



Meeting Notice and Agenda

for the

General Meeting of the Council

to be held in the

Council Chambers, 118 Victoria Street, St George

on

Thursday 31st October 2019

Commencing at 9:00am

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ORDER OF PROCEEDINGS

1. **Opening**
2. **Council Prayer**
3. **Attendance**

Expected attendance of this meeting is as follows:

Councillors		Staff/Consultants	
Cr RW Marsh (Mayor)	-Full Meeting	Mr Matthew Magin (Chief Executive Officer)	-Whole Meeting
Cr RG Fuhrmeister	-Full Meeting	Mrs Michelle Clarke (Director Finance & Corporate Services)	-Whole Meeting
Cr FM Gaske	-Full Meeting	Mr Andrew Boardman (Director Infrastructure Services)	-As required for IFS
Cr SC O'Toole	-Full Meeting	Dr Digby Whyte (Director Community & Environmental Services)	-As required for CES
Cr RI Paul	-Full Meeting		
Cr SS Scriven	-Full Meeting		
Cr ID Todd	-Full Meeting		

4. **Leave of Absence**
5. (COM) Confirmation of Minutes of the **General Meeting held on 19 September, 2019.** Confirmation of Minutes
6. **Declaration of Conflicts of Interest**
7. **Deputations**
8. **Councillor Reports**
9. **Meeting Business by Corporate Function**
 - Chief Executive Officer
 - Finance & Corporate Services
 - Infrastructure Services
 - Community & Environmental Services
10. **Confidential Items**
 - Chief Executive Officer
 - Finance & Corporate Services
 - Infrastructure Services
 - Community & Environmental Services
11. **General Business**
12. **Information Reports**
 - Chief Executive Officer
 - Finance & Corporate Services
 - Infrastructure Services
 - Community & Environmental Services

(FCS) FINANCE AND CORPORATE SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
FCS1	<u>REQUEST TO SUPPORT APPLICATION FOR LAND LOT 1 STG8554 ST GEORGE</u>	Request to support application for Lot 1 STG8554, St George	4
FCS2	<u>AUDIT AND RISK COMMITTEE MINUTES 8 OCTOBER 2019</u>	The Audit and Risk Committee met on 8 October 2019.	9
FCS3	<u>FEES AND CHARGES 2019/20 - DIRRANBANDI COURT SPORTS FACILITY</u>	Dirranbandi Court Sports Facility	88
FCS4	<u>ANNUAL REPORT 2018/19</u>	Annual Report 2018/19	90
FCS5	<u>LEASE OF LAND - GRAIN CORP - THALLON</u>	Lease of Land – Grain Corp - Thallon	92
FCS6	<u>EXTENSION OF TIME - WILD DOG EXCLUSION FENCING RATE SCHEME</u>	Extension of time WDEF Special Rate Scheme	96
FCS7	<u>MONTHLY FINANCE REPORT SEPTEMBER 2019</u>	Monthly Finance Report September 2019	99

OFFICER REPORT

TO: Council

SUBJECT: Request to support application for land Lot 1 STG8554 St George

DATE: 18.10.19

AGENDA REF: FCS1

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

Request to support application for Lot 1 STG8554, St George

Background

Council has received a request from an adjoining property owner seeking to purchase a strip of land known as Lot 1 ST 8554 off Isle Street, between their property and the constructed levee bank.

The land is State Owned land and is a reserve for park and recreation purposes under the trusteeship of the Balonne Shire Council. The Department of Natural Resources, Mines and Energy [DNRME] have advised the property owner that they can make application to DNRME but must attach a letter of support from Council that advises it is in support of the revocation of the part of the reserve and are in support of the application to purchase the encroachment area.

The land is shown in the attachment 2 'marked area' and is situated on the dry side of the levee behind the Scouts hall towards Isles Street. The property owner states that they currently maintain the area.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Infrastructure and Planning</u>	Community infrastructure for existing and future needs

Consultation (internal/external)

DNRME

Property Owner of Lot 11 STG8537

Planner (Maranoa) advise that once the approval has been granted by DNRME a Reconfiguring a Lot – Boundary Realignment application to cut the portion of land off the state land will be required. This would likely be the condition from DNRME if approved.

Infrastructure Services inspected the site and have no objection to the area provided that a 2.5m buffer from the toe of the levee bank be maintained to allow access to check valves and provide vehicle access.

Legal Implications

DNRME advise there is no native title implications.

Section 236 (1)c)iv) of the Local Government Regulations 2012 allows Council to dispose of an interest in land if it is disposed of to a person who owns adjoining land. Under this exemption it has been assessed as being land not suitable to be offered for disposal by tender because of its close proximity to the adjoining private residence and the size and shape of the area requested. Further the area is not pre-disposed to being part of the recreation reserve due again to the close proximity to the private residence.

There are no other adjoining landholders. It is in the public interest to dispose of the interest in the land without a tender or auction as public access would be undesirable for the property owner for park and recreation purposes

Final determination will be made by DNRME as owners of the land.

Policy Implications

Not applicable

Financial and Resource Implications

There is nil cost to council. However, as there may be significant costs in surveying off the balanced lot it is recommended that all application, surveying fees, title lodgement fees etc be at applicant's expense.

Attachments

1. Attachment 1 Request [↓](#)
2. Attachment 2 Marked Area [↓](#)

Recommendation/s

That Council, as trustee of the park and recreation reserve known as Lot 1 STG8554 provide a letter of support to the owner of Lot 11 STG8537 for the revocation of part of Lot 1 STG8554 being the area shown in Attachment 2 'Marked area' and support the application for Department of Natural Resources Mines & Energy to sell the encroachment area on the condition that:

- a) a 2.5m buffer from the toe of the levee bank be maintained;
- b) all application, surveying fees, title lodgement fees etc be at applicant's expense.

Michelle Clarke

Director Finance & Corporate Services

Council Chambers
Victoria Street
St George QLD 4487

September 23rd 2019

To Planning Department Balonne Shire Council,

Purchase of part off Lot 1 STG8554:

To whom it may concern,

I would like support from the Balonne Shire Council for the purchase of a strip of land contained as part of STG8554.

The strip of land is inside the existing levee bank and has been maintained by us with lawns and gardens for approximately 17 years and transfer by council will have no adverse impact or affect the present amenity of the area or use of the reserve.

At present it is an unusable strip between the toe of the levee bank and our property. Access to or the integrity of the levee will not be effected.

I have attached the following for your perusal:

- Plan with shaded area mark for purchase.
- Google map with area shaded.
- Email and response from Department of Natural resources, mines and energy confirming no native title claim on the strip.

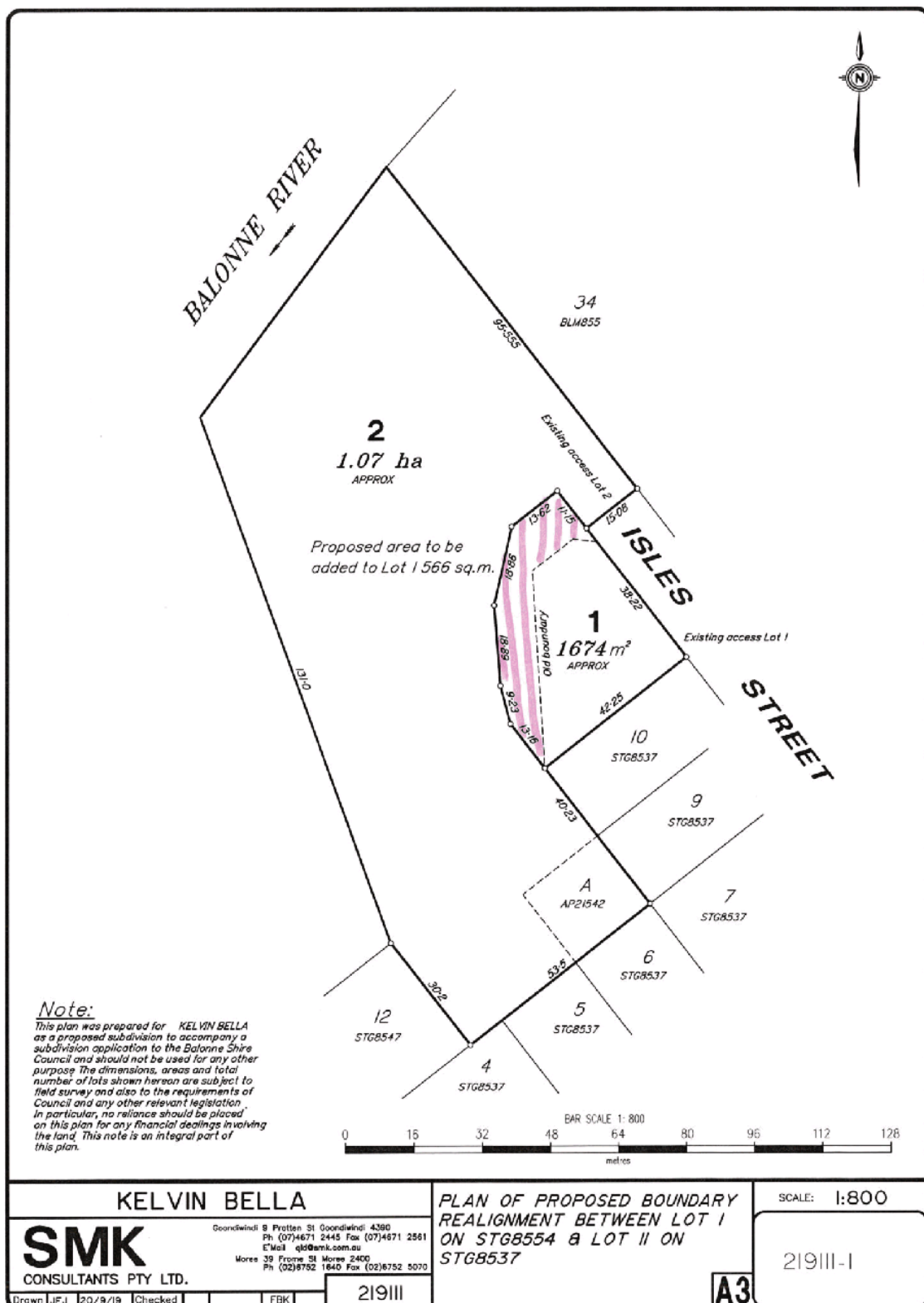
I can make myself available at any time should you like to meet and view the strip of land in concern.

Regards,



Kelvin Bella

0428717284





OFFICER REPORT

TO: Council

SUBJECT: Audit and Risk Committee Minutes 8 October 2019

DATE: 11.10.19

AGENDA REF: FCS2









AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

The Audit and Risk Committee met on 8 October 2019.

Background

The Audit and Risk Committee met on 8 October 2019 and the minutes of the meeting are attached for council to receive and adopt. The Committee endorsed council's financial statements and received council's external audit results for 2018/19. Council's external audit is attached, however is summarised as follows:

Financial statements preparation process	Internal controls
<ul style="list-style-type: none"> Year end close process Partially implemented Timeliness Timely Quality No adjustments	<ul style="list-style-type: none"> Control environment Generally effective Risk assessment Effective Control activities Effective Information and communication Effective Monitoring controls Effective

The financial sustainability assessment is based on the results of council's asset sustainability, operating surplus and net financial liabilities ratios. Audit's assessment of the council's overall financial sustainability risk is higher risk.

Areas of audit significance

We identified the areas of your financial report that we considered to be at significant risk of material error. The risk map below sets out the identified areas of audit significance.



There were no new significant deficiencies for the 2018/19 financial year. One deficiencies that was resolved and there are only 3 remaining matters that remain a work in progress including asset management, timely recording of fixed assets in the fixed asset register and leave liability.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Governance</u>	High levels of accountability and compliance

Consultation (internal/external)

Audit and Risk Committee
Queensland Audit Office
Prosperity Advisors (External Auditors)
Arabon Audit & Assurance (Internal Auditors)

Legal Implications

Section 104(5(b) of the Local Government Act 2009 and S176-179 of the Local Government Regulations 2012 require council to prepare its general purpose financial statements, financial sustainability ratios and community financial report.

Policy Implications

Management has undertaken a review of its asset management assumptions surrounding treatment of its depreciation and aims to liaise with the Audit and Risk Committee, Council and Auditors to amend policy for 2019/20 financial year.

Financial and Resource Implications

The external audit fee is \$50,700.

Attachments

1. AC_08102019_MIN_403.pdf [↓](#)
2. External Audit Report 2018/19 [↓](#)
3. Certified Financial Statements 2018-19 [↓](#)

Recommendation/s

That Council receive and adopt the Audit and Risk Committee minutes for 8 October 2019.

Michelle Clarke

Director Finance & Corporate Services

UNCONFIRMED



MINUTES

of the

Audit and Risk Committee Meeting

held in the

Council Chambers, 118 Victoria Street, St George

on

Tuesday 8th October 2019

Commencing at 1.00pm

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ORDER OF PROCEEDINGS	2
(REP) REPORTS	3

UNCONFIRMED

ORDER OF PROCEEDINGS

ATT1 ATTENDANCE

Mr James Hetherington, Cr RW Marsh (Mayor), Cr FM Gaske, Mr Craig Dreher

Mr Matthew Magin (Chief Executive Officer), Mrs Michelle Clarke (Director Financial & Corporate Services), Mr Andrew Boardman (Director Infrastructure Services), Dr Digby Whyte (Director Community & Environmental Sustainability), Mrs Tracey Lee (Manager Finance Services)

The Chair welcomed our new Independent Audit and Risk Committee member Mr Craig Dreher to the Committee.

LOA1 LEAVE OF ABSENCE Nil

COM1 CONFIRMATION OF MINUTES

Cr Gaske moved and Cr Marsh seconded:

That the Minutes of the General Meeting held on 17 June, 2019 be confirmed as true and correct.

CARRIED

BAM1 BUSINESS ARISING FROM MINUTES **REP9 AASB 9 FINANCIAL INSTRUMENTS POSITION PAPER**

Cr Gaske moved and Cr Marsh seconded:

That the Audit and Risk Committee recommend that the Position Paper on the Impact Assessment of New Accounting Standards; AASB 9 Financial Instruments be adopted by Council.

CARRIED

REP10 LANDFILL REMEDIATION PROVISION POSITION PAPER

Cr Marsh moved and Cr Gaske seconded:

That the Audit and Risk Committee recommend that the Position Paper on Landfill Remediation Provision be adopted by Council.

CARRIED

REP11 ROADS, WATER, SEWER - ASSET REVALUATIONS 2019

Cr Marsh moved and Cr Gaske seconded:

That the Audit and Risk Committee recommend that the Position Paper on the Valuation Report for Roads, Water and Sewer Assets be adopted by Council.

UNCONFIRMED

CARRIED

REP12 ASSET REVALUATION - BUILDINGS

The Audit and Risk Committee sought an explanation of the variation in the valuation increase and decrease in depreciation.

Cr Gaske moved and Cr Marsh seconded:

That management provide the Audit and Risk Committee with a report to revise the valuation process and assumptions ahead of the 2019/20 financial year audit given the increase in valuation and decrease in depreciation for the 2018/19 financial year with limited supporting information.

CARRIED

Cr Marsh moved and Cr Gaske seconded:

That the Audit and Risk Committee recommend that the Position Paper on the Valuation of Buildings be adopted by Council.

CARRIED

(REP) REPORTS

REP1 FINANCIAL STATEMENTS 2018/19

Financial Statements

Cr Marsh moved and Mr Craig Dreher seconded:

The Audit and Risk Committee recommend:

1. That the 2018/19 Financial Statements be endorsed by Council with the following wording to be added to note 9(c) at the bottom of page 19 prior to management signing. *"The condition assessments performed as part of the annual valuation process for assets measured at written down current replacement cost are used to estimate the useful lives of these assets at each reporting date. As part of the asset valuation process Council has reassessed the useful lives. This reassessment resulted in a reduction in depreciation expense recognised for Transport Infrastructure, Urban Waste Water Network, buildings and plant and equipment assets."*
2. That Council (subject to the additional wording) adopt the Annual report at its 31 October 2019 ordinary meeting.

CARRIED

REP2 MANAGEMENT LETTER 2018/19

Management Letter 2018/19

Mr Craig Dreher moved and Cr Marsh seconded:

The Audit and Risk Committee recommend that Council receive and note the Management Letter 2018/19.

CARRIED

UNCONFIRMED

The Chief Executive Officer, Matthew Magin took the opportunity to thank Prosperity Auditors and their staff for the way in which they conducted the Audit, their assistance and advice. He also thanked the Balonne Shire team for their co-operation and positive result and significant improvement from prior years.

REP3 **QAO BRIEFING NOTE - OCTOBER 2019**

Queensland Audit Office Briefing note October 2019.

Cr Marsh moved and Cr Gaske seconded:

The Audit and Risk Committee recommend that Council note the briefing paper for October 2019 from the Queensland Audit Office.

CARRIED

REP4 **RISK MANAGEMENT - PROGRESS REPORT**

Risk Management – Progress Report

Cr Marsh moved and Cr Gaske seconded:

The Audit and Risk Committee recommend that the Risk Management progress on the action plan be noted by Council.

CARRIED

REP5 **INTERNAL AUDIT REPORTS**

Internal audit reports completed.

Cr Marsh moved and Cr Gaske seconded:

The Audit and Risk Committee recommend that:

1. The Council note status report for each of the audit recommendations for:
 - a. Wild Dog Scalps
 - b. Fuel Card Usage
 - c. Plant Management

CARRIED

REP6 **AUDIT PROGRESS REPORT**

Audit and Risk Committee Progress Report

Cr Gaske moved and Cr Marsh seconded:

The Audit and Risk Committee recommend that Council receive and note the Audit progress report for October 2019.

CARRIED

There being no further business, the Meeting closed, the time being 2.13pm. Confirmed at a Meeting of the Audit and Risk Committee held on .

.....
CHAIR



Balonne Shire Council

2019 Closing report
2 October 2019

Our ref: 5-206

IN-CONFIDENCE

4 October 2019

Matthew Magin
Chief Executive Officer
Balonne Shire Council
11 Henry Street
St George Qld 4487

Dear Mr Magin,

2019 Closing report

We present to you our closing report for Balonne Shire Council ("council") for the financial year ending 30 June 2019. It includes an analysis of areas of audit significance, identified audit misstatements, and other matters.

Our audit was conducted in accordance with our external audit plan issued 19 March 2019. We confirm that up to the date of this report we have maintained our independence obligations in relation to our conduct of this audit.

Based on the information that has been assessed as part of our audit, we expect to issue an unmodified audit opinion.

We will be issuing a report to parliament incorporating your council. In this report, we will comment on the results of our audit of your financial report, financial position, performance and sustainability matters, and any significant internal control issues we identified. This report is prepared in accordance with the *Auditor-General Act 2009*.

We are keen to hear your views about the audit services we provide and will seek your feedback via an online survey. This survey will help us understand what is working well and where there are opportunities for us to improve our engagement with you.

If you have any questions or would like to discuss the audit report, please contact myself or Alex Hardy on (07) 3007 1900.

Yours sincerely,



Luke Malone
Partner

Enc.

cc. Richard Marsh, Mayor
James Hetherington, Chairperson of the Audit Committee

1. Summary



This closing report documents our audit of your council's financial statements, including how we have responded to significant financial reporting risks.

The final audit opinion is subject to the completion of the financial statement audit process. Key aspects still to be finalised are listed below. Appendix A provides a detailed list of all unfinalized audit matters.

Highlights

Expected audit opinion

We expect to issue an unmodified on the financial statements.

Financial audit materiality

\$735,000

increase of \$225,000 to planning materiality to reflect the actual result for the year.

Financial statements preparation process

Year end close process
Partially implemented

Timeliness
Timely

Quality
No adjustments

Internal controls

Control environment
Generally effective

Risk assessment
Effective

Control activities
Effective

Information and communication
Effective

Monitoring controls
Effective

Estimated final fee

\$50,700 – final fee estimate, consistent with planned fee

Outstanding audit matters

Item	Responsibility
Financial statements review—quality check over final version	QAO
Subsequent events update—review of transactions to date of signing	Management and QAO
Management representation letter—to be signed with the financial statements	Management
Financial report certification—signing of the financial statements by Council	Management and QAO










2. Financial statements overview








Our key insights into your financial statements

Statement of comprehensive income

Classes of transactions, account balances or disclosures	Change	Key drivers
Rates, Levies and Charges \$10.47m	 \$0.68m 7%	The increment in rates, levies and charges is attributable to the approved general rate increase in 2018-19.
Sales Revenue \$2.80m	 \$0.34m 11%	The decrement in sales revenue is due to a reduction in the volume of contract works for the Department of Transport and Main Roads (DMR) compared to the prior year.
Grants, Subsidies, Contributions and Donations \$12.85m	 \$1.61m 14%	The increment in grants, subsidies, contributions, and donations revenue is due to the receipt of an increased volume of state government grants relating to the: <ul style="list-style-type: none"> • Community Combating Drought program (\$0.67m); • Digital Connectivity Project (\$0.50m) • Wild Dog Exclusion Fencing Grant (\$0.80m)
Employee Benefits \$6.28m	 \$0.15m 2%	Employee benefits expenses are consistent with the prior year and the minor increment is in line with the approved award increase for 2018-19.
Materials and Services \$10.76m	 \$1.59m 17%	The increment in materials and services expenses is due to increased expenses relating to new grants received during 2018-19 such as the Community Combating Drought program, Digital Connectivity Project and Wild Dog Exclusion Fencing grants as noted above.
Depreciation and Amortisation \$7.62m	 \$0.57m 7%	Depreciation and amortisation expenses are consistent with the prior year. This is in line with Council's asset addition/renewal program and asset revaluation results.
Gain on Revaluation of Property, Plant and Equipment \$42.85m	 \$40.94m 2148%	The increment in the gain on revaluation of property, plant and equipment is due to the results of the comprehensive asset valuation for the following asset classes: <ul style="list-style-type: none"> • buildings (\$3.6m) • water supply network (\$3.2m) • transport infrastructure (\$33.6m) • urban waste water network (\$2.4m)



Statement of financial position

Classes of transactions, account balances or disclosures	Change	Key drivers
Cash and Cash Equivalents \$31.23m	 \$5.63m 22%	The increment in cash is primarily attributable to the net surplus generated in 2018-19.
Trade and Other Receivables \$1.80m	 \$0.66m 27%	The prior year amount for receivables included a higher level of receivables from the Department of Transport and Main Roads (DMR) related to roads to recovery (R2R). Similar levels of receivables from DMR for R2R were not received in 2018-19.
Property, Plant and Equipment \$302.37m	 \$41.16m 16%	The increment in property, plant and equipment is due to the net of the following movements: <ul style="list-style-type: none"> • \$5.9 million asset additions • \$42.8 million revaluation surplus • \$7.6 million in depreciation
Total liabilities \$5.74m	 \$0.49m 9%	Increment in liabilities is related to the initial recognition of a landfill remediation provision of \$0.46 million. Other liabilities are individually and collectively consistent with the prior year.
Asset Revaluation Surplus \$242.16m	 \$42.85m 21%	As noted above, the increment in the asset revaluation surplus is due to the results of the comprehensive asset valuation for buildings, water supply network, transport infrastructure, and urban waste water network.



3. Financial sustainability assessment



Our key insights into your financial statements

The table below details our assessment of your financial sustainability and is based on the results of your asset sustainability, operating surplus and net financial liabilities ratios. Our assessment of the council's overall financial sustainability risk is **higher risk**.

Refer to Appendix D for guidance on how these ratios are calculated and our financial sustainability risk rating definitions.

Operating surplus ratio	Commentary																								
<p>Operating surplus ratio - Council compared to the average for the rural/regional segment</p> <table><tr><th>Fiscal Year</th><th>Target</th><th>Council</th><th>Average</th></tr><tr><td>FY15</td><td>0%</td><td>-5%</td><td>5%</td></tr><tr><td>FY16</td><td>0%</td><td>-10%</td><td>4%</td></tr><tr><td>FY17</td><td>0%</td><td>-5%</td><td>10%</td></tr><tr><td>FY18</td><td>0%</td><td>-10%</td><td>5%</td></tr><tr><td>FY19</td><td>0%</td><td>-5%</td><td>10%</td></tr></table>	Fiscal Year	Target	Council	Average	FY15	0%	-5%	5%	FY16	0%	-10%	4%	FY17	0%	-5%	10%	FY18	0%	-10%	5%	FY19	0%	-5%	10%	<p>The Council's 5-year average operating ratio is outside the target range at negative 8%.</p> <p>The current year operating surplus ratio (OSR) of negative 6% (FY2018 – negative 14%) suggests that Council needs to consider increasing its own revenue source and reduce its expenditure to achieve the target. This could include considering the services council provides or the levels at which they are provided.</p>
Fiscal Year	Target	Council	Average																						
FY15	0%	-5%	5%																						
FY16	0%	-10%	4%																						
FY17	0%	-5%	10%																						
FY18	0%	-10%	5%																						
FY19	0%	-5%	10%																						
Net financial liabilities ratio	Commentary																								
<p>Net financial liabilities ratio - Council compared to the average for the rural/regional segment</p> <table><tr><th>Fiscal Year</th><th>Target</th><th>Council</th><th>Average</th></tr><tr><td>FY15</td><td>0%</td><td>-60%</td><td>-20%</td></tr><tr><td>FY16</td><td>0%</td><td>-70%</td><td>-30%</td></tr><tr><td>FY17</td><td>0%</td><td>-80%</td><td>-40%</td></tr><tr><td>FY18</td><td>0%</td><td>-100%</td><td>-50%</td></tr><tr><td>FY19</td><td>0%</td><td>-110%</td><td>-60%</td></tr></table>	Fiscal Year	Target	Council	Average	FY15	0%	-60%	-20%	FY16	0%	-70%	-30%	FY17	0%	-80%	-40%	FY18	0%	-100%	-50%	FY19	0%	-110%	-60%	<p>Council's net financial liabilities ratio is outside the target range at negative 118%.</p> <p>The net financial liabilities ratio indicates that Council's capital structure appears adequate for its size. However, if council intends to obtain debt funding for future capital projects, its negative operating surplus ratio suggests council may experience difficulties in repaying this debt.</p>
Fiscal Year	Target	Council	Average																						
FY15	0%	-60%	-20%																						
FY16	0%	-70%	-30%																						
FY17	0%	-80%	-40%																						
FY18	0%	-100%	-50%																						
FY19	0%	-110%	-60%																						
Asset sustainability ratio	Commentary																								
<p>Asset sustainability ratio - Council compared to the average for the rural/regional segment</p> <table><tr><th>Fiscal Year</th><th>Target</th><th>Council</th><th>Average</th></tr><tr><td>FY15</td><td>100%</td><td>100%</td><td>200%</td></tr><tr><td>FY16</td><td>100%</td><td>50%</td><td>100%</td></tr><tr><td>FY17</td><td>100%</td><td>40%</td><td>120%</td></tr><tr><td>FY18</td><td>100%</td><td>30%</td><td>110%</td></tr><tr><td>FY19</td><td>100%</td><td>40%</td><td>120%</td></tr></table>	Fiscal Year	Target	Council	Average	FY15	100%	100%	200%	FY16	100%	50%	100%	FY17	100%	40%	120%	FY18	100%	30%	110%	FY19	100%	40%	120%	<p>Council's average asset sustainability ratio is 49%. This is outside of the target range.</p> <p>The average asset sustainability ratio indicates that the Council may not be able to replace its assets as they near the end of their useful life. As such, council may encounter a reduction in the asset's service levels and/or useful lives previously expected.</p>
Fiscal Year	Target	Council	Average																						
FY15	100%	100%	200%																						
FY16	100%	50%	100%																						
FY17	100%	40%	120%																						
FY18	100%	30%	110%																						
FY19	100%	40%	120%																						



4. Audit conclusions



Areas of audit significance

We identified the areas of your financial report that we considered to be at significant risk of material error. The risk map below sets out the identified areas of audit significance.



Risk	Description	Audit Response	Audit conclusion
1	Valuation of property, plant and equipment (road infrastructure assets)	<p>Net revaluation increments of \$42.8 million (or 21.4%) were applied to infrastructure assets in 2018-19 as follows:</p> <ul style="list-style-type: none"> Land and Buildings \$3.6 million increment Transport infrastructure \$33.6 million increment Water supply and urban waste water network \$5.5 million increment <p>We have reviewed the valuation including the reasonableness of the assumptions, judgements key inputs including unit rates, condition assessments, componentisation of assets and remaining useful lives. We also liaised with management and the Council's independent valuator.</p>	We are satisfied with the asset values presented in the financial statements for the year ended 30 June 2019.
2	Procurement and Contract Management Risk	<p>We have obtained an understanding of Council's procedures around procurement and contract management and reviewed procurement undertaken in accordance with council's policy to identify any probity and related party issues.</p> <p>We have tested the effectiveness of key controls for the period 1 July 2018 to 30 June 2019 over purchases and payments.</p>	We have not noted any major deficiencies. Substantive testing included analytical review and vouching a sample of procurement items to supporting documentation.



3	Financial sustainability	We have reviewed the allocation of expenditures between capital and maintenance works and checked the mathematical accuracy of calculated ratios.	<p>All the three primary financial sustainability indicators were weaker than minimum targets in the 2018/19 year. Financial sustainability for the Council has been assessed as high risk as all three sustainability ratios do not meet the guidelines.</p> <p>Our recalculation of these ratios identified one error in the operating surplus ratio calculation which has since been corrected. Based on the audit work performed, we have reasonable assurance that the financial sustainability ratios disclosed in the financial statement is accurate and in accordance with the Financial Management (Sustainability) Guideline 2013.</p>
4	Information Technology General Controls	We have obtained an understanding of the IT control environment, with focus on the systems relevant to financial reporting. Key areas included access security, monitoring of privileged user accounts and data recovery.	<p>Whilst we did not identify any new deficiencies, previous management letters included three recommendations for improvement in respect to Council's overall IT environment:</p> <ul style="list-style-type: none"> • Monitoring of superuser access to information systems • PCS (Practical) user access review • No formal Business Continuity Plan in place and Disaster Recovery Plan not being reviewed on a timely basis <p>Management has addressed these deficiencies and our testing shows that our recommendations have been implemented.</p>



5	Preparedness for the Implementation of New Australian Accounting Standards	<p>The Council will implement three new accounting standards (AASB 16 'Leases', AASB 15 'Revenue from contracts with customers' and AASB 1058 'Income of not for profit entities') for their 2019–20 financial statements. As part of the current year's audit, we assessed the Council's progress towards implementing the new standards.</p>	<p>We noted that the Council is still progressing in its implementation of the new accounting standards. The Council has not:</p> <ul style="list-style-type: none"> quantified the impact of the accounting treatment of leases and major income streams, highlighting significant management assumptions included quantitative information on the financial impact in their 2018–19 financial statements. <p>This increases the risk that the Council may not:</p> <ul style="list-style-type: none"> be able to capture the necessary information / data to comply with the requirements of the new standards due to systems limitations be able to prepare the 2019–20 financial statements that materially comply with Australian Accounting Standards. <p>Management has assessed the impact of its leases and has prepared a lease register. Council has no financial or operating leases. Council owns all of its photocopiers and IT equipment and all of its plant. Council only has short term plant hire arrangements from time to time. Council does have a range of peppercorn leases with community organisations. Council does not lease any commercial premises nor rent any commercial premises. Management considered there is no materiality in regards to the new standards and considers it will be prepared for the 2019/20 financial statements.</p>
---	----------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Representations from management

We have requested written representations from management on financial statements related matters, including areas of audit significance. We require this letter to be signed on the same date as your certification of the financial report. These representations support the other audit evidence we gather in forming our opinion.



4. Audit conclusions



Other audit opinions

In conjunction with our 2018-19 audit of the council, we will issue audit opinions on special purpose financial reports prepared for the Roads to Recovery grant acquittal. This special purpose financial report is yet to be issued at the date of this report but is due by 31 October.

Final audit materiality

Our final audit materiality thresholds have changed since we communicated those in the external audit plan to reflect your year-end financial statement balances.

We used these thresholds in assessing misstatements.



Evaluation of misstatements

Identified misstatements to the date of this report are included below.

Identified misstatements	Increase/decrease in net assets (\$)	Increase/decrease in operating result (\$)
Adjusted misstatements NIL	-	-
Unadjusted misstatements—audit conclusion NIL	-	-



5. Audit issues



Internal controls

This table summarises our reporting on significant deficiencies/deficiencies in internal controls. Refer Appendix A for details.

	Number of significant deficiencies		Number of deficiencies		Rating
	Current year	Prior year unresolved	Current year	Prior year unresolved	
Control environment <i>Structures, policies, attitudes and values that influence daily operations</i>	-	1	-	1	
Risk assessment <i>Processes for identifying, assessing and managing risk</i>	-	-	-	-	
Control activities <i>Implementation of policies and procedures to prevent or detect errors and safeguard assets</i>	-	-	1	-	
Information and communication <i>Systems to capture and communicate information to achieve reliable financial reporting</i>	-	-	-	-	
Monitoring activities <i>Oversight of internal controls for existence and effectiveness</i>	-	-	-	1	

Effective

No significant deficiencies identified

Partially effective

One significant deficiency

Ineffective

More than one significant deficiency

Financial reporting issues and other matters

This table summarises our financial reporting and other issues raised in the current year and those carried forward from prior years. See Appendix A for details.

	Financial reporting issues – risk ratings			Other matters*
	High	Moderate	Low	
Prior year				
Unresolved	-	-	-	-
Resolved	-	-	3	-
Re-raised	-	-	-	-
Current year				
Interim issues—unresolved	-	-	-	-
Interim issues—resolved	-	-	-	-
Final issues—unresolved	-	-	-	-

* We only track resolution of other matters where management has committed to address the item raised






6. Audit assessments



Effectiveness of financial statements preparation process

Our assessment of the effectiveness of your financial statements' preparation process involved considering three components: your year-end close processes, the timeliness of your financial statements, and the overall quality of your financial statements. We assessed these based on the criteria disclosed in the external audit plan. These are further explained below.

We assessed the outcomes of your year-end close processes, based on the agreed dates in your external audit plan to ensure timely audit clearance of the financial statements at year end.

 Year end close processes	 Timeliness of financial statements	 Quality of financial statements
Your rating: ● Partially implemented	Your rating: ● Timely	Your rating: ● No adjustments
<p>We assessed the outcomes of your year-end close processes, based on the agreed dates in the external audit plan. We have looked at the dates for:</p> <ul style="list-style-type: none"> finalising non-current asset valuations (16/05) This is after the agreed date of (30/04) on the engagement plan Shell financial statements completed (30/04) Complex/contentious accounting issues resolved (31/05) Work-papers reviewed and available for audit (09/09) Final draft financial statements completed (09/09). 	<p>We assess the timeliness of financial statements by comparing the date the independent auditor's report was issued against the legislative deadline of 31 October.</p>	<p>We assess the quality of financial statements based on the materiality of the adjustments (including material prior period adjustments) made to figures and note disclosures between the first draft of the financial statements provided to audit and the version that is certified.</p>

Our ratings criteria

● Effective All key milestones achieved	● Timely Audit opinion issued on or before 14 October 2019	● No adjustments No adjustments were required
● Generally effective Three to four milestones achieved	● Legally compliant Audit opinion issued between 15 October 2019 and 31 October 2019 or meet approved ministerial extension	● No significant adjustments Immaterial adjustments to financial statements
● Ineffective Less than three milestones achieved	● Untimely Audit opinion issued after 31 October 2019	● Significant adjustments Material adjustments to financial statement components were required



7. Other required information



We are required to report certain matters to those charged with governance. The table below provides a summary of the matters usually communicated at the end of our audit.

Matters for QAO to consider	How these were addressed
Disagreements with management	During our audit, we received full co-operation from management and had no unresolved disagreements over the application of accounting principles and the scope of our audit. At the date of this report the final disclosures to be included in the financial statements are in the process of completion.
Significant difficulties	No significant difficulties were encountered during the audit.
Compliance with laws and regulations	We have not identified any instances of non-compliance with laws and regulations that may have a material effect on the financial report.
Matters significant to related parties	No matters significant to related parties were noted during the audit, other than those disclosed in the financial report.
Changes to accounting policies	We confirm there were no significant changes to accounting policies during the period.
Other matters significant to the oversight of the financial reporting process	No other significant matters in relation to the financial reporting process were noted during the audit.
Fraud and illegal acts	<p>We have made enquiries of management regarding:</p> <ul style="list-style-type: none"> knowledge of any fraud or suspected or alleged fraud affecting the entity involving management, employees who have significant roles in internal control; or others where fraud could have a material effect on the financial report knowledge of any allegations of fraud, or suspected fraud, affecting the financial information. <p>We did not become aware of any fraud or illegal acts during our audit.</p>
Other information in the entity's annual report	We have not undertaken audit procedures to verify other information in the entity's annual report as required by Australian Auditing Standard ASA 720 <i>The Auditor's Responsibilities Relating to Other Information</i> as yet. Our review will examine whether the annual report financial information and non-financial information is not inconsistent with the financial report.



Appendix A1—Financial reporting issues



We have identified financial reporting issues since our last interim report dated 17/06/2019. They include a response from management.

Our risk ratings are as follows—refer to [Our rating definitions](#) for more detail.



Low risk issue

18FR-20 Recognition of rectification liabilities for Council tips and quarries

Council does not currently recognise a provision for remediation of its 3 tips in line with the requirements of Australian Accounting Standard AASB137 Provisions, Contingent Liabilities and Contingent Assets. These liabilities are generally recognised by the local government sector to estimate the cost of future compliance with environment regulations for tips.

QAO recommendation

Management should calculate and recognise a provision for remediation of its 3 tips in line with AASB137. A position paper should also be prepared and reviewed by an independent officer for each financial report date.

Management response

Position paper provided to auditors and a provision for landfill was recognised in the 18/19 financial statements.

Responsible officer: Michelle Clarke
Status: Resolved



Appendix A2—Internal control issues



Significant deficiencies and deficiencies

The following table details control deficiencies identified through our audit as at 30 September 2019. It includes a response from management.

Our risk ratings are as follows—refer to [Our rating definitions](#) for more detail.



Deficiencies

19D-1 Documentation of End of Month Processes

Control Activities

We understand that an accounting policies and procedures manual that outlines the month end close process and roles and responsibilities and documentation requirements is not always adhered to by Council. For example, certain account balance reconciliations (e.g. investments and loan accounts) and the month-end checklist of reconciliations were not prepared by management from 1 July 2018 to 31 March 2019.

We understand that management intends to commence these processes from 1 May 2019.

QAO recommendation

Reconciliations should be prepared and reviewed by an independent officer monthly. Ideally, copies of the reconciliations would be attached to supporting documentation and filed to form a month end file (hard copy or electronic), which would be kept and made available for review at the year-end financial audit.

Management response

Management has demonstrated that end of month processes was now in place during audit fieldwork from 19-25 September 2019.

Responsible officer: Michelle Clarke

Status: Resolved



Appendix A3—Prior year issues



Status

The following table summarises the status of issues and other matters reported by us in prior years.

Financial reporting risk rating		Internal control issues rating	
High	Medium	Low	
		Significant deficiency	Deficiency Other matter
Reference	Rating	Issue	Status
Internal control issues			
18FR-1		No review process in place for general journals During our interim audit procedures, we examined the controls and processes in place with respect to the processing and approval of general journals. We noted the following deficiencies: <ul style="list-style-type: none"> Journals are not always processed in a timely manner meaning accounting records are not up to date at all times. For example, we noted journal entries related to the April period were being posted in October. There are staff, such as the IT manager, processing journal entries in the accounting systems and this is incongruent with their role as the IT manager, given their access levels in the IT and accounting systems. Instances of journals being posted in the accounting system where there is no evidence of documented formal review by an independent officer. 	Resolved. General journals are now performed by finance staff only with the recruitment of a Senior Finance Officer to support Manager Finance Services. Auditors were provided with evidence of timely and improved documentation of general journals that are signed off.
18FR-10		Asset management policy not being reviewed regularly Observation It was noted that Council's Asset Management Policy is not being reviewed and updated regularly. It was also noted that there was no clear link between the Asset Management Policy and the Council's capital works and maintenance programs. Refer prior year close report for details. Whilst an asset management policy has been adopted by the Council in July 2018, the management is yet to adopt a long term strategic asset management plans.	Work in progress Management has made good progress on implementation of Asset Management policy with adoption of Asset Management plan for Transport network. Water & sewer proposed to be completed by November 2019. Management proposes recruitment of an Asset Accountant to improve its financial accounting for assets.
18FR-11		Lack of risk management framework We noted that Council do not have a standalone Risk Management Committee, or a Risk Management Policy in place. Refer prior year close report for details.	Resolved. Council adopted its risk appetite statement, risk tolerances and strategic risks in May 2019. An initial risk assessment for operational risks was completed and currently being reviewed to identify controls and complete a residual risk assessment and populate into our CAMMs risk module. The Enterprise Risk Management Framework was reviewed and updated in May 2019.



Appendix A3—Prior year issues (continued)



Financial reporting risk rating		Internal control issues rating	
High	Medium	Low	
		Significant deficiency	Deficiency Other matter
Reference	Rating	Issue	Status
Internal control issues			
18FR-12		No formal BCP in place and DRP not being reviewed timely It was noted during our audit over the IT control environment that there is no formal business continuity plan (BCP) documented. Also, Council's disaster recovery plan (DRP) is not being reviewed or updated regularly. Refer prior year close report for details.	Resolved Council has adopted a Draft BCP and final version has been completed and provided.
18FR-3		Documentation of End of Month Processes We understand that an accounting policies and procedures manual that outlines the month end close process and roles and responsibilities and documentation requirements is not always adhered to by Council. While reviewing end of month reconciliations to supporting documentation we noted that the quality of the audit trail with respect to supporting schedules and documentation for key account reconciliations varies from month to month. For example, we identified instances of missing documentation and instances where review processes had not been evidenced.	Resolved. General journals are now performed by finance staff only with the recruitment of a Senior Finance Officer to support Manager Finance Services. Auditors were provided with evidence of timely and improved documentation of general journals that are signed off.
18FR-8		Timely recording of fixed assets in the fixed asset register On examination of the fixed assets register and general ledger we identified that capitalisation of fixed asset additions, disposal of fixed, assets, and the depreciation entries are not recorded in the fixed asset register until year end. This may lead to less accurate and timely financial reporting and may increase the risk of erroneous transactions being posted without detection.	Work in progress WIP capitalisation was advancing well in the first half of the 18/19 financial year however due to the loss of a key staff member progress stalled. Council will look to rectify this matter with the possible appointment of an Asset Accountant.
18FR-18		Excessive Leave Balances There are 22 staff with leave balances that are deemed to be excessive. At the date of the interim fieldwork in March 2017, we received anecdotal evidence that this remained an issue for Council. Excessive leave balances of greater than 8 weeks is still an ongoing issue in 2017/18 financial year.	Work in progress There are currently 18 (19 during interim FY19) staff with leave balances that are deemed to be excessive as at year end 2018-19. Management is continuing to work with staff to reduce leave balances within operational requirements.



Appendix A4—Our rating definitions



Internal rating definitions

	Definition	Prioritisation of remedial action
Significant deficiency 	<p>A significant deficiency is a deficiency, or combination of deficiencies, in internal control that requires immediate remedial action. Also, we increase the rating from a deficiency to a significant deficiency based on:</p> <ul style="list-style-type: none"> the risk of material misstatement in the financial statements the risk to reputation the significance of non-compliance with policies and applicable laws and regulations the potential to cause financial loss including fraud, or where management has not taken appropriate timely action to resolve the deficiency. 	<p>This requires immediate management action to resolve.</p>
Deficiency 	<p>A deficiency arises when internal controls are ineffective or missing, and are unable to prevent, or detect and correct, misstatements in the financial statements. A deficiency may also result in non-compliance with policies and applicable laws and regulations and/or inappropriate use of public resources.</p>	<p>We expect management action will be taken in a timely manner to resolve deficiencies.</p>
Other matter 	<p>Another matter is expected to improve the efficiency and/or effectiveness of internal controls but does not constitute a deficiency in internal controls. If another matter is not resolved, we do not consider that it will result in a misstatement in the financial statements or non-compliance with legislative requirements.</p>	<p>Our recommendation may be implemented at management's discretion.</p>

Financial reporting issues

	Potential effect on the financial statements	Prioritisation of remedial action
High 	<p>We assess that there is a high likelihood of this causing a material misstatement in one or more components (transactions, balances and disclosures) of the financial statements, or there is the potential for financial loss including fraud.</p>	<p>This requires immediate management action to resolve.</p>
Medium 	<p>We assess that there is a medium likelihood of this causing a material misstatement in one or more components of the financial statements.</p>	<p>We expect management action will be taken in a timely manner.</p>
Low 	<p>We assess that there is a low likelihood of this causing a material misstatement in one or more components of the financial statements.</p>	<p>We recommend management action to resolve; however, a decision on whether any action is taken is at management's discretion.</p>



Appendix A5—Information on internal controls



What is internal control?

'Internal control' is the processes, systems, records and activities that your entity designs, implements and maintains to provide you with reasonable assurance about the achievement of organisational objectives regarding:

- reliability of financial reporting
- effectiveness and efficiency of operations
- compliance with applicable laws and regulations.

Your governing body and executive management collectively are responsible for preparing reliable financial statements in accordance with generally accepted accounting principles. They are similarly responsible for maintaining effective internal control over financial reporting.

Our assessments of your internal control framework

The auditing standards that we must comply with require us to understand and assess those aspects of your internal control that relate to our financial statement audit objectives. In the planning phase of our audit, we sought to understand and evaluate how controls are designed and implemented. We communicated to you the results of our analysis in our external audit plan.

If we decide that we can rely on your controls, we must then test them to confirm they operated effectively. The results of our testing may highlight deficiencies in your internal controls. We assess whether any identified deficiencies in internal control constitute, individually or in combination, a significant deficiency in internal control.

Limitations of our reporting on internal control deficiencies

No system of internal control can provide absolute assurance about the absence of error or compliance. Even in the absence of identified control weaknesses, inherent limitations in your internal controls over financial reporting may not prevent or detect material misstatements.



Appendix B—Next year planning considerations

We identified the following financial reporting matters during the current year audit for consideration in planning next year's audit.

Next year audit planning considerations	Potential effect on financial statements	Potential effect on audit
Assessment of likely impact for lessees of new accounting standard AASB 16 <i>Leases</i> (applicable from 1 July 2019)	Recognition and measurement of right-of-use asset (non-financial asset), lease liability (financial liability), depreciation expense, and interest on lease liabilities	Verify recognition and measurement of recorded leases in the statement of financial position, profit and loss, and cash flow statement
Analysis and implementation of advice on impact of new accounting standard AASB 15 <i>Revenue from Contracts with Customers</i> and AASB 1058 <i>Income from Not-for-Profit Entities</i> (applicable from 1 July 2019)	Recorded revenue recognition—nature, amount, and timing of revenue to be based on performance obligation criteria	Verify recognition, measurement and disclosure of revenue recognised



Appendix C—Assessment of Financial Sustainability



Assessment of financial sustainability

Section 169(5) of the *Local Government Regulation 2012* outlines the following relevant measures of financial sustainability for all Queensland local governments must report on:

Sustainability measure	Purpose	How is it measured?	Target
Operating surplus ratio	The Operating Surplus Ratio indicates the extent to which operating revenues raised cover operating expenses.	<i>Net operating result/Total operating revenue (excluding capital items)</i>	Between 0% and 10% per annum
Net financial liabilities ratio	The Net Financial Liabilities Ratio indicates the extent to which operating revenues (including grants and subsidies) can cover net financial liabilities (usually loans and leases).	<i>(Total Liabilities – current assets)/Total operating revenue</i>	< 60% per annum
Asset sustainability ratio	The Asset Sustainability Ratio indicates the extent to which assets are being replaced as they reach the end of their useful lives.	<i>Capital Expenditure on replacement of assets (renewals)/Depreciation</i>	> 90% per annum

We assigned a risk rating to each measure using the below criteria.

Risk rating measure for Individual Ratios	Operating surplus ratio	Net financial liabilities ratio	Asset sustainability ratio
Higher	<p>Less than negative 10% (i.e. losses)</p> <p>Insufficient revenue is being generated to fund operations and asset renewal</p>	<p>More than 80%</p> <p>Potential long-term concern over ability to repay debt levels from operating revenue</p>	<p>Less than 50%</p> <p>Insufficient spending on asset replacement or renewal resulting in reduced service levels and increased burden on future ratepayers</p>
Moderate	<p>Negative 10% to zero</p> <p>A risk of long term reduction in cash reserves and inability to fund asset renewals</p>	<p>60% to 80%</p> <p>Some concerns over the ability to repay debt from operating revenue</p>	<p>50% to 90%</p> <p>Irregular spending or insufficient asset management practices creating a backlog of maintenance/renewal work</p>
Lower	<p>More than zero (i.e. surpluses)</p> <p>Well positioned to fund operations and asset renewals</p>	<p>Less than 60%</p> <p>No concern over the ability to repay debt from operating revenue</p>	<p>More than 90%</p> <p>Likely to be sufficiently replacing or renewing assets as they reach the end of their useful lives</p>



Appendix C—Assessment of Financial Sustainability (continued)



Our assessment of financial sustainability risk factors does not take into account council's long-term forecasts or credit assessments undertaken by Queensland Treasury Corporation. We calculate the overall financial sustainability risk assessment using the ratings determined for each measure using the criteria in the table below.

Risk level	Detail of risk
Higher risk 	Higher risk of sustainability issues arising in the short to medium term if current operating income and expenditure policies continue, as indicated by average operating deficits (losses) of more than 10 per cent of operating revenue.
Moderate risk 	Moderate risk of sustainability issues over the longer term if current debt financing and capital investment policies continue, as indicated by: <ul style="list-style-type: none"> current net financial liabilities more than 80 per cent of operating revenue or average asset sustainability ratio over the last 5 years is less than 50 per cent or average operating deficits (losses) over the last five years of between two and 10 per cent of operating revenue or realising two or more of the individual ratios for moderate risk assessments (per the table opposite).
Lower risk 	Lower risk of financial sustainability concerns based on current income, expenditure, asset investment and debt financing policies.



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Carolyn Dougherty
T: 07 3149 6129
M: Carolyn.Dougherty@qao.qld.gov.au

T: 07 3149 6000
M: qao@qao.qld.gov.au
W: qao.qld.gov.au
53 Albert Street, Brisbane Qld 4000
PO Box 15396, City East Qld 4002

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Balonne Shire Council

GENERAL PURPOSE FINANCIAL STATEMENTS
for the year ended 30 June 2019

For the People



Balonne Shire Council

General Purpose Financial Statements for the year ended 30 June 2019

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Balonne Shire Council

Statement of Comprehensive Income for the year ended 30 June 2019

	Notes	2019 \$'000	2018 \$'000
Income			
Revenue			
Recurrent Revenue			
Rates, Levies and Charges	3a	10,470	9,789
Fees and Charges		273	276
Rental Income		239	226
Interest and Investment Revenue	3b	683	584
Sales Revenue	3c	2,803	3,144
Other Income		315	389
Grants, Subsidies, Contributions and Donations	4a	8,587	6,315
Total Recurrent Revenue		23,370	20,723
Capital Revenue			
Grants, Subsidies, Contributions and Donations	4b	4,266	4,925
Total Revenue		27,636	25,648
Total Income		27,636	25,648
Expenses			
Employee Benefits	5	6,285	6,126
Materials and Services	6	10,763	9,181
Finance Costs		184	212
Depreciation and Amortisation		7,624	8,190
Total Recurrent Expenses		24,856	23,709
Capital Expenses		1	294
Total Expenses		24,857	24,003
Operating Result		(1,486)	(2,986)
Net Result		2,779	1,645
Other Comprehensive Income			
<i>Amounts which will not be reclassified subsequently to the Net Result</i>			
Gain on Revaluation of Property, Plant and Equipment	13	42,849	1,906
Total Other Comprehensive Income		42,849	1,906
Total Comprehensive Income		45,628	3,551

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

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Balonne Shire Council

Statement of Financial Position as at 30 June 2019

	Notes	2019 \$'000	2018 \$'000
ASSETS			
Current Assets			
Cash and Cash Equivalents	7	31,225	25,595
Trade and Other Receivables	8	1,804	2,470
Inventories		189	197
Total Current Assets		33,218	28,262
Non-Current Assets			
Property, Plant and Equipment	9	302,342	261,192
Intangible Assets		31	19
Total Non-Current Assets		302,373	261,211
TOTAL ASSETS		335,591	289,473
LIABILITIES			
Current Liabilities			
Trade and Other Payables	10	1,506	1,264
Borrowings	11	296	279
Provisions	12	1,061	923
Other Liabilities		6	6
Total Current Liabilities		2,869	2,472
Non-Current Liabilities			
Borrowings	11	2,363	2,653
Provisions	12	506	123
Total Non-Current Liabilities		2,869	2,776
TOTAL LIABILITIES		5,738	5,248
Net Community Assets		329,853	284,225
COMMUNITY EQUITY			
Asset Revaluation Surplus	13	242,155	199,306
Retained Surplus		87,698	84,919
Total Community Equity		329,853	284,225

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

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Balonne Shire Council

Statement of Changes in Equity for the year ended 30 June 2019

	Notes	Asset Revaluation Surplus \$'000	Retained Surplus \$'000	Total Equity \$'000
2019				
Opening Balance		199,306	84,919	284,225
a. Net Operating Surplus for the Year		-	2,779	2,779
b. Other Comprehensive Income				
- Revaluations : Property, Plant and Equipment	13	42,849	-	42,849
Other Comprehensive Income		42,849	-	42,849
Total Comprehensive Income		42,849	2,779	45,628
Equity Balance as at 30 June 2019		242,155	87,698	329,853

	Notes	Asset Revaluation Surplus \$'000	Retained Surplus \$'000	Total Equity \$'000
2018				
Opening Balance		197,400	83,274	280,674
a. Net Operating Surplus for the Year		-	1,645	1,645
b. Other Comprehensive Income				
- Revaluations : Property, Plant and Equipment	13	1,906	-	1,906
Other Comprehensive Income		1,906	-	1,906
Total Comprehensive Income		1,906	1,645	3,551
Equity Balance as at 30 June 2018		199,306	84,919	284,225

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

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Balonne Shire Council

Statement of Cash Flows for the year ended 30 June 2019

	Notes	2019 \$'000	2018 \$'000
Cash Flows from Operating Activities			
Receipts from Customers		13,430	13,292
Payments to Suppliers and Employees		(16,754)	(15,449)
		(3,324)	(2,157)
Receipts:			
Investment and Interest Revenue Received		683	584
Rental Income		239	226
Non Capital Grants and Contributions		8,587	7,000
Other		1,035	850
Payments:			
Borrowing Costs		(184)	(212)
Other		507	(64)
Net Cash Inflow from Operating Activities	17	7,543	6,227
Cash Flows from Investing Activities			
Receipts:			
Sale of Property, Plant and Equipment		(1)	(294)
Grants, Subsidies, Contributions and Donations		4,266	4,925
Payments:			
Purchase of Property, Plant and Equipment		(5,893)	(6,629)
Payments for Intangible Assets		(12)	(2)
Net Cash Outflow from Investing Activities		(1,640)	(2,000)
Cash Flows from Financing Activities			
Payments:			
Repayment of Borrowings		(273)	(248)
Net Cash Outflow from Financing Activities		(273)	(248)
Net Increase/(Decrease) for the year		5,630	3,979
Cash and Cash Equivalents at beginning of the financial year		25,595	21,616
Cash and Cash Equivalents at end of financial year	7	31,225	25,595

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

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Balonne Shire Council

Notes to the Financial Statements for the year ended 30 June 2019

Note 1. Summary of Significant Accounting Policies

(1.a) Basis of preparation

These general purpose financial statements are for the period 1 July 2018 to 30 June 2019 and have been prepared in compliance with the requirements of the *Local Government Act 2009* and the *Local Government Regulation 2012*. Consequently, these financial statements have been prepared in accordance with all Australian Accounting Standards, Australian Accounting Interpretations and other authoritative pronouncements issued by the Australian Accounting Standards Board.

These financial statements have been prepared under the historical cost convention except financial assets and liabilities, certain classes of property, plant and equipment which are measured at fair value.

Because the Council is a not-for-profit entity and the Australian Accounting Standards include requirements for not-for-profit entities which are inconsistent with International Financial Reporting Standards (IFRS), to the extent these inconsistencies are applied, these financial statements do not comply with IFRS. The main impacts are the offsetting of revaluation and impairment gains and losses within a class of assets, and the timing of the recognition of non-reciprocal grant revenue.

The Council uses the Australian dollar as its functional currency and its presentation currency within these financial statements.

(1.b) Constitution

Balonne Shire Council is constituted under the *Queensland Local Government Act 2009* and is domiciled in Australia.

The financial statements were authorised for issue on the date they were submitted to the Auditor-General for final signature. This is the date the management certificate is signed.

The Council uses the Australian dollar as its functional currency and its presentation currency.

Recurrent/Capital Classification

Revenue and expenditure are presented as "recurrent" or "capital" in the Statement of Comprehensive Income on the following basis:

Capital Revenue includes grants and subsidies received which are tied to specific projects for the replacement or upgrade of existing non-current assets and/or investment in new assets.

The following transactions are classified as either "Capital Income" or "Capital Expenses" depending on whether they result in accounting gains or losses:

- Disposal of non-current assets
- Revaluations of investment property and property, plant and equipment.

All other revenue and expenses have been classified as "recurrent".

(1.c) Adoption of New and Revised Accounting Standards

In the current year, Council adopted all of the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that are relevant to its operations and effective for the current reporting period. The adoption of the new and revised Standards and Interpretations has not resulted in any material changes to Council's accounting policies.

Balonne Shire Council has not applied any Australian Accounting Standards and Interpretations that have been issued but are not yet effective.

This year Council has applied AASB 9 Financial Instruments for the first time. AASB 9 replaces AASB 139 and relates to the recognition, classification and measurement of financial assets and financial liabilities. Implementing AASB 9 has resulted in a change to the way council calculates impairment provisions, which are now based on expected credit losses instead of incurred credit losses.

On 1 July 2018 (the date of initial application), council re-assessed the classification, measurement category and carrying amount of each financial instrument (listed below) in accordance with AASB 9. There were some changes to classification, but this did not result in changes to measurement categories (listed below). Carrying amounts were also unchanged.

Balonne Shire Council

Notes to the Financial Statements
for the year ended 30 June 2019

Note 1. Summary of Significant Accounting Policies (continued)

Financial asset/liability	Measurement Category (unchanged)	
Cash and cash equivalents	Amortised cost	
Receivables	Amortised cost	
Other financial assets	Amortised cost	
Borrowings	Amortised cost	
Some Australian Accounting Standards and Interpretations have been issued but are not yet effective. Those standards have not been applied in these financial statements. Council will implement them when they are effective.		
The standards that are expected to have a material impact upon Council's future financial statements are:		
Effective for annual reporting periods beginning on or after 1 July 2019		
<ul style="list-style-type: none"> AASB 15 Revenue from Contracts with Customers, AASB 1058 Income of Not-for-Profit Entities and AASB 2016-8 Amendments to Australian Accounting Standards - Australian Implementation Guidance for Not-for-Profit Entities. 		
AASB 1058 clarifies and simplifies the income recognition requirements that apply to not-for-profit (NFP) entities, in conjunction with AASB 15, and AASB 2016-8. These Standards supersede the majority of income recognition requirements relating to public sector NFP entities, previously in AASB 1004 Contributions.		
Identifiable impacts at the date of this report are:		
Some grants received by the Council will be recognised as a liability, and subsequently recognised progressively as revenue as the Council satisfies its performance obligations under the grant. At present, such grants are recognised as revenue upfront.		
Grants that are not enforceable and/or not sufficiently specific will not qualify for deferral, and continue to be recognised as revenue as soon as they are controlled. Council receives several grants from the Federal Government and State Government for which there are no sufficiently specific performance obligations these are expected to continue being recognised		
		as revenue upfront assuming no change to the current grant arrangements.
		Depending on the respective contractual terms, the new requirements of AASB 15 may potentially result in a change to the timing of revenue from sales of the Council's goods and services such that some revenue may need to be deferred to a later reporting period to the extent that the Council has received payment but has not met its associated performance obligations (such amounts would be reported as a liability in the meantime).
		Prepaid rates will not be recognised as revenue until the relevant rating period starts. Until that time these receipts will be recognised as a liability (unearned revenue). There will be no impact upon the recognition of other fees and charges.
		Based on Council's assessment, if Council had adopted the new standards in the current financial year it would have had the following impacts:
		- Revenue decrease of \$1,241,123 due to deferral of grant funding, pre-paid rates, and other sales related revenue (based on the facts available to Council at the date of assessment).
		- There would be an equal reduction in the reported equity as the reduced revenue will require an increase in recognition of contract liabilities, and statutory receivables.
		- Net result would be lower on initial application as a result of decreased revenue. A range of new disclosures will also be required by the new standards in respect of the council's revenue.
		Transition method
		The Council intends to apply AASB 15, AASB 1058 and AASB 2016-8 initially on 1 July 2019, using the modified retrospective approach. The recognition and measurement principles of the standards will be retrospectively applied for the current year and prior year comparatives as though the standards had always applied, consistent with AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors.
		The Council intends to apply the practical expedients available for the full retrospective method. Where revenue has been recognised in

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Balonne Shire Council

Notes to the Financial Statements
for the year ended 30 June 2019

Note 1. Summary of Significant Accounting Policies (continued)

full under AASB 1004, prior to 1 July 2019, but where AASB 1058 would have required income to be recognised beyond that date, no adjustment is required. Further, Council is not required to restate income for completed contracts that start and complete within a financial year. This means where income under AASB 1004 was recognised in the comparative financial year (i.e. 2018/19), these also do not require restatement.

- **AASB 16 Leases** – The Council has assessed the impacts of the new standard that initial application of AASB 16 will have on its financial statements, however, the actual impacts may differ as the new accounting policies are subject to change until the Council presents its first financial statements that include the date of initial application.

AASB 16 introduces a single, on-balance sheet lease accounting model for lessees. A lessee recognises a right-of-use asset representing its right to use the underlying asset and a lease liability representing its obligation to make lease payments. There are recognition exemptions for short-term leases and leases of low-value items. Lessor accounting remains similar to the current standard – i.e. lessors continue to classify leases as finance or operating leases.

Leases in which the Council is a lessee

The Council will recognise new assets and liabilities for its operating leases of motor vehicles. The nature of expenses related to those leases will now change because the Council will recognise a depreciation charge for right-of-use assets and interest expense on lease liabilities.

Previously, the Council has recognised an operating lease expense on a straight-line basis over the term of the lease, and recognised assets and liabilities only to the extent that there was a timing difference between actual lease payments and the expense recognised.

The Council has elected not to recognise any leases under the AASB 16 as they have been assessed as being low-value assets under the standard.

No significant impact is expected for the Council's finance leases.

Based on Council's assessment, it is expected that the first-time adoption of AASB 16 for the year ending 30 June 2020 will have no financial impact due to Council not currently leasing any assets.

Leases in which the Group is a lessor

No significant impact is expected for other leases in which the Council is a lessor.

Peppercorn Leases

Council is the lessee of a number of Deed of Grant in Trust leases, for which no or little lease payments are made. These have been identified as peppercorn leases which are currently not recognised in Council's financial statements. Council's intention is to apply the fair value measurement requirements to these leases, once mandated.

Transition method

The Council intends to apply AASB 16 initially on 1 July 2019, using the modified retrospective approach. Therefore, the cumulative effect of adopting AASB 16 will be recognised as an adjustment to the opening balance of retained earnings at 1 July 2019, with no restatement of comparative information.

The Council intends to apply the practical expedient for the definition of a lease on transition. This means that it will apply AASB 16 on transition only to contracts that were previously identified as leases applying AASB 117 Leases.

Balonne Shire Council

Notes to the Financial Statements for the year ended 30 June 2019

Note 1. Summary of Significant Accounting Policies (continued)

and Interpretation 4 Determining whether an Arrangement contains a Lease.

The following list identifies all the new and amended Australian Accounting Standards, and Interpretation, that were issued but not yet effective at the time of compiling these illustrative statements.

The standards are expected to have a material impact upon Council's future financial statements are:

Effective for annual reporting periods beginning on or after 1 January 2019

- AASB 15 Revenue from Contracts with Customers
- AASB 16 Leases
- AASB 1055 Income of Not-for-Profit Entities
- AASB 2016-8 Amendments to Australian Accounting Standards – Australian Implementation Guidance for Not-for-Profit Entities
- AASB 2018-3 Amendments to Australian Accounting Standards – Reduced Disclosure Requirements

Effective for annual reporting periods beginning on or after 1 January 2021

- AASB 17 Insurance Contracts

(1.d) Critical accounting judgements and key sources of estimation uncertainty

In the application of Council's accounting policies, management is required to make judgements, estimates and assumptions about carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates. The estimates and ongoing assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in future periods as relevant.

Judgements, estimates and assumptions that have a potential significant effect are outlined in the following financial statement notes:

- Valuation and depreciation of Property, Plant & Equipment – Note 9
- Provisions – Note 12
- Contingencies – Note 15
- Receivables Impairment – Note 8
- Financial Instruments and Financial Assets – Note 20

(1.e) Revenue

Rental income

Rental revenue from investment and other property is recognised as income on a periodic straight line basis over the lease term.

Fees and Charges

Fees and charges are recognised upon unconditional entitlement to the funds. Generally this is upon lodgement of the relevant applications or documents, issuing of the infringement notice or when the service is provided.

(1.f) National Competition Policy

Council has resolved not to apply the code of competitive conduct to any of its prescribed activities.

(1.g) Rounding and Comparatives

Amounts included in the financial statements have been rounded to the nearest \$1,000 unless otherwise indicated.

Comparative information has been restated where necessary to be consistent with disclosures in the current reporting period.

(1.h) Trust funds held for outside parties

Funds held in the trust account on behalf of outside parties include those funds from the sale of land for arrears in rates, deposits for the contracted sale of land, security deposits lodged to guarantee

Balonne Shire Council**Notes to the Financial Statements**
for the year ended 30 June 2019**Note 1. Summary of Significant Accounting Policies (continued)**

performance and unclaimed monies (e.g. wages) paid into the trust account by the Council. The Council performs only a custodian role in respect of these monies and because the monies cannot be used for Council purposes, they are not considered revenue nor brought to account in the financial statements.

(1.i) Taxation

Income of local authorities and public authorities is exempt from Commonwealth taxation except for Fringe Benefits Tax and Goods and Services Tax ('GST'). The net amount of GST recoverable from the ATO or payable to the ATO is shown as an asset or liability respectively.

Balonne Shire Council

Notes to the Financial Statements for the year ended 30 June 2019

Note 2(a). Council Functions - Component Descriptions

Details relating to the Council's functions / activities as reported in Note 2(b) are as follows:

CORPORATE GOVERNANCE

The objective of corporate governance is to provide effective organisational leadership through strategic planning, accountability and ethical standards of practice. This function includes activities and services relating to risk management, strategic and operational planning and also includes the Mayor, Councillors and Chief Executive Officer.

CORPORATE SERVICES

The goal of corporate services is to enhance the capability and performance of Balonne Shire Council and ensure resources are directed to achieve organisational objectives. This function includes activities and services related to social and corporate performance, human resources and information services.

PLANNING, DEVELOPMENT AND ENVIRONMENTAL HEALTH SERVICES

The objectives of this function is to implement appropriate planning and building construction controls to ensure and encourage the balance between quality development of the shire and the protection of the environment. As well as to implement policies and operational plans that will contribute to the environmental health and wellbeing of the community. This function includes activities and services related to planning, development and environmental health services.

RURAL SERVICES

The goal of this function is to provide effective and efficient management of stock routes, animal and weed pests. The major activities and services included in this function is pest management.

INFRASTRUCTURE SERVICES

This functions objective is the provision of quality services and infrastructure for the current and future community that is planned, provided and managed on sound environmental and asset management principles. Activities and services included in this function relate to infrastructure that meets our communities needs including roads, water and sewerage.

COMMUNITY LIFESTYLE

The goal of the community lifestyle function is to encourage and promote a sense of community and belonging, community pride, engagement, wellbeing and grow social capital. Parks and gardens related activities and services is the major contributor to this function.

ECONOMIC DEVELOPMENT

The objective of economic development is to foster a vibrant economic environment which promotes a strong and sustainable regional economy. This function includes activities and services related to tourism and economic development.

COMMERCIAL SERVICES

The goal of commercial services is to undertake commercial works within the scope of Council's expertise in an efficient and cost effective manner. This function includes activities and services relating to private works (RMPC, DMR, etc).

Balonne Shire Council

Notes to the Financial Statements
for the year ended 30 June 2019

Note 2(b). Analysis of Results by Function

Functions	Gross Program Income					Total Income	Gross Program Expenses		Total Expenses	Net Result from Recurring Operations	Net Result	Total Assets
	Recurring		Grants		Capital		Recurring	Capital				
	Grants	Other	\$'000	\$'000								
2019	-	-	-	-	-	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Corporate Governance	4,555	7,246	-	-	-	-	(457)	-	(457)	(457)	-	-
Corporate Services	-	-	-	-	-	11,831	(3,195)	(1)	(3,196)	8,635	36,708	-
Planning & Development and Environmental Health Services	16	204	-	-	-	220	(810)	-	(810)	(591)	3,647	-
Rural Services	1,392	238	-	-	-	1,630	(1,301)	-	(1,301)	328	456	-
Infrastructure Services	1,671	4,185	2,339	-	-	8,195	(13,725)	-	(13,725)	(7,869)	276,495	-
Community Lifestyle	916	75	1,427	-	-	2,418	(2,901)	-	(2,901)	(1,910)	18,214	-
Economic Development	7	37	-	-	-	44	(617)	-	(617)	(573)	61	-
Commercial Services	-	2,798	500	-	-	3,298	(1,350)	-	(1,350)	949	1,449	-
Total	8,587	14,784	4,266	-	-	27,636	(24,856)	(1)	(24,857)	2,779	336,691	-

Functions	Gross Program Income					Total Income	Gross Program Expenses		Total Expenses	Net Result from Recurring Operations	Net Result	Total Assets
	Recurring		Capital		Recurring		Capital					
	Grants	Other	Grants	Other								
2018	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Corporate Governance	-	-	-	-	-	(460)	-	(460)	(460)	-	-	-
Corporate Services	3,907	6,631	-	-	10,538	(2,809)	-	(2,809)	7,729	7,729	29,474	-
Planning & Development and Environmental Health Services	13	210	-	-	223	(760)	-	(760)	(537)	(537)	3,482	-
Rural Services	305	220	-	-	525	(862)	-	(862)	(337)	(337)	197	-
Infrastructure Services	1,636	4,044	4,132	-	9,812	(13,312)	(294)	(13,606)	(7,632)	(3,794)	240,274	-
Community Lifestyle	111	62	178	-	349	(3,107)	-	(3,107)	(2,934)	(2,758)	16,016	-
Economic Development	342	41	617	-	1,000	(431)	-	(431)	(48)	569	31	-
Commercial Services	-	3,201	-	-	3,201	(1,968)	-	(1,968)	1,233	1,233	-	-
Total	6,314	14,409	4,925	-	25,648	(23,709)	(294)	(24,003)	(2,986)	1,645	289,473	-

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Balonne Shire Council

Notes to the Financial Statements
for the year ended 30 June 2019

Note 3. Revenue Analysis

	2019	2018
Notes	\$'000	\$'000

Revenue is recognised at the fair value of the consideration received or receivable, at the time indicated below.

(a). Rates, Levies and Charges

Rates are recognised as revenue at the start of the rating period. If a ratepayer pays their rates before the start of the rating period, they are recognised as revenue when they are received.

General Rates / Community Levy	7,078	6,453
Special Rates	202	202
Water	1,886	1,833
Water Consumption, Rental and Sundries	98	79
Urban Waste Water	1,138	1,111
Waste Charges	1,106	1,075
Total rates and utility charge revenue	11,508	10,753
Less: Discounts	(1,003)	(930)
Less: Pensioner remissions	(35)	(34)
TOTAL RATES, LEVIES AND CHARGES	10,470	9,789

(b). Interest and Investment Revenue

Interest received from term deposits is accrued over the term of the investment.

Interest Received from Term Deposits	655	561
Interest from Overdue Rates and Utility Charges	28	23
TOTAL INTEREST AND INVESTMENT REVENUE	683	584

(c). Sales Revenue

Sale of goods is recognised when the significant risks and rewards of ownership are transferred to the buyer, generally when the customer has taken undisputed delivery of the goods.

The council generates revenue from a number of services including mainly contracts for road and earthworks. Revenue from contracts and recoverable works generally comprises a recoupment of material costs together with an hourly charge for use of equipment and employees. Contract revenue and associated costs are recognised by reference to the stage of completion of the contract activity at the reporting date.

Revenue is measured at the fair value of consideration received or receivable in relation to that activity. Where consideration is received for the service in advance it is included in other liabilities and is recognised as revenue in the period when the service is performed. There are no contracts in progress at the year end. The contract work carried out is not subject to retentions.

Sale of services

Contract and Recoverable Works	2,766	3,104
Visitor Info Centre	37	40
TOTAL SALES REVENUE	2,803	3,144

Balonne Shire Council

Notes to the Financial Statements
for the year ended 30 June 2019

Note 4. Grants, Subsidies, Contributions and Donations

	2019	2018
Notes	\$'000	\$'000
Grants, subsidies, donations and contributions that are non-reciprocal in nature are recognised as revenue when Council obtains control over them, which is usually upon receipt of funds.		
Physical assets contributed to Council by developers in the form of road works, stormwater, water and wastewater infrastructure and park equipment are recognised as revenue when the development becomes "on maintenance" (i.e. the Council obtains control of the assets and becomes liable for any ongoing maintenance) and there is sufficient data in the form of drawings and plans to determine the approximate specifications and values of such assets. Non-cash contributions with a value in excess of the recognition thresholds are recognised as non-current assets.		
Where grants are received that are reciprocal in nature, revenue is recognised as the various performance obligations under the funding agreement are fulfilled. Council does not currently have any reciprocal grants.		
(a) Recurrent		
General Purpose Grants	5,805	5,438
State Government Subsidies and Grants	2,478	648
Commonwealth Government Subsidies and Grants	263	165
Contributions	41	64
<u>TOTAL RECURRENT GRANTS, SUBSIDIES,</u>		
<u>CONTRIBUTIONS AND DONATIONS</u>	<u>8,587</u>	<u>6,315</u>

Capital Revenue includes grants and subsidies received which are tied to specific projects for the replacement or upgrade of existing non-current assets and/or investment in new assets. It also includes non-cash contributions which are usually infrastructure assets received from developers.

(b) Capital		
State Government Subsidies and Grants	2,020	1,692
Commonwealth Government Subsidies and Grants	2,246	3,233
<u>TOTAL CAPITAL GRANTS, SUBSIDIES,</u>		
<u>CONTRIBUTIONS AND DONATIONS</u>	<u>4,266</u>	<u>4,925</u>

Note 5. Employee Benefits

Wages and Salaries	3,814	3,754
Annual, Sick and Long Service Leave Entitlements	903	850
Superannuation	626	617
Training Costs	353	336
Workers Compensation Insurance	72	71
Councillors Remuneration	431	421
	<u>6,199</u>	<u>6,049</u>
Other Employee Related Expenses	86	77
<u>TOTAL EMPLOYEE BENEFITS</u>	<u>6,285</u>	<u>6,126</u>

Councillor remuneration represents salary, and other allowances paid in respect of carrying out their duties.

Balonne Shire Council

Notes to the Financial Statements
for the year ended 30 June 2019

Note 5. Employee Benefits (continued)

	Notes	2019 #	2018 #
Total Employees at year end:			
Administration Staff		34	33
Depot and Outdoors Staff		46	47
Total full time equivalent employees		80	80
Total Elected members		7	7

Note 6. Materials and Services

Advertising and Marketing	156	38
Administration Supplies and Consumables	56	51
Aerodrome Maintenance	153	153
Audit of Annual Financial Statements by the Auditor-General of Queensland	44	42
Audit Services	32	20
Cleansing Services	1,434	975
Communications and IT	192	190
Community Donations / Assistance	33	54
Contractors	166	11
Councillors' Expenses (incl. Mayor) - Other	12	20
Insurance	346	322
Land Protection Fund Precept	254	251
Legal Fees	137	51
Power	24	39
Repairs and Maintenance	4,760	4,529
Subscriptions and Registrations	85	80
Swimming Pools - Council Owned	330	360
Urban Waste Water	371	281
Urban Water Services	1,016	922
Other	1,162	792
TOTAL MATERIALS AND SERVICES	10,763	9,181

Note 7. Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, all cash and cheques receipted but not banked at the year end, deposits held at call with financial institutions, other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to cash and which are subject to an insignificant risk of changes in value, and bank overdrafts.

Cash at Bank and on Hand	17,761	11,704
QTC Cash Fund	13,464	13,891
TOTAL CASH AND CASH EQUIVALENTS	31,225	25,595

Balonne Shire Council

Notes to the Financial Statements
for the year ended 30 June 2019

Note 7. Cash and Cash Equivalents (continued)

	2019	2018
Notes	\$'000	\$'000

Restricted Cash, Cash Equivalents and Investments

Council's Cash and Cash Equivalents are subject to a number of Internal and External Restrictions that limit amounts available for discretionary or future use. These include:

Internally imposed Expenditure Restrictions at the reporting date:

Future Capital Works	1,868	618
Future Asset Replacement	8,614	7,515
Future Recurrent Expenditure	4,914	30
Total Unspent Restricted Cash, Cash Equivalents and Investments	15,396	8,163

Cash, cash deposits and term deposits are held with the Commonwealth Bank of Australia (AA-), Westpac Banking Corporation (AA-) and Queensland Treasury Corporation (AAA) in normal term deposits, deposits at call and business cheque accounts.

Note 8. Trade and Other Receivables

Receivables are amounts owed to council at year end. They are recognised at the amount due at the time of sale or service delivery. Settlement is required with 30 days after the invoice is issued.

Debts are regularly assessed for collectability and allowance is made, where appropriate, for impairment. All known bad debts were written-off at 30 June. If an amount is recovered in a subsequent period it is recognised as revenue.

Current

Rateable Revenue and Utility Charges	412	294
Other Debtors	1,342	2,062
Prepayments	56	120
Total	1,810	2,476
less: Provision for Impairment		
Rateable Revenue and Utility Charges	(5)	(5)
Other Debtors	(1)	(1)
Total Provision for Impairment - Receivables	(6)	(6)
TOTAL CURRENT TRADE AND OTHER RECEIVABLES	1,804	2,470

Interest is charged on outstanding rates at a rate of 11% per annum. No interest is charged on other debtors. There is no concentration of credit risk for rates and utility charges.

Balonne Shire Council

Notes to the Financial Statements
for the year ended 30 June 2019

Note 9. Property, Plant and Equipment

30 June 2019											
Capital Work in Progress	Land	Buildings	Plant and Equipment	Furniture and Fittings	Water Supply Network	Other Infrastructure Assets	Transport Infrastructure	Urban Waste Water Network	Total	Measurement Basis	
										\$'000	\$'000
Cost	Fair Value	Fair Value	Cost	Cost	Fair Value	Fair Value	Fair Value	Fair Value	\$'000	\$'000	
2,415	-	-	12,242	404	-	-	-	-	15,061	-	
Opening Gross Balance - at Cost	2,919	33,052	-	-	-	-	-	-	354,827	-	
Opening Gross Balance - at Fair Value	2,919	33,052	12,242	404	30,532	25,380	244,567	18,277	369,888	-	
Correction to Opening Balances	-	8	-	-	-	-	-	-	8	-	
Additions*	-	-	-	-	-	-	-	-	-	-	
Disposals	-	(14)	(174)	-	-	-	-	-	5,948	-	
Revaluation Decrements to Equity (ARR)	-	-	-	-	-	-	-	-	(188)	-	
Revaluation Increments to Equity (ARR)	30	5,449	-	-	(494)	-	-	31,265	(494)	-	
Work in Progress Transfers	-	297	113	7	213	220	2,339	4	40,320	-	
Adjustments and Other Transfers	-	25,600	-	-	-	(25,600)	-	-	-	-	
Total Gross Value of Property, Plant and Equipment – at Cost	-	-	12,181	411	-	-	-	-	-	-	
Total Gross Value of Property, Plant and Equipment – at Fair Value	2,949	64,392	-	-	30,351	-	278,172	22,265	398,129	-	
Total Gross Value of Property, Plant and Equipment	2,949	64,392	12,181	411	30,351	-	278,172	22,265	415,480	-	
Opening Accumulated Depreciation	-	16,327	5,165	201	12,571	5,545	60,505	7,261	108,695	-	
Correction to Opening Balances	-	7	23	-	-	-	-	-	30	-	
Depreciation Expense	-	741	729	28	552	113	5,155	253	7,612	-	
Disposals	-	(6)	(173)	-	-	-	-	-	(179)	-	
Revaluation Decrements to Equity (ARR)	-	-	-	-	(3,700)	-	(2,382)	-	(6,082)	-	
Revaluation Increments to Equity (ARR)	-	1,890	-	-	-	-	-	1,171	3,061	-	
Adjustments and Other Transfers	-	5,555	-	-	-	(5,659)	-	-	-	-	
Total Accumulated Depreciation of Property, Plant and Equipment	-	24,618	5,744	229	9,453	-	63,379	8,705	113,138	-	
Total Net Book Value of Property, Plant and Equipment	2,949	39,774	5,437	182	20,888	-	214,793	13,560	302,342	-	
Other Information											
Range of Estimated Useful Life (years)											
- Not depreciated 15 - 75 3 - 50 5 - 60 10 - 100 10 - 300 10 - 100											
*Asset Additions Comprise											
Asset Renewals	591	-	37	73	-	184	-	1,529	-	2,814	
Other Additions	1,753	-	260	40	7	29	200	410	413	3,112	
Total Asset Additions	2,344	-	297	113	7	213	200	2,339	413	5,926	
A transfer between classes has been processed following a review of the fixed asset register in order to most appropriately reflect the underlying use of the asset. This includes the reclassification of assets between all asset classes excluding Land. The net effect of these transfers on the financial statements is nil.											

A transfer between classes has been processed following a review of the fixed asset register in order to most appropriately reflect the underlying use of the asset. This includes the reclassification of assets between all asset classes excluding Land. The net effect of these transfers on the financial statements is nil.

Balonne Shire Council

Notes to the Financial Statements
for the year ended 30 June 2019

Note 9. Property, Plant and Equipment (continued)

30 June 2018		Capital Work in Progress	Land	Buildings	Plant and Equipment	Furniture and Fittings	Water Supply Network	Other Infrastructure Assets	Transport Infrastructure	Urban Waste Water Network	Total
Measurement Basis	Note	\$'000 Cost	\$'000 Fair Value	\$'000 Fair Value	\$'000 Cost	\$'000 Cost	\$'000 Fair Value	\$'000 Fair Value	\$'000 Fair Value	\$'000 Fair Value	\$'000
Opening Gross Balance - at Cost		688	20	-	12,338	608	3,745	282	5,950	81	24,213
Opening Gross Balance - at Fair Value		-	2,972	33,542	-	-	25,630	22,541	230,710	17,405	333,830
Opening Gross Balance		688	2,992	33,542	12,338	608	30,405	22,823	236,660	17,486	368,043
Additions*		7,013	-	-	-	-	-	-	-	-	7,013
Disposals		-	-	-	(545)	-	-	-	-	(17)	(662)
Revaluation Decrements to Equity (ARS)	13	-	(73)	(1,052)	-	-	(405)	-	-	-	(1,530)
Revaluation Increments to Equity (ARS)	13	-	-	-	-	-	-	2,017	4,215	803	7,040
Adjustments and Other Transfers		(5,237)	-	562	(51)	(104)	632	540	3,692	-	(15)
Total Gross Value of Property, Plant and Equipment - at Cost		2,415	-	-	12,242	404	-	-	-	-	15,051
Total Gross Value of Property, Plant and Equipment - at Fair Value		-	2,919	33,052	-	-	30,632	25,380	244,567	18,277	354,827
Total Gross Value of Property, Plant and Equipment		2,415	2,919	33,052	12,242	404	30,632	25,380	244,567	18,277	369,898
Opening Accumulated Depreciation		-	-	15,133	5,699	223	11,762	4,032	53,714	5,614	97,177
Depreciation Expense		-	-	697	765	36	571	527	5,022	362	8,180
Disposals		-	-	-	(253)	-	-	-	-	(7)	(256)
Revaluation Increments to Equity (ARR)	13	-	-	198	-	-	233	987	1,859	312	3,604
Total Accumulated Depreciation of Property, Plant and Equipment		-	-	16,327	6,165	201	12,571	5,546	60,605	7,261	108,696
Total Net Book Value of Property, Plant and Equipment		2,415	2,919	16,725	6,077	203	18,061	19,834	183,962	10,996	251,192
Other Information											
Range of Estimated Useful Life (years)		-	Not depreciated	15 - 75	3 - 50	5 - 60	10 - 100	5 - 100	10 - 300	10 - 120	
*Asset Additions Comprise											
Asset Renewals		793	-	360	-	-	368	-	569	-	2,090
Other Additions		833	-	-	23	24	264	540	3,139	-	4,923
Total Asset Additions		1,726	-	360	23	24	632	540	3,708	-	7,013

Balonne Shire Council

Notes to the Financial Statements
for the year ended 30 June 2019

Note 9. Property, plant and equipment (continued)

9 (a) Recognition

Plant and equipment with a total value of less than \$5,000, and infrastructure assets and buildings with a total value of less than \$10,000 are treated as and expense in the year of acquisition. All other items of property, plant and equipment are capitalised. There is no recognition threshold for land.

Replacement of a major component of an asset, in order to maintain its service potential, is treated as the acquisition of a new asset. However, routine operating maintenance, repair costs and minor renewals to maintain the operational capacity and useful life of the non-current asset is expensed as incurred.

Expenditure incurred in accordance with Natural Disaster Relief and Recovery Arrangements on road assets is analysed to determine whether the expenditure is capital in nature. The analysis of the expenditure requires Council engineers to review the nature and extent of expenditure on a given asset. For example, expenditure that patches a road is generally maintenance in nature, whereas a kerb to kerb rebuild is treated as capital. Material expenditure that extends the useful life or renews the service potential of the asset is capitalised.

Land under the roads and reserve land which falls under the *Land Act 1994* or the *Land Title Act 1994* is controlled by the Queensland Government pursuant to the relevant legislation. This land is not recognised in these financial statements.

9 (b) Measurement

Property, plant and equipment assets are initially recorded at cost. Subsequently, each class of property, plant and equipment is stated at cost or fair value (as shown in the table above) less, where applicable, any accumulated depreciation and accumulated impairment loss.

Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including freight in, architect's fees and engineering design fees and all other establishment costs.

Direct labour and materials and an appropriate proportion of overheads incurred in the acquisition or construction of assets are also included in their cost.

Property, plant and equipment received in the form of contributions, are recognised as assets and revenues at fair value.

9 (c) Depreciation

Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time an asset is completed and commissioned ready for use, at which time they are reclassified from work in progress to the appropriate property, plant and equipment class.

Land is not depreciated as it has an unlimited useful life. Depreciation on other property, plant and equipment assets is calculated on a straight-line basis so as to write-off the net cost or revalued amount of each depreciable asset, less its estimated residual value, progressively over its estimated useful life to the Council. Management believes that the straight-line basis appropriately reflects the pattern of consumption of all Council assets.

Where assets have separately identifiable components that are subject to regular replacement, these components are assigned useful lives distinct from the asset to which they relate. Any expenditure that increases the originally assessed capacity or service potential of an asset is capitalised and the new depreciable amount is depreciated over the remaining useful life of the asset to the Council.

Major spares purchased specifically for particular assets that are above the asset recognition threshold are capitalised and depreciated on the same basis as the asset to which they relate.

The depreciable amount of improvements on leasehold land is allocated progressively over the estimated useful lives of the improvements to the Council or the unexpired period of the lease, whichever is the shorter.

Depreciation methods, estimated useful lives and residual values of property, plant and equipment assets are reviewed at the end of each reporting period and adjusted where necessary to reflect any changes in the pattern of consumption, physical wear and tear, technical or commercial obsolescence, or management intentions. The condition assessments performed as part of the annual valuation process for assets measured at written down current replacement cost are used to estimate the useful lives of these assets at each reporting date. As part of the asset valuation process Council has reassessed the useful lives. This reassessment resulted in a reduction in depreciation expense recognised for Transport Infrastructure, Urban Waste Water Network, Buildings and Plant and Equipment assets.

Balonne Shire Council

Notes to the Financial Statements
for the year ended 30 June 2019

Note 9. Property, plant and equipment (continued)

9 (d) Impairment

Property, plant and equipment is assessed for indicators of impairment annually. If an indicator of possible impairment exists, the Council determines the asset's recoverable amount. Any amount by which the asset's carrying amount exceeds the recoverable amount is recorded as an impairment loss.

9 (e) Major Plant

Plant with a cost in excess of \$150,000, which is prone to a high degree of price fluctuations or in danger of becoming obsolete, is classified as major plant. This asset class primarily includes specialised earthmoving equipment.

9 (f) Valuation**(i) Valuation processes**

Council's valuation policies and procedures are set by the finance committee of the executive management team which comprises the Chief Executive Officer, Director of Finance and Corporate Service, Director of Infrastructure and Manager Finance Services. They are reviewed annually taking into consideration an analysis of movements in fair value and other relevant information.

Non-current physical assets measured at fair value are revalued, where required, so that the carrying amount of each class of asset does not materially differ from its fair value at the reporting date. This is achieved by engaging independent, professionally qualified valuers to determine the fair value of each class of property, plant and equipment assets at least once every 3 years where possible. This process involves the valuer physically sighting a representative sample of Council assets across all asset classes and making their own assessments of the condition of the assets at the date of inspection.

In the intervening years, Council uses internal engineers and asset manager to assess the condition and cost assumptions associated with all infrastructure assets, the result of which are considered in combination with an appropriate cost index for the region. Together these are used to form the basis of a management valuation for infrastructure asset classes in each of the intervening years. With respect to the valuation of the land and improvements, buildings and major plant asset classes in the intervening years, management engage independent, professionally qualified valuers to perform a desktop valuation. A desktop valuation involves management providing updated information to the valuer regarding additions, deletions and changes in assumptions such as useful life, residual value and condition rating. The valuer then determines suitable indices which are applied to each of these asset classes.

An analysis performed by management has indicated that, on average, the variance between an indexed asset value and the valuation by an independent valuer when performed is not significant and the indices used by Council are sound. Further details in relation to valuers, the methods of valuation and the key assumptions used in valuing each different asset class are disclosed below.

Any revaluation increment arising on the revaluation of an asset is credited to the appropriate class of the asset revaluation surplus, except to the extent it reverses a revaluation decrement for the class previously recognised as an expense. A decrease in the carrying amount on revaluation is charged as an expense to the extent it exceeds the balance, if any, in the revaluation surplus of that asset class.

On revaluation, accumulated depreciation is restated proportionately with the change in the carrying amount of the asset and any change in the estimate of remaining useful life. Separately identified components of assets are measured on the same basis as the assets to which they relate.

In accordance with AASB 13 fair value measurements are categorised on the following basis:

- Fair value based on quoted prices (unadjusted) in active markets for identical assets or liabilities (Level 1)
- Fair value based on inputs that are directly or indirectly observable, such as prices for similar assets (Level 2)
- Fair value based on unobservable inputs for the asset and liability (Level 3)

There were no transfers between levels 1 and 2 during the year, nor between level 2 and 3.

Council's policy is to recognise transfers in and out of the fair value hierarchy levels as at the end of the reporting period.

Balonne Shire Council

Notes to the Financial Statements
for the year ended 30 June 2019

Note 9. Property, plant and equipment (continued)

(ii) Valuation techniques used to derive fair values

Land (level 2)

Land fair values were determined by independent valuer, AssetVal effective 30 June 2019. Level 2 valuation inputs were used to value land in freehold title as well as land for special purpose, which is restricted in use under current zoning rules. Sales prices of comparable land sites in close proximity are adjusted for differences in key attributes such as property size. The most significant inputs into this valuation approach are prices per square metre.

Buildings (level 2 and 3)

The fair value of buildings were determined by independent valuer, AssetVal effective 30 June 2019. Where there is a market for Council building assets, they are categorised as non-specialised buildings and fair value is derived from the sales prices of comparable properties after adjusting for differences in key attributes such as property size (level 2). The most significant inputs into this valuation approach were price per square metre.

Where Council buildings are of a specialist nature and there is no active market for the assets, fair value has been determined on the basis of replacement with a new asset having similar service potential including allowances for preliminaries and professional fees. The gross current values have been derived from reference to market data for recent projects and costing guides issued by the Australian Institute of Quantity Surveyors, Rawlinson's (Australian Construction Handbook). Where a depth in market can be identified, the net current value of a building asset is the difference between the market value of the asset as a whole (including land) and the market value of the land component. Where there is no depth of market, the net current value of a building asset is the gross current value less accumulated depreciation to reflect the consumed or expired service potential of the asset.

In determining the level of accumulated depreciation the asset has been disaggregated into significant components which exhibit useful lives. Allowance has been made for the typical asset life cycle and renewal treatments of each component, residual value at the time the asset is considered to be no longer available for use and the condition of the asset. Condition was assessed taking into account both physical characteristics as well as holistic factors such as functionality, capability, utilisation and obsolescence.

While the unit rates based on square metres can be supported by market evidence (level 2), the estimates of residual value, useful life, pattern of consumption and asset condition that are used to calculate accumulated depreciation comprise unobservable inputs (level 3). Where these other inputs are significant to the valuation the overall valuation has been classified as level 3.

	2019	2018
	\$'000	\$'000
Buildings		
- Non-Specialised Buildings (level 2)	1,742	1,703
- Specialised Buildings (level 3)	38,032	15,021
Total	39,774	16,724

Infrastructure assets (level 3)

All Council infrastructure assets were fair valued using written down current replacement cost. This valuation comprises the asset's current replacement cost (CRC) less accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Council first determined the gross cost of replacing the full service potential of the asset and then adjusted this amount to take account of the expired service potential of the asset.

CRC was measured by reference to the lowest cost at which the gross future economic benefits of the asset could currently be obtained in the normal course of business. Where existing assets were over designed, had excess capacity, or were redundant an adjustment was made so that the resulting valuation reflected the cost of replacing the existing economic benefits based on an efficient set of modern equivalent assets to achieve the required level of service output with the council's planning horizon.

The unit rates (labour and materials) and quantities applied to determine the CRC of an asset or asset component were based on a "Greenfield" assumption meaning that the CRC was determined as the full cost of replacement with a new asset including components that may not need to be replaced, such as earthworks. The CRC was determined using methods relevant to the asset class as described under individual asset categories below.

Balonne Shire Council

Notes to the Financial Statements for the year ended 30 June 2019

Note 9. Property, plant and equipment (continued)

Roads

Current replacement cost

Council categorises its road infrastructure into urban and rural roads and the further sub categorises these into sealed and unsealed roads. Urban roads are managed in segments of 200m, while rural roads are managed in 2km segments. All road segments are then componentised into formation, pavement and seal (where applicable). Council assumes that environmental factors such as soil type, climate and topography are consistent across each segment. Council also assumes a segment is designed and constructed to the same standard and uses a consistent amount of labour and materials.

CRC was calculated by reference to asset linear and other specifications, estimated labour and material inputs, service costs, and overhead allocations. Council assumes that pavements are constructed to depths of 22.5cms for high traffic areas and 15cms for lower traffic locations. Council also assumes that all raw materials can be sourced locally. For internal construction estimates, material and services prices were based on existing contract rates or supplier price lists and labour wage rates were based on Council's Enterprise Bargaining Agreement (EBA). All direct costs were allocated to assets at standard usage quantities according to recently completed similar projects. Where construction is outsourced, CRC was based on the average of completed similar projects over the last few years.

A full valuation of Council's Transport Infrastructure network was conducted for 2019 by AssetVal Pty Ltd and accepted by Council which resulted in a revaluation increase of \$28,927,000.

Accumulated depreciation

A sample of the roads (approximately 10%) were visually inspected by the Valuer. No testing or measurement of defects or condition was undertaken. An assessment of remaining useful life was made by the Valuer taking into consideration the visual condition, construction date, evidence of recent repairs or capital works and the surrounding environmental factors.

Bridges

Current replacement cost

Bridges were componentised with unit rates applied to the individual components varying for different material types used in construction in order to determine the replacement cost. Construction estimates were determined on a similar basis to roads.

Accumulated depreciation

In determining the level of accumulated depreciation, remaining useful lives were calculated based on condition assessments. The condition assessments were made using a seven point scale with 0 being the lowest and 6 being the highest. A 0 condition assessment indicates an asset with a very high level of remaining service potential. 6 represents an asset at the end of its useful life.

Water and Sewerage

Current replacement cost

The water and sewerage infrastructure fair values were determined by independent valuers, AssetVal Pty Ltd effective 30 June 2019. CRC was calculated based on expected replacement costs. In all cases the assets were disaggregated to component level to ensure a reliable measure of cost and service capacity and deterioration of estimated remaining life.

Accumulated depreciation

In determining accumulated depreciation, assets were either subject to a site inspection or an assessment to determine useful life. Where site inspections were not conducted (i.e. for passive assets), the remaining useful life was calculated on an age basis after taking into consideration current and planned maintenance records.

For wastewater gravity mains the assumption that the pipes will be relined was adopted.

Balonne Shire Council

Notes to the Financial Statements
for the year ended 30 June 2019

Note 10. Trade and Other Payables

	2019	2018
Notes	\$'000	\$'000
Creditors are recognised when goods or services are received, at the amount owed. Amounts owing are unsecured and are generally settled on 30 day terms.		
Liabilities are recognised for employee benefits such as wages and salaries, sick, annual and long service leave in respect of services provided by the employees up to the reporting date. The liability is calculated using the present value of remuneration rates that will be paid when the liability is expected to be settled and includes related on-costs.		
As council does not have an unconditional right to defer settlement of the annual leave beyond twelve months after the reporting date, annual leave is classified as a current liability.		
Current		
Creditors and Accruals	833	609
Annual Leave	673	639
ATO - Net GST Payable	-	16
TOTAL CURRENT TRADE AND OTHER PAYABLES	1,506	1,264

Note 11. Borrowings

Borrowings are initially recognised at fair value plus any directly attributable transaction costs. Therefore, they are measured at amortised cost. Principle and interest repayments are made quarterly in arrears.

All borrowings are in Australian dollar denominated amounts and interest is expensed as it accrues. No interest has been capitalised during the current or comparative reporting period. Expected final repayment dates vary from 15 June 2021 to 15 June 2032.

Current

Loans - Queensland Treasury Corporation	296	279
TOTAL CURRENT BORROWINGS	296	279

Non-current

Loans - Queensland Treasury Corporation	2,363	2,653
TOTAL NON-CURRENT BORROWINGS	2,363	2,653

Reconciliation of Loan Movements for the year

Loans - Queensland Treasury Corporation		
Opening Balance at Beginning of Financial Year	2,932	3,180
Principal Repayments	(273)	(248)
Book value at end of financial year	2,659	2,932

The QTC loan market value at the reporting date was \$3,261,102. This represents the value of the debt if Council repaid it at that date. As it is the intention of Council to hold the debt for its term, no provision is required to be made in these accounts.

Balonne Shire Council

Notes to the Financial Statements for the year ended 30 June 2019

Note 11. Borrowings (continued)

Loan Disclosures

No assets have been pledged as security by the Council for any liabilities, however all loans are guaranteed by the Queensland Government.

All borrowings are in Australian dollars denominated amounts and carried at amortised cost, interest being expensed as it accrues. No interest has been capitalised during the current or comparative reporting period. Expected final repayment dates vary from 15 June 2021 to 15 June 2032.

There have been no defaults or breaches of the loan agreement during the period.

Principal and interest repayments are made quarterly in arrears.

Council adopts an annual debt policy that sets out council's planned borrowings for the next nine years. Council's current policy is to only borrow for capital projects and for a term no longer than the expected life of the asset. Council also aims to comply with the Queensland Treasury Corporation's borrowing guidelines and ensure that sustainability indicators remain within acceptable levels at all times.

Note 12. Provisions

Long Service Leave

The provision for long service leave represents the present value of the estimated future cash outflows to be made in respect of services provided by employees up to the reporting date. The liability is calculated using current pay rates and projected future increases in those rates and includes related employee on-costs. The estimates are adjusted for the probability of employee remaining in the Council's employment or other associated employment which would result in the council being required to meet the liability. Adjustments are then made to allow for the proportion of the benefit earned to date, and the result is discounted to present value. The interest rates attaching to Commonwealth Government guaranteed securities at the reporting date are used to discount the estimated future cash outflows to their present value.

Where employees have met the prerequisite length of service and council does not have an unconditional right to defer this liability beyond 12 months long service leave is classified as a current liability. Otherwise it is classified as non-current.

Refuse Dump Restoration

A provision is made for the cost of restoring refuse dumps where it is probable the Council will be liable, or required, to do this when the use of the facility is complete.

The provision of refuse restoration is calculated as the present value of anticipated future costs associated with the closure of the dump sites, decontamination and monitoring of historical residues and leaching on these sites. The calculation of this provision requires assumptions such as application of environmental legislation, site closure dates, available technologies and engineering cost estimates. These uncertainties may result in future actual expenditure differing from amounts currently provided. Because of the long-term nature of the liability, the most significant uncertainty in the facts and circumstances available at the time. Management estimates that the site will close in 2020 and that the restoration will occur progressively over the subsequent four years.

Balonne Shire Council

Notes to the Financial Statements
for the year ended 30 June 2019

Note 12. Provisions

	2019	2018
Notes	\$'000	\$'000

As refuse dumps are on state reserves or DOGIT land which the Council does not control, the provision for restoration is treated as an expense in the year the provision is first recognised. Changes in the provision are treated as an expense or income.

Current

Long Service Leave	1,025	878
Other Entitlements	36	45
<u>TOTAL CURRENT PROVISIONS</u>	<u>1,061</u>	<u>923</u>

Non-current

Long Service Leave	47	123
Refuse Restoration	459	-
<u>TOTAL NON-CURRENT PROVISIONS</u>	<u>506</u>	<u>123</u>

Details of movements in Provisions:**Long Service Leave**

Balance at Beginning of Financial Year	1,001	1,135
Additional Provision	71	(134)
Balance at End of Financial Year	1,072	1,001

Refuse Restoration

Balance at Beginning of Financial Year	-	-
Additional Provision	459	-
Balance at End of Financial Year	459	-

Refuse restoration

Balonne Shire Council currently operates six (6) active landfill sites.

This is the present value of the estimated cost of restoring the refuse disposal site to a useable state at the end of their useful life. The projected cost is \$1,583,327 and this cost is expected to be incurred between 2028 and 2140 after closing the site between 2018 and 2120 and allowing a period for settlement.

Balonne Shire Council

Notes to the Financial Statements
for the year ended 30 June 2019

Note 13. Asset Revaluation Surplus

	2019	2018
Notes	\$'000	\$'000
<p>The asset revaluation surplus comprises adjustments relating to changes in value of property, plant and equipment that do not result from the use of those assets. Net incremental changes in the carrying value of classes of non-current assets since their initial recognition are accumulated in the asset revaluation surplus. Increases and decreases on revaluation are offset with a class of assets.</p> <p>Where a class of assets is decreased on revaluation, that decrease is offset first against the amount remaining in the asset revaluation surplus in respect of that class. Any excess is treated as an expense.</p> <p>When an asset is disposed of, the amount reported in surplus in respect of that asset is retained in the asset revaluation surplus and not transferred to retained surplus.</p>		
Movements in the asset revaluation surplus:		
Balance at beginning of financial year	199,306	197,400
Net adjustment to non-current assets at end of period to reflect a		
change in current fair value:		
Land	30	(73)
Buildings	3,559	(1,250)
Water Supply Network	3,206	(643)
Other Infrastructure Assets	-	1,030
Transport Infrastructure	33,648	2,346
Urban Waste Water Network	2,404	496
9	42,849	1,906
Balance at end of financial year	<u>242,155</u>	<u>199,306</u>

Asset revaluation surplus analysis

The closing balance of the Asset Revaluation Surplus comprises the following asset categories:

Land	3,596	3,565
Buildings	12,827	9,268
Land Held for Resale	29	29
Plant and Equipment	1,498	1,498
Furniture and Fittings	307	307
Water Supply Network	21,095	17,888
Other Infrastructure Assets	4,193	4,193
Transport Infrastructure	183,528	149,881
Urban Waste Water Network	15,082	12,677
Balance at end of financial year	<u>242,155</u>	<u>199,306</u>

Balonne Shire Council

Notes to the Financial Statements
for the year ended 30 June 2019

Note 14. Commitments for Expenditure

	2019	2018
Notes	\$'000	\$'000

(a) Capital Commitments (exclusive of GST)

Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:

Property, Plant and Equipment

Buildings	42	-
Other Infrastructure Assets	3	-
Transport Infrastructure	105	517
Water Supply Network	7	1
Furniture & Fittings	-	16
Urban Waste Water Network	-	51

These expenditures are payable as follows:

Within the next year	157	585
Total Payable	157	585

Sources for Funding of Capital Commitments:

Future Grants and Contributions	157	585
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(b) Contractual commitments

Contractual commitments at end of financial year but not recognised in the financial statements are as follows:

Waste Collection Contract (per year) - Expires 30/06/2025	526	526
Landfill Maintenance Contract - Expires 01/06/2022	775	138
	1,301	664

Balonne Shire Council

Notes to the Financial Statements for the year ended 30 June 2019

Note 15. Contingent Liabilities

Details and estimates of maximum amounts of contingent liabilities are as follows:

Local Government Mutual

The Council is a member of the local government mutual liability self-insurance pool, LGM Queensland. In the event of the pool being wound up or it is unable to meet its debts as they fall due, the trust deed and rules provide that any accumulated deficit will be met by the individual pool members in the same proportion as their contribution is to the total pool contributions in respect to any year that a deficit arises.

As at 30 June 2018 the financial statements reported an accumulated surplus and it is not anticipated any liability will arise.

Local Government Workcare

The Council is a member of the Queensland local government worker's compensation self-insurance scheme, Local Government Workcare. Under this scheme the Council has provided an indemnity towards a bank guarantee to cover bad debts which may remain should the self insurance licence be cancelled and there was insufficient funds available to cover outstanding liabilities. Only the Queensland Government's workers compensation authority may call on any part of the guarantee should the above circumstances arise. The Council's maximum exposure to the bank guarantee is \$96,366.

Note 16. Superannuation

Council contributes to the LGIASuper Regional Defined Benefits Fund (the scheme), at the rate of 12% for each permanent employee who is a defined benefit member. This rate is set in accordance with the LGIASuper trust deed and may be varied on the advice of an actuary. The Regional Defined Benefits Fund is a complying superannuation scheme for the purpose of the Commonwealth Superannuation Industry (Supervision) legislation and is also governed by the *Local Government Act 2009*.

The scheme is a defined benefit plan, however Council is not able to account for it as a defined benefit plan in accordance with AASB119 because LGIASuper is unable to account for its proportionate share of the defined benefit obligation, plan assets and costs.

Any amount by which the scheme is over or under funded may affect future benefits and result in a change to the contribution rate, but has not been recognised as an asset or liability of the Council.

Technically Balonne Shire Council can be liable to the scheme for a portion of another local governments' obligations should that local government be unable to meet them. However the risk of this occurring is extremely low and in accordance with the LGIASuper trust deed, changes to council's obligations will only be made on the advice of an actuary.

Balonne Shire Council

Notes to the Financial Statements
for the year ended 30 June 2019

Note 16. Superannuation (continued)

The last completed actuarial assessment of the scheme was undertaken as at 1 July 2018. The actuary indicated that "At the valuation date of 1 July 2018, the net assets of the scheme exceeded the vested benefits and the scheme was in a satisfactory financial position as at the valuation date." The Council is not aware of anything that has happened since that time that indicates the assets of the scheme are not sufficient to meet the vested benefits, as at the reporting date.

No changes have been made to prescribed employer contributions which remain at 12% of employee gross wages and there are no known requirements to change the rate of contributions.

The next triennial actuarial review is not due until 1 July 2021.

The most significant risks that may result in LGIASuper increasing the contribution rate, on the advice of the actuary, are:

Investment risk - The risk that the scheme's investment returns will be lower than assumed and additional contributions are needed to fund the shortfall.

Salary growth risk - The risk that wages or salaries will rise more rapidly than assumed, increasing vested benefits to be funded.

There are currently 62 entities contributing to the scheme and any changes in contribution rates would apply equally to all 62 entities. Balonne Shire Council contributed 0.43% of the total contributions to the plan in the 2018-19 financial year.

		2019	2018
	Notes	\$'000	\$'000
Superannuation contributions made to the Regional Defined Benefits Fund		626	617
Total superannuation contributions paid by Council for employees	5	626	617
		2020	
		\$'000	
Contributions council expects to make to the Regional Defined Benefits Fund for 2019-20			640

Balonne Shire Council

Notes to the Financial Statements
for the year ended 30 June 2019Note 17. Reconciliation of Net Result for the year to Net
Cash Inflow/(Outflow) from Operating Activities

	Notes	2019 \$'000	2018 \$'000
Net operating result from Income Statement		2,779	1,645
Non-cash items			
Depreciation and Amortisation		7,624	8,190
		<u>7,624</u>	<u>8,190</u>
Investing and development activities			
Net Losses/(Gains) on Disposal of Assets		1	294
Non Cash Capital Grants and Contributions		(4,266)	(4,925)
		<u>(4,265)</u>	<u>(4,631)</u>
Changes in operating assets and liabilities:			
(Increase)/Decrease in Receivables		668	1,166
(Increase)/Decrease in Inventories		8	19
Increase/(Decrease) in Payables and Accruals		224	(43)
Increase/(Decrease) in Other Liabilities		443	15
Increase/(Decrease) in Employee Leave Entitlements		62	(134)
		<u>1,405</u>	<u>1,023</u>
Net cash provided from/(used in) Operating Activities from the Statement of Cash Flows		<u>7,543</u>	<u>6,227</u>

Note 18. Reconciliation of Liabilities arising from Finance Activities

	As at 30-Jun-18 \$'000	Cashflows \$'000	Non-Cash Changes (New Leases) \$'000	As at 30-Jun-19 \$'000
Loans	2,932	(273)	-	2,659
	<u>2,932</u>	<u>(273)</u>	-	<u>2,659</u>

	As at 30-Jun-17 \$'000	Cashflows \$'000	Non-Cash Changes (New Leases) \$'000	As at 30-Jun-18 \$'000
Loans	3,180	(248)	-	2,932
	<u>3,180</u>	<u>(248)</u>	-	<u>2,932</u>

Note 19. Events Occurring After Balance Sheet Date

There are no material adjusting events after the balance date.

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Balonne Shire Council

Notes to the Financial Statements for the year ended 30 June 2019

Note 20. Financial Instruments

The effect of initially applying AASB 9 on the Council's financial instruments is described in Note 1.d. Comparative information has not been restated to reflect the requirements.

Council has exposure to the following risks arising from financial instruments; (i) interest rate risk, (ii) credit risk, and (iii) liquidity risk.

Risk Management Framework

Council is responsible for the establishment and oversight of the risk management framework, together with developing and monitoring risk management policies.

The Council's risk management policies are established to identify and analyse the risks faced, to set appropriate limits and controls and to monitor these risks and adherence against limits. The Council aims to manage volatility to minimise potential adverse effects on the financial performance of the Council.

The Council's audit committee oversees how management monitors compliance with the Council's risk management policies and procedures, and reviews the adequacy of the risk management framework in relation to the risks faced by the Council. The Council audit committee is assisted in its oversight role by internal audit. Internal audit undertakes both regular and ad hoc reviews of risk management controls and procedures, the results of which are reported to the audit committee.

Credit Risk Exposure

Credit risk is the risk of financial loss if a counterparty to a financial instrument fails to meet its contractual obligations. These obligations arise principally from the Council's investments and receivables from customers.

Exposure to credit risk is managed through regular analysis of credit counterparty ability to meet payment obligations. The carrying amount of financial assets represents the maximum credit exposure.

Investments in financial instruments are required to be made with Queensland Treasury Corporation (QTC) or similar State/Commonwealth bodies or financial institutions in Australia, in line with the requirements of the Statutory Bodies Financial Arrangements Act 1982.

The carrying amounts of financial assets at the end of the reporting period represent the maximum exposure to credit risk for the Council.

Balonne Shire Council

Notes to the Financial Statements
for the year ended 30 June 2019

Note 20. Financial Instruments (continued)

	Notes	2019 \$'000	2018 \$'000
The following table represents the maximum exposure to credit risk based on the carrying amounts of financial assets at the end of the reporting period:			
Financial Assets			
Cash and Cash Equivalents	7	31,225	25,595
Receivables - Rates	8	407	289
Receivables - Other	8	1,341	2,061
Total		32,973	27,945

Cash and Cash Equivalents

The Council may be exposed to credit risk through its investments in the QTC Cash Fund and QTC Working Capital Facility. The QTC Cash Fund is an asset management portfolio that invests with a wide range of high credit rated counterparties. Deposits with the QTC Cash Fund are capital guaranteed. Working Capital Facility deposits have a duration of one day and all investments are required to have a minimum credit rating of "A-", therefore the likelihood of the counterparty having capacity to meet its financial commitments is strong.

Trade and Other Receivables

In the case of rate receivables, the Council has the power to sell the property to recover any defaulted amounts. In effect this power protects the Council against credit risk in the case of defaults.

In other cases, the Council assesses the credit risk before providing goods or services and applies normal business credit protection procedures to minimise the risk.

By the nature of the Council's operations, there is a geographical concentration of risk in the Council's area. Because the area is largely agricultural, there is also a concentration in the agricultural sector.

The Council does not require collateral in respect of trade and other receivables. The Council does not have trade receivables for which no loss allowance is recognised because of collateral.

At 30 June 2019, the exposure to credit risk for trade receivables by type of counterparty was as follows:

	2019 \$'000	2018 \$'000
Property Charges	407	289
GST Recoverable	65	-
Other	1,216	1,949
Total	1,688	2,238

Balonne Shire Council

Notes to the Financial Statements
for the year ended 30 June 2019

Note 20. Financial Instruments (continued)

	2019 Not credit- impaired \$'000	2019 Credit impaired \$'000	2018 \$'000
A summary of the Council's exposure to credit risk for trade receivables is as follows:			
Receivables			
Not Past Due	351	-	346
Past Due 31-60 Days	804	-	1,667
Past Due 61-90 Days	-	-	6
More than 90 Days	527	6	456
	<u>1,682</u>	<u>6</u>	<u>2,476</u>
Loss Allowance	-	(6)	(6)
Total	<u>1,682</u>	<u>-</u>	<u>2,470</u>

Ageing of past due receivables and the amount of any impairment is disclosed in the following table:

Expected credit loss assessment as at 1 July 2018 and 30 June 2019

The Council uses an allowance matrix to measure the expected credit losses of trade receivables from individual customers, which comprise a very large number of small balances.

Loss rates are calculated using a 'roll rate' method based on the probability of a receivable progressing through successive stages of delinquency to write-off.

The following table provides information about the exposure to credit risk and expected losses for trade receivables from individual customers as at 30 June 2019:

	2019 Weighted- average loss rate %	2019 Gross carrying amount \$'000	2019 Loss allowance \$'000	2018 Credit- impaired (Y/N)
Not Past Due	0.00%	351	-	N
Past Due 31-60 Days	0.00%	804	-	N
Past Due 61-90 Days	0.00%	-	-	N
More than 90 Days	0.02%	533	6	N
Total		<u>1,688</u>	<u>6</u>	

Loss rates are based on actual credit loss experience over the past five years. These rates are multiplied by scalar factors to reflect differences between economic conditions during the period over which the historical data has been collected, current conditions and the Council's view of economic conditions over the expected lives of the receivables.

There was no movement in the allowance for impairment in respect of trade receivable during the year.

Balonne Shire Council

Notes to the Financial Statements
for the year ended 30 June 2019

Note 20. Financial Instruments (continued)

Liquidity Risk

Liquidity risk refers to the situation where the Council may encounter difficulty in meeting obligations associated with financial liabilities that are settled by delivering cash or another financial asset.

The Council's approach to managing liquidity is to ensure, as far as possible, that it will have sufficient liquidity to meet its liabilities when they are due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to the Council's reputation.

Council manages its exposure to liquidity risk by maintaining sufficient cash deposits and undrawn facilities, both short and long term, to cater for unexpected volatility in cash flows. These facilities are disclosed in Note 11.

The following table sets out the liquidity risk in relation to financial liabilities held by the Council. It represents the remaining contractual cashflows (principal and interest) of financial liabilities at the end of the reporting period, excluding the impact of netting agreements:

	0 to 1 year \$'000	1 to 5 years \$'000	Over 5 years \$'000	Total Contractual Cash Flows \$'000	Carrying Amount \$'000
2019					
Trade and Other Payables	1,506	-	-	1,506	1,506
Loans - QTC	426	1,193	1,902	3,521	2,659
	<u>1,932</u>	<u>1,193</u>	<u>1,902</u>	<u>5,027</u>	<u>4,165</u>
2018					
Trade and Other Payables	1,264	-	-	1,264	1,264
Loans - QTC	426	1,382	2,140	3,948	2,932
	<u>1,690</u>	<u>1,382</u>	<u>2,140</u>	<u>5,212</u>	<u>4,196</u>

The outflows in the above table are not expected to occur significantly earlier and are not expected to be for significantly different amounts than indicated in the table.

Balonne Shire Council

Notes to the Financial Statements
for the year ended 30 June 2019

Note 20. Financial Instruments (continued)

Market Risk

Market risk is the risk that changes in market prices, such as interest rates, will affect the Council's income or the value of its holdings of financial instruments.

Interest Rate Risk

The Council is exposed to interest rate risk through investments and borrowings with Queensland Treasury Corporation.

The Council has access to a mix of variable and fixed rate funding options through Queensland Treasury Corporation so that interest rate risk exposure can be minimised.

Sensitivity to interest rate movements is shown for variable financial assets and liabilities based on the carrying amount at reporting date.

The Council does not account for any fixed-rate financial assets or financial liabilities at Fair Value through Profit or Loss, therefore a change in interest rates at the reporting date would not affect profit or loss.

The following interest rate sensitivity analysis depicts what effect a reasonably possible change in interest rates (assumed to be 1%) would have on the profit and equity, based on the carrying values at the end of the reporting period. The calculation assumes that the change in interest rates would be held constant over the period.

	Net Carrying	Net Result		Equity	
	Amount \$'000	1% increase \$'000	1% decrease \$'000	1% increase \$'000	1% decrease \$'000
2019					
QTC Cash Fund	13,464	135	(135)	135	(135)
Other	17,761	178	(178)	178	(178)
Loans - QTC	(2,659)	(27)	27	(27)	27
Net	28,566	286	(286)	286	(286)
2018					
QTC Cash Fund	13,891	139	(139)	139	(139)
Other	11,705	117	(117)	117	(117)
Loans - QTC	(2,932)	(29)	29	(29)	29
Net	22,664	227	(227)	227	(227)

In relation to the QTC loans held by the Council, the following has been applied:

QTC Generic Debt Pool - the generic debt pool products approximate a fixed rate loan. There is a negligible impact on interest sensitivity from changes in interest rates for generic debt pool borrowings.

Fair Value

The fair value of trade and other receivables and payables is assumed to approximate the value of the original transaction, less any allowance for impairment.

The fair value of borrowings with QTC is based on the market value of debt outstanding. The market value of a debt obligation is the discounted value of future cash flows based on prevailing market rates and represents the amount required to be repaid if this was to occur at balance date. The market value of debt is provided by QTC and is disclosed in Note 11.

Balonne Shire Council

Notes to the Financial Statements
for the year ended 30 June 2019

Note 21. Transactions with Related Parties

Key Management Personnel

(a) Transactions with Key Management Personnel

KMP include the Mayor, Councillors, council's Chief Executive Officer and Directors.

The compensation paid to Key Management Personnel comprises:

	2019 \$000	2018 \$000
Short-Term Employee Benefits	1,166	1,190
Post-Employment Benefits	73	81
Long-Term Benefits	18	5
Total	1,257	1,276

Detailed remuneration disclosures are provided in the annual report.

(b) Transactions with other related parties

Other related parties include the close family members of KMP and any entities controlled or jointly controlled by KMP or close family members. Close family members include a spouse, child and dependent of a KMP or their spouse. No close family members were employed by Council in the 2018/2019 financial year.

No transactions between council and other related parties are applicable based on the criteria.

(c) Loans and guarantees to/from related parties

Council does not make loans to or receive loans from related parties. No guarantees have been provided.

(d) Transactions with related parties that have not been disclosed

Most of the entities and people that are related parties of council live and operate within the Balonne Shire. Therefore, on a regular basis ordinary citizen transactions occur between Council and its related parties. Some examples include:

- Payment of rates
- Normal use of council's sport and recreational facilities
- Dog registration
- Normal fees and charges
- Normal creditor and debtor transactions

Council has not included these types of transactions in its disclosure, where they are made on the same terms and conditions available to the general public and other businesses.

Ballonne Shire Council

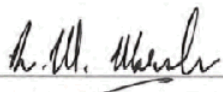
General Purpose Financial Statements
for the year ended 30 June 2019

Management Certificate
for the year ended 30 June 2019

These General Purpose Financial Statements have been prepared pursuant to sections 176 and 177 of the *Local Government Regulation 2012* (the Regulations) and other prescribed requirements.

In accordance with Section 212(5) of the Regulation, we certify that:

- (i) the prescribed requirements of the *Local Government Act 2009* and *Local Government Regulations 2012* for the establishment and keeping of accounts have been complied with in all material respects; and
- (ii) the General Purpose Financial Statements, as set out on pages 2 to 36, present a true and fair view, in accordance with Australian Accounting Standards, of the Council's transactions for the financial year and financial position at the end of the year.


Cr R W Marsh
MAYOR


Mr J M Magin
CHIEF EXECUTIVE OFFICER

INDEPENDENT AUDITOR'S REPORT

To the Councillors of Balonne Shire Council

Report on the audit of the financial report

Opinion

I have audited the accompanying financial report of Balonne Shire Council (the council).

In my opinion, the financial report:

- a) gives a true and fair view of the council's financial position as at 30 June 2019, and of its financial performance and cash flows for the year then ended
- b) complies with the *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards.

The financial report comprises the statement of financial position as at 30 June 2019, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes to the financial statements including significant accounting policies and other explanatory information, and the management certificate given by the Mayor and the Chief Executive Officer.

Basis for opinion

I conducted my audit in accordance with the *Auditor-General of Queensland Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial report* section of my report.

I am independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General of Queensland Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Other information

Other information comprises the information included in Balonne Shire Council's annual report for the year ended 30 June 2019, but does not include the financial report and my auditor's report thereon. At the date of this auditor's report, the other information was the current year financial sustainability statement and the long-term financial sustainability statement.

My opinion on the financial report does not cover the other information and accordingly I do not express any form of assurance conclusion thereon. However, as required by the Local Government Regulation 2012, I have expressed a separate opinion on the current year financial sustainability statement.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

Responsibilities of the council for the financial report

The council is responsible for the preparation of the financial report that gives a true and fair view in accordance with the *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards, and for such internal control as the council determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

The council is also responsible for assessing the council's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless it is intended to abolish the council or to otherwise cease operations of the council.

Auditor's responsibilities for the audit of the financial report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for expressing an opinion on the effectiveness of the council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the council.

- Conclude on the appropriateness of the council's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the council's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. I base my conclusions on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the council to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

Report on other legal and regulatory requirements

In accordance with s.40 of the *Auditor-General Act 2009*, for the year ended 30 June 2019:

- a) I received all the information and explanations I required.
- b) In my opinion, the prescribed requirements in relation to the establishment and keeping of accounts were complied with in all material respects.



11 October 2019

Carolyn Dougherty
as delegate of the Auditor-General

Queensland Audit Office
Brisbane

Balonne Shire Council

Current Year Financial Sustainability Statement for the year ended 30 June 2019

	Actual 2019	Target 2019
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Measures of Financial Sustainability

Council's performance at 30 June 2019 against key financial ratios and targets

Performance Indicators

1. Operating Surplus Ratio

Net Result (excluding capital items)		
Total Operating Revenue (excluding capital items)	-6.36%	between 0 - 10%

An indicator of which the extent to which revenues raised cover operational expenses only or are available for capital funding purposes or other purposes.

2. Asset Sustainability Ratio

Capital Expenditure on the Replacement of Assets (renewals)		
Depreciation Expense	31.89%	more than 90%

An approximation of the extent to which the infrastructure assets managed are being replaced as these reach the end of their useful lives.

3. Net Financial Liabilities Ratio

Total Liabilities less Current Assets		
Total Operating Revenue (excluding capital items)	-117.59%	less than 60%

An indicator of the extent to which the net financial liabilities can be serviced by its operating revenue.

Note 1 - Basis of Preparation

The current year financial sustainability statement is a special purpose statement prepared in accordance with the requirements of the *Local Government Regulation 2012* and the *Financial Management (Sustainability) Guideline 2013*. The amounts used to calculate the three reported measures are prepared on an accrual basis and are drawn from the Council's audited general purpose financial statements for the year ended 30 June 2019.

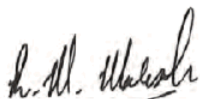
Balonne Shire Council

Current Year Financial Sustainability Statement
for the year ended 30 June 2019

Certificate of Accuracy
for the year ended 30 June 2019

This current-year financial sustainability statement has been prepared pursuant to Section 178 of the *Local Government Regulation 2012* (the Regulation).

In accordance with Section 212(5) of the Regulation we certify that this Current-Year Financial Sustainability Statement has been accurately calculated.



Cr R W Marsh
MAYOR



Mr J M Magin
CHIEF EXECUTIVE OFFICER

INDEPENDENT AUDITOR'S REPORT

To the Councillors of Balonne Shire Council

Report on the current year financial sustainability statement

Opinion

I have audited the accompanying current year statement of financial sustainability of Balonne Shire Council (the council) for the year ended 30 June 2019 comprising the statement, explanatory notes, and the certificate of accuracy given by the Mayor and the Chief Executive Officer.

In accordance with section 212 of the Local Government Regulation 2012, in my opinion, in all material respects, the current year financial sustainability statement of Balonne Shire Council for the year ended 30 June 2019 has been accurately calculated.

Basis of opinion

I conducted my audit in accordance with the *Auditor-General of Queensland Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the current year financial sustainability statement* section of my report.

I am independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the statement in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General of Queensland Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of matter – basis of accounting

I draw attention to Note 1 which describes the basis of accounting. The current year financial sustainability statement has been prepared in accordance with the Financial Management (Sustainability) Guideline 2013 for the purpose of fulfilling the council's reporting responsibilities under the Local Government Regulation 2012. As a result, the statement may not be suitable for another purpose. My opinion is not modified in respect of this matter.

Other Information

Other information comprises the information included in Balonne Shire Council's annual report for the year ended 30 June 2019, but does not include the current year financial sustainability statement and my auditor's report thereon. At the date of this auditor's report, the other information was the general purpose financial statements and the long-term financial sustainability statement.

My opinion on the current year financial sustainability statement does not cover the other information and accordingly I do not express any form of assurance conclusion thereon. However, as required by the Local Government Regulation 2012, I have expressed a separate opinion on the general purpose financial report.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

Responsibilities of the council for the current year financial sustainability statement

The council is responsible for the preparation and fair presentation of the current year financial sustainability statement in accordance with the Local Government Regulation 2012. The council's responsibility also includes such internal control as the council determines is necessary to enable the preparation and fair presentation of the statement that is accurately calculated and is free from material misstatement, whether due to fraud or error.

Auditor's responsibilities for the audit of the current year financial sustainability statement

My objectives are to obtain reasonable assurance about whether the current year financial sustainability statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this statement.

My responsibility does not extend to forming an opinion on the appropriateness or relevance of the reported ratios, nor on the council's future sustainability.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the council.
- Evaluate the overall presentation, structure and content of the statement, including the disclosures, and whether the statement represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.



11 October 2019

Carolyn Dougherty
as delegate of the Auditor-General

Queensland Audit Office
Brisbane

Balonne Shire Council

Long-Term Financial Sustainability Statement

prepared as at 30 June 2019

	Target 30-Jun 2019	Actual 30-Jun 2019	30-Jun 2020	30-Jun 2021	30-Jun 2022	30-Jun 2023	30-Jun 2024	30-Jun 2025	30-Jun 2026	30-Jun 2027	30-Jun 2028	30-Jun 2029

Measures of Financial Sustainability

2018-2019 Budget and Long Term Sustainability Statement against key financial ratios and targets.

Performance Indicators

1. Operating Surplus Ratio

Net Result (excluding capital items)

Total Operating Revenue (excluding capital items)

0 - 10%	-6.36%	-15.55%	-16.71%	-13.40%	-12.58%	-9.60%	-7.63%	-6.65%	-4.58%	-2.86%	-2.50%
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An indicator of which the extent to which revenues raised cover operational expenses only or are available for capital funding purposes or other purposes.

2. Asset Sustainability Ratio

Capital Expenditure on the Replacement of Assets (renewals)

Depreciation Expense

> 50%	31.89%	75.70%	93.50%	39.29%	55.20%	78.50%	84.00%	95.40%	123.71%	200.00%	186.3%
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An approximation of the extent to which the infrastructure assets managed are being replaced as these reach the end of their useful lives.

3. Net Financial Liabilities Ratio

Total Liabilities less Current Assets

Total Operating Revenue (excluding capital items)

< 50%	-117.59%	-82.80%	-89.26%	-99.77%	-106.59%	-99.40%	-110.10%	-101.40%	-85.00%	-52.40%	-59.80%
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An indicator of the extent to which the net financial liabilities can be serviced by its operating revenue.

Balonne Shire Council

Long-Term Financial Sustainability Statement (continued)
prepared as at 30 June 2019

Balonne Shire Council Financial Management Strategy

Council measures revenue and expenditure trends over time as a guide to future requirements and to make decisions about the efficient allocation of resources to ensure the most effective provision of services. Council ensures that its financial management strategy is prudent and that its long-term financial forecast shows a sound financial position whilst also being able to meet the community's current and future needs.

Council aims to operate within a set of conservative guide-posts to ensure we are financially sustainable in the short, medium and long term. As part of our financial strategy, we have the above three sustainability indicators that have been set by the Department of Local Government, Racing and Multicultural Affairs to help monitor the long-term sustainability of all councils across Queensland. Throughout the financial year, these indicators are calculated and reported on monthly at Council meetings, as part of a full suite of financial reports. Should there be any deviation outside these parameters, the executive management and Council will be fully informed and may take corrective action as required.

Balonne Shire Council

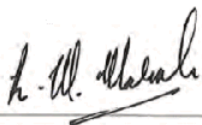
Long-Term Financial Sustainability Statement

Certificate of Accuracy

for the long-term financial sustainability statement prepared as at 30 June 2019

This long-term financial sustainability statement has been prepared pursuant to Section 178 of the *Local Government Regulation 2012* (the Regulation).

In accordance with Section 212(5) of the Regulation we certify that this long-term financial sustainability statement has been accurately calculated.



Cr R W Marsh

MAYOR



Mr J M Magin

CHIEF EXECUTIVE OFFICER

OFFICER REPORT

TO: Council

SUBJECT: Fees and Charges 2019/20 - Dirranbandi Court Sports Facility

DATE: 18.10.19

AGENDA REF: FCS3

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

Dirranbandi Court Sports Facility

Background

The Dirranbandi Court Sports Association relinquished their lease in December 2018. The lease was subsequently cancelled on the land title and council has since change the locks and adopted fees and charges for the hire of the hall.

A meeting held with the Dirranbandi Court Sports Association on 30 September 2019 and that covered off on a number of issues including a request for council to revise its fees and charges for the hire of the hall. The relates to small operators for fitness classes. The Court Sports Association have also requested keys to access the Hall and for the Dirranbandi Pool Committee to collect the fees and charge.

The current fees and charges are:

DIRRANBANDI COURT SPORTS HALL (keys available from Town Supervisor)				
Full-Day Function (over 6 hours) (Includes time taken for setup of facility on the day of hire (or day prior if the facility is available). Clean-up is required by 10am on the following day.) per day	520-1611	Commercial		\$110.00
Part-Day Function (per hour up to 6 hours) - Minimum Charge 2 hours	520-1611	Commercial		\$55.00
TENNIS COURTS				
Dirranbandi - per year	522-1305-0004	Commercial		\$140.00
All tennis courts - casual hire rate (min \$10 fee) (18/07/2019 resolution)	GL above/below per location)	Commercial		\$10.00 per 2 hour block

It is recommended that council continue to administer the bookings and access to the hall, otherwise the former lessee's will still have exclusive and/or unregulated use. The following additional fees can be added to the schedule of fees and charges to take into account smaller operators one being a one-off fee – the other being an annual fee. Keys will be administered via the town supervisor and payment – bookings made via phone with council's main administration office.

DIRRANBANDI COURT SPORTS HALL (keys available from Town Supervisor)				
Full-Day Function (over 6 hours) (Includes time taken for setup of facility on the day of hire (or day prior if the facility is available). Clean-up is required by 10am on the following day.) per day	520-1611	Commercial		\$110.00
Part-Day Function (per hour up to 6 hours) - Minimum Charge 2 hours	520-1611	Commercial		\$55.00
Annual access charge for small operators to hold fitness classes	520-1611	Commercial		\$55.00
One-off access charge for small operators to hold fitness classes	520-1611	Commercial		\$25.00

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Strong community organisations

Consultation (internal/external)

Infrastructure Services

Legal Implications

Section 97 of the Local Government Act, 2009 allows council to fix Cost Recovery Fees by resolution.

Council may also charge for a service or facility, other than a service or facility for which a cost recovery fee may be fixed under Section 262(3)(c) Local Government Act 2009.

Policy Implications

Management is currently revising all facility booking terms and conditions and procedures.

Financial and Resource Implications

There is minimal revenue expected to be raised by the introduction of the fee.

Attachments

Nil

Recommendation/s

That Council amend the Register of Cost Recovery Fees and Commercial Charges for the 2019/20 financial year in accordance with Section 97 and Section 262(3)(c) of the Local Government Act 2009 to include the following:

DIRRANBANDI COURT SPORTS HALL (keys available from Town Supervisor)				
Full-Day Function (over 6 hours) (Includes time taken for setup of facility on the day of hire (or day prior if the facility is available). Clean-up is required by 10am on the following day.) per day	520-1611	Commercial		\$110.0
Part-Day Function (per hour up to 6 hours) - Minimum Charge 2 hours	520-1611	Commercial		\$55.0
Annual access charge for small operators to hold fitness classes	520-1611	Commercial		\$55.0
One-off access charge for small operators to hold fitness classes	520-1611	Commercial		\$25.0

Michelle Clarke

Director Finance & Corporate Services

OFFICER REPORT

TO: Council

SUBJECT: Annual Report 2018/19

DATE: 18.10.19

AGENDA REF: FCS4

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

Annual Report 2018/19

Background

The Annual Report 2018/19 is presented to council for adoption. It includes the certified financial statements certified by the Queensland Audit Office on 11 October 2019. A copy will be circulated under separate cover and hard copies available for distribution.

Link to Corporate Plan

Function	Key Program Area
<u>Inclusive & Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

Consultation (internal/external)

All staff, councillors and External Auditors

Legal Implications

Section 182 of the Local Government Regulations 2012 - Council must adopt its annual report within 1 month after the day the auditor-general gives the auditor-general's audit about council's financial statements for the financial year. Council will achieve this by adopting the annual report before 11 November. Council must publish its annual report on its website within 2 weeks of adopting the report.

Policy Implications

Nil

Financial and Resource Implications

Design and printing costs are estimated at less than \$5000

Attachments

Nil

Recommendation/s

That council adopt the Annual Report 2018/19 in accordance with Section 182 of the Local Government Regulations 2012.

Michelle Clarke

Director Finance & Corporate Services

OFFICER REPORT

TO: Council

SUBJECT: Lease of Land - Grain Corp - Thallon

DATE: 18.10.19

AGENDA REF: FCS5

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

Lease of Land – Grain Corp - Thallon

Background

Council recently became aware that Grain Corp had purchased from Queensland Rail two portions of land that include the low-cost camping sites at Thallon and the old railway cattle yards utilised by property owners in the area.

Camping Grounds Lot 34 SP 134934 transferred to Grain Corp in June 2019. Council has infrastructure on the site and has been utilising the area as a low costing camping option and entry into the Thallon cemetery. The allotment is shown on the plan below.



There is no record of any formal agreement with QRail for this site other than correspondence approving the infrastructure and talk of an agreement or transfer. There is no record council was provided notice of the impending sale or option to purchase. Grain Corp have advised that they would be willing to lease the site back to council at a peppercorn rental of \$500 per annum on the condition that council provide their third-party public liability over the area.

Grain Corp intend constructing a fence to prevent entry into their silo loading facility. There is a railway corridor/easement between the silo loading facility and Lot 34. The levee is constructed within the boundary of Lot 34 and the rail corridor in places. It is recommended Council seek an easement over the levee to ensure access to maintain the levee. Grain Corp has been asked to consult with council with regards to construction of any fence. Agreement to formalise an arrangement to utilise the camping area is advisable. The purpose of this report is to agree to enter into a lease and inform the Thallon Community and campers of the terms and conditions of use. The lease will also formalise the existing access to the Thallon cemetery.

Cattle Yards Lot 31 SP 134934 transferred to Grain Corp in June 2019. Council has not had a licence agreement over this facility for over ten years. There is no record of notice being provided to council of the impending sale or option to purchase. Grain Corp have advised that they would be willing to lease the facility back to council at a peppercorn rental of \$500 per annum on the condition council provide their third-party public liability over the facility. This would formalise an arrangement where those that currently utilise the facility could continue to do so (including council). Access to the cattle yards will need to be formalised as there is no public road adjacent to the facility. The purpose of this report is to agree to enter into a lease and inform the Thallon Community and others of the terms and conditions of use.

Queensland Globe shows the land identified as Lot 31 and the cattle yards are shown in the following map.





The final terms and conditions of both leases will be provided by Grain Corp for council's consideration. It is recommended that the Chief Executive Officer be delegated authority to enter into the lease arrangements once terms and conditions are considered reasonable.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Infrastructure and Planning</u>	Community infrastructure for existing and future needs

Consultation (internal/external)

Grain Corp

Members of the Thallon Community

Infrastructure Services

Community & Environmental Sustainability – Rural lands indicate that the yards are utilised by travelling drovers when using stock routes as a pick up or drop off point.

Legal Implications

Council has no legal right to use the land and Grain Corp while willing to allow use of the sites is mainly concerned about public liability. A lease arrangement will formalise this and define the terms and conditions.

Policy Implications

Terms and conditions of use of the site will be available once lease terms are known.

Financial and Resource Implications

Grain Corp have not indicated any additional costs above the \$500 peppercorn rental per annum. Council may incur legal expenses and/or registration fees to ensure the lease is on the title. It is recommended that council

add signage to the area to inform users of the terms and conditions. It is recommended that the Chief Executive Officer negotiate with Grain Corp to finalise the arrangements and seek an easement for the levee which may also incur additional legal expenses. Estimated legal expenses will be \$5,000. Estimated signage costs will be \$5,000 (including installation)

The camping ground generates minimal revenue for Council. There are no fees or booking arrangements for the cattle yards.

Attachments

Nil

Recommendation/s

That Council delegate to the Chief Executive Officer under Section 257(1)(b) of the Local Government Act 2009 to enter into negotiations and settle on the terms and conditions of a lease arrangement with Grain Corp for:

- a) Lot 34 SP 134934 (camping grounds) off William Street, Thallon, including an easement over the levee bank; and
- b) Lot 31 SP 134934 (cattle yards) off Noondoo Thallon Road, including an easement to access the facilities from a public road.

Michelle Clarke

Director Finance & Corporate Services

OFFICER REPORT

TO: Council

SUBJECT: Extension of Time - Wild Dog Exclusion Fencing Rate Scheme

DATE: 21.10.19

AGENDA REF: FCS6

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

Extension of time WDEF Special Rate Scheme

Background

Council resolved at its special meeting on 13 June 2019 that it require successful applicants to sign the landholder agreement for the WDEF special rate scheme within six (6) months from 1 July 2019. Since that date Council has been successful in grant monies with the State and Federal Governments exceeding \$5.8m.

Some landholders approved for the special rate scheme have sought application with the CCWI and/or Murray Darling grant programs. The CCWI grant program is now underway with grant agreements circulated for execution.

The Murray Darling grant program was extended to close 25 October 2019 due to the interest and a number of landholders (especially from Dirranbandi) who expressed concern that they were unaware of the grant program.

The extension of time for the Murray Darling grant program increases the likelihood that some landholders will be delayed in signing landholder agreements for the WDEF special rate scheme as they await their approval. This report therefore recommends an extension of time for landholder agreements under the WDEF special rate scheme up to 31 January 2020.

This will still leave sufficient time for a second round to be advertised February/March and considered with the June 2020 budget.

Queensland Treasury Corporation requested the following:

Prior to requesting the first drawdown, could you please provide (as per the departmental approval dated 31 May 2019 and QTC's Master Facility Cover Letter dated 6 June 2019)

- *An independent, valid and binding legal opinion from a suitable Queensland law firm which confirms the validity of Council being able to levy special rates on relevant landholders through a special mechanism over 20 years as permitted under section 92(3) of the Local Government Act 2009 and section 94 of the Local Government Regulation 2012. – TO BE PROVIDED*
- *A report on the project, which includes an update on the project (including project costs against budget, whether the project is on time) and works undertaken to date. Once Council has started collecting the special rate, we would also require an update on the collection of special rates and*

any arrears. Going forward, could you please provide this report every six months – BEING PREPARED

Please also note that under special condition 7, Council is required to ensure that each landholder agreement has a similar repayment profile to that of the QTC funding – PROVISION INCLUDED IN AGREEMENTS

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Economy</u>	Value-add and diversification strategies

Consultation (internal/external)

Chief Executive Officer
Department of State Development
Queensland Treasury Corporation

Legal Implications

There are no legal impediments to granting the extension of time.

Policy Implications

Not applicable

Financial and Resource Implications

Council has approval from QTC for a total of \$8,540,987, which includes capitalised interest. Council's resolution of 13 June 2019 approved a drawdown of \$7m in the 2019/20 financial year. At this stage of the project it is not anticipated that the full \$7m will be drawn down from QTC for the 2019/20 budget year. A schedule at the time of writing this report was estimated at \$1,452,000 (subject to change). This is due to the introduction of the grant programs and will vary depending upon successful/not successful applications.

OCTOBER 2019	\$ 266,000	2 x applications almost complete
NOVEMBER 2019	\$ 804,000	3 x applications at quotation status
DECEMBER 2019	\$ 382,000	3 x applications yet to go to quote
	<u>\$1,452,000</u>	

However, a second round for the 2020/21 budget year may attract those who missed out on the previous rounds.

Attachments

Nil

Recommendation/s

That Council approve an extension of time for landholder agreements to be signed by 31 January 2020 for all wild dog exclusion fencing special rate scheme approved in 2019/20 financial year.

OFFICER REPORT

TO: Council

SUBJECT: Monthly Finance Report September 2019

DATE: 18.10.19

AGENDA REF: FCS7

AUTHOR: Tracey Lee - Manager Finance Services

Executive Summary

Monthly Finance Report September 2019

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Governance</u>	Financial management for long-term sustainability

Attachments

1. Monthly Finance Information Report - Sept 2019.pd [↓](#)

Recommendation/s

That the monthly Financial Management Report for the period ending 30 June 2019, as tabled, be received and noted.

Michelle Clarke
Director Finance & Corporate Services

Finance Report

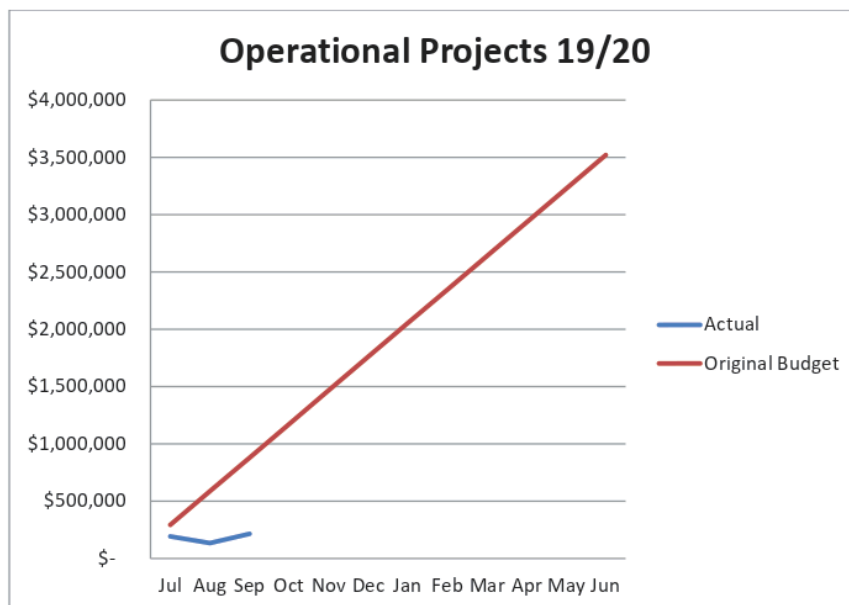
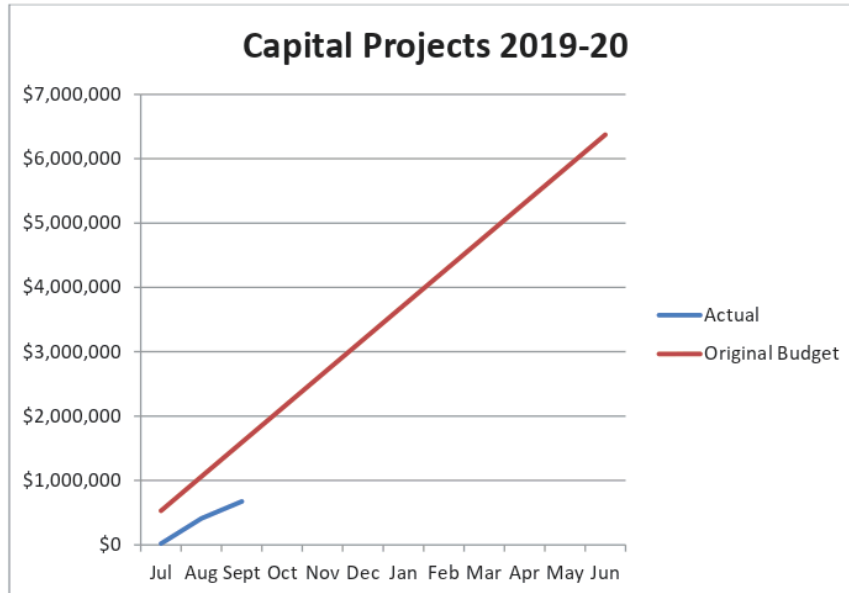
Month Ending 30 September 2019

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CAPITAL AND OPERATIONAL PROJECTS ACTUALS VS BUDGET

As at 17th October 2019



Balonne Shire Council
Statement of Comprehensive Income
For the period ended 30 September 2019
25% of Year Expired

	Note	2019/20 Actual	2019/20 Original Budget	%
Income				
Revenue				
Recurrent revenue				
Rates, levies and charges	1	5,320,347	10,640,140	51%
Fees and charges	2	70,574	208,860	28%
Rental income	3	59,695	213,000	34%
Interest received	4	166,246	673,250	25%
Sales revenue	5	1,809,585	4,762,000	65%
Other income	6	52,126	423,700	14%
Grants, subsidies, contributions and donations	7	3,006,635	7,397,677	43%
Total recurrent revenue		10,485,208	24,318,627	43%
Capital revenue				
Grants, subsidies, contributions and donations	8	344,014	2,838,160	9%
Total capital revenue		344,014	2,838,160	12%
Total revenue		10,829,222	27,156,787	40%
Capital income	13	0	0	
Total income		10,829,222	27,156,787	40%
Expenses				
Recurrent expenses				
Employee benefits	9	(1,739,178)	(6,957,806)	26%
Materials and services	10	(3,375,808)	(13,572,415)	32%
Finance costs	11	(41,795)	(153,045)	20%
Depreciation and amortisation	12	(1,854,341)	(7,417,364)	23%
Total recurrent expenses		(7,011,122)	(28,100,630)	25%
Capital Expenses		0	0	
Total expenses		(7,011,122)	(28,100,630)	25%
Total comprehensive income for the year		3,818,100	(943,843)	

Statement of Comprehensive Income

For the period ended 30 September 2019

General

A commentary with regards to the Statement of Comprehensive Income is provided for Council information. As a general rule, actuals should now be at 25% of the budget. It should be noted that closing balances for the 30 June 2019 results for publication in the Annual General Purpose Financial Statements are still being finalised and as such there could be impact as a result of those activities for July, August and September results. Where there are significant variances from budget a brief explanation is provided.

1 Rates, levies and Charges

The first rates and charges levy with respect to 1 July 2019 to 31 December 2019 was issued on the 14th August. The fully levy value was recognised as income in August, however as rates payments are made and discounts are applied this reduces the value reported on this line item.

2 Fees and Charges

Slightly ahead of budget by 3%. This has remained consistent with the previous month.

3 Rental Income

Ahead of budget by 9% due to a half yearly lease invoice being raised.

4 Interest Received

On target.

5 Sales Revenue

Ahead of budget by 40% funding received in 2019/20 which relates to works completed in which relate to the 2018/19 financial year.

6 Other Income

Behind budget by 11%. A contributing factor to this result is the budgeting of \$200,000 for water sales and \$110,000 for the WDEF admin charge.

7 Recurrent Grants and Subsidies

Ahead of budget by 18%. An influencing factor in this result is the receipt of project funding from the Murray Darling Basin Committee which was not included in the original 19/20 budget adoption. Additional grant funding with sign agreements will be included as part of the next budget revision.

8 Capital Grants and Subsidies

Behind budget by 16%. As work is completed milestone claims can be submitted.

9 Employee Benefits

On target

10 Materials and Services

Ahead of budget by 7%.

11 Finance Costs

Behind budget by 5%. WDEF Special Rate Loan Scheme interest is included in the budget amount however no draw down has occurred to date.

12 Depreciation

An estimate was accrued again for this month. Once the 18/19 financial statements have been certified by QAO the asset registers will be rolled and system generated depreciation will be run.

Balonne Shire Council
Statement of Financial Position

As at 30 September 2019

		2019/20
	Actual	Original Budget
Current Assets		
Cash and cash equivalents	18,142,907	5,783,409
QTC Cash Fund	13,481,614	13,593,439
Investments	4,539,354	7,206,156
Rates Outstanding	1,004,290	230,730
Trade and other receivables	745,174	3,212,816
Inventories	194,993	215,581
Other financial assets	65,427	73,227
Total current assets	38,173,759	30,315,358
Non-current Assets		
Property, plant and equipment	295,755,678	261,067,662
Capital works in progress	5,344,946	688,838
Intangible asset	0	7,172,000
Total non-current assets	301,100,624	268,928,500
TOTAL ASSETS	339,274,383	299,243,858
Current Liabilities		
Trade and other payables	265,955	655,466
Borrowings	328,959	309,485
Provisions	1,801,770	1,687,011
Other	259,761	7,176
Total current liabilities	2,656,445	2,659,138
Non-current Liabilities		
Borrowings	2,362,783	9,225,301
Provisions	527,285	150,899
Total non-current liabilities	2,890,068	9,376,200
TOTAL LIABILITIES	5,546,513	12,035,338
NET COMMUNITY ASSETS	333,727,870	287,208,520
Community Equity		
Shire capital	82,300,023	79,739,111
Asset revaluation reserve	242,155,172	199,306,073
Other reserves	9,272,675	8,163,336
TOTAL COMMUNITY EQUITY	333,727,870	287,208,520

Statement of Financial Position

For the period ended 30 September 2019

General

A commentary with regards to the Statement of Financial Position is provided for Council information. It should be noted that closing balances for the 30 June 2019 results for publication in the Annual General Purpose Financial Statements are still being finalised and as such there could be impact as a result of those activities until the 2019 financial statements are audited and receive QAO sign off in October as a result. Where there are significant variances from budget a brief explanation is provided.

ASSETS:

Cash and Cash Equivalents

Due to the receipt of advanced project funding, Council's operating bank account is holding a large amount of cash. The finance department is currently in the process of determining forward cash requirements so that Council can actively look to invest some of the excess funds held in the general operating bank account to generate more interest revenue, which will utilise both the QTC Cash Fund and various Investment accounts in accordance with Council's policies.

Investments

Refer to comments under Cash and Cash Equivalents above.

Rates Outstanding

As at 30 September 2019 Council's outstanding rate percentage was 12.66%. Council has been verbally notified that one (1) of the three (3) leases that Brisbane Petroleum has with the State in the Balonne Shire has been terminated due to arrears in rent. This particular rate assessment has an outstanding balance of \$68,980.96 as at 15/10/2019 which is unlikely to be recoverable. If the remaining two (2) leases are also terminated by the State then the real cost to Council in outstanding rates will be in excess of \$180,522. For more information in relation to outstanding rate arrears refer to the Rates Status Report in the monthly finance information report.

Trade and Other Receivables

Council's Debtor balance makes up most of the Trade and Other Receivables total. As at 30 September 2019 Council's outstanding Debtor balance was \$658,581 of which only \$60,603 was outstanding greater than 60 days.

Property, Plant and Equipment

This line item balance will be impacted by both the asset revaluation and the capitalisation of completed capital works projects which will occur as part of the end of the 2019 financial year processing.

Capital Works in Progress

The value of this line item will reduce as capital projects that have been completed are taken up as assets in the system.

LIABILITIES:**Trade and Other Payables****Borrowings**

Council is in the process of finalising landholder agreements for the Wild Dog Exclusion Fencing special loan scheme which will see a staged draw down of approved loan funds thereby increasing Council's overall borrowings.

Provisions

Council is required to provide a provision in their financial statements for Landfill Remediation for the first time in the 2019 financial year which is expected to increase the value of this line item. The calculation of the provision will occur as part of the 2019 end of financial year processing.

Other**COMMUNITY EQUITY:****Asset Revaluation Reserve**

This reserve account is impacted by the annual asset revaluation process which will be completed as part of the 2019 end of financial year processing.

Other Reserves

This item relates to funds held as both externally and internally restricted cash. It includes unspent grant monies as well as funds put aside by Council for future infrastructure asset replacement.

Balonne Shire Council
Statement of Cash Flows

period ending 30 September 2019

	Actual	Original Budget
Cash flows from operating activities:		
Receipts from customers	7,489,341	8,841,540
Payments to suppliers and employees	(5,825,587)	(21,650,479)
	1,663,754	(12,808,939)
Interest received	166,246	673,250
Rental income	59,695	213,000
Non-capital grants and contributions	3,006,635	7,277,677
Borrowing costs	(37,936)	(136,035)
Net cash inflow (outflow) from operating activities	4,858,394	-4,781,047
Cash flows from investing activities:		
Payments for property, plant and equipment	(666,605)	(6,842,160)
Payments for intangible assets	0	0
Net movement on loans and advances	0	0
Proceeds from sale of property, plant and equipment	0	119,000
Grants, subsidies, contributions and donations	344,014	2,838,160
Net cash inflow (outflow) from investing activities	(322,591)	(3,885,000)
Cash flows from financing activities		
Proceeds from borrowings	0	0
Repayment of borrowings	32,851	6,881,720
Net cash inflow (outflow) from financing activities	32,851	6,881,720
Net increase (decrease) in cash held	4,568,654	(1,784,327)
Cash at beginning of reporting period	31,225,064	28,367,331
Cash at end of reporting period	35,793,718	26,583,004

Key Performance Indicators - Monthly Reporting

Ratio	Description	Formula	Target	Status	Sep-19
Operating Cash Ratio	Number of months operating expenditure covered by working cash held	$\frac{\text{Cash Held - Restricted Cash}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 1 month	✓	15.43
Operating Performance Ratio	This ratio provides an indication of Council's cash flow capabilities	$\frac{\text{Net Cash from Operations} + \text{Interest Revenue and Expense}}{\text{Cash Operating Revenue} + \text{Interest Revenue}}$	Target greater than or equal to 20%	✓	46.78
Operating Efficiency Ratio	This ratio provides an indication of Council's ability to fund its operations	$\frac{\text{Total Operating Income}}{\text{Total Operating Expenses}}$	Target greater than or equal to 1	✓	149.55
Operating Surplus Ratio	An indicator of which the extent to which revenues raised cover operational expenses only or are available for capital funding purposes or other purposes	$\frac{\text{Net Result (excluding capital items)}}{\text{Total Operating Revenue (excluding capital items)}}$	Target between 0 - 10%	✓	0.33
Asset Sustainability Ratio	An approximation of the extent to which the infrastructure assets managed are being replaced as these reach the end of their useful lives.	$\frac{\text{Capital Expenditure on the Replacement of Assets (renewals)}}{\text{Depreciation Expense}}$	Target greater than or equal to 90%	✗	14.36
Net Financial Liabilities Ratio	An indicator of the extent to which the net financial liabilities can be serviced by its operating revenue	$\frac{\text{Total Liabilities - Current Assets}}{\text{Total Operating Revenue (excluding capital items)}}$	Target less than or equal to 60%	✓	-3.11

(IFS) INFRASTRUCTURE SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
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IFS2	<u>TEELBA ROAD - MOOMBAH STATION SEAL REQUEST</u>	Teelba Road – Moombah Station	113
IFS3	<u>ROADS TO RECOVERY - LOCAL ROAD RESEALS IN BOLLON, DIRRANBANDI, MUNGINDI, THALLON AND ST GEORGE; AND 2.5KM RESEALING OF THE WHYENBAH RD</u>	Roads to Recovery – Local Road Reseals in Bollon, Dirranbandi, Mungindi, Thallon and St George; and 2.5km resealing of the Whyenbah Rd	115
IFS4	<u>SPEED LIMIT REVIEW CARNARVON HIGHWAY</u>	Speed Limit Review Carnarvon Highway	117
IFS5	<u>2019 ST GEORGE CHRISTMAS CARNIVAL - ROAD CLOSURE</u>	2019 St George Christmas Carnival – Road Closure	119
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IFS7	<u>REPLACEMENT GIS EQUIPMENT</u>	Replacement GIS Equipment	128
IFS8	<u>LOCAL ROADS OF REGIONAL SIGNIFICANCE REVIEW</u>	Local Roads of Regional Significance Review	130
IFS9	<u>EUMERELLA SOUTH ALL WEATHER ACCESS ROAD UPGRADE REQUEST</u>	Eumerella South All Weather Access Road Upgrade Request	132
IFS10	<u>THERMAL SPRINGS FEES & CHARGES AND OPERATION HOURS</u>	Thermal Springs Fees & Charges and Operation Hours	134
IFS11	<u>BOLLON AERODROME FENCING UPGRADE</u>	Bollon Aerodrome Fencing Upgrade	136

OFFICER REPORT

TO: Council

SUBJECT: Request to Seal Tully Street, Mungindi QLD

DATE: 01.10.19

AGENDA REF: IFS1

AUTHOR: Brenton Judge - Manager Transport and Drainage

Executive Summary

Request to Seal Tully Street, Mungindi QLD

Background

Council have received a service request to seal Tully Street in Mungindi, on the eastern side of the Carnarvon Highway. This request was made from a resident of Tully Street.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Infrastructure and Planning</u>	Safe, efficient and connected transport networks

Consultation (internal/external)

Senior Supervisor
RMPC Supervisor

Legal Implications

Nil

Policy Implications

Asset Management Policy, Procurement Policy

Financial and Resource Implications

Initial estimate indicates approximately \$38,000 construction cost with ongoing maintenance costs and depreciation for the section being approximately \$1600/year. Council currently have no budget item to complete the request nor has it been planned within future programmes.

Attachments

Nil

Recommendation/s

That Council resolve to notify the requester that there is currently no budget allocation to seal Tully Street and that the works are currently not included in future planned works programmes.

Andrew Boardman

Director Infrastructure Services

OFFICER REPORT

TO: Council

SUBJECT: Teelba Road - Moombah Station Seal Request

DATE: 16.10.19

AGENDA REF: IFS2

AUTHOR: Brenton Judge - Manager Transport and Drainage

Executive Summary

Teelba Road – Moombah Station

Background

Council have received a service request to seal 1km of Teelba Road in front of Moombah Station. The landholder of Moombah Station would like to know if there is any financial contribution that Council would be willing to accept to have the 1km section in front of his property sealed.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Infrastructure and Planning</u>	Sustainable planning and development

Consultation (internal/external)

Director of Infrastructure Services

Legal Implications

Nil

Policy Implications

Asset Management Policy, Procurement Policy

Financial and Resource Implications

Initial estimate indicates approximately \$80,000 construction cost with ongoing maintenance costs and depreciation for the section being approximately \$3,400/year. Council currently have no budget item to complete the request nor has it been planned within future programmes.

Attachments

Nil

Recommendation/s

The Council resolve to notify the requester that there is currently no budget allocation to complete the works and that the works are currently not planned in future works programmes. The works will not be considered unless the full capital, additional ongoing maintenance and future renewals for the works are covered by the landholder.

Andrew Boardman
Director Infrastructure Services

OFFICER REPORT

TO: Council

SUBJECT: Roads to Recovery - Local Road Reseals in Bollon, Dirranbandi, Mungindi, Thallon and St George; and 2.5km resealing of the Whyenbah Rd

DATE: 18.10.19

AGENDA REF: IFS3

AUTHOR: Brenton Judge - Manager Transport and Drainage

Executive Summary

Roads to Recovery – Local Road Reseals in Bollon, Dirranbandi, Mungindi, Thallon and St George; and 2.5km resealing of the Whyenbah Rd

Background

This financial year Council officers are proposing expenditure of the Roads to Recovery funding on reseals predominately within residential zones / townships.

The utilisation of the funding in this space will be most beneficial due to:

- Council having successfully managed to offset its operating costs due to the Capital Works, Infrastructure Services have been involved with the Department of Transport and Main Roads alleviating the requirement to offset council typical operating costs with Road to Recovery Funding
- Minimal water availability as the drought continues to prevail, minimising the cost-effectiveness and benefits of gravel re-sheeting
- Local roads in local towns are in poor conditions and are overdue for a reseal

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Infrastructure and Planning</u>	Safe, efficient and connected transport networks

Consultation (internal/external)

Director of Infrastructure Services
Senior Supervisor
RMPC Supervisor

Legal Implications

Nil

Policy Implications

Asset Management Policy, Procurement Policy

Financial and Resource Implications

Council would go out to tender for a contractor to complete the reseal operations. The proposed budget of expenditure is the following:

- Mungindi Residential Street Reseals - \$150,000 (Barwon, Bridge, George, Gregory & Stephen Streets)
- Thallon Residential Street Reseals - \$150,000 (Booligar, Currawildi, Garrah, Pine, Railway & William Streets)
- Bollon Residential Street Reseals - \$165,000 (George, Jane & Mary Streets and Fernlee Road)
- St George Residential Street Reseals - \$150,000 (Andrew, Ann, Arthur, Bowen, Elizabeth, Munro Streets)
- Dirranbandi Residential Street Reseals - \$140,000 Hannah, Horace, Ida, Kirby and Theodor Streets
- Whyenbah Road 2.5km reseal on Dirranbandi End - \$175,000

Council's Roads to Recovery allocation is \$5,707,248 over a 5 year period (19/20 – 23/24). This is approximately \$1,141,450/yr. The proposed Roads to Recovery budget for 19/20 is \$930,000.

Attachments

Nil

Recommendation/s

That Council resolve to allocate \$930,000 of Roads to Recovery funding in the 2019/20 budget to the following reseal works:

- Mungindi Residential Street Reseals - \$150,000 (Barwon, Bridge, George, Gregory & Stephen Streets)
- Thallon Residential Street Reseals - \$150,000 (Booligar, Currawildi, Garrah, Pine, Railway & William Streets)
- Bollon Residential Street Reseals - \$165,000 (George, Jane & Mary Streets and Fernlee Road)
- St George Residential Street Reseals - \$150,000 (Andrew, Ann, Arthur, Bowen, Elizabeth, Munro Streets)
- Dirranbandi Residential Street Reseals - \$140,000 Hannah, Horace, Ida, Kirby and Theodor Streets
- Whyenbah Road 2.5km reseal on Dirranbandi End - \$175,000.

Andrew Boardman

Director Infrastructure Services

OFFICER REPORT

TO: Council

SUBJECT: Speed Limit Review Carnarvon Highway

DATE: 10.10.19

AGENDA REF: IFS4

AUTHOR: Andrew Boardman - Director Infrastructure Services

Executive Summary

Speed Limit Review Carnarvon Highway

Background

The Carnarvon Highway Upgrade works have been completed. With the wider and safer road, officers request that a speed limit review should be carried out on the Carnarvon Highway within the Balonne Shire looking to increase the speed limit to 110KPH.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Infrastructure and Planning</u>	Safe, efficient and connected transport networks

Consultation (internal/external)

Senior Supervisor Roads
SWRRGTC

Legal Implications

Nil

Policy Implications

Nil

Financial and Resource Implications

Nil

Attachments

Nil

Recommendation/s

That Council resolve to write to the Department Transport and Main Roads South West District requesting a speed limit review of the Carnarvon Highway between Mungindi and Surat be undertaken to increase the speed limit to 110KPH.

Andrew Boardman

Director Infrastructure Services

OFFICER REPORT

TO: Council

SUBJECT: 2019 St George Christmas Carnival - Road Closure

DATE: 16.10.19

AGENDA REF: IFS5

AUTHOR: Andrew Boardman - Director Infrastructure Services

Executive Summary

2019 St George Christmas Carnival – Road Closure

Background

Council has received correspondence from the St George & District Chamber of Commerce requesting Council's support for the event road closure. The road closure is proposed Friday 6th December 3:00pm through to 9pm. The request is that Council under take the road closure.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Vibrant creative arts, music, local history and culture

Consultation (internal/external)

Community Collective and Wellbeing Co-ordinator
Manager Transport and Drainage

Legal Implications

Transport Operations (Road Use Management) Act 1995

Policy Implications

Nil

Financial and Resource Implications

It is estimated that the cost of road closure to Council will be \$1,128.00 ex GST. It is proposed that this would be funded from the Community Donation and Assistance Programme that has adequate budget.

Attachments

1. 2019 St George Christmas Carnival - Road Closure.pd [↓](#)

Recommendation/s

That Council resolve to support the St George & District Chamber of Commerce's road closure request with the funding for the closure to be committed from the Community Donation and Assistance Programme.

Andrew Boardman

Director Infrastructure Services



PO BOX 585
ST GEORGE QLD 4487
Email – stgeorgecoc@outlook.com

3rd October 2019

Mr Matthew Magin
Chief Executive Officer
Balonne Shire Council
PO Box 201
St George QLD 4487

Dear Mr Magin,

Re: 2019 St George Christmas Carnival – Road Closure

The annual St George Christmas Carnival has been set for Friday 6th December and we would like to request a road closure of Henry Street from the Victoria Street end through to The Terrace. We would require the road closure from 3.00pm through to 9pm.

We would also like to request Council's support in supplying, erecting and dismantling the road closure signage on the day.

Please don't hesitate to contact me if you require any further information

Yours sincerely

Natasha Beardmore
Administration Officer
Ph: 0428 794 299

OFFICER REPORT

TO: Council

SUBJECT: Light Vehicle Fleet Policy

DATE: 17.10.19

AGENDA REF: IFS6

AUTHOR: Andrew Boardman - Director Infrastructure Services

Executive Summary

Light Vehicle Fleet Policy

Background

Council officers were tasked with the review of the Vehicle Private Use Policy, last reviewed 18 September 2003. This policy was deemed inadequate for current needs and a new policy was drafted to cover light vehicle fleet operations.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Governance</u>	Excellence in service delivery and project management

Consultation (internal/external)

Manager Transport & Drainage
Senior Leadership Group
Plant Committee

Legal Implications

Nil

Policy Implications

Replaces Previous Vehicle Private Use Policy last reviewed 18 September 2003.

Financial and Resource Implications

Nil

Attachments

1. BSC Light Vehicle Operational Policy draft.pdf [↓](#)

Recommendation/s

That:

1. Council resolve to rescind Vehicle Private Use Policy last reviewed 18 September 2003.
2. Council resolve to adopt the Light Vehicle Fleet Policy as attached.

Andrew Boardman

Director Infrastructure Services

Light Vehicle Fleet Policy

1. POLICY STATEMENT

Council will provide a fleet of light vehicles to conduct its business and to provide private use to employees as approved within this policy or where approved as part of employment contract.

2. PRINCIPLES

- Promote operational capacity and efficiency with Council.
- Optimise the capital and operational cost of vehicles to Council.
- Provide fit for purpose vehicles.
- Promote the attraction and retention of staff.
- Achieve consistency in the provision of vehicles.

3. SCOPE

This policy applies to all Councillors and Council employees of Balonne Shire Council (BSC), including permanent, casual and temporary employees, contractors, volunteers, apprentices, trainees and work experience students.

The purpose of this policy is:

- To provide Councillors and employees guidance on the operation of the light vehicle fleet in connection with their duties whilst representing BSC.
- To provide guidance on the suitable replacement of fleet.
- To support BSC's commitment to open and transparent governance.
- To outline requirements to minimise any risks of breach of Council's Code of Conduct.

The provisions in this policy are not retrospective and arrangements current at the adoption of this policy will be maintained whilst those employees are under their existing employment arrangements unless otherwise agreed by both Council and the relevant employee.

4. RESPONSIBILITY

Chief Executive Officer, Finance and Corporate Services, Infrastructure Services

5. DEFINITIONS

Commuter use - is to provide a vehicle to a responsible officer for home garaging to allow for work related activities out of normal business hours and on-call use as approved by the relevant Manager.

Driver – Person authorised to operate the vehicle either by this policy or by direct authority of the Chief Executive Officer.

Plant Committee – A committee made of Council appointed portfolio Councillors supported by selected Council officers.

Pool Vehicle – Means an unassigned vehicle available for staff use by a booking arrangement.

Private Use – Is the provision of a fully maintained vehicle as per employment arrangements, limited by this policy.

Responsible Officer – Is the person to whom the vehicle is allocated.

Responsible Officer means a Council employee who has charge of a Council vehicle as approved by the relevant Manager.

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Light Vehicle Fleet Policy

6. POLICY

6.1 Plant Committee

The Plant Committee will be responsible for giving guidance as to vehicles types to be purchased, vehicle replacement frequency and reviewing process within the management of Council's Light Vehicle Fleet. This guidance will be used by Council officers in relation to Light Vehicle Fleet Operations. For current replacement frequency and vehicle type to be purchased see Attachment A.

The Plant Committee will convene quarterly and will be chaired by the relevant portfolio Councillor.

6.2 Satellite GPS Monitoring

All of Council's light vehicle fleet will be fitted with a Satellite GPS monitoring unit to improve safety and for duty of care. By driving the vehicle the responsible officer/driver acknowledges that Council may monitor the location and driving manner of the vehicle at any time.

6.3 Driver

Drivers authorised by this policy are the responsible officer, spouses and immediate family of the responsible officer during private use and employees (including permanent, casual and temporary employees, contractors, volunteers, apprentices, trainees and work experience students) as required fulfilling directed duties.

6.4 Licensing, Road Rules & Infringements

Drivers must hold the appropriate licence for the particular fleet vehicle being operated. Drivers operating fleet must do so in a responsible manner and in accordance with road rules in force at time.

The driver is responsible for any infringement incurred during operation of Council fleet. The driver, not Council, will be liable for any fines resulting from infringements incurred during operation of Council fleet. If the driver is unable to be identified the responsible officer will be liable for penalties and/or cost involved, in the event that the fleet vehicle is a pool vehicle with no responsible officer the obligation for restitution will be at the discretion of the Chief Executive Officer.

Drivers must advise Council if they no longer hold the appropriate licence to operate the fleet vehicle they are responsible for or required to operate, to complete their duties. Council will review this case-by-case as it may lead to termination if the driver can no longer operate a vehicle required to fulfil their duties.

6.5 Damage & Insurance

Council fleet are insured under a comprehensive policy covering its fleet, drivers and passengers. In the event of an incident drivers must follow legislative requirements, notify supervisor and workshop supervisor, and promptly complete required forms.

Insurance may be unable to be claimed if the driver is not in possession of a valid driver's licence and/or is convicted of being under the influence of alcohol or any other prohibited substance. In such cases the driver may become liable for damages. Where the driver is involved in an accident during private use and is convicted of an offence under the Transport Operations (Road Use) Management Act 1995, Council reserves the right to recover and expenses incurred as a direct result of the accident.

Where the driver or any passenger intentionally, recklessly or negligently damages Council's fleet Council may require the employee to pay for the cost of the damage and may result in vehicle withdrawal and/or disciplinary action.

6.6 Maintenance & Housekeeping

Council will provide its fleet fully maintained. The responsible office and/or driver must ensure that oil, water and tyres are checked regularly in accordance with the log book. The exterior and interior of the vehicle must be kept in a clean and reasonable condition. Smoking is not permitted in Council vehicles at any time. The responsible officer must ensure that scheduled servicing is maintained in accordance with the manufacturer's requirements. The Workshop Supervisor will book-in required scheduled services or maintenance on advice from responsible officer. In the event of a breakdown the Workshop Supervisor is to be notified.

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Light Vehicle Fleet Policy

6.8 Vehicle Use

The driver must operate the vehicle in a safe and responsible manner. The vehicle is not to be driven in an abusive manner that would cause undue wear and tear nor used in a way other than it was designed for. Under no circumstances will Council's fleet be used to conduct personal business operation or be used in any form of competition.

The driver must ensure that the vehicle logbook is completed for each journey and the required visual and prestart checks are completed. Use of a fuel card for refuelling must be carried out in accordance with Council procedure.

If the allocated light vehicle is not required during periods of leave and/or there is no private use, the vehicle shall be returned to Council for operational purposes for the period. For private use the vehicle shall be returned to Council for operational purposes if the period of leave is greater than 2 weeks yet less than 5 weeks unless there is written prior approval from your director, for periods of 5 weeks and greater written prior approval from the Chief Executive Officer is required.

Table 1 – Light Vehicle Fleet Maximum Use Schedule

Position	Maximum Usage
Councillor/s	A Pool Vehicle prioritised for Councillor/s use.
Chief Executive Officer	Unlimited business use and full private use within the Country
Directors	Unlimited business use within the Country and private use limited to 40,000*kms /Annum within the Country
Manager (with Vehicle approved in position)	Unlimited business use within the Country and private use limited to a limit of 20,000*kms /Annum within the Country
Senior Supervisor	Unlimited business use within the Country and private use limited to a limit of 10,000*kms /Annum within the Country
Supervisors + Mechanic WHS officer	Unlimited business use within the Country and private use limited to a limit of 5,000*kms/ Annum within the Country
On-Call Officer	Business use within the Shire and Limited Private use within Town-limits (mobile range) whilst on-call only. Business use outside of shire on approved job with Supervisors permission.
Other Officers with allocated vehicles (i.e. grader/town officers)	Business use within the Shire and Commuter Use. Business use outside of shire on approved job with Supervisors permission.
Other Officers without allocated vehicle	Pool/available vehicle business use only as an approved by direct supervisor.

Usage outside of the above schedule shall only permitted by written approval of the Chief Executive Officer.

***NOTE, this is maximum usage for positions and not automatically approved, private usage may be given as part of an incentive to attract staff members or through a performance appraisal process or as per the employment contract or as agreed in writing by the CEO.**

6.9 Withdrawal of Vehicles

The Chief Executive Officer may withdraw fleet allocated under this policy or a contract of employment where the employee breaches this policy (other disciplinary action may be initiated due to breaches in the policy.) or where the operation needs of Council change. If Council's operational needs change and fleet has been withdrawn, unless provided under an employment contract, no compensation or other entitlement will be payable.

7. ASSOCIATED DOCUMENTS

Balonne Shire Council Code of Conduct

Local Government Act 2009

Transport Operations (Road Use Management—Road Rules) Regulation 2009

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Light Vehicle Fleet Policy

ATTACHMENT A

A1. Replacement Frequency

The Plant Committee has recommended that Council's light vehicle fleet be replaced at 200,000km or 6 years, whatever comes sooner. The plant committee has also recommended that vehicle rotation be implemented to ensure increased consistency in fleet age. i.e. a vehicle in a area doing high km's will be rotated midlife with a vehicle in another area doing lower km's.

A2. Vehicle Types

The Plant Committee has supported officer recommendations that a 4x4 dual cab be selected as the main work vehicle due to its versatility and resale value. Vehicles are to be purchased locally where possible and in accordance with Council Policy and Procedures.

Table 1 – Light Vehicle Types

Position	Minimum Specifications
Councillor/s	An executive style, 4-cylinder, diesel, automatic, 4WD – 7-seater wagon with bull bar, driving lights, tow bar, UHF, mobile booster and seat covers (Prado or similar)
Chief Executive Officer	An executive style, 4-cylinder, diesel, automatic, 4WD – 7-seater wagon with bull bar, driving lights, tow bar, UHF, mobile booster (Prado or similar)
Directors	An executive style, 4-cylinder, diesel, automatic, 4WD – 7-seater wagon with bull bar, driving lights, magnetic revolving light, tow bar, UHF, mobile booster and seat covers (Prado or similar), additional accessories require CEO approval.
Manager – FCS, CES (with Vehicle approved in position)	A minimum standard of a 4-cylinder diesel, 5- seater, high clearance vehicle AWD, with bull/nudge bar, driving lights, tow bar, UHF, mobile booster and seat covers. (Rav 4 or similar), additional accessories require CEO approval.
Manager – IS	A minimum standard of a 4-cylinder 5- seater, Dual Cab Utility vehicle 4WD, with bull bar, driving lights, revolving lights, tray with hardcover and commercial seat covers (canvas or similar), tow bar, UHF, mobile booster and long range tank (Hilux or similar), additional accessories require CEO approval.
Senior Supervisor	A minimum standard of a 4-cylinder 5- seater, Dual Cab Utility vehicle 4WD, with bull bar, driving lights, revolving lights, tray with hardcover and commercial seat covers (canvas or similar), tow bar, UHF, mobile booster and long range tank (Hilux or similar), additional accessories require CEO approval.
Supervisors + Mechanic WHS officer	A minimum standard of a 4-cylinder 5- seater, Dual Cab Utility vehicle 4WD, with bull bar, driving lights, revolving lights, manufactured tray and commercial seat covers (canvas or similar), tow bar, UHF, mobile booster and long range tank (Hilux or similar) additional accessories as required for role - as approved by plant committee
On-Call Officer, Other Officers with / without allocated vehicles	A minimum standard of a 4-cylinder 5- seater, Dual Cab Utility vehicle 4WD, with bull bar, driving lights, revolving lights, manufactured tray and commercial seat covers (canvas or similar), tow bar, UHF, mobile booster and long range tank (Hilux or similar) additional accessories as required for role - as approved by plant committee

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OFFICER REPORT

TO: Council

SUBJECT: Replacement GIS Equipment

DATE: 18.10.19

AGENDA REF: IFS7

AUTHOR: Andrew Boardman - Director Infrastructure Services

Executive Summary

Replacement GIS Equipment

Background

Council uses GIS equipment to record (survey) the location of its infrastructure for asset management, planning and 'as-built' information. Council's current equipment is outdated and no longer being supported resulting in no device connectivity. This has led to reduced capability and less accurate data recording whilst a replacement solution has been sought.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Governance</u>	Excellence in service delivery and project management

Consultation (internal/external)

Asset Management & GIS Coordinator
XY Mapping (external consultant)

Legal Implications

Nil

Policy Implications

Procurement Policy

Financial and Resource Implications

The replacement equipment and setup quotation indicate a budget allocation of \$20,000 will be required in the 2019/20 budget. This is to be allocated from Council's general revenue. This is will be an increase in Council's forecast deficit which is currently \$963,843.

Attachments

Nil

Recommendation/s

That Council resolve to, in accordance with Section 170 (3) of the Local Government Regulation 2012, amend it's 2019/20 budget, increasing the capital works budget twenty thousand dollars (\$20,000.00) to purchase GIS equipment.

Andrew Boardman

Director Infrastructure Services

OFFICER REPORT

TO: Council

SUBJECT: Local Roads Of Regional Significance Review

DATE: 18.10.19

AGENDA REF: IFS8

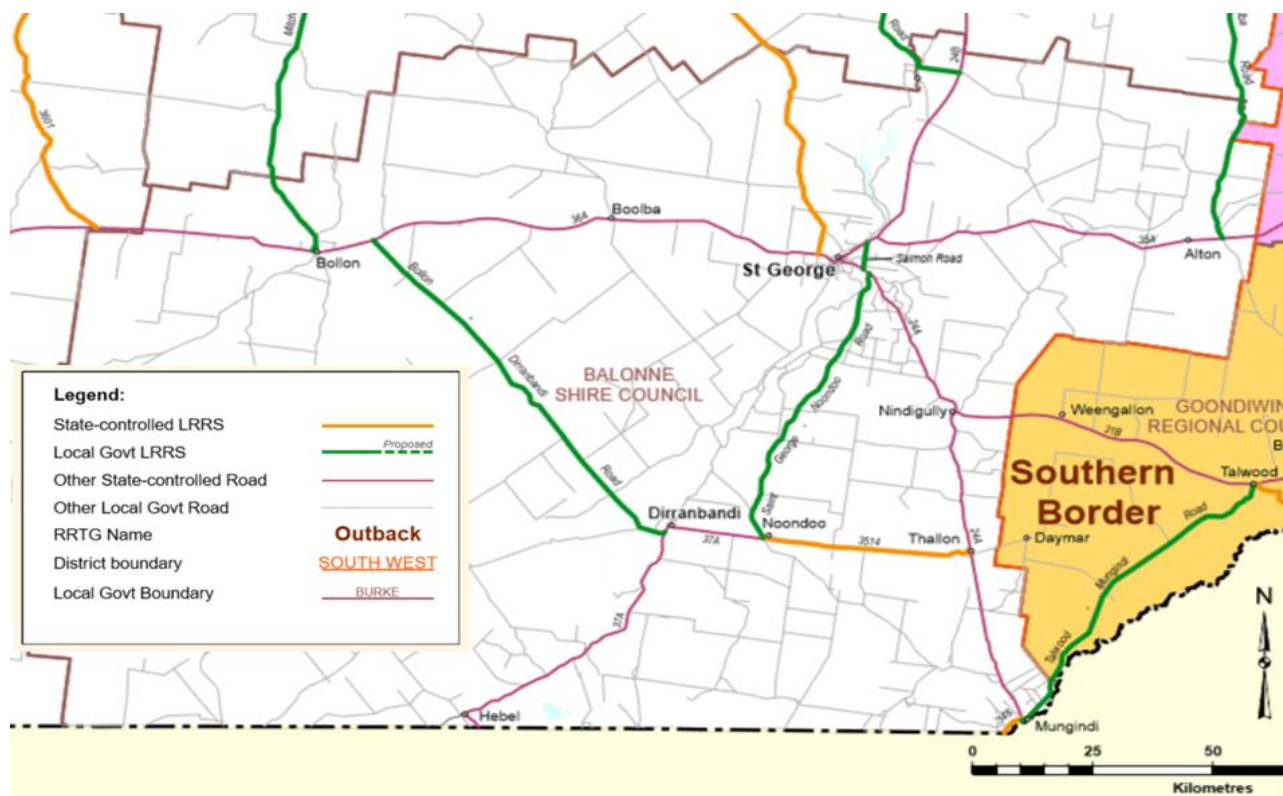
AUTHOR: Andrew Boardman - Director Infrastructure Services

Executive Summary

Local Roads of Regional Significance Review

Background

Annually the South West Regional Roads Group Technical Committee (SWRRGTC) calls for review of Council's Local Roads or Regional Significance(LRRS). Officers have reviewed the current LRRS as shown below.



Current LRRS are:

- Bollon – Dirranbandi Rd
- Salmon Rd
- Bollon Mitchell Rd
- St George Noondoo Rd

- Talwood Mungindi Rd
- Wanganui Lane
- Kooroon Rd

Officers proposed the following additional roads included as LRRS due the strategic regional economic importance of the roads.

- Whyenbah Road
- Hebel – Goodooga Road
- Noondoo Mungindi Road

Council will need to submit a request to the SWRRGTC for the additional LRRS to be recommended for approval by the South West Regional Roads Group.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Infrastructure and Planning</u>	Safe, efficient and connected transport networks

Consultation (internal/external)

Manager Transport & Drainage
Senior Supervisor Roads

Legal Implications

Nil

Policy Implications

Nil

Financial and Resource Implications

The proposal will further distribute Council's Transport Infrastructure Development Scheme funding across the additional Shire LRRS.

Attachments

Nil

Recommendation/s

That:

- 1) Council resolve to support the addition of Whyenbah, Hebel-Goodooga and Noondoo-Mungindi Roads as Local Roads of Regional Significance, and;
- 2) Council submit a request to the South West Regional Roads Group for Whyenbah, Hebel-Goodooga and Noondoo-Mungindi Roads to be included as additional Local Roads of Regional Significance for the Shire.

Andrew Boardman

Director Infrastructure Services

OFFICER REPORT

TO: Council

SUBJECT: Eumerella South All Weather Access Road Upgrade Request

DATE: 18.10.19

AGENDA REF: IFS9

AUTHOR: Andrew Boardman - Director Infrastructure Services

Executive Summary

Eumerella South All Weather Access Road Upgrade Request

Background

Council has received a request from the landholders of Eumerella South to upgrade Eumerella South Road to an all-weather access road. This road currently services one property and is the designated access for another however this access is not used.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Infrastructure and Planning</u>	Safe, efficient and connected transport networks

Consultation (internal/external)

Manager Transport & Drainage

Legal Implications

Nil

Policy Implications

Asset Management Policy and Procurement Policy

Financial and Resource Implications

Initial estimate indicates approximately \$80,000 construction cost (to gravel only, not span the river) with ongoing maintenance costs and depreciation for the section being approximately \$9,000/year. Council currently have no budget item to complete the request nor has it been planned within future programmes.

Attachments

Nil

Recommendation/s

The Council resolve to notify the requester that there is currently no budget allocation to complete the works and that the works are currently not planned for future works programmes.

Andrew Boardman

Director Infrastructure Services

OFFICER REPORT

TO: Council

SUBJECT: Thermal Springs Fees & Charges and Operation Hours

DATE: 21.10.19

AGENDA REF: IFS10

AUTHOR: Andrew Boardman - Director Infrastructure Services

Executive Summary

Thermal Springs Fees & Charges and Operation Hours

Background

Council nominated the Thermal Springs Project for Works for Queensland funding. The construction of the Thermal Springs is scheduled to be completed at the end of October 2019. Council officers are preparing for operation, seeking to set pricing and hours of operation. Price comparison has been carried out for similar services in the region.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Healthy and active lifestyles

Consultation (internal/external)

Director of Finance & Corporate Services
Manager Town, Water & Sewerage
Council Workshop

Legal Implications

Section 97 of the Local Government Act, 2009 allows council to fix Cost Recovery Fees by resolution.

Council may also charge for a service or facility, other than a service or facility for which a cost recovery fee may be fixed under Section 262(3)(c) Local Government Act 2009.

Policy Implications

Revenue Policy

Financial and Resource Implications

Running costs and expected revenue are unknown. It is expected that the fees and charges be review once operational costs and revenue are understood.

Attachments

Nil

Recommendation/s

That:

- 1) Council resolve to endorse the St George Swimming Pool operational hours as the St George Thermal Springs operational hours, and;
- 2) Council resolve to amend the Register of Cost Recovery Fees and Commercial Charges for the 2019/20 financial year in accordance with Section 97 and Section 262(3)(c) of the *Local Government Act 2009* to include the following fees and charges for the St George Thermal Springs.

ST GEORGE THERMAL SPRINGS			19/20
Adult – Entry Fee*	Commercial		\$8.00
Adult (Non Swimming) – Entry Fee*	Commercial		\$4.00
Age 2 and under – Entry Fee*	Commercial		Free
Child (Ages 2 and under 18) – Entry Fee (includes when under school supervision) *	Commercial		\$6.00
Child (Non Swimming) (Ages 2 and under 18) – Entry Fee*	Commercial		\$2.00
Adult - Pension Seniors Card*			\$6.00
Family – Entry Fee*			\$25.00
Season Adult Pass*			\$180
Season Child (Ages 2 and under 18) Pass*			\$135
Season Family Pass*			\$320
Event or Function Hire Cost /hr including Lifeguard*			\$50.00
Facility Hire for exercise or learn to swim classes Cost /hr including Lifeguard*			\$50.00
*ALL THERMAL SPRING ENTRY INCLUDES ST GEORGE POOL ENTRY			

- 3) Council resolve to waive all entry fees and charges to the St George Pool and St George Thermal Springs for December 8 for the Thermal Springs official opening community day.

Andrew Boardman

Director Infrastructure Services

OFFICER REPORT

TO: Council

SUBJECT: Bollon Aerodrome Fencing Upgrade

DATE: 20.10.19

AGENDA REF: IFS11

AUTHOR: Andrew Boardman - Director Infrastructure Services

Executive Summary

Bollon Aerodrome Fencing Upgrade

Background

Bollon community have requested of Council that Bollon aerodrome be fenced. Council have contacted Waratah for contribution and they have committed \$5,000 towards the Project. Council has received a pricing indication of \$32,000 to complete the works. Council has committed to the Bollon community that it would undertake the works.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Infrastructure and Planning</u>	Safe, efficient and connected transport networks

Consultation (internal/external)

Senior Leadership Group
Waratah

Legal Implications

Nil

Policy Implications

Procurement Policy

Financial and Resource Implications

Waratah will provide \$5,000 towards fencing materials. Whilst initial pricing has indicated a cost of \$32,000, a budget allocation of \$30,000 will be sort from the 2019/20 budget to allow for contingency. This is to be allocated from Council's general revenue. This is will be an increase in Council's forecast deficit which is currently \$963,843

Attachments

Nil

Recommendation/s

That Council resolve to, in accordance with Section 170 (3) of the Local Government Regulation 2012, amend it's 2019/20 budget, increasing the capital works budget thirty thousand dollars (\$30,000.00) to install exclusion fencing around the Bollon Aerodrome.

Andrew Boardman

Director Infrastructure Services

(CES) COMMUNITY & ENVIRONMENTAL SERVICES

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CES2	<u>FEE WAIVER - BOLLON CHARITY RODEO ASSOCIATION</u>	Bollon Charity Rodeo Association have request a fee Waiver for the Bollon Showgrounds	146
CES3	<u>THE BEST OF BANDSTAND TOURING PRODUCTION</u>	Council has received a request to sponsor a musical touring production in late October 2020.	149
CES4	<u>RADF APPLICATION - BALONNE KINDERGARTEN ASSOCIATION</u>	Balonne Kindergarten Association has submitted an out-of-round Regional Arts Development Fund (RADF) application.	175
CES5	<u>BALONNE EMERGING LEADERS BURSARY</u>	Balonne Emerging Leaders bursary policy, guidelines and application form.	178
CES6	<u>OPERA EAGLES NEST</u>	Proposal to support the 2020 tour production of "A Touch of Andrew Lloyd-Webber A Taste of Tim Rice" by Opera Eagles Nest.	193
CES7	<u>WILD DOG ADVISORY COMMITTEE MEETING - 27 AUGUST 2019</u>	From the Project Support Officer reporting the proposed actions and recommendations from the Wild Dog Advisory Committee (WDAC) Meeting held on 27 August 2019.	196
CES8	<u>DIRRANBANDI THERMAL HOT SPRINGS</u>	Update from the Manager Tourism regarding the Dirranbandi Thermal Hot Springs.	211
CES9	<u>BALONNE SHIRE BIOSECURITY PLAN</u>	Balonne Shire Biosecurity Plan submitted by Director Community and Environmental Sustainability for consideration of public submissions and approval	213

OFFICER REPORT

TO: Council

SUBJECT: Community Grants and Assistance - St George RSL Sub Branch

DATE: 18.10.19

AGENDA REF: CES1

AUTHOR: Dani Kinnear - Community Development Officer

Executive Summary

Community Grants and Assistance donation request from St George RSL Sub Branch

Background

This month Council has received one (1) request for donations and sponsorship. This report tables one (1) of the one (1) request, this being a request from St George RSL Sub Branch

St George RSL Sub Branch is having a dinner at the Australian Hotel to celebrate the 100th Anniversary for the original meeting of the St George RSL Sub Branch that took place at the Australian Hotel on the 7th December 1919. This will be a celebration of and remembrance of our local hero's.

The dinner will be free to invited guests including the Mayor and 2 Senators. St George RSL is expecting 120 attendees to the dinner.

St George RSL have requested a donation of \$3000 for the 100th Anniversary dinner

The funds from Council will be spent on a deluxe linen table runner with faces of the Anzacs printed on to the runner. The runner will then be kept and displayed. The remainder funds will go towards invitations and table booklets that will have an article from the 1919 RSL dinner, the menu and pictures.

Council has not previously sponsored St George RSL Sub Branch.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Vibrant creative arts, music, local history and culture

Consultation (internal/external)

Karl Hempstead – President St George RSL Sub Branch

Dani Kinnear – Community and Multicultural Development Officer

Mareea Lochel – Community Collective and Wellbeing Coordination

Legal Implications

Not Applicable

Policy Implications

Community Grants and Assistance Policy

Financial and Resource Implication

Community Grants and Assistance program has an approved annual budget of \$20,000. Council has approved/allocated \$6,950 of these funds resulting in \$13,050 remaining for future requests.

ST George RSL has requested \$3,000 from the Community Grants and Assistance program for their 100th Anniversary Dinner.

The Anzac deluxe linen table runner - \$2,000 (Please see quotes attached)

Invitations and Table booklets - \$1,000

Council has sufficient funds to support St George RSL with \$3,000 from the 2019/20 Community Grants and Assistance Program.

Annual Budget		\$20,000
Less approved/allocated requests	6,950	
Less pending requests		
St George RSL Sub Branch	3,000	
Total remaining		10,050

Attachments

1. Donation Request from St George RSL [↓](#)

Recommendation/s

That Council donates \$3,000 to St George RSL Sub Branch for their 100th Anniversary Dinner to be held in December from the Community Grants and Assistance Program

Digby Whyte

Director Community and Environmental Services



Community Grants and Assistance Application Form

Event/Project Name:		St George RSL 100th Anniversary Dinner
Event/Project Location:		Australian Hotel
Event/Project Date:		7 December 2019
Assistance type:	<input type="checkbox"/> In Kind Support <input checked="" type="checkbox"/> Donations (up to \$3,000) <input type="checkbox"/> Sponsorships (up to \$3,000) <input type="checkbox"/> Fee waiver (over \$1,000) Note: Requests up to \$500 - CEO approval and over \$501 - Councillors Approval	
Estimated Value Sort:	\$3000 Note: please complete Section 4: Budget, if requesting over \$1000	
Brief Description of Event/Project - including what the funds will be used for (Max 250 Words):	<p>This event will be a dinner for the 100th Anniversary of the original meeting of the RSL Sub Branch that took place at the Australian Hotel on the 7th December 1919. This will give an opportunity to remember our local hero's that gave the ultimate sacrifice to this area and their country. We are expecting 120 people which includes 2 Senators and an invitation will be sent to the Mayor.</p> <p>The funds from Council will be spent on a table runner which will have faces of the ANZACS painted onto Deluxe Linen. After this event the runner will be kept and displayed. The remainder will go towards invitations for guests and the Table booklets which will include an old article of the RSL dinner, the menu and pictures which will be a keepsake for all guests.</p>	
Is this a New or Existing Event/Project:	<input type="checkbox"/> Existing <input checked="" type="checkbox"/> New	
Is this a one-off or Annual Event/Project:	<input checked="" type="checkbox"/> One-Off <input type="checkbox"/> Annual	
Have you applied for funding through the Community Assistance and Grants program in the last 12 months:	<input type="checkbox"/> Yes, Which event and amount: _____ <input checked="" type="checkbox"/> No	



Community Grants and Assistance Application Form

<p>Section 1: Budgeting and Financials</p> <p>Complete this section to provide a detailed breakdown of your organisation's income and expenditure for the proposed project. All figures must be in Australian dollars (\$).</p>			
Income (eg. Organisation's income, entry fees, in kind)		Expenditure (attach quotations) (eg. Venue Hire, Marketing, Contractors, Permits)	
Grant Funding Sources			
RSL Sub Branch	\$14,000	Dinner and drinks	\$14,000
Commemorating their service Grant	\$4,000	Decorations, Flower arrangements, Table planning board, Staff	\$4,000
Grant Requested from Council	\$3,000	Deluxe linen table runner	\$2,000
Other Revenue Sources		Table booklets, invitations, marketing	\$1,000
TOTAL INCOME:	\$21,000	TOTAL EXPENDITURE:	\$21,000
In Kind Support:			

Please ensure that budgets tally correctly and balance.



Community Grants and Assistance Application Form

I certify that the information provided in this application is true and correct and that I am authorised to make this application on behalf of the organisation.

(Note: This application form must be signed by two executive officers of the Incorporated body accepting legal and financial responsibility for Council's assistance)

Name:	Karl Hempstead	Name:	Stewart Marsh
Signature:	<i>Karl Hempstead</i>	Signature:	<i>Stewart Marsh</i> on behalf of Mr Marsh
Position:	President	Position:	Vice President
Date:	16 September 2019	Date:	16 September 2019

- ☒ I have read and understood the Community Grants and Assistance Policy
- ☒ All required sections of the application form completed and signed by 2 approved officers
- ☒ Section 3 – Budget is completed (if request amount is over \$1,000)
- ☒ Copy of Public Liability Certificate of Insurance attached
- ☐ Copy of Certificate of Incorporation attached
- ☒ Copy of required quotes, permits/approvals attached (if applicable)
- ☐ Completed creditor information form (if applicable)

Approval up to \$500

Approval is hereby provided for the purpose of the above mentioned in accordance with the Community Grants and Assistance Policy

Approval amount: _____

Chief Executive Officer or delegate

Date: _____

100th Anniversary of the RSL St George Sub Branch	
Food @ per head	\$45
Drinks (Wines, Beer & Soft drinks)	Wines Sauv Blanc - Oyster Bay \$15.99 Moscato - Brown Brothers \$18.99 Pepper Jack - Shiraz \$23.50 Beers Basic Tap Beers \$4 (pot) \$6 (Schooner) Special Tap Beers between \$4-\$7 Stubbies Basic \$6-\$6.50
Runner (Printed faces of the ANZACs)	4x 0.3x12.5m - We have 3 options on fabrics, the printer will send samples of these so we can choose what would be best. Waratah Table Runners w/ all edges hot knifed \$830.50 Cotton Linen Table Runner w/ all edges Hemmed \$1177.76 Linen Deluxe Table Runners w/ all edges Hemmed \$1942.79
Flowers (Australian Floral Arrangements)	\$150
Booklets @ 120 pieces	\$400
Table Planning Board	\$60
Staff cost for 4 total (one each table)	\$160
Planning Staff	\$250

Here is a menu we suggest but I have also included all our other options for mains and canapés/entrees.

Entree

- Prawn Cocktail w/ fresh Australian prawns
- Antipasto Platter w/ dips, meats and toasted bread

Mains

- Rib Fillet on a bed of confit duck fat potatoes, prosciutto wrapped asparagus & house made jus
- Grilled Chicken Breast stuffed w/ feta, basil, spinach & pine nuts on a bed of confit duck fat potatoes, buttered beans, blistered cherry tomatoes & garlic cream sauce

Dessert

- Pavlova w/ fresh cream & seasonal fruits
- House Made Cheese cake

Here are other entree options if the suggested menu doesn't suite

- Crostini w/ smoked salmon, cream cheese, capers and dill
 - Seared rare beef w/ rocket, partisan and horse radish

- Bruschetta w/ cherry tomatoes, basil and broccolini
- Hand made rice paper rolls w/ Thai style beef
- Honey soy chicken skewers
- Spicy Italian meat balls
- Corn fritters w/ charred capsicum salsa
- Mini pork belly spoons w/ hoisin, chilli and duckar
- Crumbed soft shell crab w/ sriracha, Japanese mayo and kimchi
- Lamb Kofta w/ labna

Here is other main options if the suggested menu doesn't suite - if nothing suits we have a lot of other options to show you.

- Rib Fillet w/ roasted herbed potatoes, a medley of vegetables and crispy pancetta served w/ red wine jus
- Baked Barramundi w/ champagne and lemon butter sauce, garlic and onion mash and caponata
- Moroccan chicken breast served w/ a creamy mustard sauce, baked potatoes, mixed greens and roasted almonds
- Thyme crusted lamb back-strap served w/ lentils, roots vegetables and balsamic glaze
- Seared duck breast served w/ saffron potatoes, orange and fennel salsa and berry jus
- Grilled salmon w/ capsicum coulis, mash potato and broccolini

OFFICER REPORT

TO: Council

SUBJECT: Fee Waiver - Bollon Charity Rodeo Association

DATE: 18.10.19

AGENDA REF: CES2

AUTHOR: Dani Kinnear - Community Development Officer

Executive Summary

Bollon Charity Rodeo Association have request a fee Waiver for the Bollon Showgrounds

Background

The Bollon Champagne Draft and Rodeo is an annual event which attracts approximately 200-300 people to Bollon. Many of our Campdrafts in the Balonne Shire have had to be cancelled due to the ongoing drought conditions, but Bollon have been very lucky in sourcing cattle to run this event. It will be the only Campdraft held in the Balonne shire this Year.

Bollon Charity Rodeo Association donates their proceedings back into the community as well as supporting Royal Flying Doctors, Heart Australia and Beyond Blue. This event will bring many people together and help Boost the town of Bollon.

Bollon Charity Rodeo Association have requested a Fee waiver for the showground hire from the 20-22nd September which includes electricity costs.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Community spaces to connect, engage and learn

Consultation (internal/external)

Mareea Lochel – Community and Collective Wellbeing Coordinator
Rebecca Halliday – Bollon Charity Rodeo Association

Legal Implications

Not Applicable

Policy Implications

Community Grants and Assistance Policy

Financial and Resource Implications

Bollon Charity Rodeo Association Have requested a fee Waiver for the Showground Hire including electricity costs.

Showground hire fee for the weekend of 20-22nd September - \$500

Electricity Costs - approximately \$300

Attachments

1. Fee waiver request from Bollon Charity Rodeo Association. [↓](#)



Recommendation/s

That Council waive the Bollon showgrounds hire fees for Bollon Champagne Draft and Rodeo on the 20-22nd September 2019 to the approximate value of \$800, due to the effects of the ongoing drought.

Digby Whyte

Director Community and Environmental Services

Brief Description Of Event: <i>E.g. details of project, activity, donation, event, facility hire and/or venue.</i>	The Bollon Champagne Draft & Rodeo is an annual event which attracts approximately 200-300 people to Bollon; from all different demographics and ages. We have been very fortunate that in the midst of a horrid drought, we have been lucky enough to source cattle to hold this event. We are the only Campdraft being held in our Shire this Campdraft season. In the lead up for this years event, the Campdraft committee & Bollon community have been busy finishing off the new kitchen shed & bar area, as well as the new announcers box at the Bollon Showgrounds.
Describe The Economic and/or Social Benefit To Balonne Shire Council:	Each year the profits made for this event are donated back into the community as well as supporting the Royal Flying Doctors, Heart of Australia & Beyond Blue. In the past years, the Campdraft Committee have made major contributions to the new kitchen shed & bar area. We have also purchased life-saving medical equipment for the Bollon Bush Nursing Association & made generous donations to the Bollon State School P&C and Blue Light Association. While most of our community are constantly dealing with the drought, this event will see all demographics of our community come together and enjoy some time catching up with friends, watch some great horsemanship and enjoying the entertainment of the rodeo.
Have you applied for other funding through the Community Assistance and Grants Program:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Have you applied for a fee Waiver in the last 12 months:	<input type="checkbox"/> Yes Which event _____ <input checked="" type="checkbox"/> No

<input checked="" type="checkbox"/> I certify that the information provided in this application is true and correct and that I am authorised to make this application on behalf of the organisation:	
Signatures (at least 2 signatures required)	President:
	Secretary: 
	Treasurer: 
	Other Title:

Please attach any of the below supporting documents if your organisation provides:

- ☒ Application form fully completed and signed.
- ☒ Copy of Public Liability Form.
- ☐ Copy of required permits/ approvals.

OFFICER REPORT

TO: Council

SUBJECT: The Best of Bandstand touring production

DATE: 18.10.19

AGENDA REF: CES3

AUTHOR: Mareea Lochel - Community & Business Development Officer

Executive Summary

Council has received a request to sponsor a musical touring production in late October 2020.

Background

Council has been invited to be the presenter of a musical touring production in late October 2020. The proposed dates are Saturday 31 October 2020 for an evening performance and Friday 30 October 2020 or Sunday 1 November 2020 for the morning melodies.

About the shows

1. *"The Best of Bandstand"*

The show is based on the very popular 1960's TV Pop show that was hosted by Brian Henderson. Using film, narration and "go go" dancer footage the audience is transported back to that "swinging" time when "Pop music" ruled the world. Ideal as a morning melodies

2. *"Battle of the Voices" – Roy Orbison and Gene Pitney. (evening or morning melodies)*

Eddie Daniels presents the music of two of the most distinctive voices the world has ever heard. Eddie is able to move his audience through the music of Roy Orbison and Gene Pitney, giving them that unmistakable "goose bump and shiver down the spine feeling" that you get from experiencing something very, very special. Using narration and back projection (where possible) the audience will re-live the music and lives of two remarkable singers.

3. *"Legends on Tour" Comedy, costumes, characters great music.*

Take eight aging superstars all "Legends" in their own right and put them together in the one show. This show is filled with explosive talent, every artist is unique, from Petula Clark to Buddy Holly, Sonny and Cher to Billy Thorpe, Slim Whitman to Patsy Cline, Gene Pitney to Demis Roussos.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Vibrant creative arts, music, local history and culture

Consultation (internal/external)

External - Amber Attractions Pty Ltd

Internal - Liah Hayden, Community Development Officer

Legal Implications

Nil

Policy Implications

Balonne Shire Arts and Cultural Policy 2015-2018

- Performance & Exhibition - Balonne Shire Council will seek to:
 - Encourage access to professional performance and exhibitions of a calibre available in urban centres to enrich the cultural experience of the broader community and the practice of local artists

Financial and Resource Implications

\$4,000 plus GST for two performances

Or

\$2,500 plus GST for one performance

The quoted price does not include venue hire. Council has an annual budget of \$15,000 to host community events. To date in the 2019-20 financial year Council has allocated/spent \$6864.00. With a remaining balance of \$8,136.00

Council predominately uses the community event funds to support the Australia Day celebrations and NAIDOC week as well as supporting other minor Council led events throughout the year (e.g. Opera Queensland "Songs to Die For"). It is anticipated that the 2020 Australia day celebrations will have a budget of \$5,000. Historically Council has provided \$3,000 towards NAIDOC week. The combined total of the two events is \$8,000.00.

If Council supports the proposed touring production through the community event program in 2019-20 there would not be enough funds to support the upcoming events as mentioned above. However, as the proposed dates are in the 2020-21 financial year the payment for the production would not be required until the next financial year.

Attachments

1. The Best of Bandstand_presenter pack [↓](#)
2. Legends on Tour_presenter pack [↓](#)
3. Battle of the Voices_presenter pack [↓](#)

Recommendation/s

That due to insufficient funds in the 2019-20 budget Council does not support the touring production.

Digby Whyte

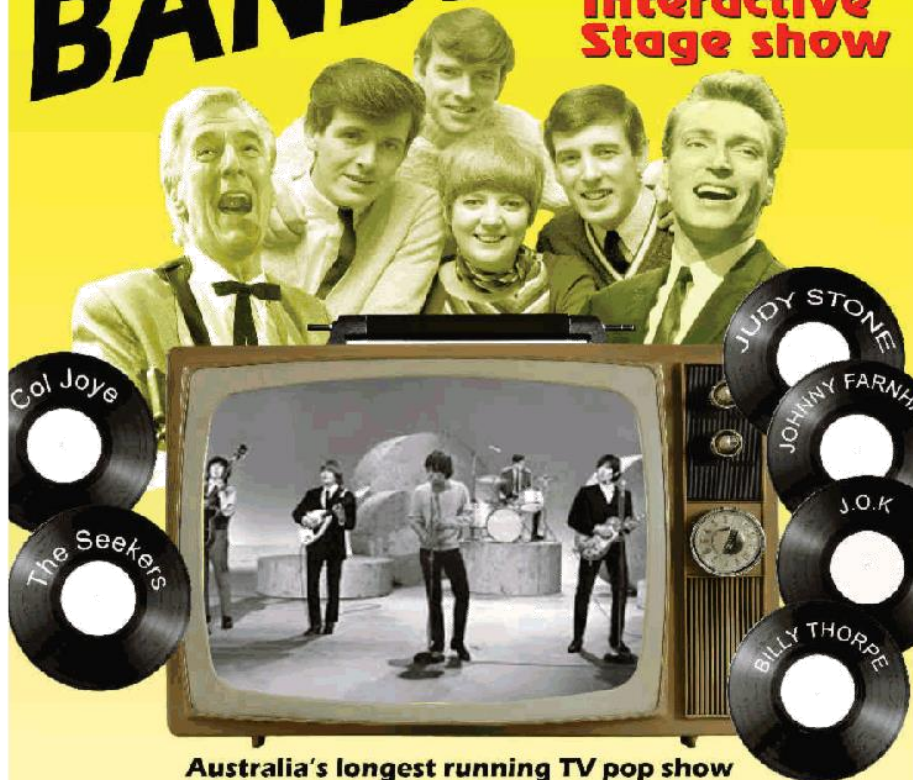
Director Community and Environmental Services



Australia's most loved
TV POP show...
LIVE ON STAGE

with film footage....
ready to go,go,go in
2020

The BEST of **BANDSTAND** Interactive Stage show



Australia's longest running TV pop show
featuring the Bandstand family of local singers and dancers,
beamed weekly into over two million Australian homes.

This interactive stage show re-creates the highlights
with the songs of Col Joye, Judy Stone,

The Seekers, Billy Thorpe and many more
Starring Australia's favourite entertainers

EDDIE DANIELS, SUZIE LEE

& The big screen dancers

The Best of Australian Bandstand

Australia's longest running TV pop show ran for 15 years on channel nine and was beamed into two million Australian loungerooms each week. Hosted by the mild mannered Brian Henderson, it featured regular Australian singers who became known as the **"Bandstand Family"**.

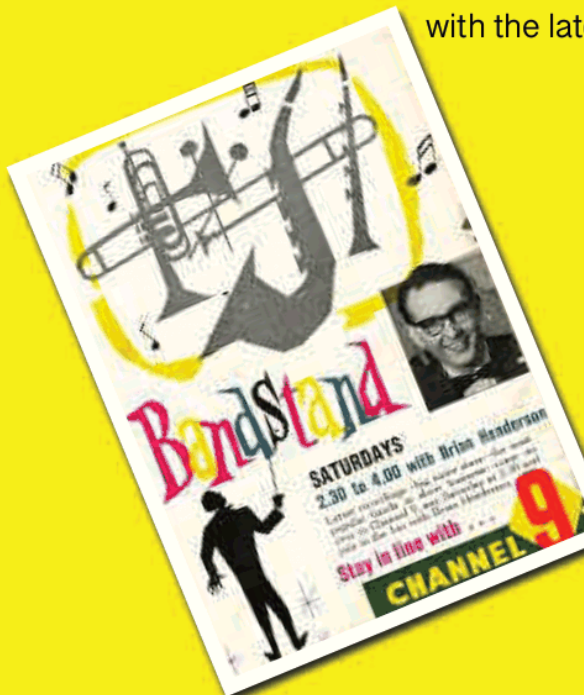
The show popularised the talents of **Col Joye, Little Patti, Bryan Davies, Judy Stone, The Seekers, Johnny Farnham** and **The Bee Gees** to name a few.

As the program grew in popularity the audience was introduced to many overseas stars such as **Dusty Springfield, Petula Clark, Tom Jones, Hermans Hermits, Chubby Checker** plus many more.

While other pop shows presented screaming fans and long-haired beat groups, Bandstand somehow seemed to ignore the extreme trends in music that happened in the mid and late 1960s.

Although it showcased a range of pop performers, it shied away from the brash and the scruffy, becoming a more family orientated programme than a show strictly for teenagers.

Each episode featured the **"Bandstand Ballet"** who kept the audience up to date with the latest dance trends.



The Audience will
RE-LIVE those swinging days of
BANDSTAND.

Be transported back to their
loungeroom's with memorable Film clips

BOP along with the DANCERS on screen
and sing their heart's out to those
unforgettable songs.



Produced and Presented by Australia's favourite entertainers, Eddie Daniels and
Suzie Lee.

BANDS I AND

Playlist examples

Happy Together - The Turtles

Do you wanna Dance -

Cliff Richard

I remember You - Frank Ifield

Bye Bye Baby - Col Joye

Georgie Girl - The Seekers

4,003,221 Tears from now -

Judy Stone

Heaven is my woman's love -

Col Joye

Itsy Bitsy - Little Pattie

Raindrops keep falling on my head-

Johnny Farnham

Saturday night at the movies -
Drifters

Stupid Cupid - Connie Francis

Puppet on a string - Sandie Shaw

My old man's a Dustman -

Young Bee Gees

Shout - J.O.K

Boom bang a Bang - Lulu

Over the Rainbow - Billy Thorpe

She taught me to Yodel- Frank Ifield

Whimaway - The Tokens

The Carnival is over - The Seekers

Singing the Blues - Col Joye

I'm Counting on you - J.O.K

Son of a Preacher Man -

Dusty Springfield

Not Responsible - Sandy Scott

Summer Holiday - Cliff Richard

Diana - Paul Anka

Daydream Believer - The Monkees

Your My World - Cilla Black

The Twist - Chubby Checker

Blanket on the Ground -

Billy jo Spears

Your Cheating Heart - Patsy Cline

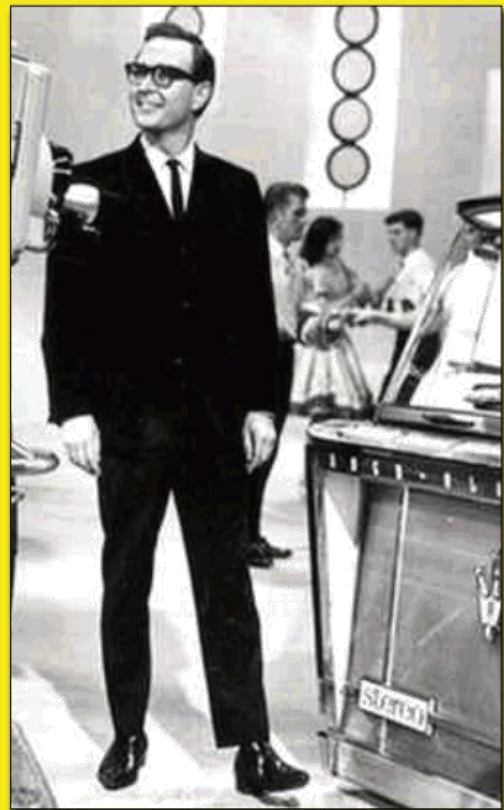
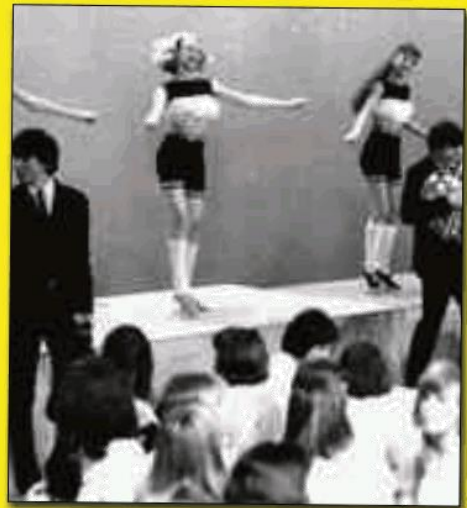
Ferry cross the Mersey -

Herman's Hermits

You'll never walk alone -

Gerry and the Pacemakers

She's a Mod - Ray Brown and the
Whispers.



CAST :

Eddie Daniels:

Eddie Daniels started his Cabaret career in the 80's. At this time he was crowned the "King of Cabaret" and labelled as a "Master Performer" by the Sydney entertainment critics, a well earned accolade from hard critics in a very competitive market.

As a perfectionist, near enough was never good enough as he created his first full production show "Legends in Concert ". The show was a huge success and set the standard for future shows.

His amazing stage presence captures his audience as soon as he walks on stage.

With an incredible vocal range of over 3 octaves and the ability to re-create the vocal sounds of the greatest singers from the 60's, Eddie Daniels is unique !

Quote: Entertainment Magazine

"Eddie Daniels is a vocal impressionist and is very good at it. His greatest attribute is his natural stage presence and easy communication with the audience. His professionalism feels as though he was born on stage.

With a voice ranging from good to excellent Eddie is very entertaining. Like all good artists vocal and otherwise Eddie has matured and improved, he has discovered and discarded all the devices that don't work and found or created ones that do, this dedication coupled with his inherent vocal ability have resulted in his deserved recognition"..... Encore magazine Sydney

Suzie Lee:

Developed her career as a successful session and back up singer but It wasn't long before her talent bought her to the front where she featured with Eddie Daniels in "Legends in Concert" as Cher in the "Sonny and Cher" segment of the show

She developed the character so well that "Cher" became her forte, resulting in the lead role of her own shows - "Turn Back Time" and "The Cher Experience". Suzie headlined at venues across the nation and supported the Drifters for their Australian Tour. Suzie was selected as one of the "Top 6" Australian Tribute acts to be featured on "The Big E" TV program in the UK along with Bjorn again and the Beatnix and was voted Europe's most popular Cher tribute act.

It wasn't long before other Diva's of the day were added to her repertoire - Cilla Black, Lulu, Petula Clark ect

COMMENTS :

Hi Ed -

A follow up to say thank you for a great night last Friday. Our patrons were very happy and want me to bring you back. I would like to suggest a morning showcase. Again thank you so much for a great show.

Regards,

Geoff Cox Venue Manager Redcliffe Entertainment Centre.

" Absolute professionalism and superb assistance in our marketing preparations from Eddie were followed with a sold out show. The crowd loved his performance and vowed to come see it again. I'd recommend booking Ed in any capacity he is an excellent entertainer ".

Catherine Rosser
Marketing Strategist
BA. Cmns

www.eddiedaniels.com.au

SUITABLE VENUES :

Theatres, Town Halls, Function rooms

Age- any ,Most suited to the Baby Boomer generation

STAGE :

6 x 5m depth stage min - larger for Live dancers **BUMP IN** : 2.5 hrs **BUMP OUT** : 1 hr
Clear access to Dressing rooms with mirrors - min 2 dressing rooms if Dancers used.

TECH :

Rated D - Production required is flexible.

2 x Radio mics, min 2 preferably, 4 front wedges, side fills.

Lighting - Standard Rig , Front and Mid wash. Optional follow spot if available. Light plot will be provided. Venue to supply full production sound and lights with qualified tech / av / lighting crew.

Interactive video and narration used for suited venues - using Qlab.

Optional Static backdrop can be used instead of Film.

Please NOTE : This show is fully tracked with excellent quality files recorded by studio musicians and extra vocal harmonies added by Eddie Daniels and Suzie Lee.
A line out is provided for FOH mix allowing track control from the principle.

DURATION:

1 x 80 min Morning Melodies.

2 x 50 min evening performance

APRHA : Venue

CAST:

Principles x 2

Dancers optional up to x 4

PRICING : \$1,500 to \$3,500 ex gst Negotiable - ask for a quote **ROYALTIES : 0%**

PUBLIC LIABILITY : Venue, except for employees of Amber Attractions.

*This show is **adaptable to all venue sizes and budgets.***

MARKETING :

Promotional mov/mp4 video, press release bio, poster and flyer templates, High Res cut out image , audio files and Pull- up Banner - all available through Dropbox link
Post show **MEET and GREET** available..

Marketing Publicity Contact details :

Amber Attractions Pty Ltd

info@amberattractions.com.au 0412 355378

ED - 04111 03726

Amber Attractions Productions
presents

Legends on Tour

The Greatest Music of All Time
starring master entertainers
Eddie Daniels & Suzie Lee



Costumes, Characters, Comedy!

Take eight aging superstars all "**Legends**" in their own right and put them together in the one show. This show is filled with explosive talent, every artist is unique, from Petula Clark to Buddy Holly, Sonny and Cher to Billy Thorpe, Slim Whitman to Patsy Cline, Gene Pitney to Demis Roussos - **did we say Demis Roussos - How did he get in there ?**

Each legend competing to be the best. There are not many artists who could pull this off, but Eddie Daniels and Suzie Lee do it *purrrfectly*.

THE POINT OF DIFFERENCE :

Eddie Daniels and Suzie Lee have not only been performing together for 30 years but they have been husband and wife for 40. The fact that they know each other so well "on and off" the stage produces a special experience for the audience.

The patter between them is quick, the warmth and respect palpable and the tongue in cheek humour puts the audience totally at ease. Like all special entertainer partnerships from the past : Dean Martin and Jerry Lewis, Sonny and Cher, Lucille Ball and Desi Arnez - the chemistry ignites a great fun atmosphere for the audience.

SELLING POINT :

Leave the ego at home, this show is all about FUN.... life is far too short to be so serious. However, despite the antics, the audience will be blown away by the amazing vocals from these two entertainers.

How many singers can move from the rustic sounds of Johnny Cash to the Heavenly falsetto of Demis Roussos -or the contralto voice of Cher to the sexy Dusty Springfield -

Eddie Daniels and Suzie Lee are unique !



Ideally suited as either 2 x 60 min sets, evening show with 20 min break or as a 80 min Morning Melodies. Baby Boomers love it - Eddie can have them bawling into their hankies and then laughing their heads off.

VENUE : Theatre, Halls, Auditoriums, Function rooms - draw the line at "off the back of a truck"

GENRE : Cabaret, Live Music, suited to all ages particularly 40 + **WARNINGS :** you may have fun

CHARACTERS, COSTUMES, COMEDY

VENUE FEEDBACK : The most often used phrase from venues, apart from "great show" is " *They were so easy to get on with* " - we are all here with the same aim - a successful show and a happy audience and crew.

Hi Ed -

A follow up to say thank you for a great night last Friday.

Our patrons were very happy and want me to bring you back.

I would like to suggest a morning showcase doing Roy Orbison

Again thank you so much for a great show.

Regards,

Geoff Cox Venue Manager Community and Environmental Services



Hi Ed,

The show on Friday Night was great. We have had nothing but fantastic comments if any- thing more than the last one and lots of enquiries for Christmas in July!

Many Thanks

Heidi Osborne

FUNCTIONS MANAGER - Fitzys Hotel group

Quote:

Both "*Legends on Tour*" and *One Magic Night* show sold out 1 week prior. This was a first for us! We even had people asking to go on a waiting list. Both shows were fantastic and everyone thoroughly enjoyed the entertainment. Looking forward to having Eddie back again next year.

Thanks

Holly Hansen

Hi Ed

They *LOVED* your show.

I thought I would pass that on.

Kind Regards

Tony Scarcia – The Talent Office- Brisbane

Hi Ed

Further to your fantastically well received show back in March, I am wondering if you have any other shows you could offer us??

Let me know!

Thanks and have a great weekend!

Johanna Court

Functions Co-ordinator, Yamba Golf and Rec Club

TECHNICAL :

Please NOTE : This show is fully tracked with excellent quality files recorded specifically for this show by studio musicians plus extra vocal harmonies added by Eddie Daniels and Suzie Lee.

If requested Lead guitarist and / or keyboard / drums can be used to add extra fills.

TECH Rating : Rating D - 2 x Radio mics, min 2 front wedges, 4 for large stages plus side fills . Line out supplied for vocals and Tracks so that sound Tech has control of FOH volumes.

LIGHTING : Standard rig, Front and Mid wash plus back lights for impact. **Follow spot if possible.** Light plot will be provided.

VENUES : with no production - we can carry production for rooms of up to 300 people- NSW, QLD

BUMP in: 2.5 hrs including sound check

BUMP out : 1.5 hrs

STAGE : Min 5m x 3m with easy access to dressing room

DRESSING ROOM : provision to hang multiple costumes, Mirrors





Marketing:

High Res cut out image Template for poster and Flyer - 300DPI

You tube link

Broadcast quality .mov files

Jpeg and PDF poster files

For Smaller venues

Life size Foyer pull up

Outside 3m x 1m Vinyl Banner

A3 Posters

Table talker template

Radio Ready Radio Add

APRHA : covered by Venue

TRAVEL : Based 4 hours from Brisbane, the Principles are self sufficient and will travel by Motorhome for reasonable distances.

Marketing Publicity Contact details:

Debra Doble

Amber Attractions Pty Ltd

info@amberattractions.com.au

0412 355378

Tour Co-Ordinator:

Eddie Daniels

info@eddiedaniels.com.au

04111 03726

COSTING : From \$2,500 + gst

AVAILABILITY : From Nov 2019 , 2020

MORE ABOUT THE PRINCIPLES :

CAST :

Eddie Daniels:

Eddie Daniels started his Cabaret career in the 80's. At this time he was crowned the **“King of Cabaret”** and labelled as a **“Master Performer”** by the Sydney entertainment critics, a well earned accolade from hard critics in a very competitive market.

As a perfectionist, near enough was never good enough as he created his first full production show **“Legends in Concert “**. The show was a huge success and set the standard for future shows.

His amazing stage presence captures his audience as soon as he walks on stage.

With an incredible vocal range of over 3 octaves and the ability to re-create the vocal sounds of the greatest singers from the 60's, **Eddie Daniels is unique !**

Quote: Entertainment Magazine

“Eddie Daniels is a vocal impressionist and is very good at it. His greatest attribute is his natural stage presence and easy communication with the audience. His professionalism feels as though he was born on stage.

With a voice ranging from good to excellent Eddie is very entertaining. Like all good artists vocal and otherwise Eddie has matured and improved, he has discovered and discarded all the devices that don't work and found or created ones that do, this dedication coupled with his inherent vocal ability have resulted in his deserved recognition” Encore magazine Sydney

Suzie Lee:

Developed her career as a successful session and back up singer but It wasn't long before her talent bought her to the front where she featured with Eddie Daniels in **“Legends in Concert” as Cher in the “Sonny and Cher” segment of the show**

She developed the character so well that “Cher” became her forte, resulting in the lead role of her own shows – “Turn Back Time” and “The Cher Experience“. Suzie headlined at venues across the nation and supported the Drifters for their Australian Tour. Suzie was selected as one of the “Top 6“ Australian Tribute acts to be featured on “The Big E” TV program in the UK along with Bjorn again and the Beatnix and was voted Europe's most popular Cher tribute act.

It wasn't long before other Diva's of the day were added to her repertoire - Cilla Black, Lulu, Petula Clark ect

LEGENDS on TOUR

Song List

1st set

Happy Together - The Turtles
 Do you wanna Dance - The Beach Boys
 Little Darlin' - The Diamonds
 Stupid Cupid - Connie Francis
 Boom Bang a bang - Lulu
 Ring of Fire - Johnny Cash
 Folsome Prison
 Ghost Riders in the sky - Frankie Laine
 Taught me to Yodell - Frank Ifield
 I couldnt live without your love - Petula Clark
 Colour my World - Petula Clark
 Itsy Bitsy Teeny Weeny
 Runaway - Del Shannon
 Whimaway - The Tokens
 Blame it on the Bosanova - Eydie Gorme
 Your Cheating Heart - Patsy Cline
 I don't wanna Play house - Tammy Wynette
 These boots are made for walking - Nancy Sinatra
 Rose Marie - Slim Whitman
 Over the Rainbow - Billy Thorpe
 I wanna be with you - Dusty Springfield
 Saturday night at the movies - The Drifters

2nd Set

I Got you Babe - Sonny and Cher
 Sing Cest La Vie - Sonny and Cher
 Half Breed - Cher
 Shoop shoop song - Cher
 It Don't matter anymore - Buddy Holly
 Raining in my Heart
 Oh Boy
 That'll be the day
 I'm No Angel - Cher
 Turn Back Time - Cher
 24 hrs from Tulsa - Gene Pitney
 Jukebox - Gene Pitney
 Cara Mia Mie
 Crying - Roy Orbison and KD Lang
 Pretty Woman - Roy Orbison
 Walking in Memphis - Cher
 Forever and ever - Demis Roussos
 Goodbye my love Goodbye - Demis Roussos
 Unchained Melody - Righteous Brothers
 Your My World - Cilla Black

Web links:

Eddie Daniels Website -

<http://www.eddiedaniels.com.au/>

Eddie Daniels Facebook-

<https://www.facebook.com/Eddie-Daniels-270179386386585/timeline/?ref=hl>

Suzie Lee Facebook-

<https://www.facebook.com/Cher-Tribute-Suzie-Lee-Australia-371466906349472/>

Legends on tour utube- <https://youtu.be/KTHrzfhZNoQ>

GENE PITNEY ROY ORBISON

This is more than the music, its an insight into two superstars.

Eddie Daniels presents the music of two of the most distinctive voices the world has ever heard, and with a 3 octave range, the voice is believable, haunting and emotive.

Narrative, visual and amazing vocals take the audience back to the memories that were created in a golden era. They achieved 109 Top 40 hits, and wrote 71 songs between them, as well as both being inducted into the Rock and Roll Hall of fame.

BATTLE OF THE VOICES

Eddie is able to move his audience through the music of **Roy Orbison and Gene Pitney**, giving them that unmistakable **“goose bump and shiver down the spine feeling”** that you get from experiencing something very, very special. Using narration and back projection (where possible) the audience will re-live the music and lives of two remarkable singers.

Eddie Daniels captures the heart and spirit of these unique singer, songwriters. He woos the audience with the haunting voice and operatic style of Orbison and then launches into the "wall of Sound" and multiple harmonies that made Pitneys songs so recognisable.

Eddie's career in the entertainment business has spanned decades and includes national and international touring, acting roles in Australia's most loved commercials and sitcoms and a very successful recording career with 10 top selling C.D's.

You can't fake experience, it's something you only gain by “doing it”.

Roy Orbison had one of the most, versatile and powerful voices of pop music in the world. In the words of Elvis Presley, Orbison was simply "the greatest singer in the world."

Nine top ten hits in the 60's plus a comeback in the late 80's with the Mystery Girl album has kept Orbison in the “play lists” of generations of music lovers.

Gene Pitney with his dramatic tenor voice and piercing climaxes, was among the more remarkable voices of the time. **Scoring 16, Top 40 hits in the USA and 22, in the UK.**

Hi Ed -

A follow up to say thank you for a great night last Friday.
Our patrons were very happy and want me to bring you back.
I would like to suggest a morning showcase doing Roy Orbison.
Again thank you so much for a great show.

Regards,

Geoff Cox Venue Manager Community and Environmental Services

Redcliffe Entertainment Centre

Downs St, Redcliffe (

PO Box 159, Caboolture

Ph: (07) 5433 2369



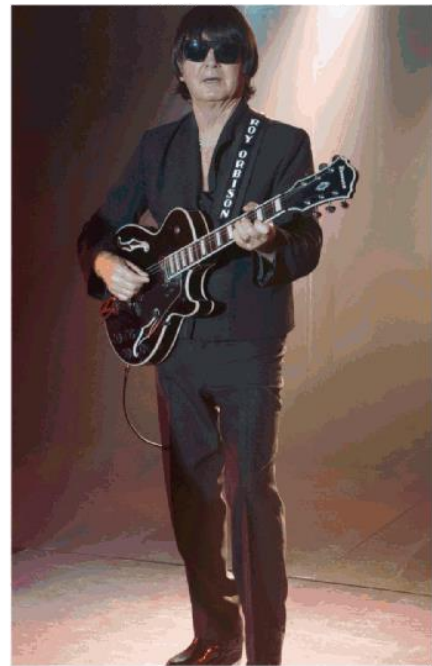
(07) 3283 0407
info@redcliffeentertainmentcentre.com.au
PO Box 159, Caboolture QLD 4510
10 Downs Street, Redcliffe QLD 4020

redcliffeentertainmentcentre.com.au

GENRE :

Cabaret performance aimed at the 40+ age group. Ideally suited as an evening or Morning Melodies performance with the greatest hits of two of the worlds most recognisable voices -

That of Gene Pitney and Roy Orbison.



VENUE COMMENTS :

Hi Eddie and Suzie,

We welcomed you to our Club, which is renowned for bringing top quality live entertainment to our area. And you certainly raised the bar !!

We thought we would have one show, but it sold out so quickly we hastily arranged a second show – and that sold out as well....

It was an outstanding performance with powerful vocals, great energy, audience participation and lots of fun, fun, fun – a perfectly winning formula for our members and guests.

Thank you for your efforts and we look forward to seeing you once again...

Michael Pratt

Sales, Marketing, Functions & Events Manager

Moama RSL Club

I have had nothing but great reports about the
"Gene Pitney show mate"

Trent Henrickson

Runcorn Tavern

Events manager



"We had Eddie and his show 'League of Legends' play our venue Club Macquarie Function & Accommodation centre Feb 2016 and we were delighted with the outcome. Absolute professionalism and superb assistance in our marketing preparations from Eddie were followed with a sold out show. The crowd loved his performance and vowed to come see it again. I'd recommend booking Ed in any capacity he is an excellent entertainer".

Catherine Rosser

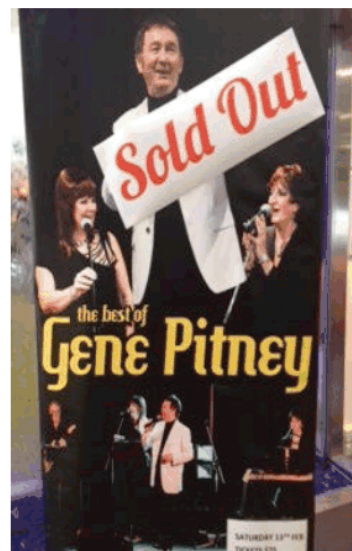
Marketing Strategist

BA. Cmnns

Ph - (02) 4911 9500 Mbl - 0405 644 314

Email - catherine@clubmacquarie.com.au

Address - 458 Lake Rd, Argenton NSW 2284



SUITABLE VENUES

Suited to venues with the below facilities- Theatres, Town Hall, Function rooms
Age 30 + , Baby Boomer generation

STAGE

5 x 3m minimum stage
Clear access to Dressing room with mirror.

PRODUCTION

Venue to supply full production sound and lights with qualified tech / av / lighting crew.
Larger venues powerpoint slides can be used.

Please note that for rooms up to 200 people we can supply our own production - costing would be adjusted at time of quote.

TECH requirements : Rated D

2 x Radio mics, min 2 preferably, 4 front wedges, side fills.

Lighting - Standard Rig , Front and Mid wash plus back lights for impact. Follow spot. Light plot will be provided.

Please NOTE : This show is fully tracked with excellent quality files recorded by studio musicians and extra vocal harmonies added by Eddie Daniels and Suzie Lee.

Live Keyboard / backing vocals are used to add extra fills every performance.

A line out is provided for FOH mix allowing track control from the principle.

If you have a large stage area and you feel it would be better to have more people on stage - please view the costings and request a quote.

DURATION:

2 x 60mins plus 20 min break or

1 x 80 min suited to Morning Melodies.

APRHA : Venue

MARKETING :

High Res cut out image Template for poster and Flyer

You tube link

Broadcast quality .mov files

Jpeg and PDF poster files

For Smaller venues

Life size Foyer pull up

Outside 3m x 1m Vinyl Banner

A3 Posters

Table talker template

Radio Ready Radio Add

Song List

Roy Orbison

Only the Lonely
Sweet Dream Baby
Oobi Doobi
Communication Breakdown
California Blue
You Got it
Danny Boy
Beautiful Dreamer
Blue Bayou
Candy Man
In Dreams
Leah
Uptown
Crying
Its Over
Running Scared
Pretty Woman
Working for the Man
Land of 1000 Dances
Penny Arcade

Gene Pitney

It Hurts to be in love
Love My Life away
Hello Mary Lou
Jukebox
24 hrs from Tulsa
Every Breath I Take
Blue Angel
Looking through the eyes of love
Half Heaven, Half Heartache
Town without Pity
Somethings gotten into my heart
Mecca
Cara Mia
I must be seeing things
Maria Elena
Princess in Rags
Only Love can break a heart
Last exit to Brooklyn
I'm gonna be strong
Liberty Valance
Trans Canada Highway

PRINCIPLE - Eddie Daniels:

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*With a voice ranging from good to excellent Eddie is very entertaining. Like all good artists vocal and otherwise Eddie has matured and improved, he has discovered and discarded all the devices that don't work and found or created ones that do, this dedication coupled with his inherent vocal ability have resulted in his deserved recognition” **Encore magazine Sydney***

Marketing Publicity Contact details:

Debra Doble

Amber Attractions Pty Ltd

info@amberattractions.com.au

0412 355378

04111 03726

PRICING :

From: \$2,800

Evening :2 set concert + gst

From: \$2,500

Morning Melodies 1 set + gst

Web links:

Eddie Daniels Website -

<http://www.eddiedaniels.com.au/>

Eddie Daniels Facebook-

<https://www.facebook.com/Eddie-Daniels-270179386386585/timeline/?ref=hl>

Utube Link:

<https://youtu.be/ETi2PcEjT6M>

OFFICER REPORT

TO: Council

SUBJECT: RADF application - Balonne Kindergarten Association

DATE: 18.10.19

AGENDA REF: CES4

AUTHOR: Mareea Lochel - Community & Business Development Officer

Executive Summary

Balonne Kindergarten Association has submitted an out-of-round Regional Arts Development Fund (RADF) application.

Background

The RADF is a state and local government partnership that supports local artist and arts and cultural activities in Queensland Communities. Arts Queensland requires that the assessment process for RADF investment involve a diversity of community members including a diversity of demographics.

The 2018-19 RADF Grant Program Round 3 is now closed for further applications however Council has received an out of round application from Balonne Kindergarten Association. It is within the guidelines of the program that Council can accept "out-of-round" applications as long as there are sufficient funds remaining in the program.

The Balonne Kindergarten Association will be landscaping their front yard to make an Indigenous garden. The main focus of the garden will be totem poles that will tell the stories of the five local communities: Kamilaroi, Bigambul, Mandandanji, Yuwalarray and Kooma. This project will create a sense of community for generations to come and will become a vital part of the kindy's culture and history curriculum. Local indigenous artists will be engaged to paint the stories on the poles.

This project aligns with three of the four local RADF priorities:

	Priority	Objective
✓	Place	<ul style="list-style-type: none"> To create opportunities for the development of public expressions of community identity, heritage, local stories, or artistic expression
	Accessibility to quality touring productions and exhibitions.	<ul style="list-style-type: none"> To engage touring productions and/or exhibitions to the region
✓	Professional Development	<ul style="list-style-type: none"> To nurture the creative and talented individuals in the Balonne Shire and encourage growth in their practice
✓	Community Participation	<ul style="list-style-type: none"> To foster personal, social and economic wellbeing and community connection by facilitating

		<p>participation in arts and culture by all members of the community</p> <ul style="list-style-type: none"> • Involve different, new or emerging art forms for the Balonne Shire. • Target participants from demographics and segments of the community who have not historically participated in RADF funded programs or projects.
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The total budget for the project is \$3,040 with the requested RADF investment of \$2,500.

Compliance

The compliance assessment of the application has been completed by Council's Community Collective and Wellbeing Service Coordinator. Insurances have been sighted, the application has been signed by appropriate parties and the applicant has outlined how they will address any workplace health and safety issues.

The application has been assessed by two (2) RADF Reference Panel members and the Reference Panel Chair in accordance to the Balonne Shire RADF program guidelines. The application has been determined to comply with the appropriate assessment criteria with a total score of 283 out of 360.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Vibrant creative arts, music, local history and culture

Consultation (internal/external)

Internal

- Community Collective and Wellbeing Services Coordinator
- Reference Panel Chair – Cr Fuhrmeister

External

- Two (2) RADF Reference Panel members

Legal Implications

Not applicable

Policy Implications

Balonne Shire Arts and Cultural Policy 2015-2018

Financial and Resource Implications

Each year Council participants in an Arts and Cultural Development program funded by Arts Queensland called Regional Arts Development Fund. Councils' contribution of \$12,060.00 allowed Council to obtain a direct grant from Arts Queensland of \$25,000 for the 2018/19. Additional to this grant Council had a surplus of \$44,438 from the 2017/18 funding year. This being the case the total funds available for RADF during the 2018/19 period are \$ 80,498.00. These funds have been allocated as follows:

Art & Cultural local priorities & policy review	\$ 5,000
Community engagement & education	\$ 2,000

Place-making project	\$42,799
Community Grants program	\$31,699
Total	\$81,498

Through the 2018/19 RADF Community Grants Program Council has approved thirteen (13) applications totalling \$27,485, leaving \$4,214 for future rounds.

If the application is approved the full amount requested, the remaining funds for the RADF Community Grants Program will be as follows:

Allocated budget-RADF Community Grants Program	\$31,699.00
Less approved funding	\$27,485.00
Less requested amount	\$ 2,500.00
RADF Community Grants Program remaining	\$ 1,714.00

The remaining RADF funds will be rolled over into the 2019/20 RADF program. Round one of this program commenced on 7 October 2019.

Attachments

Nil

Recommendation/s

That Council approves the Balonne Kindergarten Association Regional Arts Development Fund application of \$2,500 for the Indigenous Garden – totem pole project.

Digby Whyte

Director Community and Environmental Services

OFFICER REPORT

TO: Council

SUBJECT: Balonne Emerging Leaders Bursary

DATE: 18.10.19

AGENDA REF: CES5

AUTHOR: Mareea Lochel - Community & Business Development Officer

Executive Summary

Balonne Emerging Leaders bursary policy, guidelines and application form.

Background

Since 2014, Balonne Shire Council has offered a bursary to young leaders in the community. Over the years this bursary has evolved to meet the needs of the community. Commencing as a Young Women's Leadership Bursary and expanding into the Young Leaders bursary for male and females ages 15 to 30 years. The bursary was aimed at supporting our emerging and current leaders through recognition of their leadership skills. Winners of the bursary were awarded with financial assistance to undertake further professional or personal development training. The bursary value for 2018-19 was \$1,500 per category.

In August 2019 Council had the opportunity to raise additional funds for the bursary. The funds raised from the Johnathon Thurston fundraising auction and other donations received has enabled Council to increase the level of support offered through the bursary.

Upon a review of the current Young Leaders bursary the following changes are proposed:

- Change the name to Emerging Leaders Bursary
- Encourage a stronger focus on growth and potential while still supporting demonstrated achievement.
- The bursary supports 4 categories Male and Female Junior (15-17years of age) and Male and Female Senior (18-30 years of age)
- No cash prizes. In the past the funding went directly to the recipients and sometimes it would be used text books etc. We propose that the funding go directly towards a course that the recipient is enrolled in or would like to enrol in. i.e the bursary is paid to the institution on behalf of the recipient.
- The recipients will be required to acquit the bursary at the end of the year. A short report will be required for Council demonstrating how the bursary has assisted.
- The winners of the bursary be announced on Australia Day 2020

The Emerging Leaders Bursary will recognise the positive contribution that young people as emerging and current leaders make to our community. The Balonne Emerging Leaders Bursary has been established to recognise the importance of developing leadership skills to achieve goals and build successful relationships.

It is intended to support development opportunities that teach essential leadership skills such as effective communication, interpersonal skills and contextual leadership. Fundamental to this is the growth of 'self' and the ability to reflect on one's own belief systems and behaviours. Professional development teaching self-appraisal, self-acceptance, and the acceptance of others, can inspire application of creative thinking to problems. This Bursary is designed to help young people in Balonne contemplating career choices and education options, recognise their unique potential, thus helping them to take their place in society as truly empowered, resilient and confident individuals.

The objectives of the program are to:

- Support the development of leadership and life skills of youth in the Balonne region to achieve goals and build successful relationships.
- Develop a sense of pride for the region
- Build self-confidence by recognising potential
- Provide role models and mentors for our youth by highlighting their achievements and the pursuit of excellence

A new policy, guidelines and application form has been developed to reflect the proposed changes.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Community well-being

Consultation (internal/external)

Internal

Digby Whyte – Director Community and Environmental Sustainability

Legal Implications

Not applicable

Policy Implications

It is intended that the Balonne Emerging Leaders Bursary Policy will replace the Balonne Young Leaders Bursary policy.

Financial and Resource Implications

A fundraising auction was held during the Johnathon Thurston visit to support the bursary over the next 5 years, \$7,550 was raised. Council has also received a commitment from Peak Services that they will donate \$2,000 per year for the next five years towards the bursary. A local property owner has also donated the proceeds from the sale of a beast (approximately \$2,500) towards the bursary. Council has allocated \$7,000 in the 2019-20 budget for bursary. \$1,000 of this allocation will be used for promotion of the bursary.

Council contribution over five years is based upon an annual budget allocation of \$7,000 (\$1,000 each year for promotion; \$6000 for bursary). This amount is pending on budget approval of each year.

Funds break down

JT fundraising auction	\$ 7,550 (one off)
Peak Services	\$ 2,000 (per year x 5 years)
Beast sale	\$ 2,500 (one off)

BSC contribution	\$ 6,000 (annual amount)
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Bursary Annual Budget

	Year 1	Year 2	Year 3	Year 4	Year 5
JT fundraising auction	1,510	1,510	1,510	1,510	1,510
Peak Services	2,000	2,000	2,000	2,000	2,000
Beast Sale	500	500	500	500	500
BSC contribution	6,000	6,000	6,000	6,000	6,000
Total bursary budget	10,010	10,010	10,010	10,010	10,010

Recommended bursary allocation:

Senior Female	\$4,000
Senior Male	\$4,000
Junior Female	\$1,000
Junior Male	\$1,000

Attachments

1. Draft_Balonne Emerging Leaders Bursary Policy [↓](#)
2. Draft_Guideline and application form_Emerging Leaders Bursary [↓](#)

Recommendation/s

That:

1. Council adopts the Balonne Emerging Leaders Bursary policy
2. Council adopts the Balonne Emerging Leaders Bursary Guidelines and Application form
3. Council nominate two (2) Councillors to be part of the assessment panel of the bursary nominations.

Digby Whyte

Director Community and Environmental Services



Emerging Leaders Bursary

1. POLICY STATEMENT

Balonne Shire Council recognises the positive contribution that young people as emerging and current leaders make to our community. The Balonne Emerging Leaders Bursary has been established to recognise the importance of developing leadership skills to achieve goals and build successful relationships. It is intended to support development opportunities that teach essential leadership skills such as effective communication, interpersonal skills and contextual leadership. Fundamental to this is the growth of 'self' and the ability to reflect on one's own belief systems and behaviours. Professional development teaching self-appraisal, self-acceptance, and the acceptance of others, can inspire application of creative thinking to problems. This Bursary is designed to help young people in Balonne contemplating career choices and education options, recognise their unique potential, thus helping them to take their place in society as truly empowered, resilient and confident individuals.

This policy is to provide a framework which guides the administration of Balonne Shire Council's Emerging Leaders Bursary Policy in a manner that is aligned to council's corporate and operational plans and in accordance with the Local Government Act 2009 and the Local Government Regulation 2012.

2. PRINCIPLES

The objectives of the Emerging Leaders Bursary are to:

- Support the development of leadership and life skills of youth in the Balonne region to achieve goals and build successful relationships.
- Develop a sense of pride for the region
- Build self-confidence by recognising potential
- Provide role models and mentors for our youth by highlighting their achievements and the pursuit of excellence

This policy is intended to provide a structure and process for awarding the Balonne Emerging Leaders Bursary to community members, which is open, transparent, legal and equitable.

3. SCOPE

- The Balonne Emerging Leaders Bursary (BELB) is initially funded for five years, commencing November 2019 to December 2024.
- The BELB will be co-funded through Council's annual budget allocation and funds raising activities held.
- Financial support for the bursary will be reviewed at the end of year two of the program (2021) and when fund raising opportunities arise.
- BELB will be open for nominations annually.
- BELB will have four categories
 - Junior Male (15 to 17 years)
 - Junior Female (15 to 17 years)
 - Senior Male (18 to 30 years)
 - Senior Female (18 to 30 years)
- Bursary funds are to be expended on personal and/or professional development through a course, training or development program which is deemed appropriate by the assessment panel of the Balonne Emerging Leaders Bursary.

Document No. >> (Magiq Doc ID 87690) Version No.1.0
Authorised by >> Director Community and Environmental Sustainability

Initial Date of Adoption >> ####
Latest Version Adopted: ###
Next Review Date>> ####



Emerging Leaders Bursary

4. RESPONSIBILITY

Administration of the BELB will be the responsibility of Council's Community and Environmental Sustainability Department.

4.1 Community Development Officer

The Community Development Officer will:

- Coordinate opening and closing of nomination period
- Coordinate advertising and promotion of bursary
- Undertake preliminary compliance assessment of nominations
- Organize assessment panel meeting and assessment of nominations
- Maintain bursary register
- Coordinate release of bursary funds

4.2 Finance

Finance will provide support by:

- Internal accounting matters associated with managing the bursary

4.3 Assessment Panel

The assessment panel will:

- Consist of five (5) Council representatives; Three (3) Council Officers and two (2) Councillors.
- Evaluate and rate all eligible nominations against the assessment criteria outline in section 6.5

5. DEFINITIONS

Council shall mean Balonne Shire Council, its elected Councillors, its management and /or its employees

The region shall mean the geographic area defined within the local government boundaries.

BELB shall mean Balonne Emerging Leaders Bursary

6. POLICY

6.1 Eligible Applicants must:

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Authorised by >> Director Community and Environmental Sustainability

Initial Date of Adoption >> ####
Latest Version Adopted: ###
Next Review Date>> ####



Emerging Leaders Bursary

- Be permanent residents of Balonne Shire or residents of the Shire for a period of twelve (12) months prior to nomination.
- Junior awards nominees must be persons 15 years or older but not exceeding 17 years of age as at 31 December of the year of nomination.
 - o That is nominee must not be 18 years of age as at:

	Nomination year
31 December 2019	2019/2020
31 December 2020	2020/2021
31 December 2021	2021/2022
31 December 2022	2022/2023
31 December 2023	2023/2024

- Senior awards nominees must be persons aged 18 years or older but not exceeding 30 years of age as at 31 December of the year of nomination.
 - o That is the nominee must not be 31 years of age as at:

	Nomination year
31 December 2019	2019/2020
31 December 2020	2020/2021
31 December 2021	2021/2022
31 December 2022	2022/2023
31 December 2023	2023/2024

- The nominated person has consented to being nominated for the bursary.



Emerging Leaders Bursary

- The nominated person must have an identified potential personal or professional development opportunity which they would like to participate in using the bursary.
- Self-nomination will be accepted.

6.2 Ineligible Applicants and nominations:

- Non-completed forms will not be accepted.
- Nominees that have previously been awarded this bursary will not be eligible to be nominated in the same category for the next two (2) sequential years.
- Applications that do not meet the eligibility criteria will not be considered.
- Awards will not be granted posthumously

6.3 Assistance Type

- Winners of the junior category will be awarded with a bursary of \$1,000 each.
- Winner of the senior category will be awarded a bursary of \$4,000 each.
- Bursary funds are to be expended on personal and/or professional development through a course, training or development program which is deemed appropriate by the assessment panel of the Balonne Emerging Leaders Bursary
- Upon evidence of registration to chosen course/training/development the program, Council will pay bursary funds directly to the institution on behalf of the recipient.
- No funds are to be paid directly or transfer to the recipients of the bursaries

6.4 Application Lodgement

- Nominations will only be accepted during the nomination period as stipulated in the guidelines.
- Nominations will be assessed against the assessment criteria.
- Nominees may be interviewed to discuss the nominee's current and future leadership aspiration and intentions for the bursary.
- Winners of the BELB will be announced on Australia Day.

6.5 Assessment criteria

- Eligible applications will be evaluated and rated against the following assessment criteria.

CRITERIA QUESTIONS	Weighting %
1. Nominee's connection to the Balonne Shire and the reason for your nomination?	10
2. Areas of the community the nominee is / or would like to be involved with in the future?	10
3. Nominee's demonstrated commitment to leadership in their local community	40
4. Details of how the bursary will be utilised to assist in achieving leadership skills - specific course/training/development programs	40
Total %	100

6.6 Assessment Process

- BELB nominations will be assessed by a panel of five (5) Council representatives; outlined in section 4.3



Emerging Leaders Bursary

6.7 Bursary acquittal

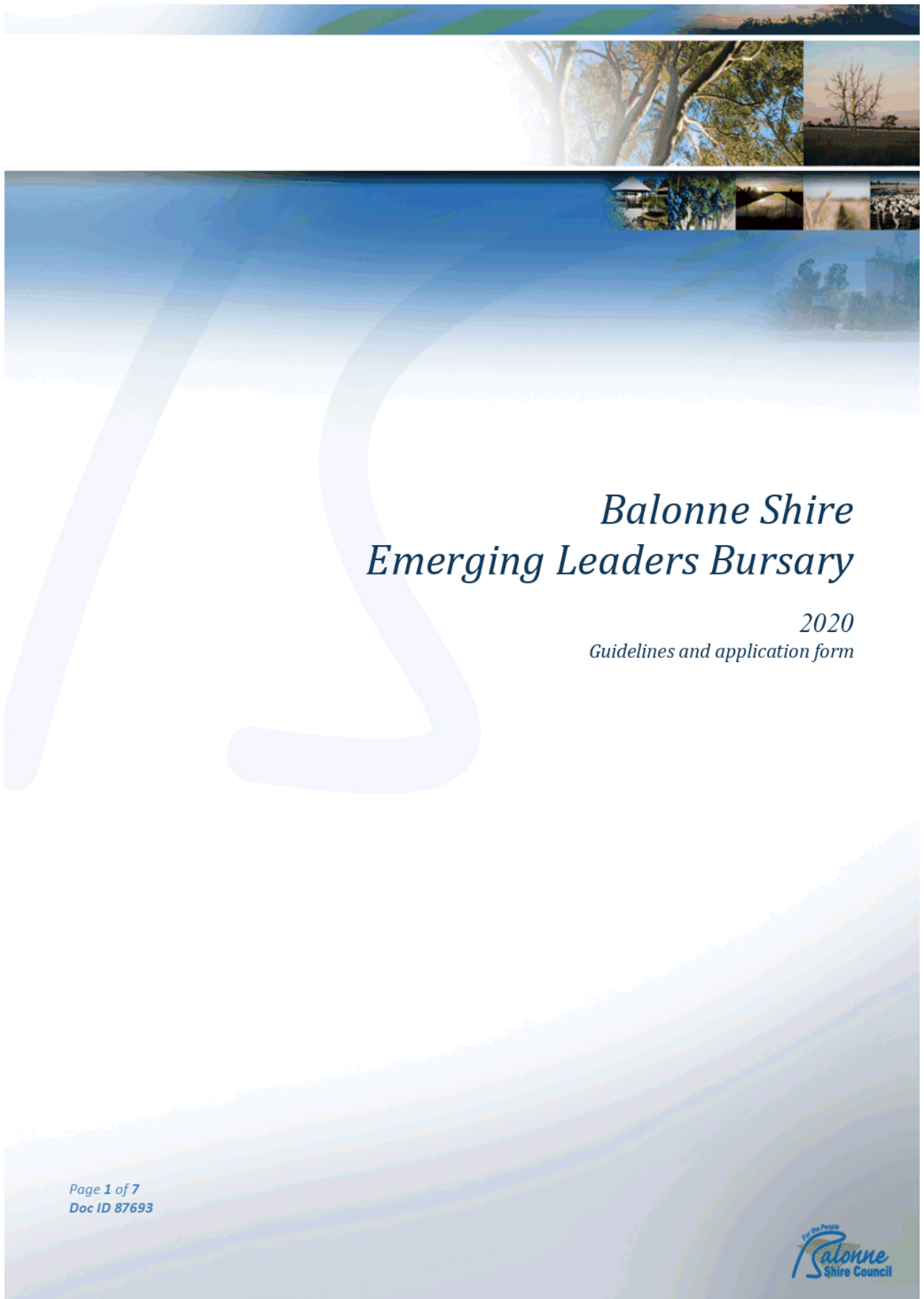
- The applicant is asked to give a summary of his/her achievements in their chosen personal and/or professional development opportunity and their aims and goals to Council within twelve (12) months after receiving bursary.

7. LEGAL PARAMETERS

Nil

8. ASSOCIATED DOCUMENTS

- Balonne Emerging Leaders Bursary guidelines and application form



Background

Balonne Shire Council recognises the positive contribution that young people as emerging and current leaders make to our community. The Balonne Emerging Leaders Bursary has been established to recognise the importance of developing leadership skills to achieve goals and build successful relationships. It is intended to support development opportunities that teach essential leadership skills such as effective communication, interpersonal skills and contextual leadership. Fundamental to this is the growth of 'self' and the ability to reflect on one's own belief systems and behaviours. Professional development teaching self-appraisal, self-acceptance, and the acceptance of others, can inspire application of creative thinking to problems. This Bursary is designed to help young people in Balonne contemplating career choices and education options, recognise their unique potential, thus helping them to take their place in society as truly empowered, resilient and confident individuals.

The objectives of the program are to:

1. Support the development of leadership and life skills of youth in the Balonne region to achieve goals and build successful relationships.
2. Develop a sense of pride for the region
3. Build self-confidence by recognising potential
4. Provide role models and mentors for our youth by highlighting their achievements and the pursuit of excellence

Awards and Awards Categories

Awards Category	Award
Junior (15 to 17 years)	
Male	\$ 1,000
Female	\$ 1,000
Senior (18 to 30 years)	
Male	\$ 4,000
Female	\$ 4,000

Guidelines for Eligibility

- Nominees must be permanent residents of Balonne Shire or residents of the Shire for a period of twelve (12) months prior to nomination.
- Junior awards nominees must be persons 15 years or older but not exceeding 17 years of age as at 31 December of the year of nomination. That is nominee must still be **under 18 on 31 December 2019**.
- Senior awards nominees must be persons aged 18 years or older but not exceeding 30 years of age as at 31 December of the year of nomination. That is the nominee must still be **under 31 on 31 December 2019**
- Self-nominations and nominations by others with permission of the nominee will be accepted.
- Nominees that have previously been awarded this bursary will not be eligible to be nominated in the same category for the next two (2) sequential years.
- Awards will not be granted posthumously
- Unsuccessful nominees may be re-nominated in subsequent years
- The nominated person must have an identified potential personal or professional development opportunity which they would participate in using the bursary.

Submit your nomination to:

Email: council@balonne.qld.gov.au

In person: Balonne Shire Council Administration Office
118 Victoria St
St George Qld 4487

Post: PO Box 201
St George Qld 4487

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Balonne Emerging Leaders Bursary
Guidelines and application form



Key Dates

- Nominations Open 4 November 2019
- Nominations Close 4 January 2020
- Nominees may be interviewed to discuss the nominee's current and future leadership aspirations and intentions for the bursary.
- All applicants will be advised of the selection panel's decision after 20 January 2020. Please note that no correspondence will be entered into for feedback to unsuccessful applicants.
- The Presentation of the bursaries is in St George on 26 January 2020 (Australia Day 2020). We welcome the attendance of the successful recipient of each bursary to this function, where there will be the opportunity to accept the bursary during the formal ceremony.

Assessment Process:

Balonne Emerging Leaders Bursary nominations will be assessed by a panel of five (5) Council representatives; Three (3) Council Officers and two (2) Councillors.

Nominations will be assessed on the following:

CRITERIA QUESTIONS	Weighting %
1. Nominee's connection to the Balonne Shire and the reason for your nomination?	10
2. Areas of the community the nominee is / or would like to be involved with in the future?	10
3. Nominee's demonstrated commitment to leadership in their local community	40
4. Details of how the bursary will be utilised to assist in achieving leadership skills – specific course/training/development programs	40
Total %	100

Condition of the Bursary

- Bursary funds are to be expended on personal and/or professional development through a course, training or development program which is deemed appropriate by the assessment panel of the *Balonne Emerging Leaders Bursary*.
- Upon evidence of registration to chosen course/training/development the program, Council will pay bursary funds directly to the institution on behalf of the recipient.
- The successful applicants are asked to give a summary of his/her achievements in their chosen personal and/or professional development opportunity and their aims and goals to Council within twelve (12) months after receiving bursary.

Further Information

- Nomination forms and guidelines are available through the Balonne Shire Council's website under the "community" tab. www.balonne.qld.gov.au
- For further enquires please contact Mareea Lochel, Community and Libraries Coordinator on Mareea.lochel@balonne.qld.gov.au or (07) 4620 8888

Nomination close at 4pm 4 January 2020

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Balonne Emerging Leaders Bursary
Guidelines and application form*



BALONNE EMERGING LEADERS BURSARY NOMINATION FORM

WE PREFER YOU TO TYPE YOUR APPLICATION. IF THIS IS NOT POSSIBLE, PLEASE PRINT
CLEARLY IN BLACK PEN. ILLEGIBLE APPLICATIONS MAY BE DISREGARDED

Please read this nomination form in conjunction with the *Balonne Emerging Leaders Bursary Guidelines*.

Privacy Notice: Balonne Shire Council is collecting the personal information you supply on this form for the purpose of receiving and considering your nomination for the *Balonne Emerging Leaders Bursary*. Personal details will not be disclosed to any other person or agency external to Council without individual consent, unless required or authorised by law. Program funding details will be published by Council in Council's annual report.


REQUIRED CONTACT DETAILS OF PERSON BEING NOMINATED (NOMINEE)

Surname:	First Name:
Contact Phone Number:	Age:
Email Address:	
Postal Address:	
Residential Address:	
Is the nominee a resident of Balonne Shire? (please tick)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Has the nominee consented to being nominated for the bursary? (please tick)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the nominee aware that a Council Officer may contact them to better understand their current and future leadership, personal and professional aspiration and intentions for the bursary? (please tick)	<input type="checkbox"/> Yes <input type="checkbox"/> No

REASONS FOR NOMINATION:

Please provide a summary of the reasons why you have nominated the person above e.g. how the nominee has displayed leadership in the community, leadership qualities, barriers or difficulties the nominee has overcome, how the community has benefited from the leadership of the nominee. If necessary, additional information may be attached to support your nomination.

1. Could you please tell us about the connection of the nominee to the Balonne Shire and the reason for your nomination?

[illegible]

OTHER PERSONS WHO MAY BE CONTACTED FOR FURTHER INFORMATION ABOUT THE PERSON BEING NOMINATED (OPTIONAL)

Name:	Name:
Position:	Position:
Email address:	Email address:
Telephone:	Telephone:

TO BE COMPLETED BY PERSON SUBMITTING NOMINATION

Please leave blank if self-nominating

Name:	
Organisation represented (if any):	
Postal Address:	
Post Code:	
Email address:	
Phone (Private):	Phone (Business):

Please submit the nomination form by 4pm 4 January 2020 to Mareea Lochel by either:

Email: council@balonne.qld.gov.au

Post: PO Box 201
St George Qld 4487

In person: Balonne Shire Council Administration Office
118 Victoria St
St George Qld 4487

OFFICER REPORT

TO: Council

SUBJECT: Opera Eagles Nest

DATE: 18.10.19

AGENDA REF: CES6

AUTHOR: Mareea Lochel - Community & Business Development Officer

Executive Summary

Proposal to support the 2020 tour production of "*A Touch of Andrew Lloyd-Webber A Taste of Tim Rice*" by Opera Eagles Nest.

Background

Council has an opportunity to partner with Opera Eagles Nest to host "*A Touch of Andrew Lloyd-Webber A Taste of Tim Rice*" as part of their 2020 South West regional tour. Proposed dates for the tour are to be confirmed however it is anticipated May/June 2020.

The below is an extract from the presenters pack regarding the show and the community/youth engagement which is proposed to be undertaken.

"ABOUT THE SHOW

Opera Eagle's Nest presents hit after hit from the most famous music collaboration of modern times - Andrew Lloyd Webber and Tim Rice. With one great tune after another, this concert will set you humming and singing for days. Together, and individually, these giants of Music Theatre produced the most popular shows, and enduring songs, in Music Theatre in the last 40 years.

The dynamic program features the best-loved songs from:- *Evita* ~ *Joseph and the Amazing Technicolor Dreamcoat* ~ *Jesus Christ Superstar* ~ and more in collaboration with other composers and lyricists:- *Phantom of the Opera* ~ *Cats* ~ *Starlight Express* ~ *Aspects of Love* ~ *Song and Dance* ~ *Requiem* ~ *Aladdin* ~ *Chess* ~ *The Lion King* and a few surprises!

COMMUNITY AND YOUTH ENGAGEMENT

Community and youth engagement associated with this touring production will involve workshops and performance opportunities, directed at members of our target audience/demographic. These will focus on improving vocal skills, performance skills and vocal music appreciation, in a format and with experienced professionals that may not normally be accessible. It is hoped that these activities will build a stronger relationship between artist and audience and encourage the audience to become more invested with the artists and work.

Objectives – Improve the individual vocal skills of young, amateur and community singers to strengthen the local music community, including involvement in choirs, musical societies and school groups.

TARGET AUDIENCE FOR COMMUNITY ENGAGEMENT

Primary school age students, Secondary school age students, young adults, amateur singers, choral groups, from beginner to intermediate singers. The target audience will be reached through specific promotion to local schools, music schools and music societies.

A TOUCH OF WEBBER, A TASTE OF RICE Performance Project

Following initial consultation with councillors, council officers, arts council representatives, venue managers and school music teachers in Toowoomba, Western Downs, Maranoa, Balonne, Goondiwindi, Southern Downs, for an interactive touring production of A Touch of Webber, A Taste of Rice in 2020, the overwhelming consensus was in favour of this project, as providing opportunities for regional choristers, singers and emerging artists to:-

- connect with other singers through the region,
- work with, and learn from, arts professionals in a professional theatre environment.
- participate in a professional music production.
- learn from, and work alongside industry professionals in Technical Production (subject to expressions of interest)

It is anticipated that:-

1. initial workshops will be facilitated by Opera Eagle's Nest at relevant centers to:-
 - assess groups of singers ie Primary; Secondary; Adult
 - allocate songs for optimum outcomes – both for each group of singers, and for the performance
 - learn the music.
2. Each participant will be supplied with relevant learning tools (sheet music, guide piano/vocal tracks, voice/harmony exercises as appropriate)
3. Follow up rehearsals may be facilitated through:-
 - skype;
 - a local facilitator ie School Music teacher; choir conductor etc
4. Workshops/rehearsals will be held in the week/weekend leading up to the performance, (including Technical production if appropriate)

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Vibrant creative arts, music, local history and culture

Consultation (internal/external)

Internal

Digby Whyte – Director of Community and Environment Sustainability

External

St George Primary School
St Patrick's Catholic School
St George State High School

Legal Implications

Not applicable

Policy Implications

Balonne Shire Arts and Cultural Policy 2015-2018

Performance & Exhibition - Balonne Shire Council will seek to:

- Encourage access to professional performance and exhibitions of a calibre available in urban centres to enrich the cultural experience of the broader community and the practice of local artists.

Financial and Resource Implications

The costing for one performance of 'A Touch of Andrew Lloyd-Webber A Taste of Tim Rice' by Opera Eagles Nest at St George would be **\$3,500**. This includes aspects of Community Engagement. This fee would decrease depending on the number of performances.

The quoted price does not include venue hire.

Council has an annual budget of \$15,000 to host community events. To date in the 2019-20 financial year Council has allocated/spent \$6864.00. With a remaining balance of \$8,136.00

Council predominately uses the community event funds to support the Australia Day celebrations and NAIDOC week as well as supporting other minor Council led events throughout the year (e.g. Opera Queensland "Songs to Die For"). It is anticipated that the 2020 Australia Day celebrations will have a budget of \$5,000. Historically Council has provided \$3,000 towards NAIDOC week. The combined total of the two events is \$8,000.00.

If Council supports the proposed touring production through the community event program in 2019-20 there would not be sufficient funds to support the upcoming events as mentioned above. That being said Council has hosted other productions/events in which the ticket sales have recouped the cost of the event e.g. Songs to Die for (Opera Qld) and JT dinner. As a precedent has been set it would be appropriate for tickets to be sold for this event to recoup costs of the production.

As a guide of how many tickets are anticipated to be sold. Similar events that have a high level of community engagement (as proposed) before the production have been extremely well supported by the community and suggest that the ticket sales would cover half of the production costs.

Attachments

Nil

Recommendation/s

That Council host one performance of 'A Touch of Andrew Lloyd-Webber A Taste of Tim Rice' by Opera Eagles Nest at St George at a cost of \$3,500 and charge a cover charge for tickets to recoup the cost of the production.

Digby Whyte

Director Community and Environmental Services

OFFICER REPORT

TO: Council

SUBJECT: **Wild Dog Advisory Committee Meeting - 27 August 2019**

DATE: 18.10.19

AGENDA REF: CES7

AUTHOR: Tayla Willis - Project Support Officer

Executive Summary

From the Project Support Officer reporting the proposed actions and recommendations from the Wild Dog Advisory Committee (WDAC) Meeting held on 27 August 2019.

Background

On 27 August 2019, Balonne Shire Council's Wild Dog Advisory Committee held their meetings. The committee members gave a brief overview of each syndicate within the Shire and management of pests within their syndicate zone. The Meeting minutes are attached (Attachment A).

The agenda was circulated with a brief overview of the proposed agenda items, these are as follows:

- **Balonne Shire Wild Dog Advisory Committee – Terms of Reference**
The Terms of Reference have been developed to formalise the WDAC as a Committee of the Balonne Shire Council. The Committee is constituted to help reduce the impacts of wild dogs on landholders by guiding an effective, efficient and coordinated approach to controlling wild dogs and other vertebrate pests. The Committee will operate under Council's Biosecurity Plan and in cooperation with the Pest Working Group constituted under that Plan. These Terms of Reference will be emailed out to all committee members on the 16 August 2019.
- **NEW Wild Dog Scalp Bounty & Retainer Policy & Procedure**
This policy relates to Council's wild dog bounty and retainer incentive scheme to support landholders to meet their requirements under the legislation to control wild dogs. It relates to the registration and retention of trappers retained by landholder syndicates, to landholders and other casual persons engaged in the destruction of wild dogs, and to Council's officers involved in the administration of the scheme. The policy includes procedures for trapper registration, verifying and documenting dog destruction, processing claims via the presentation of wild dog scalps, and documenting wild dog destruction.
- **Balonne Shire Council's Biosecurity Plan & the Wild Dog Management Plan**
The Biosecurity Plan is now in draft and out for Public Consultation and we would like feedback. The Balonne Shire Biosecurity Plan provides strategic direction for the management of pest plants and animals in the Balonne local government area. It covers a period of five years and is consistent with principles of pest management, state pest management strategies, guidelines for pest management and Balonne's community interest. It integrates with the South West Natural Resource Management Plan 2015-2025, the Regional Natural Management Plan for the Border Rivers and Maranoa-Balonne 2015-

2025 and Biosecurity Plans / Pest Management Plans of neighbouring local government areas.

- **Proposed On-ground Bi-Annual Baiting Campaign**
Proposed for the end of October / Early November
- **Syndicate Reports**
- **South West Wild Dog Coordinator Update**
- **Regional Fence & Wild Dog Update – John Cuskelly**
- **General Business (Minor items only)**
- **Budget & Project Updates**

The agenda items were discussed and the following Actions are being put forward to Council:

ACTIONS			
	Agenda Reference	Proposed Action	Officer Responsible
1	Syndicate Updates	That the QFPI finalised reports be circulated for the WDAC Committee.	Tayla Willis
2	Reporting to the Syndicate Head	That the Wild Dog Scalp bounty and retainer reports are sent to the syndicate heads as per the Policy & Procedure.	Tayla Willis

The agenda items were discussed and the following Recommendations are being put forward to Council:

RECOMMENDATIONS		
	Agenda Subject	RECOMMENDATION
1	Terms of Reference	<p>Proposal to be put to Council for the change the voting rights of membership is from the Syndicate Representatives and that we accept the Terms of Reference– change to make in Terms of Reference as follows:</p> <ol style="list-style-type: none"> 1. NEW HEADING Voting - Quorum will be defined as 50% plus one of the Syndicate representatives 2. Teleconference facilities are made available for all meetings.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Environment</u>	Biosecurity, pest management and stock route planning

Consultation (internal/external)

Wild Dog Advisory Committee (WDAC)

Mr Kevin Fontaine (Rural Lands & Environment Officer)

Mr John Conroy (Biosecurity Officer – Goondiwindi)

Mr John Cuskelly (Biosecurity Queensland)

Mr Karl Hempstead (Manager of Rural Services)

Dr Digby Whyte (Director Community & Environmental Services)
 Mrs Tayla Willis (Project Support Officer – Rural Services & WDEF)
 Mr James Gubby (WDEF Co-Ordinator)
 Ms Skyela Kruger (South West Wild Dog Coordinator – AgForce)

Legal Implications

Nil

Policy Implications

Nil

Financial and Resource Implications

All within current budgeting requirements for 2019/2020.

Attachments

1. Attachment One - Wild Dog Advisory Committee - Minutes 27 August 2019 [↓](#)

Recommendation/s

That:

1. The Wild Dog Advisory Committee Meeting Minutes be received;
2. Council acknowledges the actions that have come out of the meeting; and

	ACTIONS		
	Agenda Reference	Proposed Action	Officer Responsible
1	Syndicate Updates	That the QFPI finalised reports be circulated for the WDAC Committee.	Tayla Willis
2	Reporting to the Syndicate Head	That the Wild Dog Scalp bounty and retainer reports are sent to the syndicate heads as per the Policy & Procedure.	Tayla Willis

3. Council adds the proposed recommendation to the Terms of Reference

RECOMMENDATIONS		
	Agenda Subject	RECOMMENDATION
1	Terms of Reference	<p>Proposal to be put to Council for the change the voting rights of membership is from the Syndicate Representatives and that we accept the Terms of Reference– change to make in Terms of Reference as follows:</p> <ol style="list-style-type: none"> 3. NEW HEADING Voting - Quorum will be defined as 50% plus one of the Syndicate representatives 4. Teleconference facilities are made available for all meetings.

Digby Whyte
Director Community and Environmental Services



Balonne Shire Wild Dog Advisory Committee

Minutes – 27 August 2019

Welcome & Opening

There is no funding for trapping currently and none applied for and the committee would like to know who made this decision. Bill Winks asked was there a request put in for trapping. Rod was under the understanding that there would be \$50k applied for, for trapping. Karl stated that we put funding applications in for Weeds and trapping and got the money from the Department for the Pests Weeds and not the trapping. Rod is concerned that there is disconnect between what is happening with WDAC and Council requesting for.

Mayor Richard Marsh, said that Council is being fair as far as we can be and we have our limitations and we rely on other parties for funding as well. Like Karl said we made application and funding did not come through. Rod never saw the application. Mayor Marsh stated that it was made and lets keep it at an appropriate level. Rod asked if the Committee could be kept in the loop with these type of projects, funding and tasks.

Queensland Dog Strategy is currently in update at the moment. Local Government, State Government and Landholders are working together on this.

Chair Rod Avery, welcomed everyone to the meeting and introduced everyone in the room and their positions in the Wild Dog Committee. The Balonne Shire Wild Dog Advisory Committee Meeting (WDAC) opened at 9:08am.

Attendance

Rod Avery (North East Zone) (Chair)	Mr Digby Whyte (Director of Community & Environment)
Mr Kevin Fontaine (Rural Lands Officer BSC)	Mr Karl Hempstead (Manager of Rural Services & Compliance BSC)
Cr Richard Marsh (Mayor)	Miss Skyela Kruger (SW Wild Dog Coordinator-AgForce)
Cr Robyn Fuhrmeister (BSC Councillor Representative)	Cr Scott Scriven (BSC Councillor Representative)
Mr John Conroy (DAFF/Biosecurity Officer)	Mr James Gubby (WDEF Coordinator BSC)
Mr Duncan Banks (Dirranbandi Zone)	Mr Brian Southern (Northern Zone)
Mr Adam Parbury (Dirranbandi Zone)	Mrs Ellen Smith (North East Zone)
Mr Kym Pike (North/East Zone)	Mr Bill Winks (Bollon Zone)
Mr John Cuskelly (DAFF/BQ Dalby)	Mr Andy Coward (Queensland Parks and Wildlife Services)
Mr Bill Harris (Registered Trapper)	

Balonne Shire Wild Dog Advisory Committee

Minutes – 27 August 2019

Apologies

John Southern
Brian Southern
Sid Harris
Jeff Betts
Ross Hindle
Cameron Cowley
Ian Dries

All apologies were accepted.

Moved by: Ellen Smith moved that all apologies be accepted

Seconded By: Adam Parbury

CARRIED

Previous Meeting Minutes

No changes to be made and meetings minutes were accepted.

Moved by: Duncan Banks

Seconded By: Kym Pike

CARRIED

Questions relating to the meeting minutes:

Bill Winks – a question basically on voting, and the new banner - raised his concerns around the committee meeting members, voting and rights of the committee. Voting rights (I was away from the last meeting), Scalp monies and retainers recommendations being moved for voting and who has voting rights. Why did the chair not hold this business over to the next meeting. If the committee members are away from the meeting how do proxy voting works, should this be. The critical voting of the scalp information and lack of sharing information from meeting motions. Rod discussed the committee and that we rely on local government, government and landholders.

Mayor Marsh made a statement that the WDAC met as a committee to Council and then the meeting minutes goes to Council with the Actions/Recommendations. Terms of Reference have a core membership and if other need to be invited it needs to be approved by Council and this group. It is a advisory committee to Council it is not a decision making Committee of Council. Bill Winks asked whether this is a new thing for the committee, Mayor Marsh stated that Council has bought in the Terms of Reference and Policies to advance these for the Committee.



Balonne Shire Wild Dog Advisory Committee

Minutes – 27 August 2019

John Cuskelly is reasonably common as Advisory Groups mature to then formalise what they do. It has been the same across all Council's and Governments. New Councillors would understand the roles of advisory committees and certain structure these committees have to be under Local Government Regulations. Every Landholder/ group will eventually have a Terms of Reference. You won't get a consensus from the community around wild dog control and this is group is what needs to drive the wild dog control and provide recommendations and actions for landholders and Council. Mayor stated that these groups are very important to Council – there is a lot of other process and government regulations that Council has to go through.

Duncan Banks concerned around the voting rights of committee members. Cr Scriven clarified that these problems are addressed in the Terms of Reference and further down in the Policies.

Declared Conflicts of Interest

Cr Scriven raised that he has personally joined a cluster and applied for funding under the CCWI funding that Council has advertised and is now closed.

ON RECORD

Deputations

Nil

Wild Dog Advisory Committee Terms of Reference

Karl read the Terms of Reference to the Committee.

Questions Raised:

PURPOSE:

Concerns raised around the wording other vertebrate pests – debate on this subject in this room. Skyela said she would add the WDAC Pest Management Plan – could be included in the Terms of Reference. Rod raised is there a Pest Working Group (PWGC) set up – Bill Winks asking questions around committee members of the Pest Working Group. Cr Scriven stated that a member from the WDAC will be on the PWGC. Rod's concerns around our work plan will get lost within this PWGC. Cr Scriven stated that the PWGC will not replace the WDAC but work along-side and provide input into the meetings and Biosecurity.

TENURE:

Rod asked how the zone members would be appointed and how this will work and the process. Mayor Marsh said that Council will ask the syndicate heads to nominate a representative from each Zone. Letters going to syndicate heads to nominate the syndicate heads. Rod said that the syndicates may get smaller. Bill said that what he sees is that you would not see anyone from Bollon coming to these meetings if you asked for volunteers, therefore then the delegates are to speak for our group. In our case it would always be the Chair and Secretary of the Bollon Group attending these meetings, so you will only get these two (2). Rod



Balonne Shire Wild Dog Advisory Committee

Minutes – 27 August 2019

stated that if there is change in the syndicate zones how will this work. Cr Scriven stated that this group should provide this advice to Council to approve the new syndicate and that this is more directed at the Council Term Members.

MEMBERSHIP:

Rod raised that there is no representative from Southern Queensland Landscapes (previously NRM Officers) – another source of funding that provides to this group. This is stated in the b, c and d dot points.

Cr Scriven said that the dot points have voting rights.

ADMINISTRATIVE SUPPORT:

Karl stated that Tayla Willis is the Support Officer for the group.

MEETINGS:

Discuss is on voting – consensus

Council Officers and Councillors are not to vote.

Who does vote ?

1. Syndicate representative (10 representative)

Biosecurity, National Parks and AgForce are here to give assistance and advice. Bill Winks does not want Queensland Parks and Wildlife to not have voting rights. Andy Coward is to contributing advice and our pest management and acknowledges that they do two (2) annual baiting a year. Parks and Wildlife will not contribute to cluster fencing and advice that most state land does not have contributed. Fencing will go north of the Culgoa National Park and not through the flood plain. Karl just wanted to thank Andy for his support for the baiting.

Bill Winks asked about the proxy vote system. Rod asked Mayor Marsh that if Council has proxy votes, answer is “no”. Cr Fuhrmeister suggested to have a teleconference system – there was support around the table. There will be no proxy votes. Agenda’s to be sent out and circulated through Committee prior to the meeting. Cr Scriven stated that the TOR will fix the issue around unplanned agenda items.

QUORUM:

Ellen brought up the issue of having a 50% plus one and what happens if there is not a quorum. Members are to RSVP to the meeting. Some members want later meetings in the afternoon.

John Cuskelly asked how Chairs are elected and Cr Scriven discussed the way the Chair and how they are appointed.



Balonne Shire Wild Dog Advisory Committee

Minutes – 27 August 2019

RECOMMENDATION TO COUNCIL

Proposal to be put to Council for the change the voting rights of membership is from the Syndicate Representatives and that we accept the Terms of Reference– change to make in Terms of Reference as follows:

1. NEW HEADING Voting - Quorum will be defined as 50% plus one of the Syndicate representatives
2. Teleconference facilities be made available for all meetings.

Moved by: Ellen Smith Seconded By: Kym Pike

CARRIED

Rod introduced James (new member in the room) as the WDEF Coordinator.

South West Wild Dog Coordinator – AgForce

Skyela Kruger

Skyela discussed where she is working at the moment and working closely with Murweh and Paroo Council along with Landholders. Skyela address the Dog Watch Committee Meeting with regards to the price of meat baits, and everyone is now looking into this. This is being reflected through budgets in Local Government specifically around Murweh and Paroo. A large positive taken from this is monies have been put aside for the new financial year baiting campaign.

Skyela raised concern around the adoption of the Feral Scan App through Council and whether Council has looked at undertaken workshops to introduce to the communities. Karl stated that he would investigate budget and look at options of the workshops. Dave Worsley (NSW) is running workshops on the Feral Scan App, and has offered in assisting Council with the workshops and presentations of this.

Ellen asked whether the Feral Scan App is in yet, Karl stated that Tayla is gathering all the emails for the Feral Scan App and move forward. Ellen raised concern that Landholders have not been notified. Cr Scriven stated that anyone that presented scalps over the last 12 months received a letter.

Department of Agriculture and Fisheries (Biosecurity)

John Cuskelly

John gave an overview of progress. QFPI – Round 3 (\$6m) and the federal monies (\$7m direct to Local Governments) has progressed. It is hard to estimate figures as there is private infrastructure going up everywhere.

Updated Figures:

- Southern Qld - 10,000km of fencing (50% funded : 50% private – approximately)
- Central West - 5,000km

Old exclusion fences have been there for years and have been forgotten. Queensland Pest and Weeds Forum John presented around what landholders had proposed around exclusion fences and the feedback from landholders, etc. Planning and development of landholders etc. and John shared information on this forum.



Balonne Shire Wild Dog Advisory Committee

Minutes – 27 August 2019

Electric fencing has not been accepted in the Queensland Standard, federal government will accept the electric fencing. John has been working with Digby on inputs, outputs and measures for running small stock.

C Scriven sit on the Dingo Fence – 50km of barrier fence is replaced each year, the electric fence sections were trials and they weren't happy with the results.

Wild Dog Scalp Bounty and Retainer Policy and Budget Update

Karl gave an overview over the procedure. Questions answered throughout the procedure.

Ellen Smith queried that if a dog was trapped on a property with an absentee landholder, it was approved that the adjoining landholder or manager can provide a letter. Accountability that the landholder knows that trapper/shoot dogs

TRAPPER REGISTRATION PROCESS

Trappers approved by Syndicates:

1. Must register as a contractor with BSC online via Vendor Panel, and meet associated requirements, such as public liability insurance and appropriate licences
2. Must register with BSC Rural Services as using the Feral Scan (Wild Dog Scan) App on their smart phone for GPS location of destroyed dogs and associated data (www.feralscan.org.au)

SCALP BOUNTY AND RETAINER APPLICATION PROCESS

On Site

1. GPS points and associated data relating to each destroyed dog uploaded to the Feral Scan (Wild Dog Scan) App from www.feralscan.org.au
2. Full scalp retained from the destroyed dog
3. Letter from the landowner or manager of the property confirming the wild dog(s) are from their property (template: www.balonne.qld.gov.au)

Bill Winks that this process being making them accountable, process is to be difficult, and to stop the fraudulent cases. Bill does not want Managers to sign off on the "Acknowledgement Letters." Brian Southern and Bill Winks we agree with Cr Scriven's processes and if you are going to do this process it needs to be done properly. John Cuskelly suggested Syndicate Head to sign off on it. Ellen does not see the issue with them signing the adjoining landholder's letter. Skyela said that Murweh has put into a process at the end of each month that scalps are reviewed – all processes are audited at the end of each month. They are ensuring that the landholders are approved each month. Cr Scriven stated that a Council Officer or Councillor would not know whether a dog was shot on a particular place. Rod said that is it possible for the RLO or Officer receiving the scalp to make the contact with the landholder. Digby stated that the Feral Scan App will put the GPS point in the actual spot the dog was caught and the landholder will help confirm that and acknowledge that they are aware of that. The absentee landholders we may consider other aspects around this process. John Conroy, it is not fool proof and to have the back-up of the Landholder letter – these need to work in collaboration with them. Bill Winks 99.9% of people are doing the right thing and are going out against the small minority of people doing the wrong thing. Bill, Sid and Lindsay that are not over this new system. Ellen stated that she was under the impression that this new process was not for the registered trappers.

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Registered Trappers can provide to landholder on the presentation that this detail can be entered by the landholder. Rod said he is happy to leave it and assess it at the next meeting. Bill Winks said that absentee landholder and manager and is it that there is a lot of dogs caught on these places. Rod thinks that what has been implemented is that it is going to stop certain people utilising these funds. Karl stated that he believes this is already happening. John Cuskelly stated that if the \$100 per scalp was to stay for the registered trappers and the other person/s collecting the bounty go back to \$50 per scalp like Murweh, Paroo and Goondiwindi that would these other problems go. Cr Scriven stated that there is history of a previous designated dogger fraudulently misusing the bounty/retainer monies. The group stated that they notified Cr Scriven of this issue.

At Council Reception

4. *Scalps to be delivered to the Council office. Full scalps only, to be dried or frozen without decomposition and presented in a sealed bag/container.*
5. *Scalps to be transferred to an authorised Council officer.*
6. *Completion of a Claim for Wild Dog Bounty Payment form (at reception), including number of scalps and associated payment, and signed by the applicant and the receiving Council officer. A copy of the applicant's driver's license is to accompany a first claim together with bank account details for the payment to be made.*
 - a) *Include a Commonwealth Statutory Declaration (form www.balonne.qld.gov.au or at reception) signed by the applicant and endorsed by an authorised Council officer Justice of the Peace, that destroyed dogs were taken from identified Balonne Shire properties.*
 - b) *Include Letter from landholder confirming dog location*
 - c) *Receiving Council officer to sight uploaded Feral Scan (Wild Dog Scan) App data and GPS points.*
 - d) *Where the applicant is a retained trapper the Receiving Council officer is to verify that retained trappers are registered and that Claim details are completed.*
7. *The applicant to be given a copy of the signed Claim form.*

SCALP DESTRUCTION PROCESS

1. *The receiving officer at Council reception must sign the Claim for Wild Dog Bounty Payment form confirming that the scalps have been sighted and match the information on the Claim form and the Certificate of Destruction section of the form prior to the Application being processed for payment.*
2. *The receiving officer then either:*
 - a) *requests an authorised officer from Rural Services disposes of the scalps; or*
 - b) *where an officer is unavailable, takes the scalps and temporarily stores them in their bag, with an identifying label, in a dedicated freezer within the Council offices.*
3. *An authorised Rural Services officer is to collect the scalps for disposal*
4. *The scalps are incinerated at the St George Landfill, with the Rural Services officer sighting they have been completely burned.*
5. *If the scalps are too wet to burn the fur is to be sprayed with an oil-based fluorescent paint (to avoid potential re-use) and buried at the St George Landfill animal section.*
6. *The authorised Rural Services officer then completes and signs a 'Certificate of Destruction' section on the original 'Claim for Wild Dog Bounty Payment' form and the original form is then sent to accounts payable (a duplicate remains in the Wild Dog Bounty & Retainer Claims Folder for the Project Support Officer to action).*



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SCALP BOUNTY AND RETAINER PAYMENT

1. Completed forms will be processed by Council Accounts Payable staff. Council's payment terms are monthly.
2. The bounty or retainer is to be paid into the claimant's bank account. No cash is involved.
3. Syndicates to be notified monthly of any retainer payments to registered trappers

Skyela raised concern around checking of scalps. Discussion was had about just pegging the scalp out to dry to bring into the Council Office. Digby stated that a frozen scalp is approved. DAF is not at the present identifying DNA samples from these scalps.

Rod raised question around the process for adding new trappers for the new syndicates if the zones were to get smaller. Should there be a minimum land area to get the retainer funding. Karl said that that is up to the WDAC to register that syndicate and trapper. Digby reiterated the process of being a registered trapper. Ellen asked that if there is a trapper on Vendor Panel can anyone utilise them through the system. Rod would like to see a group of people working together. John Cuskelly thought that a registered trapper would travel.

Current Budget for the Wild Dog is:

Bounty \$35,000 – \$2800 scalps has or will be paid out to date

Retainer \$45,000 not touched

Wild dog baiting is not touched either

Discussion on the \$100 per scalp with a possible reduction to \$50 – our neighbours are at \$50. It was more around an incentive to bring wild dogs in. Cr Scriven thought it was decided at the last meeting and that we see how it all goes with the new process within Council and the community.

Biosecurity Plan & Wild Dog Management Plan

Digby introduced the plan and gave an overview of the current processes of feedback and that the committee was involved in the early input for this. The Biosecurity Plan is to have a coordinated approach to get the plan implemented.

For the purposes of this plan, a pest plant or animal species is defined as either:

- an invasive biosecurity matter listed in the Biosecurity Act 2014 or
- assessed to have significant environmental, social and / or economic impacts within the Balonne LGA.

The Act prescribes the following:

- Prohibited Biosecurity Matter – may be a pest animal, weed, disease, exotic fish or insect pest not found in Queensland (and requires a permit to keep). If it was to enter Queensland it would significantly impact our health, way of life, the economy and the environment. Listed in Schedule 1 or included in a prohibited



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matter regulation or emergency prohibited matter declaration. If prohibited matter is found, it must be reported to an inspector or local government authorised person within 24 hours.

- **Restricted Biosecurity Matter** – may be a pest animal, weed, disease, exotic fish or insect pest found in Queensland. Restricted matter is considered to have a significant impact on human health, social amenity, the economy and the environment. Listed in Schedule 2 or included in a restricted matter regulation. Specific actions are required to limit the impact of this matter by reducing, controlling or containing it.

Ecosure put the consultation and feedback into a plan and we are starting to get feedback and priority of pests and determining these.

Biosecurity Plan Objectives		
	Desired Outcome	Objective
1	Education and Awareness	The community (including local businesses and government) is informed, knowledgeable and has ownership of pest plant and animal management.
2	Commitment, Roles and Responsibilities	Council and the community are committed and enabled to participate in the coordinated management of pest plants and animals.
3	Monitoring and Assessment	Reliable information is available as a basis for decision-making.
4	Strategic Planning and Management	Established strategic directions are maintained and owned by the community.
5	Prevention and Early Intervention	The introduction, establishment and spread of pest plants and animals is prevented.
6	Integrated Management Systems	Integrated systems for managing the impacts of established pest plants and animals are developed and widely implemented.

Digby went in depth around the desired outcomes of the objectives.

Rod stated that the Feral Scan App can also be utilised for pests' weeds also and is not just for Dogs.

Digby went onto discuss the 6.02 in 3.3.6 *Desired Outcome 6*, improve landholder boundary fence development and maintenance by developing a process that supports boundary external vegetation clearance of 5 metres. Discussion was had about how we lobby with DNRME around the vegetation. Bill Winks said with vegetation management you can clear 1-1/2 distance of infrastructure why can we clear this. James stated that a fence is not critical infrastructure. Digby stated that there is still an approval process but with this in the Biosecurity Plan then it makes this process a little easier on the landholder seeking permission.

Digby discussed the 6.03 in 3.3.6 *Desired Outcome 6*, develop specific management plans for high priority pest species e.g. the WDAC wild dog management plan. These plans should include the integrated management of pest species.

Pest Fencing around the current funding and scheme of fencing to the value of \$13.5 million. Digby went onto say that there may be a future change in the bounty and retainer changes around the incentive.



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Balonne Shire On-ground Wild Dog Baiting Campaign

Karl Hempstead

Late October – early November are proposed

Discussion around proposed dates and keeping it with coordinated with other Local Government. It is encouraged to bait within the fences as dogs are still going through.

End of October proposed dates are the 21 October to 25 October 2019.

Balonne Shire Council Wild Dog Exclusion Fence Scheme & Funding

James Gubby

James gave an overview of his past experience and an update of WDEF scheme. Council loan \$8million from QTC and approved \$7million to complete a large amount of funding, there were 29 properties and still have a chat to 2 landholders, and inspect 2 landholders.

Other exclusion fence funding are:

- CCWI for WDEF which was \$800,000, which there were 17 applications.
- MDBEDP funding is \$5 million, there is no progress on the grant deed.

Karl and I have been out looking at fence wings on our Shire roads and undertaken inspections on these and make sure they are meeting the requirements.

Rod has a question on wings and... James stated that Council has a Grid & Wing Policy that you have meet these requirements. Rod asked that it was more around the funding. James said that the landholder has to fund it. Mayor stated that Shire roads are the landholders, and main roads I am unsure. The payment of the crossing needs to work out with the individual applicants. The processes and specifications were discussed in depth.

Syndicate Updates

Bollon Zone – Bill Winks

A lot of fences have gone up and if you weren't in a cluster you nearly are all within one. One area near Boolba is not fenced. Chris Lindsay is the dogger (registered trapper) and will be able to identify the area of Wild Dog. Not a lot of



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numbers out there until the pups grow, and there are critical areas south of Bollon, but it is a slow process. Trapping will be the way to get these dogs.

Dirranbandi – Adam Parbury

There are dogs and fences going up, Narline and there are dogs down in the south-west area.

North & North-East – Rod Avery/Ellen Smith

Maranoa and Balonne there are dogs above the dam quite severally. Bill Horneman said there are still quite a few dogs and that Rob O'Toole is using Feral Scan App and baiting near Pebbly Creek. Eastern side report that there is a lot of dog movements on the north-eastern side, the trapper has been extremely busy through the Teelba and further east. Cameron Cowley has delivered quite a few scalps. The eastern areas of the Maranoa are where the dogs are coming through from reporting.

Rod asked how the aerial baiting progress, from the QFPI Aerial Baiting.

ACTION: To send the report from the findings to the WDAC.

Thomby Area – Kym Pike

The fence is still progress about 60% complete. I had 2 dogs watching me on the dozer. Sid caught a few dogs back in winter.

General Business

Bill Winks to Karl:

Through the new process how is the syndicate areas work for payments, we as syndicates would like to get a print out of what is delivered to Council and information. Cr Scriven stated that this is already within a process and is done monthly to notify the syndicate. Plenty of times a claim for bonus, a form have been sent back and has not identified the dogs. The new process has fixed this.

Meeting Closure

The Meeting closed at 12:16pm.

OFFICER REPORT

TO: Council

SUBJECT: Dirranbandi Thermal Hot Springs

DATE: 18.10.19

AGENDA REF: CES8

AUTHOR: Kim Wildman - Tourism Manager

Executive Summary

Update from the Manager Tourism regarding the Dirranbandi Thermal Hot Springs.

Background

The Balonne Shire Council in conjunction with the Dirranbandi based Murray Darling Advisory Group (MDAG) successfully applied for funding for a range of projects under the Murray Darling Basin Economic Development Programme (MDBEDP) through the Australian Government Department of Agriculture. \$875,000 was secured for the creation, design and delivery of a new Thermal Hot Springs for Dirranbandi.

Preliminary discussions with local residents through the Murray Darling Advisory Group (MDAG) has identified that the best model/design for the Dirranbandi Thermal Hot Springs will be similar to what is currently operating in Julia Creek. This concept is a number of baths housed within corrugated iron tanks which are fully enclosed.

This model negates the need for a lifeguard during operating hours, is fully lockable, low maintenance and aesthetically, has a rustic, "country" feel.

While the Dirranbandi community has supported the design concept, no consensus has been reached as to the siting and operation of the new facility.

To ensure Council engages fully and gives everyone equal opportunity to put forward their ideas, it has therefore been determined that an open and transparent expression of interest (EOI) process is essential in arriving at the best possible outcome. Sending out an EOI would also ensure the market will be fully tested to for the appropriate service provider.

Through the EOI process, Council would invite interested parties to submit an EOI proposal for the location and operation of the proposed Dirranbandi Thermal Hot Springs.

The EOIs will then be evaluated by a panel to determine a short list of preferred tenders with those proponents being invited to submit a formal business case/plan outlining the proposed location and operational model for the Dirranbandi Thermal Hot Springs. A representative from the Department of State Development will be available to assist with this process free of charge.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Economy</u>	Tourism growth and development

Consultation (internal/external)

Cr Richard Marsh – Mayor, Balonne Shire Council
Matthew Magin – CEO, Balonne Shire Council
Andrew Boardman – Director Infrastructure, Balonne Shire Council
Peter Wiley – Manager Water Sewerage and Towns, Balonne Shire Council
Garnet Radford – Economic Development Officer, Balonne Shire Council
Kim Wildman – Manager Tourism, Balonne Shire Council
Karen Sullivan – Murray Darling Advisory Group
Andrea Killen – Murray Darling Advisory Group
Amber Stewart – Murray Darling Advisory Group
Frank Deshon – Murray Darling Advisory Group
Johnathan Burrell – Murray Darling Advisory Group

Legal Implications

Under the Local Government Regulations 2012 council must resolve to invite expressions of interest before inviting written tenders (S228(3a)) and must record its reasons for making the resolution. The invitation must be advertised for at least 21 days. Council may then prepare a short list from the persons who responded to the EOI and invite them to submit a written tender. Council may decide not to accept any tenders it receives. Finally, Council when it does decide to accept a tender, must accept the tender most advantageous to it, having regard to the sound contracting principles.

Policy Implications

The recommendation is consistent with Council's Procurement Policy

Financial and Resource Implications

EOI's would be evaluated within Council's current resources and grant funding.

Attachments

Nil

Recommendation/s

That Council invites Expressions of Interest proposing the location and operation of the proposed Dirranbandi Thermal Hot Springs, in accordance of Section S228(3)(a) of the Local Government Regulations 2012.

Digby Whyte

Director Community and Environmental Services

OFFICER REPORT

TO: Council

SUBJECT: Balonne Shire Biosecurity Plan

DATE: 18.10.19

AGENDA REF: CES9

AUTHOR: Digby Whyte - Director Community and Environmental Services

Executive Summary

Balonne Shire Biosecurity Plan submitted by Director Community and Environmental Sustainability for consideration of public submissions and approval

Background

Under the *Biosecurity Act 2014* local governments are required to have a Biosecurity Plan for managing invasive biosecurity matter that is available to the public. Under the General Biosecurity Obligation everyone must take reasonable steps to prevent or minimise biosecurity risks. Developed in consultation with stakeholders and the community the Balonne Shire Biosecurity Plan provides a coordinated approach to the management of pest plants and animals in the Shire.

On 24 September 2018 Council commissioned consultants Ecosure to review feral animal management. This included preparation of a Feral Animal Management Service Delivery Review and associated Revenue and Expenditure Report, and to develop a Biosecurity Plan.

The process for the development of the Biosecurity Plan involved:

1. Reviewing relevant legislation, plans, strategies and guides
2. Reviewing existing pest information
3. Consultation with stakeholders (by public workshops and surveys)
4. Prioritisation of pests
5. Development of a draft biosecurity plan
6. Refinement of the plan by council in workshops
7. Public submission period
8. Incorporation of community feedback
9. Consideration by Council and adoption

Five landholder workshops were held from 19 to 23 November 2018 seeking input on:

- Pest animal and pest plant priorities
- Distribution, abundance and impacts
- Potential pests not yet in the Shire
- Effective/ineffective control measures
- Resources and support required to assist in coordinated control

The workshops were held in St George, Boolba, Bollon, Dirranbandi and Thallon and were presented by the director of community and environmental sustainability, manager rural services, and WDEF project support officer, Ecosure consultant ecologists Julie Whelan and Jess Bracks, Wild Dog Exclusion Fence Advisory Committee chair Rod Avery, AgForce officer Skyla Kruger, and DAF Biosecurity Queensland biosecurity officer John Conroy. The workshops were attended by 70 landholders, QMDC rangers, and BSC councillors.

The workshops were supplemented by a mailed survey on pest animals and control methods that was returned by 52 respondents and a survey distributed at the workshops on pest animal and plant priorities, management, program involvement, and desired services returned by 32 respondents.

The two feral animal management review reports received preliminary consideration at a BSC councillor workshop on 9 May 2019 and more fully, along with a draft Wild Dog Bounty and Retainer Policy and the draft Biosecurity Plan, at a second councillor workshop on 25 July 2019. This workshop agreed on a three-year service program in response to the review reports, refined the policy, and further developed the draft Biosecurity Plan ready for public consultation.

The draft Biosecurity Plan was released for public consultation for three weeks ending 13 September 2019. It was advertised in the Balonne Beacon, via Council's Facebook and website and was made available via the website, Council reception, and Council libraries. Two submissions were received and are summarised with officers' recommended response in Attachment A.

Final Draft Balonne Shire Biosecurity Plan

The final Draft Balonne Shire Biosecurity Plan (Attachment A) includes tracked changes to respond to the submissions and to tighten the plan. These do not substantially change the draft Plan consulted on. The changes were circulated to Councillors by email on 4 October for input and are found on pages 6, 9, 15, and 19. Notably the Biosecurity Plan has been kept at a high level and supports the development of pest management plans for the high priority species.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Environment</u>	Biosecurity, pest management and stock route planning

Consultation (internal/external)

Digby Whyte, Director of community and environmental sustainability
Karl Hempstead, Manager rural services
Tayla Willis, WDEF project support officer
Julie Whelan and Jess Bracks, Ecosure consultant ecologists
Rod Avery, Chair BSC Wild Dog Advisory Committee
Skyla Kruker, AgForce officer
John Conroy DAF Biosecurity Queensland biosecurity officer
Balonne Shire landholders by survey and 70 landholders and QMDC Rangers at workshops
Councillors via workshops

Legal Implications

The Balonne Shire Biosecurity Plan meets Council's obligation under the *Biosecurity Act 2014* to have a Biosecurity Plan for managing invasive biosecurity matter that is available to the public.

Policy Implications

The Plan and associated reviews has led to the development of related policy such as a terms of reference for Council's wild dog advisory committee and more accountable, compliant and secure wild dog bounty and retainer policy and processes.

Financial and Resource Implications

Council has prioritised strategic actions in the Plan that can be achieved within existing resources.

Attachments

1. Attachment A. Biosecurity Plan Submissions and Response 10.10.19.pdf [↓](#)
2. Attachment B. Final Draft Balonne Shire Biosecurity Plan - Tracked Changes.pdf [↓](#)

Recommendation/s

That Council:

1. Receives the report
2. Considers public submissions and final changes and adopts the Balonne Shire Biosecurity Plan
3. Makes the Balonne Shire Biosecurity Plan broadly available to the public

Digby Whyte

Director Community and Environmental Services

Attachment A. Draft Balonne Shire Biosecurity Plan public submissions and recommended Council response

No.	Magiq Ref	Biosecurity Plan Submission Details	Grounds of Submission	Plan Reference	Action	Rationale
1	84439	Leanne Brummell 30 Victoria Street ST GEORGE Q 4487 <i>Received: 2 September 2019</i>	<i>Projected growth in the coal seam gas industry (particularly in the northern part of the LGA) is likely to result in increased vehicle traffic across rural land and therefore increased risk of spreading pest plant seeds.</i>	Section 1.2 Pest plants and animals - impacts and spread	No change required	Covered by Action 3.04: "Identify and monitor high risk areas / activities / industries to limit the spread of invasive biosecurity matter"
2	85619	Cameron Wilson Biosecurity Officer Department of Agriculture and Fisheries Charleville Q 4487 <i>Received: 11 September 2019</i>	<i>The submission has stated that, attached a copy of page 6 [paragraph 1, line 4] of the plan where they have noticed an error. Where the word "should" has been written it should in fact be "must". If you see S24 of the Biosecurity Act, it uses the word must, and as should is a weaker word, Council should avoid it.</i> <i>One thing that I think would be beneficial to the plan is more direction for landholders. This plan can work as a strategic guide for council but it can also work as an operational tool to guide landholders in up-taking the GBO. The last section on profiles for high priority pests is good but I think more information in "control" is required. While the Act doesn't specify it must give direction to the public, I really think it should as it has the potential to be used as a compliance tool and the public could use the plan as the basis for the development of property pest management plans.</i>	Page 6 Entire Biosecurity Plan	Make the Change Maintain the Plan at a Strategic level. Make minor changes supporting the development of operational pest management plans for high priority pests p.9 and p.19	The Plan should consistently provide a higher level direction. Slight modifications have been made to Action 6.03 (p.19) the development and implementation of 'specific management plans for high priority pest species' by Council and Stakeholder groups. These will provide control direction for or that inform property management plans. See also Appendix 4 where all profiles for high priority pests state: 'Develop specific management plans for high priority pest species. These plans should include the integrated management of pest species'

v. 10.10.19

BALONNE SHIRE BIOSECURITY PLAN

October 2019

BALONNE SHIRE COUNCIL



Executive summary

The Balonne Shire Biosecurity Plan provides strategic direction for the management of pest plants and animals in the Balonne local government area. It covers a period of five years and is consistent with principles of pest management, state pest management strategies, guidelines for pest management and Balonne's community interest. It integrates with the South West Natural Resource Management Plan 2015-2025, the Regional Natural Management Plan for the Border Rivers and Maranoa-Balonne 2015-2025 and Biosecurity Plans / Pest Management Plans of neighbouring local government areas.

The goals of this plan are to:

- engage all stakeholders within the Balonne Local Government Area.
- work together in implementing ongoing, coordinated and effective management of all priority pests.

The plan identifies strategic actions that address six main objectives:

1. Education and awareness - the community (including local businesses and government) is informed, knowledgeable and has ownership of pest plant and animal management.
2. Commitment, roles and responsibilities – Council and the community are committed and enabled to participate in the coordinated management of pest plants and animals.
3. Monitoring and assessment - reliable information is available as a basis for decision-making.
4. Strategic planning and management - established strategic directions are maintained and owned by the community.
5. Prevention and early intervention – the introduction, establishment and spread of pest plants and animals is prevented.
6. Integrated management systems - integrated systems for managing the impacts of established pest plants and animals are developed and widely implemented.

The plan prioritises pest plants and animals within the Balonne local government area into three categories (high, medium and low) and also identifies local alert species (that are not currently known from the Balonne region but could cause significant impacts if introduced). Descriptions, impacts, control measures and strategic actions are provided for high priority species.

Acknowledgements

Balonne Shire Council acknowledges the Traditional Custodians of the land within the Balonne Shire Council local government area. We pay respect to Elders past, present and emerging. Balonne Shire Council is committed to honouring Australian Aboriginal and Torres Strait Islander peoples' unique cultural and spiritual relationships to the land, waters and seas and their rich contribution to society.

We thank everyone who provided their valuable time and knowledge to inform this Biosecurity Plan, particularly landholders and other community members who attended workshops and completed surveys during plan development. Their input was critical to developing a plan that will guide a collaborative cross-tenure approach to effectively manage pests and their impacts on the community.

We also gratefully acknowledge the support and expert input from Biosecurity Queensland, Balonne Shire's Wild Dog Advisory Committee, Queensland Murray Darling Committee and Agforce.

Balonne Shire Council would like to acknowledge and thank Ecosure Pty Ltd for preparing this Biosecurity Plan.

Glossary, acronyms and abbreviations

Biosecurity Act	Queensland <i>Biosecurity Act 2014</i>
BROC	Border Regional Organisation of Councils
BSCWDAC	Balonne Shire Council Wild Dog Advisory Committee
Council	Balonne Shire Council
DAF	Department of Agriculture and Fisheries
DES	Department of Environment and Science
DNRME	Department of Natural Resources, Mines and Energy
Invasive biosecurity matter	Pest plants and animals that are listed in the <i>Biosecurity Act 2014</i> as prohibited matter in Schedule 1, parts 3 and 4 or restricted matter in Schedule 2, part 2
LGA	Local Government Area
LGAQ	Local Government Association of Queensland
NRM	Natural resource management
Pest	Introduced plant or animal species that is either: <ul style="list-style-type: none">- invasive biosecurity matter listed in the <i>Biosecurity Act 2014</i>- assessed to have significant environmental, social and / or economic impacts within the Balonne LGA
PMP	Pest Management Plan
PPMP	Property Pest Management Plan
PWG	Pest Working Group
QMDC	Queensland Murray-Darling Committee
ROC	Regional Organisation of Councils
SQNRM	Southern Queensland Natural Resource Management
TMR	Department of Transport and Main Roads
WoNS	Weed of National Significance

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1 Introduction

The Balonne Biosecurity Plan (the Plan) provides a coordinated approach to the management of pest plants and animals within the Balonne Local Government Area (LGA). The Plan:

- sets achievable objectives and strategies to manage pest plants and animals in the LGA
- prioritises pest plants and animals currently present or with high potential to occur in the LGA
- identifies the roles and responsibilities of all stakeholders and provides mechanisms to inform, support and integrate pest management activities
- outlines processes to monitor and evaluate the effectiveness of the plan.

For the purposes of this plan, a pest plant or animal species is defined as either:

- an invasive biosecurity matter listed in the *Biosecurity Act 2014* or
- assessed to have significant environmental, social and / or economic impacts within the Balonne LGA.

1.1 Balonne Local Government Area

The Balonne LGA covers an area of approximately 31,074 km² in South West Queensland with an estimated population of 4,334 (Queensland Government 2019). Of these, about 2,400 live in St George, its largest town and administrative centre (ABS 2017). Important land uses within the LGA include:

- grazing (primarily beef cattle, but also meat sheep, sheep for wool production, and goats)
- dry-land agriculture (primarily cereal crops such as wheat, oats, and sorghum)
- irrigated agriculture (primarily cotton)
- viticulture and vegetable production
- conservation and natural environments (including four national parks and four state forests)
- oil, gas, and mineral resources extraction (and associated infrastructure)
- transport infrastructure (road, rail, and pipelines).

The LGA contains a broad diversity of landforms and vegetation types, including:

- brigalow forests and woodlands on fertile clay soils

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- eucalypt forest and woodlands on sandstone landscapes, basalt soils, and granite landscapes
 - cypress pine woodland and forest on sandstone landscapes
 - mulga woodlands on sandy earths
 - dry rainforest and softwood scrubs
 - riparian forests along waterways
 - grasslands and open woodlands on floodplains and fertile clay soils
 - aquatic vegetation.

The Balonne LGA lies at the boundary of two biogeographic regions. The eastern portion of the region lies in the Brigalow Belt Bioregion, while the western portion is in the Mulga Lands Bioregion.

1.2 Pest plants and animals - impacts and spread

Pest plants and animals can impact on:

- the economy (e.g. reduce productivity and profitability of grazing, agriculture, transport and exports)
- human / animal health (e.g. spread of disease, public safety risk, toxicity, allergens, increased risk of fire)
- environmental values (e.g. compete with native species, predate on native species, alter ecosystem function, integrity and species composition and degrade physical landscape features)
- social amenity (e.g. reduced aesthetics and impeded access in recreational areas).

The introduction and dispersal of pests in the region are influenced by a variety of natural and human processes. Natural dispersal processes such as wind, water and movement via birds are impossible to restrict. However, dispersal caused by human activities can be managed by implementing coordinated strategies at local, regional, state, national and international levels. Some features of the Balonne LGA that affect the introduction and spread of pest plants and animals include the following:

- Balonne lies within two bioregions and supports a wide variety of ecosystems, so provides suitable conditions for a diverse range of pest plants and animals.
- Primary production in the Balonne LGA is principally grazing, but also includes cereal crops such as wheat, oats, and sorghum. Agricultural activities and seasonal employment (e.g. backpackers) associated with periods of high agricultural production may result in the introduction and spread of pest plant material. Surrounding LGAs similarly support large agricultural areas. Balonne can assist in managing the spread of agricultural weeds across LGA (and state) boundaries.

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- Projected growth in the coal seam gas industry (particularly in the northern part of the LGA) is likely to result in increased vehicle traffic across rural land and therefore increased risk of spreading pest plant seeds.
 - The LGA includes the catchment of several rivers of the Queensland Murray Darling Basin. As a result, parts of the LGA are susceptible to periodic flooding, which can spread pest plant material. Repairs to associated road damage may also require earthmoving equipment moving throughout the LGA, potentially aiding the dispersal of pest plant seeds.
 - Balonne LGA includes large areas of natural environments (including state forests). Such areas often have limited access and may require a specialised approach to managing biosecurity risks.
 - Domestic animal escapees and roaming pets can have the same negative impacts as pest animals, and can also contribute to the growth of pest animal populations.

1.3 Legislation

The Queensland *Biosecurity Act 2014* commenced in July 2016 and establishes an effective biosecurity system that minimises biosecurity risks and facilitates a coordinated response to biosecurity events. The Act imposes a general biosecurity obligation (s23) on persons to prevent or minimise the impact of biosecurity risks on human health, social amenity, the economy and the environment.

The Act prescribes the following:

- Prohibited Biosecurity Matter – may be a pest animal, weed, disease, exotic fish or insect pest not found in Queensland (and requires a permit to keep). If it was to enter Queensland it would significantly impact our health, way of life, the economy and the environment. Listed in Schedule 1 or included in a prohibited matter regulation or emergency prohibited matter declaration. If prohibited matter is found, it must be reported to an inspector or local government authorised person within 24 hours.
- Restricted Biosecurity Matter – may be a pest animal, weed, disease, exotic fish or insect pest found in Queensland. Restricted matter is considered to have a significant impact on human health, social amenity, the economy and the environment. Listed in Schedule 2 or included in a restricted matter regulation. Specific actions are required to limit the impact of this matter by reducing, controlling or containing it.

Chapter 3 of the Act outlines the functions and obligations of local governments in relation to biosecurity matters. Under the Act, local government must:

- manage invasive biosecurity matter for their LGA (s48)
- have a Biosecurity Plan for managing invasive biosecurity matter for its LGA (s53), which may contain:
 - achievable objectives
 - strategies, activities and responsibilities for achieving the objectives

- strategies to inform the local community about the content of the plan and achievement of its objectives
- methods to monitor implementation of the plan and evaluate its effectiveness
- other matters the local government considers appropriate for management of invasive biosecurity matter for its LGA
- make the plan freely available for inspection by members of the public.

While the Act covers a range of biosecurity matters (including contaminants, diseases, pathogens and living things other than humans), the obligations of a local government are limited to invasive biosecurity matter (s48). This is defined as a plant or animal that has, or is likely to have, an adverse impact on human health, social amenity, the economy or the environment. Types of biosecurity matter identified in the Act and the scope of a local government biosecurity plan to manage them are summarised in Table 1. Some pests that are not generally within the scope of a local government biosecurity plan have been included in this plan. Examples include species that are the responsibility of state and/or Commonwealth agencies such as European carp (*Cyprinus carpio*) and species that are not restricted matters such as plague locusts. It is noted that a local government can only use powers under the Act to manage or enforce compliance for invasive biosecurity matter.

There are other serious biosecurity risks beyond the scope of this Plan that may impact Balonne Shire, and everyone in the community has an obligation to report these to the relevant government agency (or Council if there is uncertainty about the responsible agency). For example, anthrax is a notifiable disease and any suspected case should be immediately reported to the Queensland Department of Agriculture and Fisheries (DAF).

In some instances, native plants and animals impact landholders (e.g. kangaroos, wedge-tailed eagles, crows, pimelea) and can be perceived as pests. For example, an abundant population of kangaroos can compete with livestock for food. However, native animals are not included in the scope of the Plan and are managed separately in accordance with the Queensland *Nature Conservation Act 1992*.

Table 1 Biosecurity matter and scope of local government biosecurity plans. Responsibility for the prevention and management of other pests, shaded grey, is shared between state and Commonwealth government agencies.

	Within scope of local government biosecurity plans (Invasive Biosecurity Matter)	Outside the scope of local government Biosecurity Plans
Prohibited Matter	Schedule 1 Part 3 – Invasive Plants Part 4 – Invasive Animals	Schedule 1 Part 1 – Aquatic diseases, parasites and viruses Part 2 – Animal diseases, parasites and viruses Part 5 – Marine animals and plants Part 6 – Noxious fish Part 7 – Prohibited matter affecting plants Part 8 – Tramp ants
Restricted Matter	Schedule 2 Part 2 – Restricted matter – invasive biosecurity matter	Schedule 2 Part 1 – Restricted matter – other than invasive biosecurity matter

The Act identifies seven categories of restricted matter, which must be managed in specific ways (Table 2). Invasive biosecurity matter excludes categories 1 and 7 restricted matter. It is important to note that everyone has a general biosecurity obligation under the Act to take all reasonable and practical measures to prevent or minimise the biosecurity risk associated with pests in all categories.

Table 2 – Categories of Restricted Matter under the *Biosecurity Act 2014*. A pest may be included in several categories. For example, a European fox falls into categories 3, 4, 5 and 6.

Category	Action required	Restricted Matter included
Category 1	Must be reported to a Department of Agriculture and Fisheries inspector within 24 hours of becoming aware of its presence	Red imported fire ants, electric ants, Asian honey bees, some animal pathogens, aquatic pathogens
Category 2	Must be reported to an inspector or local government authorised person within 24 hours of becoming aware of its presence.	Certain noxious fish, weeds and pest animals such as red-eared slider turtles
Category 3	Must not be distributed or disposed of. This means it must not be given as a gift, sold, traded or released into the environment, unless the distribution or disposal is authorised in a regulation or under a permit.	Weeds, pest animals and noxious fish such as gambusia, wild dogs
Category 4	Must not be moved to ensure that it is not spread into other areas of the state.	Specific weeds, pest animals and noxious fish such as Hudson pear, feral pig or giant cichlid
Category 5	Must not be possessed or kept under your control, unless authorised under a permit of the Act or another Act. These pests have a high risk of negatively impacting on the environment.	Weeds, pest animals and noxious fish such as miconia, rabbits, carp
Category 6	Must not be possessed or kept under your control. This category of restricted matter must not be fed, except for the purpose of preparing for or undertaking a control program.	Invasive animals such as feral deer, foxes, rabbits and wild dogs and noxious fish such as carp, gambusia and tilapia
Category 7	A person who has category 7 restricted matter must, as soon as practicable, kill the restricted matter and dispose of it in the way prescribed under regulation.	Noxious fish such as carp, gambusia and tilapia

A local government can declare a pest species using a local law under the *Local Government Act 2009*. Currently Council has not declared any pest plants or animals.

The Biosecurity Plan links to numerous other legislative and planning processes at Commonwealth, state, regional and local levels. It integrates with the South West Natural Resource Management Plan 2015-2025, the Regional Natural Management Plan for the Border Rivers and Maranoa-Balonne 2015-2025 and Biosecurity Plans / Pest Management Plans of neighbouring local government areas (i.e. Maranoa Regional Council, Paroo Shire Council, Goondiwindi Regional Council and Western Downs Regional Council). Relevant legislation, plans and strategies are summarised in Appendix 1.

1.4 What does this mean for me?

The *Biosecurity Act 2014* shifts the management of pests and other biosecurity risks from a prescriptive approach to a risk-based system that considers the likelihood and consequences of biosecurity risks. In practical terms, this means that a person or organisation **should must**:

- understand the biosecurity risks associated with their activities
- take all reasonable and practical steps to prevent or minimise each biosecurity risk.

The Balonne Biosecurity Plan identifies and prioritises invasive pest species within the Balonne LGA and provides for the coordinated and effective management of these pests. Key stakeholders involved in implementing, monitoring and reviewing the Biosecurity Plan are summarised in Section 2.7. Private landholders and occupiers should comply with the following general biosecurity obligations:

- be aware of the pest plants and animals that could be on your property
- manage any pests appropriately according to the Biosecurity Plan and relevant regional or state legislation
- identify and manage possible biosecurity risks when transporting or discarding material that may contain pests (e.g. weeds in soil, potting mix, stock feed or animal manure).

Advice and assistance in the identification and management of pests can be obtained from numerous sources, including Council, regional groups (e.g. Southern Queensland Natural Resource Management [SQNRM]) and state agencies (e.g. Biosecurity Queensland, DAF).

Useful online information sources include:

- Biosecurity matters in Queensland including weeds and pest animals
www.business.qld.gov.au/industries/farms-fishing-forestry/agriculture/land-management/health-pests-weeds-diseases
- Weed and pest animal fact sheets
www.daf.qld.gov.au/plants/weeds-pest-animals-ants/educational-resources-and-careers/publications/fact-sheets
<http://keyserver.lucidcentral.org/weeds/data/media/Html/index.htm#A>
- Australian invasive species
www.environment.gov.au/biodiversity/invasive-species
- Interactive maps of weed distribution in Queensland
<https://www.daf.qld.gov.au/business-priorities/biosecurity/invasive-plants-animals/pest-mapping/distribution-maps>
- Interactive identification key for weeds of Australia
www.business.qld.gov.au/industries/farms-fishing-forestry/agriculture/land-management/health-pests-weeds-diseases/weeds-diseases/identification

2 Plan development and implementation

2.1 Plan development

Development of the plan incorporated the following processes:

- review of relevant legislation, plans, strategies and guides in the LGA, the southern Queensland region, the state and Australia
- review of existing pest information
- community engagement (workshops and survey)
- consultation with internal Council stakeholders and external stakeholders
- five landholder workshops held from 19th to 23rd November 2018 to seek input on biosecurity issues and identify and prioritise pests within the Balonne LGA; attended by a total of 70 participants from the following stakeholder groups:
 - Balonne Shire Council
 - Biosecurity Queensland, DAF
 - Property owners and land managers
 - Balonne Shire Council Wild Dog Advisory Committee (BSCWDAC)
 - Agforce
 - Queensland Murray-Darling Committee (QMDC) Rangers
 - Ecosure Pty Ltd
- prioritisation of pests using a consistent and transparent system
- internal reviews by Council
- responses to a public exhibition period of the draft Plan
- review and adoption by Council.

2.2 Pest distribution

Distribution data is limited for many pest species in the Balonne LGA, so extent has been assessed using a combination of state government pest mapping, known records and local knowledge of pest management officers and community members.

2.3 Pest prioritisation

Pests were prioritised against eight attributes within three categories (pest status, potential impact of the pest and capacity to manage the pest). Attributes and the associated scoring system are shown in [Table 3](#) ~~Table-3~~.

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Table 3 - Pest Prioritisation Scoring System used in Balonne LGA

Category	Attribute	Score			
		3	2	1	0
Status	National status	National alert list or national eradication program	Weed of National Significance (WoNS) or national feral animal list	Not scored	Not scored
	State declaration	Invasive prohibited matter	Invasive restricted matter or restricted matter - noxious fish	Not scored	Not scored
Potential impact	Environmental impact	Major impact on biodiversity and/or riparian areas	Moderate impact on biodiversity and/or riparian areas	Minor impact on biodiversity	No impact
	Social impact	Major risk to public health / safety (e.g. fatality) or amenity	Moderate risk to public health / safety / amenity	Minor annoyance	No impact
	Economic impact	Major threat to primary production, industry or transport	Moderate threat	Minor threat	No impact
Capacity to manage pest	Current / potential distribution	Localised with high potential to spread further in / beyond LGA	Widespread with moderate potential to spread further	Widespread with little risk of further spread	Not scored
	Invasiveness	Rapid dispersal mechanisms and high population growth rate	Moderate dispersal and population growth rate	Slow dispersal and population growth rate	Not scored
	Achievability	Population small and can be effectively contained / eradicated	Population large but can be effectively contained / reduced OR population small but no effective control	Population large and difficult to contain with current controls	Not scored

Scores for each attribute were combined to provide a total prioritisation score, which was used to categorise each pest species as High, Medium or Low priority as shown in [Table 4](#). Prioritisation scores and categories are provided in Section 4.1.

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Table 4 - Prioritisation categories

Priority	Score
Low	0-9
Medium	10-14
High	15+

The Plan also identified some pests as local alert species. These species are not currently known from the Balonne LGA but could cause significant impacts if introduced. Local alert species are listed in Appendix 2.

The Plan focuses on high priority pests, but also considers medium and low priority pests and local alert species.

2.4 Pest management categories

The Biosecurity Plan specifies four pest management categories, based on priority and current and potential distribution of the species within the LGA ([Table 5Table 5](#)).

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Table 5 - Management categories with associated actions and targets

Management category	Key actions	Target
Prevention	Effective weed hygiene Alert community Stakeholder consultation	No incursions within LGA
Early detection and eradication	Targeted and opportunistic surveys Targeted control program timed to prevent all reproduction of the pest species	No populations of new pests established in LGA
Containment	Containment zones identified, promoted and managed to prevent spread	Infestations contained or reduced to scale that can be eradicated (i.e. species can be moved to eradication category) No spread of pests outside containment zones
Asset protection	Widespread pests are managed to reduce impacts on high value assets	Buffers maintained Key assets protected Impacts mitigated

2.5 Plan implementation and review

Council will coordinate implementation of the Biosecurity Plan and will regularly review and update the Plan with the assistance of the Pest Working Group (PWG). The PWG will comprise a group of key people with knowledge and expertise in the management of pests in the Balonne LGA. The PWG will:

- communicate issues raised by stakeholders
- communicate outcomes of PWG meetings to stakeholders
- regularly review and update list of new pests in the “prevention” category
- review the need for quarantine zones required to manage priority pests in the “prevention” and “early detection and eradication” categories
- review annual reports
- assist in the review of Annual Work Plans
- [assist in the development of new Annual Pest Action Plans as required](#)
- [assist in facilitating the development of specific pest management plans for high priority pest species](#)
- advise on new and emerging weeds
- advise of any new pest control and monitoring techniques
- recommend a species for declaration under a local law.

2.6 Plan duration

The duration of the Plan is five years from the date of adoption, after which time it will be reviewed by Council and the PWG.

2.7 Stakeholders

Stakeholders for monitoring and managing pests in the LGA and region, including roles and responsibilities, are shown in [Table 6](#).

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Table 6 – Biosecurity Plan stakeholders

Area	Stakeholder and role
Commonwealth Government	<p>The Department of Agriculture and Water Resources coordinates the management of biosecurity and quarantine systems across Australia. It directs national responses to outbreaks of new pest species using the Biosecurity Incident Management System. It develops and coordinates emergency response plans, including guidelines, templates and standard operating procedures.</p> <p>The Invasive Plants and Animals Committee provides advice on weeds, vertebrate pest animals and freshwater invertebrate pests. The Committee developed the Australian Pest Animal Strategy 2017-2027 and the Australian Weeds Strategy 2017-2027 to provide guidance on best practice management to protect Australia's economy, environment and social wellbeing.</p>
State Government	<p>Biosecurity Queensland is an agency within DAF that coordinates efforts to prevent, respond to, and recover from pests and diseases that threaten Queensland's economy and environment. It works closely with local governments, communities and other stakeholders to minimise impacts of weeds and pest animals. DAF developed the Queensland Biosecurity Strategy 2018-2023 to provide a biosecurity system framework to protect the state's agricultural, environmental and social values.</p> <p>Numerous other agencies within the Queensland government are involved in the management of land or infrastructure in the Balonne LGA, including:</p> <ul style="list-style-type: none">- DAF- Department of Natural Resources, Mines and Energy (DNRME)- Department of Transport and Main Roads (TMR)- Department of Environment and Science (DES)- Queensland Rail- Ergon Energy- Powerlink. <p>State agencies operating within Balonne LGA are reasonably expected to have knowledge on biosecurity risks that affect people, economy and the environment. Reasonable and practical measures must be taken to reduce risks of invasive biosecurity matter under their control.</p>
Local Government	<p>Queensland local government authorities in and adjoining the Balonne LGA, including:</p> <ul style="list-style-type: none">- Maranoa Regional Council- Paroo Shire Council- Goondiwindi Regional Council- Western Downs Regional Council <p>Local governments are required to develop, adopt and implement Biosecurity Plans and manage pests within their LGA.</p>
Pest Working	<p>The Pest Working Group (PWG) will be established by Council and will comprise a group of key people with knowledge and expertise in the management of pests in the Balonne LGA. The</p>

Area	Stakeholder and role
Group	PWG will assist in the implementation and review of the Biosecurity Plan.
Industry	Businesses operating within Balonne LGA are reasonably expected to have knowledge on biosecurity risks that affect people, economy and the environment. Reasonable and practical measures must be taken to reduce risks of invasive biosecurity matter under their control.
Regional Organisations	<p>Numerous regional organisations are involved in natural resource management (including pest management) within Queensland.</p> <p>SQNRM has been established to oversee the strategic delivery of community based natural resource management across the region. This includes Swift NRM which is the consulting service of SQNRM.</p> <p>The Local Government Association of Queensland (LGAQ) is the peak body for local government in Queensland. It is a not-for-profit association that assists local councils in their dealings with state and federal government, business and the community. The LGAQ supports Regional Organisations of Councils (ROCs), including the Border Regional Organisation of Councils (BROC).</p>
Local Community Groups	Local groups such as fishing clubs and off-road 4WD groups have a responsibility to ensure their activities do not result in the increased spread of invasive biosecurity matters.
Private Landholders and Occupiers	Members of the local community who own and occupy land in the Balonne LGA, including urban, peri-urban and rural areas. Reasonable and practical measures must be taken to reduce risks of invasive biosecurity matter under their control.

3 General strategic plan

3.1 Vision

Reduce the impact of invasive biosecurity matter on human health, social amenity, the economy and environment in the Balonne Shire through the implementation of strategic actions. A high degree of biosecurity buy-in, cooperation, and data sharing between Council, agencies, landholders, the community and other stakeholders will be evident over the five-year life of the Plan.

3.2 Goals

Goals of the Plan are to:

- i. engage all stakeholders within the Balonne LGA
- ii. work together in implementing ongoing, coordinated and effective management of all pests.
- iii. to focus investment on reducing the impact of 'high priority' invasive pests

3.3 Objectives and strategic actions

The Plan will target the six objectives in [Table 7](#). Strategic actions to achieve these objectives are prioritised in the following sections to assist Council in allocating resources.

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Table 7 - Biosecurity Plan Objectives

	Desired Outcome	Objective
1	Education and Awareness	The community (including local businesses and government) is informed, knowledgeable and has ownership of pest plant and animal management.
2	Commitment, Roles and Responsibilities	Council and the community are committed and enabled to participate in the coordinated management of pest plants and animals.
3	Monitoring and Assessment	Reliable information is available as a basis for decision-making.
4	Strategic Planning and Management	Established strategic directions are maintained and owned by the community.
5	Prevention and Early Intervention	The introduction, establishment and spread of pest plants and animals is prevented.
6	Integrated Management Systems	Integrated systems for managing the impacts of established pest plants and animals are developed and widely implemented.

Strategic Actions are prioritised at three levels:

- High priority – will be actioned with ongoing resourcing
- Medium priority – will be actioned subject to resources, such as grant funding
- Low priority – will not be actioned [included in the draft Plan for consultation purposes only]

3.3.1 Desired Outcome 1 - Education and Awareness

The community (including landholders, local businesses and government) is informed, knowledgeable and has ownership of pest plant and animal management.

Table 8 - Strategic actions addressing Objective 1

No	Strategic action	By whom	Priority	Success indicator
1.01	Provide information regarding pests, including alert species, best practice control methods, and Council pest management to the community, using media such as local newspapers, 'Beyond the Wire' newsletter, radio, television and websites.	Council, DAF Landcare, SQNRM	High	Best practice control information provided. Articles or advertisements are published.
1.02	Establish and promote access points for the community to obtain pest information (e.g. Council external website, libraries). Information sources include Biosecurity Plan, pest fact sheets, best practice pest management, weed hygiene.	Council, DAF, industry groups	High	Pest information readily available to the community.
1.03	Advise landholders of their legislative responsibilities.	Council, DAF	High	Reduction in breaches of the <i>Biosecurity Act 2014</i> .
1.04	Continue productive working relationships with elected members, connecting them with areas of community concern / focus, pest management coordination, legal responsibilities and resourcing.	Council	High	Information provided. Elected members actively involved in pest management program.
1.05	Consult with local Aboriginal groups to identify potential pest impacts on cultural heritage values.	Council	High	Potential cultural heritage impacts identified and appropriately managed.
1.06	Ensure appropriate Council staff undertake relevant training (e.g. pest identification and best practice management approaches and techniques) and attend relevant committees, working groups, workshops and forums (e.g. state pest conferences).	Council	High	Staff are appropriately trained and regularly attend relevant workshops forums and events

No	Strategic action	By whom	Priority	Success indicator
1.07	Raise community awareness of potential introduction of pests and appropriate hygiene protocols.	Council, DAF, stakeholders (state and local government, industry), community groups	High	Hygiene requirements adopted by relevant stakeholders.
1.08	Keep the regional organisation of Councils, DAF and SQNRM aware of pest plant and animal activities and management within the Balonne Shire by participating in regional pest management meetings.	Council, PWG	High	At least two regional meetings attended per year. Balonne Shire Council pest management priorities reflected in regional plans and activities.
1.9	Communicate to landholders how they can be involved in coordinated pest animal control programs.	Council	High	Information on coordinated pest animal control programs distributed to the community.
1.10	Provide landholders with information on legislated requirements for the management of native wildlife and vegetation.	Council	High	Legislative responsibilities made available for landholders prior to erecting exclusion fences.
1.11	Educate the community about restrictions on keeping pest animals as pets and the importance of responsible pet ownership.	DAF, Council	High	Reduced number of community complaints and enquiries regarding feral and domestic pets.
1.12	Educate the community about restrictions on planting / growing pest plants and benefits of planting natives (e.g. Grow Me Instead program).	DAF, Council	High	Number of awareness activities, events, information requests completed. Information resources available.
1.13	Build partnerships with local Landcare and tourist organisations to organise pest plant and animal awareness raising activities at local events (including shows, field days, Agforce / grower meetings and popular tourist sites). For example, display the Parthenium trailer at the St. George and Dirranbandi Shows.	Council, landcare, tourist organisations	Medium	Pest plant and animal resource material is displayed at least two annual events.

3.3.2 Desired Outcome 2 - Commitment, Roles and Responsibilities

Council and the community are committed and enabled to undertake the coordinated management of pest plants and animals.

Table 9 - Strategic actions addressing Objective 2

No	Strategic action	By whom	Priority	Success indicator
2.01	Continue to seek in-kind and financial sponsorship to resource implementation of the plan, including the application of grants.	Council	High	In-kind and financial sponsorship secured to support Plan implementation as required.
2.02	Establish partnerships with key stakeholders to plan and undertake strategic actions identified within this Plan.	Council	High	Mutually beneficial partnerships established.
2.03	Maintain a register of 'biosecurity orders' issued to landholders in accordance with section 379 of the Biosecurity Act.	Council	High	Register updated regularly.
2.04	Establish and maintain a Pest Working Group with a Terms of Reference, to promote effective communication between Council and stakeholders and to evaluate the effectiveness of the plan.	Council	High	PWG established. One meeting held annually.
2.05	Participate in developing a region-wide network of local government biosecurity officers.	DAF, Council	High	Network established and operating.
2.06	Develop policy and procedures for communication with state land managers and their lessees about pest management.	Council	High	Procedure document produced.
2.07	Invite key Council personnel to relevant committees, forums, working groups, etc. (including internal council events).	Council	Medium	Number of Council personnel attending events.
2.08	Continue to support the Queensland Parks and Wildlife Service to bait national parks and state forests with a coordinated approach.	Council	Medium	Baiting of national parks and state forests conducted during a coordinated baiting campaign.
2.09	Promote and encourage development and implementation of property pest management plans (PPMP). Investigate feasibility of linking incentives such as herbicide subsidies with the development of these plans.	Council	Medium	PPMPs adopted on priority properties and implemented by landholders.
2.10	At the next review of local laws investigate additional regulation of any pest species (e.g. local declaration of species, restrictions on certain pets).	Council	Medium	Existing local laws reviewed. New / amended laws adopted.

3.3.3 Desired Outcome 3 - Monitoring and Assessment

Reliable information is available as a basis for decision-making.

Table 10 - Strategic actions addressing Objective 3

No	Strategic action	By whom	Priority	Success indicator
3.01	Digitally record and continually update all known locations of high priority pests identified in this Plan, and periodically provide this information to DAF.	Council, Landcare, SQNRM DAF	High	DAF maps showing the distribution of pests that include updated data from Council.
3.02	Develop and maintain a GIS pest database system for efficient collection and analysis of priority-pest data (including distribution, management, monitoring, evaluation of control activities and high priority incidents and detections).	Council	High	Spatial database established and maintained.
3.03	Monitor and evaluate implementation of the Biosecurity Plan and report annually.	Council, PWG	High	Annual evaluation report produced and Plan amended if required.
3.04	Identify and monitor high risk areas / activities / industries to limit the spread of invasive biosecurity matter.	Council, DAF	High	Reduction of recorded weed spread through high risk areas / activities.
3.05	Encourage community to report sightings of pest plants and animals to local government.	Council	High	Program improved through citizen science and new incursions promptly identified.
3.06	Survey the community for awareness of pest issues in LGA and attitudes towards pest management. Conduct surveys before and after Plan implementation to gauge changes in awareness and assist in Plan review.	Council	High	Surveys completed. Awareness improved.

3.3.4 Desired Outcome 4 - Strategic Planning and Management

Established strategic directions are maintained and owned by the community.

Table 11 - Strategic Actions Addressing Objective 4

No	Strategic action	By whom	Priority	Success indicator
4.01	Integrate actions within this Biosecurity Plan into Council's Corporate Plan and other Council planning documents.	Council	High	Biosecurity Plan actions integrated into Corporate Plan and other Council planning documents.
4.02	Complete a new Biosecurity Plan three months before the existing plan expires.	Council	High	New plan completed in 2024.
4.03	Establish fair and equitable rates and charges to private landowners for pest management services undertaken by Council.	Council	High	Value of income derived from service provision is equivalent to expenses of work undertaken.
4.04	Transparent review of the private landholder pest animal levy and other funding options annually for fair and equitable collection of pest management services undertaken by Council	Council,	High	Pest management funding considered fair and equitable by the community
4.05	Review plans to ensure consistency between the Biosecurity Plan and related PMPs and resource management plans.	Council, PWG, DAF, neighbouring councils	Medium	No inconsistencies identified.
4.06	Participate in the development of regional pest plant and animal management plans, workshops and actions, as appropriate and where funding / resources permits.	Council	Medium	Regional plans support Balonne priorities.
4.07	Support coordinated state-wide, regional and social media campaigns regarding pest detection, hygiene and management.	Council, DAF	Medium	Support provided to campaigns targeting pest detection, hygiene and management.

3.3.5 Desired Outcome 5 - Prevention and Early Intervention

The introduction, establishment and spread of pest plants and animals is prevented.

Table 12 - Strategic actions addressing Objective 5

No	Strategic action	By whom	Priority	Success indicator
5.01	Develop an Invasive Plants and Animals Surveillance and Control Program for the Balonne LGA (emergency response plan) that ensures rapid and effective response to	Council, DAF	High	Emergency response plan developed.

No	Strategic action	By whom	Priority	Success indicator
	discovery of pest species in Balonne LGA (including local alert species identified in Appendix 2).			
5.02	Review and use a standard code of practice to minimise weed seed spread associated with any works undertaken by Council and outside contractors to Council (including on existing and new developments).	Council	High	Code of practice produced and adhered to.
5.03	Identify any necessary quarantine areas within the LGA and implications for the community.	Council, DAF	Medium	Quarantine areas identified. Implications assessed and communicated to community.
5.04	Adopt weed prevention protocols and promote the use of these protocols to other stakeholders (e.g. weed hygiene inspections and wash down facilities).	Council	Medium	Weed prevention protocols adopted by Council and key stakeholders.
5.05	Include the existing weed hygiene declaration as a requirement of the permit application for travelling and agistment stock.	Council	Medium	A weed hygiene declaration is obtained for all travelling and agisted stock.
5.06	Promote weed hygiene declarations for movement of harvesting, construction, and other industry related equipment, as well as, the movement of fodder, soil and turf.	Council, DAF, Landcare, SQNRM Industry	Medium	Key stakeholders are using weed hygiene declarations.

3.3.6 Desired Outcome 6 - Integrated Management Systems

Integrated systems for managing the impacts of established pest plants and animals are developed and widely implemented.

Table 13 - Strategic actions addressing Objective 6

No	Strategic action	By whom	Priority	Success indicator
6.01	Develop policy, procedures and forms to allow for accurate data collection and vetting of applicants of pest management incentive schemes.	Council	High	Policy, procedures and forms developed and implemented.
6.02	Improve landholder boundary fence development and maintenance by developing a process policy that supports boundary external vegetation clearance of 5 metres	Council, DNRME	Medium	State acceptance of the process
6.03	Develop and implement specific management plans for high priority pest species. These plans should include the integrated management of pest species.	Council, DAF, Stakeholders	Medium	PMPs for high priority pest species developed and implemented Management plans produced for high priority pest species.
6.04	Strategically fund wild dog/pest animal exclusion fencing on landholdings to improve economic capacity through increased production and the expansion of small stock	Council, Landholders	Medium	Percentage of Shire exclusion fencing funded by Council
6.05	Identify, prioritise, develop and implement PMPs for environmentally significant areas, as required, including the integrated management of pest species.	Council	Medium	PMPs for environmentally significant areas developed and implemented.
6.06	Participate in the coordination of plague pest animal management with all stakeholders and support the lead agency, as appropriate.	Council	Medium	Amount and type of support provided.
6.07	Review incentive schemes for landholders to manage animal (e.g. bounty) and plant priority pests.	Council	Medium	Landholders accessing incentive schemes.
6.08	Develop a rapid investigation and response procedure for reports of public safety risk	Council, TMR, DES, DNRME	Medium	Response procedure to public safety risk developed.
6.09	Investigate appropriate biological control agents and promote where appropriate.	Council	Medium	Appropriate biological control agents identified and promoted.
6.10	Advise regional pest / natural resource management groups of areas in which future research is required to help manage pest plants and animals within the Shire.	Council, DAF, Landcare, SQNRM, Landholders, Industry	Medium	Regional pest / natural resource management groups attended by Council staff.

4 Priority pest species plan

4.1 Species prioritisation

The number of pest species within each priority category is summarised in [Table 14](#)[Table 14](#). Table 15 provides the scoring and prioritisation of pest plants known or likely to occur in the Balonne LGA and Table 16 provides scoring and prioritisation for pest animals. In both tables, species are sorted first by priority (high, medium or low) and then alphabetically by common name. Plague locusts have been included in the local alert species list (Appendix 2) due to their seasonal nature.

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Table 14 Number of pest species within priority categories

Priority	Number of pest species	
	Plants	Animals
High	12	5
Medium	17	4
Low	18	-
Local alert species	10	4
Total	57	13

4.2 Distribution and management of high and medium priority pests

Appendix 3 summarises the distribution and proposed management of high and medium priority pest species that are known or likely to occur in the LGA. The following information is provided for each species:

- Current knowledge of the abundance of the species is assessed within the LGA (i.e. widespread, localised, absent or unknown).
- Proposed management of the species is identified (i.e. prevention, early detection and eradication, containment or asset protection). These management categories are described in more detail in Section 2.4.

4.3 High priority species profiles

Appendix 4 provides detailed profiles for all high priority pests. Each profile includes:

- description of key diagnostic features for the species
- distribution within Queensland

-
- methods of reproduction and dispersal
 - environmental, social and economic impacts in the Balonne LGA
 - effective control methods
 - proposed management category and strategic actions within the Balonne LGA.

Table 15 Prioritisation of pest plants

Common name	Scientific name	Score									Priority
		National	State	Environment	Social	Economic	Current Distribution	Invasiveness	Achievability	Total Score	
African boxthorn	<i>Lycium ferocissimum</i>	2	2	3	2	3	2	2	3	19	High
Common pest pear	<i>Opuntia stricta</i>	2	2	2	1	2	2	3	2	16	High
Coral cactus	<i>Cylindropuntia fulgida</i>	2	2	2	1	2	3	3	3	18	High
Devil's rope pear	<i>Cylindropuntia imbricata</i>	2	2	2	1	2	3	3	3	18	High
Harrisia cactus	<i>Harrisia martinii</i>	0	2	3	1	3	3	2	3	17	High
Hymenachne	<i>Hymenachne amplexicaulis</i>	2	2	3	2	1	3	2	2	17	High
Mother-of-millions	<i>Bryophyllum delagoense</i>	0	2	2	2	3	3	3	3	18	High
Parkinsonia	<i>Parkinsonia aculeata</i>	2	2	3	1	3	3	2	2	18	High
Parthenium	<i>Parthenium hysterophorus</i>	2	2	2	3	3	3	3	2	20	High
Prickly acacia	<i>Vachellia nilotica</i>	2	2	3	1	2	3	2	3	18	High
Tiger pear	<i>Opuntia aurantiaca</i>	2	2	2	1	3	2	3	2	17	High

Common name	Scientific name	Score									Priority
		National	State	Environment	Social	Economic	Current Distribution	Invasiveness	Achievability	Total Score	
Velvety tree pear	<i>Opuntia tomentosa</i>	2	2	2	1	2	2	3	2	16	High
African lovegrass	<i>Eragrostis curvula</i>	0	0	2	2	2	2	2	1	11	Medium
Bathurst burr	<i>Xanthium spinosum</i>	0	0	2	1	3	2	1	2	11	Medium
Cat's claw creeper	<i>Dolichandra unguis-cati</i>	0	0	3	1	1	3	3	3	14	Medium
Cotton-tails	<i>Froelichia floridana</i> , <i>F. gracilis</i>	0	0	1	0	2	3	2	2	10	Medium
Florestina	<i>Florestina tripteris</i>	0	0	1	0	2	3	2	3	11	Medium
Lantana	<i>Lantana camara</i>	2	2	2	0	1	3	2	2	14	Medium
Lippia	<i>Phyla canescens</i>	0	0	3	1	2	3	3	2	14	Medium
Mexican poppy	<i>Argemone ochroleuca</i>	0	0	2	2	2	2	2	2	12	Medium
Mimosa bush	<i>Vachellia farnesiana</i>	0	0	2	0	2	2	2	2	10	Medium
Night blooming cereus	<i>Cereus uruguayanus</i>	0	0	2	1	2	3	1	3	12	Medium
Noogoora burr	<i>Xanthium occidentale</i>	0	0	2	1	3	2	1	2	11	Medium

Common name	Scientific name	Score									Priority
		National	State	Environment	Social	Economic	Current Distribution	Invasiveness	Achievability	Total Score	
Paterson's curse	<i>Echium plantagineum</i>	0	0	2	1	2	3	3	2	13	Medium
Saffron thistle	<i>Carthamus lanatus</i>	0	0	2	0	2	2	2	2	10	Medium
Spear thistle	<i>Cirsium vulgare</i>	0	0	2	1	2	3	2	2	12	Medium
Weir vine	<i>Ipomoea calobra</i>	0	0	2	1	2	3	2	2	12	Medium
Wild tobacco	<i>Solanum mauritianum</i>	0	0	2	0	3	3	2	3	13	Medium
Wild turnip weed	<i>Brassica tournefortii</i>	0	0	2	0	2	2	2	2	10	Medium
American malvastrum	<i>Malvastrum americanum</i>	0	0	1	0	1	1	2	2	7	Low
Blue heliotrope	<i>Heliotropium amplexicaule</i>	0	0	1	0	2	2	2	2	9	Low
Capeweed	<i>Arctotheca calendula</i>	0	0	1	0	3	2	2	1	9	Low
Common sowthistle	<i>Sonchus oleraceus</i>	0	0	1	0	1	1	2	1	6	Low
Cretan weed	<i>Hedypnois rhagadioloides</i> , syn. <i>Leontodon rhagadioloides</i>	0	0	1	0	1	3	2	2	9	Low

Common name	Scientific name	Score									Priority
		National	State	Environment	Social	Economic	Current Distribution	Invasiveness	Achievability	Total Score	
Crownbeard	<i>Verbesina encelioides</i>	0	0	1	0	2	1	2	1	7	Low
Goathead / Spiny emex	<i>Emex australis</i>	0	0	1	1	2	1	2	2	9	Low
Gomphrena weed	<i>Gomphrena celosioides</i>	0	0	1	1	1	2	2	2	9	Low
Khaki weed	<i>Alternanthera pungens</i>	0	0	1	1	1	1	1	1	6	Low
London rocket	<i>Sisymbrium irio</i>	0	0	1	0	1	2	2	1	7	Low
Maltese cockspur	<i>Centaurea melitensis</i>	0	0	2	0	2	2	1	2	9	Low
Mayne's pest	<i>Glandularia aristigera</i>	0	0	2	0	1	2	2	2	9	Low
Paddy melon / Pie melon	<i>Citrullus lanatus</i> var. <i>lanatus</i>	0	0	1	0	1	3	1	2	8	Low
Red natal grass	<i>Melinis repens</i>	0	0	2	0	1	1	3	1	8	Low
Small flowered mallow	<i>Malva parviflora</i>	0	0	1	0	2	1	3	1	8	Low
Sow thistle	<i>Sonchus asper</i> subsp. <i>glaucescens</i>	0	0	1	0	1	3	2	2	9	Low

Common name	Scientific name	Score									Priority
		National	State	Environment	Social	Economic	Current Distribution	Invasiveness	Achievability	Total Score	
Spiny burr grass	<i>Cenchrus incertus</i>	0	0	1	1	2	3	1	2	10	Low
Tall fleabane	<i>Conyza bonariensis</i>	0	0	1	0	2	2	2	1	8	Low

Table 16 Prioritisation of pest animals

Common Name	Scientific Name	Score									Priority
		National	State	Environment	Social	Economic	Current Distribution	Invasiveness	Achievability	Total Score	
European fox	<i>Vulpes vulpes</i>	2	2	3	1	2	1	2	2	15	High
European rabbit (domestic and wild breeds)	<i>Oryctolagus cuniculus</i>	2	2	3	1	2	1	3	2	16	High
Feral chital deer	<i>Axis axis</i>	2	2	3	3	3	3	2	3	21	High
Feral pig	<i>Sus scrofa</i>	2	2	3	3	3	1	3	2	19	High

Common Name	Scientific Name	Score									Priority
		National	State	Environment	Social	Economic	Current Distribution	Invasiveness	Achievability	Total Score	
Wild dog (other than domestic dog)	<i>Canis spp.</i>	0	2	3	3	3	1	2	2	16	High
Cat (other than domestic cat)	<i>Felis catus</i>	2	2	3	2	1	1	2	1	14	Medium
European carp	<i>Cyprinus carpio</i>	0	2	3	2	0	1	3	1	12	Medium
Feral goats	<i>Capra hircus</i>	2	2	2	1	2	1	2	2	14	Medium
Gambusia / Mosquitofish	<i>Gambusia holbrooki</i>	0	2	3	2	0	3	3	1	14	Medium

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Appendix 1 Relevant legislation and planning instruments

Australia

Australian Weed Strategy 2017-2027 Australian Pest Animal Strategy 2017-2027	<p>These strategies provide guides for the consistent management of pest plants and animals across the country. Stages of management identified in these strategies include:</p> <ul style="list-style-type: none"> prevention of species not yet established in Australia eradication of a newly arrived species at either a local, regional, state or national scale containment of a species that cannot be completely eradicated to reduce or limit its spread into at-risk areas asset protection, which may be applied to manage threats of species that have spread too far to be eradicated or contained, with the aim of strategically minimising economic, environmental and social impacts.
Weeds of National Significance (WoNS)	WoNS are high impact, established weeds for which targeted, strategic co-investment in a nationally coordinated manner will deliver long-term benefits across Australia. The Australian government has developed national management strategies and manuals for 32 WoNS.
National Environmental Alert List	The alert list lists 28 weed species that are in the early stages of establishment and have the potential to become a significant threat to biodiversity if they are not managed.
Feral animals in Australia	The Australian government lists ten feral animal species that are recognised as threats to native animals and plants.
Threat Abatement Plans	These plans aim to reduce the impact of listed threatening processes on native species and ecological communities. Plans have been developed for threatening pests including rabbits, foxes, feral cats, feral pigs, tramp ants, cane toads and specific grasses.
Australian Emergency Plant Pest Response Plan	The Commonwealth has developed the Australian Emergency Plant Pest Response Plan that provides nationally consistent guidelines to manage response procedures for Emergency Plant Pests affecting Australia's agricultural industries.

Queensland

<i>Biosecurity Act 2014</i>	This Act establishes an effective biosecurity system that minimises biosecurity risks and facilitates a coordinated response to biosecurity events across Queensland. See Section 1.3 for more details.
Queensland Biosecurity Strategy 2018-2023	The Department of Agriculture and Fisheries has developed this strategy in collaboration with over 30 partner organisations. It aims to promote effective management of Queensland's biosecurity risks, including weeds, pest animals and diseases, through collaborative partnerships between government, industry and communities.
State Agency Pest Management Plans	A number of state agencies (e.g. Ergon, Department of Transport and Main Roads, Department of National Parks, Sport and Racing) have plans and strategies in place to manage pests within lands under their control.

Regional

Regional Management Plans	<p>Regional plans include:</p> <ul style="list-style-type: none"> South West Natural Resource Management Plan 2015-2025 Regional Natural Management Plan for the Border Rivers and Maranoa-Balonne 2015-2025
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	<ul style="list-style-type: none"> - Maranoa – Balonne Regional Plan 2009.
Local	
Balonne Shire Pest Management Plan 2012-2016	Pest management in the Balonne LGA was guided by the previous PMP. The Biosecurity Plan will supersede this plan when adopted by Council.
Neighbouring PMPs / Biosecurity Plans	Neighbouring plans include: <ul style="list-style-type: none"> - Maranoa Regional Council Pest Management Plan 2012-2016 - Goondiwindi Regional Council Pest Management Plan 2015-2019 - Paroo Shire Council Biosecurity Plan 2018-2022 - Pest Management Plan Western Downs Regional Council 2011 - 2015.
Balonne Shire Council Wild Dog Management Plan 2019 - 2024	This plan is aligned with the Biosecurity Plan and will continue to provide a framework for coordinated control of wild dogs in the Balonne LGA.
Property	
Property Pest Management Plans	Council assists landholders to develop Property Pest Management Plans (PPMPs) for the strategic management of pest plants and animals on their property.
Species management	
Management guides for specific pest species	Examples include: <ul style="list-style-type: none"> - Species management guides for WoNS - Commonwealth Threat Abatement Plans - Wild Dog Management Strategy 2011-16 - Feral pig control – A practical guide to pig control in Queensland

Appendix 2 Local alert species

Local alert species are not currently known from the Balonne LGA but could cause significant impacts if introduced. An Invasive Plants and Animals Surveillance and Control Program (emergency response plan) will be developed to respond to the discovery of any local alert species within the Balonne LGA (strategic action 5.01 in Section 3.3.5).

Common name	Species name	Status*
Pest animals		
Cane toad	<i>Rhinella marina</i>	
Feral deer (other than chital deer)	<i>Dama dama</i> , <i>Cervus elaphus</i> , <i>Axis porcinus</i> , <i>Rusa timorensis</i> , <i>Rusa unicolor</i>	R
Plague locust	<i>Locusta mjigratoria</i> , <i>Austracris guttulosa</i> , <i>Chortoicetes terminifera</i>	
Tilapia	<i>Tilapia mariae</i> and <i>Oreochromis mossambicus</i>	R
Pest plants		
African fountain grass	<i>Pennisetum setaceum</i> , syn. <i>Cenchrus setaceus</i>	
Balloon vine	<i>Cardiospermum grandiflorum</i>	R
Chinese celtis	<i>Celtis sinensis</i>	R
Cholla cactus	<i>Cylindropuntia</i> spp. (other than <i>Cylindropuntia fulgida</i> and <i>C. imbricata</i>)	P or R
Harrisia cactus	<i>Harrisia</i> spp. syn. <i>Eriocereus</i> spp. (other than <i>Harrisia martinii</i>)	P or R
Hudson pear	<i>Cylindropuntia rosea</i>	R
Karoo thorn	<i>Vachellia karroo</i>	P
Mesquite	<i>Prosopis</i> spp.	P or R
Prickly pears	<i>Opuntia</i> spp. (excluding <i>Opuntia aurantiaca</i> , <i>O. stricta</i> and <i>O. tomentosa</i>)	P or R
Rat's tail grasses	<i>Sporobolus jacquemontii</i> , <i>S. fertilis</i> , <i>S. pyramidalis</i> and <i>S. natalensis</i>	R
Yellow bells	<i>Tecoma stans</i>	R

* Status under Biosecurity Act 2014: P = invasive prohibited matter; R = restricted matter.

Appendix 3 Distribution and management of high and medium priority pests

Table 1 High priority pest plants

Common name	Scientific name	Distribution	Management
African boxthorn	<i>Lycium ferocissimum</i>	Widespread	Containment
Common pest pear	<i>Opuntia stricta</i>	Widespread	Asset protection
Coral cactus	<i>Cylindropuntia fulgida</i>	Localised	Early detection and eradication
Devil's rope pear	<i>Cylindropuntia imbricata</i>	Localised	Early detection and eradication
Harrisia cactus	<i>Harrisia martinii</i>	Localised	Early detection and eradication
Hymenachne	<i>Hymenachne amplexicaulis</i>	Localised	Early detection and eradication
Mother-of-millions	<i>Bryophyllum spp.</i>	Localised	Early detection and eradication
Parkinsonia	<i>Parkinsonia aculeata</i>	Localised	Early detection and eradication
Parthenium	<i>Parthenium hysterophorus</i>	Localised	Early detection and eradication
Prickly acacia	<i>Vachellia nilotica</i>	Localised	Early detection and eradication
Tiger pear	<i>Opuntia aurantiaca</i>	Widespread	Containment
Velvety tree pear	<i>Opuntia tomentosa</i>	Widespread	Containment

Table 2 Medium priority pest plants

Common name	Scientific name	Distribution	Management
African lovegrass	<i>Eragrostis curvula</i>	Widespread	Asset protection
Bathurst burr	<i>Xanthium spinosum</i>	Widespread	Asset protection
Cat's claw creeper	<i>Dolichandra unguis-cati</i>	Localised	Early detection and eradication
Cotton-tails	<i>Froelichia floridana</i> , <i>F. gracilis</i>	Localised	Containment

Common name	Scientific name	Distribution	Management
Florestina	<i>Florestina tripteris</i>	Localised	Early detection and eradication
Lantana	<i>Lantana camara</i>	Localised	Containment
Lippia	<i>Phyla canescens</i>	Localised	Containment
Mexican poppy	<i>Argemone ochroleuca</i>	Widespread	Asset protection
Mimosa bush	<i>Vachellia farnesiana</i>	Widespread	Asset protection
Night blooming cereus	<i>Cereus uruguayanus</i>	Localised	Early detection and eradication
Noogoora burr	<i>Xanthium occidentale</i>	Widespread	Asset protection
Paterson's curse	<i>Echium plantagineum</i>	Localised	Containment
Saffron thistle	<i>Carthamus lanatus</i>	Widespread	Asset protection
Spear thistle	<i>Cirsium vulgare</i>	Localised	Containment
Weir vine	<i>Ipomoea calobra</i>	Localised	Containment
Wild tobacco	<i>Solanum mauritianum</i>	Localised	Early detection and eradication
Wild turnip weed	<i>Brassica tournefortii</i>	Widespread	Asset protection

Table 3 High priority pest animals

Common name	Scientific name	Distribution	Management
European fox	<i>Vulpes vulpes</i>	Widespread	Asset protection
European rabbit (domestic and wild breeds)	<i>Oryctolagus cuniculus</i>	Widespread	Asset protection
Feral chital deer	<i>Axis axis</i>	Localised	Early detection and eradication
Feral pig	<i>Sus scrofa</i>	Widespread	Asset protection
Wild dog (other than domestic dog)	<i>Canis</i> spp.	Widespread	Asset protection

Table 4 Medium priority pest animals

Common name	Scientific name	Distribution	Management
Cat (other than domestic cat)	<i>Felis catus</i>	Widespread	Asset protection
European carp	<i>Cyprinus carpio</i>	Widespread	Asset protection
Feral goats	<i>Capra hircus</i>	Widespread	Containment
Gambusia / Mosquitofish	<i>Gambusia holbrooki</i>	Localised	Containment

Appendix 4 Profiles for high priority pests

Profiles are provided for all high priority pests, including:

- description of key diagnostic features for the species
- distribution within Queensland
- methods of reproduction and dispersal
- environmental, social and economic impacts in the Balonne LGA
- effective control methods
- proposed management category and strategic actions within the Balonne LGA.

High priority plants*

African boxthorn - *Lycium ferocissimum*

High priority.

Description: African boxthorn is a perennial, spiny shrub from South Africa. Grows up to 5 m in height with widely spreading main branches. The numerous branchlets and the main stem have spines. Leaves are quite succulent and bright green, 2 cm wide and 3 cm long. Flowering generally occurs in summer with white to pale mauve flowers.

Queensland Distribution: Occurs mainly in non-coastal areas of south-eastern Queensland. Typically occurs along roadsides, in pastures and waterways, including dry creek beds.

Reproduction and dispersal: Seeds may germinate throughout the year and are spread by birds and animals, such as foxes and rabbits. Young plants quickly establish a root system and compete with other species.

Impacts: Inhibits movement of stock by forming sharp-spined, impenetrable thickets. Can create problems along fence lines and can provide a haven for rabbits.

Control: Requires integrated approach of applying mechanical and chemical control methods in combination with land management practices.

Management Category: Containment

Strategic Actions:

Prioritise control actions based on potential environmental, social and economic impacts to local sites.

Encourage community to report sightings of this species.

Develop specific management plans for high priority pest species. These plans should include the integrated management of pest species.

Common pest pear - *Opuntia stricta*

High priority.

Description: Common pest pear forms large dumps and grows up to 1.5 m high. The stems are divided into spineless oval pads. Spines occur on the young pads and in areoles along the trunk of the plant. It has yellow flowers and purple skinned fruit.

Queensland Distribution: Typically found in low rainfall areas.

Reproduction and dispersal: Spread by seed or vegetatively when segments or fruits contact the ground and take root. The pads (joints, segments) can withstand long periods of drought before setting roots in ideal weather conditions.

Impacts: Competes with native vegetation, sharp spines or barbs can injure stock and native animals and can contaminate hides and wool. Can prevent or reduce grazing activities and productivity. Can impede stock mustering and limit recreational activities. Large infestations can also provide a harbour for pest animals such as rabbits and foxes.

Control: Largely controlled by cactoblastis, *Cactoblastis cactorum*. It can also be controlled by the cochineal mealy bug, *Dactylopius opuntiae*. Can also be controlled by chemical methods.

Management Category: Asset protection

Strategic Actions:

Prioritise control actions based on potential environmental, social and economic impacts to local sites.

Develop specific management plans for high priority pest species. These plans should include the integrated management of pest species.

Promote appropriate biological control agents.

Coral cactus - *Cylindropuntia fulgida*

High priority.

Description: This cactus is distinguished by presence of distorted segments that have a corrugated surface. Depressions (areoles) on segments have clusters of small bristles (glochids) that readily attach to skin and are difficult to remove. Areoles also have 0–10 white to brownish spines to 1.7 cm long. Spines are at the base of areoles and glochids at the top. Flowers and fruit are absent.

Queensland Distribution: Typically found in low rainfall areas.

Reproduction and dispersal: Spreads vegetatively by movement of segments which root where they contact the ground and also by seed. Much of the movement is by water down watercourses. Spread can also be via stock movement.

Impacts: Competes with native vegetation, sharp spines or barbs can injure stock and native animals and can contaminate hides and wool. Can prevent or reduce grazing activities and productivity. Can impede stock mustering and limit recreational activities. Large infestations can also provide a harbour for pest animals such as rabbits and foxes.

Control: Coral cactus can be controlled by biological and chemical methods. Plants are damaged to a limited extent by the form of *Dactylopius tomentosus* (a cochineal insect) present in Australia.

Management Category: Early detection and eradication

Strategic Actions:

Prioritise control actions based on potential environmental, social and economic impacts to local sites.

Encourage community to report sightings of this species.

Develop specific management plans for high priority pest species. These plans should include the integrated management of pest species.

Promote appropriate biological control agents.

Devil's rope pear - *Cylindropuntia imbricata*

High priority.

Description: This cactus is an open branching shrub which grows to 1.5 – 3 m high. A rope-like appearance from short raised ridges on pads. White or pale yellow spines are present on the areoles. It has flowers with a dull, purple –red colour and yellow fruits.

Queensland Distribution: Typically found in low rainfall areas.

Reproduction and dispersal: Spread by seed or vegetatively when segments or fruits contact the ground and take root. The pads (joints, segments) can withstand long periods of drought before setting roots in ideal weather conditions.

Impacts: Competes with native vegetation, sharp spines or barbs can injure stock and native animals and can

contaminate hides and wool. Can prevent or reduce grazing activities and productivity. Can impede stock mustering and limit recreational activities. Large infestations can also provide a harbour for pest animals such as rabbits and foxes.

Control: Can be controlled by biological and chemical methods. Biological control includes the cochineal mealy bug *Dactylopius tomentosus*.

Management Category: Early detection and eradication

Strategic Actions:

Prioritise control actions based on potential environmental, social and economic impacts to local sites.

Encourage community to report sightings of this species.

Develop specific management plans for high priority pest species. These plans should include the integrated management of pest species.

Promote appropriate biological control agents.

Harrisia cactus - *Harrisia martinii*

High priority.

Description: Harrisia cactus is a perennial with spiny fleshy stems that forms tangled mats. This cactus has pink flowers which open at night and round, red fruits 4 – 5 cm across. It has shallow feeding roots up to 15 cm below ground level and tuberous storage roots which grow to a depth of 15 -60 cm.

Queensland Distribution: Harrisia cactus has been recorded in brigalow and associated softwood county, box and ironbark stands and cypress pine forests.

Reproduction and dispersal: The plant fruits prolifically (each fruit contains from 400-1000 seeds) and seeds are spread widely by birds and animals, such as feral pigs. Plants are easily established from seed dropped by these animals. Harrisia cactus can also reproduce by stem sections taking root. A deep, underground, tuberous root system allows the plant to survive even if the above ground parts are killed.

Impacts: Dense infestations reduce pasture productivity and impede stock movement.

Control: Can be controlled by mechanical, biological and chemical methods.

Two introduced insects have become established in the field: A stem boring longicorn beetle *Alcidion cereicola* and a mealy bug *Hypogeococcus festerianus* (the most successful of the two). Mealy bug disperses naturally via wind although landholder assistance is necessary for its continuous spread, particularly between patches.

Management Category: Early detection and eradication

Strategic Actions:

Prioritise control actions based on potential environmental, social and economic impacts to local sites.

Encourage community to report sightings of this species.

Develop specific management plans for high priority pest species. These plans should include the integrated management of pest species.

Promote appropriate biological control agents.

Hymenachne - *Hymenachne amplexicaulis*

High priority.

Description: A robust perennial deep water grass which can grow to 3 m with support and 1.5 m without support. Stems are erect or ascending from a prostrate base and contain white pith. Roots may be produced at the lower nodes. Leaf blades are green, 10 to 45 cm long, up to 3 cm wide, strongly clasping the stem at the base and have prominent light coloured veins and hairy margins. Flowers are dense, spike-like and cylindrical.

Queensland Distribution: Can be found in wetlands and waterways along the Queensland coast.

Reproduction and dispersal: Hymenachne is a prolific seeder and seeds are spread by water (floodwater and irrigation water), human activity and water birds. Also spreads by broken segments of the brittle stem and roots.

Impacts: Will readily invade waterways and drains, altering hydrology and causing increased flooding. It will also invade and dominate riparian areas, displacing native flora and fauna and limiting recreational use

Control: Chemical control via spot spraying and over-spraying can be effective.

Management Category: Early detection and eradication.

Strategic Actions:

Prioritise control actions based on potential environmental, social and economic impacts to local sites.

Encourage community to report sightings of this species.

Develop specific management plans for high priority pest species. These plans should include the integrated management of pest species.

Mother-of-millions – *Bryophyllum delagoense*

High priority.

Description: Mother-of-millions are a fleshy succulent plant which grows to approximately 1 m in height. Orange-red bell-shaped flowers form in clusters on tall flower spikes in winter. Small plantlets grow along the edges of the leaves which drop readily to quickly form new colonies.

Queensland Distribution: This species is adapted to dry conditions and has spread into various areas of Queensland. It occurs in pasture lands, shady woodlands, on roadsides, around rubbish dumps and along fence lines.

Reproduction and dispersal: Reproduces by seed and by small plantlets that grow at the ends of the leaves. Leaf parts can also take root. The tiny seeds are likely to be water and wind dispersed and plantlets and leaves can be spread by vehicles, soil, machinery and animals.

Impacts: Highly toxic to livestock.

Control: For small areas, pull up plants by hand and either (i) stack and burn them or (ii) bag and bury the plants at a sufficient depth at Balonne Shire Council's refuse tip.

Burning (during appropriate conditions) is the most economical control, encourages grass competition and can lessen the problem for years to come. Herbicides can also be used to control mother-of-millions all year round, however the most opportune time is in winter when the plants are flowering and they are easy to see.

Management Category: Early detection and eradication

Strategic Actions:

Prioritise control actions based on potential environmental, social and economic impacts to local sites.

Encourage community to report sightings of this species.

Develop specific management plans for high priority pest species. These plans should include the integrated management of pest species.

Parkinsonia - *Parkinsonia aculeata*

High priority.

Description: A perennial tree that grows up to 10 m and is hairless and thorny. Younger branches are bright green, thin and zigzagged. Leaves have a short, spine-tipped stalk and are green and flattened. The leaf branches are 20 to 40 cm long with tiny oblong leaflets in rows along each side. Leaves are arranged alternately along the stem. Flowers are yellow and fragrant with 5 petals. Cylindrical seed pods are 3-13 cm long and are swollen around the seeds.

Queensland Distribution: Parkinsonia is widespread throughout Queensland. It is adapted to an extremely wide variety of soil types and could potentially spread along watercourses and related areas throughout the sub humid and semi-arid environments of Queensland.

Reproduction and dispersal: Cattle and horses eat the pods and scatter the seeds. Flood water also spreads pods and seeds.

Impacts: Parkinsonia can form dense and often impenetrable thorny thickets along watercourses and bore drains. It can quickly colonise areas, choking out all grass and other native ecosystems. It can restrict stock access to drinking water and make mustering impossible.

Control: Seedlings can be hand pulled or spot-sprayed; smaller trees can be cut, scraped and painted; larger trees stem injected. Four insects have been introduced for biological control of parkinsonia and are now well established throughout Queensland.

Management Category: Early detection and eradication.

Strategic Actions:

Prioritise control actions based on potential environmental, social and economic impacts to local sites.

Promote appropriate biological control agents.

Encourage community to report sightings of this species.

Develop specific management plans for high priority pest species. These plans should include the integrated management of pest species.

Parthenium weed - *Parthenium hysterophorus*

High priority.

Description: An annual herb that grows to 1.5 m. Stem is erect with distinct ribs. It becomes woody and develops branches in its top half when mature. Leaves are pale green, deeply lobed and covered with fine, soft hairs. Leaves are arranged alternately along the stem. Flowers are small, diamond shaped and creamy-white in colour.

Queensland Distribution: Parthenium weed infests more than eight million hectares of central Queensland with serious outbreaks in the south and north of the state.

Reproduction and dispersal: Spread easily by water, machinery, feral animals, humans, vehicles, chicken and stock fodder, stock movement and pasture seeds.

Impacts: Parthenium will grow virtually anywhere. It reduces pasture production potential, invades brigalow, gidgee and softwood scrub soils and any disturbed soil situation (e.g. overgrazed pastures). Also a health problem as contact with the plant or pollen can cause serious allergic reactions such as dermatitis and hay fever.

Control: Herbicide control through spot spraying and over-spraying. Ongoing maintenance required. Pasture management can assist in controlling large infestations. A number of insect species and two rust pathogens have been introduced as biological control for parthenium.

Management Category: Early detection and eradication.

Strategic Actions:

Educate businesses undertaking high risk activities (e.g. fodder producers, quarries, feedlots) about effective weed hygiene practices.

Promote appropriate biological control agents.

Prioritise control actions based on potential environmental, social and economic impacts to local sites.

Encourage community to report sightings of this species.

Develop specific management plans for high priority pest species. These plans should include the integrated management of pest species.

Prickly acacia - *Vachellia nilotica* (syn. *Acacia nilotica*)

High priority.

Description: An umbrella shaped perennial tree that can grow from 4-10 m tall. Young shrubs form dense thorny thickets, while mature trees are usually single stemmed, with spreading branches that have lost most of their thorns. Leaves are fern-like with 4-10 pairs of leaf branches, each bearing 10-20 pairs of small, narrow, green leaflets. Pairs of thorns grow at the base of the leaves. Flowers are borne in clusters of golden yellow spherical heads. Elongated pods are 6-25 cm long and are very constricted between each seed.

Queensland Distribution: Widespread throughout the Mitchell grasslands and plains of Queensland primarily in the semi-arid zone.

Reproduction and dispersal: Spread by cattle and water.

Impacts: Forms impenetrable thickets. Dense canopy cover can suppress native ground storey plants. Can colonise grasslands, restricting access to waterways and station infrastructure, increasing management costs and reducing yield.

Control: Cut, scrape and paint; stem injection; mechanical control with follow up herbicide application to regrowth and seedlings.

Management Category: Early detection and eradication.

Strategic Actions:

Prioritise control actions based on potential environmental, social and economic impacts to local sites.

Encourage community to report sightings of this species.

Develop specific management plans for high priority pest species. These plans should include the integrated management of pest species.

Tiger pear - *Opuntia aurantiaca*

High priority.

Description: This cactus is a low shrub with stems that are dark green to purple and red. Tiger pear has yellow flowers. Ripe fruits are red with purple markings although fruits are rarely formed.

Queensland Distribution: Typically found in low rainfall areas.

Reproduction and dispersal: Spread by seed or vegetatively when segments or fruits contact the ground and take root. The pads (joints, segments) can withstand long periods of drought before setting roots in ideal weather conditions.

Impacts: Competes with native vegetation, sharp spines or barbs can injure stock and native animals and can contaminate hides and wool. Can prevent or reduce grazing activities and productivity. Can impede stock mustering and limit recreational activities. Large infestations can also provide a harbour for pest animals such as rabbits and foxes.

Control: Can be controlled by biological and chemical methods. Biological control includes the cochineal mealy bug *Dactylopius austrinus*.

Management Category: Containment

Strategic Actions:

Prioritise control actions based on potential environmental, social and economic impacts to local sites.

Promote appropriate biological control agents.

Develop specific management plans for high priority pest species. These plans should include the integrated management of pest species.

Velvety tree pear - *Opuntia tomentosa*

High priority.

Description: This cactus grows in a tree-like form up to 5 m high. The stems are dull green with deep orange flowers. The fruits are dull red, egg-shaped and produce many seeds.

Queensland Distribution: Typically found in low rainfall areas.

Reproduction and dispersal: Spread by seed or vegetatively when segments or fruits contact the ground and

take root. The pads (joints, segments) can withstand long periods of drought before setting roots in ideal weather conditions.

Impacts: Competes with native vegetation, sharp spines or barbs can injure stock and native animals and can contaminate hides and wool. Can prevent or reduce grazing activities and productivity. Can impede stock mustering and limit recreational activities. Large infestations can also provide a harbour for pest animals such as rabbits and foxes.

Control: Can be controlled by biological and chemical methods. Biological control includes the cochineal mealy bug *Dactylopius opuntiae*.

Management Category: Containment

Strategic Actions:

Prioritise control actions based on potential environmental, social and economic impacts to local sites.

Promote appropriate biological control agents.

Develop specific management plans for high priority pest species. These plans should include the integrated management of pest species.

* Information sources include Department of Agriculture and Fisheries fact sheets, Balonne Shire Pest Management Plan 2012 – 2016 (Balonne Shire Council 2012).

High priority animals*

European fox - *Vulpes vulpes*

High priority.

Description: Foxes are active, small canids which can vary in size with body length ranging from 45 to 90 cm. Foxes have a reddish-brown coat with white underparts and a white tipped bushy tail. Lower legs and nose are black-tipped.

Queensland Distribution: Foxes are found over the vast majority of Queensland, ranging from deserts to urban environments. However they prefer temperate areas over tropical regions, which limits their abundance in northern areas.

Reproduction and dispersal: Breeding can begin in their first year, females having an average of four cubs. Dens are established late winter for birthing in spring and rearing. Multiple dens can be used at a time. Foxes generally disperse in autumn from where they were born at 6–9 months of age. Dispersal behaviour varies between males and females and between individuals of the same litter. Males typically disperse further than females and distances of 300 km have been recorded.

Impacts: Destructive predator of native animals and livestock. Potential vector for exotic disease.

Control: Trapping, ground shooting, poison baiting and den fumigation.

Management Category: Asset protection.

Strategic Actions:

Prioritise control actions based on potential environmental, social and economic impacts to local sites.

Develop specific management plans for high priority pest species. These plans should include the integrated management of pest species.

European rabbit (domestic and wild breeds) - *Oryctolagus cuniculus*

High priority.

Description: Rabbits are small mammals with adults usually weighing around 1 – 2 kg. Rabbits are typically 34–45cm in length with grey brown fur and a pale underbelly however other colours include ginger and black. The fluffy tail is brown with white underneath.

Queensland Distribution: Abundant in much of southern Queensland, localised and occasional north of Tropic of Capricorn.

Reproduction and dispersal: Short gestation (30 days) with up to 6 litters of up to 8 kittens possible in a good season. Rapid population growth in areas with suitable climate.

Impacts: Destroy native vegetation through grazing and burrowing, cause erosion, compete for food and shelter with native wildlife. Compete heavily with domestic livestock for fodder. Burrows may impact infrastructure and can lead to injury in livestock and domestic animals.

Control: It is illegal to keep pet rabbits in Queensland. Den destruction, poisoning / baiting, fumigation, trapping, biological control, shooting and exclusion fences can be effective. An ongoing control program incorporating multiple methods is required.

Management Category: Asset protection.

Strategic Actions:

Educate the community about risk of feral animals and benefits of responsible pet ownership.

Prioritise control actions based on potential environmental, social and economic impacts to local sites.

Promote appropriate biological control agents.

Develop specific management plans for high priority pest species. These plans should include the integrated management of pest species.

Feral chital deer - *Axis axis*

High priority.

Description: Small deer with a reddish-brown coat, permanent white spots in a broken line along spine, and white throat. Tail is larger than those on most deer.

Queensland Distribution: Originally population was established at a release site near Charters Towers. Additional populations have now become established around Charters Towers, Townsville, in the Gulf and central and southern Queensland.

Reproduction and dispersal: Breeding is non-seasonal, but most calves (up to three per breeding female) born in second half of the year after gestation of around 234 days. Rapid population growth and dispersal in suitable habitat.

Impacts: Overgrazes native vegetation, damages trees and ground vegetation, spreads weeds and fouls watercourses. May damage forestry seedlings, crops, orchards and infrastructure. Competes with livestock and wildlife. Traffic hazard.

Control: Shooting, trapping and exclusion fences can be effective.

Management Category: Early detection and eradication.

Strategic Actions:

Prioritise control actions based on potential environmental, social and economic impacts to local sites.

Survey to clarify distribution of this species.

Encourage community to report sightings of this species.

Develop specific management plans for high priority pest species. These plans should include the integrated management of pest species.

Feral pig - *Sus scrofa*

High priority.

Description: Colouring is usually black, buff or spotted black and white. Juveniles are often striped. Growth is similar to domestic pigs, though environmental conditions may stunt development. Pigs are nocturnal and camp during the day under cover wherever possible. Omnivorous, eating both plants and animals, and can have a home range of 5-50 km².

Queensland Distribution: Found in most areas of Queensland.

Reproduction and dispersal: Under favourable conditions breeding can occur throughout the year and sows can produce two weaned litters per year (on average 6 piglets per litter).

Impacts: Damage crops, predate on and compete with livestock, damage property / infrastructure, native vegetation and wetlands (through trampling, rooting for plants and invertebrates, and wallowing) and impact native wildlife (through competition, predation, habitat destruction or disturbance). Pigs transmit disease and could spread exotic diseases such as foot and mouth disease if this was introduced to Australia.

Control: Required over large areas due to large home range. Removal of 70% of the population is required each year to offset reproduction rate. There are four basic methods of feral pig control: trapping, poisoning, hunting and fencing.

Management Category: Asset protection.

Strategic Actions:

Prioritise control actions based on potential environmental, social and economic impacts to local sites.

Develop specific management plans for high priority pest species. These plans should include the integrated management of pest species.

Wild dog (other than domestic) - *Canis* species

High priority.

Description: Wild dogs include dog / dingo hybrids and domestic dogs that have gone feral and are no longer dependent on humans. Pure dingoes generally only occur in very remote locations (far west Queensland) and on Fraser Island. Dingoes have a more heavily boned skull and larger teeth (especially the canine) than domestic dogs of similar size.

Queensland Distribution: Found throughout Queensland.

Reproduction and dispersal: Generally breed once a year in April-June, with 4-6 pups born following a 9 week

gestation. Travel across large home range and easily disperse.

Impacts: Predate on livestock and wildlife. Potential risk to human safety. Potential vector for disease.

Control: A planned strategy that uses a combination of trapping, shooting, fencing and poison baiting, as well as considering wild dog behaviour, will enable effective management. 1080 baits can only be handled by licensed operators and are restricted in urban areas. Livestock guardian dogs are also effective in reducing stock predation.

Management Category: Asset protection.

Strategic Actions:

Educate the community about risk of feral animals and benefits of responsible pet ownership.

Prioritise control actions based on potential environmental, social and economic impacts to local sites.

Implement wild dog management plan developed by Balonne Shire Council Wild Dog Advisory Committee.

* Information sources include Department of Agriculture and Fisheries fact sheets.

Revision History

Revision No.	Revision date	Details	Prepared by	Reviewed by	Approved by
00	3/05/2019	Balonne Shire Council Biosecurity Plan - draft	Julie Whelan, Senior Environmental Scientist	Jess Bracks, Principal Wildlife Biologist	Con Lokkers, Principal Ecologist

Distribution List

Copy #	Date	Type	Issued to	Name
1	3/05/2019	Electronic	Balonne Shire Council	Digby Whyte
2	3/05/2019	Electronic	Ecosure	Administration

Citation: Ecosure, 2019, *Balonne Shire Council Biosecurity Plan*, Draft report to Balonne Shire Council – Burleigh Heads

Report compiled by Ecosure Pty Ltd

ABN: 63 106 067 976

admin@ecosure.com.au www.ecosure.com.au

PR3858-RE.Biosecurity Plan

Adelaide

PO Box 145
Pooraka SA 5095
P 1300 112 021
M 0407 295 766

Brisbane

PO Box 675
Fortitude Valley QLD 4006
P 07 3606 1030

Coffs Harbour

PO Box 4370
Coffs Harbour Jetty NSW 2450
P 02 5621 8103

Gladstone

PO Box 5420
Gladstone QLD 4720
P 07 4994 1000

Gold Coast

PO Box 404
West Burleigh QLD 4219
P 07 5508 2046
F 07 5508 2544

Rockhampton

PO Box 235
Rockhampton QLD 4700
P 07 4994 1000

Sunshine Coast

PO Box 1457
Noosaville QLD 4566
P 07 5357 6019

Sydney

PO Box 880
Surry Hills NSW 2010
P 1300 112 021

Townsville

PO Box 2335
Townsville QLD 4810
P 1300 112 021



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CONFIDENTIAL ITEMS

(CCEO) CHIEF EXECUTIVE OFFICER

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
CCEO1	<u>APPOINTMENT OF A COMMUNITY DROUGHT SUPPORT OFFICER</u>	This item will be discussed in closed session in accordance with section 275 of the Local Government Regulation 2012.	

(CIFS) INFRASTRUCTURE SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
CIFS1	<u>2019-20 COUNCIL RESEAL TENDER</u>	This item will be discussed in closed session in accordance with section 275 of the Local Government Regulation 2012.	

(CCES) COMMUNITY & ENVIRONMENTAL SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
CCES1	<u>ST GEORGE LIBRARY HUB CONCEPT DESIGN ENGAGEMENT REPORT</u>	This item will be discussed in closed session in accordance with section 275 of the Local Government Regulation 2012.	
CCES2	<u>CONSIDERATIONS FOR CHANGES WITH WASTE MANAGEMENT</u>	This item will be discussed in closed session in accordance with section 275 of the Local Government Regulation 2012.	

INFORMATION REPORTS

(ICEO) CHIEF EXECUTIVE OFFICER

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
ICE01	<u>ECONOMIC DEVELOPMENT UPDATE SEPTEMBER 2019</u>	Economic Development Update September 2019	272
ICE02	<u>MONTHLY REPORT</u>	This is an information report from the Communications & Disaster Management Officer for the month of September and October 2019	279
ICE03	<u>MONTHLY REPORT</u>	Grants Officer information report 5 July – 18 October 2019	281

OFFICER REPORT

TO: Council

SUBJECT: Economic Development Update September 2019

DATE: 21.10.19

AGENDA REF: ICEO1

AUTHOR: Garnet Radford - Economic Development Officer

Executive Summary

Economic Development Update September 2019

Report Summary

The purpose of the milestone report is to update Council on Economic Development activity in the Balonne Shire during the month of September 2019.

- Meet with local businesses, key local stakeholders, local producers, business decision makers and local champions to work on existing and new commercial opportunities;
- Meet key regional stakeholders from varying levels of government relevant to economic development projects;
- Update on key inward investment and expansion projects and activities for the period;
- Provide value-added services and business support to clients;
- Marketing to prospective investors and identify further investment opportunities.

Summary of activity during the month of September and YTD is below:

Metric	Activity	Notes
New Business enquiries	9	Monthly business enquiries
YTD new business enquires	11	Year to date enquiries
Business engagement meetings	24	Meetings in the month with key stakeholders,
YTD Business meetings	113	Year to date client and stakeholder meetings
Follow up and value-add services (Referrals)	10	Introductions to assist local businesses – grants, services, business development, cost savings
YTD Referral services	76	Year to date referrals and tracking outcomes
Events and strategic meetings	8	Includes conference, chamber/progress associations , ED relevant events and strategic meetings/sessions
YTD Business events	23	Relevant events attended and/or presented at
Investments realised	0	Investments in month
Investments YTD	0	Year to date investments announced in FY
Value of investments	\$0m	\$ value of investments in month
Investments \$ YTD	\$0m	Total value of investments Year to date in FY
Jobs created	0	Jobs created (announced) in period
YTD Jobs	0	Jobs created (announced) year to date

1.0 Work Program Highlights/Activity

- Six (6) new investment enquiries/leads in September;
- Confirmed AgTech event for Balonne Shire 6-7 Nov (QFF and DAF partners);
- CCWI Evaluations Applications;
- Project Management Evaluations (Murray Darling funding);
- Completion of Cotton and Grain and Cattle and Sheep Fact Sheets English version to translate into seven (7) languages including horticultural fact sheet (4 new languages);
- Analysis of drought (cotton and grain impacts) at Balonne Shire level for Federal and State Government departments;
- Meeting with Lowes and SMK (4 September);
- Formation of Darling Downs South West Investment Attraction Group (TIQ);
- Ausindustry Grants and Business Support Forum – initial enquiries (Toowoomba);
- Letters of support (2)– REDP grant program;
- Draft Terms of Reference and EOIs for Business Mentoring program
- Review of REDP funding and budget; and
- Gift card community consultations in Dirranbandi and St George – well received

1.1 Events & Strategic Meetings

- Darling Downs – SouthWest Investment Attraction Group - 3 September (Teleconference);
- Thallon Progress Association – 3 September;
- AusIndustry Grants and Business Support Programs – 10 September (Toowoomba) included Trade space for SWRED;
- Chamber of Commerce Meeting - 11 September;
- Balonne Gift Card Information Sessions – 16 & 17 September (Dirranbandi and St George);
- DDSW Planning and Economic Development Forum – 17&18 September (Quilpie);
- Regional Australia Institute Migration – 19 September (St George); and
- Queensland AgTech Group – 25 September (Zoom).

1.2 Business Activity and Lead Generation

- Professional service provider – well-being and entrepreneurship;
- Essential oils – possibility of native flora oils for wholesale;
- Mushroom production;
- Bio-products for livestock industry – feedlot focus;
- Lead from Trade and Investment Queensland (agriculture); and
- Review for possible expansion – tourism business.

1.3 Reporting

- Economic Development Activity report;
- REDP budgets and acquittal review; and
- Economic Development Update August 2019.

Attachments

1. Supporting Document Economic Development Update September 2019.pdf [↓](#)

Matthew Magin
Chief Executive Officer

2.0 Existing Priority Projects Updates

Project updates below on the existing priority projects.

Project	Status/Update
Thallon Grain Upgrade	No further updates but will be included in the proposed business case funding inland rail Department of Infrastructure Transport, Cities, Regional Development (DITCRD)
Thallon Freight Hub	DITCRD hosting inland rail session in Toowoomba on 2 October – business cases
Carrot Production	Further follow up with Lamattinas and supply chain.
Mooramanna Feedlot	No further update – exclusion fencing and some engagement with Council re: opportunities
Fucheng (Westmar)	Awaiting further announcements from Fucheng
Horticulture expansion	New investment enquiries. Pursuing further opportunities with migrant worker communities.
Truck Fuel Stop	Following up with contact – awaiting further updates
Cluster Exclusion Fencing	CCWI Grant program, WDEF and Murray Darling funding and working with groups on value chain opportunities
St George Aerodrome	Further liaising with Mode Design. Lowes meeting and discussion
St George Meat Processing	Introductions to key stakeholders, liaising and referral of government programs (REDP grant), information supplied to owners regarding migrant workers and Council's involvement
Solar Farm St George	No further update.

3.0 Investments Realised and Job Creation/Retention

For the month of September, no new announcements were made.

Investments	YTD	Project Value \$	YTD	Jobs	YTD
0	0	\$0m	\$0m	0	0

4.0 Economic Development Activity

4.1 New Business Enquiries

In the month of September, there were three new business enquires. In addition to the priority projects, the EDO will continue to follow up and report on existing business enquiries.

Enquiries	Totals	YTD	Sector	Totals	YTD
New	5	9	Agriculture	2	4
Expansion	1	2	Education/Training	0	0
Total	6	11	Energy	0	0
External	5	8	Health and Medical	0	0
Local	1	3	Horticulture	1	3
Total	6	11	ICT	0	1
			Indigenous	0	0
			Infrastructure	0	0

			Manufacturing	1	1
			Property	0	0
			Retail	0	0
			Tourism	1	1
			Transport and Logistics	0	0
			Other	1	1
			Total	6	11

4.2 Client Meetings

During the month, there were 24 Economic Development meetings of which 13 were external and 11 local. The purpose of these meetings is to engage and meet with key stakeholders, business champions, investment enablers and investors and business owners directly to promote the Shire and identify business opportunities. Professional Services (7), Not for profit (4) and Retail (4) were the most represented sectors. St George (6), Dirranbandi (3) and Queensland - Other (3) were the regions that were the most represented.

Sector	Meetings	YTD		Location	Meetings	YTD
Agriculture	1	18		St George	6	40
Creative	0	0		Dirranbandi	3	22
Education/Training	1	4		Thallon	1	4
Energy	0	0		Mungindi	1	1
Government	0	9		Hebel	0	0
Health/Medical	1	3		Nindigully	0	2
Horticulture	0	6		Bollon	0	0
ICT	0	3		Brisbane	2	7
Indigenous	1	2		Gold Coast	2	6
Infrastructure	0	1		Goondiwindi	0	0
Manufacturing	2	4		Toowoomba	1	4
Not for Profit	4	12		Roma	0	2
Professional Services	7	12		Southern Downs	0	2
Retail	4	19		Western Downs	0	1
Tourism & Sport	2	19		Logan	2	5
Transport	1	1		Queensland Other	3	4
				Western Queensland	0	2
				Melbourne	2	2
				Sydney	0	1
				NSW Regional	1	5
				VIC Regional	0	0
				South Australia	0	3
				Tasmania	0	0
				Western Australia	0	0
				International	0	0
Total	24	113		Total	24	113

4.3 Referrals

Referrals are regarding introductions to government programs, advisors, mentors and other persons or government programs to assist local business growth and expansion. A total of 22 businesses and agencies were referred programs in the month of September. Outcomes will be tracked and reported on from these referrals.

Sector	Sept 2019	YTD	Notes
Agriculture	0	16	
Chamber & Progress Associations	0	13	
Education & Training	0	1	
Environmental	0	0	
Government	3	9	Investment fact sheets
Health & Medical	0	0	
Horticulture	0	6	
Industrial	0	1	
Manufacturing	1	4	Potential partners for venture
Not For Profit	0	4	
Retail	2	9	Dirran business – beautification, supply chain
Professional Services	2	2	Planning enquiries
Tourism	2	11	Tourism expansion opportunity, possible partnership
Total	10	76	

5.0 Relevant events attended/presented

Event	Date	Purpose
Darling Downs – SouthWest Investment Attraction Group	3 September	Collaborative approach to investment attraction – working group (teleconference)
Thallon Progress Association	3 September	Inland rail update
AusIndustry Grants and Business Support Programs	10 September	Government programs and services and Trade space and collateral for SWRED (Toowoomba)
St George Chamber Meeting	11 September	Chamber Meeting – St George
Gift Card Information Nights	16-17 September	Gift Card information (Dirranbandi and St George)
DDSW Planning and Economic Development Forum	17-18 September	Regional planning and EDO forum across key areas to address (Quilpie)
Regional Australia Institute Migration	19 September	Welcoming Community and input for migration strategy (St George)
Qld AgTech Meeting	25 September	Discuss Qld AgTech month – Agtech group

5.1 Upcoming and proposed events

Event	Date	Purpose and Location	Cost
Regional Economies Forum	2 October	Regional Economic Development (Toowoomba) hotel	\$100
Inland Rail	2 October	Information session on business cases i.e. Thallon (Pittsworth)	\$0
St George Chamber Meeting	9 October	Chamber Meeting – St George	\$0
Queensland Export Awards	10 October	Guest of LGAQ Trade and Investment (Brisbane)	\$0
Business Mentoring Committee	18 October	Finalisation of committee, terms of reference	\$0
SWRED Meetings	24-25 October	SWRED ED meetings - Charleville	\$250
AgTech Workshop with QFF and DAF (Qld AgTech Month)	6-7 November	AgTech workshop two days. (St George). Consultant fees absorbed by QFF and DAF. BSC for food	\$1000

OFFICER REPORT

TO: Council

SUBJECT: Monthly Report

DATE: 21.10.19

AGENDA REF: ICEO2

AUTHOR: Julie Davies - Communications & Disaster Management Officer

Executive Summary

This is an information report from the Communications & Disaster Management Officer for the month of September and October 2019

Social Media

Facebook

Since 1 September to 18 October Council's Facebook page Likes have increased 2.56% to 3232. The most engaging posts were Media Release about Nindigully Film & Music Festival on 16 September with a reach of 18,692 – almost as many as the final Johnathan Thurston post in August which reached 18,903.

Twitter

Followers on our Twitter account have increased 4.49% to 279. Top Tweets were Fire Ban notification on 4 September with 856 impressions and Notice of deadline extension for Murray Darling Economic Development Program WDEF applications on 16 October with 832 impressions.

Instagram

Council's Instagram page as at 18 October has 417 followers – an increase of 10.6%.

LinkedIn

There has been a 0.49% increase in followers from 1 September to 18 October.

Media Releases

Seven media releases were generated over the period of this report.

Website

Analytics show Council's website unique page views have increased 48.2% since the last reporting period with 11,424 unique page views. The top five Most popular pages were the Home Page, Current Vacancies, Contact Us, Swimming Pools, St George Water Restrictions and Camping.

Uploaded ROI, information on development applications and WDEF funding.

Five Council team members were trained in use of the new website platform Jadu on 17 October. These members were selected by their Director and will be responsible to looking after and updating their relevant sections. Others will be trained by these primary members in the future to ensure backup during times of leave. The new platform is hoped to go live on Tuesday 29 October. A future meeting will be held with LGAQ to review the website and make it easier for users to find items on the website.

Other publications

Completed economic development pamphlet on cattle & sheep and cotton & cereal. These have now been sent to be translated into different languages.

Revised and edited Annual Report.

Designed Community Gift Cards.

Two display ads were designed and delivered for publication over the period of this report.

Disaster Management

Planning is well under way for the next Balonne LDMG tabletop exercise called Exercise Dusty Wave. This will take place on Monday 18 November 2019.

Provided information letter to Maranoa Regional Council regarding rain/river gauges being constructed in their shire boundary. These gauges will provide forewarning to Balonne residents, in particular Bollon and St George.

Organised and hosted Get Ready Balonne Family Fun Day on Sunday 13 October 2019 – the start of Get Ready Week. Thank you to Local Recovery Coordinator Cr Robyn Fuhrmeister and Mrs Lyn Magin for helping on the day. There were approximately 400 people attend which was down on last year. Council directly engaged with 145 people through the generator and chainsaw giveaway. Residents had to read a Be Prepared document to get the answers to questions on the entry form.

Attended Roma District Disaster Management Group meeting on 9 October.

Next LDMG meeting will be held on Monday 28 October 2019.

Council has, on behalf of five of the South West Region Councils, procured a Regional Resilience Officer who will review and update all disaster management and emergency risk management processes for the participating councils. Council received a grant under the National Disaster Resilience Program to fund this work. The successful applicant has been notified.

Attachments

Nil

Matthew Magin

Chief Executive Officer

OFFICER REPORT

TO: Council

SUBJECT: **Monthly Report**

DATE: 21.10.19

AGENDA REF: ICEO3

AUTHOR: Stephanie Price - Grants Officer

Executive Summary

Grants Officer information report 5 July – 18 October 2019

Summary

Submitted – Full Business Case Grant Applications	4
Submitted – EOI Grant Applications	2
In-progress - Full Business Case Grant Applications	7
In-progress – EOI Grant Applications	3
Successful – Full Business Case Applications	1

Attachments

1. 31 Oct - Grants Monthly Information Report.pdf [↓](#)

Matthew Magin
Chief Executive Officer

Grants Officer - Information Report

5 July – 18 October 2019

Submitted - Full Business Case Grant Applications

Program	Project Name	Submission Due Date	Date Submitted	Outcome Due Date	Amount Applied for \$	Council Funding	Other Funding \$	Total Project Cost \$	BSC Corporate Plan Alignment - Please see key		BSC Plan & Strategy Alignments - Please see key
									Foundation Area	Community Priority	
Building our Regions Round 5	Balonne Recreation and Activities Master Plan	27/09/2019	26/09/2019	13/12/2019	\$300,000.00	\$0.00	\$0.00	\$300,000.00	CP1, CP4, CP5	1, 2, 4	EDP, CP, TP&S, CSS, TMS, AMP
Local Government Illegal Dumping Partnerships Program	Illegal Dumping Compliance Field Officer	6/09/2019	6/09/2019	1/12/2019	\$154,379.44	\$0.00	\$0.00	\$154,379.44	CP2, CP4, CP5	1, 2, 3, 4, 5	CP, EDP, TP&S, LDMP, TMS, DWQMP, BP, SRMP, WRRP
Local Government Illegal Dumping Hotspots Grant Program	Balonne Illegal Dumping Project	18/09/2019	18/09/2019	1/12/2019	\$57,500.00	In-Kind \$8,500	\$0.00	\$66,000.00	CP2, CP4, CP5	1, 2, 3, 4, 5	CP, EDP, TP&S, LDMP, TMS, DWQMP, BP, SRMP, WRRP
Rural Aid 10 Towns Makeover Initiative	Bollon Main Street Beautification Project	30/09/2019	30/09/2019	TBC	Minimum \$100,000 over 5 years	\$0.00	\$0.00	\$0.00	CP1, CP2, CP4, CP5	1, 2, 4	EDP, CP, TP&C, TMS, RVS

Submitted - EOI Grant Applications

Program	Project Name	Submission Due Date	Date Submitted	Outcome Due Date	FBC Due Date	FBC Outcome Due Date	Amount Applied for \$	Council Funding	Other Funding \$	Total Project Cost \$	BSC Corporate Plan Alignment - Please see key		BSC Plan & Strategy Alignments - Please see key
											Foundation Area	Community Priority	
Building our Regions Round 5	Bollon Digital Connectivity (Stage 2)	30/08/2019	29/08/2019	23/09/2019	25/10/2019	13/12/2019	\$822,500.00	\$0.00	\$130,000.00 (MDB EDP)	\$952,500.00	CP1, CP2, CP4, CP5	1, 2, 4	EDP, CP, TP&S, LSPP, LDMP, ICTSP, CCTV, TMS
Building our Regions Round 5	Balonne Aquatic Precinct - Swimming Pool Heating (Stage 2)	30/08/2019	29/08/2019	23/09/2019	25/10/2019	13/12/2019	\$400,000.00	\$0.00	\$0.00	\$400,000.00	CP1, CP4, CP5	1, 2, 4	EDP, CP, TP&S, CSS, TMS, AMP

1

Grants Officer - Information Report

5 July – 18 October 2019

In-Progress – Full Business Case Grant Applications

Program	Project Name	Submission Due Date	Amount Applied for \$	Council Funding	Other Funding \$	Total Project Cost \$	BSC Corporate Plan Alignment - Please see key		BSC Plan & Strategy Alignments - Please see key	
							Foundation Area	Community Priority		
Rail Trail Local Governments Grants Program	To be confirmed	In liaison with TMR	TBC	TBC	TBC	TBC	-	-	-	
Tackling Tough Times Together (FRRR)	Walter Austin Park – New seating, table and Shaded Area / Sprinkler System	24/10/2019	TBC	\$10,000 *in 19/20 budget for sprinkler	N/A	TBC	1, 2, 3, 4, 5	1, 2, 4, 5	EDP, CP, TP&S, TMS	
QLD Women's Week	TBC	31/10/2019	TBC	TBC	TBC	TBC	-	-	-	
Gambling Community Benefit Fund	Shire Trees – Painting Colourful Trees	31/10/2019	TBC	TBC	TBC	TBC	1, 2, 4, 5	1, 2, 3, 4, 5	EDP, CP, TP&S, TMS	
Year of the Outback Events Program	St George Showgrounds - Electric Gate / River Water to bore	4/11/2019	TBC	TBC	TBC	TBC	1, 2, 4, 5	4, 5	EDP, CP, TP&S, TMS	
Community Swimming Grants Program	Cover cost of Membership Fees – Dirranbandi and St George	8/11/2019	\$10,000	N/A	N/A	\$10,000	1, 2, 4, 5	1, 2, 5	CP	
Active Infrastructure Initiative	TBC	Opens End October – Closes end November	TBC	TBC	TBC	TBC	-	-	-	

Grants Officer - Information Report

5 July – 18 October 2019

In-Progress – EOI Grant Applications

Program	Project Name	Submission Due Date	Outcome Due Date	FBC Due Date	FBC Outcome Due Date	Amount Applied for \$	Council Funding	Other Funding \$	Total Project Cost \$	BSC Corporate Plan Alignment - Please see key		BSC Plan & Strategy Alignments - Please see key
										Foundation Area	Community Priority	
New South Wales Cross Border Commissioner's Infrastructure Fund	1) Digital Connectivity 2) Mungindi River Park 3) Hebel Goodoga Road	15/11/2019	Mid Dec	TBC	TBC	TBC	TBC	TBC	TBC	1, 2, 4, 5	1, 2, 4, 5	EDP, CP, TP&S, TMS

Successful - Full Business Case Grant Applications

Program	Project	Amount Applied For \$	Project commence date as per agreement	Project completion date as per agreement	Approved Funding \$	Council Funding \$	Other Funding \$	Total Project Cost \$	BSC Corporate Plan - Community Priority - Please see Key	BSC Corporate Plan Foundation Area - Please see Key	BSC Plans and Strategy Alignment - Please see Key
Tackling Tough Times Together	Restoration of the Nindigully Boomerangs	\$20,000.00	16/07/2019	15/01/2021	\$19,900.00	\$0.00	\$0.00	\$19,900.00	CP2, CP4	1, 2	EDP, CP, TP&S, TMS

Grants Officer - Information Report

5 July – 18 October 2019

KEY for Plan and Strategy Alignments

Key - Foundation Area

1	Community
2	Economy
3	Environment
4	Infrastructure & Planning
5	Governance

Key - Community Priority

CP1	Youth Retention
CP2	Small Town Sustainability
CP3	Skilling & Training
CP4	Value-add & Diversification
CP5	Shared Vision

Key - BSC Plans & Strategies

10 Year Capital Works Program	10YCWP	Community Plan	CP	Library Strategic Plan	LSP	St George CBD Master Plan	CBDMP
10 Year Plant Renewal Program	10YPRP	Community Safety Strategy	CSS	Local Disaster Management Plan	LDMP	Stock Route Management Plan	SRMP
Asset Management Plan	AMP	Drinking Water QMP	DWQMP	Long Term Financial Plan	LTFP	Tourism Marketing Strategy	TMS
Biosecurity Plan	BP	Economic Development Plan	EDP	Recreational Vehicle Strategy	RVS	Tourism Policy & Strategy	TP&S
CCTV Strategy	CCTV	ICT Strategic Plan	ICTSP	River Foreshore Master Plan	RFMP	Waste Reduction & Recycling Plan	WR&RP

(IFCS) FINANCE AND CORPORATE SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
ICFS1	<u>MONTHLY REPORT - DIRECTOR FINANCE & CORPORATE SERVICES</u>	Monthly Information Report – Director Finance & Corporate Services	288
ICFS2	<u>MONTHLY FINANCIAL INFORMATION REPORT SEPTEMBER 2019</u>	Monthly Financial Information Report for the period ended 30 September 2019.	293
ICFS3	<u>MONTHLY REPORT</u>	Monthly Information Report	348

OFFICER REPORT

TO: Council

SUBJECT: Monthly Report - Director Finance & Corporate Services

DATE: 18.10.19

AGENDA REF: ICFS1

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

Monthly Information Report – Director Finance & Corporate Services

St George Levee

- Meeting to catch up with landholder's legal representative on remaining three earth levee matters with additional documentation sent
- 1 block wall levee additional matter about to commence with documentation underway
- 5 block wall levee matters still to finalise

Land matters

- Thallon Grain Corp application for lease for the low cost camping area – report to Council
- Heritage Museum lease signed for existing site in Victoria Street

Complaints

- 1 staff complaint received (responded to by Infrastructure Services)
- 1 planning complaint received (pending response)
- 1 complaint received concerning a range of issues in Mungindi
- 2 RTI applications still progressing

Staffing

- Assisted Directorates recruitment and HR matters

Rates

- Rates discount period closed 13 September
- Notice of intention to sell – 3 properties remaining to go to auction on 1 November (unless otherwise settled) (note. 2 properties have settled the matter out of the original 5)
- Responded to requests for information on one sales of arrears matter (x3)

Finance

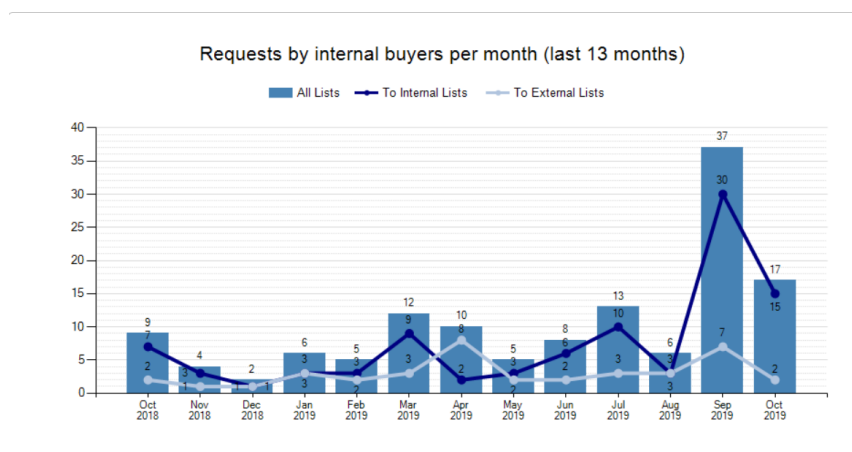
- Audit committee 8 October – see report to Council
- Financial statements certified by QAO

- Annual report – see report to Council
- QTC provided with schedule of potential drawdowns for rates scheme – documentation to be provided back to them
- Depreciation review presentation to council completed and an implementation plan underway

Procurement

- Wild Dog cluster fence –continuing to provide support to landholders for the two different programs underway:
 - Murray Darling Basin (applications now close 25 October)
 - Rates scheme
- Trade Services tender is currently out
- Gravel and wet and dry plant hire expires in December – an extension of time may be entered into
- Digital connectivity project – met with successful tenderer and contract being finalised

The following graph shows how many requests for quotation have been made utilising Vendor Panel for the month of September/October. The significant increase is due to the WDEF projects and other budgeted works. (18/10/2019)



St George Aerodrome

- Airport Master Plan adopted by council and now available on the website
- General aviation hangar development underway with site visit on 30 October and preparation specifications for design, survey and planning approvals.
- Licence agreement for shipping container notice of intention to terminate sent

IT Vision project

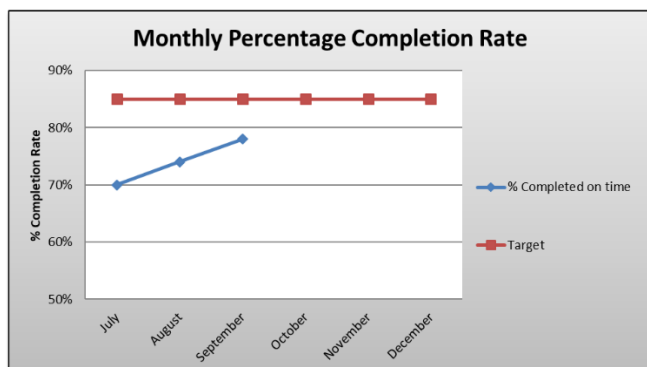
- Meeting with IT Vision scheduled 23 October
- Preview of Asset Finda software system compatible with IT Vision
- Project team meeting held and data cleansing commenced

Service requests

A total of 138 documents were created in Magiq for service requests for September with 108 completed on time giving a 78% average completion rate. This is still below the target of 85% but slowing improving. Council received 4 compliments in September.

	July	August	September	October	November	December
Total Documents	147	89	138			
Completed on Time	103	66	108			
Completed Late	23	7	16			
Pending & Overdue	21	16	14			
% completed on time	70%	74%	78%			
% Completed overall	86%	82%	90%			
Target	85%	85%	85%	85%	85%	85%

	% Completed on time	Target
July	70%	85%
August	74%	85%
September	78%	85%
October		85%
November		85%
December		85%



Other key projects/meetings

Risk module – A facilitator has been engaged to assist in finalising the operational risk assessments.

Quarter 1 report – the quarter 1 performance report has been delayed due to technical difficulties with CAMMs interplan system and will be presented to the November council meeting.

Scheduled ICT Steering Committee for November and Audit Committee for December.

CCTV

CCTV now live in Bollon and Dirranbandi under the safer communities funding.

Photos of some of the camera shots - Bollon



Photos of some of the camera shots - Dirranbandi



Attachments

Nil

Michelle Clarke
Director Finance & Corporate Services

OFFICER REPORT

TO: Council

SUBJECT: **Monthly Financial Information Report September 2019**

DATE: 21.10.19

AGENDA REF: ICFS2

AUTHOR: Tracey Lee - Manager Finance Services

Executive Summary

Monthly Financial Information Report for the period ended 30 September 2019.

Attachments

1. Monthly Finance Information Report - Sept 2019.pdf [↓](#)

Michelle Clarke
Director Finance & Corporate Services

Finance Information Report

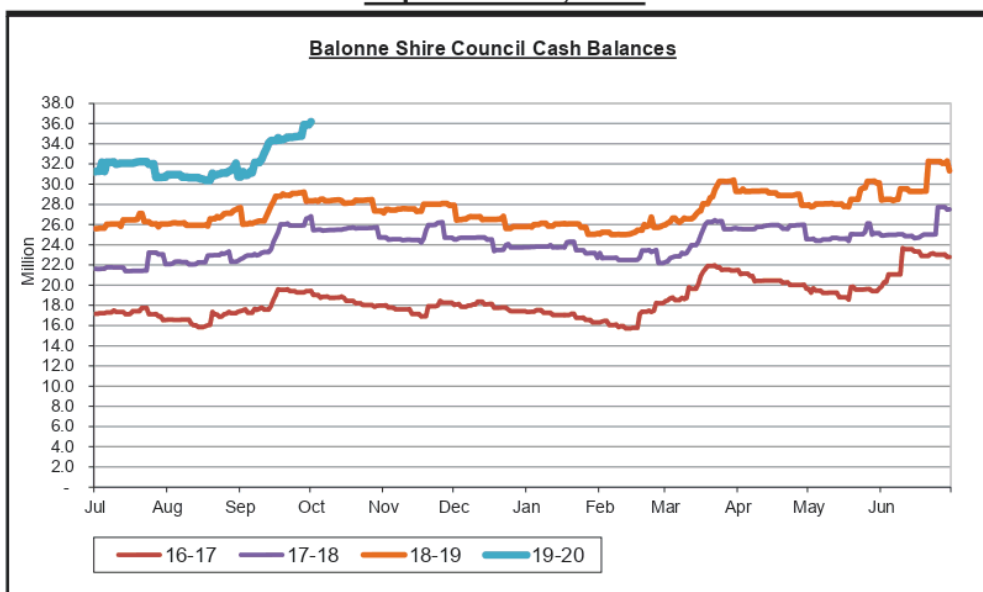
Month Ending 30 September 2019

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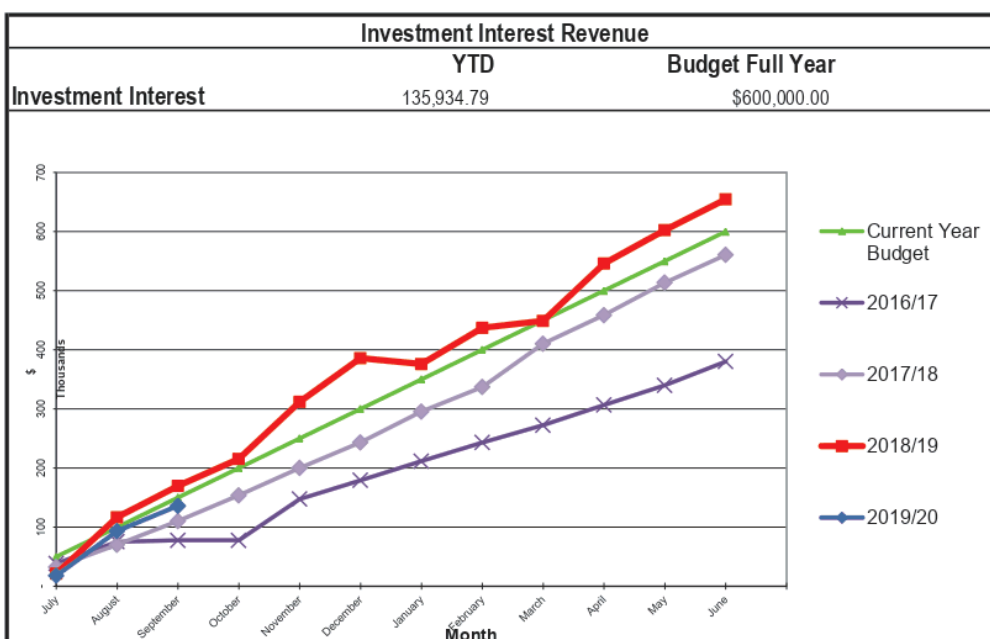
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Balonne Shire Council Cash Management Report

September 30, 2019



Cash Fund Balance			
Operational Fund:	Balance		
Cash on Hand	1,200.00	Short Term Deposits:-	
Cash at Bank	13,242,798.77	QTC	13,481,614.05
Short Term Deposits	18,020,968.19	Investments	-
Total Funds	\$31,264,966.96	Reserve Account	4,539,354.14
Trust Fund:		Total	18,020,968.19
Cash at Bank	\$230,938.63		



Revenue and Expenditure Report - Balonne Shire Council

 (Accounts: 0100-0002-0000 to 7900-7201-0000. 25% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

Financial Year Ending 2020 - (Budget for Full Year)

Version: 2019.9.3.1

REVENUE				EXPENSE			SURPLUS / (DEFICIENCY)				
30 Sep 2019		%	Budget	30 Sep 2019		%	Budget	30 Sep 2019		%	Budget
0044-0001 BALONNE SHIRE COUNCIL											
0100-0002 FINANCE GENERAL											
0110-0003 URBAN RATES											
0110-1110	Rates Urban General	588,855.39	47%	1,257,000							
0110-1130	Rates Interest	996.85	12%	8,000							
0110-2410	Urban Rates Discount Allowed				43,408.10	43%	100,000				
0110-2420	Pensioner Subsidy - Council				17,867.24	51%	35,000				
0110-0003 URBAN RATES		589,852.24	47%	1,265,000	61,275.34		45%	135,000	528,576.90	47%	1,130,000
0120-0003 RURAL RATES											
0120-1110	Rates - Gross Levy	2,929,899.29	49%	5,920,000							
0120-1130	Interest Rural	2,884.22	19%	15,000							
0120-2410	Discount Rural				255,896.66	47%	550,000				
0120-2420	Pensioner Subsidy - Council				680.00	40%	1,700				
0120-0003 RURAL RATES		2,932,783.51	49%	5,935,000	256,576.66		47%	551,700	2,676,206.85	50%	5,383,300
0130-0003 CHARGES ON LAND/LEGAL FEES											
0130-1130	Legal Interest	692.99	17%	4,000							
0130-0003 CHARGES ON LAND/LEGAL FEES		692.99	17%	4,000	0.00		---	0	692.99	17%	4,000
0140-0003 WDEF - SPECIAL RATES LOAN											
0140-2240	WDEF - SRLS EXPENDITURE (R1)				0.00	---	0				
0140-0003 WDEF - SPECIAL RATES LOAN		0.00	---	0	0.00		---	0	0.00	---	0
0150-0003 INVESTMENTS											
0150-1502	Interest on Investments	135,934.79	22%	620,000							
0150-0003 INVESTMENTS		135,934.79	22%	620,000	0.00		---	0	135,934.79	22%	620,000
0170-0003 GRANTS GENERAL											
0170-1611	Grant FAGS General	506,462.75	13%	4,000,891							
0170-1631	REDP Capital Funding	0.00	---	142,000							
0170-1632	State Funding - W4Q - Capital	0.00	---	734,000							
0170-1633	Federal Funding - Capital	0.00	---	309,000							
0170-1634	DROUGHT COMMUNITIES PROGRAMME	111,091.00	111%	100,000							
0170-2447	DROUGHT COMMUNITIES PROJECTS				0.00	---	0				
0170-0003 GRANTS GENERAL		617,553.75	12%	5,285,891	0.00		---	0	617,553.75	12%	5,285,891
0100-0002 FINANCE GENERAL		4,276,817.28	33%	13,109,891	317,852.00		46%	686,700	3,958,965.28	32%	12,423,191

Revenue and Expenditure Report - Balonne Shire Council

 (Accounts: 0100-0002-0000 to 7900-7201-0000. 25% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

Financial Year Ending 2020 - (Budget for Full Year)

Version: 2019.9.3.1

REVENUE				EXPENSE			SURPLUS / (DEFICIENCY)		
30 Sep 2019	%	Budget		30 Sep 2019	%	Budget	30 Sep 2019	%	Budget
0200-0002 ADMINISTRATION/CORPORATE									
0205-0003 CORPORATE SERVICES									
0205-1300	Search Fees	3,790.00	32%	12,000					
0205-1351	Printing/Stationery/Misc	753.89	151%	500					
0205-1352	Sale of Misc Surplus Equipment	0.00	---	500					
0205-1354	Council Documents	0.00	---	100					
0205-1355	Contribution Funding - Website	0.00	---	0					
0205-1610	LGGSP - Regional Asset Mgmt Strategy	212,520.00	---	0					
0205-1621	Traineeship Subsidy	0.00	---	25,000					
0205-1622	Paid Parental Leave Subsidy-Ctrlink	5,924.80	59%	10,000					
0205-1633	Grant - Drought Support	0.00	---	0					
0205-1634	REDP GRANT - GRANTS OFFICER	0.00	---	100,000					
0205-1650	State Fire Services Commission	0.00	---	11,000					
0205-1670	Superannuation Contribution Refunds	0.00	---	500					
0205-1810	Oncost Recovery	599,803.85	23%	2,650,000					
0205-1901	Gain/Loss Sale of Fixed Asset	0.00	---	0					
0205-1902	Insurance Recoupment	0.00	---	12,000					
0205-1903	Insurance Workers Comp. Recoupment	1,401.30	14%	10,000					
0205-1905	Land Gain/Loss Sale of Fixed Asset	0.00	---	0					
0205-1910	Gain on Revaluation Assets	0.00	---	0					
0205-2101	Salaries/Wages			440,182.36	27%	1,650,000			
0205-2102	Annual Leave Accrual			189,511.56	32%	600,000			
0205-2103	Long Service Leave Accrual			21,117.02	21%	100,000			
0205-2104	Sick Leave			81,798.44	41%	200,000			
0205-2105	Superannuation			155,876.12	25%	630,000			
0205-2106	Admin Training			27,408.40	37%	75,000			
0205-2107	Public Holidays			23,351.23	11%	215,000			
0205-2108	Recruitment Expenses			7,714.30	19%	40,000			
0205-2110	FBT Expense-Corp Serv Staff Only			0.00	---	10,000			
0205-2112	Parental Leave			8,711.73	87%	10,000			
0205-2113	Attendance Bonus - All Staff			0.00	---	6,000			
0205-2202	Advertising-Corporate Services			14,451.40	145%	10,000			
0205-2203	Audit Fees			60.00	0%	45,000			
0205-2204	Bank Charges			2,040.45	19%	11,000			
0205-2205	Civic Receptions and Entertainment			1,142.28	13%	8,500			
0205-2207	Conferences and Deputations			1,008.59	3%	30,000			
0205-2209	Computer Services			70,727.20	49%	145,000			
0205-2211	Electricity-118 Victoria Street			7,900.78	23%	35,000			
0205-2214	Insurance-Wrkers Compensation Excess			84.77	17%	500			

Time 12:11 pm

Page 2

Date: 11-10-2019

Revenue and Expenditure Report - Balonne Shire Council

 (Accounts: 0100-0002-0000 to 7900-7201-0000. 25% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

Financial Year Ending 2020 - (Budget for Full Year)

Version: 2019.9.3.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	30 Sep 2019	%	Budget	30 Sep 2019	%	Budget	30 Sep 2019	%	Budget
0205-2215 Insurance - Workers Compensation				71,798.69	110%	65,000			
0205-2216 Insurance - Public Risk				0.00	---	90,000			
0205-2217 Insurance - Other				226,672.06	99%	230,000			
0205-2218 Insurance Workers Comp Claim Paymts				51.01	1%	10,000			
0205-2219 Internal Audit				2,473.22	10%	25,000			
0205-2220 Citizenship Ceremonies				0.00	---	100			
0205-2221 Legal Expenses				3,050.35	6%	50,000			
0205-2222 Postage-Corporate Services				4,821.63	28%	17,500			
0205-2223 Printing and Stationery-Corporate Se				16,348.42	47%	35,000			
0205-2225 Rates-Charges-118 Victoria				150.52	50%	300			
0205-2226 Websters Building Maintenance				0.00	---	0			
0205-2227 Maintenance/Operations				28,432.18	18%	155,000			
0205-2228 Subscriptions				62,229.03	96%	65,000			
0205-2229 Telephone-Corporate Services				13,803.98	46%	30,000			
0205-2230 Vehicle Expenses-MFA & CEO				5,848.44	13%	46,000			
0205-2231 Valuation Fees-DNR				0.00	---	3,000			
0205-2235 Cents Rounding Expense				0.69	7%	10			
0205-2236 Meals on Wheels Building				0.00	---	0			
0205-2270 Workplace Health/Safety				56,348.12	35%	160,000			
0205-2274 IR/HR Expense				0.00	---	40,000			
0205-2301 Depreciation Corporate Services				20,000.01	25%	80,000			
0205-2302 Amortisation of Software				0.00	---	0			
0205-2402 Bad Debts - Rates				0.00	---	5,000			
0205-2403 Bad Debts - Other				0.00	---	1,000			
0205-2407 QTC Finance Cost Corporate				24,881.00	32%	77,574			
0205-2447 Operational Projects				72,361.67	27%	270,410			
0205-2448 Office Equipment Write-Off				0.00	---	0			
0205-2450 REDP - GRANTS OFFICER				14,260.29	14%	100,000			
0205-2510 C & C Rental Concessional				11,700.00	23%	50,700			
0205-0003 CORPORATE SERVICES	824,193.84	29%	2,831,600	1,688,317.94	31%	5,427,594	(864,124.10)	33%	(2,595,994)
0206-0003 COUNCILLORS SERVICES									
0206-2101 Councillors' Remuneration				109,015.26	25%	432,556			
0206-2207 Conferences and Deputations-Council				6,601.12	26%	25,000			
0206-2210 Council Elections				0.00	---	25,000			
0206-2213 Misc Meeting Expenditure				6,341.87	58%	11,000			
0206-2217 Councillors Accident Insurance				0.00	---	750			
0206-2227 Maintenance/Operations				344.20	3%	10,000			
0206-2230 Travelling Expenses-Councillors				0.00	---	3,000			

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	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	30 Sep 2019	%	Budget	30 Sep 2019	%	Budget	30 Sep 2019	%	Budget
0206-0003 COUNCILLORS SERVICES	0.00	---	0	122,302.45	24%	507,306	(122,302.45)	24%	(507,306)
0210-0003 STORES ADMINISTRATION									
0210-1810 Oncosts-Stores	3,479.80	10%	35,000						
0210-1901 Gain/Loss on Sale of Surplus Stock	0.00	---	0						
0210-2227 Maintenance/Operations				0.00	---	100			
0210-2233 Stocktake Variation				0.00	---	0			
0210-2447 Operational Projects				0.00	---	0			
0210-0003 STORES ADMINISTRATION	3,479.80	10%	35,000	0.00	---	100	3,479.80	10%	34,900
0200-0002 ADMINISTRATION/CORPORATE	827,673.64	29%	2,866,600	1,810,620.39	31%	5,935,000	(982,946.75)	32%	(3,068,400)
0300-0002 PLANNING & DEVELOPMENT									
0310-0003 DEVELOPMENT - PLANNING									
0310-1302 Development Planning Fees/Charges	2,496.00	8%	30,000						
0310-1400 Fines	0.00	---	0						
0310-2106 Training				0.00	---	5,000			
0310-2221 Legal Fees-Planning				0.00	---	20,000			
0310-2227 Maintenance/Operations				10,416.56	12%	85,000			
0310-2447 Operational Projects				493.82	2%	30,000			
0310-0003 DEVELOPMENT - PLANNING	2,496.00	8%	30,000	10,910.38	8%	140,000	(8,414.38)	8%	(110,000)
0320-0003 DEVELOPMENT -									
0320-1300 Building Search Fees	291.00	15%	2,000						
0320-1302 Swimming Pool Inspection Fee	0.00	---	3,500						
0320-1304 Building Fees/Permits	3,380.50	13%	26,000						
0320-1305 House Removal Inspection Fees	0.00	---	0						
0320-1400 Fines	0.00	---	0						
0320-2106 Training				0.00	---	2,500			
0320-2227 Maintenance/Operations				9,072.90	10%	90,000			
0320-2447 Operational Projects				0.00	---	2,000			
0320-0003 DEVELOPMENT -	3,671.50	12%	31,500	9,072.90	10%	94,500	(5,401.40)	9%	(63,000)
0340-0003 ECONOMIC DEVELOPMENT									
0340-1622 Subsidy - State	0.00	---	0						
0340-1623 Grant-Federal-Operational	0.00	---	0						
0340-1624 Grant - Murray Darling Program	0.00	---	0						
0340-1634 REDP GRANT - ECONOMIC DEVEL	0.00	---	150,000						
0340-2101 Salaries/Wages				0.00	---	0			
0340-2106 Training				0.00	---	0			

Revenue and Expenditure Report - Balonne Shire Council

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Version: 2019.9.3.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	30 Sep 2019	%	Budget	30 Sep 2019	%	Budget	30 Sep 2019	%	Budget
0340-2110 FBT Expense - Eco Dev				0.00	---	0			
0340-2201 Precepts - Economic Development				0.00	---	0			
0340-2214 General Expenses				23,913.03	38%	63,400			
0340-2447 Operational Projects				(4,396.84)	-16%	27,000			
0340-2449 Murrumbidgee Darling Program				0.00	---	0			
0340-2450 REDP - ECONOMIC DEVELOPMENT				38,610.31	18%	211,000			
0340-0003 ECONOMIC DEVELOPMENT	0.00	---	150,000	58,126.50	19%	301,400	(58,126.50)	38%	(151,400)
0350-0003 TOURISM SERVICES									
0350-1610 FRRR NINDIGULLY BOOMERANG GRANT	19,900.00	---	0						
0350-1622 Subsidy - State-Operational	0.00	---	25,000						
0350-1631 Contribution - Advertising	0.00	---	1,700						
0350-1632 Subsidy - Capital	0.00	---	0						
0350-2201 Tourism Memberships				9,969.01	62%	16,000			
0350-2214 General Expenses				182.35	9%	2,000			
0350-2447 Operational Projects				21,182.99	17%	128,000			
0350-0003 TOURISM SERVICES	19,900.00	75%	26,700	31,334.35	21%	146,000	(11,434.35)	10%	(119,300)
0355-0003 VISITOR SERVICES									
0355-1351 VIC Sales	13,010.05	33%	40,000						
0355-1352 VIC Internet Charges	0.00	---	100						
0355-1353 VIC Refreshment Sales	2.00	1%	350						
0355-1354 VIC Craft Revenue	2,208.65	37%	6,000						
0355-1901 VIC Profit/Loss Sale of Assets	0.00	---	0						
0355-2106 VIC Training - Staff				719.59	9%	8,000			
0355-2202 VIC Advertising				45.42	2%	2,000			
0355-2227 VIC Maintenance/Operations				91,368.85	44%	210,000			
0355-2228 VIC Cost of Sales				14,098.83	44%	32,000			
0355-2229 VIC Internet Service Expenditure				0.00	---	200			
0355-2230 VIC Refreshments - Cost of Sales				39.16	10%	400			
0355-2233 VIC Craft Expenditure				1,096.63	22%	5,000			
0355-2301 Depreciation VIC				3,750.00	25%	15,000			
0355-2447 VIC Operational Projects				140.15	2%	8,000			
0355-2448 VIC Equipment Writeoff				0.00	---	0			
0355-0003 VISITOR SERVICES	15,220.70	33%	46,450	111,258.63	40%	280,600	(96,037.93)	41%	(234,150)
0360-0003 LAND DEVELOPMENT									
0360-1351 LFR Gain on Sale of Land	0.00	---	0						
0360-2228 Legal Costs for Land				0.00	---	0			

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Version: 2019.9.3.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	30 Sep 2019	%	Budget	30 Sep 2019	%	Budget	30 Sep 2019	%	Budget
0360-0003 LAND DEVELOPMENT	0.00	---	0	0.00	---	0	0.00	---	0
0300-0002 PLANNING & DEVELOPMENT	41,288.20	15%	284,650	220,702.76	23%	962,500	(179,414.56)	26%	(677,850)
0400-0002 TRANSPORT & DRAINAGE									
0401-0003 WORKS FINANCE									
0401-1351 Sales Miscellaneous	0.00	---	0						
0401-1611 FAGS Grant Roads	202,506.75	13%	1,588,096						
0401-1612 TIDS Grant State Capital	0.00	---	440,000						
0401-1615 R2R Grant Capital	0.00	---	913,160						
0401-1616 Capital Grant - CBD Beautification	0.00	---	0						
0401-1617 Capital Grant - Bus Shelter	0.00	---	0						
0401-1624 Capital Grants - Building our Region	0.00	---	0						
0401-1626 Noondoo-Thallon Rd Freight Subsidy	0.00	---	0						
0401-1627 REDP GRANT-DIRRRAN RAIL & RIVER	0.00	---	0						
0401-1628 REDP GRANT-ST GEORGE RIVER	0.00	---	0						
0401-1629 REDP GRANT-STG STORMWATER IS	0.00	---	0						
0401-1631 Developer Contribution-Roadworks-Cap	0.00	---	0						
0401-1633 Flood Damage 2017	0.00	---	0						
0401-1637 FD 2012 Flood -Project Consult Claim	0.00	---	0						
0401-1638 FD 2011 Flood -Project Consult Claim	0.00	---	0						
0401-2621 FD Flood Damage 2011 Project Mngment				0.00	---	0			
0401-2623 FD Flood Damage 2012 Project Mngment				0.00	---	0			
0401-0003 WORKS FINANCE	202,506.75	7%	2,941,256	0.00	---	0	202,506.75	7%	2,941,256
0405-0003 WORKS ADMINISTRATION									
0405-1351 Training Recoupment	0.00	---	0						
0405-1621 Traineeship Subsidy	0.00	---	0						
0405-1810 Oncosts	204,873.10	22%	950,000						
0405-2101 Salaries/Wages				323,482.05	32%	1,025,000			
0405-2106 Training				56,317.10	38%	150,000			
0405-2108 Wet Weather				0.00	---	10,000			
0405-2111 FBT Expense - Technical Services				0.00	---	5,000			
0405-2202 Works Advertising				0.00	---	10,000			
0405-2227 Maintenance/Operations				30,511.26	31%	100,000			
0405-2230 Travelling Expenses				34,258.61	27%	125,000			
0405-2270 Workplace Health/Safety				0.00	---	0			
0405-2274 Enterprise Bargaining - State				0.00	---	0			
0405-2301 Depreciation Works Admin				900.00	25%	3,600			
0405-2302 Amortisation of Software				0.00	---	0			

Revenue and Expenditure Report - Balonne Shire Council

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Financial Year Ending 2020 - (Budget for Full Year)

Version: 2019.9.3.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	30 Sep 2019	%	Budget	30 Sep 2019	%	Budget	30 Sep 2019	%	Budget
0405-2447 Operational Projects				0.00	---	0			
0405-2510 Tech Concessional Rental				14,673.77	49%	30,000			
0405-0003 WORKS ADMINISTRATION	204,873.10	22%	950,000	460,142.79	32%	1,458,600	(255,269.69)	50%	(508,600)
0410-0003 ROADS									
0410-1901 Gain/Loss on Road Swap	0.00	---	0						
0410-2227 Maintenance/Operations				588,927.31	24%	2,500,000			
0410-2279 Flood Damage 2017				13,255.00	---	0			
0410-2282 FD Flood Damage Restoration Feb 2012				0.00	---	0			
0410-2283 FD Flood Damage 2013				0.00	---	0			
0410-2301 Depreciation Roads				988,464.24	25%	3,953,857			
0410-2447 Operational Projects				0.00	---	60,000			
0410-0003 ROADS	0.00	---	0	1,590,646.55	24%	6,513,857	(1,590,646.55)	24%	(6,513,857)
0415-0003 STREETS									
0415-2227 Maintenance/Operations				170,260.06	17%	1,000,000			
0415-2301 Depreciation Streets				112,981.50	25%	451,926			
0415-2447 Operational Projects				0.00	---	0			
0415-0003 STREETS	0.00	---	0	283,241.56	20%	1,451,926	(283,241.56)	20%	(1,451,926)
0420-0003 BRIDGES									
0420-2227 Maintenance/Operations				0.00	---	50,000			
0420-2301 Depreciation Bridges				32,845.26	25%	131,381			
0420-2407 QTC Finance Cost Bridges				2,788.61	28%	10,000			
0420-0003 BRIDGES	0.00	---	0	35,633.87	19%	191,381	(35,633.87)	19%	(191,381)
0425-0003 STORMWATER DRAINAGE									
0425-1610 Grant - State-Capital	0.00	---	0						
0425-2227 Maintenance/Operations				572.27	1%	40,000			
0425-2301 Depreciation Drainage				50,660.76	25%	202,643			
0425-2407 QTC Finance Cost Drainage				0.00	---	0			
0425-2447 Operational Projects				0.00	---	0			
0425-0003 STORMWATER DRAINAGE	0.00	---	0	51,233.03	21%	242,643	(51,233.03)	21%	(242,643)
0430-0003 WORKS DEPOTS									
0430-2227 Maintenance/Operations				33,726.10	19%	180,000			
0430-2301 Depreciation Depots				27,500.01	25%	110,000			
0430-2407 QTC Finance Cost Works Depots				4,545.67	30%	15,215			
0430-2447 Operational Projects				0.00	---	0			

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Financial Year Ending 2020 - (Budget for Full Year)

Version: 2019.9.3.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	30 Sep 2019	%	Budget	30 Sep 2019	%	Budget	30 Sep 2019	%	Budget
0430-0003 WORKS DEPOTS	0.00	---	0	65,771.78	22%	305,215	(65,771.78)	22%	(305,215)
0440-0003 AERODROMES									
0440-1306 Lease Charges	8,019.20	40%	20,000						
0440-1308 Airport Fees	40.00	---	0						
0440-1351 STG Automatic Weather Station Revenue	0.00	---	0						
0440-1610 Capital Grant - Aerodrome	0.00	---	200,000						
0440-1620 Operating Grant - Aerodrome	0.00	---	0						
0440-1636 FD Claim - Aerodrome	0.00	---	0						
0440-2227 Maintenance/Operations				21,415.21	13%	160,000			
0440-2301 Depreciation Aerodromes				37,500.00	25%	150,000			
0440-2447 Operational Projects				36,880.07	---	0			
0440-2451 FD STG AERODROME 2011				0.00	---	0			
0440-0003 AERODROMES	8,059.20	4%	220,000	95,795.28	31%	310,000	(87,736.08)	97%	(90,000)
0450-0003 PLANT & EQUIPMENT									
0450-1613 Grant - Qld Disaster Resilience Fund	25,878.00	---	0						
0450-1622 Federal Fuel Subsidy	3,486.00	6%	60,000						
0450-1630 CTP Loyalty Bonus	0.00	---	0						
0450-1810 Plant Oncosts	15,327.22	22%	70,000						
0450-1850 Plant Hire - Capital Works	18,697.84	4%	500,000						
0450-1851 Plant Hire - Current Works	756,276.02	33%	2,300,000						
0450-1901 Gain/Loss on Sale of Fixed Assets	0.00	---	0						
0450-1902 QT Rego Refunds	0.00	---	2,000						
0450-2219 Motor Vehicle/Plant Operations				452,040.75	24%	1,900,000			
0450-2228 Cost of Equipment Sales				0.00	---	2,500			
0450-2301 Depreciation Plant				162,500.01	25%	650,000			
0450-2447 Floating Plant & Loose Tools				3,803.76	4%	95,000			
0450-2448 Plant Write-off				0.00	---	0			
0450-0003 PLANT & EQUIPMENT	819,665.08	28%	2,932,000	618,344.52	23%	2,647,500	201,320.56	71%	284,500
0460-0003 FLOOD MITIGATION									
0460-1622 EMQ House Raising Grant	0.00	---	0						
0460-1623 Levee Construction Grant (DLG)	0.00	---	0						
0460-1624 Royalties for Regions Stage 2 Levee	0.00	---	0						
0460-2227 Maintenance/Operations				141.19	0%	50,000			
0460-2301 Depreciation Flood Mitigation				22,749.99	25%	91,000			
0460-2447 Operational Projects				0.00	---	0			
0460-0003 FLOOD MITIGATION	0.00	---	0	22,891.18	16%	141,000	(22,891.18)	16%	(141,000)

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Version: 2019.9.3.1

REVENUE				EXPENSE				SURPLUS / (DEFICIENCY)			
	30 Sep 2019	%	Budget		30 Sep 2019	%	Budget		30 Sep 2019	%	Budget
0400-0002 TRANSPORT & DRAINAGE	1,235,104.13	18%	7,043,256		3,223,700.56	24%	13,262,122		(1,988,596.43)	32%	(6,218,866)
0500-0002 COMMUNITY & CULTURAL											
0501-0003 COMMUNITY DEVELOPMENT											
0501-1351 Community Events - Cash Sales	23,123.35	---	0								
0501-1623 Grant - Operational	0.00	---	500,000								
0501-1624 BALONNE REMEMBERS - End of WW1 Cent	(3,000.00)	---	0								
0501-1625 CELEBRATING MULTICULTURAL QLD	0.00	---	0								
0501-1626 MULTICULTURAL DEVELOPMENT	0.00	---	0								
0501-1627 EMPOWERING OUR COMMUNITY	0.00	---	23,750								
0501-1628 MDB EDP-Dirran Business Impr Scheme	230,000.00	---	0								
0501-1631 Grant-Get Ready Qld	11,256.33	102%	11,000								
0501-1632 Subsidy - Capital	0.00	---	0								
0501-1634 Grant - SW Hospital and Health Serv	0.00	---	147,000								
0501-2101 Salaries/Wages					64,968.00	32%	200,000				
0501-2106 Training					1,590.36	16%	10,000				
0501-2201 Concessional Rent					0.00	---	0				
0501-2202 Community Services-Advertising					0.00	---	1,500				
0501-2227 Maintenance/Operations					5,890.24	589%	1,000				
0501-2301 Depreciation Community Development					30.00	25%	120				
0501-2447 Operational Projects					93,040.42	8%	1,206,250				
0501-2448 MDB EDP-Dirran Business Impr Scheme					0.00	---	0				
0501-0003 COMMUNITY DEVELOPMENT	261,379.68	38%	681,750		165,519.02	12%	1,418,870		95,860.66	-13%	(737,120)
0502-0003 FLOOD RECOVERY SERVICES											
0502-2101 Salaries/Wages					0.00	---	0				
0502-0003 FLOOD RECOVERY SERVICES	0.00	---	0		0.00	---	0		0.00	---	0
0505-0003 LIBRARIES											
0505-1305 LIB Internet Charges	0.00	---	0								
0505-1306 Photocopying Charges	3.27	33%	10								
0505-1401 Library - Miscellaneous	0.00	---	50								
0505-1611 Grant - Murray Darling Basin EcDevel	75,000.00	---	0								
0505-1620 Subsidy - State	0.00	---	25,000								
0505-2106 Training					474.23	16%	3,000				
0505-2226 Dirran Rural Transaction Library Con					15,345.89	31%	50,000				
0505-2227 Maintenance/Operations					57,982.35	32%	180,000				
0505-2301 Depreciation Libraries					1,260.01	27%	4,700				
0505-2302 Amortisation of Software					170.00	17%	1,020				

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	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	30 Sep 2019	%	Budget	30 Sep 2019	%	Budget	30 Sep 2019	%	Budget
0505-2447 Operational Projects				10,281.47	27%	37,655			
0505-2451 Dirran RTC E-Tech Upgrade				0.00	---	0			
0505-0003 LIBRARIES	75,003.27	299%	25,060	85,513.95	31%	276,375	(10,510.68)	4%	(251,315)
0510-0003 HOUSING									
0510-1710 Rent Revenue	30,106.14	19%	160,000						
0510-1901 Gain/Loss on Sale of Fixed Assets	0.00	---	0						
0510-2227 Maintenance/Operations				23,775.59	18%	130,000			
0510-2228 Cost of House Sales				552.75	---	0			
0510-2301 Depreciation Housing				21,999.99	25%	88,000			
0510-2447 Operational Projects				0.00	---	40,000			
0510-0003 HOUSING	30,106.14	19%	160,000	46,328.33	18%	258,000	(16,222.19)	17%	(98,000)
0515-0003 PUBLIC COMMUNICATION									
0515-1610 Grant - State	0.00	---	0						
0515-1611 Grant - MDB EDP Digital Connectivity	850,000.00	---	0						
0515-1612 Test	0.00	---	0						
0515-2227 Maintenance/Operations				794.19	32%	2,500			
0515-2301 Depreciation Public Communication				0.00	---	0			
0515-2447 Operational Projects				3,820.00	---	0			
0515-2448 MDB EDP-Digital Connectivity Project				0.00	---	0			
0515-0003 PUBLIC COMMUNICATION	850,000.00	---	0	4,614.19	185%	2,500	845,385.81	<-999%	(2,500)
0520-0003 SPORT & RECREATION									
0520-1305 Hire Charges	3,275.68	60%	5,500						
0520-1611 Dirranbandi Multipurpose Sports	0.00	---	0						
0520-1621 Subsidy - State-Operational	0.00	---	0						
0520-1622 Subsidy - State-Capital	0.00	---	0						
0520-2227 Maintenance/Operations				45,789.00	38%	120,000			
0520-2301 Depreciation Sport & Recreation				19,749.99	25%	79,000			
0520-2447 Operational Projects				0.00	---	9,000			
0520-0003 SPORT & RECREATION	3,275.68	60%	5,500	65,538.99	32%	208,000	(62,263.31)	31%	(202,500)
0521-0003 SWIMMING POOLS									
0521-1305 Hire Charges - St George Pool	254.55	1%	28,000						
0521-1306 Hire Charges - Dirranbandi Pool	0.00	---	5,000						
0521-1611 Grant - MDB EDP Dirran Thermal Baths	350,000.00	---	0						
0521-1622 Subsidy - State - Capital	0.00	---	0						
0521-1635 Dept Education Dirran Pool Contribut	0.00	---	5,000						
0521-2106 Training - Volunteers Only				0.00	---	7,500			

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	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	30 Sep 2019	%	Budget	30 Sep 2019	%	Budget	30 Sep 2019	%	Budget
0521-2202 Swimming Pool Advertising				0.00	---	1,000			
0521-2227 Maintenance/Operations				38,896.35	11%	365,000			
0521-2229 Dirran Pool Committee				0.00	---	2,500			
0521-2301 Depreciation Pools				30,500.01	25%	122,000			
0521-2407 QTC Finance Cost Pools				0.00	---	0			
0521-2447 Operational Projects				0.00	---	0			
0521-2448 Dirran - Thermal Hot Baths				0.00	---	0			
0521-0003 SWIMMING POOLS	350,254.55	922%	38,000	69,396.36	14%	498,000	280,858.19	-61%	(460,000)
0522-0003 TENNIS COURTS									
0522-1305 Hire Charges	190.91	19%	1,000						
0522-2227 Maintenance/Operations				2,204.96	58%	3,800			
0522-2301 Depreciation Tennis Courts				3,750.00	25%	15,000			
0522-2447 Operational Projects				0.00	---	0			
0522-0003 TENNIS COURTS	190.91	19%	1,000	5,954.96	32%	18,800	(5,764.05)	32%	(17,800)
0525-0003 ARTS & HISTORY									
0525-1351 Revenue - Sale of St George's Bridge	0.00	---	100						
0525-1352 Revenue - River Country	0.00	---	100						
0525-1620 Subsidy - State - RADF	23,000.00	92%	25,000						
0525-1622 Subsidy -State	0.00	---	0						
0525-1632 Subsidy - Capital	0.00	---	0						
0525-2101 Salaries/Wages				0.00	---	0			
0525-2208 Contributions - R.A.D.F				18,029.50	52%	35,000			
0525-2227 Maintenance/Operations				2,993.98	43%	7,000			
0525-2228 Expenditure - Sale of History Books				0.00	---	100			
0525-2301 Depreciation Arts				3,650.01	25%	14,600			
0525-2447 Operational Projects				0.00	---	0			
0525-0003 ARTS & HISTORY	23,000.00	91%	25,200	24,673.49	44%	56,700	(1,673.49)	5%	(31,500)
0530-0003 PARKS & GARDENS									
0530-1305 Hire Charges	50.00	33%	150						
0530-1610 Get Playing Places and Spaces	0.00	---	0						
0530-1620 Subsidy - Capital - Cavanough Park	0.00	---	0						
0530-1621 Traineeship Subsidy	0.00	---	35,000						
0530-1633 FD Jan 2011 Restoration Work Claim	0.00	---	0						
0530-2101 Salaries/Wages-Parks & Garden Superv				31,667.27	22%	142,000			
0530-2102 Salaries/Wages-Parks & Gardn Trainee				2,079.28	5%	41,000			
0530-2227 Maintenance/Operations				146,441.46	29%	500,000			
0530-2280 FD Flood Damage Restoration Jan 2011				0.00	---	0			

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Financial Year Ending 2020 - (Budget for Full Year)

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	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	30 Sep 2019	%	Budget	30 Sep 2019	%	Budget	30 Sep 2019	%	Budget
0530-2301 Depreciation Parks & Gardens				26,250.00	25%	105,000			
0530-2447 Operational Projects				18,600.81	10%	180,000			
0530-0003 PARKS & GARDENS	50.00	0%	35,150	225,038.82	23%	968,000	(224,988.82)	24%	(932,850)
0535-0003 HALLS & CULTURAL CENTRES									
0535-1305 Hire Charges	1,539.55	22%	7,000						
0535-1611 Grant - Federal-Capital	0.00	---	0						
0535-1620 Subsidy - State	0.00	---	0						
0535-2227 Maintenance/Operations				24,826.02	17%	150,000			
0535-2301 Depreciation Halls				22,500.00	25%	90,000			
0535-2447 Operational Projects				0.00	---	3,000			
0535-2510 Caretaker Concessional Rental				0.00	---	11,960			
0535-0003 HALLS & CULTURAL CENTRES	1,539.55	22%	7,000	47,326.02	19%	254,960	(45,786.47)	18%	(247,960)
0545-0003 COMMUNITY ASSISTANCE									
0545-2208 Donations				6,950.00	35%	20,000			
0545-2209 Water & Waste Flood Rebate				0.00	---	0			
0545-2210 Rate Rebates / Remissions				6,089.03	41%	15,000			
0545-2447 Operational Projects				0.00	---	0			
0545-2820 Concessions Granted				(45.45)	-1%	6,000			
0545-0003 COMMUNITY ASSISTANCE	0.00	---	0	12,993.58	32%	41,000	(12,993.58)	32%	(41,000)
0550-0003 EMERGENCY SERVICES									
0550-1351 SES Miscellaneous Revenue	0.00	---	0						
0550-1610 Grant - State-Operational	0.00	---	21,000						
0550-2101 Emergency Services Call-Out				0.00	---	1,000			
0550-2227 Maintenance/Operations				17,019.50	85%	20,000			
0550-2301 Depreciation Emergency Services				6,249.99	25%	25,000			
0550-2447 Operational Projects				0.00	---	0			
0550-0003 EMERGENCY SERVICES	0.00	---	21,000	23,269.49	51%	46,000	(23,269.49)	93%	(25,000)
0555-0003 SHOWGROUNDS									
0555-1305 Hire Charges	19,705.84	79%	25,000						
0555-1611 MDB EDP Dirran Showgrounds Irrigatio	65,000.00	---	0						
0555-1620 Subsidy - State	0.00	---	0						
0555-1621 Subsidy - Federal - Capital	0.00	---	0						
0555-2227 Maintenance/Operations				42,793.44	27%	160,000			
0555-2236 Operating Leases				0.00	---	0			
0555-2301 Depreciation Showgrounds				43,749.99	25%	175,000			
0555-2447 Operational Projects				0.00	---	26,300			

Revenue and Expenditure Report - Balonne Shire Council

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	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	30 Sep 2019	%	Budget	30 Sep 2019	%	Budget	30 Sep 2019	%	Budget
0555-2449 Dirran Showgrounds Irrigation Upgrad				0.00	---	0			
0555-0003 SHOWGROUNDS	84,705.84	339%	25,000	86,543.43	24%	361,300	(1,837.59)	1%	(336,300)
0560-0003 WORK PROGRAM									
0560-2101 Salaries/Wages-WORK-BSC Employees				0.00	---	0			
0560-2447 Operational Projects				2,303.00	8%	30,000			
0560-0003 WORK PROGRAM	0.00	---	0	2,303.00	8%	30,000	(2,303.00)	8%	(30,000)
0575-0003 YOUTH DEVELOPMENT									
0575-2227 Maintenance/Operations				0.00	---	0			
0575-2447 Operational Projects				0.00	---	15,000			
0575-0003 YOUTH DEVELOPMENT	0.00	---	0	0.00	---	15,000	0.00	---	(15,000)
0580-0003 SAFER COMMUNITIES									
0580-1630 Telstra/LGAQ Contribution	0.00	---	53,500						
0580-2227 Maintenance/Operations				466.37	47%	1,000			
0580-2301 Depreciation Safer Communities				2,750.01	25%	11,000			
0580-2447 Operational Projects				0.00	---	0			
0580-0003 SAFER COMMUNITIES	0.00	---	53,500	3,216.38	27%	12,000	(3,216.38)	-8%	41,500
0585-0003 SKILLING QUEENSLANDERS									
0585-1622 Subsidy State - Operational	0.00	---	0						
0585-0003 SKILLING QUEENSLANDERS	0.00	---	0	0.00	---	0	0.00	---	0
0500-0002 COMMUNITY & CULTURAL	1,679,505.62	156%	1,078,160	868,230.01	19%	4,465,505	811,275.61	-24%	(3,387,345)
0600-0002 ENVIRONMENT & HEALTH SERVICES									
0605-0003 DOMESTIC ANIMAL CONTROL									
0605-1110 Domestic Animal Special Rates	14,910.00	50%	30,000						
0605-1130 Interest on Arrears Domestic Animals	41.61	21%	200						
0605-1201 Other Animal Registrations Urban	815.00	163%	500						
0605-1202 Impounding Fees Domestic Animals	355.00	12%	3,000						
0605-1203 Animal Registrations	29,762.50	74%	40,000						
0605-1307 Infringement Notices/Fines/Legal Fees	0.00	---	2,000						
0605-1351 Miscellaneous Dog Charges	1.82	0%	1,000						
0605-2106 Training Compliance				0.00	---	10,000			
0605-2202 Advertising-Dog&Cat				0.00	---	0			
0605-2226 Pound Facility Maintenance				1,262.02	42%	3,000			
0605-2227 Maintenance/Operations				67,308.68	35%	190,000			
0605-2301 Depreciation Domestic Animal Control				312.51	25%	1,250			

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	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	30 Sep 2019	%	Budget	30 Sep 2019	%	Budget	30 Sep 2019	%	Budget
0605-2447 Operational Projects				0.00	---	22,500			
0605-2510 LL Concessional Rental				0.00	---	0			
0605-0003 DOMESTIC ANIMAL CONTROL	45,885.93	60%	76,700	68,883.21	30%	226,750	(22,997.28)	15%	(150,050)
0610-0003 VERMIN CONTROL									
0610-2227 Maintenance/Operations				181.43	12%	1,500			
0610-2447 Operational Projects				0.00	---	0			
0610-0003 VERMIN CONTROL	0.00	---	0	181.43	12%	1,500	(181.43)	12%	(1,500)
0612-0003 URBAN FIRE CONTROL									
0612-2227 Maintenance/Operations				1,073.05	27%	4,000			
0612-2301 Depreciation Fire Control				225.00	25%	900			
0612-0003 URBAN FIRE CONTROL	0.00	---	0	1,298.05	26%	4,900	(1,298.05)	26%	(4,900)
0615-0003 CEMETERIES									
0615-1306 Cemetery Charges	11,582.81	29%	40,000						
0615-2227 Maintenance/Operations				20,838.43	26%	80,000			
0615-2301 Depreciation Cemeteries				1,500.00	25%	6,000			
0615-2447 Operational Projects				0.00	---	0			
0615-0003 CEMETERIES	11,582.81	29%	40,000	22,338.43	26%	86,000	(10,755.62)	23%	(46,000)
0625-0003 PUBLIC TOILETS									
0625-1620 Subsidy - State	0.00	---	0						
0625-2227 Maintenance/Operations				12,058.31	27%	45,000			
0625-2301 Depreciation Public Convenience				6,500.01	25%	26,000			
0625-2447 Operational Projects				358.53	14%	2,500			
0625-0003 PUBLIC TOILETS	0.00	---	0	18,916.85	26%	73,500	(18,916.85)	26%	(73,500)
0630-0003 WASTE MANAGEMENT									
0630-1306 Disposal Fees	0.00	---	0						
0630-2301 Depreciation Waste Management				75.00	25%	300			
0630-2630 Contribution - Cleansing Program				0.00	---	0			
0630-0003 WASTE MANAGEMENT	0.00	---	0	75.00	25%	300	(75.00)	25%	(300)
0635-0003 NATURAL ENVIRONMENT									
0635-1202 EPA Licence Fees	0.00	---	1,200						
0635-1620 Subsidy-State-Capital	0.00	---	0						
0635-2106 Training				3,024.46	50%	6,000			
0635-2214 General Expenses				14,961.48	37%	40,000			
0635-2228 EPA Licence Fees				752.86	3%	24,000			

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	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	30 Sep 2019	%	Budget	30 Sep 2019	%	Budget	30 Sep 2019	%	Budget
0635-2301 Depreciation Environmental Health				0.00	---	0			
0635-2447 Operational Projects				(2,903.73)	-24%	12,000			
0635-0003 NATURAL ENVIRONMENT	0.00	---	1,200	15,835.07	19%	82,000	(15,835.07)	20%	(80,800)
0640-0003 HEALTH INSPECTION									
0640-1202 Registration/Premises/Health	5,670.00	57%	10,000						
0640-1351 Sundry Revenue	699.30	---	0						
0640-1621 Traineeship Subsidy	0.00	---	0						
0640-2106 Training				0.00	---	0			
0640-2111 FBT Expense - Health/Environment				0.00	---	0			
0640-2202 Health Department Advertising				0.00	---	1,000			
0640-2221 Legal Expenses				0.00	---	0			
0640-2227 Maintenance/Operations				27,817.71	24%	115,000			
0640-2301 Depreciation Healthy Environment				0.00	---	0			
0640-2447 Operational Projects				0.00	---	0			
0640-2510 CES Concessional Rental				5,559.38	23%	23,660			
0640-0003 HEALTH INSPECTION	6,369.30	64%	10,000	33,377.09	24%	139,660	(27,007.79)	21%	(129,660)
0645-0003 PUBLIC HEALTH FACILITIES									
0645-1306 Bollon BN Clinic Lease	11,000.00	48%	23,000						
0645-2227 Maintenance/Operations				1,762.56	35%	5,000			
0645-2301 Depreciation Public Health				2,499.99	25%	10,000			
0645-2447 Operational Projects				0.00	---	0			
0645-0003 PUBLIC HEALTH FACILITIES	11,000.00	48%	23,000	4,262.55	28%	15,000	6,737.45	84%	8,000
0655-0003 RURAL SERVICES									
0655-1110 Feral Animal Special Rates	82,355.69	48%	170,000						
0655-1130 Interest on Arrears Feral Animal	14.64	1%	1,000						
0655-1150 WDEF - Interest Revenue	0.00	---	0						
0655-1203 Sale Impounded Stock/Impounding Fees	0.00	---	0						
0655-1204 Sale of Minor Plant	0.00	---	0						
0655-1307 Wild Dog Forum Registrations	0.00	---	0						
0655-1308 Wild Dog Exclusion Fencing Funding	(3,000.00)	-3%	110,000						
0655-1351 Stock Routes & Agistment Fees	8,910.77	111%	8,000						
0655-1611 MDB EDP - WDEF Project	1,000,000.00	---	0						
0655-1620 Subsidy -State-Stock Routes Facility	0.00	---	113,500						
0655-1621 Traineeship Subsidy	0.00	---	0						
0655-1622 REDP GRANT - STRATEGIC FENCING	0.00	---	293,240						
0655-1625 QMDC Grant	0.00	---	0						
0655-1630 DAFF Project-Balonne Shire	0.00	---	43,000						

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	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	30 Sep 2019	%	Budget	30 Sep 2019	%	Budget	30 Sep 2019	%	Budget
0655-1680 Stock Routes Claims - Major Works	0.00	---	0						
0655-2106 Training Rural Lands				0.00	---	8,000			
0655-2201 Precepts				0.00	---	255,000			
0655-2204 WDEF - Interest Expense				0.00	---	0			
0655-2214 Operations				74,784.00	25%	300,000			
0655-2215 Major Works - Stock Routes				0.00	---	0			
0655-2216 Wild Dog Bounty				16,939.09	48%	35,000			
0655-2228 Wild Dog Forum Expenses				0.00	---	0			
0655-2301 Depreciation Rural Services				3,249.99	25%	13,000			
0655-2308 WDEF - Project				46,261.10	46%	100,000			
0655-2444 Wild Dog Retainer				0.00	---	45,000			
0655-2445 Wild Dog Baiting				1,031.23	4%	25,000			
0655-2447 Operational Projects				15,110.73	1%	1,049,000			
0655-2448 DAFF Project - Balonne Shire Council				1,908.67	4%	43,000			
0655-2449 REDP - STRATEGIC FENCING *INACTIVE*				0.00	---	0			
0655-2450 REDP - STRATEGIC FENCING				0.00	---	293,240			
0655-2451 MDB EDP - WDEF Project				0.00	---	0			
0655-2510 SRO Concessional Rental				2,749.14	16%	16,900			
0655-0003 RURAL SERVICES	1,088,281.10	147%	738,740	162,033.95	7%	2,183,140	926,247.15	-64%	(1,444,400)
0600-0002 ENVIRONMENT & HEALTH SERVICES	1,163,119.14	131%	889,640	327,201.63	12%	2,812,750	835,917.51	-43%	(1,923,110)
0700-0002 COMMERCIAL SERVICES									
0705-0003 PRIVATE WORKS									
0705-1354 Profit /Loss on Private Works	0.00	---	1,000						
0705-1355 Private Works Revenue	0.00	---	25,000						
0705-1356 Private Works - Staff	472.02	3%	15,000						
0705-1357 Private Works - DTMR	0.00	---	0						
0705-2214 Private Works				4,858.05	19%	25,000			
0705-2215 Private Works - Staff				1,003.77	13%	7,500			
0705-2216 Private Works - DTMR				0.00	---	0			
0705-0003 PRIVATE WORKS	472.02	1%	41,000	5,861.82	18%	32,500	(5,389.80)	-63%	8,500
0713-0003 MAIN ROADS FLOOD DAMAGE									
0713-1363 DMR Claim-Flood Damage-2012-Restor	0.00	---	0						
0713-2278 DMR Flood Damage - Feb 2012-Restor				0.00	---	0			
0713-0003 MAIN ROADS FLOOD DAMAGE	0.00	---	0	0.00	---	0	0.00	---	0
0720-0003 MAIN ROADS RPC									
0720-1356 DMR Claim	1,271,538.61	44%	2,900,000						

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	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	30 Sep 2019	%	Budget	30 Sep 2019	%	Budget	30 Sep 2019	%	Budget
0720-2214 RPC Works				876,333.24	38%	2,300,000			
0720-0003 MAIN ROADS RPC	1,271,538.61	44%	2,900,000	876,333.24	38%	2,300,000	395,205.37	66%	600,000
0725-0003 MAIN ROADS RMPC									
0725-1356 DMR Claim	514,350.77	29%	1,800,000						
0725-2214 RMPC Works				466,021.28	33%	1,400,000			
0725-0003 MAIN ROADS RMPC	514,350.77	29%	1,800,000	466,021.28	33%	1,400,000	48,329.49	12%	400,000
0726-0003 MAIN ROADS MAINTENANCE									
0726-1356 DMR Claims	0.00	---	0						
0726-2214 Bulk Maintenance Works				0.00	---	0			
0726-0003 MAIN ROADS MAINTENANCE	0.00	---	0	0.00	---	0	0.00	---	0
0727-0003 MAIN ROADS MINOR WORKS									
0727-1356 DMR Claims	0.00	---	20,000						
0727-2214 Minor Works				0.03	0%	20,000			
0727-0003 MAIN ROADS MINOR WORKS	0.00	---	20,000	0.03	0%	20,000	(0.03)	---	0
0750-0003 STATE FIRE SERVICES									
0750-2225 Rates-Fire Levy				3,537.97	54%	6,600			
0750-0003 STATE FIRE SERVICES	0.00	---	0	3,537.97	54%	6,600	(3,537.97)	54%	(6,600)
0755-0003 THALLON RURAL FIRE BRIGADE									
0755-1120 Levy - Thallon Fire	3,780.08	50%	7,600						
0755-1130 Interest on Arrears- Thallon Fire	10.92	22%	50						
0755-2208 Contributions Thallon RFB				0.00	---	6,840			
0755-2410 Discount Allowed-Thallon Fire				345.52	45%	760			
0755-0003 THALLON RURAL FIRE BRIGADE	3,791.00	50%	7,650	345.52	5%	7,600	3,445.48	>999%	50
0700-0002 COMMERCIAL SERVICES	1,790,152.40	38%	4,768,650	1,352,099.86	36%	3,766,700	438,052.54	44%	1,001,950
0800-0002 DISASTER MANAGEMENT									
0805-0003 DISASTER MANAGEMENT									
0805-1613 Grant - Qld Disaster Resilience Fund	0.00	---	0						
0805-1620 NATURAL DISASTER RESILIENCE	0.00	---	140,000						
0805-2214 General Expenses				1,597.45	---	0			
0805-2447 Operational Projects				0.00	---	200,000			
0805-2450 QRDF - SWQ Disaster Officer				0.00	---	0			
0805-0003 DISASTER MANAGEMENT	0.00	---	140,000	1,597.45	1%	200,000	(1,597.45)	3%	(60,000)

Revenue and Expenditure Report - Balonne Shire Council

 (Accounts: 0100-0002-0000 to 7900-7201-0000. 25% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

Financial Year Ending 2020 - (Budget for Full Year)

Version: 2019.9.3.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	30 Sep 2019	%	Budget	30 Sep 2019	%	Budget	30 Sep 2019	%	Budget
0800-0002 DISASTER MANAGEMENT	0.00	---	140,000	1,597.45	1%	200,000	(1,597.45)	3%	(60,000)
4000-0002 SEWERAGE									
4110-0003 SEWERAGE CHARGES									
4110-1120 Sewerage Charges	582,627.72	50%	1,160,000						
4110-1130 Interest on Arrears - Gross Levy	698.71	14%	5,000						
4110-2410 Discount Allowed				44,537.00	45%	100,000			
4110-0003 SEWERAGE CHARGES	583,326.43	50%	1,165,000	44,537.00	45%	100,000	538,789.43	51%	1,065,000
4140-0003 DEBT MANAGEMENT									
4140-2406 QTC Finance Cost Sewer				0.00	---	0			
4140-0003 DEBT MANAGEMENT	0.00	---	0	0.00	---	0	0.00	---	0
4410-0003 SEWERAGE									
4410-1351 Sales Miscellaneous	0.00	---	2,000						
4410-1620 Subsidy - State-Capital Effluent Reu	0.00	---	0						
4410-2227 Maintenance/Operations				63,547.94	20%	320,000			
4410-2301 Depreciation Sewer				78,886.98	25%	315,548			
4410-2447 Operational Projects				0.00	---	0			
4440-2227 New Connections				0.00	---	5,000			
4410-0003 SEWERAGE	0.00	---	2,000	142,434.92	22%	640,548	(142,434.92)	22%	(638,548)
4000-0002 SEWERAGE	583,326.43	50%	1,167,000	186,971.92	25%	740,548	396,354.51	93%	426,452
5000-0002 WATER SUPPLY									
5110-0003 WATER CHARGES									
5110-1120 Water Charges - Gross Levy	961,232.90	50%	1,925,000						
5110-1130 Interest on Arrears - Gross Levy	1,642.47	14%	12,000						
5110-2410 Discount Allowed - Water Charges				71,790.88	44%	165,000			
5110-0003 WATER CHARGES	962,875.37	50%	1,937,000	71,790.88	44%	165,000	891,084.49	50%	1,772,000
5115-0003 EXCESS WATER CHARGES									
5115-1120 Excess Water Charges- Gross Levy	73,755.55	74%	100,000						
5115-1130 Interest on Arrears -Gross Levy	50.40	3%	2,000						
5115-2410 Discount Allowed				5,013.94	56%	9,000			
5115-0003 EXCESS WATER CHARGES	73,805.95	72%	102,000	5,013.94	56%	9,000	68,792.01	74%	93,000
5120-0003 WATER SALES									
5120-1351 Cash Sales	0.00	---	200,000						

Revenue and Expenditure Report - Balonne Shire Council

 (Accounts: 0100-0002-0000 to 7900-7201-0000. 25% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

Financial Year Ending 2020 - (Budget for Full Year)

Version: 2019.9.3.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	30 Sep 2019	%	Budget	30 Sep 2019	%	Budget	30 Sep 2019	%	Budget
5120-0003 WATER SALES	0.00	---	200,000	0.00	---	0	0.00	---	200,000
5125-0003 WATER OTHER INCOME									
5125-1633 Misc Equipment Sales	0.00	---	0						
5125-1635 Water Tower Rental-Mobile Phones etc	0.00	---	10,000						
5125-0003 WATER OTHER INCOME	0.00	---	10,000	0.00	---	0	0.00	---	10,000
5130-0003 GRANTS & SUBSIDIES									
5130-1621 Subsidy - Operational - State	0.00	---	0						
5130-1622 Subsidy-Operational-Federal	0.00	---	0						
5130-1625 Subsidy-State-Capital	0.00	---	0						
5130-0003 GRANTS & SUBSIDIES	0.00	---	0	0.00	---	0	0.00	---	0
5140-0003 DEBT MANAGEMENT									
5140-2407 QTC Finance Cost Water				5,720.36	17%	33,246			
5140-0003 DEBT MANAGEMENT	0.00	---	0	5,720.36	17%	33,246	(5,720.36)	17%	(33,246)
5410-0003 URBAN WATER SUPPLIES									
5410-1631 Contribution - Cash STG High School	0.00	---	1,000						
5410-2202 Water Notifications - Advertising				0.00	---	2,000			
5410-2221 Legal Fees				0.00	---	0			
5410-2227 Maintenance/Operations				232,346.06	23%	1,025,000			
5410-2229 Water-Community Education				0.00	---	0			
5410-2301 Depreciation Water				117,379.74	25%	469,519			
5410-2447 Operational Projects				0.00	---	0			
5410-0003 URBAN WATER SUPPLIES	0.00	---	1,000	349,725.80	23%	1,496,519	(349,725.80)	23%	(1,495,519)
5420-0003 WATER INSPECTIONS									
5420-1300 Special Meter Reading Fee	636.40	33%	1,900						
5420-1400 Fines & Penalties	400.00	40%	1,000						
5420-2214 General Expenses/Meter Reading				14,873.81	74%	20,000			
5420-0003 WATER INSPECTIONS	1,036.40	36%	2,900	14,873.81	74%	20,000	(13,837.41)	81%	(17,100)
5430-0003 WATER QUALITY TESTING									
5430-2214 General Expenses				71.77	1%	6,000			
5430-2447 Operational Projects				0.00	---	0			
5430-0003 WATER QUALITY TESTING	0.00	---	0	71.77	1%	6,000	(71.77)	1%	(6,000)
5440-0003 WATER CONNECTIONS									
5440-1350 Connection Fees	785.00	26%	3,000						

Revenue and Expenditure Report - Balonne Shire Council

 (Accounts: 0100-0002-0000 to 7900-7201-0000. 25% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

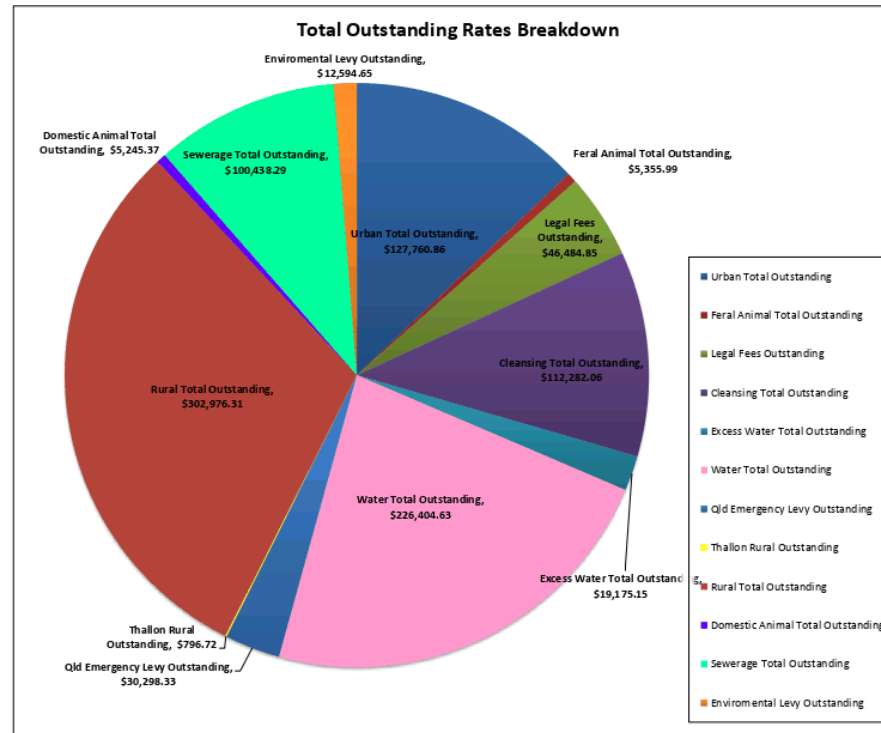
Financial Year Ending 2020 - (Budget for Full Year)

Version: 2019.9.3.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	30 Sep 2019	%	Budget	30 Sep 2019	%	Budget	30 Sep 2019	%	Budget
5440-2214 General Expenses				0.00	---	4,500			
5440-0003 WATER CONNECTIONS	785.00	26%	3,000	0.00	---	4,500	785.00	-52%	(1,500)
5000-0002 WATER SUPPLY	1,038,502.72	46%	2,255,900	447,196.56	26%	1,734,265	591,306.16	113%	521,635
6000-0002 WASTE MANAGEMENT									
6110-0003 CLEANSING CHARGES									
6110-1120 Cleansing Charges - Gross Levy	563,629.77	50%	1,130,000						
6110-1130 Interest on Arrears - Gross Levy	858.73	14%	6,000						
6110-1630 Contribution - General Fund	0.00	---	0						
6110-2214 Pensioner Concession Cleansing				0.00	---	0			
6110-2410 Discount Allowed - Cleansing				43,252.74	44%	98,000			
6110-0003 CLEANSING CHARGES	564,488.50	50%	1,136,000	43,252.74	44%	98,000	521,235.76	50%	1,038,000
6430-0003 CLEANSING SERVICES									
6430-1306 Disposal Fees - Waste	7,078.89	283%	2,500						
6430-1351 Sundry Revenue	0.00	---	500						
6430-1352 Scrap Metal Sales	100.00	10%	1,000						
6430-2202 Advertising-Cleansing				0.00	---	0			
6430-2214 Annual Town Clean-up				0.00	---	0			
6430-2215 Refuse Collection (Contract)				88,658.18	17%	526,000			
6430-2216 Landfill Maintenance				88,761.32	21%	427,500			
6430-2217 Hazardous Waste				0.00	---	0			
6430-2301 Depreciation Garbage				1,250.03	25%	5,000			
6430-2447 Operational Projects				0.00	---	65,000			
6430-0003 CLEANSING SERVICES	7,178.89	179%	4,000	178,669.53	17%	1,023,500	(171,490.64)	17%	(1,019,500)
6000-0002 WASTE MANAGEMENT	571,667.39	50%	1,140,000	221,922.27	20%	1,121,500	349,745.12	>999%	18,500
0044-0001 BALONNE SHIRE COUNCIL	13,207,156.95	38%	34,743,747	8,978,095.41	25%	35,687,590	4,229,061.54	-448%	(943,843)
TOTAL REVENUE & EXPENDITURE	13,207,156.95	38%	34,743,747	8,978,095.41	25%	35,687,590	4,229,061.54	-448%	(943,843)

**Balonne Shire Council Rate Status Report
As at 15/10/2019**

Total Outstanding Rate Percentage		12.66%
Total Outstanding Rate Percentage Prior Year		13.28%
Total Outstanding Rate Amount	\$	823,751.45
Total Outstanding Rate Amount Prior Year	\$	848,702.76
Total Outstanding Percentage not including - Brisbane Petroleum		9.89%
Total Outstanding Amount not including - Brisbane Petroleum	\$	643,229.64
Amount Outstanding with R&R	\$	189,855.72
Number of case files		53
Amount Outstanding with R&R passed the demand stage	\$	160,226.05
Number of case files		39
Payment Arrangement Amount	\$	57,639.41
Number of payment arrangements		110
Rates paid for the current month	\$	3,653,028.03
Total credit account amount (Unallocated Receipts)	-\$	153,779.14



CAPITAL GRANT, SUBSIDIES, CONTRIBUTIONS AND DONATIONS REPORT

GL #	Grant Program	Project Name	Grant Type (OP/Cap)	Approved Grant Amount	Total Grant Received	Actual Funding Received YTD	Milestone Dates	Milestone Amounts	Budget Amount 19/20	Notes
170-1631-0000	REDP	Project 14 - SIG River Foreshore	Cap	\$ 425,000.00	\$ 142,000.00	\$ -	Exec of Deed Milestone 1 Milestone 2	\$ 142,000.00 \$ 141,000.00 \$ 142,000.00	\$ 142,000.00	
170-1632-0000	W4Q	Thermal Springs Project	Cap	\$ 750,000.00		\$ -	50% upon endorsement 40% on spending 50% of allocation 10% upon project acquittal		\$ 134,000.00	Extension granted to 31/10/2019
170-1632-0000	W4Q	St George Depot Renovations	Cap	\$ 200,000.00		\$ -	50% upon endorsement 40% on spending 50% of allocation 10% upon project acquittal		\$ -	
170-1632-0000	W4Q 19-21	Dirranbandi Rising Sewerage Main Replacement	Cap	\$ 530,000.00	\$ 265,000.00	\$ -	50% upon endorsement 40% on spending 50% of allocation 10% upon project acquittal		\$ 265,000.00	
170-1632-0000	W4Q 19-21	St George & Dirranbandi Water Main, Fitting and Service Replacement	Cap	\$ 500,000.00	\$ 250,000.00	\$ -	50% upon endorsement 40% on spending 50% of allocation 10% upon project acquittal		\$ 250,000.00	
170-1632-0000	W4Q 19-21	Balonne Shire Entry Signs	Cap	\$ 120,000.00	\$ 60,000.00	\$ -	50% upon endorsement 40% on spending 50% of allocation 10% upon project acquittal		\$ 60,000.00	
170-1632-0000	W4Q 19-21	Balonne Shire Showgrounds Maintenance	Cap	\$ 50,000.00	\$ 25,000.00	\$ -	50% upon endorsement 40% on spending 50% of allocation 10% upon project acquittal		\$ 25,000.00	
170-1633-0000	Drought Communities Programme 2017/18	St George - Grey St Streetscape - Stage 3	Cap	\$ 95,563.00	\$ -	\$ -	18/12/2019	\$ 95,563.00	\$ 309,000.00	
170-1633-0000	Drought Communities Programme 2017/18	St George Show Ground Horse Stable Upgrade- Stage 3	Cap	\$ 29,244.00	\$ 14,622.00	\$ -	OS 30/04/2019	\$ 14,622.00 \$ 14,622.00		
170-1633-0000	Drought Communities Programme 2017/18	St George River Foreshore and Cultural Centre Facade	Cap	\$ 70,000.00	\$ 70,000.00	\$ -	15/05/2019	\$ 70,000.00		
170-1634-0000	Drought Communities Programme	Dirran & St George Community Projects (which includes \$10k rowden park, \$55k thallon toilets upgrade, \$100k secretaries office st george showgrounds) formerly Rowden Park Oval Playground DCP 46	Cap	\$ 165,000.00	\$ 100,000.00	\$ 111,091.00	OS 23/02/2019 30/10/2019	Various Various 10%	\$ 100,000.00	received funding also through Get in the Game so part of this will go towards other projects
350-1610-0000	FRRR - Tackling Tough Times Together	Restoration of Nindigully Boomerang	Cap	\$ 19,900.00	\$ -	\$ -	-	-		
401-1612-0000	TIDS	TIDS 2019/20	Cap			\$ -	funds paid quarterly	-	\$ 440,000.00	
401-1615-0000	R2R	Cubbie Gravel Resheet	Cap	\$ 275,233.00		\$ -	funds paid quarterly	-	\$ 913,160.00	Stage 1 Complete
401-1631-0000		Developer Contribution - Roadworks				\$ -		-	\$ -	
440-1610-0000	Dept State Dev, Manufact, Inf and Plan	St George Industrial Estate Air Services (+Council Contribution \$65000)	Cap	\$ 1,000,000.00	\$ 500,000.00	\$ -	1/05/2019 28/05/2020 29/03/2021	\$ 500,000.00 \$ 200,000.00 \$ 300,000.00	\$ 200,000.00	
450-4901-0000	QDRF	Disaster Recovery, Coordination and Operational Backup Power Supply (Generators)	Cap	\$ 86,260.00		\$ -	Capped Funding	\$ 86,260.00	\$ -	
501-1628-0000	Murray Darling Economic Development Program	MDP EDP - Dirran Business Improvement Scheme	Cap	\$ 492,000.00	\$ 230,000.00	\$ 230,000.00	19/20 1/06/2021 1/06/2021	\$ 150,000.00 \$ 80,000.00 \$ 20,000.00	\$ -	
580-1630-0000	Department of Industry, Innovation and Science	CCTV	Cap	\$ 53,550.00	\$ 24,998.00	\$ -	18/19 19/20	\$ 24,998.00 \$ 28,552.00		
635-1620-0000		Subsidy State Capital	Cap			\$ -			\$ -	
5130-1625-0002	LGG&SP	Dirranbandi WTP Upgrade	Cap	\$ 330,000.00	\$ 99,000.00	\$ -	18/19	\$ 99,000.00	\$ -	
TOTAL					\$ 1,638,620.00	\$ 341,091.00			\$ 2,838,160.00	

	Funding still to be received 19/20
	Payments in advance
	Funding to be received 20/21
	Funding still to be received 19/20
	Payments in advance
	Funding to be received 20/21
	Overdue Payments
	Funding received 18/19
	YTD Payments received 19/20
	New budget items

OPERATIONAL GRANT, SUBSIDIES, CONTRIBUTIONS AND DONATIONS REPORT

GL #	Grant Program	Project Name	Grant Type (OP/Cap)	Approved Grant Amount	Total Grant Received	Actual Funding Received YTD	Milestone Dates	Milestone Amounts	Budget Amount 19/20	Notes
170-1611-0000	FAGS	General Purpose Grant	Op	\$ 4,000,891.00	\$ 4,202,180.00	\$ 506,462.75	Jun-19	\$ 2,140,894.00	\$ 4,000,891.00	Adjustment based on actual 19/20 grant allocation
401-1611-0000		Identified Road Grant	Op	\$ 1,588,096.00	\$ 1,602,838.00	\$ 202,506.75	1st Quarter Aug 19	\$ 739,274.00	\$ 1,588,096.00	
							2nd Quarter Nov 19	\$ 739,274.00		
							3rd Quarter Feb-20	\$ 739,274.00		
							4th Quarter May-20	\$ 739,274.00		
							Advance Payment (20/21)	\$ 2,857,096.00		
205-1610-0000	LGGSP	Asset Management Strategy	Op	\$ 708,400.00	\$ 212,520.00	\$ 212,520.00	31/07/2019	\$ 212,520.00	\$ -	
205-1621-0000		Trainee Subsidy	Op		\$ 16,500.00	\$ -	1/08/2019	\$ 425,043.00	\$ -	
205-1622-0000		Paid Parental Leave Subsidy	Op		\$ -	\$ 5,924.80	30/06/2021	\$ 70,840.00	\$ -	
205-1634-0000	REDP	Grants Officer	Op	\$ 300,000.00	\$ 200,000.00	\$ -	OS	\$ 50,000.00	\$ 100,000.00	
							15/06/2018	\$ 50,000.00		
							31/08/2018	\$ 50,000.00		
							30/04/2019	\$ 50,000.00		
							30/11/2019	\$ 50,000.00		
							30/04/2020	\$ 50,000.00		
340-1634-0000	REDP	Economic Development Officer	Op	\$ 450,000.00	\$ 300,000.00	\$ -	On Signature	\$ 75,000.00	\$ 150,000.00	
							15/06/2018	\$ 75,000.00		
							30/08/2018	\$ 75,000.00		
							30/04/2019	\$ 75,000.00		
							30/11/2019	\$ 75,000.00		
							30/04/2020	\$ 75,000.00		
350-1610-0000		FRRR Nindigully Boomerang	Op	\$ 19,900.00	\$ 19,900.00	\$ 19,900.00	2/08/2019	\$ 19,900.00	\$ -	
350-1622-0000	Building Better Regions R3	Balonne Shire Events Strategy (+Council inkind \$30350)	Op	\$ 55,000.00	\$ -	\$ -	31/12/2019	\$ 25,000.00	\$ 25,000.00	
350-1631-0000		Advertising Contribution	Op		\$ -	\$ -	30/06/2020	\$ 30,000.00	\$ -	
450-1613-0000		QLD Disaster Resilience Fund	Op		\$ -	\$ 25,878.00				
450-1622-0000		Federal Fuel Subsidy	Op		\$ -	\$ 3,486.00			\$ 60,000.00	
501-1623-0000		Grant Operational	Op						\$ 500,000.00	actuals receipted to GL 515-1610 - move budget to match
501-1623-0000 - Grants Operational	Queensland Seniors Week - COTA OLD	An Enjoyable Morning for the Seniors	Op	\$ 1,000.00	\$ 1,000.00	\$ -	On Signature	\$ 1,000.00	\$ -	
501-1624-0000	QLD Remembers Funding Program	Balonne Shire Remembers - End of World War 1 Centenary	Op	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	On Signature	\$ 3,000.00	\$ -	
	Saluting Their Service Commemorations Program	Balonne Shire Remembrance	Op	\$ 3,000.00	\$ 3,000.00	\$ -	On Signature	\$ 3,000.00	\$ -	
501-1626-0000	Multicultural Affairs & Citizenship Program - Australian Government	Multicultural Development Officer	Op	\$ 50,000.00	\$ -	\$ -	On Signature	\$ 50,000.00	\$ -	
501-1625-0000	Celebrating Multicultural Queensland	Balonne Shire Multicultural Luncheon	Op	\$ 3,800.00	\$ 3,800.00	\$ -			\$ -	
501-1627-0000	Empowering our Community	Workshops/On Farm Projects	Op	\$ 50,000.00	\$ 26,250.00	\$ -			\$ 23,750.00	
501-1631-0000	Get Ready Queensland - QRA	Get Ready Balonne - Family Fun Day	Op	\$ 10,660.00	\$ 702.93	\$ 11,256.33	OS	90%	\$ 11,000.00	
501-1634-0000		SW Hospital and Health Services	Op		\$ -	\$ -	30/08/2019	10%	\$ 147,000.00	
0505-1611-0000	Murray Darling Basin Economic Development Program	MDR EDP RTC E-Tech	Op	\$ 82,500.00	\$ 75,000.00	\$ 75,000.00	20/19/20	\$ 75,000.00		
							Aug-21	\$ 7,500.00		
505-1620-0000		Subsidy - State	Op		\$ -	\$ -			\$ 25,000.00	
505-1620-0002	SLO	First 5 Forever	Op	\$ 18,623.31	\$ -	\$ -	1 Jan 18-31 December 18	\$ 1,658.25		
							1 Jan 2019-30 June 19	\$ 5,655.02		
							1 Jul 19-June 2020	\$ 5,655.02		
							1 July 2020-30 Jun 2021	\$ 5,655.02		
505-1620-1001	SLO	Library Strategic Priorities	Op	\$ 30,000.00	\$ -	\$ -	Jul-18	\$ 30,000.00	\$ -	

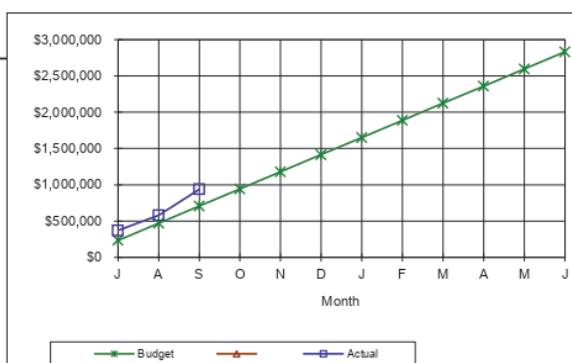
Overdue payments
Funding received 18/19
YTD Payments received 19/20
Funding still to be received 19/20
Payments in advance
Funding to be received 20/21
New Budget Items

505-1620-5001	Maturing the Infrastructure Project Pipeline Program 2	Business Hub	Op	\$	104,545.50	\$	83,636.37	\$	-	OS	\$	10,454.55		Final Payment due 30/08/2019 - but not in budget	*****
										31/12/2018	\$	73,181.82	\$	-	
										31/08/2019	\$	20,909.09			
505-1620-6001	SLQ	Deadly Digital Communities	Op	\$	10,000.00	\$	10,000.00	\$	-	Jan-19	\$	10,000.00	\$	-	
515-1610-0000	Building Our Regions Round 04	Digital Connectivity Project	Op	\$	1,000,000.00	\$	500,000.00	\$	-	May-19	\$	500,000.00		actuals receipted to GL 515-1610 - move budget to match	
						\$	-	\$	-	TBC	\$	500,000.00			
515-1611-0000	Murray Darling Basin Economic Development Program	Digital Connectivity Project	Op	\$	1,000,000.00	\$	500,000.00	\$	500,000.00	2019/20	\$	500,000.00			
										Nov-19	\$	420,000.00			
										Nov-20	\$	80,000.00	\$	-	
521-1611-0000	Murray Darling Basin Economic Development Program	Dirran Thermal Hot Baths	Op	\$	875,000.00	\$	350,000.00	\$	350,000.00	2019/20	\$	350,000.00			
										Feb-20	\$	425,000.00			
										Aug-20	\$	50,000.00			
										Nov-20	\$	50,000.00	\$	-	
521-1635-0000	Department of Education	Dirranbandi Pool Contribution	Op	\$	5,000.00	\$	5,000.00	\$	-				\$	5,000.00	
525-1620-0000	Arts Queensland	RADF Program	Op	\$	25,000.00	\$	25,000.00	\$	23,000.00	On Signature	\$	25,000.00	\$	25,000.00	
525-1622-0000		Subsidy - State	Op	\$	-	\$	-	\$	-				\$	-	
530-1621-0000		Trainee Subsidy	Op	\$	-	\$	-	\$	-				\$	35,000.00	
550-1610-0000		SES Subsidy	Op	\$	-	\$	-	\$	-				\$	21,000.00	
555-1611-0000	Murray Darling Basin Economic Development Program	Dirran Showgrounds	Op	\$	70,000.00	\$	65,000.00	\$	65,000.00	2019/20	\$	65,000.00			
										Feb-20	\$	5,000.00	\$	-	
580-1630-0000		Telstra/LGAQ Contribution	Op	\$	-	\$	-	\$	-				\$	53,500.00	
5410-1631-0000	Department of Education	STG High School Contribution	OP	\$	1,000.00	\$	954.39	\$	-				\$	1,000.00	
655-1611-0000	Murray Darling Basin Economic Development Program	WDEF Project	Op	\$	5,000,000.00	\$	1,000,000.00	\$	1,000,000.00	2019/20	\$	1,000,000.00			
										Nov-19	\$	2,000,000.00			
										Nov-20	\$	1,000,000.00			
										Nov-21	\$	500,000.00			
										Apr-22	\$	500,000.00	\$	-	Should this job be Capital
655-1620-0000	REDP	Subsidy - State-Stock Routes Facility	Op	\$	-	\$	-	\$	-				\$	113,500.00	actuals receipt to Capital GL's 655-933 - 655-937 - move budget to match
655-1622-0000	REDP	Strategic Fencing	Op	\$	733,100.00	\$	439,860.00	\$	-	OS Received (17/18)	\$	146,620.00			
										30/06/2018	\$	146,620.00	\$	293,240.00	
										31/08/2018	\$	146,620.00			
										30/06/2020	\$	146,620.00			
655-1308-0000	Depart of Agriculture & Water Resources	Wild Dog Exclusion Fencing Grant - 4-BAOXQSV	Op	\$	800,000.00	\$	800,000.00	\$	-	On signing and before 30/6/19	\$	800,000.00			
		Pest and Weed Management	Op	\$	200,000.00	\$	200,000.00	\$	-	30/06/2020	\$	200,000.00			
655-1630-0000	Queensland Feral Pest Initiative (GFPI)	DAFF - Aerial Baiting	Op	\$	215,000.00	\$	64,500.00	\$	-	On Signature (14th July 2017)	\$	86,000.00			
										6/03/2018	\$	21,500.00	\$	43,000.00	Ledger only say \$64500 received instead of \$70,950
										11/12/2018	\$	64,500.00			
										28/02/2020	\$	43,000.00			
805-1613-0000	Queensland Disaster Resilience Fund - GDRF	SWQLGA Regional Disaster Resilience Officer	Op	\$	310,817.00	\$	-	\$	-	Capped Funding	\$	310,817.00			2nd Milestone not paid due to lack of expenditure. Check September 2019 whether this can be claimed
805-1620-0000	Natural Disaster Resilience Program - QRA	Balonne Shire Flood Warning Gauge IS	Op	\$	200,000.00	\$	60,000.00	\$	-	OS	\$	60,000.00			2nd Milestone not paid due to lack of expenditure. Check September 2019 whether this can be claimed
										July-19	\$	120,000.00	\$	140,000.00	
										15/01/2020	\$	20,000.00			
TOTAL				\$	10,770,641.69	\$	2,997,934.63	\$	7,397,677.00						

Balonne Shire Council as at 30 September 2019 Maintenance/Operations

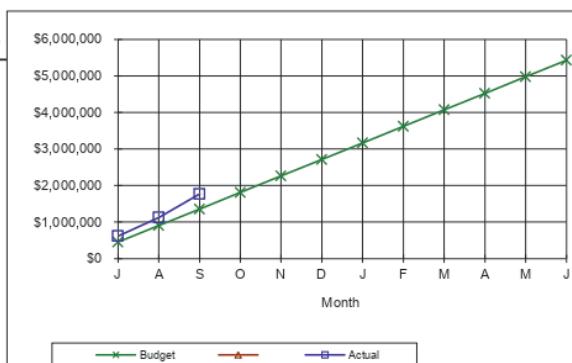
0205-0003- Administration Revenue

Month	Budget	Actual
J	\$235,967	\$373,634
A	\$471,933	\$581,688
S	\$707,900	\$940,430
O	\$943,867	
N	\$1,179,833	
D	\$1,415,800	
J	\$1,651,767	
F	\$1,887,733	
M	\$2,123,700	
A	\$2,359,667	
M	\$2,595,633	
J	\$2,831,600	



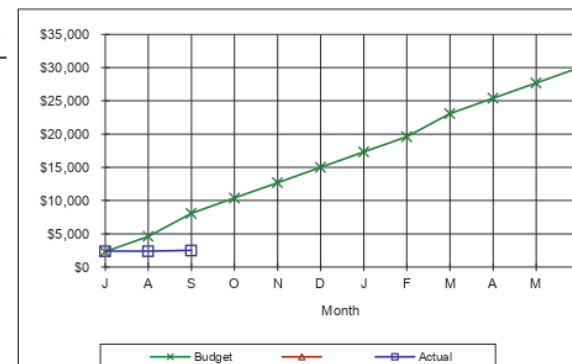
205-0003 Administration Expenditure

Month	Budget	Actual
J	\$452,300	\$619,519
A	\$904,599	\$1,125,796
S	\$1,356,899	\$1,771,057
O	\$1,809,198	
N	\$2,261,498	
D	\$2,713,797	
J	\$3,166,097	
F	\$3,618,396	
M	\$4,070,696	
A	\$4,522,995	
M	\$4,975,295	
J	\$5,427,594	



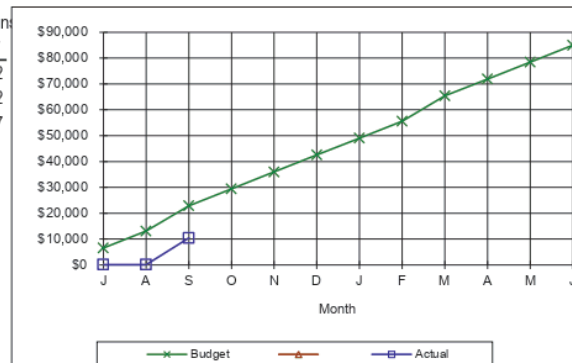
0310-1302- Planning/Development Fees/Charges

Month	Budget	Actual
J	\$2,308	\$2,386
A	\$4,616	\$2,386
S	\$8,078	\$2,496
O	\$10,386	
N	\$12,694	
D	\$15,002	
J	\$17,310	
F	\$19,618	
M	\$23,080	
A	\$25,388	
M	\$27,696	
J	\$30,000	



0310-2227- Planning/Development Mfce/Operations

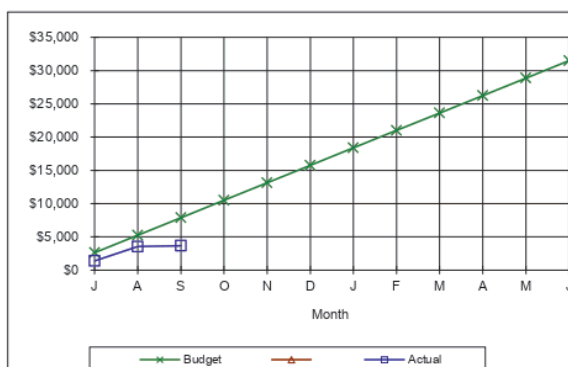
Month	Budget	Actual
J	\$6,538	\$102
A	\$13,076	\$102
S	\$22,884	\$10,417
O	\$29,422	
N	\$35,960	
D	\$42,498	
J	\$49,036	
F	\$55,574	
M	\$65,382	
A	\$71,920	
M	\$78,458	
J	\$85,000	



Balonne Shire Council as at 30 September 2019 Maintenance/Operations

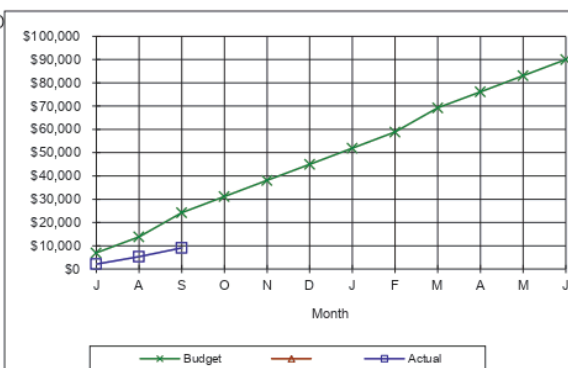
0320-0003 Building Fees

Month	Budget	Actual
J	\$2,625	\$1,376
A	\$5,250	\$3,526
S	\$7,875	\$3,672
O	\$10,500	
N	\$13,125	
D	\$15,750	
J	\$18,375	
F	\$21,000	
M	\$23,625	
A	\$26,250	
M	\$28,875	
J	\$31,500	



0320-2227- Building/Plumbing Development Mtce/O

Month	Budget	Actual
J	\$6,923	\$2,144
A	\$13,846	\$5,349
S	\$24,231	\$9,073
O	\$31,154	
N	\$38,077	
D	\$45,000	
J	\$51,923	
F	\$58,846	
M	\$69,231	
A	\$76,154	
M	\$83,077	
J	\$90,000	



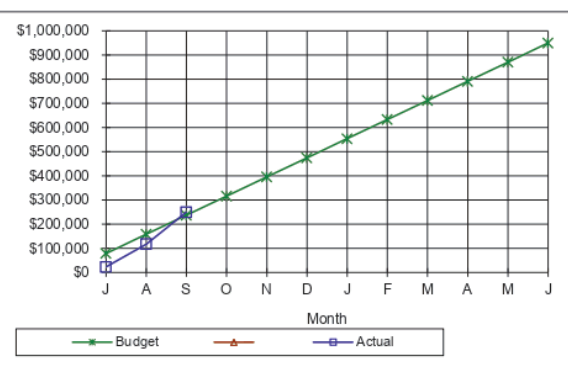
0355-2227- Visitor Services Mtce/Operations

Month	Budget	Actual
J	\$16,154	\$23,546
A	\$32,308	\$50,203
S	\$56,539	\$91,369
O	\$72,693	
N	\$88,847	
D	\$105,001	
J	\$121,155	
F	\$137,309	
M	\$161,540	
A	\$177,694	
M	\$193,848	
J	\$210,000	



405-0003 Works Administration - Revenue

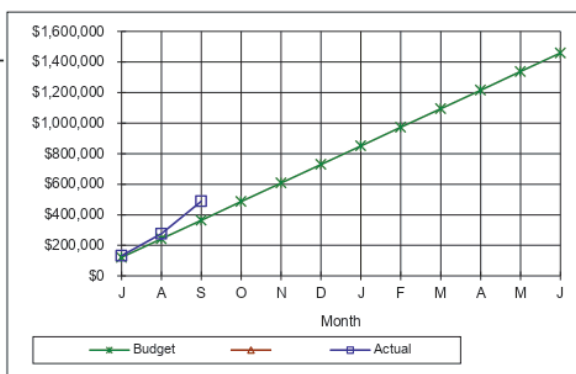
Month	Budget	Actual
J	\$79,167	\$23,546
A	\$158,333	\$117,591
S	\$237,500	\$249,908
O	\$316,667	
N	\$395,833	
D	\$475,000	
J	\$554,167	
F	\$633,333	
M	\$712,500	
A	\$791,667	
M	\$870,833	
J	\$950,000	



Balonne Shire Council as at 30 September 2019 Maintenance/Operations

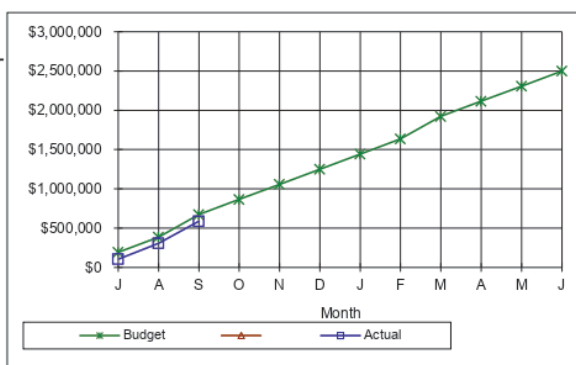
405-0003 Works Administration - Expenditure

Month	Budget	Actual
J	\$121,550	\$132,532
A	\$243,100	\$276,393
S	\$364,650	\$488,095
O	\$486,200	
N	\$607,750	
D	\$729,300	
J	\$850,850	
F	\$972,400	
M	\$1,093,950	
A	\$1,215,500	
M	\$1,337,050	
J	\$1,458,600	



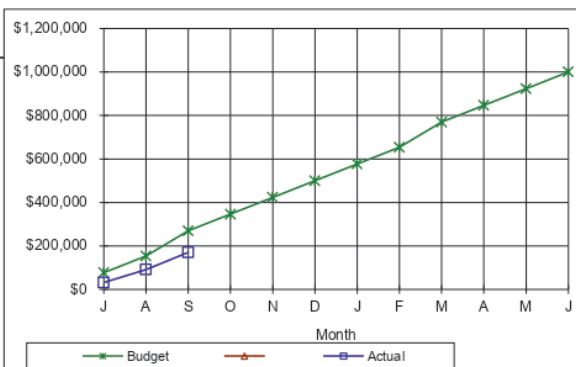
0410-2227- Roads Maintenance/Operations

Month	Budget	Actual
J	\$192,308	\$104,160
A	\$384,616	\$307,511
S	\$673,078	\$588,927
O	\$865,386	
N	\$1,057,694	
D	\$1,250,002	
J	\$1,442,310	
F	\$1,634,618	
M	\$1,923,080	
A	\$2,115,388	
M	\$2,307,696	
J	\$2,500,000	



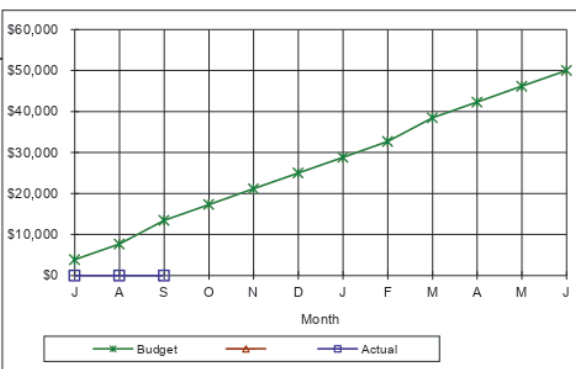
0415-2227- Streets Maintenance/Operations

Month	Budget	Actual
J	\$76,923	\$31,573
A	\$153,846	\$91,501
S	\$269,231	\$170,260
O	\$346,154	
N	\$423,077	
D	\$500,000	
J	\$576,923	
F	\$653,846	
M	\$769,231	
A	\$846,154	
M	\$923,077	
J	\$1,000,000	



0420-2227- Bridge Maintenance/Operations

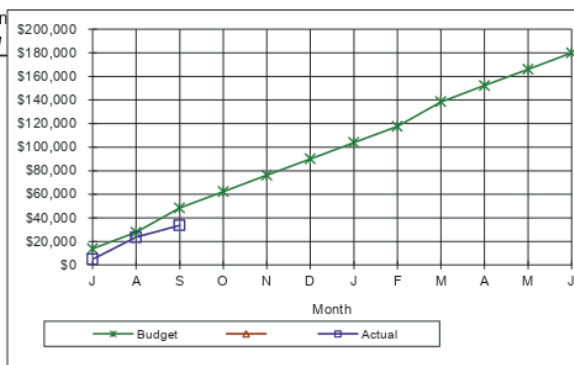
Month	Budget	Actual
J	\$3,846	\$0
A	\$7,692	\$0
S	\$13,461	\$0
O	\$17,307	
N	\$21,153	
D	\$24,999	
J	\$28,845	
F	\$32,691	
M	\$38,460	
A	\$42,306	
M	\$46,152	
J	\$50,000	



Balonne Shire Council as at 30 September 2019 Maintenance/Operations

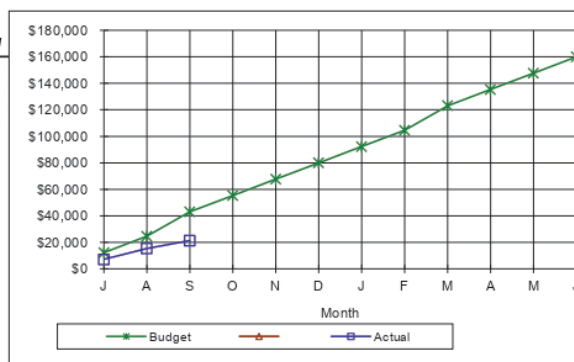
0430-2227- Works Depots Maintenance/Operations

Month	Budget	Actual
J	\$13,846	\$4,942
A	\$27,692	\$23,576
S	\$48,461	\$33,726
O	\$62,307	
N	\$76,153	
D	\$89,999	
J	\$103,845	
F	\$117,691	
M	\$138,460	
A	\$152,306	
M	\$166,152	
J	\$180,000	



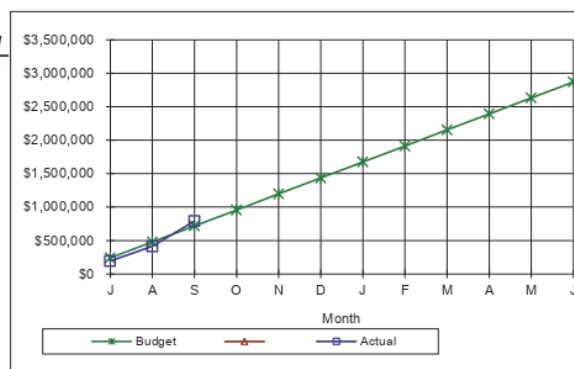
0440-2227- Aerodrome Maintenance/Operations

Month	Budget	Actual
J	\$12,308	\$7,208
A	\$24,616	\$15,466
S	\$43,078	\$21,415
O	\$55,386	
N	\$67,694	
D	\$80,002	
J	\$92,310	
F	\$104,618	
M	\$123,080	
A	\$135,388	
M	\$147,696	
J	\$160,000	



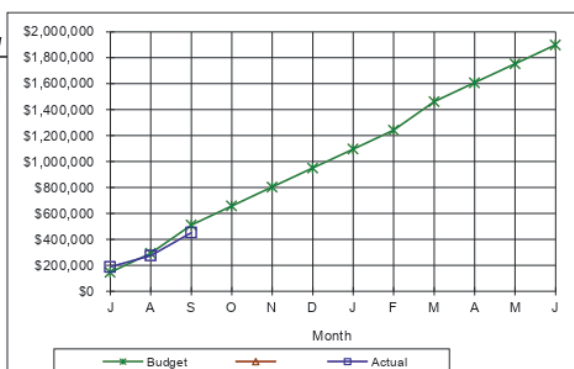
450-1810 Plant Oncosts/Plant Hire

Month	Budget	Actual
J	\$239,167	\$193,015
A	\$478,334	\$412,294
S	\$717,501	\$790,301
O	\$956,668	
N	\$1,195,835	
D	\$1,435,002	
J	\$1,674,169	
F	\$1,913,336	
M	\$2,152,503	
A	\$2,391,670	
M	\$2,630,837	
J	\$2,870,000	



0450-2219- Plant Maintenance/Operations

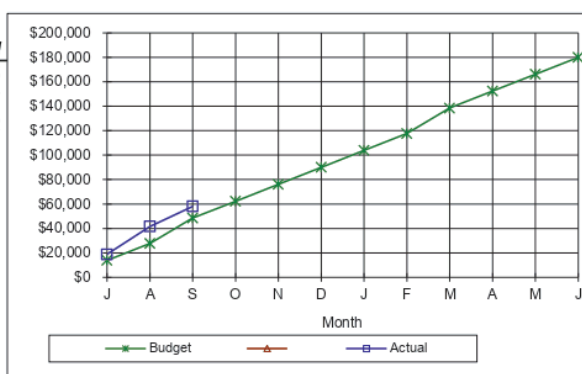
Month	Budget	Actual
J	\$146,154	\$188,292
A	\$292,308	\$275,030
S	\$511,539	\$452,041
O	\$657,693	
N	\$803,847	
D	\$950,001	
J	\$1,096,155	
F	\$1,242,309	
M	\$1,461,540	
A	\$1,607,694	
M	\$1,753,848	
J	\$1,900,000	



Balonne Shire Council as at 30 September 2019 Maintenance/Operations

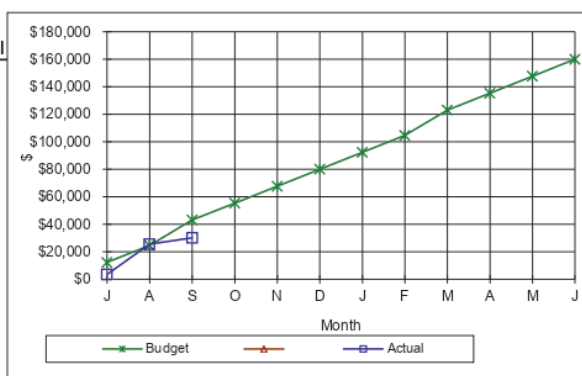
0505-2227- Libraries - Maintenance/Operations

Month	Budget	Actual
J	\$13,846	\$18,825
A	\$27,692	\$41,677
S	\$48,461	\$57,982
O	\$62,307	
N	\$76,153	
D	\$89,999	
J	\$103,845	
F	\$117,691	
M	\$138,460	
A	\$152,306	
M	\$166,152	
J	\$180,000	



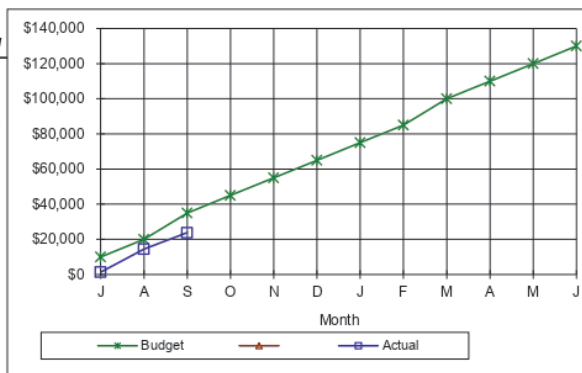
0510-1710- Housing - Rent Revenue

Month	Budget	Actual
J	\$12,308	\$3,477
A	\$24,616	\$25,510
S	\$43,078	\$30,106
O	\$55,386	
N	\$67,694	
D	\$80,002	
J	\$92,310	
F	\$104,618	
M	\$123,080	
A	\$135,388	
M	\$147,696	
J	\$160,000	



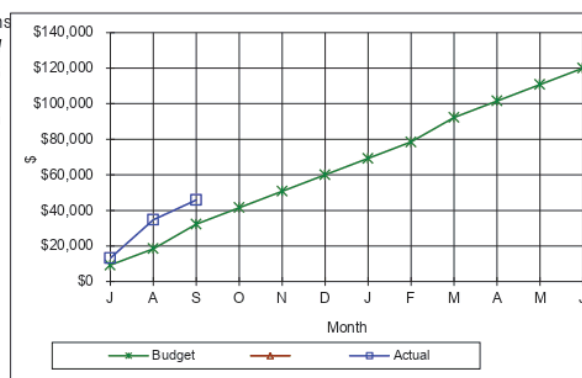
0510-2227- Housing - Maintenance/Operations

Month	Budget	Actual
J	\$10,000	\$1,364
A	\$20,000	\$14,461
S	\$35,000	\$23,776
O	\$45,000	
N	\$55,000	
D	\$65,000	
J	\$75,000	
F	\$85,000	
M	\$100,000	
A	\$110,000	
M	\$120,000	
J	\$130,000	



0520-2227- Sport & Rec - Maintenance/Operations

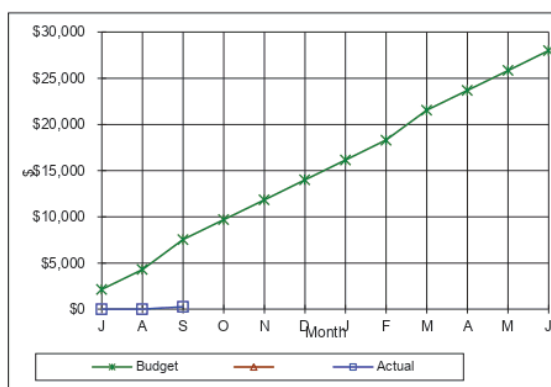
Month	Budget	Actual
J	\$9,231	\$13,196
A	\$18,462	\$34,784
S	\$32,308	\$45,789
O	\$41,539	
N	\$50,770	
D	\$60,001	
J	\$69,232	
F	\$78,463	
M	\$92,309	
A	\$101,540	
M	\$110,771	
J	\$120,000	



Balonne Shire Council as at 30 September 2019 Maintenance/Operations

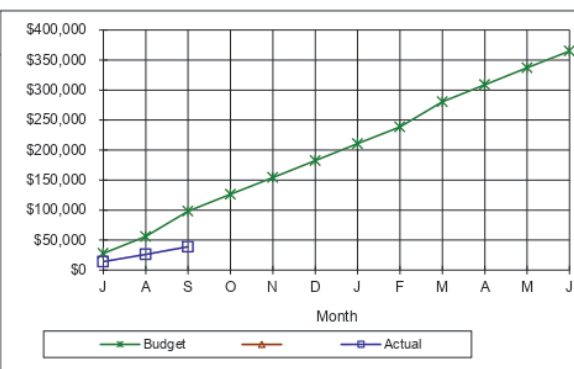
0521-1305- Swimming Pools Hire Charges

Month	Budget	Actual
J	\$2,154	\$0
A	\$4,308	\$0
S	\$7,539	\$255
O	\$9,693	
N	\$11,847	
D	\$14,001	
J	\$16,155	
F	\$18,309	
M	\$21,540	
A	\$23,694	
M	\$25,848	
J	\$28,000	



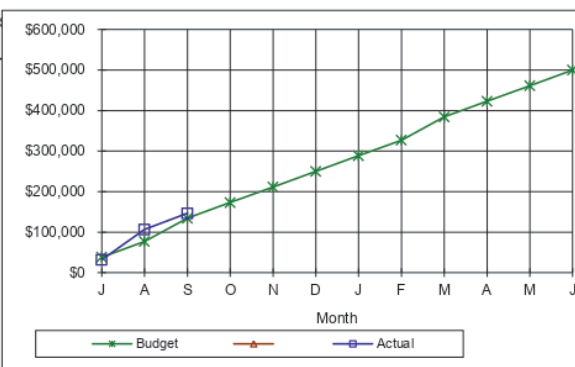
0521-2227- Swimming Pools Maintenance/Operations

Month	Budget	Actual
J	\$28,077	\$14,235
A	\$56,154	\$26,172
S	\$98,269	\$38,896
O	\$126,346	
N	\$154,423	
D	\$182,500	
J	\$210,577	
F	\$238,654	
M	\$280,769	
A	\$308,846	
M	\$336,923	
J	\$365,000	



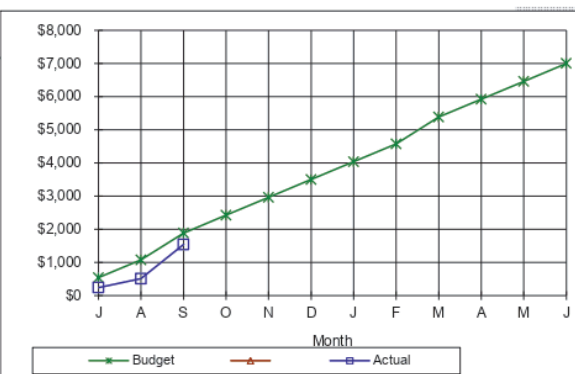
0530-2227- Park/Gardens Maintenance/Operations

Month	Budget	Actual
J	\$38,462	\$31,756
A	\$76,924	\$106,802
S	\$134,616	\$146,441
O	\$173,078	
N	\$211,540	
D	\$250,002	
J	\$288,464	
F	\$326,926	
M	\$384,618	
A	\$423,080	
M	\$461,542	
J	\$500,000	



0535-1305- Halls/Civic Centre Hire Charges

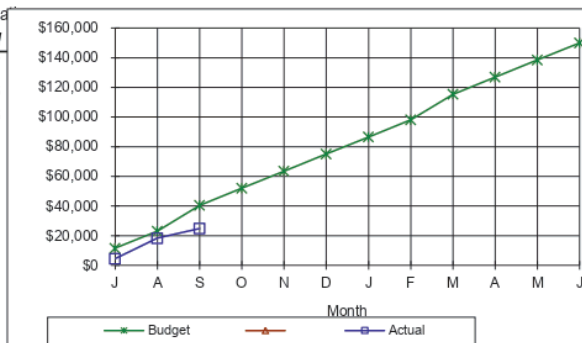
Month	Budget	Actual
J	\$538	\$241
A	\$1,076	\$510
S	\$1,884	\$1,540
O	\$2,422	
N	\$2,960	
D	\$3,498	
J	\$4,036	
F	\$4,574	
M	\$5,382	
A	\$5,920	
M	\$6,458	
J	\$7,000	



Balonne Shire Council as at 30 September 2019 Maintenance/Operations

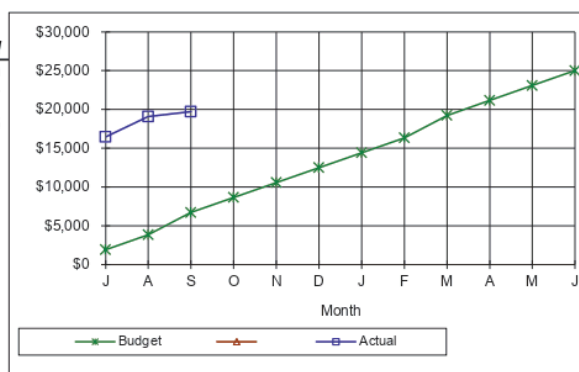
0535-2227- Halls/Civic Centre Maintenance/Operations

Month	Budget	Actual
J	\$11,538	\$4,447
A	\$23,076	\$18,303
S	\$40,384	\$24,826
O	\$51,922	
N	\$63,460	
D	\$74,998	
J	\$86,536	
F	\$98,074	
M	\$115,382	
A	\$126,920	
M	\$138,458	
J	\$150,000	



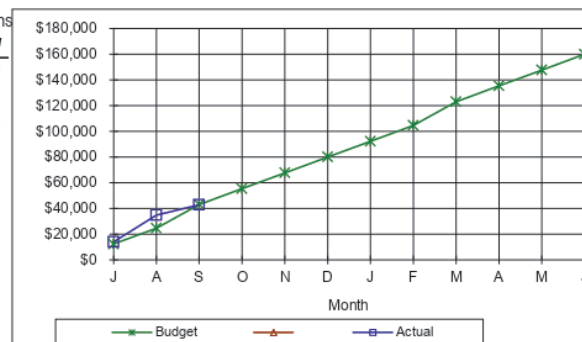
0555-1305- Showground Hire Charges

Month	Budget	Actual
J	\$1,923	\$16,480
A	\$3,846	\$19,097
S	\$6,731	\$19,706
O	\$8,654	
N	\$10,577	
D	\$12,500	
J	\$14,423	
F	\$16,346	
M	\$19,231	
A	\$21,154	
M	\$23,077	
J	\$25,000	



0555-2227- Showgrounds Maintenance/Operations

Month	Budget	Actual
J	\$12,308	\$13,890
A	\$24,616	\$34,763
S	\$43,078	\$42,793
O	\$55,386	
N	\$67,694	
D	\$80,002	
J	\$92,310	
F	\$104,618	
M	\$123,080	
A	\$135,388	
M	\$147,696	
J	\$160,000	



0605-2227- Urban Animal Control - Maintenance/Operations

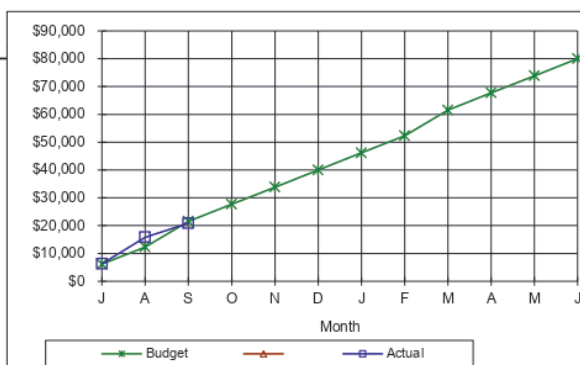
Month	Budget	Actual
J	\$14,615	\$16,325
A	\$29,230	\$39,443
S	\$51,153	\$67,309
O	\$65,768	
N	\$80,383	
D	\$94,998	
J	\$109,613	
F	\$124,228	
M	\$146,151	
A	\$160,766	
M	\$175,381	
J	\$190,000	



Balonne Shire Council as at 30 September 2019 Maintenance/Operations

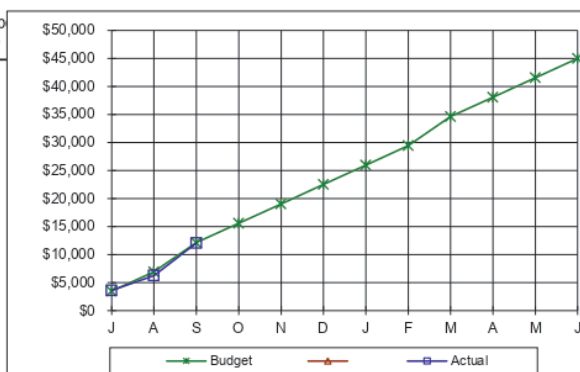
0615-2227- Cemetery Maintenance/Operations

Month	Budget	Actual
J	\$6,154	\$6,279
A	\$12,308	\$15,836
S	\$21,539	\$20,838
O	\$27,693	
N	\$33,847	
D	\$40,001	
J	\$46,155	
F	\$52,309	
M	\$61,540	
A	\$67,694	
M	\$73,848	
J	\$80,000	



0625-2227- Public Conveniences Maintenance/Op

Month	Budget	Actual
J	\$3,462	\$3,600
A	\$6,924	\$6,240
S	\$12,116	\$12,058
O	\$15,578	
N	\$19,040	
D	\$22,502	
J	\$25,964	
F	\$29,426	
M	\$34,618	
A	\$38,080	
M	\$41,542	
J	\$45,000	



0635-2214- Natural Environment - Maintenance/O

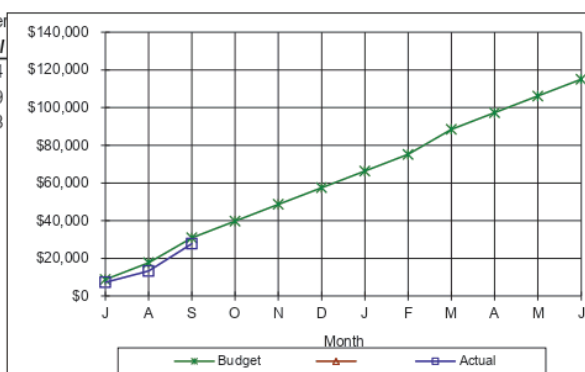
Month	Budget	Actual
J	\$3,077	\$5,116
A	\$6,154	\$9,661
S	\$10,769	\$14,961
O	\$13,846	
N	\$16,923	
D	\$20,000	
J	\$23,077	
F	\$26,154	
M	\$30,769	
A	\$33,846	
M	\$36,923	
J	\$40,000	



Balonne Shire Council as at 30 September 2019 Maintenance/Operations

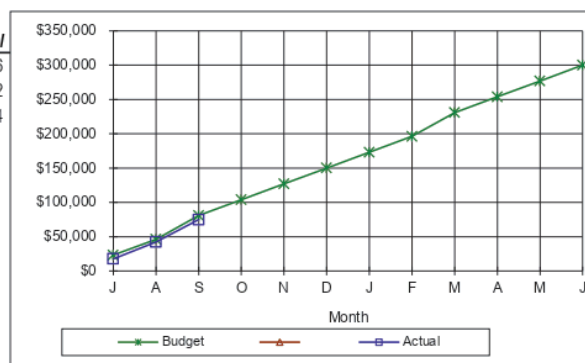
0640-2227- Health Inspection - Maintenance/Operations

Month	Budget	Actual
J	\$8,846	\$7,304
A	\$17,692	\$13,279
S	\$30,961	\$27,818
O	\$39,807	
N	\$48,653	
D	\$57,499	
J	\$66,345	
F	\$75,191	
M	\$88,460	
A	\$97,306	
M	\$106,152	
J	\$115,000	



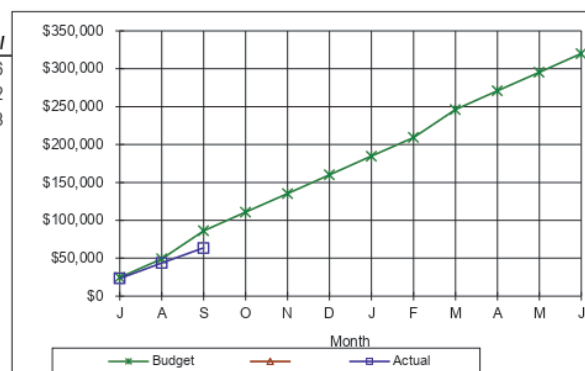
0655-2214- Rural Services Operations

Month	Budget	Actual
J	\$23,077	\$17,796
A	\$46,154	\$42,182
S	\$80,769	\$74,784
O	\$103,846	
N	\$126,923	
D	\$150,000	
J	\$173,077	
F	\$196,154	
M	\$230,769	
A	\$253,846	
M	\$276,923	
J	\$300,000	



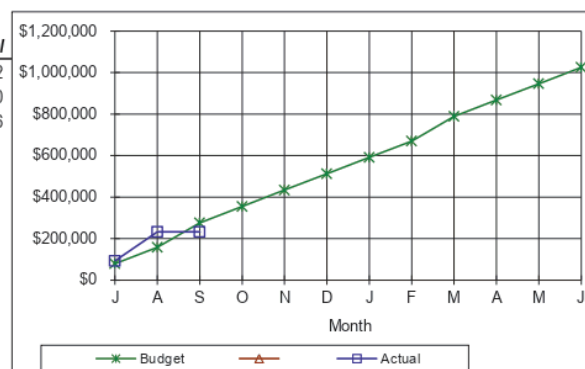
4410-2227- Sewerage Maintenance/Operations

Month	Budget	Actual
J	\$24,615	\$23,366
A	\$49,230	\$43,602
S	\$86,153	\$63,548
O	\$110,768	
N	\$135,383	
D	\$159,998	
J	\$184,613	
F	\$209,228	
M	\$246,151	
A	\$270,766	
M	\$295,381	
J	\$320,000	



5410-2227- Water Maintenance/Operations

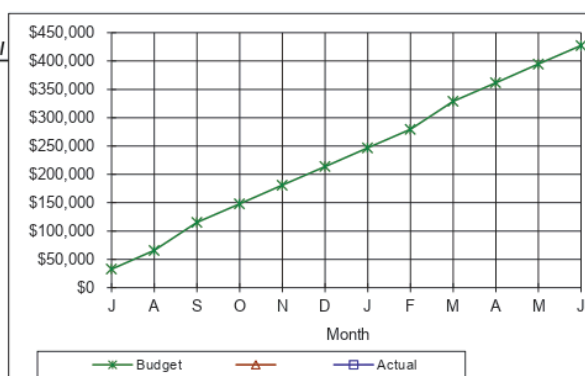
Month	Budget	Actual
J	\$78,846	\$91,962
A	\$157,692	\$232,190
S	\$275,961	\$232,346
O	\$354,807	
N	\$433,653	
D	\$512,499	
J	\$591,345	
F	\$670,191	
M	\$788,460	
A	\$867,306	
M	\$946,152	
J	\$1,025,000	



Balonne Shire Council as at 30 September 2019 Maintenance/Operations

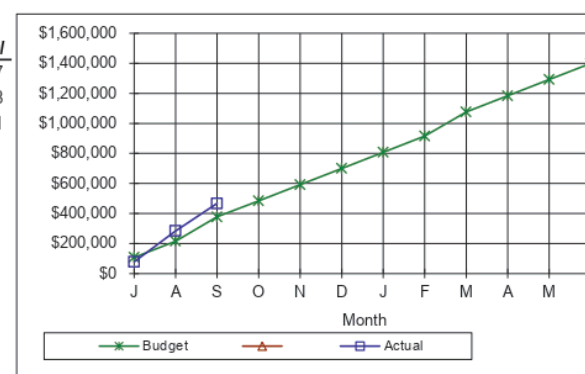
6430-2216- Landfill Maintenance

Month	Budget	Actual
J	\$32,885	
A	\$65,770	
S	\$115,097	
O	\$147,982	
N	\$180,867	
D	\$213,752	
J	\$246,637	
F	\$279,522	
M	\$328,849	
A	\$361,734	
M	\$394,619	
J	\$427,500	



0725-2214- RMPC

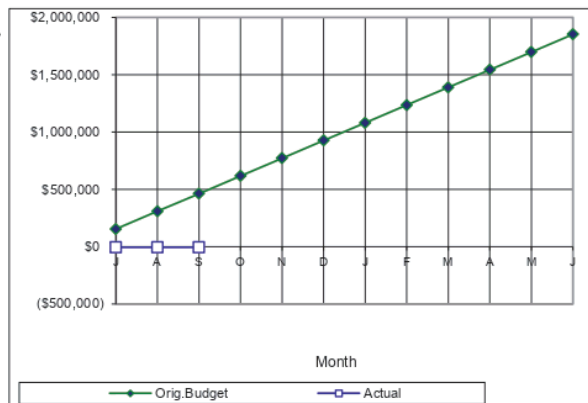
Month	Budget	Actual
J	\$107,692	\$78,157
A	\$215,384	\$283,398
S	\$376,922	\$466,021
O	\$484,614	
N	\$592,306	
D	\$699,998	
J	\$807,690	
F	\$915,382	
M	\$1,076,920	
A	\$1,184,612	
M	\$1,292,304	
J	\$1,400,000	



Balonne Shire Council as at 30 September 2019 Capital Expenditure

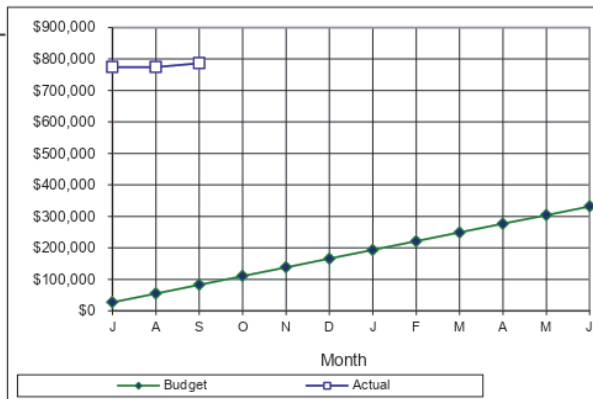
410 - 4933 Roads

Month	Orig.Budget	Actual
J	\$154,433	(\$5,040)
A	\$308,866	(\$5,040)
S	\$463,299	(\$5,040)
O	\$617,732	
N	\$772,165	
D	\$926,598	
J	\$1,081,031	
F	\$1,235,464	
M	\$1,389,897	
A	\$1,544,330	
M	\$1,698,763	
J	\$1,853,196	



415 - 4933 Streets

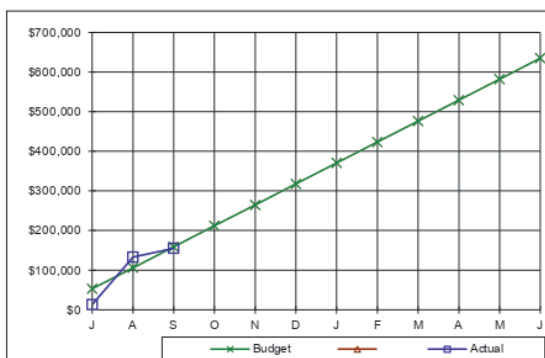
Month	Budget	Actual
J	\$27,667	\$774,447
A	\$55,334	\$774,447
S	\$83,001	\$786,487
O	\$110,668	
N	\$138,335	
D	\$166,002	
J	\$193,669	
F	\$221,336	
M	\$249,003	
A	\$276,670	
M	\$304,337	
J	\$332,000	



Balonne Shire Council as at 30 September 2019 Water Maintenance/Operations

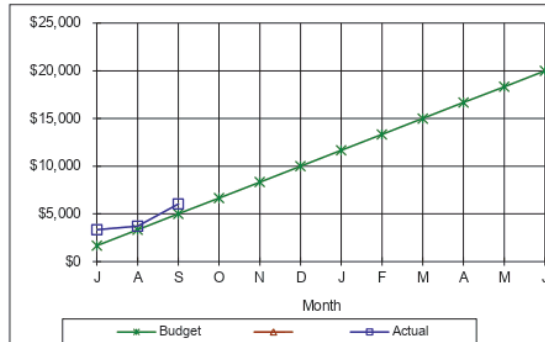
5410-2227-1000 St George Riverwater Maintenance/Operations

Month	Budget	Actual
J	\$52,917	\$13,003
A	\$105,834	\$133,086
S	\$158,751	\$154,778
O	\$211,668	
N	\$264,585	
D	\$317,502	
J	\$370,419	
F	\$423,336	
M	\$476,253	
A	\$529,170	
M	\$582,087	
J	\$635,000	



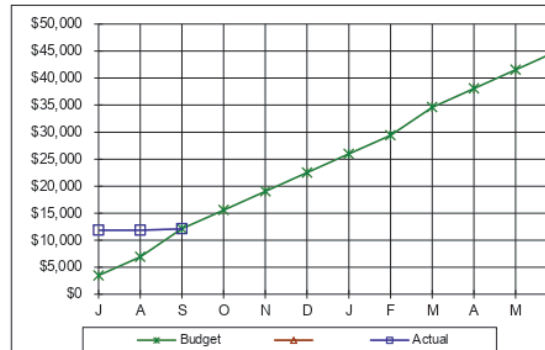
5410-2227-2000 Thallon Water Maintenance/Operations

Month	Budget	Actual
J	\$1,667	\$3,349
A	\$3,334	\$3,711
S	\$5,001	\$6,042
O	\$6,668	
N	\$8,335	
D	\$10,002	
J	\$11,669	
F	\$13,336	
M	\$15,003	
A	\$16,670	
M	\$18,337	
J	\$20,000	



5410-2227-3000 Mungindi Water Maintenance/Operations

Month	Budget	Actual
J	\$3,462	\$11,845
A	\$6,924	\$11,845
S	\$12,116	\$12,111
O	\$15,578	
N	\$19,040	
D	\$22,502	
J	\$25,964	
F	\$29,426	
M	\$34,618	
A	\$38,080	
M	\$41,542	
J	\$45,000	



5410-2227-4000 Diranbandi Water Maintenance/Operations

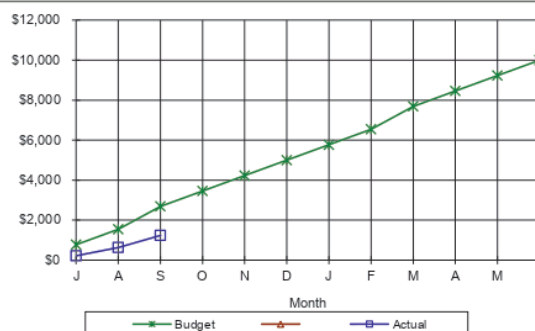
Month	Budget	Actuals
J	\$14,615	\$56,031
A	\$29,230	\$69,742
S	\$51,153	\$37,103
O	\$65,768	
N	\$80,383	
D	\$94,998	
J	\$109,613	
F	\$124,228	
M	\$146,151	
A	\$160,766	
M	\$175,381	
J	\$190,000	



Balonne Shire Council as at 30 September 2019 Water Maintenance/Operations

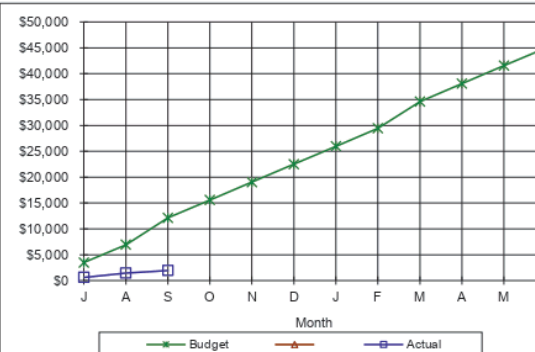
5410-2227-5000 Hebel Water Maintenance/Operations

Month	Budget	Actual
J	\$769	\$218
A	\$1,538	\$636
S	\$2,692	\$1,236
O	\$3,461	
N	\$4,230	
D	\$4,999	
J	\$5,768	
F	\$6,537	
M	\$7,691	
A	\$8,460	
M	\$9,229	
J	\$10,000	



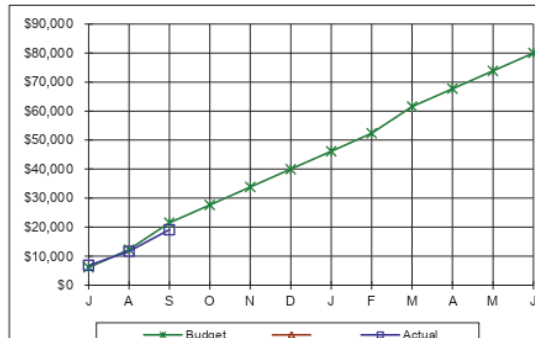
5410-2227-6000 Bollon Water Maintenance/Operations

Month	Budget	Actual
J	\$3,462	\$624
A	\$6,924	\$1,458
S	\$12,116	\$1,958
O	\$15,578	
N	\$19,040	
D	\$22,502	
J	\$25,964	
F	\$29,426	
M	\$34,618	
A	\$38,080	
M	\$41,542	
J	\$45,000	



5410-2227-7000 St George Bore Maintenance/Operations

Month	Budget	Actual
J	\$6,154	\$6,891
A	\$12,308	\$11,711
S	\$21,539	\$19,119
O	\$27,693	
N	\$33,847	
D	\$40,001	
J	\$46,155	
F	\$52,309	
M	\$61,540	
A	\$67,694	
M	\$73,848	
J	\$80,000	





Total Job Costs - Balonne Shire Council

Accounts - 0001-0001-0000 to 0001-5301-0000. 28% of year elapsed.

User: JACKSON

Financial Year Ending 2020

Version: 2019.9.3.1

Job No	Description	Previous Years		This Year		Current Periods		Committed		Total		Estimates		
		Exp	%Est	Exp	%Est	Exp	%Est	Exp	%Est	Exp	%Est	Original	Current %	Change Next Yr
0001-0001	STREET MTCE - ST GEORGE			109,831.81						109,831.81				
0001-0002	STREET MTCE - THALLON			10,082.98						10,082.98				
0001-0003	STREET MTCE - MUNGINDI			2,843.97						2,843.97				
0001-0004	STREET MTCE - DIRRANBANDI			14,640.43		851.64				15,492.07				
0001-0005	STREET MTCE - HEBEL			2,600.60						2,600.60				
0001-0006	STREET MTCE - BOLLON			10,025.09						10,025.09				
0001-0009	STREET MTCE - NINDIGLLY			654.81						654.81				
0001-1001	BALLANGARRY ROAD			47,610.26						47,610.26				
0001-1011	DINGADEE ROAD			188.68						188.68				
0001-1012	DUNKERRY ROAD			7,728.56						7,728.56				
0001-1019	KOORON ROAD			233.85						233.85				
0001-1020	LITTLETON ROAD			7,790.08						7,790.08				
0001-1026	RAMALIS ROAD			18,429.98						18,429.98				
0001-1027	COMMISSIONERS POINT ROAD			12,994.81						12,994.81				
0001-1032	TEELBA ROAD			3,050.79						3,050.79				
0001-1035	SALMON ROAD			2,873.82						2,873.82				
0001-1038	WAGOO ROAD			35,212.15						35,212.15				
0001-1040	WARRIE ROAD			113.81						113.81				
0001-1050	EUMERELLA SOUTH ROAD			1,558.38						1,558.38				
0001-1064	ST GEORGE-NOONDOO ROAD			4,469.87						4,469.87				
0001-2002	BOOLIGAR ROAD			2,055.23						2,055.23				
0001-2004	CUBBIE ROAD			78,105.78						78,105.78				
0001-2007	EURABA ROAD			29,514.48						29,514.48				
0001-2009	HEBEL-GOODDOGA ROAD			14,829.85						14,829.85				
0001-2022	WOOLERBILLA ROAD			36,299.30						36,299.30				
0001-3004	CASHEL VALE ROAD			120,870.83						120,870.83				
0001-3006	CRESCENT VALE ROAD			0.00						0.00				
0001-3008	FERNLEE ROAD			5,263.27						5,263.27				
0001-3019	POWRUNNA ROAD			78,700.52						78,700.52				
0001-3021	RUNNYMEDE ROAD			64,728.59						64,728.59				
0001-3022	RUTHERGLEN ROAD			1,463.91						1,463.91				
0001-3030	MUNDALEE ROAD			8,417.01						8,417.01				
0001-4002	BOLLON-DIRRANBANDI			3,099.63						3,099.63				
0001-4003	JAKEL WAR-GOODDOGA ROAD			18,760.48						18,760.48				
Report Group Total:				755,043.61		851.64				755,895.25				

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Date: 11/10/2019



Total Job Costs - Balonne Shire Council

Accounts - 0001-0001-0000 to 0001-5301-0000. 28% of year elapsed.

User: JACKSON

Financial Year Ending 2020

Version: 2019.9.3.1

Job No	Description	Previous Years		This Year		Current Periods		Committed		Total		Estimates		
		Exp	%Est	Exp	%Est	Exp	%Est	Exp	%Est	Exp	%Est	Original	Current % Change	Next Yr
Grand Total:				755,043.61		851.64				755,895.25				

Time : 1:18:15 PM

Page 2 of 2

Date: 11/10/2019

Balonne Shire Council

Financial Year Ending 2020

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ROAD NAME	ACT.	DESCRIPTION	JOB COSTS(\$)	MEAS.UP(Units)	MEAS.UP(\$)	PROFIT(\$)	PROFIT(%)
11 MUNGINDI/ST.GEORGE 24A	111	Surf.Correct.Premix (Mech)	6796.79	5.55	3396.60	-3400.19	-50.03
	121	Crack Treatment (Emulsion/Agg)	2196.42	0.00	0.00	-2196.42	
	139	Other Bituminous Work	1138.99	0.00	0.00	-1138.99	
	143	Pavement Repairs Grav Mech Min	50245.37	1087.50	119625.00	69379.63	138.08
	440	Rest Area Servicing	2440.52	2150.71	2150.71	-289.81	-11.87
	502	Repair Signs (ex Guide Signs)	1511.82	6.00	2880.00	1368.18	90.50
	512	Replace Guide Markers	3611.06	50.00	3850.00	238.94	6.62
	903	Inspection-Forward List Works	784.01	0.20	500.00	-284.01	-36.23
	970	Ongoing Lic. Fee/Mtce Cost MMS	11396.87	5000.00	5000.00	-6396.87	-56.13
			80121.85	8299.96	137402.31	57280.46	
12 ST.GEORGE/SURAT 24B	139	Other Bituminous Work	542.91	0.00	0.00	-542.91	
	323	Repair Conc.Culvs,Pipes & Pits	7027.42	8009.28	8009.28	981.86	13.97
	440	Rest Area Servicing	1141.97	1732.35	1732.35	590.38	51.70
	502	Repair Signs (ex Guide Signs)	548.97	2.00	960.00	411.03	74.87
	512	Replace Guide Markers	621.72	13.00	1001.00	379.28	61.00
			9882.99	9756.63	11702.63	1819.64	
13 TALWOOD/NINDIGULLY 31B	323	Repair Conc.Culvs,Pipes & Pits	2215.68	0.00	0.00	-2215.68	
	440	Rest Area Servicing	643.27	671.44	671.44	28.17	4.38
			2858.95	671.44	671.44	-2187.51	
14 DALBY-ST.GEORGE MOONIE HWY 35A	103	Edge Repair with Emulsion/Aggr	7017.74	0.00	0.00	-7017.74	
	143	Pavement Repairs Grav Mech Min	23283.66	789.00	86790.00	63506.34	272.75
	323	Repair Conc.Culvs,Pipes & Pits	8552.04	0.00	0.00	-8552.04	
	440	Rest Area Servicing	2527.26	2666.77	2666.77	139.51	5.52
	502	Repair Signs (ex Guide Signs)	4361.71	0.00	0.00	-4361.71	
	512	Replace Guide Markers	2404.16	20.00	1540.00	-864.16	-35.94
	903	Inspection-Forward List Works	2622.22	1.40	3500.00	877.78	33.47
			50768.79	3477.17	94496.77	43727.98	
15 ST.GEORGE/BOLLON 36A	101	Edge Repair (Manual)	2199.85	2.77	2470.84	270.99	12.32
	103	Edge Repair with Emulsion/Aggr	25560.10	23.50	4982.00	-20578.10	-80.51
	216	Heavy Shoulder Grading - Rural	32182.26	8.00	36720.00	4537.74	14.10
	323	Repair Conc.Culvs,Pipes & Pits	31203.10	12671.40	12671.40	-18531.70	-59.39
	429	Other Roadside Work	5367.08	6161.90	6161.90	794.82	14.81
	440	Rest Area Servicing	485.98	260.19	260.19	-225.79	-46.46
	502	Repair Signs (ex Guide Signs)	124.66	0.00	0.00	-124.66	
	903	Inspection-Forward List Works	3171.31	1.40	3500.00	328.69	10.36
			100294.34	19129.16	66766.33	-33528.01	

Balonne Shire Council

Financial Year Ending 2020

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ROAD NAME	ACT.	DESCRIPTION	JOB COSTS(\$)	MEAS.UP(Units)	MEAS.UP(\$)	PROFIT(\$)	PROFIT(%)
16 BOLLON/CUNNAMULLA 36B	101	Edge Repair (Manual)	4391.10	5.20	4638.40	247.30	5.63
	103	Edge Repair with Emulsion/Aggr	23679.30	0.00	0.00	-23679.30	
	112	Surface Correct Emulsion Aggre	3779.13	0.00	0.00	-3779.13	
	216	Heavy Shoulder Grading - Rural	0.00	0.00	0.00	0.00	
	405	Clearing	3255.40	5436.60	5436.60	2181.20	67.00
			35104.93	5441.80	10075.00	-25029.93	
17 THE BORDER-CARNARVON HWY CONNE	103	Edge Repair with Emulsion/Aggr	3456.69	0.00	0.00	-3456.69	
	502	Repair Signs (ex Guide Signs)	86.75	2.00	960.00	873.25	1006.63
			3543.44	2.00	960.00	-2583.44	
19 MITCHELL/ST.GEORGE 355	103	Edge Repair with Emulsion/Aggr	3580.55	0.00	0.00	-3580.55	
	502	Repair Signs (ex Guide Signs)	1310.37	4.00	1920.00	609.63	46.52
	903	Inspection-Forward List Works	738.12	0.40	1000.00	261.88	35.48
			5629.04	4.40	2920.00	-2709.04	
21 ST.G-HEBEL CASTLEREAGH HWY 37A	101	Edge Repair (Manual)	1381.75	0.00	0.00	-1381.75	
	103	Edge Repair with Emulsion/Aggr	3903.14	6.00	1272.00	-2631.14	-67.41
	105	Pothole Patching (Premix)	1374.74	0.30	477.30	-897.44	-65.28
	111	Surf.Correct.Premix (Mech)	10678.95	7.40	4528.80	-6150.15	-57.59
	112	Surface Correct Emulsion Aggre	2594.13	4.50	3577.50	983.37	37.91
	143	Pavement Repairs Grav Mech Min	48974.27	991.80	109098.00	60123.73	122.77
	216	Heavy Shoulder Grading - Rural	75581.72	12.00	55080.00	-20501.72	-27.13
	323	Repair Conc.Culvs,Pipes & Pits	5488.26	5698.15	5698.15	209.89	3.82
	405	Clearing	2855.79	0.00	0.00	-2855.79	
	440	Rest Area Servicing	3393.16	3644.54	3644.54	251.38	7.41
	502	Repair Signs (ex Guide Signs)	6394.35	0.00	0.00	-6394.35	
	512	Replace Guide Markers	1992.10	40.00	3080.00	1087.90	54.61
	903	Inspection-Forward List Works	825.06	0.20	500.00	-325.06	-39.40
			165437.42	10404.89	186956.29	21518.87	
22 NOONDOO/THALLON ROAD 3514	112	Surface Correct Emulsion Aggre	6252.81	0.00	0.00	-6252.81	
	143	Pavement Repairs Grav Mech Min	21433.52	0.00	0.00	-21433.52	
	502	Repair Signs (ex Guide Signs)	1602.72	5.00	2400.00	797.28	49.75
	903	Inspection-Forward List Works	730.29	0.00	0.00	-730.29	
			30019.34	5.00	2400.00	-27619.34	
		Meas.Up Job Costs	383966.76		514350.77	130384.01	74.65
		No Meas.Up Job Costs	99694.33				
		Grand Totals	483661.09	57192.45	514350.77	30689.68	

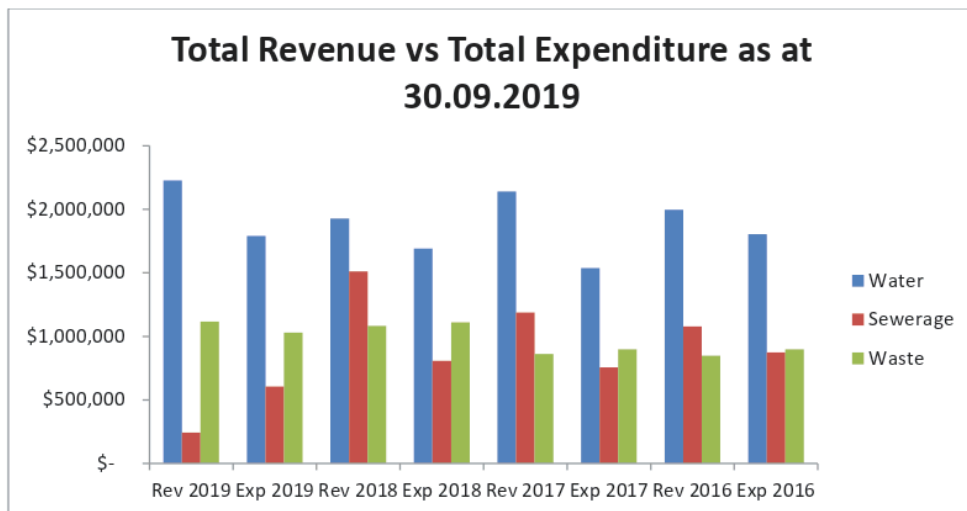
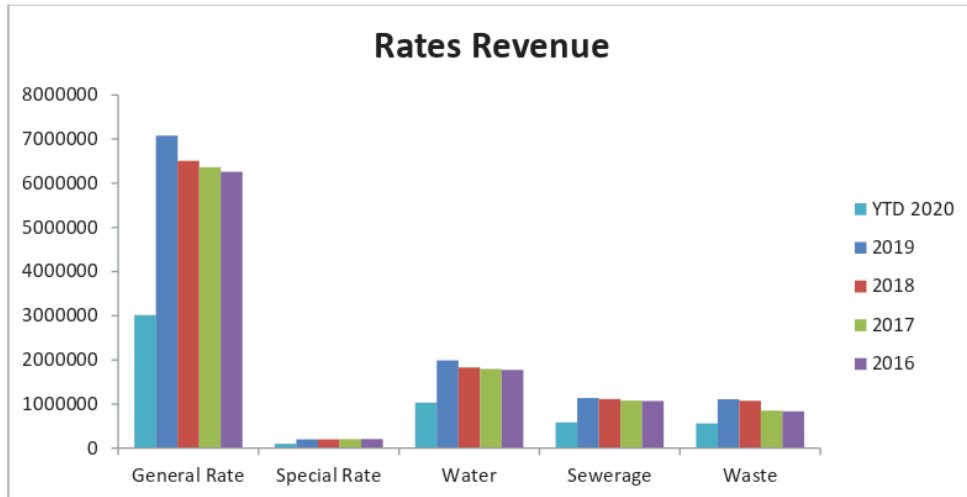
Balonne Shire Council - Concessional Hire as at 30/09/2019

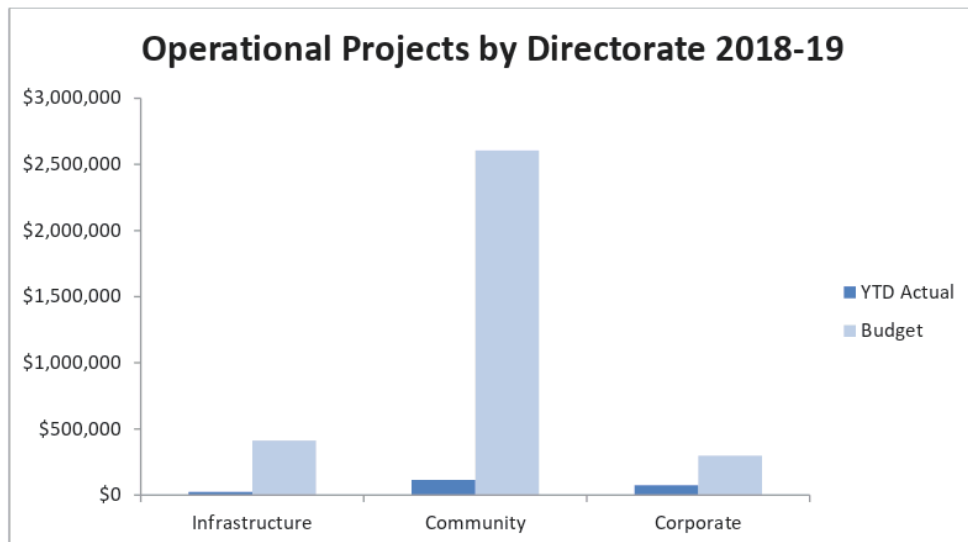
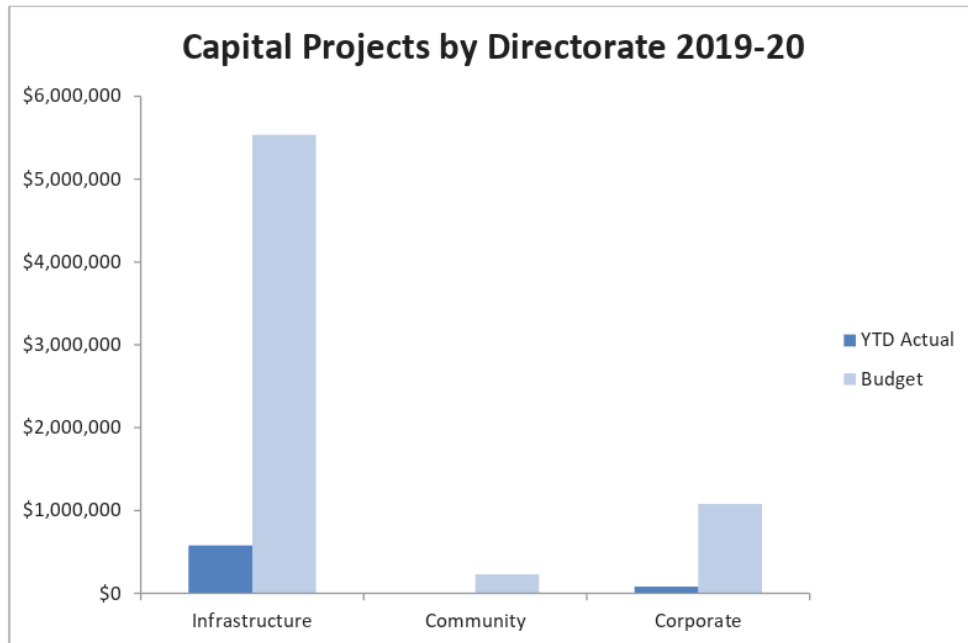
Organisation	Summary	Amount
8/07/2019	St George Community & Allied Health	45.45
July Totals		45.45
August Totals	No Transactions	0.00
September Totals	No Transactions	0.00
October Totals		
November Totals		
December Totals		
January Totals		
February Totals		
March Totals		
April Totals		
May Totals		
June Totals		
TOTAL		45.45

Balonne Shire Council -Donations as at 30/09/2019

Date	Organisation	Summary	Amount
2/07/2019	St George Pony & Riding Club	Community Grants & Assistance	1,000.00
2/07/2019	St George Tennis Club Inc	Community Grants & Assistance	600.00
22/07/2019	Balonne Boar Buster Inc	Community Grants & Assistance	1,000.00
	July Total		2,600.00
2/08/2019	Dirranbandi & Districts Little Athletics	Community Grants & Assistance	500.00
6/08/2019	St George & District Fishing	Donation	200.00
7/08/2019	St George High School	Community Grants & Assistance	100.00
15/08/2019	Dirranbandi P-10 State School	Community Grants & Assistance	1,000.00
15/08/2019	QC ANV Charity Fund Inc	Community Grants & Assistance	200.00
15/08/2019	St George & District Rugby Union Club	Community Grants & Assistance	1,000.00
30/08/2019	QCWA - Thallon - Daymar Branch	Community Grants & Assistance	1,000.00
	August Total		4,000.00
9/09/2019	St George & District Fishing	Community Grants & Assistance	50.00
20/09/2019	St Patrick's Fete Committee	Community Grants & Assistance	300.00
	September Total		350.00
	October Total		
	November Total		
	December Total		
	January Total		
	February Total		
	March Total		
	April Total		
	May Total		
	June Total		
	TOTAL		6,950.00

Information Graphs





Capital Projects 2019/20														
		Asset Type (New, Upgrade, Renewal)	YTD Actuals As At 14/10/2019	Total - Multi-Year Project Budget	2019/20 Original Budget				2020/21 Project Budget	PROJECT DETAILS			Comments	
					Budget	Funding	19/20 Expenditure	Restricted Cash		% Complete	Date Commenced	Date Finished		
170 - WIP Projects														
	0170-0453-0000	C/O - DCP - Thallon & St G Comm	\$ 11,228								100%	1/03/2019	13/09/2019	Works complete.
	0170-4933-0000	Drought Communities - WIP Projects	\$ 11,228	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					
205 - GENERAL ADMINISTRATION														
	0205-0933-0000	Telephone System	\$ -		\$ 35,000		\$ 35,000				5%			Order to be raised
	0205-0934-0000	New ERP IT System	\$ 46,730	\$ 300,000	\$ 200,000		\$ 200,000		\$ 100,000		10%			Order raised
	0205-0935-0000	VMware Hosts	\$ -		\$ 23,000		\$ 23,000				50%			Ordered awaiting installation
	0205-4933-0000	Corporate Services Capital Projects	\$ 46,730	\$ 300,000	\$ 258,000	\$ -	\$ 258,000	\$ -	\$ 100,000					
350- TOURISM														
	0350-0931-0000	Shire Entry Signage (W4Q3 19-21)	\$ -	\$ 120,000	\$ 108,000	\$ 48,000		\$ 60,000	\$ 12,000					Design concepts received. Council voting on 5 Sept
	0350-0447-0000	Recreational Vehicle Strategy (signage)			\$ 10,000		\$ 10,000							Progress to begin in November
	0350-4933-0000	Tourism Capital Projects	\$ -	\$ 120,000	\$ 118,000	\$ 48,000	\$ 10,000	\$ 60,000	\$ 12,000					
410 - INFRASTRUCTURE ROADS														
	0054-1035-0000	TIDS - Salmon Bypass Bitumen Reseal	\$ -											Tender documentation received from contractors. Council report completed for presentation at October council meeting.
	0054-4002-0000	TIDS - Bolon-Diranbandi Road Bitumen Reseal	\$ -		\$ 240,000	\$ 120,000	\$ 120,000				0%			Tender documentation received from contractors. Council report completed for presentation at October council meeting.
	0054-1064-0000	TIDS - St George-Noondoo Road Stabilisation (Bitumen reseal & maintenance works)	\$ -		\$ 340,000	\$ 170,000	\$ 170,000				0%			Investigations completed.
		R2R - Road Projects to be Advised			\$ 300,000	\$ 150,000	\$ 150,000				0%			Council report completed, proposing this years R2R funding be spent on resealing local streets within the Shire.
	0410-4933-0000	Diranbandi River Pontoon Carpark	\$ -	\$ 60,000	\$ 913,160	\$ 913,160		\$ 60,000			0%			Site investigations completed August 2019.
	0410-4933-0000	Road Capital Projects	\$ -	\$ -	\$ 1,853,160	\$ 1,353,160	\$ 500,000	\$ -	\$ -					
415 - INFRASTRUCTURE STREETS														
	0415-0933-0000	White Rock Nindigully Truckstop Area	\$ -		\$ 30,000		\$ 30,000				0%			Works yet to commence.
	0415-0934-0000	Footpath and Kerb Repairs	\$ 16,827		\$ 80,000		\$ 80,000				35%	1/07/2019		Works underway
	0415-0938-0000	C/O - REDP - St George CBD & River Foreshore Upgrade	\$ -	\$ 425,000	\$ 142,000	\$ 142,000					N/A	N/A	N/A	Not to be carried over- Cathy 02/07/19
	0415-0935-0000	Diranbandi Footpath (Kirby Street, 324 metres)	\$ -		\$ 80,000		\$ 80,000				0%			Procurement finalised. Order issued.
	0415-4933-0000	Total Street Capital Projects	\$ 16,827	\$ 425,000	\$ 332,000	\$ 142,000	\$ 190,000	\$ -	\$ -					
425 - DIRRANBANDI STORMWATER IMPROVEMENT														
	0425-0933-0000	C/O - Diranbandi Stormwater Improvements	\$ 11,311				\$ -				60%	11/02/2019		3 driveway crossings completed. Remaining components delivered. Project on hold until 1st quarter budget review. (Carry over- Cathy 02/07/2019)
	0425-4933-0000	Total Diranbandi Stormwater Capital Projects	\$ 11,311	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					
430 - INFRASTRUCTURE WORKS DEPOT														
	0430-0933-0000	New Roof over Diranbandi Depot Office	\$ -		\$ 15,000		\$ 15,000				0%			Procurement scheduled for October 2019
	0430-0934-0000	Water and Sewer Shed Concrete Apron	\$ -		\$ 50,000		\$ 50,000				0%			Procurement responses to be evaluated October 2019.
	0430-0935-0000	Underground Power Upgrade at Bolon Depot Shed	\$ -		\$ 10,000		\$ 10,000				N/A	N/A	N/A	Job completed last financial year from operational budget
	0430-0937-0000	Diranbandi Depot Back Fence Replacement	\$ -		\$ 15,000		\$ 15,000				0%			Materials purchased. Council workers to undertake construction. Works yet to commence.
	0430-4933-0000	Total Works Depot Capital Projects	\$ -	\$ -	\$ 90,000	\$ -	\$ 90,000	\$ -	\$ -					
440 - AERODROMES														
	0440-0935-0000	BOR4 - St George General Aviation Project (\$1M over 3 years)	\$ -	\$ 1,065,000	\$ 765,000	\$ 200,000	\$ 65,000	\$ 500,000	\$ 300,000		15%			Concept Plan & Variation approved
	0440-4933-0000	Aerodromes Capital Projects	\$ -	\$ 1,065,000	\$ 765,000	\$ 200,000	\$ 65,000	\$ 500,000	\$ 300,000					

Capital Projects 2019/20

		Asset Type (New, Upgrade, Renewal)	YTD Actuals As At 14/10/2019	Total - Multi-Year Project Budget	2019/20 Original Budget				2020/21 Project Budget	PROJECT DETAILS			Comments
					Budget	Funding	19/20 Expenditure	Restricted Cash		% Complete	Date Commenced	Date Finished	
450 - PLANT & EQUIPMENT													
	0450-0901-0001	Workshop Hoist	R	\$ 148		\$ 20,000		\$ 20,000		95%	1/07/2019		Hoist delivered. Invoice to be paid.
	0450-0901-0002	Workshop Oil Hose Reel Gantry & Drum Storage Spill Container	R	\$ 5,282		\$ 8,500		\$ 8,500		65%	1/07/2019		Gantry & spill container received. Installation to be completed. Invoice to be paid.
	0450-0901-0003	Toyota Prado (Replace 1507)	R	\$ -		\$ 40,000		\$ 40,000		0%			Approval given at September Plant Committee Meeting. Tender process yet to commence.
	0450-0901-0004	C/O - Water & Sewerage Truck Replacement	R	\$ -		\$ 40,000		\$ 40,000		0%	N/A	N/A	Budget item for 2020-2021.
	0450-0901-0005	Toyota Hilux 4WD S/Cab (Replace 3015)	R	\$ -		\$ 40,000		\$ 40,000		0%			Approval given at September Plant Committee Meeting. Tender process yet to commence.
	0450-0901-0006	Holden Colorado S/Cab 4x4 (Replace 3021)	R	\$ -		\$ 40,000		\$ 40,000		0%			Approval given at September Plant Committee Meeting. Tender process yet to commence.
	0450-0901-0007	Holden Colorado D/Cab 4x4 (Replace 4014)	R	\$ -		\$ 40,000		\$ 40,000		0%			Approval given at September Plant Committee Meeting. Tender process yet to commence.
	0450-0901-0008	Izuzu FRR600 Truck (Replace RMPD Truck 5004)	R	\$ -		\$ 130,000		\$ 130,000		0%			Approval given at September Plant Committee Meeting. Tender process yet to commence.
	0450-0901-0009	Izuzu FVZ1400 (Replaces Jetpatcher Truck 5005)	R	\$ -		\$ 300,000		\$ 300,000		0%			Approval given at September Plant Committee Meeting. Tender process yet to commence.
	0450-0901-0010	Dixon ZTR 30"	R	\$ -		\$ 4,000		\$ 4,000		0%			Yet to commence.
	0450-0901-0011	Dixon ZTR 30"	R	\$ -		\$ 4,000		\$ 4,000		0%			Yet to commence.
	0450-0901-0012	Dixon ZTR 42" Mulcher	R	\$ -		\$ 5,000		\$ 5,000		0%			Yet to commence.
	0450-0901-0013	Holden Colorado D/Cab 4x2 (Replace 2506)	R	\$ -		\$ -				0%			Approval given at September Plant Committee Meeting. Tender process yet to commence.
	0450-0901-0014	QDRF Disaster Recovery Generators	R	\$ -		\$ -				0%			Yet to commence.
	0450-4901-0000	Total Plant & Equipment Capital Projects		\$ 5,430	\$ -	\$ 671,500	\$ -	\$ 671,500	\$ -				
510 - HOUSING													
	0510-4933-0000	19 Alfred St Staff Residence - Kitchen Replacement	U	\$ -		\$ 30,000		\$ 30,000	\$ -	0%			Initial discussions underway.
	0510-4933-0000	Total Housing Capital Projects		\$ -	\$ -	\$ 30,000	\$ -	\$ 30,000	\$ -				
521 - SWIMMING POOL													
	0521-0933-0000	C/O W4Q - Thermal Springs	N	\$ 291,548	\$ 750,000	\$ 750,000	\$ 300,000	\$ 450,000		80%	1/07/2019		Works progressing well & on schedule.
	0521-0934-0000	MDR EDP - Dirranbandi Hot Springs	N	\$ -			\$ -	\$ -					Location to be confirmed.
	0521-4933-0000	Total Swimming Pool Capital Projects		\$ 291,548	\$ 750,000	\$ 750,000	\$ 300,000	\$ -	\$ 450,000	\$ -			
	0521-0448-0001	MDR-Hot Baths-Project Management		\$ -						35%	4/09/2019		Dripper line installed. Waiting on rain to commence tree planting.
	0521-0448-0002	MDR-Hot Baths-Preliminaries		\$ -						40%	26/07/2019		November.
	0521-0448-0003	MDR-Hot Baths-Earth Works/Foot		\$ -						40%	4/09/2019		Materials delivered. Work Camp to install fence.
	0521-0448-0004	MDR-Hot Baths-Equipment		\$ -						98%	1/03/2019	13/09/2019	Works complete. Invoice to be paid.
	0521-0448-0005	MDR-Hot Baths-Pipework		\$ -						95%	4/09/2019		Works underway.
	0521-0448-0006	MDR-Hot Baths-Completions		\$ -					\$ 100,000	0%			Yet to commence.
	0521-2448-0000	Dirran Thermal Hot Baths Capital Projects		\$ -		\$ -	\$ -	\$ -	\$ 100,000				
	0520-4933-0000	Total Swimming Pool Capital Projects		\$ 291,548	\$ 750,000	\$ 750,000	\$ 300,000	\$ -	\$ 450,000	\$ 100,000			
530 - INFRASTRUCTURE PARKS & GARDENS													
	0530-0931-0000	Walter Austin Park Sprinkler System	N	\$ -		\$ 10,000		\$ 10,000		0%			Works yet to commence.
	0530-0934-0000	St George River Foreshore Canoe Ramp Extension	U	\$ -		\$ 15,000		\$ 15,000		0%			Works yet to commence.
	0530-0442-0000	Rowden Park		\$ -									Carry over - Cathy 02/07/2019
	0530-0940-0000	C/O - Dirranbandi Sports Oval Amenities	N	\$ -						99%	30/04/2017		Defect rectifications progressing. Carry over - Cathy 02/07/2019
	0530-0935-0000	Thalton Irrigation Drinker Line Replacement	R	\$ 2,556		\$ 8,500		\$ 8,500		35%	4/09/2019		Dripper line installed. Waiting on rain to commence tree planting.
	0530-0932-0000	St George Christmas Lights	N	\$ -		\$ 35,000		\$ 35,000		40%	26/07/2019		Lights ordered August 2019 for delivery in November.
	0530-0936-0000	Dirranbandi Civic Centre Park Playground Fence	N	\$ 4,661		\$ 10,000		\$ 10,000		40%	4/09/2019		Materials delivered. Work Camp to install fence.
	0530-0933-0000	Rowden Park - Reinstatement of Playground		\$ 17,273						98%	1/03/2019	13/09/2019	Works complete. Invoice to be paid.
	0530-0938-0000	St George River Foreshore Footpath Extension (Rotary Park to flood signage)	N	\$ 17,247		\$ 70,000		\$ 70,000		95%	4/09/2019		Works underway.
	0530-0937-0000	Rotary Park Playground Soffit and Artificial Turf	U	\$ -		\$ 60,000		\$ 60,000		0%			Yet to commence.
	0530-4933-0000	Total Parks & Gardens Capital Projects		\$ 41,736	\$ -	\$ 208,500	\$ -	\$ 208,500	\$ -				
555 - SHOWGROUNDS													
	0555-0933-0000	Balonne Shire Showgrounds Maintenance (W4Q3 19-21)	N	\$ -	\$ 50,000	\$ 45,000	\$ 20,000		\$ 25,000	\$ 5,000	0%		Projects to be confirmed.
	0555-0934-0000	Decking around Bollen Showground Campdraft Office	U	\$ 12,853		\$ 12,000		\$ 12,000		100%	2/09/2019	20/09/2019	Works complete.
	0550-4933-0000	Showgrounds Capital Projects		\$ 12,853	\$ 50,000	\$ 57,000	\$ 20,000	\$ 12,000	\$ 25,000	\$ 5,000			
	0555-0449-0001	MDR EDP-Dirran SG Project Management		\$ -				\$ -					Yet to commence - quotations received
	0555-0449-0002	MDR EDP-Dirran SG Water Tank		\$ -				\$ -					Yet to commence - quotations received
	0555-0449-0003	MDR EDP-Dirran SG Pipe Work		\$ -				\$ -					Yet to commence - quotations received
	0555-0449-0004	MDR EDP-Dirran SG Equipment		\$ -				\$ -					Yet to commence - quotations received
	0555-0449-0005	MDR EDP-Dirran SG Electrical		\$ -				\$ -					Yet to commence - quotations received
	0655-4933-0000	Dirran Showgrounds Irrigation Upgrade		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
	0655-4933-0000	Total Showgrounds Capital Projects		\$ 12,853	\$ 50,000	\$ 57,000	\$ 20,000	\$ 12,000	\$ 25,000	\$ 5,000			

Capital Projects 2019/20													
		Asset Type (New, Upgrade, Renewal)	YTD Actuals As At 14/10/2019	Total - Multi-Year Project Budget	2019/20 Original Budget				2020/21 Project Budget	PROJECT DETAILS			Comments
					Budget	Funding	19/20 Expenditure	Restricted Cash		% Complete	Date Commenced	Date Finished	
580 - SAFER COMMUNITIES													
	0580-0931-0000	BOR - 2 CCTV Phase 2	N	\$ 35,663	\$ 53,500	\$ 53,500				80%			Camera's installed Bolton & Dirranbandi. Additional equipment to be purchased if approved
	0580-4933-0000	Total Safer Communities Capital Projects		\$ 35,663	\$ -	\$ 53,500	\$ 53,500	\$ -	\$ -	\$ -			
615 - CEMETERIES													
	0615-0933-0000	2 x St George Lawn Cemetery Beams and Headstones	N	\$ 30,788	\$ 40,000		\$ 40,000			95%	9/09/2019		Works underway.
	0615-0934-0000	Thallon Cemetery Remembrance Area	N	\$ -	\$ 15,000		\$ 15,000			0%			Discussions underway with Thallon Progress Ass'n late August 2019.
	0615-4933-0000	Total Cemetery Capital Projects		\$ 30,788	\$ -	\$ 55,000	\$ -	\$ 55,000	\$ -	\$ -			
655 - RURAL LANDS													
	0655-0933-0000	Capital Works - FW61159 - W2521 Mulga View - Night Yard	R	\$ -	\$ 13,000	\$ 13,000	\$ -						Yet to commence - quotations received
	0655-0934-0000	Capital Works - FW4939 - W2844 Clonard - Replace Night Yard	R	\$ -	\$ 9,000	\$ 9,000	\$ -						Yet to commence - quotations received
	0655-0935-0000	Capital Works - FW64655 - W2730 Clearwater - Dam De-silting & Night Yard	R	\$ -	\$ 35,000	\$ 35,000	\$ -						Yet to commence - quotations received
	0655-0936-0000	Capital Works - FW44703 - W2642 Bindie - Water Point Upgrade	U	\$ -	\$ 12,000	\$ 12,000	\$ -						Yet to commence - quotations received
	0655-0937-0000	Capital Works - FW60815 - Burgurrah - Water Point & Facilities Upgrade	U	\$ -	\$ 44,500	\$ 44,500	\$ -						Yet to commence - quotations received
	0655-4933-0000	Total Rural Lands Capital Projects		\$ -	\$ -	\$ 113,500	\$ 113,500	\$ -	\$ -	\$ -			
4410 - SEWERAGE													
	4410-0933-0000	C/O - St George STP - Screw Screen with 3.5mm Gauge	R	\$ -						0%	2/01/2019		On hold pending condition assessment report. Carry over - Cathy 02/07/2019
	4410-0934-0000	C/O - St George - Service & Repair STP Primary SED Tank	U	\$ -						0%	2/01/2019		On hold pending condition assessment report. Carry over - Cathy 02/07/2019
	4410-0935-0000	C/O - St George STP - Replace Existing Downstream Manhole	R	\$ -						0%	11/02/2019		On hold pending condition assessment report. Carry over - Cathy 02/07/2019
	4410-0936-0000	Dirranbandi Rising Sewerage Main Replacement (W4Q3 19-21)	R	\$ -	\$ 530,000	\$ 477,000	\$ 212,000	\$ -	\$ 265,000	\$ 53,000	0%		Design brief being prepared. Design services to be procured October 2019.
	4410-4933-0000	Total Sewerage Capital Projects		\$ -	\$ 530,000	\$ 477,000	\$ 212,000	\$ -	\$ 265,000	\$ 53,000			
5410 - INFRASTRUCTURE URBAN WATER SUPPLY													
	5410-0933-0000	Burke Street - Dirranbandi Water Main Replacement	R	\$ 16,973	\$ 30,000		\$ 30,000			100%	15/07/2019	27/09/2019	Works complete.
	5410-0934-0000	Charles Street - Dirranbandi Water Main Replacement	R	\$ 18,114	\$ 30,000		\$ 30,000			100%	15/07/2019	6/09/2019	Works complete.
	5410-0936-0000	Cowdli Street - Dirranbandi Water Main Replacement	R	\$ 67,219	\$ 80,000		\$ 80,000			70%	15/07/2019		Works underway.
	5410-0937-0000	Horace Street - Dirranbandi Water Main Replacement	R	\$ 24,424	\$ 30,000		\$ 30,000			100%	15/07/2019	13/09/2019	Works complete.
	5410-0938-0000	Perkins Street - Dirranbandi Water Main Replacement	R	\$ 34,017	\$ 50,000		\$ 50,000			85%	15/07/2019		Works underway.
		St George & Dirranbandi Water Main, Fitting and Service Replacement (W4Q3 19/21)			\$ 500,000	\$ 450,000	\$ 200,000	\$ -	\$ 250,000	\$ 50,000			
	5410-0940-0000	St Georges Terrace - St George Bore Water Main Replacement	R	\$ -	\$ 80,000		\$ 80,000			0%			Works yet to commence.
	5410-0941-0000	St Georges Terrace - St George River Water Main Replacement	R	\$ -	\$ 120,000		\$ 120,000			0%			Works yet to commence.
	5410-0942-0000	Scott Street - St George River Water Main Replacement	R	\$ 9,501	\$ 50,000		\$ 50,000			25%			Materials delivered. Contractor engaged. Works scheduled to commence 29/10/2019.
	5410-0943-0000	River Water Fitting Replacement	R	\$ -	\$ 50,000		\$ 50,000			0%			As required.
	5410-0944-0000	Dirranbandi Showground Watering System Upgrade	U										Design concept to be finalised with Showground User Groups.
				\$ -	\$ 40,000	\$ 30,000	\$ 10,000			0%			
	5410-0951-0000	C/O - Dirranbandi WTP - New Access Ladders	N										Design completed. Procurement will proceed subject to funding carry over. Carry over - Cathy 02/07/2019
				\$ -						0%	1/11/2018		
	5410-0952-0000	C/O - LG&SP - Dirranbandi WTP Upgrade	U										Funding extension approved. Procurement for design proceeding. Carry over - Cathy 02/07/2019
				\$ 0	\$ -					25%	1/10/2018		
	5410-4933-0000	Total Water Supply Capital Projects		\$ 170,247	\$ 500,000	\$ 1,010,000	\$ 230,000	\$ 530,000	\$ 250,000	\$ 50,000			
TOTAL CAPITAL WORKS													
				\$ 674,360	\$ 3,740,000	\$ 6,842,160	\$ 2,672,160	\$ 2,620,000	\$ 1,550,000	\$ 620,000			

Operational Projects 2019/20

			YTD Actuals As At 14/10/2019	2019/20 Original Budget		2020-21 Budget	2021-22 Budget	Project Details			Comments
				Budget	Funding			% Complete	Date Commenced	Date Finished	
205 - GENERAL ADMINISTRATION											
	0205-0446-0001	Pull- up Banners x 2	\$0	\$1,500				0%			
	0205-0446-0002	Branded Tear Drop Flags x 2	\$0	\$1,500				0%			
	0205-0446-0003	Branded 2in1 Compendiums & iPad Sleeve x 100	\$0	\$2,000				0%			
		Communications	\$0	\$5,000	\$0	\$0	\$0				
	0205-0447-0016	Microsoft Office	\$0	\$23,437				50%			Installing Office 365
	0205-0447-0001	Councillor Mobile Phones	\$0	\$9,303				0%			Proposed expenditure April 2020
	0205-0447-0002	Councillor Laptops/Tablets	\$1,847	\$24,282				0%			Proposed expenditure April 2020
	0205-0447-0003	Replacement CEO & Director Laptops	\$0	\$12,000				0%			Proposed expenditure April 2020
	0205-0444-0000	Replacement PC	\$3,047	\$12,000				33%			Ongoing
	0205-0447-0004	Rack Mount Server UPS	\$0	\$2,300				0%			
	0205-0447-0005	ViC Wireless Connection	\$462	\$1,700				100%			Additional costs to be allocated here
	0205-0447-0006	Replacement Servers	\$2,202	\$2,500				50%			Servers ordered, licences paid awaiting install
	0205-0447-0007	Projector Disaster Training Room	\$0	\$2,000				0%			
	0205-0447-0008	New Switches	\$0	\$4,000				0%			
	0205-0447-0009	Rack at Depot	\$0	\$2,800				0%			
	0205-0447-0010	Lift Phone	\$0	\$3,350				0%			Waiting on new phone system
	0205-0447-0011	Depot PCs	\$3,678	\$4,000				90%			Install required
	0205-0447-0012	Replacement Mobile Phones	\$1,411	\$9,000				25%			
	0205-0447-0013	Replacement Printer St George Library	\$2,813	\$2,738				100%		1/09/2019	Project Complete
	0205-0449-0000	ICT Strategy Review	\$0	\$8,000				0%			
	0205-0447-0014	Virtabrae & Weed Survey and Onground Reporting - 2 x iPads	\$0	\$3,000				0%			
	0205-0447-0015	Rural Lands & Compliance Printer / Scanner / Copier	\$3,075	\$3,000				100%		1/10/2019	
	0205-0445-0000	Asset Labels - Floating Plant & Loose Tools	\$0	\$8,000				0%			
	0205-0441-0000	Levee Bank Contingencies	\$60,118	\$120,000				50%			1 matter completed
	0205-0448-0000	Asset Valuations	\$0	\$8,000				0%			
	0205-2447-0000	Corporate Services Operational Projects	\$78,654	\$270,410	\$0	\$0	\$0				
310- PLANNING											
	0310-0445-0000	Planning Scheme introduction and education	\$0	\$8,000							
	0310-0448-0000	Native Title/LUA Development - legal and support	\$503	\$12,000							
	0310-0449-0000	Audit of Quarries Implementation - legal requirement	\$11,711	\$10,000							
	0310-2447-0000	Planning Operational Projects	\$12,215	\$30,000	\$0	\$0	\$0				
320- BUILDING											
	0320-0445-0000	Building Educational Resources	\$0	\$2,000							
	0320-2447-0000	Building Operational Projects	\$0	\$2,000	\$0	\$0	\$0				
340- ECONOMIC DEVELOPMENT											
	0340-0446-0000	Subscriptions and Memberships	-\$4,268	\$22,000							Accruals for 18/19 affecting this line item
	0340-0448-0000	Bettering Balonne	\$0	\$5,000							
	0340-2447-0000	Economic Development Operational Projects	-\$4,268	\$27,000	\$0	\$0	\$0				
350- TOURISM											
	0350-0444-0000	Tourism Marketing	\$616	\$25,500							On track
	0350-0448-0000	Shire Tourism Brochure	\$8,404	\$22,500							On track
	0350-0446-0000	Shire Town Maps & Publications	\$0	\$5,000							New St George Maps underway
	0350-0443-0000	Tourism and Events Donations/Assistance	\$0	\$50,000							3 Event Applications going to Council
	0350-0449-0000	Tourism & Events Strategy	\$0	\$25,000	\$25,000	\$30,000					Consultations beginning 9 September
	0350-2447-0000	Tourism Operational Projects	\$9,019	\$128,000	\$25,000	\$30,000	\$0				

Operational Projects 2019/20											
				2019/20 Original Budget		2020-21 Budget	2021-22 Budget	Project Details			Comments
			YTD Actuals As At 14/10/2019	Budget	Funding			% Complete	Date Commenced	Date Finished	
355 - VISITOR INFORMATION CENTRE											
	0355-0448-0000	VIC Volunteer Expenses	\$142	\$4,000							On track
	0355-0447-0000	Enclosed Weatherproof Storage Room	\$0	\$4,000							On hold
	0355-2447-0000	VIC Operational Projects	\$142	\$8,000	\$0	\$0	\$0				
410 - ROADS											
	0410-0447-0000	Traffic Counters	\$0	\$30,000				0%			Initial investigations completed August 2019. Collaboration underway.
	0410-0448-0000	Gravel Pit Safety Management Systems and Training	\$0	\$30,000				0%			Initial investigation underway July 2019
	0410-2447-0000	Roads Operational Projects	\$0	\$60,000	\$0	\$0	\$0				
450 - PLANT											
	0450-0446-0000	Floating Plant & Loose Tools	\$3,048	\$30,000				10.00%			Purchased as required.
	0450-0447-0000	Fleet GPS	\$0	\$50,000				0%			Meetings held to discuss issues and options
	0450-0448-0000	Fleet Servicing Software	\$822	\$15,000				100%	1/07/2019	31/07/2019	Software purchased. Periodic invoicing to occur.
	0450-2447-0000	Total Plant Operational Projects (Floating Plant & Loose Tools)	\$3,870	\$95,000	\$0	\$0	\$0				
501 - COMMUNITY DEVELOPMENT											
	0501-0444-0000	Community Safety Group	\$210	\$3,000							
	0501-0447-0000	Community Events Programs	\$6,865	\$15,000							
	0501-0446-0000	Balonne Community Calendar	\$0	\$7,500							
	0501-0463-0000	Empowering our Communities (2 On Farm events, 1 drought wellbeing support events & 2 Drought support events)	\$39,551	\$23,750	\$23,750						
	0501-0443-0000	Balonne Young Leaders Bursary	\$0	\$7,000							
	0501-0445-0000	Digital Connectivity Project (Grant)	\$4,464	\$1,000,000	\$500,000						
	0501-0452-0000	Balonne in Step	\$19,439	\$150,000	\$147,900						
	0501-2447-0000	Community Development Operational Projects	\$70,528	\$1,206,250	\$671,650	\$0	\$0				
	0501-0448-0001	MDBEDP-Dirran Impr Sch-Project	\$0			\$20,000					
	0501-0448-0002	MDBEDP-Dirran Impr Sch-Mat&Equip	\$0			\$60,000	\$20,000				
	0501-2448-0000	MDB EDP-Dirran Business Impr Scheme	\$0	\$0	\$0	\$80,000	\$20,000				
		Total Community Development Operation Projects	\$70,528	\$1,206,250	\$671,650	\$80,000	\$20,000				
505 - LIBRARIES											
	0505-0448-0000	PopUp Art Gallery	\$6	\$2,000							
	0505-0445-0000	Digital Literacy	\$0	\$10,000							
	0505-0446-0000	General Library Programs	\$3,757	\$10,000							
	0505-0450-0000	Deadly Digital	\$0	\$10,000							
	0505-0444-0000	First 5 Forever	\$0	\$5,655	\$5,655						
	0505-2447-0000	Library Operational Projects	\$3,763	\$37,655	\$5,655	\$0	\$0				
	0505-0451-0001	MCB Dirran RTC Installation Work	\$0								
	0505-0451-0002	MDB Dirran RTC Tech Training	\$0								
	0505-0451-0003	MDB Dirran Hardware Software	\$0								
	0505-0451-0004	MDB Dirran Project Management	\$0								
	0505-2451-0000	Dirran RTC E-Tech Upgrade	\$0	\$0	\$0	\$7,500	\$0				
		Total Library Operation Projects	\$3,763	\$37,655	\$5,655	\$0	\$0				
510 - HOUSING											
	0510-0447-0000	Asset Management Software and Pickup	\$0	\$40,000				0%	1/07/2019		Options under consideration.
	0505-2451-0000	Dirran RTC E-Tech Upgrade	\$0	\$40,000	\$0	\$0	\$0				

Operational Projects 2019/20

			YTD Actuals As At 14/10/2019	2019/20 Original Budget		2020-21 Budget	2021-22 Budget	Project Details			Comments
				Budget	Funding			% Complete	Date Commenced	Date Finished	
515 - PUBLIC COMMUNITIES FACILITIES											
	0515-0448-0001	MDBEDP-DigCon-Project Management	\$0								
	0515-0448-0002	MDBEDP-DigCon-Pop Towers	\$0								
	0515-0448-0003	MDBEDP-DigCon-Telco Contributions	\$0			\$80,000					
	0515-2448-0000	Total Public Communities Facilities	\$0	\$0	\$0	\$80,000	\$0				
520- SPORT & RECREATION											
	0520-0447-0000	Dirranbandi Multi-Purpose Sporting Complex Meeting Room and Kitchen Air-Conditioning	\$0	\$9,000				40%	12/09/2019		Contractor engaged. Works underway.
	0520-2447-0000	Sport & Recreation Operational Projects	\$0	\$9,000	\$0	\$0	\$0				
530 - INFRASTRUCTURE PARKS & GARDENS											
	0530-0441-0001	Tree Planting in Arthur Street (St George)	\$1,950	\$15,000				35%	4/09/2019		Dripper line installed. Waiting on rain to commence tree planting.
	0530-0441-0002	Tree Maintenance of Shire Street Trees	\$10,097	\$40,000				60%	4/09/2019		Works underway.
	0530-0445-0000	Thallon Street Tree Replacement	\$0	\$4,000				35%	30/09/2019		Dripper line installed. Waiting on rain to commence tree planting.
	0530-0442-0001	Rowden Park Change Room Exhaust Fans	\$0	\$4,000				40%	9/09/2019		Orders issued. Works yet to commence.
	0530-0442-0002	Power for Rowden Park Scoreboard	\$0	\$2,000				0%			Contractor engaged.
	0530-0443-0001	JG Hile Park Irrigation Solenoids	\$5,981	\$6,000				80%	4/09/2019		Works underway.
	0530-0443-0003	Railway Park Irrigation Solenoids	\$2,429	\$4,000				80%	4/09/2019		Works underway.
	0530-0441-0003	Bush Tucker Garden	\$338	\$15,000				10%			Working Group meeting held 19th August 2019. Proposal to be brought to Councillor workshop.
	0530-0444-0001	St George River Foreshore Planning	\$0	\$20,000							Funding options under consideration.
	0530-0444-0002	St George CBD Planning	\$0	\$20,000							Funding options under consideration.
	0530-0444-0003	Rowden Park Master Plan	\$0	\$15,000							Funding options under consideration.
	0530-0443-0002	JG Hile Park Toilet Demolition	\$0	\$15,000				N/A			Project not proceeding.
	0530-0446-0000	Bollon RV and Streetscaping Master Plan	\$0	\$20,000							Options under consideration.
	0530-2447-0000	Total Parks & Garden Operation Projects	\$20,796	\$180,000	\$0	\$0	\$0				
535 - HALLS AND CIVIC CENTRES											
	0535-0447-0000	Bollon Civic Centre Tables	\$0	\$3,000				0%			Yet to commence.
	0535-2447-0000	Halls and Civic Centres Operational Projects	\$0	\$3,000	\$0	\$0	\$0				
555 - INFRASTRUCTURE SHOWGROUNDS											
	0555-0447-0002	Gypsum Application to Bollon Showgrounds Polocrosse Fields	\$0	\$6,300				0%			Initial discussions underway with contractor mid-August 2019.
	0555-0447-0001	Bollon Showground Power Master Plan	\$0	\$5,000				0%			Yet to commence. Contractor to be contacted to confirm requirements.
	0555-0448-0002	Dirranbandi Showground Luncheon Pavilion Cupboard Replacement	\$0	\$5,000				0%			Yet to commence.
	0555-0448-0001	Dirranbandi Showground Power Masterplan	\$0	\$5,000				0%			Yet to commence.
	0555-0446-0000	Hebel Showground Arena Panelling Replacement	\$0	\$5,000				0%			Panel audit complete. Procurement underway.
	0555-2447-0000	Showgrounds Operational Projects	\$0	\$26,300	\$0	\$0	\$0				
560 - WORK CAMP											
	0560-0447-0000	WORK CAMP Program	\$2,306	\$30,000							
	0560-2447-0000	WORK CAMP Program	\$2,306	\$30,000	\$0	\$0	\$0				
575 - YOUTH COUNCIL											
	0575-0448-0000	Youth Council	\$0	\$5,000							
	0575-0447-0000	Chappy Program	\$0	\$10,000							
	0575-2447-0000	Youth Council	\$0	\$15,000	\$0	\$0	\$0				
605 - ANIMAL CONTROL											
	0605-0448-0000	Microchipping Assistance Programs	\$0	\$5,000							
	0605-0445-0000	Registration Compliance Inspections	\$0	\$9,000							
	0605-0446-0000	Pound Equipment and duress alarm	\$0	\$7,500							
	0605-0447-0000	Pensioner Dog Assistance Programs	\$0	\$1,000							
	0605-2447-0000	Animal Control Operational Projects	\$0	\$22,500	\$0	\$0	\$0				

Operational Projects 2019/20

			YTD Actuals As At 14/10/2019	2019/20 Original Budget		2020-21 Budget	2021-22 Budget	Project Details			Comments
				Budget	Funding			% Complete	Date Commenced	Date Finished	
625 - PUBLIC CONVENIENCES											
	0625-0447-0000	Nindigully Dump Point Maintenance (now includes disposal)	\$359	\$2,500				15%	26/08/2019		Maintenance as required.
	0625-2447-0000	Public Conveniences Operational Projects	\$359	\$2,500	\$0	\$0	\$0				
635 - NATURAL ENVIRONMENT											
	0635-0448-0000	Mosquito Management Program/Survey	-\$2,904	\$5,000							Credit Note for costs allocated in 18/19 affecting this line
	0635-0449-0000	Gravel pit signage	\$0	\$6,000							Yet to commence
	0635-0446-0000	Tree Day	\$0	\$1,000							Yet to commence
	0635-2447-0000	Natural Environment Operational Projects	-\$2,904	\$12,000	\$0	\$0	\$0				
655 - RURAL SERVICES											
	0655-0442-0000	Washdown Facility Maintenance	\$0	\$8,000							
	0655-0447-0000	Stock Route Fencing	\$5,129	\$15,000							
	0655-0443-0000	Balonne Shire Wild Dog Exclusion Fencing - 4-BA0XQSV (funding received 18/19)	\$7,246	\$800,000	\$800,000						Progressing through the assessment process
	0655-0444-0000	Wild Dog Exclusion Fencing and Pest and Weed management activities (Grant)	\$2,432	\$200,000	\$200,000						Planning commenced.
	0655-0446-0000	Stock Route Fire Breaks	\$0	\$18,000							
	0655-0450-0000	Biosecurity Plan education/training	\$304	\$8,000							
	0655-2447-0000	Rural Services Operational Projects	\$15,111	\$1,049,000	\$1,000,000	\$0	\$60,000				
	0655-0451-0001	MDB EDP WDEF - Admin	\$295.79								
	0655-0451-0002	MDB EDP WDEF - Project Management	\$4,797.49								
	0655-0451-0003	MDB EDP WDEF - Constult/Legal Fees	\$0.00								
	0655-0451-0004	MDB EDP WDEF - Travel	\$0.00								
	0655-0451-0005	MDB EDP WDEF - Materials	\$0.00		\$500,000	\$500,000					
	0655-0451-0006	MDB EDP WDEF - Laobur	\$0.00		\$500,000	\$500,000					
	0805-2447-0000	Disaster Management	\$5,093.28	\$0.00	\$0.00	\$1,000,000	\$1,000,000				
		Total Rural Services Operation Projects	\$20,204.01	\$1,049,000.00	\$1,000,000.00	\$1,000,000	\$1,060,000				
805- DISASTER MANAGEMENT											
	0805-0447-0000	Flood Gauges C/O	\$0	\$200,000							
	0805-2447-0000	Disaster Management	\$0	\$200,000	\$0	\$3,000,000	\$3,060,000				
6430 - WASTE/LANDFILL											
	6430-0446-0000	Waste Education Program	\$0	\$5,000							Yet to commence
	6430-0445-0000	Signage - Local Laws	\$0	\$1,000							underway
	6430-0447-0000	Annual Shire Clean Up	\$0	\$25,000							Yet to commence
	6430-0448-0000	Fire Mitigation for Landfills	\$0	\$1,000							Yet to commence
	6430-0444-0000	Landfill Fencing and Maintenance	\$0	\$3,000							Yet to commence
	6430-0443-0000	Bi-Monthly Maintenance of Dirranbandi Landfill	\$0	\$30,000							Yet to commence
	6430-2447-0000	Total Waste/Landfill Operational Projects	\$0	\$65,000	\$0	\$0	\$0				
Grand Total Operational Projects			\$214,683	\$3,523,615	\$1,702,305	\$3,030,000	\$3,120,000				

OFFICER REPORT

TO: Council

SUBJECT: Monthly Report

DATE: 18.10.19

AGENDA REF: ICFS3

AUTHOR: Ben Gardiner - Safety Advisor

Executive Summary

Monthly Information Report

Injury Summary

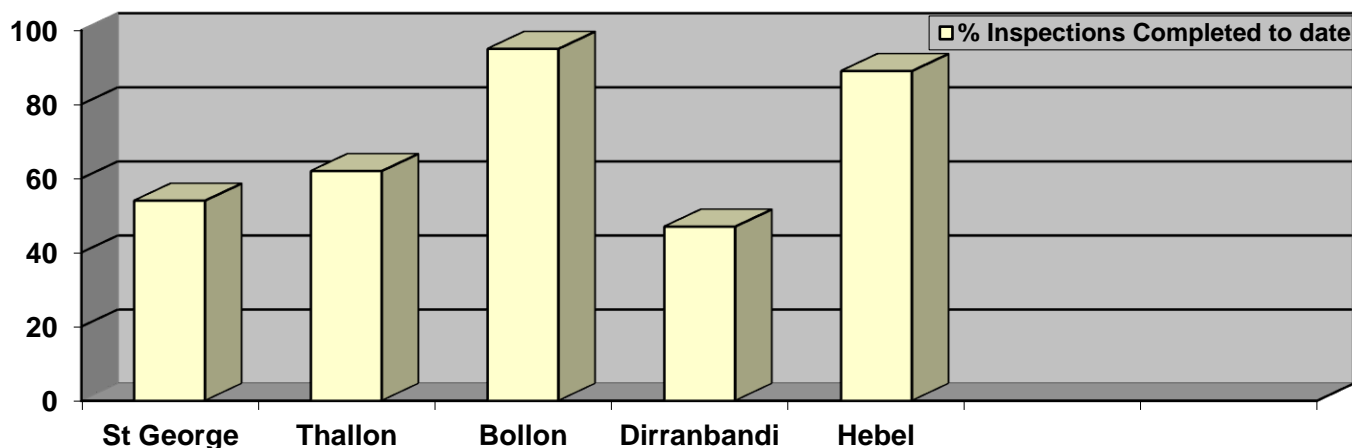
There were 2 work incidents during the month of September 2019. Both injuries were Strain / Sprain injuries that could have quite easily been avoided.

Worksite Hazard Inspections

Hazard Inspections are continuing to be completed with some areas being inspected for the first time since the implementation of the inspection program. The Hazard Inspections have identified areas where maintenance is due as well as where we have not been compliant e.g. Test & Tag, Eye Wash Station testing & Evacuation Plans. These Inspections are completed by all levels of staff including the CEO and Directors, who travel to all areas of the shire to get them done. This also gives our Senior Management a greater awareness as to what is going on across the Shire.

The 3rd Quarter is now over and there are still uncompleted Hazard Inspections that are to be completed from the 2nd quarter.

The graph shows the percentage of completion of inspections for the first 3 quarters (Jan to September 2019) with still a few outstanding from the 1st and 2nd quarters.



Take 5 and Toolbox Talks

There is only a small number of staff to catch up on any uncompleted Take 5's.

Supervisors and Managers are responsible for getting their staff to catch up on where they have not completed the required Take 5's.

Safety Inductions, Training & Information Sessions

Annual Pool Lifeguard training will be completed in mid-October along with First Aid and CPR. Recent training involved the use of Body Worn Camera's. We also started some sessions on our new Learning Management System (LMS) for in-house staff training and SitePass for Contractor inductions

	<u>1st Quarter</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Total</u>
<u>Activity</u>	<u>Number of Staff Involved</u>										
Safety Inductions	3	3	4	4	3		3				20
LMS & SitePass							2				2
Body Worn Cameras							14				14

Calibrations, Inspections and Testing

Heights equipment was inspected recently.

LGW Safety Audit

The week starting 25th November one or two of the Auditors from LGW will be out to undertake an audit on our Safety Systems; they will be concentrating on visiting our work sites to ensure that the Supervisors have all required documentation in order and then spend some time looking through Safeplan.

Safety Committee Meeting

The next meeting will be in November 2019

Attachments

Nil

Michelle Clarke

Director Finance & Corporate Services

(IIFS) INFRASTRUCTURE SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
IIFS1	<u>MONTHLY REPORT FOR THE OCTOBER 2019 COUNCIL MEETING</u>	From the Director of Infrastructure Services - reporting for the month of September.	351

OFFICER REPORT

TO: Council

SUBJECT: Monthly Report for the October 2019 Council Meeting

DATE: 16.10.19

AGENDA REF: IIFS1

AUTHOR: Billie Spackman - Administration Officer

Executive Summary

From the Director of Infrastructure Services - reporting for the month of September.

0701-Main Roads Works

- Maintenance work carried out during the month on behalf of Transport and Main Roads (TMR) is detailed in the attached RMPC Supervisor's report.
- Design for the realignment of the Thallon Bridge commenced in November 2018. Council has been advised that these works are complete and TMR are drafting contract documents.
- CHUP widening program on the Carnarvon Highway (24B) commenced late June 2019. The initial seal on the construction job has been 100% Completed. The site is currently being tidied up, with preliminary line marking yet to be installed. Council is currently working on a plan for the second coat seal. Balonne Shire Council to submit a variation to TMR to install bus stops on the road.

0702-Private Works

- Nil

0400-Council Roads / Streets / Bridge Work

- Maintenance work is detailed in the attached Works Supervisor's report.
- Approaches for Bullamon Bridge will commence late February 2020.

0440-Aerodromes

- Maintenance work is detailed in the attached Town Works Supervisor's report.

0450-Plant and Equipment

- Details are included in the attached Workshop Supervisor's report.

0510-Housing

- Nil

0520-Recreation and Sport

- Maintenance work is detailed in the attached Town Works Supervisor's report.
- Remaining defect rectifications are progressing at the Dirranbandi Sports Oval Amenities building.

0521-Swimming Pools

- Maintenance work is detailed in the attached Town Works Supervisor's report.
- The St George W4Q Thermal Springs Project is progressing well with the scheduled completion

expected to be 30th October 2019.

0530-Parks and Gardens

- Maintenance work is detailed in the attached Town Works Supervisor's report.

0535-Halls/Civic/Cultural Centres

- Routine maintenance is ongoing.

0555-Showgrounds

- Maintenance work is detailed in the attached Town Works Supervisor's report.

0615-Cemeteries

- Maintenance work is detailed in the attached Town Works Supervisor's report.
- Routine maintenance and mowing is ongoing.
- Concrete beams have been awarded to contractor and completed late September.

0620-Street Cleaning

- Maintenance work is detailed in the attached Town Works Supervisor's report.

625-Public Conveniences

- Maintenance work is detailed in the attached Town Works Supervisor report.

4000-Urban Waste Water

- Maintenance work is detailed in the attached Town Works Supervisor's report.

5000-Urban Water

- Maintenance work is detailed in the attached Town Works Supervisor's report.
- Monthly consumption figures are given in the attached reports.

Capital/Special Maintenance Works Progress

- Nil

Meetings / Training

- Plant committee meeting was held 26th September 2019.

Current Tenders

- Nil

Attachments

1. Road Construction Report - Period Ending 30 September 2019.pdf [↓](#)
2. Road Maintenance Report - Period End 30 September 2019.pdf [↓](#)
3. Meeting Minutes - Plant Purchasing Committee Meeting - 26 September 2019.pdf [↓](#)
4. Plant Maintenance Report - Period Ending 30th September 2019.pdf [↓](#)
5. Balonne Shire Water Usage 2019 - 2020 - Period End 30 September 2019.pdf [↓](#)
6. Town Maintenance Report - Period Ending 30 September 2019.pdf [↓](#)

Andrew Boardman

Director Infrastructure Services

Report of Shire Supervisors Road Construction for Period Ending 30/09/2019

1 ST GEORGE TOWN

Road Inspections were completed

11 24A - Carnarvon Highway (Mungindi-St George)

MRD Road

The following were completed, stabilised pavement repairs, surface correction with a jet patcher, rest area servicing, painted the school crossings and surface correction with pre-mix.

12 24B - Carnarvon Highway (St George - Surat)

MRD Road

Completion of the rest area servicing & painted the school crossings.

13 31B - Barwon Highway (Talwood - Nindigully)

MRD Road

Rest area servicing was completed

14 35A - Moonie Highway (Dalby to St George)

MRD Road

The following were completed, rest area servicing, stabilised pavement repairs, head wall replacement and guide post repairs.

15 36A - Balonne Highway (St George - Bollon)

MRD Road

Jet patcher undertook edge repairs, crew undertook head wall replacement and painted the school crossing.

16 36B - Balonne Highway (Bollon - Cunnamulla)

MRD Road

Jet patcher repaired edges and crew completed pre-mix edge repairs in shoulder works section.

19 355 - Mitchell - St George

MRD Road

Completion of guide post repairs and jet patcher edge repairs.

21 CASTLEREAGH HWY (Dirranbandi-Hebel)

MRD Road

Crew undertook sign replacement, guide post repairs and surface correction with pre-mix.

22 Thallon-Noondoo

MRD Road

Surface correction with jet patcher and stabilised pavement repairs

348 37A - Castlereagh Highway (Dirranbandi - Hebel)

MRD Road

Jet patcher edge repairs were completed

Report of Shire Supervisors Road Maintenance for Period Ending 30/09/2019

1001 Ballangarry Medium formation grading was completed	Shire Road
1008 Chelmer Medium formation maintenance grading is on going	Shire Road
2009 Hebel - Goodooga Medium formation grading was completed	Shire Road
2022 Woolerbilla Medium formation grading was completed	Shire Road
3004 Cashel Vale Medium formation grading was completed	Shire Road
3008 Fernlee Medium formation maintenance grading is on going	Shire Road
4003 Jakelwar - Goodooga Medium formation maintenance grading is on going	Shire Road



Plant Purchasing Committee Meeting Minutes

3.00pm, Thursday, 26th September 2019
Depot Meeting Room – 193-199 Grey Street, St George

MEETING COMMENCEMENT: The meeting opened at 3:05pm.

ATTENDEES: Andrew Boardman (Director of Infrastructure Services), Cr Robbie Paul, Cr Ian Todd, Cr Robyn Fuhrmeister, Brenton Judge (Manager of Transport and Drainage), Peter (Pedro) Gluzde (Workshop Supervisor) and Cathy Rogan (Project Officer - minutes).

APOLOGIES: Mayor Cr Richard Marsh and Matthew Magin (Chief Executive Officer).

AGENDA ITEMS

1. Extended Warranty

Council's Workshop Supervisor, Peter Gluzde, has investigated the cost effectiveness of extended warranties on light vehicles. His findings are as follows:

- There have been no warranty repairs, including repairs that would have been covered by extended warranty, since January 2019
- Toyota now offers five (5) year full warranty on all vehicles
- When vehicles are serviced through a Toyota dealer the warranty is extended to seven (7) years.

It was recommended / agreed that council vehicles continue to be serviced through the Depot Workshop and that no extended warranty should be sought.

2. Over-loaded Vehicles

Andrew said that the overloading of Council vehicles is a current Workplace Health and Safety concern. The use of trailers, fuel trailers and service trucks or having a central location for fuel was discussed. Cr Todd suggested that a designated fuel truck and the employment of a full time staff member to distribute fuel and reconcile fuel usage may be a cost efficient solution and minimise the risk of fuel theft. Andrew will look into these options.

Discussion took place regarding the current fuel situation and fuel purchasing arrangement with Bollon Rural Hardware and Produce. Cr Todd asked that a formal letter be sent to this supplier requesting that they join Local Buy, This letter will backup Council's previous verbal request.

3. Light Vehicle Requirements

The proposed specifications and extra works required for the four (4) x 4WD diesel dual-cab utilities and the one (1) Toyota Prado to be purchased in the 2019-2020 financial year were reviewed and agreed to. Andrew stated that the potential long term resale price, overall maintenance costs and motor vehicle features and functionality suggest that Toyota (rather than Holden) still provide the best value. Andrew confirmed that Brenton Judge is currently looking into GPS tracking and boosters for council vehicles. A system that communicates through the mobile network will be used, monitored and reviewed (as GPS satellite tracking would increase running costs significantly). Andrew said that employee safety was an important consideration and confirmed that the system will include driver log in and a duress button.

4. LV Policy

Andrew said that Councils Light Vehicle Fleet Policy has not been updated since 1998 and requested that the policy be reviewed and updated where needed. Cr Todd asked that the second sentence under Vehicle Types be changed to the following: Vehicles are to be purchased locally where possible and in accordance with Council Policy and Procedures.

5. Plant Replacement Program

Andrew confirmed that council vehicles are currently replaced at 200,000 kilometres and this financial year is the first year that vehicles will be sold at this point. An update will be given at the next Plant Committee Meeting advising how the sales process is progressing.

The Plant Replacement Program list was perused, with Andrew advising that adjustments will be made as current plant is sold or no longer used and when new plant is purchased.

Isuzu FVZ1400 Jetpatcher – Andrew stated that the jetpatcher is aging, requires frequent repairs and needs replacing. It will be kept operational, put up for sale (possibly put out to tender) and replaced. Cr Todd suggested the option of selling at Auction using an Auction Company such as Lloyds Auctioneers & Valuers, Grays Online or Pickles Auctions. Peter (Pedro) said that the auction of a grader at Dalby had gone well in the past. Andrew will investigate further and seek proposals from the Auction companies for comparison.

6. Future Budget

1. Water & Sewerage Truck – Next Budget: Andrew has been advised by Council's Water and Sewerage Supervisor that a replacement truck with specialised fittings is needed for the written off truck. As replacement costs were not included in this financial year's budget, this will be a budget item for the next financial year. An insurance payout has been received, however the funds were not used to replace this item. Cr Todd said that it is important to ensure insurance payouts are fair and equitable and that payout monies are used in a timely manner for their required purpose. An update confirming the costs involved in replacing the truck and also the insurance payout figure will be given at the next Plant Committee Meeting.

2. Rollers: Andrew would like to include the purchase of two (2) multi tyred and one (1) smooth drum roller for road maintenance work in the next financial year's budget (we currently dry hires two rollers). Projected expenses incurred from purchasing, maintaining and repairing

these new rollers will be compared to hire costs currently being paid to the contractor. Peter (Pedro) suggested a hire with the option to buy could also be looked into.

3. Vacuum Trailer - Potential: This plant item is needed by the Water and Sewerage team for works in the main street and around telecommunications infrastructure. Councillors asked if the company currently supplying this machine is on the Balonne Shire Council Preferred Supplier List and if a better rate of hire could be negotiated with this creditor.

7. General Discussion

4. Telstra Go Mobile Extenders: The extenders will be acquired over time, on a priority basis, with costs being covered within the Infrastructure operational budget.

5. Review Replacement Cycle: This topic was covered in Agenda Item 5 – Plant Replacement Program.

6. National Heavy Vehicle Regulator (NHVR) – Load Cells: Andrew believes that the fitting and use of load cells in council trucks is both important and necessary and would ensure Council's compliance to Workplace Health and Safety standards and Chain of Responsibility legislation. In future, Andrew would like contractors to guarantee that over loading of their trucks is not occurring and is currently investigating how this could be policed/checked. The solution needs to be both economical and fit for purpose.

7. Meeting Schedule: It was confirmed that Plant Committee Meetings are to be held on a quarterly basis.

General Business

Peter (Pedro) advised that the newly purchased mowers are performing/running well.

Cr Fuhmeister queried if Council required any new graders and was advised that extra graders were not required at this time. The next grader purchase is scheduled for 2024.

Cr Fuhmeister asked if Council should be acquiring our own water trucks. Cr Todd said he believes that Council ought to own at least one water truck.

Discussion took place regarding the need for a Plant Replacement Policy.

The next Plant Committee Meeting is to take place prior to Christmas 2019.

Meeting Closure: The meeting closed at 4.02pm.

Report of Workshop Supervisor - P. Gluzde

Period Ending 30/09/2019

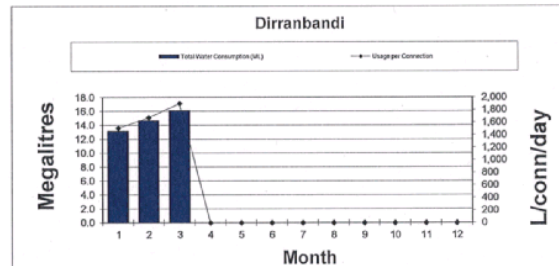
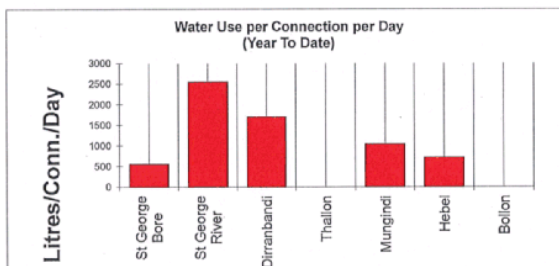
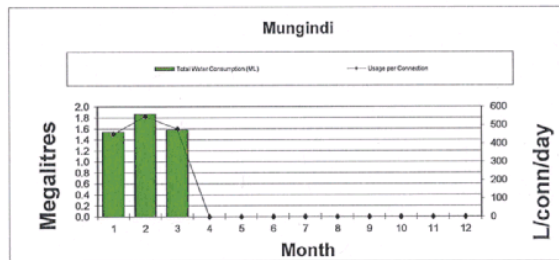
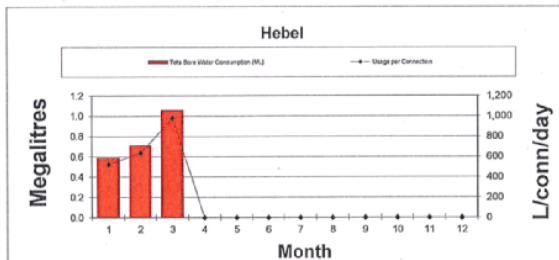
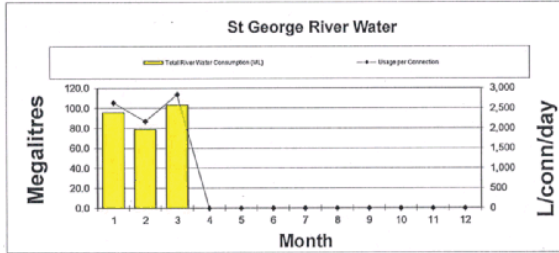
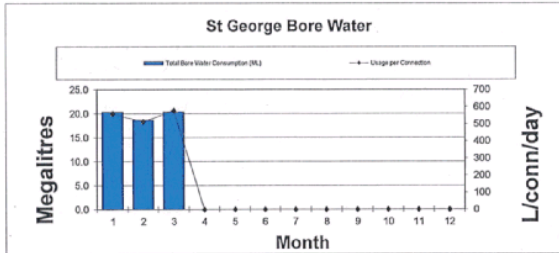
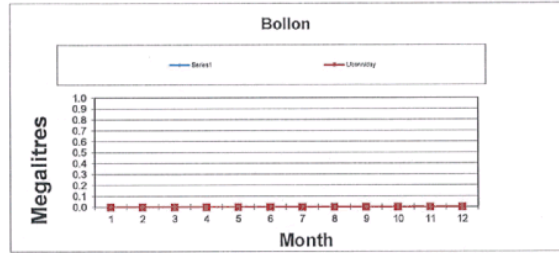
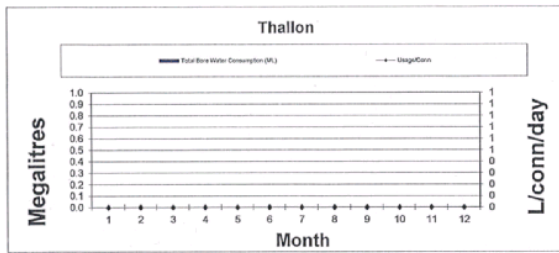
2511	Toyota Hilux 4x2 - 554WYK	40,002 Kms	Carried out 40,000km. service as per coupon.
2513	Holden Colorado LS 4x2 786WQX	111,654 Kms	Carried out 110,000km. Service as per coupon, fitted tie down points in tray for the fridge.
3515	Toyota Hilux XCab 4X4 141TZJ Hempstead	130,131 Kms	Carried out 130,000km. Service as per coupon, fitted tool box to tray, carried out diagnostic check and cleared faults.
		130,572 Kms	Replaced right hand inner tie rod end, realigned toe in.
3517	Holden Colorado XCab - Dirran S'viso	76,270 Kms	Carried out 75, 000km. service as per coupon. Adjusted rear brakes, carried out diagnostic check and repaired faults.
		76,270 Kms	Replaced front wheel bearings and seals, Carried out diagnostic check and repaired faults with speed sensor.
4018	Toyota Hilux 4x4 Dual Cab	119,782 Kms	Carried out 120,000km. Service as per coupon, strip cleaned and adjusted rear brakes, repaired bull bar mounts.
4022	Colorado 4x4 Crew Cab - 212WGQ	78,760 Kms	Carried out 80,000km. service as per coupon.
4023	Colorado 4X4 D/Cab 796WQX		Repaired windscreen washer.
5002	SCHWARZE 6500XL SWEEPER 204-KKO R BECKMANN	127,128 Kms	Replaced front springs, pins, bushes, shocks and suction head lift ram.
5005	ISUZU FVZ1400 JETPATCHER 377MXU SHAYNE BUNYAN	230,496 Kms	Replaced air regulator for jet patcher system.
		232,876 Kms	Carried out 230,000km. Service as per coupon, cleaned radiators, repaired wiring for light board.
5010	ISUZU FRR 5000 TRUCK 308-RZW S PEARS	74,339 Kms	Had truck transported to Depot for repairs, inspected why cooling system is pressurized, removed cylinder head and inspected gasket, sent cylinder head away for repairs.
5015	ISUZU FXZ1500 WATER TRUCK - 317SYH	94,896 Kms	Checked and repaired water fan shutoff solenoids, checked fault with coolant sensor, topped up coolant.
		95,204 Kms	Repaired air lines to control valves on sprayers.
		95,654 Kms	Replaced water pump, fan belts, fuel tank, and starter motor on aux pump motor and repaired wiring to starter motor.
5018	ISUZU FTR900 DC 250WNY	54,482 Kms	Replace wiper / light control switch.
		54,943 Kms	Replaced right hand mirror.
5505	CAT 140M GRADER C82158 TAYLOR		Checked why 2 way wasn't working, voltage reducer at fault.
5508	Cat 12M Grader 34862C Kingston	4,777.0 Hrs	Carried out 250hr. service as per manual, cleaned radiators, adjusted mold board, topped up auto greaser.
5509	CAT 12M GRADER 34863C STAINES	4,570.0 Hrs	Carried out 500hr services as per manual, adjusted mold board, cleaned radiators, calibrated transmission and calibrate slope sensors

Report of Workshop Supervisor - P. Gluzde

Period Ending 30/09/2019

5510	CAT 12M GRADER 37658C	
4,055.0 Hrs	Carried out 250hr. service as per manual, adjusted mold board, topped up auto greaser and cleaned radiators.	
5600	CAT STABILISER 04764C J LINDORES	
2,419.0 Hrs	Replaced alternator and drive belt	
6501	VOLVO BL71 BACKHOE C94648 STG	
4,550.0 Hrs	Replaced starter motor, carried out 500hr service as per manual, replaced front axle and wheel hub seals.	
6502	TEREX TRACKLOADER - SKID STEER	
3,087.0 Hrs	Replaced damaged bucket hoses	
6504	JCB 426HT Wheeled Loader	
1,017.0 Hrs	Topped up auto greaser.	
7000	AMMANN AP240T3 ROLLER C83933	
2,276.0 Hrs	Repaired air leak in system and tightened fan belts.	
7001	AMMANN AP240T3 ROLLER GEORGE KEMP	
6,016.0 Hrs	Carried out 6,000hr service as per manual.	
7519	Cox Lawn Boss ZTR 35"	
420 Kms	Repaired why it would not start, replaced wiring from key switch to starter solenoid	
7520	Ferris Zero Turn Mower - IS2100Z	
	Fitted top spin air precleaner and air indicator.	
8012	PORTABLE TRAFFIC LIGHT DF7294	
	Replaced electronic controller, charged batteries and tested solar charging of system	

BALONNE SHIRE WATER USAGE 2018/19



Report of Balonne Shire Town Works

30/09/2019

St George

Footpath	Maintenance and repairs were ongoing
Town Streets	Street sweeping and rubbish removal was ongoing. Tree maintenance program is on going
Aerodrome	Inspections and maintenance was ongoing as required.
Rowden Park - St G	Cleaning of facilities, mowing and weed-eating of grounds was ongoing as required. The power for the Rowden Park Score Board is due for completion early October.
Riverbank Park - St.	The Rock wall below the Riverview on the River Foreshore is ongoing.
Parks & Gardens	General maintenance of all parks was ongoing.
Showgrounds	Maintenance work was on going
Cemetery	Mowing and weed-eating of grounds was ongoing. Two Cemetery concrete plinths have been completed late September
Public Toilets	Cleaning and maintenance was ongoing.
Sewerage	Gravity and pumping system is operation okay. Routine maintenance and operations are continuing. Pulled and cleared impeller twice on number 1 pump and once on number 2 pump at Warrawee
River Water	Reticulation system was operating okay. Routine maintenance and operations are continuing. We has 4 river service repairs, one water meter was moved away from a driveway. Fire Hydrant maintenance in St George is almost complete.
Bore Water	Reticulation system is operating okay. Routine maintenance and operations are continuing. There were 3 main repairs and 2 service repairs
Other	Laying of water mains in Dirranbandi for this stage is complete. In progress od patching the bitumen on the street crossings. Levee Bank maintenance ongoing.

Thallon

Town Streets	Mowing and whipper snipping was completed
Works Depot	All plant and equipment was serviced and cleaned Yard and shed were cleaned
Parks & Gardens	Mowing and whipper snipping was completed Park equipment and BBQ's were cleaned Park sprinkler maintenance Dead trees were removed and new trees planted
Cemetery	Mowing and whipper snipping was completed
Public Toilets	Toilets were cleaned
Rubbish Dump	Green waste and scrap metal was pushed up
River Water	River water meter was read weekly Read Mungindi meters from Moree Plains Shire
Bore Water	Thallon bore water meter is not working

Mungindi

Town Streets	Went to Mungindi weekly for rubbish collection and street maintenance Streets were swept weekly
Public Toilets	Mungindi and Nindigully toilets were cleaned by a contractor

Dirranbandi

Footpath	Some footpath repairs have been completed by the WORK team
Town Streets	Sweeping of Main Street and emptying of bins was completed. Slashing and weed eating of streets continued. Loose rubbish was collected from around town streets.
Aerodrome	Inspections and maintenance continue. Some slashing was completed.
Parks & Gardens	Mowing and watering continued, along with weed eating and trimming in park areas. New sports centre power has to be replaced from one phase to three phase power. Gravel has been spread in front of the sports centre. Step rails and decking along with the ramp rails at the tennis court club house has been repaired by the WORK team. Solenoids have been taken out of the ground and moved into boxes in the Railway and J.G Hille parks. These parks have also been topped up with loam.
Showgrounds	Maintenance continues. Mowing and weed eating continues.
Cemetery	Slashing and mowing continued. One grave was dug. Cut down and removed a dead tree.
Public Toilets	Inspections and cleaning continued. Noondoo truck stop and the local truck stop were cleaned.
Sewerage	Sewerage pump stations all worked well. Inspections and cleaning of wet wells. Mowing around pump sewerage stations is ongoing.
Rubbish Dump	Rubbish was pushed up on a weekly basis with loose rubbish being collected.
Treated Water	Daily maintenance and inspections continued. Mowing of water pump station continues along with water testing.
Other	Civic Centre was mopped and cleaned Pool is closed, starting to get ready to re-open. The council yard was mowed, weeded and tidied with showers and toilets cleaned.

Report of Balonne Shire Town Works

30/09/2019

Hebel

Town Streets Officers travel to empty bins and check rubbish dump weekly.

Parks & Gardens Mowing and weed eating continued

Public Toilets Officers travel to Hebel to clean toilets weekly.

Bollon

Town Streets Town streets were cleaned. Thank you for the street sweeper!

Works Depot Depot office has been moved and power supply has been re connected. Security lights at the shower block need to be adjusted.

Aerodrome Runway needs dragging and rolling

Parks & Gardens A number of sprinklers are waiting to be replaced
Walter Austin Park was measured for the installation of a new sprinkler system.

Showgrounds Toilets at old abolition block was cleared from blockage
Campdraft deck was completed. A new trough has been installed in the cattle yards. Gas and plumbing for the kitchen has been repaired as it was unable to support the two stoves and gas deep dryer going all at once. An extra tap and rainwater tap was installed.

Cemetery Good but dry

Sewerage Man holes for sewerage desperately need spraying with liquid chemical instead of dust powder some pest control companies use as it is not effective.

Other CCTV cameras were installed and are working.

(ICES) COMMUNITY & ENVIRONMENTAL SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
ICES1	<u>MONTHLY REPORT - RURAL SERVICES AND COMPLIANCE</u>	Manager of Rural Services report for September 2019 is presented to Council for information.	364
ICES2	<u>MONTHLY REPORT</u>	The Community & Environmental Sustainability Report for the month of September 2019 is presented for Council's information.	368
ICES3	<u>JOHNATHAN THURSTON FINAL REPORT</u>	An Information report of the Johnathan Thurston Event	380

OFFICER REPORT

TO: Council

SUBJECT: **Monthly Report - Rural Services and Compliance**

DATE: 18.10.19

AGENDA REF: ICES1

AUTHOR: Karl Hempstead - Manager Rural Services

Executive Summary

Manager of Rural Services report for September 2019 is presented to Council for information.

Stock Routes Travel & Grazing Permits

There is no current travel or grazing permits issued. .

Carried out water facility maintenance over the reporting period:-

- Trough cleaning and float level adjustment on tanks at all facilities.
- Poly pipe fitting checks – 'Wodonga', 'Eaglehawk', 'Mourilyan' & 'Bunglebree'.

Stock Route General

A situation occurred from Grazing Permit that was issued near Beardmore Dam turn-off where there were 11 dead cattle carcasses discovered in water ponds off the main river system. The Rural Services team acted immediately in removing the dead cattle and burying them on high ground to stop the faeces leeching into the main river system.

There were eleven carcasses were buried and owners of pumps near the scene were informed not to use the water for personal use until testing is verified. The owner of the cattle has been informed on the discovery of the cattle and was notified that he will have to pay for services of the contractor and staff time, and no further action is to be taken. *Images of cattle below*



General

Over the reporting period the rural services and compliance team have conducted wolf cam and customer services training.

A visit from John Conroy (Biosecurity Queensland) with regards to moving ahead with the new weeds survey project for aerial and on ground field inspections, Discussed the way ahead with milestones and areas that the initial start of the project will commence.

The Manager of Compliance will organise a plan to conduct the Inspection Program adopted by Council and in accordance with Legislative requirements.

Pest Animals/Weeds

Baiting over the reporting period is as follows:-

- Altonvale – 40kg fresh bait.
- Moonie Ponds – 20kg fresh bait.
- Malanga – 400 or 4 pails fox off.
- Springwell, Kinsale and Camp 6 – 40kg fresh bait.
- Anchorage – 100 fox off.

There have been 51 wild dog scalps destroyed by the Rural Services Authorised Officers from July to September 2019 under the new Policies and compliance system.

Parthenium detected along road side 49km from St George on the Carnarvon Highway by lands Office on Friday 27th September – weeds were hand pulled and destroyed, Lands Officer will monitor area during patrol periods. *Image below.*



NRM Weed Spraying Program:-

QMDC Aboriginal rangers will commence spraying activity at the start of September concentrating on Parthenium outbreaks, mother of millions and velvety tree pair on TMR road reserves.

Coral Cactus – “Booligar”

Ongoing – Bio release monitoring only

Town Commons and Firebreaks

Ongoing maintenance on all town commons.

On-ground Wild Dog Baiting Campaign

Over the week starting Monday, 23 September a total of 26 corflute's were erected at various strategic sites to advertise the upcoming 1080 baiting campaign. The follow is the amount of meat baits being provided to Landholders:

Baiting Zone	KG
CNZ - Boolba Dam	340
CSZ -Mungindi Dirran & Noondoo Intersection	700
SEZ - Chelmer Road Turnoff	140
SEZ - Thallon Tip	180
NZ - Ula Ula turnoff	240
NEZ - Wonolga Road on Stock Route	340
WZ - Bollon Aerodrome	900
TOTAL	2840

Vehicle Usage

Rural Service Utility 3515 (Lands protection) has travelled 1789 km over this reporting period.
Rural Service Utility 3020 (NRM Officer) has travelled 3020 km over this reporting period.

Compliance Local Laws

During the reporting period officers have been busy patrolling townships throughout the shire and conducting more than two dog permit inspections. Officers have also been proactive in delivering education programmes to community member and schools. In the near future the compliance unit will be delivering basic animal behaviour and husbandry training to younger members of the community to increase knowledge in pet ownership.

Five dogs have been rehomed through mini rescue and the Manager visited the Goondiwindi Regional Councils new pound and animal rescue facility during the reporting period to find clues to improve services.



Visits are organised at Bollon State School on the 24 October and a Biosecurity training session at Dirranbandi High School around the same time period.

Officers conducted wolf cam training with Peak Services on Wednesday 25 September to help officers learn the correct procedures of the use of the cameras and protocols around the use.

Further work carried out:

- Maintenance at pound to create shade and wind protection.
- Extra dog permits ongoing/being approved.
- Regular patrols daily with up to 3 times – St George & Dirranbandi.
- Five dogs and two cats rehomed.
- Six ultra-sonic barking dog units purchased for availability.
- New regulatory signage for menacing and dangerous dogs has been ordered.
- School information visit successful on the 13 September with more to come next month.



Image Above: Erin Platz from Biosecurity QLD (Animal Welfare) and Greg Prince from Balonne Shire Council

Karl Hempstead and John Sykes visited St Patricks Catholic School with information on microchipping and registration.

- Letter to be mailed out to applicants who failed to supply all required information for extra dog permit.
- Two cats impounded and two pups surrendered.
- Two pups and one cat to be rehomed.
- Destruction order has been issued for one dog.
- Ordered six barking dog collars which are available to public.
- Three, 8 week old, pups euthanized due to parvo.
- One dog euthanized and two cats euthanized.
- Daily clean of pound.
- One issued dog AWD ongoing.
- Emma's Induction to work
- Body Cam training.
- Two Barking dog diaries handed out.
- One horse disturbance in cemetery.

Attachments

Nil

Digby Whyte

Director Community and Environmental Services

OFFICER REPORT

TO: Council

SUBJECT: **Monthly Report**

DATE: 18.10.19

AGENDA REF: ICES2

AUTHOR: Michelle Walters - Administration Officer

Executive Summary

The Community & Environmental Sustainability Report for the month of September 2019 is presented for Council's information.

PLANNING AND DEVELOPMENT APPROVALS

Value of Building Works

Council's building certifier has approved building applications to the value of **\$389 000** for the month of September 2019.

The value of building applications approved by private certification is **\$20 000** for the financial year.

In total building applications to the value of **\$409 000** has been approved this financial year.

July 2019:

BA No	Applicant	Owner	Address	Lot & Plan	Builder	Class	Description	Value of Works	Approval Date
5194	Shane Timmer	Kenneth Bright & Vicki Priest	51 Willowthal Rd, ST GEORGE	60SP15 8281	Shane Timmer	1a	New Dwelling	\$ 389,000.00	31.07.19
5195	John Cracknell	John Cracknell	17 Waterson St DIRRANBANDI	51D306 31	Owner Builder	1a	New Dwelling		24.09.19
5196	Tony Saunders	Tony Saunders	93-99 Tully St MUNGINDI	41M239 1	Owner Builder	1a	New Dwelling		24.09.19

Development Applications

Balonne Shire Council has engaged planners with Maranoa Regional Council to service development applications. Those ready for Council decision are reported separately.

- A development application for a material change of use (MCU) 167 has been received from the owner for a Caravan Park (RV Low Cost Camping) at 2-18 Charles Street, Dirranbandi. The application is at the Decision Part – current period has been stopped.

- A development application for a material change of use (MCU) 170 has been received from the owner for High Impact Industry (Micro Abattoir) at 12733 Carnarvon Highway, St George. The application is at the Application Part.
- A development application for a material change of use (MCU) 172 has been received from the owner for an Industry & Operational Works at 11526 Carnarvon Highway, St George. Application Not Properly Made.

ENVIRONMENTAL SERVICES

Natural Environment:

- General health inspections carried out.
- There were no notifiable diseases reported during September 2019
- There were no food recalls actioned in September 2019

Local Laws:

- Under the current Model and Subordinate Local Laws Council staff continue to inspect permit conditions for extra dog permits, stock dog permits and the keeping of other animals

Public Health:

- Food Licences and Out Door Dining Permits are currently being audited and inspections are continuing.

Waste Water Services:

- Waste water analysis continues each month.
- The National Wastewater Drub Monitoring Program has been collated and will be released by the Minister shortly

Urban Water Supplies:

- Weekly microbiological samples of St George's bore water supply were taken and tested.
- Samples were taken and tested from all other towns during the period.

Waste Management:

- All waste practices continue at a high standard at the St George Landfill.
- Asbestos disposal continues to be managed for local builders only
- After an inspection by the Department of Environment, Council is currently addressing the "Matters of Concern". The Waste Advisory Group will meet to discuss on Friday 18 October 2019.

St George landfill

- The landfill site is presently operating in a reasonable condition.

Dirranbandi landfill

- The landfill site is presently operating in a reasonable condition.

Thallon landfill

- The landfill site at Thallon is currently operating in a good condition.

Bollon landfill

- The landfill site at Bollon is currently operating in a good condition.

Hebel landfill

- The landfill site at Hebel is currently operating in a good condition.

Nindigully landfill

- The landfill site at Nindigully is currently operating in a good condition

BALONNE SHIRE TOURISM REPORT SEPTEMBER 2019

TOURISM PROJECTS & ACTIVITIES

- 8 visitors have attended the Bird Watching tours with local Bird Watcher. The new Shire Bird brochure has been well received. Tours have been extended to end of October. Tuesday 29 October will be the last Bird Watching tour for the season.
- St George Heritage Tours have been cancelled this month due to low numbers, the Anchorage Homestead owners were away or the bus was unavailable. Tours will finish at the end of September for the season.
- 54 visitors have attended the Cotton Farm and Winery Tour. The tours have again proved very popular this month. The 4 October will be the last of the tours for the season.
- Work has commenced on the upgrade of the St George Street Map. The A3 size will continue but there will be changes made to the layout. The map will feature advertisements on both sides along with the addition of the highly valuable regional map. Expression of Interest for Business advertising has been well received. Map due for completion in November for the map to be available in December.
- 14 volunteers and staff attended the VIC Experience and Product Development Workshop on 17 September. This was excellent training with positive feedback received.
- The VIC onsite accreditation visit will be held on 1 October 2019.
- Krista Hauritz from Tourism & Events Pty Ltd. Is continuing with the second phase of consultations for the new Tourism + Events Strategy. Interested parties who were unable to attend the workshops are being contacted by phone for their input.
- Three of the Shire's events have been awarded funding under the new Tourism Events Grant Program – the Battle on the Balonne (\$2000), the St George Show (\$2000) and the St George 399 (\$6000). Round 2 will open 1 February 2020 for events held from July to December 2020.
- Stage One of the *Paperback Hero* Boomerangs Revitalisation Project was launched at the opening of the Nindigully Film & Music Festival on Saturday 5 October. Member for Warrego, Ann Leahy MP, was in attendance along with two of the stars of Paperback Hero, Angie Milliken and Jeanie Drynan, and the movie's writer and director Antony Bowman. Work will now begin on Stage Two which will include new interpretive signage and landscaping. Council received a \$19,900 Foundation for Rural and Regional Renewal grant to undertake this work.
- TMR has provided "Approval in Principal" for the 7 new Entry Statement Signs which will be located at the main entry points to the Shire. Armsign has provided technical drawings and will begin manufacture of the signs in late October.
- Two of the Balonne Shire tourism products are up for awards with the St George Cotton Farm & Vineyard Tour announced as a finalist in the 2019 Grey Nomad Awards and the Thallon Silos named as a finalist in the Australian Street Art Awards Best Rural Art Section. Both will be announced at a combined awards ceremony following the inaugural Art of Tourism Summit on the Sunshine Coast on Wednesday 6 November.

MARKETING & PROMOTIONS

St George & Surrounds Facebook page

- Currently a total of 921 likes (an increase of 7 likes) with 932 followers (increase of 6 followers).

Balonne Shire Council Instagram account

- Currently a total of 412 followers; an increase of 30 followers since the end of August.

Media Releases/Press Coverage

- A media release regarding the new Tourism Events Grant, "Film and music stars head to Nindigully on 5-6 October" was sent out on 16 September. It was picked up by the Balonne Beacon, Goondiwindi Argus and Highlife Magazine.
- The Balonne Beacon featured a story on the revitalisation of the Paperback Hero Boomerangs, "St George artist gives Nindigully a booming touch" on Thursday 19 September.

Film

- The Fishing Guy, Rob Paxevanos, returned to the Shire to wrap up the filming of Total Native II. Plans are underway for a free movie night launch at the St George Cultural Centre on Wednesday 27 November.

REVIEWS



John Taylor

★★★★★ 3 weeks ago

Very pretty very tidy popular with Nomads for lunch



Mick Locke

★★★★★ 2 weeks ago

Great place for a break by the balone river



Suzanne Dodson

★★★★★ 1 week ago

Tell everyone about this

TOURISM ORGANISATION REPRESENTATION

Southern Queensland Country Tourism (SQCT)

- The information and newsletters have been forwarded out to our Operators for their information.
- Membership renewal has been paid for the 2019/20 financial year.

Adventure Way Promotions Group

- The next Adventure Way Promotions Group teleconference AGM and General meeting to be held 12 November 2019. Senior Visitor Services Officer is the Secretary / Treasurer for this group.

The Great Inland Way

- Next meeting scheduled 10 October 2019.

MEETINGS AND TRAINING

- Monthly Catch Up meeting with Director of Community and Environmental Sustainability (DCES) and Cr Fuhrmeister regarding Tourism.
- Next Balonne Shire Tourism meeting was rescheduled to 16 October 2019 at the Australian Hotel.
- Manager Tourism and Senior Visitor Services Officer attended Customer Service Training on 2nd September.
- Attended Adventure Way AGM and General Meeting held on 10 September.
- Manager Tourism and Senior Visitor Services Officer attended CES Direct Reports Meeting on 24 September.
- Manager Tourism met with the CEO of Southern Queensland Country Tourism on 8 September to discuss SQCT new vision for the promotion of the region in the 2019/2020 financial year.

VOLUNTEER PROJECT AND ACTIVITIES

- Volunteers staffed the Visitor Information Centre for 60.3 hours of the 204 hours it was open during September 2019.
- 1 new Volunteer was signed up on 27 September. This volunteer is also a full-time council employee.

SHIRE TOURISM STATISTICS – SEPTEMBER 2019

St George Visitor Information Centre

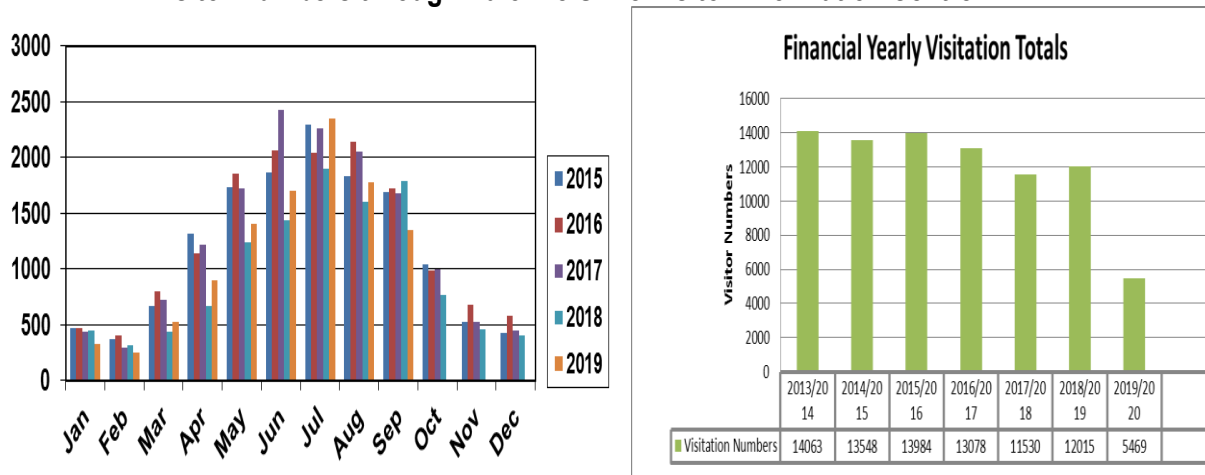
There were 1351 visitors recorded for September 2019 through the Visitor Information Centre (VIC) in St George. This is a decrease of 440 compared to September 2018.

The following is a breakdown of the location of the visitors.

○ Local Shire	100
○ New South Wales	363
○ Victoria	279
○ Queensland	435
○ South Australia	85
○ Northern Territory	6
○ Australian Capital Territory	5
○ Western Australia	18
○ Tasmania	29
○ Overseas/International	31

The VIC also received 54 tourism related phone enquiries, 0 Information Packs were sent out and 14 email/internet tourism related enquiries were made during September.

Visitor Numbers through Balonne Shire Visitor Information Centre

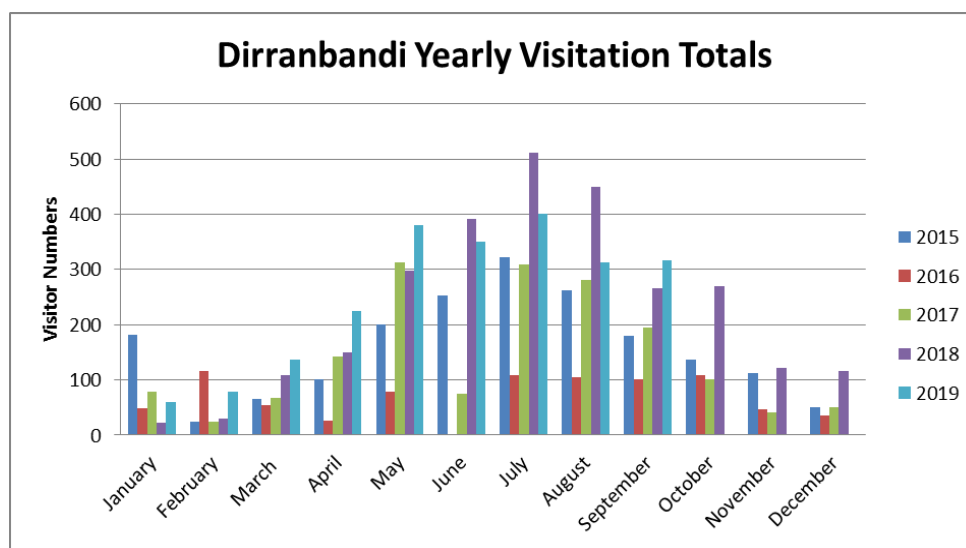


Dirranbandi RTC

There were 316 visitors recorded for September 2019 through the Dirranbandi Rural Transaction Centre (RTC), when compared to 266 visitors in September 2018 this is an increase of 50 visitors through the RTC.

The following is a breakdown of the location of the visitors.

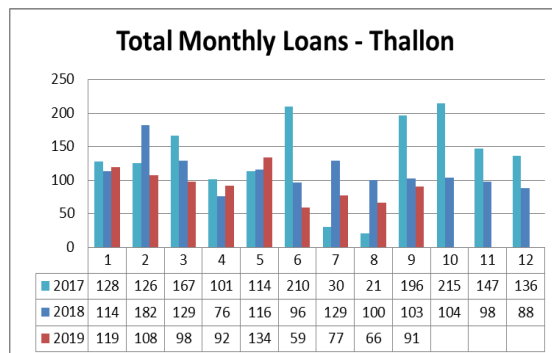
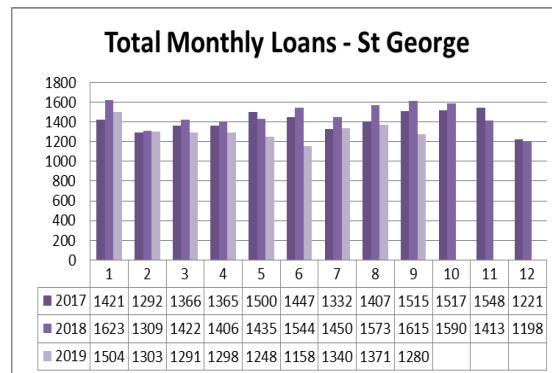
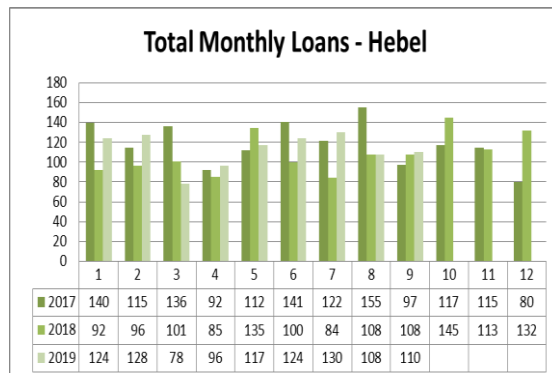
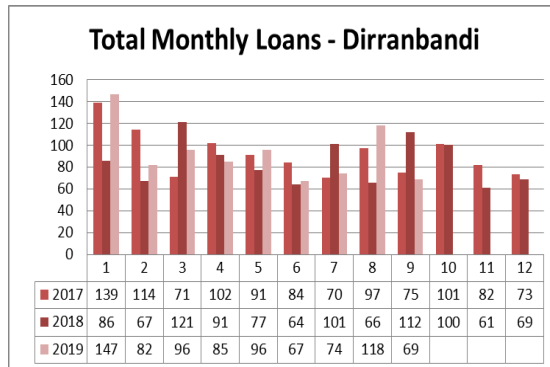
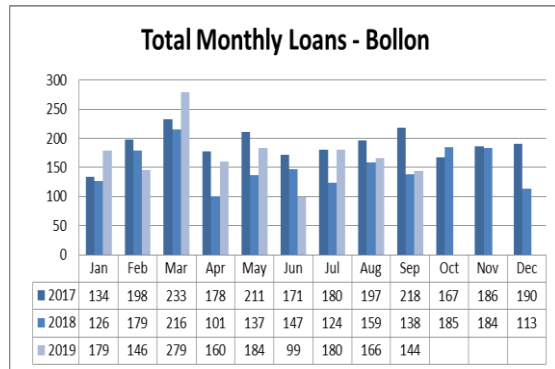
- Queensland: 123
- New South Wales: 73
- Victoria: 89
- Other Australia: 24
- Overseas: 7



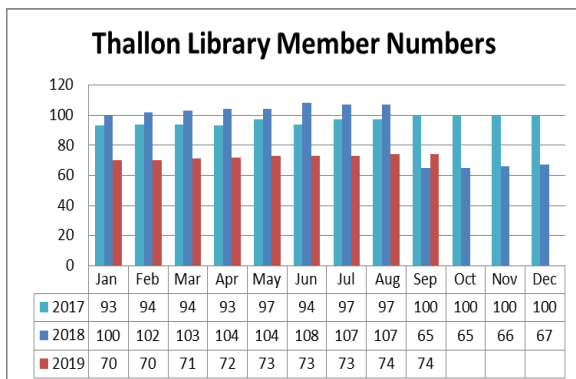
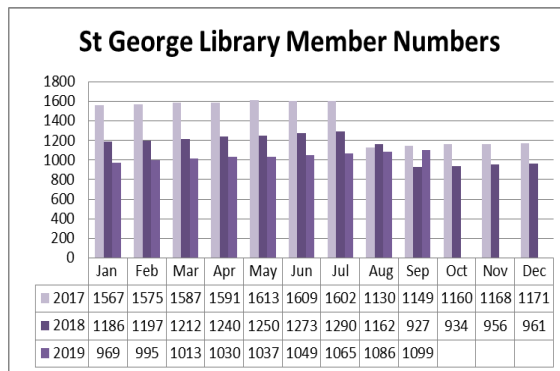
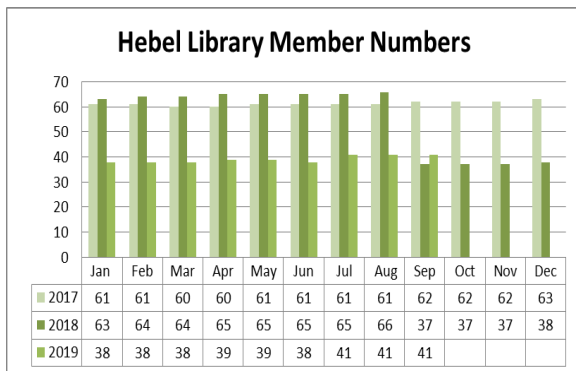
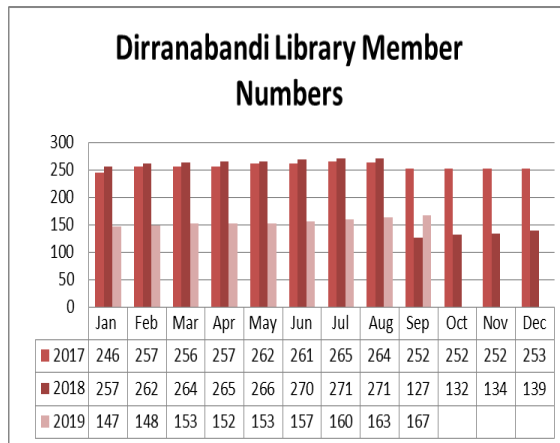
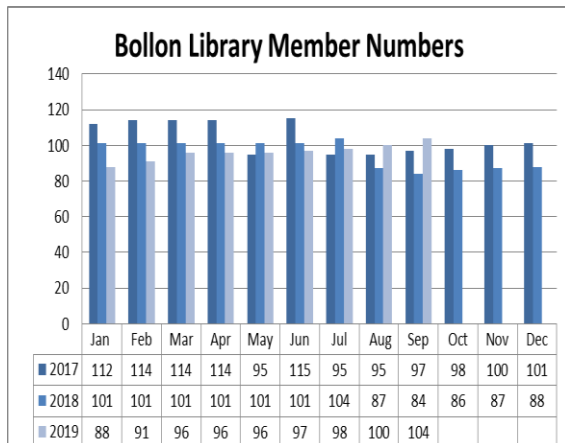
COMMUNITY AND LIBRARIES

Library Services

Total Monthly loans

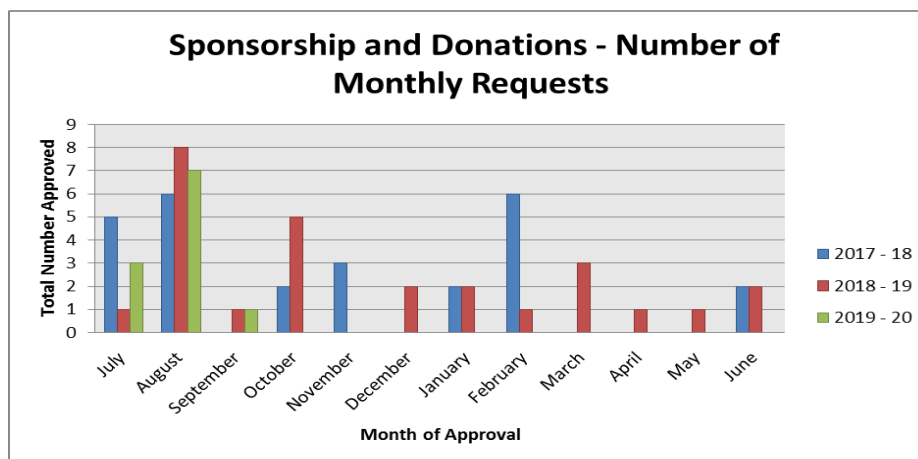
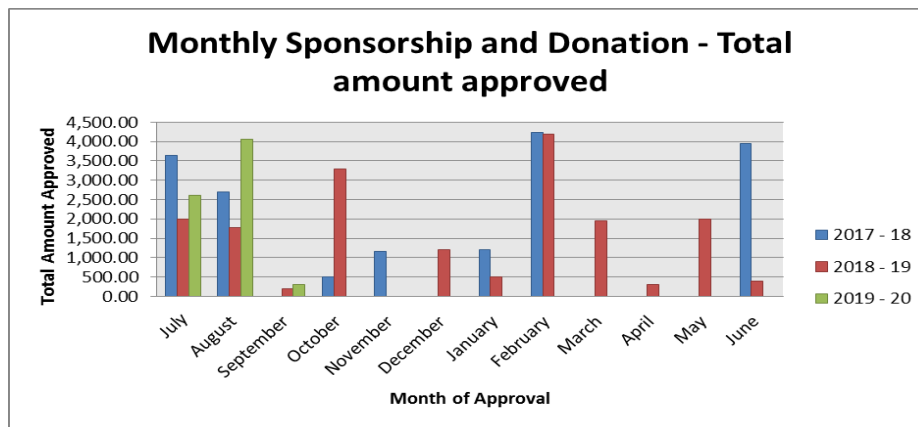


Total Monthly Membership



Community Sponsorship, Donations and Grants – as at 30 September 2019

As at 30 September 2019 Council has approved a total of 11 requests for assistance through the Community Donation, Sponsorship and Grants program totalling **\$6,950** (compared to this time last year of 10 applications with the total value of \$3,980).



Multicultural Development

Please see the attached notes from the migration and settlement roundtable that was held in St George on the 19th September with Shyla from Regional Australia institute and Jane from Welcoming cities

Attachments

1. St George Migration and Settlement Roundtable [📄](#)

Digby Whyte
Director Community and Environmental Services

Notes from Migration and Settlement roundtable.

Attendees: Shyla Vohra (RAI), Jane Jennison (Welcoming Cities), David Moon (Moonrocks), Derek Schiller (St George Family Church), York McFadzean (St George State high), Chris Lamb (Aboriginal Housing), Shirley Southern (Thallon Progress), Susan Schwerin (Ray White), Victoria Nancarrow (Bollon Community), Jessie Richardson (St George INC), Scott Brimblecombe (Ashwood Farms), Michael Brumpton (Bush Disciples), Anne Marie Gielis (QLD Health), Liz Hill (Thallon Progress), Garnet Radford (BSC), Mareea Lochel (BSC), Dani Kinnear (BSC).

A key component that came out of this workshop was that each Shire is different so we can't take what another Shire has done and just implement that, it needs to come from within the shire. It also needs to be locally led.

This strategy not only needs to support what's going on now but look forward to the next 5 years.

When looking into developing this locally led strategy there are things we need to consider:
(Comments from the floor and ideas are in Blue)

- What is our motivation for attracting migrants:
 - Filling jobs that are hard to fill, job vacancies
 - investing in the towns by buying businesses,
 - boosting school numbers
 - Population Growth which in turn increases budget for departments, helps employment, increases health care capacity
- What incentives do we have for migrants to come and stay:
 - Jobs
 - Smaller communities
 - Agriculture
 - Space
 - Lower rent
 - Strong community groups/sporting groups
 - There needs to be more incentives as the above were not enough especially with some of the concerns that were brought up.
 - In reply – need to find those migrants that are looking for the incentives we have e.g. we have Migrants from South Africa that have settled well due to their agricultural and smaller community backgrounds.
 - Incentives and opportunities to buy businesses - available to wider community as well as the migrant community.
 - There are a number of houses managed by the Aboriginal Housing company that are available.
- How many migrants can we sustain in the Shire/towns? Looking at services, jobs, housing
- Is there a specific group of migrants (from specific countries) that we want to attract according to the jobs we have and the similar backgrounds and cultures to us here in the Balonne Shire.
- What migrants do we want to attract e.g. humanitarian migrants, skilled migrants straight from overseas, secondary migrants from Australia

- The Shire does not have the right services to welcome in humanitarian migrants that require high level services e.g. trauma services
- Most likely be Secondary migrants and skilled migrants straight from overseas
- How are jobs going to be advertised/how are we going to find these migrants
 - Refugee Talent - <https://refugeetalent.com/>
 - Migrant Talent - <https://migranttalent.com/>
 - Ames - https://www.ames.net.au/?keyword=k=ames&gclid=EAlaIQobChMI76mloabc5AIVjDUrCh1JcwWKEAAYASAAEgllrFD_BwE
 - S.S.I - <https://www.ssi.org.au/>
 - MDA - <https://mdaltd.org.au/>
 - Regional Opportunities Australia - <http://www.roa.org.au/>
 - Talent Beyond Boundaries - <https://talentbeyondboundaries.org>
- How and what can the shire do to be more welcoming, how can local residents be involved:
 - Welcoming dinners
 - Family buddies
 - Welcoming resource which includes things like power companies, phone and internet, places to eat, sports and community groups to join, things to do, churches, services, businesses and where to get information, pay for things, enrolling in schools etc
 - Create a sense of belonging
- What support will the migrants need
 - Rent
 - Visas
 - Relocation
 - Interpretation/language
 - documentation
- How can we get the community ready and involved
 - Educating community on cultures by looking at the cultures we already have
 - Building on what we have
 - Information sessions, keeping the community in the loop
 - Having town champions
 - Creating a steering committee to develop this strategy and help council drive the Project
- What are some of the issues and concerns about migration
 - Transport
 - Services
 - Language and interpretation
 - Longer appointments at hospitals and GP
 - No training facilities – after school training/qualifications
 - One high school to year 12, 1 high school to year 10 – no buses to those schools
 - Housing in the smaller towns
 - Services in smaller towns
 - Connectivity
 - Visas
 - Skill recognition

- Miscommunication or misunderstanding of accents
- Sports in the smaller towns
- Shopping in the smaller towns
- Who we need as stakeholders
 - COC and QLD COC
 - Government departments – have contacts within the different departments
 - Agencies e.g. MDA
 - Other Local Government Councils
 -

What to do next:

Set up steering committee – who wants and needs to be involved

Come up with Benefits and Concerns of Migration

Come up with a localised checklist

What are the gaps that need to be filled?

What are our Shires/Towns SWOT (strengths, weaknesses, opportunities, Threats)

When:

Next meeting to be held in November

Attendees to have a think about Shire SWOT and above points

OFFICER REPORT

TO: Council

SUBJECT: Johnathan Thurston Final Report

DATE: 18.10.19

AGENDA REF: ICES3

AUTHOR: Dani Kinnear - Community Development Officer

Executive Summary

An Information report of the Johnathan Thurston Event

Overview

Johnathan Thurston and The JT academy spent 3 days in the Balonne Shire, with a total of 11 activities reaching all demographics of the shire.

Activity	Attendees
Community meet and greet	500 + 25 Volunteers helping with Canteen, cooking and Crowd control
Mental health talk with Senior rugby union and League men's teams	25
Chamber of Commerce breakfast	32
Mani Tribes Gallery visit with the Elders	20
Tea at Warrawee Aged care	20
Out of town JTBelieve Schools workshop	150 including staff and Children
High School JT Believe workshop	230 including staff and children
A Night with JT fundraising dinner	222 including catering staff, bar staff and big buddy
Balonne Shire Council Staff motivational breakfast	60
Moonrocks Farm tour	10
St George Primary School JTBelieve workshop	330 Including staff and children

We have had positive feedback about the event and below are some of the responses from a recent survey that was done. Attached is the summary of the Survey.

A School Workshop attendee stated the workshops were "Extremely valuable, because our children need all the positive influences they can get"

"Wonderful to have the elderly in our community recognised. Warrawee is a valued important integral part of our community and JT Academy valued Warrawee and their residents."

"Yeah umm it was mad meeting up with JT been waiting 18 years to see him witch was good just a pity we didn't get a chance to have a chat other than that thanks guys for the day and to have that chance at seeing the legend, thanks heaps aye"

"Inspiring for the children"

"Found him to really take interest in our community"

"JT is a genuine true Aussie icon, with no frills, airs or graces. What you see is what you get! The type of person you want our youth to look up to and strive to be like. Great personality!"

"The pride the Big Buddies took in serving at the JT Dinner. It was a credit to our youth and their Leaders."

"The academy delivered important messages to students to help them grow as great community members"

"Well done to all involved in pulling these events together!"

There were many community groups and Council staff involved in making this event a success and a big thank you goes to them.

Finances

Description	Funding	Expense
Total cost for the 3 days		\$58,850
WQPHN Empowering Communiottes Grant	\$50,000	
Council Contribution	\$8,900	

A Night with JT Dinner

Description	Amount
Income (ticket sales and donations)	\$13,222.94
Expenses	\$14,826.86
Total Loss	\$1,603.92

This was due to unforeseen expenses such as having to hire a Contractor to pack up following the dinner, A lunch for JT and His team on the Tuesday and Councils ongoing costs.

Donations towards the Young Leaders Bursary

Peak services	\$2,000 per year for 5 years
Lyon's beast sale	\$2,000
JT Fundraising Auction	\$7,550

Overall it was a huge success and we saw a great boost within the Community. Moving forward we have approached the JT Academy and are looking at ways to keep the momentum, whether it is a letter to schools

and communities, shout outs via Facebook posts and other programs that could be run in the schools. Council is seeking more funding to back this up with another event similar to this in the future.

Attachments

1. Summary of the JT Survey [↓](#)

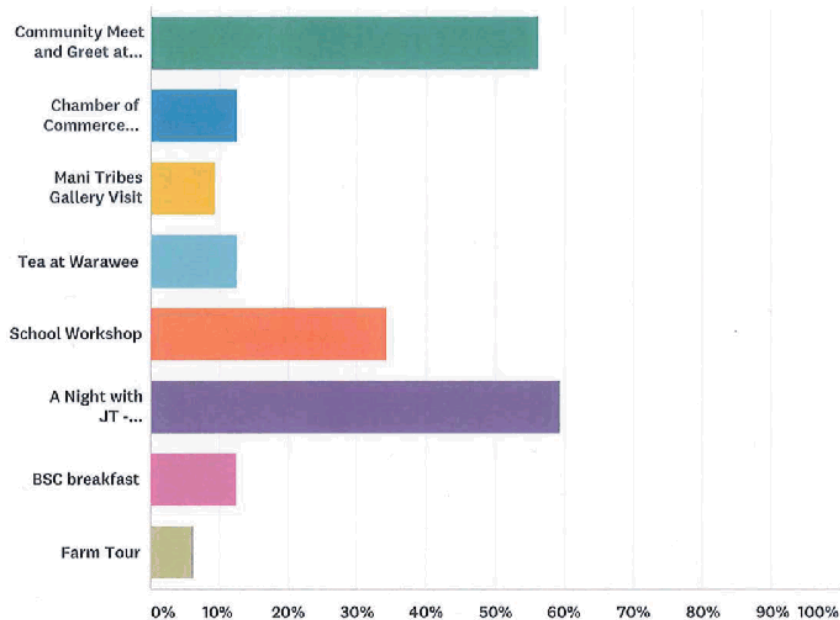
Digby Whyte

Director Community and Environmental Services

Johnathan Thurston Visit - Have your say!

Q1 Which part of the Johnathan Thurston Event did you attend? (please tick 1 or more answers)

Answered: 32 Skipped: 3

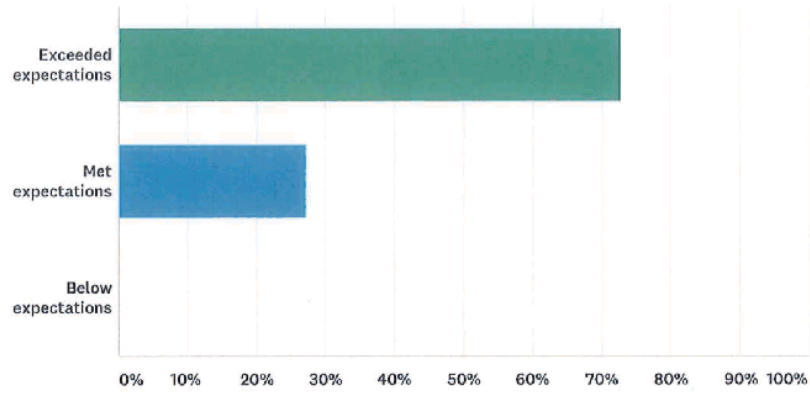


ANSWER CHOICES	RESPONSES	
Community Meet and Greet at Rowden Park	56.25%	18
Chamber of Commerce Breakfast	12.50%	4
Mani Tribes Gallery Visit	9.38%	3
Tea at Warawee	12.50%	4
School Workshop	34.38%	11
A Night with JT - Fundraising dinner	59.38%	19
BSC breakfast	12.50%	4
Farm Tour	6.25%	2
Total Respondents: 32		

Johnathan Thurston Visit - Have your say!

Q2 How did you rate your experience?

Answered: 33 Skipped: 2

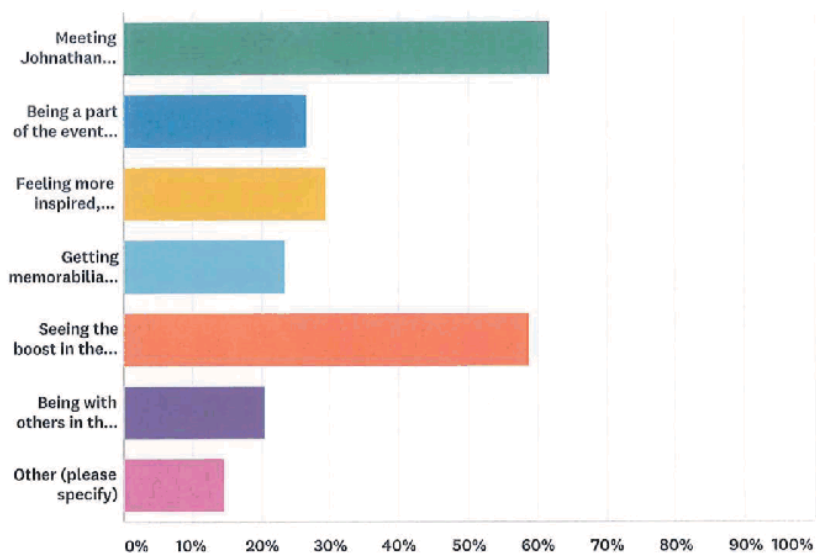


ANSWER CHOICES	RESPONSES	
Exceeded expectations	72.73%	24
Met expectations	27.27%	9
Below expectations	0.00%	0
TOTAL		33

Johnathan Thurston Visit - Have your say!

Q3 What was something you enjoyed the most? (please tick 1 or more answers)

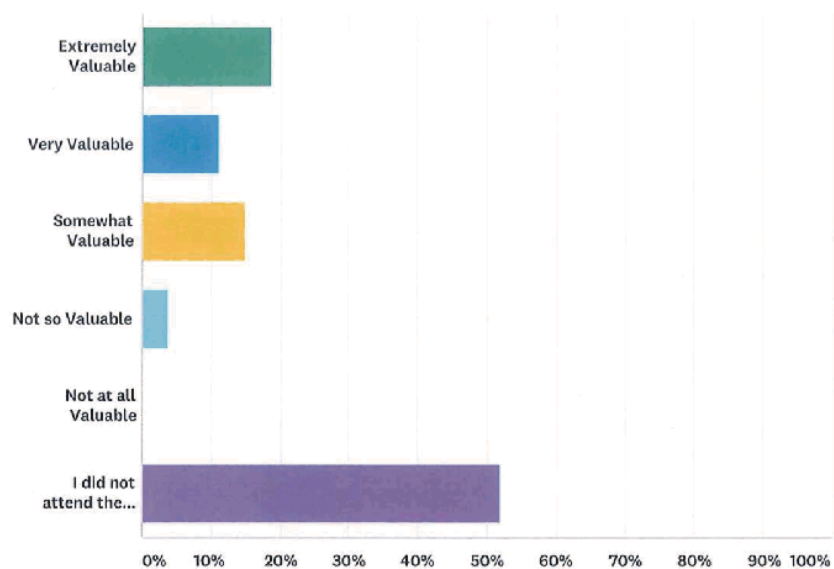
Answered: 34 Skipped: 1



ANSWER CHOICES	RESPONSES	
Meeting Johnathan Thurston	61.76%	21
Being a part of the event I attended	26.47%	9
Feeling more inspired, motivated or excited	29.41%	10
Getting memorabilia signed	23.53%	8
Seeing the boost in the community	58.82%	20
Being with others in the community	20.59%	7
Other (please specify)	14.71%	5
Total Respondents: 34		

Q4 If you attended the School Workshops, how valuable did you think they were?

Answered: 27 Skipped: 8

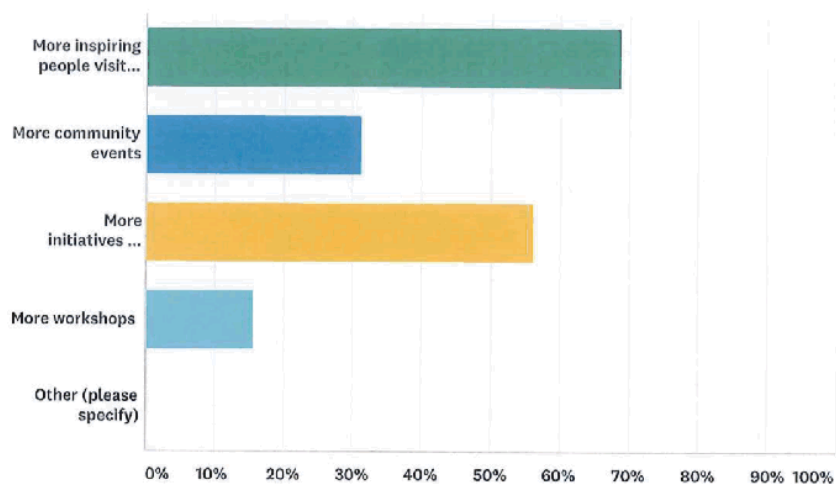


ANSWER CHOICES	RESPONSES	
Extremely Valuable	18.52%	5
Very Valuable	11.11%	3
Somewhat Valuable	14.81%	4
Not so Valuable	3.70%	1
Not at all Valuable	0.00%	0
I did not attend the School Workshops	51.85%	14
TOTAL		27

Johnathan Thurston Visit - Have your say!

Q5 What would you like to see happen following on from the visit?
(please tick 1 or more answers)

Answered: 32 Skipped: 3



ANSWER CHOICES	RESPONSES	
More Inspiring people visiting the Balonne Shire	68.75%	22
More community events	31.25%	10
More initiatives to Support our youth	56.25%	18
More workshops	15.63%	5
Other (please specify)	0.00%	0
Total Respondents: 32		