



MINUTES

of the

General Meeting of the Council

held in the

Cultural Centre Hall, 118 Victoria Street, St George

on

Thursday 30th April 2020

Commencing at 9:00am

Table of Contents

| | |
|--|---|
| MEETING BUSINESS BY CORPORATE FUNCTION | 3 |
| (OCEO) OFFICE OF THE CEO | 3 |
| (FCS) FINANCE AND CORPORATE SERVICES | 5 |
| (IFS) INFRASTRUCTURE SERVICES | 7 |
| (ERS) ENVIRONMENT & REGULATORY SERVICES | 7 |
| CONFIDENTIAL ITEMS..... | 7 |
| INFORMATION REPORTS..... | 7 |
| (IOCEO) OFFICE OF THE CEO | 7 |
| (IFCS) FINANCE AND CORPORATE SERVICES | 8 |
| (IIFS) INFRASTRUCTURE SERVICES | 8 |
| (IERS) ENVIRONMENT & REGULATORY SERVICES | 8 |

OPENING

The Mayor declared the Meeting open at 9.00am

COUNCIL PRAYER

The Mayor led the Council in the Opening Prayer.

ATTENDANCE

Crs SC O'Toole, RW Avery, RG Fuhrmeister, RW Lomman, SS Scriven, ID Todd and BN Winks

Mr Matthew Magin (Chief Executive Officer), Mrs Michelle Clarke (Director Financial & Corporate Services) and Mr Digby Whyte (Director Environment and Regulatory Services).

LEAVE OF ABSENCE

Nil

CONFIRMATION OF MINUTES

Cr Fuhrmeister moved and Cr Scriven seconded:

That the Minutes of the General Meeting held on 19 March, 2020 be confirmed

CARRIED UNANIMOUSLY

CONFIRMATION OF MINUTES

Cr Lomman moved and Cr Avery seconded:

That the Minutes of the Special Meeting held on 14 April, 2020 be confirmed.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM MINUTES

Nil

PUBLIC PARTICIPATION

Nil

DEPUTATIONS

Nil

DECLARATION OF CONFLICTS OF INTEREST

In accordance with s175E(2) of the Local Government Act 2009 **Councillor Lomman** declared a real Conflict of Interest in respect to matters contained in FSC1, on the grounds that:

His daughter in law Rebecca Lomman is an applicant for supplier in this matter.

Councillor Lomman indicated he would voluntarily leave the meeting, in accordance with s175E(4) of the Local Government Act 2009 and not participate in discussion on this matter.

In accordance with s175E(2) of the Local Government Act 2009 **Councillor Todd** declared a perceived Conflict of Interest in respect to matters contained in FSC1, on the grounds that:

He engaged a supplier, Ourback Media & Marketing Qld, in this matter for works associated with his election campaign.

Councillor Todd indicated he would voluntarily leave the meeting, in accordance with s175E(4) of the Local Government Act 2009 and not participate in discussion on this matter.

In accordance with s175E(2) of the Local Government Act 2009 **Councillor Winks** declared a perceived Conflict of Interest in respect to matters contained in FSC1, on the grounds that:

He engaged a supplier, Ourback Media & Marketing Qld, in this matter for works associated with his election campaign.

Councillor Winks indicated he would reequest Council consider his declaration that he be able to participate in the meeting.

CHANGE IN ORDER OF PROCEEDINGS

Cr Scriven moved and Cr Avery seconded:

That

1. Council change the Order of Proceedings to allow discussion of the Mayoral Minute, an
2. Council move dicussion of Councillor Reports to General Business

CARRIED UNANIMOUSLY

MAYORAL MINUTE

Nominations of candidates for election of the Local Government Association of Queensland's (LGAQ) Policy Executive District Representatives for the period 2020-2024.

Cr O'Toole moved and Cr Lomman seconded:

1. That the Mayoral Minute be received, and
2. That Council resolves to nominate Councillor Fuhrmeister to represent District numbers 3-11 on the Associations Policy Executive in accordance with Rule 5.4 of the constitution and Rules of the Association for the period 2020-2024.

MEETING BUSINESS BY CORPORATE FUNCTION (OCEO) OFFICE OF THE CEO

Kim Wildman entered the meeting, the time being 9.11am.

OCEO1 DIRRANBANDI LANDSCAPE SIGNS

Location and design approval requested by Dirranbandi Landcare Inc. for landscape signs.

Cr Fuhrmeister moved and Cr Todd seconded:

That Council resolves to:

1. Approve the installation of a landscape sign at the location of Old Lions park by the Balonne Minor River Bridge on Dirranbandi Bollon Road.
2. Approve the designs of the signs to be installed by Dirranbandi Landcare Group.

CARRIED UNANIMOUSLY

OCEO2 **BLUE TREE PROJECT**

A request for a tree to be painted blue on the St George river foreshore, in line with the “blue tree project”.

Cr Avery moved and Cr Lomman seconded:

- (A) That Council resolves to paint a tree blue on the St George foreshore, in line with the “blue tree project,” on the condition that the tree is deemed safe to the public and all work health and safety is adhered to, and
- (B) That Council delegate to the CEO under S257(1)(b) of the Local Government Act 2009 to determine the location of the tree.

CARRIED UNANIMOUSLY

OCEO3 **TOURISM EVENTS GRANT APPLICATIONS - ROUND 2**

Cr Fuhrmeister moved and Cr Scriven seconded:

That Council resolves to:

1. Accepts this report, and
2. Delay any decisions regarding the granting of funds from the Tourism Events Grant until such time as the current Government restrictions on events, gatherings and travel are lifted.

CARRIED UNANIMOUSLY

OCEO4 **UPDATE ON 2020 WELCOME MATE TOURISM MARKETING CAMPAIGN**

Cr Lomman moved and Cr Todd seconded:

That Council resolves to:

1. Accept this report, and
2. Endorses the relaunch of the Welcome Mate Campaign post COVID-19, and
3. Allows the remaining \$12,740.54 to be held over to the 2020/2021 financial year to support the campaign relaunch, in accordance with S170(3) of the Local Government Regulations 2012.

CARRIED UNANIMOUSLY

Andrew Boardman (Director of Infrastructure) entered the meeting, the time being 9.34am

Kim Wildman (Manger of Tourism) left the meeting, the time being 9.52am

OCEO5 **RADF APPLICATION - DIRRANBANDI 2020 UPHOLSTERY**

Dirranbandi Arts Council Inc RADF Application for Upholstery Workshop.

Cr Fuhrmeister moved and Cr Todd seconded:

That Council resolves to approve the Dirranbandi Arts Council Inc, Regional Arts Development Fund application of \$1,820.00 for the "Dirranbandi 2020 Upholstery" project, subject to a change in the date of commencement to a time when social gatherings over 10 people are permitted again, and in the future this type of project is not identical or very similar to any previous projects.

CARRIED UNANIMOUSLY

OCE06

RADF APPLICATION - QUICK CURVES, HAND & PAPER PIECING WORKSHOP

Balonne Creative Arts Group RADF Application for Quick Curves, Hand & Paper Piecing Workshop.

Cr Lomman moved and Cr Winks seconded:

That Council resolves to approve the Balonne Creative Arts Group, Regional Arts Development Fund application of \$1,678.00 for the "Quick Curves, Hand & Paper Piecing Workshop" project, subject to a change in the date of commencement, to a time when social gatherings over 10 people are permitted again.

CARRIED UNANIMOUSLY

(FCS) FINANCE AND CORPORATE SERVICES

MEDIA AND COMMUNICATION SUPPLIERS LIST

In accordance with s175E(2) of the Local Government Act 2009 **Councillor Lomman** declared a Real Conflict of Interest in respect to matters contained in FCS1, on the grounds that:

His daughter in law, Rebecca Lomman, is an applicant for supplier in this matter.

Councillor Lomman voluntarily left the meeting, in accordance with s175E(4) of the Local Government Act 2009 at 9.58am.

In accordance with s175E(2) of the Local Government Act 2009 **Councillor Todd** declared a Perceived Conflict of Interest in respect to matters contained in FCS1, on the grounds that:

He engaged a supplier listed in this matter, Outback Media & Marketing Qld, for works associated with his election campaign.

Councillor Todd voluntarily left the meeting, in accordance with s175E(4) of the Local Government Act 2009 at 10.03am.

In accordance with s175E(2) of the Local Government Act 2009 **Councillor Winks** declared a Perceived Conflict of Interest in respect to matters contained in FCS1, on the grounds that:

He engaged a supplier listed in this matter, Outback Media & Marketing Qld, for works associated with his election campaign.

Cr Winks requested that Council consider his declaration and grant approval for him to remain in the meeting and vote in the matter in the public's interest.

Council considered if Cr Winks had a real or perceived conflict of interest in the matter.

Moved Cr Scriven, Seconded Cr Avery;

That Council resolves that Cr Winks has a Perceived Conflict of Interest in respect to matters contained in Report FCS1 and that he may participate in the meeting in relation to the matter and vote on the matter.

FCS1 **MEDIA AND COMMUNICATION SUPPLIERS LIST**

Media and Communication Suppliers List

Cr Fuhrmeister moved and Cr Scriven seconded:

That Council resolves to appoint the following respondents, to a supplier panel list for media and communication works:

- Sally Rigney
- Outback Media and Marketing Qld
- Rebecca-Ann Lomman

CARRIED UNANIMOUSLY

Councillor Lomman and Councillor Todd returned to the meeting, the time being 10.07am

Tracey Lee (Manager Finance Services) entered the meeting, the time being 10.07am

FCS2 **COVID19 ALLOWANCES REGARDING OUTSTANDING RATES**

Councils consideration regarding outstanding rate accounts with the COVID19 situation.

Cr Lomman moved and Cr Scriven seconded:

That Council resolve to:

1. Delegate authority under section 257(1)(b) of the Local Government Act to the Chief Executive Officer the debt recovery action process for outstanding rate accounts.
2. Not cancel any existing agreed payment arrangements and revise the situation after 30 June 2020.
3. Send out friendly reminder notices advising property owners to contact Council should they have difficulty paying the outstanding amounts and where possible commit to an agreed payment arrangement.
4. Suspend applying interest on outstanding balances until 30 days after the reminder notices have been issued to enable property owners sufficient time to reply to Council's reminder notice.

CARRIED UNANIMOUSLY

FCS3 **MONTHLY FINANCIAL MANAGEMENT REPORT MARCH 2020**

Monthly Financial Management Report as at 31 March 2020.

Cr Todd moved and Cr Fuhrmeister seconded:

That the monthly Financial Management Report for the period ending 31 March 2020, as attached, be received and noted.

CARRIED UNANIMOUSLY

Tracey Lee (Finance Manager) left the meeting at 11.00am

(IFS) INFRASTRUCTURE SERVICES

IFS1 IDA STREET ACCESS ROAD TO BUFFALOS BUNGALOW

Ida Street Access Road to Buffalos Bungalow

Cr Fuhrmeister moved and Cr Lomman seconded:

The Council resolves to maintain Ida Street as per the current service level in accordance with its Transport Asset Management Plan.

CARRIED UNANIMOUSLY

(ERS) ENVIRONMENT & REGULATORY SERVICES

Nil

CONFIDENTIAL ITEMS

Nil

GENERAL BUSINESS

COUNCILLOR REPORTS

That Council receive and note the Councillor reports on their activities during the preceding month.

INFORMATION REPORTS

(IOCEO) OFFICE OF THE CEO

IOCEO1 MONTHLY REPORT - COMMUNITIES & LIBRARIES

The Community & Libraries Report for the month of March 2020 is presented for Council's information

IOCEO2 TOURISM SERVICES MONTHLY REPORT

Balonne Shire Tourism Report for March 2020 as supplied by the Manager Tourism.

IOCEO3 MARCH 2020 ECONOMIC DEVELOPMENT MONTHLY REPORT

March 2020 Economic Development Monthly Report.

(IFCS) FINANCE AND CORPORATE SERVICES

ICFS1 MONTHLY REPORT

Grants information from 5 March – 17 April 2020

ICFS2 MONTHLY FINANCE INFORMATION REPORT MARCH 2020

Monthly Finance Information Report March 2020

ICFS3 MONTHLY REPORT DIRECTOR FINANCE & CORPORATE SERVICES

Monthly report for Finance and Corporate Services

(IIFS) INFRASTRUCTURE SERVICES

IIFS1 DEPARTMENT OF INFRASTRUCTURE SERVICE'S MONTHLY REPORT

From the Department of Infrastructure Services - reporting for the month of March 2020.

IIFS2 MONTHLY REPORT

Monthly information report.

(IERS) ENVIRONMENT & REGULATORY SERVICES

IERS1 MONTHLY REPORT ENVIRONMENT AND REGULATORY SERVICES

The Environment and Regulatory Services Report for the month of March 2020 is presented for Council's information.

There being no further business, the Meeting closed, the time being 11.23am.

Confirmed at a General Meeting of the Council held on 21 May 2020.

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MAYOR