



Meeting Notice and Agenda

for the

General Meeting of the Council

to be held in the

Council Chambers, 118 Victoria Street, St George

on

Thursday 17th December 2020

Commencing at 9.00am

Table of Contents

ORDER OF PROCEEDINGS	2
MEETING BUSINESS BY CORPORATE FUNCTION	4
(OCEO) OFFICE OF THE CEO	4
(FCS) FINANCE AND CORPORATE SERVICES	15
(IFS) INFRASTRUCTURE SERVICES	44
(ERS) ENVIRONMENT & REGULATORY SERVICES	103
CONFIDENTIAL ITEMS	120
INFORMATION REPORTS	121
(IOCEO) OFFICE OF THE CEO	121
(IFCS) FINANCE AND CORPORATE SERVICES	143
(IIFS) INFRASTRUCTURE SERVICES	161
(IERS) ENVIRONMENT & REGULATORY SERVICES	174

ORDER OF PROCEEDINGS

1. Opening
2. Council Prayer
3. Attendance

Expected attendance of this meeting is as follows:

Councillors		Staff/Consultants	
Cr SC O'Toole (Mayor)	-Full Meeting	Mr Matthew Magin (Chief Executive Officer)	-Whole Meeting
Cr R Avery	-Full Meeting	Mrs Michelle Clarke (Director Finance & Corporate Services)	-Whole Meeting
Cr RG Fuhrmeister	-Full Meeting	Mr Andrew Boardman (Director Infrastructure Services)	-As required for IFS
Cr R Lomman	-Full Meeting	Dr Digby Whyte (Director Environment & Regulatory Services)	-As required for ERS
Cr SS Scriven	-Full Meeting		
Cr ID Todd	-Full Meeting		
Cr W Winks	-Full Meeting		

4. Leave of Absence
5. (COM) Confirmation of Minutes of the **General Meeting held on 19 November, 2020.** Confirmation of Minutes
6. Declaration of Conflicts of Interest
7. Deputations
Nil
8. Councillor Reports
9. Meeting Business by Corporate Function
Office of the CEO
Finance & Corporate Services
Infrastructure Services
Environment & Regulatory Services
10. Confidential Items
Office of the CEO
Finance & Corporate Services
Infrastructure Services
Environment & Regulatory Services
11. General Business
12. Information Reports
Office of the CEO
Finance & Corporate Services

Infrastructure Services

Environment & Regulatory Services

MEETING BUSINESS BY CORPORATE FUNCTION

(OCEO) OFFICE OF THE CEO

ITEM	TITLE	SUB HEADING	PAGE
OCEO1	<u>ST GEORGE 399 FUNDING AGREEMENT</u>		5
OCEO2	<u>RATIFICATION OF TERMS OF REFERENCE FOR COMMUNITY ADVISORY COMMITTEE AND WORK CAMP COMMUNITY ADVISORY COMMITTEE</u>	Council ratification of Terms of Reference (TOR) for Community Advisory Committee and Work Camp Community Advisory Committee	12

OFFICER REPORT

TO: Council

SUBJECT: St George 399 Funding Agreement

DATE: 04.12.20

AGENDA REF: OCEO1

AUTHOR: Kim Wildman - Tourism Manager

St George 399 Funding Agreement

Executive Summary

Tabling request to amend the Three (3) Year Deed of Funding Agreement between Balonne Shire Council and SEQORRA (South East Queensland Off Road Racing Association) for funding for the St George 399.

Background

In September 2019, SEQORRA (South East Queensland Off Road Racing Association) applied for a Round 1 Tourism Events Grant - Major Event sponsorship for the 2020 St George 399.

The 2019 event attracted 75 competitors from outside the Shire each accompanied by a team of 8-10 people consisting of crew and supporters who stayed an average of 4 nights. Using Tourism Research Australia's estimated daily expenditure for the Balonne Shire (currently determined as \$130 per person per night) the race thus delivered between \$351,000 and \$429,000 of direct economic benefits to the town. The event thus met the criteria and was awarded the grant in the September 2019 Council Meeting.

In addition Council also approved a Three (3) Year Funding Agreement for the St George 399, bringing the Council's total investment in the event to \$18,000 paid over three consecutive financial years – 2019/2020, 2020/2021 and 2021/2022. The first payment of \$6000 was made to SEQORRA in October 2019.

Due to COVID-19 the 2020 event was unable to take place as scheduled. All events which received sponsorship from Council as part of Round 1 of the Tourism Events Grant were subsequently advised in writing that they could retain any money already paid for cancelled 2019 events and use for the restaging of the event in 2021.

With the 2020 St George 399 postponed until 19-21 March 2021, this has effectively thrown out the Three (3) Year Deed of Funding Agreement by one year.

Given the unprecedented nature of COVID-19 and the impact it has had on tourism and events industry both locally and nationally, it is recommended that the Three (3) Year Deed of Funding Agreement be amended to start from the 2021 event with the next two payments due in the 2021/2022 and 2022/2023 financial years.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Economy</u>	Tourism growth and development

Consultation (internal/external)

Matthew Magin, CEO Balonne Shire Council

Michelle Clarke, Director Finance & Corporate Services Balonne Shire Council

Kim Wildman, Manager Tourism Balonne Shire Council

Anthony Ambrose, Committee Member, SEQORRA (South East Queensland Off Road Racing Association)

Legal Implications

It's important that any variations to contract are made in writing.

Risk Implications

Reputation - Inadequate engagement and assessment of the impact of external and internal stakeholders on our community, viability and productive capacity.

Policy Implications

NA

Financial and Resource Implications

While the total amount to be paid in sponsorship to SEQORRA for the St George 399 remains the same, the continuation of the Agreement into the 2022/2023 financial year will mean that this payment will need to be taken into consideration when planning the budget.

Options or Alternatives

NA

Attachments

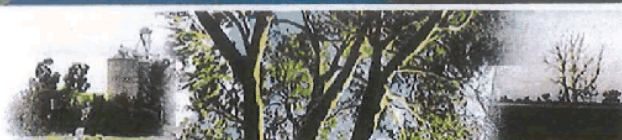
1. 08-01-2020-Signed Deed of Agreement 3 Years Funding St George 399.pdf [↓](#) 

Recommendation/s

That Council resolves to amend the Three (3) Year Deed of Funding Agreement with SEQORRA noting the next two payments will be made in the 2021/2022 and 2022/2023 financial years.

Matthew Magin

Chief Executive Officer



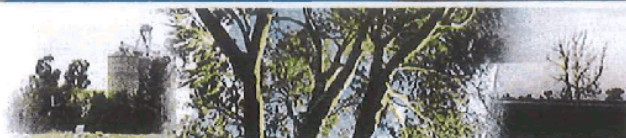
Deed of Funding Agreement

Tourism Events Grant – 3 Year Funding Agreement	
Event	St George 399 Off Road Rally Race
Funding Category	Tier One – Major Event
Term of this agreement	From 1 July 2019 to 30 June 2022
Council Resolution	CES10 - 27 September 2019
Annual Grant Amount	\$6000 (excluding GST) This amount may change in line with the Consumer Price Index.
Recipient Organisation:	SEQORRA (South East Queensland Off Road Racing Association)
Recipient Contact Details	Contact Name: Barry Neuendorff
	Phone: 0414 335 862
	Email: barryn1@outlook.com
Recipient Address	24 Cuthbert St Albany Creek QLD 4035
Council Contact:	Contact Name: Kim Wildman
	Phone: 07 4620 8830
	Email: kim.wildman@balonne.qld.gov.au
Council Address for Service:	118 Victoria Street, St George QLD 4487 PO Box 201, St George QLD 4487

SPECIAL CONDITIONS (As stipulated by Council): NA

Signatory and Authorised Council Officer to initial:

Document No. >> ID 89056



Deed of Funding Agreement

CONDITIONS SPECIFIC TO THREE-YEAR AGREEMENTS

1. The annual period is 1 July to 30 June which is the Balonne Shire Council's financial year.
2. An acquittal, as outlined in item 6.9 of the Tourism Events Grant Policy, must be submitted to Council within 6 weeks of the completion of the event.
3. The grant payments for future financial years, covered by this agreement, will be paid subject to the approval of the previous year's acquittal.
4. Key Dates:

Year 1	Event delivery	1 July 2019 – 30 June 2020	Fulfil any Special Conditions
	Acquittal due	Within 6 weeks of completion of event	Lodge Acquittal
	Year 2 funding paid	By 30 August 2020	If acquittal is approved
Year 2	Event delivery	1 July 2020 – 30 June 2021	Fulfil any Special Conditions
	Acquittal due	Within 6 weeks of completion of event	Lodge Acquittal
	Year 3 funding paid	By 30 August 2021	If acquittal is approved
Year 3	Event delivery	1 July 2021 – 30 June 2022	Fulfil any Special Conditions
	Acquittal due	Within 6 weeks of completion of event	Lodge Acquittal Form
	Negotiate renewal	31 July – 30 September 2022	If grant program is continuing apply for renewal

Signatory and Authorised Council Officer to Initial:

Document No. >> ID 89056



Deed of Funding Agreement

GENERAL CONDITIONS:

In consideration of you receiving a Balonne Shire Council Tourism Events Grant, you (the Recipient) agree that:

1. The funds will be used only for the purpose as specified in the grant application and this deed of agreement unless written permission for a variation is obtained from Balonne Shire Council.
2. Council will be advised immediately of unspent funds or the likelihood of any funds not being used as specified in this Deed of Agreement. If applicable, a refund of any unused money may be requested and unused money must not be spent for any other purpose unless first approved by written notice from Council.
3. Council may cease payment of any funding or recover any funding already paid to you if you cease or fail to comply with this Agreement.
4. Council will be advised in writing when there is a *change to committee members* (providing new contact details) and if there are significant changes to your legal or financial status.
5. All permits, approvals and/or licences, insurances relating to management of a tourism event as required by law and outlined in Council's Tourism Events Grants Policy.
6. Proper accounting records relating to management of the event and the funding will be kept.
7. Council be provided with an acquittal report in the template provided by Council. This report shall include a financial summary of the funds expended and an outline of what was achieved through the funding support and such other detail as Council may reasonably require at the Recipient's expense.
8. If the acquittal is deemed incomplete Council may seek further information. In the circumstance that Council does not approve the acquittal Clause 3 will apply.
9. Council provides no guarantee of further funding at the completion of the agreement period.
10. Balonne Shire Council's assistance of the event will be acknowledged in press releases and promotional material, using Council's logo and the words 'This event has been supported by Balonne Shire Council'. The Council's logos and instructions on their use will be made available through the Tourism Manager. The logos are to be used in any promotional material, media advertising and signage *only* during the funding period.
11. Balonne Shire Council is authorised to use photographs, brochures, posters and any marketing material that demonstrate what has been achieved through Council's funding support, for the purposes of documenting and promoting the Balonne Shire.
12. Council and its officers, employees and agents will be indemnified against all liability (including loss of or damage to Council property) relating to this agreement, to the extent that such liability is caused by the you, your employees, agents volunteers or subcontractors.

Signatory and Authorised Council Officer to initial:

Document No. >> ID 89056



Deed of Funding Agreement

13. If any provision of this Agreement is unenforceable for any reason, that provision will be severed from this Agreement and the enforceability of the remaining provisions will not be affected.
14. Any failure by Balonne Shire Council to require strict compliance with any provision of this Agreement does not waive the Council's right to enforce that provision later. Any waiver by Council of any breach of this Agreement must be in writing.
15. The information provided in the application form, the requirements of Council's Tourism Events Grant Policy and this Agreement, supersedes all previous agreements and understandings between the parties with respect to funding. These three documents form the entire agreement between the parties in relation to the involvement of the Council in the management of the event.
16. Each party warrants that the person listed is authorised to be the contact person for the purposes of this Agreement.
17. Council will not make any payment or provide any other benefit to the Recipient with respect to management of the event, other than that contained in this Agreement.
18. All notices given under this Agreement:
 - a. must be in writing and provided by a person authorised by the party to give notice;
 - b. may be given by being delivered, sent by email, or sent by prepaid post to the address for service of the party to whom the notice is addressed;
 - c. if sent by mail, are deemed to be given on the third day after mailing, and if sent by email, are deemed to be given on the day after they are dispatched;
 - d. The address for service of each party is the address set out in this Agreement or any other address which the party specifies in writing to the other party.
19. Nothing in this Agreement will create, or be deemed to create, a partnership, the relationship of employer and employee, or the relationship of principal and agent between the parties.
20. This Agreement may not be modified except by agreement in writing signed by the duly authorised representatives of the parties.

Signatory and Authorised Council Officer to initial:

Document No. >> ID 89056



Deed of Funding Agreement

21. EXECUTED as a DEED

Name of Signatory	Barry Neuvendorf
Signatory's position within the organisation:	Clerk of Council
Name of the organisation:	SEQORRA
Signature:	
Date signed:	28/12/19

Name of Authorised Council Officer	MATTHEW ALLEN
Position within Council:	CEO
Name of the organisation:	BARONNE SHIRE COUNCIL
Signature:	
Date signed:	07/01/2020.

OFFICER REPORT

TO: Council

SUBJECT: Ratification of Terms of Reference for Community Advisory Committee and Work Camp Community Advisory Committee

DATE: 09.12.20

AGENDA REF: OCE02

AUTHOR: Elizabeth Jones - Community Development & Cultural Services Manager

Sub-Heading

Council ratification of Terms of Reference (TOR) for Community Advisory Committee and Work Camp Community Advisory Committee

Executive Summary

The Community Advisory Committee will oversee sub committees and provide advice to Council on local social, health and safety issues. The Workcamp Community Advisory Committee is set up to assist with monitoring and support of community requests for Queensland Corrective Services Work Camp Program.

Background

Balonne Shire Community Safety Group was established to identify and respond to local social and health issues affecting the Balonne community. The partnerships which have been developed are vital, as no single agency can prevent crime, nor have a major impact on the many complex factors that influence community safety. The Balonne Community Safety Groups role was to:

- Provide direction to the Community Collective & Wellbeing Services Coordinator on opportunities, risks and threats that will enhance the quality of life and health standards of all the communities of the Balonne.
- Endorse or reject initiatives and programs proposed to be implemented by the Community Collective & Wellbeing Services Coordinator.
- Identify and foster strategic partnership opportunities to better support the social, health and wellbeing outcomes in the communities.
- Advocate to Government and other organisations and individuals as required, on behalf of the communities.
- Receive reports and updates from the Community Collective & Wellbeing Services Coordinator activities, including program planning, delivery and evaluation and community engagement.
- Commit to provide leadership for collaborative partnerships by working together, within and outside the Balonne Community Collective's scope, for improved outcomes for the communities.

Since the inception of this group both the role and function have evolved, and the current Council determined that a Community Advisory Committee be established. This "new committee" has approved the TOR.

The Work Camp Community Advisory Committee has been functioning for some time and now officers seek to have the TOR ratified. The Work Camp Community Advisory Committees purpose is to assist with the

monitoring, approval, advocacy and support of community requests for the Queensland Corrective Services Work Camp Program in the Balonne Shire.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Community well-being

Consultation (internal/external)

Members of both the Community Advisory Committee and the Work Camp Advisory Committee were consulted on the Terms of Reference to be adopted by Council.

Legal Implications

Both the overarching Community Advisory Committee and the Work Camp Community Advisory Committee are established under Section 265 of the Local Government Regulations.

Risk Implications

Community Service - Inability to achieve Council's vision and mission to deliver community services and meet current and future needs.

Policy Implications

Nil

Financial and Resource Implications



No additional financial or resource implications

Options or Alternatives

Adopt the Terms of Reference/s or suggest amendments.

NOTE: THE TERMS OF REFERENCE ARE PROVIDED UNDER SEPARATE COVER

Attachments

1. Work Camp Terms of Reference (separately enclosed) 
2. Community Advisory Committee Terms of Reference (separately enclosed) 

Recommendation/s

That Council resolves to:

1. adopt the Community Advisory Committee Terms of Reference; and
2. adopt the Work Camp Advisory Committee Terms of Reference.

Matthew Magin
Chief Executive Officer

(FCS) FINANCE AND CORPORATE SERVICES

ITEM	TITLE	SUB HEADING	PAGE
FCS1	<u>BUDGET AMENDMENT AND REVENUE RECOGNITION - MDBEDP MUNGINDI RIVER PARK UPGRADE STAGES 2 AND 3</u>	Amendment to Budget and Revenue Recognition Report – Mungindi River Park Upgrade Stages 2 and 3	16
FCS2	<u>WILD DOG EXCLUSION FENCING - CONTRACTORS PRE-QUALIFIED SUPPLIERS LIST</u>	Wild Dog Exclusion Fencing – Contractors Pre-Qualified Supplier List	20
FCS3	<u>MONTHLY FINANCIAL MANAGEMENT REPORT NOVEMBER 2020</u>	Monthly Financial Management Report as at 30 November 2020 as attached.	23

OFFICER REPORT

TO: Council

SUBJECT: Budget Amendment and Revenue Recognition - MDBEDP Mungindi River Park Upgrade Stages 2 and 3

DATE: 07.12.20

AGENDA REF: FCS1

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Sub-Heading

Amendment to Budget and Revenue Recognition Report – Mungindi River Park Upgrade Stages 2 and 3

Executive Summary

The Mungindi Recreation Area grant agreement from Murray Darling Economic Development Program has now been received. The purpose of this report is to amend the budget and recognise the revenue expected to be received during the life of the project.

Background

Council has received funding for the 2nd and 3rd stages of the upgrade to the Mungindi River Park Area. The scope of the works includes fencing, laying artificial turf in the playground area, landscape and irrigation works, kerbing and installation of a BBQ shelter and electric BBQs. Stage 3 works include concrete path installation, solar lighting and further irrigation and landscape works.

Council has existing funds from Cross Border and the Queensland Government DLGRMA for Mungindi River Park Stage 2 & 3 with a total of \$460,000 in the adopted Capital Works budget.

Capital Projects 2020/21

	Asset Type (New, Upgrade, Renewal)	Total - Multi-Year Project Budget	2020/21 Budget			
			Budget (total for 20/21)	Funding from external source	2020/21 Council's Expenditure	Restricted Cash (from prior years)
Cross Border Mungindi River Park Stage 2 & 3 (Merge together) LGGSP - DLGRMA Mungindi River Park Stage 2 & 3	U	\$ 460,000	\$ 460,000	\$ 414,000	\$ 46,000	

The scope of works has been expanded to include the Federal Government funding MDEDP in the sum of \$239,000.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Infrastructure and Planning</u>	Community infrastructure for existing and future needs

Consultation (internal/external)

Murray Darling Economic Development Program funding through the Federal Government Department of Agriculture
Infrastructure Services
Local Mungindi community

Legal Implications

Council may amend its budget under Section 170(3) of the Local Government Regulations 2012 at any time during the year.

Risk Implications

Community Service - Inability to achieve Council's vision and mission to deliver community services and meet current and future needs.

Policy Implications

Not applicable

Financial and Resource Implications

The project is over a 2 year period ending 25 January 2022, with milestone payments as follows:

Milestone	Anticipated date	Amount (excl. GST)	GST (if applicable)	Total (incl. GST if applicable)
Payment of 2020-21 funds on Execution of the Agreement	On Execution	\$75,000.00	\$ 0.00	\$75,000.00
Payment of 2020-21 funds subject to the milestone table in the Activity Work Plan	15 June 2021	\$75,000.00	\$ 0.00	\$75,000.00
Payment of 2021-22 funds subject to the milestone table in the Activity Work Plan	15 December 2021	\$74,000.00	\$ 0.00	\$74,000.00
Payment of 2021-22 funds subject to the milestone table in the Activity Work Plan	10 February 2022	\$15,000.00	\$ 0.00	\$15,000.00
Total Amount		\$239,000.00	\$ 0.00	\$239,000.00

In accordance with the accounting standards the revenue recognition assessment is attached. Claims may be made as each milestone is achieved. The first payment is due now the agreement has been executed and the next payment is due 15/06/2021.

2020-2021 financial year	\$150,000
2021-2022 financial year	\$89,000

Total funds expected \$239,000

Options or Alternatives

Not applicable

Attachments

1. Revenue Recognition Checklist - Mungindi Recreation Area Stage 2 and 3 [↓](#) 

Recommendation/s

That Council resolves to:

- 1) amend the Budget 2020/21 in accordance with S170(3) of the Local Government Regulations 2012 as follows:

AMENDED Capital Projects 2020/21

	GL/Work Order	Asset Type (New, Upgrade, Renewal)	YTD Actuals As At 03/03/2020	Total - Multi-Year Project Budget	2020/21 Budget				2021/22 Project Budget
					Budget (total for 20/21)	Funding from external source	2020/21 Council's Expenditure	Restricted Cash (from prior years)	
CARRY OVER FROM ORIGINAL BUDGET 2020-21				\$ 4,987,500	\$ 9,326,134	\$ 3,597,160	\$ 4,486,850	\$ 1,242,124	\$ 110,000
INFRASTRUCTURE PARKS & GARDENS									
MDEBP Stages 2 and 3 Mungindi Recreation Area				\$ 239,000	\$ 150,000	\$ 150,000			\$ 89,000

- 2) note the revenue recognition assessment that revenue will be recognised as received.

Andrew Boardman
Director Infrastructure Services



REVENUE RECOGNITION CHECKLIST

PROJECT:	Mungindi Recreation Area Stages 2 and 3
GRANT FUNDING:	Murray Darling Economic Development Program

Question	Answer
Q: Is there a contract with customer	Yes, the funding agreement forms the basis of a contract with the Department of Agriculture (Federal Government)
Q: Are there identifiable performance obligations	Project Funding to Council in accordance with Project Funding Schedules. <i>Yes, the funding agreement is for capital works specifically relating to the development of recreation infrastructure at Mungindi River foreshore. Therefore, it is specific enough to create a specific performance obligation. The project must be completed by 25/01/2022.</i>
Q: Determine transaction price	\$239,000
Q: Allocate transaction price	The Grant will be paid based on milestones in the Activity Work Plan over two years with the final payment on 10 February 2022.
Q: Recognise revenue	Revenue will be recognised as council expends the funding however timing may vary depending on claims. This project will have revenue and expenditure over multiple years as per the amended budget.

Reference Documentation:

DOC ID 540801

Completed by:

Director Finance & Corporate Services

Date: 07/12/2020

OFFICER REPORT

TO: Council

SUBJECT: Wild Dog Exclusion Fencing - Contractors Pre-Qualified Suppliers List

DATE: 07.12.20

AGENDA REF: FCS2

AUTHOR: Kelly Fontaine - Procurement Officer

Sub-Heading

Wild Dog Exclusion Fencing – Contractors Pre-Qualified Supplier List

Executive Summary

Supply of fencing contractors for the construction of Wild Dog Exclusion Fencing under Council's special rates scheme, and Murray Darling Basin Grant.

Background

The purpose of this report is to recommend that selected suppliers be appointed to a Panel of Pre-Qualified Suppliers for the construction of Wild Dog Exclusion Fences.

The Invitation to Tender (ITT) was advertised in the Vendor Panel Tender Portal and in the South West Newspaper on the 4th November 2020.

Fencing contractors were asked to provide their rates and provide their compliance requirements in Vendor Panel prior to being engaged for any project.

Landholders who wished to construct their own fence were offered an opportunity to provide a response to the ITT.

A total of 13 responses were received. 1 respondent was already part of Council's Pre-Qualified list of suppliers and only refreshed their prices or updated information. 10 response received were from landholders wishing to self-construct or clear up to 5m, and the remaining 2 responses were new responses received for companies.

Responses were received from:

- Sunset Group Australia Pty Ltd (already approved supplier)
 - The Trustee for Hemming Family Trust (Landholder)
 - The Trustee for Rathbone Family Grazing Trust (Landholder)
 - Richard James Underwood (Landholder)
 - BC & DJ Perkins (Landholder)
 - DX Property Services (New Supplier)
-

- ProCrew (New Supplier)
- KF & SE Southern (Landholder)
- RF & OR Hams (Landholder)
- Douglas John Slack (Landholder)
- ID & RM Todd (Landholder)
- Dumeresq Partnership Pty Ltd (Landholder)
- Wodonga Pastoral Pty Ltd (Landholder)
- Sunset Group Australia Pty Ltd (already approved supplier)

The preferred supplier lists will be utilised for the special rate scheme and the Murray Darling Basin Economic Development Program.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Governance</u>	Financial management for long-term sustainability

Consultation (internal/external)

Landholder and supplier forums have been held

Councillors and Fencing Advisory Committee

State Development provided assistance to contractors to lodge their application via Vendor Panel

Legal Implications

Local Government Act and Regulations have been met and Vendor Panel utilised to ensure probity in the process.

Risk Implications

Community Service - Inability to achieve Council's vision and mission to deliver community services and meet current and future needs.

Policy Implications

Council's Procurement Policy has been complied with.

Financial and Resource Implications

Quotations will be required for individual landholders based on their requirements.

Options or Alternatives

Nil.

Attachments

Nil

Recommendation/s

That Council resolves to appoint the following contractors to the preferred supplier list for construction of wild dog exclusion fencing:

- Sunset Group Australia Pty Ltd
- The Trustee for Hemming Family Trust
- The Trustee for Rathbone Family Grazing Trust
- Richard James Underwood
- BC & DJ Perkins
- DX Property Services
- ProCrew
- KF & SE Southern
- RF & OR Hams
- Douglas John Slack
- ID & RM Todd
- Dumeresq Partnership Pty Ltd
- Wodonga Pastoral Pty Ltd
- Sunset Group Australia Pty Ltd

Michelle Clarke

Director Finance & Corporate Services

OFFICER REPORT

TO: Council

SUBJECT: Monthly Financial Management Report November 2020

DATE: 09.12.20

AGENDA REF: FCS3

AUTHOR: Tracey Lee - Manager Finance Services

Sub-Heading

Monthly Financial Management Report as at 30 November 2020 as attached.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Governance</u>	Financial management for long-term sustainability

Risk Implications

Financial Impact - Inability to achieve financial sustainability and meet current and future needs of the community.

Attachments

1. 2020-11 - Monthly Finance Report - November 2020.pdf [↓](#) 

Recommendation/s

That the monthly Financial Management Report for the period ending 30 November 2020, as attached, be received and noted.

Michelle Clarke
Director Finance & Corporate Services

Financial Management Report

Period Ending 30 November 2020

Table of Content

Statement of Comprehensive Income	2
Statement of Financial Position	5
Cash Flow Statement	8
Key Performance Indicators	9
Overdue Rate Report	10
Capital & Operational Projects Report	11

BALONNE SHIRE COUNCIL

Statement of Income and Expenditure

For the period ended 30 November 2020
42% of Year Expired

		YTD Actuals 20/21	Original Budget 20/21	%	Note
Operating Revenue					
Rates and Utility Charges	\$	5,694,560	11,689,600	49%	1
Less: Discount Allowed	\$	- 495,139	(1,005,300)	49%	
	\$	5,199,421	10,684,300	49%	
Fees and Charges	\$	120,060	208,600	58%	2
Interest	\$	146,506	429,300	34%	4
Interest - Wild Dog Loans	\$	-	-		
Rental Income	\$	121,846	211,000	58%	3
Recoverable Works	\$	2,436,755	2,006,500	121%	5
Other Income	\$	510,095	1,206,300	42%	6
Contributions	\$	-	12,500	0%	
Grants and Subsidies	\$	2,473,839	14,756,400	17%	7
Total Operating Revenues	\$	11,008,522	29,514,900		
Operating Expenditure					
Employee Costs	\$	3,566,842	6,900,000	52%	9
Materials and Services	\$	9,830,142	20,178,300	49%	10
Finance Costs	\$	90,408	137,000	66%	11
Depreciation	\$	3,035,542	7,285,300	42%	12
	\$	16,522,934	34,500,600	48%	
OPERATING RESULT	\$	(5,514,412)	(4,985,700)		
Capital Items					
Sale of Non-Current Assets	\$	-	-	0%	
Contributions	\$	-	-	0%	
Capital Grants, and Subsidies	\$	7,041,562	4,839,300	146%	8
INCREASE IN OPERATING CAPABILITY	\$	1,527,150	(146,400)		

Statement of Comprehensive Income

For the period ended 30 November 2020

General

A commentary with regards to the Statement of Comprehensive Income is provided for Council information. As a general rule, actuals should now be at 42% of the budget.

Where there are significant variances from budget a brief explanation is provided.

1 Rates, levies and Charges

The first rates and charges levy with respect to 1 July 2020 to 31 December 2020 was issued on the 31st October. The full levy value was recognised as income in August.

2 Fees and Charges

Ahead of budget by 16% which equates to \$33,376 additional revenue being received to date. This is likely to balance out as the year progresses.

3 Rental Income

Ahead of budget by 16% which equates to \$33,760 additional revenue being received to date. This is likely to balance out as the year progresses.

4 Interest Received

Behind budget by 8% as a result declining interest rates.

5 Sales Revenue

Ahead of budget by 79% this is due to receipt of additional funding. Budget adjustment as part of budget revision required.

6 Other Income

7 Recurrent Grants and Subsidies

Behind budget by 25% a result of milestone payment timing. Impacted by the advanced 50% payment of the FAG's annual allocation which was received in June. This has not changed from last month.

8 Capital Grants and Subsidies

Ahead of budget by 104% as a result of the funds being received for the Local Roads Community Infrastructure grant, Covid-19 Works for Queensland funding and Disaster Recovery Funding which was not included in the original budget as there was no signed agreement at the time. These grants have been included in separate budget revision reports to Council, however the budget line item cannot be changed until a full budget review is adopted by Council.

9 Employee Benefits

Ahead of budget by 10% due to an increase in the number of staff. A budget review for additional staff costs to be included in the next budget revision.

10 Materials and Services

11 Finance Costs

Ahead of budget by 6% as a result of the interest for the WDEF Special Rates Loan Scheme not being correctly budgeted for in original budget. A budget revision will be required to correct.

12 Depreciation

Depreciation expenditure is still being manually allocated based on budget allocation due to fixed assets not currently in the new business system. Assets will be loaded into the system once a cleanse of the data has occurred now that the 19/20 general purpose financial statements and audit have been completed. There is unlikely to be a material difference between the allocations.

BALONNE SHIRE COUNCIL

Statement of Financial Position

As at 30 November 2020

		YTD Actuals 20/21	Original Budget 20/21
Current Assets			
Cash and Equivalents	\$	41,578,657	33,749,029
Trade Receivables	\$	891,320	2,311,730
Inventories	\$	345,340	215,581
Contract Assets	\$	919,908	-
Other Current Assets	\$	73,895	73,227
Total Current Assets	\$	43,809,120	36,349,567
Non-Current Assets			
Receivables	\$	-	-
Property, Plant and Equipment	\$	304,991,410	311,211,594
Total Non-Current Assets	\$	304,991,410	311,211,594
TOTAL ASSETS	\$	348,800,530	347,561,161
Current Liabilities			
Trade and Other Payables	\$	534,637	655,466
Loans	\$	397,304	130,925
Loans - Wild Dog Fencing	\$	-	-
Provisions	\$	1,819,257	1,728,063
Contract Liability	\$	5,167,199	
Other Liabilities	\$	2,838	7,176
Total Current Liabilities	\$	7,921,235	2,521,630
Non-Current Liabilities			
Loans	\$	1,941,536	2,044,376
Loans - Wild Dog Fencing	\$	3,204,034	7,356,000
Provisions	\$	775,668	154,671
Total Non-Current Liabilities	\$	5,921,238	9,555,047
TOTAL LIABILITIES	\$	13,842,473	12,076,677
NET COMMUNITY ASSETS	\$	334,958,057	335,484,484
Community Equity			
Shire Capital	\$	39,604,678	39,604,678
Accumulated Surplus	\$	43,087,832	45,561,298
Other Reserves	\$	10,110,374	8,163,336
Revaluation Reserve	\$	242,155,172	242,155,172
TOTAL COMMUNITY EQUITY	\$	334,958,057	335,484,484

Statement of Financial Position

As at 30 November 2020

General

A commentary with regards to the Statement of Financial Position is provided for Council information.

Where there are significant variances from budget a brief explanation is provided.

ASSETS:

Cash and Cash Equivalents

Due to the receipt of advanced project funding, Council has surplus cash holdings. Council as at 30 November is holding \$262,013 of loan funds cash committed for the WDEF Special Rates Loan Scheme (Round 1) which is still yet to be expensed.

Investments

Council currently has two term deposits invested. \$5M with Westpac due to mature 17 September 2021 at 0.7% and \$5M with NAB due to mature 3 March 2021 at 0.4%.

Trade and Other Receivables

Rates outstanding as at 7 December is \$698,869.36 which equates to 10.46%, compared to 13.93% in October and 8.19% for the same period last year. Reminder letters have been issued and payment response has been good. Refer to Overdue Rates Report for more information.

Contract Assets

The value in this line item is a result of adopting the new revenue recognition standard and relates to expenditure which will be funded by grant revenue upon submission of milestone claims.

Property, Plant and Equipment

LIABILITIES:

Trade and Other Payables

Borrowings

The current loans liability will reduce throughout the year as repayments are made quarterly.

Provisions

The provision balance has increased as a result of EOY adjustments for employee leave accruals and landfill restoration.

Contract Liability

The value of this line item is a result of adopting the new revenue recognition standard and relates to revenue in advance of performance obligations being met.

Other**COMMUNITY EQUITY:****Other Reserves**

This item relates to funds held as both externally and internally restricted cash. It includes unspent grant monies as well as funds put aside by Council for future infrastructure asset replacement.

BALONNE SHIRE COUNCIL

Statement of Cash Flows

For the period ended 30 November 2020

	YTD Actuals 20/21	Original Budget 20/21
Cash flows from operating activities:		
Receipts from customers	\$ 9,545,010	13,900,700
Payments to suppliers and employees	\$ (15,019,303)	(26,960,216)
	\$ (5,474,293)	(13,059,516)
Rental Income	\$ 121,846	211,000
Interest Received	\$ 146,506	429,300
Operating Grants and Contributions	\$ 2,473,839	14,768,900
Borrowing Costs	\$ (106,655)	(137,000)
Net cash inflow (outflow) from operating activities	\$ -2,838,757	2,212,684
Cash flows from investing activities:		
Payments for Property, Plant and Equipment	\$ (2,834,291)	(9,326,134)
Proceeds from Sale of Property, Plant and Equipment	\$ 0	0
Capital Grants and Subsidies	\$ 7,041,562	4,839,300
Net cash inflow (outflow) from investing activities	\$ 4,207,271	(4,486,834)
Cash flows from financing activities:		
Proceeds from Borrowings	\$ -	4,000,000
Repayment of Borrowings	\$ (29,007)	(125,485)
Net cash inflow (outflow) from financing activities	\$ (29,007)	3,874,515
Net increase (decrease) in cash held	\$ 1,339,507	1,600,365
Cash at beginning of reporting period	\$ 40,239,150	32,148,667
Cash at end of reporting period	\$ 41,578,657	33,749,029

BALONNE SHIRE COUNCIL
Financial Sustainability Ratios

For the period ended 30 November 2020

Ratio	Description	Formula	Target	Status	YTD Actuals 20/21	Original Budget 20/21
Operating Cash Ratio	Number of months operating expenditure covered by working cash held	$\frac{\text{Cash Held - Restricted Cash}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 1 month	✓	11.67	14.42
Operating Performance Ratio	This ratio provides an indication of Council's cash flow capabilities	$\frac{\text{Net Cash from Operations} + \text{Interest Revenue and Expense}}{\text{Cash Operating Revenue} + \text{Interest Revenue}}$	Target greater than or equal to 20%	✗	-22.00	18.00
Operating Efficiency Ratio	This ratio provides an indication of Council's ability to fund its operations	$\frac{\text{Total Operating Income}}{\text{Total Operating Expenses}}$	Target greater than or equal to 1	✗	0.67	0.86
Operating Surplus Ratio	An indicator of which the extent to which revenues raised cover operational expenses only or are available for capital	$\frac{\text{Net Result (excluding capital items)}}{\text{Total Operating Revenue (excluding capital items)}}$	Target between 0 - 10%	✗	-50.09	-16.89
Asset Sustainability Ratio	An approximation of the extent to which the infrastructure assets managed are being replaced as these reach the end of their	$\frac{\text{Capital Expenditure on the Replacement of Assets (renewals)}}{\text{Depreciation Expense}}$	Target greater than or equal to 90%	✗	12.49	67.29
Net Financial Liabilities Ratio	An indicator of the extent to which the net financial liabilities can be serviced by its operating revenue	$\frac{\text{Total Liabilities - Current Assets}}{\text{Total Operating Revenue (excluding capital items)}}$	Target less than or equal to 60%	✓	-2.72	-85.78

OVERDUE RATES REPORT

Balonne Shire Council
PORTERCRITERIA
=====

Ratepayers: All Ratepayers

Balances prior to 01.12.20.

Assessment Range from: to:

Balance Range from : to:

Bals: O/S Y, Credit Y, Zero Y

Back Rated ONLY N, Interim Rated ONLY N

Instalment Payer ONLY N, Non-instalment Payer ONLY N

Ward Code , Rate Code

Service Code , Other Code

Owner Code

Totals ONLY Y, Phone N, All Owners N

Lots N, Order by Ward

GRAND TOTALS
=====

Charges	Cur/Arr	Levied	Receipted	Balance
Rates	C	3527365.02	3336496.10	190868.92
Rates	A	259746.09	104745.48	155000.61
Interest	C	49000.31	7429.99	41570.32
Legal Charges	C	22863.11	628.77	22234.34
Excess	C	0.00	194877.80	-194877.80
Back Rates 18/19	C	2032.55	2032.55	0.00
Back Rates 19/20	C	3973.95	3973.95	0.00
Bore Water Charge Bollon	C	45311.38	39522.79	5788.59
Bore Water Charge Bollon	A	5182.99	1922.79	3260.20
Bore Water Charge Hebel	C	15272.65	9874.60	5398.05
Bore Water Charge Hebel	A	9509.47	4709.03	4800.44
Bore Water Charge Mungindi	C	0.00	0.00	0.00
Bore Water Charge Mungindi	A	3793.70	1280.20	2513.50
Bore Water Charge Rural Reside	C	10800.95	9573.90	1227.05
Bore Water Charge Rural Reside	A	950.00	950.00	0.00
Bore Water Charge St George	C	662504.50	604348.08	58156.42
Bore Water Charge St George	A	83503.67	47057.60	36446.07
Bore Water Charge Thallon	C	32213.70	30872.14	1341.56
Bore Water Charge Thallon	A	6148.04	1476.71	4671.33
Cleansing - Bollon	C	28486.43	24880.67	3605.76
Cleansing - Bollon	A	3844.17	2075.82	1768.35
Cleansing - Dirranbandi	C	77779.60	65001.58	12778.02
Cleansing - Dirranbandi	A	26112.76	9234.64	16878.12
Cleansing - Extra weekly servi	C	39438.00	35156.16	4281.84
Cleansing - General extra serv	C	4561.70	4561.70	0.00
Cleansing - General only Bollo	C	526.35	526.35	0.00
Cleansing - General only Dirra	C	3158.10	3158.10	0.00
Cleansing - General only Rural	C	1754.50	1754.50	0.00
Cleansing - General only St Ge	C	5965.30	5965.30	0.00
Cleansing - Hebel	C	1311.12	928.71	382.41
Cleansing - Hebel	A	761.43	272.02	489.41
Cleansing - Rural	C	24338.88	22132.38	2206.50
Cleansing - Rural	A	1877.97	779.47	1098.50
Cleansing - St George	C	327484.12	296641.19	30842.93
Cleansing - St George	A	41739.18	20492.11	21247.07

OVERDUE RATES REPORT

Balonne Shire Council
PORTER

Cleansing - Thallon	C	18254.16	17618.04	636.12
Cleansing - Thallon	A	3003.83	957.70	2046.13
Cleansing Rur/Res - Rural	C	8563.68	8563.68	0.00
Cleansing Rur/Res - Rural	A	46.97	46.97	0.00
Community Rates Support Progra	C	-230.13	-230.13	0.00
Domestic Animal Management Lev	C	14842.04	12644.77	2197.27
Domestic Animal Management Lev	A	4351.66	1759.25	2592.41
ESL Interest	C	161.14	36.46	124.68
ESL Interest	A	1594.19	263.79	1330.40
Environmental Levy	C	5225.00	5078.06	146.94
Environmental Levy	A	300.00	150.00	150.00
Excess Water	C	51491.95	47250.76	4241.19
Excess Water	A	12816.39	6021.12	6795.27
Mungindi Commercial Waste Coll	C	946.00	946.00	0.00
Mungindi Domestic Waste (Gen R	C	12929.90	9505.74	3424.16
Mungindi Domestic Waste (Gen R	A	10607.33	1515.73	9091.60
Mungindi Unconnected Water Acc	C	600.00	420.00	180.00
Mungindi Unconnected Water Acc	A	917.00	0.00	917.00
Mungindi Vacant Waste Manageme	C	760.00	617.50	142.50
Mungindi Vacant Waste Manageme	A	95.00	47.50	47.50
Mungindi Waste Management	C	3795.00	2658.51	1136.49
Mungindi Water Access	C	8960.00	6595.79	2364.21
Mungindi Water Access	A	640.00	320.00	320.00
Rate Capping Adjustment	C	553.22	553.22	0.00
Rural/Residential Water	C	3802.40	3802.40	0.00
Thallon Town Rural Fire	C	3782.40	3632.00	150.40
Thallon Town Rural Fire	A	664.88	308.70	356.18
Treated Water Charge Dirranban	C	154664.60	127485.75	27178.85
Treated Water Charge Dirranban	A	59696.03	20037.38	39658.65
Unconnected Waste Water Bollon	C	2314.80	1832.55	482.25
Unconnected Waste Water Bollon	A	375.00	375.00	0.00
Unconnected Waste Water Dirran	C	7523.10	5787.00	1736.10
Unconnected Waste Water Dirran	A	1581.50	1347.14	234.36
Unconnected Waste Water St Geo	C	8584.05	7812.45	771.60
Unconnected Waste Water St Geo	A	289.35	289.35	0.00
Unconnected Water Bollon	C	1935.15	1629.60	305.55
Unconnected Water Bollon	A	39.77	0.00	39.77
Unconnected Water Dirranbandi	C	7679.70	6010.20	1669.50
Unconnected Water Dirranbandi	A	1942.25	1497.05	445.20
Unconnected Water Hebel	C	407.40	305.55	101.85

OVERDUE RATES REPORT

Balonne Shire Council
PORTER

Unconnected Water Hebel	A	577.15	577.15	0.00
Unconnected Water Rural Reside	C	101.85	101.85	0.00
Unconnected Water St George	C	9569.35	9012.85	556.50
Unconnected Water St George	A	111.30	0.00	111.30
Unconnected Water Thallon	C	3564.75	3218.14	346.61
Unconnected Water Thallon	A	147.07	101.85	45.22
Untreated River/Creek Water Ch	C	892.40	892.40	0.00
Untreated River/Creek Water Ch	C	1750.85	1750.85	0.00
Untreated River/Creek Water Ch	C	0.00	0.00	0.00
Untreated River/Creek Water Ch	C	1920.60	1920.60	0.00
Upgrade - Domestic Large Bin (C	277.20	198.00	79.20
Upgrade - Recycle Bin (360L)	C	13.75	13.75	0.00
Waste Water - Non Res Pedestal	C	3625.00	3625.00	0.00
Waste Water - Non Res Pedestal	C	16875.00	13250.00	3625.00
Waste Water - Non Res Pedestal	C	74875.00	66098.96	8776.04
Waste Water - Non Res Pedestal	A	486.24	486.24	0.00
Waste Water Bollon	C	26146.14	21356.76	4789.38
Waste Water Bollon	A	4344.43	1063.31	3281.12
Waste Water Dirranbandi	C	83526.60	68133.53	15393.07
Waste Water Dirranbandi	A	41034.49	9550.91	31483.58
Waste Water Rural	C	286.05	286.05	0.00
Waste Water St George	C	316477.76	286563.10	29914.66
Waste Water St George	A	49897.78	24844.06	25053.72
Emergency Services Levy	C	191044.65	174822.20	16222.45
Emergency Services Levy	A	22711.35	11033.00	11678.35
Feral Animal Levy	C	82020.00	80275.36	1744.64
Feral Animal Levy	A	4576.38	3800.50	775.88
2756 properties		6682671.54	5983802.18	698869.36

Capital Projects 2020/21

COSTING ACCOUNT		Asset Type (New, Upgrade, Renewal)	YTD Actuals As At 30/11/2020	Total - Multi-Year Project Budget	2020/21 Budget				PROJECT DETAILS			Comments
					Budget (total for 20/21)	Funding from external source	2020/21 Council's Expenditure	Restricted Cash (from prior years)	% Complete	Date Commenced	Date Finished	
GENERAL ADMINISTRATION												
ITCP02	Phase 2 New ERP IT Vision Project	R - PE	\$ 22,621	\$ 400,000	\$ 76,500		\$ 100,000		10%			Project has not yet commenced - finalising all of Phase 1 first
ITCP04	Replace RcoH Admin Office	R - PE	\$ -		\$ 17,000		\$ 17,000		10%		23/10/2019	
			\$ 22,621	\$ 400,000	\$ 93,500	\$ -	\$ 117,000	\$ -				
INFRASTRUCTURE ROADS												
21TIDS2009	TIDS, Hebel-Goodoogs Road Bitumen Resheet	R	\$ -		\$ 250,000	\$ 125,000	\$ 125,000					
21TIDS4004	TIDS, Bolton-Mitchell Road Bitumen Resheet	R	\$ -		\$ 275,000	\$ 137,500	\$ 137,500					
21TIDS1042	TIDS, Whyerbah Rd Bitumen Resheet	R	\$ -		\$ 300,000	\$ 150,000	\$ 150,000					
21TIDS1019	TIDS, Kooroon Road Bitumen Resheet	R	\$ -		\$ 75,000	\$ 37,500	\$ 37,500					
21TIDS4002	TIDS, Bolton-Dirranbandi Road Bitumen Reseal	R	\$ -		\$ 450,000	\$ 225,000	\$ 225,000					
21TIDS1064	TIDS, St George-Noondoo Road Bitumen Reseal	R	\$ -		\$ 600,000	\$ 300,000	\$ 300,000					
R2R2021	R2R - Road Projects to be Advised	R	\$ 230		\$ 913,160	\$ 913,160						
			\$ 230	\$ -	\$ 2,863,160	\$ 1,888,160	\$ 975,000	\$ -				
LOCAL ROADS COMMUNITY INFRASTRUCTURE FUND												
LRCIP01	LRCI-Thallon Tennis Courts	R	\$ 7,030		\$ 30,000	\$ 21,000						
LRCIP03	LRCI-Bolton Skate Park	N	\$ -		\$ 160,000	\$ 112,000						
LRCIP04	LRCI-4 Dirranbandi Community Projects	N	\$ -		\$ 100,000	\$ 70,000						
LRCIP02	LRCI-Showgrounds	U	\$ -		\$ 120,000	\$ 84,000						
LRCIP06	LRCI-St George Swimming Pool Splash Park (Stage 2)	N	\$ 6,447		\$ 600,000	\$ 420,000						
LRCIP05	LRCI-CCTV and Disaster Management Building Repairs	U	\$ -		\$ 130,450	\$ 91,315						
			\$ 13,477		\$ 1,140,450	\$ 798,315				1/07/2020	31/12/2021	\$798,315 revenue expected 2020/21 and the remaining 30% in 2021/22 subject to progress
INFRASTRUCTURE STREETS												
SCP05	Footpath and Kerb Repairs	R	\$ 4,899		\$ 80,000		\$ 80,000		60%	1/07/2019		
SCP06	Footpath Upgrade Alfred Street, Balonne Street, Church St along St Patrick's School	U	\$ -		\$ 42,500		\$ 42,500					
SCP07	Footpath & Kerb Upgrade - Victoria Street-Rowe Street-Barlee Street	U	\$ -		\$ 18,200		\$ 18,200					
SCP08	Dirranbandi Footpath Upgrades	U	\$ -		\$ 86,000		\$ 86,000					
			\$ 4,899	\$ -	\$ 226,700	\$ -	\$ 226,700	\$ -				
COVID-19 WORKS FOR QUEENSLAND												
IACIP03	BaISC-W4QC20-1 Regional Tourism Projects	N	\$ 714		\$398,000	\$398,000				1/07/2020	30/06/2020	Mungindi Sculpture Trail underway
IACIP04	BaISC-W4QC20-2 Regional Community Projects	N	\$ 171,679		\$282,000	\$282,000				1/07/2020	30/06/2020	
IACIP01	BaISC-W4QC20-3 St George Swimming Pool Splash Park (Stage 1)	N	\$ -		\$500,000	\$500,000				1/07/2020	30/06/2020	
			\$ 172,393		\$1,180,000	\$1,180,000						
DIRRANBANDI STORMWATER IMPROVEMENT												
SWCP01	Dirranbandi Stormwater Drainage/Culverts	U	\$ -		\$ 60,000		\$ 60,000					
			\$ -	\$ -	\$ 60,000	\$ -	\$ 60,000	\$ -				
INFRASTRUCTURE WORKS DEPOT												
WDCP06	Water & Sewerage Depot - Large Shed	N	\$ -		\$ 50,000		\$ 50,000					
			\$ -	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ -				
LIBRARIES												
LBCP01	Bolton Library Relocation Project	R	\$ -		\$ 100,000		\$ 100,000					
AERODROMES												
APCP03	St George Aerodrome Linemarking	R	\$ -		\$ 15,000		\$ 15,000					
APCP01	C/O BOR4 - St George General Aviation Project (\$1M over 3 years)	N	\$ 21,406	\$ 1,065,000	\$ 765,000	\$ 200,000	\$ 89,877	\$ 475,123	25%	1/07/2019		Milestone payment due \$200,000 20/21; \$300,000 due 29/3/21
			\$ 21,406	\$ 1,065,000	\$ 780,000	\$ 200,000	\$ 104,877	\$ 475,123				

Capital Projects 2020/21

COSTING ACCOUNT		Asset Type (New, Upgrade, Renewal)	YTD Actuals As At 30/11/2020	Total - Multi-Year Project Budget	2020/21 Budget				PROJECT DETAILS			Comments
					Budget (total for 20/21)	Funding from external source	2020/21 Council's Expenditure	Restricted Cash (from prior years)	% Complete	Date Commenced	Date Finished	
INFRASTRUCTURE SWIMMING POOLS												
CCCP03	St George Pool CCTV Security System	R	\$ -		\$ 5,000		\$ 5,000					
SPCP02	St George Swimming Pool Eyewash Facility	R	\$ -		\$ 5,000		\$ 5,000					
SPCP03	St George Swimming Pool Filter Pipework	R	\$ -		\$ 10,000		\$ 10,000					
SPCP04	St George Swimming Pool Lane Ropes	R	\$ -		\$ 6,000		\$ 6,000					
SPCP05	St George Swimming Pool Repair Toilet Floors	R	\$ -		\$ 10,000		\$ 10,000					
			\$ -	\$ -	\$ 36,000	\$ -	\$ 36,000	\$ -				
PLANT & EQUIPMENT												
PECP151	Toyota Hilux X/ Dual Cab 4x4 (New Position)	N-PE	\$ -		\$ 60,000		\$ 60,000					
PECP152	Toyota Hilux X/ Dual Cab 4x4 (Berlina)	R-PE	\$ -		\$ 40,000		\$ 40,000					
PECP153	Toyota Hilux X/ Dual Cab 4x4 (Colorado)	R-PE	\$ -		\$ 40,000		\$ 40,000					
PECP154	Toyota Hilux X/ Dual Cab 4x4	R-PE	\$ -		\$ 40,000		\$ 40,000					
PECP155	Toyota Hilux X/ Dual Cab 4x4	R-PE	\$ -		\$ 40,000		\$ 40,000					
PECP156	Toyota Hilux X/ Dual Cab 4x4	R-PE	\$ -		\$ 40,000		\$ 40,000					
PECP157	Toyota Hilux X/ Dual Cab 4x4	R-PE	\$ -		\$ 40,000		\$ 40,000					
PECP158	Toyota Landcruiser VX (CEO vehicle replacing Calais)	R-PE	\$ -		\$ 90,000		\$ 90,000					
PECP159	Isuzu FRR500 - Sweeper	R-PE	\$ -		\$ 300,000		\$ 300,000					
PECP1511	Isuzu FRR60-Dual Cab Tipper (Crane)	R-PE	\$ -		\$ 120,000		\$ 120,000					
PECP1512	Ferris IS5100Z Zero-Turn Mower 72"	R-PE	\$ 209		\$ 25,000		\$ 25,000					
PECP1513	Ferris IS5100Z Zero-Turn Mower 72"	R-PE	\$ 26,891		\$ 25,000		\$ 25,000		0%	N/A	N/A	
PECP1514	Ferris IS5100Z Zero-Turn Mower 60"	R-PE	\$ 26,891		\$ 25,000		\$ 25,000		0%			
PECP1515	Trailer - Pavement Emulsion Spraying	R-PE	\$ -		\$ 75,000		\$ 75,000		50%			
PECP1510	Water & Sewerage Truck	N-PE	\$ -		\$ 140,000		\$ 140,000					
			\$ 53,990	\$ -	\$ 1,100,000	\$ -	\$ 1,100,000	\$ -				
SWIMMING POOL												
SPCP06	St George Swimming Pool Chemical Shed	N	\$ 2,429		\$ 15,000		\$ 15,000					
SPCP07	St George Swimming Pool Recoating	R	\$ -		\$ 80,000		\$ 80,000					
			\$ 2,429	\$ -	\$ 95,000	\$ -	\$ 95,000					
DIRRANBANDI THERMAL SPRINGS												
SPOP4001	C/O - Dirran Thermal Hot Baths Capital Projects	N	\$ 4,582	\$ 875,000	\$ 875,000	\$ 525,000		\$ 350,000				
INFRASTRUCTURE PARKS & GARDENS												
DCP06	C/O - DCP - Bolton Showgrounds	U	\$ 1,915	\$ 48,000	\$ 48,000		\$ 48,000					
DCP05	C/O - DCP Bolton Master Plan - Implement Stage 1	U	\$ -	\$ 100,000	\$ 79,587		\$ 79,587					
DCP11	C/O - DCP - St George River Foreshore - Amphitheatre sleepers, Bridge at Canoe Ramp, Lighting at Murray Cod	U	\$ 65,850	\$ 256,000	\$ 225,878		\$ 225,878					
DCP08	C/O DCP - St George Showgrounds Toilet Block	U	\$ 54,094	\$ 100,000	\$ 100,000	\$ 100,000	\$ -					
DCP01	C/O DCP - Water Pump	R	\$ -	\$ 150,000	\$ 111,248		\$ 111,248					
DCP02	C/O - DCP - Dirranbandi Recreation	N	\$ 43,453	\$ 100,000	\$ 42,876		\$ 42,876					
DCP12	C/O - DCP - Dirranbandi River and Rail	N	\$ -	\$ 80,000	\$ 80,000		\$ 80,000					
DCP09	C/O - DCP - Mungindi Park	N	\$ 12,405	\$ 53,000	\$ 21,985		\$ 21,985					
DCP03	C/O DCP - Thallon Park Playground fence	N	\$ 44,993	\$ 75,000	\$ 19,699		\$ 19,699					
	Total of Drought Community Program (to complete 31/12/2020)		\$ 222,710	\$ 962,000	\$ 729,273	\$ 100,000	\$ 629,273					
WSCP14	Cross Border Mungindi River Park Stage 2 & 3 (Merge together) LGSP - DLGRMA Mungindi River Park Stage 2 & 3	U	\$ 145,269.01	\$ 460,000	\$ 460,000	\$ 414,000	\$ 46,000					Cross Border monies only just announced
PGCP12	River water Pump Shed - Jack Dwyer Park - Dirranbandi	N	\$ -		\$ 15,000		\$ 15,000					
PGCP1101	C/O FRRR-TTTT Bolton Park and River Land Revitalisation Project (ind. Water Austin Irrigation installation, funding is for electrical installation)	U	\$ -	\$ 92,000	\$ 92,000	\$ 60,000	\$ 32,000					
			\$ 145,269.01	\$ 552,000	\$ 567,000	\$ 474,000	\$ 93,000	\$ -				
SHOWGROUNDS												
SGCP01	C/O - Balonne Shire Showgrounds Maintenance (W4Q3 19-21)	N	\$ 38,590	\$ 50,000	\$ 38,665	\$ 20,000	\$ 5,000	\$ 13,665	15%			Need to know if rolling over to 20/21
			\$ 38,590	\$ 50,000	\$ 38,665	\$ 20,000	\$ 5,000	\$ 13,665				

Capital Projects 2020/21

COSTING ACCOUNT		Asset Type (New, Upgrade, Renewal)	YTD Actuals As At 30/11/2020	Total - Multi- Year Project Budget	2020/21 Budget				PROJECT DETAILS			Comments
					Budget (total for 20/21)	Funding from external source	2020/21 Council's Expenditure	Restricted Cash (from prior years)	% Complete	Date Commenced	Date Finished	
SAFER COMMUNITIES												
CCCP02	C/O BOR - 2 CCTV Phase 2	N	\$ -	\$ 53,500	\$ 13,336			\$ 13,336	90%		27/09/2019	Variation approved to 30/11/2020 - final steps underway to complete
			\$ -	\$ 53,500	\$ 13,336	\$ -	\$ -	\$ 13,336				
CEMETERIES												
CEMCP01	2 x St George Lawn Cemetery Beams and Headstones	N	\$ -		\$ 40,000		\$ 40,000		100%	2/09/2019	27/09/2019	
CEMCP02	Thallon Cemetery Remembrance Area	N	\$ -		\$ 15,000		\$ 15,000		0%			
			\$ -		\$ 55,000	\$ -	\$ 55,000	\$ -				
SEWERAGE												
SSCP01	C/O - ST George STP - Screw Screen with 3.5mm Gauge	R	\$ -		\$ 25,000		\$ 25,000		0%	2/01/2019		
SSCP02	C/O - St George - Service & Repair STP Primary SED Tank	U	\$ -		\$ 20,000		\$ 20,000		0%	2/01/2019		
SSCP03	C/O - St George STP - Replace Existing Downstream Manhole	R	\$ -		\$ 10,000		\$ 10,000		10%	11/02/2019		
SSCP04	C/O - Dinnanbandi Rising Sewerage Main Replacement (W4Q3 19-21)	R	\$ -	\$ 530,000	\$ 530,000	\$ 265,000	\$ -	\$ 265,000	0%			Carried over from 19/20 Works for Queensland no expenditure to date?
SSCP05	Bollon Sewerage Treatment Plant & Rising Main	R	\$ -		\$ 50,000		\$ 50,000					
			\$ -	\$ 530,000	\$ 635,000	\$ 265,000	\$ 105,000	\$ 265,000				
INFRASTRUCTURE URBAN WATER SUPPLY												
WSCP09	River Main Fitting Program for the Balonne Shire	R	\$ 3,158		\$ 50,000		\$ 50,000					
WSCP151	St George Bore Water Main Replacement - Beardmore Place	R	\$ 32,954		\$ 45,000		\$ 45,000					
WSCP152	St George Bore Water Main Replacement - Church Street	R	\$ 40		\$ 40,000		\$ 40,000					
WSCP153	St George Bore Water Main Replacement - Grey Street/Thallon Road/Buchan Bypass to Rimmer Road	R	\$ -		\$ 100,000		\$ 100,000					
WSCP154	St George Bore Water Main Replacement - Margaret Street	R	\$ 25,281		\$ 45,000		\$ 45,000					
WSCP155	St George Bore Water Main Replacement - Sandylands Road	R	\$ 27,311		\$ 50,000		\$ 50,000					
WSCP156	St George Bore Water Main Replacement - St George's Terrace	R	\$ 260		\$ 40,000		\$ 40,000					
WSCP161	St George River Water Main Replacement - Isles Street	R	\$ -		\$ 25,000		\$ 25,000					
WSCP162	St George River Water Main Replacement - McDonnell Avenue	R	\$ -		\$ 55,000		\$ 55,000					
WSCP163	St George River Water Main Replacement - St George's Terrace	R	\$ 74		\$ 60,000		\$ 60,000					
WSCP164	St George River Water Main Replacement - Church Street	R	\$ 223		\$ 60,000		\$ 60,000					
WSCP165	St George River Water Main Replacement - Margaret Street	R	\$ 28,151		\$ 55,000		\$ 55,000					
WSCP166	St George River Water Main Replacement - Sandylands Road	R	\$ 13,542		\$ 55,000		\$ 55,000					
WSCP167	St George River Water Main Replacement - Beardmore Place	R	\$ 39,475		\$ 55,000		\$ 55,000					
WSCP07	C/O - St George & Dinnanbandi Water Main, Fitting and Service Replacement (W4Q3 19/21)	R	\$ 255	\$ 500,000	\$ 250,000	\$ 125,000	\$ -	\$ 125,000				
			\$ 170,726	\$ 500,000	\$ 985,000	\$ 125,000	\$ 735,000	\$ 125,000				
			\$ 873,323	\$ 4,987,500	\$ 10,482,634	\$ 4,777,160	\$ 4,486,850	\$ 1,242,124				

Operational Projects 2020/21

				2020-21 Budget				Project Details			
COSTING ACCOUNT		YTD Actuals As At 30/11/2020	Total - Multi-Year Project Budget	Budget 20/21	Funding 20/21	2020-21 Council Expenditure	Restricted Cash (from prior years)	% Complete	Date Commenced	Date Finished	Comments
GENERAL ADMINISTRATION											
ITOP03	Telephone System	\$ 986.70		\$ 2,500		\$ 2,500		100%			Headsets x 10 ordered and additional headsets ordered for councillors (funding not yet recognised)
ITOP04	Conferencing System	\$ -		\$ 15,000		\$ 15,000		0%			Team room (video conferencing/audio) Boardroom/Disaster training room dual screen/camera Admin Training Room video conferencing/audio
ITOP05	Magiq Upgrade	\$ 19,365.00		\$ 22,000		\$ 22,000		80%			Near completion - once completed expenditure will be finalised
ITOP06	Replacement PCs (+ 1 for IS)	\$ -		\$ 27,500		\$ 27,500		0%			11 x laptop PC combos across organisation - delayed pending instal of 19/20 assets which are now complete
ITOP07	File Server Upgrade	\$ -		\$ 4,500		\$ 4,500		0%			Upgrade file server calls 80" \$50.00 each = \$3500 + \$1000 for migration
ITOP08	WAN Upgrade to outlying depots & libraries	\$ -		\$ 50,000		\$ 50,000		0%			Including virtual firewall and infrastructure with FSG - has commenced
ITOP09	Replacement Mobile phones (NB CEO Office x 2)	\$ -		\$ 9,000		\$ 9,000		0%			Upgrade/replace existing staff mobiles 30 smartphones (6 phones) Replace 9 x iphone 5/SE with newer @ \$100 each - not required until existing stock rolled out
ITOP02	C/O ICT Strategy Review	\$ -		\$ 8,000		\$ 8,000		0%			ICT Committee has requested wider review including Digital strategy for the Shire. This may require additional funding.
DMOP01	C/O Levee Bank Contingencies	\$ 561		\$ 45,000		\$ 45,000		0%			Pending final agreements to be signed
FCSOP02	Asset Valuations	\$ -		\$ 8,000		\$ 8,000		0%			Will commence in Q1 2021
		\$ 20,912	\$ -	\$ 191,500	\$ -	\$ 191,500					
AERODROME											
APOP02	St George Aerodrome Generator Exhaust System	\$ -		\$ 3,000		\$ 3,000					
APOP03	St George Aerodrome Safety Compliance Tree Trimming OLS	\$ -		\$ 40,000		\$ 40,000					
APOP04	St George Aerodrome Helipad Lighting	\$ -		\$ 10,000		\$ 10,000					
APOP05	Dirranbandi Aerodrome Subdivision Planning	\$ -		\$ 40,000		\$ 40,000					
APOP06	Dirranbandi Aerodrome Non Compliance Issues	\$ -		\$ 15,000		\$ 15,000					
		\$ -	\$ -	\$ 108,000	\$ -	\$ 108,000					
ECONOMIC DEVELOPMENT											
EDOP05	Subscriptions and Memberships	\$ 1,613		\$ 50,000		\$ 50,000					Includes SWRED and SWQLGA may increase depending on way forward.
CDOP06	C/O MDBEP Dirranbandi Beautification Scheme	\$ 198,641		\$ 462,640	\$ -	\$ 112,000	\$ 350,640				\$42,000 21/22 Due 4/8/21
EDOP02	C/O Murray-Darling Basin Economic Development Business Mentoring	\$ 79,200	\$ 499,100	\$ 460,000	\$ 139,100		\$ 320,900				Received \$360,000 in 2019-2020 Financial Year, Some to COVID-19 Recovery - need to complete by 15/6/2021
EDOP01	Bettering Balonne	\$ -		\$ 5,000		\$ 5,000					
EDOP06	Consultancy - Business Case for Investment Fund	\$ -		\$ 40,000		\$ 40,000					Proposed consultancy for investment fund/program or catalyst project
EDOP07	Advocacy Program	\$ -		\$ 10,000		\$ 10,000					Council advocacy program - Canberra and Brisbane
EDOP81	Events and Conferences	\$ 258		\$ 5,000		\$ 5,000					COVID-19 Business Recovery and Ag and Hort Connections
EDOP82	Sponsorship	\$ -		\$ 5,000		\$ 5,000					COVID-19 Business Recovery

Operational Projects 2020/21

COSTING ACCOUNT		YTD Actuals As At 30/11/2020	Total - Multi-Year Project Budget	2020-21 Budget				Project Details			Comments
				Budget 20/21	Funding 2021	2020-21 Council Expenditure	Restricted Cash (from prior years)	% Complete	Date Commenced	Date Finished	
EDOP83	Advertising	\$ -		\$ 3,000		\$3,000					COVID-19 Business Recovery
EDOP84	Marketing & Promotion	\$ -		\$ 5,000		\$5,000					COVID-19 Business Recovery
EDOP09	Marketing Collateral	\$ -		\$ 3,000		\$3,000					Investment Fact Sheets Updated versions
		\$ 279,711	\$ 499,100	\$ 1,048,640	\$ 139,100	\$ 238,000	\$ 671,540				
TOURISM											
TOP02	Tourism Marketing	\$ 14,231		\$ 26,000		\$ 26,000		50%	1/07/2020	30/06/2021	On target
TOP06	Shire Tourism Brochure	\$ 3,373		\$ 30,000		\$ 30,000		15%	1/09/2020	31/03/2021	Underway
TOP04	Shire Town Maps & Publications	\$ -		\$ 5,200		\$ 5,200					On target
TOP01	Tourism and Events Donations/Assistance	\$ -		\$ 63,000		\$ 63,000		50%	1/07/2020	30/06/2021	On target
TOP07	C/O- Tourism & Events Strategy	\$ 206	\$ 55,000	\$ 17,680			\$ 17,680	100%			Completed
TOP09	CO/- Welcome to Mate Marketing Campaign	\$ -	\$ 20,000	\$ 7,260		\$ 7,260		0%	1/12/2020	30/06/2021	On target
TOP05	Recreation Vehicle Strategy Review	\$ -		\$ 20,000		\$ 20,000		5%	1/11/2020	30/06/2020	On target
		\$ 17,810	\$ 75,000	\$ 169,140	\$ -	\$ 151,460	\$ 17,680				
VISITOR INFORMATION CENTRE											
VICOP02	VIC Volunteer Expenses	\$ -		\$ 4,100		\$ 4,100		25%	1/07/2020	30/06/2020	On target
		\$ -	\$ -	\$ 4,100	\$ -	\$ 4,100	\$ -	\$0			
ROADS											
LROP03	TMR Prequalifications	\$ 16,350.00		\$ 100,000		\$ 100,000					
LROP02	C/O Gravel Pit Safety Management Systems and Training	\$ -		\$ 30,000		\$ 30,000		5%			
		\$ 16,350	\$ -	\$ 130,000	\$ -	\$ 130,000	\$ -				
PLANT											
14501510	Floating Plant & Loose Tools	\$ 8,975		\$ 30,000		\$ 30,000					
14501520	C/O Fleet GPS	\$ 248		\$ 50,000		\$ 50,000			15/08/2019		
		\$9,223	\$-	\$80,000	\$ -	\$ 80,000	\$ -				
COMMUNITY DEVELOPMENT											
CDOP18	Community Safety Group	\$ -		\$ 3,000		\$ 3,000					
CDOP05	Community Events Programs	\$ 3,884		\$ 15,000		\$ 15,000					
CDOP04	Balonne Community Calendar	\$ -		\$ 7,500		\$ 7,500					
CDOP19	Community Sponsorship Donation & Grants Program (including traffic management)	\$ 12,283		\$ 60,000		\$ 60,000					
LB707	Celebrating Multicultural Queensland Program - Regional Partnerships	\$ 20,479	\$ 300,000	\$ 200,000	\$ 100,000	\$ 2,143	\$ 97,857				3 year project concludes 30/9/22 - additional funds to receive - 31/10/21 \$50,000, 30/04/22 \$40,000, 31/10/22 \$10,000
CDOP14	Building Stronger Communities - TRAIC Grant	\$ 1,070		\$ 55,780		\$ -	\$ 55,780				Project expires 31/10/2020 \$60,000 received 19/20 budget
CDOP20	Balonne Young Leaders Bursary	\$ -		\$ 11,010	\$ 4,010	\$ -	\$ 7,000				JT Fundraising Auction/Peak Services/Beast Sale - To be carried over for 5 years commencing 2019/20 to 2022/23
CDOP08	Balonne in Step	\$ 58,965		\$ 150,000	\$ 147,900	\$ -	\$ 2,100				
		\$96,682	\$ 300,000	\$ 502,290	\$ 251,910	\$ 87,643	\$ 162,737				
DIGITAL CONNECTIVITY											
DCOP01	C/O - MDB- EDP Digital Connectivity Project	\$ -	\$ 1,000,000	\$ 910,940	\$ 80,000		\$ 830,940				
DCOP02	C/O BOR 4 DSDMP Digital Connectivity Project (Grant)	\$ 2,606	\$ 1,000,000	\$ 613,166	\$ 500,000		\$ 113,166				Note: Collaborative Contribution from FSG
		\$2,606	\$ 2,000,000	\$ 1,524,106	\$ 580,000	\$ -	\$ 944,106				

Operational Projects 2020/21

				2020-21 Budget				Project Details			Comments
COSTING ACCOUNT		YTD Actuals As At 30/11/2020	Total - Multi-Year Project Budget	Budget 20/21	Funding 20/21	2020-21 Council Expenditure	Restricted Cash (from prior years)	% Complete	Date Commenced	Date Finished	
LIBRARIES											
LB704	PopUp Art Gallery	\$ -		\$ 2,000		\$ 2,000					
LB708	Balonne Its Rocket Science	\$ 3,525		\$ 4,134	\$ 3,878		\$ 256				Project ends 12/7/20 \$3877.50 due 12/8/20
LB701	Digital Literacy	\$ 182		\$ 10,000		\$ 10,000					
LB702	General Library Programs	\$ -		\$ 10,000		\$ 10,000					
LB709	Hebel Library - replacement of air-conditioner	\$ -		\$ 4,000		\$ 4,000					
LB700	First 5 Forever	\$ -		\$ 5,655	\$ 5,655						Project ends 30 June 2021
		\$3,707	\$ -	\$ 35,789	\$ 9,533	\$ 26,000	\$ 256				
LB706	C/O MDB Dirran RTC E-Tech Upgrade	\$ -		\$ 74,770	\$ -	\$ 74,770	\$ -				
		\$3,707	\$ -	\$ 110,599	\$ 9,533	\$ 100,770	\$ 256				
SPORT & RECREATION											
SWIMMING POOLS											
SPOP02	Dirranbandi - Pool & Playground Bollards	\$ -		\$ 8,000		\$ 8,000					
		\$-	\$-	\$8,000	\$-	\$8,000	\$-				
INFRASTRUCTURE PROJECT GOVERNANCE											
IAOP101	Project Governance Framework - Identify Phase	\$ -		\$ 10,000		\$ 10,000					
IAOP102	Project Governance Framework - Select phase	\$ 1,480		\$ 50,000		\$ 50,000					
IAOP02	C/O Asset Management Strategy with SWRTTG	\$ 38,400	\$ 1,012,000	\$ 1,012,000	\$ 641,306	\$ 58,174	\$ 312,520				
		\$39,880	\$ 1,012,000	\$ 1,072,000	\$ 641,306	\$ 118,174	\$ 312,520				H:\EXECUTIVE\DFCS\2020\AssetManagementCouncil Contribution.xlsx
INFRASTRUCTURE PARKS & GARDENS											
PGOP07	C/O- DCP Internal Audit	\$ -		\$ 3,000	\$ 3,000						
SROP02	Rowden Park - Rainwater Tank	\$ -		\$ 7,500		\$ 7,500					
PGOP08	Tree Maintenance & Replacement of Dead Shire Trees	\$ 447		\$ 80,000		\$ 80,000					
PGOP09	Tree Planting in Arthur Street (St George)	\$ -		\$ 15,000		\$ 15,000		35%	4/09/2019		
PGOP10	Thallon Street Tree Replacement	\$ 818		\$ 4,000		\$ 4,000		35%	30/09/2019		
PGOP11	Bush Tucker Garden - Layout & Construct Finalisation	\$ 5,240		\$ 15,000		\$ 15,000		15%			
PGOP12	C/o St George River Foreshore Planning	\$ -		\$ 20,000		\$ 20,000		10%			
PGOP13	C/O St George CBD Planning	\$ -		\$ 20,000		\$ 20,000		10%			
SROP03	C/O Rowden Park Master Plan	\$ -		\$ 15,000		\$ 15,000		10%			
PGOP14	Thallon Christmas Lights	\$ 792		\$ 15,000		\$ 15,000					
PGOP15	St George Christmas Lights	\$ 15,174		\$ 35,000		\$ 35,000					

Operational Projects 2020/21

COSTING ACCOUNT		YTD Actuals As At 30/11/2020	Total - Multi-Year Project Budget	2020-21 Budget				Project Details			Comments
				Budget 20/21	Funding 20/21	2020-21 Council Expenditure	Restricted Cash (from prior years)	% Complete	Date Commenced	Date Finished	
PGOP16	Bollon Christmas Lights	\$ 6,547		\$ 15,000		\$ 15,000					
PGOP17	Dirranbandi Christmas Lights	\$ 62		\$ 15,000		\$ 15,000					
PGOP18	C/O Beardmore Dam Master Plan	\$ -		\$ 20,000		\$ 10,000	\$ 10,000				Final report due 13/12/21
PGOP06	C/O Bollon RV and Streetscaping Master Plan	\$ 10,640		\$ 20,000		\$ 20,000		10%			
		\$39,721	\$ -	\$ 299,500	\$ 3,000	\$ 286,500	\$ 10,000				
HALLS AND CIVIC CENTRES											
SRPOP4	Dirranbandi Multi Purpose Sport Centre - Whiteboard & Chairs for meeting room	\$ 3,301		\$ 5,000		\$ 5,000					
		\$3,301	\$ -	\$ 5,000	\$ -	\$ 5,000	\$ -				
INFRASTRUCTURE SHOWGROUNDS											
SGOP05	St George Showgrounds Amenities Bore Water Connection	\$ 4,066		\$ 4,000		\$ 4,000					
		\$4,066	\$ -	\$ 4,000	\$ -	\$ 4,000	\$ -				
WORK CAMP											
CDOP01	WORK CAMP Program	\$ 5,270		\$ 30,000		\$ 30,000					
		\$5,270	\$ -	\$ 30,000	\$ -	\$ 30,000	\$ -				
YOUTH COUNCIL											
CDOP03	Youth Council (PCYC project)	\$ -		\$ 5,000		\$ 5,000					
CDOP02	Chappy Program	\$ -		\$ 10,000		\$ 10,000					
		\$- \$ -	\$ -	\$ 15,000	\$ -	\$ 15,000	\$ -				
NATURAL ENVIRONMENT											
NEOP03	Gravel pit signage Stage 2	\$ -		\$ 6,000		\$ 6,000					Scheduled March 2021
		\$- \$ -	\$ -	\$ 6,000	\$ -	\$ 6,000	\$ -				
RURAL SERVICES											
WOP21	C/O Wild Dog Exclusion Fencing and Pest and Weed management activities (Grant Moonie & Maranoa River Catchment Areas Weed Management - 4-BA2D4Y2 funding received 18/19)	\$ 21,541	\$ 200,000	\$ 191,247			\$ 191,247	65%			Landholders surveyed and spraying underway. Aerial survey scheduled November.
WOP702	C/O Wild Dog Exclusion Fencing REDP - Strategic Fencing Project 9	\$ 27,002	\$ 733,100	\$ 293,240	\$ 293,240			90%			95% Comp. Minor gaps to complete.
WOP11	C/O Wild Dog Exclusion Fence - CCWI - Round 1	\$ 1,233	\$ 800,000	\$ 306,500			\$ 306,500	100%			Completed. Finalising inspections & payments
WOP08	Stock Routes - Diamond Tank - Desilt Dam and Compact with Bentonite			\$ 15,000	\$ 15,000			0%			Funding cancelled as rain event filled dam. To be removed at next budget revision.
STOCK01	Stock Routes - Bullawarrie - Replace existing Night Yard & Asset Protection Yard	\$ 14,428		\$ 12,500	\$ 12,500			100%			Completed
STOCK02	Stock Routes - Glencoe - Replace existing Night Yard & Asset Protection Yard	\$ 9,694		\$ 10,000	\$ 10,000			100%			Completed
STOCK03	Stock Routes - Mundalee - Requires new Asset Protection Yard	\$ -		\$ 3,000	\$ 3,000			0%			Not funded by DNRME - Council will fund out of Misc Fencing budget.
STOCK04	Stock Routes - Vincents Valley (Wild Horse) - Replacement of trough, reconnection and removal	\$ 2,959		\$ 2,500	\$ 2,500			50%			Will be completed in November

Operational Projects 2020/21

COSTING ACCOUNT		YTD Actuals As At 30/11/2020	Total - Multi-Year Project Budget	2020-21 Budget				Project Details			Comments
				Budget 20/21	Funding 20/21	2020-21 Council Expenditure	Restricted Cash (from prior years)	% Complete	Date Commenced	Date Finished	
STOCK05	Burgorah Water Facility/Reserve Stage 2	\$ -		\$ 25,000	\$ 25,000			0%			Will be completed in November
		\$76,856	\$ 1,733,100	\$ 898,987	\$ 361,240	\$ -	\$ 497,747				
WDOPOP10	MDB EDP - WDEF Project	\$ 2,360,450	\$ 5,000,000	\$ 3,580,838	\$ 1,000,000		\$ 2,580,838				Landholders signed up and materials are being delivered to most properties in partial deliveries.
		\$2,437,306	\$ 6,733,100	\$ 4,439,825	\$ 1,361,240	\$ -	\$ 3,078,585				
WASTE/LANDFILL											
WMOP7	Waste Direction Strategy for Landfills	\$ -		\$50,000	\$50,000						Preparing brief. Reporting March 2021
NEOP05	C/O. Balonne Illegal Dumping Project	\$ 12,480	\$ 57,500	\$47,486	\$11,500		\$35,986				1 tyre wall removed, 2nd tyre wall scheduled Nov. Tyres in gravel pits and roadsides scheduled Nov/Dec 2020
NEOP04	C/O - Illegal Dumping Compliance Officer	\$ 36,000	\$ 129,460	\$ 115,362	\$ 77,676		\$ 37,686				Engaged June. Vehicle leased. All milestones being completed to schedule
		\$48,479	\$ 186,960	\$ 212,848	\$ 139,176	\$ -	\$ 73,672				
WATER											
WSOP01	Bollards and Valves - Water Supply	\$ -		\$15,000		\$15,000					
WSOP02	Additional River Water Meter Reading	\$ -		\$50,000		\$50,000					
WSOP03	Durrumbidgee Storm Water System Investigation	\$ -		\$50,000		\$50,000					
WSOP04	Mungindi Bore Business Case	\$ -		\$120,000	\$120,000						
WSOP05	River Meter Replacement Programme	\$ 26,572		\$50,000		\$50,000					
		\$26,572	\$ -	\$ 285,000	\$ 120,000	\$ 165,000	\$ -				
SEWERAGE											
SSOP01	Bollon Sewer Condition Report	\$ -		\$30,000		\$30,000					
SSOP02	Sewerage, Groundwater Monitoring Bores (Water Quality Testing)	\$ 196		\$30,000		\$30,000					
SSOP03	St George Pump Station 3 Rising Main Design	\$ -		\$15,000		\$15,000					
		\$196	\$ -	\$ 95,000	\$ -	\$ 95,000	\$ -				
Grand Total Operational Projects		\$3,128,646	\$10,806,160	\$10,340,508	\$3,245,265	\$1,824,147	\$5,271,096				

(IFS) INFRASTRUCTURE SERVICES

ITEM	TITLE	SUB HEADING	PAGE
IFS1	<u>SWIMMING POOL SEASON PASS FEE FOR DISABILITY CARD HOLDERS</u>	Swimming pool season pass fee for disability card holders.	45
IFS2	<u>BOLLON SKATE PARK LOCATION</u>	Bollon Skate Park Location	47
IFS3	<u>ST GEORGE AERODROME - REMOTE AIRSTRIP UPGRADE PROGRAM - ROUND 8</u>	St George Aerodrome – Remote Airstrip Upgrade Program – Round 8	53
IFS4	<u>CUSTOMER REQUEST TO BITUMEN SEAL THURAGGI ROAD</u>	Customer Request to Bitumen Seal Thuraggi Road	55
IFS5	<u>BOLLON BEACH - PROJECT REQUEST</u>	Bollon Beach – Project Request	58
IFS6	<u>THALLON ART HISTORY SCULPTURE TRAIL</u>	Thallon Art History Sculpture Trail	64

OFFICER REPORT

TO: Council

SUBJECT: Swimming pool season pass fee for disability card holders

DATE: 03.12.20

AGENDA REF: IFS1

AUTHOR: Peter Willey - Project Officer

Sub-Heading

Swimming pool season pass fee for disability card holders.

Executive Summary

Council has received a query regarding whether people with a disability card get the same discount as pensioners for pool season tickets.

Background

Council Fees & Charges does not currently identify a fee for disability card holder for pool season tickets.

Current pool season ticket fees are as follows:

Adult- Pool	\$160
Child – Pool	\$90
Family – Pool	\$280
Pension Seniors Card (including Gold) – Pool	\$110

Adult- Thermal Spring	\$180
Child – Thermal Spring	\$135
Family – Thermal Spring	\$320
Pension Seniors Card (including Gold) – Thermal Spring	\$110

(Entry into the Thermal Springs includes pool)

In January 2020, Council resolved to become affiliates to the Companion Card program for access to the St George Swimming Pool. By recognising the Companion Card, the admission fee for the support person is agreed to be waived.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Community well-being

Consultation (internal/external)

Director Infrastructure Services

Legal Implications

Nil

Risk Implications

Reputation - Inadequate engagement and assessment of the impact of external and internal stakeholders on our community, viability and productive capacity.

Policy Implications

Fees and Charges 2020-21

Financial and Resource Implications

Approval to charge disability card holders the same as pensioners instead of the standard adult fee would see a revenue loss of \$50 per season pass for the pool, and \$70 per season pass for the thermal spring.

Options or Alternatives

The alternative to charging disability card holders as pensioners would be to charge them as adults, or create a new fee specifically for disability card holders.

Attachments

Nil

Recommendation/s

That Council resolves to recognise disability card holders in the same category as pensioners with regard to St George annual pool pass fees as listed in Councils fees and charges.

Andrew Boardman

Director Infrastructure Services

Both locations have been checked for Native title (see attached advice). Lot 53 (Walter Austin Park) will have to be validated under the NTA future act regime however has approval from the native title holder. Lot 1 is assumed to have native title extinguished.

The Skate Park is consistent with permitted use on Lot 53 (recreation). Lot 1 is Freehold.

Council officers have also obtained a skate park concept (shown below). This concept has gone to consultation with the community for feedback.



Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Healthy and active lifestyles

Consultation (internal/external)

Bollon Community
 Bollon State School
 Director Infrastructure Services
 DNRME
 Environment and Regulatory Services
 MacDonnells Law
 Project Officer

Legal Implications

Native Title and Planning (Land Tenure)

Risk Implications

Community Service - Inability to achieve Council's vision and mission to deliver community services and meet current and future needs.

Policy Implications

Procurement Policy

Community Engagement Policy




Financial and Resource Implications

The locations selected are in Councils control and no purchase is required.

Options or Alternatives

Skate Park Location: Lot 53 SP135745 or Lot 1 RP102795

Attachments

1. Bollon Skate Park Community Engagement  
2. Proposed skate park at Bollon - Native Title Considerations - Lot 54 SP135745 and Lot 1 RP102795 (separately enclosed) 

Recommendation/s

That Council resolves to select Lot 53 SP135745, Walter Austin Park, as the preferred location to proceed with the Bollon Skate Park Project.

Andrew Boardman

Director Infrastructure Services

COMMUNITY ENGAGEMENT SKATE PARK

On Tuesday 29 September 2020, the Communications Team visited Bollon and undertook a community survey on the proposed Skate Park.

The questions and responses (including percentages of respondents in favour of each option) as well as some general comments are included below:

Preamble to Questions

The Balonne Shire Council has secured \$160,000 in Federal Government funding to construct a small Skate Park in Bollon.

Local school children are working with Council to determine the design of the park and Council is seeking community input with regards to the location and why community members prefer that site location.

Following recent consultations Council sees two potential locations

1. The open area beside the Civic Centre (on the left-hand corner as you drive into town)
2. The far western corner of Walter Austin Park inside the Besser block levee, left of the memorial cenotaph and on the other side of the Christmas tree (*Have mud maps to show sites*)

Question One

Which site do you prefer?

Open area beside Civic Centre	Walter Austin Park
41.6 per cent	58.4 per cent

It is clear that Walter Austin Park is the favoured site although it must be remembered that the children have opted for the Open area beside the Civic Centre.

However, what is generally acknowledged is that wherever the park is placed it requires clear and obvious signage particularly to attract travellers with children.

Question Two

Why do you prefer that location?

Open area beside Civic Centre	Walter Austin Park
An area where people congregate	I don't want it at Civic Centre because that area is used for stalls etc with events such as the flower show
Tennis is nearby	Toilets and other facilities already exist there
Near a cafe	Parents can have younger children in the park area while the older children are at the park which makes it easier to manage for parents
Has fencing	It is a popular and well used location
Not sure park is big enough	The skate facility is just what a park is used for
It is easy to see when you come into town	It means everything is in the one spot and children will not have to cross the road for the toilets
It is the site the children want	

Question Three

In your opinion, should the inclusion of basic amenities at either location for locals and visitors - such as access to toilets, a drinking fountain, seats and shade - be a priority or not a priority when considering the location of the Bollon Skate Park?

Priority	Not a priority
91.6 per cent	8.4 per cent

At face value the fact virtually all respondents believed the provision of the listed amenities should be a priority pushed the site very much in favour of Walter Austin Park.

However, it was argued by some that toilets existed at the Civic Centre which could be utilised and a café was nearby for drinks and food.

It was also suggested that the Progress Association had significant financial resources and/or could support the project by seeking a grant to cover a portion of the costs associated with providing a shade cloth at the Civic Centre.

Some concern was also expressed about Walter Austin Park flooding and the impact that could have on the facilities. Respondents also sought an assurance that adding to the park would not impact on the Christmas tree and allow for adequate green space to be retained.

One respondent suggested that the population was not sufficient for a Skate Park when compared with Dirranbandi and St George and they would much prefer to see a basketball hoop and backboard added to the park.

The team also spoke to six adults who were on a camping holiday with seven children in total. This group indicated that a well signposted skate park with attached amenities could encourage them to stop, if that had not been planning to anyway.

They stressed the importance of amenities nearby – toilets, picnic tables etc – as an important component.

It needs to be mentioned that an extended stay by such travellers can reap rewards in terms of increased sales in takeaway food and even as a result of visiting other venues which may have not been previously considered as part of a group's planned itinerary.

- **Nigel Tapp, Corporate Communications Coordinator**
30 September 2020

OFFICER REPORT

TO: Council

SUBJECT: St George Aerodrome - Remote Airstrip Upgrade Program - Round 8

DATE: 09.12.20

AGENDA REF: IFS3

AUTHOR: Brenton Judge - Manager Transport and Drainage

Sub-Heading

St George Aerodrome – Remote Airstrip Upgrade Program – Round 8

Executive Summary

Balonne Shire Council General Aviation Taxiway is currently a Code A Taxiway which is currently not fit for purpose. In accordance with the St George Aerodrome Master Plan; Council have proposed a budget allocation of \$820,000 is required to perform the construction of a Code B or above Taxiway, demolition of existing Code A Taxiway and expansion of the General Aviation Apron. The funding application with the Remote Airstrip Upgrade Program – Round 8 will contribute \$410,000 towards the project and if successful Council will be required to co-contribution \$410,000 in the 2021/22 financial year.

Background

Balonne Shire Council had a St George Airport Master Plan completed in 2019, as part of the Master Plan it incorporated an upgrade to a Code B Taxiway to service the General Aviation (GA) Apron and expansion of the GA Apron. The funding requirements are assessed on the improvement of general access, extent to which assists the Royal Flying Doctor Service, benefits to the community and improved safety. The proposed submission was submitted on the 12th of November 2020 and was the strongest proposal in line with the Master Plan that met the requirements of the Grant.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Infrastructure and Planning</u>	Sustainable planning and development

Consultation (internal/external)

Councillor Workshop
Director of Infrastructure Services
Chief Executive Officer
Mayor

Legal Implications

Nil

Risk Implications

Community Service - Inability to achieve Council's vision and mission to deliver community services and meet current and future needs.

Policy Implications

Nil

Financial and Resource Implications

\$410,000 co-contribution in the 2021/22 financial year to fund the project

Options or Alternatives

Withdraw Balonne Shire Council's Application from the Remote Airstrip Upgrade Program Round 8

Attachments

Nil

Recommendation/s

That Council resolves to co-contribute \$410,000 in the 2021/22 financial year towards the St George Aerodrome General Aviation Taxiway & Apron Upgrade if successful in the Remote Airstrip Upgrade Program – Round 8.

Andrew Boardman

Director Infrastructure Services

OFFICER REPORT

TO: Council

SUBJECT: Customer Request to Bitumen Seal Thuraggi Road

DATE: 09.12.20

AGENDA REF: IFS4

AUTHOR: Brenton Judge - Manager Transport and Drainage

Sub-Heading

Customer Request to Bitumen Seal Thuraggi Road

Executive Summary

Council have received a request to seal Thurragi Road. Council officers have investigated three options in relation to sealing the road:

Option 1) Do Nothing

Option 2) Seal from Chainage 0.62km (end of the existing seal) to 1.44km (Rimmer Road Intersection)

Option 3) Seal from Chainage 0.62km (end of the existing seal) to 4.2km (Salmon Road Intersection)

Council Officer's recommendation is to seal the entire link as this will provide a local benefit to the residents on the street and the broader community of St George with the potential to alleviate traffic on Victoria Street while mitigating the dust generated on the road. The sealing of the road will further minimise the requirement of the maintenance crew's presence in town.

Background

Council have received a Service Request from Dave Purcell enquiring about the possibility of sealing Thurragi Road, the concern raised is the amount of traffic generating dust along the link. A traffic counter was installed on the link from the 24th of November to the 3rd of December, the average annual daily traffic on the road in both directions is 38 vehicles per day (vpd) with the predominate traffic being Light Vehicles.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Infrastructure and Planning</u>	Safe, efficient and connected transport networks

Consultation (internal/external)

Senior Supervisor

Director of Infrastructure Services

Legal Implications

Nil

Risk Implications

Community Service - Inability to achieve Council's vision and mission to deliver community services and meet current and future needs.

Policy Implications

Nil

Financial and Resource Implications

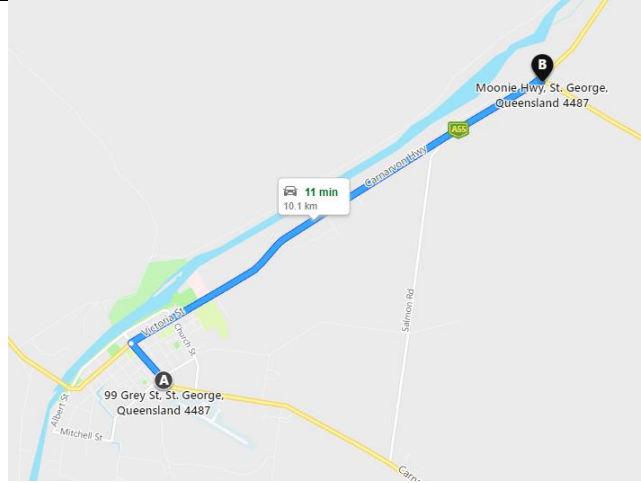
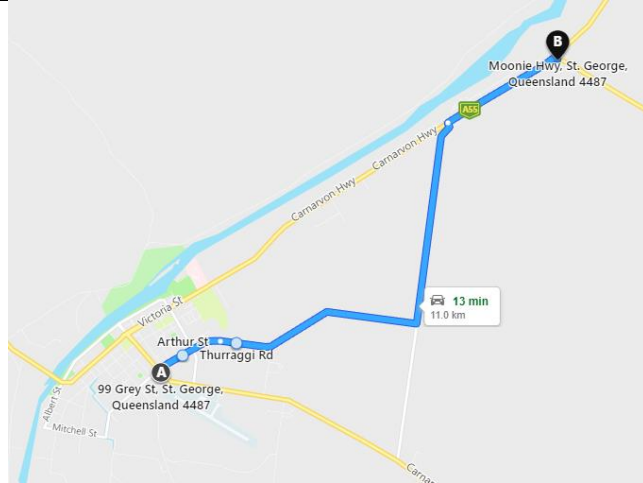
Balonne Shire Council – Transport Asset Management Plan

Options or Alternatives

Three Options Exist in relation to Sealing Thuraggi Road:

- 1) Do Nothing – Currently Thuraggi Road is an unsealed gravel road which has been gravel re-sheeted in the 2020/21 Resheeting Programme funded under Roads to Recovery, the traffic counts are 38vpd and the low traffic volumes do not warrant sealing.
- 2) Bitumen Seal from Chainage 0.62km (end of the existing seal) to 1.44km (Rimmer Road Intersection) - \$105,000 (\$128,050 per km) to construct. This will alleviate concerns from the relevant community members in relation to dust concerns
- 3) Bitumen Seal from Chainage 0.62km (end of the existing seal) to 4.2km (Salmon Road Intersection) - \$315,000 (\$88,000 per km) to construct. This will alleviate concerns from the relevant community members and provide an alternative route to leave St George that can alleviate traffic leaving town on the Carnarvon Highway / Victoria Street. Both routes from the intersection of Grey Street and Arthur Street out to the Moonie Highway intersection are anticipated to take 8 minutes and 27 seconds.

Option	Construction Cost	Indicative Annual Maintenance Cost	Annual Depreciation	Total Renewal Cost	Annual Cost of Road	Average 30-year cost
1	N/A	\$2,100	\$5,850	Unsealed Gravel: \$87,710 (every 15 years) Total \$87,710	\$7,950	\$413,920
2	\$105,000	\$1,375	\$7,000	Unsealed Gravel: \$67,620 (every 15 years) Spray Seal: \$32,315 (every 15 years) Based Gravel (Seal): \$40,180 (every 120 years) Total \$140,115	\$8,375	\$461,165
3	\$315,000	\$650	\$10,870	Spray Seal: \$141,080 (every 15 years) Based Gravel (Seal): \$175,420 (every 120 years) Total \$316,500	\$11,520	\$671,615
Note: All figures are in current (today) dollars						

			
Indicative Time on Route via Victoria St		Indicative Time on Route via Thurrangi Rd	
Grey St (0.85km @ 55km/hr)	55.64 sec	Int (Grey & Arthur)	10 sec
Int (Grey & Victoria)	40.00 sec	Arthur St (1km @ 45km/hr)	80 sec
Victoria St (2.3km @ 54km/hr)	153.33 sec	Thurrangi Road (4km @ 90km/hr)	160 sec
Carnarvon Highway (6.8km @ 95 km/hr)	257.68 sec	Int (Salmon & Thurrangi)	10 sec
		Salmon Road (3.6km @ 90km/hr)	144 sec
		Int (Salmon & Carnarvon)	20 sec
		Carnarvon Hwy (2.2km @ 95km/hr)	83 sec
Total Time	8min 27 sec	Total Time	8min 27 sec

Attachments

Nil

Recommendation/s

That Council resolves to nominate \$315,000 out of the 2021/22 Roads to Recovery Grant Funding to the bitumen sealing of Thurrangi Road from Chainage 0.62km to 4.2km.

Andrew Boardman

Director Infrastructure Services

OFFICER REPORT

TO: Council

SUBJECT: Bollon Beach - Project Request

DATE: 09.12.20

AGENDA REF: IFS5

AUTHOR: Andrew Boardman - Director Infrastructure Services

Sub-Heading

Bollon Beach – Project Request

Executive Summary

Council have received a request from a community member for the development of a beach on the Wallam Creek. This request is raised to Council as part of the 'identify' phase of the Project Governance Framework.

Background

Council have received a request from a community member for the development of a beach on the Wallam Creek. The requester states that the community has been requesting a community swimming pool over many years however these requests have been refuted due to the cost. This was not raised during Master Planning.

Advantages identified by the requester of a location on the Wallam Creek near the weir are:

1. It is an open and relatively safe part of the Wallam Creek
2. It is shady
3. It is immediately visible as you drive into town
4. It will bring tourists along the path into town to use the beach (benefiting businesses)
5. There is plenty of parking nearby
6. The existing concrete walking path need only be extended a few metres to reach the water's edge and make the beach accessible

The requester has also stated that 'creating a "community beach" overcomes most of the arguments used to discourage a swimming pool for the town:

1. Beach goers would swim at their own risk as they do at ocean beaches and other rivers so insurance is not an issue.
2. The initial construction cost would be small (dredging, sand and permanent umbrellas) compared to the construction of a swimming pool.
3. Ongoing maintenance would consist of dredging the creek and replenishing the sand at the start of every summer.
4. Lifeguards would not be required as people would swim at their own risk.'

There is also the suggestions of a possible swimming/fishing pontoon and a water fountain in the middle of the creek at the weir end.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Healthy and active lifestyles

Consultation (internal/external)

Nil – Only Identify phase of the Project Governance Framework

Legal Implications

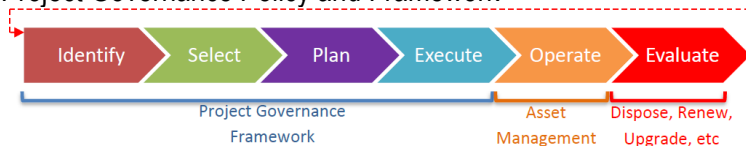
Nil – Only Identify phase of the Project Governance Framework

Risk Implications

Reputation - Inadequate engagement and assessment of the impact of external and internal stakeholders on our community, viability and productive capacity.

Policy Implications

Project Governance Policy and Framework



Financial and Resource Implications

Cost of progressing request under the 'Select' phase.

Options or Alternatives

- 1) To not approve project, do not proceed.
- 2) To approve project to proceed and start progressing the select stage of the project.
- 3) To approve project however, delay progressing the select stage of the project until 2021/22

Attachments

1. Bollon Beach Project Request [↓](#) 

Recommendation/s

That Council resolves to

1. Accept the Bollon Beach proposal as a Council initiative under the Project Governance Framework and progress the proposal to the 'select' phase (consultation, options analysis, business case, concept) of the Framework.
2. Include the project within the Bollon RV and Streetscape Master Plan.

Andrew Boardman

Director Infrastructure Services

Project Request

Please complete as many details as possible

Requester Details	
Name	Judith Russell & Bill Speedy
Department/Organisation	
Phone	0413 062 068
Email	judithtravels@hotmail.com
Postal Address	PO Box 9 Bollon QLD 4488
Project Request Details	
Project Name	Bollon Beach
Project Description	Community Beach located on the Wallam Creek at Bollon
Project Location (Lot/Plan & GPS if known)	53/SP135745 GPS -28.03156, 147.48168
Project Request – Specific details of project requirements/expectations from Council	
Creation of a community swimming beach on Wallam Creek at Bollon, also suggested is a pontoon and fountain	
Problem the Project is trying to Solve	
There is no public pool in Bollon or designated place to swim.	
Alignment with Council Plans (i.e. Corporate Plan, Asset Management Plans, Community Plan, etc)	
Aligns with Community Plan - Community (1.2 Healthy and Active Lifestyles), Economy (2.6 Tourism Growth and Development)	
Other Pertinent Information (i.e. History/Background, Quotes, Etc.)	
Nil	
Attachments (any supporting documentation)	
<u>1</u>	Request
<u>2</u>	
<u>3</u>	
<u>4</u>	
<u>5</u>	
Requester Certification	
I confirm that I give permission to be contacted regarding this request if required and that this information can be used by Council for project prioritisation and initiation.	
Name	Signature
Date	

Monday 30 November 2020

Mr Matthew Magin
Chief Executive Officer
Balonne Shire Council
PO Box 201
St George QLD 4487

By email: council@balonne.qld.gov.au

Cc: Mayor Samantha O'Toole, Cr Bill Winks, Cr Robyn Fuhrmeister, Victoria Nancarrow
(Secretary, Bollon & District Community Group), Chandel Sears (Project Manager,
Queensland Murray-Darling Catchments Limited)

Dear Mr Magin,

For many years the residents of Bollon have requested a community swimming pool for the town. Each request has been countered by the Balonne Shire Council with the initial construction cost, ongoing maintenance costs, the high cost of public liability insurance, the necessity to have a roster of lifeguards on duty when the pool is open etc etc.

As most residents are now resigned to the fact that the town is unlikely to ever have a community pool we would like to propose an alternative: a swimming beach on the banks of the Wallam Creek. We suggest the beach could be sited near the weir, on the right as you drive in to town. This area has several advantages:

1. It is an open and relatively safe part of the Wallam Creek
2. It is shady
3. It is immediately visible as you drive into town
4. It will bring tourists along the path into town to use the beach
5. There is plenty of parking nearby
6. The existing concrete walking path need only be extended a few metres to reach the water's edge and make the beach accessible

With a few easy steps this part of the creek could be converted into a community swimming area:

1. The creek in front of the weir would need to be dredged to clear away any obstacles, such as branches, rubbish and broken glass. Now while the creek is low is a perfect time to clear the creek bed.
2. Several tonnes of sand could be dumped onto the creek bed and on the bank to make a sandy and safe "floor" for people wading into the water
3. The erection of some permanent umbrellas, such as those found on esplanades in Cairns, would add additional shade and create a "beachy" feel

Private & Confidential

Creating a “community beach” overcomes most of the arguments used to discourage a swimming pool for the town:

1. Beach goers would swim at their own risk as they do at ocean beaches and other rivers so insurance is not an issue.
2. The initial construction cost would be small (dredging, sand and permanent umbrellas) compared to the construction of a swimming pool.
3. Ongoing maintenance would consist of dredging the creek and replenishing the sand at the start of every summer.
4. Lifeguards would not be required as people would swim at their own risk.

The beach would also benefit the town’s businesses as it would draw people from the campground into the business area, provide a welcoming space for travellers to pull up and rest, extend the length of the tourist season by offering campers a place to swim once the weather starts getting hotter, creating a focal point for tourism advertising of the town and so on.

We have been informed of several other suggestions to enhance the usability of this part of Wallam Creek and we think they would enhance a “community beach” feel. One suggestion has been the installation of a swimming/fishing pontoon, anchored to the riverbank to provide access to the water. The other has been to install a water fountain in the middle of the creek at the weir end. Both of these proposals would tie in beautifully with a community beach.

We have discussed these proposals with representatives of the Queensland Murray-Darling Catchments organisation who have suggested they may qualify for some funding under the “Drought Resilience Fund”. Benefits to the community that could be cited in a grant application could include:

1. Improvement of the health of the Wallam Creek by removing debris and allowing a better water flow when the creek is full
2. Installation of a water fountain may improve the quality of the water in the Wallam Creek through oxygenisation and movement
3. Providing a safe, clean and relaxing area for community members and visitors of any age to swim and cool down
4. Improvement of the mental health and well being of the Bollon community – given the current heatwave temperatures we are experiencing across our region it is dreadful to think that we are all isolated in our own homes and have no place to access the creek for a swim.

We are happy to approach Bollon’s businesses, school, community organisations, volunteer groups and the Traditional Owners to provide letters of support for these ideas but we are pleased to confirm that we have received in-principle support for the concept from the Bollon & District Community Group, endorsed at their meeting on Saturday 28 November 2020.

Private & Confidential

We would therefore like to request that these proposals to improve community access to the Wallam Creek is tabled for discussion at the next Balonne Shire Council meeting. We would like the council to assist us to provide Bollon with a safe, fun and accessible swimming place in lieu of a swimming pool.

Please don't hesitate to contact us if you have any queries or wish to discuss any of the above.

Yours faithfully,

Judith Russell & Bill Speedy

Judith Russell & Bill Speedy

PO Box 9

Bollon QLD 4488

Mobile: 0413 062 068

Email: judithtravels@hotmail.com

Private & Confidential

OFFICER REPORT

TO: Council

SUBJECT: Thallon Art History Sculpture Trail

DATE: 09.12.20

AGENDA REF: IFS6

AUTHOR: Andrew Boardman - Director Infrastructure Services

Sub-Heading

Thallon Art History Sculpture Trail

Executive Summary

The Thallon Progress Association has requested that an Art History Sculpture Trail be created in Thallon. The Thallon Progress Association are requesting that Council approve the locations of the proposed sculptures so that the Progress Association can pursue external funding.

Background

The Thallon Progress Association has requested that an Art History Sculpture Trail be created in Thallon. The sculpture trail will compliment Thallon's existing attractions and assist to 'bring to life' aspects of the 'Old-Town' Walking Trail Tour (attached).

It is the intention of the Thallon Progress association to create a trail to encourage tourists to extend their stay whilst in Thallon whilst showcasing Thallon's history.

The location of the sculptures proposed by the Thallon Progress Association is to enable the sculptures to be as close as possible to the Historical aspect they represent. The Baker is located adjacent to the Old Bakery, The Blacksmith is adjacent to the site of the original forge, The School Teacher is adjacent to the location of the Bullamon Provisional School and of course the Fettle's next to the Rail Line.

Table 1 – Proposed Locations

Sculpture/Location	Latitude	Longitude
1 st Fettle (near railway track)	-28.635931	148.867979
2 nd Fettle (near railway track)	-28.635931	148.867979
Blacksmith (Hill Street Road Corridor)	-28.635192	148.869079
Baker (Hill Street Road Corridor)	-28.634047	148.868828
School Teacher (William Street)	-28.634270	148.867260

The Thallon Progress Association is also seeking to develop a memorandum of understanding (MOU) with Council around the ownership of all the sculptures as their desire is that the sculptures should be owned by Council as is the case with Public Art in Dirranbandi and St George.



Figure 1. Locations Plotted on Map

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Vibrant creative arts, music, local history and culture

Consultation (internal/external)

Thallon Progress Association
Office of the CEO
Infrastructure Services

Legal Implications

Development of MOU and risk association with art in public space

Risk Implications

Reputation - Inadequate engagement and assessment of the impact of external and internal stakeholders on our community, viability and productive capacity.

Policy Implications

Nil

Financial and Resource Implications

Cost of entering MOU and Legal fees associated as well as ongoing insurance cost for sculptures

Options or Alternatives

- 1) Not approve locations
- 2) To have no objections to all location
- 3) To have no objections to the first location (1x Fettler) to allow Thallon Progress Association to progress funding opportunities (already partly funded by Council under RADF)

Attachments

1. Thallon Art Trail Location Request and Supporting Documentation [↓](#) 

Recommendation/s

That Council resolves to:

1. advise the Thallon Progress Association that Council has no objections to the location of the first fettler sculpture as identified in table and map below, subject to installation having the appropriate permits (i.e. Road Corridor Permits, Local Laws requirement).
2. advise the Thallon Progress Association that Council has no objections to the location of the remaining sculptures as identified in table and map below, subject to installation having the appropriate permits (i.e. Road Corridor Permits, Local Laws requirement).
3. seek to develop a memorandum of understanding with the Thallon Progress Association regarding ownership.

Sculpture/Location	Latitude	Longitude
1 st Fettler (near railway track)	-28.635931	148.867979
2nd Fettler (near railway track)	-28.635931	148.867979
Blacksmith (Hill Street Road Corridor)	-28.635192	148.869079
Baker (Hill Street Road Corridor)	-28.634047	148.868828
School Teacher (William Street)	-28.634270	18.867260



Andrew Boardman
Director Infrastructure Services

Dear Matthew and Councillors,

In response to a request from Council for more information in relation to Thallon's Art History Sculpture Trail, please see below additional details (further to correspondence furnished to Council on September 6th) and as suggested by Council representatives at our October Progress Meeting. Please also see associated documents and letters of support attached.

The Thallon Art History Trail Sculptures will compliment Thallon's existing tourist attractions and bring to life aspects of the "Old Town" Walking Trail Tour, (see attached). The location of the Sculptures was chosen to enable them to be as close as possible to the Historical aspect they represent. That is:- The Baker, is located adjacent to the Old Bakery, The Blacksmith is adjacent to the site of the original forge, The School Teacher is adjacent to the location of the Bullamon Provisional School and of course the Fettleers next to the Rail Line. This Sculptural Trail will encourage tourists to extend their stay in Thallon thus increasing the economic benefit to the Shire. Importantly the sculptures will also celebrate characters from Thallon's past which will inform both locals and visitors alike around aspects of the town's history.

It is our intention to apply for funding in 2 stages.

1. Funding for one of the Rail Fettleers via current application to the Balonne Shire Council RADF Place Making Grant program.
2. Funding for the remainder of the sculptures via Arts Queensland - Arts Activate Grant Stream (Part of the Arts Showcase Program)

For the first Sculpture (The Rail Fettleer) we are seeking Council's permission to place it on the location listed below. It is positioned on Council land and as with the locations of the other sculptures was chosen in consultation with Council representative Brenton Judge Manager of Transport and Drainage and Mariella Perez Community Development Officer on their visit to Thallon.

Sculpture/Location	Latitude	Longitude	Funding Source
1 st Fettleer (near railway track)	-28.635931	148.867979	RADF Place Making

We also wish to extend this request on an in-principle basis for the sculptures below, which will be formalized once the appropriate road corridor permits are completed (given no major risks were identified during the site meeting and there is a relatively low risk of their location being an issue for the Department of Transport & Main Roads.)

Secondly, we are seeking to develop a memorandum of understanding with Council around the ownership of all the sculptures as our desire is that they should be owned by Council as is the case with Public Art in Dirranbandi and StGeorge.

Sculpture/Location	Latitude	Longitude	Funding Source
2 nd Fettleer (near rail track)	-28.635931	148.867979	ARTS Queensland Showcase Program (Arts Activate Stream)
Blacksmith (Hill Street Road Corridor)	-28.635192	148.869079	
Baker (Hill Street Road Corridor)	-28.634047	148.868828	
School Teacher (William Street)	-28.634270	18.867260	

Further, as per the Arts Showcase funding guidelines and clarified with an Officer from Arts QLD – if Council agrees to fund the Fettleer through their RADF Placemaking Program, we are then eligible to apply for up to \$60 000 through Arts QLD, Arts Activate Program. This would fund the remaining sculptures identified above. However if we do not receive Council funding we are only eligible to apply for \$30 000 which would then limit

our ability to fund beyond the 2 Fettleers.

"Arts Queensland will provide one-off grants of up to \$30,000 (sole-funding) and up to \$60,000 (co-funding) to create new works; activate arts and cultural initiatives and deliver social benefits across Queensland communities."

We support Council's proposal to complete a Master Plan for Thallon but believe that this shouldn't prevent this project from moving forward and believe that The Art History Sculpture Trail as proposed above could easily be incorporated in any future Master Planning that Council may wish to complete for Thallon.

We hope that the above information provides sufficient detail for Council to make a decision on our RADF Place Making application at their October meeting, however if any further clarification is required please don't hesitate to contact us.

Kind Regards

A handwritten signature in blue ink, appearing to read 'LFB', with a long horizontal flourish extending to the right.

Leanne Brosnan (Thallon Progress Association Inc. Secretary).
0427598029

THALLON

HISTORY TRAILS

The Old Town

Unlike many country towns, which developed at river crossings or cross-roads or around station homesteads, the location and layout of Thallon was planned in connection with extension of the railway line from Goondiwindi. Originally known as Bullamon, it was renamed at the request of the local community to reflect the role of Mr JF Thallon, Commissioner for Railways, in determining the railway route. After town lots were auctioned in June 1911, successful bidders moved quickly to clear their blocks of trees and prickly pear cactus and have their premises ready for opening of the railway line in October that year. Until the early 1930s, when the Cactoblastis moth introduced to the district by Mr KB Cameron of Bullamon Plains brought the prickly pear infestation under control, much of the town remained covered with pear.

Thallon quickly became a busy transport hub. Carriers, initially with wagons drawn by horse or bullock teams and later with motor trucks, provided an essential road transport link to the railway and several were based at Thallon. At a time when few people owned motor vehicles, rail transport was the main means of passenger travel: people travelled to and from St George and Mungindi by coach or passenger car to connect with trains at Thallon. The town had its own butcher, baker and blacksmith and a variety of shops as well as a hotel and a boarding house, stock and station agents and forwarding agents (the connection between rail and road transport). The town's early buildings were on a short section of Pine Street each side of the hotel, the corresponding section of Garah Street and the block north of the railway line.

Over the years, Thallon has evolved in response to changing circumstances and few of the old buildings remain. This History Trail is a walking tour designed to help visualise the town as it was. It starts and finishes at the Park in Pine Street.

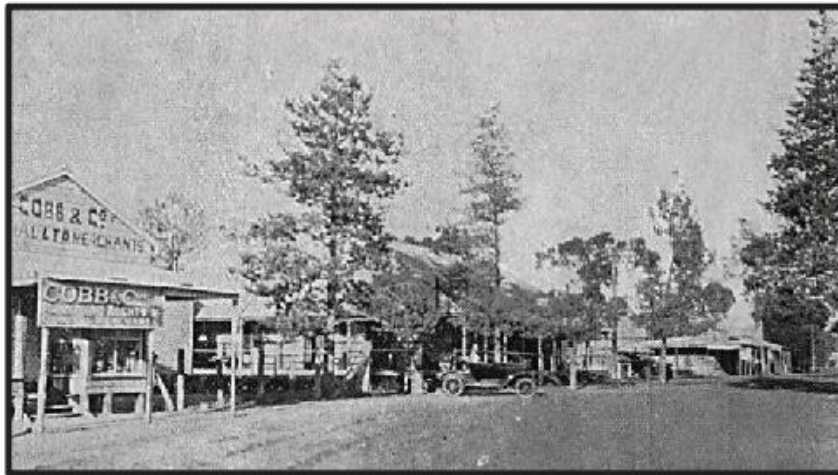
Site 1: Cobb & Co site (opposite the Park)

The vacant area inside the yard of Thallon Motors, to the right of the building, is the site of the store best remembered as belonging to Cobb & Co and then to Paddy and Bertha Nolan, though it had several other owners. It consisted of two separate buildings – a bulk store, selling items such as horse feed and bags of flour, on the left and a general store on the right. They were later linked by building an office in the space between. The Nolans added another building, to the right of the store, which was used as a butcher's shop then a café. The entire complex was destroyed by fire in 1953. While owned by Cobb & Co (1913-1927), the store served as the company's Thallon office and was the arrival and departure point for Cobb & Co's coaches and cars. Cobb & Co had an extensive set of stables for its coach horses along the southern and eastern sides of the hotel yard.

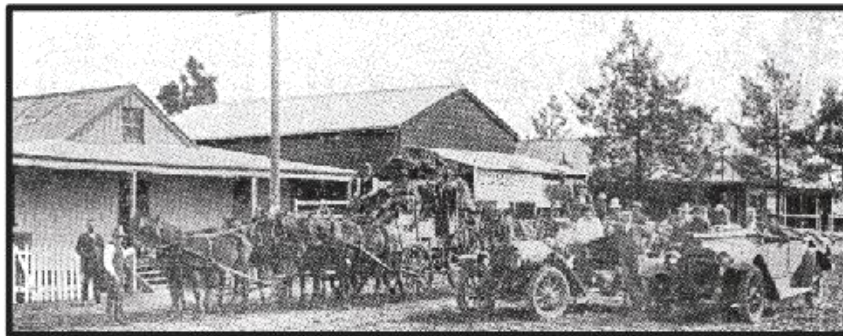
Thallon Motors was started by Paddy Nolan in the late 1930s, in the galvanised iron shed that is part of the existing building, but it did not operate for long. Wardales re-opened Thallon Motors on this site in the 1950s, then sold it in 1960 to John Edmiston and Abe McGrady, who extended the building. John and Chris Edmiston continued the business until 2003, when it closed. Westaways ran a refreshment room and shop from the mid-1930s to early 1940s in a building just left of the shed, which was later a home to several families over the years before being moved.



View from the railway crossing, across Pine Street to Garah Street, early 1930s. Site of the Park at front right, the former Cobb & Co store and stables in centre and the former Deeley's garage on left in distance (NAA J2879, QTH295/16).



Looking down Pine Street from near the Park, 1924 (SLQ).



Cobb & Co coach and cars outside Cobb & Co store, 1917.



Nolans' store and Wilsons' café, about 1940.

Walk down Pine Street, away from the highway.

Site 2: Francis Hotel



The original hotel (SLQ Neg. 9119).

Originally called the Thallon Hotel, it was renamed Hotel Francis by the then owner, Harold Francis, in 1927.

The current hotel is the second on this site. The original hotel, a single-story fibro-cement building surrounded by verandahs, was destroyed by fire in 1940. A temporary bar was opened in the disused hotel

stables, behind the hotel. It can still be seen today, next to Booligar Street. Following closure of most businesses in the town, the hotel is now also the post office and store.

Behind the old hotel was an extensive garden producing a variety of fruit and vegetables. The garden, watered from a well that also supplied the hotel, was maintained by Jimmy Ah Bue and then by Hamet Khan.

Site 3: The railway yard (view from Pine Street)

The railway station, built in 1911, was an oblong timber building with a galvanised iron roof and comprised an office and a waiting room, both facing the line. In 2013, it was moved to the recreation grounds as a club house and has been modified to suit its new purpose. It originally stood on the southern side of the rail track, opposite the intersection of Pine and Booligar Streets. To the left (west) of it was the goods shed, which is still standing, with the names of former porters still visible on its inner walls. During the Second World War, the goods shed was used for medical examination of army recruits and during the 1950s, boxing lessons were held in it. Between it and the station, on the northern side of the line, was a large tank on stout timber pylons, from which river water was supplied to steam trains. Water from the tank was also piped to government buildings in the town and later to some homes. Several cottages to accommodate railway workers were situated alongside the line, about 300 metres west of the station. Some had prolific gardens.



Official opening of the railway line to Thallon, October 1911 (SLQ).



Thallon railway station, about 1930.

For many years the railway was a hive of activity, with trains several times per week bringing goods and freight and taking away wool and livestock, as well as carrying mail and passengers both to and from Thallon. In the early years, wagons drawn by horse or bullock teams would line up in the yard waiting to unload wool or load items for outlying properties and other towns, while a variety of horse-drawn vehicles and motor vehicles dropped off or collected goods, mail and people. The surface of the railway yard was originally deep sand, which was difficult for vehicles and particularly for teams drawing loaded wagons. Cars carrying mail and passengers from St George and Mungindi were often late due to wet roads, the roads at that time being little more than tracks through the bush. Cars became bogged even in the main street.



Wool wagons in Thallon railway yard (SLQ Neg. 9125).

The railway remained busy until the 1970s, after which its importance gradually declined as road transport took over. The line between Thallon and Dirranbandi was closed in 2010 and the maintenance depot at Thallon closed the following year. The line east from Thallon remains open but is now used only for transporting grain.

Site 4: Former businesses in Pine Street

The store (now closed) on the corner of Pine and Booligar Streets occupies the site of several early businesses. They included, at various times, shops selling fruit and vegetables, groceries, drapery and general merchandise, a refreshment room, a newsagency and a billiard room. The names of business owners over the years show the multicultural nature of the town: Ah Foo, Khan, Deen, Leard, Albeck, Walsh and Pagan. The old buildings were replaced by Ross' Café in the early 1950s. Mrs Woodlock bought the cafe in 1954 and ran it, with Fred Davis, for over 25 years, during which it was rebuilt after a fire in 1959 and expanded from a café and newsagency to a general grocery business. It then went through several hands until it closed in 2010.

The next house occupies the site of a boarding house, started by Mrs McNulty and later run for many years by Mrs McGrogan. Next to it was John Lloyd-Jones' general store, which later became a home. Except for Greens' residence, a former shop near at the end of the block, these were the last buildings in Pine Street until the late 1920s, when building of the police complex began. The police house, cell block and former court house are now among the oldest buildings in Thallon.



(Above) Looking west along Pine Street from Booligar Street.

(Below) Car bogged outside the shops in 1924 (SLQ).



Walk along Booligar Street to the intersection with Garah Street.

Site 5 – Corner of Booligar and Garah Streets

Several of the older buildings in Thallon, and the sites of some others, can be seen from this point.



The Catholic Church

The house across Garah Street from the Church is on the site of a single-story Queenslander-style house with a large garden, built about 1913 as the residence for Frank McLoughlin, the first manager of the Cobb & Co store. To the right of it was the Catholic Church, in use from 1916 until the early 1980s, when it became structurally unsound and had to be demolished. Next to the now-vacant Catholic Church site is one of the oldest



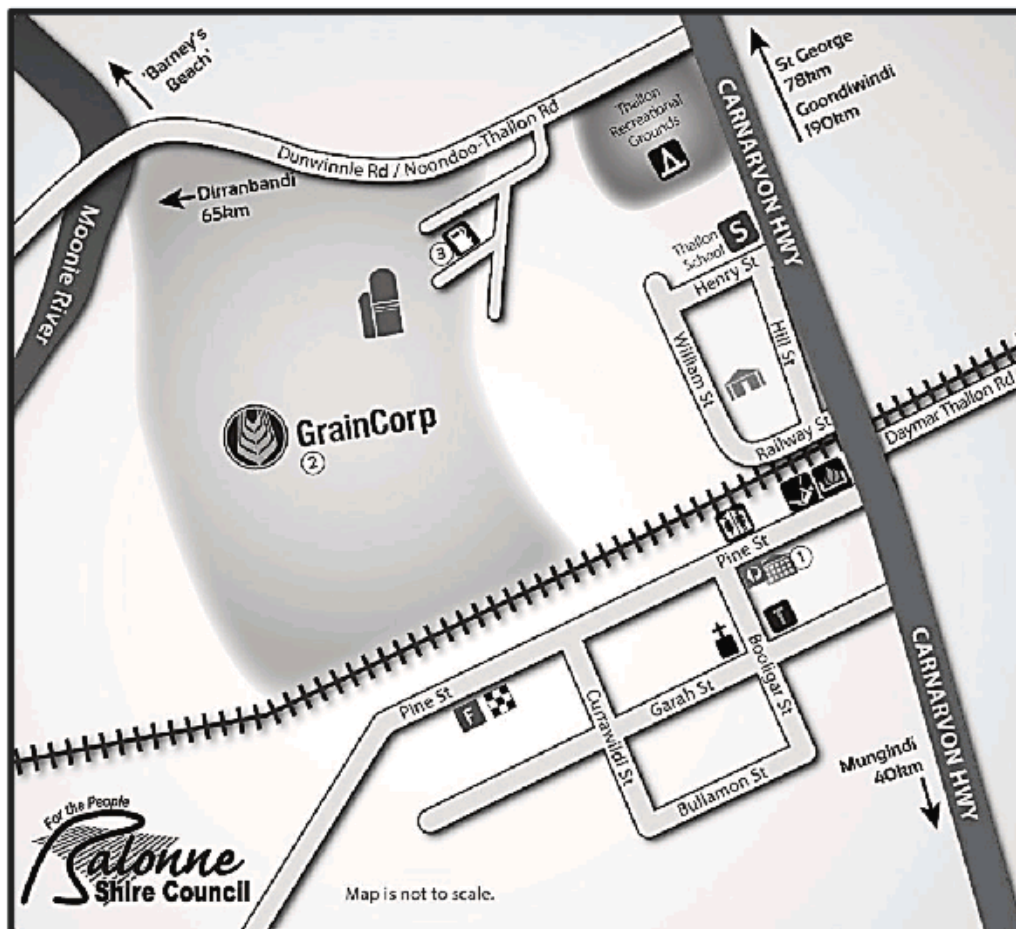
Henry Russell's house and garage

remaining buildings in Thallon, though it has evolved greatly from the original flat-roofed two-roomed shack that existed in the early 1920s. The next house along was built in 1936 for Henry Russell, who had a garage beside it; there is now a house on the garage site. The remaining houses in

this section of Garah Street were built since World War 2, most of those on the northern side by the Housing Commission in the early 1950s.

The section of Garah Street between Booligar Street and the highway contains some surviving early buildings. Opposite the tennis courts is a house built in the 1920s for Jim Lewis, a local carrier. Though quite small by present standards, it was a fairly typical family home of the time. The galvanised iron shed farther down the street, with "Garage" still visible on the gable, was a garage owned in the 1920s by Horace Deeley, who also drove a passenger car for Cobb & Co. The house next to it (which has also been extensively modified) was the Deeley family's home.

Return to the Park and take the path across the railway line.



STREET MAP OF THALLON (NOT TO SCALE)

Pine Street (originally called Railway Street) was once lined with large cypress pine trees, relics of the original sand hill vegetation. **Garah** Street (originally Gerar Street) is named after Gerar, the 1850s run on which the town stands. The first lessee of Gerar was Richard Bligh of Warialda, a grandson of William Bligh (Captain of HMS *Bounty* and Governor of New South Wales). It later became part of Bullamon Station, after which **Bullamon** Street is named. **Currawild** and **Booligar** Streets are named after historic stations near Dirranbandi. **Hill** Street commemorates the Hill family. James and Edward Hill owned Bullamon Station in partnership with Hurtle Fisher during the 1870s and 1880s. Edward later managed it for the Australian Pastoral Company. Many of his descendants still live in the district. **William** and **Henry** Streets are believed to be named after Thallon's first postmaster, William Henry McGeever.

Sites 6 - 10: Historic sites in William Street

On the corner of William and Railway Streets was a galvanised iron building known as **Gillespies' Offices**, where Allan Gillespie ran a stock, station and forwarding agency. Mr Gillespie was formerly a manager of Bullamon Station and had a key role in discovering the first known living population of Northern Hairy Nosed Wombats. The unlined, unceiled building, comprising three rooms and a verandah, was later leased by the Queensland Police and served as the **police office and residence** for several years until purpose-built facilities were erected in Pine Street. There being no cell, any prisoners were chained to a stout post or tree.

On the other side of William Street, inside the railway yard, was the **Station Master's residence**. It was one of only three high-set houses in the town and had a garden full of fruit trees. Following closure of the railway station, the house was sold and removed.

The Hall, opened in 1925, is one of the few early buildings remaining in this part of town. Originally called the Church of England Hall, it was built by Constable William Laird and the publican, Arthur Bennett, with funds raised by the local community. As well as being used for dances, other social functions and community events, it served as a church, with doors at the back of the stage opening to reveal an altar. During the 1950s and 1960s it was the venue for Saturday night picture shows, films being projected from a box over the porch. Its use has evolved with changing needs. The supper room became a library. A new building for Healthy Aging Community Care (HACC) has recently been added next to the hall. The hall itself is now used as the local kindergarten as well as for community and school events.

On the other side of William Street, within the former railway reserve and approximately opposite the (now closed) BP Fuel Depot, is the **site of the town's first school**. Initially called the Bullamon Provisional School, it opened in July 1911 with 29 pupils. Classes were held under a large tarpaulin which was replaced later in the year by a wooden-framed tent, with a similar tent being provided for use by the teacher. The school had a floor of red sand and was surrounded by prickly pear so thick that the children had to follow a special track to reach the school and had nowhere to play. On 8 August 1912, Bullamon Provisional School became Thallon State School, reflecting the new name of the town and the improved status of the school.

Thallon cemetery, near the corner of William and Henry Streets, replaced the old town cemetery on the sand hill south of the town. This cemetery, in use since 1998, incorporates a small group of graves from the early days of Thallon but, as with the graves in the sand hill cemetery, they are no longer identifiable. (The sand hill cemetery can be reached by driving along Garah Street to the end farthest from the highway then taking the left fork at each intersection; that will take you past the cemetery and return you to town via Old Dareel Road and the highway).

For many years, a dirt track west from the end of Henry Street was the beginning of the road to Dirranbandi. It was also the original road to St George, which turned off to the right before reaching the river.

Site 11: Thallon State School, Henry Street



Thallon State School, 1930

Henry Street was chosen as an appropriate location for a permanent school building, which was officially opened on 6 September 1913. Miss Gertrude Baker was the first head teacher at the new school. The teacher's residence beside the school was built in 1932. Until then, most teachers had either stayed at the boarding house in Pine Street or

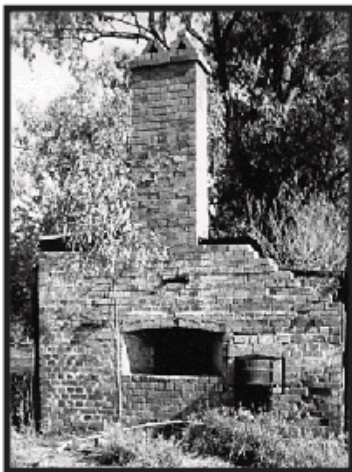
boarded with local families. Over the years, Thallon State School has expanded to accommodate growing enrolments, but the original school building is still identifiable at the far left of the present complex. The school was the venue for Thallon's centenary celebrations in 2011, which also included a parade down Pine Street, a historic display in the railway station and dinner at the hall.

Opposite the school, the low-set building next to the street is Thallon's **third Post Office**. It operated from 1965 until 2013, when the Post Office was relocated to the Hotel. The **attached residence**, originally high-set, was built as the home of Thallon's first Post Master, Mr William Henry McGeever, and his family. McGeevers' house was surrounded by an extensive garden and had its own tennis court, on the corner of William and Henry Streets. Among the family's many contributions to the town and district, Mr McGeever donated the block of land behind the school as a recreation ground. In over 100 years, it has been used for many purposes, from cricket and football to rodeos, gymkhanas and circuses.

Continue along Henry Street and around the corner into Hill Street.

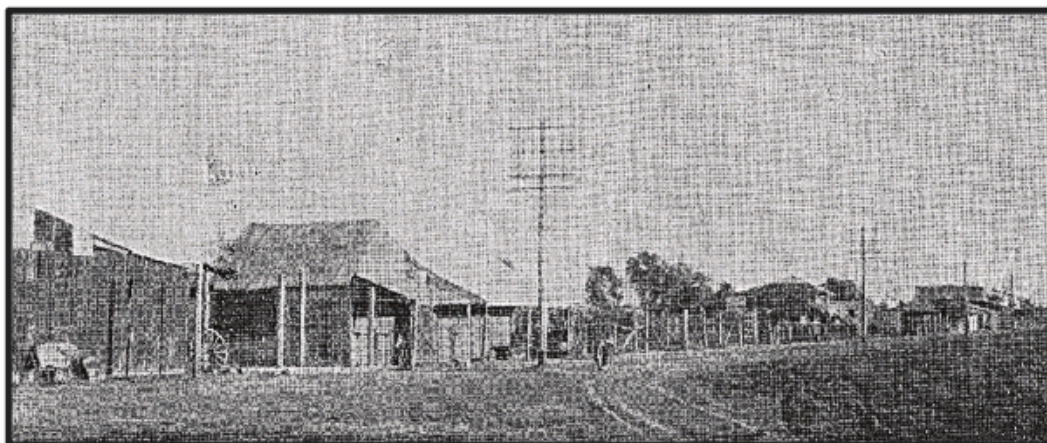
Sites 12 - 16: Homes and Businesses in Hill Street

Thallon's **second Post Office** stood on the corner, facing Hill Street, from about the early 1920s until it was destroyed by fire in the late 1960s. The first post office was attached to McGeevers' store, on the next allotment along Hill Street. Postal and telegraphic services lagged behind opening of the railway line. For some time after Thallon was established, mail continued to be delivered by Cobb & Co coach to Bullamon Homestead, about 1.5km from the town. A receiving officer was appointed at Thallon as a temporary measure until the post office opened in 1912, with Mr McGeever appointed as Post Master. He and his daughters served as Post Master and Post Mistress for over 50 years, until Miss Dot McGeever retired in 1963. She was succeeded by Clarrie Mitchell, who was the first Post Master to occupy the new building in Henry Street and served in that role for over 30 years. The Post Offices also housed the telegraph office (using Morse code to transmit and receive messages) and the manual telephone exchange, which operated until automatic dialling was introduced in 1987.



The crumbling remains of an old brick **baker's oven** show the location of the bakery behind **McGeevers' store** (later owned by Joneses and Rodneys). Mr McGeever started his store and bakery very early in the life of Thallon and installed a new oven, believed to be this one, in 1927. The store, built of wood and galvanised iron, burnt down in 1932 and was replaced by another, of similar construction, which was also destroyed by fire in the late 1960s.

Being close to ground level, the store, bakery and original post office were subject to flooding. When the town experienced its first flood in 1917, water was a foot (30cm) deep in the post office. Later residents remembered the baker, Les Jones, continuing to make bread while standing in flood water during a high flood in the early 1950s and a boat from one of the stations, that had come down the flooded St George road, being tied to a verandah post of the store while its occupants collected bread from the bakery.



Hill Street, then called the St George Road, looking north from the railway end in 1924. Blacksmith's shop at front left, then Berrys' shop and residence; Thompsons' house in middle distance and McGeevers' store and Post Office at the far end (SLQ).



Looking south to the railway crossing along the future Carnarvon Highway in 1925. Post Office and store in foreground; roof of Thompsons' house just visible over the store; a cottage and Berrys' house and shop in the distance; blacksmith's shop obscured (QSA Item 1821424).

Note: The photograph at the top of this page, and the photographs attributed to SLQ on pages 3, 5 and 7, were copied by the State Library of Queensland from The Queenslander newspapers dated 12 July 1924, 11 November 1911 and 25 October 1924.

The **high-set house** about half-way along Hill Street, originally the home of Bert Thompson and his family, is the only early building left in this part of the town. The Thompsons, who later owned Box Plain property near Thallon, had a long connection with the district: Bert Thompson's father, James, came to Dareel Station in the 1860s and later became Head Stockman on Bullamon. This house was later the home of Willis Rodney and his family. He and his brother Fred were early carriers in the Thallon district, beginning with horse and bullock teams respectively then switching to trucks.

The **allotment behind the Hall** belonged to William Rummell, another early carrier. The houses on this allotment and on the next one along were small and low-set, with frames of round timber. This house had timber walls and the one next door had walls of flat iron. The latter, visible in the 1925 photograph on page 13, was a home until about 1960. It comprised two bedrooms, a dining room and a kitchen, with a verandah across the front. The Rummell block was vacant by the 1940s and was used by a neighbour to milk her goats, which ran on the town common.

The last building before the corner is best remembered as **Berrys' residence and shop**. The shop was built for a butcher in the very early days of Thallon and had changed little. The back portion was in the form of a huge gauze safe and in one corner of the front part was a large meat block which was covered with a cloth and used as a table. The shop had adjoining living quarters, the kitchen of which retained the original slab walls and floor. Mrs Berry sold fruit, soft drinks and home-made ice cream. She was also a nurse and served as the local midwife, bringing many of the early Thallon babies into the world. Mr Berry ran a passenger car service between Thallon and Mungindi and was also the Thallon-Mungindi mailman. He took over the mail route from Cobb & Co in 1924 and with his step-son Bruce Quinlan, ran the service for many years.

Site 17: Corner of Hill and Railway Streets

On this corner was **Alf Rolph's blacksmith shop**, made of flattened kerosene tins and small round cypress pine logs standing vertically. Behind it (facing Railway Street) was the Rolph family's house. In the early years, Thallon residents relied heavily on wells for their water supply. Rolphs' well was the best in town, producing clear, fresh water from a depth of about 30 feet (9 metres).

The house on the other side of the highway was built as the home of the Mitchells, early residents and now one of Thallon's oldest families.

Behind Mitchells' house and the former saleyard site was a race track where race meetings were held until the 1940s. Locally-owned horses included Steve Mitchell's Nanomi and Mick Albeck's Rose Yet and Beaucre, all of which raced successfully at country meetings in southern Qld and northern NSW.

A short distance from town, on the other side of the Daymar Road, was one of several slaughter houses that, at different times until the 1940s, provided meat for the various butchers' shops that served the town.

The railway line near the crossing was a popular location for viewing Thallon's "Min Min" light, which appeared regularly on or near the line between Thallon and Daymar for several years until the 1940s. The bright light would appear suddenly, seem to move towards the viewer, then disappear. One night, some railway fettlers were returning to Daymar on a "pumper" after a few drinks at the Hotel Francis when they saw a light and hastily lifted the vehicle from the track, thinking a train was coming, only to see the light vanish a few seconds later. Sitting on the railway line in the evening, waiting for the Min Min to appear, provided entertainment for local children and probably a few adults. The origin of the light was never explained. One theory was that it was the ghost of a man who had hanged himself while working on a property near the line. Others were that it was due to phosphorus, or was a swarm of fireflies.

Return to the Park via the footpath over the railway line.

Site 18: The Park.

The Thallon War Memorial, erected in 2015 and dedicated on Anzac Day that year, commemorates the people from Thallon and district who have served Australia in conflict and peace-keeping. Men from Thallon fought at Gallipoli and on the Western Front in the First World War. During the Second World War, local men enlisted in the Army and Air Force and served overseas in Europe, North Africa, the Middle East and the Asia-Pacific as well as in northern Australia. Many did not return.

Acknowledgments

This brochure was printed courtesy of the Thallon Progress Association Inc.

The map of Thallon was provided by the Balonne Shire Council; other images are from the National Archives of Australia (NAA), Queensland State Archives (QSA), State Library of Queensland (SLQ) and current and former residents.

We hope you have enjoyed this stroll through our history.



Regional Arts Development Fund 2019 - 2020 Application Form

The Balonne Shire Council's *RADF Program Guidelines* are available at www.balonne.qld.gov.au
Please read them before completing this application form.

For any queries please ask Council's Liaison Officer
RADF Liaison Officer: Mareea Lochel
Phone 07 4620 8888
Email: Mareea.lochel@balonne.qld.gov.au

Please keep a copy of your application. If your application is successful, this will assist you to prepare the Outcome Report once your activity has finished. As part of the outcome report, you will also be required to report on outcomes from participant surveys, which will be provided with successful applicants' funding agreements.

Faxed applications will not be accepted

Return completed application and support material to Balonne Shire Council, PO BOX 201 St George QLD 4487 or council@balonne.qld.gov.au.

APPLICATION SUMMARY

1. APPLICANT DETAILS	
Applicant name (name of individual, group or organisation)	Thallon Progress Association Inc
Contact person for application (where applicant is a group or organisation)	Jane Corbett
Phone number	07 4625 9151 Mobile 0407 104 364
Postal address	PO Box 30, Thallon QLD 4497
Street address	Pine Street, Thallon QLD 4497
Email address	janecorbett4@gmail.com

2. PROJECT DETAILS	
Project name (10 words)	Placemaking in Thallon
Location of project	Cnr William and Railway Street, Thallon QLD
Start date (must commence after grant is approved)	October 2020
End date	September 2021
Total cost of project (from Section 6)	\$ 19,363
RADF Grant requested (from Section 6)	\$ 14,253
Outcome report due	30 September 2021

3. RADF FUNDING PRIORITIES - Which priorities does the project most align with (please tick, more than one priority can be selected)	
3.1 Balonne Shire Council RADF Priorities	<input checked="" type="checkbox"/>
Place <i>To create opportunities for the development of public expressions of community identity, heritage, local stories, or artistic expression</i>	<input checked="" type="checkbox"/>
Accessibility to quality touring productions and exhibitions <i>To engage touring productions and/or exhibitions to the region</i>	<input type="checkbox"/>
Professional Development <i>To nurture the creative and talented individuals in the Balonne Shire and encourage growth in their practice</i>	<input type="checkbox"/>
Community Participation <i>To foster personal, social and economic wellbeing and community connection by facilitating participation in arts and culture by all members of the community</i>	<input checked="" type="checkbox"/>
Involves different, new or emerging art forms for the Balonne Shire.	<input checked="" type="checkbox"/>
Targets participants from demographics or segments of the community who have not historically participated in RADF funded programs.	<input checked="" type="checkbox"/>
3.2 State RADF Priorities	<input checked="" type="checkbox"/>
Encouraging safe and inclusive communities	<input checked="" type="checkbox"/>
Building regions	<input checked="" type="checkbox"/>
Stimulating economic growth & innovation	<input checked="" type="checkbox"/>
Increasing workforce participation	<input type="checkbox"/>
Supporting disadvantaged Queenslanders	<input checked="" type="checkbox"/>
Conserving heritage	<input checked="" type="checkbox"/>

4. ABOUT THE PROJECT	
4.1 Which category for funding does the project best fit?	
Creative development of new work	<input checked="" type="checkbox"/>
Cultural tourism	<input checked="" type="checkbox"/>
Events/festival	<input type="checkbox"/>
Exhibitions/collection	<input type="checkbox"/>
Heritage protection/promotion	<input checked="" type="checkbox"/>
Performances	<input type="checkbox"/>
Workshop	<input type="checkbox"/>
4.2 Brief Project Description:	
Please use this section to describe the rationale and objectives of your project (maximum 200 words).	
<p>This Placemaking Project gives artistic expression of Thallon's History as a Railway Town. This piece is a single recycled metal Sculpture portraying a Rail Fetter working on a rail track, to be located on Balonne Shire Council Land.</p> <p>The laying of hundreds of mile of Track across an arid landscape led to the birth of Thallon. People of all industries were drawn to the area as a result of the railway line. The focus on Fettlers reflects the tradesman and artisans who in the late 1800 - early 1900's left their homes seeking a better life in Australia.</p> <p>The objective of this PlaceMaking Art Piece, is the demonstration of this history, acknowledging the role the Railway in the Shire and entices the viewer to explore this history further. It acknowledges the connection with the Railway by the Town.</p>	

4.3 How will this project benefit you, your community or artists/cultural workers?

Give a brief description about the results you expect from the project. Examples could be: skill development, community access, media coverage for your art form, professional development, innovation, new work, quality of life for the community.

Addressing State RADF priorities by encouraging safe inclusive communities through acknowledgement of the shared history, stimulating economic growth and innovation through encouraging visitors to explore this history and stay another day in the shire and supporting a disadvantaged drought affected community celebrate their history.

Balonne's corporate plan 2018-23 state a secondary priority is small town sustainability with a community goal Pursuit of active healthy lifestyles where cultures, traditions and the arts are celebrated.

Thallon's Community Dialogue 2015 referred to History and Artefacts, which led to the production of history booklets and in particular the Old Town Booklet which describes many of the skilled trades who came to the Balonne Shire and settled in Thallon creating a town.

The proposed Fettler Sculpture links this heritage to the subsequent naming of the town after Mr JF Thallon, Commissioner of Railways for QLD.

Many of the current members of the community started their working lives with the railway in Thallon, following in the footsteps of their fathers. This art will be very symbolic for the people of Thallon. Making an authentic PlaceMaking piece connecting to the local culture and giving validation to the local people as well as telling a story about the backbreaking work of laying these tracks.

Interpretative information relating to the sculpture will be available via the "Old Town" Thallon History Trail Booklet. In the future we plan to incorporate QR Coding which will link the sculpture and the historical information contained on a Website, and on the Council's Future Tourism website.

Media story about this Sculpture along with photos will be released at the completion of the project with recognition given of BSC and QLD Government's support.

This sculpture will be the first of four historical art pieces constructed by Dion Cross in Thallon. Funding for the others will be sought elsewhere.

4.4 Please estimate the following

Total number of activities involved (e.g. performance workshop etc)	Unveiling of the sculpture
Total number of participants at event/activity	20

4.5 Please outline the steps you have taken to address the issues of workplace health and safety, public liability insurance, copyright and relevant licenses.

Dion Cross - the artist has his own business enterprise with PI Insurance.
Thallon Progress Association also holds PI Insurance Cover.

Placement of the Fettler Sculpture is subject to Council approval of the location.
BSC Brenton Judge has inspected the proposed location and indicated the preferred site.

Balonne Shire Council's Infrastructure Team have indicated they have no objection to the location for this sculpture at Site 1 (near Railway Track) Lat -28.635931 and Long 148.867979

We have sought a Letter from Balonne Shire Council confirming permission to locate this sculpture at Site 1. We also seek MOU with Council regarding ownership of the sculpture once installed.

5. LIST THE ARTISTS AND ARTS WORKERS INVOLVED.

Please remember to attach the following four documents from each artist or arts worker receiving RADF funding:

- Resume or CV
- Eligibility Checklist for each Professional and Emerging Professional Artist
- Letter of confirmation and
- Schedule of fees

How many people in total will be employed (paid) through the project? 1

How many volunteers (unpaid workers) will be involved with the project? 6

Name	Role or position in project	Rate of pay (\$/hr, \$/day or \$/week)	Total fee whole \$	Amount to be funded by RADF
Dion Cross	Artist	Contract	11,800	11,800
TOTAL (Transfer total salaries, fees and allowances to the expenditure column in the budget)			\$ 11,800	
TOTAL (Transfer total RADF amount to the RADF expenditure column in the budget)				\$ 11,800

6. PROJECT BUDGET

Please complete this budget template to account for all costs of your project. Round all amounts to whole dollars.

The amounts requested in the third column (RADF) show how much RADF funding you are seeking for each expenditure item.

Note: If you are GST registered Council will pay the grant plus GST. If you are registered for GST, your expenditure and income should be exclusive of GST. If you are not registered for GST, your expenditure should include the GST to be paid.

EXPENDITURE	TOTAL COST of each expenditure item.	RADF	INCOME Income includes in-kind contributions and the total RADF grant you are seeking	TOTAL COST of each income item
Salaries, Fees and Allowances	\$	\$	Earned Income	\$
Dion Cross Artist	11,800	11,800		
Production/Program Costs ¹	\$	\$	Participant Contribution:	\$
Foundation Footings	2453	2,453	Project Admin /Reporting	1200
Materials Rail Sleepers	1310			
Landscaping	1000			
Promotion, Documentation and Marketing	\$	\$	Contribution from Artists and Others (please note if this is inkind)	\$
Media Releases	200		QRail inkind materials	1310
Launch Photography	500		WORC landscaping	1000
History Booklets	1000			
Administration ²	\$	\$	Other Cash Grants, Sponsorship, Fundraising & Donations	\$
Project administration	900	N/A	History Booklets	1000
Project Reporting	300	N/A	In-Kind	
		N/A	Media Photography	700
RADF GRANT (total from column 3)		14,253	RADF GRANT (total from column 3)	14,253
TOTAL EXPENDITURE	19,363	N/A	TOTAL INCOME	19363

Budget Notes

When you have completed your budget the Total Expenditure and Total Income must be equal. The RADF grant should be listed twice – once in the income column and once in the expenditure column.

7. DOES YOUR COMMUNITY GROUP IDENTIFY AS BELONGING TO ONE OR MORE OF THE BELOW TARGET GROUPS ?(please tick)	
Aboriginal & Torres Strait Islander people	<input checked="" type="checkbox"/>
Older people (over 55 years of age)	<input checked="" type="checkbox"/>
People with a disability	<input checked="" type="checkbox"/>
Children (0 -11 year of age)	<input checked="" type="checkbox"/>
Young people (12-25 years of age)	<input checked="" type="checkbox"/>
People from culturally and linguistically diverse backgrounds	<input checked="" type="checkbox"/>
Women	<input checked="" type="checkbox"/>
Men	<input checked="" type="checkbox"/>
People who experience disadvantage	<input checked="" type="checkbox"/>

8. WHICH COMMUNITY GROUPS WILL SPECIFICALLY BENEFIT FROM THE PROJECT (please tick)	
Aboriginal & Torres Strait Islander people	<input checked="" type="checkbox"/>
Older people (over 55 years of age)	<input checked="" type="checkbox"/>
People with a disability	<input checked="" type="checkbox"/>
Children (0 -11 year of age)	<input checked="" type="checkbox"/>
Young people (12-25 years of age)	<input checked="" type="checkbox"/>
People from culturally and linguistically diverse backgrounds	<input checked="" type="checkbox"/>
Women	<input checked="" type="checkbox"/>
Men	<input checked="" type="checkbox"/>
People who experience disadvantage	<input checked="" type="checkbox"/>

9. RADF GRANT HISTORY	
Have you or your group/organisation previously applied for a RADF grant?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
If you were successful has that grant been successfully acquitted?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

10. AUSTRALIAN BUSINESS NUMBER (ABN) Details	
Will you/your organisation be responsible for the financial management of the grant if this application is successful?	<input checked="" type="checkbox"/> Yes – Provide your ABN details below <input type="checkbox"/> No – An auspicing body will be administering any grant that I receive on my/our organisation's behalf.
ABN:	59 412 532 398
In what name is the ABN registered?	Thallon Progress Association Inc
What is your trading name or professional name (if relevant)?	
Are you registered for GST?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

11. AUSPICED APPLICATION

Please note:

- Only complete this section if you are nominating an accountable organisation or individual to administer the grant on your behalf.

Who is your auspicing arrangement with?	<input type="checkbox"/> an incorporated organisation	<input type="checkbox"/> an individual with an ABN
Name of auspicing organisation or individual:		
Contact person for auspicing organisation:		
Position of contact person (if relevant):		
ABN of auspicing organization or		
Are you registered for GST?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Postal address of auspicing organisation or		
Telephone:	Work: ()	Fax: ()
Mobile:		Email:

12. CERTIFICATION

I, the undersigned, certify that:

I have read and will abide by the Balonne Shire Council's *RADF Guidelines* (together with any published revisions which are available at www.balonne.qld.gov.au)

The statements in this application are true and correct to the best of my knowledge, information and belief, and the supporting material is my own work or the work of the artists named in this application. I have read and understood the Information Privacy and Right to Information Statement below and agree to the use and disclosure of information as outlined in the Statement.

Information Privacy and Right to Information

The information you provide in your grant application will be used by the Council to process and assess your application and, if successful, to process, pay and administer your grant. The Council may contact other funding agencies to verify grants requested from other funding agencies in support of your project.

If your application is successful, the Council may disclose the following Information to Arts Queensland:

- the information you provide in your grant application
- the amount of funding you receive
- the information you provide in your outcome report and
- text and images relating to your funded activity.

The Information may be used by the Council or Arts Queensland for reporting purposes, training, systems testing and process improvement. The information may be anonymised and used for statistical purposes.

The Information may be used by the Council or Arts Queensland for the promotion of RADF or the promotion of funding outcomes for arts and cultural development in Queensland. For this purpose, the Information and your contact details may be provided to Queensland Government Members of

Regional Arts Development Fund

2019 - 20 Application Form

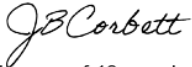
updated March 2019

Page | 7

Parliament, the media and other agencies who may contact you directly. The Council and Arts Queensland may also publish the Information in their Annual Reports or on their websites.

The Council and Arts Queensland treat all personal information in accordance with the *Information Privacy Act 2009*.

The provisions of the *Right to Information Act 2009* apply to documents in the possession of the Council or Arts Queensland.

Signature:  If you are under the age of 18 your legal guardian must also sign this application	Date: 06/09/2020
Name in full: Jane Corbett	
Position in group or organisation: (if applicable) Chairman - Thallon Progress Association Inc	

Certification by Auspicing Organisation/Individual	
Please note: Both the applicant and the auspicing organisation/individual are considered responsible for ensuring the acquittal of grants and both could be deemed ineligible to place further applications to RADF until all grants have been satisfactorily acquitted I/my organisation agree/s to administer the grant that may be offered to the applicant on their behalf and that the information stated in 2.4 of this application is true and correct.	
Signature:	Date: / /
Name of Auspice Body:	
Contact person's name in full:	
Position in group or organisation: (if applicable)	

APPLICATION CHECKLIST

BEFORE YOU SUBMIT YOUR APPLICATION MAKE SURE:

- You have answered all sections on the Application form
- That your application includes:
 - ✓ The completed signed application form
 - ✓ All support material provide as attachments is labeled with your name and address.
 - ✓ You have indicated below those support materials which you have attached to this application
 - ✓ You have kept a copy of your application for your own records

Supporting Material (tick those support materials which you have attached to this application)

<input checked="" type="checkbox"/>	A resume or CV, no longer than one A4 page per person, for each professional or emerging professional artist and artworker involved in your project / activity
<input checked="" type="checkbox"/>	An Eligibility Checklist for Professional and Emerging Professional Artists for each artist and artworker involved in your project/activity
<input checked="" type="checkbox"/>	Written confirmation of the names and availability from the key artists, personnel and venue managers involved in the project, where appropriate
<input checked="" type="checkbox"/>	A quote/payment schedule for any paid artists or arts worker employed in the project
<input checked="" type="checkbox"/>	A quote for any travel, accommodation or project related expenses for which you are applying for RADF assistance

**RETURN COMPLETED APPLICATION AND SUPPORT MATERIAL TO
BALONNE SHIRE COUNCIL
PO Box 201 St George QLD 4487 or council@balonne.qld.gov.au**

Eligibility Checklist: Professional / Emerging Professional Artists

A separate Eligibility Checklist must be completed by each artist who will be paid salaries, fees or allowances from the RADF grant. Please make copies of this Checklist as required.

The purpose of the RADF Program is to support professional and emerging professional artists and artworkers to practise excellent art for and with communities for mutual development.

This checklist has been developed to ensure that the status of artists as 'professional' and 'emerging professional' is clearly identified.

Your responses to the questions below determine your status as an artist in regard to the RADF Program.

You need to tick **three** or more of the artistic merits below to qualify as an artist with a professional or emerging professional status.

If you cannot select a minimum of **three** of the artistic merits, you do not meet the eligibility requirements as a professional or emerging artist who can be funded by the RADF program.

In this case please contact your local RADF Liaison Officer to discuss alternative funding sources to support your arts activity/project.

Artist, or Artworker NAME: Dion Cross

Please tick the following artistic merits that apply to you

☐ I have professional arts and/or cultural qualifications

☒ I have an Australian Business Number (ABN)

2	2
---	---

7	2	9
---	---	---

7	8	4
---	---	---

2	7	4
---	---	---

☒ I have devoted significant time to arts practice.

☒ I have been recognised as a professional by peers.

☒ I have held public exhibitions or given public performances (not as part of a competition).

☒ I have work held in public collections.

☒ I have won important national and/or international prizes or awards.

☒ I have held public discussions and/or have had articles written about my work.

☒ I have been commissioned or employed on the basis of art skills and/or earning income from sales of art work.

☐ I am a member of a professional association (or associations) as a professional artist.

Name/s of association/s:

☒ I am an artist whose artistic or cultural knowledge has been recognised as professional by peers or the cultural community.

☐ I am an artist whose artistic or cultural knowledge has developed through oral traditions.

Invoice Date: 29 Mar 2020

Remit Payment To:
Dion Cross
283 Auburn Road
CHINCHILLA QLD 4413
crosscountry.dx@gmail.com
cross-country1@bigpond.com
ABN 22 729 784 274

Payment Details: D Cross BSB: 034-171 A/C: 233656

Payment Due Date: **30 Jun 2020**[illegible]

Price does not include any Crane lifts or machinery needed to unload and place in position at Thallon.

Amount Due \$11,800.00

Quote

Spierenburg Pty Ltd

ABN 11 603 638 124

PO Box 55, Thallon Qld 4497

0423 430 583 - 0427 142 100

janna.spierenburg@outlook.com

james.spierenburg@bigpond.com

TO: Thallon Progress Association

PO Box 30, Thallon Qld 4497

Phone:

DATE: 6/01/2020

JOB DESCRIPT Quote for Thallon Sculpture

QUOTE NUME 20-1

EFT TO:

Spierenburg Pty Ltd

BSB: 014-218

Account No: 2969-04091

**Please add invoice number
to payment details.**

DESCRIPTIONS	PRICE	GST	TOTAL Inc. GST
Prep and Level Site: Area approx 3m x 10m	\$800.00	\$80.00	\$880.00
2 x footings: 1m x 1m pads for sculptures to be mounted on	\$680.00	\$68.00	\$748.00
Supply and install gravel in and around railway line	\$500.00	\$50.00	\$550.00
Help mount sculptures	\$250.00	\$25.00	\$275.00
Thank you Spierenburg Pty Ltd.			

TOTAL Inc GST	\$2453.00
Gst Total	\$223.00



Artist CV

Dion Cross

'Cross Country'
283 Auburn Road
CHINCHILLA QLD 4413

M 0439 006 860

crosscountry.dx@gmail.com
cross-country1@bigpond.com

Profile

Self taught artist creating modern and unique metal sculptures from various types of materials. Recycled metals are the main ingredient of these creations, breathing new life into often discarded items.

Exhibitions & Competitions

- 2017 - Collective Dreams, Gallery 107, Dalby
- 2017 - Chinchilla Melon Festival Art Exhibition, Lapunyah Art Gallery, Chinchilla
- 2016 - Regional Art Awards, John Mullins Art Gallery, Miles
- 2016 - Rabo Bank Exhibition, Mitchell Art Gallery, Mitchell
- 2016 - Beef, Bells & Bottle Trees Festival Art Show, Miles
- 2015 - Regional Art Awards, Lapunyah Art Gallery, Chinchilla
- 2015 - John Mullins Art Gallery, Miles
- 2015 - Chinchilla Melon Festival Art Exhibition, Lapunyah Art Gallery, Chinchilla
- 2014 - "Colours of the Community", Regional Art Awards, Gallery 107, Dalby
- 2012 - Miles Christmas Exhibition, John Mullins Art Gallery, Miles
- 2011 - Miles Christmas Exhibition, John Mullins Art Gallery, Miles
- 2010 - Crossroads to the Future Exhibition, Dogwood Crossing Centre, Miles
- 2008 - Mitchell Landmark Art Show, Mitchell
- 2008 - "Out There", Arts West Inc 5th Biennial Exhibition & Competition, Longreach
- 2008 - Beef, Bells and Bottle Trees Festival Art Show, Miles
- 2007 - Chinchilla Agriculture & Pastoral Inc Competition, Chinchilla
- 2006 - Chinchilla Agriculture & Pastoral Inc Competition, Chinchilla

Commissions/Public Art

- 2017 - "A Slice of Chinchilla", Public Art displayed Chinchilla, Qld
- 2017 - "Artist Easel", Hugh Sawrey Festival, Public Art displayed Kogan, Qld
- 2016 - "Rusty", Horse Sculpture, Private Commission, Qld
- 2011 - "Flock of Cockatoo's", Private Commission, Cockatoo Coal, Qld
- 2010 - "Farmer & Dog", Public Art displayed Mungallala, Qld
- 2009 - "Emu Family", Emu and Chicks, Private Commission, Gympie, Qld
- 2009 - "Hugh Sawrey Horse & Rider, Kogan Artist Walk, Public Art displayed Kogan, Qld
- 2006 - "Bulldust", Bull Sculpture, Public Art displayed Mitchell, Qld

Awards

2017 - 1st Prize Spacial Construction

Chinchilla Melon Festival Art Exhibition, Lapunyah Art Gallery, Chinchilla

2016 - Highly Commended

Regional Art Awards, John Mullins Art Gallery, Miles

2016 - People's Choice

Rabo Bank Exhibition, Mitchell Art Gallery, Mitchell

2016 - 1st Prize Spacial Construction

Beef, Bells & Bottle Trees Festival Art Show, Miles

2015 - People's Choice

Regional Art Awards, Lapunyah Art Gallery, Chinchilla

2014 - 1st Prize

"Colours of the Community", Regional Art Awards, Gallery 107, Dalby

2008 - 1st Prize 3D Open Category

"Out There" Arts West Inc 5th Biennial Exhibition & Competition, Longreach

2007 - 1st Prize Metal Construction

Chinchilla Agriculture & Pastoral Inc Competition, Chinchilla

2006 - 1st Prize Metal Construction

Chinchilla Agriculture & Pastoral Inc Competition, Chinchilla

Publications

2009 - ABC Landmark - Stateline television program & ABC internet publications covering the Hugh Sawrey Kogan Artist's Walk. Official opening by the Governor General, Quentin Bryce.

2 September 2020

Leanne Brosnan
Secretary
Thallon Progress Association Inc.
PO Box 30
Thallon Qld 4497
E. mossrocks2@bigpond.com

To whom it may concern

As the regional tourism organisation for the Southern Queensland Country region, Southern Queensland Country Tourism (SQCT) is pleased to support the Thallon Progress Association in their application for funding to construct an Art History Sculpture Trail in the town of Thallon.

SQCT's current footprint includes the local government areas of the Southern Downs, Toowoomba Darling Downs, Lockyer Valley, South Burnett, Goondiwindi, Balonne Shire and Western Downs. The significant impact that COVID-19 has had on Queensland's art, culture and tourism sectors has been profound economically, culturally, and socially. Arts and culture are major drivers for tourism, both domestic and international and our creative sector are essential in helping to rebuild our communities and our economy. Southern Queensland Country has had its share of adversity with an ongoing drought culminating in the devastating 2019 bushfires followed by the unprecedented COVID-19.

SQCT fully supports the proposal by the Thallon Progress Association Inc. for the construction of an Art History Sculpture trail. The sculptures will be a visual expression of history and will compliment Thallon's existing tourist attractions bringing to life aspects of the "Old Town" Walking History Trail, encouraging tourists to extend their stay in Thallon. Along with the benefits that come from building community connectedness, activating spaces through public art has been shown to bring both economic and social benefits to a community. The existing Walking History Trail is a walking tour designed to help visualise the town as it was back in time. Importantly, the sculptures will also celebrate characters from Thallon's rich past which will inform both locals and visitors alike around aspects of the town's history.

SQCT supports the above-mentioned project and sees this initiative as a meaningful addition to established tourism product reinforcing Thallon as a 'must see' destination to visit in the Shire of Balonne.

Yours sincerely



Peter Homan
Chief Executive Officer
Ph. 0439 321 988



HON DAVID LITTLEPROUD MP
FEDERAL MEMBER FOR MARANOA

Ms Leanne Brosnan
Thallon Progress Association
Thallon QLD 4497

Dear Ms Brosnan,

I am writing to support the Thallon Progress Association's Art History Sculpture Trail project.

I understand the Thallon History Trails 'The Old Town' project will showcase the town's history to tourists and locals alike.

The project to install sculptures along the trail with the vision to celebrate characters from Thallon's past by portraying them in these sculptures will be an outstanding contribution to our rich country heritage. The first, a rail fettler, quoted at \$11,800 represents value for money and supporting a rural artist in the electorate.

Following the ongoing effects of COVID-19, on the back of years of drought, has been tough for small rural towns. With Council support for the project, this history trail will encourage tourists to the community, particularly at this time with more intrastate travel is occurring to rural areas due to border closures. Encouraging more tourists to stay longer in the region will increase the economic benefits to the community.

I believe the Thallon Progress Association's project proposal to be of great benefit in the economic recovery of the community in addition to extending the ongoing tourism attractions in the south west. Accordingly, I strongly support the application submitted by the Thallon Progress Association for the Place Making Grant program and wish you all the best in your application.

Yours sincerely,

Hon David Littleproud MP
7th September, 2020
DLP:jb

DALBY ELECTORATE OFFICE: PO Box 641, Dalby QLD 4405 P 07 4662 2715 | WWW.DAVIDLITTLEPROUD.COM.AU
AUTHORISED BY DAVID LITTLEPROUD MP, LIBERAL NATIONAL PARTY, DALBY QLD 4405



Ann Leahy MP
Member for Warrego
Shadow Minister for
Local Government

3 January 2020

TO WHOM IT MAY CONCERN

I have been approached to support the Thallon Progress Association's application to the Balonne Shire Council RADF's Place Making Fund "Heritage Rail Trail – Sculptures in the Scrub", and I am delighted to do so.

In the *Balonne 2025 Community Plan, Prosperity for All - Develop Tourism Opportunities*, it was identified that heritage stories and artefacts could provide benefits for all communities in the Shire. Getting people to stay the extra day or two is an issue for Thallon and the Balonne Region.

Initially, the Thallon Progress Association addressed this issue for the Thallon community with history booklets; WW1, WW2, the town and the roads of yesteryear; telling the story of the people of the town and the local industry. This has led to plans of a Town Walk and a Heritage Rail Trail parallel to the railway line with artworks and interpretative signage.

In recent years, the Thallon community has engaged with RADF to bring metal sculptor Dion Cross to the community to build on the community's dream and skillset for participation in this process. Consequently, Dion Cross has developed up a Place Making Sculpture Concept for 2 fettlers working on the rail line and are seeking funding from RADF to support this concept project.

The expected benefits to the Balonne Shire and the Thallon community from this project include preservation of the community identity, sharing of local heritage and stories, nurturing creative endeavours creating a ripple effect throughout the Shire, enlivening the town by encouraging participation in the arts and culture and increasing the economy of the town by encouraging tourists to stay longer.

The Thallon Progress Association should be commended for their initiative which will develop the attractions in their community and enhance the sustainability of the art and cultural opportunities. I ask that this application be given due consideration for funding.

Yours faithfully

Ann Leahy MP
Member for Warrego
Shadow Minister for Local Government

Roma Electorate Office PO Box 945 ROMA Q 4455 P: 07 4570 1100 Toll Free: 1800 814 479 F: 07 4570 1109
Dalby Electorate Office PO Box 262 DALBY Q 4405 P: 07 4519 0700 Toll Free 1800 625 430 F: 07 4519 0709
E: warrego@parliament.qld.gov.au

Level 1, 516 Ruthven St
Toowoomba Qld 4350
Correspondence:
PO Box 2519
Toowoomba Qld 4350
Phone – (07) 4638 0089



31 August 2020

Ms Leanne Brosnan
Secretary
Thallon Progress Association Inc.
PO Box 30
Thallon QLD 4497

Dear Leanne,

It is with pleasure that I offer on behalf of the Committee of Regional Development Australia Darling Downs and South West (RDA DDSW), a letter of support for Thallon Progress Association Inc.'s (TPA) application for funding to assist with the construction of an Art History Sculpture Trail (the Trail) in Thallon.

RDA DDSW understands the sculptures are expected to bring to life aspects of the "Old Town" Walking Trail and to encourage tourists to extend their stay in Thallon thus increasing economic benefit to the Community. Importantly the sculptures will also celebrate characters from Thallon's past which will inform both locals and visitors alike around aspects of the town's history.

Unlike many country towns, which developed at river crossings or crossroads or around station homesteads, the location and layout of Thallon was planned in connection with extension of the railway line from Goondiwindi.

Thallon quickly became a busy transport hub. Carriers, initially with wagons drawn by horse or bullock teams and later with motor trucks, provided an essential road transport link to the railway and several were based at Thallon. At a time when few people owned motor vehicles, rail transport was the main means of passenger travel: people travelled to and from St George and Mungindi by coach or passenger car to connect with trains at Thallon. The town had its own butcher, baker and blacksmith and a variety of shops as well as a hotel and a boarding house, stock and station agents and forwarding agents (the connection between rail and road transport). The town's early buildings were on a short section of Pine Street each side of the hotel, the corresponding section of Garah Street and the block north of the railway line.

Over the years, Thallon has evolved in response to changing circumstances and few of the old buildings remain. This History Trail is a walking tour designed to help visualise the town as it was. It starts and finishes at the Park in Pine Street.

At the town's Community Dialogue in 2015, "Prosperity for All - Enliven our Main Streets and Community Hubs - which are interesting and lively and encourage visitors to stop and stay awhile", was identified as a top ten priority for the community.

In recent years, the community has brought Metal Sculptor Dion Cross to the community to assist with building the community's dream and skillset to participate in this process.

It is expected that the Trail will provide numerous benefits to the town including the preservation of community identity and the sharing of heritage and local stories. From a creative and artistic perspective, the town will be enlivened by facilitating participation in arts and culture by all members of the community, which will no doubt have an artistic ripple effect by nurturing creative endeavours for the town.

Thallon is a small rural township, in the Balonne Shire of Western Qld severely impacted by drought. It is essential that tourism in the Thallon region is supported through funding programs so the region can minimise the impact of drought on the economy. Along with attracting tourists, TPA successfully being awarded these funds will mean they can sustain and strengthen the positive impact they have on the surrounding economy, community positivity and social wellbeing.

Accordingly, I am pleased to provide this letter of support on behalf of the Chair and committee of RDA DDSW and I am happy to assist with any further enquiries in relation to the support of this funding application.

I'm happy to be contacted via mobile 0488 11 22 98 or email director@rda-ddsw.org.au to assist with any further enquiries in relation to the support of this funding application.

Yours sincerely,



Trudi Bartlett
Director of Regional Development



(ERS) ENVIRONMENT & REGULATORY SERVICES

ITEM	TITLE	SUB HEADING	PAGE
ERS1	<u>RL 108 - DEVELOPMENT APPLICATION FOR RECONFIGURING A LOT - BOUNDARY REALIGNMENT (TWO LOTS INTO TWO LOTS) LOCATED AT 9 & 22 JOHNSTON ROAD, ST GEORGE QLD 4487 (DESCRIBED AS LOT 6 ON SP127240 AND LOT 7 ON RP218855)</u>	RL 108 Development Application for reconfiguring a lot – boundary realignment (two into two lots) at 9 & 22 Johnston Road, St George Qld 4487 (described as Lot 6 on SP127240 and Lot 7 on RP218855), by Council's planner.	104

OFFICER REPORT

TO: Council

SUBJECT: **RL 108 - Development Application for Reconfiguring a Lot - Boundary Realignment (two lots into two lots) located at 9 & 22 Johnston Road, St George QLD 4487 (described as Lot 6 on SP127240 and Lot 7 on RP218855)**

DATE: 07.12.20

AGENDA REF: ERS1

AUTHOR: Fiona Macleod - Planning & Development Officer

Sub-Heading

RL 108 Development Application for reconfiguring a lot – boundary realignment (two into two lots) at 9 & 22 Johnston Road, St George Qld 4487 (described as Lot 6 on SP127240 and Lot 7 on RP218855), by Council's planner.

Executive Summary

Council has received a properly made development application from SMK QLD Pty Ltd for RL 108 - Development Application for Reconfiguring a Lot - Boundary Realignment (two lots into two lots) located at 9 & 22 Johnston Road, St George QLD 4487 (described as Lot 6 on SP127240 and Lot 7 on RP218855).

The development application is subject to Code assessment and must be assessed against the assessment benchmarks (to the extent relevant) provided by Section 45 of the *Planning Act 2016* and any matters prescribed by regulation. The *Development Assessment Rules* set out the procedural requirements that Council must follow in the development assessment process.

The application is generally consistent with the assessment benchmarks provided by the *Planning Act 2016* and any perceived conflict with the assessment benchmarks can be addressed by way of conditions of development approval and having regard to the relevant matters.

Background

Applicant:	SMK QLD Pty Ltd Tom Jobling
Owner of Land:	9 Johnston Road, St George: John S & Karen E McKechnie 22 Johnston Road, St George: Barry D Doonan
Land description:	Lot 6 on SP127240 Lot 7 on RP218855
Lot area:	Lot 6: 34.94 ha Lot 7: 2.019 ha

Zone/Precinct:	Industry Zone
Overlay:	Nil
Proposal:	Reconfiguring a Lot - Boundary Realignment (Two Lots into Two Lots)
Proposal Assessment category:	Code Assessment
Referral/Concurrency Agencies:	Nil
Properly made date:	9 November 2020

PROPOSAL

The application seeks approval for a RL 108 - Development Application for Reconfiguring a Lot - Boundary Realignment (two lots into two lots) located at 9 & 22 Johnston Road, St George QLD 4487 (described as Lot 6 on SP127240 and Lot 7 on RP218855).

The proposed development involves the realignment of the common boundary between Lot 6 and 7 to absorb additional vacant land into lot 7.

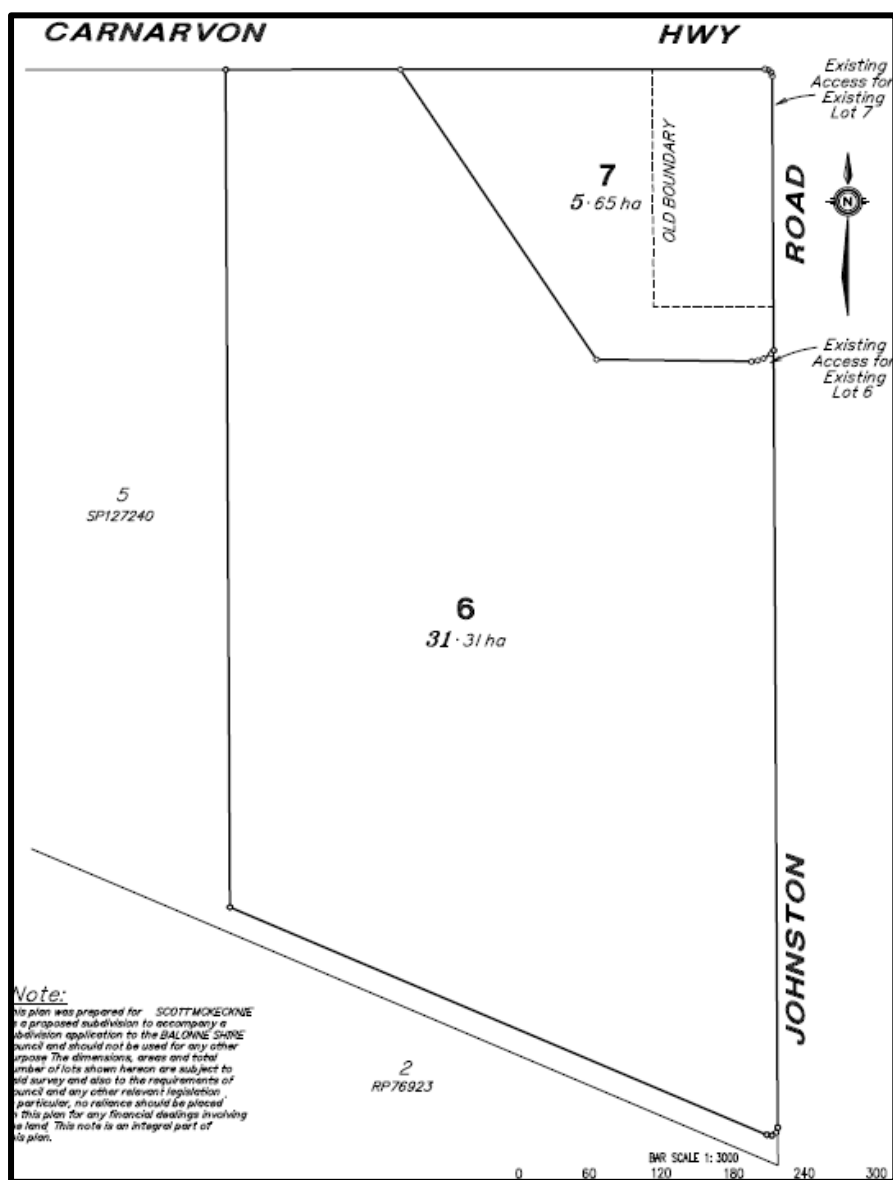


Figure 1: Plan of Proposed Boundary Realignment

Source: Application materials

The reconfiguration of the common boundary between the two lots will result in revised areas of 31.31 ha (Lot 6) and 5.65 ha (Lot 7) respectively. The proposal will not change the existing permitted use of either lots, and both lots will continue to be utilised for residential and industry (earthmoving business) purposes. No new buildings, structures, or infrastructure (roads or access points) are required as part of the boundary realignment.

Characteristics of the site:

The development site comprises the rearrangement of the boundary of two rectangular shaped land parcels that are located in the Industry Zone of the *Balonne Shire Planning Scheme 2019*. The lots subject to the application are located on the southern edge of the township of St George.

The site is relatively flat with the following activities currently occurring:

- Lot 7: Industry/Workshop (Earthmoving Business) and Residential (Caretakers Residence)
- Lot 6: Residential

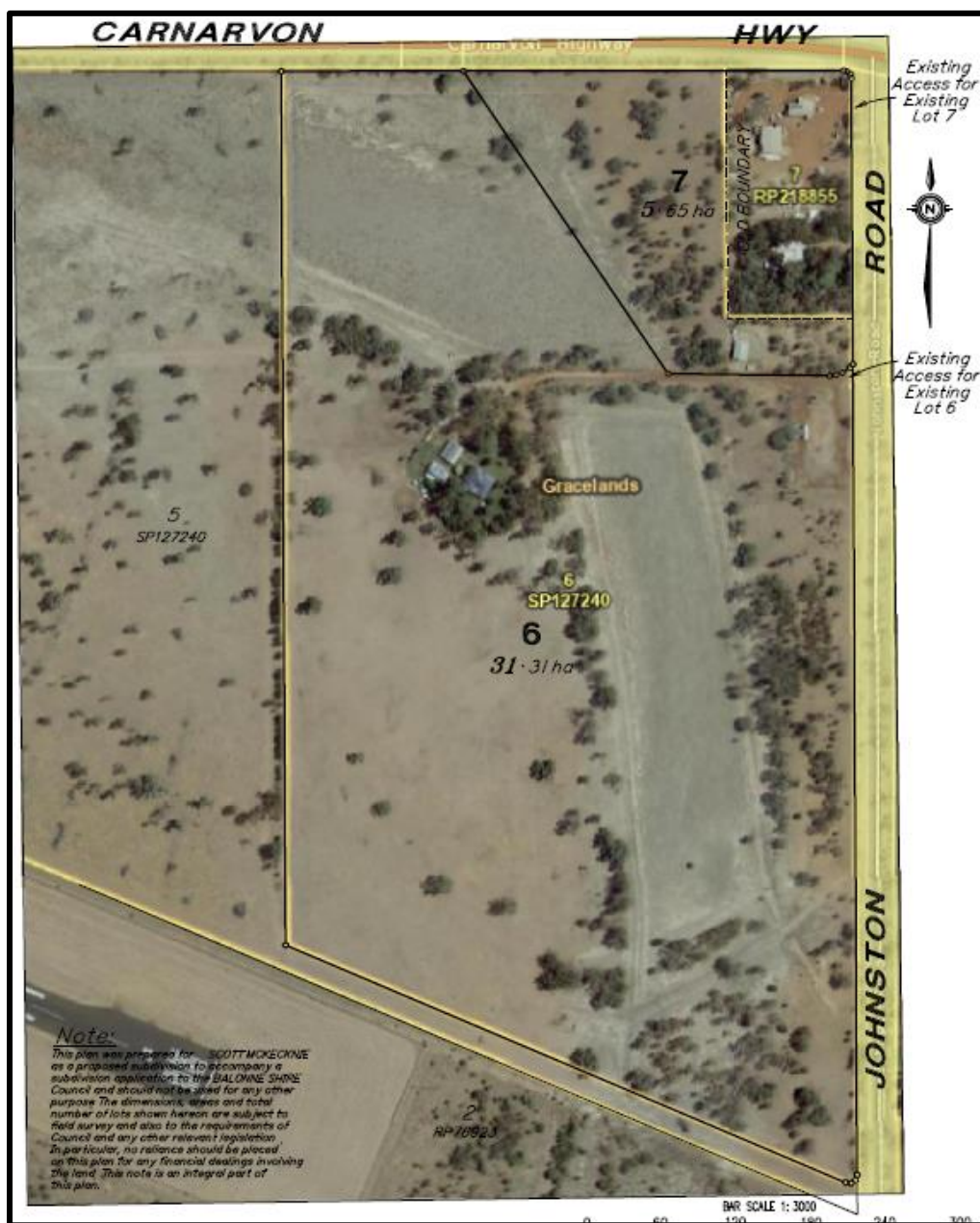


Figure 2: Aerial view – Development site

Source: Application materials



Figure 3: Site locality and zoning

Source: Balonne Planning Scheme 2019

It is recognised that the proposed boundary realignment is to absorb an existing building currently located on Lot 6 into Lot 7. Council records indicate the approved use of this building is for 'Workers Accommodation' (plans can be made available on Councillors request) which was permitted in 2001. The current use of this building is not proposed to change as a result of the reconfiguration (namely being absorbed into Lot 7). Additionally, a preamble condition on any approval issued states that further development approval for material change of use will be required for any activity that is not accepted development under the *Balonne Shire Planning Scheme 2019*.

To ensure compliance with the Queensland Development Code requirements regarding boundary setbacks, a condition on any approval issued will be included stating that buildings and structures must not encroach onto new allotment boundaries. The existing activities occurring over the two land parcels are to continue and are not considered to be negatively impacted on by the boundary realignment. Both lots have existing connections to a reticulated electricity supply and have an existing water and sewerage system which are considered to continue to be adequate for the current land uses. Given the nature of the development for boundary realignment, it is not considered that existing infrastructure connections will be impacted upon.

The development site is surrounded by other land holdings used for a mix of industrial and residential purposes.

ASSESSMENT

The proposal constitutes a *reconfiguring a lot* as defined in the *Planning Act 2016*.

Reconfiguring a lot means:

- (a) *creating lots by subdividing another lot; or*
- (b) *amalgamating 2 or more lots; or*
- (c) *rearranging the boundaries of a lot by registering a plan of subdivision under the Land Act or Land Title Act; or*
- (d) *dividing land into parts by agreement rendering different parts of a lot immediately available for separate disposition or separate occupation, other than by an agreement that is—*
 - (i) *a lease for a term, including renewal options, not exceeding 10 years; or*
 - (ii) *an agreement for the exclusive use of part of the common property for a community titles scheme under the Body Corporate and Community Management Act 1997; or*
- (e) *creating an easement giving access to a lot from a constructed road.*

Pursuant to Section 45 of the *Planning Act 2016*, a Code Assessable application is an assessment that must be carried out only -

- (a) *against the assessment benchmarks in a categorising instrument for the development; and*
- (b) *having regard to any matters prescribed by regulation.*

The Assessment Benchmarks applicable to the development assessment are:

- the Regional Plan (i.e. *Maranoa-Balonne Regional Plan* and *Darling Downs Regional Plan*);
- the *State Planning Policy*; and
- the *Balonne Shire Planning Scheme*.

After completing an assessment of the proposal against the Assessment Benchmarks, Council must make a decision about whether to approve or refuse this development application in accordance with Section 60 of the *Planning Act 2016*.

Assessment Benchmarks**Regional Plans**

The *Maranoa Balonne Regional Plan 2009* is a statutory planning instrument intended to assist in managing change and shaping the prospects of rural communities in the Maranoa and Balonne regional council areas. The regional plan sets out desired regional outcomes, which identify aspirations for ecological sustainability for the region.

The *Darling Downs Regional Plan 2013* was adopted in October 2013, and covers the local government areas of Balonne, Goondiwindi, Maranoa, Southern Downs, Toowoomba and Western Downs.

The intent of the Darling Downs Regional Plan is to provide direction to resolve competing state interests relating to the agricultural and resources sectors, and to enable the growth potential of the region's towns. It seeks to maximise opportunities for co-existence of resources and agricultural land uses.

The *Balonne Shire Planning Scheme*, and specifically the strategic framework, appropriately advances the *Maranoa-Balonne Regional Plan 2009* and the *Darling Downs Regional Plan 2013* as they apply in the planning

scheme area, and therefore an independent assessment of the proposal against these planning instruments is not required.

State Planning Policy

The development assessment must consider the State Planning Policies to the extent they have not been appropriately integrated within or are inconsistent with the Balonne Shire Planning Scheme. As the Balonne Shire Planning Scheme appropriately integrates all relevant aspects of the State Planning Policy a separate assessment of the application against this planning instrument is not required.

Balonne Shire Planning Scheme 2019

The relevant sections of the *Balonne Shire Planning Scheme 2019* are:

- Part 5 Tables of assessment
- Part 7 Development Codes
 - Part 7.4.2 Reconfiguring a lot code

Part 5 - Tables of assessment

The Tables of Assessment identify the category of development, the category of assessment and the assessment benchmarks for assessable development in the planning scheme area. The Tables of Assessment identify the level of assessment for the proposed reconfiguring a lot in the proposed location as “Code Assessment.”

Part 7 Development Codes

7.4.2 Reconfiguring a lot code

The purpose of the reconfiguring a lot code is to:

- (a) *Facilitate the creation of lots to a size and dimension of that allows the zones to achieve the intended use.*
- (b) *Reconfiguring lots ensures that future lots are resilient from the impacts of flood and bushfire.*
- (c) *Reconfiguring lots does not adversely impact on the cultural heritage or biodiversity values (including MSES) of an area or water quality.*
- (d) *Reconfiguring lots does not adversely impact on the Shire’s economy.*
- (e) *ensure that the stock route network is maintained and protected from inappropriate development.*

The purpose of the code will be achieved through the following overall outcomes:

- (a) *Reconfiguration of lots creates safe, functional and suitable lots that are consistent with the existing zone intent.*
- (b) *Reconfiguration of lots ensures that development can provide adequate access and services for all new lots.*
- (c) *Reconfiguration of lots does not lead to a loss of biodiversity and ecological connectivity.*
- (d) *Reconfiguration ensures the environmental values and quality of Queensland waters are protected and enhanced.*
- (e) *development does not conflict with the ongoing efficient and safe use of the stock route network by travelling stock.*
- (f) *Development does not inhibit the safe and efficient operation of pipelines.*

The proposed development for reconfiguring a lot for a boundary realignment complies with the Purpose and Outcomes of the reconfiguring a lot code because:

- The proposed boundary realignment will create a safe and functional land configuration allowing for uses to continue to operate on both properties;
- The boundary realignment does not involve clearing of vegetation and therefore the existing biodiversity and ecological connectivity and environmental values are protected;
- The development does not involve the creation of any new lots and furthermore is not located near an identified Stock Route;
- The development site has adequate existing road accesses and is connected to onsite services adequate for the existing uses on the subject properties; and
- The proposed development will have no impact on the Shire's economy.

The Code's relevant Performance Criteria are shown below, to more easily view structured and detailed consideration of relevant issues—

Performance outcomes	Response
PO1 The land is physically suitable for the anticipated future land use in terms flooding hazard, bushfire hazard and practical access.	✓ Both proposed reconfigured lots have existing access points from Johnstone Road which will be unaffected by the proposal.
PO2 The proposed lots have a legal point of access from local or state-controlled road networks.	✓ Both Lots 6 & 7 have existing legal access from Johnstone Road (local government road). There will be no change to the access as a result of the development.
PO3 The proposed lots are of a size and dimension to meet the outcomes for development in the zones in respect of: <ul style="list-style-type: none"> • preserving land for agriculture and animal production in the Rural zone. • achieving a safe and pleasant residential environment. • consistent with the nature and layout of existing subdivision patterns. • providing a variety of lot sizes for residential living, industry and commerce. 	✓ The development site is located in the Industry zone and consists of two land parcels. The planning scheme permits reconfiguration of a lot in the industry zone provided a minimum lot size of 4000sqm is achieved (when not connected to reticulated sewer network) and the lot has a minimum road frontage of 30m. Lot 6 has a proposed land area of 31.31ha which is above the permitted minimum lot size of 4000sqm and will have a revised frontage to Johnstone Road of approximately 657 metres. Lot 7 has a proposed land area of 5.65ha which is above the permitted minimum lot size of 4000sqm and will have a revised frontage to Johnstone Road of approximately 236 metres.
Site Layout	
PO4 Stormwater is controlled to minimise the environmental impacts of runoff from the	✓ As a result of the proposed reconfiguring a lot – boundary realignment there will be no change to the

development on the water quality of surface and ground water.	way stormwater is managed or stormwater runoff to water quality or ground water.
PO5 The impacts of development on matters of state environmental significance (identified in SPP mapping – Environment and Heritage – Biodiversity) are avoided or if avoidance is not possible, minimised.	N/A – The subject properties are not identified as having any matters of state environmental significance on them.
PO6 The proposed lots will not lead to diminished productivity of rural land.	N/A – The proposed boundary realignment is located within St George township in the Industry Zone.
PO7 A potable water supply and adequate sewerage services are available to each lot in a development that will be used for residential, commercial, or industrial purposes.	✓ The development is to not change the existing land uses occurring on both properties subject to the application. Both lots have existing water and sewerage supply to support the industry and residential activities which are considered to continue to be adequate.
Flood	
PO8 Development located within areas containing a flood hazard responds to flooding potential and maintains personal safety at all times with regards to siting and layout.	N/A – The proposed development is for a reconfiguring a lot – boundary realignment. No new use is proposed, nor any buildings or structures are to be constructed.
Bushfire	
PO9.1 Where reconfiguration is undertaken in an urban area or is for urban purposes or smaller scale purposes, a separation distance from hazardous vegetation is established provided to achieve a radiant heat flux level of 29kW/m ² at the edge of the proposed lot(s).	N/A – The development site is not located in an area identified as having hazardous vegetation.
PO9.2 Where reconfiguration is undertaken for other purposes, a building envelope of reasonable dimensions is provided on each lot which achieves radiant heat flux level of 29kW/m ² at any point.	N/A – The development site is not located in an area identified as having hazardous vegetation.
PO10 Where reconfiguration is undertaken in an urban area or is for urban purposes, a constructed perimeter road with reticulated water supply is established between the lots and the hazardous vegetation and is readily accessible at all times for urban fire fighting vehicles. The access is available for both firefighting and maintenance/defensive works.	N/A – The development site is not located in an area identified as having hazardous vegetation. The proposed development is for reconfiguring a lot – boundary realignment with no new lots being created. Existing access to the properties will continue to be utilised from Johnston Road. Given current uses on both lots there is an existing water supply.

<p>PO11</p> <p>The access is available for both firefighting and maintenance/hazard reduction works.</p>	<p>N/A – The proposed development is for reconfiguring a lot – boundary realignment affecting properties largely devoid of vegetation, not subject to bushfire hazard and located within the defined St George township area. The development site is provided with existing accesses to Johnstone Road which can be utilised for emergency vehicles if required during an emergency event.</p>
<p>PO12</p> <p>Where reconfiguration is undertaken for other purposes, a formed, all weather fire trail is provided between the hazardous vegetation and either the lot boundary or building envelope and is readily accessible at all times for the type of fire fighting vehicles servicing the area.</p> <p>However, a fire trail will not be required where it would not serve a practical fire management purpose.</p>	<p>N/A – The lots subject to the boundary realignment are not located in an area identified as having bushfire hazard. Specifically, the properties are largely devoid of vegetation and located within the township of St George. Existing access conditions onto the property are to remain and are considered sufficient for fire fighting vehicles.</p>
<p>PO13</p> <p>The development design responds to the potential threat of bushfire and establishes clear evacuation routes which demonstrate an acceptable or tolerable risk to people.</p>	<p>N/A – The development site is not located in an area identified as having hazardous vegetation. Additionally, no changes to current residential and industry activities occurring on both properties are proposed. Therefore, the reconfiguration will not result in any increase risk to people occupying/visiting the lots.</p>
<p>PO14</p> <p>Critical infrastructure does not increase the potential bushfire hazard.</p>	<p>N/A - The proposed development is for reconfiguring a lot – boundary realignment with no additional critical infrastructure to be added onto either properties.</p>
<p>Local heritage places</p>	
<p>PO15</p> <p>Development maintains an intact context and setting that is compatible with the cultural heritage significance of the place.</p>	<p style="text-align: center;">✓</p> <p>As a result of the proposed development there will be no change to context and setting of the area and any known cultural heritage significance in the immediate area.</p>
<p>Stock Route Network</p>	
<p>PO16</p> <p>The stock route network identified in SPP mapping – Economic Growth – Agriculture – Stock Route is protected from encroachment by incompatible land uses and allows safe passage of stock traversing the stock route. Development does not adversely impact other stock route values including recreational, environmental and heritage.</p>	<p>N/A – The development site is not located near the Stock Route Network. Furthermore, no new lots are being created as the proposal is for a boundary realignment.</p>
<p>Petroleum Pipelines</p>	
<p>PO17</p> <p>The integrity of pipelines carrying petroleum is maintained.</p>	<p>N/A – The development site does not contain a petroleum pipeline or pipeline easement.</p>

Referral Agencies

There were no referral agencies applicable for this application.

Public Notification and Submissions

Not applicable.

Link to Corporate Plan

Function	Key Program Area
<u>Infrastructure and Planning</u>	Sustainable planning and development

Consultation (internal/external)

Nil

Legal Implications

The *Planning Act 2016* and *Balonne Shire Planning Scheme 2019* apply.

Policy Implications


Council's planning policies apply.

Financial and Resource Implications

Nil. Recommended conditions of approval must be completed at no cost to Council.

NOTE: THE RECOMMENDATION IS OVER PAGE

Attachments

1. Attachment 1 - RL 108 Proposal Plans.pdf [↓](#) 

Recommendation/s

That:

- a) Council receives this report.
- b) Council approves the development application RL 108 - Development Application for Reconfiguring a Lot - Boundary Realignment (two lots into two lots) located at 9 & 22 Johnston Road, St George QLD 4487 (described as Lot 6 on SP127240 and Lot 7 on RP218855), subject to the permit conditions listed below.

Preamble

- i. The relevant planning scheme for this development is *Balonne Shire Planning Scheme 2019*. All references to the 'Planning Scheme' and 'Planning Scheme Schedules' within these conditions refer to the above Planning Scheme.
- ii. The land use rating category may change upon commencement of any new approved use on the site. Council's current Revenue Statement, which includes the minimum general rate levy for the approved use/s, can be viewed on the Council Website: <https://www.balonne.qld.gov.au/council/rates>.
- iii. A development permit for a Material Change of Use will be required for any activity or development on the approved lot(s) that does not comply with the accepted development criteria in the *Balonne Shire Planning Scheme 2019*.
- iv. The registered proprietor is responsible for gaining the approvals of any other Authorities having jurisdiction over any part of the works required to facilitate the approved development.
- v. New development on any of the approved lots must be provided with an adequate supply of electricity. In the event that an adequate supply of electricity cannot be achieved through efficient design and alternative energy technologies, a connection to the reticulated electricity network must be made available. Prospective purchasers and/or developers of the newly created lot/s are encouraged to contact the relevant electricity provider to determine the availability and costs associated with connecting to the reticulated network.
- vi. This approval lapses if a plan for the reconfiguration is not given to the Council within four (4) years of the approval taking effect.
- vii. The plan for the reconfiguration must be duly signed by the registered proprietor of the land and the surveyor, and submitted to Council for approval in a form acceptable to Council within the relevant period.
- viii. Unless otherwise stated all conditions shall be completed prior to the Council endorsing the relevant plan of survey.
- ix. All persons involved in the development, operation or use of the site have an obligation to take all reasonable and practical measures to prevent or minimise any biosecurity risk under the *Biosecurity Act 2014*.
- x. The *Environmental Protection Act 1994* states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and

practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard, persons and entities involved in the operation of the approved development are to adhere to their 'general environmental duty' to minimise the risk of causing environmental harm to adjoining premises.

- xi. It is the responsibility of the developer to obtain all necessary permits and submit all necessary plans to the relevant authorities that are associated with the approved development, including any permits/approvals required by any State Agencies.
- xii. In completing an assessment of the proposed development, Council has relied on the information submitted in support of the development application as true and correct. Any change to the approved plans and documents may require a new or changed development approval. Council should be contacted for advice in the event of any potential change in circumstances.

Approved development

- 1. The approved development is for a Reconfiguration of a Lot – Boundary Realignment (Two Lots into Two Lots) as shown on the approved plan.
- 2. The applicant shall contact Council to arrange a development compliance inspection prior to the endorsement of the survey plan.
- 3. Complete and maintain the approved development in accordance with:
 - (a) the development approval documents; and
 - (b) those parts of the approved development that have been specified in detail by the Council unless the Council agrees in writing that those parts will be adequately complied with by amended specifications.

General

- 4. The approved development is to be carried out generally in accordance with following approved plans and documents, as amended, and subject to the approval conditions. Where there is any conflict between the approval conditions and the details shown on the approved plans, the approval conditions prevail.

Drawing/report title:	Prepared by:	Date:	Reference no:	Version/issue:
Proposal Plan to accompany Reconfiguring of a Lot Proposal over Lots 6/SP127240 and 7/RP218855	SMK Consultants Pty Ltd	28/09/20	20052	1
Proposal Plan to accompany Reconfiguring of a Lot Proposal over Lots 6/SP127240 and 7/RP218855– Arial View	SMK Consultants Pty Ltd	28/09/20	20052	1

5. All works required to facilitate the development must be designed and constructed in accordance with:
 - (a) the development approval conditions;
 - (b) any relevant provisions of the applicable planning scheme;
 - (c) Council's standard designs for such work where such designs exist;
 - (d) any relevant Australian Standard that applies to that type of work; and
 - (e) any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.
6. All civil and related work is to be designed and supervised by Registered Professional Engineers of Queensland (RPEQ-Civil) who are competent in the construction of the works.
7. Existing buildings, structures, infrastructure and services located on the development site are not to encroach on proposed allotment boundaries.

Provision of Services

8. Each lot is to have a water supply adequate for the intended use.
9. All services installation, including onsite sewerage and water connections, must comply with:
 - (a) the development approval conditions;
 - (b) the relevant service provider's requirements and specifications;
 - (c) any relevant provisions in the planning scheme for the area;
 - (d) Council's standard designs for such work where such designs exist;
 - (e) any relevant Australian Standard that applies to that type of work; and
 - (f) any alternative specifications that the Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.
10. Any conflicts associated with proposed and existing services are to be forwarded by the developer to the appropriate controlling authority for approval of any proposed changes.
11. Infrastructure and services required in connection with the establishment of the approved development must be provided at no cost to Council.

Access & Roads

12. The landowner is responsible for the construction and maintenance of crossovers from the road carriageway to the property boundary and all internal vehicle access ways, and for obtaining any approvals that may be required and for complying with the applicable designs and standards.

Repair Damaged Infrastructure

13. Council and public utility services, infrastructure and assets must be located and protected at all times. Any damage to existing roads and infrastructure that is attributable to the development of the site must be immediately rectified in accordance with the asset owners' requirements and specifications and to the satisfaction of the asset owners' representative/s, and at no cost to Council.

No Cost to Council

14. All costs associated with the approved development are to be met by the developer, including costs of survey, easement preparation and registration, document lodgement, plan sealing and land transfers, unless there is specific agreement by other parties, including the Council, to meeting those costs.

Latest versions

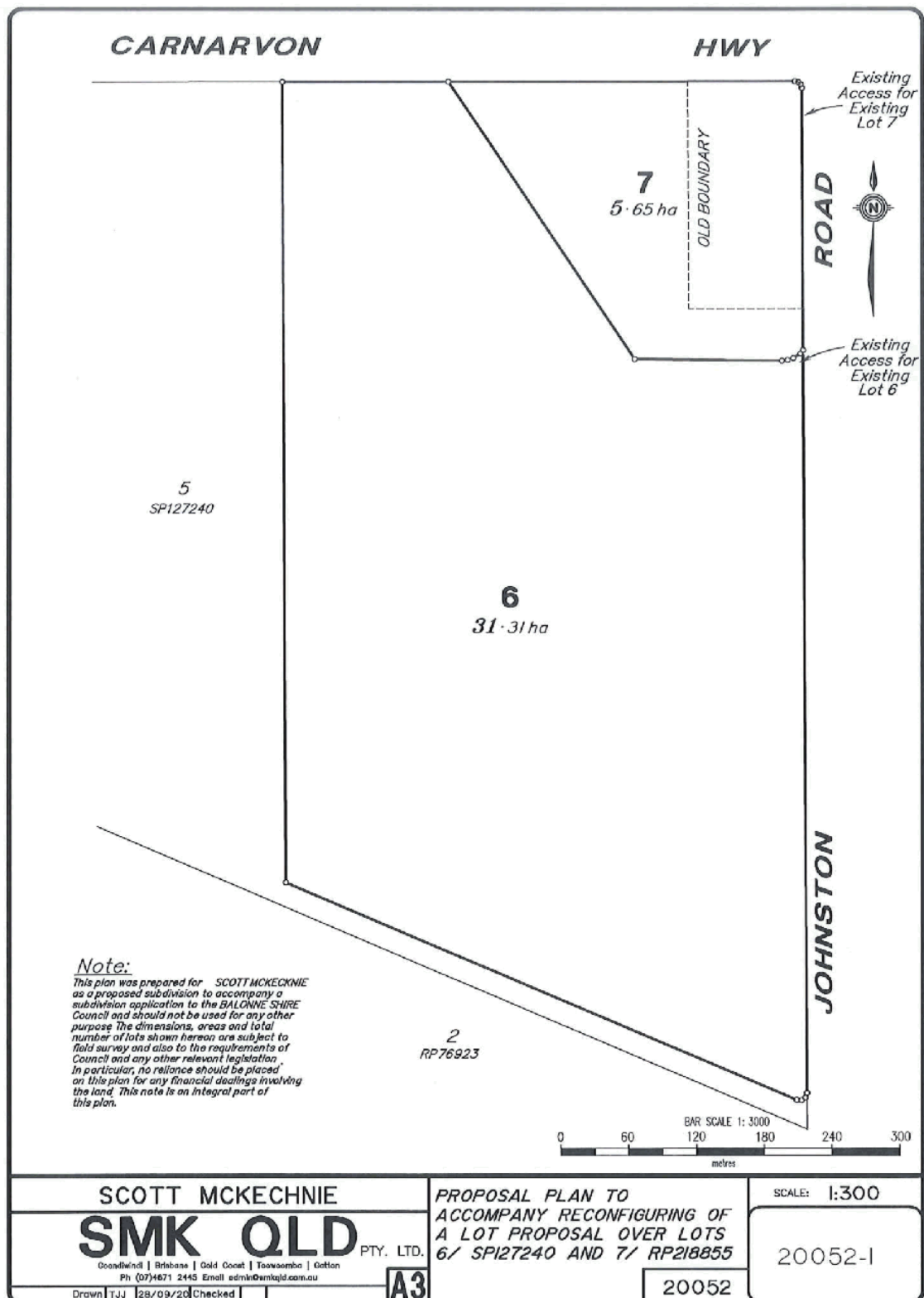
15. Where another condition refers to a specific published standard, manual or guideline, including specifications, drawings, provisions and criteria within those documents, that condition shall be deemed as referring to the latest versions of those publications that are available at the time the first operational works or compliance approval is lodged with the assessment manager or approval agency for those types of works to be performed or approved, unless a regulation or law requires otherwise.

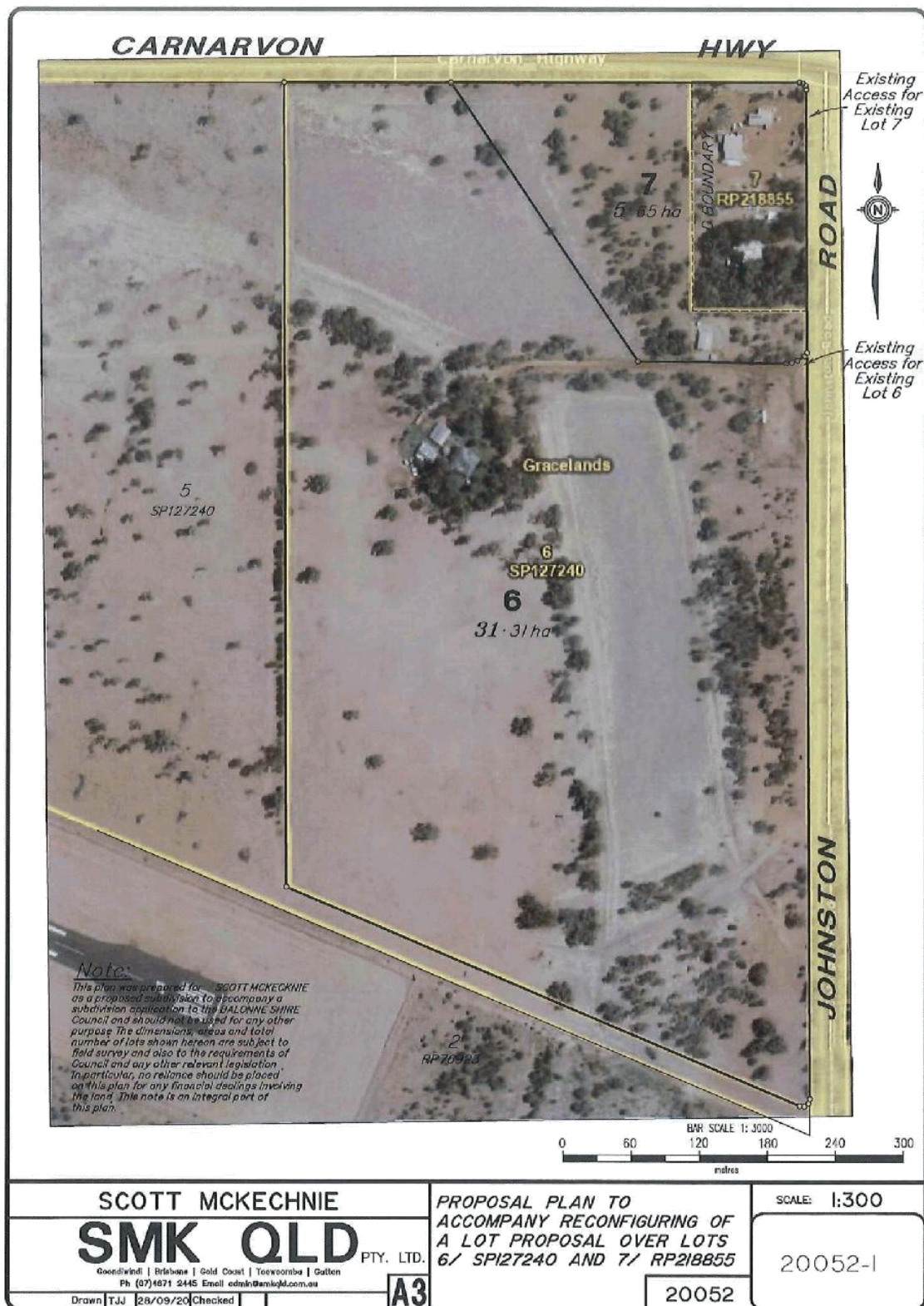
Rates and charges

16. All rates and charges of any description and all arrears of such rates and charges, together with interest outstanding thereon, on the land, due to Council, shall be paid prior to the Council endorsing the plan of survey.

Digby Whyte

Director Environment & Regulatory Services





CONFIDENTIAL ITEMS

INFORMATION REPORTS

(IOCEO) OFFICE OF THE CEO

ITEM	TITLE	SUB HEADING	PAGE
IOCE01	<u>ECONOMIC DEVELOPMENT REPORT NOVEMBER 2020</u>	Economic Development Report November 2020	122
IOCE02	<u>MONTHLY REPORT - COMMUNICATIONS AND MEDIA</u>	Communications and Media Monthly Report	130
IOCE03	<u>TOURISM SERVICES MONTHLY REPORT</u>	Balonne Shire Tourism Report for November 2020 as supplied by the Manager Tourism.	132
IOCE04	<u>MONTHLY REPORT COMMUNITY AND LIBRARY SERVICES</u>	November Monthly Report for Communities and Libraries	139

OFFICER REPORT

TO: Council

SUBJECT: Economic Development Report November 2020

DATE: 04.12.20

AGENDA REF: IOCEO1

AUTHOR: Garnet Radford - Economic Development Officer

Sub-Heading

Economic Development Report November 2020

Executive Summary

The purpose of the report is to update Council on Economic Development activity in the Balonne Shire during the month of November 2020. The main priorities for the month were the on-going delivery of major projects – Business Mentoring, Dirranbandi Hot Baths, small livestock report, REDP quarterly report, and small business support. Highlights in November include: Site visit for stakeholder engagement by consultant for Dirranbandi Hot Baths, Field Solutions Group – digital connectivity, Virtual Jobs Fair (Toowoomba), ecoBiz coaching sessions, two new enquiries, Stakeholder updates, Submission of pre-feasibility for inland rail, appointment of SWRED Investment Attraction Prospectus Consultant.

Summary of activity during the month of November and Year to Date

Metric	Activity	Notes
New Business enquiries	2	Monthly business enquiries
YTD new business enquires	7	Year to date enquiries
Business engagement meetings	54	Meetings, calls in the month with key stakeholders and businesses
YTD Business meetings	322	Year to date client and stakeholder meetings
Follow up and value-add services (Referrals)	25	Introductions, referral of support services, key events & information to producers and businesses
YTD Referral services	112	Year to date referrals
Events and strategic meetings	24	Includes conference, chamber/progress associations, ED relevant events and strategic meetings/sessions
YTD Business events	94	
Investments – Pipeline	73	Pipeline of “Active Projects” (includes some Priority)
Investments announced	0	Investments in month (Library Hub and CUC)

Investments YTD	0	Year to date investments announced in FY
Value of investments	\$0m	\$ value of investments in month
Investments \$ YTD	\$0m	Total value of investments Year to date in FY
Jobs created	0	Jobs created (estimated) in period

1.0 Monthly work program – activity and highlights

- Business Mentoring
 - Round 1 completed – 14 November
 - 22 Outcomes reports received
 - Project Funding \$50,367 awarded
 - \$35,509 reimbursed, \$26,791 co-contributed so far and local spend in Balonne Shire of \$34,759.
 - Feasibility study 1 – independent panel assessed (4 submissions) and consultant appointed
 - Feasibility study 2 – submissions closed 30 November
 - Feasibility study 3 – scope of works for submissions (early December)
 - Round 2 - commenced
 - Information sessions in St George (2), Dirranbandi, Thallon, and Bollon
 - 26 Expressions of Interest
 - Round 1 recorded webinars distributed to mentees
- Dirranbandi Hot Baths
 - Visit by consultant (25-27 November) community stakeholder engagement
 - Meeting with Dirranbandi Fishing Club
 - Consultancy agreement – consultant appointed for stages 2 and 3
 - Architect appointed and concept designs being
- Other
 - ED update to Thallon Progress Association (attendance)
 - ED update to Bollon Community Group (attendance)
 - ecoBiz program – 11 businesses (energy audits) participated (25-27 November)
 - Inland Rail pre-feasibility submissions to Department (27 November)
 - REDP program - quarterly update
 - Report on the small livestock sector (update and opportunities)
 - Update to the National Drought and North Queensland Flood Response and Recovery Agency (Department of Prime Minister and Cabinet) – economic impact on horticultural sector
 - EDO weekly wraps (4)
 - Adaption Grant funding (Update) - Balonne Shire
 - Round 1 – 9 Applications, 8 approved \$74,797
 - Round 2 – 22 Applications, 11 approved so far \$96,451
 - Total – 19 approved for \$171,248 (avg \$9,013)
 - Round 2 still open for Regional Queensland (EDO assistance) - 87% subscribed
 - SWRED Investment Attraction program – Lucid Economics selected and appointed. Consultation to commence week of 14 December 2020
 - Border re-opening 1 December
- Two new business enquiries – retail and other
- Referral services in month - 25

1.1 Project Summaries

- Business Mentoring Program
 - Project Management
 - Information sessions on Round 2 mentoring (St George, Thallon, and Bollon)
 - Updates to Thallon Progress Association and Bollon Community Group
 - Webinar recordings distributed
 - Feasibility study – assessment and recommendation
 - Scope of works and Local Buy – Feasibility Study 2 of 3 - LIVE
 - Project funding total expenditure
 - \$35,509 reimbursed, \$26,791 co-contributed so far and local spend in Balonne Shire of \$34,759.
 - EOIs Round 2 currently – 26
 - Outcomes Reports - 22
 - Follow up on status of mentors and mentees
- Dirranbandi Thermal Springs (Hot Baths)
 - Consultant – stakeholder engagement (Dirranbandi and St George visit)
 - Appointment of architect
 - Extension of consultancy agreement (Stages 2 and 3)
 - Project Management
- COVID-19 Business Support and Recovery
 - Economic impact report on horticultural producers
 - Economy id COVID impacts on Balonne Shire economy
 - Local Disaster Management Recovery Update
 - Adaption Grants follow up
 - Queensland Government and Mayors teleconference
 - Accommodation camps and estimated costs
- Exclusion Fencing
 - Monitoring economic benefits
 - Attending WDEF committee meetings
 - Data compiled for Bollon Community Group meeting
- Inland Rail
 - Border Regions Organisation of Councils (BROC) inland rail workshops
 - Submissions to Department on 27 November
- Investment Attraction
 - Two new enquiries
 - Follow up on existing enquiries and priority projects,
 - SWRED \$300k investment prospectus and marketing – consultant appointed
 - Updating of investment fact sheets for distribution
- Other
 - REDP quarterly report
 - Small livestock report
 - Referrals and introductions of contacts and services – 25
 - ecoBiz coaching sessions 25-27 November (St George and Dirranbandi)

1.2 Events & Strategic Meetings

- Queensland Government – Mayors Teleconference
- RDA DDSW economy id training
- ecoBiz coaching sessions (St George and Dirranbandi)
- Stakeholder engagement Dirranbandi Hot Baths
- Access Services and AgriLabour (Migration services)
- Toowoomba Virtual Jobs expo
- SWRED Investment Attraction prospectus
- St George Fruit and Vegetable Association
- Carbon Farming SWRED
- Business Mentoring sessions (St George, Thallon, and Bollon)
- BROOC Inland Rail workshops
- Field Solutions Group information sessions
- Accommodation provider – discussion
- Digital connectivity webinar
- Thallon Progress Association
- Bollon Community Group
- St George Chamber of Commerce

1.3 Business Activity and Lead Generation

- Two new investment enquiries in November – Retail/Wholesale and “other”
- Follow up on investment lead pipeline and priority projects
- Projects emerging from Murray-Darling Basin Economic Development Program Business Mentoring and business improvement scheme program.

1.4 Reporting

- REDP grant quarterly update
- Thallon Progress Association Update
- Small livestock update/report
- Economic impacts on horticultural sector in Balonne Shire
- Bollon community Group Update
- Weekly wrap updates (4)
- October 2020 Economic Development update
- Project Management – Business Mentoring and Dirranbandi Thermal Springs
- Economic Development Activity report; and
- Investment Summary Report

2.0 Investments/Projects

2.1 Existing Priority Projects Updates

Project	Status/Update
Thallon Grain Upgrade	All inland rail projects at Gate 2 – progressing to feasibility. Proponent – extension of mentoring hours. Submission 27 November
Thallon Freight Hub	BROC update received, submission 27 November
Carrot Production	No further announcements at this stage
Mooramanna Feedlot	Exclusion Fencing roll out
Fucheng (Westmar)	No further announcements from the proponents
Horticulture expansion	Mentoring continuing with projects being identified. Developing value-add and diversification projects. Mentoring Round 2
Truck Fuel Stop	No further activity on this project
Cluster Exclusion Fencing	Fencing roll out and capturing of economic outcomes
St George Aerodrome	No further update
St George Meat Processing	Follow up discussion in October with meatworks owner and key stakeholders. Further follow up and support with stakeholders
Solar Farm St George	Interest re: considering solar and alternative energy. Consultant engaged re; pre-feasibility renewable and alternative energy

2.2 Investments Realised and Job Creation/Retention

Investments	YTD	Project Value \$	YTD	Jobs	YTD
0	0	\$0m	\$0m	0	0

2.3 Project Pipeline Status – “Active” Projects (Includes Priority Projects)

Sector	Totals	Estimated timeframe*/stage	Totals
Agriculture	16	Late 2020	4
Aquaculture	3	Early 2021	24
Education/Training	3	Mid 2021	3
Energy	3	Feasibility	24
Food & Feed Processing	6	Concept	13
Health and Medical	1	Monitoring	5
Horticulture	9		
ICT	0		
Manufacturing	3		
Professional Services	2		
Property and Construction	3		
Retail/Wholesale	5		
Tourism	9		
Transport and Logistics	3		
Water	2		
Other	5		
Totals	73	Totals	73

3.0 Economic Development Activity

3.1 New Business Enquiries

In the month of November there were two new business enquiries – retail/wholesale and “other”. In addition to the priority projects, the EDO will continue to follow up and report on existing business enquiries.

Enquiries	Totals	YTD		Sector	Totals	YTD
New	1	6		Agriculture	0	2
Expansion	1	1		Education/Training	0	0
Total	1	7		Energy	0	1
External	1	3		Health and Medical	0	0
Local	1	4		Horticulture	0	0
Total	2	7		ICT	0	0
				Indigenous	0	0
				Infrastructure	0	0
				Manufacturing	0	0
				Property	0	1
				Retail	1	1
				Tourism	0	1
				Transport and Logistics	0	0
				Other	1	1
				Total	2	7

3.2 Client Meetings

During the month, there were 54 Economic Development related meetings of which 22 were external clients and 32 were local clients. The purpose of these meetings is to engage and meet with key stakeholders, business champions, investment enablers and investors and business owners directly to promote the shire and identify business opportunities. Professional Services (13), Agriculture (8), Not for Profit (8), Horticulture (8) and Government (8) were the most represented sectors. St George (23), Brisbane (7), and Dirranbandi (5) were most represented.

Sector	Meetings	YTD		Location	Meetings	YTD
Agriculture	5	44		St George	23	86
Creative	0	3		Dirranbandi	5	42
Education/Training	1	7		Thallon	3	12
Energy	0	1		Mungindi	0	0
Government	8	39		Hebel	0	2
Health/Medical	1	16		Nindigully	0	0
Horticulture	8	30		Bollon	1	8
ICT	0	0		Brisbane	7	34
Indigenous	0	1		Gold Coast	1	8
Infrastructure	0	0		Goondiwindi	1	15
Manufact/Construct	0	4		Toowoomba	2	21
Not for Profit	8	30		Roma	3	33
Professional Services	13	94		Southern Downs	0	0
Retail	4	14		Western Downs	2	4
Tourism & Sport	3	28		Logan	0	6

Transport	1	3		Queensland Other	2	5
Other	2	7		Western Queensland	1	5
				Melbourne	0	2
				Sydney	1	6
				NSW Regional	2	18
				VIC Regional	0	9
				Canberra ACT	0	0
				South Australia	0	7
				Tasmania	0	0
				Western Australia	0	0
				International	0	0
Total	54	322		Total	54	322

3.3 Referrals

Referrals are regarding introductions to government programs, advisors, mentors and other persons or government programs to assist local business growth and expansion. A total of 25 business referrals and support services were recorded in the month of November. Business referrals and assistance included: ED services, grant information/support, introductions, and agribusiness support.

Sector	Nov 2020	YTD	Notes
Agriculture	2	21	Feasibility study assistance, mentoring, borders
Chamber & Progress Associations	3	5	Economy id and assistance
Education & Training	2	2	Workforce development, employment
Environmental	0	1	
Government	0	9	
Health & Medical	1	7	Mentoring, feasibility and COVID
Horticulture	6	23	Mentoring, borders
Indigenous	0	2	
Industrial	0	0	
Manufacturing/construction	0	6	
Not-For-Profit	2	6	ecoBiz
Retail	4	9	Mentoring, ecoBiz
Professional Services	1	6	Business services
Tourism	2	9	Mentoring, ecoBiz
Other	2	6	Mentoring, proposals
Total	25	112	

4.0 Events and Strategic Meetings

4.1 Relevant events attended/presented

In November, 24 business events were held either via videoconference/teleconference or in person. Events included: Zoom calls finalising the investment attraction project, Business mentoring information sessions, community consultation (Hot Baths), Field Solutions Group (digital connectivity), ecoBiz coaching sessions, Toowoomba Virtual Jobs Expo and updates to the Thallon Progress Association and Bollon Community Group.

Event	Date	Purpose
Govt Mayors Teleconference	2-Nov	Health directives and seasonal workers
DAF AgTech Webinar	2-Nov	Queensland Agtech month
SWRED IA	4-Nov	IA Assessment and recommendation
Access Services	10-Nov	Regional relocation assistance
RDA DDSW Economy id	11-Nov	Economy and Population id training
Chamber of Commerce	11-Nov	Monthly meeting
St George mentoring session	11-Nov	Business Mentoring info session
Thallon Mentoring session	12-Nov	Business Mentoring info session
Bollon Mentoring session	13-Nov	Business Mentoring info session
BROC Inland Rail Workshop	13-Nov	Prefeasibility Strategic Options
Toowoomba Jobs Expo	17-Nov	Promotion of Balonne Shire jobs virtual
Thallon Progress Association	17-Nov	Monthly meeting
Carbon Farming SWRED	17-Nov	Minister's Littleproud and Taylor
RDA DDSW – Webinar	19-Nov	Digital Connectivity in the region
St George Fruit & Vegetable Assoc.	19-Nov	Meeting (AGM – Riversands)
FKG Meeting	20-Nov	Accommodation
Meeting – Investment Opportunity	23-Nov	Project consideration for Balonne Shire
Digital Connectivity Workshops	24-25 Nov	Update on digital connectivity – opportunities for communities
Spa Guru Visit (Hot Baths)	25-27 Nov	Community Consultations Hot Baths
ecoBiz site visits/coaching sessions	25-27 Nov	energy efficiency site visits with 11 Balonne Shire businesses
Bollon Community Group	28-Nov	Meeting and update

4.2 Upcoming and proposed events/meetings

Event	Date	Purpose and Location	Cost
Thallon Progress Association	1-Dec	Monthly meeting and update	Nil
Dirranbandi Progress Association	2-Dec	Monthly meeting and update	nil
EDO regional catch-up	3-Dec	Facilitated by State Development	nil
SW investment prospectus	4-Dec	Zoom with Lucid Economics	nil
Chamber Meeting	9-Dec	December meeting	nil
Steering Committee	9-Dec	Business Mentoring Meeting	nil
State Development	14-Dec	Follow up discussions/projects	nil
LDMG COVID Recovery	15-Dec	Meeting	nil
ED Action Committee	16-Dec	Proposed meeting	nil

Attachments

Nil

Matthew Magin
Chief Executive Officer

OFFICER REPORT

TO: Council

SUBJECT: **Monthly Report - Communications and Media**

DATE: 04.12.20

AGENDA REF: IOCEO2

AUTHOR: Nigel Tapp - Corporate Communications Coordinator

Sub-Heading

Communications and Media Monthly Report

Communications Monthly Report for the period 07 November to 04 December 2020

Media Releases	<ul style="list-style-type: none"> • Environmental projects a testament to Council's capability (EHA conference) – 12th November • St George Australian Army Cadet Unit crying out for volunteers – 13th November • St George to move to Level two water restrictions – 13th November • A Year of Change – Council releases Annual Report – 13th November • LDMG urges businesses to avoid COVID complacency – 19th November • Mayor O'Toole's statement on St George Library Hub – 19th November • Severe heatwave warning issued for Balonne Shire – 26th November • Council seeks proposals for Dirranbandi outer airfield – 27th November
Media Monitoring	<p>During the reporting period Council had the following media stories published in newspapers/trade publications/special interest publication in online/print or both</p> <p>South West Newspaper: 8</p>
Other	<ul style="list-style-type: none"> • 124 individual social media posts. • Social media training with Peak Services. • Meeting with Project Officer and Country Universities Centre CEO re: promotion of CUC and multimedia project introducing board members. • Meeting with Water and Sewerage to discuss water restrictions awareness campaign. • Begin drafting social media style guide. • The Website Committee has developed a front page design it is comfortable with; we have worked with LGAQ team to have some interim changes made to website and are awaiting a full proposal costing for the broad changes we would like. When this costing is received we should be in a position to present to Council (anticipating that will be February at this stage).

Social Media <ul style="list-style-type: none"> Facebook Twitter Instagram 	Figures from 7th November to 6th December Likes: 4,432. Up 37 in this reporting period. Total reach: 25,522 people in this reporting period, down 39.8% Followers: 380. Up by 7 in 28 days. Tweet impressions: 7,213, down 27.4%% in 28 days. Profile visits: 84. Up 90.9% in 28 days. Followers: 761. Up 12 in this reporting period. Reach: 484, down 0.8% in this reporting period. Looking to get Council verified on the platform but will require a copy of Balonne Shire's article of incorporation to make that happen.
Corporate publications	<ul style="list-style-type: none"> Council meeting update. Watercooler Chat 9th, 16th, 23rd, 30th November editions. Roadworks Update 9th, and 23rd November
Government Liaison	
Media Liaison	Worked with James Clark (SW Newspaper) on advertising proposal with an agreement to begin in January 2021 (as yet not finalised)

Murray Darling Association Inc.	- Nil
Disaster Management Officer	<ul style="list-style-type: none"> Disaster Management Officer acted as ABC reporter contacting media team during LDMG emergency simulation.
Advertising	Advertisements have been designed for the Courier Mail, South West newspaper and Toowoomba Chronicle

Attachments

Nil

Matthew Magin
Chief Executive Officer

OFFICER REPORT

TO: Council

SUBJECT: **Tourism Services Monthly Report**

DATE: 04.12.20

AGENDA REF: IOCEO3

AUTHOR: Kim Wildman - Tourism Manager

Balonne Shire Tourism Report – November 2020

Balonne Shire Tourism Report for November 2020 as supplied by the Manager Tourism.

Tourism Projects & Activities

- The VIC has been taking bookings for local Permaculture workshops held throughout November.
- Work has continued on the Heritage Trail Signage with all sites being reviewed.
- Work has commenced on the redesign of the St George Travellers Guide with business advertising closing on 27 November. This brochure will be renamed the St George Region Travellers Guide and is due for release March 2021.
- The cross border MDBEDP grant was approved for the Mungindi Sculpture Walk. First meeting with all Stakeholders including Moree Plains Shire Council has been set for November.
- *Award Applications:* An application was submitted for the 2020 Grey Nomad Awards. Held as part of the Art of Attraction Tourism Summit the awards recognise government, private and not-for-profit organisations that welcome mature age travellers within Australia, making their lives healthier, happier and safer. The Manager Tourism also worked with the Shire's Economic Development Officer and the Engage & Create Team to a number of submissions were also made for the annual Women in Business Awards.
- *Event Organiser Masterclasses:* Balonne Shire Council will be running 6 FREE Event Masterclass Webinars for local Event Organisers in early 2021. The series, which will be run by event specialist Linda Tillman of rEVENTS Academy, will start on Tuesday 2 February 2021 and run for 6 consecutive weeks ending on Tuesday 9 March 2021. Workshops will run from 12pm-2pm and will include supporting materials. Topics will include:
 - Getting Down to Business: Creating a Business Plan for your Event
 - Event Marketing 101: What's Now and Next?
 - Show me the Money – Seeking Event Sponsorship & Grants
 - It's a Risky Business – Risk, Safety and Security at Events
 - Cutting the Apron Strings – Succession Planning - all volunteers - once someone leaves there is no one to replace them
 - Events in a COVID world
- *Mungindi Sculpture Walk:* The Manager Tourism met with the representatives from the Mungindi Progress Association and the Moree Plains Shire Council to start work on the Sculpture Walk for which has been funded as a cross-border project by the Murray Darling Basin Economic Development Program. The walk will feature up to 10 metal sculptures created by local Mungindi artist, Tony McMillan

(now deceased), which will be dotted along the 2.5km Mungindi River Walk as it loops through the town and along the Barwon River uniquely crossing the Queensland/New South Wales border in two spots. The sculptures will be accompanied by interpretative signage which tell the story and the significance of each piece.



Marketing & Promotions

St George Branding Toolkit

- The Terms of Use for the St George Region Branding Toolkit was completed. A number of businesses from around the Shire have registered to access the new St George Region Branding Toolkit. The Toolkit which includes new hero images of the Shire, logos and video content will allow our local businesses to help promote our Shire's brand story – what makes us unique and different from other destinations. At St George Region's core is the desire to welcome people to "our place". To share our relaxed, rural lifestyle where the country meets the outback.

St George Region Website

- The first meeting was help with the designer for the new St George Region website (www.stgeorgeregion.com.au) which is being completed as part of Phase 3 of our Branding rollout. The framework for the page layout was set. While the page is being designed so that it will become "the" source of all tourism information on the Shire, it will also allow each of our seven towns to have what appears to be their own dedicated website.

St George Region Facebook page

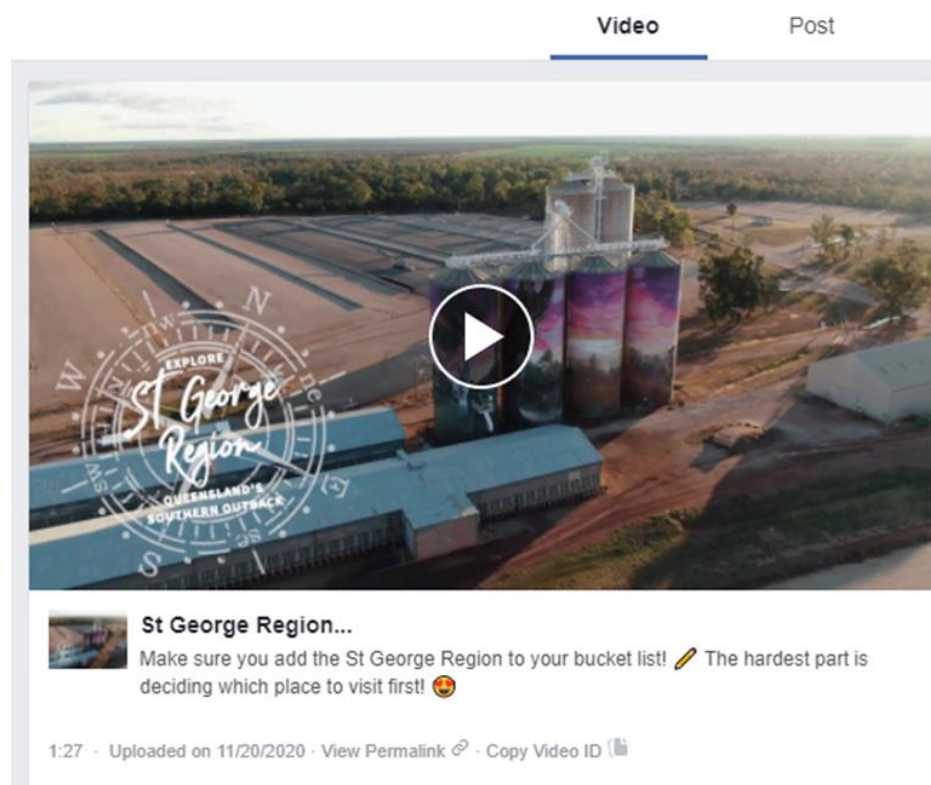
- Currently a total of 2877 followers (an increase of 129 followers) with 2637 likes (increase of 116 likes)

Most popular post for November –

A stunning arial photo taken over St George with a display of Jacaranda trees dotted throughout the town as well as the mighty Balonne River. This post saw a 16.8k reach, 1.3 post clicks, 1.6 reactions/comments and shares.

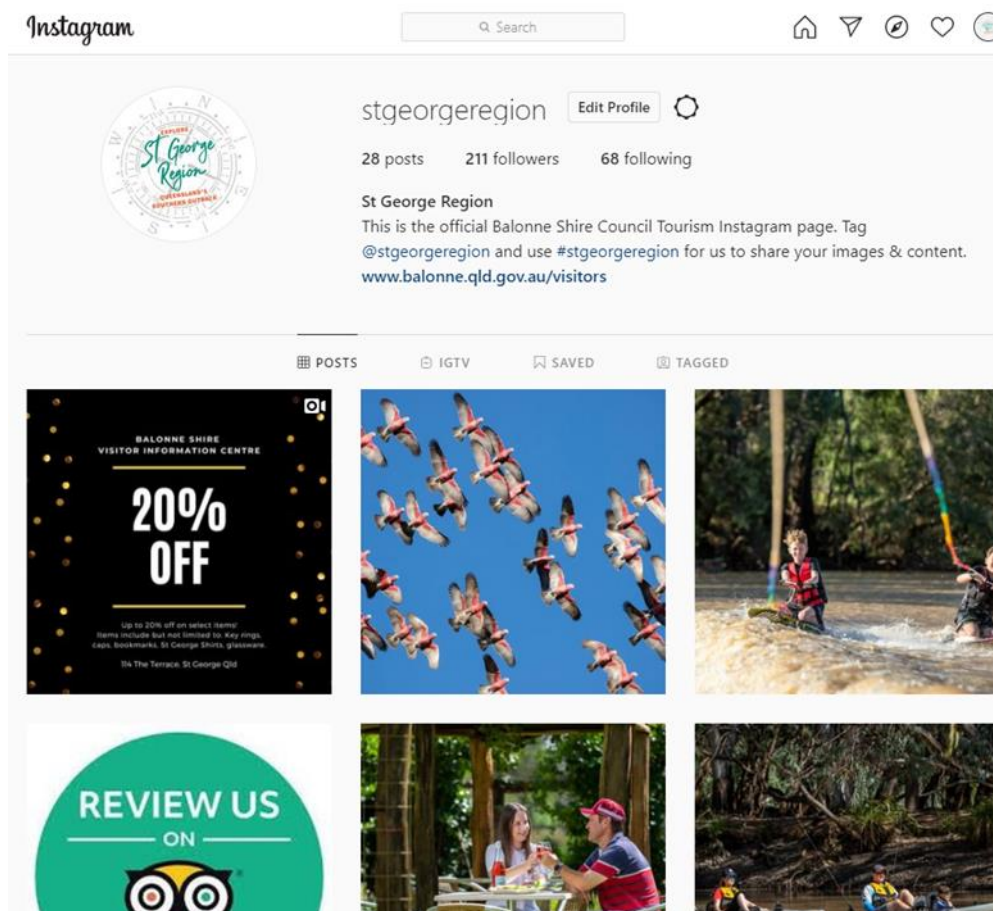


A short video showcasing our region saw a 5.5k reach, 302 post clicks, 440 reactions/comments and shares.



St George Region Instagram

- The month of October saw the launch of the new St George Region Instagram account.
- The account currently has 211 Followers (an increase of 80). Please help the Tourism Services Team build our following by following, liking and sharing our content.



Tourism Organisation Representation

Outback Queensland Tourism Association (OQTA)

- Balonne Shire's membership to OQTA was confirmed at the November AGM. As of 1 January, the Balonne Shire will now be a member of OQTA.

Southern Queensland Country Tourism (SQCT)

- With membership of an RTO a requirement for the Balonne Shire Visitor Information Centre to maintain accreditation, membership with SQCT has been extended until 31 December 2020.

Adventure Way Promotions Group

- The Manager Tourism and the Senior Visitors Services Officer went on an Adventure Way Road Trip to Thargomindah with Cr Robyn Fuhrmeister and Cr Bill Winks. The purpose of the trip was to meet with key representatives in the Bulloo Shire, including Cr Shirley Girdler and Tourism Development Officer Faith Buchanan, for the highway networking group meeting. A stop was also made at the Cunnamulla Visitor Information Centre to catch-up with our counterparts in the Paroo Shire.

The Great Inland Way

- The latest meeting for The Great Inland Way was held on 17 September 2020.

Meetings & Training

- Monthly Tourism Portfolio Meeting – 3 November
- Staff Breakfast – 5 November
- Event Organiser Workshop Meeting – 6 November
- Local Disaster Management Recovery Group Meeting - 17 November
- Office of the CEO Meeting – 18 November
- Meeting regarding Mungindi Sculpture Trail– 23 November
- Tourism Team Meeting – 25 November
- Performance reviews were conducted for all member of the Tourism Team.

Volunteer Projects & Activities

- Not all Volunteers have returned to the VIC. Those that have totalled 34.25 hours for November.
- Planning is underway for the Volunteer Christmas Party being to be held in Bollon this year on 15 December.

Shire Tourism Statistics – October 2020

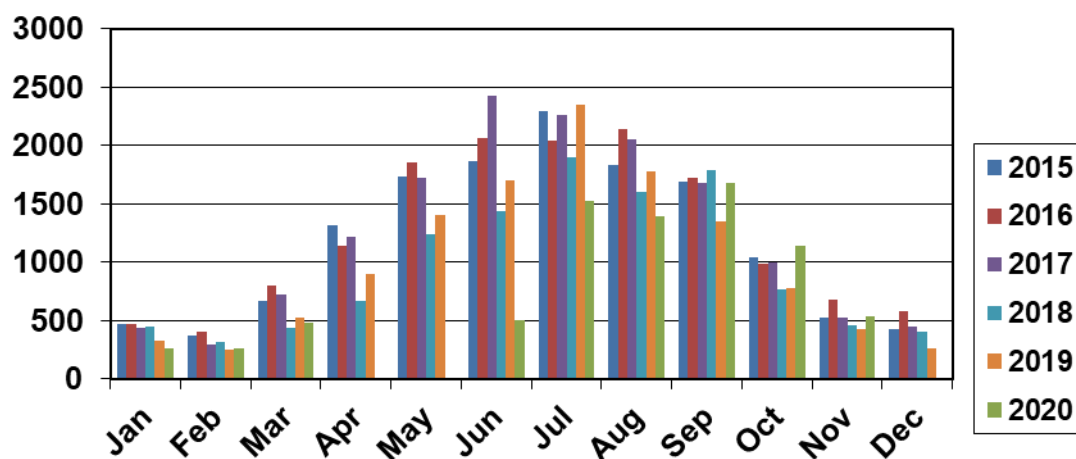
St George Visitor Information Centre

There were 540 visitors recorded for November through the Visitor Information Centre (VIC) in St George. This is an increase of 124 visitors compared to November 2019 where the total was 416 visitors.

- | | |
|--------------------------------|-----|
| • Local Shire | 109 |
| • New South Wales | 71 |
| • Victoria | 12 |
| • Queensland | 323 |
| • South Australia | 6 |
| • Northern Territory | 1 |
| • Australian Capital Territory | 5 |
| • Western Australia | 6 |
| • Tasmania | 2 |
| • Overseas/International | 5 |

The VIC also received 42 tourism related phone enquiries, 0 Information Packs were sent out and 3 email/internet tourism related enquiries were made during November.

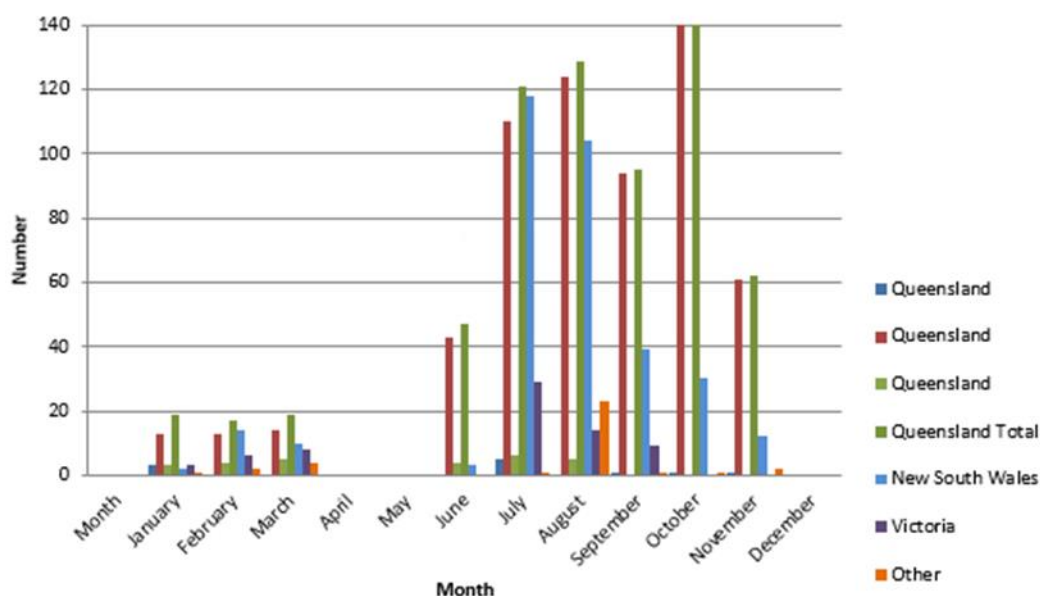
Visitor Numbers through Balonne Shire Visitor Information Centre

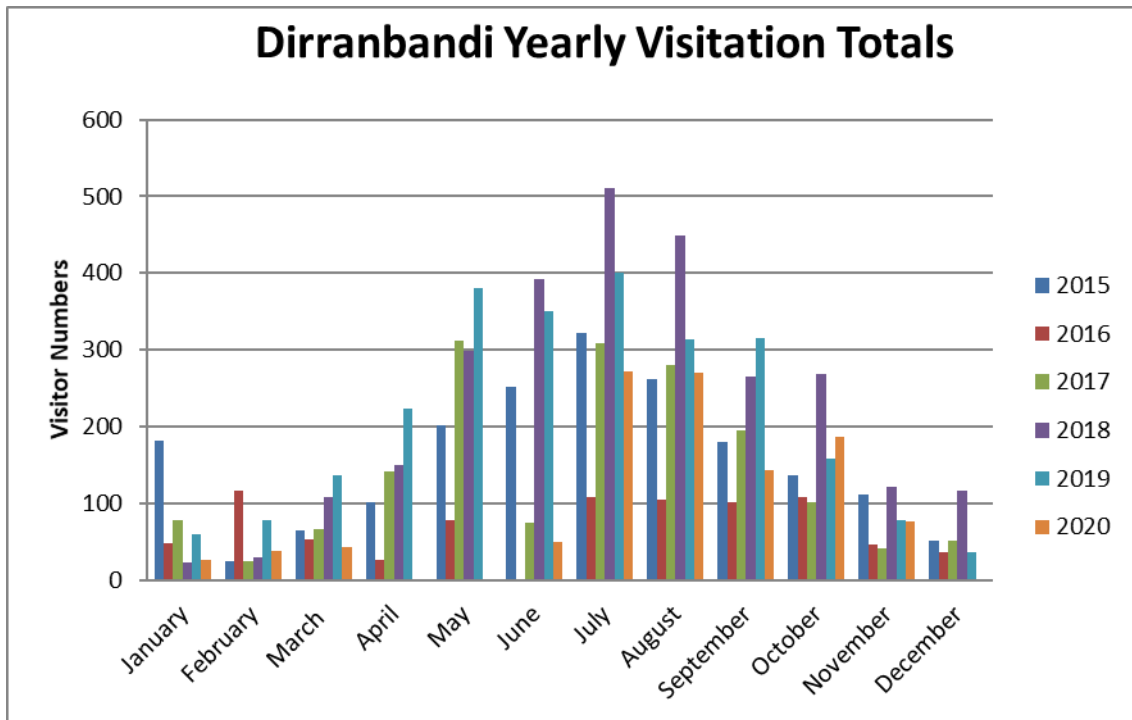


Dirranbandi RTC

There were 77 visitors recorded for November 2020 through the Dirranbandi Rural Transaction Centre (RTC). This is a decrease of 2 visitors compared to November 2019 where the total was 79 visitors.

Dirranbandi Visitors 2020





Attachments

Nil

Matthew Magin
Chief Executive Officer

OFFICER REPORT

TO: Council

SUBJECT: Monthly Report Community and Library Services

DATE: 07.12.20

AGENDA REF: IOCEO4

AUTHOR: Mariella Perez - Community Development Officer

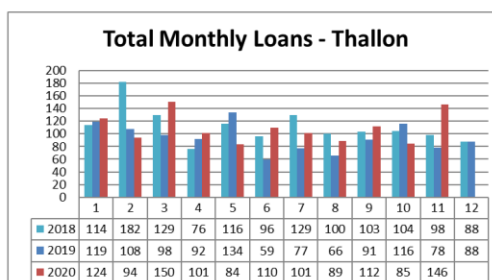
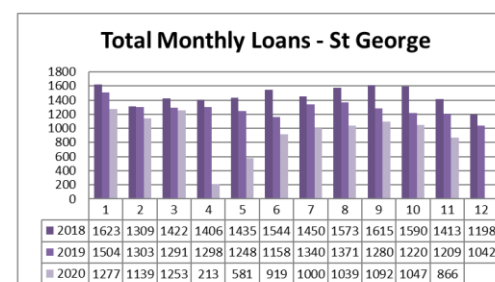
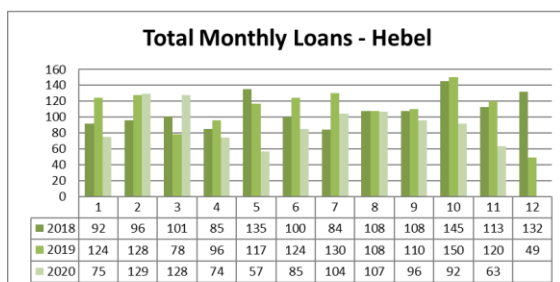
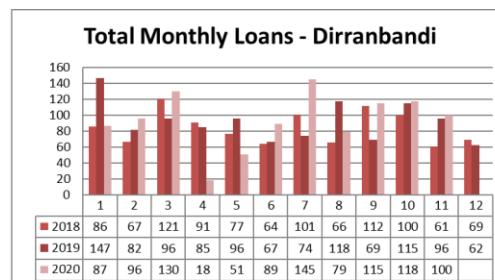
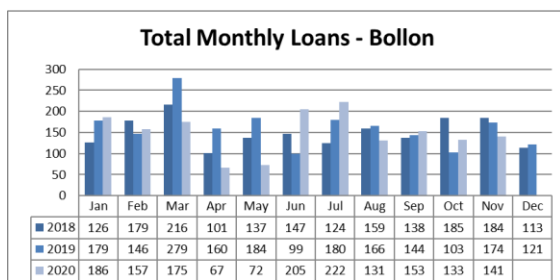
Sub-Heading

November Monthly Report for Communities and Libraries

Community and Libraries

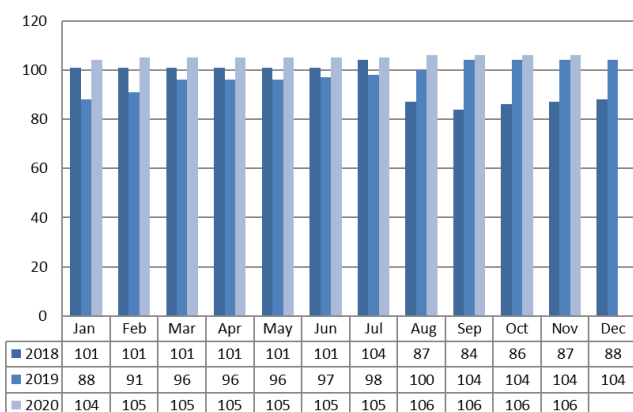
Library Services

Total Monthly loans

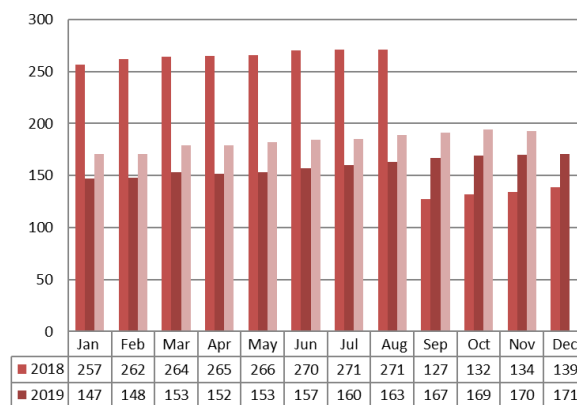


Total Monthly Membership

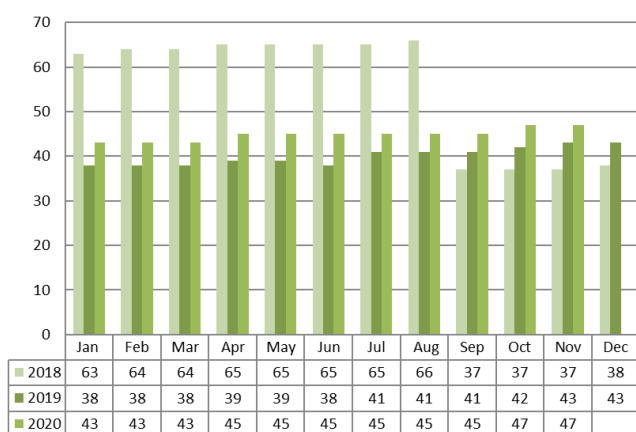
Bollon Library Member Numbers



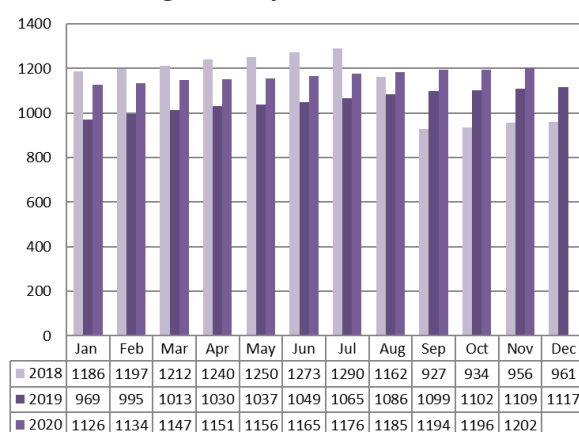
Dirranabandi Library Member Numbers



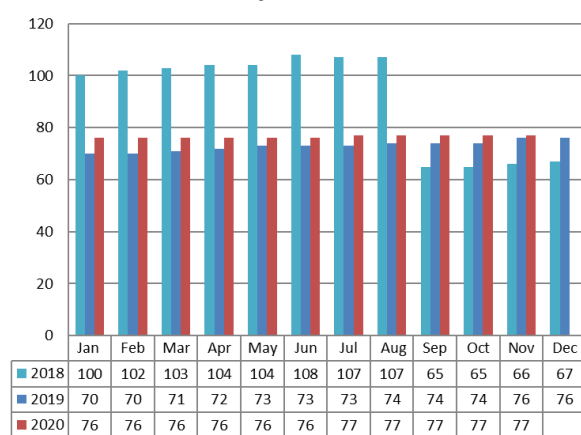
Hebel Library Member Numbers



St George Library Member Numbers

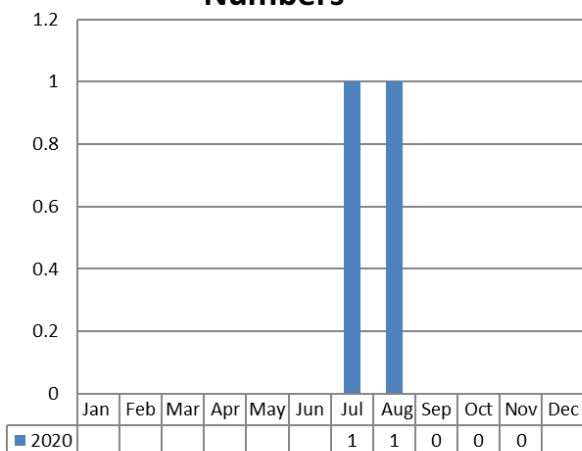


Thallon Library Member Numbers

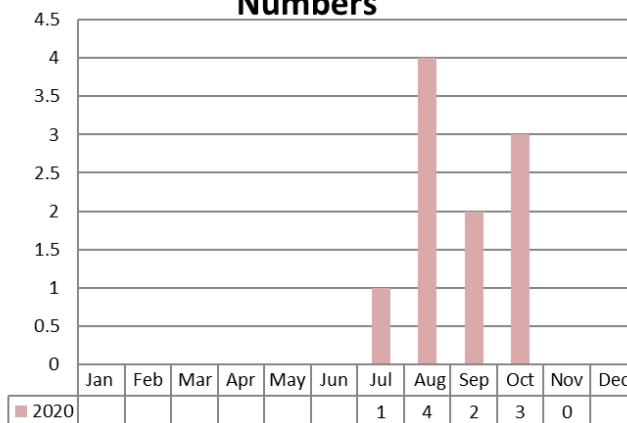


Monthly New Members

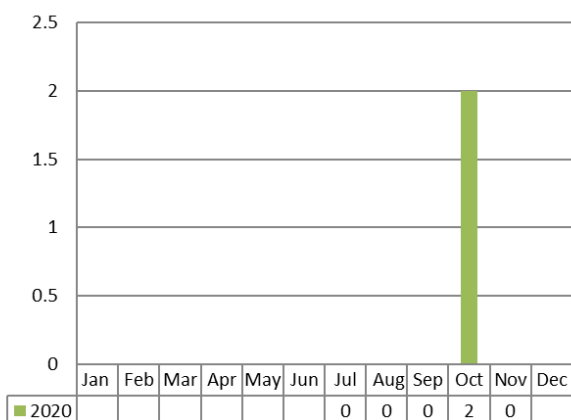
Bollon Library New Member Numbers



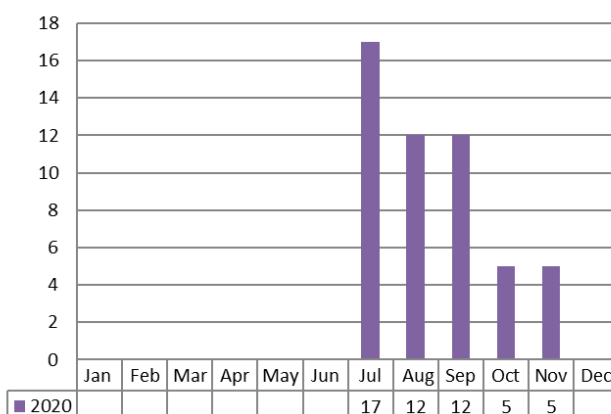
Dirranabandi Library New Member Numbers



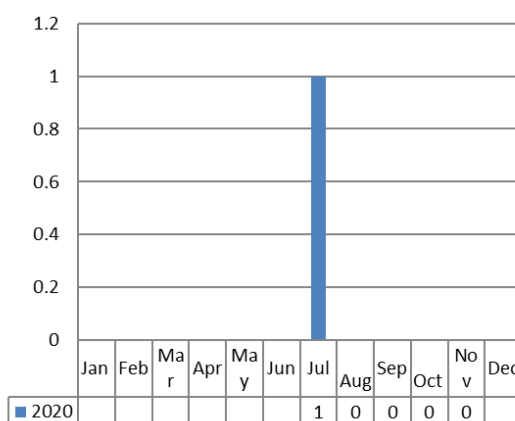
Hebel Library New Member Numbers



St George Library New Member Numbers



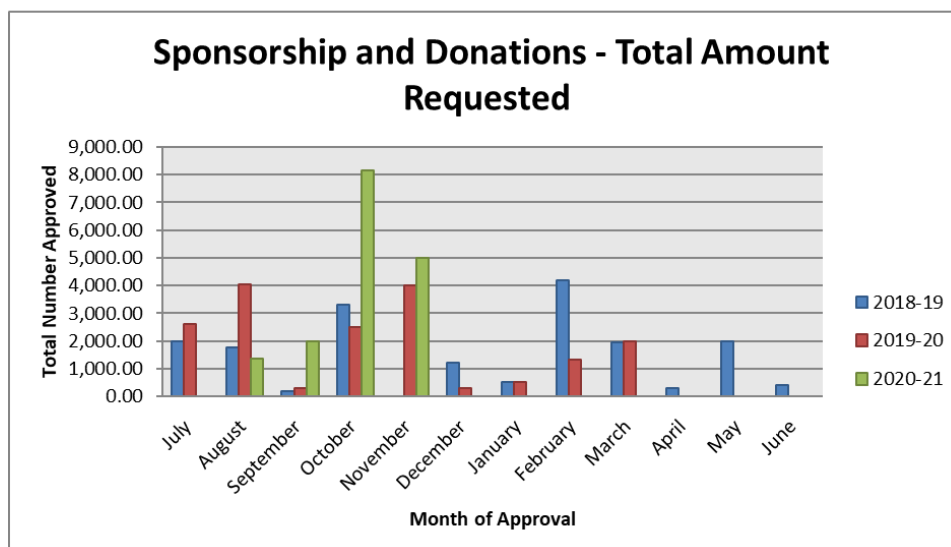
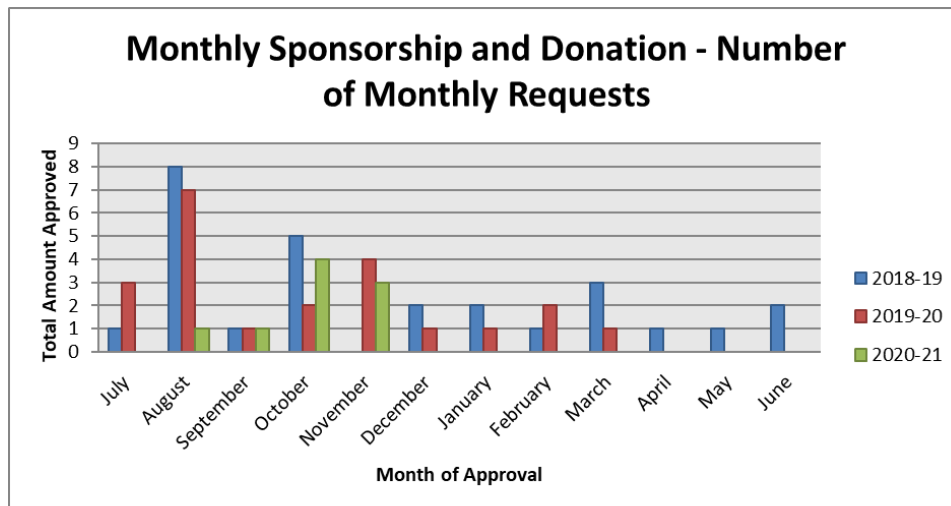
Thallon Library New Member Numbers



Community Grants and Assistance

In September 2020, Council had 1 sponsorship request from Dirranbandi Polocrosse for their Polocrosse Horsemanship Clinic to be held in Dirranbandi totalling \$2,000

As of 30 September 2020, Council has approved 3 applications for assistance through the 2020/21 Community Grants and Assistance program, totalling **\$3,470.60** for 2020/21. This compares with 11 applications with a total value of \$6,950 in 2019/20.



Attachments

Nil

Elizabeth Jones

Community Development & Cultural Services Manager

(IFCS) FINANCE AND CORPORATE SERVICES

ITEM	TITLE	SUB HEADING	PAGE
ICFS1	<u>GRANTS MONTHLY REPORT</u>	Grants Monthly report Information October - November 2020	144
ICFS2	<u>MONTHLY REPORT DIRECTOR FINANCE & CORPORATE SERVICES</u>	Monthly report for November/December - Finance and Corporate Services	156

OFFICER REPORT

TO: Council

SUBJECT: **Grants Monthly Report**

DATE: 07.12.20

AGENDA REF: ICFS1

AUTHOR: Julie Hempstead - Administration Officer - Governance

Sub-Heading

Grants Monthly report Information October - November 2020

Summary

- Full Business Case Applications submitted 1
- Expressions of Interest Applications submitted 0
- In-Progress Full Business Case Applications 0
- In Progress EOI Applications 0
- Successful – Full Business Case Applications 6
- Successful – EOI Applications 0
- Unsuccessful – Grant Applications 0

Successful Grants Register 2020/21 Summary

Successful Grants for 2020/21 to FY date

- Get Ready Queensland 1
- Building Better Regions Round 4 1
- Heavy Vehicle Safety & Productivity Program 1
- QRRRF –QRA Queensland Reconstruction Authority 1

Unsuccessful Grants Register 2020/21 Summary

Unsuccessful Grants for 2020/21 FY to date

Nil

Attachments

1. 04 December 2020 - Grants Monthly Information Report.pdf [!\[\]\(3d0946c14414af438def0008e8322b30_img.jpg\)](#) [!\[\]\(828aaf7b071d1ea02a45562329097457_img.jpg\)](#)

Michelle Clarke

Director Finance & Corporate Services

Grants Officer - Information Report

08 September 2020 – 4 December 2020

SUBMITTED

Submitted - Full Business Case Grant Applications

Program	Program Dept	Project	FBC Submitted Date	Amount Applied for \$	Council Funding \$	Other Funding \$	Total Project Cost \$
QFPI- Queensland Feral pest Initiative Round 5	Queensland Feral Pest initiative	Balonne Shire Wild Dog Exclusion Cluster Fencing	11/11/2020	\$678,250.00	\$2,693,597.88	0	\$3,371,847.88

Grants Officer - Information Report

08 September 2020 – 4 December 2020

Submitted – Expression of Interest Grant Applications

Program	Program Dept	Project	EOI Submitted Date	Amount Applied for \$	Council Funding \$	Other Funding \$	Total Project Cost \$
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NIL

IN – P R O G R E S S

In-Progress – Full Business Case Grant Applications

Program	Program Dept	Project	FBC Due Date	Amount Applied for \$	Council Funding \$	Other Funding \$	Total Project Cost \$
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NIL

Grants Officer - Information Report

08 September 2020 – 4 December 2020

In-Progress – EOI Grant Applications

Program	Program Dept	Project	FBC Due Date	Amount Applied for \$	Council Funding \$	Other Funding \$	Total Project Cost \$
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Nil

Grants Officer - Information Report

08 September 2020 – 4 December 2020

S U C C E S S F U L

Successful - Full Business Case Grant Applications

Program	Program Dept	Project	Amount Applied for \$	Approved Funding \$	Council Funding \$	Other Funding \$	Total Project Cost \$
Get Ready Queensland 20-21	Queensland Reconstruction Authority	Guardian Website/Dashboard	\$10,660.00	\$10,660.00	-	-	\$10,660.00
Building Better Regions - Round 4	Department of Infrastructure, Regional Development & Cities, Au Government	St George Library Hub Precinct	\$6,000,000.00	\$5,340,000.00	\$340,000.00	-	\$5,340,000.00
Heavy Vehicle Safety & Productivity Program- Round 7	Department of Infrastructure Transport, Regional Development & Communications	Hebel – Goolooga Road	\$667,460.00	\$667,460.00	\$333,730.00	\$333,730.00	\$667,460.00
QRRRF – QRA QLD Reconstruction Authority	2019-20 Resilience and Risk Reduction Funding	Balonne River Height Monitoring Project	\$528,000.00	\$528,000.00	\$60,000.00	-	\$528,000.00
COVID Safe Grants Program	National Australia Day Council Limited	Australia Day 2021 Funding	\$9045.00	\$9045.00	-	-	\$9045.00
MDBEDP - Round 3	Murray Darling basin Economic Development Program	Mungindi Recreation Area	\$239,000.00	\$239,000.00	-	-	\$239,000.00

Grants Officer - Information Report

08 September 2020 – 4 December 2020

S U C C E S S F U L

Successful – Expression of Interest Grant Applications

Nil

U N - S U C C E S S F U L

Un-Successful – Grant Applications

Nil

Grants Officer - Information Report

08 September 2020 – 4 December 2020

GRANTS SNAPSHOT – 2020/21 FINANCIAL YEAR

UNSUCCESSFUL GRANTS REGISTER 2020/21

Program	Program Dept	Project	Amount Applied for \$	Council Funding \$	Other Funding \$	Total Project Cost \$	Date Outcome Received	Feedback Requested	Feedback Received and filed *magiq number
BBRF4 - Community	Department of Infrastructure Transport, Regional Cities & Infrastructure, Federal Gov	Events Capability Strengthening Sessions	\$20,000.00	\$-	\$-	\$20,000.00	Jun-20	Yes	Feedback requested 27 May 2020
BBRF4 - Community	Department of Infrastructure Transport, Regional Cities & Infrastructure, Federal Gov	Balonne Recreation and Activities Masterplan	\$300,000.00	\$-	\$-	\$300,000.00	Jun-20	Yes	Feedback requested 27 May 2020
BBRF4 - Infrastructure	Department of Infrastructure Transport, Regional Cities & Infrastructure, Federal Gov	Balonne Shire Wild Dog Exclusion Fencing	\$5,000,000.00	\$-	\$5,000,000.00 *Landholder co-	\$10,000,000.00	Jun-20	Yes	**Magiq 522516** Required additional evidence from landholders confirming works could take place on their land

6

Grants Officer - Information Report

08 September 2020 – 4 December 2020

	Infrastructure, Federal Gov				contribution cash/in-kind				
Building Better Regions Round 4 - Infrastructure	Department of Infrastructure Transport, Regional Cities & Infrastructure, Federal Gov	Transport Corridor Upgrade Whyenbah Road - St George to Dirranbandi	\$6,567,000.00	\$-	\$-	\$6,567,000.00	Jun-20	Yes	
Tackling Tough Times Together	Foundation for Rural & Regional Renewal	Bollon Skate Park	\$150,000.00	\$0.00	\$0.00	\$150,000.00	Aug-20	yes	Feedback Received - Magiq #525316 Feedback Requested 24/08/2020
Murray Darling Basin Economic Development Program (MDBEDP ROUND 2)	Department of Agriculture, Federal, Gov.	WDEF - Wild Dog Exclusion Fencing, Mungindi	\$522,000.00	\$60,000.00	\$400,000.00	\$922,000.00	Aug-20	yes	Feedback Requested 24/08/2020, provided on website
Murray Darling Basin Economic Development Program – Round 2	Department of Agriculture, Federal Gov	Mungindi Water Security Plan **Joint application with MPSC	\$156,000.00	\$40,000.00	\$0.00	\$196,000.00	Aug-20	yes	Feedback Requested, was directed that feedback is supplied on the department's website.

Grants Officer - Information Report

08 September 2020 – 4 December 2020

Tackling Tough Times Together	Foundation for Rural & Regional Renewal	Solar Lights - Thallon Campgrounds to Hotel	18/05/1927	0/01/1900	0/01/1900	18/05/1927	Aug-20	Yes	**FRRR called 03/03/2020 - nothing wrong with this particular application, however projects that are potentially more favourable include funding requests 1) by a community group 2) for a community owned asset 3) items utilised by community 4) specific community request. This is dependent on amount of applications received in that specific round. They suggested that it would be a good idea to consider asking community groups to apply if feasible. If not, then to show evidence of the community use and support for project. If it is Council asset and Council land explain why Council cannot afford in own budget.
Queensland Feral Pest Initiative Funding R 4	Queensland Government	Balonne Shire and Maranoa Regional Councils Collaborative Wild Dog Control Campaign	\$184,565.00	\$73,200.00	\$65,000.00	\$286,765.00	Sep-20	yes	Feedback requested - September 2020

Grants Officer - Information Report

08 September 2020 – 4 December 2020

SUCCESSFUL GRANTS REGISTER - 2020/21 **all amounts are GST Excl. unless stated otherwise – List will be updated with												
Program	Program Dept	Project	Amount Applied For \$	Project commence date as per agreement	Project completion date as per agreement	Approved Funding \$	Council Funding \$	Other Funding \$	Total Project Cost \$	BSC Corporate Plan - Community Priority - Please see Key	BSC Corporate Plan Foundation Area - Please see Key	BSC Plans and Strategy Alignment - Please see Key
COVID W4Q	DLGRMA	Regional Tourism Projects	\$398,000.00	7/9/2020	6/30/2021	\$398,000.00	\$0.00	\$0.00	\$398,000.00	1, 2, 4, 5	1, 2, 4, 5	CP, EDP, LTFP,
COVID W4Q	DLGRMA	Regional Community Projects	\$282,000.00	7/9/2020	6/30/2021	\$282,000.00	\$0.00	\$0.00	\$282,000.00	1, 2, 4, 5	1, 2, 4, 5	CP, EDP, LTFP
COVID W4Q	DLGRMA	St George Swimming Pool Splash Pad - Stage 1	\$500,000.00	7/9/2020	6/30/2021	\$500,000.00	\$0.00	\$0.00	\$500,000.00	1, 2, 4, 5	1, 2, 4, 5	CP, EDP, LTFP,
Regional Arts Development Fund (RADF)	RADF	TBC	\$20,000.00	TBC	TBC	\$20,000.00	\$0.00	\$0.00	\$20,000.00			

9

Grants Officer - Information Report

08 September 2020 – 4 December 2020

Murray Darling Basin Economic Development Program	MDB EDP	Sculpture River Walk	\$68,000.00	TBC – Currently Under Draft Agreement Processes	TBC	\$68,000.00	\$5,000.00	\$0.00	\$73,000.00	2, 4, 5	1, 2, 4, 5	EDP, CP, TP&S, TMS
Murray Darling Basin Economic Development Program	MDB EDP	River Park Upgrade Stages 2 & 3 (+ additionally approved \$460,000 from LGGSP, BSC, CBCIF cross border funding)	\$239,000.00	TBC - Currently Under Draft Agreement Processes	TBC	\$239,000.00	\$0.00	\$460,000.00	\$699,000.00	CP1, CP2, CP4, CP5	1, 2, 4, 5	EDP, CP, TP&S, TMS, AMP
Regional University Centre Program	DESE	Balonne Regional University Centre	\$737,082.00	TBC - Currently Under Draft Agreement Processes	TBC					1,2,3,4,5	1,2,3,4,5	CP, EDP, ICTSP, LSP,CBDM P
Community Development Grants Program	Department of Infrastructure, Regional Development & Cities, Au Government	Dirranbandi Showgrounds - Various as per showground users' group	\$70,000.00	07/09/2020	31/01/2021	\$70,000.00	\$0.00	\$0.00	\$70,000.00	2, 4, 5	1, 2, 4, 5	EDP, CP, TP&S, TMS
Get Ready QLD 20-21	Queensland Reconstruction Authority, Qld Government	Guardian Website / Dashboard	\$10,660.00	TBC	30/06/2021	\$10,660.00	\$0.00	\$0.00	\$10,660.00			

10

Grants Officer - Information Report

08 September 2020 – 4 December 2020

Disaster Recovery Funding Arrangements (DRFA)	Queensland Reconstruction Authority (QRA)	Reconstruction Works for SW QLD Flooding Event, 20-26 Feb 2020			TBC	TBC	30/06/2020	TBC				
Building Better Regions - Round 4	Department of Infrastructure Transport, Regional Cities & Infrastructure, Federal Gov	St George Library Hub Precinct	\$6,000,000.00	31/10/2020	31/12/2022	\$5,340,000.00	\$340,000.00	\$0.00	\$5,340,000.00	1, 3, 4, 5	1, 2, 4, 5	EDP, CP, TP&S, LS&P, ICTSP, TMS, AMP
Heavy Vehicle Safety & Productivity Program – Round 7	Dept of Infrastructure Transport, regional Development & Communications	Hebel – Goodooga Road	\$667,460.00	TBC	TBC	\$667,460.00	\$333,730.00	\$333,730.00	\$667,460.00	3,4	3,4,3,5,4,2,4,3	
QRRRF- QRA0 QLD Reconstruction Authority	2019-20 Resilience and Risk Reduction Funding	Balonne River Height Monitoring Project	\$528,000.00	TBC	TBC	\$528,000.00	\$60,000.00	-	\$528,000.00			
COVID Safe Grants program	National Australia Day Council Ltd	Australia Day 2020/21 Funding	\$9045.00	TBC	TBC	\$9045.00	-	-	\$9045.00	1,2,4,5	1,2,4,5	CP
MDBEDP – Round 3	Murray Darling basin Economic Development Program	Mungindi recreation area	\$239,000.00	TBC	10/2/2022	\$239,000.00	-	-	\$239,000.00	1,2,3,4	1,2,3,4	EDP,CP

OFFICER REPORT

TO: Council

SUBJECT: Monthly Report Director Finance & Corporate Services

DATE: 07.12.20

AGENDA REF: ICFS2

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Sub-Heading

Monthly report for November/December - Finance and Corporate Services

Land matters

- Contact made with Grain Corp – still awaiting lease documentation for Thallon campgrounds and cattle yards
- Digital Connectivity project and location of Dirranbandi tower confirmed for Showgrounds, survey plan ordered to go with trustee lease (footings poured)
- St George Levee –Only 1 property pending signature which is with the solicitors for the earth levee and the final block wall levee is now on its way to the solicitors to register on the title. There are 4 more earth levee easements to finalise that are of a minor nature.
- Netball and Rugby Union leases with the clubs for signature

IT Vision project

- Release to rectify outstanding problems scheduled 4/12/2020 with update to be completed after payrun Tuesday 8/12/2020
- Additional resources/training scheduled for early in 2021 to finalise implementation and embed system
- Budgets for 2020/21 uploaded into Synergy Soft and now working on reporting
- Assets will be uploaded into Synergy Soft by Christmas closedown

Governance

- New Governance Officers in training
- Annual report with printers and on website
- Met with CUC Ltd Chair Duncan Taylor to discuss CUC Balonne Ltd project
- Continuing to assist with legals for Dirranbandi Beautification scheme
- Briefing from insurers JLT - LGMS

Grants

- Revenue Recognition reports for Mungindi Stage 2 and 3 Murray Darling Basin Economic Development Program and Mungindi Cross Borders Sculpture Project
- Grant workshop held with councillors with development of a project priority checklist/decision making tool
- eGrants information session attended with Department Local Government

Complaints

- 1 complaint resolved relating to procurement – gravel supply
- 1 procurement matter is contractual – gravel supply - with Lonergans

Staffing

- Interviewed Senior Finance Officer and IT Admin Trainee – appointments will be made as soon as possible
- Accountant recruitment extended (with 2 interviews scheduled)
- Christmas party arrangements completed
- Christmas bonus scheme arranged
- Long service awards arranged
- 7 appointments completed this month for the organisation including inductions
- Administration Officer – Rates – Tarnia Porter finishes with council on 18 December
- Tiffany Ward commences with Council on 14 December as Administration Officer – Finance
- Logo Temp for Creditors – Kathy Muller appointed while Elisa Toft is acting in Senior Finance Position

Finance

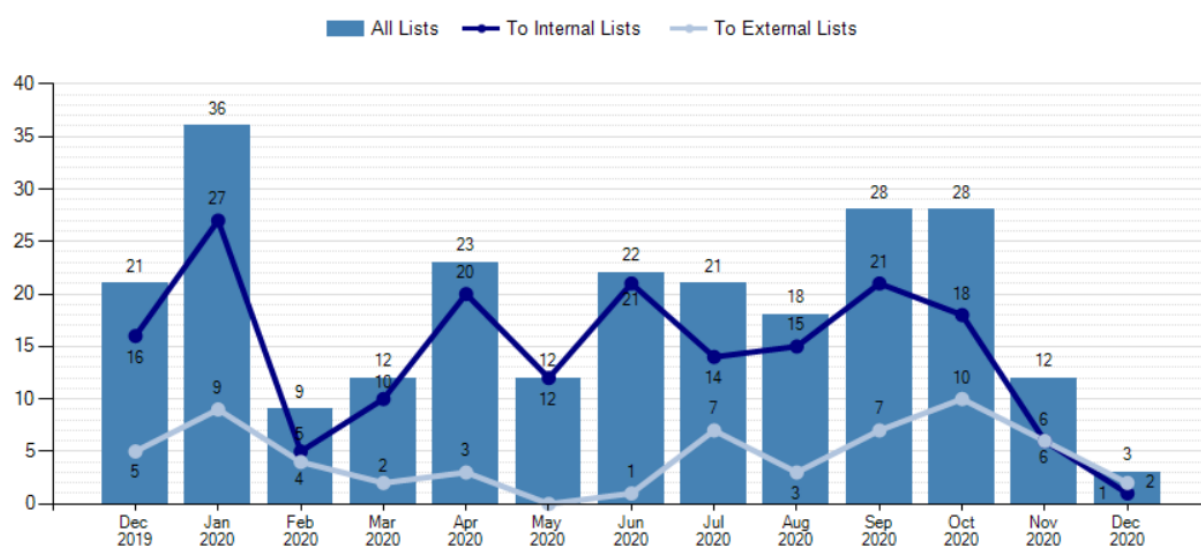
- Finalising the 2020/21 budget in Synergy Soft
- Budget review for 2020/21 – workshop 10 December
- Monthly financial reports completed
- Consolidated financial return completed and submitted to department
- QTC notified of draw down for Special Rate Round 2 and indicative loan schedules prepared for landholders
- Budget amendments and revenue recognition completed for number of grant programs
- CCTV Safer Communities acquittal underway
- Grants officer acquittal and milestone 5 report submitted
- Draft Fixed Asset Accounting Policy and draft supporting guidelines underway and consultation held with Infrastructure Services

Procurement

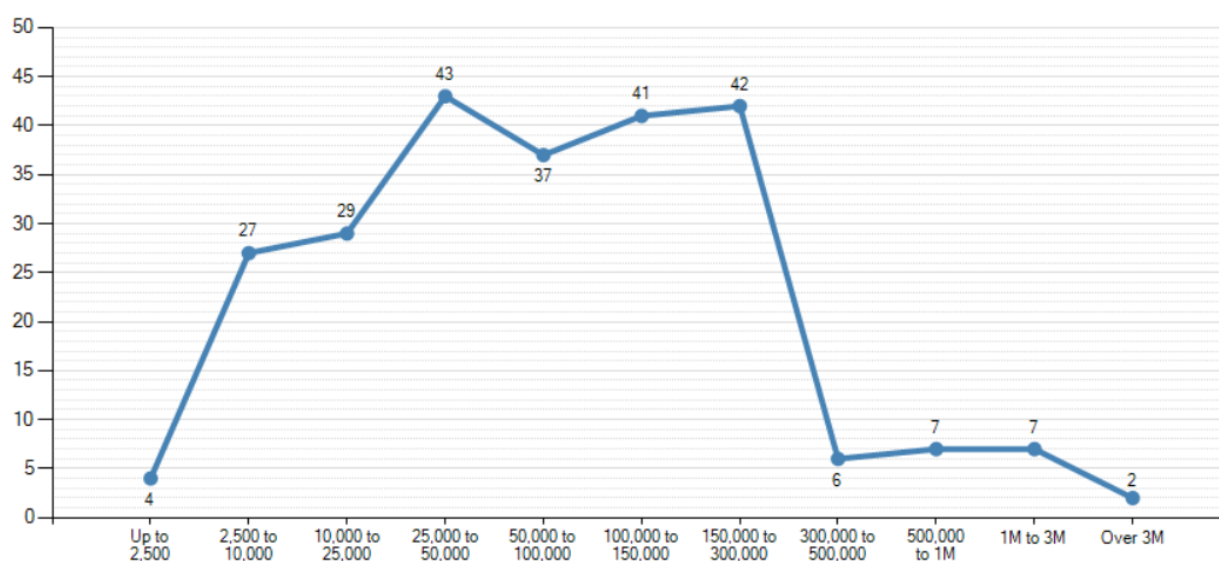
- Director FCS is member of multi-party evaluation Library Hub
- Upload of tender documentation and co-ordinating responses to queries for Library tender
- Upload of splash park tender documentation
- Extension for landholders on WDEF quotations for the Murray Darling and Special Rate Scheme Round 2 projects
- Murray Darling Beautification meetings with suppliers to manage implementation of project
- Landholder sign ups attended for Special Rate Scheme Round 2

The following graph indicates a decline in November in the number of requests for quote/tender, below the average of 20. However, the value of requests has increased with the flood damage, splash park and library hub projects. (Graph as at 03/12/2020).

Requests by internal buyers per month (last 13 months)



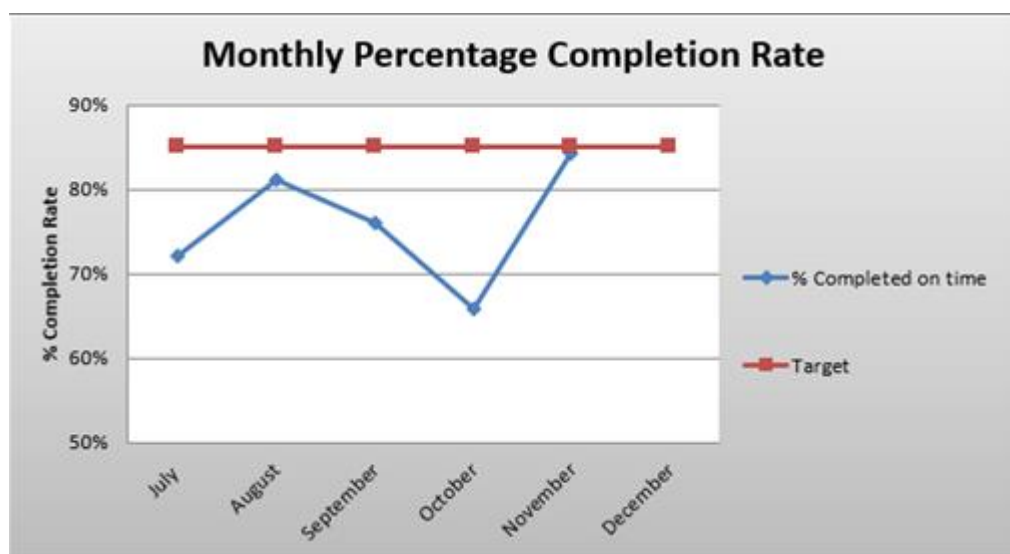
Requests by selected value range (last 13 months)



Service requests

In November Council received 202 service requests with 165 completed on time or 82%. This is a significant improvement from 66% completion rate in October however remains under the target of 85%. An internal audit is underway to review the process for service requests. Council received 6 compliments for the month of November.

	July	August	September	October	November	December
Total Documents	154	109	235	181	202	
Completed on Time	111	88	178	119	165	
Completed Late	7	1	19	15	5	
Pending & Overdue	36	20	38	47	32	
% completed on time	72%	81%	76%	66%	82%	
% Completed overall	77%	82%	84%	74%	84%	
Target	85%	85%	85%	85%	85%	85%



Information Technology

Outages

- 2 outages were experienced in the month of November, one due to power
- 1 outage to internet 4 December due to scheduled works with FSG
- Magiq Cloud Migration caused some disruptions including InfoCouncil issues, but has been successfully completed
- Assisted relocation to temporary library co-ordinating with suppliers FSG and Amentco for IT and security requirements
- Completed with FSG new firewall and NBN cutover including switch to Microsoft Office spam filter
- New phone system implementation continuing
- Website redesign project continuing
- Active Directory Investigation - Fourier Technologies are continuing to review and repair the active directory.

Records Management

- Magiq Cloud Migration complete
- Magiq Audit and Health Check undertaken in consultation across the organisation that will result in a number of recommendations to improve our electronic records management system
- Training plan underway for Magiq

- Working with WHS Audit to ensure that processes in place to capture all required information and to look at work flows and process improvements

Other key projects/meetings

Disaster Management

- Guardian Disaster Dashboard is under development
- Emergency Exercise attended with Aerodrome incident on 24 November
- Resilient Queensland – Regional Resilience Strategies briefing session attended with QRA

Risk module

Further Strategic risk assessment review workshop held with councillors

Meetings

- Presentation to the EHO Conference on the opportunities here in Balonne
- Arranged SLG Planning Day scheduled 15 December
- Community Safety meeting attended (and assistance with Terms of Reference)
- Attended South West Regional Economic Development briefing regarding budget/finance

Attachments

Nil

Michelle Clarke

Director Finance & Corporate Services

(IIFS) INFRASTRUCTURE SERVICES

ITEM	TITLE	SUB HEADING	PAGE
IIFS1	<u>DEPARTMENT OF INFRASTRUCTURE SERVICE'S MONTHLY REPORT</u>	From the Department of Infrastructure Services - reporting for the month of November 2020.	162
IIFS2	<u>MONTHLY REPORT</u>	Monthly Safety Report	172

OFFICER REPORT

TO: Council

SUBJECT: Department of Infrastructure Service's Monthly Report

DATE: 04.12.20

AGENDA REF: IIFS1

AUTHOR: Jenny Hatch - Casual Administration Officer

Executive Summary

From the Department of Infrastructure Services - reporting for the month of November 2020.

0701-Main Roads Works

- Maintenance work is detailed in the attached RMPC Supervisor's report.

0702-Private Works

- Nil

0400-Council Roads / Streets / Bridge Work

- Maintenance work is detailed in the attached Works Supervisor's report.

0440-Aerodromes

- Routine maintenance and inspections are ongoing.
- Emergency Exercise

0450-Plant and Equipment

- Details are included in the attached Workshop Supervisor's report.

0510-Housing

- Routine maintenance is ongoing.

0520-Recreation and Sport

- Maintenance work is detailed in the attached Town Works Supervisor's report.

0521-Swimming Pools

- Maintenance work is detailed in the attached Town Works Supervisor's report.
- Routine maintenance is ongoing.

0530-Parks and Gardens

- Maintenance work is detailed in the attached Town Works Supervisor's report.
- Routine maintenance is ongoing.

0535-Halls/Civic/Cultural Centres

- Maintenance work is detailed in the attached Town Works Supervisor's report.
- Routine maintenance is ongoing.

0555-Showgrounds

- Maintenance work is detailed in the attached Town Works Supervisor's report.
- Routine maintenance is ongoing.

0615-Cemeteries

- Maintenance work is detailed in the attached Town Works Supervisor's report.
- Routine maintenance and mowing is ongoing.

0620-Street Cleaning

- Maintenance work is detailed in the attached Town Works Supervisor's report.
- Routine maintenance is ongoing.

625-Public Conveniences

- Maintenance work is detailed in the attached Town Works Supervisor's report.

4000-Urban Wastewater

- Maintenance work is detailed in the attached Town Works Supervisor's report.

5000-Urban Water

- Maintenance work is detailed in the attached Town Works Supervisor's report.
- Monthly consumption figures are given in the attached reports.

Capital/Special Maintenance Works Progress

- Nil






Meetings / Training

- Weekly IS Meetings

Current Tenders

- Nil

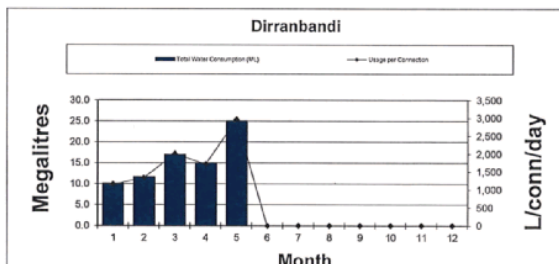
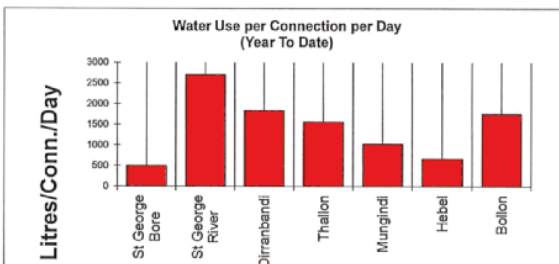
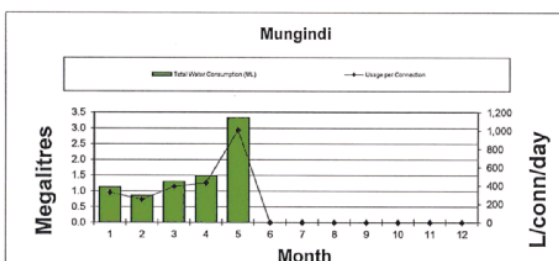
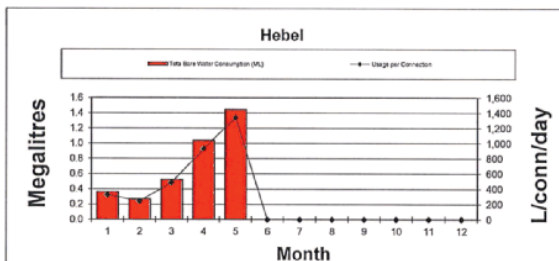
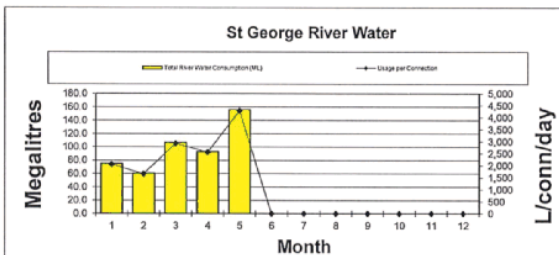
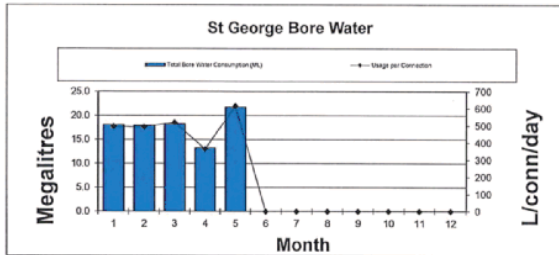
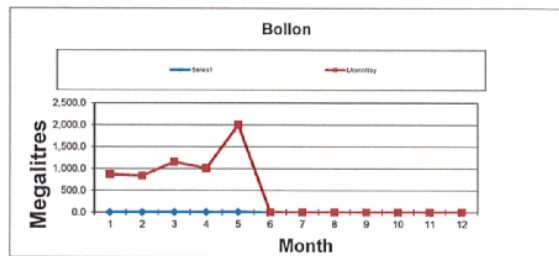
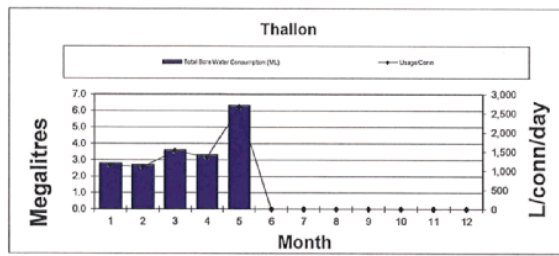
Attachments

1. Balonne Shire Council Water Usage 2020-2021 - Period Ending 30 November 2020.pdf [↓](#) 
2. Plant Maintenance Report - Period Ending 30 November 2020.pdf [↓](#) 
3. Road Construction Report - Period Ending 30 November 2020.pdf [↓](#) 
4. Road Maintenance Report - Period Ending 30 November 2020.pdf [↓](#) 
5. Town Maintenance Report - Period Ending 30 November 2020.pdf [↓](#) 

Andrew Boardman

Director Infrastructure Services

BALONNE SHIRE WATER USAGE 2020/21



Report of Workshop Supervisor - P. Gluzde

Period Ending 30/11/2020

1507	Prado VX 793SOE DIS		Vehicle has been detailed and ready for auction.
1509	Toyota Prado VX DIS - 540WYK	166,353 Kms	Carried out a 160,000km. service as per the coupon. Repaired the bull bar, washed and refuelled the vehicle.
2506	COLORADO LX 4X2- 250SWR		Vehicle has been detailed and ready for auction.
2508	FORD RANGER 4X2 360VKZ		Inspected the condition of the fan belt and ordered parts for fitting.
2509	Ford Ranger 4X2 361VKZ W&S	98,804 Kms	Vehicle had heavy steering. Inspected the drive belt and will be installed when it arrives.
2511	Toyota Hilux 4x2 - 554WYK	61,124 Kms	Carried out a 60,000km. service as per the coupon. Repaired a rear brake problem on the right hand side rear and adjusted the brakes.
3015	HILUX 4X4 577MXD JEFFREY TAYLOR	129,955 Kms	Replaced the clutch assembly and spigot bearing. Vehicle has been detailed and ready for auction.
3021	COLORADO 4X4 UTILITY 252SWR		Vehicle has been detailed and ready for auction. Removed the fuel pod from the vehicle and cleaned the vehicle ready for detailing.
3516	TOYOTA HILUX XCAB 4x4 176TZJ	201,069 Kms	Carried out a 200,000km service as per the coupon Cleaned and adjusted the rear brakes and rotated and balanced the tyres. Cleaned and detailing of the vehicle.
4014	HOLDEN COLORADO 4X4 CREWCAB 152-SKN	235,251 Kms	Removed the fuel pod and cleaned out the tray and cab in preparation for detailing. Vehicle has been detailed and ready for auction.
4022	Colorado 4x4 Crew Cab - 212WGQ	108,972 Kms	Replaced the fuel filters. Repaired a leaking fuel seal at the housing.
4026	Toyota Hilux D/Cab 4x4 272-ZFU	22,742 Kms	Replaced four tyres with BF Goodrich AT tyres.
4028	Toyota Hilux D/Cab 4x4 275-ZFU	19,699 Kms	Carried out a 20,000km service as per the coupon. Checked over the vehicle. Fit an Anderson plug to the tray.
5004	ISUZU FRR TRUCK 697-MRY RMPC		Cleaned out the cab and the side toolbox in preparation for detailing. Vehicle has been detailed and ready for auction.
5005	ISUZU FVZ1400 JETPATCHER 377MXU SHAYNE BUNYAN		Diagnosed a fault with the PLC controller and repaired the fault.
5008	ISUZU FRR600 CREW 108RRN	167,163 Kms	Replaced the front mud guards on both sides.
5010	ISUZU FRR 5000 TRUCK 308-RZW S PEARS	96,536 Kms	BA Tierney Mechanical repaired the air conditioner system. Ordered parts for the replacement of the EGR coolers.

Report of Workshop Supervisor - P. Gluzde

Period Ending 30/11/2020

5019 ISUZU TRAY TRUCK FRR SERIES - DIESEL - XQ70NY	
5,200 Kms	Repaired an electrical fault with the PTO engagement on the rear tipper. Replaced a fuse on the PTO. Connected the electrical scanner tool and removed the fault codes.
5020 Jet Master XQ62PR	
522 Kms	Replaced the plastic oil drain plug with a steel one. Parts were supplied by Ausroads.
5505 CAT 140M GRADER C82158 TAYLOR	
10,624.0 Hrs	Carried out a 500 hour service as per the manual. Analysis (SOS) the engine oil and adjust the moldboard wear strips.
5508 Cat 12M Grader 34862C Kingston	
6,483.0 Hrs	Carried out a 500 hour service as per the coupon. Analysis (SOS) the engine oil, clean the radiators and adjust the moldboard wear strips. Checked the circle wear strips and adjusted. Replaced lift ram inserts and repaired grease lines. BA Tierney carried out repairs to the air conditioner system.
6,546.0 Hrs	
5509 CAT 12M GRADER 34863C STAINES	
5,567.0 Hrs	Carried out a 500 hour service as per the manual. Analysis (SOS) the engine oil, clean the radiators and adjust the moldboard wear strips.
5510 CAT 12M GRADER 37658C	
5,021.0 Hrs	A 250 hour service was completed by B A Tierney Mechanical.
6501 VOLVO BL71 BACKHOE C94648 STG	
6,021.0 Hrs	Adjusted the bonnet catch and bonnet position and tested it.
5,038.0 Hrs	Carried out a 5,000 hour service as per the manual. Cleaned the radiators and greased the machine.
7004 DYNAPAC CA5000D Vibrating Drum Roller 16	
4,199.0 Hrs	Refitted the rear differential and filled with oil. Fitted tyres and took for a test drive. Remounted the fire extinguisher and protective guards.
7516 Ferris IS1500ZC Zero Turn Mower St G	
2,100.0 Hrs	Replaced the forward reverse lever switches and cutting blades.
7520 Ferris Zero Turn Mower - IS2100Z	
	Replaced the cutting blades and cleaned out under the deck. Myla Motors investigated into a low engine power problem.
7521 Ferris 1S51002 Zero turn 72" Mower	
540.0 Hrs	Engine overheating, radiators were cleaned, the fan belt and temperature gauge was replaced and tested.
552.0 Hrs	Carried out repairs to the deck height wheel bracket and deck.

Report of Shire Supervisors Road Construction for Period Ending 30/11/2020

11	24A - Carnarvon Highway (Mungindi-St George)	MRD Road
	Premix surface correction on the Carnarvon Highway. Replaced guide posts on the Carnarvon Highway.	
14	35A - Moonie Highway (Dalby to St George)	MRD Road
	Repaired signs on the Moonie Highway.	
15	36A - Balonne Highway (St George - Bollon)	MRD Road
	Jet Patcher covered seal bleeds on the Balonne Highway.	
19	355 - Mitchell - St George	MRD Road
	Shoulder re-sheeting on Mitchell Road, St George.	
21	CASTLEREAGH HWY (Dirranbandi-Hebel)	MRD Road
	Premix surface correction on the Castlereagh Highway. Jet Patcher stabilised patches on the Castlereagh Highway.	
22	Thallon-Noondoo	MRD Road
	Jet Patcher surface correction on the Noondoo-Thallon Road. Repaired signs on the Noondoo-Thallon Road.	
9999	Other	
	RTR - Sealing of Town Streets, St George. RCP Contract Works - Completed stabilisation and sealing of Noondoo-Thallon Road - 22. Rest Areas serviced on all roads.	

Report of Shire Supervisors Road Maintenance for Period Ending 30/11/2020

4003 Jakelwar - Goodooga Ongoing maintenance on the northern end of Jakelwar-Goodooga Road, Dirranbandi.	Shire Road
3015 Mulga Downs Ongoing maintenance on Mulga Downs Road, Bollon.	Shire Road
1018 Gunnindaddy Completed patchwork on Gunnindaddy Road, Dirranbandi.	Shire Road
1006 Buckinbah Repaired potholes on Buckinbah Road, St George.	Shire Road
2010 Hoolavale Completed maintenance on Hoolavale Road, Dirranbandi	Shire Road
2005 Davirton Ongoing maintenance on Davirton Road, Dirranbandi	Shire Road
2003 Diamond Tank Road Ongoing maintenance on Diamond Tank Road, Dirranbandi.	Shire Road
1034 Thungaby Completed sealing of Thungaby Road, St George	Shire Road
2016 Narine Ongoing maintenance on Narine Road, Dirranbandi.	Shire Road
2022 Woolerbilla Completed maintenance on Woolerbilla Road, Hebel.	Shire Road
3026 Woolerina Ongoing maintenance on Woolerina Road, Bollon.	Shire Road
9999 Other RTR - Sealing of Town Streets, St George and RTR signage erected for new seals. RTR - Ongoing re-sheeting of Thuraggi Road, St George - 1046.	

Report of Balonne Shire Town Works

30/11/2020

St George

Footpath	Maintenance and repairs were ongoing. Mowing and weedeating of the footpaths was ongoing.
Town Streets	Street sweeping and rubbish removal was ongoing. Tree maintenance program and mulching of town trees was ongoing. Sprayed town streets for weeds. Drainage repairs on Arthur Street, St George.
Aerodrome	Inspections and maintenance were ongoing as required.
Rowden Park - St G	Cleaning and sanitising of facilities, mowing and weedeating of grounds was ongoing as required.
Riverbank Park - St.	The rock wall below the Riverview on the River Foreshore is ongoing. Mowing and whipper snipping was ongoing. Ongoing construction of the footpath widening project along the River Foreshore from the flood marker to the Water Treatment Plant. Christmas lights have been erected along the River Foreshore. Removal of a fallen tree from the Riverbank Foreshore.
Parks & Gardens	General maintenance of all parks was ongoing. Garden maintenance of council house at 2 Taylor Street, St George. Gardens tidied up at the new library site in Henry Street, St George.
Showgrounds	Maintenance work was ongoing. Construction completed at the St George Showgrounds on the new toilet block, access ramp, deck and stairs. Removal of large trees from the showgrounds. New dripper line has been installed at the showgrounds to water additional trees.
Cemetery	Mowing and weedeating of the cemetery grounds was ongoing. Removal of large trees from the cemetery.
Public Toilets	Cleaning, sanitisation and maintenance was ongoing.
Sewerage	Routine operation & maintenance ongoing. Completed weekly sewerage well pump outs. Sludge was released and the sludge bays were cleaned at the St George Treatment Plant. Spraying of sewerage manholes in St George for cockroaches. Bitumen patching in Beardmore Place after the water mains job was completed.
River Water	Routine operation & maintenance ongoing. Fire hydrant maintenance in St George is ongoing. Flushing and commissioning of the new mains upgrade in Sandy Lands Road completed. Repaired a river water leak in the bitumen in Murchison Street and Alfred Street. Contractor completed river water meter readings in St George. Replacement of 8 x river water meters with blank screens.
Bore Water	Routine operation & maintenance ongoing. 2 x Bore water leak repairs in Alfred Street and Aldridge Street. Replacement of 1 x river water meter. Flushing and commissioning of the new mains upgrade in Sandy Lands Road completed. Replaced a damaged bore water meter at the Masonic Lodge in Scott Street. Complaint of poor bore water flow in Margaret Street investigated.
Other	Levee Banks: Maintenance was ongoing. Pool: Cleaning and maintenance of the pool. Playgrounds: Repairs and cleaning of the town playgrounds. Pool: 2 x 200 litre drums of acid transferred at the St George Pool.

Thallon

Town Streets	Mowing and weedeating was ongoing in Thallon and Nindigully. Contractor has removed a lot of dead trees from around the Thallon township.
Works Depot	All plant and equipment serviced and cleaned. Completed cleaning the depot yard and shed.
Parks & Gardens	Mowing and weedeating was ongoing. Cleaning of the barbecue and tables. Repairs to the Thallon Park sprinklers ongoing. Erected the Christmas Tree and underground power for the lights have been installed.
Cemetery	Mowing and weedeating of the cemetery grounds was ongoing. Daily watering of the grounds. Removed the old dead pine tree in the cemetery. Old cemetery signs have been erected.
Public Toilets	Cleaning, sanitisation and maintenance was ongoing. Nindigully toilets have been cleaned by a contractor. Nindigully toilet door locks and the broken door has been replaced.
Rubbish Dump	Completed pushing up the green waste and scrap metal.
River Water	Placed the foot valve for the river pump in the middle of the river.

Report of Balonne Shire Town Works 30/11/2020

Thallon Sports Grou	Mowing and weedeating was completed.
Meter Reading - Th	Read the river water meter weekly. Replaced service meters.
Camping Grounds	Installed bollards and signs at the campground to stop caravans from driving through the drain. Viewing platform sign has been erected at the Silos.
Mungindi	
Town Streets	Mowing and weedeating was ongoing. Completed spraying for weeds.
Parks & Gardens	Completed the Mungindi River Park soft fall/artificial turf and fence. Contractor has removed six large dead trees from around the Mungindi play area.
Public Toilets	Cleaning, sanitisation and maintenance was ongoing.
Meter Reading - Mu	Completed reading water meters from Moree Plains Shire.
Dirranbandi	
Footpath	Mowing and weed trimming ongoing. Work Camp replaced all the old bins from the main street with new ones. New bollards placed along the footpath in the car park at the Rail and River Precinct to prevent cars and trucks from driving across the curves.
Town Streets	Sweeping of the main street and emptying of the rubbish bins completed. Picked up any loose rubbish around the streets. Mowing continues. Water and sewerage crew reinstated the water back into the centre part of the main street to allow for watering of the trees and plants in the planter boxes.
Aerodrome	Inspections and maintenance ongoing. Mowing and poisoning around the lights.
Parks & Gardens	Mowing and watering ongoing. Weed eating, trimming and mowing of the parks continue. The Rural Transaction Centre Park power cabling trenching has been dug and placed in the ground. Construction of a shade structure has begun in the barbeque area and cement slabs have been installed. Christmas lights and festive decorations have been installed at the Rail and River Precinct.
Showgrounds	Maintenance ongoing. Mowing and weed eating ongoing. Completed repairs were made to the 2" raw water pipe from the river pump to the new irrigation tank. Discussed with the show committee about the power mushroom points on the southern side of the arena.
Cemetery	Work Camp completed work on the front fence entrance.
Public Toilets	Inspections and cleaning ongoing.
Sewerage	Sewerage pump stations all working well. Inspections and cleaning of wet wells were ongoing. Repaired a sewerage jump up in McCarthy Street. GT Pest Control completed spraying the sewerage station and manholes. Sewerage manholes and pump stations sprayed for cockroaches in Dirranbandi.
Rubbish Dump	Completed pushing up the rubbish dump, green waste and scrap steel areas weekly. Picked up any loose rubbish around the dump.
Bore Water	Water and Sewerage crew assisted with installing a high lift pump pipe off the main water service to the water cooling tower for the coolant plant bypass line at Dirranbandi. Water and sewerage crew assisted with installing a 150mm bypass water line at the Dirranbandi Water Treatment Plant.
Treated Water	Daily maintenance and inspections ongoing. Had to reset the system at the Water Treatment Plant as alarms come on fault with high lift pump tower Scada system not advising pumps when to start up or if tower was low of water. Added a bypass pipe and valve from the bore water main line into the high lift pump main line to the tower at the Water Treatment Plant. The low lift pumps stopped due to heat in the control box, cleaned the filter pads and the system was reset.
Other	Pool: Pool: Daily checks and testing continued. Mowed and weed trimmed around the pool. Cleaned the pool facilities weekly. Topped up the acid tank and chlorine tank with chemicals. Backwashed the pool filters and cleaned the dosing lines weekly. Cleaned out the chemical shed weekly. Civic Centre: Mopped and cleaned the civic centre. Civic Centre Park toilets cleaned twice a week. Sports Complex: Mowing and weed trimming ongoing. Truck Stop: Dirranbandi/Noondoo truck stop maintained weekly. Work Camp replaced a damaged step at the truck stop toilet.

Report of Balonne Shire Town Works

30/11/2020

	<p>Communication: Construction has commenced for the installation of the Digital Connectivity Tower. The base framework and holes have been dug ready for the cement pour.</p> <p>Alternative Energy: Gareth Forde from All Energy made a site visit to look at the Dirranbandi Council buildings and Hebel areas for possible alternative energy sites.</p>
Hebel	
Footpath	Hazard inspections completed for the footpaths.
Town Streets	Travelled to Hebel to empty the rubbish bins weekly and complete any jobs that needed to be done. Border closures finished on Monday night 30-11-2020.
Parks & Gardens	Mowing and weed trimming around the park and library ongoing.
Public Toilets	Travelled to Hebel to clean the toilets weekly. Replaced a basin s-bend in the hall toilets.
Other	<p>Library: Mowing and weed trimming. Dental van came to Hebel for the day.</p> <p>Civic Centre: Mowing and weed trimming.</p>
Bollon	
	<p>Mowing and weedeating was ongoing. Watering constantly due to the dry weather. Proposing to install taps in Frog Hollow Park to water areas to encourage grass growth. Repaired dripper lines. Tree limbs in the gum trees in Walter Austin Park and Wallam Creek Path need pruning. Planting of trees and shrubs on hold until the weather is more favourable. Discovered a patch of Mother of Millions weeds, which was reported to the Rural Lands Officer.</p>
Town Streets	<p>Mowing, weedeating and leaf blowing was ongoing. Street sweeper cleaned gutters in the town streets. Assisted the Water and Sewerage crew to repair a leaking hydrant in Mary Street. Fire hydrant marker covers re-sprayed. Gutter at the Tennis Club to be cut away and replaced with a cement ramp to allow for improved pedestrian access to the footpath.</p>
Works Depot	<p>Installed an emergency shower and eye wash unit in at the depot. Ran a water line to the office for the ice machine.</p>
	<p>Mowed and weeded the council yard. Cleaned the toilets and showers. Council yard kept tidy.</p>
Aerodrome	<p>Aerodrome inspection completed. Repaired damaged service line to the aerodrome.</p>
Showgrounds	<p>Septic Tank installed. Finished the preparation work on the rubble drain for the new toilet/shower ablution block at the Bollon Showgrounds. Currently modifying the play equipment and shade area at the Bollon showgrounds to make it more user friendly. Removed the slippery slide from the Bollon Showgrounds play area. Repaired damaged service line to the campdraft arena. Installing dripper line to the bottle trees in progress. Rangehood in the kitchen is ready to be installed.</p>
Cemetery	Mowing and weedeating of the cemetery grounds was ongoing.
Public Toilets	<p>Cleaning, sanitisation and maintenance was ongoing. Consideration ongoing for the refurbishment of the toilet and shower block.</p>
Sewerage	Sewerage manholes and pump stations sprayed for cockroaches in Bollon.
Rubbish Dump	Covered over the rubbish pit with earth.
Bore Water	<p>Assisted the Water and Sewerage crew to replace a service line at the Bollon Hostel in Main Street. Water and Sewerage crew assisted Bollon with water leaks.</p>
Camping Grounds	Wallam Creek camping numbers on the decline due to the hot weather.

OFFICER REPORT

TO: Council

SUBJECT: **Monthly Report**

DATE: 04.12.20

AGENDA REF: IIFS2

AUTHOR: Ben Gardiner - Safety Advisor

Sub-Heading

Monthly Safety Report

Injury Summary

There was 1 work incident reported for the month of November 2020. Information is represented in the table below for all injuries reported for the last 6 financial years. We have had a decrease in injuries over the past couple of months which is great news to finish the year on a good note.

Injury	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20
Strain/sprain	7	1	3	2	7	13
Foreign body	0	0	6	0	2	1
Bruise	1	0	3	1	4	4
Cuts / Laceration	1	1	2	2	0	3
Burns/scalds	2	0	1	0	0	0
Skin irritation	0	0	1	0	0	0
Weld flash	0	1	0	0	0	0
Puncture	1	0	0	0	1	1
Poisoning	0	0	0	0	0	0
Fracture	0	0	0	0	0	0

Worksite Hazard Inspections

Hazard Inspections are into the last month for the period October - December 2020. There are quite a lot of outstanding inspections that need to be completed before we shut down for end of year.

The totals for this inspection period are currently low however it is expected that inspections will be completed by the end of the period.

Take 5 and Toolbox Talks

The completion rate has risen greatly with Managers and Supervisors following up crews.

COVID 19

We are remaining vigilant with requirements and keeping up to date with any restrictions and regulations that are put in place.

Safety Inductions, Training & Information Sessions

Our own in-house Verification of Current Competency (VOCC) has been rolled out and Supervisors and Managers have started to undertake VOCC of their staff. Traffic Management training is still underway for several staff, with evidence of on job experience still to be provided. Road Supervisors also undertook Level 1 Bridge Inspection training

Calibrations, Inspections and Testing

First Aid kits were all inspected from 12 - 14 October. Quotes are still being sought for on-line Safety Representative Training.

SAFETY AUDIT

Feddersen Consulting attended site on the 25th and the 26th November 2020 to complete the LGW audit and present findings to TMR. They will be back for audit follow-up on the 14th to the 16th December 2020.

Safety Committee Meeting

The meeting was held on Wednesday the 25th November 2020.

The WHS Advisor attended a Darling Downs Safety Advisors Group Meeting in Toowoomba on 2nd & 3rd of December. A highlight of this meeting was a walk through on their new Principal Depot at Charlton. It was also good to share experiences and see what other Council's are achieving in the safety space.

Documents that have been reviewed

Many documents have been reviewed by Feddersen Consulting, these include Risk Assessments, Procedures & Policies. These reviews are ongoing. These external reviewed documents are to be sent out to relevant staff for consultation before formal adoption.

Attachments

Nil

Andrew Boardman

Director Infrastructure Services

(IERS) ENVIRONMENT & REGULATORY SERVICES

ITEM	TITLE	SUB HEADING	PAGE
IERS1	<u>MONTHLY REPORT</u> <u>ENVIRONMENT AND</u> <u>REGULATORY SERVICES</u>	The Environment and Regulatory Services Report for the month of November 2020 is presented for Council's information.	175

OFFICER REPORT

TO: Council

SUBJECT: Monthly Report Environment and Regulatory Services

DATE: 07.12.20

AGENDA REF: IERS1

AUTHOR: Michelle Walters - Administration Officer

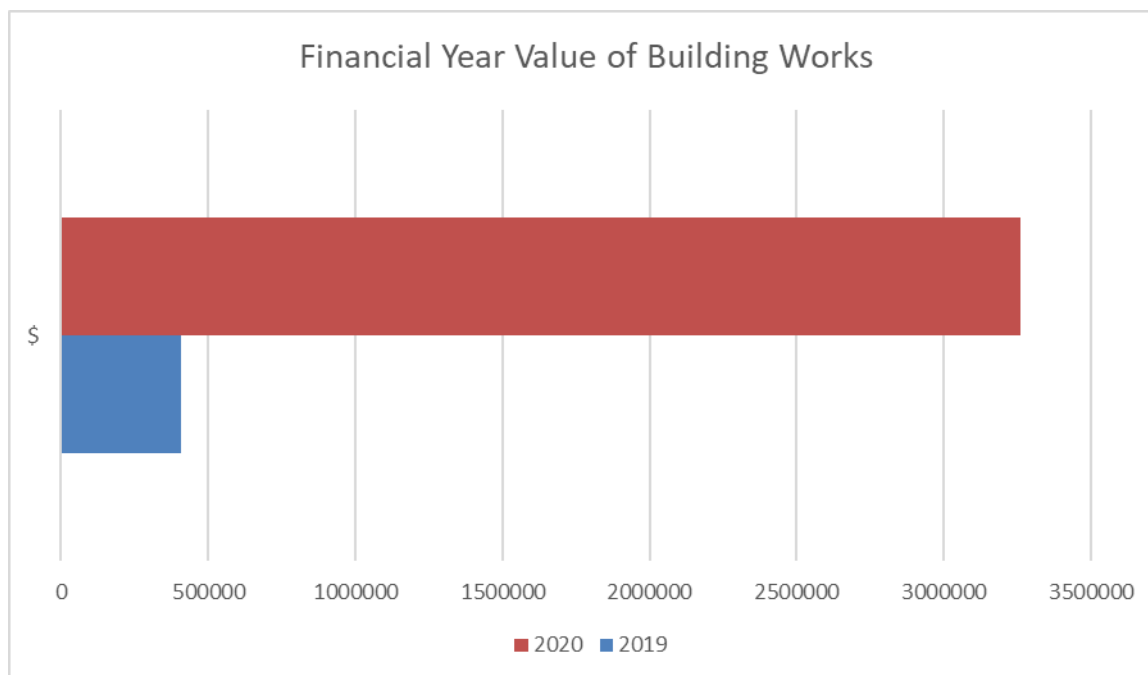
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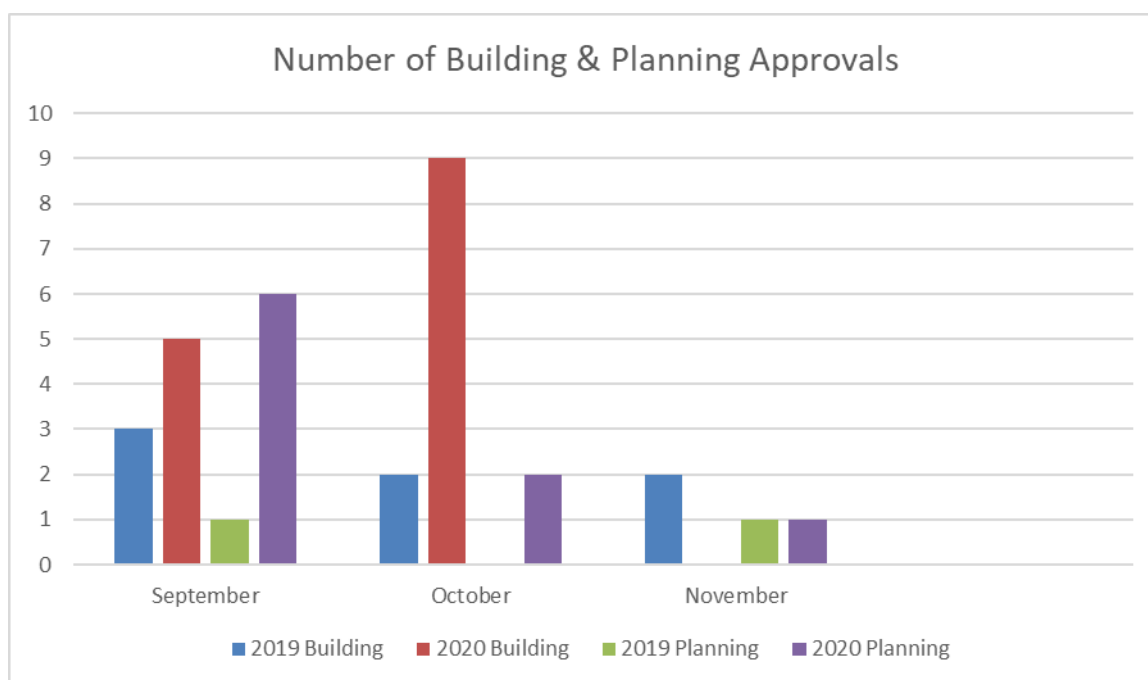
The Environment and Regulatory Services Report for the month of November 2020 is presented for Council's information.

PLANNING AND DEVELOPMENT APPROVALS

Value of Building Works November 2020

BA No	Applicant	Owner	Address	Lot & Plan	Builder	Class	Description	Value of Works	Approval Date
5244	Neville Carr	Neville Carr	67 Scott St, ST GEORGE	31RP84043 4	Owner/Builder	10a	New Carport	\$ 10,500.00	16.11.2020
5245	Private Cert - South West Building Certification	Sue-Ellen Cooper	93 Victoria St ST GEORGE	1RP50989	Jack Jones	1a	New Dwelling	\$ 248,000.00	14.04.2020





Development Applications

Number	Development	Address	Application Stage
MCU 176	"Caravan Park"	77 Whytes Rd, St George	On Hold
MCU 185	"Intensive Animal Industry" (45,000SSU Sheep Feedlot)	'Ballandool Station', Ballandool Road Hebel	Information Request Part
RL 107	Subdivision (two into three lots)	'Tarilla' Carnarvon Highway, St George	Referral Part
RL 108	Boundary Realignment (two into two lots)	9 & 22 Johnston Road, St George	Decision Part

- Economic Development and Planning Portfolio meetings held.

ENVIRONMENTAL SERVICES

Natural Environment:

- General health inspections were carried out.
- There were no notifiable diseases reported during November 2020
- There were nine food recalls actioned in November 2020.

Local Laws:

- Registration forms and the completion of QR codes at RV friendly parks are still continuing.
- As from 1 December, 2020 the numbers will increase at RV friendly parks from 50 to 100.
- Signage will be changed to reflect the latest Queensland Health Directive.

Public Health:

- Council continues to promote community awareness on safe practices during COVID-19 when running events, weddings, workshops and other community gatherings
- A number of local events have been held successfully during October with COVID-19-safe plans.
- All planned Christmas celebrations in each community have now undertaken covid-19 planning with Council's Environmental Health Officer.
- Darling Downs and SW EHO meeting held in St George.

Wastewater Services:

- Wastewater analysis continues each month.

Urban Water Supplies:

- Weekly microbiological samples of St George's bore water supply were taken and tested.
- Samples were taken and tested from all other towns during the period.

Waste Management:

- All waste practices continue at a high standard at the St George Landfill.
- The illegal dumping of tyres project funded by the Department of Environment is currently underway.
- Identified sites are continuing to be cleared of the illegally dumped tyres (photo).
- Hotspots are currently being investigated and cleared
- Council is currently working with local industry to manage their end-of-life tyres
- Industry have disposed their waste tyres at the St George landfill during November.
- The road reserves and public land has now been cleared.
- Approximately 141 tonnes of tyre waste now collected at the St George landfill



Landfill Operation

	St George	Dirranbandi	Thallon	Bollon	Hebel	Nindigully
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Condition	Reasonable	Reasonable	Good	Good	Good	Transfer Station
Concerns		Greenwaste	Greenwaste	Greenwaste		

RURAL LANDS AND COMPLIANCE

Biosecurity and Environment

- CCWI Weed grant progressing with ground spraying and another cultural burn workshop organised from the 10-12 November 2020.
- Council is applying to the Queensland Feral Pest Initiative – Round 5 for cluster fencing (the funding is capped at \$2,700 per kilometre). Officers worked with Landholders to get a Register of Interest prior to the due date of the 11 November.
- Council is looking at applying for the Tackling Tougher Times Grant for Natural Resource Management for Munya Lakes, Policeman's Lagoon and Riverbank revitalisation.
- Cooperative cool/cultural burn project conducted at Thallon, Munya Lake, Bindle reserve, Alton vale national park and Alton vale stock route reserve (photo).



Wild Dog Exclusion Fencing (WDEF)

Wild Dog Exclusion Fencing deliveries are ongoing when supplies are ready, and inspections are being conducted when required:

- "Mathalla" Delivery's Pates 2, 3, 4, 5, 6 – 100% completed
- "Glendouglas" Delivery's Parts 1, 2, 3
- "Dimberly" Delivery Parts 1,2,3 100% Complete.
- "Chesterfield" Delivery Murray Darling Component 100% Complete.
- "Bonathorne" Delivery 100% Complete.
- "Miegunyah" Delivery Part 2.
- "Yamburgan" Delivery's Parts 1,2.
- "Jakelwar" Delivery's Parts 1,2,3.
- "Shadelands" Delivery 100% Complete.
- "Narline" Initial Delivery.
- "Pebbly Creek" Initial Delivery.

- "Denholm" Initial Inspection and Safety Inspection.
- "Rosehill" / "Tow Towri" / "Lone Pine" 50% Inspection and Safety Inspection.
- "Charlton" 100% Inspection.
- "Glendouglas" 50% Inspection.
- "Tara" Initial Inspection.
- "Nindi-Thana" Initial Delivery (photo).



Stock Routes

- Stock Route Patrols for Compliance.
- WDEF Inspections.
- Water Facility Inspections and repairs.
- "Bullawarrie" Capital Works (Night-yard) Project 100% Complete.
- "Glencoe" Capital Works (Night-yard) Project 100% Complete.
- "Vincents Valley Capital Works (Trough Replacement) progressing.
- "Mathalla" 60kgs Fresh Meat Baits.
- "Old Woollerina" 60kgs Fresh Meat Baits.
- "Myall Grove" 40kgs Fresh Meat Baits.
- "East Katoota" 40kgs Fresh Meat Baits.
- "Chesterfield" 40kgs Fresh Meat Baits.
- "Melrose" 40kgs Fresh Meat Baits.
- "Chelmer" 40kgs Fresh Meat Baits.
- "Powrunna Bore" 40kgs Fresh Meat Baits.
- "Rosehill" 40kg Fresh Meat Baits.
- 1080 Refresher Training with Bio-Security Queensland.
- First Aid Training.
- Rural Services Utility 3515 150,000 Service.
- Rural Services Utility 4028 Heavy Duty Suspension Upgrade.
- Thallon town common fence maintenance.
- Application to extract water from Stock Route Dams (Boolba), (Cypress Tank), to an agreed level 50% of capacity for flood damage works on the Middle Road. (Approved)

- Drafting of the Balonne Shire Stock Route Management Plan is being finalised.

Compliance/Local Laws

The Local Laws Officer has undertaken the following for the month of November:

- 26 infringements issued for failure to register dog.
- 73 written warnings have been issued, with 7 outstanding to date.
- 4 Stock dog premise inspections completed
- 1 dog impounded
- 7 dogs surrendered
- 8 dogs rehomed
- 1 cat surrendered and being rehomed
- 1 dog reunited with owner
- Patrols of neighbouring towns and follow up on non-registered dogs.
- Pound vehicle door wraps ordered.
- Dog Pound Volunteer Policy is being drafted
- Animal Adoption Policy is being drafted for the Pound.

Financial and Resource Implications

Capital construction on stock routes (funded by DNRME) is complete, with operations progressing within approved budgets.

Attachments

Nil

Digby Whyte

Director Environment & Regulatory Services