



Meeting Notice and Agenda

for the

General Meeting of the Council

to be held in the

Council Chambers, 118 Victoria Street, St George

on

Thursday 20th June 2019

Commencing at 9:00am

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ORDER OF PROCEEDINGS

1. **Opening**
2. **Council Prayer**
3. **Attendance**

Expected attendance of this meeting is as follows:

Councillors		Staff/Consultants	
Cr RW Marsh (Mayor)	-Full Meeting	Mr Matthew Magin (Chief Executive Officer)	-Whole Meeting
Cr RG Fuhrmeister	-Full Meeting	Mrs Michelle Clarke (Director Finance & Corporate Services)	-Whole Meeting
Cr FM Gaske	-Full Meeting	Mr Andrew Boardman (Director Infrastructure Services)	-As required for IFS
Cr SC O'Toole	-Full Meeting	Dr Digby Whyte (Director Community & Environmental Services)	-As required for CES
Cr RI Paul	-Full Meeting		
Cr SS Scriven	-Full Meeting		
Cr ID Todd	-Full Meeting		

4. **Leave of Absence**
5. (COM) Confirmation of Minutes of the **General Meeting held on 16 May, 2019.**
(COM) Confirmation of Minutes of the **Special Meeting held on 13 June, 2019.** **Confirmation of Minutes**
6. **Declaration of Conflicts of Interest**
7. **Deputations**
Nil
8. **Councillor Reports**
9. **Meeting Business by Corporate Function**
Chief Executive Officer
Finance & Corporate Services
Infrastructure Services
Community & Environmental Services
10. **Confidential Items**
Chief Executive Officer
Finance & Corporate Services
Infrastructure Services
Community & Environmental Services
11. **General Business**
12. **Information Reports**
Chief Executive Officer
Finance & Corporate Services
Infrastructure Services
Community & Environmental Services

OFFICER REPORT

TO: Council

SUBJECT: LGAQ Annual Conference 2019 - Call for Motions

DATE: 24.05.19

AGENDA REF: CEO1

AUTHOR: Matthew Magin - Chief Executive Officer

Executive Summary

LGAQ Annual Conference 2019 - Call for Motions

Background

The LGAQ is calling for motions for its 123rd Annual Conference. As in previous years, the agenda will consist of two parts.

Part 1: Review of the Policy Statement

Part 2: Motions for Consideration

The LGAQ ask that when Council's prepare motions they provide background information including all relevant facts and figures. Council should also consider resolutions carried at previous annual conferences on the topic and what action resulted. A Council meeting should endorse motions and submit them to the LGAQ in the provided template.

Motions are due to be submitted by Monday 5th August, 2019.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Governance</u>	Effective strategic planning and partnerships

Consultation (internal/external)

Councillors

LGAQ

Legal Implications

Nil

Policy Implications

Attendance at the Conference is consistent with the Councillor Reimbursement of Expenses Policy.

Financial and Resource Implications

Not applicable.

Attachments

1. 2019 LGAQ Annual Conference Call for Motions.docx [↓](#)

Recommendation/s

That Council consider submitting a motion to the 2019 Conference.

Matthew Magin

Chief Executive Officer

Click [here](#) if you are having trouble viewing this message.



Hi Matthew

2019 Annual Conference motions - start planning yours now!

Now is the time for councils to plan for submitting motions to this year's LGAQ Annual Conference, being held at the Cairns Convention Centre, 14-16 October 2019.

Submitting your motion

A council meeting **must endorse** the motion prior to submitting to the LGAQ.

Following last year's introduction of the online motions system, all motions will need to be lodged electronically via LG Online. Submission will be open from **Monday, 17 June 2019** until the deadline **Monday, 5 August 2019** to enable finalisation of the preliminary agenda prior to the conference.

Preparing your motion

As in previous years, the Agenda will be in two parts, Part 1: Review of the policy statement and Part 2: Motions for consideration. The review of the policy statement will take place at the commencement of the conference so that subsequent motions can be considered in line with the [current Policy Statement](#).

The structure in which to submit your motion is:

- Date of council resolution
- Resolution number
- Motion
- Background
- Desired outcome

Please bear in mind the five 'SMART' principles in policy development:

- Be Specific (be clear in your desired outcome, with your audience in mind i.e. state or federal government);
- Consider Measurables;
- Is it Achievable;
- Is it Realistic;
- Is it Timely.

When preparing motions and background information for either Part 1 or Part 2, please give particular attention to all relevant facts and where appropriate, figures.

Background information

You should also consider **previous resolutions**, **replies to resolutions** and **actions resulting from resolutions** regarding your topic. This information is regularly updated and provided on the searchable [LG Online motions database](#).

Search the LG Online motions database

Last year's [motions outcomes](#) are also available in PDF format.

Contact us

Please contact [Grace McSorley](#) or call 1300 542 700 should you have any questions or require further information.

OFFICER REPORT

TO: Council

SUBJECT: LGAQ 2019 Annual Conference - Call for Attendees

DATE: 24.05.19

AGENDA REF: CEO2

AUTHOR: Matthew Magin - Chief Executive Officer

Executive Summary

Annual Conference of the LGAQ to be held in Cairns 14-16 October 2019.

Background

It is at the LGAQ Annual Conference that all Queensland Councils come together once a year to debate issues of importance to local communities. It is the signature and largest yearly event – bringing together Federal, State and Local Government, external stakeholders and media. Additionally, a significant contingent of industry suppliers comprise a large trade exhibition to show-off their latest offerings to the sector's leaders from across the state.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Governance</u>	Effective strategic planning and partnerships

Consultation (internal/external)

Mayor

Legal Implications

Nil

Policy Implications

Nil

Financial and Resource Implications

Last year registration fees were \$5,640.00 and
Accommodation \$3,870.57
Plus travel

Attachments

Nil

Recommendation/s

That Council nominate Councillors to attend Annual Conference.

Matthew Magin
Chief Executive Officer

OFFICER REPORT

TO: Council

SUBJECT: Mobile Blackspot Update Report

DATE: 10.06.19

AGENDA REF: CEO3

AUTHOR: Kerry Suttor - Project Officer

Executive Summary

Mobile Blackspot Update Report

Background

The Federal Government Mobile Blackspot Program Round 5 closes on 26 July. This round is a Telco round and local governments are encouraged to contact the mobile network operators and state and local government authorities to make their needs known. There are 29 registered Blackspots in the Balonne Shire. Refer to the attachment for the full report.

At an ICT meeting held on 17 July 2019 Cr Marsh moved and Cr Todd seconded that Council endorse the mobile black spot areas, below, nominated by the ICT Steering Committee to be considered for Mobile Blackspot funding under Round 4.

1. QLD 1479
2. QLD 0194
3. QLD 0100
4. QLD 0980
5. QLD 0992

Note: that Round 4 was not a Telco round (Round 4 was only a nomination round) and it is Round 5 that is a Telco round whereby Telcos put forward blackspots for funding. Therefore, post the Round 4 nominations round, Council can now liaise with a telco regarding inclusion of Balonne blackspots in Round 5.

Outcome of Discussion with Telstra

Correspondence with Shannon Voyce of Telstra on 5 June 2019 indicated that the following blackspots would be considered eligible and feasible for consideration, by Telstra, in the upcoming Round 5.

1. QLD 0194
2. QLD 0980
3. QLD 1479

These blackspot locations align to Telstra's list of 15 Project for Balonne as per below:

- Extend 3G and 4G coverage along the road between Dirranbandi and Hebel (QLD-0194)
- Extend 3G and 4G coverage along the road between Dirranbandi and Bollon (QLD-0980)
- Extend additional 3G and 4G coverage along the Moonie Highway between St George and Westmar (QLD-1479)

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Infrastructure and Planning</u>	Digital connectivity for business and industry growth and social connectedness

Consultation (internal/external)

ICT Committee and Telstra

Legal Implications

Contractual arrangement should a Balonne blackspot be successful in Round 5.

Policy Implications

Aligns to Corporate Plan (Economy)

Financial and Resource Implications

- Funded by Federal Government
- Internal resources include Officer and SLG time spent in research and liaison
- Internal resources include CEO and Councillor time to review and correspondence, phone calls or follow up with politicians.

Attachments

1. Blackspot Update Report 7 June 2019 [↓](#)

Recommendation/s

That Council ratifies the three (3) black spots, QLD 1479, QLD 0194 and QLD 0980, assessed by Telstra as feasible for inclusion in Round 5, and, that Council agrees to lobby local and federal members for inclusion of these three blackspots in Round 5 Blackspot Program.

Matthew Magin

Chief Executive Officer

1. Overview

- **Total of 29 nominated Blackspots in Balonne (Local Government Area)** – see Appendix 1 (Round 4)
- **14 new Blackspots were added to the National Database in Round 4** (most recent round) (*these were not nominated by Balonne Shire Council*)
- Mobile black spot location database ; <https://www.communications.gov.au/what-we-do/phone/mobile-services-and-coverage/mobile-black-spot-program> for full details.
- None of the submitted Balonne Blackspots are identified as Public Interest Premises (PIP)
- 2 Blackspots were funded in Round 2 (nil Blackspots in Round 1) see Appendix 2
- **The Current Mobile Blackspot round is ROUND 5** – (is a Telco Round – where Telcos nominate blackspots for funding)

2. Summary of Key Points of the Mobile Blackspots Program

How to Submit

Black spots can be reported by

1. Local, state and territory governments,
2. Federal Senators and
3. Federal Members of Parliament in electorates with eligible areas are able to submit nominations through this process.

How the Process Works

1. Rounds are called. In the past, these rounds are either *nominations*, or, call for *Telco tenders*
2. The Government uses an assessment criteria (formula) to determine which locations will be funded.
3. *Public Interest Premises* – strong consideration will be given to Proposed Solutions for mobile coverage that also capture one or more Public Interest Premises within the mobile coverage footprint area which will receive new handheld coverage (Source: Round 4 Guidelines)
4. In the past, a third party could provide an incentive for applicants to include a location in their funding applications. Third party incentives have included in-kind co-contributions towards the construction of a Proposed Solution. Refer to Appendix 3 for details as outlined in Round 4 [closed] Guidelines.

3. Round 5

The Guidelines for Round 5 were released on Grant Connect on 5 April 2019 and the Grant Opportunity (GO2529) was opened for applications. Up to \$80 million in funding has been allocated for Round 5.

Like previous rounds of the Program, Round 5 encourages the mobile industry and state and local governments to work together to address mobile black spots across regional and remote Australia.

Interested communities are encouraged to contact the mobile network operators and state and local government authorities to make their needs known.

Mobile Network Operators and Infrastructure Providers have until 26 July 2019 to submit their applications.

4. Prioritised Blackspots

On 17 July 2018 Council moved a motion that Council endorse the mobile black spot areas, below, nominated by the ICT Steering Committee to be considered for Mobile Black Spot Funding

1. QLD 1479
2. QLD 0194
3. QLD 0100
4. QLD 0980
5. QLD 0992

5. Outcome of Consultation with Telstra

Correspondence with Shannon Voyce of Telstra on 5 June 2019 indicated that the following blackspots would be considered eligible and feasible for consideration, by Telstra, in the upcoming Round 5.

1. **QLD 0194**
2. **QLD 0980**
3. **QLD 1479**

These blackspot locations align to Telstra's list of 15 Project for Balonne as per below:

- ❖ Extend 3G and 4G coverage along the road between Dirranbandi and Hebel **(QLD-0194)**
- ❖ Extend 3G and 4G coverage along the road between Dirranbandi and Bollon **(QLD-0980)**
- ❖ Extend additional 3G and 4G coverage along the Moonie Highway between St George and Westmar **(QLD-1479)**

6. Data Collection

A new page has been added to the Balonne Shire website*, and, ongoing communication messaging will encourage the nomination of blackspots to build the picture of mobile connectivity issues in the Shire.

* <http://www.balonne.qld.gov.au/mobile-black-spot-lodgement>

7. Next Steps

1. To lobby State and Federal Ministers
2. Arrange a follow up telecall with Telstra

Appendix 1 - Nominated Balonne Blackspots as at October 2018

Identifier	Location Name	Post Code	Local Government Area	Updated
QLD-0047	Balonne	4487	Balonne	February 2016
QLD-0095	Bollon	4488	Balonne	February 2016
QLD-0100	Boolba	4487	Balonne	February 2016
QLD-0194	Castlereagh Highway	4486	Balonne	February 2016
QLD-0195	Castlereagh Highway	4487	Balonne	February 2016
QLD-0299	Dirranbandi	4486	Balonne	February 2016
QLD-0343	Fernlee	4488	Balonne	February 2016
QLD-0827	St George	4487	Balonne	February 2016
QLD-0860	Teelba Road	4487	Balonne	February 2016
QLD-0980	Bollon Dirranbandi Road	4486	Balonne	February 2016
QLD-0992	Hoolavale Road	4486	Balonne	February 2016
QLD-1114	Bundoran Road	4487	Balonne	February 2016
QLD-1193	Corack Road	4486	Balonne	February 2016
QLD-1395	Koomalah Road	4486	Balonne	February 2016
QLD-1479	Moonie Highway	4487	Balonne	February 2016
QLD-1830	Balonne Highway	4487	Balonne	October 2018
QLD-1831	Balonne Highway	4488	Balonne	October 2018
QLD-1989	Byra	4486	Balonne	October 2018
QLD-2021	Carnarvon Highway	4487	Balonne	October 2018
QLD-2040	Castlereagh Highway	4486	Balonne	October 2018
QLD-2041	Castlereagh Highway	4486	Balonne	October 2018
QLD-2042	Castlereagh Highway	4486	Balonne	October 2018
QLD-2569	Mitchell St George Road	4487	Balonne	October 2018
QLD-2581	Moonie Highway	4487	Balonne	October 2018
QLD-2582	Moonie Highway	4487	Balonne	October 2018
QLD-2583	Moonie Highway	4487	Balonne	October 2018

3 – Blackspot Summary – Balonne Shire Council

QLD-2584	Moonie Highway	4487	Balonne	October 2018
QLD-2585	Moonie Highway	4487	Balonne	October 2018
QLD-2646	Mungindi	2406	Balonne	October 2018

Source: Mobile black spot location database ; <https://www.communications.gov.au/what-we-do/phone/mobile-services-and-coverage/mobile-black-spot-program>

Appendix 2 – Funded Blackspots in Round 2

Location	MBSP identifier	Applicant	State	Local Government Area	Remoteness	Macrocell
Castlereagh Highway	MBSP2-QLD-005	Optus	QLD	Balonne	Remote Australia	Macrocell
Bundoran Road	MBSP2-QLD-015	Telstra	QLD	Balonne	Remote Australia	Macrocell



(FCS) FINANCE AND CORPORATE SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
FCS1	<u>ENTERTAINMENT AND HOSPITALITY POLICY</u>	Entertainment and Hospitality – Amended.	19
FCS2	<u>MONTHLY FINANCE REPORT MAY 2019</u>	Monthly Finance Report May 2019	26

OFFICER REPORT

TO: Council

SUBJECT: Entertainment and Hospitality Policy

DATE: 08.06.19

AGENDA REF: FCS1

AUTHOR: Aishwarya Anand - Procurement Officer

Executive Summary

Entertainment and Hospitality – Amended.

Background

Council last updated the Entertainment & Hospitality Policy on 21st July 2006 and has now revised the Policy. This policy regulates and controls the expenditure for entertainment and hospitality incurred by Council from time to time. The amended policy has been attached for Council's adoption and will supersede the July 2006 version. All references to the previous legislation has been updated with the Local Government Regulation, 2012. The next step in the process will be to ensure that the policy is communicated and understood by all staff.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Governance</u>	Effective investment programs and innovative finance approaches

Consultation (internal/external)

The Chief Executive Officer
Directors
Manager of Finance Services

Legal Implications

Local Government Act, 2009 and Section 196 of the Local Regulation 2012 are adequately reflected in the policy.

Policy Implications

Council will be responsible for any over-utilisation of funds and that are not in accordance to the legislative requirements by its staff.

Financial and Resource Implications

The Policy provides guidance to Council and its staff in taking responsibility for any expenditure incurred for official purposes and ensure that it is done in public interest.

Attachments

1. Balonne Shire Council Entertainment and Hospitality .pdf [↓](#)

Recommendation/s

That Council:

1. Rescind the 21st July 2006 version of its Entertainment and Hospitality Policy; and
2. Adopt the revised Entertainment and Hospitality Policy as Attached.

Michelle Clarke

Director Finance & Corporate Services

Entertainment and Hospitality Policy

1. Policy Statement

The purpose of the policy is to assist Council employees and Councillors in the proper utilisation of funds allocated to Entertainment and Hospitality to meet legislative requirements and community standards.

2. Principles

Section 196 of the Local Government Regulation 2012 (the Regulation) requires that Council adopt a policy about Council's spending on entertainment or hospitality (an Entertainment and Hospitality Policy).

The following principles apply to all entertainment and hospitality expenditure by Council.

- a) All entertainment and hospitality expenditure must be incurred in the public interest. This means that the Councillor or council employee authorising the expenditure must demonstrate that the expenditure will benefit the public generally or facilitate Council business.
- b) The amount spent on entertaining and hospitality must be reasonable, having regard to the benefit to the Council or the public.
- c) The expenditure must be provided for in a budget and must be authorised in accordance with the Council's normal accounting procedures and with the specific additional requirements in this policy.
- d) Expenditure incurred by Council which is not reasonable and appropriate (private expenses) must be invoiced to the person who consumed and/or authorised the benefit.
- e) Entertainment and hospitality expenses may only be charged to a corporate credit card must be authorised by a superior as per clause 6.3 of the policy.

Scope

The policy applies to all Councillors and Council employees when incurring expenditure relating to entertainment and hospitality.

3. Responsibility

The Chief Executive Officer and Directors are responsible for ensuring compliance with this policy. The Manager Finance Services is responsible for checking and reporting on compliance with this policy.

4. Definitions

Examples of Entertainment or Hospitality—

- entertaining members of the public in order to promote a local government project
- providing food or beverages to a person who is visiting the local government in an official capacity
- providing food or beverages for a conference, course, meeting, seminar, workshop or another forum that is held by the local government for its councillors, local government employees or other persons
- paying for a councillor or local government employee to attend a function as part of the councillor's or employee's official duties or obligations as a councillor or local government employee.



Entertainment and Hospitality Policy

5. Policy

5.1 Authorisation of Expenditure

Councillors and employees must not authorise their own expenditure. Expenditure by the CEO must be authorised by the Mayor or the Director Finance & Corporate Services.

Expenditure by a Director must be authorised by the CEO. Expenditure by a Manager or other officer must be authorised by the CEO or relevant Director. The person approving the expenditure must ensure that:

- The expenditure is in accordance with this Policy; and
- The cost is available in the relevant budget item and meets the usual requirements for expenditure approvals;
- And within financial delegation.

5.2 Types of Entertainment or Hospitality Services

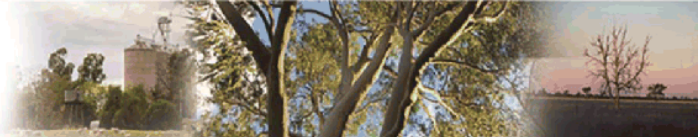
The following are the types of entertainment or hospitality services that Council considers appropriate for use of its funds:

Type of Function	Definition	Guidelines
Civic Reception	Formal Functions hosted by Council generally for: -Visiting dignitaries -Recognition of significant achievement(s) of individual (s) and group(s) -Economic development and furthering business links in the community -Citizenship ceremonies.	Receptions that meet the guiding principles are supported by this policy subject to: -Authorisation by the CEO -Availability of funds during the Financial Year Expenditure may include hospitality; Anzac Day Wreaths; flowers for condolences for gifts for visiting delegates
Council Function	Entertainment provided by Council generally for: - Visiting dignitaries -Recognition of significant achievement(s) of individual (s) and group(s) -Economic development and furthering business links in the community	Those functions that meet the guiding principles are supported by this policy subject to: -Authorisation by the CEO. -Availability of funds during the Financial Year.
Employer Function	A formal function hosted by Councillors and Employees (may include members of	Those functions that meet the guiding principles are supported by this policy subject



Entertainment and Hospitality Policy

	<p>immediate family) generally for:</p> <ul style="list-style-type: none"> -Staff Breakfast -Length of service -Christmas celebrations 	<p>to:</p> <ul style="list-style-type: none"> -Authorisation by the CEO. -Availability of funds during the Financial Year.
Sponsored Meal	Food and beverage provided by Council to Councillors, Employees and agents of Council on a working day at a venue other than Council Premises.	<p>It is allowable for Councillors and Employees to be provided with entertainment during the course of their daily business, e.g. business lunch at an off-site venue subject to:</p> <ul style="list-style-type: none"> -Authorisation by the CEO; and -Authorisation is limited to \$35/head.
Training and Working meals	Food and beverage provided by Council to Councillors, Employees and agents of Council on a working day at Council Premises	<p>A light meal may be provided for Councillors and/or employees who are required to work during a meal time and an alternative meal break is not available. This includes committee, working groups, conferences, seminars, training and workshops where the cost is met by Council.</p> <p>Authorisation by the CEO or Director</p>
Travel Meals	Food and drink provided by Council to Councillors, Employees and agents of Council on a working day whilst travelling for work related matters.	<p>Provision of entertainment to Councillors and Employees during the course of their daily business, e.g. a lunch whilst traveling during the course of a working day, is supported subject to Australian Tax Office Taxation Determination "What are the reasonable travel and overtime meal allowance expense amounts."</p> <p>Refer also to the Councillor Expenses Reimbursement Policy</p>
Other events	Alcoholic drinks may not be provided for employees except as approved by the CEO.	Consuming of alcoholic drinks on Council premises may be approved by the CEO in accordance with Council's Drug and Alcohol Policy. Eg. Staff Farewell.
Other Hospitality	Other types of expenditure considered	May be authorised by an officer with



Entertainment and Hospitality Policy

Expenses.	reasonable as official hospitality includes the provision of tea, coffee, sugar, milk, and morning or afternoon tea for official visitors and appropriate staff.	appropriate financial delegation
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5.2 Not reasonable and appropriate

Examples of expenditure which is generally considered not to be reasonable and appropriate and are therefore to be treated as private expenditure are:

- Tips or gratuities – tipping is not customary in Australia, however when travelling overseas and tipping is the custom, these will be considered official expenditure;
- Dinners/functions at the private residence of a Councillor or Council officer;
- Morning/afternoon tea outside Council premises, where only Councillors or Council officers are attending;
- Stocking of bar;
- Mini Bar expenses;
- Staff working on Council premises where food and beverages are on sale are not entitled to charge food and beverages to Council in the normal course of their duties.

6.2 Fringe Benefits Tax

Fringe Benefits Tax may be payable on some of the official hospitality expenditure that is attributable to Councillors and employees of the Council. All Councillors and employees should be aware of FBT rules and of their application for official hospitality functions. The use of the entertainment register maintained by the Manager Finance Services in Finance & Corporate Services is considered mandatory to record details and costs associated with official entertainment for all hospitality subject to FBT.

6.3 Credit Card Payments

The Chief Executive Officer with the Director Finance & Corporate Services may restrict the ability of holders of Council credit cards to pay for expenditure in the nature of entertainment or hospitality.

6. Legal Parameters

Local Government Act 2009

Local Government Regulation 2012

Public Sector Ethics Act 1994

Fringe Benefits Act 1986

7. Associated Documents

Councillor Expenses and Reimbursement Policy

Document No. >> (Insert Magiq Doc ID ###) Version No.###
Authorised by >> Director Finance & Corporate Services

Initial Date of Adoption >> 21/07/2006
Latest Version Adopted: 16/05/2019
Next Review Date>> 16/05/2022



Entertainment and Hospitality Policy

Procurement Policy

Community Engagement Policy

Corporate Credit Card Policy

Councillor Expense and Provision of Facilities Policy

Drug and Alcohol Policy

FBT form

Financial Delegations Register

All entertainment expenditure is to be charged to account 0205-2205-0000

OFFICER REPORT

TO: Council

SUBJECT: Monthly Finance Report May 2019

DATE: 08.06.19

AGENDA REF: FCS2

AUTHOR: Tracey Lee - Manager Finance Services

Executive Summary

Monthly Finance Report May 2019

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Governance</u>	Financial management for long-term sustainability

Attachments

1. Monthly Finance Report - May 2019.pdf [↓](#)

Recommendation/s

That the monthly Financial Management Report for the period ending 30 May 2019, as tabled, be received and noted.

Michelle Clarke
Director Finance & Corporate Services

Finance Report

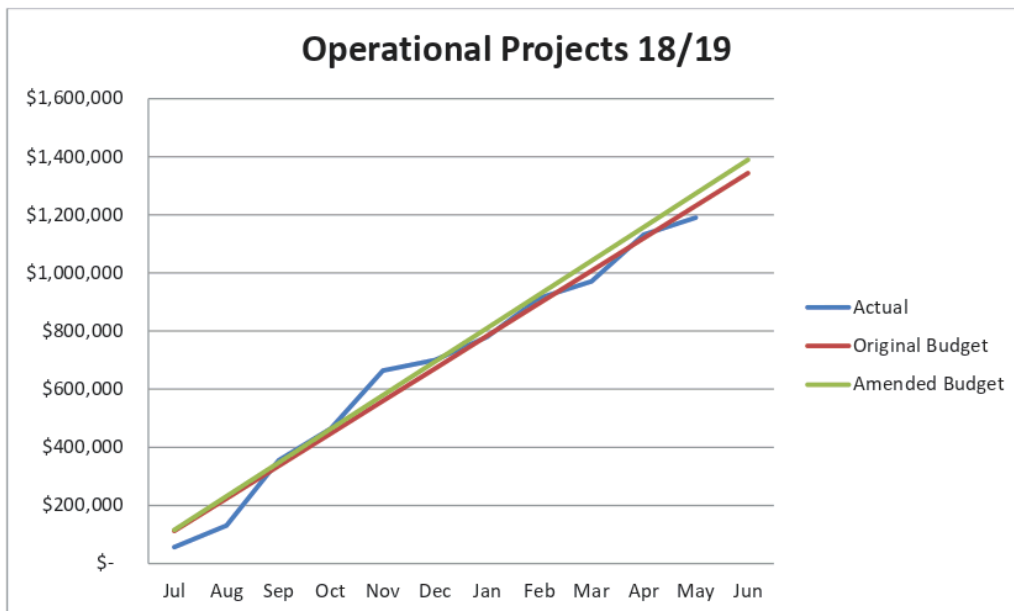
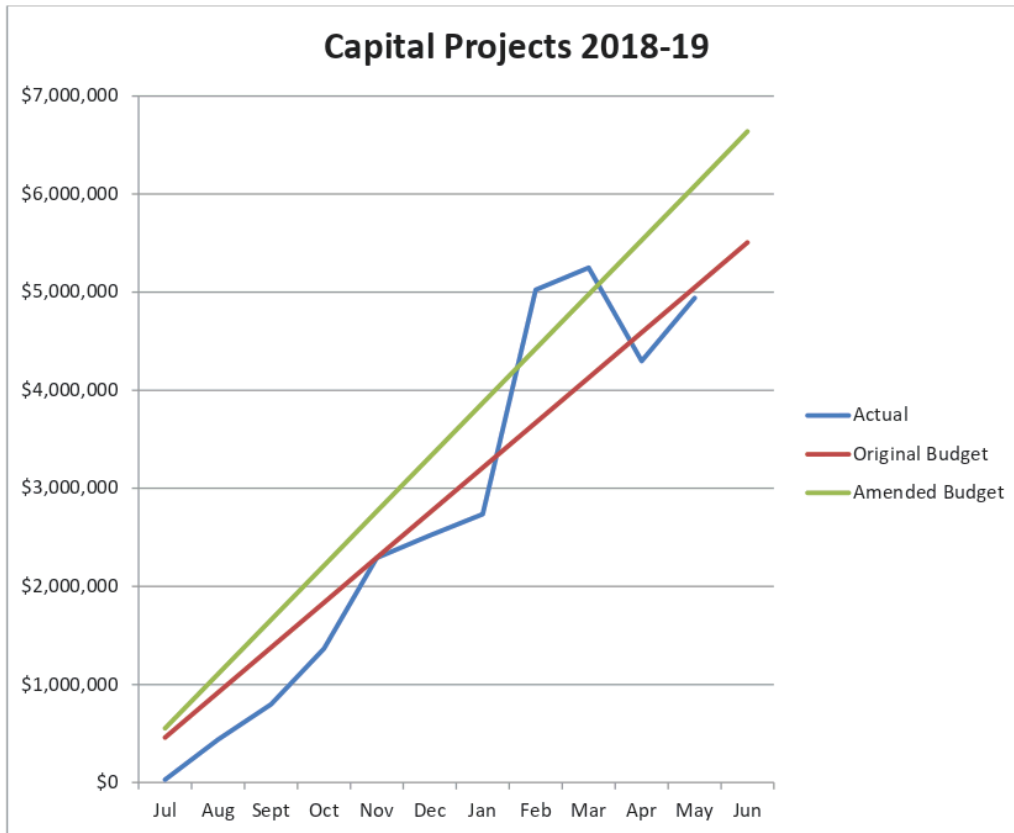
Month Ending 31 May 2019

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CAPITAL AND OPERATIONAL PROJECTS ACTUALS VS BUDGET

As at 6th June 2019



Refer to Capital and Operation Projects Report located in the Finance Information Reports Section for additional project information.

Balonne Shire Council
Statement of Comprehensive Income
For the period ended 31 May 2019
92% of Year Expired

	Note	2018/19 Actual	2018/19 Original Budget	2018/19 Amended Budget	%
Income					
Revenue					
Recurrent revenue					
Rates, levies and charges	1	10,470,834	10,446,100	10,485,100	100%
Fees and charges	2	212,257	232,500	251,500	84%
Rental income	3	191,265	261,000	176,000	109%
Interest received	4	656,223	447,050	671,050	98%
Sales revenue	5	2,260,300	2,317,000	2,796,000	81%
Other income	6	360,702	224,350	373,755	97%
Grants, subsidies, contributions and donations	7	4,406,566	6,909,508	7,017,500	63%
Total recurrent revenue		18,558,147	20,837,508	21,770,905	89%
Capital revenue					
Grants, subsidies, contributions and donations	8	3,364,102	3,748,018	4,020,283	84%
Total capital revenue		3,364,102	3,748,018	4,020,283	90%
Total revenue		21,922,249	24,585,526	25,791,188	89%
Capital income	13	(1,357)	0	6,700	
Total income		21,920,892	24,585,526	25,797,888	89%
Expenses					
Recurrent expenses					
Employee benefits	9	(5,647,163)	(6,400,000)	(6,636,000)	85%
Materials and services	10	(8,917,233)	(9,749,198)	(10,552,790)	85%
Finance costs	11	(166,286)	(205,893)	(205,893)	81%
Depreciation and amortisation	12	(6,341,776)	(7,944,942)	(7,951,942)	80%
Total recurrent expenses		(21,072,458)	(24,300,033)	(25,346,625)	87%
Capital Expenses		0	0	0	
Total expenses		(21,072,458)	(24,300,033)	(25,346,625)	87%
Total comprehensive income for the year		848,434	285,493	451,263	

Statement of Comprehensive Income

For the period ended 31 May 2019

General

A commentary with regards to the Statement of Comprehensive Income is provided for Council information. As a general rule, actuals should now be at 92% of the budget. Where there are significant variances from budget a brief explanation is provided.

1 Rates, levies and Charges

Rates levying has been completed for the 18/19 financial year thus this is 100% complete.

2 Fees and Charges

Behind budget by 8%.

3 Rental Income

Ahead of budget by 17%. Final 18-19 lease/rent invoices have now been raised.

4 Interest Received

Interest revenue continues to track at 6% ahead of budget expectation. The May QTC interest rate was 2.62% and Westpac 2.35% for the month.

5 Sales Revenue

May figures have this line item behind budget by 11%. Claims for May are yet to be submitted.

6 Other Income

Currently sitting at 4% ahead of budget. This has reduced from 9% at the end of April.

7 Recurrent Grants and Subsidies

One of the biggest influencing factors in the variance between actuals and budget is the budgeting of the advance payment for the 19/20 FAGs grant allocation. The real percentage variance without this budget item is 103% which is 11% ahead of budget. Council has received funding for some additional grants which were not included in the 3rd quarter revision.

8 Capital Grants and Subsidies

Currently at 84% as at 31 May this is up from the 61% that was reported at the end of April. More information on grant details can be located in the monthly information finance report.

9 Employee Benefits

Under budget by 7% most likely due to some staff vacancies. Trending the same as previous months.

10 Materials and Services

Under budget by 7%. The impact is spread across a number of functions of Council and is reflective of how employee costs are tracking.

11 Finance Costs

Behind budget target by 11% however, there are no concerns with this line item as the value is not material.

12 Depreciation

Depreciation is reporting at 12% behind budget. However, as capital projects are completed and capitalised within PCS they will start to depreciate which will impact the final depreciation result.

Balonne Shire Council
Statement of Financial Position

As at 31 May 2019

	Actual	Original Budget	Amended Budget
Current Assets			
Cash and cash equivalents	10,364,809	563,217	5,783,409
QTC Cash Fund	13,599,043	15,377,766	15,377,766
Investments	4,508,987	7,206,156	7,206,156
Rates Outstanding	610,683	255,730	255,730
Trade and other receivables	353,347	3,212,816	3,212,816
Inventories	247,114	215,581	215,581
Other financial assets	104,938	73,227	73,227
Total current assets	29,788,921	26,904,493	32,124,685
Non-current Assets			
Property, plant and equipment	254,411,479	260,492,458	260,492,458
Capital works in progress	5,655,800	688,838	688,838
Total non-current assets	260,067,279	261,181,296	261,181,296
TOTAL ASSETS	289,856,200	288,085,789	293,305,981
Current Liabilities			
Trade and other payables	252,214	655,466	655,466
Borrowings	96,568	290,280	290,280
Provisions	1,585,541	1,687,011	1,687,011
Other	6,259	7,176	7,176
Total current liabilities	1,940,582	2,639,933	2,639,933
Non-current Liabilities			
Borrowings	2,653,065	2,362,786	2,362,786
Provisions	193,945	150,899	150,899
Total non-current liabilities	2,847,010	2,513,685	2,513,685
TOTAL LIABILITIES	4,787,592	5,153,618	5,153,618
NET COMMUNITY ASSETS	285,068,608	282,932,171	288,152,363
Community Equity			
Shire capital	77,599,199	78,555,656	80,682,954
Asset revaluation reserve	199,306,073	197,400,285	199,306,073
Other reserves	8,163,336	6,976,230	8,163,336
TOTAL COMMUNITY EQUITY	285,068,608	282,932,171	288,152,363

Statement of Financial Position

For the period ended 31 May 2019

General

A commentary with regards to the Statement of Financial Position is provided for Council information. Where there are significant variances from budget a brief explanation is provided.

ASSETS:

Cash and cash equivalents

Council's cash balance continues to grow as a result of the receipt of advanced grant funds.

QTC Cash Fund

Excess cash funds to be transferred from Council's general operating bank account.

Investments

Active investment of cash currently held in the general operating bank account to under taken prior to the end of financial year.

Rates Outstanding

This line item is in part impacted by those rate payers on current payment arrangements. It should reduce over time. For more information in relation to outstanding rate arrears refer to the Rates Status Report in the monthly finance information report.

Trade and Other Receivables

Currently being review to establish budget assumption.

Property, Plant and Equipment

This balance will be impacted by both the asset revaluation and the capitalisation of completed capital works projects.

Capital Works in Progress

The value of this line item will reduce as capital projects are completed and capitalised.

LIABILITIES:

Trade and Other Payables

This item relates to monies owed to external parties for which Council is liable to pay. This line item is being affected by transactions associated with Council's debt recovery process.

COMMUNITY EQUITY:

Asset Revaluation Reserve

This reserve account is impacted by the annual asset revaluation process which will be complete after 30 June.

Other Reserves

This item relates to funds held as both externally and internally restricted cash. It includes unspent grant monies as well as funds put aside by Council for future infrastructure asset replacement.

Balonne Shire Council
Statement of Cash Flows

period ending 31 May 2019

	Actual	Original Budget	Amended Budget
Cash flows from operating activities:			
Receipts from customers	14,957,143	13,240,950	14,377,355
Payments to suppliers and employees	(15,155,232)	(16,139,208)	(18,300,300)
	(198,089)	(2,898,258)	(3,922,945)
Interest received	656,223	447,050	647,050
Rental income	191,265	261,000	261,000
Non-capital grants and contributions	4,406,566	6,909,508	7,024,300
Borrowing costs	(156,353)	(186,883)	(186,883)
Net cash inflow (outflow) from operating activities	4,899,612	4,532,417	3,822,522
Cash flows from investing activities:			
Payments for property, plant and equipment	(5,228,094)	(5,505,018)	(6,296,512)
Payments for intangible assets	0	0	0
Net movement on loans and advances	0	0	0
Proceeds from sale of property, plant and equipment	24,048	253,000	253,000
Grants, subsidies, contributions and donations	3,364,102	3,748,018	3,691,283
Net cash inflow (outflow) from investing activities	(1,839,944)	(1,504,000)	(2,352,229)
Cash flows from financing activities			
Proceeds from borrowings	0	0	0
Repayment of borrowings	(182,286)	(272,313)	(272,313)
Net cash inflow (outflow) from financing activities	(182,286)	(272,313)	(272,313)
Net increase (decrease) in cash held	2,877,382	2,756,104	1,197,980
Cash at beginning of reporting period	25,595,457	20,391,035	25,595,457
Cash at end of reporting period	28,472,839	23,147,139	26,793,437

Key Performance Indicators - Monthly Reporting

Ratio	Description	Formula	Target	Status	May-19
Operating Cash Ratio	Number of months operating expenditure covered by working cash held	$\frac{\text{Cash Held - Restricted Cash}}{(\text{Total Operating Expense} - \text{Depreciation})/\text{Number of Periods}}$	Target greater than or equal to 1 month	✓	15.17
Operating Performance Ratio	This ratio provides an indication of Council's cash flow capabilities	$\frac{\text{Net Cash from Operations} + \text{Interest Revenue and Expense}}{\text{Cash Operating Revenue} + \text{Interest Revenue}}$	Target greater than or equal to 20%	✗	1.87
Operating Efficiency Ratio	This ratio provides an indication of Council's ability to fund its operations	$\frac{\text{Total Operating Income}}{\text{Total Operating Expenses}}$	Target greater than or equal to 1	✗	0.88
Operating Surplus Ratio	An indicator of which the extent to which revenues raised cover operational expenses only or are available for capital funding purposes or other purposes	$\frac{\text{Net Result (excluding capital items)}}{\text{Total Operating Revenue (excluding capital items)}}$	Target between 0 - 10%	✗	-0.14
Asset Sustainability Ratio	An approximation of the extent to which the infrastructure assets managed are being replaced as these reach the end of their useful lives.	$\frac{\text{Capital Expenditure on the Replacement of Assets (renewals)}}{\text{Depreciation Expense}}$	Target greater than or equal to 90%	✗	50.77
Net Financial Liabilities Ratio	An indicator of the extent to which the net financial liabilities can be serviced by its operating revenue	$\frac{\text{Total Liabilities - Current Assets}}{\text{Total Operating Revenue (excluding capital items)}}$	Target less than or equal to 60%	✓	-134.72

(IFS) INFRASTRUCTURE SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
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(CES) COMMUNITY & ENVIRONMENTAL SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
CES1	<u>RL 101 - APPLICATION FOR RECONFIGURATION OF A LOT - 1 TO 2 LOT SUBDIVISION - 50 THURAGGI ROAD, ST GEORGE AFFECTING LAND DESCRIBED AS LOT 73 ON SP141391</u>	Council has received a development application from the owners, David Purcell and Panorea Margaritis for Reconfiguration of a Lot specifically a 1 to 2 lot subdivision located at 50 Thuraggi Road, St George described as Lot 73 on SP141391.	40
CES2	<u>6-8 CHURCH STREET, DIRRANBANDI - REQUEST TO WAIVE DEVELOPMENT AND BUILDING APPLICATION FEES</u>	The purpose of this report is for Council to consider the full waiver of development and building application fees for retrospective approvals to be sought for Industry (Workshop) use within an existing shed located at 6-8 Church Street, Dirranbandi.	71
CES3	<u>CHANGE APPLICATION TO MCU 145 - DEVELOPMENT APPROVAL FOR MATERIAL CHANGE OF USE - EXPANSION TO EXISTING INDUSTRY DEPOT AND USE FOR A STEEL FABICATION AND SALES PREMISES AT 53-63 ARTHUR STREET QLD 4487 DESCRIBED AS LOT 9 ON RP800262</u>	Council has received a change application from the landowner Scott Sam Scriven, for a Development Permit (MCU 145) Material Change of Use – expansion to existing industry depot and use for a steel fabrication and sales premises located at 53-63 Arthur Street, St George affecting land described as Lot 9 on RP800262.	81
CES4	<u>BUILDING WORKS ASSESSABLE AGAINST THE PLANINNG SCHEME - 9-11 HOCKING STREET, NINDIGULLY BEING LOT 203 ON N5631</u>	The purpose of this report is for Council to consider a variation to the setback requirement of Acceptable Solution 36.1 contained within the Rural Zone Code of the Balonne Shire Council Planning Scheme 2006 (as Amended July 2014) for a proposed residential shed at 9-11 Hocking Street, Nindigully being Lot 203 on N5631.	117
CES5	<u>COMMUNITY DONATIONS, SPONSORSHIP AND GRANTS PROGRAM</u>	Sponsorship request from St George Pony Club for their St George Pony Camp July 2019	131
CES6	<u>COMMUNITY EVENTS PROGRAM - BALONNE COMMUNITIES NAIDOC WEEK CELEBRATIONS 2019</u>	Request from St George Aboriginal Housing Company Ltd for \$3,000 sponsorship, from Council's Community Events program, for the Balonne Communities NAIDOC Week Celebrations 2019.	138
CES7	<u>COMMUNITY EVENTS - NINDIGULLY LANDCARE GROUP INC</u>	Request from Nindigully Landcare group for \$3,000, from the Community Events program, to host a Focus of Food and Fibre Conference for Balonne Shire's agricultural industry.	147
CES8	<u>ADOPTION OF THE UPDATED COMMUNITY GRANTS AND ASSISTANCE POLICY</u>	This report details the review and update of Council's current Community Donations, Sponsorship and Grants program	155

CES9	<u>FEE WAIVER REQUEST - BALONNE RIVER CUTTERS</u>	Request from Balonne River Cutters to waive the \$1,000 hire fee for the use of the St George Showgrounds for a week-long event in July 2019.	172
CES10	<u>ST GEORGE LIBRARY-HUB</u>	The overall brief for this project was to analyse the possible redevelopment of the St George Library to create a vibrant “hub”, both redefining and improving the current library service, to offer a greater depth of programs and activities with an added focus of a business and learning hub housed within a library service. An additional goal of the project was to create a vibrant Victoria Street precinct, improving both the functionality of the spaces and creating street appeal in the current central location.	176
CES11	<u>ADOPTION OF THE BALONNE SHIRE WILD DOG SCALPS - BOUNTY AND RETAINER POLICY</u>	From the Project Support Officer reporting on the adoption of a Policy to ensure compliance and effective management of the Wild Dog Scalps – Bounty and Retainer within the Balonne Shire.	200
CES12	<u>WASH DOWN BAY</u>	To support the Draft Biosecurity Plan and respond to the Biosecurity Act 2014 and Regulations through a vehicle wash-down facility to reduce weed seed spread and that pose financial and environmental threats to Balonne Shire’s agricultural industry.	208
CES13	<u>SONGS TO DIE FOR</u>	OQ (Opera Queensland) propose to hold an opera event in partnership with Council in St George on Thursday September 5 th 2019 as part of their regional tour.	210

OFFICER REPORT

TO: Council

SUBJECT: RL 101 - Application for Reconfiguration of a Lot - 1 to 2 Lot Subdivision - 50 Thuraggi Road, St George affecting land described as Lot 73 on SP141391

DATE: 12.06.19

AGENDA REF: CES1

AUTHOR: Fiona Macleod - Planning & Development Officer

Executive Summary

Council has received a development application from the owners, David Purcell and Panorea Margaritis for Reconfiguration of a Lot specifically a 1 to 2 lot subdivision located at 50 Thuraggi Road, St George described as Lot 73 on SP141391.

Background

Applicant:	David Purcell & Panorea Margaritis
Owner Of Land:	Panorea S Margaritis & David W Purcell
Land description & Area:	Lot 73 on SP141391 (1.587 hectares)
Zone / Precinct :	Town Zone – Industrial Precinct
Local Government Overlay:	Nil
Proposal:	Reconfiguration of a Lot – 1 to 2 Lot Subdivision
Proposal Assessment category:	Code Assessment
Referral / Concurrency Agencies:	Nil
Properly made date:	24 th April 2019

PROPOSAL

The proposal seeks to subdivide the property located at 50 Thuraggi Road, St George into 2 lots. Specifically, the lot that is proposed to be subdivided is Lot 73 on SP141391.

The area of the proposed 2 allotments will be the following sizes;

- Lot 1: 10,747 square metres
- Lot 2: 4,668 square metres

The existing lot affected by the proposal currently operates as an industrial land use with motel (backpacker's accommodation) and a single detached caretaker's residence all of which front and have access from Thuraggi Road. The remainder of the land parcel is vacant which fronts and can be accessed from Thuraggi Road (**see attachment 1 and figure 1** for aerial view of site).



It is considered that the land use of the additional lot to be created, which is of similar scale to the surrounding area, would be most appropriately used for industrial purposes given the zoning of the land however, given the

current condition of the land, being vacant, should any land uses be proposed in the future a further development application for the use would likely be required. It is noted that the existing land uses on the property for 'industrial and commercial purposes' are assessable development under the current *Balonne Shire Council Planning Scheme 2006* within the Town Zone – Industrial Precinct. The following approvals have been obtained over the subject land and are therefore lawful existing uses;

- Development Approval for a Material Change of Use – Skin and Carcass Buying Depot
- MCU88 Development Approval for a Material Change of Use – Motel (Backpackers Accommodation)

Figure 1 – Proposed 1 to 2 Lot subdivision at 50 Thuraggi Road, St George – Lot 73 on SP141391



<u>Legend</u>	
	Subject Property (Lot 73 on SP141391)
	Proposed Subdivision (Approximate)

The *Planning Act 2016* (PA) Schedule 2 – Dictionary, defines reconfiguring a lot as creating lots by subdividing another lot and the definition of development includes reconfiguring a lot. The proposal is therefore assessed against the provisions of the *Balonne Shire Planning Scheme 2006 – as amended July 2014* (planning scheme) and may be conditioned to meet the requirements of the scheme.

ASSESSMENT

The application is subject to Code Assessment and therefore requires assessment against the applicable codes to which the application relates within Balonne Shire Planning Scheme. The following is an assessment of the proposal's compliance with the Reconfiguring a Lot Code of the current scheme.

State Planning Policy

Under SPA s 313 Council must consider code assessable development applications against the State Planning Policies.

The *State Planning Policy (SPP) – July 2017* presents State interests in five themes, of which none can be applied directly to this application given the nature of the proposal does not trigger any state assessment benchmarks.

Balonne Shire Council Planning Scheme 2006

Town Zone Code

The proposal meets the overall outcomes for the Town Zone. Importantly, the proposal will not result in any conflict between adjoining land uses as the existing use onsite will be retained and the proposal only provides for the subdivision, no development (i.e. material change of use, operational works, building work) is included. The subdivision proposal has considered the setback requirements for existing structures on the property in the plan. The proposed allotments sizes are generally consistent with the surrounding character of the Industrial Precinct.

Reconfiguring a Lot Code

It is considered that the proposed 1 to 2 lot subdivision adheres to the core strategic principals of the Reconfiguring a Lot Code. Specifically, the proposed lot location, size and design generally accords with the character of the Industrial Precinct to which the subject land is located. The location of the subject site within St George Township ensures accessibility with infrastructure connection capability and provides the potential for further industrial development. Given the location of the subdivision within the town, there is no environmentally significant area that will be impacted on by the reconfiguration nor will the development cause fragmentation or conflict between existing land uses operating in the surrounding area.

With respect to Infrastructure matters the application has been referred to Council's infrastructure department who have cited no concerns to the subdivision subject to conditions pertaining to the proposed access point, connection to the towns reticulated water supply requiring a non-standard connection given location on the line and provision of onsite sewerage septic systems. No infrastructure is proposed as part of the subdivision except for the purposes of creating a new access point for the newly created vacant allotment (Lot 2). The existing land uses on the property which is to become a separate lot already has an access point from Thuraggi Road. With respect to water, sewerage and electricity matters the existing uses on Lot 1 are already connected to these services. The other proposed Lot 2 is vacant land and therefore does not at this point in time propose any development however, infrastructure connections have been considered and further detail is provided in the assessment below.

The proposed development is considered to be consistent with the Overall Outcomes sought for development in the Reconfiguration of a Lot Code.

The proposed development is also considered to comply with the applicable requirements of the Reconfiguration of a Lot Code. The following assessment outlines the proposal's compliance with the Reconfiguration of a Lot Code in the instances where performance criteria are considered appropriate.

Minimum Lot Size

Performance Criterion 4 – Industrial Precinct – Minimum Lot Size

Lots within the Industrial Precinct are of sufficient size to accommodate industrial uses, consistent with the local character.

The proposed 1 to 2 lot subdivision is to result in the following lot sizes;

- Lot 1 = 10,747 square metres
- Lot 2 = 4,668 square metres

Under the current *Balonne Shire Council Planning Scheme 2006 (as Amended July 2014)* the minimum lot size stipulated for lots in the Town Zone – Industrial Precinct is 600sqm when in a reticulated sewerage area or 4000sqm where not in a reticulated sewerage area and a minimum width to depth ratio of 1:5. Council's Infrastructure Department confirmed that sewerage is not currently available for these lots and therefore the minimum lot size requirement is 4000sqm. Given the proposed lot configuration and area (stated above) the minimum lot size requirement is met. Furthermore, the configuration is generally consistent with the character of lots in the surrounding area.

For Town and Rural Zones

Performance Criterion 8 – Layout and Design

The reconfiguration of lots:

- (a) ensures safe and liveable communities;*
- (b) ensures safe and legible vehicle and pedestrian movement areas and roads;*
- (c) integrates with adjoining land; and*
- (d) ensures and protects environmental values, significant features, open space areas and areas of high conservation or landscape value.*

The proposed 1 to 2 lot subdivision is considered to continue to provide safe vehicle movement along Thuraggi Road. The existing access point to Lot 1 and proposed access point for Lot 2 are located sufficient distance from any road intersections so as to not cause traffic safety issues and given road alignment sightlines are maintained. Importantly, given the current and continuing use of the land on Lot 1 for industrial, motel (backpackers accommodation) and caretakers residence purposes and proposed Lot 2 to be vacant with further development approval for land uses, is it unlikely that there will be increased pedestrian / vehicle movement beyond existing conditions to and from the site impacting on Thuraggi Road as a result of the subdivision. The proposed subdivision continues to integrate with adjoining and surrounding land in that the use will continue to be for primarily industrial purposes and the size of the newly created allotments generally align with the area. Environmental values namely the existing vegetation onsite will remain unaffected by the subdivision as no clearing is proposed.

Performance Criterion 12 – Electricity

Each lot is provided with an adequate supply of electricity.

Given the existing conditions of the property, namely Lot 1 having an industrial activity, motel (backpacker's accommodation) and caretaker's residence onsite, there is an existing supply of electricity. Additionally, given the location of the lots within St George Township it is considered that future connections could be readily be made available (at a cost) to the proposed vacant lot (Lot 2) should development occur in the future on this lot. It is noted that while Lot 2 does not have electricity supply connected, given no development is to occur at this time it would be onerous to impose that the newly created lot has supply given it is unknown what the use will be in the future.

However, it is recommended that a condition be imposed on any approval issued that prior to the signing of the survey plan, a certificate must be obtained from the electricity provider agency stating connections can be made available to the vacant Lot 2.

Performance Criterion 14 – Water Supply

Each lot has an adequate volume and supply of water, which is also adequate for firefighting purposes.

Given the existing conditions of the property, namely Lot 1 having an industrial activity, motel (backpacker's accommodation) and caretaker's residence onsite, there is an existing supply of water. Additionally, given the location of the lots within St George Township it is considered that future connections could be made available (at a cost) to the proposed vacant lot (2) should development occur on it in the future.

The application was referred to Council's Water and Sewerage Engineer, Peter Willey who stated the following regarding water connections;

"The newly created lot falls within the existing river and bore water service area. Given the proximity of the new lot in relation to existing infrastructure, and the being on the extremity of the reticulation network, a standard connection is unlikely to provide adequate pressure and flow. As there is no fee for a non-standard connection, any connections requested to the new lots would be at actual cost, and borne by the applicant."

On the basis of the above, it is considered that the new allotment (Lot 2) is able to connect to Council's reticulated water system. Accordingly, it is recommended that a condition be imposed on any approval issued stating that Lot 2 is connected to Council's reticulated water supply system in accordance with Schedule 4: "Standards for Water Supply".

However, it has been identified that the standard connection is unlikely to provide adequate pressure and flow and therefore a non-standard connection will be required with actual costs to be borne by the applicant. Accordingly the applicant has been advised of this and furthermore a note is to be included on any permit that issues informing of this connection and that prior to applying for connection contact is made with Council's Infrastructure Department.

Performance Criterion 15 – Effluent Disposal

Each lot provides for the treatment and disposal of effluent and other waste water to ensure the protection of public health and environmental values.

Given the existing conditions of the property, namely Lot 1 having an industrial use, motel (backpackers accommodation) and caretaker's residence onsite, there is an existing onsite septic system.

The application was referred to Council's Water and Sewerage Engineer, Peter Willey who stated the following regarding sewerage connections;

"Sewerage is not currently available for proposed Lot 2".

Accordingly, a condition is proposed on the approval that newly created vacant Lot 2 would be required to have an on-site sewerage disposal system to the standards described in *Schedule 5: "Standards for Sewerage Supply" in the Balonne Shire Planning Scheme.*

Performance Criteria 16 – Stormwater

Stormwater is collected and discharged so as to:

- (a) Protect the stability of buildings or use of adjacent land; and*
- (b) Protect and maintain environmental values.*
- (c) To ensure that safety and efficiency on the state-controlled roads is not compromised.*

It is considered that given that the subdivision proposes no new buildings or operational works on the lots that the existing stormwater discharge will not be altered. Accordingly, no condition has been enforced on the approval as it is considered that the existing circumstances are to continue with respect to stormwater drainage.

Performance Criterion 17 – Vehicle Access

Vehicle access is provided to each lot to ensure safe and functional operation for motorists and pedestrians.

With respect to accessing the newly formed lots on the property, the existing access point to the industry use, motel (backpacker's accommodation) and house block (Lot 1) fronting Thuraggi Road is considered to satisfy the requirement. The other lot proposed (Lot 2) is proposing a new single vehicle access point, which will be along the lots frontage with Thuraggi Road. The application has been referred to Council's Infrastructure Department who has cited no concerns with the proposed access points for Lot 2 subject to the following condition;

"The developer is required to meet the full cost of construction of the Private Property Entrance for proposed Lot 2. The entrance is required to be constructed at minimum to an all-weather standard with gravel surfacing installed as to not hinder existing drainage flows along Thuraggi Road."

Accordingly, this condition will be included on any permit that issues for the subdivision regarding construction of access as well as a condition requiring that the proposed access point to Lot 2 from Thuraggi Road is constructed in accordance with the standards identified in *Schedule 2: "Standards for Roads, Car Parking, Access and Manoeuvring Areas"* in the Balonne Shire Council Planning Scheme".

State Assessment – Referral Agencies

Pursuant to Schedule 7, Table 2 of the *Sustainable Planning Regulation 2009*, the application was not required to be referred to any external referral agencies.

Link to Corporate Plan

Function	Key Program Area
<u>Infrastructure and Planning</u>	Sustainable planning and development

Consultation (internal/external)

Water and Sewerage Engineer – Peter Willey
Manager Roads and Drainage – Andrew Boardman
Environmental Health Officer – Dianne Francisco

Legal Implications

The *Planning Act 2016* and Council's planning scheme apply.

Policy Implications

Council's planning policies apply.

Financial and Resource Implications

Nil

Attachments

1. Attachment 1 - RL 101 Development Application Documents.pdf [↓](#)

Recommendation/s That:

1. Council receives this report.

2. Council approves the development application for RL 101 - Application for Reconfiguration of a Lot - 1 to 2 Lot Subdivision - 50 Thuraggi Road, St George affecting land described as Lot 73 on SP141391 subject to the permit conditions listed below;

DEVELOPMENT PERMIT CONDITIONS

3. Compliance with the facts and circumstances set out in the application and all Council By-laws being adhered to and generally in accordance with the approved plan (except where varied by conditions of approval).
4. All outstanding rates and charges shall be paid prior to the submission to Council of the Plan of Survey.
5. Comply with all conditions of this approval prior to submitting the Plan of Subdivision to Council for endorsement unless otherwise agreed in writing by Council.
6. Maintain the approved development being Reconfiguring a Lot – 1 to 2 Lot Subdivision in accordance with the approved plan:

Plan/Document Name	Date
Proposed Lot Layout Conditions	24.04.19

Engineering

7. *Prior to the signing of the Survey Plan Subdivision*, certificate(s) must be obtained from a provider agency and presented to Council stating that electricity supply network connections can be made to proposed allotments (Lot 2) and that adequate electricity supplies are available or can be made available.
8. *Prior to the signing of the Survey Plan Subdivision*, Lot 2 is connected to Council's reticulated water supply system in accordance with *Schedule 4: "Standards for Water Supply"*.
9. Lot 2 is provided with an on-site sewerage disposal system to the standards described in *Schedule 5: "Standards for Sewerage Supply" in the Balonne Shire Planning Scheme*.
10. Where deemed necessary by Council, the relocation of services within the subject land shall be undertaken by the developer at no cost to Council.
11. Any infrastructure connections/upgrades and associated costs required to the proposed lot/s shall be borne by the developer at no cost to Council.

Access

12. Access point to newly created Lot 2 off Thuraggi Road is constructed in accordance with the standards identified in *Schedule 2: "Standards for Roads, Car Parking, Access and Manoeuvring Areas"* in the Balonne Shire Council Planning Scheme.
13. The developer shall be responsible for the construction and maintenance of vehicle crossovers from the road carriageway to the property boundary and for obtaining any approvals that may be required, and for complying with the applicable designs and standards.

14. Vehicle crossover to newly created Lot 2 must not be higher than the existing table drain at the invert. The crossover must be at a minimum all weather gravel with a minimum pavement depth of 300 mm between the property boundary and the road carriageway.

NOTES:

- *Nothing in this permit hereby issued approves the clearing of native vegetation.*
- *This permit does not constitute any authority to carry out any building work, operational work or a different use to what is currently established unless all relevant permits are obtained.*
- *This development approval does not authorise any activity that may harm Aboriginal cultural heritage. Under the Aboriginal Cultural Heritage Act 2003 you have a duty of care in relation to such heritage. Section 23(1) provides that 'A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage. It may therefore be prudent for you to carry out searches, consultation, or a cultural heritage assessment to ascertain in the presence or otherwise of Aboriginal cultural heritage. Further information on cultural heritage responsibilities of developers can be obtained from the Department of Aboriginal and Torres Strait Islander Partnerships.*
- *Given the proximity of new Lot 2 in relation to existing infrastructure, and being on the extremity of the reticulation network, a standard connection is unlikely to provide adequate pressure and flow. Accordingly, the newly created lot will likely require a non-standard connection and/or infrastructure upgrade. As Council currently does not provide a fee for a non-standard connection, any connections requested to the new lot would be at actual cost, and borne by the applicant. For further information regarding water connection requirements it is advised contact be made with Council's Infrastructure Department on 07 4620 8888.*
- *Prior to any future infrastructure works occurring Council's Infrastructure Department should be consulted to discuss Council's requirements.*

Digby Whyte

Director Community and Environmental Services

payment
receipt no. - 164335

Department of Infrastructure, Local Government and Planning

DA Form 1 – Development application details

Approved form (version 1.0 effective 3 July 2017) made under section 282 of the Planning Act 2016.

This form **must** be used to make a development application **involving code assessment or impact assessment**, except when applying for development involving building work.

For a development application involving **building work only**, use DA Form 2 – Building work details.

For a development application involving **building work associated with any other type of assessable development**, use this form (DA Form 1) **and** parts 4 to 6 of DA Form 2 – Building work details.

Unless stated otherwise, all parts of this form **must** be completed in full and all required supporting information **must** accompany the development application.

One or more additional pages may be attached as a schedule to this development application if there is insufficient space on the form to include all the necessary information.

This form and any other form relevant to the development application must be used to make a development application relating to strategic port land and Brisbane core port land under the *Transport Infrastructure Act 1994*, and airport land under the *Airport Assets (Restructuring and Disposal) Act 2008*. For the purpose of assessing a development application relating to strategic port land and Brisbane core port land, any reference to a planning scheme is taken to mean a land use plan for the strategic port land, Brisbane port land use plan for Brisbane core port land, or a land use plan for airport land.

Note: All terms used in this form have the meaning given under the Planning Act 2016, the Planning Regulation 2017, or the Development Assessment Rules (DA Rules).

PART 1 – APPLICANT DETAILS

1) Applicant details	
Applicant name(s) (individual or company full name)	DAVID PURCELL + PANOREA MARGARITIS
Contact name (only applicable for companies)	DAVID PURCELL
Postal address (P.O. Box or street address)	PO Box 89 ST GEORGE
Suburb	ST GEORGE
State	QLD
Postcode	4487
Country	AUSTRALIA
Contact number	0428251998
Email address (non-mandatory)	panoreadave@hotmail.com
Mobile number (non-mandatory)	
Fax number (non-mandatory)	
Applicant's reference number(s) (if applicable)	

2) Owner's consent	
2.1) Is written consent of the owner required for this development application?	
<input checked="" type="checkbox"/> Yes – the written consent of the owner(s) is attached to this development application	
<input type="checkbox"/> No – proceed to 3)	



PART 2 – LOCATION DETAILS

3) Location of the premises (complete 3.1) or 3.2), and 3.3) as applicable)

Note: Provide details below and attach a site plan for any or all premises part of the development application. For further information, see *DA Forms Guide: Relevant plans*.

3.1) Street address and lot on plan

☒ Street address **AND** lot on plan (all lots must be listed), **or**☐ Street address **AND** lot on plan for an adjoining or adjacent property of the premises (appropriate for development in water but adjoining or adjacent to land e.g. jetty, pontoon; all lots must be listed).

a)	Unit No.	Street No.	Street Name and Type	Suburb
		50	THURAGGI RD	ST GEORGE
	Postcode	Lot No.	Plan Type and Number (e.g. RP, SP)	Local Government Area(s)
	4487	73	SP 141391	
b)	Unit No.	Street No.	Street Name and Type	Suburb
	Postcode	Lot No.	Plan Type and Number (e.g. RP, SP)	Local Government Area(s)

3.2) Coordinates of premises (appropriate for development in remote areas, over part of a lot or in water not adjoining or adjacent to land e.g. channel dredging in Moreton Bay)

Note: Place each set of coordinates in a separate row. Only one set of coordinates is required for this part.☐ Coordinates of premises by longitude and latitude

Longitude(s)	Latitude(s)	Datum	Local Government Area(s) (if applicable)
		<input type="checkbox"/> WGS84 <input type="checkbox"/> GDA94 <input type="checkbox"/> Other:	

☐ Coordinates of premises by easting and northing

Easting(s)	Northing(s)	Zone Ref.	Datum	Local Government Area(s) (if applicable)
		<input type="checkbox"/> 54 <input type="checkbox"/> 55 <input type="checkbox"/> 56	<input type="checkbox"/> WGS84 <input type="checkbox"/> GDA94 <input type="checkbox"/> Other:	

3.3) Additional premises

☐ Additional premises are relevant to this development application and their details have been attached in a schedule to this application☒ Not required

4) Identify any of the following that apply to the premises and provide any relevant details

☐ In or adjacent to a water body or watercourse or in or above an aquifer

Name of water body, watercourse or aquifer:

NO

☐ On strategic port land under the *Transport Infrastructure Act 1994*

Lot on plan description of strategic port land:

NO

Name of port authority for the lot:

☐ In a tidal area

Name of local government for the tidal area (if applicable):

NO

Name of port authority for tidal area (if applicable):

☐ On airport land under the *Airport Assets (Restructuring and Disposal) Act 2008*

Name of airport:

NO

☐ Listed on the Environmental Management Register (EMR) under the *Environmental Protection Act 1994*

EMR site identification:

NO

<input type="checkbox"/> Listed on the Contaminated Land Register (CLR) under the <i>Environmental Protection Act 1994</i>
CLR site identification: NO

5) Are there any existing easements over the premises?

Note: Easement uses vary throughout Queensland and are to be identified correctly and accurately. For further information on easements and how they may affect the proposed development, see DA Forms Guide.

- ☐ Yes – All easement locations, types and dimensions are included in plans submitted with this development application
- ☒ No

PART 3 – DEVELOPMENT DETAILS

Section 1 – Aspects of development

6.1) Provide details about the first development aspect

a) What is the type of development? (tick only one box)

- ☐ Material change of use ☒ Reconfiguring a lot ☐ Operational work ☐ Building work

b) What is the approval type? (tick only one box)

- ☒ Development permit ☐ Preliminary approval ☐ Preliminary approval that includes a variation approval

c) What is the level of assessment?

- ☒ Code assessment ☐ Impact assessment (requires public notification)

d) Provide a brief description of the proposal (e.g. 6 unit apartment building defined as multi-unit dwelling, reconfiguration of 1 lot into 3 lots):

RE CONFIGURATION OF 1 LOT INTO 2 LOTS.

e) Relevant plans

Note: Relevant plans are required to be submitted for all aspects of this development application. For further information, see DA Forms guide: Relevant plans.

- ☒ Relevant plans of the proposed development are attached to the development application

6.2) Provide details about the second development aspect

a) What is the type of development? (tick only one box)

- ☐ Material change of use ☒ Reconfiguring a lot ☐ Operational work ☐ Building work

b) What is the approval type? (tick only one box)

- ☐ Development permit ☐ Preliminary approval ☐ Preliminary approval that includes a variation approval

c) What is the level of assessment?

- ☐ Code assessment ☐ Impact assessment (requires public notification)

d) Provide a brief description of the proposal (e.g. 6 unit apartment building defined as multi-unit dwelling, reconfiguration of 1 lot into 3 lots):

e) Relevant plans

Note: Relevant plans are required to be submitted for all aspects of this development application. For further information, see DA Forms Guide: Relevant plans.

- ☐ Relevant plans of the proposed development are attached to the development application

6.3) Additional aspects of development

- ☐ Additional aspects of development are relevant to this development application and the details for these aspects that would be required under Part 3 Section 1 of this form have been attached to this development application
- ☐ Not required

Section 2 – Further development details

7) Does the proposed development application involve any of the following?

Material change of use	<input type="checkbox"/> Yes – complete division 1 if assessable against a local planning instrument
Reconfiguring a lot	<input checked="" type="checkbox"/> Yes – complete division 2
Operational work	<input type="checkbox"/> Yes – complete division 3
Building work	<input type="checkbox"/> Yes – complete DA Form 2 – Building work details

Division 1 – Material change of use

Note: This division is only required to be completed if any part of the development application involves a material change of use assessable against a local planning instrument.

8.1) Describe the proposed material change of use

Provide a general description of the proposed use	Provide the planning scheme definition (include each definition in a new row)	Number of dwelling units (if applicable)	Gross floor area (m ²) (if applicable)

8.2) Does the proposed use involve the use of existing buildings on the premises?

- ☐ Yes
☐ No

Division 2 – Reconfiguring a lot

Note: This division is only required to be completed if any part of the development application involves reconfiguring a lot.

9.1) What is the total number of existing lots making up the premises?

ONE (1)

9.2) What is the nature of the lot reconfiguration? (tick all applicable boxes)

- ☒ Subdivision (complete 10)) ☐ Dividing land into parts by agreement (complete 11))
☐ Boundary realignment (complete 12)) ☐ Creating or changing an easement giving access to a lot from a construction road (complete 13))

10) Subdivision

10.1) For this development, how many lots are being created and what is the intended use of those lots:

Intended use of lots created	Residential	Commercial	Industrial	Other, please specify:
			2	
Number of lots created				

10.2) Will the subdivision be staged?

- ☐ Yes – provide additional details below
☒ No

How many stages will the works include?

What stage(s) will this development application apply to?

11) Dividing land into parts by agreement – how many parts are being created and what is the intended use of the parts?

Intended use of parts created	Residential	Commercial	Industrial	Other, please specify:
Number of parts created				

12) Boundary realignment

12.1) What are the current and proposed areas for each lot comprising the premises?

Current lot		Proposed lot	
Lot on plan description	Area (m ²)	Lot on plan description	Area (m ²)

12.2) What is the reason for the boundary realignment?

--

13) What are the dimensions and nature of any existing easements being changed and/or any proposed easement?
(attach schedule if there are more than two easements)

Existing or proposed?	Width (m)	Length (m)	Purpose of the easement? (e.g. pedestrian access)	Identify the land/lot(s) benefitted by the easement

Division 3 – Operational work

Note: This division is only required to be completed if any part of the development application involves operational work.

14.1) What is the nature of the operational work?

- | | | | |
|--|-------------------------------------|--|--|
| <input type="checkbox"/> Road work | <input type="checkbox"/> Stormwater | <input type="checkbox"/> Water infrastructure | |
| <input type="checkbox"/> Drainage work | <input type="checkbox"/> Earthworks | <input type="checkbox"/> Sewage infrastructure | |
| <input type="checkbox"/> Landscaping | <input type="checkbox"/> Signage | <input type="checkbox"/> Clearing vegetation | |
| <input type="checkbox"/> Other – please specify: <table border="1" style="display: inline-table;"><tr><td></td></tr></table> | | | |
| | | | |

14.2) Is the operational work necessary to facilitate the creation of new lots? (e.g. subdivision)

- ☐ Yes – specify number of new lots:

--
- ☐ No

14.3) What is the monetary value of the proposed operational work? (include GST, materials and labour)

\$

--

PART 4 – ASSESSMENT MANAGER DETAILS

15) Identify the assessment manager(s) who will be assessing this development application

Balonne Shire Council

16) Has the local government agreed to apply a superseded planning scheme for this development application?

- ☐ Yes – a copy of the decision notice is attached to this development application
- ☐ Local government is taken to have agreed to the superseded planning scheme request – relevant documents attached
- ☒ No

PART 5 – REFERRAL DETAILS

17) Do any aspects of the proposed development require referral for any referral requirements?

Note: A development application will require referral if prescribed by the Planning Regulation 2017.

- ☒ No, there are no referral requirements relevant to any development aspects identified in this development application – proceed to Part 6

Matters requiring referral to the **chief executive of the Planning Regulation 2017:**

- ☐ Clearing native vegetation
- ☐ Contaminated land (unexploded ordnance)

<input type="checkbox"/> Environmentally relevant activities (ERA) <i>(only if the ERA have not been devolved to a local government)</i> <input type="checkbox"/> Fisheries – aquaculture <input type="checkbox"/> Fisheries – declared fish habitat area <input type="checkbox"/> Fisheries – marine plants <input type="checkbox"/> Fisheries – waterway barrier works <input type="checkbox"/> Hazardous chemical facilities <input type="checkbox"/> Queensland heritage place <i>(on or near a Queensland heritage place)</i> <input type="checkbox"/> Infrastructure – designated premises <input type="checkbox"/> Infrastructure – state transport infrastructure <input type="checkbox"/> Infrastructure – state transport corridors and future state transport corridors <input type="checkbox"/> Infrastructure – state-controlled transport tunnels and future state-controlled transport tunnels <input type="checkbox"/> Infrastructure – state-controlled roads <input type="checkbox"/> Land within Port of Brisbane's port limits <input type="checkbox"/> SEQ development area <input type="checkbox"/> SEQ regional landscape and rural production area or SEQ Rural living area – community activity <input type="checkbox"/> SEQ regional landscape and rural production area or SEQ Rural living area – indoor recreation <input type="checkbox"/> SEQ regional landscape and rural production area or SEQ Rural living area – residential development <input type="checkbox"/> SEQ regional landscape and rural production area or SEQ Rural living area – urban activity <input type="checkbox"/> Tidal works or works in a coastal management district <input type="checkbox"/> Urban design <input type="checkbox"/> Water-related development – taking or interfering with water <input type="checkbox"/> Water-related development – removing quarry material <i>(from a watercourse or lake)</i> <input type="checkbox"/> Water-related development – referable dams <input type="checkbox"/> Water-related development – construction of new levees or modification of existing levees <i>(category 2 or 3 levees only)</i> <input type="checkbox"/> Wetland protection area
Matters requiring referral to the local government: <input type="checkbox"/> Airport land <input type="checkbox"/> Environmentally relevant activities (ERA) <i>(only if the ERA have been devolved to local government)</i> <input type="checkbox"/> Local heritage places
Matters requiring referral to the chief executive of the distribution entity or transmission entity: <input type="checkbox"/> Electricity infrastructure
Matters requiring referral to: <ul style="list-style-type: none"> • The chief executive of the holder of the licence, if not an individual • The holder of the licence, if the holder of the licence is an individual <input type="checkbox"/> Oil and gas infrastructure
Matters requiring referral to the Brisbane City Council: <input type="checkbox"/> Brisbane core port land
Matters requiring referral to the Minister under the Transport Infrastructure Act 1994: <input type="checkbox"/> Brisbane core port land <input type="checkbox"/> Strategic port land
Matters requiring referral to the relevant port operator: <input type="checkbox"/> Brisbane core port land <i>(below high-water mark and within port limits)</i>
Matters requiring referral to the chief executive of the relevant port authority: <input type="checkbox"/> Land within limits of another port
Matters requiring referral to the Gold Coast Waterways Authority: <input type="checkbox"/> Tidal works, or development in a coastal management district in Gold Coast waters
Matters requiring referral to the Queensland Fire and Emergency Service: <input type="checkbox"/> Tidal works, or development in a coastal management district

18) Has any referral agency provided a referral response for this development application?

- ☐ Yes – referral response(s) received and listed below are attached to this development application
☐ No

Referral requirement	Referral agency	Date of referral response

Identify and describe any changes made to the proposed development application that was the subject of the referral response and the development application the subject of this form, or include details in a schedule to this development application (if applicable).

PART 6 – INFORMATION REQUEST

19) Information request under Part 3 of the DA Rules

- ☒ I agree to receive an information request if determined necessary for this development application
☐ I do not agree to accept an information request for this development application

Note: By not agreeing to accept an information request I, the applicant, acknowledge:

- that this development application will be assessed and decided based on the information provided when making this development application and the assessment manager and any referral agencies relevant to the development application are not obligated under the DA Rules to accept any additional information provided by the applicant for the development application unless agreed to by the relevant parties
- Part 3 of the DA Rules will still apply if the application is an application listed under section 11.3 of the DA Rules.

Further advice about information requests is contained in the [DA Forms Guide](#).

PART 7 – FURTHER DETAILS

20) Are there any associated development applications or current approvals? (e.g. a preliminary approval)

- ☐ Yes – provide details below or include details in a schedule to this development application
☒ No

List of approval/development application references	Reference number	Date	Assessment manager
<input type="checkbox"/> Approval			
<input type="checkbox"/> Development application			
<input type="checkbox"/> Approval			
<input type="checkbox"/> Development application			

21) Has the portable long service leave levy been paid? (only applicable to development applications involving building work or operational work)

- ☐ Yes – the yellow local government/private certifier's copy of the receipted QLeave form is attached to this development application
☐ No – I, the applicant will provide evidence that the portable long service leave levy has been paid before the assessment manager decides the development application. I acknowledge that the assessment manager may give a development approval only if I provide evidence that the portable long service leave levy has been paid
☒ Not applicable

Amount paid	Date paid (dd/mm/yy)	QLeave levy number (A, B or E)
\$		

22) Is this development application in response to a show cause notice or required as a result of an enforcement notice?

- ☐ Yes – show cause or enforcement notice is attached
☒ No

23) Further legislative requirements

Environmentally relevant activities

23.1) Is this development application also taken to be an application for an environmental authority for an **Environmentally Relevant Activity (ERA)** under section 115 of the *Environmental Protection Act 1994*?

☐ Yes – the required attachment (form EM941) for an application for an environmental authority accompanies this development application, and details are provided in the table below

☒ No

Note: Application for an environmental authority can be found by searching "EM941" at www.qld.gov.au. An ERA requires an environmental authority to operate. See www.business.qld.gov.au for further information.

Proposed ERA number:		Proposed ERA threshold:	
Proposed ERA name:			

☐ Multiple ERAs are applicable to this development application and the details have been attached in a schedule to this development application.

Hazardous chemical facilities

23.2) Is this development application for a **hazardous chemical facility**?

☐ Yes – *Form 69: Notification of a facility exceeding 10% of schedule 15 threshold* is attached to this development application

☒ No

Note: See www.justice.qld.gov.au for further information.

Clearing native vegetation

23.3) Does this development application involve **clearing native vegetation** that requires written confirmation the chief executive of the *Vegetation Management Act 1999* is satisfied the clearing is for a relevant purpose under section 22A of the *Vegetation Management Act 1999*?

☐ Yes – this development application is accompanied by written confirmation from the chief executive of the *Vegetation Management Act 1999* (s22A determination)

☒ No

Note: See www.qld.gov.au for further information.

Environmental offsets

23.4) Is this development application taken to be a prescribed activity that may have a significant residual impact on a **prescribed environmental matter** under the *Environmental Offsets Act 2014*?

☐ Yes – I acknowledge that an environmental offset must be provided for any prescribed activity assessed as having a significant residual impact on a prescribed environmental matter

☒ No

Note: The environmental offset section of the Queensland Government's website can be accessed at www.qld.gov.au for further information on environmental offsets.

Koala conservation

23.5) Does this development application involve a material change of use, reconfiguring a lot or operational work within an assessable development area under Schedule 10, Part 10 of the *Planning Regulation 2017*?

☐ Yes

☒ No

Note: See guidance materials at www.ehp.qld.gov.au for further information.

Water resources

23.6) Does this development application involve **taking or interfering with artesian or sub artesian water, taking or interfering with water in a watercourse, lake or spring, taking overland flow water or waterway barrier works**?

☐ Yes – the relevant template is completed and attached to this development application

☒ No

Note: DA templates are available from www.dilgp.qld.gov.au.

23.7) Does this application involve **taking or interfering with artesian or sub artesian water, taking or interfering with water in a watercourse, lake or spring, or taking overland flow water** under the *Water Act 2000*?

☐ Yes – I acknowledge that a relevant water authorisation under the *Water Act 2000* may be required prior to

commencing development

☒ No*Note: Contact the Department of Natural Resources and Mines at www.dnrm.qld.gov.au for further information.***Marine activities**23.8) Does this development application involve **aquaculture, works within a declared fish habitat area or removal, disturbance or destruction of marine plants?**☐ Yes – an associated resource allocation authority is attached to this development application, if required under the *Fisheries Act 1994*☒ No*Note: See guidance materials at www.def.qld.gov.au for further information.***Quarry materials from a watercourse or lake**23.9) Does this development application involve the **removal of quarry materials from a watercourse or lake** under the *Water Act 2000*?☐ Yes – I acknowledge that a quarry material allocation notice must be obtained prior to commencing development☒ No*Note: Contact the Department of Natural Resources and Mines at www.dnrm.qld.gov.au for further information.***Quarry materials from land under tidal waters**23.10) Does this development application involve the **removal of quarry materials from land under tidal water** under the *Coastal Protection and Management Act 1995*?☐ Yes – I acknowledge that a quarry material allocation notice must be obtained prior to commencing development☒ No*Note: Contact the Department of Environment and Heritage Protection at www.ehp.qld.gov.au for further information.***Referable dams**23.11) Does this development application involve a **referable dam** required to be failure impact assessed under section 343 of the *Water Supply (Safety and Reliability) Act 2008* (the *Water Supply Act*)?☐ Yes – the 'Notice Accepting a Failure Impact Assessment' from the chief executive administering the *Water Supply Act* is attached to this development application☒ No*Note: See guidance materials at www.dews.qld.gov.au for further information.***Tidal work or development within a coastal management district**23.12) Does this development application involve **tidal work or development in a coastal management district?**☐ Yes – the following is included with this development application:☐ Evidence the proposal meets the code for assessable development that is prescribed tidal work (*only required if application involves prescribed tidal work*)☐ A certificate of title☒ No*Note: See guidance materials at www.ehp.qld.gov.au for further information.***Queensland and local heritage places**23.13) Does this development application propose development on or adjoining a place entered in the **Queensland heritage register** or on a place entered in a local government's **Local Heritage Register**?☐ Yes – details of the heritage place are provided in the table below☒ No*Note: See guidance materials at www.ehp.qld.gov.au for information requirements regarding development of Queensland heritage places.*

Name of the heritage place:

Place ID:

Brothels23.14) Does this development application involve a **material change of use for a brothel?**☐ Yes – this development application demonstrates how the proposal meets the code for a development application for a brothel under Schedule 3 of the *Prostitution Regulation 2014*☒ No

Decision under section 62 of the Transport Infrastructure Act 1994

23.15) Does this development application involve new or changed access to a state-controlled road?

- ☐ Yes - this application will be taken to be an application for a decision under section 62 of the *Transport Infrastructure Act 1994* (subject to the conditions in section 75 of the *Transport Infrastructure Act 1994* being satisfied)
- ☒ No

PART 8 – CHECKLIST AND APPLICANT DECLARATION**24) Development application checklist**

I have identified the assessment manager in question 15 and all relevant referral requirement(s) in question 17

☒ Yes*Note: See the Planning Regulation 2017 for referral requirements*

If building work is associated with the proposed development, Parts 4 to 6 of Form 2 – Building work details have been completed and attached to this development application

☐ Yes
☒ Not applicable

Supporting information addressing any applicable assessment benchmarks is with development application

Note: This is a mandatory requirement and includes any relevant templates under question 23, a planning report and any technical reports required by the relevant categorising instruments (e.g. local government planning schemes, State Planning Policy, State Development Assessment Provisions). For further information, see DA Forms Guide: Planning Report Template.

☒ Yes

Relevant plans of the development are attached to this development application

Note: Relevant plans are required to be submitted for all aspects of this development application. For further information, see DA Forms Guide: Relevant plans.

☒ Yes

The portable long service leave levy for QLeave has been paid, or will be paid before a development permit is issued (see 21))

☐ Yes
☒ Not applicable
25) Applicant declaration

☒ By making this development application, I declare that all information in this development application is true and correct

☐ Where an email address is provided in Part 1 of this form, I consent to receive future electronic communications from the assessment manager and any referral agency for the development application where written information is required or permitted pursuant to sections 11 and 12 of the *Electronic Transactions Act 2001*

Note: It is unlawful to intentionally provide false or misleading information.

Privacy – Personal information collected in this form will be used by the assessment manager and/or chosen assessment manager, any relevant referral agency and/or building certifier (including any professional advisers which may be engaged by those entities) while processing, assessing and deciding the development application. All information relating to this development application may be available for inspection and purchase, and/or published on the assessment manager's and/or referral agency's website.

Personal information will not be disclosed for a purpose unrelated to the *Planning Act 2016*, *Planning Regulation 2017* and the DA Rules except where:

- such disclosure is in accordance with the provisions about public access to documents contained in the *Planning Act 2016* and the *Planning Regulation 2017*, and the access rules made under the *Planning Act 2016* and *Planning Regulation 2017*; or
- required by other legislation (including the *Right to Information Act 2009*); or
- otherwise required by law.

This information may be stored in relevant databases. The information collected will be retained as required by the *Public Records Act 2002*.

PART 9 – FOR OFFICE USE ONLYDate received: Reference number(s): **Notification of engagement of alternative assessment manager**

Prescribed assessment manager	
Name of chosen assessment manager	
Date chosen assessment manager engaged	
Contact number of chosen assessment manager	
Relevant licence number(s) of chosen assessment manager	

QLeave notification and payment*Note: For completion by assessment manager if applicable*

Description of the work	
QLeave project number	
Amount paid (\$)	
Date paid	
Date receipted form sighted by assessment manager	
Name of officer who sighted the form	

The *Planning Act 2016*, the *Planning Regulation 2017* and the *DA Rules* are administered by the Department of Infrastructure, Local Government and Planning. This form and all other required development application materials should be sent to the assessment manager.

Individual owner's consent for making a development application under the *Planning Act 2016*

I, David William Purcell and Panorea Margaritis

[Insert full name.]

as owner of the premises identified as follows:

50 Thuraggi Rd St George Qld 4487 L73/SP141391<50360047>:PAR ST. George

consent to the making of a development application under the *Planning Act 2016* by:

David Purcell

on the premises described above for:

Subdivision

Purcell D

24-4-19

[signature of owner and
date signed]

State Assessment and Referral Agency

Date: 01/05/2019



Department of State Development
Manufacturing, Infrastructure
and Planning

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Matters of Interest for all selected Lot Plans

Water resource planning area boundaries

Great artesian water resource plan area

Regulated vegetation management map (Category A and B extract)

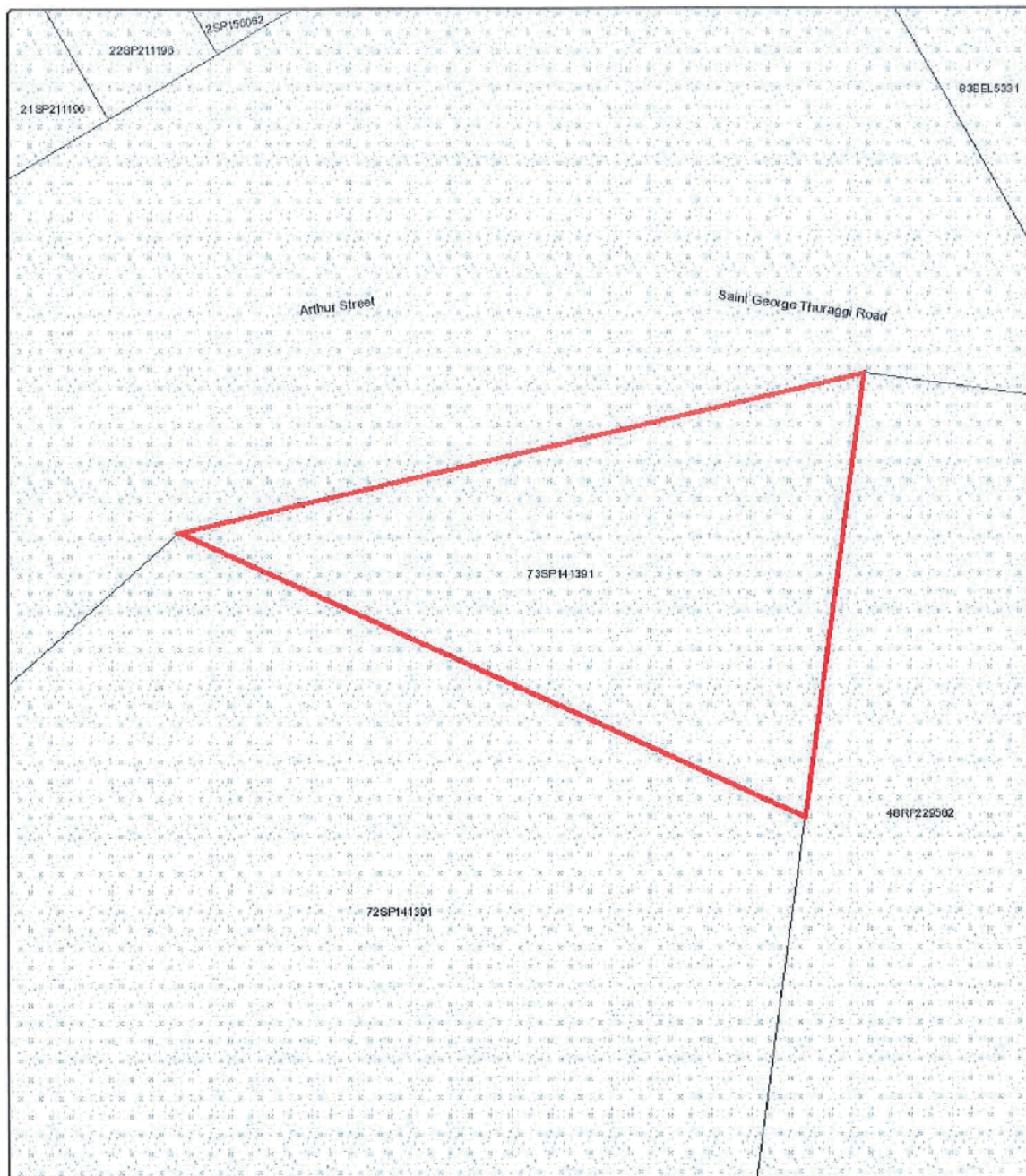
Matters of Interest by Lot Plan

Lot Plan: 73SP141391 (Area: 15870 m²)

Water resource planning area boundaries

Great artesian water resource plan area

Regulated vegetation management map (Category A and B extract)



State Assessment and Referral Agency

Date: 01/05/2019



Department of State Development
Manufacturing, Infrastructure
and Planning

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Legend

Water resource planning area boundaries

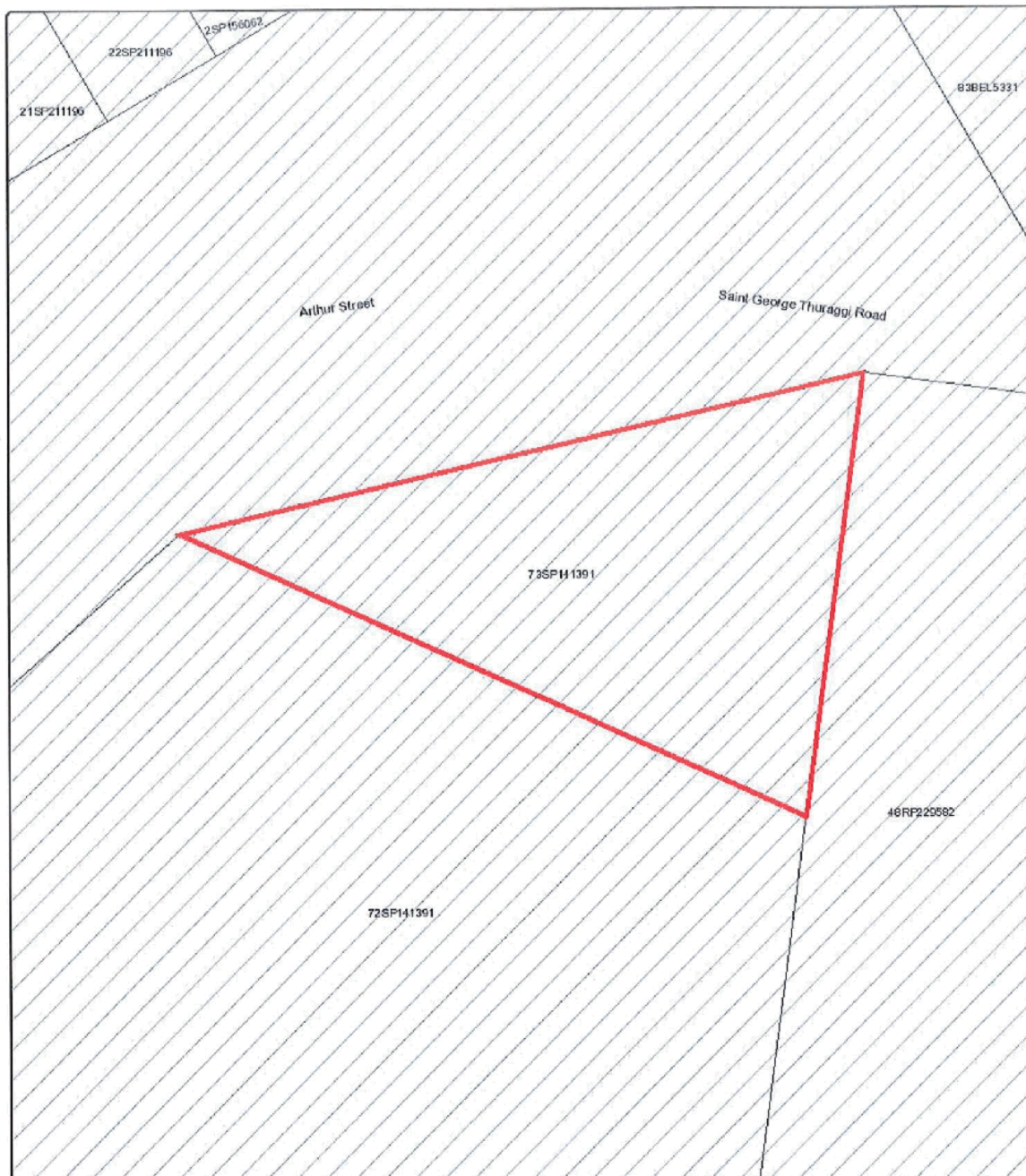


Water resource planning area boundaries



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State Assessment and Referral Agency

Date: 01/05/2019



Department of State Development
Manufacturing, Infrastructure
and Planning

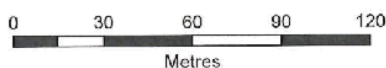
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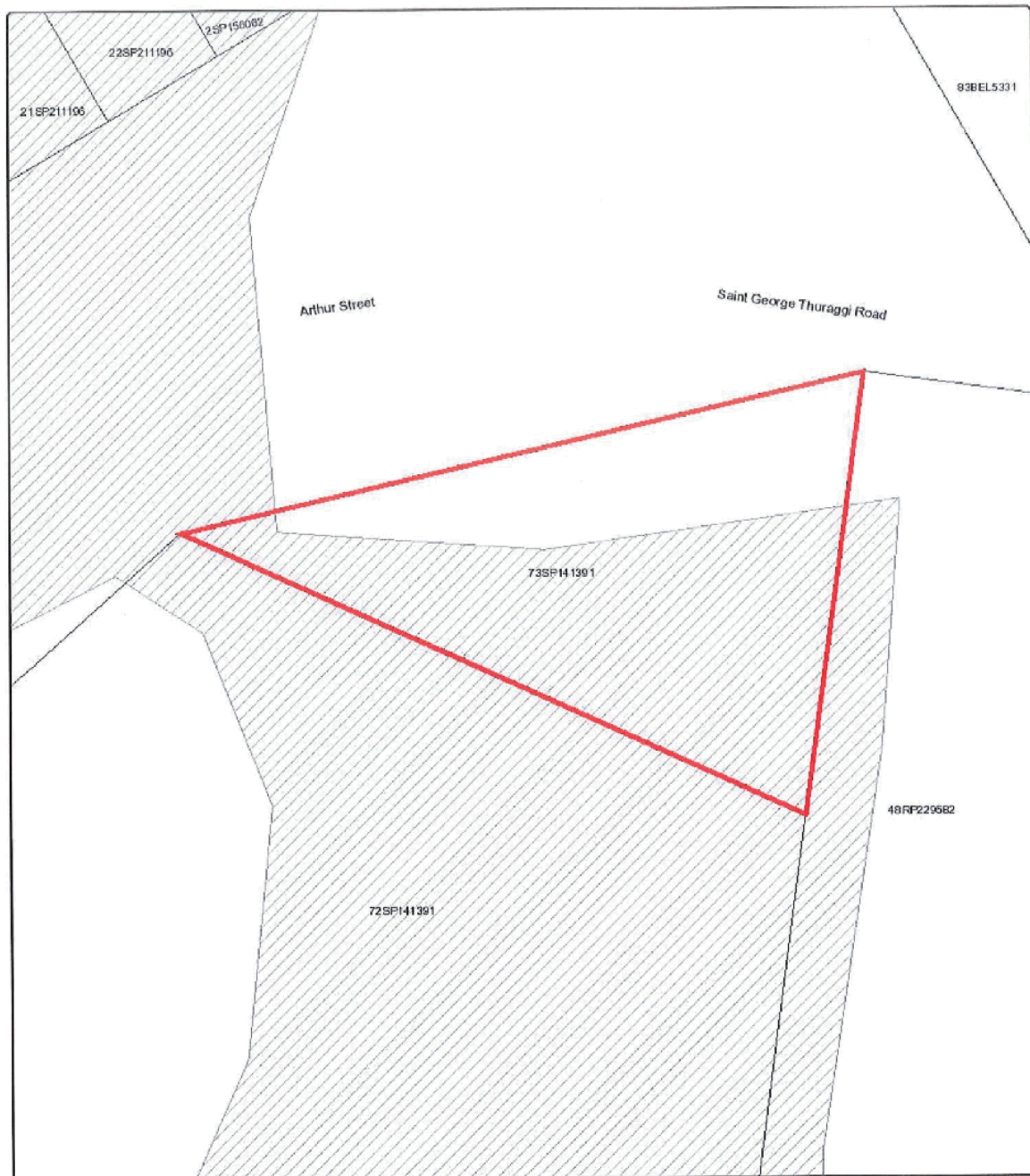
Great artesian water resource plan area



Great artesian water resource plan area



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State Assessment and Referral Agency

Date: 01/05/2019





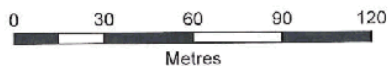
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and Planning

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Legend

Regulated vegetation management map
(Category A and B extract)

-  Category A on the regulated vegetation management map
-  Category B on the regulated vegetation management map



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Balonne Shire Planning Scheme 2006

Reconfiguration of a Lot Code

Performance Criteria	Acceptable Solutions	Applicant Response
Minimum Lot Size		
PC 4 Industry Precinct- Minimum Lot Size. Lots within the Industrial precinct are of sufficient size to accommodate industrial uses, consistent with the local character.	<p>AS 4.1 All lots within a networked sewer area have:</p> <p>(a) a minimum area of 600 sq metres; and</p> <p>(b) a minimum width to depth ratio of 1:5.</p> <p>AS 4.2 All lots not connected to a networked sewer system have:</p> <p>(a) a minimum area of 4000 sq metres; and</p> <p>(b) a minimum width to depth ratio of 1:5.</p>	<p>The existing lot is not within a networked sewerage area therefore AS 4.2 applies.</p> <p>Both proposed lots 1 & 2 are to be the following sizes;</p> <ul style="list-style-type: none"> • <u>Lot 1:</u> 10,747 square metres • <u>Lot 2:</u> 4,668 square metres <p>Accordingly, the minimum lot size continues to be achieved as a result of the proposed subdivision.</p>
For Town and Rural Zones		
PC 8 Layout and Design The reconfiguration of lots:	AS 8.1 No solution specified.	<p>The proposed layout of the lots is generally consistent with the surrounding area. Importantly, access will continue to be provided off Thuraggi Road and no clearing of native vegetation is proposed to facilitate the subdivision.</p> <p>It is noted that there are similar lot sizes to what is proposed within other areas of the Industrial Precinct.</p>
(a) ensures safe and liveable communities;		
(b) ensures safe and legible vehicle and pedestrian movement areas and roads;		
(c) integrates with adjoining land; and		
(d) ensures and protects environmental values, significant features, open space areas and areas of high conservation or landscape value.		

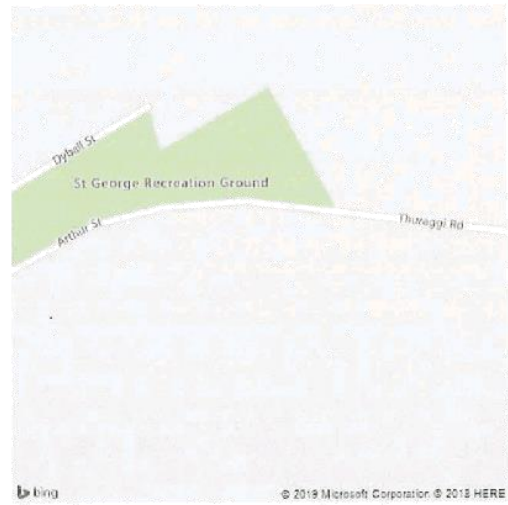
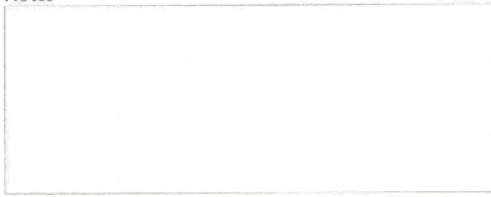
<p>PC 9 Siting of Buildings and Structures</p> <p>Lot size, layout and design ensures futures uses are able to comply with separation distances for buildings and structures in respect of:</p> <ul style="list-style-type: none"> (a) watercourses; (b) ridgelines and escarpments; (c) cultural heritage places; (d) protected areas; (e) Key Resource Areas; and (f) Mining Leases. 	<p>AS 9.1 No solution specified.</p>	<p>There are to be no additional structures proposed as part of the subdivision.</p> <p>The layout of the proposed subdivision has accounted for the existing buildings on the property with proposed boundary setbacks of the existing buildings to remain consistent with the Queensland Development Code.</p>
<p>PC 10 Electricity Transmission Line Easement</p> <p>Lot layout and design adjoining an Electricity transmission line easement promotes community safety and wellbeing.</p>	<p>AS 10.1 Lot layout design is in accordance with Schedule 3: "Powerline/Electricity Easements".</p>	<p>Not Applicable - The property does not contain an electricity transmission line easement.</p>
<p>PC 11 Street Lighting</p> <p>Street lighting is provided:</p> <ul style="list-style-type: none"> (a) to ensure safety of vehicles, cyclists and pedestrians; and (b) to an appropriate engineering standard. 	<p>AS 11.1 Street lighting is designed and constructed in accordance with Schedule 2: "Standards for Roads, Car parking Access and Manoeuvring Areas".</p>	<p>Not Applicable – the proposed subdivision is not for residential purposes with existing uses on the property to remain in operation. The proposed new lot is to remain vacant land therefore it is not considered that street lighting along Thurragi Road is warranted.</p>
<p>PC 12 Electricity</p> <p>Each lot is provided with an adequate supply of electricity.</p>	<p>AS 12.1 Each lot is connected to the reticulated electricity supply.</p>	<p>Lot 1 currently has an industrial activity and caretakers residence on it which has existing electricity supply.</p> <p>Proposed Lot 2 is vacant land and therefore does not have a</p>

			supply of electricity. However, it is considered given the location within St George Township that connection can be made available.
PC 13 Electricity transmission Line Easement –Separation Distance Habitable rooms and child oriented uses are separated from electricity easements to ensure community safety.	AS 13.1 Habitable rooms and child oriented uses maintain a minimum separation distance from the most proximate boundary of an Electricity transmission line easement in accordance with Schedule 3: "Powerline/Electricity Easements".		Not Applicable – there are no electricity line easements contained within either of Lot 1 or 2.
PC 14 Water Supply Each lot has an adequate volume and supply of water, which is also adequate for firefighting purposes.	AS 14.1 Each lot is connected to Council's reticulated water supply system by the applicant in accordance with Schedule 4: "Standards for Water Supply".		Lot 1 has an existing connection to Council's reticulated water supply system. Lot 2 will be required to establish a new connection to Council's reticulated water supply system however it is considered this is feasible given it is located within the service area.
PC 15 Effluent Disposal Each lot provides for the treatment and disposal of effluent and other waste water to ensure the protection of public health and environmental values.	AS 15.1 Each lot is connected to Council's reticulated sewerage system, by the applicant, in accordance with Schedule 5: "Standards for Sewerage Supply".		Both lots are not serviced by Council's reticulated sewage system and therefore will be required to have onsite septic systems. Lot 1 has an existing on site effluent disposal system. Lot 2 will be required to establish a new on site effluent disposal system.

<p>PC 16 Stormwater</p> <p>Stormwater is collected and discharged so as to:</p> <p>(a) protect the stability of buildings or use of adjacent land; and</p> <p>(b) protect and maintain environmental values.</p> <p>(c) to ensure that safety and efficiency on the state-controlled roads is not compromised.</p>	<p>AS 16.1 Stormwater is collected and discharged in accordance with Schedule 6: "Standards for Stormwater Drainage".</p>	<p>Given the proposed subdivision does not include any building works or changes to existing natural features of the property, it is considered that stormwater collection and discharge will continue to occur as per current conditions.</p>
<p>PC 17 Vehicle Access</p> <p>Vehicle access is provided to each lot to ensure safe and functional operation for motorists and pedestrians.</p>	<p>AS 17.1 Each lot has vehicle access to a formed road. Access is to be designed and constructed, by the applicant, in accordance with Schedule 2: "Standards for Roads, Car Parking, Access and Manoeuvring Areas".</p>	<p>Lot 1 will continue to utilise the lawful access point established off Thuraggi Road.</p> <p>Lot 2 does not have an existing access point therefore a new access will need to be established off Thuraggi Road.</p>
<p>PC 18 Roads, Firebreaks and Fire Maintenance Trails</p> <p>Adequate all weather road access is provided between each lot and the existing road network. In high and medium bushfire hazard areas, adequate road access is provided for firefighting/other emergency vehicles and for safe evacuation.</p>	<p>AS 18.1 Roads are designed and constructed by the applicant, in accordance with Schedule 2: "Standards for Roads, Car Parking, Access and Manoeuvring Areas". For lots in high and medium bushfire hazard areas as identified on Planning Scheme Map R4 – Bushfire Hazard Areas:</p> <p>AS 18.2 Roads, firebreaks and fire maintenance trails are designed and constructed by the applicant in accordance with Schedule 12: "Standards for Roads in Bushfire Hazard Areas, Firebreaks and Fire Maintenance Trails".</p>	<p>Not Applicable – given the properties location within St George Township and amount of fire load (i.e. vegetation on the property) it is not considered that any roads, firebreaks and fire maintenance trails will need to be created.</p> <p>Both proposed Lot 1 and 2 will have access to Thuraggi Road which is an all-weather road in the event of a fire.</p>

<p>PC 19 Excavation and Filling Excavating or filling of land: (a) ensures safety and amenity for each lot and for land in close proximity; (b) minimises soil erosion; and (c) limits detrimental impacts on water quality.</p>	<p>AS 19.1 Excavation or filling is undertaken in accordance with Schedule 7: "Standards for Construction Activities".</p>	<p>Not Applicable – No excavation and filling is proposed to facilitate the 1 to 2 lot subdivision.</p>
<p>PC 20 Construction Activities Erosion control measures and silt collection measures ensure that environmental values are protected during construction activities.</p>	<p>AS 20.1 During construction, soil erosion and sediment is controlled in accordance with Schedule 7: "Standards for Construction Activity".</p>	<p>Not Applicable – No construction activities is proposed to facilitate the 1 to 2 lot subdivision.</p>
<p>PC 21 Bushfire Hazard Area Reconfiguring a lot maintains the safety of people and property by avoiding areas of High or Medium Bushfire Hazard or mitigating the risk through the provision of firebreaks.</p>	<p>AS 21.1 Reconfiguring a lot is not undertaken in Bushfire Hazard areas as identified as High or Medium Hazard on Planning Scheme Map R4 – Bushfire Hazard Areas.</p>	<p>Not Applicable – given the location of the property within St George Township the area for the proposed subdivision is not subject to High or Medium Hazard on Planning Scheme Map R4 – Bushfire Hazard Areas.</p>

Notes

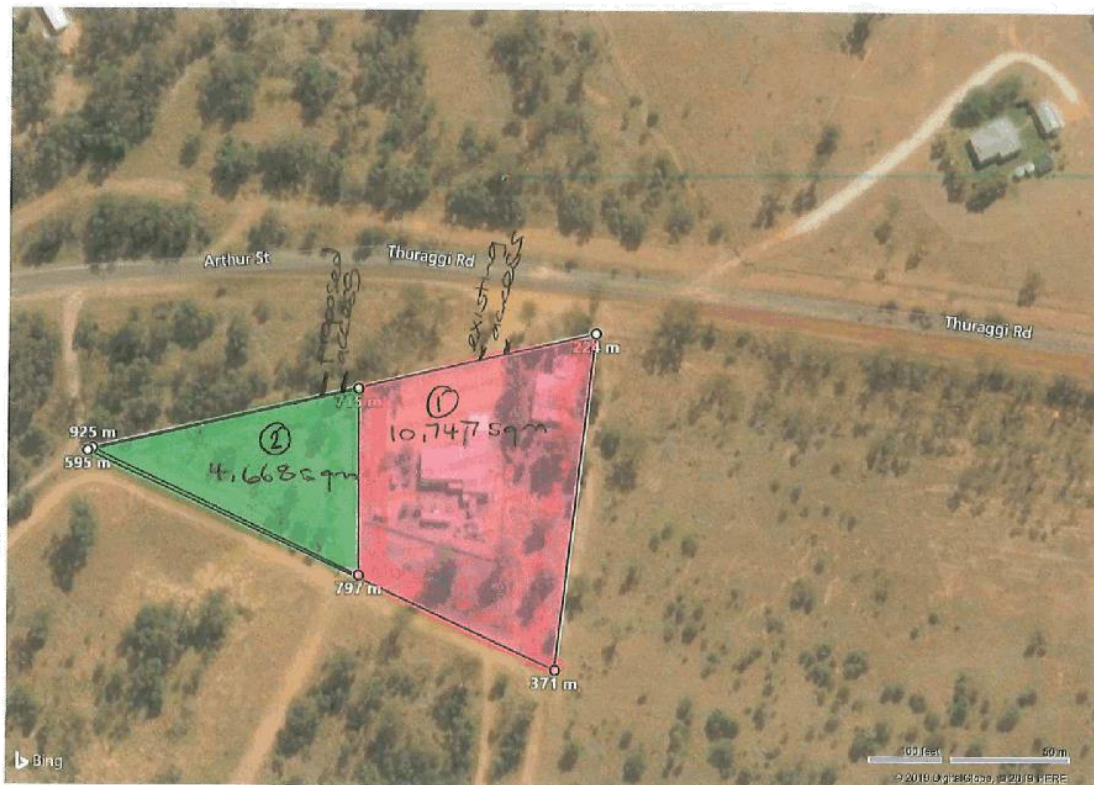


EXISTING LOT
LAYOUT CONDITIONS

21-07-2019

PROPOSED LOT SIZES:

- ① 10 747 sq m
- ② 4 668 sq m



PROPOSED LOT LAYOUT CONDITIONS.

OFFICER REPORT

TO: Council

SUBJECT: 6-8 Church Street, Dirranbandi - Request to waive Development and Building Application fees

DATE: 12.06.19

AGENDA REF: CES2

AUTHOR: Fiona Macleod - Planning & Development Officer

Executive Summary

The purpose of this report is for Council to consider the full waiver of development and building application fees for retrospective approvals to be sought for Industry (Workshop) use within an existing shed located at 6-8 Church Street, Dirranbandi.

Background

On 21st May 2019 Council's Planning and Development Officer, Fiona Macleod received email correspondence from Dave Vaughan the owner of 6-8 Church Street, Dirranbandi requesting a full waiver of development and building work application fees incurred to retrospectively approve an existing Industry (workshop) use occurring within a shed on the property at 6-8 Church Street, Dirranbandi (see **Attachment 1**).

During investigation of a recent noise and heavy vehicle movement complaint made verbally to Council, it was uncovered that the permitted use for the premises was for a Residential Shed over 80 square metres in area. Both a Development Permit (MCU 75 issued on 23rd November 2009) and Building Works Permit (BA 4721 issued on 10th December 2009) were obtained for the construction and use of the shed (see **Attachment 2 and 3**).

However, the permitted use of the shed and classification under the approvals issued is currently for 'Residential' purposes. Mr Vaughan has been utilising the shed for Industrial (Workshop) purposes since the issue of the above approvals as he believed this is what he had originally applied and obtained approval for through Council.

The Development Application form that was made to Council was completed by Mr Vaughan with the assistance of the Planning Administration Officer of the time and certain sections of the form are not completed in Mr Vaughan's handwriting. Accordingly, it is believed that there has been a misunderstanding between the applicant (Mr Vaughan) and Council on what the proposed use of the shed would be.

Provided below is a summary of the Council fees attached to both development and building work approvals required to bring into compliance the current operation occurring within the shed.

- Development (Planning) Application: \$3,774
- Building Works Application: \$735

The current fees/charges applied to the above approvals are reasonable for this type of development.

However, given that both development and building approvals were applied for and issued and the apparent misunderstanding between the applicant and the Council officer assisting the application, it is considered that in this instance a fee waiver request is reasonable and can be supported without the outcome of setting a precedent for future fee waiver applications.

Importantly, the applicant has been operating a workshop out of the shed for the past 10 years with no complaints with the understanding that the assessment and subsequent issued of development and building approvals issued covered his intended operation for the premises.

Link to Corporate Plan

Key Foundation Area	Key Program Area
Infrastructure and Planning	Sustainable planning and development

Consultation (internal/external)

Director of Community & Environmental Sustainability – Digby Whyte
Chief Executive Officer – Matthew Magin

Legal Implications

Nil

Policy Implications

Nil

Financial and Resource Implications

The Development Application Fees taken from Councils Fees and Charges 2018/19 for the retrospective approval of Industry (Workshop) use totals \$4,509. This accounts for \$3,774 for the Development Application for Material Change of Use (Industry - Workshop) and \$735 for the Building Works Application (Change of Classification). It is noted that Council engages a private certifier to assess the building application. Accordingly, the application fee is to cover the cost of the private certifiers processing of the application.

Attachments

1. Attachment 1 - Fee Waiver Request.pdf [↗](#)
2. Attachment 2 - MCU 75 Development Approval.pdf [↗](#)
3. Attachment 3 - BA 4721 Building Approval.pdf [↗](#)

Recommendation

That Council waive all development and building application fees for retrospective approvals to be sought for an Industry (Workshop) use within an existing shed located at 6-8 Church Street, Dirranbandi on the basis that there was a misunderstanding of the use originally being applied for.

Digby Whyte

Director Community and Environmental Services

Fiona Macleod

From: Dave <rudegahptyltd@bigpond.com>
Sent: Tuesday, 21 May 2019 7:15 AM
To: Fiona Macleod
Subject: Shed Approval

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Fiona,

Can I please ask council to consider waiving the application fee for change of use of my shed at 6-8 church st Dirranbandi, for ten years I have had the understanding that it was already approved for the use I built the shed in the current position. I intend on applying to change it so everything is in order and no problems arise in the future. I am happy for council to set the hours of use for whatever they think is fair. I appreciate your consideration on this matter.

Thankyou
Dave Vaughan
rudegahptyltd@bigpond.com
0427258253

MR SK MIZEN
Our Ref: SKM:SB 84.1 (292975)
Asses: 00328

23rd November, 2009

Mr Dave Vaughan
PO Box 193
DIRRANBANDI Q 4486

Dear Mr Vaughan,

RE: Decision Notice Material Change of Use – New Shed
6 - 8 Church Street, St George Lot 11 D3068

I refer to the above development application for a Material Change of Use received by Council on 25th August, 2009.

I am pleased to inform you that Council at its meeting on 20th November, 2009 decided to approve your application subject to conditions. Please find enclosed the decision notice details and applicable conditions.

Please contact Mr Steve Mizen on 07 4620 8844 if you would like to discuss any aspect of the approval.

Yours Faithfully

Steve Mizen
DIRECTOR HEALTH, PLANNING & ENVIRONMENT

Encl: Decision Notice, Conditions, Extract IPA 1997 Appeal Rights

Page 1 of 4

MCU 75

**DEVELOPMENT APPLICATION
MATERIAL CHANGE OF USE
DECISION NOTICE**

Integrated Planning Act, 1997 S 3.5.15

Application Process	Impact Assessment
Description of Proposal	Material Change of Use New Shed
Applicant	Dave Vaughan PO Box 193, Dirranbandi Q 4486
Address of Subject Site	6 – 8 Church Street, Dirranbandi
Real Property Description	Lot 11 D3068
Name of Owner	Dave Vaughan

The development application described above was assessed and approved subject to conditions.

The decision was made by Balonne Shire Council on 20th November, 2009.

The Following schedule provides relevant details.

CONDITIONS OF APPROVAL

Balonne Shire Council Conditions

1. That a Development Application Building Work be approved prior to the shed being erected.

Approval Type

Development Permit Material Change of Use

Further Development Permits Required if applicable

Development permit is required for carrying out all building works.

Development permit is required for carrying out all operational works.

Compliance with Codes for Self Assessable Development

N/A

Superseded Planning Scheme

N/A

Conflict with laws and policies and reason for the decision despite the conflict

N/A

Properly made Submissions

There was 1 properly made submissions:-

Rights of Appeal

1. An Applicant may appeal to the Court against any part of the decision, the code identified, or the length of the currency period. An Applicant Appeal must be started within Twenty (20) Business Days after the date the Decision notice or Negotiated Decision Notice is given to the Applicant.
2. See Attached Extract from the "*Integrated Planning Act 1997*" with respect to rights of appeal for the applicant and any submitters (Division 4 & Division 8).
3. Pursuant to Section 3.5.19 of the "*Integrated Planning Act 1997*" this development approval has no effect until either the submitter's appeal period has ended or in the case of an appeal, a decision is made in favour of the proposed development

Yours faithfully

Steve Mizen

ASSESSMENT MANAGER

EXTRACT OF INTEGRATED PLANNING ACT 1997
APPEAL RIGHTS

A81158

4.1.27 Appeals by Applicants

An applicant for a development application may appeal to the court against any of the following:-

- the refusal, of the refusal in part, of a development application;**
- a matter stated in a development approval, including any condition applying to the development, and the identification of a code under section 3.1.6;74**
- the decision to give preliminary approval when a development permit was applied for;**
- the length of a currency period;**
- a deemed refusal.**

An appeal under subsection (1)(a) to (d) must be started within 20 business days (the applicant's appeal period) after the day the decision notice or negotiated decision notice is given to the applicant.

An appeal under subsection (1)(e) may be started at any time after the last day a decision on the matter should have been made.

4.2.9 Appeals by Applicants

An applicant for a development application may appeal to a tribunal against any of the following:-

- the refusal, or the refusal in part, of a development application;**
- a matter stated in a development approval, including any condition applying to the development, and the identification of a code under section 3.1.6;74**
- the decision to give a preliminary approval when a development permit was applied for;**
- the length of a currency period;**
- a deemed refusal.**

An appeal under subsection (1)(a) to (d) must be started within 20 business days (the applicant's appeal period) after the day the decision notice or negotiated decision notice is given to the applicant.

An appeal under subsection (1)(e) may be started at any time after the last day a decision on the matter should have been made.

MR SK MIZEN

Our Ref: SKM:SB 14.2 (303882)

DECISION NOTICE

APPROVAL BUILDING WORK

Integrated Planning Act 1997 S 3.5.15

10th December, 2009.

Mr Dave Vaughan
PO Box 193
DIRRANBANDI Q 4486

Dear Mr Vaughan,

Re: Application for Building Work – Class 10A New Shed
Lot 11 D3068- 6-8 Church Street, Dirranbandi Q 4486

I wish to advise that on 10th December, 2009 the above development application was approved in full with conditions.

The conditions relevant to this approval are attached.

These conditions are clearly identified to indicate whether the assessment manager or a concurrence agency imposed them;

Certifiers Conditions

1. The following currency period for the development applies, the approved building work is to be substantially started within twelve (12) months and completed within two (2) years after the development approval takes effect. This approval will lapse after the above stated currency period (Refer to sections 3.5.18 and 3.5.20 of IPA for further details).
2. This approval does not relieve the owner of responsibility to ensure that the work is carried out in conformity with the approved plans and specifications
3. This approval does not impose an obligation upon this Council to undertake detailed supervision of the builder nor shall it be implied that the Council warrants the stability of the structure for which the designer and the builder are entirely responsible.
4. The applicant for a development approval must ensure that one legible set of the current drawings for the development is available for inspection on the building site while the building work is in progress

Page 1 of 3

BA 4721

Inspection of Work

Building inspections must be booked with Council by the person carrying out the building work. Two working days notice of an inspection is required. (Refer to Part 8 - INSPECTIONS of the Standard Building Regulation 1993).

The following inspections are required

- The foundation and excavation stage - before the footings are laid
- The frame stage - before cladding or lining is fixed
- The final stage - at the completion of all work mentioned in Schedule 8 of the Standard Building Regulations

When approval takes effect

If the application is approved, or approved subject to conditions from the date the approval is granted; or at the conclusion of any appeal.

When development may start

- Development may start when a development permit for the development takes effect;
- Subsection (1) applies subject to any condition applying under section 3.5.31(1)(b)60 development approval for the development.

This approval will lapse unless substantially started within the above stated currency periods (refer to sections 3.5.19 and 3.5.20 of IPA for further details).

Appeal rights -

An extract from the *Integrated Planning Act 1997* which details your appeal rights regarding this decision is provided below.

Integrated Planning Act 1997

4.2.9 Appeals by applicants

An applicant for a development application may appeal to a tribunal against any of the following:-

the refusal, or the refusal in part, of a development application;

a matter stated in a development approval, including any condition applying to the development, and the identification of a code under section 3.1.6;74

the decision to give a preliminary approval when a development permit was applied for;

the length of a currency period;

a deemed refusal.

An appeal under subsection (1)(a) to (d) must be started within 20 business days (the applicant's appeal period) after the day the decision notice or negotiated decision notice is given to the applicant.

An appeal under subsection (1)(e) may be started at any time after the last day a decision on the matter should have been made.

If you wish to discuss this matter further, please contact Mr Steve Mizen on 07 4620 8844..

Yours faithfully,

S K Mizen
BUILDING CERTIFIER

OFFICER REPORT

TO: Council

SUBJECT: Change Application to MCU 145 - Development Approval for Material Change of Use - expansion to existing industry depot and use for a steel fabrication and sales premises at 53-63 Arthur Street QLD 4487 described as Lot 9 on RP800262

DATE: 07.06.19

AGENDA REF: CES3

AUTHOR: Fiona Macleod - Planning & Development Officer

Executive Summary

Council has received a change application from the landowner Scott Sam Scriven, for a Development Permit (MCU 145) Material Change of Use – expansion to existing industry depot and use for a steel fabrication and sales premises located at 53-63 Arthur Street, St George affecting land described as Lot 9 on RP800262.

Background

PART 1: APPLICATION		
Applicant:	Scott Sam Scriven	
Owner:	Scott S & Melissa E Scriven	
Site Address:	53-63 Arthur Street, St George	
Site Area:	9762 square metres	
Real Property Description:	Lot 9 on RP800262	
Proposed Development:	Request to Change an Existing Approval for a Material Change of Use – Expansion to existing industry depot and use for a steel fabrication and sales premises	
Level of Assessment:	Minor Change - Code	
Type of Application:	Material Change of Use	
Relevant Planning Scheme:	Balonne Shire Council Planning Scheme 2006 (as amended July 2014)	
Zone:	Town Zone	
Precinct:	Residential Precinct	
Local Government Overlays:	Nil	
Pre-lodgement Meeting	Yes	
Application Lodgement Date:	03/06/19	
Properly Made Application:	Yes	Date: 03/06/19
PART 5: DECISION		
Start Date:	03/06/19	
Decision Due Date:	28/06/19	

The subject site, Lot 9 on RP800262, is located at 53-63 Arthur Street, St George. The property is within the Town Zone – Residential Precinct and gains access from both Dyball Street and Thuraggi Road and is 9762 square metres in area. No Local Government Overlays impact on the land.

On 21st December 2015, the site obtained a Development Approval (MCU 145) for an Industrial Development specifically, an expansion to the existing industry depot and use for a steel fabrication and sales premises.

The site has continued to be used for Industrial purposes since the issue of the Development Approval (MCU 145).

Overview

The applicant submitted a change application on 3rd June 2019, which was properly made on this date. The change to the current development approval (MCU 145) entails the following;

- Revised location of the proposed expansion namely a stand-alone shed instead of (as currently depicted on the plans) a skillion attached to the existing shed.

Accordingly, it is requested that the approval be updated to reflect drawings/plans which include the revised location of the stand-alone shed expansion (see **Attachment 1** for updated plans).

Assessment

ASSESSMENT MATTERS		
Assessment Benchmarks	The proposed development was assessed against the following assessment benchmarks: <ul style="list-style-type: none"> ▪ <i>Planning Act 2016</i> <ul style="list-style-type: none"> • Section 81 ▪ Development Assessment Rules <ul style="list-style-type: none"> • Schedule 1 ▪ State Planning Policy ▪ Balonne Shire Planning Scheme 2006 (as amended July 2014) <ul style="list-style-type: none"> • Town Zone Code 	
Reasons for Decision	The development was assessed against all of the assessment benchmarks listed above and complies with all of these with the exceptions listed below.	
	Assessment Benchmark	Reasons for the Approval Despite Non-compliance with Benchmark
	Development Assessment Rules	
	(c) <i>"Dramatically changes the built form in terms of scale, bulk and appearance."</i>	While it is recognised that the amendment to the plan will change the configuration of built form on the property, given the size of the stand-alone shed (to be the same as the current designed skillion addition) and setbacks on all property boundaries either remaining the same or being increased, with the exception of the interface with 28-32 Dyball Street, the appearance of the development will be remain consistent with the original approval. Importantly, appropriate measures to reduce visual impact has been considered for the expansion by way of landscaping, setbacks off

		<p>boundaries and importantly the location of the stand-alone shed being adjacent to a solid 1.8 metres minimum screening boundary fence.</p> <p>On the basis of the above it is considered that the revised location of the expansion will not create significant changes to the built form on the property.</p>
	Balonne Shire Council Planning Scheme 2006 (as Amended July 2014)	
	<p>Any conflict with the Scheme as a result of the original application is considered to have been resolved as part of the original Development Approval. No additional areas of non-compliance occur due to the proposed change. Provided below is relative assessment benchmarks which the change has been considered against.</p>	
	Town Zone Code – For Non Residential Activities located in the Residential Precinct	
	<p>PC 34 Location <i>Nonresidential activities are located so as:</i></p> <ul style="list-style-type: none"> (a) <i>Not to impact adversely on the residential amenity of the residential precinct;</i> (b) <i>Not to prejudice the consolidation of like nonresidential activities in other more appropriate areas; and</i> (c) <i>Not prejudice the landscape values of the town.</i> 	<p>The proposed change to the development approval will not create any additional impacts given the scale and intensity of activities occurring is to remain as per the current approval MCU 145. All existing conditions attached to the current approval are to remain applicable and unaltered as a result of the proposed change which specifically incorporates landscaping requirements for the property.</p>
	<p>PC 35 Scale <i>Nonresidential activities are of an appropriate scale to protect the residential amenity of the residential precinct, and do not prejudice the operation and viability of other uses in the residential precinct or other precincts.</i></p>	<p>The proposed change does not incorporate an increase to scale of the activity approved under MCU 145. The change to the expansion being a stand-alone shed opposed to a skillion addition to the existing shed on the property is to be the same height and dimensions as approved. Site coverage of built form will remain below 50% of the property with setbacks of structures located off all property boundaries.</p> <p>The proposed revised location of the shed extension is adjacent to a minimum 1.8 metre high screening fence to which will provide a barrier and reduce visual bulk from the property.</p>
	<p>PC 36 Operation <i>Nonresidential activities are operated so as to ensure that the activities do not impact adversely on residential amenity.</i></p>	<p>The proposed change to the location of the shed expansion approved under MCU 145 does not include amending any conditions attached to the current approval. Importantly, the hours of operation condition (11) will remain applicable for the use as well at the requirement to comply with Environmental legislation pertaining to noise and air emissions.</p>

Overlays

The subject property is not subject to any local government overlays.

Submissions

The original application was subject to Impact Assessment with one (1) properly made submission received. Provided in the below table is the submission received and planning response considering the proposed change application for relocation of the shed expansion on the property.

Submission Item	Planning Officer Response
<p><u>Residential Amenity</u></p> <p><i>"I wish to voice my concerns about the application for an industry depot & use for steel fabrication & sales premises. I first moved to Dyball St in 1995 and I thought that Council after that date decided that all the industrial business where to be on the other side of Thuraggi Rd, as they are now. I thought it was decided through council that when Waters Transport ceased business that the shed had to be removed and new dirt put back in its place because of contamination. I think that the way it should be as there are no other industrial businesses on this side of Arthur Street, and do the people who live close want to hear all the noise from cutting steel and see the welding flashes all day long, especially if they have children or grandkids over. I know I wouldn't."</i></p>	<p>While it is noted that the general character of the surrounding area are primarily residential land uses, under the current planning scheme, Industrial Activities are not a prohibited development and can be considered. Importantly, the subject property is located on the border of the residential and industrial zone with appropriate buffers from all boundaries by way of roads directly interfacing three boundaries (being Thuraggi Road, Dyball Street and Church Street) and the interface with vacant property 28-32 Dyball Street having a solid 1.8 metre high privacy fence.</p> <p>To mitigate the concerns raised in the submission, the original development approval included conditions requiring landscaping, restriction of hours of operation and compliance with Environmental legislation requirements for noise and air emissions. Importantly, the proposed change does not propose to remove any conditions on development approval MCU 145.</p> <p>Specifically, reviewing the proposed minor change being the approved plans revised to incorporate a change to the siting of the shed extension; it is considered residential amenity impacts will not be increased. Importantly, the closest boundary the stand alone shed will be located to is 28-32 Dyball Street however a minimum setback of 7 metres will still be maintained. As previously stated this interface has a solid minimum 1.8 metre high privacy fence therefore restricting potential amenity impacts. Additionally, current conditions on development approval MCU 145 will apply to the use of the shed.</p>

State Planning Policy

The development is required to be assessed against the State Planning Policy (SPP) only where the SPP has not been accurately reflected in the Planning Scheme.

Given the proposed change will not result in any new use on the property nor increase in scale or intensity it is considered that no state planning policy benchmarks are applicable.

State Assessment – Referral Agencies

The original application did not trigger referral to any external state agencies.

In accordance with the *Planning Act 2016*, the applicant is not required to refer the current minor change application to any referral agencies.

Link to Corporate Plan

Function	Key Program Area
Infrastructure and Planning	Sustainable planning and development

Consultation (internal/external)

Internal

Director of Community and Environmental Services – Digby Whyte

Legal Implications

The *Planning Act 2016* and Council's planning scheme apply.

Policy Implications

Council's planning policies apply

Financial and Resource Implications

Nil

Attachments

1. Attachment 1 - MCU 145 Change Application Documents.pdf [↓](#)

Recommendations

That;

1. Council receives this report.
2. The application for a Request to Change an Existing Approval for a Material Change of Use – Expansion to existing industry depot and use for a steel fabrication and sales premises on land described as Lot 9 on RP800262 and situated at 53-63 Arthur Street, St George, be approved.

Digby Whyte

Director Community and Environmental Services

lodgement fee = \$306
 receipt no. 164511

Change application form

Planning Act Form 5 (version 1.1 effective 22 JUNE 2018) made under Section 282 of the Planning Act 2016.

This form is to be used for a change application made under section 78 of the Planning Act 2016. It is important when making a change application to be aware of whether the application is for a minor change that will be assessed under section 81 of the Planning Act 2016 or for an 'other' change that will be assessed under section 82 of the Planning Act 2016.

An applicant must complete all parts of this form, and provide any supporting information that the form identifies as being required to accompany the change application, unless stated otherwise. Additional pages may be attached if there is insufficient space on the form to complete any part.

Note: All terms used in this form have the meaning given under the Planning Act 2016, the Planning Regulation 2017, or the Development Assessment Rules (DA Rules).

PART 1 – APPLICANT DETAILS

1) Applicant details	
Applicant name(s) (individual or company full name)	SCOTT SAM SCRIVEN
Contact name (only applicable for companies)	
Postal address (P.O. Box or street address)	PO BOX 361 ST GEORGE QLD 4401
Suburb	ST GEORGE
State	QLD
Postcode	4401
Country	AUSTRALIA
Email address (non-mandatory)	scottscriven@bigpond.com
Mobile number (non-mandatory)	0458 253 898
Applicant's reference number(s) (if applicable)	MCU145

2) Owner's consent - Is written consent of the owner required for this change application?	
Note: section 79(1A) of the Planning Act 2016 states the requirements in relation to owner's consent.	
<input checked="" type="checkbox"/> Yes – the written consent of the owner(s) is attached to this change application <input type="checkbox"/> No	

PART 2 – LOCATION DETAILS

3) Location of the premises (complete 3.1) or 3.2), and 3.3) as applicable)				
3.1) Street address and lot on plan				
<input checked="" type="checkbox"/> Street address AND lot on plan (all lots must be listed), or <input type="checkbox"/> Street address AND lot on plan for an adjoining or adjacent property of the premises (appropriate for development in water but adjoining or adjacent to land e.g. jetty, pontoon; all lots must be listed).				
a)	Unit No.	Street No.	Street Name and Type	Suburb
		53-63	ARTHUR ST	ST GEORGE
	Postcode	Lot No.	Plan Type and Number (e.g. RP, SP)	Local Government Area(s)
		9	RP 800262	BALONNE
b)	Unit No.	Street No.	Street Name and Type	Suburb
	Postcode	Lot No.	Plan Type and Number (e.g. RP, SP)	Local Government Area(s)

3.2) Coordinates of premises (appropriate for development in remote areas, over part of a lot or in water not adjoining or adjacent to land e.g. channel dredging in Moreton Bay)			
Note: Place each set of coordinates in a separate			
<input type="checkbox"/> Coordinates of premises by longitude and latitude			
Longitude(s)	Latitude(s)	Datum	Local Government Area(s) (if applicable)
		<input type="checkbox"/> WGS84 <input type="checkbox"/> GDA94 <input type="checkbox"/> Other:	
<input type="checkbox"/> Coordinates of premises by easting and northing			



**Queensland
Government**

Easting(s)	Northing(s)	Zone Ref.	Datum	Local Government Area(s) (if applicable)
		<input type="checkbox"/> 54 <input type="checkbox"/> 55 <input type="checkbox"/> 56	<input type="checkbox"/> WGS84 <input type="checkbox"/> GDA94 <input type="checkbox"/> Other:	

3.3) Additional premises

☐ Additional premises relevant to the original development approval and their details have been attached in a schedule to this application

☒ Not required

PART 3 – RESPONSIBLE ENTITY DETAILS

4) Identify the responsible entity that will be assessing this change application

Note: see section 78(3) of the Planning Act 2016

BALONNE SHIRE COUNCIL

PART 4 – CHANGE DETAILS

5) Provide details of the existing development approval subject to this change application

Approval type	Reference number	Date issued	Assessment manager/approval entity
<input checked="" type="checkbox"/> Development permit <input type="checkbox"/> Preliminary approval	MCU145	21/12/2015	BALONNE SHIRE COUNCIL
<input type="checkbox"/> Development permit <input type="checkbox"/> Preliminary approval			

6) Type of change proposed

6.1) Provide a brief description of the changes proposed to the development approval (e.g. changing a development approval for a five unit apartment building to provide for a six unit apartment building):

FOR A MINOR CHANGE FROM A SKILLION ATTACHED TO A SHED TO A STAND ALONE SHED.

6.2) What type of change does this application propose?

- ☒ Minor change application – proceed to Part 5
- ☐ Other change application – proceed to Part 6

PART 5 – MINOR CHANGE APPLICATION REQUIREMENTS

7) Are there any affected entities for this change application

- ☒ No – proceed to Part 7
- ☐ Yes – list all affected entities below and proceed to Part 7

Note: section 80(1) of the Planning Act 2016 states that the person making the change application must give notice of the proposal and the details of the change to each affected entity as identified in section 80(2) of the Planning Act 2016.

Affected entity	Pre-request response provided? (where a pre-request response notice for the application has been given, a copy of the notice must accompany this change application)	Date notice given (where no pre-request response provided)
	<input type="checkbox"/> No <input type="checkbox"/> Yes – pre-request response is attached to this change application	
	<input type="checkbox"/> No <input type="checkbox"/> Yes – pre-request response is attached to this change application	
	<input type="checkbox"/> No <input type="checkbox"/> Yes – pre-request response is attached to this change application	

PART 6 – OTHER CHANGE APPLICATION REQUIREMENTS

Note: to complete this part it will be necessary for you to complete parts of DA Form 1 and in some instances parts of DA Form 2, as mentioned below. These forms are available at <https://planning.dsdmip.qld.gov.au>

8) Location details - Are there any additional premises included in this change application that were not part of the original development approval?

- ☐ No
☐ Yes – complete Part 2 (Location details) of DA Form 1 as it relates to the additional premises is completed and provided with this application.

9) Development details

9.1) Is there any change to the type of development, approval type, or level of assessment in this change application?

- ☐ No – proceed to 11)
☐ Yes – the completed Sections 1 and 2 of Part 3 (Development details) of DA Form 1 as these sections relate to the new or changed aspects of development are provided with this application.

9.2) Does the change application involve building work?

- ☐ No
☐ Yes – the completed Part 5 (Building work details) of DA Form 2 as it relates to the change application is provided with this application.

10) Referral details – Does the change application require referral for any referral requirements?

Note: The application must be referred to each referral agency triggered by the change application as if the change application was the original development application including the proposed change.

- ☐ No
☐ Yes – the completed Part 5 (Referral details) of DA Form 1 as it relates to the change application is provided with this application. Where referral is required for matters relating to building work the [Referral checklist for building work](#) is also completed.

11) Information request under Part 3 of the DA Rules

- ☐ I agree to receive an information request if determined necessary for this change application
☐ I do not agree to accept an information request for this change application

Note: By not agreeing to accept an information request I, the applicant, acknowledge:

that this change application will be assessed and decided based on the information provided when making this change application and the assessment manager and any referral agencies relevant to the change application are not obligated under the DA Rules to accept any additional information provided by the applicant for the change application unless agreed to by the relevant parties. Part 3 of the DA Rules will still apply if the application is an application listed under section 11.3 of the DA Rules.

Further advice about information requests is contained in the [DA Forms Guide: Forms 1 and 2](#).

12) Further details

- ☐ Part 7 of DA Form 1 is completed as if the change application was a development application and is provided with this application.

PART 7 – CHECKLIST AND APPLICANT DECLARATION

13) change application checklist

I have identified the:

responsible entity in 4); and

for a minor change, any affected entities; and

for an 'other' change all relevant referral requirement(s) in 10)

Note: See the [Planning Regulation 2017](#) for referral requirements

For an 'other' change application, the relevant sections of [DA Form 1 – Development application details](#) have been completed and is attached to this application

☒ Yes

☐ Yes
☒ Not applicable

For an 'other' change application, where building work is associated with the change application, the relevant sections of [DA Form 2 – Building work details](#) have been completed and is attached to this application

☐ Yes
☒ Not applicable

Supporting information addressing any applicable assessment benchmarks is attached to this application

☒ Yes

Note: This includes any templates provided under 23.6 and 23.7 of DA Form 1 that are relevant as a result of the change application, a planning report and any technical reports required by the relevant categorising instrument(s) (e.g. the local government planning scheme, State Planning Policy, State Development Assessment Provisions). For further information, see [DA Forms Guide: Planning report template](#).

Relevant plans of the development are attached to this development application

☒ Yes

Note: Relevant plans are required to be submitted for all relevant aspects of this change application. For further information, see [DA Forms Guide: Relevant plans](#).

14) Applicant declaration

☒ By making this change application, I declare that all information in this change application is true and correct.
☒ Where an email address is provided in Part 1 of this form, I consent to receive future electronic communications from the responsible entity and any relevant affected entity or referral agency for the change application where written information is required or permitted pursuant to sections 11 and 12 of the *Electronic Transactions Act 2001*.

Note: It is unlawful to intentionally provide false or misleading information.

Privacy – personal information collected in this form will be used by the responsible entity and/or chosen assessment manager, any relevant affected entity or referral agency and/or building certifier (including any professional advisers which may be engaged by those entities) while processing, assessing and deciding the change application. All information relating to this change application may be available for inspection and purchase, and/or published on the assessment manager's and/or referral agency's website.

Personal information will not be disclosed for a purpose unrelated to the *Planning Act 2016*, *Planning Regulation 2017* and the DA Rules except where:

such disclosure is in accordance with the provisions about public access to documents contained in the *Planning Act 2016* and the *Planning Regulation 2017*, and the access rules made under the *Planning Act 2016* and *Planning Regulation 2017*; or

required by other legislation (including the *Right to Information Act 2009*); or

otherwise required by law.

This information may be stored in relevant databases. The information collected will be retained as required by the *Public Records Act 2002*.

PART 8 – FOR OFFICE USE ONLY

Date

received:

Reference number(s):

QLeave notification and payment

Note: For completion by assessment manager if applicable

Description of the work	
QLeave project number	
Amount paid (\$)	
Date paid	
Date receipted form sighted by assessment manager	
Name of officer who sighted the form	

Individual owner's consent for making a development application under the *Planning Act 2016*

I, SCOTT SAM SCRIVEN AND MELISSA EVE SCRIVEN

[Insert full name.]

as owner of the premises identified as follows:

[Insert street address, lot on plan description or coordinates of the premises the subject of the application.]

53-63 ARTHUR ST, ST GEORGE 44B7
LOT 9 RP800262

consent to the making of a development application under the *Planning Act 2016* by:

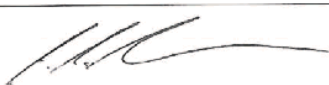
SCOTT SAM SCRIVEN

[Insert name of applicant.]

on the premises described above for:

[Insert details of the proposed development, e.g. material change of use for four storey apartment building.]

MINOR CHANGE APPLICATION TO MCU 145



3-6-2019

[signature of owner and
date signed]

m scriven 3/06/2019

PROPOSED MINOR CHANGE TO DEVELOPMENT

APPROVAL MCU 145

Outline of Change:

We apply to Council seeking a minor change to Development Approval MCU 145 issued on 21st December 2015 for 'Expansion to existing industry depot and use for a steel fabrication and sales premises' located on 53-63 Arthur Street, St George.

Specifically, the change that is sought is a revised location of the proposed extension namely a new shed instead of a skillion addition. Accordingly, provided to Council is a new plan reflecting this change which we seek to supersede the current plan which forms part of Development Approval MCU 145. The reason behind the change is to have the new structure to be setback by more than 3 metres from the existing building onsite to keep the floor areas under the 500m² that triggers Queensland Fire and Emergency Services requirements.

The footprint of the extension will be very similar to the current approval and all existing conditions on the approval are to remain. The only change is the location of the extension on the property.

Minor Change Assessment:

Provided below is an assessment against the proposed change to the approval with the requirements for a change to be considered a minor change under both the *Planning Act 2016* and Development Assessment Rules:

Planning Act 2016 – Schedule 2 Definition	Comment
"A minor change, means a change that...	
<i>b) For a development approval i. Would not result in a substantially different development; or</i>	<i>The proposed modification to the approved development would not result in substantially different development having regard to the Development</i>


	Assessment Rules – Schedule 1 (4).
<i>ii. if a development application for the development, including the change, were made when the change application is made would not cause—</i>	<i>The proposed change does not include any prohibited development.</i>
<i>A. the inclusion of prohibited development in the application; or</i>	
<i>B. referral to a referral agency, other than to the chief executive, if there were no referral agencies for the development application; or</i>	<i>No referral to a referral agency would be triggered part of the change application.</i>
<i>C. require referral to additional concurrence agencies; or</i>	<i>No referral to any new/additional concurrence agencies would be triggered as part of the change application.</i>
<i>D. a referral agency to assess the application against, or have regard to, matters prescribed by regulation under section 55(2), other than matters the referral agency must have assessed the application against, or have had regard to, when the application was made; or</i>	<i>The proposed change would not require a referral agency to assess the application against or have regard to the matters prescribed by regulation under section 55(2).</i>
<i>E. public notification if public notification was not required for the development application.</i>	<i>The original Development Application was subject to Public Notification. However, the nature of the change is not considered to impact on the approved development with the exception of the layout of the buildings onsite. Accordingly, Public Notification is not triggered by the proposed change.</i>

Planning Act Section 68 – Development Assessment Rules, Schedule 1	Comment
"A change may result in a substantially different development if the proposed change...	
<i>involves a new use; or</i>	<i>The proposed change does not introduce a new use. The revised location on the property of the extension will continue to be utilised for Industry purposes consistent with the development approval.</i>

<i>results in the application applying to a new parcel of land; or</i>	<i>The change to the location of the extension will not apply to a new parcel of land and is still contained within the property boundaries.</i>
<i>dramatically changes the built form in terms of scale, bulk and appearance; or</i>	<i>The revised location of the extension namely a new shed will not dramatically change the built form in terms of scale, bulk and appearance. Importantly, setbacks are still being met and there is no increase in floor area beyond what has been considered and approved as part of the original development permit.</i>
<i>changes the ability of the proposal to operate as intended; or</i>	<i>The proposed revised location of the extension on the property will not change the ability of the development to operate as approved the industry depot and steel fabrication and sales premises will continue to operate as intended and in accordance with the development approval.</i>
<i>removes a component that is integral to the operation of the development; or</i>	<i>The proposal will not remove a component that is integral to the operation of the development.</i>
<i>significantly impacts on traffic flow and the transport network, such as increasing traffic to the site; or</i>	<i>The proposed change will not result in any change to anticipated traffic flow on and off the property as considered as part of the original development approval. Approved access points and allocated onsite car parking are to remain.</i>
<i>introduces new impacts or increases the severity of known impacts; or</i>	<i>The proposed change to the location of the extension on the property will not introduce any net impacts or increase the severity of known impacts as minimum building setbacks are still being met and all other aspects relating to the approval are to remain.</i>
<i>removes an incentive or offset component that would have balanced a negative impact of the development; or</i>	<i>The proposed change to the extensions location will not remove an incentive or offset component which would off-set any perceived negative impacts of the development.</i>
<i>Impacts on infrastructure provision."</i>	<i>The proposed change to the location of the extension on the property will not impact on the provision of infrastructure.</i>

As per the above assessment we believe the request meets the requirements of section 78 of the *Planning Act 2016* and therefore seek Council's approval of the Minor Change Application reflecting the revised location of the new shed.

Kind regards,

A handwritten signature in black ink, appearing to read 'm scriven', with a stylized flourish above it.

Scott & Melissa Scriven

Owners of 53-63 Arthur Street, St George

All communications are
to be addressed to the
Chief Executive Officer

FILE COPY



When telephoning or calling
please ask for:

ANDREA MARIAN
OUR REF: D14 / MCU 145
ASSESS 01370

016/713.

Decision Notice Approval

Sustainable Planning Act 2009 s 335

21 December 2015

Mr Scott Scriven
PO Box 364
St George QLD 4487

RE: Development application for Material Change of Use – for the expansion to existing industry depot and use for a steel fabrication and sales premises located on 53-63 Arthur street St George ,with the legal land description as Lot 9 on RP800262.

Dear Mr Scriven

On 18th December 2015 Council considered the above development application and resolved that development application MCU145 be approved in full with conditions.

The conditions of this approval are set out in **Attachment 1**. The site plan associated is located in **Appendices 2**.

Approval under s331

This application has not been deemed to be approved under section 331 of the *Sustainable Planning Act 2009* (SPA).

1. Details of the approval

The following approvals are given:

	Sustainable Planning Regulation 2009, schedule reference	Development Permit	Preliminary Approval
Making a material change of use assessable under the planning scheme, a temporary local planning instrument, a master plan or a preliminary approval to which section 242 applies	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Council Chambers
Victoria Street
PO Box 201
St George Qld 4487
ABN 49 655 876 831

Phone: (07) 4620 8888
Fax: (07) 4620 8889
Email: council@balonne.qld.gov.au
Website: www.balonne.qld.gov.au

MCU1

2. Submissions

There were no properly made submissions about the application.

3. Conflict with a relevant instrument and reasons for the decision despite the conflict

The assessment manager does not consider that the assessment manager's decision conflicts with a relevant instrument.

4. Referral agencies

There are no referral agencies for this application.

5. Approved documents

The approved documents for this development approval are listed in the following table:

Plan/Document number	Plan/Document name	Date
Scriven Written Planning Application		Nov 2015
S & MS 01/15	Site Plan – Scriven Application	Nov 2015

6. When approval lapses if development not started (s.341)

The approval lapses if development has not started 4 years after the day the approval takes effect.

7. Appeal rights

Appeals by applicants

An applicant for a development application may appeal to the Planning and Environment Court against the following:

- the refusal, or refusal in part of the development application
- any condition of a development approval, another matter stated in a development approval and the identification or inclusion of a code under section 242 of SPA
- the decision to give a preliminary approval when a development permit was applied for
- the length of a period mentioned in section 341
- a deemed refusal of the development application.

The timeframes for starting an appeal in the Planning and Environment Court are set out in section 461(2) of SPA.

Applicants may also have a right to appeal to the Building and Development Dispute Resolution Committee. For more details, see SPA, chapter 7, part 2.

Appeals by submitters

A submitter for a development application may appeal to the Planning and Environment Court against:

- the part of the approval relating to the assessment manager's decision about any part of the application requiring impact assessment
- the part of the approval relating to the assessment manager's decision under section 327.

Details about submitter appeal rights for the Planning and Environment Court are set out in sections 462, 463 and 464 of SPA.

Submitters may also have a right to appeal to the Building and Development Dispute Resolution Committee. For more details, see SPA, chapter 7, part 2.

Attachment 3 is an extract from SPA detailing the applicant's appeal rights and the appeal rights of any submitters regarding this decision.

If you wish to discuss this matter further, please contact Ms Andrea Marian, Council's Planning and Development Officer on 07 4620 8842.

Yours sincerely


Andrew McKenzie
ACTING CHIEF EXECUTIVE OFFICER

Attachment 1: Conditions of approval

Attachment 2: Approved documents and plans

Attachment 3: SPA extract on appeal rights

Part 1: Permit Conditions For Development Approval MCU 145
imposed by Balonne Shire Council as assessment manager

Complete and Maintain

Approved Plans and Supporting Documentation
The development must generally comply with the Balonne Shire Council stamped /approved plan(s) and supporting documentation referenced in the table below which forms part of this approval, unless otherwise specified by any condition of this approval:

Plan/Document number	Plan/Document name	Date
Scriven Written Planning Application		Nov 2015
S & MS 01/15	Site Plan – Part of Scriven Application	Nov 2015

[illegible]

<p>Services Provision</p> <p>4. Within a period of SIX (6) Months from the date of planning approval the applicant must ensure that installation of an on-site sewerage system disposal system is completed .</p> <p>5. Prior to an on-site sewage system being completed. At all times while the site is operating provide a chemical toilet for the use of staff. The chemical toilet may be a relocatable unit similar to a 'portalo'. The chemical toilet must be operated and maintained in accordance with the manufacturer's operating manual.</p> <p>6. The site shall be connected to a town water supply within SIX (6) months from the date of planning approval.</p>	<p>Within 6 months of the commencement of the use.</p> <p>Immediately prior to the commencement of the use.</p> <p>Within 6 months of the commencement of the use</p>	
<p>Further Approvals Required</p> <p>Building Works</p> <p>7. The developer must obtain a Development Permit for Building Works to carry out building works prior to works commencing on site.</p>	<p>Prior to commencement of any building works</p>	
<p>Stormwater and Drainage</p> <p>8. Stormwater must not be allowed to pond on the property being developed during the development process and after development has been completed unless the type and size of ponding has been agreed in writing by the Council or as a specific development approval condition.</p> <p>9. Any increases in volume, concentration or velocity of stormwater from the property being developed must be channelled to lawful points of discharge or to other storage or dispersal arrangements which must all be agreed in writing by the Council.</p> <p>10. There must be no increases in any silt loads or contaminants in any overland flow from the property being developed during the development process and after development has been completed.</p>	<p>Ongoing -- For the life of the use</p> <p>Ongoing -- For the life of the use</p> <p>Ongoing -- For the life of the use</p>	

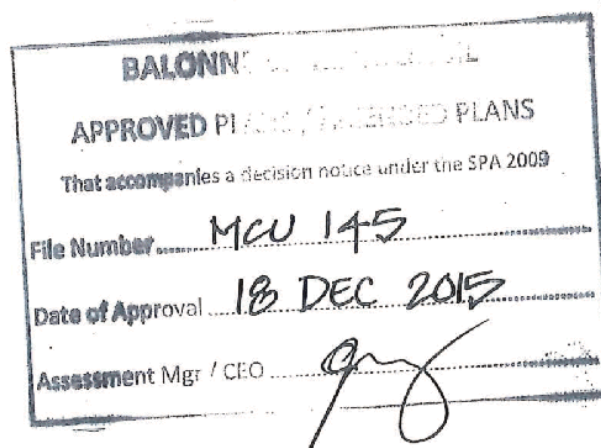
<p>Avoiding Nuisance</p> <p>11. The hours of operation are STRICTLY to be 07.00am to 06.00pm Monday to Friday 8am – 6pm Saturday</p> <p>12. All lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties or roadways.</p> <p>13. No nuisance is to be caused to adjoining properties and occupiers by the way of smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time, including through non-working hours.</p>	<p>Ongoing – For the life of the use</p> <p>Ongoing – For the life of the use</p> <p>Ongoing – For the life of the use</p>	
<p>Rubbish Collection</p> <p>14. At all times while the use continues, waste containers shall be maintained in a clean and tidy state involving being emptied and the waste removed from the site on a regular basis to an approved waste facility site.</p>	<p>Ongoing – For the life of the use</p>	
<p>Environmental Conditions</p> <p>NOISE</p> <p>15. The holder of the permit shall ensure that: Undertaking the activity shall not cause noise in excessive of environmental guidelines; and</p> <p>16. Cutting, grinding, welding and general equipment use shall be carried out in such a manner so as not to cause an environmental nuisance</p>	<p>Ongoing – For the life of the use</p>	

<p>AIR</p> <p>17. The holder of the permit shall ensure that Undertaking the activity does not result in the release to the environment of odour or contaminants including dust, smoke, fumes or aerosols so as to cause an environmental nuisance, dust nuisance or environmental harm; and</p> <p>18. Incineration or open burning on-site is prohibited; and</p> <p>19. Abrasive blasting, if undertaken, shall not result in the release of particulate matter beyond the boundary of the site.</p>	<p>Ongoing – For the life of the use</p>	
<p>WATER</p> <p>20. The holder of the permit shall ensure that:</p> <ul style="list-style-type: none"> • The activity must not be conducted in a manner that may cause contamination of surface waters, stormwater runoff or stormwater drainage system; and • Any Waste oil, fluid, solvent or other liquid waste are stored <ul style="list-style-type: none"> ○ inside the workshop in a manner so that any spills will not escape and enter into stormwater drains or the ground soil; or ○ in a bunded area on site and covered to prevent contamination of surface stormwater runoff in the event of spillage or leakage; and ○ disposed of via an Authorised Contractor or in another approved manner; and ○ records are kept that show the date, contractor and quantity removed; and • Waste oils or solvents are not poured onto the ground; and • Flammable and combustible liquid quantities kept on the premises are no greater in quantity than that for minor storage requirements under AS 1940 – 2004, and the <i>Dangerous Goods Safety Management Act 2001</i>; and • Flammable, combustible or hazardous liquids shall be stored in a bunded and covered area; and • Fuel storage facilities must be maintained to avoid leakage or spillage as a result of equipment failure or operation. 	<p>Ongoing – For the life of the use</p> <p>Ongoing – For the life of the use</p>	

<p>WASTE</p> <p>21. <u>All solid waste shall</u></p> <ul style="list-style-type: none"> a. wherever possible be recycled; and b. the remaining waste regularly removed for disposal to an approved waste disposal facility. <p>22. Any Batteries shall be stored under cover and in a spill tray until used or disposed of.</p> <p>23. If soils on site become contaminated, it shall be assessed and removed from the premises and dispose of as directed by Balonne Shire Council.</p> <p>24. Storage for all abrasive materials, corrosion inhibitors, paint, thinners, solvent, detergent and other chemicals in a secure location undercover with appropriate drip and spill collection trays.</p>	<p>Ongoing – For the life of the use</p>	
<p>Advertising Signs</p> <p>25. Any proposed advertising devices shall be subject to a further development application and planning approval unless the advertising devices are in accordance with the exempt or self assessable requirements of the BSC planning scheme.</p>	<p>Further application may be required by Council</p>	

No Cost to Council

4. The developer is responsible for meeting all costs associated with the approved development unless there is specific agreement by other parties, including the Council, to meeting those costs.



Attachment 3: SPA extract on appeal rights

461 Appeals by applicants

- (1) An applicant for a development application may appeal to the court against any of the following—
 - (a) the refusal, or the refusal in part, of the development application;
 - (b) any condition of a development approval, another matter stated in a development approval and the identification or inclusion of a code under section 242;
 - (c) the decision to give a preliminary approval when a development permit was applied for;
 - (d) the length of a period mentioned in section 341;
 - (e) a deemed refusal of the development application.
- (2) An appeal under subsection (1)(a), (b), (c) or (d) must be started within 20 business days (the **applicant's appeal period**) after—
 - (a) if a decision notice or negotiated decision notice is given—the day the decision notice or negotiated decision notice is given to the applicant; or
 - (b) otherwise—the day a decision notice was required to be given to the applicant.
- (3) An appeal under subsection (1)(e) may be started at any time after the last day a decision on the matter should have been made.

462 Appeals by submitters—general

- (1) A submitter for a development application may appeal to the court only against—
 - (a) the part of the approval relating to the assessment manager's decision about any part of the application requiring impact assessment under section 314; or
 - (b) the part of the approval relating to the assessment manager's decision under section 327.
- (2) To the extent an appeal may be made under subsection (1), the appeal may be against 1 or more of the following—
 - (a) the giving of a development approval;
 - (b) any provision of the approval including—
 - (i) a condition of, or lack of condition for, the approval; or
 - (ii) the length of a period mentioned in section 341 for the approval.
- (3) However, a submitter may not appeal if the submitter—
 - (a) withdraws the submission before the application is decided; or
 - (b) has given the assessment manager a notice under section 339(1)(b)(ii).
- (4) The appeal must be started within 20 business days (the **submitter's appeal period**) after the decision notice or negotiated decision notice is given to the submitter.

Planning Application

Material change of Use – Expansion to existing industry
Depot and use for steel fabrication and sales premises.



Applicant - Scott & Melissa Scriven
November 2015

0458 253 898

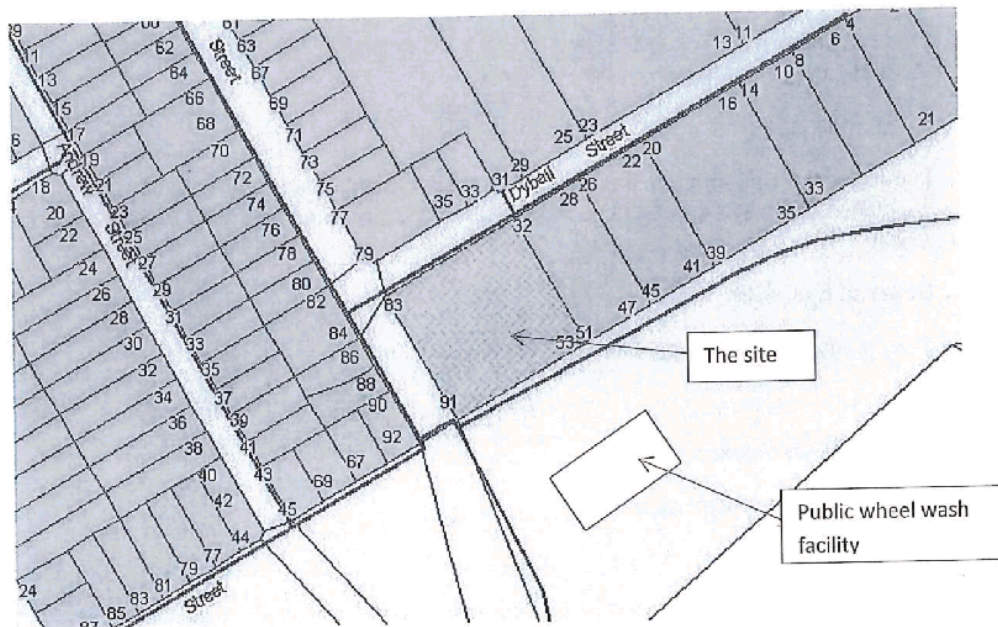
scottscriven@bigpond.com

Introduction

This Report has been prepared to support a Development Application for a Material change of Use – Expansion to existing industry Depot and use for steel fabrication and sales premises.

The land to which this Town Planning Assessment Report relates to is known as:

- 53 -63 Arthur Street, St George,
- The parcel accommodates the existing industry use - Transport depot facility .
- Legal description of the land Lot on RP 800262
- The Area of the site is 9726 metres square and has a frontage of approximately 101 meters.



Development Location - 53 -63 Arthur Street , St George.

Site Plans

A site plan and elevation sketch has been submitted with the application (see appendix), a final design for the construction detail will be submitted with the building application if this permit is approved by Council. The site plans illustrate the vegetation buffer proposed and on site car parking area for staff and visitors to the site.

It is hoped that If Council grants this development & use permit , that the conditions of permit would require the plans to be required at the building application stage.

Planning Assessment and Requirements .

This proposal seeks approval for:

Material change of Use –

Expansion to existing industry Depot and use for steel fabrication and sales premises.

Pursuant to Division 2, Table 1 of the Balonne Shire Council Planning Scheme 2006, the Development Application triggers **Impact Assessable** development is proposing and industrial use in a residential precinct within the Town Zone ordinance .

Accordingly, the Development Application will require be publicly notified in accordance with applicable requirements of the Sustainable Planning Act 2009

Development and use of the Subject Site is required to address the relevant provisions of the *Balonne Shire Council Planning Scheme 2006*.

The contents of this report will demonstrate compliance of the proposed development with the relevant sections of the *Balonne Shire Council Planning Scheme 2006* which include the:

- Town Zone Code
 - The Town Code Response Table is enclosed within this report.
 - Including (Non residential activities located in a residential precinct)performance criteria.
 - Overall outcomes for the Town Zone code.

Referral to State Agency

The proposed development does not requires referral to DILGP (as a referral agency) as it does not trigger any elements as out lined in Schedule 7 of the Sustainable Planning Regulation 2009:

Public Notification

Pursuant to Division 2, Table 1 of the Balonne Shire Council Planning Scheme 2006, the Development Application triggers Impact Assessable development. Accordingly, the Development Application will be publicly notified in accordance with applicable requirements of the Sustainable Planning Act 2009.

Code Compliance

The proposal has been assessed against the requirements of the Town Zone Code of the *Balonne Shire Council Planning Scheme 2014*.

The response to the Town Zone code is listed below.

It is considered that the proposed development complies with all applicable Acceptable Solutions of the Town Zone Code as the site has been historically used as in 'industry' use for many years.

Town Zone Code

Performance Criteria	Acceptable Solution
A. For all of the Town Zone	
1. Infrastructure PC 1 Electricity Premises are provided with a supply of electricity adequate for the activity.	AS 1.1 Premises have a reticulated supply of electricity.
PC 2 Water Supply Premises are provided with an adequate volume and supply of water for the activity.	AS 2.1 Premises ¹⁸ are not connected to Council's reticulated water system.
PC 3 Effluent Disposal To ensure that public health and environmental values are preserved, all premises provide for the treatment and disposal of effluent and other waste water.	AS 3.1 The premises are not connected to the Council's reticulated sewerage system.

Performance Criteria	Acceptable Solution
PC 7 Parking and Manoeuvring Vehicle parking and service vehicle provision is adequate for the use whilst ensuring both safe and functional operation for motorists and pedestrians.	AS 7.1 All uses provide vehicle parking in accordance with Schedule 2: "Standards for Roads, Car Parking, Access and Manoeuvring Areas". The proposal has sufficient area for some parking AS 7.2 All service vehicle manoeuvring is in accordance with Schedule 2: "Standards for Roads, Car Parking, Access and Manoeuvring Areas".
PC 8 Roads All weather road access is provided between the premises and the existing road network and must be provided by the applicant.	AS 8.1 The roads are existing and sealed within the proximity of the proposal. There is clear vision from the site for access and egress.
PC 9 State Controlled Roads State Controlled Roads are maintained and enhanced as a link between major centres.	AS 9.1 No direct access is part of the proposal.

Performance Criteria	Acceptable Solution
PC 22 Air Emissions Air emissions from premises do not cause environmental harm or nuisance to adjoining properties or sensitive land uses. ²²	AS 22.1 The proposal does not perceive there will be any unfiltered air emissions associated with this proposal.
PC 23 Noise Emissions Noise emissions from premises do not cause environmental harm or nuisance to adjoining properties or sensitive land uses. ²³	AS 23.1 The site will operate in accordance with EPA requirements of hours of operation.

For Non Residential Activities located in the Residential Precinct.	
<p>PC 34 Location</p> <p>Non Residential Activities are located so as:</p> <ul style="list-style-type: none"> (a) not to impact adversely on the residential amenity of the residential precinct; (b) not to prejudice the consolidation of like non residential activities in other more appropriate areas; and (c) not to prejudice the landscape values of the town. 	<p>AS 34.1</p> <ul style="list-style-type: none"> (a) The majority of the work on the site will be light fabrication. The applicant is willing to work with Council regarding the restriction of hours of operation. (b) It is perceived that the proposed use and development of the site will have less impact than its past use as a transport depot facility. The surrounding area houses the wheel wash, when this is functional it will have visitations at all hours. (c) The proposal will not impact any further than what has been in existence on the site since 1982.
<p>PC 35 Scale</p> <p>Non Residential Activities are of an appropriate scale to protect the residential amenity of the residential precinct, and do not prejudice the operation and viability of other uses or activities</p>	<p>AS 35.1</p> <p>The proposal is of light steel fabrication and will have limited traffic movements to the site. Deliveries to the site will be made within the appropriate EPA designated hours for residential areas.</p>

Performance Criteria	Acceptable Solution
in the residential precinct or other precincts.	
<p>PC 36 Operation</p> <p>Non Residential Activities are operated so as to ensure that the activities do not impact adversely on residential amenity.</p>	<p>AS 36.1 The proposal will not affect the amenity of the surrounding residential areas. The hours of operation will be in accord with the EPA regulations. Dust and Noise will be contained to the site and if dust becomes a problem, the site will have dust suppressant applied to the driveway surfaces.</p> <p>The access to the site has been moved to the Tharaggi Road entry to limit any disturbance to the surrounding neighbours.</p>

-
- (i) has an appropriately designed access to the road network, and traffic generated by the development does not impact adversely on the local road network, or the state-controlled road network.

The proposal will use the existing road network and it is not perceived that the proposal will not have a more increased impact to the site than that of a transport facility depot past use of the site.

- (j) protects areas and sites of conservation importance, including cultural and high landscape values;

The proposal will not make any material changes to these aspects.

- (k) is undertaken in an orderly and logical sequence to achieve an efficient provision of infrastructure, including social infrastructure;

The proposal aims to assist in growth of the Balonne Shire with increased business and flow on effects to the Shire.

- (l) has water supply, stormwater disposal, sustainable effluent and waste disposal and power, to appropriate standards, adequate for the use; and

- (m) does not impact adversely on infrastructure.

The proposal will have appropriate and legal facilities for waste, storm water and effluent disposal and will not adversely impact on infrastructure as these facilities are existing on site presently.

N/A	<u>South East Queensland Regional Plan 2009-2031 State Planning Regulatory Provisions (July 2009):</u> The Subject Site is not located within the South East Queensland region.
-----	--

Table 1 – State Planning Regulatory Provisions

State Planning Policy 2013

The single State Planning Policy (SPPs) is a statutory instrument that provides policy direction for matters that are deemed to be of interest to the State. Part E of the State Planning Policy contains interim development assessment (DA) requirements for some state interests. The below table identifies the relevance of those State interests to the development application.

N/A	Biodiversity
N/A	Coastal environment
N/A	Emissions and hazardous activities
N/A	Mining and extractive resources
N/A	Natural hazards
N/A	State transport infrastructure

N/A	Strategic airports and aviation facilities
N/A	Water quality

Table 2 – Single State Planning Policy

Conclusion

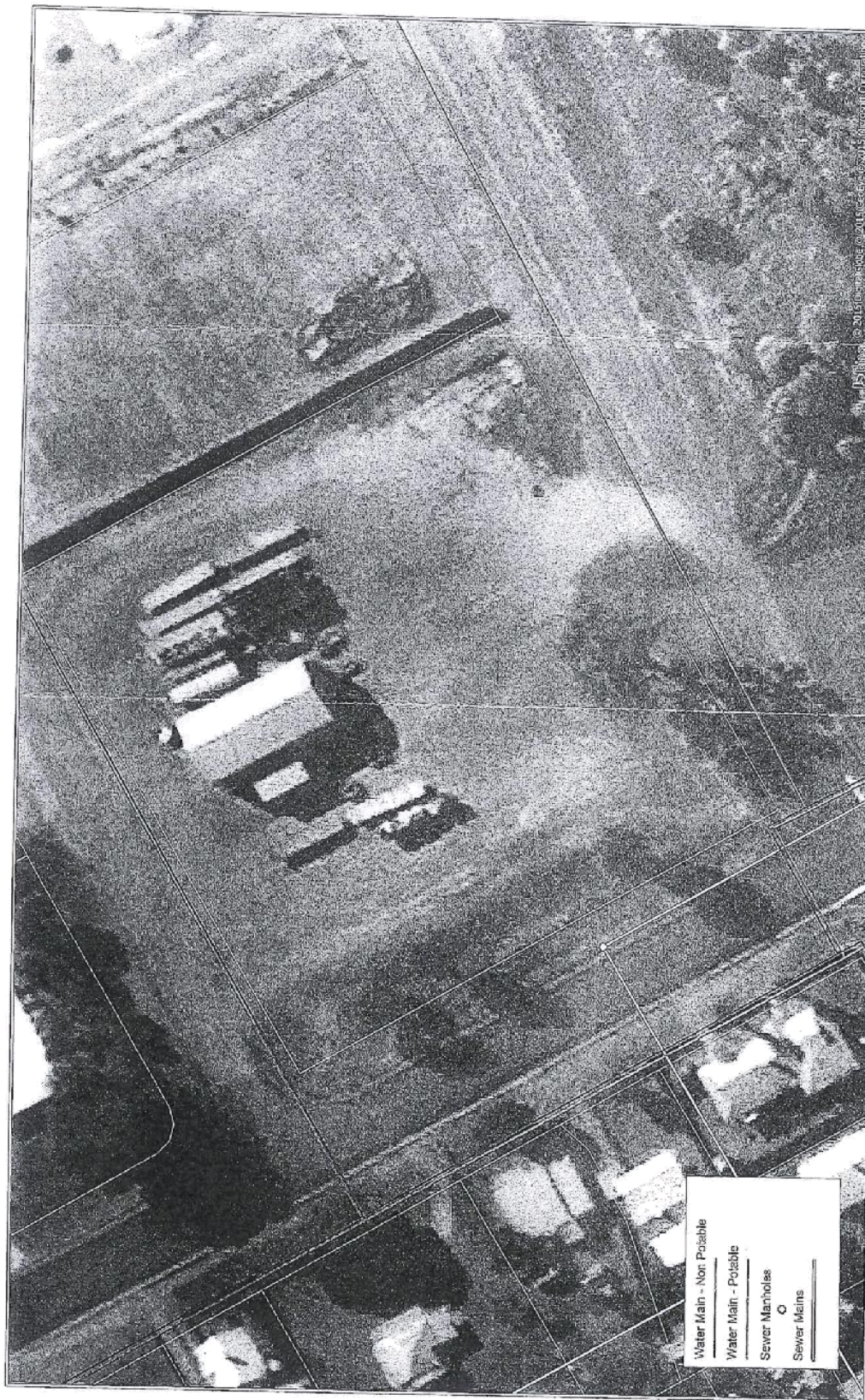
The proposed development has been assessed against the relevant sections of the *Balonne Shire Council Planning Scheme 2006 and the provisions that are applicable to the Town Zone Code*.

It is respectfully requested that Council grant the planning permit / development approval with appropriate conditions for this application as it demonstrates that it would benefit the community in providing economic activity and business growth in St George.

**

Appendices

1. DRAWING # S & M S 01 / 15 - SITE PLAN & West Elevation
2. Google earth view of site and surrounds



Water Main - Non-Possible
 Water Main - Possible
 Sewer Manholes
 Sewer Mains

Balonne Shire Council
 18 Victoria Street
 Phone: 07 403 0000
 Fax: 07 403 0001
 Email: info@balonne.qld.gov.au
 Website: www.balonne.qld.gov.au

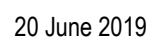
BALONNE SHIRE COUNCIL
SERVICE LOCATION
LOT 9 RP800262, ST GEORGE
MCU145

Printed 20/06/2019

File Number _____
Date of Approval: **18th Dec 2015**
Assessment Mgr / CIO: **3 ME 10/2/2015**

7:10 PITCH.
11 ME.
3.9 ME
5.5 ME
PROPOSED SKILLION
PROPOSED OFFICE
GL
NTS

PROPOSED WEST ELEVATION



OFFICER REPORT

TO: Council

SUBJECT: **Building Works Assessable against the Planing Scheme - 9-11 Hocking Street, Nindigully being Lot 203 on N5631**

DATE: 08.06.19

AGENDA REF: CES4

AUTHOR: Fiona Macleod - Planning & Development Officer

Executive Summary

The purpose of this report is for Council to consider a variation to the setback requirement of Acceptable Solution 36.1 contained within the Rural Zone Code of the *Balonne Shire Council Planning Scheme 2006 (as Amended July 2014)* for a proposed residential shed at 9-11 Hocking Street, Nindigully being Lot 203 on N5631.

Background

On 22nd May 2019 Council received correspondence from Matthew McKendry – PJ Burns Builder (acting on behalf of the owner) requesting a siting variation to the Rural Zone Code benchmark Acceptable Solution 36.1 for a proposed residential shed to be located at 9-11 Hocking Street, Nindigully being Lot 203 on N5631 (**see Attachment 1**).

Specifically, the site is located within the Rural Zone. Total site area is approximately 2023 square metres with no built form currently occupying the land. The block fronts and is accessed from Hocking Street (**see Figure 1**).

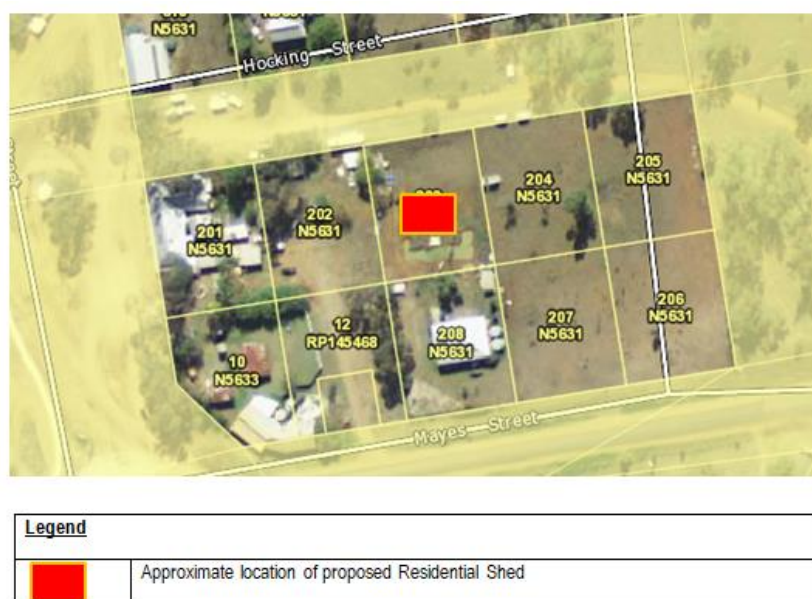


Figure 1. Aerial view of 9-11 Hocking Street incl. approximate location of proposed residential shed.

The shed amounts to a total area of 216 square metres in a rectangular shape format with dimensions being 18m x 12m and is to be approximately 5.8 metres at its highest point. The shed is proposed to be sited in the southern (rear) setback of the property.

The applicants' site drawing (**see Attachment 2**) indicates the following setbacks off boundaries for the residential shed;

- North (Front) Boundary – Hocking Street = 32.292 metres
- East (Side) Boundary – No. 5-7 Hocking Street = 6 metres
- West (Side) Boundary – No. 13-15 Hocking Street = 16.234 metres
- South (Rear) Boundary – No. 10-12 Mayes Street = 6 metres

The request seeks approval to locate a shed within 100 metres of all property boundaries.

Under the current *Balonne Shire Planning Scheme 2006 (as Amended July 2014)* the following benchmark requirements apply to a residential outbuilding located within the Rural Zone:

AS 36.1 Outbuildings are to be located a minimum of 100 metres from the boundary; and

AS 36.2 The size of residential outbuildings is to be restricted to structures 8.5 metres in height and 250 square metres in floor area.

The above applicable benchmarks for rural and residential outbuildings described in the Balonne Shire Planning Scheme seek to achieve the following Performance Criteria:

PC 36 Rural amenity is to be maintained.

This siting variation request does not meet the above underlined benchmark AS 36.1 described in the current *Balonne Shire Planning Scheme 2006 (as Amended July 2014)*. However, this variation does not compromise the outcomes of rural amenity for Nindigully. Provided below is justification supporting that the Performance Criteria (PC 36) is met.

- The surrounding lot sizes within this area of the rural zone are of similar size and given the size it is impossible for any residential or rural outbuilding to meet the minimum 100 metre setback requirement as stipulated in the Rural Zone Code (Acceptable Solution 36.1) of the current planning scheme.
- The Residential Shed will meet the required standard setbacks of the Queensland Development Code.
- The built form character of the Nindigully area has buildings located within 100 metres of boundaries. Therefore the siting of the shed is not considered to be out of character with the immediate surrounds.
- The proposed DRAFT planning scheme does not include this setback requirement for outbuildings in the Rural Zone therefore, subject to the schemes adoption in current form, if the application was reviewed pursuant to the DRAFT planning scheme the building works would not be assessable against the planning scheme as the shed would only be required to meet the Queensland Development Code.

Council's Building Certifier has reviewed the proposed variation request and has raised no concerns. It is however noted that advice should be included on any approval of the variation that this approval does not give building approval for the proposed shed and the owner must still apply for the building works approval either through Council or private certification.

Additionally, it is noted that the subject property is located in its entirety within the Flood Hazard Overlay of the current *Balonne Shire Council Planning Scheme 2006 (as Amended July 2014)*. Accordingly, the relevant criteria of the Flood Hazard Overlay Code contained in the planning scheme apply to the residential shed.

While the proposed shed will not be constructed to minimum habitable finished floor level given the nature of the building, the siting of the shed, and site coverage, ensure that flow through of flood waters will be able to occur without increasing velocity or flow to other properties.

It is considered that the proposed residential shed meets the relevant acceptable solution benchmarks of the Flood hazard Code. To ensure the applicant and landowner are aware of the potential for inundation in a Flood event it is recommended a note be included advising to undertake appropriate flood mitigation measures.

On the basis of the above it is considered that the residential shed will not create any unreasonable impacts to the site or surrounds and existing character of the area therefore it is recommended approval be granted of the variation to AS 36.1 of the Rural Zone Code within the current Balonne Shire Council Planning Scheme.

Link to Corporate Plan

Function	Key Program Area
Infrastructure and Planning	Sustainable planning and development

Consultation (internal/external)

Bryan Payne – Building Certifier

Digby Whyte – Director of Community and Environmental Sustainability

Legal Implications

The *Planning Act 2016* and Council's planning scheme apply.

Policy Implications

Council's Planning Policies apply.

Financial and Resource Implications

Nil

Attachments

1. Attachment 1 - Siting Variation Request at 9-11 Hocking Street, Nindigully.pdf [↓](#)
2. Attachment 2 - Plans for Residential Shed at 9-11 Hocking Street, Nindigully.pdf [↓](#)

Recommendation/s

That:

1. Council receives this report.
2. Council approve the application for Building Works Assessable against the Planning Scheme to construct a Residential Outbuilding within 100 metres of boundaries on land located at 9-11 Hocking Street, Nindigully being Lot 203 on N5631.
3. Council state to the applicant/owner of the property that the shed requires building works approval. Accordingly, approval must be applied for and obtained either through Balonne Shire Council or Private Certification.
4. Council advise that the site in its entirety is subject to the Flood Hazard Overlay and accordingly, appropriate flood mitigation measures should be taken to ensure flood risk to persons and property is minimised.

Digby Whyte

Director Community and Environmental Services

22-5-19



Balonne Shire Council
Assessment Manager
St George, QLD, 4487

Attention Assessment Manager,

This letter is to be considered as a request for Variation to allow for the development of Class 10a Shed on Lot 203 on N 5631; #9-11 Hocking St, Thallon QLD 4497.

The Class 10a Shed in DA#2868-19 is required to comply with; Balonne Shire Council Planning Scheme, *July 2006 As Amended July 2014* (Part 4 – Zones – Rural Zone Code), p58; PC 36 Rural Outbuildings. However the currently proposed development does not satisfy AS 36.1 “Outbuildings are to be located a minimum of 100 meters from any boundary”

We ask that a variation to AS 36.1 is considered for this development on the basis that AS 36.1 does not suit the land on which development is intended, and, the development will still satisfy the requirements of PC 36 Rural Outbuildings; “that rural amenity is to be maintained”.

Lot 203 on N 5631 (and surrounding lots at Nindigully) is a ½ Acre block situated within the Rural Zone. It is therefore impossible for any outbuilding to be constructed on this block as there is no possibility of achieving 100m setback to all boundarys even when intended. Not only does this greatly restrict the development opportunity of this block, but also hinders “rural amenity” in the area. The class 10a Shed will still satisfy AS 36.2, and also will also effectively reflect the vernacular and materiality of the rural setting and the heritage of the Ningigully Pub. The Shed is not imposing onto any street or main road, nor will it overshadow neighbouring lots or inhibit the character of the street due to its 32m setback.

The proposed shed will be an asset to the Nindigully precinct, and despite not meeting AS 36.1, still justifies the intention of PC 36 Rural Outbuildings but also will also promote other Performance Criteria in the Rural Zone.

Thankyou,

Matthew Mckendry B.Des.Arch

PJ Burns Builder

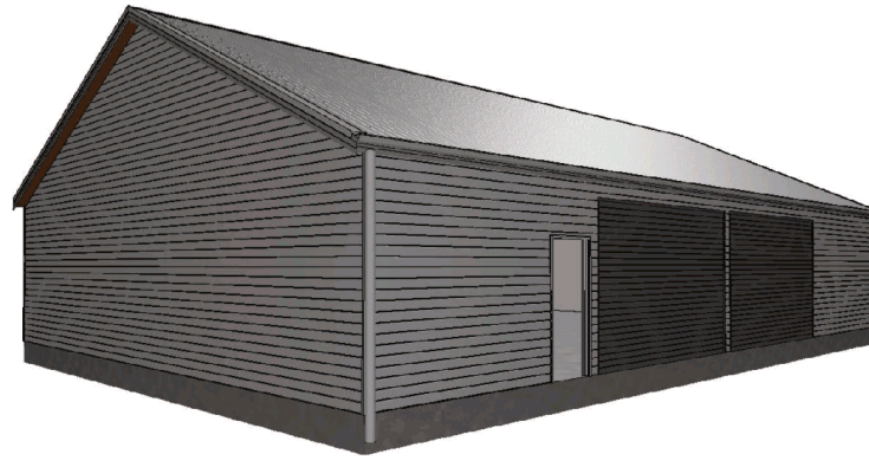
PJ Burns Builder Pty Ltd
3 Tee Way Pialba Qld 4655

Ph: 4124 7333

Email: mattm@pjburns.com

PROPOSED SHED for SJ Burns

Lot 203 Hocking St, Nindigully, Thallon QLD 4497



Artist Impression Only

LIST OF SHEETS

NO.	SHEET NAME
1	TITLE SHEET
3	FLOOR PLAN
4	ELEVATIONS A & B
5	ELEVATIONS C & D
6	SECTION
7	DETAILS
8	SLAB PLAN
9	PERSPECTIVES

GENERAL PROJECT NOTES

ALL DESIGN, CONSTRUCTION & MATERIALS TO BE IN ACCORDANCE WITH:
THE NATIONAL CONSTRUCTION CODE (NCC)
THE QUEENSLAND DEVELOPMENT CODE (QDC)
BUILDING REGULATIONS & LOCAL
GOVERNMENT PLANS & POLICIES
CURRENT ISSUES OF AUSTRALIAN STANDARDS
CURRENT MANUFACTURER'S SPECIFICATIONS
& INSTALLATION DETAILS FOR MATERIALS
USED.

REFER TO ENGINEERING DRAWINGS FOR
STRUCTURAL DESIGN, FOOTING, SLAB, TRUSS,
SET DOWNS, TIE DOWN, BRACING, RETAINING
WALLS AND ALL STRUCTURAL DETAILS.

ALL FIXTURES, FITTINGS, APPLIANCES AND
EQUIPMENT SHOWN ARE SYMBOLIC
REPRESENTATIONS ONLY.

THE P.J. BURNS SPECIFICATION TAKES
PRECEDENCE OVER ANY AND ALL PLANS AND
DETAILS.

ALL ISOMETRIC, AXONOMETRIC DIMETRIC,
TRIMETRIC PROJECTIONS AND PERSPECTIVE
VIEWS ARE ADUMBRATIVE ONLY AND NOT FOR
CONSTRUCTION. THEY DO NOT TAKE
PRECEDENCE OVER DIMENSIONED
CONSTRUCTION VIEWS, NOR DO THEY TAKE
PRECEDENCE OVER ANY PRODUCTS THAT
FORM PART OF THE P.J. BURNS SPECIFICATION
AND CONTRACT.

WORK IN FIGURED DIMENSIONS IN
REFERENCE TO SCALE.

ALL GLASS & GLAZING SHALL BE IN
ACCORDANCE WITH PART 3.6 GLAZING, NCC
VOL2 AND AS1288-2006 GLASS IN BUILDINGS -
SELECTION AND INSTALLATION

© THIS PLAN IS EXCLUSIVELY OWNED BY PJ
BURNS AND MUST NOT BE COPIED OR
REPRODUCED WHOLLY OR IN PART IN ANY
FORM WITHOUT WRITTEN PERMISSION OF PJ
BURNS. THIS INCLUDES MAKING CHANGES
WITH INTENT TO CHANGE THE PLAN BY 10% OR
MORE.

P:\SHEDS\Construction\007 Steves Shed\Steves Shed\Steves Shed.rvt

P.J. BURNS BUILDER PTY LTD

COPYRIGHT 2018



ADMIN@PJBURNS.COM
WWW.PJBURNS.COM
UNIT 15/21 NICKLIN WAY,
MINYAMA QLD 4575
PO BOX 1047,
BUDDINA QLD 4575
HEAD OFFICE CONTACT
07 5457 7600

REVISION SCHEDULE:

REV.	DESCRIPTION:	INI.	DATE:
1	Int. Pre-Const. Request	MM	29-01-19
2	CONSTRUCTION A	MM	26-2-19
3	CONSTRUCTION B	MM	21-3-19
4	CONSTRUCTION C	MM	11-4-19

PROJECT INFORMATION

**PROPOSED SHED
for SJ Burns**

Lot 203 Hocking St, Nindigully, Thallon QLD
4497

REAL PROPERTY DESC.

LOT NUMBER: 203
PLAN NO.: CP N5631
PARISH: NINDIGULLY
COUNTY: BELMORE
SITE AREA: 1/2 Acre
LOCAL AUTHORITY: BALONNE SHIRE COUNCIL

SHEET INFORMATION

TITLE SHEET

CONSTRUCTION
JOB NUMBER: 5007 DATE: 11/04/2019
SHEET NUMBER: 1 of 9

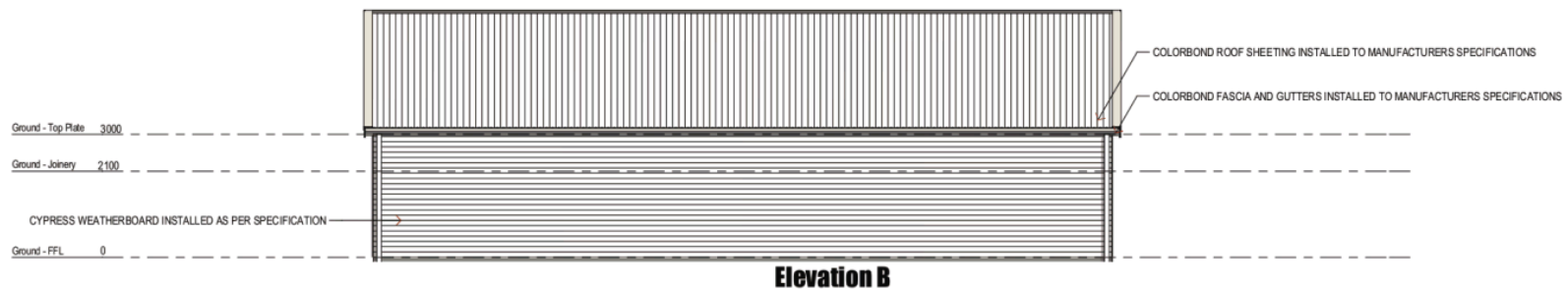
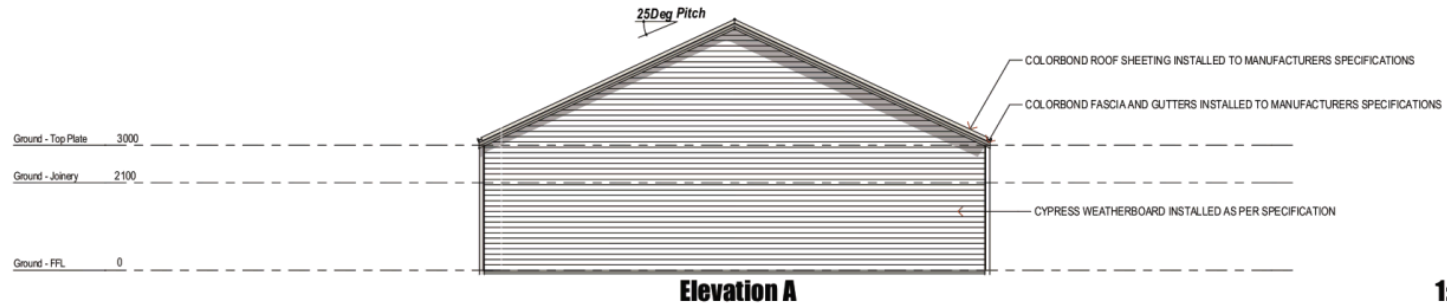
SMP:CAP





GENERAL ELEVATION NOTES

ALL GLASS & GLAZING SHALL BE IN
ACCORDANCE WITH PART 3.6
GLAZING, NCC VOL2 AND AS1288-
2006 GLASS IN BUILDINGS -
SELECTION AND INSTALLATION

ALL STAIRS TO BE IN ACCORDANCE
WITH PART 3.9.1, NCC VOL2.



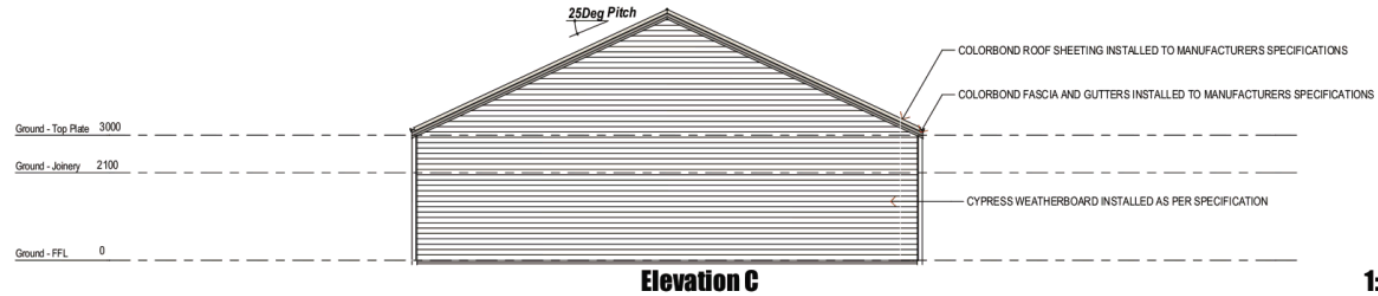
P:\SHEDS\Construction\007 Steves Shed\Steves Shed\Steves Shed.rvt

P.J. BURNS BUILDER PTY LTD			REVISION SCHEDULE:			PROJECT INFORMATION			REAL PROPERTY DESC.		SHEET INFORMATION		PRI. NORTH
© COPYRIGHT 2018	 ACN: 099 655 197 QBCC LICENCE NO: 1042321 QMBALICENCE NO: 00427		REV:	DESCRIPTION:	INI:	DATE:	PROPOSED SHED for SJ Burns Lot 203 Hocking St, Nindigully, Thallon QLD 4497			ELEVATIONS A & B CONSTRUCTION C			
			1	Int. Pre-Const. Request	MM	29-01-19							
			2	CONSTRUCTION A	MM	26-2-19							
			3	CONSTRUCTION B	MM	21-3-19							
			4	CONSTRUCTION C	MM	11-4-19							
ADMIN@PJBURNS.COM WWW.PJBURNS.COM UNIT 15/21 NICKLIN WAY, MINYAMA QLD 4575 PO BOX 1047, BUDDINA QLD 4575 HEAD OFFICE CONTACT 07 5457 7800			Lot 203 Hocking St, Nindigully, Thallon QLD 4497			LOT NUMBER: 203 PLAN NO.: CP N5631 PARISH: NINDIGULLY COUNTY: BELMORE		SITE AREA: 1/2 Acre LOCAL AUTHORITY: BALONNE SHIRE COUNCIL		JOB NUMBER: 5007 SHEET NUMBER: 4 of 9		DATE: 11/04/2019	

GENERAL ELEVATION NOTES

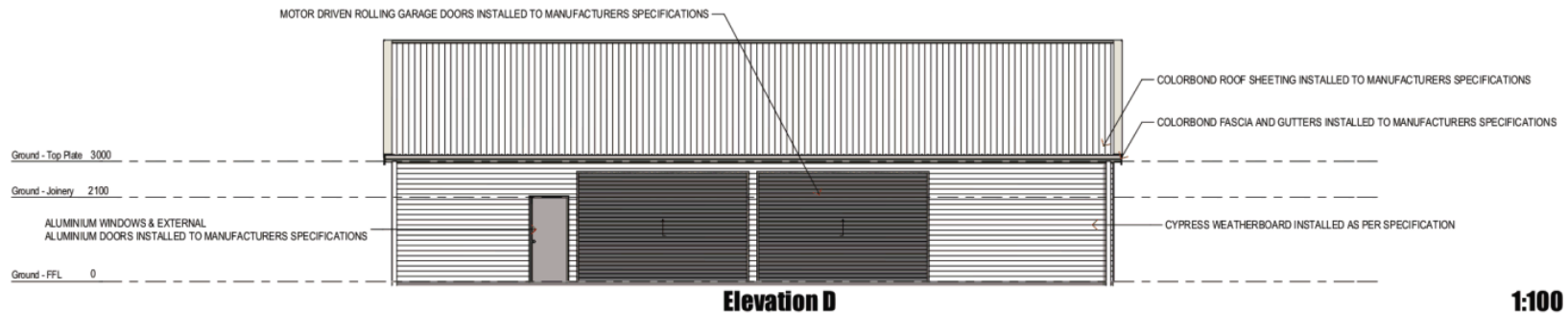
ALL GLASS & GLAZING SHALL BE IN ACCORDANCE WITH PART 3.6 GLAZING, NCC VOL2 AND AS1288-2006 GLASS IN BUILDINGS - SELECTION AND INSTALLATION

ALL STAIRS TO BE IN ACCORDANCE WITH PART 3.9.1, NCC VOL2.



Elevation C

1:100



Elevation D

1:100

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BUILDER
ACN: 099 655 197 QBCC LICENCE NO: 1042321
QMBALICENCE NO: 00427

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UNIT 15/21 NICKLIN WAY,
MINYAMA QLD 4575
PO BOX 1047,
BUDDINA QLD 4575
HEAD OFFICE CONTACT
07 5457 7800

REVISION SCHEDULE:

REV.	DESCRIPTION:	INI.	DATE:
1	Int. Pre-Const. Request	MM	29-01-19
2	CONSTRUCTION A	MM	26-2-19
3	CONSTRUCTION B	MM	21-3-19
4	CONSTRUCTION C	MM	11-4-19

PROJECT INFORMATION

PROPOSED SHED
for SJ Burns
Lot 203 Hocking St, Nindigully, Thallon QLD 4497

REAL PROPERTY DESC.

LOT NUMBER: 203
PLAN NO.: CP N5631
PARISH: NINDIGULLY
COUNTY: BELMORE
SITE AREA: 1/2 Acre
LOCAL AUTHORITY: BALONNE SHIRE COUNCIL

SHEET INFORMATION

ELEVATIONS C & D
CONSTRUCTION
JOB NUMBER: 5007 DATE: 11/04/2019
SHEET NUMBER: 5 of 9

SMP/CAP

PRI. NORTH
C

GENERAL SECTION NOTES

ALL GLASS & GLAZING SHALL BE IN ACCORDANCE WITH PART 3.6 GLAZING, NCC VOL2 AND AS1288-2006 GLASS IN BUILDINGS - SELECTION AND INSTALLATION

ALL STAIRS TO BE IN ACCORDANCE WITH PART 3.9.1, NCC VOL2.

STEPPEDS TO COMPLY WITH (NATIONAL CONSTRUCTION CODE, VOL. 2, PART 3.1.2).

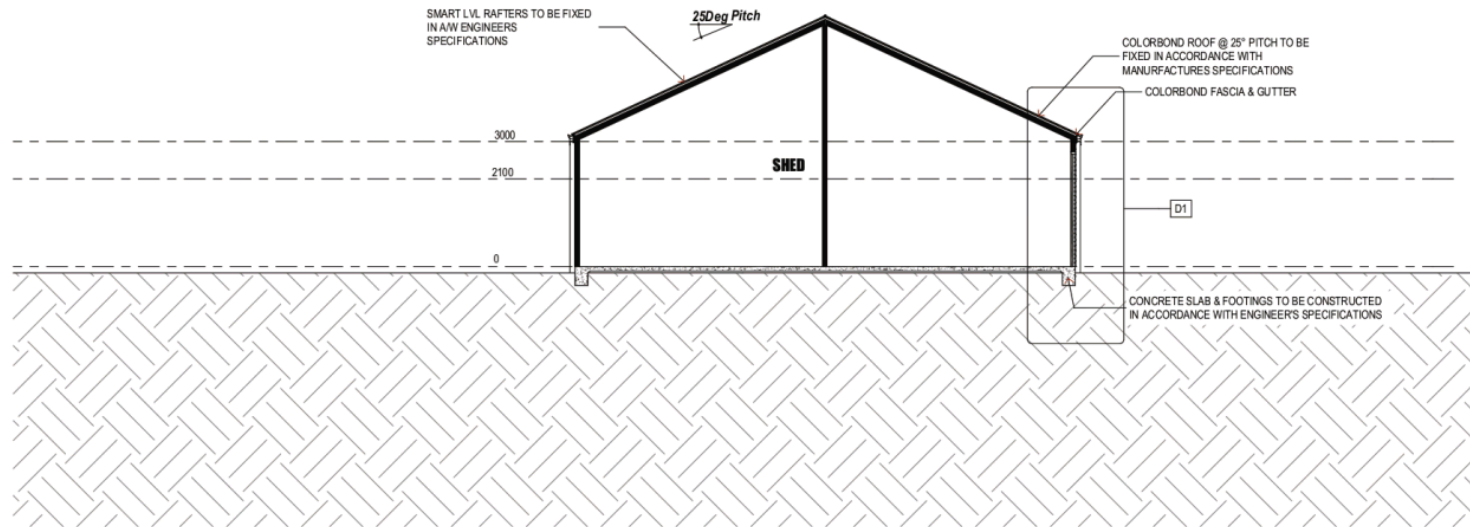
ALL SMOKE ALARMS ARE TO BE HARD WIRED WITH BATTERY BACKUP IN ACCORDANCE WITH PART 3.7.2 SMOKE ALARMS, NCC VOL2 AND AS3786, SMOKE ALARMS.

INTERNAL WET AREAS TO BE WATERPROOF IN ACCORDANCE WITH PART 3.8.1, NCC VOL2.

WC DOORS ARE TO BE PROVIDED WITH LIFT OFF HINGES, TO RELEVANT NCC VOL2 REQUIREMENTS.

REFER TO ENGINEERING DRAWINGS FOR STRUCTURAL DESIGN, FOOTING, SLAB, TRUSS, SET DOWNS, TIE DOWN, BRACING, RETAINING WALLS AND ALL STRUCTURAL DETAILS.

FRAME - 90x35
PORTAL - 100SHS



Section A

1:100

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QMBALICENCE NO: 00427

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UNIT 15/21 NICKLIN WAY,
MINYAMA QLD 4575
PO BOX 1047,
BUDDINA QLD 4575
HEAD OFFICE CONTACT
07 5457 7800

REVISION SCHEDULE:

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3	CONSTRUCTION B	MM	21-3-19
4	CONSTRUCTION C	MM	11-4-19

PROJECT INFORMATION

**PROPOSED SHED
for SJ Burns**
Lot 203 Hocking St, Nindigully, Thallon QLD
4497

REAL PROPERTY DESC.

LOT NUMBER: 203
PLAN NO.: CP N5631
PARISH: NINDIGULLY
COUNTY: BELMORE
SITE AREA: 1/2 Acre
LOCAL AUTHORITY: BALONNE SHIRE COUNCIL

SHEET INFORMATION

SECTION
CONSTRUCTION
JOB NUMBER: 5007
SHEET NUMBER: 6 of 9
DATE: 11/04/2019

PRI. NORTH

SCALE AS PER DWG

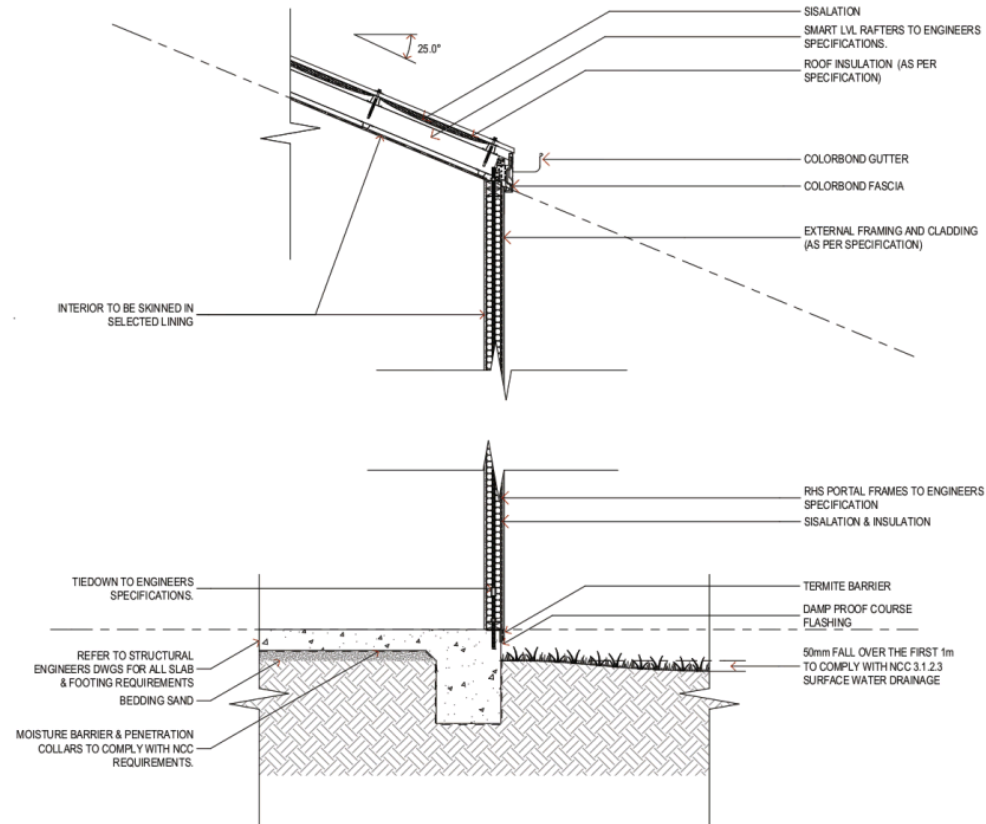
C

GENERAL DETAIL NOTES

STEPDOWNS TO COMPLY WITH
(NATIONAL CONSTRUCTION CODE,
VOL. 2, PART 3.1.2).

REFER TO ENGINEERING DRAWINGS
FOR STRUCTURAL DESIGN,
FOOTING, SLAB, TRUSS, SET
DOWNS, TIE DOWN, BRACING,
RETAINING WALLS AND ALL
STRUCTURAL DETAILS.

FRAME - 90x35



Detail 1

1:20





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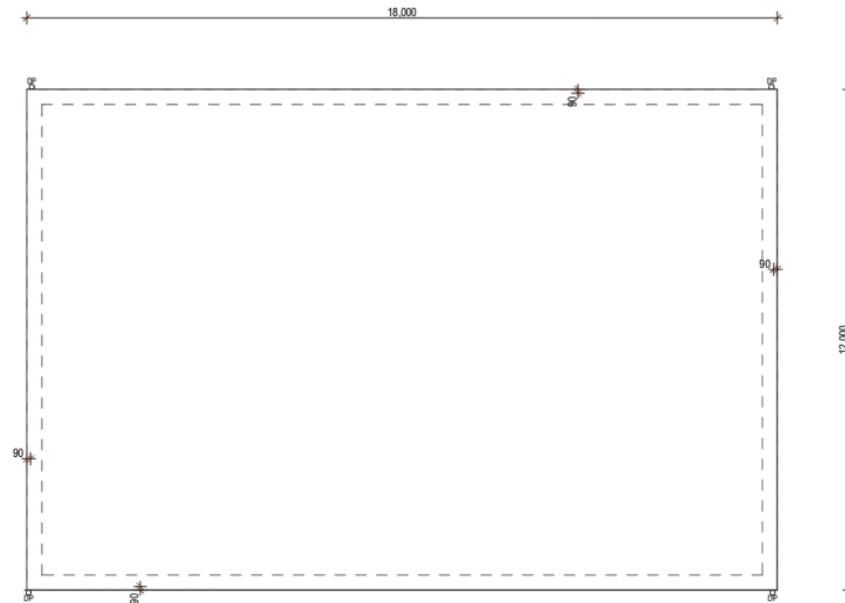
P.J. BURNS BUILDER PTY LTD			REVISION SCHEDULE:		PROJECT INFORMATION		REAL PROPERTY DESC.		SHEET INFORMATION		PRI. NORTH
COPYRIGHT 2018 ACN: 099 655 197 QBCC LICENCE NO: 1042321 QMBA LICENCE NO: 00427	ADMIN@PJBURNS.COM WWW.PJBURNS.COM UNIT 15/21 NICKLIN WAY, MINYAMA QLD 4575 PO BOX 1047, BUDDINA QLD 4575 HEAD OFFICE CONTACT 07 5457 71600	REV: DESCRIPTION: INI: DATE: 1 Int. Pre-Const. Request MM 29-01-19 2 CONSTRUCTION A MM 26-2-19 3 CONSTRUCTION B MM 21-3-19 4 CONSTRUCTION C MM 11-4-19	PROPOSED SHED for SJ Burns Lot 203 Hocking St, Nindigully, Thallon QLD 4497		LOT NUMBER: 203 PLAN NO.: CP N5631 PARISH: NINDIGULLY COUNTY: BELMORE SITE AREA: 1/2 Acre LOCAL AUTHORITY: BALONNE SHIRE COUNCIL		DETAILS CONSTRUCTION JOB NUMBER: 5007 DATE: 11/04/2019 SHEET NUMBER: 7 of 9		SCALE: AS PER DWG C		SMP/CAP

GENERAL SLAB PLAN NOTES

ALL MEASUREMENTS
TO EXTERNAL WALL
SOLID LINE
SHOWS PERIMETER OF SLAB

CONCRETE LEGEND

-  PLAIN CONCRETE
-  EXPOSED AGGREGATE CONCRETE
-  EXTERNAL FLOOR TILES
-  TIMBER OVER PLAIN CONCRETE SLAB









Scale 1:100 

EXTERNAL CONCRETE SCHEDULE

Level	TYPE	FUNCTION	PERIMETER	AREA (m ²)
Ground - FFL	Concrete Slab (Tiled)	Main Slab	60.00	216.00
				216.00 m ²

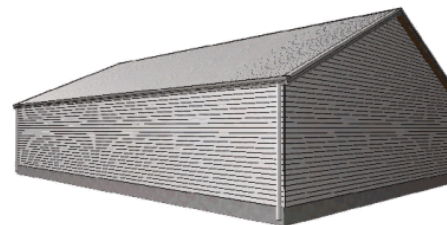
P:\SHEDS\Construction\0007 Steves Shed\Steves Shed\Slaves Shed.rvt

P.J. BURNS BUILDER PTY LTD			REVISION SCHEDULE:			PROJECT INFORMATION			REAL PROPERTY DESC.		SHEET INFORMATION			PRL NORTH
© COPYRIGHT 2018	 ACN: 099 655 197 QBCC LICENCE NO: 1042321 QMBALICENCE NO: 00427	 ADMIN@PJBURNS.COM WWW.PJBURNS.COM  UNIT 15/21 NICKLIN WAY, MINYAMA QLD 4575  PO BOX 1047, BUDDINA QLD 4575  HEAD OFFICE CONTACT 07 5457 7800	REV:	DESCRIPTION:	INI:	DATE:	LOT NUMBER:	203	SLAB PLAN			 C		
			1	Ini. Pre-Const. Request	MM	29-01-19	PLAN NO.:	CP N5631						
			2	CONSTRUCTION A	MM	26-2-19	PARISH:	NINDIGULLY	CONSTRUCTION					
			3	CONSTRUCTION B	MM	21-3-19	COUNTY:	BELMORE						
			4	CONSTRUCTION C	MM	11-4-19	SITE AREA:	1/2 Acre	JOB NUMBER:	5007	DATE:		11/04/2019	
						Lot 203 Hocking St, Nindigully, Thallon QLD 4497				LOCAL AUTHORITY:	BALONNE SHIRE COUNCIL		SHEET NUMBER:	8 of 9

GENERAL PERSPECTIVE NOTES

ALL ISOMETRIC, AXONOMETRIC DIMETRIC, TRIMETRIC PROJECTIONS AND PERSPECTIVE VIEWS ARE ADUMBRATIVE ONLY AND NOT FOR CONSTRUCTION. THEY DO NOT TAKE PRECEDENCE OVER DIMENSIONED CONSTRUCTION VIEWS.

SPECIFICATION TAKES PRECEDENCE OVER ANY AND ALL PLANS AND DETAILS.



ARTISTS IMPRESSION ONLY

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07 5457 7600

REVISION SCHEDULE:

REV:	DESCRIPTION:	INI:	DATE:
1	Int. Pre-Const. Request	MM	29-01-19
2	CONSTRUCTION A	MM	26-2-19
3	CONSTRUCTION B	MM	21-3-19
4	CONSTRUCTION C	MM	11-4-19

PROJECT INFORMATION

**PROPOSED SHED
for SJ Burns**

Lot 203 Hocking St, Nindigully, Thallon QLD
4497

REAL PROPERTY DESC.

LOT NUMBER: 203
PLAN NO.: CP N5631
PARISH: NINDIGULLY
COUNTY: BELMORE
SITE AREA: 1/2 Acre
LOCAL AUTHORITY: BALONNE SHIRE COUNCIL

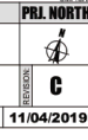
SHEET INFORMATION

PERSPECTIVES

CONSTRUCTION

JOB NUMBER: 5007 DATE: 11/04/2019
SHEET NUMBER: 9 of 9

SMP:CAP



OFFICER REPORT

TO: Council

SUBJECT: Community Donations, Sponsorship and Grants Program

DATE: 08.06.19

AGENDA REF: CES5

AUTHOR: Dani Kinnear - Community Development Officer

Executive Summary

Sponsorship request from St George Pony Club for their St George Pony Camp July 2019

Background

This month Council has received three (3) requests for sponsorship. This report tables one (1) of the three (3) requests, this being a request from St George Pony Club to sponsor their pony camp for the year.

St George Pony Club hosts an annual camp in the June/July school holidays which consists of 3 days of riding instruction and 1 day of competition. They are anticipating between 50-60 riders accompanied by families and event organisers.

St George Pony Club have requested \$5,000 sponsorship from Council, primarily for catering for 70 people over the three days.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Community well-being

Consultation (internal/external)

Not Applicable

Legal Implications

Not Applicable

Policy Implications

Community Grants and Assistance Policy

Financial and Resource Implications

Council Community Donations Sponsorship and Grants program has an approved annual budget of \$18,000. Council has approved/allocated \$17,835.37 of these funds resulting in \$164.63 remaining for future requests.

St George Pony Club have request **\$5,000** sponsorship towards their annual Pony Camp in the July Holidays 2019

Council sponsored St George Pony Club with \$500 in 2016 from the Community Donations, Sponsorships and Grants Program. In 2017 and 2018, Council Sponsored St George Pony Club with \$5,000 from the Drought Support Fund.

Council has not received Drought Support Funding this year, which in the last 2 years allowed Council to sponsor significant amounts of funding to different community organisations. If Council were to sponsor \$5,000 to St George Pony Club from the Community Donations, Sponsorships and Grants Program it would amount to a quarter of the fund, which would not be relative to the requests and allocations made to the broad number of community organisations that annually apply.

There are currently insufficient funds in the 2018/19 Community Donations, Sponsorships and Grants fund to Sponsor St George Pony Club.

Annual Budget		\$18,000.00
Less approved/allocated requests	17,835.37	
Less pending requests		
St George Pony Club	5,000.00	
Total remaining		-\$4,835.37

This being said, Community Donations, Sponsorships and Grants program is an ongoing grant that is budgeted at \$20,000 for 2019/20. It is appropriate to consider grant requests from organisations with events occurring in July and August (this event is to be held in July 2019), in the preceding financial year. It is appropriate to consider sponsoring the St George Pony Club from the 2019/20 Community Donations, Sponsorships and Grants program, subject to budget approval.

Given the event will attract 50-60 riders plus family and organisers over three days, an increase over the \$500 2016 sponsorship allocation is warranted, with \$1,000 recommended.

Attachments

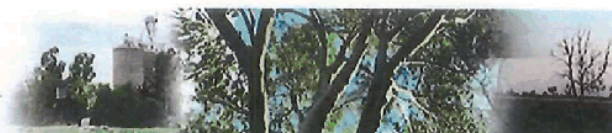
1. Sponsorship Request_St George Pony Club 2019 [↓](#)

Recommendation

That, subject to budget approval, Council Sponsors St George Pony Club \$1,000 from the 2019/20 Community Donations, Sponsorships and Grants Program.

Digby Whyte

Director Community and Environmental Services



Community Grants and Assistance

Application

This form is to be completed when requesting Community Grants and Assistance. **Please refer to Balonne Shire Council's Community Grants and Assistance Policy for project eligibility and details.**

Privacy Notice: Balonne Shire Council is collecting the personal information you supply on this form for the purpose of receiving and considering your organisations request for funding under Council's Community Grants and Assistance Program. Personal details will not be disclosed to any other person or agency external to Council without individual consent, unless required or authorised by law. Program funding details will be published by Council in Council's annual report.

Please indicate which assistance type:

- ☐ Fee Waiver (eg. Concessional hire of Council facilities) N.B. Security deposit is required to be paid prior to use of Council facilities.
- ☐ In kind Support (eg. Photocopying, equipment hire)
- ☐ Donations (eg. Gift baskets, awards, prizemoney up to \$200)
- ☒ Sponsorship (eg. Events, service, activities up to \$5,000)
- ☐ Events of Shire Significance - Major local events, applications to be lodged by 31 January in financial year prior to event, including full event details and budget. Acquittal of funding to be submitted within 6 weeks of event completion.
- ☐ Projects of Shire Significance- Major local projects, applications to be lodged by 31 January in financial year prior to event including full project details and budget. Acquittal of funding to be submitted within 6 weeks of project completion.

Office Use Only	Magiq Document ID:
Approval up to \$200 Approval is hereby provided for the purpose of the abovementioned in accordance with the Community Grants and Assistance Policy	Approval >\$200 Approval is hereby provided for the purpose of the abovementioned in accordance with the Community Grants and Assistance Policy
Approval amount: _____	Approval amount: _____
Chief Executive Officer or delegate Date: _____	Council Resolution: _____ Date: _____



Community Grants and Assistance

Application

EVENT/PROJECT NAME:	ST GEORGE PONY CAMP
Location:	ST GEORGE PONY CLUB JOHNSTON RD, ST GEORGE
Estimated Value sought:	\$5000
ORGANISATION NAME:	ST GEORGE PONY AND RIDING CLUB
Postal Address	PO Box 40, ST GEORGE, QLD 4487
Contact Person	TOM GLEESON
Contact Number	0408705602
Email Address	tongleeson@gmail.com
Is your organisation not-for-profit?	YES
Is your organisation incorporated?	YES
Is your organisation registered for GST?	NO
ABN	22127414565
Does your organisation have Public Liability Insurance? Please attach Certificate of Currency	Yes, attached
Does your organisation have any other Insurance? Please attach Certificate of Currency	No

Document No. >> 39264 Version No.1.0.1

Authorised by >> Director Finance & Corporate Services and Director of Community & Environmental Services

Initial Date of Adoption >> 21 December 2017

Latest Version Adopted: 21 December 2017

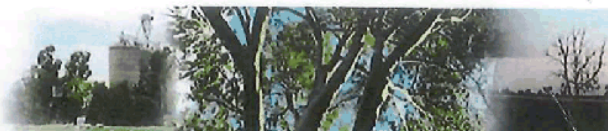
Next Review Date>> December 2019



Community Grants and Assistance

Application

Brief Description of Event/Project: (Max 250 words)	St George Pony Club hosts an annual camp in the June/July school holidays. This year the camp will run for 4 days and consist of 3 days of riding instruction followed by a competition day. We are aiming for 50-60 riders accompanied by parents/family. Families will be encouraged to camp on site. Usually the camp attracts people from both the Balonne Shire + further afield.
Describe the Economic and/or Social Benefit to Balonne Shire:	Economic - use of local businesses Social - family activities
Describe how Council's Contribution will be acknowledged:	On official correspondence, local media
Is this a new or existing event/project:	Existing
Is this a 'one off' or Annual event/project:	Annual
Event date/Project start & completion date:	2/7/19 - 7/7/19



Community Grants and Assistance

Application

Budget – Major Events and Projects

All amounts are to be shown in whole dollars and include GST.

(Attach a separate budget if insufficient space below)

Income (eg. Organisation's income, entry fees, in kind)		Expenditure (attach quotations) (eg. Venue Hire, Marketing, Contractors, Permits)	
Grant Funding Sources		(based on 2018)	
		Instructors	\$4500
		Float	\$400
		Generator + fuel	\$1295
		Ribbons + Trophies	\$200
		Food /Catering	\$6000
Grant Requested from Council	\$5000	L> 3 x meals per	
Other Revenue Sources		day for 70 people	
Camp fees	\$7000	for 4 days	
TOTAL INCOME	\$12000	TOTAL EXPENDITURE	\$12395

Please ensure that budgets tally correctly and balance.

Document No. >> 39284 Version No.1.0.1

Authorised by >> Director Finance & Corporate Services and Director of Community & Environmental Services

Initial Date of Adoption >> 21 December 2017

Latest Version Adopted: 21 December 2017

Next Review Date>> December 2019



Community Grants and Assistance

Application

DECLARATION

I certify that the information provided in this application is true and correct and that I am authorised to make this application on behalf of the organisation.

(Note: This application form must be signed by two executive officers of the incorporated body accepting legal and financial responsibility for Council's assistance)

Name: TOM GLEESON

Name: KELLY WEBSTER

Position: PONY CLUB PRESIDENT

Position: PONY CLUB SECRETARY

Signature: [Signature]

Signature: [Signature]

Date: 27/5/19

Date: 27/5/19

SUPPORTING DOCUMENTATION

Please ensure that all required attachments are provided to allow for consideration of your application:

- ☒ Application form fully completed and signed by two approved officers
- ☒ Copy of Public Liability Certificate of Currency
- ☒ Copy of Certificate of Incorporation
- ☒ Copy of relevant quotes
- ☒ Copy of required permits/approvals
- ☐ Other – please specify: _____

OFFICER REPORT

TO: Council

SUBJECT: **Community Events Program - Balonne Communities NAIDOC Week Celebrations 2019**

DATE: 09.06.19

AGENDA REF: CES6

AUTHOR: Dani Kinnear - Community Development Officer

Executive Summary

Request from St George Aboriginal Housing Company Ltd for \$3,000 sponsorship, from Council's Community Events program, for the Balonne Communities NAIDOC Week Celebrations 2019.

Background

This month Council has received three (3) requests for sponsorship. This report tables two (2) of the three (3) requests, this being a request from St George Aboriginal Housing Company Ltd on behalf of the Balonne NAIDOC Celebrations Committee for financial assistance to support the local activities throughout the region.

NAIDOC Week celebrations are held across Australia each July to celebrate the history, culture and achievements of Aboriginal and Torres Strait Islander peoples. NAIDOC is celebrated not only in Indigenous communities, but by Australians from all walks of life.

In Balonne the NAIDOC celebrations are broken over three (3) different activities: School's communities NAIDOC program; Community NAIDOC week celebrations; NAIDOC sports.

- **Balonne School's Communities NAIDOC program - Monday 17 June to Friday 28 June 2019.**
Confirmed celebrations will be held at Dirranbandi P – 10 State School, St George Primary School, St Patrick's Catholic School and St George State High School. Dated for the school celebrations in Bollon, Begonia, Thallon and Hebel are yet to be confirmed.
- **Balonne Communities NAIDOC Program – held during NAIDOC week Sunday 7 July to Saturday 14 July.**
 - Sunday 07/07/19 –
 - Cemetery Service and morning tea
 - St George Seniors Rugby League home game
 - Monday 08/07/19
 - NAIDOC Official Welcome, Opening & Flag Raising at STGAHC Offices, Reconciliation Walk from STGAHC building to Mani Tribes Art Gallery. Morning tea provided
 - Tuesday 09/07/19
 - SWHHS – Allied Health mural official opening.
 - Wednesday 10/07/19

- NAIDOC family fun day and Junior Awards at the Amphitheatre. Food and novelty stalls
- Friday 12/07/19
- Balonne Kindergarten NAIDOC vacation care day
 - NAIDOC formal dinner and Senior Awards

- **NAIDOC Sports Events**

Thursday 11/07/19

- NAIDOC golf day

Saturday 21/09/19

- NAIDOC female senior and junior netball carnival

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Vibrant creative arts, music, local history and culture

Consultation (internal/external)

Mareea Lochel – Community Collective and Wellbeing Services Coordinator
NAIDOC Celebration Committee

Legal Implications

Nil

Policy Implications

Nil

Financial and Resource Implications

Council has an approved budget for Community Events (separate to the Community Sponsorship, Donation and Grants program). The purpose of the Community events program is to allocate funds for projects and activities such as: Australia Day, Seniors Week, NAIDOC week, Community Movie nights, and other event during the year

In the 2018/19 budget Council has allocated **\$15,000.00** to this program. **\$5,628.77** of this fund has been expended with a remaining balance of **\$9,371.23**.

St George Aboriginal Housing Company has requested **\$3,000.00** towards the local 2019 NAIDOC celebrations. Council provided \$2,000 in 2017 and \$2,500 in 2018 towards the NAIDOC celebrations.

There are sufficient funds in the 2018/19 community events program for Council to contribute **\$3,000.00** towards the 2019 local NAIDOC celebration activities.

Annual Budget		\$15,000.00
Less approved/allocated requests	5,628.77	
Less pending requests		
NAIDOC Celebrations 2019	3,000.00	
Focus on Food and Fibre Conference	3,000.00	
Total remaining		\$3,371.23

Attachments

1. Sponsorship Request for Balonne Communities NAIDOC Week 2019 [↓](#)

Recommendation/s

That Council Sponsors St George Aboriginal Housing Company with \$3,000 for the Balonne Communities NAIDOC Week Celebrations in 2019, from the Community Events Program.

Digby Whyte

Director Community and Environmental Services



Community Grants and Assistance Application

Community Grants and Assistance

This form is to be completed when requesting Community Grants and Assistance. *Please refer to Balonne Shire Council's Community Grants and Assistance Policy for project eligibility and details.*

Application

Privacy Notice: Balonne Shire Council is collecting the personal information you supply on this form for the purpose of receiving and considering your organisations request for funding under Council's Community Grants and Assistance Program. Personal details will not be disclosed to any other person or agency external to Council without individual consent, unless required or authorised by law. Program funding details will be published by Council in Council's annual report.

Please indicate which assistance type:

- ☐ Fee Waiver (e.g. Concessional hire of Council facilities) N.B. Security deposit is required to be paid prior to use of Council facilities.
- ☐ In kind Support (e.g. Photocopying, equipment hires)
- ☐ Donations (e.g. Gift baskets, awards, prizemoney up to \$200)
- ☒ Sponsorship (e.g. Events, service, activities up to \$5,000)
- ☐ Events of Shire Significance - Major local events, applications to be lodged by 31 January in financial year prior to event, including full event details and budget. Acquittal of funding to be submitted within 6 weeks of event completion.
- ☐ Projects of Shire Significance- Major local projects, applications to be lodged by 31 January in financial year prior to event including full project details and budget. Acquittal of funding to be submitted within 6 weeks of project completion.

Office Use Only

Approval up to \$200

Approval is hereby provided for the purpose of the above mentioned in accordance with the Community Grants and Assistance Policy

Approval amount: _____

Chief Executive Officer or delegate

Date: _____

Magiq Document ID:

Approval >\$200

Approval is hereby provided for the purpose of the above mentioned in accordance with the Community Grants and Assistance Policy

Approval amount: _____

Council Resolution: _____

Date: _____



Community Grants and Assistance

Application

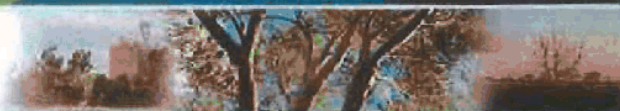
EVENT/PROJECT NAME:	Balonne Communities NAIDOC Week Celebrations 2019
Location:	Various Communities within the Balonne Shire Council Area. Towns included such as St. George, Dirranbandi, Thallon, Hebel, Bollon and Begonia.
Estimated Value sought:	\$3,000.00
ORGANISATION NAME:	St George Aboriginal Housing Company Ltd
Postal Address	88-90 The Terrace PO Box 222, St George QLD 4487
Contact Person	Nerissa Webster - Local NAIDOC Committee Member Kassandra Andrews - STGAHC Management
Contact Number	07 46254 160
Email Address	stgahc_earlychildhood@bigpond.com stgahc@bigpond.com
Is your organisation not-for-profit?	Yes
Is your organisation incorporated?	Yes
Is your organisation registered for GST?	Yes
ABN	554 010 079 679
Does your organisation have Public Liability Insurance? Please attach Certificate of Currency	Yes
Does your organisation have any other Insurance? Please attach Certificate of Currency	No

Document No. >> 39264 Version No.1.0.1

Initial Date of Adoption >> 21 December 2017

Authorised by >> Director Finance & Corporate Services and Director of Community & Environmental Services Latest Version Adopted: 21 December 2017

Next Review Date>> December 2019



Community Grants and Assistance Application

Brief Description of Event/Project: (Max 250 words)

St George NAIDOC Week Celebrations will commence Sunday 7th of July 2019 and end Sunday 14th of July 2019. The Celebrations are categorised into three different Programs.

Balonne Shire School NAIDOC Celebrations

Monday 17th - Friday 28th June 2019

- Travel to Dirranbandi to celebrate with the School and Community member's NAIDOC and do activities with the children.
- St George State Primary School NAIDOC Celebrations.
- St George St. Patrick's Primary School NAIDOC Celebrations.
- St George State High School NAIDOC Celebrations.

Ballan, Begonia, Thallon & Hebel State Primary School's NAIDOC Celebration are yet to be advised.

St George Community NAIDOC Celebrations Sunday 7th of July to Sunday 14th of July 2019

- 7th - 9 am - 11 am: Cemetery Service and morning tea.
- 12 pm - 4 pm: St George Seniors Rugby League home game.
- 8th - 9 am - 12 pm: NAIDOC flag raise and march/ walk from STGAHC Building to Mani Tribes Art Gallery. Morning Tea provided.
- 9th - 10 am - 2 pm: SWHHS - Allied Health Mural Official Opening.
- 10th - 10 am - 2 pm: NAIDOC family fun day and Junior Awards at the Amphitheatre. Food & novelty stalls.
- 12th - 9 am - 12 pm: Balonne Kindergarten NAIDOC Vacation Care Day.
- 6pm - midnight: NAIDOC Formal Dinner & Senior Awards

St George NAIDOC Sports

- 11th July - NAIDOC Golf Day
 - 21st September - NAIDOC Female Senior & Junior Netball Carnival.
- We endeavour to get all supplies, food, fuel & equipment from local suppliers whenever possible. We also encourage visitors to visit the area.

Describe the Economic and/or Social Benefit to Balonne Shire:

Describe how Council's Contribution will be acknowledged:	Council's contributions will continue to be acknowledge throughout all events. We also give Council representative opportunity to attend to all
Is this a new or existing event/project:	This is an existing event. Our local community NAIDOC celebrations have been celebrated for over the past 20 - 30 years. It's a great way for all community members to come together, acknowledge and celebrate a Culture that lives among us for the past 2000 years, and continues to strive for the better for language, art, dance, education and community.
Is this a 'one off' or Annual event/project:	Annual Event
Event date/Project start & completion date:	Start Date: Sunday 7th of July 2019 End Date: Sunday 22nd of September 2019.

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Community Grants and Assistance Application

Budget – Major Events and Projects

All amounts are to be shown in whole dollars and include GST.

(Attach a separate budget if insufficient space below)

Income (e.g. Organisation's income, entry fees, in kind)		Expenditure (attach quotations) (e.g. Venue Hire, Marketing, Contractors, Permits)	
Grant Funding Sources			
Grant Requested from Council	\$3,000.00	Food, activity materials, equipment hire, marketing (greatest cost would be food)	\$3,000.00
Other Revenue Sources			
Community Organisations Contributions	\$1,000.00	Sponsorships of food, equipment, activity materials, marketing	\$1,000.00
Individual Community Members costing (dance, dinner event)	\$5,000.00	Estimate \$10 X 100 attendees (we are hoping event pays for itself, once costings to hold are paid)	\$5,000.00
Sporting Teams Nominations Costing for each sports activity	\$1,000.00	Officials, trophies & prizes	\$1,000.00
TOTAL INCOME	\$10,000.00	TOTAL EXPENDITURE	\$10,000.00

Please ensure that budgets tally correctly and balance.

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Initial Date of Adoption >> 21 December 2017

Latest Version Adopted: 21 December 2017

Next Review Date>> December 2019



Community Grants and Assistance Application

DECLARATION

I certify that the information provided in this application is true and correct and that I am authorised to make this application on behalf of the organisation.

(Note: This application form must be signed by two executive officers of the incorporated body accepting legal and financial responsibility for Council's assistance)

Name: <u>DEBBIE HALL</u>	Name: <u>LEAH LANG</u>
Position: <u>BOARD OF DIRECTOR</u>	Position: <u>SECRETARY</u>
Signature: <u><i>Debbie Hall</i></u>	Signature: <u><i>Leah Lang</i></u>
Date: <u>8/5/19</u>	Date: <u>8/5/19</u>

SUPPORTING DOCUMENTATION

Please ensure that all required attachments are provided to allow for consideration of your application:

- ☐ Application form fully completed and signed by two approved officers
- ☐ Copy of Public Liability Certificate of Currency
- ☐ Copy of Certificate of Incorporation
- ☐ Copy of relevant quotes
- ☐ Copy of required permits/approvals
- ☐ Other – please specify: _____

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OFFICER REPORT

TO: Council

SUBJECT: Community Events - Nindigully Landcare Group Inc

DATE: 09.06.19

AGENDA REF: CES7

AUTHOR: Dani Kinnear - Community Development Officer

Executive Summary

Request from Nindigully Landcare group for \$3,000, from the Community Events program, to host a Focus of Food and Fibre Conference for Balonne Shire's agricultural industry.

Background

This month Council has received three (3) requests for sponsorship. This report tables three (3) of the three (3) requests

Agricultural business owners located within the Balonne Shire have been affected financially and mentally from this prolonged drought, changes to vegetation laws and accusations of destroying the Murray Darling Basin.

Nindigully Landcare Group Inc has seen a need for an event to motivate, empower and boost the people involved in the agriculture sector, as well as to increase their industry knowledge, and have organised the Focus on Food and Fibre Conference. They are hoping to make it an annual event. (Please see attached list of presenters and topics for the conference)

This conference is aimed at red meat producers, wool producers, dry land farmers and young people studying agriculture.

The objectives for the conference are:

- To positively promote agriculture, relative to this region
- To motivate and empower people involved in agriculture
- To showcase the agricultural opportunities available through technology, diversification, marketing, innovation and management

Nindigully Landcare Group has requested Council to Sponsor \$3,000 towards their Focus on Food and Fibre Conference.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Community well-being

Consultation (internal/external)

Gina Mace – Nindigully Landcare Group Inc

Legal Implications

Nil

Policy Implications

Community Assistance and Grant Policy

Financial and Resource Implications

Council has an approved budget for Community Events (separate to the Community Sponsorship, Donation and Grants program). The purpose of the Community events program is to allocate funds for projects and activities such as: Australia Day, Seniors Week, NAIDOC week, Community Movie nights, and other events during the year

In the 2018/19 budget Council has allocated **\$15,000.00** to this program. **\$5,628.77** of this fund has been expended with a remaining balance of **\$9,371.23**.

Nindigully Landcare Group has not previously been sponsored by Council through community funding.

There are sufficient funds in the 2018/19 community events program for Council to contribute **\$3,000.00** towards the Focus on Food and Fibre Conference.

Annual Budget		\$15,000.00
Less approved/allocated requests	5,628.77	
Less pending requests		
NAIDOC Celebrations 2019	3,000.00	
Focus on Food and Fibre Conference	3,000.00	
Total remaining		\$3,371.23

Attachments

1. Sponsorship Request_Nindigully Landcare Group Inc [↓](#)
2. Presenters for Focus on Food and Fibre Conference [↓](#)

Recommendation/s

That Council Sponsor Nindigully Landcare group with \$3,000 for the Focus on Food and Fibre conference from the Community Events Program.

Digby Whyte

Director Community and Environmental Services



Community Grants and Assistance

Application

This form is to be completed when requesting Community Grants and Assistance. **Please refer to Balonne Shire Council's Community Grants and Assistance Policy for project eligibility and details.**

Privacy Notice: Balonne Shire Council is collecting the personal information you supply on this form for the purpose of receiving and considering your organisations request for funding under Council's Community Grants and Assistance Program. Personal details will not be disclosed to any other person or agency external to Council without individual consent, unless required or authorised by law. Program funding details will be published by Council in Council's annual report.

Please indicate which assistance type:

- ☐ Fee Waiver (eg. Concessional hire of Council facilities) N.B. Security deposit is required to be paid prior to use of Council facilities.
- ☐ In kind Support (eg. Photocopying, equipment hire)
- ☐ Donations (eg. Gift baskets, awards, prizemoney up to \$200)
- ☒ Sponsorship (eg. Events, service, activities up to \$5,000)
- ☐ Events of Shire Significance - Major local events, applications to be lodged by 31 January in financial year prior to event, including full event details and budget. Acquittal of funding to be submitted within 6 weeks of event completion.
- ☐ Projects of Shire Significance- Major local projects, applications to be lodged by 31 January in financial year prior to event including full project details and budget. Acquittal of funding to be submitted within 6 weeks of project completion.

Office Use Only	Magiq Document ID:
Approval up to \$200 Approval is hereby provided for the purpose of the abovementioned in accordance with the Community Grants and Assistance Policy	Approval >\$200 Approval is hereby provided for the purpose of the abovementioned in accordance with the Community Grants and Assistance Policy
Approval amount: _____	Approval amount: _____
_____	Council Resolution: _____
Chief Executive Officer or delegate Date: _____	Date: _____



Community Grants and Assistance

Application

EVENT/PROJECT NAME:	Focus on Food and Fibre
Location:	St George, Queensland.
Estimated Value sought:	\$3000
ORGANISATION NAME:	Nindigully Landcare Group Inc.
Postal Address	"Malanga" 845 Bimbil Rd Thallon Qld 4497
Contact Person	Gina Mace, Chair of Nindigully Landcare Group Inc.
Contact Number	0400 879 777
Email Address	agmace@malanga.com.au
Is your organisation not-for-profit?	Yes
Is your organisation incorporated?	Yes
Is your organisation registered for GST?	Yes
ABN	66506765071
Does your organisation have Public Liability Insurance? Please attach Certificate of Currency	Yes
Does your organisation have any other Insurance? Please attach Certificate of Currency	No

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Community Grants and Assistance

Application

Brief Description of Event/Project: <i>(Max 250 words)</i>	<p>The aim of the conference is to ensure the long-term resilience of agricultural businesses in this region and inspire young people to become involved.</p> <p>Agricultural business owners located within the St George region have been enormously affected financially and mentally from prolonged drought (6 yrs plus), changes to vegetation management laws and national accusations of destroying the Murray Darling River system. Moral of agricultural business owners is low and those seeking careers in agriculture may be considering alternative careers.</p> <p>There is a need for an event such as a conference to motivate, empower, and simply provide a positive boost to the people involved in agriculture in this region. The conference is aimed at red meat producers, wool producers, dry land farmers, and young people studying or preparing for careers in agriculture.</p> <p>The objectives of the conference are:</p> <ul style="list-style-type: none"> - To positively promote agriculture relative to this region (red meat, wool, dry-land grain production and irrigated cotton). - To motivate and empower people involved in or considering a career in agriculture. - Showcase the agricultural opportunities available through technology, diversification, marketing, innovation and management.
Describe the Economic and/or Social Benefit to Balonne Shire:	<p>Increased business performance through better mental health and decision making, leading to improved resilience of an industry which generates substantial income for the shire.</p>
Describe how Council's Contribution will be acknowledged:	<p>Verbal acknowledgement, in print on the confrence flyer and program.</p>
Is this a new or existing event/project:	<p>New. It is hoped this will become an annual event.</p>
Is this a 'one off' or Annual event/project:	<p>Annual event.</p>
Event date/Project start & completion date:	<p>2nd August 2019</p>



Community Grants and Assistance

Application

Budget – Major Events and Projects

All amounts are to be shown in whole dollars and include GST.

(Attach a separate budget if insufficient space below)

Income (eg. Organisation's income, entry fees, in kind)		Expenditure (attach quotations) (eg. Venue Hire, Marketing, Contractors, Permits)	
Grant Funding Sources		Marketing and publicity	400
SQNRM	4000		
West Qld Primary Health Network	4000	Printing, stationary, miscellaneous	1600
Country Womens Association (catering grant)	TBC	Catering (\$4000 x100 people)	4000
		Presenter fee - Shane Webcke	4000
		Presenters expenses x 4 @ \$700 ea	2800
Grant Requested from Council	3000	Ticketing & registrations platform	200
Other Revenue Sources			
Gina Mace in kind (website design & administration @ \$25/hr)	2250		
Entry Fee (\$20/head x 100)	2000		
StockCo Finance	TBC		
TOTAL INCOME	13000	TOTAL EXPENDITURE	13000

Please ensure that budgets tally correctly and balance.

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Initial Date of Adoption >> 21 December 2017

Latest Version Adopted: 21 December 2017

Next Review Date>> December 2019

Community Grants and Assistance

DECLARATION

I certify that the information provided in this application is true and correct and that I am authorised to make this application on behalf of the organisation.

(Note: This application form must be signed by two executive officers of the incorporated body accepting legal and financial responsibility for Council's assistance)

Name: Gina Mace

Name: Theresa Pilcher

Position: Chair

Position: Vice Chair

Signature: Gina Mace

Signature: Theresa Pilcher

Date: 6/06/2019

Date: 6/6/19

SUPPORTING DOCUMENTATION

Please ensure that all required attachments are provided to allow for consideration of your application:

- ☒ Application form fully completed and signed by two approved officers
- ☒ Copy of Public Liability Certificate of Currency
- ☒ Copy of Certificate of Incorporation
- ☒ Copy of relevant quotes
- ☐ Copy of required permits/approvals
- ☐ Other – please specify: _____

PRESENTATION LIST (not final)

Theme	Topic	Presenters	Confirmed (Y,N, Pending)
Mental Wellbeing	Are you Bogged Mate		Pending
	TBC	Shane Webcke	Y
Regenerative Ag	Regenerative Agriculture – key principles	David McLean RCS	Y
	Regenerative Agriculture	Cameron and Kristy Gibson. Grazing Best Prac.	
Livestock	Red Meat (MLA)	MLA (TBC)	Y
	Livestock Management Tools	DAF funded presenter	Y
	Enterprise Gross Margins – Livestock	DAF funded presenter	Y
	Elders Beef Exports (China)	Andrew Talbot, Killara Feedlot	Pending
	Elders China	TBC	Y
Cropping	Multi-Peral Insurance	Andrew Trotter Latevo	Pending
Irrigation	TBC (Working with Cotton Aust.)		Pending
Supply chain resilience – direct customers post farm gate. (supply chain influences and resilience of our direct customers)	Red meat supply chains /diversification and enterprise business management / challenges and opportunities for red meat and wool.	Brendan Wade MLA	Y
	Commodities (strategies)	Knight Commodities Marketing (Chris Groat or Jerrod Dhoerty)	Y
	Commodities (Comparisons)	Andrew Jurgs Carpendale	
	Comparisons	Sam Lloyd Westpac	
	Comparisons (strategies)	James Greenwood Farmaco	

OFFICER REPORT

TO: Council

SUBJECT: Adoption of the Updated Community Grants and Assistance Policy

DATE: 12.06.19

AGENDA REF: CES8

AUTHOR: Dani Kinnear - Community Development Officer

Executive Summary

This report details the review and update of Council's current Community Donations, Sponsorship and Grants program

Background

In April 2019 Queensland Rural and Industry Development Authority did a Grant review on Council's Community Grants and Assistance Program known as the Community Donations, Sponsorship and Grants Program.

Some of the main recommendations made, included:

- Review and update of the policy and collaboration of previous Guidelines and Policies
- the policy should include
 - Amendment of application and lodgement process
 - Standard operating procedure to clearly identify roles and responsibilities
 - Clarify types of funding available specifying minimum and maximum amounts available including delegation of approval
- Amendment of the application form to be more user friendly

The major updates of the 2019 policy include:

- Updating the application process
- Clarifying roles and responsibilities
- CEO Approval increased to \$500
- The Maximum amount sponsored per organisation to be \$3,000
- Updating types of support including Removal of "Projects of significance" – These will now go through the Tourism Grant
- New writable Community Grants and Assistance application form
- New writable Fee Waiver application form
- This Grant only being known as *Community Grants and Assistance*

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Strong community organisations

Consultation (internal/external)

Mareea Lochel – Community Collective and Wellbeing Coordinator
Kim Wildman – Tourism Manager
Queensland Rural and Industry Development Authority

Legal Implications

Nil

Policy Implications

Community Grants and Assistance Policy

Financial and Resource Implications

The Community Grants and Assistance Fund will be \$20,000 for the 2019/20 financial year, of which Community organisations can apply for support from Council for their Community events to a maximum of \$3,000. (Council may consider on a case to case basis grants outside of this scope).

CEO Approval will be increased from \$200 to \$500 and anything over \$500 will go to a Council meeting to be approved by Councillors. Any funding requested over \$1,000 will need to have a budget attached to the Application form.

Attachments

1. Community Grants and Assistance Policy 2019 [↗](#)
2. Fee Waiver Application Form 2019 [↗](#)
3. Community Grants and Assistance Application Form 2019 [↗](#)

Recommendation/s

That Council adopt the updated Community Grants and Assistance Policy, Application Form and the Fee Waiver Application Form to take effect from of 1st July 2019.

Digby Whyte

Director Community and Environmental Services



Community Grants and Assistance Policy

1 POLICY STATEMENT

Balonne Shire Council values and recognises the role of community groups and organisations within our Council area and endeavours to support them in a variety of ways.

Council acknowledges that through the provision of support to these groups, Council can assist to foster the enjoyment, appreciation and development of sports, arts, heritage, recreation and other community activities within the Balonne Shire.

2 PRINCIPLES

The Community Grants and Assistance Policy aims to provide grants to non-profit organisations based on volunteer community self-help groups, including the organising committees of community celebration and events but excludes political parties/lobby groups or those groups that receive regular funding from other sources, including other tiers of Government (e.g. schools, hospitals). Council will consider any other applications on a case by case basis. The policy is intended to provide a structure and process for making grants to community organisations, which is open, transparent, legal, and equitable and furthers the aims and objectives of the Council.

3 SCOPE

This policy shall apply to all requests for fee waivers, financial or in kind assistance granted to community organisations; assets given to community organisations and concessions (e.g. rates remitted) for community organisations by Balonne Shire Council.

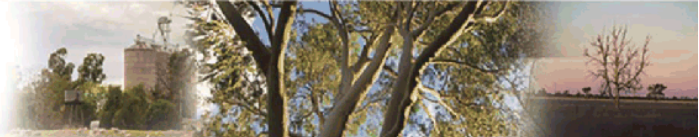
The policy is to provide a framework which guides the administration of Balonne Shire Council's community Grants and Assistance Policy in a manner that is aligned to council's corporate and operational plans and in accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*.

4 RESPONSIBILITY

Council's role is to facilitate the assessment of Community Grants and Assistance Program applications, provide funding support where possible, and to provide event organisers with the assistance required to plan effective community events in the Shire.

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Community Grants and Assistance Policy

5 DEFINITIONS

Council	Balonne Shire Council
Community Organisation	A not for profit organisation consisting of people having common interests. An entity that carries on activities for a public purpose or another entity whose primary object is not directed at making a profit. Includes sporting clubs, social clubs, schools, arts and cultural groups and service organisations.
Charitable Organisation	A benevolent institution organized for a specific purpose for the relief of poverty, sickness, suffering, distress, misfortune, disability or helplessness providing services that are carried out for the public benefit and is a non-profit organization.
Grants	Grants are defined as “the giving of funds” with no onus on the recipient to repay these funds.
Fee Waiver	Waiver of the fees and charges that Council would usually charge for providing a service or product.
In kind Support	Includes activities or actions or the provision of services, equipment, plant or facilities to assist an event or project conducted by an individual or community based non-profit organisation. Examples may include:- assistance by Council staff to prepare grant applications, the use of Council plant or equipment by Council staff in their own time for authorised activities, assistance by Council staff in the operation or conducting of an event or project, the provision of facilities such as meeting rooms.
Donation	Any grant, fee waiver, carrying out of work, provision of “in-kind” assistance or other action involving a monetary cost to Council is considered to be a donation.
Sponsorship	Sponsorship is defined as a business agreement with organizations, where Council receives benefits equal to the value of the sponsorship.



Community Grants and Assistance Policy

6 POLICY

6.1 Policy Objectives

The key objectives of this policy are:

- To provide a systematic and equitable process for allocating financial assistance and support to individuals and community based non-profit organizations to respond effectively to community initiatives;
- To provide grants, assistance and support to a range of non-profit volunteer community self-help groups;
- To ensure that the grants achieve value for money in the support of local community involvement;
- To provide groups and organizations which have limited funds to undertake valuable community initiatives?
- To enhance and assist existing community initiatives, events and celebrations;
- To provide opportunity via community celebrations, events and functions for residents and visitors to enhance their appreciation of local heritage, culture and natural attributes;
- To contribute to a vibrant cultural and community life;
- To create opportunities which develop the knowledge, skills and confidence of community members;
- To encourage great participation levels in community life;
- To create opportunities to promote the Balonne Shire and its residents;
- To strengthen rapport with community groups and organizations;
- To support and develop community and cultural activities that enrich and extend personal and community engagement; and
- To enable our community and visitors to participate in and enjoy the widest community and cultural experiences.

6.2 Categories

Broadly speaking, the categories for which grants, fee waivers and sponsorship are community and cultural services.

- **Community services** include the range of sporting and recreation activities and other community services e.g. youth, aged care. Applications may be lodged in writing at any time at least four (4) weeks prior to any event/function and will be assessed in accordance with the policy. The notice period may be relaxed to allow late applications to be accepted and considered in accordance with policy.
- **Cultural Services** includes the range of arts and culture services including performing and visual arts and crafts, literature, history and heritage and their expression through festivals, exhibitions, performances and public celebrations. Applications may be lodged in writing at any time at least four (4) weeks prior to any event/function and will be assessed in accordance with the policy however; applications for grant assistance towards festivals must be made at least six (6) months in advance.

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Community Grants and Assistance Policy

6.3 Eligibility organisations

Council will consider providing financial assistance to community based and non-profit organisations, teams or individuals that:-

- Are based within the boundaries of the Balonne Shire Council area; or able to demonstrate that the project, program or activity will directly benefit Balonne Shire residents
- Have an incorporated association or has an auspice body
- Have appropriate insurance such as public liability insurance
- Provide services or arrange events, activities or opportunities within the Shire

6.4 Eligible Applicants must not:

- Be a political group or organisation
- Be a discriminatory group or organisation
- Have outstanding Council grants that have not been acquitted satisfactorily
- Have outstanding payments due to Council for rates, fees, rents or other charges
- Proposed events, services, activities or opportunities outside of the Balonne Shire Council area, unless the applicant can demonstrate a direct community benefit
- Be an individual
- Be a business

6.5 Projects/Activities Eligible for Assistance

Council will consider applications against the following criteria:-

- Demonstrate a purpose that is in the community's interest;
- Align with the priorities of Council's Corporate and Operational Plan;
- Align with the priorities of Council's Community Plan;
- Improve the capacity and wellbeing for the Balonne Shire Community;
- Increase and encourage community participation.
- The project/event will deliver tangible benefits i.e. financial, social, to residents of the Balonne Shire.

Community Grants and Assistance Policy

6.6 Ineligible Projects/activities

Ineligible projects include, but are not restricted to:

- The development of privately owned or commercial facilities;
- Annual licence fees, annual lease/rental fees, electricity charges, rates and charges (refer to Community Rate Support Program for assistance with rate utility charges), health approvals or development application fees.
- Sporting organisations who request financial assistance to purchase capital and equipment items.

6.7 Requests for Grants or In Kind Assistance

All requests to Council will be on the appropriate application form and contain the following information:-

- Amount of grant and/or type of in kind assistance sought;
- Total cost of project/event for which the grant is sought;
- Purpose of the project/event;
- Benefit of the project/event to the Balonne Shire community;
- Details of the value of the cash or in-kind contribution being invested into the project/event by the group/organisation;
- Details of any other funding sources; and
- Details of any previous assistance provided by Council in the past twelve (12) months.

6.8 Project/Event Assistant Types

Waiver of fees

Council will consider reimbursement of fees and charges by way of a grant upon receipt of a written request from the relevant individual or organisation and will be considered on a case by case basis. Fees and charges will not be waived unless otherwise stated in this policy.

The Civic/Community Halls, Showgrounds, Parks and Equipment (tables, chairs, and crockery/cutler) are recognised as community assets. In accordance with Council's fees and charges use is subject to the relevant Conditions of Hire. Council will consider requests for fee concessions from Community/Charitable Organisations on request. Council does however; in accordance with this policy provide the use of the Civic/Community Halls for rehearsals free of charge for not-for-profit/charitable organisations at the discretion of the Chief Executive Officer. Bonds must be paid regardless of any concessions or fee waivers that may be granted. (Up to \$500 CEO approval, >\$501 Council approval).



Community Grants and Assistance Policy

In kind assistance

In kind assistance may include but not restricted to the following:

- Cleaning services;
- Provision of staff and equipment;
- Provision of facilities;
- Photocopying and printing services;

Council will undertake reasonable photocopying and printing services for community organizations however, this will be subject to the Chief Executive Officer or Director.

Council is committed to assisting local community organisations with the hosting of community events. (Up to \$500 CEO approval, >\$501</\$3,000 Council approval).

Donations

Donations are inclusive, but not restricted to the following

- Gift baskets
- Awards
- Prizemoney

(Up to \$500 CEO approval, >\$501</\$3,000 Council approval).

Sponsorship

Sponsorships are a monetary sponsorship towards an event, service, activity or opportunity with the grantee is to acknowledge Councils contribution

(Up to \$500 CEO approval, >\$501</\$3,000 Council approval).

6.9 Reimbursement of Rates, Fees and Charges

Council will not approve requests for financial contributions to reimburse rates payments, fees and charges, health inspection fees, health approvals or development application fees.

6.10 Requests Outside Of Listed Policy

Council may consider requests for grants that are outside the scope of this policy and each case shall be considered on merit without precedent. These requests may include, but are not limited to National or Charities external to the Balonne Shire Council, subject to residents of Balonne Shire receiving an identified benefit from the grant and receipt of satisfactory evidence of need and donations to disaster relief funds for humanitarian reasons

Community Grants and Assistance Policy

6.11 Community Grants Program

The Council may implement a Community Grants Program which will involve public advertising and consideration of application for funding assistance in accordance with the published guidelines decided by it from time to time. It is not compulsory that a Community Grants Program be instigated in any financial year

6.12 Application Process

In the event that Council elects to implement a Community Grants Program, Council shall use the following process:

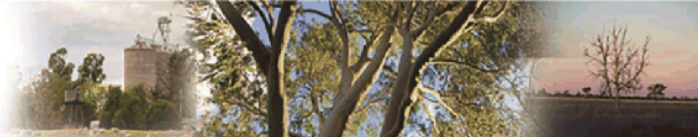
- The applicant must read and understand Balonne Shire Council's Community Grants and Assistance Policy
- Advertisements will be placed on the Balonne Shire Council Website and social media
- All applications must be made on a relevant form:
 - Fee Waiver Request form for fee waivers up to \$1000, or
 - Community Grants and Assistance Application form for all other assistance types, which includes fee waiver requests over \$1000
- Councillors and council staff may encourage organisations to apply, but should not indicate if an application is likely to succeed;
- Once an application is submitted, the Council officers will consider all the applications and assess them against the criteria. In this process the Council officers may request additional information from the applicants and may conduct interviews;
- All eligible and complete applications for fee waiver, in-kind support, donations and sponsorships will be reviewed by the Chief Executive Officer or delegate (for applications up to \$500) for a decision.
- All eligible and complete applications for fee waiver, in-kind support and sponsorships will be reviewed by the appropriate officer with a recommendation provided to the full Council (for applications over \$500) for a final decision at the next available Council meeting. This process may take up to two months to complete.
- The Full Council will consider the recommendations and decide what grants are to be awarded.
- All applicants will be informed of the outcome within ten working days of a decision being made.
- Arrangements for successful applications for fee waiver, in-kind support, donations and sponsorships will be made within thirty working days of approval being given.

6.13 Acquittal Process

The Council may require, as a condition of each grant, that the organisation submit a report confirming that the grant has been used for the purpose intended. This may be a copy of the accounts of the organisation supported by an explanation, if necessary. A requirement for special audit reports should be avoided unless the council has reason to suspect that the reports submitted are misleading or incorrect.

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Community Grants and Assistance Policy

If requested, to acquit the funding, recipients must forward a letter to Council four weeks after the completion of the funded activity. The letter should provide a brief outline of the outcome of the funded project and acknowledgement of how Council's funding was expended. Should a letter not be received by Council within the 4 weeks, the organisation will be ineligible for further funding.

6.14 Exception to Policy

The awarding of grants under the Regional Arts Development Fund (RADF) will be exempt from this Policy. RADF grants will be awarded and distributed under the guidelines of the RADF Program.

7 LEGAL PARAMETERS

Legislative authority: Local Government Finance Standard 2005.

Section 10 of the Local Government Finance Standard 2005 requires that a policy about grants to community organisations must state the following matters:

- The types of grants to community organisations the local government considers to be appropriate for receiving grants from its funds;
- That the local government may give a grant to a community organisation only if the local government is satisfied:
- The grant will be used for a purpose that is in the public interest; and
- The community organisation satisfies the criteria mentioned below:
- The criteria a community organisation must meet to be eligible for a grant from the local government; and
- The procedure the local government must follow when approving a grant to a community organisation.

8 ASSOCIATED DOCUMENTS

Community Grants and Assistance Application form
Fee Waiver Request Form

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Fee Waiver Request Form

This form is to be completed when requesting to have fees waived up to the value of **\$1000.00**. When requesting over \$1000.00 please complete Community Grants and Assistance application form.

Request up to \$500 will be determined by a management decision from the Chief Executive Officer or delegate and requests over \$500 will be determined by Council in accordance with the provisions of the Community Grants and Assistance Policy

Please Note: Even if the hire fees and charges have been waived a security deposit will still be required and **must** be paid prior to the event, this will then be refunded to you on the first Friday of the follow month via cheque or direct deposit into your account – *Refer to conditions of hire.*

Privacy Notice: Balonne Shire Council is collecting the information you supply on this form for the purpose of considering your request to waive hire fees and charges. Information collected will only be used to consider your waiver request.

EVENT NAME:	
Location & Date Of Event:	
Estimated Value Requested? <small>Note: Requests up to \$500 - CEO approval, and over \$501 - Councillors Approval</small>	
ORGANISATION NAME:	
Postal Address:	
Contact Person:	
Contact Number:	
Email address:	
Is Your Organisation Not-For-Profit?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does Your Organisation Have Its Own Public Liability? <i>If Yes, Please Attach.</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No

Brief Description Of Event: <i>E.g. details of project, activity, donation, event, facility hire and/or venue.</i>	
Describe The Economic and/or Social Benefit To Balonne Shire Council:	
Have you applied for other funding through the Community Assistance and Grants Program:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you applied for a fee Waiver in the last 12 months:	<input type="checkbox"/> Yes Which event _____ <input type="checkbox"/> No

<input type="checkbox"/> I certify that the information provided in this application is true and correct and that I am authorised to make this application on behalf of the organisation:	
Signatures <i>(at least 2 signatures required)</i>	President:
	Secretary :
	Treasurer :
	Other Title:

Please attach any of the below supporting documents if your organisation provides:

- ☐ Application form fully completed and signed.
- ☐ Copy of Public Liability Form.
- ☐ Copy of required permits/ approvals.



Fee Waiver Request Form

<p>OFFICE USE ONLY Approval</p> <p><i>Approval is hereby provided for the purpose of the above mentioned in accordance with Class A of the Community Grants and Assistance Policy.</i></p>	<p>Concessional Hall Hire Applicable _____ % <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Waiver Full Fee: <input type="checkbox"/> YES <input type="checkbox"/> NO</p>
<p>CHIEF EXECUTIVE OFFICER ONLY</p> <p><i>Form to be provided to the following where applicable:</i></p>	<p><input type="checkbox"/> Reception – Hire of Facilities/ Fee Waiver <input type="checkbox"/> Accounts – Payment of Refund <input type="checkbox"/> VIC – Gift Basket</p>



Community Grants and Assistance Application Form

This form is to be completed when requesting Community Grants and Assistance. **Please refer to Balonne Shire Council's Community Grants and Assistance Policy for project eligibility and details.**

Privacy Notice: Balonne Shire Council is collecting the personal information you supply on this form for the purpose of receiving and considering your organisations request for funding under Council's Community Grants and Assistance Program. Personal details will not be disclosed to any other person or agency external to Council without individual consent, unless required or authorised by law. Program funding details will be published by Council in Council's annual report.

Lodgement Details

Post to:	PO Box 201 St George Qld 4487	Deliver to:	112 – 118 Victoria Street St George QLD 4487
Email:	Council@balonne.qld.gov.au		

Section 1: Organisation and Applicants Details

Organisation Name:			
Applicants Name:			
Postal Address:			
Contact Number:			
Contact Email:			
Is your Organisation Not-for-Profit:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Is your Organisation Incorporated:	<input type="checkbox"/> Yes	<input type="checkbox"/> No (please provide Auspicing organisations details)	
Is your Organisation Registered for GST	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
ABN:			
Does your Organisation have Public Liability Insurance (Please Attach Certificate of Currency)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

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Community Grants and Assistance Application Form

Section 2: Project/Event/Activity Details

Event/Project Name:	
Event/Project Location:	
Event/Project Date:	
Assistance type:	<input type="checkbox"/> In Kind Support <input type="checkbox"/> Donations (up to \$3,000) <input type="checkbox"/> Sponsorships (up to \$3,000) <input type="checkbox"/> Fee waiver (over \$1,000) Note: Requests up to \$500 - CEO approval and over \$501 - Councillors Approval
Estimated Value Sort:	Note: please complete Section 4: Budget, if requesting over \$1000
Brief Description of Event/Project (Max 250 Words):	
Is this a New or Existing Event/Project:	<input type="checkbox"/> Existing <input type="checkbox"/> New
Is this a one-off or Annual Event/Project:	<input type="checkbox"/> One-Off <input type="checkbox"/> Annual
Have you applied for funding through the Community Assistance and Grants program in the last 12 months:	<input type="checkbox"/> Yes, Which event and amount: _____ <input type="checkbox"/> No

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Community Grants and Assistance Application Form

Section 3: Budget - please complete if request is greater than \$1,000

All amounts are to be shown in whole dollars and include GST.

(Attach a separate budget if insufficient space below)

Income (eg. Organisation's income, entry fees, in kind)		Expenditure (attach quotations) (eg. Venue Hire, Marketing, Contractors, Permits)	
Grant Funding Sources			
Grant Requested from Council			
Other Revenue Sources			
TOTAL INCOME:		TOTAL EXPENDITURE:	
In Kind Support:			

Please ensure that budgets tally correctly and balance.

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Community Grants and Assistance Application Form

Section 5: DECLARATION

I certify that the information provided in this application is true and correct and that I am authorised to make this application on behalf of the organisation.

(Note: This application form must be signed by two executive officers of the incorporated body accepting legal and financial responsibility for Council's assistance)

Name: _____	Name: _____
Signature: _____	Signature: _____
Position: _____	Position: _____
Date: _____	Date: _____

Checklist (Please Tick)

<input type="checkbox"/>	I have read and understood the Community Grants and Assistance Policy
<input type="checkbox"/>	All required sections of the application form completed and signed by 2 approved officers
<input type="checkbox"/>	Section 3 – Budget is completed (if request amount is over \$1,000)
<input type="checkbox"/>	Copy of Public Liability Certificate of Insurance attached
<input type="checkbox"/>	Copy of Certificate of Incorporation attached
<input type="checkbox"/>	Copy of required quotes, permits/approvals attached (if applicable)
<input type="checkbox"/>	Completed creditor information form (if applicable)

Office Use Only

Approval up to \$500

Approval is hereby provided for the purpose of the above mentioned in accordance with the Community Grants and Assistance Policy

Approval amount: _____

Chief Executive Officer or delegate

Date: _____

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Authorised by >> Director ###

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OFFICER REPORT

TO: Council

SUBJECT: Fee Waiver Request - Balonne River Cutters

DATE: 12.06.19

AGENDA REF: CES9

AUTHOR: Dani Kinnear - Community Development Officer

Executive Summary

Request from Balonne River Cutters to waive the \$1,000 hire fee for the use of the St George Showgrounds for a week-long event in July 2019.

Background

Balonne River Cutters is requesting that Council waiver the showgrounds hire fee from the 15th to the 22nd July 2019. They will be holding a cutting futurity event here in St George which they have anticipated will bring in 150-200 people to compete in the event plus spectators.

Last year the cutting futurity brought 200 competitors and family members from all parts of Australia including Victoria. Balonne River Cutters has now taken over the organisation and running of this event and would like to see it become an annual event in the Balonne Shire.

As this is a July event it will be held too soon to be considered for Council's planned Tourism Grant program until their 2020 event. For 2019 a Showgrounds fee waiver is a viable option.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Community well-being

Consultation (internal/external)

Kim Wildman, BSC Manager Tourism
Paul Arnall, Balonne River Cutters

Legal Implications

Nil

Policy Implications

Community Grants and Assistance Policy

Financial and Resource Implications

Balonne River Cutters have requested that Council Waiver the Showgrounds hire fee from the 15th to the 22nd July 2019 for the St George Cutting Futurity.

Showground hire = \$125 per day
8 days Hire = \$1,000

The security deposit has been paid by Balonne River Cutters.

Attachments

1. Fee Waiver Request from Balonne River Cutters 2019 [↓](#)

Recommendation/s

That Council waive the showground hire fee of \$1,000 from the 15th – 22nd July 2019 for the St George Cutting Futurity event run by Balonne River Cutters

Digby Whyte

Director Community and Environmental Services



Fee Waiver Request Form

This form is to be completed when requesting to have fees waived up to the value of **\$300.00** which will be determined by a management decision from the Chief Executive Officer or delegate in accordance with the provisions of the Community Grants and Assistance Policy.

Please Note: Even if the hire fees and charges have been waived a standard **\$285.00** security deposit will still be required and **must** be paid prior to the event, this will then be refunded to you on the **first Friday** of the follow month via cheque or direct deposit into your account – *Refer to conditions of hire.*

Privacy Notice: Balonne Shire Council is collecting the information you supply on this form for the purpose of considering your request to waive hire fees and charges. Information collected will only be used to consider your waiver request.

EVENT NAME:	BALONNE RIVER CUTTERS ST GEORGE CUTTING FESTIVAL
Location & Date Of Event:	15-22 July 2019 SNOWY MOUNTAINS
Estimated Value Requested? Do not exceed \$300.00	\$1000.00
ORGANISATION NAME:	BALONNE RIVER CUTTERS
Postal Address:	c/o PO 346 ST GEORGE 4487
Contact Person Name:	PAUL ARNALL
Contact Number:	044 777 0004
Email address:	(see lower case). PAULARNALL2015@GMAIL.COM
Is Your Organisation Not-For-Profit?	YES.

Does Your Organisation Have Its Own Public Liability? If Yes, Please Attach.	YES WAITING FOR INFO. FROM NCHA
Brief Description Of Event: E.g. details of project, activity, donation event, facility hire and/or venue.	CUTTING FUTURIST LAST YEAR BECAUSE 200+ COMPETITORS & FAMILY YES IT WILL BE A DONATION EVENT FOR A WEEK USING ALL LOCAL BUSINESSES FOR SERVICES
Describe The Economic and/or Social Benefit To Balonne Shire Council:	INFLUX OF BUSINESS TO TOWN WITH EXTRA 150-200 PEOPLE PLUS SPECTATORS.
I certify that the information provided in this application is true and correct and that I am authorised to make this application on behalf of the organisation:	YES WAITING ON CLUB INFORMATION FROM NCHA AUST. BUT SLOW IN OFFICE. <i>Phyllis</i>
Signatures (at least 2 signatures required)	President: <i>Phyllis</i> Paul John Armitage Secretary: NADEAN MCKENNA Treasurer: JADE JOHNSON Other Title: OTHER ARE PEOPLE

Please attach any of the below supporting documents if your organisation provides: *AWAY*.

☐ Application form fully completed and signed.

☐ Copy of Public Liability Form.

☐ Copy of required permits/ approvals.

OFFICE USE ONLY Approval Approval is hereby provided for the purpose of the above mentioned in accordance with Class A of the Community Grants and Assistance Policy.	Concessional Hall Hire Applicable ____ % <input type="checkbox"/> YES <input type="checkbox"/> NO Waiver Full Fee: <input type="checkbox"/> YES <input type="checkbox"/> NO
CHIEF EXECUTIVE OFFICER ONLY Form to be provided to the following where applicable:	<input type="checkbox"/> Reception – Hire of Facilities/ Fee Waiver <input type="checkbox"/> Accounts – Payment of Refund <input type="checkbox"/> VIC – Gift Basket

OFFICER REPORT

TO: Council

SUBJECT: St George Library-Hub

DATE: 12.06.19

AGENDA REF: CES10

AUTHOR: Digby Whyte - Director Community and Environmental Services

Executive Summary

The overall brief for this project was to analyse the possible redevelopment of the St George Library to create a vibrant “hub”, both redefining and improving the current library service, to offer a greater depth of programs and activities with an added focus of a business and learning hub housed within a library service. An additional goal of the project was to create a vibrant Victoria Street precinct, improving both the functionality of the spaces and creating street appeal in the current central location.

Background

Consultant Kerry Suttor was engaged as business case project manager. Extensive research and consultation enabled the development of the design brief for the chosen architect to prepare a number of design concepts and associated costings. Analysis of the available options formed part of the attached St George Library Hub Business case. All related documents are attached.

Project Summary

The options analysis resulted in the Project Team choosing the architect Option 1, summarised below:

- A new 653 m2 Library-Hub Building (incorporating a business and learning hub) with a forecourt
- Revitalised adjoining Greenspace / Courtyard
- Refurbished Cultural Centre Façade with a foyer art gallery
- Refurbished Annexe with meeting rooms equipped with modern technology

Option 1 - Project total \$ 3,991,915

Features

<ul style="list-style-type: none"> • Business and Learning Hub (including Tertiary Education Hub) • Contemporary Library spaces (for workshops, programs, increased resources and digital education) • Maker's Space (innovation, creativity and robotics) • Virtual learning, training and connection • Conference and workshop facilities (fully equipped with modern technology) • Hot desks and office hire 	<ul style="list-style-type: none"> • Training and workshops via virtual connection • Spaces for Distance Education exams and e-programs • Quiet study and work areas • Teen and Junior feature areas • 3D Print hub for prototypes and new product development (ag-tech inclusive) • Dedicated area for the celebration of local history and cultural representation • Revitalised Victoria Street Precinct <ul style="list-style-type: none"> ○ Connecting green space (courtyard)
---	--

<ul style="list-style-type: none"> • Virtual office hire and services • Business support programs and visiting consultant work spaces 	<ul style="list-style-type: none"> ○ Redeveloped Forecourt ○ Refurbished and repurposed Cultural Centre Façade/Entry (foyer art gallery)
---	--

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Community spaces to connect, engage and learn

Consultation (internal/external)

Extensive research and engagement was undertaken between October 2018 and March 2019, including:

- Queensland State Library and regional libraries
- St George Library Revitalisation Project advisory group
- 2 x Public Consultation Sessions
- 18 face-to-face individual engagements with from a broad cross section of the community
- Survey - over a six-week period during December 2018 and January 2019. A total of 84 survey responses were received, with 73 online responses and 11 paper copies submitted via locked collection boxes.
- Council's Cultural Development and Libraries portfolio leader and Deputy Mayor Cr Fiona Gaske, supported by Cr Sam O'Toole. Mayor and Councillors through workshops.
- Council's Executive Management Team; Community Wellbeing Coordinator (responsible for BSC libraries) Mareea Lochel, Economic Development Officer Garnet Radford, Manager Corporate Debbie Green; St George librarians Sheree Ryan and Sabina Emerson.

2018					2019			
Early Stage Research Report	Advisory Group Est.	Community sessions	Hub Tours Stakeholder Meetings	Schools Dream Library Comp	Survey Closes	Council Workshop Concept Options	Council Workshop Financials	Business Case submitted
30-April	23-Oct	19-Nov	2-Dec	closed 13 Dec	16-Jan	17-April	15-May	20-June

Legal Implications

Nil

Policy Implications

Council's Corporate Plan:

Community Goals 1.1 Community spaces to connect engage and learn; and 1.4 Vibrant creative arts, music, local history and culture

Economy Goal 2.4 Skilling, training and innovation and 2.5 Business incubation and support

The research and business plan reports further advance the *Library Services Strategic Plan*

Financial and Resource Implications

The Cost-Benefit analysis of the project indicates the following range

- Low scenario – 1.20
- High scenario – 2.17

(Source: SGS Economics)

The Capital Cost for the selected Option 1 Project totals \$3,991,915. It is envisaged that Council would contribute \$1 million and seek \$3 million in grant funding.

Operating costs were modelled over four years with a Tuesday to Saturday operation with extended hours totalling 47 hours weekly, and two full-time and two part-time staff to ensure two staff being present for a multi-activity service and shift security. This model reflected a net Operating Cost of \$318,000 in year 1, including depreciation. Comparatively this was \$122,577 more than the current 2017/18 30-hour-per-week library cost when adjusted for two staff being present for shift safety reasons.

Attachments

1. Report 1 - Engagement Report (separately enclosed) ➡
2. Report 2 - Design Brief (separately enclosed) ➡
3. Report 3 - St George Library Hub Business Case ↓
4. Attachment 1 - Architect Concept Feasibility Report (separately enclosed) ➡
5. Attachment 2 - Library Condition Report - December 2018 (separately enclosed) ➡
6. Attachment 3 - SGS Economics and Planning Cost Benefit Report (separately enclosed) ➡

Recommendations

That Council:

- 1) Receive and approve the *St George Library Hub Business Case* of 5 June 2019 to replace the current library on Victoria Road with a new library and forecourt, refurbish the adjoining greenspace, and the Cultural Centre entrance and Annexe, based on the architect's Option 1.
- 2) Engage with the community on the new St George Library Hub (Architect Option 1) concept plan and drawings.
- 3) Commence seeking project grant funding for the St George Library Hub.

Digby Whyte

Director Community and Environmental Services

St George Library Revitalisation Project

Library, Learning Spaces and Future Needs

[Sustainable Multi-User Hub]

Report 3 – Business Case St George Library-Hub



5 June 2019



Foreword

This report has been prepared by the consulting service of Kerry Suttor (and associates). Information contained in this report has been sourced through community consultations, survey, consultations with Council staff and Councillors, as well as additional research including qualitative interviews with end users and stakeholder consultation.

We acknowledge the Traditional Owners of the land within the Balonne Shire Council local government area. We pay respect to Elders past, present and future and value the traditions, cultures and aspirations of the First Australians of this land. We acknowledge and hold in great significance the valuable contribution that Traditional Owners have made and continue to make to the communities of Balonne Shire.

Aboriginal and Torres Strait Islander people should be aware that this document may inadvertently contain images of people who have since passed away.

We would like to acknowledge all those who made valuable contributions to the compilation of this report.

St George Library Revitalisation Project

This project made possible with funding from the State of Queensland (acting through the Department of State Development, Manufacturing, Infrastructure and Planning) under the Manufacturing the Infrastructure Pipeline Program II (MIPP2)

The project was initially named, the Sustainable Multi-User Hub. Early testing of this project name revealed that it caused confusion and disconnect and therefore the project was named the 'St George Library Revitalisation project – Library, Learning Spaces and Future Needs' (or otherwise shortened to St George Library-Hub as noted herewith).

Document Information

Prepared by:	Kerryn Suttor Consultancy with input from Balonne Shire Council Senior Leadership Group (SLG) and the Project Team
Project Team	Cr Fiona Gaske, Cr Sam O'Toole, Mathew Magin, Digby Whyte, Mareea Lochel
Associated Documents	Internal Strategic Planning Report – Proposed Infrastructure Project: Business and Learning Hub – April 2018 Report 1 – Engagement Report Report 2 – Design Brief Attachment 1 – Architect Concept Feasibility Report Attachment 2 – Library Condition Report – December 2018 Attachment 3 – SGS Cost Benefit Report
Local Government Authority	Balonne Shire Council
Council Workshops	Floor Plan Workshop – 17/4/19 (with architect – David Spencer, Complete Urban) Financial Workshop – 15/5/19

Associated Information

Site survey was conducted (at the request of the architect) by Brandon and Associates in February 2019. The prepared drawings (.dwg files) created in conjunction with FYFE were submitted to Balonne Shire Council for storage.

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1. Executive summary

The overall brief for this project was to analyse the possible redevelopment of the St George Library to create a vibrant “hub”, both redefining and improving the current library service, to offer a greater depth of programs and activities with an added focus of a business and learning hub housed within a library service. An additional goal of the project is to create a vibrant precinct, improving both the functionality of the spaces and creating street appeal in the current central location in Victoria Street.

Extensive research and consultation informed the development of a design brief to enable the chosen architect to prepare a number of design concepts and associated costings. Analysis of the available options forms part of this business case.

The options analysis resulted in the Project Team choosing the architect Option 1¹, summarised below:

- A new 653 m2 Library-Hub Building (incorporating a business and learning hub) with a forecourt
- Revitalised adjoining Greenspace / Courtyard
- Refurbished Cultural Centre Façade with a foyer art gallery
- Refurbished Annexe with meeting rooms equipped with modern technology

The proposed Library-Hub has the following features:

- Dedicated space for a business and education hub with a separate entrance
- Contemporary Library spaces (for workshops, programs, increased resources and digital education)
- Increased library collection from 7 914 items to 13 500 items (in line with State Library of Queensland per capita standards)
- Maker’s Space (innovation, creativity and robotics)
- Spaces equipped with technology for virtual learning, training and connection
- Conference and workshop facilities
- Hot desks and office hire (including virtual office hire and services)
- Business support programs and visiting consultant workspaces
- Training and workshops via virtual connection
- Spaces for Distance Education exams and e-programs
- Quiet study and work areas
- Teen and Junior feature areas
- 3D Print hub for prototypes and new product development (ag-tech inclusive)
- Dedicated area for the celebration of local history and cultural representation

¹ Refer to Attachment 1 – Architect Concept Feasibility Report by Complete Urban for full details

2. Background

In March 2018, Council engaged Kerry Suttor Consulting² to undertake early stage research to gain an understanding of how to meet community needs in the areas of:

- learning, fostering innovation, further education and training, and,
- how public space is used to provide for connectedness, grow ideas and support lifelong learning.

Research indicated that these project goals align to the offerings of contemporary libraries and the State Library of Queensland vision. It was recommended that Council review the current library offering and conduct further research to understanding the possibilities of a Library-Hub.

2.1 Project Goals and Objectives

Project Vision

An inclusive place to access the past, present and future.

Project Mission

To learn, engage, grow and innovate.

Project Goals



Learn



Engage



Grow



Innovate

Project Objectives

The project objectives align with the State Library of Queensland Creative Spaces Framework:

1. Accessing Resources
2. Idea Building
3. Civic Engagement
4. Community Development
5. Cultural Participation
6. Health and Wellbeing
7. Education Attainment
8. Economic Productivity

(Source: <http://www.plconnect.slq.qld.gov.au/manage/research/libraries-as-creative-spaces>)

² Refer to the report, *Internal Strategic Planning Report – Proposed Infrastructure Project: Business and Learning Hub* April 2018

2.2 Project Development Timeline

In April 2018, Council applied for funding to develop a business case through State Government's program Maturing the Infrastructure Pipeline II Program.

By the end of June 2018, Council set the path for the future, looking strategically towards 2023, with the library redevelopment project remaining a key project to meet objectives, aligning directly to nine (9) corporate objectives (refer to the Table on page 6).

At the end of August 2018, Council was awarded the MIPP II business case development funding and research and planning commenced.

Building Asset Review

The first step in understanding the project was to assess the current St George Library building and library services operations.

In 2016, structural reports undertaken by the engineering consultants, Brandon and Associates, were prepared³. In December 2018, Brandon and Associates prepared an up-to-date assessment of the Library, as documented in *Attachment 2 – Library Condition Report: Library Building - Structural Report Addendum*. A conservative estimate was provided to undertake the rectification works (including minor building changes such as replacement of windows, new air-conditioning and sliding-door for wheelchair entry as required by building standards. The starting figure for base works was approximated to be almost \$270 000, before accounting for any internal changes or modifications. Complete Urban further assessed the base works figure, stating (*pg 9, St George Revitalisation Project Concept Design Report*), "these costs seem quite low given the condition of the existing building, the potential for surprises once construction commences and the locality loading for St George."

Further, Complete Urban assessed the following disadvantages of the option of refurbishment:

- poor value for money as it requires expensive refurbishment and remodelling in an existing building of very poor quality
- courtyard is not visible from Victoria Street
- little improvement of streetscape and a refurbished library would unlikely become a focus for the town.

(*Attachment 2 – Architect Feasibility Report: St George Revitalisation Project Concept Design Report, 2019*)

Therefore, the refurbishment option was ruled out by the Project Team, due to the state of the current library building (and the limitations to improve library services), and in favour of a more impactful project that would also see the inclusion of the revitalisation of the connecting green space and elements of upgrade to the Cultural Centre, as far as budget would allow.

³ Refer to Council Magiq files – structural reports were prepared for the Library Building, the Old Library and the Cultural Centre in 2016, by Brandon Engineering and Associates.

Additionally, the project resulted in the review of the disused and vacant Old Library Building and the Cultural Centre façade, as well as the Annexe section of the Cultural Centre.

The current streetscape encompassing the current library, the Old Library and the Cultural Centre is unappealing and assessed as an opportunity to improve not only functionality, but overall street appeal.

3. Alignment with strategic objectives and policy framework

TABLE 1: STRATEGIC ALIGNMENT

Project driver	Council objective (aligned to Corporate Plan)
Priority 1: Community	Community spaces to connect, engage and learn
Priority 2: Community	Strong community organisations
Priority 3: Community	Community well-being
Priority 4: Economy	Initiatives to build the Food and Fibre Leaders profile
Priority 5: Economy	Skilling, training and innovation
Priority 6: Economy	Business incubation and support
Priority 7: Economy	Tourism, growth and development
Priority 8: Environment	Community education programs
Priority 9: Infrastructure	Community infrastructure for existing and future needs

4. Engagement Summary

Extensive engagement was undertaken between October 2018 and March 2019 to inform the project. Refer to *Report 1 – Engagement Report* for full details including survey results and documented engagement findings.

Public Consultation Sessions

The wider community was given the opportunity to partake in two public consultation sessions as well as a business and industry consultation session. Additionally, 18 engagements were undertaken with various community groups, stakeholders and end users from a broad cross section of the community.

Survey

The community was invited to participate in a survey over a six-week period during December 2018 and January 2019. A total of 84 survey responses were received, with 73 online responses and 11 paper copies submitted via locked collection boxes.

Value of the Library

When asked on the importance of having the library service in the St George community (whether the respondent used the library or not), a total of 92% of people responded that the library was *absolutely essential or well worth the cost*, with a total of 26.5% of respondents indicating they did not regularly use the library.

Revitalise and Change vs Stay the Same

The majority of the survey respondents indicated their desire to revitalise and change the St George library building, with 90.2% of respondents indicated their preference of revitalising and changing the building as opposed to 9.8% who responded to stay the same (do nothing). Other engagement activities also indicated very favourable support to revitalise the existing library.

Learning and Education

There is demand and interest for the Library-hub to be able to cater for learning and education. This was reflected in the engagement meetings as well as the survey whereby a total 58.4% of respondents, (who were not currently studying) indicating that either themselves or someone in their family would be interested to access learning, training or formal study in the near future. Early stage stakeholder engagement indicated potential partners to enable access to learning and education (including tertiary access) should suitable staffing, spaces and high-speed internet become available.

Other Thoughts on Change

In the cases where change or revitalisation was not considered favourable, the concerns noted in the engagement process were, the ability of Council to fund a new build and maintain a new library, the attraction of appropriately trained staff and the perceived volunteer fatigue (if volunteers were integral to the success). Only 9.8% of people did not want to change the library building when questioned in the survey, compared to 90.2% who did want to change the library building. A total of 54.2% of current library users believed that the services and programs met the respondent's needs and expectations (with 26.5% responding as not regularly using the library).

Common and recurring Engagement Themes

- A 'Hub' – information, updates and bringing people together
- Sense of belonging and a safe place for all
- Capture local history (including local Aboriginal history)
- Spaces and programs to suit changing community needs
- Technology and future focussed
- Indigenous inclusion and cultural representation
- Inclusive of all ages and intergenerational
- Education and learning access
- Green space (including windows out; green in)
- Street appeal and welcoming entrance
- Extended hours
- Business support and services

5. Project Brief and Concept Development

To select the architect, a total of five (5) quotations were obtained. *Complete Urban*, a member of Local Buy⁴, was engaged as the architect for the project. Working exclusively on Council projects, Complete Urban (at the time of procurement) had worked on 11 Council library projects.

Refer to *Report 2 – Design Brief* for full details on the project brief, as prepared to engage the architect. Refer to *Attachment 1 – St George Revitalisation Project Concept Design Report* by Complete Urban 2/5/19 to review the full details of the architect feasibility report.

6. Options Analysis

At the Councillor Floor Plan Workshop on 17 April 2019, the Project Team recommended Option 1 as prepared by the architect.

A Councillor Financial Workshop was held on 15 May 2019. At this meeting, there was no objection by Councillors, to proceed to the next stage of developing the business case on the preferred Option 1 (including the cost-benefit analysis).

The following business case will thereby focus on the analysis of Option 1.

SUMMARY OF OPTIONS CONSIDERED

Reference	Description	Summary
Option A: New Building + Culture Centre Annexe Refurbishment	Demolish existing library, old library and rebuild new structures with a refurbishment to the Cultural Centre façade and the existing Annexe to improve functionality and meet project objectives. Increased floor spaces(s) and functionality.	Recommended <i>(Architect Option 1: Refer to pages Attachment 1 Architect Concept Feasibility Report).</i>
Option B: Do Nothing	Continue to use the current building and rectify the structural issues.	Not Recommended Current building requires expensive refurbishment and re-modelling and the building is very poor quality. This option would not meet project goals.
Option C: Refurbish Existing Library and extension	Refurbish and extend the existing library structure and extend into space occupied by the Old Library building.	Not Recommended <i>Architect Option 2.</i> Poor value for money, courtyard not visible and little improvement in streetscape.
Option D: Combination of New Buildings and Retention of Old Library + Annexe Refurbishment	Demolish existing library and rebuild a new structures, refurbish and retain the Old Library with a refurbishment to the Cultural Centre façade and the existing Annexe.	Not Recommended <i>Architect Option 3.</i> Reduced functionality and less cost effective (only \$83 475 difference between a complete rebuild in Option 1).

⁴ Owned by the Local Government Association of Queensland (LGAQ), Local Buy have harnessed the collective purchasing power of Queensland councils to deliver value for money for its members. Registered service providers by Local Buy have been vetted to reduce the risk, time and costs associated with internal procurement process.

7. Budget

The budget for the project is outlined in Appendix 1. This budget was presented for comment at Council Workshop on 15 May 2019. Councillors did not request any changes to the presented budget.

The budget is based on the feasibility costings provided by Complete Urban. Refer to *Attachment 1 – St George Revitalisation Project Concept Design Report* for further information.

Feasibility Costs - Option 1

Demolition	\$	70,000	
External Works	\$	225,000	
Hall Renovations	\$	290,000	
Library	\$	2,236,500	
Professional Fees	\$	253,935	
Regional Index	\$	553,578	\$ 3,629,013
Contingency			\$ 362,902
Total Project Cost			\$ 3,991,915

8. Cost-Benefit

An independent economic assessment was conducted by SGS Economics and Planning. SGS are experienced economists, commissioned to undertake a number of library studies in both Queensland and Victoria.⁵

Refer to *Attachment 2 – SGS Cost Benefit Report* to read the full report including methodology.

Libraries have the following benefits:

Direct Use Benefits

- the services and programs made available to users by public libraries
- the social interaction facilitated in public libraries

Indirect Use Benefits

- Contribution to language and digital literacy
- Complement to education services
- Facilitation of career development
- Contribution to community health
- The sense of place and improved local area amenity
- Environmental savings (through continued re-use of library collections)

⁵ <http://www.plconnect.slq.qld.gov.au/manage/research/the-library-dividend> and <https://www.slv.vic.gov.au/sites/default/files/Libraries-work.pdf>

Benefits - Non-users

- the value non-users place on having the option to use public libraries in future
- the value of knowing that public libraries exist for others to use, both now and in future

Using a low and high scenario, the cost benefit analysis resulted in a favourable cost-benefit ratio (BCR) of 1.2 in the low scenario and 2.17 in the high scenario.

COST BENEFIT ANALYSIS – SUMMARY RESULTS

	Low scenario	High scenario
Total Costs	\$5,314,000	\$5,314,000
Total Benefits	\$6,376,000	\$11,509,000
Net Present Value (NPV)	\$1,062,000	\$6,195,000
Benefit Cost Ratio (BCR)	1.20	2.17

Note: A real discount rate of 4% has been used to convert future values into present values.

9. Project Opportunities – Tertiary Hub Pilot

In the early research stage research phase, and, the business case stage of the project, an opportunity to develop a rural and remote tertiary hub pilot was explored with the Country University Centre (CUC).

At the time of writing this report, both the CUC and the University of Southern Queensland had indicated interest in further investigating a pilot to be held in St George (operating out of the Library-Hub, should the project progress).

The pilot could be made possible with funding released from the Federal Government for tertiary education hubs.

10. Staffing and Impact on service levels

The proposed concept will require a complete review of programming and therefore staffing review. A new staff model will be required to enable the redeveloped facility to realise its full potential. Ongoing training and mentoring will be essential to the success of a new library-hub offering. Appendix 3 outlines the proposed staffing model. Note - the budget in Appendix 1 was prepared using this proposed staffing model and associated costings.

Early stage discussions and meetings with the State Library of Queensland (SLQ)⁶ indicated a range of support would be available in terms of programs and resources. SLQ are also interested to increase offerings using webinar technology. Early stage discussions with Laura Landmann, Manager - Public Library Programs indicated that SLQ could assist to develop a dedicated 12 months mentoring program to support the Library-Hub Manager in the first year of operation. It is recommended that ongoing updates and communication continues with the SLQ.

⁶ On 3 December a meeting was held with the State Library of Queensland CEO - Vicki McDonald, Louise Denoon - Executive Director Public Libraries and Engagement and an additional programs and services meeting with Michelle Hughes, Senior Program Officer Local Government Coordination, and other SLQ representatives.

11. Analysis of legislative issues

The following legislative issues and considerations have been reviewed as follows.

Environmental Issues

The Environmental Protection Act 1994 is relevant to the project. The Act stipulates policies for:

- air
- environmental nuisance
- waste
- water

Source: <https://www.legislation.qld.gov.au/view/pdf/inforce/current/act-1994-062>

Planning issues

The project must comply with planning legislation. A development/planning application will be required as well as a building and plumbing application.

The following legislation is applicable for Planning, Building and Plumbing Approvals:

- Planning Act 2016
- Building Act 1975
- Plumbing and Drainage Act 2002

Cultural heritage or Native Title Issues

Application to the Queensland Government Department of Aboriginal and Torres Strait Islander Partnerships on 3 June 2019 revealed that there are no Designated Landscape Areas (DLA) and there are no Registered Study Cultural Heritage Areas recorded for lots Lot 1 / RP96467 112-118 Victoria Street and Lot 5 / RP96467 110 Victoria Street.

12. Council policies

SUMMARY OF APPLICABLE COUNCIL POLICIES AND STRATEGIES

Policy Name	Relevance or Implication
2018-19 Financial Policies	Only applicable if Council considers borrowing money for the project
2018-2023 Corporate Plan	Refer to section 3 for project alignment to strategic goals
Advertising Spending Policy	Applicable if the new library is promoting events and activities (particularly at the onset) including tertiary hub activities for example.
Economic Development Plan 2018-2022	Refer to section 3 for project alignment to economic goals
Balonne Shire Council Tourism Strategy	Refer to section 3 for project alignment to tourism goals
Balonne Shire Council Tourism Policy	Staff will deal directly with visitors through library programs and offerings
Code of Conduct for Employees 2014	Staff to comply with code of conduct (embedded into training for new staff)
Code of Meeting Practice 2018	Councillor meetings related to the Library-Hub
Community Engagement Policy	Responsibility of staff and Councillors to engage with the community
Confidentiality Policy	Proper handling of confidential information

Source: <http://www.balonne.qld.gov.au/policies>

13. Library Standards

There are a number of standards and guidelines are designed to assist Queensland public library staff and local governments in the planning and development of their library services.

1. Operational services standard
2. Staffing standard
3. Shared facilities standard
4. Library buildings standard
5. Mobile libraries standard
6. Library collections standard
7. Interlibrary loans standard
8. Local studies standard
9. Reference services standard
10. Specialist service standards –
 - 10.1 Literacy services standard
 - 10.2 Multicultural services standard
 - 10.3 Disability services standard
 - 10.4 Young peoples services standard
 - 10.5 Library services standard for Aboriginal people and Torres Strait Islanders
11. Resource description standard
12. Guidelines for end processing

Source: <http://www.plconnect.slg.qld.gov.au/services/collection-management/policies/guidelines>

14. Risk analysis

RISK RATING MATRIX

Risk Item and its effect on the objective of the proposed project	Risk level before treatment			Treatment strategies	Treated Risk Level		
	Likelihood (Almost Certain / Likely / Possible / Unlikely / Rare)	Consequence (insignificant / minor / moderate / major / severe)	Risk Rating (low / medium / high / extreme)		Likelihood (Almost Certain / Likely / Possible / Unlikely / Rare)	Consequence (insignificant / minor / moderate / major / severe)	Risk Rating (low / medium / high / extreme)
Not being able to source funding to construct the building	P	S	E	Alternative funding sources such as borrowing funds	U	Mod	Med
Ability to meet program and service expectations	P	Mod	High	Adequate training and mentoring programs	U	Minor	Low
Community resistance to change	P	Mod	Med	Effective engagement and consultation	R	Minor	Low
Staff attraction to fulfil role expectations	P	Mod	High	Relocation assistance and offer of supportive workplace	U	Minor	Low

Delays in construction	P	Mod	Med	Effective project management and communication	P	Minor	Low
Cost blow outs	P	Major	High	Effective project management and contingency budgeting	R	Minor	Low
Temporary Relocation resulted in lost members	P	Minor	Low	Marketing and Communication campaign around new library features	U	Minor	Low
Current staff unable to meet revised service level expectations or adjust to change	P	Mod	Med	Staff training or relocation to alternative roles within the organisation	P	Minor	Low

15. Timeframe

The timeframe is dependent upon the date a grant is secured. The following timeframes for tender and construction have been provided by Complete Urban, as a guide for planning decisions.

- 3 months for the architect to prepare the detailed design ready for tender
- Tender would take about 2-3 months – 3 weeks to prepare tender documents, 4 weeks to tender, 3-4 weeks to assess and award tender. Approvals could occur during this time.
- Construction (excluding approvals, tendering and award would take about 10-12 months.
- It is possible to save 4 – 6 weeks doing the demolition as an early package, however this requires two separate contractors.

Timeframe	Action
July 2019 – August 2019	Community Concept Design Engagement
September 2019	Funding Secured
December 2019	Detailed Design complete
January 2020	Budget review and update to Council Jan meeting
February 2020	Tender commences (allow 2-3 months per architect)
April 2020	End of Tender phase
April 2020	Library Relocation
May 2020	Construction commences (allow 10-12 months)
May 2021	Build complete

16. Relocation

If the project proceeds, it will be necessary to relocate the library for the duration of the demolition and rebuild.

If Council decides to house the library in non-Council building, an indicative example of an option is 14a Henry Street (the previous Video Store) with off-street parking, toilets and kitchenette. The rental for this location is \$550 per week including GST⁷, resulting in a annual rental of \$6 600 including GST.

Additionally, a relocation move cost of approximately \$2 - \$5000 should be added to the budget depending on internal/external labour and hire. Upon consulting with Council's Computer Services Officer, there appears to be no apparent issues with transferring computing equipment or accessing the internet.

17. Recommendations

1. Review the risks and ensure current organisation structure is able to mitigate risks
2. Review the forecast budget in light of Council's full organisation budget
3. Consider the opportunity of tertiary pilot (with Country University Centre)
4. Should the project be approved, commence community engagement using a structured consultation process.

Appendices

Appendices	Included
Appendix 1	Budget – Option 1
Appendix 2	Proposed Staffing Model

⁷ Per consultation with Ray White 3/6/19

Appendix 1 – Budget

Library-Hub Forecast Budget

Presented at Council Financial Workshop (based Option 1 and 47 opening hours)

OPERATING BUDGET	Year 1	Year 2	Year 3	Year 4
	This should be year 1 of operations			
OPERATING INCOME	2020	2021	2022	2023
Operational Income				
Workshop Room Hire	\$ 5,000	\$ 10,000	\$ 12,000	\$ 15,000
Programs Revenue	\$ 500	\$ 1,000	\$ 1,000	\$ 1,000
Office Rentals (hot desk), virtual office rentals	\$ 750	\$ 1,500	\$ 2,500	\$ 3,000
Equipment Hire	\$ 250	\$ 500	\$ 750	\$ 1,000
New technology hire & services	\$ 250	\$ 500	\$ 750	\$ 1,000
Services (printing & other bus services)	\$ 100	\$ 200	\$ 300	\$ 400
Virtual meeting booking service	\$ 50	\$ 100	\$ 150	\$ 200
Vending (food and drinks)	\$ 2,500	\$ 3,000	\$ 4,000	\$ 5,000
TAFE Fee share				
Country University Model (Fee Share)				
SLQ Subsidy State	\$ 26,000	\$ 26,000	\$ 26,000	\$ 26,000
SLQ Funding (annual grants)	\$ 10,000	\$ 10,000	\$ 15,000	\$ 15,000
TOTAL INCOME	\$ 45,400	\$ 52,800	\$ 62,450	\$ 67,600
CASH OPERATING EXPENSES	2020	2021	2022	2023
Based on \$4M building 653m2				
Operational Expenditure				
Programs	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Cleaning	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
Electricity	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Maintenance - Building	\$ -	\$ 2,000	\$ 20,000	\$ 20,000
Maintenance - Computer & Equipment	\$ 500	\$ 500	\$ 500	\$ 500
Memberships & Subscription Fees	\$ 400	\$ 400	\$ 400	\$ 400
Auzora costs	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Printing & Stationery	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Security	\$ 300	\$ 300	\$ 300	\$ 300
Connectivity & Data & Telephone Expenses	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500
Rates	\$ 3,700	\$ 3,700	\$ 3,700	\$ 3,700
Uniform expenses	\$ 300	\$ 300	\$ 300	\$ 300
Staff Costs (47 hours open)	\$ 278,000	\$ 278,000	\$ 278,000	\$ 278,000
Staff expenses (training & development)	\$ 3,000	\$ 2,000	\$ 2,000	\$ 2,000
Total Cash Operating Expenses	(\$308,700)	(\$309,700)	(\$327,700)	(\$327,700)

CASH OPERATING SURPLUS/(DEFICIT)	(\$263,300)	(\$256,900)	(\$265,250)	(\$260,100)
NON-CASH EXPENSES				
Depreciation on Technology	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Depreciation on Building - Library-hub	\$ 44,700	\$ 44,700	\$ 44,700	\$ 44,700
Total Non-Cash Expenditure	(\$54,700)	(\$54,700)	(\$54,700)	(\$54,700)
TOTAL SURPLUS/(DEFICIT)	(\$318,000)	(\$311,600)	(\$319,950)	(\$314,800)
Current Library Expenditure Comparison				
Actual 17-18 Library Cost - St George	(\$115,423)			
Expected Extra Staff Member (safety)	(\$80,000)			
Difference between proposed library and the current library	(\$122,577)			

Notes

1. Insurance and PL (not included per BSC Finance - one entry in GL only)
2. Depreciation on Annexe does not have to be included per BSC Finance
3. Funding to be sought for \$200K local history project (includes installation - high level quote)
4. Does not include inflation - budget intent over 4 years is to show income and cost shape
5. Expected staff member – 2019 a safety issue will call for an additional staff member going forward

Appendix 2 – Proposed Staffing Model

1. Library Opening Hours

Proposed Library Opening Hours

Days	Opening Hours	Manager L5.1	Technician 1 L3.1	Technician 2 L3.1	Library Assistant L2.1
Monday	Closed				
Tuesday	10am – 6pm	10am – 3pm	10am – 6pm		4pm – 6pm
Wednesday	10am – 6pm	10am – 3pm	10am – 6pm		4pm – 6pm
Thursday	10am – 8pm	10am – 3pm		12pm – 8pm	4pm – 8pm
Friday	10am – 8pm	10am – 3pm		12pm – 8pm	4pm – 8pm
Saturday	9am – 8pm	9am – 12pm	9am – 4pm	12pm – 8pm	12pm – 8pm
Sunday	Closed				
TOTALS	47 hrs	19 hrs	23 hrs	24 hrs	20 hrs

Current Library Opening Hours

Days	Opening Hours
Monday	9am – 1pm
Tuesday	9am – 1pm
Wednesday	9am – 4.30pm
Thursday	9am – 1pm
Friday	9am – 4.30pm
Saturday	9am – 12pm
Sunday	Closed
TOTALS	30 hrs

2. Library Roles and Supporting Volunteer Model

A training model (or policy) will be developed, inclusive of the incorporation of a Digital Champion volunteer(s), to ensure staff undertake regular training and upskilling. All staff will have the ability to operate library technology across multiple platforms including virtual learning and e-meeting platforms. Staff will have the capabilities to use IT equipment, such as computers (and a range of software programs), 3D printers, audio-visual (AV) equipment, photocopiers scanners, tablets, smart phones etc.

All staff will be trained to have the capability to deliver every program on offer at the Library and to provide any required virtual meeting or learning set-up assistance for outside programs delivered into the Library-Hub.

Library Roles - Overview

<p>Centre Manager Level 5.1 (with a rent subsidy)</p>	<ul style="list-style-type: none"> • Required to have direct or transferable experience and a broadly applicable degree qualification (or the willingness to undertake further study). Industry-related experience is desirable. The Centre Manager must have the ability to show transferable skills into library-hub management) • Staff management including staff roster and volunteer roster • Responsible for the budget and sourcing funding • Business development – relationship building (including indigenous engagement), stakeholders relationships (innovation, agriculture, SMEs, end-user segments (First 5s, Teens, Adults and Seniors) and key partnerships • Establish Friends of the Library (FOL), volunteer program and a Digital Mentor/Champion • Centre manager duties for Tertiary Education model • Strategic program development and continual identification of programs to stay abreast of innovation and technology changes • Management of the cultural centre from major performances through to conferences. • Develop and maintain an ICT Strategy for the Library • Communication Strategy (marketing and public relations) and Engagement Strategy to improve engagement with a wide cross section of the community including people with disabilities, CALD (Culturally and Linguistically Diverse), Aboriginal people and Torres Strait Islanders, people with special literacy needs and targeted groups such as young people and seniors. • Manage data collection for planning and continual improvement (qualitative and quantitative data collection). • Responsible for the Shire library requirements.
<p>Library Technician – Level 3.1 Part-time 20 hours per week</p>	<ul style="list-style-type: none"> • Minimum Cert III in library and information services (or willingness to undertake this training in the first 6 months) • The Library Technician may be required to be in sole charge and from time to time lead casual or assistant or volunteer staff on a day to day basis • Development of programs to suit community needs • Planning and co-ordination of library programs • Technologically minded and ability to transfer technology skills across multiple platforms to ensure digital and technology-based programs are offered • Work closely with the Library Digital Mentor/Champion and Friends of the Library • Day-to-day supervision of volunteers • Organisation and coordination of the Mobile Library service
<p>Assistant Casual 12 hours (Option 1)</p>	<ul style="list-style-type: none"> • Customer Service • Program Support and delivery • Operational tasks including shelving, processing and data entry • Ability use IT equipment, such as computers, audiovisual (AV) equipment, photocopiers, scanners, tablets, smart phones etc. (robotics, coding, i-pads, computing etc)
<p>Economic Development Officer</p>	<ul style="list-style-type: none"> • To be located in an office space in the Hub (and moved from the Main Administration Building)

Friends of the Library

Friends of the Library support and promote the library service and are non-profit. Friends encourage community awareness of library resources and activities and raise funds (that may be not otherwise accessible by Local Government) for agreed library projects. Friends advocate on behalf of the library and its users, assist with the organisation of some library functions and provide volunteer assistance.

Library Volunteers

Library volunteers undertake a range of tasks and provide support services and value to the library and the community overall.

Digital Champion Volunteer(s)

The Digital Champion will have a wide experience of online services. They will use their knowledge to provide IT support to actively teach, encourage and empower the service user. They will ensure a positive digital learning experience with sessions delivered using either library community computers or the Digital Champion's own equipment.

OFFICER REPORT

TO: Council

SUBJECT: Adoption of the Balonne Shire Wild Dog Scalps - Bounty and Retainer Policy

DATE: 12.06.19

AGENDA REF: CES11

AUTHOR: Tayla Willis - Project Support Officer

Executive Summary

From the Project Support Officer reporting on the adoption of a Policy to ensure compliance and effective management of the Wild Dog Scalps – Bounty and Retainer within the Balonne Shire.

Background

At Council's General Meeting held on 16 May 2019, Council adopted use of the Feral Scan App and landholder sign-off for better compliance and effective records for Wild Dogs within the Balonne Shire. Council's internal audit also determined a Control weakness with no policy and procedures, and recommended that a new Policy and Procedure be developed to ensure compliance and guidance for better scalp management and payments.

This policy incorporates the May 2019 Council decision and is to assist Council to support landholders and trappers to meet their requirements under the legislation and encourage landholders and trappers to practice wild dog control. The key objectives of the Wild Dog Bounty and Retainer Policy are to:

- Ensure best practice in the management of wild dogs;
- To enhance, protect and sustain the environment through effective Biosecurity, Pest Management and Stock Route planning;
- Minimise the possibility of any fraud in relation to presenting, processing, and disposal of wild dog scalps for bounty and retainer monies; and
- Ensure all legislative requirements are adhered too.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Environment</u>	Biosecurity, pest management and stock route planning

Consultation (internal/external)

Mr Karl Hempstead – Manager of Rural Services and Compliance
Mr Kevin Fontaine – Rural Lands and Environment Officer
Mr Digby Whyte – Director Community and Environmental Sustainability
Mr Matthew Magin – Chief Executive Officer

Mrs Michelle Clarke – Director Finance and Corporate Services
Mrs Debbie Green – Manager – Corporate Services
Mrs Tracey Lee – Manager – Finance Services
Mrs Kelly Fontaine – Creditors / Procurement

Legal Implications

Biosecurity Act 2014

The Policy is being developed to control any potential for crime and corruption relating to scalp compliance.

Policy Implications

- Balonne Shire Biosecurity Plan
- Biosecurity Act 2014
- Balonne Shire Wild Dog Management Plan 2019-2024

Financial and Resource Implications

The policy ensures accountability of wild dog bounty and retainer monies derived from a feral animal management levy to landholders administered by Council.

Balonne Shire Council pays a wild dog bonus payment of \$100 per scalp and a registered trapper retainer payment of \$300 per dog. The method can either be trapped, shot or other as long as it is within the Balonne Shire boundaries. The bonus payment may change at Council's budget prior to 1 July each year.

Attachments

1. Balonne Shire Wild Dog Scalp - Bounty & Retainer Policy [↓](#)

Recommendation/s

That Council adopts the Wild Dog Scalp Bounty and Retainer Policy to ensure compliance, guidance and support to landholders and trappers to meet their requirements under the Biosecurity Act 2014 and to encourage landholders and trappers to practice wild dog control.

Digby Whyte

Director Community and Environmental Services



Wild Dog Bounty & Retainer Policy

SCOPE

The Balonne Shire Council is committed to supporting landholders and trappers within the Shire to meet their legislative requirements. A Wild Dog is a restricted invasive animal under the *Biosecurity Act 2014*. It must not be moved, kept (if a dingo), fed, given away, sold, or released into the environment without a permit. The Act requires everyone to take all reasonable and practical steps to minimise the risks associated with invasive plants and animals under their control. This is called a general biosecurity obligation.

This policy is to provide guidance around Council's effort to support landholders and trappers to meet their requirements under the legislation and encourage landholders and trappers to practice wild dog control.

OBJECTIVES

The key objectives of the Wild Dog Bounty and Retainer Policy are to:

- Ensure best practice in the management of wild dogs;
- To enhance, protect and sustain the environment through effective Biosecurity, Pest Management and Stock Route planning;
- Ensure compliance around the applicants collecting bounty and retainer monies; and
- Ensure all legislative requirements are adhered too.

DEFINITIONS

BSC – Balonne Shire Council

CEO – Chief Executive Officer

BSWDAC – Balonne Shire Wild Dog Advisory Committee

Applicant – Balonne Shire Landholder or Registered Trapper

GBO – general biosecurity obligation

Act – means the Biosecurity Act 2014

Bounty – is defined as a predetermined amount of money paid to an individual upon satisfactory evidence of the destruction of a specified animal



Wild Dog Bounty & Retainer Policy

Wild Dog – refers collectively to dingoes, dingo hybrids and domestic dogs that have escaped or been deliberately released

POLICY

Balonne Shire Council pays a wild dog bonus payment, provided that the conditions are met by the applicant. Council will be the Feral Scan App for further compliance around scalp bounty and retainer collection by landholders, trappers, shooters and other applicants that want to claim the monies.

The wild dog bonus payment is \$100.00 per scalp and retainer payment \$300.00 per dog for registered trappers only. The method can either be trapped, shot or other as long as it is inside the Wild Dog Barrier Fence within the Balonne Shire boundaries. The bonus payment may change at Council's budget prior to 1 July each year.

BUDGET & LEVIES

A Wild Dog Levy is payable by the rural rate payers within the Balonne Shire. This was adopted by Council for the use of fully subsidising the meat used for baiting programs and out of season baiting, bounty and retainer monies.

Meat is purchased by Council for the baiting programs. Council intends that this arrangement will encourage a greater participation in baiting programs and wild dog control.

FUNDING OPPORTUNITIES

Council will apply for funding when available to further assist landholders and trappers. .

WILD DOG CONTROL OFFICERS

Council will employ Rural Lands Officers to assist with wild dogs and trapping processes and targeted baiting hot spots throughout the year within the Shire.

WILD DOG BAITING PROGRAMS

Balonne Shire Council will coordinate bi-annual baiting programs to service Shire landholders – usually around April and September, depending on the weather conditions and wild dog activity. Council supplies 40kg of free meat to landholders per property.

BALONNE SHIRE WILD DOG ADVISORY COMMITTEE

The Balonne Shire Wild Dog Advisory Committee (BSWDAC) was established in 2008 to encourage best practice management of wild dogs with all stakeholders in the Shire to help reduce their impacts on the landholders. BSWDAC is led and managed by Landholders to work closely with the



Wild Dog Bounty & Retainer Policy

Balonne Shire Council. BSWDAC have produced a five (5) year Wild Dog Management Plan to align with Balonne Shire Council's Biosecurity Plan.

The goal of the Wild Dog Management Plan is to help reduce the impacts that landholders are feeling from wild dogs by guiding the implementation, efficiency and coordination of Council's approach to controlling wild dogs and other vertebrate pests.

The BSWDAC meets a minimum of two (2) times a year or as required and helps coordinate syndicates of landholders to support wild dog control at a local level. The lists of syndicate contacts and trappers will be annually updated in the attached Appendix.

ELIGIBILITY & COMPLIANCE

To be eligible to claim the wild dog bounty or retainer the following conditions must be met:

1. Relevant Commonwealth Statutory Declaration form must be completed (available from the Council office) and signed by the applicant listing all of the property and owners details on which the dog was destroyed. The Commonwealth Statutory Declaration must be witnessed by an Authorised Officer, Justice of the Peace or relevant officer in accordance with the legislative requirements.
2. GPS points or a map of the property indicating where the dog/s were destroyed must accompany the Commonwealth Statutory Declaration and lodged on the Feral Scan App.
3. A copy of the applicants drivers licence must accompany their first claim.
4. The scalps must be delivered to the Council Office and sighted by the Authorised Council Officers prior to receiving payment.
5. A relevant officer of Council (preferably the Manager of Rural Services and Compliance) must sign the Wild Dog Bonus Application (section 3), confirming that the scalps have been sighted and match the information on the Application for Payment Form and the Destruction sign off, prior to the Application being processed for payment.
6. The scalps must be dried or frozen (decomposing or smelling scalps will not be accepted).
7. The scalp must be a full scalp – not just the ears and nose. Scalp payments will only be made on scalps presented to Council and inspected by an Authorised Officer that are able to be identified as scalps and are compliant with all the above eligible points.
8. Scalps must be suitably packaged (not open plastic bags).

The Wild Dog Bonus Application / Statutory Declaration are processed through Rural Service Department and then through the Accounts Payable system from the information provided and processed accordingly. Council will pay the dogger/trapper directly and not through any third parties. Forms must be returned fully completed. Council's payment terms are thirty (30) days.



Wild Dog Bounty & Retainer Policy

RELATED POLICIES & REGULATIONS

- Balonne Shire Biosecurity Plan
- Biosecurity Act 2014
- Balonne Shire Wild Dog Management Plan 2019-2024

REVIEW OF POLICY

To be reviewed in May each year or as required.



Wild Dog Bounty & Retainer Policy

Appendix A:

SYNDICATE CONTACTS

Balonne Shire is made up of five (5) syndicate areas. These are:

North - Central Zone(Mitchell-St George Road/Boolba)

- Ian Dries
- John Southern

North – East Zone (Moonie Highway/St George)

- Rod Avery
- Kym Pike
- Ellen Smith

South – East Zone (Nindigully/Thallon)

- Ross Hindle
- Jeff Betts

Western Zone (Bollon)

- Brian Southern
- Bill Winks

Southern Zone (Dirranbandi/Hebel/Mungindi)

- Adam Parbury
- Duncan Banks

REGISTERED TRAPPERS

Balonne Shire Wild Dog Advisory Committee (BSWDAC) and Balonne Shire Council have a selected number of trappers who are on the list of registered trappers and entitled to claim the retainer bonus for the syndicate areas:

Registered Trappers are:

- Sid Harris
- Bill Harris
- Ian Dries
- Cameron Cowley
- Bill Horneman



Wild Dog Bounty & Retainer Policy

- Nathan Beardmore
- Chris Lindsay
- Thomas Lee

Document No. >> 77081 Version No.3
Authorised by >> Council

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Latest Version Adopted: 20 June 2019
Next Review Date>> July 2020

OFFICER REPORT

TO: Council

SUBJECT: **Wash Down Bay**

DATE: 10.06.19

AGENDA REF: CES12

AUTHOR: Karl Hempstead - Manager Rural Services

Executive Summary

To support the Draft Biosecurity Plan and respond to the Biosecurity Act 2014 and Regulations through a vehicle wash-down facility to reduce weed seed spread and that pose financial and environmental threats to Balonne Shire's agricultural industry.

Background

The need for a wash down facility is a response to the Biosecurity Act 2014 to enable Council employees, community members, visiting contractors and other entities to be able to wash down and reduce the possibility of weed seed spread within the region.

- Balonne Shire Council and landholders are obliged under the Biosecurity Act 2014 to reduce weed seed spread.
- Council had received and installed a wash-down facility that when operational would reduce weed spread by vehicles.
- To address efficiency and safety concerns Council budgeted to automate the facility and that has been completed.
- The Avdata system (State funding through QMDC @ \$17,000) allows for the company to create accounts on behalf of Council. Customers are issued a token once, that makes direct payment to Council from their bank account each time they use the facility.
- It is anticipated that with effective promotion and use the income from the facility would pay for its annual maintenance and operational costs. A fee of \$2 per 3-minute interval would generate \$10,000 per year based on 14 3-minute washes per day. Maintenance and operational costs are budgeted at \$8,000 pa.
- A hand-spray gerni, connected to the artesian water supply, will be added to both improve the effectiveness of seed removal and increase the utility of the wash-down facility as a basic car wash.

There have been concerns about the reliability, effectiveness and operational costs of Council's wash-down facility and the following section seeks to address those concerns so that the facility can be effectively utilised.

1. The company that manufactured the trans-locatable no longer exists and some parts would need to be manufactured for major maintenance. This effectively means that the life-cycle of the asset will be shorter, but should be utilised up to the point it is no longer cost-effective to maintain.
2. As the facility is specialised to target the main seed deposit areas on a vehicle it does not completely wash the vehicle as does a car wash. The addition of a hand spray gerni as part of the system allows

a more comprehensive clean for those who want it, as well as use as a basic manual-automatic car wash without detergents.

3. There were safety concerns regarding persons triggering high-pressure water jets. This should be eliminated through automation which isolates the auto sensor.
4. Use of river water during water restriction periods. Council would need to consider what restrictions applied. The gerna would be connected to artesian water and would be available for manual wash-down should restrictions apply.
5. Cost to clean silt traps, maintain, and issue tokens should be largely off-set by user fees.

The above considerations should allow the facility to be used in 2019. It would be appropriate to review the operation after one year and subsequently every three years.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Environment</u>	Biosecurity, pest management and stock route planning

Consultation (internal/external)

Director of Community and Environmental Sustainability
Avdata Systems, Canberra.

Legal Implications

Queensland Biosecurity Act 2014 and Regulations

Policy Implications

Balonne Shire Council Draft Biosecurity Plan
Fees and Charges Policy

Financial and Resource Implications

Operational costs are expected to be largely covered by user fees. The estimated cost to add a gerna spray gun for added utility, and to replace the river water service to bore water is:

- \$3,500 Gerna and accessories
- \$2,000 Security cabinet for unit
- \$6,000 Artesian water street connection

Attachments

Nil

Recommendation/s

That the vehicle wash-down facility be made operational in 2019 through use of a token payment system and the addition of gerna connected to the street artesian system.

Digby Whyte

Director Community and Environmental Services

OFFICER REPORT

TO: Council

SUBJECT: Songs To Die For

DATE: 12.06.19

AGENDA REF: CES13

AUTHOR: Liah Hayden - Community Development Officer

Executive Summary

OQ (Opera Queensland) propose to hold an opera event in partnership with Council in St George on Thursday September 5th 2019 as part of their regional tour.

Background

Council has an opportunity to partner with Opera Queensland to host a night of opera in St George. Queensland Opera's regional tour "Songs to die for" scheduled in St George on September 5th 2019.

ABOUT THE SHOW

It's no secret that opera does death scenes well. At the heart of some of opera's greatest moments, you'll find a knife, bullet or poison paired with some of the most sublime music ever written. For 400 years, death has inspired iconic composers and modern legends; Kurt Cobain, Amy Winehouse and Janis Joplin whose songs speak as passionately to us as the music of their operatic counterparts.

Songs To Die For is a cheeky nod to the over-dramatised deaths of opera's leading characters masterfully entwined with pop classics. Presented by three of Opera Queensland's leading artists, *Songs To Die For* is a celebration of the end brought to vivid life in a night where Don Giovanni meets Highway to Hell.

COMMUNITY BENEFIT

Supporting an Opera in St George directly links into Council's Arts and Cultural Policy 'Performance & Exhibition'. The opera will provide residents of Balonne an opportunity to experience an art form that would not normally be accessible or affordable for remote and rural communities. This tour would be great opportunity for the Balonne community to experience all that Opera Queensland have to offer, celebrating the classics and engaging the community in workshops with professional artists introducing the operatic art form through a series of vocal, stagecraft and drama activities. It would also provide a platform for performance opportunities for local artists.

It is envisioned that Council will be able to promote the Opera as an attraction during the 2019 tourist season, therefore drawing in new and diverse tourists that would not normally visit the region. Opportunities exist for tourism packages to be developed around the event. There is indicative evidence from previous events held in the region, that there is a direct short term boost in the economy of the businesses and community groups involved in the event.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Vibrant creative arts, music, local history and culture

Consultation (internal/external)

Mareea Lochel (Community Collective and Wellbeing Co-ordinator)

Kim Wildman (Manager Tourism)

Digby Whyte (Director of Community Environmental Services)

Legal Implications

Nil

Policy Implications

Balonne Shire Arts and Cultural Policy 2015-2018

Performance & Exhibition - Balonne Shire Council will seek to:

- Encourage access to professional performance and exhibitions of a calibre available in urban centres to enrich the cultural experience of the broader community and the practice of local artists.

Financial and Resource Implications

Opera Queensland has requested financial and in-kind assistance from Council to host the event in St George.

Financial assistance

Waiver of Cultural Centre hire fee

Payment of presenter fee, \$6,490 including GST

In-kind assistance

Liaising with Opera Queensland

Project manage the event

Promotion & marketing

Co-ordination of community groups for catering & bar

Sale of tickets at the VIC, Council Office reception, and Library

Similar events have attracted around 120 patrons. This suggests ticket sales would cover half of the required fee. As a Council-partnered production it would be appropriate to contribute the other half of the costs from Council's Community Events budget. There are sufficient funds in the 2018/19 community events program for Council to contribute **\$3,245.00** including GST towards the Opera Queensland Songs to Die For production.

Annual Budget		\$15,000.00
Less approved/allocated requests	5,628.77	
Less pending requests		
NAIDOC Celebrations 2019	3,000.00	
Focus on Food and Fibre Conference	3,000.00	
Opera Queensland Songs to Die For	3,245.00	
Total remaining		\$126.23

Attachments

1. Queensland Opera Agreement - Songs to Die For [↓](#)

Recommendation/s

That Council

1. Approves the Opera Queensland Agreement "Songs To Die For" production in St George on Thursday September 5th 2019.
2. Approves to provide up to \$3,245 including GST from the 2018/19 Community Events budget to cover any ticket sales shortfall in meeting the Opera Queensland \$6,490 including GST total fee
3. Approves to waive the Cultural Centre hire fees for the production
4. Approves providing in-kind support in the form of:
 - a) Liaising with Opera Queensland
 - b) Project management of the event
 - c) Promotion & marketing
 - d) Co-ordination of community groups for catering & bar
 - e) Sale of tickets at the VIC, Reception at Council Office and Libraries in the Shire.

Digby Whyte

Director Community and Environmental Services

LETTER OF AGREEMENT

OPERA QUEENSLAND SONGS TO DIE FOR REGIONAL TOUR 2019

This Letter of Agreement commits the following parties

Opera Queensland (OQ)
(the Producer)

Queensland Conservatorium Building
140 Grey Street
South Brisbane QLD 4101

and

Balonne Shire Council
(the Presenter)

PO Box 201
St George QLD 4487

to the delivery and co-presentation of the 2019 tour of *Songs to Die For* (**The Production**) by Opera Queensland (OQ).

This Letter of Agreement (LOA) has been developed in good faith to ensure the greatest possible success for the forthcoming 2019 tour of the Production.

The parties acknowledge that OQ and the Presenter are independent companies and that nothing in this agreement confers on either party any relationship, employment or partnership.

This is the only Agreement in place relating to this co-presentation.

1. Funding

OQ has received funding for a Queensland tour of the Production from the Queensland Government through Playing Queensland. OQ will administer and acquit the fund and fulfil the role of "Tour Coordinator". The Playing Queensland funding covers tour costs including transport, accommodation and living allowances.

2. Term and Presentation

The Presenter will present the Production at the dates and times and at the venues listed in the agreed itinerary at **Schedule A** to this Agreement.

3. Fees

The parties have agreed to the fee payment as set out in **Schedule B** to this Agreement.

4. OQ will provide:

- (a) a fully realised production of the Production,
- (b) the physical elements required for presentation of the Production, including all scenery, properties and costumes and all technical equipment necessary to realise the production, including basic lighting equipment; and
- (c) the services of all personnel directly involved in the presentation of the Production including singers, musicians and technical staff ("Opera Queensland personnel"). For the avoidance of doubt this excludes local technical labour and front of house staff which are the responsibility of the Presenter, as detailed below.

5. The Presenter will provide:

- (a) agreement of scheduled performance date and time
- (b) provision of final Box Office reconciliation to OQ for calculation of performance royalties if applicable (gross box office net of booking fees)
- (c) payment of share of box office to OQ as set out under **Schedule B** on receipt of a tax invoice (if applicable)
- (d) provision of booking and hiring the venue for the duration of the bump in, performance and bump out
- (e) placement of all logos and acknowledgements on promotional materials created and subject to the overall public relations and communication strategy for the Production
- (f) means to organise and manage the ticketing requirement including sales, distribution and ticketing fees
- (g) OQ with 20 complimentary tickets to the Production, and access to additional tickets at a concession rate to be purchased
- (h) cooperation to reasonably support and acknowledge sponsors associated with OQ in setting up the venue
- (i) any pre-rigging requirements
- (j) dressing rooms that are clean and ready for the cast
- (k) technical labour to assist with the bump in, rehearsal, performance and bump out up to a maximum of 20 hours (including penalty rates if applicable)
- (l) ticketing and ushers at performance
- (m) means of facilitating the sale of merchandise at the performance if requested and providing reconciliation of monies received
- (n) all ticket sellers, stage door, front of house and cleaning staff.

6. Personnel and Allowances

OQ will be responsible for

- (a) All salary payments, taxes, superannuation, worker's compensation insurance and all other payment related to the employment of Opera Queensland personnel
- (b) All touring allowances payable to Opera Queensland personnel

7. Transport and Accommodation

- (a) OQ will transport the OQ touring party, all scenery, costumes, instruments and technical equipment to and from the Presenters location.
- (b) OQ will provide accommodation for all Opera Queensland personnel.

8. Marketing

- (c) OQ will provide template artwork for an A3 poster, DL flier and print advertisements.
- (d) OQ will digitally deliver a A4 program to distribute to patrons attending the performance. The Presenter will provide the required number of printed colour copies.
- (e) OQ through their PR agency (Aruga) will provide a PR and media kit including a media release and will work in consultation with the Presenter to ensure maximum media exposure is secured.

- (f) OQ will provide an electronic proof establishing the form of advertising to be utilised in print media. All advertising must be submitted to OQ by the Presenter for prior approval at least three days before it is due to go to print. Such approval will not to be unreasonably withheld.
- (g) The Presenter will be responsible for promoting its performance of the Production and for bearing all costs associated with that promotion, including printing and selling of tickets, amending posters to include necessary local reference, distribution of posters and flyers, placement of all advertisements in print media, television, radio, etc.
- (h) No posters or flyers other than those provided by OQ may be used.

9. Royalties

Any royalties payable for the performing version of the Production will be paid by OQ.

10. APRA

Any APRA royalty fee if applicable will be paid by OQ.

11. Production

OQ will supply all technical and other information to enable bump in and bump out, pre-rigging of lighting and general preparation of stage and dressing rooms.

12. The Venue

- (a) It is agreed the venue will be the venue specified in **Schedule A** to this Agreement.
- (b) OQ and the Presenter deem the venue to be technically suitable for the Production. The Presenter undertakes to advise OQ of any changes to the circumstances of the venue. If changes in the circumstances of the venue incur addition expenses to OQ these costs will be borne by the Presenter.
- (c) If food or drink is served, the Presenter is responsible for obtaining any relevant licence and for adherence to local health regulations.
- (d) The Presenter will ensure that OQ personnel are met at the venue by someone with good knowledge of the building, e.g. location of 3-phase supply, fuses, light switches etc., and with all necessary access keys.
- (e) The Presenter will further ensure that a similarly qualified person is available for the duration of the bump out to ensure access/egress as required and secure the building once the bump out is complete.
- (f) The Presenter must ensure that parking is available at the venue for a touring truck and one car/people mover for the entire period that OQ is present in the venue.
- (g) If by agreement the venue is an outdoor venue, then the Presenter, after consultation with OQ, may be required to provide at the Presenter's expense:
 - i. Suitable sound equipment in order to amplify the performance, including radio microphones
 - ii. An experienced sound operator and radio microphone technician
 - iii. Sheltered path and flooring between the dressing room area and the stage
 - iv. The aforementioned list of sound equipment will be forwarded in advance to OQ for approval, in addition to the resume of the sound operator.

13. Liaison

- (a) The Presenter will ensure that OQ is advised of a contact person with whom it can communicate regarding technical details of the venue, and who can provide assistance in locating local facilities and suppliers.
- (b) The Presenter will assist with sourcing suitable accommodation in its region and/or allow OQ to take advantage of any concessional accommodation arrangements it has in place with accommodation providers.

14. Sponsorship

Should OQ secure a specific sponsor for the tour, the Presenter must ensure acknowledgement of the OQ sponsor relevant to its performance in all promotional material. The Presenter is free to obtain additional sponsorship from any source, for its performance only, subject to the approval in writing of OQ. Such approval will not be unreasonably withheld and only likely to be withheld in cases where the potential sponsor is a competitor of OQ sponsors. OQ reserves the right to decide whether a company is a competitor of OQ's sponsors.

15. Government support

- (a) The Government support for the OQ tour is set out at the beginning of the Agreement in clause 1.
- (b) The Presenter must ensure acknowledgement of the Government support relevant to its performance in all promotional materials as specified in **Schedule C**.

16. Broadcast and filming rights

- (a) No video or audio recording or broadcast may be made of the Production without prior consent.
- (b) All reasonable steps must be taken by the Presenter to ensure no unauthorised recording or broadcast, either aural or visual, shall take place during the performance(s).
- (c) No photographs may be taken of the performance or rehearsals without approval from OQ. OQ has production photos it can distribute on request for marketing purposes.

17. Insurance

- (a) OQ will provide personal and property insurance for its employees (Opera Queensland personnel) and all property, equipment and effects of the Production. OQ can provide the Certificate of Currency to the Presenter if required.
- (b) The Presenter warrants that it will hold public liability insurance for all performances of the Production and hereby indemnifies OQ from any and all claims for injury, loss or damage.
- (c) OQ will require the Presenter to provide a copy of their Certificate of Currency to OQ prior to commencement of the Production.

18. Inability to Perform and Cancellation of Performance

- (a) In the event that a performance is prevented or cancelled due to any weather condition, unavoidable travel cancellation, physical mishap or accident that makes it physically impossible for the touring party or their equipment to be present at the Venue on the due date, OQ will use its best endeavours to reschedule the performance at a time that is not disadvantageous to the Presenter.
- (b) If neither replacement nor rescheduling acceptable to the Presenter is possible and the performance is cancelled due to these circumstances the parties agree that neither shall have cause to claim damages or compensation of any type from the other party for any loss that such cancellation may incur.

- (c) The Presenter will be liable for loss of income limited to direct local costs that include but are not restricted to Venue hire, advertising, ticketing and staffing. The share of box office revenue pertaining to the performance that is cancelled shall not be payable by the Presenter.
- (d) OQ shall be liable for loss of income limited to the share of box office revenue and the proportion of the remount, or part thereof, cost attributable to the performance that is cancelled.
- (e) In the event that the performance is cancelled at the discretion of the Presenter, the full fee set out in **Schedule B** shall remain payable by the Presenter.
- (f) Exclusion of Liability - to the full extent permitted by law, OQ will not accept any liability, however arising (including without limitation all liability arising from negligence on OQ's part in connection with obligations of OQ under this Agreement) for any economic loss or damage suffered or incurred by the Presenter, whether direct, indirect, special or consequential arising out of or in connection with the performance of OQ's obligations under this Agreement.
- (g) Should a breach of health and/or safety regulations on the part of the Presenter result in cancellation of the Production, the Presenter will have no right of refund of any fee paid nor any other form of compensation. Any fines or other penalty imposed as a result of any breach of any local regulation will be payable solely by the Presenter. The Presenter hereby indemnifies OQ against any such fine or penalty.

19. Warranty

- (a) OQ undertakes that it is entitled to use any Intellectual Property that may be used in connection with the Production, and that the works performed or used by it in fulfilling commitments of the tour, do not infringe any copyright performing rights or any other rights and will not contain anything libellous or defamatory of any person or company whatsoever.
- (b) OQ will indemnify the Presenter against all claims, demands, notices, and expenses in respect of which the Presenter may be liable by reason of the infringement, or an alleged infringement occurred by reason of the production or possession or use of any material supplied by OQ, its employees and contractors pursuant to the Agreement.
- (c) OQ will indemnify the Presenter against all claims, demands, notices, and expenses in respect of which OQ may be liable by reason of any act or omission by OQ, its employees, contractors or other persons claiming through or under OQ in connection with the Agreement.
- (d) The Presenter will indemnify OQ against all claims, demands, notices, and expenses in respect of which the Presenter may be liable by reason of any act or omission by the Presenter, its employees, contractors or other persons claiming through or under the Presenter in connection with the Agreement.
- (e) OQ will be responsible for, and make good repair, any damage to the Venue caused by any act of negligence or default of its employees and contractors. OQ will pay all costs reasonably incurred by the Presenter for making repairs or making good damage to the Venue.

20. Confidentiality

The Parties shall not during or after the term of this agreement disclose the terms of the agreement to any other person or persons (except to their accountants and/or legal advisers) whether directly or indirectly except as and when required by law so to do.

21. Entire agreement

This Agreement constitutes an entire agreement and understanding between the parties.

22. Variation

This Agreement may not be amended except by notice in writing duly executed by both parties.

23. Notices

A notice given under or for the purposes of this Agreement must be in writing and may be given to a nominated representative of either party in person or electronic mail.

24. Jurisdiction

This Agreement is to be governed by the laws of Queensland. Each party submits to the non-exclusive jurisdiction of courts exercising jurisdiction there.

25. Dispute

The parties recognise that it is in their best interests to avoid dispute, and in the event that a dispute arises will make every effort to achieve a fast resolution of it. In the event of resolution not being reached, the matter may be referred to an independent arbitrator, agreed by both parties.

26. Regulations

- (a) OQ warrants that the scenery, properties and costumes and all technical equipment used in the Production meets with the statutory requirements of relevant regulatory authorities of all the States and Territories of the Commonwealth, including, but not limited to, health and safety, building, and fire regulations.
- (b) The Presenter warrants that the venue in which the Production will be presented meets with the statutory requirements of any relevant regulatory authorities, including, but not limited to, health and safety, building, and fire regulations.

27. Severance

Any provision of this Agreement which is prohibited or unenforceable in any jurisdiction will be ineffective in that jurisdiction to the extent of the prohibition or unenforceability. That will not invalidate the remaining provisions of this Agreement nor affect the validity or enforceability of that provision in any other jurisdiction.

SIGNING PAGE

Dated: _____

Executed as an Agreement

SIGNED for and on behalf of

Balonne Shire Council

Signature and Date

Please print name of Signatory

Position / Title of Signatory

in the presence of -

Signature and Date

Please print name of Signatory

SIGNED for and on behalf of

Opera Queensland
[ACN 000 755 153]

Signature and Date

Position / Title of Signatory

in the presence of -

Signature and Date

Please print name of Signatory

SCHEDULE A

Presenter	Balonne Shire Council
Date of performance	Thursday 5 September 2019
Venue	St George Civic Centre
Time	19:30

Running time is approximately 2 hours, including one interval of approximately 20 minutes.

SCHEDULE B

A. Production Fee:

The Production fee is \$5,900.00 exclusive of GST.

Goods & Services Tax:

To the extent that any Supply under this agreement constitutes a Taxable Supply, the consideration payable by the Recipient to the Supplier will be increased by the applicable amount of GST, which will be calculated by multiplying the amount upon which GST is payable by the prevailing rate of GST.

Therefore the total amount payable to OQ for one performance is:

Performance fee	\$5,900.00
Plus 10% GST	\$ 590.00
Total payable to OQ	<u>\$6,490.00</u>

B. Fee payable in advance:

OQ will issue a valid tax invoice to the Presenter 31 days prior to the performance with 30 day terms. The fee(s) as set out above is payable in advance on the day of the Production by direct transfer into OQ's nominated bank account, unless an alternative arrangement is agreed in writing.

Account name	Opera Queensland
BSB	034-002
Account	592877
Bank	Westpac

Any variation from the agreed itinerary requested by the Presenter, or as a result of a change of circumstances of the venue which leads to additional travelling time, reduced get-in or bump-out time or otherwise causes the personnel of OQ to incur unforeseen overtime or penalty payments, may be subject to an additional Fee.

C. Books of Account:

The Presenter will maintain properly detailed books of account in relation to Box Office income and attendances associated with the performance(s). Attendance details (both paid and unpaid attendance) is required as part of OQ's acquittal of grants. The Presenter agrees to provide such information to OQ no later than two weeks after the final performance.

SCHEDULE C

Acknowledgements and Logos

Acknowledgment of OQ sponsors and Government assistance relevant to the Presenter's performance must be included in all promotional material.

Logos:

All relevant logos will be supplied electronically by OQ.

The relevant logos to be included are:

- Opera Queensland
- Australia Council
- Arts Queensland

Written material

Should any written material be prepared by Presenters for local press release, the OQ logo must be included in accordance with consultation with OQ.

CONFIDENTIAL ITEMS

(CFCS) FINANCE AND CORPORATE SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
CCFS1	<u>SALE OF LAND FOR ARREARS OF RATES</u>	This item will be discussed in closed session in accordance with section 275 of the Local Government Regulation 2012.	

(CIFS) INFRASTRUCTURE SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
CIFS1	<u>THERMAL SPRINGS.</u> <u>CONTRACT AWARD</u>	This item will be discussed in closed session in accordance with section 275 of the Local Government Regulation 2012.	

(CCES) COMMUNITY & ENVIRONMENTAL SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
CCES1	<u>APPLICATION FOR THE KEEPING OF STOCK DOG REGISTRATIONS</u>	This item will be discussed in closed session in accordance with section 275 of the Local Government Regulation 2012.	

INFORMATION REPORTS

(ICEO) CHIEF EXECUTIVE OFFICER

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
ICE01	<u>INFORMATION REPORT - COMMUNICATIONS/DISASTER MANAGEMENT</u>	Information report from the Communications/Disaster Management Officer from 1 January through to 31 May 2019. Numbers of Staff newsletters and Media Releases are down due to officer's illness.	227
ICE02	<u>ECONOMIC DEVELOPMENT UPDATE MAY 2019</u>	Economic Development Update May 2019	229
ICE03	<u>MONTHLY REPORT</u>	Monthly grants information report.	250
ICE04	<u>MDAG MEETING AND FUNDING UPDATE</u>	A meeting was held with the Murray Darling Advisory Group (MDAG) on 14 May 2019 in Dirranbandi. Matthew Magin, CEO, and five (5) Council Officers briefed the MDAG members on the recently awarded grants received from the Murray Darling Basin Economic Development Grants Program from the Federal Government.	253

A total of six (6) grants will provide economic benefit to the township of Dirranbandi:

1. Wild Dog Fencing (Dirranbandi and St George)
1. Digital Connectivity (Dirranbandi and St George)
2. Hot Springs
3. Mentoring-Business Support Project (Dirranbandi and St George)
4. Business Revitalisation and Shop Front Grants Program Grant
5. Showgrounds Irrigation / Other Grant
6. RTC Upgrade

Each grant has an assigned Project Officer and currently the designated Officers are working to submit updated workplaces to the Government, post a teleconference workshop regarding reporting commitments. Upon receiving the work plans the Government will issue the Grant Deed. Upon receiving the Grant Deed work can officially commence. The outcome of the BOR Digital Connectivity Project will impact both project 2 and Project 6 from the above list.

OFFICER REPORT

TO: Council

SUBJECT: Information Report - Communications/Disaster Management

DATE: 06.06.19

AGENDA REF: ICEO1

AUTHOR: Julie Davies - Communications & Disaster Management Officer

Executive Summary

Information report from the Communications/Disaster Management Officer from 1 January through to 31 May 2019. Numbers of Staff newsletters and Media Releases are down due to officer's illness.

Social Media

Facebook: Page likes 2855 – up 10.06%. Page followers 2869 – up 9.44%. Our Lifestyle video continues to draw interest and is now sitting at more than 64,200 views and has been shared 630 times!

Twitter: Followers 255 – up 11.84%. #BringBackJack campaign to bring back cast and crew of Paperback Hero is doing well with 31,200 impressions.

LinkedIn: Launched new Linked In page for Council on 5 May 2019. Since that date we have collected 121 followers and have an engagement rate of 5.91%. This page will be used to promote Council vacancies and business opportunities within the Shire.

Balonne Shire Council Website

Over the past 5 months there have been 34,868 new users on our website. Some of the most popular pages are Current Vacancies, Contact Us, Camping and the Home Page. Bounce rate is sitting at 55.52%.

Newsletters

BSC Bulletin (Staff newsletter) – one and one almost complete.

Community Newsletter – two. Now naming newsletter for season (Autumn, Winter, Spring and Summer) to allow more flexibility for production.

Beyond the Wire newsletter – one. This newsletter targets landholders and will be produced as needed on request of Rural Services.

Media Releases

- 14 Media Releases for Council
- one for SWRED.

Brochures/Promotional material

- Produced Economic Development brochure on Horticulture. This was translated into simple Chinese and Japanese for recent trade delegation.
- Designed and ordered two new generic Council banners for use at events.

Disaster Management

- Prepared for and organised Balonne Shire Local Disaster Management Group Meeting in March.
- Travelled to Goondiwindi Shire to review how they use Guardian System. Looking to set up similar system in Balonne. All documents for LDMG stored in Guardian so they would be available for access by members at any time. Will need to migrate all documentation to Guardian from H: Drive.
- Meeting with QFES and QPS regarding upcoming LDMG Exercise.
- Organising training for LDCC members and LDMG members.
- Contacted SWLGA members regarding need for regional DM officer to review risks and LDMPs. Collated responses and produced position description for regional officer for use in grant application.
- Compiled letter from Local Disaster Coordinator to QFES Deputy Commissioner to have SES moved from Toowoomba region to Roma region to align with District Disaster Group and Queensland Police.
- DM Officer and SES Acting Local Controller will attend Guardian Conference in September.

Attachments

Nil

Matthew Magin
Chief Executive Officer

OFFICER REPORT

TO: Council

SUBJECT: Economic Development Update May 2019

DATE: 06.06.19

AGENDA REF: ICE02

AUTHOR: Garnet Radford - Economic Development Officer

Executive Summary

Economic Development Update May 2019

Report Summary

The purpose of the milestone report is to update Council on Economic Development activity in the Balonne Shire during the month of May 2019.

- Meet with local businesses, key local stakeholders, local producers, business decision makers and local champions to make them aware of the EDO's services as well as work on existing and new commercial opportunities including business expansions;
- Meet key regional stakeholders from varying levels of government relevant to economic development projects;
- Update on key inward investment and expansion projects and activities for the period;
- Provide value-added services and business support to clients;
- Marketing to prospective investors and identify further investment opportunities.

Summary of activity during the month of May including Year To Date (YTD) is below:

Metric	Activity	Notes
New Business enquiries	4	Monthly business enquiries
YTD new business enquires	57	Year to date enquiries
Business engagement meetings	20	Meetings in the month with key stakeholders,
YTD Business meetings	224	Year to date client and stakeholder meetings
Follow up and value-add services (Referrals)	8	Introductions to assist local businesses – grants, services, business development, cost savings
YTD Referral services	118	Year to date referrals and tracking outcomes
Relevant events facilitated and/or attended	6	Includes forums and events, chamber/progress associations and other ED relevant events
YTD Business events	43	Relevant events attended and/or presented at
Investments realised	1	Investments in month
Investments YTD	5	Year to date investments announced in FY
Value of investments	\$5m	\$ value of investments in month

Investments \$ YTD	\$7.375m	Total value of investments Year to date in FY
Jobs created	5	Jobs created (announced) in period
YTD Jobs	10	Jobs created (announced) year to date

1.0 Work Program Highlights

- Announcement of fish hatchery for St George – 6 May
- Site tours and meetings with Staughton Group - 7 May (Howlong) and 27 May (St George)
- Brodie Feedlot – Successful REDP grant of \$250,000 – 15 May
- Hosting Japanese & Taiwanese Trade and Investment Delegation - 26-27 May (presentation attached);
- Small Business Week Chamber of Commerce - 27-31 May;
- Completion of WDEF Assessments and recommendation;
- Four new business enquiries in month of May.

1.1 Events

- St George Chamber of Commerce meeting – 8 May (St George)
- MDAG Grants Consultation – 14 May (Dirranbandi)
- Japanese and Taiwanese Delegation Dinner – 26 May (St George)
- Japanese and Taiwanese Delegation Breakfast – 27 May (St George) – includes presentation on opportunities in Balonne Shire (see attachment)
- St George Chamber of Commerce Small Business Week breakfast – 28 May (St George)
- St George Chamber of Commerce Small Business Week networking – 28 May (St George)

1.2 Business Activity and Lead Generation

- Solar farm company and technologies;
- Proposed training facility in Mungindi;
- NSW based indigenous group – local partners for horticultural project;
- Follow up on fish hatchery announcement and proposed sale of Mitre 10; and
- Feedlot with proposed value-add and vertical integration on site

1.3 Reporting

- MDAG grant requirements;
- Economic Development Activity report; and
- Monthly Council update.

Attachments

1. Supporting Documents Economic Development Report May 2019.pdf [↓](#)
2. Japanese Taiwanese Delegation Powerpoint 27 May 2019.pdf [↓](#)

Matthew Magin
Chief Executive Officer

2.0 Existing Priority Projects Updates

Project updates below on the existing priority projects.

Project	Status/Update
Thallon Grain Upgrade	Still awaiting outcome of JARGF application
Thallon Freight Hub	ARTC met with some stakeholders while in St George on 8 May.
Carrot Production	Lamattina follow up as part of Japanese and Taiwanese delegation site visit.
Mooramanna Feedlot	Expansion plans discussed subject to exclusion fencing and drought.
Fucheng (Westmar)	Follow up on status of Fucheng projects. Still progressing.
Horticulture expansion	Continuing to follow up on opportunities for the horticultural sector. EDO will be attending Hort Connections in June.
Truck Fuel Stop	Proponents met with Council to discuss application process, timeframes. 24/7 operations and 6-8 jobs. Following up.
Cluster Exclusion Fencing	Assessments on applications and recommendations to Council
St George Aerodrome	No further follow up as per DA.
St George Meat Processing	EDO proposing to meet CEO on 7 May in Howlong (Albury)
Learning Hub – Library	Update with Councillors – Community Catch up day in June
Electricity Generation Renewable Energy Projects (2)	No further update - projects not progressing
Solar Farm St George	No further update.
Solar Project	Enquiry by new group

3.0 Investments Realised and Job Creation/Retention

For the month of May, the announcement of a new fish hatchery was made. It is a \$5 million project with at least five new jobs created. The EDO is following up with the department with regards to timeframes.

Investments	YTD	Project Value \$	YTD	Jobs	YTD
1	5	\$5.0m	\$2.375m	5	10

4.0 Economic Development Activity

4.1 New Business Enquiries

In the month of May, there was one new business enquiry from Brisbane. Year to Date (YTD) there have been 57 business enquiries. In addition to the priority projects, the EDO will continue to follow up and report on these projects and located within the Economic Development Activity excel spreadsheet.

Enquiries	Totals	YTD	Sector	Totals	YTD
New	3	41	Agriculture	1	16
Expansion	1	16	Education/Training	1	3
Total	4	57	Energy	1	4
External	3	35	Health and Medical	0	2

Local	1	22		Horticulture	0	8
Total	1	57		Indigenous	1	2
				Manufacturing	0	6
				Property	0	2
				Retail	0	3
				Tourism	0	5
				Transport and Logistics	0	2
				Other	0	1
				Total	4	57

4.2 Client Meetings

During the month, there were 19 Economic Development meetings of which 12 were external and eight local. The purpose of these meetings is to engage and meet with key stakeholders, business champions, investment enablers and investors and business owners directly to promote the Shire and identify business opportunities. Year to Date (YTD), there have been 224 ED meetings. Sector meetings are broken down as is the origin of the enquiry. Meetings are defined as face to face as well as phone conversations with the proponents. Government (5), Agriculture (5), Education (3) and Manufacturing (3) were the most represented sectors. St George (5), Emerald (3) and Regional NSW (3) were the regions that were the most represented.

Sector	Meetings	YTD		Location	Meetings	YTD
Agriculture	5	51		St George	5	72
Council	0	4		Dirranbandi	1	29
Creative	0	1		Thallon	0	3
Education/Training	4	13		Mungindi	2	5
Energy	0	7		Hebel	0	0
Government	5	31		Nindigully	0	0
Health/Medical	0	4		Bollon	0	2
Indigenous	0	5		Brisbane	0	30
Manufacturing	3	12		Gold Coast	0	8
Professional Services	1	42		Goondiwindi	1	10
Retail	1	27		Toowoomba	1	14
Tourism	0	18		Dalby	1	3
Transport	0	3		Stanthorpe	1	3
Infrastructure	1	6		Roma	1	4
				Logan	0	6
				Tasmania	0	1
				Northern NSW	0	1
				Melbourne	1	10
				Sydney	0	4
				Bundaberg	0	1
				Warwick	0	1
				Longreach/Emerald	3	5
				NSW Regional	3	4
				South Australia	0	3
				International	0	5
Total	18	224		Total	20	224

4.3 Referrals

Referrals are regarding introductions to government programs, advisors, mentors and other persons or government programs to assist local business growth and expansion. A total of 8 programs in the month of May were referred to businesses with 118 referrals year to date. Outcomes will be tracked and reported on from these referrals.

Sector	May 2019	YTD	Notes
Agriculture	4	15	Referred to 1 group – 4 areas (export channel, government support, introductions to State Development and TIQ)
Chamber of Commerce & Orgs	0	4	
Education & Training	2	39	Referred 2 contacts for proposed training organisation
Eco efficiency	0	14	
Energy	0	13	
Environmental	0	3	
Health & Medical	0	2	
Horticulture	0	23	
Retail	0	11	
Professional Services	2	18	Referred other funding options to 2 investment groups
Tourism	0	2	
Vitaculture	0	1	
Export	0	3	
Total	8	118	

5.0 Relevant events attended/presented

Event	Date	Purpose
St George Chamber Meeting	8 May	Chamber Meeting
MDAG Consultation	14 May	MDAG Grants and Requirements
Japanese Taiwanese Delegation – Dinner	26 May	Hosted by Council – trade and investment opportunities
Japanese Taiwanese Delegation – Breakfast	27 May	EDO presented to the delegation opportunities in the Shire
St George Chamber of Commerce – Business Breakfast	28 May	Small Business Week – business breakfast
St George Chamber of Commerce networking event	30 May	Small Business Week - networking

5.1 Upcoming and proposed events

Event	Date	Purpose and Location	Cost
Community Catch Up – St George	6 June	Update on Economic Development related projects	\$0
TIQ Doing Business in Asia	10 June	TIQ trade and investment – Toowoomba	\$0
St George Chamber Meeting	12 June	Chamber Meeting – St George	\$0
MDAG Mentoring Program Steering Committee	18 June	Workshop for requirements of steering committee and overview of project. Dirranbandi	\$60
DDSW Economic Development Forum	20-21 June	Discuss regional Economic Development issues and opportunities. Toowoomba - overnight accommodation (2 nights).	\$240
Hort Connections – Leading national horticultural forum and external business meeting program	24-28 June	Investment opportunities – horticultural operators. Includes visit to Adelaide for two investment opportunities.	\$2200 (all costs)



Welcome to Balonne Shire – 27 May, 2019

Japanese and Taiwanese delegation

Balonne Shireへようこそ

歡迎來到我們的城鎮



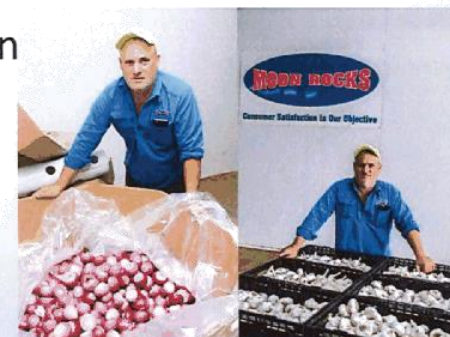
Balonne Shire



- “Gateway to the Outback”
アウトバックへの入り口
前往澳洲內陸的通道
- Land size 31,150 km²
土地面積31,150平方キロメートル
土地面積31,150平方公里
- 7 communities
7つのコミュニティ
7個社區
- Population 4374
人口4374人
人口4374人

Balonne Shire...international

- “Welcoming Town” for internationals
海外からの訪問者や労働者を歓迎する町
歓迎國際訪客的城鎮
- 20 nationalities
20の国籍
20個國籍人口
- Businesses connections with Japan and Taiwan
日本と台灣へビジネスを繋ぐ
與日本及台灣之間的商業連
- Trade and investment opportunities
魅力的な貿易・投資案件
發展貿易及投資的機會



Balonne Shire – Thank you

We hope you enjoy your stay in our town!

良い滞在になる事、願っております

我們希望您喜歡本次對我們城鎮的訪問

Thank You!

ご清聴ありがとうございました

謝謝





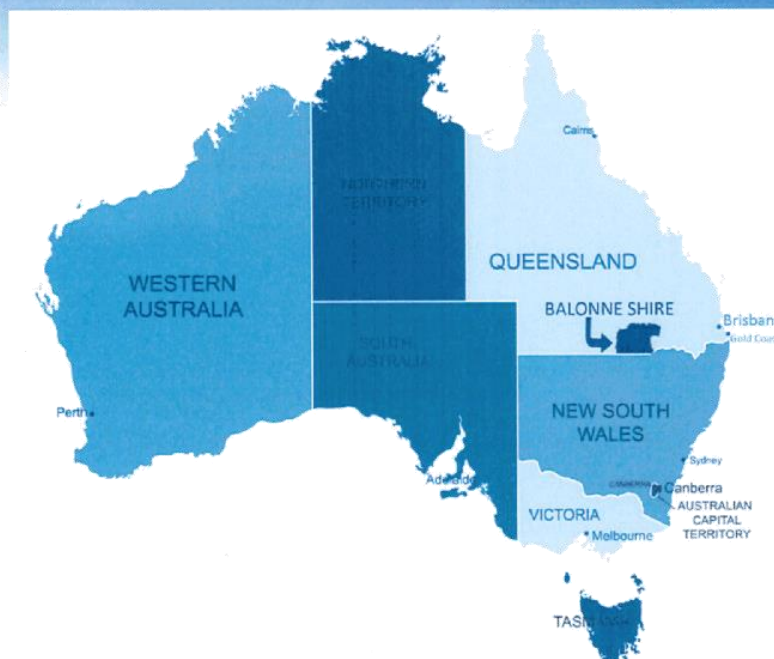
Balonne Shire
Trade and Investment Opportunities
Balonne Shire, 貿易と投資の機会
Balonne Shire, 貿易及投資機會



Balonne Shire Economy

Balonne Shire,の経済状況

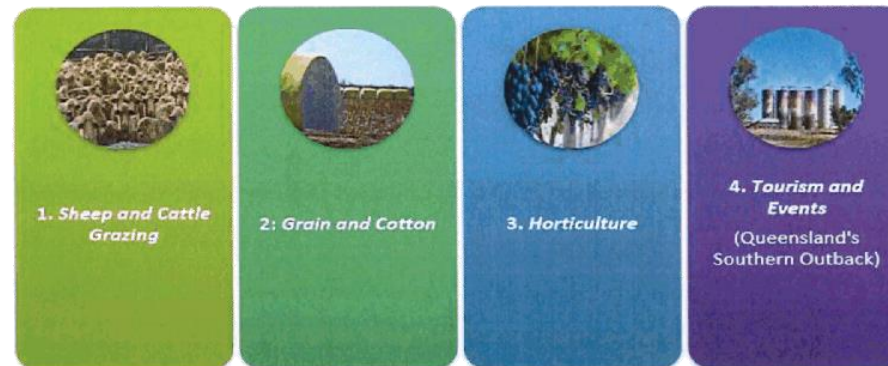
Balonne Shire的經濟



- Economy \$310 million
3.1億豪ドルの経済規模
經濟產值3.1億
- Agriculture – 53%
農業がしめる割合53%
農業占比



Four Economic Pillars 4つの主要経済セクター 四個關鍵的經濟項目



1. 羊・牛
2. 穀物・綿
3. 園芸
4. 観光・イベント

1. 羊&牛
2. 穀物和棉花
3. 園藝
4. 觀光及慶典

Balonne Shire – Agriculture

Balonne Shire, 農業

Balonne Shire, 農業



Value of agricultural production

export



reset



Balonne Shire

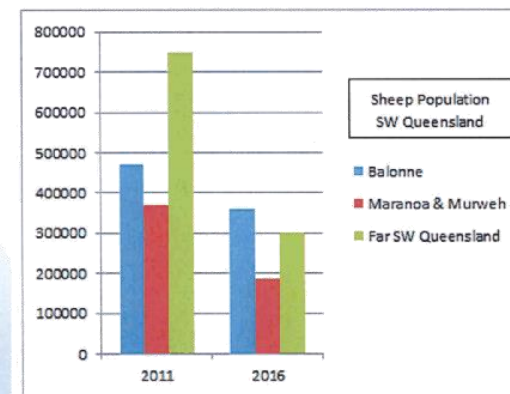
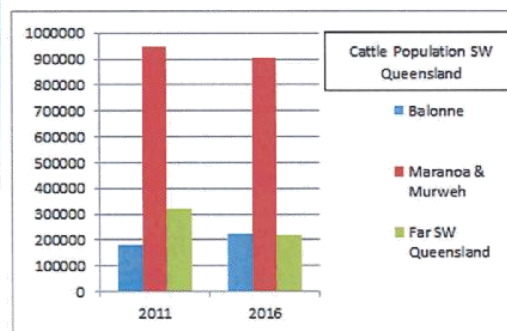
2015/16

Commodity (Click rows to view sub-categories)	\$	%	Queensland	Balonne Shire as a % of Queensland
Cereal crops	90,079,674	24.6	6.6	10.4
Other broadacre crops	138,705,848	37.8	16.0	6.6
Nurseries & cut flowers	--	--	--	--
Crops for Hay	2,603,593	0.7	1.1	1.9
Vegetables	2,844,359	0.8	5.1	0.4
Citrus fruit	--	--	--	--
Grapes (wine and table)	4,139,790	1.1	0.3	12.4
Other fruit	--	--	--	--
Nuts	--	--	--	--
Wool	12,390,835	3.4	0.5	19.9
Milk	170,317	0.0	1.8	0.1
Eggs	418	0.0	1.6	0.0
Livestock slaughterings	115,936,242	31.6	52.0	1.7
Agriculture - Total Value	366,871,076	100.0	100.0	2.8

Sheep and Cattle

羊·牛

羊&牛



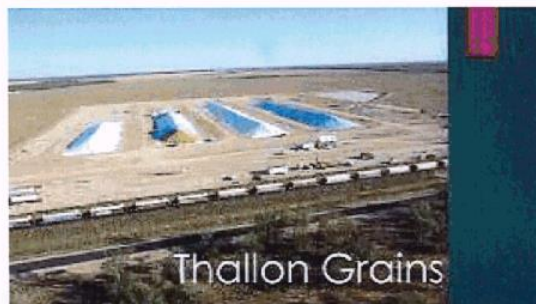
Grain and Cotton

穀物·綿

穀物和棉花



- Cotton – Balonne’s major crop, Cubbie station
- Wheat, chickpeas, oats, hay
- Thallon – one of the largest inland Qld grain terminals



Horticulture

園芸 園藝

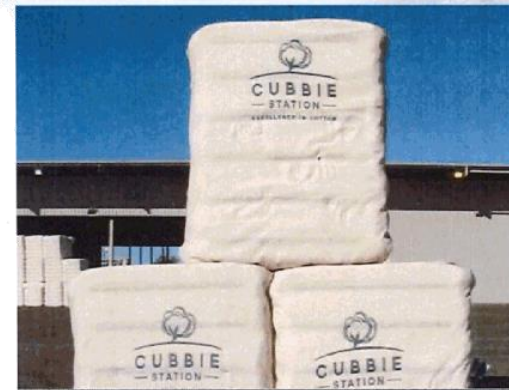


HORTICULTURAL CROPS GROWN IN BALONNE SHIRE

CROP VARIETY	MARKETS
Broccoli	Domestic, Japan, Asia (Other)
Carrots	Domestic
Garlic	Domestic
Onion	Domestic
Sweet Corn	Domestic, Japan
Blueberries	Domestic
Citrus	Domestic
Mandarin	Domestic, Japan
Pomegranate	Domestic, Asia (Other)
Table Grapes	Domestic
Tomatoes	Domestic

Export from Balonne Shire
Balonne Shire 輸出
Balonne Shire, 出口項目

- Cotton, wool, beef and lamb
- Broccoli
- Potentially more:
 - Beef, lamb and poultry
 - Wild game
 - Fruit and vegetable
 - Native bush foods



Priority Projects 主なプロジェクト 重点工程項目



- Exclusion Fencing
- Meat processing facility
- Horticultural Expansion
- Grain Terminal
- Truck Stop
- Beef feedlots

Investment Opportunities


投資案件

投資機會

- Organic Fertiliser
- Biochar facility
- Medicinal Cannabis
- Algae oil
- AgTech & agricultural education
- AgBiotech
- Sheep feedlot
- Micro abattoirs
- Pelletising facility
- Protected cropping
- Native bush foods and medicines



AgBioTech

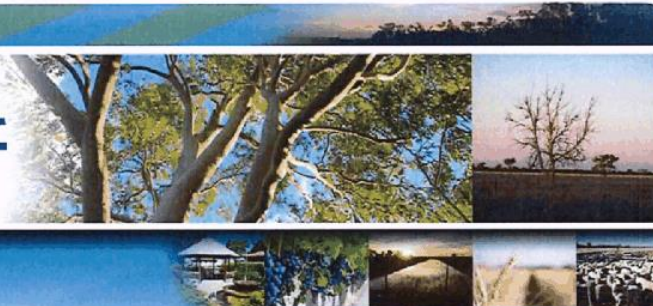


Algae Oils.
Vegetarian-Friendly
Omega 3



For the People
Salonne
Shire Council

Thank you
ご清聴ありがとうございました
謝謝



Balonne Shire.....open for business!
Balonne Shire, 営業中
Balonne Shire, 歡迎您的指教!

Economic Development Officer
Garnet Radford
Balonne Shire Council
garnet.radford@balonne.qld.gov.au
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+61 418 168 824



OFFICER REPORT

TO: Council

SUBJECT: Monthly Report

DATE: 06.06.19

AGENDA REF: ICEO3

AUTHOR: Stephanie Price - Grants Officer

Executive Summary

Monthly grants information report.

Summary

Submitted Grants Applications	2
Successful Grant Applications	11

Attachments

1. 20 June - Grants Monthly Information Report.pdf [↓](#)

Matthew Magin
Chief Executive Officer

Grants Officer - Information Report

4 May – 7 June 2019

Submitted - Full Business Case Grant Applications

Program	Project Name	BSC Contact	Associated Departments	Submission Due Date	Date Submitted	Outcome Due Date	Amount Applied for \$	Project commence date as per agreement	Council Funding	Other Funding \$	Total Project Cost \$	BSC Corporate Plan Alignment - Please see key	BSC Plan & Strategy Alignments - Please see key
												Foundation Area	Community Priority
Gambling Community Benefit Fund - QLD Gov	Tourism and Events Workshops	Kim Wildman	CES	31-May-19	30-May-19	31-Oct-19	\$30,000.00	Approx Jan 2020	\$0.00	\$0.00	\$30,000.00	1, 2, 5	1, 2, 3, 4, 5 EDP, CP, TP&S, TMS
Community Road Safety Grant 2019 - QLD Gov	Road User Strategy - St George State School Precinct	Andrew Boardman	IS / CES	7-Jun-19	6-Jun-19	Aug-19	\$20,000.00	Jan-20	\$0.00	\$0.00	\$20,000.00	1, 2, 4, 5	5 CP, CSS

Successful - Full Business Case Grant Applications

Program	Project Name	BSC Contact	Associated Departments	Amount Applied for \$	Amount Approved \$	Project commence date as per agreement	Council Funding	Other Funding \$	Total Project Cost \$	BSC Corporate Plan Alignment - Please see key	BSC Plan & Strategy Alignments - Please see key
										Foundation Area	Community Priority
Community Development Grant Program - Au	Dirranbandi Showgrounds - Irrigation Upgrade	Andrew Boardman	IS / CES	\$70,000.00	\$70,000.00	TBC	-	-	\$70,000.00	1, 2, 4, 5	2, 4, 5 EDP, CP, TP&S, AMP
Empowering our Communities Small Grant	Workshops / On Farm Projects	Dani Kinnear	CES	\$50,000.00	\$50,000.00	TBC	-	-	\$50,000.00	1, 5	1, 3 CP
W4Q 2019-21	Dirranbandi Rising Sewerage Main Replacement	Andrew Boardman	IS	\$530,000.000	\$530,000.00	October 2019	-	-	\$530,000.00	3, 4, 5	2 AMP
W4Q 2019-21	St George & Dirranbandi Water Main, Fitting and Service Replacement	Andrew Boardman	IS	\$500,000.00	\$500,000.00	October 2019	-	-	\$500,000.00	3, 4, 5	2 AMP
W4Q 2019-21	Balonne Shire Entry Signs	Kim Wildman	CES / IS	\$120,000.00	\$120,000.00	July 2019	-	-	\$120,000.00	1, 2, 4, 5	2, 4 EDP, CP, TP&S
W4Q 2019-21	Balonne Shire Showgrounds Maintenance	Andrew Boardman	IS / CES	\$50,000.00	\$50,000.00	July 2019	-	-	\$50,000.00	1, 2, 4, 5	2, 4, 5 EDP, CP, TP&S, AMP
Queensland Seniors Week	An Enjoyable Morning for our Senior Citizens	Liah Hayden	CES	\$1,000.00	\$1,000.00	August 2019	-	-	\$1,000.00	1	5 CP

1

Grants Officer - Information Report

4 May – 7 June 2019

Local Government Grants and Subsidies Program	Mungindi River Park Upgrade - Stages 2 & 3	Andrew Boardman	IS / CES	\$414,000.00	\$276,000.00	July 2019	\$46,000.00	-	\$322,000.00	1, 2, 3	3	CP, LDMP, CSS
		Michelle Clarke	IS / CES / Finance&Corp	\$708,400	\$708,400	July 2019	\$303,600.00 (Balonne, Bulloo, Maranoa, Murweh, Paroo, Quilpie)	-	\$1,012,000.00	1, 2, 3	3	CP, LDMP, CSS
Local Government Grants and Subsidies Program	Regional Asset Management Strategy											
Department of Transport and Main Roads	Noondoo Thallon Bridge Replacement	Andrew Boardman	IS	TBC	TBC	TBC	-	-	TBC	4	4, 5	CP, EDP, AMP
Department of Transport and Main Roads	Pavement Widening - Camarvon HighWay	Andrew Boardman	IS	\$3,200,000.00	\$3,200,000.00	TBC	-	-	\$3,200,000.00	4	4, 5	EDP, 10YCWP

KEY for Plan and Strategy Alignments

Key - Foundation Area

1	Community
2	Economy
3	Environment
4	Infrastructure & Planning
5	Governance

Key - Community Priority

CP1	Youth Retention
CP2	Small Town Sustainability
CP3	Skilling & Training
CP4	Value-add & Diversification
CP5	Shared Vision

Key - BSC Plans & Strategies

10 Year Capital Works Program	10YCWP	Community Plan	CP	Library Strategic Plan	LSP	St George CBD Master Plan	CBDMP
10 Year Plant Renewal Program	10YPRP	Community Safety Strategy	CSS	Local Disaster Management Plan	LDMP	Stock Route Management Plan	SRMP
Asset Management Plan	AMP	Drinking Water QMP	DWQMP	Long Term Financial Plan	LTFP	Tourism Marketing Strategy	TMS
Biosecurity Plan	BP	Economic Development Plan	EDP	Recreational Vehicle Strategy	RVS	Tourism Policy & Strategy	TP&S
CCTV Strategy	CCTV	ICT Strategic Plan	ICTSP	River Foreshore Master Plan	RFMP	Waste Reduction & Recycling Plan	WR&RP

OFFICER REPORT

TO: Council

SUBJECT: MDAG Meeting and Funding Update

DATE: 10.06.19

AGENDA REF: ICE04

AUTHOR: Kerry Suttor - Project Officer

Executive Summary

A meeting was held with the Murray Darling Advisory Group (MDAG) on 14 May 2019 in Dirranbandi. Matthew Magin, CEO, and five (5) Council Officers briefed the MDAG members on the recently awarded grants received from the Murray Darling Basin Economic Development Grants Program from the Federal Government.

A total of six (6) grants will provide economic benefit to the township of Dirranbandi:

1. Wild Dog Fencing (Dirranbandi and St George)	\$5 000 000
1. Digital Connectivity (Dirranbandi and St George)	\$1 000 000
2. Hot Springs	\$ 875 000
3. Mentoring-Business Support Project (Dirranbandi and St George)	\$ 499 100
4. Business Revitalisation and Shop Front Grants Program Grants	\$ 500 000
5. Showgrounds Irrigation / Other Grant	\$ 70 000
6. RTC Upgrade	\$ 82 475

Each grant has an assigned Project Officer and currently the designated Officers are working to submit updated workplaces to the Government, post a teleconference workshop regarding reporting commitments. Upon receiving the work plans the Government will issue the Grant Deed. Upon receiving the Grant Deed work can officially commence. The outcome of the BOR Digital Connectivity Project will impact both project 2 and Project 6 from the above list.

Background

The Murray Darling Advisory Group (MDAG) was formed by Council on 12 June 2018 with the purpose of undertaking strategic planning and decision making regarding economic development projects for Dirranbandi. The group were responsible for submitting and prioritising projects for consideration. These projects formed the basis for grant application from the Murray Darling Basin Economic Development Program.

Attachments

1. MDAG Minutes 14 May 2019 [↗](#)
2. MDB EDP Project Summaries - Council Report 20 June.pdf [↗](#)

Matthew Magin
Chief Executive Officer

Murray Darling Advisory Group (MDAG)

Minutes – 14 May 2019

Venue – Dirranbandi Cultural Centre Meeting Room

Attendees

Matthew Magin – CEO, Digby Whyte - Director of Communities and Environment), Andrew Boardman - Director of Infrastructure)/Peter Willey – Project Engineer Water & Sewerage Infrastructure, Garnet Radford – Economic Development Officer, Kim Wildman – Manager Tourism , Stephanie Price -Grants Officer, Kerryn Suttor - Projects Officer, and MDAG - Amber Stewart, Andrea Killen, Frank Deshon, Jonathan Burrell, Karen Sullivan and Mark Anderson

Apologies

Andrew Boardman

Chair: Matthew Magin, CEO Balonne Shire Council (BSC)

Minute taker: Kerryn Suttor, Projects Officer (BSC)

1. Welcome

- Matthew Magin welcomed everyone and listed the awarded Murray Darling Basin Economic Development Grants (Department Agriculture and Water Resources [DAWR]) grants for discussion in relation to Dirranbandi.

1. Wild Dog Fencing	\$5 000 000
2. Digital Connectivity	\$1 000 000
3. Hot Springs	\$ 875 000
4. Mentoring-Business Support Project	\$ 499 100
5. Business Revitalisation and Shop Front Grants Program Grants	\$ 500 000
6. Showgrounds Irrigation / Other Grant	\$ 70 000
7. RTC Upgrade	\$ 82 475

2. DAWR Confirmation

- Review of email from Andrew Weavers at DAWR (see Appendix 1)
- BSC will adhere to Government guidelines and reporting. Governance and processes will need to be put in place to manage, acquit and monitor projects being funded.
- Full details are not confirmed until 1) further contact with our assigned Project Leader at DAWR, and, 2) Grant Deed has been issued.

3. Project 1 – Wild Dog Exclusion Fencing

- Area to be covered is defined by DAWR guidelines.
- Primary producers in the eligible geographic can express interest in an EOI, and, then apply to Council for a grant. A contribution will be required (this could be a co-contribution).
- Council will be hiring a Wild Dog Exclusion Officer

1 – MDAG Minutes

 \Business Classification Scheme\Economic and Tourism Development\Projects\

- It will be at the primary producer's own discretion to apply and this funding is not linked in any way to the special rates scheme (as they are separate programs).
- Council will develop the guidelines and consult with the MDAG.
- Jonathan raised the point that the hope was that preference was given to Lower Balonne irrigators (Dirranbandi).

ACTION	By	Due
Develop guidelines	Project Leader	TBC – Await Grant Deed
Consult with MDAG	CEO / Project Leader	TBC

4. Projects for Jobs and Growth

- As presented by Garnet Radford, Economic Development Officer – refer to Attachment 1
- Currently discussions are underway regarding satellite campus opportunities with ATAC. Dr Narendra Nand, Founder and CEO of the Australian Technology Agricultural College (ATAC) – www.atac.qld.edu.au will be visiting Balonne Shire.

ACTION	By: All Group	Due: 26 September 2018
--------	---------------	------------------------

4.1 Garnet to organise for Dr Nand to come to Dirranbandi (as well as St George)

5. Rail and River Precinct Update

- As presented by Pam Crothers – refer to Attachment 2
- For consideration in future planning and decision making

6. General Business

- Discussion on next steps for exclusion fencing.
- Need to send out an EOI for Dirranbandi landholders
- Frank can assist with preparing a list of names; Kerryn to do up a EOI and circulate.

ACTION	By Frank Deshon	Due: Next Meeting (October 2018)
--------	-----------------	----------------------------------

6.1 Frank to send Kerryn a list of landholders to contact regarding an EOI for Exclusion Fencing in Dirranbandi area

ACTION	By Kerryn Suttor	Due: Next Meeting (October 2018)
--------	------------------	----------------------------------

6.2 Kerryn to liaise with Frank and collate email addresses from the name of landholders provided

6.3 Kerryn to prepare an EOI

6.4 Send out to landholders by the next meeting if possible.

7. Next Meeting

- TBC

Meeting Closed at 6.10pm

2 – MDAG Minutes

 \Business Classification Scheme\Economic and Tourism Development\Projects\

Appendix 1 – Email from DAWR re Grants

From: MDBEDP [<mailto:MDBEDP@agriculture.gov.au>]
Sent: Monday, 15 April 2019 10:53 AM
Subject: MDB Economic Development Program [SEC=UNCLASSIFIED]

Good morning

Congratulations on your success in receiving an offer of funding under the Murray-Darling Basin Economic Development Program. A great variety of interesting economic development project proposals were put forward to increase opportunities for employment and increase the capacity and resilience of the identified communities. Our department looks forward to working with you on entering into contracts and delivering these projects.

A full list of all 42 projects offered funding under this program is now on our [website](#). While we are making every effort to move quickly so that projects can commence as soon as possible, it will take some time to negotiate 42 contracts. This email is to identify the next steps in the process for entering into contracts to receive grant funding.

Caretaker period for the Federal Government

As you know, now that the federal election has been called, we are in the period of caretaker government and operating conditions for Australian Government departments are not 'business as usual'. Prior to the caretaker period being called the department gained approval from the Minister for projects suitable for funding and the Minister wrote to all of those applicants regarding the success of their applications. These steps allow us to work with you during the caretaker period to help you meet the conditions of funding attached to your offer of funding (if any), and negotiate and execute contracts with you.

This means that the caretaker period will not delay the negotiation process and we expect to finalise the agreements between June and August 2019 with all projects expected to commence next financial year.

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 \Business Classification Scheme\Economic and Tourism Development\Projects\

Webinar

You will receive a package of draft documents, including the draft funding agreement before Easter. We are working towards hosting a webinar in the first week of May where we will discuss the details of how we will manage the projects and the requirements that will be placed on successful grant recipients. This will apply to every project under this program. We will not be discussing individual projects during the webinar. There will be a chance to ask questions about the generic contractual requirements during the webinar.

You will be able to access the webinar from your computer, tablet or smartphone and although it will be delivered live, it will also be recorded for those unable to participate on the day. We would like everyone involved in managing these projects to see the webinar. Further instructions will soon follow regarding how to access the webinar.

Following the webinar, we will discuss your project with you individually and will be in touch to schedule this.

Do Not 'Spend' Grant Funding Yet

The grant funding will not become available until the contract, specifically the Activity Work Plan which is part of the contract, is executed (signed by both parties). For this reason you should not commence your project prior to the agreements being signed because any costs incurred before the Activity Period (to be specified in the contract) will not be met by grant funding. A project that has commenced prior to the contract being executed may not be eligible for any grant funding at all. Further, nearly all project proposals have conditions of funding which must be met to the department's satisfaction before the Commonwealth will enter into a contract with you. Starting projects prior to contracts being executed presents a high risk to your organisation and the success of your project.

You can and should however, continue to plan for delivering your project because at this stage we anticipate all projects will proceed to contract. Planning for delivering a project does not include entering into contracts; employing personnel; or commencing physical works. Planning includes working out how you will deliver your project – the governance arrangements, the financial management arrangements, budget, and the practical steps to deliver the project. One of the important parts of planning at this stage is to think through three to four practical milestones for your project (less than three milestones for projects under \$50,000 and up to six milestones for projects over \$500,000). The milestones will be part of your contract arrangements.

4 – MDAG Minutes

 \Business Classification Scheme\Economic and Tourism Development\Projects\

All project activities must conclude no later than 30 April 2022. This allows enough time for final reports, financial acquittals and payments prior to the conclusion of the 2021-22 financial year. Our funding for this program ceases at this time so this deadline is not negotiable. Some project applications contained activities occurring past this date and the relevant grant recipients will need to plan to meet this deadline.

Announcements and publicity

You are free to announce and disseminate the information about the funding offered to you. Please be mindful that the funding is conditional, as advised in the Minister's letter and in this email, and is dependent on a successful negotiation of the funding agreement.

Please also note all publicity for activities under the program must give appropriate recognition of Australian Government support. You can refer back to the program guidelines for further advice on this topic (please see attached). Please contact us on MDBEDP@agriculture.gov.au with a draft of any publically released material with enough time for us to consider it.

Contacts

We are happy to answer any questions you have so far on the program. We will soon be allocating project managers to each of the projects and will provide you with those contact details as soon as possible. We would like you to keep using the email address: MDBEDP@agriculture.gov.au so that our team can provide continuous service to you.

For those wishing to speak with someone directly, please call me on 02 6272 5081 or Ms Kelly Noonan, Assistant Director, Southern Water Infrastructure Section, 02 6272 2005.

Regards

Andrew

Dr Andrew Weavers

Director | Southern Water Infrastructure Section | Water Recovery Branch | Water Division

Department of Agriculture and Water Resources

☎: 02 6272 5081 | ✉: MDBEDP@agriculture.gov.au

5 – MDAG Minutes

 \Business Classification Scheme\Economic and Tourism Development\Projects\

1. Wild Dog Exclusion Fencing

Total Grant: \$5 000 000 (less 10 % admin/project mgt)

The Balonne Shire Council (BSC) in conjunction with rural land holders in our region are aiming to construct approximately 1,053 kilometres of Wild Dog Exclusion Fencing (WDEF) over a the four (4) financial years commencing in 2018-2019 through to 2021-222 period, protecting approximately 351,000ha of grazing land which is best suited to small stock (e.g. sheep and goats) from wild dog predation. The total project will have a total cost of \$10,000,000 which will have both direct and indirect input into the local economy of both areas. The end result of this project will see a revival of the sheep and wool industry as well as expansion into similar activities (i.e. goat production) in South West Queensland, strengthening and diversifying the economic sector of the Balonne region specific to those communities directly affected by the water buybacks along the Balonne River system (under the Murray Darling Basin Plan).

Outputs

- Approximately 1,053km of wild dog exclusion fencing to a minimum standard requirements;
- 351,000ha of protected land area fenced off from wild dogs in strategic locations in Dirranbandi & St George to reduce the wild dog impacts and populations;
- Increase stocking rates on properties located within the strategically fence area;

Outcomes

- Decrease of wild dog activity within the strategically fenced area;
- Increased stocking rates;
- Increased pasture (stock feed);
- Closing of the major wild dog movement areas around Dirranbandi & St George within the Balonne Shire;
- Direct Agricultural employment opportunities;
- Increase in on regional population; and
- Increase in economic growth within Balonne Shire Communities.

5.1 Project Leader

Digby Whyte / Matthew Magin – Project Manager BSC – Tel 4620 8888 – email Digby.whyte@balonne.qld.gov.au / matthew.magin@balonne.qld.gov.au

<insert details> - MDAG Member -

5.2 Key Considerations

- Location
- Landholder co-contribution

2. Digital Connectivity Project Stages 3-4 St George and Dirranbandi

Total Grant: \$1 000 000 (less 10 % admin/project mgt)

SUMMARY: Staged Approach to Digital Connectivity in Balonne Shire

Stage 1 – BOR (geographic area to be confirmed)

Stage 2 – Bollon (separate grant)

Stage 3 – St George MDBED Grant (increases coverage from BOR stage 1)

Stage 4 – Dirranbandi MDBED Grant (increases coverage from BOR stage 1)

The Digital Connectivity Project Stages 3-4 will enable increased geographic area, in addition to the Stage 1 BOR project phase.

Note: Stage 1 [BOR] of Council's Digital Connectivity Project has been made possible with the recent decision to proceed with a \$2 million project (with a \$1 million co-matched Telco investment) to develop the necessary core backbone digital connectivity infrastructure.

Stage 1 BOR - Key Dates

Tender Closes	14 June 2019
Council Meeting	18 July 2019
Execute Contracts	22 July 2019

5.1 Project Leader

TBC

Procurement

Deb Colledge

Debra.Colledge@balonne.qld.gov.au

Mobile: 0418 757 483

5.2 Key Considerations

Process

1. The development of this project depends on the outcome of the BOR Tender process.
2. Upon appointment of a Telco the milestones for this project can be finalised – it is likely that the milestones in section 2.3 will change.
3. It will be necessary to apply to Government for variance in the project milestones **after 22 July** when the updated Project Gantt chart has been provided by the Telco, and, negotiations take place as to how Stage 3 and Stage 4 can interface with Stage 1.

1 – Project 2 - Digital Connectivity Project Stages 3-4 St George and Dirranbandi

3. Dirranbandi Thermal Hot Springs

Total Grant: \$875 000 (less 10 % admin/project mgt)

Construction of thermal hot springs in Dirranbandi. The new facilities will create secure jobs for local residents and lead to a boost in our local economy.

In addition by offering tourists a unique experience such as this, the thermal hot springs will be of huge benefit to the economy by encouraging visitors to stop in the Balonne Shire overnight and make use of the facility, having such facilities on offer would in addition encourage residents to stay in the Shire.

Outputs

- Thermal Hot Springs

Outcomes

- Increased utilisation of the facilities
- Promote health and wellbeing
- Increase in economic activity

5.1 Project Leader

Peter Willey – Project Manager BSC – Tel 4620 8861 – email peter.willey@balonne.qld.gov.au

<insert details> - MDAG Member -

5.2 Key Considerations

- Location
- Design
- Operational aspects

4. Business Mentoring Project

Total Grant: \$499 100 (less admin/project mgt)

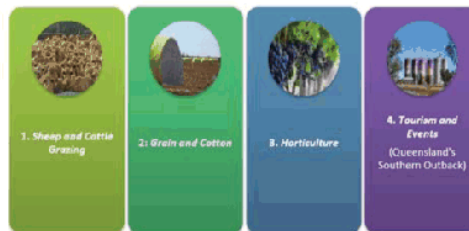
- \$499,100 for the program – 2 years
- Mentoring services and six (6) milestones
- Start date proposed was 1 July 2019.

Original Proposal

- 3rd round of mentoring for small businesses
- Focus was over 2 years, 3 coaching rounds with 10 businesses per round
- Professional Development Workshops and Business Summits
- Outcomes:
 - 12 business cases – champions profiled
 - Business plan and support for participants

New course suggested:

Two (2) core areas that align with Council's 4 economic pillars from the 2018-2022 Economic Development Plan and current projects. Purpose of the program is to have the greatest economic impact and returns to the region with tangible and quantifiable outcomes – micro and macro.



- Ideally funding focus is 80/20 within MD catchment (see map).
- Program funding (\$499,100) anticipated outcome to leverage say >\$10 million with on-going benefits.
- Steering Committee - Ag sector providers/leaders -5 (non-producers) and tourism - 2

Agribusiness – Assistance to the ag and hort sectors to be more efficient, profitable and aligns directly with exclusion fencing (capital investments by farmers, digital connectivity, innovation and business opportunities)

- Circa \$400k of the program funding to the ag sector (to discuss and review)
- AgTech (sensors, telepathy, irrigation, value-add technologies etc.)
 - Make more informed decisions on technology for investment notably investments leading to greater efficiency and profitability
 - Leverage off of Council's digital connectivity project and the library project
 - Regional connectivity (Goondiwindi agtech hub and incubator)
 - WD exclusion fencing investment – not just fences but additional investment in livestock, equipment and capital assets ("smarter assets")
 - Opportunities for local businesses to become distributors to distribute technologies regionally – Balonne Shire becomes a leader

1 – Project 4 - Building Businesses in the Balonne Shire through Coaching, Connections & Champions

- Business Development – value-adding and vertical integration on the farm
 - Horticulture expansion, supply chains, feasibility and value-add
 - Feedlot developments and expansions
 - Feasibility reports and development for projects such as micro abattoirs, salt bush growing and pelletising facility
- Tangible outcomes – ROI of investment
 - Stimulates the local economy – investment, job creation and flow-on effects
 - Economic flow-on into the towns – short and medium term in addition to long-term benefits
 - Feasibility reports for investment projects
 - Productivity increases and further investment at the farm gate
 - Local businesses – new technologies and distribution
 - New technology development, R&D, trialling opportunities
 - Target of \$400k to leverage <\$10m
- Tourism
 - Circa \$100k for project
 - Coordinated by Manager Tourism
 - Gaps that are not being serviced by existing tourism support programs
 - Mentoring for event management organisers, agri-tourism – opportunities and capabilities and others
 - Potentially feasibility report for larger tourism infrastructure or proposed projects (e.g. hunting/fishing resort, agri-tourism resort)
 - Customer service and experience, social media
 - Leverage off of street scaping project

There is on-going support for small businesses in the town – various government programs, mentoring etc. which Council will still encourage uptake locally. Overview of programs included.

5. Dirranbandi Business Revitalisation and Shopfront Beautification Grants

Total Grant: \$500 000 (less admin/project mgt)

EXAMPLE – TO BE DEVELOPED WITH PEER REVIEW (RDA input)

Dirranbandi Business Revitalisation and Shop Front Grants Program Details:

- Grants are open to businesses with an ABN and business premises in the Dirranbandi township
- Grants of \$ 2000 – up to \$50 000 (depending on EOI)
- Grant money could be used for:
 - Shopfront improvements to tie in with main street beautification including new signage, paint, awnings and other improvement to improve overall street appeal.
 - Technology, POS equipment and other equipment upgrade
 - Exterior and interior improvements such as building enhancements (carpet, heating/cooling, lighting)
 - Energy saving upgrades such as solar panels and upgrading air-conditioning
 - Online sales development to increase market share and profitability
- Balonne Shire Council to administer the grant money to the successful applicant(s)
- 1 grant round by application to Balonne Shire Council
- EOI first; then Guidelines will be released
- Applicants applying for larger grants will be required to give greater detail (ie to quantify the benefit of the grant eg. outcomes, projections and expected revenue increase)
- Applicant co-contributions / contribution viewed favourably (and will be reflected in selection criteria, especially for larger grants amounts such as \$50 000)
- Successful applicants will enter into an agreement with BSC regarding the expenditure of the awarded grant money and will be required submit a final report upon project completion.
- Project(s) to be completed within 12 – 18 months of receiving the grant.

5.1 Project Leader

Kerryn Suttor

projects@balonne.qld.gov.au 0448 629 647

5.2 Key Considerations

Process

1. Criteria to be developed in consultation with MDAG; Criteria Peer Review by RDA Trudi Bartlett
2. Assessment Panel (Council Officer, SD Sarah Holt, 3rd External Party (EDO Gundy?))
3. EOI first (ascertain interest)
4. Grants released
5. Reporting / Acquittal (refer to timeline)

1 – Project 5 - Dirranbandi Business Revitalisation and Shopfront Beautification Grants

6. Dirranbandi Showgrounds Irrigation Upgrade

Total Grant: \$70 000 {less 10 % admin / project mgt} (plus \$30 000 co-contribution Dirranbandi Polocrosse)

To upgrade the irrigation system at the Dirranbandi Showgrounds which will improve the overall appearance of the locality, therefore encouraging additional usage and visitors to the area. The anticipated long-term benefits include but are not limited too; holding large concerts for an audience of up to 3000 people on a reoccurring basis and various Championship events. This opportunity would bring extra visitors to the region, as a result making the local jobs more secure and boosting the economy to create a more sustainable future for the residents of Dirranbandi and the Balonne Shire.

5.1 Project Leader

Richard Backhouse – Project Manager BSC – Tel 4620 8288 – email Richard.backhouse@balonne.qld.gov.au

<insert details> - MDAG Member -

5.2 Key Considerations

- Location

7. RTC Hub Upgrade – e-Technology Upgrade

Total Grant: \$82 475 (less 10 % admin / project mgt)


Proposed e-Technology Room

The proposed location for technology upgrade is the meeting room at the Dirranbandi Rural Transaction Centre (RTC) hub, located in the main street (Railway Street) of Dirranbandi.

Grant Includes

1. **Set-up of new site** – electrical and cabling and carpentry to close in one door
2. **Internet connectivity** (60mth plan, Fortigate 50E proactively managed with unified threat management licence, firmware, general updates, remote changes configures etc).
3. **Video Conferencing software** – Zoom tech and equipment

Note: this project delivery depends upon the appointment of a Telco under the Digital Connectivity Project



4. Total Investment	
Description	Investment
Setup of site, cabling, hardware, installation and configuration of all component below, travel, accommodation	\$19,084.10
60 Months unlimited internet connection with auto failover to mobile network and remote monitoring	\$20,940.00
Fortigate 50E proactively managed router with security bundle, includes support Monday to Friday 8-5 and remote changes, software and firmware upgrades	\$10,740.00
Zoom room set-up, configuration and support for 60 months	\$19,316.65
Zoom licencing for 60 months	\$5,394.00
Total Investment including hardware and 60 months support	\$75,474.95

7.1 Project Leader

TBC

7.2 Key Considerations

Process

1. Direct consultation will take place with RTC committee by the Project Leader
2. The development of this project depends on the outcome of the BOR Tender process.
3. Upon appointment of a Telco the milestones for this project can be finalised – it is likely that the milestones in section 2.3 will change.
4. It will be necessary to apply to Government for variance in the project milestones **after 22 July** when the updated Project Gantt chart has been provided by the Telco, and, negotiations take place as to how Stage 3 and Stage 4 can interface with Stage 1.



(IFCS) FINANCE AND CORPORATE SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
ICFS1	<u>MONTHLY REPORT</u>	Monthly Safety Report	269
ICFS2	<u>MONTHLY REPORT - DIRECTOR FINANCE & CORPORATE SERVICES</u>	Monthly Information Report – Director Finance & Corporate Services	274
ICFS3	<u>MONTHLY FINANCIAL INFORMATION REPORT MAY 2019</u>	Monthly Financial Information Report for the period ended 31 May 2019.	278

OFFICER REPORT

TO: Council
SUBJECT: Monthly Report
DATE: 10.06.19
AGENDA REF: ICFS1
AUTHOR: Ben Gardiner - Safety Advisor

Executive Summary

Monthly Safety Report

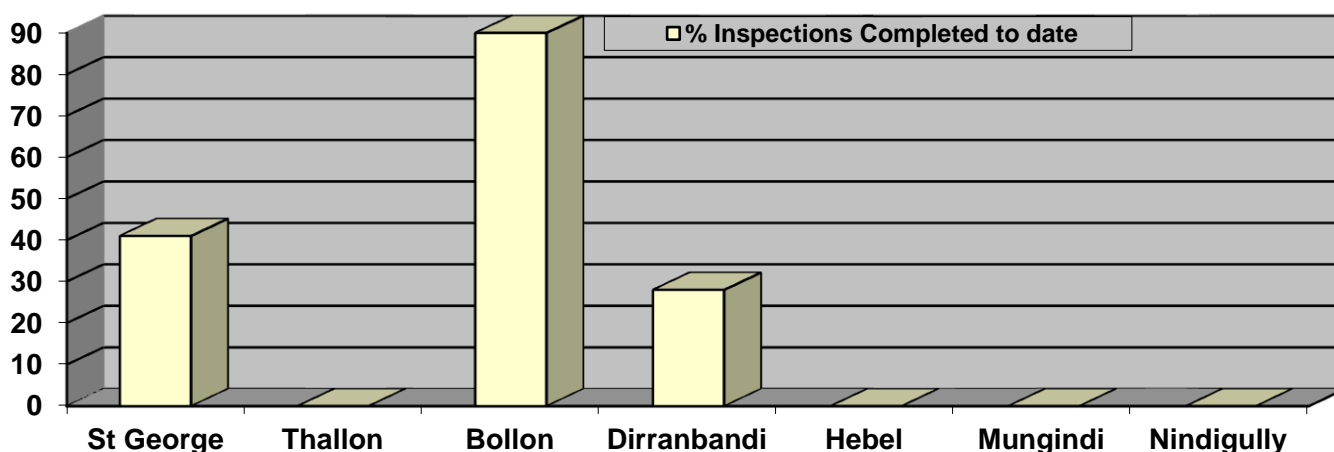
Injury Summary

There were 4 minor work incidents during the months of March and May 2019.

Worksite Hazard Inspections

With the first quarter now well and truly completed we still have a large number of inspections to finish off as well as get into the second quarter inspections.

The following graph shows the percentage of completion of inspections for the first and second quarters with still quite a few outstanding. Inspections for Nindigully and Mungindi have now been included into the matrix and the first inspections in those locations are now due.



Take 5 and Toolbox Talks

Supervisors and Managers have been spending time to catch up on where their staff have not completed the required Take 5's, this is good to see.

Safety Inductions, Training & Information Sessions

A new training table has commenced for the new two year cycle. Not all of the training is on this table as the training forms are still to be completed.

<u>Activity</u>	<u>Number of Staff Involved</u>										
	<u>1st Quarter</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Total</u>
Safety Inductions	3	3	4								10
Traffic Management	7	14									21
Chainsaw	1										1
Roller	3										3
Due Diligence	16										16
Code of Conduct			84								84
Forklift	3										3
Fraud Awareness			77								77
Loader	1										1
Obligations & Responsibilities	16										16
Chain of Responsibility			25								25
Playground Inspector	7										7

Calibrations, Inspections and Testing

Fire equipment, lifting equipment and First Aid kits were all inspected and tested in the last quarter with only a small percentage failing the inspection.

Compliance

There were no Notifiable Events during the months of March and May 2019.

Safety Committee Meeting

The minutes from the last Safety Meeting held on the 28th May are attached. The committee considered changes to the Drug & Alcohol Procedures and minor amendments were made. In particular the AS/NZS 4760 has been reviewed - When the old standard was first introduced in 2006, oral fluid testing was in its infancy and scientific knowledge and device manufacturing technology was not at a suitable level to identify actual cut off values for each drug, therefore a 'target' value was provided. In the updated standard the drugs required to be tested for have actual cut off values that any device must meet as a minimum.

Old testing levels	
Drug Type	Test Level (ng/mL)
Amphetamine (AMP)	50
Marijuana (THC)	25
Cocaine (COC)	50
Opiates (OPI)	50
Methamphetamines (mAMP)	50

New Cut off values	
Drug Type	Cut off value (ng/mL)
Amphetamine-type substances	50
Cannabinoids	15
Cocaine and Metabolites	50
Opiates	50
Oxycodone	40

The next Safety Committee meeting will be held on Wednesday the 28th of August 2019.

Attachments

1. Workplace Health And Safety Committee Minutes 28 May 2019 [↓](#)

Michelle Clarke

Director Finance & Corporate Services

BALONNE SHIRE COUNCIL
WORKPLACE HEALTH AND SAFETY COMMITTEE
MINUTES OF A MEETING HELD IN THE COUNCIL ADMIN BUILDING, VICTORIA STREET,
ST GEORGE on Wednesday the 28th May 2019 at 2:30pm.

<u>ATTENDANCE</u>	Mr Matthew Magin (CEO/Chair), Mr Ben Gardiner (SA), Mr Cormac Olsen (WHSR), Mr Jason Parkes (WHSR), Mrs Debbie Green (WHSR), Mr Malcolm Ross (WHSR), Mr Chris Dixon (WHSR), Mr Karl Hempstead (WHSR), Mr Andrew Boardman (DIS).
<u>APOLOGIES</u>	Mrs Michelle Clarke (DFCS) & Mr Digby Whyte (DCES).
<u>MEETING OPENING</u>	Meeting was opened at 2:32pm.
<u>PREVIOUS MINUTES</u>	All attendees were given a copy of the previous meetings minutes. Debbie Green moved that the minutes of the previous meeting (27 th Feb 2019) be confirmed as true and correct. This was seconded by Jason Parkes. <u>CARRIED</u>
<u>BUSINESS ARISING</u>	Matthew Magin indicated that we should have at least 1 maybe 2 staff trained in Level 3 – TMD. Andrew Boardman advised that the new Manager of Transport & Drainage has Level 3 – TMD.
<u>NOTICE OF ACCIDENTS OR INCIDENTS</u>	3 minor work injuries were reported and documented for our records from the 27 th Feb 2019 to the 28 th May 2019.
<u>NOTICE OF HAZARD REPORTS</u>	No outstanding Hazards reported.
<u>REVIEW WH&S PROCEDURES</u>	Drug & Alcohol Procedures – the standard has been reviewed from AS4760-2006 to AS/NZS: 4760:2019 and the cut off value of THC (Cannabinoids) has been lowered from 25ng/mL to 15ng/mL. Our Procedure should update to show this change. All agreed to the change and a copy will be sent out with minutes. Review of a new the Body Worn & Vehicle Mounted Cameras Policy. Matthew Magin advised that we will get Legal advice on this policy before it is tabled.

<p><u>REPORT BY SAFETY REPRESENTATIVES</u></p>	<p>Andrew Boardman noted that there is inconsistencies in our Risk Assessment Matrix and will give Ben Gardiner a list of the forms that need reviewing.</p> <p>Malcolm Ross raised the issue of Roadwork Signage. There are some signs being used that do not meet the reflectivity requirements and classifications. This discussion led onto making sure that Supervisors source their Traffic Management Plans for their jobs from a Level 3 – TMD (staff at a nearby Council have been fined for this offence by WHS Inspectors).</p> <p>Karl Hempstead noted that there was not a sign-on book at the Depot for the QMDC rangers to sign in. Also that he has noticed some vehicles with unsecured loads. Supervisors are reminded that cargo nets are available for this purpose.</p> <p>Matthew Magin emphasised that following on from the recent Fraud & Corruption training, there will be no tolerance for any breaches.</p>
<p><u>GENERAL BUSINESS</u></p>	<p>Ben Gardiner indicated that only 12/29 Hazard Inspections have been completed in the first quarter (Jan – March 2019) and we are now already 1 month into the second quarter. Some of these have been completed but not marked off as some Supervisors & Managers are holding up the process and the paperwork is not getting to the main office to be finalised.</p> <p>Council is looking into using Magiq to send out the required Inspections at the start of each quarter with a reminder again mid quarter.</p> <p>If any staff are heading to another town, they are welcome to do some inspections whilst they are there, they will just have to liaise with the Officer that is on the Inspection Matrix to do the inspection.</p> <p>Next Meeting 2:30pm, Wednesday, 28th of August 2019.</p>
<p><u>MEETING CLOSURE</u></p>	<p>There being no further business. The meeting closed, and the time of 3:15pm.</p>

OFFICER REPORT

TO: Council

SUBJECT: Monthly Report - Director Finance & Corporate Services

DATE: 08.06.19

AGENDA REF: ICFS2

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

Monthly Information Report – Director Finance & Corporate Services

St George Levee

- Objection withdrawn for compulsory acquisition and legal/valuation expenses reimbursed – awaiting finalisation by Department to complete easement documentation
- Reminders sent to 4 landholders at various stages of verbal agreement to sign relevant documentation seeking to finalise before end of financial year

Land matters

- Working through lease register and renewing all expiring or expired leases as appropriate
- Dirranbandi hairdresser lease ready for execution
- Various employee tenancy arrangements completed

Complaints

- Eumerella South Road complaint CCC – final report and all evidence now submitted to CCC and awaiting their assessment and response

Staffing

- Assisted Directorates with a number of positions vacant and letters of appointment during the months of April/May
- Procurement Co-ordinator change over and now secondment internally (12 months)
- 1 new staff member for creditors to replace internal secondment for Procurement Co-ordinator (12 months)
- 1 temporary arrangement for Governance Officer (12 months)
- Senior Finance Officer commenced 4 June
- Casual administration officer appointed

Rates

- Rating workshop on 23 May to discuss community consultation on the rating categories for 2019/20
- Rating Officer attended Rating workshop in Brisbane

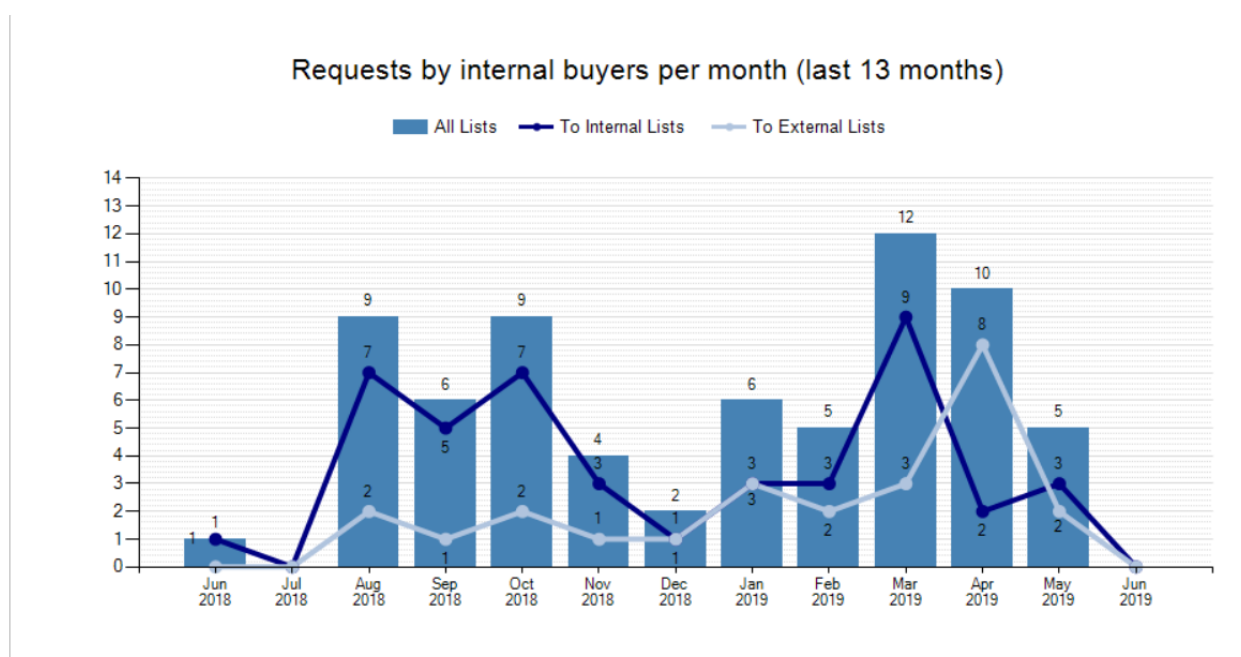
Finance

- Budget workshops held 23 May and 6 June for draft budget and rates review
- Landfill remediation report received and being reviewed – will form basis of position paper for audit
- Shell Financial statements draft provided to audit within timeframes
- Position papers submitted to external auditors within timeframes
- Budget review Q3 adopted and implemented
- Draft Interim report received from external auditors and feedback and further documentation provided
- Commenced working on audit agenda for 17 June meeting

Procurement

- Wild Dog cluster fence – Overall Plan with lawyers to review
- EOIs with Vendor Panel Digital connectivity project – tender documentation being finalised
- Handover and training for Procurement Co-ordinator who is also looking at stock control and contingency planning if hardware closes in St George, as well as fuel card roll out.

The following graph shows how many requests for quotation have been made utilising Vendor Panel for the month of April/May. There has been a drop in number of quotations requested for May as the works from March/April are finalised. It is expected this will increase again as we come to the end of the financial year.



St George Aerodrome

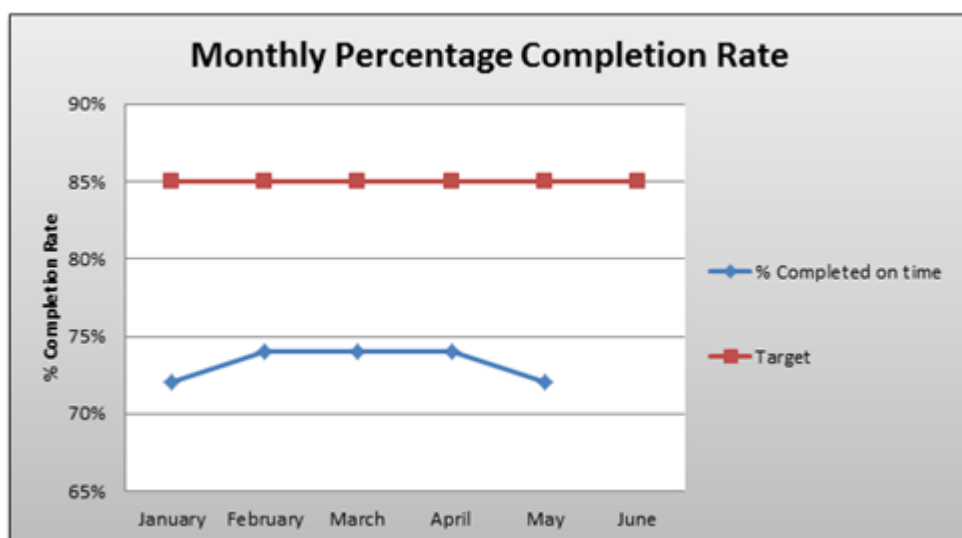
- Airport Master Plan presentation on 30 May 2019 and stakeholder engagement underway

Service requests

A total of 161 documents were created in Magiq for service requests for May with 116 completed on time giving a 72% average completion rate. Council received 3 compliments in May, which is below the monthly average. Relevant staff received a letter of acknowledgement.

Compliments				
Jan	Feb	Mar	Apr	May
5	6	13	7	3

	January	February	March	April	May
Total Documents	117	129	150	119	161
Completed on Time	84	95	111	88	116
Completed Late	19	8	15	15	14
Pending & Overdue	14	26	24	16	31
% completed on time	72%	74%	74%	74%	72%
% Completed overall	88%	80%	84%	87%	81%
Target	85%	85%	85%	85%	85%



Other key projects/meetings

Risk module – Council adopted its strategic risks and risk appetite statement at the May council meeting. The operational risk assessment is in draft and requires review by all risk owners to conduct a risk rating review and identify/confirm all controls prior to upload into the CAMMs system. We have now received a review report on the Enterprise Risk Management Framework and a draft Business Continuity Plan that will be reviewed by management prior to submission to Council. This will meet one of our significant deficiency requirements from our external audit that has remained outstanding since 2016/17. Ongoing monitoring and review of the risks will be achieved through CAMMs quarterly reporting.

Wild Dog Exclusion Fencing project

- The Under Treasurer has now approved Council's Borrowing application for \$8,540,987 for the Wild Dog Exclusion project
- Overall plan completed reviewed by lawyers
- Applications assessed and pending approval by council

CCTV

Installation of CCTV at our St George Library and duress alarm now complete

Digital Connectivity Project

Assessment of Expressions of Interest completed and tender documentation being prepared

Attachments

Nil

Michelle Clarke

Director Finance & Corporate Services

OFFICER REPORT

TO: Council

SUBJECT: Monthly Financial Information Report May 2019

DATE: 10.06.19

AGENDA REF: ICFS3

AUTHOR: Tracey Lee - Manager Finance Services

Executive Summary

Monthly Financial Information Report for the period ended 31 May 2019.

Attachments

1. Monthly Finance Information Report May 2019 [↓](#)

Michelle Clarke
Director Finance & Corporate Services

Capital Projects 2018/19											
								PROJECT DETAILS			Comments
			Actuals (6.06.19)	Original Budget	Amended Budget - 1st Quarter	Amended Budget - 2nd Quarter	Amended Budget - 3rd Quarter	% Complete	Date Commenced	Date Finished	
430 - INFRASTRUCTURE WORKS DEPOT											
0430-0937-0000	W4Q C/O St George Depot Renovations		\$22,684	\$ 26,000	\$26,000	\$26,000	\$23,000	100.0%	20/11/2017	15/08/2018	Depot Office completed Feb 2018. Emergency Training Room completed August 2018.
0430-0933-0000	St George - Doors on Water and Sewerage Depot shed and new roof, ventilation fans and electricity power points and lights		\$36,523	\$ 35,000	\$35,000	\$35,000	\$37,000	100.0%	1/11/2018	30/11/2018	Complete.
0430-0936-0000	St George Depot Washdown Bay Upgrade		\$341					60.0%	29/08/2018		New pump to be installed.
430-4100	Total Works Depot Capital Projects		\$59,548	\$61,000	\$61,000	\$61,000	\$60,000				
440 - AERODROMES											
0440-0933-0000	St George - Automated Weather Information System (AWIS)		\$0	\$20,000	\$20,000	\$20,000	\$0	100.0%	13/07/2018	31/12/2018	Complete.
0440-0934-0000	St George - RTP apron and taxiway drainage improvements		\$0	\$60,000	\$60,000	\$60,000	\$0	0.0%	N/A	N/A	Works not proceeding.
440-4100	Total Aerodrome Capital Projects		\$0	\$80,000	\$80,000	\$80,000	\$0				
450 - INFRASTRUCTURE PLANT & EQUIPMENT											
0450-0901-0001	72" REAR DISCHARGE DECK ZERO TURN FERRIS MOWER		\$32,936	\$ 37,500	\$37,500	\$37,500	\$33,000	100.0%	18/12/2018	18/12/2018	Complete.
0450-0901-0002	COX LAWN BOSS ZERO TURN 35" CUTTING DECK		\$5,364	\$ 5,900	\$5,900	\$5,900	\$5,900	100.0%	10/08/2018	10/08/2018	Complete.
0450-0901-0003	61" REAR DISCHARGE DECK ZERO TURN FERRIS MOWER		\$17,845	\$ 20,500	\$20,500	\$20,500	\$18,000	100.0%	17/09/2018	17/09/2018	Complete.
0450-0901-0004	Water & Sewerage Truck Replacement		\$0	\$110,000	\$110,000	\$110,000	\$110,000	10.0%	1/09/2018		Options under consideration.
0450-0901-0005	Toyota RAV 4		\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	100.0%	1/09/2018	30/09/2018	Complete.
450-4126	Total Plant & Equipment Capital Projects		\$96,145	\$173,900	\$213,900	\$213,900	\$206,900				
521 - INFRASTRUCTURE SWIMMING POOLS											
0521-0933-0000	C/O W4Q - Thermal Springs		\$30,370	\$750,000	\$750,000	\$750,000	\$750,000	10.0%	1/07/2018		Procurement underway.
521-4100	Total Swimming Pool Capital Projects		\$30,370	\$750,000	\$750,000	\$750,000	\$750,000				
530 - INFRASTRUCTURE PARKS & GARDENS											
0530-0945-0000	DCP - St George River Canoe Ramp		\$140,509	\$70,000	\$70,000	\$141,000	\$141,000	100.0%	10/08/2018	31/10/2019	Complete.
0530-0940-0000	Dirranbandi Sports Oval Amenities		\$298,450	\$200,000	\$200,000	\$200,000	\$290,000	99.0%	1/08/2017		Defect rectifications progressing.
0530-0944-0000	C/O W4Q Rowden Park Grandstand Refurbishment		\$149,468	\$150,000	\$150,000	\$150,000	\$150,000	100.0%	17/09/2018	30/01/2019	Complete.
0530-0933-0000	Rowden Park - Reinstatement of Playground		\$151,520	\$20,000	\$20,000	\$20,000	\$20,000	100.0%	1/03/2019	29/03/2019	Complete.
0170-0450-0000	DCP - Dirranbandi and Hebel Projects		\$67,859			\$220,000	\$220,000				Civic Centre & toilet up grade complete. Hebel library & park sprinklers underway. Dirran bitumen kerb & footpath yet to commence.
0170-0451-0000	DCP - Thallon Recreation Grounds		\$54,778			\$100,000	\$100,000	5.0%	1/12/2018		Irrigation system ordered.
0170-0452-0000	DCP - Mungindi River Park Crossing		\$61,774			\$150,000	\$150,000	0.0%			Procurement underway.
0170-0453-0000	DCP - Dirran and St George Community Projects		\$36,520			\$165,000	\$165,000				Rowden Park Playground complete. Thallon Park Toilet & St G Secretary's Office to commence in June 2019.
0170-0454-0000	DCP - St George River Foreshore Footpath		\$144,248			\$200,000	\$200,000	100.0%	29/01/2019	22/02/2019	Complete.
530-4100	Total Parks & Gardens Capital Projects		\$1,105,126	\$440,000	\$440,000	\$1,346,000	\$1,436,000				

Finance Information Report

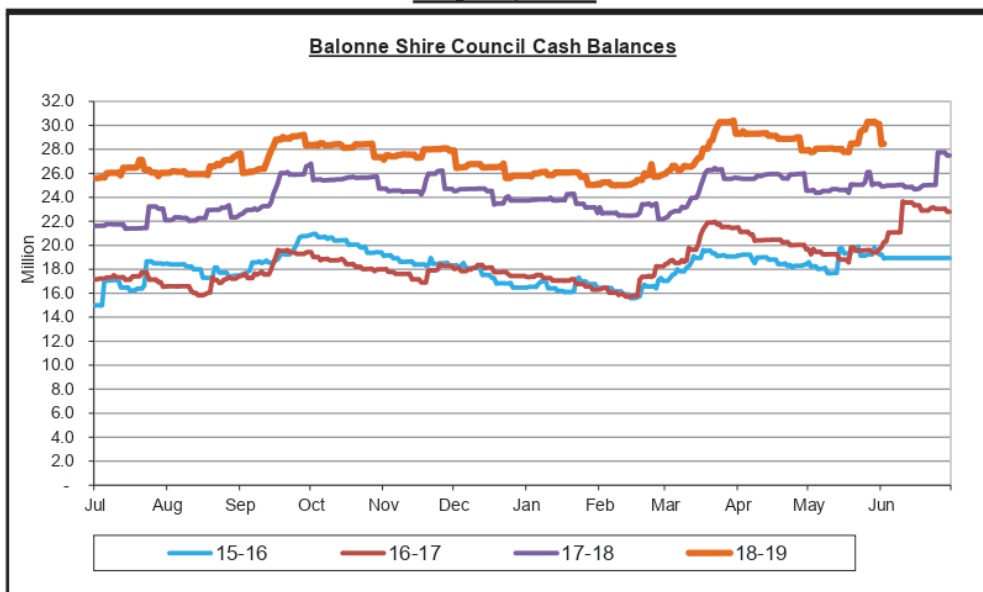
Month Ending 31 May 2019

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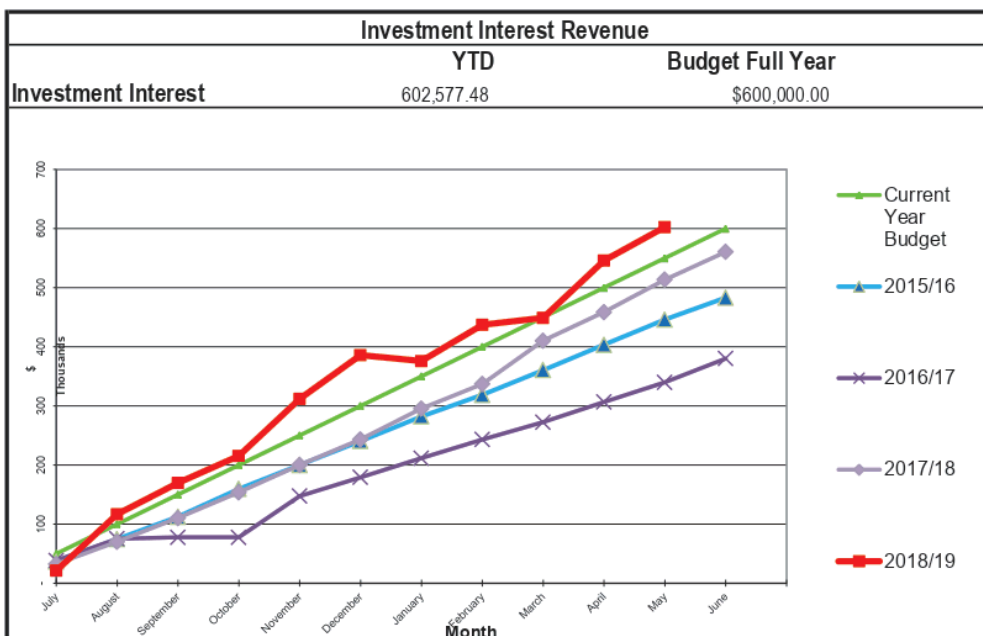
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Balonne Shire Council Cash Management Report

May 31, 2019



Cash Fund Balance			
Operational Fund:	Balance		
Cash on Hand	1,200.00	Short Term Deposits:-	
Cash at Bank	10,364,209.04	QTC	13,599,042.89
Short Term Deposits	18,108,029.47	Investments	-
Total Funds	\$28,473,438.51	Reserve Account	4,508,986.58
Trust Fund:		Total	18,108,029.47
Cash at Bank	\$228,274.78		



Revenue and Expenditure Report - Balonne Shire Council
(Accounts: 0100-0002-0000 to 7900-7201-0000. 92% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

Financial Year Ending 2019 - (Budget for Full Year)

Version: 2019.3.15.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 May 2019	%	Budget	31 May 2019	%	Budget	31 May 2019	%	Budget
0205-1351 Printing/Stationery/Misc	981.38	28%	3,500						
0205-1352 Sale of Misc Surplus Equipment	0.00	---	500						
0205-1354 Council Documents	0.00	---	100						
0205-1355 Contribution Funding - Website	0.00	---	0						
0205-1621 Traineeship Subsidy	16,500.00	37%	45,000						
0205-1622 Paid Parental Leave Subsidy-Ctrlink	9,495.42	95%	10,000						
0205-1633 Grant - Drought Support	0.00	---	0						
0205-1634 REDP GRANT - GRANTS OFFICER	100,000.00	100%	100,000						
0205-1650 State Fire Services Commission	0.00	---	10,200						
0205-1670 Superannuation Contribution Refunds	88.62	18%	500						
0205-1810 Oncost Recovery	2,408,789.65	91%	2,640,000						
0205-1901 Gain/Loss Sale of Fixed Asset	(7,970.34)	---	0						
0205-1902 Insurance Recoupment	25,395.06	106%	24,000						
0205-1903 Insurance Workers Comp. Recoupment	5,125.33	43%	12,000						
0205-1905 Land Gain/Loss Sale of Fixed Asset	0.00	---	0						
0205-1910 Gain on Revaluation Assets	0.00	---	0						
0205-2101 Salaries/Wages				1,478,019.84	89%	1,652,000			
0205-2102 Annual Leave Accrual				584,486.49	94%	620,000			
0205-2103 Long Service Leave Accrual				70,562.47	78%	90,000			
0205-2104 Sick Leave				174,490.17	87%	200,000			
0205-2105 Superannuation				576,178.63	92%	628,000			
0205-2106 Admin Training				85,254.57	88%	97,000			
0205-2107 Public Holidays				214,930.37	102%	210,000			
0205-2108 Recruitment Expenses				40,025.44	89%	45,000			
0205-2110 FBT Expense-Corp Serv Staff Only				0.00	---	10,000			
0205-2112 Parental Leave				14,679.97	98%	15,000			
0205-2113 Attendance Bonus - All Staff				4,475.00	75%	6,000			
0205-2202 Advertising-Corporate Services				44,475.76	371%	12,000			
0205-2203 Audit Fees				32,806.57	73%	45,000			
0205-2204 Bank Charges				9,305.40	72%	13,000			
0205-2205 Civic Receptions and Entertainment				8,668.29	133%	6,500			
0205-2207 Conferences and Deputations				25,322.73	84%	30,000			
0205-2209 Computer Services				152,775.43	95%	160,400			
0205-2211 Electricity-118 Victoria Street				20,503.28	59%	35,000			
0205-2214 Insurance-Wrkers Compensation Excess				182.00	36%	500			
0205-2215 Insurance - Workers Compensation				61,817.88	97%	64,000			
0205-2216 Insurance - Public Risk				76,428.42	109%	70,000			
0205-2217 Insurance - Other				208,565.67	99%	210,000			
0205-2218 Insurance Workers Comp Claim Paymts				7,672.80	77%	10,000			
0205-2219 Internal Audit				31,553.67	90%	35,000			

Revenue and Expenditure Report - Balonne Shire Council
(Accounts: 0100-0002-0000 to 7900-7201-0000. 92% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

Financial Year Ending 2019 - (Budget for Full Year)

Version: 2019.3.15.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 May 2019	%	Budget	31 May 2019	%	Budget	31 May 2019	%	Budget
0205-2220 Citizenship Ceremonies				93.16	---	0			
0205-2221 Legal Expenses				100,931.23	101%	100,000			
0205-2222 Postage-Corporate Services				15,604.38	82%	19,000			
0205-2223 Printing and Stationery-Corporate Se				33,292.80	92%	36,000			
0205-2225 Rates-Charges-118 Victoria				295.08	118%	250			
0205-2226 Websters Building Maintenance				0.00	---	0			
0205-2227 Maintenance/Operations				327,739.77	91%	360,000			
0205-2228 Subscriptions				64,166.55	92%	70,000			
0205-2229 Telephone-Corporate Services				27,908.19	93%	30,000			
0205-2230 Vehicle Expenses-MFA & CEO				45,374.02	86%	52,500			
0205-2231 Valuation Fees-DNR				25,603.57	98%	26,000			
0205-2235 Cents Rounding Expense				1.20	12%	10			
0205-2236 Meals on Wheels Building				0.00	---	400			
0205-2270 Workplace Health/Safety				126,786.40	87%	145,000			
0205-2274 IR/HR Expense				33,841.80	85%	40,000			
0205-2301 Depreciation Corporate Services				56,402.67	49%	116,207			
0205-2302 Amortisation of Software				7,878.64	84%	9,334			
0205-2402 Bad Debts - Rates				0.00	---	5,000			
0205-2403 Bad Debts - Other				626.20	63%	1,000			
0205-2407 QTC Finance Cost Corporate				90,114.47	88%	101,883			
0205-2447 Operational Projects				286,074.12	77%	371,200			
0205-2448 Office Equipment Write-Off				0.00	---	0			
0205-2450 REDP - GRANTS OFFICER				71,371.98	94%	76,000			
0205-2510 C & C Rental Concessional				42,250.00	124%	34,000			
0205-0003 CORPORATE SERVICES	2,568,628.12	90%	2,858,800	5,279,537.08	90%	5,858,184	(2,710,908.96)	90%	(2,999,384)
0206-0003 COUNCILLORS SERVICES									
0206-2101 Councillors' Remuneration				394,319.12	92%	430,500			
0206-2207 Conferences and Deputations-Council				10,999.77	55%	20,000			
0206-2210 Council Elections				0.00	---	5,000			
0206-2213 Misc Meeting Expenditure				10,194.27	93%	11,000			
0206-2217 Councillors Accident Insurance				0.00	---	750			
0206-2227 Maintenance/Operations				4,411.39	74%	6,000			
0206-2230 Travelling Expenses-Councillors				2,244.60	25%	9,000			
0206-0003 COUNCILLORS SERVICES	0.00	---	0	422,169.15	88%	482,250	(422,169.15)	88%	(482,250)
0210-0003 STORES ADMINISTRATION									
0210-1810 Oncosts-Stores	33,182.85	90%	37,000						
0210-1901 Gain/Loss on Sale of Surplus Stock	0.00	---	0						
0210-2227 Maintenance/Operations				497.75	10%	5,000			

Revenue and Expenditure Report - Balonne Shire Council

 (Accounts: 0100-0002-0000 to 7900-7201-0000. 92% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

Financial Year Ending 2019 - (Budget for Full Year)

Version: 2019.3.15.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 May 2019	%	Budget	31 May 2019	%	Budget	31 May 2019	%	Budget
0210-2233 Stocktake Variation				0.00	---	1,000			
0210-2447 Operational Projects				0.00	---	0			
0210-0003 STORES ADMINISTRATION	33,182.85	90%	37,000	497.75	8%	6,000	32,685.10	105%	31,000
0200-0002 ADMINISTRATION/CORPORATE	2,601,810.97	90%	2,895,800	5,702,203.98	90%	6,346,434	(3,100,393.01)	90%	(3,450,634)
0300-0002 PLANNING & DEVELOPMENT									
0310-0003 DEVELOPMENT - PLANNING									
0310-1302 Development Planning Fees/Charges	22,822.00	76%	30,000						
0310-1400 Fines	0.00	---	0						
0310-2106 Training				3,104.70	56%	5,500			
0310-2221 Legal Fees-Planning				22,513.32	90%	25,000			
0310-2227 Maintenance/Operations				82,466.25	92%	90,000			
0310-2447 Operational Projects				40,877.97	91%	45,000			
0310-0003 DEVELOPMENT - PLANNING	22,822.00	76%	30,000	148,962.24	90%	165,500	(126,140.24)	93%	(135,500)
0320-0003 DEVELOPMENT -									
0320-1300 Building Search Fees	1,440.00	120%	1,200						
0320-1302 Swimming Pool Inspection Fee	3,090.88	88%	3,500						
0320-1304 Building Fees/Permits	29,457.50	98%	30,000						
0320-1305 House Removal Inspection Fees	0.00	---	0						
0320-1400 Fines	0.00	---	0						
0320-2106 Training				61.27	2%	2,500			
0320-2227 Maintenance/Operations				27,133.96	39%	70,000			
0320-2447 Operational Projects				0.00	---	0			
0320-0003 DEVELOPMENT -	33,988.38	98%	34,700	27,195.23	38%	72,500	6,793.15	-18%	(37,800)
0340-0003 ECONOMIC DEVELOPMENT									
0340-1622 Subsidy - State	0.00	---	0						
0340-1623 Grant-Federal-Operational	0.00	---	0						
0340-1624 Grant - Murray Darling Program	0.00	---	0						
0340-1634 REDP GRANT - ECONOMIC DEVEL	75,000.00	50%	150,000						
0340-2101 Salaries/Wages				0.00	---	0			
0340-2106 Training				0.00	---	5,000			
0340-2110 FBT Expense - Eco Dev				0.00	---	2,000			
0340-2201 Precepts - Economic Development				0.00	---	0			
0340-2214 General Expenses				59,247.02	77%	77,000			
0340-2447 Operational Projects				5,868.07	130%	4,500			
0340-2449 Murray Darling Program				0.00	---	0			
0340-2450 REDP - ECONOMIC DEVELOPMENT				148,037.42	66%	225,000			

Revenue and Expenditure Report - Balonne Shire Council

 (Accounts: 0100-0002-0000 to 7900-7201-0000. 92% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

Financial Year Ending 2019 - (Budget for Full Year)

Version: 2019.3.15.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 May 2019	%	Budget	31 May 2019	%	Budget	31 May 2019	%	Budget
0340-0003 ECONOMIC DEVELOPMENT	75,000.00	50%	150,000	213,152.51	68%	313,500	(138,152.51)	84%	(163,500)
0350-0003 TOURISM SERVICES									
0350-1622 Subsidy - State-Operational	0.00	---	0						
0350-1631 Contribution - Advertising	7,090.90	92%	7,700						
0350-1632 Subsidy - Capital	0.00	---	0						
0350-2201 Tourism Memberships				15,621.03	78%	20,000			
0350-2214 General Expenses				6,116.29	>999%	500			
0350-2447 Operational Projects				34,381.49	65%	52,500			
0350-0003 TOURISM SERVICES	7,090.90	92%	7,700	56,118.81	77%	73,000	(49,027.91)	75%	(65,300)
0355-0003 VISITOR SERVICES									
0355-1351 VIC Sales	27,906.53	90%	31,000						
0355-1352 VIC Internet Charges	132.10	17%	800						
0355-1353 VIC Refreshment Sales	200.06	40%	500						
0355-1354 VIC Craft Revenue	5,113.20	85%	6,000						
0355-1901 VIC Profit/Loss Sale of Assets	0.00	---	0						
0355-2106 VIC Training - Staff				6,763.60	68%	10,000			
0355-2202 VIC Advertising				21.44	1%	2,000			
0355-2227 VIC Maintenance/Operations				200,885.36	100%	200,000			
0355-2228 VIC Cost of Sales				21,669.19	87%	25,000			
0355-2229 VIC Internet Service Expenditure				0.00	---	800			
0355-2230 VIC Refreshments - Cost of Sales				0.00	---	400			
0355-2233 VIC Craft Expenditure				4,047.27	81%	5,000			
0355-2301 Depreciation VIC				11,433.46	98%	11,626			
0355-2447 VIC Operational Projects				1,888.05	94%	2,000			
0355-2448 VIC Equipment Writeoff				0.00	---	0			
0355-0003 VISITOR SERVICES	33,351.89	87%	38,300	246,708.37	96%	256,826	(213,356.48)	98%	(218,526)
0360-0003 LAND DEVELOPMENT									
0360-1351 LFR Gain on Sale of Land	0.00	---	0						
0360-2228 Legal Costs for Land				320.00	---	0			
0360-0003 LAND DEVELOPMENT	0.00	---	0	320.00	---	0	(320.00)	---	0
0300-0002 PLANNING & DEVELOPMENT	172,253.17	66%	260,700	692,457.16	79%	881,326	(520,203.99)	84%	(620,626)
0400-0002 TRANSPORT & DRAINAGE									
0401-0003 WORKS FINANCE									
0401-1351 Sales Miscellaneous	0.00	---	500						
0401-1611 FAGS Grant Roads	786,626.00	50%	1,559,770						

Revenue and Expenditure Report - Balonne Shire Council

 (Accounts: 0100-0002-0000 to 7900-7201-0000. 92% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

Financial Year Ending 2019 - (Budget for Full Year)

Version: 2019.3.15.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 May 2019	%	Budget	31 May 2019	%	Budget	31 May 2019	%	Budget
0401-1612 TIDS Grant State Capital	438,590.74	73%	600,000						
0401-1615 R2R Grant Capital	662,118.00	100%	662,881						
0401-1616 Capital Grant - CBD Beautification	0.00	---	0						
0401-1617 Capital Grant - Bus Shelter	0.00	---	0						
0401-1624 Capital Grants - Building our Region	0.00	---	0						
0401-1626 Noondoo-Thallon Rd Freight Subsidy	0.00	---	0						
0401-1627 REDP GRANT-DIRRRAN RAIL & RIVER	0.00	---	279,000						
0401-1628 REDP GRANT-ST GEORGE RIVER	0.00	---	283,000						
0401-1629 REDP GRANT-STG STORMWATER IS	0.00	---	191,100						
0401-1631 Developer Contribution-Roadworks-Cap	0.00	---	30,000						
0401-1633 Flood Damage 2017	39,852.73	100%	40,000						
0401-1637 FD 2012 Flood -Project Consult Claim	0.00	---	0						
0401-1638 FD 2011 Flood -Project Consult Claim	0.00	---	0						
0401-2621 FD Flood Damage 2011 Project Mngment				0.00	---	0			
0401-2623 FD Flood Damage 2012 Project Mngment				0.00	---	0			
0401-0003 WORKS FINANCE	1,927,187.47	53%	3,646,251	0.00	---	0	1,927,187.47	53%	3,646,251
0405-0003 WORKS ADMINISTRATION									
0405-1351 Training Recoupment	0.00	---	0						
0405-1621 Traineeship Subsidy	0.00	---	0						
0405-1810 Oncosts	799,050.90	89%	900,000						
0405-2101 Salaries/Wages				843,797.69	84%	1,000,000			
0405-2106 Training				136,229.85	109%	124,500			
0405-2108 Wet Weather				2,591.61	10%	25,000			
0405-2111 FBT Expense - Technical Services				0.00	---	8,000			
0405-2202 Works Advertising				6,379.65	64%	10,000			
0405-2227 Maintenance/Operations				95,875.95	113%	85,000			
0405-2230 Travelling Expenses				103,703.68	94%	110,000			
0405-2270 Workplace Health/Safety				0.00	---	0			
0405-2274 Enterprise Bargaining - State				18,240.23	96%	19,000			
0405-2301 Depreciation Works Admin				2,985.23	89%	3,336			
0405-2302 Amortisation of Software				883.61	89%	995			
0405-2447 Operational Projects				0.00	---	0			
0405-2510 Tech Concessional Rental				26,685.62	89%	30,000			
0405-0003 WORKS ADMINISTRATION	799,050.90	89%	900,000	1,237,373.12	87%	1,415,831	(438,322.22)	85%	(515,831)
0410-0003 ROADS									
0410-1901 Gain/Loss on Road Swap	0.00	---	0						
0410-2227 Maintenance/Operations				2,373,999.00	95%	2,500,000			
0410-2279 Flood Damage 2017				0.00	---	0			

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	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 May 2019	%	Budget	31 May 2019	%	Budget	31 May 2019	%	Budget
0410-2282 FD Flood Damage Restoration Feb 2012				0.00	---	0			
0410-2283 FD Flood Damage 2013				0.00	---	0			
0410-2301 Depreciation Roads				3,508,322.38	88%	3,976,399			
0410-2447 Operational Projects				0.00	---	0			
0410-0003 ROADS	0.00	---	0	5,882,321.38	91%	6,476,399	(5,882,321.38)	91%	(6,476,399)
0415-0003 STREETS									
0415-2227 Maintenance/Operations				782,395.28	81%	960,000			
0415-2301 Depreciation Streets				400,194.90	89%	451,926			
0415-2447 Operational Projects				0.00	---	0			
0415-0003 STREETS	0.00	---	0	1,182,590.18	84%	1,411,926	(1,182,590.18)	84%	(1,411,926)
0420-0003 BRIDGES									
0420-2227 Maintenance/Operations				0.00	---	50,000			
0420-2301 Depreciation Bridges				117,472.01	89%	131,381			
0420-2407 QTC Finance Cost Bridges				12,209.38	76%	16,000			
0420-0003 BRIDGES	0.00	---	0	129,681.39	66%	197,381	(129,681.39)	66%	(197,381)
0425-0003 STORMWATER DRAINAGE									
0425-1610 Grant - State-Capital	0.00	---	0						
0425-2227 Maintenance/Operations				4,049.96	10%	40,000			
0425-2301 Depreciation Drainage				174,187.65	86%	202,643			
0425-2407 QTC Finance Cost Drainage				0.00	---	0			
0425-2447 Operational Projects				0.00	---	0			
0425-0003 STORMWATER DRAINAGE	0.00	---	0	178,237.61	73%	242,643	(178,237.61)	73%	(242,643)
0430-0003 WORKS DEPOTS									
0430-2227 Maintenance/Operations				170,693.27	85%	200,000			
0430-2301 Depreciation Depots				82,766.33	49%	168,696			
0430-2407 QTC Finance Cost Works Depots				21,797.09	68%	32,000			
0430-2447 Operational Projects				0.00	---	0			
0430-0003 WORKS DEPOTS	0.00	---	0	275,256.69	69%	400,696	(275,256.69)	69%	(400,696)
0440-0003 AERODROMES									
0440-1306 Lease Charges	8,420.91	84%	10,000						
0440-1308 Airport Fees	120.00	---	0						
0440-1351 STG Automatic Weather Station Revenue	0.00	---	0						
0440-1610 Capital Grant - Aerodrome	500,000.00	---	0						
0440-1620 Operating Grant - Aerodrome	0.00	---	0						
0440-1636 FD Claim - Aerodrome	0.00	---	0						

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	31 May 2019	%	Budget	31 May 2019	%	Budget	31 May 2019	%	Budget
0440-2227 Maintenance/Operations				148,582.37	99%	150,000			
0440-2301 Depreciation Aerodromes				119,495.19	79%	151,433			
0440-2447 Operational Projects				0.00	---	44,800			
0440-2451 FD STG AERODROME 2011				0.00	---	0			
0440-0003 AERODROMES	508,540.91	>999%	10,000	268,077.56	77%	346,233	240,463.35	-72%	(336,233)
0450-0003 PLANT & EQUIPMENT									
0450-1622 Federal Fuel Subsidy	14,434.00	18%	80,000						
0450-1630 CTP Loyalty Bonus	3,000.00	---	0						
0450-1810 Plant Oncosts	66,678.54	90%	74,000						
0450-1850 Plant Hire - Capital Works	389,291.89	78%	500,000						
0450-1851 Plant Hire - Current Works	2,118,678.32	92%	2,300,000						
0450-1901 Gain/Loss on Sale of Fixed Assets	6,612.98	99%	6,700						
0450-1902 QT Rego Refunds	25.90	1%	2,000						
0450-2219 Motor Vehicle/Plant Operations				1,598,914.34	91%	1,750,000			
0450-2228 Cost of Equipment Sales				0.00	---	2,500			
0450-2301 Depreciation Plant				541,378.84	80%	678,456			
0450-2447 Floating Plant & Loose Tools				20,865.92	104%	20,000			
0450-2448 Plant Write-off				0.00	---	0			
0450-0003 PLANT & EQUIPMENT	2,598,721.63	88%	2,962,700	2,161,159.10	88%	2,450,956	437,562.53	86%	511,744
0460-0003 FLOOD MITIGATION									
0460-1622 EMQ House Raising Grant	0.00	---	0						
0460-1623 Levee Construction Grant (DLG)	0.00	---	0						
0460-1624 Royalities for Regions Stage 2 Levee	0.00	---	0						
0460-2227 Maintenance/Operations				13,906.85	70%	20,000			
0460-2301 Depreciation Flood Mitigation				75,108.91	56%	134,193			
0460-2447 Operational Projects				0.00	---	0			
0460-0003 FLOOD MITIGATION	0.00	---	0	89,015.76	58%	154,193	(89,015.76)	58%	(154,193)
0400-0002 TRANSPORT & DRAINAGE	5,833,500.91	78%	7,518,951	11,403,712.79	87%	13,096,258	(5,570,211.88)	100%	(5,577,307)
0500-0002 COMMUNITY & CULTURAL									
0501-0003 COMMUNITY DEVELOPMENT									
0501-1351 Community Events - Cash Sales	0.00	---	1,000						
0501-1623 Grant - Operational	4,000.00	133%	3,000						
0501-1624 BALONNE REMEMBERS - End of WW1 Cent	3,000.00	36%	8,400						
0501-1625 CELEBRATING MULTICULTURAL QLD	3,800.00	100%	3,800						
0501-1626 MULTICULTURAL DEVELOPMENT	0.00	---	0						
0501-1627 EMPOWERING OUR COMMUNITY	0.00	---	0						

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			REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
			31 May 2019	%	Budget	31 May 2019	%	Budget	31 May 2019	%	Budget
0501-1631	Grant-Get Ready Qld		11,387.20	104%	11,000						
0501-1632	Subsidy - Capital		0.00	---	0						
0501-1634	Grant - SW Hospital and Health Serv		112,045.50	76%	147,000						
0501-2101	Salaries/Wages					195,535.89	91%	215,000			
0501-2106	Training					11,030.41	71%	15,500			
0501-2201	Concessional Rent					0.00	---	15,000			
0501-2202	Community Services-Advertising					10,485.90	95%	11,000			
0501-2227	Maintenance/Operations					83,449.16	93%	90,000			
0501-2301	Depreciation Community Development					135.71	83%	163			
0501-2447	Operational Projects					137,514.91	84%	164,400			
0501-0003	COMMUNITY DEVELOPMENT		134,232.70	77%	174,200	438,151.98	86%	511,063	(303,919.28)	90%	(336,863)
0502-0003	FLOOD RECOVERY SERVICES										
0502-2101	Salaries/Wages					0.00	---	0			
0502-0003	FLOOD RECOVERY SERVICES		0.00	---	0	0.00	---	0	0.00	---	0
0505-0003	LIBRARIES										
0505-1305	LIB Internet Charges		0.00	---	0						
0505-1306	Photocopying Charges		5.00	2%	250						
0505-1401	Library - Miscellaneous		0.00	---	50						
0505-1620	Subsidy - State		132,336.84	89%	149,250						
0505-2106	Training					4,806.32	74%	6,500			
0505-2226	Dirran Rural Transaction Library Con					44,836.00	97%	46,300			
0505-2227	Maintenance/Operations					168,614.56	91%	185,000			
0505-2301	Depreciation Libraries					3,177.74	63%	5,026			
0505-2302	Amortisation of Software					0.00	---	0			
0505-2447	Operational Projects					124,158.00	69%	180,250			
0505-0003	LIBRARIES		132,341.84	88%	149,550	345,592.62	82%	423,076	(213,250.78)	78%	(273,526)
0510-0003	HOUSING										
0510-1710	Rent Revenue		141,475.70	113%	125,000						
0510-1901	Gain/Loss on Sale of Fixed Assets		0.00	---	0						
0510-2227	Maintenance/Operations					153,749.65	83%	186,000			
0510-2228	Cost of House Sales					0.00	---	0			
0510-2301	Depreciation Housing					73,104.10	83%	88,093			
0510-2447	Operational Projects					0.00	---	0			
0510-0003	HOUSING		141,475.70	113%	125,000	226,853.75	83%	274,093	(85,378.05)	57%	(149,093)
0515-0003	PUBLIC COMMUNICATION										
0515-1610	Grant - State		500,000.00	---	0						

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	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 May 2019	%	Budget	31 May 2019	%	Budget	31 May 2019	%	Budget
0515-2227 Maintenance/Operations				2,020.46	135%	1,500			
0515-2301 Depreciation Public Communication				0.00	---	0			
0515-2447 Operational Projects				2,749.72	---	0			
0515-0003 PUBLIC COMMUNICATION	500,000.00	---	0	4,770.18	318%	1,500	495,229.82	<-999%	(1,500)
0520-0003 SPORT & RECREATION									
0520-1305 Hire Charges	4,479.37	81%	5,500						
0520-1611 Dirranbandi Multipurpose Sports	6,000.00	100%	6,000						
0520-1621 Subsidy - State-Operational	0.00	---	0						
0520-1622 Subsidy - State-Capital	0.00	---	0						
0520-2227 Maintenance/Operations				96,979.79	81%	119,000			
0520-2301 Depreciation Sport & Recreation				28,608.73	53%	53,713			
0520-2447 Operational Projects				5,522.18	46%	12,000			
0520-0003 SPORT & RECREATION	10,479.37	91%	11,500	131,110.70	71%	184,713	(120,631.33)	70%	(173,213)
0521-0003 SWIMMING POOLS									
0521-1305 Hire Charges - St George Pool	26,728.24	76%	35,000						
0521-1306 Hire Charges - Dirranbandi Pool	5,074.98	101%	5,000						
0521-1622 Subsidy - State - Capital	0.00	---	0						
0521-1635 Dept Education Dirran Pool Contribut	5,000.00	100%	5,000						
0521-2106 Training - Volunteers Only				4,095.66	55%	7,500			
0521-2202 Swimming Pool Advertising				692.26	69%	1,000			
0521-2227 Maintenance/Operations				322,470.48	84%	385,000			
0521-2229 Dirran Pool Committee				0.00	---	2,500			
0521-2301 Depreciation Pools				101,421.65	73%	138,252			
0521-2407 QTC Finance Cost Pools				0.00	---	0			
0521-2447 Operational Projects				1,583.63	99%	1,600			
0521-0003 SWIMMING POOLS	36,803.22	82%	45,000	430,263.68	80%	535,852	(393,460.46)	80%	(490,852)
0522-0003 TENNIS COURTS									
0522-1305 Hire Charges	340.46	34%	1,000						
0522-2227 Maintenance/Operations				4,831.79	83%	5,800			
0522-2301 Depreciation Tennis Courts				12,062.25	81%	14,900			
0522-2447 Operational Projects				0.00	---	0			
0522-0003 TENNIS COURTS	340.46	34%	1,000	16,894.04	82%	20,700	(16,553.58)	84%	(19,700)
0525-0003 ARTS & HISTORY									
0525-1351 Revenue - Sale of St George's Bridge	0.00	---	600						
0525-1352 Revenue - River Country	0.00	---	200						
0525-1620 Subsidy - State - RADF	25,000.00	100%	25,000						

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	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 May 2019	%	Budget	31 May 2019	%	Budget	31 May 2019	%	Budget
0525-1622 Subsidy -State	0.00	---	0						
0525-1632 Subsidy - Capital	0.00	---	0						
0525-2101 Salaries/Wages				0.00	---	0			
0525-2208 Contributions - R.A.D.F				28,497.27	77%	37,060			
0525-2227 Maintenance/Operations				7,564.57	95%	8,000			
0525-2228 Expenditure - Sale of History Books				0.00	---	100			
0525-2301 Depreciation Arts				11,623.50	78%	14,912			
0525-2447 Operational Projects				6,933.60	99%	7,000			
0525-0003 ARTS & HISTORY	25,000.00	97%	25,800	54,618.94	81%	67,072	(29,618.94)	72%	(41,272)
0530-0003 PARKS & GARDENS									
0530-1305 Hire Charges	100.00	20%	500						
0530-1610 Get Playing Places and Spaces	80,883.55	100%	81,000						
0530-1620 Subsidy - Capital - Cavanough Park	0.00	---	0						
0530-1621 Traineeship Subsidy	34,195.80	100%	34,200						
0530-1633 FD Jan 2011 Restoration Work Claim	0.00	---	0						
0530-2101 Salaries/Wages-Parks & Garden Superv				128,211.09	90%	142,000			
0530-2102 Salaries/Wages-Parks & Gardn Trainee				35,522.56	89%	40,000			
0530-2227 Maintenance/Operations				420,057.55	89%	470,000			
0530-2280 FD Flood Damage Restoration Jan 2011				0.00	---	0			
0530-2301 Depreciation Parks & Gardens				52,670.54	46%	115,412			
0530-2447 Operational Projects				0.00	---	0			
0530-0003 PARKS & GARDENS	115,179.35	100%	115,700	636,461.74	83%	767,412	(521,282.39)	80%	(651,712)
0535-0003 HALLS & CULTURAL CENTRES									
0535-1305 Hire Charges	8,300.20	83%	10,000						
0535-1611 Grant - Federal-Capital	0.00	---	0						
0535-1620 Subsidy - State	0.00	---	0						
0535-2227 Maintenance/Operations				130,845.84	93%	140,000			
0535-2301 Depreciation Halls				62,618.91	29%	213,960			
0535-2447 Operational Projects				0.00	---	0			
0535-2510 Caretaker Concessional Rental				10,120.00	84%	12,000			
0535-0003 HALLS & CULTURAL CENTRES	8,300.20	83%	10,000	203,584.75	56%	365,960	(195,284.55)	55%	(355,960)
0545-0003 COMMUNITY ASSISTANCE									
0545-2208 Donations				17,835.37	99%	18,000			
0545-2209 Water & Waste Flood Rebate				0.00	---	0			
0545-2210 Rate Rebates / Remissions				11,353.96	95%	12,000			
0545-2447 Operational Projects				0.00	---	0			
0545-2820 Concessions Granted				3,546.23	47%	7,500			

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	31 May 2019	%	Budget	31 May 2019	%	Budget	31 May 2019	%	Budget
0545-0003 COMMUNITY ASSISTANCE	0.00	---	0	32,735.56	87%	37,500	(32,735.56)	87%	(37,500)
0550-0003 EMERGENCY SERVICES									
0550-1351 SES Miscellaneous Revenue	0.00	---	0						
0550-1610 Grant - State-Operational	18,813.56	90%	21,000						
0550-2101 Emergency Services Call-Out				751.81	75%	1,000			
0550-2227 Maintenance/Operations				32,999.32	97%	34,000			
0550-2301 Depreciation Emergency Services				23,391.22	98%	23,781			
0550-2447 Operational Projects				0.00	---	0			
0550-0003 EMERGENCY SERVICES	18,813.56	90%	21,000	57,142.35	97%	58,781	(38,328.79)	101%	(37,781)
0555-0003 SHOWGROUNDS									
0555-1305 Hire Charges	27,020.70	90%	30,000						
0555-1620 Subsidy - State	0.00	---	0						
0555-1621 Subsidy - Federal - Capital	0.00	---	0						
0555-2227 Maintenance/Operations				153,883.57	96%	160,000			
0555-2236 Operating Leases				0.00	---	0			
0555-2301 Depreciation Showgrounds				119,705.97	52%	230,203			
0555-2447 Operational Projects				0.00	---	0			
0555-0003 SHOWGROUNDS	27,020.70	90%	30,000	273,589.54	70%	390,203	(246,568.84)	68%	(360,203)
0560-0003 WORK PROGRAM									
0560-2101 Salaries/Wages-WORK-BSC Employees				0.00	---	0			
0560-2447 Operational Projects				11,007.19	63%	17,500			
0560-0003 WORK PROGRAM	0.00	---	0	11,007.19	63%	17,500	(11,007.19)	63%	(17,500)
0575-0003 YOUTH DEVELOPMENT									
0575-2227 Maintenance/Operations				0.00	---	0			
0575-2447 Operational Projects				0.00	---	0			
0575-0003 YOUTH DEVELOPMENT	0.00	---	0	0.00	---	0	0.00	---	0
0580-0003 SAFER COMMUNITIES									
0580-1630 Telstra/LGAQ Contribution	24,998.00	---	0						
0580-2227 Maintenance/Operations				422.28	42%	1,000			
0580-2301 Depreciation Safer Communities				7,838.08	83%	9,411			
0580-2447 Operational Projects				0.00	---	0			
0580-0003 SAFER COMMUNITIES	24,998.00	---	0	8,260.36	79%	10,411	16,737.64	-161%	(10,411)
0585-0003 SKILLING QUEENSLANDERS									
0585-1622 Subsidy State - Operational	0.00	---	0						

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	31 May 2019	%	Budget	31 May 2019	%	Budget	31 May 2019	%	Budget
0585-0003 SKILLING QUEENSLANDERS	0.00	---	0	0.00	---	0	0.00	---	0
0500-0002 COMMUNITY & CULTURAL	1,174,985.10	166%	708,750	2,871,037.38	78%	3,665,836	(1,696,052.28)	57%	(2,957,086)
0600-0002 ENVIRONMENT & HEALTH SERVICES									
0605-0003 DOMESTIC ANIMAL CONTROL									
0605-1110 Domestic Animal Special Rates	29,781.49	99%	30,000						
0605-1130 Interest on Arrears Domestic Animals	321.46	64%	500						
0605-1201 Other Animal Registrations Urban	571.73	29%	2,000						
0605-1202 Impounding Fees Domestic Animals	2,930.00	59%	5,000						
0605-1203 Animal Registrations	37,091.00	93%	40,000						
0605-1307 Infringement Notices/Fines/Legal Fees	(446.30)	-30%	1,500						
0605-1351 Miscellaneous Dog Charges	1,703.20	76%	2,250						
0605-2106 Training Compliance				16,207.80	98%	16,500			
0605-2202 Advertising-Dog&Cat				0.00	---	0			
0605-2226 Pound Facility Maintenance				2,055.56	69%	3,000			
0605-2227 Maintenance/Operations				199,836.47	93%	215,000			
0605-2301 Depreciation Domestic Animal Control				1,045.56	76%	1,382			
0605-2447 Operational Projects				10,012.05	74%	13,500			
0605-2510 LL Concessional Rental				0.00	---	0			
0605-0003 DOMESTIC ANIMAL CONTROL	71,952.58	89%	81,250	229,157.44	92%	249,382	(157,204.86)	94%	(168,132)
0610-0003 VERMIN CONTROL									
0610-2227 Maintenance/Operations				195.82	4%	5,000			
0610-2447 Operational Projects				0.00	---	0			
0610-0003 VERMIN CONTROL	0.00	---	0	195.82	4%	5,000	(195.82)	4%	(5,000)
0612-0003 URBAN FIRE CONTROL									
0612-2227 Maintenance/Operations				4,891.54	122%	4,000			
0612-2301 Depreciation Fire Control				918.91	101%	908			
0612-0003 URBAN FIRE CONTROL	0.00	---	0	5,810.45	118%	4,908	(5,810.45)	118%	(4,908)
0615-0003 CEMETERIES									
0615-1306 Cemetery Charges	36,508.75	81%	45,000						
0615-2227 Maintenance/Operations				59,574.94	79%	75,000			
0615-2301 Depreciation Cemeteries				4,183.46	65%	6,470			
0615-2447 Operational Projects				0.00	---	0			
0615-0003 CEMETERIES	36,508.75	81%	45,000	63,758.40	78%	81,470	(27,249.65)	75%	(36,470)
0625-0003 PUBLIC TOILETS									

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	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 May 2019	%	Budget	31 May 2019	%	Budget	31 May 2019	%	Budget
0625-1620 Subsidy - State	0.00	---	0						
0625-2227 Maintenance/Operations				45,531.88	95%	48,000			
0625-2301 Depreciation Public Convenience				21,087.56	69%	30,641			
0625-2447 Operational Projects				0.00	---	0			
0625-0003 PUBLIC TOILETS	0.00	---	0	66,619.44	85%	78,641	(66,619.44)	85%	(78,641)
0630-0003 WASTE MANAGEMENT									
0630-1306 Disposal Fees	0.00	---	0						
0630-2301 Depreciation Waste Management				254.76	83%	306			
0630-2630 Contribution - Cleansing Program				0.00	---	0			
0630-0003 WASTE MANAGEMENT	0.00	---	0	254.76	83%	306	(254.76)	83%	(306)
0635-0003 NATURAL ENVIRONMENT									
0635-1202 EPA Licence Fees	1,382.00	92%	1,500						
0635-1620 Subsidy-State-Capital	48.00	---	0						
0635-2106 Training				5,267.47	81%	6,500			
0635-2214 General Expenses				32,556.90	81%	40,000			
0635-2228 EPA Licence Fees				19,980.78	80%	25,000			
0635-2301 Depreciation Environmental Health				0.00	---	0			
0635-2447 Operational Projects				5,155.33	86%	6,000			
0635-0003 NATURAL ENVIRONMENT	1,430.00	95%	1,500	62,960.48	81%	77,500	(61,530.48)	81%	(76,000)
0640-0003 HEALTH INSPECTION									
0640-1202 Registration/Premises/Health	7,514.00	75%	10,000						
0640-1351 Sundry Revenue	0.00	---	200						
0640-1621 Traineeship Subsidy	0.00	---	0						
0640-2106 Training				0.00	---	0			
0640-2111 FBT Expense - Health/Environment				0.00	---	0			
0640-2202 Health Department Advertising				22,118.84	96%	23,000			
0640-2221 Legal Expenses				0.00	---	0			
0640-2227 Maintenance/Operations				102,234.74	93%	110,000			
0640-2301 Depreciation Healthy Environment				0.00	---	0			
0640-2447 Operational Projects				0.00	---	0			
0640-2510 CES Concessional Rental				10,735.29	75%	14,300			
0640-0003 HEALTH INSPECTION	7,514.00	74%	10,200	135,088.87	92%	147,300	(127,574.87)	93%	(137,100)
0645-0003 PUBLIC HEALTH FACILITIES									
0645-1306 Bollon BN Clinic Lease	22,000.00	96%	23,000						
0645-2227 Maintenance/Operations				5,719.06	82%	7,000			
0645-2301 Depreciation Public Health				6,241.49	22%	29,019			

Revenue and Expenditure Report - Balonne Shire Council
(Accounts: 0100-0002-0000 to 7900-7201-0000. 92% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

Financial Year Ending 2019 - (Budget for Full Year)

Version: 2019.3.15.1

		REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
		31 May 2019	%	Budget	31 May 2019	%	Budget	31 May 2019	%	Budget
0645-2447	Operational Projects				0.00	---	0			
0645-0003	PUBLIC HEALTH FACILITIES	22,000.00	96%	23,000	11,960.55	33%	36,019	10,039.45	-77%	(13,019)
0655-0003	RURAL SERVICES									
0655-1110	Feral Animal Special Rates	166,231.12	98%	170,000						
0655-1130	Interest on Arrears Feral Animal	204.00	41%	500						
0655-1150	WDEF - Interest Revenue	0.00	---	0						
0655-1203	Sale Impounded Stock/Impounding Fees	2,836.57	---	0						
0655-1204	Sale of Minor Plant	0.00	---	0						
0655-1307	Wild Dog Forum Registrations	7,318.14	100%	7,320						
0655-1308	Wild Dog Exclusion Fencing Funding	44,727.25	---	0						
0655-1351	Stock Routes & Agistment Fees	19,889.32	105%	19,000						
0655-1620	Subsidy -State-Stock Routes Facility	0.00	---	0						
0655-1621	Traineeship Subsidy	0.00	---	0						
0655-1622	REDP GRANT - STRATEGIC FENCING	293,240.00	50%	586,480						
0655-1625	QMDC Grant	0.00	---	20,000						
0655-1630	DAFF Project-Balonne Shire	64,500.00	72%	90,000						
0655-1680	Stock Routes Claims - Major Works	34,140.61	100%	34,140						
0655-2106	Training Rural Lands				1,199.16	20%	6,000			
0655-2201	Precepts				254,097.00	100%	255,000			
0655-2204	WDEF - Interest Expense				0.00	---	0			
0655-2214	Operations				297,859.71	90%	330,500			
0655-2215	Major Works - Stock Routes				0.00	---	0			
0655-2216	Wild Dog Bounty				40,000.00	100%	40,000			
0655-2228	Wild Dog Forum Expenses				4,476.65	112%	4,000			
0655-2301	Depreciation Rural Services				9,904.73	35%	28,285			
0655-2308	WDEF - Project				65,856.50	110%	60,000			
0655-2444	Wild Dog Retainer				21,715.54	62%	35,000			
0655-2445	Wild Dog Baiting				26,961.89	77%	35,000			
0655-2447	Operational Projects				78,291.01	56%	140,000			
0655-2448	DAFF Project - Balonne Shire Council				106,095.56	118%	90,000			
0655-2449	REDP - STRATEGIC FENCING *INACTIVE*				0.00	---	0			
0655-2450	REDP - STRATEGIC FENCING				141,459.21	24%	586,480			
0655-2510	SRO Concessional Rental				10,170.28	85%	12,000			
0655-0003	RURAL SERVICES	633,087.01	68%	927,440	1,058,087.24	65%	1,622,265	(425,000.23)	61%	(694,825)
0600-0002	ENVIRONMENT & HEALTH SERVICES	772,492.34	71%	1,088,390	1,633,893.45	71%	2,302,791	(861,401.11)	71%	(1,214,401)
0700-0002	COMMERCIAL SERVICES									
0705-0003	PRIVATE WORKS									

Revenue and Expenditure Report - Balonne Shire Council

 (Accounts: 0100-0002-0000 to 7900-7201-0000. 92% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

Financial Year Ending 2019 - (Budget for Full Year)

Version: 2019.3.15.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 May 2019	%	Budget	31 May 2019	%	Budget	31 May 2019	%	Budget
0705-1354 Profit /Loss on Private Works	89.99	9%	1,000						
0705-1355 Private Works Revenue	4,846.67	19%	25,000						
0705-1356 Private Works - Staff	3,237.86	22%	15,000						
0705-1357 Private Works - DTMR	0.00	---	0						
0705-2214 Private Works				18,916.61	76%	25,000			
0705-2215 Private Works - Staff				4,964.80	33%	15,000			
0705-2216 Private Works - DTMR				0.00	---	0			
0705-0003 PRIVATE WORKS	8,174.52	20%	41,000	23,881.41	60%	40,000	(15,706.89)	<-999%	1,000
0713-0003 MAIN ROADS FLOOD DAMAGE									
0713-1363 DMR Claim-Flood Damage-2012-Restor	0.00	---	0						
0713-2278 DMR Flood Damage - Feb 2012-Restor				0.00	---	0			
0713-0003 MAIN ROADS FLOOD DAMAGE	0.00	---	0	0.00	---	0	0.00	---	0
0720-0003 MAIN ROADS RPC									
0720-1356 DMR Claim	0.00	---	0						
0720-2214 RPC Works				0.00	---	0			
0720-0003 MAIN ROADS RPC	0.00	---	0	0.00	---	0	0.00	---	0
0725-0003 MAIN ROADS RMPC									
0725-1356 DMR Claim	2,247,388.13	82%	2,729,000						
0725-2214 RMPC Works				1,654,813.42	86%	1,929,000			
0725-0003 MAIN ROADS RMPC	2,247,388.13	82%	2,729,000	1,654,813.42	86%	1,929,000	592,574.71	74%	800,000
0726-0003 MAIN ROADS MAINTENANCE									
0726-1356 DMR Claims	0.00	---	0						
0726-2214 Bulk Maintenance Works				0.00	---	0			
0726-0003 MAIN ROADS MAINTENANCE	0.00	---	0	0.00	---	0	0.00	---	0
0727-0003 MAIN ROADS MINOR WORKS									
0727-1356 DMR Claims	4,169.92	21%	20,000						
0727-2214 Minor Works				18,605.34	93%	20,000			
0727-0003 MAIN ROADS MINOR WORKS	4,169.92	21%	20,000	18,605.34	93%	20,000	(14,435.42)	---	0
0750-0003 STATE FIRE SERVICES									
0750-2225 Rates-Fire Levy				9,797.41	280%	3,500			
0750-0003 STATE FIRE SERVICES	0.00	---	0	9,797.41	280%	3,500	(9,797.41)	280%	(3,500)
0755-0003 THALLON RURAL FIRE BRIGADE									
0755-1120 Levy - Thallon Fire	7,478.99	100%	7,500						

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Revenue and Expenditure Report - Balonne Shire Council
(Accounts: 0100-0002-0000 to 7900-7201-0000. 92% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

Financial Year Ending 2019 - (Budget for Full Year)

Version: 2019.3.15.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 May 2019	%	Budget	31 May 2019	%	Budget	31 May 2019	%	Budget
0755-1130 Interest on Arrears- Thallon Fire	46.91	94%	50						
0755-2208 Contributions Thallon RFB				3,260.57	50%	6,500			
0755-2410 Discount Allowed-Thallon Fire				553.87	79%	700			
0755-0003 THALLON RURAL FIRE BRIGADE	7,525.90	100%	7,550	3,814.44	53%	7,200	3,711.46	>999%	350
0700-0002 COMMERCIAL SERVICES	2,267,258.47	81%	2,797,550	1,710,912.02	86%	1,999,700	556,346.45	70%	797,850
0800-0002 DISASTER MANAGEMENT									
0805-0003 DISASTER MANAGEMENT									
0805-1620 NATURAL DISASTER RESILIENCE	60,000.00	33%	180,000						
0805-2214 General Expenses				104.60	---	0			
0805-2447 Operational Projects				0.00	---	180,000			
0805-0003 DISASTER MANAGEMENT	60,000.00	33%	180,000	104.60	0%	180,000	59,895.40	---	0
0800-0002 DISASTER MANAGEMENT	60,000.00	33%	180,000	104.60	0%	180,000	59,895.40	---	0
4000-0002 SEWERAGE									
4110-0003 SEWERAGE CHARGES									
4110-1120 Sewerage Charges	1,137,908.77	100%	1,143,000						
4110-1130 Interest on Arrears - Gross Levy	5,105.88	102%	5,000						
4110-2410 Discount Allowed				98,354.33	100%	98,000			
4110-0003 SEWERAGE CHARGES	1,143,014.65	100%	1,148,000	98,354.33	100%	98,000	1,044,660.32	99%	1,050,000
4140-0003 DEBT MANAGEMENT									
4140-2406 QTC Finance Cost Sewer				0.00	---	0			
4140-0003 DEBT MANAGEMENT	0.00	---	0	0.00	---	0	0.00	---	0
4410-0003 SEWERAGE									
4410-1351 Sales Miscellaneous	400.00	80%	500						
4410-1620 Subsidy - State-Capital Effluent Reu	243,058.13	100%	243,058						
4410-2227 Maintenance/Operations				332,657.78	95%	350,000			
4410-2301 Depreciation Sewer				203,296.23	60%	336,662			
4410-2447 Operational Projects				0.00	---	0			
4440-2227 New Connections				0.00	---	0			
4410-0003 SEWERAGE	243,458.13	100%	243,558	535,954.01	78%	686,662	(292,495.88)	66%	(443,104)
4000-0002 SEWERAGE	1,386,472.78	100%	1,391,558	634,308.34	81%	784,662	752,164.44	124%	606,896
5000-0002 WATER SUPPLY									
5110-0003 WATER CHARGES									

Revenue and Expenditure Report - Balonne Shire Council
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Financial Year Ending 2019 - (Budget for Full Year)

Version: 2019.3.15.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 May 2019	%	Budget	31 May 2019	%	Budget	31 May 2019	%	Budget
5110-1120 Water Charges - Gross Levy	1,886,027.22	100%	1,888,000						
5110-1130 Interest on Arrears - Gross Levy	13,067.98	101%	13,000						
5110-2410 Discount Allowed - Water Charges				159,972.80	100%	160,000			
5110-0003 WATER CHARGES	1,899,095.20	100%	1,901,000	159,972.80	100%	160,000	1,739,122.40	100%	1,741,000
5115-0003 EXCESS WATER CHARGES									
5115-1120 Excess Water Charges- Gross Levy	98,277.74	100%	98,000						
5115-1130 Interest on Arrears -Gross Levy	1,034.32	52%	2,000						
5115-2410 Discount Allowed				7,979.16	114%	7,000			
5115-0003 EXCESS WATER CHARGES	99,312.06	99%	100,000	7,979.16	114%	7,000	91,332.90	98%	93,000
5120-0003 WATER SALES									
5120-1351 Cash Sales	194,712.00	100%	194,215						
5120-0003 WATER SALES	194,712.00	100%	194,215	0.00	---	0	194,712.00	100%	194,215
5125-0003 WATER OTHER INCOME									
5125-1633 Misc Equipment Sales	0.00	---	0						
5125-1635 Water Tower Rental-Mobile Phones etc	19,368.41	108%	18,000						
5125-0003 WATER OTHER INCOME	19,368.41	108%	18,000	0.00	---	0	19,368.41	108%	18,000
5130-0003 GRANTS & SUBSIDIES									
5130-1621 Subsidy - Operational - State	0.00	---	0						
5130-1622 Subsidy-Operational-Federal	0.00	---	0						
5130-1625 Subsidy-State-Capital	0.00	---	231,000						
5130-0003 GRANTS & SUBSIDIES	0.00	---	231,000	0.00	---	0	0.00	---	231,000
5140-0003 DEBT MANAGEMENT									
5140-2407 QTC Finance Cost Water				32,232.47	87%	37,000			
5140-0003 DEBT MANAGEMENT	0.00	---	0	32,232.47	87%	37,000	(32,232.47)	87%	(37,000)
5410-0003 URBAN WATER SUPPLIES									
5410-1631 Contribution - Cash STG High School	954.39	106%	900						
5410-2202 Water Notifications - Advertising				0.00	---	2,000			
5410-2221 Legal Fees				0.00	---	0			
5410-2227 Maintenance/Operations				886,134.28	86%	1,025,000			
5410-2229 Water-Community Education				0.00	---	0			
5410-2301 Depreciation Water				496,846.40	88%	561,455			
5410-2447 Operational Projects				0.00	---	0			
5410-0003 URBAN WATER SUPPLIES	954.39	106%	900	1,382,980.68	87%	1,588,455	(1,382,026.29)	87%	(1,587,555)

Revenue and Expenditure Report - Balonne Shire Council

 (Accounts: 0100-0002-0000 to 7900-7201-0000. 92% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

Financial Year Ending 2019 - (Budget for Full Year)

Version: 2019.3.15.1

			REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
			31 May 2019	%	Budget	31 May 2019	%	Budget	31 May 2019	%	Budget
5420-0003	WATER INSPECTIONS										
5420-1300	Special Meter Reading Fee		1,643.66	82%	2,000						
5420-1400	Fines & Penalties		1,735.00	69%	2,500						
5420-2214	General Expenses/Meter Reading					19,672.32	94%	21,000			
5420-0003	WATER INSPECTIONS		3,378.66	75%	4,500	19,672.32	94%	21,000	(16,293.66)	99%	(16,500)
5430-0003	WATER QUALITY TESTING										
5430-2214	General Expenses					2,236.06	34%	6,500			
5430-2447	Operational Projects					0.00	---	0			
5430-0003	WATER QUALITY TESTING		0.00	---	0	2,236.06	34%	6,500	(2,236.06)	34%	(6,500)
5440-0003	WATER CONNECTIONS										
5440-1350	Connection Fees		2,355.00	52%	4,500						
5440-2214	General Expenses					6,559.68	146%	4,500			
5440-0003	WATER CONNECTIONS		2,355.00	52%	4,500	6,559.68	146%	4,500	(4,204.68)	---	0
5000-0002	WATER SUPPLY		2,219,175.72	90%	2,454,115	1,611,633.17	88%	1,824,455	607,542.55	96%	629,660
6000-0002	WASTE MANAGEMENT										
6110-0003	CLEANSING CHARGES										
6110-1120	Cleansing Charges - Gross Levy		1,106,102.52	100%	1,107,000						
6110-1130	Interest on Arrears - Gross Levy		5,763.85	96%	6,000						
6110-1630	Contribution - General Fund		0.00	---	0						
6110-2214	Pensioner Concession Cleansing					0.00	---	0			
6110-2410	Discount Allowed - Cleansing					94,492.07	94%	100,000			
6110-0003	CLEANSING CHARGES		1,111,866.37	100%	1,113,000	94,492.07	94%	100,000	1,017,374.30	100%	1,013,000
6430-0003	CLEANSING SERVICES										
6430-1306	Disposal Fees - Waste		2,385.59	95%	2,500						
6430-1351	Sundry Revenue		0.00	---	500						
6430-1352	Scrap Metal Sales		567.00	11%	5,000						
6430-2202	Advertising-Cleansing					0.00	---	0			
6430-2214	Annual Town Clean-up					0.00	---	0			
6430-2215	Refuse Collection (Contract)					500,265.72	95%	526,000			
6430-2216	Landfill Maintenance					387,915.58	91%	425,000			
6430-2217	Hazardous Waste					0.00	---	0			
6430-2301	Depreciation Garbage					3,128.92	25%	12,363			
6430-2447	Operational Projects					34,027.28	62%	55,000			
6430-0003	CLEANSING SERVICES		2,952.59	37%	8,000	925,337.50	91%	1,018,363	(922,384.91)	91%	(1,010,363)

Revenue and Expenditure Report - Balonne Shire Council
 (Accounts: 0100-0002-0000 to 7900-7201-0000. 92% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

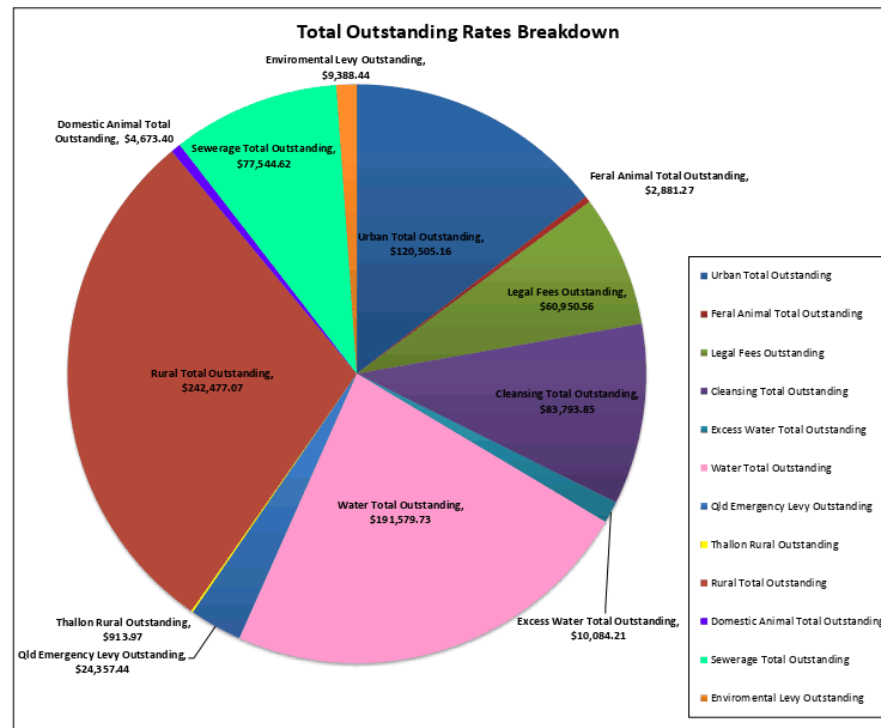
Financial Year Ending 2019 - (Budget for Full Year)

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	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 May 2019	%	Budget	31 May 2019	%	Budget	31 May 2019	%	Budget
6000-0002 WASTE MANAGEMENT	1,114,818.96	99%	1,121,000	1,019,829.57	91%	1,118,363	94,989.39	>99%	2,637
0044-0001 BALONNE SHIRE COUNCIL	28,804,516.71	87%	33,299,058	27,956,083.62	85%	32,877,525	848,433.09	201%	421,533
TOTAL REVENUE & EXPENDITURE	28,804,516.71	87%	33,299,058	27,956,083.62	85%	32,877,525	848,433.09	201%	421,533

**Balonne Shire Council Rate Status Report
As at 06/06/2019**

Total Outstanding Rate Percentage	4.97%
Total Outstanding Rate Percentage Prior Year	3.55%
Total Outstanding Rate Amount	\$ 612,202.93
Total Outstanding Rate Amount Prior Year	\$ 409,279.36
Total Outstanding Percentage not including - Ngurampaa and Brisbane Petroleum	3.26%
Total Outstanding Amount not including - Ngurampaa and Brisbane Petroleum	\$ 401,368.27
Amount Outstanding with R&R	\$ 340,930.83
Number of case files	109
Amount Outstanding with R&R passed the demand stage	\$ 202,321.62
Number of case files	48
Payment Arrangement Amount	\$ 42,215.60
Number of payment arrangements	96
Rates paid for the current month	\$ 136,609.86
Total credit account amount (Unallocated Receipts)	-\$ 208,043.39



Capital Projects 2018/19											
							PROJECT DETAILS				
			Actuals (6.06.19)	Original Budget	Amended Budget - 1st Quarter	Amended Budget - 2nd Quarter	Amended Budget - 3rd Quarter	% Complete	Date Commenced	Date Finished	Comments
205 - GENERAL ADMINISTRATION											
	0205-0933-0000	Replace of SAN	\$24,329	\$25,000	\$25,000	\$25,000	\$25,000	100.0%			
	0205-0934-0000	Replacement Photocopier - VIC	\$6,653	\$8,000	\$8,000	\$8,000	\$8,000	100.0%			
	0205-0935-0000	C/O Master Key System	\$9,609				\$9,500	100.0%	1/07/2018	1/04/2019	Complete.
	205-4100	Corporate Services Capital Projects	\$40,592	\$33,000	\$33,000	\$33,000	\$42,500				
410 - INFRASTRUCTURE ROADS											
	0051-3028-0000	C/O Secret Plains Gravel Resheeting Contribution	\$51,216	\$60,000	\$60,000	\$60,000	\$52,000	100.0%	1/09/2018	30/09/2018	Complete.
	0052-1019-0000	TIDS KOORON RD Resheet	\$122,715	\$300,000	\$300,000	\$300,000	\$125,000	100.0%	1/09/2018	31/01/2019	Complete.
	0052-1042-0000	RTR - Whyebah Gravel Resheet 5.5km	\$185,169	\$220,000	\$220,000	\$232,648	\$177,648	100.0%	1/08/2018	30/09/2018	Complete.
	0052-2004-0000	RTR - Cubbie Gravel Gravel Resheet 5.5km	\$276,990	\$222,118	\$222,118	\$274,964	\$276,964	100.0%	1/09/2018	31/10/2018	Stage 1 complete.
	0052-3010-0000	RTR - Honeymah Lane 5.5km	\$0	\$220,000	\$220,000	\$0	\$0	N/A	N/A	N/A	Not proceeding.
	0052-4004-0000	TIDS Mitchell-Bollon Road (206.2km - 219.0km) Gravel Resheet	\$379,939	\$380,000	\$380,000	\$380,000	\$362,000	100.0%	1/11/2018	31/12/2018	Complete.
	0053-1019-0000	TIDS KOORON RD Floodway Upgrade Gravel Resheet	\$395,610	\$520,000	\$520,000	\$520,000	\$395,000	100.0%	1/01/2019	31/01/2019	Complete.
	0058-1008-0000	C/O RTR - Chelmer Road Gravel Resheet 4km	\$16,540				\$17,000	100.0%	1/05/2018	16/07/2018	Complete.
	0058-1018-0000	C/O RTR - Gunnindaddy Road Gravel Resheet 10km	\$491,375				\$492,000	100.0%	1/06/2018	1/08/2018	Complete.
	0058-2001-0000	C/O RTR - Ballandool Road Gravel Resheet 3.5km	\$2,079				\$2,100	100.0%	14/06/2018	15/07/2018	Complete.
	0058-2016-0000	C/O RTR - Narine Road Gravel Resheet 2km	\$95,270				\$96,000	100.0%	28/05/2018	1/07/2018	Complete.
	410-4100	Total Road Capital Projects	\$2,016,902	\$1,922,118	\$1,922,118	\$1,767,612	\$1,995,712				
415 - INFRASTRUCTURE STREETS											
	0068-1105-0000	REDP St George Kerb & Channel Arthur & Kenny Lane (18/19 financial year component)	\$232,452	\$191,000	\$191,000	\$191,000	\$178,000	100.0%	1/02/2018	31/11/2018	Complete.
	0170-0449-0000	DCP Nindiquilly Bridge and Weir	\$28,385			\$35,000	\$35,000	95.0%	15/01/2019	30/04/2019	Complete.
	0415-0934-0000	St George - Footpath Upgrades	\$46,330	\$60,000	\$60,000	\$60,000	\$60,000	90.0%	31/08/2018		Works continuing.
	0415-0935-0000	C/O DCP St George CBD Stage 3	\$32,249				\$33,000	100.0%	29/06/2018	15/12/2018	Complete.
	0415-0937-0000	REDP Dirranbandi Rail & River Precinct Stage 1 (18/19 financial year component)	\$366,828	\$279,000	\$279,000	\$279,000	\$279,000	95.0%	17/12/2018		Minor works to arbour & decking remain. Due for completion by mid June.
	0415-0939-0000	Boat Ramp Footpath	\$54,557				\$25,000	100.0%	20/03/2019	8/05/2019	Complete.
	0415-0938-0000	REDP St George CBD & River Foreshore Upgrade (18/19 financial year component)	\$384,650	\$283,000	\$283,000	\$283,000	\$283,000	80.0%	1/04/2018	3/06/2019	Complete.
	415-4100	Total Street Capital Projects	\$1,145,451	\$813,000	\$813,000	\$848,000	\$893,000				
425 - INFRASTRUCTURE STORM WATER DRAINAGE - U'GROUND											
	0425-0933-0000	Dirranbandi - Stormwater Improvements	\$0	\$40,000	\$40,000	\$40,000	\$40,000	20.0%	11/02/2019		Parts ordered.
	425-4100	Total Storm Water Drainage Capital Projects	\$0	\$40,000	\$40,000	\$40,000	\$40,000				

Capital Projects 2018/19											
			Actuals (6.06.19)	Original Budget	Amended Budget - 1st Quarter	Amended Budget - 2nd Quarter	Amended Budget - 3rd Quarter	PROJECT DETAILS			
								% Complete	Date Commenced	Date Finished	Comments
535 - INFRASTRUCTURE HALLS/CIVIC/CULTURAL CENTRES											
	535-4100	Total Hall/Civic/Cultural Centre Capital Projects	\$0	\$0	\$0	\$0	\$0				
555 - INFRASTRUCTURE SHOWGROUNDS											
	0555-0936-0000	Bollon Showgrounds - Fire Hydrant/Storage tank	\$0	\$10,000	\$10,000	\$10,000	\$10,000	100.0%	1/11/2018	15/11/2018	Complete.
	0555-0933-0000	Dirranbandi Showground - Polocrosse shed fridge	\$0	\$2,000	\$2,000	\$2,000	\$2,000	100.0%	13/09/2018	15/10/2018	Complete.
	0555-0934-0000	Hebel Showground - White Rock between entrance to cattle yards (500 metres)	\$9,306	\$15,000	\$15,000	\$15,000	\$10,000				
	0555-0935-0000	CO W4Q Bollon Showgrounds Kitchen	\$38,862				\$39,000	100.0%	16/08/2018	31/08/2018	Complete.
	0555-0937-0000	DCP St George Showground Horse Stable Upgrade (#4)	\$29,359				\$30,000	100.0%	19/08/2018	31/08/2018	Complete.
	555-4100	Total Showgrounds Capital Projects	\$77,527	\$27,000	\$27,000	\$27,000	\$91,000				
580 - SAFER COMMUNITIES											
	0580-0930-0000	W4Q/Telstra - CCTV Upgrades	\$10,587	\$70,000	\$70,000	\$70,000	\$11,000	100.0%	1/07/2018	31/12/2018	Works completed (Note: further \$50,000 in grant funding just received)
	580-4100	Total Safer Communities Capital Projects	\$10,587	\$70,000	\$70,000	\$70,000	\$11,000				
615 - CEMETERY											
	0615-0933-0000	St George Cemetery - 1 concrete plinth	\$15,351	\$25,000	\$25,000	\$25,000	\$16,000	100.0%	27/11/2018	31/01/2019	Complete.
	615-4100	Total Cemetery Capital Projects	\$15,351	\$25,000	\$25,000	\$25,000	\$16,000				
625 - PUBLIC TOILETS											
	615-4100	Total Public Toilets Capital Projects	\$0	\$0	\$0	\$0	\$0				
655 - RURAL SERVICES											
	0655-0459-0000	Nindigully SRRes - Night Yard	\$7,331								
	0655-0460-0000	Mulga View WF	\$14,291								
	0655-0461-0000	Bandy Andy WF	\$9,832								
	655-4100	Total Rural Services	\$31,454	\$0	\$0	\$0	\$0				
4410 - INFRASTRUCTURE URBAN WATER WASTE											
	4410-0933-0000	St George STP - screw screen with 3-5mm gauge	\$0	\$25,000	\$25,000	\$25,000	\$25,000	25.0%	2/01/2019		Options under consideration.
	4410-0934-0000	Dirranbandi - Service and repair STP primary Sed tank	\$0	\$100,000	\$100,000	\$100,000	\$100,000	15.0%	2/01/2019		Quotes sought.
	4410-0935-0000	St George STP - Replace existing downstream manhole	\$0	\$10,000	\$10,000	\$10,000	\$10,000	15.0%	11/02/2019		Options under consideration.
	4410-0938-0000	C/O BOR-Effluent Reuse - STG STP	\$44,937				\$45,000	100.0%	1/07/2018	31/09/2018	Complete.
	4410-4120	Total Water Waste Capital Projects	\$44,937	\$135,000	\$135,000	\$135,000	\$180,000				

Capital Projects 2018/19											
								PROJECT DETAILS			
			Actuals (6.06.19)	Original Budget	Amended Budget - 1st Quarter	Amended Budget - 2nd Quarter	Amended Budget - 3rd Quarter	% Complete	Date Commenced	Date Finished	Comments
5410 - INFRASTRUCTURE URBAN WATER SUPPLY											
	5410-0932-0000	Whytes Rd - Replace river water poly line from Mitchell St to Reiversands Vineyards	\$32,673	\$40,000	\$40,000	\$40,000	\$33,000	100.0%	5/09/2018	30/09/2018	Complete.
	5410-0931-0000	Install River Meters St George	\$28,795				\$29,000	100.0%	01/07/2019	30/09/2019	Complete.
	5410-0933-0000	Dirranbandi - Water rising main replacement - Kirby and Moore Streets	\$137,630	\$120,000	\$120,000	\$120,000	\$138,000	100.0%	15/10/2018	30/11/2019	Complete.
	5410-0934-0000	Bollon Showgrounds to Bollon airport - Renew 25mm poly line 950-1000 metres long	\$6,879	\$15,000	\$15,000	\$15,000	\$7,000	100.0%	1/11/2018	30/11/2018	Complete.
	5410-0935-0000	St George - River water upgrades - Victoria St (Scott to Church St); Connect Scott St & Balonne St mains to Victoria St 300mm main; Provide new services to connections to 300mm main for properties in Victoria St remove redundant services.	\$41,579	\$100,000	\$100,000	\$100,000	\$100,000	95.0%	1/12/2018		Works commenced March 2019.
	5410-0948-0000	C/O River Main & Hyd - Henry Street	\$6,125				\$6,200	100.0%	1/08/2018	1/10/2018	Complete.
	5410-0949-0000	St George - Unlined river water fitting replacement program (2-3Yrs)	\$10,551	\$50,000	\$50,000	\$50,000	\$11,000	100.0%	1/07/2018	15/10/2018	Complete.
	5410-0950-0000	C/O Dirranbandi Water Tower - New Access Ladders	\$0	\$25,000	\$25,000	\$25,000	\$25,000	N/A	1/11/2018	31/05/2019	Safety review deemed 'do nothing option' most appropriate.
	5410-0951-0000	C/O Dirranbandi WTP - New Access Ladders	\$0	\$15,000	\$15,000	\$15,000	\$15,000	10.0%	1/11/2018		Quotes sought.
	5410-0952-0000	LGG&SP - Dirranbandi WTP Upgrade	\$489	\$550,000	\$550,000	\$550,000	\$550,000	25.0%	1/10/2018		Alternate contractor under consideration.
	5410-4150	Total water Supply Capital Projects	\$264,721	\$915,000	\$915,000	\$915,000	\$914,200				
		Total Capital Projects	\$4,938,711	\$5,485,018	\$5,525,018	\$6,311,512	\$6,636,312				

Operational Projects 2018/19											
								PROJECT DETAILS			
			Actuals (6.06.19)	Original Budget	Amended Budget - 1st Quarter	Amended Budget - 2nd Quarter	Amended Budget - 3rd Quarter	% Complete	Date Commenced	Date Finished	Comments
205 - GENERAL ADMINISTRATION											
	0205-0442-0000	IR/HR Consultancy	\$9,693	\$20,000	\$20,000	\$20,000	\$20,000	100%	1/07/2018	31/12/2018	EBA 100% complete, remainder of funding as required for HR advice
	205-	HR/IR	\$9,693	\$20,000	\$20,000	\$20,000	\$20,000				
	0205-0441-0000	Levee Bank Contingencies	\$95,518	\$160,000	\$160,000	\$160,000	\$120,000	80%			Agreement reached with 3 more landholders but pending finalisation of documentation. Estimated cost will exceed budget by approximately \$80,000 - depending on timing some of this expenditure may fall into 2019/20
	0205-0444-0000	Replacement and New PC's/Laptops	\$27,781	\$20,000	\$20,000	\$30,000	\$30,000	100%	1/07/2018	31/01/2019	Completed
	0205-0446-0000	Local Law Review	\$21,100				\$21,000				Completed
	0205-0452-0000	Community Drought Support	\$78,226	\$0	\$0	\$0	\$90,000				Revenue received 2017/18 Journal to transfer expenses \$82500
	0205-0448-0000	Asset Valuations	\$34,682	\$8,000	\$8,000	\$45,000	\$45,000	100%	4/02/2019		Completed
	0205-0461-0000	Risk Module	\$18,491	\$0	\$16,500	\$51,500	\$51,500	100%	1/09/2018		Consultant has completed works
	0205-0462-0000	Customer After Hours Call Centre	\$0	\$5,000	\$5,000	\$0	\$0				This is operational expenditure
	0205-0443-0000	Magiq Mobile Module & Publishing Portal	\$10,280	\$3,700	\$3,700	\$13,700	\$13,700	100%	1/07/2018	31/01/2019	Completed
		Magiq Publishing Portal		\$9,000	\$9,000	\$0	\$0				
	0205-0449-0000	IT Security Review	\$0	\$12,000	\$12,000	\$12,000	\$0	10%	1/12/2018		Not proceeding
	205-2447	Corporate Services Operational Projects	\$286,078	\$217,700	\$234,200	\$312,200	\$371,200				
310-PLANNING											
	320-2447	Building Operational Projects									
	0310-0445-0000	Planning Scheme education	\$5,038	\$8,000	\$8,000	\$8,000	\$5,000	62.97%			To commence at public consultation to draft planning scheme.
	0310-0448-0000	Native Title/ILUA Briefing Sessions - legal	\$611	\$12,000	\$12,000	\$12,000	\$0	5.09%			Underway
	0310-0449-0000	Audit of Quarries - legal requirement	\$35,229	\$50,000	\$50,000	\$50,000	\$40,000	70.46%			Audit report and recommendations completed. Need to finalise factsheet
	310-2447	Planning Operational Projects	\$40,878	\$70,000	\$70,000	\$70,000	\$45,000				
320-BUILDING											
	0320-0445-0000	Building Educational Resources	\$0	\$2,000	\$2,000	\$2,000	\$0	0.00%			Factsheet and frequently asked questions uploaded to website
	320-2447	Building Operational Projects	\$0	\$2,000	\$2,000	\$2,000	\$0				
340 - ECONOMIC DEVELOPMENT											
	0340-0446-0000	Subscriptions and Memberships	\$6,005	\$22,000	\$22,000	\$22,000	\$2,000				
	0340-0448-0000	Bettering Balonne	\$0	\$4,500	\$4,500	\$4,500	\$4,500				
	0340-0452-0000	REDP Project - Economic Development Officer	\$148,492	\$225,000	\$225,000	\$225,000	\$0				
	340-2447	Economic Development Operational Projects	\$154,492	\$251,500	\$251,500	\$251,500	\$6,500				
	0350-0444-0000	Shire Tourism Marketing	\$4,604	\$12,000	\$12,000	\$12,000	\$12,000	65.00%			Offsetting St George and Surrounds update and printing
	0350-0445-0000	Yellowbelly Festival	\$1,438	\$3,000	\$3,000	\$3,000	\$3,000	50.00%			Offsetting St George and Surrounds update and printing
	0350-0446-0000	Shire Town Maps & publications	\$0	\$5,000	\$5,000	\$5,000	\$5,000	0.00%			Offsetting St George and Surrounds update and printing
	0350-0447-0000	Recreational Vehicle Strategy (signage etc)	\$0	\$10,000	\$50,000	\$50,000	\$10,000	0.00%			Site preparation underway and pending DA
	0350-0448-0000	Shire Tourism Brochure (and bird brochure)	\$28,339	\$15,000	\$22,500	\$22,500	\$22,500	100.00%			Includes St George and Surrounds update and printing (\$11k pending)
	350-2447	Tourism Operational Projects	\$34,381	\$45,000	\$92,500	\$92,500	\$52,500				
355-VISITOR INFORMATION CENTRE											
	0355-0448-0000	VIC Volunteer Expenses	\$1,888	\$4,000	\$4,000	\$4,000	\$2,000	47.20%			Underway
	0355-0447-0000	Enclosed weatherproof storage room	\$0	\$5,000	\$5,000	\$5,000	\$0	0.00%			Held to cover second round of brochures
	355-2447	VIC Operational Projects	\$1,888	\$9,000	\$9,000	\$9,000	\$2,000				
440 - AERODROMES											
	0440-0447-0000	Airport Master Plan - St George	\$9,143	\$40,000	\$40,000	\$40,000	\$44,800	25.00%	1/01/2019		Project underway
	440-4100	Total Aerodrome Operational Projects	\$9,143	\$40,000	\$40,000	\$40,000	\$44,800				

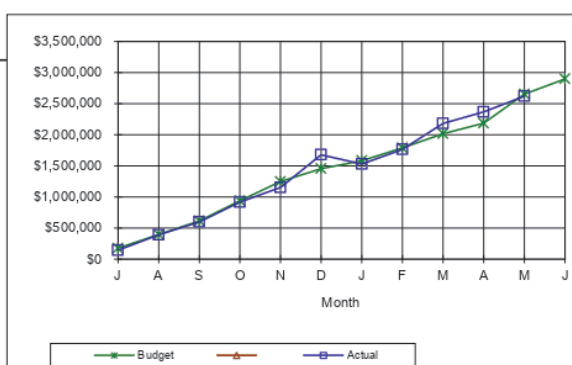
Operational Projects 2018/19											
PROJECT DETAILS											
			Actuals (6.06.19)	Original Budget	Amended Budget - 1st Quarter	Amended Budget - 2nd Quarter	Amended Budget - 3rd Quarter	% Complete	Date Commenced	Date Finished	Comments
501 - COMMUNITY DEVELOPMENT											
0501-0443-0000	Young Leaders Bursary		\$0	\$7,000	\$7,000	\$7,000	\$3,000	0.00%			2 applications received (\$3,000), encouraging others
0501-0444-0000	Community Safety Group		\$995	\$3,000	\$3,000	\$3,000	\$2,000	33.17%			Recent meetings
0501-0447-0000	Community Events		\$5,484	\$15,000	\$15,000	\$15,000	\$15,000	36.56%			Australia Day, NAIDOC, programs pending
0501-0449-0000	Get Ready Program		\$10,512	\$11,000	\$11,000	\$11,000	\$11,000	95.57%			Completed
0501-0452-0000	Commun Coll Wbeing Serv Coord		\$110,755				\$120,000				
0501-0460-0000	Balonne remembers - end of WW1		\$5,137				\$8,400				
0501-0446-0000	Community Calendar		\$4,796	\$5,000	\$5,000	\$5,000	\$5,000	95.91%			Completed - checking if charged to different account
501-2447	Community Development Operational Projects		\$137,678	\$41,000	\$41,000	\$41,000	\$164,400				
505 - LIBRARIES											
0505-0444-0000	First 5 Forever		\$3,006	\$1,658	\$1,658	\$3,000	\$3,000	100.21%			Fabulous Lemon Drops etc
0505-0445-0000	Digital Literacy Program		\$4,522	\$10,000	\$10,000	\$10,000	\$10,000	45.22%			Underway
0505-0446-0000	General Library Programs		\$3,123	\$10,000	\$10,000	\$10,000	\$10,000	31.23%			Underway
0505-0448-0000	Pop Up Gallery		\$355	\$2,000	\$2,000	\$2,000	\$1,000	17.77%			Furniture / Lighting
0505-0449-0000	Sustainable multi user hub		\$100,881	\$46,300	\$46,300	\$152,550	\$106,250	66.13%			Monitoring
	Duress alarm and CCTV camera		\$0				\$10,000				
0505-0450-0000	Deadly Digital Communities		\$0	\$0	\$0	\$10,000	\$10,000	0.00%			Underway
0505-0447-0000	Balonne Book on Wheels		\$12,737	\$0	\$0	\$30,000	\$30,000	42.46%			
505-2447	Library Operational Projects		\$124,625	\$69,958	\$69,958	\$217,550	\$180,250				
520 - SPORT AND RECREATION											
0520-0447-0000	SCP - Dirranbandi Multipurpose Sports Facility - Kitchen Fit Out		\$5,522	\$0	\$0	\$0	\$12,000	100.00%	30/04/2019	9/05/2019	Complete
521 - SWIMMING POOLS											
0521-0441-0000	C/O - Dirranbandi Pool Waterproof Shelving		\$1,584				\$1,600	100.00%	1/07/2018	31/07/2018	Complete
525 - ARTS											
0525-0208-0000	RADF		\$30,270	\$37,060	\$37,060	\$37,060	\$37,060	81.68%			Incl. part \$43k cod sculpture, \$20k RADF for pending applications
525-2208	RADF		\$30,270	\$37,060	\$37,060	\$37,060	\$37,060				
0525-0448-0000	SW Indigenous Cultural Precinct		\$6,934				\$7,000				
0525-0444-0000	Dirranbandi Rail Precinct - Arts Council		\$0	\$5,000	\$5,000	\$5,000	\$0	0.00%			
525-2447	Arts		\$0	\$5,000	\$5,000	\$5,000	\$7,000				
530 - INFRASTRUCTURE PARKS & GARDENS											
0530-0442-0000	C/O Rowden Park Strategic Plan		\$0					95.00%			Plan completed. Councilor workshop scheduled
530-2447	Total Parks & Garden Operation Projects		\$0	\$0	\$0	\$0	\$0				
545 - COMMUNITY DONATIONS/ASSISTANCE											
0545-0208-0000	Community Donations		\$17,835	\$18,000	\$18,000	\$18,000	\$18,000	99.09%			Pending final applications
545-2208	Total Donations & Assistance Operation Projects		\$17,835	\$18,000	\$18,000	\$18,000	\$18,000				
560 - WORK CAMP											
0560-0447-0000	WORK Camp Program		\$11,011	\$37,500	\$37,500	\$37,500	\$17,500	29.36%			Materials, Tools.
560-2447	WORK CAMP Program		\$11,011	\$37,500	\$37,500	\$37,500	\$17,500				
575 - YOUTH COUNCIL											
0575-0448-0000	Youth Council		\$0	\$5,000	\$5,000	\$5,000	\$0	0.00%			In planning
575-2447	Youth Council		\$0	\$5,000	\$5,000	\$5,000	\$0				

Operational Projects 2018/19											
								PROJECT DETAILS			
			Actuals (6.06.19)	Original Budget	Amended Budget - 1st Quarter	Amended Budget - 2nd Quarter	Amended Budget - 3rd Quarter	% Complete	Date Commenced	Date Finished	Comments
605 - ANIMAL CONTROL											
0605-0446-0000	Pound Equipment		\$2,711	\$3,500	\$3,500	\$3,500	\$2,500	77.46%			Catching poles, scanners underway
0605-0447-0000	Pensioner Dog Program		\$476	\$1,000	\$1,000	\$1,000	\$1,500	47.63%			
0605-0448-0000	Microchipping Program		\$6,659	\$5,000	\$5,000	\$5,000	\$8,500	133.18%			
0605-0445-0000	Installation of Duress alarms at Pound & rural Lands office		\$0	\$4,000	\$4,000	\$4,000	\$0	0.00%			Scheduled for May
0605-0449-0000	Local Law Compliance training		\$186	\$10,000	\$10,000	\$15,000	\$1,000	1.24%			Training completed March. Check account for invoice
605-2447	Animal Control Operational Projects		\$10,032	\$23,500	\$23,500	\$28,500	\$13,500				
615 - CEMETERY											
0615-0441-0000	Digitalisation of Cemetery Records		\$0	\$8,000	\$8,000	\$8,000	\$0	0.00%			Not proceeding
615-2447	Total Cemetery Operation Projects		\$0	\$8,000	\$8,000	\$8,000	\$0				
635 - NATURAL ENVIRONMENT											
0635-0446-0000	National Tree Day		\$0	\$1,000	\$1,000	\$1,000	\$1,000	0.00%			June
0635-0448-0000	Mosquito Management Program/Survey		\$5,155	\$5,000	\$5,000	\$5,000	\$5,000	103.11%			January to June 2019
0635-0449-0000	Gravel Pit Signage		\$0	\$0	\$0	\$6,000	\$0	0.00%			Pending audit
635-2447	Natural Environment Operational Projects		\$5,155	\$6,000	\$6,000	\$12,000	\$6,000				
655 - RURAL SERVICES											
0655-0216-0000	Wild Dog Bounty		\$40,000	\$35,000	\$35,000	\$35,000	\$35,000	114.29%			Running over budget
655-2216	Total Wild Dog Bounty		\$40,000	\$35,000	\$35,000	\$35,000	\$35,000				
0655-0444-0000	Wild Dog Retainer		\$21,797	\$45,000	\$45,000	\$45,000	\$45,000	48.44%			May offset bounty overspend
655-2444	Wild Dog Retainer		\$21,797	\$45,000	\$45,000	\$45,000	\$45,000				
0655-0445-0000	Wild Dog Baiting		\$26,962	\$25,000	\$25,000	\$25,000	\$25,000	107.85%			On track
655-2445	Wild Dog Baiting		\$26,962	\$25,000	\$25,000	\$25,000	\$25,000				
0655-0450-0000	Development of Biosecurity Plan (replacing the Pest & Weed Plan and a review of the Feral Animal Levy)		\$30,495	\$40,000	\$40,000	\$40,000	\$42,000	76.24%			Workshops held, draft analysis of services & revenue/exp. complete. Check balance as part-paid on milestones
0655-0446-0000	Firebreaks		\$0	\$25,000	\$25,000	\$25,000	\$5,000	0.00%			Using State funds first. Holding back for fire control.
0655-0447-0000	Miscellaneous Fencing projects		\$15,750	\$20,000	\$20,000	\$20,000	\$20,000	78.75%			Continuing
0655-0449-0000	Desilt Dams		\$0	\$6,000	\$6,000	\$6,000	\$3,000	0.00%			Yet to do
0655-0442-0000	Washdown Facility Maintenance		\$13,143	\$22,000	\$22,000	\$22,000	\$17,000	59.74%			Automation complete. Awaiting tokens.
0655-0448-0000	Parthenium mapping, controls and awareness QMDC		\$18,902	\$53,000	\$53,000	\$53,000	\$53,000	35.66%			Largely completed
655-2447	Operational Projects		\$78,291	\$166,000	\$166,000	\$166,000	\$140,000	\$2	\$0	\$0	
0655-0441-0000	DAFF Project -Aerial Baiting, trapping & monitoring		\$109,101	\$90,000	\$90,000	\$90,000	\$90,000	121.22%			Stage One Complete. Stage two in May with milestone payment
655-2448	DAFF Project		\$109,101	\$90,000	\$90,000	\$90,000	\$90,000				
5410 - WATER SUPPLY											
5410-0442-0000	C/O Dirranbandi WTP Report		\$0					0.00%			Pending outcome of WTP Upgrade.
5410-2447	Water Supply Operational Projects		\$0	\$0	\$0	\$0	\$0				
6430 - WASTE/LANDFILL											
6430-0443-0000	Purchase & install of ventilated storage container		\$5,137	\$5,000	\$5,000	\$5,000	\$5,000	102.73%			
6430-0444-0000	landfill fencing repairs and maintenance		\$10,261	\$3,000	\$3,000	\$3,000	\$10,300	342.02%			
6430-0445-0000	Signage - local laws		\$0	\$2,000	\$2,000	\$2,000	\$0	0.00%			
6430-0446-0000	Waste Education Program		\$0	\$5,000	\$5,000	\$5,000	\$0	0.00%			
6430-0447-0000	Annual Shire Cleanup		\$18,630	\$20,000	\$20,000	\$20,000	\$18,700	93.15%			
6430-0448-0000	Fire Mitigation for Landfills		\$0	\$1,000	\$1,000	\$1,000	\$1,000	0.00%			
6430-0449-0000	Landfill Remediation Report		\$0	\$40,000	\$40,000	\$40,000	\$20,000	95.00%			Near complete and well under budget
6430-2447	Waste/Landfill Operational Projects		\$34,027	\$76,000	\$76,000	\$76,000	\$55,000				
Grand Total Operational Projects			\$1,190,449	\$1,343,218	\$1,407,218	\$1,643,810	\$1,389,310				

Balonne Shire Council as at 31 May 2019 Maintenance/Operations

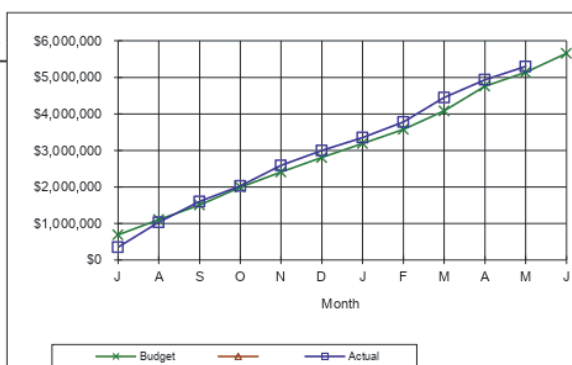
0205-0003- Administration Revenue

Month	Budget	Actual
J	\$175,336	\$145,208
A	\$393,848	\$390,226
S	\$613,551	\$597,590
O	\$935,426	\$916,170
N	\$1,247,717	\$1,150,912
D	\$1,453,002	\$1,676,828
J	\$1,583,164	\$1,528,798
F	\$1,788,045	\$1,763,527
M	\$2,016,083	\$2,178,948
A	\$2,182,620	\$2,364,617
M	\$2,650,863	\$2,618,687
J	\$2,896,800	



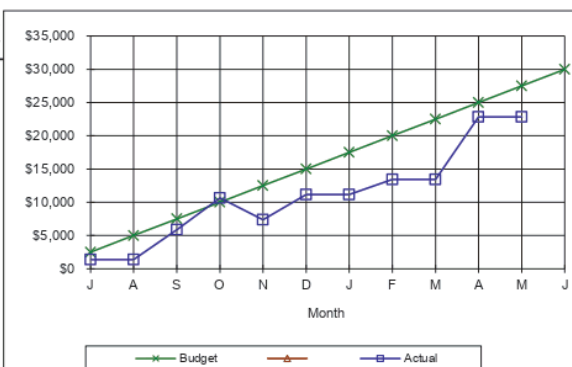
205-0003 Administration Expenditure

Month	Budget	Actual
J	\$689,961	\$354,538
A	\$1,106,697	\$1,035,719
S	\$1,510,140	\$1,603,357
O	\$1,992,466	\$2,029,502
N	\$2,411,225	\$2,590,256
D	\$2,807,462	\$3,001,145
J	\$3,191,552	\$3,352,859
F	\$3,577,094	\$3,780,504
M	\$4,080,343	\$4,446,631
A	\$4,760,388	\$4,933,856
M	\$5,139,579	\$5,298,356
J	\$5,658,684	



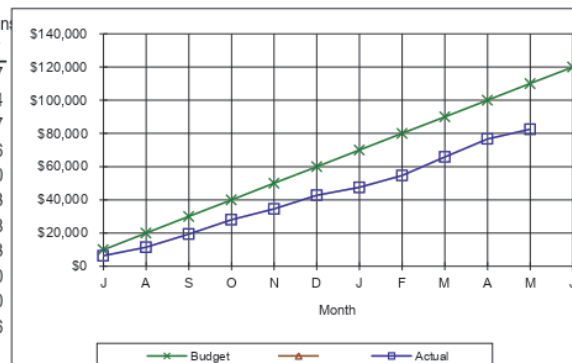
0310-1302- Planning/Development Fees/Charges

Month	Budget	Actual
J	\$2,500	\$1,366
A	\$5,000	\$1,366
S	\$7,500	\$5,854
O	\$10,000	\$10,648
N	\$12,500	\$7,384
D	\$15,000	\$11,166
J	\$17,500	\$11,166
F	\$20,000	\$13,438
M	\$22,500	\$13,438
A	\$25,000	\$22,822
M	\$27,500	\$22,822
J	\$30,000	



0310-2227- Planning/Development Mtce/Operations

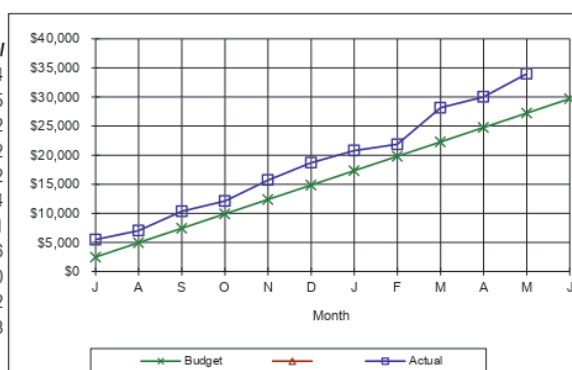
Month	Budget	Actual
J	\$10,000	\$6,337
A	\$20,000	\$11,534
S	\$30,000	\$19,437
O	\$40,000	\$28,016
N	\$50,000	\$34,510
D	\$60,000	\$42,833
J	\$70,000	\$47,558
F	\$80,000	\$54,723
M	\$90,000	\$65,870
A	\$100,000	\$76,720
M	\$110,000	\$82,466
J	\$120,000	



Balonne Shire Council as at 31 May 2019 Maintenance/Operations

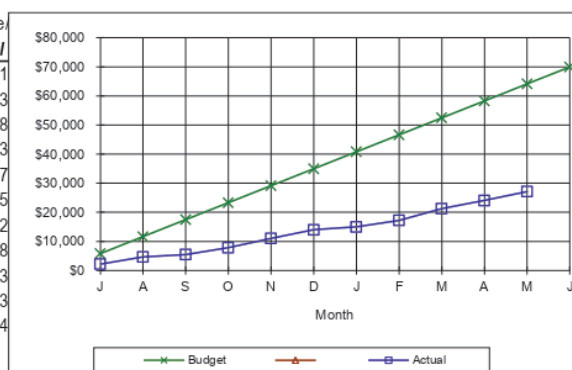
0320-0003 Building Fees

Month	Budget	Actual
J	\$2,475	\$5,504
A	\$4,950	\$7,045
S	\$7,425	\$10,372
O	\$9,900	\$12,112
N	\$12,375	\$15,712
D	\$14,850	\$18,724
J	\$17,325	\$20,801
F	\$19,800	\$21,866
M	\$22,275	\$28,170
A	\$24,750	\$30,022
M	\$27,225	\$33,988
J	\$29,700	



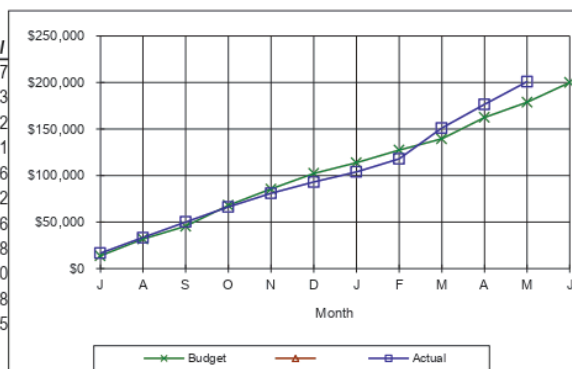
0320-2227- Building/Plumbing Development Mtce/

Month	Budget	Actual
J	\$5,833	\$2,221
A	\$11,667	\$4,693
S	\$17,500	\$5,498
O	\$23,333	\$7,823
N	\$29,167	\$11,037
D	\$35,000	\$13,995
J	\$40,833	\$14,982
F	\$46,667	\$17,228
M	\$52,500	\$21,283
A	\$58,333	\$24,083
M	\$64,167	\$27,134
J	\$70,000	



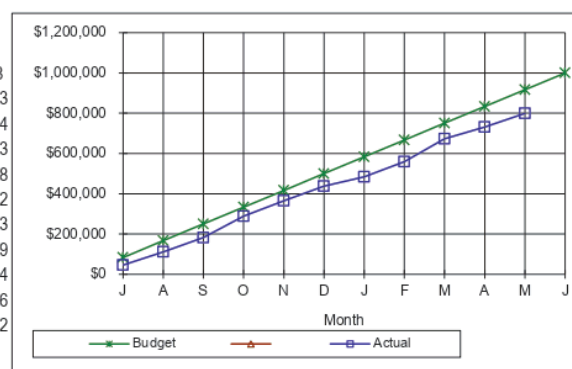
0355-2227- Visitor Services Mtce/Operations

Month	Budget	Actual
J	\$13,894	\$16,757
A	\$31,832	\$33,353
S	\$45,586	\$50,192
O	\$68,028	\$66,391
N	\$85,541	\$81,066
D	\$102,365	\$93,032
J	\$113,881	\$103,976
F	\$127,457	\$117,888
M	\$139,460	\$151,020
A	\$162,436	\$176,408
M	\$178,807	\$200,885
J	\$200,000	



405-0003 Works Administration - Revenue

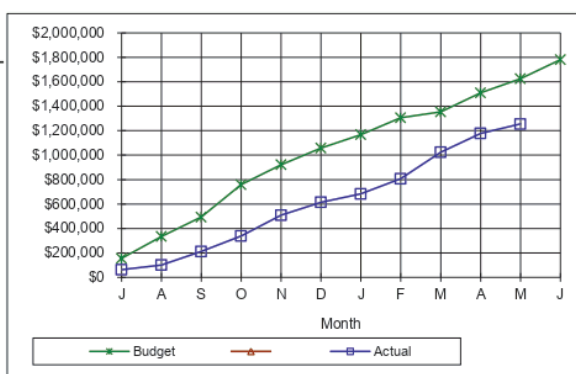
Month	Budget	Actual
J	\$83,333	\$45,398
A	\$166,667	\$111,203
S	\$250,000	\$181,884
O	\$333,333	\$288,053
N	\$416,667	\$364,518
D	\$500,000	\$438,132
J	\$583,333	\$484,123
F	\$666,667	\$558,719
M	\$750,000	\$673,054
A	\$833,333	\$731,346
M	\$916,667	\$798,902
J	\$1,000,000	



Balonne Shire Council as at 31 May 2019 Maintenance/Operations

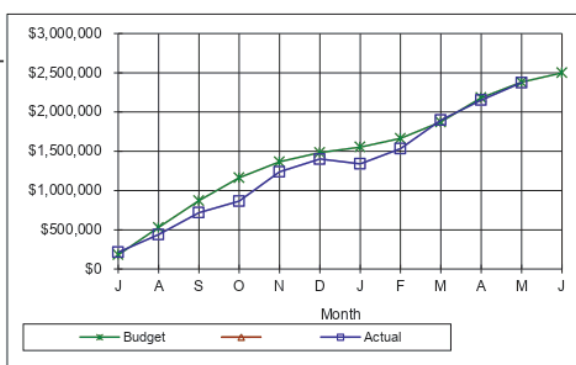
405-0003 Works Administration - Expenditure

Month	Budget	Actual
J	\$155,301	\$63,522
A	\$334,902	\$101,493
S	\$493,489	\$211,954
O	\$758,514	\$338,844
N	\$921,778	\$508,861
D	\$1,057,327	\$615,084
J	\$1,167,494	\$683,377
F	\$1,306,256	\$807,375
M	\$1,353,554	\$1,025,092
A	\$1,509,872	\$1,178,205
M	\$1,625,367	\$1,254,611
J	\$1,781,831	



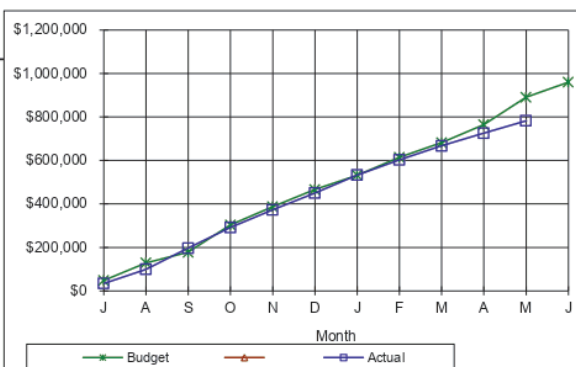
0410-2227- Roads Maintenance/Operations

Month	Budget	Actual
J	\$182,178	\$213,838
A	\$529,736	\$438,981
S	\$870,487	\$717,712
O	\$1,164,387	\$865,722
N	\$1,364,719	\$1,237,527
D	\$1,484,396	\$1,400,593
J	\$1,553,701	\$1,340,573
F	\$1,662,603	\$1,532,878
M	\$1,872,646	\$1,898,127
A	\$2,181,643	\$2,152,984
M	\$2,380,209	\$2,373,999
J	\$2,500,000	



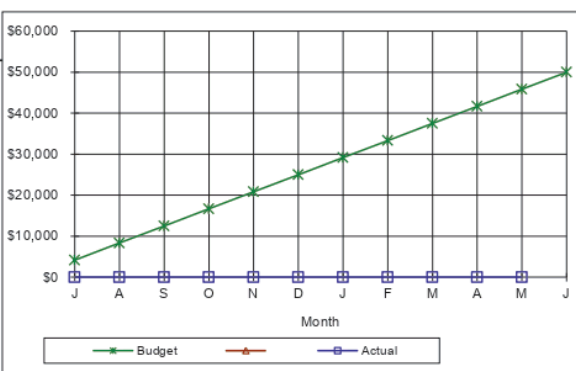
0415-2227- Streets Maintenance/Operations

Month	Budget	Actual
J	\$47,508	\$34,377
A	\$128,987	\$99,382
S	\$177,559	\$196,816
O	\$303,258	\$291,934
N	\$386,907	\$372,662
D	\$466,125	\$449,588
J	\$532,009	\$533,222
F	\$614,254	\$602,559
M	\$681,420	\$667,467
A	\$764,997	\$725,086
M	\$890,806	\$782,395
J	\$960,000	



0420-2227- Bridge Maintenance/Operations

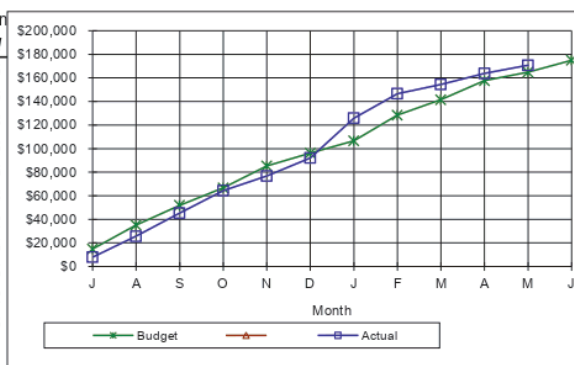
Month	Budget	Actual
J	\$4,167	\$0
A	\$8,333	\$0
S	\$12,500	\$0
O	\$16,667	\$0
N	\$20,833	\$0
D	\$25,000	\$0
J	\$29,167	\$0
F	\$33,333	\$0
M	\$37,500	\$0
A	\$41,667	\$0
M	\$45,833	\$0
J	\$50,000	\$0



Balonne Shire Council as at 31 May 2019 Maintenance/Operations

0430-2227- Works Depots Maintenance/Operations

Month	Budget	Actual
J	\$14,829	\$7,956
A	\$35,181	\$25,653
S	\$51,905	\$45,348
O	\$66,658	\$64,448
N	\$85,336	\$76,796
D	\$96,171	\$92,048
J	\$106,587	\$125,822
F	\$128,488	\$146,575
M	\$141,510	\$154,505
A	\$157,647	\$163,732
M	\$164,929	\$170,693
J	\$175,000	



0440-2227- Aerodrome Maintenance/Operations

Month	Budget	Actual
J	\$3,666	\$23,451
A	\$14,135	\$37,036
S	\$16,446	\$56,818
O	\$31,753	\$65,979
N	\$43,633	\$86,193
D	\$48,001	\$93,429
J	\$76,373	\$100,109
F	\$89,788	\$106,649
M	\$124,891	\$115,708
A	\$138,181	\$128,968
M	\$152,420	\$148,582
J	\$160,000	



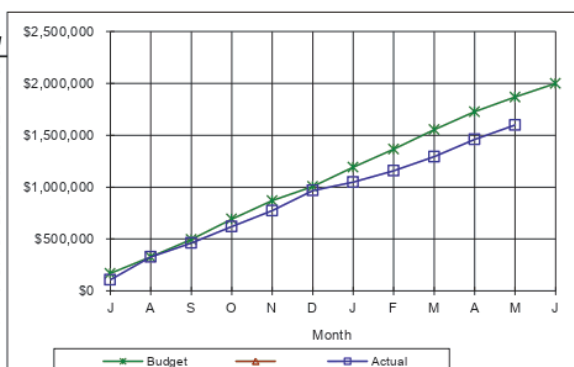
450-1810 Plant Oncosts/Plant Hire

Month	Budget	Actual
J	\$307,458	\$205,252
A	\$603,733	\$433,377
S	\$916,124	\$791,389
O	\$1,285,706	\$1,015,665
N	\$1,565,671	\$1,228,840
D	\$1,796,086	\$1,422,104
J	\$1,941,943	\$1,553,296
F	\$2,182,073	\$1,782,772
M	\$2,432,338	\$2,146,329
A	\$2,869,231	\$2,352,312
M	\$3,107,928	\$2,574,649
J	\$3,368,000	



0450-2219- Plant Maintenance/Operations

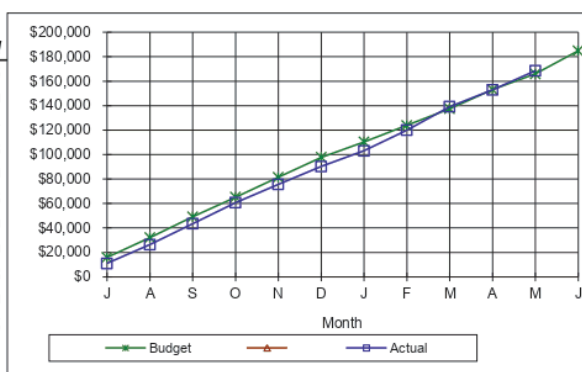
Month	Budget	Actual
J	\$168,614	\$107,828
A	\$326,426	\$328,847
S	\$496,273	\$462,330
O	\$692,364	\$619,948
N	\$869,290	\$773,098
D	\$1,005,964	\$967,673
J	\$1,192,349	\$1,049,195
F	\$1,366,630	\$1,158,742
M	\$1,554,396	\$1,294,645
A	\$1,727,505	\$1,460,747
M	\$1,868,038	\$1,598,914
J	\$2,000,000	



Balonne Shire Council as at 31 May 2019 Maintenance/Operations

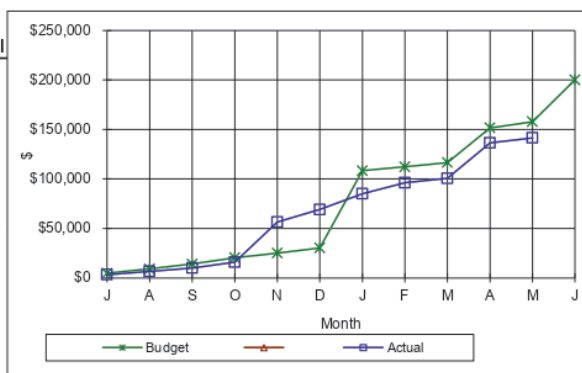
0505-2227- Libraries - Maintenance/Operations

Month	Budget	Actual
J	\$15,846	\$11,006
A	\$32,088	\$26,310
S	\$49,121	\$43,404
O	\$65,185	\$60,678
N	\$81,544	\$75,710
D	\$97,762	\$90,276
J	\$110,307	\$103,049
F	\$123,864	\$119,959
M	\$137,490	\$139,076
A	\$153,141	\$153,000
M	\$165,968	\$168,615
J	\$185,000	



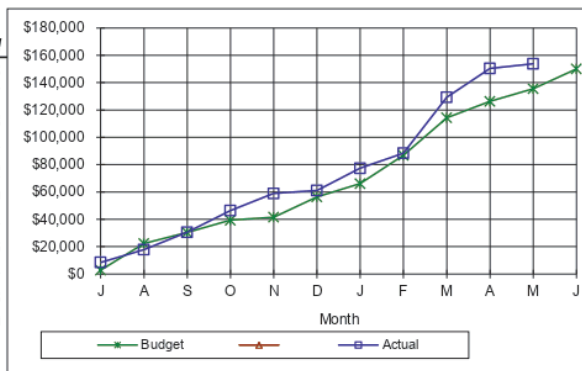
0510-1710- Housing - Rent Revenue

Month	Budget	Actual
J	\$4,737	\$3,308
A	\$9,197	\$6,516
S	\$14,084	\$10,105
O	\$20,433	\$15,907
N	\$25,159	\$56,365
D	\$30,385	\$69,082
J	\$108,310	\$85,048
F	\$112,260	\$96,103
M	\$116,574	\$100,704
A	\$151,560	\$136,377
M	\$157,820	\$141,476
J	\$200,000	



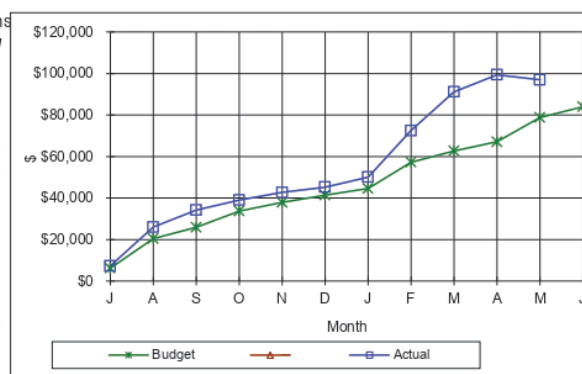
0510-2227- Housing - Maintenance/Operations

Month	Budget	Actual
J	\$2,802	\$8,458
A	\$22,312	\$17,807
S	\$30,404	\$30,608
O	\$39,341	\$46,394
N	\$41,518	\$58,902
D	\$56,397	\$61,040
J	\$66,124	\$77,404
F	\$86,749	\$88,343
M	\$114,317	\$129,314
A	\$126,282	\$150,398
M	\$135,549	\$153,750
J	\$150,000	



0520-2227- Sport & Rec - Maintenance/Operations

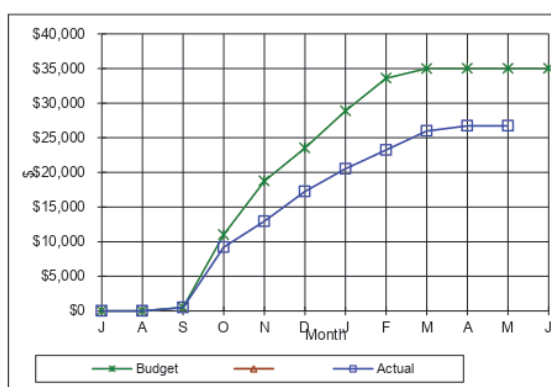
Month	Budget	Actual
J	\$6,241	\$7,252
A	\$20,445	\$25,987
S	\$25,924	\$34,191
O	\$33,720	\$39,068
N	\$37,913	\$42,703
D	\$41,395	\$45,277
J	\$44,654	\$50,101
F	\$57,285	\$72,543
M	\$62,724	\$91,234
A	\$67,136	\$99,414
M	\$78,850	\$96,980
J	\$84,000	



Balonne Shire Council as at 31 May 2019 Maintenance/Operations

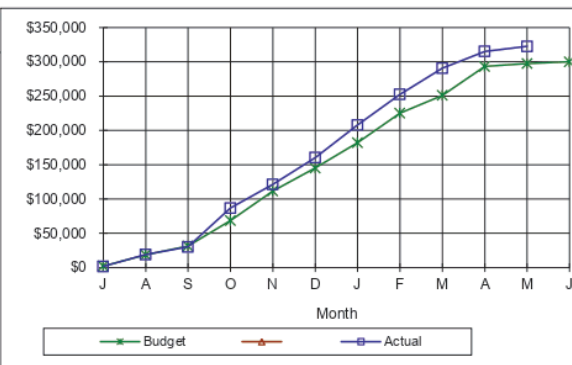
0521-1305- Swimming Pools Hire Charges

Month	Budget	Actual
J	\$0	\$0
A	\$0	\$0
S	\$502	\$500
O	\$11,017	\$9,190
N	\$18,748	\$12,937
D	\$23,525	\$17,237
J	\$28,886	\$20,518
F	\$33,588	\$23,218
M	\$34,984	\$25,985
A	\$35,000	\$26,728
M	\$35,000	\$26,728
J	\$35,000	\$26,728



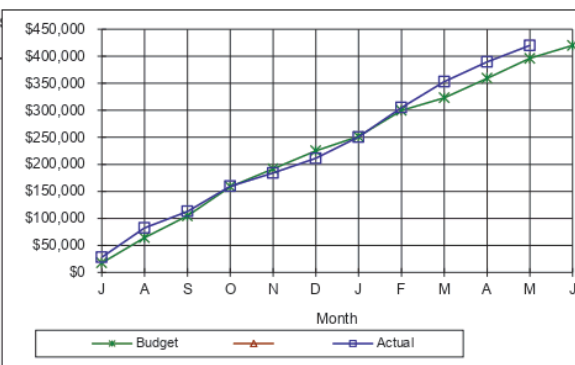
0521-2227- Swimming Pools Maintenance/Operations

Month	Budget	Actual
J	\$2,262	\$1,786
A	\$18,814	\$19,083
S	\$31,438	\$30,191
O	\$68,510	\$86,783
N	\$111,809	\$121,180
D	\$145,209	\$160,438
J	\$182,156	\$207,864
F	\$225,127	\$252,628
M	\$251,076	\$290,782
A	\$293,346	\$315,187
M	\$297,520	\$322,470
J	\$300,000	



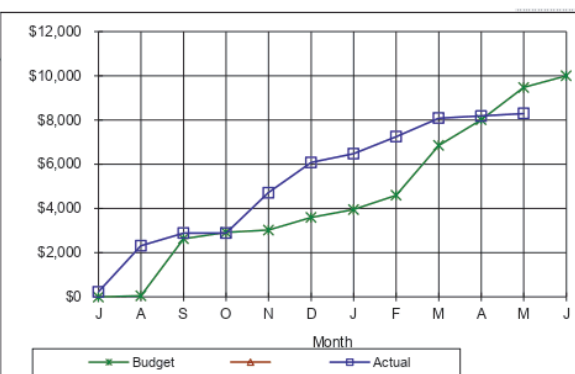
0530-2227- Park/Gardens Maintenance/Operations

Month	Budget	Actual
J	\$17,634	\$27,909
A	\$64,211	\$82,122
S	\$104,465	\$112,874
O	\$158,533	\$159,474
N	\$191,840	\$184,049
D	\$225,181	\$210,974
J	\$251,466	\$250,473
F	\$299,517	\$305,091
M	\$323,122	\$352,923
A	\$359,214	\$389,543
M	\$396,103	\$420,058
J	\$420,000	



0535-1305- Halls/Civic Centre Hire Charges

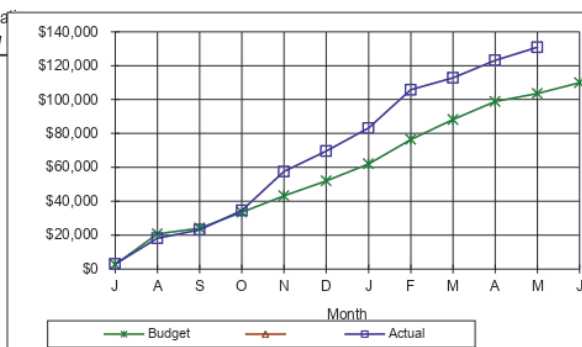
Month	Budget	Actual
J	\$0	\$233
A	\$53	\$2,316
S	\$2,638	\$2,889
O	\$2,923	\$2,889
N	\$3,029	\$4,720
D	\$3,601	\$6,084
J	\$3,956	\$6,486
F	\$4,600	\$7,250
M	\$6,855	\$8,089
A	\$8,019	\$8,185
M	\$9,476	\$8,300
J	\$10,000	



Balonne Shire Council as at 31 May 2019 Maintenance/Operations

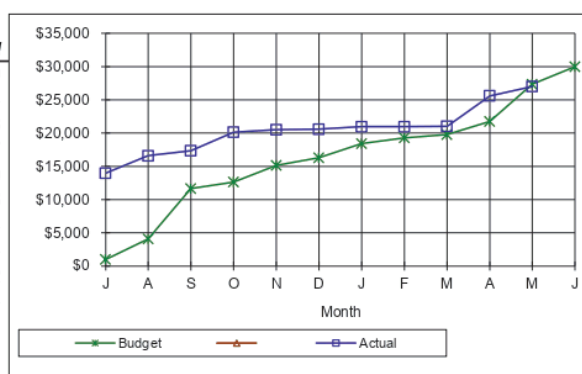
0535-2227- Halls/Civic Centre Maintenance/Operations

Month	Budget	Actual
J	\$2,614	\$2,974
A	\$20,738	\$18,094
S	\$24,109	\$23,198
O	\$33,485	\$34,510
N	\$43,201	\$57,517
D	\$51,953	\$69,616
J	\$62,004	\$83,166
F	\$76,471	\$105,778
M	\$88,194	\$112,807
A	\$98,837	\$123,212
M	\$103,554	\$130,846
J	\$110,000	



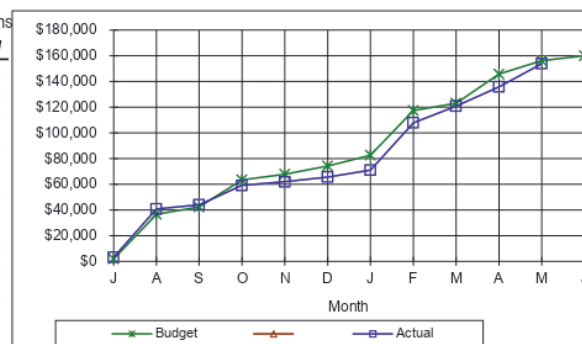
0555-1305- Showground Hire Charges

Month	Budget	Actual
J	\$988	\$13,979
A	\$4,070	\$16,594
S	\$11,638	\$17,353
O	\$12,634	\$20,127
N	\$15,141	\$20,500
D	\$16,294	\$20,596
J	\$18,416	\$20,964
F	\$19,283	\$20,964
M	\$19,785	\$21,012
A	\$21,745	\$25,594
M	\$27,356	\$27,021
J	\$30,000	



0555-2227- Showgrounds Maintenance/Operations

Month	Budget	Actual
J	\$1,947	\$3,013
A	\$36,622	\$40,779
S	\$42,298	\$43,952
O	\$63,338	\$59,075
N	\$67,729	\$61,917
D	\$74,180	\$65,625
J	\$82,485	\$70,981
F	\$117,358	\$107,780
M	\$123,041	\$120,729
A	\$145,695	\$135,825
M	\$156,130	\$153,884
J	\$160,000	



0605-2227- Urban Animal Control - Maintenance/Operations

Month	Budget	Actual
J	\$11,307	\$9,639
A	\$26,028	\$25,956
S	\$39,105	\$44,509
O	\$55,411	\$60,555
N	\$69,464	\$73,403
D	\$82,293	\$93,559
J	\$91,985	\$109,224
F	\$109,348	\$125,868
M	\$132,916	\$154,547
A	\$151,707	\$178,197
M	\$166,320	\$199,836
J	\$185,000	



Balonne Shire Council as at 31 May 2019 Maintenance/Operations

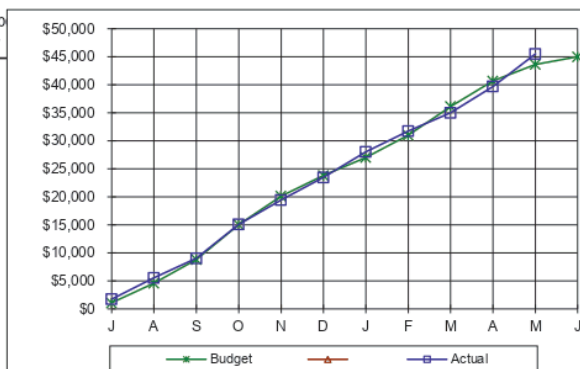
0615-2227- Cemetery Maintenance/Operations

Month	Budget	Actual
J	\$5,411	\$6,757
A	\$13,789	\$15,208
S	\$24,684	\$19,735
O	\$39,675	\$25,637
N	\$49,109	\$29,116
D	\$54,588	\$32,893
J	\$57,246	\$38,729
F	\$61,037	\$47,552
M	\$66,567	\$50,376
A	\$74,283	\$56,879
M	\$79,482	\$59,575
J	\$90,000	



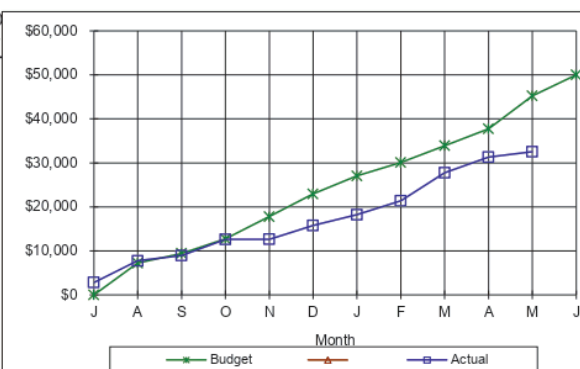
0625-2227- Public Conveniences Maintenance/Op

Month	Budget	Actual
J	\$1,090	\$1,764
A	\$4,592	\$5,579
S	\$8,839	\$9,048
O	\$15,065	\$15,086
N	\$20,166	\$19,450
D	\$23,837	\$23,487
J	\$27,026	\$28,031
F	\$31,035	\$31,748
M	\$36,140	\$35,016
A	\$40,687	\$39,712
M	\$43,633	\$45,532
J	\$45,000	



0635-2214- Natural Environment - Maintenance/O

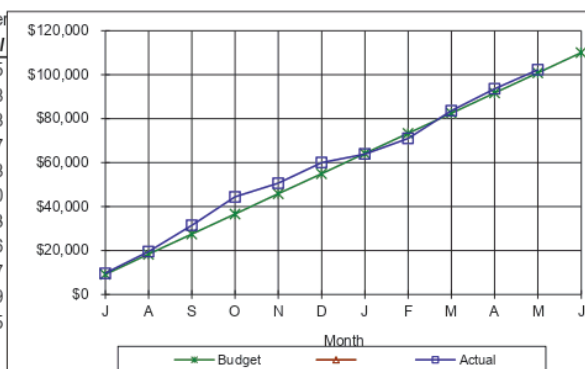
Month	Budget	Actual
J	\$0	\$2,799
A	\$7,207	\$7,730
S	\$9,421	\$8,934
O	\$12,706	\$12,616
N	\$17,783	\$12,632
D	\$22,949	\$15,767
J	\$27,052	\$18,216
F	\$30,063	\$21,397
M	\$33,894	\$27,730
A	\$37,737	\$31,310
M	\$45,243	\$32,557
J	\$50,000	



Balonne Shire Council as at 31 May 2019 Maintenance/Operations

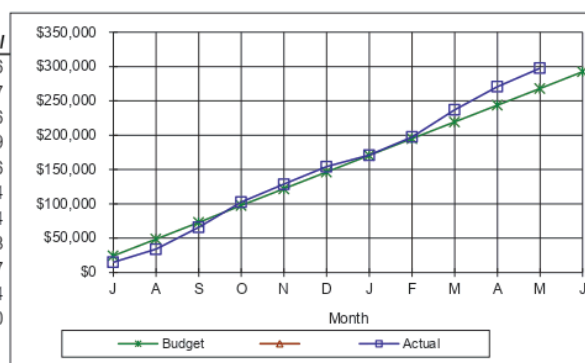
0640-2227- Health Inspection - Maintenance/Operations

Month	Budget	Actual
J	\$9,167	\$9,685
A	\$18,333	\$19,498
S	\$27,500	\$31,528
O	\$36,667	\$44,397
N	\$45,833	\$50,608
D	\$55,000	\$60,050
J	\$64,167	\$63,903
F	\$73,333	\$71,016
M	\$82,500	\$83,647
A	\$91,667	\$93,579
M	\$100,833	\$102,235
J	\$110,000	



0655-2214- Rural Services Operations

Month	Budget	Actual
J	\$24,375	\$14,986
A	\$48,750	\$33,957
S	\$73,125	\$65,966
O	\$97,500	\$102,449
N	\$121,875	\$128,636
D	\$146,250	\$154,124
J	\$170,625	\$170,964
F	\$195,000	\$197,408
M	\$219,375	\$236,867
A	\$243,750	\$270,884
M	\$268,125	\$297,860
J	\$292,500	



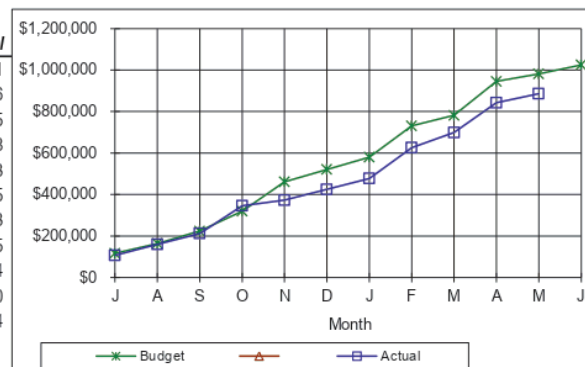
4410-2227- Sewerage Maintenance/Operations

Month	Budget	Actual
J	\$29,167	\$15,260
A	\$58,333	\$34,362
S	\$87,500	\$55,053
O	\$116,667	\$101,370
N	\$145,833	\$122,903
D	\$175,000	\$144,716
J	\$204,167	\$207,792
F	\$233,333	\$235,811
M	\$262,500	\$258,981
A	\$291,667	\$294,537
M	\$320,833	\$332,658
J	\$350,000	



5410-2227- Water Maintenance/Operations

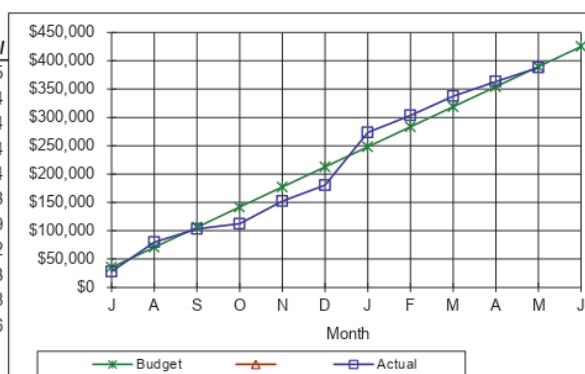
Month	Budget	Actual
J	\$116,685	\$107,371
A	\$164,478	\$159,906
S	\$224,158	\$212,775
O	\$319,937	\$345,738
N	\$460,999	\$373,733
D	\$520,913	\$425,465
J	\$579,853	\$477,813
F	\$730,863	\$626,075
M	\$781,716	\$699,334
A	\$945,098	\$842,890
M	\$981,410	\$886,134
J	\$1,025,000	



Balonne Shire Council as at 31 May 2019 Maintenance/Operations

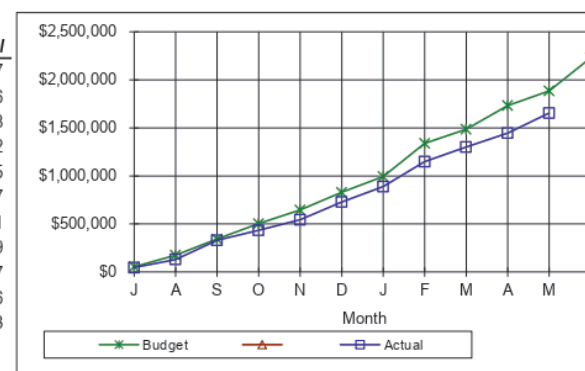
6430-2216- Landfill Maintenance

Month	Budget	Actual
J	\$35,417	\$27,795
A	\$70,833	\$79,664
S	\$106,250	\$103,324
O	\$141,667	\$112,274
N	\$177,083	\$152,434
D	\$212,500	\$180,483
J	\$247,917	\$273,399
F	\$283,333	\$303,572
M	\$318,750	\$337,653
A	\$354,167	\$363,428
M	\$389,583	\$387,916
J	\$425,000	



0725-2214- RMPC

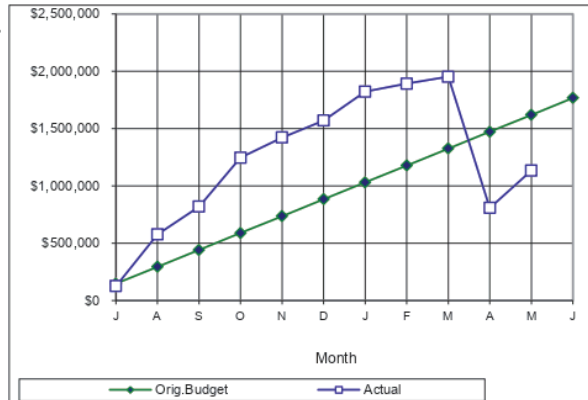
Month	Budget	Actual
J	\$54,546	\$45,277
A	\$174,791	\$130,066
S	\$343,052	\$330,308
O	\$502,767	\$433,552
N	\$645,399	\$542,655
D	\$829,243	\$728,487
J	\$993,800	\$890,071
F	\$1,338,210	\$1,148,149
M	\$1,487,112	\$1,301,187
A	\$1,732,501	\$1,446,976
M	\$1,885,112	\$1,654,813
J	\$2,229,000	



Balonne Shire Council as at 31 May 2019 Capital Expenditure

410 - 4933 Roads

Month	Orig.Budget	Actual
J	\$147,301	\$126,600
A	\$294,602	\$577,541
S	\$441,903	\$818,824
O	\$589,204	\$1,246,309
N	\$736,505	\$1,422,432
D	\$883,806	\$1,570,284
J	\$1,031,107	\$1,823,448
F	\$1,178,408	\$1,892,533
M	\$1,325,709	\$1,953,335
A	\$1,473,010	\$807,782
M	\$1,620,311	\$1,134,715
J	\$1,767,612	



415 - 4933 Streets

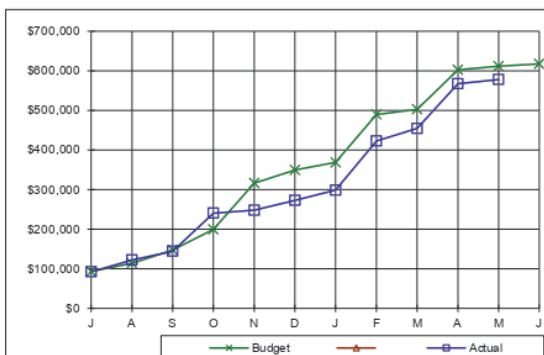
Month	Budget	Actual
J	\$67,750	\$13,802
A	\$135,500	\$112,584
S	\$203,250	\$154,880
O	\$271,000	\$168,908
N	\$338,750	\$261,740
D	\$406,500	\$340,065
J	\$474,250	\$357,704
F	\$542,000	\$408,798
M	\$609,750	\$554,585
A	\$677,500	\$500,873
M	\$745,250	\$885,602
J	\$813,000	



Balonne Shire Council as at 31 May 2019 Water Maintenance/Operations

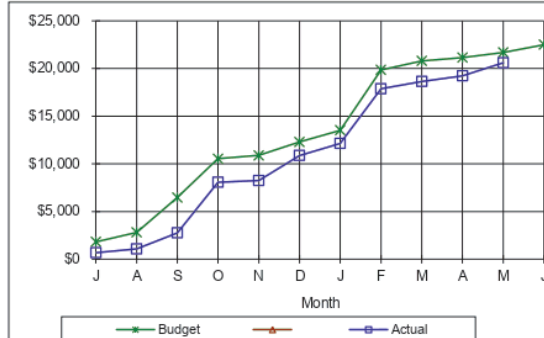
5410-2227-1000 St George Riverwater Maintenance/Operations

Month	Budget	Actual
J	\$93,208	\$92,481
A	\$113,588	\$122,041
S	\$147,489	\$143,994
O	\$199,283	\$240,487
N	\$316,465	\$247,859
D	\$348,943	\$272,778
J	\$368,530	\$298,397
F	\$489,486	\$422,439
M	\$502,390	\$454,149
A	\$602,277	\$567,209
M	\$611,619	\$577,739
J	\$617,500	



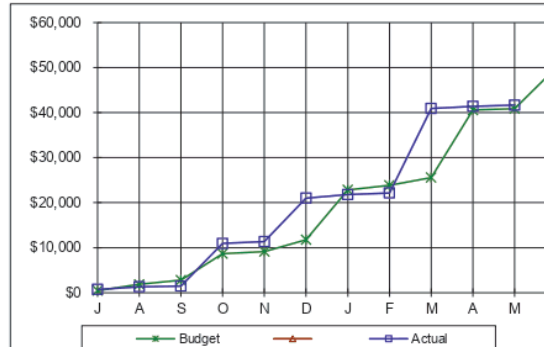
5410-2227-2000 Thallon Water Maintenance/Operations

Month	Budget	Actual
J	\$1,818	\$691
A	\$2,825	\$1,076
S	\$6,466	\$2,766
O	\$10,536	\$8,075
N	\$10,888	\$8,249
D	\$12,301	\$10,867
J	\$13,524	\$12,131
F	\$19,853	\$17,875
M	\$20,792	\$18,638
A	\$21,146	\$19,227
M	\$21,683	\$20,596
J	\$22,500	



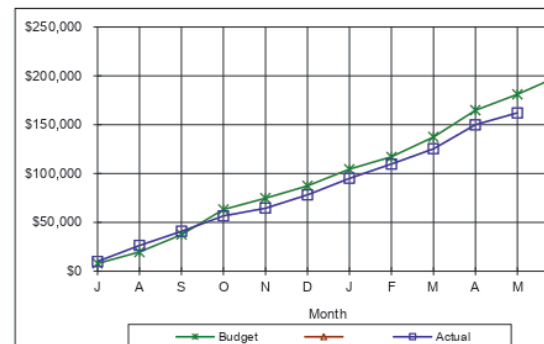
5410-2227-3000 Mungindi Water Maintenance/Operations

Month	Budget	Actual
J	\$440	\$710
A	\$1,854	\$1,285
S	\$2,771	\$1,479
O	\$8,666	\$10,918
N	\$9,129	\$11,360
D	\$11,729	\$21,001
J	\$22,814	\$21,806
F	\$23,855	\$22,151
M	\$25,583	\$40,903
A	\$40,546	\$41,379
M	\$40,836	\$41,634
J	\$50,000	



5410-2227-4000 Diranbandi Water Maintenance/Operations

Month	Budget	Actuals
J	\$7,917	\$9,963
A	\$19,768	\$26,411
S	\$37,566	\$40,863
O	\$63,266	\$56,740
N	\$74,732	\$64,647
D	\$87,512	\$78,270
J	\$104,416	\$95,120
F	\$117,039	\$109,695
M	\$137,519	\$125,448
A	\$164,824	\$149,972
M	\$181,109	\$162,097
J	\$200,000	



Balonne Shire Council as at 31 May 2019 Water Maintenance/Operations

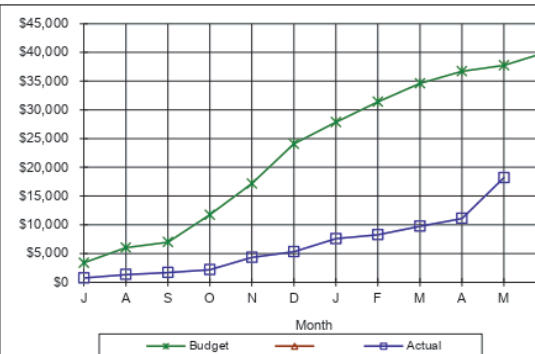
5410-2227-5000 Hebel Water Maintenance/Operations

Month	Budget	Actual
J	\$0	\$0
A	\$0	\$0
S	\$0	\$0
O	\$42	\$3,241
N	\$42	\$3,971
D	\$2,537	\$4,365
J	\$2,665	\$4,870
F	\$2,665	\$5,537
M	\$3,432	\$6,723
A	\$4,972	\$7,171
M	\$8,032	\$7,361
J	\$10,000	



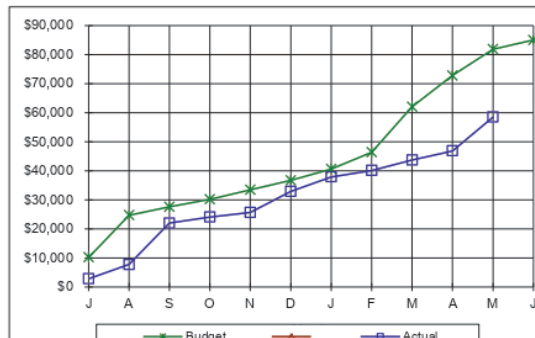
5410-2227-6000 Bollon Water Maintenance/Operations

Month	Budget	Actual
J	\$3,384	\$731
A	\$6,016	\$1,340
S	\$6,977	\$1,668
O	\$11,743	\$2,177
N	\$17,162	\$4,329
D	\$24,079	\$5,292
J	\$27,862	\$7,585
F	\$31,402	\$8,266
M	\$34,600	\$9,747
A	\$36,721	\$11,089
M	\$37,723	\$18,206
J	\$40,000	



5410-2227-7000 St George Bore Maintenance/Operations

Month	Budget	Actual
J	\$10,206	\$2,794
A	\$24,714	\$7,753
S	\$27,617	\$22,004
O	\$30,170	\$24,100
N	\$33,452	\$25,648
D	\$36,729	\$32,891
J	\$40,597	\$37,905
F	\$46,409	\$40,112
M	\$62,047	\$43,726
A	\$72,807	\$46,844
M	\$81,875	\$58,502
J	\$85,000	





Total Job Costs - Balonne Shire Council

Accounts - 0001-0001-0000 to 0001-5301-0000. 94% of year elapsed.

User: JACKSON

Financial Year Ending 2019

Version: 2019.3.15.1

Job No	Description	Previous Years		This Year		Current Periods		Committed		Total		Estimates		
		Exp	%Est	Exp	%Est	Exp	%Est	Exp	%Est	Exp	%Est	Original	Current % Change	Next Yr
0001-1038	WAGOO ROAD			122,137.47						122,137.47				
0001-1040	WARRIE ROAD			19,370.19						19,370.19				
0001-1041	TALWOOD-MUNGINDI ROAD			7,308.02						7,308.02				
0001-1042	WHYENBAH ROAD			21,457.34		3,698.28				25,155.62				
0001-1043	HOLLYMOUNT RD			30,833.71						30,833.71				
0001-1044	YILGANGANDI ROAD			8,668.85						8,668.85				
0001-1045	RIMMER ROAD			567.65						567.65				
0001-1046	THURAGGIE ROAD			9,138.26						9,138.26				
0001-1047	WONOLGA ROAD			12,208.84						12,208.84				
0001-1050	EUMERELLA SOUTH ROAD			16,022.75						16,022.75				
0001-1052	IAN PAUL ROAD			4,074.47						4,074.47				
0001-1055	PALTRIDGE ROAD			2,811.36						2,811.36				
0001-1056	BINDLE ROAD			5,031.01						5,031.01				
0001-1057	LOCHNAGAR ROAD			574.98						574.98				
0001-1064	ST GEORGE-NOONDOO ROAD			18,014.24						18,014.24				
0001-1067	RIVERVIEW ROAD			393.20						393.20				
0001-2003	DIAMOND TANK ROAD			58,478.35						58,478.35				
0001-2004	CUBBIE ROAD			75,345.72						75,345.72				
0001-2005	DAVIRTON ROAD			63,244.68						63,244.68				
0001-2006	DENHOLM ROAD			7,005.99						7,005.99				
0001-2008	HABNAREY ROAD			719.11						719.11				
0001-2012	KOOMALAH ROAD			53,288.90						53,288.90				
0001-2014	MINNUM ROAD			1,026.22						1,026.22				
0001-2016	NARINE ROAD			10,845.52						10,845.52				
0001-2019	NULKY ROAD			9,509.42						9,509.42				
0001-2020	OLD WOOLERBILLA ROAD			7,114.79						7,114.79				
0001-2021	OPENBAH ROAD			42,480.48						42,480.48				
0001-2022	WOOLERBILLA ROAD			4,086.43						4,086.43				
0001-2050	ABATTOIR ACCESS ROAD -DIRRAN			4,452.47						4,452.47				
0001-3002	BYRA ROAD			14,560.27						14,560.27				
0001-3003	CARDIFF ROAD			29,212.55		8,647.30				37,859.85				
0001-3004	CASHEL VALE ROAD			104,797.31						104,797.31				
0001-3005	CORACK ROAD			52,892.14						52,892.14				
0001-3006	CRESCENT VALE ROAD			11,777.72						11,777.72				
0001-3007	MIDDLE ROAD			94,644.63		5,087.14				99,731.77				
0001-3008	FERNLEE ROAD			47,645.74						47,645.74				
0001-3010	HONEYMAH LANE			66,395.42						66,395.42				

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Total Job Costs - Balonne Shire Council

Accounts - 0001-0001-0000 to 0001-5301-0000. 94% of year elapsed.

User: JACKSON

Financial Year Ending 2019

Version: 2019.3.15.1

Job No	Description	Previous Years		This Year		Current Periods		Committed		Total		Estimates		
		Exp	%Est	Exp	%Est	Exp	%Est	Exp	%Est	Exp	%Est	Original	Current %	Change Next Yr
0001-3011	INGABY ROAD			26,851.55						26,851.55				
0001-3013	KULKI ROAD			38,247.28						38,247.28				
0001-3015	MULGA DOWNS ROAD			87,394.75						87,394.75				
0001-3016	NARKOOLA ROAD			132.68						132.68				
0001-3017	NORTH KULKI ROAD			4,487.20						4,487.20				
0001-3019	POWRUNNA ROAD			48,817.83						48,817.83				
0001-3021	RUNNYMEDE ROAD			28,617.87						28,617.87				
0001-3022	RUTHERGLEN ROAD			61,119.06						61,119.06				
0001-3023	SUNSET VALLEY ROAD			132.68						132.68				
0001-3025	UNITY ROAD			21,676.69		467.61				22,144.30				
0001-3026	WOOLERINA ROAD			52,003.81						52,003.81				
0001-3027	LINK ROAD			18,972.97						18,972.97				
0001-3028	SECRET PLAINS ROAD			68,079.01						68,079.01				
0001-4001	THALLON-NOONDOO -DUNWINNIE			779.87						779.87				
0001-4002	BOLLON-DIRRRANBANDI			52,519.29		1,424.92				53,944.21				
0001-4003	JAKEL WAR-GOODDOGA ROAD			357,517.41		4,622.85				362,140.26				
0001-4004	MITCHELL-BOLLON ROAD			21,016.11						21,016.11				
Report Group Total:				3,048,004.84		26,333.02				3,074,337.86				
Grand Total:				3,048,004.84		26,333.02				3,074,337.86				

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Balonne Shire Council

Financial Year Ending 2019

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ROAD NAME	ACT.	DESCRIPTION	JOB COSTS(\$)	MEAS.UP(Units)	MEAS.UP(\$)	PROFIT(\$)	PROFIT(%)
11 MUNGINDI/ST.GEORGE 24A	101	Edge Repair (Manual)	3988.17	7.40	6475.00	2486.83	62.36
	103	Edge Repair with Emulsion/Aggr	14322.59	28.00	16800.00	2477.41	17.30
	105	Pothole Patching (Premix)	5237.98	3.66	5709.60	471.62	9.00
	106	Pothole Patch with Emulsion Ag	3270.61	5.00	4200.00	929.39	28.42
	111	Surf.Correct.Premix (Mech)	5922.74	8.40	5040.00	-882.74	-14.90
	112	Surface Correct Emulsion Aggre	21689.58	31.00	24180.00	2490.42	11.48
	121	Crack Treatment (Emulsion/Agg)	5036.12	5.50	4400.00	-636.12	-12.63
	143	Pavement Repairs Grav Mech Min	60686.03	961.00	105710.00	45023.97	74.19
	153	Insitu-Stabilisation-Minor-Jet	183278.71	1684.80	421200.00	237921.29	129.81
	216	Heavy Shoulder Grading - Rural	70703.47	26.80	120600.00	49896.53	70.57
	323	Repair Conc.Culvs,Pipes & Pits	1533.83	1891.95	1891.95	358.12	23.35
	401	Tractor Slashing - Rural	9500.92	67.00	16750.00	7249.08	76.30
	405	Clearing	2012.32	2700.80	2700.80	688.48	34.21
	406	Herb. Spot Spray-Dec. plants	0.00	0.00	0.00	0.00	
	429	Other Roadside Work	3315.60	3006.60	3006.60	-309.00	-9.32
	440	Rest Area Servicing	8176.70	10687.21	10687.21	2510.51	30.70
	452	Emergency Call Out Activities	2914.88	3073.44	3073.44	158.56	5.44
	502	Repair Signs (ex Guide Signs)	7107.81	22.00	10560.00	3452.19	48.57
	512	Repair/Replace Guide Markers	9581.10	121.00	9075.00	-506.10	-5.28
	903	Inspection-Forward List Works	780.69	1.50	3000.00	2219.31	284.28
	970	Ongoing Lic. Fee/Mtce Cost MMS	0.00	1000.00	1000.00	1000.00	
			419059.85	25333.06	776059.60	356999.75	
12 ST.GEORGE/SURAT 24B	101	Edge Repair (Manual)	369.41	0.60	525.00	155.59	42.12
	103	Edge Repair with Emulsion/Aggr	14085.20	28.00	16800.00	2714.80	19.27
	105	Pothole Patching (Premix)	214.96	0.20	312.00	97.04	45.14
	111	Surf.Correct.Premix (Mech)	1518.24	0.50	300.00	-1218.24	-80.24
	112	Surface Correct Emulsion Aggre	16077.52	28.50	22230.00	6152.48	38.27
	143	Pavement Repairs Grav Mech Min	17908.16	261.40	28754.00	10845.84	60.56
	323	Repair Conc.Culvs,Pipes & Pits	3499.05	4524.81	4524.81	1025.76	29.32
	401	Tractor Slashing - Rural	3839.75	61.00	15250.00	11410.25	297.16
	406	Herb. Spot Spray-Dec. plants	0.00	0.00	0.00	0.00	
	429	Other Roadside Work	893.54	1325.00	1325.00	431.46	48.29
	440	Rest Area Servicing	7690.66	14274.94	14274.94	6584.28	85.61
	502	Repair Signs (ex Guide Signs)	2880.58	10.00	4800.00	1919.42	66.63
	512	Repair/Replace Guide Markers	2112.44	40.00	3000.00	887.56	42.02
			71089.51	20554.95	112095.75	41006.24	
13 TALWOOD/NINDIGULLY 31B	101	Edge Repair (Manual)	4205.68	8.30	7262.50	3056.82	72.68
	103	Edge Repair with Emulsion/Aggr	8032.09	11.00	6600.00	-1432.09	-17.83
	106	Pothole Patch with Emulsion Ag	3090.69	6.00	5040.00	1949.31	63.07
	216	Heavy Shoulder Grading - Rural	53527.35	18.00	81000.00	27472.65	51.32
	429	Other Roadside Work	1690.43	1799.46	1799.46	109.03	6.45
	440	Rest Area Servicing	1560.91	2323.27	2323.27	762.36	48.84

Balonne Shire Council

Financial Year Ending 2019

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ROAD NAME	ACT.	DESCRIPTION	JOB COSTS(\$)	MEAS.UP(Units)	MEAS.UP(\$)	PROFIT(\$)	PROFIT(%)
-----	----	-----	-----	-----	-----	-----	-----
	502	Repair Signs (ex Guide Signs)	772.08	2.00	960.00	187.92	24.34
			72879.23	4168.03	104985.23	32106.00	
14 DALBY-ST.GEORGE MOONIE HWY 35A	101	Edge Repair (Manual)	12979.15	22.65	19818.75	6839.60	52.70
	103	Edge Repair with Emulsion/Aggr	42297.54	87.50	52500.00	10202.46	24.12
	112	Surface Correct Emulsion Aggre	6543.18	17.00	13260.00	6716.82	102.65
	121	Crack Treatment (Emulsion/Agg)	6786.06	15.00	12000.00	5213.94	76.83
	143	Pavement Repairs Grav Mech Min	16948.54	423.00	46530.00	29581.46	174.54
	323	Repair Conc.Culvs,Pipes & Pits	9200.61	5179.53	5179.53	-4021.08	-43.70
	401	Tractor Slashing - Rural	33521.07	240.00	60000.00	26478.93	78.99
	406	Herb. Spot Spray-Dec. plants	0.00	0.00	0.00	0.00	
	429	Other Roadside Work	2126.26	1686.80	1686.80	-439.46	-20.67
	440	Rest Area Servicing	38621.30	14057.79	14057.79	-24563.51	-63.60
	502	Repair Signs (ex Guide Signs)	6709.18	16.00	7680.00	970.82	14.47
	512	Repair/Replace Guide Markers	7877.00	175.00	13125.00	5248.00	66.62
	903	Inspection-Forward List Works	135.65	0.25	500.00	364.35	268.60
	970	Ongoing Lic. Fee/Mtce Cost MMS	0.00	2000.00	2000.00	2000.00	
			183745.54	23920.52	248337.87	64592.33	
15 ST.GEORGE/BOLLON 36A	101	Edge Repair (Manual)	15879.52	28.40	24850.00	8970.48	56.49
	103	Edge Repair with Emulsion/Aggr	31337.51	73.30	43980.00	12642.49	40.34
	105	Pothole Patching (Premix)	4297.19	4.35	6786.00	2488.81	57.92
	106	Pothole Patch with Emulsion Ag	3181.08	5.50	4620.00	1438.92	45.23
	111	Surf.Correct.Premix (Mech)	759.16	1.85	1110.00	350.84	46.21
	112	Surface Correct Emulsion Aggre	2459.02	5.50	4290.00	1830.98	74.46
	143	Pavement Repairs Grav Mech Min	8990.72	190.00	20900.00	11909.28	132.46
	216	Heavy Shoulder Grading - Rural	114048.99	31.30	140850.00	26801.01	23.50
	323	Repair Conc.Culvs,Pipes & Pits	19614.16	24124.35	24124.35	4510.19	22.99
	401	Tractor Slashing - Rural	503.62	3.00	750.00	246.38	48.92
	406	Herb. Spot Spray-Dec. plants	41092.00	0.48	46080.00	4988.00	12.14
	415	RE-GRADE FIRE BRKS & WATER PTS	9413.80	0.35	10500.00	1086.20	11.54
	429	Other Roadside Work	5257.97	9881.60	9881.60	4623.63	87.94
	440	Rest Area Servicing	4228.75	8864.79	8864.79	4636.04	109.63
	502	Repair Signs (ex Guide Signs)	1427.76	5.00	2400.00	972.24	68.10
	512	Repair/Replace Guide Markers	6194.32	68.00	5100.00	-1094.32	-17.67
	903	Inspection-Forward List Works	203.45	0.25	500.00	296.55	145.76
			268889.02	43288.02	355586.74	86697.72	
16 BOLLON/CUNNAMULLA 36B	103	Edge Repair with Emulsion/Aggr	13674.65	22.00	13200.00	-474.65	-3.47
	139	Other Bituminous Work	0.00	0.00	0.00	0.00	
	405	Clearing	1008.33	1572.80	1572.80	564.47	55.98
	406	Herb. Spot Spray-Dec. plants	0.00	0.00	0.00	0.00	
	415	RE-GRADE FIRE BRKS & WATER PTS	9413.81	0.35	10500.00	1086.19	11.54
	429	Other Roadside Work	2458.61	3207.60	3207.60	748.99	30.46

Balonne Shire Council

Financial Year Ending 2019

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ROAD NAME	ACT.	DESCRIPTION	JOB COSTS(\$)	MEAS.UP(Units)	MEAS.UP(\$)	PROFIT(\$)	PROFIT(%)
			26555.40	4802.75	28480.40	1925.00	
17 THE BORDER-CARNARVON HWY CONNE	105	Pothole Patching (Premix)	183.71	0.16	249.60	65.89	35.87
	106	Pothole Patch with Emulsion Ag	794.85	5.50	4620.00	3825.15	481.24
			978.56	5.66	4869.60	3891.04	
19 MITCHELL/ST.GEORGE 355	101	Edge Repair (Manual)	18306.42	28.30	24762.50	6456.08	35.27
	103	Edge Repair with Emulsion/Aggr	33409.21	70.50	42300.00	8890.79	26.61
	106	Pothole Patch with Emulsion Ag	2882.05	5.50	4620.00	1737.95	60.30
	112	Surface Correct Emulsion Aggre	2748.49	5.50	4290.00	1541.51	56.09
	143	Pavement Repairs Grav Mech Min	28443.39	495.50	54505.00	26061.61	91.63
	323	Repair Conc.Culvs,Pipes & Pits	4565.32	5021.85	5021.85	456.53	10.00
	401	Tractor Slashing - Rural	4957.49	50.00	12500.00	7542.51	152.14
	405	Clearing	5473.82	7260.60	7260.60	1786.78	32.64
	429	Other Roadside Work	3886.34	1905.00	1905.00	-1981.34	-50.98
	502	Repair Signs (ex Guide Signs)	2442.55	8.00	3840.00	1397.45	57.21
	512	Repair/Replace Guide Markers	2293.27	50.00	3750.00	1456.73	63.52
			109408.35	14900.75	164754.95	55346.60	
21 ST.G-HEBEL CASTLEREAGH HWY 37A	101	Edge Repair (Manual)	19562.60	24.00	21000.00	1437.40	7.35
	103	Edge Repair with Emulsion/Aggr	20887.53	48.50	29100.00	8212.47	39.32
	105	Pothole Patching (Premix)	1823.61	1.00	1560.00	-263.61	-14.46
	106	Pothole Patch with Emulsion Ag	0.00	6.00	5040.00	5040.00	
	111	Surf.Correct.Premix (Mech)	16252.23	23.60	14160.00	-2092.23	-12.87
	112	Surface Correct Emulsion Aggre	14985.52	28.00	21840.00	6854.48	45.74
	139	Other Bituminous Work	4450.09	9.75	9.75	-4440.34	-99.78
	143	Pavement Repairs Grav Mech Min	68261.15	1554.00	170940.00	102678.85	150.42
	153	Insitu-Stabilisation-Minor-Jet	178828.47	1098.60	274650.00	95821.53	53.58
	216	Heavy Shoulder Grading - Rural	29963.89	8.34	37530.00	7566.11	25.25
	323	Repair Conc.Culvs,Pipes & Pits	2010.73	2329.00	2329.00	318.27	15.83
	401	Tractor Slashing - Rural	9337.49	80.00	20000.00	10662.51	114.19
	405	Clearing	20122.36	25032.40	25032.40	4910.04	24.40
	406	Herb. Spot Spray-Dec. plants	39646.86	0.52	49920.00	10273.14	25.91
	407	Herbicide Spraying	11314.67	9300.00	25575.00	14260.33	126.03
	429	Other Roadside Work	3889.67	4114.53	4114.53	224.86	5.78
	440	Rest Area Servicing	10548.29	12829.17	12829.17	2280.88	21.62
	455	Call outs required -norm.defct	515.21	780.00	780.00	264.79	51.39
	502	Repair Signs (ex Guide Signs)	13205.19	35.00	16800.00	3594.81	27.22
	512	Repair/Replace Guide Markers	10633.99	211.00	15825.00	5191.01	48.82
	903	Inspection-Forward List Works	0.00	1.00	2000.00	2000.00	
	970	Ongoing Lic. Fee/Mtce Cost MMS	0.00	2000.00	2000.00	2000.00	
			476239.55	59514.41	753034.85	276795.30	

Balonne Shire Council

Financial Year Ending 2019

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ROAD NAME	ACT.	DESCRIPTION	JOB COSTS(\$)	MEAS.UP(Units)	MEAS.UP(\$)	PROFIT(\$)	PROFIT(%)
22 NOONDOO/THALLON ROAD 3514	103	Edge Repair with Emulsion/Aggr	5869.23	11.00	6600.00	730.77	12.45
	112	Surface Correct Emulsion Aggre	5592.74	11.00	8580.00	2987.26	53.41
	121	Crack Treatment (Emulsion/Agg)	13522.10	16.50	13200.00	-322.10	-2.38
	143	Pavement Repairs Grav Mech Min	26978.03	605.00	66550.00	39571.97	146.68
	401	Tractor Slashing - Rural	2009.83	44.00	11000.00	8990.17	447.31
	405	Clearing	2025.90	2700.80	2700.80	674.90	33.31
	407	Herbicide Spraying	3579.08	2700.00	7425.00	3845.92	107.46
	502	Repair Signs (ex Guide Signs)	2401.96	7.00	3360.00	958.04	39.89
	512	Repair/Replace Guide Markers	4767.69	65.00	4875.00	107.31	2.25
	903	Inspection-Forward List Works	267.30	0.15	300.00	32.70	12.23
			67013.86	6160.45	124590.80	57576.94	
		Meas.Up Job Costs	1695858.87		2672795.79	976936.92	63.45
		No Meas.Up Job Costs	0.00				
		Grand Totals	1695858.87	202648.60	2672795.79	976936.92	

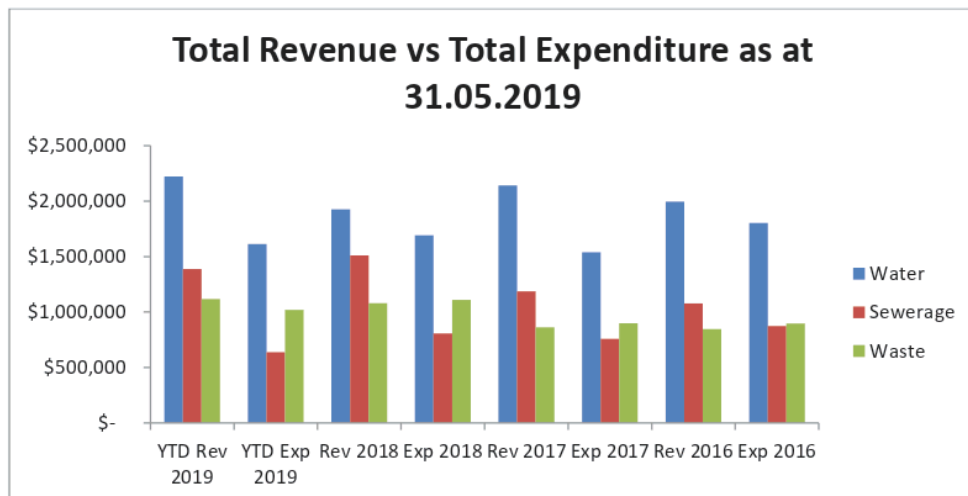
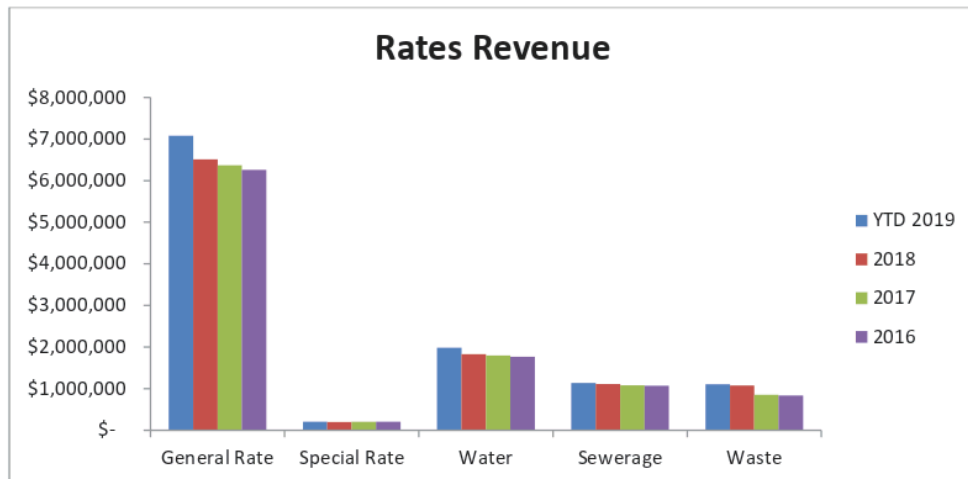
Balonne Shire Council - Concessional Hire as at 31/05/2019

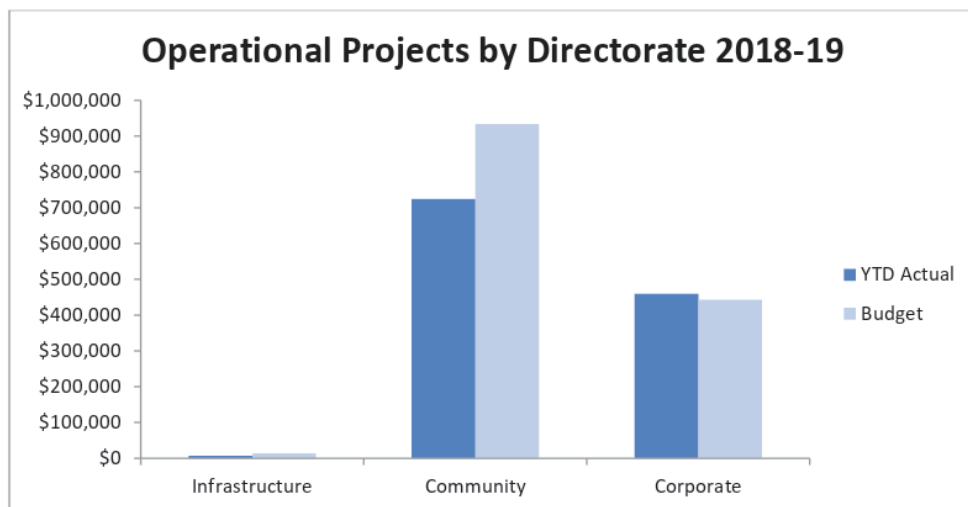
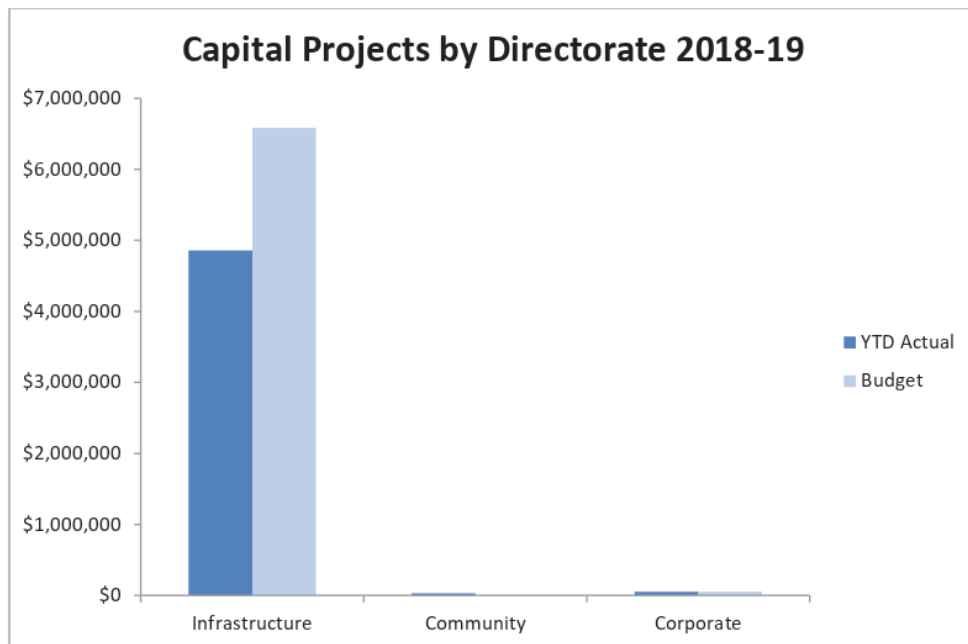
Organisation	Summary	Amount
July Totals	No transactions	0.00
August Totals	No transactions	0.00
September Totals	No transactions	0.00
October Totals	No transactions	0.00
November Totals	No transactions	0.00
BALONNE SHIRE COUNCIL	HIRE FEES WAIVED	\$ 47.73
BOLLON BRANCH ICPA	HIRE FEES WAIVED	\$ 95.45
CARE BALONNE	HIRE FEES WAIVED	\$ 95.45
CARE BALONNE	HIRE FEES WAIVED	\$ 95.45
CARE OUTREACH LTD	HIRE FEES WAIVED	\$ 95.45
COBB & CO HOTEL	HIRE FEES WAIVED	\$ 90.00
COBB & CO HOTEL	HIRE FEES WAIVED	\$ 95.45
DIRRANBANDI P-10 STATE SCHOOL	HIRE FEES WAIVED	\$ 95.45
DIRRANBANDI PONY CLUB INC	HIRE FEES WAIVED	\$ 450.91
ST.GEORGE ABORIGINAL HOUSING C	HIRE FEES WAIVED	\$ 95.45
ST.GEORGE ABORIGINAL HOUSING C	HIRE FEES WAIVED	\$ 110.00
THALLON PROGRESS ASSOCIATION	HIRE FEES WAIVED	\$ 414.00
WARRAWEE AGED CARE FACILITY	HIRE FEES WAIVED	\$ 250.00
CHERYL ELLERY	HIRE FEES WAIVED	\$ 50.00
ST GEORGE RSL SUB BRANCH	HIRE FEES WAIVED	\$ 95.45
ST GEORGE RSL SUB BRANCH	HIRE FEES WAIVED	\$ 32.73
ST.GEORGE STATE HIGH SCHOOL	HIRE FEES WAIVED	\$ 190.91
HEBEL CHRISTMAS TREE SUB COMMITTEE	HIRE FEES WAIVED	\$ 95.45
LIONS CLUB OF ST GEORGE	HIRE FEES WAIVED	\$ 95.45
ST GEORGE BRANCH ICPA	HIRE FEES WAIVED	\$ 477.27
BALONNE SHIRE COUNCIL	HIRE FEES WAIVED	\$ 47.73
BALONNE SHIRE COUNCIL	HIRE FEES WAIVED	\$ 47.73
BALONNE SHIRE COUNCIL	HIRE FEES WAIVED	\$ 95.45
BALONNE SHIRE COUNCIL	HIRE FEES WAIVED	\$ 47.73
BALONNE SHIRE COUNCIL	HIRE FEES WAIVED	\$ 47.73
BALONNE SHIRE COUNCIL	HIRE FEES WAIVED	\$ 95.45
BALONNE SHIRE COUNCIL	HIRE FEES WAIVED	\$ 20.00
BALONNE SHIRE COUNCIL	HIRE FEES WAIVED	\$ 76.32
December Totals		3,546.23
January Totals	No transactions	0.00
February Totals	No transactions	0.00
March Totals	No transactions	0.00
April Totals	No transactions	0.00
May Totals	No transactions	0.00
TOTAL		3,546.23

Balonne Shire Council -Donations as at 31/05/2019

Date	Organisation	Summary	Amount
27/07/2018	St George Chinese Community Memorial Com	Sponsorship	2,000.00
27/07/2018	St George State High School	Donation - Awards night	100.00
	July Total		2,100.00
5/08/2018	Queensland Health	Donation - Dental Van	339.79
7/08/2018	St George State High School	Donation - Show Team Uniforms	200.00
20/08/2018	St George Polocrosse Club	Sponsorship - 2018 Carnival	200.00
22/08/2018	Warawee	Donation - Senior Games	200.40
	August Total		940.19
5/09/2018	Dirranbandi P-10 State School	Sponsorship	200.00
7/09/2018	Keep Queensland Beautiful Project	Queensland Tidy Town Nomination	450.00
12/09/2018	Queensland Cotton	Sponsorship	200.00
	September Total		940.19
26/10/2018	Life Line Darling Downs & Sout	Donation	500.00
26/10/2018	St Patricks Fete Committee	Donation	300.00
26/10/2018	Tri St George Inc	Sponsorship	500.00
	October Total		1,300.00
	November Total	No transactions	0.00
12/12/2018	Life Line Darling Downs & Sout	Donation	200.00
	December Total		200.00
4/01/2019	Dirranbandi Pastoral & Agricult	Sponsorship	1,000.00
16/01/2019	Netball Queensland Darling Dow	Donation	200.00
24/01/2019	Heart of Australia P/L	Donation	2,000.00
24/01/2019	St George Cotton Growers Assoc	Sponsorship	300.00
	January Total		3,500.00
	February Total	No transactions	0.00
1/03/2019	St George Golf Club Inc	Sponsorship - Dragon Country	4,100.00
21/03/2019	Mungindi Community Preschool	Community Sponsorship	330.00
21/03/2019	St George Arts Council Inc	Sponsorship	250.00
21/03/2019	St Patricks School	Community Sponsorship	1,375.00
	March Total		6,055.00
23/04/2019	ST George Tennis Club Inc	Sponsorship	400.00
	April Total		400.00
17/05/2019	Mungindi Show Society	Show Society Grant	2,000.00
24/05/2019	St George Polocrosse Club	Sponsorship	200.00
27/05/2019	Bollon Polocrosse Association	Grant	200.00
	May Total		2,400.00
	TOTAL		17,835.37

Information Graphs





(IIFS) INFRASTRUCTURE SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
IIFS1	<u>MONTHLY REPORT FOR THE JUNE 2019 COUNCIL MEETING</u>	From the Director of Infrastructure Services - reporting for the month of May.	333

OFFICER REPORT

TO: Council

SUBJECT: Monthly Report for the June 2019 Council Meeting

DATE: 10.06.19

AGENDA REF: IIFS1

AUTHOR: Billie Spackman - Administration Officer

Executive Summary

From the Director of Infrastructure Services - reporting for the month of May.

0701-Main Roads Works

- Maintenance work carried out during the month on behalf of Transport and Main Roads (TMR) is detailed in the attached RMPC Supervisor's report.
- Design for the realignment of the Thallon Bridge commenced in November 2018. Council have been advised that these works are complete and TMR are drafting contract documents.
- CHUP widening program on the Carnarvon Highway (24A). Council have made an offer and are waiting for acceptance.

0702-Private Works

- Nil

0400-Council Roads / Streets / Bridge Work

- Maintenance work is detailed in the attached Works Supervisor's report.
- Pot hole patching using premix was undertaken on various local roads.
- Re-seal works on the Dirranbandi-Bollon Road was completed late May 2019.

0440-Aerodromes

- Maintenance work is detailed in the attached Town Works Supervisor's report.

0450-Plant and Equipment

- Details are included in the attached Workshop Supervisor's report.

0510-Housing

- Budget is expended, maintenance is being completed as required.

0520-Recreation and Sport

- Maintenance work is detailed in the attached Town Works Supervisor's report.
- Remaining defect rectifications are progressing at the Dirranbandi Sports Oval Amenities building.
- REDP Rail & River Precinct – Carpark is complete. Bollards have been installed. Footpath works are completed. Shelter and arbours were completed late May.

0521-Swimming Pools

- Maintenance work is detailed in the attached Town Works Supervisor's report.
- Tenders closed on the 4th June 2019 for the St George W4Q Thermal Springs Project.

0530-Parks and Gardens

- Maintenance work is detailed in the attached Town Works Supervisor's report.
- BSC17/18 Q13 – St George River Foreshore Canoe Ramp Carpark Upgrade – completed end of May.
- Lions Park disabled toilet and refurbishment is due for completion in early June 2019.

0535-Halls/Civic/Cultural Centres

- Routine maintenance is ongoing.

0555-Showgrounds

- Maintenance work is detailed in the attached Town Works Supervisor's report.
- Construction of the St George secretary's box is scheduled to commence early June 2019.

0615-Cemeteries

- Maintenance work is detailed in the attached Town Works Supervisor's report.
- Routine maintenance and mowing is ongoing.

0620-Street Cleaning

- Maintenance work is detailed in the attached Town Works Supervisor's report.

625-Public Conveniences

- Maintenance work is detailed in the attached Town Works Supervisor report.

4000-Urban Waste Water

- Maintenance work is detailed in the attached Town Works Supervisor's report.

5000-Urban Water

- Maintenance work is detailed in the attached Town Works Supervisor's report.
- Monthly consumption figures are given in the attached reports.

Capital/Special Maintenance Works Progress

- Works are progressing. The 2018/19 Capital and Operational Projects Report has been updated.

Meetings / Training

- Upcoming asset edge training in Charleville on the 18th June.

Current Tenders

- **BSC 18-19 T04 – Design and construction of St George Thermal Spring and Solar Heating**

Attachments

1. Plant Maintenance Report - Period End 31 March 2019.pdf [↓](#)
2. Balonne Shire Water Usage 2018-19 period end 31st May 2019.pdf [↓](#)
3. Road Construction Report - Period End 31st May 2019.pdf [↓](#)
4. Road Maintenance Reports Period End 31st May 2019.pdf [↓](#)
5. Town Maintenance Reports Period End 31st May 2019.pdf [↓](#)

Andrew Boardman

Director Infrastructure Services

Report of Workshop Supervisor - P. Gluzde

Period Ending 31/05/2019

0	Miscellaneous	
	74.0 Hrs	Replace cutting blades, checked electrical fault with deck engagement, cleaned terminals on the plugs
	3,163.0 Hrs	Washed down rear of tractor for repairs to PTO shaft
298	STG Ride On Mower Trailer AO1297 Dirr	
		Repaired trailer plugs wiring and plug, also repaired lights
340	ASPINALL SWEEPER TRAILER - 867 QIE - STG TOW	
		Repaired lights, replaced number plate light and carried out repairs to trailer frame
371	WORKSHOP	
		Replaced oxy/acce blow back valves
392	MISCELLANEOUS PLANT	
		Carried out repairs to small plant
2509	Ford Ranger 4X2 361VKZ W&S	
	83,041 Kms	Carried out repairs to tail light assembly
2510	Toyota Hilux 4x2 XTRA - 984WSF - D Dwyer.	
	57,410 Kms	Make up keys to open rear cage doors
2512	HILUX 4X2 - 553WYK	
	37,248 Kms	40,000km. service as per coupon, strip cleaned and adjusted rear brakes and replaced 4 tyres
3020	Colorado 4x4 Utility 252-SWR Tom Hill	
		Checked noise in turbo
	162,805 Kms	Replaced broken exhaust studs and drivers side seat belt stalk
3021	COLORADO 4X4 UTILITY 252SWR	
	167,724 Kms	Removed compressor and back pac fuel tank
3514	Holden Colorado S/Cab 4X4 803SOE P Gluzd	
	123,102 Kms	Replaced trailer plus connector and harness
4014	HOLDEN COLORADO 4X4 CREWCAB 152-SKN	
	190,083 Kms	190,000km. service as per coupon, strip cleaned and adjusted rear brakes and repaired lights
4019	Toyota Hilux Dual Cab 4x4 - R Steadman	
	134,965 Kms	Replace rear shockies
	167,453 Kms	Carried out repairs to compressor mounts, serviced compressor engine, removed carburettor and cleaned out
4022	Colorado 4x4 Crew Cab - 212WGQ	
	111,725 Kms	110,000km. service as per coupon, strip clean and adjust brakes, repaired mudguards and repaired lights
5007	Isuzu NPR 200/275 TIP St George	
	105,835 Kms	Checked fault code for the engine, carried out DPD burn and removed fault code. Test run was done and rechecked for codes
5008	ISUZU FRR600 CREW 108RRN	
	141,588 Kms	140,000km. service as per coupon carried out DPD burn and repaired tail lights. Rotated front tyres on rims
5010	ISUZU FRR 5000 TRUCK 308-RZW S PEARS	
	67,390 Kms	Replaced fuel filter assembly and fuel shut off solenoid, carried out six month service and repaired ignition switch
5012	Isuzu NQR450 Crewcab 184STR J Lindores	
	155,839 Kms	Diagnosed fault codes, carried out DPD burn and test ran vehicle

Report of Workshop Supervisor - P. Gluzde

Period Ending 31/05/2019

5013	CEMENT SPREADER TRUCK - 648SVI	23,125 Kms	Check batteries, replaced one battery and tested charge rate
5015	ISUZU FXZ1500 WATER TRUCK - 317SYH	93,000 Kms	Repaired parking lights
5507	JD 670G Grader 26707C	6,278.0 Hrs	250hr. service as per manual, SOS engine oil, cleaned radiators and adjusted mold board
5508	Cat 12M Grader 34862C Kingston	4,295.0 Hrs	250hr. service as per manual, SOS engine oil, cleaned radiators and adjusted mold board
5509	CAT 12M GRADER 34863C STAINES	4,282.0 Hrs	Removed rear wheels and striped down tandem assemblies (sent left front brake hub to Hastings in Toowoomba for warranty repairs on axel bearings) Replaced tandem seals and reassemble tandems, filled with oil and refit wheels and guards, test ran and re calibrated transmission
5510	CAT 12M GRADER 37658C	3,626.0 Hrs	Repaired wiring to blade left accumulator solenoid
6500	CAT 910G Loader C272029 STG	3,455.0 Hrs	Service loader, free up grease nipples, replaces horn and repaired lights
6501	VOLVO BL71 BACKHOE C94648 STG	4,376.0 Hrs	Remove and clean front diff breather, checked left planter oil level and cleaned wheel bulb
6502	TEREX TRACKLOADER - SKID STEER	3,022 Kms	Replaced battery and terminal connections, freed grease nipples and checked over the machine
		3,050.0 Hrs	Removed bucket and cleaned, removed pivot pins and cleaned out grease holes, weld pin mounting plate
7000	AMMANN AP240T3 ROLLER C83933	2,032.0 Hrs	Reassembled air cleaner assembly and exhaust system, tightened rear left inner wheel hub
7001	AMMANN AP240T3 ROLLER GEORGE KEMP	5,719.0 Hrs	250hr. service as per manual, inspected engine oil leak and tightened fan belt
7004	DYNAPAC CA5000D Vibrating Drum Roller 16	3,225.0 Hrs	Replaced left hand side drum rubbers and carried out 250hr. service as per manual
7505	Dixon ZTR Mower 30" Cut		Repair deck engagement cable and ordered parts for a permeant repair
7516	Ferris IS1500ZC Zero Turn Mower St G	1,710.0 Hrs	Carry out repairs to cutting deck
		1,705.0 Hrs	Replaced cutting blades, have had front tyre repaired
7520	Ferris Zero Turn Mower - IS2100Z	360.0 Hrs	Replaced cutting blades and removed wire from spindle
		387.0 Hrs	Checked why the deck wasn't engaging, the clutch and belt were burnt out, have ordered the parts for repairs
8014	Crown CD305-3Forklift STG	5,305.0 Hrs	Replaced battery, clamps and repaired lights
8021	SKID STEER TRAILER		Repaired the lights and checked over trailer and tyres

Report of Workshop Supervisor - P. Gluzde
Period Ending 31/05/2019

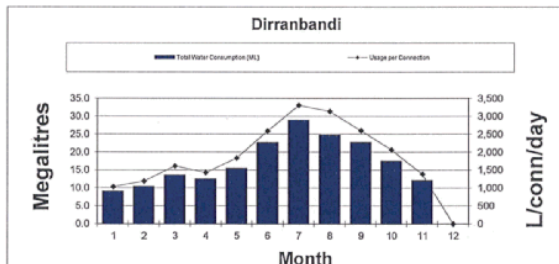
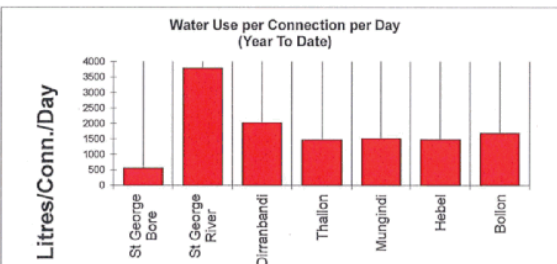
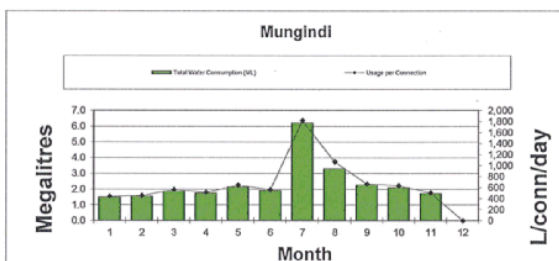
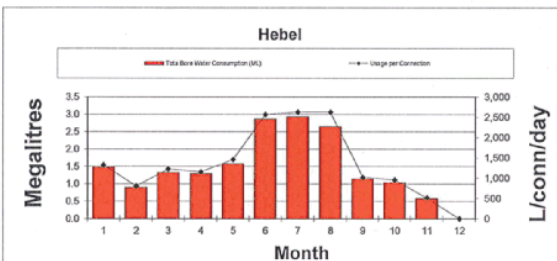
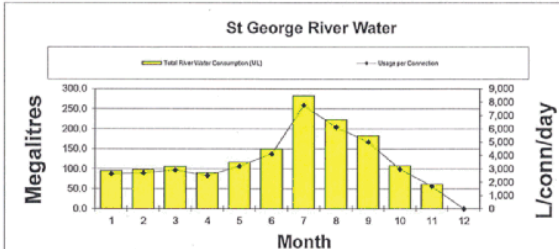
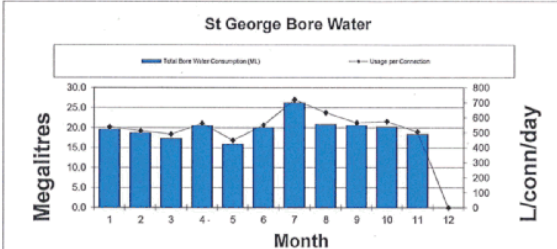
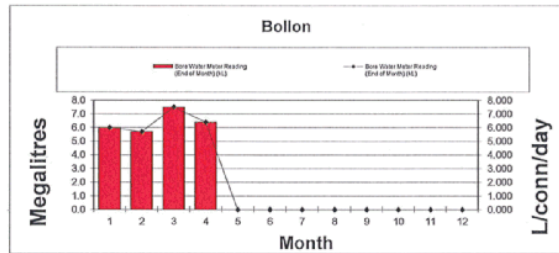
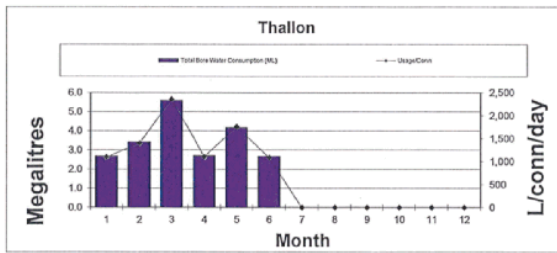
8504 Howard EHD21052 201M Slasher

Repaired side skids
Replaced rear safety chains and side skids
Replaced cutting blades and repaired right side skid

8505 Howard EHD21052 201M Slasher

Replaced cutting blades and mounting assembly, rotated skids and checked PTO
switch on JD 6830 tractor
Disconnected from tractor and removed tail shaft, picked up new parts to replace uni
yokes and slid shaft

BALONNE SHIRE WATER USAGE 2018/19



Report of Shire Supervisors Road Construction for Period Ending 31/05/2019

0 PRIVATE WORKS

Crew helped out with some patching around town for Peter Campbell.

11 24A - Carnarvon Highway (Mungindi-St George)	MRD Road
Crew undertook 10km Heavy shoulder grading. Sign repairs. Rest area servicing was completed. Slashing of road shoulder completed.	
12 24B - Carnarvon Highway (St George - Surat)	MRD Road
Crew undertook sign repairs and guide post repairs. Rest are servicing was completed. Slashing of road shoulder completed. Crew completed rest area servicing.	
13 31B - Barwon Highway (Talwood - Nindigully)	MRD Road
Rest area servicing. Sign repairs.	
14 35A - Moonie Highway (Dalby to St George)	MRD Road
Crew completed rest area servicing. Crew undertook pavement /stabilisation repairs with bobcat. Jet patcher covered the pavement repairs. Guide post repairs. Sign repairs. Slashing of road shoulder completed. Culvert drain clean outs completed.	
15 36A - Balonne Highway (St George - Bollon)	MRD Road
Crew filled in sink holes on road shoulder with bobcat. Culvert drain clean outs completed halfway. Edge repairs with premix emulsion. Road inspection.	
19 355 - Mitchell - St George	MRD Road
Sign repairs. Slashing of road shoulder completed. Culvert drain clean outs completed.	
21 CASTLEREAGH HWY (Dirranbandi-Hebel)	MRD Road
Clearing of trees on this road completed. Road inspection. Jet patcher undertook edge repairs and pothole repairs.	
22 Thallon-Noondoo	MRD Road
Road inspection. Crew undertook pavement /stabilisation repairs with bobcat. Jet patcher covered the pavement repairs. Jet Patcher undertook crack repairs and surface correction.	

Report of Shire Supervisors Road Maintenance for Period Ending 31/05/2019

11 24A - Carnarvon Highway (Mungindi-St George) Medium Formation Grading - Robert Steadman	MRD Road
1004 Bimbil Medium Formation Grading - Robert Steadman	Shire Road
1018 Gunnindaddy Medium Formation Grading - Robert Steadman	Shire Road
1042 Whyenbah Heavy formation Grade - Colin Bradley	Shire Road
3003 Cardiff Medium Formation Grading - Trevor Bailey	Shire Road
3007 Middle Road Heavy Formation Grading - Grantley Kingston	Shire Road
3021 Runnymede Medium Formation Grading - Trevor Bailey	Shire Road
3025 Unity Heavy Formation Grading - Grantley Kingston	Shire Road
4002 Bollon - Dirranbandi 10 MM S45 Rubber reseal RPQ	Shire Road
4003 Jakelwar - Goodooga Medium Formation Grading - John Bradley	Shire Road

Report of Balonne Shire Town Works

31/05/2019

St George

Footpath	Capital works are progressing with St George footpath repairs
Town Streets	Street sweeping and rubbish removal was ongoing.
Aerodrome	Inspections and maintenance was ongoing as required
Rowden Park - St G	Cleaning of facilities, mowing and weed-eating of grounds was ongoing as required.
Riverbank Park - St.	Ongoing maintenance Lions Park disabled toilet and refurbishment was completed early June
Parks & Gardens	General maintenance of all parks was ongoing
Showgrounds	The St George Showground Campdraft and Secretary's Office project will commence first week of June. Maintenance work was ongoing
Cemetery	Mowing and weed-eating of grounds was ongoing
Public Toilets	Cleaning and maintenance was ongoing
Sewerage	Gravity and pumping system was operating okay. Routine maintenance and operations continuing. We had 2 gravity sewerage blocks and 1 blocked sewerage at Walter Austin Park toilets in Bollon. Replaced old pump and level transmitter at no 2 pump station with a new pump. Level transmitter also manually cleaned roots and debris out of 2 manholes.
River Water	Reticulation system was operating okay. Routine maintenance and operations continuing. There were 7 service renewals, 7 service disconnections, 4 service repairs and 1 water meter replacement.
Bore Water	Reticulation system operating okay. Routine maintenance and operations continuing. We had 1 service renewal, 1 service disconnection and 1 service repair

Thallon

Town Streets	Mowing and whipper snipping job complete
Works Depot	All plant and equipment serviced and cleaned, job complete Shed and yard cleaned, job complete
Parks & Gardens	Mowing and whipper snipping job complete Park equipment and BBQ cleaned, job complete Weed spraying job complete
Cemetery	Mowing and whipper snipping, job complete Plaque maintenance was complete
Public Toilets	Cleaning of Thallon park toilets was completed
Rubbish Dump	Pushed up green waste and scrap metal, job complete Picked up rubbish on the dump road, job complete
River Water	Read river water meter weekly, job complete
Bore Water	Thallon bore meter not working 2 bore main repairs on new 100 PVC main in Thallon, Broken by a Private Contractors excavator and council crew auger. Replaced foot valve and pump belts on showgrounds pump.
Thallon Sports Grou	Mowing and whipper snipping job complete Sports ground irrigation has been installed and running well.

Mungindi

Town Streets	Car Park at Mungindi has been bitumen sealed Went to Mungindi weekly to collect rubbish and check on streets
Parks & Gardens	Mowing in progress Weed spraying completed
Public Toilets	Mungindi river park toilets upgrade in process Mungindi and Nindigully toilets have been cleaned by contractors
Thallon Sports Grou	Cleaned toilets and showers

Dirranbandi

Footpath	Mowing and weed eating continued
Town Streets	Sweeping of Main Street and emptying of bins was completed. Slashing and weed eating of streets continued. Loose rubbish was collected from around the town streets.
Works Depot	The council yard was mowed, weed eaten and tidied with the showers and toilets cleaned.
Aerodrome	Inspections and maintenance continue. Some slashing was completed.

Report of Balonne Shire Town Works

31/05/2019

Parks & Gardens	Mowing and watering continued, along with weed eating and trimming in park areas. Controller boxes still to be hooked up at the river rail and civic centre park sprinkler systems. Deck and Arber posts erected.
Showgrounds	Maintenance continues. Mowing and weed eating continues. Repaired 63mm main.
Cemetery	Slashing and mowing continued
Public Toilets	Inspections and cleaning continued. Noondoo truck stop and the local truck stop were cleaned. Swimming pool is now closed.
Sewerage	Sewerage pump stations all worked well. Inspections and cleaning of wet wells. Mowing around sewerage pump station is ongoing.
Rubbish Dump	Rubbish was pushed up on a weekly basis with loose rubbish being collected.
Treated Water	Daily maintenance and inspections continued. Mowing of water pump station continues along with water testing.
Other	Civic Centre was mopped and cleaned. Works on the outside toilets are now complete. A new front door has been installed. A doorway has been cut through to the hair dressers from room 3 completed and is now being painted by the work camp.
Hebel	
Town Streets	Officers travel to empty bins and check rubbish dump weekly.
Parks & Gardens	Mowing and weed eating continued
Showgrounds	Mowing and weed eating continued.
Public Toilets	Officers travel to Hebel to clean toilets weekly.
Bollon	
Town Streets	Replaced old galvanised line from William Street to Bollon State School on Burdekin trees in the main street
Aerodrome	Mowing commenced, solar landing light batteries need to be replaced in some units. Some cones replaced
Parks & Gardens	Fertilizing of parks completed. Works on park seats and tables are commencing soon with the workcamp.
Showgrounds	Area is being cleared for more parking spaces. Bollon had a successful Polocrosse event this month. New kitchen stoves, fryer, benches have been installed in the Bollon kitchen at the showgrounds.
Cemetery	Dripper line to be put in to better water trees.
Public Toilets	Graffiti on the ceiling of the men's toilet in Rayner Place was only minor and painting is underway Blocked sewerage line in the Walter Austin toilets was fixed and replaced by plumber Dan Carmody New doors to be put on toilet doors at Walter Austin Park.
Sewerage	Sewerage was good
Rubbish Dump	Have started bringing earth in from Western End. Large amounts of rubbish has been received from house and business clean ups. Would like a sign for the tyres and animal pit.
Bore Water	7 service repairs in Bollon

(ICES) COMMUNITY & ENVIRONMENTAL SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
ICES1	<u>ST GEORGE & DIRRANBANDI LOW COST CAMPING UPDATE</u>	Update from the Manager Tourism regarding the progress of the Low Cost Camping option in St George and Dirranbandi.	344
ICES2	<u>WILD DOG BARRIER FENCE MEETING 20 MAY 2019</u>	Report, minutes and map from the Wild Dog Barrier Fence Panel Meeting held on 20 May 2019; for information.	347
ICES3	<u>MONTHLY REPORT</u>	The Community & Environmental Sustainability Report for the month of May 2019 is presented for Council's information.	394
ICES4	<u>MONTHLY REPORT - RURAL SERVICES AND COMPLIANCE</u>	From the Manager of Rural Services and Compliance reporting on rural services, stock routes and compliance projects and operations for May 2019.	440

OFFICER REPORT

TO: Council

SUBJECT: St George & Dirranbandi Low Cost Camping Update

DATE: 09.06.19

AGENDA REF: ICES1

AUTHOR: Kim Wildman - Tourism Manager

Executive Summary

Update from the Manager Tourism regarding the progress of the Low Cost Camping option in St George and Dirranbandi.

Background

The Balonne Shire Council's Recreational Vehicle (RV) and Freedom Camping Strategy (approved June 2018), was developed by Council and Earthcheck in consultation with residents and stakeholders in order to provide a strategic and coordinated approach to managing and providing information services and facilities to meet the needs and requirements of the RV traveller market.

A key recommendation from the Strategy was for Council to provide low cost camping options within the Shire to cater for people who don't want an urban campground experience and/or to pay when self-contained. By doing this, it would allow towns within the Shire to attain 'RV Friendly' status that would make the Shire more attractive to the RV traveller market and tourism more generally.

As a first step, the focus has been on attaining RV friendly status for Dirranbandi and St George which both currently don't offer low cost camping options.

St George

In St George, the initial plan to trial for a year an RV site of a dozen parking sites on Whyenbah Road open to community hosting resulted in the local St George commercial Caravan Park operators raising concerns of competition while still having concerns that free campers on roadsides need to be moved on.

- 4 March 2019: Council met with the Caravan Park operators and a CPAQ (Caravan Parks Association of Queensland Ltd) representative and asked the operators to come up with a solution, such as offering low cost camping on their sites.
- 27 March 2019: CPAQ submitted a written proposal on behalf of three Caravan Park operators, Pelican Tourist Park, St George Caravan Park and Kamarooka Tourist Park, that they were willing to provide 2-3 extra sites out the back of each of their grounds at a cost of \$15 per night for RV travellers. Additionally, the Director CES received written confirmation from the owner of St George

Riverfront Tourist Park/Kapunda Fishing Park of his willingness to offer four or more low cost camping parking sites.

- 18 April 2019: Council voted to support the St George Commercial Caravan Park Operators in a trial of the provision of low cost camping sites on their premises, utilising a voucher system and \$5 discount managed by the Visitor Information Centre.
- 14 May 2019: St George Commercial Caravan Park Operators were sent a subsequent proposal from Council detailing the process, management and stipulations regarding the trial.
- 4 June 2019: All four Commercial Caravan Park Operators responded in writing that they were now happy to proceed with the trial.
- An MOU is currently being drafted to outline the responsibilities of each party to this agreement.

Dirranbandi

In Dirranbandi the plan was to provide 8-12 low cost camping sites in the overflow carpark of Jack Dwyer Memorial Park. Initial discussions with the community had seen the local RTC keen to see low cost camping for Dirranbandi and prepared to provide these services. The Dirranbandi Caravan Park owner, who was in the process of selling the Caravan Park to a new owner, had expressed both interest and concern if another camp operator competed with the commercial camp ground.

- 3 May 2019: A tender to be the host of the low cost camp site in Dirranbandi went out via Vendor Panel to ensure all operators in Dirranbandi had an equal opportunity to apply.
- 26 April 2019: The development application was formally lodged for the RV Low Cost Camping Site at Dirranbandi.
- 2 May 2019: Public notification regarding the DA began (as required under the Planning Act 2016).
- 7 May 2019: Petition against Low Cost Camping at Jack Dwyer Memorial Park forwarded to Council via the Dirranbandi RTC.
- 14 May the RTC at their May meeting agreed to support any tender by the Dirranbandi Caravan Park, as the most equitable host solution, and to offer any assistance.
- 16 May 2019: Petition against Low Cost Camping at Jack Dwyer Memorial Park was tabled and received at the Council meeting. The petition stated of Jack Dwyer Memorial Park 'This is used by our locals and club members. Times are tough for Dirranbandi in this drought by bringing in free or low-cost camping to our town our local business owners will struggle to keep going'.
- 16 May 2019: Consultation between Council (Cr Fuhrmeister, Director of Community & Environmental Services, Manager Tourism) and key stakeholders (Caravan Park, RTC, Progress Association, Business Representatives) was held in Dirranbandi. Second petition against Low Cost Camping at Jack Dwyer Memorial Park presented to Cr Fuhrmeister.
- 23 May 2019: Public notification regarding the DA concluded (as required under the Planning Act 2016).

Given the current feeling in the community against the establishment of a low cost camp site at Jack Dwyer Memorial Park, the site will not be proceeding at this time. However, the DA has been sent out for independent assessment which would allow for a low cost camping site in the future should the community have a change of heart.

Attachments

Nil

Digby Whyte

Director Community and Environmental Services

OFFICER REPORT

TO: Council

SUBJECT: Wild Dog Barrier Fence Meeting 20 May 2019

DATE: 10.06.19

AGENDA REF: ICES2

AUTHOR: Tayla Willis - Project Support Officer

Executive Summary

Report, minutes and map from the Wild Dog Barrier Fence Panel Meeting held on 20 May 2019; for information.

Wild Dog Barrier Fence

The Wild Dog Barrier Fence spans approximately 2,500km of an original 5,600km fence. This fence is administered by Biosecurity Queensland and protects 26.5 million hectares of sheep and cattle grazing land.

The Wild Dog Barrier Fence Panel was developed to assist the Department of Agriculture and Fisheries by overseeing the management decisions relating to the Wild Dog Barrier Fence.

These operations include:

- The structure of the Wild Dog Barrier Fence including investigating future management models;
- Staffing;
- Budget management;
- Resource allocation, including plan, materials and personnel; and
- Budget forecasts and reporting.

Council's financial contribution per year is approximately \$250,000 towards the Queensland Precepts for Wild Dogs.

Attachments

1. Attachment 1 - Wild Dog Barrier Fence - Operational Report [↓](#)
2. Attachment 2 - Wild Dog Barrier Fence Meeting - Minutes 20 May 2019 [↓](#)
3. Attachment 3 - Southern QLD Exclusion Fence Map [↓](#)

Matthew Magin
Chief Executive Officer

Wild Dog Barrier Fence

Operational Report



May 2019

WDBF Report

Operational Report

1.0 Patrolling

Patrols continue to be inspected and maintained on a weekly to fortnightly basis. Some of the regular patrol duties are replacing unserviceable floodways and clearing of debris after a rain event, patching holes, replacing netting rusted off at ground level, controlling regrowth, removing obstructions from the maintenance road, restraining broken wires and replacing broken posts.

THARGOMINDAH PATROL

In the past six months, patrol officers have replaced approximately 100 floodway battens and 135 m of long logging, many of the aprons were also replaced due to signs of deterioration. The Thargomindah patrol has received some good rain in the last two months. Patrol officers have had to balance their local clean up after the rain with assisting with major flood restoration on other patrols and CWIP jobs.



Repairing flood damage



Replacing corner stay assemblies

WINDORAH PATROL.

Patrol officers have been concentrating on replacing broken or rotted strainer posts throughout the patrol. Approximately 140 new floodway battens have been installed in the last six months, 80 m of new long-logs and 300 m of netting used in general maintenance. The main event for this patrol recently has been the flooding of Coopers Creek and all nearby creeks and tributaries. Patrol officers continue to repair large blow holes on the Hammond Downs/Conniston fence.

An appraisal of a section of fence which has been subject to large build ups of roly polly or tumbleweed, (*Salsola australis*) in the past was badly damaged again this year. The damage consisted of many broken wooden and steel posts, mostly from being pushed over and

straightened every year. This 12 km section on Plevna has now made its way into this year's and next year's Capital Works program.

Flood waters back flowing out of the flooding Coopers Creek contributed to the damage where the fence crosses at the Kyabra and Thunda Creek channels, these sections have been repaired.



"Rolly polly weed pushes the fence over on Plevna

ADAVALE PATROL

Patrol officers continue to concentrate on netting rusted off at ground level. Spraying of woody weeds has been a regular part of this patrol's maintenance. Not long after the floods there has been a measurable spurt in regrowth.

New steel gate stay assemblies near the Old Adavale/Windorah road have been installed and the old gates reused. Just over 360 m of new long logging has been recorded in the last six months as well as 913 m of netting used in routine maintenance.

This patrol was subject to heavy rains in March. Falls of up 12 inches, (300 mm), were recorded in and around Adavale. Leopardwood Park recorded 300 mm and Milo 250 mm, once again patrol officers have had to balance patrol maintenance with flood restoration.



New gates assemblies on Milo near the old Adavale/Windorah road

TAMBO PATROL

Upgrading floodways has been high on the patrol officers agenda for this patrol, by replacing rusty floodway aprons and rotted battens. Thirty-six floodways have been upgraded, 380 new battens have been installed in the last six months as well as 640 m of new long logging. Included in the list of materials used for maintenance over the last six months on this patrol is 660 m of 30 cm, (1'), 760 m of 60 cm, (2'), and 455 m of 90 cm, (3'), netting. This patrol has been subject to very big rain fall which has caused many hours of maintenance time to be used in rectifying and cleaning up after floodwaters.



Floodway maintenance on the Tambo Patrol

Morven Patrol

Cattle damage continues to require extensive repair, 480 m throughout this patrol in the past six months. Around 715 m of netting was trenched into the ground to replace rusted material at the base of the fence, 947 m of flood ways have been upgraded and 531 m of fence split and raised to the required height. Installation of 64 steel posts and 16 strainers to replace old original timber posts has been completed.



Renewed Floodway Yandarlo

Injune Patrol

Patrol officers have replaced 31 floodways, requiring 344 batons and 468 m of long logs. Around 2174 m of netting has been used to replace floodway aprons, rusted netting at ground level and splitting and raising low sections of fence. A couple of deteriorated strainers have also been replaced. The western end of this patrol has seen a considerable amount of rusty netting replaced at ground level.



Replaced stay rail on the Cornwall Grid assembly

Wallumbilla Patrol

Around 2475 m of netting has gone into the maintenance of this patrol in the past six months, of this 328 m was trenched into the ground to replace rusted netting; 281 m of low fence has been split at belly level and raised to meet standard; 31 steel pickets were installed to replace old timber posts. This patrol has been subjected to tree damage a number of times in the past six months requiring teams to move through cutting large trees and branches off the fence before repairing.



Renewed floodway and post on Autumn Vale

Chinchilla Patrol

This patrol has been subjected to a considerable amount of tree damage tying up valuable maintenance time, most of the timber causing the damage are dead gum trees and pine trees blown over after heavy rain. Patrol officers have used 1061 m of netting to maintain this patrol since last report; 9 strainer posts have been installed; 26 steel pickets; 19 floodways have received an upgrade and 273 m long logging, 19 m of low fence was split out and raised a height to meet the standard.

Recent rains had made it necessary to conduct inspections on the Chinchilla patrol via Polaris.



Upgraded floodway Riseley

General

Patrol officers are used to make up the work crews for the Capital Works upgrades. Most times over half the work force from the Eastern or Western sections of the fence will be involved. The remaining patrol officers have been given the responsibility to inspect and maintain all patrols. The patrols are run on alternate weeks to ensure the high level of fence integrity continues. This situation generally is in place from a fortnight to a month at a time, then reverting back to standard operation giving patrols the opportunity to catch up.

Maintenance on the fence by patrol officers is sustaining an acceptable level of integrity, as there has been a number of challenges to work through. Increased rusting of netting and fallen trees require removal and unplanned repairs, cattle damage is ongoing and pressure from feral pigs are also time consuming.

2.0 Parthenium weed

Patrol officers have discovered new outbreaks of parthenium weed along the WDBF on Sherwood Park, north east of Adavale.

Some of these plants were sprayed with an effective result reported. Other plants discovered later were also sprayed.

3.0 Accommodation

WDBF staff continue to occupy three government houses in Quilpie and one in Roma.

4.0 Reconstruction – Capital Works

2018/2019

Location	Work No:	Shire	Section	Description	Status
Mt Macquarie	1	Blackall Tambo Region	BH6	Upgrade 10 km	Not started
Plevna	2	Quilpie		Upgrade 6 km	Started
Patricia Park	3	Quilpie	BH8	Upgrade 15 km contractors	Complete
Nobbs/Hoars Rd	4	Western Downs Regional Council	BH484-496	Upgrade 15 km contractors	Complete
Prices Rd	5	Maranoa	BH367-369	Upgrade 8.5 km	Complete
Plevna	6	Quilpie		Upgrade 1.8 km	Complete
Redford Rd	7	Maranoa		Replace Grid	Complete
Gunniwin West Rd	8	Maranoa		Replace Grid	Started

56.3 km



Equipment on Prices Rd job.



Hoars Lane job



Patricia Park Capital Works contract job

2019/2020

Location	Work No:	Shire	Section	Description	Status
Mt Macquarie	1	Blackall Tambo Region	BH6	Upgrade 10km	Not started
Plevna	2	Quilpie	BH14	Upgrade 6km	Not started
Hammond Dns	3	Barcoo	BH37/BH32	Upgrade 15km contractors	Not started
Yapunyah	4	Western Downs Regional Council	BH450-451	Upgrade 15km contractors	Not started
Carrana	5	Blk/Tam	BH15	Upgrade 6km	Not started

52 km

5.0 Trenching

Amount	Property	Shire/Region
6 km	Dulbydilla	Murweh
1.5 km	Plevna	Quilpie
Total 7.5 km		



6.0 Flood/Fire repair

Recent flooding caused by ex TC Trevor has stretched WDBF resources. In response to this event teams of patrol officers have been on rotation between patrol maintenance and flood restoration. This is to ensure the integrity of unaffected flood areas along the fence is maintained to an acceptable dog-proof standard.

Despite pulling patrol officers from the Eastern Division to assist in the flood restoration there will still be some areas that will not receive as regular inspections as in normal operations. This is largely due to restricted access from flood waters and over stretched resources.

7.0 Graders/Dozers

The eastern grader completed both sides to the jump up on Mount Maria North and assisted in the replacement of 6 km of netting through Dulbydilla up until being trucked to the Prices Rd CWIP job. A total of 237 hr were worked up on this job, doing corrective work to erosion scours and bank and drain construction.

The machine has now worked 7956 hrs.

The eastern dozer was relocated to the Prices Rd job to assist the grader, clear regrowth adjacent to the fence. Approximately 110 hrs were clocked up on this machine during this job.

The machine has now worked 615 hrs.

The western grader, after completing earthworks on Sherwood Park, was relocated to Plevna. The machine assisted in upgrading 1.8 km and trenching 1.5 km. From there the grader has worked south, throwing a windrow along the base of the fence.

The machine has now worked 300 hrs.

The western dozer has not seen a lot of action yet, it was lined up to continue on with the Carrana job until this was postponed to next year.

8.0 Contracts

Contract grader and operator were used to throw a windrow up and reinstate drains and banks along Diamondy Lane, the fence along the road has not seen a grader for many years.

On 3 occasions this financial year, contractors have been engaged to drive steel strainer posts and assist in trenching for the replacement of rusted netting. On all occasions this has proven viable, freeing up our own resources.

9.0 Grids/Gates

The Redford grid has now been installed by the Maranoa Regional Council, the purchase of the grid was by the WDBF. Early next year the grid assemblies and gateway adjacent the grid is planned for an upgrade.

Installation of the grid on the Gunniwin West Road is still planned before the end of the financial year. Maranoa Regional Council have agreed to install the grid at no cost to the department.

10.0 Openings in WDBF for pipelines and optical fibre cable

Upstream Origin energy have made submission through the Deed of Agreement to

- 3 new permanent openings that will be a double gate and potentially some will also have a grid.
- 1 temporary opening for pipeline installation
- 1 replacement of existing gate to a double gate

11.0 Work Place Health and Safety

Issue	Action	Yet to be completed
SOP's out of date	Evaluations on all SOP's	Done
New equipment	Risk assessments on new equipment	In the process
Identifying all staff qualifications	Developing staff training register	Done

12.0 Accidents/Near misses

Sprained ankle from jumping off fence.
Bruised hand from collision with post.
Strained back from raking debris out of floodways

13.0 Training

- **Chainsaw:** Current for majority
- **First aid:** Current for majority
- **Firearms:** 11 Employees trained
- **Wash down training (Parthenium):** To be refreshed every 12 months
- **Chemical Usage:** Current for majority
- **Code of Conduct:** All trained
- **Load Restraint Course:** Current
- **Operation of UTV's:** Current
- **Operation of 4WD's:** Current

Firearms training recently conducted for six staff

14.0 Staff

Two new patrol officers have started in the past six months, on the Adavale and Wallumbilla Patrols. Still to fill a second position on the Chinchilla Patrol.

Two long-serving patrolmen, Peter Russell and Stephen Edgley have been on long term sick leave, this has left us down by two very experienced patrolmen. Both of these positions have since been backfilled.

Roma

Project Manager
Senior Patrol Officer/Grader Operator
Senior Patrol Officer
6 x Patrol Officers

Quilpie

Senior Operations Officer
Senior Patrol Officer
Senior Patrol Officer/ Grader Operator
6 x Patrol Officers

15.0 Equipment

Camps

A new camp has been installed on Plevna, this is on a different site to the last camp. The new camp is strategically located as to allow access to the fence in a number of locations along its 70 km boundary. The benefits of this new location has the camp hooked up to rural power and bore water, both of which weren't available at the last site.



Application has been made for a new camp under Minor Works, the camp location will be on Swan Hill, negotiations continue with the land holder to identify exact location which will provide access to power and water. The location is strategically positioned to provide accommodation for officers at the end where 2 patrols meet.

Tractors/Truck/Trailers

Two John Deere tractors and Isuzu tilt-tray truck have been purchased under HP&E funding. The tractors are fitted with a loader and fork attachments which will enable the mechanical unloading of materials in the field, the ability to pick up, load and move soil/rock/stone. On the back is a Monro post driver which will be utilised to drive drill stem/ 3 ½ bore casing as strainers, this will eliminate the requirement for timber posts.

Under the HP&E for 2019/20 financial year, applications for two new tractors have been submitted, the new machines will have an adjustable angle and tilt blade. This will allow trenching for greater distances for patrolmen without using a pick and shovel. A replacement tilt-tray truck has also been applied for, this will replace the Hino, currently in use and at the end of its life.

Application has also been made under the HP&E program to construct two purpose built trailers to drive steel pickets and run wire from, this will streamline the construction process, great savings in time have been identified moving to this new process.

Patrol Vehicles

One vehicle have been changed over in the past six months, the Thargomindah patrol vehicle.

Attached

Progress reports that reflect the WDBF response to ex TC – Trevor

Reports that are submitted by the WDBF to form part of the monthly IP&A Highlights report.

Flood restoration report No1

9 April 2019

An update on flood patrol operations.

The road is still closed at Thargomindah, not allowing any traffic from Quilpie to the Thargomindah Patrol.

The road is still closed to Windorah at Coopers Creek and today is .1 over the bridge, .7 over the Lignum crossing, .9 over Eaton crossing, and .8 over the Long Crossing. Dropping very slowly and word is another couple of days before the road will be open.

Adavale area. (north of Quilpie)

- Rain: Adavale – 325mm, Leopardwood Park – 300mm, Milo – 250mm.
- Several small sections of 2 to 4 panels pushed over and laying on the ground through the Blackwater Channels. The complete width of channels has all logs off and the netting is pulled out at an angle by the flow of floodwaters. The eastern outer channel floodgate is destroyed. This section will require extended time to reinstate.
- Still too wet to get Toyota Landcruiser into the channels for repairs. Staff are there this week doing as much as they can to lower the risk of stock transfer.
- The fence has been checked and reinstated from the Gundry Bulloo River crossing through to the Milo horse paddock river crossing. The Bulloo River crossing we call Steam Engine crossing is completely destroyed. There are numerous large blow holes and washed away rill along the Milo/Leopardwood Park boundary up to the horse paddock crossing. These have been reinstated for grading. Inspection continues at time of writing from Milo horse paddock crossing towards Bulloo Lakes.
- The fence has been reinstated from the gate across the Old Adavale/Windorah road for 25kms to the "Give and Take". There were a number of small sections washed over and all the floodways and long logs have been reset. From the Give and Take through to Trinidad will be inspected next week.

Clifton Area. (west of Quilpie)

- Staff are working in this area this week.
- 120mm rain at WDBF camp – Good Hope Bore, Trinidad – 170mm.
- Eastern end of new fence from the Retreat road has some badly washed out rill and will require grading.
- There is approximately 200mtrs of washed over and some leaning fence at Wichilo creek. The creek floodgate is destroyed. All the long logs near Wichilo creek and floodways will require extended time to reset.
- Thunda Creek ran big but did not destroy any fence.
- A report from Trinidad Landholder says there is a large tree laying over the fence a short distance west of the Trinidad grid.

Reports from Landholders...

- Caranna – Some fence leaning slightly in the Pleasant Creek area on the south side of Caranna. All floodgates and long logs need resetting. No fence washed down. Recently new constructed fence on west side of Caranna all good just need floodway maintenance.
- Mount Maquarrie – No fence washed down just floodway maintenance.
- Leopardwood Park 300mm – see above.
- Trinidad 160mm – see above.
- Plevna 80mm – Coonaberry and Coonavulla Channels ran big
- Clifton – see above.
- Tenham 30mm – Cooper Creek backed up the Thunda Creek from Keroongooloo back into Tenham. 20mtrs fence down at Thundah Creek.

These photos taken by staff yesterday 8th April.



Eastern end of new fence near Retreat/Jundah road and new fence near the Retreat/Jundah road.



Wichilo Creek



John Robertson puts the Polaris through a boggy section during a WDBF inspection photo taken last week.

WDBF Flood restoration Report No2

11 April 2019

To date, 10th April 2019, approximately 20% of the Western Division of the fence has been accessed by WDBF staff on Polaris UTVs. From the Blackwater Channels northeast of Adavale through to the Cannaway eastern boundary, approximately 200kms of fence has been reinstated. Some sections will require additional work to bring the fence back to the required standard where it has been temporarily reinstated to minimize the risk of stock crossing. Most of this area will not be accessible by regular 4WD vehicle and machinery for another 2 to 3 weeks. Of the 5 major floodways where the WDBF crosses the Bulloo River in this area, one has been destroyed.

Additional work will be required in the Blackwater Channels, Leopardwood Park, and Milo. On the southern boundary of Milo there has been severe damage to the fence, banks, drains and service roads caused by overflowing floodwaters out of Tumbleberry Creek. Large diversion banks have been completely destroyed and up to 1km of fence rill has been washed away or damaged leaving the bottom of the netting unprotected.

The fence has been patrolled, by staff on Polaris UTV's, from the Retreat/Jundah road into Clifton and up to Wichilo Creek, approximately 50kms. There was severe damage at Wichilo creek with approximately 300mtrs of fence washed over. This has been reinstated and most of the original netting, pickets and strainers were recovered.

The Landholder at Tenham Station reports that the Kyabra and Thunda creeks ran very wide. Both creeks backed up from Keeroongooloo back into Tenham from the flooding Coopers Creek. Some damage at Thunda Creek along the Tenham/Keeroongooloo boundary with approximately 2kms of damaged and effected fence.

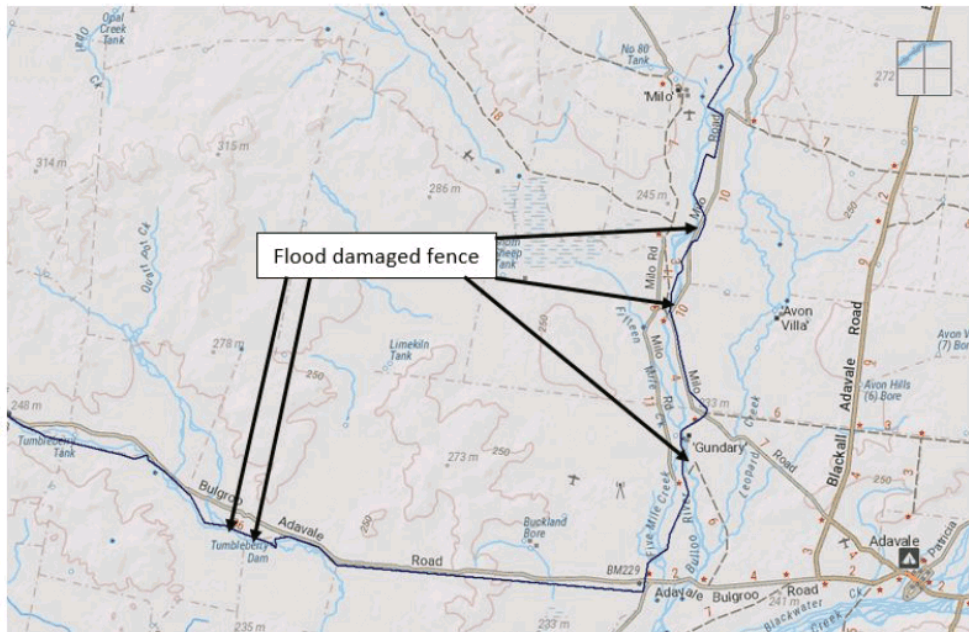




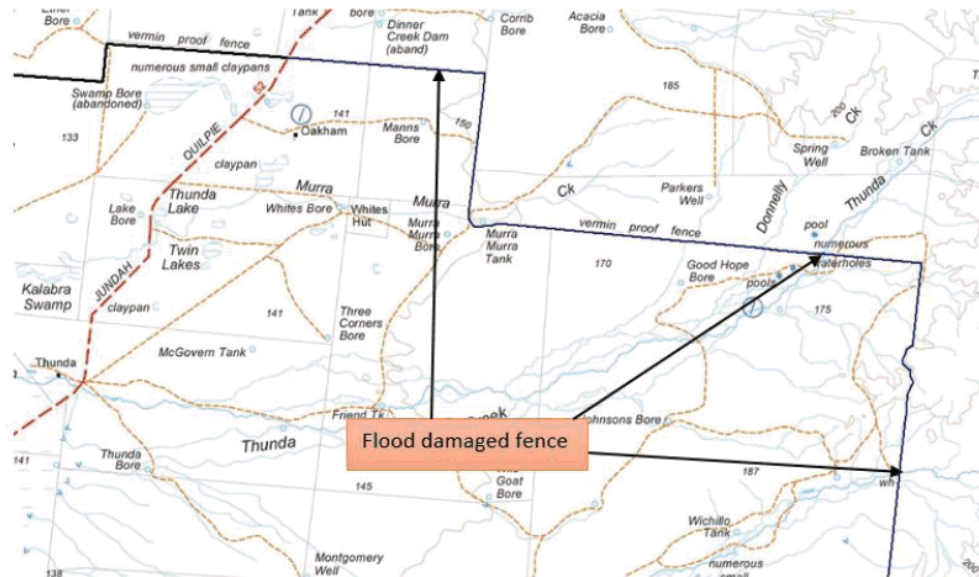
The above 2 photos sent in by the landholder at Tenham, showing damage near Thunda Creek.



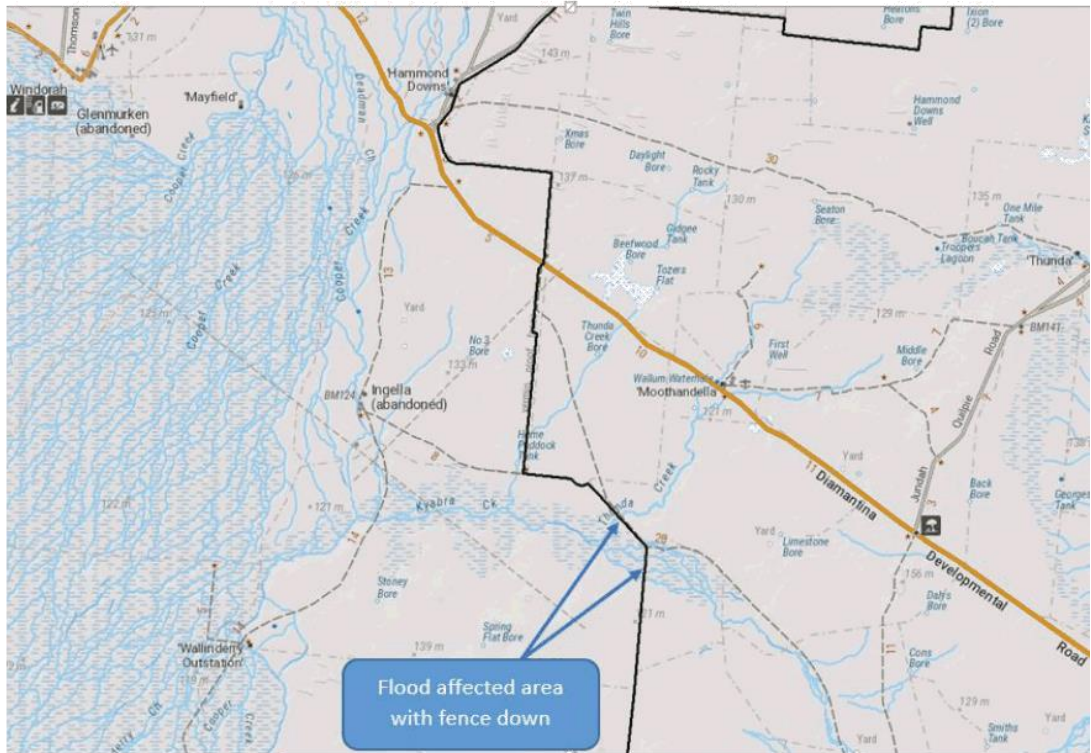
Washed down fence on Milo



Map indicating areas west of Adavale with damaged WDBF that will require additional time and resources to bring back to required standards.



Map indicating sections of flood damaged fence in the Clifton area near the Quipile/Jundah road.



Map indicating the area reported by the Landholder on Tenham that is damaged.

WDBF Flood restoration Report No3

15 April 2019

There is no more information on flood restored fence by WDBF staff since the report end of last week. There is however some information filtering in from the Landholders from phone calls over the weekend.

I have spoken to the Thargomindah Police and the road is open through to Thargomindah and Pinidary. The road remains closed on the Nooyeah road which is used as a main access road for WDBF personnel. The river at Thargomindah got to 1.45mtrs over the bridge at its peak.

There was a total of 230mm at Sherwood Park and 300mm at Bardo, both east of Adavale. The landholder from Sherwood Park said that a box stay holding up the cable for the main crossing on Boondoon creek had been broken and the netting had washed out. He has pulled it back a bit and strained it back to make it stock proof. He also mentioned that there is some fence leaning over badly at the Blacks Creek channels. Apart from this there is no other fence washed away but the fence will require a lot of cleaning up in floodways. There is also some blown out rill and blow holes along the fence west of the Blacks Creek channels.

The landholder from Patricia Park has said that the new fence recently finished is all good but the floodgate at Brigalow Creek is pushed out an angle and will require a clean-up. He also mentioned that the freshly graded rill had sunk a bit and may need assessment.

All the water has receded at Caranna and there is no major damage to the WDBF around to the Caranna/Acton boundary. It was also reported that the fence on Acton was also all up. The landholder on Caranna is currently cleaning out creek crossing for vehicle access.

Mount Margret near Thargomindah received 96mm of rain.

This week WDBF staff in the Western Division are working with one team working from the Trinidad camp and checking the fence west and east of the grid to close the gap of which we haven't patrolled last week.

One team working from the Landsborough Highway south to Caranna.

Two teams will work from the Woomerlang camp this week. Heading daily into the Blackwater channels reinstating the flood effected fence there. One team from Roma with an extra Polaris UTV will be one of these teams.

WDBF Flood restoration Report No4

23 April 2019

The Western Division fence has now been inspected and reinstated from the Quilpie/Jundah road heading east through to the Sherwood Park/Bardo boundary, 330kms, and from the Landsborough Highway heading south to the MacFarlane/Prospect boundary, 44kms and some clean-up work has begun on Caranna. Some problem areas in the fence inspected above will need extra work to bring the fence back to required standards and some of those main areas are...

- Wichilo Creek on Clifton/Stoneleigh – will require a complete new floodway netting across the creek.
- Tumbleberry Creek on Milo/Moondilla – There is a 2km section here that needs further review to determine the best solution and could well be a full replacement.
- Bulloo River on Milo/Leopardwood Park – one of the 5 crossings will need a complete new floodway netting across the river.
- Brigalow Creek on Bardo/Boondoon – some work here required to extend one of the floodways in the recently constructed new fence. Some major bad scouring in this area.
- Thunda Creek on Tenham/Keeroongooloo – There is leaning fence here in 2 different places and broken top wires and leaning strainers and floodway posts.
- MacFarlane Creek on Mount Macquarie – This will need further clean up and new aprons in the floodway.

There is major scouring and damage to fence rill and fence maintenance roads at all waterways and flood plains. This is expected to take extensive time to rectify completely.

Badly affected areas become more numerous as more fence becomes accessible for inspection, the need to prioritize the repairs and dispersal of staff and resources becomes difficult. Landholders are understandably becoming anxious to have their sections of fence repaired.

All roads are open to the western fences and there will be a team of men starting on the Thargomindah and Windorah patrols next week. It is not expected to take as long to get through those 2 patrols with only floodwaters at the Thyagra/Bulloo Downs boundary where the fence crosses the Bulloo River being of concern, as well as the Wilson Channels on the Mount Margret/Noccatunga boundry.

This week staff will go into the damaged fence at Thunda Creek, (see above), and also MacFarlane creek.

At the time of writing good rain is falling at Quilpie and to the north and North West of Quilpie and this could have an impact on intended flood recovery operations this week and next.

It is considered that we have inspected the fence in the worst affected areas of the last rain/flood event. It is difficult to estimate the time it will take to have a full report on the entire western division, but considering past events and clean ups, it is estimated at least 3 to 5 weeks before we have that information.



This new fence was finished only weeks before the flood event



Fence washed down in the Blackwater channels on Patricia Park.



WDBF staff wash down all vehicles and trailers every week.

Wild Dog Barrier Fence Inspection Oct 2018

Wild Dog Barrier Fence (WDBF) Panel met in Quilpie for its 6 monthly meeting which was followed by a fence inspection.

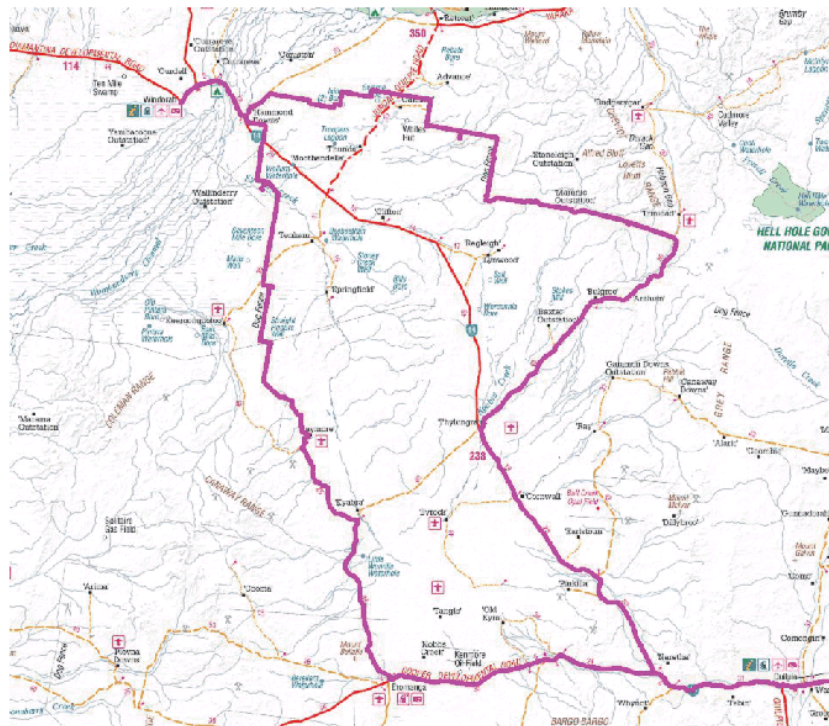
The Panel consisted of 3 Local Government, 1 Agforce and 2 BQ representatives.

The Panels role is to oversee the management of the fence, receive reports on the management of the fence and make any recommendations as to any improvements that could help its maintenance and construction.

The Panel also approves the Annual Budget and makes recommendations as to the setting of the annual precept paid by the Local Authorities inside the fence. These precept are matched by the State Government 50/50.

Paul Gray WDBF Project Manager and Senior Operations Officer Peter Flegg addressed the meeting on the ongoing challenges and upkeep requirements of the fence, while Ted Vinson put forward the financial report and John Cuskelly presented a history of exclusion fencing.

The fence inspection involved Cluster fences travelling through Whynot and Raymore and to follow WDBF from Raymore to Hammond Downs with an overnight at Windorah. Then inspection of the fence from Hammond Downs to Trinidad. The trip provided both departmental staff and LG the opportunity to see firsthand the high standard of fencing and the great job WDBF staff are doing on the maintenance and construction of the fence.





Prices Rd CWIP job off to a good start

5 kilometres have now been completed on the Prices Rd job, a team of 6 patrolmen worked on the jobsite this week pulling down and burying the old fence before erecting the new fence. Sections of approximately 500 metres are replaced each day so the fence is completely reinstated by the afternoon leaving the fence overnight dog and stock proof.

The WDBF is given a useful life of 50 years and this has shown to be true to form as this fence line was constructed in 1964. The WDBF have approached the construction of this fence slightly differently than in the past. A contractor was engaged to drive all the drill stem strainer posts, efficiencies have already been identified with reduced labour and machine operations.



WDBF Staff Attended Komatsu Dozer Training

8 Patrolman from the Wild Dog Barrier Fence (WDBF) attended Komatsu dozer Training this week, the training was conducted on site at Prices Rd job with Komatsu technician & operator. The training was held over several hours during operations so staff could get real hands on experience from a professional operator.

All patrolmen that attended positively embraced the course content to maximise their take home skills. They found the trainers extremely helpful and humorous. Although some of our staff have dozer tickets they still come away with a better understanding of the machines capability.

Overall this will give all WDBF patrolmen that attended the course, the confidence to operate the machine to its capability's throughout their individual patrol, and as a result gaining a higher standard in patrol maintenance.



Materials for WDBF

As the end of the year closes in, the WDBF are still in top gear co-ordinating delivery of materials for the CWIP program. The logistics involved in delivering such a large load to remote and hard to get to locations are huge. With 200kms remaining of its trip from Brisbane to the job site, this road train had to be delayed for 24 hours due to wet road conditions. Nearer to the job site the road train had to be split up and each trailer had to be taken in separately for the last 15kms due to the rough conditions. This load makes up 15kms worth of materials, (netting, steel pickets, and plain wires). All the steel strainer posts, stay posts and rails came out on another truck the following day. This job, north of Adavale, should be near completion by the end of February 2019.



Wild Dog Barrier Fence goes “GREEN”.

Extensive researching and testing of recyclable and environmentally friendly materials, has seen the WDBF initiate the use of polymer products. This is intended to eventually replace the use of timber batons and long logs in the floodways along the WDBF. The life of these new products is expected to be 20 times the life of a standard timber baton or long log. There are numerous advantages of using this product which include: reduced risks associated with chainsaw operation, eliminating the time involved in cutting and collecting wooden batons and long logs, and decreasing the need for locally-sourced timber. The polymer material is made to order to have a consistent and uniform length providing a neat and professional appearance. Although approximately twice the cost of preparing a timber baton, the productivity gained through not having to regularly replace the timber batons, far outweighs the cost of this product.



WDBF Staff Attend Level 1 & 2 Firearms Training

8 Patrolmen from the Wild Dog Barrier Fence (WDBF) attended Level 1 & 2 Firearms Training last week, the training was conducted at Beaudesert Rifle Club. Attendees from Agriculture Science and Animal Biosecurity Welfare shared the course with WDBF staff. The training was held over 3 days with 11 students in total, some of the WDBF staff attending shared occupational history, using firearms for over 20 years as macropod harvesters.

All patrolmen that attended positively embraced the course content to maximise their take home skills. They found the trainers extremely helpful and engaging which relaxed the student's apprehensions and opened up round table discussions on the course content.

Overall the WDBF patrolmen that attended the course thoroughly enjoyed the training, they embraced the practical assessments and trainer's delivery, and believe the course has provided an even greater understanding and knowledge of humane destruction, improving skills and a sobering reminder of complacency with firearms.



Wild Dog Barrier Fence Accommodation Upgrade

This month the WDBF team have installed a new accommodation unit. This unit, being of the new design with a separate ablution block has been located on Plevna Downs, west of Eromanga. This is also a relocation from the current Plevna camp site, which at times could be cut off from all directions by flooding channels after rain. The new site is in now strategically located on Plevna allowing access to the power grid and bore water, better roads to the Barrier Fence, and access to rural roads.

The new Donga and ablution block were built in Chinchilla, it took 2 days and 2 trucks to transport them to the remote site. The ablution block was transferred onto the tilt tray once the Donga was placed on its stumps, the tilt tray was then used to repeat the process.



Another 15km upgrade completed

One of the Wild Dog Barrier Fence, Fencing Contractors “GFence” is finishing off the 15 kilometre upgrade along Hoars and Nobbs Road. The job is north east of Chinchilla in the Darr creek area, construction has taken a little longer than planned, due to being held up by wet weather on a couple of occasions. The replaced fence still used timber strainers and running posts which were becoming unserviceable. The netting below the ground was rusted, this led to the fence having a high rill above the ground to help maintain integrity and strength until this day came. Patrolmen will benefit greatly from this upgrade allowing maintenance time spent through this section to be channelled elsewhere.



WDBF on schedule with CWIP Program.

Another 15kms of new fence has been constructed for the WDBF with the completion of the Patricia Park/Boondoon CWIP contract. A local contractor from Charleville was engaged to construct the new fence, this has benefited the area by providing local employment in Adavale and surrounds. This new section removes a lot of fence that was causing the need for extended time in maintenance.

One of the challenges of this new section was traversing some very hard and rocky terrain where the netting could not be trenched. This was overcome by drilling the steel pickets and running a wire near ground level and securing the netting to prevent the risk of incursions at ground level. Picket size holes had to be drilled in the rock and hard surface for approximately 2kms to install the steel pickets.



Another 15kms Contracted and Completed

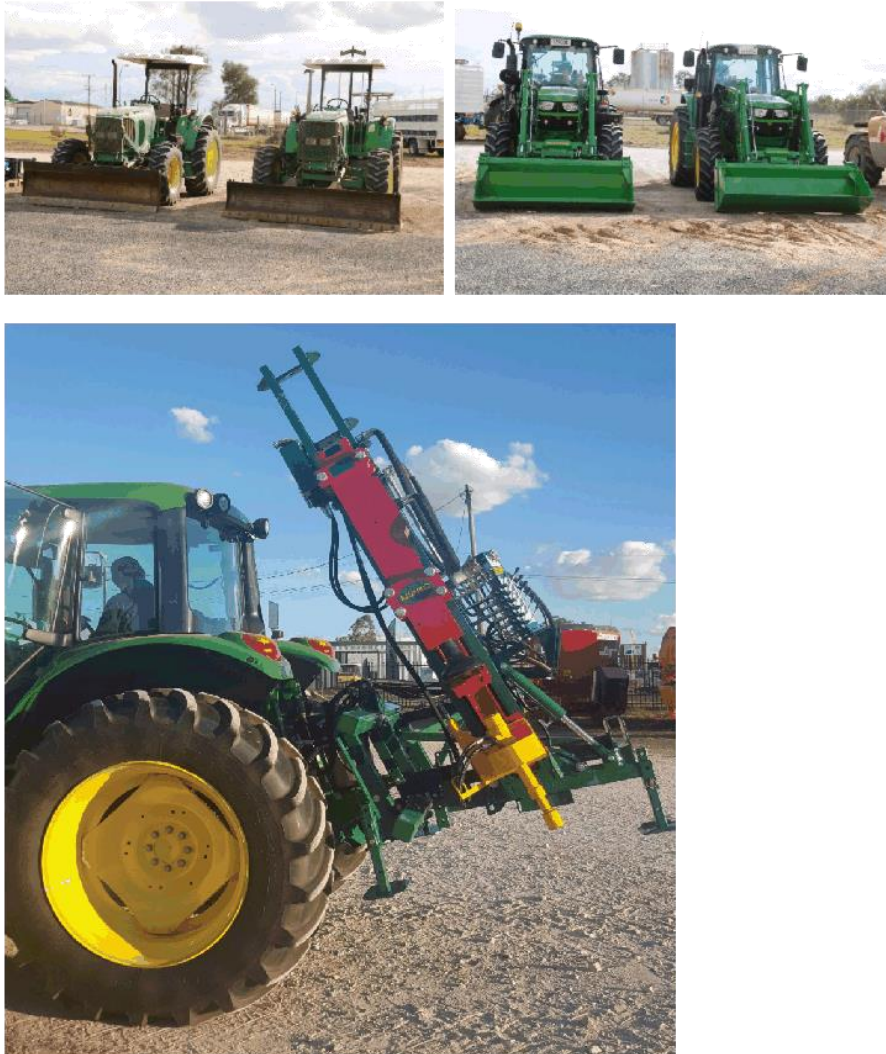
15kms of new fence has just been completed for the WDBF Project along the Patricia Park/Boondoon and Bardo/Boondoon boundaries northeast of Adavale. This completes another CWIP job for 2018/19 program.

Some of the challenges for this job was the cap rock area. Some 2kms of holes had to be drilled into the rock to drive the steel pickets. Also along this section as the netting could not be buried, an extra low wire was run to hold the apron in place. All the 2kms of steel pickets were drilled to run this wire.



Oh Deere!

The WDBF project has taken delivery of two new replacement John Deere tractors purchased through the 2018-19 HP&E program. These machines are required to keep up with the changes in fencing techniques and procedures. The new tractors have lifting capability to load and unload the heavier rolls of material now being used. Attached to the rear of the machines is a state of the art post driver used to drive in second-hand steel drill-stem strainer posts, as the WDBF project moves away from using locally-sourced wooden strainer posts. The front of the tractors have a quick release system fitted to enable the use of attachments including; a 4-in-one front-end loader bucket, pallet forks, netting spike, and hydraulic auger.



WDBF flood damage (Eastern Division)

Since the end of April, WDBF staff in the eastern division have been busy cleaning up debris along the WDBF after recent flooding caused by ex-TC Trevor. The work consists of lifting and raking every floodway through the impacted area. With over 6000 floodways along the WDBF this is a considerable task. While most of the WDBF held up extremely well to the pressure, there were a few areas that let go, these were prioritized to be repaired ASAP.

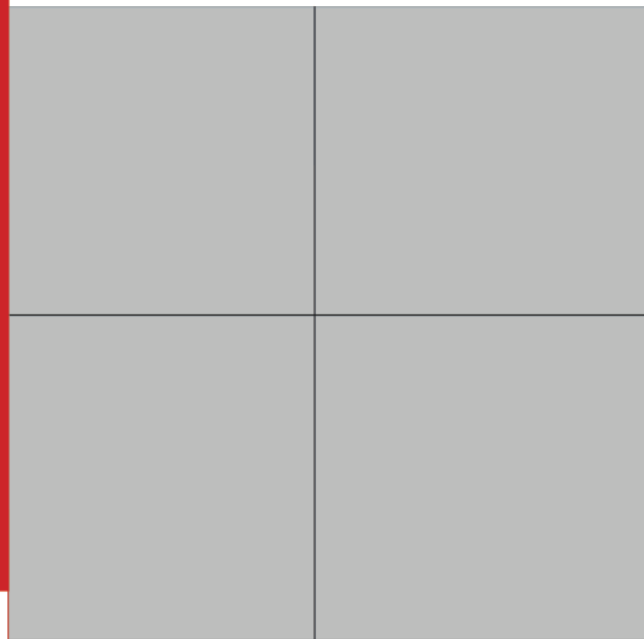
Clean up is now near complete in the eastern division. Some areas in the western division are still too wet to gain access, due to flooding from burst creeks.





Record of Meeting

Biosecurity Queensland
Wild Dog Barrier Fence Panel
20 May 2019
Roma



Attendees:

Wendy Newman	Councillor	Maranoa Regional Council (Chair)
Bob Hall	Councillor	Quilpie Shire Council
Scott Scriven	Councillor	Balonne Shire Council
Kevin Strong	Representative	Biosecurity Qld
Lloyd Harth	Representative	Agforce

Apologies

John Robertson	General Manager	DAF
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Observers

Paul Gray	Project Manager	DAF
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Chairpersons Welcome

Wendy Newman welcomed panel members and observers to the meeting.
The meeting commenced at 9.20 am.

Minutes of Previous meeting

Minutes of the previous meeting were provided.

There were no action items which required discussion.

That the minutes be accepted.

Moved: Lloyd Harth Second: Bob Hall Accepted

Operational Report Paul Gray

The Operational Report was presented by Paul Gray. The report included:

- Patrolling
- Parthenium Weed
- Staff / Accommodation
- Reconstruction – Capital Works
- Trenching
- Flood / Fire Repair
- Graders / Dozers
- Contract Graders / Dozers
- Grids / Gates
- Workplace, Health & Safety
- Accidents / Near Misses
- Training

Full report attached.

2019 / 2010 Capital works program to be completed – totally 52 km upgrade
Moved Paul Gray Second: Bob Hall

That the Operational Report be accepted as presented.

Moved: Kevin Strong Second: Lloyd Harth Accepted

Budget Report Kevin Strong

Budget for financial year 2018-19 comprised \$1,177,059 precepted from the nine contributing local governments – matched by \$1,177,059 from the Department of Agriculture and Fisheries.

A CPI increase of 1.9% was applied for the 2018-19 budget.

A balanced budget of \$2,354,118.00 was loaded into the departmental financial system for 2018-19 financial year.

The Capital Works program for WDBF replacement for 2018-19 financial year covers 56.3 km of fence reconstruction at an estimated cost of \$1,198,234.

A total value of \$979,937K (82%) of the planned Capital Works Program for 18/19 has been completed as at 30 April 2019.

Operating Expenses incurred to 30 April 2019 are as follows:

Employee related expenses = \$1,021,639

Supplies and Services = \$382,466

Depreciation = \$519,410

Total expenses = \$1,923,514

Gain on Sale of Plant & Equipment = \$39,847

A replacement accommodation unit was purchased under the Departmental 18/19 Minor Works program for the value of \$62,828.

Under the Departmental 18/19 Heavy Plant and Equipment program two replacement tractors and one replacement truck have been purchased to the total value of \$576,800.

Based on upcoming Forward Estimates for 19/20 State budget papers, it is proposed to increase the 18/19 WDBF budget by 1.65% CPI to a total of \$2,388,264 (comprising \$1,194,132 local government contributions and \$1,194,132 State Government revenue) for 19/20. Note - this proposed increase is yet to be approved by the Minister.

Application has been made to the Departmental 19/20 Minor Works program for a new accommodation unit to the value of \$54,478.

Applications have made to the Departmental 19/20 Heavy Plant and Equipment program for purchase of 1 tilt-tray truck, 2 tractors & 2 custom-built flat-bed trailers, to the total value of \$564,182.

Planned Capital Works program for WDBF replacement for 2019-20 financial year covers 54 km of fence reconstruction at an estimated cost of \$1,103,160. This work will be divided between WDBF workforce and external contractors.

Moved: Kevin Strong Second: Scott Scriven Accepted

General Business

- Womblebank Gap Road grid – There has been a request from landholders regarding the Womblebank Gap Road grid, it can be a hazard with the grid on a curve and a serious accident could occur. Maranoa council to chase up the condition report and report back.
- Concern from a grazier on the Maranoa River regarding the missing rope across the river – there is a lot better protection with the rope.
- Balonne shire - there was a concern raised regarding the precept paid and will it be raised to the increased number of sheep. K Strong advised that at this stage there is no increase / decrease, just the CPI. Every 5 years the census comes out based on the data from ABS and it is due to run again in 2019, numbers will then be reconfigured. There is an increase in the Balonne Shire with the exclusion fencing due to grants being obtained and therefore sheep numbers will increase. The percentage paid by Balonne shire now will most likely increase due to sheep numbers increasing.
- Landholders that have exclusion fencing why should they have wild dog precept on their rates
- WDBF supported as a component of exclusion fences. Approximately 500 km of the WDBF forms part of cluster fences.

Moved: Lloyd Harth

Second: Bob Hall

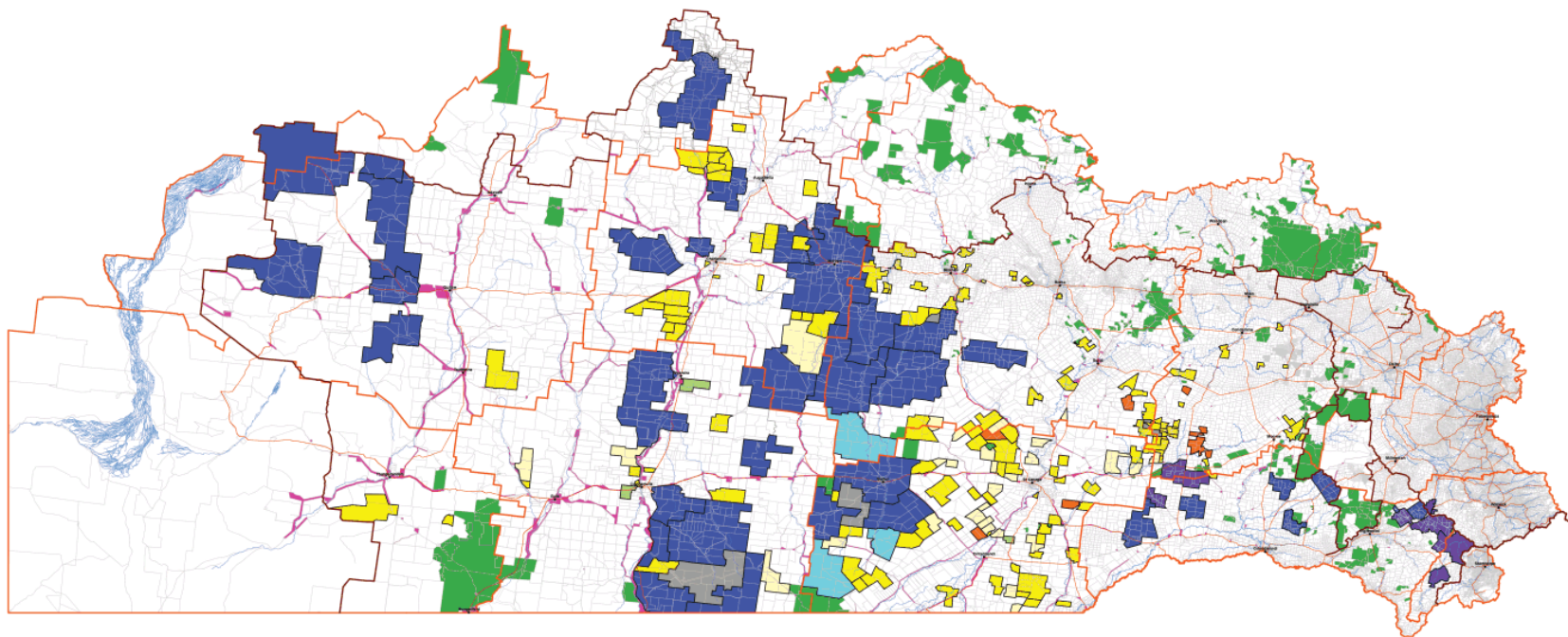
Accepted

Next Meeting Date

The next WDBF Panel meeting will be held on 18 November 2019 in Mitchell. (Maranoa Regional Council)
Followed by WDBF inspection

The meeting closed at 11.15 pm

Southern Queensland Exclusion Fence Boundaries



Legend

South Region LGAs	Wild Dog Barrier Fence	Fund Assisted	Private_Electric
Stockroutes	Rabbit Barrier Fence	Fund Assisted_under construction	Private_under construction
QLD Protected Areas	Major Road	Fund Assisted_proposed	Private_proposed
Watercourse		Private	Incidental Exclusion Zone

Disclaimer: This map was produced by the Department of Agriculture and Fisheries on 24/04/2019 from information offered by local governments and landholders. The data provided in this map is designed to provide helpful information to persons involved in wild dog management and must not be used for any other purpose. The data should not be assumed to be conclusive. Amendments should be forwarded through your local government.

OFFICER REPORT

TO: Council

SUBJECT: Monthly Report

DATE: 10.06.19

AGENDA REF: ICES3

AUTHOR: Michelle Walters - Administration Officer

Executive Summary

The Community & Environmental Sustainability Report for the month of May 2019 is presented for Council's information.

PLANNING AND DEVELOPMENT APPROVALS

Value of Building Works

Council's building certifier has approved building applications to the value of **\$29 200** for the month of May 2019.

The value of building applications approved by private certification is **\$1 059 575** for the financial year so far.

In total building applications to the value of **\$3 613 420** has been approved so far this financial year.

May 2019:

BA No	Applicant	Owner	Address	Lot & Plan	Builder	Class	Description	Value of Works	Approval Date
5186	Pat Webster Building Pty Ltd	Stephen E K Taylor	46 Alfred Street, ST GEORGE	5RP85 208	Pat Webster	1a & 10a	Extension to Dwelling & New Domestic Shed	\$ 29,200.00	30.04.19

Development Applications

- A development application for a material change of use (MCU) 167 has been received from the owner for Caravan Park (RV Low Cost Camping) at 2-18 Charles Street, Dirranbandi. The application is at the Decision Part.
- A development application for a material change of use (MCU) 168 has been received from the applicant for Intensive Animal Industry (Sheep and Cattle Feedlot) at 'Deepwater' Powrunna Road, St George. The application is at the Public Notification Part.

- A development application for building works assessable against a Planning Scheme (MCU) 169 has been received from the applicant for a Residential Shed within 100 metres from any boundary in the Rural Zone at 9-11 Hocking Street, Nindigully. The application is at the Decision Part.
- A development application for a material change of use (MCU) 170 has been received from the owner for High Impact Industry (Micro Abattoir) at 12733 Carnarvon Highway, St George. The application is at the Application Part.
- A development application for a reconfiguration of a lot (RL) 101 has been received from the owner for a 1 to 2 lot subdivision at 50 Thuraggi Road, St George. The application is at the Decision Part.

ENVIRONMENTAL SERVICES

Natural Environment:

- General health inspections carried out.
- There were no notifiable diseases reported during May 2019
- There were no food recalls actioned in May 2019

Local Laws:

- Under the current Model and Subordinate Local Laws Council staff are carrying out an audit on the process of animal owners, stock dog owners and dog owners.

Public Health:

- Food Licences and Out Door Dining Permits are currently being audited and inspections are continuing.

Waste Water Services:

- Council's sewerage treatment plants are currently operating in a good condition.
- Waste water analysis continues each month.

Urban Water Supplies:

- Weekly microbiological samples of St George's bore water supply were taken and tested.
- Samples were taken and tested from all other towns during the period.

Waste Management:

- The new contract managers AH & JH Earthmoving have begun management of the St George Landfill.
- Education of the community on new waste practices at the St George landfill have begun
- New internal directional signage has been ordered along with information change stickers for the welcome signage located at the entry of the St George Landfill.
- An audit on the remediation of Council landfills has been carried out.

St George landfill

- The landfill site is presently operating in a reasonable condition.
- A new boundary fence is currently being installed between the St George landfill and Riverston. It is anticipated that this fence will be completed by the end of June 2019.

Dirranbandi landfill

- The landfill site is presently operating in a reasonable condition.
- The new landfill site maintenance is working well with the community of Dirranbandi

Thallon landfill

- The landfill site at Thallon is currently operating in a good condition.
- The new landfill site maintenance is working well with the community of Thallon.

Bollon landfill

- The landfill site at Bollon is currently operating in a good condition.

Hebel landfill

- The landfill site at Hebel is currently operating in a good condition. A new trench and litter fence is operating well.

Nindigully landfill

- The landfill site at Nindigully is currently operating in a good condition

BALONNE SHIRE TOURISM REPORT MAY 2019

TOURISM PROJECTS & ACTIVITIES

- Boobook Ecological Services continuing to work on new shire bird brochure. Brochure due for competition mid-June.
- Bird Watching tours with local Bird Watcher continue with positive feedback received.
- A small group took part in the first St George Heritage Tour on 28 May. Feedback from one visitor “for what I got out of the tour – it was too cheap”. Visitors and all those involved in this initial tour thoroughly enjoyed it. Discussions as to if Tuesday is the best day as noticing that the majority of visitors through the VIC on Monday are either not staying or leaving Tuesday morning or is it possible the 4 hour tour too long.
- The Cotton Farm and Winery tours have continued with 55 visitors attending this month. The 23 May tour as fully booked and promoted on St George and Surrounds Facebook page.
- Planning underway for tourism activities during the week-long Yellowbelly Country Music Festival
- Visitor Services Officer Kyra Passman attending the Brisbane Caravan and Camping Show to represent the Balonne Shire on 7 and 8 June.
- The feasibility of a new guided and self-drive Pub Tour of the Shire highlighting the historical and character pubs of our region is being investigated with the view to trailing the tour in July.
- The Vendor Panel for the new Tourism + Events Strategy has been completed and the contract awarded to Krista Hauritz Tourism & Events Pty Ltd. Krista comes with vast experience creating and delivering tourism strategies having recently developed the La Trobe City Events and Tourism Strategy (2018-2022), Taste Bundaberg – Culinary Tourism Strategy (2018-2021), and Redlands City Council Events Strategy (2017-2020) and is in the process of finalising the Lockyer Valley Events Strategy (2019-2024). She also grass-roots knowledge and experience of the region, having previously worked as the General Manager for Toowoomba & the Golden West (now SQCT) and Tourism Queensland's Regional Director for the region which included numerous projects from Destination Management Plans, research, drive strategies and liaison with tourism operators. Work is due to start on the new strategy 1 July.
- The Tourism Events Grant Funding Policy was approved at the previous Council Meeting on 16 May. The Manager Tourism is currently putting together accompanying application form and FAQs and working with the Community Development Officer to deliver a series of information sessions around the Shire (Bollon, Thallon, Dirranbandi and St George) aimed at Event Organisers at the end of June. Applications for the first round of grants will open 1 July.
- The Vendor Panel for the new Shire Entry signs has been completed with the contract awarded to Armsign (designers of the recently installed town signs). Two designers from the company will consult with Council at an upcoming workshop on 11 July to ensure the final product is what the Shire desires.

MARKETING & PROMOTIONS

St George & Surrounds Facebook page

- Currently a total of 819 likes (an increase of 55 likes) with 828 followers (increase of 47 followers).
- The most popular posts for May –
 - ❖ National Hairy-Nosed Wombat Day promoting this day and link to Thallon. 8k organic reach with 683 post clicks and 435 reactions
 - ❖ Fully booked for Cotton Farm and Winery Tour. 3.6k organic reach with 765 post clicks and 211 reactions
 - ❖ Post to promote Nindigully 20th anniversary of the release of Paperback Hero and #BringBackJack campaign. 3.4k organic reach, 593 post clicks and 167 reactions.

Balonne Shire Council Instagram account

- Currently a total of 339 followers; an increase of 30 followers since the end of April.
- The most popular picture for May was a picture of Wallam Creek in Bollon which attracted 53 likes.

Press Releases

- NIL

TV/Film

- Host of *Fishing Australia*, Rob Paxevanos was in the Balonne Shire on 30-31 May filming a new Fishing Media film, *Total Native 2*, which will feature local fishing spots around the Shire.

Famils

- Two media personnel who were in the Balonne Shire as part of the Japanese and Taiwanese trade delegate visit from 26-27 May were taken on a tour of St George by the Manager Tourism.

TOURISM ORGANISATION REPRESENTATION

Southern Queensland Country Tourism (SQCT)

- The information and newsletters have been forwarded out to our Operators for their information.
- Membership renewal has been paid for the 2018/19 financial year.

Adventure Way Promotions Group

- Adventure Way meeting held on 7 May via teleconference. Senior Visitor Services Officer is Secretary / Treasurer for this group.

The Great Inland Way (GIW)

- Next meeting 27 June via teleconference.

MEETINGS AND TRAINING

- Monthly Catch Up meetings held with Cr Fuhrmeister and Director of Community and Environmental Sustainability (DCES) regarding Tourism.
- All Tourism staff attended Code of Conduct and Fraud Awareness Training
- Balonne Shire Tourism meeting scheduled for 12 June 2019.

VOLUNTEER PROJECT AND ACTIVITIES

- Volunteers staffed the Visitor Information Centre for 114.75 hours of the 204 hours it was open during May 2019.
- To celebrate National Volunteers Week (20 – 26 May) our Volunteers were treated to a visit to the Mani Tribes Art Gallery as well as lunch at the Cobb and Co Hotel. This year is an extra special one with 3 Volunteers each celebrating 20 years of volunteering at the VIC.
- 1 new Volunteer has been signed up. This volunteer is also a new Council employee looking to become more involved in the community and learn more about what our region has to offer.

SHIRE TOURISM STATISTICS – MAY 2019

St George Visitor Information Centre

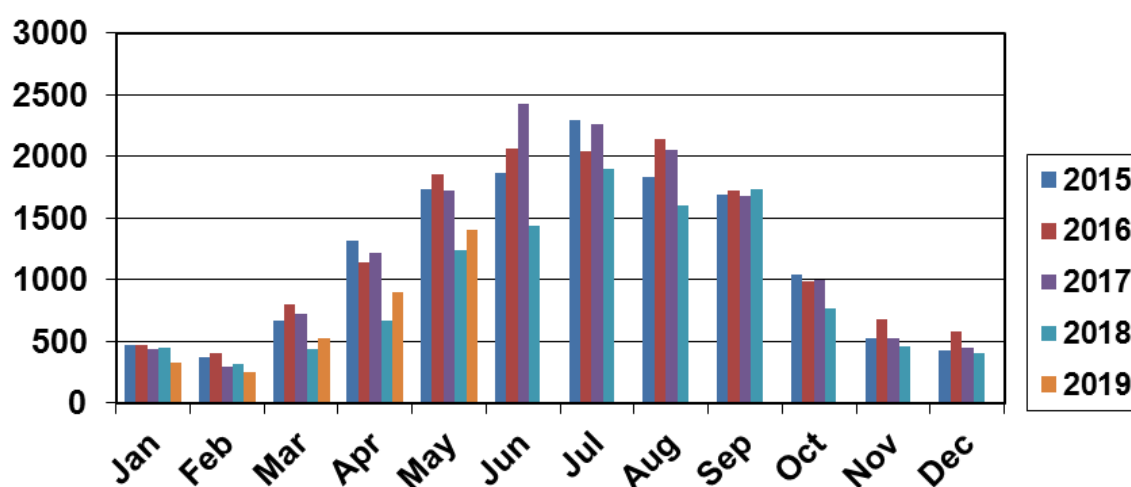
There were 1407 visitors recorded for May 2019 through the Visitor Information Centre (VIC) in St George. This is an increase of 164 compared to May 2018.

The following is a breakdown of the location of the visitors.

○ Local Shire	135
○ New South Wales	425
○ Victoria	165
○ Queensland	565
○ South Australia	40
○ Northern Territory	1
○ Australian Capital Territory	6
○ Western Australia	32
○ Tasmania	24
○ Overseas/International	14

The VIC also received 116 tourism related phone enquiries, 5 Information Packs were sent out and 17 email/internet tourism related enquiries were made during May.

Visitor Numbers through Balonne Shire Visitor Information Centre

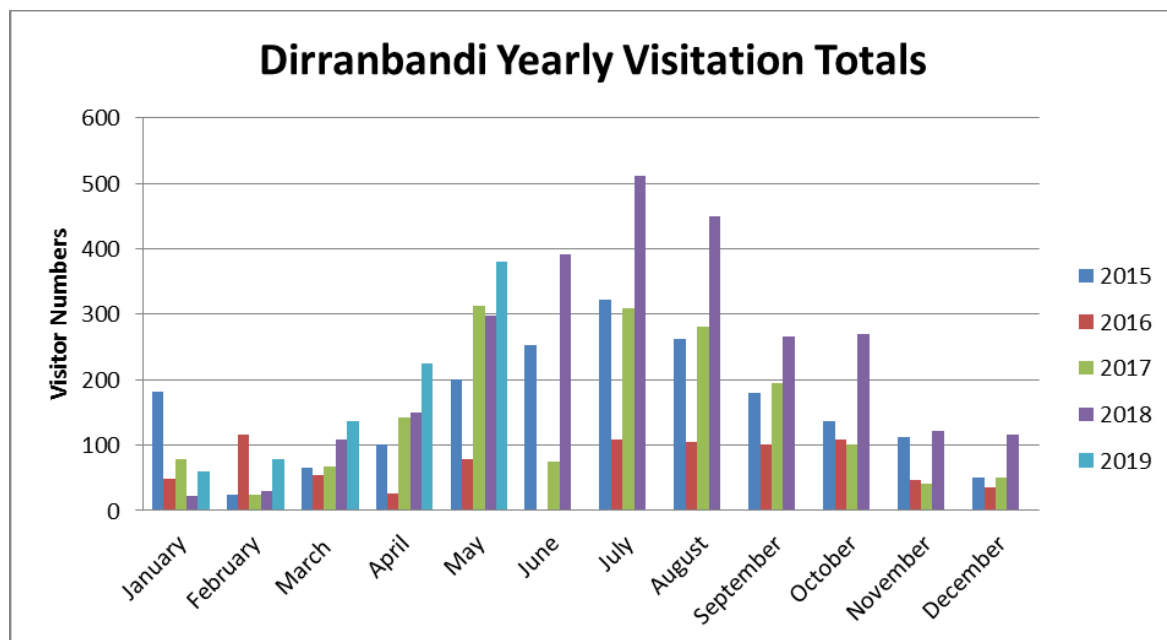
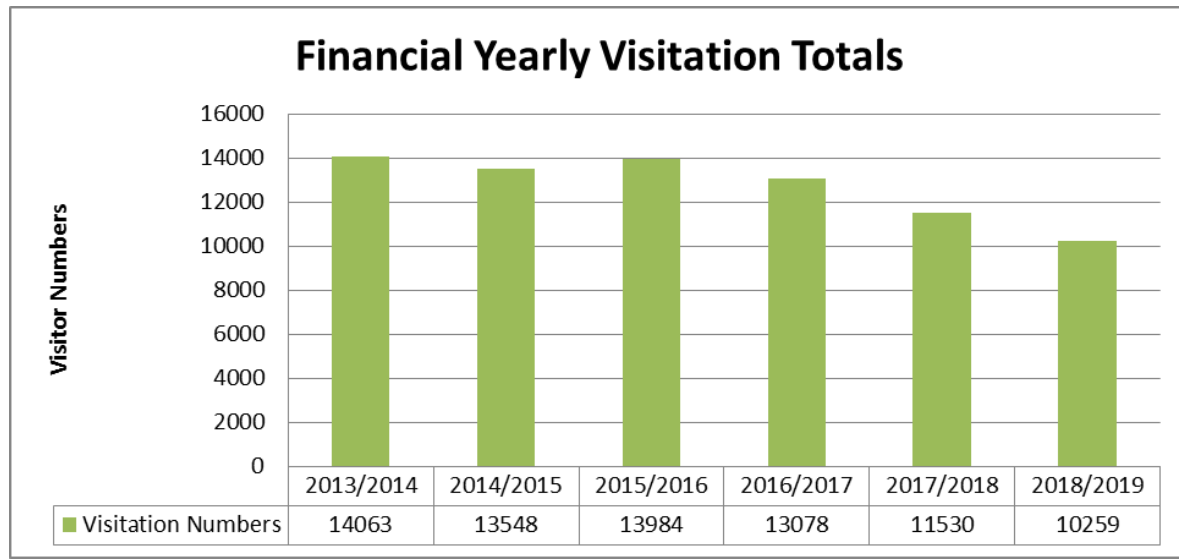


Dirranbandi RTC

There were 380 visitors recorded for May 2019 through the Dirranbandi Rural Transaction Centre (RTC), when compared to 298 visitors in May 2018 this is an increase of 82 visitors through the RTC.

The following is a breakdown of the location of the visitors.

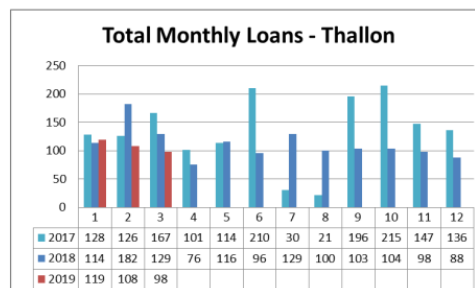
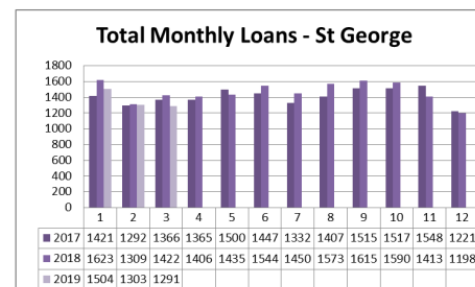
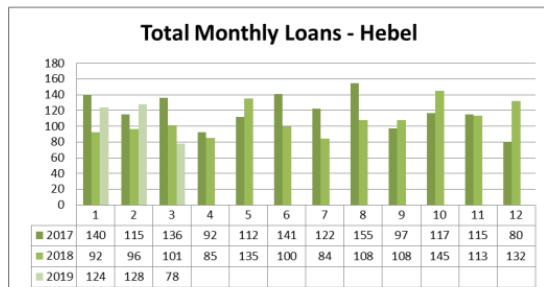
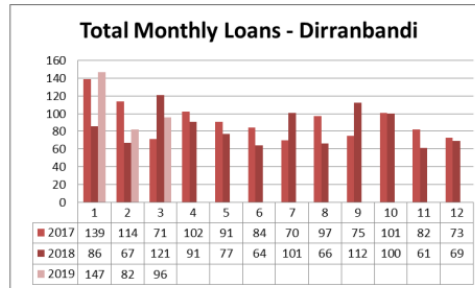
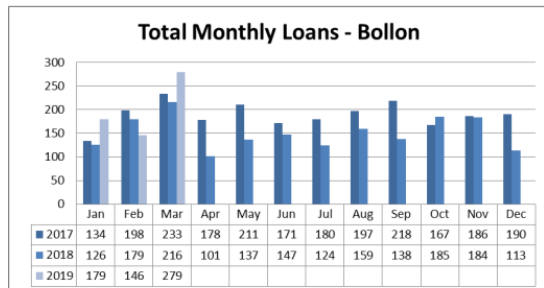
- Queensland: 143
- New South Wales: 123
- Victoria: 74
- Other Australia: 34
- Overseas: 6



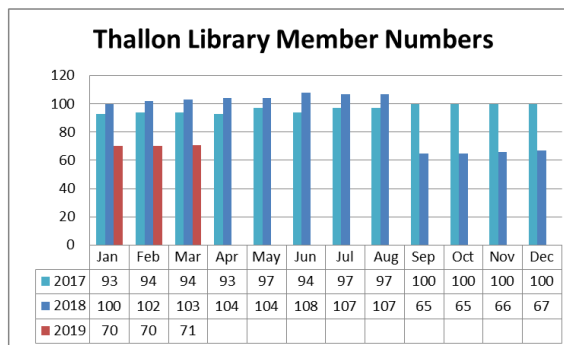
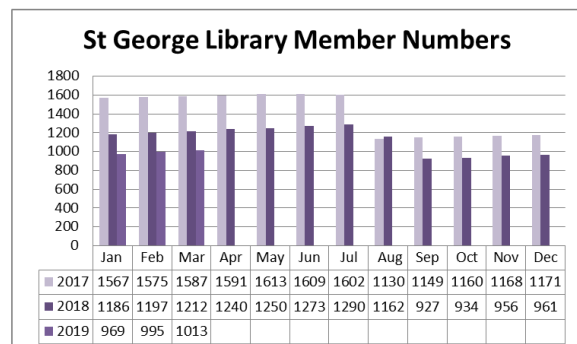
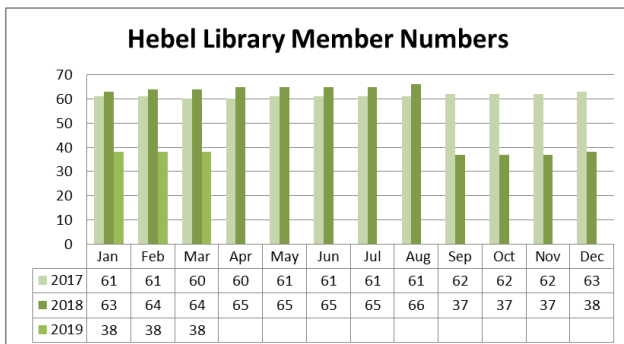
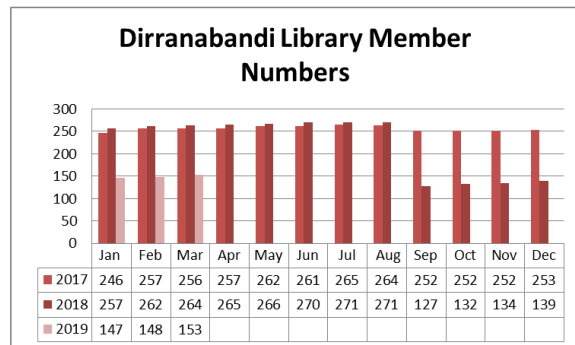
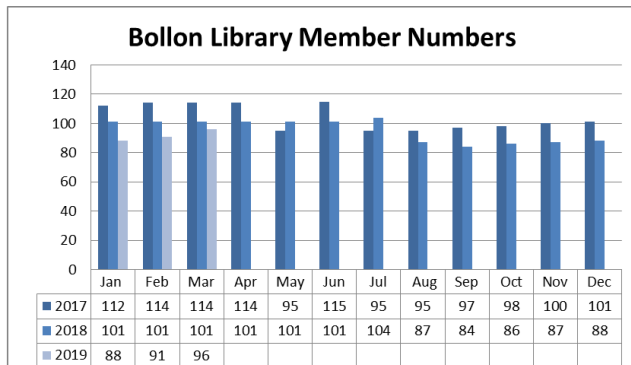
COMMUNITY AND LIBRARIES

Library Services – March 2019

Total Monthly loans



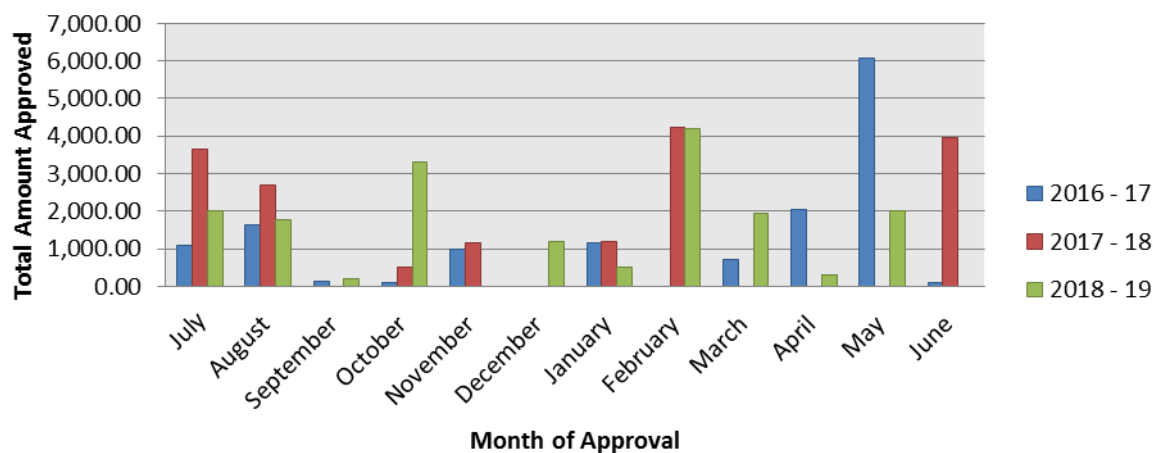
Total Monthly Membership



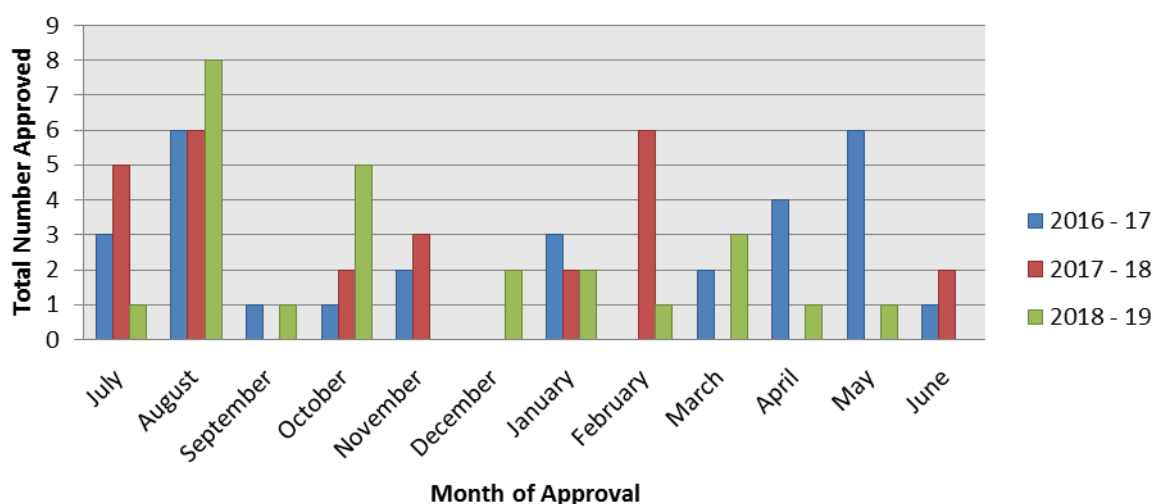
Community Sponsorship, Donations and Grants – as at 30 May 2019

As at 30 May 2019 Council has approved a total of 25 requests for assistance through the Community Donation, Sponsorship and Grants program totalling **\$17,435.37** (compared to this time last year of 24 applications with the total value of \$13,412.20).

Monthly Sponsorship and Donation - Total amount approved



Sponsorship and Donations - Number of Monthly Requests



Community Groups/Organisation Meeting Minutes

- Dirranbandi RTC Minutes May 2019
- Dirranbandi Progress Association Minutes April 2019
- Thallon Progress Association Minutes May 2019
- Southern Queensland Country Tourism Minutes April 2019
- Regional Arts Service Networks Minutes May 2019
- Border Regional Organisation of Councils (BROC) Minutes May 2019

Attachments

1. Dirranbandi RTC Minutes May 2019 [↓](#)
2. Dirranbandi Progress Association Minutes April 2019 [↓](#)
3. Thallon Progress Association Minutes May2019 [↓](#)
4. Southern Queensland Country Tourism Minutes April 2019 [↓](#)
5. Regional Arts Services Networks Minutes May 2019 [↓](#)
6. BROOC Minutes May 2019 [↓](#)

Digby Whyte

Director Community and Environmental Services



**DERRANBANDI RURAL TRANSACTION CENTRE
MANAGEMENT MEETING MINUTES
14 May 2019**

Present: Pam Crochers(Chair); Duncan Banks; Robyn Rigby, Julie Perrottet, Fran Hetherington, Mareea Lochel, Jacque Hemming, Lynca Parbury, Barbara McMillan

Guest : Digby Whyte, BSC

Apologies: Dick Bucknell

Moved Duncan Banks, seconded Julie Perrottet that the apologies be accepted

CARRIED

Meeting opened 1.05PM

Minutes of previous meeting held February 19 were circulated. Amendments were called for. Moved Julie Perrottet, Seconded Robyn Rigby, that the minutes be accepted. **CARRIED**

Business arising from previous the minutes...

ITEM	DISCUSSION/ACTION REQUIRED	WHEN	BY WHOM	CLOSED
Cubbie tourist presentation & bigger picture	<p>FRRR grant money has been deposited</p> <p>Discussion around charge was \$5 pp to view video, with space made available for merchandise display – price all items</p> <p>*** Malcolm referred us to Cubbie – Paul Brimblecombe from Cubbie happy for the overland flow aspect of Malcolm's video to be shown, but want all political references deleted. TOO HARD! Work with new video in first instance</p>	Ongoing For 2019 season	<p>Barb working with Nia & Kathy/Jonathan Burrell re photo sequence, storyline, narrator. Ed Ruben to do music to suit above and edit video. Nia to insert credits Cubbie Cotton, FRRR and RTC. Television to be purchased</p> <p>Malcolm Roberts of One Nation has produced an excellent video of the Cubbie flood plain water collection and the empty water storage there. Duncan advised that a drone video of the exclusion fencing, saltbush as fodder for sheep, and "white dogs" as guard dogs is</p>	Barb to ask if RTC could use for tourist information***

DERRANBANDI RURAL TRANSACTION CENTRE
MANAGEMENT MEETING
TUESDAY 14 MAY 2019

	<p>Nia has draft voiceover achieved with Kathy and Jonathan Burrell. Barb has two Toastmasters members from St George for voiceover.</p> <p>14.5 Nia was ill over the holidays and didn't get the voiceovers done. One narrator is now overseas, back end May, but the other has been sent the script and Nia will record while teaching in St George. Small steps, but progressing</p>	<p>being generated at Dunwold by Dept of Agriculture. RTC may be able to utilize this for tourist information.</p> <p>hoping to roll the voice overs on the school holidays (first week). Ed has done the music, just waiting for Nia to get the voiceovers done. Script is pretty much written. Photos are in order just need to tweak with the voice over times. And just finalise some ginning facts with Jack.</p>	<p>Robyn asked that this strategy be finalized before the 2019 tourist season with all parties aware of the decisions made</p> <p>Robyn & Barb met with Robyn Fuhrmeister, Digby Whyte, and Kerry Brown regards low cost camping. Report attached. Future of caravan park pending as a this date, but hopefully will remain open.</p> <p>Digby advised that council is investigating the land useage to ensure no impediments—via town planning at State Govt level. Also keen to know if Caravan Park has new owners.</p> <p>Digby advised of RTC stance re low cost camping as recorded last meeting – see left column</p> <p>From DPA Meeting 1.4.19, Ian Todd informed that EOIs would be called for for operation and collection of low cost camping site at Jack Dwyer Park. BSC yet to received approval to use that site from State Government.</p>	<p>Direct this request to DPA –Barb</p> <p>If new CP owners contact re advertising signage at RTC with rates</p>
RV STRATEGY/LOW COST CAMPING	<p>MDAS group has asked for review of siting of free/low cost camping area. Alternative is Jack Dwyer Park.</p> <p>Siting for low cost camping now Jack Dwyer Park.</p> <p>Moved Duncan Banks, seconded Lynda Parbury that the RTC not become involved with the policy making, or act as policeman for moving people on. CARRIED</p> <p><u>Committee concept is that Low Cost Camping is a great idea, and RTC happy to take registrations and take the money at RTC only – suggested dashboard card to display</u></p> <p>14.5 Barb has been invited to stakeholder meeting with Council Thursday pm by Kim Wildman</p> <p>Robyn has been invited to represent the DPA</p>	ongoing		

DIRKLAND RURAL TRANSACTION CENTRE
MANAGEMENT MEETING
TUESDAY 24 MAY 2019

	14.5 Digby Whyte BSC gave a brief overview of Council's position. Community Catch Up Day was the catalyst for Low Cost Camping Caravan Park are best placed to augment their business Thursday's meeting is mainly for clarification of the facts. There is a tender process undertaken by Council (for transparency?) Lots of information being circulated is incorrect. Requested a submission to Council setting out RTC position. Robyn read out the submission she has written. RTC is happy to support the concept to encourage visitation to town.	14.5 Pam/Barb signage to Balonne River Is essential. Mareea mentioned the Community Grant Scheme is now a pool of \$20,000 and there is a new Tourism Grant – covers anything that attracts visitors to come & stay Duncan advised that Gerry has grant funding via Landcare for two large signs directing to the River as per St George	
FACEBOOK	Consider changing facebook setting for Dirran Hub so anyone can post. Ask Kerry Hetherington for assistance.		
Upgrade office counter and retail area	Need funding and also a professional plan for the area. WORK team could be involved For staff meeting 30.1.19, ask staff for their ideas how this space could be modified or improved including the saleable items and displays current	Barb DPA are surveying business regarding how they would spend \$ received from a grant to increase the economic development. RTC has completed the form for this item plus *pathway to carpark from rear *Pay person to promote tourism via social media Funding may become available for this as the MDBA money covers upgrading of businesses in the main street Should be an annual wage increase – investigate – Barb	Survey to request \$20,000
STAFF MEETING OUTCOMES	Discussion around outcomes of meeting Disappointing no staff showing leadership		ongoing

DIRRANBANDI RURAL TRANSACTION CENTRE
MANAGEMENT MEETING
TUESDAY 14 MAY 2019

Grant application	Noofoo silo art 14.5 Pam advised that Graincorp restructure has seen all projects put on hold. Waiting for approval. TRM needs someone to be responsible (sign off) on responsibility for the carpark area. RADEF GRANT : further information sought from Council. School interaction with artist, local indigenous artist to assist with project Duncan: this project is covered by our Public Liability Insurance – increased to \$20million for small cost		Barb advised that wage rates increase at 1.7.19. Current rates are close to those paid to our staff. Need to establish what the Levels referred to actually cover – Barb to review after 1.7.19 CG3F grant successful! Congratulations Pam. Graincorp are requesting siting of Designated parking area, designated viewing area, and signage plan Cost is an issue for surfacing car park area – Digby offered assistance ex BSC Landcare grant could cover signage ongoing Check Public Liability coverage of this project ongoing	Pam Duncan
Tourism 2019	Ideas : laminated signs behind doors in toilets promoting "what to see & do in Dirran" + "what's on" to be replaced monthly with current information ? extend to local shops & Dirran Hub RTC needs to capitalize on this tourist aspect of services available -- videos to encourage into RTC, then merchandise to increase financial viability Need a tourism strategy in place for March 2019 Merchandise needs upgrading and review 2.4.19 Tamara has been offered space to sell her diffusers & candles – Barb to flip Signs for toilet doors being formulated Jacque Hemming sent an idea: make up a pamphlet of properties on main road from	CARRIED FORWARD	Robyn/Barb/Staff Anyone else keen to be involved? See Sue King report of what worked, what didn't in November minutes Robyn & Barb to work on signs for toilet doors. Sign for Bakery advertising tourist Info at RTC. Newsletter to invite local to show their wares at RTC with 10% commission only. Bramble Patch stocks to be purchased Suggested TIA be given the opportunity to feature one area of saleable items as a facebook post: each week – Monday? Also to set up a "what's on this week"	See Tamara re small display Slim Honey/St Geo Volunteer hours in lieu % Commission payment qly for all – need better system re sales Barb to

DIBANBANDI RURAL TRANSACTION CENTRE
MANAGEMENT MEETING
TUESDAY 24 MAY 2019

	Hebel to Guee with some historic information on each property. Robyn suggested this pamphlet be available at Hebel, and especially Lightning Ridge Info Centre. PAM TO INVESTIGATE			post on Monday's with the weeks activities eg Church Service, op shop, bingo, craft group, quilters group, meetings and events	address with Tia
Maintenance	Storeroom ceiling to be installed over winter WORK camp already requested	Mid year		Agreed RTC pay material costs last meeting	Barb/Duncan
New President for RTC	To be deferred to AGM in August Pam acting as Chair			Jacquie Hemming was welcomed to the Committee in her absence	CLOSED
Seniors am tea/stroke foundation	Kimberley has followed this up and the outcome is Stroke Foundation will send resources and Kimberley will facilitate at morning tea. Waiting on resources before setting a suitable date.			BARB/KIMBERLEY Kimberley is yet to receive the resources – once to hand we will set up a suitable date	
QGAP MARKETING PLAN	2019 Plan reviewed. Duncan to hold invoice copies separately for items included, so that these can be scanned and sent to Smart Services straight after end of financial year. PERSONALISED PLATES COMPETITION: included in the marketing plan. Suggested implement February to May, with a special reminder in the Show Schedule advertisement. 1 entry per Queensland Government financial transaction at the RTC.	Barb to supply copy of Festive Fever voucher		Duncan Barb	ONGOING AS REMINDER
Library Books to & from St George	14.3 the system has now changed, with books being returned direct to state library via Australia Post courier service			Sue King has registered the Dirran Library for this service	CLOSED
Application for Amber Stewart	Young Leaders Bursary BSC			Pam advised that Amber has been successful with her application. Mareea advised official letters are in process	CLOSED
Maintenance audit	Schedule with one other committee member			Barb	
Security alarm	Robyn advised her S.I.L has investigated and			Robyn	

DIRRAN BANDI RURAL TRANSACTION CENTRE
MANAGEMENT MEETING
TUESDAY 14 MAY 2019

	Robyn will source a replacement battery as the first option to fixing the problem.			
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STAFF REPORT OF RTC ACTIVITY

The report is attached herewith as we only had the one copy to circulate. Most matters addressed are covered elsewhere in the minutes, but herewith a list of other matters:

- Mums & Bubs group at Library. Sue is working with Alex Hemming towards having this group come regularly once again. Possible speaker topics : CPR on bubs, snake bites, choking – Ambulance; dropbox – Lynda; what library can provide
- School holiday activity – permission to pay one staff to attend two hours to facilitate this. Mareea mentioned that three hours would be the minimum for this to be paid. Barb will discuss with Sue when she is back from her break.
- Lightweight table and chairs for front verandah “blind spot”
- Phone set replacement – current set is becoming inefficient, with one handset not working even with new battery
- WIFI modem – suggest leaving this to discuss with Olivia who seems tech savvy
- Little uptake from community to assist with tourism by talking with visitors
- Talk box in park now has a label: “please lift the lid and press the button”

Treasurer's Report:

Duncan presented the income and expenditure lists and the net position as follows...

Balances.... Business A/c + \$ 34 370
Grants A/c + \$ 37 446

Since 1st April Receipts \$ 12 899
Payments \$ 16 003

From Profit and Loss Report for Financial Year ÷ \$ 43 898

Moved by Duncan Banks, seconded by Julie Perrottet that the treasurer's report be accepted.

CARRIED

Business arising from the Treasurer's Report:

Nil

DIBANBANDI RURAL TRANSACTION CENTRE
MANAGEMENT MEETING
TUESDAY 24 MAY 2019

Correspondence:**Inwards:**

Request from DPA to support their Christmas Lights Project & subsequent requests for information Applications for Job Opportunity Advertisement

Outwards:

April 2 minutes to Committee

Letter to staff regards visits to RTC by family and friends – not to access past doorway from Library

Pam to QGWA Diranbandi regards accommodation for painters of Noonduo silos

Job Opportunity Advertisement : Circulated via email contact lists & facebook page + Posters

Responses to DPA re Christmas Lights Project

Katie (Kathleen Conroy) Goondiwindi TMR following telephone conversation re staffing requesting statistics of new registration transactions and subsequent errors

Interview offers to applicants

BSC approval of acquittal Creative Welding grant

Moved Barb McMillan, seconded Lynda Parbury that the inwards and outwards correspondence be accepted. CARRIED

BUSINESS ARISING FROM THE CORRESPONDENCE:

- CHRISTMAS LIGHTS PROJECT

- Letter to Katie TMR (attached to Agenda for Committee Information)

CHRISTMAS LIGHTS: Grant applications have been made by Stan Harvey. Jacques advised they are waiting to hear outcome. Project will include lighting on tree trunks along the "avenue" from RTC to Beer'sheba sculpture, and large oras in the trees. A Removable Christmas tree to be placed in the courtyard at RTC and festooned with lights. Would like to light up the dividing strip on the main street but power could be an issue.

KATIE TMR: Letter written following comments from Katie around our staff and their ability to process new registrations. Statistics were requested. No response has been received.

General Business:

Everyone is asked to come up with ways to increase income at the RTC.

ITEM	DISCUSSION/ACTION REQUIRED	WHEN	BY WHOM	CLOSED
WIFI	Digby Whyte advised that the funding BSC has received will allow the RTC high speed internet and WIFI services paid for five years, and the related			

DIRRANBANDI RURAL TRANSACTION CENTRE
MANAGEMENT MEETING
TUESDAY 14 MAY 2019

	infrastructure RTC internet usage is 500GB per month. it was decided not to go ahead with offering free wifi to travelers.				
STAFF MATTERS	Sue King advised that Norma has dropped off her keys and uniforms. No communication to Committee. A new staff member has been appointed, commencing 23 May for training period... Olivia Hopkins was the successful applicant. Letter of offer has been sent. Staff roster has been adjusted to offer Olivia two days with Sue and one with Tia per week for five weeks, when we will review.				

Meeting closed 2.15pm

Next meeting: to be advised

DIRBANANDI RURAL TRANSACTION CENTRE
MANAGEMENT MEETING
TUESDAY 14 MAY 2016

WIFI	<p>Digby Whyte advised: Darling Grant monies (sought by Kerry Sutton on RTC's behalf) had allocated \$85,000 to install IT infrastructure in the RTC suitable for video conferencing and a wide range of applications. This included 5 years of paid internet fees. The monies are subject to a final agreement being signed. There is a small risk that a new government might not confirm the grants.</p> <p>RTC internet usage is 500GB per month. It was decided not to go ahead with offering free wifi to travelers.</p>
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President – Andrea Killen akill4@eq.edu.au 0477337775	Vice President – Greg Nicol tags.dirranbandi@gmail.com 0458259002	Secretary – Karen Sullivan mandksullivan@bigpond.com 0429476503	Treasurer – Amber Stewart amberstewart@live.com.au 0400932003
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VENUE	CWA Hall, Dirranbandi
CHAIRPERSON	Andrea Killen
MEETING OPENED	6.05pm
PRESENT	Karen Sullivan, Andrea Killen, Shelly Easton, Cr Ian Todd, Dani Kinnear, Sal Hemming, Jacque Hemming, Rachel Hourigan, Jess Hourigan, Cr Samantha O'Toole, Jonathan Burrell, Pam Crothers, Sian Hardie, Barb McMillan, Amber Stewart.
APOLOGIES	Robyn Rigby, Mayor Richard Marsh, Greg Nicol, Deputy Mayor Fiona Gaske.

Item	Moved	Second	Carried
Motion that the Apologies and Attendance be accepted	Karen	Amber	Yes

READ/TABLED PREVIOUS MEETING MINUTES

The minutes of the previous General Meeting held on 11/02/2019 were read by those present.

Item	Moved	Second	Carried
Motion that the minutes of the previous meeting held on the 11/02/2019 be accepted as a true and correct record of the meeting.	Andrea	Barb	Yes

BUSINESS ARISING FROM PREVIOUS MEETING MINUTES

Item	Details of Discussion/Action	Person Responsible	Status/Timeframe
RV Friendly Town & Caravan Parking Area.	<ul style="list-style-type: none"> * Mayor Marsh advised that the RV strategy is currently under consideration via the appointed consultant. Everything is on the agenda. * Robyn Rigby advised she is meeting with Earthcheck (Council appointed consultants) tomorrow to discuss the strategy. * Consultant's report due March. Council will decide if further community consultation is required once they have 	Robyn/Pam	Ongoing

	<p>reviewed the report -- due to discuss Council meeting 22.03.18</p> <p>* BSC had a teleconference with Consultant two weeks ago and have advised to go back to the drawing board, cost among other things an issue.</p> <p>* Cr Todd informed that it is moving forward however still policy pending at this point.</p> <p>* BSC has received the final report. River at Dirran is listed as a designated area, for the moment though, 2 sites only are being trialled in St George... 'Leave no Trace Camping', low cost sites, minimal infrastructure.</p> <p>* Council to report back and give update (Digby Whyte- Director Community & Environmental Sustainability)</p> <p>* Karen to extend an invitation to Kym Wildman and Digby White to attend next meeting and give update.</p>		
Water tower painting proposal	<p>* Barb continuing to work on this with local input.</p> <p>* Barb moved a motion to continue under the Progress Banner for this grant, seconded by Amber. Barb to send proposal to Council for approval. Cr O'Toole to seek RADF grant for possible funding for graphic design.</p> <p>* RADF application has been submitted for design funding.</p>	Barb	Ongoing

Item	Moved	Second	Carried
Motion that the business arising from previous meeting to be confirmed.	Karen	Andrea	Yes

Treasurer's Report

(tabled)

Business Arising from the Treasurer's Report

Nil

Documents to be ratified

Nil

Documents Circulated for Comment and Review:

Nil

Item	Moved	Second	Carried
Motion that the Treasurer's Report be accepted as a true and accurate record and that all accounts and payments be ratified.	Amber	Karen	yes

Correspondence In

(tabled)

Correspondence Out

(tabled)

Item	Moved	Second	Carried
Motion that Inward correspondence be received, and outward correspondence be adopted	Karen	Pam	Yes

Business Arising from the Correspondence

* Work Program Application – Karen to contact Tony (possibility of assistance in making some main street Xmas decorations)
tony.musgrove@dsc.qld.gov.au

* Recycling cans through Lions Club, St George (Contact Mick Kennedy) – Karen to invite Mick to come and speak at a Progress meeting, however, Progress Assoc. feel that they may not have the man power to oversee such a venture. Are happy to be a support role if we can.

* Pam Crothers presented Arts Council Report

* Letter of Support for FRRR EOI \$150,000 requested by Dirranbandi Arts Council Inc. for storyboards at R&R Precinct. Karen to submit.

* Discussion and endorsement of Noondoo Silo design (RTC Project) – Pam shared design ideas by Artist John Murray.

* Discussion in regard to designated parking and viewing area and appn. to DMR – Pam to follow up signage & Road Corridor Permit Application with Andrew Boardman.

General Business

* MDBA update from BSC.....Great news to share! – Cr Ian Todd listed how funding received from the Murray Darling Basin Authority will be distributed within the Shire (\$9.2 Billion in total). Massive thanks to David Littleproud and BSC for their unwavering support of our Shire throughout this process.

* Sian Hardie, Jacque Hemming and Amber Stewart gave an update on Town Xmas decorations project – Amber to make contact with Richard Backhouse to see if anything can be implemented while earthworks are happening over at the R&R Precinct.

* Sian Hardie gave an update on Dirranbandi LDC Steering Committee – 4 phases to project, presently at draft stage of Phase 1, Garnet (BSC) is Project Manager.

* Andrea discussed fencing at school, Cr Sam O’Toole to follow up on BSC commitment with this.

Meeting Closed 7.18pm

Next Meeting TBA

Minutes endorsed as true and correct /..... /..... President_____ Secretary_____

CORRESPONDENCECorrespondence In –

- * letter from BSC re: Work program – Application for Community Service Project
- * Mick Kennedy (phone call) re: recycling cans through Lions St George
- * Copy of letter from Holly Parcell to BSC requesting to rent a larger space at the Civic Centre for her business (seeking support from Progress Assoc.)
- * Email from Cr Sam O'Toole re: follow up info from last meeting
- * Email from Sian Hardie re: update Dirranbandi LDC Steering Committee
- * Email from Pam Crothers re: items for discussion at next meeting

Correspondence Out –

- * Dirranbandi Progress Assoc. signed up on “My Community Directory”
- * Dirranbandi Progress Assoc. Budget Proposal 2019/2020 forwarded to BSC
- * LOS for Dirranbandi Business Revitalisation & Shop Front Grants Program submitted by BSC
- * Advertising for 3 free workshops being run through the Progress Assoc. by engage and create consulting
- * LOS for Rural Transaction Centre Technology Upgrade submitted by BSC

Thallon Progress Association (TPA)		
Minutes		
Meeting Details		
Date	Tuesday, May 7th, 2019	
Location	Thallon Hall HACC Annex	
Meeting Opened	6.11 pm	
Attendees	Wayne Satour (WS) Treasurer, Leanne Brosnan (LB) Secretary, Liz Hill (LH) Minutes Secretary, Bill Willis (BW), Robert Johnson (BJ,) Cr Robbie Paul (RP), David Hill (DH), Kez Matterson NSW Ambulance (KM)	
Apologies	Jane Corbett (JC) Chair; Bryan Guppy (BG) Vice President, Richard Crook (RC), Shirley Southern (SS), Christine Allen, Richard Marsh	
Chairperson	Bill Willis (BW),	
Previous Minutes	Recorded as a true and accurate record: Moved: Liz Hill 2 nd Robbie Paul	
Acronyms	(TCS) Thallon Community Services Ltd, (BSC) Balonne Shire Council, (CWA) QCWA Branch Thallon Daymar	
Topic	Discussion	Action
Business Arising from previous meeting	<ul style="list-style-type: none"> • Budget Requests • RP said BSC Budget meeting has been rescheduled until later this week. • LH provided detail on Remembrance Wall. TPA in principal are happy with informal rock or native garden. • LB has obtained quote for Shade Structure for William. 9m x 6m shade structure \$16830 quote submitted to BSC. 	
	<p>Tourism</p> <ul style="list-style-type: none"> • JC to provide update on onsite meeting with Struxi held at Camp Ground on April 12th. • LB has had assurances from RD that entrance to road North of school will be fixed to allow safe access for caravans, along with other drainage issues and proposed irrigation system for oval – all \$ through Drought Communities Program need to be expended before June 30th. However RD no longer works at Council. Andrew Boardman has now taken over this role. LB has emailed to seek clarification. • LH contacted Sandra at VIC re adding ebird App info to birdwatching brochure <p>Merchandise</p> <ul style="list-style-type: none"> • SB has worked with SS and WS to streamline merchandise process – SS sends dockets and stocktakes to SB who creates invoices for Hotel and adds to MYOB to track stock. • Rec Grounds - Power stickers – BSC has given written permission for TPA to pay for stickers and BSC will reimburse. RP moved TPA to reimburse SB for \$109 and then invoice BSC for \$109. • BSC has asked TPA to find new supplier for next lot of so they can be numbered as per BSC 	<p>Hold over to June Meeting</p> <p>RP will check on the Drought Communities Program funding allocated at the Thursday meeting.</p> <p>LB to follow this up with request to Council for approval to purchase 1000 numbered stickers Seconded BJ Carried</p>

	<p>request. LB submitted quote for 1000 numbered power stickers for \$280</p> <ul style="list-style-type: none"> • VIC – has requested we supply extra 20 silo stubby holders • BW moved we produce an additional sign for Silos VP cost \$50 wording “Support the TPA – Merchandise and Info available at the Hotel.” And this banner to place at the interpretative silo sign. 2nd KM Carried. <ul style="list-style-type: none"> • Recreation Ground Club House Facilities • LB has acquitted TTT grant for clubhouse kitchen units and appliances. • SB obtained quote for insurance (see attached) to value of \$100 000 premium is \$610 inc gst • BJ moved we accept Insurance quote as per policy. 2nd DH Carried. • JC has suggested we need a community use form for people to fill out when they use facilities and that a donation be requested to help cover maintenance and insurance. See DRAFT use form. <p>6. ANZAC Paving Grant</p> <ul style="list-style-type: none"> • Need to action this project as we have pavers, bedding sand and road base on hand. • RP said WORC crew meeting set for June 2nd. <ul style="list-style-type: none"> • Still waiting for advice on Saluting our Service Grant application for commemorative pavers \$1351.79 and \$612.50 for James’ landscaping. <ul style="list-style-type: none"> • Town Water • LB arranged water samples, consumption level and temp info to be sent to Professor Graeme Millar at QUT who has developed a cost-effective way of filtering salt from Community Bore Water supplies and was happy “in principle” to look at Thallon as a trial site. Thanks to BSC for supplying consumption and temp info so promptly. • Waiting to hear back from Graeme once he has had a chance to get water test results. <p>8. Naming of Thallon Recreation Ground</p> <ul style="list-style-type: none"> • Melanie O’Flynn has supplied information and photographs for an interpretative sign. • Sign production plus design = approx. \$1700. 	<p>LB to contact SS to organise</p> <p>SB to finalize and check on contents insurance</p> <p>Defer until June meeting.</p> <p>BJ to talk to Ray Stahlhut & James Spierenburg to coordinate the plan. RP will follow up Andrew Boardman or Digby White to get the WORC on task.</p> <p>LB to follow up</p> <p>RP to follow up with BSC for signage funds.</p>
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	<ul style="list-style-type: none"> Consensus was to produce sign before setting date for event. Tyrell McGeever keen to attend. <p>9.Dunga Derby</p> <ul style="list-style-type: none"> Now coming to Thallon in October ... not September 13th, live music in Pub Beer Garden P&C to do breakfast at the school on Saturday. Fishing Club and Cricket Club have been approached to dinner and lunch. BW spoke about "Holding Up" participants on the dirt road and come in through the Rubbish Dump \$50 entry to Town to raise money for TPA <p>10. Ablution block at truck stop.</p> <ul style="list-style-type: none"> LB made follow up phone call to TMR (waiting for response) as TMR was unsure if they owned the truck stop or it was BSC. <p>11.Warriors Cricket Event in Thallon - 6 April.</p> <ul style="list-style-type: none"> Great success – well done to all involved. Story appeared in Balonne Beacon. <p>12. Railway cattle yards.</p> <ul style="list-style-type: none"> Michelle Clarke has indicated she is investigating this issue with the Rural Lands Officer. Digby Whyte confirmed 2003 BSC ownership of cattle yards. <p>13. TPA Asset Register</p> <ul style="list-style-type: none"> Value needs to be placed on Club House for asset register at previous meeting JC moved that the club house is valued at \$50 000 and to investigate insurance cover for building. 2nd BW. However JC believes we need to reexamine this as it needs to represent replacement value. Meeting agreed that Club House would not appear on 2018 Asset Register but would be included on 2019 Register. <p>14. Railway park opposite the hotel</p> <ul style="list-style-type: none"> SB contacted Amber Scheld the Property Manager for QR re leasing. Will provide further details at June meeting. <p>15. ANZAC DAY</p> <ul style="list-style-type: none"> Huge success, congratulations to all involved. LB moves letter of thanks go to RS in recognition of his continuing dedication in organizing the day seconded LH Carried LB would like to see more copies of WW1 and 2 booklets printed. WS moved and LH seconded that LB to investigate funding for additional booklets and TPA consider future sales to be handled like 	<p>BW to confirm the date change. BJ to ask Fishing club to do Dinner (Friday night) JC to ask Cricket club to do Boxed sandwiches for Saturday lunch.</p> <p>RP follow up</p> <p>JC to rescind the motion - June meeting. Review to \$100,000 value.</p> <p>LB to write thankyou letter to RS</p> <p>LB to investigate funding for</p>
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	<p>other merchandise. Booklets \$5 each.</p> <p>16. Be Connected Program</p> <ul style="list-style-type: none"> LH has applied to get Thallon (via TPA) registered as a Be Connected Community. Two grants for establishing, survey and launching the program. (Start up Round 17 notification after 15th May and Community Engagement Notification after 20th May). Further Info - June meeting. <p>17. DRAFT Planning Scheme</p> <ul style="list-style-type: none"> Community Consultation conducted at Hotel on 30th April. Becomes Law on 1 July 2019 If TPA wishes to make a submission it needs to be in writing to BSC and received by 7th June. LB requested the info from Digby Whyte be sent to Ann Leahy. RP said there were no substantial changes needed to plan so no need for submission. <p>18. End of Financial Year Returns</p> <ul style="list-style-type: none"> SB submitted online (uploaded reports completed by LC) Need to appoint auditor – LB obtained quotes Bodkins \$440 and O'Regans \$300 - \$500. DH moved and BJ 2nd that Bodkins be appointed as auditors <p>19. Thallon Family.</p> <ul style="list-style-type: none"> Ben Thallon has made contact and is happy to help with rail trail idea, LH to communicate directly with Ben and report back to June Meeting. 	<p>additional booklets</p> <p>RP has asked Digby Whyte to check all residential blocks for Native Title issues. This will include most of the Leasehold and State Land.</p> <p>LB to notify Bodkins.</p> <p>Liz and Lena to follow up with Ben Thallon</p>
Treasurer's Report	<p>30 April Chq Balance: \$1,689.23</p> <p>30 April Term Deposit \$8,994.56</p> <p>30 April Term Deposit \$8,782.49</p> <p>Invoices for payment</p> <ul style="list-style-type: none"> Lodgment fee for EOFY returns BPAY Office of Fair Trading \$55.35 Vistaprint Invoice \$109.98 Aust Post box \$49 Electrician \$249 <p>Memberships due \$15 family and \$10 individual</p>	<p>WS: moved and BJ 2nd the payments be ratified and financial report be accepted.</p>

	*Incorporated Associations end of financial Year have been lodged on line	
Inward Correspondence:	<ul style="list-style-type: none"> • Letter from QR CEO to Ann Leahy in response to TPA's query re lights. • Quote for Shade Structure over William (passed on to BSC) • McGeever Sign info and pictures from Melanie O'Flynn • RADF Report receipt from BSC for Metal Workshop • BSC unsuccessful request for McGeever Signage funding • Emails to Professor Graeme Millar and BSC re Thallon Bore Water. • Kim Wildman BSC email re stickers • Michelle Clarke BSC email re Railway Yards • Stephanie Price BSC email re Mobile Blackspots. • Liah Hayden BSC email re EOI for catering • BSC - RADF application Recycled Metal Sculpture Workshop \$3408.00 • Moonie River Investments - thank you to TPA. 	
Outward Correspondence-	<ul style="list-style-type: none"> • As above • TTT FRRR acquittal • JC email to Struxi re Campground feedback from meeting on April 12th. • LB request to BSC to pay for power stickers. • LH Be Connected Grant Applications • End of Financial Year Return 	LB moved that correspondence be received and outward be endorse WS 2nd:
General Business	<p>1. Committee Records, funds and Constitution.</p> <ul style="list-style-type: none"> • Need to ensure these are all in one central location for ease of access. • LB - touch up paint for William is located in SES shed. <p>2. Letter from David Littleproud's office re-funding for Shire.</p> <ul style="list-style-type: none"> • Concerns were raised by a number of members from the Thallon Community that there was no funding for Thallon included in the list. • LB followed up with David Littleproud's Office and BSC. RM informed her that the funds were linked to communities in the Shire specifically identified to have been affected by Water Buy Backs in the MDBA report – (Dirranbandi and StGeorge) however this was not consistent with the info given by David Littleproud's Office who indicated funding was for whole of Shire? RM pointed out that Bollon would benefit from the Wild Dog Exclusion Fencing and Thallon would benefit from the Internet Coverage funding. • RP pointed out that funding decisions didn't even go before a full Council meeting and that he 	JC to ask WS for box of records and old minute books. BW - TPA filing cabinet delivered for placement at Library.

	<p>and Councillors Fuhrmeister & Scriven only found out after the fact.</p> <ul style="list-style-type: none"> On investigation of Council records it appears the decision on over \$9 million worth of funding were made at a Council Workshop by Councillors Gaske, O'Toole and Todd. This fact was confirmed by the Mayor. David Littleproud's Office have said they are happy for the TPA to send their funding requests directly to them as they may be able to provide direct linkage to federal funding. General discussion held on the Council's decision making processes. <p>3. Telco Black Spot Email - BSC seeking information re telecommunications Black Spots effecting Public Interest Premises in the Shire.</p> <ul style="list-style-type: none"> Areas of poor or no reception in vicinity of Thallon discussed. Thallon tower is very weak and doesn't have capacity to cope with heavy use. BW moved that letter go to David Littleproud re improving capacity. 2nd BJ. KM offered NSW Ambulance provide a letter of support as their service is impacted and potential life saving treatment is unavailable as a result. PIP – Tourism Rec Grounds/Roads/Trucks/Properties and Small business. <p>4. BSC seeking EOI to provide Bar/Catering for QLD Ballet performance in Civic Centre in StGeorge on 26th of June.</p> <p>5. My Community Directory info session in Thallon on Wednesday 15th May at 11.30pm</p> <p>6. Park Lighting</p> <ul style="list-style-type: none"> With new ablution block to consider lighting and signage for the footpath thru park to link Rec Grounds and Hotel. Tourists often walk up to highway to cross over, unaware to the direct access. <p>7. Commemorative pavers</p>	<p>LB to email both Ann Leahy and David Littleproud to see if they are interested in receiving future copies of TPA minutes.</p> <p>LB to write to DL Office and include KM's letter of support. LB to Respond to BSC re Blackspots Blackspots: 1. "7 mile" blackspot Bullamon Leithmore / Goorarmoon 2. Gleneve / Minoo Hill 3. Dunroman/ Johnstons Quarry 4. Daymar/Weengallon</p> <p>LH to report June Meeting.</p> <p>LB to email BSC to see if this can be actioned.</p>
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	<ul style="list-style-type: none"> LH said there is an opportunity to commence a “Buy a Brick with Inscription” to recognised others who are currently or have given service to their country...not just Australian’s and not just locals from WW1 & 2 - others who have come to live in the district since. BW clarified stages of ANZAC Memorial project – Stage 1 WW1 has been completed, Stage 2 WW2 still yet to be completed. Need to complete this and general paving before beginning Stage 3 Korea, Vietnam, Afghanistan. <p>16. Paramedic Connect Program - KM reported NSW Ambulance Paramedic Connect program approved, plus funds for refurbishment works to the Ambulance Station. Possible forum in Thallon later in 2019.</p> <p>17. National Hairy Nose Day - Saturday is 11 June NHW day. Friday 8.30am Joe O’Brien will do a live cross via Skype to Wombat in the Park, Thallon School children may be involved.</p> <p>18. Helipad for Emergencies</p> <ul style="list-style-type: none"> BJ seeks a letter of support and procedure to establish a Helipad for SES emergency services. Need to establish a suitable landing site inside the levy bank in preparedness for future flood events. Moved KM and 2nd BJ All in favour. 	<p>LB write to Ann Leahy, for direction on who. State Emergency & QLD /NSW Ambulance Helicopter Division.</p>
	<p>Meeting Closed: 9.16pm</p> <p>Next Meeting: Tuesday 4th June 6 pm - Subject to Council approval for HACC Building.</p>	

Southern Queensland Country Tourism Ltd (SQCT)

Board Meeting Minute

4 April 2019

SQCT Office, James Cook Centre, 147 Herries St, Toowoomba.



Business Item	Action Arising	Person/s Responsible	Due by
1. Meeting opened at 11.20am.			
<ul style="list-style-type: none"> Quorum and attendance – a quorum is present (6 members constitutes a quorum). Directors Present: Dr Jane Summers (Skills Based); Cr Donna Ashurst (WDRC); Mr Phil Stonestreet (Industry); Mr Chris Parsons (Skills Based); Cr Geoff McDonald (TRC); Cr Tracy Dobie (SDRC) Present on Teleconference: Cr Robyn Fuhrmeister (BSC) Apologies: Mr Michael Hurn (Skills Based); Mr Steve Burns (Industry) In Attendance: Mary-Clare Power, SQCT CEO; Clare Parry, Minutes Secretary Conflicts of Interest: to be noted if and when necessary. Chair announced that she had received an email from Michael Hurn advising that, due to increased work commitments, he will be unable to continue to attend board meetings. 	Contact Michael Hurn re remaining on board to 30 June	Chair, Dr Jane Summers	
Minutes of Previous Meeting/s			
<p>Minutes of previous Board Meeting of 8 March 2019 – have been circulated.</p> <p>Amendment – in correspondence, letter from Paul McVeigh – change the report on this letter from the wording “his view” to “councils view”.</p> <p>The board resolved to confirm the minutes of 8 March 2019 including the noted amendment.</p> <p>Business in Arrears – to be held over to General Business</p>			

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2. SQCT Performance – formulate Strategy and make Policy			
<ul style="list-style-type: none"> Consider/Monitor 2018-19 budget performance - the CEO explained areas of proposed reforecast <p>The board resolved to adopt the finance report including the proposed budget re-forecast, as presented.</p> <p>The Chair reported on funding going forward:</p> <ul style="list-style-type: none"> The Chair and CEO will meet on 15 April with executive staff at SDRC to discuss tourism going forward Chair and Vice-Chair to meet with the SBRC Mayor at a suitable time and venue. Cr Fuhrmeister suggested early May would be the most convenient time to meet with Balonne Shire Council. WDRC meet next on Monday 8th and 15th – Cr Ashurst advised to wait for an appointment until there is some consensus from council after their 17th April meeting. Cr Ashurst suggested contacting her when time to book so that she can assist. 	Arrange appointments with SBRC and BSC	Secretary	asap
3. SQCT Compliance – monitor performance and external accountability			
<ul style="list-style-type: none"> a. CEO highlighted pertinent areas of her report – <ul style="list-style-type: none"> a) CEO and Marketing Manager are to promote SQCT at ATE in Perth all next week. b) RTO funding is still being discussed – TNF funding and guidelines will remain as current for another year with some small changes to guidelines/reporting – Activity Plans now need to be completed by 1 September. The RTOs have asked for TEQ confirmation of three years funding. b. Significant correspondence for noting was distributed. <p>The Board resolved to note the CEO Report and tabled correspondence.</p>	Jane Hodges to prepare and provide further content to Chris Parsons for future videos	Jane Hodges	asap

4. Governance			
<p>a. Risk Management Checklist –</p> <ol style="list-style-type: none"> 1. <i>Local Government funding to remain at a viable level</i> – it was agreed the work and meetings to be undertaken over the next two months will ensure this 2. <i>Ensure that councillors are fully briefed on the local RTO and tourism industry immediately following council elections</i> – this to be followed up in 2020 following the LG elections 			
5. General Business			
<p>a) Nominees to fill vacant Industry Board member positions – Cynthia Rice and Geoff Davenport to be contacted after further proposals are confirmed on future board structure</p> <p>b) Appointments with SDRC and TRC – are being progressed</p> <p>c) Meeting of Mayors – Jane Summers reported that she had met with SW Council of Mayors to discuss with more clarity for merging going forward – Mayors agreed that SQCT should proceed merge discussions with TDD and go forward as SQCT – transition manager was discussed, TRC offered to provide resource and Gary Humphries has been proposed. External consultants also approached: Krista Hauritz has proposed \$21k + GST + travel to act as transition manager; James Corvan overseas during proposed timeframe. SDRC may be able to provide a person to fill this role if necessary – Chair is meeting with John Wagner tomorrow (Friday) to continue discussions; Chair asked board for advice on what she should propose/accept should Mr Wagner offer to pay the cost of the merge – board advice: SQCT is moving ahead with the transition by hiring a Transition Manager; if Mr Wagner proposes to rejuvenate Tourism Darling Downs, what would be acceptable under the circumstances; if Mr Wagner proposes pay all merger costs then ask for his proposal in writing to be considered by the full SQCT board; Donna Ashurst suggested that she, as a councillor, would consider it to not be good governance for SQCT to receive funding from a major developer. This sentiment was supported by local gov board reps.</p>	a...contact nominees	a....Chair	a....at a suitable time

<p>d) CEO position has gone to market – independent assessment of applications to be undertaken by Classic Recruitment. Interview panel to be formed</p> <p>It was moved by Geoff McDonald, and seconded by Phil Stonestreet that the board meeting move into camera.....Carried.</p> <p>It was moved by Geoff McDonald, and seconded by Phil Stonestreet that the board meeting move out of camera.....Carried.</p> <p>Motion: “That SQCT brings forward consolidated funds reserved for 2019-20 financial year to engage an independent transition manager to an agreed maximum value commencing Tuesday 23 April 2019”. Moved by Phil Stonestreet, Seconded by Geoff McDonald.....Carried.</p> <p>Motion: “That SQCT appoints an acting CEO if required from 27 May until a new CEO commences in line with TRC offer tabled at 4 April board meeting”. Moved by Geoff McDonald, Seconded by Chris Parsons.....Carried.</p> <p>The board resolved to accept Mary-Clare’s resignation with her finishing date being 24 May. A farewell function will be arranged in her final week.</p> <p>e) the Toowoomba Conferences Role – tender document will soon be available</p> <p>f) Transition Roadmap – discussed as correspondence and by the board in camera</p> <p>g) Interview panel for a new CEO – suggested panel to consist of Chair, Tracy Dobie, Matt Bron and one other.</p>	<p>d)...suitable people approached</p> <p>Send invitations to a farewell function to past board members as suggested by Chair.</p> <p>e) follow up with TRC</p> <p>g)....approaches made</p>	<p>d)....chair</p> <p>Chair</p> <p>e)...CEO</p> <p>g)...Chair</p>	<p>d).... asap</p> <p>As required</p> <p>e) asap</p> <p>g).asap</p>
Meeting Closed -2pm			
<p>Next Meeting: Friday 24 May, 11am, in Toowoomba – followed by the board’s farewell lunch for the CEO with venue TBA.</p>	Book a lunch venue	Chair/secretary	When required

**South West Queensland Regional Arts Services Network
Advisory Committee Meeting**

Thursday 9 May, 10am

Empire Theatre Meeting Room, 57 Neil Street



Agenda

1. Present

Michelle Blair, Jeanette Wedmaier, Ruth Atkinson (Chair), Justyne Wilson, Angus Wilson, Bronwyn Davies (online).

2. Apologies

Kerry Saul, Mareea Rosier, Bradley Saunders, Susie Klein, Mareea Lochel, Amanda Tolson.

The minutes were presented and no issues arising.

3. Update on Program and feedback from AQ panel

Program

Seed funding round has received 7 applications. Many of the applications are not applicable to funding as they currently stand. Michelle will meet with each applicant and see how we can help point them in the right direction even if RASN can't fund their initiatives. The round did uncover some new contacts in more areas, so the process has been useful but overall did not hit the level we were expecting. It is unlikely that we will run another round in the same format, instead take on the learnings of this process and direct funds in other pathways keeping in mind it is important that we don't overlap on existing opportunities like RADF.

Networking events are underway with the Toowoomba event set for First Coat in May and Wilsonton SHS in July. Maranoa and Balonne events will occur in June with Jess Vanden of Create and Thrive – focusing on crafters and small creative enterprise. Western Downs are planning a number of different events and Michelle is working on Goondiwindi and Lockyer.

Professional Development – Michelle has put in an application to the National Library for digitizing workshops across all regions, funds matched by RASN to conduct those workshops for small museums and collections. Outcome later in the year.

First 5 Forever July tour is locked in for Toowoomba, Maranoa and Balonne. Moving into production shortly.



REGIONAL ARTS

Harmony Centre, St George – Have engaged an Indigenous Arts Mentor who has worked with National Standards to help them devise processes so the space can run effectively once opened.

Indigenous Cultural Trail – Surat Aboriginal Corp is looking at creating an event that will be eligible for the Outback Events Fund. Michelle will assist of the development of the event.

Lanescapes – Support has been confirmed of the Lanescapes project in Goondiwindi to move into its second year.

Chinchilla Museum – Support will be given to he chinchilla Museum to help them write larger grants to realize their major outcome.

Michelle has been very active in providing mentoring to individuals and groups and continuing to develop relationships in the region with LGA's and other organisations.

Feedback from Arts Queensland

Feedback was received following the milestone reporting earlier in the year. The feedback was very positive however they are looking for larger cross regional projects. They reacted well to anything with a tourism outcome.

They are generally understanding that the program is in the early stages however they are keen to see some bigger moves. We strongly feel that this will come in time but relationship building, and effective mapping of needs and infrastructure must come first.

There is a silo mural project in development along the Warrego and the further development of art trails across the region will achieve this outcome. Both of these are long term projects.

4. Arts Ablaze Update

Bronwyn Davies gave an update on the event. The EOI round for presenters and artists went well and they are now into the details of programming. The timelines are pressured with early bird tickets going on sale 31 May and full registration live on 12 July. Further funding from Australia Council and Arts Queensland has not come through so Bron is now looking at how that effects programming and looking at other possible sponsorship opportunities.

There was a brief conversation about what happens next after this conference and the importance of having that discussion in tandem with the event to ensure that this is not a one off. Involving peak bodies such as Regional Arts Australia, Arts Queensland and LGAQ is essential in furthering the conversation.

There is a lot of focus on collection of data and stories from this conference to help build the case.



SWO
REGIONAL ARTS

5. Southern Downs gaps

There still remains a gap in representation in the Southern Downs on our committee and in the programming. We are looking at more individuals accessed through Empire contacts as well as starting to target local councilors as the executives seem reluctant to engage. The area is still very divided post amalgamation and there is still a strong faction that would like to de-amalgamate. The situation is ripe for a strengthening, situational arts project but we need to identify allies before proceeding. We will look into who arrange the Pub Choir event in the region – possibly Chamber of Commerce and continue to make connections where we can.

6. Evaluation Framework

Arts Queensland has engaged consultant Bridget Jones from Wavelength to evaluate the impact of RASN across the state. As part of that Bridget has consulted with each of the areas to build their own evaluation frameworks. Arts Queensland has also built a program logic. Currently the framework is being tweaked to be relevant specifically to our program. We are being very careful that the evaluation requirements of both Arts Qld and Wavelength do not exceed expectations and take up time that should be spent on program delivery. Evaluation was only considered in a small way in the budget so we do not want the effort involved in completing the required evaluation to overwhelm Michelle. There has been some criticism directed to Arts Qld from the RASN team that the evaluation frameworks has come a little late and after the fact however we are working with what we are presented with to gain the best outcome for the region and the state.

7. Financial update

\$52 000 has been allocated from the programming for this financial year. All of these funds are matched with a mix of cash and in kind some significantly more than 50%. Remaining programming funds will roll over into the next financial year.

There are many projects with committed funds moving into 19/20 with more being progressed in the coming months. A clear picture of this will be available at the next meeting as full reports are once again due to Arts Queensland in July.

8. Vote 1 Regional Arts Australia Campaign

The committee were made aware of the campaign by Regional Arts Australia to lobby for an increase in funds to the Regional Arts Fund. This is an important campaign for the national health of regional arts and important to support. More information can be found here:

<https://regionalarts.com.au/regional-arts-fund/vote-1-regional-arts>

9. Other Business

The committee asked what Michelle needs from them and advice and contacts, leads and ideas of who to connect with are still vital to build the network. Please pass on any contacts and ideas to Michelle and we will certainly be in touch if we need to draw on your resources.



Cultural Mapping was discussed. The State Coordination Office is looking at how best to deliver the information that each region is gathering into a website or digital portal. Many questions are still to be answered with this including who maintains and updates the information. The SCO has a graphic designer on board and is developing web concepts and testing mapping tools with the North Qld region.

10. Next meeting

Friday 19 July 10am. Angus will be an apology. We will look at an alternative location for this meeting to share the load of travel.

11. Close

The meeting closed at 11.30am



MINUTES 10 May 2019 - Warwick

Venue:	Southern Downs Regional Council Chamber, 64 Fitzroy Street, Warwick	Date:	Friday 10 May 2019
Chair:	Mayor Peter Petty - Tenterfield	Time:	10.05 am
Attendees:	Mayor Peter Petty, Cr Brian Murray, CE Terry Dodds, Noelene Hyde	Tenterfield Shire Council	
	Cr Kate Dight	Inverell Shire Council	
	Cr Stephen Ritchie, GM Lester Rodgers	Moree Plains Shire	
	Cr Joan White	Goondiwindi Regional Council	
	CEO Matthew Magin	Balonne Shire Council	
	Cr John Coulton, GM Max Eastcott	Gwydir Shire Council	
	Cr Neil Meiklejohn, Mayor Tracy Dobie, CEO David Keenan	Southern Downs Regional Council	
	GM Greg Ingham	Walgett Shire Council <i>By Teleconference</i>	
	Mr James McTavish	Cross Border Commissioner	
	Ms Trudi Bartlett	RDA Darling Downs South West	
	Mr Ray Lambert – SDRC Local Laws Coordinator	Guest Speaker	
	Mr Scott Smith – CEO, Council of Mayors, SE Qld	Guest Speaker	
	Mrs Kelly Foran – Friendly Faces Helping Hands Foundation	Guest Speaker	
File Ref:	NAM2019143		

1.	Meeting Open: 10.05 am Welcome: Mayor of Southern Downs Regional Council, Cr Tracy Dobie, extended a welcome to Warwick and SDRC. Mayor Dobie spoke about the current drought situation which is affecting all Councils in the BROC Region, stressing that it has moved from a feed drought to a more catastrophic water drought. Mayor Dobie advised that SDRC are approaching the water shortage as a “disaster” event.	
2.	Apologies:	
	Cr Richard Marsh	Balonne Shire Council
	Cr Frances Young	Gwydir Shire Council

	Cr Manuel Martinez	Walgett Shire Council
	Stewart Berryman	Inverell Shire Council
	Hon Adam Marshall MP	Member for Northern Tablelands
	Nathan Axelsson	RDA Northern Inland
	Russell Stewart	RDA Northern Inland
	Linda Keeshan	QLD Cross Border Representative
	Moved that the Apologies be accepted: Gwydir Seconded: SDRC CARRIED	
3.	Minutes of Meeting: 15 February 2019 (Inverell)	
3.1	Matters Arising from the Minutes	
3.1.1	<p>BROC Transport Plan – Information to be followed up and clarified. Noted that the Bruxner Way may be incorporated in the State Government’s Regional Road Network.</p> <p>Lester Rodgers advised the IPWEA Road Congress being held in Sydney on Monday, 3 June 2019.</p>	
	Moved that the Minutes be accepted: Inverell Seconded: Goondiwindi CARRIED	
4.	Correspondence	
4.1	Inwards: <ul style="list-style-type: none"> Bank Statements Warwick Credit Union & National Australia Bank Fixed Term Certificate – Warwick Credit Union Hon Mark Furner MP – Response – Operational Costs – Meat Processing Industry (letter tabled) 	
4.2	Outwards: <ul style="list-style-type: none"> Cheque Payment – Top of the Town Motel Hon David Littleproud MP – Murray Darling Basin Plan – Proposed Review Hon Adam Marshall MP & Others – Operational Costs – Meat Processing Industry Issue of Tax Invoices for Annual BROC Membership 	
4.3	Matters arising from Correspondence:	
4.3.1	Cr Coulston sought clarification of payments for dinner on the evening prior to BROC meetings – referred to General Business.	
	Moved that correspondence be accepted: Balonne Seconded: Inverell CARRIED	
5.	Financial Report as at 8 February 2019	
5.1	Transactions since last meeting: <u>National Australia Bank – 69-022-2187</u>	
	Opening Balance as at 12 February 2019	\$5,109.26

	Cheque Payment – Top of the Town Motel Restaurant	\$ 320.00
	Moree Plains Shire Council – Annual Membership	\$ 500.00
	Goondiwindi Regional Council – Annual Membership	\$ 500.00
	Interest	\$ 0.11
	Balonne Shire Council – Annual Membership	\$ 500.00
	Inverell Shire Council – Annual Membership	\$ 500.00
	Gwydir Shire Council – Annual Membership	\$ 500.00
	Balance as at 11 April 2019	\$7,289.37
	<u>National Australia Bank – Term Deposit 42-388-8697</u>	
	Lodged 27 Sept to 27 Dec 2018 (3 month)	\$10,000.00
	Re-invested 27 December 2018 for 12 months @ 2.75%	\$10,052.36
	Maturity Date – 27 December 2019	
	<u>Warwick Credit Union – 400379187</u>	
	Closing Balance 31 March 2019	\$ 0.18
	<u>Warwick Credit Union – Fixed Term Deposit 100005924</u>	
	Opening Balance as at 31 March 2019	\$20,840.29
	Interest Paid 2.25%	\$115.62
	Reinvested 22 April 2019	\$20,955.91
	Maturity Date – 22 July 2019	
6.	Moved that the Financial Report be accepted: Balonne Seconded: Inverell CARRIED	
	Guest Speakers	
6.1	<p>Mr James McTavish – Cross Border Commissioner/Regional Town Water Supply Coordinator advised that with current water issues, there is an enormous amount of activity going on.</p> <p>Cross Border Issues – The Cross Border portfolio has been moved from Dept Premier & Cabinet to Department of Planning, Industry & Environment. The push for functional economic regions is being received and accepted by DIRC however there are issues with Treasury in the way regional infrastructure is assessed.</p> <p>An Infrastructure Fund of \$12m has been allocated for spending in the next term of NSW State Government. This is available for bridges, tourism and investment in roads and related infrastructure but requires a co-contribution.</p> <p>Emergency resources are separate across the States but there is a need to ensure that there is a greater commitment for access and shared resources.</p> <p>Regional Town Water Supply Issues Ongoing issues have been made worse by changes in the NSW Government and have been highlighted by the drought. There is a need to address issues of infrastructure and policy while we have the opportunity and the issue is current.</p>	

	<p>Water administration and licensing is intensely bureaucratic and inefficient in NSW. There is substantial risk of failure of water dependant industry and a high variability in water resources in various areas.</p> <p>Financial sustainability in the water space is very difficult together with a lack of planning for water availability and poor co-ordination within and between catchment areas.</p> <p>There is a poor understanding in metropolitan areas of the water needs of regional areas, an issue regarding complexities of water within Aboriginal communities and the fact that hobby farmers and owners of large urban properties are not able to access the same support as primary producers.</p> <p>The NSW Government is committed to address issues of local water utilities in terms of availability, safety and acceptability and is committed to work with Local Government to program future needs however the Government agencies need a big shift in culture.</p> <p>In closing, Mr McTavish advised that Federally, there is a commitment to build more dams.</p> <p>Mr McTavish left the meeting following his presentation.</p>
6.2	<p>Mr Ray Lambert – Southern Downs Regional Council Local Laws Coordinator – provided an overview of SDRC’s new approach to managing invasive pests through their Invasive Pest Control Scheme.</p> <p>Although there was initial resistance, the new Scheme has achieved very positive results. The Scheme evolved as a result of landowners approaching Council to bring pressure to bear on neighbours who were not dealing with pests.</p> <p>The Scheme requires property owners to have a Plan in place and has achieved a 92% return rate as property owners realise that the cost to control and eradicate pests is not as great as they had supposed.</p> <p>Other positive outcomes have been the allocation of \$1.25m for cluster (exclusion) fencing which is creating off farm employment and the fact that National Parks are now engaged with Council in a way they have not been in the past.</p>
6.3	<p>Mr Scott Smith – Chief Executive Officer, Council of Mayors, South East Queensland – advised that this organisation works as a collaborative group with equal voting rights. Established in 2005, it is the largest advocacy body for local government in Queensland and has a membership of 10 south east Qld Councils.</p> <p>Three (3) major initiatives and game changing plans for south east Queensland include:</p> <ul style="list-style-type: none"> • <i>People Mass Movement Study</i> Population growth for the area is anticipated at 47% for the next 25 years. Considers options for faster rail network to service Toowoomba.

	<ul style="list-style-type: none"> • SEQ City Deal This was set up to ensure tax dollars will be reinvested in the local area and Government agreement to commence negotiations has been received with an estimated timeframe of 12 – 18 months. The Plan will evolve over 20 years and will engage all 3 tiers of Government. • SEQ 2032 Olympic and Paralympic Games Planning has commenced for an event that will have huge benefit the region, adding much needed infrastructure and bringing tourism dollars. The project needs to be cost neutral and was initially led by the Mayors of South East Queensland but now has the support of Government following a visit by the IOC President. <p>Other projects being undertaken are:</p> <ul style="list-style-type: none"> • Resilient Rivers • SEQ Food Trails (online tool) • SMART Region
6.4	<p>Mrs Kelly Foran – CEO of Friendly Faces Helping Hands Foundation – <i>Friendly Faces Helping Hands Foundation</i> is a website designed to network communities and their people to hospitals and health facilities and provides information on accommodation, parking, cheap eats, childcare and other facilities that are located around each metropolitan hospital as well as links to support networks, social workers and counsellors.</p> <p>The Foundation aims to make stays in city hospitals as easy as possible for country people, so far assisting over 80,000 people deal with their health issues. The current drought situation is creating delay and avoidance issues for country people who are in need of health care, an issue which <i>Friendly Faces Helping Hands</i> is working hard to address.</p> <p>The Foundation receives no Government assistance but relies on funding from country people who are making donations of horses, dogs, cars etc which the Foundation sells. Volunteers from all over Australia are there to assist those for whom the journey to access medical care may be just too difficult.</p>
	<p>Meeting Adjourned for Lunch – 12.45 pm Meeting Reconvened – 1.20 pm</p> <ul style="list-style-type: none"> • SDRC CEO David Keenan left the meeting • Walgett GM Greg Ingham left the meeting (teleconference)
7.	Items Listed
7.1	<p>Bruxner Way Traffic Counts – Reports from Tenterfield Shire Council and Inverell Shire Council – referred to Bruxner Way Joint Committee.</p> <p>Tenterfield Shire Council Mayor Peter Petty has written to The Hon Paul Toole MP, Minister for Regional Transport & Roads regarding reinstatement of the Bruxner Way as part of the State Regional Road Network. No response has yet been received.</p> <p>The Hon Adam Marshall MP is also advocating for this reinstatement.</p>

8.	General Business
8.1	<p>Presentation by Mrs Kelly Foran – Friendly Faces Helping Hands Foundation Cr Joan White requested that Councils encourage Regional Disability Advocacy Services Toowoomba to work with the Foundation as it covers cross border areas and the drought is exacerbating the health and wellbeing situations of many country people.</p>
	<p>Moved: That BROC donate \$1,000 to Friendly Faces Helping Hands Foundation and review every twelve (12) months: Gwydir Seconded: Inverell CARRIED</p>
8.2	<p>Evening Meal for BROC Members Prior to Meeting: Cr John Coulton sought clarification with respect to payment for the meal. This is an important event for attendees and particularly those who travel long distances to attend.</p> <p>Cr Neil Meiklejohn stressed that attendees need to operate within the governance framework across the 2 separate States.</p> <p>ACTION: Terry Dodds to investigate and bring information back to the August 2019 meeting.</p>
8.3	<p>Outstanding Cross Border Issues: Cr Joan White raised the issue of police response as a cross border issue as it appears no action has been taken and issues have not been solved. Goondiwindi Regional Council will be taking up at a Ministerial level.</p> <p>Mayor Peter Petty advised that there are still radio communication problems with Rural Fire Service. However, local police now have radios to communicate across the border.</p> <p>Lester Rodgers suggested that BROC continue to support the initiatives outlined by the Cross Border Commissioner and continue to get regular updates and status reports, and that BROC support liaison with the relevant State Members by Councils.</p>
8.4	<p>BROC Transport Plan: Currently there is \$10,000 quarantined to undertake a CSIRO study on the Bruxner Way.</p> <p>Mayor John Coulton advised that funds remain quarantined to clarify and update the existing study and to look at opportunities and work identified - Moree to put up a proposal.</p> <p>ACTION: Angus Witherby to provide an update at the August 2019 meeting.</p>
8.5	<p>Cross Border Waste: Terry Dodds advised that the EPA has changed the rules relating to waste being moved cross border. Details regarding cost and chain of custody (with consignment notes) need to be provided to EPA along with proof of disposal.</p> <p>ACTION: RDA Darling Downs & South West to provide aggregating and waste value information to the August 2019 meeting.</p>

9.	Next Meeting Walgett Shire Council @ 10.00 am Friday, 9 August 2019
10.	Meeting Closed – 2.00 pm.

ACTION ITEM LOG			
Officer	Item	Listed	Outcome
Exec	Commission further research on rural roads	04/05/18	
RDANI	Provide figures for Inverell – Manufacturing as a growth industry (meat processing)	15/02/19	
Exec	Reinvite Mr Newton (Bindaree Beef) to a future meeting	15/02/19	
RDANI	Skilled Migrant Workers – figures for each Shire and copy of correspondence	15/02/19	
Exec	Letter and donation to Friendly Faces Helping Hands Foundation	10/5/19	
Tenterfield	Investigate and bring information to August 2019 meeting regarding governance applicable to the pre BROC meeting meal.	10/5/19	
RDA DDSW	Provide aggregating and waste value information to the August 2019 meeting.	10/5/19	

OFFICER REPORT

TO: Council

SUBJECT: **Monthly Report - Rural Services and Compliance**

DATE: 10.06.19

AGENDA REF: ICES4

AUTHOR: Karl Hempstead - Manager Rural Services

Executive Summary

From the Manager of Rural Services and Compliance reporting on rural services, stock routes and compliance projects and operations for May 2019.

Stock Route Travel & Agistment Permits

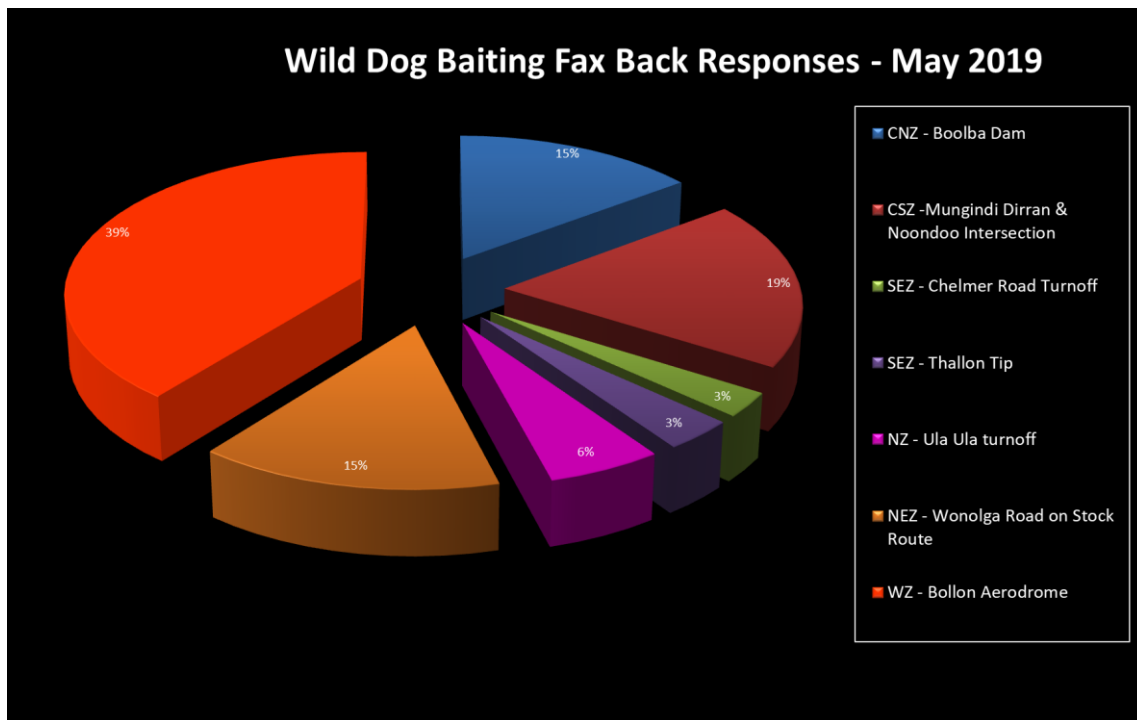
A majority of the Shire has now had pasture assessments completed and indicators show that the North of the Shire has some percentage of decent pasture but the majority is suffering. After June movements are completed, applications will be assessed on a case by case basis in accordance with the *Stock Route Management Act 2002*.

Below is a table that shows the number of Stock Route Travel and/or Grazing Permit applications that have been submitted for review. It gives an outline of the number of permits approved, declined or under review. A review of a Stock Route Travel or a Grazing Permit will take 5-7 business days to undertake, depending on the route chosen or the relevant reserve and facility inspections that are required to be undertaken.

	Number of Applications Received	Number of Applications Under Review	Number of Permits Approved	Number of Decision Notices (Declined Applications)
Stock Route Travel Permits	6	2	2	1
Stock Route Grazing Permits	3	1	2	0
TOTAL	9	3	4	1

Baiting Campaigns

Balonne Shire Council conducted their bi-annual on ground 1080 baiting campaign from Tuesday 7 to Friday 10 May 2019. The response from landholders was down on previous years due to the ongoing drought, with just over 3000 kg of baited meat being dispersed by landholders throughout the Shire. The graph below shows what area of the Shire the majority of the baiting was undertaken.



BSC Officers and National Parks & Wildlife Services conducted aerial baiting in a fixed wing aeroplane at the 'Culgoa Flood Plain National Park' on Wednesday 29 May 2019. Aerial baiting was conducted to reduce feral pig numbers on Culgoa, Narkoola and Thrushton National Parks. Approximately 1,060kg of injected baits were distributed over the three national parks.



Images above: Aerial baiting at Culgoa National Park.

Pest Animals

Balonne Shire Council Officers participated in a DAF workshop Tuesday, 28 May 2019 with Department of Agriculture and Fisheries (DAF) biologist Rod Cheetham. The workshop was to develop identification skills and impacts regarding Mozambique Tilapia, European Carp and Koi species. He also spent time updating skills regarding healthier rivers and native fish species of this region.



Images above: Fisheries training – Karl Hempstead, Kevin Fontaine, John Sykes, Di Francisco, Michelle Walters, QMDC rangers and presenter Rod Cheetham.

QFPI Funded Project Update

Officers and Helicopter contractor conducted the aerial baiting program under the QFPI funded project on Wednesday, 15 May 2019 with 19 properties participating from the Balonne Shire (North) and Maranoa Regional Council (South West). Estimated area covered during the aerial campaign was 250km with factory bait K-9s deployed by helicopter. Landholders have already mentioned that dog activity has reduced significantly on the Shire boundary since the aerial baiting was undertaken.



Images above: Aerial baiting preparation and crew.

Australian Feral Pest Management Service (AFPMS), conducted the Wild Dog Trapping Training on Thursday, 30 May 2019 at the St George Showgrounds in collaboration with our adjoining Shires as per discussions with the Department of Agriculture and Fisheries (DAF). Mark Loosemore from AFPMS delivered the training to 19 landholders who were pleased with the training outcomes and gave good assessments on the training delivered.



Images above: Mark Loosemore conducting trapping School.

Pest Plants

Spraying campaign on 'Moombah' was a success with the elimination of *Harrisia* cactus in affected area, Biosecurity Officers and our Rural Lands staff will monitor the site frequently to determine any regrowth.

The Balonne Shire has begun to distribute the current publication of *Weeds of Southern Queensland* to landholders with distribution during the on ground 1080 baiting campaign and wild dog trapping school. The book is available from the manager of rural services or at the front counter of the Balonne Shire Council administration office.

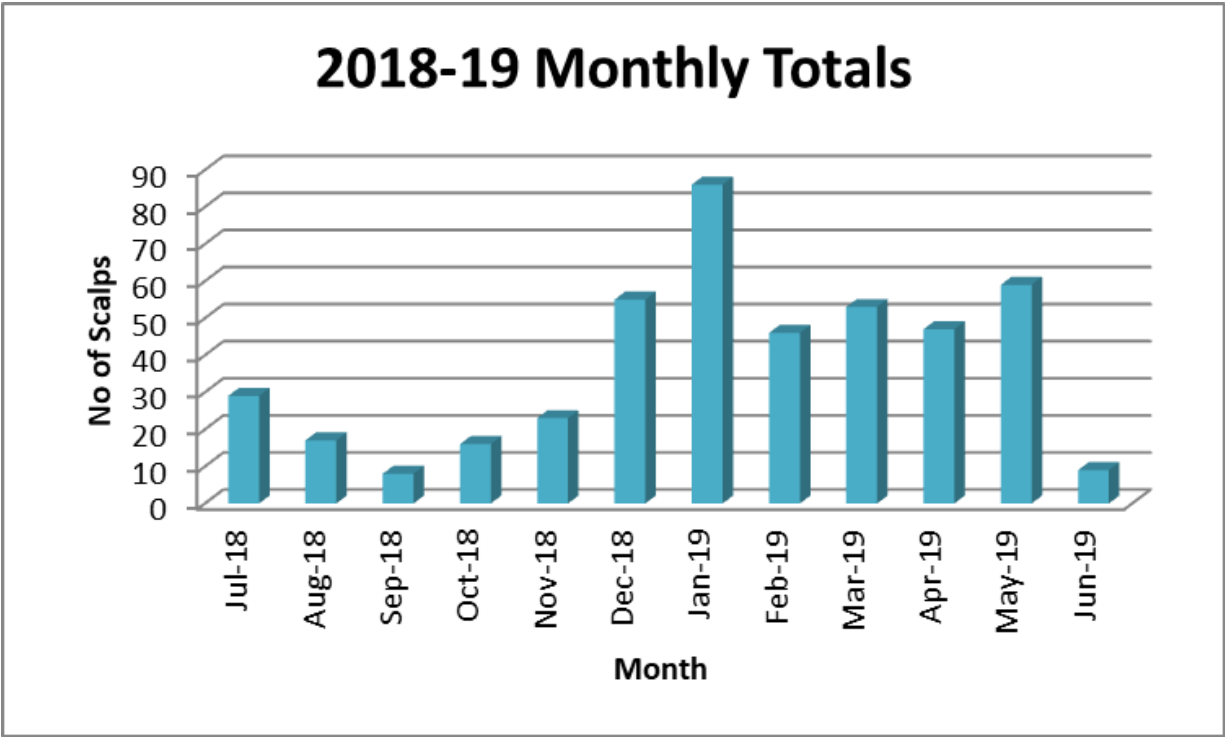
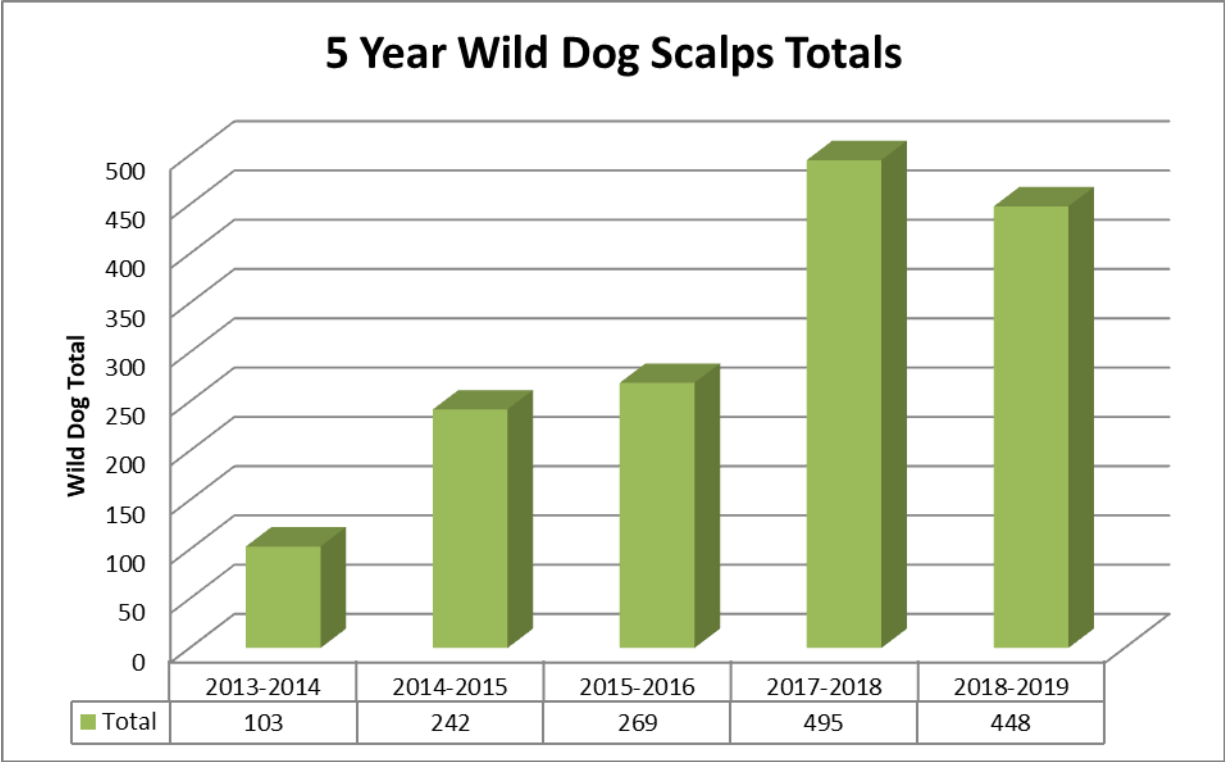


Image above: Matilda of Glencoe receives the new edition of Weeds of Southern Queensland.

QMDC rangers are continuing to spray the Dirranbandi-Hebel Road to eliminate mimosa and common pear, once this is completed they will move onto the Noondoo-Thallon Road under Main Roads funding – element 5.

Monitoring of the Coral Cactus bio release is currently ongoing.

Wild Dog Scalp – Bounty



Town Commons and Firebreaks

- Bollon town common fence being renewed.
- St George stock pound operating normally
- No stock on Thallon town common
- Dirranbandi town common operating normally
- Hebel town common operating normally
- Mungindi town common operating normally

Drought Communities Program (DCP) – Stock Route Works & Bollon Town Common.

- Boomerang Dam project completed.
- 7 Mile Dam project completed.
- Bollon Town Common fence work commenced Monday 3 June 2019.

Animal Control & Senior Compliance Officer report.

- The increase in daily patrols has received some positive feedback from members of the public who commented to John Sykes whilst on patrol which were “Good to see you getting around all the time” and other comments “About time Council’s dog vehicle is starting to be seen more often”. Extra patrols will be the norm to maintain high visual presence.
- Parvo virus out break at dog pound – as a result one dog Euthanised and one dog vaccinated and recovered. Pound was decontaminated.
- Extra Hygiene protocols put in place for entry and exit of dog pound.
- Twelve dogs impounded of the reporting period.
- Nine (9) for wandering
- One (1) surrendered
- Two (2) were euthanized
- As of the 31 May 2019 1 dog waiting to be rehomed by Rescue group and two to be collected by owner.
- Six (6) dogs returned to owners.
- Three (3) kittens surrendered
- Three (3) kittens rehomed.

Attachments

Nil

Digby Whyte

Director Community and Environmental Services