								
Conduct fortnightly supervisor/co-ordinator and monthly team meetings - Finance and Corporate Services	#	↑	3.00	5.00	 ON TRACK	3.00	5.00	 ON TRACK
Team leader and team meetings held including a FCS team building day and customer service training February.								
Conduct fortnightly supervisor/co-ordinator and monthly team meetings - Infrastructure Services	#	↓	3.00	6.00	 NEEDS WORK	3.00	6.00	 NEEDS WORK
Manager and supervisor fortnightly meetings held.								
Conduct fortnightly supervisor/coordinator and monthly team meetings- Health, Planning and Community Department	#	↓	3.00	0.00	 NEEDS WORK	3.00	0.00	 NEEDS WORK
Meetings held every fortnight.								
Number of disciplinary matters substantiated	#	↑	0.00	0.00	 ON TRACK	0.00	0.00	 ON TRACK
Strategy: Effective investment programs and innovative finance approaches								

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.8.1 Council investigate investment opportunities with the Queensland Treasury Corporation for the Wild Dog Exclusion Fencing Scheme	Digby Whyte - Director Community & Environmental Services	Council resolved to proceed in February 2019 and business case finalised and application made to Department Local Government for loan approval of \$5m initial draw down and \$3m subsequent draw down. During month of March a landholder forum was held and contractor/supplier forum. Applications are currently open and will close end of April.	Completed	01/07/18	30/06/19	100.00	25.00	 ON TRACK
5.1.8.2 Asset Register are monitored and reviewed annually to ensure appropriate depreciation is applied to Council's assets	Michelle Clarke - Director Finance & Corporate Services	Comprehensive revaluation of all asset classes completed this quarter and currently being analysed - due to external auditors 30 April. Depreciation review underway as well as asset management.	In Progress	01/07/18	30/06/19	80.00	25.00	 ON TRACK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Credit cards reconciliations are completed by responsible officers within agreed timeframes	%		100.00	0.00	 NEEDS WORK	100.00	0.00	 NEEDS WORK
Fuel Cards and Fuel Sheet reconciliations are completed by responsible officers within agreed timeframes	%		100.00	0.00	 NEEDS WORK	100.00	0.00	 NEEDS WORK
Number of successful grant applications achieved for council	#		1.00	12.00	 ON TRACK	1.00	12.00	 ON TRACK
Balonne Shire Council received 14 successful grants between January and March 2019. In total \$10,125,150.00 worth of grants was achieved in this period.								



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OFFICER REPORT

TO: Council

SUBJECT: Independent Audit Chairperson and Independent Audit Committee member

DATE: 04.04.19

AGENDA REF: FCS3

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

Appointment of Independent Audit Chairperson and Independent Audit Committee member

Background

Council appointed an independent Audit Chairperson at its ordinary meeting on 17 August 2019, Mr James Hetherington. That appointment is due to expire on 27 August 2019. The Audit Committee operate in cycles relevant to the financial year and preparation of the financial statements. Given that in August the Audit Committee will not have finalised the review of financial statements it is recommended that this appointment be extended. The Audit Committee Councillor members and external audit are satisfied with the current arrangement and this report recommends extending this appointment for a further two years to provide stability and continuity in the Audit Committee to 31 December 2021.

Mr Jason Quinnell has been a long serving independent member of the Audit Committee. He is the Director Corporate & Community Services in Goondiwindi. Mr Quinnell recently resigned from his position on the Audit Committee that leaves a place to appoint an independent member. Council may call for expressions of interest from the Balonne Shire community or extend further seeking a professional representative. It is recommended that this position expire on 31 December 2022 to allow some succession planning. Council may at any time amend this arrangement by agreement.

Link to Corporate Plan

Function	Key Program Area
<u>Inclusive & Ethical Governance</u>	Corporate Governance: To provide effective organisational leadership through strategic planning, accountability and ethical standards of practice.

Consultation (internal/external)

Audit Committee
External Auditors

Legal Implications

Nil

Policy Implications

The Terms of Reference will require amendment once the Independent Audit Committee member is confirmed.

Financial and Resource Implications

The Independent Audit Chairperson role attracts meeting fees, depending on the number of meetings held. The Independent Audit Committee member to date has not attracted any cost, however it is likely it will in the future.

Attachments

Nil

Recommendation/s

1. That Mr James Hetherington's appointment as Independent Audit Committee Chairperson be extended to 31 December 2021 at the current meeting fees;
2. That Council call for expressions of interest from the Balonne Shire community to sit as an Independent Audit Committee member with the appointment to expire on 31 December 2022.

Michelle Clarke

Director Finance & Corporate Services

OFFICER REPORT

TO: Council

SUBJECT: Gifts Policy

DATE: 04.04.19

AGENDA REF: FCS4

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

Gifts Policy, applicable to councillors and staff

Background

The attached Gifts Policy has been developed for Council's adoption. It is applicable to all councillors and staff and is consistent with the Local Government Act and Regulations. The policy requires disclosure of gifts over \$50.00 (via a form) and reminds all councillors and senior executives of the requirement to list all hospitality/gifts in the register of interests.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Governance</u>	High levels of accountability and compliance

Consultation (internal/external)

Senior Leadership Group

Legal Implications

The Local Government Act principles require the ethical behaviour of all councillors and employees, as well as openness and transparency. This policy provides a framework to demonstrate these principles.

Policy Implications

This is a new policy and relevant also to the Code of Conduct for both Councillors and Employees.

Financial and Resource Implications

Not applicable

Attachments

1. Gifts Policy [↗](#)

Recommendation/s

That the attached Gifts Policy be adopted by Council.

Michelle Clarke

Director Finance & Corporate Services

Gifts and Benefits Policy

1. POLICY STATEMENT

The policy is applicable to both Councillors and employees in the appropriate treatment of gifts and benefits offered and /or received during the execution of their duties.

2. PRINCIPLES

The Community expects Councillors and employees to discharge their responsibilities impartially and with integrity. The acceptance of gifts and / or benefits outside of a controlled and transparent process can result in negative perceptions and damage to Council's reputation.

Two major considerations in determining whether to accept a gift/ benefit are:-

1. The intent in which the gift/benefits were given.
2. The public perception of acceptance of the gift and/ or benefit

3. SCOPE

This policy applies to all Councillors and Council employees of Balonne Shire Council (BSC), including permanent, casual and temporary employees, contractors, volunteers, apprentices, trainees and work experience students.

The purpose of this policy is:

- To provide Councillors and employees guidance on appropriate ways to deal with offers of gifts and/or benefits in connection with their duties whilst representing BSC.
- To provide Councillor's and employees with principles and processes when gifts or benefits are accepted.
- To support BSC's commitment to open and transparent governance.
- To minimise any risks of Councillors and employees exposure to an actual or perceived Conflict of Interest or damage to reputation.

The policy does not apply to electoral gifts to Councillors as defined in the *Electoral Act 1992* or *Local Government Electoral Act 2011*.

4. RESPONSIBILITY

The Chief Executive Officer will ensure that all employees of Balonne Shire Council are aware of their responsibilities under the Gifts Policy. The Mayor will ensure that all Councillors are aware of their responsibilities under this policy. All Councillors and employees will disclose any offer or gift/benefit received in accordance with this policy.

5. DEFINITIONS

BSC – Balonne Shire Council

CEO – Chief Executive Officer

Conflict of Interest – is an issue about a conflict between a person's personal interest and the persons official duties with council

Donor – refers to the person or organisation making the offer of a gift/benefit to Council, a Councillor or employee

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Authorised by >> Director Finance & Corporate Services

Initial Date of Adoption >> 18/04/2019
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Next Review Date>> 18/04/2021



Gifts and Benefits Policy

Fair market value – the reasonable retail value of something

Gift/Benefit – shall mean gift given voluntarily to show favour toward someone, honour or occasion, or make a gesture of assistance or goodwill which is good outside of normal open contractual arrangements.

6. POLICY

It is not appropriate for Councillors or employees to be offered or to accept or receive a gift or benefit in connection with the performance of their official duties.

The policy outlines the process of accepting or not accepting gifts and/ or benefits, and disclosure of gifts/ benefits by filling out a notification form. The forms are registered and gifts/ benefits logged in a gift/benefit register.

6.1 Acceptance of gifts and benefits

As a general guide if a Councillor or employee is offered a gift, he/she should consider why the gift is being given and whether acceptance is appropriate.

Each type of gift carries with it different risks that should be considered when deciding whether or not acceptance is appropriate. The following should be considered:

1. Relevant legislation
2. Why the offer or gift was made
3. The value and type of the gift/benefit
4. The likely public perception of acceptance
5. Whether a tender or quotation or contract negotiations are pending or underway

6.2 Circumstances where the acceptance of a gift or benefit is not appropriate

Pursuant of the *Local Government Act 2009*, a local government employee must not ask, or accept, a fee or other benefit for doing something as a local government employee. However provision does apply to a benefit of nominal value.

Councillors and employees must not accept a gift and /or benefit irrespective of value, if any of the following apply:

- It is considered as a gift of influence – that is, it is seen or maybe seen to affect the performance of an individual's duties, or could be seen as to influence a decision making process.
- The donor or any reasonable observer would interpret that the recipient maybe under an obligation to the donor as a result of receiving the gift.
- It is not offered openly
- It is an offer of money

Any gifts and or benefits offered in this manner must be reported immediately to

- The relevant Director / Manager or CEO (for employees)
- To the Mayor (for Councillors and CEO)

If unsure Councillors and employees should decline offers stating it is against Council Policy.



Gifts and Benefits Policy

6.3 Circumstances where it may be appropriate to accept a gift

Acceptance of a gift and/or benefit may be appropriate if it complies with the following principles:

- It does not influence, or has the potential or perceived potential to influence, to compromise the integrity of the recipient, or create a conflict of interest.
- It is not related to advice or decisions about for example: Granting licences, inspecting and regulating businesses, granting of approvals, letting of contracts, procuring goods/services, the provision of Council Services, or the provision of a Council grant.

The following gifts are considered low risk and can be generally accepted:

- Gifts of nominal value made in gratitude for carrying out a specific task e.g. a small personal gift to a Councillor or employee for speaking at a function
- Low value corporate gifts made as a marketing initiative, e.g. mass produced as mementoes at a conference or course
- Ceremonial or symbolic gifts from visiting organisations provided to Council e.g. plaque of appreciation or memento.

Gifts made to the Council remain the property of the Council and not the individual.

6.4 Declaring and reporting of Gifts and Benefits on Council's Gift Register

When gifts and benefits are received over the nominal value of \$50.00, it is important that they are dealt with in a consistent and appropriate manner. All gifts received must be recorded in a Council's gift register.

An employee who receives a gift and/or benefit is required to fill out the appropriate form (refer to appendix 1) and forward the completed form to the CEO within five business days of receipt of the gift and /or benefit.

Should the CEO or Councillor accept a gift or benefit he/she is required to submit the form (refer to appendix 1) to the Mayor. In the case of the Mayor receiving gift and/or benefit, this must be reported to the Deputy Mayor.

The Gift Register must include:-

- The date the gift was offered
- The date the notification was made
- The recipient and donor
- Estimated fair market value
- Determination on how the gift was dealt with

The CEO may recommend that the gift be kept for distribution as a lucky door prize at the Council's Christmas Party – and Councillors and Employees are encouraged to donate to the lucky door prize pool to share the benefit and increase openness and transparency.

6.4.1 Gifts exceeding over nominal value of \$500

Any gift over \$500 or all gifts totally more than \$500 received by a Councillor that is requires to be recorded on a Councillor's Individual register of Interests pursuant of *section 291 Local Government Regulation, 2012*.

The CEO and Executive Directors have obligations to disclose gifts over \$500 or all gifts totally more than \$500 on their Register of Interests under *Part 5, Chapter 8 of the Local Government Regulation 2012*.



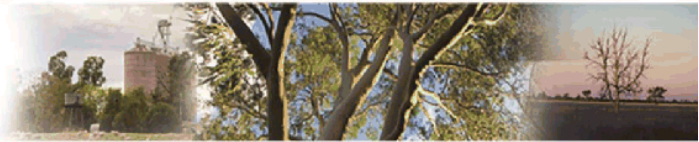
Gifts and Benefits Policy

7. LEGAL PARAMETERS

- Local Government act 2009
- Local Government Regulation 2012
- Public Sector Act 1994

8. ASSOCIATED DOCUMENTS

- Employee Code of Conduct
- Councillor Code of Conduct



Gifts and Benefits Policy

APPENDIX 1

Notification /Approval of Receipt Of Gift or Benefit

SECTION A- EMPLOYEES /COUNCILLOR DECLARATION

Employee / Councillor's Name	
Employee Position Number (leave blank if a Councillor)	
Department/Program	
Date Gift/Benefit Offered	
Market Value of Gift /Benefit	
Name of Donor (Organisation or Person offering benefit/gift)	
Givers Association to Council	
Giver's Association to Employee/Councillor	

Did you accept the Gift/ Benefit Received / Offered? ☐ Yes ☐ No

Section B : Employee's / Councillor's advise of all information relevant to this matter:

Additional Information or Identified

Conflict of Interest

Employee's / Councillor's Declaration

1. I have read and understood the Gift and Benefit Policy
2. The information submitted by me on this matter is complete and accurate
3. There is no bias for actual or perceived conflict of interest

Date

Employee/Councillor Name

Employee / Councillor

Signature

SECTION C: CHIEF EXECUTIVE OFFICER'S / MAYORS / DEPUTY MAYOR'S DECISION

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Initial Date of Adoption >> 18/04/2019
Latest Version Adopted: 18/04/2019
Next Review Date>> 18/04/2021



Gifts and Benefits Policy

Approval Process

1. The Chief Executive officer approves the notification by an Employee who declares a gift/benefit over \$50.00
2. The Mayor / Deputy Mayor approves the notification by the Chief Executive Officer /Mayor a gift /benefit over \$50.00

Date CEO/ Mayor/Deputy Mayor's Name CEO/ Mayor/Deputy Mayor's Signature

Approved – Retain Gift Yes ☐ No ☐ (Recommend donation to the Christmas Party Lucky Door Prize Pool)

Decisions/ Comments

OFFICER REPORT

TO: Council

SUBJECT: Monthly Finance Report March 2019

DATE: 08.04.19

AGENDA REF: FCS5

AUTHOR: Tracey Lee - Manager Finance Services

Executive Summary

Monthly Finance Report March 2019

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Governance</u>	Financial management for long-term sustainability

Attachments

1. Monthly Finance Report March 2019.pdf [↓](#)

Recommendation/s

That the monthly Financial Management Report for the period ending 31 March 2019, as tabled, be received and noted.

Michelle Clarke
Director Finance & Corporate Services

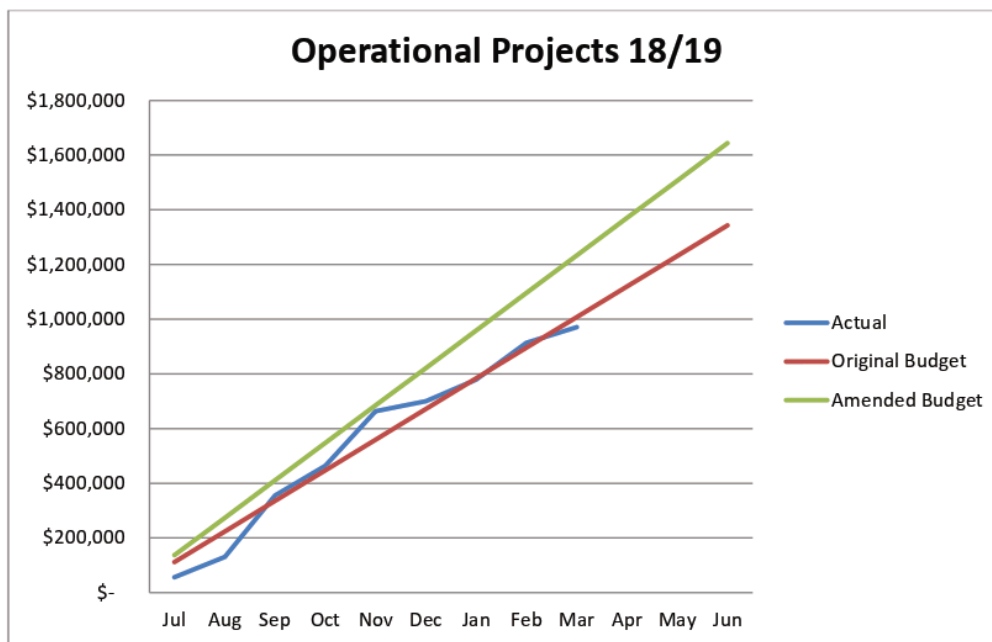
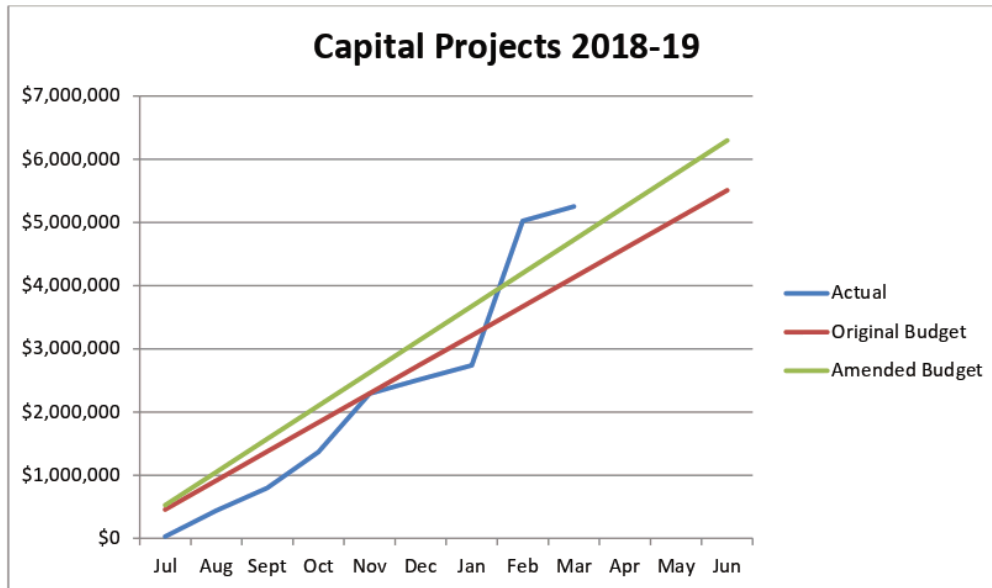
Finance Report

Month Ending 31 March 2019

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CAPITAL AND OPERATIONAL PROJECTS ACTUALS VS BUDGET



Refer to Capital and Operation Projects Report located in the Finance Information Reports Section for additional project information.

Balonne Shire Council
Statement of Comprehensive Income
For the period ended 31 March 2019
75% of Year Expired

	Note	2018/19 Actual	2018/19 Original Budget	2018/19 Amended Budget	%
Income					
Revenue					
Recurrent revenue					
Rates, levies and charges	1	10,481,561	10,446,100	10,446,100	100%
Fees and charges	2	175,476	232,500	232,500	75%
Rental income	3	135,621	261,000	261,000	52%
Interest received	4	492,096	447,050	647,050	76%
Sales revenue	5	1,975,083	2,317,000	3,296,000	60%
Other income	6	331,196	224,350	381,755	87%
Grants, subsidies, contributions and donations	7	3,156,965	6,909,508	7,024,300	45%
Total recurrent revenue		16,747,998	20,837,508	22,288,705	80%
Capital revenue					
Grants, subsidies, contributions and donations	8	2,120,250	3,748,018	3,691,283	57%
Total capital revenue		2,120,250	3,748,018	3,691,283	57%
Total revenue		18,868,248	24,585,526	25,979,988	77%
Capital income	13	6,613	0	0	
Total income		18,874,861	24,585,526	25,979,988	77%
Expenses					
Recurrent expenses					
Employee benefits	9	(4,658,030)	(6,400,000)	(6,915,000)	67%
Materials and services	10	(7,392,270)	(9,749,198)	(11,395,290)	65%
Finance costs	11	(120,712)	(205,893)	(205,893)	59%
Depreciation and amortisation	12	(5,722,416)	(7,944,942)	(7,944,942)	72%
Total recurrent expenses		(17,893,428)	(24,300,033)	(26,461,125)	74%
Capital Expenses		0	0	0	
Total expenses		(17,893,428)	(24,300,033)	(26,461,125)	74%
Total comprehensive income for the year		981,433	285,493	(481,137)	

Statement of Comprehensive Income

For the period ended 31 March 2019

General

A commentary with regards to the Statement of Comprehensive Income is provided for Council information. As a general rule, actuals should now be at 75% of the budget. Where there are significant variances from budget a brief explanation is provided.

1 Rates, levies and Charges

Both rate levies have now been issued and discount period has finished.

2 Fees and Charges

On target.

3 Rental Income

Behind budget by 23%. This is in part due to some internal costings not having been applied, which would bring the variance back to 15%. Some minor budget adjustments will be proposed during the next budget revision.

4 Interest Received

On target.

5 Sales Revenue

March figures have this line item behind budget by 15%. Claims for March are yet to be submitted.

6 Other Income

Currently sitting at 12% ahead of budget this has reduced from 19% at the end of February.

7 Recurrent Grants and Subsidies

One of the biggest influencing factors in the variance between actuals and budget is the budgeting of advance payment for the 19/20 FAGs grant allocation. The real percentage variance without this budget item is 69% which is only 6% behind budget. For further grant information refer to the grants report located in the monthly information finance report.

8 Capital Grants and Subsidies

Currently sitting at 57% for the end of March up from 36% at the end of February. More information on grant details can be located in the monthly information finance report.

9 Employee Benefits

Under budget by 8% most likely due to some staff vacancies.

10 Materials and Services

Under budget by 10%. The impact is spread across a number of functions of Council.

11 Finance Costs

Behind budget target by 16%. Due to the allocation of March interest expense in April. The actual result for March should have reported at 66% which is only 9% behind budget which has been the trend of this line item for a number of months. Some minor budget adjustments will be proposed at the next budget review.

12 Depreciation

Depreciation continues to report at 3% behind budget. However, as capital projects are completed and capitalised within PCS they will start to depreciate which will impact the final depreciation result.

Balonne Shire Council
Statement of Financial Position

As at 31 March 2019

	Actual	Original Budget	Amended Budget
Current Assets			
Cash and cash equivalents	11,136,630	563,217	4,209,515
QTC Cash Fund	13,677,543	15,377,766	15,377,766
Investments	4,482,467	7,206,156	7,206,156
Rates Outstanding	1,002,383	255,730	255,730
Trade and other receivables	338,628	3,212,816	3,212,816
Inventories	266,522	215,581	215,581
Other financial assets	29,611	73,227	73,227
Total current assets	30,933,784	26,904,493	30,550,791
Non-current Assets			
Property, plant and equipment	253,466,591	260,492,458	261,147,952
Capital works in progress	5,721,911	688,838	688,838
Total non-current assets	259,188,502	261,181,296	261,836,790
TOTAL ASSETS	290,122,286	288,085,789	292,387,581
Current Liabilities			
Trade and other payables	172,941	655,466	655,466
Borrowings	165,966	290,280	290,280
Provisions	1,599,804	1,687,011	1,687,011
Other	147,156	7,176	7,176
Total current liabilities	2,085,867	2,639,933	2,639,933
Non-current Liabilities			
Borrowings	2,653,065	2,362,786	2,362,786
Provisions	181,462	150,899	150,899
Total non-current liabilities	2,834,527	2,513,685	2,513,685
TOTAL LIABILITIES	4,920,394	5,153,618	5,153,618
NET COMMUNITY ASSETS	285,201,892	282,932,171	287,233,963
Community Equity			
Shire capital	77,732,483	78,555,656	79,764,554
Asset revaluation reserve	199,306,073	197,400,285	199,306,073
Other reserves	8,163,336	6,976,230	8,163,336
TOTAL COMMUNITY EQUITY	285,201,892	282,932,171	287,233,963

Statement of Financial Position

For the period ended 31 March 2019

General

A commentary with regards to the Statement of Financial Position is provided for Council information. Where there are significant variances from budget a brief explanation is provided.

ASSETS:

Cash and cash equivalents

Due to the recent receipt of funds for payment of the second rates levy, Council's operating bank account is holding a large amount of cash. As a result Council will be looking to actively invest some of these funds to generate greater interest revenue.

QTC Cash Fund

Likely to increase with the reallocation of cash from the general operating bank account.

Investments

Will increase due to the active investment of cash currently held in the general operating bank account.

Rates Outstanding

This line item is in part impacted by those rate payers on current payment arrangements. It should reduce over time. For more information in relation to outstanding rate arrears refer to the Rates Status Report in the monthly finance information report.

Trade and Other Receivables

Currently being review to establish budget assumption.

Property, Plant and Equipment

This balance will be impacted by both the asset revaluation and the capitalisation of completed capital works projects.

Capital Works in Progress

The value of this line item will reduce as capital projects are completed and capitalised.

LIABILITIES:

Trade and Other Payables

This item relates to monies owed to external parties for which Council is liable to pay.

Other

This line item is impacted largely by employee salaries and wage costs accrued in March but not payable until the 2nd April.

COMMUNITY EQUITY:**Asset Revaluation Reserve**

This reserve account is impacted by the annual asset revaluation process which should be complete by 30 June.

Other Reserves

This item relates to funds held as both externally and internally restricted cash. It includes unspent grant monies as well as funds put aside by Council for future infrastructure asset replacement.

Balonne Shire Council
Statement of Cash Flows

period ending 31 March 2019

	Actual	Original Budget	Amended Budget
Cash flows from operating activities:			
Receipts from customers	14,076,566	13,240,950	14,377,355
Payments to suppliers and employees	(12,355,453)	(16,139,208)	(18,300,300)
	1,721,113	(2,898,258)	(3,922,945)
Interest received	492,096	447,050	647,050
Rental income	135,621	261,000	261,000
Non-capital grants and contributions	3,156,965	6,909,508	7,024,300
Borrowing costs	(114,037)	(186,883)	(186,883)
Net cash inflow (outflow) from operating activities	5,391,758	4,532,417	3,822,522
Cash flows from investing activities:			
Payments for property, plant and equipment	(3,729,957)	(5,505,018)	(6,296,512)
Payments for intangible assets	0	0	0
Net movement on loans and advances	0	0	0
Proceeds from sale of property, plant and equipment	32,019	253,000	253,000
Grants, subsidies, contributions and donations	2,120,250	3,748,018	3,691,283
Net cash inflow (outflow) from investing activities	(1,577,688)	(1,504,000)	(2,352,229)
Cash flows from financing activities			
Proceeds from borrowings	0	0	0
Repayment of borrowings	(112,887)	(272,313)	(272,313)
Net cash inflow (outflow) from financing activities	(112,887)	(272,313)	(272,313)
Net increase (decrease) in cash held	3,701,183	2,756,104	1,197,980
Cash at beginning of reporting period	25,595,457	20,391,035	25,595,457
Cash at end of reporting period	29,296,640	23,147,139	26,793,437

Key Performance Indicators - Monthly Reporting

Ratio	Description	Formula	Target	Status	Mar-19
Operating Cash Ratio	Number of months operating expenditure covered by working cash held	$\frac{\text{Cash Held - Restricted Cash}}{(\text{Total Operating Expense} - \text{Depreciation})/\text{Number of Periods}}$	Target greater than or equal to 1 month	✓	15.73
Operating Performance Ratio	This ratio provides an indication of Council's cash flow capabilities	$\frac{\text{Net Cash from Operations} + \text{Interest Revenue and Expense}}{\text{Cash Operating Revenue} + \text{Interest Revenue}}$	Target greater than or equal to 20%	✗	14.36
Operating Efficiency Ratio	This ratio provides an indication of Council's ability to fund its operations	$\frac{\text{Total Operating Income}}{\text{Total Operating Expenses}}$	Target greater than or equal to 1	✗	0.94
Operating Surplus Ratio	An indicator of which the extent to which revenues raised cover operational expenses only or are available for capital funding purposes or other purposes	$\frac{\text{Net Result (excluding capital items)}}{\text{Total Operating Revenue (excluding capital items)}}$	Target between 0 - 10%	✗	-9.69
Asset Sustainability Ratio	An approximation of the extent to which the infrastructure assets managed are being replaced as these reach the end of their useful lives.	$\frac{\text{Capital Expenditure on the Replacement of Assets (renewals)}}{\text{Depreciation Expense}}$	Target greater than or equal to 90%	✗	73.04
Net Financial Liabilities Ratio	An indicator of the extent to which the net financial liabilities can be serviced by its operating revenue	$\frac{\text{Total Liabilities - Current Assets}}{\text{Total Operating Revenue (excluding capital items)}}$	Target less than or equal to 60%	✓	-155.32

(IFS) INFRASTRUCTURE SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
IFS1	<u>ST GEORGE CRICKET ASSOCIATION BUILDING APPLICATION FEE WAIVER REQUEST</u>	St George Cricket Association has requested that Balonne Shire Council waive the \$310 building application fee for installation of flood lighting adjacent to the cricket nets at Rowden Park.	95

OFFICER REPORT

TO: Council

SUBJECT: St George Cricket Association Building Application Fee Waiver Request

DATE: 08.04.19

AGENDA REF: IFS1

AUTHOR: Raelene McVinish - Asset/GIS Officer

Executive Summary

St George Cricket Association has requested that Balonne Shire Council waive the \$310 building application fee for installation of flood lighting adjacent to the cricket nets at Rowden Park.

Background

St George Cricket Association submitted a building application to Council for the installation of lighting and power to the cricket nets at Rowden Park on 29 March 2019. On 8 April 2019, the St George Cricket Association requested that Council waive the \$310 application fee, citing that the lighting will enhance a community facility.

The building application process generally commences once the application fee has been received as Council engages an external building certifier to review the documentation and undertake the assessment. The \$310 fee is cost recovery for Council to engage this contractor.

The Cricket Association has sourced external funding for the supply and installation of flood lighting for night-time use of the cricket nets.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Healthy and active lifestyles

Consultation (internal/external)

Fiona Macleod – Balonne Shire Council Planning and Development Officer
Matthew Magin – Balonne Shire Council Chief Executive Officer
Nick Hill – St George Cricket Association Secretary

Legal Implications

Nil.

Policy Implications

Council is to determine if the request for fee waiver is warranted and whether this will set a precedent for future community requests. As the community group has received full funding for this project, the initial grant application should have identified this and similar fees in the interests of due diligence.

Financial and Resource Implications

The current building application fee is \$310.

Attachments

1. Nick Hill - St George Cricket Association- Building Fee Waiver Application.pdf [↓](#)
2. St George Cricket Association Request for Rowden Park Lighting.pdf [↓](#)

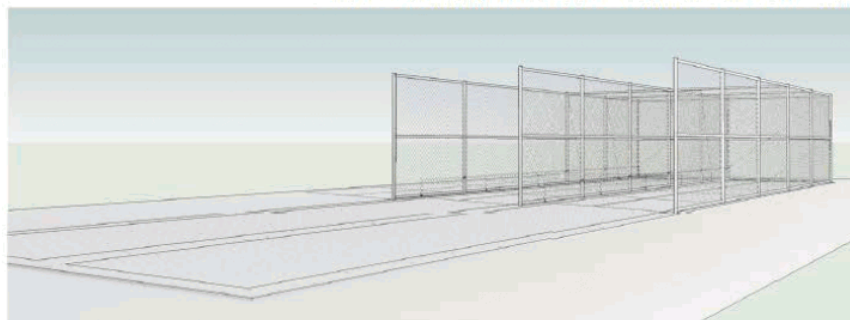
Recommendation/s

That Council decline the request from the St George Cricket Association to waive the \$310 building application fee, in the context of setting a precedent for similar requests in the future and that the project received external funding that should have included the building application fees.

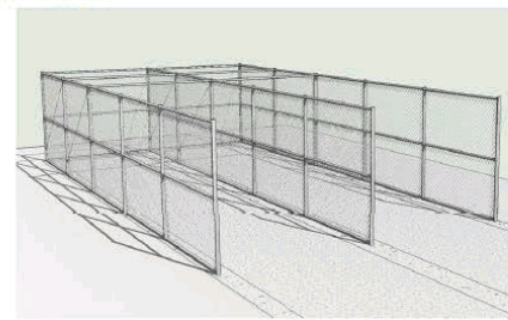
Andrew Boardman

Director Infrastructure Services

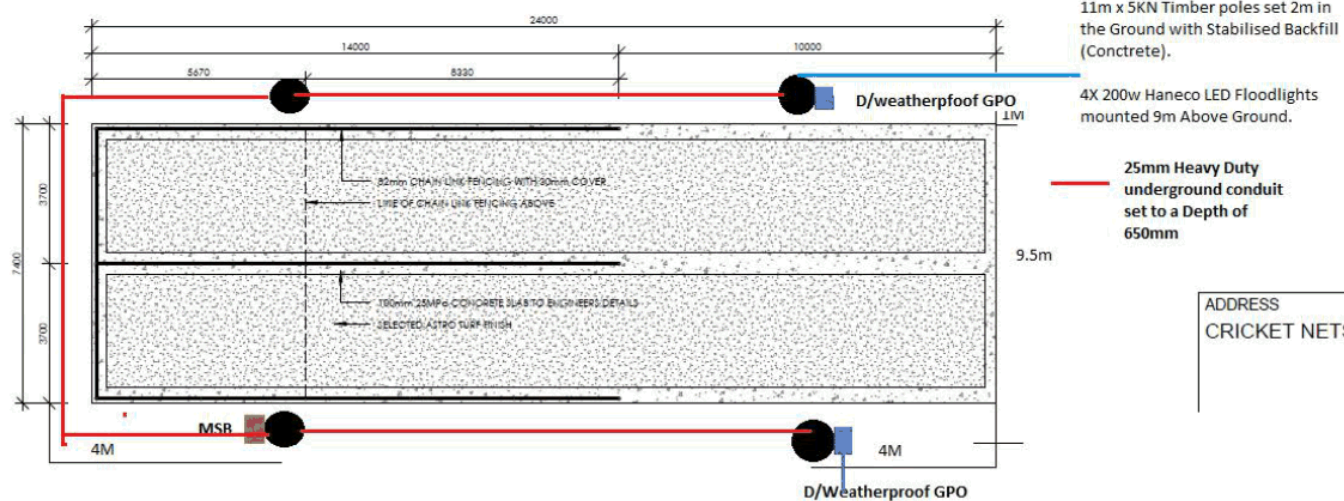
PROPOSED LIGHTING AND POWER PLAN FOR ST GEORGE CRICKET



1 3D View 1



2 3D View 2



24th September 2018

Mr Ross Drabble
Director of Infrastructure Services
Balonne Shire Council
118 Victoria Street
St George QLD 4487



Dear Mr Drabble,

Re: Proposed Works – Rowden Park Cricket Net Power and Lighting

I refer to your letter dated 13 September 2018, requesting clarification of lighting usage arrangements at the Rowden Park cricket net site.

We would request that the lighting facility be controlled by a central meter point with coordinated access allowed to all interested community groups. It would be expected that St George Cricket Association Inc would hold primary access for the use of the lighting for both the Junior and Senior activities held at the venue. Secondary organisations including other Sporting Clubs, Schools, Youth Groups and Council would also be encouraged to hold access to the lighting facility to optimise the benefit to the broader community.

Highlighted as the primary user the St George Cricket Association Inc would take full control of the power and lighting instillation, future repair, ongoing operation and maintenance costs. It is within the Associations best interest to insure these parameters are meet to ensure that the facility is utilised at its full potential for all to enjoy.

We thank you for your consideration and support for the project and look forward to hearing from you soon. Please feel free to contact if you have and questions regarding the matter.

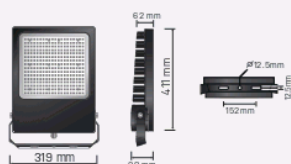
Your faithfully,

Nicholas Hill
Secretary
St George Cricket Association Inc

PARX

PARX200W-ASYM

SAP CODE: 2000851



200W, high powered LED floodlight

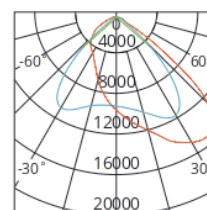
Powerful LED floodlight with asymmetric lens to minimise light spillage.

Accessories

GLARE SHIELD; POLE MOUNT; TENON MOUNT; WIREGUARD



Photometric Diagram



Unit: cd
 — C0/180 55.0deg
 — C90/270 100.0deg

KEY INFORMATION

Lumen Output	24710lm
Input Power	200W
Hole Cutout Size	N/A
Install	SURFACE MOUNT
Dimming Options	Non-Dimmable
Trim Colour	BLACK
Warranty	3yr
IP Rating	IP65
IK Rating	IK09
IC Rating	N/A
Rebate Scheme Approvals	REES; IPART LCP 201.26

PHOTOMETRIC

Efficacy	124lm/W
LED	SMD
CCT	5000K
CRI	>85
Beam Angle	100°x66°

ELECTRICAL

Driver	Integral
Supply Input	220-240V, 50/60Hz
Driver Output Voltage	56VDC
Power Factor	>0.9
LED Input Current (nominal)	3200mA
Useful life @Ta25° (L70)	50,000hr

CONSTRUCTION

Housing	Aluminium 1070
Optics	Polycarbonate Diffuser
Adjustable Angle	0-180°
Fixings/Hardware	Mounting Bracket
Connection Type	1.2m Flex
Total Weight	7.8kg
Dimensions	411x319x90mm
Operating Ambient Temp.	-30 to 50°C
Electrical Classification	Class 1

MR ROSS DRABBLE
Our Ref: RD:RM 56233

13 September 2018

Mr Nick Hill
Secretary
St George Cricket Association Inc.
PO Box 47
ST GEORGE QLD 4487

Dear Mr Hill,

Re: Proposed Works – Rowden Park Cricket Net Power and Lighting

I refer to your email dated 12 September 2018, requesting permission to install power and lighting at the Rowden Park cricket net site.

Before Council can decide on this request, please provide the following additional information:

- * Clarification of lighting usage arrangements;
- * Lighting location map and design plan, including footings;
- * Lighting specifications;
- * In addition, the St George Cricket Association Inc. is to engage a qualified electrician to provide an electricity design plan and demand study.

Please note that the St George Cricket Association Inc. does *not* hold a lease over the cricket net area as this facility is to be open for use by the general public. The St George Cricket Association Inc. will be responsible for the cost of preliminary planning and designs and if approval is granted for this project, power and lighting installation, future repairs, ongoing operation and maintenance costs.

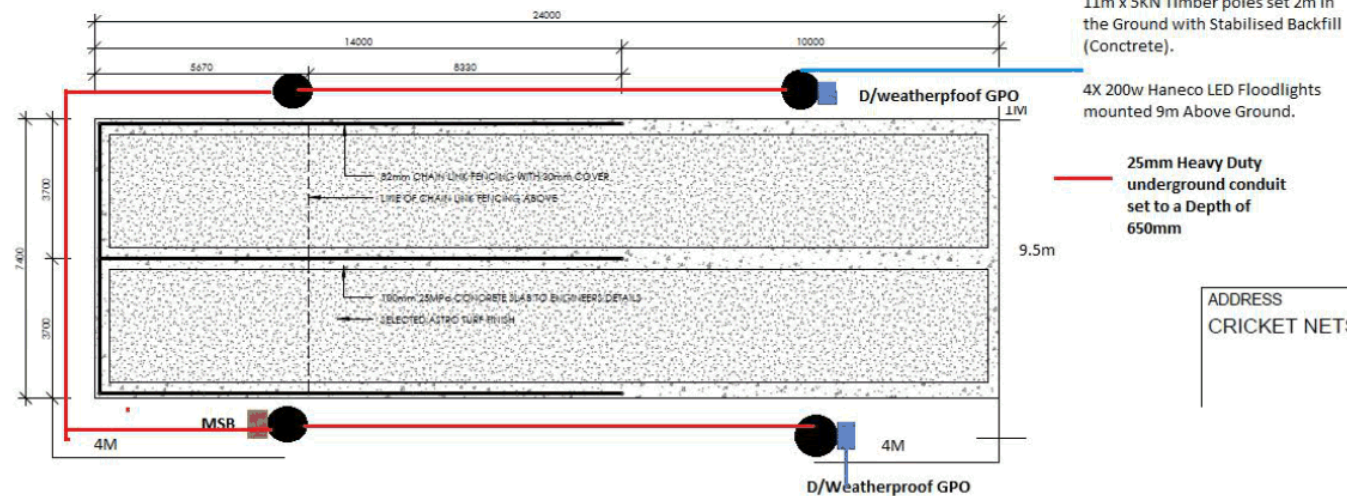
Should you have any questions regarding this matter, please contact Council's Facilities Coordinator, Mr Chris Wilson on (07) 4620 8888.

Yours faithfully,



Ross Drabble
DIRECTOR OF INFRASTRUCTURE SERVICES

2 3D View 2



24th September 2018

Mr Ross Drabble
Director of Infrastructure Services
Balonne Shire Council
118 Victoria Street
St George QLD 4487



Dear Mr Drabble,

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Highlighted as the primary user the St George Cricket Association Inc would take full control of the power and lighting instillation, future repair, ongoing operation and maintenance costs. It is within the Associations best interest to insure these parameters are meet to ensure that the facility is utilised at its full potential for all to enjoy.

We thank you for your consideration and support for the project and look forward to hearing from you soon. Please feel free to contact if you have and questions regarding the matter.

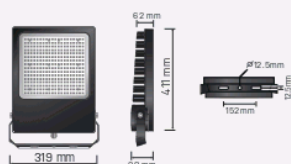
Your faithfully,

Nicholas Hill
Secretary
St George Cricket Association Inc

PARX

PARX200W-ASYM

SAP CODE: 2000851



200W, high powered LED floodlight

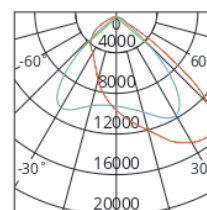
Powerful LED floodlight with asymmetric lens to minimise light spillage.

Accessories

GLARE SHIELD; POLE MOUNT; TENON MOUNT; WIREGUARD



Photometric Diagram



Unit: cd
 — C0/180 55.0deg
 — C90/270 100.0deg

KEY INFORMATION

Lumen Output	24710lm
Input Power	200W
Hole Cutout Size	N/A
Install	SURFACE MOUNT
Dimming Options	Non-Dimmable
Trim Colour	BLACK
Warranty	3yr
IP Rating	IP65
IK Rating	IK09
IC Rating	N/A
Rebate Scheme Approvals	REES; IPART LCP 201.26

PHOTOMETRIC

Efficacy	124lm/W
LED	SMD
CCT	5000K
CRI	>85
Beam Angle	100°x66°

ELECTRICAL

Driver	Integral
Supply Input	220-240V, 50/60Hz
Driver Output Voltage	56VDC
Power Factor	>0.9
LED Input Current (nominal)	3200mA
Useful life @Ta25° (L70)	50,000hr

CONSTRUCTION

Housing	Aluminium 1070
Optics	Polycarbonate Diffuser
Adjustable Angle	0-180°
Fixings/Hardware	Mounting Bracket
Connection Type	1.2m Flex
Total Weight	7.8kg
Dimensions	411x319x90mm
Operating Ambient Temp.	-30 to 50°C
Electrical Classification	Class 1

MR ROSS DRABBLE
Our Ref: RD:RM 56233

13 September 2018

Mr Nick Hill
Secretary
St George Cricket Association Inc.
PO Box 47
ST GEORGE QLD 4487

Dear Mr Hill,

Re: Proposed Works – Rowden Park Cricket Net Power and Lighting

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Before Council can decide on this request, please provide the following additional information:

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Please note that the St George Cricket Association Inc. does *not* hold a lease over the cricket net area as this facility is to be open for use by the general public. The St George Cricket Association Inc. will be responsible for the cost of preliminary planning and designs and if approval is granted for this project, power and lighting installation, future repairs, ongoing operation and maintenance costs.

Should you have any questions regarding this matter, please contact Council's Facilities Coordinator, Mr Chris Wilson on (07) 4620 8888.

Yours faithfully,



Ross Drabble
DIRECTOR OF INFRASTRUCTURE SERVICES

(CES) COMMUNITY & ENVIRONMENTAL SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
CES1	<u>APPLICATION FOR FURTHER DEALING (RENEWAL/CONVERSION) LOCATED OVER LOT 13 ON BLM994</u>	The purpose of this report is for Council to consider the proposed renewal or conversion located over Lot 13 on BLM994.	107
CES2	<u>APPLICATION FOR CONVERSION OVER GHPL 20/3405 LOCATED OVER LOT 1 ON BLM760</u>	The purpose of this report is for Council to consider the proposed conversion of GHPL 20/3405 located over Lot 1 on BLM760.	113
CES3	<u>CHANGE APPLICATION TO MCU 122 - DEVELOPMENT APPROVAL FOR MATERIAL CHANGE OF USE - INDUSTRY (MACHINERY STORAGE AND WORKSHOP) AT WILLOWTHAL ROAD, ST GEORGE QLD 4487 DESCRIBED AS LOT 3 ON SP169186</u>	Council has received a change application from Scott and Janene Bowman for Development Permit (MCU 122) Material Change of Use – Industry (Machinery Storage and Workshop) located at Willowthal Road, St George affecting land described as Lot 3 on SP169186.	120
CES4	<u>DELEGATION TO CHIEF EXECUTIVE OFFICER WASTE REDUCTION AND RECYCLING ACT 2011</u>	In June 2014, Council's Environmental Health Officer submitted a report to Council seeking Council's resolution to delegate powers under the Waste Reduction and Recycling Act 2011 (WRR Act 2011) to the Chief Executive pursuant to section 263(1) (b) and section 183 of the WRR Act 2011. This resolution was declined at the time.	162
CES5	<u>LANDFILL OPTIONS - BINDLE</u>	Council needs to look at options for waste management/disposal for the residents of Bindle due to the closure of the old landfill.	164
CES6	<u>ST GEORGE LOW COST CAMPING</u>	From the Manager Tourism reporting on the St George Low Cost Camping options.	167
CES7	<u>WILD DOG ADVISORY COMMITTEE MEETING 5 MARCH 2019</u>	Reporting proposed actions and recommendations from the Wild Dog Advisory Committee (WDAC) Meeting.	173
CES8	<u>COMMUNITY DONATIONS, SPONSORSHIP AND GRANTS PROGRAM</u>	Sponsorship Request from St George Tennis Club	202
CES9	<u>RADF GRANT APPLICATION - ST GEORGE ART GROUP INC</u>	From the Community Development Officer, reporting on the RADF Grant Application – St George Art Group Inc.	209
CES10	<u>RADF GRANT APPLICATION - AUSSIE QUICK QUILT ROADSHOW</u>	From the Community Development Officer, reporting on the RADF Grant Application received from Aussie Quick Quilt Roadshow.	221
CES11	<u>RADF GRANT APPLICATION - MARANOA PERFORMING ARTS</u>	From the Community Development Officer, reporting on the RADF Grant Application received from Maranoa Performing Arts.	234

CES12	<u>RADF GRANT APPLICATION - DIRRANBANDI PROGRESS ASSOCIATION</u>	From the Community Development Officer, reporting on the RADF Grant Application received from Dirranbandi Progress Association.	247
CES13	<u>RADF GRANT APPLICATION - THALLON PROGRESS ASSOCIATION</u>	From the Community Development Officer, reporting on the Regional Arts Development Fund 2018-19 round 2 grant application -Thallon Progress Association.	260

OFFICER REPORT

TO: Council

SUBJECT: **Application for Further Dealing (Renewal/Conversion) located over Lot 13 on BLM994**

DATE: 10.04.19

AGENDA REF: CES1

AUTHOR: Fiona Macleod - Planning & Development Officer

Executive Summary

The purpose of this report is for Council to consider the proposed renewal or conversion located over Lot 13 on BLM994.

Background

On 22nd March 2019 Council as an advisory agency, received correspondence from the Department of Natural Resources, Mines and Energy (DNRME) informing of an application for renewal or conversion of an identified parcel of land within Balonne Shire Council area (**see attachment 1**).

Specifically the land in question is recognised as Lot 13 on BLM994 and occupies a total area of 4.3 hectares. The current leased land purpose is for 'Grazing'. The subject land is situated adjacent to Whyenbah Road and Balonne River just outside of Dirranbandi Township, approximately 3 kilometres as the crow flies (**see attachment 2**).

DNRME has requested a response from Balonne Shire Council in advising of any views of requirements that the department should consider when assessing the lease renewal or conversion.

It was requested that any objections to the application, and any views or requirements that may affect the future use of the land should be received by close of business on 23rd April 2019.

Council's Planning and Development Officer reviewed the application and recognises that the renewal or conversion will not affect any current or future strategic land uses for the area.

Specifically, for the reasons stated below:

- *The site and surrounding area is zoned under the current Balonne Shire Council Planning Scheme as Rural and it is anticipated that this will remain in the imminent future given the tenure and also low level growth of Dirranbandi Township. Any future development onsite beyond the existing operations will continue to be subject to the requirements of the Balonne Shire Council Planning Scheme.*
- *Given the existing use of the site for grazing purposes it is anticipated that the land will continue to be utilised for these activities which is generally consistent with surrounding uses and the purpose of the Rural Zone.*

The application was also discussed with Council's Rural Services who stated the following with respect to the proposed lease renewal or conversion;

- *Given the current land tenure and current/proposed use of the property for 'Grazing', no objection is offered as it is considered that the stock route operations will not be disrupted in any way by the conversion to freehold or lease renewal.*

On the basis of the above comments it is recommended by Officers, that Council responds to DNRME citing no objection in relation to either the proposed lease renewal or conversion.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Environment</u>	Biosecurity, pest management and stock route planning

Consultation (internal/external)

Manager Rural Services and Compliance – Karl Hempstead
Director of Community and Environmental Services – Digby Whyte

Legal Implications

Nil

Policy Implications

Nil

Financial and Resource Implications

Nil

Attachments

1. Attachment 1 - DNRME Correspondence regarding application for lease renewal or conversion over Lot 13 on BLM994.pdf [↓](#)
2. Attachment 2 - Location of Lot 13 on BLM994.pdf [↓](#)

Recommendation/s

That:

1. Council does not object to the application lodged with Department of Natural Resources, Mines and Energy (DNRME) for further dealing (lease renewal or conversion) located over Lot 13 on BLM994.

Digby Whyte

Director Community and Environmental Services

Author Tanya Wade
File / Ref number 2017/006304
Directorate / Unit State Land Asset Management
Phone (07)45301277

22 March 2019

Balonne Shire Council
PO Box 201
ST GEORGE QLD 4487

Dear Sir/Madam

**APPLICATION FOR FURTHER DEALING OVER LOT 13 ON BLM994 –
RENEWAL/CONVERSION**

The department has received the above application. The proposed use of the land is grazing.

The enclosed Smartmap shows the subject land and the surrounding locality.

Please advise the department of your views or requirements including any local non-indigenous cultural heritage values or if a different form of tenure may be considered a more appropriate tenure that the department should consider when assessing this application.

Objections to the application, and any views or requirements that may affect the future use of the land should be received by close of business on **23rd April 2019**. If you offer an objection to the application, a full explanation stating the reason for the objection should be forwarded to this Office.

If you wish to provide a response but are unable to do so before the due date, please contact the author before the due date to arrange a more suitable timeframe. An extension to this due date will only be granted in exceptional circumstances.

If a response is not received by the due date and no alternative arrangements have been made, it will be assumed you have no objections or requirements in relation to this matter.

This information has been provided to you in confidence for the purpose of seeking your views on this matter. It is not to be used for any other purpose, or distributed further to any person, company, or organisation, without the express written permission of the department unless required.

If you wish to discuss this matter please contact Tanya Wade on (07)45301277.

Postal :
DNRME Charleville
PO Box 224
Charleville
4470 QLD

Telephone : (07)45301277
Fax: (07)46344225



Department of
Natural Resources,
Mines and Energy

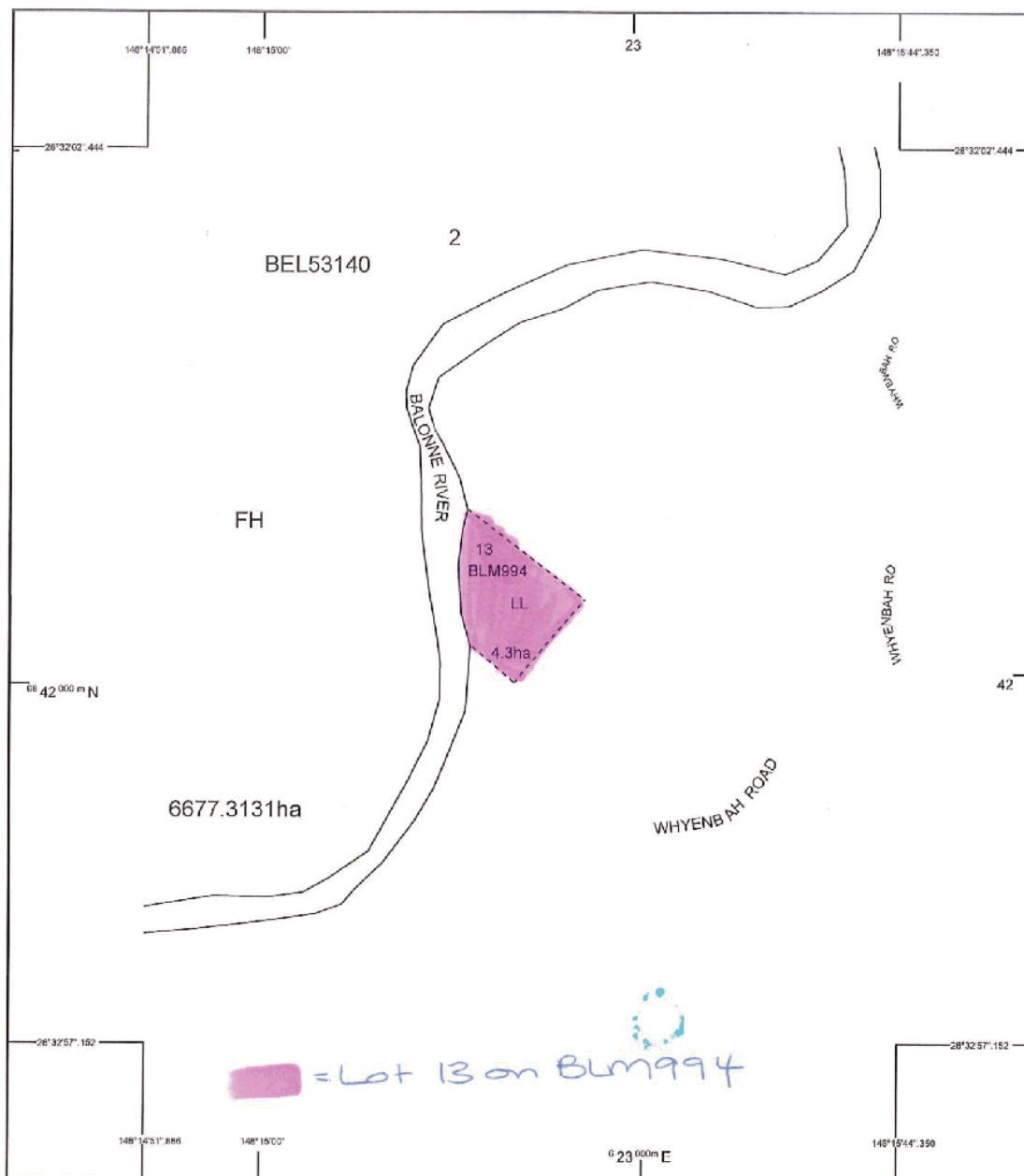
All future correspondence relative to this matter is to be referred to the contact Officer at the address below or by email to slam-charleville@dnrme.qld.gov.au. Any hard copy correspondence received will be electronically scanned and filed. For this reason, it is recommended that any attached plans, sketches or maps be no larger than A3-sized.

Please quote reference number 2017/006304 in any future correspondence.

Yours sincerely

Tanya Wade
Land Administration Officer

Page 2 of 2



STANDARD MAP NUMBER
8540-14434

MAP WINDOW POSITION &
NEAREST LOCATION



SUBJECT PARCEL DESCRIPTION

DCDB
Lot/Plan 13/BLM994
Area/Volume 4.3ha
Tenure LANDS LEASE
Local Government BALONNE SHIRE
Locality DIRRANBANDI
Segment/Parcel 67446559

CLIENT SERVICE STANDARDS

PRINTED (dd/mm/yyyy) 08/11/2017

DCDB 07/11/2017 (Lots with an area less than 1500m² are not shown)

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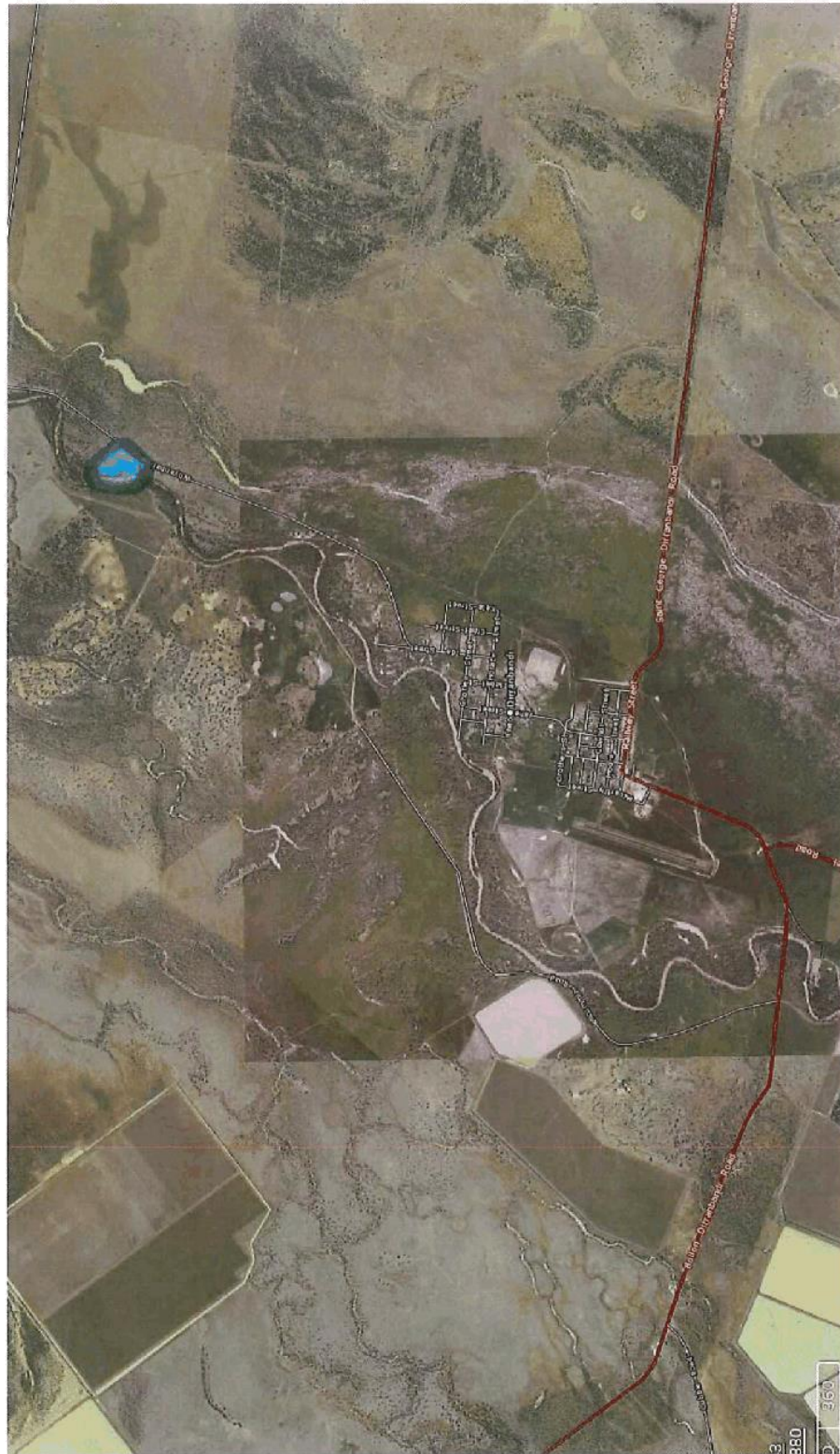
SmartMap

An External Product of
SmartMap Information Services
Based upon an extraction from the
Digital Cadastral Data Base



(c) The State of Queensland,
(Department of Natural
Resources and Mines) 2017.

PROPOSED LEASE RENEWAL OR CONVERSION – LOCATION OF LOT 13 ON BLM994



■ = location of Lot 13 on BLM994 within Balonne Shire Council Area.

OFFICER REPORT

TO: Council

SUBJECT: Application for Conversion over GHPL 20/3405 located over Lot 1 on BLM760

DATE: 10.04.19

AGENDA REF: CES2

AUTHOR: Fiona Macleod - Planning & Development Officer

Executive Summary

The purpose of this report is for Council to consider the proposed conversion of GHPL 20/3405 located over Lot 1 on BLM760.

Background

On 14th March 2019 Council as an advisory agency, received correspondence from the Department of Natural Resources, Mines and Energy (DNRME) informing of an application for conversion of an identified parcel of land within Balonne Shire Council area (**see attachment 1**).

Specifically the land in question is recognised as Lot 1 on BLM760 (title reference: 17653089) and occupies a total area of 3587 hectares. The current leased land purpose is for 'Grazing'. The subject land is situated on both sides of the Moonie Highway on the border of Balonne Shire and Western Downs Regional Council, approximately 80 kilometres as the crow flies from St George (**see attachment 2**).

DNRME has requested a response from Balonne Shire Council in advising of any views of requirements that the department should consider when assessing the conversion.

It was requested that any objections to the application, and any views or requirements that may affect the future use of the land should be received by close of business on 14th April 2019.

An email was submitted to DNRME requesting an extension of time for Council to provide a response to the correspondence. This request was granted by DNRME and Council is now permitted to provide a response until close of business on 23rd April 2019 (**see attachment 3**).

Council's Planning and Development Officer reviewed the application and recognises that the conversion will not affect any current or future strategic land uses for the area. Specifically, for the reasons stated below:

- *The site and surrounding area is zoned under the current Balonne Shire Council Planning Scheme as Rural and it is anticipated that this will remain in the imminent future given the distance from towns. Any future development onsite beyond the existing operations will continue to be subject to the requirements of the Balonne Shire Council Planning Scheme.*

- *Given the existing use of the site for grazing purposes it is anticipated that the land will continue to be utilised for these activities which is generally consistent with surrounding uses and the purpose of the Rural Zone.*

The application was also discussed with Council's Rural Services who stated the following with respect to the proposed conversion;

- *Given the current land tenure and current/proposed use of the property for 'Grazing', no objection is offered as it is considered that the stock route operations will not be disrupted in any way by the conversion to freehold.*
- *Separate to the above, it is recommended that a note be included for DNRME reference that a section of stock route passes through the property being secondary stock route along Trackers Crossing Road and therefore the landholder must not at any time impact the operations or utilise the stock route without consent of Council's Rural Services .*

On the basis of the above comments it is recommended by Officers, that Council responds to DNRME citing no objection in relation to the proposed conversion.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Environment</u>	Biosecurity, pest management and stock route planning

Consultation (internal/external)

Manager Rural Services and Compliance – Karl Hempstead
Director of Community and Environmental Services – Digby Whyte

Legal Implications

Nil

Policy Implications

Nil

Financial and Resource Implications

Nil

Attachments

1. Attachment 1 - DNRME Correspondence request for Council views regarding Lot 1 on BLM760.pdf [↓](#)
2. Attachment 2 - Location of Lot 1 on BLM760.pdf [↓](#)
3. Attachment 3 - Extension of Time Granted to respond to Lot 1 on BLM760 proposed conversion.pdf [↓](#)

Recommendation

That:

1. Council does not object to the application lodged with Department of Natural Resources, Mines and Energy (DNRME) for conversion of GHPL 20/3405 located over Lot 1 on BLM760.

NOTE:

Lot 1 on BLM760 is adjacent to a stock route. Accordingly, the landholder must NOT at any time impact the operations or utilise the stock route without consent of Council's Rural Services.

Digby Whyte

Director Community and Environmental Services

Fiona Macleod

From: YORK Janine <Janine.York@dnrme.qld.gov.au>
Sent: Thursday, 14 March 2019 3:38 PM
To: Council
Subject: Request for views
Attachments: SmartMap for 1 BLM760.pdf



Our reference 2019/001074

The Department has received an application for conversion over GHPL 20/3405 being Lot 1 on BLM760 (title reference 17653089), located in the Balonne Shire Council area. Registered lessee – Walter Leslie Brown and Alison Vickie Brown. The proposed use of the land is Grazing.

The enclosed Smartmap shows the subject lands and the surrounding locality.

Please advise if your Department has any issues that the department should consider when assessing this application in terms of Section 167 (1) of the *Land Act 1994*.

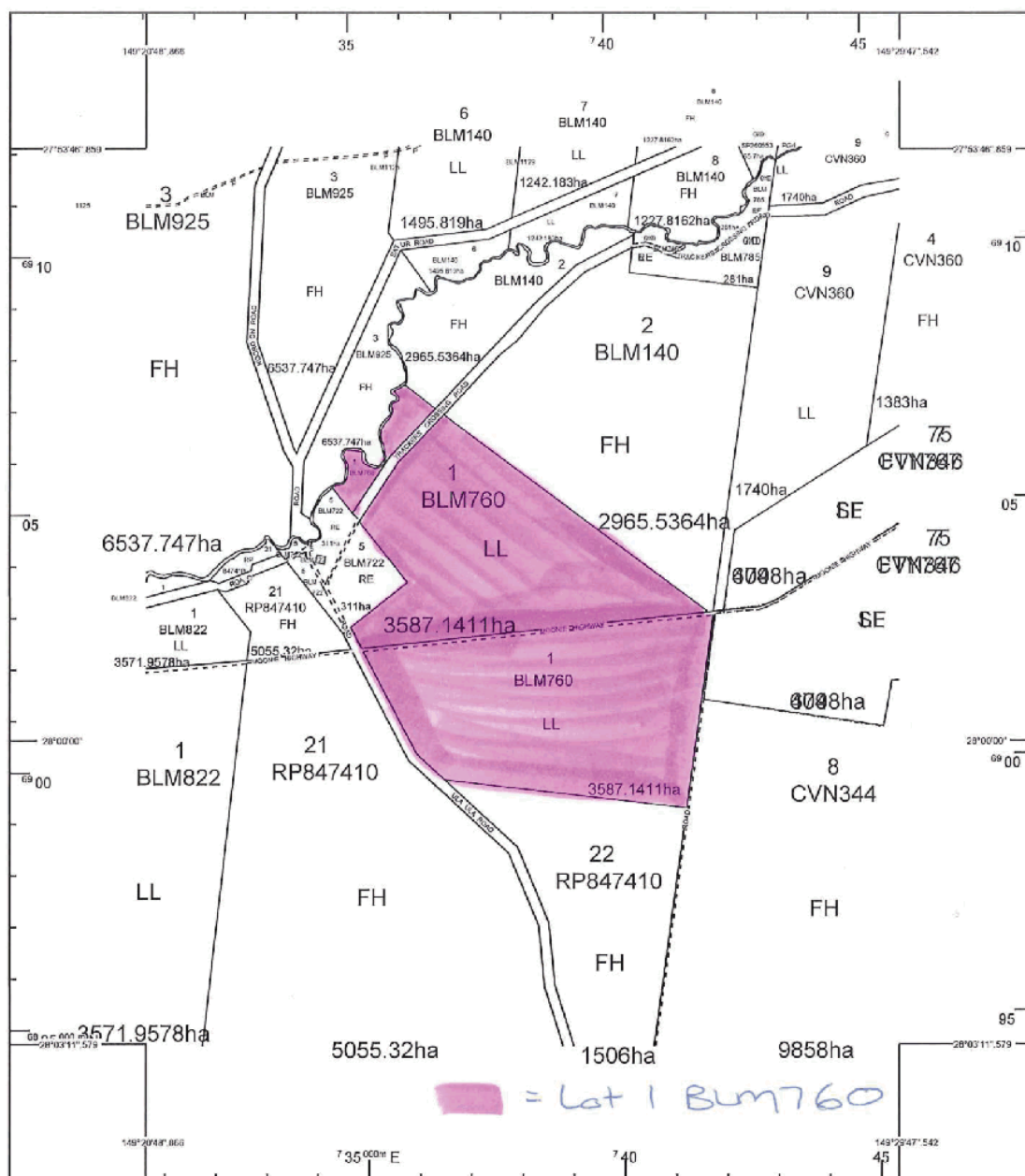
Objections to the conversion application, and any views or requirements that may affect the future use of the land should be received by close of business on 14 April 2019. If you offer an objection to the proposal, a full explanation stating the reason for such an objection should be forwarded to this Office.

If you wish to provide a response but are unable to do so before the due date, please contact the author before the due date to arrange a more suitable timeframe. If a response is not received by the due date and no alternative arrangements have been made, it will be assumed you have no objections or requirements in relation to this matter.

This information has been provided to you in confidence for the purpose of seeking your views on this matter. It is not to be used for any other purpose, or distributed further to any person, company, or organisation, without the express written permission of the department unless required.

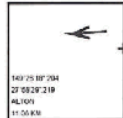
If you wish to discuss this matter please contact Janine York on (07)46241500.

Janine York
Senior Land Officer
Land Services| South Region
Department of Natural Resources, Mines & Energy
P 07 4624 1500 F 07 4624 1559
1-3 Alfred Street, Roma QLD 4455
Postal address: PO Box 350, Roma QLD 4455
<https://www.dnrme.qld.gov.au/>



STANDARD MAP NUMBER
8742-22324

MAP WINDOW POSITION &
NEAREST LOCATION



SUBJECT PARCEL DESCRIPTION

DCDB
Lea/Pin
Area/Volume
Tenure
Local Government
Locality
Segment/Parcel

1/BLM/50
3587.1411ha
LANDS LEASE
BALONNE SHIRE
ST GEORGE
45435/18

CLIENT SERVICE STANDARDS

PRINTED (dd/mm/yyyy) 05/03/2019

DCDB 04/03/2019 (Lots with an area less than 5,000ha are not shown)

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Despite Department of Natural Resources and Mines (DNRM)'s best efforts, DNRM makes no representations or warranties in relation to the Information, and, to the extent permitted by law, exclude or limit all warranties relating to correctness, accuracy, reliability, completeness or currency and all liability for any direct, indirect and consequential costs, losses, damages and expenses incurred in any way (including but not limited to those arising from negligence) in connection with any use of or reliance on the Information.

For further information on SmartMap products visit <http://dnrm.qld.gov.au/property/using/smap>

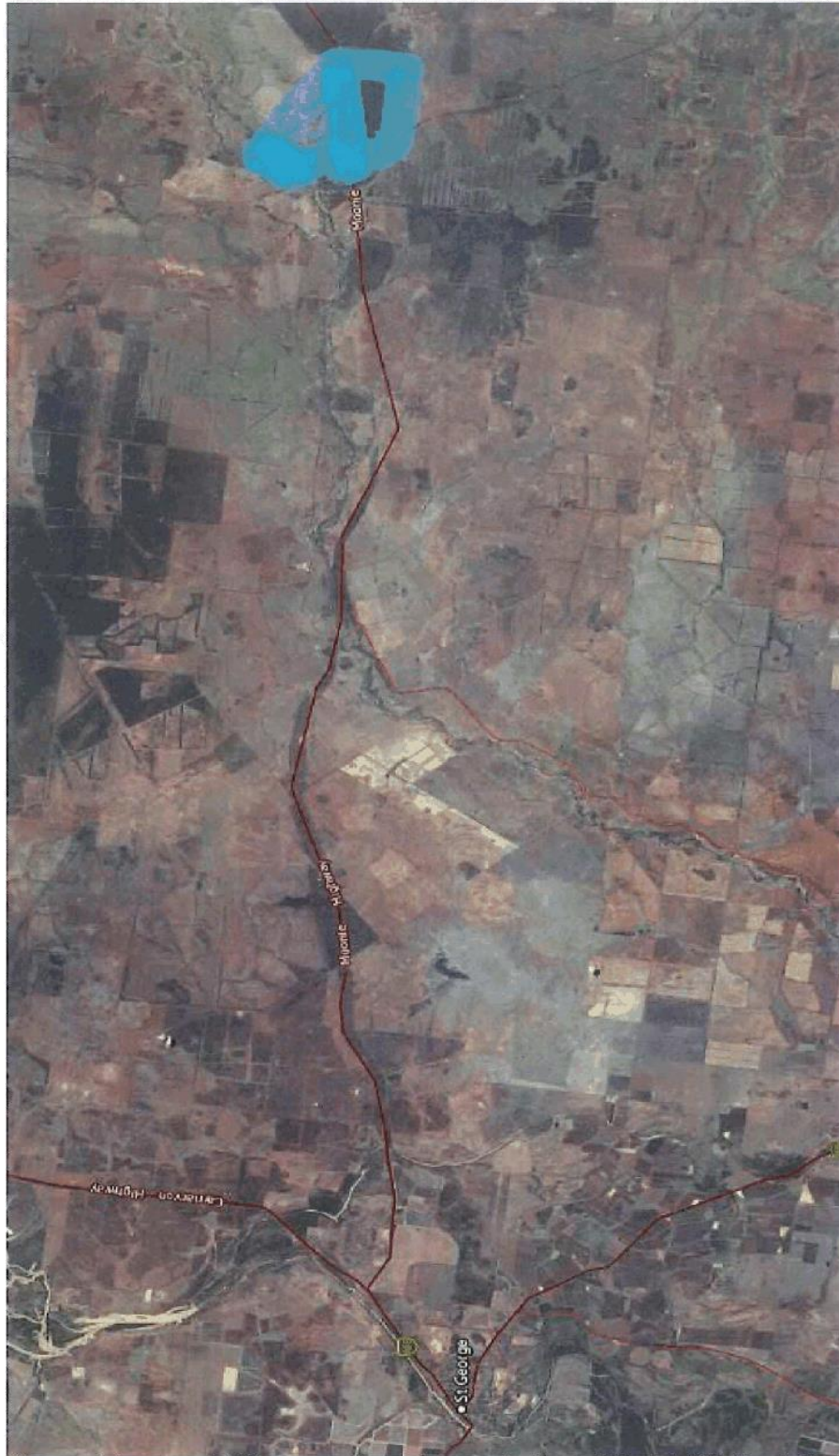
SmartMap


An Internal Product of
SmartMap Information Services
Based upon an extraction from the
Digital Cadastral Data Base



Queensland
Government
(c) The State of Queensland,
(Department of
Natural Resources,
Mines and Energy) 2019.

LOCATION OF LOT 1 ON BLM760 WITHIN BALONNE SHIRE COUNCIL AREA



 = Location of Lot 1 on BLM760 proposed for conversion
in relation to St George.

Fiona Macleod

From: YORK Janine <Janine.York@dnrme.qld.gov.au>
Sent: Tuesday, 26 March 2019 12:13 PM
To: Fiona Macleod
Subject: RE: Request for views

Follow Up Flag: Follow up
Flag Status: Flagged



Fiona,

An extension of time until the 23rd April 2019 is approved to provide views.

Regards

Janine York
Senior Land Officer
Land Services| South Region
Department of Natural Resources, Mines & Energy
P 07 4624 1500 F 07 4624 1559
1-3 Alfred Street, Roma QLD 4455
Postal address: PO Box 350, Roma QLD 4455
<https://www.dnrme.qld.gov.au/>



From: Fiona Macleod <Fiona.Macleod@balonne.qld.gov.au>
Sent: Tuesday, 26 March 2019 10:44 AM
To: YORK Janine; Council
Cc: SLAM - Roma
Subject: RE: Request for views

To whom it may concern,

Balonne Shire Council formally writes requesting an extension of time until 23rd April 2019 to provide a response to the application for conversion over GHPL 20/3405 being Lot 1 on BLM760.

The request to extend the response period is to account for the April 18th Council Meeting which this item will be considered.

Kind regards,

Fiona Macleod
Planning and Development Officer

Direct: 07 4620 8888 |

OFFICER REPORT

TO: Council

SUBJECT: Change Application to MCU 122 - Development Approval for Material Change of Use - Industry (Machinery Storage and Workshop) at Willowthal Road, St George QLD 4487 described as Lot 3 on SP169186

DATE: 10.04.19

AGENDA REF: CES3

AUTHOR: Fiona Macleod - Planning & Development Officer

Executive Summary

Council has received a change application from Scott and Janene Bowman for Development Permit (MCU 122) Material Change of Use – Industry (Machinery Storage and Workshop) located at Willowthal Road, St George affecting land described as Lot 3 on SP169186.

Background

The application was considered at 17th January 2019 Council meeting. Council had resolved to remove the timed condition on the approval. However, the report was rescinded due to the requirement under the *Planning Act 2016* of having owners consent. Subsequently the decision was rescinded pending submission of owners consent to make the application properly made. Council should note in making the same resolution grounds for decision are required.

PART 1: APPLICATION	
Applicant:	SEB Mechanical Pty Ltd
Owner:	TomJack Super Pty Ltd
Site Address:	Willowthal Road, St George
Site Area:	1.893 hectares
Real Property Description:	Lot 1 on SP281664
Proposed Development:	Request to Change an Existing Approval for a Material Change of Use – Industrial Development
Level of Assessment:	Code
Type of Application:	Material Change of Use
Relevant Planning Scheme:	Balonne Shire Council Planning Scheme 2006 (as amended July 2014)
Zone:	Rural
Precinct:	Rural Residential Precinct
Local Government Overlays:	Nil
Pre-lodgement Meeting	No
Application Lodgement Date:	05/12/18
Properly Made Application:	Yes
Date: 02/04/19	

DECISION	
Start Date:	02/04/19
Decision Due Date:	03/05/19

In December 2013 Council approved a Development Permit for a Material Change of Use – Industry (Machinery Storage and Workshop) located at Willowthal Road, St George affecting land described as Lot 3 on SP169186 for a period of 3 years (see **attachment 1**).

In January 2014 the applicants made representation appealing the time limitation. This was refused at an administrative level as it re-presented an issue previously voted upon without presenting new information.

In February 2014 the applicants again made representation and requested their representation be considered by Councillors. Due to the requirements of the *Local Government Act 2009* Councillors postponed this until Council's April Meeting.

In April 2014 Council considered the representation to the timed approval and agreed to a fixed term of five (5) years from the date of the original approval decision notice, being 23 December 2013 (see **attachment 2**).

Accordingly, pursuant to the timed condition on Development Approval MCU 122, the fixed term ended on 23 December 2018.

Overview

The applicant submitted a change application on 5th December 2018, which was properly made on 2nd April 2019, to extend the relevant period of the development approval with two (2) options being put forward (see **attachment 3**).

Specifically, the request made is to delete or amend Condition 1 on MCU 122 development approval which currently reads;

“Council approves a Development Permit allowing the use Industry – Machinery Storage and Workshop to continue for a fixed term of five (5) years from the date of the original Decision Notice, being 23 December 2013”.

Option 1 = Remove Condition 1

Option 2 = Amend Condition 1 to allow the use to continue for a further 5 years i.e. until 23 December 2023.

Assessment

The property is located within the Rural Zone – Rural Residential Precinct and is not subject to any local government overlays. The site has dual frontage to both Carnarvon Highway and Willowthal Road however access is only permitted from Willowthal Road. The site has been developed with a large shed and ancillary office building.

It is noted after the development approval for the use the property was subdivided in 2015, Development Approval RL 84, with the residence and ancillary outbuildings being separated from the industrial use. (A copy of this approval can be made available on Councillors request).

The approval was originally assessed against the *Balonne Shire Council Planning Scheme 2006 (as amended 2014)* which is still the current local government planning instrument for Balonne Shire. Accordingly, any conflict with the Scheme as a result of the original application is considered to have been resolved as part of

the original Development Approval. No additional areas of non-compliance will occur as a result of the change to the timing condition of the approval.

ASSESSMENT MATTERS																			
Assessment Benchmarks	<p>The proposed development was assessed against the following assessment benchmarks:</p> <ul style="list-style-type: none"> ▪ <i>Planning Act 2016</i> <ul style="list-style-type: none"> • Section 81 ▪ Development Assessment Rules <ul style="list-style-type: none"> • Schedule 1 ▪ State Planning Policy <ul style="list-style-type: none"> • Part E - Water Quality ▪ Balonne Shire Planning Scheme 2006 (as amended July 2014) <ul style="list-style-type: none"> • Rural Zone Code 																		
Reasons for Decision	<p>The development was assessed against all of the assessment benchmarks listed above and complies with all of these as described below.</p> <table border="1"> <thead> <tr> <th>Assessment Benchmark</th><th>Planning Officer Assessment of Benchmark</th></tr> </thead> <tbody> <tr> <td colspan="2">Development Assessment Rules</td></tr> <tr> <td>(a) <i>"involves a new use"</i></td><td>The proposed amendment or deletion of the timed Condition 1 will not result in the introduction of a new use on the property. The existing operation as approved will remain under the definition of 'Industry' (Machinery Storage and Workshop).</td></tr> <tr> <td>(b) <i>"Results in the application applying to a new parcel of land"</i></td><td>While the lot has been subdivided since the approval of MCU122, the area of operations remain contained to the same location and area of the property and therefore it is not considered that the development involves a new parcel of land.</td></tr> <tr> <td>(c) <i>"dramatically changes the built form in terms of scale, bulk and appearance"</i></td><td>The change will not result in any additions or changes to the existing built form onsite occupied by the use currently occurring on the property.</td></tr> <tr> <td>(d) <i>"changes the ability of the proposal to operate as intended"</i></td><td>The proposed change will not alter the ability for the proposal to operate as intended as the original approval was for an industrial development. Existing operations of the use will continue.</td></tr> <tr> <td>(e) <i>"removes a component that is integral to the operation of the development"</i></td><td>The change proposed will not remove a component that is integral to the development.</td></tr> <tr> <td>(f) <i>"significantly impacts on traffic flow and the transport network, such as increasing traffic to the site"</i></td><td>The change will not alter the current permitted operations occurring specifically in relation to traffic movements and lawful access points to the property.</td></tr> <tr> <td>(g) <i>"introduces new impacts or increases the severity of known impacts"</i></td><td>The proposal while allowing the continuation of the current land use and will not result in any new impact or increase the severity of known impacts.</td></tr> </tbody> </table>	Assessment Benchmark	Planning Officer Assessment of Benchmark	Development Assessment Rules		(a) <i>"involves a new use"</i>	The proposed amendment or deletion of the timed Condition 1 will not result in the introduction of a new use on the property. The existing operation as approved will remain under the definition of 'Industry' (Machinery Storage and Workshop).	(b) <i>"Results in the application applying to a new parcel of land"</i>	While the lot has been subdivided since the approval of MCU122, the area of operations remain contained to the same location and area of the property and therefore it is not considered that the development involves a new parcel of land.	(c) <i>"dramatically changes the built form in terms of scale, bulk and appearance"</i>	The change will not result in any additions or changes to the existing built form onsite occupied by the use currently occurring on the property.	(d) <i>"changes the ability of the proposal to operate as intended"</i>	The proposed change will not alter the ability for the proposal to operate as intended as the original approval was for an industrial development. Existing operations of the use will continue.	(e) <i>"removes a component that is integral to the operation of the development"</i>	The change proposed will not remove a component that is integral to the development.	(f) <i>"significantly impacts on traffic flow and the transport network, such as increasing traffic to the site"</i>	The change will not alter the current permitted operations occurring specifically in relation to traffic movements and lawful access points to the property.	(g) <i>"introduces new impacts or increases the severity of known impacts"</i>	The proposal while allowing the continuation of the current land use and will not result in any new impact or increase the severity of known impacts.
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	<i>(h) "removes an incentive or offset component that would have balanced a negative impact of the development"</i>	The proposed change will not remove any incentive or offset component that would balance a negative impact of the development.
	<i>(i) "impacts on infrastructure provision."</i>	The proposed change will not result in any impacts on infrastructure provision given the use is to continue operations at the same capacity.
Balonne Shire Council Planning Scheme 2006		
Any conflict with the Scheme as a result of the original application is considered to have been resolved as part of the original Development Approval. No additional areas of non-compliance occur due to the proposed change.		
Balonne Shire Council Planning Scheme 2006 (as amended July 2014)		
Rural Zone Code – h. Industrial Activities		
	PC 64 Scale <i>The scale and location of the industrial use on the site should contribute to the amenity of the precinct.</i>	The change is to allow for the continuation of the existing use on the property. The proposal will not result in increased scale or intensity of the operations whereby the amenity of the precinct will remain as per current conditions.
	PC 65 Landscaping <i>Landscaping on the site</i> <i>(a) Contributes positively to the built form and the street;</i> <i>(b) Reduces the impact of the size and scale of the buildings; and</i> <i>(c) Does not interfere with electricity infrastructure items.</i> <i>(d) Constructed so as not to block visibility at intersections on the state-controlled road network.</i>	Appropriate conditions pertaining to landscaping are included in the current approval and given the use is not changing operations beyond existing conditions, this benchmark is addressed.
	PC 66 Amenity <i>The amenity of residential uses adjacent to the industrial area is protected through appropriate boundary screening.</i>	The surrounding context of the property has not changed since the original development approval and conditions were issued. While there are residential land uses adjoining the south and east boundaries of the land use it is considered that the original approval considered these interfaces and impacts have been appropriately mitigated through landscaping and setbacks from boundaries of the industrial use.
	PC 67.1 Building and Structure Design <i>The building is designed and oriented to be identifiable from the street.</i> PC 68.2 Building Structure and Design <i>Buildings are designed and finished to a high quality appearance.</i>	The existing land use does not propose any change to existing built form where the use is conducted. Specifically, the building continues to be oriented to the principal road frontage.

The original reason behind the timing condition on the development approval was;

At the present time the proposed development is a consistent bulk and scale to surrounding industrial and rural residential uses. Since the proposed development may result in adverse amenity issues for future development of nearby allotments, approval of the proposed use is limited to three (3) years from the approval taking effect.

The proposed development is generally consistent with the relative provisions of the Rural Zone Code, however conflicts with Council's future intent for the Rural Residential Precinct.

Accordingly, provided below is a summary of the current surrounding land uses to the subject site along both Willowthal Road and Rhea Road.

Willowthal Road

Lot 1 SP281664 (subject property) - Industrial
Lot 2 SP281664 - Residential
Lot 4 SP169186 - Residential
Lot 5 SP169186 – Residential
Lot 6 SP169186 – Residential
Lot 7 SP169186 – Residential
Lot 60 SP158281 – Residential
Lot 8 SP169186 – Residential
Lot 9 SP169186 – Residential
Lot 10 SP169186 - Residential

Rhea Road

Lot 1 SP158281 – Industrial
Lot 1 SP276758 – Vacant
Lot 79 SP276758 - Agricultural

Figure 1: Aerial view of subject property (Lot 1 SP281664) and surrounding land uses



Given the predominant land uses located in this area of the Rural Residential Precinct being 'residential', it is considered that the character of this area of the Rural Residential Precinct is for residential land uses with small acreage. Additionally the as of right land uses under the tables of assessment of the current scheme for the Rural Zone – Rural Residential Precinct include agricultural activities, dwelling house, home based business and host home (bed and breakfast). These uses (subject to requirements) can be developed without the requirement to obtain Development Approval.

While it is noted that there are some existing industrial land uses (primarily located on the northern side of Rhea Road), it is considered by the Planning Officer that the above reasoning behind the timing condition on the approval is still valid and that the industrial use may result in adverse amenity impacts to these as of right land uses within the Rural Residential Precinct.

On the basis of the above, with the permanent use potentially impacting on the rural amenity and existing surrounding residential land uses it is considered by the officer that the application for the removal of the timed condition be refused.

With respect to the extension request of a further 5 years to the approval, it is considered that a 2 year extension would be more appropriate. This is due to the timeframe on further development/ land uses occurring in the Rural Residential Precinct and furthermore the implementation of the new planning scheme (currently at public consultation) which will provide for the future strategic direction of the Rural Zone – Rural Residential Precinct preferred land uses.

The draft planning scheme, currently in public consultation/state interest review proposes Industrial land uses to be Impact Assessable Development.

Overlays

The subject property is not subject to any local government overlays.

State Planning Policy

The development is required to be assessed against the State Planning Policy (SPP) only where the SPP has not been accurately reflected in the Planning Scheme.

It is considered given the proposed change will not result in any new use on the property nor increase in scale or intensity that no state planning policy benchmarks are applicable.

State Assessment – Referral Agencies

The original application triggered referral to the Department of State Development, Manufacturing, Infrastructure and Planning as a Concurrence agency with the Department of Transport and Main Roads as Technical Agency.

The Concurrence Agency response included conditions which remain applicable to the development.

In accordance with the *Planning Act 2016*, the applicant is not required to refer the minor change application to the Department.

Link to Corporate Plan

Function	Key Program Area
Infrastructure and Planning	Sustainable planning and development

Consultation (internal/external)

Internal

Director of Community and Environmental Services – Digby Whyte

Legal Implications

The *Planning Act 2016* and Council's planning scheme apply.

Policy Implications

Council's planning policies apply.

Financial and Resource Implications

Nil

Attachments

1. Attachment 1 - MCU 122 Decision Notice Approval.PDF [↓](#)
2. Attachment 2 - MCU 122 Negotiated Decision Notice Approval.pdf [↓](#)
3. Attachment 3 - MCU 122 Change Application (with owners consent).pdf [↓](#)

Recommendations

That;

1. Council receives this report.
2. Council approve the change application to amend Condition 1 of Development Approval MCU 122 for Material Change of Use – Industry (Machinery Storage and Workshop) located at Willowthal Road, St George affecting land described as Lot 3 on SP169186 to allow a further two (2) years of currency for the use until 23 December 2020.

Digby Whyte

Director Community and Environmental Services

MR KRYS DEN HERTOOG
OUR REF: D13/13674 MCU122

23 December 2013

SEB Mechanical Pty Ltd
ATTN: Scott & Jenene Bowman
PO Box 315
ST GEORGE QLD 4487

Dear Mr Scott & Mrs Jenene Bowman,

RE: Application for Material Change of Use – 'Industry (Machinery Storage and Workshop)' situated at Willowthal Road, St George, QLD 4487 on land described as Lot 3 on Survey Plan No. 169186

I refer to your application MCU122 for a Material Change of Use – 'Industry (Mechanical Storage and Workshop)' applicable to the abovementioned property.

Please be advised that the abovementioned application was considered by Council at its meeting held on 20 December 2013. At this meeting, Council resolved that the abovementioned application be approved for a limited time only for the following reasons:

- The proposed development is for a 'Industry (Machinery Storage and Workshop)';
- The proposed development is located in the Rural Residential Precinct of the Rural Zone, being for establishment of an Industry for Machinery Storage and Workshop associated with SEB Mechanical Pty Ltd;
- At the present time the proposed development is a consistent bulk and scale to surrounding industrial and rural residential uses. Since the proposed development may result in adverse amenity issues for future development of nearby allotments, approval of the proposed use is limited to three (3) years from the approval taking effect. At the end of this period Council will reassess the development;
- The existing access to the site from Willowthal Road will be retained and utilised by the proposed development;
- The proposed development is generally consistent with the relevant provisions of the Rural Zone Code, however conflicts with Council's future intent for the Rural Residential Precinct;
- The proposed development is partially consistent with the Strategic Direction and Desired Environmental Outcomes of the Planning Scheme for Balonne Shire.

The decision was made pursuant to Section 334 of the *Sustainable Planning Act 2009*.

A further application will be required for:-

(i) Building Works

If there is any aspect of the decision that you are uncertain of or unclear about, please do not hesitate to contact Council on telephone (07) 4620 8888.

Yours faithfully

Peter O'May
CHIEF EXECUTIVE OFFICER

Encl:

Decision Notice

All communications are
to be addressed to the
Chief Executive Officer



When telephoning or calling
please ask for:

KRYS DEN HERTOOG
Our Ref: D13/13675 - MCU 122
ASS: 01695-5

Decision notice approval Sustainable Planning Act 2009 s.335

23 December 2013

ATTN: Scott & Jenene Bowman
SEB Mechanical Pty Ltd
PO Box 315
St George QLD 4487

Dear Mr Scott & Mrs Jenene Bowman,

RE: Development application for Material Change of Use – Industry (Machinery Storage and Workshop) at Willowthal Road, St George QLD 4487 and described as Lot 3 on SP169186.

I wish to advise that, on 20 December 2013, the above development application was:

- ☒ approved in full with conditions. The conditions of this approval are set out in **Attachment 1 and Attachment 2.**

Approval under s331

This application

- ☐ has; or
☒ has not been deemed to be approved under section 331 of the *Sustainable Planning Act 2009* (SPA).

1. Details of the approval

The following approvals are given:

	Sustainable Planning Regulation 2009, schedule 3 reference	Development Permit	Preliminary Approval
Making a material change of use assessable under the planning scheme, a temporary local planning instrument, a master plan or a preliminary approval to which SPA section 242 applies	N/A	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Council Chambers
Victoria Street
PO Box 201
St George Qld 4487
ABN 49 655 876 831

Phone: (07) 4620 8888
Fax: (07) 4620 8889
Email: council@balonne.qld.gov.au
Website: www.balonne.qld.gov.au

2. Other necessary development permits and/or compliance permits

Listed below are other development permits and/or compliance permits that are necessary to allow the development to be carried out:

- ☒ Development Permit for Building Works

3. Submissions

There were no properly made submissions about the application.

4. Conflict with a relevant instrument and reasons for the decision despite the conflict

The assessment manager does not consider that the assessment manager's decision conflicts with a relevant instrument.

5. Referral agencies

The application required referral to the following referral agencies:

For an application involving	Name of referral agency	Advice agency or concurrence agency	Address
<input checked="" type="checkbox"/> Making a material change of use of premises if any part of the land – (a) is within 25m of a State-controlled road. <i>Schedule 7, Table 3, Item 1</i>	Department Of State Development, Infrastructure & Planning (Toowoomba SARA)	Concurrence	Telephone: (07) 4616 1986 Email: ToowoombaSARA@ds.dip.qld.gov.au

6. Approved plans

The approved plan for this development approval is listed in the following table and is included as Attachment 3:

Plan/Document number	Plan/Document name	Date
DWG No. 11705 Rev. B	Site Plan	28/10/2013

7. When approval lapses if development not started (s.341)

The relevant periods stated in section 341 of the *Sustainable Planning Act 2009* (SPA) apply to each aspect of development in this approval, as outlined below—

- ☒ material change of use – 4 years;
☐ reconfiguring a lot not requiring operational works – 2 years;
☐ reconfiguring a lot requiring operational works – 4 years;
☐ any other development not listed above – 2 years

8.0 Appeal rights

Appeals by applicants

An applicant for a development application may appeal to the Planning and Environment Court against the following:

- the refusal, or refusal in part of the development application
- any condition of a development approval, another matter stated in a development approval and the identification or inclusion of a code under section 242 of SPA
- the decision to give a preliminary approval when a development permit was applied for
- the length of a period mentioned in section 341
- a deemed refusal of the development application.

The timeframes for starting an appeal in the Planning and Environment Court are set out in section 461(2) of SPA.

Applicants may also have a right to appeal to the Building and Development Dispute Resolution Committee. For more details, see SPA, chapter 7, part 2.

Attachment 4 is an extract from SPA which details the applicant's appeal rights and the appeal rights of any submitters regarding this decision.

If you wish to discuss this matter further, please contact Council on 07 4620 8888.

Yours sincerely

Peter O'May
CHIEF EXECUTIVE OFFICER

Attachment 1

Conditions of approval imposed by Balonne Shire Council as Assessment Manager

Development Permit for a Material Change of Use – “Industry (Machinery Storage and Workshop)”

Development Permit time-limited

1. Council approves a Development Permit allowing the use Industry – Machinery Storage and Workshop to continue for a fixed term of three (3) years from the date of this Decision Notice.

Complete and Maintain

2. Complete and maintain the approved development as follows: (i) generally in accordance with development approval documents unless Council agrees in writing that those parts will be adequately complied with by amended specifications.
3. Complete and maintain all building and plumbing and drainage work associated with this development approval, including work required by any of the development approval conditions.

Hours of Operation

4. The hours of operation for the “Industry” (Mechanical Storage and Workshop) are limited to 6am-6pm Monday to Saturday. No non-residential vehicle movements are to occur to and from the site, outside of these hours.

Rubbish Collection

5. The applicant must make provision for the collection of general refuse in covered waste containers with a capacity sufficient for the use.
6. At all times while the use continues, waste containers shall be maintained in a clean and tidy state involving being emptied and the waste removed from the site on a regular basis.

Access, Roads, Landscaping and Lighting

7. The existing crossover providing access to the site from Rhea Road is to be closed. The applicant is to construct a gravel driveway crossover from a designated entry point from the site to Willowthal Road in accordance with the approved plan.
8. All landscaping, vehicular access, parking and related items must comply with (i) the development approval conditions, (ii) any relevant provisions in the planning scheme for the area, (iii) Council's standard designs for such work where such designs exist (iv) any relevant Australian Standard that applies to that type of work and (v) any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.
9. Maintain existing landscape screening along the northern boundary of the site.
10. Provide a landscaped buffer with a minimum depth of 2 metres along the full southern, eastern and western boundaries of the site with the exception of the vehicle crossover. Landscaping must reach a minimum height of 2.5 metres within 18 months of planting and must be maintained at all times while the use is operating at the site.

Services Provision

11. The proposed development must maintain the existing on-site sewerage system disposal system.
12. The proposed development must maintain the existing water connection to the site. The proposed development must also maintain at least one water tank on-site with a storage capacity of at least 20,000 litres, for fire fighting purposes.

Stormwater and Drainage

13. Stormwater must not be allowed to pond on the property being developed during the development process and after development has been completed unless the type and size of ponding has been agreed in writing by the Council or as a specific development approval condition.
14. Any increases in volume, concentration or velocity of stormwater from the property being developed must be channelled to lawful points of discharge or to other storage or dispersal arrangements which must all be agreed in writing by the Council.
15. There must be no increases in any silt loads or contaminants in any overland flow from the property being developed during the development process and after development has been completed.
16. The stormwater disposal system must be designed to include appropriate pollution control devices or methods to ensure no contamination or silting of creeks or other waterways.

Erosion Control

17. If there is a possibility of erosion or silt or other materials being washed off the property being developed during the development process, the developer must document and implement a management plan that prevents this from occurring.

Avoiding Nuisance

18. All lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties or roadways.
19. Any airconditioning, generator, refrigeration, pump, exhaust, fans, processing or other equipment must be acoustically screened to ensure noise levels do not exceed 5dB above the background noise level.
20. No nuisance is to be caused to adjoining properties and occupiers by the way of smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time, including non-working hours.

Waste

21. Potential contaminants or wastes including but not limited to oil, paint, acids, solvents and other chemicals, tyres, scrap metal, machinery parts and batteries shall be stored in an approved manner and so as to not contaminate the environment.

Advertising Signs

22. Any proposed advertising devices shall be subject to a further development application and planning approval unless the advertising devices are in accordance with the exempt or self assessable requirements of the relevant Council planning scheme.

No Cost to Council

23. The developer is responsible for meeting all costs associated with the approved development unless there is specific agreement by other parties, including the Council, to meeting those costs.

Use

24. All development approval conditions related to the establishment of the approved development must be fulfilled prior to any approved use commencing.

Environmental Conditions

25. The development must ensure that the activity is not conducted in a manner that may cause contamination of surface waters, stormwater runoff or stormwater drainage system.
26. The development must ensure that wastewater and other liquid waste are treated prior to discharge into the septic system.
27. Waste oil, fluid, solvent or other liquid waste are stored inside the workshop in a manner so that any spills will not escape and enter into stormwater drains or the ground soil; or in a bunded area on the site and covered to prevent contamination of surface stormwater runoff in the event of spillage or leakage.
28. Waste oils or solvents are not to be poured onto the ground. All waste oil, fluid, solvent or other liquid waste is to be disposed of via an Authorised Contractor or in another approved manner. Records are to be kept that show the date, contractor and quantity removed.
29. The wash bay, once installed must discharge to the septic system through an approved interceptor device. Wash down waters from within the workshop is drained to the same system and oil and silt interceptor devices are to be regularly maintained to ensure the units remain in an efficient operating condition.
30. The disposal of any interceptor trap contents is in a manner that does not cause environmental harm or nuisance.
31. Flammable and combustible liquid quantities kept on the premises are no greater in quantity than that for minor storage requirements under AS 1940 – 2004, and the *Dangerous Goods Safety Management Act 2001*.
32. Flammable, combustible or hazardous liquids must be stored in a bunded and covered area. Any fuel storage facilities must be maintained to avoid leakage or spillage as a result of equipment failure or operation.

Attachment 2

**Conditions of approval imposed by Department of State Development Infrastructure and
Planning as Concurrence Agency**

Refer to following pages



Queensland
Government

Department of
State Development,
Infrastructure and Planning

Our reference: SDA-1013-005422
Your reference: AJ:AJ MCU122

23 October 2013

Chief Executive Officer
Attn: Angela Jones
PO Box 201
St George QLD 4487

Dear Angela

**Concurrence agency response—approval with conditions – material change of use –
industry (mechanical workshop)**

Willowthal Road St George QLD 4487

(Given under section 285 of the *Sustainable Planning Act 2009*)

The referral agency material for the development application described below was
received by the Department of State Development, Infrastructure and Planning under
section 272 of the *Sustainable Planning Act 2009* on 17 October 2013.

Applicant details

Applicant name:	SEB Mechanical Pty Ltd
Applicant contact details:	PO Box 315 ST GEORGE, QLD, 4487

Site details

Street address:	Willowthal Road St George QLD 4487
Real property description:	Lot 3 SP 169186
Site area:	2.757ha
Local government area:	Balonne Shire Council

Application details

Proposed development: Development permit for material change of use –
mechanical workshop

Referral triggers

The development application was referred to the department under the following provisions of the Sustainable Planning Regulation 2009:

Referral trigger Schedule 7, Table 3, Item 1 – Department of Transport and Main Roads

Making a material change of use of premises if any part of the land – (a) is within 25m of a State-controlled road

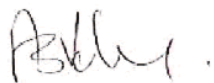
Conditions

Under section 287(1)(a) of the *Sustainable Planning Act 2009*, the department requires that the conditions set out in Attachment 1 attach to any development approval:

A copy of this response has been sent to the applicant for their information.

If you require any further information, please Maria Johnson, Planning Officer, on 4616 1986 who will be pleased to assist.

Yours sincerely



Andrew Foley
Manager (Planning)

cc: SEB Mechanical Pty Ltd,
PO Box 315
St George QLD 4437
enc: Attachment 1—Conditions to be imposed

Our reference: SDA-1013-005422

Your reference:

Attachment 1—Conditions to be imposed

No.	Conditions of Development	Condition Timing
1	(a) Vehicular access between the Carnarvon Highway and Lot 3 on SP169186 is not permitted. (b) The applicant must provide a vehicle proof barrier along the state-controlled road frontage of Lot 3 on SP169186.	(a) At all times (b) Prior to commencement of use and to be maintained at all times
2	(a) The management of stormwater (quantity and quality) post development must achieve a no worsening impact (on the pre-development condition) calculated during a Q100 storm event, in accordance with the Department of Transport and Main Roads' Road Drainage Manual, the <i>Queensland Urban Drainage Manual</i> , <i>Environmental Protection Act 1994</i> , and the <i>Environmental Protection (Water) Policy 2009</i> . In particular, stormwater management for the development must ensure no worsening or actionable nuisance to the state-controlled road network caused by peak discharges, flood levels, frequency/duration of flooding, flow velocities, water quality and sedimentation and scour effects. AND (b) Any excavation, filling, paving, landscaping, construction or any other works to the land must not: 1 create any new discharge points for stormwater runoff onto the state-controlled road; 2. interfere with an/or cause damage to the existing stormwater drainage on the state-controlled road; 3 surcharge any existing culvert or drain on the state-controlled road; 4 reduce the quality of stormwater discharge onto the state-controlled road. AND (c) the applicant must provide RPEQ certification to the Department of Transport and Main Roads that the development has been designed and constructed in accordance with parts (a) and (b) of this condition	(a) & (b) Prior to the commencement of use and to be maintained at all times (c) Prior to obtaining a final inspection certificate or certificate of classification whichever is applicable, or prior to the commencement of use, whichever occurs first.

Attachment 3

Approved Plan

Refer to following page

Page 8

Attachment 4

Appeals

461 Appeals by applicants

(1) An applicant for a development application may appeal to the court against any of the following—

- (a) the refusal, or the refusal in part, of the development application;
- (b) any condition of a development approval, another matter stated in a development approval and the identification or inclusion of a code under section 242;
- (c) the decision to give a preliminary approval when a development permit was applied for;
- (d) the length of a period mentioned in section 341;
- (e) a deemed refusal of the development application.

(2) An appeal under subsection (1)(a), (b), (c) or (d) must be started within 20 business days (the *applicant's appeal period*) after—

- (a) if a decision notice or negotiated decision notice is given—the day the decision notice or negotiated decision notice is given to the applicant; or
- (b) otherwise—the day a decision notice was required to be given to the applicant.

(3) An appeal under subsection (1)(e) may be started at any time after the last day a decision on the matter should have been made.

462 Appeals by submitters—general

(1) A submitter for a development application may appeal to the court only against—

- (a) the part of the approval relating to the assessment manager's decision about any part of the application requiring impact assessment under section 314; or
- (b) the part of the approval relating to the assessment manager's decision under section 327.

(2) To the extent an appeal may be made under subsection (1), the appeal may be against 1 or more of the following—

- (a) the giving of a development approval;
- (b) any provision of the approval including—
 - (i) a condition of, or lack of condition for, the approval; or
 - (ii) the length of a period mentioned in section 341 for the approval.

(3) However, a submitter may not appeal if the submitter—

- (a) withdraws the submission before the application is decided; or
- (b) has given the assessment manager a notice under section 339(1)(b)(ii).

(4) The appeal must be started within 20 business days (the *submitter's appeal period*) after the decision notice or negotiated decision notice is given to the submitter.

All communications are
to be addressed to the
Chief Executive Officer



When telephoning or calling
please call

KRYS DEN HERTOOG
Our Ref: D14/4272 MCU 122
Assess: 01695-5

Negotiated Decision Notice Sustainable Planning Act 2009 s 363

16 April 2014

ATTN: Scott & Jenene Bowman
SEB Mechanical Pty Ltd
PO Box 315
St George QLD 4487

Dear Mr Scott & Mrs Jenene Bowman,

**RE: Representations concerning development permit for Material Change of Use –
Industry (Machinery Storage and Workshop) at Willowthal Road, St George QLD 4487 and
described as Lot 3 on SP169186.**

On 16 April Council considered your representation concerning a development permit for a Material Change of Use at Lot 3 on SP169186, Willowthal Road St George. This Negotiated Decision Notice replaces the original Decision Notice issued 23 December 2013.

Council agrees with your representation concerning your timed approval. The following condition has been amended:

Condition 1: Council approves a Development Permit allowing the use Industry – Machinery Storage and Workshop to continue for a fixed term of five (5) years from the date of the original Decision Notice, being 23 December 2013.

Other conditions are retained in full.

Amended conditions of approval are set out in **Attachment 1 and Attachment 2**.

Approval under s331

This application

☐ has; or

☒ has not been deemed to be approved under section 331 of the *Sustainable Planning Act 2009* (SPA).

1. Details of the approval

The following approvals are given:

Council Chambers
Victoria Street
PO Box 201
St George Qld 4487
ABN 49 655 876 831

Phone: (07) 4620 8888
Fax: (07) 4620 8889
Email: council@balonne.qld.gov.au
Website: www.balonne.qld.gov.au

	Sustainable Planning Regulation 2009, schedule 3 reference	Development Permit	Preliminary Approval
Making a material change of use assessable under the planning scheme, a temporary local planning instrument, a master plan or a preliminary approval to which SPA section 242 applies	N/A	<input checked="" type="checkbox"/>	<input type="checkbox"/>

2. Other necessary development permits and/or compliance permits

Listed below are other development permits and/or compliance permits that are necessary to allow the development to be carried out:

- ☒ Development Permit for Building Works

3. Submissions

There were no properly made submissions about the application.

4. Conflict with a relevant instrument and reasons for the decision despite the conflict

The assessment manager does not consider that the assessment manager's decision conflicts with a relevant instrument.

5. Referral agencies

The application required referral to the following referral agencies:

For an application involving	Name of referral agency	Advice agency or concurrence agency	Address
<input checked="" type="checkbox"/> Making a material change of use of premises if any part of the land – (a) is within 25m of a State-controlled road. <i>Schedule 7, Table 3, Item 1</i>	Department Of State Development, Infrastructure & Planning (Toowoomba SARA)	Concurrence	Telephone: (07) 4616 1986 Email: ToowoombaSARA@dsdip.qld.gov.au

6. Approved plans

The approved plan for this development approval is listed in the following table and is included as Attachment 3:

Plan/Document number	Plan/Document name	Date
DWG No. 11705 Rev. B	Site Plan	28/10/2013

7. When approval lapses if development not started (s.341)

The relevant periods stated in section 341 of the *Sustainable Planning Act 2009* (SPA) apply to each aspect of development in this approval, as outlined below—

- ☒ material change of use – 4 years;
- ☐ reconfiguring a lot not requiring operational works – 2 years;
- ☐ reconfiguring a lot requiring operational works – 4 years;
- ☐ any other development not listed above – 2 years

8.0 Appeal rights

Appeals by applicants

An applicant for a development application may appeal to the Planning and Environment Court against the following:

- the refusal, or refusal in part of the development application
- any condition of a development approval, another matter stated in a development approval and the identification or inclusion of a code under section 242 of SPA
- the decision to give a preliminary approval when a development permit was applied for
- the length of a period mentioned in section 341
- a deemed refusal of the development application.

The timeframes for starting an appeal in the Planning and Environment Court are set out in section 461(2) of SPA.

Applicants may also have a right to appeal to the Building and Development Dispute Resolution Committee. For more details, see SPA, chapter 7, part 2.

Attachment 4 is an extract from SPA which details the applicant's appeal rights and the appeal rights of any submitters regarding this decision.

If you wish to discuss this matter further, please contact Council on 07 4620 8888.

Yours sincerely



Peter O'May
CHIEF EXECUTIVE OFFICER

Attachment 1

Negotiated Decision Notice conditions of approval imposed by Balonne Shire Council as Assessment Manager

Development Permit for a Material Change of Use – “Industry (Machinery Storage and Workshop)”

Development Permit time-limited

1. Council approves a Development Permit allowing the use Industry – Machinery Storage and Workshop to continue for a fixed term of five (5) years from the date of the original Decision Notice, being 23 December 2013.

Complete and Maintain

2. Complete and maintain the approved development as follows: (i) generally in accordance with development approval documents unless Council agrees in writing that those parts will be adequately complied with by amended specifications.
3. Complete and maintain all building and plumbing and drainage work associated with this development approval, including work required by any of the development approval conditions.

Hours of Operation

4. The hours of operation for the “Industry” (Mechanical Storage and Workshop) are limited to 6am-6pm Monday to Saturday. No non-residential vehicle movements are to occur to and from the site, outside of these hours.

Rubbish Collection

5. The applicant must make provision for the collection of general refuse in covered waste containers with a capacity sufficient for the use.
6. At all times while the use continues, waste containers shall be maintained in a clean and tidy state involving being emptied and the waste removed from the site on a regular basis.

Access, Roads, Landscaping and Lighting

7. The existing crossover providing access to the site from Rhea Road is to be closed. The applicant is to construct a gravel driveway crossover from a designated entry point from the site to Willowthai Road in accordance with the approved plan.
8. All landscaping, vehicular access, parking and related items must comply with (i) the development approval conditions, (ii) any relevant provisions in the planning scheme for the area, (iii) Council's standard designs for such work where such designs exist (iv) any relevant Australian Standard that applies to that type of work and (v) any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.
9. Maintain existing landscape screening along the northern boundary of the site.
10. Provide a landscaped buffer with a minimum depth of 2 metres along the full southern, eastern and western boundaries of the site with the exception of the vehicle crossover. Landscaping must

reach a minimum height of 2.5 metres within 18 months of planting and must be maintained at all times while the use is operating at the site.

Services Provision

11. The proposed development must maintain the existing on-site sewerage system disposal system.
12. The proposed development must maintain the existing water connection to the site. The proposed development must also maintain at least one water tank on-site with a storage capacity of at least 20,000 litres, for fire fighting purposes.

Stormwater and Drainage

13. Stormwater must not be allowed to pond on the property being developed during the development process and after development has been completed unless the type and size of ponding has been agreed in writing by the Council or as a specific development approval condition.
14. Any increases in volume, concentration or velocity of stormwater from the property being developed must be channelled to lawful points of discharge or to other storage or dispersal arrangements which must all be agreed in writing by the Council.
15. There must be no increases in any silt loads or contaminants in any overland flow from the property being developed during the development process and after development has been completed.
16. The stormwater disposal system must be designed to include appropriate pollution control devices or methods to ensure no contamination or silting of creeks or other waterways.

Erosion Control

17. If there is a possibility of erosion or silt or other materials being washed off the property being developed during the development process, the developer must document and implement a management plan that prevents this from occurring.

Avoiding Nuisance

18. All lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties or roadways.
19. Any airconditioning, generator, refrigeration, pump, exhaust, fans, processing or other equipment must be acoustically screened to ensure noise levels do not exceed 5dB above the background noise level.
20. No nuisance is to be caused to adjoining properties and occupiers by the way of smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time, including non-working hours.

Waste

21. Potential contaminants or wastes including but not limited to oil, paint, acids, solvents and other chemicals, tyres, scrap metal, machinery parts and batteries shall be stored in an approved manner and so as to not contaminate the environment.

Advertising Signs

22. Any proposed advertising devices shall be subject to a further development application and planning approval unless the advertising devices are in accordance with the exempt or self assessable requirements of the relevant Council planning scheme.

No Cost to Council

23. The developer is responsible for meeting all costs associated with the approved development unless there is specific agreement by other parties, including the Council, to meeting those costs.

Use

24. All development approval conditions related to the establishment of the approved development must be fulfilled prior to any approved use commencing.

Environmental Conditions

25. The development must ensure that the activity is not conducted in a manner that may cause contamination of surface waters, stormwater runoff or stormwater drainage system.
26. The development must ensure that wastewater and other liquid waste are treated prior to discharge into the septic system.
27. Waste oil, fluid, solvent or other liquid waste are stored inside the workshop in a manner so that any spills will not escape and enter into stormwater drains or the ground soil; or in a bunded area on the site and covered to prevent contamination of surface stormwater runoff in the event of spillage or leakage.
28. Waste oils or solvents are not to be poured onto the ground. All waste oil, fluid, solvent or other liquid waste is to be disposed of via an Authorised Contractor or in another approved manner. Records are to be kept that show the date, contractor and quantity removed.
29. The wash bay, once installed must discharge to the septic system through an approved interceptor device. Wash down waters from within the workshop is drained to the same system and oil and silt interceptor devices are to be regularly maintained to ensure the units remain in an efficient operating condition.
30. The disposal of any interceptor trap contents is in a manner that does not cause environmental harm or nuisance.
31. Flammable and combustible liquid quantities kept on the premises are no greater in quantity than that for minor storage requirements under AS 1940 – 2004, and the *Dangerous Goods Safety Management Act 2001*.
32. Flammable, combustible or hazardous liquids must be stored in a bunded and covered area. Any fuel storage facilities must be maintained to avoid leakage or spillage as a result of equipment failure or operation.

Attachment 2

Conditions of approval imposed by Department of State Development Infrastructure and Planning as Concurrence Agency

Refer to following pages



Department of
State Development,
Infrastructure and Planning

Our reference: SDA-1013-005422
Your reference: AJ:AJ MCU122

23 October 2013

Chief Executive Officer
Attn: Angela Jones
PO Box 201
St George QLD 4487

Dear Angela

Concurrence agency response—approval with conditions – material change of use – industry (mechanical workshop)

Willowthal Road St George QLD 4487

(Given under section 285 of the *Sustainable Planning Act 2009*)

The referral agency material for the development application described below was received by the Department of State Development, Infrastructure and Planning under section 272 of the *Sustainable Planning Act 2009* on 17 October 2013.

Applicant details

Applicant name:	SEB Mechanical Pty Ltd
Applicant contact details:	PO Box 315 ST GEORGE, QLD, 4487

Site details

Street address:	Willowthal Road St George QLD 4487
Real property description:	Lot 3 SP 169186
Site area:	2.757ha
Local government area:	Balonne Shire Council

Application details

Proposed development: Development permit for material change of use –
mechanical workshop

Referral triggers

The development application was referred to the department under the following provisions of the Sustainable Planning Regulation 2009:

Referral trigger Schedule 7, Table 3, Item 1 – Department of Transport and Main Roads

Making a material change of use of premises if any part of the land – (a) is within 25m of a State-controlled road


Conditions

Under section 287(1)(a) of the *Sustainable Planning Act 2009*, the department requires that the conditions set out in Attachment 1 attach to any development approval:

A copy of this response has been sent to the applicant for their information.

If you require any further information, please Maria Johnson, Planning Officer, on 4616 1986 who will be pleased to assist.

Yours sincerely



Andrew Foley
Manager (Planning)

cc: SEB Mechanical Pty Ltd,
PO Box 315
St George QLD 4437
enc: Attachment 1—Conditions to be imposed

Our reference: SDA-1013-005422

Your reference:

Attachment 1—Conditions to be imposed

No.	Conditions of Development	Condition Timing
1	<p>(a) Vehicular access between the Carnarvon Highway and Lot 3 on SP169186 is not permitted.</p> <p>(b) The applicant must provide a vehicle proof barrier along the state-controlled road frontage of Lot 3 on SP169186.</p>	<p>(a) At all times</p> <p>(b) Prior to commencement of use and to be maintained at all times</p>
2	<p>(a) The management of stormwater (quantity and quality) post development must achieve a no worsening impact (on the pre-development condition) calculated during a Q100 storm event, in accordance with the Department of Transport and Main Roads' Road Drainage Manual, the <i>Queensland Urban Drainage Manual</i>, <i>Environmental Protection Act 1994</i>, and the <i>Environmental Protection (Water) Policy 2009</i>. In particular, stormwater management for the development must ensure no worsening or actionable nuisance to the state-controlled road network caused by peak discharges, flood levels, frequency/duration of flooding, flow velocities, water quality and sedimentation and scour effects.</p> <p>AND</p> <p>(b) Any excavation, filling, paving, landscaping, construction or any other works to the land must not:</p> <ol style="list-style-type: none"> 1 create any new discharge points for stormwater runoff onto the state-controlled road; 2. interfere with an/or cause damage to the existing stormwater drainage on the state-controlled road; 3 surcharge any existing culvert or drain on the state-controlled road; 4 reduce the quality of stormwater discharge onto the state-controlled road. <p>AND</p> <p>(c) the applicant must provide RPEQ certification to the Department of Transport and Main Roads that the development has been designed and constructed in accordance with parts (a) and (b) of this condition</p>	<p>(a) & (b) Prior to the commencement of use and to be maintained at all times</p> <p>(c) Prior to obtaining a final inspection certificate or certificate of classification whichever is applicable, or prior to the commencement of use, whichever occurs first.</p>

Attachment 3

Approved Plan

Refer to following page

Attachment 4

Appeals

461 Appeals by applicants

(1) An applicant for a development application may appeal to the court against any of the following—

- (a) the refusal, or the refusal in part, of the development application;
- (b) any condition of a development approval, another matter stated in a development approval and the identification or inclusion of a code under section 242;
- (c) the decision to give a preliminary approval when a development permit was applied for;
- (d) the length of a period mentioned in section 341;
- (e) a deemed refusal of the development application.

(2) An appeal under subsection (1)(a), (b), (c) or (d) must be started within 20 business days (the *applicant's appeal period*) after—

- (a) if a decision notice or negotiated decision notice is given—the day the decision notice or negotiated decision notice is given to the applicant; or
- (b) otherwise—the day a decision notice was required to be given to the applicant.

(3) An appeal under subsection (1)(c) may be started at any time after the last day a decision on the matter should have been made.

462 Appeals by submitters—general

(1) A submitter for a development application may appeal to the court only against—

- (a) the part of the approval relating to the assessment manager's decision about any part of the application requiring impact assessment under section 314; or
- (b) the part of the approval relating to the assessment manager's decision under section 327.

(2) To the extent an appeal may be made under subsection (1), the appeal may be against 1 or more of the following—

- (a) the giving of a development approval;
- (b) any provision of the approval including—
 - (i) a condition of, or lack of condition for, the approval; or
 - (ii) the length of a period mentioned in section 341 for the approval.

(3) However, a submitter may not appeal if the submitter—

- (a) withdraws the submission before the application is decided; or
- (b) has given the assessment manager a notice under section 339(1)(b)(ii).

(4) The appeal must be started within 20 business days (the *submitter's appeal period*) after the decision notice or negotiated decision notice is given to the submitter.



Mechanical Pty Ltd

4TH December 2018

Balonne Shire Council
PO Box 201
St George Qld 4487

ATTN: Chief Executive Officer – Matthew Magin

RE: Application for Material Change of Use – Industry (Machinery Storage and Workshop) at Willowthal Road, St George Qld 4487 and described as Lot 1 on SP281664

Appeal: Development Permit time - extended or removed

Dear Mr Matthew Magin,

We are writing to you as our development permit time of five (5) years is up for review on the 23rd December 2018.

We are writing to ask that our business is either; 1 - permitted to operate without any further time frame permits in place or 2 – given a further 5 year permit to operate .

Our business services St George and surrounding districts, we employ local families and have become a sound and reliable business for the local district.

We thank you for your time.

Yours sincerely

Scott & Janene Bowman

Scott & Janene Bowman
Ph: 0428 755 760 or 0428 190 273
Address : PO Box 315, St George Qld 4487
Fax: 07 4625 1352
Email: admin@sebmechanical.com.au
ABN: 96 158 695 099

Change application form

Planning Act Form 5 (version 1.1 effective 22 JUNE 2018) made under Section 282 of the Planning Act 2016.

This form is to be used for a change application made under section 78 of the *Planning Act 2016*. It is important when making a change application to be aware of whether the application is for a minor change that will be assessed under section 81 of the *Planning Act 2016* or for an 'other' change that will be assessed under section 82 of the *Planning Act 2016*.

An applicant must complete all parts of this form, and provide any supporting information that the form identifies as being required to accompany the change application, unless stated otherwise. Additional pages may be attached if there is insufficient space on the form to complete any part.

Note: All terms used in this form have the meaning given under the *Planning Act 2016*, the *Planning Regulation 2017*, or the *Development Assessment Rules (DA Rules)*.

PART 1 – APPLICANT DETAILS

1) Applicant details	
Applicant name(s) (individual or company full name)	SEB Mechanical Pty Ltd
Contact name (only applicable for companies)	Tanene Bowman
Postal address (P.O. Box or street address)	PO Box 315
Suburb	St George
State	QLD
Postcode	4457
Country	Australia
Email address (non-mandatory)	admin@sebmecanical.com.au
Mobile number (non-mandatory)	0424190213
Applicant's reference number(s) (if applicable)	
2) Owner's consent - Is written consent of the owner required for this change application?	
Note: section 79(1A) of the <i>Planning Act 2016</i> states the requirements in relation to owner's consent.	
<input checked="" type="checkbox"/> Yes – the written consent of the owner(s) is attached to this change application <input type="checkbox"/> No	

PART 2 – LOCATION DETAILS

3) Location of the premises (complete 3.1) or 3.2, and 3.3) as applicable)				
3.1) Street address and lot on plan				
<input checked="" type="checkbox"/> Street address AND lot on plan (all lots must be listed), or <input type="checkbox"/> Street address AND lot on plan for an adjoining or adjacent property of the premises (appropriate for development in water but adjoining or adjacent to land e.g. jetty, pontoon; all lots must be listed).				
a)	Unit No.	Street No.	Street Name and Type	Suburb
	Postcode	Lot No.	Plan Type and Number (e.g. RP, SP)	Local Government Area(s)
b)	Unit No.	Street No.	Street Name and Type	Suburb
	Postcode	Lot No.	Plan Type and Number (e.g. RP, SP)	Local Government Area(s)
3.2) Coordinates of premises (appropriate for development in remote areas, over part of a lot or in water not adjoining or adjacent to land e.g. channel dredging in Moreton Bay)				
Note: Place each set of coordinates in a separate				
<input type="checkbox"/> Coordinates of premises by longitude and latitude				
Longitude(s)	Latitude(s)	Datum	Local Government Area(s) (if applicable)	
		<input type="checkbox"/> WGS84 <input type="checkbox"/> GDA94 <input type="checkbox"/> Other:		
<input type="checkbox"/> Coordinates of premises by easting and northing				



Easting(s)	Northing(s)	Zone Ref.	Datum	Local Government Area(s) (if applicable)
		<input type="checkbox"/> 54 <input type="checkbox"/> 55 <input type="checkbox"/> 56	<input type="checkbox"/> WGS84 <input type="checkbox"/> GDA94 <input type="checkbox"/> Other:	

3.3) Additional premises

☐ Additional premises relevant to the original development approval and their details have been attached in a schedule to this application

☒ Not required

PART 3 – RESPONSIBLE ENTITY DETAILS

4) Identify the responsible entity that will be assessing this change application

Note: see section 78(3) of the Planning Act 2016

PART 4 – CHANGE DETAILS

5) Provide details of the existing development approval subject to this change application

Approval type	Reference number	Date issued	Assessment manager/approval entity
<input checked="" type="checkbox"/> Development permit	MCU 122	23.12.13	Balonne Shire Council
<input type="checkbox"/> Preliminary approval			
<input type="checkbox"/> Development permit			
<input type="checkbox"/> Preliminary approval			

6) Type of change proposed

6.1) Provide a brief description of the changes proposed to the development approval (e.g. changing a development approval for a five unit apartment building to provide for a six unit apartment building):

See cover letter

6.2) What type of change does this application propose?

☒ Minor change application – proceed to Part 5

☐ Other change application – proceed to Part 6

PART 5 – MINOR CHANGE APPLICATION REQUIREMENTS

7) Are there any affected entities for this change application

☒ No – proceed to Part 7

☐ Yes – list all affected entities below and proceed to Part 7

Note: section 80(1) of the Planning Act 2016 states that the person making the change application must give notice of the proposal and the details of the change to each affected entity as identified in section 80(2) of the Planning Act 2016.

Affected entity	Pre-request response provided? (where a pre-request response notice for the application has been given, a copy of the notice must accompany this change application)	Date notice given (where no pre-request response provided)
	<input type="checkbox"/> No <input type="checkbox"/> Yes – pre-request response is attached to this change application	
	<input type="checkbox"/> No <input type="checkbox"/> Yes – pre-request response is attached to this change application	
	<input type="checkbox"/> No <input type="checkbox"/> Yes – pre-request response is attached to this change application	

Page 3

PART 6 – OTHER CHANGE APPLICATION REQUIREMENTS

Note: to complete this part it will be necessary for you to complete parts of DA Form 1 and in some instances parts of DA Form 2, as mentioned below. These forms are available at <https://planning.dsdmip.qld.gov.au>

8) Location details - Are there any additional premises included in this change application that were not part of the original development approval?	
<input checked="" type="checkbox"/> No	
<input type="checkbox"/> Yes – complete Part 2 (Location details) of DA Form 1 as it relates to the additional premises is completed and provided with this application.	
9) Development details	
9.1) Is there any change to the type of development, approval type, or level of assessment in this change application?	
<input checked="" type="checkbox"/> No – proceed to 11)	
<input type="checkbox"/> Yes – the completed Sections 1 and 2 of Part 3 (Development details) of DA Form 1 as these sections relate to the new or changed aspects of development are provided with this application.	
9.2) Does the change application involve building work?	
<input checked="" type="checkbox"/> No	
<input type="checkbox"/> Yes – the completed Part 5 (Building work details) of DA Form 2 as it relates to the change application is provided with this application.	
10) Referral details – Does the change application require referral for any referral requirements?	
<i>Note: The application must be referred to each referral agency triggered by the change application as if the change application was the original development application including the proposed change.</i>	
<input checked="" type="checkbox"/> No	
<input type="checkbox"/> Yes – the completed Part 5 (Referral details) of DA Form 1 as it relates to the change application is provided with this application. Where referral is required for matters relating to building work the <u>Referral checklist for building work</u> is also completed.	
11) Information request under Part 3 of the DA Rules	
<input checked="" type="checkbox"/> I agree to receive an information request if determined necessary for this change application	
<input type="checkbox"/> I do not agree to accept an information request for this change application	
<i>Note: By not agreeing to accept an information request 1, the applicant, acknowledge: that this change application will be assessed and decided based on the information provided when making this change application and the assessment manager and any referral agencies relevant to the change application are not obligated under the DA Rules to accept any additional information provided by the applicant for the change application unless agreed to by the relevant parties. Part 3 of the DA Rules will still apply if the application is an application listed under section 11.3 of the DA Rules. Further advice about information requests is contained in the DA Forms Guide: Forms 1 and 2.</i>	
12) Further details	
<input type="checkbox"/> Part 7 of DA Form 1 is completed as if the change application was a development application and is provided with this application.	

PART 7 – CHECKLIST AND APPLICANT DECLARATION

13) change application checklist	
I have identified the: responsible entity in 4); and for a minor change, any affected entities; and for an 'other' change all relevant referral requirement(s) in 10)	<input checked="" type="checkbox"/> Yes
<i>Note: See the Planning Regulation 2017 for referral requirements</i>	
For an 'other' change application, the relevant sections of DA Form 1 – <u>Development application details</u> have been completed and is attached to this application	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> Not applicable
For an 'other' change application, where building work is associated with the change application, the relevant sections of DA Form 2 – <u>Building work details</u> have been completed and is attached to this application	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> Not applicable
Supporting information addressing any applicable assessment benchmarks is attached to this application	<input checked="" type="checkbox"/> Yes

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Note: This includes any templates provided under 23.6 and 23.7 of DA Form 1 that are relevant as a result of the change application, a planning report and any technical reports required by the relevant categorising instrument(s) (e.g. the local government planning scheme, State Planning Policy, State Development Assessment Provisions). For further information, see DA Forms Guide: Planning report template.

Relevant plans of the development are attached to this development application

Note: Relevant plans are required to be submitted for all relevant aspects of this change application. For further information, see DA Forms Guide: Relevant plans.

☒ Yes

14) Applicant declaration

☒ By making this change application, I declare that all information in this change application is true and correct.
☒ Where an email address is provided in Part 1 of this form, I consent to receive future electronic communications from the responsible entity and any relevant affected entity or referral agency for the change application where written information is required or permitted pursuant to sections 11 and 12 of the *Electronic Transactions Act 2001*.

Note: It is unlawful to intentionally provide false or misleading information.

Privacy – personal information collected in this form will be used by the responsible entity and/or chosen assessment manager, any relevant affected entity or referral agency and/or building certifier (including any professional advisers which may be engaged by those entities) while processing, assessing and deciding the change application.

All information relating to this change application may be available for inspection and purchase, and/or published on the assessment manager's and/or referral agency's website.

Personal information will not be disclosed for a purpose unrelated to the *Planning Act 2016*, *Planning Regulation 2017* and the DA Rules except where:

such disclosure is in accordance with the provisions about public access to documents contained in the *Planning Act 2016* and the *Planning Regulation 2017*, and the access rules made under the *Planning Act 2016* and *Planning Regulation 2017*; or

required by other legislation (including the *Right to Information Act 2009*); or otherwise required by law.

This information may be stored in relevant databases. The information collected will be retained as required by the *Public Records Act 2002*.

PART 8 – FOR OFFICE USE ONLY

Date

received: *

Reference number(s):

QLeave notification and payment

Note: For completion by assessment manager if applicable

Description of the work	
QLeave project number	
Amount paid (\$)	
Date paid	
Date receipted form sighted by assessment manager	
Name of officer who sighted the form	

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Company owner's consent to the making of a change application under the *Planning Act 2016*

I, _____ [Insert name in full.]
Sole Director/Secretary of the company mentioned below.

[Delete the above where company owner's consent must come from both director and director/secretary]

I, Scott Bowman [Insert name in full.]
Director of the company mentioned below.

and I, Janene Bowman. [Insert name in full.]
[Insert position in full—i.e. another director, or a company secretary.]

Delete the above two boxes where there is a sole director/secretary for the company giving the owner's consent.

Of TomJack Super Pty Ltd. [Insert name of company and ACN.]
606 803 347.

the company being the owner of the premises identified as follows:

[Insert street address, lot or plan description or coordinates of the premises the subject of the application.]
Lt, SP281664, Willowthai Rd. St George.

consent to the making of a change application under the *Planning Act 2016* by:

SEB Mechanical Pty Ltd. [Insert name of applicant.]

The *Planning Act 2016* is administered by the Department of Local Government, Infrastructure and Planning, Queensland Government.

on the premises described above for:

[Insert details of the proposed development, e.g. material change of use for four-storey apartment building.]

Removal of timed conditions

Company seal [if used]

Company Name and ACN:

Signature of Sole Director/Secretary

Date

[Delete the above where company owner's consent must come from both director and director/secretary.]

Company Name and ACN: SES Mechanical Pty Ltd
158 695 099

[Signature]

Signature of Director

2/4/19

Date

[Signature]

Signature of Director/Secretary

2/4/19

Date

[Delete the above where there is a sole director/secretary for the company giving the owner's consent.]

OFFICER REPORT

TO: Council

SUBJECT: Delegation to Chief Executive Officer Waste Reduction and Recycling Act 2011

DATE: 10.04.19

AGENDA REF: CES4

AUTHOR: Di Francisco - Environmental Health Officer

Executive Summary

In June 2014, Council's Environmental Health Officer submitted a report to Council seeking Council's resolution to delegate powers under the Waste Reduction and Recycling Act 2011 (WRR Act 2011) to the Chief Executive pursuant to section 263(1) (b) and section 183 of the WRR Act 2011. This resolution was declined at the time.

Background

Currently many reserves and roadsides are experiencing illegal dumping or illegal littering and Council Officers have no delegation power to proceed with warnings or infringement notices under the WRR Act 2011.

Should Council Officers have the appropriate authority to enforce and littering offences, the number of illegal littering and dumping cases should decrease.

With the introduction of the WRR Act 2011 the Queensland government removed the devolved waste and littering offences from the Environmental Protection Act 1994 and positioned them in the Act making it optional for local government to enforce littering provisions.

The WRR Act 2011 identifies four different types of litter offences, which suitable Officer are authorised to enforce:-

1. General littering and littering from a vehicle (including boats)
2. Dangerous littering
3. Illegal dumping – more than 200 litres and less than 2500 litres
4. Illegal dumping – more than 2500 litres

Under this Act, it is an offence for a person to unlawfully deposit waste with a volume greater than 200 litres (the size of an average wheelie bin in volume) – this is known as illegal dumping.

Authorise officers are able to issue on the spot fines for general and dangerous littering offences. Compliance notices maybe issued for illegal dumping offences and involve the collection, transportation, storage, treatment or disposal of the waste to ensure the impact on the environment is minimised.

If a person fails to comply with an authorised officer's direction to remove waste, they will face a penalty of up to \$33,000.00

It is not a statutory requirement for Balonne Shire Council to take up delegations of the WRR Act 2011. However, it would be prudent for Council to accept the delegations to meet community expectations and to assist in reducing the occurrence of littering and illegal dumping. If Council elects to undertake the delegations, the Department of Environmental Science will assist with the information and investigation by providing Council with cameras as required.

Delegated authority will be in accordance with the WRR Act 2011.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Environment</u>	Best practice waste management and recycling

Consultation (internal/external)

Manager of Rural Services and Council's Environmental Health Officer

Legal Implications

The WRR Act 2011

Policy Implications

Acceptance of the delegations would not affect current policy

Financial and Resource Implications

Acceptance of the delegations would not present any financial burden. Council Environmental Officer has been responding to waste and littering offences when they were prescribed under the Environmental Protection Act 1994.

Refusing the delegation will continue to impose further financial burden to Council as the ability to issue clean up notices to offenders will be unavailable, leaving Council with the cost of collection, transportation, storage of litter and dumped waste.

Attachments

Nil

Recommendation/s

It is recommended that pursuant to section 263 (1) (b) of the Waste Reduction and Recycling Act 2011, Council resolves to delegate the exercise of all powers contained in the Waste Reduction and Recycling Act 2011 to the Chief Executive Officer. These powers must be exercised subject to any limitation contained in the Instrument of Delegation.

Digby Whyte

Director Community and Environmental Services

OFFICER REPORT

TO: Council

SUBJECT: Landfill Options - Bindle

DATE: 10.04.19

AGENDA REF: CES5

AUTHOR: Di Francisco - Environmental Health Officer

Executive Summary

Council needs to look at options for waste management/disposal for the residents of Bindle due to the closure of the old landfill.

Background

Previously an old landfill was located at Bindle which serviced the two residents of Bindle. During January 2019, the Manager of Rural Services under instruction from the State closed the landfill due to problems associated with the location and management of landfill and the impacts on the surrounding stock route. Since this time, a skip bin has been servicing one of the homesteads. The other homestead has been bringing their waste into St George for disposal.

Council's EHO now seeks direction on whether to proceed with the following:-

1. Option 1: Buying a parcel of land from DNRME and setting up a new landfill for the residents of Bindle. This landfill will service two homesteads located in the Bindle village area.

The costs associated with a new landfill would be as follows:-

- a. Purchase of the land (dependent on DNRME)
- b. Any licensing from DES/PALM (still to be advised)
- c. Fencing of the landfill (\$7K)
- d. Trench excavation (\$3K)
- e. Annual compacting/maintenance of the landfill (\$6k)
- f. Signage of the new landfill (\$2500K)

Currently the costs of the skip bin is \$180.00 per month (\$2,160.00 pa). Rates on the homestead properties result in revenue to Council of \$ 1,020.18 for Horneman and \$820.08 for Griegg per annum.

The Bindle / Waroo area would also service one other homestead (Mr & Mrs Underwood property).

The Bindle/Waroo area is also a major camping area as well as being a popular fishing destination which is frequently used. There have been instances in the past where rubbish has remained at the Waroo Camping area. An inspection of the camping area on Monday 18 March 2019, indicated no waste sighted by Council's EHO or Manager of Rural Services.

2. Option 2: To continue with the skip bin option for the Bindle resident at a cost of \$2,180.00 to Council. Currently no charge has been allocated to the resident.
3. Option 3: Charge the resident the cost of the skip bin as a cost recovery option
4. Option 4: To stop all waste services to the Bindle area.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Environment</u>	Best practice waste management and recycling

Consultation (internal/external)

Director of Community & Environmental Services Digby Whyte, Council's EHO Di Francisco and Manager of Rural Services Karl Hempstead.

Legal Implications

Licensing requirements under the Environmental Protection Act.

Policy Implications

Nil

Financial and Resource Implications

1. Costs for the implementation and running of a small rural landfill.
2. Costs associated with the managing of a skip bin service to one homestead

Attachments

1. MAP OF BINDLE WASTE SERVICE.pdf [↓](#)

Recommendation/s

That Council withdraws the waste disposal collection (one metre skip bin currently at W & S Horneman's residence) service currently servicing the Bindle area.

Digby Whyte

Director Community and Environmental Services

Attention Louise



OFFICER REPORT

TO: Council

SUBJECT: St George Low Cost Camping

DATE: 10.04.19

AGENDA REF: CES6

AUTHOR: Kim Wildman - Tourism Manager

Executive Summary

From the Manager Tourism reporting on the St George Low Cost Camping options.

Background

The Balonne Shire Council's Recreational Vehicle (RV) and Freedom Camping Strategy (approved June 2018), was developed by Council and Earthcheck in consultation with residents and stakeholders in order to provide a strategic and coordinated approach to managing and providing information services and facilities to meet the needs and requirements of the RV traveller market.

A key recommendation from the Strategy was for Council to provide low cost camping options within the Shire to cater for people who don't want an urban campground experience and/or to pay when self-contained. By doing this, it would allow towns within the Shire to attain 'RV Friendly' status that would make the Shire more attractive to the RV traveller market and tourism more generally.

The RV market represents 10% of all visitor nights in Australia. In providing facilities and services to cater to RV travellers it will not only help contribute to enhancing their experience while visiting the region, but will also help to support the Balonne Shire economy. RV travellers will remain in the region longer and thus spend money on other products and services on offer in the Shire.

As a first step, the initial focus has been on Dirranbandi and St George which both currently don't offer low cost camping options. (Bollon, Thallon, Nindigully and Mungindi also offer camping facilities which have been running with varying degrees of success. These sites will be addressed as a second stage.)

In Dirranbandi the plan is to provide 8-12 low cost camping sites in the overflow carpark of Jack Dwyer Memorial Park. Initial discussions with the community had seen the local RTC keen to see low cost camping for Dirranbandi and prepared to provide these services, while the Caravan Park owner, 500m away from the proposed site, initially expressed concern that their operation might be impacted. Since this time, the Caravan Park owner has hired a new Park Manager and both the owner and the manager are interested in expanding commercial camping activities and programs and are interested in the low cost camping site.

A Tender process is currently underway, to ensure all operators in Dirranbandi have an equal opportunity to host the low cost RV camp site. Concurrently, a DA process (which may take 2 months) is also underway. A budget of \$10,000 is available this year for basic site preparation of an information signboard, optional fire pit and any fencing/bollards.

In St George, the initial plan to trial for a year a site of a dozen sites on Whyenbah Road open to community hosting resulted in the local St George commercial Caravan Park operators raising concerns of competition while still having concerns that free campers on roadsides need to be moved on. At a subsequent meeting on 4 March 2019 between Council, Caravan Park operators and a CPAQ (Caravan Parks Association of Queensland Ltd) representative, Council asked the operators to come up with a solution, such as offering low cost camping on their sites.

QPAQ has submitted a written proposal stating that the three urban Caravan Park operators, Pelican Tourist Park, St George Caravan Park and Kamarooka Tourist Park, will be happy to provide 2-3 extra sites out the back of each of their grounds at a cost of \$15 per night for RV travellers. This is \$5 above the recommended fee proposed for the low cost camping sites provided by Council. This could be subsidised by Council through a \$5 voucher system managed by the St George Visitor Information Centre, or the \$15 per vehicle fee could be considered in the realm of 'low cost' and be left to camp owners to administer.

Additionally, the Director CES has received written confirmation from the owner of St George Riverfront Tourist Park/Kapunda Fishing Park of his willingness to now offer four low cost camping (potentially at \$10). This would be a pricing regime change without requiring additional sites as the large park has not been at capacity in recent years. While nominally offering 4 sites as a one-year trial, up to a dozen low cost RVs could be received without going over the camp ground's historic capacity.

With low cost options available in St George, Council would increase policing of illegal camping. This would include the informal (one time free) site on the Beardmore Dam Road.

Whichever option Council chooses, it is important that operators share the data on the number of RV travellers with Council for future reference and decisions regarding low cost camping.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Economy</u>	Tourism growth and development

Consultation (internal/external)

- St George Caravan Park Operators
- Dirranbandi Caravan Park Operator
- Dirranbandi RTC
- Cr Fuhrmeister
- Director CES
- Council Planning Officer

Legal Implications

Accommodating low cost RVs at the overflow car park at Dirranbandi requires a DA.

Accommodating 2-3 low RVs at existing commercial camp grounds should not require a DA.

Accommodating 12 low cost RV camp sites at the Whyenbah Road site would require State permission and a DA.

Policy Implications

NA

Financial and Resource Implications

If Council subsidises the \$5 extra required there will be a financial impact of up to \$10,560 for Council (based on an average of 6 RVs per night for the 12 month trial period). It will also impact upon the staffing resources of the St George Visitor Information Centre if they were to manage the voucher system and camp site allocation. If the QPAQ proposal is accepted as-is there will be no financial or administrative impact on Council.

Attachments

1. Caravan Parks Association of Queensland Proposal for Low Cost Camping St George [↓](#)

Recommendations

1. That Council supports the St George Caravan Park Operators in providing low cost camping sites on their premises; and
2. That the St George Caravan Park Operators be encouraged to consider \$10 as an appropriate low cost camping fee.

Digby Whyte

Director Community and Environmental Services

27 March 2019

Cr Richard Marsh
Mayor
Balonne Shire Council
PO Box 201
St George QLD 4487

Dear Cr Marsh

Low Cost Camping Options in St George

Following our meeting with Council in early March 2018, we appreciate the opportunity to put forward a low-cost camping option for the town.

There are currently four commercial caravan parks located in St George, all four of these caravan parks allow pets and have the capacity to accept large motorhomes and buses.

We understand the council wishes to introduce an option for low cost camping in order to attract visitors that may otherwise bypass St George.

In this letter we will provide a visitor profile for the region, challenges associated with a low-cost campsite and our proposal which we believe addresses the council's concerns, whilst also mitigating any risks for the council around an additional council managed low-cost site.

Visitor Profile

The Southern Queensland Tourism Region has been experiencing growth in caravanning and camping visitors with an increase in visitation between May and September each year as travellers enjoy the milder winter weather in the region.

Caravanning and camping visitors vary in their needs with a range of vehicle types and accommodation preferences.

Those choosing to stay in commercial sites often make this choice for the facilities on offer and the level of safety and security offered through these sites.

When looking at those travellers that always stay at non-commercial sites, they generally fall into two categories:

- Price conscious visitors that do not wish to pay for their accommodation and are happy to go without the facilities in order to receive free accommodation
- Visitors looking for the experience (i.e. bush camping or farm stays), these visitors would generally be happy to pay for their accommodation provided they felt they received the experience they were after (an example of this is paying national park fees or a site fee for a farm stay)



CARAVAN PARKS
ASSOCIATION OF
QUEENSLAND LTD

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A Member of
• Caravan Industry Association
of Australia
• Queensland Tourism Industry Council

Challenges associated with low-cost campsites

When introducing a low-cost campsite there are several considerations that must be addressed including the impact on the environment, risk management, the ability to encourage visitors to spend money in the community and site maintenance.

Management of low-cost sites can be a challenge as would likely be understaffed (due to the high cost of staffing). This leaves the site at risk of damage due to poor behaviour by guests, both in terms of the environment and the risks associated with guest behaviour (fires, disputes etc.)

Further a council managed site would incur costs for the region in relation to enforcement, ensuring that visitors did not over stay the maximum length of stay, ensuring the correct site separation between vans and making sure only vehicles that met the requirements of the site used it.

Depending on the location of the site it may also prevent the local community from using that area in the ways they previously have.

Proposal

As a trial in 2019, during the peak period (May to September), 10-12 sites will be made available across the three caravan parks located closest to town for low-cost guests at \$15 per site per night.

These sites would be low facility sites (in line with the cost of the site) and guests would be expected to have onboard toilet, shower and kitchen facilities with the ability to store (and take with them) all black and grey water.

Guests staying on the low-cost sites would not be offered access to the amenities block, water supply, power or services such as free wi-fi (although they could upgrade to allow them access to these facilities).

By housing these sites within local caravan parks many of the challenges listed above are addressed with park operator able to assess if the vehicle meets the requirements to access these sites, managing behaviour of guests and ensuring that the appropriate risk management process are put in place within their business.

The caravan parks are also able to assist with marketing these sites and acting as a visitor information centre, referring these guests to the many activities and businesses in the region.

Data collection

Across this period participating caravan parks to collect data about (and from) the guests staying on these low-cost sites. Some of the data that can be collected includes:

- occupancy levels on these sites
- where a guest has asked for one of these sites and then upgraded to a full cost (full amenity) site
- economic benefit to the town from these sites

At the end of the peak period this trial can be assessed based on the data collected.

Requirements of Council

In order to implement this proposal, the participating parks may be required to use undeveloped areas of their parks for these low-cost sites and request an exemption from the council for these sites.

This could be managed in the manner of the overflow sites allowed in caravan parks in the Southern Downs Regional Council area. These parks have applied for additional 'sites' on undeveloped land for specific periods of the year. The approved overflow sites are then included on their caravan park licence with the conditions applied to the sites.

The other third

We understand the council is concerned about the third of visitors that do not wish to stay in a caravan park.

We believe that in addition to the offer of low-cost sites at the caravan parks there are a number of existing options located in close proximity to St George that will suit those visitors that choose not to stay in caravan parks as they do not want to pay anything for their site or accommodation. These sites (listed below) are not located in town but are close enough that these visitors can easily drive in to shop or purchase petrol.

- Boolba Free Rest Area (approximately 56km west of St George)
- Toorumbbee Rest Area (approximately 38km east of St George)
- Noondoo rest area (approximately 75km south of St George)

For those visitors that choose not to stay in caravan parks because they wish to enjoy the experience of getting back to nature there is the St George (Beardmore Dam Access Rd) Campground (approximately 21km north of St George) which is listed on Free Range Camping.

Should you have further questions about this proposal please do not hesitate to contact us.

Kind regards



Michelle Weston
General Manager
Caravan Parks Association of Queensland Ltd (CPAQ)

For and on behalf of

- Phil & Sherryn Blundstone (Pelican Rest Tourist Park)
- Wade and Brenda Cameron (Kamarooka Tourist Park)
- Ivan Bradley (St George Caravan Park)

OFFICER REPORT

TO: Council

SUBJECT: Wild Dog Advisory Committee Meeting 5 March 2019

DATE: 10.04.19

AGENDA REF: CES7

AUTHOR: Karl Hempstead - Manager Rural Services
Tayla Willis - Project Support Officer

Executive Summary

Reporting proposed actions and recommendations from the Wild Dog Advisory Committee (WDAC) Meeting.

Background

On 5 March 2019, Balonne Shire Wild Dog Advisory Committee held their meeting. The committee members gave a brief overview of each syndicate within the Shire and management of pests within their area. Meeting Minutes are attached (Attachment A).

Concerns around compliance with the Scalp Bounty's being collected has been an issue raised by the Committee and after further investigation the WDAC would like Balonne Shire Council to support and implement the use of the Feral Scan App for the Wild Dog Scalp Bounty Collection System. There are multiple benefits of implementing the Feral Scan App, which include:

- Accessible to all landholders and users within the Shire or in smaller groups;
- User friendly and free from CRC invasive species funding;
- Collection of accurate and up to date data, including GPS location, for wild dogs being destroyed and where stock attacks, wild dog sightings are occurring within the Balonne Shire; and
- Deter any scalps being brought in from another Shire.

The Balonne Shire Wild Dog Advisory Committee (WDAC) has also drafted a Balonne Shire Management Plan for 2019-2024 (Attachment C) to *"encourage best practice management of wild dogs with all stakeholders of the shire to help reduce their impacts on the community. This BSCWDAC is led and managed by landholders and works alongside the Balonne Shire Council. This plan has been drafted to align with Balonne Shire Council Biosecurity Plan."*

This plan was developed by request from Biosecurity Queensland and Balonne Shire Council's Rural Services Team to be implemented, in collaboration with the new Biosecurity Plan. To this end Council might receive the Balonne Shire Wild Dog Management Plan 2019-2024 with a view to adopting it as part of the Balonne Shire Biosecurity Plan when that Plan is considered in May/June 2019.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Environment</u>	Biosecurity, pest management and stock route planning

Consultation (internal/external)

Wild Dog Advisory Committee (WDAC)
Mr Kevin Fontaine (Rural Lands & Environment Officer)
Mr John Conroy (Biosecurity Officer – Goondiwindi)
Mr John Cuskelly (Biosecurity Queensland)
Mr Karl Hempstead (Manager of Rural Services)
Dr Digby Whyte (Director Community & Environmental Services)
Mrs Tayla Willis (Project Support Officer – Rural Services & WDEF)
Ms Skyela Kruger (South West Wild Dog Coordinator – AgForce)

Legal Implications

Nil

Policy Implications

Nil

Financial and Resource Implications

All within current budgeting requirements for 2019/2020

Attachments

1. Attachment A - Wild Dog Advisory Committee Meeting Minutes - 5 March 2019 [↓](#)
2. Attachment B - Feral Dog Control Group AGM Letter [↓](#)
3. Attachment C - Balonne Shire Council Wild Dog Management Plan 2019-2024 [↓](#)

Recommendations

That:

1. The Wild Dog Advisory Committee Meeting Minutes be received;
2. Council support and implement more compliance around scalp bounty and retainer management through the Feral Scan App;
3. Council receives the Balonne Shire Wild Dog Management Plan 2019-2024 and considers accepting the WDMP 2019-2024 as an appendix to the Balonne Shire Biosecurity Plan when it is adopted by Council.

Digby Whyte

Director Community and Environmental Services

Welcome & Opening

Chair Rod Avery, welcomed everyone to the meeting and introduced everyone in the room and their positions in the Wild Dog Committee. The Balonne Shire Wild Dog Advisory Committee Meeting (WDAC) opened at 9:10am.

Rod thanked Council for adopting the Wild Dog Exclusion Fence Scheme (WDEF).

Baiting Campaign only seen 86 properties baited, more communication and talking with WDAC about the properties that do not participate within the Baiting Campaign Programs.

Attendance

Rod Avery (North East Zone) (Chair)	Mr Digby Whyte (Director of Community & Environment)
Mr Kevin Fontaine (Rural Lands Officer BSC)	Mr Jeff Betts (Nindigully Zone)
Cr Richard Marsh (Mayor)	Miss Skyela Kruger (SW Wild Dog Coordinator-AgForce)
Cr Scott Scriven (BSC Representative)	Mr Ross Hindle (Nindigully Zone)
Mr Duncan Banks (Dirranbandi Zone)	Mr Brian Southern (Northern Zone)
Mr Adam Parbury (Dirranbandi Zone)	Mrs Ellen Smith (North East Zone)
Mr Kym Pike (Northern)	Mr Ian Dries (Registered Trapper)
Mr John Cuskelly (DAFF/BQ Dalby)	Mr Sid Harris (Registered Trapper)
Mrs Tayla Willis (BSC – Administration/WDEF)	Mr Bill Harris (Registered Trapper)
Mr Raymond Hartnett (Paroo Shire Council)	Mr John Conroy (DAFF/Biosecurity Officer)

Apologies

Bill Winks

John Southern

Karl Hempstead (Manager of Rural Services)

All apologies were accepted.

Moved by: Brian Southern moved that all apologies be accepted

Seconded By: Adam Parbury

CARRIED

Previous Meeting Minutes

No changes to be made and meetings minutes were accepted.

Moved by: Adam Parbury

Seconded By:

Duncan Banks

CARRIED

Business Arising

1080 Baiting Campaign held in November was not as effective due to the rain and general issues.

Regional Update

Bollon Zone – Brian Southern

Clusters fences are progressing and some are practically completed. Zone had not had their meeting yet. Brian raised the other proposed Bunglebree Zone which he has no issues with.

Dirranbandi – Adam Parbury

There has been fair bit of Wild Dog Activity around Dirranbandi. Adam gave a brief update on Wild Dog numbers and properties that have seen a significant number of dogs. In spring there were 26 scalps recorded on one property, and that Barry Glifford is not a trapper.

Boolba Area – Ian Dries

There has been a lot of exclusion fences be installed around this area. There are currently 3-4 properties completely fenced which are sheep properties. With the installation of these exclusion fences and the current fenced properties there has been no loss since July. Dogs are coming from the Eastern areas (towards the Maranoa River). Powrunna Road is fenced on both sides all the way to the Maranoa Region border. Cashmere West has completed their fence but the way it has been installed means that the dogs are still moving underneath. Kimcey has the odd dog travel through the property. In this area it is all private fences no funded has been initiated. Ian has seen a big difference in the way the sheep are grazing, resting and they are more relaxed now that there are fences up. Nathan Beardmore has now left this area.

Nindigully – Jeff Betts

Accounts will be going out soon. The Zone meeting is currently overdue. There are eight (8) dogs that are owed for by the zone.

Bill & Sid said that the majority of the dogs are coming from the North-Eastern Side, which there has been a lot of fences go up within this area.

Thomby Area – Ellen Smith/Kym Pike

The Thomby meeting has been held with a new secretary and treasurer and payments are very slow at coming in. Ellen said that the November Baiting Campaign participation was very disappointing with only Kym Pike, Cameron Smith and herself baiting or seen collecting baits. One reason that was raised by Ian Dries for properties not participating in the baiting campaign was due to the hotter weather. Ellen did state that the pig dogs are there issue at the moment with sheep and has also been putting manufactured baits out in between campaigns.

Kym discussed the current funded cluster fence that is happening at the moment and said that there is currently a delay with the fence materials and due to this the installation has been steady.

Rod stated that there were some properties that declined to participate in the Aerial Baiting Campaign however the properties that did participate have seen a decrease in dog movements and was very effective.

Paroo Shire Council – Raymond Hartnett

Paroo baiting in November and the next baiting campaign is in May. Ray gave a brief overview of the effectiveness of the Aerial Baiting in their region and how it all coincides with other Shires.

Rod added that the New South Wales government is funding a \$37 million exclusion fence from Hungerford to Mungindi. Who pays for the maintenance once the fence is installed is unknown at this stage.

Department of Agriculture and Fisheries (Biosecurity) – John Cuskelly

John gave an update of the regional fencing and the below figures on Balonne Shire:

- ❖ 488.6km of Fund-Assisted fencing
Protecting 352,408ha (11.32% of the Shire)
- ❖ 216.7km of Fund-Assisted under construction
Protecting 150,671ha (4.8% of the Shire)
- ❖ 1,484.4km of private exclusion fencing
Protecting 437,165ha (14% of the Shire)
- ❖ 24.36km of private electric fencing
Protecting 4,254ha (0.14% of the Shire)
- ❖ 547.6km of private under construction
Protecting 158,475ha (5% of the Shire)
- ❖ 61.7km of proposed private fencing
Protecting 26,222ha

Balonne Shire has currently 36% of the Shire fenced or being fenced compared to our adjoining/regional Shires with the following percentage fenced:

- ❖ Murweh 30% however there is more hectares protected by fencing as they are larger properties.
- ❖ Paroo have 1,855km fenced

Department of Agriculture and Fisheries (Biosecurity) – John Conroy

John gave a brief overview of the Queensland Feral Pest Initiative (QFPI) – Phase I of the Aerial Baiting and explained the processes in depth to the WDAC, he also gave a brief overview of the Phase II of Aerial Baiting. Powerpoint brief attached for all information and pictures presented. Balonne Shire Council has progressed in the commencement of engagement with landholders to the North East of the Shire and crossing local government border to engage landholders within the Maranoa Regional Council affected by wild dog predation. The latter was conducted again in early August before placement of field cameras in late August 2018. There were 13 properties selected, these properties in total covered 33,000ha of the project.

Balonne Shire Council with QMDC Field Officer placed 32 field cameras in a 5km grid pattern covering the area that is suspected to have possible wild dog populations and known predation. Balonne Shire purchased the 15 cameras and used QMDC's further 17 cameras for the field work. This part of the project was conducted in August – cameras to remain out for 4 weeks and then

checked for battery life etc. The initial aerial baiting component of this project was conducted on the 21st September 2018 and was successful. Field cameras will be left out for a further 4 weeks and then cards removed to be analysed.

Intelligent management of vertebrate pests involves actions that minimise the damage they cause, too little control or poorly planned control of pests will result in continued or even increased damage to the economy and environment. In addition, monitoring is an essential part of a control program in order to determine the degree of effort required to control the pests and to measure the degree of success of control operations. Control methods and strategies can be refined according to the results of monitoring.

John gave an overview and timeframes of the Phase II of the Aerial Baiting which is in progress with monitoring cameras currently out monitoring sites up the Maranoa Catchment area. The Aerial Baiting drop will take place on either 15-16 May 2019 which will be undertaken after our Bi-Annual Baiting Program which is scheduled on from 7-10 May 2019.

The specific area we are targeting in Phase II is the northern sections of the Maranoa Catchment area and Mitchell-St George Road. Council's Rural Lands Officer Kevin Fontaine has done a lot of work with landholders and getting them on board to undertake this opportunity.

Ian Dries said that he has found dogs are not going onto Dog Gone baits and changing meats for the baiting program is a benefit.

Rod officially introduced Balonne Shire Council's Rural Lands Officer, Kevin Fontaine.

Balonne Shire Council Wild Dog Exclusion Fence Scheme

Mayor Richard Marsh & Cr Scott Scriven

Cr Scriven gave an overview of BSC adopting the Wild Dog Exclusion Fence Scheme (WDEFS) at the February's Council Meeting and that it is still subject to Ministerial Approval. Cr Scriven gave an overview of the Criteria around the successful applicants. These are as follows:

- a. Properties providing strategic fencing links across key gaps – weighting of 30%
- b. Properties funding fence construction or other contributions – weighting of 20%
- c. Properties planning high levels of stock/economic impact – weighting of 20%
- d. Properties with an effective Biosecurity Plan – weighting of 20%
- e. Freehold properties vs Leasehold Properties – weighting of 10%

The applications will be assessed by an independent Evaluation Panel so that it is fair.

Over the life of the project it will make 60% of the Shire protected from wild dog activities in the near future. Council adopted approximately \$8 million dollars which Council will initially draw down \$5 million and a further resolution will be required for the \$3 million.

Mayor Richard Marsh gave an overview of the forum and briefly discussed the installation of the fence, including the impact on the Shire overall; and wanted noted that the Balonne Shire Council is not just responsible for exclusion fencing. Mayor Marsh also said that the Ministerial Approval has a 2 month turn around for the written approval.

It was discussed that the road ways and grids will not deter wild dogs, we need to make sure we are making every effort to install sirens and other deterrence's for wild dog movements and have them placed at strategic points.

Council's Project Support Officer, Tayla Willis gave an a brief report on the EOI's received to date. Council has received 151 EOI's which totalled approximately 3,394km of fencing (which does not take into consideration joining boundaries with neighbours). Tayla stated that the mapping of EOI's is not available for the committee and is a confidential document.

Tayla's role with Council is to support the project through internal and external communications, reports, data collections, creating and managing the applicants/contractors/suppliers, creating and managing the database for the approved applicants, organising inspections, fact sheets, newsletters and general administration around the project and further support for the WDEF Coordinator.

Budget Update

Kevin gave an update on Council's budget for the WDAC group.

1. Wild Dog Bounty - we have spent \$25,600 of the entire budget which was \$35,000
2. Wild Dog Retainer - we have spent \$8,321 of the entire budget which was \$45,000
3. Wild Dog Baiting - we have spent \$18,583 of the entire budget which was \$25,000
4. Aerial Baiting Project - we have spent \$101,000 of the entire funding budget was \$215,000

1080 Baiting Campaign

Council is proposing the Bi-Annual Baiting Campaign over four (4) days this year from the 7-10 May 2019 this will be happening the week prior to the Aerial Baiting Project which is taking place on the

15-16 May 2019. Having these two campaigns or Projects together will allow a more strategic and effective baiting campaign.

John Conroy reiterated the reasoning behind why we are undertaking the Aerial Baiting project the week after the Bi-Annual Baiting Campaign which is either the 15 or 16 March 2019, and the linkage with other adjoining Shires to save on costs.

The WDAC gave their support for the Bi-Annual Baiting Campaign for the 7-10 May 2019.

Moved by: Jeff Betts

Seconded By: Kym Pike

CARRIED

Trapping Workshop Training

Kevin stated that under the QFPI project Council is currently organising the Trapping Workshop Training to be held within the next 3-4 weeks. We are currently looking at the beginning of April at this time to meeting the funding milestones. John Conroy made note that the AgForce (South West Wild Dog Coordinator) Skyela Kruger, be included in this workshop just as a future reference.

South West Wild Dog Coordinator – AgForce

Skyela Kruger

Skyela raised that within syndicates there is a lack of participation. She is asking the committee for feedback on landholders that do not participate in baiting programs so that herself and Council can personally meet these landholders in time prior to baiting to increase the participation for a more strategic and effective baiting campaign.

Meeting with landholders personally is starting to show its success in the Murweh Region with an increase in 3-4 properties that have never baited and 7 properties that rarely bait included in the baiting campaigns. This was overall an increase of 12% in properties baiting within the Murweh Shire.

Skyela wants to work with Council and the Wild Dog Advisory Committee with targeting the areas that are of a strategic corridor where there is a greater movement of wild dog activities with the benefits of baiting and trapping. Skyela said that overall there needs to be an increase in coordination of the baiting programs across the regional Councils for an effective baiting campaign that can be strategic in managing the wild dog problems.

Skyela and Rod asked the committee to please participate in the Data Collection Forms which collects the data for the region for QDog which is under State Government. This data is raw data and even if you have no movement or dogs this data is still required. It was requested that this form be sent out with the Baiting Campaign letters for landholders to return.

Skyela has asked if the Project Support Officer can supply updated property numbers to her for the purpose of managing the baiting percentages of BSC's baiting campaign. John Cuskelly said as a general rule that no properties under 100 acres should not be being baited.

ACTION: Tayla Willis to work with Skyela Kruger and get the number of properties and baiting data for the regional updates.

Scalp Data & Compliance Issues

Rod Avery

There have been issues raised around the compliance of the Wild Dog Bounty (scalps) with the possibility of some scalps being caught on properties outside of our Shire and then listed on properties within our Shire.

Rod showed a video of the Feral Scan App that could be utilised for the other Bounty collectors excluding our Registered Trappers for compliance and to obtain the following evidence/data:

- ❖ GPS Coordinates
- ❖ Lot & Plan of Property
- ❖ Picture of where dog was trapped, shot etc.

This will be live data that can be utilised for applying for grants and support information to show we do have problems with wild dogs.

Rod discussed the benefits of the Feral Scan App, these are listed below:

- ❖ A mapping tool to help you map Wild Dogs, the damage (or problems) they cause, and areas where control is being undertaken;
- ❖ A national Wild Dog database showing trends in reported data and problems, and locations where communities are coming together to reduce wild dog damage;
- ❖ Management of wild dog movements and activities;
- ❖ Gives local controllers information on where the problematic areas are for active control measures, with the aim of reducing the livestock loss, and damage they can cause; and
- ❖ This give landholders, pest control officers, local government and researcher's baseline data (i.e. attacks/sightings/activity/shootings/trapping etc) which will assist to work together in managing the populations of Wild Dogs to reduce and limit the damage they cause.

This above mentioned data is not being collected at all at the moment. For our registered trappers there is no issues however if this App were to be utilised it would be possible for the Landholders or Council Officers to collate the data to be able to make it effective and will provide a strategic linkage with scalp and trapping numbers for future funding.

Discussion was had around why this is needed and the compliance aspects.

Skyela reiterated that there is no data being collected which means there is no evidence, no impact data, no locations, and no supporting information on wild dog corridors.

RECOMMENDATION:

The WDAC recommends to Council the following:

That Council adopts the Feral Scan App for the scalp data for GIS / photo evidence for anyone wanting to claim the Wild Dog Bounty. Anyone who presents a wild dog scalp to claim the bounty must utilise the Feral Scan App (which provides the GPS location, photo and Lot & Plan details) on presentation to Council to receive the payment of the bounty. Designated Trappers can provide to either the Landholder or Council the GPS Coordinates, picture and property to enter data upon presentation to the Landholder or Council.

Moved by: Adam Parbury

Seconded By:

Duncan Banks

CARRIED

There was discussion on adjoining Council's Wild Dog Bounty & Retainer Fees. Jeff recommended that Council reduced the scalp bounty to \$50 with a contribution from the specific landholder to reflect what our adjoining Councils are paying. The Committee voted on the above recommendation from Jeff however it was 5 against and 4 supporting. This decision was not carried and will not be going to Council.

Balonne Shire Wild Dog Management Plan 2019-2024

Rod presented to the Committee the WDMP 2019-2024 for feedback and review prior to it going to Council for adoption. Rod gave the Committee the background around the consultation that was had in November during the Biosecurity Plan workshops and Council feedback. Rod gave an introduction into the WDMP and why we have created this. The WDMP is designed to encourage best practice management of wild dogs with all stakeholders of the shire to help reduce their impacts on the community.

Skyela and Rod took the Committee through all aspects of the Plan and there were minor changes to be made before going to Council. Skyela will make these changes and forward onto Tayla.

Digby left the meeting at 12:10pm.

RECOMMENDATION:

The WDAC recommends to Council the following:

That Council adopts the Balonne Shire Wild Dog Management Plan 2019-2024 (Prepared by Balonne Shire Wild Dog Advisory Committee (WDAC) to be utilised for future management of vertebrae and wild dog pests.

Moved by: Brian Southern

Seconded By:

Adam Parbury

CARRIED

West Zone – Discussion

Rod gave an overview of the request from David Jamieson to split the Western Zone into two (2) specific zones. There was discussion around this and it was decided to hold over to the next meeting after discussions between the Bollon group and the Bunglebree and Delmar Clusters.

Meeting Closure

The Meeting closed at 12:24pm.

Attn: The Chief Executive Officer
Balonne Shire Council
PO BOX 201
ST GEORGE Q 4487

To the Chief Executive Officer,

On 20 February 2019, the Feral Dog Control Group [Syndicate] held their annual AGM meeting in St George. During this meeting the committee discussed scalp bounties and data collection. It was moved at our meeting that all syndicate trappers will be required to use Feral Scan to record GPS data for all trapped dogs before payment from our group.

In addition, the Balonne Wild Dog Syndicate would like Balonne Shire Council to support and implement the use of the Feral Scan app for the Wild Dog Scalp Bounty Collection System. There are multiple key benefits of implementing the Feral Scan app, which include:

- Accessible to all landholders and users in the shire or in smaller groups
- User friendly and free from CRC invasive species funding
- Collection of accurate and up to date data for wild dogs destroyed and where stock attacks and sightings are occurring in Balonne Shire
- Deter some scalps being brought in from another shire

We hope Balonne Shire Council consider implementing the Feral Scan app for the collection of Wild Dog Scalp bounties. I look forward to hearing from you in the near future regarding this topic.

Kind Regards

Rod Avery
Chair
Feral Dog Control Group
Po box 475 St George 4487

Balonne Shire Council Wild Dog Management Plan

2019-2024



Prepared by:
Balonne Shire Council Wild Dog Advisory Committee (BSCWDAC)

Introduction

The Balonne Shire Council Wild Dog Advisory Committee (BSCWDAC) was established in 2008 and has continued to encourage best practice management of wild dogs with all stakeholders of the shire to help reduce their impacts on the community. This BSCWDAC is led and managed by landholders and works alongside the Balonne Shire Council. This plan has been drafted to align with Balonne Shire Council Biosecurity Plan.

HISTORICAL BACKGROUND

Livestock predation from wild dogs in the Balonne Shire Council (BSC) area has been occurring for many years, mostly in the northern areas of the shire. Some landholders have implemented strategic control programs during this time to manage and reduce wild dog populations. Many sheep and wool producers have experienced the impact of wild dog predation on their livestock which in turn has forced them to move into the cattle industry to ensure they remain viable as a business into the future.

Traditionally landholders have used Sodium fluoroacetate (1080) meat baits as their primary method of control. This has been mildly successful but due to large gaps in control and lack of landholder participation, new and more extensive programs have been needed.

GOAL

The goal of this Wild Dog Management Plan is to help reduce the impacts that landholders are feeling from wild dogs by guiding the implementation of an effective, efficient and coordinated approach to controlling wild dogs and other vertebrate pests.

OBJECTIVES

The key objectives of this management plan are as follows:

- ❖ Increase landholder participation in effective wild dog control across all land uses within the Shire Council area by 10%
- ❖ Maintain or improve current budget allocations through the Balonne Shire Council for wild dog and vertebrate pest control
- ❖ Increase awareness of wild dog impacts to all stakeholders within the Balonne Shire area via education and communication programs

- ❖ Improve and enhance pest animal data collection across the entire shire area
- ❖ Identify and prioritise potential and high impact/density areas within the shire area
- ❖ Utilise current and future exclusion fence areas to create interlinkages between individual/cluster fences
- ❖ Maintain and improve syndicates functions to help encourage landholder participation
- ❖ Improve livestock choice enterprises in the shire area

IMPACTS

Productivity loss due to the impacts of wild dogs has been the key problem identified by landholders when developing this plan. Several other impacts have been identified in addition to productivity losses within the Balonne Shire area.

Wild dogs have been in the landscape for many years, it is important to focus on the impacts they're having on livestock instead of individual dogs. This plan has been developed to help reduce wild dog predation on livestock.

Impacts that have been identified by landholders within the Balonne Shire area include:

- ❖ Livestock losses, injuries and damage
- ❖ Reduction and lost production on grazing enterprises
- ❖ Environmental impacts due to wild dog populations
- ❖ Disease impacts/risks
- ❖ Personal and financial stress as a result from wild dog predation
- ❖ Reduction in management time due to increasing efforts in wild dog control
- ❖ Social impacts on local communities
- ❖ Stress on local government funding allocations'

These impacts are being experienced across the entire Shire with different intensities ranging from low to high.

STAKEHOLDERS

All stakeholders identified in this Wild Dog Management Plan have the responsibility to participate and/or have input into the actions implemented by the advisory group.

All landholders in Queensland are obliged under the Biosecurity Act 2014 to manage the invasive biosecurity matter on their land. This is known as the general biosecurity obligation.

Wild dogs are invasive biosecurity matter, therefore all landholders in the Balonne Shire area have a responsibility to manage the wild dogs on their land.”

Below is a list of stakeholders that have been identified during the planning process. Their roles and responsibilities have been outlined for managing wild dogs.

Balonne Shire Council

- ❖ Provide a baiting service to landholders to allow for coordinated managements
- ❖ Support a consistent funding supply for wild dog control activities within the BSC area
- ❖ Provide administrative assistance in developing funding applications
- ❖ Provide the BSCWDAC with a full break down of the wild dog budget and allowing input by the committee on allocation of funds
- ❖ Support BSCWDAC in its role in guiding and implementing best practice control

Landholders/managers

- ❖ Actively participate in coordinated control programs
- ❖ Carry out best practice control techniques on private land within the plan area
- ❖ Participate and assist in the collection of relevant wild dog data
- ❖ Encourage and support neighboring landholders to participate in wild dog control activities

AgForce - QLD Wild Dog Coordinators

- ❖ Provide support to all stakeholders in their efforts to reduce wild dog impacts
- ❖ Provide access to training and information relevant to best practice wild dog management

- ❖ Support and assist the leadership of the BSCWDAC and associated planning of programs
- ❖ Continue to lead the collection, collation and management of impact data throughout the BSC area

Biosecurity Queensland

- ❖ Provide support and input to the BSCWDAC in relation to legislation and state government regulations
- ❖ Provide GIS and mapping support
- ❖ Work with BSC Rural Lands Officers to ensure the regular supply of 1080 solution
- ❖ Provide support for developing and amending the BSC Biosecurity Plan

SQNRM

- ❖ Continue to access relevant funding, provide assistance with applications and project management in relation to wild dog management
- ❖ Assist with creating awareness and educational materials, promotion of workshops through newsletters, websites and contact lists
- ❖ Provide GIS support and assistance

Australian Wool Innovation (AWI)

- ❖ Continue to support wild dog control activities within Western Queensland
- ❖ Ongoing funding and support of Wild Dog Coordinator positions

Queensland National Parks and Wildlife Services

- ❖ Actively participate in coordinated baiting programs
- ❖ Work with adjoining landholders in managing wild dog populations

Contractors/Trappers

- ❖ Provide landholders and BSCWDAC information/data on wild dog activity, trappings and shootings
- ❖ Work closely with the BSCWDAC to ensure effective and strategic use of the trapper's time and expertise

Adjoining Shire WDAC

- ❖ Coordination and communication between neighboring shires with wild dog control programs

COMMUNICATIONS

Increasing participation and knowledge in best practice management and impacts across the Shire is vital. To achieve this the BSCWDAC will implement several communication actions.

These communication actions will include:

- ❖ Regularly promoting the BSCWDAC and its role in wild dog management through the development of a half yearly newsletter
- ❖ Collation of impact data and scalp numbers across the Shire to display 'concern' areas through maps. This involves data collection using Fulcrum and Feral Scan
- ❖ Engaging with all landholders/managers in educational workshops – these workshops may coincide with other organizational bodies including Leading Sheep, AWI, MLA
- ❖ Educating and informing landholders of workshops, best practice managements and impacts via social media

MONITORING AND EVALUATION

Monitoring and evaluation is critical in allowing wild dog management within the BSC area to be effective, measurable and accountable.

This plan will be reviewed on an annual basis to ensure it remains a “live” document that can be adapted and changed to meet the changing impacts of wild dogs due to successes and/or failures.

Monitoring data will include but is not limited to:

- ❖ Collection and interpretation of baiting statistics, scalp numbers and trapper data
- ❖ Information from landholders collected by Wild Dog Impact Data Collection System (collection of livestock predation, activities and densities)
- ❖ Collation of wild dog data from Feral Scan and Fulcrum

It is to be noted that monitoring stock damage and losses on such a large scale with a large number of landholders will be difficult. As in point 2 above, landholders will be provided this Wild Dog Impact Data Collection form on a quarterly basis.

As mentioned in Point 1 above, detailed data will be collected and collated from control programs consisting of:

- ❖ Volume and types of baits distributed
- ❖ Number of properties participating
- ❖ Percentage of landholders who participated across the shire
- ❖ Properties where dogs are trapped or shot (scalp data register)
- ❖ Properties using guardian animals and/or exclusion fencing

This information/data will continue to be collected and collated and provided to the group and community on a regular basis. This will allow the BSCWDAC members to make informed decisions on future management techniques to be implemented. This will ensure successful and strategic control is achieved by utilizing the most accurate up to date information. This is critical to ensure that resources are targeted at known wild dog areas and value for money is achieved from the budget allocation.

IMPLEMENTATION

The BSCWDAC will only endorse and promote best practice control and management for wild dogs under this plan.

Best practice techniques:

- ❖ Baiting
- ❖ Trapping
- ❖ Canid Pest Ejectors
- ❖ Shooting
- ❖ Exclusion fencing
- ❖ Guardian animals

It is recommended that landholders/managers use more than one if not all of the following control techniques to ensure effective all year-round control of wild dogs. It is to

be noted that the use of one technique on its own will not ensure effective control of wild dogs and their impacts at a landscape scale.

Baiting:

The most suitable wild dog toxin to be used will be Sodium fluoroacetate (1080). 1080 is the most efficient, economic, humane and species selective chemical currently available for vertebrate pest animal control in Australia. Material to be baited with 1080 will be fresh meat correctly sized as per the requirements set by the regulations. 1080 is a Schedule 7 poison and as a solution is only able to be possessed by an “authorized person” (Rural Lands Officer or Biosecurity Officers).

Baited material in BSC area can be distributed by hand (ground) baiting or by aerial baiting by the landholder.

Ground Baiting:

- ❖ The BSCWDAC will recommend dates for the ground baiting campaigns
- ❖ The BSC will advise all landholders/managers of baiting campaigns, baiting stations and dates
- ❖ The BSCWDAC division coordinators will assist in the promotion of the ground baiting campaigns and encourage participation in coordinated areas
- ❖ Landholders are to contact the RLO to carry out reactive ground baiting outside of the coordinated baiting campaign
- ❖ The council RLO will carry out the preparation of baited material
- ❖ Manufactured baits can be purchased from the council RLO or registered produce agencies

Aerial Baiting:

- ❖ Aerial baiting can be strategically utilised to distribute 1080 baits efficiently across inaccessible land types. It is recommended that aerial baiting be carried out in conjunction with a targeted ground baiting program to ensure effective coverage

Meat Supply and cold-room use:

- ❖ The Balonne Shire Council has supplied a cold-room in St George to store meat supplies during baiting campaigns
- ❖ The RLO will account for all meat going in and out via a recording system

- ❖ The BSC will mail out notices to all landholders prior to the coordinated baiting program asking them to participate and how much meat they require per property
- ❖ It is important that area coordinators promote and encourage upcoming baiting campaigns
- ❖ Landholders/managers are able to supply meat their own meat for baiting programs (must meet regulations – please speak with council RLO)

Trapping:

Trapping is a very effective and target specific method of controlling wild dogs. This technique is very successfully used to control “difficult”, older dogs that may be difficult to bait. Many landholders have been and are now starting to trap successfully to complement their ground baiting programs. It is recommended that you seek professional guidance and training to learn how to set traps correctly.

- ❖ Syndicate trappers can be utilised for trapping services if landholders pay the contribution fee to the syndicate group

Canid Pest Ejectors:

Canid Pest Ejectors (CPEs) are a newly approved method of deploying 1080 to wild canids (foxes and wild dogs). CPEs are spring-activated baiting device that directly ejects 1080 into the mouth of wild canids. They are target specific and can only be triggered by an upwards pull force motion. 1080 is contained within a capsule which protects it from natural elements. CPEs are easy to use and can be reused repeatedly as the device is staked into the ground and cannot be moved easily. CPEs can be utilised as a complete all-round control program.

Shooting:

Shooting on its own is not recognised as a successful broad scale control technique but is definitely one technique that is recommended and needs to be used and promoted in a complete all-round control program. Shooting along with trapping will also allow landholders and community members to collect wild dog scalps to claim the local bounty.

Fencing:

Exclusion fencing provides a non-lethal method of reducing wild dog impacts. They are most effective when used in conjunction with other methods of control such as baiting, trapping or guardian animals. Although they are quite expensive to erect and maintain, many landholders have resorted to fencing to complement their control programs. There are varying configurations of exclusion fencings ranging from electric to high netting and

each has their own advantages and disadvantages depending on land type and maintenance requirements.

Guardian Animals:

Various types of guardian animals can be utilised to protection from wild dogs. They include donkeys, alpacas and maremma dogs. Maremmas are currently being used successfully across Queensland to protect livestock from wild dog predation. The BSCWDAC recommend de-sexing of Maremmas where necessary to eliminate the risk of cross breeding with the wild dog population. A Guardian Dog Manual has been produced and can be accessed through the PestSmart website (www.pestsmart.org.au).

REPORTING

Regular reporting on success and failures of the program is vital for the efficiency and effectiveness of techniques and strategies. Each area coordinator on the BSCWDAC will be required to table a report for their division at the quarterly meeting. The report must include an overview of current dog activities, livestock impacts within their division and issues that have arisen since the previous meeting.

The chair of the BSCWDACC will prepare and present reports at council meetings when required, providing elected members with information to support the wild dog committee and its effective use of budget allocation. Collated data will be presented in a suitable format to demonstrate effectiveness of the program.

The RLO will continue to supply the BSCWDAC with data on who participated in the ground baiting campaign and reactive baiting activities. This data will be critical in assisting the committee on targeting control. Also, it will inform the committee of those landholders that carry out baiting programs outside the two coordinated programs.

REVIEW

This management plan will be reviewed by the BSCWDAC with direct input from all stakeholders on an annual basis. The review will occur at the beginning of every year to coincide with the Balonne Shire Council budget meetings. This will allow for the allocation of funding provided for the management of wild dogs to be continued or amended appropriately.

The review process will involve the use of mapping and all monitoring data collected throughout the year to assist with setting priorities and refining the entire program.

Any changes made to the core elements of this management plan will need to be forwarded to all landholders through the area coordinators and the local newsletters for input/feedback.

A full report on the wild dog program will be produced after the review. The neighboring shires will be sent a copy of the report to assist with coordination, planning, communication and to highlight any emerging issues that they should be made aware of.

KEY TO SUCCESS

It is critical that this Wild Dog Management Plan is owned and implemented as a combined effort from all stakeholders of the Balonne Shire Council Area.

It has been shown in other Western Queensland Local Government areas, that community led wild dog programs can be very effective in reducing the impacts on all stakeholders of the area.

Keys to success will be:

- ❖ Landholders taking full ownership of the problem via effective participation through the BSCWDAC
- ❖ Honest and open communication with local council and other stakeholders
- ❖ Utilising best practice methods and being open to new and innovative techniques
- ❖ Continued funding support for the program from the BSC
- ❖ A team approach is used to combine landholders' resources and efforts
- ❖ Effective promotion and endorsement for the BSCWDAC and the role it plays in the community

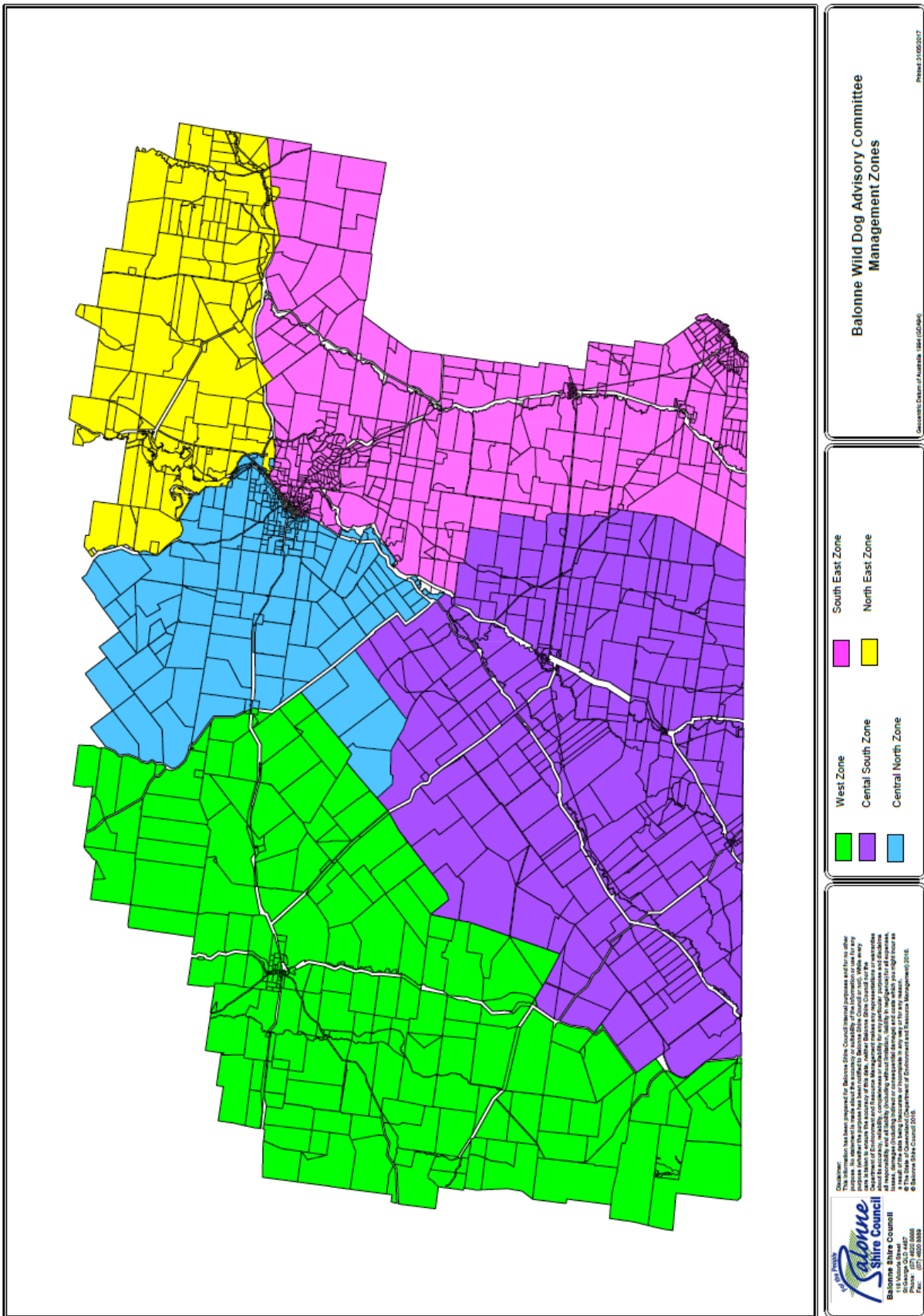
BALONNE SHIRE COUNCIL WILD DOG ADVISORY COMMITTEE

Rod Avery	WDAC Chair	0428 254 464
Ellen Smith	North East Zone	07 4669 5145
Bill Winks	West Zone	07 4625 6169
Brian Southern	West Zone	07 4625 7383
Adam Parbury	South Zone	07 4625 8393
Duncan Banks	South Zone	07 4625 8245
Ross Hindle	South East Zone	07 4625 9623
Jeff Betts	South East Zone	0499 023 256
Ian Dries	North Zone	07 4625 4845
John Southern	North Zone	07 4625 7328
Karl Hempstead	Manager Rural Services & Compliance	0429 208 861
Scott Scriven	BSC Councillor	
Robyn Fuhrmeister	BSC Councillor	
Skyela Kruger	Wild Dog Coordinator SW QLD	0429 232 089
John Conroy	Biosecurity Queensland	
Andy Coward	National Parks and Wildlife Services	

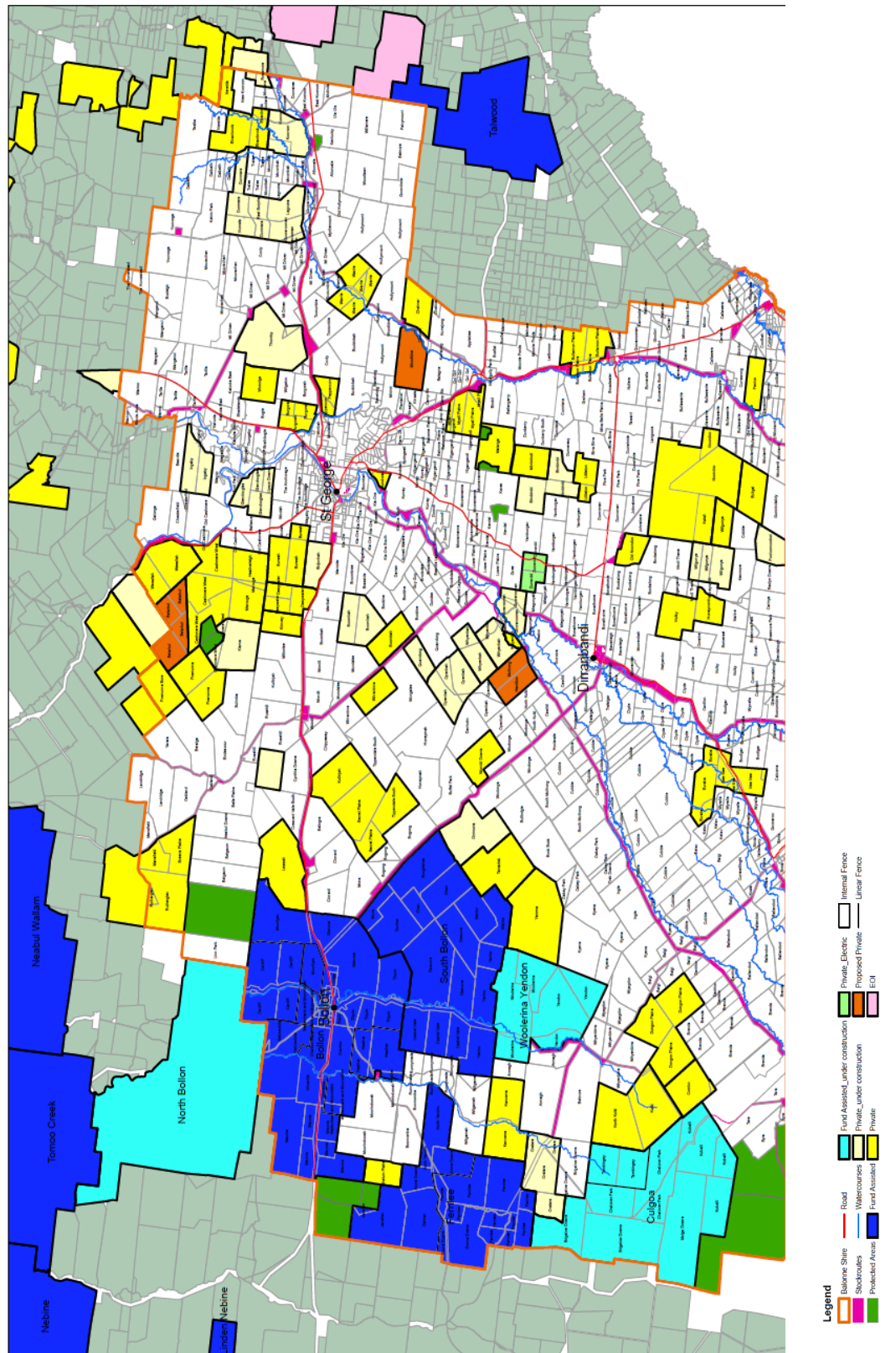
ADDITIONAL COMMITTEE INFORMATION

BSCWDAC meetings will be held quarterly in conjunction with 1080 baiting programs (meetings to be held before and after baiting programs). These meetings will be held at the BSC Administration building or a teleconference may be organised as a secondary option. The last quarter meeting will include the review of this plan.

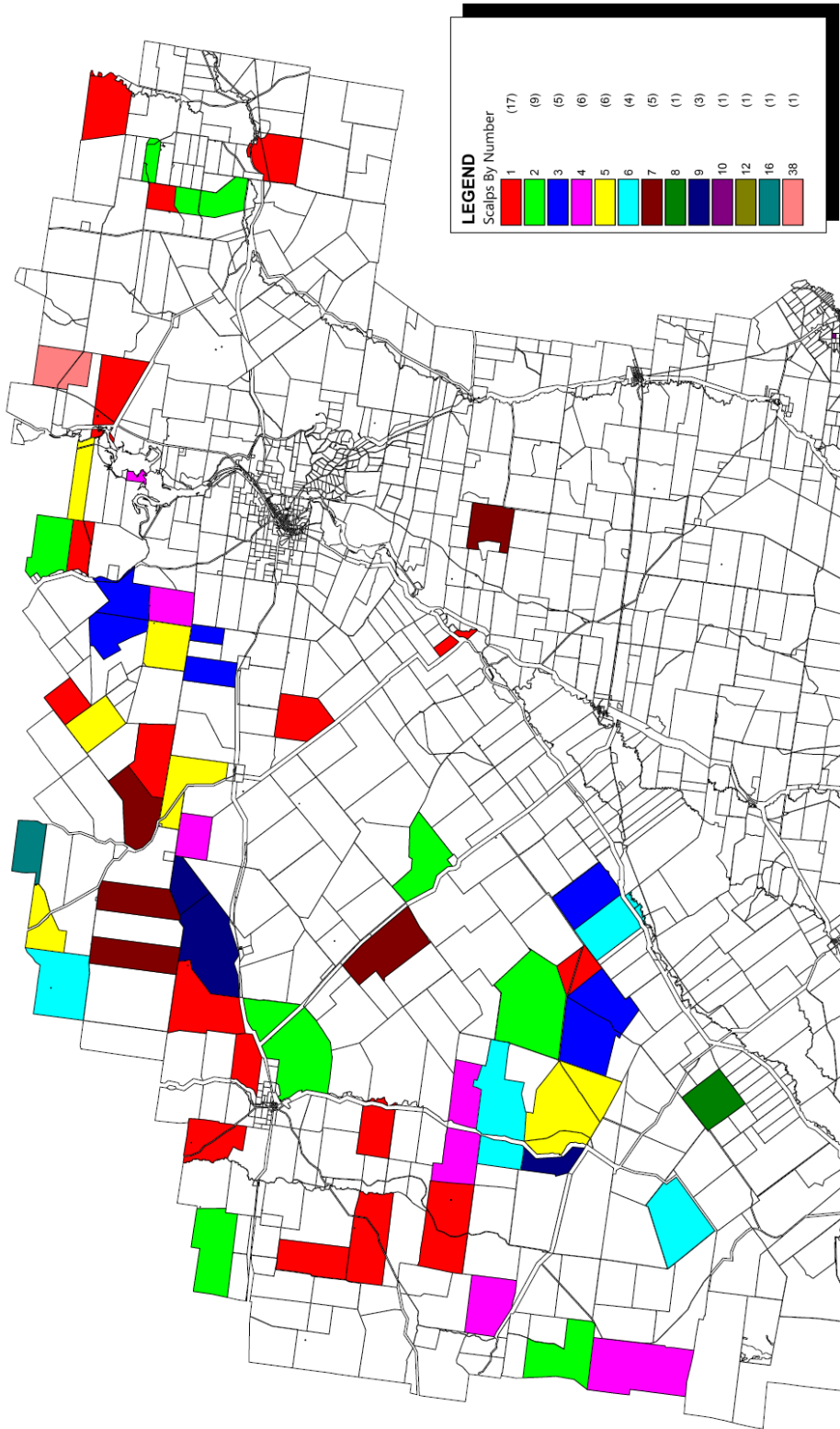
BSCWDAC members and chair will be a four (4) year term. Review of the members and chair positions will occur every four (4) years and coincidence with council elections. Council will call for expressions of interest for zone representatives on behalf of the BSCWDAC. Once zone representatives have been chosen, these members will vote for a chair. A chair can be either a zone representative or a local stakeholder.



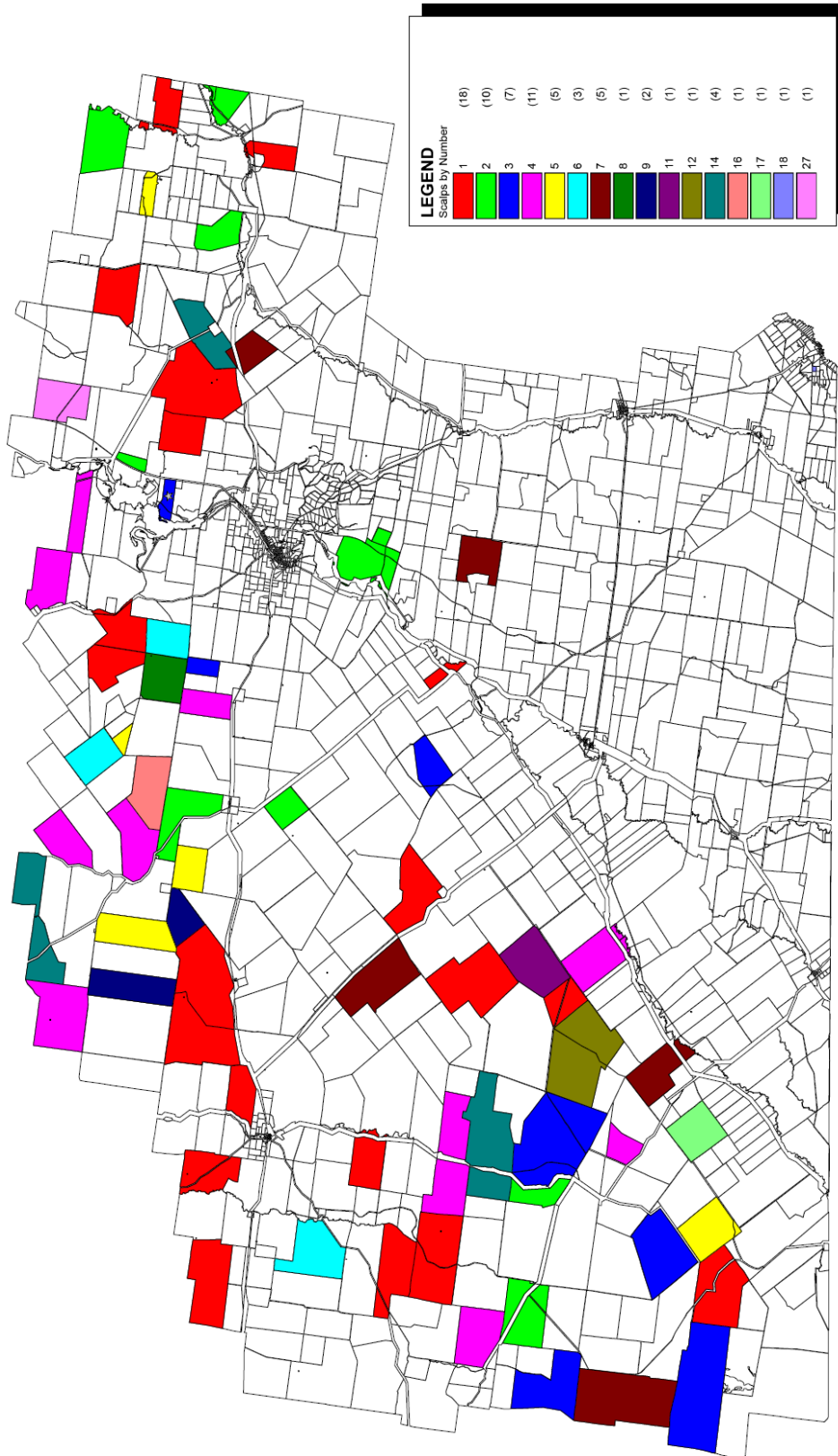
Balonne Shire Exclusion Fences



Wild Dog Scalp Bounty July to December 2017



Wild Dog Scalp Bounty January to July 2018

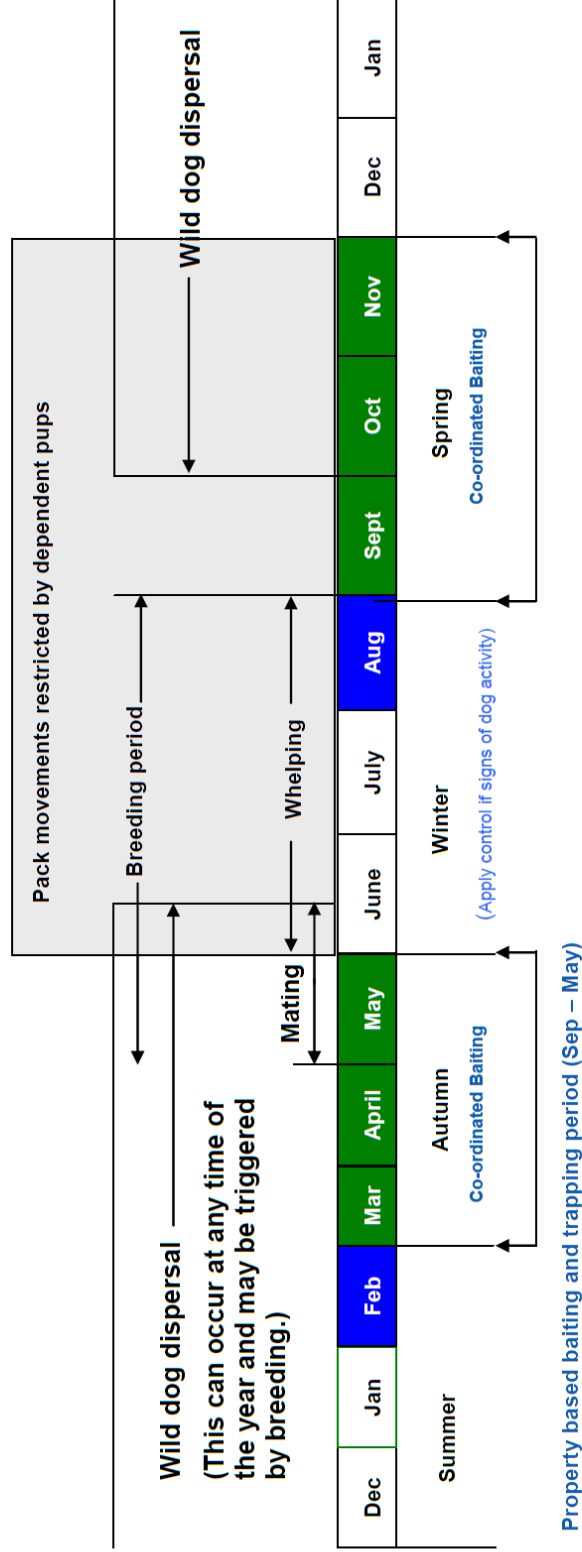


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Wild dog facts

Wild dog control planning calendar



- ### Keys to effective wild dog control
1. Ensure cooperation between stakeholders.
 2. Coordinate control activities across properties—broad participation is critical!
 3. Ensure effective local management and proactive decision making.
 4. Integrate control techniques.
 5. Conduct key wild dog control activities during the autumn months.
 6. Spring baiting may protect stock during key lambing and calving seasons, but control must be properly coordinated to ensure young dogs do not recolonise vacated territories.

OFFICER REPORT

TO: Council

SUBJECT: Community Donations, Sponsorship and Grants Program

DATE: 10.04.19

AGENDA REF: CES8

AUTHOR: Dani Kinnear - Community Development Officer

Executive Summary

Sponsorship Request from St George Tennis Club

Background

The Balonne Shire Council is committed to assisting community organisations whose activities provide benefit to Balonne Shire's communities. The application process for the Community Donation, Sponsorship and Grants program is designed to ensure that all assistance is provided in an equitable and accountable manner for projects and events that meet the cultural, community, education and recreational needs of the Balonne Shire.

Council has received a request from St George Tennis Club to sponsor their tennis coaching camps for the year. The Tennis Coaching Programme helps to develop upcoming juniors by way of a series of 2 day programs to be held during the school holidays commencing with Easter, June and September. These coaching programs will not only give our families support through the drought but will also provide future growth of our local Tennis Club. This camp caters for children aged 5-14. The coach will be Dean from Maranoa Tennis, Roma as there is not currently any Tennis coaches in St George. The camp is \$35/child/day, and approximately 25 children participate in the camps.

St George Tennis Club is requesting \$900, to bring out a second coach (\$300 per camp) which will provide alternative sports training/coaching, support for Dean and allow more children to participate in the camp.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Healthy and active lifestyles

Consultation (internal/external)

Julie Dries, Secretary, St George Tennis Club

Legal Implications

Not applicable

Policy Implications

Balonne Shire Council Community Sponsorship, Donation and Grants Policy

Financial and Resource Implications

Council Community Donations Sponsorship and Grants program has an approved annual budget of \$18,000. Council has approved/allocated \$15,135.37 of these funds resulting in **\$2,864.63 remaining for future requests.**

St George Tennis Club has request \$900;

- \$300 for Easter holidays,
- \$300 for July holidays and
- \$300 for September holidays

Council has not sponsored St George Tennis Club in the past.

Annual Budget		\$18,000.00
Less approved/allocated requests	15,135.37	
Less pending requests		
St George Tennis Club	900.00	
Total remaining		\$1964.63

We are anticipating further sponsorship requests within the next two (2) months that Council has previously funded over the last few years. If Council were to approve this request there would not be sufficient funding left to support future requests. Taking this into consideration it is recommended that Council sponsors \$300 for the Easter holiday camp and later sponsors \$600 to St George Tennis club from the Community Donations, Sponsorship and Grants program in the 19/20 financial year.

Annual Budget		\$18,000.00
Less approved/allocated requests	15,135.37	
Less pending requests		
St George Tennis Club	300.00	
Total remaining		\$2564.63

Attachments

1. St George Tennis Club - Community Grants and Assistance Application [↓](#)

Recommendation/s

- That Council 1. Sponsor St George Tennis Club with \$300 for the Easter holiday coaching program from the 2018/19 Community Donations, Sponsorship and Grants Program
2. Sponsor St George Tennis Club with \$600 for the July and September holiday coaching program from the 2019/20 Community Sponsorship and Grants Program.

Digby Whyte

Director Community and Environmental Services



Community Grants and Assistance

Application

EVENT/PROJECT NAME:	Easter Tennis Coaching Clinic June Tennis Coaching Clinic September Coaching Clinic
Location:	St George Tennis Club Inc 132-134 St Georges Terrace St George Qld 4487
Estimated Value sought:	\$300 for Easter Clinic \$300 for June/July Clinic \$300 for Sept/October Clinic
ORGANISATION NAME:	St George Tennis Club Inc
Postal Address	PO Box 196 St George Qld 4487
Contact Person	Julie Dries Secretary
Contact Number	0428 253357
Email Address	juliedries@bigpond.com.
Is your organisation not-for-profit?	yes
Is your organisation incorporated?	yes
Is your organisation registered for GST?	yes
ABN	92 0 172 469 52
Does your organisation have Public Liability Insurance? Please attach Certificate of Currency	yes
Does your organisation have any other Insurance? Please attach Certificate of Currency	yes



Community Grants and Assistance

Application

Brief Description of Event/Project: (Max 250 words)	Series of 2 day Junior Development Coaching programme to be held over the Easter, June/July and September / October holidays for the development of future and existing tennis players. The clinic will be open to children between the ages of 5-14. A picnic lunch will be provided for children through the organiser and the parents. To be conducted by Maranoa Tennis Coaching, Roma.
Describe the Economic and/or Social Benefit to Balonne Shire:	The clinic will provide a healthier and active lifestyle for children during the school holidays and provide a future for the Tennis Club and financial support for our struggling families wishing to engage their children in a sport for life.
Describe how Council's Contribution will be acknowledged:	Council support will be acknowledged through our social media page and within the tennis club.
Is this a new or existing event/project:	The clinic first commenced a year ago, with the support of Qld Cotton Ag n Vet.
Is this a 'one off' or Annual event/project:	We hope to continue the development of juniors while a coach is still available from Roma to travel on a yearly basis. With a new funding request annually.
Event date/Project start & completion date:	1st camp 17 & 18 April 2019 2nd camp June/July holidays * 3rd camp September/October holidays 2019* *Dates to be confirmed



Community Grants and Assistance

Application

Budget – Major Events and Projects

All amounts are to be shown in whole dollars and include GST.

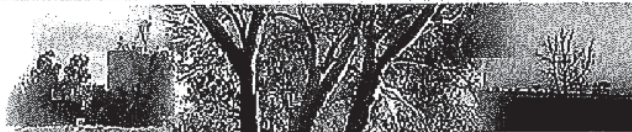
(Attach a separate budget if insufficient space below)

Income (eg. Organisation's Income, entry fees, in kind)		Expenditure (attach quotations) (eg. Venue Hire, Marketing, Contractors, Permits)	
Grant Funding Sources			
Grant Requested from Council			
Other Revenue Sources			
TOTAL INCOME		TOTAL EXPENDITURE	

Please ensure that budgets tally correctly and balance.

Document No. >> 38264 Version No.1.0.1

Initial Date of Adoption >> 21 December 2017



Community Grants and Assistance

Application

DECLARATION

I certify that the information provided in this application is true and correct and that I am authorised to make this application on behalf of the organisation.

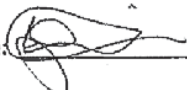
(Note: This application form must be signed by two executive officers of the incorporated body accepting legal and financial responsibility for Council's assistance)

Name: Julie Dries

Name: Simon Stower

Position: Secretary

Position: President

Signature: 

Signature: _____

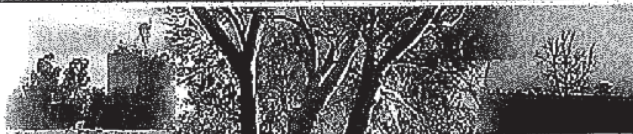
Date: 4-04-2019

Date: _____

SUPPORTING DOCUMENTATION

Please ensure that all required attachments are provided to allow for consideration of your application:

- ☐ Application form fully completed and signed by two approved officers
- ☐ Copy of Public Liability Certificate of Currency
- ☐ Copy of Certificate of Incorporation
- ☐ Copy of relevant quotes
- ☐ Copy of required permits/approvals
- ☐ Other – please specify: _____



Community Grants and Assistance

Application

This form is to be completed when requesting Community Grants and Assistance. *Please refer to Balonne Shire Council's Community Grants and Assistance Policy for project eligibility and details.*

Privacy Notice: Balonne Shire Council is collecting the personal information you supply on this form for the purpose of receiving and considering your organisations request for funding under Council's Community Grants and Assistance Program. Personal details will not be disclosed to any other person or agency external to Council without individual consent, unless required or authorised by law. Program funding details will be published by Council in Council's annual report.

Please indicate which assistance type:

- ☐ Fee Waiver (eg. Concessional hire of Council facilities) N.B. Security deposit is required to be paid prior to use of Council facilities.
- ☐ In kind Support (eg. Photocopying, equipment hire)
- ☐ Donations (eg. Gift baskets, awards, prizemoney up to \$200)
- ☒ Sponsorship (eg. Events, service, activities up to \$5,000)
- ☐ Events of Shire Significance - Major local events, applications to be lodged by 31 January in financial year prior to event, including full event details and budget. Acquittal of funding to be submitted within 6 weeks of event completion.
- ☐ Projects of Shire Significance- Major local projects, applications to be lodged by 31 January in financial year prior to event including full project details and budget. Acquittal of funding to be submitted within 6 weeks of project completion.

Office Use Only	Magiq Document ID:
Approval up to \$200 Approval is hereby provided for the purpose of the abovementioned in accordance with the Community Grants and Assistance Policy	Approval >\$200 Approval is hereby provided for the purpose of the abovementioned in accordance with the Community Grants and Assistance Policy
Approval amount: _____	Approval amount: _____
_____	Council Resolution: _____
Chief Executive Officer or delegate Date: _____	Date: _____

OFFICER REPORT

TO: Council

SUBJECT: RADF Grant Application - St George Art Group Inc

DATE: 10.04.19

AGENDA REF: CES9

AUTHOR: Liah Hayden - Community Development Officer

Executive Summary

From the Community Development Officer, reporting on the RADF Grant Application – St George Art Group Inc.

Background

Council has received an application from St George Art Group Inc. The Regional Arts Development Fund (RADF) is a state and local government partnership that supports local artist and arts and cultural activities in Queensland Communities. The RADF Grant Program Round 2 is now closed for further applications. The applications have been assessed by the RADF Reference Panel and have been determined to comply with the appropriate assessment criteria as detailed through the Balonne Shire RADF Program.

The aim for the “Simplifying Figures in Your Paintings” workshop is for participants to learn how to add the human form into their artwork to enhance the painting. Drawing is the cornerstone in all forms of artwork and this skill will be practiced through several different uses of material such as charcoal, pencil and pastel. The experienced tutor will use her knowledge and skill to simplify this process to the participants. The workshop will be open for anyone to attend, not depending on what skills they already own, and the art pieces produced will be presented at several venues in St George for the community to enjoy.

The applications have been assessed by the Reference Panel Chair – Cr Fuhrmeister and two members of the reference panel members as per the local RADF community grants guidelines. Arts Queensland requires that the assessment process for RADF investment involve a diversity of community members including a diversity of demographics.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Vibrant creative arts, music, local history and culture

Consultation (internal/external)

Balonne Shire RADF Reference Panel
Chair – Cr Robyn Fuhrmeister
Panel members Pam Crothers, Liz Hill

Legal Implications

Not applicable

Policy Implications

Balonne Shire Arts and Cultural Policy 2015 - 2018

Financial and Resource Implications

Please note that a RADF funding year is 1 October to 30 September each year.

Grants have been obtained for Arts and Cultural Development within the Balonne Shire through Arts Queensland. Councils' contribution of \$12,060.00 allowed Council to obtain a direct grant from Arts Queensland of \$25,000 for the 2018/19. Additional to this grant Council had a surplus of \$44,438 from the 2017/18 funding year.

This being the case the total funds available for RADF during the 2018/19 period is \$ 80,498.00. These funds have been allocated as follows:

Art & Cultural local priorities & policy review	\$ 5,000
Community engagement & education	\$ 2,000
Place-making project	\$42,799
Community Grants program	\$31,699
Total	\$81,498

This is the second round of 2018/19 RADF Community grants program.

In the 2018/19 RADF Community Grants Program Council has approved five (5) applications totalling \$10,757.00, leaving \$20,942 for future rounds.

If the applications are approved with the full requested amount, the remaining funds for the RADF Community Grants Program will be as follows:

Allocated budget-RADF Community Grants Program	\$31,699.00
Less approved funding	\$10,757.00
Less application request	\$ 1,350.00
RADF Community Grants Program remaining	\$19,592.00

Attachments

1. RADF Grant Application - St George Art Group Inc [↓](#)

Recommendation/s

That:

1. Council approves the RADF application as follows:

APPLICANT	PROJECT	AMOUNT
St George Art Group	Simplifying Figures in Your Paintings	\$ 1,350.00

Digby Whyte

Director Community and Environmental Services



69837

Regional Arts Development Fund 2018-2019 Application Form

The Balonne Shire Council's RADF Program Guidelines are available at www.balonne.qld.gov.au
Please read them before completing this application form.

For any queries please ask Council's Liaison Officer
RADF Liaison Officer: Mareea Lochel
Phone 07 4620 8888
Email: Mareea.lochel@balonne.qld.gov.au

Please keep a copy of your application. If your application is successful, this will assist you to prepare the Outcome Report once your activity has finished. As part of the outcome report, you will also be required to report on outcomes from participant surveys, which will be provided with successful applicants' funding agreements.

Faxed applications will not be accepted

Return completed application and support material to Balonne Shire Council, PO BOX 201
St George QLD 4487 or council@balonne.qld.gov.au.

APPLICATION SUMMARY

1. APPLICANT DETAILS	
Applicant name (name of individual, group or organisation)	St. George Art Group Inc.
Contact person for application (where applicant is a group or organisation)	Kerry Hetherington
Phone number	46259101
Postal address	"Bimbimbi" Lot 840 Littleton Rd Thallon Qld 4497
Street address	As above
Email address	mkheth@bigpond.com

2. PROJECT DETAILS	
Project name (10 words)	Simplifying figures in your paintings
Location of project	St. George
Start date (must commence after grant is approved)	4 th May 2019
End date	5 th May 2019
Total cost of project (from Section 5)	\$2475.00
RADF Grant requested (from Section 6)	\$1350.00
Outcome report due	30 th June, 2019

3. RADF FUNDING PRIORITIES - Which priorities does the project most align with (please tick, more than one priority can be selected)	
3.1 Balonne Shire Council RADF Priorities	<input checked="" type="checkbox"/>
Place <i>To create opportunities for the development of public expressions of community identity, heritage, local stories, or artistic expression</i>	<input checked="" type="checkbox"/>
Accessibility to quality touring productions and exhibitions <i>To engage touring productions and/or exhibitions to the region</i>	<input type="checkbox"/>
Professional Development <i>To nurture the creative and talented individuals in the Balonne Shire and encourage growth in their practice</i>	<input checked="" type="checkbox"/>
Community Participation <i>To foster personal, social and economic wellbeing and community connection by facilitating participation in arts and culture by all members of the community</i>	<input checked="" type="checkbox"/>
<i>Involves different, new or emerging art forms for the Balonne Shire.</i>	<input checked="" type="checkbox"/>
<i>Targets participants from demographics or segments of the community who have not historically participated in RADF funded programs.</i>	<input type="checkbox"/>
3.2 State RADF Priorities	<input checked="" type="checkbox"/>
Encouraging safe and inclusive communities	<input type="checkbox"/>
Building regions	<input checked="" type="checkbox"/>
Stimulating economic growth & innovation	<input type="checkbox"/>
Increasing workforce participation	<input type="checkbox"/>
Supporting disadvantaged Queenslanders	<input checked="" type="checkbox"/>
Conserving heritage	<input type="checkbox"/>

4. ABOUT THE PROJECT	
4.1 Which category for funding does the project best fit?	
Creative development of new work	<input checked="" type="checkbox"/>
Cultural tourism	<input type="checkbox"/>
Events/festival	<input type="checkbox"/>
Exhibitions/collection	<input type="checkbox"/>
Heritage protection/promotion	<input type="checkbox"/>
Performances	<input type="checkbox"/>
Workshop	<input checked="" type="checkbox"/>
4.2 Brief Project Description:	
Please use this section to describe the rationale and objectives of your project (maximum 200 words).	
<p>The objective of this workshop is for each participant to learn how to add the human form into their art work to enhance the painting. Drawing is the cornerstone to all forms of art work. It is an essential skill whether it be a sketch for an underpainting or directly as a charcoal, pencil or pastel masterpiece. The Art Group has been able to source a tutor who regularly teaches this skill in workshops and is prepared to travel. Christine Clark will use her knowledge and skill to simplify this process for us. It will include passing on valuable principles of: observation and shape; volume and proportion; line and contour drawing; gesture and demeanor; importance of tonal values; using warm and cool colours and skin tones. Christine aims to make this a fun as well as informative 2 day workshop. Having access to a professional tutor of Christine's quality is a fantastic opportunity for the artist community particularly for our elderly and those suffering on the land at the moment, who find it so difficult to travel. Art is a wonderful way to keep the mind healthy and active. As this is a hands on workshop, tangible results will be achieved by the end of the weekend.</p>	

4.3 How will this project benefit you, your community or artists/cultural workers?

Give a brief description about the results you expect from the project. Examples could be: skill development, community access, media coverage for your art form, professional development, innovation, new work, quality of life for the community.

Having access to a professional tutor increases the knowledge and skills set of the participants. This is then transferred into art work for the Shire residents and travelling tourists to enjoy. There is a transfer of knowledge on our monthly art days where artists get together and help each other fine tune their skills. These art works are then displayed for the community.

The St. George Art Group currently supports several public outlets by regularly supplying paintings. The St. George Show, the Dirranbandi show, the Pop Up Gallery, Inland Legal Boardroom, Brushstrokes Exhibition, The Dragon Festival (when on) and the Anglican Art Show are all supported by our members. The Art Group also promotes these outlets through our Facebook page.

We also hope to encourage new members from our community.

We have continued to receive positive feedback from the Shire residents and travelers on the quality of the art work and with access to more professional help this will only improve.

A weekend workshop is also a very sociable way to get interested artists together which can be difficult in such a large Shire. Our participants come from all over the Shire; St. George; Dirranbandi; Thallon; Nindigully; Bollon; Boolba and Begonia. As the drought continues to place strain on our Shire, a weekend workshop with like-minded people is very beneficial to the wellbeing of the residents.

4.4 Please estimate the following

Total number of activities involved (e.g. performance workshop etc)	2
Total number of participants at event/activity	12-15

4.5 Please outline the steps you have taken to address the issues of workplace health and safety, public liability insurance, copyright and relevant licenses.

**Our committee arrive early and together with the tutor arrange the work space to ensure that it is easily accessible and safe particularly for elderly members. All care is taken when applying art mediums.
There are no copyright or licence issues and the annex is covered for public liability**

5. LIST THE ARTISTS AND ARTS WORKERS INVOLVED.

Please remember to attach the following four documents from each artist or arts worker receiving RADF funding:

- Resume or CV
- Eligibility Checklist for each Professional and Emerging Professional Artist
- Letter of confirmation and
- Schedule of fees

How many people in total will be employed (paid) through the project? 1

How many volunteers (unpaid workers) will be involved with the project? 3

Name	Role or position in project	Rate of pay (\$/hr, \$/day or \$/week)	Total fee whole \$	Amount to be funded by RADF
Christine Clark	Tutor	\$500 per day	\$1000	\$750
	Travel	\$500	\$500	\$300
	Accommodation 3 nights	\$150	\$450	\$300
Bernadette Wippell	President volunteer	\$0	\$0	
Cathy Carson	Secretary volunteer	\$0	\$0	
Kerry Hetherington	Treasurer volunteer	\$0	\$0	
TOTAL (Transfer total salaries, fees and allowances to the expenditure column in the budget)			\$1950	
TOTAL (Transfer total RADF amount to the RADF expenditure column in the budget)				\$1350

6. PROJECT BUDGET

Please complete this budget template to account for all costs of your project. Round all amounts to whole dollars.

The amounts requested in the third column (RADF) show how much RADF funding you are seeking for each expenditure item.

Note: If you are GST registered Council will pay the grant plus GST. If you are registered for GST, your expenditure and income should be exclusive of GST. If you are not registered for GST, your expenditure should include the GST to be paid.

EXPENDITURE	TOTAL COST of each expenditure item.	RADF	INCOME Income includes in-kind contributions and the total RADF grant you are seeking	TOTAL COST of each income item
Salaries, Fees and Allowances	\$	\$	Earned Income	\$
Christine Clarke Tutor	1000.00	750.00		
Travel expenses	500.00	300.00		
Accommodation expenses	450.00	300.00		
Production/Program Costs ¹	\$	\$	Participant Contribution:	\$
				750.00
Promotion, Documentation and Marketing	\$	\$	Contribution from Artists and Others (please note if this is in-kind)	\$
Administration ²	\$	\$	Other Cash Grants, Sponsorship, Fundraising & Donations	\$
Hire of Annex	285.00	N/A		
Catering based on 12 people @ \$20	240.00	N/A	In-Kind	
		N/A		375.00
RADF GRANT (total from column 3)		1350.00	RADF GRANT (total from column 3)	1350.00
TOTAL EXPENDITURE	2475.00	N/A	TOTAL INCOME	2475.00

Budget Notes

When you have completed your budget the Total Expenditure and Total Income must be equal. The RADF grant should be listed twice – once in the income column and once in the expenditure column.

7. DOES YOUR COMMUNITY GROUP IDENTIFY AS BELONGING TO ONE OR MORE OF THE BELOW TARGET GROUPS ?(please tick)	
Aboriginal & Torres Strait Islander people	<input type="checkbox"/>
Older people (over 55 years of age)	<input checked="" type="checkbox"/>
People with a disability	<input type="checkbox"/>
Children (0 -11 year of age)	<input type="checkbox"/>
Young people (12-25 years of age)	<input checked="" type="checkbox"/>
People from culturally and linguistically diverse backgrounds	<input checked="" type="checkbox"/>
Women	<input checked="" type="checkbox"/>
Men	<input type="checkbox"/>
People who experience disadvantage	<input type="checkbox"/>

8. WHICH COMMUNITY GROUPS WILL SPECIFICALLY BENEFIT FROM THE PROJECT (please tick)	
Aboriginal & Torres Strait Islander people	<input type="checkbox"/>
Older people (over 55 years of age)	<input checked="" type="checkbox"/>
People with a disability	<input type="checkbox"/>
Children (0 -11 year of age)	<input type="checkbox"/>
Young people (12-25 years of age)	<input checked="" type="checkbox"/>
People from culturally and linguistically diverse backgrounds	<input checked="" type="checkbox"/>
Women	<input checked="" type="checkbox"/>
Men	<input type="checkbox"/>
People who experience disadvantage	<input type="checkbox"/>

9. RADF GRANT HISTORY	
Have you or your group/organisation previously applied for a RADF grant?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If you were successful has that grant been successfully acquitted?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

10. AUSTRALIAN BUSINESS NUMBER (ABN) Details	
Will you/your organisation be responsible for the financial management of the grant if this application is successful?	<input checked="" type="checkbox"/> Yes – Provide your ABN details below <input type="checkbox"/> No – An auspicing body will be administering any grant that I receive on my/our organisation's behalf.
ABN:	74519755719
In what name is the ABN registered?	St. George Art Group Inc.
What is your trading name or professional name (if relevant)?	N/A
Are you registered for GST?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

11. AUSPICED APPLICATION

Please note:

- Only complete this section if you are nominating an accountable organisation or individual to administer the grant on your behalf.

Who is your auspicing arrangement with?	<input type="checkbox"/> an incorporated organisation	<input type="checkbox"/> an individual with an ABN
Name of auspicing organisation or individual:		
Contact person for auspicing organisation:		
Position of contact person (if relevant):		
ABN of auspicing organization or		
Are you registered for GST?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Postal address of auspicing organisation or		
Telephone:	Work: ()	Fax: ()
Mobile:		Email:

12. CERTIFICATION

I, the undersigned, certify that:

I have read and will abide by the Balonne Shire Council's *RADF Guidelines* (together with any published revisions which are available at www.balonne.qld.gov.au)

The statements in this application are true and correct to the best of my knowledge, information and belief, and the supporting material is my own work or the work of the artists named in this application.

I have read and understood the Information Privacy and Right to Information Statement below and agree to the use and disclosure of information as outlined in the Statement.

Information Privacy and Right to Information

The information you provide in your grant application will be used by the Council to process and assess your application and, if successful, to process, pay and administer your grant. The Council may contact other funding agencies to verify grants requested from other funding agencies in support of your project.

If your application is successful, the Council may disclose the following information to Arts Queensland:

- the information you provide in your grant application
- the amount of funding you receive
- the information you provide in your outcome report and
- text and images relating to your funded activity.

The information may be used by the Council or Arts Queensland for reporting purposes, training, systems testing and process improvement. The information may be anonymised and used for statistical purposes.

The information may be used by the Council or Arts Queensland for the promotion of RADF or the promotion of funding outcomes for arts and cultural development in Queensland. For this purpose,

the information and your contact details may be provided to Queensland Government Members of Parliament, the media and other agencies who may contact you directly. The Council and Arts Queensland may also publish the information in their Annual Reports or on their websites.

The Council and Arts Queensland treat all personal information in accordance with the *Information Privacy Act 2009*.

The provisions of the *Right to Information Act 2009* apply to documents in the possession of the Council or Arts Queensland.

Signature: <i>K. Hetherington</i>	Date: 6/3/19
If you are under the age of 18 your legal guardian must also sign this application	
Name in full: Kerry Hetherington	
Position in group or organisation: Treasurer (if applicable)	

Certification by Auspicing Organisation/Individual

Please note: Both the applicant and the auspicing organisation/individual are considered responsible for ensuring the acquittal of grants and both could be deemed ineligible to place further applications to RADF until all grants have been satisfactorily acquitted.

I/my organisation agree/s to administer the grant that may be offered to the applicant on their behalf and that the information stated in 2.4 of this application is true and correct.

Signature:		Date: / /
Name of Auspice Body:		
Contact person's name in full:		
Position in group or organisation: (if applicable)		

APPLICATION CHECKLIST

BEFORE YOU SUBMIT YOUR APPLICATION MAKE SURE:

- You have answered all sections on the Application form
- That your application includes:
 - ✓ The completed signed application form
 - ✓ All support material provide as attachments is labeled with your name and address.
 - ✓ You have indicated below those support materials which you have attached to this application
 - ✓ You have kept a copy of your application for your own records

Supporting Material (tick those support materials which you have attached to this application)

- | | |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | A resume or CV, no longer than one A4 page per person, for each professional or emerging professional artist and artsworke involved in your project / activity |
| <input checked="" type="checkbox"/> | An Eligibility Checklist for Professional and Emerging Professional Artists for each artist and artsworke involved in your project/activity |
| <input checked="" type="checkbox"/> | Written confirmation of the names and availability from the key artists, personnel and venue managers involved in the project, where appropriate |
| <input checked="" type="checkbox"/> | A quote/payment schedule for any paid artists or arts worker employed in the project |
| <input checked="" type="checkbox"/> | A quote for any travel, accommodation or project related expenses for which you are applying for RADF assistance |

**RETURN COMPLETED APPLICATION AND SUPPORT MATERIAL TO
BALONNE SHIRE COUNCIL
PO Box 201 St George QLD 4487 or council@balonne.qld.gov.au**

OFFICER REPORT

TO: Council

SUBJECT: RADF Grant application - Aussie Quick Quilt Roadshow

DATE: 10.04.19

AGENDA REF: CES10

AUTHOR: Liah Hayden - Community Development Officer

Executive Summary

From the Community Development Officer, reporting on the RADF Grant Application received from Aussie Quick Quilt Roadshow.

Background

Council has received an application from Linda Thomas for Aussie Quick Quilt Roadshow. The Regional Arts Development Fund (RADF) is a state and local government partnership that supports local artist and arts and cultural activities in Queensland Communities. The RADF Grant Program Round 2 is now closed for further applications. The applications have been assessed by the RADF Reference Panel and have been determined to comply with the appropriate assessment criteria as detailed through the Balonne Shire RADF Program.

The aim for the "Aussie Quick Quilt Roadshow" workshop is for participants to learn how to use innovative techniques to create achievable products. The experienced tutor will use her knowledge and skills to simplify this process to the participants. The workshop will be open for anyone in the community to attend, not depending on what skills they already own, it is non-gender specific and is fully inclusive whilst adhering to all WHS practices. The art pieces produced during the workshop will be presented at venues and shows within the community to generate more interest in this art form.

The applications have been assessed by the Reference Panel Chair – Cr Fuhrmeister and two members of the reference panel members as per the local RADF community grants guidelines. Arts Queensland requires that the assessment process for RADF investment involve a diversity of community members including a diversity of demographics.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Vibrant creative arts, music, local history and culture

Consultation (internal/external)

Balonne Shire RADF Reference Panel
Chair – Cr Robyn Fuhrmeister
Panel members Jane Kirby and Liz Hill

Legal Implications

Not applicable

Policy Implications

Balonne Shire Arts and Cultural Policy 2015 - 2018

Financial and Resource Implications

Please note that a RADF funding year is 1 October to 30 September each year.

Grants have been obtained for Arts and Cultural Development within the Balonne Shire through Arts Queensland. Councils' contribution of \$12,060.00 allowed Council to obtain a direct grant from Arts Queensland of \$25,000 for the 2018/19. Additional to this grant Council had a surplus of \$44,438 from the 2017/18 funding year.

This being the case the total funds available for RADF during the 2018/19 period is \$ 80,498.00. These funds have been allocated as follows:

Art & Cultural local priorities & policy review	\$ 5,000
Community engagement & education	\$ 2,000
Place-making project	\$42,799
Community Grants program	\$31,699
Total	\$81,498

This is the second round of 2018/19 RADF Community grants program. In the 2018/19 RADF Community Grants Program Council has approved five (5) applications totalling \$10,757.00, leaving \$20,942 for future rounds.

If the applications are approved with the full requested amount, the remaining funds for the RADF Community Grants Program will be as follows:

Allocated budget-RADF Community Grants Program	\$31,699.00
Less approved funding	\$10,757.00
Less pending requests	\$ 1,350.00
Less spending request	\$ 2,450.00
RADF Community Grants Program remaining	\$ 17,142.00

Attachments

1. RADF Grant Application - Aussie Quick Quilt Roadshow - Linda Thomas [↓](#)

Recommendations

That:

1. Council approves the RADF application as follows:

APPLICANT	PROJECT	AMOUNT
Linda Thomas	Aussie Quick Quilt Roadshow	\$ 2,450.00

Digby Whyte

Director Community and Environmental Services

71045



Regional Arts Development Fund 2018-2019 Application Form

The Balonne Shire Council's RADF Program Guidelines are available at www.balonne.qld.gov.au
Please read them before completing this application form.

For any queries please ask Council's Liaison Officer
RADF Liaison Officer: Mareea Lochel
Phone 07 4620 8888
Email: Mareea.lochel@balonne.qld.gov.au

Please keep a copy of your application. If your application is successful, this will assist you to prepare the Outcome Report once your activity has finished. As part of the outcome report, you will also be required to report on outcomes from participant surveys, which will be provided with successful applicants' funding agreements.

Faxed applications will not be accepted

Return completed application and support material to Balonne Shire Council, PO BOX 201 St George QLD 4487 or council@balonne.qld.gov.au.

APPLICATION SUMMARY

1. APPLICANT DETAILS	
Applicant name (name of individual, group or organisation)	LINDA THOMAS
Contact person for application (where applicant is a group or organisation)	
Phone number	0458 857 138
Postal address	Po Box 1, Talwood, Qld 4496
Street address	Talwood-Mungindi Rd, Mungindi, Qld 2406
Email address	Woody2009@hotmail.com.au

2. PROJECT DETAILS	
Project name (10 words)	AUSSIE QUICK QUILT ROADSHOW
Location of project	MUNGINDI
Start date (must commence after grant is approved)	11/06/19
End date	12/05/19
Total cost of project (from Section 6)	\$13450
RADF Grant requested (from Section 6)	\$2450
Outcome report due	22/07/19

3. RADF FUNDING PRIORITIES - Which priorities does the project most align with (please tick, more than one priority can be selected)	
3.1 Balonne Shire Council RADF Priorities	<input checked="" type="checkbox"/>
Place	
To create opportunities for the development of public expressions of community identity, heritage, local stories, or artistic expression	<input type="checkbox"/>
Accessibility to quality touring productions and exhibitions	<input checked="" type="checkbox"/>
To engage touring productions and/or exhibitions to the region	
Professional Development	
To nurture the creative and talented individuals in the Balonne Shire and encourage growth in their practice	<input type="checkbox"/>
Community Participation	
To foster personal, social and economic wellbeing and community connection by facilitating participation in arts and culture by all members of the community	<input checked="" type="checkbox"/>
Involves different, new or emerging art forms for the Balonne Shire.	<input type="checkbox"/>
Targets participants from demographics or segments of the community who have not historically participated in RADF funded programs.	<input checked="" type="checkbox"/>
3.2 State RADF Priorities	<input checked="" type="checkbox"/>
Encouraging safe and inclusive communities	<input checked="" type="checkbox"/>
Building regions	<input checked="" type="checkbox"/>
Stimulating economic growth & innovation	<input checked="" type="checkbox"/>
Increasing workforce participation	<input type="checkbox"/>
Supporting disadvantaged Queenslanders	<input checked="" type="checkbox"/>
Conserving heritage	<input type="checkbox"/>

4. ABOUT THE PROJECT	
4.1 Which category for funding does the project best fit?	
Creative development of new work	<input type="checkbox"/>
Cultural tourism	<input type="checkbox"/>
Events/festival	<input type="checkbox"/>
Exhibitions/collection	<input type="checkbox"/>
Heritage protection/promotion	<input type="checkbox"/>
Performances	<input type="checkbox"/>
Workshop	<input checked="" type="checkbox"/>
4.2 Brief Project Description:	
Please use this section to describe the rationale and objectives of your project (maximum 200 words).	
<p>We want to run a 2 day quilting workshop providing social cohesion, with positive outcomes that help battle depression, feelings of isolation and loss that are so sadly a part of this on-going drought. This will enable us to make a queen size quilt each to brighten our homes. Those who wish to make a smaller quilt each day are also very welcome to do so.</p> <p>These funds will be used to engage professional tutors who use innovative techniques and modern teaching methods to create achievable goals. Further it will be used to cover their travel, accommodation, This is vital to reduce the financial burden on already struggling families and ensuring that these workshops go ahead in the areas they are desperately needed.</p>	

4.3 How will this project benefit you, your community or artists/cultural workers?

Give a brief description about the results you expect from the project. Examples could be: skill development, community access, media coverage for your art form, professional development, innovation, new work, quality of life for the community.

This workshop is planned so any member of the community can attend. With this teaching system attendees need no special skill set, no level of competency nor have any prior knowledge of sewing.

Everyone is welcome from 9-90, it's non-gender specific and is fully inclusive whilst adhering to all WHS practices.

The main focus is community and inclusion whilst ensuring achievable, attainable outcomes so everyone leaves with a strong and positive experience that resonates through the community long after the workshop has finished. As stated above participants will be encouraged to increase their skillset and tackle larger quilts over the two day event and those wishing to "start their quilting journey" may make 2 x single bed quilts or just attend for one day as suits their needs. Everyone will finish their project.

Through their facebook and web page we expect to fill these classes easily. This will also be shared throughout the area via bulk emails, personal sharing of facebook and other forms of advertising.

Finished quilts are then expected to be included in the local showing to increase interest and exhibition. This is yet to be confirmed as to date and venue

4.4 Please estimate the following

Total number of activities involved (e.g. performance workshop etc) 2

Total number of participants at event/activity 15 per day

4.5 Please outline the steps you have taken to address the issues of workplace health and safety, public liability insurance, copyright and relevant licenses.

Workshop related public liability, copyright, relevant licences, and workplace health and safety throughout the workshop are covered by the workshop provider, Aussie Quick Quilts, and a WHS talk is conducted prior to commencement of workshop. If necessary, I can request a copy of their public liability cover.

We plan to hold this workshop at the facilities at the Two Mile Hotel on the Queensland side of the border. Guests from Thallon, St George, Dirranbandi and surrounds will be given priority when booking places for this event.

5. LIST THE ARTISTS AND ARTS WORKERS INVOLVED.

Please remember to attach the following four documents from each artist or arts worker receiving RADF funding:

- Resume or CV
- Eligibility Checklist for each Professional and Emerging Professional Artist
- Letter of confirmation and
- Schedule of fees

How many people in total will be employed (paid) through the project? _____

How many volunteers (unpaid workers) will be involved with the project? _____

Name	Role or position in project	Rate of pay (\$/hr, \$/day or \$/week)	Total fee whole \$	Amount to be funded by RADF
LEANNE Ballschmieter	Lead Tutor	\$75/h	\$1500	750
Emily Klein	Lead Tutor	\$75/h	\$1500	750
Ralf Ballschmieter	Tutor and workshop Director	\$45/h	\$450	450
TOTAL (Transfer total salaries, fees and allowances to the expenditure column in the budget)			\$3450	
TOTAL (Transfer total RADF amount to the RADF expenditure column in the budget)				\$1950

6. PROJECT BUDGET

Please complete this budget template to account for all costs of your project. Round all amounts to whole dollars.

The amounts requested in the third column (RADF) show how much RADF funding you are seeking for each expenditure item.

Note: If you are GST registered Council will pay the grant plus GST. If you are registered for GST, your expenditure and income should be exclusive of GST. If you are not registered for GST, your expenditure should include the GST to be paid.

EXPENDITURE	TOTAL COST of each expenditure item.	RADF	INCOME Income includes in-kind contributions and the total RADF grant you are seeking	TOTAL COST of each income item
Salaries, Fees and Allowances	\$	\$	Earned Income	\$
Tutor Fees	3450	1950	Quilt packs 10 x \$295	2950
Travel	400	200	Quilt packs 10 x \$540	5400
Accommodation	650	300		
Production/Program Costs	\$	\$	Participant Contribution:	\$
Hall Hire	150			
Catering	300			
Quilt Packs x 10 x \$295	\$2950			
Quilt Packs 10 x \$540	\$5400			
Promotion, Documentation and Marketing	\$	\$	Contribution from Artists and Others (please note if this is in-kind)	\$
Flyers/Printing	50		Tutor fees (in kind for second day)	1950
Administration ²	\$	\$	Other Cash Grants, Sponsorship, Fundraising & Donations	\$
			SSS sewing donation	400
Insurance	50	N/A	Cooksmart catering	300
Admin	50	N/A	In-Kind	
		N/A		
RADF GRANT (total from column 3)		2450	RADF GRANT (total from column 3)	2450
TOTAL EXPENDITURE	13450	N/A	TOTAL INCOME	13450

Budget Notes

When you have completed your budget the Total Expenditure and Total Income must be equal. The RADF grant should be listed twice – once in the income column and once in the expenditure column.

7. DOES YOUR COMMUNITY GROUP IDENTIFY AS BELONGING TO ONE OR MORE OF THE BELOW TARGET GROUPS ?(please tick)	
Aboriginal & Torres Strait Islander people	<input type="checkbox"/>
Older people (over 55 years of age)	<input type="checkbox"/>
People with a disability	<input type="checkbox"/>
Children (0 -11 year of age)	<input type="checkbox"/>
Young people (12-25 years of age)	<input type="checkbox"/>
People from culturally and linguistically diverse backgrounds	<input type="checkbox"/>
Women	<input type="checkbox"/>
Men	<input type="checkbox"/>
People who experience disadvantage	<input checked="" type="checkbox"/>

8. WHICH COMMUNITY GROUPS WILL SPECIFICALLY BENEFIT FROM THE PROJECT (please tick)	
Aboriginal & Torres Strait Islander people	<input checked="" type="checkbox"/>
Older people (over 55 years of age)	<input checked="" type="checkbox"/>
People with a disability	<input checked="" type="checkbox"/>
Children (0 -11 year of age)	<input type="checkbox"/>
Young people (12-25 years of age)	<input checked="" type="checkbox"/>
People from culturally and linguistically diverse backgrounds	<input type="checkbox"/>
Women	<input type="checkbox"/>
Men	<input type="checkbox"/>
People who experience disadvantage	<input checked="" type="checkbox"/>

9. RADF GRANT HISTORY	
Have you or your group/organisation previously applied for a RADF grant?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
If you were successful has that grant been successfully acquitted?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

10. AUSTRALIAN BUSINESS NUMBER (ABN) Details	
Will you/your organisation be responsible for the financial management of the grant if this application is successful?	<input type="checkbox"/> Yes – Provide your ABN details below <input checked="" type="checkbox"/> No – An auspicing body will be administering any grant that I receive on my/our organisation's behalf.
ABN:	
In what name is the ABN registered?	
What is your trading name or professional name (if relevant)?	
Are you registered for GST?	<input type="checkbox"/> Yes <input type="checkbox"/> No

11. AUSPICED APPLICATION**Please note:**

- Only complete this section if you are nominating an accountable organisation or individual to administer the grant on your behalf.

Who is your auspicing arrangement with?	<input type="checkbox"/> an incorporated organisation x an individual with an ABN		
Name of auspicing organisation or individual:	Leanne Ballschmieter		
Contact person for auspicing organisation:			
Position of contact person (if relevant):			
ABN of auspicing organization or	78778582236		
Are you registered for GST?	x Yes <input type="checkbox"/> No		
Postal address of auspicing organisation or	PO Box 522 Agnes Water Qld 4677		
Telephone:	Work: () 0404573765	Fax: ()	
Mobile:	0411494464	Email:	leanne@aussiequickquilt.com

12. CERTIFICATION**I, the undersigned, certify that:**

I have read and will abide by the Balonne Shire Council's *RADF Guidelines* (together with any published revisions which are available at www.balonne.qld.gov.au)

The statements in this application are true and correct to the best of my knowledge, information and belief, and the supporting material is my own work or the work of the artists named in this application. I have read and understood the Information Privacy and Right to Information Statement below and agree to the use and disclosure of information as outlined in the Statement.

Information Privacy and Right to Information

The information you provide in your grant application will be used by the Council to process and assess your application and, if successful, to process, pay and administer your grant. The Council may contact other funding agencies to verify grants requested from other funding agencies in support of your project.

If your application is successful, the Council may disclose the following Information to Arts Queensland:

- the information you provide in your grant application
- the amount of funding you receive
- the information you provide in your outcome report and
- text and images relating to your funded activity.

The Information may be used by the Council or Arts Queensland for reporting purposes, training, systems testing and process improvement. The information may be anonymised and used for statistical purposes.

The Information may be used by the Council or Arts Queensland for the promotion of RADF or the promotion of funding outcomes for arts and cultural development in Queensland. For this purpose, the information and your contact details may be provided to Queensland Government Members of

Parliament, the media and other agencies who may contact you directly. The Council and Arts Queensland may also publish the Information in their Annual Reports or on their websites.

The Council and Arts Queensland treat all personal information in accordance with the *Information Privacy Act 2009*.

The provisions of the *Right to Information Act 2009* apply to documents in the possession of the Council or Arts Queensland.


Signature:	Date: 19/3/2019
If you are under the age of 18 your legal guardian must also sign this application	
Name in full: Linda Thomas	
Position in group or organisation: (if applicable)	

Certification by Auspicing Organisation/Individual

Please note: Both the applicant and the auspicing organisation/individual are considered responsible for ensuring the acquittal of grants and both could be deemed ineligible to place further applications to RADF until all grants have been satisfactorily acquitted.

I/my organisation agree/s to administer the grant that may be offered to the applicant on their behalf

and that the information stated in 2.4 of this application is true and correct.

Signature:		Date: 1 / 03/03/19
Name of Auspice Body:		
Contact person's name in full:	Leanne Ballschmieter	
Position in group or organisation: (if applicable)		

APPLICATION CHECKLIST

BEFORE YOU SUBMIT YOUR APPLICATION MAKE SURE:

- You have answered all sections on the Application form
- That your application includes:
 - ✓ The completed signed application form
 - ✓ All support material provide as attachments is labeled with your name and address.
 - ✓ You have indicated below those support materials which you have attached to this application
 - ✓ You have kept a copy of your application for your own records

Supporting Material (tick those support materials which you have attached to this application)

- | | |
|---|---|
| x | A resume or CV, no longer than one A4 page per person, for each professional or emerging professional artist and artsworker involved in your project / activity |
| x | An Eligibility Checklist for Professional and Emerging Professional Artists for each artist and artsworker involved in your project/activity |
| x | Written confirmation of the names and availability from the key artists, personnel and venue managers involved in the project, where appropriate |
| x | A quote/payment schedule for any paid artists or arts worker employed in the project |
| x | A quote for any travel, accommodation or project related expenses for which you are applying for RADF assistance |

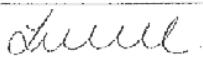
**RETURN COMPLETED APPLICATION AND SUPPORT MATERIAL TO
BALONNE SHIRE COUNCIL
PO Box 201 St George QLD 4487 or council@balonne.qld.gov.au**

71048

Parliament, the media and other agencies who may contact you directly. The Council and Arts Queensland may also publish the information in their Annual Reports or on their websites.

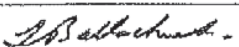
The Council and Arts Queensland treat all personal information in accordance with the *Information Privacy Act 2009*.

The provisions of the *Right to Information Act 2009* apply to documents in the possession of the Council or Arts Queensland.

Signature: 	Date: 19/3/2019
If you are under the age of 18 your legal guardian must also sign this application	
Name in full: Linda Thomas	
Position in group or organisation: (If applicable)	

Certification by Auspicing Organisation/Individual

Please note: Both the applicant and the auspicing organisation/individual are considered responsible for ensuring the acquittal of grants and both could be deemed ineligible to place further applications to RADF until all grants have been satisfactorily acquitted.
I/my organisation agree/s to administer the grant that may be offered to the applicant on their behalf
and that the information stated in 2.4 of this application is true and correct.

Signature: 	Date: / / 03/03/19
Name of Auspice Body:	
Contact person's name in full:	Leanne Ballschmieter
Position in group or organisation: (if applicable)	

OFFICER REPORT

TO: Council

SUBJECT: RADF Grant Application - Maranoa Performing Arts

DATE: 10.04.19

AGENDA REF: CES11

AUTHOR: Liah Hayden - Community Development Officer

Executive Summary

From the Community Development Officer, reporting on the RADF Grant Application received from Maranoa Performing Arts.

Background

Council has received an application from Maranoa Performing Arts. The Regional Arts Development Fund (RADF) is a state and local government partnership that supports local artist and arts and cultural activities in Queensland Communities. The RADF Grant Program Round 2 is now closed for further applications. The applications have been assessed by the RADF Reference Panel and have been determined to comply with the appropriate assessment criteria as detailed through the Balonne Shire RADF Program.

The aim for the "Create dance and choreography opportunities" workshop is designed to give all interested students of dance a chance to experience the opportunity to work with a professional choreographer for the purpose of developing a repertoire of works that are reflective of their community. The works created will tell the stories of life in our community including challenges in seasons, memory and coordination. In the class there are several students that identify as indigenous, some have a disability and there are also young boys attending, which is highly encouraged. The process of creating the works will be recorded and retold in narrative via social media and would therefore be a great opportunity to promote the RADF Grant Program.

The applications have been assessed by the Reference Panel Chair – Cr Fuhrmeister and two members of the reference panel members as per the local RADF community grants guidelines. Arts Queensland requires that the assessment process for RADF investment involve a diversity of community members including a diversity of demographics.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Vibrant creative arts, music, local history and culture

Consultation (internal/external)

Balonne Shire RADF Reference Panel
Chair – Cr Robyn Fuhrmeister
Panel members Geraldine Grant and Bernadette Wippell

Legal Implications

Not applicable

Policy Implications

Balonne Shire Arts and Cultural Policy 2015 - 2018

Financial and Resource Implications

Please note that a RADF funding year is 1 October to 30 September each year.

Grants have been obtained for Arts and Cultural Development within the Balonne Shire through Arts Queensland. Councils' contribution of \$12,060.00 allowed Council to obtain a direct grant from Arts Queensland of \$25,000 for the 2018/19. Additional to this grant Council had a surplus of \$44,438 from the 2017/18 funding year. This being the case the total funds available for RADF during the 2018/19 period is \$80,498.00. These funds have been allocated as follows:

Art & Cultural local priorities & policy review	\$ 5,000
Community engagement & education	\$ 2,000
Place-making project	\$42,799
Community Grants program	\$31,699
Total	\$81,498

This is the second round of 2018/19 RADF Community grants program. In the 2018/19 RADF Community Grants Program Council has approved eight applications totalling \$10,757 leaving \$20,942 for future rounds.

If the applications are approved with the full requested amount, the remaining funds for the RADF Community Grants Program will be as follows:

Allocated budget-RADF Community Grants Program	\$31,699.00
Less approved funding	\$10,757.00
Less pending spending request	\$ 7,208.00
Less spending request	\$ 1,950.00
RADF Community Grants Program remaining	\$11,784.00

Attachments

1. RADF Grant Application - Maranoa Performing Arts [↓](#)

Recommendation/s

That:

Council approves the RADF application as follows:

APPLICANT	PROJECT	AMOUNT
Maranoa Performing Arts	Create dance and choreography	\$ 1,950.00

Digby Whyte

Director Community and Environmental Services

72020



Regional Arts

Development

Fund 2018-2019 Application Form

The Balonne Shire Council's *RADF Program Guidelines* are available at www.balonne.qld.gov.au
Please read them before completing this application form.

For any queries please ask Council's Liaison Officer
RADF Liaison Officer: Mareea Lochel
Phone 07 4620 8888
Email: Mareea.lochel@balonne.qld.gov.au

Please keep a copy of your application. If your application is successful, this will assist you to prepare the Outcome Report once your activity has finished. As part of the outcome report, you will also be required to report on outcomes from participant surveys, which will be provided with successful applicants' funding agreements.

Faxed applications will not be accepted

Return completed application and support material to Balonne Shire Council, PO BOX 201
St George QLD 4487 or council@balonne.qld.gov.au.

APPLICATION SUMMARY

1. APPLICANT DETAILS	
Applicant name: Maranoa Performing Arts	
Contact person for application (where applicant is a group or organisation) Fiona Gaske	
Phone number : 0403 606 397	
Postal address : 9 Hutt St St George 4487	
Street address as above	
Email address : maranoaperformingarts@outlook.com	
2. PROJECT DETAILS	
Project name (10 words)	Country Choreography: Creating Dance and Choreography opportunities
Location of project	St George
Start date (must commence after grant is approved)	June 2019
End date	November 2019
Total cost of project (from Section 6)	\$ 2590.00
RADF Grant requested (from Section 6)	\$ 1950.00
Outcome report due	

3. RADF FUNDING PRIORITIES - Which priorities does the project most align with (please tick, more than one priority can be selected)	
3.1 Balonne Shire Council RADF Priorities	
Place <i>To create opportunities for the development of public expressions of community identity, heritage, local stories, or artistic expression</i>	<input type="checkbox"/>
Accessibility to quality touring productions and exhibitions <i>To engage touring productions and/or exhibitions to the region</i>	<input type="checkbox"/>
Professional Development <i>To nurture the creative and talented individuals in the Balonne Shire and encourage growth in their practice</i>	<input checked="" type="checkbox"/>
Community Participation <i>To foster personal, social and economic wellbeing and community connection by facilitating participation in arts and culture by all members of the community</i>	<input checked="" type="checkbox"/>
<i>Involves different, new or emerging art forms for the Balonne Shire.</i>	<input type="checkbox"/>
<i>Targets participants from demographics or segments of the community who have not historically participated in RADF funded programs.</i>	<input checked="" type="checkbox"/>
3.2 State RADF Priorities	
Encouraging safe and inclusive communities	<input checked="" type="checkbox"/>
Building regions	<input checked="" type="checkbox"/>
Stimulating economic growth & innovation	<input checked="" type="checkbox"/>
Increasing workforce participation	<input checked="" type="checkbox"/>
Supporting disadvantaged Queenslanders	<input checked="" type="checkbox"/>
Conserving heritage	<input type="checkbox"/>

4. ABOUT THE PROJECT	
4.1 Which category for funding does the project best fit?	
Creative development of new work	<input checked="" type="checkbox"/>
Cultural tourism	<input type="checkbox"/>
Events/festival	<input type="checkbox"/>
Exhibitions/collection	<input type="checkbox"/>
Heritage protection/promotion	<input type="checkbox"/>
Performances	<input checked="" type="checkbox"/>
Workshop	<input checked="" type="checkbox"/>
4.2 Brief Project Description:	
Please use this section to describe the rationale and objectives of your project (maximum 200 words).	
<p>Country Choreography is designed to give all interested students of dance a chance to experience the opportunity to work with a professional choreographer for the purpose of developing a repertoire of works that are reflective of our community. The families of our dance students come from a variety of backgrounds, either agricultural or small business, and all have been affected by the ongoing drought in some way. The mental health benefits of participation in the arts is widely referenced and documented and it is for this reason that we seek funding for this project.</p> <p>The process of creating the works will be recorded and retold in narrative via social media. It is expected that, due to the significant reputation of the guest choreographer and her links with the Qld Ballet that there will be an opportunity to promote the event and the RADF program through</p>	

media outlets.

The outcomes will include:

- 2 new classical pieces for small groups
- The creation of works relevant to stories in our community
- Skills in the application of technique in choreographic works
- The experience and opportunity to work with a professional choreographer
- Story re-tell through social media narrative.

4.3 How will this project benefit you, your community or artists/cultural workers?

Give a brief description about the results you expect from the project. Examples could be: skill development, community access, media coverage for your art form, professional development, innovation, new work, quality of life for the community.

One of the challenges of living in rural and remote communities is the provision of performing arts opportunities for both students and teachers. There is increasing evidence around the contribution of the performing arts to good mental health, particularly in the growth and development of our young people. This project would enable a highly experienced teacher to come to the Shire to work with those students interested in dance and develop workshoped choreographic works for performance as well as the opportunity to participate in masterclasses.

While students have the opportunity to participate in regular dance classes here in Balonne, there is very limited opportunity to work with professional choreographers. The application of technique in choreographic works is an essential part of performance preparation and an extension of technique because of the combination of sequencing, memory and coordination.

Additionally, the creation of choreographic works provides an opportunity to build a repertoire of works for performance. The works created through the project will tell the stories of life in our community including the challenges of the seasons and how they are the lifeblood of survival here.

Currently there are students in the shire learning dance who have disability, and who identify as indigenous. Additionally, we have young boys taking lessons which should absolutely be encouraged so as to reduce gender stereotyping in dance.

4.4 Please estimate the following

Total number of activities involved (e.g. performance workshop etc)

2 days of workshops over a weekend with 3 sessions for groups each day and a final afternoon session for individuals.

Total number of participants at event/activity: Approximately 60 students in total

4.5 Please outline the steps you have taken to address the issues of workplace health and safety, public liability insurance, copyright and relevant licenses.

Maranoa Performing Arts will provide public liability insurance and accident cover.
(See attached)

Maranoa Performing Arts will provide APRA licence as required - dependent on music chosen by choreographer.

5. LIST THE ARTISTS AND ARTS WORKERS INVOLVED.

Please remember to attach the following four documents from each artist or arts worker receiving RADF funding:

- Resume or CV
- Eligibility Checklist for each Professional and Emerging Professional Artist
- Letter of confirmation and
- Schedule of fees

How many people in total will be employed (paid) through the project? 1

How many volunteers (unpaid workers) will be involved with the project? Approx 5

Name	Role or position in project	Rate of pay (\$/hr, \$/day or \$/week)	Total fee whole \$	Amount to be funded by RADF
Lynette Denny AO	Choreographer	\$100 per hour for 10 hours	\$1000.00	\$1000.00
	Flights, accommodation, meals		\$950	
TOTAL (Transfer total salaries, fees and allowances to the expenditure column in the budget)			\$1950	
TOTAL (Transfer total RADF amount to the RADF expenditure column in the budget)				\$1950

6: PROJECT BUDGET

Please complete this budget template to account for all costs of your project. Round all amounts to whole dollars.

The amounts requested in the third column (RADF) show how much RADF funding you are seeking for each expenditure item.

Note: If you are GST registered Council will pay the grant plus GST. If you are registered for GST, your expenditure and income should be exclusive of GST. If you are not registered for GST, your expenditure should include the GST to be paid.

EXPENDITURE	TOTAL COST of each expenditure item.	RADF	INCOME Income includes in-kind contributions and the total RADF grant you are seeking	TOTAL COST of each income item
Salaries, Fees and Allowances	\$	\$	Earned Income	\$
Choreographer	\$1000	\$1000.00	RADF Grant of \$1000	\$1000.00
Accommodation	\$290	\$290	RADF \$290	\$290
Meal allowances	\$200	\$160	RADF \$160	\$160
Flights from Brisbane	\$500	\$500.00	RADF \$500	\$500
Production/Program Costs ¹	\$	\$	Participant Contribution:	\$
Licensing and Social Media Strategy	\$250.00		50 students at \$10 each	\$500
Promotion, Documentation and Marketing	\$	\$	Contribution from Artists and Others (please note if this is in-kind)	\$
Promotion and marketing	\$100.00		MPA – Marketing Costs	\$100
			MPA to cover cost of small meals	\$40
Administration ²	\$	\$	Other Cash Grants, Sponsorship, Fundraising & Donations	\$
Administration of 10 hours	\$250.00			
		N/A		
		N/A		
RADF GRANT (total from column 3)		\$1950	RADF GRANT (total from column 3)	\$1950
TOTAL EXPENDITURE	\$2590	N/A	TOTAL INCOME	\$2590

Budget Notes

Regional Arts Development Fund
Doc ID 58569

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updated September 2018
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When you have completed your budget the Total Expenditure and Total Income must be equal.
The RADF grant should be listed twice -- once in the Income column and once in the expenditure column.

7. DOES YOUR COMMUNITY GROUP IDENTIFY AS BELONGING TO ONE OR MORE OF THE BELOW TARGET GROUPS ?(please tick)	
Aboriginal & Torres Strait Islander people	<input checked="" type="checkbox"/>
Older people (over 55 years of age)	<input type="checkbox"/>
People with a disability	<input checked="" type="checkbox"/>
Children (0 -11 year of age)	<input checked="" type="checkbox"/>
Young people (12-25 years of age)	<input checked="" type="checkbox"/>
People from culturally and linguistically diverse backgrounds	<input checked="" type="checkbox"/>
Women	<input type="checkbox"/>
Men	<input type="checkbox"/>
People who experience disadvantage	<input checked="" type="checkbox"/>

8. WHICH COMMUNITY GROUPS WILL SPECIFICALLY BENEFIT FROM THE PROJECT (please tick)	
Aboriginal & Torres Strait Islander people	<input checked="" type="checkbox"/>
Older people (over 55 years of age)	<input type="checkbox"/>
People with a disability	<input checked="" type="checkbox"/>
Children (0 -11 year of age)	<input checked="" type="checkbox"/>
Young people (12-25 years of age)	<input checked="" type="checkbox"/>
People from culturally and linguistically diverse backgrounds	<input checked="" type="checkbox"/>
Women	<input type="checkbox"/>
Men	<input type="checkbox"/>
People who experience disadvantage	<input checked="" type="checkbox"/>

9. RADF GRANT HISTORY		
Have you or your group/organisation previously applied for a RADF grant?	Yes	No <input checked="" type="checkbox"/>
If you were successful has that grant been successfully acquitted?	Yes	No <input type="checkbox"/>

10. AUSTRALIAN BUSINESS NUMBER (ABN) Details	
Will you/your organisation be responsible for the financial management of the grant if this application is successful?	<input checked="" type="checkbox"/> Yes -- Provide your ABN details below <input type="checkbox"/> No -- An auspicing body will be administering any grant that I receive on my/our organisation's behalf.
ABN:	74 871 351 982
In what name is the ABN registered?	Fiona Marce Gaske
What is your trading name or professional name (if relevant)?	Maraoa Performing Arts
Are you registered for GST?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

11. AUSPICED APPLICATION

Please note:

- * Only complete this section if you are nominating an accountable organisation or individual to administer the grant on your behalf.

Who is your auspicing arrangement with?	<input type="checkbox"/> an incorporated organisation <input type="checkbox"/> an individual with an ABN	
Name of auspicing organisation or individual:		
Contact person for auspicing organisation:		
Position of contact person (if relevant):		
ABN of auspicing organization or		
Are you registered for GST?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Postal address of auspicing organisation or		
Telephone:	Work: ()	Fax: ()
Mobile:		Email:

12. CERTIFICATION

I, the undersigned, certify that:

I have read and will abide by the Balonne Shire Council's *RADF Guidelines* (together with any published revisions which are available at www.balonne.qld.gov.au)

The statements in this application are true and correct to the best of my knowledge, information and belief, and the supporting material is my own work or the work of the artists named in this application.

I have read and understood the Information Privacy and Right to Information Statement below and agree to the use and disclosure of information as outlined in the Statement.

Information Privacy and Right to Information

The information you provide in your grant application will be used by the Council to process and assess your application and, if successful, to process, pay and administer your grant. The Council may contact other funding agencies to verify grants requested from other funding agencies in support of your project.

If your application is successful, the Council may disclose the following Information to Arts Queensland:

- the information you provide in your grant application
- the amount of funding you receive
- the information you provide in your outcome report and
- text and images relating to your funded activity.

The Information may be used by the Council or Arts Queensland for reporting purposes, training, systems testing and process improvement. The information may be anonymised and used for statistical purposes.

The Information may be used by the Council or Arts Queensland for the promotion of RADF or the promotion of funding outcomes for arts and cultural development in Queensland. For this purpose,

the Information and your contact details may be provided to Queensland Government Members of Parliament, the media and other agencies who may contact you directly. The Council and Arts Queensland may also publish the Information in their Annual Reports or on their websites.

The Council and Arts Queensland treat all personal information in accordance with the *Information Privacy Act 2009*.

The provisions of the *Right to Information Act 2009* apply to documents in the possession of the Council or Arts Queensland.

Signature:	Date: / /
If you are under the age of 18 your legal guardian must also sign this application	
Name in full:	
Position in group or organisation: (if applicable)	

Certification by Auspicing Organisation/Individual

Please note: Both the applicant and the auspicing organisation/individual are considered responsible for ensuring the acquittal of grants and both could be deemed ineligible to place further applications to RADF until all grants have been satisfactorily acquitted.

I/my organisation agree/s to administer the grant that may be offered to the applicant on their behalf

and that the Information stated in 2.4 of this application is true and correct.

Signature:	Date: / /
Name of Auspice Body:	
Contact person's name in full:	
Position in group or organisation: (if applicable)	

APPLICATION CHECKLIST

BEFORE YOU SUBMIT YOUR APPLICATION MAKE SURE:

- You have answered all sections on the Application form
- That your application includes:
 - ✓ The completed signed application form
 - ✓ All support material provide as attachments is labeled with your name and address.
 - ✓ You have indicated below those support materials which you have attached to this application
 - ✓ You have kept a copy of your application for your own records

Supporting Material (tick those support materials which you have attached to this application)

<input checked="" type="checkbox"/>	A resume or CV, no longer than one A4 page per person, for each professional or emerging professional artist and artswoker involved in your project / activity
<input checked="" type="checkbox"/>	An Eligibility Checklist for Professional and Emerging Professional Artists for each artist and artswoker involved in your project/activity
<input checked="" type="checkbox"/>	Written confirmation of the names and availability from the key artists, personnel and venue managers involved in the project, where appropriate
<input checked="" type="checkbox"/>	A quote/payment schedule for any paid artists or arts worker employed in the project
N/A	A quote for any travel, accomodation or project related expenses for which you are applying for RADF assistance

RETURN COMPLETED APPLICATION AND SUPPORT MATERIAL TO
BALONNE SHIRE COUNCIL
PO Box 201 St George QLD 4487 or council@balonne.qld.gov.au

Eligibility Checklist: Professional / Emerging Professional Artists

A separate Eligibility Checklist must be completed by each artist who will be paid salaries, fees or allowances from the RADF grant. Please make copies of this Checklist as required.

The purpose of the RADF Program is to support professional and emerging professional artists and artworkers to practise excellent art for and with communities for mutual development.

This checklist has been developed to ensure that the status of artists as 'professional' and 'emerging professional' is clearly identified.

Your responses to the questions below determine your status as an artist in regard to the RADF Program.

You need to tick **three** or more of the artistic merits below to qualify as an artist with a professional or emerging professional status.

If you cannot select a minimum of **three** of the artistic merits, you do not meet the eligibility requirements as a professional or emerging artist who can be funded by the RADF program.

In this case please contact your local RADF Liaison Officer to discuss alternative funding sources to support your arts activity/project.

Artist, or Artworker NAME: Lynette Denny

Please tick the following artistic merits that apply to you

☒ I have professional arts and/or cultural qualifications

☐ I have an Australian Business Number (ABN)

--	--	--	--	--	--	--	--	--	--

☒ I have devoted significant time to arts practice.

☒ I have been recognised as a professional by peers.

☒ I have held public exhibitions or given public performances (not as part of a competition).

☐ I have work held in public collections.

☒ I have won important national and/or international prizes or awards.

☒ I have held public discussions and/or have had articles written about my work.

☐ I have been commissioned or employed on the basis of art skills and/or earning income from sales of art work.

☒ I am a member of a professional association (or associations) as a professional artist.

Royal Academy of Dance

☒ I am an artist whose artistic or cultural knowledge has been recognised as professional by peers or the cultural community.

☐ I am an artist whose artistic or cultural knowledge has developed through oral traditions.

OFFICER REPORT

TO: Council

SUBJECT: RADF Grant Application - Dirranbandi Progress Association

DATE: 10.04.19

AGENDA REF: CES12

AUTHOR: Liah Hayden - Community Development Officer

Executive Summary

From the Community Development Officer, reporting on the RADF Grant Application received from Dirranbandi Progress Association.

Background

Council has received an application from Dirranbandi Progress Association. The Regional Arts Development Fund (RADF) is a state and local government partnership that supports local artist and arts and cultural activities in Queensland Communities. The RADF Grant Program Round 2 is now closed for further applications. The applications have been assessed by the RADF Reference Panel and have been determined to comply with the appropriate assessment criteria as detailed through the Balonne Shire RADF Program.

The aim for the "Water Tower Project" is engage local indigenous Kamilaroi artists to create to expand their artistic horizon, learning new skills to take their artwork from a small canvas to a large 30 m tall tower, using different methods to their daily art. The art work will be displayed for the community to see and engage with before being applied to the tower. The local high school will be involved in the project by making a video on a time lapse basis that will be presented on social media. This will enhance the feeling of belonging within the community members and at the same time present an interesting stop for travellers, which could increase economic growth of the community.

The applications have been assessed by the Reference Panel Chair – Cr Fuhrmeister and two members of the reference panel members as per the local RADF community grants guidelines. Arts Queensland requires that the assessment process for RADF investment involve a diversity of community members including a diversity of demographics.

Link to Corporate Plan

Key Foundation Area	Key Program Area
Community	Community well-being

Consultation (internal/external)

Balonne Shire RADF Reference Panel
Chair – Cr Robyn Fuhrmeister
Panel members Courtney Turvey and Fiona Gaske

Legal Implications

Not applicable

Policy Implications

Balonne Shire Arts and Cultural Policy 2015 - 2018

Financial and Resource Implications

Please note that a RADF funding year is 1 October to 30 September each year.

Grants have been obtained for Arts and Cultural Development within the Balonne Shire through Arts Queensland. Councils' contribution of \$12,060.00 allowed Council to obtain a direct grant from Arts Queensland of \$25,000 for the 2018/19. Additional to this grant Council had a surplus of \$44,438 from the 2017/18 funding year. This being the case the total funds available for RADF during the 2018/19 period is \$80,498.00. These funds have been allocated as follows:

Art & Cultural local priorities & policy review	\$ 5,000
Community engagement & education	\$ 2,000
Place-making project	\$42,799
Community Grants program	\$31,699
Total	\$81,498

This is the second round of 2018/19 RADF Community grants program. In the 2018/19 RADF Community Grants Program Council has approved seven (7) applications totalling \$10,757.00, leaving \$20,942.00 for future rounds.

If the applications are approved with the full requested amount, the remaining funds for the RADF Community Grants Program will be as follows:

Allocated budget-RADF Community Grants Program	\$31,699.00
Less approved funding	\$10,757.00
Less pending requests	\$ 9,158.00
Less requested amount	\$ 1,350.00
RADF Community Grants Program remaining	\$10,434.00

Attachments

1. RADF Grant Application - Dirranbandi Progress Association [↓](#)

Recommendation/s

That:

1. That Council approves the RADF application as follows:

APPLICANT	PROJECT	AMOUNT
Dirranbandi Progress Association	Water Tower Project	\$ 1,350.00

Digby Whyte

Director Community and Environmental Services



Regional Arts Development Fund 2018-2019 Application Form

The Balonne Shire Council's RADF Program Guidelines are available at www.balonne.qld.gov.au
Please read them before completing this application form.

For any queries please ask Council's Liaison Officer
RADF Liaison Officer: Mareea Lochet
Phone 07 4620 8888
Email: Mareea.lochet@balonne.qld.gov.au

Please keep a copy of your application. If your application is successful, this will assist you to prepare the Outcome Report once your activity has finished. As part of the outcome report, you will also be required to report on outcomes from participant surveys, which will be provided with successful applicants' funding agreements.

Faxed applications will not be accepted

Return completed application and support material to Balonne Shire Council, PO BOX 201 St George QLD 4487 or council@balonne.qld.gov.au.

APPLICATION SUMMARY

1. APPLICANT DETAILS	
Applicant name (name of individual, group or organisation)	DIRRANBANDI PROGRESS ASSOCIATION INC
Contact person for application (where applicant is a group or organisation)	BARBARA MC MILLAN
Phone number	4620 7309
Postal address	PO Box 15
Street address	22-24 Kirby Street, Dirranbandi Q 4486
Email address	barala@bigpond.com

2. PROJECT DETAILS	
Project name (10 words)	Dirranbandi water tower art project : stage one
Location of project	Dirranbandi township
Start date (must commence after grant is approved)	As soon as possible
End date	Following community consultation results publication
Total cost of project (from Section 6)	\$1650
RADF Grant requested (from Section 6)	\$1350
Outcome report due	Immediately following end date

Rolyn Rigby
0427-098207
thomasrigby@bigpond.com

3. RADF FUNDING PRIORITIES - Which priorities does the project most align with (please tick, more than one priority can be selected)	
3.1 Balonne Shire Council RADF Priorities	<input checked="" type="checkbox"/>
Place <i>To create opportunities for the development of public expressions of community identity, heritage, local stories, or artistic expression</i>	<input checked="" type="checkbox"/>
Accessibility to quality touring productions and exhibitions <i>To engage touring productions and/or exhibitions to the region</i>	<input type="checkbox"/>
Professional Development <i>To nurture the creative and talented individuals in the Balonne Shire and encourage growth in their practice</i>	<input checked="" type="checkbox"/>
Community Participation <i>To foster personal, social and economic wellbeing and community connection by facilitating participation in arts and culture by all members of the community</i>	<input checked="" type="checkbox"/>
<i>Involves different, new or emerging art forms for the Balonne Shire.</i>	<input checked="" type="checkbox"/>
<i>Targets participants from demographics or segments of the community who have not historically participated in RADF funded programs.</i>	<input checked="" type="checkbox"/>
3.2 State RADF Priorities	<input checked="" type="checkbox"/>
Encouraging safe and inclusive communities	<input type="checkbox"/>
Building regions	<input checked="" type="checkbox"/>
Stimulating economic growth & innovation	<input checked="" type="checkbox"/>
Increasing workforce participation	<input type="checkbox"/>
Supporting disadvantaged Queenslanders	<input type="checkbox"/>
Conserving heritage	<input checked="" type="checkbox"/>

4. ABOUT THE PROJECT	
4.1 Which category for funding does the project best fit?	
Creative development of new work	<input checked="" type="checkbox"/>
Cultural tourism	<input type="checkbox"/>
Events/festival	<input type="checkbox"/>
Exhibitions/collection	<input type="checkbox"/>
Heritage protection/promotion	<input type="checkbox"/>
Performances	<input type="checkbox"/>
Workshop	<input type="checkbox"/>
4.2 Brief Project Description:	
Please use this section to describe the rationale and objectives of your project (maximum 200 words).	
<p>The project aim is to attract travelers to stop in Dirranbandi for photo opportunities and at the same time to visit our shops, the Rail & River Precinct at the Railway Park, the tourist information area at the Rural Transaction and stay overnight.</p> <p>The end result will be to increase the resilience of the community via added economic activity, and community pride in the project outcome.</p> <p>The design of the water tower mural will be taken from artwork by indigenous Kamilaroi artists, and depict "the river" to align with the Rail & River precinct which is our major tourist attraction. We are fortunate to have two focal points on the tower as it can be seen for some distance from either Hebel or St George entrances to the township. A professional graphic artist is important to reflect their sketches into the actual dimensions of the water tower and reservoir.</p> <p>Community consultation with all demographics will ensure that the final design reflects their input.</p>	

The artwork will be on display in the public library, and taken to the school and other community groups for their input.

4.3 How will this project benefit you, your community or artists/cultural workers?

Give a brief description about the results you expect from the project. Examples could be: skill development, community access, media coverage for your art form, professional development, innovation, new work, quality of life for the community

This project will encourage indigenous Kamilaroi artists to expand their artistic horizons, learning new skills to take their artwork from a small canvas to a large (30M) tower, using quite different painting methods to their daily art.

At a later stage, we anticipate taking elements of the design to interpret as souvenirs unique to Dirranbandi, and the original artists would be included in this second project also, allowing them to learn further new skills.

By including a striking artwork as a focal point viewed by all entering the town, we aim to ignite community pride and offer our people an additional avenue for increased visitation and hence economic growth.

Senior school pupils will be involved with the actual painting of the water tower by way of making a video of the project on a time lapse basis. All school pupils and kindy kids will have the opportunity to put their painted handprint around the base of the completed tower together with their first name to find in years to come.

But first we need a design that everyone can see and understand!

4.4 Please estimate the following

Total number of activities involved (e.g. performance workshop etc) several small consultations, culminating in a community morning tea to outline the outcomes and discuss the way forward with the project

Total number of participants at event/activity small consultations business & community groups – less than 20 people

school consultation – approximately 60 people... leading to community morning tea anticipated 80 people

4.5 Please outline the steps you have taken to address the issues of workplace health and safety, public liability insurance, copyright and relevant licenses.

All venues will be reviewed via WHS before any consultation

Public Liability would be via the organisations and venues visited eg RTC

Copyright cannot be addressed until we have a final design to hand

6. LIST THE ARTISTS AND ARTS WORKERS INVOLVED.

Please remember to attach the following four documents from each artist or arts worker receiving RADF funding:

- Resume or CV
- Eligibility Checklist for each Professional and Emerging Professional Artist
- Letter of confirmation and
- Schedule of fees

How many people in total will be employed (paid) through the project? _____

How many volunteers (unpaid workers) will be involved with the project? _____

Name	Role or position in project	Rate of pay (\$/hr, \$/day or \$/week)	Total fee whole \$	Amount to be funded by RADF
Tracey Jensen My Design	To create the concept design from indigenous artists artwork & sketches		550.00	550.00
TOTAL (Transfer total salaries, fees and allowances to the expenditure column in the budget)			\$	
TOTAL (Transfer total RADF amount to the RADF expenditure column in the budget)				\$550.00

71741

6. PROJECT BUDGET

Please complete this budget template to account for all costs of your project. Round all amounts to whole dollars.

The amounts requested in the third column (RADF) show how much RADF funding you are seeking for each expenditure item.

Note: If you are GST registered Council will pay the grant plus GST. If you are registered for GST, your expenditure and income should be exclusive of GST. If you are not registered for GST, your expenditure should include the GST to be paid.

EXPENDITURE	TOTAL COST of each expenditure item.	RADF	INCOME Income includes in-kind contributions and the total RADF grant you are seeking	TOTAL COST of each income item
Salaries, Fees and Allowances	\$	\$	Earned Income	\$
Quoted concept cost		550.00		
Production/Program Costs ¹	\$	\$	Participant Contribution:	\$
Community engagement		800.00		
Promotion, Documentation and Marketing	\$	\$	Contribution from Artists and Others (please note if this is in-kind)	\$
Advertising consultations via posters and mail outs	200.00		Barb McMillan (in kind)	200.00
Questionnaire development and printing	100.00		Barb McMillan (in kind)	100.00
Administration ²	\$	\$	Other Cash Grants, Sponsorship, Fundraising & Donations	\$
		N/A		
		N/A	In-Kind	300.00
		N/A		
RADF GRANT (total from column 3)		1350.00	RADF GRANT (total from column 3)	1350.00
TOTAL EXPENDITURE	1650.00	N/A	TOTAL INCOME	1650.00

Budget Notes

When you have completed your budget the Total Expenditure and Total Income must be equal. The RADF grant should be listed twice -- once in the income column and once in the expenditure column.

7. DOES YOUR COMMUNITY GROUP IDENTIFY AS BELONGING TO ONE OR MORE OF THE BELOW TARGET GROUPS ?(please tick)	
Aboriginal & Torres Strait Islander people	<input type="checkbox"/>
Older people (over 55 years of age)	<input type="checkbox"/>
People with a disability	<input type="checkbox"/>
Children (0 -11 year of age)	<input type="checkbox"/>
Young people (12-25 years of age)	<input type="checkbox"/>
People from culturally and linguistically diverse backgrounds	<input type="checkbox"/>
Women	<input checked="" type="checkbox"/>
Men	<input checked="" type="checkbox"/>
People who experience disadvantage	<input checked="" type="checkbox"/>

8. WHICH COMMUNITY GROUPS WILL SPECIFICALLY BENEFIT FROM THE PROJECT (please tick)	
Aboriginal & Torres Strait Islander people	<input checked="" type="checkbox"/>
Older people (over 55 years of age)	<input checked="" type="checkbox"/>
People with a disability	<input type="checkbox"/>
Children (0 -11 year of age)	<input checked="" type="checkbox"/>
Young people (12-25 years of age)	<input checked="" type="checkbox"/>
People from culturally and linguistically diverse backgrounds	<input type="checkbox"/>
Women	<input checked="" type="checkbox"/>
Men	<input checked="" type="checkbox"/>
People who experience disadvantage	<input checked="" type="checkbox"/>

9. RADF GRANT HISTORY	
Have you or your group/organisation previously applied for a RADF grant?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
If you were successful has that grant been successfully acquitted?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

10. AUSTRALIAN BUSINESS NUMBER (ABN) Details	
Will you/your organisation be responsible for the financial management of the grant if this application is successful?	<input type="checkbox"/> Yes – Provide your ABN details below <input type="checkbox"/> No – An auspicing body will be administering any grant that I receive on my/our organisation's behalf.
ABN: 58 620 848 383	
In what name is the ABN registered?	Dirranbandi Progress Association Inc
What is your trading name or professional name (if relevant)?	
Are you registered for GST?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

11. AUSPICED APPLICATION

Please note:

- Only complete this section if you are nominating an accountable organisation or individual to administer the grant on your behalf.

Who is your auspicing arrangement with?	<input type="checkbox"/> an incorporated organisation <input type="checkbox"/> an individual with an ABN	
Name of auspicing organisation or individual:		
Contact person for auspicing organisation:		
Position of contact person (if relevant):		
ABN of auspicing organization or		
Are you registered for GST?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Postal address of auspicing organisation or		
Telephone:	Work: ()	Fax: ()
Mobile:		Email:

12. CERTIFICATION

I, the undersigned, certify that:

I have read and will abide by the Balonne Shire Council's *RADF Guidelines* (together with any published revisions which are available at www.balonne.qld.gov.au)

The statements in this application are true and correct to the best of my knowledge, information and belief, and the supporting material is my own work or the work of the artists named in this application. I have read and understood the Information Privacy and Right to Information Statement below and agree to the use and disclosure of information as outlined in the Statement.

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If your application is successful, the Council may disclose the following Information to Arts Queensland:

- the Information you provide in your grant application
- the amount of funding you receive
- the information you provide in your outcome report and
- text and images relating to your funded activity.

The Information may be used by the Council or Arts Queensland for reporting purposes, training, systems testing and process improvement. The information may be anonymised and used for statistical purposes.

The Information may be used by the Council or Arts Queensland for the promotion of RADF or the promotion of funding outcomes for arts and cultural development in Queensland. For this purpose, the Information and your contact details may be provided to Queensland Government Members of

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Parliament, the media and other agencies who may contact you directly. The Council and Arts Queensland may also publish the Information in their Annual Reports or on their websites.
The Council and Arts Queensland treat all personal information in accordance with the *Information Privacy Act 2009*.
The provisions of the *Right to Information Act 2009* apply to documents in the possession of the Council or Arts Queensland.

Signature: <u>Barbara McMillan</u>	Date: <u>12/3/2019</u>
If you are under the age of 18 your legal guardian must also sign this application	
Name in full: <u>Barbara McMillan</u>	
Position in group or organisation: <u>Administration Manager / member</u> (if applicable)	

Certification by Auspicing Organisation/Individual	
Please note: Both the applicant and the auspicing organisation/individual are considered responsible for ensuring the acquittal of grants and both could be deemed ineligible to place further applications to RADF until all grants have been satisfactorily acquitted. I/my organisation agree/s to administer the grant that may be offered to the applicant on their behalf and that the information stated in 2.4 of this application is true and correct.	
Signature:	Date: / /
Name of Auspice Body:	
Contact person's name in full:	
Position in group or organisation: (if applicable)	

APPLICATION CHECKLIST

BEFORE YOU SUBMIT YOUR APPLICATION MAKE SURE:

- You have answered all sections on the Application form
- That your application includes:
 - ✓ The completed signed application form
 - ✓ All support material provide as attachments is labeled with your name and address.
 - ✓ You have indicated below those support materials which you have attached to this application
 - ✓ You have kept a copy of your application for your own records

Supporting Material (tick those support materials which you have attached to this application)

- | | |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | A resume or CV, no longer than one A4 page per person, for each professional or emerging professional artist and artworker involved in your project / activity |
| <input type="checkbox"/> | An Eligibility Checklist for Professional and Emerging Professional Artists for each artist and artworker involved in your project/activity |
| <input type="checkbox"/> | Written confirmation of the names and availability from the key artists, personnel and venue managers involved in the project, where appropriate |
| <input checked="" type="checkbox"/> | A quote/payment schedule for any paid artists or arts worker employed in the project |
| <input checked="" type="checkbox"/> | A quote for any travel, accommodation or project related expenses for which you are applying for RADF assistance |

**RETURN COMPLETED APPLICATION AND SUPPORT MATERIAL TO
BALONNE SHIRE COUNCIL
PO Box 201 St George QLD 4487 or council@balonne.qld.gov.au**

71033

Regional Arts Development Fund (RADF) APPLICATION FORM



Artist, or Artswoker NAME: TRACEY JENSEN MY DESIGN

Please tick the following artistic merits that apply to you

☐ I have professional arts and/or cultural qualifications

☐ I have an Australian Business Number (ABN)

☒ 5 6 7 4 5 3 4 7 2 4 8

☒ I have devoted significant time to arts practice.

☒ I have been recognised as a professional by peers.

☐ I have held public exhibitions or given public performances (not as part of a competition).

☐ I have work held in public collections.

☐ I have won important national and/or international prizes or awards.

☐ I have held public discussions and/or have had articles written about my work.

☒ I have been commissioned or employed on the basis of art skills and/or earning income from sales of art work.

☐ I am a member of a professional association (or associations) as a professional artist.

Name/s of association/s:

☐ I am an artist whose artistic or cultural knowledge has been recognised as professional by peers or the cultural community.

☐ I am an artist whose artistic or cultural knowledge has developed through oral traditions.

OFFICER REPORT

TO: Council

SUBJECT: RADF Grant application - Thallon Porgess Association

DATE: 10.04.19

AGENDA REF: CES13

AUTHOR: Liah Hayden - Community Development Officer

Executive Summary

From the Community Development Officer, reporting on the Regional Arts Development Fund 2018-19 round 2 grant application -Thallon Progress Association.

Background

Council has received an application from Thallon Progress Association. The Regional Arts Development Fund (RADF) is a state and local government partnership that supports local artist and arts and cultural activities in Queensland Communities. The RADF Grant Program Round 2 is now closed for further applications. The applications have been assessed by the RADF Reference Panel and have been determined to comply with the appropriate assessment criteria as detailed through the Balonne Shire RADF Program.

The aim for the “Recycled Metal Sculpture” workshop is for community participants to increase their skills and capacity in metal sculpture production to create achievable products and to explore the heritage theme. The experienced tutor will use his vast knowledge and skill to simplify this process to the participants. Also further develop the concept for place making sculptures along the history trail, which will celebrate the historical story of people and achievements that contributed to Thallon during the last century. This will enhance the feeling of belonging within the community members and at the same time present an interesting stop for travellers.

The applications have been assessed by the Reference Panel Chair – Cr Fuhrmeister and two members of the reference panel members as per the local RADF community grants guidelines. Arts Queensland requires that the assessment process for RADF investment involve a diversity of community members including a diversity of demographics.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Vibrant creative arts, music, local history and culture

Consultation (internal/external)

Balonne Shire Council RADF Reference Panel

Chair, Cr Robyn Fuhrmeister

Panel Members: Jane Kirby, Bernadette Wippell

Legal Implications

Not applicable

Policy Implications

Balonne Shire Council Arts and Cultural Policy 2015-2018

Financial and Resource Implications

Grants have been obtained for Arts and Cultural Development within the Balonne Shire through Arts Queensland. Councils' contribution of \$12,060.00 allowed Council to obtain a direct grant from Arts Queensland of \$25,000 for the 2018/19. Additional to this grant Council had a surplus of \$44,438 from the 2017/18 funding year. This being the case the total funds available for RADF during the 2018/19 period is \$80,498.00.

These funds have been allocated as follows:

Art & Cultural local priorities & policy review	\$ 5,000
Community engagement & education	\$ 2,000
Place-making project	\$42,799
Community Grants program	\$31,699
Total	\$81,498

This is the second round of 2018/19 RADF Community grants program.

In the 2018/19 RADF Community Grants Program Council has approved five (5) applications totalling \$10,757.00, leaving \$20,942 for future rounds.

If the applications are approved with the full requested amount, the remaining funds for the RADF Community Grants Program will be as follows:

Allocated budget-RADF Community Grants Program	\$31,699.00
Less approved funding	\$10,757.00
Less pending approvals for round 2	\$ 3,800.00
Less Thallon Progress Association request	\$3,408.00
RADF Community Grants Program remaining	\$13,734.00

Attachments

1. RADF Grant Application - Thallon Progress Association [↗](#)

Recommendation/s

That Council approves the RADF application as follows:

Applicant	Project	Amount
Thallon Progress Association	Recycled Metal Sculptures	\$3,408.00

Digby Whyte

Director Community and Environmental Services

71230



Regional Arts Development Fund 2018-2019 Application Form

The Balonne Shire Council's *RADF Program Guidelines* are available at www.balonne.qld.gov.au
Please read them before completing this application form.

For any queries please ask Council's Liaison Officer
RADF Liaison Officer: Mareea Lochel
Phone 07 4620 8888
Email: Mareea.lochel@balonne.qld.gov.au

Please keep a copy of your application. If your application is successful, this will assist you to prepare the Outcome Report once your activity has finished. As part of the outcome report, you will also be required to report on outcomes from participant surveys, which will be provided with successful applicants' funding agreements.

Faxed applications will not be accepted

Return completed application and support material to Balonne Shire Council, PO BOX 201 St George QLD 4487 or council@balonne.qld.gov.au.

APPLICATION SUMMARY

1. APPLICANT DETAILS	
Applicant name (name of Individual, group or organisation)	Thallon Progress Association Inc
Contact person for application (where applicant is a group or organisation)	Jane Corbett
Phone number	07 4625 9151 / 0407 104 364
Postal address	P O Box 30 Thallon QLD 4497
Street address	
Email address	janecorbett4@gmail.com

2. PROJECT DETAILS	
Project name (10 words)	Re-cycled Metal Sculpture Workshop
Location of project	Thallon
Start date (must commence after grant is approved)	July 2019
End date	October 2019
Total cost of project (from Section 6)	\$ 5,028.00
RADF Grant requested (from Section 6)	\$ 3,408.00
Outcome report due	November 2019

3. RADF FUNDING PRIORITIES - Which priorities does the project most align with (please tick, more than one priority can be selected)	
3.1 Balonne Shire Council RADF Priorities	
Place	
To create opportunities for the development of public expressions of community identity, heritage, local stories, or artistic expression	<input checked="" type="checkbox"/>
Accessibility to quality touring productions and exhibitions	
To engage touring productions and/or exhibitions to the region	<input type="checkbox"/>
Professional Development	
To nurture the creative and talented individuals in the Balonne Shire and encourage growth in their practice	<input checked="" type="checkbox"/>
Community Participation	
To foster personal, social and economic wellbeing and community connection by facilitating participation in arts and culture by all members of the community	<input checked="" type="checkbox"/>
Involves different, new or emerging art forms for the Balonne Shire.	<input checked="" type="checkbox"/>
Targets participants from demographics or segments of the community who have not historically participated in RADF funded programs.	<input checked="" type="checkbox"/>
3.2 State RADF Priorities	
Encouraging safe and inclusive communities	<input checked="" type="checkbox"/>
Building regions	<input checked="" type="checkbox"/>
Stimulating economic growth & innovation	<input checked="" type="checkbox"/>
Increasing workforce participation	<input type="checkbox"/>
Supporting disadvantaged Queenslanders	<input checked="" type="checkbox"/>
Conserving heritage	<input checked="" type="checkbox"/>

4. ABOUT THE PROJECT	
4.1 Which category for funding does the project best fit?	
Creative development of new work	<input type="checkbox"/>
Cultural tourism	<input checked="" type="checkbox"/>
Events/festival	<input type="checkbox"/>
Exhibitions/collection	<input type="checkbox"/>
Heritage protection/promotion	<input checked="" type="checkbox"/>
Performances	<input type="checkbox"/>
Workshop	<input checked="" type="checkbox"/>
4.2 Brief Project Description:	
Please use this section to describe the rationale and objectives of your project (maximum 200 words).	
<p>A 2-day Recycled Metal Sculpture workshop involving people of the Thallon District. Exploring heritage themes, further develop the concept for place making sculptures along the history trail, to increase their skill and capacity in metal sculpture production. Through this process, community pride and resilience will be enhanced.</p> <p>Place - creating an opportunity for artistic expression celebrating community identity.</p> <p>Professional Development - nurture creative individuals and encourage growth in their metalwork abilities.</p> <p>Community Participation - Working with a group, creating small art pieces to enjoy. Fostering participation for personal enjoyment and a sense of achievement. And supports strengthening of the local arts sector and future participation in art markets.</p>	

4.3 How will this project benefit you, your community or artists/cultural workers?

Give a brief description about the results you expect from the project. Examples could be: skill development, community access, media coverage for your art form, professional development, innovation, new work, quality of life for the community.

Thallon District is an isolated community, with employment based around the local rural industry. This agri economy is hugely impacted by drought, with the effects felt across the whole community.

This is the second of a series of workshops to grow their metal work skill set and the confidence to engage in the development of a Sculpture History Trail - celebrating the historical story of people and their roles as they contributed Thallon over the last century.

Results expected:

Increased skill-set and confidence of the participants.

Increased creative & artistic activity.

Increased engagement by the Community in an important concept development and creation of local sculpture trail.

Placemaking for the community with an economic outcome of engaging with the travelling public to give them a reason to stay an extra day in the shire.

Enhanced Community pride and wellbeing.

The first workshop was well attended, with a range of age groups and new participants in RADF funded activity.

4.4 Please estimate the following

Total number of activities involved (e.g. performance workshop etc) 2-day workshop

Total number of participants at event/activity 12

4.5 Please outline the steps you have taken to address the issues of workplace health and safety, public liability insurance, copyright and relevant licenses.

Thallon Progress Association Inc holds \$20m Public Liability Insurance Cover.

Professional Metal Work Instructor / artist to lead the Workshop.
The Instructor will lead the workshop with WHS commentary regarding the use of equipment.

Safety Gear to be worn as per instructions. This will also be highlighted in the workshop flyer.

Awareness of surrounds at all times.

5. LIST THE ARTISTS AND ARTS WORKERS INVOLVED.

Please remember to attach the following four documents from each artist or arts worker receiving RADF funding:

- Resume or CV
- Eligibility Checklist for each Professional and Emerging Professional Artist
- Letter of confirmation and
- Schedule of fees

How many people in total will be employed (paid) through the project? _____

How many volunteers (unpaid workers) will be involved with the project? _____

Name	Role or position in project	Rate of pay (\$/hr, \$/day or \$/week)	Total fee whole \$	Amount to be funded by RADF
Dion Cross	Artist / Sculpture Instructor	\$1,000/day	\$2000	\$2000
	Travel cost		568.00	568.00
	Accommodation cost		240.00	240.00
TOTAL (Transfer total salaries, fees and allowances to the expenditure column in the budget)			\$ 2808.00	
TOTAL (Transfer total RADF amount to the RADF expenditure column in the budget)				\$ 2808.00

6 PROJECT BUDGET

Please complete this budget template to account for all costs of your project. Round all amounts to whole dollars.

The amounts requested in the third column (RADF) show how much RADF funding you are seeking for each expenditure item.

Note: If you are GST registered Council will pay the grant plus GST. If you are registered for GST, your expenditure and income should be exclusive of GST. If you are not registered for GST, your expenditure should include the GST to be paid.

EXPENDITURE	TOTAL COST of each expenditure item.	RADF	INCOME Income includes in-kind contributions and the total RADF grant you are seeking	TOTAL COST of each income item
Salaries, Fees and Allowances	\$	\$	Earned Income	\$
Dion Cross Artist	2808.00	2808.00		2808.00
Production/Program Costs	\$	\$	Participant Contribution:	\$
Welding Equip & Consumables	1200.00	600.00	12 x \$50	600.00
Catering 12 x 2 x 25	750.00			
Promotion, Documentation and Marketing	\$	\$	Contribution from Artists and Others (please note if this is in-kind)	\$
Flyers	200.00		Catering Inkind	750.00
Mallout	70.00		Postage Inkind	70.00
			Marketing Inkind	200.00
Administration	\$	\$	Other Cash Grants, Sponsorship, Fundraising & Donations	\$
		N/A		
		N/A	In-Kind	
		N/A		
RADF GRANT (total from column 3)		3408.00	RADF GRANT (total from column 3)	3408.00
TOTAL EXPENDITURE	5028.00	N/A	TOTAL INCOME	5028.00

Budget Notes

When you have completed your budget the Total Expenditure and Total Income must be equal. The RADF grant should be listed twice -- once in the income column and once in the expenditure column.

7. DOES YOUR COMMUNITY GROUP IDENTIFY AS BELONGING TO ONE OR MORE OF THE BELOW TARGET GROUPS ?(please tick)	
Aboriginal & Torres Strait Islander people	<input checked="" type="checkbox"/>
Older people (over 55 years of age)	<input checked="" type="checkbox"/>
People with a disability	<input type="checkbox"/>
Children (0 -11 year of age)	<input type="checkbox"/>
Young people (12-25 years of age)	<input checked="" type="checkbox"/>
People from culturally and linguistically diverse backgrounds	<input checked="" type="checkbox"/>
Women	<input checked="" type="checkbox"/>
Men	<input checked="" type="checkbox"/>
People who experience disadvantage	<input checked="" type="checkbox"/>

8. WHICH COMMUNITY GROUPS WILL SPECIFICALLY BENEFIT FROM THE PROJECT (please tick)	
Aboriginal & Torres Strait Islander people	<input checked="" type="checkbox"/>
Older people (over 55 years of age)	<input checked="" type="checkbox"/>
People with a disability	<input type="checkbox"/>
Children (0 -11 year of age)	<input type="checkbox"/>
Young people (12-25 years of age)	<input checked="" type="checkbox"/>
People from culturally and linguistically diverse backgrounds	<input checked="" type="checkbox"/>
Women	<input checked="" type="checkbox"/>
Men	<input checked="" type="checkbox"/>
People who experience disadvantage	<input checked="" type="checkbox"/>

9. RADF GRANT HISTORY	
Have you or your group/organisation previously applied for a RADF grant?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
If you were successful has that grant been successfully acquitted?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

10. AUSTRALIAN BUSINESS NUMBER (ABN) Details	
Will you/your organisation be responsible for the financial management of the grant if this application is successful?	<input checked="" type="checkbox"/> Yes – Provide your ABN details below <input type="checkbox"/> No – An auspicing body will be administering any grant that I receive on my/our organisation's behalf.
ABN:	59 412 532 398
In what name is the ABN registered?	Thallon Progress Association Inc
What is your trading name or professional name (if relevant)?	
Are you registered for GST?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

11. AUSPICED APPLICATION

Please note:

- Only complete this section if you are nominating an accountable organisation or individual to administer the grant on your behalf.

Who is your auspicing arrangement with?	<input type="checkbox"/> an incorporated organisation	<input type="checkbox"/> an individual with an ABN
Name of auspicing organisation or individual:		
Contact person for auspicing organisation:		
Position of contact person (if relevant):		
ABN of auspicing organization or		
Are you registered for GST?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Postal address of auspicing organisation or		
Telephone:	Work: ()	Fax: ()
Mobile:		Email:

12. CERTIFICATION

I, the undersigned, certify that:

I have read and will abide by the Balonne Shire Council's *RADF Guidelines* (together with any published revisions which are available at www.balonne.qld.gov.au)

The statements in this application are true and correct to the best of my knowledge, information and belief, and the supporting material is my own work or the work of the artists named in this application. I have read and understood the Information Privacy and Right to Information Statement below and agree to the use and disclosure of Information as outlined in the Statement.

Information Privacy and Right to Information

The Information you provide in your grant application will be used by the Council to process and assess your application and, if successful, to process, pay and administer your grant. The Council may contact other funding agencies to verify grants requested from other funding agencies in support of your project.

If your application is successful, the Council may disclose the following Information to Arts Queensland:

- the information you provide in your grant application
- the amount of funding you receive
- the information you provide in your outcome report and
- text and images relating to your funded activity.


The Information may be used by the Council or Arts Queensland for reporting purposes, training, systems testing and process improvement. The Information may be anonymised and used for statistical purposes.

The Information may be used by the Council or Arts Queensland for the promotion of RADF or the promotion of funding outcomes for arts and cultural development in Queensland. For this purpose, the Information and your contact details may be provided to Queensland Government Members of

Parliament, the media and other agencies who may contact you directly. The Council and Arts Queensland may also publish the Information in their Annual Reports or on their websites.

The Council and Arts Queensland treat all personal information in accordance with the *Information Privacy Act 2009*.

The provisions of the *Right to Information Act 2009* apply to documents in the possession of the Council or Arts Queensland.

Signature: 	Date: / / 24.03.2019
If you are under the age of 18 your legal guardian must also sign this application	
Name in full: Jane Corbett	
Position in group or organisation: (if applicable) President	

Certification by Auspicing Organisation/Individual	
Please note: Both the applicant and the auspicing organisation/individual are considered responsible for ensuring the acquittal of grants and both could be deemed ineligible to place further applications to RADF until all grants have been satisfactorily acquitted. I/my organisation agree/s to administer the grant that may be offered to the applicant on their behalf and that the information stated in 2.4 of this application is true and correct.	
Signature:	Date: / /
Name of Auspice Body:	
Contact person's name in full:	
Position in group or organisation: (if applicable)	

APPLICATION CHECKLIST

BEFORE YOU SUBMIT YOUR APPLICATION MAKE SURE:

- You have answered all sections on the Application form
- That your application includes:
 - ✓ The completed signed application form
 - ✓ All support material provide as attachments is labeled with your name and address.
 - ✓ You have indicated below those support materials which you have attached to this application
 - ✓ You have kept a copy of your application for your own records

Supporting Material (tick those support materials which you have attached to this application)

<input checked="" type="checkbox"/>	A resume or CV, no longer than one A4 page per person, for each professional or emerging professional artist and artsworke involved in your project / activity
<input checked="" type="checkbox"/>	An Eligibility Checklist for Professional and Emerging Professional Artists for each artist and artsworke involved in your project/activity
<input checked="" type="checkbox"/>	Written confirmation of the names and availability from the key artists, personnel and venue managers involved in the project, where appropriate
<input checked="" type="checkbox"/>	A quote/payment schedule for any paid artists or arts worke employed in the project
<input checked="" type="checkbox"/>	A quote for any travel, accommodation or project related expenses for which you are applying for RADF assistance

**RETURN COMPLETED APPLICATION AND SUPPORT MATERIAL TO
BALONNE SHIRE COUNCIL
PO Box 201 St George QLD 4487 or council@balonne.qld.gov.au**

CONFIDENTIAL ITEMS

INFORMATION REPORTS

(ICEO) CHIEF EXECUTIVE OFFICER

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
ICE01	<u>ECONOMIC DEVELOPMENT UPDATE - MARCH 2019</u>	Economic Development Update – March 2019	273
ICE02	<u>MONTHLY REPORT</u>	Monthly grants information report.	280

OFFICER REPORT

TO: Council

SUBJECT: Economic Development Update - March 2019

DATE: 08.04.19

AGENDA REF: ICEO1

AUTHOR: Garnet Radford - Economic Development Officer

Executive Summary

Economic Development Update – March 2019

Report Summary

The purpose of the milestone report is to update Council on Economic Development activity in the Balonne Shire during the month of March 2019.

- Meet with local businesses, key local stakeholders, local producers, business decision makers and local champions to make them aware of the EDO's services, and existing and new opportunities;
- Meet key regional stakeholders from varying levels of government relevant to ED projects;
- Update on key inward investment and expansion projects and activities for the period;
- Provide value-added services and business support to clients;
- Marketing to prospective investors and identify further investment opportunities.

Summary of activity during the month of March including Year To Date (YTD) is below:

Metric	Activity	Notes
New Business enquiries	1	Monthly business enquiries
YTD new business enquires	49	Year to date enquiries
Business engagement meetings	25	Meetings in the month with key stakeholders,
YTD Business meetings	186	Year to date client and stakeholder meetings
Follow up and value-add services (Referrals)	45	Introductions to assist local businesses – grants, services, business development, cost savings
YTD Referral services	103	Year to date referrals and tracking outcomes
Relevant events facilitated and/or attended	7	Includes forums and events, chamber/progress associations and other ED relevant events
YTD Business events	34	Relevant events attended and/or presented at
Investments realised	0	Investments in month
Investments YTD	4	Year to date investments announced in FY
Value of investments	\$0	\$ value of investments in month
Investments \$ YTD	\$2.375m	Total value of investments Year to date in FY
Jobs created	0	Jobs created (announced) in period
YTD Jobs	5	Jobs created (announced) year to date

1.0 Work Program Highlights

- Digital Connectivity grant awarded to Balonne Shire Council
- Taste of the West in Roma – 4 Balonne Horticultural businesses supplying produce to the event – “Meet the Buyers” event with Compass Group – food service provider to Santos;
- Letter of Support – St George Fruit and Vegetable Association – fruit fly baiting
- Balonne Horticultural Snapshot/Fact Sheet and translating into Japanese and Chinese;
- Submission to JARF funding - Thallon Grains
- Follow up priority projects and updates;
- 45 referrals in the month of March to Balonne area businesses;
- Supplier Showcase to Santos – 1 Balonne business attending; and
- Chinese Amoy (Xiamen) event

1.1 Events

- Dirran Social Media – 4 March (Dirranbandi)
- Final Five Issues DDSW RDA – 7 March (Cunnamulla)
- WDEF Landholders Forum – 13 March (St George)
- St George Chamber – 13 March (St George)
- LGAQ Asia Link – 14 March (Dalby)
- Stakeholders spray drift forum – 25 March (St George)
- WDEF Suppliers Forum – 28 March (St George)
- Chinese Amoy (Xiamen) – 30-31 March (St George)

1.2 Business Activity and Lead Generation

- Brisbane based agronomist looking at reducing salinity through a vault, vapour condense technology. Treat up to 20ML/day.
- 45 referrals/support:
 - Santos supply chain event in Roma – 13 with 1 Balonne business attending);
 - Taste of the West TSBE/Food Leaders Roma – 9 with 4 Balonne businesses participating;
 - Japan/Taiwan – investment opportunities to professional services (11)
 - Micro Abattoirs to feedlot operators – (4);
 - Waste to energy bio-futures grant application (1);
 - Workforce Development (2) and Letter of Support (1);
 - Workplace Essentials for Farmers, Growcom distributed;
 - Business Plan assistance (1), Workforce development assistance (1); and
 - Referrals to Tourism Manager – tourism initiatives.

1.3 Reporting

- Economic Development Activity report completed;
- 3 Year ED action plan revisions completed;
- Operating budget 2019-20 FY; and
- Horticultural snap shot/fact sheet document

Attachments

1. Supporting Documents EDO Update March 2019.pdf [↓](#)

Matthew Magin
Chief Executive Officer

2.0 Existing Priority Projects Updates

Project updates below on the existing priority projects.

Project	Status/Update
Thallon Grain Upgrade	DSDMIP, Thallon Grains submitted a JARGF application
Thallon Freight Hub	Initial discussions with ARTC on opportunities. ARTC has been invited out to Balonne to present to stakeholders.
Carrot Production	Follow up discussion with Lamattina family in April. Lamattina's are participating in the Food Leaders of Australia - Tastes of the West event in Roma
Mooramanna Feedlot	Expansion plans discussed subject to exclusion fencing and drought
Fucheng (Westmar)	Continue to follow up with Fucheng on plans and work with DSDDMIP, GTT on workforce development (employment strategies) and procurement opportunities
Horticulture expansion	Discussing migrant worker opportunities. Four horticultural businesses supplying product for the Tastes of the West event. Met with DAF and St George Fruit and Vegetable Group re: Food and Fibre Leaders steering committee/think tank.
Truck Fuel Stop	Nothing further to update.
Electricity Generation Renewable Energy Projects (2)	No further update - projects not progressing
Solar Farm St George	No further update.
Cluster Exclusion Fencing	Landholder and Supplier forums in March. Applications opened 28 March.
St George Aerodrome	No further follow up as per DA.
St George Meat Processing	Discussions with DSDMIP on workforce development strategy and partnering with DET.
Learning Hub – Library	Further consultation and opportunities. Cost Benefit Analysis and assisting with project officer with revenue models.

3.0 Investments Realised and Job Creation/Retention

For the month of March, no new investments or expansions have been announced.

Investments	YTD	Project Value \$	YTD	Jobs	YTD
0	4	\$0m	\$2.375m	0	7

4.0 Economic Development Activity

4.1 New Business Enquiries

In the month of March, there was one new business enquiry from Brisbane. Year to Date (YTD) there have been 49 business enquiries. In addition to the priority projects, the EDO will continue to follow up and report on these projects and located within the Economic Development Activity excel spreadsheet.

Enquiries	Totals	YTD		Sector	Totals	YTD
New	1	35		Agriculture	1	15
Expansion	0	14		Education/Training	0	2
Total	1	49		Energy	0	3
External	1	29		Health and Medical	0	2
Local	0	20		Horticulture	0	8
Total	1	49		Indigenous	0	1
				Manufacturing	0	6
				Property	0	2
				Retail	0	3
				Tourism	0	5
				Transport and Logistics	0	2
				Total	1	49

4.2 Client Meetings

During the month, there were 25 Economic Development meetings of which 14 were local and 11 external. The purpose of these meetings is to engage and meet with key stakeholders, business champions, investment enablers and investors and business owners directly to promote the Shire and identify business opportunities. Year to Date (YTD), there have been 186 ED meetings.

Sector meetings are broken down as is the origin of the enquiry. Meetings are defined as face to face as well as phone conversations with the proponents. Tourism (5), Agriculture (5), Retail (4), Professional Services (3) and Government (3) were the most represented sectors. St George (8), Toowoomba (5) and Dirranbandi (3) were the most represented.

Sector	Meetings	YTD		Location	Meetings	YTD
Agriculture	5	42		St George	8	63
Council	0	4		Dirranbandi	3	28
Creative	0	1		Thallon	0	3
Education/Training	1	9		Mungindi	1	3
Energy	1	7		Hebel	0	0
Government	3	21		Nindigully	0	0
Health/Medical	1	4		Bollon	2	2
Indigenous	1	4		Brisbane	3	24
Manufacturing	0	9		Gold Coast	0	6
Professional Services	3	38		Goondiwindi	2	8
Retail	4	24		Toowoomba	5	13
Tourism	5	15		Dalby	0	2
Transport	1	3		Stanthorpe	0	1
Infrastructure	0	4		Roma	0	3
				Logan	0	4
				Tasmania	0	1
				Northern NSW	0	1
				Melbourne	0	9
				Sydney	0	4
				Bundaberg	0	1
				Warwick	0	1
				Longreach	0	1

			Wagga Wagga	0	1
			South Australia	1	3
			International	0	4
Total	25	186	Total	25	186

4.3 Referrals

Referrals are regarding introductions to government programs, advisors, mentors and other persons or government programs to assist local business growth and expansion. A total of 45 referrals in the month of March with 103 referrals to date. Outcomes will be tracked and reported on from these referrals.

Sector	Mar 2019	YTD	Notes
Agriculture	4	9	Micro abattoir information sent to feedlot operators (4),
Chamber of Commerce & Orgs	0	4	
Education & Training	3	36	Workplace essentials to network, Information for workforce development for one local business & DSDMIP
Eco efficiency	0	14	
Energy	13	13	Supply chain information Santos – procurement in Roma sent to applicable businesses – 1 attending
Environmental	1	3	Biofutures grant forwarded to 1 potential applicant
Health & Medical	0	2	
Horticulture	10	21	Letter of support for St George Fruit and Vegetable Association, Compass Suppliers Showcase taste of the West (4 attending – sent to 9)
Retail	2	9	Business plan for one retailer, procurement for local retailer
Professional Services	11	15	Japan/Taiwan opportunities sent to 11 professional service providers - clients
Tourism	1	2	Referrals of programs to Tourism Manager
Vitaculture	0	1	
Export	0	3	
Total	45	103	

5.0 Relevant events attended/presented

Event	Date	Purpose
Dirran Social Media	4 March	Social Media, Marketing
Final Five Issues	7 March	ED and community issues in SW Qld (RDA) – Cunnamulla. Five issues are: Energy, Retention and growth of regional population, zonal taxation, freight and logistics, digital connectivity.
WDEF Landholders Forum	13 March	Overview of WDEF to landholders
St George Chamber Meeting	13 March	Chamber Meeting
LGAQ AsiaLink - Cultural Training	14 March	Building capacity (investment and tourism) for engagement with Asia - Dalby

Horticultural Producers - Spray forum	25 March	Discuss pesticides and herbicides at risk as well as unite as a group. Invited by St George Fruit and Vegetable Association
WDEF Suppliers Forum	28 March	Overview of WDEF - Suppliers
Chinese Amoy (Xiamen)	30-31 March	Memorial to the Amoy Shepherds St George

5.1 Upcoming and proposed events

Event	Date	Purpose and Location	Cost
Santos/Compass/TSBE food event	2 April	Supply chain "Meet the buyers for local growers" – Roma. 4 Balonne businesses participating. One Balonne business involved in Santos supply chain forum prior to dinner. Includes dinner and overnight accommodation for Mayor and CEO.	\$430
St George Chamber Meeting	10 April	Chamber Meeting	\$0
DDSW Economic Development Forum	22-23 May	Discuss regional Economic Development issues and opportunities. Toowoomba and overnight accommodation.	\$120
Inbound Trade delegation	May/June	Japanese and Taiwanese investors (agriculture) to visit St George – facilitated by DAF, TIQ and BSC. Confirmed on 26 March by Minister	TBC
Small Business Week	May 27-31	Breakfast on 29 th and Networking event on 31 st . ED to sponsor.	\$2500
Hort Connections – Leading national horticultural forum and external business meeting program	24-28 June	Identified in the proposed ED Action Plan and recommended by large horticultural producer would be encouraged if Council can attend - Melbourne	\$2200 (all costs)

OFFICER REPORT

TO: Council

SUBJECT: Monthly Report

DATE: 05.04.19

AGENDA REF: ICE02

AUTHOR: Stephanie Price - Grants Officer

Executive Summary

Monthly grants information report.

Grants Summary

Successful Grants	7
Submitted Full Business Case	7
Submitted Expression of Interest	2
In-progress Grants	4

Attachments

1. 18 April - Grants Monthly Information Report.pdf [↓](#)

Matthew Magin
Chief Executive Officer

Grants Officer - Information Report

11 March – 5 April 2019

Successful – Grant Applications

Program	Project Name	Approved Funding \$	Council Funding \$	Other Funding \$	Total Project Cost \$
Murray Darling Basin - REDP - Australian Gov	Dirranbandi Business Revitalisation & Shopfront Beautification Grants Program.	\$492k	0	0	\$492k
Murray Darling Basin - REDP - Australian Gov	Dirranbandi Thermal Hot Springs	\$875k	0	0	\$875k
Murray Darling Basin - REDP - Australian Gov	Dirranbandi Showgrounds - Irrigation Upgrade	\$70k	0	\$30	\$100k
Murray Darling Basin - REDP - Australian Gov	Balonne Shire Digital Connectivity Project - Stage 3 & 4	\$1m	0	0	\$1m
Murray Darling Basin - REDP - Australian Gov	WDEF	\$5m	0	\$5m	\$10m
Murray Darling Basin - REDP - Australian Gov	Business Mentoring Program	\$499,100	0	0	\$499,100
Murray Darling Basin - REDP - Australian Gov	Dirranbandi RTC Hub E-technology Upgrade	\$82,500	0	0	\$82,500

Grants Officer - Information Report

11 March – 5 April 2019

Submitted - Full Business Case Grant Applications

Program	Project Name	Date Submitted	Outcome Due Date	Amount Applied for \$
W4Q 2019-21	Dirranbandi Rising Sewerage Main Replacement	12-Mar-19	Apr-19	\$530k
W4Q 2019-21	St George & Dirranbandi Water Main, Fitting and Service Replacement	12-Mar-19	Apr-19	\$500k
W4Q 2019-21	Balonne Shire Entry Signs	12-Mar-19	Apr-19	\$120k
W4Q 2019-21	Balonne Shire Showgrounds Maintenance	12-Mar-19	Apr-19	\$50k
Queensland Seniors Week - QLD Gov	An Enjoyable Morning for our Senior Citizens	5-Apr-19	Apr-19	\$1k
Safer Communities Fund Round 4 - Au	CCTV St George	4-Apr-19	May-19	\$63,117.80
Premier Outback Events Program - QLD	Dirranbandi Showgrounds Upgrade	1-Apr-19	May-19	\$29,870.00

Grants Officer - Information Report

11 March – 5 April 2019

Submitted – Expression of Interest Grant Applications

Program	Project Name	Date Submitted	Outcome Due Date	Amount Applied for \$
Communities Environment Program - DEE - Au	Aboriginal Cultural Reserve - Native Vegetation Protection	21-Mar-19	TBC	\$20k
Communities Environment Program - DEE - Au	Irrigation System - Jack Dwyer / Civic Centre Park Dirranbandi	21-Mar-19	TBC	\$20k

In-progress - Full Business Case Grant Applications

Program	Project Name	Closing Date	Amount Applied for \$	Project commence date as per agreement	Project completion date as per agreement	Total Project Cost \$
Queensland Disaster Recovery Fund – QRA	1) Generators 2) Flood & Storm Water Mapping 3) Regional Resilience Officer *Scopes to be confirmed	18 April 2019	TBC	TBC	TBC	TBC
Tackling Tough Times Together – FRRR	Men's Day	30 April 2019	TBC	TBC	TBC	TBC

(IFCS) FINANCE AND CORPORATE SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
ICFS1	<u>MONTHLY REPORT - DIRECTOR FINANCE & CORPORATE SERVICES</u>	Monthly Information Report – Director Finance & Corporate Services	286
ICFS2	<u>MONTHLY REPORT</u>	Monthly Information Report	289
ICFS3	<u>MONTHLY FINANCIAL INFORMATION REPORT MARCH 2019</u>	Monthly Financial Information Report for the period ended 31 March 2019.	291

OFFICER REPORT

TO: Council

SUBJECT: **Monthly Report - Director Finance & Corporate Services**

DATE: 04.04.19

AGENDA REF: ICFS1

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

Monthly Information Report – Director Finance & Corporate Services

St George Levee

- 4 verbal agreements reach for earth levee at various stages of finalisation
- 1 block levee finalised this month

Land matters

- Meeting at Dirranbandi with tenant – hairdresser – negotiations underway to increase lease area

Complaints

- Eumerella South Road complaint still awaiting CCC instructions

Staffing

- Assisted Directorates with a number of positions vacant and letters of appointment during the month of February
- Trainee Administration and Information Technology interviews completed

Rates

- Sales of rates arrears properties held in March – 3 passed in and 1 sale
- Rating workshop held with Councillors 7 March & preparations for workshop on 4 April

Finance

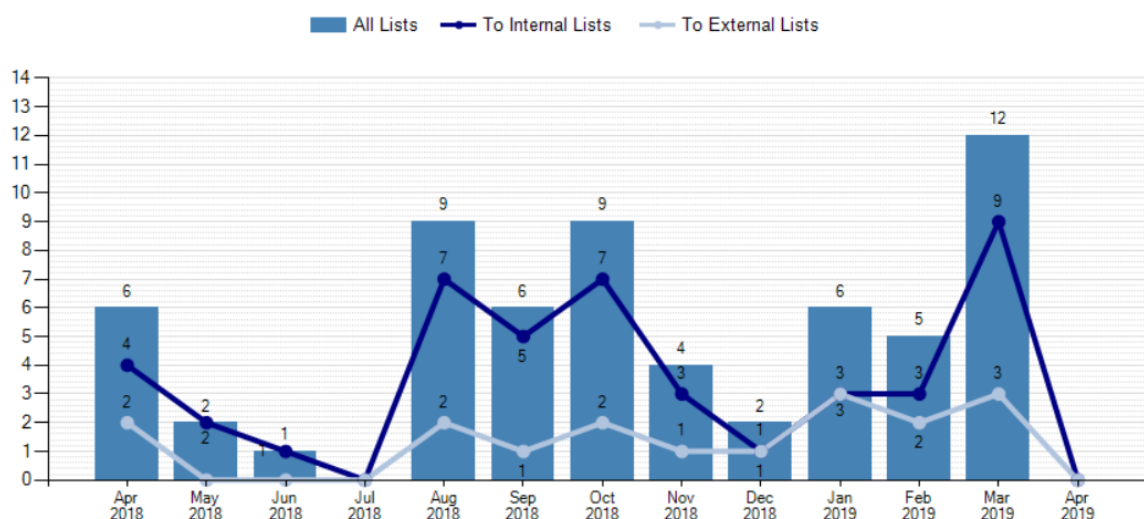
- Budget preparations continue for 2019/20 – with 2 workshops held with councillors
- Grants & Subsidies register continues to be maintained
- Budget review Q3 due to May council meeting
- External Auditors interim audit plan adopted by Audit Committee

Procurement

- Wild Dog cluster fence forums held this month for landholders and contractors/suppliers
- EOIs documentation prepared for Digital connectivity project
- Landfill contract signed
-

The following graph shows how many requests for quotation have been made utilising Vendor Panel for the month of March. There has been a substantial increase as staff utilise the vendor panel system and works progress.

Requests by internal buyers per month (last 13 months)

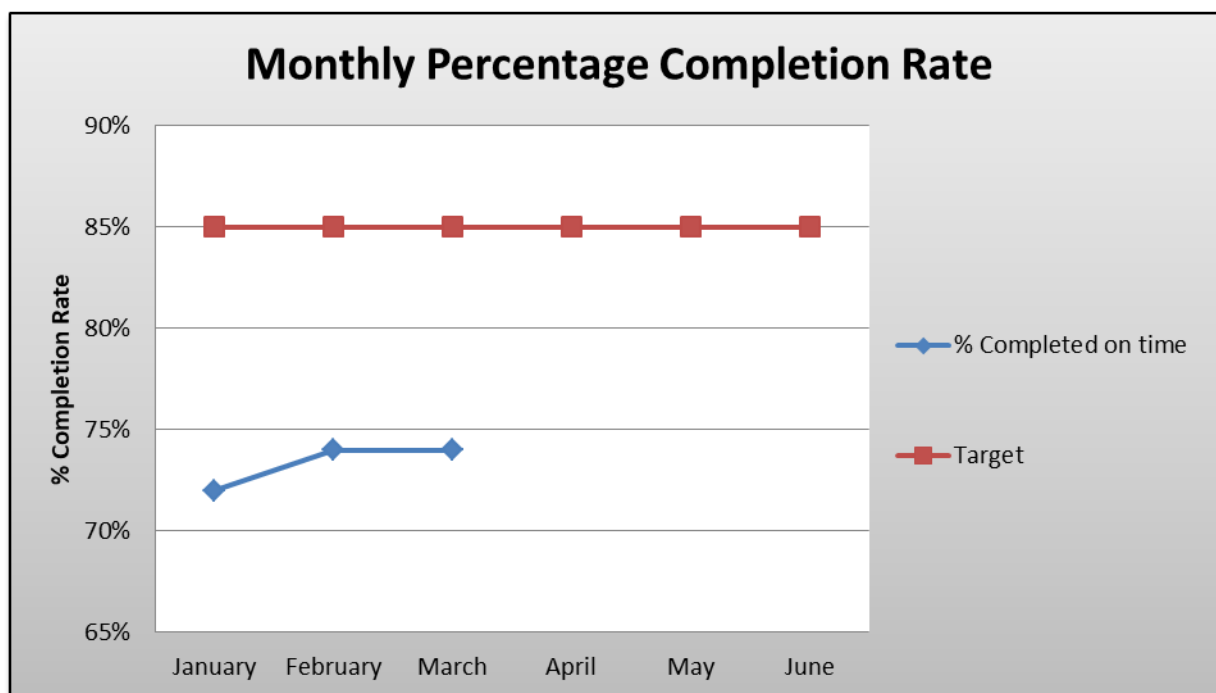


Service requests

A total of 150 documents were created in Magiq for service requests for March with 111 completed on time giving a 74% average completion rate. Council received 13 compliments in March more than double February's total of 6. Relevant staff received a letter of acknowledgement.

	January	February	March
Total Documents	117	129	150
Completed on Time	84	95	111
Completed Late	19	8	15
Pending & Overdue	14	26	24
% completed on time	72%	74%	74%
% Completed overall	88%	80%	84%
Target	85%	85%	85%

The graph overpage indicates we are still below our key performance target of 85%.



Other key projects/meetings

Risk module – The risk management consultant has been appointed and has commenced – workshop to be held with councillors 9 April for the risk appetite statement and strategic risk assessment. Then operational risk assessments will commence soon.

Wild Dog Exclusion Fencing project

- Additional information provided as requested by Queensland Treasury Corporation for Council's Borrowing Application. Meeting held with the Department Local Government Racing & Multicultural Affairs.
- Landholder and adjoining landholder agreements workshopped with councillors and being finalised with lawyers – near complete

CCTV

Federal Community Safety Round 3 for CCTV in Bollon, Dirranbandi and St George commenced
Federal Community Safety Round 4 for CCTV expansion of footprint in St George for Phase 3 currently being applied for

St George Aerodrome

\$1m grant for the St George Aerodrome pending funding agreement but has been announced
Terms of Reference for the Master Plan out for quotation

Attachments

Nil

Michelle Clarke

Director Finance & Corporate Services

OFFICER REPORT

TO: Council
SUBJECT: Monthly Report
DATE: 04.04.19
AGENDA REF: ICFS2
AUTHOR: Ben Gardiner - Safety Advisor

Executive Summary

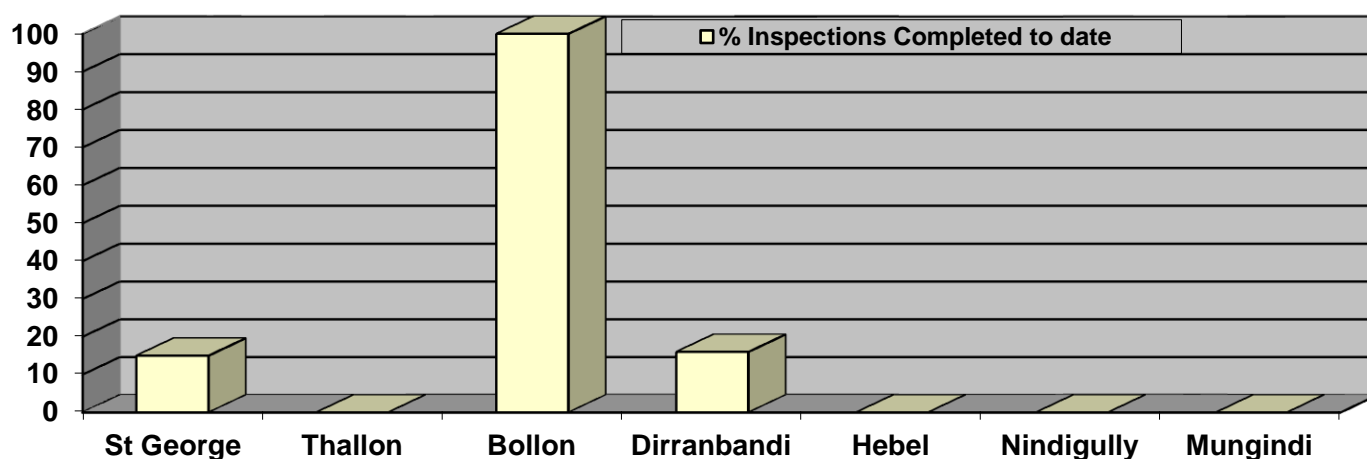
Monthly Information Report

Injury Summary

There was 1 minor work incident during the month of March 2019.

Worksite Hazard Inspections

The first quarter is now completed and there are some inspections coming into the office. In the graph below it shows the percentage of completion of inspections for the first quarter with still quite a few outstanding. Of the existing Reported Hazards, one Hazard report involving the vehicle hoist at the St George Workshop was closed out in February. The other one involved the overhead power lines in the Bollon Depot, it will be completed next time Ergon are in the area.



Take 5 and Toolbox Talks

Supervisors and Managers have been spending time to catch up on where their staff have not completed the required Take 5's, this is good to see.

Calibrations, Inspections and Testing

Our lifting equipment was inspected and tested in the last month with only a small percentage failing the inspection.

Compliance

There were no Notifiable Events during the month of March 2019.

Safety Inductions, Training & Information Sessions

I have started a new training table for the new two year cycle.

<u>Activity</u>	<u>Number of Staff Involved</u>										
	<u>1st Quarter</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Total</u>
Safety Inductions	3										3
Traffic Management	7										7
Chainsaw	1										1
Roller	3										3
Due Diligence	16										
Forklift	3										3
Loader	1										1
Obligations & Responsibilities	16										
Playground Inspector	7										7

I also attended a Darling Downs Safety Group meeting in Gatton which also included the Safety Advisors from Wide Bay & South Burnett Group as well as Redland City Council & Ipswich City Council's – there were several presentations from different agencies. Topics included discussions on Silica and the effects on workers, Compliance Monitoring and Enforcement Policy from WHSQ. The changes to the MUTCD by TMR, LGW/JLT spoke about the Audit results and their support. Other topics were Fit testing P2 masks, Lashing plans for load restraint, Health monitoring and Inspection tools for Contractor Plant & Equipment.

Safety Committee Meeting

The next Safety Committee meeting will be held on Wednesday the 29th of May 2019.

Attachments

Nil

Michelle Clarke

Director Finance & Corporate Services

OFFICER REPORT

TO: Council

SUBJECT: Monthly Financial Information Report March 2019

DATE: 08.04.19

AGENDA REF: ICFS3

AUTHOR: Tracey Lee - Manager Finance Services

Executive Summary

Monthly Financial Information Report for the period ended 31 March 2019.

Attachments

1. Monthly Finance Information Report - March 2019.pdf [↓](#)

Michelle Clarke
Director Finance & Corporate Services

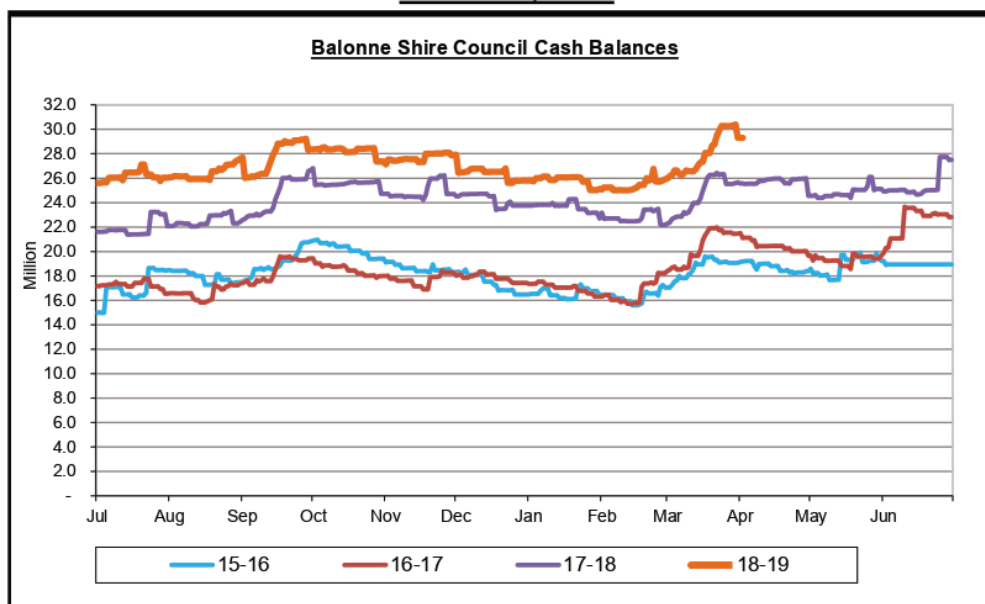
Finance Information Report

Month Ending 31 March 2019

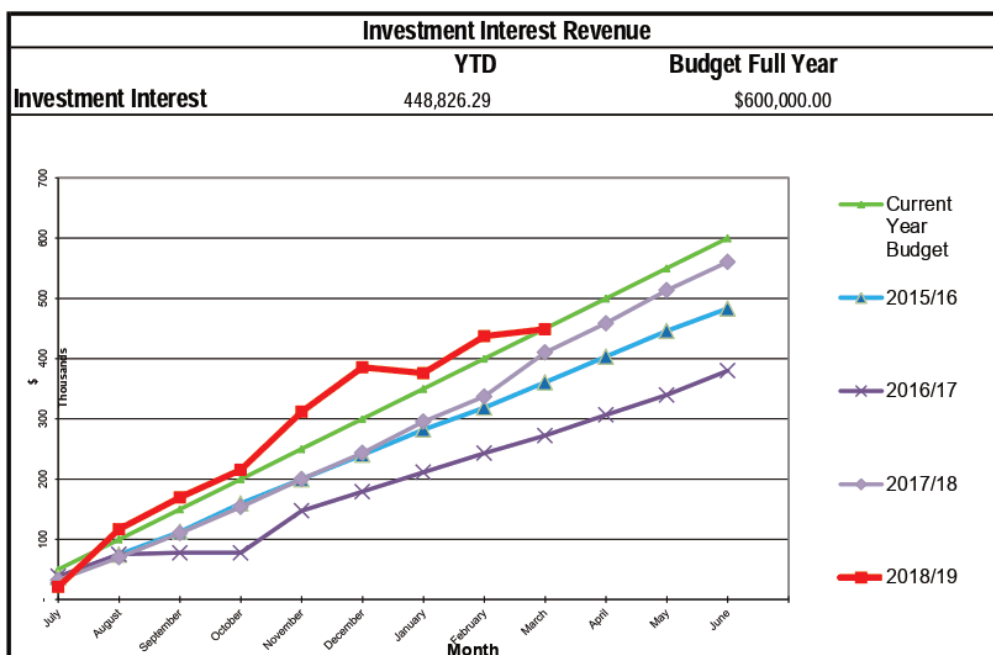
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Balonne Shire Council Cash Management Report March 31, 2019



Cash Fund Balance			
Operational Fund:	Balance		
Cash on Hand	1,200.00	Short Term Deposits:-	
Cash at Bank	11,135,431.89	QTC	13,677,542.62
Short Term Deposits	18,160,009.33	Investments	-
Total Funds	\$29,296,641.22	Reserve Account	4,482,466.71
Trust Fund:		Total	18,160,009.33
Cash at Bank	\$227,904.18		



Revenue and Expenditure Report - Balonne Shire Council
(Accounts: 0100-0002-0000 to 7900-7201-0000. 75% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

Financial Year Ending 2019 - (Budget for Full Year)

Version: 2019.3.15.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 Mar 2019	%	Budget	31 Mar 2019	%	Budget	31 Mar 2019	%	Budget
0205-1351 Printing/Stationery/Misc	722.14	21%	3,500						
0205-1352 Sale of Misc Surplus Equipment	0.00	---	500						
0205-1354 Council Documents	0.00	---	100						
0205-1355 Contribution Funding - Website	0.00	---	0						
0205-1621 Traineeship Subsidy	16,500.00	37%	45,000						
0205-1622 Paid Parental Leave Subsidy-Ctrlink	9,495.42	95%	10,000						
0205-1633 Grant - Drought Support	80,883.55	90%	90,000						
0205-1634 REDP GRANT - GRANTS OFFICER	50,000.00	50%	100,000						
0205-1650 State Fire Services Commission	0.00	---	10,200						
0205-1670 Superannuation Contribution Refunds	88.62	18%	500						
0205-1810 Oncost Recovery	1,897,403.57	73%	2,600,000						
0205-1901 Gain/Loss Sale of Fixed Asset	0.00	---	0						
0205-1902 Insurance Recoupment	0.00	---	12,000						
0205-1903 Insurance Workers Comp. Recoupment	5,125.33	43%	12,000						
0205-1905 Land Gain/Loss Sale of Fixed Asset	0.00	---	0						
0205-1910 Gain on Revaluation Assets	0.00	---	0						
0205-2101 Salaries/Wages				1,211,726.74	70%	1,742,000			
0205-2102 Annual Leave Accrual				480,713.92	83%	580,000			
0205-2103 Long Service Leave Accrual				58,079.56	48%	120,000			
0205-2104 Sick Leave				144,250.31	63%	230,000			
0205-2105 Superannuation				452,876.87	70%	643,000			
0205-2106 Admin Training				75,840.53	101%	75,000			
0205-2107 Public Holidays				127,889.90	61%	210,000			
0205-2108 Recruitment Expenses				28,200.48	113%	25,000			
0205-2110 FBT Expense-Corp Serv Staff Only				0.00	---	10,000			
0205-2112 Parental Leave				14,679.97	147%	10,000			
0205-2113 Attendance Bonus - All Staff				4,475.00	75%	6,000			
0205-2202 Advertising-Corporate Services				110,329.44	919%	12,000			
0205-2203 Audit Fees				32,584.40	72%	45,000			
0205-2204 Bank Charges				6,047.43	47%	13,000			
0205-2205 Civic Receptions and Entertainment				7,973.92	123%	6,500			
0205-2207 Conferences and Deputations				22,941.57	76%	30,000			
0205-2209 Computer Services				135,717.37	93%	145,400			
0205-2211 Electricity-118 Victoria Street				12,515.54	25%	50,000			
0205-2214 Insurance-Wrkers Compensation Excess				114.51	23%	500			
0205-2215 Insurance - Workers Compensation				61,817.88	86%	72,000			
0205-2216 Insurance - Public Risk				69,424.10	87%	80,000			
0205-2217 Insurance - Other				203,429.17	92%	220,000			
0205-2218 Insurance Workers Comp Claim Paymts				7,672.80	38%	20,000			
0205-2219 Internal Audit				17,983.09	51%	35,000			

Revenue and Expenditure Report - Balonne Shire Council
(Accounts: 0100-0002-0000 to 7900-7201-0000. 75% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

Financial Year Ending 2019 - (Budget for Full Year)

Version: 2019.3.15.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 Mar 2019	%	Budget	31 Mar 2019	%	Budget	31 Mar 2019	%	Budget
0205-2220 Citizenship Ceremonies				93.16	---	0			
0205-2221 Legal Expenses				91,980.73	115%	80,000			
0205-2222 Postage-Corporate Services				12,677.95	85%	15,000			
0205-2223 Printing and Stationery-Corporate Se				27,074.58	68%	40,000			
0205-2225 Rates-Charges-118 Victoria				295.08	118%	250			
0205-2226 Websters Building Maintenance				0.00	---	0			
0205-2227 Maintenance/Operations				174,744.96	116%	150,000			
0205-2228 Subscriptions				64,152.90	71%	90,000			
0205-2229 Telephone-Corporate Services				19,301.16	64%	30,000			
0205-2230 Vehicle Expenses-MFA & CEO				23,298.65	58%	40,000			
0205-2231 Valuation Fees-DNR				25,603.57	853%	3,000			
0205-2235 Cents Rounding Expense				1.11	11%	10			
0205-2236 Meals on Wheels Building				0.00	---	400			
0205-2270 Workplace Health/Safety				100,173.00	53%	190,000			
0205-2274 IR/HR Expense				26,609.37	67%	40,000			
0205-2301 Depreciation Corporate Services				50,686.09	44%	116,207			
0205-2302 Amortisation of Software				7,163.08	77%	9,334			
0205-2402 Bad Debts - Rates				0.00	---	5,000			
0205-2403 Bad Debts - Other				626.20	63%	1,000			
0205-2407 QTC Finance Cost Corporate				64,784.65	64%	101,883			
0205-2447 Operational Projects				307,990.16	93%	332,200			
0205-2448 Office Equipment Write-Off				0.00	---	0			
0205-2450 REDP - GRANTS OFFICER				57,242.78	---	0			
0205-2510 C & C Rental Concessional				30,550.00	90%	34,000			
0205-0003 CORPORATE SERVICES	2,068,244.63	71%	2,896,800	4,372,333.68	77%	5,658,684	(2,304,089.05)	83%	(2,761,884)
0206-0003 COUNCILLORS SERVICES									
0206-2101 Councillors' Remuneration				322,428.72	75%	430,500			
0206-2207 Conferences and Deputations-Council				9,218.55	46%	20,000			
0206-2210 Council Elections				0.00	---	5,000			
0206-2213 Misc Meeting Expenditure				8,979.67	82%	11,000			
0206-2217 Councillors Accident Insurance				0.00	---	750			
0206-2227 Maintenance/Operations				4,127.08	69%	6,000			
0206-2230 Travelling Expenses-Councillors				195.18	2%	9,000			
0206-0003 COUNCILLORS SERVICES	0.00	---	0	344,949.20	72%	482,250	(344,949.20)	72%	(482,250)
0210-0003 STORES ADMINISTRATION									
0210-1810 Oncosts-Stores	24,951.72	499%	5,000						
0210-1901 Gain/Loss on Sale of Surplus Stock	0.00	---	0						
0210-2227 Maintenance/Operations				497.75	2%	20,000			

Revenue and Expenditure Report - Balonne Shire Council
(Accounts: 0100-0002-0000 to 7900-7201-0000. 75% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

Financial Year Ending 2019 - (Budget for Full Year)

Version: 2019.3.15.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 Mar 2019	%	Budget	31 Mar 2019	%	Budget	31 Mar 2019	%	Budget
0210-2233 Stocktake Variation				0.00	---	1,000			
0210-2447 Operational Projects				0.00	---	0			
0210-0003 STORES ADMINISTRATION	24,951.72	499%	5,000	497.75	2%	21,000	24,453.97	-153%	(16,000)
0200-0002 ADMINISTRATION/CORPORATE	2,093,196.35	72%	2,901,800	4,717,780.63	77%	6,161,934	(2,624,584.28)	81%	(3,260,134)
0300-0002 PLANNING & DEVELOPMENT									
0310-0003 DEVELOPMENT - PLANNING									
0310-1302 Development Planning Fees/Charges	13,438.00	45%	30,000						
0310-1400 Fines	0.00	---	0						
0310-2106 Training				2,827.70	25%	11,500			
0310-2221 Legal Fees-Planning				21,279.53	85%	25,000			
0310-2227 Maintenance/Operations				65,870.18	55%	120,000			
0310-2447 Operational Projects				35,401.69	51%	70,000			
0310-0003 DEVELOPMENT - PLANNING	13,438.00	45%	30,000	125,379.10	55%	226,500	(111,941.10)	57%	(196,500)
0320-0003 DEVELOPMENT -									
0320-1300 Building Search Fees	1,440.00	120%	1,200						
0320-1302 Swimming Pool Inspection Fee	2,318.16	66%	3,500						
0320-1304 Building Fees/Permits	23,662.50	95%	25,000						
0320-1305 House Removal Inspection Fees	0.00	---	0						
0320-1400 Fines	0.00	---	0						
0320-2106 Training				61.27	2%	2,500			
0320-2227 Maintenance/Operations				21,283.16	30%	70,000			
0320-2447 Operational Projects				0.00	---	2,000			
0320-0003 DEVELOPMENT -	27,420.66	92%	29,700	21,344.43	29%	74,500	6,076.23	-14%	(44,800)
0340-0003 ECONOMIC DEVELOPMENT									
0340-1622 Subsidy - State	0.00	---	0						
0340-1623 Grant-Federal-Operational	0.00	---	0						
0340-1624 Grant - Murray Darling Program	0.00	---	0						
0340-1634 REDP GRANT - ECONOMIC DEVEL	75,000.00	50%	150,000						
0340-2101 Salaries/Wages				0.00	---	0			
0340-2106 Training				0.00	---	5,000			
0340-2110 FBT Expense - Eco Dev				0.00	---	2,000			
0340-2201 Precepts - Economic Development				0.00	---	0			
0340-2214 General Expenses				44,883.29	449%	10,000			
0340-2447 Operational Projects				868.07	0%	259,000			
0340-2449 Murrumbidgee Program				0.00	---	0			
0340-2450 REDP - ECONOMIC DEVELOPMENT				115,014.77	---	0			

Revenue and Expenditure Report - Balonne Shire Council
(Accounts: 0100-0002-0000 to 7900-7201-0000. 75% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

Financial Year Ending 2019 - (Budget for Full Year)

Version: 2019.3.15.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 Mar 2019	%	Budget	31 Mar 2019	%	Budget	31 Mar 2019	%	Budget
0340-0003 ECONOMIC DEVELOPMENT	75,000.00	50%	150,000	160,766.13	58%	276,000	(85,766.13)	68%	(126,000)
0350-0003 TOURISM SERVICES									
0350-1622 Subsidy - State-Operational	0.00	---	0						
0350-1631 Contribution - Advertising	7,090.90	417%	1,700						
0350-1632 Subsidy - Capital	0.00	---	0						
0350-2201 Tourism Memberships				15,358.13	77%	20,000			
0350-2214 General Expenses				1,032.35	206%	500			
0350-2447 Operational Projects				22,938.85	25%	92,500			
0350-0003 TOURISM SERVICES	7,090.90	417%	1,700	39,329.33	35%	113,000	(32,238.43)	29%	(111,300)
0355-0003 VISITOR SERVICES									
0355-1351 VIC Sales	23,251.27	57%	41,000						
0355-1352 VIC Internet Charges	120.59	15%	800						
0355-1353 VIC Refreshment Sales	198.24	40%	500						
0355-1354 VIC Craft Revenue	4,238.25	71%	6,000						
0355-1901 VIC Profit/Loss Sale of Assets	0.00	---	0						
0355-2106 VIC Training - Staff				6,763.60	68%	10,000			
0355-2202 VIC Advertising				0.00	---	2,000			
0355-2227 VIC Maintenance/Operations				151,020.10	76%	200,000			
0355-2228 VIC Cost of Sales				20,469.46	64%	32,000			
0355-2229 VIC Internet Service Expenditure				0.00	---	800			
0355-2230 VIC Refreshments - Cost of Sales				0.00	---	400			
0355-2233 VIC Craft Expenditure				3,096.31	62%	5,000			
0355-2301 Depreciation VIC				10,305.17	89%	11,626			
0355-2447 VIC Operational Projects				1,395.30	16%	9,000			
0355-2448 VIC Equipment Writeoff				0.00	---	0			
0355-0003 VISITOR SERVICES	27,808.35	58%	48,300	193,049.94	71%	270,826	(165,241.59)	74%	(222,526)
0360-0003 LAND DEVELOPMENT									
0360-1351 LFR Gain on Sale of Land	0.00	---	0						
0360-2228 Legal Costs for Land				0.00	---	0			
0360-0003 LAND DEVELOPMENT	0.00	---	0	0.00	---	0	0.00	---	0
0300-0002 PLANNING & DEVELOPMENT	150,757.91	58%	259,700	539,868.93	56%	960,826	(389,111.02)	55%	(701,126)
0400-0002 TRANSPORT & DRAINAGE									
0401-0003 WORKS FINANCE									
0401-1351 Sales Miscellaneous	0.00	---	500						
0401-1611 FAGS Grant Roads	589,968.00	38%	1,559,770						

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			REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
			31 Mar 2019	%	Budget	31 Mar 2019	%	Budget	31 Mar 2019	%	Budget
0401-1612	TIDS Grant State Capital		424,291.92	71%	600,000						
0401-1615	R2R Grant Capital		662,118.00	130%	507,881						
0401-1616	Capital Grant - CBD Beautification		0.00	---%	0						
0401-1617	Capital Grant - Bus Shelter		0.00	---%	0						
0401-1624	Capital Grants - Building our Region		0.00	---%	0						
0401-1626	Noondoo-Thallon Rd Freight Subsidy		0.00	---%	0						
0401-1627	REDP GRANT-DIRRRAN RAIL & RIVER		0.00	---%	279,000						
0401-1628	REDP GRANT-ST GEORGE RIVER		0.00	---%	283,000						
0401-1629	REDP GRANT-STG STORMWATER IS		0.00	---%	191,100						
0401-1631	Developer Contribution-Roadworks-Cap		0.00	---%	30,000						
0401-1633	Flood Damage 2017		0.00	---%	0						
0401-1637	FD 2012 Flood -Project Consult Claim		0.00	---%	0						
0401-1638	FD 2011 Flood -Project Consult Claim		0.00	---%	0						
0401-2621	FD Flood Damage 2011 Project Mngment					0.00	---%	0			
0401-2623	FD Flood Damage 2012 Project Mngment					0.00	---%	0			
0401-0003	WORKS FINANCE		1,676,377.92	49%	3,451,251	0.00	---%	0	1,676,377.92	49%	3,451,251
0405-0003	WORKS ADMINISTRATION										
0405-1351	Training Recoupment		0.00	---%	0						
0405-1621	Traineeship Subsidy		0.00	---%	0						
0405-1810	Oncosts		635,431.72	64%	1,000,000						
0405-2101	Salaries/Wages					721,351.79	55%	1,300,000			
0405-2106	Training					97,883.57	79%	124,500			
0405-2108	Wet Weather					2,412.49	10%	25,000			
0405-2111	FBT Expense - Technical Services					0.00	---%	8,000			
0405-2202	Works Advertising					5,076.07	20%	25,000			
0405-2227	Maintenance/Operations					67,010.62	89%	75,000			
0405-2230	Travelling Expenses					66,874.78	45%	150,000			
0405-2270	Workplace Health/Safety					0.00	---%	0			
0405-2274	Enterprise Bargaining - State					18,240.23	---%	0			
0405-2301	Depreciation Works Admin					2,646.76	79%	3,336			
0405-2302	Amortisation of Software					883.61	89%	995			
0405-2447	Operational Projects					0.00	---%	0			
0405-2510	Tech Concessional Rental					15,789.33	23%	70,000			
0405-0003	WORKS ADMINISTRATION		635,431.72	64%	1,000,000	998,169.25	56%	1,781,831	(362,737.53)	46%	(781,831)
0410-0003	ROADS										
0410-1901	Gain/Loss on Road Swap		0.00	---%	0						
0410-2227	Maintenance/Operations					1,898,126.85	76%	2,500,000			
0410-2279	Flood Damage 2017					0.00	---%	0			

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	31 Mar 2019	%	Budget	31 Mar 2019	%	Budget	31 Mar 2019	%	Budget
0410-2282 FD Flood Damage Restoration Feb 2012				0.00	---	0			
0410-2283 FD Flood Damage 2013				0.00	---	0			
0410-2301 Depreciation Roads				3,163,994.88	80%	3,976,399			
0410-2447 Operational Projects				0.00	---	0			
0410-0003 ROADS	0.00	---	0	5,062,121.73	78%	6,476,399	(5,062,121.73)	78%	(6,476,399)
0415-0003 STREETS									
0415-2227 Maintenance/Operations				667,466.60	70%	960,000			
0415-2301 Depreciation Streets				360,328.44	80%	451,926			
0415-2447 Operational Projects				0.00	---	0			
0415-0003 STREETS	0.00	---	0	1,027,795.04	73%	1,411,926	(1,027,795.04)	73%	(1,411,926)
0420-0003 BRIDGES									
0420-2227 Maintenance/Operations				0.00	---	50,000			
0420-2301 Depreciation Bridges				105,879.34	81%	131,381			
0420-2407 QTC Finance Cost Bridges				9,140.61	57%	16,000			
0420-0003 BRIDGES	0.00	---	0	115,019.95	58%	197,381	(115,019.95)	58%	(197,381)
0425-0003 STORMWATER DRAINAGE									
0425-1610 Grant - State-Capital	0.00	---	0						
0425-2227 Maintenance/Operations				3,246.65	8%	40,000			
0425-2301 Depreciation Drainage				156,997.63	77%	202,643			
0425-2407 QTC Finance Cost Drainage				0.00	---	0			
0425-2447 Operational Projects				0.00	---	0			
0425-0003 STORMWATER DRAINAGE	0.00	---	0	160,244.28	66%	242,643	(160,244.28)	66%	(242,643)
0430-0003 WORKS DEPOTS									
0430-2227 Maintenance/Operations				154,504.60	88%	175,000			
0430-2301 Depreciation Depots				75,626.39	45%	168,696			
0430-2407 QTC Finance Cost Works Depots				16,532.73	52%	32,000			
0430-2447 Operational Projects				0.00	---	0			
0430-0003 WORKS DEPOTS	0.00	---	0	246,663.72	66%	375,696	(246,663.72)	66%	(375,696)
0440-0003 AERODROMES									
0440-1306 Lease Charges	8,420.91	42%	20,000						
0440-1308 Airport Fees	40.00	---	0						
0440-1351 STG Automatic Weather Station Revenue	0.00	---	0						
0440-1610 Capital Grant - Aerodrome	0.00	---	0						
0440-1620 Operating Grant - Aerodrome	0.00	---	0						
0440-1636 FD Claim - Aerodrome	0.00	---	0						

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	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 Mar 2019	%	Budget	31 Mar 2019	%	Budget	31 Mar 2019	%	Budget
0440-2227 Maintenance/Operations				115,708.16	72%	160,000			
0440-2301 Depreciation Aerodromes				108,639.19	72%	151,433			
0440-2447 Operational Projects				0.00	---	40,000			
0440-2451 FD STG AERODROME 2011				0.00	---	0			
0440-0003 AERODROMES	8,460.91	42%	20,000	224,347.35	64%	351,433	(215,886.44)	65%	(331,433)
0450-0003 PLANT & EQUIPMENT									
0450-1622 Federal Fuel Subsidy	14,434.00	18%	80,000						
0450-1630 CTP Loyalty Bonus	3,000.00	---	0						
0450-1810 Plant Oncosts	52,993.35	78%	68,000						
0450-1850 Plant Hire - Capital Works	362,481.59	60%	600,000						
0450-1851 Plant Hire - Current Works	1,703,658.26	63%	2,700,000						
0450-1901 Gain/Loss on Sale of Fixed Assets	6,612.98	---	0						
0450-1902 QT Rego Refunds	25.90	1%	2,000						
0450-2219 Motor Vehicle/Plant Operations				1,294,645.25	65%	2,000,000			
0450-2228 Cost of Equipment Sales				0.00	---	2,500			
0450-2301 Depreciation Plant				488,678.40	72%	678,456			
0450-2447 Floating Plant & Loose Tools				12,041.53	60%	20,000			
0450-2448 Plant Write-off				0.00	---	0			
0450-0003 PLANT & EQUIPMENT	2,143,206.08	62%	3,450,000	1,795,365.18	66%	2,700,956	347,840.90	46%	749,044
0460-0003 FLOOD MITIGATION									
0460-1622 EMQ House Raising Grant	0.00	---	0						
0460-1623 Levee Construction Grant (DLG)	0.00	---	0						
0460-1624 Royalties for Regions Stage 2 Levee	0.00	---	0						
0460-2227 Maintenance/Operations				13,774.27	28%	50,000			
0460-2301 Depreciation Flood Mitigation				67,696.84	50%	134,193			
0460-2447 Operational Projects				0.00	---	0			
0460-0003 FLOOD MITIGATION	0.00	---	0	81,471.11	44%	184,193	(81,471.11)	44%	(184,193)
0400-0002 TRANSPORT & DRAINAGE	4,463,476.63	56%	7,921,251	9,711,197.61	71%	13,722,458	(5,247,720.98)	90%	(5,801,207)
0500-0002 COMMUNITY & CULTURAL									
0501-0003 COMMUNITY DEVELOPMENT									
0501-1351 Community Events - Cash Sales	0.00	---	1,000						
0501-1623 Grant - Operational	3,000.00	---	0						
0501-1624 BALONNE REMEMBERS - End of WW1 Cent	3,000.00	36%	8,400						
0501-1625 CELEBRATING MULTICULTURAL QLD	3,800.00	100%	3,800						
0501-1626 MULTICULTURAL DEVELOPMENT	0.00	---	0						
0501-1631 Grant-Get Ready Qld	10,553.40	96%	11,000						

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	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 Mar 2019	%	Budget	31 Mar 2019	%	Budget	31 Mar 2019	%	Budget
0501-1632 Subsidy - Capital	0.00	---	0						
0501-1634 Grant - SW Hospital and Health Serv	67,227.30	46%	147,000						
0501-2101 Salaries/Wages				155,417.89	56%	280,000			
0501-2106 Training				9,844.51	48%	20,500			
0501-2201 Concessional Rent				0.00	---	15,000			
0501-2202 Community Services-Advertising				10,485.90	>999%	1,000			
0501-2227 Maintenance/Operations				70,026.29	467%	15,000			
0501-2301 Depreciation Community Development				122.32	75%	163			
0501-2447 Operational Projects				126,596.47	309%	41,000			
0501-0003 COMMUNITY DEVELOPMENT	87,580.70	51%	171,200	372,493.38	100%	372,663	(284,912.68)	141%	(201,463)
0502-0003 FLOOD RECOVERY SERVICES									
0502-2101 Salaries/Wages				0.00	---	0			
0502-0003 FLOOD RECOVERY SERVICES	0.00	---	0	0.00	---	0	0.00	---	0
0505-0003 LIBRARIES									
0505-1305 LIB Internet Charges	0.00	---	0						
0505-1306 Photocopying Charges	5.00	2%	250						
0505-1401 Library - Miscellaneous	0.00	---	50						
0505-1620 Subsidy - State	150,336.84	101%	149,250						
0505-2106 Training				1,941.78	30%	6,500			
0505-2226 Dirran Rural Transaction Library Con				34,900.75	75%	46,300			
0505-2227 Maintenance/Operations				139,076.41	75%	185,000			
0505-2301 Depreciation Libraries				2,864.15	57%	5,026			
0505-2302 Amortisation of Software				0.00	---	0			
0505-2447 Operational Projects				100,597.65	46%	217,550			
0505-0003 LIBRARIES	150,341.84	101%	149,550	279,380.74	61%	460,376	(129,038.90)	42%	(310,826)
0510-0003 HOUSING									
0510-1710 Rent Revenue	100,703.80	50%	200,000						
0510-1901 Gain/Loss on Sale of Fixed Assets	0.00	---	0						
0510-2227 Maintenance/Operations				129,313.67	86%	150,000			
0510-2228 Cost of House Sales				0.00	---	0			
0510-2301 Depreciation Housing				65,889.91	75%	88,093			
0510-2447 Operational Projects				0.00	---	0			
0510-0003 HOUSING	100,703.80	50%	200,000	195,203.58	82%	238,093	(94,499.78)	248%	(38,093)
0515-0003 PUBLIC COMMUNICATION									
0515-1610 Grant - State	0.00	---	0						
0515-2227 Maintenance/Operations				1,535.12	102%	1,500			

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REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
31 Mar 2019	%	Budget	31 Mar 2019	%	Budget	31 Mar 2019	%	Budget
0515-2301 Depreciation Public Communication			0.00	---	0			
0515-2447 Operational Projects			0.00	---	0			
0515-0003 PUBLIC COMMUNICATION			1,535.12	102%	1,500	(1,535.12)	102%	(1,500)
0520-0003 SPORT & RECREATION								
0520-1305 Hire Charges	81%	5,500						
0520-1611 Dirranbandi Multipurpose Sports	100%	6,000						
0520-1621 Subsidy - State-Operational	---	0						
0520-1622 Subsidy - State-Capital	---	0						
0520-2227 Maintenance/Operations			91,234.44	109%	84,000			
0520-2301 Depreciation Sport & Recreation			25,785.49	48%	53,713			
0520-2447 Operational Projects			0.00	---	12,000			
0520-0003 SPORT & RECREATION	91%	11,500	117,019.93	78%	149,713	(106,540.56)	77%	(138,213)
0521-0003 SWIMMING POOLS								
0521-1305 Hire Charges - St George Pool	74%	35,000						
0521-1306 Hire Charges - Dirranbandi Pool	101%	5,000						
0521-1622 Subsidy - State - Capital	---	0						
0521-1635 Dept Education Dirran Pool Contribut	100%	5,000						
0521-2106 Training - Volunteers Only			4,095.66	55%	7,500			
0521-2202 Swimming Pool Advertising			692.26	69%	1,000			
0521-2227 Maintenance/Operations			290,781.82	97%	300,000			
0521-2229 Dirran Pool Committee			0.00	---	2,500			
0521-2301 Depreciation Pools			91,420.91	66%	138,252			
0521-2407 QTC Finance Cost Pools			0.00	---	0			
0521-2447 Operational Projects			1,583.63	---	0			
0521-0003 SWIMMING POOLS	80%	45,000	388,574.28	86%	449,252	(352,514.72)	87%	(404,252)
0522-0003 TENNIS COURTS								
0522-1305 Hire Charges	34%	1,000						
0522-2227 Maintenance/Operations			1,859.01	49%	3,800			
0522-2301 Depreciation Tennis Courts			11,126.69	141%	7,900			
0522-2447 Operational Projects			0.00	---	0			
0522-0003 TENNIS COURTS	34%	1,000	12,985.70	111%	11,700	(12,645.24)	118%	(10,700)
0525-0003 ARTS & HISTORY								
0525-1351 Revenue - Sale of St George's Bridge	---	600						
0525-1352 Revenue - River Country	---	200						
0525-1620 Subsidy - State - RADF	200%	25,000						
0525-1622 Subsidy -State	---	0						

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	31 Mar 2019	%	Budget	31 Mar 2019	%	Budget	31 Mar 2019	%	Budget
0525-1632 Subsidy - Capital	0.00	---	0						
0525-2101 Salaries/Wages				0.00	---	0			
0525-2208 Contributions - R.A.D.F				19,692.00	53%	37,060			
0525-2227 Maintenance/Operations				7,564.57	108%	7,000			
0525-2228 Expenditure - Sale of History Books				0.00	---	100			
0525-2301 Depreciation Arts				10,476.44	70%	14,912			
0525-2447 Operational Projects				6,933.60	139%	5,000			
0525-0003 ARTS & HISTORY	50,000.00	194%	25,800	44,666.61	70%	64,072	5,333.39	-14%	(38,272)
0530-0003 PARKS & GARDENS									
0530-1305 Hire Charges	100.00	20%	500						
0530-1610 Get Playing Places and Spaces	0.00	---	0						
0530-1620 Subsidy - Capital - Cavanough Park	0.00	---	0						
0530-1621 Traineeship Subsidy	34,195.80	---	0						
0530-1633 FD Jan 2011 Restoration Work Claim	0.00	---	0						
0530-2101 Salaries/Wages-Parks & Garden Superv				109,625.08	77%	142,000			
0530-2102 Salaries/Wages-Parks & Gardn Trainee				29,850.93	---	0			
0530-2227 Maintenance/Operations				352,923.25	84%	420,000			
0530-2280 FD Flood Damage Restoration Jan 2011				0.00	---	0			
0530-2301 Depreciation Parks & Gardens				47,413.73	41%	115,412			
0530-2447 Operational Projects				0.00	---	0			
0530-0003 PARKS & GARDENS	34,295.80	>999%	500	539,812.99	80%	677,412	(505,517.19)	75%	(676,912)
0535-0003 HALLS & CULTURAL CENTRES									
0535-1305 Hire Charges	8,089.29	81%	10,000						
0535-1611 Grant - Federal-Capital	0.00	---	0						
0535-1620 Subsidy - State	0.00	---	0						
0535-2227 Maintenance/Operations				112,807.18	103%	110,000			
0535-2301 Depreciation Halls				56,458.73	26%	213,960			
0535-2447 Operational Projects				0.00	---	0			
0535-2510 Caretaker Concessional Rental				7,360.00	61%	12,000			
0535-0003 HALLS & CULTURAL CENTRES	8,089.29	81%	10,000	176,625.91	53%	335,960	(168,536.62)	52%	(325,960)
0545-0003 COMMUNITY ASSISTANCE									
0545-2208 Donations				15,135.37	84%	18,000			
0545-2209 Water & Waste Flood Rebate				0.00	---	0			
0545-2210 Rate Rebates / Remissions				11,353.96	71%	16,000			
0545-2447 Operational Projects				0.00	---	0			
0545-2820 Concessions Granted				3,546.23	47%	7,500			

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	31 Mar 2019	%	Budget	31 Mar 2019	%	Budget	31 Mar 2019	%	Budget
0545-0003 COMMUNITY ASSISTANCE	0.00	---	0	30,035.56	72%	41,500	(30,035.56)	72%	(41,500)
0550-0003 EMERGENCY SERVICES									
0550-1351 SES Miscellaneous Revenue	0.00	---	0						
0550-1610 Grant - State-Operational	18,813.56	90%	21,000						
0550-2101 Emergency Services Call-Out				751.81	75%	1,000			
0550-2227 Maintenance/Operations				29,714.59	149%	20,000			
0550-2301 Depreciation Emergency Services				21,082.88	89%	23,781			
0550-2447 Operational Projects				0.00	---	0			
0550-0003 EMERGENCY SERVICES	18,813.56	90%	21,000	51,549.28	115%	44,781	(32,735.72)	138%	(23,781)
0555-0003 SHOWGROUNDS									
0555-1305 Hire Charges	21,012.05	70%	30,000						
0555-1620 Subsidy - State	0.00	---	0						
0555-1621 Subsidy - Federal - Capital	0.00	---	0						
0555-2227 Maintenance/Operations				120,729.32	75%	160,000			
0555-2236 Operating Leases				0.00	---	0			
0555-2301 Depreciation Showgrounds				110,342.99	48%	230,203			
0555-2447 Operational Projects				0.00	---	0			
0555-0003 SHOWGROUNDS	21,012.05	70%	30,000	231,072.31	59%	390,203	(210,060.26)	58%	(360,203)
0560-0003 WORK PROGRAM									
0560-2101 Salaries/Wages-WORK-BSC Employees				0.00	---	0			
0560-2447 Operational Projects				10,640.01	28%	37,500			
0560-0003 WORK PROGRAM	0.00	---	0	10,640.01	28%	37,500	(10,640.01)	28%	(37,500)
0575-0003 YOUTH DEVELOPMENT									
0575-2227 Maintenance/Operations				0.00	---	0			
0575-2447 Operational Projects				0.00	---	5,000			
0575-0003 YOUTH DEVELOPMENT	0.00	---	0	0.00	---	5,000	0.00	---	(5,000)
0580-0003 SAFER COMMUNITIES									
0580-1630 Telstra/LGAQ Contribution	0.00	---	0						
0580-2227 Maintenance/Operations				422.28	42%	1,000			
0580-2301 Depreciation Safer Communities				7,064.59	75%	9,411			
0580-2447 Operational Projects				0.00	---	0			
0580-0003 SAFER COMMUNITIES	0.00	---	0	7,486.87	72%	10,411	(7,486.87)	72%	(10,411)
0585-0003 SKILLING QUEENSLANDERS									
0585-1622 Subsidy State - Operational	0.00	---	0						

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	31 Mar 2019	%	Budget	31 Mar 2019	%	Budget	31 Mar 2019	%	Budget
0585-0003 SKILLING QUEENSLANDERS	0.00	---	0	0.00	---	0	0.00	---	0
0500-0002 COMMUNITY & CULTURAL	517,716.43	78%	665,550	2,459,082.27	75%	3,290,136	(1,941,365.84)	74%	(2,624,586)
0600-0002 ENVIRONMENT & HEALTH SERVICES									
0605-0003 DOMESTIC ANIMAL CONTROL									
0605-1110 Domestic Animal Special Rates	29,786.13	99%	30,000						
0605-1130 Interest on Arrears Domestic Animals	262.78	53%	500						
0605-1201 Other Animal Registrations Urban	440.00	22%	2,000						
0605-1202 Impounding Fees Domestic Animals	2,030.00	41%	5,000						
0605-1203 Animal Registrations	35,968.00	80%	45,000						
0605-1307 Infringement Notices/Fines/Legal Fees	(475.10)	-6%	7,500						
0605-1351 Miscellaneous Dog Charges	1,701.38	681%	250						
0605-2106 Training Compliance				13,166.50	155%	8,500			
0605-2202 Advertising-Dog&Cat				0.00	---	0			
0605-2226 Pound Facility Maintenance				1,560.58	52%	3,000			
0605-2227 Maintenance/Operations				154,547.40	84%	185,000			
0605-2301 Depreciation Domestic Animal Control				942.38	68%	1,382			
0605-2447 Operational Projects				8,781.30	31%	28,500			
0605-2510 LL Concessional Rental				0.00	---	0			
0605-0003 DOMESTIC ANIMAL CONTROL	69,713.19	77%	90,250	178,998.16	79%	226,382	(109,284.97)	80%	(136,132)
0610-0003 VERMIN CONTROL									
0610-2227 Maintenance/Operations				195.82	4%	5,000			
0610-2447 Operational Projects				0.00	---	0			
0610-0003 VERMIN CONTROL	0.00	---	0	195.82	4%	5,000	(195.82)	4%	(5,000)
0612-0003 URBAN FIRE CONTROL									
0612-2227 Maintenance/Operations				4,585.63	115%	4,000			
0612-2301 Depreciation Fire Control				828.22	91%	908			
0612-0003 URBAN FIRE CONTROL	0.00	---	0	5,413.85	110%	4,908	(5,413.85)	110%	(4,908)
0615-0003 CEMETERIES									
0615-1306 Cemetery Charges	32,922.38	73%	45,000						
0615-2227 Maintenance/Operations				50,376.41	56%	90,000			
0615-2301 Depreciation Cemeteries				3,748.12	58%	6,470			
0615-2447 Operational Projects				0.00	---	8,000			
0615-0003 CEMETERIES	32,922.38	73%	45,000	54,124.53	52%	104,470	(21,202.15)	36%	(59,470)
0625-0003 PUBLIC TOILETS									

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REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
31 Mar 2019	%	Budget	31 Mar 2019	%	Budget	31 Mar 2019	%	Budget
0625-1620 Subsidy - State	0.00	---	0					
0625-2227 Maintenance/Operations			35,016.33	78%	45,000			
0625-2301 Depreciation Public Convenience			19,006.58	62%	30,641			
0625-2447 Operational Projects			0.00	---	0			
0625-0003 PUBLIC TOILETS	0.00	---	0	54,022.91	71%	75,641	(54,022.91)	71%
0630-0003 WASTE MANAGEMENT								
0630-1306 Disposal Fees	0.00	---	0					
0630-2301 Depreciation Waste Management			229.62	75%	306			
0630-2630 Contribution - Cleansing Program			0.00	---	0			
0630-0003 WASTE MANAGEMENT	0.00	---	0	229.62	75%	306	(229.62)	75%
0635-0003 NATURAL ENVIRONMENT								
0635-1202 EPA Licence Fees	1,382.00	92%	1,500					
0635-1620 Subsidy-State-Capital	0.00	---	0					
0635-2106 Training			4,711.76	72%	6,500			
0635-2214 General Expenses			26,902.08	54%	50,000			
0635-2228 EPA Licence Fees			673.52	3%	25,000			
0635-2301 Depreciation Environmental Health			0.00	---	0			
0635-2447 Operational Projects			5,136.96	43%	12,000			
0635-0003 NATURAL ENVIRONMENT	1,382.00	92%	1,500	37,424.32	40%	93,500	(36,042.32)	39%
0640-0003 HEALTH INSPECTION								
0640-1202 Registration/Premises/Health	7,054.00	71%	10,000					
0640-1351 Sundry Revenue	0.00	---	200					
0640-1621 Traineeship Subsidy	0.00	---	0					
0640-2106 Training			0.00	---	0			
0640-2111 FBT Expense - Health/Environment			0.00	---	0			
0640-2202 Health Department Advertising			22,094.81	>999%	1,000			
0640-2221 Legal Expenses			0.00	---	0			
0640-2227 Maintenance/Operations			83,647.05	76%	110,000			
0640-2301 Depreciation Healthy Environment			0.00	---	0			
0640-2447 Operational Projects			0.00	---	0			
0640-2510 CES Concessional Rental			6,215.17	43%	14,300			
0640-0003 HEALTH INSPECTION	7,054.00	69%	10,200	111,957.03	89%	125,300	(104,903.03)	91%
0645-0003 PUBLIC HEALTH FACILITIES								
0645-1306 Bollon BN Clinic Lease	22,000.00	96%	23,000					
0645-2227 Maintenance/Operations			5,719.06	114%	5,000			
0645-2301 Depreciation Public Health			5,625.56	19%	29,019			

Revenue and Expenditure Report - Balonne Shire Council
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Version: 2019.3.15.1

		REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)				
		31 Mar 2019	%	Budget	31 Mar 2019		%	Budget	31 Mar 2019		%	Budget
0645-2447	Operational Projects				0.00	---	%	0				
0645-0003	PUBLIC HEALTH FACILITIES	22,000.00	96%	23,000	11,344.62	33%		34,019	10,655.38	-97%		(11,019)
0655-0003	RURAL SERVICES											
0655-1110	Feral Animal Special Rates	166,215.67	98%	170,000								
0655-1130	Interest on Arrears Feral Animal	167.36	33%	500								
0655-1203	Sale Impounded Stock/Impounding Fees	0.00	---	0								
0655-1204	Sale of Minor Plant	0.00	---	0								
0655-1307	Wild Dog Forum Registrations	7,318.14	100%	7,320								
0655-1308	Wild Dog Exclusion Fencing Funding	22,727.25	100%	22,730								
0655-1351	Stock Routes & Agistment Fees	16,213.86	>999%	1,000								
0655-1620	Subsidy -State-Stock Routes Facility	0.00	---	0								
0655-1621	Traineeship Subsidy	0.00	---	0								
0655-1622	REDP GRANT - STRATEGIC FENCING	293,240.00	50%	586,480								
0655-1625	QMDG Grant	0.00	---	20,000								
0655-1630	DAFF Project-Balonne Shire	64,500.00	72%	90,000								
0655-1680	Stock Routes Claims - Major Works	34,140.61	100%	34,140								
0655-2106	Training Rural Lands				114.05	2%		6,000				
0655-2201	Precepts				127,049.00	50%		255,000				
0655-2214	Operations				236,867.13	81%		292,500				
0655-2215	Major Works - Stock Routes				0.00	---		0				
0655-2216	Wild Dog Bounty				31,600.00	90%		35,000				
0655-2228	Wild Dog Forum Expenses				3,232.29	---		0				
0655-2301	Depreciation Rural Services				8,927.29	32%		28,285				
0655-2308	WDEF - Project				43,078.04	---		0				
0655-2444	Wild Dog Retainer				11,670.27	26%		45,000				
0655-2445	Wild Dog Baiting				18,583.23	74%		25,000				
0655-2447	Operational Projects				109,385.78	66%		166,000				
0655-2448	DAFF Project - Balonne Shire Council				65,579.37	73%		90,000				
0655-2449	REDP - STRATEGIC FENCING *INACTIVE*				0.00	---		586,480				
0655-2450	REDP - STRATEGIC FENCING				141,459.21	---		0				
0655-2510	SRO Concessional Rental				7,396.57	62%		12,000				
0655-0003	RURAL SERVICES	604,522.89	65%	932,170	804,942.23	52%		1,541,265	(200,419.34)	33%		(609,095)
0600-0002	ENVIRONMENT & HEALTH SERVICES	737,594.46	67%	1,102,120	1,258,653.09	57%		2,210,791	(521,058.63)	47%		(1,108,671)
0700-0002	COMMERCIAL SERVICES											
0705-0003	PRIVATE WORKS											
0705-1354	Profit /Loss on Private Works	0.00	---	1,000								
0705-1355	Private Works Revenue	0.00	---	25,000								

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	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 Mar 2019	%	Budget	31 Mar 2019	%	Budget	31 Mar 2019	%	Budget
0705-1356 Private Works - Staff	3,237.86	22%	15,000						
0705-1357 Private Works - DTMR	0.00	---	0						
0705-2214 Private Works				17,255.59	69%	25,000			
0705-2215 Private Works - Staff				4,361.35	29%	15,000			
0705-2216 Private Works - DTMR				0.00	---	0			
0705-0003 PRIVATE WORKS	3,237.86	8%	41,000	21,616.94	54%	40,000	(18,379.08)	<-999%	1,000
0713-0003 MAIN ROADS FLOOD DAMAGE									
0713-1363 DMR Claim-Flood Damage-2012-Restor	0.00	---	0						
0713-2278 DMR Flood Damage - Feb 2012-Restor				0.00	---	0			
0713-0003 MAIN ROADS FLOOD DAMAGE	0.00	---	0	0.00	---	0	0.00	---	0
0720-0003 MAIN ROADS RPC									
0720-1356 DMR Claim	0.00	---	500,000						
0720-2214 RPC Works				0.00	---	350,000			
0720-0003 MAIN ROADS RPC	0.00	---	500,000	0.00	---	350,000	0.00	---	150,000
0725-0003 MAIN ROADS RMPC									
0725-1356 DMR Claim	1,967,108.50	72%	2,729,000						
0725-2214 RMPC Works				1,301,187.39	58%	2,229,000			
0725-0003 MAIN ROADS RMPC	1,967,108.50	72%	2,729,000	1,301,187.39	58%	2,229,000	665,921.11	133%	500,000
0726-0003 MAIN ROADS MAINTENANCE									
0726-1356 DMR Claims	0.00	---	0						
0726-2214 Bulk Maintenance Works				0.00	---	0			
0726-0003 MAIN ROADS MAINTENANCE	0.00	---	0	0.00	---	0	0.00	---	0
0727-0003 MAIN ROADS MINOR WORKS									
0727-1356 DMR Claims	4,169.92	21%	20,000						
0727-2214 Minor Works				18,605.34	93%	20,000			
0727-0003 MAIN ROADS MINOR WORKS	4,169.92	21%	20,000	18,605.34	93%	20,000	(14,435.42)	---	0
0750-0003 STATE FIRE SERVICES									
0750-2225 Rates-Fire Levy				6,590.84	188%	3,500			
0750-0003 STATE FIRE SERVICES	0.00	---	0	6,590.84	188%	3,500	(6,590.84)	188%	(3,500)
0755-0003 THALLON RURAL FIRE BRIGADE									
0755-1120 Levy - Thallon Fire	7,478.99	100%	7,500						
0755-1130 Interest on Arrears- Thallon Fire	35.94	72%	50						
0755-2208 Contributions Thallon RFB				3,260.57	50%	6,500			

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	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 Mar 2019	%	Budget	31 Mar 2019	%	Budget	31 Mar 2019	%	Budget
0755-2410 Discount Allowed-Thallon Fire				553.87	79%	700			
0755-0003 THALLON RURAL FIRE BRIGADE	7,514.93	100%	7,550	3,814.44	53%	7,200	3,700.49	>99%	350
0700-0002 COMMERCIAL SERVICES	1,982,031.21	60%	3,297,550	1,351,814.95	51%	2,649,700	630,216.26	97%	647,850
0800-0002 DISASTER MANAGEMENT									
0805-0003 DISASTER MANAGEMENT									
0805-1620 NATURAL DISASTER RESILIENCE	60,000.00	33%	180,000						
0805-2214 General Expenses				101.82	---	0			
0805-2447 Operational Projects				0.00	---	180,000			
0805-0003 DISASTER MANAGEMENT	60,000.00	33%	180,000	101.82	0%	180,000	59,898.18	---	0
0800-0002 DISASTER MANAGEMENT	60,000.00	33%	180,000	101.82	0%	180,000	59,898.18	---	0
4000-0002 SEWERAGE									
4110-0003 SEWERAGE CHARGES									
4110-1120 Sewerage Charges	1,138,208.83	100%	1,143,000						
4110-1130 Interest on Arrears - Gross Levy	4,155.44	83%	5,000						
4110-2410 Discount Allowed				97,603.74	100%	98,000			
4110-0003 SEWERAGE CHARGES	1,142,364.27	100%	1,148,000	97,603.74	100%	98,000	1,044,760.53	100%	1,050,000
4140-0003 DEBT MANAGEMENT									
4140-2406 QTC Finance Cost Sewer				0.00	---	0			
4140-0003 DEBT MANAGEMENT	0.00	---	0	0.00	---	0	0.00	---	0
4410-0003 SEWERAGE									
4410-1351 Sales Miscellaneous	400.00	80%	500						
4410-1620 Subsidy - State-Capital Effluent Reu	243,058.13	100%	243,058						
4410-2227 Maintenance/Operations				258,980.81	74%	350,000			
4410-2301 Depreciation Sewer				183,233.73	54%	336,662			
4410-2447 Operational Projects				0.00	---	0			
4440-2227 New Connections				0.00	---	0			
4410-0003 SEWERAGE	243,458.13	100%	243,558	442,214.54	64%	686,662	(198,756.41)	45%	(443,104)
4000-0002 SEWERAGE	1,385,822.40	100%	1,391,558	539,818.28	69%	784,662	846,004.12	139%	606,896
5000-0002 WATER SUPPLY									
5110-0003 WATER CHARGES									
5110-1120 Water Charges - Gross Levy	1,886,176.33	100%	1,888,000						
5110-1130 Interest on Arrears - Gross Levy	10,608.82	82%	13,000						

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	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 Mar 2019	%	Budget	31 Mar 2019	%	Budget	31 Mar 2019	%	Budget
5110-2410 Discount Allowed - Water Charges				159,067.83	99%	160,000			
5110-0003 WATER CHARGES	1,896,785.15	100%	1,901,000	159,067.83	99%	160,000	1,737,717.32	100%	1,741,000
5115-0003 EXCESS WATER CHARGES									
5115-1120 Excess Water Charges- Gross Levy	98,277.74	140%	70,000						
5115-1130 Interest on Arrears -Gross Levy	877.02	44%	2,000						
5115-2410 Discount Allowed				7,979.16	114%	7,000			
5115-0003 EXCESS WATER CHARGES	99,154.76	138%	72,000	7,979.16	114%	7,000	91,175.60	140%	65,000
5120-0003 WATER SALES									
5120-1351 Cash Sales	194,712.00	100%	194,215						
5120-0003 WATER SALES	194,712.00	100%	194,215	0.00	---	0	194,712.00	100%	194,215
5125-0003 WATER OTHER INCOME									
5125-1633 Misc Equipment Sales	0.00	---	0						
5125-1635 Water Tower Rental-Mobile Phones etc	4,496.15	25%	18,000						
5125-0003 WATER OTHER INCOME	4,496.15	25%	18,000	0.00	---	0	4,496.15	25%	18,000
5130-0003 GRANTS & SUBSIDIES									
5130-1621 Subsidy - Operational - State	0.00	---	0						
5130-1622 Subsidy-Operational-Federal	0.00	---	0						
5130-1625 Subsidy-State-Capital	0.00	---	231,000						
5130-0003 GRANTS & SUBSIDIES	0.00	---	231,000	0.00	---	0	0.00	---	231,000
5140-0003 DEBT MANAGEMENT									
5140-2407 QTC Finance Cost Water				23,578.63	64%	37,000			
5140-0003 DEBT MANAGEMENT	0.00	---	0	23,578.63	64%	37,000	(23,578.63)	64%	(37,000)
5410-0003 URBAN WATER SUPPLIES									
5410-1631 Contribution -Cash STG High School	954.39	106%	900						
5410-2202 Water Notifications - Advertising				0.00	---	2,000			
5410-2221 Legal Fees				0.00	---	0			
5410-2227 Maintenance/Operations				699,333.69	68%	1,025,000			
5410-2229 Water-Community Education				0.00	---	0			
5410-2301 Depreciation Water				447,479.77	80%	561,455			
5410-2447 Operational Projects				0.00	---	0			
5410-0003 URBAN WATER SUPPLIES	954.39	106%	900	1,146,813.46	72%	1,588,455	(1,145,859.07)	72%	(1,587,555)
5420-0003 WATER INSPECTIONS									
5420-1300 Special Meter Reading Fee	1,156.38	58%	2,000						

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	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 Mar 2019	%	Budget	31 Mar 2019	%	Budget	31 Mar 2019	%	Budget
5420-1400 Fines & Penalties	1,673.40	67%	2,500						
5420-2214 General Expenses/Meter Reading				17,944.20	85%	21,000			
5420-0003 WATER INSPECTIONS	2,829.78	63%	4,500	17,944.20	85%	21,000	(15,114.42)	92%	(16,500)
5430-0003 WATER QUALITY TESTING									
5430-2214 General Expenses				2,236.06	34%	6,500			
5430-2447 Operational Projects				0.00	---	0			
5430-0003 WATER QUALITY TESTING	0.00	---	0	2,236.06	34%	6,500	(2,236.06)	34%	(6,500)
5440-0003 WATER CONNECTIONS									
5440-1350 Connection Fees	2,355.00	52%	4,500						
5440-2214 General Expenses				6,559.68	146%	4,500			
5440-0003 WATER CONNECTIONS	2,355.00	52%	4,500	6,559.68	146%	4,500	(4,204.68)	---	0
5000-0002 WATER SUPPLY	2,201,287.23	91%	2,426,115	1,364,179.02	75%	1,824,455	837,108.21	139%	601,660
6000-0002 WASTE MANAGEMENT									
6110-0003 CLEANSING CHARGES									
6110-1120 Cleansing Charges - Gross Levy	1,106,237.36	100%	1,107,000						
6110-1130 Interest on Arrears - Gross Levy	4,655.61	78%	6,000						
6110-1630 Contribution - General Fund	0.00	---	0						
6110-2214 Pensioner Concession Cleansing				0.00	---	0			
6110-2410 Discount Allowed - Cleansing				93,816.49	94%	100,000			
6110-0003 CLEANSING CHARGES	1,110,892.97	100%	1,113,000	93,816.49	94%	100,000	1,017,076.48	100%	1,013,000
6430-0003 CLEANSING SERVICES									
6430-1306 Disposal Fees - Waste	2,385.59	95%	2,500						
6430-1351 Sundry Revenue	0.00	---	500						
6430-1352 Scrap Metal Sales	567.00	11%	5,000						
6430-2202 Advertising-Cleansing				0.00	---	0			
6430-2214 Annual Town Clean-up				0.00	---	0			
6430-2215 Refuse Collection (Contract)				316,907.55	60%	526,000			
6430-2216 Landfill Maintenance				337,653.18	79%	425,000			
6430-2217 Hazardous Waste				0.00	---	0			
6430-2301 Depreciation Garbage				2,820.15	23%	12,363			
6430-2447 Operational Projects				9,787.05	13%	76,000			
6430-0003 CLEANSING SERVICES	2,952.59	37%	8,000	667,167.93	64%	1,039,363	(664,215.34)	64%	(1,031,363)
6000-0002 WASTE MANAGEMENT	1,113,845.56	99%	1,121,000	760,984.42	67%	1,139,363	352,861.14	<-999%	(18,363)

Revenue and Expenditure Report - Balonne Shire Council
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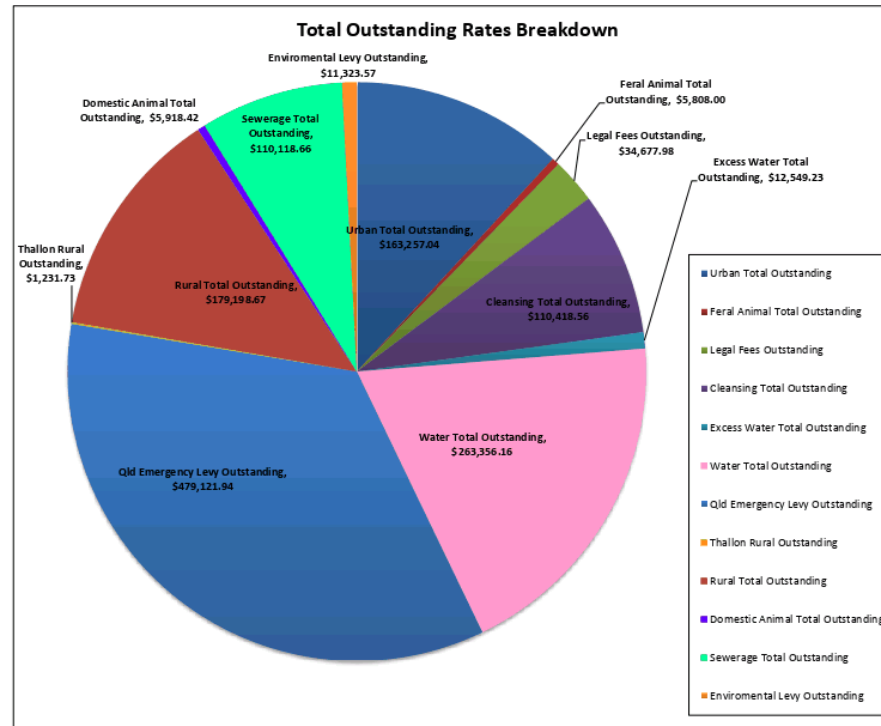
Financial Year Ending 2019 - (Budget for Full Year)

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	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 Mar 2019	%	Budget	31 Mar 2019	%	Budget	31 Mar 2019	%	Budget
0044-0001 BALONNE SHIRE COUNCIL	24,584,925.90	72%	34,031,888	23,603,493.22	68%	34,513,025	981,432.68	-204%	(481,137)
TOTAL REVENUE & EXPENDITURE	24,584,925.90	72%	34,031,888	23,603,493.22	68%	34,513,025	981,432.68	-204%	(481,137)

**Balonne Shire Council Rate Status Report
As at 05/04/2019**

Total Outstanding Rate Percentage	6.38%
Total Outstanding Rate Percentage Prior Year	6.75%
Total Outstanding Rate Amount	\$ 1,251,421.34
Total Outstanding Rate Amount Prior Year	\$ 780,816.46
Total Outstanding Percentage not including - Ngurampaa and Brisbane Petroleum	16.26%
Total Outstanding Amount not including - Ngurampaa and Brisbane Petroleum	\$ 1,044,599.86
Amount Outstanding with R&R	\$ 291,677.61
Number of case files	81
Amount Outstanding with R&R passed the demand stage	\$ 254,107.74
Number of case files	61
Payment Arrangement Amount	\$ 47,070.87
Number of payment arrangements	90
Rates paid for the current month	\$ 3,818,999.49
Total credit account amount (Unallocated Receipts)	-\$ 125,558.62



CAPITAL GRANT, SUBSIDIES, CONTRIBUTIONS AND DONATIONS REPORT

GL #	Grant Program	Project Name	Grant Type (OP/Cap)	Approved Grant Amount	Actual Funding Received YTD	Milestone Dates	Milestone Amounts	Amended Budget	
170-1632-0000	W4Q	Thermal Springs Project	Cap	\$ 750,000.00	\$ -	50% upon endorsement 40% on spending 50% of allocation 10% upon project acquittal		\$ 300,000.00	Funding still to be received 18/19
170-1632-0000	W4Q	St george Depot Renovations	Cap	\$ 200,000.00	\$ -	50% upon endorsement 40% on spending 50% of allocation 10% upon project acquittal		\$ 21,000.00	Payments in advance
170-1633-0000	Drought Communities Programme 2017/18	St George - Grey St Streetscape - Stage 3	Cap	\$ 29,244.00	\$ 95,563.00	OS 30/04/2019	\$ 14,622.00 \$ 14,622.00	\$ -	Funding to be received 19/20
170-1633-0000	Drought Communities Programme 2017/18	St George Show Ground Horse Stable Upgrade- Stage 3	Cap	\$ 29,244.00	\$ 27,219.00	OS 30/04/2019	\$ 14,622.00 \$ 14,622.00	\$ -	Overdue payments
170-1633-0000	Drought Communities Programme 2017/18	St George River Foreshore and Cultural Centre Facade	Cap	\$ 70,000.00	\$ 70,000.00	15/05/2019	\$ 70,000.00	\$ 99,244.00	Funding received 17/18
170-1634-0000	Drought Communities Programme	Nindigully Bridge Removal & Weir Upgrade DCP-60	Cap	\$ 35,000.00	\$ 31,500.00	OS 30/08/2019	Various 10%	\$ 31,500.00	YTD Payments received 18/19
170-1634-0000	Drought Communities Programme	Stock Route Dams Upgrade - Boomerang & 7 Mile DCP58	Cap	\$ 45,000.00	\$ 40,500.00	OS 30/08/2019	Various 10%	\$ 40,500.00	New budget items
170-1634-0000	Drought Communities Programme	Bollon Town Common Fencing Upgrade DCP 53	Cap	\$ 85,000.00	\$ 42,500.00	OS 16/04/2019 30/08/2019	Various Various 10%	\$ 76,500.00	
170-1634-0000	Drought Communities Programme	Mungidi River Park Crossing- Amenities & Bitumen Upgrade DCP 51	Cap	\$ 150,000.00	\$ 135,000.00	OS 23/02/2019 30/08/2019	Various Various 10%	\$ 135,000.00	
170-1634-0000	Drought Communities Programme	Rowden Park Oval Playground DCP 46	Cap	\$ 165,000.00	\$ 82,500.00	OS 23/02/2019 30/10/2019	Various Various 10%	\$ 148,500.00	
170-1634-0000	Drought Communities Programme	Thallon Recreation Grounds Drainage Improvements DCP 62	Cap	\$ 100,000.00	\$ 50,000.00	OS 31/03/2019 30/08/2019	Various Various 10%	\$ 90,000.00	
170-1634-0000	Drought Communities Programme	Dirranbandi & Habel Projects DCP-61	Cap	\$ 220,000.00	\$ 110,000.00	OS 16/04/2019 30/08/2019	Various Various 10%	\$ 198,000.00	
170-1634-0000	Drought Communities Programme	St George Riverforeshore - Footpath Upgrade - DCP-63	Cap	\$ 200,000.00	\$ 100,000.00	OS 31/03/2019 30/08/2019	Various Various 10%	\$ 180,000.00	
401-1612-0000	TIDS	KOOROON Rd Resheet	Cap	\$ 150,000.00	\$ 67,250.97	-	-	\$ 150,000.00	
401-1612-0000	TIDS	KOOROON Rd Floodway upgrade and Resheet	Cap	\$ 260,000.00	\$ 187,821.13	-	-	\$ 260,000.00	
401-1612-0000	TIDS	Michell-Bollon road Gravel Resheeting	Cap	\$ 190,000.00	\$ 169,219.82	-	-	\$ 190,000.00	
401-1615-0000	RZR	Honeymah Lane	Cap	\$ -	\$ -	-	-	\$ -	
401-1615-0000	RZR	Whyenbah Resheet	Cap	\$ 232,648.00	\$ 662,118.00	funds paid quarterly	-	\$ 232,648.00	
401-1615-0000	RZR	Cubbie Gravel Resheet	Cap	\$ 275,233.00	\$ -	funds paid quarterly	-	\$ 275,233.00	
401-1627-0000	REDP	Dirranbandi Rail & River Precinct Stage 1 (17/18 Grant \$186,000)	Cap	\$ 372,000.00	\$ -	OS Received (17/18) 30/09/2018 30/11/2018 30/04/2019	\$ 93,000.00 \$ 93,000.00 \$ 93,000.00 \$ 93,000.00	\$ 279,000.00	
401-1628-0000	REDP	St George CBD & River Foreshore Upgrade (17/18 Grant \$284,000)	Cap	\$ 425,000.00	\$ -	OS Received (17/18) 30/09/2018 30/04/2019	\$ 142,000.00 \$ 141,000.00 \$ 142,000.00	\$ 283,000.00	
401-1629-0000	REDP	St George Korb & Channel Arthur & Kenny Ln (17/18 Grant \$135,000)	Cap	\$ 572,400.00	\$ -	OS Received (17/18) 30/06/2018 30/04/2019	\$ 191,100.00 \$ 190,200.00 \$ 191,100.00	\$ 191,100.00	
401-1631-0000		Developer Contribution - Roadworks			\$ -			\$ 30,000.00	
520-1611-0000	Stronger Communities Programme - Round 4 - Australian Governmen	Dirranbandi Multipurpose Sporting Facility Kitchen Fit Out	Cap	\$ 6,000.00	\$ 6,000.00	OS	\$ 6,000.00	\$ 6,000.00	
4410-1620-0000	DSD	Effluent Reuse Project 17/18			\$ 243,058.13			\$ 243,058.00	
5130-1625-0002	LGG&SP	Dirranbandi WTP Upgrade	Cap	\$ 330,000.00	\$ -	Received in 2018	\$ 99,000.00	\$ 231,000.00	

OPERATIONAL GRANT, SUBSIDIES, CONTRIBUTIONS AND DONATIONS REPORT

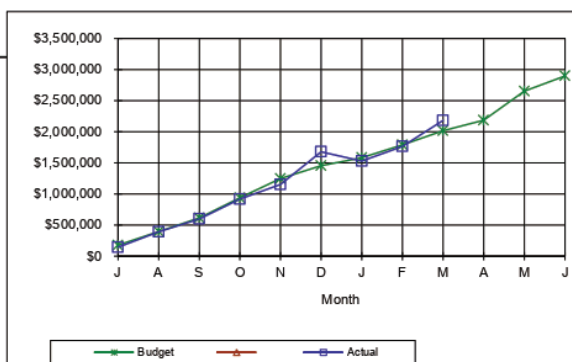
GL #	Grant Program	Project Name	Grant Type (OP/Cap)	Approved Grant Amount	Actual Funding Received YTD	Milestone Dates	Milestone Amounts	Amended Budget	Budget Adjustment 3rd Quarter	
170-1611-0000		General Purpose Grant	Op	\$ 4,000,891.00	\$ 1,545,972.00	Jun-18	\$ 2,741,065.00			
						1st Quarter Aug-18	\$ 711,980.00			
						2nd Quarter Nov-18	\$ 711,980.00			
						3rd Quarter Feb-19	\$ 711,980.00			
						4th Quarter May-19	\$ 711,980.00			
						Advance Payment (19/20)	\$ 2,451,848.00			
205-1621-0000		Trainee Subsidy			\$ 50,695.80			\$ 45,000.00	\$ 51,000.00	
205-1622-0000		Paid Parental Leave Subsidy			\$ 9,495.42			\$ 10,000.00		
205-1633-0000		Drought Support			\$ 80,883.55			\$ 90,000.00		
						OS	\$ 50,000.00			
						15/06/2018	\$ 50,000.00			
						31/08/2018	\$ 50,000.00			
205-1634-0000	REDP	Grants Officer	Op	\$ 300,000.00	\$ 50,000.00			\$ 100,000.00		
						30/04/2019	\$ 50,000.00			
						30/11/2019	\$ 50,000.00			
						30/04/2020	\$ 50,000.00			
						On Signature	\$ 75,000.00			
						15/06/2018	\$ 75,000.00			
						30/08/2018	\$ 75,000.00			
340-1634-0000	REDP	Economic Development Officer	Op	\$ 450,000.00	\$ 75,000.00			\$ 150,000.00		
						30/04/2019	\$ 75,000.00			
						30/11/2019	\$ 75,000.00			
						30/04/2020	\$ 75,000.00			
350-1631-0000		Advertising Contribution			\$ 7,090.90			\$ 1,700.00	\$ 7,100.00	
450-1622-0000		Federal Fuel Subsidy			\$ 14,434.00			\$ 80,000.00		
450-1630-0000		CTP Loyalty Bonus			\$ 3,000.00			\$ -	\$ 3,000.00	
501-1624-0000	Queensland Remembers Funding Program	Balonne Shire Remembers - End of World War I Centenary	Op	\$ 3,000.00	\$ 3,000.00	7/12/2018	\$ 8,400.00	\$ 8,400.00	- \$ 5,400.00	
501-1623-0000	Department of Veteran Affairs	Saluting Their Service Commemorations Grant	Op	\$ 3,000.00	\$ 3,000.00	6/02/2019	\$ 3,000.00		\$ 3,000.00	
501-1625-0000	Celebrating Multicultural Queensland	Balonne Shire Multicultural Luncheon	Op	\$ 3,800.00	\$ 3,800.00	OS	\$ 3,800.00	\$ 3,800.00		
501-1631-0000	Get Ready Queensland - QRA	Get Ready Balonne - Family Fun Day	Op	\$ 10,660.00	\$ 10,553.40	OS	90%	\$ 11,000.00		
501-1634-0000		SW Hospital and Health Services			\$ 67,227.30	30/08/2019	10%	\$ 147,000.00		
505-1620-0001	SLQ	CLS Library Equipment	Op	\$ 3,045.45	\$ 3,045.45	Oct-18	\$ 3,045.45	\$ 3,046.00		
						1 Jan 18-31 December 18	\$ 1,654.25			
505-1620-0002	SLQ	First 5 Forever	Op	\$ 18,623.31	\$ 5,655.02	1 Jan 2019-30 June 19	\$ 5,655.02			
						1 Jul 19-June 2020	\$ 5,655.02			
						1 July 2020-30 Jun 2021	\$ 5,655.02	\$ 1,658.00		
505-1620-1001	SLQ	Library Strategic Priorities	Op	\$ 30,000.00	\$ 30,000.00	Jul-18	\$ 30,000.00	\$ 30,000.00		
						OS	\$ 10,454.55			
505-1620-5001	Maturing the Infrastructure Project Pipeline Program 2	Business Hub	Op	\$ 104,545.50	\$ 101,636.37	31/12/2018	\$ 73,181.82	\$ 104,546.00		
						31/08/2019	\$ 20,909.09			
505-1620-6001	SLQ	Deadly Digital Communities	Op	\$ 10,000.00	\$ 10,000.00	Jan-19	\$ 10,000.00	\$ 10,000.00		
521-1635-0000	Department of Education	Drimanbandi Pool Contribution			\$ 5,000.00			\$ 5,000.00		
525-1620-0000	Arts Queensland	RADF Program	Op	\$ 25,000.00	\$ 25,000.00	On Signature	\$ 25,000.00	\$ 25,000.00		
525-1622-0000		Subsidy - State			\$ -			\$ -		
550-1610-0000		SES Subsidy			\$ 18,813.56	12/02/2019	\$ 18,813.56	\$ 21,000.00		
						OS Received (17/18)	\$ 146,620.00			
						30/06/2018	\$ 146,620.00			
655-1622-0000	REDP	Strategic Fencing	Op	\$ 733,100.00	\$ 293,240.00	31/08/2018	\$ 146,620.00	\$ 586,480.00		
						31/10/2018	\$ 146,620.00			
						30/04/2019	\$ 146,620.00			
655-1625-0000	QMDC	Parturition Mapping & Control	Op	\$ 70,000.00	\$ -	On Signature	\$ 30,000.00	\$ 20,000.00		
						1st April 2018	\$ 20,000.00	\$ 20,000.00		
						1st May 2018	\$ 20,000.00			
						On Signature (14th July 2017)	\$ 94,600.00			
655-1630-0000	Queensland Feral Pest Initiative (QFPI)	DAFF	Op	\$ 215,000.00	\$ 64,500.00	6/03/2018	\$ 23,650.00	\$ 90,000.00		
						11/12/2018	\$ 70,950.00			
							\$ 25,800.00			
						OS	\$ 60,000.00			
805-1620-0000	Natural Disaster Resilience Program - QRA	Balonne Shire Flood Warning Gauge IS	Op	\$ 200,000.00	\$ 60,000.00	Nov-19	\$ 120,000.00	\$ 180,000.00		
						15/01/2020	\$ 20,000.00			
5410-1631-0000	Department of Education	STG High School Contribution			\$ 954.39			\$ 900.00		

Overdue payments
 Funding received 17/18
 YTD Payments received 18/19
 Funding still to be received 18/19
 Payments in advance
 Funding to be received 19/20
 New budget items

Balonne Shire Council as at 31 March 2019 Maintenance/Operations

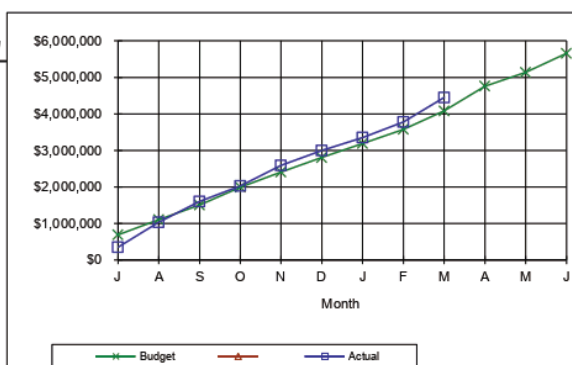
0205-0003- Administration Revenue

Month	Budget	Actual
J	\$175,336	\$145,208
A	\$393,848	\$390,226
S	\$613,551	\$597,590
O	\$935,426	\$916,170
N	\$1,247,717	\$1,150,912
D	\$1,453,002	\$1,676,828
J	\$1,583,164	\$1,528,798
F	\$1,788,045	\$1,763,527
M	\$2,016,083	\$2,178,948
A	\$2,182,620	
M	\$2,650,863	
J	\$2,896,800	



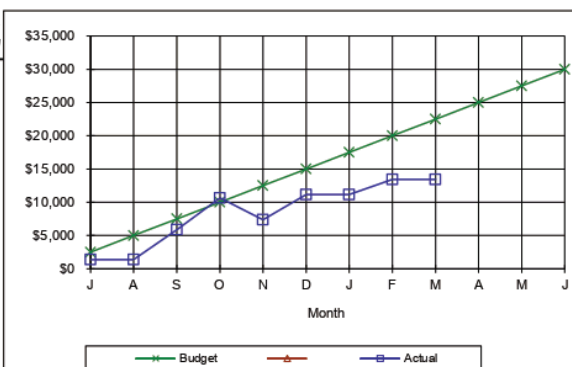
205-0003 Administration Expenditure

Month	Budget	Actual
J	\$689,961	\$354,538
A	\$1,106,697	\$1,035,719
S	\$1,510,140	\$1,603,357
O	\$1,992,466	\$2,029,502
N	\$2,411,225	\$2,590,256
D	\$2,807,462	\$3,001,145
J	\$3,191,552	\$3,352,859
F	\$3,577,094	\$3,780,504
M	\$4,080,343	\$4,446,631
A	\$4,760,388	
M	\$5,139,579	
J	\$5,658,684	



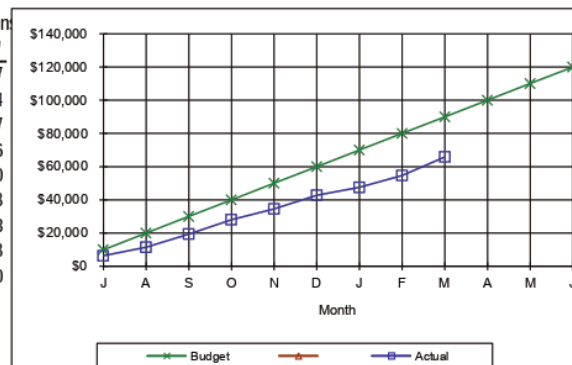
0310-1302- Planning/Development Fees/Charges

Month	Budget	Actual
J	\$2,500	\$1,366
A	\$5,000	\$1,366
S	\$7,500	\$5,854
O	\$10,000	\$10,648
N	\$12,500	\$7,384
D	\$15,000	\$11,166
J	\$17,500	\$11,166
F	\$20,000	\$13,438
M	\$22,500	\$13,438
A	\$25,000	
M	\$27,500	
J	\$30,000	



0310-2227- Planning/Development Mtce/Operations

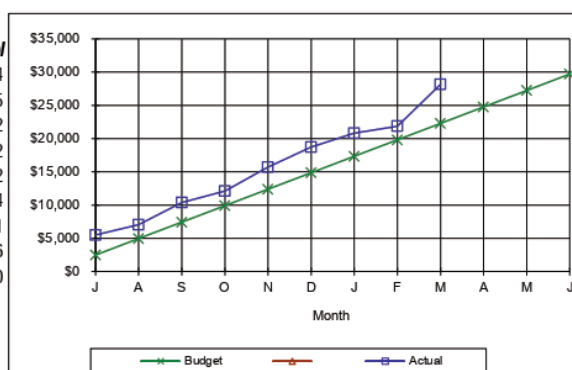
Month	Budget	Actual
J	\$10,000	\$6,337
A	\$20,000	\$11,534
S	\$30,000	\$19,437
O	\$40,000	\$28,016
N	\$50,000	\$34,510
D	\$60,000	\$42,833
J	\$70,000	\$47,558
F	\$80,000	\$54,723
M	\$90,000	\$65,870
A	\$100,000	
M	\$110,000	
J	\$120,000	



Balonne Shire Council as at 31 March 2019 Maintenance/Operations

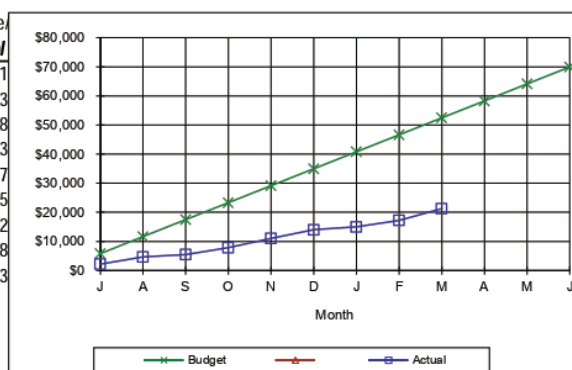
0320-0003 Building Fees

Month	Budget	Actual
J	\$2,475	\$5,504
A	\$4,950	\$7,045
S	\$7,425	\$10,372
O	\$9,900	\$12,112
N	\$12,375	\$15,712
D	\$14,850	\$18,724
J	\$17,325	\$20,801
F	\$19,800	\$21,866
M	\$22,275	\$28,170
A	\$24,750	
M	\$27,225	
J	\$29,700	



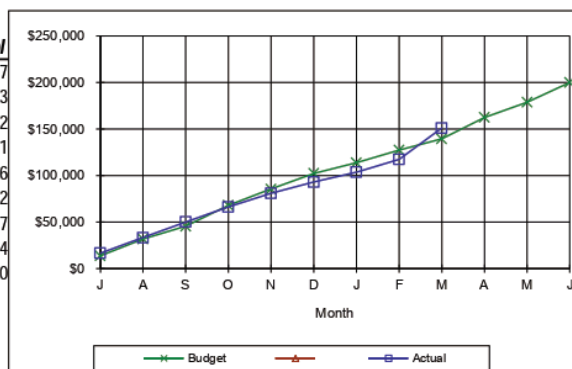
0320-2227- Building/Plumbing Development Mtce/

Month	Budget	Actual
J	\$5,833	\$2,221
A	\$11,667	\$4,693
S	\$17,500	\$5,498
O	\$23,333	\$7,823
N	\$29,167	\$11,037
D	\$35,000	\$13,995
J	\$40,833	\$14,982
F	\$46,667	\$17,228
M	\$52,500	\$21,283
A	\$58,333	
M	\$64,167	
J	\$70,000	



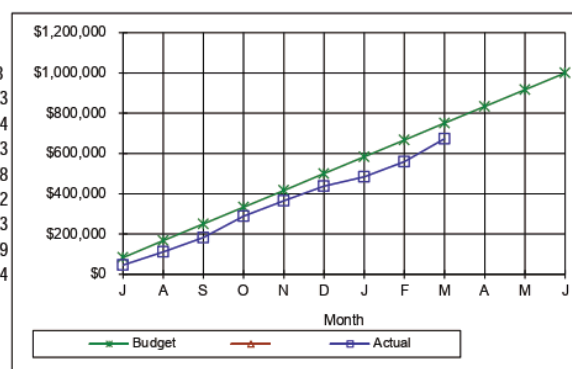
0355-2227- Visitor Services Mtce/Operations

Month	Budget	Actual
J	\$13,894	\$16,757
A	\$31,832	\$33,353
S	\$45,586	\$50,192
O	\$68,028	\$66,391
N	\$85,541	\$81,066
D	\$102,365	\$93,032
J	\$113,881	\$103,747
F	\$127,457	\$117,494
M	\$139,460	\$151,020
A	\$162,436	
M	\$178,807	
J	\$200,000	



405-0003 Works Administration - Revenue

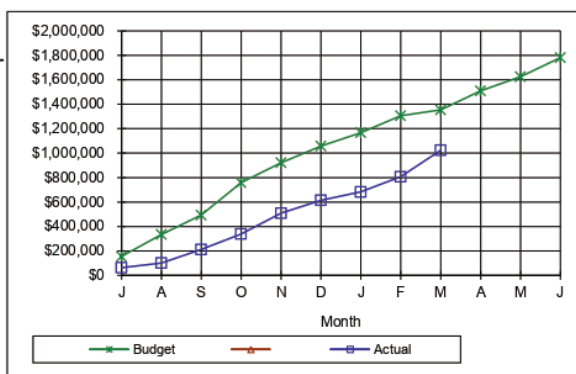
Month	Budget	Actual
J	\$83,333	\$45,398
A	\$166,667	\$111,203
S	\$250,000	\$181,884
O	\$333,333	\$288,053
N	\$416,667	\$364,518
D	\$500,000	\$438,132
J	\$583,333	\$484,123
F	\$666,667	\$558,719
M	\$750,000	\$673,054
A	\$833,333	
M	\$916,667	
J	\$1,000,000	



Balonne Shire Council as at 31 March 2019 Maintenance/Operations

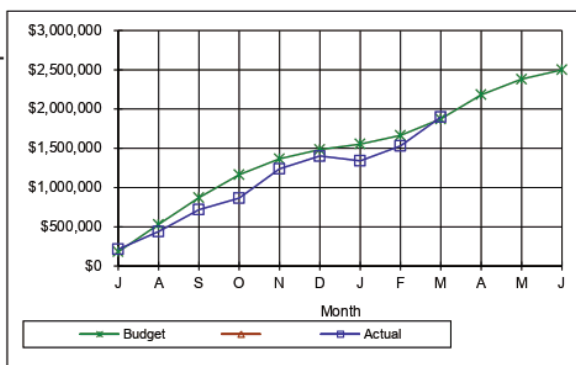
405-0003 Works Administration - Expenditure

Month	Budget	Actual
J	\$155,301	\$63,522
A	\$334,902	\$101,493
S	\$493,489	\$211,954
O	\$758,514	\$338,844
N	\$921,778	\$508,861
D	\$1,057,327	\$615,084
J	\$1,167,494	\$683,377
F	\$1,306,256	\$807,375
M	\$1,353,554	\$1,025,092
A	\$1,509,872	
M	\$1,625,367	
J	\$1,781,831	



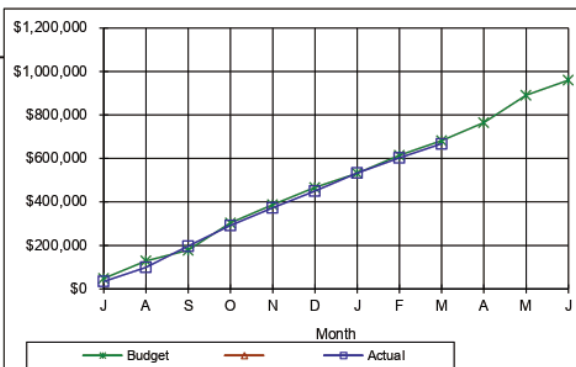
0410-2227- Roads Maintenance/Operations

Month	Budget	Actual
J	\$182,178	\$213,838
A	\$529,736	\$438,981
S	\$870,487	\$717,712
O	\$1,164,387	\$865,722
N	\$1,364,719	\$1,237,527
D	\$1,484,396	\$1,400,593
J	\$1,553,701	\$1,340,143
F	\$1,662,603	\$1,529,391
M	\$1,872,646	\$1,898,127
A	\$2,181,643	
M	\$2,380,209	
J	\$2,500,000	



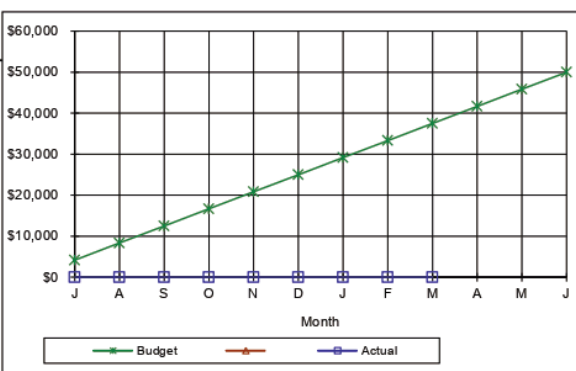
0415-2227- Streets Maintenance/Operations

Month	Budget	Actual
J	\$47,508	\$34,377
A	\$128,987	\$99,382
S	\$177,559	\$196,816
O	\$303,258	\$291,934
N	\$386,907	\$372,662
D	\$466,125	\$449,588
J	\$532,009	\$533,222
F	\$614,254	\$602,344
M	\$681,420	\$667,467
A	\$764,997	
M	\$890,806	
J	\$960,000	



0420-2227- Bridge Maintenance/Operations

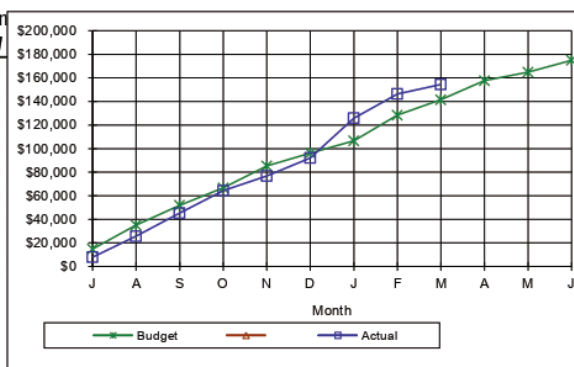
Month	Budget	Actual
J	\$4,167	\$0
A	\$8,333	\$0
S	\$12,500	\$0
O	\$16,667	\$0
N	\$20,833	\$0
D	\$25,000	\$0
J	\$29,167	\$0
F	\$33,333	\$0
M	\$37,500	\$0
A	\$41,667	\$0
M	\$45,833	\$0
J	\$50,000	\$0



Balonne Shire Council as at 31 March 2019 Maintenance/Operations

0430-2227- Works Depots Maintenance/Operations

Month	Budget	Actual
J	\$14,829	\$7,956
A	\$35,181	\$25,653
S	\$51,905	\$45,348
O	\$66,658	\$64,448
N	\$85,336	\$76,796
D	\$96,171	\$92,048
J	\$106,587	\$125,822
F	\$128,488	\$146,425
M	\$141,510	\$154,505
A	\$157,647	
M	\$164,929	
J	\$175,000	



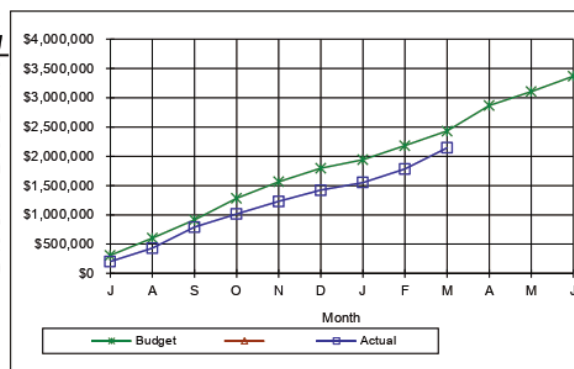
0440-2227- Aerodrome Maintenance/Operations

Month	Budget	Actual
J	\$3,666	\$23,451
A	\$14,135	\$37,036
S	\$16,446	\$56,818
O	\$31,753	\$65,979
N	\$43,633	\$86,193
D	\$48,001	\$93,429
J	\$76,373	\$100,109
F	\$89,788	\$106,649
M	\$124,891	\$115,708
A	\$138,181	
M	\$152,420	
J	\$160,000	



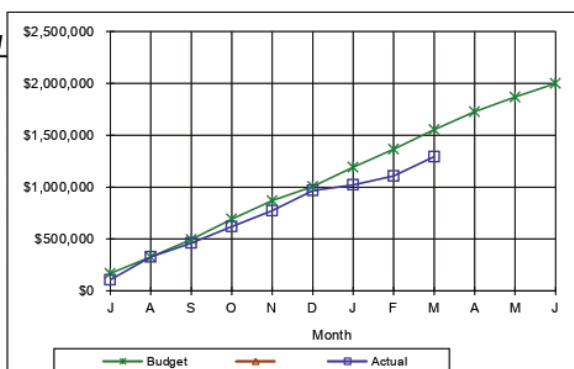
450-1810 Plant Oncosts/Plant Hire

Month	Budget	Actual
J	\$307,458	\$205,252
A	\$603,733	\$433,377
S	\$916,124	\$791,389
O	\$1,285,706	\$1,015,665
N	\$1,565,671	\$1,228,840
D	\$1,796,086	\$1,422,104
J	\$1,941,943	\$1,553,296
F	\$2,182,073	\$1,782,772
M	\$2,432,338	\$2,146,329
A	\$2,869,231	
M	\$3,107,928	
J	\$3,368,000	



0450-2219- Plant Maintenance/Operations

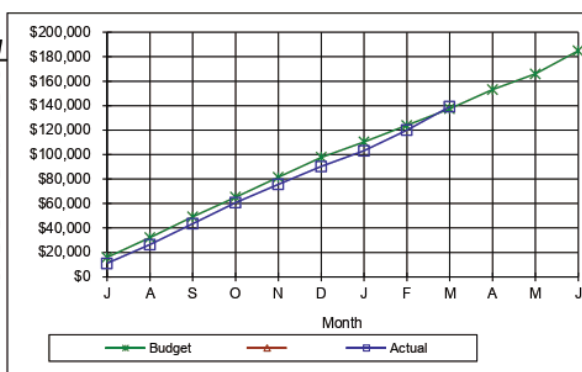
Month	Budget	Actual
J	\$168,614	\$107,828
A	\$326,426	\$328,847
S	\$496,273	\$462,330
O	\$692,364	\$619,948
N	\$869,290	\$773,098
D	\$1,005,964	\$967,673
J	\$1,192,349	\$1,022,216
F	\$1,366,630	\$1,107,391
M	\$1,554,396	\$1,294,645
A	\$1,727,505	
M	\$1,868,038	
J	\$2,000,000	



Balonne Shire Council as at 31 March 2019 Maintenance/Operations

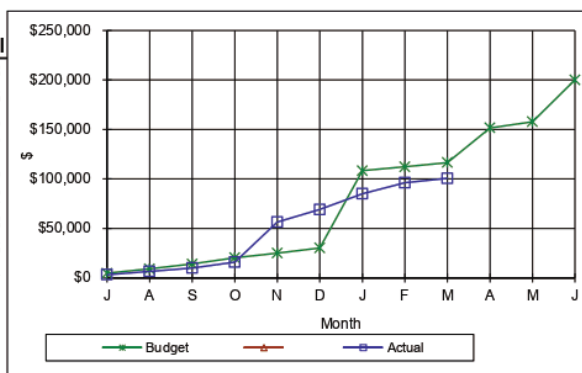
0505-2227- Libraries - Maintenance/Operations

Month	Budget	Actual
J	\$15,846	\$11,006
A	\$32,088	\$26,310
S	\$49,121	\$43,404
O	\$65,185	\$60,678
N	\$81,544	\$75,710
D	\$97,762	\$90,276
J	\$110,307	\$103,049
F	\$123,864	\$119,959
M	\$137,490	\$139,076
A	\$153,141	
M	\$165,968	
J	\$185,000	



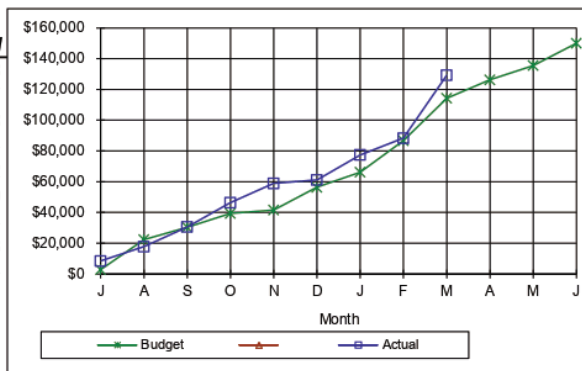
0510-1710- Housing - Rent Revenue

Month	Budget	Actual
J	\$4,737	\$3,308
A	\$9,197	\$6,516
S	\$14,084	\$10,105
O	\$20,433	\$15,907
N	\$25,159	\$56,365
D	\$30,385	\$69,082
J	\$108,310	\$85,048
F	\$112,260	\$96,103
M	\$116,574	\$100,704
A	\$151,560	
M	\$157,820	
J	\$200,000	



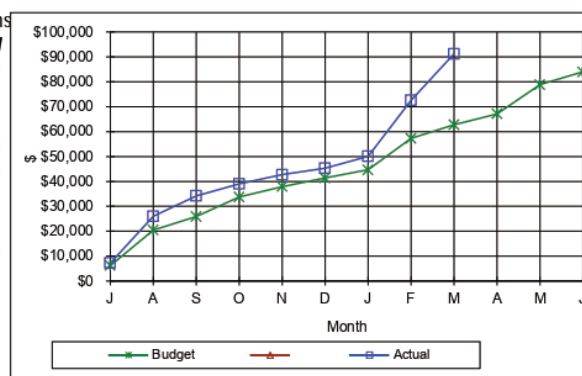
0510-2227- Housing - Maintenance/Operations

Month	Budget	Actual
J	\$2,802	\$8,458
A	\$22,312	\$17,807
S	\$30,404	\$30,608
O	\$39,341	\$46,394
N	\$41,518	\$58,902
D	\$56,397	\$61,040
J	\$66,124	\$77,404
F	\$86,749	\$88,343
M	\$114,317	\$129,314
A	\$126,282	
M	\$135,549	
J	\$150,000	



0520-2227- Sport & Rec - Maintenance/Operations

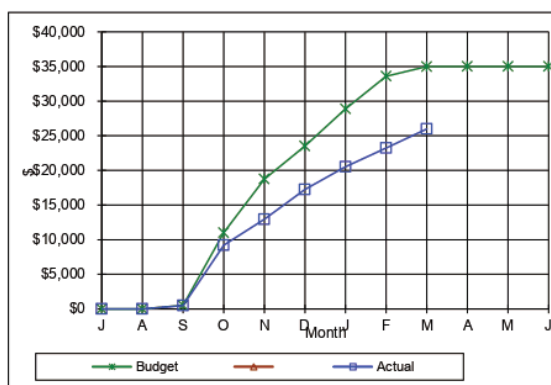
Month	Budget	Actual
J	\$6,241	\$7,252
A	\$20,445	\$25,987
S	\$25,924	\$34,191
O	\$33,720	\$39,068
N	\$37,913	\$42,703
D	\$41,395	\$45,277
J	\$44,654	\$50,101
F	\$57,285	\$72,543
M	\$62,724	\$91,234
A	\$67,136	
M	\$78,850	
J	\$84,000	



Balonne Shire Council as at 31 March 2019 Maintenance/Operations

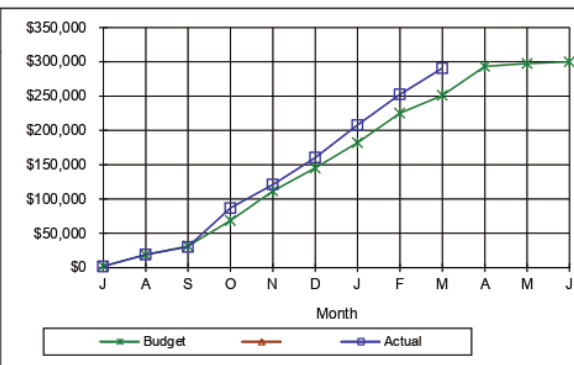
0521-1305- Swimming Pools Hire Charges

Month	Budget	Actual
J	\$0	\$0
A	\$0	\$0
S	\$502	\$500
O	\$11,017	\$9,190
N	\$18,748	\$12,937
D	\$23,525	\$17,237
J	\$28,886	\$20,518
F	\$33,588	\$23,218
M	\$34,984	\$25,985
A	\$35,000	
M	\$35,000	
J	\$35,000	



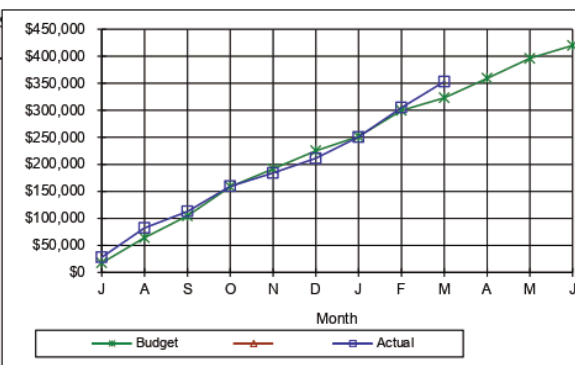
0521-2227- Swimming Pools Maintenance/Operations

Month	Budget	Actual
J	\$2,262	\$1,786
A	\$18,814	\$19,083
S	\$31,438	\$30,191
O	\$68,510	\$86,783
N	\$111,809	\$121,180
D	\$145,209	\$160,356
J	\$182,156	\$207,782
F	\$225,127	\$252,460
M	\$251,076	\$290,782
A	\$293,346	
M	\$297,520	
J	\$300,000	



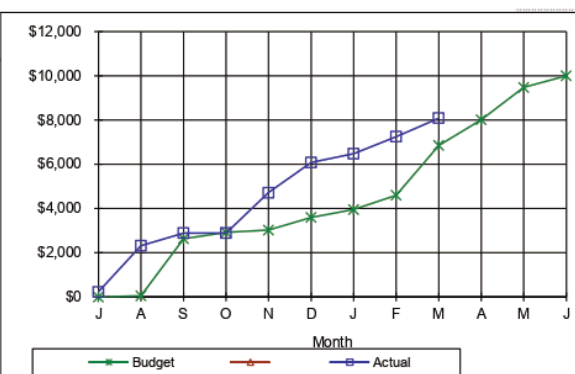
0530-2227- Park/Gardens Maintenance/Operations

Month	Budget	Actual
J	\$17,634	\$27,909
A	\$64,211	\$82,122
S	\$104,465	\$112,874
O	\$158,533	\$159,474
N	\$191,840	\$184,049
D	\$225,181	\$210,974
J	\$251,466	\$250,473
F	\$299,517	\$305,091
M	\$323,122	\$352,923
A	\$359,214	
M	\$396,103	
J	\$420,000	



0535-1305- Halls/Civic Centre Hire Charges

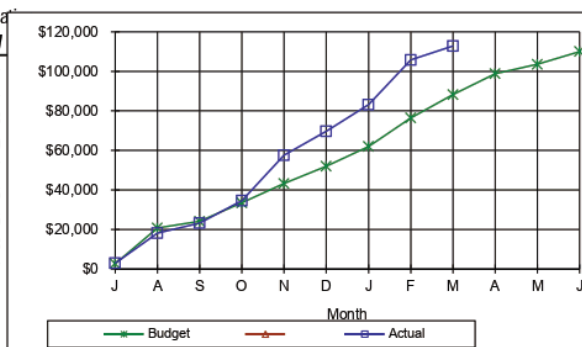
Month	Budget	Actual
J	\$0	\$233
A	\$53	\$2,316
S	\$2,638	\$2,889
O	\$2,923	\$2,889
N	\$3,029	\$4,720
D	\$3,601	\$6,084
J	\$3,956	\$6,486
F	\$4,600	\$7,250
M	\$6,855	\$8,089
A	\$8,019	
M	\$9,476	
J	\$10,000	



Balonne Shire Council as at 31 March 2019 Maintenance/Operations

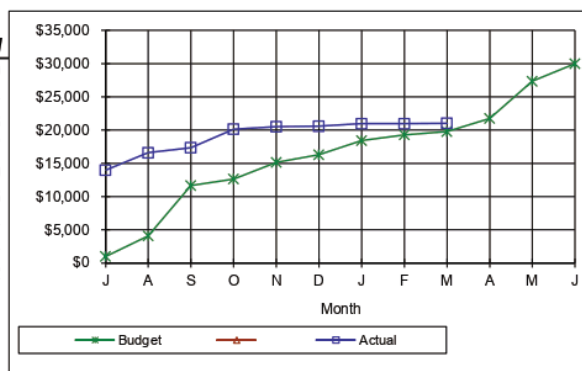
0535-2227- Halls/Civic Centre Maintenance/Operations

Month	Budget	Actual
J	\$2,614	\$2,974
A	\$20,738	\$18,094
S	\$24,109	\$23,198
O	\$33,485	\$34,510
N	\$43,201	\$57,517
D	\$51,953	\$69,616
J	\$62,004	\$83,166
F	\$76,471	\$105,778
M	\$88,194	\$112,807
A	\$98,837	
M	\$103,554	
J	\$110,000	



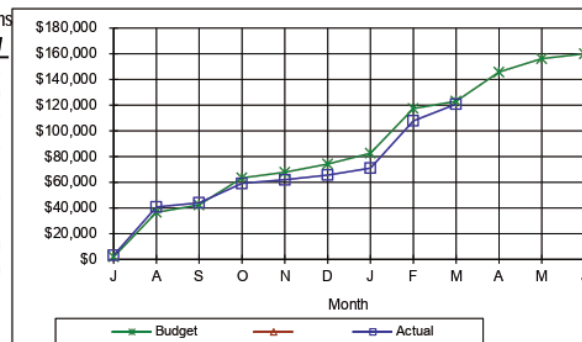
0555-1305- Showground Hire Charges

Month	Budget	Actual
J	\$988	\$13,979
A	\$4,070	\$16,594
S	\$11,638	\$17,353
O	\$12,634	\$20,127
N	\$15,141	\$20,500
D	\$16,294	\$20,596
J	\$18,416	\$20,964
F	\$19,283	\$20,964
M	\$19,785	\$21,012
A	\$21,745	
M	\$27,356	
J	\$30,000	



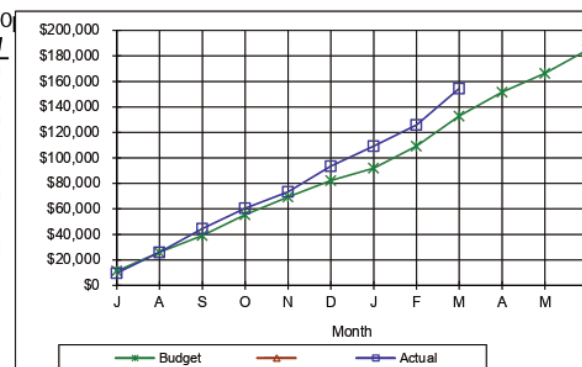
0555-2227- Showgrounds Maintenance/Operations

Month	Budget	Actual
J	\$1,947	\$3,013
A	\$36,622	\$40,779
S	\$42,298	\$43,952
O	\$63,338	\$59,075
N	\$67,729	\$61,917
D	\$74,180	\$65,625
J	\$82,485	\$70,981
F	\$117,358	\$107,780
M	\$123,041	\$120,729
A	\$145,695	
M	\$156,130	
J	\$160,000	



0605-2227- Urban Animal Control - Maintenance/Operations

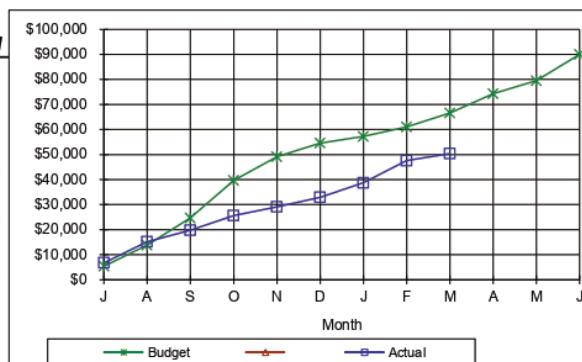
Month	Budget	Actual
J	\$11,307	\$9,639
A	\$26,028	\$25,956
S	\$39,105	\$44,509
O	\$55,411	\$60,555
N	\$69,464	\$73,403
D	\$82,293	\$93,559
J	\$91,985	\$109,224
F	\$109,348	\$125,868
M	\$132,916	\$154,547
A	\$151,707	
M	\$166,320	
J	\$185,000	



Balonne Shire Council as at 31 March 2019 Maintenance/Operations

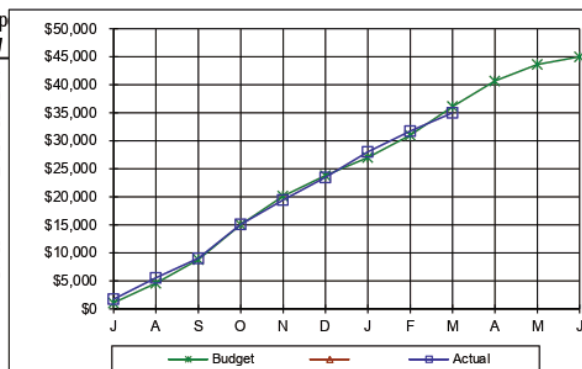
0615-2227- Cemetery Maintenance/Operations

Month	Budget	Actual
J	\$5,411	\$6,757
A	\$13,789	\$15,208
S	\$24,684	\$19,735
O	\$39,675	\$25,637
N	\$49,109	\$29,116
D	\$54,588	\$32,893
J	\$57,246	\$38,729
F	\$61,037	\$47,552
M	\$66,567	\$50,376
A	\$74,283	
M	\$79,482	
J	\$90,000	



0625-2227- Public Conveniences Maintenance/Op

Month	Budget	Actual
J	\$1,090	\$1,764
A	\$4,592	\$5,579
S	\$8,839	\$9,048
O	\$15,065	\$15,086
N	\$20,166	\$19,450
D	\$23,837	\$23,487
J	\$27,026	\$28,031
F	\$31,035	\$31,748
M	\$36,140	\$35,016
A	\$40,687	
M	\$43,633	
J	\$45,000	



0635-2214- Natural Environment - Maintenance/O

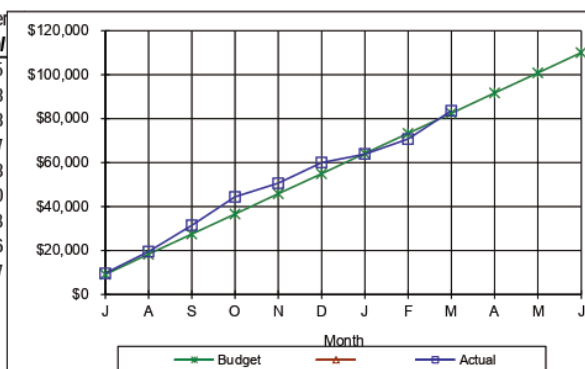
Month	Budget	Actual
J	\$0	\$2,799
A	\$7,207	\$7,730
S	\$9,421	\$8,934
O	\$12,706	\$12,616
N	\$17,783	\$12,632
D	\$22,949	\$15,767
J	\$27,052	\$18,216
F	\$30,063	\$21,397
M	\$33,894	\$27,730
A	\$37,737	
M	\$45,243	
J	\$50,000	



Balonne Shire Council as at 31 March 2019 Maintenance/Operations

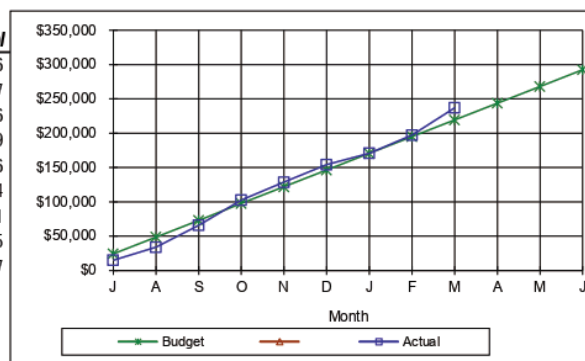
0640-2227- Health Inspection - Maintenance/Operations

Month	Budget	Actual
J	\$9,167	\$9,685
A	\$18,333	\$19,498
S	\$27,500	\$31,528
O	\$36,667	\$44,397
N	\$45,833	\$50,608
D	\$55,000	\$60,050
J	\$64,167	\$63,903
F	\$73,333	\$70,756
M	\$82,500	\$83,647
A	\$91,667	
M	\$100,833	
J	\$110,000	



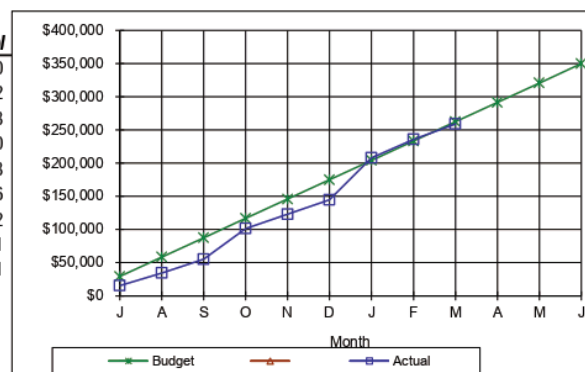
0655-2214- Rural Services Operations

Month	Budget	Actual
J	\$24,375	\$14,986
A	\$48,750	\$33,957
S	\$73,125	\$65,966
O	\$97,500	\$102,449
N	\$121,875	\$128,636
D	\$146,250	\$154,124
J	\$170,625	\$170,861
F	\$195,000	\$197,305
M	\$219,375	\$236,867
A	\$243,750	
M	\$268,125	
J	\$292,500	



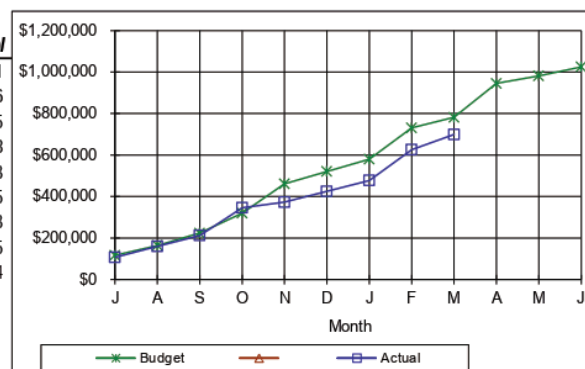
4410-2227- Sewerage Maintenance/Operations

Month	Budget	Actual
J	\$29,167	\$15,260
A	\$58,333	\$34,362
S	\$87,500	\$55,053
O	\$116,667	\$101,370
N	\$145,833	\$122,903
D	\$175,000	\$144,716
J	\$204,167	\$207,792
F	\$233,333	\$235,811
M	\$262,500	\$258,981
A	\$291,667	
M	\$320,833	
J	\$350,000	



5410-2227- Water Maintenance/Operations

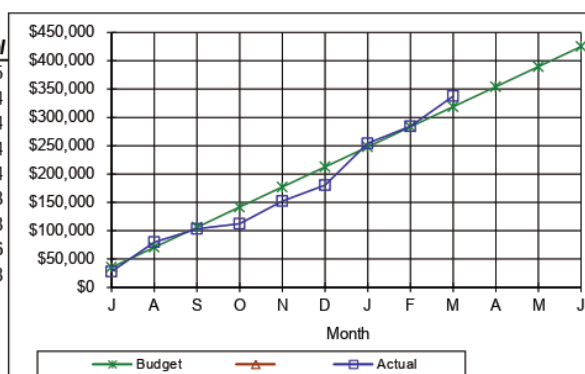
Month	Budget	Actual
J	\$116,685	\$107,371
A	\$164,478	\$159,906
S	\$224,158	\$212,775
O	\$319,937	\$345,738
N	\$460,999	\$373,733
D	\$520,913	\$425,465
J	\$579,853	\$477,813
F	\$730,863	\$626,075
M	\$781,716	\$699,334
A	\$945,098	
M	\$981,410	
J	\$1,025,000	



Balonne Shire Council as at 31 March 2019 Maintenance/Operations

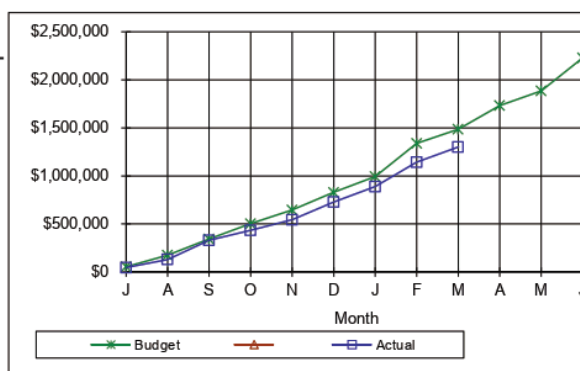
6430-2216- Landfill Maintenance

Month	Budget	Actual
J	\$35,417	\$27,795
A	\$70,833	\$79,664
S	\$106,250	\$103,324
O	\$141,667	\$112,274
N	\$177,083	\$152,434
D	\$212,500	\$180,483
J	\$247,917	\$254,223
F	\$283,333	\$284,396
M	\$318,750	\$337,653
A	\$354,167	
M	\$389,583	
J	\$425,000	



0725-2214- RMPC

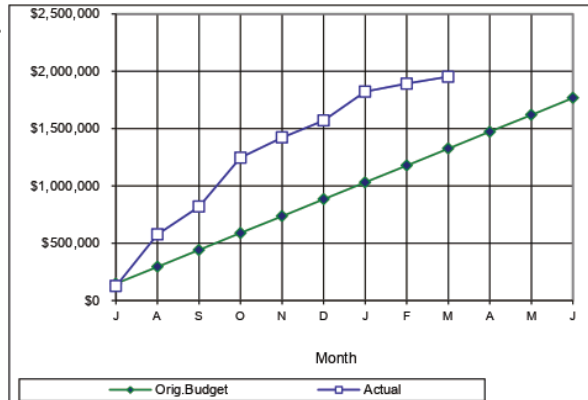
Month	Budget	Actual
J	\$54,546	\$45,277
A	\$174,791	\$130,066
S	\$343,052	\$330,308
O	\$502,767	\$433,552
N	\$645,399	\$542,655
D	\$829,243	\$728,487
J	\$993,800	\$888,633
F	\$1,338,210	\$1,144,143
M	\$1,487,112	\$1,301,187
A	\$1,732,501	
M	\$1,885,112	
J	\$2,229,000	



Balonne Shire Council as at 31 March 2019 Capital Expenditure

410 - 4933 Roads

Month	Orig.Budget	Actual
J	\$147,301	\$126,600
A	\$294,602	\$577,541
S	\$441,903	\$818,824
O	\$589,204	\$1,246,309
N	\$736,505	\$1,422,432
D	\$883,806	\$1,570,284
J	\$1,031,107	\$1,823,271
F	\$1,178,408	\$1,892,028
M	\$1,325,709	\$1,953,335
A	\$1,473,010	
M	\$1,620,311	
J	\$1,767,612	



415 - 4933 Streets

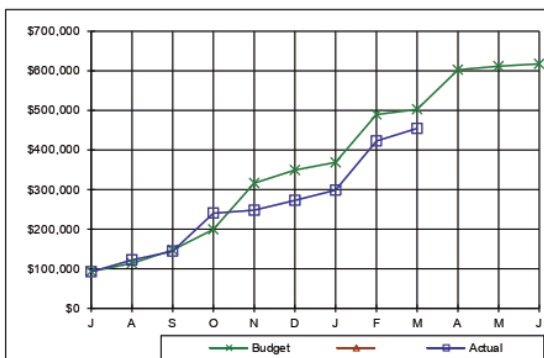
Month	Budget	Actual
J	\$67,750	\$13,802
A	\$135,500	\$112,584
S	\$203,250	\$154,880
O	\$271,000	\$168,908
N	\$338,750	\$261,740
D	\$406,500	\$340,065
J	\$474,250	\$357,704
F	\$542,000	\$408,798
M	\$609,750	\$554,585
A	\$677,500	
M	\$745,250	
J	\$813,000	



Balonne Shire Council as at 31 March 2019 Water Maintenance/Operations

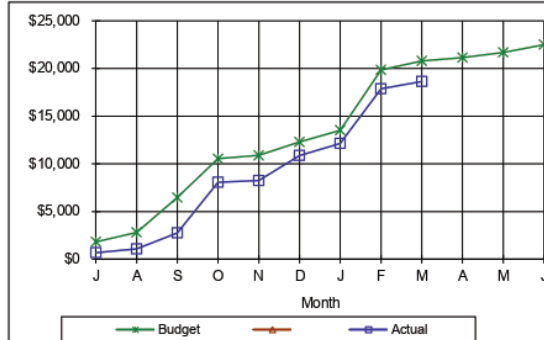
5410-2227-1000 St George Riverwater Maintenance/Operations

Month	Budget	Actual
J	\$93,208	\$92,481
A	\$113,588	\$122,041
S	\$147,489	\$143,994
O	\$199,283	\$240,487
N	\$316,465	\$247,859
D	\$348,943	\$272,778
J	\$368,530	\$298,397
F	\$489,486	\$422,439
M	\$502,390	\$454,149
A	\$602,277	
M	\$611,619	
J	\$617,500	



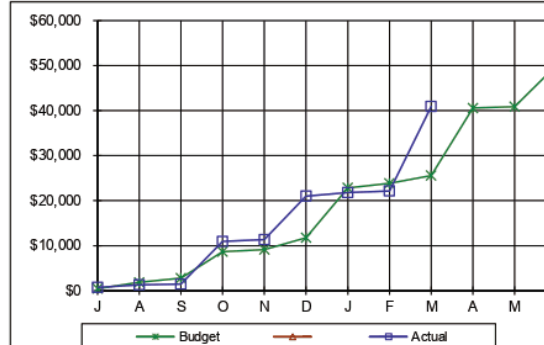
5410-2227-2000 Thallon Water Maintenance/Operations

Month	Budget	Actual
J	\$1,818	\$691
A	\$2,825	\$1,076
S	\$6,466	\$2,766
O	\$10,536	\$8,075
N	\$10,888	\$8,249
D	\$12,301	\$10,867
J	\$13,524	\$12,131
F	\$19,853	\$17,875
M	\$20,792	\$18,638
A	\$21,146	
M	\$21,683	
J	\$22,500	



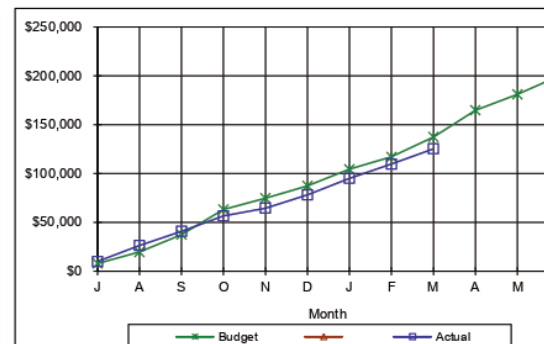
5410-2227-3000 Mungindi Water Maintenance/Operations

Month	Budget	Actual
J	\$440	\$710
A	\$1,854	\$1,285
S	\$2,771	\$1,479
O	\$8,666	\$10,918
N	\$9,129	\$11,360
D	\$11,729	\$21,001
J	\$22,814	\$21,806
F	\$23,855	\$22,151
M	\$25,583	\$40,903
A	\$40,546	
M	\$40,836	
J	\$50,000	



5410-2227-4000 Diranbandi Water Maintenance/Operations

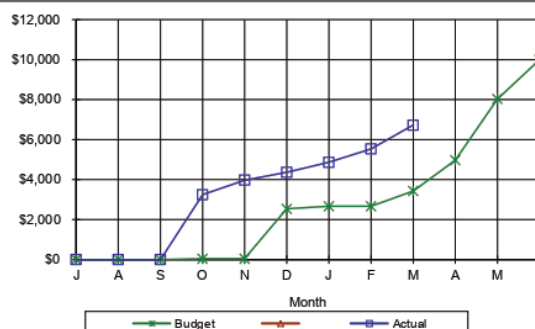
Month	Budget	Actuals
J	\$7,917	\$9,963
A	\$19,768	\$26,411
S	\$37,566	\$40,863
O	\$63,266	\$56,740
N	\$74,732	\$64,647
D	\$87,512	\$78,270
J	\$104,416	\$95,120
F	\$117,039	\$109,695
M	\$137,519	\$125,448
A	\$164,824	
M	\$181,109	
J	\$200,000	



Balonne Shire Council as at 31 March 2019 Water Maintenance/Operations

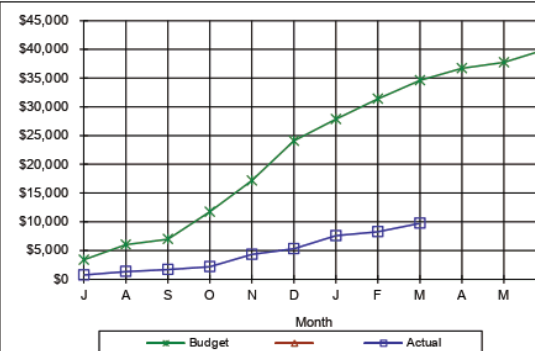
5410-2227-5000 Hebel Water Maintenance/Operations

Month	Budget	Actual
J	\$0	\$0
A	\$0	\$0
S	\$0	\$0
O	\$42	\$3,241
N	\$42	\$3,971
D	\$2,537	\$4,365
J	\$2,665	\$4,870
F	\$2,665	\$5,537
M	\$3,432	\$6,723
A	\$4,972	
M	\$8,032	
J	\$10,000	



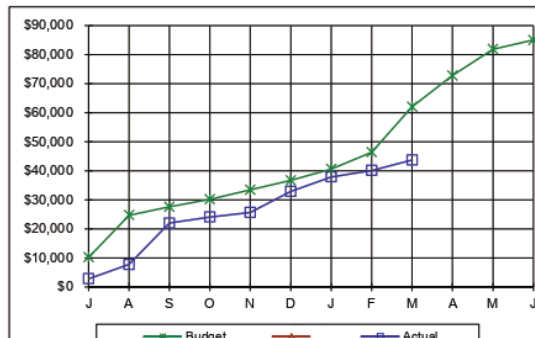
5410-2227-6000 Bollon Water Maintenance/Operations

Month	Budget	Actual
J	\$3,384	\$731
A	\$6,016	\$1,340
S	\$6,977	\$1,668
O	\$11,743	\$2,177
N	\$17,162	\$4,329
D	\$24,079	\$5,292
J	\$27,862	\$7,585
F	\$31,402	\$8,266
M	\$34,600	\$9,747
A	\$36,721	
M	\$37,723	
J	\$40,000	



5410-2227-7000 St George Bore Maintenance/Operations

Month	Budget	Actual
J	\$10,206	\$2,794
A	\$24,714	\$7,753
S	\$27,617	\$22,004
O	\$30,170	\$24,100
N	\$33,452	\$25,648
D	\$36,729	\$32,891
J	\$40,597	\$37,905
F	\$46,409	\$40,112
M	\$62,047	\$43,726
A	\$72,807	
M	\$81,875	
J	\$85,000	





Total Job Costs - Balonne Shire Council

Accounts - 0001-0001-0000 to 0001-5301-0000. 77% of year elapsed.

User: TLEE

Financial Year Ending 2019

Version: 2019.3.15.1

Job No	Description	Previous Years		This Year		Current Periods		Committed		Total		Estimates		
		Exp	%Est	Exp	%Est	Exp	%Est	Exp	%Est	Exp	%Est	Original	Current % Change	Next Yr
0001-1038	WAGOO ROAD			122,137.47						122,137.47				
0001-1040	WARRIE ROAD			19,370.19						19,370.19				
0001-1041	TALWOOD-MUNGINDI ROAD			1,944.23						1,944.23				
0001-1042	WHYENBAH ROAD			18,518.33						18,518.33				
0001-1043	HOLLYMOUNT RD			30,833.71						30,833.71				
0001-1044	YILGANGANDI ROAD			8,668.85						8,668.85				
0001-1045	RIMMER ROAD			567.65						567.65				
0001-1046	THURAGGIE ROAD			9,138.26						9,138.26				
0001-1047	WONOLGA ROAD			12,208.84						12,208.84				
0001-1050	EUMERELLA SOUTH ROAD			16,022.75						16,022.75				
0001-1052	IAN PAUL ROAD			4,074.47						4,074.47				
0001-1055	PALTRIDGE ROAD			2,811.36						2,811.36				
0001-1056	BINDLE ROAD			5,031.01						5,031.01				
0001-1057	LOCHNAGAR ROAD			574.98						574.98				
0001-1064	ST GEORGE-NOONDOO ROAD			18,014.24						18,014.24				
0001-2003	DIAMOND TANK ROAD			51,686.66		3,203.65				54,890.31				
0001-2004	CUBBIE ROAD			74,880.53		34.37				74,914.90				
0001-2005	DAVIRTON ROAD			41,333.54						41,333.54				
0001-2006	DENHOLM ROAD			6,969.53						6,969.53				
0001-2008	HABNAREY ROAD			719.11						719.11				
0001-2012	KOOMALAH ROAD			52,109.68						52,109.68				
0001-2014	MINNUM ROAD			1,026.22						1,026.22				
0001-2016	NARINE ROAD			10,845.52						10,845.52				
0001-2019	NULKY ROAD			9,509.42						9,509.42				
0001-2020	OLD WOOLERBILLA ROAD			4,271.51						4,271.51				
0001-2021	OPENBAH ROAD			37,513.82						37,513.82				
0001-2022	WOOLERBILLA ROAD			4,086.43						4,086.43				
0001-2050	ABATTOIR ACCESS ROAD -DIRRAN			4,452.47						4,452.47				
0001-3002	BYRA ROAD			14,560.27						14,560.27				
0001-3004	CASHEL VALE ROAD			103,798.65						103,798.65				
0001-3005	CORACK ROAD			47,599.58						47,599.58				
0001-3006	CRESCENT VALE ROAD			11,777.72						11,777.72				
0001-3007	MIDDLE ROAD			39,051.34						39,051.34				
0001-3008	FERNLEE ROAD			46,228.44						46,228.44				
0001-3010	HONEYMAH LANE			66,395.42						66,395.42				
0001-3011	INGABY ROAD			26,851.55						26,851.55				
0001-3013	KULKI ROAD			10,663.35						10,663.35				

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Date: 7/04/2019



Total Job Costs - Balonne Shire Council

Accounts - 0001-0001-0000 to 0001-5301-0000. 77% of year elapsed.

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Financial Year Ending 2019

Version: 2019.3.15.1

Job No	Description	Previous Years		This Year		Current Periods		Committed		Total		Estimates		
		Exp	%Est	Exp	%Est	Exp	%Est	Exp	%Est	Exp	%Est	Original	Current %	Change Next Yr
0001-3015	MULGA DOWNS ROAD			87,394.75						87,394.75				
0001-3016	NARKOOLA ROAD			132.68						132.68				
0001-3017	NORTH KULKI ROAD			4,487.20						4,487.20				
0001-3019	POWRUNNA ROAD			48,817.83						48,817.83				
0001-3021	RUNNYMEDE ROAD			557.04						557.04				
0001-3022	RUTHERGLEN ROAD			28,458.19						28,458.19				
0001-3023	SUNSET VALLEY ROAD			132.68						132.68				
0001-3025	UNITY ROAD			1,685.31						1,685.31				
0001-3026	WOOLERINA ROAD			35,294.36						35,294.36				
0001-3027	LINK ROAD			18,972.97						18,972.97				
0001-3028	SECRET PLAINS ROAD			68,079.01						68,079.01				
0001-4002	BOLLON-DIRРАНBANDI			44,962.79		4,501.65				49,464.44				
0001-4003	JAKELWAR-GOODDOGA ROAD			275,964.78						275,964.78				
0001-4004	MITCHELL-BOLLON ROAD			20,766.21						20,766.21				
Report Group Total:				2,519,599.06		7,873.99				2,527,473.05				
Grand Total:				2,519,599.06		7,873.99				2,527,473.05				

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Balonne Shire Council

Financial Year Ending 2019

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ROAD NAME	ACT.	DESCRIPTION	JOB COSTS(\$)	MEAS.UP(Units)	MEAS.UP(\$)	PROFIT(\$)	PROFIT(%)
11 MUNGINDI/ST.GEORGE 24A	101	Edge Repair (Manual)	3988.17	7.40	6475.00	2486.83	62.36
	103	Edge Repair with Emulsion/Aggr	11326.54	17.00	10200.00	-1126.54	-9.95
	105	Pothole Patching (Premix)	5043.52	2.85	4446.00	-597.52	-11.85
	106	Pothole Patch with Emulsion Ag	3270.61	5.00	4200.00	929.39	28.42
	111	Surf.Correct.Premix (Mech)	5922.74	8.40	5040.00	-882.74	-14.90
	112	Surface Correct Emulsion Aggre	10843.56	11.00	8580.00	-2263.56	-20.87
	121	Crack Treatment (Emulsion/Agg)	5036.12	0.00	0.00	-5036.12	
	143	Pavement Repairs Grav Mech Min	31453.58	474.00	52140.00	20686.42	65.77
	153	Insitu-Stabilisation-Minor-Jet	176448.19	1684.80	421200.00	244751.81	138.71
	216	Heavy Shoulder Grading - Rural	30272.58	6.60	29700.00	-572.58	-1.89
	323	Repair Conc.Culvs,Pipes & Pits	969.38	0.00	0.00	-969.38	
	401	Tractor Slashing - Rural	7011.03	55.00	13750.00	6738.97	96.12
	405	Clearing	2012.32	2700.80	2700.80	688.48	34.21
	406	Herb. Spot Spray-Dec. plants	0.00	0.00	0.00	0.00	
	429	Other Roadside Work	3315.60	3006.60	3006.60	-309.00	-9.32
	440	Rest Area Servicing	7288.33	7009.28	7009.28	-279.05	-3.83
	452	Emergency Call Out Activities	946.79	1053.00	1053.00	106.21	11.22
	502	Repair Signs (ex Guide Signs)	5212.07	14.00	6720.00	1507.93	28.93
	512	Repair/Replace Guide Markers	9581.10	69.00	5175.00	-4406.10	-45.99
			319942.23	16124.73	581395.68	261453.45	
12 ST.GEORGE/SURAT 24B	101	Edge Repair (Manual)	369.41	0.00	0.00	-369.41	
	103	Edge Repair with Emulsion/Aggr	14085.20	25.50	15300.00	1214.80	8.62
	105	Pothole Patching (Premix)	214.96	0.20	312.00	97.04	45.14
	111	Surf.Correct.Premix (Mech)	1398.19	0.50	300.00	-1098.19	-78.54
	112	Surface Correct Emulsion Aggre	16077.52	23.00	17940.00	1862.48	11.58
	143	Pavement Repairs Grav Mech Min	7436.29	30.00	3300.00	-4136.29	-55.62
	323	Repair Conc.Culvs,Pipes & Pits	3027.98	1646.60	1646.60	-1381.38	-45.62
	401	Tractor Slashing - Rural	3839.75	31.00	7750.00	3910.25	101.84
	406	Herb. Spot Spray-Dec. plants	0.00	0.00	0.00	0.00	
	429	Other Roadside Work	893.54	0.00	0.00	-893.54	
	440	Rest Area Servicing	6799.61	12541.52	12541.52	5741.91	84.44
	502	Repair Signs (ex Guide Signs)	2088.31	6.00	2880.00	791.69	37.91
	512	Repair/Replace Guide Markers	794.34	20.00	1500.00	705.66	88.84
			57025.10	14324.32	63470.12	6445.02	
13 TALWOOD/NINDIGULLY 31B	101	Edge Repair (Manual)	4205.68	8.30	7262.50	3056.82	72.68
	103	Edge Repair with Emulsion/Aggr	8032.09	11.00	6600.00	-1432.09	-17.83
	106	Pothole Patch with Emulsion Ag	3090.69	6.00	5040.00	1949.31	63.07
	216	Heavy Shoulder Grading - Rural	53527.35	18.00	81000.00	27472.65	51.32
	429	Other Roadside Work	1690.43	1799.46	1799.46	109.03	6.45
	440	Rest Area Servicing	1277.52	1555.76	1555.76	278.24	21.78
	502	Repair Signs (ex Guide Signs)	772.08	0.00	0.00	-772.08	
			72595.84	3398.52	103257.72	30661.88	

Balonne Shire Council

Financial Year Ending 2019

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ROAD NAME	ACT.	DESCRIPTION	JOB COSTS(\$)	MEAS.UP(Units)	MEAS.UP(\$)	PROFIT(\$)	PROFIT(%)
14 DALBY-ST.GEORGE MOONIE HWY 35A	101	Edge Repair (Manual)	12547.00	16.75	14656.25	2109.25	16.81
	103	Edge Repair with Emulsion/Aggr	35729.71	71.50	42900.00	7170.29	20.07
	112	Surface Correct Emulsion Aggre	4295.38	11.00	8580.00	4284.62	99.75
	121	Crack Treatment (Emulsion/Agg)	6786.06	15.00	12000.00	5213.94	76.83
	143	Pavement Repairs Grav Mech Min	1865.29	60.00	6600.00	4734.71	253.83
	401	Tractor Slashing - Rural	21791.69	160.00	40000.00	18208.31	83.56
	406	Herb. Spot Spray-Dec. plants	0.00	0.00	0.00	0.00	
	429	Other Roadside Work	2063.03	775.20	775.20	-1287.83	-62.42
	440	Rest Area Servicing	27920.61	10589.17	10589.17	-17331.44	-62.07
	502	Repair Signs (ex Guide Signs)	2490.92	2.00	960.00	-1530.92	-61.46
	512	Repair/Replace Guide Markers	6341.94	133.00	9975.00	3633.06	57.29
			121831.63	11833.62	147035.62	25203.99	
15 ST.GEORGE/BOLLON 36A	101	Edge Repair (Manual)	13403.75	19.20	16800.00	3396.25	25.34
	103	Edge Repair with Emulsion/Aggr	18508.50	40.30	24180.00	5671.50	30.64
	105	Pothole Patching (Premix)	4297.19	4.35	6786.00	2488.81	57.92
	106	Pothole Patch with Emulsion Ag	3181.08	5.50	4620.00	1438.92	45.23
	111	Surf.Correct.Premix (Mech)	759.16	1.85	1110.00	350.84	46.21
	112	Surface Correct Emulsion Aggre	2459.02	5.50	4290.00	1830.98	74.46
	143	Pavement Repairs Grav Mech Min	7924.23	90.00	9900.00	1975.77	24.93
	216	Heavy Shoulder Grading - Rural	114048.99	31.30	140850.00	26801.01	23.50
	323	Repair Conc.Culvs,Pipes & Pits	16564.33	9168.26	9168.26	-7396.07	-44.65
	401	Tractor Slashing - Rural	503.62	3.00	750.00	246.38	48.92
	406	Herb. Spot Spray-Dec. plants	32873.60	0.10	9600.00	-23273.60	-70.80
	415	RE-GRADE FIRE BRKS & WATER PTS	9413.80	0.35	10500.00	1086.20	11.54
	429	Other Roadside Work	2262.09	3249.40	3249.40	987.31	43.65
	440	Rest Area Servicing	4118.86	6355.22	6355.22	2236.36	54.30
	502	Repair Signs (ex Guide Signs)	1427.76	3.00	1440.00	12.24	0.86
	512	Repair/Replace Guide Markers	6194.32	68.00	5100.00	-1094.32	-17.67
			237940.30	19045.33	254698.88	16758.58	
16 BOLLON/CUNNAMULLA 36B	103	Edge Repair with Emulsion/Aggr	13674.65	22.00	13200.00	-474.65	-3.47
	139	Other Bituminous Work	0.00	0.00	0.00	0.00	
	405	Clearing	1008.33	1572.80	1572.80	564.47	55.98
	406	Herb. Spot Spray-Dec. plants	0.00	0.00	0.00	0.00	
	415	RE-GRADE FIRE BRKS & WATER PTS	9413.81	0.35	10500.00	1086.19	11.54
	429	Other Roadside Work	2458.61	3207.60	3207.60	748.99	30.46
			26555.40	4802.75	28480.40	1925.00	
17 THE BORDER-CARNARVON HWY CONNE	105	Pothole Patching (Premix)	154.90	0.00	0.00	-154.90	
	106	Pothole Patch with Emulsion Ag	794.85	5.50	4620.00	3825.15	481.24
			949.75	5.50	4620.00	3670.25	

Balonne Shire Council

Financial Year Ending 2019

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ROAD NAME	ACT.	DESCRIPTION	JOB COSTS(\$)	MEAS.UP(Units)	MEAS.UP(\$)	PROFIT(\$)	PROFIT(%)
19 MITCHELL/ST.GEORGE 355	101	Edge Repair (Manual)	18306.42	28.30	24762.50	6456.08	35.27
	103	Edge Repair with Emulsion/Aggr	36378.58	70.50	42300.00	5921.42	16.28
	106	Pothole Patch with Emulsion Ag	2882.05	5.50	4620.00	1737.95	60.30
	112	Surface Correct Emulsion Aggre	2748.49	5.50	4290.00	1541.51	56.09
	143	Pavement Repairs Grav Mech Min	28443.39	495.50	54505.00	26061.61	91.63
	405	Clearing	0.00	0.00	0.00	0.00	
	429	Other Roadside Work	1765.13	1905.00	1905.00	139.87	7.92
	502	Repair Signs (ex Guide Signs)	1089.91	0.00	0.00	-1089.91	
	512	Repair/Replace Guide Markers	2293.27	50.00	3750.00	1456.73	63.52
			93907.24	2560.30	136132.50	42225.26	
21 ST.G-HEBEL CASTLEREAGH HWY 37A	101	Edge Repair (Manual)	15902.73	14.80	12950.00	-2952.73	-18.57
	103	Edge Repair with Emulsion/Aggr	20887.53	36.50	21900.00	1012.47	4.85
	105	Pothole Patching (Premix)	1823.61	1.00	1560.00	-263.61	-14.46
	111	Surf.Correct.Premix (Mech)	16252.23	23.60	14160.00	-2092.23	-12.87
	112	Surface Correct Emulsion Aggre	12628.16	22.00	17160.00	4531.84	35.89
	139	Other Bituminous Work	4450.09	9.75	9.75	-4440.34	-99.78
	143	Pavement Repairs Grav Mech Min	62019.30	1430.00	157300.00	95280.70	153.63
	153	Insitu-Stabilisation-Minor-Jet	180413.56	1098.60	274650.00	94236.44	52.23
	216	Heavy Shoulder Grading - Rural	29963.89	8.34	37530.00	7566.11	25.25
	323	Repair Conc.Culvs,Pipes & Pits	2010.73	2329.00	2329.00	318.27	15.83
	401	Tractor Slashing - Rural	9337.49	80.00	20000.00	10662.51	114.19
	405	Clearing	2099.84	2700.80	2700.80	600.96	28.62
	406	Herb. Spot Spray-Dec. plants	0.00	0.00	0.00	0.00	
	407	Herbicide Spraying	11314.67	9300.00	25575.00	14260.33	126.03
	429	Other Roadside Work	3889.67	0.00	0.00	-3889.67	
	440	Rest Area Servicing	8726.89	9667.23	9667.23	940.34	10.78
	455	Call outs required -norm.defct	515.21	780.00	780.00	264.79	51.39
	502	Repair Signs (ex Guide Signs)	11722.47	24.00	11520.00	-202.47	-1.73
	512	Repair/Replace Guide Markers	10633.99	120.00	9000.00	-1633.99	-15.37
			404592.06	27645.62	618791.78	214199.72	
22 NOONDOO/THALLON ROAD 3514	103	Edge Repair with Emulsion/Aggr	5869.23	11.00	6600.00	730.77	12.45
	401	Tractor Slashing - Rural	2009.83	44.00	11000.00	8990.17	447.31
	405	Clearing	2025.90	2700.80	2700.80	674.90	33.31
	407	Herbicide Spraying	3579.08	2700.00	7425.00	3845.92	107.46
	502	Repair Signs (ex Guide Signs)	1812.71	0.00	0.00	-1812.71	
	512	Repair/Replace Guide Markers	1779.79	20.00	1500.00	-279.79	-15.72
			17076.54	5475.80	29225.80	12149.26	
		Meas.Up Job Costs	1337428.37		1967108.50	629680.13	67.99
		No Meas.Up Job Costs	14987.72				
		Grand Totals	1352416.09	105216.49	1967108.50	614692.41	

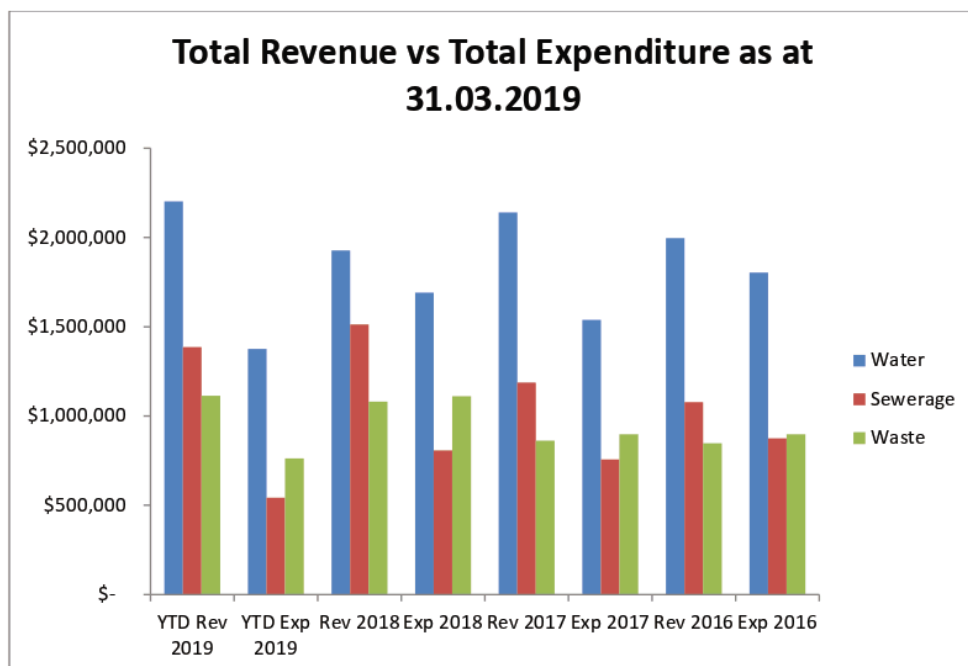
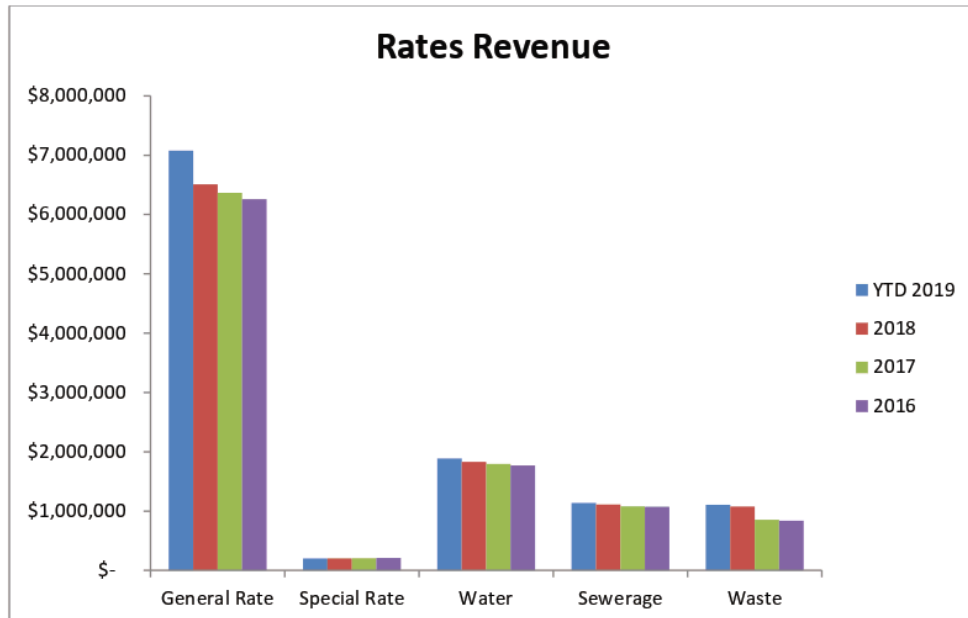
Balonne Shire Council - Concessional Hire as at 31/03/2019

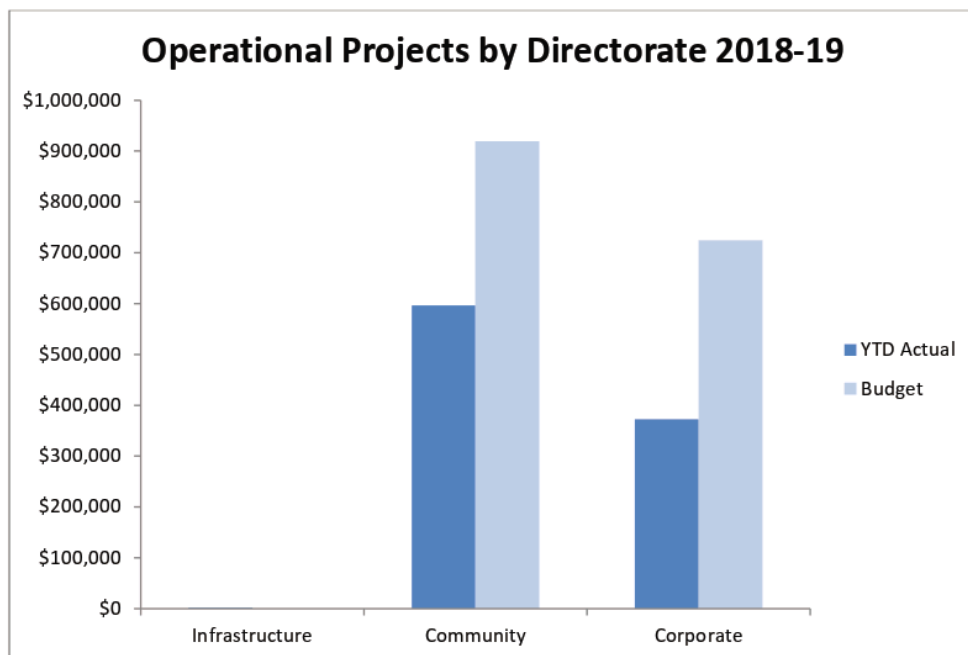
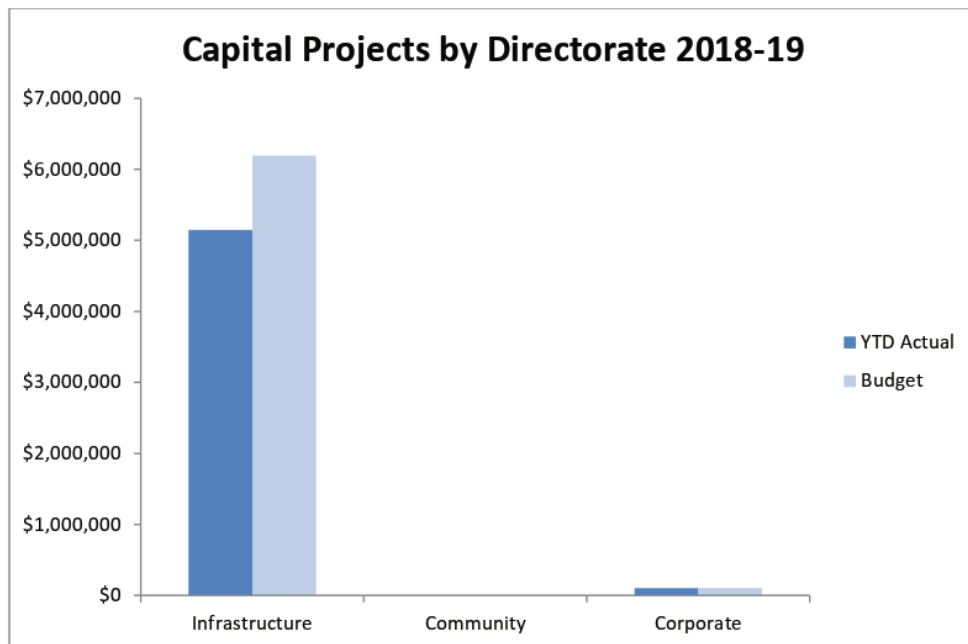
Organisation	Summary	Amount
July	No transactions	0.00
August	No transactions	0.00
September	No transactions	0.00
October	No transactions	0.00
November	No transactions	0.00
BALONNE SHIRE COUNCIL	HIRE FEES WAIVED	\$ 47.73
BOLLON BRANCH ICPA	HIRE FEES WAIVED	\$ 95.45
CARE BALONNE	HIRE FEES WAIVED	\$ 95.45
CARE BALONNE	HIRE FEES WAIVED	\$ 95.45
CARE OUTREACH LTD	HIRE FEES WAIVED	\$ 95.45
COBB & CO HOTEL	HIRE FEES WAIVED	\$ 90.00
COBB & CO HOTEL	HIRE FEES WAIVED	\$ 95.45
DIRRANBANDI P-10 STATE SCHOOL	HIRE FEES WAIVED	\$ 95.45
DIRRANBANDI PONY CLUB INC	HIRE FEES WAIVED	\$ 450.91
ST.GEORGE ABORIGINAL HOUSING C	HIRE FEES WAIVED	\$ 95.45
ST.GEORGE ABORIGINAL HOUSING C	HIRE FEES WAIVED	\$ 110.00
THALLON PROGRESS ASSOCIATION	HIRE FEES WAIVED	\$ 414.00
WARRAWEE AGED CARE FACILITY	HIRE FEES WAIVED	\$ 250.00
CHERYL ELLERY	HIRE FEES WAIVED	\$ 50.00
ST GEORGE RSL SUB BRANCH	HIRE FEES WAIVED	\$ 95.45
ST GEORGE RSL SUB BRANCH	HIRE FEES WAIVED	\$ 32.73
ST.GEORGE STATE HIGH SCHOOL	HIRE FEES WAIVED	\$ 190.91
HEBEL CHRISTMAS TREE SUB COMMITTEE	HIRE FEES WAIVED	\$ 95.45
LIONS CLUB OF ST GEORGE	HIRE FEES WAIVED	\$ 95.45
ST GEORGE BRANCH ICPA	HIRE FEES WAIVED	\$ 477.27
BALONNE SHIRE COUNCIL	HIRE FEES WAIVED	\$ 47.73
BALONNE SHIRE COUNCIL	HIRE FEES WAIVED	\$ 47.73
BALONNE SHIRE COUNCIL	HIRE FEES WAIVED	\$ 95.45
BALONNE SHIRE COUNCIL	HIRE FEES WAIVED	\$ 47.73
BALONNE SHIRE COUNCIL	HIRE FEES WAIVED	\$ 47.73
BALONNE SHIRE COUNCIL	HIRE FEES WAIVED	\$ 95.45
BALONNE SHIRE COUNCIL	HIRE FEES WAIVED	\$ 20.00
BALONNE SHIRE COUNCIL	HIRE FEES WAIVED	\$ 76.32
December Totals		3,546.23
January	No transactions	0.00
February	No transactions	0.00
March	No transactions	0.00
TOTAL		3,546.23

Balonne Shire Council -Donations as at 31/03/2019

Date	Organisation	Summary	Amount
27/07/2018	St George Chinese Community Memorial Com	Sponsorship	2,000.00
27/07/2018	St George State High School	Donation - Awards night	100.00
July Total			2,100.00
5/08/2018	Queensland Health	Donation - Dental Van	338.98
7/08/2018	St George State High School	Donation - Show Team Uniforms	200.00
20/08/2018	St George Polocrosse Club	Sponsorship - 2018 Carnival	200.00
22/08/2018	Warawee	Donation - Senior Games	200.40
August Total			939.38
5/09/2018	Dirranbandi P-10 State School	Sponsorship	200.00
7/09/2018	Keep Queensland Beautiful Project	Queensland Tidy Town Nomination	450.00
12/09/2018	Queensland Cotton	Sponsorship	200.00
September Total			939.38
26/10/2018	Life Line Darling Downs & Sout	Donation	500.00
26/10/2018	St Patricks Fete Committee	Donation	300.00
26/10/2018	Tri St George Inc	Sponsorship	500.00
October Total			1,300.00
November			0.00
No transactions			
12/12/2018	Life Line Darling Downs & Sout	Donation	200.00
December Total			200.00
4/01/2019	Dirranbandi Pastoral & Agricult	Sponsorship	1,000.00
16/01/2019	Netball Queensland Darling Dow	Donation	200.00
24/01/2019	Heart of Australia P/L	Donation	2,000.00
24/01/2019	St George Cotton Growers Assoc	Sponsorship	300.00
January Total			3,500.00
February			0.00
No transactions			
1/03/2019	St George Golf Club Inc	Sponsorship - Dragon Country	4,200.00
21/03/2019	Mungindi Community Preschool	Community Sponsorship	330.00
21/03/2019	St George Arts Council Inc	Sponsorship	250.00
21/03/2019	St Patricks School	Community Sponsorship	1,375.00
March Total			6,155.00
TOTAL			15,133.75

Information Graphs





Capital Projects 2018/19										
						PROJECT DETAILS				
			Actuals + Committed (2.04.19)	Original Budget	Amended Budget - 1st Quarter	Amended Budget - 2nd Quarter	% Complete	Date Commenced	Date Finished	Comments
205 - GENERAL ADMINISTRATION										
	0205-0933	Replace of SAN	\$24,329	\$25,000	\$25,000	\$25,000	100.0%			
	0205-0934	Replacement Photocopier - VIC	\$6,653	\$8,000	\$8,000	\$8,000	100.0%			
	0205-0935	C/O Master Key System	\$9,458				95.0%	1/07/2018		Still some minor works to be completed - did not budget for the expenditure of \$9,500 that was due to locks not being compatible with depot door handles and installation costs
	205-4100	Corporate Services Capital Projects	\$40,440	\$33,000	\$33,000	\$33,000				
410 - INFRASTRUCTURE ROADS										
	0052-3010	RTR - Honeyamah Lane 5.5km	\$0	\$220,000	\$220,000	\$0				Works not proceeding.
	0052-1042	RTR - Whyenbah Resheet 5.5km	\$184,061	\$220,000	\$220,000	\$232,648	100.0%	1/08/2018	30/09/2018	Complete.
	0052-2004	RTR - Cubbie Gravel Resheet 5.5km	\$288,881	\$222,118	\$222,118	\$274,964	100.0%	1/09/2018	31/10/2018	Stage 1 Works complete.
	0052-1019	TIDS KOORON RD Resheet	\$122,715	\$300,000	\$300,000	\$300,000	100.0%	1/09/2018	31/01/2019	Complete.
	0053-1019	TIDS KOORON RD Culvert	\$387,429	\$520,000	\$520,000	\$520,000	100.0%	1/01/2019	31/01/2019	Complete.
	0051-3028	C/O Secret Plains Gravel Resheeting Contribution	\$51,216	\$60,000	\$60,000	\$60,000	100.0%	1/09/2018	30/09/2018	Complete.
	0052-4004	TIDS Mitchell-Bollon Road (206.2km - 219.0km) Gravel Resheeting	\$342,055	\$380,000	\$380,000	\$380,000	100.0%	1/11/2018	31/12/2018	Complete.
	0058-1008	C/O RTR - Chelmer Road 4km	\$242,415				100.0%	1/05/2018	16/07/2018	Complete.
	0058-1018	C/O RTR - Gunnindaddy Road Resheet 10km	\$586,729				100.0%	1/06/2018	1/08/2018	Complete.
	0058-2001	C/O RTR - Ballandool Road Resheet 3.5km	\$193,972				100.0%	14/06/2018	15/07/2018	Complete.
	0058-2016	C/O RTR - Narine Road Resheet 2km	\$101,102				100.0%	28/05/2018	1/07/2018	Complete.
	410-4100	Total Road Capital Projects	\$2,500,575	\$1,922,118	\$1,922,118	\$1,767,612				
415 - INFRASTRUCTURE STREETS										
	0068-1105	REDP St George Kerb & Channel Arthur & Kenny Lane (18/19 financial year component)	\$185,829	\$191,000	\$191,000	\$191,000	100.0%	1/02/2018	31/11/2018	Complete.
	0415-0938	REDP St George CBD & River Foreshore Upgrade (18/19 financial year component)	\$305,451	\$283,000	\$283,000	\$283,000	60.0%	1/04/2018		Works continuing.
	0415-0937	REDP Dirranbandi Rail & River Precinct Stage 1 (18/19 financial year component)	\$249,221	\$279,000	\$279,000	\$279,000	50.0%	17/12/2018		Carpark complete. Bollards ordered. Footpath works continuing.
	0415-0934	St George - Footpath Upgrades	\$46,330	\$60,000	\$60,000	\$60,000	75.0%	31/08/2018		Works continuing
	0415-0935	C/O DCP St George CBD Stage 3	\$32,249				100.0%	29/06/2018	15/12/2018	Complete.
	0170-0449	DCP Nindigully Bridge and Weir	\$28,385			\$35,000	90.0%	15/01/2019		Site clean up work remaining.
	415-4100	Total Street Capital Projects	\$847,464	\$813,000	\$813,000	\$813,000				
425 - INFRASTRUCTURE STORM WATER DRAINAGE - U'GROUND										
	0425-0933	Dirranbandi - Stormwater Improvements	\$0				20.0%	11/02/2019		Procurement underway.
	425-4100	Total Storm Water Drainage Capital Projects	\$0	\$0	\$0	\$0				
430 - INFRASTRUCTURE WORKS DEPOT										
	0430-0937	W4Q C/O St George Depot Renovations	\$22,684	\$26,000	\$26,000	\$26,000	100.0%	20/11/2017	15/08/2018	Depot Office completed Feb 2018. Emergency Training Room completed August 2018.
	0430-0933	St George - Doors on Water and Sewerage Depot shed and new roof, ventilation fans and electricity power points and lights	\$36,523				100.0%	1/11/2018	30/11/2018	Complete.

Capital Projects 2018/19										
						PROJECT DETAILS				
			Actuals + Committed (2.04.19)	Original Budget	Amended Budget - 1st Quarter	Amended Budget - 2nd Quarter	% Complete	Date Commenced	Date Finished	Comments
	0430-0936	St George Depot Washdown Bay Upgrade	\$341				60.0%	29/08/2018		Parts delivered. New pump to be installed. Currently investigating screening options.
	430-4100	Total Works Depot Capital Projects	\$59,548	\$26,000	\$26,000	\$26,000				
440 - AERODROMES										
	0440-0933	St George - Automated Weather Information System (AWIS)	\$1,341	\$20,000	\$20,000	\$20,000	100.0%	13/07/2018	31/12/2018	Complete.
	0440-0934	St George - RTP apron and taxiway drainage improvements	\$0	\$60,000	\$60,000	\$60,000	0.0%			Works not proceeding.
	440-4100	Total Aerodrome Capital Projects	\$1,341	\$80,000	\$80,000	\$80,000				
450 - INFRASTRUCTURE PLANT & EQUIPMENT										
	0450-0901-0001	72" REAR DISCHARGE DECK ZERO TURN FERRIS MOWER	\$32,936	\$ 37,500	\$37,500	\$37,500	100.0%	18/12/2018	18/12/2018	Complete.
	0450-0901-0002	COX LAWN BOSS ZERO TURN 35" CUTTING DECK	\$5,364	\$ 5,900	\$5,900	\$5,900	100.0%	10/08/2018	10/08/2018	Complete.
	0450-0901-0003	61" REAR DISCHARGE DECK ZERO TURN FERRIS MOWER	\$17,845	\$ 20,500	\$20,500	\$20,500	100.0%	17/09/2018	17/09/2018	Complete.
	0450-0901-0004	Water & Sewerage Truck Replacement	\$0	#####	\$110,000	\$110,000	10.0%	1/09/2018		Options under consideration.
	0450-0901-0005	Toyota RAV 4	\$40,000		\$40,000	\$40,000	100.0%	1/09/2018	30/09/2018	Complete.
	450-4126	Total Plant & Equipment Capital Projects	\$96,145	\$173,900	\$213,900	\$213,900				
521 - INFRASTRUCTURE SWIMMING POOLS										
	0521-0933	W4Q - Thermal Springs (Carry over)	\$34,633	\$750,000	\$750,000	\$750,000	10.0%	1/07/2018		Procurement underway.
	521-4100	Total Swimming Pool Capital Projects	\$34,633	\$750,000	\$750,000	\$750,000				
530 - INFRASTRUCTURE PARKS & GARDENS										
	0530-0945	DCP - St George River Canoe Ramp	\$140,509	\$70,000	\$70,000	\$141,000	95.0%	10/08/2018		New gardens to be planted.
	0530-0940	Dirranbandi Sports Oval Amenities	\$311,278	\$200,000	\$200,000	\$200,000	99.0%	1/08/2017		Defect rectifications progressing.
	0530-0944	C/O W4Q Rowden Park Grandstand Refurbishment	\$159,393	\$150,000	\$150,000	\$150,000	100.0%	17/09/2018	30/01/2019	Complete.
	0530-0933	Rowden Park - Reinstatement of Playground	\$0	\$20,000	\$20,000	\$20,000				Funds being re-allocated.
	0170-0450	DCP - Dirranbandi and Hebel Projects	\$196,717			\$220,000	70.0%	1/12/2018		Civic Centre toilets now complete. Civic Centre playground completed. Earthworks completed for Hebel irrigation system.
	0170-0451	DCP - Thallon Recreation Grounds	\$41,843			\$100,000	5.0%	1/03/2019		Irrigation system ordered.
	0170-0452	DCP - Mungindi River Park Crossing	\$24,655			\$150,000	0.0%			Yet to commence.
	0170-0453	DCP - Rowden Park Oval	\$165,930			\$165,000	100.0%	1/02/2019	31/03/2019	Works complete.
	0170-0454	DCP - St George River Foreshore Footpath	\$144,248			\$200,000	100.0%	29/01/2019	22/02/2019	Complete.
	530-4100	Total Parks & Gardens Capital Projects	\$1,184,573	\$440,000	\$440,000	\$1,346,000				
535 - INFRASTRUCTURE HALLS/CIVIC/CULTURAL CENTRES										
	535-4100	Total Hall/Civic/Cultural Centre Capital Projects	\$0	\$0	\$0	\$0				
555 - INFRASTRUCTURE SHOWGROUNDS										
	0555-0936	Bollon Showgrounds - Fire Hydrant/Storage tank	\$0	\$10,000	\$10,000	\$10,000	100.0%	1/11/2018	15/11/2018	Complete.
	0555-0933	Dirranbandi Showground - Polocrosse shed fridge	\$0	\$2,000	\$2,000	\$2,000	100.0%	13/09/2018	15/10/2018	Complete.
	0555-0934	Hebel Showground - White Rock between entrance to cattle yards (500 metres)	\$9,306	\$15,000	\$15,000	\$15,000	100.0%	16/08/2018	31/08/2018	Complete.
	0555-0935	CO W4Q Bollon Showgrounds Kitchen	\$38,862				100.0%	19/08/2018	31/08/2018	Complete.

Capital Projects 2018/19										
						PROJECT DETAILS				
			Actuals + Committed (2.04.19)	Original Budget	Amended Budget - 1st Quarter	Amended Budget - 2nd Quarter	% Complete	Date Commenced	Date Finished	Comments
	0555-0937	DCP St George Showground Horse Stable Upgrade (#4)	\$29,041				100.0%	4/09/2018	25/04/2019	Complete.
	555-4100	Total Showgrounds Capital Projects	\$77,209	\$27,000	\$27,000	\$27,000				
580 - SAFER COMMUNITIES										
	0580-0930	W4Q/Telstra - CCTV Upgrades	\$62,111	\$70,000	\$70,000	\$70,000	100.0%	1/07/2018	31/12/2018	Works completed (Note: further \$50,000 in grant funding just received)
	580-4100	Total Safer Communities Capital Projects	\$62,111	\$70,000	\$70,000	\$70,000				
615 - CEMETERY										
	0615-0933	St George Cemetery - 1 concrete plinth	\$16,219	\$25,000	\$25,000	\$25,000	100.0%	27/11/2018	31/01/2019	Complete.
	615-4100	Total Cemetery Capital Projects	\$16,219	\$25,000	\$25,000	\$25,000				
625 - PUBLIC TOILETS										
	0625-0933	Dirranbandi Public Amenity Upgrade	\$0	\$20,000	\$20,000	\$20,000	0.0%			Yet to commence.
	615-4100	Total Public Toilets Capital Projects	\$0	\$20,000	\$20,000	\$20,000				
4410 - INFRASTRUCTURE URBAN WATER WASTE										
	4410-0933	St George STP - screw screen with 3-5mm gauge	\$0	\$25,000	\$25,000	\$25,000	25.0%	2/01/2019		Options under consideration.
	4410-0934	Dirranbandi - Service and repair STP primary Sed tank	\$0	\$100,000	\$100,000	\$100,000	15.0%	2/01/2019		Quotes sought.
	4410-0935	St George STP - Replace existing downstream manhole	\$0	\$10,000	\$10,000	\$10,000	15.0%			Options under consideration.
	4410-0938	C/O BOR-Effluent Reuse - STG STP	\$44,937				100.0%	1/07/2018	31/09/2018	Complete.
	4410-4120	Total Water Waste Capital Projects	\$44,937	\$135,000	\$135,000	\$135,000				
5410 - INFRASTRUCTURE URBAN WATER SUPPLY										
	5410-0952	LGG&SP - Dirranbandi WTP Upgrade	\$1,425	\$550,000	\$550,000	\$550,000	25.0%	1/10/2018		Contractor engaged.
	5410-0950	C/O Dirranbandi Water Tower - New Access Ladders	\$0	\$25,000	\$25,000	\$25,000	10.0%	1/11/2018		Quotes sought.
	5410-0951	C/O Dirranbandi WTP - New Access Ladders	\$0	\$15,000	\$15,000	\$15,000	10.0%	1/11/2018		Quotes sought.
		Dirranbandi - Stormwater Improvements	\$0	\$40,000	\$40,000	\$40,000	20.0%	11/02/2019		Material quotes/pricing being sought
	5410-0932	Whytes Rd - Replace river water poly line from Mitchell St to Reiversands Vineyards	\$32,673	\$40,000	\$40,000	\$40,000	100.0%	5/09/2018	30/09/2018	Complete.
	5410-0934	Bollon Showgrounds to Bollon airport - Renew 25mm poly line 950-1000 metres long	\$6,879	\$15,000	\$15,000	\$15,000	100.0%	1/11/2018	30/11/2018	Complete.
	430-0933	St George - Doors on Water and Sewerage Depot shed and new roof, ventilation fans and electricity power points and lights	\$0	\$35,000	\$35,000	\$35,000	100.0%	1/11/2018	30/11/2018	Complete.
	5410-0948	C/O River Main & Hyd - Henry Street	\$42,261				100.0%	1/08/2018	1/10/2018	Complete.
	5410-0949	St George - Unlined river water fitting replacement program (2-3Yrs)	\$49,771	\$50,000	\$50,000	\$50,000	100.0%	1/07/2018	15/10/2018	Complete.
	5410-0933	Dirranbandi - Water rising main replacement - Kirby and Moore Streets	\$137,630	\$120,000	\$120,000	\$120,000	100.0%	15/10/2018	30/11/2019	Complete.
	5410-0935	St George - River water upgrades - Victoria St (Scott to Church St): Connect Scott St & Balonne St mains to Victoria St 300mm main; Provide new services to connections to 300mm main for properties in Victoria St remove redundant services.	\$13,872	\$100,000	\$100,000	\$100,000	15.0%	1/12/2018		Works commenced March 2019.
	5410-4150	Total water Supply Capital Projects	\$284,511	\$990,000	\$990,000	\$990,000				

Capital Projects 2018/19										
						PROJECT DETAILS				
			Actuals + Committed (2.04.19)	Original Budget	Amended Budget - 1st Quarter	Amended Budget - 2nd Quarter	% Complete	Date Commenced	Date Finished	Comments
		Total Capital Projects	\$5,249,705	\$5,505,018	\$5,545,018	\$6,296,512				

Operational Projects 2018/19										
							PROJECT DETAILS			
			Actuals + Committed (2.04.19)	Original Budget	Amended Budget - 1st Quarter	Amended Budget - 2nd Quarter	% Complete	Date Commenced	Date Finished	Comments
205 - GENERAL ADMINISTRATION										
	0205-0442	IR/HR Consultancy	\$2,460	\$20,000	\$20,000	\$20,000	100%	1/07/2018	31/12/2018	EBA 100% complete, remainder of funding as required for HR advice
	205-	HR/IR	\$2,460	\$20,000	\$20,000	\$20,000				
	0205-0441	Levee Bank Contingencies	\$70,768	\$160,000	\$160,000	\$160,000	80%			Agreement reached with 3 more landholders but pending finalisation of documentation. Estimated cost will exceed budget by approximately \$80,000 - depending on timing some of this expenditure may fall into 2019/20
	0205-0444	Replacement and New PC's/Laptops	\$17,439	\$20,000	\$20,000	\$30,000	70%	1/07/2018	31/01/2019	Budget expected to be fully expended shortly
	0205-0448	Asset Valuations	\$22,991	\$8,000	\$8,000	\$45,000	95%	4/02/2019		Asset revaluation inspections completed - currently assessing valuers reports
	0205-0461	Risk Module	\$27,994	\$0	\$16,500	\$51,500	60%	1/09/2018		Risk consultant appointed and assessments about to commence
	0205-0462	Customer After Hours Call Centre	\$0	\$5,000	\$5,000	\$0				This is operational expenditure
	0205-0443	Magiq Mobile Module & Publishing Portal	\$13,670	\$3,700	\$3,700	\$13,700	100%	1/07/2018	31/01/2019	Portal is now complete (expenditure with above)
		Magiq Publishing Portal	\$0	\$9,000	\$9,000	\$0				
	0205-0449	IT Security Review	\$0	\$12,000	\$12,000	\$12,000	10%	1/12/2018		Initial quotations received, in house security scan completed - no further action this month
	205-2447	Corporate Services Operational Projects	\$152,863	\$217,700	\$234,200	\$312,200				
310-PLANNING										
	320-2447	Building Operational Projects								
	0310-0445	Planning Scheme education	\$173	\$8,000	\$8,000	\$8,000	2.16%			To commence at public consultation to draft planning scheme.
	0310-0448	Native Title/LUA Briefing Sessions - legal	\$0	\$12,000	\$12,000	\$12,000	0.00%			Underway
	0310-0449	Audit of Quarries - legal requirement	\$35,229	\$50,000	\$50,000	\$50,000	70.46%			Audit report and recommendations completed. Need to finalise factsheet
	310-2447	Planning Operational Projects	\$35,402	\$70,000	\$70,000	\$70,000				
320-BUILDING										
	0320-0445	Building Educational Resources	\$0	\$2,000	\$2,000	\$2,000	0.00%			Factsheet and frequently asked questions uploaded to website
	320-2447	Building Operational Projects	\$0	\$2,000	\$2,000	\$2,000				
340 - ECONOMIC DEVELOPMENT										
	0340-0446	Subscriptions and Memberships	\$868	\$22,000	\$22,000	\$22,000				
	0340-0448	Bettering Balonne	\$0	\$4,500	\$4,500	\$4,500				
	0340-0452	REDP Project - Economic Dev Officer	\$189,640	\$225,000	\$225,000	\$225,000				
	340-2447	Economic Development Operational Projects	\$190,508	\$251,500	\$251,500	\$251,500				
	0350-0444	Shire Tourism Marketing	\$4,252	\$12,000	\$12,000	\$12,000	65.00%			Offsetting St George and Surrounds update and printing
	0350-0445	Yellowbelly Festival	\$1,438	\$3,000	\$3,000	\$3,000	50.00%			Offsetting St George and Surrounds update and printing
	0350-0446	Shire Town Maps & publications	\$0	\$5,000	\$5,000	\$5,000	0.00%			Offsetting St George and Surrounds update and printing
	0350-0447	Recreational Vehicle Strategy (signage etc)	\$0	\$10,000	\$50,000	\$50,000	0.00%			Site preparation underway and pending DA
	0350-0448	Shire Tourism Brochure (and bird brochure)	\$20,875	\$15,000	\$22,500	\$22,500	100.00%			Includes St George and Surrounds update and printing (\$11k pending)
	350-2447	Tourism Operational Projects	\$26,565	\$45,000	\$92,500	\$92,500				
355- VISITOR INFORMATION CENTRE										
	0355-0448	VIC Volunteer Expenses	\$1,652	\$4,000	\$4,000	\$4,000	41.30%			Underway
	0355-0447	Enclosed weatherproof storage room	\$0	\$5,000	\$5,000	\$5,000	0.00%			Held to cover second round of brochures
	355-2447	VIC Operational Projects	\$1,652	\$9,000	\$9,000	\$9,000				
440 - AERODROMES										
	0440-0447	Airport Master Plan - St George	\$0	\$40,000	\$40,000	\$40,000	5.00%	1/01/2019		Terms of reference out for quotation

Operational Projects 2018/19										
							PROJECT DETAILS			
			Actuals + Committed (2.04.19)	Original Budget	Amended Budget - 1st Quarter	Amended Budget - 2nd Quarter	% Complete	Date Commenced	Date Finished	Comments
	440-4100	Total Aerodrome Operational Projects	\$0	\$40,000	\$40,000	\$40,000				
501 - COMMUNITY DEVELOPMENT										
	0501-0443	Young Leaders Bursary	\$0	\$7,000	\$7,000	\$7,000	0.00%			2 applications received (\$3,000), encouraging others
	0501-0444	Community Safety Group	\$1,668	\$3,000	\$3,000	\$3,000	55.59%			Recent meetings
	0501-0447	Community Events	\$10,713	\$15,000	\$15,000	\$15,000	71.42%			Australia Day, NAIDOC, programs pending
	0501-0449	Get Ready Program	\$10,603	\$11,000	\$11,000	\$11,000	96.39%			Completed
	0501-0446	Community Calendar	\$4,796	\$5,000	\$5,000	\$5,000	95.91%			Completed - checking if charged to different account
	501-2447	Community Development Operational Projects	\$27,779	\$41,000	\$41,000	\$41,000				
505 - LIBRARIES										
	0505-0444	First 5 Forever	\$3,006	\$1,658	\$1,658	\$3,000	100.21%			Fabulous Lemon Drops etc
	0505-0445	Digital Literacy Program	\$2,029	\$10,000	\$10,000	\$10,000	20.29%			Underway
	0505-0446	General Library Programs	\$3,071	\$10,000	\$10,000	\$10,000	30.71%			Underway
	0505-0448	Pop Up Gallery	\$355	\$2,000	\$2,000	\$2,000	17.77%			Furniture / Lighting
	0505-0449	Dirran RTC Library Service MOU	\$145,802	\$46,300	\$46,300	\$152,550	95.58%			Monitoring
	0505-0450	Deadly Digital Communities	\$0	\$0	\$0	\$10,000	0.00%			Underway
	0505-0447	Balonne Book on Wheels	\$12,737	\$0	\$0	\$30,000	42.46%			
	505-2447	Library Operational Projects	\$167,000	\$69,958	\$69,958	\$217,550				
521 - SWIMMING POOLS										
	0521-0441	C/O - Dirranbandi Pool Waterproof Shelving	\$1,584				100.00%	1/07/2018	31/07/2018	Complete.
525 - ARTS										
	0525-0208	RADF	\$43,783	\$37,060	\$37,060	\$37,060	118.14%			Incl. part \$43k cod sculpture. \$20k RADF for pending applications
	525-2208	RADF	\$43,783	\$37,060	\$37,060	\$37,060				
	0525-0444	Dirranbandi Rail Precinct - Arts Council	\$0	\$5,000	\$5,000	\$5,000	0.00%			
	525-2447	Arts	\$0	\$5,000	\$5,000	\$5,000				
530 - INFRASTRUCTURE PARKS & GARDENS										
	0530-0442	C/O Rowden Park Strategic Plan	\$277				95.00%			Plan completed. Councillor workshop scheduled
	530-2447	Total Parks & Garden Operation Projects	\$277	\$0	\$0	\$0				
545 - COMMUNITY DONATIONS/ASSISTANCE										
	0545-0208	Community Donations	\$15,135	\$18,000	\$18,000	\$18,000	84.09%			Pending final applications
	545-2208	Total Donations & Assistance Operation Projects	\$15,135	\$18,000	\$18,000	\$18,000				
560 - WORK CAMP										
	0560-0447	WORK Camp Program	\$11,340	\$37,500	\$37,500	\$37,500	30.24%			Materials, Tools.
	560-2447	WORK CAMP Program	\$11,340	\$37,500	\$37,500	\$37,500				
575 - YOUTH COUNCIL										
	0575-0448	Youth Council	\$0	\$5,000	\$5,000	\$5,000	0.00%			In planning
	575-2447	Youth Council	\$0	\$5,000	\$5,000	\$5,000				
605 - ANIMAL CONTROL										
	0605-0446	Pound Equipment	\$1,832	\$3,500	\$3,500	\$3,500	52.34%			Catching poles, scanners underway
	0605-0447	Pensioner Dog Program	\$1,410	\$1,000	\$1,000	\$1,000	141.02%			
	0605-0448	Microchipping Program	\$8,162	\$5,000	\$5,000	\$5,000	163.25%			

Operational Projects 2018/19										
							PROJECT DETAILS			
			Actuals + Committed (2.04.19)	Original Budget	Amended Budget - 1st Quarter	Amended Budget - 2nd Quarter	% Complete	Date Commenced	Date Finished	Comments
	0605-0445	Installation of Duress alarms at Pound & rural Lands	\$0	\$4,000	\$4,000	\$4,000	0.00%			Scheduled for May
	0605-0449	Local Law Compliance training	\$186	\$10,000	\$10,000	\$15,000	1.24%			Training completed March. Check account for invoice
	605-2447	Animal Control Operational Projects	\$11,591	\$23,500	\$23,500	\$28,500				
615 - CEMETERY										
	0615-0441	Digitalisation of Cemetery Records	\$0	\$8,000	\$8,000	\$8,000	0.00%			Quotations received, no further progress made on this project
	615-2447	Total Cemetery Operation Projects	\$0	\$8,000	\$8,000	\$8,000				
635 - NATURAL ENVIRONMENT										
	0635-0446	National Tree Day	\$0	\$1,000	\$1,000	\$1,000	0.00%			June
	0635-0448	Mosquito Management Program/Survey	\$5,137	\$5,000	\$5,000	\$5,000	102.74%			January to June 2019
	0635-0449	Gravel Pit Signage	\$0	\$0	\$0	\$6,000	0.00%			Pending audit
	635-2447	Natural Environment Operational Projects	\$5,137	\$6,000	\$6,000	\$12,000				
655 - RURAL SERVICES										
	0655-0216	Wild Dog Bounty	\$31,600	\$35,000	\$35,000	\$35,000	90.29%			Running over budget
	655-2216	Total Wild Dog Bounty	\$31,600	\$35,000	\$35,000	\$35,000				
	0655-0444	Wild Dog Retainer	\$11,711	\$45,000	\$45,000	\$45,000	26.02%			May offset bounty overspend
	655-2444	Wild Dog Retainer	\$11,711	\$45,000	\$45,000	\$45,000				
	0655-0445	Wild Dog Baiting	\$18,583	\$25,000	\$25,000	\$25,000	74.33%			On track
	655-2445	Wild Dog Baiting	\$18,583	\$25,000	\$25,000	\$25,000				
	0655-0446	Firebreaks	\$0	\$25,000	\$25,000	\$25,000	0.00%			Using State funds first. Holding back for fire control.
	0655-0447	Miscellaneous Fencing projects	\$15,750	\$20,000	\$20,000	\$20,000	78.75%			Continuing
	0655-0449	Desilt Dams	\$971	\$6,000	\$6,000	\$6,000	16.19%			Yet to do
	0655-0442	Washdown Facility Maintenance	\$13,668	\$22,000	\$22,000	\$22,000	62.13%			Automation complete. Awaiting tokens.
	0655-0448	Parthenium mapping, controls and awareness QMDC	\$18,902	\$53,000	\$53,000	\$53,000	35.66%			Largely completed
	655-2447	Operational Projects	\$48,292	\$126,000	\$126,000	\$126,000	\$2	\$0	\$0	
	0655-0441	DAFF Project - Aerial Baiting, trapping & monitoring	\$92,310	\$90,000	\$90,000	\$90,000	102.57%			Stage One Complete. Stage two in May with milestone payment
	655-2448	DAFF Project	\$92,310	\$90,000	\$90,000	\$90,000				
	0655-0450	Development of Biosecurity Plan (replacing the Pest & Weed Plan and a review of the Feral Animal Levy)	\$41,590	\$40,000	\$40,000	\$40,000	103.98%			Workshops held, draft analysis of services & revenue/exp. complete. Check balance as part-paid on milestones
5410 - WATER SUPPLY										
	5410-0442	C/O Dirranbandi WTP Report	\$0				0.00%			Pending outcome of WTP Upgrade.
	5410-2447	Water Supply Operational Projects	\$0	\$0	\$0	\$0				
6430 - WASTE/LANDFILL										
	6430-0446	Waste Education Program	\$0	\$5,000	\$5,000	\$5,000	0.00%			
	6430-0445	Signage - local laws	\$0	\$2,000	\$2,000	\$2,000	0.00%			
	6430-0447	Annual Shire Cleanup	\$18,630	\$20,000	\$20,000	\$20,000	93.15%			
	6430-0448	Fire Mitigation for Landfills	\$0	\$1,000	\$1,000	\$1,000	0.00%			
	6430-0449	Landfill Remediation Report	\$0	\$40,000	\$40,000	\$40,000	0.00%			Will be engaging consultant shortly to assist in completion of this project
	6430-0443	Purchase & install of ventilated storage container	\$5,137	\$5,000	\$5,000	\$5,000	102.73%			
	6430-0444	landfill fencing repairs and maintenance	\$10,261	\$3,000	\$3,000	\$3,000	342.02%			
	6430-2447	Waste/Landfill Operational Projects	\$34,027	\$76,000	\$76,000	\$76,000				

Operational Projects 2018/19										
							PROJECT DETAILS			
			Actuals + Committed (2.04.19)	Original Budget	Amended Budget - 1st Quarter	Amended Budget - 2nd Quarter	% Complete	Date Commenced	Date Finished	Comments
Grand Total Operational Projects			\$970,606	\$1,343,218	\$1,407,218	\$1,643,810				

(IIFS) INFRASTRUCTURE SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
IIFS1	<u>MONTHLY REPORT FOR THE APRIL 2019 COUNCIL MEETING</u>	From the Director of Infrastructure Services - reporting for the month of March.	347

OFFICER REPORT

TO: Council

SUBJECT: **Monthly Report for the April 2019 Council Meeting**

DATE: 05.04.19

AGENDA REF: IIFS1

AUTHOR: Catherine Rogan - Administration Officer

Executive Summary

From the Director of Infrastructure Services - reporting for the month of March.

0701-Main Roads Works

- Maintenance work carried out during the month on behalf of Transport and Main Roads (TMR) is detailed in the attached RMPC Supervisor's report.
- Realignment of the Thallon Bridge commenced in November 2018. These works are continuing.
- Bitumen re-seals on the TMR network were completed in mid-March 2019.
The Castlereagh Highway bitumen reseal works were completed in March 2019.
- Future works – CHUP widening program on the Carnarvon Highway (24a). Consultation with land holders regarding possible applications for underground services commenced in March.

0702-Private Works

- Nil

0400-Council Roads / Streets / Bridge Work

- Maintenance work is detailed in the attached Works Supervisor's report.
- Gravel Maintenance grading works continued throughout the Shire as follows:
Denholm Road - commenced and completed early March.
Habnarey Road - commenced and completed mid-March.
Openbah Road - commenced end of February and completed end of March.
Koomalah Road - commenced end of February and completed mid-March.
Kulki Road and North Kulki Road – commenced early March and completed end of March.
Diamond Tank Road – commenced mid-March and completed end of March.
Whyenbah Road - R2R funded works commenced mid-February and completed mid-March.
Corack Road – commenced and completed end of March.
Jakelwar-Goodooga Road - commenced end of February with works continuing.
Davirton Road - commenced mid-March with works continuing.
Gunnindaddy Road – commenced end of March with works continuing.
- Pot hole patching using premix was undertaken on various local roads.
- New road signage was installed on Whyenbah Road.
- Guide rail repairs on Talwood-Mungindi Road commenced in March and are ongoing.

- Re-seal works on the Dirranbandi-Bollon Road is scheduled to commence mid-April 2019.

0440-Aerodromes

- Maintenance work is detailed in the attached Town Works Supervisor's report.

0450-Plant and Equipment

- Details are included in the attached Workshop Supervisor's report.

0510-Housing

- Routine maintenance is ongoing.
- Council residential house inspections are ongoing.

0520-Recreation and Sport

- Maintenance work is detailed in the attached Town Works Supervisor's report.
- Defect rectifications are progressing at the newly constructed Dirranbandi Sports Oval Amenities building.
- REDP Rail & River Precinct – Carpark is complete. Bollards have been ordered. Footpath works are continuing.
- REDP St George CBD & River Foreshore Upgrade – Earthworks and placement of base gravel for boat ramp carpark commenced end of February 2019 and are now completed.
- Installation of the Rowden Park playground was completed this month.

0521-Swimming Pools

- Maintenance work is detailed in the attached Town Works Supervisor's report.
- Items identified during the Dirranbandi Pool Committee AGM have been addressed by council staff.
- The procurement process is underway for the W4Q – Thermal Springs at St George.
- Dirranbandi public swimming pool scheduled to close on the 5th of April 2019 with St George pool closing on the 12th April 2019.

0530-Parks and Gardens

- Maintenance work is detailed in the attached Town Works Supervisor's report.
- BSC17/18 Q13 – St George River Foreshore Canoe Ramp Carpark Upgrade - works continued during the month with new gardens to be planted when the weather cools.
- REDP St George Boat Ramp Carpark Upgrade – an irrigation system, barbecue shelter, footpaths and garden edging was installed in the boat ramp area in March 2019.

0535-Halls/Civic/Cultural Centres

- Routine maintenance is ongoing.

0555-Showgrounds

- Maintenance work is detailed in the attached Town Works Supervisor's report.
- The assembly of the fourth set of horse stables at the St George Showgrounds was completed in March 2019.

0615-Cemeteries

- Maintenance work is detailed in the attached Town Works Supervisor's report.
- Routine maintenance and mowing is ongoing.

0620-Street Cleaning

- Maintenance work is detailed in the attached Town Works Supervisor's report.

625-Public Conveniences

- Maintenance work is detailed in the attached Town Works Supervisor report.

4000-Urban Waste Water

- Maintenance work is detailed in the attached Town Works Supervisor's report.

5000-Urban Water

- Maintenance work is detailed in the attached Town Works Supervisor's report.
- Monthly consumption figures are given in the attached reports.

Capital/Special Maintenance Works Progress

- Works are progressing. The 2018/19 Capital and Operational Projects Report has been updated.

Meetings / Training

- The RMPC meeting was held with TMR in March. All works are on schedule and on budget.

Current Tenders

Attachments

1. Plant Maintenance Report - Period End 31 Mar 2019.pdf [↓](#)
2. Balonne Shire Water Usage 2018-19 - Period End 31 Mar 2019.pdf [↓](#)
3. Road Construction Report - Period End 31 Mar 2019.pdf [↓](#)
4. Road Maintenance Report - Period End 31 Mar 2019.pdf [↓](#)
5. Town Maintenance Reports - Period End 31 Mar 2019.pdf [↓](#)

Andrew Boardman

Director Infrastructure Services

Report of Workshop Supervisor - P. Gluzde

Period Ending 31/03/2019

319	BOX TRAILER BA-9798	Repaired spring slippers, checked and greased wheel bearings, repaired trailer plug, service generator / welder motor.
392	MISCELLANEOUS PLANT	Repairs to small equipment, blowers, mowers, brush cutter, pumps and sprayers.
2507	COLORADO LX4X2	82,012 Kms Carried out 80,000km service as per coupon. Stripped, cleaned and adjusted rear brakes. Replaced trailer plug.
2509	Ford Ranger 4X2 361VKZ W&S	70,644 Kms Carried out service as per coupon, stripped, cleaned and adjusted rear brakes, repaired trailer plug and cleaned out radiators.
3018	Colorado 4x4 Tipper Ute 175-RQQ Spackman	119,449 Kms Carried out 120,000km service as per coupon. Replaced rotating beacon lights, repaired wiring to reverse lights, regreased front wheel bearings and adjusted.
3020	Colorado 4x4 Utility 252-SWR Tom Hill	158,048 Kms Removed fuel pump from fuel tank and checked float rails. Removed tank and cleaned, cleaned suction screen on pump, reassembled and tested.
3021	COLORADO 4X4 UTILITY 252SWR	165,918 Kms Drained fuel tank and flushed out. Refitted and bled fuel system. Repaired windscreen washers, replaced wiper blade rubbers.
3022	Holden Single Cab 4X4 Ute 797WQX	3,022 Kms Carried out 30000km service as per coupon, strip cleaned and adjusted rear breaks, repaired drivers side window switch and repaired snorkel mounting.
3514	Holden Colorado S/Cab 4X4 803SOE P Gluzd	120,705 Kms Carried out 120,000km service as per coupon. Replaced front wheel bearings, stripped, cleaned and adjusted rear brakes.
3515	Toyota Hilux XCab 4X4 141TZJ Hempstead	120,663 Kms Carried out 120,000km service as per coupon. Repaired lights, stripped, cleaned and adjusted brakes. Checked and diagnosed fault codes.
3518	Holden Colorado - Single Cab - 519VJB	89,256 Kms Replaced fan belt and tensioner. Replaced battery and check diagnostic faults.
3519	Holden Colorado XCab - Works S'Visor	96,423 Kms Replaced driver's side seat belt stalk.
4018	Toyota Hilux 4x4 Dual Cab	100,798 Kms Carried out 100,000km service as per coupon. Strip cleaned and adjusted rear breaks, replaced wiper blades, replaced switch on back pac fuel tank and wiring, replaced rear suspension with a heavy duty one.
4024	Colorado 4x4 D/Cab 903WZR (DCES)	67,864 Kms Carried out 70,000km service as per coupon, stripped, cleaned and adjust rear brakes. Diagnosed fault code with DPF system. Carried out forced burn and repaired lights in bull bar.
5002	SCHWARZE 6500XL SWEEPER 204-KKO R BECKMANN	126,370 Kms Checked control screen for hopper and brooms and ordered parts.
5004	ISUZU FRR TRUCK 697-MRY RMPC	175,644 Kms Replaced seat switches and dome light lens.
5005	ISUZU FVZ1400 JETPATCHER 377MXU SHAYNE BUNYAN	213,362 Kms Replaced auto transmission controller, cleaned out radiators and test ran. Carried out diagnostic test and checked out electrical faults with arrow board.

Report of Workshop Supervisor - P. Gluzde

Period Ending 31/03/2019

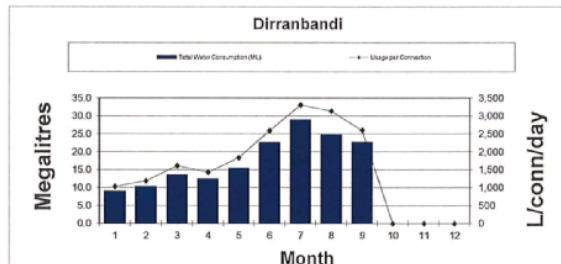
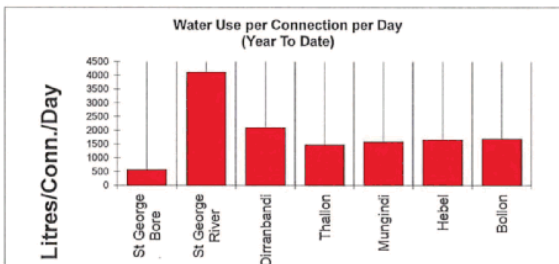
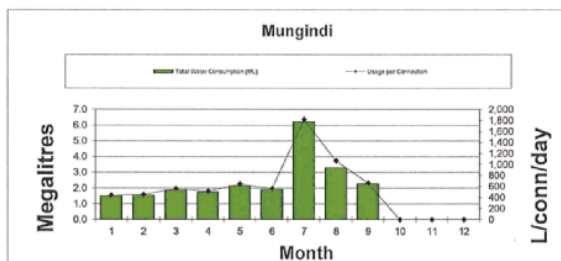
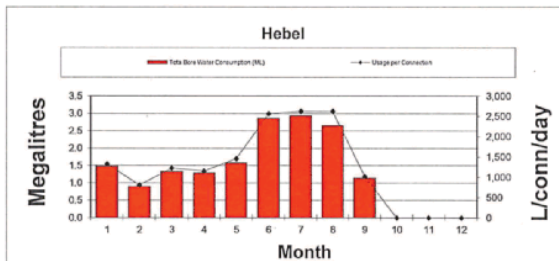
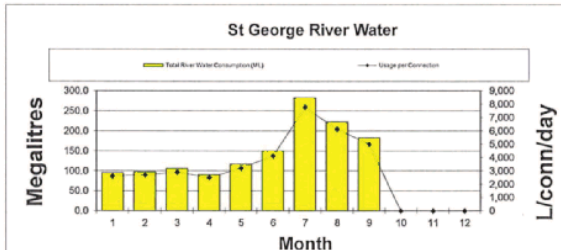
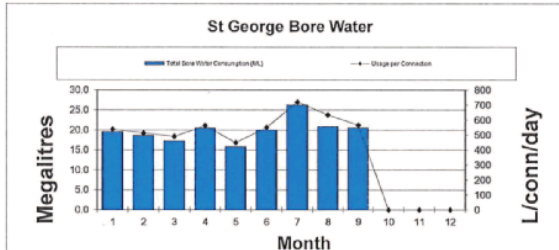
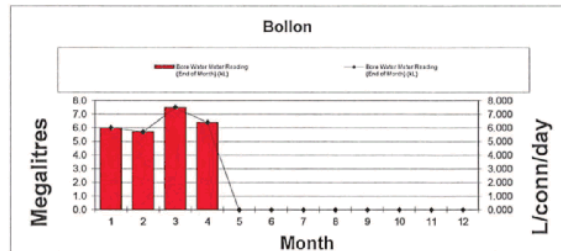
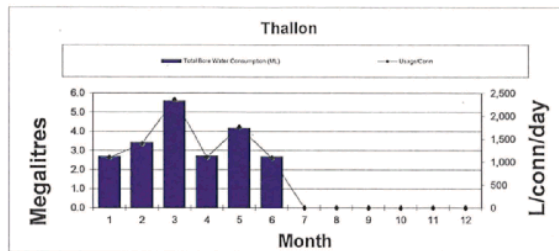
	214,553 Kms	Replaced blower drive coupling, replaced switches for PTO and blower engagement.
	214,362 Kms	Checked arrow board lights and control panel, replaced damaged lights and ordered parts.
5008	ISUZU FRR600 CREW 108RRN	
		Checked batteries and ordered new ones.
	138,108 Kms	Checked fault codes for Hiab crane and repaired faults and retested.
	138,675 Kms	Repaired drivers side back rest position lock and replaced batteries.
5009	ISUZU FRR600 TRUCK 840-MEM MTCE	
	135,430 Kms	Checked over truck for Machinery Inspection, repaired number plate light.
5010	ISUZU FRR 5000 TRUCK 308-RZW S PEARLS	
	64,765 Kms	Checked PTO fault, tested switches, relays and wiring, removed clutch pedal switch and ordered parts.
5505	CAT 140M GRADER C82158 TAYLOR	
	9,680.0 Hrs	Cleaned down machine, repaired lights, adjusted mold board, checked greasing system and lines, cleaned cab and fitted fire extinguisher on machine.
5507	JD 670G Grader 26707C	
	6,095.0 Hrs	Tightened hose clamps on top of the radiator hose and topped up coolant.
	6,133.0 Hrs	Replaced leaking hydraulic hoses to fan motor, refilled with hydraulic oil and tested.
5508	Cat 12M Grader 34862C Kingston	
	4,000.0 Hrs	Replaced leaking hydraulic hose from pump to brake / fan solenoid. Topped up hydraulic oil.
	4,088.0 Hrs	Replaced damaged grease line fittings.
5510	CAT 12M GRADER 37658C	
	3,507.0 Hrs	Carried out 500hr service as per manual, SOS all oils, cleaned radiators, adjusted mold boars and checked tyre pressures.
6500	CAT 910G Loader C272029 STG	
	3,434.0 Hrs	Topped up coolant and cleaned out radiators.
6502	TEREX TRACKLOADER - SKID STEER	
	2,967.0 Hrs	Checked air conditioner system and replaced water pump.
	3,095.0 Hrs	Carried out 3000hr service as per manual, checked air con system, removed bucket pivot pins and freed up grease holes and grease machine.
	2,999.0 Hrs	Carried out 300hr service as per manual, freed up grease nipples on bucket, checked air conditioning system and cleaned out.
7000	AMMANN AP240T3 ROLLER C83933	
	2,026.0 Hrs	Removed rear wheels and tightened wheel hubs, refitted wheels and changed drop box oils.
	2,038.0 Hrs	Inspected damaged exhaust system and ordered parts, removed broken and damaged parts.
7002	AMMANN VIB ROLLER	
	530.0 Hrs	Refitted hydraulic drive motor to rear drum, run and bled hydrolic system.
7004	DYNAPAC CA5000D Vibrating Drum Roller 16	
	3,110.0 Hrs	Replaced rotating beacon lights.
7005	Dynapac Smooth Drum Roller - 51254C	
	806.0 Hrs	Replaced fuel pressure hose from filter to injection pump.
7509	FERRIS 5100Z MOWER C92864 THALLON	
	142.0 Hrs	Carried out 250hr service as per manual, replaced cutting blades and carried out repairs to deck and suspension.
7519	Cox Lawn Boss ZTR 35"	
		Repaired and cleaned hand brake switch.

Report of Workshop Supervisor - P. Gluzde
Period Ending 31/03/2019

8021 SKID STEER TRAILER

Carried out repairs to trailer ramps, lights, wiring and checked wheel bearings.

BALONNE SHIRE WATER USAGE 2018/19



Report of Shire Supervisors Road Construction for Period Ending 31/03/2019

1 ST GEORGE TOWN

Crew assisted with the boat ramp project, undertook premix patching in St George town area for water and sewerage. The jet patcher was used on the Bollon-Dirranbandi Road for edge repairs.

11 24A - Carnarvon Highway (Mungindi-St George) MRD Road

Crew undertook guide post repairs and replacements. Jet patcher was used to repair cracks in road and some surface correction along with culvert repairs. Rest area service was also completed.

12 24B - Carnarvon Highway (St George - Surat) MRD Road

Crew undertook pavement repairs and used the jet patcher to seal these repairs. Rest area servicing was completed along with road sign and culvert repairs.

14 35A - Moonie Highway (Dalby to St George) MRD Road

Crew undertook guide post repairs, rest area servicing and tank repairs at the rock wells.

15 36A - Balonne Highway (St George - Bollon) MRD Road

Crew repaired road signs and completed rest area servicing.

19 355 - Mitchell - St George MRD Road

Crew undertook sign repairs.

21 CASTLEREAGH HWY (Dirranbandi-Hebel) MRD Road

Crew undertook culvert repairs and guide post repairs using the jetpatcher for sealing works.

Report of Shire Supervisors Road Maintenance for Period Ending 31/03/2019

1018 Gunnindaddy Gravel maintenance grading works commenced end of March and continue.	Shire Road
1042 Whyenbah R2R funded maintenance grading works commenced mid-February and completed mid-March. New road signage was installed.	Shire Road
1064 St George - Noondoo Road Pot hole patching using premix was completed.	Shire Road
2003 Diamond Tank Road Gravel maintenance grading works commenced mid-March and completed end of March.	Shire Road
2004 Cubbie Pot hole patching using premix was completed.	Shire Road
2005 Davirton Gravel maintenance grading works commenced mid-March and continue.	Shire Road
2006 Denholm Gravel Maintenance grading works commenced and completed in early March	Shire Road
2008 Habnarey Gravel maintenance grading works commenced and completed mid-March.	Shire Road
2012 Koomalah Gravel maintenance grading works commenced end of February and completed mid-March.	Shire Road
2021 Openbah Gravel maintenance grading works commenced end of February and completed end of March.	Shire Road
3005 Corack Gravel maintenance grading works commenced and completed end of March.	Shire Road
3008 Fernlee Pot hole patching using premix was completed.	Shire Road
3013 Kulki Gravel maintenance grading works commenced early March and completed end of March.	Shire Road
3017 North Kulki Gravel maintenance grading works commenced early March and completed end of March.	Shire Road
4002 Bollon - Dirranbandi Pot hole patching using premix was completed.	Shire Road
4003 Jakelwar - Goodooga Gravel maintenance grading works commenced and completed mid-March. Pot hole patching using premix was completed.	Shire Road

Report of Balonne Shire Town Works

31/03/2019

St George

Footpath	Capital works are progressing with St George footpath repairs.
Town Streets	Street sweeping and rubbish removal was ongoing
Aerodrome	Inspections and maintenance was ongoing as required.
Rowden Park - St G	The facilities were cleaned, mowed and weed-eating of the grounds was ongoing as required. The Rowden Park playground hand-over from contractor to Council occurred on the 2nd April.
Riverbank Park - St.	Maintenance and REDP work is ongoing. The carpark, irrigation installation and garden edging were all completed in March. A barbecue shelter will be erected and the footpath extended in April.
Parks & Gardens	General maintenance of all parks was ongoing.
Showgrounds	The St George Showground Campdraft and Secretary's Office project is now on Vendorpanel. Works will commence after the St George Show in early May.
Cemetery	Mowing and weed-eating of the grounds was ongoing.
Public Toilets	Cleaning and maintenance was ongoing.
Sewerage	Gravity and Plumbing system operated okay. Routine Maintenance and operations continued. There was one gravity sewerage blockage. Bendy's Plumbing unblocked a house connection and installed a new house connection. DMC Plumbing repaired a jump up connecting house drain to the Gravity Sewer.
River Water	The Reticulation system operated okay. Routine maintenance and operations continued. There were 5 service repairs 1 main repair and 3 water meters replaced. We have also commenced Capitol Works Job and replacing River water services in Victoria Street.
Bore Water	The reticulation system operated okay. Routine maintenance and operations continued. There was 1 service repair.

Thallon

Town Streets	Completed mowing and whipper snipping in Thallon
Works Depot	All plant and equipment were serviced. Shed and yard were cleaned
Parks & Gardens	Mowing, whipper snipping, round up and weed and fed completed. All park and BBQ cleaned and is in good working order.
Cemetery	Completed mowing and whipper snipping. Grave and maintenance job was completed
Public Toilets	Cleaned the Thallon Hall and Park Toilets.
Rubbish Dump	Pushed up green waste and scrap. Picked up rubbish on dump road.
River Water	Raw water meter read weekly
Bore Water	Bore meter isnt working
Thallon Sports Grou	Mowing, whipper snipping and prep work for School Sports and Cricket were completed. Watering with irrigation is in process and the toilets and showers were cleaned.
Other	We replaced a Water Meter in Thallon. We also replaced some AC 100mm pipe with 100mm PVC for Rural Services at Lindores Dam. Mungindi's fire hydrant was maintained and completed and have started doing some in St George.

Mungindi

Town Streets	Mowing and whipper snipping in progress Tree trimming was completed
Public Toilets	Mungindi and Nindigully toilets were cleaned by a contactor
River Water	Read meters at Mungindi hospital and bridge.

Dirranbandi

Footpath	Mowing and weed eating continue.
Town Streets	Completed sweeping of the main street and emptied the bins. Picked up loose rubbish around the streets and continuing slashing and weeding of streets.
Aerodrome	Inspections and maintenance continue. Some slashing was completed.
Parks & Gardens	Mowing and watering continue. Weed eating and trimming of the parks also continue. The work on the soft fall Civic Centre Park has been completed. We are working on renewing the sprinkler system at C.C Park. Laying of the footpath for the River Rail project is being continued and the sprinkler for the River Rail project is being installed.
Showgrounds	Maintenance, mowing and weed eating continues.
Cemetery	Slashing and mowing continue.
Public Toilets	Cleaned Noondoo truck stop toilets, Cleaned truck stop toilets and inspections and cleaning continue.
Sewerage	All the sewerage pump stations are working well. Inspections and cleaning of the wet wells continue and mowing the pump sewerage stations continue.
Rubbish Dump	Pushing up rubbish dump once a week has been completed and rubbish has been picked up around the dump.
Treated Water	Daily maintenance and inspections continue. Mowing of the water pump station and water testing continues. Four sludge ponds have been cleaned out.
Other	Mopped and Cleaned out the Civic Centre. Work continues on the outside toilet of the Civic Centre with the work nearly complete. Pool is open and working well.

Report of Balonne Shire Town Works

31/03/2019

Mowed and weeded the council yard. Cleaned the toilets and showers and keeping the council yard tidy.

Hebel

Town Streets Traveled to Hebel to empty rubbish bins weekly and any jobs that need to be done.
Parks & Gardens Mowing and weeding continue
Showgrounds Mowed and weed eat the showgrounds.
Public Toilets Travelled to Hebel to clean the Public Toilets weekly.

Bollon

Footpath A inspection was completed. Some path patchwork is required.
Aerodrome The leak was repaired and the toilets were cleaned and serviced.
Parks & Gardens I have continued to water the parks, verges and other yards in Bollon to keep them green.
Cemetery The dripper line to Crab Apple Trees needs to be repaired.
Public Toilets We need to install 2 paper towel dispensers and 2 toilet roll dispensers.
Sewerage We need to remove or poison the Cedar trees at the ponds.
Rubbish Dump Stockpiled earth for future compaction currently topping up scrap pile area for safer vehicle access.
Bore Water The measuring equipment is still not working.
Camping Grounds We installed 20 Solar Lights at Wallam Creek Camping Grounds for the tourists to light up the paths for access to the showers and shops at night.
Other An inspection was completed on the Playground equipment. Maintenance was needed on the older equipment. Cleaning and bolt replacement was required on the bridge.

(ICES) COMMUNITY & ENVIRONMENTAL SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
ICES1	<u>MONTHLY REPORT</u>	The Community & Environmental Sustainability Report for the month of March 2019 is presented for Council's information.	359
ICES2	<u>MONTHLY REPORT - RURAL SERVICES AND COMPLIANCE</u>	Manager of Rural Services report for March 2019 is presented to Council for information.	387

OFFICER REPORT

TO: Council

SUBJECT: Monthly Report

DATE: 05.04.19

AGENDA REF: ICES1

AUTHOR: Digby Whyte - Director Community and Environmental Services

Executive Summary

The Community & Environmental Sustainability Report for the month of March 2019 is presented for Council's information.

PLANNING AND DEVELOPMENT APPROVALS

Value of Building Works

Council's building certifier has approved building applications to the value of **\$71 416** for the month of March 2019.

The value of building applications approved by private certification is **\$488 575** for the financial year so far.

In total building applications to the value of **\$1 989 532** has been approved so far this financial year.

March 2019:

BA No	Applicant	Owner	Address	Lot & Plan	Builder	Class	Description	Value of Works	Approval Date
5174	SJL Building Co Pty Ltd	Kenneth W Drysdale & Charie J White	81 Arthur Street, ST GEORGE	6RP89 828	Simon Lane	1a	New Dwelling	\$71,416	22.03.19
5180	Private Cert - Westbuilt Homes	Nicholas and Rebecca Lindert	54 Mitchell Street, ST GEORGE	5STG8 52	Active Construction Group	1a	New Dwelling	\$306,222	20.03.19

Development Applications

- A change application for development permit material change of use (MCU) 122 has been received from the owner for Willowthal Road, St George. The application is not yet properly made.

ENVIRONMENTAL SERVICES

Natural Environment:

- General health inspections carried out.
- There were 0 notifiable diseases reported during March 2019
- There were 0 food recalls actioned in March 2019

Local Laws:

- Under the new Model and Subordinate Local Laws Council staff are carrying out education programs to all animal owners
- Training on the new local laws was held with staff on 12 March 2019 –There are approximately 25 staff that were trained.
- Education of community has begun.

Public Health:

- Food Licences and Out Door Dining Permits are currently being audited and inspections being carried out.

Waste Water Services:

- Council's sewerage treatment plants are currently operating in a good condition.
- Waste water analysis continues each month. Sampling was carried out from 19 – 27 March 2019

Urban Water Supplies:

- Weekly microbiological samples of St George's bore water supply were taken and tested.
- Samples were taken and tested from all other towns during the period.

Waste Management:

- The Contract /Tender Documents for the St George landfill has been awarded to A & J Hannah who will begin on 1 June 2019
- The St George Lions Club is the area co-ordinator and refund point. This system appears to be working well with the community
- The Annual Shire Clean Up was carried from 4 March 2019 until Thursday 7 March 2019. The community involvement was excellent.
- A gravel pit audit on tyres began March. Council together with TMRE are working on solutions for the illegal dumping of tyres at gravel pits across the Shire. The audit is due to occur during March, July and October 2019. A large number of illegally dumped tyres were found at the Nindigully Pit.

St George landfill

- The landfill site is presently operating in a reasonable condition.
- A new boundary fence will be installed between the St George landfill and Riverston early in 2019

Dirranbandi landfill

- The landfill site is presently operating in a reasonable condition.
- The new landfill site maintenance is working well with the community of Dirranbandi

Thallon landfill

- The landfill site at Thallon is currently operating in a good condition.
- The new landfill site maintenance is working well with the community of Thallon.

Bollon landfill

- The landfill site at Bollon is currently operating in a good condition.

Hebel landfill

- The landfill site at Hebel is currently operating in a good condition. A new trench and litter fence is operating well.

Nindigully landfill

- The landfill site at Nindigully is currently operating in a good condition

LOCAL LAWS (Animal Control)

Information	Other Animal	Cat	Dog	Year to date from July 2018	
Registered Animals			7	1324	
Impoundments			5		7
Euthanized					
Reunited with owners			1		
Status not determined /other					
Re-homed			4		6
Other Animals					

BALONNE SHIRE TOURISM REPORT MARCH 2019

TOURISM PROJECTS & ACTIVITIES

- St George & Surrounds Travellers' Guide now complete and with printers. Expected arrival of brochure is the second week of April. Official brochure launch scheduled for 17 April at the Anchorage Homestead in St George.
- Senior Visitor Services Officer along with Tourism Services Officer and Manager Tourism attended a famil of Lightning Ridge with Riversands Vineyard owner David Blacket on 19 March.
- Boobook Ecological Services continuing to work on new shire bird brochure.
- Bird Watching tours with local Bird Watcher to commence 16 April 2019.
- Trial run for History tour to be conducted on 15 April 2019.
- The Vendor Panel for the new Shire Entry Signage has been completed with the project set to be completed within the 2019/2020 Financial Year.
- Progress has been made on the implementation of the RV Strategy recommendation for the Shire to offer Low Cost Camping options in St George and Dirranbandi. See the Officer Report from the Manager Tourism for full details.
- Following the announcement by Member for Maranoa David Littleproud MP of the Shire's success in securing a \$55,000 grant to create a new Tourism & Events Strategy, the Manager Tourism has started creating a briefing document for the contracting of a consultant to complete the strategy.

MARKETING & PROMOTIONS

St George & Surrounds Facebook page

- Currently a total of 708 likes (an increase of 73 likes) with 717 followers (increase of 73 followers).
- Most popular post for March was a post on 22 March promoting the St George Campdraft, which had a huge 4.5k organic reach with 1.4k post clicks and 213 reactions leading to the marked increase of followers this month.

Balonne Shire Council Instagram account

- The Tourism Team recently took over the responsibility of updating the Balonne Shire Council Instagram account ([instagram.com/balonnesc](https://www.instagram.com/balonnesc))
- Currently a total of 299 followers; an increase of around 40 followers since late February.
- The most post picture since the team began updating the account was a picture of the Thallon Silos posted on 22 February which attracted 52 likes, while the most popular post for March was a picture from the St George Campdraft which attracted 36 likes.

Press Releases

- Sent out "Save the Date – Balonne Shire set for an eventful year" on 25 March to help generate interest in events happening in our Shire this year.
- It proved a huge success with Belinda Sanders from ABC Radio calling straight away picking up on the connection between the Balonne Shire and 20th anniversary of the release of *Paperback Hero* (1999) which was filmed in Nindigully.
- As a result ABC Radio will now dedicate the month of October, in line with the Nindigully Film & Music Festival which was created to celebrate this milestone, to stories on local Balonne Shire residents who worked on the film.

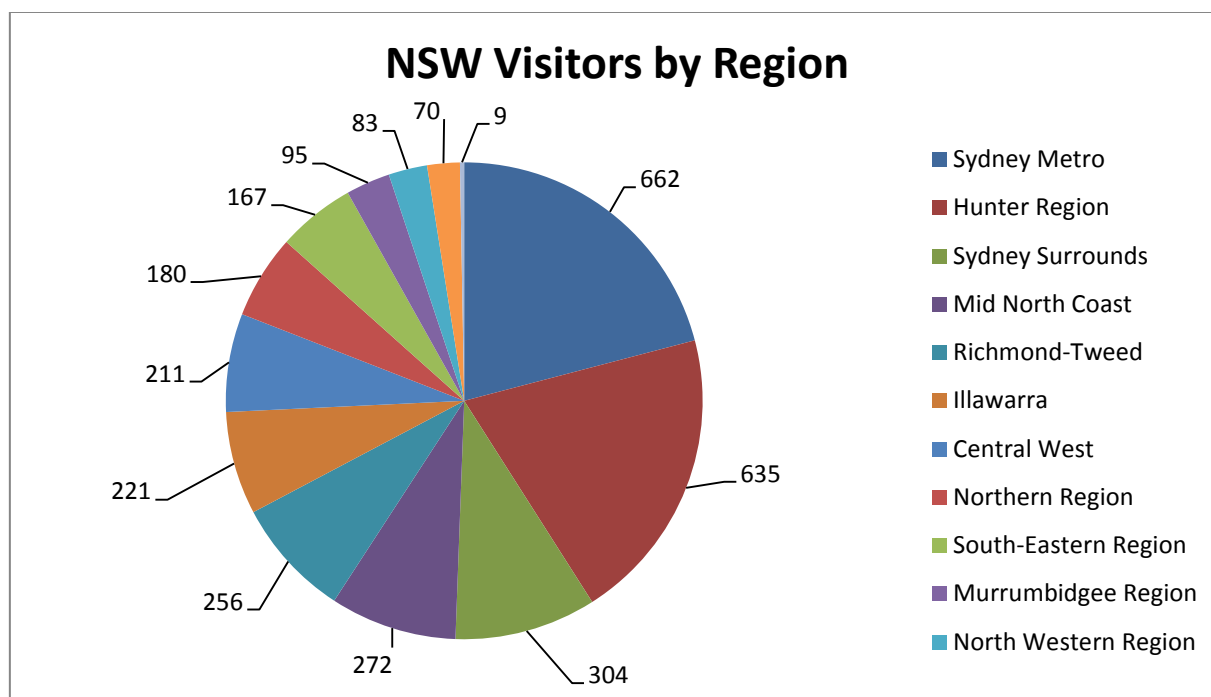
TV

- Following on from the Premier's launch of the Year of Outback Tourism, QLD Weekender has submitted a proposal to the Manger Tourism to come to the Balonne Shire to film a half hour special program starring celebrity chef and actor Mirko Grillini, dedicated to the food and events of the Balonne and Paroo Shires.
- The events the program will tie in with are the Cunnamulla Fella Festival (end August) and your River Dragon Multicultural Festival (beginning September).
- It is proposed that the TV crew will arrive in Cunnamulla on Friday 30 August cover the Cunnamulla Fella Festival and then head to St George to cover the River Dragon Multicultural Festival.
- On route from Cunnamulla to St George the crew will stop and film stories on other key attractions in the Balonne and Paroo Shire.
- The Manager Tourism is currently working with the Paroo Shire Council's Tourism Team Leader to fund (through both financial and in-kind contributions) and coordinate the shooting of this program. In-kind accommodation and flights for the crew and presenters has already been offered.

MARKET ANALYSIS

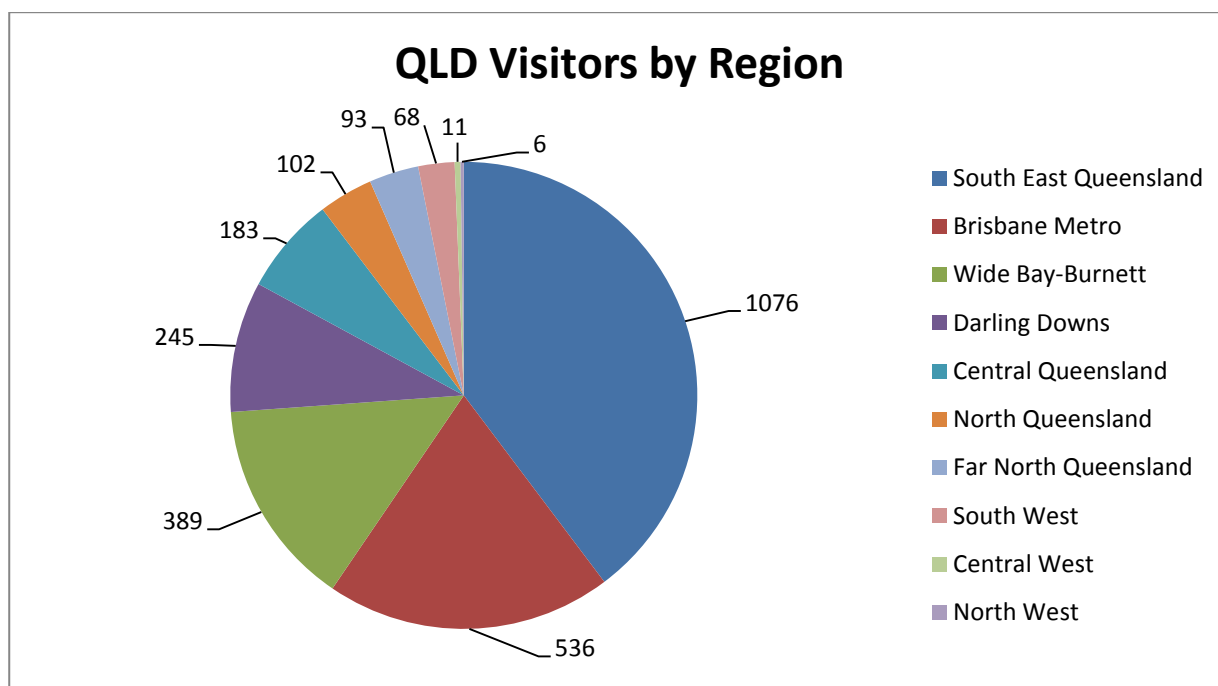
- The Manager Tourism has completed an analysis the Visitor Information Centre data from 2018 to determine the place of origin of external visitors to the region to aid with future decisions on Shire marketing and promotions.

- According to this data, Domestic Travellers are the Primary Tourism Market for the Balonne Shire Council with the Top Three (3) States for Visitors to the Balonne being: NSW (3165), QLD (2709) and VIC (1742). As a comparison, the Visitor Information Centre only recorded 257 International Travellers for the same period.
- After breaking down the postcode data of these three States further, the Manager Tourism concluded that the Top 5 Regions from where our visitors come from are: South East Queensland (1076), Greater Melbourne (670), Sydney Metro (6662), Hunter Region (635), Brisbane Metro (536), and Wide-Bay-Burnett (389).
- Sydney Surrounds (304), Mid North Coast (272), Gippsland (272), and Richmond-Tweed (256) rounding off the Top 10 and Darling Downs (245) and Illawarra (221) coming in close behind.
- See the graphs below for more detail:



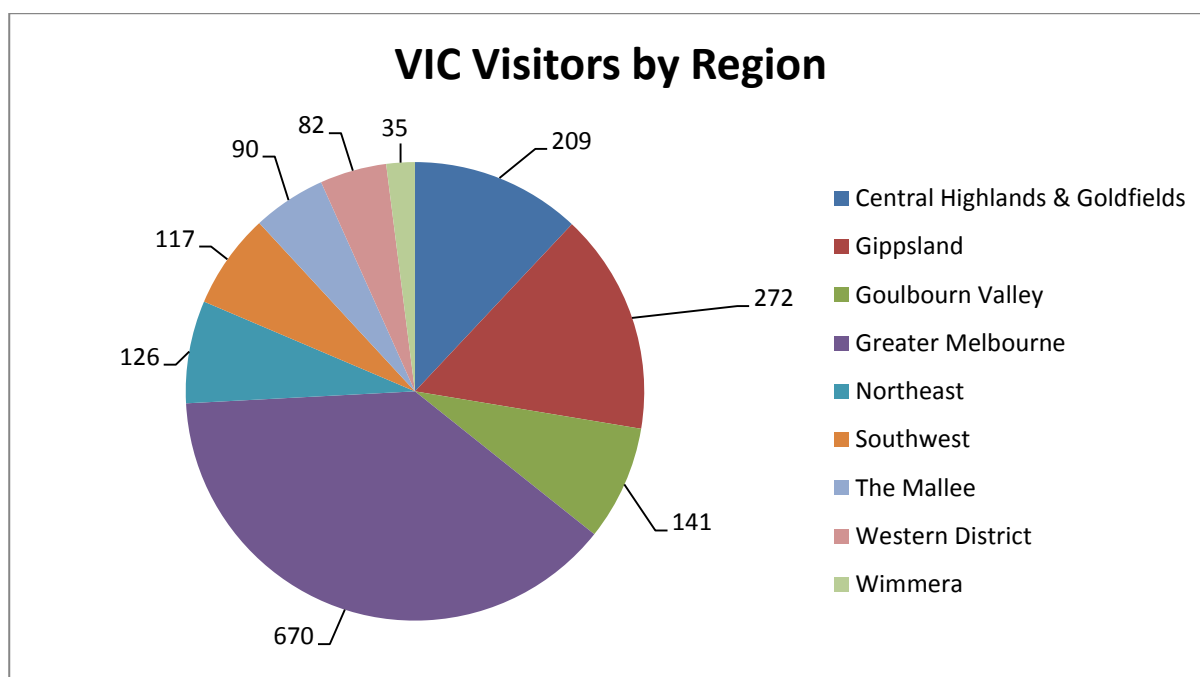
NSW Region	LGAs	No. Visitors
Sydney Metro	Cessnock, Dungog, Gloucester, Great Lakes, Lake Macquarie, Maitland, Muswellbrook, Newcastle, Port Stephens, Singleton, Upper Hunter	662
Hunter Region	Blue Mountains, Gosford, Hawkesbury, Wollondilly, Wyong	635
Sydney Surrounds	Bellingen, Clarence Valley, Coffs Harbour, Greater Taree, Kempsey, Nambucca, Port Macquarie-Hastings	304
Mid North Coast	Ballina, Byron, Kyogle, Lismore, Richmond Valley, Tweed	272
Richmond-Tweed	Kiama, Shellharbour, Shoalhaven, Wingecarribee, Wollongong	256
Illawarra	Bathurst, Bland, Blayney, Cabonne, Cowra, Forbes, Lachlan, Lithgow, Mid-Western, Oberon, Orange, Parkes, Weddin	221
Central West	Armidale Dumaresq, Glen Innes Severn, Gunnedah, Guyra, Gwydir, Inverell, Liverpool Plains, Moree Plains, Narrabri, Tamworth, Tenterfield, Uralla, Walcha	211
Northern Region	Bega Valley, Bombala, Boorowa, Cooma-Monaro, Eurobodalla, Goulburn Mulwaree, Harden, Palerang, Queanbeyan, Snowy River, Tumut, Upper Lachlan, Yass Valley, Young	180
South-Eastern Region	Carrathool, Coolamon, Cootamundra, Griffith, Gundagai,	167
Murrumbidgee Region		95

	Hay, Junee, Leeton, Lockhart, Narrandera, Temora, Wagga Wagga	
	Bogan, Bourke, Brewarrina, Cobar, Coonamble, Dubbo, Gilgandra, Narromine, Walgett, Warren, Warrumbungle, Wellington	83
North Western Region	Albury, Balranald, Berrigan, Conargo, Corowa, Deniliquin, Greater Hume, Jerilderie, Murray, Tumbarumba, Urana, Wakool, Wentworth	70
Murray Region	Broken Hill, Central Darling, Unincorporated NSW	9
Far West		
TOTAL NSW Visitors: 3165		



Region	LGAs	No. Visitors
South East Queensland	Gold Coast, Ipswich, Lockyer Valley, Logan, Moreton Bay, Noosa, Redland, Scenic Rim, Somerset, Sunshine Coast	1076
Brisbane Metro		536
Wide Bay-Burnett	Banana, Bundaberg, Cherbourg, Fraser Coast, Gympie, North Burnett, South Burnett	389
Darling Downs	Goondiwindi, Southern Downs, Western Downs, Toowoomba	245
Central Queensland	Central Highlands, Gladstone, Isaac, Livingstone, Mackay, Rockhampton, Worrabinda	183
North Queensland	Burdekin, Charters Towers, Hinchinbrook, Palm Island, Townsville, Whitsunday	102
Far North Queensland	Aurukun, Cairns, Cassowary Coast, Cook, Douglas, Hope Vale, Kowanyama, Lockhart River, Mapoon, Mareeba, Napranum, Northern Peninsula Area, Pormpuraaw, Tablelands, Torres, Torres Strait Island, Weipa, Wujal Wujal, Yarrabah	93
South West	Bulloo Maranoa, Murweh, Paroo, Quilpie	68
Central West	Barcaldine, Barcoo, Blackall-Tambo, Boulia, Diamantina, Longreach, Winton	11
North West	Burke, Carpentaria, Cloncurry, Croydon, Doomagee, Etheridge, Flinders, McKinlay, Mornington, Mount Isa, Richmond	6
TOTAL QLD Visitors: 2709*		

*NB: Figure excludes local residents from Balonne Shire



VIC Region	LGAs	No. Visitors
Central Highlands & Goldfields	Ballarat, Central Goldfields, Greater Bendigo, Hepburn, Loddon, Macedon Ranges, Mitchell, Moorabool, Mount Alexander	209
Gippsland	Bass Coast, Baw Baw, East Gippsland, Latrobe, South Gippsland, Wellington	272
Goulburn Valley	Campaspe, Greater Shepparton, Moira, Strathbogie	141
Greater Melbourne		670
Northeast	Alpine, Benalla, Indigo, Mansfield, Murrindindi, Towong, Wangaratta, Wodonga	126
Southwest	Colac-Otway, Golden Plains, Greater Geelong, Queenscliffe, Surf Coast	117
The Mallee	Buloke, Gannawarra, Mildura, Swan Hill	90
Western District	Ararat, Corangmite, Glenelg, Moyne, Pyrenees, Southern Grampians, Warrnambool	82
Wimmera	Hindmarsh, Horsham, Northern Grampians, West Wimmera, Yarriambiack	35
Total VIC Visitors: 1742		

TOURISM ORGANISATION REPRESENTATION

Southern Queensland Country Tourism (SQCT)

- The information and newsletters have been forwarded out to our Operators for their information.
- Membership renewal has been paid for the 2018/19 financial year.

Adventure Way Promotions Group

- Adventure Way meeting held 5 March via teleconference. Next meeting scheduled for 7 May 2019.

Great Inland Way (GIW)

- Senior Visitor Services Officer attended teleconference on 14 March.

MEETINGS AND TRAINING

- The Balonne Shire Tourism meeting was held on Wednesday 20 March 2019 in Thallon.
- Monthly Catch Up meetings held with Cr Fuhrmeister and Director of Community and Environmental Sustainability (DCES) regarding Tourism.
- Senior Visitor Services Officer attended Due Diligence, Obligation and Responsibilities training on 18 March.

VOLUNTEER PROJECT AND ACTIVITIES

- Volunteers staffed the Visitor Information Centre for 104.5 hours of the 208 hours it was open during March 2019.
- A Volunteer Survey was sent to all volunteers to seek their feedback and ideas for further improvements at the VIC.

SHIRE TOURISM STATISTICS – MARCH 2019

St George Visitor Information Centre

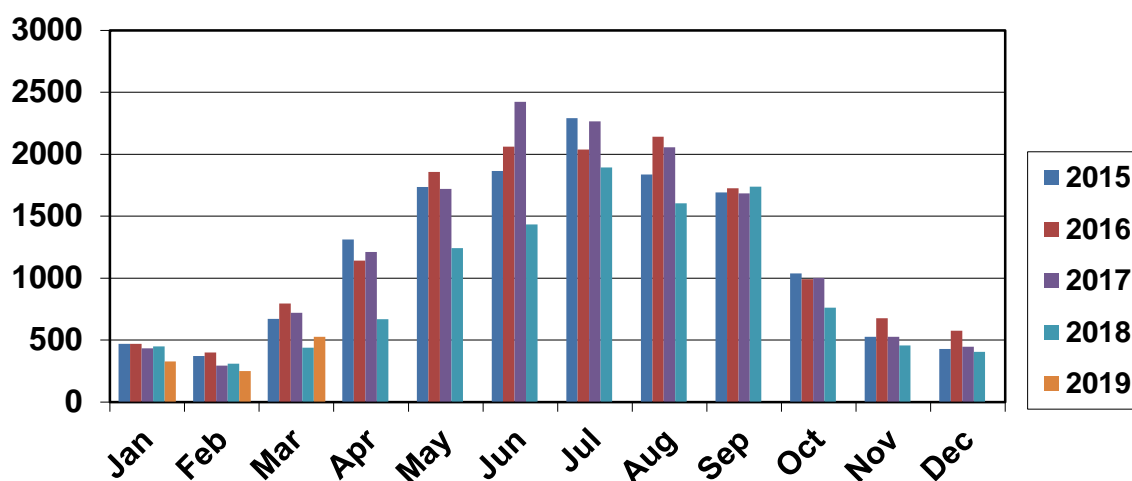
There were 527 visitors recorded for March 2019 through the Visitor Information Centre (VIC) in St George. This is an increase of 89 compared to March 2018.

The following is a breakdown of the location of the visitors.

○ Local Shire	147
○ New South Wales	68
○ Victoria	29
○ Queensland	247
○ South Australia	11
○ Northern Territory	2
○ Australian Capital Territory	5
○ Western Australia	5
○ Tasmania	2
○ Overseas/International	11

The VIC also received 44 tourism related phone enquiries, 1 Information Pack was sent out and 6 email/internet tourism related enquiries were made during March.

Visitor Numbers through Balonne Shire Visitor Information Centre



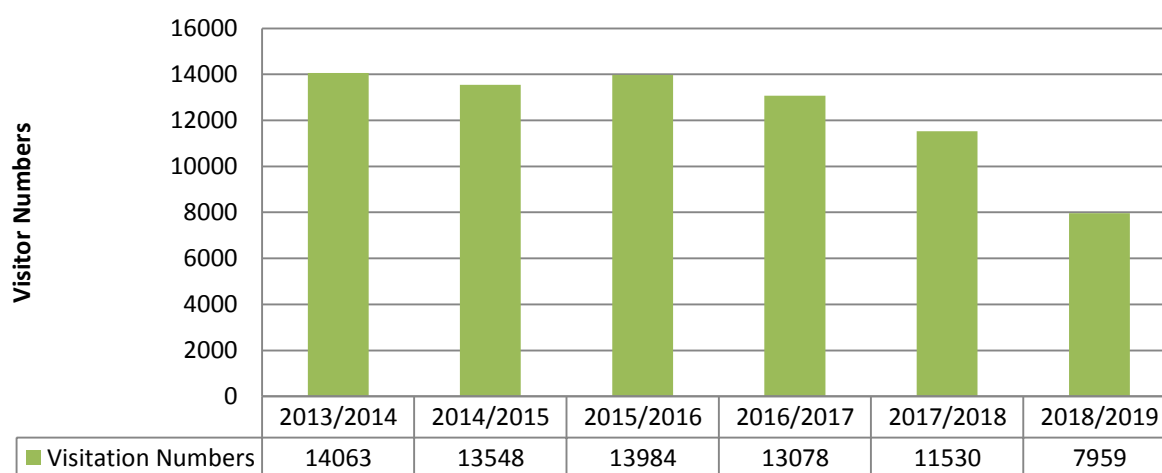
Dirranbandi RTC

There were 136 visitors recorded for March 2019 through the Dirranbandi Rural Transaction Centre (RTC), when compared to 108 visitors in March 2018 this is an increase of 28 visitors through the RTC.

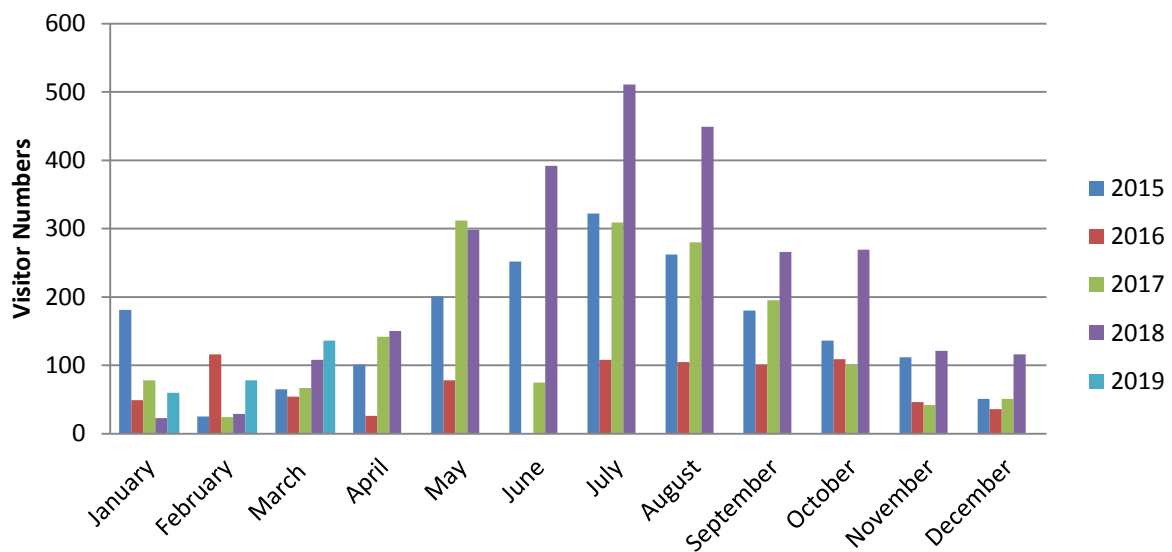
The following is a breakdown of the location of the visitors.

- Queensland: 49
- New South Wales: 45
- Victoria: 27
- Other Australia: 11
- Overseas: 4

Financial Yearly Visitation Totals



Dirranbandi Yearly Visitation Totals



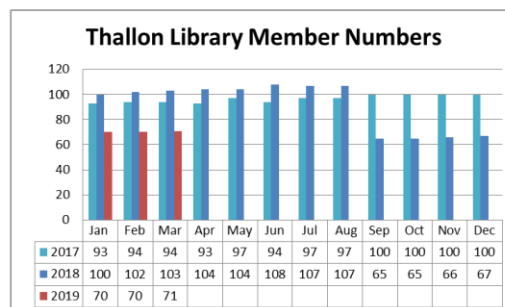
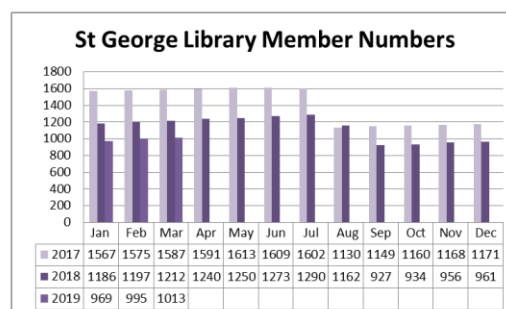
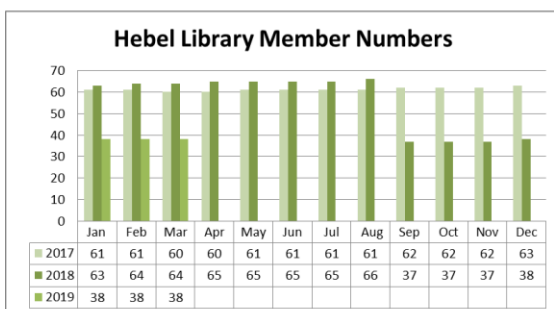
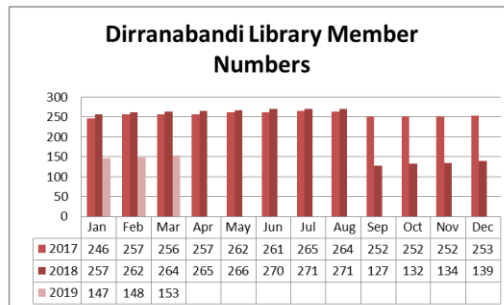
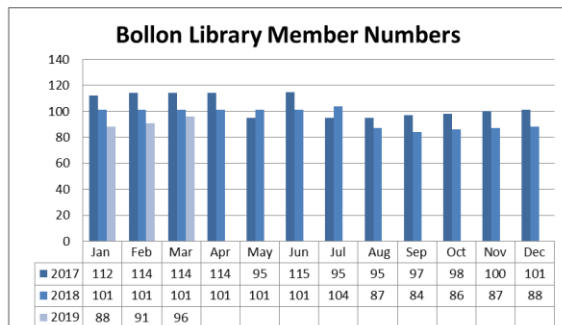
COMMUNITY AND LIBRARIES

Library Services – March 2019

Total Monthly loans



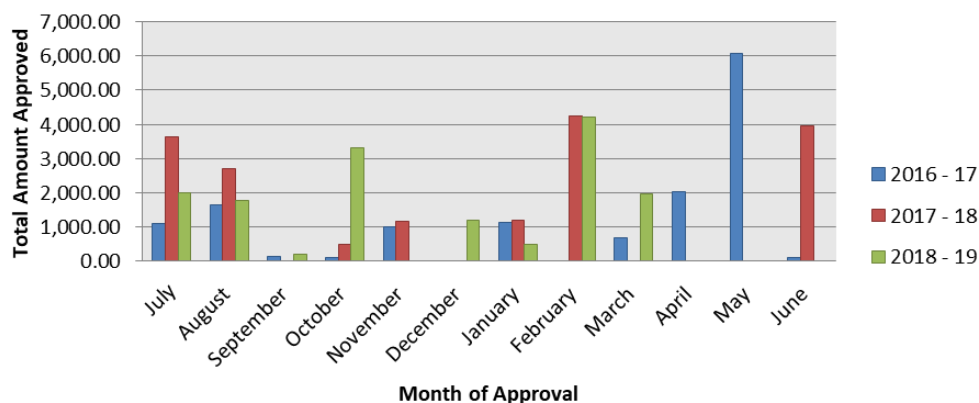
Total Monthly Membership



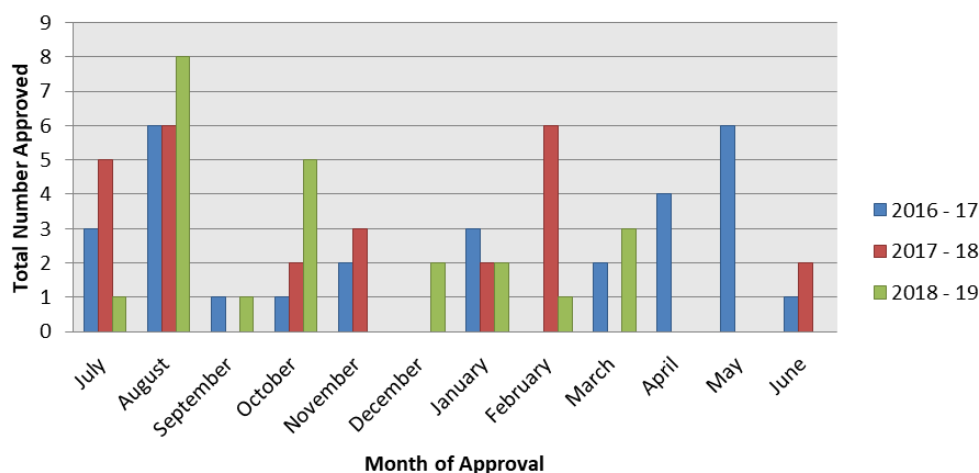
Community Sponsorship, Donations and Grants – as at 31 March 2019

As at 31 March 2019 Council has approved a total of 23 requests for assistance through the Community Donation, Sponsorship and Grants program totalling **\$15,135.37** (compared to this time last year of 24 applications with the total value of \$13,412.20).

Monthly Sponsorship and Donation - Total amount approved



Sponsorship and Donations - Number of Monthly Requests



Community Groups/organisation meeting minutes

- SWRED 1 March 2019
- Dirranbandi Progress Association 1 April 2019
- St George Chambers of Commerce minutes March 2019

Attachments

1. SWRED meeting minutes 1 March 2019 [↗](#)
2. Dirranbandi Progress Meeting minutes 1 April 2019 [↗](#)
3. St George Chambers of Commerce minutes. March 2019 [↗](#)

Digby Whyte

Director Community and Environmental Services



SOUTH WEST RED

Minutes

1 March 2019

Held on Friday 1 March 2019 at Murweh Shire Council Chambers, Charleville

1. Opening

The Chair, Mayor Annie Liston declared the meeting opened at

2. Attendance & Apologies

Attendance

Mayor Annie Liston
Mayor Richard Marsh
Mayor Stuart Mackenzie
Mayor Lindsay Godfrey
Cr Jan Chambers
Cr Fiona Gaske
Cr Jenny Hewson
Mr Lew Rojahn
Mr John Nicholson

Observers

Mr Neil Polglase
Mr Dave Burges
Mr Oliver Simon
Mr Ed Sims
Mr Craig Alison

Departmental/Organisation Representatives

Mr Roly & Mrs Brigitte Hughes, Autumnvale
Mr Adam Williams, TMR
Ms Jody Dare, DSDMIP
Mr Richard Routley, DAF
Ms Julie Davies, Balonne Shire
Mr Stuart Gordon, WQPHN
Ms Trudi Bartlett, DDSWRDA
Mr Jim Cavaye, via teleconference

Apologies

Mayor John Ferguson
Mr Matthew Magin
Cr Suzette Beresford
Cr Cameron O'Neil
Mr. Jim Cavaye
Ms Anne Leahy MP
Mr John Bird

Moved: Cr Fiona Gaske

Seconded: Mayor Stuart Mackenzie

Motion: That the apologies received be accepted.

CARRIED

3. Previous Minutes

Moved: Cr Fiona Gaske Seconded: Cr Jan Chambers

Motion: That the minutes of the meeting held 5 December 2018 are taken as a true and correct record.

CARRIED

4. Business Arising

RAB funding, still awaiting notification on successful projects.
Mayor Godfrey and Mayor MacKenzie to report to the meeting on outcome of their visit to Canberra regarding the National Energy Grid.

5. Correspondence

Moved: Mayor Richard Marsh Seconded: Cr Jenny Hewson

Motion: That the inwards correspondence be received and outwards correspondence be endorsed.

CARRIED

6 Financial Report

Moved: Cr Jan Chambers Seconded: Mayor Richard Marsh

Motion: That the financial reports for the months of December and January be received.

CARRIED

7 Guest Speakers

7.3 Roly Hughes – Delivered a presentation “Save Far West with Bilbies & Sheep”

Suggestion for building a large cluster in Thargomindah area, this would then also save Bilby numbers. Requested rural representation on the Save the Bilby Fund board. Proposed a Thargomindah cluster as an area to house Bilbies once the numbers at Currawinya National Park reaches capacity. Suggestion for bounty on feral cats as well as dogs. Suggests a campaign between SWRED and Save the Bilby Fund around the Easter Bilby as way of promotion.

Suggestion to invite STB board member to next meeting.

Draft letter to Minister regarding cluster fencing and the govt. participation in it noting the environmental benefits.

7.2 Presentation from Jim Cavaye and Trudi Bartlett RDA DDSW,

An update was given on where projects etc are at the moment.

To consider a joint DDSWRDA board meeting and SWRED, with possible meeting in June in Charleville.

Sought participants for the 5 Issues Forum in Cunnamulla next Thursday.

Organising a delegation to Canberra at the moment, need feedback from SWRED on issues of concern to the area.

**7. Stuart Gordon From Western Qld Primary Health Network
Alistair Campbell via Zoom**

Empowering our Communities update including Weathering Well Initiative
- the meeting was given a visual presentation of the Weathering Well App, which is used by a facilitator in conjunction with a conversation with e.g. a farmer regarding their present mental health.

Have been working with the Rural Financial Counselling services across Qld as well on this project.

Morning Tea Break – the meeting broke for morning tea at 10.25am.

Meeting resumed at 11.00am.

PHN – have some funding available to support community and particularly on farm events, this should be open within the next couple of weeks. The PHN could use SWRED to assist identify those groups who are putting on those sorts of events. Will try to be as flexible as possible using the established processes of SWRED councils. Divide evenly between the 6 Councils? The funding is for drought affected farming communities with 1/3 of the money to go to on farm and small community focus events.

8 Reports

8.1 Mayor Stuart Mackenzie

OQTA has extra funding which is going into data collection, working with LGAQ, not sure yet of how it will work. Basic tourism data is what is being sought, but with the figures relating to each shire/town.

OQAssist is going better than expected, now becoming service provider, 4 shires have come on board. Can do branding, brochures, websites etc. you go to them and they will tender it out.

Social Media – workshops are on around the area.

Change in the board, a North West rep is needed, previous rep moved but is still on the board.

8.3 Jody Dare

RAB project is awaiting endorsement. There is still an embargo on advertising it. Report writing for business case training is organised to be held in Charleville in early April.

Building Our Regions, is being published in small amounts, however should be announced any day now.

Lot of funding programs around at the moment regarding recycling. Hopefully getting an investor for tyre recycling in region shortly, however may be seeking more information from Councils regarding that.

DDSWRDA Director, Trudi advised Building Better Regions funding should be announced soon.

8.4 Richard Routley

Next Regional meeting will be in Quilpie in May.

Drought, Federal Government has agreed to contribute to water infrastructure again there will be a 25% rebate for dam desilting as well. Public consultation over last few months regarding State Govt. drought assist program, expecting recommendations soon.

Rural Economy Centre of Excellence is up and running, recommend that SWRED ask the Director, Ben Lyons to come to a meeting.

Qld Feral Pest Initiative Round 3 is about to be announced.

One Stop Service – online site that allows people looking at new projects to navigate through the process. Other part of that is a case management service. Encourage you to view site and pass the information on to anyone who may benefit from it.

Craig advised One Stop website is very good for vegetation mapping.

Federal Government Murray Darling Basin funding for projects, applications close soon, available to Local Government and Not For Profits.

8.2 Mayor Lindsay Godfrey and Mayor Stuart Mackenzie – National Energy Deputation

Prof. Simon Bartlett met with them, however it does seem that the government's mind is made up on Snowy Hydro project, there was a very intense conversation between Prof. Bartlett and the Energy Minister.

Delegates see the meeting as a positive first step. Keep going and continue to liaise with Prof. Simon Bartlett. Make another presentation after the election to whoever Energy Minister is elected.

Sought agreement for a SWRED media release with the approval of Prof. Simon Bartlett. Meeting agreed to get Julie to liaise with Mayors Godfrey and Mackenzie and Prof. Bartlett.

8.6 Cr Fiona Gaske – Tourism Project

Tourism Advisory Committee met last week, all reps were very passionate. Would be good to have Quilpie and Balonne tourist officers on the committee as they are the operational officers.

Bulloo Shire Council have gone back into OQTA for 6 months, Balonne Shire Council is

hoping to review membership in the future also. Balonne have a new tourism manager.

Identified a potential overlap between projects. Great Southern Outback website to be reviewed and branding. Creation of another loop that takes in the 6 Shires to work with the 4 Shires of the natural sciences loop. There will be product and promotion development, making product bookable, looking at book easy. Some event management training for the future. Want a strategic plan that delivers, one that is more industry related and operational.

8.6 Craig Alison

Outback Hub is progressing with the zoom TV's, hoping to have the units by end March

Qld Feral Pest – 5 applications went in from the region and only 1 was successful, with the project from SQNRM.

SWRED Secretary advised that the discussion at QDog was that they would go back to applicants who put in for a large amount, but that didn't happen.

Moved: Cr Mayor Mackenzie

Seconded: Cr Fiona Gaske

Motion: That SWRED write to the SQNRM requesting details in regards to the previously approved SWNRM funding for cluster fencing.

Carried

Action – invite SQNRM CEO to the next SWRED meeting.

9 General Business

Tourism sub-committee

Tourism Officer, Justin Miller or Deb Jopich are reps from Maranoa Regional Council

Tourism Officer, Monique Johnson from Murweh Shire Council

Tourism Officer, Kim Wildman Balonne Shire Council

Tourism Officer, Karen Grimm Quilpie Shire Council

Mayor Stuart Mackenzie, representative for OQTA

Cr Fiona Gaske, SWRED Rep and Chair.

Sheep/Meat sub-committee

PPO Craig Alison, SWRED

EDO Garnett Radford, Balonne Shire Council

Cr Jenny Hewson, Quilpie Shire Council

Mayor Annie Liston, Murweh Shire Council

Cr Jan Chambers, Maranoa Regional Council

Bulloo will advise

Chair is still needed for sheep/meat committee

SWDDRDA, encouraging migrants to come to the west. Northern NSW rep talked about encouraging skilled migrants.

Moved: Mayor Richard Marsh

Seconded: Cr Jan Chambers

Motion: SWRED writes in support of the raising of the FAG grant to 1% of tax revenue.

Carried

DDSWRDA advised of a possible Toowoomba Regional Council migrants and refugee forum happening in the future, date to be advised.

A round table was held in Dalby with the Minister regarding this topic and the outcomes were going to be presented back after some engagement. Paroo CEO Oliver Simon will forward the details on.

Balonne has upgraded purchasing policy and have local support, regional (which would be supporting SWRED groups and Goondiwindi), weighting of those areas is considered then in the tendering process.

Stuart Mackenzie – discussion yesterday regarding lack of road funding, serious problem. Previous meetings have not gone anywhere. Delegates questioned the value of IQRAP.

Review of the strategic and operational plan at the next meeting, are we progressing as per the plan etc. from an organisational perspective it should be done. Should not take more than an hour.

Following requests from Maranoa Regional Council representative, Cr O'Neil to change proposed meeting dates, representatives voted for the meeting dates to remain as set.

Representatives sought for Cr O'Neil to present report from the LGAQ Executive via telephone if unavailable.

SWRED and DDSWRDA proposed that the June meeting to be a joint meeting.

Apology noted from Mayor Annie Liston and Cr Fiona Gaske for meeting to be held 3 May in Thargomindah.

11 Next Meeting

2 May 2019, Thargomindah
27-28 June 2019, SWRRG and SWRED, Charleville
23 August 2019, Cunnamulla
24-25 October, SWRRG and SWRED, Charleville
5-6 December 2019, SWRRG and SWRED, Roma

12 Meeting Closed 12.50pm

President – Andrea Killen akill4@eq.edu.au 0477337775	Vice President – Greg Nicol tags.dirranbandi@gmail.com 0458259002	Secretary – Karen Sullivan mandksullivan@bigpond.com 0429476503	Treasurer – Amber Stewart amberstewart@live.com.au 0400932003
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VENUE	CWA Hall, Dirranbandi
CHAIRPERSON	Andrea Killen
MEETING OPENED	6.05pm
PRESENT	Karen Sullivan, Andrea Killen, Shelly Easton, Cr Ian Todd, Dani Kinnear, Sal Hemming, Jacque Hemming, Rachel Hourigan, Jess Hourigan, Cr Samantha O'Toole, Jonathan Burrell, Pam Crothers, Sian Hardie
APOLOGIES	Robyn Rigby, Mayor Richard Marsh, Greg Nicol, Deputy Mayor Fiona Gaske.

Item	Moved	Second	Carried
Motion that the Apologies and Attendance be accepted	Karen	Amber	Yes

READ/TABLED PREVIOUS MEETING MINUTES

The minutes of the previous General Meeting held on 11/02/2019 were read by those present.

Item	Moved	Second	Carried
Motion that the minutes of the previous meeting held on the 11/02/2019 be accepted as a true and correct record of the meeting.	Andrea	Barb	Yes

BUSINESS ARISING FROM PREVIOUS MEETING MINUTES

Item	Details of Discussion/Action	Person Responsible	Status/Timeframe
RV Friendly Town & Caravan Parking Area.	* Mayor Marsh advised that the RV strategy is currently under consideration via the appointed consultant. Everything is on the agenda. * Robyn Rigby advised she is meeting with Earthcheck (Council appointed consultants) tomorrow to discuss the	Robyn/Pam	Ongoing

	<p>strategy.</p> <ul style="list-style-type: none"> * Consultant's report due March. Council will decide if further community consultation is required once they have reviewed the report -- due to discuss Council meeting 22.03.18 * BSC had a teleconference with Consultant two weeks ago and have advised to go back to the drawing board, cost among other things an issue. * Cr Todd informed that it is moving forward however still policy pending at this point. * BSC has received the final report. River at Dirran is listed as a designated area, for the moment though, 2 sites only are being trialled in St George...'Leave no Trace Camping', low cost sites, minimal infrastructure. * Council to report back and give update (Digby Whyte- Director Community & Environmental Sustainability) * Karen to extend an invitation to Kym Wildman and Digby White to attend next meeting and give update. 		
Water tower painting proposal	<ul style="list-style-type: none"> * Barb continuing to work on this with local input. * Barb moved a motion to continue under the Progress Banner for this grant, seconded by Amber. Barb to send proposal to Council for approval. Cr O'Toole to seek RADF grant for possible funding for graphic design. * RADF application has been submitted for design funding. 	Barb	Ongoing

Item	Moved	Second	Carried
Motion that the business arising from previous meeting to be confirmed.	Karen	Andrea	Yes

Treasurer's Report

(tabled)

Business Arising from the Treasurer's Report

Nil

Documents to be ratified

Nil

Documents Circulated for Comment and Review:

Nil

Item	Moved	Second	Carried
Motion that the Treasurer's Report be accepted as a true and accurate record and that all accounts and payments be ratified.	Amber	Karen	yes

Correspondence In

(tabled)

Correspondence Out

(tabled)

Item	Moved	Second	Carried
Motion that Inward correspondence be received, and outward correspondence be adopted	Karen	Pam	Yes

Business Arising from the Correspondence

* Work Program Application – Karen to contact Tony (possibility of assistance in making some main street Xmas decorations)
tony.musgrove@dsc.qld.gov.au

* Recycling cans through Lions Club, St George (Contact Mick Kennedy) – Karen to invite Mick to come and speak at a Progress meeting, however, Progress Assoc. feel that they may not have the man power to oversee such a venture. Are happy to be a support role if we can.

* Pam Crothers presented Arts Council Report

* Letter of Support for FRRR EOI \$150,000 requested by Dirranbandi Arts Council Inc. for storyboards at R&R Precinct. Karen to submit.

* Discussion and endorsement of Noondoo Silo design (RTC Project) – Pam shared design ideas by Artist John Murray.

* Discussion in regard to designated parking and viewing area and appn. to DMR – Pam to follow up signage & Road Corridor Permit Application with Andrew Boardman.

General Business

* MDBA update from BSC.....Great news to share! – Cr Ian Todd listed how funding received from the Murray Darling Basin Authority will be distributed within the Shire (\$9.2 Billion in total). Massive thanks to David Littleproud and BSC for their unwavering support of our Shire throughout this process.

* Sian Hardie, Jacque Hemming and Amber Stewart gave an update on Town Xmas decorations project – Amber to make contact with Richard Backhouse to see if anything can be implemented while earthworks are happening over at the R&R Precinct.

* Sian Hardie gave an update on Dirranbandi LDC Steering Committee – 4 phases to project, presently at draft stage of Phase 1, Garnet (BSC) is Project Manager.

* Andrea discussed fencing at school, Cr Sam O’Toole to follow up on BSC commitment with this.

Meeting Closed 7.18pm

Next Meeting TBA

Minutes endorsed as true and correct /..... /..... President_____ Secretary_____

CORRESPONDENCE

Correspondence In –

- * letter from BSC re: Work program – Application for Community Service Project
- * Mick Kennedy (phone call) re: recycling cans through Lions St George
- * Copy of letter from Holly Parcell to BSC requesting to rent a larger space at the Civic Centre for her business (seeking support from Progress Assoc.)
- * Email from Cr Sam O'Toole re: follow up info from last meeting
- * Email from Sian Hardie re: update Dirranbandi LDC Steering Committee
- * Email from Pam Crothers re: items for discussion at next meeting

Correspondence Out –

- * Dirranbandi Progress Assoc. signed up on “My Community Directory”
- * Dirranbandi Progress Assoc. Budget Proposal 2019/2020 forwarded to BSC
- * LOS for Dirranbandi Business Revitalisation & Shop Front Grants Program submitted by BSC
- * Advertising for 3 free workshops being run through the Progress Assoc. by engage and create consulting
- * LOS for Rural Transaction Centre Technology Upgrade submitted by BSC



MINUTES OF THE GENERAL MEETING

13th March 2019

Held at Vanderfield, Thallon Road, St George

PRESENT: Natasha Beardmore, Garnet Radford, Alex Benn, David Ward, David Blackett, Taryn Manuel, Ian Hannah, Terry Salmon, Leanne Brummell, Trent Challenger, Jeff Moon, Kerry Suttor, Samantha O'Toole, Marlies May, John Travers	APOLOGIES: Sarah Mace, Liz Hill, Mayor Richard Marsh, Craig Dreher, Mary-Anne Crowe, Jo Kellock & Cr Scott Scriven
CHAIRPERSON: John Travers	NOTE TAKER: Natasha Beardmore
MEETING OPENED: 12.03 pm	MEETING CLOSED: 1.20pm
AGENDA: As set	

AGENDA ITEM	DISCUSSION / COMMENTS	ACTIONS OR FOLLOW UP REQUIRED
CONFIRMATION OF MINUTES	The minutes from 13 th February 2019 are a true and correct record. Moved: Samantha O'Toole Seconded: David Ward CARRIED	
BUSINESS ARISING	Charity Fundraiser – Update from David Blackett; Macca not available at this stage	
	Irrigator Myths – Update from Sam O'Toole; waiting on information to be supplied to allow the information cards to be updated. Discussion regarding Sunwater works to be carried out on Beardmore Dam John Travers will follow up contact with Sunwater & DERM	
INWARD CORRESPONDENCE	Incoming Emails - As Tabled	
OUTWARD CORRESPONDENCE	Outgoing Emails - As Tabled	
CONFIRMATION OF CORRESPONDENCE	That inward correspondence be received and outward correspondence be confirmed Moved: Natasha Beardmore Seconded: Samantha O'Toole CARRIED	
TREASURER'S REPORT AND MEMBERSHIP UPDATE	Account balances agree with the bank statement with the addition of outstanding cheques and deposits and account to be passed for payment. Moved: Samantha O'Toole Seconded: John Travers CARRIED	
GENERAL BUSINESS		



MINUTES OF THE GENERAL MEETING

13th March 2019

Held at Vanderfield, Thallon Road, St George

ALEX BENN – MEDICAL CONFERENCE	<ul style="list-style-type: none"> - Medical conference being held in St George on the same weekend as the River Dragon Festival; 6-8th September to encourage more family attendance. - Expect 50-100 participants; looking for any businesses that wish to provide information/items to be placed in participant registration packs. - St George Medical Centre starting extensions 1st April 2019 	
GIRISH – BUYPAL	<ul style="list-style-type: none"> - Held over to April meeting 	
TARYN MANUEL – DRAGON COUNTRY MARKETS	<ul style="list-style-type: none"> - DCM are currently held every 3 months, looking for input/direction as to the future of the markets - Struggling to get stall numbers - Has surveyed stall holders but hasn't had much response - June markets are to be held in conjunction with the Care Balonne Family Fun Day - Recommendation to hold future markets in conjunction with other community events ie. Christmas Carnival etc 	All present agreed that Taryn should use her discretion as to the future frequency of the markets
TRENT CHALLENGER – ST GEORGE 399 OFF ROAD RACE	<ul style="list-style-type: none"> - April 5,6,7 - New viewing platform from dam bank and new pit area - Has spoken to local businesses and advised them of the expected increase in visitors to town - Expecting approximately 500 people - Scrutineering at the showgrounds on Friday night 	
LEANNE BRUMMELL – BSC COMMUNITY PLAN 2025	<ul style="list-style-type: none"> - Plan developed in 2010 and was to be reviewed in 5 years - Samantha O'Toole advised that this is no longer government legislation and would not be reviewed and is not used by Council. - Council now have a "Corporate Plan" which will be reviewed every 5 years - Leanne provided a Powerpoint presentation and would like support to declare a "Climate Emergency" 	Send a copy of the Leanne's presentation and Council's Corporate Plan with Minutes
EVENTBANK SOFTWARE	<ul style="list-style-type: none"> - Samantha O'Toole presented proposal from Eventbank - This program will incorporate all of the Chamber information into one platform which will allow for a more streamlined and professional Chamber - EventBank will also host and manage Chamber website - 3 year proposal with funding program to cover the initial setup costs & first year - Chamber will be responsible for the yearly fee of USD\$1000 for 2 years 	MOTION: That proposal be accepted and the St George & District Chamber of Commerce commit to a 3 year contract Moved: Samantha O'Toole Seconded: Marlies May
SMALL BUSINESS WEEK	<ul style="list-style-type: none"> - Establish an Organising Committee: - Marlies May, Trent Challenger, Gemma Taylor 	
NEXT MEETING	Next General Meeting will be held at midday on Wednesday 10th April 2019	
CHAIRPERSON / PRESIDENT	Signed: _____	Date / /

OFFICER REPORT

TO: Council

SUBJECT: Monthly Report - Rural Services and Compliance

DATE: 05.04.19

AGENDA REF: ICES2

AUTHOR: Karl Hempstead - Manager Rural Services

Executive Summary

Manager of Rural Services report for March 2019 is presented to Council for information.

Stock Routes General/Drover

There have been no Drover movements the past month, however there were indications that previous drovers wanted to turn around and go back through the Balonne Shire's network. These drovers have however been persuaded otherwise due to nil pasture.

There were three (3) Hereford cattle impounded from stock route adjacent Clonard Water Facility and brought into St George pound on 22 March 2019.

There was one (1) Merino ram impounded from Currawong (Allen Beatty) on 26 March 2019.

Stock Route Travel Permits

There has been one (1) agistment permit issued to Lisa Cleary for 90 head of cattle to be agisted on the Carnarvon Highway south of Thallon for a short period.

General

The March reporting period was once again dry until a break through at the end of March which delivered around 20ml to some of the Shire – others to the North West received falls above 75ml. The lack of rain has once more placed an impact on movement of stock, feral animal baiting and weed management.

The team has pressed on carrying out duties with the drought funding projects, maintenance of the stock route network and impounding drought affected stock off the stock route network. The compliance team has been busy with the support of the lands officers with several feral cats being caught and disposed of and more than 23 dogs being pounded as of the 29 March 2019. Compliance and local laws officers conducted training for the new local laws on Tuesday 12 March 2019 to bring the team up to speed with the laws and to be able to educate the local community.

The wild dog fence forum went well with over 80 landholders attending and we have had great feedback with regards to the forum.

Contractors have begun works on 'Boomerang Dam' new drainage and general clean-up to help store more percentage of water during rain events. Once completed the contractor will move on to the 7 mile dam and restore drainage and holding capacity. A minor project has been completed during the reporting period at Boombah 1 for better holding capacity and filling capacity from the adjacent channels.

Andrew Dries has approached the Manager Rural Services to offer a possible new water point for travelling stock at Bidjonbah cattle yards; this will increase the water availability for traveling stock between the Balonne River and Boolba

dam reserve. The proposal will be drawn up and sent to the Stock Route unit Brisbane for the following financial year capital works expressions of interest.



Above: - works being carried out on Boombah1 and adjacent pic is proposed new water facility for travelling stock at "Bidjonbah" cattle yards.

The Manager of Rural Services has placed an application for grant funding to fence the Whyenbah camping and water reserve to illuminate illegal dumping which has become prolific in recent months (Currently compliance officers have no power under local laws for control of littering). The funding will also enhance tourism by letting the local indigenous community educate tourists and aboriginal youth in identifying certain species of citrus trees and Quandong species. It is envisaged to fence and place educational signage (botany) and for the Rural Service team to manage future compliance. Minister the Hon. David Littleproud is expected to announce very soon if the grant is successful.



Photos above: Illegal dumping and Littering at Whyenbah Reserve

During the reporting period the rural service team have visited properties to enhance education with regards to weeds and feral animals and to take the opportunity to show support to landholders during the ongoing drought. Some properties visited this reporting period include Moombah, Altonvale, Myrtlemount, Currawong and Bidjonbah.



Photos Above: Kevin Fontaine (Rural Services and Environment Officer) and Robyn McCosker of “Moombah” and adjacent visiting Andrew Dries for fence inspection and new water point at “Bidjonbah.”

Pest Animals/Weeds

- Wild dog Advisory Committee Meeting – Tuesday, 5 March 2019.
- Wild dog exclusion fence inspection with Cameron Drynan (Bogong) 7 March 2019.
- Indian Minor Bird traps set up at Dirranbandi Primary School – 15 March 2019.
- Factory baits delivered to Rob Jakins – 19 March 2019.
- Moomba visit regarding drought stock issues and Harrisia Cactus – 19 March 2019.
- Visited Altonvale to meet new owner Andrew Parsons regarding wild dog fence – 19 March 2019.
- Visited Myrtlemount to meet new owner Lachlan McClymont regarding wild dog activity. – 19 March 2019
- Baited for wild dogs at Hoolavale 40kg meat – 21 March 2019.
- QMDC ranger spraying devils rope cactus at Bollon - 2 days and sprayed one infestation of castor oil bush on river edge out of town.
- Compliance check regarding possible fraud over dog scalps – 11 March 2019
- Ecosure drafted the revenue and expenditure report, and are drafting the Biosecurity Plan
- Wild dog fence forum – Wednesday 13 March 2019
- Kevin and Karl inspected Warrie Road for mother of millions late March.

Pest Plants

As per pest animal weeds.

NRM Weed Spraying Program

Road reserve spraying greatly reduced due to drought impact – all species of plants have shut down for survivability – recommendations is not to spray during these periods to reduce costs, however with the rain event in late March plants will be able to be sprayed.

Coral Cactus – “Booligar”

Ongoing

Town Commons and Firebreaks

Nil

Vehicle Usage

Rural Service Utility (stock routes) Number 3020 has travelled 2,950 km this reporting period.

Rural Service Utility (Lands protection) Number 3515 - Karl Hempstead on leave

Drought Communities Program (DCP) – Stock Route Works & Bollon Town Common.

Colin Schurmann has been awarded the contract to complete the 12km fence around the Bollon town common to be completed by the end of April 2019. Current delay in materials may require a variation.

St George Excavators Contractors have been awarded the contract to complete dam maintenance on drainage and holding capacity for Boomerang and 7 Mile dams.



Photos Above: start of works at Boomerang dam – clearing dam edge then centre desilting and placement of bentonite, repair drainage.

Bi-Annual Baiting & Aerial Baiting Campaigns

- Corflute signs ordered for advertising on ground 1080 campaign
- Radio ABC and Bourke radio 2WE are providing information adverts for 1080 campaign.
- Biosecurity and Manager of Rural Services are completing flight plans for QFPI aerial baiting on Tuesday 2 April 2019.
- Quotations for aerial bating delivery will be completed by 5 April 2019 along with quotations for dry bait products.
- Swift NRM officer Lachlan Marshall and Karl to check cameras at locations for Phase II of the Aerial Baiting on 8 and 9 April 2019.

Animal Control – Local

- Eight surrendered dogs
- Seven surrendered cat
- Four Feral cats trapped in St George
- Nine Cats Euthanized as of 29 March 2019
- Twenty three dogs impounded as of 29 March 2019
- Nine dogs rehomed
- Thirteen dogs currently in Council pound as of 29 March 2019
- Two reported Dog attacks - One dog destroyed by owner; one dog euthanized by Council
- One cat rehomed
- New dog trap ready for use (Hire)
- Continued update of Compliance procedures
- Update and standardisation of compliance notices and Obligation letters ongoing
- Barking dog Diary now being issued to Council customers with barking dog complaints
- Three Barking dog Diaries issued one returned
- Update of Regulated dog declarations using Queensland Local Government as a guide ongoing
- Regular daily patrols of St George morning and afternoon
- Patrols of Dirranbandi, Bollon and Mungindi
- number of wandering dogs has increased in March
- Education of dog owners and members of the public continues to be carried out
- 90% of dogs impounded and surrendered for the month of March not microchipped or registered

Attachments

1. Wild Dog Scalps Register - Current 02042019.pdf [↓](#)

Digby Whyte

Director Community and Environmental Services

WILD DOG SCALPS 2018-2019

Jul-18							
Name	Property	Male	Female	Pup	Shot	Trapped	Other
Shaun Lawson	Kulki	6	3				9
Ken Pozzaman	Beadle	3	1			4	
Chris Lindsay	Belmore	2	3	7			12
Chris Lindsay	Armagh		1	1			2
Chris Lindsay	Tiquin	1					1
Matt Smith	Buckinbah	1					Run Over
TOTAL		13	8	8			
MONTHLY TOTAL							29

Aug-18							
Name	Property	Male	Female	Pup	Shot	Trapped	Other
Michael O'Brien	Armagh		2				2
Michael O'Brien	Runnymede	1					1
Michael O'Brien	Belmore	1	1				2
Michael O'Brien	Kanowna	1					1
Michael O'Brien	Wyagdan		1				1
Rodney White	Unity		1				1
Brett Peachy	Bookline	1					1
Michael Hetherington	Bimbibi	1			1		
Nyree McKay	Macwood	4	1				5
Ken Pozzaman	Beadle		1	1		2	
TOTAL		9	7	1	3	14	
MONTHLY TOTAL							17

Sep-18							
Name	Property	Male	Female	Pup	Shot	Trapped	Other
Michael Hicks	Openbah	4					4
Luke Perkins	Karee	1	1			2	
Josh Cameron	Leawah		1				1
Paul White	Wanganui Intersection		1				Run Over
TOTAL		5	3		2	5	1
MONTHLY TOTAL							8

Oct-18							
Name	Property	Male	Female	Pup	Shot	Trapped	Other
Kevin Kemp	Tealbah	1				1	
Michael Hicks	Openbah	4					4
Gid Harris	Belgaum	2					2
Gid Harris	Neabul downs	1					1
Gid Harris	Glenmuir		1	1			2
Bill Harris	Appletree	1					1
Susan Cutler	Landridge	3	1			4	
Nicholas Perkins	Buffel Park		1			1	
TOTAL		12	3	1	6	10	
MONTHLY TOTAL							16

Nov-18							
Name	Property	Male	Female	Pup	Shot	Trapped	Other
Calin Bradley	Waroo		1			1	
Jamie Underwood	Willow Plains		1	2	1	3	
John Cross	Quandang	2	1			3	
John Cross	Bookline	1	1			2	
Luke Perkins	Kendal	3	2			5	
Susan Cutler	Landridge		1			1	
Todd Twiddle	Kyena	2				2	
David McCosker	Dundee		1			1	
Lachie Grundan	Old Cashmere	1	1			2	
Tom Hodgson	Buffel Park	1				1	
Ken Pozzaman	Beadle	1				1	
TOTAL		12	10	1	22		1
MONTHLY TOTAL							23

Dec-18							
Name	Property	Male	Female	Pup	Shot	Trapped	Other
Susan Cutler	Landridge	2	1			3	
Nike Lanergan	Trolee	1				1	
Nike Lanergan	Dalketh	2	1			3	
Robert Graham	Mardal	1				1	
Robert Graham	Wanganui	1				1	
Chris Lindsay	Woolerina		1	1			2
Chris Lindsay	West Oakland's		2	3			5
Chris Lindsay	Bunglebee		1	1			2
Chris Lindsay	Acne Downs		1	1			2
Chris Lindsay	Wondit		1	1			2
Richard Stanton	Yama Station	2				2	
Barry Gifford	Yama	6	5	2			13
Barry Gifford	Kyena	6	2			5	3
Barry Gifford	Book Book	1	5			1	5
Dugald Cameron	Wilgamah		2	2		4	
TOTAL		22	22	11	21	34	0
MONTHLY TOTALS							55

Jan-19							
Name	Property	Male	Female	Pup	Shot	Trapped	Other
Luke Perkins	Kendal	1	3			4	
Luke Perkins	Currie	2	1			3	
Luke Perkins	Openbah	3	3			6	
Susan Cutler	Landridge	5	3			8	
Jack McLean	Guee	3	1			4	
Anthony Walker	Rutherglen	4	2			6	
Anthony Walker	Galanga	1	3			4	
Jason Southern	Cashmere West	3	3			6	
Darren Lee	Belarbul	2	2		4	8	
Chris Lindsay	Sunset Valley	2				2	
Chris Lindsay	Moarindarah		1				1
Chris Lindsay	Argyle	1					1
Chris Lindsay	Armagh	1	2			3	
Chris Lindsay	Wondit	1					1
Jeff Hay	Beadle	4	3			7	
Graham Wippell	Peppercorn	1				1	
Ken Bussey	Waldar	1					1
Ken Bussey	Tamarik	2	2			4	
Michael Hicks	Openbah	1			1	2	
Thomas Lee	Wyagdan	3	5			8	
Bill & Sid Harris	Wiltmere	3	3				6
TOTAL		44	37	5	76	10	0
MONTHLY TOTALS							86

Feb-19							
Name	Property	Male	Female	Pup	Shot	Trapped	Other
Michael Hicks	Openbah	1				1	
Richard Stanton	Yamma		4			4	
Tony Evans	Tamarik	2	3			5	
Bill Horneman	Katacata East	1			1	2	
Chris Lindsay	Weonia	2				2	
Chris Lindsay	Argyle		2				2
Kenneth Poszman	Wanganui	1	2		2	5	
Joseph Limpus	Shadelands		2			2	
Lan Hawkins	Old Woolerina	1				1	
Nathan Beardmore	Lonepark	1	4			2	3
Robert Lindsay	Woolerina	8	9			2	15
TOTAL		17	26	3	26	20	0
MONTHLY TOTALS							46

Mar-19							
Name	Property	Male	Female	Pup	Shot	Trapped	Other
David Jamieson	Bunglebree	1				1	
Jeff Hay	Beardie		1			1	
Luke Zohl	Kiama	2				2	
Lachlan Grndon	Old Cashmere	2	1			3	
Joseph Limpus	Shadelelands	1				1	
Felechia Monagle	Kuray	5	4			9	
Cameron Cowley	Thornby	5	3				8
Cameron Cowley	Westembrook	1	1			2	
Daniel Dwyer	Rosehill	2	1	2		5	
Daniel Dwyer	Doondl	1			1	2	
Luke Perkins	Openbah	5	4			9	
Luke Perkins	Kendall	1	2			3	
Brett Pechey	Bookline		2				2
Stephen Curtis	Moorandoray	1	1			2	
Stephen Curtis	Nabinedula	1	1			2	
George Jones	Homeboin		1			1	
MONTHLY TOTALS		28	22	3		43	10
							53

Apr-19							
Name	Property	Male	Female	Pup	Shot	Trapped	Other
Gid Harris	Belgoun	3	2				5
Russell Lee	Chesterfield		1	3			4
		3	3	3		0	9
TOTAL SO FAR THIS MONTH...							
							9

YTD Scalp Numbers 342