



Meeting Notice and Agenda

for the

General Meeting of the Council

to be held in the

Council Chambers, 118 Victoria Street, St George

on

Thursday 20th February 2020

Commencing at 9:00am

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ORDER OF PROCEEDINGS

1. **Opening**
2. **Council Prayer**
3. **Attendance**

Expected attendance of this meeting is as follows:

Councillors		Staff/Consultants	
Cr RW Marsh (Mayor)	-Full Meeting	Mr Matthew Magin (Chief Executive Officer)	-Whole Meeting
Cr RG Fuhrmeister	-Full Meeting	Mrs Michelle Clarke (Director Finance & Corporate Services)	-Whole Meeting
Cr FM Gaske	-Full Meeting	Mr Andrew Boardman (Director Infrastructure Services)	-As required for IFS
Cr SC O'Toole	-Full Meeting	Dr Digby Whyte (Director Environment & Regulatory Services)	-As required for ERS
Cr RI Paul	-Full Meeting		
Cr SS Scriven	-Full Meeting		
Cr ID Todd	-Full Meeting		

4. **Leave of Absence**
5. (COM) Confirmation of Minutes of the **General Meeting held on 23 January, 2020. Confirmation of Minutes**
6. **Declaration of Conflicts of Interest**
7. **Deputations**
Nil
8. **Councillor Reports**
9. **Meeting Business by Corporate Function**
Chief Executive Officer
Finance & Corporate Services
Infrastructure Services
Environment & Regulatory Services
10. **Confidential Items**
Chief Executive Officer
Finance & Corporate Services
Infrastructure Services
Environment & Regulatory Services
11. **General Business**
12. **Information Reports**
Chief Executive Officer
Finance & Corporate Services
Infrastructure Services
Environment & Regulatory Services

MEETING BUSINESS BY CORPORATE FUNCTION

(CEO) CHIEF EXECUTIVE OFFICER

ITEM	TITLE	SUB HEADING	PAGE
CE01	<u>COMMUNITY GRANTS AND ASSISTANCE POLICY REVIEW</u>	Community Grants and Assistance Policy review to include Traffic Management Sponsorship	4
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CE06	<u>TRAFFIC MANAGEMENT SPONSORSHIP - RSL ST GEORGE</u>	RSL St George has requested traffic management sponsorship for the 2020 ANZAC Day Event.	55
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OFFICER REPORT

TO: Council

SUBJECT: Community Grants and Assistance Policy Review

DATE: 12.02.20

AGENDA REF: CEO1

AUTHOR: Dani Kinnear - Community Development Officer

Sub-Heading

Community Grants and Assistance Policy review to include Traffic Management Sponsorship

Executive Summary

This report tables the review of the Community and Assistance Policy to include Traffic Management Sponsorship.

Background

A traffic management policy was developed for road closures in the Balonne Shire. That hugely impacted community organisations due to the new financial costs for closing a road for a community event, as the groups are a not-for-profit organisation and it would affect them running the events for the community. After community consultation and the traffic management policy being approved, Council increased the Community Grants and Assistance budget to \$5000 to help subsidise the development and implementation of closing the road for the community organisation's events.

Now that the Community Grants and Assistance program will include the traffic management sponsorship for community events the policy needs to be updated.

The updated Community Grants and Assistance policy is attached with all the changes regarding the Traffic management sponsorship highlighted in yellow.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Governance</u>	High levels of accountability and compliance

Consultation (internal/external)

Brenton Judge – Balonne Shire Council

Leo Jensen – Balonne Shire Council

Andrew Boardman – Balonne Shire Council

Legal Implications

Under Section 194 of the Local Government Regulations 2012 Council may give a grant to a community organisation only if it is satisfied that it will be used for a purpose that is in the public interest; and the community organisation meets the criteria in the council's grants policy.

Risk Implications

Reputation - Inadequate engagement and assessment of the impact of external and internal stakeholders on our community, viability and productive capacity.

Policy Implications

Community Grants and Assistance policy
Traffic Management Policy

Financial and Resource Implications

At Council's meeting held on the 21st of November 2019, an increase of \$5000 for the Traffic management sponsorship through the Community Grants and Assistance program was approved.

Options or Alternatives

Not Applicable

Attachments

1. Updated Community Grants and Assistance Policy - Changes highlighted in Yellow [↓](#)

Recommendation/s

That Council resolves to adopt the updated Community Grants and Assistance Policy to include Traffic Management Sponsorship grants.

Matthew Magin
Chief Executive Officer



Community Grants and Assistance Policy

1 POLICY STATEMENT

Balonne Shire Council values and recognises the role of community groups and organisations within our Council area and endeavours to support them in a variety of ways.

Council acknowledges that through the provision of support to these groups, Council can assist to foster the enjoyment, appreciation and development of sports, arts, heritage, recreation and other community activities within the Balonne Shire.

2 PRINCIPLES

The Community Grants and Assistance Policy aims to provide grants to non-profit organisations based on volunteer community self-help groups, including the organising committees of community celebration and events but excludes political parties/lobby groups or those groups that receive regular funding from other sources, including other tiers of Government (e.g. schools, hospitals). Council will consider any other applications on a case by case basis. The policy is intended to provide a structure and process for making grants to community organisations, which is open, transparent, legal, and equitable and furthers the aims and objectives of the Council.

3 SCOPE

This policy shall apply to all requests for fee waivers, financial or in kind assistance granted to community organisations; assets given to community organisations and concessions (e.g. rates remitted) for community organisations by Balonne Shire Council.

The policy is to provide a framework which guides the administration of Balonne Shire Council's community Grants and Assistance Policy in a manner that is aligned to council's corporate and operational plans and in accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*.

4 RESPONSIBILITY

Council's role is to facilitate the assessment of Community Grants and Assistance Program applications, provide funding support where possible, and to provide event organisers with the assistance required to plan effective community events in the Shire.



Community Grants and Assistance Policy

5 DEFINITIONS

Council	Balonne Shire Council
Community Organisation	A not for profit organisation consisting of people having common interests. An entity that carries on activities for a public purpose or another entity whose primary object is not directed at making a profit. Includes sporting clubs, social clubs, schools, arts and cultural groups and service organisations.
Charitable Organisation	A benevolent institution organized for a specific purpose for the relief of poverty, sickness, suffering, distress, misfortune, disability or helplessness providing services that are carried out for the public benefit and is a non-profit organization.
Grants	Grants are defined as “the giving of funds” with no onus on the recipient to repay these funds.
Fee Waiver	Waiver of the fees and charges that Council would usually charge for providing a service or product.
In kind Support	Includes activities or actions or the provision of services, equipment, plant or facilities to assist an event or project conducted by an individual or community based non-profit organisation. Examples may include:- assistance by Council staff to prepare grant applications, the use of Council plant or equipment by Council staff in their own time for authorised activities, assistance by Council staff in the operation or conducting of an event or project, the provision of facilities such as meeting rooms.
Donation	Any grant, fee waiver, carrying out of work, provision of “in-kind” assistance or other action involving a monetary cost to Council is considered to be a donation. Council requires acknowledgement.
Sponsorship	Sponsorship is defined as a business agreement with organizations, where Council receives benefits equal to the value of the sponsorship, which includes acknowledgement



Community Grants and Assistance Policy

Community Event Road Closure Any Road Closure needed for a Community Event

Traffic Management Sponsorship Sponsorship required from a Community Organisation to have a traffic management plan developed and implemented for a community event road closure

6 POLICY

6.1 Policy Objectives

The key objectives of this policy are:

- To provide a systematic and equitable process for allocating financial assistance and support to individuals and community based non-profit organizations to respond effectively to community initiatives;
- To provide grants, assistance and support to a range of non-profit volunteer community self-help groups;
- To ensure that the grants achieve value for money in the support of local community involvement;
- To provide groups and organizations which have limited funds to undertake valuable community initiatives?
- To enhance and assist existing community initiatives, events and celebrations;
- To provide opportunity via community celebrations, events and functions for residents and visitors to enhance their appreciation of local heritage, culture and natural attributes;
- To contribute to a vibrant cultural and community life;
- To create opportunities which develop the knowledge, skills and confidence of community members;
- To encourage great participation levels in community life;
- To create opportunities to promote the Balonne Shire and its residents;
- To strengthen rapport with community groups and organizations;
- To support and develop community and cultural activities that enrich and extend personal and community engagement; and
- To enable our community and visitors to participate in and enjoy the widest community and cultural experiences.
- To assist Community Event organisers by subsidising the developing and implementation of traffic management plans for community events

6.2 Categories

Broadly speaking, the categories for which grants, fee waivers and sponsorship are community and cultural services.

- **Community services** include the range of sporting and recreation activities and other community services e.g. youth, aged care. Applications may be lodged in writing at any time at least four (4) weeks prior to



Community Grants and Assistance Policy

any event/function and will be assessed in accordance with the policy. The notice period may be relaxed to allow late applications to be accepted and considered in accordance with policy.

- **Cultural Services** includes the range of arts and culture services including performing and visual arts and crafts, literature, history and heritage and their expression through festivals, exhibitions, performances and public celebrations. Applications may be lodged in writing at any time at least four (4) weeks prior to any event/function and will be assessed in accordance with the policy however; applications for grant assistance towards festivals must be made at least six (6) months in advance.

6.3 Eligibility organisations

Council will consider providing financial assistance to community based and non-profit organisations, teams or individuals that:-

- Are based within the boundaries of the Balonne Shire Council area; or able to demonstrate that the project, program or activity will directly benefit Balonne Shire residents
- Have an incorporated association or has an auspice body
- Have appropriate insurance such as public liability insurance
- Provide services or arrange events, activities or opportunities within the Shire

6.4 Eligible Applicants must not:

- Be a political group or organisation
- Be a discriminatory group or organisation
- Have outstanding Council grants that have not been acquitted satisfactorily
- Have outstanding payments due to Council for rates, fees, rents or other charges
- Proposed events, services, activities or opportunities outside of the Balonne Shire Council area, unless the applicant can demonstrate a direct community benefit
- Be an individual
- Be a business

6.5 Projects/Activities Eligible for Assistance

Council will consider applications against the following criteria:-

- Demonstrate a purpose that is in the community's interest;
- Align with the priorities of Council's Corporate and Operational Plan;
- Align with the priorities of Council's Community Plan;
- Improve the capacity and wellbeing for the Balonne Shire Community;
- Increase and encourage community participation.



Community Grants and Assistance Policy

- The project/event will deliver tangible benefits i.e. financial, social, to residents of the Balonne Shire.

6.6 Ineligible Projects/activities

Ineligible projects include, but are not restricted to:

- The development of privately owned or commercial facilities;
- Annual licence fees, annual lease/rental fees, electricity charges, rates and charges (refer to Community Rate Support Program for assistance with rate utility charges), health approvals or development application fees.
- Sporting organisations who request financial assistance to purchase capital and equipment items.
- **Traffic management sponsorship for businesses or individuals**

6.7 Requests for Grants or In Kind Assistance

All requests to Council will be on the appropriate application form and contain the following information:-

- Amount of grant and/or type of in kind assistance sought;
- Total cost of project/event for which the grant is sought;
- Purpose of the project/event;
- Benefit of the project/event to the Balonne Shire community;
- Details of the value of the cash or in-kind contribution being invested into the project/event by the group/organisation;
- Details of any other funding sources; and
- Details of any previous assistance provided by Council in the past twelve (12) months.

6.8 Project/Event Assistant Types

Waiver of fees

Council will consider reimbursement of fees and charges by way of a grant upon receipt of a written request from the relevant individual or organisation and will be considered on a case by case basis. Fees and charges will not be waived unless otherwise stated in this policy.

The Civic/Community Halls, Showgrounds, Parks and Equipment (tables, chairs, and crockery/cutler) are recognised as community assets. In accordance with Council's fees and charges use is subject to the relevant Conditions of Hire. Council will consider requests for fee concessions from Community/Charitable Organisations on request. Council does however; in accordance with this policy provide the use of the Civic/Community Halls for rehearsals free of charge for not-for-profit/charitable organisations at the discretion of the Chief Executive Officer. Bonds must be paid regardless of any concessions or fee waivers that may be granted. (Up to \$500 CEO approval, >\$501 Council approval).



Community Grants and Assistance Policy

In kind assistance

In kind assistance may include but not restricted to the following:

- Cleaning services;
- Provision of staff and equipment;
- Provision of facilities;
- Photocopying and printing services;

Council will undertake reasonable photocopying and printing services for community organizations however, this will be subject to the Chief Executive Officer or Director.

Council is committed to assisting local community organisations with the hosting of community events. (Up to \$500 CEO approval, >\$501</\$3,000 Council approval).

Donations

Donations are inclusive, but not restricted to the following

- Gift baskets
- Awards
- Prizemoney

Council requires acknowledgement for the donation
(Up to \$500 CEO approval, >\$501</\$3,000 Council approval).

Sponsorship

Sponsorships are a monetary sponsorship towards an event, service, activity or opportunity with the grantee is to acknowledge Councils contribution
(Up to \$500 CEO approval, >\$501</\$3,000 Council approval).

Traffic management sponsorship for Community events

Sponsorship to subsidise the development and implementation of traffic management plans for Community events.

(Up to \$500 CEO approval, >\$501</\$3,000 Council approval).

6.9 Reimbursement of Rates, Fees and Charges

Council will not approve requests for financial contributions to reimburse rates payments, fees and charges, health inspection fees, health approvals or development application fees.

6.10 Requests Outside Of Listed Policy

Council may consider requests for grants that are outside the scope of this policy and each case shall be considered on merit without precedent. These requests may include, but are not limited to National or

Community Grants and Assistance Policy

Charities external to the Balonne Shire Council, subject to residents of Balonne Shire receiving an identified benefit from the grant and receipt of satisfactory evidence of need and donations to disaster relief funds for humanitarian reasons

6.11 Community Grants Program

The Council may implement a Community Grants Program which will involve public advertising and consideration of application for funding assistance in accordance with the published guidelines decided by it from time to time. It is not compulsory that a Community Grants Program be instigated in any financial year

6.12 Application Process

In the event that Council elects to implement a Community Grants Program, Council shall use the following process:

- The applicant must read and understand Balonne Shire Council's Community Grants and Assistance Policy
- Advertisements will be placed on the Balonne Shire Council Website and social media
- All applications must be made on a relevant form:
 - Fee Waiver Request form for fee waivers up to \$1000, or
 - Community Grants and Assistance Application form for all other assistance types, which includes fee waiver requests over \$1000
- Councillors and council staff may encourage organisations to apply, but should not indicate if an application is likely to succeed;
- Once an application is submitted, the Council officers will consider all the applications and assess them against the criteria. In this process the Council officers may request additional information from the applicants and may conduct interviews;
- All eligible and complete applications for fee waiver, in-kind support, donations and sponsorships will be reviewed by the Chief Executive Officer or delegate (for applications up to \$500) for a decision.
- All eligible and complete applications for fee waiver, in-kind support and sponsorships will be reviewed by the appropriate officer with a recommendation provided to the full Council (for applications over \$500) for a final decision at the next available Council meeting. This process may take up to two months to complete.
- The Full Council will consider the recommendations and decide what grants are to be awarded.
- All applicants will be informed of the outcome within ten working days of a decision being made.
- Arrangements for successful applications for fee waiver, in-kind support, donations and sponsorships will be made within thirty working days of approval being given.

6.13 Traffic Management Sponsorship Application Process

To request sponsorship for the development and implementation of a Traffic management plan for a community event road closure the following process should be adhered to



Community Grants and Assistance Policy

- The Applicant must read the Traffic Management Policy
- A Road closure request form should be sent to Council
- For Traffic Management Sponsorship A Community Grants and Assistance application form is to be completed and sent to Council. Council will require a quote from the Traffic Management Company.
- Once an application is submitted, the Council officers will consider all the applications and assess them against the criteria. In this process the Council officers may request additional information from the applicants and may conduct interviews;
- All eligible and complete applications will be reviewed by the appropriate officer with a recommendation provided to the Council for applications over \$500 for a final decision at the next available Council meeting. This process may take up to two months to complete.
- The Council will consider the recommendations and decide the outcome.
- All applicants will be informed by the Communities Team of the outcome within ten working days of a decision being made. Please note – A separate letter will be sent by the infrastructure team for Council's approval of the Road Closure
- Arrangements for successful applications for the Traffic management sponsorship will be made within thirty working days of approval being given.

6.14 Acquittal Process

The Council may require, as a condition of each grant, that the organisation submit a report confirming that the grant has been used for the purpose intended. This may be a copy of the accounts of the organisation supported by an explanation, if necessary. A requirement for special audit reports should be avoided unless the council has reason to suspect that the reports submitted are misleading or incorrect.

If requested, to acquit the funding, recipients must forward a letter to Council four weeks after the completion of the funded activity. The letter should provide a brief outline of the outcome of the funded project and acknowledgement of how Council's funding was expended. Should a letter not be received by Council within the 4 weeks, the organisation will be ineligible for further funding.

6.15 Exception to Policy

The awarding of grants under the Regional Arts Development Fund (RADF) will be exempt from this Policy. RADF grants will be awarded and distributed under the guidelines of the RADF Program.



Community Grants and Assistance Policy

7 LEGAL PARAMETERS

Legislative authority: Local Government Finance Standard 2005.

Section 10 of the Local Government Finance Standard 2005 requires that a policy about grants to community organisations must state the following matters:

- The types of grants to community organisations the local government considers to be appropriate for receiving grants from its funds;
- That the local government may give a grant to a community organisation only if the local government is satisfied:
- The grant will be used for a purpose that is in the public interest; and
- The community organisation satisfies the criteria mentioned below:
- The criteria a community organisation must meet to be eligible for a grant from the local government; and
- The procedure the local government must follow when approving a grant to a community organisation.

8 ASSOCIATED DOCUMENTS

Community Grants and Assistance Application form
Fee Waiver Request Form

OFFICER REPORT

TO: Council

SUBJECT: Community Grants and Assistance - Netball Qld Darling Downs Branch

DATE: 12.02.20

AGENDA REF: CEO2

AUTHOR: Dani Kinnear - Community Development Officer

Sub-Heading

Netball Qld Darling Downs Branch has requested a Donation from the Community Grants and Assistance Program

Executive Summary

This month Council has received three (3) requests from the Community Grants and Assistance Program. This report tables one (1) of the three (3) requests, this being a request from Netball Qld Darling Downs for the 2020 Darling Downs Regional Netball Country Tour

Background

Netball Qld Darling Downs undertake an annual regional tour and run clinics for players and coaches. This year Netball Qld will be travelling with highly accredited coaches and current Darling Downs Panther players to St George on the 19th April to run a skill-based program that encourages participation fun and learning. Last year there were 30 participants for the clinic

The \$1000 requested will cover expenses to travel to St George and participants will attend the clinic free of charge.

Council sponsored Netball Qld \$200 last year however there was a participant charge of \$25 per participant.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Healthy and active lifestyles

Consultation (internal/external)

Rebecca Stower – Darling Downs Regional Netball

Legal Implications

Not Applicable

Risk Implications

Community Service - Inability to achieve Council's vision and mission to deliver community services and meet current and future needs.

Policy Implications

Community Grants and Assistance Program

Financial and Resource Implications

The Community Grants and Assistance program has an approved annual budget of \$20,000 for Community grants and Assistance and \$5,000 for Traffic management sponsorship. Council has approved/allocated \$14,250 of these funds leaving \$5,750 remaining for future requests. Council has allocated \$2,400 of the Traffic management budget with \$2,600 remaining for future requests.

Netball Qld Darling Downs has requested \$1000 to cover the cost of the 2020 regional tour. This would allow our community free participation for their clinic.

Due to the ongoing drought conditions and trying to encourage more youth participation in sport the recommendation would be to sponsor the full amount to allow free participation to all community members.

Council has sufficient funds from the Community Grants and Assistance Budget to sponsor \$1000 to Netball Qld – Darling Downs

Annual Budget – Community Grants and Assistance		\$20,000
Less approved/allocated requests	\$14,250.00	
Less pending requests		
Netball Qld – Darling downs Branch	\$1,000.00	
Total remaining		\$5,750.00

Options or Alternatives

NA

Attachments

1. Sponsorship request Netball QLD Darling Downs [↓](#)

Recommendation/s

That Council resolves to sponsor \$1000 to Netball Qld Darling Downs branch inc for their 2020 Darling Downs Regional Netball Country Tour from the Community Grants and Assistance budget on the condition that there will be no charge to participants.

Matthew Magin
Chief Executive Officer



Community Grants and Assistance Application Form

Event/Project Name:	2020 Darling Downs Regional Netball Country Tour.	
Event/Project Location:	Miles, St George, Cinnamulla, Charleville.	
Event/Project Date:		
Assistance type:	<p>In Kind Support</p> <p><u>Donations (up to \$3,000)</u></p> <p>Sponsorships (up to \$3,000)</p> <p>Fee waiver (over \$1,000)</p> <p>Note: Requests up to \$500 - CEO approval and over \$501 - Councillors Approval</p>	
Estimated Value Sought:	<p>\$1000</p> <p>Note: please complete Section 4: Budget, if requesting over \$1000</p>	
Brief Description of Event/Project - including what the funds will be used for (Max 250 Words):	<p>The Tour hosts a 2 hour clinic for players + coaches. It is a skill based program encouraging participation, fun + learning. We have highly accredited coaches, + current Darling Downs Panthers players to run the clinics. It is non-profit - wish to cover expenses.</p>	
Is this a New or Existing Event/Project:	<p><u>Existing</u> New</p>	
Is this a one-off or Annual Event/Project:	<p>One-Off <u>Annual</u></p>	
Have you applied for funding through the Community Assistance and Grants program in the last 12 months:	<p>Yes, Which event and amount: _____</p> <p><u>No</u></p>	



Community Grants and Assistance Application Form

I certify that the information provided in this application is true and correct and that I am authorised to make this application on behalf of the organisation.

(Note: This application form must be signed by two executive officers of the incorporated body accepting legal and financial responsibility for Council's assistance)

Name: Rebecca Stower	Name: Hein Proctorius
Signature:	Signature:
Position: Director of Coaching	Position: President
Date: 5.02.2020	Date: 5.02.2020

I have read and understood the Community Grants and Assistance Policy
All required sections of the application form completed and signed by 2 approved officers
Section 3 – Budget is completed (if request amount is over \$1,000)
Copy of Public Liability Certificate of Insurance attached
Copy of Certificate of Incorporation attached
Copy of required quotes, permits/approvals attached (if applicable)
Completed creditor information form (if applicable)

Approval up to \$500

Approval is hereby provided for the purpose of the above mentioned in accordance with the Community Grants and Assistance Policy

Approval amount: _____

Chief Executive Officer or delegate

Date: _____

OFFICER REPORT

TO: Council

SUBJECT: Organisational Structure

DATE: 10.02.20

AGENDA REF: CEO3

AUTHOR: Matthew Magin - Chief Executive Officer

Sub-Heading

Organisational Structure

Executive Summary

A revised corporate structure must be adopted by council in accordance with the Local Government Act. The CEO must develop and present to council an organisational structure which they believe best meets the operational requirements of the business and delivers efficient and effective customer service to all internal and external customers.

Background

The adopted organisational structure provides an opportunity to have a strategic insight into the organisation. In developing the organisational structure the CEO must propose a workable structure that is:

- Cognisant of the financial limitations of the organisation
- Capable of engendering confidence in the organisation to deliver both internally and externally
- Meet or exceed community expectations
- Provide confidence and clarity to the council and community that the structure is well thought out and appropriate for the shire
- Reflective of the operational requirements of the business

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Governance</u>	Excellence in service delivery and project management

Consultation (internal/external)

- Councillors (Workshop)
- Directors
- Impacted Officers

Legal Implications

No legal implication as this simply ensures council is complying with its responsibilities under the act.

Risk Implications

Reputation - Inadequate engagement and assessment of the impact of external and internal stakeholders on our community, viability and productive capacity.

Policy Implications

Nil

Financial and Resource Implications

Subject to council's adoption of the proposed structure there will not be any financial or resource implications.

Attachments

1. CEO Executive Structure [↓](#)

Recommendation/s

That Council resolves to adopt the proposed organisational structure as presented in accordance with the requirements of the Local Government Act 2009.

Matthew Magin
Chief Executive Officer

CEO Executive Structure



OFFICER REPORT

TO: Council

SUBJECT: Traffic management Sponsorship - Battle of the Balonne

DATE: 12.02.20

AGENDA REF: CEO4

AUTHOR: Dani Kinnear - Community Development Officer

Sub-Heading

Traffic management sponsorship request from Tri St George for their annual Battle of the Balonne

Executive Summary

This month Council has received three (3) requests from the Community Grants and Assistance Program. This report tables two (2) of the three (3) requests, this being a traffic management sponsorship request from Tri St George for their Annual Battle of the Balonne.

Background

Every year Tri St George hold a Triathlon as part of the Western Downs Triathlon Series. This Event brings visitors all over the region. There will be a kid's event, 5k fun run, live music and the main event over the weekend of the 28th and 29th March.

To run this event a road closure is needed for the safety of competitors and visitors. This is a great community event and helps attract visitors into the Shire. Tri St George has requested \$2500 to develop and implement a two-day traffic management plan for their event.

Council has sponsored \$2000 through Council's Tourism Events Grant, waived the entrance fee to the swimming pool for both days and waived the amphitheatre hire fee for both days.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Healthy and active lifestyles

Consultation (internal/external)

Luke Todd – Tri St George
Leo Jensen – Balonne Shire Council

Legal Implications

Council may amend its budget under S170(3) of the Local Government Regulations 2012 at any time during the financial year.

Risk Implications

Community Service - Inability to achieve Council's vision and mission to deliver community services and meet current and future needs.

Policy Implications

Traffic Management Policy

Community Grants and Assistance Policy

Financial and Resource Implications

The Community Grants and Assistance program has an approved annual budget of \$20,000 for Community grants and Assistance and \$5,000 for Traffic management sponsorship. Council has approved/allocated \$14,250 of the Community Grants and Assistance funds leaving \$5,750 remaining for future requests. Council has allocated \$2,400 of the Traffic management budget with \$2,600 remaining for future requests.

Tri St George have requested \$2500.00 for sponsorship to develop and implement a traffic management plan for this year's e

Currently Council has insufficient funds to sponsor the full \$2500 requested by Tri St George from the Community Grants and Assistance program – Traffic management sponsorship. Another Traffic management Sponsorship for This year's St George ANZAC Day has to be accommodated for. When Council increased the Community Grants and Assistance Budget for Community Event Road Closures, it was based on \$1200 per event. The 2-day event was not included due to the fact that Tri St George had already applied for the tourism events grant program however this was before the Traffic Management Policy was adopted by Council which has affected Tri St George and the running of their event.

With all this in mind, a recommendation would be to increase the 2019/20 Community grants and assistance – Traffic management Policy by \$2500 to accommodate Tri St George development and implementation of the traffic management plan to close the road for their 2020 Battle of the Balonne. This event is a big event for the Balonne Shire and brings visitors in from all over the region.

Annual Budget – Traffic Management Sponsorship		\$5,000
Less approved/allocated requests	\$2,400	
Less pending requests		
Tri St George	\$2,500	
St George RSL	\$1,200	
Increase by \$2500 to allow for 1 other Road closure for the financial year		\$2,500
Total remaining		\$1,400

Options or Alternatives

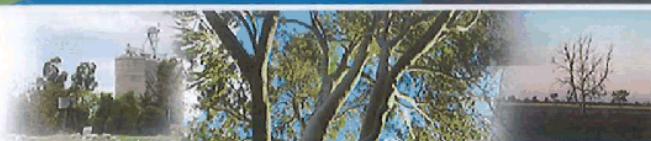
Attachments

1. Traffic management sponsorship request - Tri St George [↓](#)

Recommendation/s

1. That Council resolves to Increase the 2019/20 Community Grants and Assistance – Traffic Sponsorship Budget, in accordance with Section 170(3) of the Local Government Regulations 2012, by \$2500 to sponsor Tri St George to develop and Implement a Traffic management Plan for the 2020 Battle of the Balonne
- 2 That Council resolves to allocate \$2500 to Tri St George to develop and implement a traffic management plan for the 2020 Battle of the Balonne from the Community Grants and Assistance program – Traffic Management Sponsorship

Matthew Magin
Chief Executive Officer



Community Grants and Assistance Application Form

Section 2: Project/Event/Activity Details	
Event/Project Name:	Battle on the Balonne
Event/Project Location:	St George Ampitheatre
Event/Project Date:	28th and 29th of March 2020
Assistance type:	<input type="checkbox"/> In Kind Support <input type="checkbox"/> Donations (up to \$3,000) <input checked="" type="checkbox"/> Sponsorships (up to \$3,000) <input type="checkbox"/> Fee waiver (over \$1,000) Note: Requests up to \$500 - CEO approval and over \$501 - Councillors Approval
Estimated Value Sought:	\$2500 Note: please complete Section 4: Budget, if requesting over \$1000
Brief Description of Event/Project - including what the funds will be used for (Max 250 Words):	<p>Battle on the Balonne is a triathlon held over 2 days in St George. The event consists of kids events, adults olympic and sprint Triathlon and this year we are holding an Enticer event distance for new people to Triathlon and also a Business/sporting team challenge.</p> <p>Road closures for the event will occur on Saturday the 28th of March from 3pm-6pm from Roe Street to Balonne Highway Sunday the 29th of March from 5:30am - 12pm from Roe Street to Balonne Highway. This will allow safety for all athletes involved in the event.</p>
Is this a New or Existing Event/Project:	<input checked="" type="checkbox"/> Existing <input type="checkbox"/> New
Is this a one-off or Annual Event/Project:	<input type="checkbox"/> One-Off <input checked="" type="checkbox"/> Annual
Have you applied for funding through the Community Assistance and Grants program in the last 12 months:	<input checked="" type="checkbox"/> Yes, Which event and amount: Battle on the Balonne \$2000 <input type="checkbox"/> No



Community Grants and Assistance Application Form

Section 3: Budget - please complete if request is greater than \$1,000

All amounts are to be shown in whole dollars and include GST.

(Attach a separate budget if insufficient space below)

Income (eg. Organisation's income, entry fees, in kind)		Expenditure (attach quotations) (eg. Venue Hire, Marketing, Contractors, Permits)	
Grant Funding Sources		Timing Wizards	\$3960
Grant for Council	\$2000	Website Costs	\$184.80
		Prize Money	\$4530
		Event Merchandise	\$570
		Rotary Donation	\$300
		Kids Medals & Swim Caps	\$2213
Grant Requested from Council	\$2500	Tri Australia Fees	\$700
Other Revenue Sources			
Sponsorship	\$5000		
Entry Fees	\$5000		
Infinet Nutrition	\$200		
TOTAL INCOME:	\$12000	TOTAL EXPENDITURE:	\$12457.80
In Kind Support:	\$200		

Please ensure that budgets tally correctly and balance.



Community Grants and Assistance Application Form

Section 5: DECLARATION

I certify that the information provided in this application is true and correct and that I am authorised to make this application on behalf of the organisation.

(Note: This application form must be signed by two executive officers of the incorporated body accepting legal and financial responsibility for Council's assistance)

Name:	Luke Todd	Name:	Susie Bardsley
Signature:	L Todd	Signature:	Susie Bardsley
Position:	President	Position:	Secretary
Date:	7/2/2020	Date:	7/2/2020

Checklist (Please Tick)

<input checked="" type="checkbox"/>	I have read and understood the Community Grants and Assistance Policy
<input checked="" type="checkbox"/>	All required sections of the application form completed and signed by 2 approved officers
<input checked="" type="checkbox"/>	Section 3 – Budget is completed (if request amount is over \$1,000)
<input checked="" type="checkbox"/>	Copy of Public Liability Certificate of Insurance attached
<input type="checkbox"/>	Copy of Certificate of Incorporation attached
<input type="checkbox"/>	Copy of required quotes, permits/approvals attached (if applicable)
<input checked="" type="checkbox"/>	Completed creditor information form (if applicable)

Office Use Only

Approval up to \$500

Approval is hereby provided for the purpose of the above mentioned in accordance with the Community Grants and Assistance Policy

Approval amount: _____

Chief Executive Officer or delegate

Date: _____

OFFICER REPORT

TO: Council

SUBJECT: **Dirranbandi Business Improvement Scheme - authority to approve recipients request**

DATE: 12.02.20

AGENDA REF: CEO5

AUTHOR: Kerryn Suttor - Project Officer

Sub-Heading

Executive Summary

The **Dirranbandi Business Improvement Scheme** has been made possible due to a grant from the Australian Government under the Murray-Darling Basin Economic Development Program. This Scheme has been developed according to the Grant Deed activities for this project.

Stream 1: External Façade / Internal Improvements

Stream 2: Energy Efficiency Improvements

Businesses can elect to apply for one stream or both streams.

There is \$492 000 + GST available for business Scheme payments. It is a Federal Government requirement that Council must undertake the procurement on behalf of the business until hand over.

It is proposed that the Scheme Opens on 9 March 2020 and closes on 27 March 2020. An assessment panel will be appointed, with a minimum of one (1) independent suitably experienced panel member

Background

The design of the Scheme is according to the Grant Deed and was informed by an early survey organised through MDAG (Murray-Darling Advisory Group). This survey was administered by two members of MDAG; further the MDAG has been consulted in the development of the Schemes. An energy efficient audit by EcoBiz in 2019 also increased interest in energy efficient projects (a number of businesses undertook this free one-on-one consultation with an EcoBiz consultant). EcoBiz have offered to be available to assist businesses to define their projects including assistance to quantify benefits. Sarah Holt from State Development will be available to offer assistance with Vendor Panel, and, to review business applications. Regional Development Australia (Trudi Bartlett) have peer-reviewed the Scheme and have been consulted in the development.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Economy</u>	Business incubation and support
<u>Community</u>	Community spaces to connect, engage and learn

Consultation (internal/external)

SLG (Matthew, Michelle Clarke, Digby Whyte and Andrew Boardman)
Regional Development Australia (Trudi Bartlett)
Town Planning (Michelle and Di Francisco)
Economic Development Officer (Garnet Radford)
Kim Wildman (Tourism Manager)
EcoBiz (Andrew Chamberlain and Carly May (QCCI)
State Development (Sarah Holt)
Federal Government (Kelly Noonan – Project Manage)
MDAG (Dirran)

Legal Implications

Legal advice and documentation is required to develop the contract/agreement with the final recipient.

Risk Implications

Community Service - Inability to achieve Council's vision and mission to deliver community services and meet current and future needs.

Risk Management Strategy

1. Adequate planning and extensive consultation before launching the Scheme(s) including early consultation(s) to guide general feedback.
2. Peer review of the guidelines
3. Independent Panel member on the assessment panel
4. Involvement of legal advice and documents as needed

Policy Implications

Procurement Policy applies to this project.

Financial and Resource Implications

Funding was received for the Project Manager time; and BSC Project Officer Time/Legals

Options or Alternatives

N/A – This project is per the Grant Deed with the Federal Government.

Attachments

1. Dirran Business Improv Scheme_stream1_stream2_combined.pdf [↓](#)

Recommendation/s

That Council resolves to delegate authority to the Chief Executive Officer (CEO) in accordance with Section 257(1)(b) of the Local Government Act 2009 to:

1. approve the recipients of the Dirranbandi Business Improvement Schemes (Stream 1 and Stream 2) as recommended by the Evaluation Assessment Panel; and
2. correspond with the applicants who were successful in their submission(s) of the Dirranbandi Business Improvement Scheme(s) with a letter of offer and contract / agreement(s).

Matthew Magin
Chief Executive Officer



Dirranbandi Business Improvement Scheme

STREAM 1: External Façade / Internal Improvements

Application Guidelines

The *Dirranbandi Business Improvement Scheme* will enable up to \$20 000 + GST per business to be spent on external façade and internal improvements to business premises in Dirranbandi. *This project was funded by the Australian Government under the Murray-Darling Basin Economic Development Program.*

Applications Open - 9 March 2020

Applications Close - 27 March 2020 at 5pm

Businesses are encouraged to consider nominating an **external façade improvement project**, however it is possible for businesses to submit internal improvement projects, especially if the business can provide supporting reasoning on this preference (particularly if the façade has been recently undertaken or is of an already improved/enhanced status).

Interested applicants are asked to **carefully read the guidelines** before nominating a project for consideration.

GOALS

Stream 1: External Façade / Internal Improvements has two key goals:

1. support local businesses through stimulating trade and increasing patronage;
- and
2. provide overall social and economic benefits to Dirranbandi including increasing tourism and civic pride.

Application Guidelines

STREAM 1: External Façade / Internal Improvements

1. Background

This project was funded by the Australian Government under the Murray-Darling Bains Economic Development Program.

Balonne Shire Council is responsible for the implementation and management of the Scheme.

Balonne Shire Council will manage the Scheme including the procurement and oversight of project completion until final hand-over to the business, according to the Government guidelines and Council's own procurement policy and procedures.

There are 2 streams in total with a total amount of \$492 000 +GST available under Scheme.

- 1. External Façade / Internal Improvement – \$300 000 + GST**
- 2. Energy Efficiency and General Business Improvement – \$192 000 + GST**

The above-mentioned amounts are notional only and will be dependent upon the number and the quality of the applications and ultimately the decision of Balonne Shire Council.

Businesses may apply for both streams.

2. Stream 1: External Façade / Internal Improvement Scheme Goals

The External Façade / Internal Improvement Scheme Improvement Scheme two key goals:

- 1. support local businesses through stimulating trade and increasing patronage;**
- and**
- 2. provide overall social and economic benefits to Dirranbandi including increasing tourism and civic pride.**

Application Guidelines

STREAM 1: External Façade / Internal Improvements

3. Types of Projects

Businesses are encouraged to nominate an external façade improvement project.

It is possible for businesses to submit internal improvement projects, especially if the business can provide supporting reasoning on this preference (particularly if the façade has been recently undertaken or is of an already improved/enhanced status and the business can present reasoning when responding to the criteria selection questions for the alternative project choice).

Applicants are asked to carefully review all information in the guidelines and the associated application form before selecting a project. If you would like to discuss the project before applying, please contact us.

Why Façade Beautification?

Research supports the positive impact of business façade beautification schemes. Some examples include:

- Economic stimulation through increased patronage to businesses.
- Increased ability to entice visitors to stop in town, linger in town and visit multiple businesses, and, ultimately increasing the opportunity to convert a tourist day visit into an overnight stay.
- Positive contribution to civic pride, well-being and mental health.
- Revitalising disused buildings counteracts the negative impact of abandoned buildings.
- Contribution to safety through improved lighting and signage as well as non-physical factors of reducing crime and social disorders.
- Positive impacts on staff attraction, retention and the ability to attract new residents and further businesses into the district.
- Aides building owners to attract and retain business tenants

4. Eligible Applicants - Who Can Apply for the Scheme?

- Any business owner who has an ABN and a business premises in the Dirranbandi township zone.
- Any building owner (landlord) with an ABN who owns a business premises in Dirranbandi township zone.

Note: the township zone is as defined by Balonne Shire Council Local Laws Area according to the *Dirranbandi Local Laws Area Map*.

Application Guidelines

STREAM 1: External Façade / Internal Improvements

5. In-eligible Applicants

- Not-for-profit businesses
- Business owners who work from home or in a mobile vehicle and are not located in a business premises
- Businesses and commercial building owners located outside of the township zone in Dirranbandi.

6. Eligible Scheme Activities – External Façade Improvements

- Painting the building façade (external walls, trims, features)
- Window treatments
- External lighting (including enhancing night-time appeal; extends display hours).
- Awnings
- External signage – including new and improved signage
- Reinstatement or restoration of architectural, historical and character features
- Window treatments or new windows
- Doors
- Storefronts
- Architectural/designer fees (maximum of \$500)
- Graphic design for signs
- Designer consultation fees to guide façade makeovers (maximum of \$500)
- Landscaping
- Treatments that add attractive detail and texture
- Greenery such as planter boxes, vertical gardens, window boxes
- Murals and artwork on the building including walls and roller doors (side walls that can be seen from the street or redirect footpath traffic in a positive way).
- Removal of redundant items such as signage, broken unsightly features on the external façade.
- Any other external façade works may be proposed by the applicant if it reflects the intent and purpose of the Scheme.

Note: Minor structural adjustments are only permitted if required to complete the listed external improvement areas.

Application Guidelines

STREAM 1: External Façade / Internal Improvements

7. Optional Eligible Projects – Internal Façade Improvements

Applicants are asked to carefully review all information in the guidelines and the associated application form before selecting a project. If you would like to discuss the project before applying, please contact us.

- Any internal projects that improve the business trading space especially if it can be seen through external windows.
- Interior display spaces uplift and refurbishment (especially if it can be seen through external windows)
- Interior window improvements or refurbishments
- floor coverings in showrooms and key patronage areas
- Internal lighting including display lighting
- Fittings such as shelving and display equipment
- Internal painting

Note: Minor structural adjustments are only permitted if required to complete the listed internal improvement areas. It is the responsibility of the applicant to ensure that the building is structurally fit for the proposed project.

8. Non-eligible Projects

- Structural changes that could impact the structural integrity of the building
- Improvements or works that commenced or were completed prior to the Dirranbandi Business Improvement Scheme commenced.
- Staffing or operational costs
- Development applications, licences, permits or other statutory fees
- Purchase of building or property extensions
- Business relocation

9. How Much Can Each Business Apply For?

The Scheme may award up to approximately \$20 000 + GST per business to revitalise business and commercial building facades.

Application Guidelines

STREAM 1: External Façade / Internal Improvements

10. Requirements and Considerations

- To be considered for this Scheme an application must be submitted via Vendor Panel by 5pm on the due date, Monday 6th March 2020.
- Applicants must either, own the building, or, have proof of the building owner's consent to conduct any planned works to the building.
- Applicants will be required to obtain two (2) indicative quotes as part of the application process; the indicative quotes will serve as a guide only for the final allocation of funds and will not necessarily be indicative of the final supplier to complete the works (including any necessary supplies) related to the business project.
- The applicant will not receive any Scheme funds directly. It is a requirement of the Commonwealth that Balonne Shire Council must undertake the procurement to complete the business improvement project(s) on behalf of the Scheme applicant. Council will be responsible for the payment of monies to suppliers and contractors.
- The selection and procurement of the final supplier(s) will be undertaken by Council according to Council's procurement policy. Council will liaise with the successful business(es) to write the specifications for the individual project(s). Projects may be grouped for efficiencies.
- Council will undertake the works on behalf of the business, until completion, when any goods or material used or supplied will be the property of the business / landlord and the responsibility of the business / landlord.
- The co-contribution may come from the business tenant or the building owner if written consent and proof is provided.
- Co-contributions may be cash or in-kind. Development application fees, licences and permits are also examples of co-contributions.
- Where building and planning permits are necessary, it will be the responsibility of the building owner to follow Council's normal policy and procedures.
- Improvements or any works that commenced or were completed prior to the Dirranbandi Business Improvement Scheme commenced are not eligible.
- Building owners of empty businesses in the main street (Railway Street) are eligible to apply.
- Building owners of empty businesses outside of the main street may apply, however the final decision will be based on the applicant's ability to address the selection criteria and will be based on the final discretion of the assessment panel, and, ultimately the Balonne Shire Council executive.

Application Guidelines

STREAM 1: External Façade / Internal Improvements

- Businesses may join with their neighbours to coordinate their façade improvements. This approach will be viewed favourably including linked activities and harmonious and complimentary designs, colours choices or coordinated approaches to finishes and designs.
- Façade improvements that are visible from the street will contribute to higher points scored in the criteria assessment. This includes façade improvements on the main street, tourist routes or trafficked areas, highways or main roads/routes.
- Balonne Shire Council will be responsible for appointing an assessment panel. The final assessment will be at the discretion of the appointed assessment panel and will ultimately address the Scheme intent, and, the ability of the applicant to quantify the reason the project meets the Scheme goals.
- The decision to award Scheme payments for the applicant project(s) will ultimately be the responsibility of the Balonne Shire Council.
- The successful applicants will be required to submit a Final Report with photographic evidence of the project. The applicant must be able to quantify how the project has had a positive impact on the business. This is both a Balonne Shire Council and Federal Government requirement.
- Balonne Shire will track the projects and undertake a post-completion review to quantify the impacts. Recipients will agree to provide feedback and information as requested. This may be in the form of a short survey or simple Project Review Form.

Application Guidelines

STREAM 1: External Façade / Internal Improvements

11. Assessment and Selection Criteria

Balonne Shire Council will be responsible for appointing an assessment panel. The final assessment will be at the discretion of the appointed assessment panel and will ultimately address the Scheme intent and the ability of the applicant's project to meet the Scheme goals.

Each project application will be scored on how well it meets the scheme criteria. A total score will be based on the following criteria.

The following information is provided as a reference. These questions will be answered by the applicant when applying online in **Vendor Panel**.

SC1 How will the project improve the visual impact of the business? Why is this project important to the business, and, how will it contribute towards stimulating business activity in Dirranbandi?

Visual Impact	50%
<ul style="list-style-type: none">Visual impact of the business project and the extent of impact the project will in improving the façade or space(s) to attract more customers and tourists. <i>(Note: to assessors - this category assesses both external façade improvements and/or showroom floor improvements)</i>Includes colour choice(s), lighting and signage impactsRemoval of dated, unappealing, unsightly elementsContribution to improving overall business tradeContribution to stimulating business activity in Dirranbandi	

SC2 How will the project contribute towards street appeal and impact the township of Dirranbandi in terms of overall impact? How will the project contribute towards tourism and increasing visitor stay?

Extent of Improvements – Overall Impact	30%
<ul style="list-style-type: none">Street appeal and impact on township beautificationImpact and harmony (for example alongside neighbouring businesses. Businesses may band together to coordinate improvements which will have increased impact and appeal).Contribution to tourism and increasing visitor stay	

SC3 What is the monetary and/or in-kind dollar value of any co-contributions by the business or landlord. How will the project contribute to the street or township in a civic sense?

Financial Impact & Contribution

20%

- Financial and in-kind contribution by the business
- Impact on public safety (including correction of safety issues) and other civic impacts such as reducing crime (through removing graffiti and improvements that contribute to community pride). Other examples include fixing broken windows, refurbishments that include safety features and removal of unsightly security infrastructure i.e. unsightly bars and grills are replaced with more appealing safety infrastructure.

12. Process

1. **Call for Applications** – Invitation to apply for the Dirranbandi Business Improvement Scheme by submitting the Application Form.
2. **Application Assessment** – Applications will be assessed by the appointed assessment panel.
3. **Notification** – Successful applicants will be notified by email. Recipients will agree to the terms and conditions including signing a Memorandum of Understanding.
4. **Procurement & Conduct of Projects** – Balonne Shire Council will procure works contractors and suppliers to completion on behalf of the business owner(s). This is a Federal Government requirement.
5. **Final Report** – Recipients will submit a Final Report with photographic evidence.
6. **Hand Over** – Business owners will resume responsibility of the projects.
7. **Project Review** – Balonne Shire will track the projects and undertake a review to quantify the impacts. Recipients will agree to provide feedback and information as requested. This may be in the form of a short survey or simple Project Review Form.

13. Procurement

Balonne Shire Council will procure all aspects of the individual business projects, following normal procurement policy. Preference will be given to local suppliers and contractors as possible. Read the policy here <https://www.balonne.qld.gov.au/business/business-licencing-information/procurement-policy> or request a copy by contacting Council directly.

Application Guidelines

STREAM 1: External Façade / Internal Improvements

14. Key Dates

Applications Open	03 March 2020
Draft Application Review Closing Date – <i>Optional</i> (Email Sarah Holt draft applications to receive any feedback).	24 March 2020
Applications Close	27 March 2020
Grant Recipients are Notified	8 May 2020
Works complete	20 October 2020 (approximately 4 mth period)
Final Business Project Report Due	19 November 2020
Review of the Scheme (survey)	30 June 2021

Some dates are estimates and may be changed as necessary. Where practical, any changes will be notified.

15. How to Apply

1. Register on Vendor Panel

- Contact Balonne Shire Council Procurement Officer, Kelly Fontaine to register for Vendor Panel.
- Applicants will be sent a link to register for Vendor Panel
 - **Username** – will be the applicants email address
 - **Password** - upon registering on Vendor Panel applicants will be asked to set up a password.

Kelly Fontaine

Procurement Coordinator

T: 07 4620 8820

E: Kelly.Fontaine@balonne.qld.gov.au

2. Applying for the Scheme in Vendor Panel

- Vendor Panel Users will then be able to follow the prompts to apply for the Scheme(s) in Vendor Panel.

2.1 Application Form

- The application form is in word format
- Applicants must complete the word document application forms and then upload the application form into Vendor Panel
- Applicants can upload supporting evidence in Vendor Panel

Application Guidelines

STREAM 1: External Façade / Internal Improvements

2.2 Selection Criteria

- The selection criteria questions will be answered in Vendor Panel
- Applicants can upload any supporting evidence in Vendor Panel

16. Assistance and Contact Details

Assistance with the online Vendor Panel Form

Kelly Fontaine

Procurement Coordinator

T: 07 4620 8820

E: Kelly.Fontaine@balonne.qld.gov.au

Assistance to Complete the Application Form

Sarah Holt

Senior Economic Development Officer – Darling Downs and South West

Manufacturing, Industry and Regions Department of State Development, Manufacturing, Infrastructure and Planning

P: 07 4624 1543

M: 0419 772 850

E: Sarah.Holt@dsdmip.qld.gov.au

Information Regarding Building Permits

Michelle Walters

Project Support Officer - Environmental Health & Planning

P: 07 4620 8844

E: Michelle.Walters@balonne.qld.gov.au

Application Guidelines

STREAM 1: External Façade / Internal Improvements

17. For Further information

For any further information, assistance or general enquiries, please contact Kerryn Suttor.

Kerryn Suttor

Project Manager

T: 07 4620 8888

E: kerryn.suttor@balonne.qld.gov.au

M: 0448 629 647

Disclaimer: This information was correct at the time of writing and may be changed at any time by the Balonne Shire Council as deemed necessary or appropriate.

BALONNE SHIRE COUNCIL A: 118 Victoria Street, St George, QLD 4487 (POSTAL) PO Box 201 St George, QLD 4487
P: 07 4620 8888 | F 07 4620 8889 | E council@balonne.qld.gov.au | W: www.balonne.qld.gov.au



Dirranbandi Business Improvement Scheme

STREAM 2: Energy Efficiency Improvement

Application Guidelines

The *Dirranbandi Business Improvement Scheme* will enable up to \$20 000 + GST per business to be spent on energy efficiency cost saving improvements as well as other general improvement projects for businesses located in Dirranbandi. *This project was funded by the Australian Government under the Murray-Darling Basin Economic Development Program.*

Applications Open – 9 March 2020

Applications Close - 27 March 2020 at 5pm

Interested applicants are asked to **carefully read the guidelines** before nominating a project for consideration.

GOALS

Stream 2: has two key goals:

1. support local business sustainability through cost-saving energy efficiency projects;
- and
2. to stimulate increased business profitability and sustainability for businesses in Dirranbandi.

Application Guidelines

STREAM 2: Energy Efficiency and General Business Improvement

1. Background

This project was funded by the Australian Government under the Murray-Darling Bains Economic Development Program.

Balonne Shire Council is responsible for the implementation and management of the Scheme.

Balonne Shire Council will manage the Scheme including the procurement and oversight of project completion until final hand-over to the business, according to the Government guidelines and Council's own procurement policy and procedures.

There are 2 streams in total with a total amount of \$492 000 +GST available under Scheme.

- 1. External Facade / Internal Improvement – \$300 000 + GST**
- 2. Energy Efficiency and General Business Improvement – \$192 000 + GST**

The above-mentioned amounts are notional only and will be dependent upon the number and the quality of the applications and ultimately the decision of Balonne Shire Council.

Businesses may apply for both streams.

2. Stream 2: Energy Efficiency and General Business Improvement Scheme Goals

The Energy Efficiency and General Business Improvement Scheme two key goals:

1. support local business sustainability through cost-saving energy efficiency projects;
- and
2. to stimulate increased business profitability and sustainability for businesses in Dirranbandi.

3. Nominating Projects

Businesses are asked to carefully review all information in the guidelines and the associated application form before nominating a project. If you would like to discuss the project before applying, please contact us.

Application Guidelines

STREAM 2: Energy Efficiency and General Business Improvement

3. Eligible Applicants - Who Can Apply for the Scheme?

- Any business owner who has an ABN and a business premises in the Dirranbandi township zone.
- Any building owner (landlord) with an ABN who owns a business premises in Dirranbandi township zone.

Note: the township zone is as defined by Balonne Shire Council Local Laws Area according to the *Dirranbandi Local Laws Area Map*.

4. In-eligible Applicants

- Not-for-profit businesses
- Business owners who work from home or in a mobile vehicle and are not located in a business premises
- Businesses and commercial building owners located outside of the township zone in Dirranbandi

5. Eligible Scheme Activities – Energy Efficiency

- Equipment upgrades to reduce energy consumption
- Replacement of equipment to meet 4-star energy ratings (or the most relevant energy rating), for example, air conditioners, fridges and washing machines, stoves, air-conditioning units
- Energy efficient equipment installation / replacements including lighting including solar lighting
- Any other installations and upgrades that will reduce energy consumption with quantifiable cost-savings for the business. This may include minor works such as building shade structures, window covers and building modifications such as insulation and reflective paint.
- Energy monitoring equipment and management systems to better manage energy use.

Note: All projects submitted must be quantifiable in terms of outcomes. Carefully read the selection criteria before submitting a project and give consideration to how the projects can be measured and quantified.

Application Guidelines

STREAM 2: Energy Efficiency and General Business Improvement

7. Non-eligible Projects

- Improvements or works that commenced or were completed prior to the Dirranbandi Business Improvement Scheme commenced.
- Beautification Projects (Apply under Stream 1)
- Staffing or operational costs
- Development applications, licences, permits or other statutory fees
- Purchase of building or property extensions
- Business relocation

8. How Much Can Each Business Apply For?

The Scheme may award up to approximately \$20 000 + GST per business to revitalise business and commercial building facades.

9. Requirements and Considerations

- To be considered for this Scheme an application must be submitted online via Vendor Panel (refer to section 13 for more information) by 5pm on the due date, Monday 6th March 2020.
- If the project requires any changes to the building, the applicant must either, own the building, or, have proof of the building owner's consent to conduct any planned works to the building.
- Applicants will be required to obtain two (2) indicative quotes as part of the application process; the indicative quotes will serve as a guide only for the final allocation of funds and will not necessarily be indicative of the final supplier to complete the works (including any necessary supplies) related to the business project.
- The applicant will not receive any Scheme funds directly. It is a requirement of the Commonwealth that Balonne Shire Council must undertake the procurement to complete the business improvement project(s) on behalf of the Scheme applicant. Council will be responsible for the payment of monies to suppliers and contractors.
- The selection and procurement of the final supplier(s) will be undertaken by Council according to Council's procurement policy. Council will liaise with the

Application Guidelines

STREAM 2: Energy Efficiency and General Business Improvement

successful business(es) to write the specifications for the individual project(s). Projects may be grouped for efficiencies.

- Council will undertake the works on behalf of the business, until completion, when any goods or material used or supplied will be the property of the business / landlord and the responsibility of the business / landlord.
- The co-contribution may come from the business tenant or the building owner if written consent and proof is provided.
- Co-contributions may be cash or in-kind. Development application fees, licences and permits are also examples of co-contributions.
- Where building and planning permits are necessary, it will be the responsibility of the building owner to follow Council's normal policy and procedures.
- Improvements, equipment purchases or any works that commenced or were completed prior to the Dirranbandi Business Improvement Scheme commenced are not eligible.
- Building owners of empty businesses in the main street (Railway Street) are not eligible to apply for Stream 2. Please refer to Stream 1 which enables external and internal façade improvements.
- Balonne Shire Council will be responsible for appointing an assessment panel. The final assessment will be at the discretion of the appointed assessment panel and will ultimately address the Scheme intent, and, the ability of the applicant to quantify the reason the project meets the Scheme goals.
- The decision to award Scheme payments for the applicant project(s) will ultimately be the responsibility of the Balonne Shire Council.
- The successful applicants will be required to submit a Final Report with photographic evidence of the project. The applicant must be able to quantify how the project has had a positive impact on the business. This is both a Balonne Shire Council and Federal Government requirement.
- Balonne Shire will track the projects and undertake a post-completion review to quantify the impacts. Recipients will agree to provide feedback and information as requested. This may be in the form of a short survey or simple Project Review Form.

Application Guidelines

STREAM 2: Energy Efficiency and General Business Improvement

10. Criteria and Assessment

Balonne Shire Council will be responsible for appointing an assessment panel. The final assessment will be at the discretion of the appointed assessment panel and will ultimately address the Scheme intent and the ability of the applicant's project to meet the Scheme goals.

Each project application will be scored on how well it meets the scheme criteria. A total score will be based on the following criteria.

SC1 How effective is the project in reducing energy consumption? What is the estimated cost-savings to the business?

Energy Efficiency Cost-saving Projects	50%
<ul style="list-style-type: none">Degree to which the project will reduce energy consumption and the cost-savings to the businessImpact of the project to meet wider business energy efficiency standards including Government objectives to reduce energy consumption.	

SC2 How will the project improve the profitability / sustainability of the business? Why is this project important to the business?

Extent of Improvements – Overall Business Impact	30%
<ul style="list-style-type: none">Contribution to improving the business overallImpact of the project for staff retention or attractionImpact on profitability and sustainability	

SC3 What is the monetary and/or in-kind dollar value of any co-contributions by the business or landlord. What is the social and economic impact of the project for Dirranbandi overall?

Co-contribution and Social and Economic Impact	20%
<ul style="list-style-type: none">Financial and in-kind contribution by the businessImpact of the project overall to Dirranbandi including social and/or economic objectives or impacts.	

Application Guidelines

STREAM 2: Energy Efficiency and General Business Improvement

10. Process

1. **Call for Applications** – Invitation to apply for the Dirranbandi Business Improvement Scheme by submitting the Application Form.
2. **Application Assessment** – Applications will be assessed by the appointed assessment panel.
3. **Notification** – Successful applicants will be notified by email. Recipients will agree to the terms and conditions including signing a Memorandum of Understanding.
4. **Procurement & Conduct of Projects** – Balonne Shire Council will procure works contractors and suppliers to completion on behalf of the business owner(s). This is a Federal Government requirement.
5. **Final Report** – Recipients will submit a Final Report with photographic evidence.
6. **Hand Over** – Business owners will resume responsibility of the projects.
7. **Project Review** – Balonne Shire will track the projects and undertake a review to quantify the impacts. Recipients will agree to provide feedback and information as requested. This may be in the form of a short survey or simple Project Review Form.

11. Procurement

Balonne Shire Council will procure all aspects of the individual business projects, following normal procurement policy. Preference will be given to local suppliers and contractors as possible.

Read the policy here <https://www.balonne.qld.gov.au/business/business-licencing-information/procurement-policy> or request a copy by contacting Council directly.

Application Guidelines

STREAM 2: Energy Efficiency and General Business Improvement

12. Key Dates

Applications Open	03 March 2020
Draft Application Review Closing Date – <i>Optional</i> (Email Sarah Holt draft applications to receive any feedback).	24 March 2020
Applications Close	27 March 2020
Grant Recipients are Notified	8 May 2020
Works complete	20 October 2020 (approximately 4 mth period)
Final Business Project Report Due	19 November 2020
Review of the Scheme (survey)	30 June 2021

Some dates are estimates and may be changed as necessary. Where practical, any changes will be notified.

13. How to Apply

1. Register on Vendor Panel

- Contact Balonne Shire Council Procurement Officer, Kelly Fontaine to register for Vendor Panel.
- Applicants will be sent a link to register for Vendor Panel
 - **Username** – will be the applicants email address
 - **Password** - upon registering on Vendor Panel applicants will be asked to set up a password.

Kelly Fontaine

Procurement Coordinator

T: 07 4620 8820

E: Kelly.Fontaine@balonne.qld.gov.au

2. Applying for the Scheme in Vendor Panel

- Vendor Panel Users will then be able to follow the prompts to apply for the Scheme(s) in Vendor Panel.

2.1 Application Form

- The application form is in word format
- Applicants must complete the word document application forms and then upload the application form into Vendor Panel
- Applicants can upload supporting evidence in Vendor Panel

Application Guidelines

STREAM 2: Energy Efficiency and General Business Improvement

2.2 Selection Criteria

- The selection criteria questions will be answered in Vendor Panel
- Applicants can upload any supporting evidence in Vendor Panel

16. Assistance and Contact Details

Assistance with the online Vendor Panel Form

Kelly Fontaine

Procurement Coordinator

T: 07 4620 8820

E: Kelly.Fontaine@balonne.qld.gov.au

Information Regarding Building Permits

Michelle Walters

Project Support Officer - Environmental Health & Planning

P: 07 4620 8844

E: Michelle.Walters@balonne.qld.gov.au

Assistance to Complete the Application Form; and Draft Application Review

Sarah Holt

Senior Economic Development Officer – Darling Downs and South West

Manufacturing, Industry and Regions Department of State Development, Manufacturing,
Infrastructure and Planning

P: 07 4624 1543

M: 0419 772 850

E: Sarah.Holt@dsdmip.qld.gov.au

Application Guidelines

STREAM 2: Energy Efficiency and General Business Improvement

EcoBiz Business Audits and Energy Efficient Project Assistance

Chamber of Commerce and Industry Qld (CCIQ) EcoBiz Consultants

Andrew Chamberlin

M: 0412 242 316

E: Andrew.Chamberlin@usq.edu.au

final draft

BALONNE SHIRE COUNCIL A: 118 Victoria Street, St George, QLD 4487 (POSTAL) PO Box 201 St George, QLD 4487
P: 07 4620 8888 | F 07 4620 8889 | E council@balonne.qld.gov.au | W: www.balonne.qld.gov.au

Application Guidelines

STREAM 2: Energy Efficiency and General Business Improvement

17. For Further information

For any further information, assistance or general enquiries, please contact Kerryn Suttor.

Kerryn Suttor

Project Manager

T: 07 4620 8888

E: kerryn.suttor@balonne.qld.gov.au

M: 0448 629 647

Disclaimer: This information was correct at the time of writing and may be changed at any time by the Balonne Shire Council as deemed necessary or appropriate.

BALONNE SHIRE COUNCIL A: 118 Victoria Street, St George, QLD 4487 (POSTAL) PO Box 201 St George, QLD 4487
P: 07 4620 8888 | F 07 4620 8889 | E council@balonne.qld.gov.au | W: www.balonne.qld.gov.au

OFFICER REPORT

TO: Council

SUBJECT: Traffic Management Sponsorship - RSL St George

DATE: 12.02.20

AGENDA REF: CEO6

AUTHOR: Dani Kinnear - Community Development Officer

Sub-Heading

RSL St George has requested traffic management sponsorship for the 2020 ANZAC Day Event.

Executive Summary

This month Council has received three (3) requests from the Community Grants and Assistance Program. This report tables three (3) of the three (3) requests, this being a Traffic management sponsorship request from RSL St George for the road closure on ANZAC Day.

Background

RSL – St George have requested traffic management sponsorship for the 2020 Anzac day.
The road closures will be for the Anzac Day march in St George.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Community spaces to connect, engage and learn

Consultation (internal/external)

Brenton Judge – Balonne Shire Council

Legal Implications

Not Applicable

Risk Implications

Community Service - Inability to achieve Council's vision and mission to deliver community services and meet current and future needs.

Policy Implications

Traffic Management Policy
Community Grants and Assistance Policy

Financial and Resource Implications

The Community Grants and Assistance program has an approved annual budget of \$20,000 for Community grants and Assistance and \$5,000 for Traffic management sponsorship. Council has approved/allocated \$14,250 of these funds leaving \$5,750 remaining for future requests. Council has allocated \$2,400 of the Traffic management budget with \$2,600 remaining for future requests.

RSL – St George has requested sponsorship for the implementation and development of the traffic management plan for the 2020 Anzac Day Parade. The traffic management plan costs \$1200.

Council has sufficient funds to sponsor RSL-St George for the road closure on Anzac Day

Annual Budget – Traffic Management Sponsorship		\$5,000
Less approved/allocated requests	\$2,400	
Less pending requests		
Tri St George	\$1,200	
St George RSL	\$1,200	
Total remaining		\$200

Options or Alternatives

"Click here and start typing"

Attachments

1. RSL- St George Letter [↓](#)

Recommendation/s

That Council resolves to Sponsor RSL – St George with \$1200 for the development and implementation of the traffic management plan for Anzac day from the Community Grants and Assistance program – Traffic Management Sponsorship

Matthew Magin
Chief Executive Officer

St George RSL Sub-Branch
P.O. Box 635
St George QLD 4487



8/01/2020

Chief Executive Officer
Balonne Shire Council
St George QLD 4487

BALONNE SHIRE COUNCIL
FOR RECORD
REGISTRATION

09 JAN 2020

RECEIVED

Dear Sir,

RE: ANZAC DAY 2020

I am writing to you on behalf of the St George RSL Sub-Branch.

We are requesting road closures on ANZAC Day Saturday 25th April 2020 for the purpose of the Dawn Service & ANZAC Day March. The roads in the vicinity of the Cenotaph will need to be closed for the Dawn Service. St George's Terrace from the corner of Scott St to the corner of Barlee St will need to be closed for the march

The St George RSL Sub-Branch will be holding the following ANZAC Day Services on 25th April 2020

- 6am: at the Cenotaph on St George's Terrace
- 11am: at the Cenotaph on St George's Terrace.

Would it be possible to have approximately 50 chairs under the shade structure for the older people attending?

We require the erection of road closure signs and the removal of signs after the Dawn Service and March. This is to be at no cost to the RSL Sub-Branch..

Our program is:

Dawn Service

5-45am: Assemble at Cenotaph

6am: Start of Service

6-20am: Conclusion of Service & disperse

March

10-15 am: Assemble in front of the St George Hotel on St George's Terrace.

10-45am: Leave assembly point and progress along St George's Terrace, using both sides of the road stopping at the Cenotaph for the ceremony.

11am: Service at the Cenotaph on St George's Terrace

There will be approximately 200-300 marching plus bystanders.

There could be 1 or 2 cars in parade.

Parade will finish 12 noon approximately.

Regards

Terry Salmon Secretary / Treasurer
PH 042 7799 362
twsalmon@bigpond.com

OFFICER REPORT

TO: Council

SUBJECT: Draft Tourism & Events Strategy

DATE: 10.02.20

AGENDA REF: CEO7

AUTHOR: Kim Wildman - Tourism Manager

Draft Tourism & Events Strategy

Executive Summary

This report tables the Draft of the new Tourism & Events Strategy and associated Action Plan (2020-2025), presented by Krista Hauritz from Krista Hauritz Tourism & Events, for the Balonne Shire Council.

The purpose of this strategy is to collectively share the long-term vision and strategic direction for tourism and events in the Balonne Shire. It provides the framework to collaboratively maximise the economic benefits of tourism and events, whilst managing the environmental and social impacts including benefits for the local community.

Background

In mid-2019, Krista Hauritz Tourism & Events were engaged to create and deliver a new Tourism and Events Strategy for the Balonne Shire which was action-based and outlined clear deliverable and measurable goals.

Krista came with vast experience creating and delivering tourism strategies having recently developed the La Trobe City Events and Tourism Strategy (2018-2022), Taste Bundaberg – Culinary Tourism Strategy (2018-2021), and Redlands City Council Events Strategy (2017-2020) and is in the process of finalising the Lockyer Valley Events Strategy (2019-2024). She also has grass-roots knowledge and experience of the region, having previously worked as the General Manager for Toowoomba & the Golden West (now SQCT) and Tourism Queensland's Regional Director for the region which included numerous projects from Destination Management Plans, research, drive strategies and liaison with tourism operators.

Phases 1 of this project included Project Mobilisation and Strategic Alignment, while Phase 2 covered Situational Analysis and Benchmarking. Phase 3 then focused on Consultations undertaken in-region with Council, community and key stakeholders in September 2019, and followed up with telephone consultations and an online survey.

It is Council's hope that, for the first time, this new Strategy will provide the Balonne Shire with a clear vision for a strong, sustainable Tourism Industry. This thus will enable the Balonne Shire to be better placed in attracting

events and capitalising on tourism and economic opportunities, while simultaneously providing strategic direction for the continued support and development of tourism attractions and events which provide significant economic benefits to the community.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Economy</u>	Tourism growth and development

Consultation (internal/external)

Krista Hauritz from Krista Hauritz Tourism & Events
 Cr Fiona Gaske Deputy Mayor; Balonne Shire Council
 Cr Ian Todd Balonne Shire Council
 Cr Richard Marsh Mayor; Balonne Shire Council
 Cr Robyn Fuhrmeister Balonne Shire Council
 Cr Samantha O'Toole Balonne Shire Council
 Digby Whyte Director; Community and Environmental Sustainability, Balonne Shire Council
 Kim Wildman, Manager Tourism, Balonne Shire Council
 Sandra Lee, Senior Visitor Services Officer, St George Visitor Information Centre
 Kyra Passman, Visitor Services Officer, St George Visitor Information Centre
 Garnet Radford, Economic Development Officer; Balonne Shire Council
 Amber Stewart, Dirranbandi Progress Association
 Andrea Killen, Dirranbandi Progress Association
 Barb McMillan, Dirranbandi Rural Transaction Centre
 Brett Nosse, Betta Home Living
 Brett Schweikert, Sandytown River Cruises
 Dan Gallagher, St George Police
 David Blacket, Riversands Wines
 Debbie Burns, Nindigully Pub
 Janine Wilson, Merino Motor Inn
 Julie Anderson, Dirranbandi Motor Inn
 Karen Sullivan, Dirranbandi Progress Association
 Leanne Brosnan, Thallon Progress Association Limited
 Leanne Brummel, Our Fishing Shack
 Liz Hill, Connect South West QLD
 Marlies May, St George & District Chamber of Commerce
 Mary-Ann Crowe, Jacaranda Country Motel
 Nikki Pulfer, Dirranbandi Caravan Park
 Richard Crook, Thallon Progress Association Limited
 Shannon Koch, Hebel Rodeo Association
 Sheryn Blundstone, Pelican Rest Tourist Park
 Steve Burns, Nindigully Pub
 Wade Cameron, Kamaroka Tourist Park

Legal Implications

NA

Risk Implications

Reputation - Inadequate engagement and assessment of the impact of external and internal stakeholders on our community, viability and productive capacity.

Policy Implications

NA

Financial and Resource Implications

NA

Options or Alternatives

1. Adopt the recommendation; or
2. Make suggested changes or amendments to the Strategy prior to adoption.

Attachments

1. 07.02.2020-DRAFT Balonne Shire Tourism and Event Strategy 2025.pdf [↓](#)
2. 07.02.2020-Balonne Shire Tourism Events Audit 2020.pdf [↓](#)

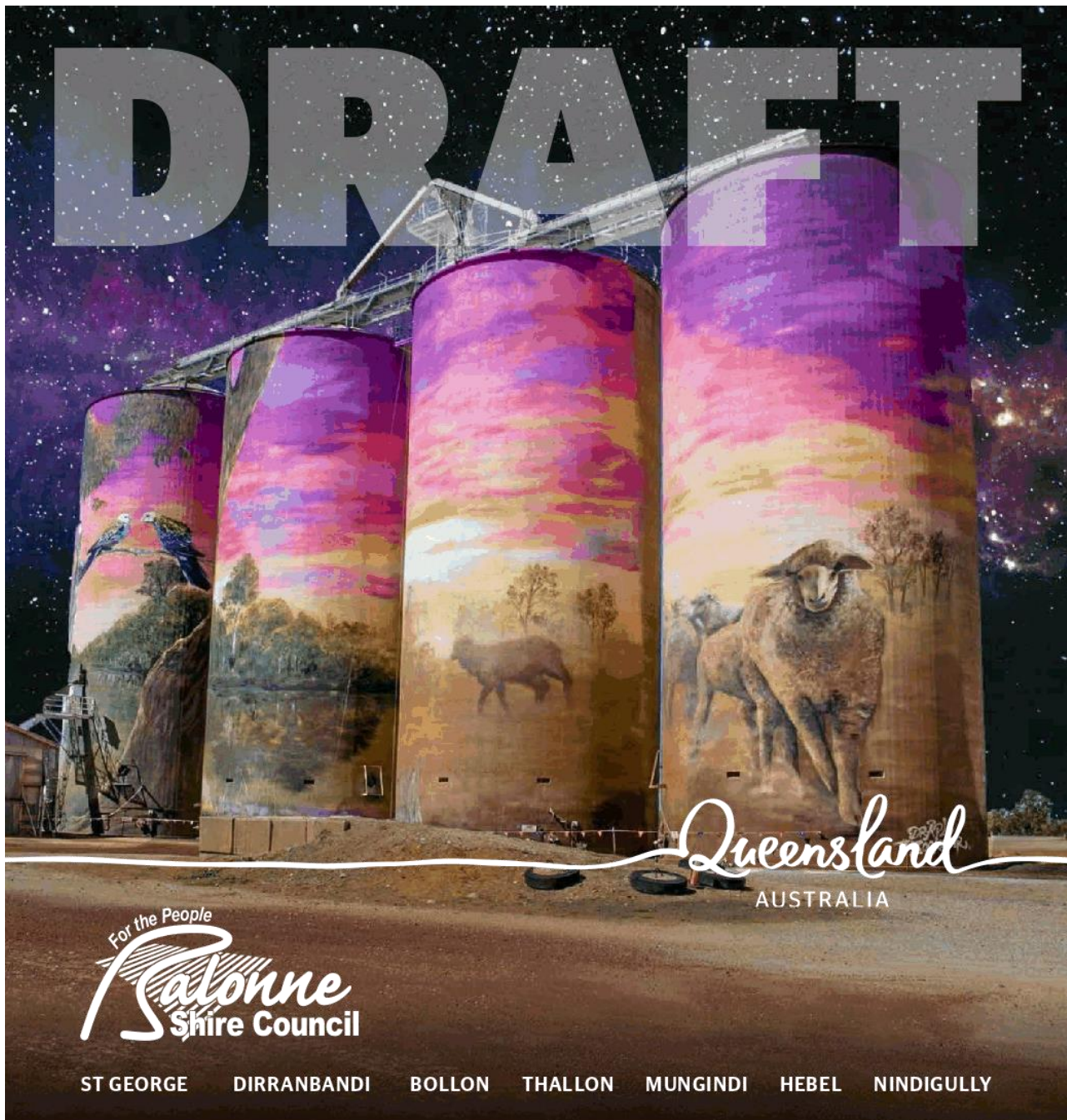
Recommendation/s

That Council resolves to receive and adopt the Tourism & Events Strategy, as attached.

Matthew Magin

Chief Executive Officer

BALONNE SHIRE TOURISM AND EVENTS STRATEGY 2025





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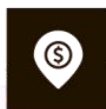
48 REFERENCES

ATTACHMENTS

- Benchmarking Report – Local Government
- Tourism & Event Audit

PURPOSE

The purpose of this strategy is to collectively share the long-term vision and strategic direction for tourism and events in the Balonne Shire. It provides the framework to collaboratively maximise the economic benefits of tourism and events, whilst managing the environmental and social impacts, including benefits for the local community.



THE VISITOR ECONOMY

Tourism is everybody's business

The term 'visitor economy' is used to reflect a more contemporary definition of tourism that includes people travelling not just for leisure, but for business, work, education, events and visiting friends and relatives. It brings together those industries that directly service visitors, for example accommodation, transport providers, tour companies and attractions, as well as indirectly, such as retail, medical and food production. The visitor economy is crucial for the Balonne Shire. It does not occur in isolation, but contributes to investment and jobs throughout a range of industry sectors regionally across the Shire.

2 BALONNE SHIRE TOURISM AND EVENTS STRATEGY 2025

BACKGROUND

OASIS

noun

a fertile spot in a desert,
where water is found

BALONNE

name

derived from the Aboriginal
word meaning pelican

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SETTING THE SCENE



Perched on the banks of the mighty Balonne River, the shire's main service centre, St George provides an oasis in the outback.

The shire consists of seven communities uniquely located on rivers and known for their rich history, inland fishing, birdlife vast open spaces and relaxed country lifestyle. The communities include Bollon, Dirranbandi, Hebel, Mungindi, Nindigully, St George and Thallon.

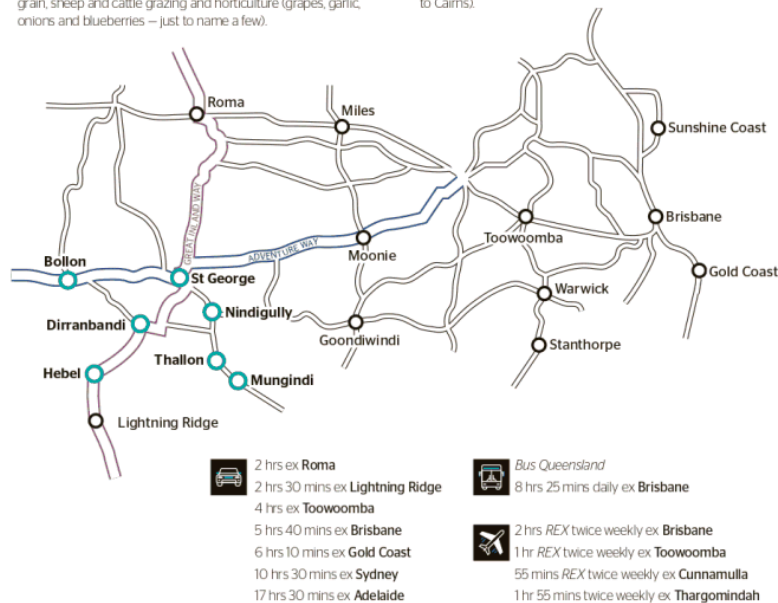
With a population of 4500, the shire is nestled 500km south west of Brisbane straddling the New South Wales border, spanning 31,000km².

Famous as the inland fishing capital of Queensland, birdwatching and prolific agriculture, including cotton and grain, sheep and cattle grazing and horticulture (grapes, garlic, onions and blueberries – just to name a few).

Iconic attractions include the famous silo art of Thallon and the legendary Nindigully Pub.

The region stages over 20 major events annually, including Easter in the Vines, the Yellowbelly Country Music Festival, Paul Kelly and Friends Music Festival, Grazing at the Watering Hole, the River Dragon Festival, Nindigully Pig Races and more.

Strategically located on the intersections of five highways (Moonie, Carnarvon, Castlereagh, Barwon and Balonne Highways), including the major touring routes of the Adventure Way (Brisbane to Adelaide) and the Great Inland Way (Sydney to Cairns).



STRATEGIC CONTEXT

The Balonne Shire Tourism and Events Strategy has been developed to align with local, regional and state strategies to ensure a coordinated approach.

Australia – Tourism 2020

Qld – Advancing Tourism 2020

TEQ Marketing Strategy 2025

TEQ Events Strategy 2025

Southern Queensland Country Destination Plan

Balonne Shire Council:

Corporate Plan

Economic Development Plan

Tourism Strategy

Recreational Vehicle & Freedom Camping Strategy

Marketing Plan

PARTNERSHIPS

Creating a culture of collaboration within the Balonne Shire and the tourism and events industry, community organisations across all towns, with strategic partners and all levels of government will be instrumental in achieving long-term outcomes for the shire.



6 BALONNE SHIRE TOURISM AND EVENTS STRATEGY 2025

SITUATION ANALYSIS

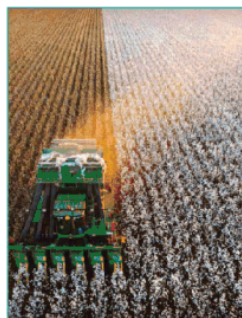
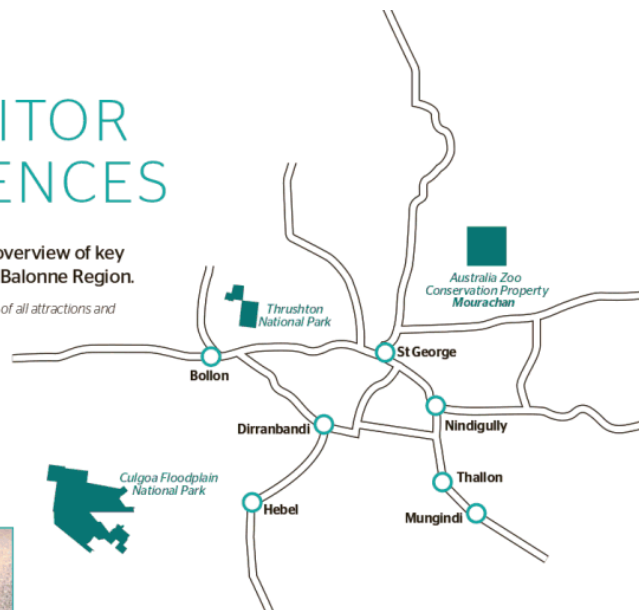


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KEY VISITOR EXPERIENCES

The following provides an overview of key tourism experiences in the Balonne Region.

Please note, this is not an exhaustive list of all attractions and experiences in the region.



DIRRANBANDI

Population: 640

- Cubbie Station Cotton Tours
- Dirranbandi Bakery featuring Russian baked treats
- Rail Precinct with heritage trail and picnic facilities
- River Precinct
- Mosaic walkway
- Rural Transaction Centre

- Hotel, Motel, Caravan Park
- Cafes, Hotel, Bakery



BOLLON

Population: 334

- Wallam Creek & Aboriginal Dreamtime artwork along walkway
- Bollon Heritage Centre
- Native koala habitat
- Walter Austin Memorial Park
- Deb's Café
- Bollon Hotel
- Thrushton National Park

- Hotel/Motel, Caravan Park/Cabins
- Cafe, Hotel



HEBEL

Population: 149

- Historic Hebel Hotel
- Hebel General Store (est. 1890s)
- Culgoa Floodplain National Park
- Bokhara River

- Hotel, Caravan Park
- Cafe, Hotel

SELF-DRIVE TRAILS

Cotton Self-Drive Trail, including the St George Irrigation area.



ST GEORGE

Population: 2,395

- Balonne River + riverbank walkway
- Sandytown River Cruises
- Riversands Winery
- Cotton, Vineyard, Heritage & Birdwatching Tours
- The Unique Egg
- Mari Tribes Art Gallery
- St George Heritage Centre
- St George Bakery
- Cacti & Succulent Garden
- Beardmore Dam

- Motels, Caravan Parks/Cabins, B&B, Backpackers
- Restaurants, Cafes, Hotels, Bakery



NINDIGULLY

Population: 9

- Nindigully Pub (est. 1864, longest continually licensed pub in Qld)
- Nindigully Tourist & Visitor Area
- Moonie River Fishing and Camping Area

- Hotel/Backpackers
- Hotel



MUNGINDI

Population: 700

- One Ton Post
- Mungindi Hot Artesian Pool
- Two Mile Hotel
- Barwon River Parkland
- Rural Transaction Centre

- Hotel, Motel, Caravan Park
- Cafes, Hotel, Bakery



THALLON

Population: 257

- Thallon Silo Art (Watering Hole Mural)
- Thallon Town Park
- McGeever Recreational Ground
- Francis Hotel (Thallon Pub)
- Giant Northern Hairy-Nosed Wombat statue
- ANZAC Memorial
- History Trails

- Hotel/Motel
- Hotel

FISHING

Renowned as inland Queensland's fishing capital, catch a:

- Golden Perch (Yellowbelly)
- Fresh Water Catfish
- Murray Cod
- Silver Perch (Black Bream)
- Spangled Perch
- Blue Claw Yabby

BIRDWATCHING & WILDLIFE

The Balonne Shire's name is derived from an Aboriginal word meaning Pelican.

Over 240 bird species recorded, including Major Mitchell's Cockatoo and the Glossy Black-Cockatoo.

Other native wildlife includes the endangered northern hairy-nosed wombat, koalas, echidnas, wallaroos, black faced wallabies and commonly sighted emus and western grey kangaroos.

AGRICULTURE

Cotton & Grain Crops

Beef Sheep, Lamb, Wool & Goats

Horticulture – onions, garlic, broccoli, blueberries, table grapes (just to name a few)

VISITOR ECONOMY SNAPSHOT

The charts below illustrate the origin of visitor enquiries at the St George Visitor Information Centre. It should be noted, motel accommodation and hotels estimate business travel much higher at upwards from 35%.

VALUE OF TOURISM

Total Spend¹
\$23.5m
(2017/18)



GENERATING¹

Visitor Nights
251,591
(2017)



LENGTH OF STAY²

2 nights
(2017)



VISITOR INFORMATION SERVICES³

10,689
Visitors (March - December 2018)



SPEND²

\$310 average spend per trip (2017)
\$130 average spend per night (2017)



PEAK VISITOR SEASON

winter

Shoulder seasons: *Autumn & Spring*
Low season: *Summer*

TOP 5 GEOGRAPHIC SOURCE MARKETS

seql

Gold Coast, Logan, Ipswich, Lockyer Valley, Moreton Bay, Redlands, Sunshine Coast, Noosa, Scenic Rim, Somerset

greater melbourne

sydney metro

hunter region

Cessnock, Dungog, Gloucester, Great Lakes, Lake Macquarie, Maitland, Muswellbrook, Newcastle, Port Stephens, Singleton, Upper Hunter

brisbane metro

VISITOR ORIGIN

VICTORIA
16%

OTHER
29%

VER
20%

NEW SOUTH WALES
30%

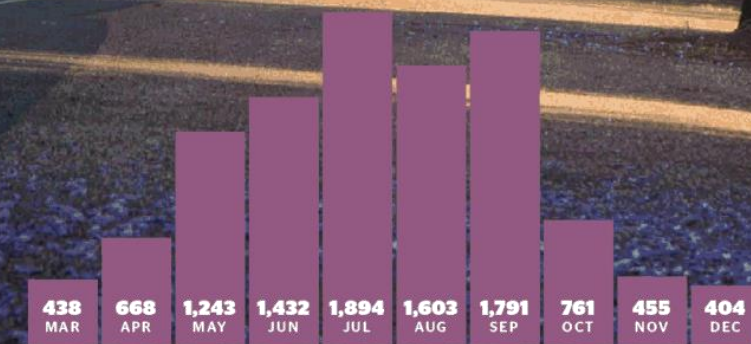
QUEENSLAND
25%

VISITOR TYPE

BUSINESS
5%

GREY NOMADS
75%

VISITOR SEASONALITY



¹ Source: Economy ID, Balonne Shire Tourism & Hospitality Value, 2020

² Source: Balonne Shire Council Visitor Spend Report, 2019

³ Source: Balonne Shire VIC Visitor Report, 2019

Source: St George Visitor Information Centre, 2018

ACCOMMODATION SNAPSHOT

ACCOMMODATION CAPACITY BY TOWN⁴

TOWN	TYPE	TOTAL CAPACITY	TOTAL ROOMS
BOLLON	Hotel/Motel	16	9
	TOTAL	16	9
DIRRANBANDI	Hotel/Motel	126	42
	Caravan Parks/Cabins	81	39
	TOTAL	207	81
HEBEL	Hotel	8	4
	Caravan Park/Cabins	35	17
	TOTAL	43	21
MUNGINDI	Hotels/Motels	42	26
	Caravan Parks	76	37
	TOTAL	118	63
NINDIGULLY	Hotel	4	2
	Backpacker	10	3
	TOTAL	14	5
ST GEORGE	Hotels/Motels	425	131
	B & B	10	5
	Backpackers	65	27
	Caravan Parks/Cabins	509	241
	TOTAL	1,009	404
THALLON	Hotel	8	-
	Cabins	12	-
	TOTAL	20	12



30
PROPERTIES



1,427
TOTAL CAPACITY

ACCOMMODATION CAPACITY BY TYPE

399
MOTEL

168
MOTEL/HOTEL

4
HOTEL

10
B & B

58
BUDGET HOTEL

75
BACKPACKER

701
CARAVAN PARK

12
CABIN

⁴ Source: Balonne Shire Accommodation Capacity, 2019

12 BALONNE SHIRE TOURISM AND EVENTS STRATEGY 2025

EVENT SNAPSHOT

Based on the 2020 Balonne Shire Council Calendar of Events



20+
MAJOR FESTIVALS & EVENTS
STAGED ANNUALLY



8,640
TOTAL EVENT VENUE CAPACITY



PEAK EVENT SEASON
winter
SPECIFICALLY JULY / APRIL / SEPTEMBER

EVENT VENUE CAPACITY

EVENT SPACES 6 2,640 CAPACITY	SHOWGROUNDS 3 5,500+ CAPACITY
CULTURAL/ CIVIC CENTRE 1 CULTURAL CENTRE 1 CIVIC CENTRE 500+ CAPACITY	GREEN SPACES 10+
	SPORTING VENUES 14 SPORTING FACILITIES

EVENT TYPE



Source: Balonne Shire Council Assets Register, 2019

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MAJOR EVENTS CALENDAR

A vibrant and balanced event portfolio can provide a definite, time-based reason to book now, stimulating tourism for the region and creating awareness as a destination.

The table below does not include all events staged in the Shire, but is provided as a snapshot of Major Events from the Balonne Shire 2020 Major Events Calendar.

(SG) St George // (D) Dirranbandi // (N) Nindigully // (M) Mungindi // (T) Thallon

JANUARY	JULY	SEPTEMBER
26 Taste of Balonne Long Table (SG)	1-5 Yellowbelly Country Music Festival (SG)	5 Grazing at the Watering Hole (T)
FEBRUARY	4 Mungindi Races (M)	11-13 River Dragon Festival (SG)
15 Pink Tie Ball (N)	11 Paul Kelly & Friends Music Festival (D)	28 Sep - 4 Oct Mourachan, Australia Zoo's conservation property (SG)
MARCH	18 St George Cup Races (SG)	OCTOBER
28/29 Battle on the Balonne (SG)		2-4 Nindigully Film & Music Festival (N)
APRIL	AUGUST	NOVEMBER
3/5 St George Off-Road Championships 399 (SG)	8/9 Mungindi Show (M)	28 Nindigully Pig Races (N)
11/12 Easter in the Vines (SG)	19/20 Balonne Cutting Horse Futurity (SG)	
18 Dirranbandi Show (D)		
MAY		
3 St George Show (SG)		
30/31 St George Golf Open (SG)		
JUNE		
29 Yellowbelly Country Music Festival (SG)		



14 BALONNE SHIRE TOURISM AND EVENTS STRATEGY 2025

BENCHMARKING

Councils with similar inland geographic location on a river system or population size were selected to benchmark their structure, objectives, resourcing and processes in tourism and events. The audit included: Longreach Regional Council, Narrabri Shire Council and Winton Shire Council.

OBJECTIVE OF EVENTS

The key objectives of tourism and events for all the councils were similar and include:

- Increase visitation in the region
- Increase the length of stay
- Increase economic benefit for the region
- Community health and wellbeing benefits
- Supporting local event organisers
- Attracting events to the region

TOURISM & EVENT FRIENDLY DESTINATION PROFILING

To be known as a tourism and event friendly destination, local government areas are:

- Implementing a one-stop-shop with exceptional customer service to streamline the approval process for event organisers to assist in growing the event destination brand
- Streamlining procedures to minimise red tape

ATTRACTING VISITORS

- Events are used as an impetus to stimulate tourism
- Established attractions with admission fees centred around the unique history and culture of the region are a drawcard to attract visitors

KEY LEARNINGS	RECOMMENDATIONS
A Significant Built Tourism Attractions and Hallmark Event/s built around a destination's key selling point are a catalyst for attracting visitation, media profiling and private and public investment.	Significant visitor attraction and hallmark event/s are required in the long-term to provide the impetus to increase length-of-stay.
Economic Benefit: demonstrated tourism and events economic benefits are often the catalyst to attract funding to build and invest in infrastructure.	Outsourcing Events: using contractors for elements of destination events can stimulate event growth and potentially the overall economic benefit for the region.
Event Delivery: delivery of council owned events is outsourced to industry experts when resources and skills are limited.	To be competitive in event attraction , a dedicated human resourcing to attract events, and an event attraction budget needs to be established.
Event Attraction: dedicated staff to attract events evaluated against council strategic objectives, fit for the region and the benefit they will provide for the community.	Tourism and Event sponsorship: and grants should focus on events that will provide significant reputational and economic impact to increase the destination profile and overnight visitor expenditure (OVE).
Sponsorship: is assessed against criteria aligned to council objectives and require post-event acquittals to receive ongoing funding.	Provide networking and training opportunities for the event and tourism industries to unite, collaborate and develop product and experience packages.
Branding: Council branding can appear to be too 'corporate' when marketing tourism and events.	Develop a Tourism and Event Toolkit to provide Event Organisers with information about the region, suppliers and processes.
Training: assists in event sustainability , reinvigoration and networking , providing opportunities for operators to collaborate and package products and experiences to ultimately enhance visitor experiences.	Ensure the existing infrastructure , roads, transport and accommodation will support tourism and event growth and increased visitation with minimal impact to residents.
Natural Assets: can be used to develop unique tourism opportunities and tell the story of the people, culture, environment and history.	Develop branding to use in tourism and event marketing.
	Develop experiences on the river that tell the story of the indigenous people, the river system, the night skies, the irrigation systems, the fish and wildlife found along the river systems.
	Encourage the community: to become involved in the delivery of tourism and events in the region.
	Tourism and Event Friendly Reputation: build councils reputation as a tourism and event friendly destination to encourage more visitors and attract public and private investment.

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TRAVEL TRENDS

As competition rises for the tourism dollar and new destinations are being developed and explored, the travelling consumer is spoilt for choice. The need to be kept abreast of consumer travel trends to meet market needs is paramount.



RECREATIONAL FISHING

One of Australia's most popular leisure activities. According to the Australian Department of Agriculture 3.4 million fishers participate in recreational fishing per year, with NSW, Victorians and Queenslanders accounting for the largest markets in this sector.

Opportunities for Balonne Region

Located on major rivers and waterways, the shire could firmly cement its position as the inland fishing capital of Queensland with the development of an innovative inland fishing experience and major fishing event.

YOLDS

The new 'young olds' in the 65+ age bracket are one of the fastest growing travel markets. They are well travelled, are wealthier than their parents were at retirement and seeking significantly more active experiences.

Opportunities for Balonne Shire

Active experiences such as walking and cycling tracks being developed around the river systems.



CARAVAN + CAMPING

The Australian Bureau of Statistics has revealed there was a 4.6% increase in the number of campervans registered between 2017 and 2018.

According to Tourism Research Australia in 2016 there was a 20% rise in the number of nights spent in commercial caravan parks and a 47% increase in the number of nights spent in free camping in 2016, with one third of total caravan nights and half of motorhome nights spent free camping.

In terms of activities undertaken by domestic campers whilst on their trip, eating out was the most popular activity, followed by outdoor sightseeing and bush-walking, all being involved in more than 4 million caravan/camping trips.

Opportunities for Balonne Region

Geographically located on the intersections of five highways and touring routes (Great Inland Way and Adventure Way), the development of iconic experiences, events and infrastructure to develop all towns as RV Friendly Towns (e.g. designated long-vehicle day use parking within walking distance of shops), signage, dump points and water fill stations will help to further harness this market.

FAMILY DYNAMICS

Changing family dynamics, including single and same sex parents and extended families and friends, traditional holiday packages and travel times are changing.

With the increase of freelance employment and home schooling, many families are not necessarily travelling in school holiday periods, opting for 'adventure' family gap years and getting 'off the grid' (even for just a few days without screen time).

The family market has seen an increase in many Outback Queensland locations, with some events, such as the Big Red Bash, actively developing experiences to suit families.

Opportunities for Balonne Shire

Developing experiences with families in mind from passes for festival, event and attractions to water park experiences on the river.



EMERGING + 'ONE-OF-A-KIND' EXPERIENCES

According to booking.com, almost two thirds of travellers (60 per cent) value experiences higher than material possessions, seeking authentic experiences. Emerging, undiscovered destination travel is also on the rise.

Opportunities for Balonne Shire

Developing unconventional and 'one-of-a-kind' moments that can't be experienced anywhere else, from tours, accommodation to events, streetscapes and public infrastructure and art.

This could include the painting of water towers in every town with significant art works and evening light installations.

The need to be like no where else - 'one of a kind' is paramount - being acutely aware of similar experiences available on the highway touring routes north/south/east/west.



CONSCIOUS TRAVEL

Reflecting a growing concern among today's travellers for ethical and sustainable tourism options, seeking holidays that are purposeful and destinations that are open minded. A staggering 86 per cent of global travellers reportedly told booking.com they would be willing to spend some time on activities that offset the environmental impact of their stay.

Opportunities for Balonne Region

Promote the wildlife and natural experiences, including rare and endangered species, such as the northern hairy-nosed wombat, national parks and expeditions and volunteering opportunities at Australia Zoo's conservation property - Moura.





LIVE LIKE A LOCAL

Visitors wanting to engage with and participate in the local culture.

Opportunities for Balonne Shire

Sharing where the locals hang out, the country pubs, local insider tips, local jargon and featuring local legends/ personalities in content.



WELLNESS TRAVEL

Health is high on the consumer agenda, with wellness travel becoming more active, such as growth in cycling and walking tours.

Opportunities for Balonne Shire

Further development and promotion of walking and cycling tracks in each town along the river systems. Enhance with entrepreneurial opportunities, such as local bike hire, SUP, kayak and sunrise and sunset experiences e.g. walking tours, pilates, yoga classes to ensure overnight visitation.

MICRO TRIPS

Growth of short-break and micro trips is still on the rise.

Challenge for Balonne Region

The challenge for Balonne Region is to increase access with flight times to suit a weekend/short break/ event market with affordable fly-drive packages out of SEQid.

Potential opportunity could be to trial with small charters for major events to create demand.



SUPERFOODS, ORGANIC + WHOLESOME FOOD

A major Australian and international visitor trend includes food and wine, paddock to plate, coffee culture and foods relating to health.

Opportunities for Balonne Shire

Develop authentic country food experiences to increase visitor satisfaction. The promotion and access to local produce e.g 100% Australian grown garlic and local blueberries, including the promotion of 'what's in season' and development of picking/tasting experiences.

MAKE IT EASY FOR ME!

With 'I'm so busy' on many people's lips, the need for 'seamless' travel, where visitors can easily book on their smart phone is imperative.

Opportunities for Balonne Shire

Increase the number of accommodation houses, events and tours online to 'make it easy' to purchase and travel. Package experiences to purchase with one ticket, and add ons online to increase visitor spend e.g. add on breakfasts, tours, lunch, dinner.

PEOPLE TRAVEL ON THEIR STOMACHS

Food is an important component in the tourism experience, with visitors often 'travelling on their stomachs'.

Tourism Australia's Consumer Demand Project revealed visitors' rational reasons for travel including safety and value for money, while their emotional reasons include:

- World class nature & wildlife experiences
- Food & wine

Tourism Australia consumer research reveals 'great food, wine and local cuisine' are a major factor influencing holiday decision making, ranking third ahead of world class beauty and natural environments.



36%

GOOD FOOD AND WINE RANKS AS THE TOP EMOTIONAL FACTOR FOR SELECTING A DESTINATION FOR 36% OF TRAVELLERS

The Balonne Shire offers visitors a range of food and drink experiences from historic country pubs to cafes and restaurants. Over 21 establishments are available, with the majority located in the St George region.

As a major agricultural region with significant horticultural production and livestock, the area has the opportunity to harness this major tourism trend.

The challenge is to differentiate the food experience offered from other



50%

OF TRAVELLERS ARE HUNGRY FOR FOOD AND WINE EVENTS, RATING A FOOD AND WINE FESTIVAL AS THE MOST APPEALING EVENT WHEN TRAVELLING

destinations, staging food markets or food and wine events will not suffice, it requires something the region and each town could become famous for.

Maximising the evening sky, sunsets and magnificent backdrops (e.g. rivers, historic pubs, Thallon silos, open farm field) could be prime locations for pop-up food events, ideally staged regularly to promote to visitors e.g. breakfast with the birds on the river or red dirt dinner under the stars, every Wednesday night.





STRENGTHS, CHALLENGES + OPPORTUNITIES

The audit of tourism and events in the Balonne Shire identified the following strengths, gaps and opportunities.

STRENGTHS	CHALLENGES + GAPS	OPPORTUNITIES
Nindigully home to Queensland's oldest, continuously run, renowned friendly pub, the Nindigully Pub	An estimated 77% of visitors are driving through the shire	Develop iconic visitor attractions, experiences and hallmark events/building on the unique selling points/competitive advantages of the shire to stop visitors passing through and increase overnight visitor expenditure
Thallon features award winning silo art that attract significant visitation and national media profiling	Limited attractions with supporting infrastructure to promote growth. Innovative attractions and experiences need to be developed to motivate visitors and existing experiences (such as the Thallon Silos) enhanced to increase length-of-stay and visitor spend	Develop water-based activities on the river to stimulate increased tourism opportunities, particularly in shoulder and low season
Each town in the Balonne Shire is situated on a river with fishing and birdwatching opportunities	Seasonality: most visitation occurs during winter	Take advantage of the Balonne Shire's location as the hub of connecting highways
Easily accessible with five highways and the Great Inland Way and the Adventure Way two popular tourist highways passing through the Balonne Shire	A limited number of hospitality operators are open after 5pm weekdays and 12pm on weekends	Harness attendees of events in other regions passing through the Balonne Shire en-route to the destination. Opportunities exist to develop an event prior or post to convert passing traffic into overnight visitation
The Balonne Shire has a rich indigenous history and culture and features in the Southern Queensland Indigenous Trail	Compared to other regions with a similar population, the Balonne Shire has a limited number of events that attract outside visitation or could be called hallmark events	Collaboration between tourism and event operators to develop packages that will increase overnight visitor expenditure
Space and abundance of wildlife for nature-based activities	The shire has limited event capacity and infrastructure to support event growth	Creation of tourism and event brand for the shire, leveraging wider regional and state tourism brands
Potential for agritourism experiences. The largest cotton farm in the southern hemisphere and significant beef, sheep and horticulture (producing onions, table grapes, garlic, citrus, blueberries etc)	A database with event venues, capacity and contact details for supporting operators is not readily available	Develop an online toolkit for tourism and event operators to assist operators and increase the reputation of the Balonne Shire as an event friendly destination
	Limited digital promotion and destination profiling	Develop a balanced event portfolio with a program of events to provide visitors with a reason to visit during shoulder and low season
	Limited indigenous tourism: the local indigenous heritage and culture has not been showcased to its full potential	Develop indigenous experiences incorporating the river, wildlife, history and culture
		Develop training workshops to increase tourism and event operator capacity, encourage networking opportunities

TARGET MARKETS

Most visitors to the St George Visitor Information Centre travel for the purpose of:



75%
HOLIDAY



5%
BUSINESS



20%
VISITING FRIENDS
+ FAMILY (VFR)

Commercial accommodation in St George estimate business travel much higher at upwards of 35%. It should be noted that business travel to the shire would account for a higher percentage, as these figures only measure those who use the Visitor Information Centre.

HIGH VALUE TRAVELLERS (HVT)

To increase the economic impact, it is recommended to further develop visitor experiences to appeal to travellers who will generate a greater overnight visitor expenditure.

Tourism and Events Queensland and Tourism Australia have identified such visitors as High Value Travellers (HVTs) who spend more than the average traveller on travel and are aligned to experiences offered in Queensland and Australia.

The domestic intrastate and interstate markets could offer good potential for the Region, including 18-49 travelling with children and 50+ market travelling without children.

PRIMARY MARKETS



TOP 5 GEOGRAPHIC SOURCE MARKETS³





The Balonne Shire provides an authentic Australian rural country experience west of the Great Divide.

What sets the shire apart are its rivers and waterways, providing an oasis along the highways, giving way to major agricultural production, birdlife and native wildlife.

For the region's major target markets, this 'oasis' concept is very appealing as they are travelling hundreds, sometimes thousands of kilometres, on dry, outback highways.

To remain competitive and increase overnight visitor expenditure, Balonne Shire needs to develop innovative and iconic visitor experiences and events like nowhere else, based on the shire's unique selling points and competitive advantages.

HERO EXPERIENCES + PILLARS

The Balonne Shire's visitor experiences link to Tourism and Events Queensland's key Experience Pillars of Outback & Adventure, Natural Encounters, Events and Queensland Lifestyle. It specifically delivers on Southern Queensland Country's themes of:

HISTORY AND HERITAGE

AUTHENTIC COUNTRY LIFE

NATURAL BEAUTY

COMPETITIVE ADVANTAGES



RIVERS AND WATERWAYS

St George and towns of the Balonne Shire are set on inland rivers and waterways, providing an oasis along the highways. Further activation of the waterways with participatory experiences around sunrise, sunset and evening will help to increase overnight visitor expenditure.



HISTORY AND HERITAGE

Heritage buildings, centres and walking trails and the historic country pubs of the shire provide authentic visitor experiences. Opportunities could include the painting and lighting for evening heritage walks of historic building facades. In each of the towns in the Balonne Shire, the pubs provide a central meeting place and authentic visitor experience.



INLAND FISHING

St George and the region has the opportunity to further position its place as the 'Inland Fishing Capital of Queensland' due to its fishing 'catch', including Golden Perch (Yellowbelly), Fresh Water Catfish, Murray Cod, Silver Perch (Black Bream), Spangled Perch and Blue Claw Yabby. The development of an iconic attraction/s based around fishing and the river systems could be a major impetus to spur visitation and private and public investment.



INDIGENOUS CULTURE

From the Mani Tribes Art Gallery in the main street of St George, Aboriginal Dreamtime Artwork along the Bolton walkway and culture history in the Bolton Heritage Centre to the boomerang statue at Nindigully. Potential lies in further developing indigenous content within existing visitor experiences and events, including packaging and the development of indigenous visitor enterprises.



AUSTRALIAN NATIVE WILDLIFE

The shire has prolific birdlife, including Major Mitchell's cockatoos, glossy black-cockatoos, endangered northern hairy-nosed wombats, koalas, echidnas, wallaroos, black faced wallabies and commonly sighted pelicans, emus and western grey kangaroos. Development of content, from professional imagery to stories of the native wildlife (even if you can't readily see them) could provide depth of the Balonne story for visitors.



RURAL LIFESTYLE

Over 50% of businesses in the shire are based around agriculture, with the southern hemisphere's largest cotton farm, Cubbie Station in Dirranbandi. In addition to cotton and grain crops, the region is a major beef, sheep, wool and horticulture producer. It is one of the largest producers of table grapes, onions and garlic. Other horticultural crops include carrots, broccoli, blueberries, pomegranate, citrus and more.

ICON ATTRACTIONS

THALLON SILO ART



NINDIGULLY PUB





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GAME CHANGERS + ONE-OF-A-KIND EXPERIENCES

Major projects and experiences that can't easily be replicated anywhere else were identified throughout consultation as 'game changers' for the shire. These projects and experiences build on Balonne Shire's competitive advantages and potential growth in key target markets.

With growing competition for the travel dollar, the need for accommodation, attractions, events, visitor services and the wider visitor economy including transport and infrastructure to elevate their visitor experience is required.

As the competition has grown, the quality of attractions and experiences along the major highways leading to the Balonne Shire has also improved, with many small regional and remote towns offering significant visitor experiences.

The need to differentiate and elevate the experience throughout the shire is paramount to remain competitive into the future, and to reduce visitors' just passing through.

Investment in private and public infrastructure and experience development will be an integral component to growing overnight visitor expenditure.

Investment by all levels of government in high quality and innovative tourism and event infrastructure and experiences will not only attract external visitation, it will help spur private sector investment and sustainability to grow employment.

Improvements in tourism infrastructure and visitor experiences at key locations throughout the shire will help deliver a better experience for both visitors and local residents and assist in regional dispersal.



ICONIC INLAND FISHING ATTRACTION

The shire needs to solidify its position and deliver on its promise as the Inland Fishing Capital of Queensland. Located on major inland waterways, it is ideally positioned to do this.

The development of the attraction/ experience would need to be highly interactive and state-of-the-art as one of Queensland's iconic attractions.

The experience could include an immersive underwater walk through, touch and dine by the river/ billabong experiences.

Such an experience could be a base point with satellite experiences throughout the shire, including a major fishing event.

It would need to build and innovate on the success of recent marine life based attractions, such as the

Cairns Aquarium and the Barramundi Discovery Centre, both opened in the past two years.

The *Barramundi Discovery Centre* in Karumba (pictured above) is an example of a state-of-the-art building including visitor services, experiences and conferencing facilities.

South of Balonne Shire in Narrandera is the *John Lake Tourist Centre* which features an aquarium of inland fish species of the Murray Darling, a 60 seat theatre and extensive picnic area.

Please refer to case studies on p 44.

The development of a pre-feasibility and concept plan to source funding and commercial partners is recommended to commence the project in the short term.

THE OASIS EXPERIENCE

To capitalise on the shire's location on major inland highways and waterways, the activation of river precincts is highly recommended.

Developing 'oasis' experiences across the shire will help to stop more pass through traffic. It will differentiate the shire from other towns on the highways and something the shire could become famous for, building on its unique selling points.

It will be essential to elevate the river and waterway experiences throughout the shire, delivering on the promise of an 'oasis' experience focusing on the linking of the rivers and waterways with the main streets in each town.

This could include further enhancement of riverwalks and biketrails, evening lighting and artwork installations (e.g. on the Gully Walk, Nindigully, the Dreamtime Walk, Bollon and The Watering Hole, Thallon), shade cloth/ cooling areas and water-based activities.

The Balonne River in St George provides the opportunity to develop a major riverwalk experience to attract higher visitation during shoulder and low seasons.

The river walk experience could be developed with floating boardwalks, beach front, water sports, ski jump and family friendly water parks.

Such a development could be enhanced by calling for expressions of interest for private enterprise to operate experiences such as kayak, canoe, paddle boat and stand up paddle board hire and potentially pop-up dining/ coffee opportunities.

Pop-Up Water Park

A major pop-up water park could create a significant attraction during summer to attract the family market. The *Coolum Aqua Park* on Queensland's Sunshine Coast is an ideal example.

Great Escape Spa

A wellness trail linked with the *Dirranbandi River & Rail Precinct* with an artesian waterfall and spa could become an iconic experience delivering on the oasis theme and wellness travel trend.

Streetscape Masterplanning

To further build on the 'oasis' theme to stop drive through traffic the landscaping with water wise gardens and public art is highly recommended.

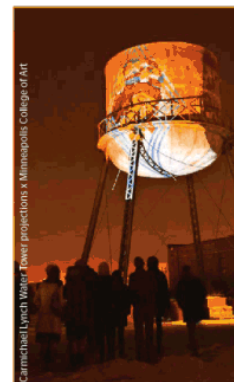
Landscaping and art installations to guide visitor traffic to increase the linking of main streets with riverbank and water experiences is highly recommended.

Where possible develop water infrastructure to further enable treescapes and gardens.



When in Drought

When in drought and water shortage periods, streetscaping should include art installations, murals and painting of street poles and building facades to reflect an oasis theme.



AFTER DARK

Partnerships with communities in each town of the shire to create iconic after dark experiences will help to significantly grow overnight visitor expenditure into the future.

After dark experiences staged in shoulder and low seasons contribute to alleviating the pressures of seasonality, particularly during late spring and summer, and early autumn.

After dark experiences identified include:

- Solar lighting of riverwalks and heritage trails with uplights on trees
- Lighting of murals and artwork, such as light up the Thallon Silos
- *Dirranbandi's Glow by Night* water towers with glow in the dark artwork and linking the flow of glow in the dark artwork to the main street for building facades on the main highway.

The use of water towers could further the oasis and inland fishing theme. Where possible activate the artwork with moving installations on alternate evenings to create an overnight attraction and regional dispersal.

Further development of after dark events is outlined on p 45.



INDIGENOUS CULTURE

Balonne Shire has a living indigenous culture and was home to the only known Aboriginal Fighter Pilot to serve in World War II, Warrant Officer, Leonard Waters.

The active involvement of first nations in experience development is recommended with the Queensland Government launching 2020 as the Year of Indigenous Tourism with a new Indigenous Tourism Development Service to support new and existing indigenous tourism operators.

The Balonne Shire is featured in the South West Queensland Indigenous Cultural Trail.

Indigenous history, legends and stories, including current attractions, such as the Mani Tribes Art Gallery, the Aboriginal Dreamtime Artwork along the walkway in Bollon and the giant

boomerang at Nindigully should be further featured in tourism and event marketing content and packaging.

The Mani Tribes Art Gallery provides packaging opportunities.

Where appropriate theatrically orchestrated Welcome to Country at events could be staged.

The input and development of the indigenous story and significance of locations should be developed with tour operators.

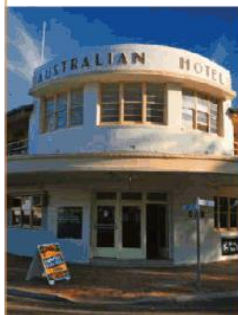
The employment of first nations people within the tourism industry should be encouraged.

Case Studies from Dolphin Dreaming and Wajaana Yaam Gumbaynggirr Adventure Tours are included in the Tourism + Events Audit Document attached.

EXPERIENCE PASS

The packaging of experiences with each other to create an experience pass, such as those available for theme parks, the 3 Park Super Pass or Longreach Legends Pass and the Big 3 Pass should be developed to increase length-of-stay and spend.

Packaging could be further developed with experience passes and accommodation options from camping, caravan, cabin, pub and motel accommodation.



TOURISM EXPERIENCE FUND

To encourage local businesses to innovate and develop 'one-of-a-kind' experiences, it is recommended to develop a Tourism Experience Fund.

The fund could be developed along the lines of the event funding program, with clear objectives, criteria and outcomes.

The funding program could also act as a conduit for other state and federal funding programs.

WILDLIFE ENCOUNTERS

Balonne Shire provides abundant bird watching opportunities and other Australian wildlife opportunities. Emus, kangaroos and wallaroos are readily sighted from the highways and waterways. Although not easily sighted, koala colonies exist and the region is home to the endangered giant northern hairy-nosed wombat.

The Mourachan Conservation Property purchased by Steve and Terry Irwin of Australia Zoo, located north east of St George is testament to the value of the natural environment and wildlife to be experienced in the region.

Building on this natural asset and the conscious travel trend to 'give back', native Australian wildlife experiences, such as nocturnal spot lighting, viewing platforms and interpretative signage could be further promoted and developed.



TOURISM + EVENT FRIENDLY DESTINATION

Developing the Balonne Shire's reputation as a tourism and event friendly destination will be essential in enabling existing tourism businesses and events to develop and attract new tourism investment and events.

To achieve this reputation, a can do with a corporate culture that tourism and event centric with a whole of Council and regional approach with strategic partners.

Where possible the council could offer a 'one stop shop' approach to facilitate and assist tourism businesses and event organisers to deliver visitor experiences that will provide greater return-on-investment, based on the strategic goals to attract outside visitation to achieve:

- Overnight visitor expenditure
- Positive destination profile
- Regional dispersal, and
- Community benefit

AIR ACCESS

Increased air access is crucial for Balonne Shire to realise growth in business tourism and grow higher yield leisure travellers for events and special interest (eg. hunting).

Lobbying for more flights with two night stopovers would help to cater for the needs of these markets and meet travel trends for micro and short-break trips.

RV FRIENDLY TOWNS

The development of RV Friendly towns throughout the shire.

This could include the prominent signing of 'RV Friendly Town' with major 'welcome to' signage and pull-off areas with visitor maps in strategic locations.

To grow the market, recommendations include long vehicle parking (RVs, boat trailers) in key locations within walking distances, a regional signage strategy and leveraging highway committee and caravan and camping networks.

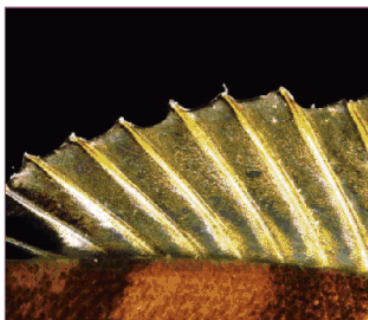


[2] HALLMARK + DESTINATION EVENTS

In recent years, Balonne Shire's share of voice in the media has often been associated with negative stories relating to drought and water consumption on catchment areas.

This can affect visitor perceptions of the region, hence events, particularly hallmark and destination events can play a pivotal role in amplifying a positive destination image for the Balonne Shire, its towns and communities.

Events encourage visitors to 'book now' and also have the propensity to attract visitors in shoulder and low seasons.



FISHING + WATERSPORTS

It is highly recommended to look at new and existing events with hallmark and destination potential that build on the shire's competitive advantages.

Fishing and water sports, such as water skiing championships were identified throughout consultation.

The Million Dollar Yellowbelly

To secure the shire's position as the Inland Fishing Capital of Queensland, a major fishing competition could be an ideal opportunity. It would need to be a major event, the likes of events

such as *Million Dollar Fish* in the Northern Territory and the *Boyne Tannum Hookup* near Gladstone.

With September to November the best time to catch a Yellowbelly, a major fishing competition at this time could provide a good shoulder season event.

The event could be held across the shire to create visitor dispersal.

The event would be ideal to activate the development of the proposed Inland Fishing attraction.

Such an event could also link to the *Yellowbelly Country Music Festival*.

REINVIGORATE EXISTING EVENTS

Some existing events have potential to develop into hallmark and destination events, through reinvigoration and innovation of their event experience, staging and programming and professional support to increase media profile and external visitation.

Emerging events with strong destination potential include the *River Dragon Festival*. The event strongly builds on the oasis and river theme and the name of the town St George. The event could return to its roots around the legend of Saint George and the dragon and its linking to St George being discovered on Saint George day.

It could be further developed along the Balonne River precinct with development of the dragon boat regatta, skiing and interactive water sports. In the long term, the festival could become a major event on Australian and International Dragon Boat Championships calendars. A good example of water sport programming is featured in the case study on p 45 of the *Longreach Paddle Regatta*.

The staging of existing events in iconic locations, such as the Balonne River is encouraged to further grow their destination appeal. The Balonne River is an ideal event space that builds on the oasis theme, has natural viewing opportunities and is within walking distance of accommodation, pubs and retail to maximise the potential visitor spend.



SPECIAL INTEREST EVENTS

Events could help to activate higher yield special interest markets to show market demand to warrant development investment for private enterprise. Events to attract special interest markets identified during consultation included:

- Wildlife expeditions, e.g. Australia Zoo's Mourachan Conservation Property
- Art & Photography
- Hunting, particularly for niche international markets
- Military & pilgrimage style events to celebrate significant historic dates
- Off road motorsports e.g. St George 399 by the SEQld Off Road Racing Association

PRE + POST EVENTS

The leveraging of major events that occur outside the region, where visitors pass through the Balonne Shire Council, such as those travelling to the *Birdsville Big Red Bash*, *Birdsville Races* and *Lightning Ridge Opal Festival* provide opportunity to develop pre and post events.

The Windorah *International Yabby Races* were developed by locals who sat in the pub, watching cars driving through the town without stopping, to attend the *Birdsville Races*. The yabby races are staged the Wednesday afternoon

before the *Birdsville Races* to increase overnight visitation in the region.

The *Charleville Half Way There Shindig* is an event developed for visitors on their way to the *Big Red Bash*. It includes a street party with food stalls and local artists and musicians. This event works particularly well as the halfway travel point from Brisbane to Birdsville.

A similar lead time is St George to Longreach at 8.5 hours and from Sydney 9.5 hours.



AFTER DARK EVENTS

Further development of After Dark events, such as the *Taste Balonne Long Table* in January is an ideal example of staging evening events in summer during the low season and building on the competitive advantage of the Balonne Shire.

Lighting events, such as *Christmas in the Country* lights was a relatively low cost evening event highlighted.

The Big Sleepout

A major event suggestion raised during consultation to capitalise on the conscious travel trend to 'give back' and the shire's native wildlife was called *'The Big Sleepout'* under the stars to raise funds for endangered species such as the great northern hairy-nosed wombat. Development of this event with high profile celebrities could help to increase profile and also raise funds to contribute to the development of visitor experiences that have long-term fundraising opportunities for the host town and the species.

The Great Aussie Pub Crawl/Tour

The shire is home to some iconic and heritage pubs including the Nindigully and Hebel pubs which are over 100 years old, the Thallon pub and the art deco Australian Hotel in St George. An event with evening experiences and stays at the pubs throughout the shire could be developed and promoted as the Hottest Great Aussie Pub Crawl during summer months.



[3] DESTINATION BRAND + PROFILE

We need to recognise the marketing budget for many regional destinations is often smaller than the annual budget of a major chain hotel or attraction. With limited budgets it is imperative the shire continues to embrace and participate in the greater Southern Queensland Country and Outback Queensland destination brands and campaigns and link with Tourism and Events Queensland (TEQ) and Tourism Australia (TA) initiatives.



BRAND DEVELOPMENT

The development of a contemporary tourism and events brand for Balonne Shire, that leverages the regional, state and national tourism brands is required.

Local applications to the parent brand needs to be developed for local town/ village application, as visitors do not know where Balonne Shire is.

HIGHWAY LINKS

The brand and marketing for Balonne Shire should continue to link with highway touring routes, such as the Great Inland Way and Adventure Way.

TOURISM & EVENT BRAND TOOLKIT

To ensure the amplification of the region, a digital tourism and events brand toolkit that can be accessed by the wider tourism and events industry through the Balonne Shire is essential.

This will help to reinforce consistent messaging and could include brand templates, media releases and professional images and digital footage.

CONTENT CREATION

The development of professional event and destination images and footage is essential. This includes images and footage to reflect the key competitive advantages, including rivers, fishing, Australian wildlife, indigenous culture, rural lifestyle and heritage.

Where possible, partner with SQCT, TEQ and TA to ensure this content is included in the regional, state and national image and footage tourism libraries.

83 percent of respondents responded 'No' when asked whether or not their business is listed with the Australian Tourism Data Warehouse.

DIGITAL DISTRIBUTION + MEDIA PR

Balonne Region tourism operators and events need to increase their digital distribution on tourism booking engines and websites such as TripAdvisor and the Australian Tourism Data Warehouse (ATDW).

Increasing content and compelling images and footage through social media platforms and Media PR units with Southern Queensland Country, Tourism and Events Queensland and Tourism Australia is essential.

Tourism and events need to amplify their content, messaging and digital distribution to create cut-through in a competitive market place and gain greater share of media voice.

Strategies to amplify destination profiling include:

- Integrating Balonne Shire destination images into event marketing, linking the regional visitor website and social media channels to event/festival websites.
- Subject to privacy laws, developing a database of visitors from tourism and event online ticketing systems to provide targeted visitor insights.
- Encouraging tourism and event organisers to participate in tourism marketing with strategic partners (e.g. SQCT, OQTA, TEQ, TA and applicable industry associations e.g. Caravanning Queensland).
- Maximising the Balonne Shire's exposure at events and with tourism operators, e.g. with signage placement, provision of destination images and footage to tourism event organisers for social media and television broadcasts.
- Encouraging established tourism and events to enter business, tourism and event awards could further profile the Balonne Shire's tourism and events on a regional, state and national stage.

[4] INDUSTRY CAPABILITY + CAPACITY

To grow Balonne Shire's visitor economy and further develop its reputation as a tourism and event friendly destination will require building capacity of the tourism and event industry, the wider visitor economy, council, strategic partners and local community.

TOURISM + EVENT TRAINING PROGRAM

To identify the training needs, tourism and event industry representatives were surveyed as part of the consultation process to indicate what areas of training they would attend. Increasing tourism industry capacity through a three to five year training and mentoring program is recommended.

- 'Digital & Social Media' (67%)
- 'Increasing Visitor Length-of-Stay & Spend' (50%)
- 'Branding & Marketing' (50%)
- 'Grant + Tourism Submission Writing' (50%)
- 'Strategic Business Planning' (50%)
- 'Networking' (42%).

EXPERIENCE DEVELOPMENT + PACKAGING PROGRAM

To realise the region's 5 year vision to stop pass through traffic with 'one-of-a-kind' experiences and increase overnight visitor expenditure, an experience development and packaging program is recommended to be rolled out over a three to five year period as part of the tourism and event training program.

INDUSTRY NETWORKING

During consultation a strong desire for networking between the tourism industry and event organisers was cited. To facilitate this process it is recommended the tourism committee be expanded to include events, with meetings held in tourism venues around the shire. These meetings could be held the updating of progress on the strategy and sub action plans, information exchanges, market sector updates and tourism trends, case studies and training included.

WELCOME PROGRAM

To further create a tourism and event friendly destination, a welcome program across the shire could be developed.

This could include the involvement of local police and wider community being encouraged to welcome visitors and be educated on the attractions within the shire.

A customer service program for the wider visitor economy, such as the Welcome to Noosa program is an easy to use, online professional development program aimed at delivering memorable experiences for visitors and local customers alike.

A concept could be modelled around the Brisbane Greeters Program where local volunteers, passionate about their hometown, take visitors on complimentary walking/cycling tours of their favourite places to introduce visitors to the city.

The program could include an *Explore Your Own Backyard* media campaign in local and regional media, including social media.

BEST OF QUEENSLAND

Where possible all tourism and event operators should be encouraged to be part of the *Best of Queensland* program.

The program is an innovative program that guides industry to deliver exceptional customer experiences, create positive word of mouth, help attract more visitors, grow expenditure and increase market share.

The program is a partnership with Southern Queensland Country Tourism, the Queensland Tourism Industry Council and the Department of Innovation, Tourism Industry Development and the Commonwealth Games. It identifies and recognises experiences that best bring the Queensland story to life and consistently deliver a high-quality visitor experience.

The program is based on an independent set of criteria that incorporates online customer reviews, responds to consumer expectations and reflects industry best practice.

All operators in the program receive a personalised bench-marking report, allowing them to celebrate their successes and continually deliver exceptional experiences.



ACTION PLAN

The following Action Plan outlines the implementation of the strategic priorities for the Balonne Shire Tourism and Event Strategy 2025. It is intended as a working document that is reviewed and updated regularly and will rely on the collaboration of strategic partnerships across the public and private sector.

CRITICAL SUCCESS STRATEGIES

[1] GAME CHANGERS + ONE-OF-A-KIND EXPERIENCES	[2] HALLMARK + DESTINATION EVENTS
Iconic Inland Fishing Attraction	Fishing + Water Sports
The Oasis Experience	Million Dollar Yellowbelly
After Dark	Reinvigorate Existing Events
RV Friendly Towns	After Dark Events
Indigenous Culture	The Big Sleepout
Experience Pass	The Great Aussie Pub Crawl
Air Access	Pre + Post Events
Tourism + Events Friendly Destination	Special Interest Events
Tourism Experience Fund	
[3] DESTINATION BRAND + PROFILE	[4] INDUSTRY CAPABILITY AND CAPACITY
Leveraging regional, state and national tourism brands	Tourism + Event Training Program
Brand Development	Experience Packaging Program
Highway Links	Industry Networking
Tourism + Events Brand Toolkit	Welcome Program
Content Creation	Best of Queensland
Digital Distribution	

ABBREVIATIONS

BDC	Bollon and District Community Group	NSC	Nindigully Sports Community Inc
BSC	Balonne Shire Council	OQTA	Outback Queensland Tourism Association
COC	St George & District Chamber of Commerce Inc	QTIC	Queensland Tourism Industry Corporation
CMCA	Caravan & Motorhome Club of Australia	SQCT	Southern Queensland Country Tourism
CQ	Caravanning Queensland	TMR	Qld Department of Transport & Main Roads
DAF	Qld Department of Agriculture & Fisheries	TPS	Thallon Progress Association
DPA	Dirranbandi Progress Association		

Bolded organisations identified in the stakeholder column of the Action Plan is indicated as the lead agency with key stakeholders identified as potential partners to help facilitate the action. Please note more community associations and strategic partners may be applicable to specific projects may be involved as potential partners for implementation.

PRIORITY [1]

GAME CHANGERS + ONE-OF-A-KIND EXPERIENCES

ACTION	LEAD	2020-22	2022-24	2024-25
1.1 Iconic Inland Fishing Attraction: Develop pre-feasibility and concept plan, including funding models	BSC DAF SQCT			
1.2 The Oasis Experience: Work with local communities and private enterprise to create action plans to develop oasis experiences across the shire, investigating funding opportunities for projects such as: <ul style="list-style-type: none"> St George Riverwalk & pop-up waterpark River and Rail Precinct, Dirranbandi Great Escape Spa, Dirranbandi The Watering Hole and heritage trail, Thallon The Gully Walk, Nindigully Dreamtime Walk, Wallam Creek, Bollon Streetscape masterplanning for town entrances as a welcome oasis on the highways, with particular focus on Hebel as entry to Qld/Shire from Lightning Ridge 	BSC DPA TCS Industry Operators			
1.3 After Dark: Develop after dark experiences, including: <ul style="list-style-type: none"> Lighting of riverwalks and heritage walks Light up the Silos Dirranbandi's Glow by Night Watertower After Dark Events 	BSC DPA TCS Industry Operators			
1.4 RV Friendly Towns: <ul style="list-style-type: none"> Develop each town in Balonne Shire as an RV Friendly town, including day parking for long vehicles within easy walk of main streets, dump points and water Erect RV Friendly signage 				
1.5 Indigenous Culture: <ul style="list-style-type: none"> Incorporate and facilitate indigenous experiences, attractions, legends and content in tourism and event marketing, tours, experiences and packaging Facilitate indigenous content in event programming e.g. Welcome to Country Leverage Year of Indigenous Tourism funding for existing and new Aboriginal tourism enterprises Work with tourism and events industry to incorporate indigenous content and experiences in their properties, tours and events 	BSC Indigenous Enterprises			
1.6 Australian Wildlife Encounters: <ul style="list-style-type: none"> Investigate Australian wildlife encounters and develop content (professional images, footage) to incorporate into tourism marketing and tour operator guides Work with industry to incorporate Australian Wildlife Encounters content and experiences in their properties, tours and events Where possible, with Australia Zoo approval, incorporate quotes and images from Steve Irwin/Australia Zoo 	BSC Industry Operators			

ACTION	LEAD	2020 -22	2022 -24	2024 -25
1.7 Experience Pass <ul style="list-style-type: none"> Identify experiences to be packaged and trial for sale through VIC and local industry operators (eg. accommodation, pubs and tour operators) Engage professional packaging expert over a two to three year period to encourage distribution of Balonne Shire packages for sale through tourism channels 	BSC Industry Operators			
1.8 Air Access: <ul style="list-style-type: none"> Advocate for more convenient air access to fly in and out eg. a mid-week with two night stopover for business tourism Investigate tourism packaging opportunities with REX Trial of charter flights for major events, conferences and holiday deals to package flights, events and visitor experiences eg. fly in Friday, fly out Sunday 	BSC SQCT Airline Partners			
1.9 Tourism + Event Friendly Destination: <ul style="list-style-type: none"> Further develop tourism and event friendly culture across all council departments Develop "one-stop-shop" approach for tourism and event enquiries Develop Tourism Experience Fund program to encourage/enable innovative entrepreneurship and "one-of-a-kind" experiences 	BSC			



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PRIORITY [2] HALLMARK + DESTINATION EVENTS

ACTION	LEAD	2020 -22	2022 -24	2024 -25
2.1 Hallmark + Destination Events: <ul style="list-style-type: none"> Identify new and existing events with hallmark potential Develop concept plan for the Million Dollar Yellowbelly Investigate 	BSC DAF Local Fish Clubs			
2.2 Reinvalidate Existing Events: <ul style="list-style-type: none"> Work with event organisers with hallmark and destination potential to reinvalidate event programs, staging and branding Encourage event organisers to stage events in iconic and outdoor locations 	BSC Event Operators			
2.3 After Dark Events <ul style="list-style-type: none"> Encourage the development of After Dark events to increase overnight visitor expenditure and shoulder and low season visitation Develop concept with a strategic partner for "The Big Sleepout" Encourage publicans to develop "The Great Aussie Pub Crawl" Investigate concept for pre and post events, and identify potential existing events that could be tweaked or staged at a different time to leverage this traffic 	BSC Event & Industry Operators Publicans			
2.4 Special Interest Events: <ul style="list-style-type: none"> Encourage and support special interest groups and industry operators to bid and develop events to attract special interest markets 				



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PRIORITY [3]

DESTINATION BRAND + PROFILE

ACTION	LEAD	2020 -22	2022 -24	2024 -25
3.1 Brand Development:	BSC			
■ Develop tourism and event brand that leverages the regional, state and national tourism brands with local application	DAF Local Fish Clubs			
3.2 Highway Links:	BSC			
■ Continue to participating in highway touring route marketing	Tourism & Event Operators			
3.3 Tourism + Event Brand Toolkit:	BSC			
■ Develop a digital tourism and events brand toolkit making it easy for tourism and event operators to use content	Tourism & Event Operators			
3.4 Content Creation:	BSC			
■ Develop online library of event and destination imagery and footage	SQCT			
■ Distribution of content to local industry and regional/state/national image libraries	TEQ TA			
3.5 Digital Distribution:	BSC			
■ Integration of destination images in tourism and event operators marketing	Tourism & Event Operators			
■ Increased distribution of Balonne Shire tourism and event destination content and operators on ATDW, TripAdvisor and 3rd party distribution channels, e.g. Create TripAdvisor Destination Profile tripadvisor.com.au/Profile/AusOutbackNT	SQCT			
■ Increased number of Balonne Shire tourism and event operators featured in business, event and tourism awards				



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PRIORITY [4]

INDUSTRY CAPABILITY + CAPACITY

ACTION	LEAD	2020 -22	2022 -24	2024 -25
4.1 Tourism + Event Training Program:	BSC			
■ 35 year tourism and event training and mentoring program	SQCT QTIC Tourism & Event Operators			
4.2 Experience and Packaging Program:	BSC			
■ Experience development program run over a three year period, incorporating travel trends, packaging and visiting operators with leading examples and mentoring program developed	Event Operators			
4.3 Industry Networking:	BSC			
■ Tourism committee is expanded to include events, with meetings held in tourism venues around the shire	Tourism & Event Operators			
■ Training, experience and packaging programs could be incorporated with industry networking	DPA COC TCS			
4.4 Welcome Program:	BSC			
■ Long-term development of welcome/greeters program and customer service throughout the region	Tourism & Event Operators SQCT			
4.5 Best of Queensland:	Tourism & Event Operators			
■ Encourage industry operators to participate in the Best of Queensland program to increase Balonne Shire's presence in state activities and improve visitor satisfaction levels	SQCT TEQ			



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CASE STUDIES

JOHN LAKE CENTRE, NARRANDERA

John Lake Centre in Narrandera, New South Wales features an aquarium of many fish species of the Murray Darling, a 60 seat theatre and short film with free BBQs and extensive picnic area.

The centre is also the location of inland freshwater fisheries research in New South Wales, and has also developed into a productive hatchery, providing fingerlings of four native fish species (Murray cod, Trout cod, Golden perch and Silver perch) to improve freshwater recreational fisheries and conservation initiatives.

dpi.nsw.gov.au/about-us/science-and-research/centres/narrandera-fisheries-centre



BARRAMUNDI DISCOVERY CENTRE, KARUMBA

The **Barramundi Discovery Centre** was the redevelopment and expansion of a visitor centre on a barramundi farm and hatchery in Karumba, a remote town near the Gulf of Carpentaria in Far North Queensland which at the 2016 census had a population of 526.

Predominately funded by the Queensland State Government's Building Our Regions program, with additional funding from other state government departments and council, the project is intended to draw students and tourists to the area, while also providing jobs and a community meeting place for the local population.

The Carpentaria Shire Council estimates the centre currently generates around \$2.6 million in gross regional product per annum. The project is also expected to generate new opportunities for council to partner with the tourism, retail, fishing and education sectors, including James Cook University.

The centre was opened in 2018.

Not only an impressive building with meeting facilities, the visitor experience includes state-of-the-art interactive story of the barramundi, barramundi feeding, tours, even "photos" with a barra.

barracentre.com.au



COOLUM AQUA PARK, SUNSHINE COAST

Called 'The World's Largest Aqua Park', **Coolum Aqua Park** is located on the Sunshine Coast.

It is a pop-up, floating park, operated during summer months, 5km inland from the beach on a freshwater lake at Coolum.

The park has an onsite cafe and is operated by Oz Ski Resorts, who also operate water ski and wake board hire and coaching on the lake.

aquaparkcoolum.com.au
ozskiresort.com

OUTBACK PADDLE REGATTA, LONGREACH

The **Outback Paddle Regatta** was a new event for Longreach in 2019, attracting national publicity and over 2500 visitors in its first event.

Its objectives were to:

- Build on natural assets and change perception of water
- Generate water-based activities for local residents
- Attract wider publicity and an event to attract outside visitors

The event is staged in school holidays to attract an increasing family market to Outback Queensland and included multiple water activities (dragon boat racing, rubber duck races – big and mini, water skiing, stand up paddle boarding – SUP, kayaking etc).

The multiple events attracting competitors from all over Queensland and interstate, but also events, which general public (visitors and locals) could participate in.

outbackpaddleregatta.com.au



MILLION DOLLAR FISH, NT

The **Million Dollar Fish** is a marketing campaign and competition launched by Tourism NT in 2015 to promote the Northern Territory as the best place in the world to stay, play and fish.

Developed to attract visitors over the tropical summer months between October and March, the competition draws attention around the world.

Keen anglers register to enter the Million Dollar Fish competition for their chance of catching one of 126 tagged fish and taking home a cash prize pool.

The eligible fishing areas are across the top of the Northern Territory to create visitor dispersal and tourism operators package deals to make the experience easy to book and memorable.



CONSULTATION

This Strategy has been prepared through consultation with Balonne Shire's tourism and event industry including face-to-face workshops with industry and internal council staff, councillor meetings and phone consultation.

In addition to in-region workshops and face-to-face meetings, the strategy development process included a desktop audit of reference materials and benchmarking Longreach Regional Council, Narrabri Shire Council and Winton Shire Council.

Following consultation, for those who couldn't attend workshops, event and tourism industry representatives were invited to participate in an online event survey distributed to participants by the council. The survey was sent to tourism and event operators in the Balonne Shire with 16 survey respondents.



APPLAUSE

A special THANK YOU to the people and community of Balonne Shire who gave time, input and advice into the making of this strategy.

NAME	ORGANISATION
Amber Stewart	Dirranbandi Progress Association
Andrea Killen	Dirranbandi Progress Association
Barb McMillan	Dirranbandi Rural Transaction Centre
Brett Nosse	Betta Home Living
Brett Schweikert	Sandytown River Cruises
Cr Fiona Gaske	Deputy Mayor, Balonne Shire Council
Cr Ian Todd	Balonne Shire Council
Cr Richard Marsh	Mayor, Balonne Shire Council
Cr Robyn Fuhrmeister	Balonne Shire Council
Cr Samantha O'Toole	Balonne Shire Council
Dan Gallagher	St George Police
David Blacket	Riversands Wines
Debbie Burns	Nindigully Pub
Digby Whyte	Director, Community and Environmental Sustainability, Balonne Shire Council
Frank Deshon	DPASSOC
Garnet Radford	Economic Development Officer, Balonne Shire Council
Janine Wilson	Merino Motor Inn
Julie Anderson	Dirranbandi Motor Inn
Karen Sullivan	Dirranbandi Progress Association
Kim Wildman	Manager, Tourism, Balonne Shire Council
Kyra Passman	St George Visitor Information Centre
Leanne Brosnan	Thallon Progress Association Limited
Leanne Brummel	Our Fishing Shack
Liz Hill	Connect South West QLD
Marlies May	St George & District Chamber of Commerce
Mary-Ann Crowe	Jacaranda Country Motel
Nikki Puffer	Dirranbandi Caravan Park
Richard Crook	Thallon Progress Association Limited
Sandra Lee	St George Visitor Information Centre
Shannon Koch	Hebel Rodeo Association
Sheryn Blundstone	Pelican Rest Tourist Park
Steve Burns	Nindigully Pub
Wade Cameron	Kamarocka Tourist Park

REFERENCES

Advancing Tourism 2016-2020, Queensland Government

Balonne Shire Council 2018-2023 Corporate Plan

Balonne Shire 2019/20 Operational Plan

Southern Queensland Country Destination Tourism Plan 2014-2020
(DTP Review 2019/20)

Balonne Shire RV Strategy

TEQ Marketing Strategy 2025



BALONNE SHIRE TOURISM AND EVENTS AUDIT 2020

Audit Report for the Balonne Shire
Tourism and Events Strategy 2025



For the People
Balonne
Shire Council

Queensland
AUSTRALIA

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Balonne Shire Tourism and Events

The purpose of this audit is to provide supporting research in the development of the Balonne Tourism and Events Strategy 2025 and highlight opportunities to support the growth and sustainability of tourism and events in the shire.

An analysis of tourism and events in the Balonne Shire (St George, Dirranbandi, Hebel, Bollon, Nindigully, Thallon and Mungindi (NSW)) has been undertaken through desktop research, online Tourism and Event Survey for Balonne Shire, in region consultation and

workshops, phone interviews and reviewing documents provided by Council. The objective of the research is to identify gaps and opportunities in the tourism and events portfolios to increase overnight visitation and the economic benefit for the region.

Event venues and attractions have been evaluated to identify their viability and compatibility to attract new events and attractions and sustainability for existing events and attractions. Tourism and event gaps and infrastructure needs for growth have been identified.



Our Visitors

Travelling to the Balonne Shire

Travelling by road to the Balonne Shire couldn't be easier with perfect road access. St George, the shire hub, connects the intersections of five highways (Moonie, Carnarvon, Castlereagh, Barwon and Balonne Highways).

The Balonne Shire is also located on major tourist routes, the Adventure Way (Brisbane to Adelaide) and the Great Inland Way (Sydney to Cairns).



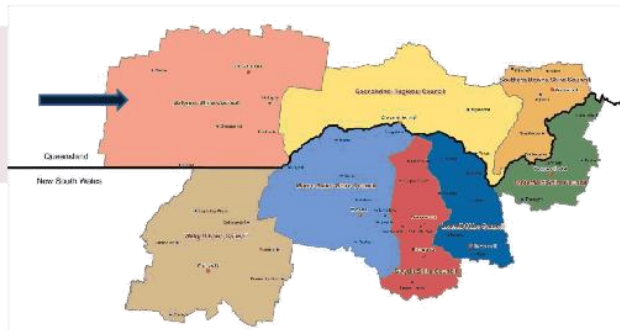
5 hrs 42 mins ex Brisbane
6 hrs 11 mins ex Gold Coast
10 hrs 38 mins ex Sydney
17 hrs 36 mins ex Adelaide
2 hrs 32 mins ex Lightning Ridge



Bus Queensland
8 hrs 25 mins daily ex Brisbane



2 hrs REX twice weekly ex Brisbane
1 hr REX twice weekly ex Toowoomba
55 mins REX twice weekly ex Cunnamulla
1 hr 55 mins twice weekly ex Thargomindah



Origin of Visitors

Tourism Research Australia (TRA) statistics indicate the Balonne Shire visitors spent a total of 251,591 nights in the region during 2017/18 with the average length of stay of 2 nights, spending an average of \$310 per trip (Source: economy.id).

Visitor Information Centre Enquiries

Between March-December 2018, the Visitor Information Centre (VIC) welcomed 10,689 visitors, with 1076 people originating from south-east Queensland and 75% of travellers estimated to be grey nomads (based on VIC data), illustrated in the graphs below. Current domestic and international statistics for the shire are not available.

Origin of Visitors



Visitors

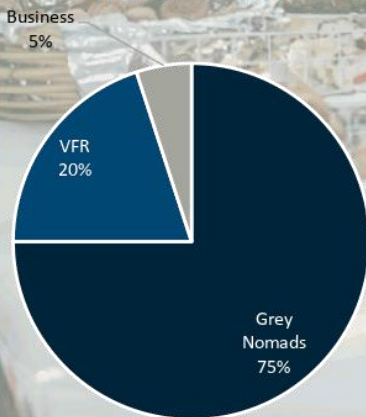
Interstate

7908

Intrastate

2709

Reason for Visit



Intrastate Visitors



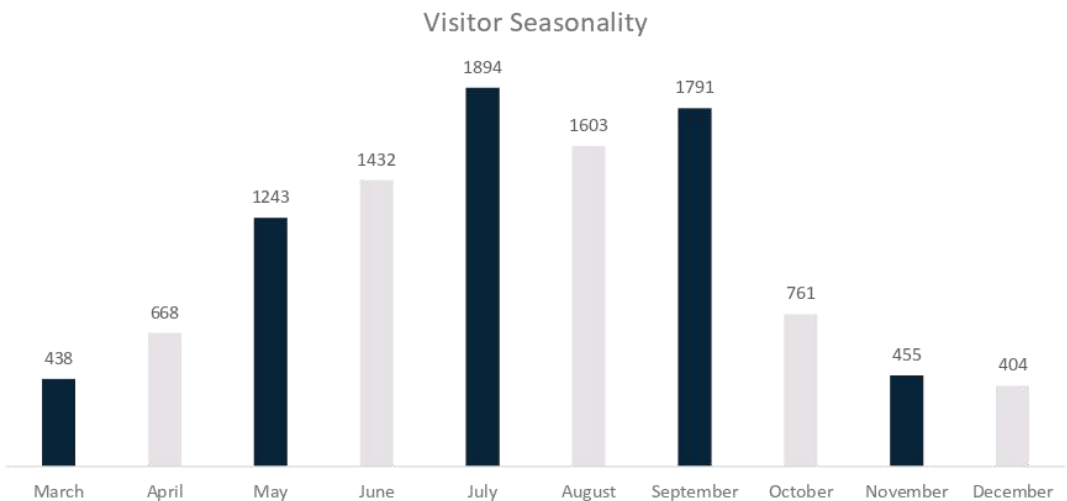
(Source: 2018 Visitors to Balonne Shire Report, VIC)
Please note: Statistics excludes Balonne Shire residents

Note: SEQ excludes Brisbane above

Seasonality

Statistics collected by the VIC between March – December 2018 indicates the high season is winter and the low season is summer.

The main visitor season spans from the end of autumn, through to the beginning of spring (May, June, July, August and September). The months with the highest rainfall are between November and March, which is during the low season.

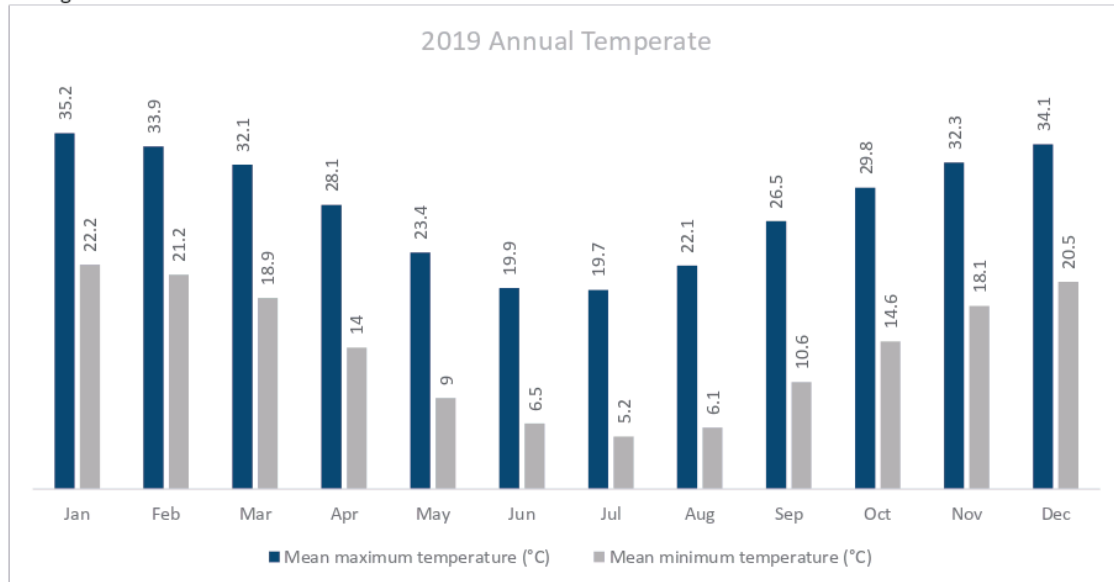


(Source: 2018 Visitors to Balonne Shire Report, VIC)

Weather

Temperature

Statistics by Bureau of Meteorology (BOM) indicate an average high temperature of 28°C and average low temperature of 13°C. Data collected by the St George Airport illustrates the monthly temperatures and rainfall during 2019 in the tables below.



(Source: BOM, <http://www.bom.gov.au/climate/averages/tables, 2019>)

Rainfall

Rainfall measurements in 2019 indicate August has the lowest rainfall and November through to March record high levels of rain, with December recording the most rain. Generally, rain does not impact tourism and events in the Balonne Shire.

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Mean rainfall (mm)	49.5	59.5	46.8	21.6	25.8	32.3	23.9	21	25.4	40	57.8	65.1
Decile 5 (median) rainfall (mm)	33.8	42.2	34.9	22.8	20.2	22.2	16.2	9.4	11	22.8	39.2	52.8
Mean number of days of rain ≥ 1 mm	4.6	4.1	3.7	2.6	2.8	3.6	3	2.7	2.4	3.9	5	5.7

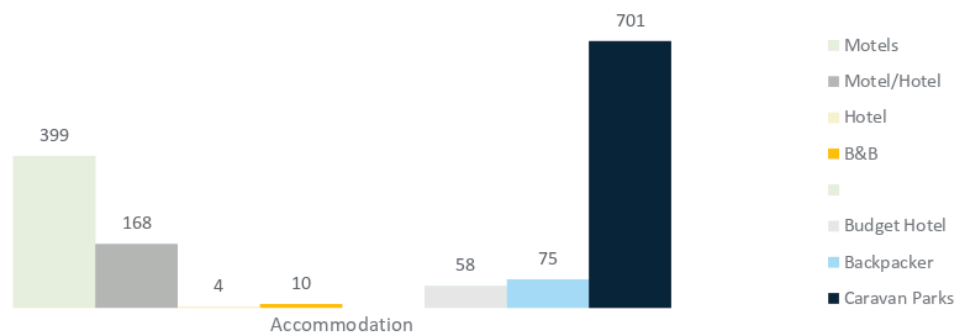
(Source: BOM, <http://www.bom.gov.au/climate/averages/tables, 2019>)

Accommodation

The Balonne Shire has a range of accommodation with 30 operators with 595 rooms and a total bed capacity of 1,427 ranging from motels, hotels, caravan parks, B&Bs and backpackers. Each town offers accommodation.

The Balonne Shire does not have any large accommodation providers, hotel chains or 4-5-star hotels.

Total Accommodation Bed Capacity



(Source: Balonne Shire Accommodation Capacity, 2019)

The table below illustrates the total capacity and total rooms available for each town in the Balonne Shire.

	Operators	Total Capacity	Total Rooms		Operators	Total Capacity	Total Rooms
Bollon				Nindigully			
Hotel/Motel	1	16		Hotels	1	4	
Total	1	16	9	Backpackers	1	10	
				Total	2	14	5
Dirranbandi				St George			
Hotels/Motels	3	126		Hotels/Motels	8	425	
Caravan Parks/Cabins	1	81		B&B	2	10	
Total	4	207	81	Backpackers	1	65	
				Caravan Parks/Cabins	4	509	
Hebel				Total	15	1,009	404
Hotel	1	8					
Caravan Parks/Cabins	1	35		Thallon			
Total	2	43	21	Hotels	1	8	
				Cabins	1	12	
Mungindi (NSW)				Total	2	20	12
Hotels/Motels	3	42					
Caravan Parks	1	76					
Total	4	118	63				

(Source: Balonne Shire Accommodation Capacity, 2019)

Findings

- The Balonne Shire has a range of accommodation options available for visitors, in each town with the majority in St George and Dirranbandi.
- The region is equipped to accommodate self-drive travellers with caravans and RVs with caravan parks or free RV camping in most towns.
- High end accommodation options are not available.



Dining - Cafes, Restaurants & Hotels

'High value travellers rank good food and wine in the top five most important factors when choosing a holiday destination' (Our Campaigns Food and Wine, Tourism Australia).

The Balonne Shire has a combination of 20 cafes, restaurants and hotels (pubs) with daily opening hours ranging from 5.30am to midnight, illustrated below. A limited number of operators have the capacity to support conferences and events.

Cafe, Restaurant, Hotel	Hours	Capacity	Conferences & Special Events
Bollon			
Deb's Cafe	7am – 8pm daily	N/A	No
Dirranbandi			
Dirran Servo	Weekdays 5.30am – 7.30pm Weekends 7.00am – 7.30pm	N/A	No
Dirranbandi Bakery / Green Frog Cafe	Weekdays 4.30am – 6.00pm Weekends 5.30am – 6.00pm	N/A	No
The Tucka Shack	5.45am – 8.00pm daily	N/A	No
Hebel			
Hebel Pub	10.00am – 12.00am daily	500	Yes
Mungindi (NSW)			
Mungindi Servo	Weekdays 6.60am – 6.00pm Weekends 6.00am – 5.00pm	N/A	No
Shafay's Bakery		N/A	No
Nindigully			
Nindigully Pub	10.00am – 12.00am daily	1,300	Yes
St George			
Andy's Food Basket	Mon – Thu 6.30am – 2.30pm Fri 6.30am – 2.30pm & 5.00pm – 8.00pm Sat 8.00am – 1.00pm & 5.00pm – 8.00pm Sun 8.00am – 1.00pm	N/A	No
Asian Pearl Chinese Restaurant	Mon – Sat 11.30am – 2.00pm & 5.00 – 9.00pm Sun 5.00pm – 9.00pm	N/A	No
Australian Hotel Motel	10.00am – midnight	200	Yes
Cobb & Co Hotel	10.00am – midnight	N/A	No
DeliCate Cafe	Mon – Wed 7.30am – 4.00pm Thu, Fri 7.30am – 5.00pm Sat 7.30am – 12.00pm	N/A	No
Merino Restaurant	Mon – Sat from 6.00pm	40	Yes

Cafe, Restaurant, Hotel	Hours	Capacity	Conferences & Special Events
St George (continued)			
Blissful N Zest	Closed due to drought		
The Farmhouse	Mon, Tues, Thu, Fri 8.00am — 4.00pm Wed 8.30am — 3.00pm Sat 8.00am — 12.00pm Sun Closed	N/A	No
Rivers Restaurants	Mon — Sat 6.00pm — 8.30pm Sun Closed	N/A	No
Riversands Vineyard Cafe	Mon — Sat 9.00am — 5.00pm Sun 9.00am — 4.00pm	N/A	Yes
Riverview Hotel	10.00am — midnight	N/A	No
St George Bakery	Mon — Thurs 5.00am — 4.00pm Fri 5.00am — 9.00pm Sat 6am — 1.00pm & 4.00 — 9.00pm Sun Closed	N/A	No
St George Hotel Motel	Mon — Sat Lunch 12.00pm — 2.00pm Dinner 6.30pm — 8.30pm Sun closed	N/A	No
Stevie Jeans	Mon — Sat 7.00am — 3.00pm Sun Closed	N/A	No
The Pitstop Cafe	Mon — Fri 6.00am — 2.00pm Sat 7.00am — 2.00pm Sun Closed	N/A	No
Thallon			
Francis Hotel	Weekdays 9.00am — 9.00pm Weekends 9.00am — 8.00pm	N/A	Yes



Findings

Although the Balonne Shire has a range of dining options, a limited number of establishments are open after 5pm or midday on the weekend to cater for visitors in the region.

Successful events rely on the support of the hospitality industry to meet the needs of their attendees.

Hero Experiences

“Hero experiences provide a destination with a competitive advantage over other destinations and focus on what is truly unique or memorable or engaging about a destination, meeting the needs of identified target markets” (Southern Queensland Country Hero Experiences Fact Sheet, Tourism and Events Queensland).

The Visitor Experience

“A tourism ‘experience’ is the emotional feeling or personal achievement a visitor derives from the purchase, participation or consumption of a tourism product – accommodation, attractions or tours. The ‘tourism product’ is what the customer buys; the ‘tourism experience’ is what they remember” (Southern Queensland Country Hero Experiences Fact Sheet, Tourism and Events Queensland).

Vision

“By 2020 Southern Queensland Country will be recognised as Queensland’s premier country getaway destination known for its distinct seasons and regional flavours; where you can breathe deep and enjoy a taste of life in the country.”

Core Brand Promise

Slow down, breathe deep and enjoy a taste of life in the country.

Themes

- Natural Beauty
- History and Heritage
- Four Seasons
- Authentic Country Life

Southern Queensland Country Hero Experiences	Incorporating Hero Experiences in the Balonne Shire (examples)
Natural Beauty Lose the stress of city life as you enjoy leisurely drives through a stunning, ever changing landscape that takes you to places of quiet beauty.	<ul style="list-style-type: none">• Self-drive tours• Sunset river cruises• River Dragon Multicultural Festival
History and Heritage Get a firsthand insight into what life in the country was like in the past to appreciate how far we’ve come.	<ul style="list-style-type: none">• Nindigully Pub• Unique Egg• Mani Tribes Art Gallery
Authentic Country Life Be welcomed by the locals and treated like a visiting friend, rather than a tourist. Strike up a conversation and make yourself at home... life as it ought to be.	<ul style="list-style-type: none">• Bird watching• Deb’s Cafe• Yellowbelly Country Music Festival

Visitor Economy

Visitor economy refers to the production of goods and services produced for visitor consumption by the industries that directly serve visitors such as transport providers, hotels, tour companies and attractions, including intermediaries indirectly involved such as retail and food production. The visitor economy does not occur in isolation, it contributes to investment and jobs across a range of industry sectors can be defined as encompassing all staying and non-staying visitors embracing (Victorian Visitor Economy Strategy, 2016).

Tourism Attractions Snapshot

The table below outlines some of the tourism attractions and experiences in the Balonne Shire.

Attraction	Location	Attraction Type	Admission Cost	Opening Hours	Owner
Bollon					
Aboriginal Dreamtime Artwork	Various	Indigenous	Free	24-hours	Council
Bird Watching	Wallam Creek, Bollon	Natural	Free	24-hours	Council
Bollon River Walkway	Various	Natural	Free	24-hours	Council
Bollon Heritage Centre	21-23 Main Street, Bollon	Historical			Private
Returned Servicemen Memorial Wall	25-31 Main Street, Bollon	Historical	Free	24-hours	Council
Shearing Memorabilia	Deb's Cafe, 18-20 Main Street, Bollon	Historical	Free	Mon—Sat 7am—8pm Sun 7am—7pm	Private
Thrushton National Park	Off Balonne Highway, Bollon	Natural	ePermit	24-hours	The State of Queensland*
Dirranbandi					
Mosaic Walkway	35-37 Railway Street, Dirranbandi	Experience	Free	24-hours	Council
Tom Dancey Memorial	Railway Street, Dirranbandi	Historical	Free	24-hours	Council
Hebel					
Hebel Historical Circle	39-41 William Street, Hebel	Historical	Free	24-hours	Council
Bird Watching	685 Byra Road, Hebel	Natural	Free	24-hours	The State of Queensland
Culgoa Floodplain National Park	685 Byra Road, Hebel	Natural	ePermit	24-hours	The State of Queensland
Bicentennial Park	39-41 William Street, Hebel	Recreational	Free	24-hours	Council
Bokhara River	3-9 Margaret Street, Hebel	Recreational	Free	24-hours	Council

Attraction	Location	Attraction Type	Admission Cost	Opening Hours	Owner
Mungindi					
Mungindi War Memorial	St George & Wirrah Streets	Historical	Free	24-hous	Council
One Ton Post	Mungindi	Historical			Council
Nindigully					
The Gully Walk	Stemes Street, Nindigully	Natural	Free	24-hours	Council
Paperback Hero Boomerangs	Stemes Street, Nindigully	Experience	Free	24-hours	Council
Nindigully Pub	Nindigully	Historical	Free		Private
St George					
Bird Watching Tour	Various	Experience	Free	By appointment	Private
St George Heritage Tour	Various	Experience	\$50 inc. morning tea	By appointment	Private
Cotton Farm & Winery Tours	Local Cotton Farm & Riversands Vineyard	Experience	\$50 inc. lunch	10.30am by demand	Private
Mani Tribes Art Gallery	107 Victoria Street, St George	Indigenous	Free	Mon—Sat 9am—5pm	Leased /Private
Murray Cod Sculpture	Cavanough Park	Experience	Free	24-hours	Council
Cotton Self-Drive Tour	Various	Experience	Free	24-hours	Council
Miniature Car Collection	Scott Street, St George	Experience	Gold coin donation	Daily 8.30am—4.30pm	Private
Pop-Up Art Gallery	112 Victoria Street, St George	Experience	Free	24-hours	Council
Sandytown River Cruises	PO Box 121, St George	Experience	\$35 Adults \$15 Child	Apr-Sep daily 4pm—6pm	Private
Unique Egg	108 Victoria Street, St George	Indigenous	\$5	Mon—Fri 9am—4.30pm Sat 9am—12pm	Private
Hospital War Memorial	1 Victoria Street, St George	Historical	Free	24-hours	Queensland Health
Jack Taylor Weir / Major Mitchell Monument	Jack Taylor Weir, St George	Historical	Free	24-hours	Council
St George Bakery - 1917 T-Model Ford	97 Victoria St St George	Historical	\$5	By demand	Private
St George Heritage Centre (Cranny's Hut)	Lindores Street, St George	Historical	Free	9am—5pm	Private

Attraction	Location	Attraction Type	Admission Cost	Opening Hours	Owner
WWI & WWII Returned Servicemen Memorial Wall	St Georges Terrace, St George	Historical	Free	24-hours	Council
Thallon					
Northern Hairy-Nosed Wombat Statue	1-11 Pine Street, Thallon	Experience	Free	24-hours	Private
Graincorp Silo Mural	2-18 Hill Street, Thallon	Experience	Free	24-hours	Private
Thallon Viewing Platform	2-18 Hill Street, Thallon	Experience	Free	24-hours	Council
Thallon War Memorial	1-11 Pine Street, Thallon	Historical	Free	24-hours	Council
Bird Watching	Various	Natural	Free	24-hours	
Balonne River Fishing	Various	Recreational	Free	24-hours	Council

(Source: Balonne Shire Tourism Assets, 2019)

*The State of Queensland (Dept of Environment & Heritage)

88.33% of survey respondents reported they have not listed their business with ATDW (Australian Tourism Data Warehouse)

Findings

- The Balonne Shire has a broad range of tourism attractions and experiences to showcase the history and culture of the region to visitors.
- Like many towns in Queensland that feature historical attractions, the Balonne Shire has the unique advantage of Nindigully Pub being Queensland's oldest, continuously run pub in its original condition and location on the banks of the Moonie River. Mungindi is the home of One Ton Post, the monument erected by surveyor JB Cameron to mark the end of surveying the NSW/Queensland border.
- Unlike many towns and regions in Southern Queensland Country, the Balonne Shire has the unique advantage of having each town in the shire situated along the riverbanks. Compared to other Southern Queensland Country regions, Balonne boasts a rich indigenous history and an abundance of over 240 bird species and fish such as Yellowbelly and Murray Cod to meet the needs of the adventure, nature-based, history and cultural enthusiast travellers.
- In contrast to other regions in Queensland, the Balonne Shire is steeped in Indigenous history, with multiple attractions and experiences available. The local Mani Tribes Art Gallery is operated by local the local indigenous community, providing visitors with a rare glimpse of their history and culture. Most indigenous attractions in other regions are not operated by the local indigenous community, making this a unique attraction.
- Compared to regions with similar population, the Balonne Shire has limited admission cost-based attractions and supporting infrastructure such as a cafe, souvenir shop or tours to enable growth and a diverse income stream.

Nature-Based Tourism

Nature-based tourism is leisure travel undertaken largely or solely for the purpose of enjoying **natural** attractions and engaging in a variety of **nature-based** activities – from scuba diving and bushwalking to simply going to the beach (Definition of Nature-Based Tourism: Tourism Australia, 2017)

National Parks

The Balonne Shire is home to the Thrushton National Park and Culgoa Floodplains National Park. Both parks are the perfect destination for visitors to immerse with the Australian flora and fauna in the region and experience the joy of seeing over 240 bird species, some unique to the area.

Self-sufficient camping is permitted in both parks with an e-permit.

Thrushton National Park

Thrushton National Park is approximately 40km north-east of Bollon and accessible via dirt roads (dry weather only).

Suitable for:

- Four-wheel-drive enthusiasts
- Bush Campers

Facilities

- 4WD camping area (BYO – amenities are not provided)

Attractions

- Ruins of the Thrushton homestead and woolshed
- Diverse range of plants and animals
- Over 100 species of birds
- Wildflowers in spring
- Walking tracks

Culgoa Floodplain National Park

Culgoa Floodplain National Park is approximately 50km south-west of Hebel and accessible via dirt roads (dry weather only) and a 4WD vehicle is recommended.

Facilities

- Bush camping is permitted at the Byra Lagoon and Redbank Hut bush camping areas (BYO – amenities are not provided)

Attractions

- Nature at its best, over 150 bird species recorded
- Abundance of wildlife and nature



Case Study – Developing Experiences in the Natural Environment

Conservation Properties St George (Brigalow Belt) - Mourachan Conservation Property

The Irwin's purchased the for the purpose of conserving the diversity of the semi-arid ecosystems and associated wildlife that occur on the property and to run beef cattle using practices that result in minimal negative impact on the natural environment and account for the regular droughts.

The property is a haven for native birds, amphibian's and mammals providing opportunities to develop outback nature-based events and experiences.

In September 2020, visitors will be immersed in the exquisite beauty and wilderness for 7-days in the Mourachan Outback Expedition, led by Australia Zoo staff. Tours will provide the history of the property and encounters with the wildlife while camping onsite. Participants pay \$2,595 for this experience.

Other experiences throughout the year include photography, wildlife and research expeditions with varying participant costs.



Mourachan Conservation Property

Fishing

Renowned for Yellowbelly and Murry Cod, the Balonne Shire has eight rivers and waterways to attract keen fishing visitors.

Requirements

Patience

A fishing licence isn't required to fish in the Balonne Shire

Suggested fishing areas

- Warroo Bridge, St George (59km north)
- Beardmore Dam, St George
- Balonne River, St George
- Buckinbah Weir, St George
- Jack Dwyer Park, Dirranbandi
- Balonne Minor Bridge, Dirranbandi
- Bokhara River, Hebel
- Wallam Creek, Bollon
- Moonie River, Nindigully
- 'Barney's Beach', Thallon
- Barwon River, Mungindi

Case Study – Developing Attractions

Narrandera is a small town with a population of 3,746 people located in the Riverina region of southern New South Wales.

Narrandera Fisheries Centre opened as a research centre to study the breeding biology and ecology of inland aquatic systems in 1962. The centre is also a hatchery of four native fish species.

To enhance the facility and to provide additional revenue streams, the site incorporated the John Lake Centre. The John Lake Centre is an educational facility for schools and the general public, with fish displays, theatre, parklands, BBQ area.

The centre is open Monday to Friday with admission fees ranging from \$7.70 per adult to \$19.80 for a family.

Case Study – Developing an Event Based on Fishing

Million Dollar Fish

The Million Dollar Fish is a marketing campaign and competition launched by Tourism NT in 2015 to promote the Northern Territory as the best place in the world to stay, play and fish.

Developed to attract visitors over the tropical summer months between October and March, the competition draws attention around the world.

Keen anglers register to enter the Million Dollar Fish competition for their chance of catching one of 126 tagged fish and taking home a cash prize pool.

The eligible fishing areas are across the top of the Northern Territory to create visitor dispersal and tourism operators package deals to make the experience easy to book and memorable.



Entry is free, however you must be an Australian resident to qualify for a prize.

Birdwatching

The Balonne Shire's name is derived from the Aboriginal word meaning Pelican. Over 240 species of birds have been recorded in the shire, making it the perfect birdwatching area for bird enthusiasts and keen nature photographers.

Seasons

Spring and **summer** are the ideal birdwatching seasons



Suggested birdwatching areas

- Culgoa Floodplain National Park
- Alton National Park
- Thrushton National Park
- St George — Balonne River
- E.J. Beardmore Dam
- Warroo Bridge
- Buckinbah Weir
- Bollon — Wallam Creek
- Nindigully — Moonie River
- Mungindi — Barwon River
- Dirranbandi — Jack Dwyer Memorial Park / Balonne Minor River
- Hebel — Bokhara River
- Thallon

Case Study – Nature Based Event

Best of Top End Birding - Nine day's birding around Darwin, Mary River, Kakadu, Pine Creek, Katherine, Timber Creek, and Kununurra.

Nine-day, eight-night tour covering 1,600km in prime birding locations around Darwin's mangroves, monsoon forests and parklands, Mary River National Park and Kakadu National Park, eventually crossing the Western Australia border for a Lake Argyle Birdwatching Cruise.

Spaces are limited and the cost of the tour is \$4,995



Findings

- People enjoy visiting natural areas and engaging with wildlife. Research suggests nature-based tourism is one of the fastest growing sectors in tourism (Tourism and Transport Forum, 2017).
- The towns of the Balonne Shire are located on the riverbanks, with an abundance of native wildlife and birds, some unique to the region, providing a competitive advantage for the Balonne Shire.
- The Balonne Shire has limited nature-based attractions and experiences.
- Opportunities exist to embrace the natural surroundings and develop paid attractions/experiences such as overnight birdwatching, photography, wildlife, educational and indigenous tours. Events can be developed around nature or competitions like the Million Dollar Fish could be developed to increase visitors and economic benefit.



The Year of Indigenous Tourism

Dating back approximately 60,000 years, the Australian Aboriginal culture is one of the oldest surviving cultures in the world due to their resilience, strength and ability to adapt over time.

Tourism Research Australia identified 351,000 overseas visitors and 116,000 overnight domestic visitors took part in an Indigenous tourism experience in Queensland in the year ending March 2019.

The Queensland Government has launched 2020 as the Year of Indigenous Tourism and created funding programs and the new Indigenous Tourism Development Service to support new and existing indigenous tourism operators.

The Balonne Shire has a rich indigenous history to celebrate and share with visitors. The word Balonne has an Aboriginal (Mandanaji) origin, meaning *water* or *running stream* and *pelican*.

The Balonne Shire is part of the South West Queensland Indigenous Cultural Trail including St. George and Dirranbandi, highlighting the St George Pilots' Memorial which pays tribute to Warrant Officer Leonard Waters, who is recognized as the only known Aboriginal Fighter pilot to serve in World War II,

Other aboriginal attractions include, the Mani Tribes Art Gallery, the Unique Egg with Aboriginal art on emu eggs, the Aboriginal Dreamtime Artwork along the walkway in Bollon and the giant boomerang at Nindigully.



Indigenous Tourism Operator Case Studies

CASE STUDY – Dolphin Dreaming

Identifying a need to share their culture, sense of place and what country means to the local Arakwal people in Cape Byron, Byron Bay NSW, an education program was developed for school children in 2006.

Following the success of the initial program, further programs were developed for high schools, universities and leisure groups. The programs run for an hour up to 2 ½ hours with a maximum of 30 participants.

The program primarily explains the importance of ocha for the Arakwal people and connecting land with dance. The experience from start to finish is interactive with dancing, physical feeling, smelling, storytelling and the importance of caring for the land. The transition of a new element moves the group to different locations, keeping the interest of the participants.

Limited resources were required during the start-up – story board and vehicle.

Dolphin Dreaming is a partnership with the Arakwal people and National Parks. Funding is provided by National Parks.

Assisting with ongoing financial sustainability, the business runs a cottage (overnight accommodation) and charges visitors to the Byron Bay lighthouse a parking fee.

Training is essential for success and growth. Limited training was available when Dolphin Dreaming launched, so they worked with successful Aboriginal tourism operators to learn, shared resources and knowledge.

Key Learnings

- Programs need to be interactive to keep the interest of participants
- Learn from successful indigenous operators, share knowledge and resources



CASE STUDY – Wajaana Yaam Gumbaynggirr Adventure Tours

Research by the adventure tours founder, Clark Webb identified people are interested in learning about the indigenous culture and bush tucker in a fun and engaging way in Coffs Harbour NSW.

In 2017, Clark jointly launched Wajaana Yaam Gumbaynggirr Adventure Tours and Bularri Muurlay Nyanggan Aboriginal Corporation (BMNAC) in addition to a Cafe.

Wajaana Yaam Gumbaynggirr Adventure Tours is a 2 ½ hour stand up paddle board (SUP) tour in marine settings along the Coffs Creek, Moonee or Red Rock, followed by collecting bush tucker by the creek bed and learning about the native flora and fauna.

Bularri Muurlay Nyanggan Aboriginal Corporation (BMNAC) delivers weekly after school learning centres (90 annually), cultural camps and extensive Gumbaynggirr language revitalisation initiatives.

The adventure tours started with four kayaks and six SUPs purchased with a trailer for \$7,000 on Gumtree. The new venture received a grant from the Department of Prime Minister and Cabinet (currently known as The National Indigenous Australians Agency (NIAA)).

The business operates by demand with the number of SUPs increasing from six to 20.

Financial Sustainability

A range of tours are offered that can be packaged with educational programs offered by BMNAC. The business runs a coffee shop and sells indigenous merchandise.

Training

Training has been essential in the success of the business to host visitors, become export ready and promote sustainable growth.

Staff attend training sessions through NATOC (NSW Aboriginal Tourism Operators Council), the NSW Aboriginal body, Destination NSW, NSW Forestry, National Parks and Council. During 2020, they will be holding six free workshops for indigenous tourism operators that are start-up through to established operators to cover all aspects of running a business.

Marketing

The Coffs Harbour region competes with Byron Bay to attract visitors travelling from Sydney. Working in collaboration with accommodation houses and other tourism operators, they market the region as a destination offering packages to immerse in the region and increase overnight visitation.

The adventure tour is part of a group of indigenous tourism operators that are developing an indigenous self-drive tour from Port Stephens to Tweed Heads.

Key Learnings

- Work as a collaboration to make an attractive destination
- Market the region as a destination to increase visitation

Advice for inland operators

- Develop interactive tours that involve country, land, water, vegetation
- Educate and tell the story of the local people

Findings

- The Balonne Shire has limited indigenous attractions and experiences that share the story and history of the local indigenous people.
- Having multiple river steams and waterways running through the shire, provides the region with a rich indigenous history. Opportunities exist to develop interactive, educational experiences that incorporate the history, water, and traditional bush tucker.
- Through funding grants, potential operators could attend training sessions in business planning, management, marketing etc. to ensure the business is sustainable. Spending time with other successful indigenous operators will provide the tools that can't be learned in workshops.

Competitor Scan

The Balonne Shire is surrounded by regional Queensland attractions or experiences developed around a unique feature of the town. An example of this is the Waltzing Matilda Centre, developed around the famous Waltzing Matilda song by Banjo Patterson, penned in a nearby station.

Many of the surrounding region attractions are well known and admission based, with additional experiences such as guided tours, workshops, hands on interactive displays, cafe and souvenir shop. The supporting experiences and infrastructure provide additional income streams to assist in the sustainability of the

The table below illustrates cost-based history attractions in regions surrounding the Balonne Shire or on either the Adventure Way or Great Inland Way with a similar or smaller population.

The Waltzing Matilda Centre and the Stockman's Hall of Fame are popular attractions where trips are planned that include visiting Longreach and Winton to spend time in the centres.

Attraction	Burke & Wills Dig Tree, Nappa Merrie Station	Stockman's Hall of Fame	Waltzing Matilda Centre
Location	Durham Downs, Maranoa Area	Longreach	Winton
Population	67	3,530	875
Ownership	Royal Historical Society of Queensland	Private	Winton Shire Council
Opening Hours	24-hours	7 days a week from 9am – 4pm	9am – 5pm
Admission	\$10 per car \$30 per bus (honesty box)	Adults: \$35 Concession: \$32 Child (2-12 years): \$20 Children under 2: Free Family: \$90	Adults: \$30 Concession: \$27 5-11 years: \$10 Family: \$65 (includes 2 adults and 4 children)
Type of Attraction	History/Natural	History	History
Things to see/do	In 1898 John Dick carved Burke's (Burke and Wills) face into a tree	Museum Galleries Exhibits Shows	Museums Art Gallery Way Out West Fest
Facilities	Car park	Wool Bale Cafe Catering and Functions Outback Store	Tuckerbox Cafe Exhibition space
Annual visitation	Not known	Did not disclose 43,000 in 2015	30,000

Case Study – Automated Self-Guided Tours

Bulloo Shire is located in Queensland where Queensland, NSW and South Australia meet. The Shire is known for Cameron Corner and the Burke and Wills Dig (face of Burke etched on a tree).

Explore Bulloo Visitor Information Centre offered a guided tour of the old jail, old hospital and hydro plant at 8.30am every morning. A limited number of visitors participated in the tour due to the timing.

In late 2019, an automated system was introduced allowing visitors to participate in self-guided tours during opening hours. Passes are available at the Visitor Information Centre for \$5 per attraction or \$12.50 for three attractions.

The pass allows visitors to access the old jail where they see a wax figure talking about what it was like living in the jail. Moving through to the kitchen a hologram appears to provide the history of the jail.

In the old hospital, visitors learn about the history and facts of the hospital in each room which has a different theme. Moving through the hospital, hologram projections appear of doctors, nurses and ghosts to tell stories of their time in the hospital.

In the hydro plant visitors encounter a hologram projection of Joel Hood who developed the first water wheel to power a generator to turn on lights. As he shares his story, the wheel begins to spin and as the talk concludes, the lights come on.

The automated system has increased the number of visitors participating in the tours compared to the guided tours.

Findings

- Although the Balonne Shire has well known attractions such as the Thallon Silos and Nindigully Pub, the region has limited admission-based attractions with supporting infrastructure compared to competitors in surrounding regions.
- Opportunities exist to further develop existing attractions.

Tourism Challenges and Opportunities

The following challenges and opportunities have been identified through in-region consultation, online industry survey and desktop research.

CHALLENGES	OPPORTUNITIES
Visitors <ul style="list-style-type: none"> Attracting visitors to the region Increasing overnight visitation Tourism is defined by the seasons with little activity during summer 	River <ul style="list-style-type: none"> Development of attractions and experiences on or around the river e.g. SUP tours, waterpark, star gazing on the river, indigenous tours
Attractions <ul style="list-style-type: none"> Limited attractions — most do not attract an entry fee and only require a quick stop 	Packages <ul style="list-style-type: none"> Development of packages to incorporate accommodation, tours, attractions Development of an Experience Pass or weekend pass with multiply activities to encourage longer visitor length of stay
Community <ul style="list-style-type: none"> Declining population, reducing the number of businesses operating Sourcing local produce operators to partner with Engaging the local community to support tourism and event operators 	Groups <ul style="list-style-type: none"> Opportunities exist to develop coach tours and educational group tours
Marketing <ul style="list-style-type: none"> Marketing and promotion – limited social media and marketing skills 	Trails <ul style="list-style-type: none"> Development of Indigenous cultural tourism
Balonne Shire <ul style="list-style-type: none"> Limited infrastructure to support attractions 	New Attractions/Experiences <ul style="list-style-type: none"> The Balonne Shire has limited attractions that are cost based to participate. Opportunities exist to further develop existing or new attractions and experiences with supporting infrastructure
Accommodation & Hospitality <ul style="list-style-type: none"> Limited number of cafes and restaurants open after 5pm weekdays or midday on weekends to support tourism and events 	Tours <ul style="list-style-type: none"> Development of nature-based tours with overnight camping in National Parks
Information <ul style="list-style-type: none"> Limited information is available online to assist potential visitors to research the Balonne Shire 	Training and Marketing <ul style="list-style-type: none"> Development of destination marketing with the promotion of attractions, experiences and events. Limited social media sites with links to attractions and experiences



Balonne Shire Events

Calendar of Events

A vibrant event calendar has the potential to position the Balonne Shire as an event destination, increase visitation, stimulate the local economy and create community cohesion.

The 2020 Balonne Shire Calendar of Events identified the following festivals and events for the region.

Based on the 2020 Calendar of Events, the peak event months are July and April and most of the events are staged in St George.

Legend: St George (SG), Dirranbandi (D), Nindigully (N), Mungindi (M), Thallon (T)

January 26 Taste of Balonne Long Table (SG)	February 15 Pink Tie Ball (N)	March 28 29 Battle on the Balonne (SG)
April 3 5 Cobb & Co Hotel St George 399 (SG) 11 12 Easter in the Vines (SG) 18 Dirranbandi Show (D)	May 3 St George Show (SG) 30 31 St George Golf Open (SG)	June 29 Yellowbelly Country Music Festival (SG)
July 1 5 Yellowbelly Country Music Festival (SG) 4 Mungindi Races (M) 11 Paul Kelly & Friends Music Festival (D) 18 St George Cup Races (SG)	August 8 9 Mungindi Show (M) 19 20 Balonne Cutting Horse Futurity (SG)	September 5 Grazing at the Watering Hole (T) 11 13 River Dragon Festival (SG)
October 2 4 Nindigully Film & Music Festival (N)	November 28 Nindigully Pig Races (N)	December

(Source: Balonne Shire Council 2020 Calendar of Events)

Events

The table below illustrates the type of event, approximate attendance and location of events identified in the 2020 Balonne Shire Calendar of Events.

Note: This is not an exhaustive list of events held in the region.

Event	Type of Event	Attendance	Location	Timing
Dirranbandi				
Dirranbandi Polocrosse	Sports	N/A	Dirranbandi Showgrounds	July
Dirranbandi Fishing Competition	Sports	N/A		March/April
Dirranbandi Campdraft	Sports	N/A	Dirranbandi Showgrounds	August
Dirranbandi Show	Community	N/A	Jane Street, Dirranbandi	April
Nindigully				
Nindigully Film & Music Festival	Arts & Culture	N/A	13-15 Hocking Street, Nindigully	October
Nindigully Pig Races	Sports	N/A	Nindigully Pub	November
St George				
St George Campdraft	Sports	250 locals	St George Showgrounds	September
River Dragon Multicultural Festival	Arts & Culture	2,000 60% local 30% intrastate 10% Brisbane	Various	September
Easter in the Vines	Arts & Culture	200 70% intrastate 30% local	Whytes Road, St George	April
St George 399 - Off Road Racing	Sports	N/A	Salmon Road, St George	May
St George Fishing Competition	Sports	200 75% local 25% intra/interstate	St George	October
St George Races	Sports	N/A	St George Jockey Club	July
St George Show	Community	1,500 – 2,000 60% local 40% intrastate	St George Showgrounds	May
Yellowbelly Country Music Festival	Arts & Culture	362 50% local 50% intra/interstate	St George Showgrounds	June/July
Thallon				
Grazing at the Watering Hole	Arts & Culture	N/A	2-18 Hill Street, Thallon	September

Destination Events

The Balonne Shire has several emerging events with the potential to be elevated. Examples include but are not limited to The Yellowbelly Country Music Festival, St George 399 and the River Dragon Multicultural Festival.

The Yellowbelly Country Music Festival has been selected as a case study to illustrate the benefits derived from the event for the tourism and hospitality industries in the region.

Case Study

Yellowbelly Country Music Festival

The Yellowbelly Country Music Festival (YCMF) is an annual festival in its seventh year staged over seven days in July. 'Walk-up' performances are held during the week with the main acts performing on Friday to Sunday.

The event attracted 362 attendees with approximately 181 caravans staying on average seven nights.

Yellowbelly Country Music Festival generated an estimated direct economic benefit of \$329,420 for the shire, representing an increase of 16% from \$282,100 in 2018.

The Local Spend Receipt Competition raised \$27,273 spending with local accommodation, grocery, fuel and retail suppliers.

Local tours attracted 53 participants, generating \$2,650 for local operators.

Council contributed \$12,512 towards the event.

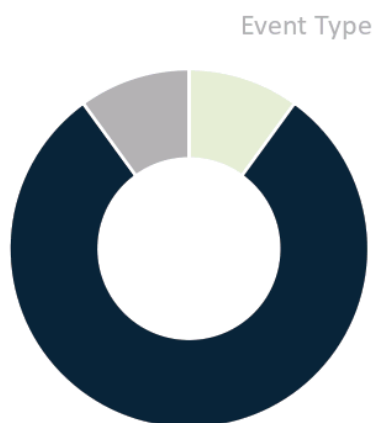
Observation

The Yellowbelly Country Music Festival attracts external visitors, generating economic benefit for the shire. This event growth potential to be elevated.



Event Type

There are over 20 festivals and events staged in the Balonne Shire ranging from civic, community, arts and culture, leisure and sporting events. Some events attract out of region attendees.



Survey respondents indicated interest in participating in training to increase capacity

- Sports 10%
- Community 80%
- Arts & Culture 10%

Approximately 80% of the events staged in the Balonne Shire are community events, followed by 10% arts & cultural and sporting events that attract outside visitation in the region.

COMMUNITY EVENTS

COMMUNITY EVENTS represent 80% of the Balonne Shire's event portfolio. Some events have an *objective to raise money for charities*, others are for the *enjoyment of the community*.

Community events are generally staged by committees and rely on volunteers with limited skills and time to promote the growth of the event. The Event Organisers Survey identified event organisers have limited knowledge in governance, risk management, planning, social media, marketing, financial sustainability, succession planning and indicated they do not know the pathway to growth for the event. Event organisers would benefit from long-term capacity building, networking and collaboration to package events with the tourism industry to enhance the visitor experience.

Although community event organisers are committed to delivering events to enhance community pride and community cohesion, event attendees expect to see something new and exciting at each event. The expectation of new and exciting experiences requires

events to evolve and remain relevant to changing consumer trends and demands.

Limited capacity for growth and reinvigoration has the potential to impact the long-term sustainability of events.

ARTS AND CULTURAL EVENTS

ARTS AND CULTURAL EVENTS represent 10% of the event portfolio and have been identified in the *top five event categories that attract external visitation* in research by Tourism Research Australia.

Often staged by committees and volunteers, these events have the potential to become destination and hallmark events with capacity building, mentoring and a pathway to growth.

Encouraging events to develop pre and post event programs and packaging with the tourism industry will enhance the visitor experience and encourage visiting attendees to stay for one more night, increasing the economic benefit of events in the shire.

SPORTING EVENTS

SPORTING EVENTS represent 10% of the Balonne Shire's event portfolio and have been identified by Tourism Research Australia as one of the top five event categories to *attract outside competitors and spectators to the region*.

Opportunities exist to embrace sporting events that are aligned to hero experiences and showcase the region – water sports, stand up paddling, dragon boat racing, and skiing.

BUSINESS AND CONFERENCE EVENTS

BUSINESS AND CORPORATE EVENTS produce the highest daily yield of any sector of the tourism and event industries, currently not represented in the event portfolio. Corporate events have the potential to generate \$130+ domestic overnight spend in commercial accommodation for the local economy.

34% of the survey respondents reported 36.36% of their business is derived from business travel.

Corporate events attract out-of-region delegates and incentive travel reward winners, who often travel with family. Hosting corporate events is an opportunity to

increase the economic benefit for the region by showcasing the breathtaking beauty of the Balonne Shire and packaging 'pre and post' tours.

The Balonne Shire has limited multi-purpose exhibition and convention centre facilities with capacity over 200 participants to host major conventions, trade shows, concerts, performances and expos.

With the natural beauty of the region and strength in the agricultural industry, growth in the business events sector has the potential to be a niche market for the Balonne Shire.

NATURE-BASED EVENTS

NATURE-BASED EVENT trends are increasing, promoting growth opportunities and a potential market for the Balonne Shire.

Consumers are wanting to escape the hustle and bustle of daily life and escape to engage with nature and wildlife.

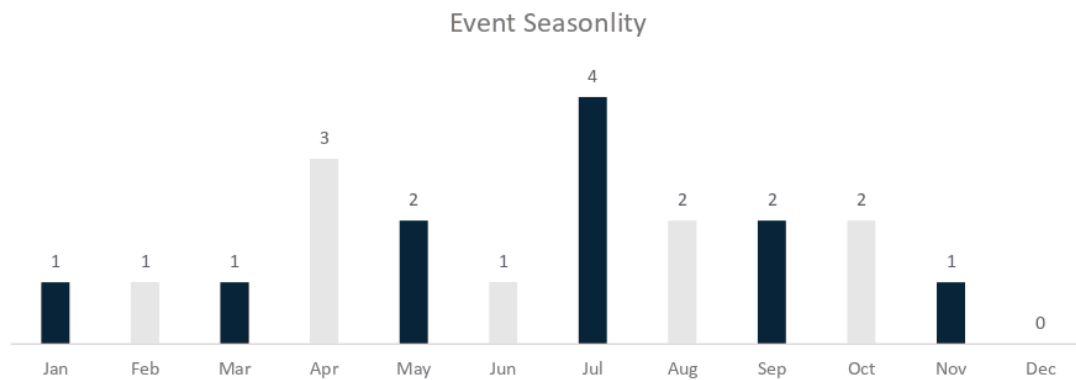
Opportunities exist to develop wildlife tours (birdwatching and wildlife) trekking through the national parks camping over multiple nights.



Event Seasonality

Identified in the 2020 Balonne Shire Calendar of Events, the chart below illustrates the number of events held each month in the Balonne Shire. July is the peak event season, followed by April around school holidays.

Note: this table is not exhaustive of all events held in the region.



Findings

- Most events in the Balonne Shire are community events that do not attract outside visitation. Some community events have growth potential to be elevated
- Based on the data above, the River Dragon Multicultural Festival has the highest attendance, followed by the St George Show
- Limited events are staged during summer, opportunities exist to develop water-based events to increase the number of events in the low season



Events Competitor Scan

A competitor scan was undertaken to compare the Balonne Shire to regions with a similar/smaller population or location on the Great Inland Way and Adventure Way.

The table below illustrates events that attract visitors who drive through the Balonne Shire to reach the event destination.

The events illustrated offer a mix of free and ticketed events.

Event	Birdsville Races	Gemfest	Opal and Gem Festival	Easter in the Country Festival
Location	Birdsville	Anakie	Lightning Ridge	Roma
Date	September	August	July	Easter
Number of Days	2	4	4	5
Admission Cost	From \$60	\$12 – Adult \$30 – 4-day pass (\$25 for pre-purchase) \$2 – 12-16 years	Free	Free entry. Ticketed event cost varies
Events	Races Entertainment Charity Auction	Jewels of the Outback exhibition. Concerts.	Wine & Cheese night Opal & Gem Expo International Opal Jewellery Design Awards Trade show Opal Queen Ball	Wine & Cheese night Art Shows Miniature train rides Tours Poetry and Song Easter egg hunt Rodeo Markets
Attendance	6,000+	7,000	4,000	13,500
Population	140	Approx. 600	2,284	6,848

It is interesting to note, the attendance exceeds the population of the host destination and highlights how unique events have the potential to attract outside visitation.

Opportunity

- Both the Adventure Way and Great Inland Way provide opportunities to attract visitors travelling on the highways to reach their destination or event. An afternoon/evening event could be developed in the Balonne Shire to encourage passing traffic to stay overnight.

Attracting Visitors En Route Case Studies

Events have been designed to attract tourists that are travelling to an event and passing through their town.

Charleville Halfway There Shindig

Halfway between Brisbane and Birdsville, the Charleville Halfway There Shindig is a free street party attracting attendees driving to the Birdsville Races in Birdsville. The event has food vendors, markets, musicians and artists entertaining guests over two days.

Objective

Capture passing tourists to increase overnight visitation and economic benefit for the region.

Windorah International Yabby Races

Developed by locals who sat in the pub, watching cars driving through the town without stopping to attend the Birdsville Races.

Local blue claw yabbies are collected from the creeks to be auctioned off to eager punters with the price starting at \$450. Held on the Wednesday afternoon before the Birdsville Races to increase overnight visitation in the region. The money raised is donated to local charities such as the Royal Flying Doctors Service.

Findings

- Compared to regions with a smaller population, the Balonne Shire does not have a destination event. Regions such as Winton and Birdsville with a population under 1,000 both have 3+ major/destination events that attract between 3,000 – 8,000+ attendees.
- The Balonne Shire has an opportunity to develop an event that will encourage overnight visitation from attendees en route to other events



Windorah International Yabby Races

Event Challenges and Opportunities

The following challenges and opportunities have been identified through in-region consultation, industry survey and desktop research.

CHALLENGES	OPPORTUNITIES
Event Calendar <ul style="list-style-type: none"> Limited events are staged throughout the year The region does not have a major or destination event 	Packaging <ul style="list-style-type: none"> Collaboration between event and tourism operators to develop packages that will increase visitor overnight visitor expenditure (OVE) Packaging the event and attractions/tours to make attending the event/festival attractive for external visitors
Event Organisers <ul style="list-style-type: none"> Events do not have a pathway to growth to elevate to the next level Limited succession planning Facilities and resources are not readily available 	Event Development <ul style="list-style-type: none"> Develop an event to attract tourists before/after travelling to other events such as the Birdsville Races Develop event programs that encourage regional dispersal Identify events with the potential to be elevated Spread events through the year to fill the low season – consider events that are suitable for the summer wet season Develop and maintain an online toolkit outlining venues, infrastructure, resources and a database with organiser, contractor support details
Volunteers <ul style="list-style-type: none"> Limited volunteers to assist with events Volunteer burn out 	Increase Visitor Length of Stay <ul style="list-style-type: none"> Developing before and after programs has the potential to increase length of stay in the region
Marketing <ul style="list-style-type: none"> Limited marketing and promotion of events to attract external visitation Limited destination profiling Limited hero images of the region and events available to be used for promotion 	Marketing <ul style="list-style-type: none"> Increase event marketing and social media promotion profiling the event and destination Outsource elements to industry experts to facilitate event growth List events in the ATDW calendar to increase exposure Engage a professional photographer to increase hero image stockpile
Council Support <ul style="list-style-type: none"> Council has limited resources to support event organisers and to promote events 	Training <ul style="list-style-type: none"> Develop training workshops to increase tourism and event operator capacity, encourage networking opportunities
Attraction Budget <ul style="list-style-type: none"> An attraction budget has not been established to allow the Balonne Shire to be competitive in attracting events 	

Event Venues

Events are an opportunity for us to use our places and spaces to showcase their beauty, personality and functionality.

The following tables identify the capacity of event venues in the Balonne Shire.

VENUE	CAPACITY	EQUIPMENT	SUITABLE FOR
Bollon			
Bollon Hotel	200	No equipment	Parties Meetings Weddings
Bollon Showgrounds	N/A	N/A	Events Shows
Dirranbandi			
Dirranbandi Civic Centre	150 — 200	No equipment	Parties Meetings Workshops
Dirranbandi Showgrounds	3,000 — 3,500	Pavilion	Festivals and Events Rodeo Shows
Hebel			
Hebel Hotel	500	Not stated	Weddings Parties Special Events
Nindigully			
Nindigully Pub	1,300	Not stated	Weddings Events Corporate Events
St George			
Australian Hotel Motel	200 seated	Not stated	Conferences Weddings / Special Events
Merino Restaurant, St George	40	Not stated	Conferences Special Events
Riversands Wines	400		Weddings / Special Events Conferences
St George Cultural Centre	300 seated 500 standing	Multimedia sound and projector Stage lights Portable stage	Conferences/Seminars Concerts Exhibitions Workshops
St George Showground	1,500 — 2,000	Pavilion	Festivals and Events Rodeo Shows

Green Spaces

Green Space	Existing Uses
Dirranbandi	
Jack Dwyer Memorial Park	Picnics Fishing
Rail and River Precinct	Master plan to increase infrastructure
Hebel	
Bicentennial Park	
Bokhara River	
Mungindi	
Barwon River Fishing	
River Crossing Park	
Mungindi River Walk	Walking tracks
St George	
Cavanaugh Park	
Warroo Bridge	Fishing
Florence Whitaker Park	
Heritage Park	
Jack Hammond Park	
Lower Plains Road	Fishing
Rotary Park	
St George Boat Ramp	Boat ramp
Thallon	
Thallon Park	

It should be noted, limited information about green space infrastructure and capacity potential is available to identify existing or potential uses

Sporting Facilities

Venue	Sport	Owner	Potential Uses/Comments
Bollon			
Bollon Showground	Multi-purpose	Council	Gymkhana, Rodeo
Rayner Place	Cricket	Council	Small grounds
Walter Austin	Cricket	Council	Sports
Dirranbandi			
Dirranbandi Showground	Multi-purpose	Council	Concerts, Camping, Rodeos
JG Hile Park	Multi-purpose	Council	Highway Rest Stop
Dirranbandi Community Pool	Swimming	Council	Closed for long periods
Dirranbandi Golf Club	Golf	Private	
Hebel			
Hebel Showground	Multi-purpose	Council	Gymkhana, Rodeo
Mungindi			
Mungindi Hot Pool		Council	
St George			
St George Jockey Club	Horse Racing		Concerts
St George Tennis Club	Tennis		
St George Bowls Club	Lawn Bowls		
Rowden Park	Multi-purpose	Council	Potential to host regional rugby games, galas
Thallon			
McGeever Recreational Grounds		Council	

It should be noted, informational about sporting facilities was not available to identify existing or potential uses

Findings

- Most events are staged at the showgrounds with capacity up to 3,500
- Limited green spaces have been activated as event venues. The infrastructure available in the spaces has not been identified
- The standard of sporting facilities in relation to attracting external events has not been identified
- A full audit of infrastructure, capacity and potential in all spaces and facilities is recommended

Event Venues Challenges and Opportunities

(Event Venues, Green Spaces and Sporting Facilities)

CHALLENGES	OPPORTUNITIES
<p>Event Venues</p> <ul style="list-style-type: none"> The Balonne Shire does not have a dedicated event/conference venue and has limited venues suitable for events Limited venues have the infrastructure to support conferences <p>Green Spaces</p> <ul style="list-style-type: none"> Limited green spaces have been activated to be suitable for festivals and events Limited infrastructure to support festival and event growth (lights, water, electricity, staging, amenities) Temporary amenities would be required for larger festivals and events <p>Sporting Facilities</p> <ul style="list-style-type: none"> Most sporting fields/venues are only suitable for local games as they do not meet regional, state or national sporting requirements <p>All Venues</p> <ul style="list-style-type: none"> It is difficult to source information about event venues, green spaces and sporting facilities online (capacity, infrastructure, venue suitability) Information about green spaces and sporting facilities uses is not available 	<p>Event Venues</p> <ul style="list-style-type: none"> Evaluate the potential of having a dedicated event/conference centre to attract events <p>Green Spaces</p> <ul style="list-style-type: none"> Identify green spaces suitable for large scale festivals and events Enhance infrastructure to support festivals <p>Sporting Facilities</p> <ul style="list-style-type: none"> Undertake an audit to rank existing sporting facilities and the ability to attract regional, state and national games <p>All Venues</p> <ul style="list-style-type: none"> Undertake an audit of all venues to assess suitability, infrastructure and equipment available

Grants

ORGANISATION	DESCRIPTION/ELIGIBILITY	WEBSITE
Queensland Government Grants Finder	Comprehensive list of grants available for Local Government.	https://www.grants.services.qld.gov.au/#/
Major Project Status Major Project Status recognises the strategic significance of a project to Australia and provides coordination and facilitation support as well as a single-entry point to a coordinated approval process.	Eligibility 1. The project is of strategic significance to Australia <ul style="list-style-type: none"> The project's estimated investment exceeds AU \$50 million; and makes a significant contribution to economic growth, exports, employment and/or infrastructure development; or the project will have significant net economic benefit for regional Australia, taking account of a region's investment needs. 	https://www.business.gov.au/Grants-and-Programs/Major-Project-Status
Building Better Regions Fund Infrastructure Projects Stream Supports projects which involve the construction of new infrastructure, or the upgrade or extension of existing infrastructure that provide economic and social benefits to regional and remote areas.	<p>The minimum grant amount is \$20,000. The maximum grant amount is \$10 million.</p> <p>The grant is currently closed, subscribing to the newsletter found in the contact us section of the website will provide updates.</p>	https://www.business.gov.au/Grants-and-Programs/Building-Better-Regions-Fund-Infrastructure-Projects-Stream
Department of Tourism Industry Development The Growing Tourism Infrastructure (GTI) Fund will realise the government's vision for future-proofing the tourism industry.	Currently closed, expected to reopen.	https://www.ditid.qld.gov.au/tourism

ORGANISATION	DESCRIPTION/ELIGIBILITY	WEBSITE
Recreation, Sport and Arts Get Playing Plus is part of the Queensland Government's Get in the Game initiative designed to support sport and recreation at the grassroots level.	Projects must be a new or major upgrade to an existing place or space that supports participation in sport and recreation activities. Currently closed for applications, new round due to be announced.	https://www.qld.gov.au/recreation/sports/funding
GrantConnect	GrantConnect provides centralised publication of forecast and current Australian Government grant opportunities and grants awarded	https://www.grants.gov.au/
Department of Aboriginal and Torres Strait Islander Partnerships	A variety of grants to promote reconciliation, celebrate culture and support community.	https://www.datsip.qld.gov.au/news-media/grants
Entrepreneurs' Programme	Access advice and grant funding	https://www.business.gov.au/Grants-and-Programs/Entrepreneurs-Programme
Growing Indigenous Tourism in Queensland Fund	Two Categories \$25,000 for Aboriginal and Torres Strait Islander enterprises to develop a concept for an Indigenous tourism product or experience. \$250,000 - \$1m to improve or develop key tourism infrastructure and facilities or provide a unique tourism experience. Grant applications to be advised.	https://www.ditid.qld.gov.au/tourism/tourism-policy-strategies/minjerrabah-futures/economic-development-growth/indigenous-business-development
Queensland Destination Events Program	QDEP offers two funding options: Destination event funding – single year funding for developing events seeking growth (\$10,000 - \$25,000 per year) Significant event funding – single year or up to three years of funding for events that can demonstrate a strong track record of growth or potential (\$25,000 - \$100,000 per year)	https://teq.queensland.com/events/events-support/queensland-destination-events-program

ORGANISATION	DESCRIPTION/ELIGIBILITY	WEBSITE
Festivals Australia Funding	<p>Supports community participation in and access to the arts and aims to support partnerships and collaboration across the sector.</p> <p>Provides opportunities in regional and remote communities to showcase arts projects at a festival or a significant one-off celebration.</p> <p>Two funding rounds generally in February and September.</p>	https://www.arts.gov.au/departamental-news/applications-open-festivals-australia-funding
Multicultural Queensland Program	<p>Annual program that provides funding towards multicultural events and projects that engage people from culturally diverse backgrounds</p> <p>Multicultural events and projects 2019-2020 funding round is closed</p>	https://www.dlgrma.qld.gov.au/multicultural-affairs/programs-and-initiatives/celebrating-multicultural-qld-program.html

Audit Summary

Tourism

Location

- The Balonne Shire is the hub of five highways and located on the popular tourist highways, the Adventure Way and the Great Inland Way
- Each town is located by the river
- Opportunities exist to attract visitors passing through the Balonne Shire

Visitors

- Over 60% of visitors to the Balonne Shire are from interstate and 75% of visitors are grey nomads

Seasonality

- The peak visitor months are July, September and August, followed by June and May

Temperature

- The average high temperate is 28°C and the average low temperature is 13°C with November through to March recording the highest rainfall

Accommodation

- The Shire has 30 accommodation operators, 595 beds and total bed capacity of 1,427
- Most towns have a caravan park

Cafes, Restaurants and Hotels

- The Balonne Shire has 19 hospitality establishments open between 5am — midnight daily
- Although there appears to be extended hospitality trading hours, there are limited options for visitors on weekends and after 5pm weekdays
- Limited cafes and restaurants are open during events

Tourism Attractions

- The Balonne Shire has a range of attractions and experiences, but limited supporting infrastructure
- Most attractions are quick stop, free displays that do not encourage overnight visitation.

National Parks

- Two stunning National Parks are in the Balonne Shire, filled with over 240 species of birds and other flora and fauna
- Birdwatching and fishing are popular visitor attractions in the Balonne Shire, however limited tours, overnight expeditions, experiences and events have been developed around this asset
- Opportunities exist to develop attractions incorporating the river, wildlife and indigenous culture

Indigenous Tourism

- The Balonne Shire has limited indigenous tourism product offerings
- During the Year of Indigenous Tourism, opportunities exist to develop new tourism experiences that could potentially attract external funding

Marketing

- The Balonne Shire has limited destination marketing and social media presence
- There is a limited stockpile of high-resolution destination and hero images available for marketing

Collaboration

- Limited collaboration exists between tourism and event operators
- Opportunities exist to develop tourism and event packages that will increase OVE in the Shire

Audit Summary

Events

The inclusion of pre and post programming of events has the potential to increase the OVE, economic benefit and visitor experience.

There are over 20 events staged in the Balonne Shire. Community events represent 80% of the events staged in the region followed by arts and cultural events with 10% and sporting with 10%. Other events have not been identified in this audit.

The audit of events in the Balonne Shire identified the following

Calendar of Events

- Although there is a diverse range of events in the Calendar of Events, they are not evenly distributed throughout the year and lack a major/destination event
- Opportunities exist to develop events that incorporate the summer weather conditions

Capacity Building

- Event organisers require capacity building to elevate events
- Events identified with the potential to elevate should be supported with theming, planning, reinvigoration, capacity building and support in the pathway to growth to assist in the growth of the event

Destination Profiling

- Events are not profiling the destination with branding due to limited awareness of the resources they can access
- Adding before and after programming to events has the potential to increase the OVE and increase the economic benefit and visitor experience

Collaboration

- Event organisers have limited industry collaboration and packaging

Attraction Budget

- To be competitive in attracting events, an event attraction budget needs to be established

Business Events

- There is potential to increase the number of business events held in the Balonne Shire
- The limited capacity of conference and convention venues inhibits the potential to being known as a business event destination

Green Spaces

- Green spaces suitable for events and festivals could not be identified. The showgrounds are used for larger events with a maximum capacity of 3,500 people
- A space suitable for festivals with 10,000+ attendees was not identified
- Additional infrastructure is required for large events

Sporting Facilities

- Rowden Park has the potential to be elevated as a sports ground suitable to host state level rugby events

Event Growth

- Most events are staged in the showgrounds
- In some instances, event growth is limited to existing space and infrastructure

Accommodation

- The total bed capacity in the Balonne Shire is 1,427

Tourism and Events Gaps

The following gaps have been identified in tourism and events through consultation, Balonne Shire Tourism and Events Strategy Survey, and desktop research.

Tourism

1. Experience Pass

A multi attraction experience pass has not been developed to attract visitors and increase the length of stay in the region. Example: SUP incorporating indigenous history, culture and bush tucker, sunset/star gazing river cruise, cotton and grape tour.

2. Indigenous Cultural Trail

The Balonne Shire has been included in the Southern Queensland Indigenous Trail; however, this can be further developed to incorporate more interactive elements and guided tours throughout the Shire.



3. Water Park

As a shire surrounded by rivers and waterways, limited attractions are based on the water. Opportunities exist to develop pop up water parks and walking trails.

4. Packages

Limited package deals have been developed to make the booking experience simple for visitors. Example: accommodation, dinner, three experiences

5. Major Attraction

The Shire is lacking a major attraction/experience to attract external visitors to increase overnight visitor expenditure.



Tourism and Events Gaps

Events

Event Venues

1. Development of Green Spaces

Activation of green spaces with infrastructure such as water, electricity, and staging will provide opportunities for events to grow.

Consultation for future infrastructure needs and resources would benefit from a collaboration between Council and event organisers to identify needs to promote event growth.

2. Sports Facilities

Upgrading sports facilities to meet state and national standards to increase opportunities to host events that will increase OVE.

3. Event Attraction

The Balonne Shire has a limited budget to attract events. Creating an attraction budget to be competitive in bidding for business events, community events, festivals and sporting events. Develop an in-depth database to monitor bids, clearly articulating the outcome of the bid – why it was accepted or rejected. Trends and needs will be identified through the establishment of the database for future attraction bids, infrastructure needs and consumer trends.

Events aligned to the Council objectives and hero experiences should be the focus.

4. Audit

An up to date, online resource list and volunteer database is not available for event organisers to identify venues, suppliers, and potential volunteers. Undertake an in-depth audit of event venues, sporting facilities and green spaces to develop an online toolkit for event organisers.

Events

5. Events

The Balonne Shire has a limited number of events that attract outside visitation. The Shire also lacks events that are staged before or after events such as the Birdsville Races, missing an opportunity to increase overnight visitation from people travelling to that event.

6. Pathway to Growth

Limited capacity building workshops are available to assist tourism and event operators to elevate attractions and events to profile the destination.

To facilitate the pathway to the growth of tourism and events sustainability, long-term capacity building, networking and collaboration opportunities should be provided to tourism and event organisers.

Upskilling and educating tourism and event operators in event management, budgeting, marketing, succession planning, risk management, governance and customer service will assist in supporting the growth of events, in addition to meeting consumer trends and demands.

Consultation

Organisation	Name	Position	Contact
Department of Innovation and Tourism Industry Development	Chris Evans	Project Officer	07 3333 5378
Dolphin Dreaming	Delta Kay	Manager	02 6685 8746
Explore Bulloo	Gerda Glasson	Experience Officer	07 4621 8095
Wajaana Yaam Gumbayngirr Adventure Tours	Clark Webb	Director	0409 926 747

References

Balonne Shire Tourism and Events Strategy Survey, Krista Hauritz, 2020
Events: Drivers of Regional Tourism, Tourism Research Australia, 2014
.idcommunity, Balonne Shire Economic Profile, 2020
Unlocking Our Great Outdoors, Tourism and Transport Forum, 2017



Tourism and Event Audit

For the Balonne Shire Tourism & Events Strategy 2025

This report has been researched by Teresa Brodie for
Krista Hauritz Tourism + Events

The information and advice in this document are provided with the best intentions to provide useful information and support, in good faith on the basis that Krista Hauritz and associated contractors are not liable to any person or organisation for any damages or loss occurred by person or organisation by taking or not taking action in relation to any information or advice referred to in this document.



KRISTA HAURITZ
TOURISM + EVENTS

January 2020

(FCS) FINANCE AND CORPORATE SERVICES

ITEM	TITLE	SUB HEADING	PAGE
FCS1	<u>WILD DOG EXCLUSION FENCING - SPECIAL RATE SCHEME</u>	Wild Dog Exclusion Fencing – Special Rate Scheme Round 2	138
FCS2	<u>THALLON HOME AND COMMUNITY CARE LEASE</u>	Thallon Home and Community Care Lease with Churches of Christ	141
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OFFICER REPORT

TO: Council

SUBJECT: Wild Dog Exclusion Fencing - Special Rate Scheme

DATE: 10.02.20

AGENDA REF: FCS1

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Sub-Heading

Wild Dog Exclusion Fencing – Special Rate Scheme Round 2

Executive Summary

The purpose of this report is to consider calling for expressions of interest for a Round 2 Special Rate Scheme for Wild Dog Exclusion Fencing.

Background

On 21 February 2019 Council resolved to make a borrowing submission for a Wild Dog Exclusion Fencing Special Rate Scheme in the sum of \$8,000,000 (excluding capitalised interest) and received approval on 31 May 2019.

On 27 June 2019 Council adopted an Overall Plan and Annual Implementation Plan for the Wild Dog Exclusion Fence (WDEF) Special Rate Scheme after calling for landholder applications. The first round of special rate landholders have now signed their landholder agreements and have or are ready to commence works. The total value of the loan with Queensland Treasury Corporation is currently \$3,174,250 (excluding capitalised interest).

There is a remaining \$4,825,750 (excluding capitalised interest) available in approved funds should council wish to proceed with a round 2 special rate scheme. Funds may be drawn down in instalments from 1 July 2019 to 30 June 2021. Council is currently seeking approval from Queensland Treasury Corporation to extend the end date of the loan to 2041 (from 2039) to allow Round 2 landholders to repay over 20 years (not 18 or 19 years). Council has also applied to the Minister for an exemption to allow the fence, at practical completion, to be passed to the landholder without going to auction/tender under the Local Government Regulation requirements for disposal of assets.

If Council wishes to proceed applications will be called during March/April for approval in May ahead of the June 2020 budget meeting. State Development will be asked to assist landholders and the application form and process will be completed, once again, via Vendor Panel. The selection criteria will be the same as Round 1 and the application will be simplified in accordance with feedback from applicants. The evaluation panel will consist of 3 council staff and 1 or 2 independent members.

The report recommends delegation to the Chief Executive Officer to approve applicants to proceed to the Council for consideration with the 2020/21 budget on 25 June 2020.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Economy</u>	Value-add and diversification strategies

Consultation (internal/external)

Queensland Treasury Corporation

Department of Local Government Racing and Multicultural Affairs

Positive Feedback has been received from Landholders, Material Suppliers and Contractors

Legal Implications

Council is required to provide six monthly updates to Queensland Treasury Corporation (QTC) and the Department of Local Government, Racing and Multicultural Affairs (DLGRMA) including the progress of construction and collection of special rates.

Conflicts of Interest Council has sought legal opinion on whether the Wild Dog Exclusion Fencing Scheme is an *Ordinary Business Matter*, within the meaning of the Local Government Act 2009. Advice was that the Scheme as a whole cannot be classed as an ordinary business matter merely because one aspect of it is an ordinary business matter (ie. making a special rate or adopting the budget). Therefore, individual Councillors will need to consider, disclose and deal with any material personal interest, real or perceived conflict of interest against each discrete decision relating to the scheme at a Council or Committee meeting.

Personal liability: Councillors may be liable under S112 of the Local Government Act 2009 for improper borrowings. All steps are being taken to ensure that borrowings are compliant with relevant legal and governance requirements.

Risk Implications

Financial Impact - Inability to achieve financial sustainability and meet current and future needs of the community.

Policy Implications

The loan advance amount, plus any capitalised interest, cannot exceed the amount included in the Council's Debt Policy on an annual basis or in total the loan amount approved by the DLGRMA/QTC.

Council's debt policy was adopted in accordance with S192 of the Local Government Act 2009 on 28 June 2018. Relevant sections of the policy are as follows:

3.1 Wild Dog Exclusion Fence Scheme

Any debt incurred with respect to providing Wild Dog Exclusion Fencing will be recouped by a special rate over a landholders land over a 20 year period.

3.2 FINANCIAL CONSTRAINTS ON BORROWING

3.2.1 General Programmes

Borrowing shall not be undertaken if the effect of such borrowing will result in annual Interest and Redemption payments exceeding 20% of Council's general rate revenue unless specifically

authorised otherwise by resolution of Council.

3.3 TERMS OF BORROWING

The Wild Dog Exclusion Fence Scheme will be for a loan period of 20 years and will be recouped by a special levy over a landholders land.

3.4 BORROWING PROGRAMME

Council may borrow up to \$10million in the 2018/19 – 2020/21 financial years for the purpose of the Wild Dog Exclusion Fence Scheme.

Financial and Resource Implications

Costs related to the scheme will be recovered from landholders through special rates. The effect of the scheme on Council's financial performance is included in the 10-year financial forecast.

Council's 10-year Forecast has been reviewed by QTC and they have determined that with an \$8million loan there would be minimal impact of Council's future borrowing capacity. The Wild Dog Exclusion Fencing included in the forecast, has shown minimal long term impacts on the financial ratios and long term sustainability of council.

Council's cash position remains healthy with similar cash surpluses, with or without the WDEF as this is fully funded by either the QTC loan or administration fees as applied to the land holders.

Note: that in line with QTC's standard loan procedures, an administration fee (currently 0.115 per cent), will be applied to each loan.

The interest rate has been between 2.1% and 1.8%.

Options or Alternatives

1. Adopt the recommendation;
2. Not proceed with a Round 2 Special Rate Applications (noting that the loan is only approved for draw down by 30 June 2021 and if not included in the 2020/21 budget no further funds can be made available to landholders under this borrowing approval.

Attachments

Nil

Recommendation/s

That Council resolves:

1. to call for applications for Round 2 of the Wild Dog Exclusion Fencing Special Rate Scheme up to the value of \$4,825,750 (excluding capitalised interest) to be considered by Council with the 2020/21 Budget on 25 June 2020.
2. to delegate authority to the Chief Executive Officer in accordance with Section 257(1)(b) of the Local Government Act 2009 to approve landholder applications up to a total value of \$4,825,750 in accordance with the evaluation panel's recommendations.

Michelle Clarke

Director Finance & Corporate Services

OFFICER REPORT

TO: Council

SUBJECT: Thallon Home and Community Care Lease

DATE: 10.02.20

AGENDA REF: FCS2

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Sub-Heading

Thallon Home and Community Care Lease with Churches of Christ

Executive Summary

On 11 December 2019 Council received notice that Churches of Christ requested to terminate their lease of the Home and Community Care building in Thallon, effectively immediately. This report looks at Council's options with regard to its obligations under the original funding arrangement, under the current lease and potential for a new lease.

Background

The lease was signed on 13 December 2011 and due to expire on 30 September 2021 with 2 x 10 year options. The lease was never registered on the title. Section 22.11 of the Lease states at the end of the lease the building is gifted to the Council. Churches of Christ advise that the decision to terminate was made as all current services have ceased and they have no future plans for the use of the premises. The building (under the funding agreement) must be utilised for the Thallon Community for the provision of Centre Based Day Care, Home Nursing and other Home and Community Care Services (as relevant). Council has in the past also allowed community use provided it does not interfere with those services.

St George Medical Centre have expressed an interest in leasing the two offices to the rear of the building to provide medical consultation services for Thallon and surrounding area. This will initially include General Practitioner and receptionist and may expand to include Allied Health Services and a Community Nurse. This use is considered compatible with the use of the building.

The terms they have requested include:

- One day per fortnight (Mondays) exclusive use of the entire building;
- Ability to keep a lockable cupboard in the storeroom for the duration of the arrangement;
- Peppercorn rental to make the service viable;
- 1 year arrangement with an option to renew for a further 1 year

Fox Thomas have been engaged to prepare the necessary documentation.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Strong community organisations

Consultation (internal/external)

Churches of Christ

Mareea Lochel

St George Medical Centre

Fox and Thomas

Thallon Progress Association have expressed an interest in utilising the space to store historical records in a filing cabinet and this has been approved. Thallon Progress Association have also requested use of the common room if possible. Under this arrangement use of the common room will be available except for the on day per fortnight.

Legal Implications

Under Section 236 of the Local Government Regulations 2012 – Council may lease to a community organisation without tender or auction or where the interest in the land will not be rateable land.

The funding agreement requires that Council provide aged care services. Medical services to the community are considered to be compatible with this use.

St George Medical Centre wish to book the HACC Hall on 24 February 2020 and waive the hire fee until the formal arrangement can be finalised.

Risk Implications

Community Service - Inability to achieve Council's vision and mission to deliver community services and meet current and future needs.

Policy Implications

Not applicable.

Financial and Resource Implications

The original lease was a peppercorn rental arrangement. A peppercorn rental for any future arrangement will not have any impact on Council's budget.

Legal fees of around \$1,500 are likely to be incurred to prepare necessary documentation.

Options or Alternatives

1. Adopt the recommendation; or
2. Call for tenders to lease the HACC building in Thallon; or
3. Set a rental for the arrangement with the St George Medical Centre.

Attachments

Nil

Recommendation/s

That Council enter into a lease/licence arrangement with the St George Medical Centre to exclusively use the entire Thallon Home and Community Hall one day per fortnight (on a Monday) with the option to keep a lockable cupboard on the premises for the duration of the arrangement (being one year with an option to extend for a further year).

Michelle Clarke

Director Finance & Corporate Services

OFFICER REPORT

TO: Council

SUBJECT: Quarterly Performance Report - Quarter 2 - 2019/20

DATE: 10.02.20

AGENDA REF: FCS3

AUTHOR: Kimi Waterson - Administration Officer - Governance

Executive Summary

The Quarterly Performance Report for Quarter 2 – 2019/20 is presented to Council for adoption.

Background

The Chief Executive Officer must present a written assessment of the Local Governments progress towards implementing the annual operational plan of not more than three months. The progress report for Quarter 2 (1 October to 31 December 2019) is attached.

Each section provides an overview of performance in a graphical layout. Traffic lights give an indication of the performance for Quarter 2.

- Green lights generally have no commentary as they are on track.
- Amber lights indicate that the action of KPI requires monitoring.
- Red traffic light indicates that the target has not been met, work has not commenced or the KPI has not been achieved

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Governance</u>	Effective strategic planning and partnerships

Consultation (internal/external)

All directors have been given the opportunity to provide commentary on the progress the Milestones and Key Performance Indicators within the Operational Plan.

Legal Implications

The report complies with *Section 174(3) Local Government Regulation 2012*.

Risk Implications

Financial Impact - Inability to achieve financial sustainability and meet current and future needs of the community.

Policy Implications

Not applicable

Financial and Resource Implications

Not Applicable

Attachments

1. Quarter 2 - Organisation Performance Report - 2019-20 (separately enclosed) [⇒](#)

Recommendation/s

That Council resolves to adopt the Quarterly Performance Report for Quarter 2 of 2019/20, as attached, in accordance with, *Section 174(3) of the Local Government Regulations 2012*

Michelle Clarke

Director Finance & Corporate Services

OFFICER REPORT

TO: Council

SUBJECT: Monthly Financial Management Report January 2020

DATE: 10.02.20

AGENDA REF: FCS4

AUTHOR: Tracey Lee - Manager Finance Services

Sub-Heading

Monthly Financial Management Report January 2020

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Governance</u>	Financial management for long-term sustainability

Risk Implications

Financial Impact - Inability to achieve financial sustainability and meet current and future needs of the community.

Attachments

1. Monthly Finance Report January 2020.pdf [↓](#)

Recommendation/s

That the monthly Financial Management Report for the period ending 31 January 2020, as attached, be received and noted.

Michelle Clarke
Director Finance & Corporate Services

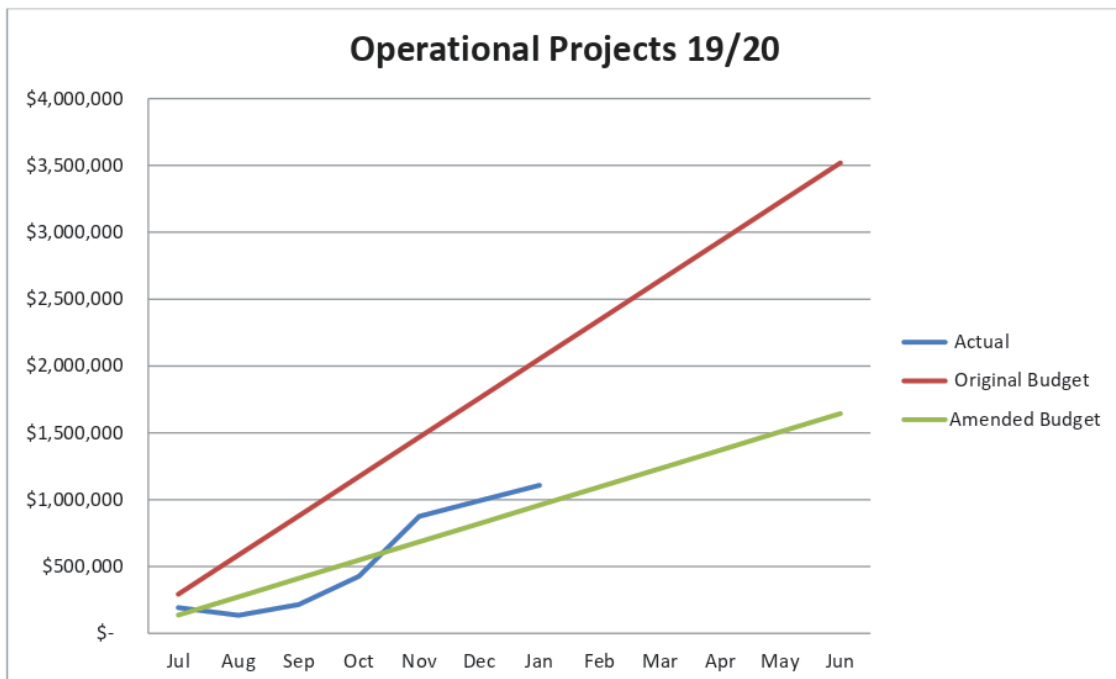
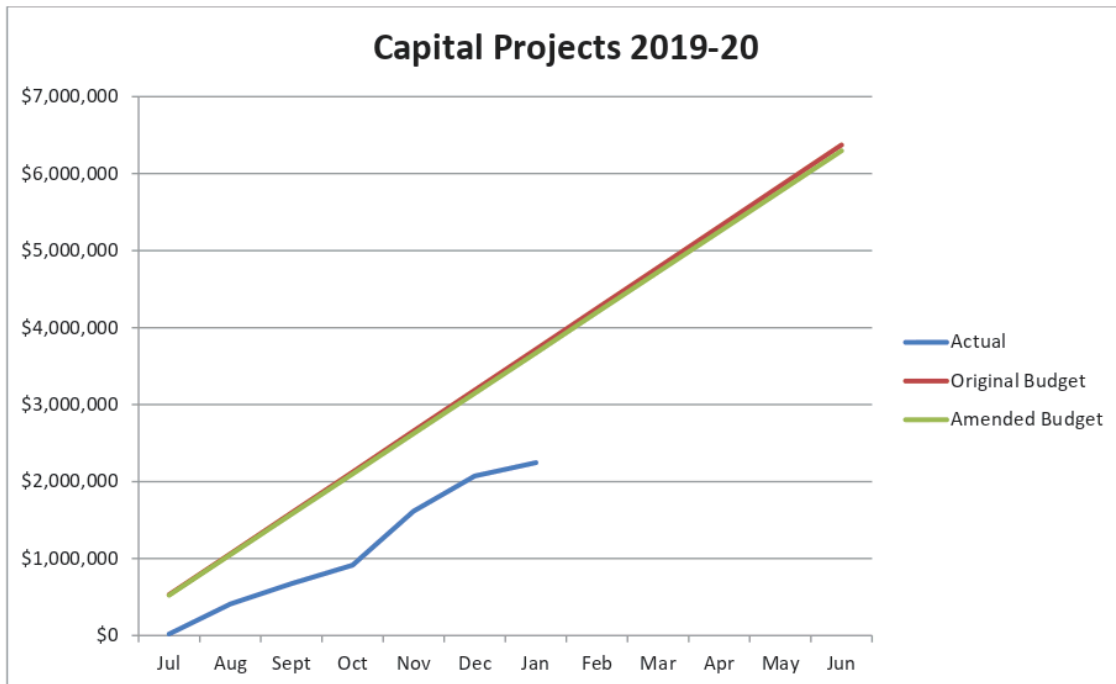
Financial Management Report

Month Ending 31 January 2020

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CAPITAL AND OPERATIONAL PROJECTS ACTUALS VS BUDGET
As at 31 January 2020



Refer to Capital and Operation Projects Report located in the Finance Information Reports Section for additional project information.

Balonne Shire Council
Statement of Comprehensive Income
For the period ended 31 January 2020
59% of Year Expired

	Note	2019/20 Actual	2019/20 Original Budget	2019/20 Amended Budget - 1st Quarter	%
Income					
Revenue					
Recurrent revenue					
Rates, levies and charges	1	5,290,423	10,640,140	10,640,140	50%
Fees and charges	2	171,202	208,860	208,860	82%
Rental income	3	121,013	213,000	213,000	57%
Interest received	4	336,530	673,250	673,250	50%
Sales revenue	5	3,686,577	4,762,000	4,762,000	77%
Other income	6	80,688	423,700	423,700	19%
Grants, subsidies, contributions and donations	7	5,827,097	7,397,677	12,020,576	48%
Total recurrent revenue		15,513,530	24,318,627	28,941,526	54%
Capital revenue					
Grants, subsidies, contributions and donations	8	1,107,396	2,838,160	4,577,610	24%
Total capital revenue		1,107,396	2,838,160	4,577,610	24%
Total revenue		16,620,926	27,156,787	33,519,136	50%
Capital income	13	7,160	0	0	
Total income		16,628,086	27,156,787	33,519,136	50%
Expenses					
Recurrent expenses					
Employee benefits	9	(3,783,944)	(6,957,806)	(8,985,256)	42%
Materials and services	10	(7,248,324)	(13,572,415)	(15,599,865)	46%
Finance costs	11	(103,496)	(153,045)	(153,045)	68%
Depreciation and amortisation	12	(4,274,472)	(7,417,364)	(7,417,364)	58%
Total recurrent expenses		(15,410,236)	(28,100,630)	(32,155,530)	48%
Capital Expenses		0	0	0	
Total expenses		(15,410,236)	(28,100,630)	(32,155,530)	48%
Total comprehensive income for the year		1,217,850	(943,843)	1,363,606	

Statement of Comprehensive Income

For the period ended 31 January 2020

General

A commentary with regards to the Statement of Comprehensive Income is provided for Council information. As a general rule, actuals should now be at 59% of the budget. Where there are significant variances from budget a brief explanation is provided.

1 Rates, levies and Charges

The first rates and charges levy with respect to 1 July 2019 to 31 December 2019 was issued on the 14th August. The full levy value was recognised as income in August, however as rates payments are made and discounts are applied this reduces the value reported on this line item. Next levy to be issued in 12 February 2020.

2 Fees and Charges

Ahead of budget by 23%. Increase in revenue due to the issuing of Infringement Fine Notices for illegal watering and unregistered dogs. As well as an increase in revenue from waste disposal fees as a result of the new waste contract. Budget adjustments as part of the February review should bring this more in line.

3 Rental Income

4 Interest Received

Behind budget by 9% as a result of decreasing interest rate percentage. A 2nd term deposit of \$5M was invested with Westpac at 1.73% for 3 months on 31 January 2020 which should result in an increase in interest revenue upon maturity. Further funds to be invested as revenue from the 2nd rates levy is received.

5 Sales Revenue

Ahead of budget by 18%, funding received in 2019/20 which partially relates to works completed in the 2018/19 financial year. In addition, Council has been successful in securing an increase to DTMR contract funding. Budget adjustments as part of the February review should bring this more in line.

6 Other Income

Behind budget by 40%. A contributing factor to this result is the budgeting of \$200,000 for transfer of CAP sales and \$110,000 for the WDEF admin charge. Budget adjustments as part of the February review should bring this more in line.

7 Recurrent Grants and Subsidies

Behind budget by 11% a result of milestone payment timing. Impacted by the advanced payment of the FAG's annual allocation. For further information relating to grants refer to Grant reports

included in the Monthly Finance Information Report. Budget adjustments as part of the February review should bring this more in line.

8 Capital Grants and Subsidies

Behind budget by 35%. As work is completed milestone claims can be submitted. W4Q funding for the St George BATHS project yet to be received now that project is complete and milestone report can be submitted.

9 Employee Benefits

Behind budget by 17%. Most likely due to some staff vacancies.

10 Materials and Services

Behind budget by 13%. Impact is spread across a number of functions of Council. It is expected to be a timing difference.

11 Finance Costs

Ahead of budget by 9%. Budget adjustments as part of the February review should bring this more in line.

12 Depreciation

On target. Assets have now been rolled in the business system and depreciation system generated.

Balonne Shire Council
Statement of Financial Position

As at 31 January 2020

	YTD Actuals	2019/20 Original Budget	Amended Budget - 1st Quarter
Current Assets			
Cash and cash equivalents	6,004,209	5,783,409	9,936,046
QTC Cash Fund	16,444,411	13,593,439	13,593,439
Investments	14,565,855	7,206,156	7,206,156
Rates Outstanding	250,976	230,730	230,730
Trade and other receivables	508,496	3,212,816	3,212,816
Inventories	303,160	215,581	215,581
Other financial assets	64,277	73,227	73,227
Total current assets	38,141,384	30,315,358	34,467,995
Non-current Assets			
Property, plant and equipment	293,335,546	261,067,662	295,160,820
Capital works in progress	7,513,410	688,838	7,754,765
Intangible asset	0	7,172,000	200,000
Total non-current assets	300,848,956	268,928,500	303,115,585
TOTAL ASSETS	338,990,340	299,243,858	337,583,580
Current Liabilities			
Trade and other payables	7,284	655,466	655,466
Borrowings	164,731	309,485	309,485
Provisions	1,695,915	1,687,011	1,687,011
Other	(35,896)	7,176	7,176
Total current liabilities	1,832,034	2,659,138	2,659,138
Non-current Liabilities			
Borrowings	5,540,774	9,225,301	9,225,301
Provisions	550,875	150,899	609,701
Total non-current liabilities	6,091,649	9,376,200	9,835,002
TOTAL LIABILITIES	7,923,683	12,035,338	12,494,140
NET COMMUNITY ASSETS	331,066,657	287,208,520	325,089,440
Community Equity			
Shire capital	79,638,810	79,739,111	73,661,593
Asset revaluation reserve	242,155,172	199,306,073	242,155,172
Other reserves	9,272,675	8,163,336	9,272,675
TOTAL COMMUNITY EQUITY	331,066,657	287,208,520	325,089,440

Statement of Financial Position

For the period ended 31 January 2020

General

A commentary with regards to the Statement of Financial Position is provided for Council information. Where there are significant variances from budget a brief explanation is provided.

ASSETS:

Cash and Cash Equivalents

Due to the receipt of advanced project funding, Council has surplus cash holdings. The finance department is currently implementing an investment strategy. Council invested \$5M in November with Westpac and a further \$5M was invested with Westpac on 31 January for 3 months at 1.73%.

Investments

Refer to comments under Cash and Cash Equivalents above.

Rates Outstanding

As at 31 January 2020 Council's outstanding rate percentage was 1.6% or \$99,037.94. For more information in relation to outstanding rate arrears refer to the Rates Status Report in the monthly finance information report.

Trade and Other Receivables

Council's Debtor balance makes up most of the Trade and Other Receivables total. As at 31 January 2020 Council's outstanding Debtor balance was \$345,748 of which only \$304,151.36 is outstanding less than 30 days.

Property, Plant and Equipment

Capital Works in Progress

The value of this line item will reduce as capital projects that have been completed are taken up as assets in the system.

LIABILITIES:

Trade and Other Payables

Borrowings

Council is in the finalised landholder agreements for the Wild Dog Exclusion Fencing special loan scheme round 1 which resulted in a staged draw down of \$3,175,432.98 in approved loan funds thereby increasing Council's overall borrowings. A budget adjustment as part of the February review to reduce anticipated WDEF Special Rates Loan Scheme borrowing from \$7M to \$3.175M should bring this more in line.

Provisions**Other**

This line item as at 31 January was affected by payroll costs for January that were not paid until February.

COMMUNITY EQUITY:**Other Reserves**

This item relates to funds held as both externally and internally restricted cash. It includes unspent grant monies as well as funds put aside by Council for future infrastructure asset replacement.

Balonne Shire Council
Statement of Cash Flows

period ending 31 January 2020

	YTD Actual	2019 - 2020 Original Budget
Cash flows from operating activities:		
Receipts from customers	10,405,265	8,841,540
Payments to suppliers and employees	(12,209,439)	(21,650,479)
	(1,804,174)	(12,808,939)
Interest received	336,530	673,250
Rental income	121,013	213,000
Non-capital grants and contributions	5,872,875	7,277,677
Borrowing costs	(97,603)	(136,035)
Net cash inflow (outflow) from operating activities	4,428,641	-4,781,047
Cash flows from investing activities:		
Payments for property, plant and equipment	(2,754,622)	(6,842,160)
Payments for intangible assets	0	0
Net movement on loans and advances	0	0
Proceeds from sale of property, plant and equipment	7,160	119,000
Grants, subsidies, contributions and donations	1,061,618	2,838,160
Net cash inflow (outflow) from investing activities	(1,685,844)	(3,885,000)
Cash flows from financing activities		
Proceeds from borrowings	3,177,990	0
Repayment of borrowings	(131,376)	6,881,720
Net cash inflow (outflow) from financing activities	3,046,614	6,881,720
Net increase (decrease) in cash held	5,789,411	(1,784,327)
Cash at beginning of reporting period	31,225,064	28,367,331
Cash at end of reporting period	37,014,475	26,583,004

Key Performance Indicators - Monthly Reporting

Ratio	Description	Formula	Target	Status	Nov-19	Comments
Operating Cash Ratio	Number of months operating expenditure covered by working cash held	$\frac{\text{Cash Held - Restricted Cash}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 1 month	✓	17.44	
Operating Performance Ratio	This ratio provides an indication of Council's cash flow capabilities	$\frac{\text{Net Cash from Operations} + \text{Interest Revenue and Expense}}{\text{Cash Operating Revenue} + \text{Interest Revenue}}$	Target greater than or equal to 20%	✓	43.45	
Operating Efficiency Ratio	This ratio provides an indication of Council's ability to fund its operations	$\frac{\text{Total Operating Income}}{\text{Total Operating Expenses}}$	Target greater than or equal to 1	✓	1.67	
Operating Surplus Ratio	An indicator of which the extent to which revenues raised cover operational expenses only or are available for capital funding purposes or other purposes	$\frac{\text{Net Result (excluding capital items)}}{\text{Total Operating Revenue (excluding capital items)}}$	Target between 0 - 10%	✓	0.01	
Asset Sustainability Ratio	An approximation of the extent to which the infrastructure assets managed are being replaced as these reach the end of their useful lives.	$\frac{\text{Capital Expenditure on the Replacement of Assets (renewals)}}{\text{Depreciation Expense}}$	Target greater than or equal to 90%	✗	23.09	
Net Financial Liabilities Ratio	An indicator of the extent to which the net financial liabilities can be serviced by its operating revenue	$\frac{\text{Total Liabilities - Current Assets}}{\text{Total Operating Revenue (excluding capital items)}}$	Target less than or equal to 60%	✓	-1.95	

OFFICER REPORT

TO: Council

SUBJECT: Budget Review - January 2020

DATE: 10.02.20

AGENDA REF: FCS5

AUTHOR: Tracey Lee - Manager Finance Services

Sub-Heading

Budget Review – January 2020

Background

Council aims to review its budget on a quarterly basis to ensure that known variances to original budget estimates are recorded to ensure that reporting and analysis of financial performance is relevant.

The January budget review has resulted in an overall decrease to the financial bottom line of \$691,860 thereby changing the \$1,363,606 surplus reported at the adoption of the October budget review to a \$671,746 surplus. The contributing factors to this change in result is an increase in both Employee Benefits and Materials and Services. The 2nd Quarter budget review focused on matching anticipated actuals with reflective budgets.

A full list of budget changes has been provided as part of the report attachments.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Governance</u>	Financial management for long-term sustainability

Consultation (internal/external)

Chief Executive Officer, Director Finance & Corporate Services, Director Infrastructure Services, and Director Environment & Regulatory Services.

Legal Implications

Section 170 (3) of the Local Government Regulations 2012 states council may by resolution amend the budget at any time before the end of the financial year.

Risk Implications

Financial Impact - Inability to achieve financial sustainability and meet current and future needs of the community.

Financial and Resource Implications

A budgeted surplus for 2019/2020 of \$671,746.

Attachments

1. 2019-2020 Budget Review Report - February 2020.pdf [↓](#)

Recommendation/s

That the 2nd Quarter Budget Review for 2019/2020 be adopted in accordance with Section 170 (3) of the Local Government Regulation 2012, as attached.

Michelle Clarke

Director Finance & Corporate Services

Budget Review

Proposal 20 February 2020

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2nd QUARTER PROPOSED BUDGET ADJUSTMENTS		
REVENUE		
140-1308	WDEF Special Rates Loan Scheme - Admin Fee	110,000
205-1351	Printing/Stationery/Misc	500
310-1302	Development Planning Fees/Charges	- 20,000
320-1304	Building Fees/Permits	- 11,000
450-1850	Plant Hire - Capital Works	- 320,000
501-1351	Community Events - Cash Sales	23,150
510-1710	Housing Rental Income	- 20,000
522-1305	Tennis Court Hire Fees	- 600
535-1305	Hall Hire Fees and Charges	- 2,000
605-1201	Other Animal Registrations Urban	500
605-1202	Impounding Fees Domestic Animals	- 1,500
605-1203-	Animal Registrations	- 1,000
605-1307	Infringement Notices/Fines/Legal Fees	13,500
605-1351	Miscellaneous Dog Charges	- 900
655-1203	Sale Impounded Stock/Impounding Fees	2,650
655-1308	Wild Dog Exclusion Fencing Funding	- 110,000
655-1351	Stock Routes & Agistment Fees	2,000
725-1356	RMPC Funding	400,000
5115-1120	Excess Water Charges - Gross Levy	- 25,000
5120-1351	Water Cap Sales	- 200,000
5420-1400	Water Inspections - Fines	21,000
5440-1350	Water Connection Fees	1,200
6430-1306	Disposal Fees - Waste	7,500
		- 130,000
OPERATIONAL GRANTS, SUBSIDIES AND DONATIONS		
205-1622	Paid Parental Leave Subsidy - Centrelink	4,000
340-1634	REDP Grant - Economic Development Officer	- 75,000
340-1635	MDB EDP - Business Mentoring	360,000
501-1626	Multicultural Development Officer Grant	- 50,000

501-1635	Events Strategy Grant	60,000
505-1610	Multicultural Development Officer Grant	50,000
515-1610	BOR - Digital Connectivity Project	- 500,000
655-1622	REDP Grant - Strategic Fencing	- 146,620
		- 297,620
CAPITAL GRANTS, SUBSIDIES AND DONATIONS		
401-1615	R2R Funding	570,725
		570,725
EXPENDITURE		
140-2407	Finance Costs WDEF Special Rates Loan Scheme	40,000
205-2110	FBT Expense - Corporate Services	25,010
205-2112	Parental Leave	10,000
205-2113	Attendance Bonus - All Staff	- 6,000
205-2215	Insurance - Workers Compensation	7,000
205-2216	Insurance - Public Risk	- 90,000
205-2217	Insurance - Other	- 3,000
205-2228	Subscriptions	3,000
310-2221	Legal Fees - Planning	- 10,000
310-2227	Planning Development Maintenance/Operations	- 10,000
320-2227	Building Development Maintenance/Operations	- 20,000
355-2227	VIC - Salaries and Wages	125,000
405-2101	Works Admin - Salaries and Wages	175,000
405-2106	Works Admin - Training	20,000
405-2111	FBT Expense - Infrastructure Services	25,000
405-2510	Concessional Rent - Infrastructure	16,000
410-2279	Flood Damage	13,255
450-2447	Floating Plant and Loose Tools	- 45,000
521-2106	Swimming Pool - Volunteers Training	4,500
522-2227	Tennis Courts - Maintenance/Operations	3,200
580-2227	CCTV Maintenance/Operations	7,000
605-2227	Domestic Animal Control Maintenance/Operations	12,000

725-2214	RMPC Projects	250,000
5420-2214	Water Inspections - Meter Readings	30,000
		581,965
OPERATIONAL PROJECTS		
205-444	Replacement PC's	6,000
205-441	Levee Bank Contingencies	90,000
310-448	Native Title/ILUA Development	- 2,000
310-449	Audit of Quarries Implementation	2,000
340-451	MDB EDP - Business Mentoring	360,000
350-2447	Events Strategy Grant	60,000
350-2447	Welcome to Mate Marketing Campaign	20,000
355-448	Enclosed Weatherproof Storage Room	7,000
635-2447	ERA Licence	30,000
		573,000
CAPITAL PROJECTS		
350-931	Shire Entry Signage	12,000
415-933	White Rock Nindigully Truckstop Area	- 17,500
415-938	C/O - REDP - St George CBD & River Foreshore Upgrade	- 142,000
430-935	Underground Power Upgrade at Bollon Depot Shed	- 10,000
450-901-1	Workshop Hoist	- 4,500
450-901-3	Toyota Prado (replace 1507)	18,000
450-901-5	Toyota Hilix 4WD S/Cab (replace 3015)	6,500
450-901-6	Holden Colorado S/Cab 4x4 (replace 3021)	6,500
450-901-7	Holden Colorado D/Cab 4x4 (replace 4014)	11,500
450-901-9	Isuzu FVZ1400 (Replaces Jetpatcher Truck 5005)	40,000
450-901-10	Dixon ZTR 30"	- 4,000
450-901-11	Dixon ZTR 30"	2,750
450-901-12	Dixon ZTR 42" Mulcher	1,250
450-901-13	Holden Colorado D/Cab 4x2 (replace 2506)	11,500
521-934	MDB EDP - Dirranbandi Hot Springs	- 775,000

530-934	St George River Foreshore Canoe Ramp Extension	- 6,350
530-940	C/O - Dirranbandi Sports Oval Amenities	17,200
530-938	St George River Foreshore Footpath Extension	- 12,500
	St George & Dirranbandi Water Main, Fitting and Service Replacement (W4Q3 19/21)	- 450,000
		- 1,294,650

Balonne Shire Council
Statement of Comprehensive Income

	2019/20	2019/20	2019/20	2019/20
	YTD Actuals	Original Budget	Amended Budget - 1st Quarter	Proposed Budget - 2nd Quarter
Income				
Revenue				
Recurrent revenue				
Rates, levies and charges	5,290,423	10,640,140	10,640,140	10,615,140
Fees and charges	171,202	208,860	208,860	220,710
Rental income	121,013	213,000	213,000	193,000
Interest received	336,530	673,250	673,250	673,250
Sales revenue	3,686,577	4,762,000	4,762,000	5,185,150
Other income	80,688	423,700	423,700	223,700
Grants, subsidies, contributions and donations	5,827,097	7,397,677	12,020,576	11,722,956
Total recurrent revenue	15,513,530	24,318,627	28,941,526	28,833,906
Capital revenue				
Grants, subsidies, contributions and donations	1,107,396	2,838,160	4,577,610	5,148,335
Total capital revenue	1,107,396	2,838,160	4,577,610	5,148,335
Total revenue	16,620,926	27,156,787	33,519,136	33,982,241
Capital income	7,160	0	0	0
Total income	16,628,086	27,156,787	33,519,136	33,982,241
Expenses				
Recurrent expenses				
Employee benefits	(3,783,944)	(6,957,806)	(8,985,256)	(9,589,266)
Materials and services	(7,248,324)	(13,572,415)	(15,599,865)	(16,110,820)
Finance costs	(103,496)	(153,045)	(153,045)	(193,045)
Depreciation and amortisation	(4,274,472)	(7,417,364)	(7,417,364)	(7,417,364)
Total recurrent expenses	(15,410,236)	(28,100,630)	(32,155,530)	(33,310,495)
Capital Expenses	0	0	0	0
Total expenses	(15,410,236)	(28,100,630)	(32,155,530)	(33,310,495)
Total comprehensive income for the year	1,217,850	(943,843)	1,363,606	671,746

Balonne Shire Council
Statement of Financial Position

	YTD Actual	2019/20 Original Budget	Amended Budget - 1st Quarter	Proposed Budget - 2nd Quarter
Current Assets				
Cash and cash equivalents	6,004,209	5,783,409	9,936,046	11,058,836
QTC Cash Fund	16,444,411	13,593,439	13,593,439	13,593,439
Investments	14,565,855	7,206,156	7,206,156	15,000,000
Rates Outstanding	250,976	230,730	230,730	230,730
Trade and other receivables	508,495	3,212,816	3,212,816	1,506,000
Inventories	303,160	215,581	215,581	215,581
Other financial assets	64,277	73,227	73,227	73,227
Total current assets	38,141,383	30,315,358	34,467,995	41,677,813
Non-current Assets				
Property, plant and equipment	293,335,547	261,067,662	295,160,820	293,989,924
Capital works in progress	7,513,410	688,838	7,754,765	7,631,011
Intangible asset	0	7,172,000	200,000	200,000
Total non-current assets	300,848,957	268,928,500	303,115,585	301,820,935
TOTAL ASSETS	338,990,340	299,243,858	337,583,580	343,498,748
Current Liabilities				
Trade and other payables	7,284	655,466	655,466	655,466
Borrowings	164,731	309,485	309,485	309,485
Provisions	1,695,915	1,687,011	1,687,011	1,687,011
Other	(35,896)	7,176	7,176	7,176
Total current liabilities	1,832,034	2,659,138	2,659,138	2,659,138
Non-current Liabilities				
Borrowings	5,540,774	9,225,301	9,225,301	5,600,000
Provisions	550,875	150,899	609,701	609,701
Total non-current liabilities	6,091,649	9,376,200	9,835,002	6,209,701
TOTAL LIABILITIES	7,923,683	12,035,338	12,494,140	8,868,839
NET COMMUNITY ASSETS	331,066,657	287,208,520	325,089,440	334,629,909
Community Equity				
Shire capital	79,638,808	79,739,111	73,661,593	83,202,062
Asset revaluation reserve	242,155,174	199,306,073	242,155,172	242,155,172
Other reserves	9,272,675	8,163,336	9,272,675	9,272,675
TOTAL COMMUNITY EQUITY	331,066,657	287,208,520	325,089,440	334,629,909

Balonne Shire Council
Statement of Cash Flows

		2019/2020 Original Budget	2019/2020 Proposed Budget - 2nd Quarter
Cash flows from operating activities:			
Receipts from customers	10,405,265	8,841,540	16,244,700
Payments to suppliers and employees	(12,209,439)	(21,650,479)	(23,359,470)
	(1,804,174)	(12,808,939)	(7,114,770)
Interest received	336,530	673,250	673,250
Rental income	121,013	213,000	193,000
Non-capital grants and contributions	5,872,875	7,277,677	11,722,956
Borrowing costs	(97,603)	(136,035)	(176,035)
Net cash inflow (outflow) from operating activities	4,428,641	-4,781,047	5,298,401
Cash flows from investing activities:			
Payments for property, plant and equipment	(2,754,622)	(6,842,160)	(6,296,512)
Payments for intangible assets	0	0	0
Net movement on loans and advances	0	0	0
Proceeds from sale of property, plant and equipment	7,160	119,000	253,000
Grants, subsidies, contributions and donations	1,061,618	2,838,160	5,148,335
Net cash inflow (outflow) from investing activities	(1,685,844)	(3,885,000)	(895,177)
Cash flows from financing activities			
Proceeds from borrowings	3,177,990	7,154,033	7,154,033
Repayment of borrowings	(131,376)	(272,313)	(272,313)
Net cash inflow (outflow) from financing activities	3,046,614	6,881,720	6,881,720
Net increase (decrease) in cash held	5,789,411	(1,784,327)	11,284,944
Cash at beginning of reporting period	31,225,064	28,367,331	28,367,331
Cash at end of reporting period	37,014,475	26,583,004	39,652,275

Capital Projects 2019/20													
		Asset Type (New, Upgrade, Renewal)	Total - Multi-Year Project Budget	2019/20 Original Budget	2019/20 1st Qtr Amended	2019/20 Proposed Budget				2020/21 Project Budget	2021/22 Project Budget	2022/23 Project Budget	Comments
				Budget	Budget	Budget	Funding	19/20 Expenditure	Restricted Cash				
170 - WIP Projects													
	0170-0453-0000	C/O - DCP - Thallon & St G Comm			\$ 11,228	\$ 11,228	\$ 11,228						
	0170-4933-0000	Drought Communities - WIP Projects	\$ -	\$ -	\$ 11,228	\$ 11,228	\$ 11,228	\$ -	\$ -	\$ -	\$ -	\$ -	
205 - GENERAL ADMINISTRATION													
	0205-0933-0000	Telephone System	R	\$ 35,000	\$ 35,000	\$ 35,000		\$ 35,000					
	0205-0934-0000	New ERP IT System	U	\$ 300,000	\$ 200,000	\$ 200,000		\$ 200,000		\$ 100,000			
	0205-0935-0000	VMware Hosts	R		\$ 23,000	\$ 23,000		\$ 23,000					
	0205-4933-0000	Corporate Services Capital Projects		\$ 300,000	\$ 258,000	\$ 258,000	\$ -	\$ 258,000	\$ -	\$ 100,000	\$ -	\$ -	
350 - TOURISM													
	0350-0931-0000	Shire Entry Signage (W403 19-21)	R	\$ 120,000	\$ 108,000	\$ 120,000	\$ 48,000	\$ 12,000	\$ 60,000	\$ -			
	0350-0447-0000	Recreational Vehicle Strategy (signage)	N		\$ 10,000	\$ 10,000		\$ 10,000					
	0350-4933-0000	Tourism Capital Projects		\$ 120,000	\$ 118,000	\$ 130,000	\$ 48,000	\$ 22,000	\$ 60,000	\$ -	\$ -	\$ -	
410 - INFRASTRUCTURE ROADS													
	0054-1036-0000	TIDS - Salmon Bypass Bitumen Reseal	R		\$ 240,000	\$ 240,000	\$ 240,000	\$ 120,000	\$ 120,000				
	0054-4002-0000	TIDS - Bolton-Dimranbandi Road Bitumen Reseal	R		\$ 340,000	\$ 340,000	\$ 340,000	\$ 170,000	\$ 170,000				
	0054-1064-0000	TIDS - St George-Noondoo Road Stabilisation (Bitumen reseal & maintenance works)	R		\$ 300,000	\$ 300,000	\$ 300,000	\$ 150,000	\$ 150,000				
		R2R - Road Projects to be Advised	R										
	0410-4933-0000	Dimranbandi River Portion Carpark	N		\$ 913,160	\$ 913,160	\$ 913,160						
	0410-4933-0000	Road Capital Projects		\$ -	\$ 1,853,160	\$ 1,853,160	\$ 1,853,160	\$ 1,353,160	\$ 500,000	\$ -	\$ -	\$ -	\$ -
415 - INFRASTRUCTURE STREETS													
	0415-0933-0000	White Rock Nindigully Truckstop Area	U		\$ 30,000	\$ 30,000	\$ 12,500		\$ 12,500				
	0415-0934-0000	Footpath and Kerb Repairs	R		\$ 80,000	\$ 80,000	\$ 80,000		\$ 80,000				
	0415-0938-0000	C/O - REDP - St George CBD & River Foreshore Upgrade	U	\$ 425,000	\$ 142,000	\$ 142,000	\$ -						
	0415-0936-0000	Dimranbandi Footpath (Kitty Street, 324 metres)	R		\$ 80,000	\$ 80,000	\$ 80,000		\$ 80,000				
	0415-4933-0000	Total Street Capital Projects		\$ 425,000	\$ 332,000	\$ 332,000	\$ 172,500	\$ -	\$ 172,500	\$ -	\$ -	\$ -	\$ -
425 - DIRRANBANDI STORMWATER IMPROVEMENT													
	0425-0933-0000	C/O - Dirranband Stormwater Improvements	R		\$ 20,000	\$ 20,000		\$ 20,000					
	0425-4933-0000	Total Dirranband Stormwater Capital Projects		\$ -	\$ 20,000	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -
430 - INFRASTRUCTURE WORKS DEPOT													
	0430-0933-0000	New Roof over Dimranbandi Depot Office	R		\$ 15,000	\$ 15,000	\$ 15,000		\$ 15,000				
	0430-0934-0000	Water and Sewer Shed Concrete Apron	U		\$ 50,000	\$ 50,000	\$ 50,000		\$ 50,000				
	0430-0936-0000	Underground Power Upgrade at Bolton Depot Shed	U		\$ 10,000	\$ 10,000	\$ -		\$ -				
	0430-0937-0000	Dimranbandi Depot Back Fence Replacement	R										
	0430-4933-0000	Total Works Depot Capital Projects		\$ -	\$ 90,000	\$ 90,000	\$ 80,000	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -
440 - AERODROMES													
	0440-0936-0000	BOR4 - St George General Aviation Project (\$1M over 3 years)	N	\$ 1,065,000	\$ 765,000	\$ 765,000	\$ 765,000	\$ 200,000	\$ 65,000	\$ 500,000	\$ 300,000		
	0440-4933-0000	Aerodromes Capital Projects		\$ 1,065,000	\$ 765,000	\$ 765,000	\$ 765,000	\$ 200,000	\$ 65,000	\$ 500,000	\$ 300,000	\$ -	\$ -
450 - PLANT & EQUIPMENT													
	0450-0901-0001	Workshop Hoist	R		\$ 20,000	\$ 20,000	\$ 15,500		\$ 15,500				
	0450-0901-0002	Workshop Oil Hose Reel Gantry & Drum Storage Spill Container	R										
				\$ 8,500	\$ 8,500	\$ 8,500		\$ 8,500					
	0450-0901-0003	Toyota Prado (Replace 1507)	R		\$ 40,000	\$ 40,000	\$ 58,000		\$ 58,000				Prior council meeting resolution
	0450-0901-0004	C/O - Water & Sewerage Truck Replacement	R		\$ 40,000	\$ -	\$ -			\$ 110,000			
	0450-0901-0005	Toyota Hilux 4WD S/Cab (Replace 3015)	R		\$ 40,000	\$ 40,000	\$ 46,500		\$ 46,500				Prior council meeting resolution
	0450-0901-0006	Holden Colorado S/Cab 4wd (Replace 3021)	R		\$ 40,000	\$ 40,000	\$ 46,500		\$ 46,500				Prior council meeting resolution
	0450-0901-0007	Holden Colorado D/Cab 4wd (Replace 4014)	R		\$ 40,000	\$ 40,000	\$ 51,500		\$ 51,500				
	0450-0901-0008	Ibuzu FR600 Truck (Replace RMP/C Truck 5004)	R		\$ 130,000	\$ 130,000	\$ 130,000		\$ 130,000				
	0450-0901-0009	Ibuzu FVZ1400 (Replaces Jetpatcher Truck 5005)	R		\$ 300,000	\$ 300,000	\$ 340,000		\$ 300,000				Potentially can be moved to 20/21 budget
	0450-0901-0010	Dixon ZTR 30"	R		\$ 4,000	\$ 4,000	\$ -		\$ -				
	0450-0901-0011	Dixon ZTR 30"	R		\$ 4,000	\$ 4,000	\$ 6,750		\$ 6,750				Replace with Husk R316T
	0450-0901-0012	Dixon ZTR 42" Mulcher	R		\$ 5,000	\$ 5,000	\$ 6,250		\$ 6,250				Replace with Husk R316T
	0450-0901-0013	Holden Colorado D/Cab 4wd (Replace 2506)	R		\$ -	\$ 40,000	\$ 51,500		\$ 51,500				Prior council meeting resolution
	0450-0901-0014	QDRF Disaster Recovery Generators	R		\$ -	\$ 40,000	\$ 40,000	\$ 40,000	\$ -				
	0450-4901-0000	Total Plant & Equipment Capital Projects		\$ -	\$ 671,500	\$ 711,500	\$ 801,000	\$ 40,000	\$ 721,000	\$ -	\$ 110,000	\$ -	\$ -
510 - HOUSING													

Capital Projects 2019/20														
			Asset Type (New, Upgrade, Renewal)	Total - Multi-Year Project Budget	2019/20 Original Budget	2019/20 1st Qtr Amended	2019/20 Proposed Budget				2020/21 Project Budget	2021/22 Project Budget	2022/23 Project Budget	Comments
					Budget	Budget	Budget	Funding	19/20 Expenditure	Restricted Cash				
	0510-4933-0000	19 Alfred St Staff Residence - Kitchen Replacement	U		\$ 30,000	\$ 30,000	\$ 30,000		\$ 30,000					
	0510-4933-0000	Total Housing Capital Projects		\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	
521 - SWIMMING POOL														
	0521-0933-0000	C/O W4Q - Thermal Springs	N	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 300,000		\$ 450,000				
	0521-0934-0000	MDR EDP - Dirranbandi Hot Springs	N		\$ -	\$ 775,000	\$ -	\$ -						
	0521-4933-0000	Total Swimming Pool Capital Projects		\$ 750,000	\$ 750,000	\$ 1,525,000	\$ 750,000	\$ 300,000	\$ -	\$ 450,000	\$ -	\$ -	\$ -	Project and budgets duplicated below
	0521-0449-0001	MDR-Hot Baths-Project Management				\$ 87,500	\$ 87,500	\$ 87,500						
	0521-0449-0002	MDR-Hot Baths-Preliminaries				\$ 40,000	\$ 40,000	\$ 40,000						
	0521-0449-0003	MDR-Hot Baths-Earth Works/Foot				\$ 47,500	\$ 47,500	\$ 47,500						
	0521-0449-0004	MDR-Hot Baths-Equipment				\$ 350,000	\$ 350,000	\$ 350,000		0				
	0521-0449-0005	MDR-Hot Baths-Pipework				\$ 250,000	\$ 250,000	\$ 250,000						
	0521-0449-0006	MDR-Hot Baths-Completions				\$ -	\$ -	\$ -			\$ 100,000			
	0521-2448-0000	Dirran Thermal Hot Baths Capital Projects			\$ -	\$ 775,000	\$ 775,000	\$ 775,000	\$ -	\$ -	\$ 100,000	\$ -	\$ -	
	0530-4933-0000	Total Swimming Pool Capital Projects		\$ 750,000	\$ 750,000	\$ 2,300,000	\$ 1,525,000	\$ 1,075,000	\$ -	\$ 450,000	\$ 100,000	\$ -	\$ -	
530 - INFRASTRUCTURE PARKS & GARDENS														
	0530-0931-0000	Walter Austin Park Sprinkler System	N		\$ 10,000	\$ 10,000	\$ 10,000		\$ 10,000					
	0530-0934-0000	St George River Foreshore Canoe Ramp Extension	U		\$ 15,000	\$ 15,000	\$ 8,650		\$ 8,650					
	0530-0442-0000	Rowden Park												
	0530-0940-0000	C/O - Dirranbandi Sports Oval Amenities	N				\$ 17,200		\$ 17,200					
	0530-0936-0000	Thallon Irrigation Dripper Line Replacement	R	\$ 8,500	\$ 8,500	\$ 8,500			\$ 8,500					
	0530-0932-0000	St George Christmas Lights	N	\$ 35,000	\$ 35,000	\$ 35,000			\$ 35,000					
	0530-0936-0000	Dirranbandi Civic Centre Park Playground Fence	N	\$ 10,000	\$ 10,000	\$ 10,000			\$ 10,000					
	0530-0933-0000	Rowden Park - Reinstatement of Playground				\$ 17,273	\$ 17,273		\$ -	17273				
	0530-0938-0000	St George River Foreshore Footpath Extension (Rotary Park to flood signage)	N		\$ 70,000	\$ 70,000	\$ 57,500		\$ 57,500					
	0530-0937-0000	Rotary Park Playground Softfall and Artificial Turf	U		\$ 60,000	\$ 60,000	\$ 60,000		\$ 60,000					
	0530-4933-0000	Total Parks & Gardens Capital Projects		\$ -	\$ 208,500	\$ 225,773	\$ 224,123	\$ -	\$ 206,850	\$ 17,273	\$ -	\$ -	\$ -	
555 - SHOWGROUNDS														
	0555-0933-0000	Balonne Shire Showgrounds Maintenance (W4Q3 19-21)	N	\$ 50,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 20,000	\$ -	\$ 25,000	\$ 5,000			
	0555-0934-0000	Decking around Bolton Showground Campdraft Office	U		\$ 12,000	\$ 12,000	\$ 12,000		\$ 12,000					
	0560-4933-0000	Showgrounds Capital Projects		\$ 50,000	\$ 57,000	\$ 57,000	\$ 57,000	\$ 20,000	\$ 12,000	\$ 25,000	\$ 5,000	\$ -	\$ -	
	0555-0449-0001	MDR EDP-Dirran SG Project Management				\$ 7,000	\$ 7,000	\$ 7,000						
	0555-0449-0002	MDR EDP-Dirran SG Water Tank				\$ 3,000	\$ 3,000	\$ 3,000						
	0555-0449-0003	MDR EDP-Dirran SG Pipe Work				\$ 30,000	\$ 30,000	\$ 30,000						
	0555-0449-0004	MDR EDP-Dirran SG Equipment				\$ 26,000	\$ 26,000	\$ 26,000						
	0555-0449-0005	MDR EDP-Dirran SG Electrical				\$ 4,000	\$ 4,000	\$ 4,000						
	0655-4933-0000	Dirran Showgrounds Irrigation Upgrade		\$ -	\$ 70,000	\$ 70,000	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	0655-4933-0000	Total Showgrounds Capital Projects		\$ 50,000	\$ 57,000	\$ 127,000	\$ 127,000	\$ 90,000	\$ 12,000	\$ 25,000	\$ 5,000			
580 - SAFER COMMUNITIES														
	0580-0931-0000	BOR - 2 CCTV Phase 2	N		\$ 53,500	\$ 53,500	\$ 53,500	\$ 53,500						
	0580-4933-0000	Total Safer Communities Capital Projects		\$ -	\$ 53,500	\$ 53,500	\$ 53,500	\$ 53,500	\$ -	\$ -	\$ -	\$ -	\$ -	
615 - CEMETERIES														
	0615-0933-0000	2 x St George Lawn Cemetery Beams and Headstones	N		\$ 40,000	\$ 40,000	\$ 40,000		\$ 40,000					
	0615-0934-0000	Thallon Cemetery Remembrance Area	N		\$ 15,000	\$ 15,000	\$ 15,000		\$ 15,000					
	0615-4933-0000	Total Cemetery Capital Projects		\$ -	\$ 55,000	\$ 55,000	\$ 55,000	\$ -	\$ 55,000	\$ -	\$ -	\$ -	\$ -	
655 - RURAL LANDS														
	0655-0933-0000	Capital Works - FW61159 - W2521 Mulga View - Night Yard	R		\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000						
	0655-0934-0000	Capital Works - FW4839 - W2844 Clonard - Replace Night Yard	R		\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000						
	0655-0936-0000	Capital Works - FW64655 - W2730 Clearwater - Dam De-silting & Night Yard	R											
	0655-0936-0000	Capital Works - FW44703 - W2642 Bendle - Water Point Upgrade	U		\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000						
	0655-0937-0000	Capital Works - FW60815 - Burgumah - Water Point & Facilities Upgrade	U		\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000						
	0655-4933-0000	Total Rural Lands Capital Projects		\$ -	\$ 113,500	\$ 113,500	\$ 113,500	\$ 113,500	\$ -	\$ -	\$ -	\$ -	\$ -	
4410 - SEWERAGE														
	4410-0933-0000	C/O - St George STP - Screw Screen with 3.5mm Gauge	R			\$ -	\$ -							
	4410-0934-0000	C/O - St George - Service & Repair STP Primary SED Tank	U			\$ 20,000	\$ 20,000		\$ 20,000					
	4410-0936-0000	C/O - St George STP - Replace Existing Downstream Manhole	R			\$ 10,000	\$ 10,000		\$ 10,000					
	4410-0936-0000	Dirranbandi Rising Sewerage Main Replacement (W4Q3 19-21)	R	\$ 530,000	\$ 477,000	\$ 477,000	\$ 477,000	\$ 212,000		\$ 265,000	\$ 53,000			

Capital Projects 2019/20														
			Asset Type (New, Upgrade, Renewal)	Total - Multi-Year Project Budget	2019/20 Original Budget	2019/20 1st Qtr Amended	2019/20 Proposed Budget				2020/21 Project Budget	2021/22 Project Budget	2022/23 Project Budget	Comments
					Budget	Budget	Budget	Funding	19/20 Expenditure	Restricted Cash				
	4410-4933-0000	Total Sewerage Capital Projects		\$ 530,000	\$ 477,000	\$ 507,000	\$ 507,000	\$ 212,000	\$ 30,000	\$ 265,000	\$ 53,000	\$ -	\$ -	
5410 - INFRASTRUCTURE URBAN WATER SUPPLY														
	5410-0933-0000	Burke Street - Dinnabandi Water Main Replacement	R		\$ 30,000	\$ 30,000	\$ 30,000	\$ 12,000		\$ 18,000				
	5410-0934-0000	Charles Street - Dinnabandi Water Main Replacement	R		\$ 30,000	\$ 30,000	\$ 30,000	\$ 12,000		\$ 18,000				
	5410-0936-0000	Cowliidi Street - Dinnabandi Water Main Replacement	R		\$ 80,000	\$ 80,000	\$ 80,000	\$ 40,000		\$ 40,000				
	5410-0937-0000	Horace Street - Dinnabandi Water Main Replacement	R		\$ 30,000	\$ 30,000	\$ 30,000	\$ 12,000		\$ 18,000				
	5410-0938-0000	Perkins Street - Dinnabandi Water Main Replacement	R		\$ 50,000	\$ 50,000	\$ 50,000	\$ 25,000		\$ 25,000				
		St George & Dinnabandi Water Main, Fitting and Service Replacement (W4Q3 19/21)		\$ 500,000	\$ 450,000	\$ 450,000	\$ -	\$ -		\$ -	\$ -			Project and budgets duplicated
	5410-0940-0000	St Georges Terrace - St George Bore Water Main Replacement	R		\$ 80,000	\$ 80,000	\$ 80,000	\$ 42,000		\$ 38,000				
	5410-0941-0000	St Georges Terrace - St George River Water Main Replacement	R		\$ 120,000	\$ 100,000	\$ 100,000	\$ 40,000	\$ -	\$ 60,000				
	5410-0942-0000	Scott Street - St George River Water Main Replacement	R		\$ 50,000	\$ 50,000	\$ 50,000	\$ 20,000	\$ 3,000	\$ 27,000				
	5410-0943-0000	River Water Fitting Replacement	R		\$ 50,000	\$ 50,000	\$ 50,000		\$ 50,000					
	5410-0944-0000	Dinnabandi Showground Watering System Upgrade	U											
					\$ 40,000	\$ 40,000	\$ 40,000	\$ 30,000	\$ 10,000					
	5410-0951-0000	C/O - Dinnabandi WTP - New Access Ladders	N			\$ 15,000	\$ 15,000		\$ 15,000					
	5410-0952-0000	C/O - LG&SP - Dinnabandi WTP Upgrade	U											
					\$ -	\$ 550,000	\$ 550,000	\$ 520,000	\$ -					
	5410-4933-0000	Total Water Supply Capital Projects		\$ 500,000	\$ 1,010,000	\$ 1,555,000	\$ 1,105,000	\$ 753,000	\$ 78,000	\$ 244,000	\$ -	\$ -	\$ -	
	TOTAL CAPITAL WORKS			\$ 3,740,000	\$ 6,842,160	\$ 9,125,661	\$ 7,831,011	\$ 3,039,660	\$ 2,081,000	\$ 1,544,000	\$ 668,000	\$ -	\$ -	

Operational Projects 2019/20														
			2019/20 Original	2019/20 1st Qtr Amended	2019/20 Proposed Budget				2020-21 Budget	2021-22 Budget	Project Details			Comments
			Budget	Budget	Budget	Funding	19/20 Expenditure	Restricted Cash			% Complete	Date Commenced	Date Finished	
205 - GENERAL ADMINISTRATION														
	0205-0446-0001	Pull-up Banners x 2	\$1,500	\$1,500	\$1,500		\$1,500				0%			
	0205-0446-0002	Branded Tear Drop Flags x 2	\$1,500	\$1,500	\$1,500		\$1,500				100%		30/11/2019	
	0205-0446-0003	Branded Zin1 Compendiums & Pad Sleeve x 100	\$2,000	\$2,000	\$2,000		\$2,000				0%			
		Communications	\$5,000	\$5,000	\$5,000	\$0	\$5,000	\$0	\$0	\$0				
	0205-0447-0016	Microsoft Office	\$23,437	\$23,437	\$23,437		\$23,437				50%	1/10/2019		
	0205-0447-0001	Councillor Mobile Phones	\$9,303	\$9,303	\$9,303		\$9,303				0%			
	0205-0447-0002	Councillor Laptops/Tablets	\$24,282	\$24,282	\$24,282		\$24,282				0%			
	0205-0447-0003	Replacement CEO & Director Laptops	\$12,000	\$12,000	\$12,000		\$12,000				50%	1/11/2019		
	0205-0444-0000	Replacement PC	\$12,000	\$12,000	\$12,000		\$12,000				90%	1/07/2019		
	0205-0447-0004	Rack Mount Server/UPS	\$2,300	\$2,300	\$2,300		\$2,300				100%			
	0205-0447-0005	VIC Wireless Connection	\$1,700	\$1,700	\$1,700		\$1,700				100%			
	0205-0447-0006	Replacement Servers	\$2,500	\$4,500	\$4,500		\$4,500				100%			
	0205-0447-0007	Projector Disaster Training Room	\$2,000	\$2,000	\$2,000		\$2,000				95%		6/12/2019	
	0205-0447-0008	New Switches	\$4,000	\$4,000	\$4,000		\$4,000				0%			
	0205-0447-0009	Rack at Depot	\$2,800	\$2,800	\$2,800		\$2,800				0%			
	0205-0447-0010	Lift Phone	\$3,350	\$3,350	\$3,350		\$3,350				10%			
	0205-0447-0011	Depot PCs	\$4,000	\$4,000	\$4,000		\$4,000				100%			
	0205-0447-0012	Replacement Mobile Phones	\$9,000	\$9,000	\$9,000		\$9,000				25%			
	0205-0447-0013	Replacement Printer St George Library	\$2,738	\$2,738	\$2,738		\$2,738				100%		1/09/2019	
	0205-0449-0000	ICT Strategy Review	\$8,000	\$8,000	\$8,000		\$8,000				0%			
	0205-0447-0014	Vitalbrae & Weed Survey and Onground Reporting - 2 x iPads	\$3,000	\$3,000	\$3,000		\$3,000				100%			
	0205-0447-0015	Rural Lands & Compliance Printer / Scanner / Copier	\$3,000	\$3,000	\$3,000		\$3,000				100%		1/10/2019	
	0205-0445-0000	Asset Labels - Floating Plant & Loose Tools	\$8,000	\$8,000	\$8,000		\$8,000				0%			
	0205-0441-0000	Levee Bank Contingencies	\$120,000	\$120,000	\$120,000		\$210,000				70%			Additional \$90K required to finalise
	0205-0448-0000	Asset Valuations	\$8,000	\$8,000	\$8,000		\$8,000				15%			
	0205-2447-0000	Corporate Services Operational Projects	\$270,410	\$272,410	\$368,410	\$0	\$362,410	\$0	\$0	\$0				
310- PLANNING														
	0310-0445-0000	Planning Scheme introduction and education	\$8,000	\$8,000	\$8,000		\$8,000							
	0310-0448-0000	Native Title/LUA Development - legal and support	\$12,000	\$12,000	\$10,000		\$12,000							
	0310-0449-0000	Audit of Quarries Implementation - legal requirement	\$10,000	\$10,000	\$10,000		\$10,000							
	0310-2447-0000	Planning Operational Projects	\$30,000	\$30,000	\$30,000	\$0	\$30,000	\$0	\$0	\$0				
320- BUILDING														
	0320-0445-0000	Building Educational Resources	\$2,000	\$2,000	\$2,000		\$2,000							
	0320-2447-0000	Building Operational Projects	\$2,000	\$2,000	\$2,000	\$0	\$2,000	\$0	\$0	\$0				
340 - ECONOMIC DEVELOPMENT														
	0340-0446-0000	Subscriptions and Memberships	\$22,000	\$22,000	\$22,000		\$22,000							
	0340-0448-0000	Bettering Balonne	\$5,000	\$5,000	\$5,000	\$5,000								
	0340-0451-0000	MDR EDP - Business Mentoring	\$0	\$0	\$360,000	\$360,000			\$139,100					
	0340-2447-0000	Economic Development Operational Projects	\$27,000	\$27,000	\$387,000	\$365,000	\$22,000	\$0	\$139,100	\$0				
350 - TOURISM														
	0350-0444-0000	Tourism Marketing	\$25,500	\$25,500	\$25,500		\$25,500							
	0350-0448-0000	Shire Tourism Brochure	\$22,500	\$22,500	\$22,500		\$22,500							
	0350-0446-0000	Shire Town Maps & Publications	\$5,000	\$5,000	\$5,000		\$5,000							
	0350-0443-0000	Tourism and Events Donations/Assistance	\$50,000	\$50,000	\$50,000		\$50,000							
	0350-0449-0000	Tourism & Events Strategy	\$25,000	\$25,000	\$85,000	\$85,000			\$30,000					
	0350-2447-0000	Welcome to Murr Marketing Campaign	\$128,000	\$128,000	\$208,000	\$85,000	\$123,000	\$0	\$30,000	\$0				
355 - VISITOR INFORMATION CENTRE														
	0355-0448-0000	VIC Volunteer Expenses	\$4,000	\$4,000	\$4,000		\$4,000							
	0355-0447-0000	Enclosed Weatherproof Storage Room	\$4,000	\$4,000	\$11,000		\$11,000							
	0355-2447-0000	VIC Operational Projects	\$8,000	\$8,000	\$15,000	\$0	\$15,000	\$0	\$0	\$0				
410 - ROADS														
	0410-0447-0000	Traffic Counters	\$30,000	\$30,000	\$30,000		\$30,000				100%	15/09/2019	17/12/2019	
	0410-0448-0000	Gravel Pit Safety Management Systems and Training	\$30,000	\$30,000	\$30,000		\$30,000				0%			
	0410-2447-0000	Roads Operational Projects	\$60,000	\$60,000	\$60,000	\$0	\$60,000	\$0	\$0	\$0				
450 - PLANT														
	0450-0446-0000	Floating Plant & Loose Tools	\$30,000	\$30,000	\$30,000		\$30,000				10.00%			
	0450-0447-0000	Fleet GPS	\$50,000	\$50,000	\$50,000		\$50,000				90%	15/08/2019		
	0450-0448-0000	Fleet Servicing Software	\$15,000	\$15,000	\$15,000		\$15,000				100%	1/07/2019	31/07/2019	

Operational Projects 2019/20													
		2019/20 Original	2019/20 1st Qtr Amended	2019/20 Proposed Budget				2020-21 Budget	2021-22 Budget	Project Details			Comments
		Budget	Budget	Budget	Funding	19/20 Expenditure	Restricted Cash			% Complete	Date Commenced	Date Finished	
	0450-2447-0000	Total Plant Operational Projects (Floating Plant & Loose Tools)	\$95,000	\$95,000	\$95,000	\$0	\$95,000	\$0	\$0	\$0			
501 - COMMUNITY DEVELOPMENT													
	0501-0444-0000	Community Safety Group	\$3,000	\$3,000	\$3,000		\$3,000						
	0501-0447-0000	Community Events Programs	\$15,000	\$15,000	\$15,000		\$15,000						
	0501-0446-0000	Balonne Community Calendar	\$7,500	\$7,500	\$7,500		\$7,500						
	0501-0463-0000	Empowering our Communities (2 On Farm events, 1 drought wellbeing support events & 2 Drought support events)	\$23,750	\$42,900	\$42,900	\$23,750		\$19,150					
	0501-0443-0000	Balonne Young Leaders Bursary	\$7,000	\$7,000	\$7,000	\$7,000							
	0501-0445-0000	Digital Connectivity Project (Grant)	\$1,000,000	\$1,000,000	\$1,000,000	\$500,000		\$500,000		10%	1/11/2019		
	0501-0452-0000	Balonne in Step	\$150,000	\$150,000	\$150,000	\$147,900		\$2,100					
	0501-2447-0000	Community Development Operational Projects	\$1,206,250	\$1,225,400	\$1,225,400	\$678,650	\$25,500	\$521,250	\$0	\$0			
	0501-0449-0001	MOBEP-Diran Imgr Sch-Project		\$30,000	\$30,000	\$30,000	\$0		\$20,000				
	0501-0449-0002	MOBEP-Diran Imgr Sch-Mark&Equip		\$200,000	\$200,000	\$200,000	\$0		\$60,000	\$20,000			
	0501-2448-0000	MOB EP-Diran Business Imgr Scheme	\$0	\$230,000	\$230,000	\$230,000	\$0	\$0	\$40,000	\$20,000			
		Total Community Development Operation Projects	\$1,206,250	\$1,455,400	\$1,455,400	\$908,650	\$25,500	\$521,250	\$80,000	\$20,000			
505 - LIBRARIES													
	0505-0449-0000	PopUp Art Gallery	\$2,000	\$2,000	\$2,000		\$2,000						
	0505-0445-0000	Digital Literacy	\$10,000	\$10,000	\$10,000		\$10,000						
	0505-0446-0000	General Library Programs	\$10,000	\$10,000	\$10,000		\$10,000						
	0505-0450-0000	Deadly Digital	\$10,000	\$10,000	\$10,000			\$10,000					
	0505-0444-0000	First 5 Forever	\$5,655	\$5,655	\$5,655	\$5,655							
	0505-2447-0000	Library Operational Projects	\$37,655	\$37,655	\$37,655	\$5,655	\$22,000	\$10,000	\$0	\$0			
	0505-0451-0001	MCB Diran RTC Installation Work	\$1,000	\$1,000	\$1,000	\$1,000							
	0505-0451-0002	MCB Diran RTC Tech Training	\$6,000	\$6,000	\$6,000								
	0505-0451-0003	MCB Diran Hardware Software	\$58,700	\$58,700	\$58,700								
	0505-0451-0004	MCB Diran Project Management	\$9,300	\$9,300	\$9,300								
	0505-2451-0000	Diran RTC E-Tech Upgrade	\$0	\$75,000	\$75,000	\$75,000	\$0	\$0	\$7,500	\$0			
		Total Library Operation Projects	\$37,655	\$112,655	\$112,655	\$80,655	\$22,000	\$10,000	\$0	\$0			
510 - HOUSING													
	0510-0447-0000	Asset Management Software and Pickup	\$40,000	\$40,000	\$40,000		\$40,000			0%	10/7/2019		
	0505-2451-0000	Diran RTC E-Tech Upgrade	\$40,000	\$40,000	\$40,000	\$0	\$40,000	\$0	\$0				
515 - PUBLIC COMMUNITIES FACILITIES													
	0515-0449-0001	MOBEP-DigCan-Project Management		\$50,000	\$50,000	\$50,000							
	0515-0449-0002	MOBEP-DigCan-Pop Towers		\$870,000	\$870,000	\$870,000							
	0515-0449-0003	MOBEP-DigCan-Telco Contributions							\$80,000				
	0515-2449-0000	Total Public Communities Facilities	\$0	\$920,000	\$920,000	\$920,000	\$0	\$0	\$80,000	\$0			
520- SPORT & RECREATION													
	0520-0447-0000	Diranband Multi-Purpose Sporting Complex Meeting Room and Kitchen Air-Conditioning	\$9,000	\$9,000	\$9,000		\$9,000			100%	12/09/2019	22/10/2019	
	0520-2447-0000	Sport & Recreation Operational Projects	\$9,000	\$9,000	\$9,000	\$0	\$9,000	\$0	\$0				
530 - INFRASTRUCTURE PARKS & GARDENS													
	0530-0441-0001	Tree Planting in Arthur Street (St George)	\$15,000	\$15,000	\$15,000		\$15,000			35%	4/09/2019		
	0530-0441-0002	Tree Maintenance of Shire Street Trees	\$40,000	\$40,000	\$40,000		\$40,000			90%	4/09/2019		
	0530-0445-0000	Thallon Street Tree Replacement	\$4,000	\$4,000	\$4,000		\$4,000			35%	30/09/2019		
	0530-0442-0001	Rowden Park Change Room Exhaust Fans	\$4,000	\$4,000	\$4,000		\$4,000			25%	9/09/2019		
	0530-0442-0002	Power for Rowden Park Scoreboard	\$2,000	\$2,000	\$2,000		\$2,000			100%	7/10/2019	8/10/2019	
	0530-0443-0001	JG Hile Park Irrigation Solenoids	\$6,000	\$6,000	\$6,000		\$6,000			100%	4/09/2019	11/10/2019	
	0530-0443-0003	Railway Park Irrigation Solenoids	\$4,000	\$4,000	\$4,000		\$4,000			100%	4/09/2019	27/09/2019	
	0530-0441-0003	Bush Tucker Garden	\$15,000	\$15,000	\$15,000		\$15,000			15%			
	0530-0444-0001	St George River Foreshore Planning	\$20,000	\$20,000	\$20,000		\$20,000			10%			
	0530-0444-0002	St George CBD Planning	\$20,000	\$20,000	\$20,000		\$20,000			10%			
	0530-0444-0003	Rowden Park Master Plan	\$15,000	\$15,000	\$15,000		\$15,000			10%			
	0530-0443-0002	JG Hile Park Toilet Demolition	\$15,000	\$0	\$0					N/A			
	0530-0446-0000	Bolton RV and Streetscaping Master Plan	\$20,000	\$20,000	\$20,000		\$20,000			10%			
	0530-2447-0000	Total Parks & Garden Operation Projects	\$180,000	\$165,000	\$165,000	\$0	\$165,000	\$0	\$0	\$0			

Operational Projects 2019/20														
			2019/20 Original	2019/20 1st Qtr Amended	2019/20 Proposed Budget				2020-21 Budget	2021-22 Budget	Project Details			Comments
			Budget	Budget	Budget	Funding	19/20 Expenditure	Restricted Cash			% Complete	Date Commenced	Date Finished	
535 - HALLS AND CIVIC CENTRES														
	0535-0447-0000	Bolton Civic Centre Tables	\$3,000	\$3,000	\$3,000		\$3,000				100%		13/12/2019	
	0535-2447-0000	Halls and Civic Centres Operational Projects	\$3,000	\$3,000	\$3,000	\$0	\$3,000	\$0	\$0	\$0				
555 - INFRASTRUCTURE SHOWGROUNDS														
	0555-0447-0002	Gypsum Application to Bolton Showgrounds Polocrosse Fields	\$6,300	\$6,300	\$6,300		\$6,300				0%			
	0555-0447-0001	Bolton Showground Power Master Plan	\$5,000	\$5,000	\$5,000		\$5,000				0%			
	0555-0448-0002	Dirranbandi Showground Luncheon Pavilion Cupboard Replacement	\$5,000	\$5,000	\$5,000		\$5,000				100%		13/12/2019	
	0555-0448-0001	Dirranbandi Showground Power Masterplan	\$5,000	\$5,000	\$5,000		\$5,000				0%			
	0555-0446-0000	Hebel Showground Arena Paneling Replacement	\$5,000	\$5,000	\$5,000		\$5,000				90%	31/07/2019		
	0555-2447-0000	Showgrounds Operational Projects	\$26,300	\$26,300	\$26,300	\$0	\$26,300	\$0	\$0	\$0				
560 - WORK CAMP														
	0560-0447-0000	WORK CAMP Program	\$30,000	\$30,000	\$30,000		\$30,000							
	0560-2447-0000	WORK CAMP Program	\$30,000	\$30,000	\$30,000	\$0	\$30,000	\$0	\$0	\$0				
575 - YOUTH COUNCIL														
	0575-0448-0000	Youth Council	\$5,000	\$5,000	\$5,000		\$5,000							
	0575-0447-0000	Chappy Program	\$10,000	\$10,000	\$10,000		\$10,000							
	0575-2447-0000	Youth Council	\$15,000	\$15,000	\$15,000	\$0	\$15,000	\$0	\$0	\$0				
605 - ANIMAL CONTROL														
	0605-0448-0000	Microchipping Assistance Programs	\$5,000	\$5,000	\$5,000		\$5,000							
	0605-0445-0000	Registration Compliance Inspections	\$9,000	\$9,000	\$9,000		\$9,000							
	0605-0446-0000	Pound Equipment and duress alarm	\$7,500	\$7,500	\$7,500		\$7,500							
	0605-0447-0000	Pensioner Dog Assistance Programs	\$1,000	\$1,000	\$1,000		\$1,000							
	0605-2447-0000	Animal Control Operational Projects	\$22,500	\$22,500	\$22,500	\$0	\$22,500	\$0	\$0	\$0				
625 - PUBLIC CONVENIENCES														
	0625-0447-0000	Nindigully Dump Point Maintenance (now includes disposal)	\$2,500	\$2,500	\$2,500		\$2,500				15%	26/08/2019		
	0625-2447-0000	Public Conveniences Operational Projects	\$2,500	\$2,500	\$2,500	\$0	\$2,500	\$0	\$0	\$0				
635 - NATURAL ENVIRONMENT														
	0635-0448-0000	Mosquito Management Program/Survey	\$5,000	\$5,000	\$5,000		\$5,000							
	0635-0449-0000	Gravel pit signage	\$6,000	\$6,000	\$6,000		\$6,000							
	0635-0446-0000	Tree Day	\$1,000	\$1,000	\$1,000		\$1,000							
		Project Manager - ERA Licence	\$0	\$0	\$30,300		\$30,000							Approved at prior council meeting
	0635-2447-0000	Natural Environment Operational Projects	\$12,000	\$12,000	\$42,000	\$0	\$42,000	\$0	\$0	\$0				
655 - RURAL SERVICES														
	0655-0442-0000	Washdown Facility Maintenance	\$8,000	\$8,000	\$8,000		\$8,000							
	0655-0447-0000	Stock Route Fencing	\$15,000	\$15,000	\$15,000		\$15,000							
	0655-0443-0000	Balonne Shire Wild Dog Exclusion Fencing - 4-BA0XQSV (funded in 18/19)	\$800,000	\$800,000	\$800,000			\$800,000						
	0655-0444-0000	Wild Dog Exclusion Fencing and Pest and Weed management activities (Grant Moonee & Maranoa River Catchment Areas Weed Management - 4-BA204Y2 funding received 18/19)	\$200,000	\$200,000	\$200,000			\$200,000						
	0655-0446-0000	Stock Route Fire Breaks	\$18,000	\$18,000	\$18,000			\$18,000						
	0655-0450-0000	Biosecurity Plan education/training	\$8,000	\$8,000	\$8,000			\$8,000						
	0655-2447-0000	Rural Services Operational Projects	\$1,049,000	\$1,049,000	\$1,049,000	\$0	\$49,000	\$1,000,000	\$0	\$60,000				
	0655-0451-0001	MDB EDP WDEF - Admin												
	0655-0451-0002	MDB EDP WDEF - Project Management		\$40,000	\$40,000	\$40,000								
	0655-0451-0003	MDB EDP WDEF - Consult/Legal Fees		\$20,000	\$20,000	\$20,000								
	0655-0451-0004	MDB EDP WDEF - Travel												
	0655-0451-0005	MDB EDP WDEF - Materials		\$1,470,000	\$1,470,000	\$1,470,000			\$500,000	\$500,000				
	0655-0451-0006	MDB EDP WDEF - Labour		\$1,470,000	\$1,470,000	\$1,470,000			\$500,000	\$500,000				

Operational Projects 2019/20														
			2019/20 Original	2019/20 1st Qtr Amended	2019/20 Proposed Budget				2020-21 Budget	2021-22 Budget	Project Details			Comments
			Budget	Budget	Budget	Funding	19/20 Expenditure	Restricted Cash			% Complete	Date Commenced	Date Finished	
	0655-2451-0000	MDB EDP - WDEF Project	\$0.00	\$3,000,000	\$3,000,000	\$3,000,000	\$0	\$0	\$1,000,000	\$1,000,000				
		Total Rural Services Operation Projects	\$1,049,000.00	\$4,049,000	\$4,049,000	\$3,000,000	\$49,000	\$1,000,000	\$1,000,000	\$1,060,000				
805- DISASTER MANAGEMENT														
	0805-0447-0000	Flood Gauges C/O	\$200,000	\$200,000	\$200,000	\$140,000		\$60,000						
	0805-2447-0000	Disaster Management	\$200,000	\$200,000	\$200,000	\$140,000	\$0	\$60,000	\$3,000,000	\$3,060,000				
6430 - WASTE/LANDFILL														
	6430-0440-0000	Waste Education Program	\$5,000	\$5,000	\$5,000		\$5,000							
	6430-0445-0000	Signage - Local/Lanes	\$1,000	\$1,000	\$1,000		\$1,000							
	6430-0447-0000	Annual Shire Clean Up	\$25,000	\$25,000	\$25,000		\$25,000							
	6430-0448-0000	Fire Mitigation for Landfills	\$1,000	\$1,000	\$1,000		\$1,000							
	6430-0444-0000	Landfill Fencing and Maintenance	\$3,000	\$3,000	\$3,000		\$3,000							
	6430-0443-0000	Bi-Monthly Maintenance of Derrisbandi Landfill	\$30,000	\$30,000	\$30,000		\$30,000							
	6430-2447-0000	Total Waste/Landfill Operational Projects	\$65,000	\$65,000	\$65,000	\$0	\$65,000	\$0	\$0	\$0				
Grand Total Operational Projects			\$3,523,615	\$7,794,765	\$8,327,765	\$5,499,305	\$1,231,210	\$1,591,250	\$3,169,100	\$3,120,000				

OFFICER REPORT

TO: Council

SUBJECT: CEO Delegations Annual Review

DATE: 10.02.20

AGENDA REF: FCS6

AUTHOR: Kimi Waterson - Administration Officer - Governance

Executive Summary

Annual review of CEO Delegations

Background

The Local Government Act and Regulations require council to establish a register of delegations and to review the Chief Executive Officer's delegation on an annual basis. The Chief Executive Officer may then sub-delegate to employees or contractors.

There are a number of administrative delegations and council's financial delegation register that are also applicable in this process.

The register is based on the Local Government Association Queensland's delegation service offered to all councils and providing regular updates when legislation changes.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Governance</u>	High levels of accountability and compliance

Consultation (internal/external)

Chief Executive Officer
Local Government Association of Queensland

Legal Implications

Council is required to review the CEO delegations once per year. The recommendation complies with the relevant provisions of the Local Government Act 2009 and Local Government Regulations 2012. The changes to the register are based on legislative changes made throughout the year.

Risk Implications

Reputation - Inadequate engagement and assessment of the impact of external and internal stakeholders on our community, viability and productive capacity.

Policy Implications

Council currently does not have a delegations policy.

Financial and Resource Implications

There are no financial implications, however there are resource implications to maintain the delegations register. This is currently under the responsibility of the Director Finance & Corporate Services and will require co-ordination with Human Resources, Payroll and all Directorates to ensure that new appointments are provided with the appropriate delegation to perform their duties.

Options or Alternatives

Nil

Attachments

Nil

Recommendation/s

1. That Council resolves to adopt the Instrument of Delegation for the Chief Executive Officer; and
2. Hereby delegate all powers referred to in the document titled "Register of Delegations – Council to CEO by Council to the Chief Executive Officer of the Balonne Shire Council pursuant to section 257 of the Local Government Act 2009". (to be tabled at the meeting)

Michelle Clarke

Director Finance & Corporate Services

(IFS) INFRASTRUCTURE SERVICES

ITEM	TITLE	SUB HEADING	PAGE
IFS1	<u>TMR - TRANSPORT INFRASTRUCTURE DEVELOPMENT SCHEME (TIDS) FUNDS</u>	TMR – Transport Infrastructure Development Scheme (TIDS) Funds	177
IFS2	<u>ST GEORGE - NOONDOO RD AND NOONDOO - THALLON RD ROAD EXCHANGE</u>	St George – Noondoo Rd and Noondoo – Thallon Rd Road Exchange	179
IFS3	<u>2019/20 - TIDS ALLOCATION UPDATE</u>	2019/20 – TIDS Allocation Update	181
IFS4	<u>THALLON CEMETERY PROJECT SCOPE CHANGE REQUEST</u>	Thallon Cemetery Project Scope Change Request	184
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OFFICER REPORT

TO: Council

SUBJECT: TMR - Transport Infrastructure Development Scheme (TIDS) Funds

DATE: 12.02.20

AGENDA REF: IFS1

AUTHOR: Brenton Judge - Manager Transport and Drainage

Sub-Heading

TMR – Transport Infrastructure Development Scheme (TIDS) Funds

Executive Summary

An action from the South West Regional Road and Transport Group meeting held on the 6th of February 2020 is that the Department of Transport and Main Roads (TMR) require a letter from the CEO on behalf of Balonne Shire Council committing to contribute 50% of the funding for the 4-year TIDS programme.

Background

Balonne Shire Council will receive TIDS funding of \$975,000 per year over the next 4 years if Balonne Shire Council can match the funding. Council will have a total amount of \$1,950,000 per year towards projects that are on its Local Roads of Regional Significance (LRRS). Council has nominated the next four years' worth of TIDS project and TMR requires a letter from the CEO stating this commitment for TMR to be able to lock in the cashflows for the next two years of TIDS funding. This letter is required before the end of February for TMR to commit to the TIDS contribution.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Infrastructure and Planning</u>	Safe, efficient and connected transport networks

Consultation (internal/external)

South West Regional Roads and Transport Group
Manager of Transport and Drainage
RMPC Supervisor
Department of Transport & Main Roads

Legal Implications

None

Risk Implications

Financial Impact - Inability to achieve financial sustainability and meet current and future needs of the community.

Policy Implications

None

Financial and Resource Implications

Council will have committed to a co-contribution of \$975,000 per year to deliver projects on its Local Roads of Regional Significance

Options or Alternatives

Balonne Shire Council can invest TIDS funds into the TMR road network, this requires no co-contribution by Balonne Shire Council.

Attachments

Nil

Recommendation/s

That Council resolves to:

- 1) commit a capital co-contribution of 50% (\$975,000) to the Transport Infrastructure Development Scheme each year over the next four years for works on its Local Roads of Regional Significance; and,
- 2) send a letter to the Department of Transport and Main Roads stating that Balonne Shire Council commits to co-contribute 50% towards Transport Infrastructure Development Scheme Projects nominated over the next 4 years.

Andrew Boardman

Director Infrastructure Services

OFFICER REPORT

TO: Council

SUBJECT: St George - Noondoo Rd and Noondoo - Thallon Rd Road Exchange

DATE: 12.02.20

AGENDA REF: IFS2

AUTHOR: Brenton Judge - Manager Transport and Drainage

Sub-Heading

St George – Noondoo Rd and Noondoo – Thallon Rd Road Exchange

Executive Summary

Balonne Shire Council's Noondoo – Thallon Rd was exchanged with the Department of Transport and Main Road's St George – Noondoo Rd in 2010. The agreement between the two organisations was a 10-year road exchange. This was due to the closure of Queensland Rail rail service between Thallon and Dirranbandi. The agreement is due to finish this year (April 2020) and Council is required to make a choice as to which road they wish to maintain ownership of.

Background

Prior to the Department of Transport and Main Roads (TMR) taking ownership of the Noondoo – Thallon Rd, the 43.9km length of road was predominately a low order gravel road however since TMR has taken ownership the road has become a 8.0m wide bitumen sealed road with an approximate value of \$14.6 million meanwhile St George – Noondoo Rd which is 68.0km long has an approximate value of \$22.5 million.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Infrastructure and Planning</u>	Sustainable planning and development

Consultation (internal/external)

Council Workshop
Chief Executive Officer
Director of Infrastructure Service
Manager of Transport & Drainage

Legal Implications

Nil.

Risk Implications

Financial Impact - Inability to achieve financial sustainability and meet current and future needs of the community.

Policy Implications

Nil.

Financial and Resource Implications

Balonne Shire Council is a small regional council with very limited revenue generated through its rates to fund the maintenance and depreciation of its assets. If Balonne Shire Council was to take ownership of either road this will result in a long-term decrease in the level of service that council can offer on its entire road network due to the limited funds available to maintain our Local Government Road Network.

Options or Alternatives

Take ownership of Noondoo – Thallon Rd as it is the shortest length road with the most minimal long-term financial implications that council can achieve under this arrangement.

Attachments

Nil

Recommendation/s

That Council resolves to lobby the Queensland Government to take ownership of both St George – Noondoo Rd and Noondoo – Thallon Rd.

Andrew Boardman

Director Infrastructure Services

OFFICER REPORT

TO: Council

SUBJECT: 2019/20 - TIDS Allocation Update

DATE: 12.02.20

AGENDA REF: IFS3

AUTHOR: Brenton Judge - Manager Transport and Drainage

Sub-Heading

2019/20 – TIDS Allocation Update

Executive Summary

Balonne Shire Council has successfully delivered the St George – Noondoo Rd Transport Infrastructure Development Scheme (TIDS) project scope of shoulder resheeting and pavement rehabilitation for identified sections throughout the link for \$215,000 out of the \$300,000 allocated to the project.

Bollon – Dirranbandi Rd TIDS project currently has \$346,698 dedicated to the project however due to the poor condition of the link, the project requires additional funding as the cost to seal and treat the cracking in the pavement with geofabric will be \$416,097.82 (excl. GST). In addition to this work, council must treat the cracking on site prior to the contractor arrival. Infrastructure Services has proposed that \$85,000 of the savings from St George – Noondoo Rd go towards the Bollon – Dirranbandi Rd seal.

Background

Balonne Shire Council investigated the condition of the Bollon – Dirranbandi Rd link and determined that geofabric seal was required to ensure the integrity of the reseal was not compromised. The risk of not performing a geofabric seal is that the cracking in the existing seal and pavement would reflect through into the new layer of the seal.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Infrastructure and Planning</u>	Safe, efficient and connected transport networks

Consultation (internal/external)

Director of Infrastructure Services
Manager of Transport and Drainage
Senior Supervisor
Colas

Legal Implications

Nil.

Risk Implications

Reputation - Inadequate engagement and assessment of the impact of external and internal stakeholders on our community, viability and productive capacity.

Policy Implications

Nil.

Financial and Resource Implications

No additional funding required, just project funding reallocation.

Options or Alternatives

Council performs a bitumen seal with no geofabric treatment, and the seal will deteriorate at an expedited rate.

Attachments

1. COLAS PF2 Seal.pdf [↓](#)

Recommendation/s

That Council resolve to reallocate \$85,000 from the St George – Noondoo Road Transport Infrastructure Development Scheme (TIDS) project amending the project value to \$215,000 and reallocate the funds to the Bollon – Dirranbandi Road TIDs project, amending the project value to \$431,698.

Andrew Boardman

Director Infrastructure Services

Schedule Of Rates



WE OPEN THE WAY

Quote Number: 9842.02V2

Date: 04 December 2019

VARIATION NO. 2 SECTION C - NTT1 - BALONNE SHIRE - CN-12739 SOUTH
WEST DISTRICT - 19/20 BITUMEN RESEALS WESTERN SHIRES
Client Balonne Shire Council

Client Ref:

Client Phone 07 4620 8812

Client Fax

Description	Quantity	Unit	Rate	Amount
C, PART C - OPTION 2 - BOLLON DIRRANBANDI ROAD (4002) Ch. 83.98 - 90.28km (Excluding Asphalt Floodways / Bridges) (Total seal length 5.5km)				
20001.01 Provision for Traffic (MRS02 July 18)	1.00	Lump Sum	26,168.62	26,168.62
40721.01 Spraying bituminous material, treatment type [GRS-D/D (Tack Coat)] binder [C170 spray rate [Approx. 0.7 L/m2], [including] supply of binder, [excluding] supply of additive [8m wide roadway] (MRS11 Oct 17)	30,800.00	Litre	1.17	36,036.00
40721.02 Spraying bituminous material, treatment type [GRS-D/D (1st Coat)] binder [C170 spray rate [Approx. 1.9 L/m2], [including] supply of binder, [excluding] supply of additive [8m wide roadway] (MRS11 Oct 17)	83,600.00	Litre	1.14	95,304.00
40721.03 Spraying bituminous material, treatment type [GRS-D/D (2nd Coat)] binder [S45R] spray rate [Approx. 1.2 L/m2], [including] supply of binder, [excluding] supply of additive [8m wide roadway] (MRS11 Oct 17)	52,800.00	Litre	1.40	73,920.00
40723.03 Spreading cover aggregate 1st Coat [14mm] @ 120m2/m3 & [10mm], [150m2/m3], [including] supply of cover aggregate, [Full Width] (MRS11 Oct 17)	660.00	m3	187.80	123,948.00
40725.01P Supply and addition of adhesion agent (Provisional Quantity) (MRS11 Oct 2017) (0.6% for S45R)	634.00	Litre	6.30	3,994.20
40729.01P Supply and addition of cutter oil (Provisional Quantity, if ordered) (MRS11 Oct 17) (3% for S45R)	4,620.00	Litre	0.85	3,927.00
43401.01 Supply of Geotextile [] g/m2 (PF2)	44,000.00	m2	0.98	43,120.00
43403.01 Placement of Paving Geotextile [] g/m2 (PF1)	44,000.00	m2	0.22	9,680.00
Sub Totals				416,097.82
Total - Exclusive of GST				416,097.82
GST				41,609.78
Total - Inclusive of GST				457,707.60

Date Printed 04 Dec 2019 Time 06:18:06

Page 1 of 1

OFFICER REPORT

TO: Council

SUBJECT: Thallon Cemetery Project Scope Change Request

DATE: 12.02.20

AGENDA REF: IFS4

AUTHOR: Andrew Boardman - Director Infrastructure Services

Sub-Heading

Thallon Cemetery Project Scope Change Request

Executive Summary

Council has a budget item for the Thallon Cemetery Remembrance Area. The intention of this budget was to build a remembrance wall. The Community would prefer the project scope be amended to suit the communities current and future needs.

Background

Council received a request for the creation of a remembrance area. This area was to include some type of area/wall to install plaques. This proposal was prioritised by the community as a community budget submission. Council has included a line item for the Thallon Cemetery Remembrance Area within its 2019/20 budget. The intention of this budget was to build a remembrance wall. The Community would prefer the project scope be amended to suit the communities current and future needs. As per the attached proposal.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Infrastructure and Planning</u>	Community infrastructure for existing and future needs

Consultation (internal/external)

Thallon Progress Association
Thallon Town Officer
Senior Supervisor of Towns

Legal Implications

Nil

Risk Implications

Community Service - Inability to achieve Council's vision and mission to deliver community services and meet current and future needs.

Policy Implications

Nil

Financial and Resource Implications

Nil, no change in budget.

Options or Alternatives

Council can either:

- 1) Keep the remembrance wall project scope as approved and included in the budget; or
- 2) Amend the project scope to meet the Thallon Cemetery Staged Concept Proposal.

Attachments

1. Thallon Cemetery Staged Concept Proposal [↓](#)

Recommendation/s

That Council resolves to amend the project scope for the Thallon Cemetery Remembrance Area to implement the attached Thallon Cemetery Staged Concept Proposal as submitted by the Thallon Progress Association on behalf of the community.

Andrew Boardman

Director Infrastructure Services



Thallon Progress Association Inc.

ABN 59 412 532 398

PO Box 30 Thallon 4497.

06/02/20

Dear Matthew,

After extensive community consultation, please see below staged plan recommendations for the Thallon Cemetery/Remembrance Garden. The Thallon Progress Association Inc. sincerely thanks Council on behalf of the Thallon Community for funding this important project and we hope that Council will endorse our recommendations.

If you require further information or clarification regarding any of the information below, please don't hesitate to contact me.

While we realize timeframes are tight, we would be most grateful if this request could be tabled at the February Council Meeting.



We look forward to working with Council to see this important project come to fruition.

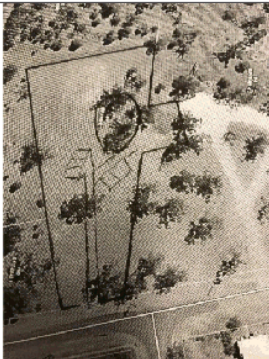
Kindest Regards

Jane Corbett (Thallon Progress Association Inc. President)



6th February 2020 Thallon Progress Association Endorsed:

Proposed Remembrance Garden for Thallon Cemetery:	
Oval shape area encompassing the trees circled in the map below.	<p>Stage 1: Seating under the shade of a Tree</p>
	<p>Stage 1: 2 x large irregular slabs (Sandstone) for plaques to be attached</p> <p>Footings under the slabs to ensure no subsidence.</p>
	<p>Future Stage: Landscaping, planting native shrubs and creating a walk way through the trees.</p> <p>BSC and WORC Supported</p>
<p>Stage 1: Brass Plaque 1 - Thallon Remembrance Garden</p>	<p>Stage 1: Brass Plaque 2 - <i>"In memory of Thelma May McCasker (died 22 February 1917, aged 3) and the other people buried in this area in the early days of Thallon, whose names are now unknown."</i></p>

Proposed new access entrance for Thallon Cemetery off William Street:	
	<p>Stage 1: Request a new access to the Cemetery from William Street.</p> <p>Please note: The existing access to the Cemetery is across Graincorp land.</p> <p>Stage 2: Entry to be through a wide Archway over an Ornate Gate & Fence off William Street. Signage to say "Thallon Cemetery and Remembrance Garden".</p> <p>Stage 1: A gravel or bitumen road from William St to a small set of parking bays, allowing access for Hearst, visitors and groundsmen to the Garden and the Cemetery.</p>

Thallon Cemetery:	
Future stages	<p>Headstones to be moved onto concrete plinths</p> <p>Raw water supplied to the Cemetery to enable lawn and shrub planting.</p> <p>Fencing around the boundary with black chain mesh.</p>

OFFICER REPORT

TO: Council

SUBJECT: Project Governance Framework

DATE: 12.02.20

AGENDA REF: IFS5

AUTHOR: Andrew Boardman - Director Infrastructure Services

Sub-Heading

Project Governance Framework

Executive Summary

Council's corporate plan require Council to have excellence in service delivery and project management. To achieve this Council officers have developed a Project Governance Framework that includes a Policy, Strategy and Process for the framework.

Background

Council have not had a formal project governance framework in place rather has relied on staff skills and knowledge. The project governance framework was developed to ensure excellence in service delivery and project management. This framework has been workshopped with SLG and Council.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Governance</u>	Excellence in service delivery and project management

Consultation (internal/external)

Chief Executive Officer
Director Finance & Corporate Services
Director Environment & Regulatory Services
Project Officer

Legal Implications

Nil

Risk Implications

Reputation - Inadequate engagement and assessment of the impact of external and internal stakeholders on our community, viability and productive capacity.

Policy Implications

Nil other than the implementation of the new Project Governance Policy.

Financial and Resource Implications

Nil

Options or Alternatives

Nil

Attachments

1. Project Governance Framework [↓](#)

Recommendation/s

That Council resolves to adopt the Project Governance Framework and included Policy, Strategy and Process as attached.

Andrew Boardman

Director Infrastructure Services



Project Governance Framework

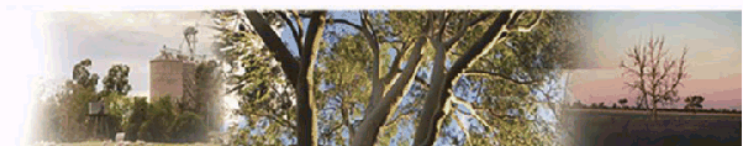


Revision 0.1 – November 2019



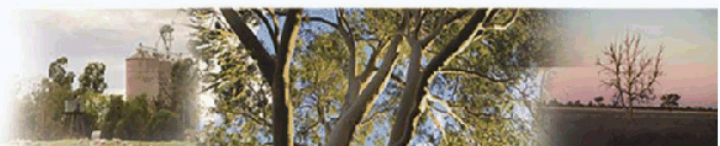
Version Control

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0.0	First Draft for Comments		AB



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Introduction

Balonne Shire Council delivers a range of projects for its communities and effective operation each year. In doing so Council is required, in accordance with the local government principals¹ to have good governance, transparent and effective process ensuring social inclusion and meaningful community engagement for the sustainable development and management of assets and infrastructure to deliver effective services.

[Link to Corporate Plan](#)

Governance

To develop an effective governance framework that drives enhanced organisational performance through project management, financial sustainability, performance management and community engagement.

Program Areas

5.3 - Excellence in service delivery and project management

In response to the local government principals and Council's Corporate Plan the following activities have been identified to be undertaken for its projects;

- Development of a project governance framework (i.e. this document);
- Development of a project governance policy;
- Development of a project governance strategy, and;
- Development of 'fit for purpose' project governance process.

Purpose of the Framework

To deliver a structured approach, for the investment decision making and delivery processes. The process is to ensure that ideas, options and concepts are assessed, selected and delivered providing value for money and optimal project outcomes.

¹ Local Government Act 2009



Project Governance Framework Elements.

The activities that make up the Project Governance Framework elements are the Project Governance Policy, Strategy and Process. It is imperative that the governance elements are integrated as part of the framework and consistent with this framework. These elements are to promote clear lines of accountability as well as consistency in approach and understanding across the organisation. The hierarchy of the elements is shown in the figure below.

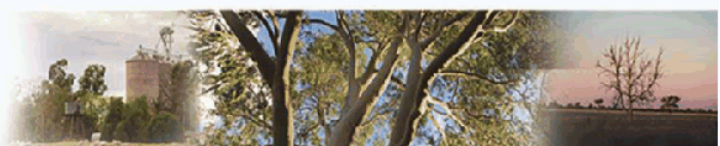


Figure 1: Project Governance Framework Element Hierarchy

A brief description of each of the major elements is contained below:

Project Governance Policy.

The Project Governance Policy specifies the Council's overarching project governance intentions and guiding principles. It includes a commitment to the local government principals in relation to projects, as well as a commitment to continual improvement in project governance and project delivery performance. It is a high-level document containing details of Council's Project Governance aspirations, authorities and accountabilities and as such is required to be formally adopted.



Project Governance Strategy

The project governance strategy includes the specific project governance objective and outcomes for a defined period. The strategy provides an important linkage between the policy and the operational aspects of the project governance framework. It does this by specifying the project governance outcomes to be achieved (i.e. why and what Council proposes to achieve) with the subsequent level of the governance framework providing more focused information on the delivery.

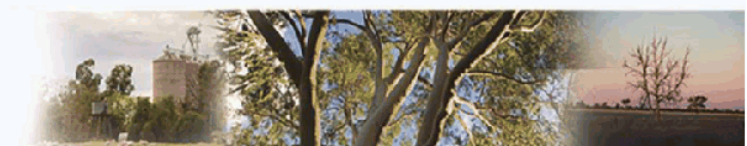
It is anticipated that whilst the policy should remain somewhat constant, due to the changing internal and external environment faced by Council, strategic actions and outcomes should be reviewed and responded to accordingly. The project governance strategy will target a 3-year period initially for the implementation of the framework and will be reviewed on expiry.

Project Governance Process

This is the key element of the framework and relates to how Council's policy and subsequent strategy will be carried out within the organisation. Process is required to be fit for purpose and will provide the detail in respect of the tasks/steps required to complete the frameworks requirements.

Link to Asset Management Framework/Plans

Information from the project governance process is to be integrated with the asset management framework and vice-versa. Project business cases need to feed into the asset management plan and long-term financial plan to forecast the full cost of the project lifecycle on Council. Accordingly, information from existing similar delivered projects can be gathered from the asset management framework to help inform project information and decision making. Once a project is complete, it needs to be imputed into the asset management plan and the financial system (i.e. capitalise).



Attachments

Attachment 1 – Proposed Project Governance Policy

Attachment 2 – Proposed Project Governance Strategy

Attachment 3 – Proposed Project Governance Process





Project Governance Policy

1. POLICY STATEMENT

The Project Governance Policy is part of Council's Project Governance Framework. It specifies the Council's overarching project governance intentions and guiding principles. It includes a commitment to the local government principals in relation to projects, as well as a commitment to continual improvement in project governance and project delivery performance. It also details Council's Project Governance aspirations, authorities and accountabilities.

2. PRINCIPLES

Council through this policy will promote;

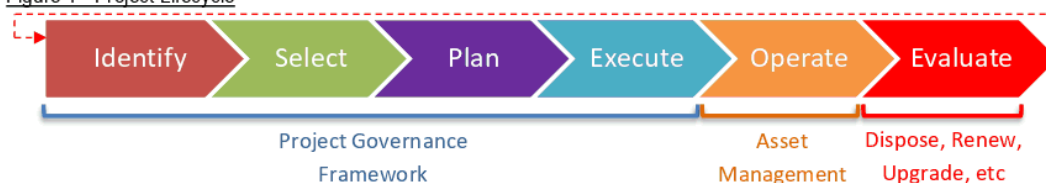
- excellence in service delivery and project management;
- transparent and effective process that is fit-for-purpose;
- social inclusion and meaningful community engagement, and;
- sustainable development of infrastructure and/or services.

3. SCOPE

This policy is a component of Council's overall project governance framework. The project governance policy applies to all Councillors, Council employees and contractors of the Balonne Shire Council (BSC).

This policy, being part of the project governance framework, covers the identify, select, plan and execute components of the project lifecycle, as shown in figure 1 below. The policy covers all capital projects undertaken by Council.

Figure 1 - Project Lifecycle



4. COMMITMENT

Council is committed to good governance, transparent and effective process ensuring social inclusion and meaningful community engagement for the sustainable development and management of assets and infrastructure to deliver effective services.

Council commits to continual improvement in project governance and project delivery performance to ensure the best outcomes for its customers, the community.



Project Governance Policy

6. POLICY

6.1 Project Governance Framework

A project governance framework is to be implemented for the effective governance of projects in line with this policy. This is to be reviewed periodically to ensure that is applicable to Council's policy, strategy and process.

6.2 Project Governance Strategy

A project governance strategy is to be implemented setting objectives and outcomes, that reflect this policy, that are to be actioned in a defined time period. These actions are to be reported on periodically to Council. The strategy is to be reviewed periodically.

6.3 Process

Project governance process and templates are to be implemented reflecting the principals of this policy. The process is to have 3 'gates' for Council approval, after the identify, select and plan stages.

6.4 Project Register

Requested projects will be placed on a project register, this will be used to prioritise projects that are selected by Council and capture details and the overall progress.

5. RESPONSIBILITY

Council

- Set project governance framework, policy and strategic direction
- Approve Council's projects and the projects stages
- Provide project budget as applicable for each project stage
- Consider project investment decisions and whole-of-life costs

Chief Executive Officer and Senior Leadership Group

- Ensure that accurate and reliable information is presented to Council for decision making
- To implement decision-making process within delegation
- Review and report on the performance of the project governance framework

Project Manager

- Ensure the project governance framework is followed throughout all project activities
- Develop and implement project management plans for individual approved projects
- Evaluate, monitor and report key project performance

Project Staff

- To develop proposals for new projects in accordance with Council's Project Decision Framework
- Adhere to the project governance framework throughout all project activities



Project Governance Policy

8. ASSOCIATED DOCUMENTS

Local Government Act 2009

Document No. >> (Insert Magiq Doc ID ###) Version No #
Authorised by >> Director ###

Initial Date of Adoption >> ####
Latest Version Adopted: ###
Next Review Date>> ####

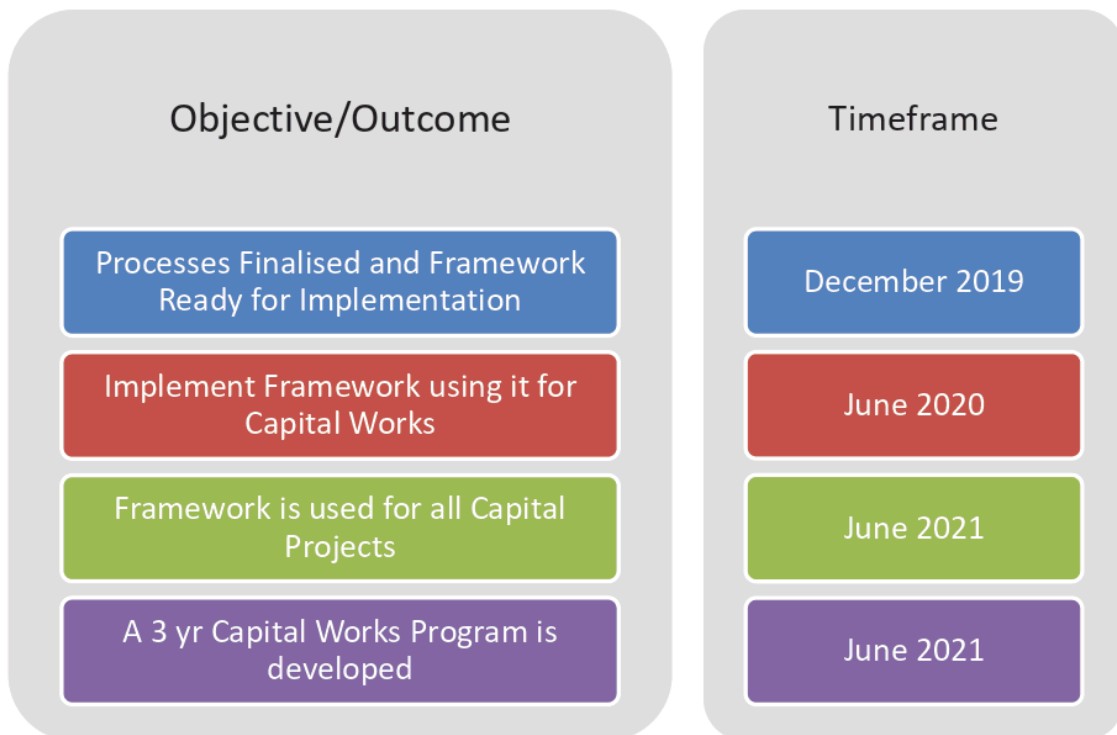


Project Governance Strategy

1. STRATEGY OVERVIEW

The project governance strategy includes the specific project governance objectives and outcomes for a defined period. The strategy provides an important linkage between the policy and the operational aspects of the project governance framework. It does this by specifying the project governance outcomes to be achieved (i.e. why and what Council proposes to achieve) with the subsequent level of the governance framework providing more focused information on the delivery.

2. OBJECTIVES/OUTCOME, TIMEFRAME



3. REVISION

This strategy is to be reviewed 2022/23.

Document No. >> (Insert Magiq Doc ID ###) Version No #
Authorised by >> Director ###

Initial Date of Adoption >> ####
Latest Version Adopted: ###
Next Review Date>> ####



Project Governance Process

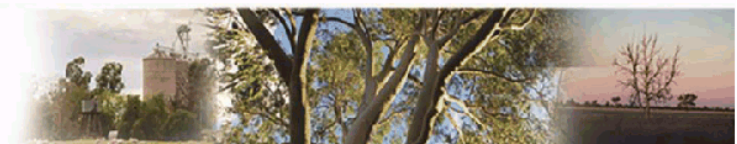


Revision 0.0 – January 2020



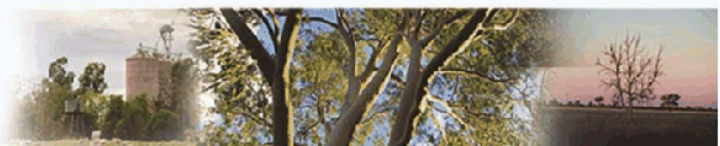
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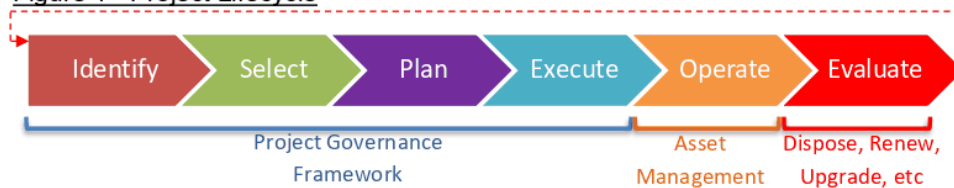


1 Overview

The Process is the key element of the Project Governance Framework, it outlines how Council's policy and strategy will be implemented within the organisation. This process is fit-for-purpose for the Balonne Shire Council and will provide the detail in respect of the tasks/steps required to complete the framework's requirements.

This process will detail inclusions and requirements for each phase of the project lifecycle included in the project governance scope. This scope is shown in Figure 1 below.

Figure 1 - Project Lifecycle



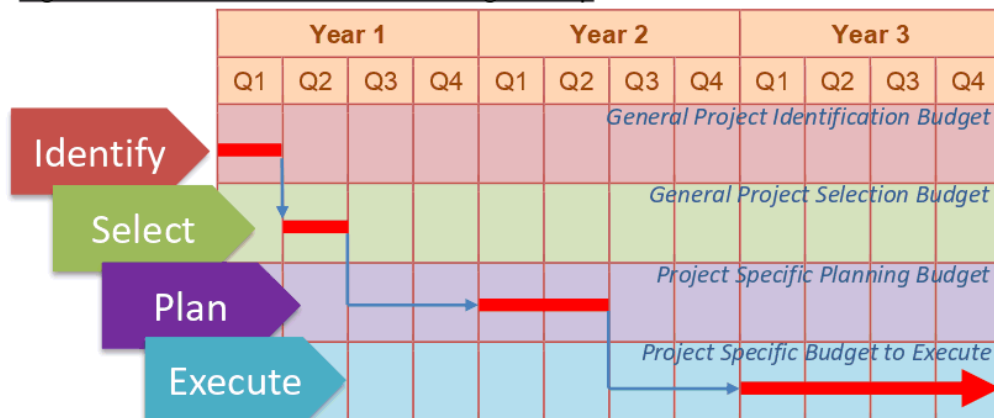
The general governance process surrounding each phase is the implementation of basic gates as shown in Figure 2 below. Each gate is a Council approval to proceed.

Figure 2 – General Gates



It is expected that adequate time and budget be allowed for the governance process and preparation of appropriate documentation for each phase. An indication of timeframe and budget is given below in Figure 3.

Figure 3 – Indicative Timeframe and Budget Setup

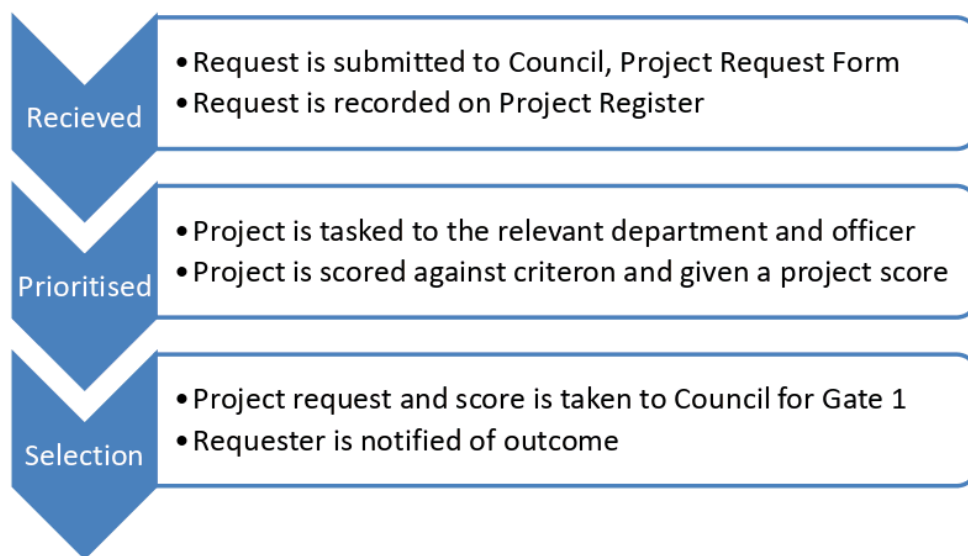


2 Identify

This is the idea, the wish list, the request. These can come from various sources (i.e. Councillors, Council officers, Community, Legislation, etc.)

The idea/request must be been identified with relevant information clearly recorded (including links to Council plans). The problem that the idea/request is trying resolve must be clearly identified.

2.1 Identify Process Outline



2.2 Prioritisation

Prioritisation is undertaken by linking the project Council's Plans and giving a score against set criteria to ensure consistent approach.

The main plans the project to be linked to is Council's Corporate Plan and the Relevant Asset Management Plan. This is to ensure the project aligns with Council strategic direction and is considered within Council's 10-year Financial Plan.

Projects that are already in the Asset Management Plan and are being renewed/replaced in accordance with the plan will go through a streamlined process.



3 Select

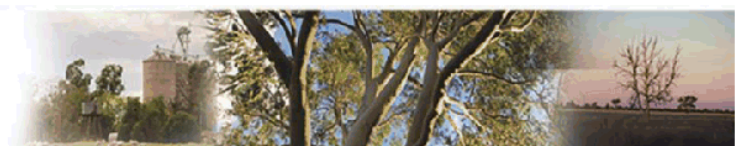
Select can be broken in to two parts depending on the type of project (smaller projects the parts will be combined)

Part 1 Engage, research and pre-feasibility report (for large Projects Only)

Part 2 Business case including cost-benefit, options analysis, preferred solution and concept planning

Please note this step is only required for New and Upgrade projects. Projects identified that are renewals or replacement under the Asset Management Plan will not require this step.

3.1 Select Process Outline



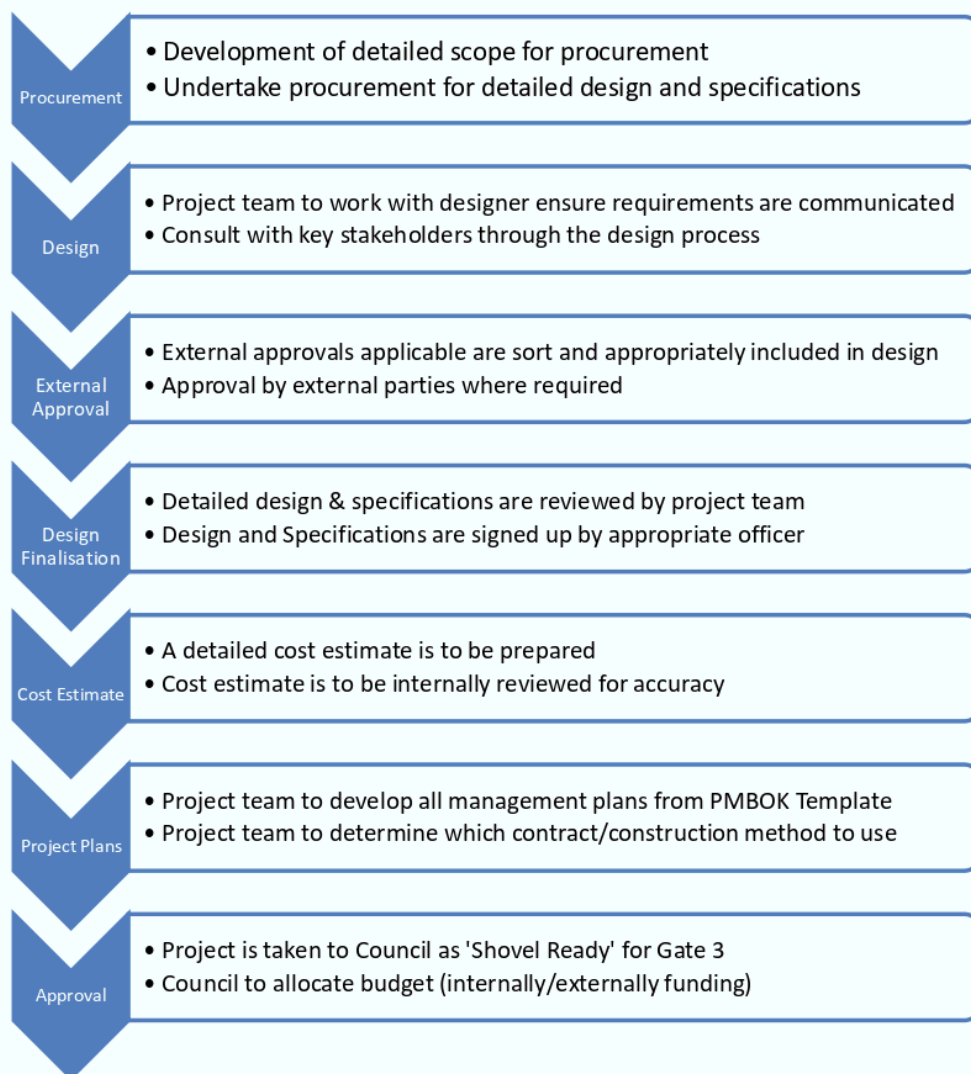
4 Plan

This is the detailed design, specifications, cost estimates, approvals and project management plans.

All requirements that are to be carried out for the project to ensure it is 'Shovel' ready.

Funding applications should be carried out after the planning stage. This is not included as a formal step due to it being part of funding.

4.1 Plan Process Outline



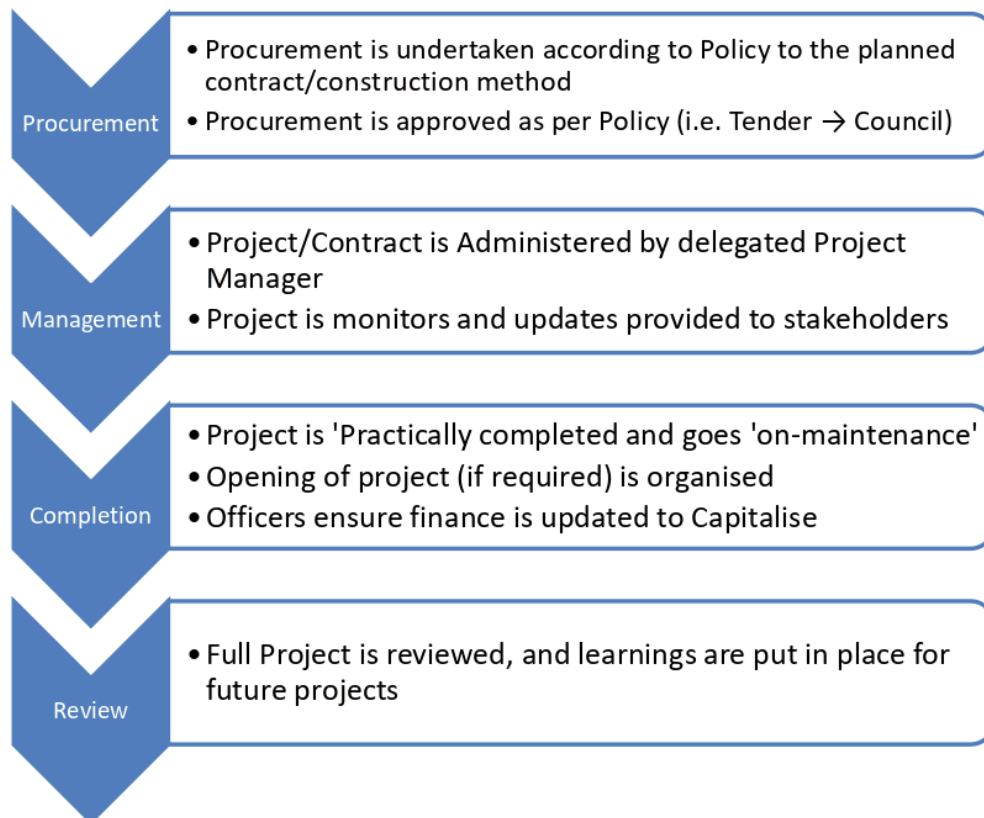
5 Execute

At this stage all planning and approvals are in place.

Funding is secured and project management/administration becomes the priority with progress report and grant reporting (if applicable) required.

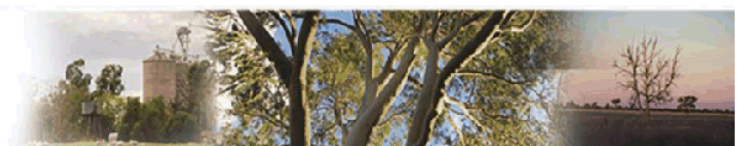
Project procurement is undertaken, and works are executed.

5.1 Execute Process Outline



6 Review

The intention is that the project governance process be fit-for-purpose for Balonne Shire Council. The degree and quality of information required in each process and step is dependent on the size of the project and the circumstances. It is intended to provide good governance and lead to best practice rather than overbearing bureaucracy.



OFFICER REPORT

TO: Council

SUBJECT: St George Aerodrome Land Subdivision

DATE: 12.02.20

AGENDA REF: IFS6

AUTHOR: Andrew Boardman - Director Infrastructure Services

Sub-Heading

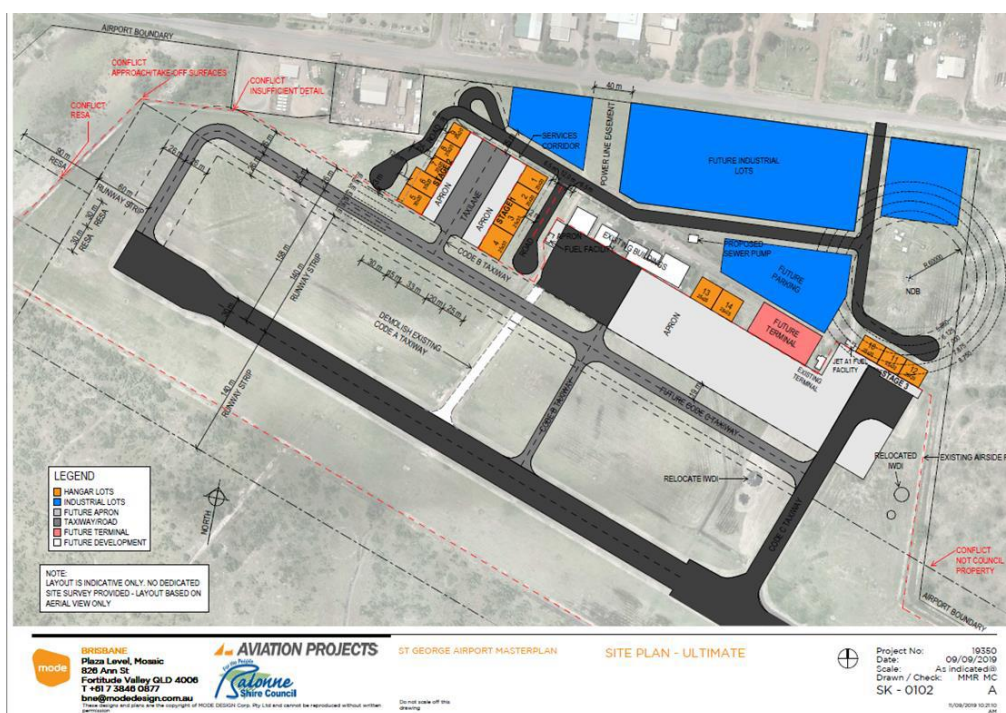
St George Aerodrome Land Subdivision

Executive Summary

Council will be undertaking survey for the subdivision of airport land as part of creating land available for private or commercial Aircraft activities. Whilst consultants are completing this work it would be beneficial to have them undertake survey of the excess land west of the current Lowes fuel depot. Council have previously undertaken an EOI for land included in its aerodrome land parcel.

Background

In July 2019 Council undertook a master plan of its aerodrome to understand its future needs. This process identified current and future land surplus to Council's requirements. The master plan is shown below.



Master Plan – St George Aerodrome

A previous Expression of Interest (EOI) had been carried out for surplus Aerodrome land. The land previously included in the EOI marked blue, is west and adjacent of the Lowes fuel depot as shown below.



Location of land included in previous EOI

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Infrastructure and Planning</u>	Sustainable planning and development

Consultation (internal/external)

Director of Finance and Corporate Services

Legal Implications

Local Government Act 2009

Local Government Regulation 2012

Risk Implications

Financial Impact - Inability to achieve financial sustainability and meet current and future needs of the community.

Policy Implications

Nil

Financial and Resource Implications

A cost estimation has indicated the cost of surveying at \$8,500. However, a budget allocation of \$10,000 will be sort from the 2019/20 budget to allow for contingency. This is to be allocated from Council's general revenue. This is will be a decrease in Council's forecasted operational surplus which is currently \$671,746.

Options or Alternatives

Council can either, allocate budget to proceed or defer as a submission within the 2020/21 Budget.

Attachments

Nil

Recommendation/s

That Council resolves to

- 1) In accordance with Section 170 (3) of the Local Government Regulation 2012, amend it's 2019/20 budget, creating a new operation work budget of ten thousand dollars (\$10,000) to undertake the surveying and subdivision of the land adjacent to Lot 11 RP850190 as indicated in the image below.
- 2) Delegate, in accordance with Section 257 (1) of the Local Government Act 2009, to the CEO authority to dispose of the surplus land adjacent to Lot 11 RP850190 as indicated in the image below, as a valuable non-current asset in accordance with Division 2 of the Local Government Regulation 2012.



Andrew Boardman
Director Infrastructure Services

OFFICER REPORT

TO: Council

SUBJECT: Transport and Water Asset Management Plans

DATE: 12.02.20

AGENDA REF: IFS7

AUTHOR: Andrew Boardman - Director Infrastructure Services

Sub-Heading

Transport and Water Asset Management Plans

Executive Summary

Council officers have been working with consultancy Ramafin to develop asset management plans. Plans have been developed for Council's two largest asset classes, transport and water (both Water and Wastewater). These plans have been completed and are presented to Council for adoption.

Background

Council has completed a series of asset management workshops in the preparation to develop its asset management plans. In March 2019 a service level workshop was undertaken. This was followed up with workshops on the transport asset management plan and water asset management plans undertaken in July 2019 and October 2019 respectively.

It is critical Council adopt and implement asset management plans to guide its long-term financial position. It is also an area that Council has received a 'red traffic light' during its 2018/19 financial audit.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Governance</u>	Financial management for long-term sustainability

Consultation (internal/external)

External – Ramafin

SLG

Manager Transport & Drainage

Manager Towns, Water & Sewerage

Supervisor Water and Sewerage

Senior Supervisor Road

Legal Implications

Council is required under the Local Government Act 2009 (section 104(5)(a)ii) to develop asset management plans.

Risk Implications

Financial Impact - Inability to achieve financial sustainability and meet current and future needs of the community.

Policy Implications

Asset Management Policy

Financial and Resource Implications

As per the asset management plans

Options or Alternatives

Nil

Attachments

1. BSC Transport Asset Management Plan (separately enclosed) [⇒](#)
2. BSC Water Asset Management Plan (separately enclosed) [⇒](#)

Recommendation/s

That Council resolves to receive and adopt:

1. The BSC Transport Asset Management Plan.
2. The BSC Water Asset Management Plan.

Andrew Boardman

Director Infrastructure Services

OFFICER REPORT

TO: Council

SUBJECT: Trade of CAP for Allocation Water

DATE: 12.02.20

AGENDA REF: IFS8

AUTHOR: Andrew Boardman - Director Infrastructure Services

Sub-Heading

Trade of CAP for Allocation Water

Executive Summary

Balonne Shire Council obtained water from CS Agriculture to sustain its water supply to residents during January 2020. This is to be transferred back however, officers propose to offer to trade CAP instead of allocation water.

Background

Last year was St George's driest year on record. Extreme drought not only affected the Balonne Shire but most of the Balonne River catchment. This was also coupled with repair works undertaken by Sunwater at Beardmore Dam. Due to the reduced water inflows and the reduced operating level of Beardmore Dam (to enable essential repair work at Thuraggi outlet), the amount of physical water in the St George Water scheme at the end of 2019 was very low. By January 2020 Council's water allocation was critical and Council implemented an unprecedented level 5 restriction level to its St George customers.

Council had less than 80ML left in its allocation. Council approached organisations about obtaining additional allocation water. CS Agricultural Pty Ltd assisted and provided the town with 224.014ML allocation water to prevent the town from running out. This water was provided on a 1ML=1ML trade. Council are required to provide back to CS Agriculture Pty Ltd the allocation water when requested.

Council's Sunwater account, as of 11 February 2020, has an estimated remaining CAP amount of 2702.83ML and a water allocation of 572.51ML. Council's 'bucket' is likely to be filled with the current inflows and Council will have a full allocation. However, Council have an excess of CAP that will not be utilised.

Below is Council usage history since 2007/08.

Below is Council usage history since 2007/08:

St George River Water Consumption (ML)														2007/08 - 2017/18			
Period	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	Min	Max	Ave	
Jul	53	57	55	36	1	25	63	64	24	33	73	95	96	Jul	1	96	52
Aug	35	58	120	32	5	72	104	53	65	45	110	98	79	Aug	5	120	68
Sep	51	61	115	30	2	123	174	105	122	26	154	106	103	Sep	2	174	90
Oct	78	98	141	35	0	140	172	144	165	79	67	90	124	Oct	0	172	103
Nov	36	110	172	54	40	168	193	165	178	151	100	116	101	Nov	36	193	122
Dec	42	123	83	40	17	156	194	91	145	201	157	150	95	Dec	17	201	115
Jan	71	141	56	21	46	169	180	110	95	189	248	282		Jan	21	282	134
Feb	55	114	41	42	12	144	80	162	159	195	105	223		Feb	12	223	111
Mar	200*	184	59	32	41	81	60	150	193	122	100	182		Mar	32	193	109
Apr	113	106	85	3	49	111	66	69	153	83	163	108		Apr	3	163	92
May	101	76	78	2	31	86	104	61	121	109	139	62		May	2	139	81
Jun	47	38	47	9	14	39	48	57	37	97	95	53		Jun	9	97	48
Total	683	1168	1052	338	258	1315	1437	1232	1456	1332	1512	1565	598		141	2053	1126

Maximum usage February – March is 815ML with a 20% contingency this 978ML (including February)

Estimated Remaining Cap 2707ML – Estimated Maximum Usage for this financial year 978ML = 1729ML
estimated remaining CAP at end of financial year.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Infrastructure and Planning</u>	Protection and enhancement of water supply

Consultation (internal/external)

Manager Water Sewerage & Towns
SLG

Legal Implications

Not applicable

Risk Implications

Community Service - Inability to achieve Council's vision and mission to deliver community services and meet current and future needs.

Policy Implications

Not applicable

Financial and Resource Implications

Not applicable for a trade

Options or Alternatives

Council can either

- 1) Do nothing and give back the temporary transferred water to CS Agriculture Pty Ltd when requested.
- 2) Offer CS Agriculture Pty Ltd a trade of CAP for allocation. This would ensure that Council's future allocation will not be affected. 1729ML – 224.014ML ≈ 1,505ML (estimated excess CAP remaining)
- 3) Sell the excess CAP and use funds to enter the market to purchase allocation water.

Attachments

Nil

Recommendation/s

That Council resolves to offer CS Agriculture Pty Ltd a trade of 224.014ML CAP for the 224.014ML allocation water Council is required to transfer back to CS Agriculture Pty Ltd.

Andrew Boardman

Director Infrastructure Services

OFFICER REPORT

TO: Council

SUBJECT: Dirranbandi Water Treatment Plant Upgrade

DATE: 12.02.20

AGENDA REF: IFS9

AUTHOR: Peter Willey - Project Officer

Sub-Heading

Contract for the Dirranbandi water treatment plant upgrade (heat exchanger and cooling tower)

Executive Summary

The objective of the project is to reduce the temperature of Dirranbandi bore water through a combination of heat exchanger and cooling tower. The project is jointly funded through Council and the Local Government Grants and Subsidies Program.

This report recommends Council adopt the evaluation report recommendations for the supply and construction of a heat exchanger and cooling tower at the site of the Dirranbandi Water Treatment Plant

Background

The concept for the project is based on a consultant report commissioned by Council (Dirranbandi WTP Bore Water Treatment, Feasibility and Disinfection Options Assessment, 4 March 2016). Moreover, a recent audit of the system identified health risks associated with the blending and treatment of river water and bore water. The project is being driven primarily as mitigation against health risks.

Council was successful in submitting the project for the Local Government Grants and Subsidies Program for \$550,000 (LGGSP 60%, BSC 40% contribution). The project was included in Council's 2018/19 Capital Program.

A tender (BSC 2018/19 T05) was called to design, construct and install a heat exchanger/cooling tower. The tender closed on 4 March 2019. One submission was received but equitable contract conditions could not be agreed upon resulting in no contract being awarded

Council sought and received a grant extension. Consultants were then engaged to refine the design and prepare a detailed specification. This documentation was used to put the project out on Local Buy with submissions closing on 14 February 2020

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Infrastructure and Planning</u>	Protection and enhancement of water supply

Consultation (internal/external)

Department of Local Government, Racing and Multicultural Affairs
Councillors
CEO
Director Infrastructure Services

Legal Implications

Nil

Risk Implications

Community Service - Inability to achieve Council's vision and mission to deliver community services and meet current and future needs.

Policy Implications

Nil

Financial and Resource Implications

The project has a budget of \$550,000.

Options or Alternatives

Council could opt to go to formal tender, but further delay coupled with Council caretaker period could see practical completion of the project extend beyond the extended funding deadline of 30 June 2020

Attachments

Nil

Recommendation/s

That Council resolves to:

1. Adopt the evaluation report (under separate cover), and
2. Award the project to the contractor recommended in the evaluation report.

Andrew Boardman

Director Infrastructure Services

(ERS) ENVIRONMENT & REGULATORY SERVICES

ITEM	TITLE	SUB HEADING	PAGE
ERS1	<u>MCU 174 - DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE - "DWELLING HOUSE" LOCATED AT 93 VICTORIA STREET, ST GEORGE QLD 4487 (DESCRIBED AS LOT 1 ON RP50989)</u>	MCU 174 - Development Application for Material Change of Use - "Dwelling House" Located at 93 Victoria Street, St George QLD 4487 (described as Lot 1 on RP50989).	219
ERS2	<u>ST GEORGE 399 CHAMPIONSHIPS RALLY EVENT - TOWN EXTENSION RESERVE - LOT 12 CROWN PLAN 898986</u>	Proposed St George 399 Championships Rally Event 3-5 April 2020 – Town Extension Reserve – Lot 12 on Crown Plan 898986.	240

OFFICER REPORT

TO: Council

SUBJECT: MCU 174 - Development Application for Material Change of Use - "Dwelling House" Located at 93 Victoria Street, St George QLD 4487 (described as Lot 1 on RP50989)

DATE: 12.02.20

AGENDA REF: ERS1

AUTHOR: Michelle Walters - Administration Officer

Sub-Heading

MCU 174 - Development Application for Material Change of Use - "Dwelling House" Located at 93 Victoria Street, St George QLD 4487 (described as Lot 1 on RP50989).

Executive Summary

Council has received a properly made development application from Sue-Ellen Cooper for a Material Change of Use – "Dwelling House" MCU 174 - Development Application for Material Change of Use - "Dwelling House" Located at 93 Victoria Street, St George QLD 4487 (described as Lot 1 on RP50989), properly described as Lot 1 on RP50989.

The development application is subject to impact assessment and must be assessed against the assessment benchmarks (to the extent relevant) provided by Section 45 of the *Planning Act 2016* and any matters prescribed by regulation. The *Development Assessment Rules* set out the procedural requirements that Council must follow in the development assessment process.

Public notification about the application was carried out in accordance with Part 4 of the *Development Assessment Rules* and for a period of 15 business days between 23 January 2020 and 13 February 2020. There were no properly made submissions about the development received during this period.

The application is generally consistent with the assessment benchmarks provided by the *Planning Act 2016* and any perceived conflict with the assessment benchmarks can be addressed by way of conditions of development approval and having regard to the relevant matters.

Background

Applicant:	Sue-Ellen Cooper
Owner of Land:	Sue-Ellen Winifred Cooper
Land description:	Lot 1 on RP50989
Lot area:	1,012m ²
Zone/ Precinct:	Centre Zone
Overlay:	Nil
Proposal:	Material Change of Use – "Dwelling House"
Proposal Assessment category:	Impact Assessment
Properly made date:	20 January 2020

PROPOSAL

The application seeks approval for a Material Change of Use – "Dwelling House" located at 93 Victoria Street, St George QLD 4487 described as Lot 1 on RP50989.

The proposal involves the construction of a single storey detached dwelling. The proposed dwelling will have a gross floor area of 209.1m² (14.78m long x 14.15m wide) and will have maximum building height of 6.3 metres.

The proposed dwelling comprises of two bedrooms, a living room, kitchen, dining, two bathrooms, laundry and at the front of the dwelling a home based hair salon business.

In addition to the dwelling, an 84m² (14m long x 6m wide) open carport be constructed at the rear of the dwelling in front of the existing outbuilding located on the site.

(Refer to Attachment 1: Development Application for Proposal Plans)

The proposed dwelling will be connected to electricity supply, Council's reticulated water and sewerage supply networks and stormwater infrastructure. Vehicle access to the site will be via the existing concrete driveway off Victoria Street.

It is noted that a Home based business (where a maximum of 80m² of Gross Floor Area) in the Centre Zone is 'Accepted Development' meaning a development approval would not be required and therefore the proposed home based business (hair salon) does not form part of this application.

Characteristics of the site:

The development site is located in the Centre Zone of the *Balonne Shire Planning Scheme 2019* in the township of St George. Access to site is gained via an existing concrete driveway from Victoria Street.

The subject site is regular in shape comprising a total area of 1,012m². The site is currently occupied by an outbuilding (Shed) which utilised for storage for applicant's electrical business.

The site adjoins a bakery and associated dwelling to the south and west and a health care premises to the north. Victoria Street (state-controlled road network) adjoins the site to the east.



Figure 1: Site Locality

Source: QLD Globe



Figure 2: Zoning Map: Centre Zone

Source: Balonne Shire Online Mapping

ASSESSMENT

The proposal constitutes a *material change of use* as defined in the *Planning Act 2016* (being *the start of a new use of the premises*).

The proposed use is defined as a “Dwelling House” in the *Balonne Shire Planning Scheme 2019* (the Planning Scheme):

Dwelling House: *means a residential use of premises for one household that contains a single dwelling. The use includes out-buildings and works normally associated with a dwelling and may include a secondary dwelling.*

The proposed use requires a development permit to be issued by Council prior to the commencement of use.

An Impact assessment is an assessment that must be carried out against the Assessment benchmarks prescribed by the *Planning Regulation 2017*, in this case being;

- the *Darling Downs Regional Plan*;
- the *State Planning Policy*; and
- the *Balonne Shire Planning Scheme*.

An Impact assessment must also have regard to any other relevant matter, other than a person’s personal circumstances, financial or otherwise, including any properly made submission about the application.

Assessment Benchmarks

Darling Downs Regional Plan

The *Darling Downs Regional Plan* was adopted in October 2013 and covers the local government areas of Balonne, Goondiwindi, Maranoa, Southern Downs, Toowoomba and Western Downs.

The intent of the *Darling Downs Regional Plan* is to provide direction to resolve competing state interests relating to the agricultural and resources sectors, and to enable the growth potential of the region’s towns. It seeks to maximise opportunities for co-existence of resources and agricultural land uses.

The proposed development maintains the intent of the *Darling Downs Regional Plan* because it will promote and continue to support the regions agricultural industry without compromising the productive use of key mining resources.

State Planning Policy

Council must consider impact assessable development applications against the State Planning Policies to the extent they have not been appropriately integrated within or are inconsistent with the *Balonne Shire Planning Scheme*.

As the *Balonne Shire Planning Scheme* appropriately integrates all relevant aspects of the State Planning Policy a separate assessment of the application against this document is not required.

Balonne Shire Planning Scheme 2019

The relevant sections of the *Balonne Shire Planning Scheme 2019* are;

- Part 3 Strategic framework
- Part 4 Local Government Infrastructure Plan
- Part 5 Tables of assessment
- Part 6 Zones
 - Part 6.2.1 Centre zone code
- Part 7 Development Codes
 - Part 7.3.1 General development code

Part 3 – Strategic framework

The Strategic framework sets the policy direction for the Planning Scheme and forms the basis for ensuring appropriate development occurs within the planning scheme area for the life of the planning scheme.

The Strategic framework is structured in the following way;

- (1) For the purpose of describing the policy direction for the planning scheme, the strategic framework is structured in the following way:
 - (a) the strategic intent – Encouraging Prosperity in the Shire
 - (b) the following themes that collectively represent the policy intent of the scheme:
 - (i) Encouraging economic growth
 - (ii) Supporting rural and small-town living
 - (iii) Avoiding impacts of natural and other hazards
 - (iv) Safeguarding our environment and heritage
 - (v) Providing appropriate infrastructure
 - (c) the strategic outcome(s) proposed for development in the planning scheme area for each theme
 - (d) the element(s) that refine and further describe the strategic outcome(s)
 - (e) the specific outcomes sought for each, or a number of elements
 - (f) the land-use strategies for achieving these outcomes.
- (2) Although each theme has its own section, the strategic framework in its entirety represents the policy intent for the planning scheme.

An assessment of the proposed development against the strategic themes of the Balonne Shire Planning Scheme is provided in the table below;

Theme	Response
Encouraging economic growth	N/A Note: Local contractors have been engaged to carry out the development.
Supporting rural and small-town living	The proposed development is for the construction of a single storey dwelling and associated carport on a large allotment in the township of St George. The applicant is downsizing from a larger family home and is looking to build a smaller home in the town area to enable them to settle and stay in the community into the future.
Avoiding impacts of natural and other hazards	The subject site is not located in a natural or other hazards area.
Safeguarding our environment and heritage	The proposed development will not have impact on the environment and will solely contained within the properties boundaries and therefore causing impacts to heritage places in the near vicinity.
Providing appropriate infrastructure	The proposed development will be connected to electricity supply, Council's reticulated water and sewerage supply's and stormwater infrastructure and has direct access to Victoria Street a state-controlled road.

Part 4 - Local Government Infrastructure Plan

The Balonne Shire Council does not have a Local Government Infrastructure Plan

Part 5 - Tables of assessment

The Tables of Assessment identify the category of development, the category of assessment and the assessment benchmarks for assessable development in the planning scheme area. The Tables of Assessment identify the level of assessment for the proposed use in the proposed location as "Impact assessment."

Part 6 - Zones

Zones organise the planning scheme area in a way that facilitates the location of preferred or acceptable land uses. The subject site is located in the Centre Zone.

Part 6.2.1 Centre Zone Code

The purpose of this code is to:

Provide for the urban development of the towns of St George and Dirranbandi as community and service centres. Development located in this zone provides for a mix of uses which support the needs of the local community. The zone provisions aim to:

- (a) maintain the character and amenity of St George and Dirranbandi.*
- (b) provide for the continuation of existing infrastructure such as community schools, halls and recreation facilities*
- (c) allow for tourist uses where these can be successfully integrated into the character and fabric of the towns.*
- (d) ensure that development provides an appropriate level of infrastructure; and*
- (e) facilitate economic development and vibrant main streets by:*
 - (i) promoting re-use of existing buildings*
 - (ii) providing for a wide range of commercial uses where it does not conflict with sensitive uses.*

The purpose of the code will be achieved through the following outcomes:

- (a) a range of uses including retail, business and education are supported in the zone where they do not impact on neighbouring uses.*
- (b) development is serviced with BSC infrastructure where BSC infrastructure exists.*
- (c) development is located in areas that are flood protected and where bushfire hazard risk is low.*

The purpose of the zone will also be achieved through the following additional overall outcomes for particular zones:

- (a) this zone promotes the commercial, professional, government and retail uses that service the Shire and south-west Queensland, and that are consolidated in the St George and Dirranbandi town centres.*
- (b) new developments create a highly attractive and pedestrian-based built form that achieves a high standard of design and blends with the existing town character and streetscape.*
- (c) new commercial buildings make provision for on-site handling of goods, car parking for staff and clients, landscaping and shade areas in keeping with the existing streetscape.*
- (d) new businesses are encouraged to use existing buildings to help keep the Centre zone vibrant.*

Development provides a high level of amenity through a compatible mixing of land uses, activities and building forms, access to services and facilities, cohesive streetscapes and quality urban design.

The proposed development complies with the Purpose and Outcomes of the Centre zone because;

- *The proposed development is a new build and has been designed and sited to create a highly attractive development which will blend in with the character and fabric of the town.*
- *The subject property is not located in a flood or bushfire risk area.*
- *Car parking will be provided onsite at the rear of the proposed dwelling.*

- Landscaping will be established along the frontage of the site (Victoria Street) and within the site which will complement the existing streetscape.
- The proposed development will be connected to electricity supply and Council's infrastructure including reticulated water and sewerage supply's and has direct access to the road network.
- The proposed development will not impact on existing nearby retail and business uses.

The Code's relevant Performance Criteria are shown below, in order to more easily view structured and detailed consideration of relevant issues—

Performance outcomes	Response
For assessable development	
PO1 Development is consistent with the existing built form in terms of size, design, siting and physical characteristics. The appearance and siting of buildings, other structures, car parking areas or signage is compatible with the local streetscape character, the style and design of nearby buildings, and is respectful and sympathetic to any heritage place identified in the SPP mapping – Environment, Cultural heritage .	✓ The proposed development is consistent with nearby surrounding properties as it adjoins standalone residential uses and residential uses associated with commercial activities.
PO2 Development with frontage to a highway must have safe access points that do not adversely impact on the safety and efficiency of the road.	✓ The property has direct access to Victoria Street/Carnarvon Highway. The existing access will not change as result of the proposed development.
PO3 Development adjacent to the highway corridor is setback from the corridor to avoid adverse impacts to the operation of the road corridor.	✓ The proposed dwelling will be setback between 5-6 metres from the state-controlled road corridor and will be solely contained within the property boundaries.
PO4 All uses are located, designed, orientated and constructed to minimise the impacts from the noise, vibration and dust emissions from the State-controlled road and/or rail network.	✓ If the application is to be approved conditions of development approval can impose, the proposed development to be constructed in accordance with the Queensland Development Code relating to minimising impacts from the noise, vibration and dust emissions from the State-controlled road.
PO5 Tourist accommodation, in the form of a caravan park or motel is provided in a location where it can be serviced with infrastructure, where it: <ul style="list-style-type: none"> (a) is complementary to the existing character of the area (b) does not have an adverse impact on residential amenity in terms of privacy, safety, noise, odour and fumes, lighting and traffic generation 	N/A

(c) does not lead to a reduced quality of accommodation experiences available within the location.	
----------------------------------------------------------------------------------------------------	--

Part 7.3.1 General development code

The purpose of the General development code is to ensure that development in the Shire is located, designed and managed in a safe and efficient manner.

The purpose of the code will be achieved through the following overall outcomes:

- (a) Development is located to protect and enhance matters of national, state and local environmental significance, landscape values and ecological connectivity.*
- (b) Development has a safe and efficient site layout.*
- (c) Development does not detract from the Shire's unique building design, is complementary to the scale of neighbouring uses, and contributes to the character of the street and the locality.*
- (d) Development on local heritage places:*
 - i. does not result in the demolition or removal of a local heritage place, unless there is no practical reason and feasible alternative.*
 - ii. conserves the physical features, fabric and contents that contribute to the cultural heritage significance of the local heritage place.*
 - iii. safeguards archaeology and archaeological potential, and ensures they are appropriately investigated and artefacts appropriately managed.*
- (e) An appropriate level of servicing and infrastructure is provided to new development and is connected to BSC's infrastructure where available.*
- (f) The site layout protects adjoining amenity, allows access around the building, allows sufficient areas for parking and manoeuvring on the site and safe and efficient access and egress.*
- (g) Assets of the BSC are protected.*
- (h) Any planned earthworks ensure that existing drainage regimes are maintained.*
- (i) Development does not conflict with the ongoing efficient and safe use of the stock route network by travelling stock.*
- (j) Development does not inhibit the safe and efficient operation of pipelines.*

The proposed development complies with the Purpose and Outcomes of the General Development Code because;

- The proposed development will not impact on matters of national, state and local environmental significance, landscape values and ecological connectivity.
- The proposed development does not involve any demolition or removal of local heritage place.
- The proposed development will not detract from the shire's unique building design and will be complementary to the scale of neighbouring uses and complement the existing character and streetscape of the immediate area.
- The proposed development will be connected to electricity supply and Council's infrastructure including reticulated water and sewerage supply's and has direct access to the road network.

- The proposed development will provide sufficient car parking areas has been set out to provide sufficient manoeuvring onsite to allow for safe and efficient access and egress; and
- The proposed development has been designed and sited to create a safe and efficient site layout.

The Code's relevant Performance Criteria are shown below, in order to more easily view structured and detailed consideration of relevant issues—

Performance outcomes	Response
Site Layout	
PO1 The size and bulk of new buildings associated with development maintains and enhances the intended local character of the zone by avoiding over-development of the site, and allowing for development at a consistent scale, siting and intensity to nearby development.	✓ Total development site coverage is 20%.
PO2 Landscaping is provided to enhance the visual appeal of the development and soften the appearance of the built form. The majority of landscaping is to be undertaken on the principal street frontage of the development.	✓ Landscaping will be established along the frontage and within the site.
Building Design	
PO3 New development maintains the low-rise scale and character of the Shire.	✓ The proposed dwelling is single storey and is 6.3 metres in height.
PO4 New buildings or structures present a traditional façade to the street.	✓ The proposed building has be designed to incorporate the following elements: <ul style="list-style-type: none"> • A veranda with awning which will be orientated presenting to the street; • A pitched roof; and • Building materials to match neighbouring buildings.
PO5 Development is generally in accordance with existing setbacks within the locality.	✓ The proposed dwelling will be setback 3 metres from the front property boundary which matches the adjoining building to the north and other buildings in the immediate area.
PO9 Other than where located in the Rural zone, buildings and structures for ancillary uses and activities such as sheds are subordinate in use and size to the primary use of the premises.	✓ The proposed dwelling will have a gross floor area of 209.1m ² .
Ancillary Uses	
PO10	✓

The proposed development accommodates sufficient car parking on site.	<p>A carport is also proposed to be constructed in front of the existing shed onsite which will be used for car parking.</p> <p>The carport is of sufficient size for two car parking spaces.</p>
PO11 The proposed driveway is clear of all impediments.	<p style="text-align: center;">✓</p> There is will be no change to the existing access driveway as result of the development.
PO12 The location of driveways does not create a danger to the safety and efficiency of existing intersections.	<p style="text-align: center;">✓</p> There is will be no change to the existing access driveway as result of the development.
PO13 Access to, from and within the site: <ul style="list-style-type: none"> • is adequate for the type and volume of traffic generated by the use. • does not adversely impact on the traffic network external to the site. • caters for safe pedestrian access. • provides for disabled access. 	<p style="text-align: center;">✓</p> There is will be no change to the existing access driveway as result of the development. Given the type of development being for a dwelling and low impact the existing access should be considered appropriate.
Infrastructure and Services	
PO14 The development is supplied with an appropriate level of infrastructure to support the intended use.	<p style="text-align: center;">✓</p> The proposed development will be connected to telecommunications and electricity supplies.
PO15 All development has an adequate supply of potable water and can provide for appropriate treatment and disposal of effluent and other waste water. <p>Note: If the development is not connected to a reticulated water supply network, there is no guarantee of reliability or availability of water from watercourses, overland flow or underground water for new non-stock and domestic development across the Balonne Shire. This is because access to water is subject to the limitations and appropriate authorisation under the <i>Water Act 2000</i>.</p>	<p style="text-align: center;">✓</p> The proposed development will be connected to Council's water and sewerage supply networks.
PO16 Stormwater is collected and discharged to ensure no impacts on adjoining land owners, BSC or State infrastructure while also ensuring environmental values of waters in the Shire are maintained.	<p style="text-align: center;">✓</p> Stormwater runoff from roof of dwelling and carport will collected and discharged to a rainwater tank onsite and the street.
PO17 Wastewater discharge to a waterway is avoided or managed in a way that maintains ecological processes, riparian vegetation, waterway integrity, and downstream ecosystem health.	<p style="text-align: center;">✓</p> Wastewater will be discharged to Council's sewerage supply network.
BSC assets	

PO18 Structures and buildings do not adversely impact on BSC infrastructure.	✓ The proposed dwelling will be sited appropriately away from the BSC existing infrastructure onsite. As state above there is no change to the existing access driveway as result of the development.
Electricity infrastructure	
PO29 Development is separated from major electricity infrastructure or substations and incorporates buffers to maintain public health and safety, residential amenity and allow access to infrastructure for maintenance.	✓ The subject site is not located near major electricity infrastructure or substations.
Local heritage places	
PO30 Development contributes to the retention of a local heritage place, facilitates their adaptive reuse, but does not result in a change that is incompatible with conserving the cultural heritage significance of the place.	✓ The subject site is not located near a local heritage place.
Aviation facilities	
PO32 Development does not interfere with the function of air service facilities SPP mapping – Infrastructure – Strategic Airport and Aviation Facilities .	✓ The proposed development will not interfere with the function of the St George airport.

Referral Agencies

Nil.

Public Notification and Submissions

Public notification about the application was carried out in accordance with Part 4 of the *Development Assessment Rules* and for a period of 15 business days between 23 January 2020 and 13 February 2020. There were no properly made submissions received during this period.

Under Part 4, section 17 of the *Development Assessment Rules* requires notice to be given to public by:

- a) publishing a notice at least once in a newspaper circulating generally in the locality of the premises the subject of the application;
- b) placing a sign on the premises; and
- c) giving notice to adjoining land owners of all lots adjoining the premises.

The above actions must be completed prior must be completed prior to first day of public notification commencing. The adjoining landowner letters were not sent until 6th February 2020, ten days after public notification commencing.

Under section 53(3) of the *Planning Act 2016* the assessment manager may assess and decide a development application even if some of the requirements of the development assessment rules about the notice have not been complied with, if the assessment manager considers any noncompliance has not—

- a) adversely affected the public's awareness of the existence and nature of the application; or
- b) restricted the public's opportunity to make properly made submissions about the application.

Officers made contact with the two adjoining landowners on Friday 7th February 2020 advising and providing details of the proposed development.

Both adjoining landowners have written to Council confirming they have no objections to the proposed development.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Infrastructure and Planning</u>	Sustainable planning and development

Consultation (internal/external)

Nil

Legal Implications

The *Planning Act 2016* and Council's planning scheme apply.

Risk Implications

Community Service - Inability to achieve Council's vision and mission to deliver community services and meet current and future needs.

Policy Implications

Council's planning policies apply.

Financial and Resource Implications

Nil. Recommended conditions of approval must be completed at no cost to Council.

Options or Alternatives

Nil

Attachments

1. MCU 174 - Council Meeting Proposed Plans.pdf [↓](#)

Recommendation/s

That:

1. Council receives this report.
2. Council approves the development application Material Change of Use – "Dwelling House" MCU 174 - Development Application for Material Change of Use - "Dwelling House" Located at 93 Victoria Street, St George QLD 4487 (described as Lot 1 on RP50989), described as Lot 1 on RP50989 subject to the permit conditions listed below.

DEVELOPMENT PERMIT CONDITIONS

Preamble

- (i) The relevant planning scheme for this development is *Balonne Shire Planning Scheme 2019*. All references to the 'Planning Scheme' and 'Planning Scheme Schedules' within these conditions refer to the above Planning Scheme.
- (ii) Under the Planning Scheme a *"Dwelling House"* - means a residential use of premises for one household that contains a single dwelling. The use includes out-buildings and works normally associated with a dwelling and may include a secondary dwelling.
- (iii) The *Environmental Protection Act 1994* states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard, persons and entities involved in the operation of the approved development are to adhere to their 'general environmental duty' to minimise the risk of causing environmental harm to adjoining premises.
- (iv) All Aboriginal Cultural Heritage in Queensland is protected under the *Aboriginal Cultural Heritage Act 2003* and penalty provisions apply for any unauthorised harm. Under the legislation a person carrying out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage. This applies whether or not such places are recorded in an official register and whether or not they are located in, on or under private land. The developer is responsible for implementing reasonable and practical measures to ensure the Cultural Heritage Duty of Care Guidelines are met and for obtaining any clearances required from the responsible entity.
- (v) It is the responsibility of the developer to obtain all necessary permits and submit all necessary plans and policies to the relevant authorities for the approved use.
- (vi) An operational works application will be required to be submitted to and approved by Council for:
 - (i) Operational works that is excavation and/or filling where there would be a change 1m or more in the level of any part of the land or where any drainage path is affected; or
 - (ii) Operational works for urban purposes that involve disturbing more than 2,500m² of land.
- (vii) In completing an assessment of the proposed development, Council has relied on the information submitted in support of the development application as true and correct. Any change to the approved plans and documents may require a new or changed development approval. It is recommended to contact Council for advice in the event of any potential change in circumstances.

Use

1. The approved development is a Material Change of Use - "Dwelling House" as defined in the Planning Scheme and as shown on the approved plans.
2. A development permit for building works must be obtained prior to commencing construction of the Dwelling House.

3. The approved development is to be carried out generally in accordance with the following approved plans/documents and subject to approval conditions. Where there is any conflict between the approval conditions and the details shown on the approved plans, the approval conditions prevail.

Plan/Document Number	Plan/Document Name	Date
00115/19 Issue F	Site Plan Sheet 1 of 16	13/01/19
00115/19 Issue F	Floor Plan Sheet 2 of 16	13/01/19
00115/19 Issue F	Elevations Sheet 3 of 16	13/01/19

4. During the course of constructing the works, the developer shall ensure that all works are carried out by appropriately qualified persons and the developer and the persons carrying out and supervising the work shall be responsible for all aspects of the works, including public and worker safety, and shall ensure adequate barricades, signage and other warning devices are in place at all times.

Building Design

5. The proposed development shall include design element that presents a traditional façade to the street and may include the following elements:
- verandas or porches.
 - awnings and shade structures.
 - variations to the roof and building lines.
 - a range of building materials, matching prevailing materials in neighbouring buildings.
6. Elevations and floor plans for the proposed carport are to be submitted to Council prior to the construction of the carport. The elevation plans will form part of the approved documents for the development permit.

Compliance inspection

7. All conditions relating to the establishment of the approved development must be fulfilled prior to the approved use commencing, unless otherwise noted in these conditions.
8. Prior to the commencement of the use, the applicant shall contact Council to arrange a development compliance inspection.

Applicable Standards

9. All works must comply with:
- (i) the development approval conditions;
 - (ii) any relevant provisions in the Planning Scheme
 - (iii) any relevant Australian and Austroads Standards and the National Construction Code that applies to that type of work; and
 - (iv) any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.

Development works

10. The developer shall ensure that all approved works are carried out by appropriately qualified persons and the developer and the persons carrying out and supervising the work shall be responsible for all

aspects of the works, including public and worker safety, and shall ensure adequate barricades, signage and other warning devices are in place at all times.

11. The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets that may be impacted on during construction of the development. Any damage to existing infrastructure (kerb, road pavement, existing underground assets, etc.) that is attributable to the progress of works on the site or vehicles associated with the development of the site shall be immediately rectified in accordance with the asset owners' requirements and specifications and to the satisfaction of the asset owners' representative(s).

Waste Management

12. All waste generated from construction of the premises must be effectively controlled on-site before disposal. All waste must be disposed of in accordance with the *Environmental Protection (Waste Management) Regulation 2000*.
13. All waste generated on-site must be managed in accordance with the waste management hierarchy as detailed in the *Waste Reduction & Recycling Act 2011*.

Stormwater Drainage

14. Stormwater drainage is to be provided in accordance with:
 - (a) Queensland urban drainage manual, 3rd Edition, Queensland Department of Energy and Water Supply, 2013;
 - (b) Pilgrim, DH, (ed)., Australian Rainfall & Runoff – A Guide to Flood Estimation, Institution of Engineers, Australia, Barton, ACT, 1987; and
 - (c) Class 1 and Class 10 buildings – National Construction Code, Volume 2.

Earthworks and Construction

15. During construction, erosion controls and silt collection measures are to be put in place to protect environmental values and mitigate potential impacts to adjoining properties and roadway/s.

Avoiding Nuisance

16. No nuisance is to be caused to adjoining properties and occupiers by the way of noise smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time during or after the establishment of the approved development.
17. All lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties.
18. The area and its surrounds shall be kept in an orderly fashion, free of rubbish and clear of weeds and long grasses. The approved development and the premises are to be maintained in a clean and tidy condition and not to pose any health and safety risks to the community.
19. Unless otherwise approved in writing by the Council, approved hours of construction are restricted to Monday – Saturday 6.30am to 6.30pm – noise permitted. Work or business which causes audible noise must not be conducted from or on the subject land outside the above times or on Sundays or Public Holidays.

20. Noise emissions from the development shall not cause environmental harm of nuisance to adjoining properties or “Sensitive Land Uses” in accordance with the *Environmental Protection (Noise) Policy 2008*.
21. Air emissions from the development shall not cause environmental harm of nuisance to adjoining properties or “Sensitive Land Uses” in accordance with the *Environmental Protection (Air) Policy 2008*.

Provision of Services

22. The development must be connected to Council’s reticulated water supply network in accordance with the applicable standards and policies.
23. The development must be connected to Council’s reticulated sewerage supply network the applicable standards and policies.
24. The development must be connected to an electricity reticulation service in accordance with the relevant service provider’s requirements and specifications along with relevant building standards, requirements and specifications (as relevant).
25. If the premises is connected to a telecommunications service, then such works shall be undertaken in accordance with the relevant service provider’s requirements and specifications along with relevant building standards, requirements and specifications (as relevant).

Access

26. The developer shall be responsible for construction and maintenance of vehicle crossovers from the road carriageway to the property boundary and for obtaining any approvals that may be required, and for complying with the applicable designs and standards. Should any damage be caused at the approved access location, it is the landowner’s responsibility to ensure this is reinstated. Any repair works are to be undertaken in consultation with Council and at the landowner’s expense.
27. A minimum of one (1) covered car parking space is to be provided within the development site area.

Landscaping

28. Landscaping is to be provided to enhance the visual appeal of the development. The majority of the landscaping is to be established along the Victoria Street frontage.
29. Site landscaping must not interfere with electrical infrastructure nor restrict maintenance access to any onsite infrastructure, public utility or easement.
30. Landscaping must not interfere with site lines at access driveways for vehicle traffic.

No Cost to Council

31. The developer is responsible for meeting all costs associated with the approved development unless there is specific agreement by other parties, including the Council, to meeting those costs. This includes the costs of any services and infrastructure required in connection with the establishment of the development.

Latest versions

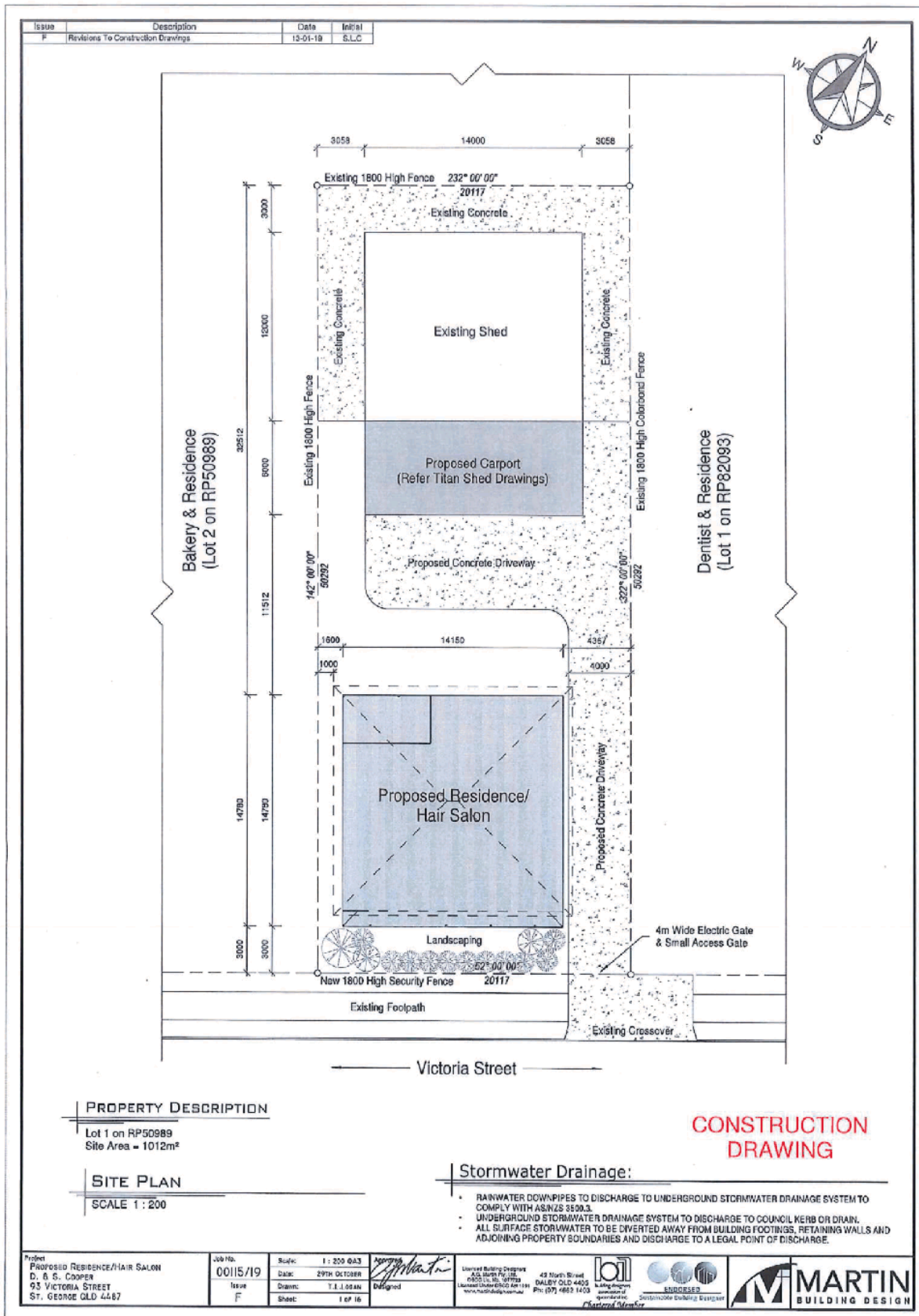
32. Where another condition refers to a specific published standard, manual or guideline, including specifications, drawings, provisions and criteria within those documents, that condition shall be deemed as referring to the latest versions of those publications that are publicly available at the commencement of the development works, unless a regulation or law requires otherwise.

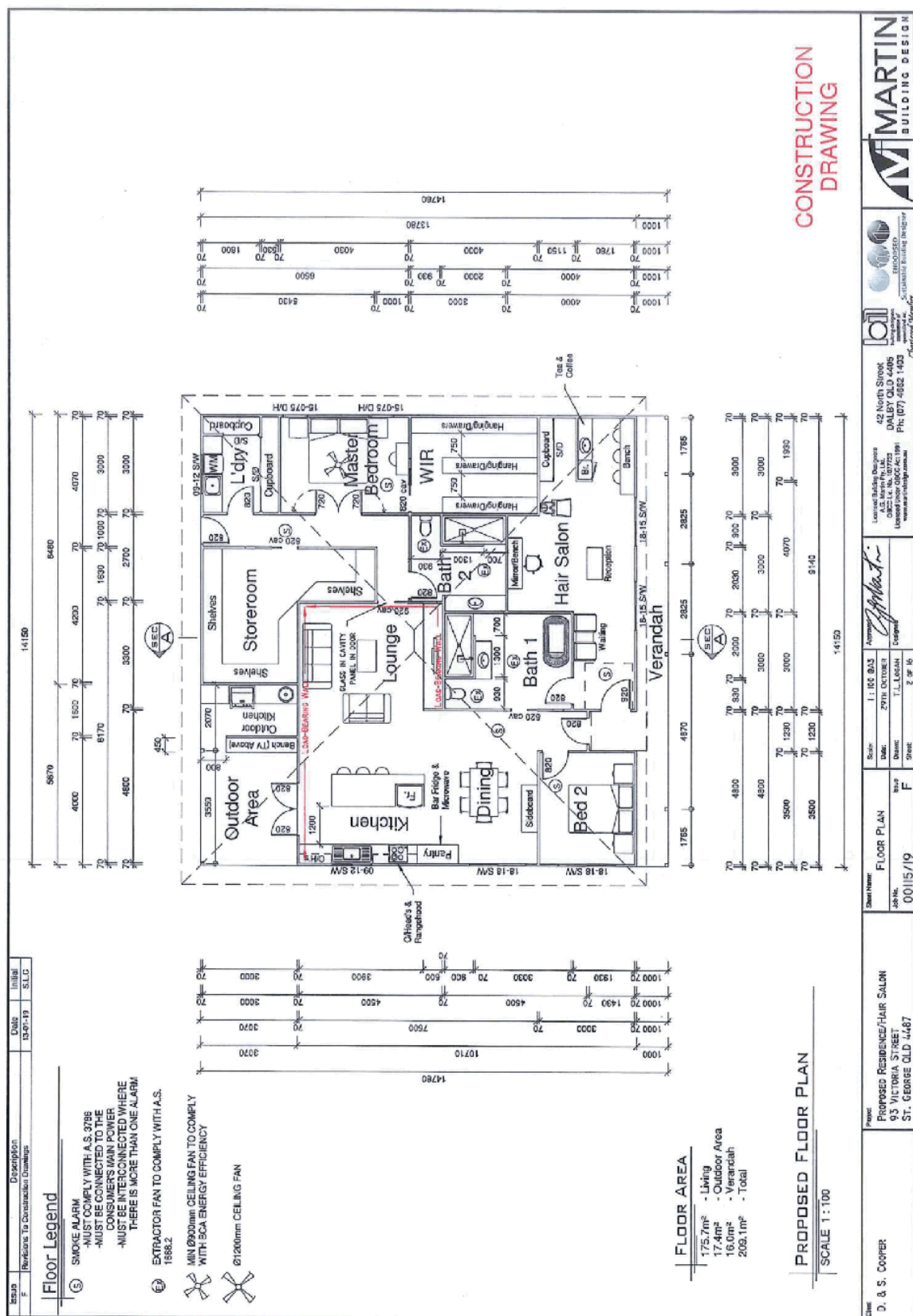
Application Documentation

33. It is the developer's responsibility to ensure that all entities associated with this Development Approval have a legible copy of the Decision Notice, Approved Plans and Approved Documents bearing 'Council Approval'.

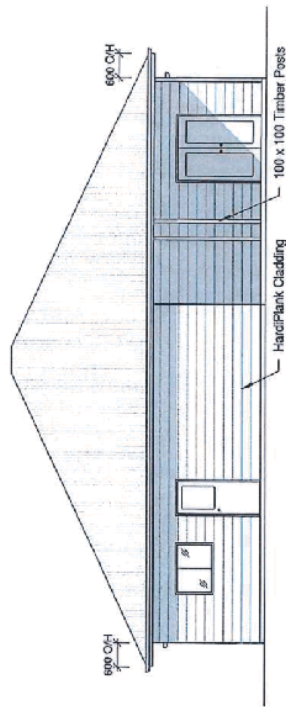
Digby Whyte

Director Environment & Regulatory Services



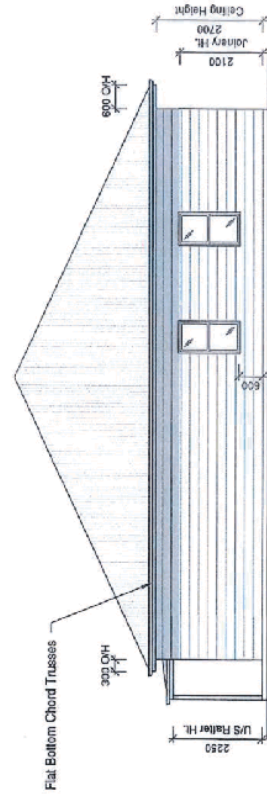


Issue	Description	Date	Initial
1	Revisions to Construction Drawing	13-05-19	S.L.C.



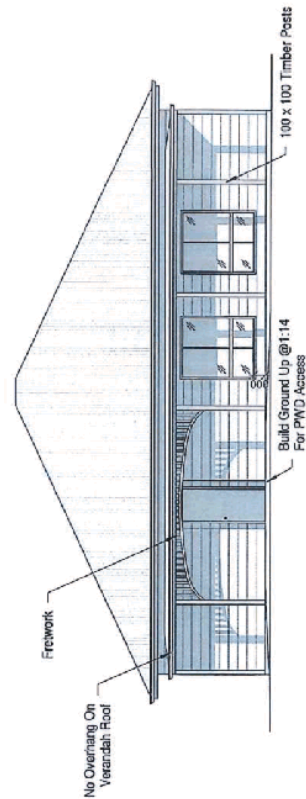
NORTHERN ELEVATION

SCALE 1 : 100



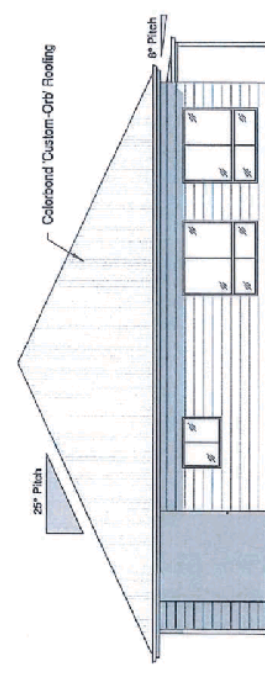
EASTERN ELEVATION

SCALE 1 : 100



SOUTHERN ELEVATION

SCALE 1 : 100



WESTERN ELEVATION

SCALE 1 : 100

CONSTRUCTION
DRAWING

Client D. & S. COOPER	Project PROPOSED RESIDENCE/HAIR SALON 93 VICTORIA STREET ST. GEORGE QLD 4487	Sheet Name ELEVATIONS	Scale 1 : 100 8/23 25TH OCTOBER T.L.L. LORAIN	Issue F	Date 00/15/19	3 of 15	Approved <i>[Signature]</i> Unapproved	Local Building Division 0800 00 00 00 0800 00 00 00 www.martinbuilding.com.au	42 North Street DALEY QLD 4405 Ph: (07) 4882 1403 www.martinbuilding.com.au	MARTIN BUILDING DESIGN

OFFICER REPORT

TO: Council

SUBJECT: St George 399 Championships Rally Event - Town Extension Reserve - Lot 12
Crown Plan 898986

DATE: 12.02.20

AGENDA REF: ERS2

AUTHOR: Tayla Willis - Project Support Officer

Sub-Heading

Proposed St George 399 Championships Rally Event 3-5 April 2020 – Town Extension Reserve – Lot 12 on Crown Plan 898986.

Executive Summary

The South East Queensland off Road Rally Association (SEQORRA) is seeking permission to host the St George 399 Championships (Off-Road Race Rally) on 3–5 April 2020 on the Town Extension Reserve described as Lot 12 on Crown Plan 898986. Council, as trustee of the primary authorising purpose of the reserve for 'Town Extension' provided a trustee permit for the event in 2019. The event was well-run and successful.

Background

Council has received correspondence from Barry Neuendorff, the South East Queensland off Road Rally Association (SEQORRA) representative, to hold the 2020 St George 339 Championships (Off-Road Race Rally) on the same Town Extension Reserve site that the Championships were held in 2019.

Land Use

Specifically, the land in question is recognised as Lot 12 Crown Plan 898986 and occupies an area of 1610 hectares. The state reserve is identified for 'Town Extension Purposes' to which Balonne Shire Council is Trustee. The subject land is situated approximately 3.5 kilometres east of St George Township, located approximately 1.7 km's east of the Carnarvon Highway, and can be accessed by a gazetted Council road reserve – Salmon Bypass.

The reserve has a current lease over the land issued by the State. The use permitted of the lease is for grazing of livestock and ancillary purposes (copies of the current lease including conditions can be made available upon Councillors request).

Discussions with Department of Natural Resources Mines and Energy (DNRME) have stated that Council, as trustee of the primary authorising purpose of the reserve for 'Town Extension', can permit the event on the basis that it will not cause greater impact to the reserve purpose subject to the following relevant documentation being submitted to Council prior to the commencement of the event;

- Written permission is obtained from the current trustee leaseholder;
- A copy of liability insurance (minimum \$20,000,000); and

- A signed indemnity agreeing to keep indemnified the Minister administering the Land Act 1994 (Qld), the State of Queensland, all Crown Instrumentalities, and Local Government (the “Indemnified parties”) against, all actions, suits, proceedings, claims, demands, costs, losses, damages and expenses (“Claim”) arising out of or resulting from the use and occupation of Township Reserve (Lot 12 on crown plan 898986) for the event.

It is noted that, the site is located within an area that may have cultural heritage significance. Balonne Shire Council, as trustee to this reserve has a duty of care to inform the event organiser of this. Accordingly, included in any Council support and permit for the event would be that Council inform the event organiser that the area may have cultural heritage significance and that it is the responsibility of the event organiser that duty of care requirements are met in accordance with the *Native Title Act 1993* and *Aboriginal Cultural Heritage Act 2003*.

In addition to the above, it is noted that should Council permit the event to occur over the reserve, the event organiser be made aware that future dates for the event on this land must obtain a permit from Council for each occasion. The approval does not provide ongoing consent for the event to proceed beyond the nominated date of 3–5 April 2020. Accordingly, notice of this requirement is included in the recommendation section of this report.

It is importantly recognised that the proposed event track layout will run generally in accordance with the event held in April 2020 being that existing tracks will be used, and no clearing of vegetation is to occur on the site. To ensure that no vegetation is removed to facilitate the event a condition will be included on the permit stating that no vegetation is permitted to be cleared.

Event Details

The event will be held under the International Sporting Code of the Federation International de l’Automobile (FIA), the National Competition Rules of the Confederation of the Australian Motor Sport Limited (CAMS), the Off Road Standing Regulations, these Supplementary Regulations and any further Regulations or instructions may be issued at the organiser’s discretion. The event will be conducted in accordance with the CAMS Work Health and Safety Policy, Anti-Doping Policy, Alcohol Policy, and Risk Management Policy). Parts of the event, such as scrutineering, may be held elsewhere in St George but are not subject to the trustee permit for use of the Town Extension Reserve.

Environmental Due-Diligence

This event has an “Off Road Standing Regulation” which has been viewed by the Department of Environment and Heritage Protection. The response from the Department is attached to this report stating that it will be the responsibility of the Balonne Shire to ensure the event does not result in environmental nuisance as per Chapter 7, part 1, division 1 of the Regulation.

Dangerous Goods – Fuel & Pit Station

A pit area will be set aside for race cars and trailers. This area is for race officials, driver and pit crews only. NO children or spectators are allowed in this area. This event has a regulation in place (refer to Work Health & Safety Policy) for the safe operation of this fuel station (pit). The event also has a schedule in place to address the fuelling of the vehicles during the event.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Economy</u>	Tourism growth and development

Consultation (internal/external)

Maranoa Regional Council Planning Officer, Jessica Reiser
Director Environment and Regulatory Services, Digby Whyte
Environment Health Officer, Dianne Francisco
Tourism Manager, Kim Wildman

Legal Implications

South East Queensland off Road Rally Association (SEQORRA) representative has supplied the CAMS National Insurance Policy, which includes their Personal Accident Insurance, Public Liability and Professional Indemnity Insurance, Group Personal Cover, Voluntary Workers Personal Accident Cover, and Association Liability Insurance.

Risk Implications

Reputation - Inadequate engagement and assessment of the impact of external and internal stakeholders on our community, viability and productive capacity.

Policy Implications

Condition 17 notes that non-profit / charitable organisation may make application to Council for concessional rental of the facilities. Concessional rental is 50% of the assessed hire fee. The Association's application to hire the venue seeks a full fee waiver, not just a concessional hire rate.

Financial and Resource Implications

Waiver of hire fees for twelve (12) wheelie bins.

Waiver of any potential concessional hire rate.

Note: in 2019 Council awarded the SEQORRA an \$18,000 BSC Tourism Grant for three years (\$6,000 towards each annual event).

Options or Alternatives

Nil.

Attachments

1. St George 399 - 2020 Event Management Plan [↓](#)
2. St George 399 - Track Map [↓](#)
3. St George 399 - Certificate of Currency [↓](#)

Recommendation/s

That:

1. Council receives this report.

2. Council, as Trustee of the primary authorising purpose of the reserve for 'Town Extension', approve a trustee permit to the South East Queensland off Road Rally Association (SEQORRA) to host the St George 399 Championships (Off-Road Race Rally) event on 3-5 April 2020 on 'Town Extension' Reserve Lot 12 on Crown Plan 898986 subject to conditions (see below).
3. Council identify within the permit issued to the event organiser that the site is located within an area that may have cultural heritage significance. Accordingly, the event organiser is to ensure duty of care requirements have been met in accordance with *Native Title Act 1993* and *Aboriginal Cultural Heritage Act 2003*.
4. Council inform the event organiser that should the event be proposed to occur on 'Town Extension' Reserve Lot 12 on Crown Plan 898986 for any dates beyond 3–5 April 2020, the event organiser will be required to write into Council again formally seeking permission to use the reserve.
5. Council supply the twelve (12) wheelie bins for the event with the event organiser collecting and returning the bins and the fees be waived. If the bins are returned damaged the organisation will be charged the full replacement cost of the bin/s;
6. Council supply the 'Road Closure' signs for the event, with payment of a refundable bond of \$180.00 and a private works form signed and the event organiser to collect and return the signs. Collection of the signs will be from the Council Depot on Thursday prior and returning of signs on Tuesday after the event.

Conditions to form part of the Trustee Permit

7. *Prior to the event*, written consent from the Trustee Lessee to the event organiser permitting the use over the land must be provided to Council.
8. *Prior to the event*, a copy of the event organiser's public liability insurance (minimum \$20,000,000) must be provided to Council. (Attached)
9. *Prior to the event*, a signed indemnity agreeing to keep indemnified the Minister administering the Land Act 1994 (Qld), the State of Queensland, all Crown Instrumentalities, and Local Government (the "Indemnified parties") against, all actions, suits, proceedings, claims, demands, costs, losses, damages and expenses ("Claim") arising out of or resulting from the use and occupation of Township Reserve (Lot 12 on crown plan 898986) for the event must be provided to Council.
10. An Event Management Plan must be supplied to Council (Attached); and
11. Eight (8) portable toilets to be erected on site prior to the event commencing; and
12. Designated spectator areas inclusive of barriers are to be erected prior to the event commencing; and
13. Designated spectator crossing should be erected prior to the event commencing; and
14. Where food and refreshments are served a temporary food stall permit will need to be approved by Council prior to the event commencing;
15. To supply a site plan inclusive of proposed locations, temporary structures (e.g. tents, portable toilets, waste bins), to Council prior to the event commencing;

16. The organisers must take all reasonable and practical measure to minimise noise nuisance;
17. The organisers must take all reasonable and practical measure to minimise any environmental nuisance;
and
18. No vegetation is permitted to be cleared at any time to facilitate the event.

Digby Whyte

Director Environment & Regulatory Services

EVENT MANAGEMENT PLAN

Event Details			
Name of Event	The Cobb&Co Hotel St. George 399		
Venue Address	Thuraggi Reserve, Salmon Rd. St George. Hamish McIntyre and Graeme Wipple's Property		
Venue Contact	Kym Barber	Phone	0421319690
Venue Type:	Off Road Race		
Number of Volunteers	100		
Date of Event	3 rd , 4 th , 5 th April, 2020	Time of Event	3 rd 1200 – 2000hrs 4 th & 5 th daylight hrs
Required Setup Time			
Required Pack-up Time			

Events Manager	Barry Neuendorff		
Organisation	South East Queensland Off Road Racing Association.		
Address	45 Wagawn St. Woodridge.		
Phone		Mobile	0424-362-330
Email	Andyhi696@bigpond.com		
Please list community groups involved (if any)	St. George Rotary Club St.George Lions Club. St.George Community Groups.		

Please describe the main purpose of the event:

Round 1 Australian Off Road Championship 2020.

Please describe the type of activities which will be conducted at the event:

Off Road Long Course Race. Same as 2019 event.

Who is the target audience:

Balonne Regional Shire Council residents. Residents of St. George.
Off Road Racing Enthusiasts.

Expected number of attendees:	90 / 100 Competitors and supporting crews.
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How is waste to be stored (particularly food scraps) and disposed of:

Have these arrangements been made: ☒ Yes
☐ No

Bins and Skips.
Trent Challenger is arranging this.

<p>What approvals and permits are required: Eg. Liquor licensing, council permits – footpath</p> <p>Have permit/approval been applied for yet: <input checked="" type="checkbox"/> Yes Some <input checked="" type="checkbox"/> No Some</p> <p>Have they been approved:</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>	<p>Liquor Licence.</p> <p>Road Closure</p> <p>3rd Party for unregistered vehicles.</p> <p>Food Stalls</p> <p>Trade Stalls</p> <p>Fireworks</p> <p>Entertainment</p> <p>Not yet</p>
<p>Please provide details of access to the event (including emergency vehicles)</p> <p>-vehicle access, car parking and pedestrian access</p>	<p>Same as 2019 Event</p> <p>Same as 2019 Event</p> <p>Same as 2019 Event</p>
<p>Amenities: Please provide details of;</p> <p>Number of toilets and hand basins;</p> <p>cleaning plan;</p> <p>canteen;</p> <p>seating; and</p> <p>shade provision</p>	<p>Council request that hand soap and paper hand towel is provided in toilet block.</p> <p>Same as 2019 supplied by Local Company</p> <p>Same as 2019 by SEQORRA</p> <p>Same as last year by Service Clubs.</p> <p>Shade Tents – as above</p> <p>Seating – as above.</p>
<p>Will there be food provided at the event? <input checked="" type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p>If so, do the food vendors have a food hygiene licence: <input checked="" type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p>Please provide detailed list of all vendors.</p>	<p>St.George Rotary. St. George Lions.</p> <p>St. George Bakery</p> <p>As above.</p>

<p>Will there be any road closures for this event: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Has road closure already been applied for: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<p>Will there be First Aid available: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Please outline details.</p>	<p>QAS 4th & 5th April.</p> <p>QAS will be stationed on site.</p>
<p>Will there be noise generated by the event: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>What times of the day will noise be generated? How will noise be managed to ensure no/limited disruption to surrounding residents?</p>	<p>0800 hrs - 1700 hrs Vehicles to comply to State Noise requirements.</p>

Signature Event Organiser _____

Date 08/01 2020

Privacy Statement

The personal information collected on this form will be used by Balonne Shire Council for the purposes of fulfilling your request and undertaking associated Council function and services. Your personal information will not be disclosed to any third party without your consent, unless this is required or permitted by law.



CERTIFICATE OF INSURANCE

Public and Products Liability including
Professional Indemnity Insurance



Insurance | Risk Management | Consulting

This is to certify the insurance policy detailed below is current and in force.

Policy Numbers: B1262PC0790919 & B1262PC0791019

Insured: Confederation of Australian Motor Sport Ltd T/As Motorsport Australia and all controlled and related entities.

Coverage: Section 1: Public and Products Liability
Section 2: Professional Indemnity

Period of Insurance: **From** 16:00 hours on 31 December 2019
To 16:00 hours on 31 December 2020

Interest Insured: **Section 1 – Public and/or Products Liability**
Legal Liability to third parties for Personal Injury and/or Property Damage occurring during the period of insurance and arising in connection with the Insured's business or products:

Section 2 – Professional Indemnity
Legal Liability for claims first made against the Insured and reported to the Insurers during the period of insurance arising from a breach of professional duty in the conduct of the Insured's business.

Limit of Indemnity: **Section 1:** \$100,000,000 any one occurrence

Section 2: \$10,000,000 any one occurrence and in the aggregate

Scope of events: Those activities as permitted or approved by Motorsport Australia, and any such additional events for which Motorsport Australia may elect to specifically notify to Underwriters, from time to time.

Insurers: Certain Underwriters at Lloyd's.

Subject to the Policy Wording, terms and conditions.

Signed on behalf of Gallagher:

A handwritten signature in black ink, appearing to be 'H. H. H.', is written over a horizontal line.

19 December 2019

Please refer to www.aiq.com.au/cams for a Policy Schedule and Insurance Information.

CONFIDENTIAL ITEMS

(CFCS) FINANCE AND CORPORATE SERVICES

ITEM	TITLE	SUB HEADING	PAGE
CCFS1	<u>COUNCIL LAND FOR SALE</u>	This item will be discussed in closed session in accordance with section 275 of the Local Government Regulation 2012.	
CCFS2	<u>PRE-QUALIFIED SUPPLIERS FOR WET & DRY PLANT HIRE</u>	This item will be discussed in closed session in accordance with section 275 of the Local Government Regulation 2012.	
CCFS3	<u>PRE-QUALIFIED SUPPLIERS - SUPPLY & DELIVER OF ROAD BUILDING MATERIALS</u>	This item will be discussed in closed session in accordance with section 275 of the Local Government Regulation 2012.	

INFORMATION REPORTS

(ICEO) CHIEF EXECUTIVE OFFICER

ITEM	TITLE	SUB HEADING	PAGE
ICE01	<u>MONTHLY REPORT - COMMUNITIES</u>	The Community & Libraries Report for the month of January 2020 is presented for Council's information	253
ICE02	<u>MONTHLY REPORT TOURISM SERVICES</u>	JANUARY 2020	259
ICE03	<u>ECONOMIC DEVELOPMENT JANUARY 2020 UPDATE</u>		264

OFFICER REPORT

TO: Council

SUBJECT: Monthly Report - Communities

DATE: 12.02.20

AGENDA REF: ICEO1

AUTHOR: Dani Kinnear - Community Development Officer

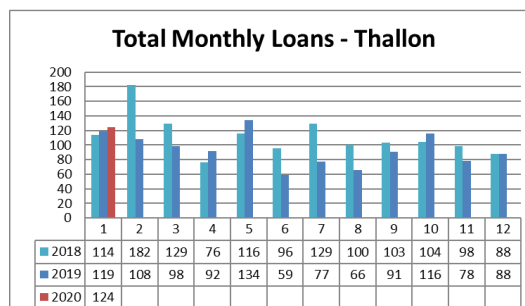
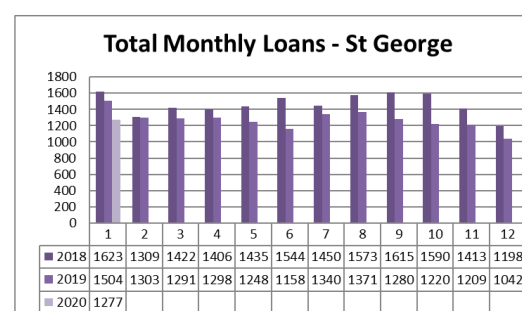
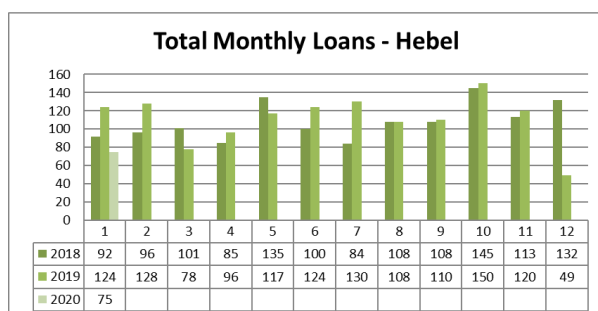
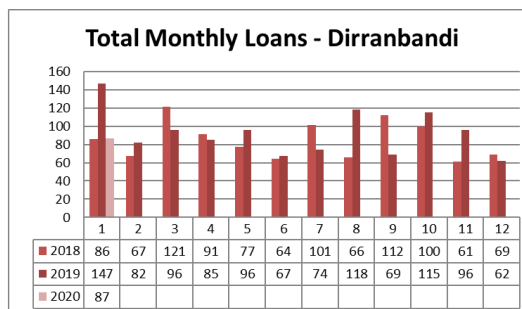
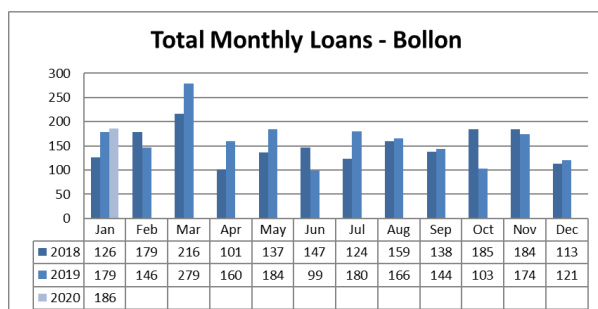
Sub-Heading

The Community & Libraries Report for the month of January 2020 is presented for Council's information

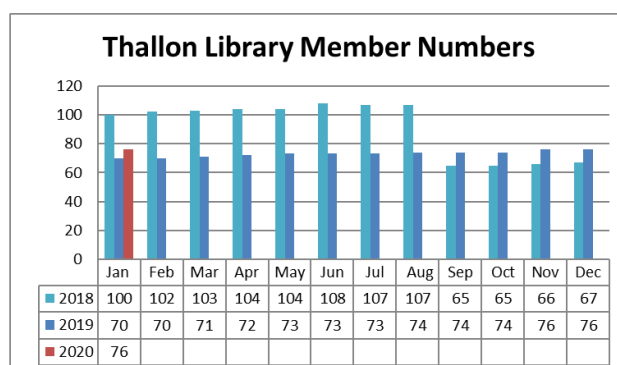
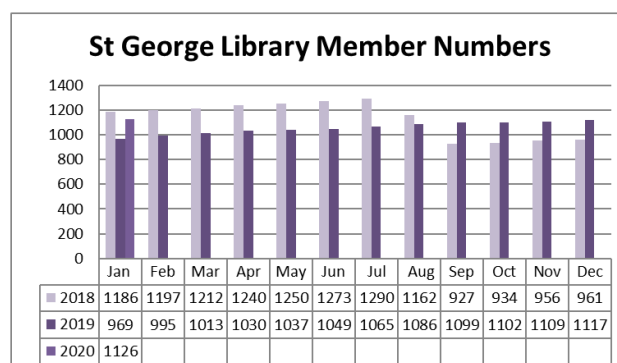
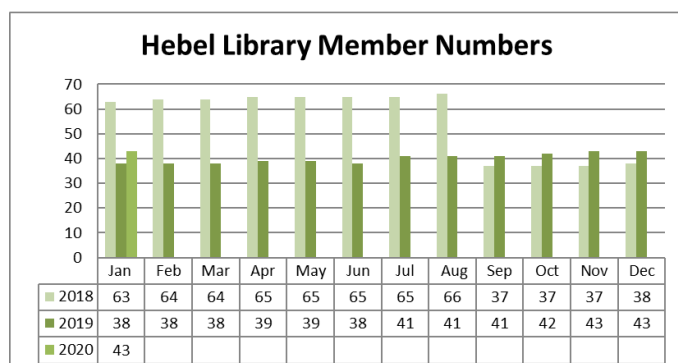
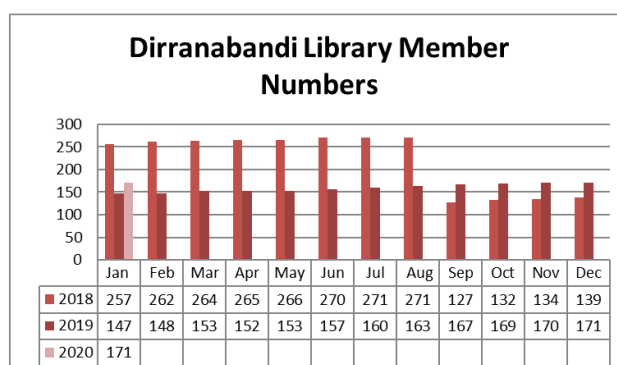
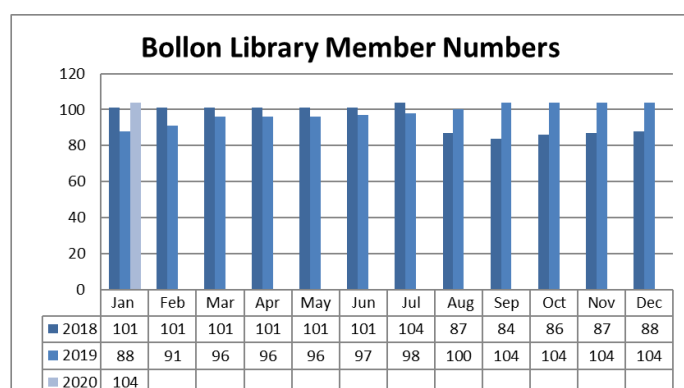
Community and Libraries

Library Services

Total Monthly loans



Total Monthly Membership



Total of E-resources usage for the Balonne Shire 2019-20 Q2

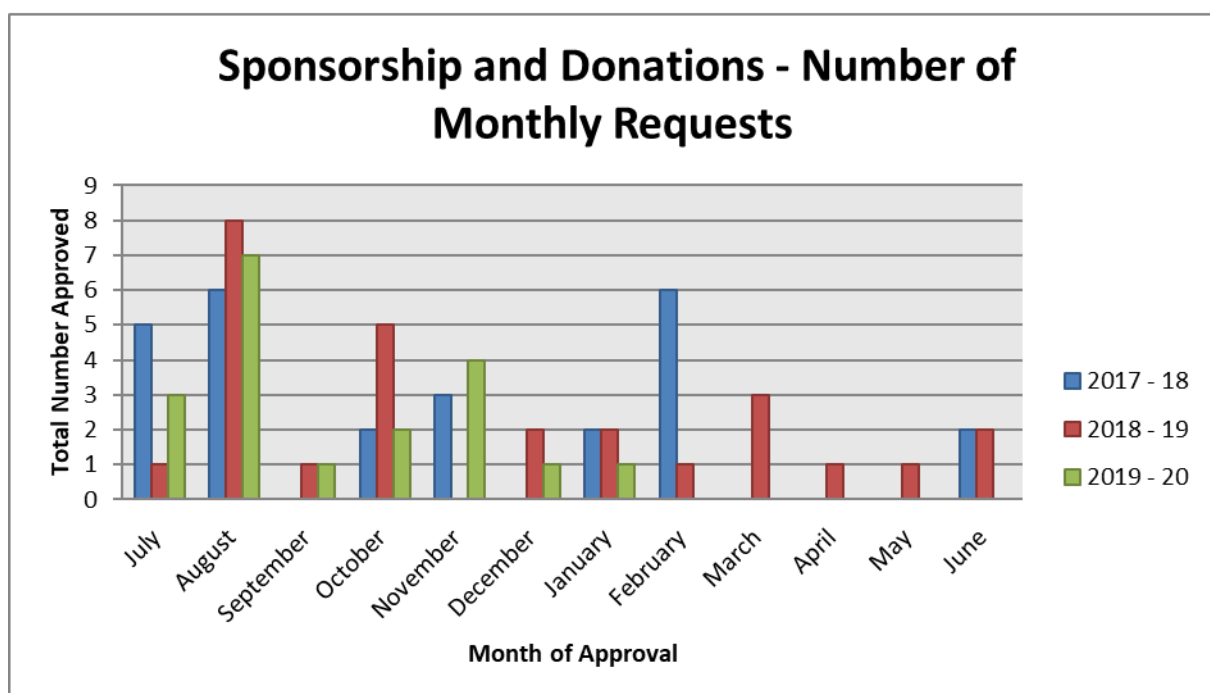
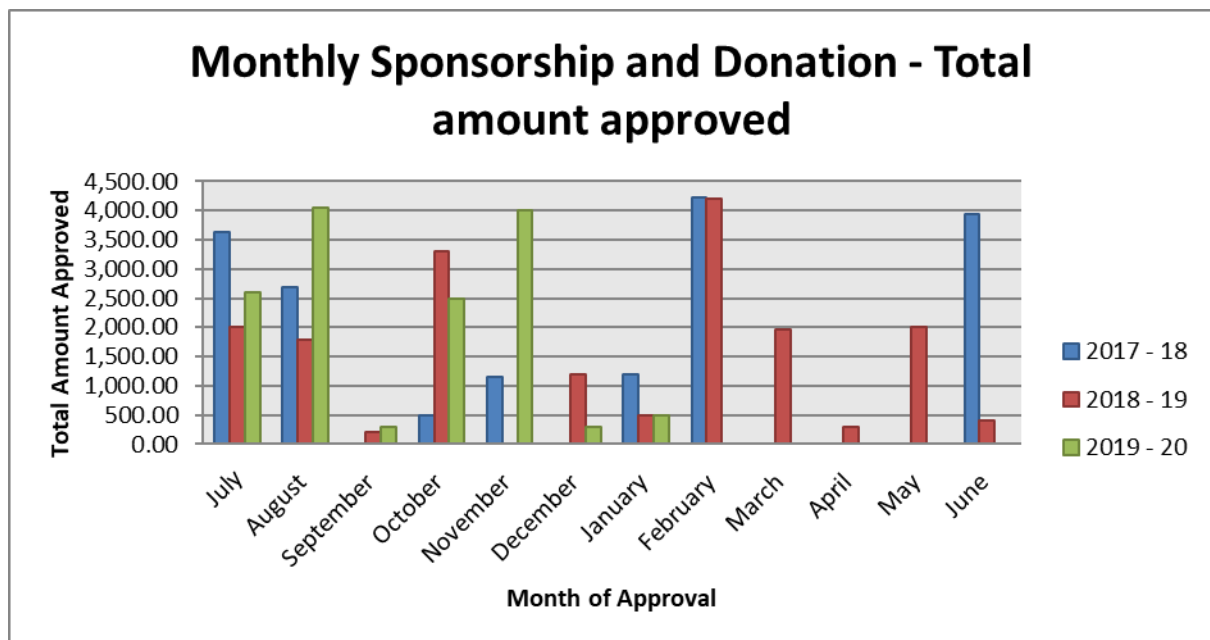
Number of eAudiobooks loaned	835
Number of eBooks loaned	267
Number of electronic services downloaded	164
Total E-resources	1266

Individual service totals

Bolinda eAudio	814
Bolinda eBook	128
OverDrive eAudio	21
OverDrive eBook	139
Freegal – Downloads	0
Freegal – Streaming	0
RB Digital	164

Community Grants and Assistance – as at 31 January 2020

As at 31 January 2020 Council has approved a total of 19 requests for assistance through the Community Grants and Assistance program totalling **\$14,250** (compared to this time last year of 19 applications with the total value of \$8,980). Council has also approved 2 requests for funding of community traffic management plans to the total of **\$2,400**



Community Groups/Organisation Meeting Minutes

- CMQ Regional Partnership peer network minutes

Attachments

1. CMQ Regional Partnerhips peer network minutes [↓](#)

Matthew Magin
Chief Executive Officer

Meeting notes

Peer network - Regional Partnerships Projects

Date: 14 January 2020

Time: 2.00pm

Venue: by teleconference: 1800 556 264 - guest pin 9305770

Monthly meetings of the peer network are scheduled to support an open conversation about implementing the projects locally.

All invitees are welcome to identify areas for discussion and to include others within Council with an interest in project delivery.

Where areas for discussion are identified in advance, these will be shared with the network ahead of the meeting to support decisions about participating.

Regular invitee list based on Councils' advice in 10 December 2019 meetings

Lew Rojahn	CEO, Bulloo Shire Council (Bulloo)
Tamie Warner	Human Resources Manager, Bulloo
Noni McCarthy	Project worker with Bulloo and Paroo Shire Councils
Emil Moul	CEO, Paroo Shire Council (Paroo) (to invite Mayor, as appropriate)
Carryn Frizzell	Team Leader, People and Culture, Paroo
Tony Koch	Chief Corporate Officer, Paroo
Dani Kinnear	Multicultural Development Officer, Balonne Shire Council (Balonne)
Mareea Lochel	Community Collective and Wellbeing Services Coordinator, Balonne
Helen Chan	Regional Advisor – Southern, Strategy and Service Delivery Local Government Division, DLGRMA

Participants – 14 January 2020 meeting

Noni McCarthy	Project worker with Bulloo and Paroo Shire Councils
Emil Moul	CEO, Paroo Shire Council (Paroo) (to invite Mayor, as appropriate)
Jane Jennison	Coordinator - Queensland Welcoming Cities
Elizabeth (Liz) O'Brien	Principal Program Officer, MA, DLGRMA
Caroline Ruiz-Archila	Senior Program Officer, MA, DLGRMA
Snjezana Nikic	Program Officer, MA, DLGRMA

Agenda item	Topic
1	<p>Peer network introduction and Multicultural Affairs (MA) update – Liz</p> <ul style="list-style-type: none"> MA apologised for the meeting timing, noting many invitees are still on end-of-year leave Meeting held this week as Liz O'Brien commences a year of leave from Friday 17 January Erica Borrowdale will join MA from Monday 20 January and will be the key MA contact for Regional Partnerships on Liz's number (07) 3215 2510 Kelli Brown, Manager, Strategic Projects, is backup contact (07) 3215 2515, kelli.brown@dlgrma.qld.gov.au Calendar invitations for future meetings will be sent out shortly The check-in teleconferences held with each Council in December fulfil the requirement detailed in Councils' funding agreements for a verbal progress report by 30 January 2020
2	<p>Welcoming Cities update – Jane</p> <ul style="list-style-type: none"> Jane advised that Welcoming Cities will be holding a two-day evaluation workshop in Thargomindah with the three Councils in mid-February – MA will schedule check-in meetings with each Council in late February, including to learn progress on evaluation planning Jane noted that registration is now open for the 2020 Welcoming Cities Symposium being hosted in Canberra on 18-19 March. Visit www.welcomingcities.org.au for details
3	<p>Matters arising from December phone check-ins which may be of interest to all Councils</p> <ul style="list-style-type: none"> Q on opportunity for regions to have input to Skilled Occupation List A - The Department of Employment, Skills, Small and Family Business (formerly the Department of Jobs and Small Business) maintains the skilled migration occupation lists. They are currently proposing changes to the skilled migration occupation lists and are seeking public submissions. The submission period concludes on 12 February 2020. https://www.employment.gov.au/SkilledMigrationList Q on strategies for identifying groups for possible secondary migration – links to groups and opportunities to meet potential migrants A - for discussion at a future Peer Network meeting Q on Seasonal Worker Program contacts A - https://www.employment.gov.au/seasonal-worker-programme Email: seasonalworker@employment.gov.au Information Line: +61 (02) 6240 5234 (9:00 am – 5:00 pm Monday to Friday, Canberra time) Q on new Regional Outreach Officer contact for Queensland within the Department of Home Affairs Global Talent and Regional Outreach area A - Nadia Davies, phone 07 3136 7624, email nadia.davies@homeaffairs.gov.au
4	<p>Key themes from Regional Workshop and December check-ins for possible future network discussions:</p> <ul style="list-style-type: none"> Communication - to reassure community that these are community-led strategies - opportunities for community education - to engage wider community in conversation Tools to help people understand what life in SWQ is like (RDA) Key shared Council challenge – recruiting and retaining qualified staff Training/development opportunities for Councils' staff, local businesses and migrants Housing – exploration of housing support as component of new arrival response 'Don't ignore the middle' learning out of Welcoming Cities work (i.e. 'middle' as distinct from 'embracers' and 'resisters') – Don't underestimate ability and wish of communities to adapt
5	<p>Councils' updates - Noni</p> <ul style="list-style-type: none"> Noni provided an update on progress in Bulloo and Paroo Shires on steering committee planning, engagement and planned communication with employers and the community around the projects, and potential ways to document the journeys of new arrivals.
6	<p>Next steps</p> <ul style="list-style-type: none"> MA to set up check-in teleconferences with each Council in late February MA to send invitations for Peer Network meetings for the rest of 2020

The meeting concluded at 2.45pm

OFFICER REPORT

TO: Council

SUBJECT: Monthly Report Tourism Services

DATE: 10.02.20

AGENDA REF: ICEO2

AUTHOR: Kim Wildman - Tourism Manager

BALONNE SHIRE TOURISM REPORT

JANUARY 2020

TOURISM PROJECTS & ACTIVITIES

- Work has continued on the development of a Balonne Shire Pub Trail and a Tree Trail. Both projects are envisaged to be completed early in the New Year.
- Senior Visitor Services Officer has completed her Certificate IV in Travel & Tourism course through the Careers Training Centre.
- The Manager Tourism, with the support of VIC staff, presented a proposal to Council for the Balonne Shire Council to introduce a Grey Nomad Visitor Services Ambassador Program in early 2020 to help alleviate resources gaps while simultaneously promoting and attracting visitors to their regions. This program will roll out in time for the 2020 tourist season.
- The footings for the new Shire Entry Signs have been completed with installation of the new signs set to be completed by the end of the second week in February.
- Manager Tourism met with Senior Visitor Services Officer and reviewed the Budget for Tourism Services and the VIC for the 20/21 financial year. Budget forecast have also been completed for the 21/22 and 22/23 financial years.
- The Benchmarking Report on a Tourism and Events Local Government Audit conducted by consultant Krista Hauritz as part of the Balonne Shire's new Tourism & Events Strategy was completed. The consultants are now moving into the final stages of the project with the draft strategy due to be presented to Council in February.
- Information regarding the opening of the Round 2 of Balonne Shire Council's Tourism Events Grant has been sent out to the community via direct email and Social Media. Funding is available across three categories – Regional Events (up to \$2000), Destination Events (up to \$3000) and Major Events (up to \$6000) – for pre-existing Shire events with one-off funding of up to \$2000 for the development of new tourism events. Applications open 1 February 2020.
- An analysis was conducted of the statistics collected on travellers by the Visitor Information Centre to determine the top visitor markets for the Shire for 2019. The rankings for 2019 were then benchmarked against those for 2018. This information will help with promotional planning and targeted marketing for 2020. See as below.

Top 12 Visitor Markets for Balonne Shire for 2019				
Ranking	Region	LGAs	No. Visitors	2018 Ranking
1	South East Queensland	Gold Coast, Ipswich, Lockyer Valley, Logan, Moreton Bay, Noosa, Redland, Scenic Rim, Somerset, Sunshine Coast	1720	1
2	Greater Melbourne		706	2
3	Brisbane Metro		623	5
4	Sydney Metro		554	3
5	Wide Bay-Burnett	Banana, Bundaberg, Cherbourg, Fraser Coast, Gympie, North Burnett, South Burnett	505	6
6	Darling Downs	Goondiwindi, Southern Downs, Western Downs, Toowoomba	381	11
7	Mid North Coast	Bellingen, Clarence Valley, Coffs Harbour, Greater Taree, Kempsey, Nambucca, Port Macquarie-Hastings	349	8
8	Hunter Region	Cessnock, Dungog, Gloucester, Great Lakes, Lake Macquarie, Maitland, Muswellbrook, Newcastle, Port Stephens, Singleton, Upper Hunter	282	4
9	Gippsland	Bass Coast, Baw Baw, East Gippsland, Latrobe, South Gippsland, Wellington	277	9
10	Central Highlands & Goldfields	Ballarat, Central Goldfields, Greater Bendigo, Hepburn, Loddon, Macedon Ranges, Mitchell, Moorabool, Mount Alexander	274	14
11	Sydney Surrounds	Blue Mountains, Gosford, Hawkesbury, Wollondilly, Wyong	265	7
12	Illawarra	Kiama, Shellharbour, Shoalhaven, Wingecarbee, Wollongong	241	12
LEGEND				
		Total Number of Visitors recorded by VIC		2018
QLD		Total Visitors QLD (exc Residents), VIC NSW		2019
VIC				7607
NSW		Total Visitors (includes all States & Residents)		8570
Up in ranking from 2018				11448
Down in ranking from 2018				12043

MARKETING & PROMOTIONS

St George & Surrounds Facebook page

- Currently a total of 968 likes (an increase of 27 likes) with 982 followers (increase of 8 followers)
- Most popular posts for January -
 - A post promoting the River Gum Tourist Park in St George with a 4.7K reach, 855 post clicks, 363 reactions / comments & shares.
 - A post promoting Kamarooka Tourist Park in St George with a 4.4K reach, 463 post clicks, 206 reactions / comments & shares.

Welcome Mate Campaign

- Council approved the new "Welcome Mate" Tourism Marketing Campaign in which travellers from city regions will be invited to be our mates and visit the Balonne Shire.
- The Manager Tourism is working with Chamber and local Tourism Operators to ensure they are involved in the program and ready to roll out the Welcome Mat for our mates.
- As part of the campaign a special promotion will be run which will offer the first 500 visitors from outside the Shire who go to the St George Visitor Information Centre and say the phrase "I'll be your mate" a special "Welcome Mate Pack".
- The campaign is set to be launched in late February.

REVIEWS

Google My Business



Gabriel Funvake

★★★★★ 4 weeks ago

The user didn't write a review, and has left just a rating.



Omar Gonzalez

★★★★★ 1 week ago

The user didn't write a review, and has left just a rating.

Tripadvisor



ihall2018

Gold Coast, Australia



Visiting for the day

Review of **Balonne Shire Visitor Information Centre**

★★★★★ Reviewed 2 weeks ago

Called in to find out points of interest while passing through. Large centre with plenty of pamphlets and exhibits, Lovely lady called Kyra helped us and made a number of suggestions including lunch at the Riversands Vineyard, which was excellent.

Date of experience: January 2020

TOURISM ORGANISATION REPRESENTATION

Southern Queensland Country Tourism (SQCT)

- The information and newsletters have been forwarded out to our Operators for their information.
- Membership renewal has been paid for the 2019/20 financial year.

Adventure Way Promotions Group

- The Adventure Way Promotions Group teleconference meeting was held on 14 January 2020. The next meeting is scheduled for 10 March and is a face-to-face meeting in Thargomindah. Senior Visitor Services Officer is the Secretary / Treasurer for this group.

The Great Inland Way

- Next meeting scheduled for 20 February 2020.

VOLUNTEER PROJECT AND ACTIVITIES

- Volunteers staffed the Visitor Information Centre for 43 hours of the 184 hours it was open during January 2020.
- Planning is underway for a thank you morning tea for Volunteers in early March.

SHIRE TOURISM STATISTICS – JANUARY 2020

St George Visitor Information Centre

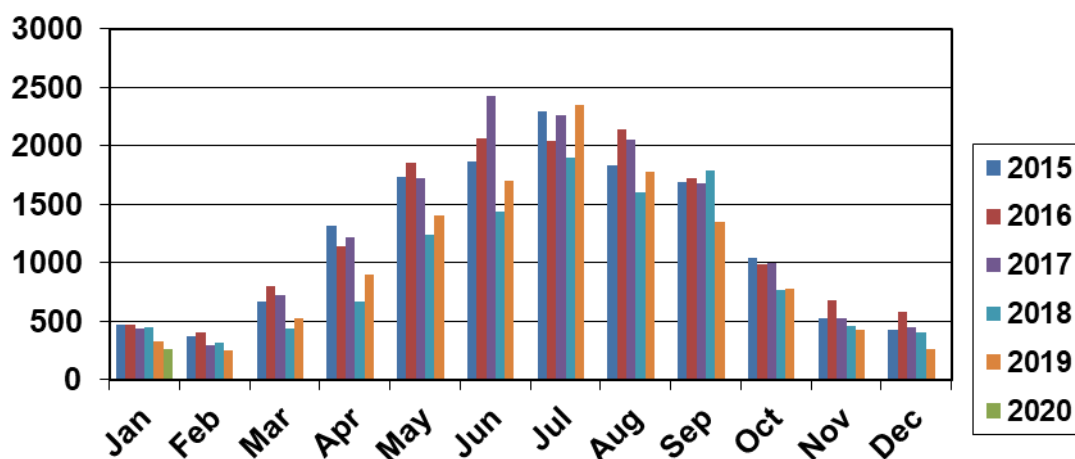
There were 264 visitors recorded for January 2020 through the Visitor Information Centre (VIC) in St George. This is a decrease of 63 compared to January 2019.

The following is a breakdown of the location of the visitors.

○ Local Shire	101
○ New South Wales	29
○ Victoria	14
○ Queensland	107
○ South Australia	0
○ Northern Territory	2
○ Australian Capital Territory	1
○ Western Australia	1
○ Tasmania	0
○ Overseas/International	9

The VIC also received 31 tourism related phone enquiries, 3 Information Packs were sent out and 7 email/internet tourism related enquiries were made during January.

Visitor Numbers through Balonne Shire Visitor Information Centre



Dirranbandi RTC

There were 27 visitors recorded for January 2020 through the Dirranbandi Rural Transaction Centre (RTC). This is a decrease of 33 compared to January 2020.

The following is a breakdown of the location of the visitors.

○ Queensland:	19
○ New South Wales:	2
○ Victoria:	3
○ Other Australia:	1
○ Overseas:	2

Attachments

Nil

Matthew Magin
Chief Executive Officer

OFFICER REPORT

TO: Council

SUBJECT: Economic Development January 2020 Update

DATE: 10.02.20

AGENDA REF: ICEO3

AUTHOR: Garnet Radford - Economic Development Officer

Economic Development January 2020 Update

Report Summary

The purpose of the report is to update Council on Economic Development activity in the Balonne Shire during the month of January 2020.

- Meet with local businesses, key local stakeholders, local producers, business decision makers and local champions to work on existing and new commercial opportunities;
- Meet key regional stakeholders from varying levels of government relevant to economic development projects;
- Update on key inward investment and expansion projects and activities for the period;
- Provide value-added services and business support to clients; and
- Marketing to prospective investors and identify further investment opportunities.

Summary of activity during the month of January and Year to Date is below:

Metric	Activity	Notes
New Business enquiries	1	Monthly business enquiries
YTD new business enquires	21	Year to date enquiries
Business engagement meetings	32	Meetings in the month with key stakeholders,
YTD Business meetings	221	Year to date client and stakeholder meetings
Follow up and value-add services (Referrals)	27	Introductions, event notifications, mentoring and one-on-one assistance
YTD Referral services	173	Year to date referrals
Events and strategic meetings	3	Includes conference, chamber/progress associations, ED relevant events and strategic meetings/sessions
YTD Business events	42	Relevant events attended and/or presented at
Investments – Pipeline*	62	Pipeline of “Active Projects” (includes some Priority)
Investments realised	0	Investments in month
Investments YTD	0	Year to date investments announced in FY
Value of investments	\$0m	\$ value of investments in month
Investments \$ YTD	\$0m	Total value of investments Year to date in FY
Jobs created	0	Jobs created (announced) in period
YTD Jobs	0	Jobs created (announced) year to date

* Projects at all different timeframes and stages (see supporting document)

1.0 Work Program Highlights/Activity

- Appointing of mentees for Business Mentoring – 34 participants;
 - Agriculture and Horticulture (14), Tourism (10), Small Medium Enterprises (10)
 - Business health Checks
- Identification of Business Mentors – candidate pool and Vendor Panel;
 - Selection Criteria and weighting completed
- Business Mentor “Call for interest” – 70 submissions (closed 28 January);
- Update of Business Mentoring Project progress table and update meetings with Project Officer;
- Multicultural Australia – visit and meeting program (various stakeholders including Council);
- One (1) new investment enquiry in January;
- Update of investment and expansion project summary;
- Economic modelling for grant application – exclusion fencing;
- Proposed Economic Development Budget (3 years);
- Further information provided to space company;
- First report from Cards 4 All – Buy Balonne Gift Card with Summary stats provided to Chamber;
- Further recruiting of businesses and activation of Buy Balonne Gift Card Program.

1.1 Events & Strategic Meetings

- St George Chamber of Commerce) – 8 January
- Tourism Event Southern Queensland Country Tourism (Riversands) – 16 January
- Visit and meeting program Multicultural Australia – 20 January

1.2 Business Activity and Lead Generation

- Waste to energy – Research and development project

1.3 Reporting

- Economic Development Activity report;
- Business Mentoring Project Management Table;
- CAMMS reporting; and
- December 2019 Economic Development update.

1.4 Buy Balonne Gift Card Update

- Chamber selected Cards4All as card partner;
 - Community consultations in September and October;
 - Gift Card program went live in November 2019;
 - 85 participating businesses across the Shire – 6 communities;
 - Bollon to come online in early February 2020;
 - Some early issues around card loading, refund floor levels and PINs;
 - Marketing – various channels including social media, in-store;
 - Quotes for permanent signage for participating businesses;
-

- Further marketing planned – businesses and residents; and
- First report from Cards4All 31 December 2019
 - 263 cards loaded funds
 - 10 in November and 253 in December
 - \$19,350 funds loaded over initial two-month period
 - Average card load amount - \$74
 - Average redemption - \$59
 - 98% of activity in period - St George

Attachments

1. Economic Development Supporting Document - January 2020.pdf [↓](#)

Matthew Magin
Chief Executive Officer

2.0 Investments/Projects

2.1 Existing Priority Projects Updates

Project	Status/Update
Thallon Grain Upgrade	DITCRD Submission into Country Lines Improvement Program via Council of Mayors (awaiting outcome). Proponent selected for the Business Mentoring program.
Thallon Freight Hub	DITCRD Submission into Country Lines Improvement Program via Council of Mayors (assisted with submission)
Carrot Production	Further follow up with the owners and supply chain.
Mooramanna Feedlot	Project to progress – exclusion fencing approvals however drought still leaves some uncertainty
Fucheng (Westmar)	Followed up with Goondiwindi Council - no further announcements from Fucheng and no further to report from Goondiwindi Council
Horticulture expansion	Working with 2 existing proponents on greenhouse projects for the area. Work continuing on migrant worker program. Two existing businesses selected for the mentoring program.
Truck Fuel Stop	Awaiting further updates
Cluster Exclusion Fencing	Special rate Round 1 completed. Murray Darling fencing funding to occur in early February. Employment opportunities and flow on effects being considered (supply chain, construction, pre-feasibility opportunities)
St George Aerodrome	Awaiting further direction on masterplan and project management from funding.
St George Meat Processing	EDO working on migrant worker pipeline in the event the project commences. EDO preparing updated market information for owners
Solar Farm St George	No further update. New opportunity with another private group – grid solar project.

2.2 Project Pipeline Status – “Active” Projects (Includes Priority Projects)

Sector	Totals	Estimated timeframe*/stage	Totals
Agriculture	12	Current	3
Aquaculture	3	Early 2020	6
Education/Training	3	Mid 2020	5
Energy	3	Late 2020	6
Food & Feed Processing	6	Early 2021	4
Health and Medical	1	Feasibility	24
Horticulture	9	Concept	9
ICT	1	Monitoring	5
Manufacturing	3		
Professional Services	2		
Property and Construction	2		
Retail/Wholesale	3		
Tourism	8		
Transport and Logistics	1		
Water	2		
Other	3		
Totals	62	Totals	62

Note: Drought is impacting timing for the majority of these projects. Dates are only estimates based on engagement with the Project proponents.

2.3 Investments Realised and Job Creation/Retention

For the month of December, no new announcements were made.

Investments	YTD	Project Value \$	YTD	Jobs	YTD
0	0	\$0m	\$0m	0	0

3.0 Economic Development Activity

3.1 New Business Enquiries

In the month of December, there were two new business enquiries. In addition to the priority projects, the EDO will continue to follow up and report on existing business enquiries.

Enquiries	Totals	YTD	Sector	Totals	YTD
New	1	15	Agriculture	0	8
Expansion	0	6	Education/Training	0	0
Total	0	21	Energy	1	1
External	1	12	Health and Medical	0	0
Local	0	9	Horticulture	0	4
Total	1	21	ICT	0	1
			Indigenous	0	0
			Infrastructure	0	0
			Manufacturing	0	2
			Property	0	1
			Retail	0	0
			Tourism	0	2
			Transport and Logistics	0	0
			Other	0	2
			Total	1	21

3.2 Client Meetings

During the month, there were 32 Economic Development meetings of which 18 were external and 14 local. The purpose of these meetings is to engage and meet with key stakeholders, business champions, investment enablers and investors and business owners directly to promote the Shire and identify business opportunities. Professional Services (10), Not For Profit (7) and Agriculture (5) were the most represented sectors. St George (11) and Toowoomba (5) were the regions most represented.

Sector	Meetings	YTD	Location	Meetings	YTD
Agriculture	5	43	St George	11	62
Creative	0	0	Dirranbandi	3	37
Education/Training	0	4	Thallon	0	7
Energy	0	0	Mungindi	0	5
Government	1	19	Hebel	0	4
Health/Medical	2	6	Nindigully	0	3
Horticulture	1	13	Bollon	0	0

ICT	0	6		Brisbane	4	23
Indigenous	0	6		Gold Coast	1	12
Infrastructure	0	3		Goondiwindi	2	4
Manufacturing	0	5		Toowoomba	5	12
Not for Profit	7	23		Roma	3	10
Professional Services	10	33		Southern Downs	0	4
Retail	0	25		Western Downs	0	2
Tourism & Sport	2	30		Logan	1	7
Transport	1	2		Queensland Other	0	5
Other	2	2		Western Queensland	1	3
				Melbourne	0	3
				Sydney	1	3
				NSW Regional	0	6
				VIC Regional	0	0
				South Australia	0	4
				Tasmania	0	0
				Western Australia	0	0
				International	0	4
Total	32	221		Total	32	221

3.3 Referrals

Referrals are regarding introductions to government programs, advisors, mentors and other persons or government programs to assist local business growth and expansion. A total of 27 businesses were referred programs in the month of January. Outcomes will be tracked and reported on from these referrals.

Sector	Jan. 2020	YTD	Notes
Agriculture	3	37	Ag events and mentoring
Chamber & Progress Associations	0	13	
Education & Training	0	2	Grant funding
Environmental	0	0	
Government	0	10	
Health & Medical	0	3	
Horticulture	2	13	Skills and HR, Hort opportunities – partner
Industrial	0	2	
Manufacturing	0	6	
Not For Profit	3	4	Migration, Rural Aid, Rural Fin Consultants
Retail	4	24	Gift Cards
Professional Services	13	5	Mentors local (8), external (5)
Tourism	1	23	Assistance to local operator
Other	1	4	Media – Queensland Country Life
Total	27	173	

4.0 Events and Strategic Meetings

4.1 Relevant events attended/presented

Event	Date	Purpose
St George Chamber of Commerce AGM	8-Jan	Monthly meeting
Tourism event - Riversands Wines	16-Jan	Peter Homan CEO Southern Queensland Country Tourism - guest speaker
Multicultural Australia	20-Jan	Meetings with various stakeholders including Council. Migration programs and assistance

4.2 Upcoming and proposed events

Event	Date	Purpose and Location	Cost
Murray Basin	10-11 Feb	National Farmers Federation and others	nil
AgInvestment Workshop	11-Feb	AgInvestment, business mentoring – Goondiwindi	\$65
Digital Tech Workshops	18-Feb	Online marketing workshops with USQ and Care Balonne	TBC
St George Chamber of Commerce	19-Feb	Monthly Chamber meeting	nil
Dirranbandi BBQ for Producers and Businesses	21-Feb	Delivered by Rural Financial Counselling – Proposed sponsorship	\$500 pd
Buy From the Bush Qld Roadshow	24-25-Feb	Buy From the Bush Qld – St George and Dirranbandi	TBC
LoRaWan Field Day	25-Feb	Cotton Info AgTech Workshop and Field day – Benelong	nil
Business Mentoring workshops (various)	9-Mar	Introductory mentoring workshops – Dirranbandi and St George	Budget
Business Services roadshow	10-Mar	Ausindustry and other business service providers – St George	nil
EDO Forum	11-12 Mar	Forum in Chinchilla – State Development	\$200
Chamber Business After Hours	17-Mar	St George Medical Centre	nil
QODE	24-25 Mar	Innovation event Queensland Government – Brisbane	\$400
Website and Social Media Training	26-Mar	ASBAS training (cancelled in November and rescheduled March)	\$18/person
TAFE – Rural Support Training	26-28 Mar	TAFE Training Courses – St George	TBC

(IFCS) FINANCE AND CORPORATE SERVICES

ITEM	TITLE	SUB HEADING	PAGE
ICFS1	<u>MONTHLY REPORT DIRECTOR FINANCE & CORPORATE SERVICES</u>	Monthly report for Finance and Corporate Services	272
ICFS2	<u>MONTHLY REPORT - GRANTS</u>	Grants information from 11 January 2020 to 7 February 2020.	275
ICFS3	<u>MONTHLY FINANCE INFORMATION REPORT JANUARY 2020</u>	Monthly Finance Information Report January 2020	279

OFFICER REPORT

TO: Council

SUBJECT: Monthly Report Director Finance & Corporate Services

DATE: 10.02.20

AGENDA REF: ICFS1

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Sub-Heading

Monthly report for Finance and Corporate Services

St George Levee

No further progress:

- Three earth levee matters are continuing and pending bank consent
- 1 block wall levee documentation pending
- 4 block wall levee matters still to finalise

Land matters

- Peppercorn leases for Thallon cattle yards and low cost camping area still pending with GrainCorp
- Thallon Churches of Christ refer to report 20 February
- St George Netball courts has been referred to Council's solicitors to prepare a trustee lease

Complaints

- No administrative complaints received in January

Staffing

- Administration Officer - Governance and IT Officer have commenced
- Creditors Officer – has been advertised and interviews will be finalised soon
- Asset Accountant position will be advertised in the near future

Rates

- Levies will be issued mid February
- Synergysoft data cleansing is complete

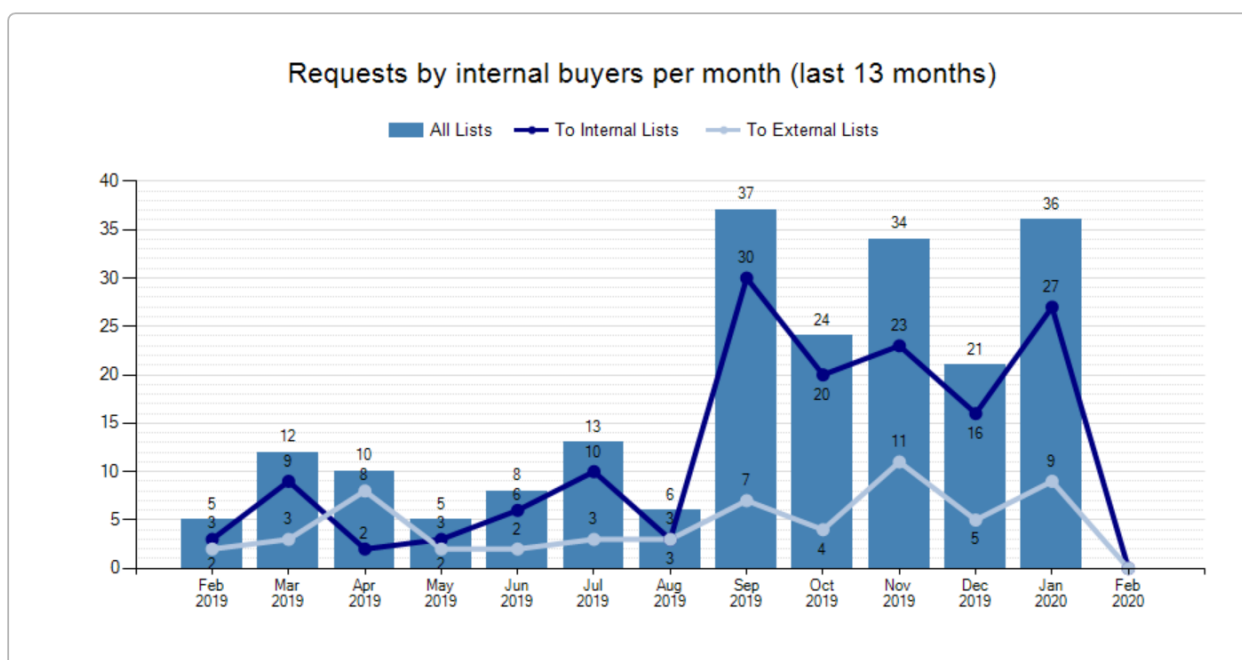
Finance

- Final QTC drawdown for WDEF special rates scheme completed 31 January bringing the total loan to \$3,174,250m (excluding capitalised interest) for round 1;
- Report to Council on Round 2 of WDEF special rates scheme 20 February

- Depreciation review discussion paper with External Audits and Queensland Audit Officer – with a meeting held on 7 February
- Audit & Risk Committee to be scheduled for 18 February to consider the External Audit Interim Audit Plan

Procurement

- Wild Dog cluster fence special rate scheme matters are all complete
- Preparations underway for Murray Darling Basin Grant program for \$5m
- Preferred supplier arrangement out for Road Building Materials and Wet and Dry Plant Hire
- Continued to assist departments with their procurement requirements
- The following graph continues to show the significant increase in the use of Vendor Panel from September as the WDEF projects continue together with other budgeted/grant works. (03/02/2020)



St George Aerodrome

- Quotations out for planning, design and survey works still pending

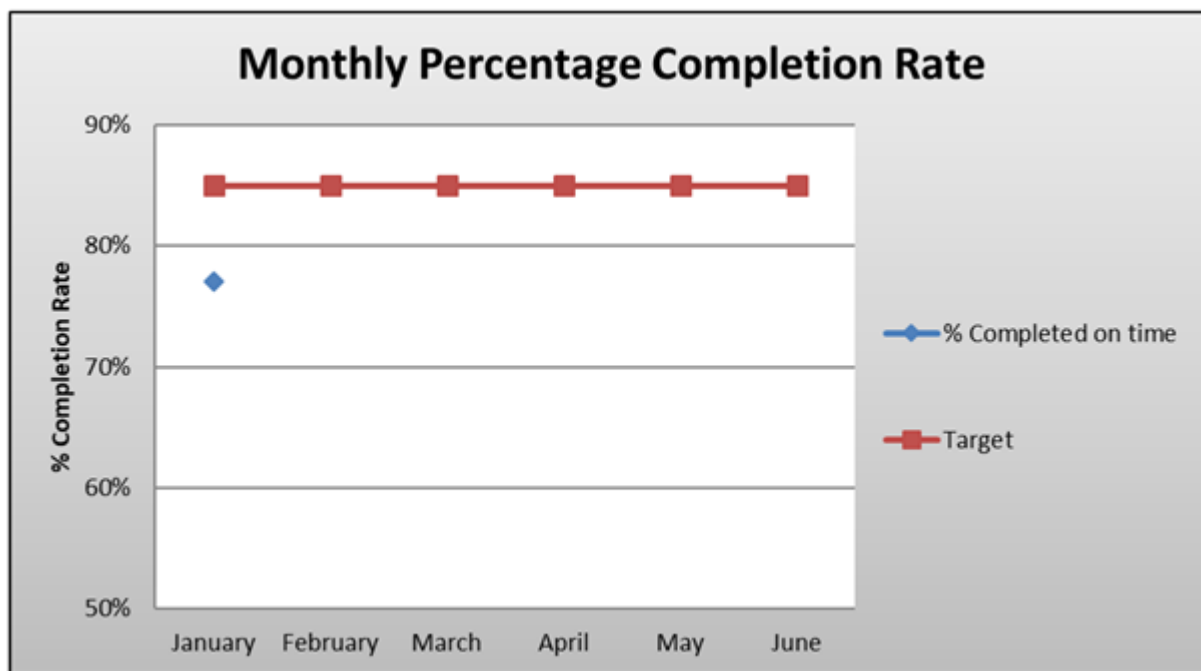
IT Vision project

- Chart of Accounts well underway
- Data cleansing near complete
- Payroll Award information complete
- Risk assessment forwarded to external auditors together with project plans to keep to current timeframes

Service requests

A total of 53 documents were created in Magiq for service requests for January with 41 completed on time giving a 77% average completion rate. This is still below the target of 85% however an improvement from 69% in December. Council received 6 compliments in January.

	January	February	March	April	May	June
Total Documents	53					
Completed on Time	41					
Completed Late	10					
Pending & Overdue	2					
% completed on time	77%					
% Completed overall	96%					
Target	85%	85%	85%	85%	85%	85%



Other key projects/meetings

Risk module – CAMMs have been asked to quote on uploading the risks from the spreadsheet prepared by our external consultant

Quarter 2 report – see 20 February report

Council election action plan completed and training booked with the Department of Local Government for 22 April.

Attachments

Nil

Michelle Clarke

Director Finance & Corporate Services

OFFICER REPORT

TO: Council

SUBJECT: **Monthly Report - Grants**

DATE: 10.02.20

AGENDA REF: ICFS2

AUTHOR: Stephanie Price - Grants Officer

Grants Information Report

Grants information from 11 January 2020 to 7 February 2020.

Summary

Submitted Full Business Case	1
Submitted Expression of Interest	0
In-Progress Full Business Case	9
In-progress Expression of Interest	2
Successful Full Business Case	0
Successful Expression of Interest	0
Un-successful Full Business Case	1

Attachments

1. 20 Feb Council Meeting - Grants Monthly Information Report.pdf [↓](#)

Michelle Clarke

Director Finance & Corporate Services

Grants Officer - Information Report

11 January 2020 – 7 February 2020

Submitted - Full Business Case Grant Applications

Program	Program Dept	Project	FBC Due Date	Date FBC Submitted	FBC Outcome Due Date	Amount Applied for \$	Council Funding \$	Other Funding \$	Total Project Cost \$	BSC Corporate Plan - Community Priority - Please see Key	BSC Corporate Plan Foundation Area - Please see Key	BSC Plans and Strategy Alignment - Please see Key
Drought Communities Program \$1m ext Dec 19	Department of Infrastructure Transport, Regional Cities & Infrastructure, Federal Gov	Balonne Community Infrastructure Projects	31/12/2020	13/01/2020	N/A	\$1,000,000.00	-	-	\$1000,000.00	2, 4, 5	1, 2, 4, 5	EDP, CP, AMP

Submitted – Expression of Interest Grant Applications

Nil

In-Progress – Full Business Case Grant Applications

Program	Program Dept	Project	FBC Due Date	Amount Applied for \$	Council Funding \$	Other Funding \$	Total Project Cost \$	BSC Corporate Plan - Community Priority - Please see Key	BSC Corporate Plan Foundation Area - Please see Key	BSC Plans and Strategy Alignment - Please see Key
Murray Darling Basin Economic Development Program – Round 2	Department of Agriculture, Federal Gov	Mungindi Bore (plan only)	20/02/2020	\$120,000.00	-	-	\$120,000.00	2, 4, 5	1, 2, 3, 4, 5	EDP, CP, DWQMP, AMP
Murray Darling Basin Economic Development Program – Round 2	Department of Agriculture, Federal Gov	Mungindi Sculpture River Walk	20/02/2020	\$45,000.00	-	-	\$45,000.00	2, 4, 5	1, 2, 4, 5	EDP, CP, TP&S, TMS
Murray Darling Basin Economic Development Program – Round 2	Department of Agriculture, Federal Gov	Wild Dog Exclusion Fencing (Mungindi)	20/02/2020	TBC	-	\$TBC *Landholder co-contribution cash/in-kind	\$520,000.00	2, 3, 4, 5	1, 2, 3, 4, 5	EDP, CP, BP
Murray Darling Basin Economic Development Program – Round 2	Department of Agriculture, Federal Gov	Digital Connectivity (Mungindi) - TBC	20/02/2020	\$1,000,000.00	-	\$1,000,000.00 *Telco co-contribution	\$2,000,000.00	1, 2, 3, 4, 5	1, 2, 4, 5	EDP, CP, TP&S, LSSP, LDMP, ICTSP, CCTVS, TMS, RVS
Murray Darling Basin Economic Development Program – Round 2	Department of Agriculture, Federal Gov	Mungindi River Park Upgrade-Stage 2&3	20/02/2020	\$184,000.00	-	\$276,000.00 (LGGSP 19-21)	\$460,000.00	1, 2, 4, 5	1, 2, 4, 5	EDP, CP, TP&S, TMS, AMP
Tackling Tough Times Together	Foundation for Rural & Regional Renewal	Bollon Parkland Revitalisation	25/02/2020	\$60,000.00	\$10,000.00 *in BSC capital budget 19/20	-	\$70,000.00	1, 2, 4, 5	1, 2, 4, 5	EDP, CP, TP&S, TMS
Thriving Cohesive Communities Program – Stream 3	Department of Communities, Disability Services & Seniors, QLD Gov	TBC	28/02/2020	TBC	-	-	-	-	-	-

Grants Officer - Information Report

11 January 2020 – 7 February 2020

QLD Seniors Month Subsidy	COTA on behalf of QLD Government	TBC	15/03/2020	\$1,000.00	-	-	-	-	-	-
Tackling Tough Times Together	Foundation for Rural & Regional Renewal	Bollon Skate Park	28/05/2020	TBC	-	-	TBC	1, 2, 4, 5	1, 2, 4, 5	EDP, CP, TP&S, TMS

In-Progress – EOI Grant Applications

Program	Program Dept	Project	EOI Due Date	Amount Applied for \$	Council Funding \$	Other Funding \$	Total Project Cost \$	BSC Corporate Plan - Community Priority - Please see Key	BSC Corporate Plan Foundation Area - Please see Key	BSC Plans and Strategy Alignment - Please see Key
Activate Infrastructure Fund	Department of Housing & Public Works, QLD Gov	TBC <ul style="list-style-type: none"> Dirran Sports Court St George River Foreshore Footpath 	Opens March 2020 * to discuss projects with Sport & Rec Adviser	TBC	TBC	TBC	TBC	TBC	TBC	TBC

Successful - Full Business Case Grant Applications

Nil

Successful – Expression of Interest Grant Applications

Nil

Un-Successful – Grant Applications

Program	Program Dept	Project	Amount Applied for \$	Council Funding \$	Other Funding \$	Total Project Cost \$	Date Outcome Received	Feedback Requested	Feedback Received
Year of the Outback Tourism Events Program	Department of Premier & Cabinet, QLD Gov	<ul style="list-style-type: none"> St George Showgrounds Access & Water Upgrades 	\$82,500.00	\$7,500.00 (in-kind)	0	\$82,500	February 2020	Yes	Not to date

Grants Officer - Information Report

11 January 2020 – 7 February 2020

KEY for Plan and Strategy Alignments

Key - Foundation Area	
1	Community
2	Economy
3	Environment
4	Infrastructure & Planning
5	Governance

Key - Community Priority	
CP1	Youth Retention
CP2	Small Town Sustainability
CP3	Skilling & Training
CP4	Value-add & Diversification
CP5	Shared Vision

Key - BSC Plans & Strategies							
10 Year Capital Works Program	10VCWP	Community Plan	CP	Library Strategic Plan	LSP	St George CBD Master Plan	CBDMP
10 Year Plant Renewal Program	10YPRP	Community Safety Strategy	CSS	Local Disaster Management Plan	LDMP	Stock Route Management Plan	SRMP
Asset Management Plan	AMP	Drinking Water QMP	DWQMP	Long Term Financial Plan	LTFP	Tourism Marketing Strategy	TMS
Biosecurity Plan	BP	Economic Development Plan	EDP	Recreational Vehicle Strategy	RVS	Tourism Policy & Strategy	TP&S
CCTV Strategy	CCTV	ICT Strategic Plan	ICTSP	River Foreshore Master Plan	RFMP	Waste Reduction & Recycling Plan	WR&RP

OFFICER REPORT

TO: Council

SUBJECT: **Monthly Finance Information Report January 2020**

DATE: 10.02.20

AGENDA REF: ICFS3

AUTHOR: Tracey Lee - Manager Finance Services

Sub-Heading

Monthly Finance Information Report January 2020

Attachments

1. Monthly Finance Information Report - January 2020.pdf [↓](#)

Michelle Clarke

Director Finance & Corporate Services

Finance Information Report

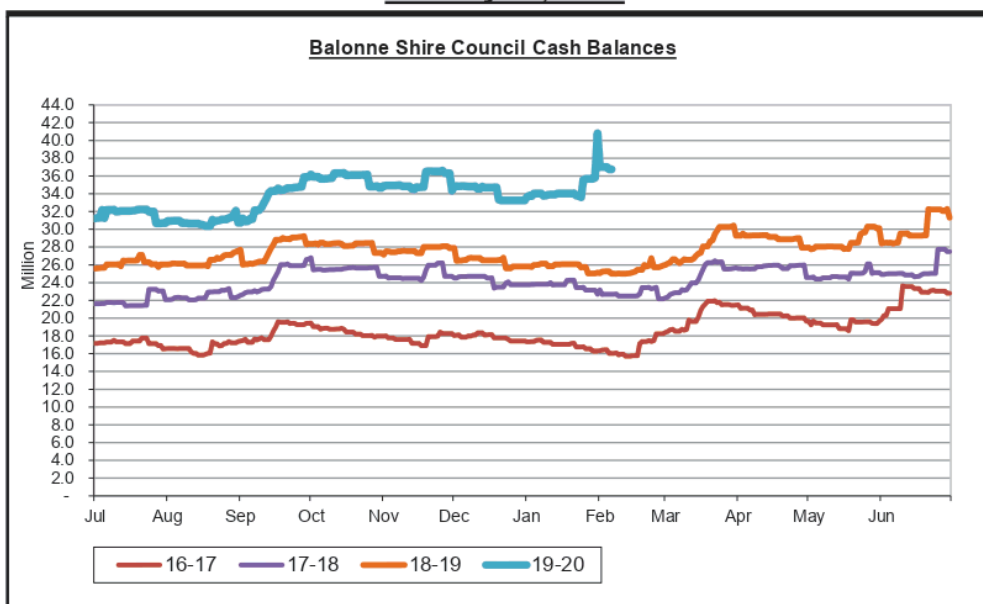
Month Ending 31 January 2020

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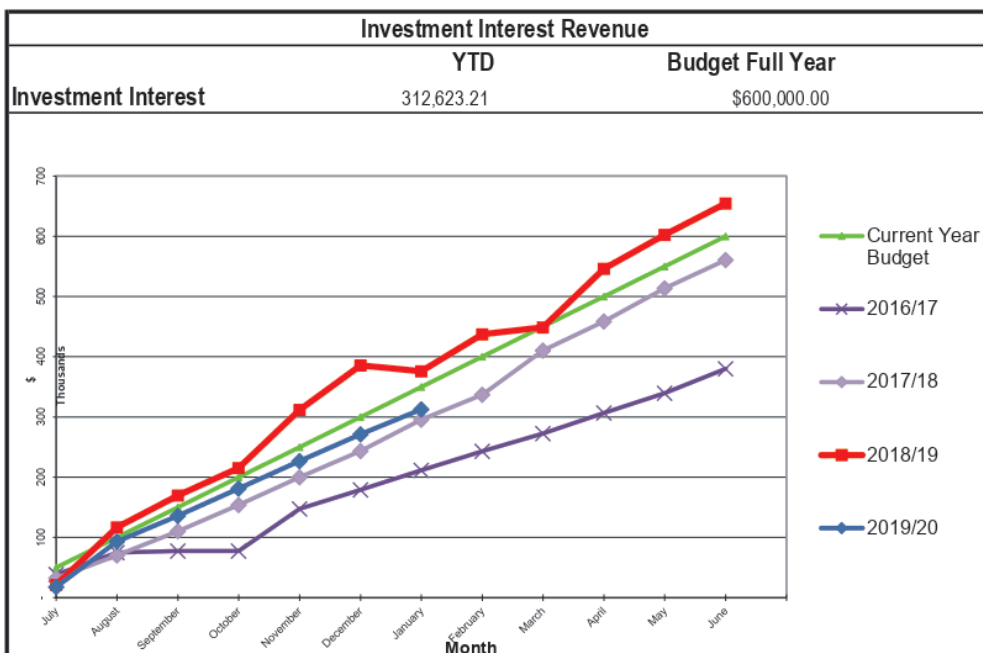
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Balonne Shire Council Cash Management Report

January 31, 2020



Cash Fund Balance			
Operational Fund:		Balance	
Cash on Hand		1,200.00	
Cash at Bank		6,003,008.50	
Short Term Deposits		31,010,265.58	
Total Funds		\$37,014,474.08	
Trust Fund:			
Cash at Bank		\$229,126.63	
			Short Term Deposits:-
		QTC	16,444,410.54
		Investments	10,000,000.00
		Reserve Account	4,565,855.04
		Total	31,010,265.58



Revenue and Expenditure Report - Balonne Shire Council
(Accounts: 0100-0002-0000 to 7900-7201-0000. 59% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

Financial Year Ending 2020 - (Budget for Full Year)

Version: 2019.9.3.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 Jan 2020	%	Budget	31 Jan 2020	%	Budget	31 Jan 2020	%	Budget
0100-0002 FINANCE GENERAL	5,078,748.30	38%	13,275,735	325,835.54	47%	686,700	4,752,912.76	38%	12,589,035
0200-0002 ADMINISTRATION/CORPORATE									
0205-0003 CORPORATE SERVICES									
0205-1300 Search Fees	8,380.00	70%	12,000						
0205-1351 Printing/Stationery/Misc	986.23	197%	500						
0205-1352 Sale of Misc Surplus Equipment	198.00	40%	500						
0205-1354 Council Documents	0.00	---	100						
0205-1355 Contribution Funding - Website	0.00	---	0						
0205-1610 LGGSP - Regional Asset Mgmt Strategy	212,520.00	100%	212,520						
0205-1621 Traineeship Subsidy	0.00	---	25,000						
0205-1622 Paid Parental Leave Subsidy-Ctrlink	13,330.80	133%	10,000						
0205-1633 Grant - Drought Support	0.00	---	0						
0205-1634 REDP GRANT - GRANTS OFFICER	0.00	---	100,000						
0205-1650 State Fire Services Commission	0.00	---	11,000						
0205-1670 Superannuation Contribution Refunds	0.00	---	500						
0205-1810 Oncost Recovery	1,583,178.14	60%	2,650,000						
0205-1901 Gain/Loss Sale of Fixed Asset	0.00	---	0						
0205-1902 Insurance Recoupment	4,286.36	36%	12,000						
0205-1903 Insurance Workers Comp. Recoupment	7,031.60	70%	10,000						
0205-1905 Land Gain/Loss Sale of Fixed Asset	0.00	---	0						
0205-1910 Gain on Revaluation Assets	0.00	---	0						
0205-2101 Salaries/Wages				982,468.52	60%	1,650,000			
0205-2102 Annual Leave Accrual				405,795.92	68%	600,000			
0205-2103 Long Service Leave Accrual				44,706.61	45%	100,000			
0205-2104 Sick Leave				145,487.53	73%	200,000			
0205-2105 Superannuation				392,031.05	62%	630,000			
0205-2106 Admin Training				106,715.84	142%	75,000			
0205-2107 Public Holidays				114,744.26	53%	215,000			
0205-2108 Recruitment Expenses				17,370.24	43%	40,000			
0205-2110 FBT Expense-Corp Serv Staff Only				0.00	---	10,000			
0205-2112 Parental Leave				19,109.40	191%	10,000			
0205-2113 Attendance Bonus - All Staff				0.00	---	6,000			
0205-2202 Advertising-Corporate Services				5,815.44	58%	10,000			
0205-2203 Audit Fees				23,717.06	53%	45,000			
0205-2204 Bank Charges				5,892.36	54%	11,000			
0205-2205 Civic Receptions and Entertainment				12,435.70	146%	8,500			
0205-2207 Conferences and Deputations				12,097.95	40%	30,000			
0205-2209 Computer Services				119,256.95	82%	145,000			

Revenue and Expenditure Report - Balonne Shire Council
(Accounts: 0100-0002-0000 to 7900-7201-0000. 59% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

Financial Year Ending 2020 - (Budget for Full Year)

Version: 2019.9.3.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 Jan 2020	%	Budget	31 Jan 2020	%	Budget	31 Jan 2020	%	Budget
0205-2211 Electricity-118 Victoria Street				23,564.49	67%	35,000			
0205-2214 Insurance-Wrkers Compensation Excess				231.46	46%	500			
0205-2215 Insurance - Workers Compensation				71,798.69	110%	65,000			
0205-2216 Insurance - Public Risk				0.00	---	90,000			
0205-2217 Insurance - Other				226,672.06	99%	230,000			
0205-2218 Insurance Workers Comp Claim Paymts				8,565.03	86%	10,000			
0205-2219 Internal Audit				15,829.17	63%	25,000			
0205-2220 Citizenship Ceremonies				0.00	---	100			
0205-2221 Legal Expenses				22,242.81	44%	50,000			
0205-2222 Postage-Corporate Services				6,643.91	38%	17,500			
0205-2223 Printing and Stationery-Corporate Se				30,013.52	86%	35,000			
0205-2225 Rates-Charges-118 Victoria				150.52	50%	300			
0205-2226 Websters Building Maintenance				0.00	---	0			
0205-2227 Maintenance/Operations				75,929.93	49%	155,000			
0205-2228 Subscriptions				67,737.71	104%	65,000			
0205-2229 Telephone-Corporate Services				25,309.94	84%	30,000			
0205-2230 Vehicle Expenses-MFA & CEO				13,119.30	29%	46,000			
0205-2231 Valuation Fees-DNR				989.40	33%	3,000			
0205-2235 Cents Rounding Expense				0.76	8%	10			
0205-2236 Meals on Wheels Building				0.00	---	0			
0205-2270 Workplace Health/Safety				92,461.86	58%	160,000			
0205-2274 IR/HR Expense				10,474.26	26%	40,000			
0205-2301 Depreciation Corporate Services				40,576.19	51%	80,000			
0205-2302 Amortisation of Software				2,722.07	---	0			
0205-2402 Bad Debts - Rates				0.00	---	5,000			
0205-2403 Bad Debts - Other				0.00	---	1,000			
0205-2407 QTC Finance Cost Corporate				58,139.59	75%	77,574			
0205-2447 Operational Projects				131,529.73	48%	272,410			
0205-2448 Office Equipment Write-Off				0.00	---	0			
0205-2450 REDP - GRANTS OFFICER				45,353.99	45%	100,000			
0205-2510 C & C Rental Concessional				29,250.00	58%	50,700			
0205-0003 CORPORATE SERVICES	1,829,911.13	60%	3,044,120	3,406,951.22	63%	5,429,594	(1,577,040.09)	66%	(2,385,474)
0206-0003 COUNCILLORS SERVICES									
0206-2101 Councillors' Remuneration				218,989.23	51%	432,556			
0206-2207 Conferences and Deputations-Council				26,806.99	107%	25,000			
0206-2210 Council Elections				0.00	---	25,000			
0206-2213 Misc Meeting Expenditure				11,532.96	105%	11,000			
0206-2217 Councillors Accident Insurance				0.00	---	750			
0206-2227 Maintenance/Operations				1,017.57	10%	10,000			

Revenue and Expenditure Report - Balonne Shire Council

 (Accounts: 0100-0002-0000 to 7900-7201-0000. 59% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

Financial Year Ending 2020 - (Budget for Full Year)

Version: 2019.9.3.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 Jan 2020	%	Budget	31 Jan 2020	%	Budget	31 Jan 2020	%	Budget
0206-2230 Travelling Expenses-Councillors				1,757.13	59%	3,000			
0206-0003 COUNCILLORS SERVICES	0.00	---	0	260,103.88	51%	507,306	(260,103.88)	51%	(507,306)
0210-0003 STORES ADMINISTRATION									
0210-1810 Oncosts-Stores	16,647.50	48%	35,000						
0210-1901 Gain/Loss on Sale of Surplus Stock	0.00	---	0						
0210-2227 Maintenance/Operations				0.00	---	100			
0210-2233 Stocktake Variation				0.00	---	0			
0210-2447 Operational Projects				0.00	---	0			
0210-0003 STORES ADMINISTRATION	16,647.50	48%	35,000	0.00	---	100	16,647.50	48%	34,900
0200-0002 ADMINISTRATION/CORPORATE	1,846,558.63	60%	3,079,120	3,667,055.10	62%	5,937,000	(1,820,496.47)	64%	(2,857,880)
0300-0002 PLANNING & DEVELOPMENT									
0310-0003 DEVELOPMENT - PLANNING									
0310-1302 Development Planning Fees/Charges	5,817.00	19%	30,000						
0310-1400 Fines	0.00	---	0						
0310-2106 Training				0.00	---	5,000			
0310-2221 Legal Fees-Planning				2,250.87	11%	20,000			
0310-2227 Maintenance/Operations				22,598.96	27%	85,000			
0310-2447 Operational Projects				12,214.60	41%	30,000			
0310-0003 DEVELOPMENT - PLANNING	5,817.00	19%	30,000	37,064.43	26%	140,000	(31,247.43)	28%	(110,000)
0320-0003 DEVELOPMENT -									
0320-1300 Building Search Fees	291.00	15%	2,000						
0320-1302 Swimming Pool Inspection Fee	1,936.37	55%	3,500						
0320-1304 Building Fees/Permits	7,023.50	27%	26,000						
0320-1305 House Removal Inspection Fees	0.00	---	0						
0320-1400 Fines	0.00	---	0						
0320-2106 Training				0.00	---	2,500			
0320-2227 Maintenance/Operations				18,981.71	21%	90,000			
0320-2447 Operational Projects				0.00	---	2,000			
0320-0003 DEVELOPMENT -	9,250.87	29%	31,500	18,981.71	20%	94,500	(9,730.84)	15%	(63,000)
0340-0003 ECONOMIC DEVELOPMENT									
0340-1622 Subsidy - State	0.00	---	0						
0340-1623 Grant-Federal-Operational	0.00	---	0						
0340-1624 Grant - Murray Darling Program	0.00	---	0						
0340-1634 REDP GRANT - ECONOMIC DEVEL	75,000.00	50%	150,000						
0340-1635 MDB EDP - BUSINESS MENTORING	220,000.00	---	0						

Revenue and Expenditure Report - Balonne Shire Council
(Accounts: 0100-0002-0000 to 7900-7201-0000. 59% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

Financial Year Ending 2020 - (Budget for Full Year)

Version: 2019.9.3.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 Jan 2020	%	Budget	31 Jan 2020	%	Budget	31 Jan 2020	%	Budget
0340-2101 Salaries/Wages				0.00	---	0			
0340-2106 Training				0.00	---	0			
0340-2110 FBT Expense - Eco Dev				0.00	---	0			
0340-2201 Precepts - Economic Development				0.00	---	0			
0340-2214 General Expenses				25,366.56	40%	63,400			
0340-2447 Operational Projects				(4,268.43)	-16%	27,000			
0340-2449 Murrumbidgee Program				0.00	---	0			
0340-2450 REDP - ECONOMIC DEVELOPMENT				85,345.53	40%	211,000			
0340-2451 MDB EDP - BUSINESS MENTORING				1,036.64	---	0			
0340-0003 ECONOMIC DEVELOPMENT	295,000.00	197%	150,000	107,480.30	36%	301,400	187,519.70	-124%	(151,400)
0350-0003 TOURISM SERVICES									
0350-1610 FRRR NINDIGULLY BOOMERANG GRANT	19,900.00	100%	19,900						
0350-1622 Subsidy - State-Operational	0.00	---	25,000						
0350-1631 Contribution - Advertising	(359.09)	-21%	1,700						
0350-1632 Subsidy - Capital	0.00	---	0						
0350-2201 Tourism Memberships				11,575.34	72%	16,000			
0350-2214 General Expenses				659.02	33%	2,000			
0350-2447 Operational Projects				49,333.42	39%	128,000			
0350-0003 TOURISM SERVICES	19,540.91	42%	46,600	61,567.78	42%	146,000	(42,026.87)	42%	(99,400)
0355-0003 VISITOR SERVICES									
0355-1351 VIC Sales	22,368.02	56%	40,000						
0355-1352 VIC Internet Charges	0.00	---	100						
0355-1353 VIC Refreshment Sales	52.34	15%	350						
0355-1354 VIC Craft Revenue	3,655.86	61%	6,000						
0355-1901 VIC Profit/Loss Sale of Assets	0.00	---	0						
0355-2106 VIC Training - Staff				4,344.66	54%	8,000			
0355-2202 VIC Advertising				1,213.21	61%	2,000			
0355-2227 VIC Maintenance/Operations				187,729.65	89%	210,000			
0355-2228 VIC Cost of Sales				22,507.02	70%	32,000			
0355-2229 VIC Internet Service Expenditure				0.00	---	200			
0355-2230 VIC Refreshments - Cost of Sales				39.16	10%	400			
0355-2233 VIC Craft Expenditure				2,589.73	52%	5,000			
0355-2301 Depreciation VIC				8,063.99	54%	15,000			
0355-2447 VIC Operational Projects				1,178.61	15%	8,000			
0355-2448 VIC Equipment Writeoff				0.00	---	0			
0355-0003 VISITOR SERVICES	26,076.22	56%	46,450	227,666.03	81%	280,600	(201,589.81)	86%	(234,150)
0360-0003 LAND DEVELOPMENT									

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Version: 2019.9.3.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 Jan 2020	%	Budget	31 Jan 2020	%	Budget	31 Jan 2020	%	Budget
0360-1351 LFR Gain on Sale of Land	7,160.07	---	0						
0360-2228 Legal Costs for Land				567.00	---	0			
0360-0003 LAND DEVELOPMENT	7,160.07	---	0	567.00	---	0	6,593.07	---	0
0300-0002 PLANNING & DEVELOPMENT	362,845.07	119%	304,550	453,327.25	47%	962,500	(90,482.18)	14%	(657,950)
0400-0002 TRANSPORT & DRAINAGE									
0401-0003 WORKS FINANCE									
0401-1351 Sales Miscellaneous	0.00	---	0						
0401-1611 FAGS Grant Roads	405,013.50	25%	1,626,239						
0401-1612 TIDS Grant State Capital	199,865.76	45%	440,000						
0401-1615 R2R Grant Capital	0.00	---	1,141,450						
0401-1616 Capital Grant - CBD Beautification	0.00	---	0						
0401-1617 Capital Grant - Bus Shelter	0.00	---	0						
0401-1624 Capital Grants - Building our Region	0.00	---	0						
0401-1626 Noondoo-Thallon Rd Freight Subsidy	0.00	---	0						
0401-1627 REDP GRANT-DIRRRAN RAIL & RIVER	0.00	---	0						
0401-1628 REDP GRANT-ST GEORGE RIVER	0.00	---	0						
0401-1629 REDP GRANT-STG STORMWATER IS	0.00	---	0						
0401-1631 Developer Contribution-Roadworks-Cap	0.00	---	0						
0401-1633 Flood Damage 2017	0.00	---	0						
0401-1637 FD 2012 Flood -Project Consult Claim	0.00	---	0						
0401-1638 FD 2011 Flood -Project Consult Claim	0.00	---	0						
0401-2621 FD Flood Damage 2011 Project Mngment				0.00	---	0			
0401-2623 FD Flood Damage 2012 Project Mngment				0.00	---	0			
0401-0003 WORKS FINANCE	604,879.26	19%	3,207,689	0.00	---	0	604,879.26	19%	3,207,689
0405-0003 WORKS ADMINISTRATION									
0405-1351 Training Recoupment	0.00	---	0						
0405-1621 Traineeship Subsidy	0.00	---	0						
0405-1810 Oncosts	540,610.31	57%	950,000						
0405-2101 Salaries/Wages				704,489.86	69%	1,025,000			
0405-2106 Training				109,531.83	73%	150,000			
0405-2108 Wet Weather				(10.96)	0%	10,000			
0405-2111 FBT Expense - Technical Services				0.00	---	5,000			
0405-2202 Works Advertising				2,903.02	29%	10,000			
0405-2227 Maintenance/Operations				69,080.71	69%	100,000			
0405-2230 Travelling Expenses				63,657.00	51%	125,000			
0405-2270 Workplace Health/Safety				0.00	---	0			
0405-2274 Enterprise Bargaining - State				0.00	---	0			

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	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 Jan 2020	%	Budget	31 Jan 2020	%	Budget	31 Jan 2020	%	Budget
0405-2301 Depreciation Works Admin				1,289.97	36%	3,600			
0405-2302 Amortisation of Software				0.00	---	0			
0405-2447 Operational Projects				0.00	---	0			
0405-2510 Tech Concessional Rental				36,230.76	121%	30,000			
0405-0003 WORKS ADMINISTRATION	540,610.31	57%	950,000	987,172.19	68%	1,458,600	(446,561.88)	88%	(508,600)
0410-0003 ROADS									
0410-1901 Gain/Loss on Road Swap	0.00	---	0						
0410-2227 Maintenance/Operations				1,347,138.66	54%	2,500,000			
0410-2279 Flood Damage 2017				13,255.00	---	0			
0410-2282 FD Flood Damage Restoration Feb 2012				0.00	---	0			
0410-2283 FD Flood Damage 2013				0.00	---	0			
0410-2301 Depreciation Roads				2,313,905.45	59%	3,953,857			
0410-2447 Operational Projects				32,293.18	54%	60,000			
0410-0003 ROADS	0.00	---	0	3,706,592.29	57%	6,513,857	(3,706,592.29)	57%	(6,513,857)
0415-0003 STREETS									
0415-2227 Maintenance/Operations				416,054.57	42%	1,000,000			
0415-2301 Depreciation Streets				280,840.03	62%	451,926			
0415-2447 Operational Projects				0.00	---	0			
0415-0003 STREETS	0.00	---	0	696,894.60	48%	1,451,926	(696,894.60)	48%	(1,451,926)
0420-0003 BRIDGES									
0420-2227 Maintenance/Operations				0.00	---	50,000			
0420-2301 Depreciation Bridges				82,853.75	63%	131,381			
0420-2407 QTC Finance Cost Bridges				6,203.18	62%	10,000			
0420-0003 BRIDGES	0.00	---	0	89,056.93	47%	191,381	(89,056.93)	47%	(191,381)
0425-0003 STORMWATER DRAINAGE									
0425-1610 Grant - State-Capital	0.00	---	0						
0425-2227 Maintenance/Operations				5,816.32	15%	40,000			
0425-2301 Depreciation Drainage				122,856.53	61%	202,643			
0425-2407 QTC Finance Cost Drainage				0.00	---	0			
0425-2447 Operational Projects				0.00	---	0			
0425-0003 STORMWATER DRAINAGE	0.00	---	0	128,672.85	53%	242,643	(128,672.85)	53%	(242,643)
0430-0003 WORKS DEPOTS									
0430-2227 Maintenance/Operations				81,366.38	45%	180,000			
0430-2301 Depreciation Depots				59,316.82	54%	110,000			
0430-2407 QTC Finance Cost Works Depots				9,781.99	64%	15,215			

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	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 Jan 2020	%	Budget	31 Jan 2020	%	Budget	31 Jan 2020	%	Budget
0430-2447 Operational Projects				0.00	---	0			
0430-0003 WORKS DEPOTS	0.00	---	0	150,465.19	49%	305,215	(150,465.19)	49%	(305,215)
0440-0003 AERODROMES									
0440-1306 Lease Charges	8,099.20	40%	20,000						
0440-1308 Airport Fees	240.00	---	0						
0440-1351 STG Automatic Weather Station Revenue	0.00	---	0						
0440-1610 Capital Grant - Aerodrome	0.00	---	200,000						
0440-1620 Operating Grant - Aerodrome	0.00	---	0						
0440-1636 FD Claim - Aerodrome	0.00	---	0						
0440-2227 Maintenance/Operations				50,784.17	32%	160,000			
0440-2301 Depreciation Aerodromes				77,588.90	52%	150,000			
0440-2447 Operational Projects				39,380.07	---	0			
0440-2451 FD STG AERODROME 2011				0.00	---	0			
0440-0003 AERODROMES	8,339.20	4%	220,000	167,753.14	54%	310,000	(159,413.94)	177%	(90,000)
0450-0003 PLANT & EQUIPMENT									
0450-1613 Grant - Qld Disaster Resilience Fund	25,878.00	30%	86,260						
0450-1622 Federal Fuel Subsidy	14,650.00	24%	60,000						
0450-1630 CTP Loyalty Bonus	0.00	---	0						
0450-1810 Plant Oncosts	41,340.39	59%	70,000						
0450-1850 Plant Hire - Capital Works	89,943.81	18%	500,000						
0450-1851 Plant Hire - Current Works	1,463,661.94	64%	2,300,000						
0450-1901 Gain/Loss on Sale of Fixed Assets	0.00	---	0						
0450-1902 QT Rego Refunds	0.00	---	2,000						
0450-2219 Motor Vehicle/Plant Operations				955,238.28	50%	1,900,000			
0450-2228 Cost of Equipment Sales				0.00	---	2,500			
0450-2301 Depreciation Plant				364,514.28	56%	650,000			
0450-2447 Floating Plant & Loose Tools				13,118.65	14%	95,000			
0450-2448 Plant Write-off				0.00	---	0			
0450-0003 PLANT & EQUIPMENT	1,635,474.14	54%	3,018,260	1,332,871.21	50%	2,647,500	302,602.93	82%	370,760
0460-0003 FLOOD MITIGATION									
0460-1622 EMQ House Raising Grant	0.00	---	0						
0460-1623 Levee Construction Grant (DLG)	0.00	---	0						
0460-1624 Royalties for Regions Stage 2 Levee	0.00	---	0						
0460-2227 Maintenance/Operations				8,247.35	16%	50,000			
0460-2301 Depreciation Flood Mitigation				52,974.78	58%	91,000			
0460-2447 Operational Projects				0.00	---	0			

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	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 Jan 2020	%	Budget	31 Jan 2020	%	Budget	31 Jan 2020	%	Budget
0460-0003 FLOOD MITIGATION	0.00	---	0	61,222.13	43%	141,000	(61,222.13)	43%	(141,000)
0400-0002 TRANSPORT & DRAINAGE	2,789,302.91	38%	7,395,949	7,320,700.53	55%	13,262,122	(4,531,397.62)	77%	(5,866,173)
0500-0002 COMMUNITY & CULTURAL									
0501-0003 COMMUNITY DEVELOPMENT									
0501-1351 Community Events - Cash Sales	23,123.35	---	0						
0501-1610 M/Cultural Develop Officer & Project	0.00	---	0						
0501-1623 Grant - Operational	0.00	---	1,000						
0501-1624 BALONNE REMEMBERS - End of WW1 Cent	(3,000.00)	---	0						
0501-1625 CELEBRATING MULTICULTURAL QLD	0.00	---	3,800						
0501-1626 MULTICULTURAL DEVELOPMENT	0.00	---	50,000						
0501-1627 EMPOWERING OUR COMMUNITY	23,750.00	55%	42,900						
0501-1628 MDB EDP-Dirran Business Impr Scheme	230,000.00	100%	230,000						
0501-1631 Grant-Get Ready Qld	11,256.33	102%	11,000						
0501-1632 Subsidy - Capital	0.00	---	0						
0501-1634 Grant - SW Hospital and Health Serv	33,613.64	23%	147,000						
0501-1635 BUILDING STRONGER COMMUNITIES	60,000.00	---	0						
0501-2101 Salaries/Wages				126,591.71	63%	200,000			
0501-2106 Training				3,176.80	32%	10,000			
0501-2201 Concessional Rent				0.00	---	0			
0501-2202 Community Services-Advertising				512.72	34%	1,500			
0501-2227 Maintenance/Operations				10,487.36	>999%	1,000			
0501-2301 Depreciation Community Development				95.72	80%	120			
0501-2447 Operational Projects				530,469.50	43%	1,225,400			
0501-2448 MDB EDP-Dirran Business Impr Scheme				9,245.70	4%	230,000			
0501-0003 COMMUNITY DEVELOPMENT	378,743.32	78%	485,700	680,579.51	41%	1,668,020	(301,836.19)	26%	(1,182,320)
0502-0003 FLOOD RECOVERY SERVICES									
0502-2101 Salaries/Wages				0.00	---	0			
0502-0003 FLOOD RECOVERY SERVICES	0.00	---	0	0.00	---	0	0.00	---	0
0505-0003 LIBRARIES									
0505-1305 LIB Internet Charges	0.00	---	0						
0505-1306 Photocopying Charges	3.27	33%	10						
0505-1401 Library - Miscellaneous	0.00	---	50						
0505-1610 CMQ MDO & PROJECTS	50,000.00	---	0						
0505-1611 Grant - Murray Darling Basin EcDevel	75,000.00	100%	75,000						
0505-1620 Subsidy - State	27,708.32	49%	56,564						
0505-2106 Training				480.71	16%	3,000			

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	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 Jan 2020	%	Budget	31 Jan 2020	%	Budget	31 Jan 2020	%	Budget
0505-2226 Dirran Rural Transaction Library Con				35,633.67	71%	50,000			
0505-2227 Maintenance/Operations				123,192.72	68%	180,000			
0505-2301 Depreciation Libraries				2,326.17	49%	4,700			
0505-2302 Amortisation of Software				(85.00)	-8%	1,020			
0505-2447 Operational Projects				19,915.98	53%	37,655			
0505-2451 Dirran RTC E-Tech Upgrade				4,622.85	6%	75,000			
0505-2452 M/Cultural Develop Officer & Project				65.38	---	0			
0505-0003 LIBRARIES	152,711.59	116%	131,624	186,152.48	53%	351,375	(33,440.89)	15%	(219,751)
0510-0003 HOUSING									
0510-1710 Rent Revenue	101,914.19	64%	160,000						
0510-1901 Gain/Loss on Sale of Fixed Assets	0.00	---	0						
0510-2227 Maintenance/Operations				43,523.50	33%	130,000			
0510-2228 Cost of House Sales				4,589.25	---	0			
0510-2301 Depreciation Housing				51,560.48	59%	88,000			
0510-2447 Operational Projects				0.00	---	40,000			
0510-0003 HOUSING	101,914.19	64%	160,000	99,673.23	39%	258,000	2,240.96	-2%	(98,000)
0515-0003 PUBLIC COMMUNICATION									
0515-1610 Grant - State	0.00	---	500,000						
0515-1611 Grant - MDB EDP Digital Connectivity	500,000.00	50%	1,000,000						
0515-1612 Test	0.00	---	0						
0515-2227 Maintenance/Operations				2,121.82	85%	2,500			
0515-2301 Depreciation Public Communication				0.00	---	0			
0515-2447 Operational Projects				3,820.00	---	0			
0515-2448 MDB EDP-Digital Connectivity Project				50,954.08	6%	920,000			
0515-2449 BOR4 - Digital Connectivity				2,260.06	---	0			
0515-0003 PUBLIC COMMUNICATION	500,000.00	33%	1,500,000	59,155.96	6%	922,500	440,844.04	76%	577,500
0520-0003 SPORT & RECREATION									
0520-1305 Hire Charges	3,275.68	60%	5,500						
0520-1611 Dirranbandi Multipurpose Sports	34.50	---	0						
0520-1621 Subsidy - State-Operational	0.00	---	0						
0520-1622 Subsidy - State-Capital	0.00	---	0						
0520-2227 Maintenance/Operations				76,482.08	64%	120,000			
0520-2301 Depreciation Sport & Recreation				20,295.07	26%	79,000			
0520-2447 Operational Projects				3,595.55	40%	9,000			
0520-0003 SPORT & RECREATION	3,310.18	60%	5,500	100,372.70	48%	208,000	(97,062.52)	48%	(202,500)
0521-0003 SWIMMING POOLS									

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	31 Jan 2020	%	Budget	31 Jan 2020	%	Budget	31 Jan 2020	%	Budget
0521-1305 Hire Charges - St George Pool	27,090.86	97%	28,000						
0521-1306 Hire Charges - Dirranbandi Pool	610.95	12%	5,000						
0521-1611 Grant - MDB EDP Dirran Thermal Baths	350,000.00	45%	775,000						
0521-1622 Subsidy - State - Capital	0.00	---	0						
0521-1635 Dept Education Dirran Pool Contribut	5,000.00	100%	5,000						
0521-2106 Training - Volunteers Only				11,055.40	147%	7,500			
0521-2202 Swimming Pool Advertising				0.00	---	1,000			
0521-2227 Maintenance/Operations				231,674.50	63%	365,000			
0521-2229 Dirran Pool Committee				0.00	---	2,500			
0521-2301 Depreciation Pools				71,475.97	59%	122,000			
0521-2407 QTC Finance Cost Pools				0.00	---	0			
0521-2447 Operational Projects				0.00	---	0			
0521-2448 Dirran - Thermal Hot Baths				393.85	---	0			
0521-0003 SWIMMING POOLS	382,701.81	47%	813,000	314,599.72	63%	498,000	68,102.09	22%	315,000
0522-0003 TENNIS COURTS									
0522-1305 Hire Charges	255.46	26%	1,000						
0522-2227 Maintenance/Operations				4,684.68	123%	3,800			
0522-2301 Depreciation Tennis Courts				6,686.50	45%	15,000			
0522-2447 Operational Projects				0.00	---	0			
0522-0003 TENNIS COURTS	255.46	26%	1,000	11,371.18	60%	18,800	(11,115.72)	62%	(17,800)
0525-0003 ARTS & HISTORY									
0525-1351 Revenue - Sale of St George's Bridge	0.00	---	100						
0525-1352 Revenue - River Country	0.00	---	100						
0525-1620 Subsidy - State - RADF	46,000.00	184%	25,000						
0525-1622 Subsidy -State	0.00	---	0						
0525-1632 Subsidy - Capital	0.00	---	0						
0525-2101 Salaries/Wages				0.00	---	0			
0525-2208 Contributions - R.A.D.F				23,029.50	66%	35,000			
0525-2227 Maintenance/Operations				2,993.98	43%	7,000			
0525-2228 Expenditure - Sale of History Books				0.00	---	100			
0525-2301 Depreciation Arts				8,198.20	56%	14,600			
0525-2447 Operational Projects				0.00	---	0			
0525-0003 ARTS & HISTORY	46,000.00	183%	25,200	34,221.68	60%	56,700	11,778.32	-37%	(31,500)
0530-0003 PARKS & GARDENS									
0530-1305 Hire Charges	50.00	33%	150						
0530-1610 Get Playing Places and Spaces	0.00	---	0						
0530-1620 Subsidy -Capital - Cavanough Park	0.00	---	0						

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	31 Jan 2020	%	Budget	31 Jan 2020	%	Budget	31 Jan 2020	%	Budget
0530-1621 Traineeship Subsidy	0.00	---	35,000						
0530-1633 FD Jan 2011 Restoration Work Claim	0.00	---	0						
0530-2101 Salaries/Wages-Parks & Garden Superv				84,492.87	60%	142,000			
0530-2102 Salaries/Wages-Parks & Gardn Trainee				2,079.28	5%	41,000			
0530-2227 Maintenance/Operations				275,156.54	55%	500,000			
0530-2280 FD Flood Damage Restoration Jan 2011				0.00	---	0			
0530-2301 Depreciation Parks & Gardens				39,265.38	37%	105,000			
0530-2447 Operational Projects				64,964.24	39%	165,000			
0530-0003 PARKS & GARDENS	50.00	0%	35,150	465,958.31	49%	953,000	(465,908.31)	51%	(917,850)
0535-0003 HALLS & CULTURAL CENTRES									
0535-1305 Hire Charges	2,986.15	43%	7,000						
0535-1611 Grant - Federal-Capital	0.00	---	0						
0535-1620 Subsidy - State	0.00	---	0						
0535-2227 Maintenance/Operations				57,433.78	38%	150,000			
0535-2301 Depreciation Halls				44,027.29	49%	90,000			
0535-2447 Operational Projects				2,801.72	93%	3,000			
0535-2510 Caretaker Concessional Rental				6,900.00	58%	11,960			
0535-0003 HALLS & CULTURAL CENTRES	2,986.15	43%	7,000	111,162.79	44%	254,960	(108,176.64)	44%	(247,960)
0545-0003 COMMUNITY ASSISTANCE									
0545-2208 Donations				14,450.00	72%	20,000			
0545-2209 Water & Waste Flood Rebate				0.00	---	0			
0545-2210 Rate Rebates / Remissions				10,219.71	68%	15,000			
0545-2447 Operational Projects				0.00	---	0			
0545-2820 Concessions Granted				(145.45)	-2%	6,000			
0545-0003 COMMUNITY ASSISTANCE	0.00	---	0	24,524.26	60%	41,000	(24,524.26)	60%	(41,000)
0550-0003 EMERGENCY SERVICES									
0550-1351 SES Miscellaneous Revenue	0.00	---	0						
0550-1610 Grant - State-Operational	18,813.56	90%	21,000						
0550-2101 Emergency Services Call-Out				0.00	---	1,000			
0550-2227 Maintenance/Operations				27,792.00	139%	20,000			
0550-2301 Depreciation Emergency Services				12,366.89	49%	25,000			
0550-2447 Operational Projects				0.00	---	0			
0550-0003 EMERGENCY SERVICES	18,813.56	90%	21,000	40,158.89	87%	46,000	(21,345.33)	85%	(25,000)
0555-0003 SHOWGROUNDS									
0555-1305 Hire Charges	20,132.01	81%	25,000						
0555-1611 MDB EDP Dirran Showgrounds Irrigatio	65,000.00	93%	70,000						

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	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 Jan 2020	%	Budget	31 Jan 2020	%	Budget	31 Jan 2020	%	Budget
0555-1620 Subsidy - State	0.00	---	0						
0555-1621 Subsidy - Federal - Capital	0.00	---	0						
0555-2227 Maintenance/Operations				79,608.19	50%	160,000			
0555-2236 Operating Leases				0.00	---	0			
0555-2301 Depreciation Showgrounds				67,797.71	39%	175,000			
0555-2447 Operational Projects				12,044.14	46%	26,300			
0555-2449 Dirran Showgrounds Irrigation Upgrad				131.42	---	0			
0555-0003 SHOWGROUNDS	85,132.01	90%	95,000	159,581.46	44%	361,300	(74,449.45)	28%	(266,300)
0560-0003 WORK PROGRAM									
0560-2101 Salaries/Wages-WORK-BSC Employees				0.00	---	0			
0560-2447 Operational Projects				3,736.69	12%	30,000			
0560-0003 WORK PROGRAM	0.00	---	0	3,736.69	12%	30,000	(3,736.69)	12%	(30,000)
0575-0003 YOUTH DEVELOPMENT									
0575-2227 Maintenance/Operations				0.00	---	0			
0575-2447 Operational Projects				10,273.00	68%	15,000			
0575-0003 YOUTH DEVELOPMENT	0.00	---	0	10,273.00	68%	15,000	(10,273.00)	68%	(15,000)
0580-0003 SAFER COMMUNITIES									
0580-1630 Telstra/LGAQ Contribution	25,874.00	48%	53,500						
0580-2227 Maintenance/Operations				2,442.85	244%	1,000			
0580-2301 Depreciation Safer Communities				5,528.22	50%	11,000			
0580-2447 Operational Projects				0.00	---	0			
0580-0003 SAFER COMMUNITIES	25,874.00	48%	53,500	7,971.07	66%	12,000	17,902.93	43%	41,500
0585-0003 SKILLING QUEENSLANDERS									
0585-1622 Subsidy State - Operational	0.00	---	0						
0585-0003 SKILLING QUEENSLANDERS	0.00	---	0	0.00	---	0	0.00	---	0
0500-0002 COMMUNITY & CULTURAL	1,698,492.27	51%	3,333,674	2,309,492.93	41%	5,694,655	(611,000.66)	26%	(2,360,981)
0600-0002 ENVIRONMENT & HEALTH SERVICES									
0605-0003 DOMESTIC ANIMAL CONTROL									
0605-1110 Domestic Animal Special Rates	14,744.67	49%	30,000						
0605-1130 Interest on Arrears Domestic Animals	120.11	60%	200						
0605-1201 Other Animal Registrations Urban	978.00	196%	500						
0605-1202 Impounding Fees Domestic Animals	355.00	12%	3,000						
0605-1203 Animal Registrations	38,789.05	97%	40,000						
0605-1307 Infringement Notices/Fines/Legal Fees	13,961.20	698%	2,000						

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	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 Jan 2020	%	Budget	31 Jan 2020	%	Budget	31 Jan 2020	%	Budget
0605-1351 Miscellaneous Dog Charges	6.37	1%	1,000						
0605-2106 Training Compliance				9,012.25	90%	10,000			
0605-2202 Advertising-Dog&Cat				0.00	---	0			
0605-2226 Pound Facility Maintenance				2,376.25	79%	3,000			
0605-2227 Maintenance/Operations				173,886.78	92%	190,000			
0605-2301 Depreciation Domestic Animal Control				737.46	59%	1,250			
0605-2447 Operational Projects				3,033.73	13%	22,500			
0605-2510 LL Concessional Rental				0.00	---	0			
0605-0003 DOMESTIC ANIMAL CONTROL	68,954.40	90%	76,700	189,046.47	83%	226,750	(120,092.07)	80%	(150,050)
0610-0003 VERMIN CONTROL									
0610-2227 Maintenance/Operations				314.21	21%	1,500			
0610-2447 Operational Projects				0.00	---	0			
0610-0003 VERMIN CONTROL	0.00	---	0	314.21	21%	1,500	(314.21)	21%	(1,500)
0612-0003 URBAN FIRE CONTROL									
0612-2227 Maintenance/Operations				1,073.05	27%	4,000			
0612-2301 Depreciation Fire Control				648.06	72%	900			
0612-0003 URBAN FIRE CONTROL	0.00	---	0	1,721.11	35%	4,900	(1,721.11)	35%	(4,900)
0615-0003 CEMETERIES									
0615-1306 Cemetery Charges	27,386.88	68%	40,000						
0615-2227 Maintenance/Operations				50,622.16	63%	80,000			
0615-2301 Depreciation Cemeteries				3,111.30	52%	6,000			
0615-2447 Operational Projects				0.00	---	0			
0615-0003 CEMETERIES	27,386.88	68%	40,000	53,733.46	62%	86,000	(26,346.58)	57%	(46,000)
0625-0003 PUBLIC TOILETS									
0625-1620 Subsidy - State	0.00	---	0						
0625-2227 Maintenance/Operations				27,880.27	62%	45,000			
0625-2301 Depreciation Public Convenience				14,873.17	57%	26,000			
0625-2447 Operational Projects				358.53	14%	2,500			
0625-0003 PUBLIC TOILETS	0.00	---	0	43,111.97	59%	73,500	(43,111.97)	59%	(73,500)
0630-0003 WASTE MANAGEMENT									
0630-1306 Disposal Fees	0.00	---	0						
0630-2301 Depreciation Waste Management				179.69	60%	300			
0630-2630 Contribution - Cleansing Program				0.00	---	0			
0630-0003 WASTE MANAGEMENT	0.00	---	0	179.69	60%	300	(179.69)	60%	(300)

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REVENUE				EXPENSE				SURPLUS / (DEFICIENCY)			
	31 Jan 2020	%	Budget		31 Jan 2020	%	Budget		31 Jan 2020	%	Budget
0635-0003 NATURAL ENVIRONMENT											
0635-1202 EPA Licence Fees	0.00	---	1,200								
0635-1620 Subsidy-State-Capital	0.00	---	0								
0635-2106 Training					6,631.04	111%	6,000				
0635-2214 General Expenses					30,608.30	77%	40,000				
0635-2228 EPA Licence Fees					752.86	3%	24,000				
0635-2301 Depreciation Environmental Health					0.00	---	0				
0635-2447 Operational Projects					(2,903.73)	-24%	12,000				
0635-0003 NATURAL ENVIRONMENT	0.00	---	1,200		35,088.47	43%	82,000		(35,088.47)	43%	(80,800)
0640-0003 HEALTH INSPECTION											
0640-1202 Registration/Premises/Health	7,065.00	71%	10,000								
0640-1351 Sundry Revenue	699.30	---	0								
0640-1621 Traineeship Subsidy	0.00	---	0								
0640-2106 Training					0.00	---	0				
0640-2111 FBT Expense - Health/Environment					0.00	---	0				
0640-2202 Health Department Advertising					0.00	---	1,000				
0640-2221 Legal Expenses					0.00	---	0				
0640-2227 Maintenance/Operations					57,469.66	50%	115,000				
0640-2301 Depreciation Healthy Environment					0.00	---	0				
0640-2447 Operational Projects					0.00	---	0				
0640-2510 CES Concessional Rental					13,972.98	59%	23,660				
0640-0003 HEALTH INSPECTION	7,764.30	78%	10,000		71,442.64	51%	139,660		(63,678.34)	49%	(129,660)
0645-0003 PUBLIC HEALTH FACILITIES											
0645-1306 Bollon BN Clinic Lease	11,000.00	48%	23,000								
0645-2227 Maintenance/Operations					2,427.40	49%	5,000				
0645-2301 Depreciation Public Health					4,402.16	44%	10,000				
0645-2447 Operational Projects					0.00	---	0				
0645-0003 PUBLIC HEALTH FACILITIES	11,000.00	48%	23,000		6,829.56	46%	15,000		4,170.44	52%	8,000
0655-0003 RURAL SERVICES											
0655-1110 Feral Animal Special Rates	82,359.94	48%	170,000								
0655-1130 Interest on Arrears Feral Animal	50.42	5%	1,000								
0655-1150 WDEF - Interest Revenue	0.00	---	0								
0655-1203 Sale Impounded Stock/Impounding Fees	2,626.58	---	0								
0655-1204 Sale of Minor Plant	0.00	---	0								
0655-1307 Wild Dog Forum Registrations	0.00	---	0								
0655-1308 Wild Dog Exclusion Fencing Funding	(7,000.00)	-6%	110,000								

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			REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
			31 Jan 2020	%	Budget	31 Jan 2020	%	Budget	31 Jan 2020	%	Budget
0655-1351	Stock Routes & Agistment Fees		11,455.30	143%	8,000						
0655-1611	MDB EDP - WDEF Project		3,000,000.00	100%	3,000,000						
0655-1620	Subsidy -State-Stock Routes Facility		0.00	---	0						
0655-1621	Traineeship Subsidy		0.00	---	0						
0655-1622	REDP GRANT - STRATEGIC FENCING		0.00	---	293,240						
0655-1625	QMDC Grant		0.00	---	0						
0655-1630	DAFF Project-Balonne Shire		0.00	---	43,000						
0655-1680	Stock Routes Claims - Major Works		0.00	---	0						
0655-2106	Training Rural Lands					2,431.44	30%	8,000			
0655-2201	Precepts					0.00	---	255,000			
0655-2204	WDEF - Interest Expense					0.00	---	0			
0655-2214	Operations					142,458.10	47%	300,000			
0655-2215	Major Works - Stock Routes					0.00	---	0			
0655-2216	Wild Dog Bounty					47,039.09	134%	35,000			
0655-2228	Wild Dog Forum Expenses					0.00	---	0			
0655-2301	Depreciation Rural Services					6,985.88	54%	13,000			
0655-2308	WDEF - Project					125,256.35	125%	100,000			
0655-2444	Wild Dog Retainer					0.00	---	45,000			
0655-2445	Wild Dog Baiting					29,127.17	117%	25,000			
0655-2447	Operational Projects					219,546.47	5%	4,049,000			
0655-2448	DAFF Project - Balonne Shire Council					1,918.61	4%	43,000			
0655-2449	REDP - STRATEGIC FENCING *INACTIVE*					0.00	---	0			
0655-2450	REDP - STRATEGIC FENCING					24,049.03	8%	293,240			
0655-2451	MDB EDP - WDEF Project					12,601.86	---	0			
0655-2510	SRO Concessional Rental					5,085.14	30%	16,900			
0655-0003	RURAL SERVICES		3,089,492.24	85%	3,625,240	616,499.14	12%	5,183,140	2,472,993.10	-159%	(1,557,900)
0600-0002	ENVIRONMENT & HEALTH SERVICES		3,204,597.82	85%	3,776,140	1,017,966.72	18%	5,812,750	2,186,631.10	-107%	(2,036,610)
0700-0002	COMMERCIAL SERVICES										
0705-0003	PRIVATE WORKS										
0705-1354	Profit /Loss on Private Works		0.00	---	1,000						
0705-1355	Private Works Revenue		1,836.85	7%	25,000						
0705-1356	Private Works - Staff		727.47	5%	15,000						
0705-1357	Private Works - DTMR		0.00	---	0						
0705-2214	Private Works					15,355.10	61%	25,000			
0705-2215	Private Works - Staff					3,408.71	45%	7,500			
0705-2216	Private Works - DTMR					0.00	---	0			
0705-0003	PRIVATE WORKS		2,564.32	6%	41,000	18,763.81	58%	32,500	(16,199.49)	-191%	8,500

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	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 Jan 2020	%	Budget	31 Jan 2020	%	Budget	31 Jan 2020	%	Budget
0713-0003 MAIN ROADS FLOOD DAMAGE									
0713-1363 DMR Claim-Flood Damage-2012-Restor	0.00	---	0						
0713-2278 DMR Flood Damage - Feb 2012-Restor				0.00	---	0			
0713-0003 MAIN ROADS FLOOD DAMAGE	0.00	---	0	0.00	---	0	0.00	---	0
0720-0003 MAIN ROADS RPC									
0720-1356 DMR Claim	2,291,056.21	79%	2,900,000						
0720-2214 RPC Works				1,379,096.24	60%	2,300,000			
0720-0003 MAIN ROADS RPC	2,291,056.21	79%	2,900,000	1,379,096.24	60%	2,300,000	911,959.97	152%	600,000
0725-0003 MAIN ROADS RMPC									
0725-1356 DMR Claim	1,369,732.94	76%	1,800,000						
0725-2214 RMPC Works				1,083,392.53	77%	1,400,000			
0725-0003 MAIN ROADS RMPC	1,369,732.94	76%	1,800,000	1,083,392.53	77%	1,400,000	286,340.41	72%	400,000
0726-0003 MAIN ROADS MAINTENANCE									
0726-1356 DMR Claims	0.00	---	0						
0726-2214 Bulk Maintenance Works				0.00	---	0			
0726-0003 MAIN ROADS MAINTENANCE	0.00	---	0	0.00	---	0	0.00	---	0
0727-0003 MAIN ROADS MINOR WORKS									
0727-1356 DMR Claims	0.00	---	20,000						
0727-2214 Minor Works				18,775.51	94%	20,000			
0727-0003 MAIN ROADS MINOR WORKS	0.00	---	20,000	18,775.51	94%	20,000	(18,775.51)	---	0
0750-0003 STATE FIRE SERVICES									
0750-2225 Rates-Fire Levy				3,537.97	54%	6,600			
0750-0003 STATE FIRE SERVICES	0.00	---	0	3,537.97	54%	6,600	(3,537.97)	54%	(6,600)
0755-0003 THALLON RURAL FIRE BRIGADE									
0755-1120 Levy - Thallon Fire	3,780.08	50%	7,600						
0755-1130 Interest on Arrears- Thallon Fire	30.04	60%	50						
0755-2208 Contributions Thallon RFB				3,116.98	46%	6,840			
0755-2410 Discount Allowed-Thallon Fire				345.52	45%	760			
0755-0003 THALLON RURAL FIRE BRIGADE	3,810.12	50%	7,650	3,462.50	46%	7,600	347.62	695%	50
0700-0002 COMMERCIAL SERVICES	3,667,163.59	77%	4,768,650	2,507,028.56	67%	3,766,700	1,160,135.03	116%	1,001,950
0800-0002 DISASTER MANAGEMENT									

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REVENUE				EXPENSE			SURPLUS / (DEFICIENCY)		
31 Jan 2020	%	Budget		31 Jan 2020	%	Budget	31 Jan 2020	%	Budget
0805-0003 DISASTER MANAGEMENT									
0805-1613	Grant - Qld Disaster Resilience Fund	0.00	---%	25,878					
0805-1620	NATURAL DISASTER RESILIENCE	0.00	---%	140,000					
0805-2214	General Expenses			3,616.71	---	0			
0805-2447	Operational Projects			0.00	---	200,000			
0805-2450	QRDF - SWQ Disaster Officer			40,467.27	---	0			
0805-0003 DISASTER MANAGEMENT		0.00	---	165,878	22%	200,000	(44,083.98)	129%	(34,122)
0800-0002 DISASTER MANAGEMENT		0.00	---	165,878	22%	200,000	(44,083.98)	129%	(34,122)
4000-0002 SEWERAGE									
4110-0003 SEWERAGE CHARGES									
4110-1120	Sewerage Charges	582,439.40	50%	1,160,000					
4110-1130	Interest on Arrears - Gross Levy	2,112.37	42%	5,000					
4110-2410	Discount Allowed			48,190.67	48%	100,000			
4110-0003 SEWERAGE CHARGES		584,551.77	50%	1,165,000	48%	100,000	536,361.10	50%	1,065,000
4140-0003 DEBT MANAGEMENT									
4140-2406	QTC Finance Cost Sewer			0.00	---	0			
4140-0003 DEBT MANAGEMENT		0.00	---	0	---	0	0.00	---	0
4410-0003 SEWERAGE									
4410-1351	Sales Miscellaneous	0.00	---	2,000					
4410-1620	Subsidy - State-Capital Effluent Reu	0.00	---	0					
4410-2227	Maintenance/Operations			153,528.22	48%	320,000			
4410-2301	Depreciation Sewer			149,313.70	47%	315,548			
4410-2447	Operational Projects			0.00	---	0			
4440-2227	New Connections			0.00	---	5,000			
4410-0003 SEWERAGE		0.00	---	2,000	47%	640,548	(302,841.92)	47%	(638,548)
4000-0002 SEWERAGE		584,551.77	50%	1,167,000	47%	740,548	233,519.18	55%	426,452
5000-0002 WATER SUPPLY									
5110-0003 WATER CHARGES									
5110-1120	Water Charges - Gross Levy	962,688.14	50%	1,925,000					
5110-1130	Interest on Arrears - Gross Levy	4,826.79	40%	12,000					
5110-2410	Discount Allowed - Water Charges			78,152.23	47%	165,000			
5110-0003 WATER CHARGES		967,514.93	50%	1,937,000	47%	165,000	889,362.70	50%	1,772,000

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REVENUE					EXPENSE					SURPLUS / (DEFICIENCY)				
31 Jan 2020		%	Budget		31 Jan 2020		%	Budget		31 Jan 2020		%	Budget	
5115-0003 EXCESS WATER CHARGES														
5115-1120	Excess Water Charges- Gross Levy	71,633.04	72%	100,000										
5115-1130	Interest on Arrears -Gross Levy	202.54	10%	2,000										
5115-2410	Discount Allowed					5,311.73	59%	9,000						
5115-0003 EXCESS WATER CHARGES		71,835.58	70%	102,000		5,311.73	59%	9,000		66,523.85	72%	93,000		
5120-0003 WATER SALES														
5120-1351	Cash Sales	0.00	---%	200,000										
5120-0003 WATER SALES		0.00	---%	200,000		0.00	---%	0		0.00	---%	200,000		
5125-0003 WATER OTHER INCOME														
5125-1633	Misc Equipment Sales	0.00	---%	0										
5125-1635	Water Tower Rental-Mobile Phones etc	0.00	---%	10,000										
5125-0003 WATER OTHER INCOME		0.00	---%	10,000		0.00	---%	0		0.00	---%	10,000		
5130-0003 GRANTS & SUBSIDIES														
5130-1621	Subsidy - Operational - State	0.00	---%	0										
5130-1622	Subsidy-Operational-Federal	0.00	---%	0										
5130-1625	Subsidy-State-Capital	0.00	---%	330,000										
5130-0003 GRANTS & SUBSIDIES		0.00	---%	330,000		0.00	---%	0		0.00	---%	330,000		
5140-0003 DEBT MANAGEMENT														
5140-2407	QTC Finance Cost Water					19,738.27	59%	33,246						
5140-0003 DEBT MANAGEMENT		0.00	---%	0		19,738.27	59%	33,246		(19,738.27)	59%	(33,246)		
5410-0003 URBAN WATER SUPPLIES														
5410-1631	Contribution - Cash STG High School	0.00	---%	1,000										
5410-2202	Water Notifications - Advertising					0.00	---%	2,000						
5410-2221	Legal Fees					0.00	---%	0						
5410-2227	Maintenance/Operations					638,448.53	62%	1,025,000						
5410-2229	Water-Community Education					0.00	---%	0						
5410-2301	Depreciation Water					354,972.55	76%	469,519						
5410-2447	Operational Projects					0.00	---%	0						
5410-0003 URBAN WATER SUPPLIES		0.00	---%	1,000		993,421.08	66%	1,496,519		(993,421.08)	66%	(1,495,519)		
5420-0003 WATER INSPECTIONS														
5420-1300	Special Meter Reading Fee	1,081.88	57%	1,900										
5420-1400	Fines & Penalties	22,004.00	>999%	1,000										
5420-2214	General Expenses/Meter Reading					25,665.04	128%	20,000						

Revenue and Expenditure Report - Balonne Shire Council

 (Accounts: 0100-0002-0000 to 7900-7201-0000. 59% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

Financial Year Ending 2020 - (Budget for Full Year)

Version: 2019.9.3.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 Jan 2020	%	Budget	31 Jan 2020	%	Budget	31 Jan 2020	%	Budget
5420-0003 WATER INSPECTIONS	23,085.88	796%	2,900	25,665.04	128%	20,000	(2,579.16)	15%	(17,100)
5430-0003 WATER QUALITY TESTING									
5430-2214 General Expenses				929.73	15%	6,000			
5430-2447 Operational Projects				0.00	---	0			
5430-0003 WATER QUALITY TESTING	0.00	---	0	929.73	15%	6,000	(929.73)	15%	(6,000)
5440-0003 WATER CONNECTIONS									
5440-1350 Connection Fees	5,759.00	192%	3,000						
5440-2214 General Expenses				236.35	5%	4,500			
5440-0003 WATER CONNECTIONS	5,759.00	192%	3,000	236.35	5%	4,500	5,522.65	-368%	(1,500)
5000-0002 WATER SUPPLY	1,068,195.39	41%	2,585,900	1,123,454.43	65%	1,734,265	(55,259.04)	-6%	851,635
6000-0002 WASTE MANAGEMENT									
6110-0003 CLEANSING CHARGES									
6110-1120 Cleansing Charges - Gross Levy	563,404.41	50%	1,130,000						
6110-1130 Interest on Arrears - Gross Levy	2,509.11	42%	6,000						
6110-1630 Contribution - General Fund	0.00	---	0						
6110-2214 Pensioner Concession Cleansing				0.00	---	0			
6110-2410 Discount Allowed - Cleansing				46,061.67	47%	98,000			
6110-0003 CLEANSING CHARGES	565,913.52	50%	1,136,000	46,061.67	47%	98,000	519,851.85	50%	1,038,000
6430-0003 CLEANSING SERVICES									
6430-1306 Disposal Fees - Waste	8,473.48	339%	2,500						
6430-1351 Sundry Revenue	0.00	---	500						
6430-1352 Scrap Metal Sales	100.00	10%	1,000						
6430-2202 Advertising-Cleansing				0.00	---	0			
6430-2214 Annual Town Clean-up				0.00	---	0			
6430-2215 Refuse Collection (Contract)				288,163.58	55%	526,000			
6430-2216 Landfill Maintenance				200,671.40	47%	427,500			
6430-2217 Hazardous Waste				0.00	---	0			
6430-2301 Depreciation Garbage				2,206.73	44%	5,000			
6430-2447 Operational Projects				0.00	---	65,000			
6430-0003 CLEANSING SERVICES	8,573.48	214%	4,000	491,041.71	48%	1,023,500	(482,468.23)	47%	(1,019,500)
6000-0002 WASTE MANAGEMENT	574,487.00	50%	1,140,000	537,103.38	48%	1,121,500	37,383.62	202%	18,500
0044-0001 BALONNE SHIRE COUNCIL	20,874,942.75	51%	40,992,596	19,657,081.01	49%	39,918,740	1,217,861.74	113%	1,073,856

Revenue and Expenditure Report - Balonne Shire Council
 (Accounts: 0100-0002-0000 to 7900-7201-0000. 59% of year elapsed. All Accounts. Excludes Committed Costs. To Details.)

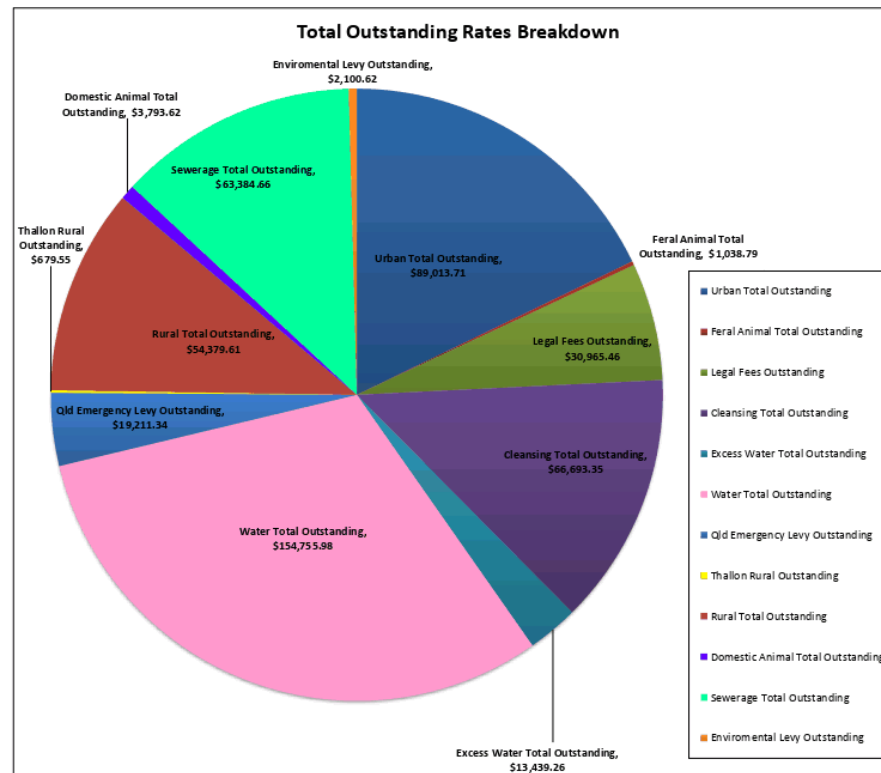
Financial Year Ending 2020 - (Budget for Full Year)

Version: 2019.9.3.1

	REVENUE			EXPENSE			SURPLUS / (DEFICIENCY)		
	31 Jan 2020	%	Budget	31 Jan 2020	%	Budget	31 Jan 2020	%	Budget
TOTAL REVENUE & EXPENDITURE	20,874,942.75	51%	40,992,596	19,657,081.01	49%	39,918,740	1,217,861.74	113%	1,073,856

**Balonne Shire Council Rate Status Report
As at 07/02/2020**

Total Outstanding Rate Percentage	1.60%
Total Outstanding Rate Percentage Prior Year	5.07%
Total Outstanding Rate Amount	\$ 99,037.94
Total Outstanding Rate Amount Prior Year	\$ 318,344.60
Total Outstanding Percentage not including - Brisbane Petroleum	1.11%
Total Outstanding Amount not including - Brisbane Petroleum	\$ 68,509.37
Total Outstanding Amount for Brisbane Petroleum	30,528.57
Amount Outstanding with R&R	\$ 96,355.79
Number of case files	32
Amount Outstanding with R&R passed the demand stage	\$ 86,860.07
Number of case files	26
Payment Arrangement Amount	\$ 83,156.31
Number of payment arrangements	132
Rates paid for the current month	\$ 215,825.66
Total credit account amount (Unallocated Receipts)	-\$ 398,542.00



CAPITAL & OPERATIONAL GRANT, SUBSIDIES, CONTRIBUTIONS AND DONATIONS REPORT

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Funding to be received 2021

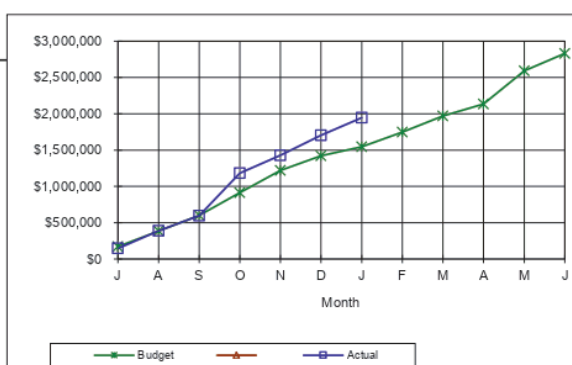
Funding to be received 1960
Payments in advance
Debit Payments
Funding received 1919
YTD Payments received 1920
Proposed budget Adjustments

FINANCE & CORPORATE SERVICES																			
0170-6011-0000		FAGS	Op	General Purpose Grant		\$ 4,000,000.00	\$ -	\$ -	\$ -	\$ 4,000,000.00	\$ 1,012,005.50								
0401-6011-0000				Marshall Road Grant		\$ 1,588,096.00	\$ -	\$ -	\$ -	\$ 1,588,096.00	\$ 405,013.50								
0170-6021-0000		REDF	Cap	REDF Capital Funding		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -								
0170-6023-0000			Cap	Federal Funding - Capital		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -								
0205-6021-0000			Op	Trainee Subsidy						\$ 16,000.00	\$ -								
0205-6022-0000			Op	Post-Primary Leave Subsidy						\$ 13,330.80	\$ -								
0205-6034-0000	0205-0450-0000	REDF - DNRME	Op	Project 11 - Grants Officer	Michelle Clarke	\$ 300,000.00	\$ 162,000.00	\$ 462,000.00	\$ 200,000.00	\$ -	\$ -	20-Mar-18	30-Apr-20						
0300-6021-0000			Op	Trainee Subsidy (GR T Included)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -								
0500-6030-0000			Op	Taraka LGAG Contribution						\$ 25,836.00	\$ -								
0500-0031-0000		Stakeholder Fund Round 3 - GRAG	Cap	Balonne Shire CCTV	Michelle Clarke	\$ 53,550.00	\$ -	\$ 53,550.00	\$ 50,872.00	\$ -	\$ -	5-Apr-19	30-Jun-20						
INFRASTRUCTURE SERVICES																			
0170-6030-0000	0021-0030-0000	201719 WAG - CLGRMA	Cap	St George Thermal Hot Springs	Peter Wiley	\$ 700,000.00	\$ -	\$ 700,000.00	\$ -	\$ -	\$ -	Jul-17	30-Sep-20						
0170-6030-0000	0050-0030-0000	201921 WAG - CLGRMA	Cap	Balonne Shire Groundwater Maintenance	Andrew Boardman	\$ 50,000.00	\$ -	\$ 50,000.00	\$ 25,000.00	\$ -	\$ -	Jun-18	30-Jun-20						
0170-6030-0000	0410-0030-0000	201921 WAG - CLGRMA	Cap	Drummond Rising Sewerage Main	Peter Wiley	\$ 260,000.00	\$ -	\$ 260,000.00	\$ 260,000.00	\$ -	\$ -	Jun-18	30-Jun-20						
0401-6030-0000	0401-0030-0000	201921 WAG - CLGRMA	Cap	St George & Drummond Water Main	Peter Wiley	\$ 500,000.00	\$ -	\$ 500,000.00	\$ 250,000.00	\$ -	\$ -	Jun-18	31-Mar-20						
0170-6034-0000	0170-0430-0000	Get in the Game Get Paying Places and Spaces	Cap	Rowden Park Oval Playground	Chris Deven	\$ 147,001.00	\$ -	\$ 147,001.00	\$ 100,000.00	\$ 216,718.00	\$ -	1-Jan-19	30-Sep-20						
0205-6010-0000	0205-0430-0000	201921 LOGSP - CLGRMA	Op	Asset Management Strategy	Andrew Boardman	\$ 706,400.00	\$ 303,600.00	\$ 1,010,000.00	\$ 212,000.00	\$ 212,000.00	\$ -	1-Jul-19	30-Jun-21						
0401-6015-0000		Department of Infrastructure Transport, Regional Development and Communities	Cap	R2R Grant Capital					\$ -	\$ -	\$ -								
0440-6010-0000	0440-0030-0000	Building Our Region Re (BORR) - CLGRMA	Cap	St George Industrial Estate for Alvin Services	Andrew Boardman	\$ 1,000,000.00	\$ -	\$ 1,000,000.00	\$ 500,000.00	\$ -	\$ -	11-Jan-19	29-Mar-21						
0401-6012-0000		TDS	Cap	TDS 2019/20					\$ 190,880.76	\$ -	\$ -								
0450-6013-0000			Cap	Grant - Qld Disaster Resilience Fund					\$ 25,836.00	\$ -	\$ -								
0450-6022-0000			Op	Federal Fuel Subsidy					\$ 14,880.00	\$ -	\$ -								
0450-6031-0000	0450-0031-0014	Queensland Disaster Resilience Fund - QRA	Cap	Disaster Recovery - Coordination & Operational Back up Supply Generation	Andrew Boardman	\$ 80,260.00	\$ -	\$ 80,260.00	\$ -	\$ -	\$ -	10-Jul-19	30-Jun-20						
0500-6011-0000			Cap	Drummond Multipurpose Sports		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36.50								
0501-6025-0000		Department of Education	Op	Drummond Pool Contribution		\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ -								
0805-6020-0000	0805-0447-0000	NDRP - GRAG	Cap?	Balonne Shire Flood Warning Gauge 5	Andrew Boardman	\$ 200,000.00	\$ -	\$ 200,000.00	\$ 60,000.00	\$ -	\$ -	24-Aug-18	15-Oct-19						
0130-6025-0000			Cap	Subsidy - State - Capital		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -								
0130-6025-0000	0410-0020-0000	201719 LOGSP - CLGRMA	Cap	Drummond Water Treatment Plant Upgrade	Peter Wiley	\$ 360,000.00	\$ 220,000.00	\$ 580,000.00	\$ 80,000.00	\$ -	\$ -	18-Oct-17	30-Sep-20						
0410-6031-0000		Department of Education	Op	St George High School Contribution		\$ 1,000.00	\$ 1,000.00	\$ 564.30	\$ -	\$ -	\$ -								
030-0089-0000	201921 LOGSP - CLGRMA	Cap	Mungindi War Park - Stage 2 & 3	Chris Deven	\$ 276,000.00	\$ 46,000.00	\$ 322,000.00	\$ -	\$ -	\$ -	\$ -	1-Jul-19	30-Jun-21						
ENVIRONMENTAL & REGULATORY SERVICES																			
0515-6010-0000	0501-0445-0000	Building Our Region Re (BORR) - CLGRMA	Cap?	Balonne Shire Digital Connectivity Project	Kerlyn Sutton/Digital WJAG	\$ 1,000,000.00	\$ 1,000,000.00	\$ 2,000,000.00	\$ 500,000.00	\$ -	\$ -	11-Jan-19	30-Sep-20						
0605-1308-0000		Communities Contributing Parks & Woods	Op	WDEF	Taylor W & A	\$ 800,000.00	\$ -	\$ 800,000.00	\$ 800,000.00	\$ -	\$ -	21-Jan-19	30-Jun-20						
0605-1308-0000		Communities Contributing Parks & Woods	Op	Wood Management	Taylor W & A	\$ 300,000.00	\$ -	\$ 300,000.00	\$ 300,000.00	\$ -	\$ -	21-Jan-19	30-Jun-20						
0605-6020-0000		REDF	Op	Subsidy State-Subsidy Facility		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -								
0805-6020-0000	0805-0440-0000	REDF - DNRME	Op	Project 9 - Strategic Funding	Digby Whyte	\$ 733,100.00	\$ 1,308,000.00	\$ 2,041,100.00	\$ 438,860.00	\$ -	\$ -	20-Mar-18	30-Apr-19						
0605-6020-0000	0605-0441-0000	Queensland Forest Plant Initiative	Op	DAFF - At-Risk Seeding	Taylor W & A	\$ 215,000.00	\$ -	\$ 215,000.00	\$ 64,000.00	\$ -	\$ -	2018	28-Feb-20						
Total										\$ 16,686,186.00									

Balonne Shire Council as at 31 January 2020 Maintenance/Operations

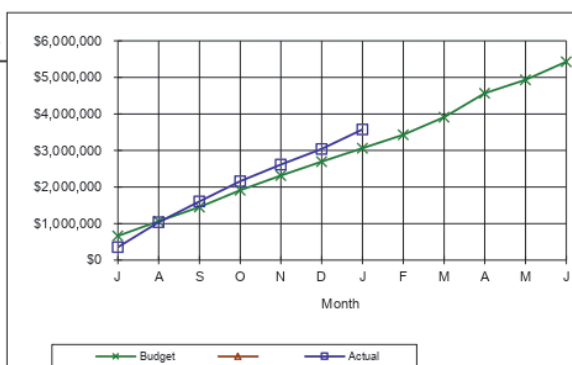
0205-0003- Administration Revenue

Month	Budget	Actual
J	\$171,390	\$145,208
A	\$384,984	\$390,226
S	\$599,741	\$597,590
O	\$914,372	\$1,184,361
N	\$1,219,634	\$1,426,859
D	\$1,420,298	\$1,702,931
J	\$1,547,531	\$1,945,989
F	\$1,747,800	
M	\$1,970,706	
A	\$2,133,494	
M	\$2,591,199	
J	\$2,831,600	



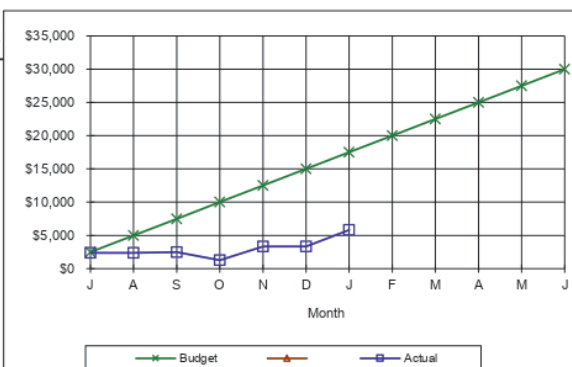
205-0003 Administration Expenditure

Month	Budget	Actual
J	\$661,784	\$354,538
A	\$1,061,501	\$1,035,719
S	\$1,448,469	\$1,603,357
O	\$1,911,098	\$2,160,168
N	\$2,312,755	\$2,615,616
D	\$2,692,811	\$3,039,727
J	\$3,061,215	\$3,574,514
F	\$3,431,013	
M	\$3,913,710	
A	\$4,565,983	
M	\$4,929,689	
J	\$5,427,594	



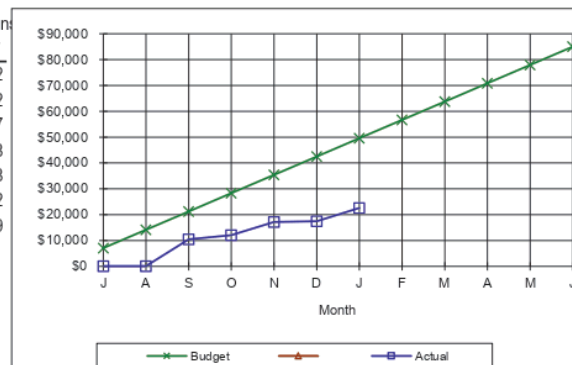
0310-1302- Planning/Development Fees/Charges

Month	Budget	Actual
J	\$2,500	\$2,386
A	\$5,000	\$2,386
S	\$7,500	\$2,496
O	\$10,000	\$1,272
N	\$12,500	\$3,317
D	\$15,000	\$3,317
J	\$17,500	\$5,817
F	\$20,000	
M	\$22,500	
A	\$25,000	
M	\$27,500	
J	\$30,000	



0310-2227- Planning/Development Mtce/Operations

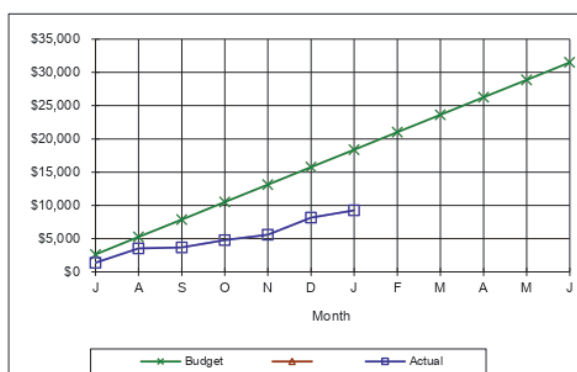
Month	Budget	Actual
J	\$7,083	\$102
A	\$14,167	\$102
S	\$21,250	\$10,417
O	\$28,333	\$12,038
N	\$35,417	\$17,208
D	\$42,500	\$17,432
J	\$49,583	\$22,599
F	\$56,667	
M	\$63,750	
A	\$70,833	
M	\$77,917	
J	\$85,000	



Balonne Shire Council as at 31 January 2020 Maintenance/Operations

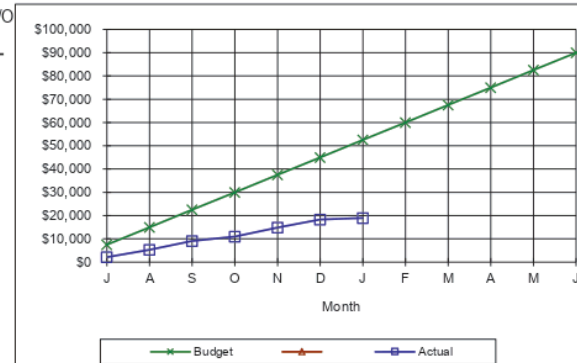
0320-0003 Building Fees

Month	Budget	Actual
J	\$2,625	\$1,376
A	\$5,250	\$3,526
S	\$7,875	\$3,672
O	\$10,500	\$4,779
N	\$13,125	\$5,585
D	\$15,750	\$8,172
J	\$18,375	\$9,251
F	\$21,000	
M	\$23,625	
A	\$26,250	
M	\$28,875	
J	\$31,500	



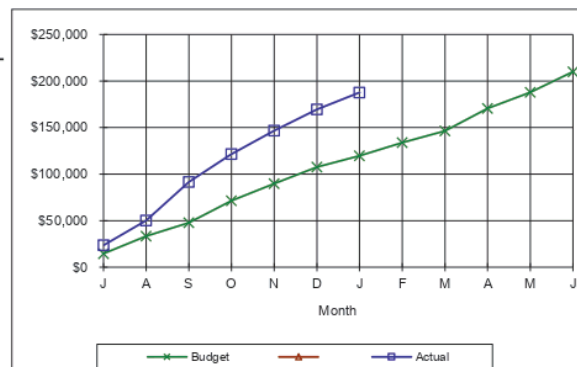
0320-2227- Building/Plumbing Development Mtce/O

Month	Budget	Actual
J	\$7,500	\$2,144
A	\$15,000	\$5,349
S	\$22,500	\$9,073
O	\$30,000	\$10,954
N	\$37,500	\$14,895
D	\$45,000	\$18,360
J	\$52,500	\$18,982
F	\$60,000	
M	\$67,500	
A	\$75,000	
M	\$82,500	
J	\$90,000	



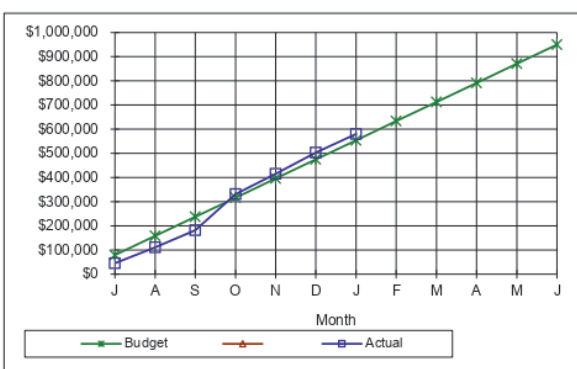
0355-2227- Visitor Services Mtce/Operations

Month	Budget	Actual
J	\$14,588	\$23,546
A	\$33,424	\$50,203
S	\$47,865	\$91,621
O	\$71,429	\$121,615
N	\$89,818	\$146,728
D	\$107,483	\$169,585
J	\$119,576	\$187,730
F	\$133,830	
M	\$146,433	
A	\$170,558	
M	\$187,747	
J	\$210,000	



405-0003 Works Administration - Revenue

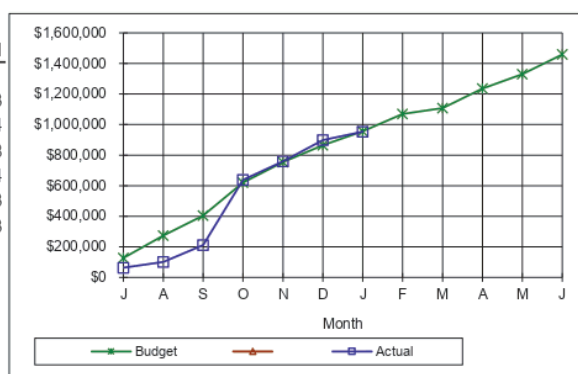
Month	Budget	Actual
J	\$79,167	\$45,398
A	\$158,333	\$111,203
S	\$237,500	\$181,884
O	\$316,667	\$331,123
N	\$395,833	\$414,738
D	\$475,000	\$502,875
J	\$554,167	\$580,026
F	\$633,333	
M	\$712,500	
A	\$791,667	
M	\$870,833	
J	\$950,000	



Balonne Shire Council as at 31 January 2020 Maintenance/Operations

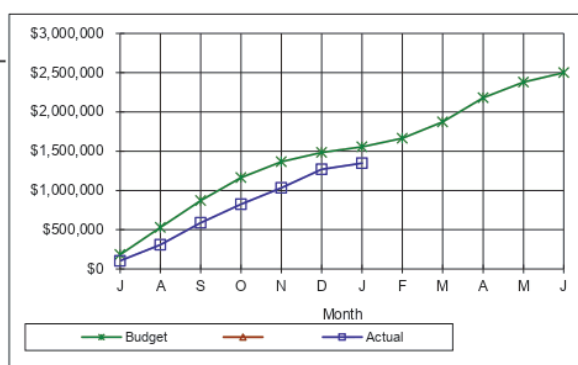
405-0003 Works Administration - Expenditure

Month	Budget	Actual
J	\$127,129	\$63,522
A	\$274,150	\$101,493
S	\$403,968	\$211,954
O	\$620,917	\$638,098
N	\$754,564	\$759,554
D	\$865,524	\$898,613
J	\$955,706	\$953,263
F	\$1,069,296	
M	\$1,108,014	
A	\$1,235,975	
M	\$1,330,519	
J	\$1,458,600	



0410-2227- Roads Maintenance/Operations

Month	Budget	Actual
J	\$182,178	\$104,160
A	\$529,736	\$307,511
S	\$870,487	\$588,927
O	\$1,164,387	\$825,807
N	\$1,364,719	\$1,033,951
D	\$1,484,396	\$1,269,398
J	\$1,553,701	\$1,347,139
F	\$1,662,603	
M	\$1,872,646	
A	\$2,181,643	
M	\$2,380,209	
J	\$2,500,000	



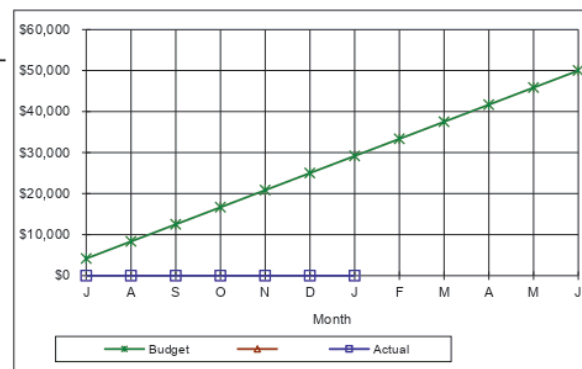
0415-2227- Streets Maintenance/Operations

Month	Budget	Actual
J	\$47,508	\$31,573
A	\$128,987	\$91,501
S	\$177,559	\$170,321
O	\$303,258	\$233,278
N	\$386,907	\$292,657
D	\$466,125	\$353,156
J	\$532,009	\$416,055
F	\$614,254	
M	\$681,420	
A	\$764,997	
M	\$890,806	
J	\$960,000	



0420-2227- Bridge Maintenance/Operations

Month	Budget	Actual
J	\$4,167	\$0
A	\$8,333	\$0
S	\$12,500	\$0
O	\$16,667	\$0
N	\$20,833	\$0
D	\$25,000	\$0
J	\$29,167	\$0
F	\$33,333	
M	\$37,500	
A	\$41,667	
M	\$45,833	
J	\$50,000	



Balonne Shire Council as at 31 January 2020 Maintenance/Operations

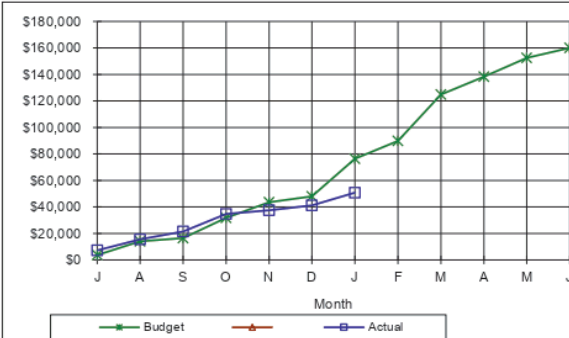
0430-2227- Works Depots Maintenance/Operations

Month	Budget	Actual
J	\$15,253	\$4,942
A	\$36,186	\$23,576
S	\$53,388	\$34,117
O	\$68,562	\$43,761
N	\$87,774	\$59,344
D	\$98,919	\$65,544
J	\$109,633	\$81,366
F	\$132,159	
M	\$145,554	
A	\$162,151	
M	\$169,641	
J	\$180,000	



0440-2227- Aerodrome Maintenance/Operations

Month	Budget	Actual
J	\$3,666	\$7,208
A	\$14,135	\$15,466
S	\$16,446	\$21,479
O	\$31,753	\$34,670
N	\$43,633	\$37,489
D	\$48,001	\$41,071
J	\$76,373	\$50,784
F	\$89,788	
M	\$124,891	
A	\$138,181	
M	\$152,420	
J	\$160,000	



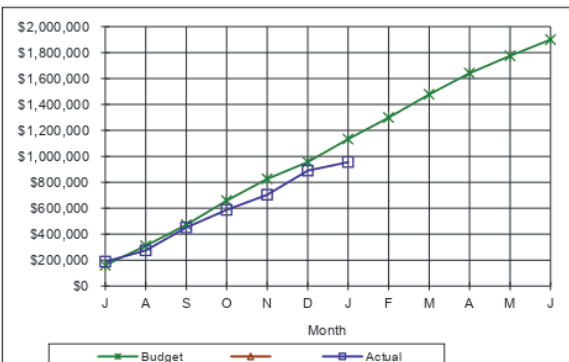
450-1810 Plant Oncosts/Plant Hire

Month	Budget	Actual
J	\$261,997	\$193,015
A	\$514,464	\$412,294
S	\$780,664	\$790,301
O	\$1,095,599	\$1,005,058
N	\$1,334,168	\$1,267,904
D	\$1,530,512	\$1,504,429
J	\$1,654,803	\$1,594,946
F	\$1,859,426	
M	\$2,072,687	
A	\$2,444,980	
M	\$2,648,383	
J	\$2,870,000	



0450-2219- Plant Maintenance/Operations

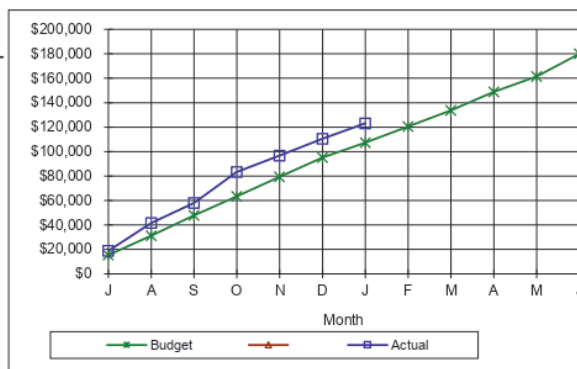
Month	Budget	Actual
J	\$160,183	\$188,292
A	\$310,105	\$275,030
S	\$471,460	\$452,041
O	\$657,746	\$586,245
N	\$825,826	\$703,938
D	\$955,666	\$890,584
J	\$1,132,732	\$955,238
F	\$1,298,299	
M	\$1,476,677	
A	\$1,641,130	
M	\$1,774,636	
J	\$1,900,000	



Balonne Shire Council as at 31 January 2020 Maintenance/Operations

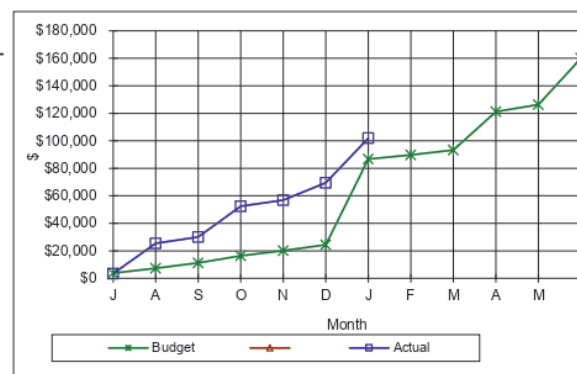
0505-2227- Libraries - Maintenance/Operations

Month	Budget	Actual
J	\$15,418	\$18,825
A	\$31,221	\$41,677
S	\$47,794	\$58,117
O	\$63,423	\$83,327
N	\$79,340	\$96,684
D	\$95,120	\$110,542
J	\$107,326	\$123,193
F	\$120,516	
M	\$133,774	
A	\$149,002	
M	\$161,482	
J	\$180,000	



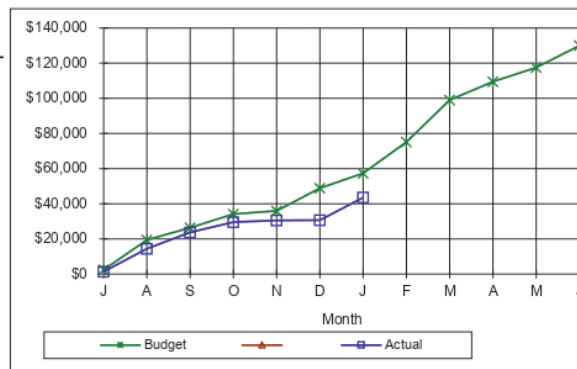
0510-1710- Housing - Rent Revenue

Month	Budget	Actual
J	\$3,789	\$3,477
A	\$7,357	\$25,510
S	\$11,268	\$30,106
O	\$16,346	\$52,496
N	\$20,127	\$56,914
D	\$24,308	\$69,424
J	\$86,648	\$101,914
F	\$89,808	
M	\$93,259	
A	\$121,248	
M	\$126,256	
J	\$160,000	



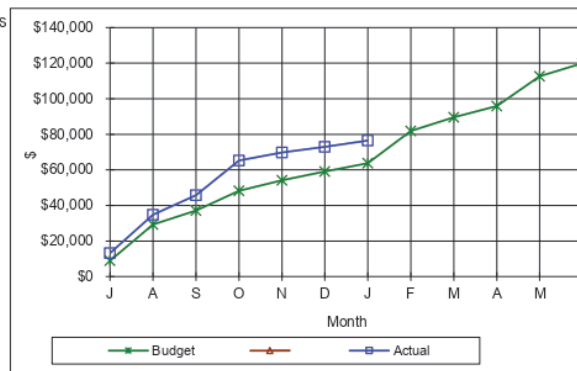
0510-2227- Housing - Maintenance/Operations

Month	Budget	Actual
J	\$2,428	\$1,364
A	\$19,337	\$14,461
S	\$26,350	\$23,776
O	\$34,096	\$29,572
N	\$35,983	\$30,489
D	\$48,877	\$30,723
J	\$57,307	\$43,524
F	\$75,182	
M	\$99,075	
A	\$109,444	
M	\$117,476	
J	\$130,000	



0520-2227- Sport & Rec - Maintenance/Operations

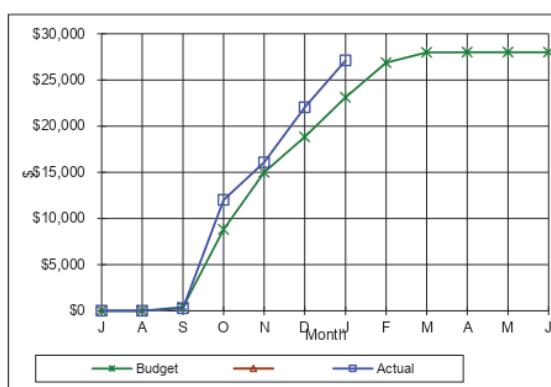
Month	Budget	Actual
J	\$8,916	\$13,196
A	\$29,207	\$34,784
S	\$37,034	\$45,789
O	\$48,171	\$65,201
N	\$54,161	\$69,726
D	\$59,135	\$72,963
J	\$63,792	\$76,482
F	\$81,836	
M	\$89,605	
A	\$95,909	
M	\$112,643	
J	\$120,000	



Balonne Shire Council as at 31 January 2020 Maintenance/Operations

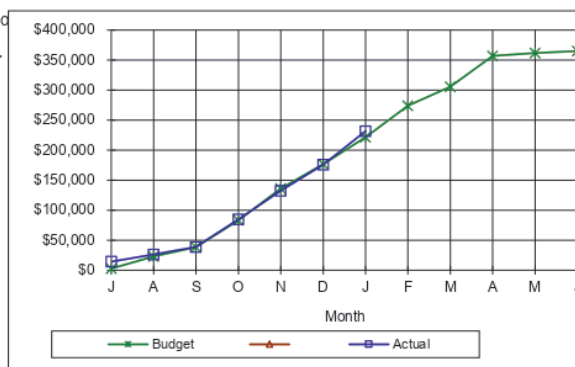
0521-1305- Swimming Pools Hire Charges

Month	Budget	Actual
J	\$0	\$0
A	\$0	\$0
S	\$402	\$255
O	\$8,813	\$12,003
N	\$14,998	\$16,077
D	\$18,820	\$22,032
J	\$23,109	\$27,091
F	\$26,870	
M	\$27,987	
A	\$28,000	
M	\$28,000	
J	\$28,000	



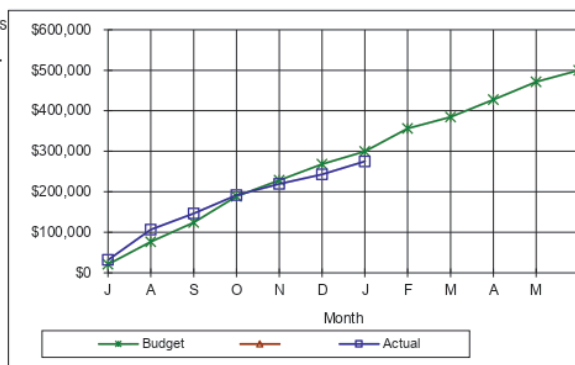
0521-2227- Swimming Pools Maintenance/Operations

Month	Budget	Actual
J	\$2,752	\$14,235
A	\$22,891	\$26,172
S	\$38,249	\$38,992
O	\$83,353	\$84,811
N	\$136,035	\$132,429
D	\$176,671	\$175,922
J	\$221,624	\$231,675
F	\$273,905	
M	\$305,476	
A	\$356,905	
M	\$361,983	
J	\$365,000	



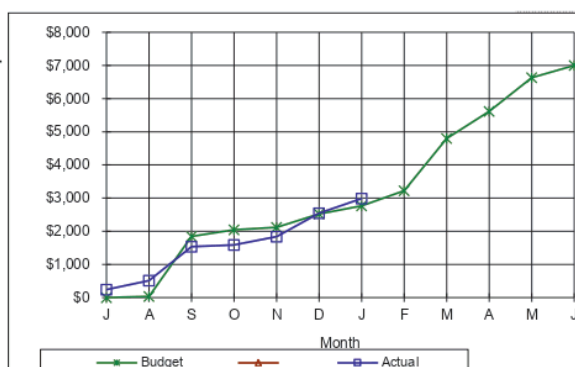
0530-2227- Park/Gardens Maintenance/Operations

Month	Budget	Actual
J	\$20,993	\$31,756
A	\$76,441	\$106,802
S	\$124,363	\$146,441
O	\$188,730	\$191,518
N	\$228,380	\$219,532
D	\$268,073	\$243,094
J	\$299,364	\$275,157
F	\$356,568	
M	\$384,669	
A	\$427,636	
M	\$471,552	
J	\$500,000	



0535-1305- Halls/Civic Centre Hire Charges

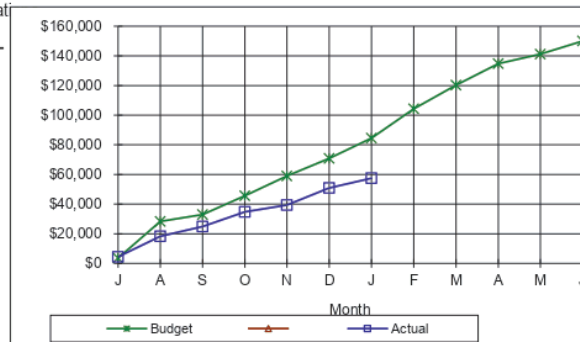
Month	Budget	Actual
J	\$0	\$241
A	\$37	\$510
S	\$1,847	\$1,540
O	\$2,046	\$1,590
N	\$2,121	\$1,840
D	\$2,521	\$2,544
J	\$2,769	\$2,986
F	\$3,220	
M	\$4,798	
A	\$5,613	
M	\$6,633	
J	\$7,000	



Balonne Shire Council as at 31 January 2020 Maintenance/Operations

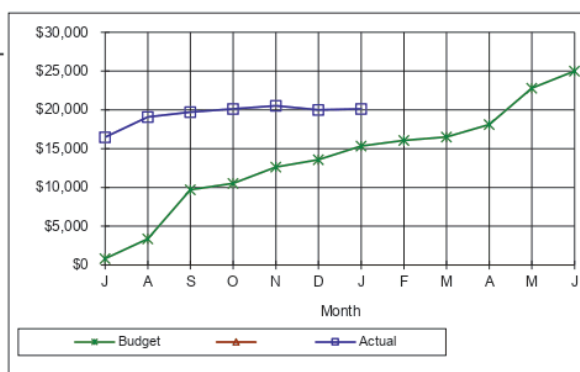
0535-2227- Halls/Civic Centre Maintenance/Operations

Month	Budget	Actual
J	\$3,565	\$4,447
A	\$28,279	\$18,303
S	\$32,876	\$24,826
O	\$45,662	\$34,746
N	\$58,910	\$39,395
D	\$70,845	\$50,887
J	\$84,551	\$57,434
F	\$104,279	
M	\$120,265	
A	\$134,777	
M	\$141,210	
J	\$150,000	



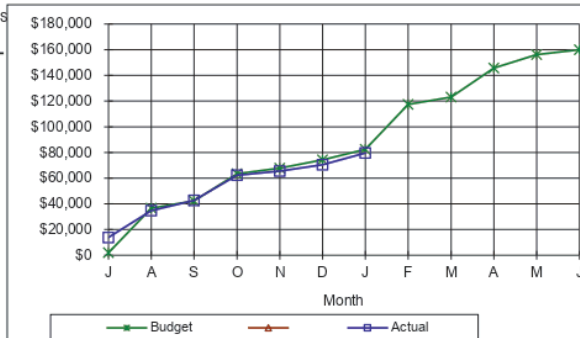
0555-1305- Showground Hire Charges

Month	Budget	Actual
J	\$823	\$16,480
A	\$3,391	\$19,097
S	\$9,698	\$19,706
O	\$10,528	\$20,129
N	\$12,618	\$20,524
D	\$13,579	\$19,993
J	\$15,347	\$20,132
F	\$16,069	
M	\$16,488	
A	\$18,121	
M	\$22,797	
J	\$25,000	



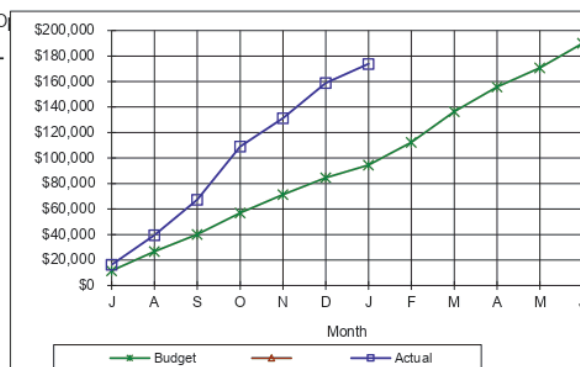
0555-2227- Showgrounds Maintenance/Operations

Month	Budget	Actual
J	\$1,947	\$13,890
A	\$36,622	\$34,763
S	\$42,298	\$42,793
O	\$63,338	\$62,320
N	\$67,729	\$65,453
D	\$74,180	\$70,503
J	\$82,485	\$79,608
F	\$117,358	
M	\$123,041	
A	\$145,695	
M	\$156,130	
J	\$160,000	



0605-2227- Urban Animal Control - Maintenance/Operations

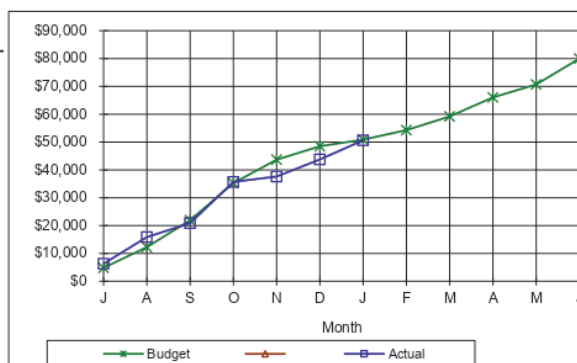
Month	Budget	Actual
J	\$11,613	\$16,325
A	\$26,731	\$39,443
S	\$40,162	\$67,341
O	\$56,908	\$109,097
N	\$71,342	\$131,283
D	\$84,517	\$158,872
J	\$94,472	\$173,887
F	\$112,304	
M	\$136,508	
A	\$155,807	
M	\$170,815	
J	\$190,000	



Balonne Shire Council as at 31 January 2020 Maintenance/Operations

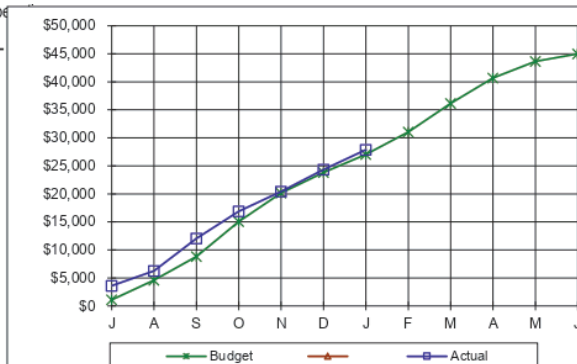
0615-2227- Cemetery Maintenance/Operations

Month	Budget	Actual
J	\$4,810	\$6,279
A	\$12,257	\$15,836
S	\$21,941	\$20,838
O	\$35,266	\$35,649
N	\$43,652	\$37,604
D	\$48,523	\$43,725
J	\$50,886	\$50,622
F	\$54,255	
M	\$59,170	
A	\$66,029	
M	\$70,650	
J	\$80,000	



0625-2227- Public Conveniences Maintenance/Operations

Month	Budget	Actual
J	\$1,090	\$3,600
A	\$4,592	\$6,240
S	\$8,839	\$12,058
O	\$15,065	\$16,876
N	\$20,166	\$20,408
D	\$23,837	\$24,320
J	\$27,026	\$27,880
F	\$31,035	
M	\$36,140	
A	\$40,687	
M	\$43,633	
J	\$45,000	



0635-2214- Natural Environment - Maintenance/Operations

Month	Budget	Actual
J	\$0	\$5,116
A	\$5,766	\$9,661
S	\$7,537	\$14,961
O	\$10,165	\$20,665
N	\$14,227	\$23,963
D	\$18,359	\$29,421
J	\$21,642	\$30,608
F	\$24,050	
M	\$27,115	
A	\$30,189	
M	\$36,194	
J	\$40,000	



Balonne Shire Council as at 31 January 2020 Maintenance/Operations

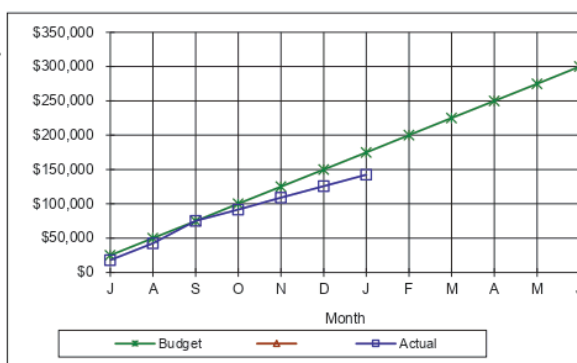
0640-2227- Health Inspection - Maintenance/Operations

Month	Budget	Actual
J	\$9,583	\$7,304
A	\$19,167	\$13,279
S	\$28,750	\$27,940
O	\$38,333	\$38,379
N	\$47,917	\$45,908
D	\$57,500	\$54,091
J	\$67,083	\$57,470
F	\$76,667	
M	\$86,250	
A	\$95,833	
M	\$105,417	
J	\$115,000	



0655-2214- Rural Services Operations

Month	Budget	Actual
J	\$25,000	\$18,046
A	\$50,000	\$42,432
S	\$75,000	\$75,134
O	\$100,000	\$91,742
N	\$125,000	\$109,019
D	\$150,000	\$125,935
J	\$175,000	\$142,458
F	\$200,000	
M	\$225,000	
A	\$250,000	
M	\$275,000	
J	\$300,000	



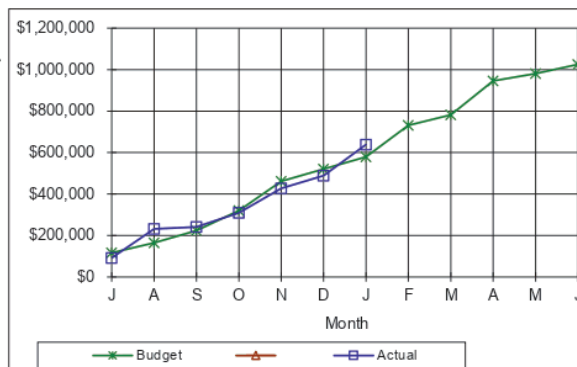
4410-2227- Sewerage Maintenance/Operations

Month	Budget	Actual
J	\$26,667	\$23,366
A	\$53,333	\$43,602
S	\$80,000	\$63,548
O	\$106,667	\$95,431
N	\$133,333	\$112,436
D	\$160,000	\$130,256
J	\$186,667	\$153,528
F	\$213,333	
M	\$240,000	
A	\$266,667	
M	\$293,333	
J	\$320,000	



5410-2227- Water Maintenance/Operations

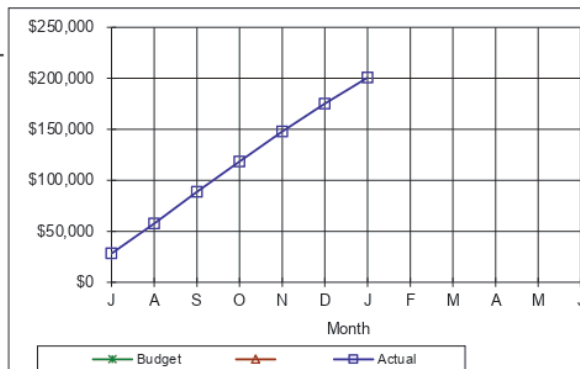
Month	Budget	Actual
J	\$116,685	\$91,962
A	\$164,478	\$232,190
S	\$224,158	\$240,878
O	\$319,937	\$309,880
N	\$460,999	\$427,271
D	\$520,913	\$488,323
J	\$579,853	\$638,449
F	\$730,863	
M	\$781,716	
A	\$945,098	
M	\$981,410	
J	\$1,025,000	



Balonne Shire Council as at 31 January 2020 Maintenance/Operations

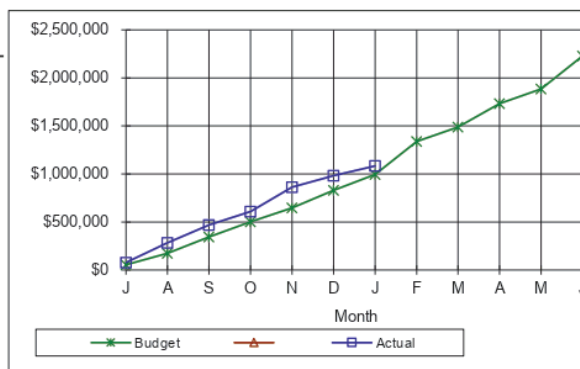
6430-2216- Landfill Maintenance

Month	Budget	Actual
J		\$28,241
A		\$57,539
S		\$88,761
O		\$118,343
N		\$147,744
D		\$175,269
J		\$200,671
F		
M		
A		
M		
J		



0725-2214- RMPC

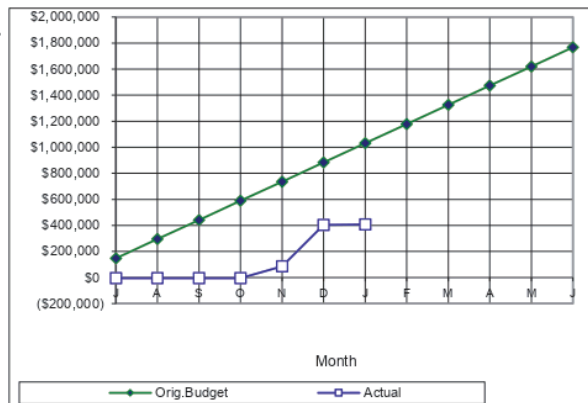
Month	Budget	Actual
J	\$54,546	\$78,157
A	\$174,791	\$283,398
S	\$343,052	\$467,305
O	\$502,767	\$609,296
N	\$645,399	\$863,498
D	\$829,243	\$982,020
J	\$993,800	\$1,083,393
F	\$1,338,210	
M	\$1,487,112	
A	\$1,732,501	
M	\$1,885,112	
J	\$2,229,000	



Balonne Shire Council as at 31 January 2020 Capital Expenditure

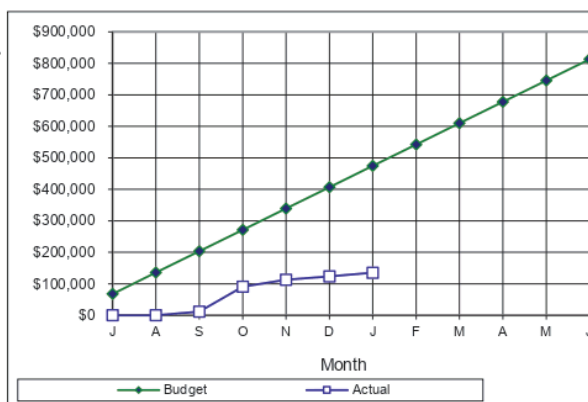
410 - 4933 Roads

Month	Orig.Budget	Actual
J	\$147,301	(\$5,040)
A	\$294,602	(\$5,040)
S	\$441,903	(\$5,040)
O	\$589,204	(\$5,040)
N	\$736,505	\$87,245
D	\$883,806	\$404,721
J	\$1,031,107	\$407,498
F	\$1,178,408	
M	\$1,325,709	
A	\$1,473,010	
M	\$1,620,311	
J	\$1,767,612	



415 - 4933 Streets

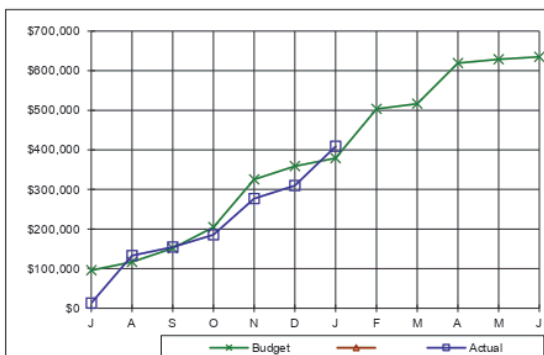
Month	Budget	Actual
J	\$67,750	\$0
A	\$135,500	\$0
S	\$203,250	\$12,040
O	\$271,000	\$90,900
N	\$338,750	\$113,075
D	\$406,500	\$124,011
J	\$474,250	\$135,424
F	\$542,000	
M	\$609,750	
A	\$677,500	
M	\$745,250	
J	\$813,000	



Balonne Shire Council as at 31 January 2020 Water Maintenance/Operations

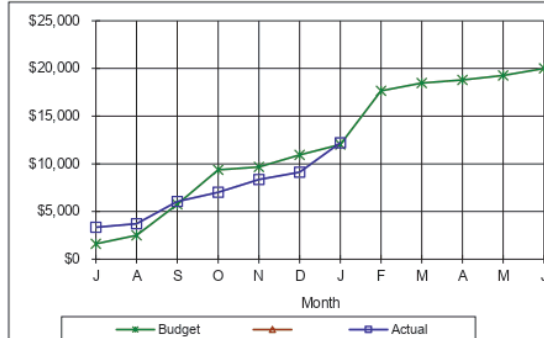
5410-2227-1000 St George Riverwater Maintenance/Operations

Month	Budget	Actual
J	\$95,849	\$13,003
A	\$116,807	\$133,086
S	\$151,669	\$154,778
O	\$204,930	\$185,330
N	\$325,434	\$276,942
D	\$358,832	\$309,942
J	\$378,974	\$408,829
F	\$503,358	
M	\$516,628	
A	\$619,346	
M	\$628,952	
J	\$635,000	



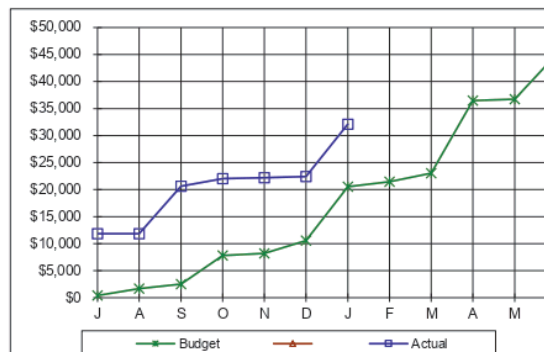
5410-2227-2000 Thallon Water Maintenance/Operations

Month	Budget	Actual
J	\$1,616	\$3,349
A	\$2,511	\$3,711
S	\$5,748	\$6,042
O	\$9,366	\$7,028
N	\$9,678	\$8,353
D	\$10,934	\$9,125
J	\$12,021	\$12,210
F	\$17,647	
M	\$18,482	
A	\$18,797	
M	\$19,274	
J	\$20,000	



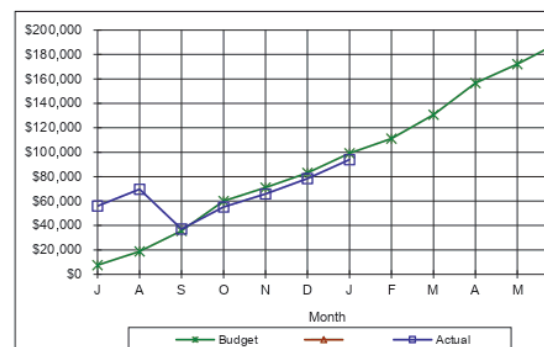
5410-2227-3000 Mungindi Water Maintenance/Operations

Month	Budget	Actual
J	\$396	\$11,845
A	\$1,668	\$11,845
S	\$2,494	\$20,643
O	\$7,799	\$22,044
N	\$8,216	\$22,223
D	\$10,557	\$22,405
J	\$20,532	\$32,107
F	\$21,470	
M	\$23,025	
A	\$36,491	
M	\$36,752	
J	\$45,000	



5410-2227-4000 Dirranbandi Water Maintenance/Operations

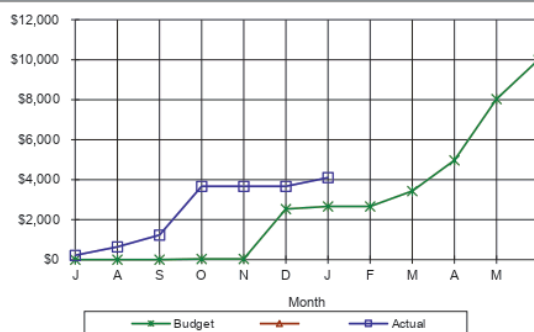
Month	Budget	Actuals
J	\$7,521	\$56,031
A	\$18,779	\$69,742
S	\$35,688	\$37,103
O	\$60,103	\$55,253
N	\$70,995	\$65,908
D	\$83,136	\$78,455
J	\$99,196	\$93,910
F	\$111,187	
M	\$130,643	
A	\$156,583	
M	\$172,054	
J	\$190,000	



Balonne Shire Council as at 31 January 2020 Water Maintenance/Operations

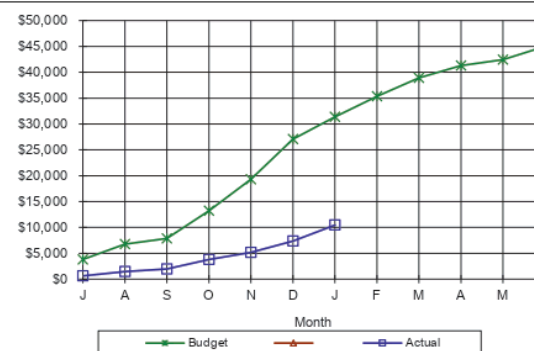
5410-2227-5000 Hebel Water Maintenance/Operations

Month	Budget	Actual
J	\$0	\$218
A	\$0	\$636
S	\$0	\$1,236
O	\$42	\$3,668
N	\$42	\$3,668
D	\$2,537	\$3,668
J	\$2,665	\$4,100
F	\$2,665	
M	\$3,432	
A	\$4,972	
M	\$8,032	
J	\$10,000	



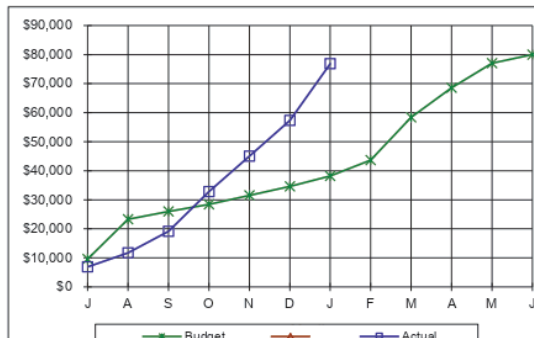
5410-2227-6000 Bollon Water Maintenance/Operations

Month	Budget	Actual
J	\$3,807	\$624
A	\$6,767	\$1,458
S	\$7,849	\$1,958
O	\$13,211	\$3,775
N	\$19,307	\$5,154
D	\$27,089	\$7,374
J	\$31,345	\$10,451
F	\$35,327	
M	\$38,925	
A	\$41,311	
M	\$42,438	
J	\$45,000	



5410-2227-7000 St George Bore Maintenance/Operations

Month	Budget	Actual
J	\$9,605	\$6,891
A	\$23,260	\$11,711
S	\$25,992	\$19,119
O	\$28,395	\$32,782
N	\$31,484	\$45,024
D	\$34,568	\$57,355
J	\$38,209	\$76,841
F	\$43,679	
M	\$58,397	
A	\$68,524	
M	\$77,058	
J	\$80,000	





Total Job Costs - Balonne Shire Council

Accounts - 0001-0001-0000 to 0001-5301-0000. 60% of year elapsed.

User: JACKSON

Financial Year Ending 2020

Version: 2019.9.3.1

Job No	Description	Previous Years		This Year		Current Periods		Committed		Total		Estimates		
		Exp	%Est	Exp	%Est	Exp	%Est	Exp	%Est	Exp	%Est	Original	Current %	Change Next Yr
0001-0001	STREET MTCE - ST GEORGE			259,258.60						259,258.60				
0001-0002	STREET MTCE - THALLON			20,684.19						20,684.19				
0001-0003	STREET MTCE - MUNGINDI			6,866.42						6,866.42				
0001-0004	STREET MTCE - DIRRANBANDI			44,623.74						44,623.74				
0001-0005	STREET MTCE - HEBEL			8,042.55						8,042.55				
0001-0006	STREET MTCE - BOLLON			33,003.22						33,003.22				
0001-0009	STREET MTCE - NINDIGLLY			654.81						654.81				
0001-1001	BALLANGARRY ROAD			83,188.15						83,188.15				
0001-1003	BELTANA ROAD			4,573.39						4,573.39				
0001-1008	CHELMER ROAD			63,178.47						63,178.47				
0001-1009	DALKEITH ROAD			23,457.70						23,457.70				
0001-1011	DINGADEE ROAD			188.68						188.68				
0001-1012	DUNKERRY ROAD			7,728.56						7,728.56				
0001-1013	NOONDOO-MUNGINDI ROAD			40,070.40						40,070.40				
0001-1016	THOMPSONS ROAD			17,988.82						17,988.82				
0001-1019	KOORON ROAD			42,153.00						42,153.00				
0001-1020	LITTLETON ROAD			9,650.36						9,650.36				
0001-1026	RAMALIS ROAD			18,429.98						18,429.98				
0001-1027	COMMISSIONERS POINT ROAD			22,690.42						22,690.42				
0001-1028	SATUR ROAD			4,935.53						4,935.53				
0001-1031	STUBBY LANE			8,898.16						8,898.16				
0001-1032	TEELBA ROAD			85,026.56						85,026.56				
0001-1033	THOMBY ROAD			5,856.78						5,856.78				
0001-1034	THUNGABY ROAD			10,256.28						10,256.28				
0001-1035	SALMON ROAD			3,549.22						3,549.22				
0001-1036	TRACKERS CROSSING ROAD			20,983.02						20,983.02				
0001-1038	WAGOO ROAD			35,212.15						35,212.15				
0001-1040	WARRIE ROAD			113.81						113.81				
0001-1041	TALWOOD-MUNGINDI ROAD			1,179.73						1,179.73				
0001-1042	WHYENBAH ROAD			100,091.32						100,091.32				
0001-1043	HOLLYMOUNT RD			271.21						271.21				
0001-1050	EUMERELLA SOUTH ROAD			1,919.99						1,919.99				
0001-1055	PAL TRIDGE ROAD			1,252.19						1,252.19				
0001-1060	OLD DAREEL ROAD			212.08						212.08				
0001-1063	WILLOWTHAL ROAD			421.74						421.74				

Time : 6:42:23 AM

Page 1 of 2

Date: 6/02/2020



Total Job Costs - Balonne Shire Council

Accounts - 0001-0001-0000 to 0001-5301-0000. 60% of year elapsed.

User: JACKSON

Financial Year Ending 2020

Version: 2019.9.3.1

Job No	Description	Previous Years		This Year		Current Periods		Committed		Total		Estimates		
		Exp	%Est	Exp	%Est	Exp	%Est	Exp	%Est	Exp	%Est	Original	Current % Change	Next Yr
0001-1064	ST GEORGE-NOONDOO ROAD			7,346.12						7,346.12				
0001-1065	NORTH BINDLE ROAD			719.30						719.30				
0001-2002	BOOLIGAR ROAD			2,055.23						2,055.23				
0001-2004	CUBBIE ROAD			80,082.33						80,082.33				
0001-2006	DENHOLM ROAD			6,982.20						6,982.20				
0001-2007	EURABA ROAD			29,514.48						29,514.48				
0001-2009	HEBEL-GOODDOGA ROAD			14,829.85						14,829.85				
0001-2011	KILCUMMIN ROAD			12,683.19						12,683.19				
0001-2016	NARINE ROAD			17,746.67						17,746.67				
0001-2022	WOOLERBILLA ROAD			36,299.30						36,299.30				
0001-2050	ABATTOIR ACCESS ROAD -DIRRAN			339.01						339.01				
0001-3002	BYRA ROAD			2,986.69						2,986.69				
0001-3003	CARDIFF ROAD			2,859.19						2,859.19				
0001-3004	CASHEL VALE ROAD			121,415.95						121,415.95				
0001-3006	CRESCENT VALE ROAD			0.00						0.00				
0001-3008	FERNLEE ROAD			93,219.53						93,219.53				
0001-3010	HONEYMAH LANE			466.23						466.23				
0001-3013	KULKI ROAD			2,311.43						2,311.43				
0001-3019	POWRUNNA ROAD			78,700.52						78,700.52				
0001-3021	RUNNYMEDE ROAD			65,240.28						65,240.28				
0001-3022	RUTHERGLEN ROAD			1,463.91						1,463.91				
0001-3026	WOOLERINA ROAD			26,473.29						26,473.29				
0001-3030	MUNDALEE ROAD			8,417.01						8,417.01				
0001-4002	BOLLON-DIRRANBANDI			27,753.89						27,753.89				
0001-4003	JAKELWAR-GOODDOGA ROAD			117,484.20						117,484.20				
0001-4004	MITCHELL-BOLLON ROAD			33,543.58						33,543.58				
Report Group Total:				1,777,544.61						1,777,544.61				
Grand Total:				1,777,544.61						1,777,544.61				

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Date: 6/02/2020

Balonne Shire Council

Financial Year Ending 2020

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ROAD NAME	ACT.	DESCRIPTION	JOB COSTS(\$)	MEAS.UP(Units)	MEAS.UP(\$)	PROFIT(\$)	PROFIT(%)
11 MUNGINDI/ST.GEORGE 24A	111	Surf.Correct.Premix (Mech)	6796.79	5.55	3396.60	-3400.19	-50.03
	112	Surface Correct Emulsion Aggre	3440.86	6.00	4770.00	1329.14	38.63
	121	Crack Treatment (Emulsion/Agg)	2196.42	6.00	4896.00	2699.58	122.91
	139	Other Bituminous Work	1789.25	1584.96	1584.96	-204.29	-11.42
	143	Pavement Repairs Grav Mech Min	71163.56	1187.50	130625.00	59461.44	83.56
	153	Insitu-Stabilisation-Minor-Jet	86469.28	567.00	144585.00	58115.72	67.21
	405	Clearing	11824.11	14120.92	14120.92	2296.81	19.42
	440	Rest Area Servicing	6000.38	7266.95	7266.95	1266.57	21.11
	502	Repair Signs (ex Guide Signs)	6442.55	11.00	5280.00	-1162.55	-18.04
	512	Replace Guide Markers	5270.14	90.00	6930.00	1659.86	31.50
	903	Inspection-Forward List Works	784.01	0.20	500.00	-284.01	-36.23
	970	Ongoing Lic. Fee/Mtce Cost MMS	11396.87	5000.00	5000.00	-6396.87	-56.13
			213574.22	29846.08	328955.43	115381.21	
12 ST.GEORGE/SURAT 24B	112	Surface Correct Emulsion Aggre	1263.63	5.00	3975.00	2711.37	214.57
	139	Other Bituminous Work	542.91	882.36	882.36	339.45	62.52
	143	Pavement Repairs Grav Mech Min	38792.62	413.00	45430.00	6637.38	17.11
	153	Insitu-Stabilisation-Minor-Jet	36659.23	192.00	48960.00	12300.77	33.55
	229	Other Unsealed Shoulder Work	9326.53	0.00	0.00	-9326.53	
	323	Repair Conc.Culvs,Pipes & Pits	7027.42	8009.28	8009.28	981.86	13.97
	440	Rest Area Servicing	6290.28	4723.95	4723.95	-1566.33	-24.90
	502	Repair Signs (ex Guide Signs)	907.54	3.00	1440.00	532.46	58.67
	512	Replace Guide Markers	2571.53	75.00	5775.00	3203.47	124.57
			103381.69	14303.59	119195.59	15813.90	
13 TALWOOD/NINDIGULLY 31B	323	Repair Conc.Culvs,Pipes & Pits	2215.68	2215.68	2215.68	0.00	0.00
	440	Rest Area Servicing	1756.25	2472.20	2472.20	715.95	40.77
	512	Replace Guide Markers	1508.87	0.00	0.00	-1508.87	
			5480.80	4687.88	4687.88	-792.92	
14 DALBY-ST.GEORGE MOONIE HWY 35A	143	Pavement Repairs Grav Mech Min	23283.66	789.00	86790.00	63506.34	272.75
	323	Repair Conc.Culvs,Pipes & Pits	8552.04	11784.06	11784.06	3232.02	37.79
	429	Other Roadside Work	1494.24	2322.40	2322.40	828.16	55.42
	440	Rest Area Servicing	11774.09	9323.74	9323.74	-2450.35	-20.81
	502	Repair Signs (ex Guide Signs)	7437.39	8.00	3840.00	-3597.39	-48.37
	512	Replace Guide Markers	2404.16	25.00	1925.00	-479.16	-19.93
	903	Inspection-Forward List Works	4355.19	1.80	4500.00	144.81	3.32
	1031	Edge Repair Emulsion/Aggregate	7017.74	6.00	3672.00	-3345.74	-47.68
			66318.51	24260.00	124157.20	57838.69	
15 ST.GEORGE/BOLLON 36A	101	Edge Repair (Manual)	8585.16	2.77	2470.84	-6114.32	-71.22
	103	Edge Repair with Emulsion/Aggr	14355.65	23.50	4982.00	-9373.65	-65.30

Balonne Shire Council

Financial Year Ending 2020

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ROAD NAME	ACT.	DESCRIPTION	JOB COSTS(\$)	MEAS.UP(Units)	MEAS.UP(\$)	PROFIT(\$)	PROFIT(%)
-----	----	-----	-----	-----	-----	-----	-----
	112	Surface Correct Emulsion Aggre	11782.24	30.00	23850.00	12067.76	102.42
	121	Crack Treatment (Emulsion/Agg)	5241.58	12.00	9792.00	4550.42	86.81
	143	Pavement Repairs Grav Mech Min	45204.80	520.00	57200.00	11995.20	26.54
	216	Heavy Shoulder Grading - Rural	64647.75	8.00	36720.00	-27927.75	-43.20
	323	Repair Conc.Culvs,Pipes & Pits	34026.12	39354.49	39354.49	5328.37	15.66
	429	Other Roadside Work	8918.20	10312.62	10312.62	1394.42	15.64
	440	Rest Area Servicing	1457.94	1300.95	1300.95	-156.99	-10.77
	502	Repair Signs (ex Guide Signs)	4726.35	9.00	4320.00	-406.35	-8.60
	903	Inspection-Forward List Works	5275.79	2.20	5500.00	224.21	4.25
	1031	Edge Repair Emulsion/Aggregate	13030.16	30.00	18360.00	5329.84	40.90
		-----	-----	-----	-----	-----	-----
			217251.74	51605.53	214162.90	-3088.84	
16 BOLLON/CUNNAMULLA 36B	101	Edge Repair (Manual)	6290.96	7.05	6288.60	-2.36	-0.04
	112	Surface Correct Emulsion Aggre	3779.13	6.00	4770.00	990.87	26.22
	216	Heavy Shoulder Grading - Rural	122059.42	17.25	79177.50	-42881.92	-35.13
	405	Clearing	3255.40	5436.60	5436.60	2181.20	67.00
	512	Replace Guide Markers	1503.02	40.00	3080.00	1576.98	104.92
	1031	Edge Repair Emulsion/Aggregate	23679.30	21.20	12974.40	-10704.90	-45.21
		-----	-----	-----	-----	-----	-----
			160567.23	5528.10	111727.10	-48840.13	
17 THE BORDER-CARNARVON HWY CONNE	143	Pavement Repairs Grav Mech Min	14386.80	140.00	15400.00	1013.20	7.04
	502	Repair Signs (ex Guide Signs)	183.31	2.00	960.00	776.69	423.70
	1031	Edge Repair Emulsion/Aggregate	5773.13	10.00	6120.00	346.87	6.01
		-----	-----	-----	-----	-----	-----
			20343.24	152.00	22480.00	2136.76	
19 MITCHELL/ST.GEORGE 355	103	Edge Repair with Emulsion/Aggr	1535.80	0.00	0.00	-1535.80	
	143	Pavement Repairs Grav Mech Min	0.00	0.00	0.00	0.00	
	229	Other Unsealed Shoulder Work	3778.20	0.00	0.00	-3778.20	
	502	Repair Signs (ex Guide Signs)	1310.37	4.00	1920.00	609.63	46.52
	512	Replace Guide Markers	2659.17	20.00	1540.00	-1119.17	-42.09
	903	Inspection-Forward List Works	5103.52	1.20	3000.00	-2103.52	-41.22
	1031	Edge Repair Emulsion/Aggregate	3580.55	15.00	9180.00	5599.45	156.39
		-----	-----	-----	-----	-----	-----
			17967.61	40.20	15640.00	-2327.61	
21 ST.G-HEBEL CASTLEREAGH HWY 37A	101	Edge Repair (Manual)	5601.03	13.12	11703.04	6102.01	108.94
	103	Edge Repair with Emulsion/Aggr	3903.14	6.00	1272.00	-2631.14	-67.41
	105	Pothole Patching (Premix)	2036.08	1.22	1941.02	-95.06	-4.67
	111	Surf.Correct.Premix (Mech)	28995.55	29.80	18237.60	-10757.95	-37.10
	112	Surface Correct Emulsion Aggre	12325.78	29.50	23452.50	11126.72	90.27
	143	Pavement Repairs Grav Mech Min	110267.40	1652.30	181753.00	71485.60	64.83
	216	Heavy Shoulder Grading - Rural	76704.97	12.00	55080.00	-21624.97	-28.19
	323	Repair Conc.Culvs,Pipes & Pits	5488.26	5951.30	5951.30	463.04	8.44
	405	Clearing	5931.13	6924.70	6924.70	993.57	16.75

Balonne Shire Council

Financial Year Ending 2020

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ROAD NAME	ACT.	DESCRIPTION	JOB COSTS(\$)	MEAS.UP(Units)	MEAS.UP(\$)	PROFIT(\$)	PROFIT(%)
-----	----	-----	-----	-----	-----	-----	-----
	440	Rest Area Servicing	6769.93	7371.68	7371.68	601.75	8.89
	502	Repair Signs (ex Guide Signs)	15072.40	22.00	10560.00	-4512.40	-29.94
	512	Replace Guide Markers	7148.06	70.00	5390.00	-1758.06	-24.59
	903	Inspection-Forward List Works	2621.88	1.00	2500.00	-121.88	-4.65
			-----	-----	-----	-----	-----
			282865.61	22084.62	332136.84	49271.23	
22 NOONDOO/THALLON ROAD 3514	112	Surface Correct Emulsion Aggre	13917.13	24.00	19080.00	5162.87	37.10
	143	Pavement Repairs Grav Mech Min	41326.51	665.00	73150.00	31823.49	77.01
	502	Repair Signs (ex Guide Signs)	2488.01	7.00	3360.00	871.99	35.05
	903	Inspection-Forward List Works	730.29	0.40	1000.00	269.71	36.93
			-----	-----	-----	-----	-----
			58461.94	696.40	96590.00	38128.06	
			-----	-----	-----	-----	-----
		Meas.Up Job Costs	1130063.19		1369732.94	239669.75	82.50
			-----	-----	-----	-----	-----
		No Meas.Up Job Costs	16149.40				
			=====	=====	=====	=====	=====
		Grand Totals	1146212.59	153204.40	1369732.94	223520.35	
			=====	=====	=====	=====	=====

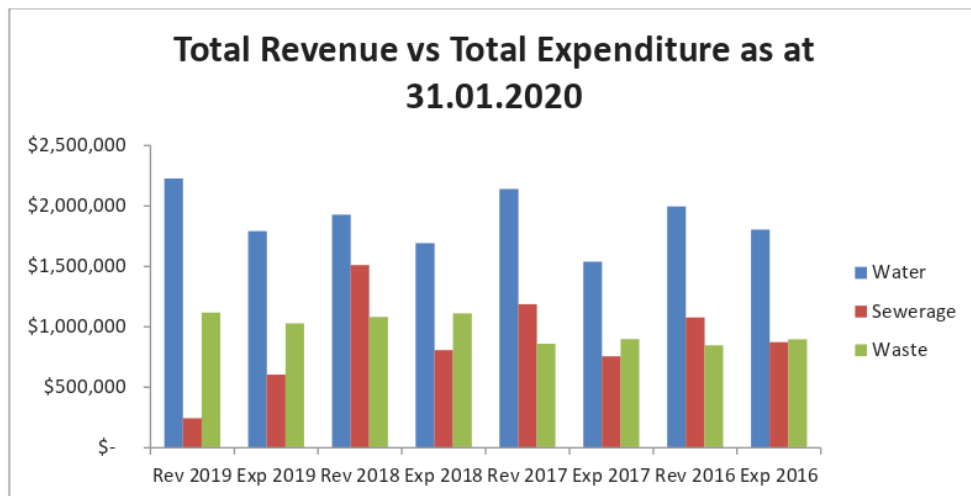
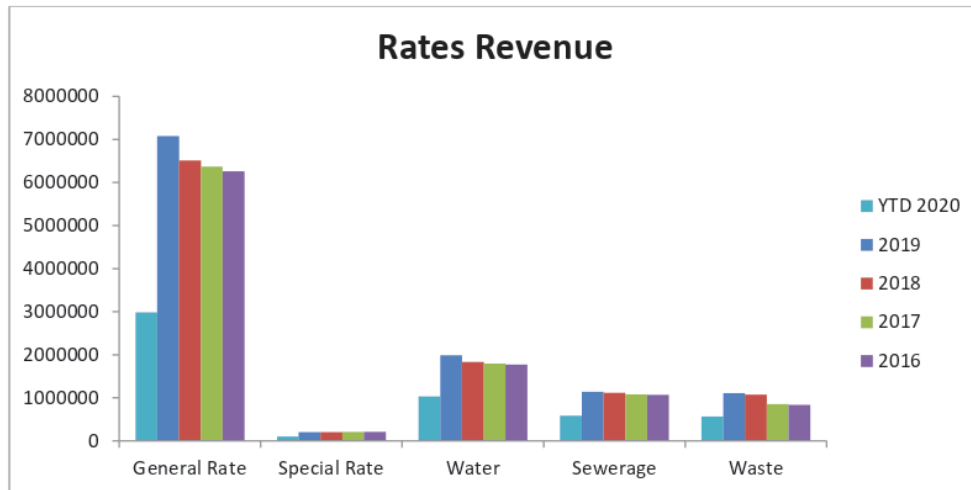
Balonne Shire Council - Concessional Hire as at 31/01/2020

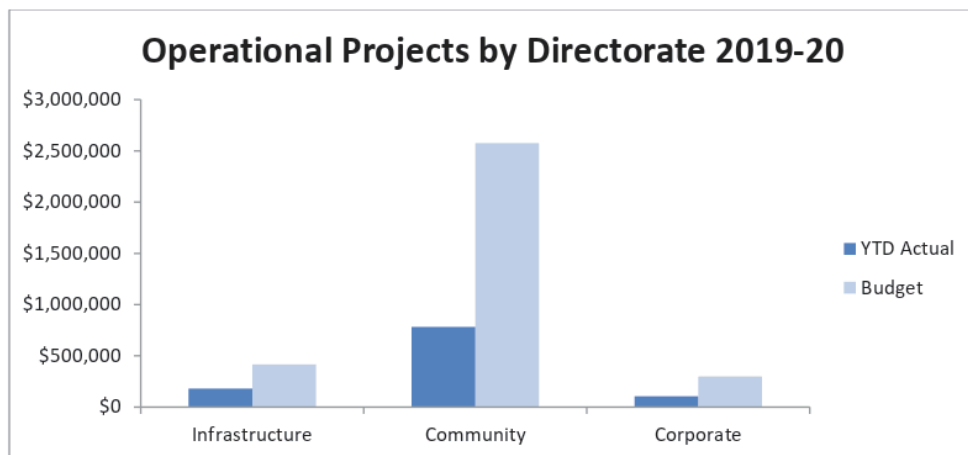
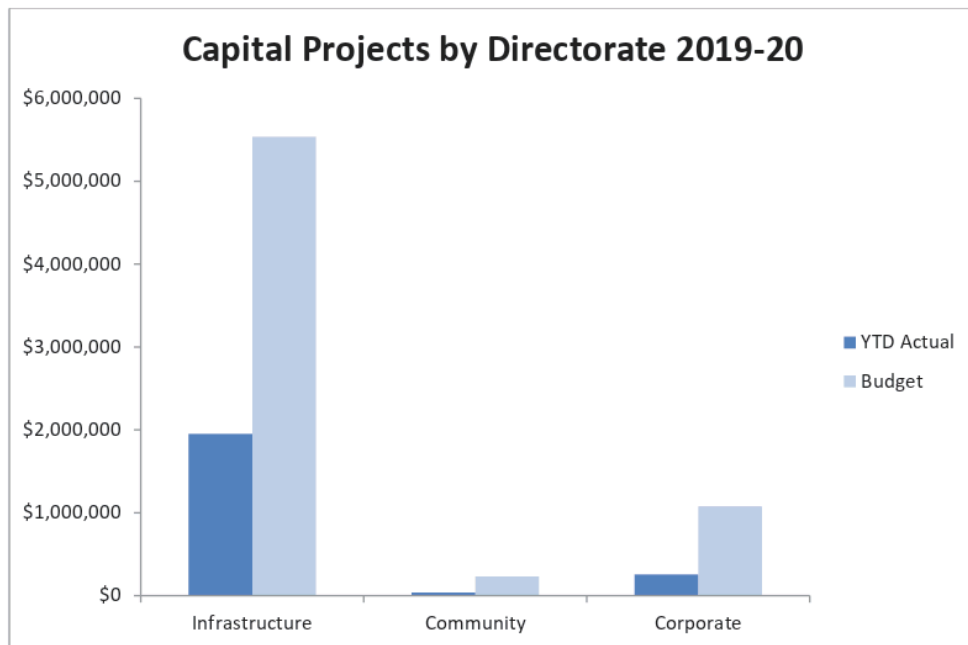
Organisation	Summary	Amount
8/07/2019	St George Community & Allied Health	45.45
July Totals		45.45
August Totals	No Transactions	0.00
September Totals	No Transactions	0.00
October Totals	No Transactions	0.00
26/11/2019	Queensland Murray Darling Committee Inc	100.00
November Totals		100.00
December Totals	No Transactions	0.00
January Totals	No Transactions	0.00
February Totals		
March Totals		
April Totals		
May Totals		
June Totals		
TOTAL		145.45

Balonne Shire Council -Donations as at 31/01/2020

Date	Organisation	Summary	Amount
2/07/2019	St George Pony & Riding Club	Community Grants & Assistance	1,000.00
2/07/2019	St George Tennis Club Inc	Community Grants & Assistance	600.00
22/07/2019	Balonne Boar Buster Inc	Community Grants & Assistance	1,000.00
	July Total		2,600.00
2/08/2019	Dirranbandi & Districts Little Athletics	Community Grants & Assistance	500.00
6/08/2019	St George & District Fishing	Donation	200.00
7/08/2019	St George High School	Community Grants & Assistance	100.00
15/08/2019	Dirranbandi P-10 State School	Community Grants & Assistance	1,000.00
15/08/2019	QC ANV Charity Fund Inc	Community Grants & Assistance	200.00
15/08/2019	St George & District Rugby Union Club	Community Grants & Assistance	1,000.00
30/08/2019	QCWA - Thallon - Daymar Branch	Community Grants & Assistance	1,000.00
	August Total		4,000.00
9/09/2019	St George & District Fishing	Community Grants & Assistance	50.00
20/09/2019	St Patrick's Fete Committee	Community Grants & Assistance	300.00
	September Total		350.00
23/10/2019	South West Emus	Community Grants & Assistance	500.00
31/10/2019	St George RSL Sub-Branch	Community Grants & Assistance	2,000.00
	October Total		2,500.00
12/11/2019	Thallon Progress Association	Community Grants & Assistance	500.00
21/11/2019	Qld Blue Light Association - Dirranbandi	Community Assistance Grant	500.00
21/11/2019	St George & District Chamber of Commerce Inc	Community Assistance Grant	3,200.00
27/11/2019	Bush Disciples	Community Assistance Grant	2,200.00
	November Total		6,400.00
13/12/2019	St George Cotton Growers Assoc	Community Assistance Grant	300.00
	December Total		300.00
28/01/2020	Rural Solutions Queensland Inc	Community Assistance Grant	500.00
	January Total		500.00
	February Total		
	March Total		
	April Total		
	May Total		
	June Total		
	TOTAL		16,150.00

Information Graphs





Capital Projects 2019/20																	
		Asset Type (New, Upgrade, Renewal)	YTD Actuals As At 04/02/2020	Total - Multi-Year Project Budget	2019/20 Original Budget				2019/20 1st Qtr Amended Budget		2020/21 Project Budget	2021/22 Project Budget	2022/23 Project Budget	PROJECT DETAILS			Comments
					Budget	Funding	19/20 Expenditure	Restricted Cash	Budget	Funding				% Complete	Date Commenced	Date Finished	
170 - WFP Projects																	
	0170-0463-0000	C/O -DCP - Thelon & St G Comm	\$ 11,228						\$ 11,228	\$ 11,228				100%	1/03/2019	13/09/2019	Works complete
	0170-4933-0000	Drought Communities - WFP Projects	\$ 11,228	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,228	\$ 11,228	\$ -	\$ -	\$ -				
205 - GENERAL ADMINISTRATION																	
	0205-0933-0000	Telephone System	\$ 20,086		\$ 35,000		\$ 35,000		\$ 35,000					50%	21/10/2019		Ordered and awaiting installation
	0205-0934-0000	New ERP-IT System	\$ 102,180	\$ 300,000	\$ 200,000		\$ 200,000		\$200,000		\$100,000			25%	25/09/2019		Project has commenced
	0205-0935-0000	Vikware Hosts	\$ 20,443		\$ 23,000		\$ 23,000		\$ 23,000					100%		23/10/2019	Completed
	0205-4933-0000	Corporate Services Capital Projects	\$ 142,709	\$ 300,000	\$ 258,000	\$ -	\$ 258,000	\$ -	\$ 258,000	\$ -	\$ 100,000	\$ -	\$ -				
350 - TOURISM																	
	0350-0931-0000	Shire Entry Signage (WAGD 19-21)	\$ 68,803	\$ 120,000	\$ 108,000	\$ 48,000	\$ 4,980.00	\$ 60,000	\$108,000	\$ 48,000	\$ 12,000			70%			Design approved by Council & currently being manufactured
	0350-0417-0000	Recreational Vehicle Strategy (signage)	\$ 912		\$ 10,000		\$ 10,000		\$ 10,000								Progress to begin in November
	0350-4933-0000	Tourism Capital Projects	\$ 69,715	\$ 120,000	\$ 118,000	\$ 48,000	\$ 14,980	\$ 60,000	\$ 118,000	\$ 48,000	\$ 12,000	\$ -	\$ -				
410 - INFRASTRUCTURE ROADS																	
	0054-1035-0000	TDS - Salton Bypass Bitumen Reseal	\$ 221,100											95%	15/10/2019		Works completed - awaiting intersection line marking
	0054-4002-0000	TDS - Bolton-Dimband Road Bitumen Reseal	\$ 1,655		\$ 340,000	\$ 170,000	\$ 170,000		\$340,000	\$ 170,000				m			All materials purchased - Awaiting dry weather before works can commence
	0054-1064-0000	TDS - St George-Norwood Road Stabilisation (Bitumen reseal & maintenance works)	\$ 176,977		\$ 300,000	\$ 150,000	\$ 150,000		\$300,000	\$ 150,000				80%	30/09/2019		Taken to RRG meeting, Works Underway
		RJR - Road Projects to be Advised															RJR project proposals announced in DEC council meeting, Twalla rd, Jankiner/Doodgera rd, Chalmers rd, dingadee rd, gravel rd corner programme - outstanding project proposals to go to the next council meeting.
	0410-4933-0000	Dimband Road River Portion Carpark	\$ 12,858		\$ 913,160	\$ 913,160			\$913,160	\$ 913,160				10%			
	0410-4933-0000	Road Capital Projects	\$ 412,590	\$ -	\$ 1,853,160	\$ 1,353,160	\$ 500,000	\$ -	\$ 1,853,160	\$ 1,353,160	\$ -	\$ -	\$ -	80%			Works underway, sealing to be completed
415 - INFRASTRUCTURE STREETS																	
	0415-0933-0000	White Rock Kindigully Truckstop Area	\$ 10,736		\$ 30,000		\$ 30,000		\$ 30,000					100%	17/12/2019	20/12/2019	Works Complete
	0415-0934-0000	Footpath and Kerb Repairs	\$ 50,935		\$ 80,000		\$ 80,000		\$ 80,000					60%	1/07/2019		Works underway, Ongoing as prioritised
	0415-0935-0000	C/O - RSGP - St George CSD & River Foreshore Upgrade	\$ -	\$ 425,000	\$ 142,000	\$ 142,000			\$142,000	\$ 142,000				N/A	N/A	N/A	Not to be carried over - Cathy 02/07/19
	0415-0935-0000	Dimband Road Footpath (Kivity Street, 324 metres)	\$ 73,776		\$ 80,000		\$ 80,000		\$ 80,000					100%	7/10/2019	25/10/2019	Works complete
	0415-4933-0000	Total Street Capital Projects	\$ 135,447	\$ 425,000	\$ 332,000	\$ 142,000	\$ 190,000	\$ -	\$ 332,000	\$ 142,000	\$ -	\$ -	\$ -				
425 - DIMBAND STORMWATER IMPROVEMENT																	
	0425-0933-0000	C/O -Dimband Stormwater Improvements	\$ 11,311				\$ -		\$ 20,000					60%	11/02/2019		3 driveway crossings completed. Remaining components delivered. Project on hold until 1st quarter budget review (Carry over - Cathy 02/07/2019)
	0425-4933-0000	Total Dimband Stormwater Capital Projects	\$ 11,311	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -				
430 - INFRASTRUCTURE WORKS DEPOT																	
	0430-0933-0000	New Roof over Dimband Depot Office	\$ -		\$ 15,000		\$ 15,000		\$ 15,000					60%			Awarded to safetyway - works will commence end of FEB2020
	0430-0934-0000	Water and Sewer Shed Concrete Apron	\$ 12,425		\$ 50,000		\$ 50,000		\$ 50,000					20%			Contractor engaged to design. Procurement for construction to follow
	0430-0935-0000	Underground Power Upgrade at Bolton Depot Shed	\$ -		\$ 10,000		\$ 10,000		\$ 10,000					N/A	N/A	N/A	Job completed last financial year from operational budget
	0430-0937-0000	Dimband Depot Back Fence Replacement	\$ 2,760		\$ 15,000		\$ 15,000		\$ 15,000					80%			Works underway, currently on hold due to rain
	0430-4933-0000	Total Works Depot Capital Projects	\$ 15,184	\$ -	\$ 90,000	\$ -	\$ 90,000	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ -				
440 - AERODROMES																	
	0440-0935-0000	BORA - St George General Aviation Project (\$1M over 3 years)	\$ 8,004	\$ 1,065,000	\$ 765,000	\$ 200,000	\$ 65,000	\$ 500,000	\$ 765,000	\$ 200,000	\$ 300,000			25%	1/07/2019		Tender specifications being drafted
	0440-4933-0000	Aerodromes Capital Projects	\$ 8,004	\$ 1,065,000	\$ 765,000	\$ 200,000	\$ 65,000	\$ 500,000	\$ 765,000	\$ 200,000	\$ 300,000	\$ -	\$ -				
450 - PLANT & EQUIPMENT																	
	0450-0931-0001	Workshop Host	\$ 15,493		\$ 20,000		\$ 20,000		\$ 20,000					100%	1/07/2019	30/09/2019	Host received. Completed
	0450-0931-0002	Workshop Oil Hose Reel Gantry & Drum Storage Spill Container															
	0450-0931-0003	Toyota Prado (Replace 1807)	\$ 5,282		\$ 8,500		\$ 8,500		\$ 8,500					100%	1/07/2019	30/09/2019	Gantry and spill container received and installed
	0450-0931-0004	C/O - Water & Sewerage Truck Replacement	\$ 58,954		\$ 40,000		\$ 40,000		\$ 40,000					50%			Awarded, ETA early Feb 2020
	0450-0931-0004	C/O - Water & Sewerage Truck Replacement	\$ -		\$ 40,000		\$ 40,000		\$ -		\$110,000			0%	N/A	N/A	Budget item for 2020-2021
	0450-0931-0005	Toyota Hilux 4WD 5/Cab (Replace 3015)	\$ -		\$ 40,000		\$ 40,000		\$ 40,000					50%			Awarded, ETA early Feb 2020
	0450-0931-0006	Holden Colorado S/Cab 4x4 (Replace 3021)	\$ -		\$ 40,000		\$ 40,000		\$ 40,000					50%			Awarded, ETA early Feb 2020
	0450-0931-0007	Holden Colorado D/Cab 4x4 (Replace 4014)	\$ -		\$ 40,000		\$ 40,000		\$ 40,000					50%			Awarded, ETA early Feb 2020
	0450-0931-0008	Iscuz FRR600 Truck (Replace R6PC Truck 3004)	\$ -		\$ 130,000		\$ 130,000		\$130,000					0%			Tender documents finalised. Tender will close 21/01
	0450-0931-0009	Iscuz FVZ1400 (Replaces Jelpatcher Truck 5005)	\$ -		\$ 300,000		\$ 300,000		\$300,000					50%			Tender documents finalised. Tender will close 21/01
	0450-0931-0010	Dixon ZTR 30"	\$ -		\$ 4,000		\$ 4,000		\$ 4,000					100%		24/01/2020	completed
	0450-0931-0011	Dixon ZTR 30"	\$ -		\$ 4,000		\$ 4,000		\$ 4,000					100%		24/01/2020	completed
	0450-0931-0012	Dixon ZTR 42" Mulcher	\$ -		\$ 5,000		\$ 5,000		\$ 5,000					100%		24/01/2020	completed
	0450-0931-0013	Holden Colorado D/Cab 4x2 (Replace 2508)	\$ -		\$ -				\$ 40,000					50%			Awarded, ETA early Feb 2020

Capital Projects 2019/20																		
		Asset Type (New, Upgrade, Renewal)	YTD Actuals As At 04/02/2020	Total - Multi-Year Project Budget	2019/20 Original Budget				2019/20 1st Qtr Amended Budget		2020/21 Project Budget	2021/22 Project Budget	2022/23 Project Budget	PROJECT DETAILS			Comments	
					Budget	Funding	19/20 Expenditure	Restricted Cash	Budget	Funding				% Complete	Date Commenced	Date Finished		
	0450-081-0014	QDRF Disaster Recovery Generators	\$ -															Council workshop planned for November 2019 to confirm project scope. (due to reduced funding amount)
	0450-481-0000	Total Plant & Equipment Capital Projects	\$ 79,729	\$ -	\$ 671,500	\$ -	\$ 671,500	\$ -	\$ 711,500	\$ 40,000	\$ 110,000	\$ -	\$ -	0%				
510 - HOUSING																		
	0510-483-0000	19 Alfred St Staff Residence - Kitchen Replacement	\$ 362		\$ 30,000		\$ 30,000		\$ 30,000					20%				Awarded to Damian Kings Building. Will commence FEB/20
	0510-483-0000	Total Housing Capital Projects	\$ 362	\$ -	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -					
521 - SWIMMING POOL																		
	0521-083-0000	G/O W42 - Thermal Springs	N	\$ 830,333	\$ 750,000	\$ 750,000	\$ 300,000		\$ 450,000	\$ 750,000	\$ 300,000			100%	1/07/2019	6/12/2019		Works Complete
	0521-084-0000	MOB EDP - Dimanand Hot Springs	N	\$ -		\$ -			\$ -	\$ 775,000	\$ 775,000			10%				Out for expressions of interest to local business ses
	0521-483-0000	Total Swimming Pool Capital Projects	\$ 830,333	\$ 750,000	\$ 750,000	\$ 300,000	\$ -	\$ 450,000	\$ 1,525,000	\$ 1,075,000	\$ -	\$ -	\$ -					
	0521-0448-0001	MOB-Hot Baths-Project Management	\$ -															
	0521-0448-0002	MOB-Hot Baths-Preliminaries	\$ 394						\$ 87,500	\$ 87,500				35%	4/09/2019			Dripper line installed. Waiting on rain to commence tree planting
	0521-0448-0003	MOB-Hot Baths-Earth Works/Foot	\$ -						\$ 40,000	\$ 40,000				40%	26/07/2019			Lights ordered August 2019 for delivery in November
	0521-0448-0004	MOB-Hot Baths-Equipment	\$ -						\$ 47,500	\$ 47,500				40%	4/09/2019			Materials delivered. Work Camp to install fence
	0521-0448-0005	MOB-Hot Baths-Pipeline	\$ -						\$ 350,000	\$ 350,000				98%	1/03/2019	13/09/2019		Works complete. Invoice to be paid
	0521-0448-0006	MOB-Hot Baths-Completions	\$ -						\$ 250,000	\$ 250,000				95%	4/09/2019			Works underway
	0521-2448-000	Diman Thermal Hot Baths Capital Projects	\$ 394		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000			0%				Yet to commence. Location to be confirmed
	0530-483-0000	Total Swimming Pool Capital Projects	\$ 830,727	\$ 750,000	\$ 750,000	\$ 300,000	\$ -	\$ 450,000	\$ 2,300,000	\$ 1,850,000	\$ 100,000	\$ -	\$ -					
530 - INFRASTRUCTURE PARKS & GARDENS																		
	0530-081-0000	Walter Austin Park Sprinkler System	N	\$ -		\$ 10,000		\$ 10,000		\$ 10,000				95%				Materials collected from supplier - Awaiting electrical quote for installation
	0530-084-0000	St George River Foreshore Concrete Ramp Extension	U	\$ 8,614		\$ 15,000		\$ 15,000		\$ 15,000				100%	1/07/2019	17/12/2019		Works Complete
	0530-0442-0000	Rowden Park		\$ 5,623														Change room exhaust fans complete 0530-084-0001. Power to score board complete 0530-084-0002
	0530-0940-0000	C/O - Dimanband Sports Oval Amenities	N	\$ -														
	0530-085-0000	Thallon Irrigation Drinker Line Replacement	R	\$ 4,925		\$ 8,500		\$ 8,500		\$ 8,500				100%	30/04/2017			Works complete
	0530-0882-0000	St George Christmas Lights	N	\$ 34,551	\$ 35,000	\$ 35,000	\$ 10,000		\$ 35,000	\$ 35,000				35%	4/09/2019			Dripper line installed. Waiting on rain to commence tree planting
	0530-0886-0000	Dimanband Civic Centre Park Playground Fence	N	\$ 7,434	\$ 10,000	\$ 10,000	\$ 10,000		\$ 10,000	\$ 10,000				100%	26/07/2019	13/12/2019		Works complete
	0530-0883-0000	Rowden Park - Reinstatement of Playground	N	\$ 17,273					\$ 17,273					100%	4/09/2019	18/10/2019		Works complete
	0530-0888-0000	St George River Foreshore Footpath Extension (Rotary Park to flood signage)	N	\$ 57,465	\$ 70,000	\$ 70,000	\$ 70,000		\$ 70,000	\$ 70,000				100%	1/03/2019	24/10/2019		Works complete
	0530-0887-0000	Rotary Park Playground Softfall and Artificial Turf	U	\$ -	\$ 60,000	\$ 60,000	\$ 60,000		\$ 60,000	\$ 60,000				100%	4/09/2019	30/09/2019		Works complete
	0530-483-0000	Total Parks & Gardens Capital Projects	\$ 135,884	\$ -	\$ 208,500	\$ -	\$ 208,500	\$ -	\$ 225,773	\$ -	\$ -	\$ -	\$ -	0%				Works set to commence JAN 2020. Currently being organised
555 - SHOWGROUNDS																		
	0555-083-0000	Balonne Show Showgrounds Maintenance (W423 19-21)	N	\$ -	\$ 50,000	\$ 45,000	\$ 20,000		\$ 25,000	\$ 45,000	\$ 20,000	\$ 5,000		15%				Projects to be confirmed. Balon & Habel planning
	0555-084-0000	Decking around Balon Showground Campsite Office	U	\$ 12,966	\$ 12,000	\$ 12,000	\$ 12,000		\$ 12,000	\$ 12,000				100%	2/09/2019	20/09/2019		
	0555-483-0000	Showgrounds Capital Projects	\$ 12,966	\$ 50,000	\$ 57,000	\$ 20,000	\$ 12,000	\$ 25,000	\$ 57,000	\$ 20,000	\$ 5,000	\$ -	\$ -					
	0555-0449-0001	MOB EDP-Diman SG Project Management	\$ -						\$ 7,000	\$ 7,000								Yet to commence - quotations received
	0555-0449-0002	MOB EDP-Diman SG Water Tank	\$ 131						\$ 3,000	\$ 3,000								Yet to commence - quotations received
	0555-0449-0003	MOB EDP-Diman SG Pipe Work	\$ -						\$ 30,000	\$ 30,000								Yet to commence - quotations received
	0555-0449-0004	MOB EDP-Diman SG Equipment	\$ -						\$ 26,000	\$ 26,000								Yet to commence - quotations received
	0555-0449-0005	MOB EDP-Diman SG Electrical	\$ -						\$ 4,000	\$ 4,000								Yet to commence - quotations received
	0605-483-0000	Diman Showgrounds Irrigation Upgrade	\$ 131	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000	\$ 70,000	\$ -	\$ -	\$ -					
	0605-483-0000	Total Showgrounds Capital Projects	\$ 13,097	\$ 50,000	\$ 57,000	\$ 20,000	\$ 12,000	\$ 25,000	\$ 127,000	\$ 90,000	\$ 5,000							
580 - SAFER COMMUNITIES																		
	0580-081-0000	BOR - 2 CCTV Phase 2	N	\$ 35,663		\$ 53,500	\$ 53,500		\$ 53,500	\$ 53,500				90%		27/09/2019		Camera's installed Balon & Dimanband. Additional equipment to be purchased if approved
	0580-483-0000	Total Safer Communities Capital Projects	\$ 35,663	\$ -	\$ 53,500	\$ 53,500	\$ -	\$ -	\$ 53,500	\$ 53,500	\$ -	\$ -	\$ -					
615 - CEMETERIES																		
	0615-083-0000	2 x St George Lawn Cemetery Beams and Headstones	N	\$ 32,212		\$ 40,000		\$ 40,000		\$ 40,000				100%	2/09/2019	27/09/2019		Works complete
	0615-084-0000	Thallon Cemetery Remembrance Area	N	\$ -		\$ 15,000		\$ 15,000		\$ 15,000				0%				Meeting with the Thallon Progress Ass'n Sub Committee to discuss plans scheduled for 11 November 2019
	0615-483-0000	Total Cemetery Capital Projects	\$ 32,212	\$ -	\$ 55,000	\$ -	\$ 55,000	\$ -	\$ 55,000	\$ -	\$ -	\$ -	\$ -					
655 - RURAL LANDS																		
	0655-083-0000	Capital Works - FW61159 - W/251 Mulga View - Night Yard	R	\$ 12,372		\$ 13,000	\$ 13,000	\$ -		\$ 13,000	\$ 13,000			100%	13.11.2019	15.01.2020		Project completed
	0655-084-0000	Capital Works - FW6159 - W/284 Cleaveland - Replace Night Yard	R	\$ 9,342		\$ 9,000	\$ 9,000	\$ -		\$ 9,000	\$ 9,000			100%	13.11.2019	15.01.2020		Project completed
	0655-085-0000	Capital Works - FW64855 - W/2730 Cleaveland - Dam Decanting & Night Yard	R	\$ 197		\$ 35,000	\$ 35,000	\$ -		\$ 35,000	\$ 35,000			100%	28.01.2020	01.02.2020		Project works complete - awaiting invoice
	0655-086-0000	Capital Works - FW44703 - W/2642 Binde - Water Point Upgrade	U	\$ -		\$ 12,000	\$ 12,000	\$ -		\$ 12,000	\$ 12,000			20%	23.01.2020			Contractor engaged and project commenced. due to be completed by end of Q3/21
	0655-087-0000	Capital Works - FW60815 - Burjumbah - Water Point & Facilities Upgrade	U	\$ 15,816		\$ 44,500	\$ 44,500	\$ -		\$ 44,500	\$ 44,500			75%	23.01.2020			Project nearing completion, with works to be completed by end of Q3/21
	0655-483-0000	Total Rural Lands Capital Projects	\$ 37,727	\$ -	\$ 113,500	\$ 113,500	\$ -	\$ -	\$ 113,500	\$ 113,500	\$ -	\$ -	\$ -					
4410 - SEWERAGE																		
	4410-083-0000	C/O - ST George STP - Screen Screen with 3.5mm Gauge	R	\$ -						\$ -				0%	2/01/2019			Project on hold pending condition assessment report Vendor Panel
	4410-084-0000	C/O - St George - Service & Repair STP Primary SED Tank	U	\$ -						\$ 20,000				0%	2/01/2019			Project on hold pending condition assessment report Vendor Panel
	4410-085-0000	C/O - St George STP - Replace Existing Downstream Manhole	R	\$ -						\$ 10,000				10%	11/02/2019			Have received quotes. Works progressing
	4410-086-0000	Dimanband Rising Sewerage Main Replacement (W423 19-21)	R	\$ -	\$ 530,000	\$ 477,000	\$ 212,000	\$ -	\$ 265,000	\$ 477,000	\$ 212,000	\$ 53,000		0%				Procurement for design services being issued January 2020
	4410-483-0000	Total Sewerage Capital Projects	\$ -	\$ 530,000	\$ 477,000	\$ 212,000	\$ -	\$ 265,000	\$ 507,000	\$ 212,000	\$ 53,000	\$ -	\$ -					

Capital Projects 2019/20																			
			Asset Type (New, Upgrade, Renewal)	YTD Actuals As At 04/02/2020	Total - Multi-Year Project Budget	2019/20 Original Budget				2019/20 1st Qtr Amended Budget		2020/21 Project Budget	2021/22 Project Budget	2022/23 Project Budget	PROJECT DETAILS			Comments	
						Budget	Funding	19/20 Expenditure	Restricted Cash	Budget	Funding				% Complete	Date Commenced	Date Finished		
5410 - INFRASTRUCTURE URBAN WATER SUPPLY																			
5410-0933-0000	Burke Street - Dimabandi Water Main Replacement	R	\$	\$ 23,250	\$	\$ 30,000	\$	\$ 30,000	\$	\$ 30,000	\$	\$ 12,000			100%	15/07/2019	27/09/2019	Works complete	
5410-0934-0000	Charles Street - Dimabandi Water Main Replacement	R	\$	\$ 21,216	\$	\$ 30,000	\$	\$ 30,000	\$	\$ 30,000	\$	\$ 12,000			100%	15/07/2019	6/09/2019	Works complete	
5410-0935-0000	Colvill Street - Dimabandi Water Main Replacement	R	\$	\$ 70,814	\$	\$ 80,000	\$	\$ 80,000	\$	\$ 80,000	\$	\$ 40,000			100%	15/07/2019	24/01/2020	works completed	
5410-0937-0000	Horne Street - Dimabandi Water Main Replacement	R	\$	\$ 24,861	\$	\$ 30,000	\$	\$ 30,000	\$	\$ 30,000	\$	\$ 12,000			100%	15/07/2019	13/09/2019	Works complete	
5410-0938-0000	Perkins Street - Dimabandi Water Main Replacement	R	\$	\$ 36,111	\$	\$ 50,000	\$	\$ 50,000	\$	\$ 50,000	\$	\$ 25,000			100%	15/07/2019	24/01/2020	works completed	
	(St George & Dimabandi Water Main, Fitting and Service Replacement (WQ3 19/21)			\$	\$ 500,000	\$	\$ 450,000	\$	\$ 200,000	\$	\$ -	\$	\$ 250,000	\$	\$ 450,000	\$	\$ 200,000	\$	\$ 50,000
5410-0940-0000	St Georges Terrace - St George Bore Water Main Replacement	R	\$	\$ -		\$	\$ 80,000		\$	\$ 80,000		\$	\$ 42,000			0%			Works yet to commence
5410-0941-0000	St Georges Terrace - St George River Water Main Replacement	R	\$	\$ 9,888		\$	\$ 120,000		\$	\$ 120,000		\$	\$ 40,000			0%			Pipe and fitting delivered. Contractor engaged. Pipe laying works commenced 29/10/2019.
5410-0942-0000	Scott Street - St George River Water Main Replacement	R	\$	\$ 44,411		\$	\$ 50,000		\$	\$ 50,000		\$	\$ 20,000			60%			As required
5410-0943-0000	River Water Fitting Replacement	R	\$	\$ 6,610		\$	\$ 50,000		\$	\$ 50,000		\$	\$ 50,000			0%			
5410-0944-0000	Dimabandi Showground Watering System Upgrade	U																	
5410-0951-0000	C/O - Dimabandi WTP - New Access Ladders	N	\$	\$ -		\$	\$ 40,000	\$	\$ 30,000	\$	\$ 10,000		\$	\$ 40,000	\$	\$ 30,000			Tank ordered, expecting delivery 15th Feb - Awaiting slab to put tank on site.
5410-0952-0000	C/O - LGG&SP - Dimabandi WTP Upgrade	U	\$	\$ -								\$	\$ 15,000			0%	1/11/2018		Design completed. Procurement will proceed subject to funding carry over
				\$	\$ 37,022	\$	\$ -					\$	\$ 550,000	\$	\$ 330,000				Funding extension approved to 30 June 2020. Design consultant engaged and has commenced preliminaries. Construction tenders will commence within 3 weeks. Advertising in Balonne Beacon starting Monday 19th Jan 2020
5410-4933-0000	Total Water Supply Capital Projects			\$	\$ 274,184	\$	\$ 500,000	\$	\$ 1,010,000	\$	\$ 230,000	\$	\$ 530,000	\$	\$ 250,000	\$	\$ 1,555,000	\$	\$ 763,000
												\$	\$ 50,000	\$	\$ -	\$	\$ -	30%	1/10/2018
TOTAL CAPITAL WORKS				\$	\$ 2,245,411	\$	\$ 3,740,000	\$	\$ 6,842,160	\$	\$ 2,672,160	\$	\$ 2,624,980	\$	\$ 1,550,000	\$	\$ 9,125,661	\$	\$ 3,966,660
												\$	\$ 730,000	\$	\$ -	\$	\$ -		

Operational Projects 2019/20													
				2019/20 Original Budget		2019/20 1st Qtr Amended Budget		2020-21 Budget	2021-22 Budget	Project Details			Comments
			YTD Actuals As At 04/02/2020	Budget	Funding	Budget	Funding			% Complete	Date Commenced	Date Finished	
205 - GENERAL ADMINISTRATION													
	0205-0446-0001	Pull-up Banners x 2	\$0	\$1,500		\$1,500				0%			
	0205-0446-0002	Branded Tear Drop Flags x 2	\$640	\$1,500		\$1,500				100%		30/11/2019	
	0205-0446-0003	Branded 2in1 Compendiums & Pad Sleeve x 100	\$0	\$2,000		\$2,000				0%			
		Communications	\$640	\$5,000	\$0	\$5,000	\$0	\$0	\$0				
	0205-0447-0016	Microsoft Office	\$1,945	\$23,437		\$23,437				50%	1/10/2019		Installing Office 365
	0205-0447-0001	Councillor Mobile Phones	\$0	\$9,303		\$9,303				0%			Proposed expenditure April 2020
	0205-0447-0002	Councillor Laptops/Tablets	\$0	\$24,282		\$24,282				0%			Proposed expenditure April 2020
	0205-0447-0003	Replacement CEO & Director Laptops	\$5,967	\$12,000		\$12,000				50%	1/11/2019		DERS & CEO
	0205-0444-0000	Replacement PC	\$17,854	\$12,000		\$12,000				90%	10/7/2019		Replacement of Window 7 PC
	0205-0447-0004	Rack Mount Server UPS	\$0	\$2,300		\$2,300				100%			Completed
	0205-0447-0005	VIC Wireless Connection	\$462	\$1,700		\$1,700				100%			Additional costs to be allocated here
	0205-0447-0006	Replacement Servers	\$4,103	\$2,500		\$4,500				100%			Completed
	0205-0447-0007	Projector Disaster Training Room	\$1,839	\$2,000		\$2,000				95%		6/12/2019	Invoice yet to be paid
	0205-0447-0008	New Switches	\$0	\$4,000		\$4,000				0%			
	0205-0447-0009	Rack at Depot	\$0	\$2,800		\$2,800				0%			
	0205-0447-0010	Lift Phone	\$0	\$3,350		\$3,350				10%			Order placed
	0205-0447-0011	Depot PCs	\$3,678	\$4,000		\$4,000				100%			Completed
	0205-0447-0012	Replacement Mobile Phones	\$1,411	\$9,000		\$9,000				25%			
	0205-0447-0013	Replacement Printer St George Library	\$2,813	\$2,738		\$2,738				100%	1/09/2019		Project Complete
	0205-0449-0000	ICT Strategy Review	\$0	\$8,000		\$8,000				0%			
	0205-0447-0014	Virtual & Weed Survey and Onground Reporting - 2 x iPads	\$0	\$3,000		\$3,000				100%			
	0205-0447-0015	Rural Lands & Compliance Printer / Scanner / Copier	\$3,075	\$3,000		\$3,000				100%	1/10/2019		
	0205-0445-0000	Asset Labels - Floating Plant & Loose Tools	\$0	\$8,000		\$8,000				0%			Sourcing supplier
	0205-0441-0000	Levee Bank Contingencies	\$65,093	\$120,000		\$120,000	\$210,000			70%			3 matters currently underway
	0205-0448-0000	Asset Valuations	\$0	\$8,000		\$8,000				15%			Depreciation review completed
	0205-2447-0000	Corporate Services Operational Projects	\$108,880	\$270,410	\$0	\$272,410	\$210,000	\$0	\$0				
310- PLANNING													
	0310-0445-0000	Planning Scheme introduction and education	\$0	\$8,000		\$8,000							Awaiting December plan adoption by Council
	0310-0448-0000	Native Title/ILUA Development - legal and support	\$503	\$12,000		\$12,000							Not yet commenced
	0310-0449-0000	Audit of Quarries Implementation - legal requirement	\$11,711	\$10,000		\$10,000							Largely completed. Awaiting plan adoption
	0310-2447-0000	Planning Operational Projects	\$12,215	\$30,000	\$0	\$30,000	\$0	\$0	\$0				
320- BUILDING													
	0320-0445-0000	Building Educational Resources	\$0	\$2,000		\$2,000							Achieved on Council website at no cost
	0320-2447-0000	Building Operational Projects	\$0	\$2,000	\$0	\$2,000	\$0	\$0	\$0				
340 - ECONOMIC DEVELOPMENT													
	0340-0446-0000	Subscriptions and Memberships	-\$4,268	\$22,000		\$22,000							Accruals for 18/19 affecting this line item
	0340-0448-0000	Bettering Balonne	\$0	\$5,000		\$5,000	\$5,000						
	0340-2447-0000	Economic Development Operational Projects	-\$4,268	\$27,000	\$0	\$27,000	\$5,000	\$0	\$0				
350 - TOURISM													
	0350-0444-0000	Tourism Marketing	\$6,592	\$25,500		\$25,500							On track
	0350-0448-0000	Shire Tourism Brochure	\$8,404	\$22,500		\$22,500							On track
	0350-0446-0000	Shire Town Maps & Publications	\$2,321	\$5,000		\$5,000							New St George Maps underway
	0350-0443-0000	Tourism and Events Donations/Assistance	\$10,273	\$50,000		\$50,000							3 Events funded in 1st round
	0350-0449-0000	Tourism & Events Strategy	\$9,316	\$25,000	\$25,000	\$25,000	\$25,000	\$30,000					On track
	0350-2447-0000	Tourism Operational Projects	\$36,905	\$128,000	\$25,000	\$128,000	\$25,000	\$30,000	\$0				
355 - VISITOR INFORMATION CENTRE													
	0355-0448-0000	VIC Volunteer Expenses	\$1,179	\$4,000		\$4,000							On track
	0355-0447-0000	Endosed Weatherproof Storage Room	\$0	\$4,000		\$4,000							On hold
	0355-2447-0000	VIC Operational Projects	\$1,179	\$8,000	\$0	\$8,000	\$0	\$0	\$0				
410 - ROADS													
	0410-0447-0000	Traffic Counters	\$32,293	\$30,000		\$30,000				100%	15/09/2019	17/12/2019	Delivery received 17/12/2019. Tax Invoice sent to finance for payment
	0410-0448-0000	Gravel Pit Safety Management Systems and Training	\$0	\$30,000		\$30,000				0%			Awaiting information from SWRRG
	0410-2447-0000	Roads Operational Projects	\$32,293	\$60,000	\$0	\$60,000	\$0	\$0	\$0				

Operational Projects 2019/20													
			YTD Actuals As At 04/02/2020	2019/20 Original Budget		2019/20 1st Qtr Amended Budget		2020-21 Budget	2021-22 Budget	Project Details			Comments
				Budget	Funding	Budget	Funding			% Complete	Date Commenced	Date Finished	
450 - PLANT													
	0450-0446-0000	Floating Plant & Loose Tools	\$11,173	\$30,000		\$30,000				10.00%			Purchased as required.
	0450-0447-0000	Fleet GPS	\$1,205	\$50,000		\$50,000				90%	15/08/2019		All 3 Devices now implemented in vehicles - Awaiting Brentons finalisation. Currently in TRIAL MODE
	0450-0448-0000	Fleet Servicing Software	\$822	\$15,000		\$15,000				100%	1/07/2019	31/07/2019	Software purchased. Periodic invoicing to occur.
	0450-2447-0000	Total Plant Operational Projects (Floating Plant & Loose Tools)	\$13,200	\$95,000	\$0	\$95,000	\$0	\$0	\$0				
501 - COMMUNITY DEVELOPMENT													
	0501-0444-0000	Community Safety Group	\$350	\$3,000		\$3,000							Meetings held bi-monthly/No meeting in January
	0501-0447-0000	Community Events Programs	\$7,389	\$15,000		\$15,000							Australia Day event delivered
	0501-0446-0000	Balonne Community Calendar	\$7,128	\$7,500		\$7,500							completed
	0501-0463-0000	Empowering our Communities (2 On Farm events, 1 drought wellbeing support events & 2 Drought support events)	\$39,551	\$23,750	\$23,750	\$42,900	\$23,750						completed
	0501-0443-0000	Balonne Young Leaders Bursary	\$0	\$7,000		\$7,000	\$7,000						nomination round open now
	0501-0445-0000	Digital Connectivity Project (Grant)	\$380,105	\$1,000,000	\$500,000	\$1,000,000	\$500,000			10%	1/11/2019		BOR4 \$1m Contract signed MDBED \$0.9m contract to December Council ongoing
	0501-0452-0000	Balonne in Step	\$99,819	\$150,000	\$147,900	\$150,000	\$147,900						
	0501-2447-0000	Community Development Operational Projects	\$494,342	\$1,206,250	\$671,650	\$1,225,400	\$678,650	\$0	\$0				
	0501-0448-0001	MDBEDP-Dirran Impr Sch-Project	\$9,246			\$30,000	\$30,000	\$20,000					
	0501-0448-0002	MDBEDP-Dirran Impr Sch-Mat&Equip	\$0			\$200,000	\$200,000	\$60,000	\$20,000				
	0501-2448-0000	MDB EDP-Dirran Business Impr Scheme	\$9,246	\$0	\$0	\$230,000	\$230,000	\$80,000	\$20,000				
	0501-2448-0000	Total Community Development Operation Projects	\$503,587	\$1,206,250	\$671,650	\$1,455,400	\$908,650	\$80,000	\$20,000				
505 - LIBRARIES													
	0505-0448-0000	PopUp Art Gallery	\$6	\$2,000		\$2,000				50%			Local Artworks & Photography on display in January/February
	0505-0445-0000	Digital Literacy	\$247	\$10,000		\$10,000				50%			Program promotion undertaken in January
	0505-0446-0000	General Library Programs	\$6,726	\$10,000		\$10,000				50%			Range of school holiday activities delivered
	0505-0450-0000	Deadly Digital	\$8,408	\$10,000		\$10,000				50%			Digital story telling workshop held on 13.01.2020
	0505-0444-0000	First 5 Forever	\$75	\$5,655	\$5,655	\$5,655	\$5,655			50%			Storitime activities promoted this month.
	0505-2447-0000	Library Operational Projects	\$15,462	\$37,655	\$5,655	\$37,655	\$5,655	\$0	\$0				
	0505-0451-0001	MCB Dirran RTC Installation Work	\$0			\$1,000	\$1,000						
	0505-0451-0002	MDB Dirran RTC Tech Training	\$0			\$6,000	\$6,000						
	0505-0451-0003	MDB Dirran Hardware Software	\$0			\$58,700	\$58,700						
	0505-0451-0004	MDB Dirran Project Management	\$4,623			\$9,300	\$9,300						
	0505-2451-0000	Dirran RTC E-Tech Upgrade	\$4,623	\$0	\$0	\$75,000	\$75,000	\$7,500	\$0				
	0505-2451-0000	Total Library Operation Projects	\$20,085	\$37,655	\$5,655	\$112,655	\$80,655	\$0	\$0				
510 - HOUSING													
	0510-0447-0000	Asset Management Software and Pickup	\$0	\$40,000		\$40,000				0%	1/07/2019		Procurement underway end of August.
	0505-2451-0000	Dirran RTC E-Tech Upgrade	\$0	\$40,000	\$0	\$40,000		\$0	\$0				
515 - PUBLIC COMMUNITIES FACILITIES													
	0515-0448-0001	MDBEDP-DigCon-Project Management	\$50,364			\$50,000	\$50,000						
	0515-0448-0002	MDBEDP-DigCon-Pop Towers	\$0			\$870,000	\$870,000						
	0515-0448-0003	MDBEDP-DigCon-Telco Contributions	\$0					\$80,000					
	0515-2448-0000	Total Public Communities Facilities	\$50,364	\$0	\$0	\$920,000	\$920,000	\$80,000	\$0				
520 - SPORT & RECREATION													
	0520-0447-0000	Dirranbandi Multi-Purpose Sporting Complex Meeting Room and Kitchen Air- Conditioning	\$3,596	\$9,000		\$9,000				100%	12/09/2019	22/10/2019	Works complete.
	0520-2447-0000	Sport & Recreation Operational Projects	\$3,596	\$9,000	\$0	\$9,000	\$0	\$0	\$0				
530 - INFRASTRUCTURE PARKS & GARDENS													
	0530-0441-0001	Tree Planting in Arthur Street (St George)	\$5,424	\$15,000		\$15,000				35%	4/09/2019		dripper Line installed Waiting on rain to commence tree planting
	0530-0441-0002	Tree Maintenance of Shire Street Trees	\$40,185	\$40,000		\$40,000				90%	4/09/2019		Works underway.
	0530-0445-0000	Thallon Street Tree Replacement	\$871	\$4,000		\$4,000				35%	30/09/2019		Dripper line installed. Waiting on rain to commence tree planting.
	0530-0442-0001	Rowden Park Change Room Exhaust Fans	\$3,705	\$4,000		\$4,000				25%	9/09/2019		Orders issued. Works yet to commence.

Operational Projects 2019/20													
				2019/20 Original Budget		2019/20 1st Qtr Amended Budget		2020-21 Budget	2021-22 Budget	Project Details			Comments
			YTD Actuals As At 04/02/2020	Budget	Funding	Budget	Funding			% Complete	Date Commenced	Date Finished	
	0530-0442-0002	Power for Rowden Park Scoreboard	\$1,918	\$2,000		\$2,000				100%	7/10/2019	8/10/2019	Works complete.
	0530-0443-0001	JG Hile Park Irrigation Solenoids	\$7,004	\$6,000		\$6,000				100%	4/09/2019	11/10/2019	Works complete.
	0530-0443-0003	Railway Park Irrigation Solenoids	\$3,480	\$4,000		\$4,000				100%	4/09/2019	27/09/2019	Works underway.
	0530-0441-0003	Bush Tucker Garden	\$2,482	\$15,000		\$15,000				15%			Initial earthworks and tree planting underway.
	0530-0444-0001	St George River Foreshore Planning	\$0	\$20,000		\$20,000				10%			Procurements awarded. Will be announced late January 2020
	0530-0444-0002	St George CBD Planning	\$0	\$20,000		\$20,000				10%			Procurements awarded. Will be announced late January 2020
	0530-0444-0003	Rowden Park Master Plan	\$0	\$15,000		\$15,000				10%			Procurements awarded. Will be announced late January 2020
	0530-0443-0002	JG Hile Park Toilet Demolition	\$0	\$15,000		\$0				N/A			Project not proceeding.
	0530-0446-0000	Bolton RV and Streetscaping Master Plan	\$0	\$20,000		\$20,000				10%			Procurements awarded. Will be announced late January 2020
	0530-2447-0000	Total Parks & Garden Operation Projects	\$65,069	\$180,000	\$0	\$165,000	\$0	\$0	\$0				
535 - HALLS AND CIVIC CENTRES													
	0535-0447-0000	Bolton Civic Centre Tables	\$2,802	\$3,000		\$3,000				100%		13/12/2019	Works complete. Tables received.
	0535-2447-0000	Halls and Civic Centres Operational Projects	\$2,802	\$3,000	\$0	\$3,000	\$0	\$0	\$0				
555 - INFRASTRUCTURE SHOWGROUNDS													
	0555-0447-0002	Gypsum Application to Bolton Showgrounds Polocrosse Fields	\$0	\$6,300		\$6,300				40%			Gypsum ordered via NAT GRAY - Awaiting delivery
	0555-0447-0001	Bolton Showground Power Master Plan	\$0	\$5,000		\$5,000				0%			Going out to Vendor Panel January 2020
	0555-0448-0002	Derranbandi Showground Luncheon Pavilion Cupboard Replacement	\$7,164	\$5,000		\$5,000				100%		13/12/2019	Works Completed.
	0555-0448-0001	Derranbandi Showground Power Masterplan	\$0	\$5,000		\$5,000				0%			Yet to commence.
	0555-0446-0000	Hebel Showground Arena Panelling Replacement	\$4,880	\$5,000		\$5,000				100%	31/07/2019	24/01/2020	Works Completed.
	0555-2447-0000	Showgrounds Operational Projects	\$12,044	\$26,300	\$0	\$26,300	\$0	\$0	\$0				
560 - WORK CAMP													
	0560-0447-0000	WORK CAMP Program	\$3,737	\$30,000		\$30,000							Materials purchased this month.
	0560-2447-0000	WORK CAMP Program	\$3,737	\$30,000	\$0	\$30,000	\$0	\$0	\$0				
575 - YOUTH COUNCIL													
	0575-0448-0000	Youth Council	\$0	\$5,000		\$5,000							No discussions held in January. Discussions with School.
	0575-0447-0000	Chappy Program	\$10,273	\$10,000		\$10,000							No action this month.
	0575-2447-0000	Youth Council	\$10,273	\$15,000	\$0	\$15,000	\$0	\$0	\$0				
605 - ANIMAL CONTROL													
	0605-0448-0000	Microchipping Assistance Programs	\$0	\$5,000		\$5,000							Ongoing as required.
	0605-0445-0000	Registration Compliance Inspections	\$2,770	\$9,000		\$9,000				100%			Program completed
	0605-0446-0000	Pound Equipment and duress alarm	\$264	\$7,500		\$7,500				50%			
	0605-0447-0000	Pensioner Dog Assistance Programs	\$0	\$1,000		\$1,000							No action this month.
	0605-2447-0000	Animal Control Operational Projects	\$3,034	\$22,500	\$0	\$22,500	\$0	\$0	\$0				
625 - PUBLIC CONVENIENCES													
	0625-0447-0000	Nindigully Dump Point Maintenance (now includes disposal)	\$359	\$2,500		\$2,500				15%	26/08/2019		Maintenance as required.
	0625-2447-0000	Public Conveniences Operational Projects	\$359	\$2,500	\$0	\$2,500	\$0	\$0	\$0				
635 - NATURAL ENVIRONMENT													
	0635-0448-0000	Mosquito Management Program/Survey	-\$2,904	\$5,000		\$5,000							Credit Note for costs allocated in 18/19 affecting this line. Program commences January 2020
	0635-0449-0000	Gravel pit signage	\$0	\$6,000		\$6,000							Yet to commence
	0635-0446-0000	Tree Day	\$0	\$1,000		\$1,000							Completed
	0635-2447-0000	Natural Environment Operational Projects	-\$2,904	\$12,000	\$0	\$12,000	\$0	\$0	\$0				
655 - RURAL SERVICES													
	0655-0442-0000	Washdown Facility Maintenance	\$1,327	\$8,000		\$8,000				100%			Maintenance items completed Q2FY.
	0655-0447-0000	Stock Route Fencing	\$5,129	\$15,000		\$15,000				75%			

Operational Projects 2019/20													
				2019/20 Original Budget		2019/20 1st Qtr Amended Budget		2020-21 Budget	2021-22 Budget	Project Details			Comments
		YTD Actuals As At 04/02/2020	Budget	Funding	Budget	Funding	% Complete			Date Commenced	Date Finished		
	0655-0443-0000	Balonne Shire Wild Dog Exclusion Fencing - 4-BA0XQSV (funded in 18/19)	\$206,810	\$800,000	\$800,000	\$800,000				30%			Landholders are progressing, slight delay on materials
	0655-0444-0000	Wild Dog Exclusion Fencing and Pest and Weed management activities (Grant Moonie & Maranoa River Catchment Areas Weed Management - 4-BA2D4Y2 funding received 18/19)	\$2,438	\$200,000	\$200,000	\$200,000				2%			On hold awaiting changes to weather conditions (drought impacted)
	0655-0446-0000	Stock Route Fire Breaks	\$978	\$18,000		\$18,000							No progress this quarter, scheduled Q4, or after a rain event
	0655-0450-0000	Biosecurity Plan education/training	\$4,468	\$8,000		\$8,000				75%			Electronic copy made public on Council's website& hardcopies distributed in late January - early February 2020. Scheduled
	0655-2447-0000	Rural Services Operational Projects	\$221,150	\$1,049,000	\$1,000,000	\$1,049,000	\$0	\$0	\$60,000				
			\$1,204										Awarded to 35 landholder applications in November. Commencement of getting Material Lists and Quotes will commence in February 2020
	0655-0451-0001	MD8 EDP WDEF - Admin											
	0655-0451-0002	MD8 EDP WDEF - Project Management	\$4,797			\$40,000	\$40,000						Ongoing
			\$6,267										
	0655-0451-0003	MD8 EDP WDEF - Constituents/Legal Fees				\$20,000	\$20,000						Ongoing with the Landholder Agreements & Adjoining Landholder Agreements
	0655-0451-0004	MD8 EDP WDEF - Travel	\$337										Ongoing
			\$0										
	0655-0451-0005	MD8 EDP WDEF - Materials				\$1,470,000	\$1,470,000	\$500,000	\$500,000				Materials lists being developed in February 2020
			\$0										
	0655-0451-0006	MD8 EDP WDEF - Labour				\$1,470,000	\$1,470,000	\$500,000	\$500,000				Will commence about June 2020
	0805-2447-0000	Disaster Management	\$12,605	\$0.00	\$0.00	\$3,000,000	\$3,000,000	\$1,000,000	\$1,000,000				
		Total Rural Services Operation Projects	\$233,755	\$1,049,000.00	\$1,000,000.00	\$4,049,000	\$3,000,000	\$1,000,000	\$1,060,000				
805- DISASTER MANAGEMENT													
	0805-0447-0000	Flood Gauges C/O	\$0	\$200,000		\$200,000	\$140,000						
	0805-2447-0000	Disaster Management	\$0	\$200,000	\$0	\$200,000	\$140,000	\$3,000,000	\$3,060,000				
6430 - WASTE/LANDFILL													
	6430-0446-0000	Waste Education Program	\$0	\$5,000		\$5,000							Yet to commence
	6430-0445-0000	Signage - Local Laws	\$0	\$1,000		\$1,000							Underway
	6430-0447-0000	Annual Shire Clean Up	\$0	\$25,000		\$25,000							Scheduled for Quarter 3
	6430-0448-0000	Fire Mitigation for Landfills	\$0	\$1,000		\$1,000							Yet to commence
	6430-0444-0000	Landfill Fencing and Maintenance	\$0	\$3,000		\$3,000							As required
	6430-0443-0000	Bi-Monthly Maintenance of Diranbandi Landfill	\$0	\$30,000		\$30,000							Scheduled for Quarter 2
	6430-2447-0000	Total Waste/Landfill Operational Projects	\$0	\$65,000	\$0	\$65,000	\$0	\$0	\$0				
Grand Total Operational Projects													
			\$1,107,432	\$3,523,615	\$1,702,305	\$7,754,765	\$5,289,305	\$3,030,000	\$3,120,000				

(IIFS) INFRASTRUCTURE SERVICES

ITEM	TITLE	SUB HEADING	PAGE
IIFS1	<u>DEPARTMENT OF INFRASTRUCTURE SERVICE'S MONTHLY REPORT</u>	From the Department of Infrastructure Services - reporting for the month of January 2019.	335
IIFS2	<u>WHS MONTHLY REPORT</u>	WHS Monthly information report	344

OFFICER REPORT

TO: Council

SUBJECT: Department of Infrastructure Service's Monthly Report

DATE: 12.02.20

AGENDA REF: IIFS1

AUTHOR: Billie Spackman - Administration Officer

Executive Summary

From the Department of Infrastructure Services - reporting for the month of January 2019.

0701-Main Roads Works

- Maintenance work carried out during the month on behalf of Transport and Main Roads (TMR) is detailed in the attached RMPC Supervisor's report.
- Design for the realignment of the Thallon Bridge commenced in November 2018. Work commenced early January. Clearing and Grubbing and stripping of topsoil were undertaken and completed early January. Excavation for side-track instillation and excavation for subgrade were completed. Final trim of subgrade in preparation for subgrade stabilisation was completed late January.
- CHUP widening program on the Carnarvon Highway (24B) commenced late June 2019. The initial seal on the construction job has been 100% Completed, second coat seal will be completed early February 2020.

0702-Private Works

- Nil

0400-Council Roads / Streets / Bridge Work

- Maintenance work is detailed in the attached Works Supervisor's report.

0440-Aerodromes

- Maintenance work is detailed in the attached Town Works Supervisor's report.

0450-Plant and Equipment

- Details are included in the attached Workshop Supervisor's report.

0510-Housing

- Nil

0520-Recreation and Sport

- Maintenance work is detailed in the attached Town Works Supervisor's report.
- Remaining defect rectifications are progressing at the Dirranbandi Sports Oval Amenities building.

0521-Swimming Pools

- Maintenance work is detailed in the attached Town Works Supervisor's report.

0530-Parks and Gardens

- Maintenance work is detailed in the attached Town Works Supervisor's report.

0535-Halls/Civic/Cultural Centres

- Routine maintenance is ongoing.

0555-Showgrounds

- Maintenance work is detailed in the attached Town Works Supervisor's report.
-

0615-Cemeteries

- Maintenance work is detailed in the attached Town Works Supervisor's report.
- Routine maintenance and mowing are ongoing.

0620-Street Cleaning

- Maintenance work is detailed in the attached Town Works Supervisor's report.

625-Public Conveniences

- Maintenance work is detailed in the attached Town Works Supervisor report.

4000-Urban Waste Water

- Maintenance work is detailed in the attached Town Works Supervisor's report.

5000-Urban Water

- Maintenance work is detailed in the attached Town Works Supervisor's report.
- Monthly consumption figures are given in the attached reports.

Capital/Special Maintenance Works Progress

- Nil

Meetings / Training

- Weekly IS Meetings
- Weekly Jack Taylor Weir Meetings

Current Tenders

- Nil

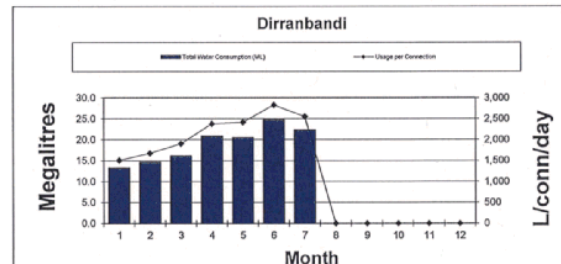
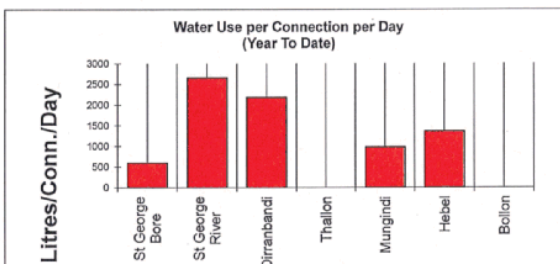
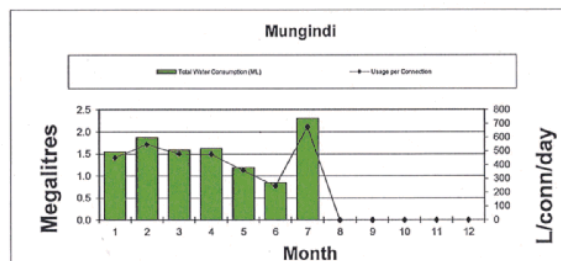
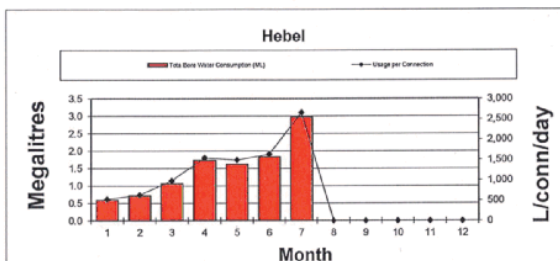
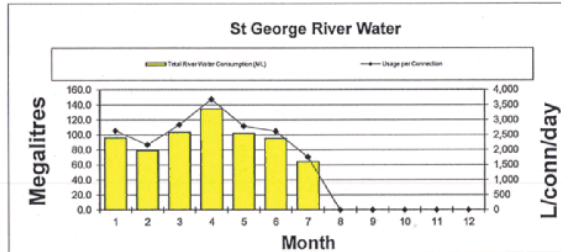
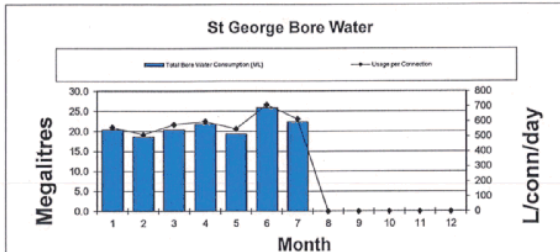
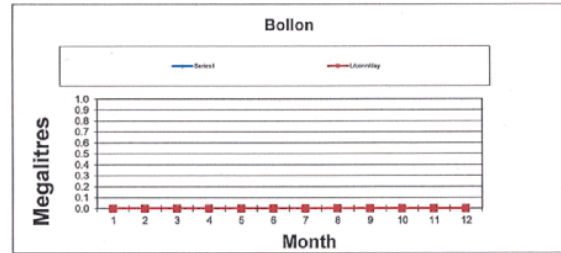
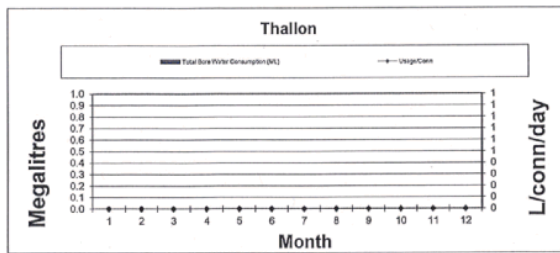
Attachments

1. Balonne Shire Water Usage 2019-2020 - Period Ending 31 January 2020.pdf [↓](#)
2. Plant Maintenance Report - Period Ending 31 January 2020.pdf [↓](#)
3. Road Construction Report - Period Ending 31 January 2020.pdf [↓](#)
4. Road Maintenance Report - Period Ending 31 January 2020.pdf [↓](#)
5. Town Maintenance Report - Period Ending 31 January 2020.pdf [↓](#)

Andrew Boardman

Director Infrastructure Services

BALONNE SHIRE WATER USAGE 2019/20



Report of Workshop Supervisor - P. Gluzde

Period Ending 31/01/2020

0	Miscellaneous	
	94,426 Kms	Replaced battery and checked charging rate.
	162.0 Hrs	Replaced cutting blades, checked issue with deck drive, burnt out clutch, ordered parts
340	ASPINALL SWEEPER TRAILER - 867 QIE - STG TOW	
		Rewired trailer lights and electric brakes.
2508	FORD RANGER 4X2 360VKZ	
	84,692 Kms	Replaced turbo intercooler hose, relearn sensors on test drive.
2509	Ford Ranger 4X2 361VKZ W&S	
	84,481 Kms	Replaced air flow sensor, turbo intercooler to intake hose and left-hand door trim and handle.
2510	Toyota Hilux 4x2 XTRA - 984WSF - D Dwyer.	
	71,205 Kms	Carried out 70,000km service as per coupon, repaired short in park lights.
3018	Colorado 4x4 Tipper Ute 175-RQQ Spackman	
	127,400 Kms	Stripped and cleaned rear brakes and adjust.
3020	Colorado 4x4 Utility 252-SWR Tom Hill	
	186,426 Kms	Checked problem with wind screen washers and repaired
3515	Toyota Hilux XCab 4X4 141TZJ Hempstead	
	134,843 Kms	Replaced rear spring air bag fittings and tested for air leaks.
4014	HOLDEN COLORADO 4X4 CREWCAB 152-SKN	
	204,021 Kms	Removed cab blower fan and cleaned out housing and fan blades, refit and tested
4017	Hilux 4x4 D/Cab 927TCU - Ben Gardiner	
	141,881 Kms	Replaced front and rear suspension.
5002	SCHWARZE 6500XL SWEEPER 204-KKO R BECKMANN	
	128,780 Kms	Replaced batteries, cleaned terminals and checked charge rate.
5005	ISUZU FVZ1400 JETPATCHER 377MXU SHAYNE BUNYAN	
	241,170 Kms	Diagnosed turbo actuator fault. Carried out DPD burn and ordered parts. Removed turbo and replaced with a new one, carried out tests on turbo, replaced systems air drier.
5009	ISUZU FRR600 TRUCK 840-MEM MTCE	
	152,342 Kms	Carried out six-month service on vehicle, free brake adjusters and adjusted brakes, carried out DPD burn, repaired lights.
5015	ISUZU FXZ1500 WATER TRUCK - 317SYH	
	99,290 Kms	Carried out six-month service as per manual, serviced aux motor and water pump, replaced airline fittings and hoses to control valves.
5507	JD 670G Grader 26707C	
	7,068.0 Hrs	Adjusted circle shims and moldboard wear strips.
5508	Cat 12M Grader 34862C Kingston	
	5,208.0 Hrs	Carried out 5,000hr service as per manual, SOS all oils, changed fan belt and tensioner, replaced moldboard wear strips, cleaned radiators, calibrated transmission.
5509	CAT 12M GRADER 34863C STAINES	
	4,760.0 Hrs	Replaced engine oil filter and fill engine with oil, tested for leaks
5600	CAT STABILISER 04764C J LINDORES	
	2,498.0 Hrs	Repaired cam-lock fittings.
6006	JD5085M Tractor 20898C	
	2,187.0 Hrs	Repaired brake lights, replaced revolving light.

Report of Workshop Supervisor - P. Gluzde

Period Ending 31/01/2020

6502	TEREX TRACKLOADER - SKID STEER	
3,180.0 Hrs	Replaced turbo system and test.	
6504	JCB 426HT Wheeled Loader	
1,138.0 Hrs	Turned cutting edge on bucket, replaced beacon lights, tightened head light mounts.	
7000	AMMANN AP240T3 ROLLER C83933	
2,597.0 Hrs	Carried out 500hr. service as per manual, tightened all belts, tightened turbo hose clamps.	
7005	Dynapac Smooth Drum Roller - 51254C	
1,338.0 Hrs	Replaced steel drum rubbers on right and left side.	
7516	Ferris IS1500ZC Zero Turn Mower St G	
1,772.0 Hrs	Repaired fuel line and bled system, replaced cutting blades and lean down deck.	
7520	Ferris Zero Turn Mower - IS2100Z	
447.0 Hrs	Cleaned out trash from around deck belt tensioner, replaced belt and blades	
8023	CD150M Perkins Hushpac Pump 378QVU	
728.0 Hrs	Removed starter motor and cleaned contacts, refit and started and service unit,	
8032	KING CARAVAN 298QXZ	
	Repaired jockey wheel and moved van for cleaning.	

Report of Shire Supervisors Road Construction for Period Ending 31/01/2020

0 PRIVATE WORKS

Crew Helped out With Works on Bridge
Road Inspections

11 24A - Carnarvon Highway (Mungindi-St George)	MRD Road
Sign repairs. Rest area servicing was completed. Crew undertook pavement repairs/stabilisation with bobcat guidepost repairs. Fixed Corner of Victoria And Henry Intersection.	
12 24B - Carnarvon Highway (St George - Surat)	MRD Road
Crew undertook sign repairs and guidepost repairs. Rest are servicing was completed. Crew undertook pavement /stabilisation repairs with bobcat. Jet patcher covered the pavement repairs.	
13 31B - Barwon Highway (Talwood - Nindigully)	MRD Road
rest area servicing. Guidepost Replacement.	
14 35A - Moonie Highway (Dalby to St George)	MRD Road
Crew completed rest area servicing. Sign Repairs. Edge Repairs Pre-Mix Guidepost Repairs\Replacement.	
15 36A - Balonne Highway (St George - Bollon)	MRD Road
Surface correction with Jet Patcher. Edge repair with Jet Patcher. Edge Repair with Pre-mix Heavy Shoulder Grading using construction crew.	
19 355 - Mitchell - St George	MRD Road
Sign Repairs. Edge Repairs Pre-mix Edge Repair Jet Patcher. Guidepost Repairs\Replacement.	
21 CASTLEREAGH HWY (Dirranbandi-Hebel)	MRD Road
Crew undertook pavement repairs/stabilisation with bobcat covered the patches With Pre-Mix. Sign Repairs Surface correction With Pre-mix and Bobcat	
22 Thallon-Noondoo	MRD Road
Clearing of shrubs from Sight line.	

Report of Shire Supervisors Road Maintenance for Period Ending 31/01/2020

1016 Thompsons Medium formation Grading on gravel Roads - Ch - 0-9.1	Shire Road
1027 Commissioner's Point Medium formation Grading on gravel roads Ch - 0 - 7.00	Shire Road
1028 Satur Medium formation Grading on gravel roads Ch - 0 - 12.9	Shire Road
1032 Teelba Emergency gravel backfill repairs were completed in damaged sections due to rain events	Shire Road
3026 Woolerina Medium formation Grading on gravel roads Ch - 0- 87.0	Shire Road

Report of Balonne Shire Town Works

31/01/2020

St George

Footpath	Maintenance and repairs were ongoing
Town Streets	Street sweeping and rubbish removal was ongoing. Tree maintenance program is on going
Aerodrome	Inspections and maintenance were ongoing as required.
Rowden Park - St G	Cleaning of facilities, mowing and weed eating of grounds was ongoing as required.
Riverbank Park - St.	The Rock wall below the Riverview on the River Foreshore is ongoing. Lighting to cod and shelter to Cavanough Park has been completed with DPC funding.
Parks & Gardens	General maintenance of all parks was ongoing.
Showgrounds	Maintenance work was on going
Cemetery	Mowing and weed-eating of grounds was ongoing.
Public Toilets	Cleaning and maintenance were ongoing.
Sewerage	Gravity and pumping system operating okay. Routine maintenance and operations continuing. We have had no sewerage problems
River Water	Reticulation system operating okay. Routine maintenance and operations continuing. There were 2 service repairs and 1 new service Have commenced operating 6" diesel pump and raw water high lift pumps with Malawa generator. Have hired coates generator from Roma to replace Mallawa Generator, to swap over on Monday 03.02.2020
Bore Water	Reticulation system operating okay. Routine maintenance and operations continuing. There were 3 service repairs and 1 new service.

Thallon

Town Streets	Mowing and whipper snipping is in progress Swept gutters in Thallon was complete
Works Depot	All plant and equipment serviced Yard and shed have been cleaned
Parks & Gardens	Mowing and whipper snipping in Thallon and Mungindi were completed Cleaned BBQ and tables Monitor for Kangaroos and removed dead Kangaroos Maintenance was completed on the sprinkler system
Cemetery	Mowing and whipper snipping job complete Grave maintenance after rain was completed
Public Toilets	Cleaning of Thallon and Mungindi Toilets were completed Nindigully toilets were cleaned by a contractor
Rubbish Dump	Scrap metal and green waste has been pushed up Dump road has been graded
River Water	River water meter was read weekly
Thallon Sports Grou	Mowing and whipper snipping in progress Toilets and showers have been cleaned

Mungindi

Town Streets	Rubbish and street maintenance were completed weekly
River Water	Read meters from Moree Plains shire Read residential water meters in Mungindi

Dirranbandi

	Mopped and cleaned Civic Centre. Inspections and cleaning of public toilets. Inspections and blowing down play ground area
Footpath	Mowing and weed eating continue. Footpath repairs completed by the W.O.R.K camp in Jane Street.
Town Streets	Sweeping of Main Street and emptying of bins was completed. Loose rubbish was collected from around town streets.
Works Depot	The council yard was mowed, weeded and tidied with showers and toilets cleaned.
Aerodrome	Inspections and maintenance continue. Some mowing was completed. Renew power cable from pole to aerodrome power box. Due to a lightning strike and blown out cable underground.
Parks & Gardens	Mowing and watering continued, along with weed eating and trimming park areas.
Showgrounds	Maintenance continues. Mowing and weed eating continues.
Cemetery	Slashing and mowing continued. Dug and backfilled grave. Trimming trees and straightening gates and entrance gate post.
Public Toilets	Inspections and cleaning continued. Noondoo truck stop and the local truck stop were cleaned.
Sewerage	Sewerage pump stations all worked well. Inspections and cleaning of wet wells. Mowing around pump sewerage stations is ongoing.
Rubbish Dump	Rubbish was pushed up on a weekly basis with loose rubbish being collected. Completed bund around oil waste box.
Treated Water	Daily maintenance and inspections continued. Mowing of water pump station continues along with water testing.
Other	Pool is now open and water testing and cleaning continues daily. Assembling new retractable garden hoses in pool yard.

Report of Balonne Shire Town Works

31/01/2020

Hebel

Town Streets	Officers travel to empty bins and check rubbish dump weekly. A new gas deep dryer has been installed at the Hall.
Aerodrome	Cutting shrubs off airstrip and poisoning butts. Currently fixing the broken fence wires on the northern fence end of the runway. Inspections and maintenance continue.
Parks & Gardens	Mowing and weed eating continued
Showgrounds	Mowing and weed eating continued. New cattle panels have been dropped off at the showgrounds
Public Toilets	Officers travel to Hebel to clean toilets weekly.

Bollon

Town Streets	Repaired gutter drainage issue into Wallam Creek from Rayner Place Park. Road maintenance is needed at the front of the post office as sealed road is soft and lifting. Continued pruning around town streets trees. Repaired water wells that were leaking
Aerodrome	Require new rechargeable batteries for solar lights
Parks & Gardens	Landscaping commenced in Walter Austin Park around the playground equipment, tables, chairs and replaced and repaired sprinkler units in Civic Centre park.
Cemetery	Dry but good
Sewerage	Settling tank and settling ponds have been blocking up from turtles. We are monitoring the situation
Bore Water	Repaired 3 service lines. 1 meter and 4 tap seals have been replaced.
Other	Continued works removing tree limbs and debris from Wallam Creek

OFFICER REPORT

TO: Council
SUBJECT: **WHS Monthly Report**
DATE: 12.02.20
AGENDA REF: IIFS2
AUTHOR: Ben Gardiner - Safety Advisor

Executive Summary

WHS Monthly information report

Injury Summary

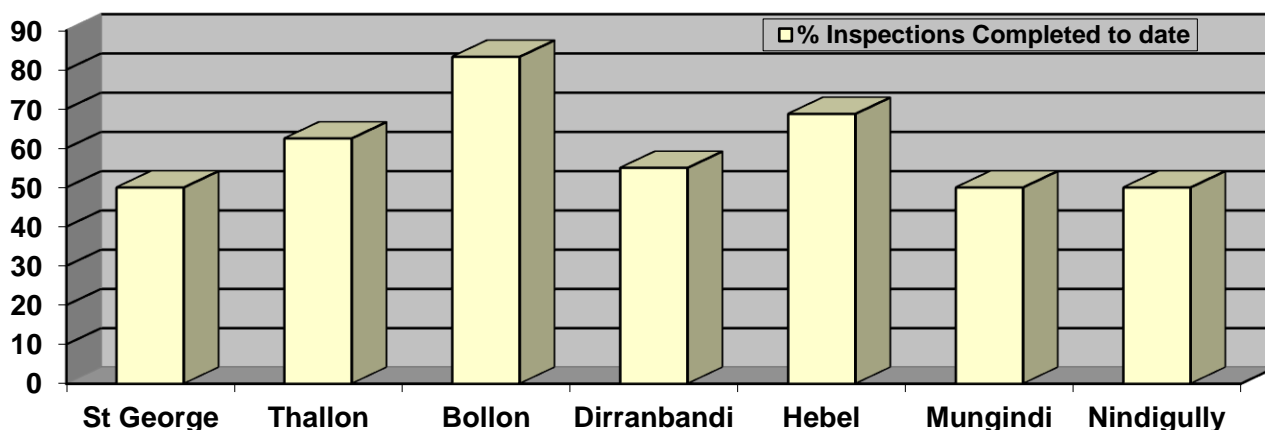
There were 2 minor work incidents during the month of January 2020

Worksite Hazard Inspections

Hazard Inspection completion is reduced for January 2020.

It is already one month into the 5th Quarter and there have not been any inspections completed yet.

The graph shows the percentage of completion of inspections for the first 12 months (January 2019 to December 2019) of our 24-month cycle



Take 5 and Toolbox Talks

Take 5's are being carried out with majority up to date.

Supervisors and Managers are responsible to ensure their staff catch up on outstanding Take 5's.

Safety Inductions, Training & Information Sessions

ACDC (Chemical Spraying) training was undertaken in early December and Fire Safety Advisor, Fire Warden and Fire Extinguisher training is booked in for late February 2020.

Calibrations, Inspections and Testing

Harness' and height safety equipment have been inspected and Fire equipment will be inspected in the week starting on the 10th Feb.

Safety Committee Meeting

The last meeting was held 27 November 2019, the next meeting is due to be held 26 February 2020.

Attachments

Nil

Andrew Boardman

Director Infrastructure Services

(IERS) ENVIRONMENT & REGULATORY SERVICES

ITEM	TITLE	SUB HEADING	PAGE
IERS1	<u>MONTHLY REPORT</u> <u>ENVIRONMENT AND</u> <u>REGULATORY SERVICES</u>	The Environment and Regulatory Services Report for the month of January 2020 is presented for Council's information.	347

OFFICER REPORT

TO: Council

SUBJECT: Monthly Report Environment and Regulatory Services

DATE: 11.02.20

AGENDA REF: IERS1

AUTHOR: Michelle Walters - Administration Officer

Sub-Heading

The Environment and Regulatory Services Report for the month of January 2020 is presented for Council's information.

PLANNING AND DEVELOPMENT APPROVALS

Value of Building Works

Council's building certifier has approved building applications to the value of **\$0** for the month of January 2020.

The value of building applications approved by private certification is **\$444,308** for the financial year.

In total building applications to the value of **\$838,308** have been approved so far this financial year.

December 2019 & January 2020:

BA No	Applicant	Owner	Address	Lot & Plan	Builder	Class	Description	Value of Works	Approval Date
5202	Doug Hemming	Greg Stephens	21-23 Railway St DIRRANBAN NDI	5D306 19 1RP98 171	Wayne White Building Inspections	1a	Demolition of Dwelling		16.12.19
5203	A & D Parsons	A & D Parsons	23365 Moonie Hwy ST GEORGE	10BLM 837	New Dwelling	1a	Relocatable Dwelling		20.12.19

Development Applications

Balonne Shire Council has engaged planners with Maranoa Regional Council to service development applications. Those ready for Council decision are reported separately.

- A development application for a material change of use (MCU) 167 has been received from the owner for a Caravan Park (RV Low Cost Camping) at 2-18 Charles Street, Dirranbandi. The application is at the Decision Part – current period has been stopped.

- A development application for a material change of use (MCU) 172 has been received from the owner for an Industry & Operational Works at 11526 Carnarvon Highway, St George. Application Not Properly Made.
- A development application for a material change of use (MCU) 174 has been received from the owner for a "Dwelling House" at 93 Victoria St, St George. The application is at the Public Notification Stage.
- A development application for a material change of use (MCU) 175 has been received from the owner for a "low impact industry workshop shed and a Caretaker's residence" at 92 Victoria St, St George. The application is at the confirmation stage.

ENVIRONMENTAL SERVICES

Natural Environment:

- General health inspections were carried out.
- There were no notifiable diseases reported during January 2020
- There were three food recalls actioned in January 2020

Local Laws:

- Under the current Model and Subordinate Local Laws Council staff continue to inspect permit conditions for extra dog permits, stock dog permits and the keeping of other animals
- Council continues to support residents who apply for extra dog permits with desexing and micro-chipping

Public Health:

- Food Licences and Outdoor Dining Permits are currently being audited and inspections are continuing.

Wastewater Services:

- Wastewater analysis continues each month.

Urban Water Supplies:

- Weekly microbiological samples of St George's bore water supply were taken and tested.
- Samples were taken and tested from all other towns during the period.
- Hebel State School supplied twelve rainwater samples during the period. All tanks will require further treatment of the water.

Waste Management:

- All waste practices continue at a high standard at the St George Landfill.
- Currently Council and the contractor are looking at options for the pumping of water should a rain event occur
- Council has submitted two funding applications in relation to illegal dumping. Council has been successful in obtain both grants. One grant is for the clean-up of the tyres and the other is for an officer to assist with the management and data collection over the next twelve months period.
- Council has submitted another funding application together with Maranoa Regional Council on the Regional Transport Fund for the transport of tyres. This grant is for the value of \$250,000.
- A tyre area has been located at the St George landfill, ready for the influx of tyres when Council carries out the clean-up of road reserves and gravel pits
- The Annual Shire Town clean up is scheduled for 2-6 March 2020. A contractor has been engaged and flyers regarding this service are currently being delivered.

St George landfill

- The landfill site is presently operating in a reasonable condition.

Dirranbandi landfill

- The landfill site is presently operating in a reasonable condition.
- Maintenance has been carried out.

- A fire at the landfill occurred during the period. Cameras will be installed together with more signage at the sign.

Thallon landfill

- The landfill site at Thallon is currently operating in a good condition.

Bollon landfill

- The landfill site at Bollon is currently operating in a good condition.

Hebel landfill

- The landfill site at Hebel is currently operating in a good condition.

Nindigully landfill

- The landfill site at Nindigully is currently operating in a good condition. –
- Council will engage with the community regarding the continuing practices at the site. This meeting scheduled for Wednesday 19 February 2020

RURAL LANDS AND COMPLIANCE

Stock Routes

Council's team has a steady month undertaking a range of duties. Some of these included:

- Finalising the 1080 baiting campaign from October
- Council completed projects associated with the Queensland Feral Pest Initiative
- Regular Local Laws patrols carried out in St George, Bollon, Dirranbandi, Thallon and Mungindi
- Various stock route patrols undertaken.
- Capital works – Mulga View & Clonard night yards have commenced.
- Water Facility inspections and maintenance continued (Clonard troughs & Charlton tanks)
- Bindle Reserve inspected; currently consulting local community regarding fishing hut removal
- Pasture assessments were undertaken for Chesterfield Reserve
- Stock pound - Impounded Stock were sold and agistment cattle removed.

Compliance/Local Laws

- Patrols were increased around the St George showgrounds following a town dog attack on overnight stock awaiting auction. One ram was euthanised. Infrastructure Services is addressing improved security against dogs.
- Number of patrols undertaken for unlawful camping in the town confines during the month.
- Animal management - Council's Authorised Inspection program was completed with officers following up outstanding registrations. Registrations have been strong however several fines were issued during the month.

Wild Dog Exclusion Fencing (WDEF)

This month saw an increase in activities associated with the program. Several CCWI landholder agreements were signed; together with the first three landholders signing up under the Special Rate Scheme. This month also saw the \$5M Murray Darling grant applications awarded by the CEO under Council delegation. A significant amount of administrative work was undertaken in preparation for the anticipated wave of finalised agreements and works commencing in early 2020.

Pest Plants

No progress this month due to the drought conditions.

Financial and Resource Implications

Operations and capital construction are progressing within approved budgets.

Attachments

Nil

Digby Whyte

Director Environment & Regulatory Services