



Meeting Notice and Agenda

for the

Special Meeting of the Council

to be held in the

Council Chambers, 118 Victoria Street, St George

on

Thursday 28th June 2018

Commencing at At Conclusion of General Meeting

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ORDER OF PROCEEDINGS

1. Opening
2. Council Prayer
3. Attendance

Expected attendance of this meeting is as follows:

Councillors		Staff/Consultants	
Cr RW Marsh (Mayor)	-Full Meeting	Mr Matthew Magin (Chief Executive Officer)	-Whole Meeting
Cr RG Fuhrmeister	-Full Meeting	Mrs Michelle Clarke (Director Finance & Corporate Services)	-Whole Meeting
Cr FM Gaske	-Full Meeting	Mr Ross Drabble (Director Infrastructure Services)	-As required for IFS
Cr SC O'Toole	-Full Meeting	Mr Jamie Gorry (Director Community & Environmental Services)	-As required for CES
Cr RI Paul	-Full Meeting		
Cr SS Scriven	-Full Meeting		
Cr ID Todd	-Full Meeting		

4. Leave of Absence
5. Reception and consideration of correspondence

MEETING BUSINESS BY CORPORATE FUNCTION

(FCS) FINANCE AND CORPORATE SERVICES

ITEM	TITLE	EXECUTIVE SUMMARY	PAGE
FCS1	<u>CORPORATE PLAN 2018-23</u>	Corporate Plan 2018-2023	5
FCS2	<u>PRESENTATION OF DRAFT BUDGET 2018/19 AND DRAFT FORWARD ESTIMATES FROM 2019/20 TO 2027/28</u>	In accordance with 107A of the Local Government Act a local government must consider the budget presented by the Mayor and, by resolution, adopt the budget with or without amendment.	19
FCS3	<u>OPERATIONAL PLAN 2018/19</u>	In accordance with Section 174 of the Local Government Regulation 2012, Council must prepare and adopt an annual operational plan for each financial year.	21
FCS4	<u>REVENUE POLICY 2018/2019</u>	Revenue Policy 2018/19.	58
FCS5	<u>REVENUE STATEMENT 2018/2019</u>	In accordance with 169 (2) (b) of the Local Government Regulation 2012 the budget must include the Revenue Statement.	63
FCS6	<u>2018/2019 INVESTMENT POLICY</u>	In accordance Section 191 of the Local Government Regulation 2012, a local government must prepare and adopt an investment policy.	124
FCS7	<u>2018/2019 DEBT POLICY</u>	Section 191 of the Local Government Regulation 2012 requires Council to prepare and adopt a debt policy for a financial year.	128
FCS8	<u>2018/2019 OVERALL PLAN - THALLON RURAL FIRE LEVY</u>	In accordance with Section 94 of the Local Government Regulation 2012, Council must adopt the overall plan before, or at the same time the local government resolves to levy the special rates or charges.	133
FCS9	<u>2018/2019 OVERALL PLAN - FERAL ANIMAL MANAGEMENT SPECIAL RATE</u>	In accordance with Section 94 of the Local Government Regulation 2012, Council must adopt the overall plan before, or at the same time the local government resolves to levy the special rates or charges.	137
FCS10	<u>2018/2019 OVERALL PLAN - URBAN ANIMAL MANAGEMENT SPECIAL CHARGE</u>	In accordance with Section 94 of the Local Government Regulation 2012, Council must adopt the overall plan before, or at the same time the local government resolves to levy the special rates or charges.	140
FCS11	<u>2018/2019 DIFFERENTIAL RATING CATEGORIES</u>	In accordance with Section 81 of the Local Government Regulation 2012, before Council levies differential general rates, it must decide the different categories of rateable land in the local government area.	143
FCS12	<u>2018/2019 DIFFERENTIAL GENERAL RATES</u>	In accordance with Section 77 and 81 of the Local Government Regulation, Council may fix a minimum amount of general rates and may levy general rates that differ for different categories of rateable land in the local government area. In accordance with Section 116 of the Regulations, Council may resolve to limit the increase in the rates and charges.	152

FCS13	<u>WATER UTILITY CHARGES</u>	In accordance with Section 99 of the Local Government Regulation 2012, a local government may levy utility charges on any basis the local government considers appropriate.	158
FCS14	<u>WASTE WATER UTILITY CHARGES</u>	In accordance with Section 99 of the Local Government Regulation, a local government may levy utility charges on any basis the local government considers appropriate.	161
FCS15	<u>CLEANSING UTILITY CHARGES</u>	In accordance with Section 99 of the Local Government Regulation, a local government may levy utility charges on any basis the local government considers appropriate.	163
FCS16	<u>THALLON RURAL FIRE LEVY</u>	In accordance with Section 94 of the Local Government Regulation 2012, Council will levy a special charge on all rateable assessments in the township of Thallon.	165
FCS17	<u>FERAL ANIMAL MANAGEMENT SPECIAL RATE</u>	In accordance with Section 94 of the Local Government Regulation 2012, Council will levy a special charge on all rateable assessments in Rating Categories 63, 71, 72, 73, 74, 75, 79, 80 and 81.	167
FCS18	<u>URBAN ANIMAL MANAGEMENT SPECIAL CHARGE</u>	In accordance with Section 94 of the Local Government Regulation 2012, Council will levy a special charge on all rateable assessments in Differential Rating Categories 1-3.	169
FCS19	<u>ENVIRONMENTAL UTILITY CHARGE</u>	In accordance with Section 94 of the Local Government Regulation 2012, Council will levy a utility charge on all rateable assessments as per the maps in Appendix F of the Revenue Statement 2018/19.	171
FCS20	<u>INTEREST ON OVERDUE RATES AND CHARGES</u>	In accordance with Section 133 of the Local Government Regulation 2012, interest is payable on overdue rates and charges at the percentage, or not more than 11% a year, decided by the local government; and from the day the rates or charges become overdue or a later day decided by the local government.	173
FCS21	<u>DISCOUNT FOR PROMPT PAYMENT</u>	In accordance with Section 130 of the Local Government Regulation 2012, a local government may decide to allow a discount for payment of rates or charges before the end of the discount period.	175
FCS22	<u>PENSIONER RATE CONCESSION</u>	In accordance with Section 122 of the Local Government Regulation 2012, Council may grant a concession of rates or charges to a ratepayer who is a member of a stated class of ratepayers.	177
FCS23	<u>CODE OF COMPETITIVE CONDUCT</u>	In accordance with Section 47 of the Local Government Act 2009, Council must decide each financial year, by resolution, whether or not to apply the code of competitive conduct to a business activity prescribed under a regulation.	179
FCS24	<u>BUDGET 2018/2019 AND STATEMENT OF ESTIMATED FINANCIAL POSITION</u>	Council must adopt its budget for the financial year after 31 May in the year before the financial year, but before 1 August in the financial year and receive the statement of estimated financial position for 2017/18.	181

OFFICER REPORT

TO: Council

SUBJECT: Corporate Plan 2018-23

DATE: 20.06.18

AGENDA REF: FCS1

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

Corporate Plan 2018-2023

Background

Council must prepare a 5 year corporate plan under Section 165 of the Local Government Regulations 2012. Council must discharge its responsibilities in a way that is consistent with the Corporate Plan. Council has consulted and engaged with the community and developed the Corporate Plan consistent with our key strategic plans and priorities.

Council is required to adopt the Corporate Plan in sufficient time to allow the budget and annual operational plan to be consistent with the Corporate Plan. The budget and operational plan have been developed consistent with the new Corporate Plan.

The Corporate Plan, as required has outlined the strategic direction of council and stated the performance indicators for measuring our progress in achieving our vision.

Link to Corporate Plan

Function	Key Program Area
<u>Inclusive & Ethical Governance</u>	Corporate Governance: To provide effective organisational leadership through strategic planning, accountability and ethical standards of practice.

Consultation (internal/external)

Balfour Consulting, 2017, Community Plan - Have Your Say Survey
Local Advertising, libraries, community meetings, website and social media
Positive feedback has been received both internally and externally

Legal Implications

Section 165 and 166 of the Local Government Regulations 2012.

Policy Implications

Not applicable

Financial and Resource Implications

The Corporate Plan does not commit Council to financial or resource implications – each year Council will identify the financial and resource requirements in its annual budget and operational plan - consistent with the Corporate Plan.

Attachments

1. 3028 Balonne Corp Plan V3_Final_Council MTG.pdf [↓](#)

Recommendation/s

That the Corporate Plan 2018-2023 be adopted by Council Section 165 and 166 of the Local Government Regulations 2012.

Michelle Clarke

Director Finance & Corporate Services

OUR PLAN, OUR FUTURE

Balonne Shire Council
Corporate Plan 2018 - 2023



ST GEORGE | DIRRANBANDI | BOLLON | THALLON | MUNGINDI | HEBEL | NINDIGULLY

FAST FACTS

Population

4480
RESIDENTS



Total Shire Output

\$672m^{*}



Unemployment

5.2%

Food & Fibre Leaders

AGRICULTURE, FISHING AND FORESTRY

51% SHIRE
OUTPUT



Service Hub
TOURISM,
AGRICULTURE &
KEY SERVICES

Growing our
People for a
Better Balonne



Business Count

852
BUSINESSES



Committed to
SKILLS,
INNOVATION
AND IGNITING
IDEAS



Servicing

31,152km²

Statistics Source: 2016 Census and Queensland Government Statisticians Office. ^{*}Drought Year

Acknowledgement

We acknowledge the traditional custodians of this land that we work, live and play on, and pay our respects to their cultures, their ancestors and to the elders, past, present and future



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TOWARDS 2023

As Balonne Shire Council looks towards 2023 we acknowledge that the greatest asset in our communities is the people. We live here because we love the Balonne way of life; sharing a sense of connectedness to country, community and the raw beauty of our river lands and the outback.

Council is proud to acknowledge the rich history of the Aboriginal and Torres Strait Islander peoples. The very fabric of what makes our communities great is the combined efforts of everyone who chooses to live and work in Balonne – families and individuals, volunteers and community leaders, business owners and agricultural producers.

To enhance our sense of community we will deliver inclusive community programs that promote healthy lifestyles, safe communities and a celebration of our arts and culture. We will advocate and support access to all forms of learning and knowledge enrichment.

Council will be strategic in its investment in infrastructure to drive growth in business and

industry. As a Shire we will embrace emerging technologies to bring new opportunities to business, agriculture and communities. Long-term sustainability will be achieved through investment attraction and diversification and collaboration with stakeholders.

We recognise that our agricultural producers adopt world-best practices in both productivity and environmental stewardship. We will advocate and support our communities in balancing social and economic outcomes with environmental goals.

To deliver this plan we will make fair and transparent decisions that deliver financially sustainable outcomes.

Our Vision

Connected, innovative communities, where economies are strong and opportunities are abundant.

Our Mission

To invest in people, ignite ideas, meet our challenges and grow prosperity.

Our Values

Our Customers	Our customers are the centre of everything we do; we get things done with speed, conviction and agility.
Our People	We value teamwork and interdependence; we value each other and seek benefit from diverse people and perspectives.
Our Reputation	Our reputation is our most valuable asset; we act honestly and consistently in our behaviours, actions and decisions.



ABOUT THE CORPORATE PLAN

The Balonne Shire Council 2018–2023 Corporate Plan is a strategic document that guides Council in planning and decision making for the next five (5) year period. Community consultation was undertaken through the administration of a survey questionnaire and a series of workshops.

Analysis of the survey responses formed an integral part of the planning process, including the identification of community priorities (as outlined on page 4). The Corporate Plan consists of five (5) key foundations (previously known as themes) of Community, Economy, Environment, Infrastructure and Planning, and Governance which align with the Queensland Plan.¹





Council will use a range of strategic plans and partnerships with key stakeholders to deliver the key program areas.

The annual Operational Plan, created together with the Annual Budget, outlines the specific actions that Council will undertake to achieve the Corporate Plan goals.



KEY FOUNDATION AREAS

The 2018 – 2023 Corporate Plan is based on five (5) Foundations.

- | | | | |
|---|----------------|---|------------------------------|
|  | 1. Community |  | 4. Infrastructure & Planning |
|  | 2. Economy |  | 5. Governance |
|  | 3. Environment | | |

¹ Queensland Plan – www.queenslandplan.qld.gov.au



YOUR SAY - COMMUNITY PRIORITIES

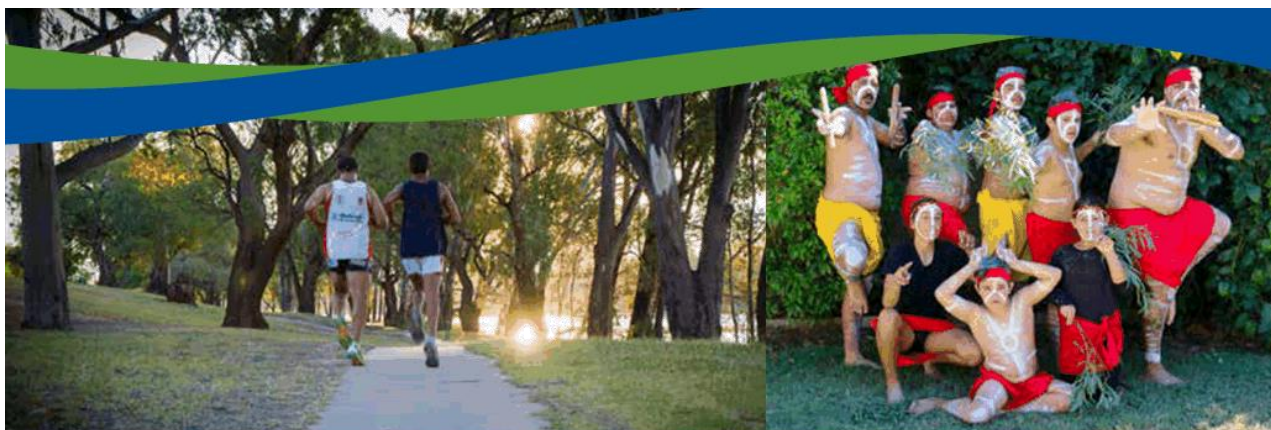
Based on the community consultation process, the following key community priority areas were identified:

- 1 **Youth Retention** – Partnerships and programs to develop and promote employment and skills to retain young people.
- 2 **Small Town Sustainability** – Support for the sustainability of the smaller communities in our region.
- 3 **Skilling and Training** – Development of learning and skilling programs to create employment opportunities and strengthen business and industry.
- 4 **Value-Add and Diversification** – Opportunities to value-add and diversify businesses within existing industries.
- 5 **Shared Vision** – Match local planning and service delivery with community needs and wishes; ensure adequate community input for a shared vision.

Source: Balfour Consulting, 2017, Community Plan – Have Your Say Survey

USING THE CORPORATE PLAN

Time Frame	The Corporate Plan sets the strategic direction for 2018 to 2023.
Foundation	There are five (5) foundations that form the basis of the Corporate Plan including Community, Economy, Environment, Governance and Infrastructure and Planning.
Goals	Each foundation has a goal statement; setting goals helps us to succeed.
Program Areas	Each foundation is broken down into relevant program areas. Each program area will have associated actions and key performance measures in the Annual Operational Plan.
Performance Measures	The ways in which Council will measure its performance on an annual basis. Council's role can vary to include either delivering or monitoring depending on the nature of the program area.
Related Strategies and Plans	A list of the various strategies and plans that relate to the Corporate Plan – also available for download at www.balonne.qld.gov.au



1. COMMUNITY

Community Goal

Pursuit of active and healthy lifestyles where cultures, traditions and the arts are celebrated, including the provision of safe and welcoming spaces to connect, engage and learn.

Program Areas

- 1.1 Community spaces to connect, engage and learn
- 1.2 Healthy and active lifestyles
- 1.3 Strong community organisations
- 1.4 Vibrant creative arts, music, local history and culture
- 1.5 Community well-being
- 1.6 Disaster management

Performance Measures

- Upgrades to community spaces and facilities
- Number of grants awarded to community and sporting groups
- Support for arts, music and cultural programs and events
- Number of learning and engagement programs and attendance rates
- Percentage of people satisfied with community programs in a Shire survey
- Disaster response rate

Related Strategies & Plans

- Economic Development Plan
- Community Plan
- Tourism Policy and Strategy
- Library Services Strategic Plan
- Local Disaster Management Plan
- ICT Strategic Plan
- CCTV Strategy
- Community Safety Strategy



2. ECONOMY

Economy Goal

Strong economic growth where SMEs (Small to Medium Enterprises) and agriculture-related businesses thrive, with a focus on improved connectivity, skilling, diversification and innovation.

Program Areas

- 2.1 Initiatives to build the Food and Fibre Leaders profile
- 2.2 Investment attraction and partnerships
- 2.3 Value-add and diversification strategies
- 2.4 Skilling, training and innovation
- 2.5 Business incubation and support
- 2.6 Tourism growth and development
- 2.7 Cross-regional partnerships

Performance Measures

- Increased access to TAFE, tertiary and other professional development programs
- Number of new businesses established
- Number of businesses value-adding and diversifying
- Increased visitor numbers
- Advocacy efforts and investment attraction to improve transportation infrastructure and services
- Investment attraction and new industry growth
- Number of cross-regional economic growth initiatives

Related Strategies & Plans

- Economic Development Plan
- Tourism Policy and Strategy
- Library Services Strategic Plan
- Community Plan
- ICT Strategic Plan
- Tourism Marketing Strategy
- Recreational Vehicle Strategy



3. ENVIRONMENT

Environment Goal

To enhance, protect and sustain the environment, ensuring a triple bottom line approach of balancing social and economic needs with environmental goals.

Program Areas

- 3.1 Best practice waste management and recycling
- 3.2 Effective water planning
- 3.3 Biosecurity, pest management and stock route planning
- 3.4 Investment and adoption of sustainable and renewable solutions
- 3.5 Strong partnerships with stakeholder groups and government
- 3.6 Advocacy for a triple bottom line approach
- 3.7 Community education programs
- 3.8 Waste water and sewerage services that protect public health and the environment

Performance Measures

- Evidence of collaborative approaches including partnerships and engagement
- Number of strategic communication responses to advocate for balanced environmental management laws and reform
- Reduction in wild dog numbers
- Percentage of cluster fencing erected in the Shire
- Water consumption targets for households and industry
- Waste management consumption targets for households and industry
- Forums, attendance at meetings and other community engagement programs
- Implementation of the Stock Route Management and Biosecurity Plans

Related Strategies & Plans

- Local Disaster Management Plan
- Drinking Water Quality Management Plan
- Biosecurity Plan
- Stock Route Management Plan
- Waste Reduction and Recycling Plan



4. INFRASTRUCTURE AND PLANNING

Infrastructure and Planning Goal

Effective town planning and infrastructure design to support the Shire's needs with a focus on visionary planning to suit changing needs into the future¹.

Program Areas

- 4.1 Digital connectivity for business and industry growth and social connectedness
- 4.2 Safe, efficient and connected transport networks
- 4.3 Community infrastructure for existing and future needs
- 4.4 Protection and enhancement of water supply
- 4.5 Sustainable planning and development
- 4.6 Technology investment for data-led change (to achieve cost savings and efficiency)

Performance Measures

- Percentage area of improved digital connectivity
- Communication and engagement with Telcos and other providers
- Planning and co-investment of digital connectivity infrastructure
- Percentage of infrastructure projects completed within budget and on time
- Application of Smart Regions principles in new builds and infrastructure planning decisions
- Adoption of consistent infrastructure planning principles for all projects
- Percentage of people satisfied with infrastructure in a Shire survey
- Percentage of business and community members accessing adequate communications

Related Strategies & Plans

- ICT Strategic Plan
- Economic Development Plan
- Community Plan
- Tourism Policy and Strategy
- Library Services Strategic Plan
- Long-term Financial Plan
- Asset Management Plan
- River Foreshore Master Plan
- St George CBD Master Plan
- 10 Year Plant Renewal Program
- 10 Year Capital Works Program

¹ Including alignment to the Federal Government Smart Cities Plan read more at <https://cities.infrastructure.gov.au/>



5. GOVERNANCE

Governance Goal

To develop an effective governance framework that drives enhanced organisational performance through project management, financial sustainability, performance management and community engagement.

Program Areas

- 5.1 Active community and stakeholder engagement
- 5.2 Effective strategic planning and partnerships
- 5.3 Excellence in service delivery and project management
- 5.4 High levels of accountability and compliance
- 5.5 Financial management for long-term sustainability
- 5.6 Safe and healthy workplace environment
- 5.7 Engaged employees in meaningful, productive work
- 5.8 Effective investment programs and innovative finance approaches

Performance Measures

- Percentage of people satisfied with Council service delivery
- Percentage of people who feel they have a say on important community issues in a Shire survey
- Evidence of reduced duplication of services
- Number of government/industry joint initiatives
- Compliance with statutory and corporate requirements
- Improved financial sustainability ratios
- Employee satisfaction

Related Strategies & Plans

- Community Plan
- Operational Plan
- ICT Strategy
- Long-term Financial Plan
- Asset Management Plan



Office hours
8.45am to 5pm, Monday to Friday
(Excluding public holidays).

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OFFICER REPORT

TO: Council

SUBJECT: Presentation of Draft Budget 2018/19 and Draft Forward Estimates from 2019/20 to 2027/28

DATE: 19.06.18

AGENDA REF: FCS2

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

In accordance with 107A of the Local Government Act a local government must consider the budget presented by the Mayor and, by resolution, adopt the budget with or without amendment.

Background

The Mayor must give a copy of the budget, as proposed to be presented to the local government, to each councillor at least 2 weeks before the local government is to consider adopting the budget. The Mayor presented the draft budget in accordance with 107A at a special meeting on 14 June 2018.

Link to Corporate Plan

Function	Key Program Area
<u>Inclusive & Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

Consultation (internal/external)

Council, SLG

Legal Implications

Section 107A of the Local Government Act 2009

Policy Implications

Nil

Financial and Resource Implications

The information presented incorporates both the draft budget for 2018/19 and forward estimates for the next 9 years. The budget details how Council will fund the provision of services, programs and projects.

Attachments

Nil

Recommendation/s

That the Draft Budget 2018/19 and accompanying material be received and Council consider each section individually.

Michelle Clarke

Director Finance & Corporate Services

OFFICER REPORT

TO: Council

SUBJECT: Operational Plan 2018/19

DATE: 19.06.18

AGENDA REF: FCS3

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

In accordance with Section 174 of the Local Government Regulation 2012, Council must prepare and adopt an annual operational plan for each financial year.

Background

Council may, but need not, adopt the annual operational plan for the financial year at the same time that it adopts its budget for the year. The operational plan must be consistent with the annual budget, show how it will progress the implementation of the 5 year corporate plan during the period and manage operational risks.

The Operational Plan has been modified to reflect the new Corporate Plan 2018-2023 and includes milestones consistent with the budget 2018/19 and a range of key performance indicators to inform council of how it is performing and managing its operational risks.

A quarterly performance report will be provided to council as required by the Local Government Regulation 2012.

Link to Corporate Plan

Function	Key Program Area
<u>Inclusive & Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

Consultation (internal/external)

Councillors, Senior Leadership Group

Legal Implications

Section 174 of the Local Government Regulation 2012

Policy Implications

Nil

Financial and Resource Implications

Budget 2018/2019

Attachments

1. 13_Operational Plan 2018-19 - FINAL 12062018.pdf [↓](#)

Recommendation/s

That in accordance with Section 174 of the Local Government Regulation 2012, the 2018/2019 Balonne Shire Council Operational Plan be adopted.

Michelle Clarke

Director Finance & Corporate Services

OPERATIONAL PLAN

2018-19



ST GEORGE

| DIRRANBANDI

| BOLLON

| THALLON

| MUNGINDI

| HEBEL

| NINDIGULLY

For the People
Salonne
Shire Council

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Connected, innovative communities, where economies are strong and opportunities are abundant.

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To invest in people, ignite ideas, meet our challenges and grow prosperity.

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Our Customers	Our customers are the centre of everything we do; we get things done with speed, conviction and agility.
Our People	We value teamwork and interdependence; we value each other and seek benefit from diverse people and perspectives.
Our Reputation	Our reputation is our most valuable asset; we act honestly and consistently in our behaviours, actions and decisions.

INTRODUCTION

The Balonne Shire Council's Operational Plan 2018/19 is an important element of Council's overall strategic planning framework. This plan links relevant operational activities scheduled for the 2018/19 financial year directly to the actions outlined in the five-year Corporate Plan 2018-2023. This will be the first year of developing the Operational Plan against our new Corporate Plan. The new Corporate Plan – Our Plan Our Future will commence on 1 July 2018.

Council's Corporate Plan 2018-23 identifies our key program areas and a range of performance measures under the following five Foundations:

KEY FOUNDATION AREAS

The 2018 – 2023 Corporate Plan is based on five (5) Foundations.



1. Community



2. Economy



3. Environment



4. Infrastructure
& Planning



5. Governance

In accordance with S175 of the Local Government Regulation 2012 the Operational Plan is required to state how Council will progress the implementation of its five-year Corporate Plan during the financial period. The focus of the Operational Plan is centred on planning, actioning and monitoring the relevant activities undertaken across the financial year to deliver on the strategies and actions articulated in the five-year Corporate Plan. This document should be read in conjunction with the 2018/19 Budget and the progress will be reported quarterly to the Council.

1. COMMUNITY

Community Goal

Pursuit of active and healthy lifestyles where cultures, traditions and the arts are celebrated, including the provision of safe and welcoming spaces to connect, engage and learn.

1.1 Community spaces to connect, engage and learn

MILESTONES

Action	Responsible Person	Status	Start Date	End Date	Target
Continued council involvement in WORK program	Director Community & Environment	Ongoing	01/07/2018	30/06/2019	100%
Engage with the community to contribute to Place-making and/or future community planning	Planning & Development Officer	Not started	01/07/2018	30/06/2019	100%

KEY PERFORMANCE INDICATOR

Key performance indicators	Responsible Person	Target
Enhancement of community facilities to increase participation and inclusion	Facilities Coordinator	12
Cultural activities /initiatives implemented and/or supported	Community Development Officer	12
5% increase of youth participation in council initiated activities and initiatives	Community Development Officer	5%

1.2 Healthy and active lifestyles

MILESTONES

Action	Responsible Person	Status	Start Date	End Date	Target
Investigate options and initiate the leasing of the St George Swimming Pool	Project Engineer	Not started	01/07/2018	30/06/2019	100%
Actively seek opportunities to pursue Beardmore Dam Recreation Area	Chief Executive Officer	Ongoing	01/07/2018	30/06/2019	100%

KEY PERFORMANCE INDICATOR

Key performance indicators	Responsible Person	Target
90% percentage of operational projects completed within budget and on time	Director Infrastructure Services	90%
90% capital projects completed within budget and on time	Director Infrastructure Services	90%

1.3 Strong community organisations

KEY PERFORMANCE INDICATOR

Key performance indicators	Responsible Person	Target
100% of all community groups and organisations are supported by the Balonne Shire Council	Director – Community & Environment	100%
Number of community meetings attended in each township per annum	Community Development Officer	7
Number of forward looking initiatives/programs instigated	Community Development Officer	2

1.4 Vibrant creative arts, music, local history and culture

MILESTONES

Action	Responsible Person	Status	Start Date	End Date	Target
Continue to organize, host or assist in delivering the Annual Community Events Program	Community Development Officer	Ongoing	01/07/2018	30/06/2019	100%
Continuation of the Digital Literacy Program	Community Development Officer	Ongoing	01/07/2018	30/06/2019	100%
Resolution of the Cultural Precinct concept, including assisting relevant indigenous groups and DNRME.	Director Community & Environment	Ongoing	01/07/2018	30/06/2019	100%

KEY PERFORMANCE INDICATOR

Key performance indicators	Responsible Person	Target
5% increase in library loans	Community & Libraries Coordinator	5%
5% increase in library users	Community & Libraries Coordinator	5%
100% of RADF monies distributed	Community & Libraries Coordinator	100%
Maintain local artist content in pop up gallery	Community & Libraries Coordinator	100%
Increase and diversify library function by 10%	Community & Libraries Coordinator	10%

1.5 Community Well-being

Action	Responsible Person	Status	Start Date	End Date	Target
Implement Council's CCTV Strategy and actively pursue grant funding	Director Finance & Corporate Services	Not started	01/07/2018	30/06/2019	100%
Implement new local laws for Balonne Shire	Director Community & Environment	Ongoing	01/07/2018	31/12/2018	100%

KEY PERFORMANCE INDICATOR

Key performance indicators	Responsible Person	Target
A minimum of 4 Community Safety Group meetings are held per annum	Community Collective and Well-being Services Coordinator	4
A minimum of 4 Balonne Community Collective meetings are held per annum	Community Collective and Well-being Services Coordinator	4
100% mosquito baiting programs are completed	Environmental Health Officer	100%
National Tree Day (event)	Environmental Health Officer	1
Proactive public health notifications (food notifications, water alerts, etc.)	Environmental Health Officer	8
Number of food premises that are non-compliant	Environmental Health Officer	0
Number of non-compliance action plans commenced in respect of non-compliant licensed food premises	Environmental Health Officer	0
Number of non-compliant water samples (E. Coli & Chem)	Environmental Health Officer	0
Number of non-compliant water samples for "Drinking Water Quality Management Plan" (Legionella, P.Fas, Naegleria)	Environmental Health Officer	0
100% compliance for all inspections for licensed of premises under the council's local laws or legislation	Environmental Health Officer	100%

1.6 Disaster management

MILESTONES

Action	Responsible Person	Status	Start Date	End Date	Target
Complete the St George Levee Bank Easement Agreements with all landholders	Director Finance & Corporate Services	Ongoing	01/07/2018	30/06/2019	100%
Town levees are maintained in accordance with operation and maintenance manuals	St George Town Officer	Ongoing	01/07/2018	30/06/2019	100%
Continued participation in the Queensland Government's Get Ready Program	Communications Officer	Ongoing	01/07/2018	30/06/2019	100%
Review and update Local Disaster Management Plan	Communications Officer	Ongoing	01/07/2018	30/06/2019	100%
Plan Local Disaster Management Group meetings and coordinate DM exercise	Communications Officer	Ongoing	01/07/2018	30/06/2019	100%
Educate public on and promote community resilience	Communications Officer	Ongoing	01/07/2018	30/06/2019	100%

KEY PERFORMANCE INDICATOR

Key performance indicators	Responsible Person	Target
Local Disaster Management Group meets twice per annum	Communications Officer	2
Local Disaster Management Group exercise	Communications Officer	1
Produce flood information publication	Communications Officer	1
Number of Flood Alert Messages distributed to community	Communications Officer	0

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2. ECONOMY

Economy Goal

Strong economic growth where SMEs (Small to Medium Enterprises) and agriculture-related businesses thrive, with a focus on improved connectivity, skilling, diversification and innovation.

2.1 Initiatives to build the Food and Fibre Leaders Profile

MILESTONES

Action	Responsible Person	Status	Start Date	End Date	Target
Work with DAF (Department of Agriculture and Fisheries) and other related organisations and agricultural producers to develop a Food and Fibre Leaders Profile strategy	Economic Development Officer	Ongoing	01/07/18	30/6/19	100%
Build key partnerships and networks (including investigation of TSBE & Food Leaders)	Economic Development Officer	Ongoing	01/07/18	30/6/19	100%

KEY PERFORMANCE INDICATOR

Key performance indicators	Responsible Person	Target
Support the establishment of a Food and Fibre Leaders working group	Economic Development Officer	1 group
Attendance at meetings and networking events	Economic Development Officer	4 meetings / events

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2.2 Investment attraction and partnerships

MILESTONES

Action	Responsible Person	Status	Start Date	End Date	Target
Identify investment opportunities and facilitate development	Chief Executive Officer	Ongoing	01/07/2018	31/03/2019	10 projects
Proactively engage with industry stakeholders, key institutions, South West RED and government	Economic Development Officer	Ongoing	01/07/2018	30/6/2019	100%
Advocate for business / workforce initiatives	Economic Development	Ongoing	01/07/2018	30/6/2019	100%

KEY PERFORMANCE INDICATOR

Key performance indicators	Responsible Person	Target
Number of investment attraction and new industry growth projects	Chief Executive Officer	10 projects
Attendance at stakeholder planning meetings and events	Economic Development Officer	6 meetings / events

2.3 Value-add and diversification strategies

MILESTONES

Action	Responsible Person	Status	Start Date	End Date	Target
Advocate for programs and initiatives to support value-add and diversification (including adjustment and transision of reduced water from MDBP).	Economic Development Officer	Ongoing	01/07/2017	30/6/2018	100%

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KEY PERFORMANCE INDICATOR

Key performance indicators	Responsible Person	Target
Support and programs for value-add and diversification (including exit strategies if applicable)	Economic Development Officer	100%

2.4 Skilling, training and innovation

MILESTONES

Action	Responsible Person	Status	Start Date	End Date	Target
Coordinate the development of a Business Case for an Innovation and Business hub	Chief Executive Officer	Ongoing	01/07/2018	30/6/2019	100%
Support the Chamber of Commerce to deliver business training programs	Economic Development Officer	Ongoing	01/7/2018	30/6/2019	100%

KEY PERFORMANCE INDICATOR

Key performance indicators	Responsible Person	Target
Development of a Business Case for an Innovation and Business Hub	Economic Development Officer	Monitor
Number of training and skilling programs offered in the Balonne Shire	Economic Development Officer	10% increase
Increased access to TAFE, tertiary and other professional development programs in the Balonne Shire	Economic Development Officer	10% increase

2.5 Business incubation and support

MILESTONES

Action	Responsible Person	Status	Start Date	End Date	Target
Advocate for, and, support programs that provide business incubation (including mentoring and support)	Economic Development Officer	Ongoing	01/07/2018	30/06/2019	100%
Indigenous Business Incubation and support	Director Community & Environment	Ongoing	01/07/2018	30/06/2019	100%

KEY PERFORMANCE INDICATOR

Key performance indicators	Responsible Person	Target
Support and liaise with the St George and District Chamber of Commerce, local Progress Associations	Community Development Officer	10 businesses
Number of Business/ workforce development initiatives advocated for in the Balonne Shire	Economic Development Officer	2
Attendance at Chamber of Commerce meetings and related events	Economic Development Officer	6 meetings / events

2.7 Tourism growth and development

MILESTONES

Action	Responsible Person	Status	Start Date	End Date	Target
Develop and implement the Balonne Shire Tourism Marketing campaign	Tourism Development Officer	Ongoing	01/07/2018	30/06/2019	100%
Support and promote the Yellow Belly Festival	Tourism Development Officer	Ongoing	01/07/2018	30/06/2019	100%
Actively pursue grant funding to publish a Bird Watching Guide for the Balonne Shire	Tourism Development Officer	Not yet commenced	01/07/2018	30/06/2019	100%
Finalise and implement a Recreation Vehicle Strategy	Tourism Development Officer	75%	01/07/2018	30/06/2019	100%

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for the Balonne Shire Facilitate and promote local tourism initiatives opportunities via Social media and other means	Tourism Development Officer	Ongoing	01/07/2018	30/06/2019	100 points* (per year) *Points are the measure of social scores (equivalent to star rating).
Complete concept design for Shire entry signage	Tourism Development Officer	90%	01/07/2018	30/06/2019	100%
Complete installation of Shire entry signage	Tourism Development Officer	Not yet commenced	01/07/2018	30/06/2019	100%

KEY PERFORMANCE INDICATOR

Key performance indicators	Responsible Person	Target
5% increase in visitor numbers to the Visitor Information Centre	Tourism Development Officer	5% per quarter (measured against the corresponding quarter of the previous year).
100 point/year increase in hits on the website as part of the Visit St George and Surrounds FB page (and website)	Tourism Development Officer	100 points* (per year) *Points are the measure of social scores (equivalent to star rating).
Volunteer participation at the VIC is maintained at 90 hours or more/quarter (depending on seasonal requirements)	Tourism Development Officer	90hrs/quarter
5% increase in visitors participating in local tours (depending on seasonal requirements)	Tourism Development Officer	5% annual increase.
Visit St George & Surrounds website and Facebook Page established	Communications Officer	100%

2.8 Cross-regional partnerships

MILESTONES

Action	Responsible Person	Status	Start Date	End Date	Target
Participate in regional groups including South West Local Government Association of Queensland, Border Regions of Council, South West Regional Economic Development, South West & Darling Downs Council of Mayors	Chief Executive Officer	Ongoing	01/07/2018	30/06/2019	100%
Attend or send delegate to Regional Road Group meetings and advocate for funding infrastructure in the Shire	Director of Infrastructure Services	Ongoing	01/07/2018	30/06/2019	75%
Provide advice on government services and advocate on behalf of local business entities	Chief Executive Officer	Ongoing	01/07/2018	30/06/2019	10 businesses

KEY PERFORMANCE INDICATOR

Key performance indicators	Responsible Person	Target
Increase in number of cross-regional economic growth initiatives	Chief Executive Officer	5%



3. ENVIRONMENT

Environment Goal

To enhance, protect and sustain the environment, ensuring a triple bottom line approach of balancing social and economic needs with environmental goals.

3.1 Best practice waste management and recycling

MILESTONES

Action	Responsible Person	Status	Start Date	End Date	Target
Complete and implement Waste Recycling Plan as required by legislation	Environmental Health Officer	Not started	01/07/2018	30/06/2019	100%
Develop new contracting arrangements for the St George Landfill to include disposal collection scheme	Environmental Health Officer	Ongoing	01/07/2018	30/06/2019	100%
Investigate landfill remediation liability as part of future planning for Landfill operations.	Director Finance & Corporate Services and Director Community & Environment	Not started	31/03/2019	30/05/2019	25%

KEY PERFORMANCE INDICATOR

Key performance indicators	Responsible Person	Target
100% of non-conformance issues with licensing provisions for landfill are resolved within defined timeframes	Environmental Health Officer	100%
100% kerb side waste and recycling bins collected as scheduled	Environmental Health Officer	100%

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Key performance indicators	Responsible Person	Target
5% improved options for Waste Reduction and Recycling techniques and services	Director – Community & Environment Environmental Health Officer	5%
1 annual shire clean-up is conducted per annum	Environmental Health Officer	1

3.2 Effective water planning

MILESTONES

Action	Responsible Person	Status	Start Date	End Date	Target
Dirranbandi Water Treatment Plant completed in consultation with the Dirranbandi community	Director Infrastructure Services	In progress	01/07/2018	30/06/2019	100%
Consider water security for each township as part of Asset Management, Risk Management and Business Continuity Strategies	Director Infrastructure Services and Director Finance & Corporate Services	Not yet started	01/07/2018	30/06/2019	100%
Advocate on behalf of the community in relation to Murray Darling Basin issues	Chief Executive Officer	Ongoing	01/07/2018	30/06/2019	100%

KEY PERFORMANCE INDICATOR

Key performance indicators	Responsible Person	Target
Water restrictions are initiated in accordance with Council policy	Project Engineer	100%

3.3 Biosecurity, pest management and stock route planning

MILESTONES

Action	Responsible Person	Status	Start Date	End Date	Target
Maintain and implement Stock Route Management Plan	Rural Lands Officer	Ongoing	01/07/2018	30/06/2019	100%
Participate in Regional Pest Management Planning	Rural Lands Officer	Ongoing	01/07/2018	30/06/2019	100%
Successful implementation of joint cluster fencing initiative with Maranoa Regional Council.	Director Community & Environment	Not started	01/07/2018	30/06/2019	100%
Development of Biosecurity Plan for Balonne Shire (replacing the Pest & Weed Plan and a review of the feral animal levy)	Director Community & Environment	Not started	01/07/2018	30/06/2019	100%

KEY PERFORMANCE INDICATOR

Key performance indicators	Responsible Person	Target
90% of all service requests relating to animal control are responded to within 10 business days	Administration Officer – Community & Environment	90%
1 animal inspection program is conducted per annum	Local Laws Officer	1
Number of dangerous dogs declared	Local Laws Officer	0
Number of baiting program is delivered within budget	Rural Lands Officer	2
Number of properties participating in strategic wild dog baiting or control programs	Rural Lands Officer	50%
Number of travelling stock permits issued	Rural Lands Officer	8
Number of Drought Declaration Permits issued	Rural Lands Officer	20
Number of wild dog scalps surrendered to Council	Rural Lands Officer	500
Area of noxious weed spraying completed within budget	Rural Lands Officer	20000 Ha

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Key performance indicators	Responsible Person	Target
constraints		
90% of Operational Projects completed within budget and on time	Director Community & Environment	90%
90% Capital Projects completed within budget and on time	Director Community & Environment	90%
Reduction in wild dog numbers (as measured by scalp presentations) 5%	Rural Lands Officer	5%
5% increase in cluster fencing erected in the Shire	Rural Lands Officer	5%
90% of all service requests relating to animal control are responded to within 10 business days	Administration Officer – Community & Environment	90%

3.4 Investment and adoption of sustainable and renewable solutions

KEY PERFORMANCE INDICATOR

Key performance indicators	Responsible Person	Target
Number of development applications for sustainable and renewable energy developments	Planning & Development Officer	1

3.5 Strong partnerships with stakeholder groups and government

KEY PERFORMANCE INDICATOR

Key performance indicators	Responsible Person	Target
Evidence of collaborative approaches including partnerships and engagement	Chief Executive Officer	1
Number of strategic communication responses (written and face-to-face) to advocate for balanced environmental management laws and reform	Chief Executive Officer	5

3.6 Advocacy for a triple bottom line approach

MILESTONES

Action	Responsible Person	Status	Start Date	End Date	Target
Maintain/collect information required to meet Council's obligations regarding Environmentally Relevant Activities and associated Annual Returns/Reporting.	Environmental Health Officer	Not started	01/07/2018	30/06/2019	100%
Incorporate Triple Bottom Line Reporting consistent with Global Reporting Initiatives into Council's Annual Report	Director Finance & Corporate Services	Not started	31/03/2019	30/06/2019	

3.7 Community education programs

MILESTONES

Action	Responsible Person	Status	Start Date	End Date	Target
Promote recycling through the contract refuse collection and initiate public education regarding the benefits	Environmental Health Officer	Ongoing	01/07/2018	30/06/2019	100%

KEY PERFORMANCE INDICATOR

Key performance indicators	Responsible Person	Target
Forums, attendance at meetings and other community engagement programs	Environmental Health Officer	4

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3.8 Wastewater and sewerage services that protect public health and the environment

MILESTONES

Action	Responsible Person	Status	Start Date	End Date	Target
Implement a water & sewerage replacement /maintenance program within budget constraints	Project Engineer	In progress	01/07/2018	30/06/2019	100%
Service and repair Dirranbandi Sewerage Treatment Plant primary sedimentation tank	Project Engineer	Not started	01/07/2018	30/06/2019	100%

KEY PERFORMANCE INDICATOR

Key performance indicators	Responsible Person	Target
90% compliance with council customer service standards for urban water supplies	Project Engineer	90%



4. INFRASTRUCTURE AND PLANNING

Infrastructure and Planning Goal

Effective town planning and infrastructure design to support the Shire's needs with a focus on visionary planning to suit changing needs into the future¹.

¹ Including alignment to the Federal Government Smart Cities Plan read more at <https://cities.infrastructure.gov.au/>

4.1 Safe, efficient and connected transport networks

MILESTONES

Action	Responsible Person	Status	Start Date	End Date	Target
Maintain St George and Dirranbandi Aerodrome and implement the procedures as set out in the required Aerodrome Operating Procedures/Manual	Aerodrome Manager/Facilities Co-ordinator	Not started	01/07/2018	30/06/2019	100%
Commence development of an Airport Master Plan for the Balonne Shire (subject to funding)	Director Finance & Corporate Services	Not started	01/07/2018	30/06/2019	100%
Establish and maintain Department Transport & Main Roads accreditation.	Director Infrastructure Services	In Progress	01/07/2018	30/06/2019	100%
Installation of Automated Weather Information System (AWIS) at St George Airport	Aerodrome Manager/Facilities Co-ordinator	Not started	01/07/2018	30/06/2019	100%

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St George Airport RTP apron and taxiway drainage improvements	Aerodrome Manager/Facilities Co-ordinator	Not started	01/07/2018	30/06/2019	100%
Implement a footpath replacement /maintenance program within budget constraints	Director Infrastructure Services	Ongoing	01/07/2018	30/06/2019	100%
Develop and implement an Annual Roadworks Program within budget constraints	Director Infrastructure Services	Ongoing	01/07/2018	30/06/2019	100%
Develop and implement an Annual Streets program within budget constraints	Director Infrastructure Services	Ongoing	01/07/2018	30/06/2019	100%
Completion of 2018-2019 road capital works projects funded by Roads to Recovery and TIDS, on time and on budget	Director Infrastructure Services	Ongoing	01/07/2018	30/06/2019	100%

KEY PERFORMANCE INDICATOR

Key performance indicators	Responsible Person	Target
100% TIDs, R2R, RMPC and QRA claims are completed within defined timeframes	Manager Corporate Services	100%
100% Quality Assurance system maintained	Director Infrastructure Services	100%
Attend 4 Regional Road Group meetings per annum	Director Infrastructure Services	4
100% of footpath inspections are completed per annum	Director Infrastructure Services	100%
90% of Road user requests for action are completed in acceptable timeframes within budget constraints	Director Infrastructure Services	90%
100% of all aerodrome inspections are completed	Aerodrome Manager/Facilities Co-ordinator	100%
100% of non-conformance arising from safety and technical inspections are completed within defined timeframes	Aerodrome Manager/Facilities Co-ordinator	100%

4.2 Community infrastructure for existing and future needs

MILESTONES

Action	Responsible Person	Status	Start Date	End Date	Target
Develop a Strategic Plan for Rowden Park	Facilities Co-ordinator	Commenced	01/07/2018	31/07/2018	100%
Construction of thermal hot springs pool at St George Swimming Pool	Director of Infrastructure Services	Design process has commenced	01/07/2018	30/06/2019	100%
Refurbishment of Rowden Park Grandstand	Facilities Co-ordinator	Commenced	01/08/2018	31/10/2018	100%
Reinstatement of Rowden Park Playground including the sourcing of funding grants for new equipment	St George Town Officer	Options being explored	01/07/2018	30/06/2019	100%
Completion of Dirranbandi Sports Oval Amenities construction	Facilities Co-ordinator	Commenced	01/07/2018	30/08/2018	100%
Upgrade of St George River Foreshore Canoe Ramp Area	St George Town Officer	Commenced	01/07/2018	30/06/2019	100%
Construction of Dirranbandi Rail and River Precinct (Stage 1)	Director of Infrastructure Services	Design and planning has commenced	01/07/2018	30/06/2019	100%

KEY PERFORMANCE INDICATOR

Key performance indicators	Responsible Person	Target
Operational projects completed within budget and on time	Director Infrastructure Services	90%
Capital projects completed within budget and on time	Director Infrastructure Services	90%

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4.3 Protection and enhancement of water supply

MILESTONES

Action	Responsible Person	Status	Start Date	End Date	Target
Implement a water & sewerage replacement /maintenance program within budget constraints	Project Engineer	Not started	01/07/2018	30/06/2019	100%
Maintain a critical customer register to notify when disruption to water supply	Project Engineer	Not started	01/07/2018	30/06/2019	100%
Complete any new river water meter installations and monitor river water usage in St George	Project Engineer	Ongoing	01/07/2018	30/06/2019	100%

KEY PERFORMANCE INDICATOR

Key performance indicators	Responsible Person	Target
100% compliance with Water Safety Act	Project Engineer	100%
90% compliance with council customer service standards for urban water supplies	Project Engineer	90%
90% of operational projects completed within budget and one time	Project Engineer	90%
90% of capital projects completed within budget and on time	Project Engineer	90%
Number of sewer main fails	Project Engineer	0
Number of pipe breaks	Project Engineer	0
Number of reportable water quality incidents	Project Engineer	0
100% of council facilities are maintained in accordance with asset management programs and budget constraints	Facilities Co-ordinator	100%
100% of plant services performed on schedule	Director Infrastructure Services	100%

4.4 Sustainable development and Planning

MILESTONES

Action	Responsible Person	Status	Start Date	End Date	Target
Conduct a public awareness campaign for building approvals and compliance	Administration Officer – Community & Environment	Not started	01/07/2018	30/06/2019	100%
Finalise and implement the new Planning Scheme for the Balonne Shire including community consultation	Planning & Development Officer	Ongoing	01/07/2018	30/06/2019	100%

KEY PERFORMANCE INDICATOR

Key performance indicators	Responsible Person	Target
100% enforcement of swimming pool legislation	Environmental Health Officer	100%
Number of building applications received	Administration Officer – Community & Environment	0
Value of building applications received	Administration Officer – Community & Environment	0
100% of all development applications are processed within statutory timeframes.	Planning & Development Officer	100%
Number of development applications received	Planning & Development Officer	0
Value of development applications received	Planning & Development Officer	0

4.1 Digital infrastructure for social connectedness and economic development

KEY PERFORMANCE INDICATOR

Key performance indicators	Responsible Person	Target
Planning and co-investment of digital connectivity infrastructure achieved in 5% of projects	Economic Development Officer	5%
Communication and engagement with Telcos and other providers	Economic Development Officer	100%
10% reduction in business and community members experiencing problems accessing communications	Economic Development Officer	10%

4.2 Technology investment for data-led change (to achieve cost savings and efficiency)

KEY PERFORMANCE INDICATOR

Key performance indicators	Responsible Person	Target
Application of Smart Regions principles in new builds and infrastructure planning decisions	Economic Development Officer	100%
Adoption of consistent infrastructure planning principles for all projects	Economic Development Officer	100%





5. GOVERNANCE

Governance Goal

To develop an effective governance framework that drives enhanced organisational performance through project management, financial sustainability, performance management and community engagement.

5.1 Active community and stakeholder engagement

MILESTONES

Action	Responsible Person	Status	Start Date	End Date	Target
Develop a Community Engagement Strategy	Communications Officer	Not Started	01/07/2018	30/06/2019	100%

KEY PERFORMANCE INDICATOR

Key performance indicators	Responsible Person	Target
100% of service requests acknowledged within 3 working days	Administration Officer - Records	100%
5% increase in compliments	Administration Officer - Records	5%
90% of service requests completed within 10 working days	Communications Officer	90%
5% increase in website hits	Communications Officer	5%
5% increase in social media following	Communications Officer	5%
4 Community newsletters	Communications Officer	100%

5.2 Effective strategic planning and partnerships

MILESTONES

Action	Responsible Person	Status	Start Date	End Date	Target
Provide secretarial support to the South West Local Government Association of Queensland	Community Development Officer	Ongoing	01/07/2018	30/06/2019	100%
Provide professional development opportunities to councillors within budget constraints	Chief Executive Officer	Ongoing	01/07/2018	30/06/2019	100%
Seek support and advice from partnerships with Local Government Managers Australia, Local Government Association Queensland including State and Federal Governments	Chief Executive Officer	Ongoing	01/07/2018	30/06/2019	100%

KEY PERFORMANCE INDICATOR

Key performance indicators	Responsible Person	Target
100% of council minutes are published on council's website within 10 days	Chief Executive Officer	100%
100% of monthly service request reports are delivered to councillors	Administration Officer – Records	100%

5.3 Excellence in service delivery and project management

MILESTONES

Action	Responsible Person	Status	Start Date	End Date	Target
Develop and implement a condition assessment program for all council houses and facilities	Facilities Co-ordinator	Not started	01/07/2018	30/06/2019	100%
Implement Council's Asset Management policy	Director Infrastructure Services	In progress	01/07/2018	30/06/2019	100%
Continue to develop Asset Management Plans	Director Infrastructure Services	Not started	01/07/2018	30/06/2019	100%
Works for Queensland Projects completed within defined timeframes	Facilities Co-ordinator	Ongoing	01/07/2018	30/06/2019	100%
Information & Communications Technology (ICT) strategy implemented within budget constraints	Director Finance & Corporate Services	In progress	01/07/2018	30/06/2019	100%
Develop a business case for replacement of council's Enterprise Business Management system	Director Finance & Corporate Services	Commenced	01/07/2018	30/06/2019	100%
Advocate to enhance telecommunications and technology services across the Shire (including free Wi fi options for townships)	Community Development Officer	Ongoing	01/07/2018	30/06/2019	100%
Develop and maintain an asset register for rolling upgrade of PCs and IT hardware	Computer Services Officer	Not started	01/07/2018	30/06/2019	100%
Actively pursue grant funding to digitize council's cemetery records	Manager Corporate Services	Not started	01/07/2018	30/06/2019	50%

KEY PERFORMANCE INDICATOR

Key performance indicators	Responsible Person	Target
Number of internal requests for service – IT help desk	Computer Services Officer	0
Number of outages in computer services	Computer Services Officer	0
100% of administrative action complaints are acknowledged within 3 working days	Director Finance & Corporate Services	100%
90% of administrative action complaint investigations are completed within 30 business days	Director Finance & Corporate Services	100%

5.4 High levels of accountability and compliance

MILESTONES

Action	Responsible Person	Status	Start Date	End Date	Target
Annual review of CEO and Directorate Delegations are completed	Director Finance & Corporate Services	Ongoing	01/01/2019	31/03/2019	100%
Develop and implement a Business Continuity Plan for the Balonne Shire Council	Director Finance & Corporate Services	Not started	01/07/2018	30/06/2019	100%
Develop and implement an Enterprise Risk Management framework	Director Finance & Corporate Services	In progress	01/07/2018	31/12/2018	100%
Develop and maintain a policy register	Manager Corporate Services	Ongoing	01/07/2018	30/06/2019	100%
Implement legislative changes to Councillor disclosure and conduct requirements including Code of Conduct; Meeting Protocols and Investigation guidelines.	Director Finance & Corporate Services	Not started	01/07/2018	31/03/2019	100%

KEY PERFORMANCE INDICATOR

Key performance indicators	Responsible Person	Target
100% of delegations register is maintained	Director Finance & Corporate Services	100%
100% compliance with statutory and corporate requirements	Director Finance & Corporate Services	100%
100% of Right to Information applications are completed within statutory timeframes	Director Finance & Corporate Services	100%
No. of staff complaints	Director Finance & Corporate Services	100%
No. of councillor complaints	Director Finance & Corporate Services	100%

5.5 Financial management for long-term sustainability

MILESTONES

Action	Responsible Person	Status	Start Date	End Date	Target
Implement recommendations from High Level Diagnostic review completed by Queensland Treasury Corporation	Manager Financial Sustainability	In progress	01/07/2018	30/06/2019	70%
Accounting manual is reviewed and up to date	Manager Financial Sustainability	Ongoing	01/07/2018	30/06/2019	100%
Finalise the Floating Plant and Loose Tools Policy and Procedure (including register)	Manager Financial Sustainability	Not started	01/07/2018	30/06/2019	100%
Single point of procurement implemented to service all Directorates and ensure consistency in Council's procurement activities.	Director Finance & Corporate Services	Not started	01/07/2018	30/06/2019	100%

KEY PERFORMANCE INDICATOR

Key performance indicators	Responsible Person	Target
A minimum of 2 internal audit meetings are held per annum	Manager Financial Sustainability	2
100% of creditors paid within 30 days	Manager Financial Sustainability	100%
No more than 5% debtors in excess of 90 days	Manager Financial Sustainability	5%
No more than 5% in rate arrears outstanding at 30 June	Manager Financial Sustainability	5%
90% of Operational Projects completed within budget and on time	Manager Financial Sustainability	90%
90% Capital Projects completed within budget and on time	Manager Financial Sustainability	90%
Asset Sustainability Ratio	Manager Financial Sustainability	>90%
Operating Surplus Ratio	Manager Financial Sustainability	0-10%
Net Financial Liabilities Ratio	Manager Financial Sustainability	<60%
90% of internal and external audit recommendations are completed within defined timeframes	Director Finance & Corporate Services	90%
Deliver a 5% productivity dividend annually	Director Finance & Corporate Services	5%
Deliver a 5% productivity dividend annually	Director Community & Environment	5%
Deliver a 5% productivity dividend annually	Director Infrastructure Services	5%

5.6 Safe and healthy workplace environment

MILESTONES

Action	Responsible Person	Status	Start Date	End Date	Target
Continue to implement and maintain Councils Safety Management System	Safety Advisor	Carried forward	01/07/2018	30/06/2019	100%
Undertake Internal Audit at the completion of the WHS plan	Internal Auditor	Not started	01/07/2018	30/06/2019	100%

KEY PERFORMANCE INDICATOR

Key performance indicators	Responsible Person	Target
10% reduction in injuries from previous year	Safety Advisor	10%
100% completion of WHS annual plan	Safety Advisor	100%

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Key performance indicators	Responsible Person	Target
100% of all hazard inspections completed within defined timeframes	Safety Advisor	100%
Achieve 70% compliance with LGW Auditing tool	Safety Advisor	>70%
Lost time injury claims to be less than 55% of all claims	Safety Advisor	<55%
Tool box – Take 5s are circulated weekly and monitored for completion	Safety Advisor	100%

5.7 Engaged employees in meaningful, productive work

MILESTONES

Action	Responsible Person	Status	Start Date	End Date	Target
4 staff newsletters published per annum	Communications Officer	Not started	01/07/2018	30/06/2019	100%
Implement agreed single Enterprise Bargaining Agreement for the Balonne Shire workforce	Manager Corporate Services	In progress	01/07/2018	31/12/2018	100%
All Human Resource policies and procedures are reviewed, updated and communicated with staff.	Human Resource Manager	In progress	01/07/2018	30/06/2019	100%
Deliver at least 1 training session in council's Interplan planning & performance management system	Computer Services Office				
Deliver at least 1 training session in council's electronic records management system	Administration Officer – Records				

KEY PERFORMANCE INDICATOR

Key performance indicators	Responsible Person	Target
10% improvement in staff satisfaction	Human Resource Manager	10%
100% of all new starters receive a staff induction and meet the CEO	Human Resource Manager	100%
5% decrease in staff turnover	Human Resource Manager	5%
5% decrease in council's overall leave liability	Human Resource Manager	5%
80% Performance Appraisals completed on time	Human Resource Manager	80%
Number of disciplinary matters substantiated	Human Resource Manager	0
Conduct fortnightly supervisor/co-ordinator and monthly team meetings	Director Finance & Corporate Services	12
Conduct fortnightly supervisor/coordinator and monthly team meetings	Director Community & Environment	12
Conduct fortnightly supervisor/co-ordinator and monthly team meetings	Director Infrastructure Services	12

5.8 Effective investment programs and innovative finance approaches

MILESTONES

Action	Responsible Person	Status	Start Date	End Date	Target
Council investigate investment opportunities with the Queensland Treasury Corporation for the Wild Dog Exclusion Fencing Scheme	Director Community & Environment	In progress	01/07/2018	30/06/2018	50%
Asset Register are monitored and reviewed annually to ensure appropriate depreciation is applied to Council's assets	Director Infrastructure Services & Director Finance & Corporate Services	In progress	01/07/2018	30/06/2018	100%

KEY PERFORMANCE INDICATOR

Key performance indicators	Responsible Person	Target
Credit cards reconciliations are completed by responsible officers within agreed timeframes	Administration Officer – Accounts Payable	100%
Fuel Cards and Fuel Sheet reconciliations are completed by responsible officers within agreed timeframes	Administration Officer – Accounts Payable	100%
Number of successful grant applications achieved for council	Grants Officer	4

OFFICER REPORT

TO: Council

SUBJECT: Revenue Policy 2018/2019

DATE: 19.06.18

AGENDA REF: FCS4

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

Revenue Policy 2018/19.

Background

In accordance with 169 (2) (c) of the *Local Government Regulation 2012*, the budget must include the Revenue Policy. The policy is now submitted for Council's adoption. A Revenue Policy forms part of Council's budget each year. The Local Government Regulation 2012 identifies the matters that a local government must include in its Revenue Policy. In essence, a Revenue Policy is a statement outlining the strategic policy position of Council in relation to revenue measures to be adopted in the budget.

Link to Corporate Plan

Function	Key Program Area
<u>Inclusive & Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

Consultation (internal/external)

Councillors, Senior Leadership Group

Legal Implications

169 (2) (c) of the *Local Government Regulation 2012*

Policy Implications

The Revenue Policy will rescind all previous versions.

Financial and Resource Implications

The policy provides the strategic framework for the levying of rates and charges and collection of revenue.

Attachments

1. 4_RevenuePolicy2018-19V1.pdf [↓](#)

Recommendation/s

That in accordance with Section 169 (2) (c) of the *Local Government Regulation 2012*, the 2018/2019 Revenue Policy be adopted.

Michelle Clarke

Director Finance & Corporate Services



Revenue Policy 2018/19

1.0 Legislative Authority

Local Government Act 2009
Local Government Regulation 2012

2.0 Policy Objective

The objective of this Revenue Policy is to set out the principles used by Council for:

- (i) levying rates and charges; and
- (ii) granting concessions for rates and charges; and
- (iii) recovering overdue rates and charges; and
- (iv) cost-recovery fees.

3.0 Policy Principles

3.1 The levying of rates and charges

Council levies rates and charges to fund the provision of valuable services to our community. The relevant components of Council's rates and charges are based on a combination of specific user charges, separate charges, special charges and a differential general rating system based on the value of land to provide the most equitable and rational basis for raising revenue. When adopting its annual budget, Council will set rates and charges at a level after due consideration of the following:

- a) Council's legislative obligations;
- b) The needs and expectations of the general community;
- c) The cost of maintaining existing facilities and necessary services;
- d) The need for additional facilities and services;
- e) Administering a simple and inexpensive rating regime;
- f) Equity by ensuring the fair and consistent application of lawful rating and charging principles, without bias, and taking into account the different levels of income earning potential of the land within the local government area; and
- g) Flexibility to take account of changes in the local economy, extraordinary circumstances and impacts that different industries may have on Council infrastructure.

Council will also have regard to the principles outlined in Section 4 of the Local Government Act 2009 including meeting the needs of both current and future community requirements.

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In administering rates and charges Council will seek to:-

- Make clear what is the Council's and each ratepayer's responsibility in relation to the rating system.
- Make the levying process, granting discount and any refund of rates and charges as simple and efficient to administer as possible.
- Time the levy of rates notices to take into account the financial cycle to which the ratepayers are accustomed or may adapt to.
- Effective communication by advising ratepayers of rate notice issue dates and discount dates.
- Treat all ratepayers in similar circumstances in the same manner and by having regard to their individual circumstances;
- Provide flexibility by accommodating ratepayers' needs through short term payment arrangements; and
- Make the processes used to recover outstanding rates and charges clear, simple to administer and cost effective.

3.2 Granting of Rebates and Concessions

In accordance with Chapter 4, Part 10 of the *Local Government Regulation 2012*, Council may grant a concession for rates and charges. In exercising these concession powers, Council will be guided by the principles of equity and transparency by:-

- Applying the same treatment to ratepayers with similar circumstances; and
- Making clear the requirements necessary to receive concessions.
- Flexibility to allow council to respond to local economic issues

Consideration may be given by Council to granting a class concession in the event that all or part of the local government area is declared a natural disaster area by the State Government.

Eligible pensioners as defined in Schedule 8 (Dictionary) of the *Local Government Regulation 2012* may be granted a concession on general rates.

In accordance with Section 120 of the *Local Government Regulation 2012*, a concession may be granted if Council is satisfied that the application meets the eligibility criteria as defined in this section. Applications for concessions under this section will be considered and determined by Council on a case by case basis.

3.3 Recovery of rates and charges

Council requires payment of rates and charges within the specified period and it is Council policy to pursue the collection of outstanding rates and charges diligently, but with due concern for the financial hardship faced by some ratepayers.



Revenue Policy 2018/19

Council will exercise its rate recovery powers pursuant to the provisions of Chapter 4, Part 12 of the *Local Government Regulation 2012*, in order to reduce the overall rate burden on ratepayers, and will be guided by the principles outlined in 3.1 above-

3.4 Cost Recovery Fees

Section 97 of the *Local Government Act 2009* allows Council to set cost recovery fees.

Council recognises the validity of fully imposing the user pays principle for its cost recovery fees, unless the imposition of the fee is contrary to its express social, economic, environmental and other corporate goals. The user pays principle is considered to be the most equitable and effective charging approach, and is founded on the basis that the Council's rating base cannot subsidise the specific users or clients of Council's regulatory products and services.

In setting its' cost recovery fees, Council will be conscious of the requirement that such a fee must not be more than the cost to Council of providing the service or taking the action to which the fee applies.

3.5 The purpose of concessions

Statutory provision exists for the Council to rebate or defer rates in certain circumstances. In considering the application of concessions, Council will be guided by the principles set out in section 3.1 above.

3.6 Funding of New Development

To minimise the impact of physical and social infrastructure charges on the efficiency of the local economy Council will be guided by the principle of user pays in making of physical and social infrastructure charges for new development, to the extent permissible by law. Council may depart from applying this principle if it is determined by Council that it is in the community interest to do so.

4.0 Related Documents

Revenue Statement 2018-19
Budget 2018-19

OFFICER REPORT

TO: Council

SUBJECT: Revenue Statement 2018/2019

DATE: 19.06.18

AGENDA REF: FCS5

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

In accordance with 169 (2) (b) of the *Local Government Regulation 2012* the budget must include the Revenue Statement.

Background

The Revenue Statement is an explanatory statement detailing the revenue measures that will be used in the annual budget. Section 172 of the *Local Government Regulation 2012* details what is required to be contained in the Revenue Statement and Section 193 (2) states the guidelines for preparing the Revenue Statement.

Link to Corporate Plan

Function	Key Program Area
<u>Inclusive & Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

Consultation (internal/external)

Councillors, Senior Leadership Group

Legal Implications

Section 172 and Section 193 (2) of the *Local Government Regulation 2012*

Policy Implications

Revenue Policy 2018/2019

This Revenue Statement will rescind all previous versions.

Financial and Resource Implications

The information contained in the Revenue Statement forms part of the 2018/2019 Budget.

Attachments

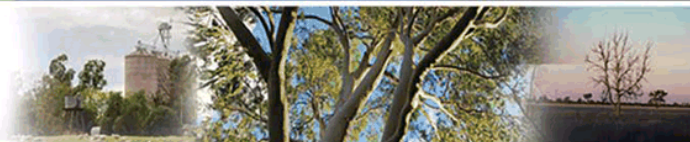
1. 5_RevenueStatement2018-19 FINAL 20062018.pdf [↓](#)

Recommendation/s

That in accordance with Section 169 (2) (b) of the *Local Government Regulation 2012* the 2018/2019 Revenue Statement be adopted.

Michelle Clarke

Director Finance & Corporate Services



Revenue Statement 2018/19

1.0 Background

Section 104 of the *Local Government Act, 2009* requires the Council to adopt a Revenue Statement. The Revenue Statement will be an explanatory document accompanying the Budget outlining and explaining the revenue measures adopted in the budget process. This document should be read in conjunction with the Council's Revenue Policy.

2.0 Legislative Authority

The Revenue Statement for a financial year is required by legislation to include certain information for the Financial Year: -

Local Government Act 2009 - Section 104(5) of the *Local Government Act 2009* outlines Council's requirement to have financial management documents:

104 (5) *The system of financial management established by a local government must include—*

(a) *The following financial planning documents prepared for the local government –*

- (i) *A 5 year corporate plan that incorporates community engagement;*
- (ii) *A long- term asset management plan;*
- (iii) *A long-term financial forecast;*
- (iv) *An annual budget including revenue statement;*
- (v) *An annual operational plan.*

Local Government Regulation 2012 - Section 172 of the *Local Government Regulation 2012* outlines the requirements of the revenue statement:

172 Revenue statement

(1) *The revenue statement for a local government must state—*

(a) *if the local government levies differential general rates—*

- (i) *the rating categories for rateable land in the local government area; and*
- (ii) *a description of each rating category; and*

(b) *if the local government levies special rates or charges for a joint government activity—a summary of the terms of the joint government activity; and*

(c) *if the local government fixes a cost-recovery fee—the criteria used to decide the amount of the cost-recovery fee; and*

(d) *if the local government conducts a business activity on a commercial basis— the criteria used to decide the amount of the charges for the activity's goods and services.*

(2) *Also, the revenue statement for a financial year must include the following information for the financial year—*

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- (a) an outline and explanation of the measures that the local government has adopted for raising revenue, including an outline and explanation of—
- (i) the rates and charges to be levied in the financial year; and
 - (ii) the concessions for rates and charges to be granted in the financial year;
- (b) whether the local government has made a resolution limiting an increase of rates and charges.

3.0 General Rate or Differential General Rates

In the 2018-2019 financial year, differential general rates will be levied on a charging value in accordance with Sections 80 and 81 of the Local Government Regulation 2012.

The following categories, descriptions and identification will be used for the levying of Differential General Rates: -

3.1 Residential

Differential Category	Description	Identification
1 - Residential <1 Ha	Land used for residential purposes having an area of less than one hectare	All land, which is not otherwise categorised, is less than 1 Ha in size and to which the following primary land use codes apply: 01 & 02 – Vacant, Single Unit Dwelling 04 & 05 – Large Home Site Dwelling/Vacant 06 & 08 – Outbuildings & Buildings Units 72 – Section 25 Valn 98 - General Vacant
2 - Large Residential >=1Ha and <20Ha	Land used for residential purposes having an area of one hectare or more, but less than 20 hectares.	All land, which is not otherwise categorised, is between 1 Ha or greater and less than 20 Ha in size and to which the following primary land use codes apply: 01 & 02 – Vacant, Single Unit Dwelling 04 & 05 – Large Home Site Dwelling/Vacant 06 – Outbuildings 61 – 66 – Sheep and Cattle Grazing 72 – Section 25 Valn 73 – 81 – Agricultural 85 – 89 and 93 – 95 – Other Rural Uses 98 – General Vacant
3 - Multi Residential	Land used for multi residential purposes such as flats, guest houses and residential institutions.	All Land, which is not otherwise categorised, which the following primary land use codes apply: 03 – Multi unit dwelling (flats) 07 – Guest House 21 – Residential Institutions (Non Medical Care) 98 – General Vacant



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3.2 Commercial and Industrial

Differential Category	Description	Identification
11 - Retail Business and Commercial	Land used for retail business, commercial purposes and other similar purposes	All Land, which is not otherwise categorised and has the following primary land use codes apply: 10-20 & 22-27 – Retail Businesses /Commercial 41, 44 - 46 – Special Uses
12 - Other Commercial	Land used for other commercial purposes, excluding category 11 land, such as, for example sports clubs and similar facilities	All Land, which is not otherwise categorised and has the following primary land use codes apply: 48 – Sports Clubs / Facilities 50 – 59 – Special Uses 96 – 97 – General
13 - Transformers	Land use for the housing of transformers	All Land, which is not otherwise categorised and has the following primary land use codes apply: 91 – Transformers
14 - Industrial	Land used for industrial purposes	All Land, which is not otherwise categorised and has the following primary land use codes apply: 28 – 34 – Transport & Storage 35 – 37 – Industrial
15 – Hotels and other Accommodation	Land used for hotels, motels, caravan parks, licensed clubs and other similar commercial and accommodation uses	All Land, which is not otherwise categorised and has the following primary land use codes apply: 42 & 43 – Hotel / tavern, Motel 47 & 49 – Licenced Club, Caravan Park

3.3 Intensive Industry

Differential Category	Description	Identification
21 - Commercial Bulk Grain Depots	Land used as a commercial bulk grain depot, excluding where such storage occurs as part of farm bulk storage.	All land approved for use as a commercial bulk grain depot or land that forms part of a commercial bulk grain depot which is a lawful nonconforming use. This category excludes land used for on farm bulk grain storage. This category includes but is not limited to assessments 1726/5, 1762, 1763, 2075, 2076, 2078, 2382, 1567/3, 2381/5, 2382/1, 2384/1.
22 – Cotton Gins	Land used as a Cotton Gin	All land approved for use as for Cotton Ginning and associated purposes. This category includes but is not limited to assessments 2304-8, 1840 and 1706-2.



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25 Extractive Industry < 5,000 tonnes	- Land used for the purpose of conducting an industry involving the dredging, excavating, quarrying, sluicing or other mode of winning materials from the earth (other than mining) classified under Schedule 2 of the Environmental Protection Regulation 2008 for less than 5,000 tonnes production	All Land, which is not otherwise categorised, used for the purpose of conducting an industry which may involve dredging, excavating, quarrying, sluicing or other mode of winning materials from the earth (other than mining) classified under Schedule 2 of the Environmental Protection Regulation 2008 for less than 5,000 tonnes production
26 Extractive Industry >5,000 & <100,000 Tonnes	- Land used for the purpose of conducting an industry involving dredging, excavating, quarrying, sluicing or other mode of winning materials from the earth (other than mining) classified under Schedule 2 of the Environmental Protection Regulation 2008 for greater than 5,000 to 100,000 tonnes production.	All Land, which is not otherwise categorised, used for the purpose of conducting an industry which may involve dredging, excavating, quarrying, sluicing or other mode of winning materials from the earth (other than mining) classified under Schedule 2 of the Environmental Protection Regulation 2008 for greater than 5,000 to 100,000 tonnes production.
27 Extractive Industry > 100,000 tonnes	- Land used for the purpose of conducting an industry involving dredging, excavating, quarrying, sluicing or other mode of winning materials from the earth classified under Schedule 2 of the Environmental Protection Regulation 2008 for greater than 100,000 tonnes production	All Land, which is not otherwise categorised, used for the purpose of conducting an industry which may involve dredging, excavating, quarrying, sluicing or other mode of winning materials from the earth classified under Schedule 2 of the Environmental Protection Regulation 2008 for greater than 100,000 tonnes production
31 Petroleum Leases < 1,000 Ha	- Land the subject of a Petroleum Lease having an area of less than 1000 hectares	All Petroleum Leases issued within the Council area of less than 1,000 hectares.

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32 - Petroleum Leases >=1,000Ha < 10,000 Ha	- Land the subject of a Petroleum Lease having area of 1000 hectares or more, but less than 10,000 hectares	All Petroleum Leases issued within the Council area of equal to and greater than 1,000 hectares but less than 10,000 hectares.
33 - Petroleum Leases => 10,000 Ha	- Land the subject of a Petroleum Lease having area of 10,000 hectares or more	All Petroleum Leases issued within the Council area of 10,000 hectares or more.
34 - Petroleum Other < 400Ha	- Land used or intended to be used primarily for gas and/or oil extraction and/or processing (or for purposes ancillary or associated with gas and/or oil extraction/processing such as water storage, pipelines), excluding petroleum leases, with an area of less than 400 hectares.	All land, within the Council, used or intended to be used primarily for gas and/or oil extraction and/or processing (or for purposes ancillary or associated with gas and/or oil extraction/processing such as water storage, pipelines), excluding petroleum leases, with an area of less than 400 hectares.
35 - Petroleum Other = > 400Ha	- Land used or intended to be used primarily for gas and/or oil extraction and/or processing (or for purposes ancillary or associated with gas and/or oil extraction/processing such as water storage, pipelines), excluding petroleum leases, with an area of 400 hectares or more.	All land, within the Council, used or intended to be used primarily for gas and/or oil extraction and/or processing (or for purposes ancillary or associated with gas and/or oil extraction/processing such as water storage, pipelines), excluding petroleum leases, with an area of 400 hectares or more.
41 - Mining Leases < 50 FTE	- Land the subject of a Mining Lease at which there are least than 50 full-time equivalent employees and/or contractors	All Mining Leases issued within the Council area that have less than 50 Full Time Equivalent (FTE) employees and/or contractors.



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42 - Mining Leases => 50 FTE	Land the subject of a Mining Lease at which there are 50 or more full-time equivalent employees and/or contractors	All Mining Leases issued within the Council area that have 50 or more Full Time Equivalent (FTE) employees and/or contractors.
45 - Intensive Accommodation 100+persons	Land used for providing intensive accommodation for more than 100 people (other than the ordinary travelling public or itinerant farm workers based on farms) in rooms, suites, or caravan sites specifically built or provided for this purpose.	All Land, which is not otherwise categorised, used for providing intensive accommodation for more than 100 people (other than the ordinary travelling public or itinerant farm workers based on farm) in rooms, suites, or caravan sites specifically built or provided for this purpose. Land within this category is commonly known as "workers accommodation", "single persons quarters", "work camps", "accommodation village" or "barracks"
46 - Noxious Industry - Abattoirs	Land used in whole or in part for an abattoir or other similar noxious industry	Land used whole or part, within the Council area, for Noxious Industry, primarily used as an Abattoir.

3.4 Rural

Differential Category	Description	Identification
60 - Small Grazing - 20 Ha - 1,000Ha	Rural land having an area of 20 hectares or greater, but less than 1000 hectares, used for sheep grazing, cattle grazing or other similar activities	All Land, which is not otherwise categorised is 20 ha or greater and less than 1,000 Ha in size and has the following primary land use codes apply: 01 & 72 - Vacant Urban Land, Section 25 Valn 04 & 05 - Large Home Site Dwelling/Vacant 06 - Outbuildings 61 - 66 - Sheep and Cattle Grazing 73 - 81 - Agricultural 85 - 89 and 93 - 95 - Other Rural Uses 98 - General Vacant
61 - Small Crops <100Ha	Rural land having an area of less than 100 hectares used as vineyards, for small cropping or other similar activities	All Land, which is not otherwise categorised, is less than 100 Ha and has the following primary land use codes apply: 82 - Vineyards 83 - Small Crops & Fodder Irrigation 84 - Small Crops & Fodder Non - Irrigation 98 - General Vacant
62 - Small Crops >100Ha	Rural land having an area of 100 hectares or greater used as vineyards, for small cropping or other similar activities	All Land, which is not otherwise categorised, is 100 Ha or greater and has the following primary land use codes apply: 82 - Vineyards 83 - Small Crops & Fodder Irrigation 84 - Small Crops & Fodder Non - Irrigation

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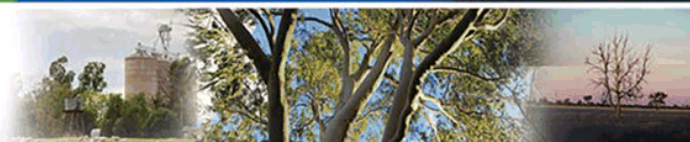
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63 - Grain Properties/ Grazing Properties	Rural land having an area of 100 hectares or more used for growing of grain, sheep grazing, cattle grazing or other similar activities	All Land, which is not otherwise categorised, is 1,000 Hectares or greater and has the following primary land use codes apply: 04 & 05 – Large Home Site Dwelling/Vacant 60 – 62 – Sheep Grazing 64 – 66 – Cattle Grazing 73 – Grain 85 – 89 and 93 – 95 – Other Rural Uses 98 – General Vacant
65 - Cotton Properties <250Ha, <\$500,000 value	Rural land used for the growing of cotton having an area of less than 250 hectares and a value of less than \$500,000	All Land that is less than 250 hectares and has a value (determined pursuant to the <i>Land Valuation Act 2010</i>) of less than \$500,000 and has or should have a primary or secondary land use code of: 77 – Cotton
66 - Cotton Properties <250Ha, >\$500,000 value	Rural land used for the growing of cotton having an area of less than 250 hectares and a value of \$500,000 or more	All Land that is less than 250 hectares and has a value (determined pursuant to the <i>Land Valuation Act 2010</i>) of \$500,000 or more and has or should have a primary or secondary land use code of: 77 – Cotton
67 - Cotton Properties ≥250Ha <500Ha, <\$240,000 value	Rural land used for the growing of cotton having an area of 250 hectares or more, but less than 500 hectares, and a value of less than \$240,000	All Land that is 250 hectares or more but less than 500 Hectares in size and has a value (determined pursuant to the <i>Land Valuation Act 2010</i>) of less than \$240,000 and has or should have a primary or secondary land use code of: 77 – Cotton
68 - Cotton Properties ≥250Ha <500Ha, >\$240,000 value	Rural land used for the growing of cotton having an area of 250 hectares or more, but less than 500 hectares, and a value of \$240,000 or more	All Land that is 250 hectares or more but less than 500 Hectares in size and has a value (determined pursuant to the <i>Land Valuation Act 2010</i>) of \$240,000 or more and has or should have a primary or secondary land use code of: 77 – Cotton
69 - Cotton Properties ≥500Ha <1,000Ha, <\$400,000 value	Rural land used for the growing of cotton having an area of 500 hectares or more, but less than 1,000 hectares, and a value of less than \$400,000	All Land that is 500 hectares or more but less than 1,000 Hectares in size and has a value (determined pursuant to the <i>Land Valuation Act 2010</i>) of less than \$400,000 and has or should have a primary or secondary land use code of: 77 – Cotton
70 - Cotton Properties ≥500Ha <1,000Ha, >\$400,000 value	Rural land used for the growing of cotton having an area of 500 hectares or more, but less than 1,000 hectares, and a value of \$400,000 or more	All Land that is 500 hectares or more but less than 1,000 Hectares in size and has a value (determined pursuant to the <i>Land Valuation Act 2010</i>) of \$400,000 or more and has or should have a primary or secondary land use code of: 77 – Cotton

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71 - Cotton Properties >= 1,000Ha <5,000Ha	Rural land used for the growing of cotton having an area of 1,000 hectares or more, but less than 5,000 hectares	All Land, that is 1,000 Hectares or more but less than 5,000 Hectares in size and has or should have a primary or secondary land use code of: 77 – Cotton
72 - Cotton Properties >=5,000Ha <10,000Ha	Rural land used for the growing of cotton having an area of 5,000 hectares or more, but less than 10,000 hectares	All Land, that is 5,000 Hectares or more but less than 10,000 Hectares in size and has or should have a primary or secondary land use code of: 77 – Cotton
73 - Cotton Properties >=10,000Ha <20,000Ha	Rural land used for the growing of cotton having an area of 10,000 hectares or more, but less than 20,000 hectares	All Land, that is 10,000 Hectares or more but less than 20,000 Hectares in size and has or should have a primary or secondary land use code of: 77 – Cotton
74 - Cotton Properties >=20,000Ha <30,000Ha	Rural land used for the growing of cotton having an area of 20,000 hectares or more, but less than 30,000 hectares	All Land, that is 20,000 Hectares or more but less than 30,000 Hectares in size and has or should have a primary or secondary land use code of: 77 – Cotton
75 - Cotton Properties >30,000Ha	Rural land used for the growing of cotton having an area of 30,000 hectares or more	All Land, that is 30,000 Hectares or more in size and has or should have a primary or secondary land use code of: 77 – Cotton
76 - Reservoirs	Land use for storage of water in reservoirs or dams, or the extraction of water via bores, or for other similar storage and/or extraction purposes	All Land, which is not otherwise categorised and has the following primary or secondary land use code: 95 – Reservoir, dam, bores
79 - Intensive Animal Industry Cattle/Sheep Feedlot 1,001 – 5,000 SCU/SSU	Land used in whole or part for feed lotting of sheep or feed lotting of cattle with an approved capacity of between 1,001 and 5,000 standard cattle units or standard sheep units	Land used whole or part for Intensive Animal Industry – Cattle/Sheep Feedlot with an approved capacity of 1,001 – 5,000 Standard Cattle/Sheep Units (SCU/SSU)



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80 - Intensive Animal Industry Cattle/Sheep Feedlot 5,001 - 10,000 SCU/SSU	- Land used in whole or part for feed lotting of sheep or feed lotting of cattle with an approved capacity of between 5,001 and 10,000 standard cattle units or standard sheep units	Land used whole or part for Intensive Animal Industry – Cattle/Sheep Feedlot with an approved capacity of 5,001 - 10,000 Standard Cattle/Sheep Units (SCU/SSU)
81 - Intensive Animal Industry Cattle/Sheep Feedlot > 10,000 SCU/SSU	- Land used in whole or part for feed lotting of sheep or feed lotting of cattle with an approved capacity of between more than 10,000 standard cattle units or standard sheep units	Land used whole or part for Intensive Animal Industry – Cattle/Sheep Feedlot with an approved capacity of > 10,000 Standard Cattle/Sheep Units (SCU/SSU)
85 - Intensive Animal Industry Piggery > 400 SPU	- Land used in whole or part for a piggery with an approved capacity of greater than 400 standard pig units	Land used whole or part for Intensive Animal Industry - Piggery with an approved capacity of greater than 400 Standard Pig Units (SPU)
90 - Solar Farm <50 MW	- Land used in whole or in part for as a Solar Farm with an output capacity of less than 50 megawatts.	Land used for solar power generation and transfer to the grid of <50 MW
91 - Solar Farm >= 50 MW	- Land used in whole or in part for as a Solar Farm with an output capacity of 50 megawatts or more	Land used for solar power generation and transfer to the grid of >= 50 MWw

The Council sets the Differential General Rates at its Budget Meeting.



Revenue Statement 2018/19

4.0 Minimum General Rate

Council adopts a minimum general rate for each differential rate category in accordance with Section 77 of the *Local Government Regulation 2012*. The minimum general rate is specified annually in dollar terms at the Council's budget meeting.

Rateable lands which attract the minimum general rate are those lands whose charging value (V) are so low as to result in a calculated levy (L) less than the adopted minimum rate when the following formula is applied:-

$$L = V \times R$$

where R is the adopted general rate.

5.0 Separate Rates and Charges

Council does not presently levy separate rates and charges.

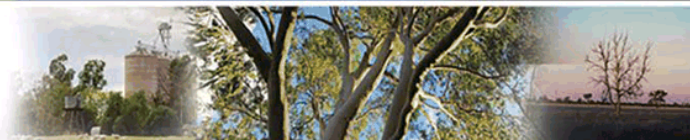
6.0 Special Rates and Charges

6.1 Thallon Rural Fire Levy

To fund the operation of the Thallon Town Rural Fire Brigade, Council has resolved to levy a special charge on those rateable properties contained in the benefited area. This special charge shall be levied on the property assessment and not individual land parcels.

Properties will be classified in the same manner as that utilised by the Queensland Emergency Management Levy Scheme and detailed in the Fire and Emergency Service Act 1990 and the Fire and Emergency Service Regulation 2011 applicable to the relevant financial year. The following table details the charging units applicable to each property classification:-

Queensland Emergency Levy Property Classification	Charging Units
Group 1	10
Group 2	37
Group 3	90
Group 4	180
Group 5	295
Group 6	531



Revenue Statement 2018/19

Queensland Emergency Levy Property Classification	Charging Units
Group 7	867
Group 8	1327
Group 9	2355

Council, at its budget meeting, after consultation with the Thallon Town Rural Fire Brigade, will set an annual per unit charge. Net funds (after discount) raised from the levy, less an administration charge, will be remitted to the Thallon Town Rural Fire Brigade who will apply such funds towards the continued operation of their service including maintenance, administration and capital replacement. The administration charge will be set by Council in accordance with The Fire and Emergency Services Regulation 2011, Part 3 - Funding. Interest will be charged on overdue balances and retained by the Balonne Shire Council to offset the cost of debt recovery. See Appendix A.

6.3 Feral Animal Management Special Rate

Council will levy a special rate on all rateable assessments in Rating Categories 63, 71, 72, 73, 74, 75, 79, 80 and 81 within the Balonne Shire Council boundary. Council, at its budget meeting will set an annual rate in the dollar on land value (a determined pursuant to the *Land Valuation Act 2010*). Funds raised from the special rate, will be applied toward the continued operation of Feral Animal Management services or activities in the Shire. Interest will be charged on overdue balances and retained by the Balonne Shire Council to offset the cost of debt recovery.

6.4 Urban Animal Management Special Charge

Council will levy a special charge on all rateable assessments in Rating Categories 1-3, within the Balonne Shire Council boundary. Council, at its budget meeting will set an annual fixed rate charge. Funds raised from the special charge, will be applied toward the continued operation of Domestic Animal Management services or activities in the Shire. Interest will be charged on overdue balances and retained by the Balonne Shire Council to offset the cost of debt recovery.

7.0 Utility Charges

7.1 Water Utility Charges

7.1.1 Base Water Charge

Each premises connected to an urban or rural residential water supply (Appendix B) is categorised on the basis of land use taking into consideration the principles of equity.

A specific number of "charging units" is assessed for each category of land use and a dollar charge per unit is set by the Council annually at its budget meeting.

Details of Council's current assessment of charging units are included in the following tables:-



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Water Charge Units and Water Allocations

Town of St. George

Type of Service	Units	Annual Bore Water Allocation (Kl per unit)	Annual Bore Water Allocation (Kilolitres)
Airports	45	3	135
Any Other Building	57	3	171
Any Sawmill	360	3	1080
Boarding Schools/Student Hostels	180	5	900
Bore Water Connection Only (St. George)	35	8	280
Bowling Club	264	3	792
Butcher Shop	103	3	309
Café	103	3	309
Caravan Parks/Work Camps	10 units per serviced site. 200 units minimum	3	
Rental Accommodation with shared facilities	32 units per accommodation unit	3	
Church or Meeting Room	41	5	205
Cordial Factory	103	3	309
Council Depots	45	3	135
Fire Fighting Service	15	n/a	
Flat/Unit	98	3	294
Government Department	57	3	171
Hall (Council)	100	3	300
Hospitals			
Plus Additional Charges for Residences/Units	515	3	1545

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Type of Service	Units	Annual Bore Water Allocation (Kl per unit)	Annual Bore Water Allocation (Kilolitres)
Hostel not being used as such	51	3	153
Hotels/Motels	376	3	1128
Kindergartens	45	5	225
Land used for Commercial Gardening Purposes	153	n/a	
Laundry and/or Dry Cleaning	103	3	309
Licensed Club	275	3	825
Other Business	57	3	171
Park or Camp	261	3	783
Pre-Schools	45	5	225
Public Swimming Pool	314	5	1570
Racecourse/Tennis Courts	45	3	135
Residence (Private)	98	3	294
Retirement Villages	376	5	1880
Schools	275	5	1375
Community Education Facility (Skill Centre)	275	5	1375
Showgrounds	313	3	939
Slaughter Yard	149	3	447
Sporting Ground (St. Patricks School, St. George)		n/a	
Sports Centre	205	3	615
Vacant Land (with Connection)	98	3	294
Unconnected property	21	n/a	

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Water Charge Units and Water Allocations

Towns of Dirranbandi, Bollon, Thallon and Hebel

Type of Service	Units	Water Allocation (kl)	
		Per unit	Per annum
Airports	45	10	450
Any Other Building	57	10	570
Any Sawmill	360	10	3600
Boarding House	121	10	1210
Bowling Club-	264	10	2640
Butcher Shop	103	10	1030
Caravan Parks/Work Camps	10 units per serviced site. 200 units minimum	10	
Rental Accommodation with shared facilities	32 units per accommodation unit	10	
Café	103	10	1030
Church or Meeting Room	41	15	615
Cordial Factory	103	10	1030
Council Depots	45	10	450
Fire Fighting Service	15	10	150
Flat/Unit	98	10	980
Government Department	57	10	570
Hall (Council)	100	10	1000
Hostel not being used as such	51	10	510
Land used for Commercial Gardening Purposes	153	10	1530
Laundry and/or Dry Cleaning	103	10	1030

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Type of Service	Units	Water Allocation (kl)	
		Per unit	Per annum
Licensed Club	275	10	2750
Other Business	57	10	570
Park or Camp	261	10	2610
Private Post Office	44	10	440
Racecourse/Tennis Courts	45	10	450
Residence (Private)	98	10	980
Showgrounds	313	10	3130
Slaughter Yard	149	10	1490
Sports Centre	205	10	2050
Vacant Land (with Connection)	98	10	980
Unconnected property	21		

Thallon			
Hotels / Motels	269	10	2690
Schools (Bore Water)	191	15	2865
Railway Depot	57	10	570
Park (Bore Water)	98	10	980
Park (Raw Water)	163	30	4890
Showgrounds (Bore Water)	98	10	980
Showgrounds (Raw Water)	163	30	4890
Dirranbandi			
Hotels / Motels	376	10	3760
Kindergarten	45	15	675
Schools (Treated Water)	275	15	4125

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Bowling Club (Treated Water)	98	10	980
Bowling Club (Raw Water)	166	30	4980
Hospital (Treated Water)			
Plus Additional Charges for Residences/Units	245	10	2450
Hospital (Raw Water)	146	30	4380
Swimming Pools – Public	314	15	4710
Pony Club	45	10	450
Showgrounds (Treated Water)	98	10	980
Showgrounds (Raw Water)	215	30	6450
Bollon			
Hotels / Motels	269	10	2690
Schools (Bore Water)	121	15	1815
Schools (Raw Water)	70	30	2100
Tennis Club (Bore Water)	98	10	980
Boarding House	90	15	1350
Park (Bore Water)	98	10	980
Park (Raw Water)	163	30	4890
Hebel			
Hotels / Motels	113	10	1130
Schools (Bore Water)	75	15	1125

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Water Charge Units and Water Allocations

Town of St. George Rural Residential Locality Supply

Type of Service	Units	Annual River Water Allocation(Kl unit)	Annual River Water Allocation (Kilolitres)
Rural Residential low pressure river water supply (constant flow system)	98	15	1470
Unconnected Property	21	n/a	

7.1.2 Base Water Allocation (excluding Mungindi)

Each premises in a defined water supply area which has a metered water supply is assessed on the basis of its land use and is granted a base water allocation expressed in kilolitres per year per charging unit. (Refer to above tables)

This allocation is set annually by Council at its budget meeting.

7.1.2.1 Mungindi Water Charge

The basis of the water charges for the township of Mungindi within the Balonne Shire Council boundary, shall be an annual infrastructure charge which applies to each rateable property in the defined water supply area, including properties whereby a property is not connected to the water supply but is located within the water supply area.

7.1.2.2 Mungindi Water Consumption

The basis of the water consumption for the township of Mungindi within the Balonne Shire Council boundary, shall be calculated on a bi annual basis with meters to be read on 30 June and 31 December each year.

In accordance with s102 of the *Local Government Regulation 2012*, it is resolved that a meter is taken to have been read during the period that starts two (2) weeks before, and ends two (2) weeks after the day on which the meter is actually read.

Consumption charges will be levied on the bi annual rate notice issued in August and February.



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7.1.3 Excess Water Charge

An excess water charge is assessed annually by Council at its budget meeting and is set at a level which will discourage excessive water usage. The excess water charge is expressed in terms of price per kilolitre of water used in excess of the base water allocation as defined in clause 7.1.2.

A separate excess water charge will apply for each of the following types of water supply:-

- Untreated bore water
- Untreated river/creek water
- Treated water
- Blended treated/untreated bore water

As a consequence of properties having access to bore water supply only, water consumption in excess the standard allocations for the towns of Bollon, Hebel and Thallon, shall not attract excess water charges.

Water usage is determined based on meter readings as recorded by the meter connected to the property. Where a meter reading is not able to be obtained, an estimate based on past readings will be used.

Water meters will be read annually on or about 30 June.

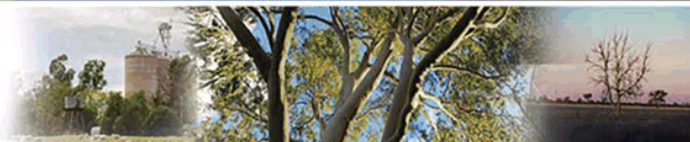
Excess water charges will be levied annually after the final meter readings for the year which will take place on or about 30 June. The excess water levy notice will be included with the first moiety rate notice.

In accordance with s102 of the *Local Government Regulation 2012*, it is resolved that a meter is taken to have been read during the period that starts two (2) weeks before, and ends two (2) weeks after the day on which the meter is actually read.

7.1.4 Unconnected Property Charge

For the purposes of clause 7.1.4, the term "property" means each separate parcel of land. An "Un-connected property" water charge shall apply to a property where such property is not connected to the water supply but is located within the water supply area and is able to be connected to the water supply.

The following classes of property shall be exempt from the "Un-connected property" water charge:-



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- a. Charitable, Not-for-Profit, Religious and Educational facilities including Aged and Child Care facilities, Student Hostels; and
- b. For a period of three (3) full financial years commencing after the date of registration of the survey plan, those lots of land in a development where the water supply reticulation was provided by the original developer and where such lots remain unsold by the original developer.
- c. Where a building from a neighbouring property encroaches on the unconnected property.
- d. Where the property has no legal access.
- e. Where the property is of such a small size and/or irregular shape that, in the opinion of the Council, it could not be sold and used for any purpose consistent with the area.

A specific number of "charging units" (Refer to above tables) is assessed for un-connected properties and a dollar charge per unit is set by Council annually at its budget meeting.

7.1.5 River Water Charge (St. George - unmetered)

Charging for the river water supply in the town of St. George will comprise an annual base water charge only as defined in clause 7.1.1

7.1.6 River Water Charge (St. George Rural Residential Locality - metered)

Charging for the low pressure supply of river water by Council to defined developments within the rural residential locality surrounding the town of St. George will comprise an annual base water charge as defined in clause 7.1.1 plus excess water charges as defined in clause 7.1.3.

7.2 Waste Water Utility Charge

7.2.1 Waste Water Charge

These charges apply only to the towns of St. George, Dirranbandi and Bollon (Appendix C) which are supplied by a Council provided Waste Water system. Premises in the towns of Thallon, Mungindi and Hebel have septic systems (on site Waste Water treatment systems) in use. There are no utility charges levied in respect of premises serviced by septic systems. Charges will be determined at the annual Council budget meeting.

A Waste Water charge will be levied on each rateable property, both vacant and occupied, that Council has or is able to provide with Waste Water services. The charge will be levied in those areas where construction of the service infrastructure has commenced but access is not yet available to the Waste Water service.



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A system of full cost recovery will apply to the Waste Water scheme, comprising an access cost to cover the fixed items within the Waste Water scheme, such as capital expenditure, interest and redemption, and operating costs based on pedestals and covering ongoing maintenance and operation of the schemes.

The Waste Water utility charges will be levied in accordance with the following principles:

Capital Costs- Each property within the sewered area that has the potential to be connected to the Waste Water scheme will contribute towards the capital costs of the scheme.

Operating Costs – Each pedestal (including urinal cistern) connected to the Waste Water scheme will contribute to the annual operating costs associated with the scheme.

A standard residential dwelling will incur one Connected Charge (Capital + Operating Costs), whereas multi-unit dwellings or flats will incur a Connected Charge for each dwelling.

Non-residential properties will incur an initial Connected Charge and then for each additional pedestal, grouped in blocks, the Operating Costs plus a percentage of the Capital Costs.

7.2.2 Waste Water Charge – Unconnected Property

For the purposes of clause 7.2.2, the term “property” means each separate parcel of land. An “Unconnected property” Waste Water charge shall apply to a property where such property is not connected to the Waste Water system but is located within the sewered area and is able to be connected to the waste water system.

The following classes of property shall be exempt from the “Un-connected property” Waste Water charge:-

- a. Charitable, Not-for-Profit, Religious and Educational facilities including Aged and Child Care facilities, Student Hostels; and
- b. For a period of three (3) full financial years commencing after the date of registration of the survey plan, those lots of land in a development where the Waste Water reticulation was provided by the original developer and where such lots remain unsold by the original developer.
- c. Where a building from a neighbouring property encroaches on the unconnected property.
- d. Where the property has no legal access.
- e. Where the property is of such a small size and/or irregular shape that, in the opinion of the Council, it could not be sold and used for any purpose consistent with the area.



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7.2.3 Waste Water Charge – Connected Charge

For the purposes of clause 7.2.3, a "Connected Charge" shall apply as follows:

- One (1) per annum charge for each single unit residential dwelling,
- One (1) per annum charge for each accommodation unit in Other Residential Premises;
 - Other Residential Premises may include:
 - Multi-unit dwellings (flats),
 - Guest houses;
 - Work Camps;
 - Building and Standard Format Plans;
- One (1) per annum charge for each pedestal in a Public Hospital;
- 1 charge for the initial pedestal in any other premises;

7.2.4 Waste Water Charge – Additional Non-residential Pedestal

For the purposes of clause 7.2.4, an "Additional Non-Residential Pedestal Charge" shall apply as follows:

- In addition to the Connected Charge, one (1) per annum additional Non-Residential pedestal charge for each additional pedestal in another premises (other than a single unit dwelling or Other Residential Premises)
 - A pedestal includes a urinal, bidet.
- Where the number of additional Non-Residential pedestals exceeds the following numbers, a lower percentage of the access charge will be applied:
 - Waste Water – Additional non residential 1-10 pedestal
 - Waste Water – Additional non residential 11-20 pedestal
 - Waste Water – Additional non residential 21-30 pedestal

7.3 Cleansing Charge

The purpose of this Charge is to fund the collection, operation and maintenance of Council's waste disposal service. Charges will be determined at the annual Council budget meeting.

This charge is made and levied for the purposes of providing for the collection and disposal of refuse from all land in actual occupation or with a structure upon it, within the serviced area that waste collection is provided a roadside collection (Appendix D). Where there is more than one structure or land capable of separate occupation, a charge will be made for each structure. Such charge shall apply whether or not a service is utilised.



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A cleansing charge shall apply to all occupied properties within the benefited boundaries of all towns (including Hebel) to recover part of the costs associated with operating refuse tips.

All towns, with the exception of Hebel, are provided with a door-to-door cleansing service. The minimum number of cleansing services provided to a particular premise is determined on the basis of an annual assessment by the Council. A door-to-door cleansing service is defined as the collection and disposal of one (1) or more standard rubbish bins per week. The owner of a premise has the right to request additional cleansing services which will be supplied at the appropriate charge depending on whether the request is for a regular or once-off service.

Details of Council's current assessment of cleansing charge units are included in the following tables:-

Cleansing Service Methodology

Land Use	Minimum General Services St. George	Minimum Recycle Services St George	Minimum General Services Other Towns (excluding Mungindi and Hebel) (One pickup per week)	Minimum Recycle Services Other Towns (excluding Mungindi and Hebel)
01- Vacant Land, 04 - Large Home site – Vacant, 06 – Outbuilding	0	0	0	0
02 - Residential Single Unit Dwelling, 05 - Large Home site – Dwelling 11 & 25 - Shop – Single, Offices 24 - Sales Area – Outdoor 29 & 31 - Transport Terminal, Oil Depots 34 - Cold Store/Ice Works 37 - Noxious/Offensive Industry 45 & 46 - Theatres/Cinemas 48 - Sports Clubs/Facilities 50 - Other Clubs - Non Business 51 - Special Uses – Religious 55 - Library 56 - Showgrounds/Racecourses/Airfields 57 - Parks & Gardens 82 83 & 84 – Vineyards, Small Crop - Fodder Irrigated 99 - Community Protection Centre	1	1	1	1

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Land Use	Minimum General Services St. George	Minimum Recycle Services St George	Minimum General Services Other Towns (excluding Mungindi and Hebel) (One pickup per week)	Minimum Recycle Services Other Towns (excluding Mungindi and Hebel)
17 – Restaurant 28 - Transport & Storage Warehouse and Bulk Store 30 - Service Stations 33 - Builder's Yard/Contractor's Yards 35 & 36 -Industrial/General Industry, Light Industry	2	2	1	1
10 - Combined Multi Dwelling - Shops	2	2	2	2
42 - Hotel/Tavern 47 - Licensed Clubs	4	4	2	2
03 - Multiple Dwelling (Flats)	1 per Dwelling Unit	1 per Dwelling Unit	1 per Dwelling Unit	1 per Dwelling Unit
13 - Shopping Group (2 to 6 shops)	1 per shop	1 per shop	1 per shop	1 per shop
07 - Guest House/Private Hotel 21 - Residential Institutions (Non-Medical Care) 27 - Hospitals, Aged Peoples Home, Nursing Home 43 - Motel 96 - General Public Hospital	1 per 3 rooms or part thereof	1 per 3 rooms or part thereof	1 per 3 rooms or part thereof	1 per 3 rooms or part thereof
49 - Caravan Parks / Work Camps	1 per 4 Serviced Caravan/Camp Sites	1 per 4 Serviced Caravan/Camp Sites	1 per 4 Serviced Caravan/Camp Sites	1 per 4 Serviced Caravan/Camp Sites
58 - Educational (Schools, Kindergartens, Community Education Facilities)	1 per 20 students (rounded) or Minimum of 1 service	1 per 20 students (rounded) or Minimum of 1 service	1 per 20 students (rounded) or Minimum of 1 service	1 per 20 students (rounded) or Minimum of 1 service

Council resolves to levy a cleansing charge on Residents in the town of Mungindi within the Balonne Shire Council boundary, are provided with door to door cleansing service consistent with the charge that Moree Plains Shire Council levies Balonne Shire for the provision of the service. The charge for residents of Mungindi is based upon the collection of domestic waste and recycling bins and a green Organics bin.

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Domestic Waste Collection + Green – Mungindi

Domestic Waste – Additional Services – Mungindi

Upgrade – Domestic Large Bin (240L)

Upgrade – Recycle Bin (360L)

Additional Service – Green Bin (240L)

Additional Service – Recycle (240L)

Additional Service – Recycle (360L)

Non Domestic Waste – Mungindi

Commercial Waste Collection

Additional Commercial General Waste (240l) - Mungindi

Mungindi Waste Management Utility Charge

Environmental Utility Charge (Landfill)

7.4 Mungindi Waste Management Utility Charge

Council will levy a utility charge on all rateable assessments in the township of Mungindi, within the Balonne Shire Council boundary (Appendix E). Council, at its budget meeting will set an annual charge, based on budgetary information received from Moree Plains Shire Council. Net funds (after discount) raised from the charge, will be remitted to the Moree Plains Shire Council who will apply such funds toward the continued operation of its landfill in the Moree Plains Shire Council boundaries. Interest will be charged on overdue balances and retained by the Balonne Shire Council to offset the cost of debt recovery.

7.5 Environmental Utility Charge

Council will levy a utility charge on all rateable assessments as per the attached maps (Appendix F), within the Balonne Shire Council boundary. Council, at its budget meeting will set an annual charge. Funds raised from the charge will be applied towards the continued operation of Council's landfills in St George, Dirranbandi, Bollon, Thallon, Hebel and Nindigully. Interest will be charged on overdue balances and retained by the Balonne Shire Council to offset the cost of debt recovery.

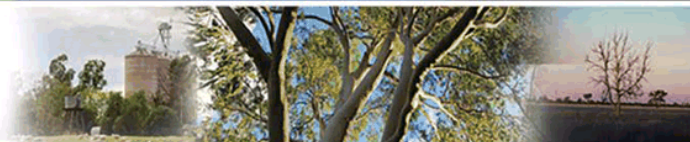
8.0 Levying of Rates and Utility Charges

8.1 Rates and Utility Charges (other than Excess Water Charges)

Council levies its rates and utility charges in two (2) moieties each financial year. The first moiety will be issued in August and the second in February. The amounts levied in respect of rates and utility charges for each moiety, represent one half of the amounts to be levied for the full financial year.

Base water charges for new connections will be levied on a pro-rata basis from the date of connection.

Waste Water charges for new connections will be levied on a pro-rata basis from the date of connection to the Waste Water system.



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Cleansing charges for new services / additional bins will be levied on a pro-rata basis from the date of delivery of the bin/s or the commencement of the service.

8.2 Levy Threshold

Due to the costs associated with issuing notices and receiving payments, Council will apply the following threshold minimums:-

(1) Where an account for utility charges (base water, waste water or cleansing) arises as a result of a pro-rata supply of services less than \$50.00, a levy notice will not be created.

(2) Where a valuation changes, which results in a change to the calculated general levy of less than \$50.00, a notice will not be created.

9.0 Discount for Prompt Payment

It is the policy of Council that one (1) discount period will apply for each rate moiety. The discount period will commence on the date of notice and extend for a period of no less than 30 days. Discounts, at the rates and for the periods set by the Council at its annual budget meeting, are granted for prompt payment of:-

- Differential General Rates; and
- Water Charges incl. Consumption and Excess Water Charges; and
- Rural Residential Water Charges incl. Excess Water Charges; and
- Waste Water Charges; and
- Cleansing Charges; and
- Thallon Town Rural Fire Brigade Levy.

Payments received prior to 5:00 pm on the discount date (i.e. last day of discount period) for each moiety will attract a percentage discount at the full rate. Discount will not be allowed on payments received after the discount date applicable to each moiety unless the Council is satisfied that payment was not made by the due date because of circumstances outside the ratepayers control.

No discount will be allowed if, after payment of current rates / charges, overdue rates / charges remain on the land.

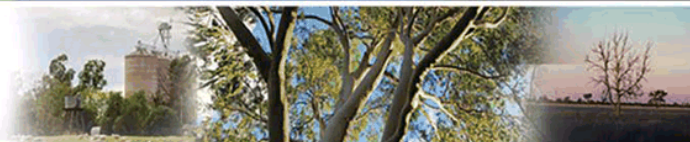
10.0 Interest on Overdue Rates

In accordance with s133 of the *Local Government Regulation 2012*, rates and charges levied during the financial year and

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previous financial years and which remain outstanding for sixty (60) days after the date of issue. Interest will be charged daily at 11%.

Council defines an overdue rate as those rates remaining unpaid at the end of each discount period.

Interest will be charged by Council on the following overdue rates/charges:

- General Rates;
- Water Charges incl. Excess Water Charges and Consumption Charges;
- Rural Residential Water Charges incl. Excess Water Charges;
- Waste Water Charges;
- Cleansing Charges;
- Thallon Town Rural Fire Brigade Levy;
- Feral Animal Management Special Rate;
- Urban Animal Management Special Charge;
- Environmental Utility Charge;
- Charges on Land/Legal Fees; and
- Qld Emergency Management Levy.

11.0 Time Within which Rates must be paid

Rates and charges must be paid within thirty (30) clear days after the date of issue or at the expiry of any extended discount period that Council by resolution, allow. The due date for payment is to be clearly shown upon the rate notice prepared as per s104 of the *Local Government Regulation 2012*.

12.0 Remission for Occupancy/Ownership by Pensioners

Section 122 of the *Local Government Regulation 2012* empowers Council, if it so desires, to remit the whole or part of unpaid rates applicable to any land within its area. Section 123 of the *Local Government Regulation 2012* empowers Council to allow, if it so desires, a remission of rates on land wholly or partially occupied but not owned by pensioners. The dictionary of the *Local Government Regulation 2012* defines pensioner as "means a person who is the holder of a pensioner concession card issued by the department of the Commonwealth responsible for administering the Social



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Security Act 1991 (Cwlth) or the Veterans' Entitlements Act 1986 (Cwlth). Council grants an annual remission of rates for land owned or occupied either fully or partially by a pensioner provided that the land is the principal place of residence for the pensioner. This pensioner remission is applied as a percentage of the general rate only. The maximum allowable remission is set by Council annually at its Budget Meeting.

Partial ownership or occupancy of the land will result in a proportional remission being granted except where the co-owners are:-

- (a) an approved pensioner and his/her spouse (including defacto relationships as recognised by the Commonwealth Departments of Social Security and Veterans' Affairs); or
- (b) an approved pensioner and a bank, other financial institution, or government department where the latter hold joint title for debt security purposes and has no responsibility for rates, charges or other costs of maintaining the property.

In either of these situations, the tenure may be treated as sole ownership and the remission approved in full.

It is not a requirement for the spouse/de-facto spouse to also reside at the property but it must be established in these cases that the approved pensioner is wholly responsible for the payment of all rates and charges levied in respect of the property. The approved pensioner's responsibility for payment of all rates and charges in this circumstance must be established to the satisfaction of the Local Government by sighting and placing on file a copy of a court order or statutory declaration completed by the applicant.

Pensioner remissions are granted even if there are overdue rates on the land. This situation will be reviewed annually by the Council.

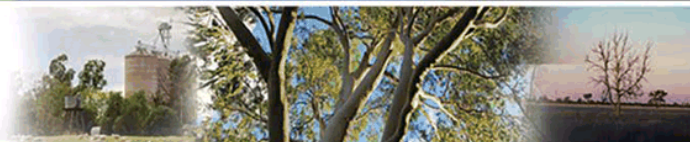
Council will also provide administrative support to the State Government Pensioner Rate Subsidy Scheme.

13.0 Payment Arrangements

Council understands that from time to time, ratepayers will request to pay accounts by instalments.

Council will allow property owners who are unable to pay their rates by the due date to enter into an arrangement to pay by instalments according to an agreed schedule, with no recovery action being taken while the arrangement is being maintained. However, interest will be charged on any arrears of rates at the rate set by Council's annual budget resolutions.

As a general guide, Council will accept any 'reasonable offer' for periodic payments or limited deferral of rates awaiting sale of agricultural produce. A 'reasonable offer' for a payment arrangement will generally result in all overdue rates and charges, including the rate levy within the arrangement period, being paid in full within 26 weeks of the arrangement being made. Payment arrangements can be weekly, fortnightly or monthly. Council, through its Chief Executive Officer (or delegate) may exercise discretion to enter into payment arrangements that: -



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- Single or ad hoc payments surrounding the sale of agricultural produce;
- Extend the period of the payment arrangement beyond 26 weeks (but not exceeding 12 months) in the circumstances of exceptional hardship.

In the event that a payment arrangement is not maintained within the agreed terms, recovery action will continue. Ratepayers can request further arrangements, but a maximum of three (3) arrangements will be given before no further arrangements will be considered by Council.

14.0 Payments in Advance

Council accepts payments in advance by lump sum or periodic payment. Interest is not paid on any credit balance held. Council strongly encourages property owners to review their rate notice on receipt, to ensure that any debit balance is paid prior to the due date to be eligible to receive discount.

15.0 Refund of Rates

Refunds due as a result of sales, valuation changes or errors will be applied to the rate assessment as a credit against the next period of rating unless a request for a cash refund is made. While Council makes every effort to ensure that the services charged are correct, it is encouraged that the ratepayer review the rates notice to confirm the correct services are being charged. If there is a requirement to refund any overpayment due to incorrect services being charged, Council will refund those amounts for the current financial year only.

16.0 Payment Methods

Council offers a variety of payment options which may vary from time to time. Ratepayers are notified of all available payment options in writing at the time of receiving rate notices. Ratepayers, who enter into an agreed payment arrangement, will be offered all available payment options that Council accepts for rate payments.

17.0 Limiting Increase in Rates and Charges

For the 2018-2019 financial year, Council will be passing a resolution pursuant to s116 of the *Local Government Regulation 2012* limiting the increase in rates or charges.

18.0 Cost Recovery Fees

Cost Recovery fees shall be determined according to the following criteria:

- It is not Council's intention to generate revenue from these fees greater than the costs associated with the service or work for which the charges is imposed.
- As a general principle, the Council's policy is to structure cost recovery fees so that the costs of each service, facility or activity provided are recovered.



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- Fees for development approvals shall be set at a level designed to fully recover, as far as practicable, costs associated with the approval.
- Fees intended to facilitate compliance with the provisions of the local laws are set at a level that encourages voluntary participation.
- Other fees are set at a level considered to approximate the cost of providing the service, facility or activity.

19.0 Business Activity Fees

Council has the power to conduct business activities and make business activity fees for services and facilities it provides on this basis. Business activity fees are made where Council provides a service and the other party to the transaction can choose whether or not to avail itself of the service. Business activity fees are a class of charge, which are purely commercial in application and are subject to the Commonwealth's Goods and Services Tax.

Business activity fees include, but are not confined to:- rents, plant hire, private works and hire of facilities.



Revenue Statement 2018/19

Appendix A

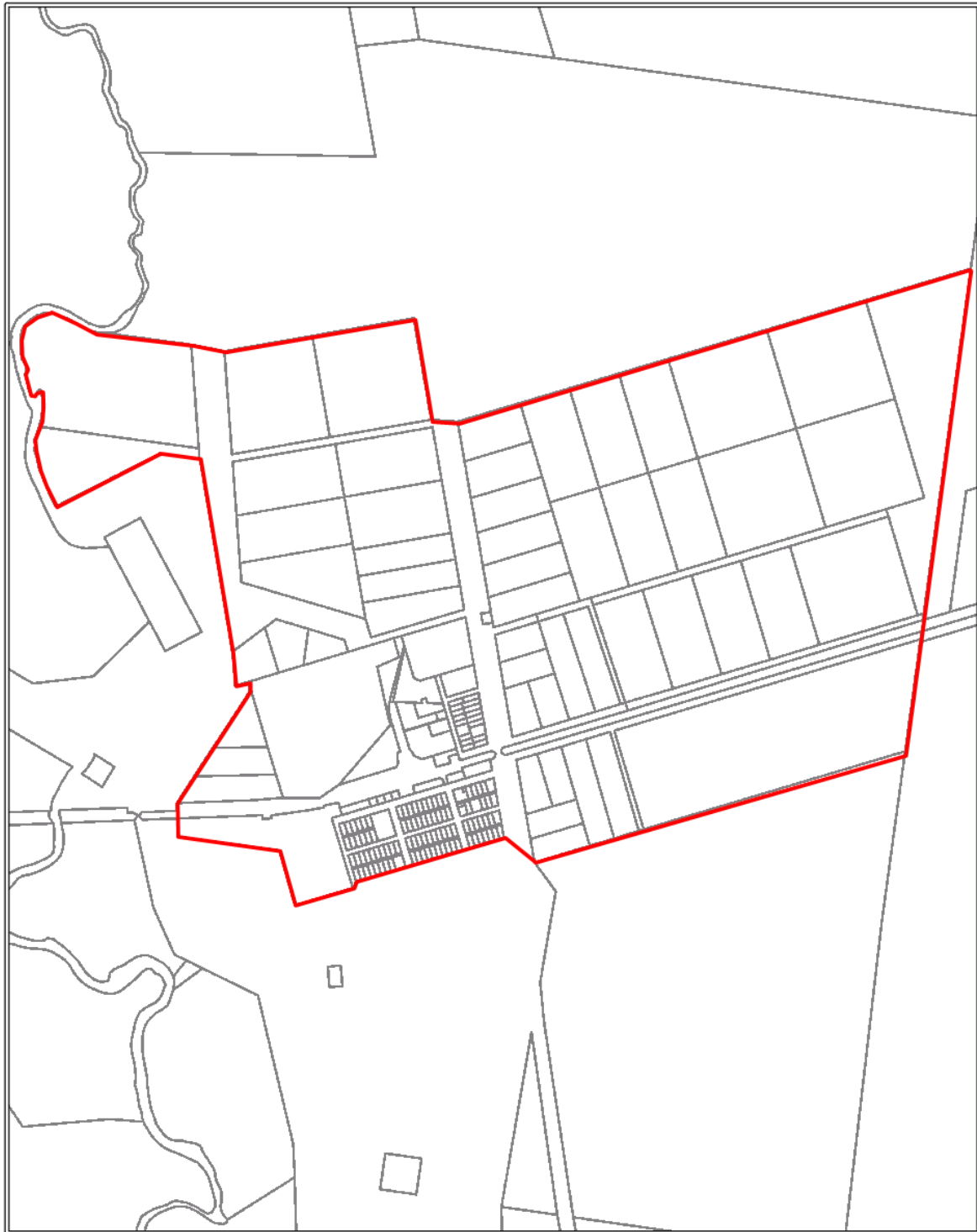
Thallon Town Rural Fire Brigade Area

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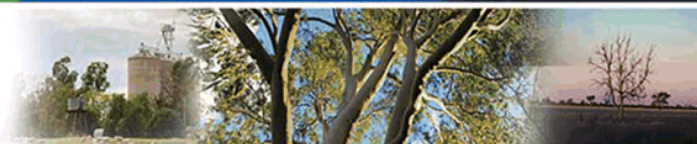
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Thallon Rural Fire Brigade Area

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Appendix B

St George Potable Water Area

St George River Water Area

Dirranbandi Potable Water Service Area

Bollon Potable Water Service Area

Thallon Potable Water Service Area

Thallon River Water Area

Hebel Potable Water Service Area

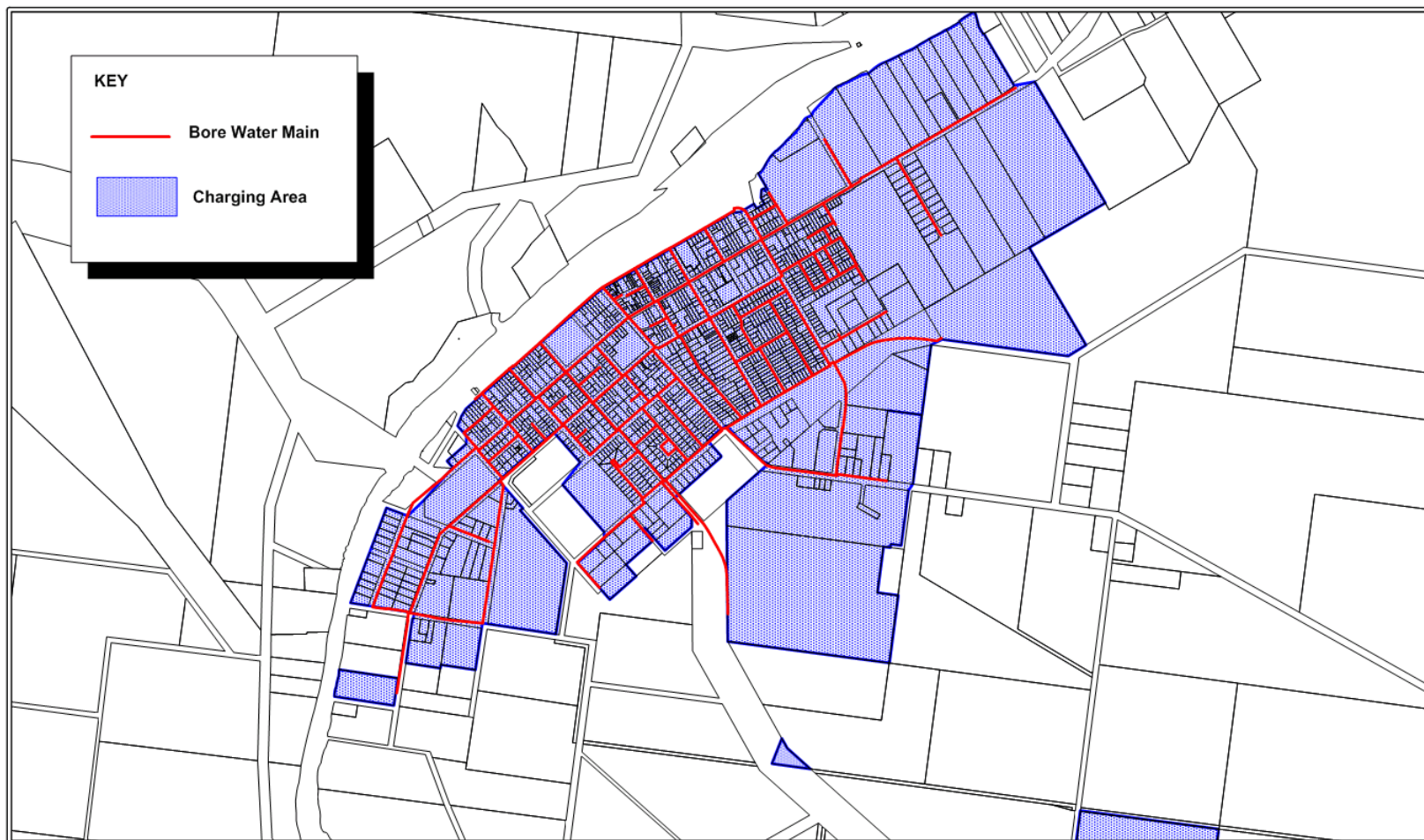
St George Rural Residential Water Supply Area

Mungindi Water Service Area

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Next Review Date>> ## June 2019



KEY

— Bore Water Main

■ Charging Area

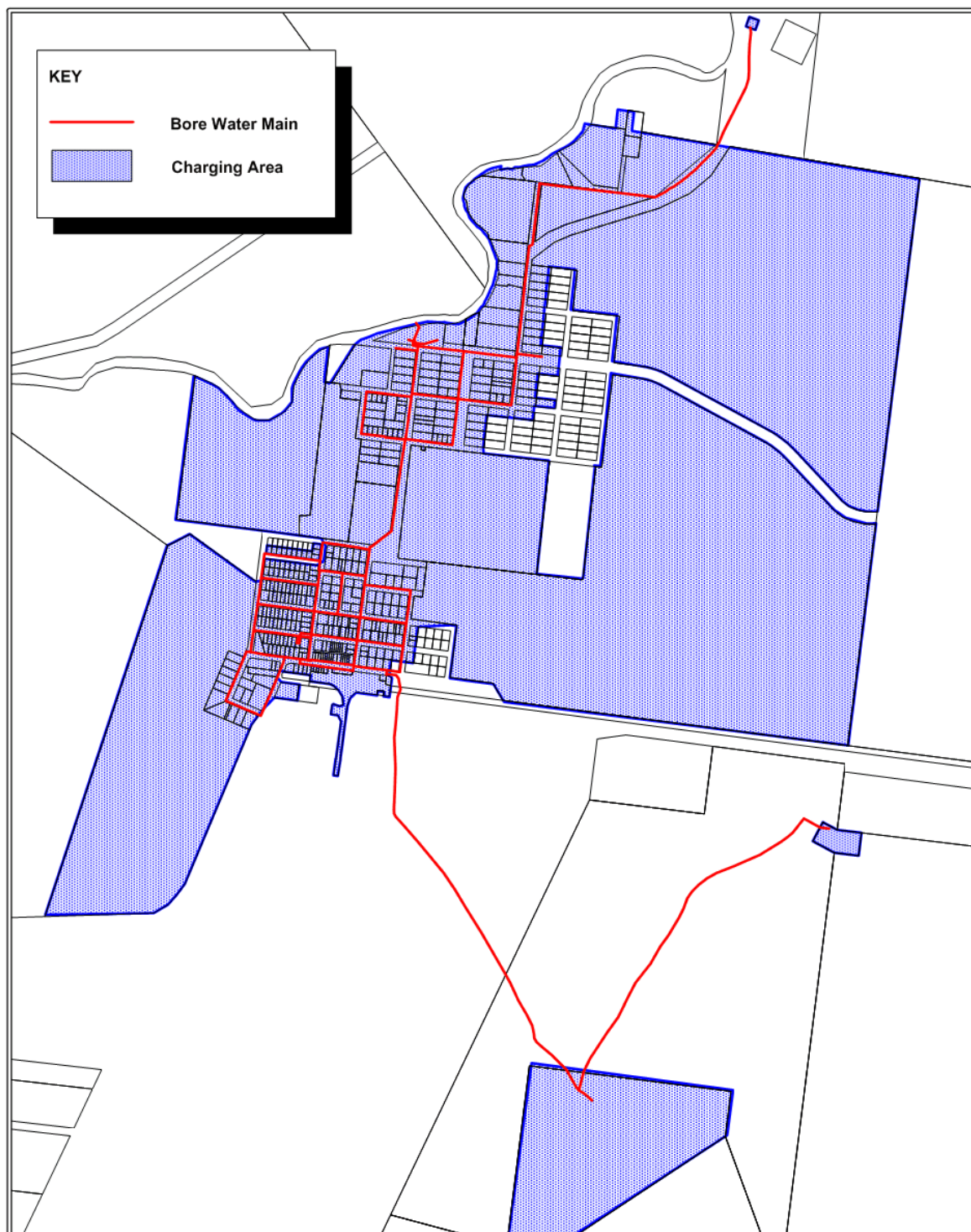
For the People
Balonne Shire Council
 Balonne Shire Council
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St George Bore Water Charging Area

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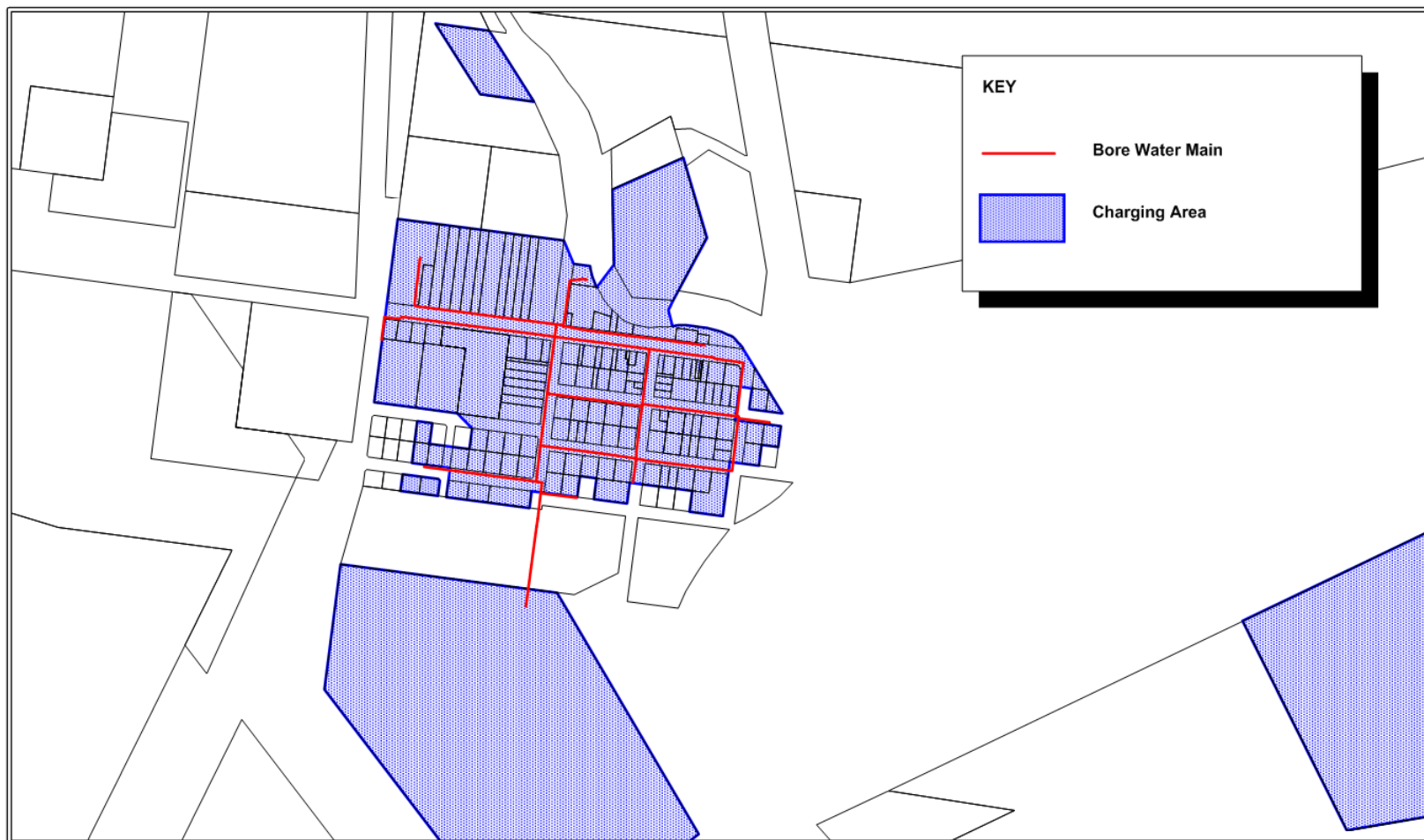
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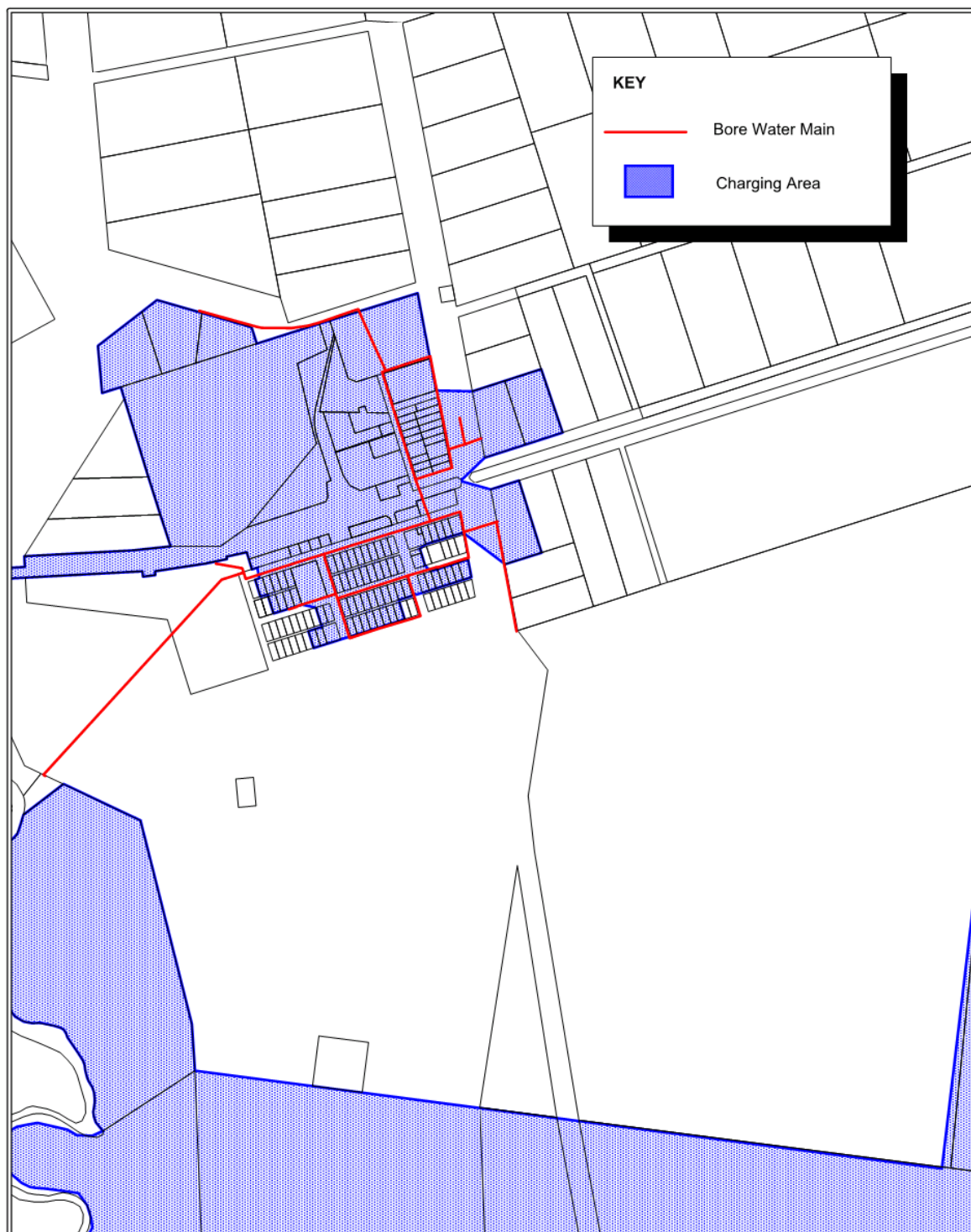
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Dirranbandi Bore Water Charging Area

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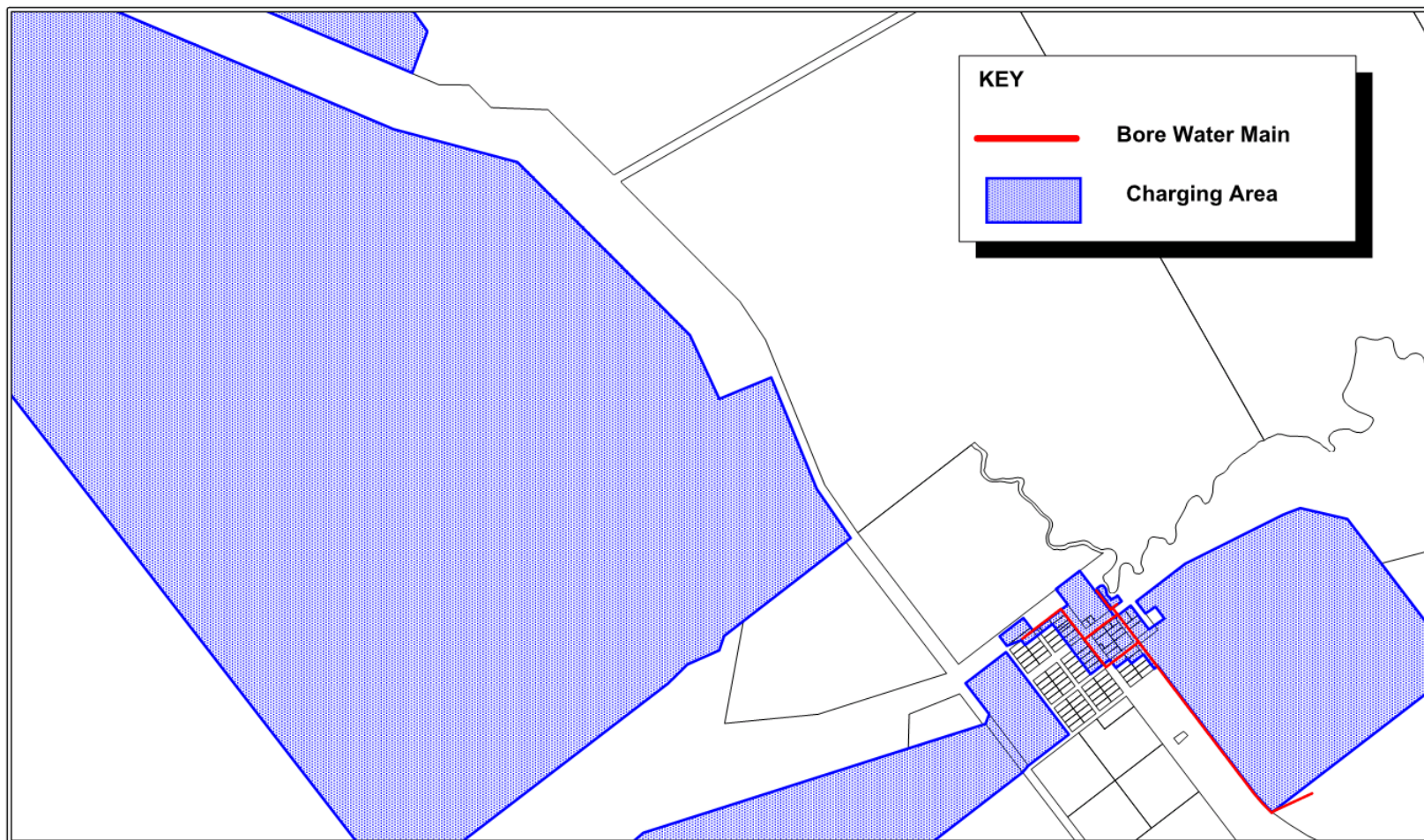
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Hebel Bore Water Charging Area

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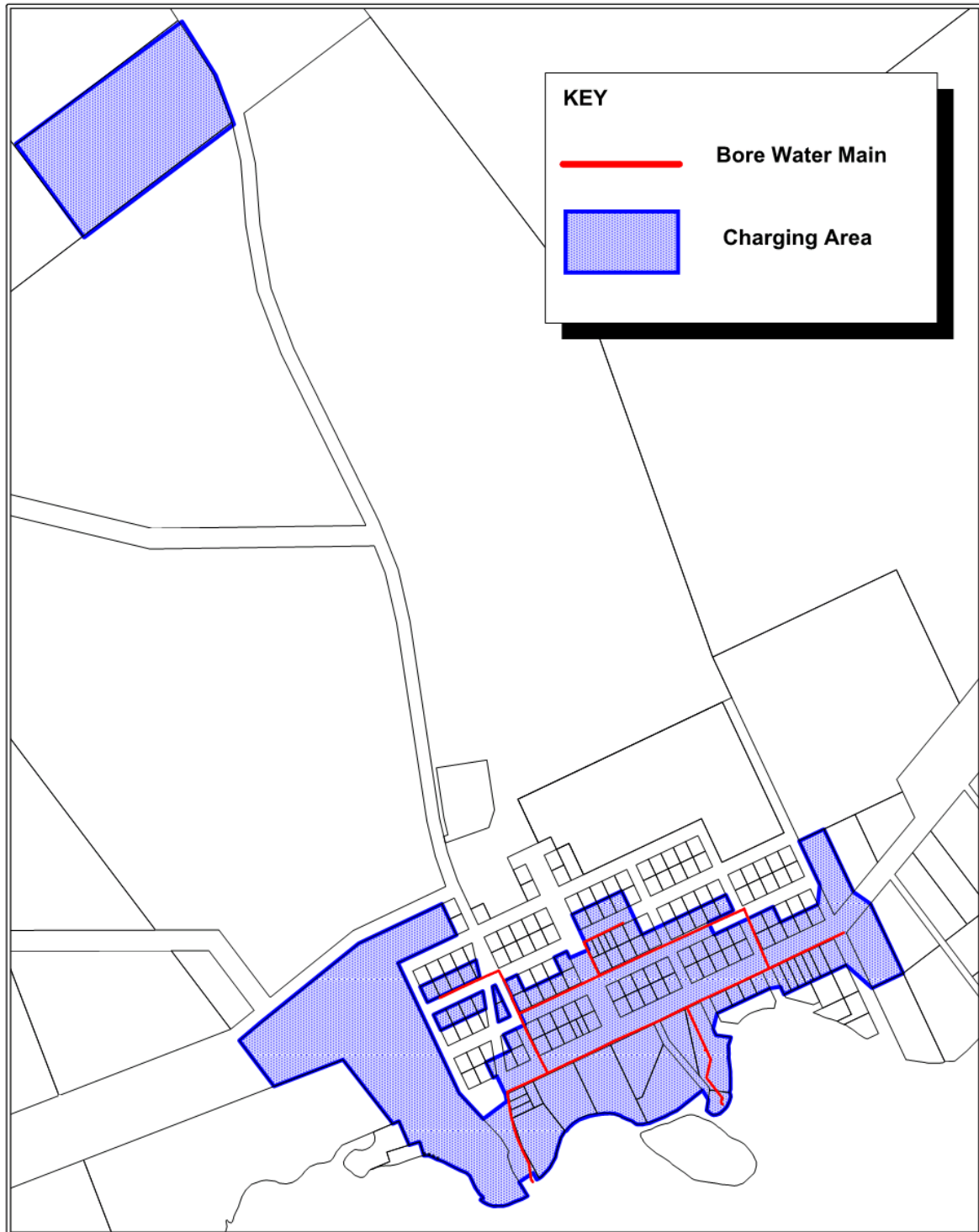
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St George Rural Residential River Water Charging Area

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Revenue Statement 2018/19

Appendix C

St George Waste Water Collection Service Area

Dirranbandi Waste Water Collection Service Area

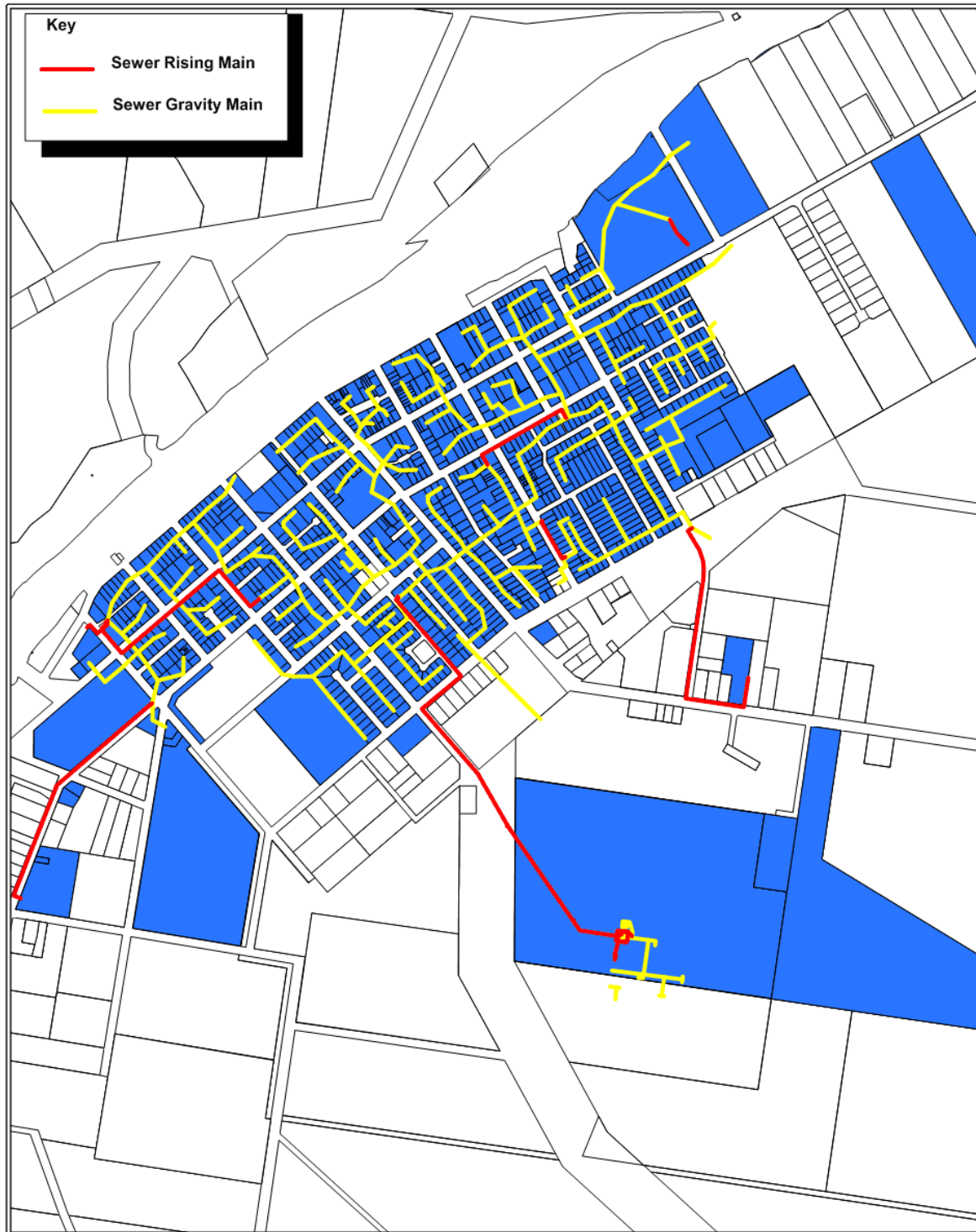
Bollon Waste Water Collection Service Area


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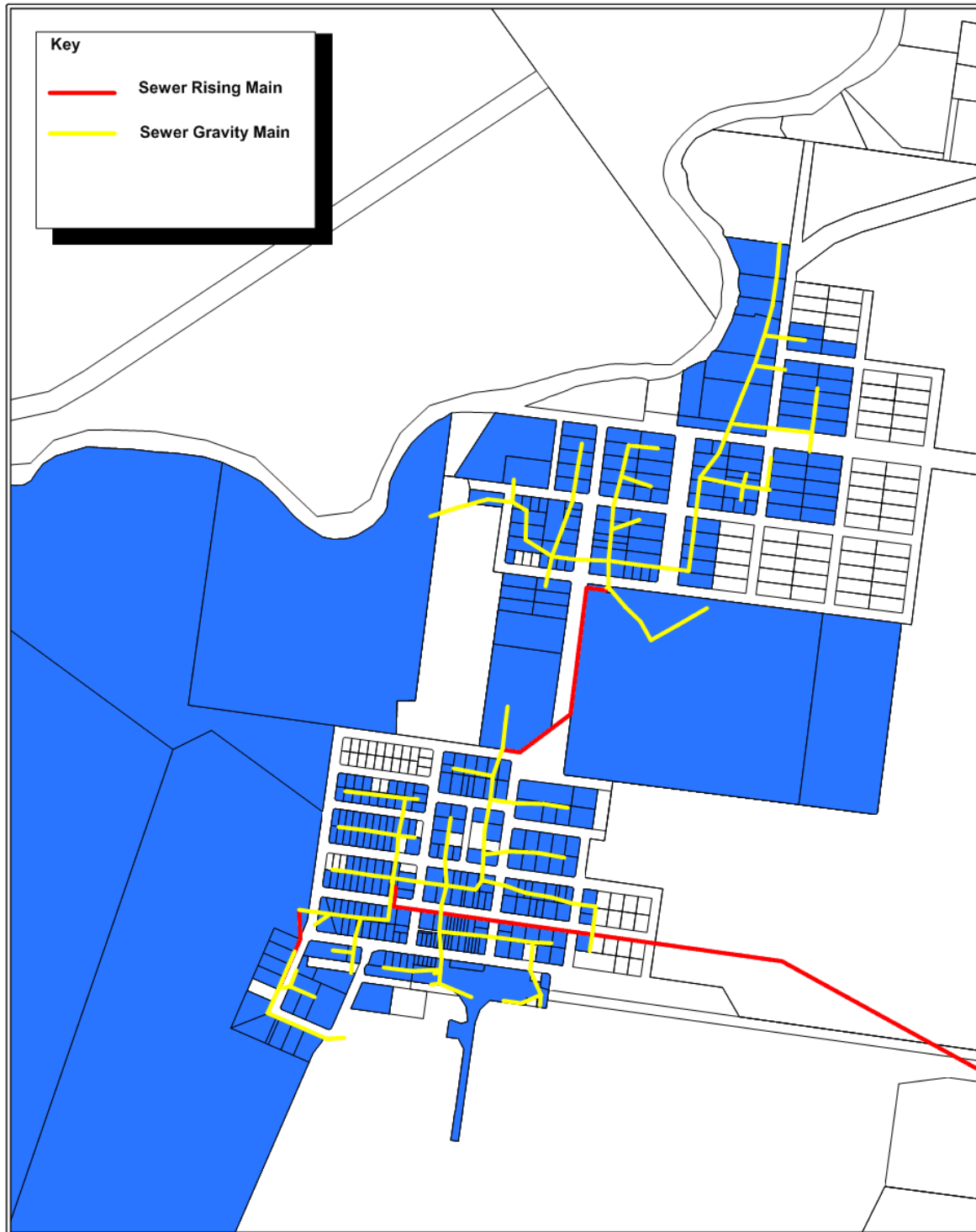
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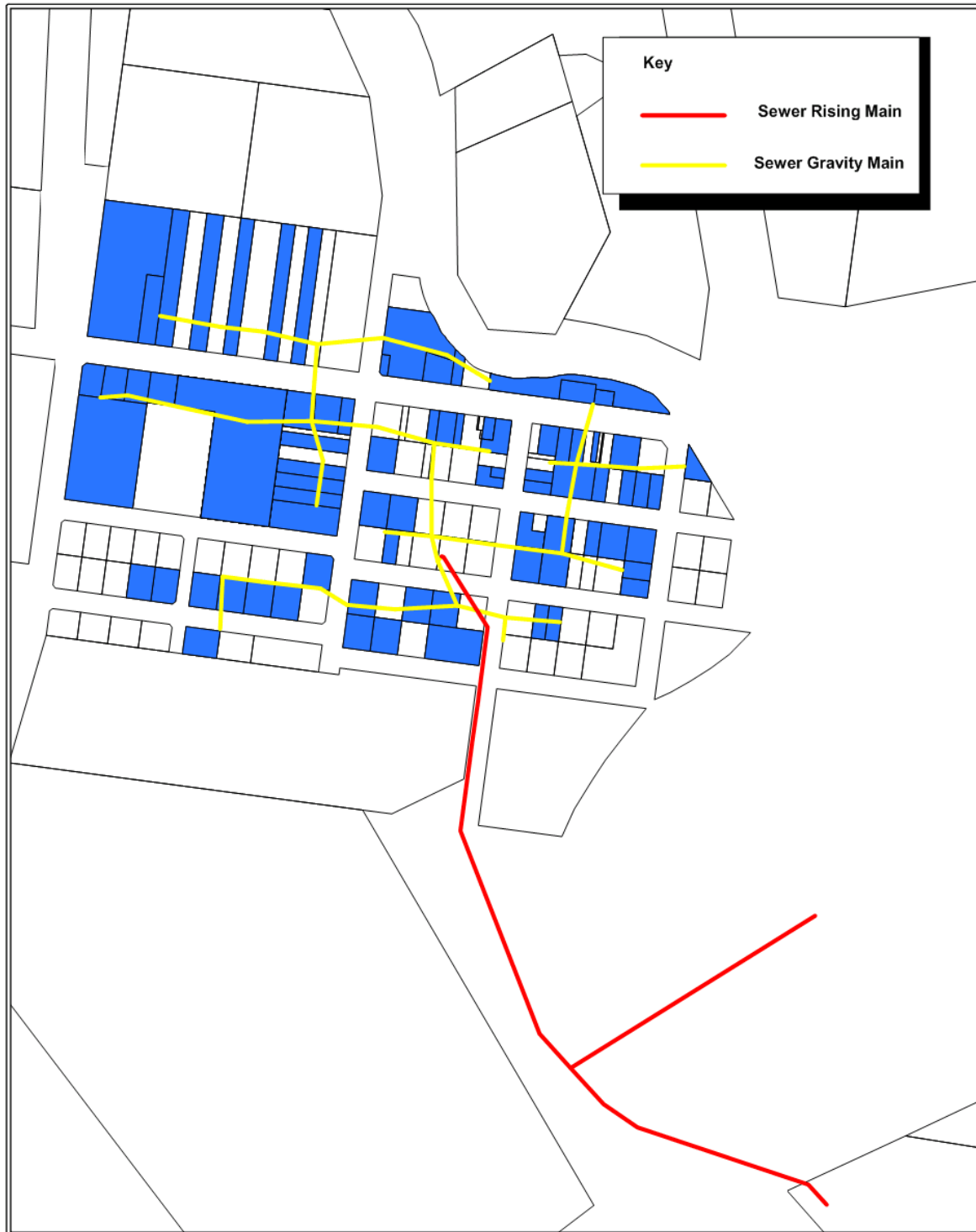
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Dirranbandi Waste Water Charging Area

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Revenue Statement 2018/19

Appendix D

St George Garbage Collection Service Area

Dirranbandi Garbage Collection Service Area

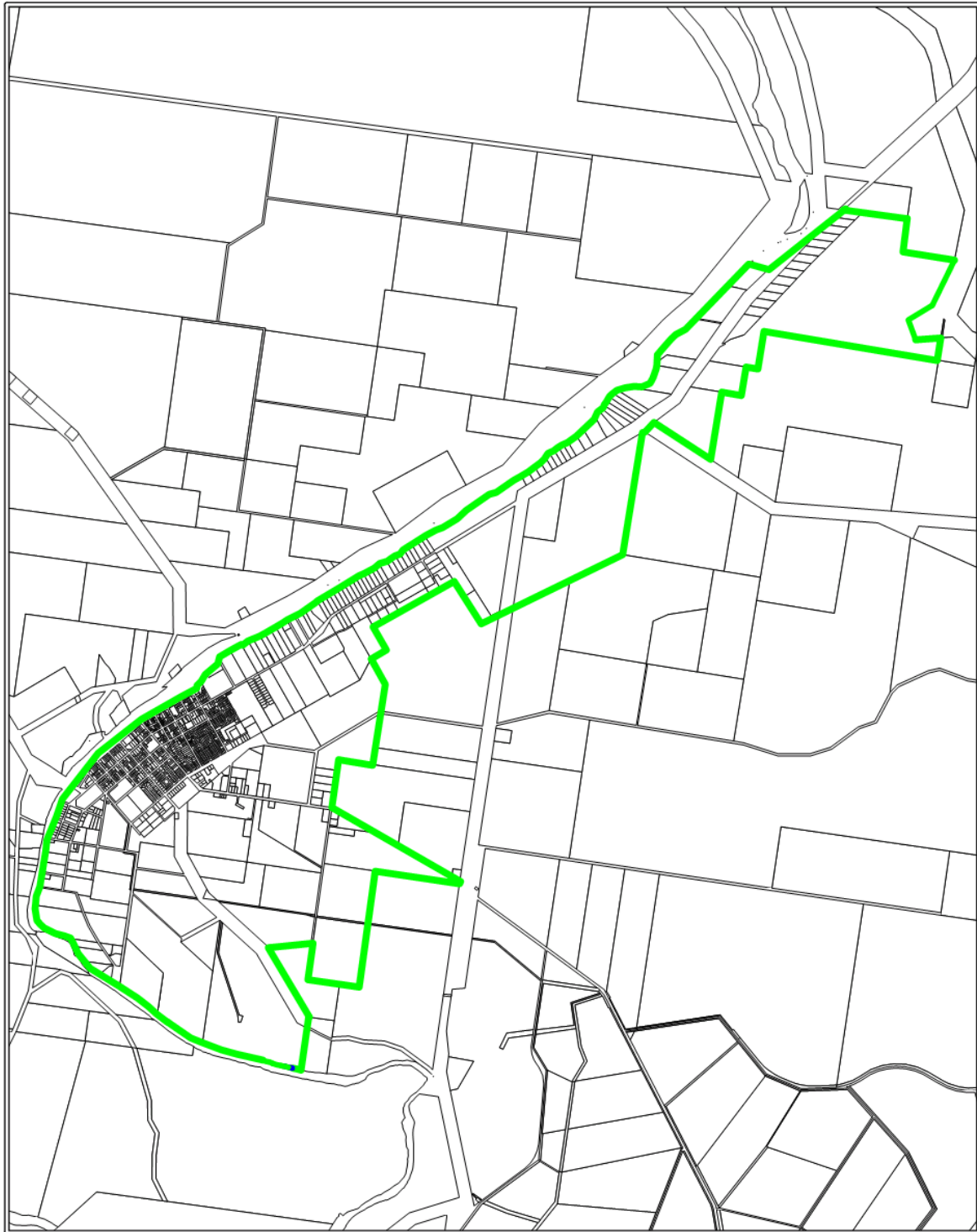
Bollon Garbage Collection Service Area

Thallon Garbage Collection Service Area

Nindigully Garbage Collection Service Area

Mungindi Garbage Collection Area

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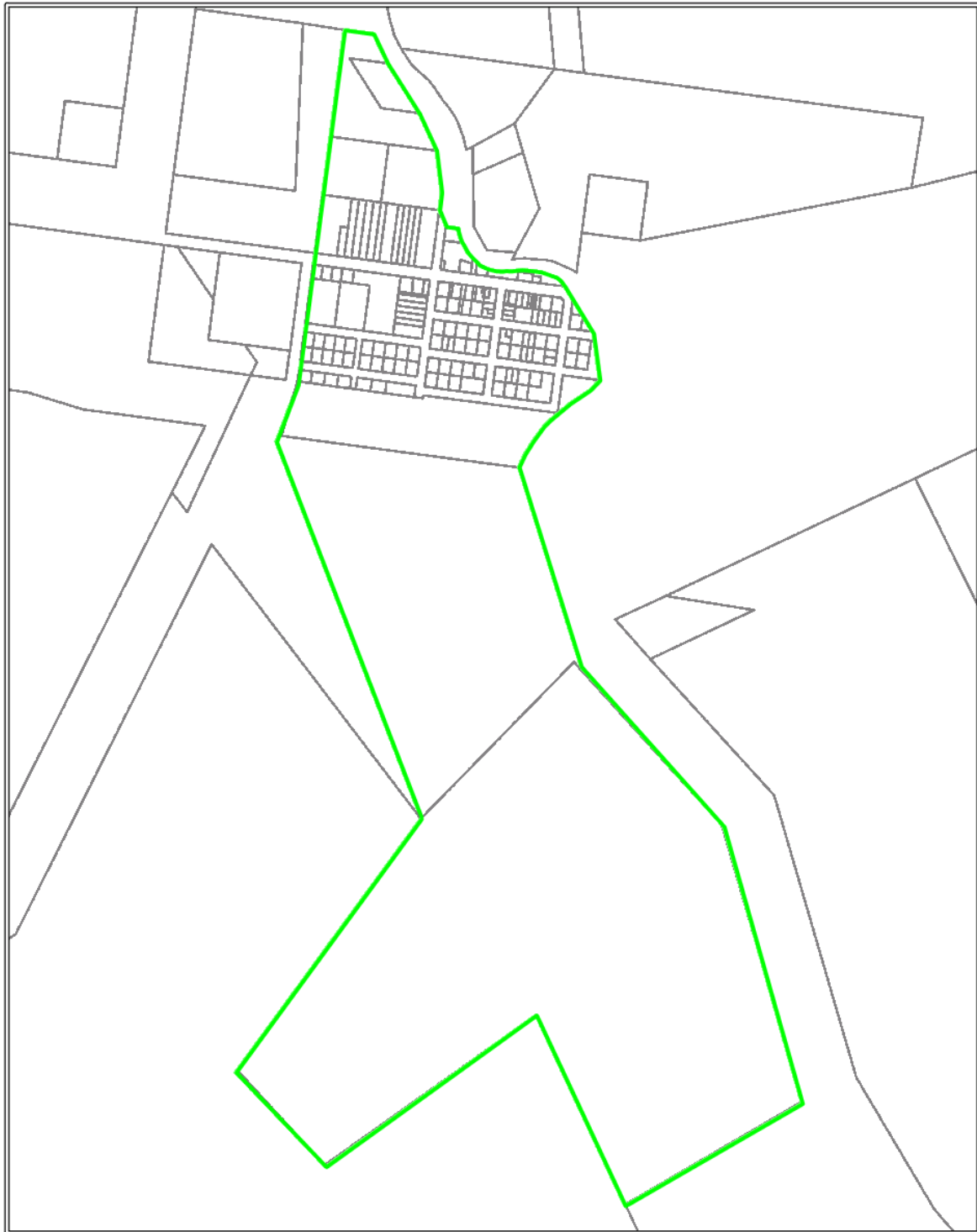
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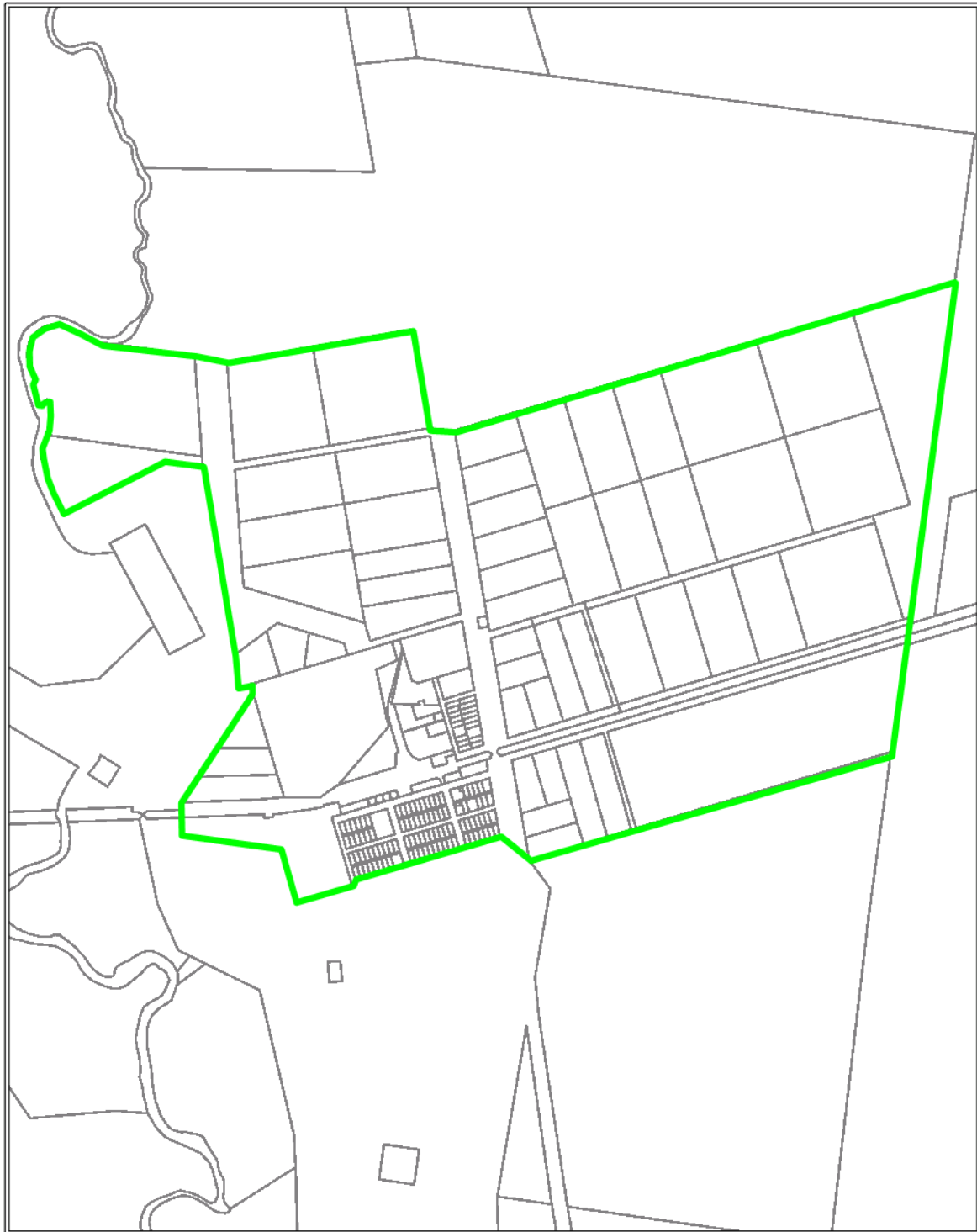
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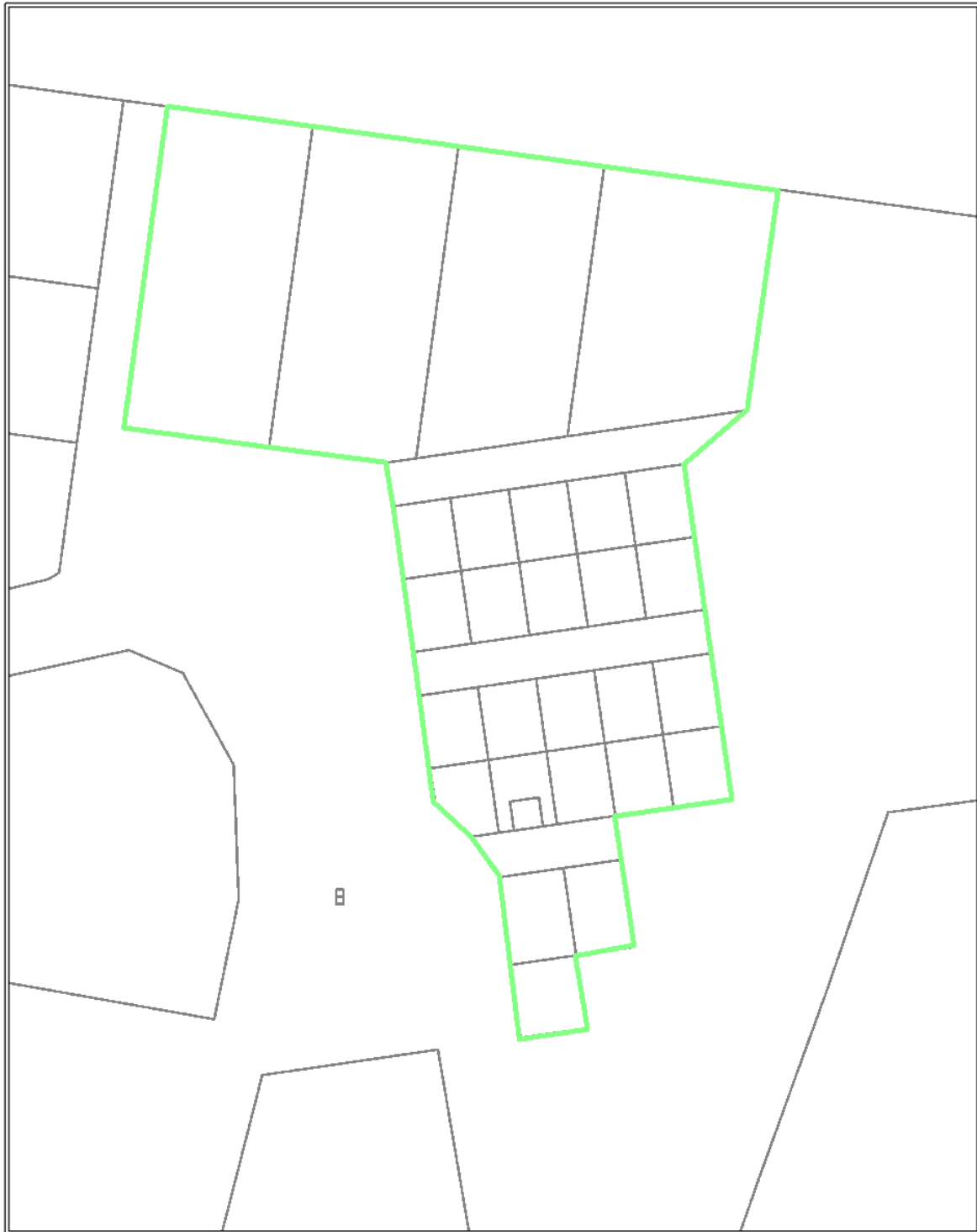
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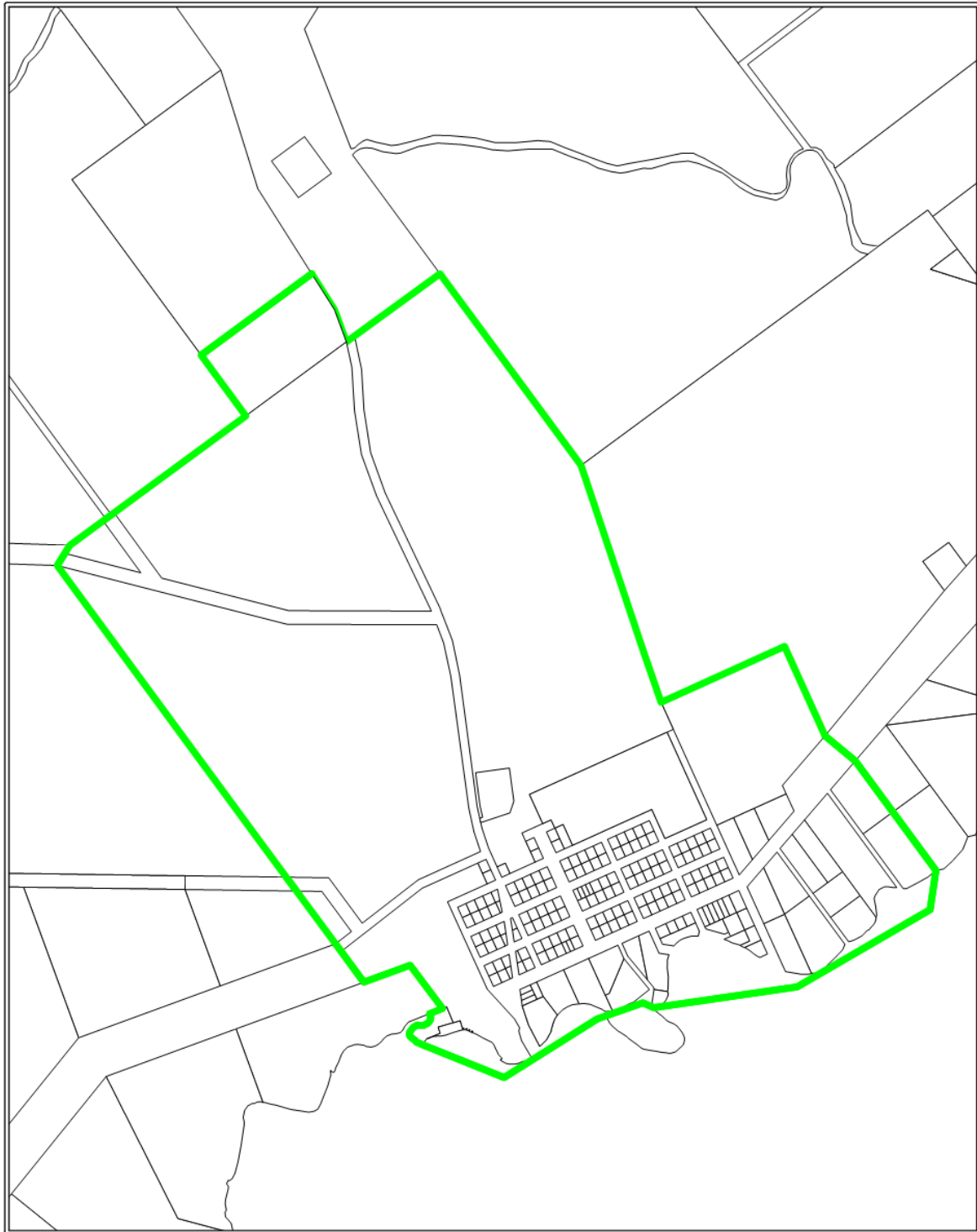
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Nindigully Garbage Collection Service Area

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Appendix E

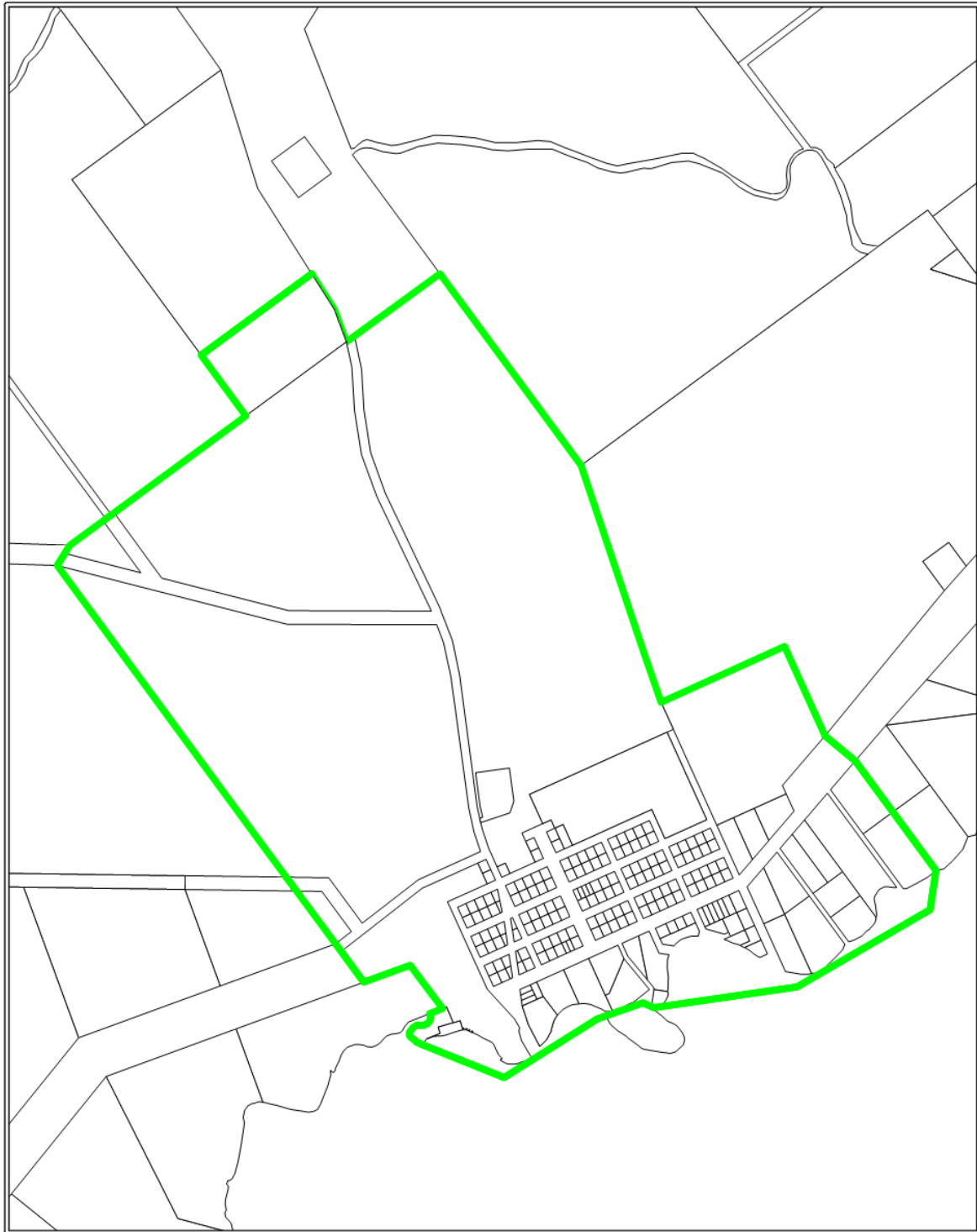
Mungindi Waste Management Area

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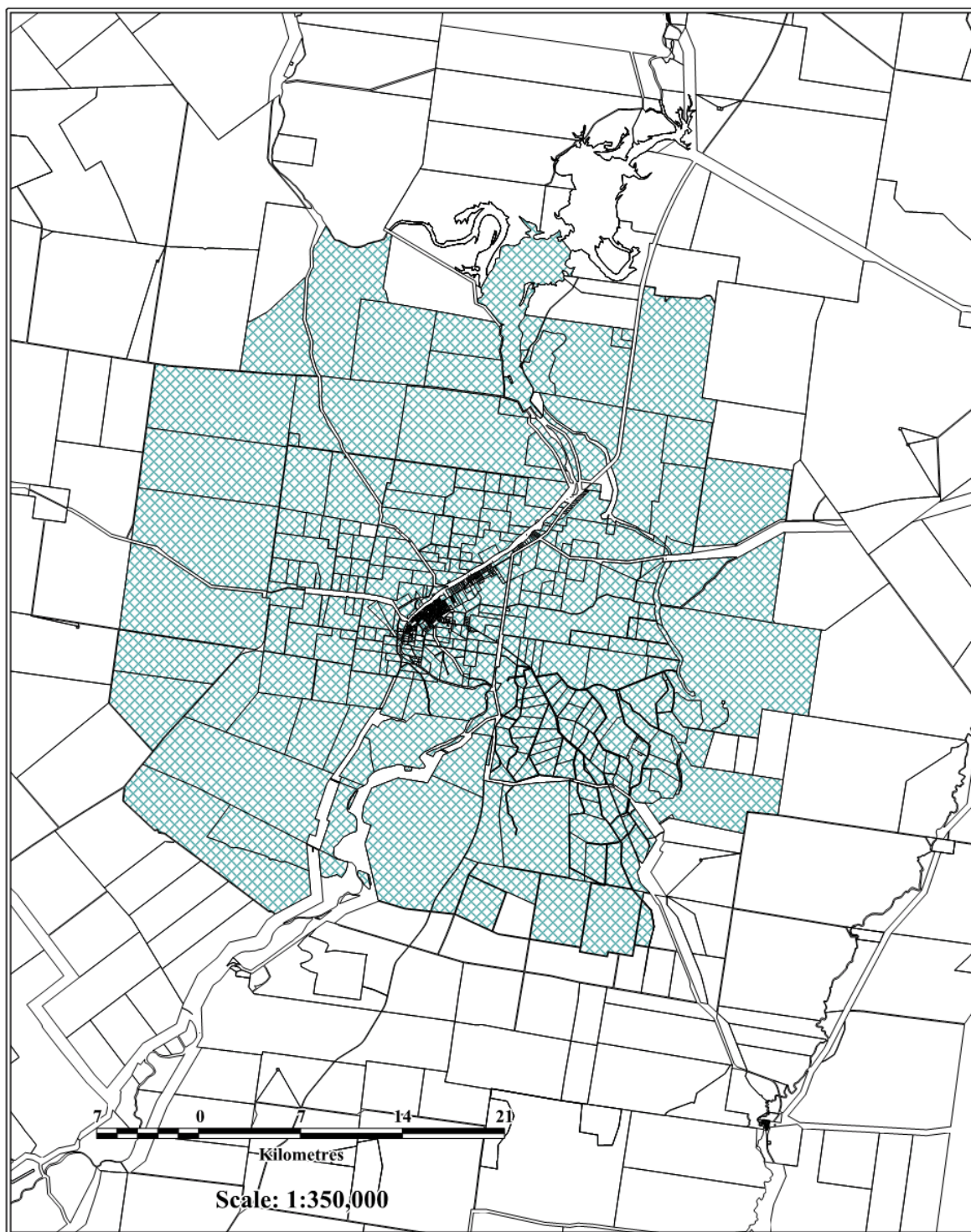


Revenue Statement 2018/19

Appendix F

St George Environmental Management Area
Dirranbandi Environmental Management Area
Bollon Environmental Management Area
Thallon Environmental Management Area
Hebel Environmental Management Area
Nindigully Environmental Management Area

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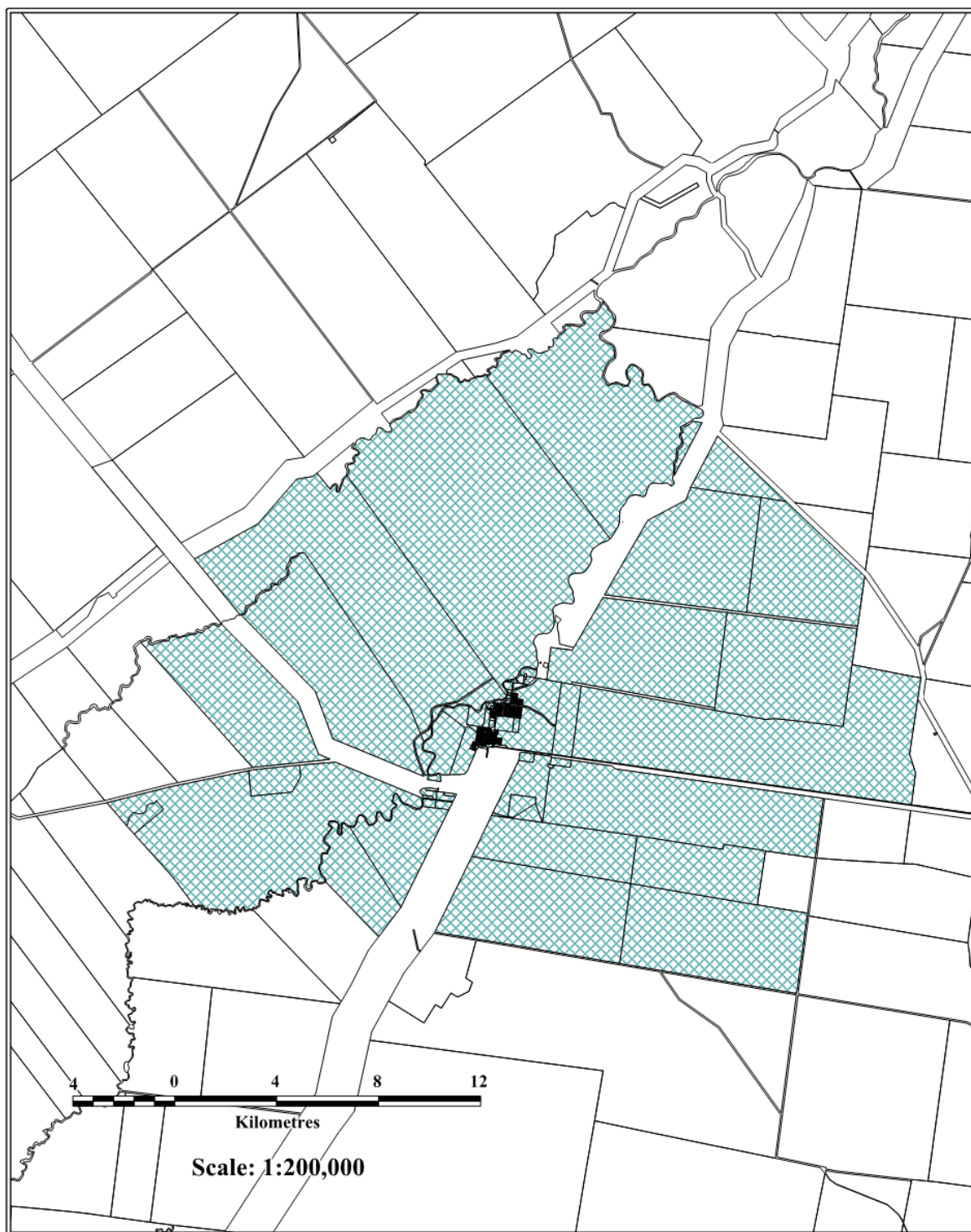
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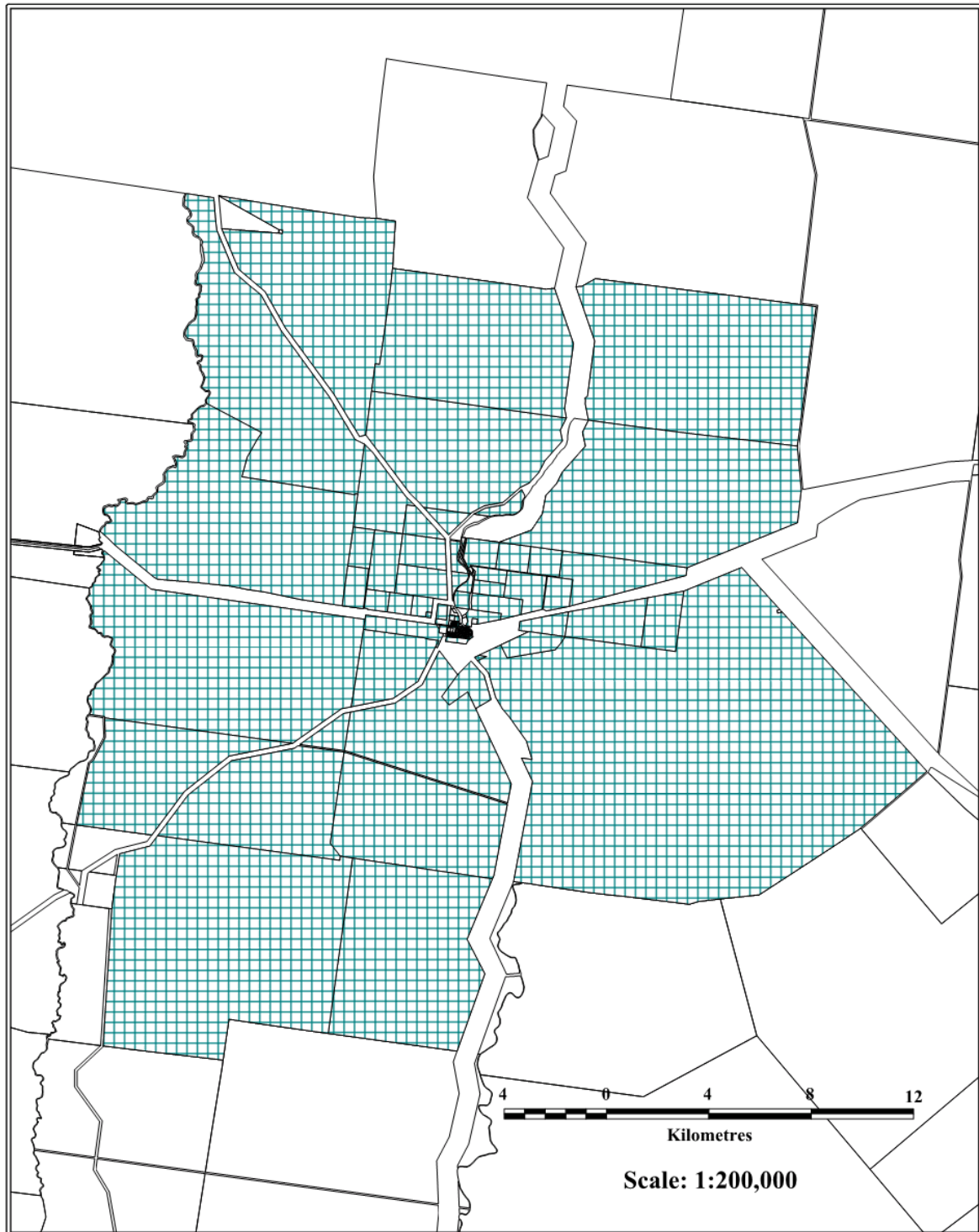
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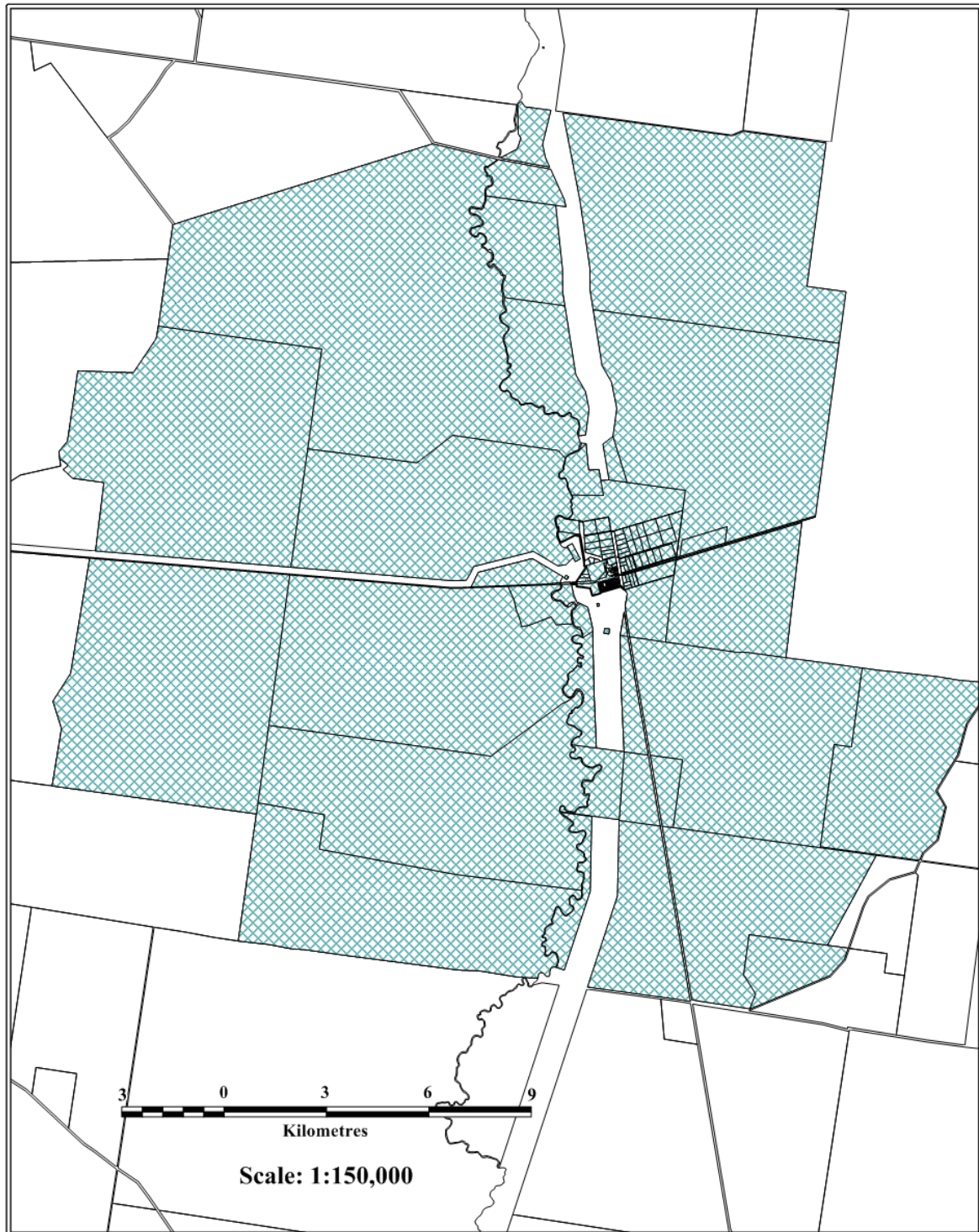
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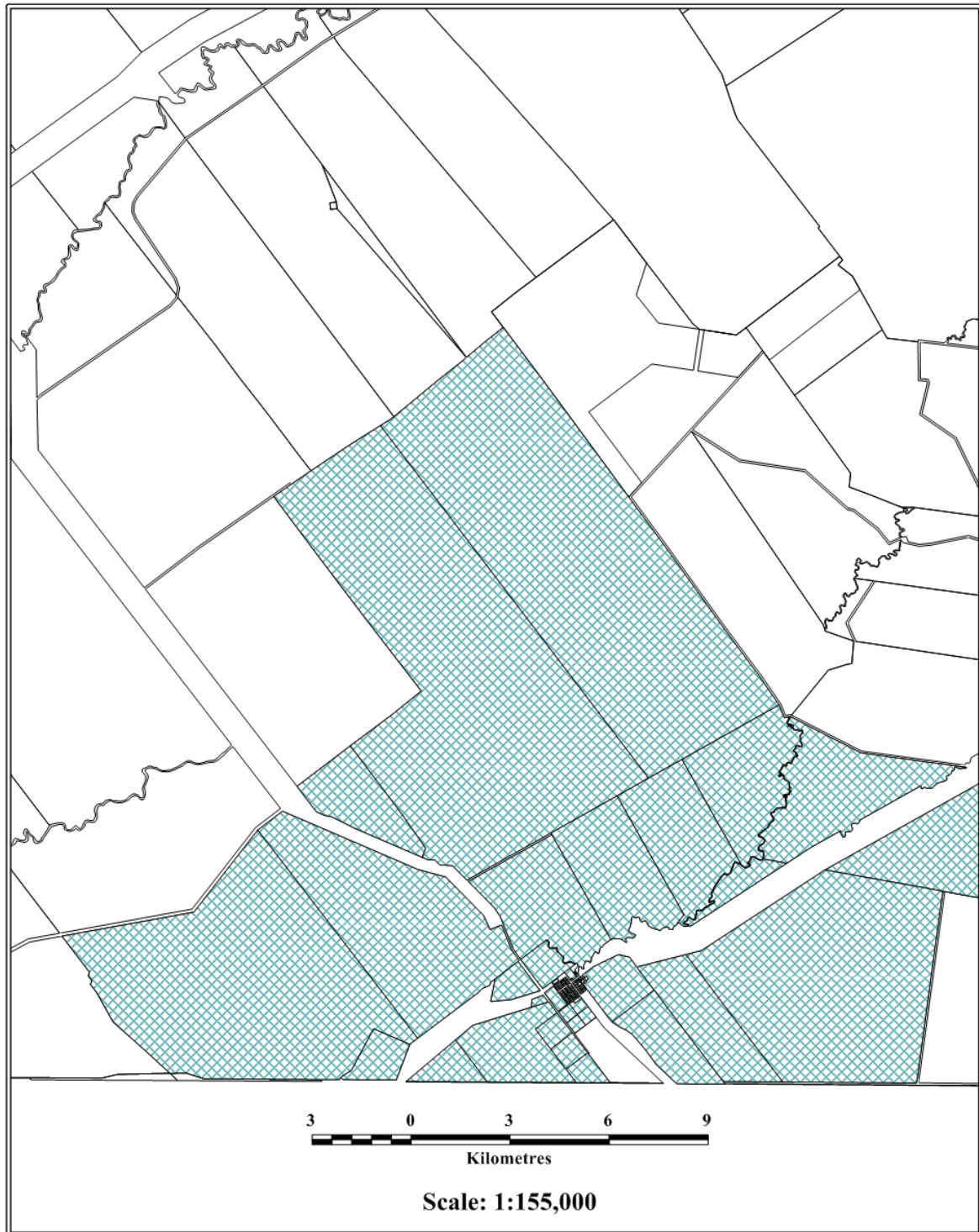
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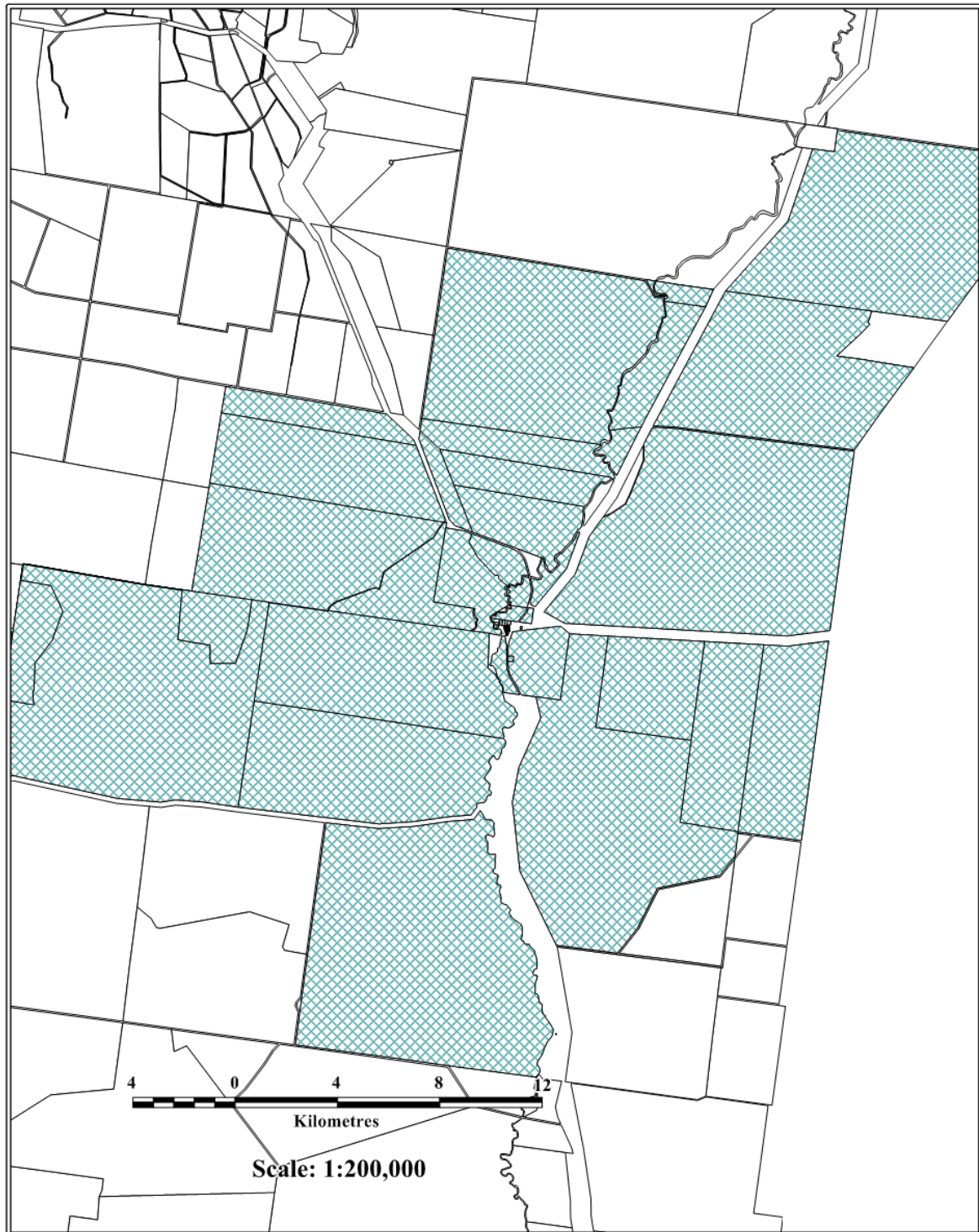
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Hebel Environmental Management Area

Geocentric Datum of Australia 1994 (GDA94)

Printed: 30/05/2018



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Nindigully Environmental Management Area

Geocentric Datum of Australia 1994 (GDA94)

Printed: 30/05/2018

OFFICER REPORT

TO: Council

SUBJECT: 2018/2019 Investment Policy

DATE: 19.06.18

AGENDA REF: FCS6

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

In accordance Section 191 of the *Local Government Regulation 2012*, a local government must prepare and adopt an investment policy.

Background

The 2018/2019 Investment Policy outlines Council's investment objectives and overall risk philosophy and procedures for achieving the goals related to investment.

Link to Corporate Plan

Function	Key Program Area
<u>Inclusive & Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

Consultation (internal/external)

Councillors, Senior Leadership Group

Legal Implications

Section 191 of the *Local Government Regulation 2012*

Policy Implications

The Investment Policy 2018/19 rescinds all previous versions.

Financial and Resource Implications

The Investment Policy is consistent with the Budget 2018/19.

Attachments

1. 2_InvestmentPolicy2018-19V1.pdf [↓](#)

Recommendation/s

That in accordance with Section 191 of the *Local Government Regulation 2012*, the 2018/2019 Investment Policy be adopted.

Michelle Clarke

Director Finance & Corporate Services



Investment Policy 2018/19

1.0 LEGISLATIVE AUTHORITY

Local Government Act 2009 Section 104
Local Government Regulation 2012 Section 191

Under Section 191 of the *Local Government Regulation 2012*.

- (1) A local government must prepare and adopt an investment policy.
- (2) The investment policy must outline—
 - (a) the local government's investment objectives and overall risk philosophy; and
 - (b) procedures for achieving the goals related to investment stated in the policy.

Investment of Council funds is to be in accordance with Council's powers to invest under the *Statutory Bodies Financial Arrangements Act 1982*, as amended and the *Statutory Bodies Financial Arrangements Regulation 2007*(SBFA).

2.0 OBJECTIVES

- To invest Council Funds not immediately required for financial commitments.
- To maximise earning from authorised investments of such surplus funds after assessing counterparty, market and liquidity risks.

3.0 SCOPE

The intent of this document is to outline Balonne Shire Council's investment policy and guidelines regarding the investment of surplus funds, with the objective to maximise earnings within approved risk guidelines and to ensure the security of funds.

Investments will be managed with the care, diligence and skill that a prudent person would exercise in managing the affairs of other persons. This includes having in place appropriate reporting requirements that ensure the investments are being reviewed and overseen regularly.

Investment officers are to manage the investment portfolios not for speculation, but for investment and in accordance with the spirit of this Investment Policy. Investment officers are to avoid any transaction that might harm confidence in Council. They will consider the safety of capital and income objectives when making an investment decision.

4.0 DELEGATION OF AUTHORITY

Authority for the implementation of the investment policy is delegated by Council to the Chief Executive Officer. The Chief Executive Officer may delegate this authority to the Director of Finance and Corporate Services in accordance with the *Local Government Act 2009*, Section 257-Delegation of local government powers and Section 259 - Delegation of Chief Executive Officer powers.

5.0 TERM OF INVESTMENT

Council's investment portfolio should be realisable, without penalty, in a reasonable time frame. The term to maturity of Council investments should not exceed one year.

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Initial Date of Adoption >> ## June 2018

Next Review Date>> ## June 2019



Investment Policy 2018/19

6.0 AUTHORISED INVESTMENTS (selected from permitted investments under SBFA)

- Interest Bearing Deposits with a licensed bank.
- Deposits with Queensland Treasury Corporation.
- Deposits with a building society or credit union specifically approved by Council for investment purposes.

7.0 APPROVED BUILDING SOCIETIES AND CREDIT UNIONS

Nil

8.0 QUOTATIONS ON INVESTMENTS

When investing with banks, approved building societies or credit unions, not less than three quotes shall be obtained. Quotes shall be sourced from organisations with shopfront premises within the Shire. The best quote on the day will be successful after having regard to administrative and banking costs and fair value adjustments for credit rating of the institution and term of investment.

9.0 CALCULATING FAIR VALUE

When placing investments, consideration shall be given to the effective interest rate offered, the credit rating of the institution and term of investment.

Rates will be compared using Queensland Treasury Corporation Fair Value Model.

10.0 PRIORITY OF FUNDS PLACEMENT

Investments will be placed to maximise interest income within acceptable risk standards. Consideration will be given to term to maturity and the amount Council would be compelled to hold to meet liabilities as and when they fall due, thus maximising funds available for investment.

11.0 REPORTING

A monthly report shall be provided to Council, detailing the investment portfolio in terms of performance and counterparty exposure. The report will also detail investment income earned versus budget year to date.

OFFICER REPORT

TO: Council

SUBJECT: 2018/2019 Debt Policy

DATE: 19.06.18

AGENDA REF: FCS7

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

Section 191 of the *Local Government Regulation 2012* requires Council to prepare and adopt a debt policy for a financial year.

Background

The 2018/2019 Debt Policy states new borrowings planned for the 2018/2019 financial year and the next 9 financial years and the period over which the local government plans to repay existing and new borrowings.

Link to Corporate Plan

Function	Key Program Area
<u>Inclusive & Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

Consultation (internal/external)

Councillors, Senior Leadership Group

Legal Implications

Section 191 of the *Local Government Regulation 2012*

Policy Implications

The Debt Policy 2018/19 rescinds all previous versions.

Financial and Resource Implications

Nil

Attachments

1. 3-DebtPolicy2018-19V1.pdf [↓](#)

Recommendation/s

That in accordance with Section 192 of the *Local Government Regulation 2012*, the 2018/2019 Debt Policy be adopted.

Michelle Clarke

Director Finance & Corporate Services



Debt Policy 2018/19

1. LEGISLATIVE AUTHORITY

Local Government Act 2009 Section 104
Local Government Regulation 2012 Section 192

2. BACKGROUND

Section 192 of the *Local Government Regulation 2012* requires Local Governments to adopt a debt policy each year.

The debt policy must state—

- (a) the new borrowings planned for the current financial year and the next 9 financial years; and
- (b) the time over which the local government plans to repay existing and new borrowings.

3. POLICY

3.1 **PURPOSES FOR WHICH BORROWING IS ALLOWABLE**

Council shall, where necessary, undertake borrowing for the following purposes and is subject to the following restrictions in addition to those imposed elsewhere in this policy:-

3.1.1 **Roadworks construction / reconstruction**

Construction / Reconstruction to bitumen or equivalent standard.
Construction / Reconstruction of major road drainage works.

3.1.2 **Bridgeworks construction / reconstruction**

Construction / Reconstruction of major bridges.

3.1.3 **Water Supply Infrastructure construction / reconstruction**

Any construction / reconstruction which cannot be funded from revenue.

3.1.4 **Urban Waste Water Infrastructure construction / reconstruction**

Any construction / reconstruction which cannot be funded from revenue.

3.1.5 **Aerodrome construction / reconstruction**

Aerodrome pavement reconstruction.

3.1.6 **Building construction / reconstruction**

Major public building construction / reconstruction.

3.1.7 **Drainage works construction / reconstruction**

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Initial Date of Adoption >> ## June 2018

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Debt Policy 2018/19

Major storm water drainage works / flood mitigation works.

3.1.8 Community Services Infrastructure

Major Recreation / Sport / Economic Development / Cultural infrastructure construction / reconstruction which cannot be funded from revenue.

3.1.9 Wild Dog Exclusion Fence Scheme

Any debt incurred with respect to providing Wild Dog Exclusion Fencing will be recouped by a special levy over a landholders land over a 20 year period.

3.2 FINANCIAL CONSTRAINTS ON BORROWING

3.2.1 General Programmes

Borrowing shall not be undertaken if the effect of such borrowing will result in annual Interest and Redemption payments exceeding 20% of Council's general rate revenue unless specifically authorised otherwise by resolution of Council.

3.2.2 Urban Water Programme

Borrowing shall not be undertaken if the effect of such borrowing will result in annual Interest and Redemption payments exceeding 20% of Council's urban water utility charge revenue unless specifically authorised otherwise by resolution of Council.

3.2.3 Urban Waste Water Programme

Borrowing shall not be undertaken if the effect of such borrowing will result in annual Interest and Redemption payments exceeding 20% of Council's Urban Waste Water utility charge revenue unless specifically authorised otherwise by resolution of Council.

3.3 METHOD OF BORROWING

Council will borrow from the Queensland Treasury Corporation.

3.4 TERMS OF BORROWING

The repayment period of a loan shall not exceed the useful life of the asset being created. For example:- A loan for the construction of a bitumen road with an expected life of 15 years shall not have a repayment period in excess of 15 years.

The Wild Dog Exclusion Fence Scheme will be for a loan period of 20 years and will be recouped by a special levy over a landholders land.



Debt Policy 2018/19

3.5 BORROWING PROGRAMME

Council may borrow up to \$10million in the 2018/19 – 2020/21 financial years for the purpose of the Wild Dog Exclusion Fence Scheme.

3.6 EXISTING BORROWINGS

Council's existing borrowings shall be redeemed over the period originally negotiated, excepting that Council may negotiate new repayment schedules which shorten the term of the loan.

Where the provisions of this borrowing policy allow, loans which fall due for conversion shall be fully redeemed at the time specified for conversion.

Loans which fall due for conversion, and are to be renegotiated, shall be renegotiated as if they are new loans under this borrowing policy.

OFFICER REPORT

TO: Council

SUBJECT: 2018/2019 Overall Plan - Thallon Rural Fire Levy

DATE: 19.06.18

AGENDA REF: FCS8

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

In accordance with Section 94 of the Local Government Regulation 2012, Council must adopt the overall plan before, or at the same time the local government resolves to levy the special rates or charges.

Background

The Overall Plan is a document that describes the service, facility or activity; and identifies the rateable land to which the special rates or charges apply; states the estimated cost of carrying out the overall plan; states the estimated time for carrying out the overall plan. The purpose of the Special Rates for Thallon Rural Fire is to assist fund the operations of the Thallon Town Rural Fire Brigade. The estimated cost for 2018/2019 is \$7,600.00 and the estimated time for implementing the overall plan is 1 (one) year commencing 1 July 2018 and ending 30 June 2019.

Link to Corporate Plan

Function	Key Program Area
<u>Inclusive & Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

Consultation (internal/external)

Councillors, Senior Leadership Group

Legal Implications

The State Government Emergency Management Levy is a compulsory charge collected by Council on behalf of the State Government under the Fire and Emergency Services Act 1990. The Fire and Emergency Service Act 1990 and the Fire and Emergency Service Regulation 2011 governs the Urban Fire Levy and has applied to all properties within Queensland from 01 January 2014, to ensure a more sustainable funding base for emergency services. Section 94 of the Local Government Regulation 2012 allows council to levy a special charge on a rateable property.

Policy Implications

Revenue Policy 2018/2019

Revenue Statement 2018/2019

Financial and Resource Implications

The Rural Fire Service at Thallon receive the funds towards their continued operation.

Attachments

1. 9a_OverallPlan Thallon 2018-19.pdf [↓](#)

Recommendation/s

That in accordance with Section 94 of the Local Government Regulation 2012, the 2018/2019 Overall Plan – Thallon Rural Fire Levy be adopted.

Michelle Clarke

Director Finance & Corporate Services



Overall Plan Thallon 2018/19

1.0 Legislative Authority

Local Government Act 2009
Local Government Regulation 2012

2.0 Background

The *Local Government Regulation 2012* imposes a requirement on Council to publish an Overall Plan which clearly establishes the principles used by Council levying Special rates or charges.

Council, by resolution to levy special rates or charges must identify:-

- The rateable land to which the special rates or charges apply; and
- The overall plan for the service, facility or activity to which the special rates or charges apply.

The Overall Plan is a document that:-

- Describes the service, facility or activity; and
- Identifies the rateable land to which the special rates or charges apply; and
- States the estimated cost of carrying out the overall plan; and
- States the estimated time for carrying out the overall plan.

3.0 Policy Principles

3.1 The levying of Special Rates and Charges

Thallon Rural Fire Levy

To fund the operation of the Thallon Town Rural Fire Brigade, Council has resolved to levy a special charge on those rateable properties contained in the benefited area. This special charge shall be levied on the property assessment and not individual land parcels.

Properties will be classified in the same manner as that utilised by the Queensland Emergency Management Levy Scheme and detailed in the Fire Legislation Amendment Regulation applicable to the relevant financial year.

Council, at its budget meeting, after consultation with the Thallon Town Rural Fire Brigade, will set an annual per unit charge. Net funds (after discount) raised from the levy, less an administration charge, will be remitted to the Thallon Town Rural Fire Brigade who will apply such funds towards the continued operation of their service including maintenance, administration and capital replacement. The estimated cost for 2018-2019 is \$7,600.00. The estimated time for implementing the overall plan is 1 (one) year commencing 1 July 2018 and ending 30 June 2019.

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Overall Plan Thallon 2018/19

3.0 Related Documents

Revenue Statement 2018-19
Budget 2018-19

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Initial Date of Adoption >> ####
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Next Review Date>> ####

OFFICER REPORT

TO: Council

SUBJECT: 2018/2019 Overall Plan - Feral Animal Management Special Rate

DATE: 19.06.18

AGENDA REF: FCS9

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

In accordance with Section 94 of the Local Government Regulation 2012, Council must adopt the overall plan before, or at the same time the local government resolves to levy the special rates or charges.

Background

The Overall Plan is a document that describes the service, facility or activity; and identifies the rateable land to which the special rates or charges apply; states the estimated cost of carrying out the overall plan; states the estimated time for carrying out the overall plan. Council will levy a special charge on all rateable assessments in rating categories 63, 71, 72, 73, 74, 75, 79, 80 and 81 in the Balonne Shire Boundary. The purpose of the Special Rates for Feral Animal Management will be applied toward the continued operation of Feral Animal Management services or activities in the Shire. Interest will be charged on overdue balances and retained by the Balonne Shire Council to offset the cost of debt recovery. The estimated cost for Feral Animal Management in 2018/19 is \$400,000.00. The estimated time for implementing the overall plan is 1 (one) year commencing 1 July 2018 and ending 30 June 2019. Council will be developing a Biosecurity Plan to replace its weed and pest management plans and this will include a review of the Feral Animal Management special rate.

Link to Corporate Plan

Function	Key Program Area
<u>Inclusive & Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

Consultation (internal/external)

Councillors, Senior Leadership Group

Legal Implications

Section 94 of the Local Government Regulation 2012

Policy Implications

Revenue Policy 2018/2019

Revenue Statement 2018/2019

Financial and Resource Implications

Nil

Attachments

1. 9b_Overall Plan Feral Animal Management 2018-19.pdf [↓](#)

Recommendation/s

That in accordance with Section 94 of the Local Government Regulation 2012, the 2018/2019 Overall Plan – Feral Animal Management Special Rate be adopted.

Michelle Clarke

Director Finance & Corporate Services



Overall Plan – Feral Animal Management 2018/19

1.0 Legislative Authority

Local Government Act 2009
Local Government Regulation 2012

2.0 Background

The *Local Government Regulation 2012* imposes a requirement on Council to publish an Overall Plan which clearly establishes the principles used by Council levying Special rates or charges.

Council, by resolution to levy special rates or charges must identify:-

- The rateable land to which the special rates or charges apply; and
- The overall plan for the service, facility or activity to which the special rates or charges apply.

The Overall Plan is a document that:-

- Describes the service, facility or activity; and
- Identifies the rateable land to which the special rates or charges apply; and
- States the estimated cost of carrying out the overall plan; and
- States the estimated time for carrying out the overall plan.

3.0 Policy Principles

3.1 The levying of Special Rates and Charges

Feral Animal Management

Council will levy a special rate on all rateable assessments in Rating Categories 63, 71, 72, 73, 74, 75, 79, 80 and 81 within the Balonne Shire Council boundary. Council, at its budget meeting will set an annual rate in the dollar on Unimproved Capital Value. Funds raised from the special rate, will be applied toward the continued operation of Feral Animal Management services or activities in the Shire. Interest will be charged on overdue balances and retained by the Balonne Shire Council to offset the cost of debt recovery. The estimated cost for Feral Animal Management in 2018/19 is \$400,000.00. The estimated time for implementing the overall plan is 1 (one) year commencing 1 July 2018 and ending 30 June 2019. Council will be developing a Biosecurity Plan to replace its weed and pest management plans and this will include a review of the Feral Animal Management special rate.

3.0 Related Documents

Revenue Statement 2018-19
Budget 2018-19

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Initial Date of Adoption >> ## June 2018

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OFFICER REPORT

TO: Council

SUBJECT: 2018/2019 Overall Plan - Urban Animal Management Special Charge

DATE: 19.06.18

AGENDA REF: FCS10

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

In accordance with Section 94 of the Local Government Regulation 2012, Council must adopt the overall plan before, or at the same time the local government resolves to levy the special rates or charges.

Background

The Overall Plan is a document that describes the service, facility or activity; and identifies the rateable land to which the special rates or charges apply; states the estimated cost of carrying out the overall plan; states the estimated time for carrying out the overall plan. Council will levy a special charge on all rateable assessments in rating categories 1, 2 and 3 in the Balonne Shire Boundary. The purpose of the Special Charge for Urban Animal Management will be applied toward the continued operation of Urban Animal Management services or activities in the Shire. Interest will be charged on overdue balances and retained by the Balonne Shire Council to offset the cost of debt recovery. The estimated cost for 2018/19 Domestic Animal Control is \$221,500.00. The estimated time for implementing the overall plan is 1 (one) year commencing 1 July 2018 and ending 30 June 2019.

Link to Corporate Plan

Function	Key Program Area
<u>Inclusive & Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

Consultation (internal/external)

Councillors, Senior Leadership Group

Legal Implications

Nil

Policy Implications

Revenue Policy 2018/2019
Revenue Statement 2018/2019

Financial and Resource Implications

Nil

Attachments

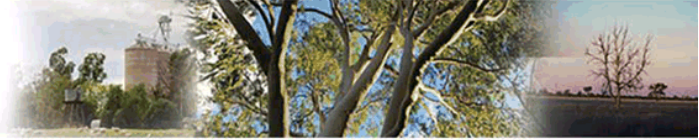
1. 9c-Overall Plan Urban Animal Management 2018-19.pdf [↓](#)

Recommendation/s

That in accordance with Section 94 of the Local Government Regulation 2012, the 2018/2019 Overall Plan – Urban Animal Management Levy be adopted.

Michelle Clarke

Director Finance & Corporate Services



Overall Plan – Urban Animal Management Levy 2018/19

1.0 Legislative Authority

Local Government Act 2009
Local Government Regulation 2012

2.0 Background

The *Local Government Regulation 2012* imposes a requirement on Council to publish an Overall Plan which clearly establishes the principles used by Council levying Special rates or charges.

Council, by resolution to levy special rates or charges must identify:-

- The rateable land to which the special rates or charges apply; and
- The overall plan for the service, facility or activity to which the special rates or charges apply.

The Overall Plan is a document that:-

- Describes the service, facility or activity; and
- Identifies the rateable land to which the special rates or charges apply; and
- States the estimated cost of carrying out the overall plan; and
- States the estimated time for carrying out the overall plan.

3.0 Policy Principles

3.1 The levying of Special Rates and Charges

Urban Animal Management Levy

Council will levy a special charge on all rateable assessments in Rating Categories 1-3, within the Balonne Shire Council boundary. Council, at its budget meeting will set an annual fixed rate charge. Funds raised from the levy, will be applied toward the continued operation of Urban Animal Management services or activities in the Shire. Interest will be charged on overdue balances and retained by the Balonne Shire Council to offset the cost of debt recovery. The levy raises \$30,000 and the estimated cost for 2018/19 Domestic Animal Control is \$221,500.00. The estimated time for implementing the overall plan is 1 (one) year commencing 1 July 2018 and ending 30 June 2019.

3.0 Related Documents

Revenue Statement for 2017-2018
Budget for 2017-2018

OFFICER REPORT

TO: Council

SUBJECT: 2018/2019 Differential Rating Categories

DATE: 19.06.18

AGENDA REF: FCS11

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

In accordance with Section 81 of the Local Government Regulation 2012, before Council levies differential general rates, it must decide the different categories of rateable land in the local government area.

Background

During the budget workshops, Council has reviewed the differential rating categories and added some new categories being:

Differential Category	Description	Identification
79 - Intensive Animal Industry Cattle/Sheep Feedlot 1,001 - 5,000 SCU/SSU	Land used in whole or part for feed lotting of sheep or feed lotting of cattle with an approved capacity of between 1,001 and 5,000 standard cattle units or standard sheep units	Land used whole or part for Intensive Animal Industry – Cattle/Sheep Feedlot with an approved capacity of 1,001 – 5,000 Standard Cattle/Sheep Units (SCU/SSU)
80 - Intensive Animal Industry Cattle/Sheep Feedlot 5,001 - 10,000 SCU/SSU	Land used in whole or part for feed lotting of sheep or feed lotting of cattle with an approved capacity of between 5,001 and 10,000 standard cattle units or standard sheep units	Land used whole or part for Intensive Animal Industry – Cattle/Sheep Feedlot with an approved capacity of 5,001 - 10,000 Standard Cattle/Sheep Units (SCU/SSU)

81 Intensive Animal Industry Cattle/Sheep Feedlot > 10,000 SCU/SSU	-	Land used in whole or part for feed lotting of sheep or feed lotting of cattle with an approved capacity of between more than 10,000 standard cattle units or standard sheep units	Land used whole or part for Intensive Animal Industry – Cattle/Sheep Feedlot with an approved capacity of > 10,000 Standard Cattle/Sheep Units (SCU/SSU)
85 Intensive Animal Industry Piggery > 400 SPU	-	Land used in whole or part for a piggery with an approved capacity of greater than 400 standard pig units	Land used whole or part for Intensive Animal Industry - Piggery with an approved capacity of greater than 400 Standard Pig Units (SPU)
90 - Solar Farm <50 MW		Land used in whole or in part for as a Solar Farm with an output capacity of less than 50 megawatts.	Land used for solar power generation and transfer to the grid of <50 MW
91 - Solar Farm >= 50 MW		Land used in whole or in part for as a Solar Farm with an output capacity of 50 megawatts or more	Land used for solar power generation and transfer to the grid of => 50 MWw

Link to Corporate Plan

Function	Key Program Area
<u>Inclusive & Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

Consultation (internal/external)

Councillors, Senior Leadership Group

Legal Implications

Section 81 of the Local Government Regulation 2012

Policy Implications

Revenue Policy 2018/2019

The differential rating categories are consistent with the Revenue Statement 2018/2019

Financial and Resource Implications

To ensure correct levying of Differential General Rates.

Attachments

Nil

Recommendation/s

- That in accordance with section 81 of the Local Government Regulation 2012, the categories in to which rateable land is categorised, the description of those categories and, pursuant to sections 81(4) and 81(5) of the Local Government Regulation 2012, the method by which land is to be identified and included in its appropriate category is as follows

Residential

Differential Category	Description	Identification
1 - Residential <1 Ha	Land used for residential purposes having an area of less than one hectare	All land, which is not otherwise categorised, is less than 1 Ha in size and to which the following primary land use codes apply: 01 & 02 – Vacant, Single Unit Dwelling 04 & 05 – Large Home Site Dwelling/Vacant 06 & 08 – Outbuildings & Buildings Units 72 – Section 25 Valn 98 - General Vacant
2 - Large Residential >=1Ha and <20Ha	Land used for residential purposes having an area of one hectare or more, but less than 20 hectares.	All land, which is not otherwise categorised, is between 1 Ha or greater and less than 20 Ha in size and to which the following primary land use codes apply: 01 & 02 – Vacant, Single Unit Dwelling 04 & 05 – Large Home Site Dwelling/Vacant 06 – Outbuildings 61 – 66 – Sheep and Cattle Grazing 72 – Section 25 Valn 73 – 81 – Agricultural 85 – 89 and 93 – 95 – Other Rural Uses 98 – General Vacant
3 - Multi Residential	Land used for multi residential purposes such as flats, guest houses and residential institutions.	All Land, which is not otherwise categorised, which the following primary land use codes apply: 03 – Multi unit dwelling (flats) 07 – Guest House 21 – Residential Institutions (Non Medical Care) 98 – General Vacant

Commercial and Industrial

Differential Category	Description	Identification
11 -Retail Business and Commercial	Land used for retail business, commercial purposes and other similar purposes	All Land, which is not otherwise categorised and has the following primary land use codes apply: 10-20 & 22-27 – Retail Businesses /Commercial 41, 44 - 46 – Special Uses
12 - Other Commercial	Land used for other commercial purposes, excluding category 11 land, such as, for example sports clubs and similar facilities	All Land, which is not otherwise categorised and has the following primary land use codes apply: 48 – Sports Clubs / Facilities 50 – 59 – Special Uses 96 – 97 – General
13 - Transformers	Land use for the housing of transformers	All Land, which is not otherwise categorised and has the following primary land use codes apply: 91 – Transformers

14 - Industrial	Land used for industrial purposes	All Land, which is not otherwise categorised and has the following primary land use codes apply: 28 – 34 – Transport & Storage 35 – 37 – Industrial
15 – Hotels and other Accommodation	Land used for hotels, motels, caravan parks, licensed clubs and other similar commercial and accommodation uses	All Land, which is not otherwise categorised and has the following primary land use codes apply: 42 & 43 – Hotel / tavern, Motel 47 & 49 – Licenced Club, Caravan Park

Intensive Industry

Differential Category	Description	Identification
21 - Commercial Bulk Grain Depots	Land used as a commercial bulk grain depot, excluding where such storage occurs as part of farm bulk storage.	All land approved for use as a commercial bulk grain depot or land that forms part of a commercial bulk grain depot which is a lawful nonconforming use. This category excludes land used for on farm bulk grain storage. This category includes but is not limited to assessments 1726/5, 1762, 1763, 2075, 2076, 2078, 2382, 1567/3, 2381/5, 2382/1, 2384/1.
22 – Cotton Gins	Land used as a Cotton Gin	All land approved for use as for Cotton Ginning and associated purposes. This category includes but is not limited to assessments 2304-8, 1840 and 1706-2.
25 - Extractive Industry < 5,000 tonnes	Land used for the purpose of conducting an industry involving the dredging, excavating, quarrying, sluicing or other mode of winning materials from the earth (other than mining) classified under Schedule 2 of the Environmental Protection Regulation 2008 for less than 5,000 tonnes production	All Land, which is not otherwise categorised, used for the purpose of conducting an industry which may involve dredging, excavating, quarrying, sluicing or other mode of winning materials from the earth (other than mining) classified under Schedule 2 of the Environmental Protection Regulation 2008 for less than 5,000 tonnes production
26 - Extractive Industry >5,000 & <100,000 Tonnes	Land used for the purpose of conducting an industry involving dredging, excavating, quarrying, sluicing or other mode of winning materials from the earth (other than mining) classified under Schedule 2 of the Environmental Protection Regulation 2008 for greater than 5,000 to 100,000 tonnes production.	All Land, which is not otherwise categorised, used for the purpose of conducting an industry which may involve dredging, excavating, quarrying, sluicing or other mode of winning materials from the earth (other than mining) classified under Schedule 2 of the Environmental Protection Regulation 2008 for greater than 5,000 to 100,000 tonnes production.

27 - Extractive Industry > 100,000 tonnes	Land used for the purpose of conducting an industry involving dredging, excavating, quarrying, sluicing or other mode of winning materials from the earth classified under Schedule 2 of the Environmental Protection Regulation 2008 for greater than 100,000 tonnes production	All Land, which is not otherwise categorised, used for the purpose of conducting an industry which may involve dredging, excavating, quarrying, sluicing or other mode of winning materials from the earth classified under Schedule 2 of the Environmental Protection Regulation 2008 for greater than 100,000 tonnes production
31 Petroleum Leases < 1,000 Ha	Land the subject of a Petroleum Lease having an area of less than 1000 hectares	All Petroleum Leases issued within the Council area of less than 1,000 hectares.
32 -Petroleum Leases >=1,000Ha < 10,000 Ha	Land the subject of a Petroleum Lease having area of 1000 hectares or more, but less than 10,000 hectares	All Petroleum Leases issued within the Council area of equal to and greater than 1,000 hectares but less than 10,000 hectares.
33 - Petroleum Leases => 10,000 Ha	Land the subject of a Petroleum Lease having area of 10,000 hectares or more	All Petroleum Leases issued within the Council area of 10,000 hectares or more.
34 - Petroleum Other < 400Ha	Land used or intended to be used primarily for gas and/or oil extraction and/or processing (or for purposes ancillary or associated with gas and/or oil extraction/processing such as water storage, pipelines), excluding petroleum leases, with an area of less than 400 hectares.	All land, within the Council, used or intended to be used primarily for gas and/or oil extraction and/or processing (or for purposes ancillary or associated with gas and/or oil extraction/processing such as water storage, pipelines), excluding petroleum leases, with an area of less than 400 hectares.
35 - Petroleum Other = > 400Ha	Land used or intended to be used primarily for gas and/or oil extraction and/or processing (or for purposes ancillary or associated with gas and/or oil extraction/processing such as water storage, pipelines), excluding petroleum leases, with an area of 400 hectares or more.	All land, within the Council, used or intended to be used primarily for gas and/or oil extraction and/or processing (or for purposes ancillary or associated with gas and/or oil extraction/processing such as water storage, pipelines), excluding petroleum leases, with an area of 400 hectares or more.

41 - Mining Leases < 50 FTE	Land the subject of a Mining Lease at which there are least than 50 full-time equivalent employees and/or contractors	All Mining Leases issued within the Council area that have less than 50 Full Time Equivalent (FTE) employees and/or contractors.
42 - Mining Leases => 50 FTE	Land the subject of a Mining Lease at which there are 50 or more full-time equivalent employees and/or contractors	All Mining Leases issued within the Council area that have 50 or more Full Time Equivalent (FTE) employees and/or contractors.
45 - Intensive Accommodation 100+persons	Land used for providing intensive accommodation for more than 100 people (other than the ordinary travelling public or itinerant farm workers based on farms) in rooms, suites, or caravan sites specifically built or provided for this purpose.	All Land, which is not otherwise categorised, used for providing intensive accommodation for more than 100 people (other than the ordinary travelling public or itinerant farm workers based on farm) in rooms, suites, or caravan sites specifically built or provided for this purpose. Land within this category is commonly known as "workers accommodation", "single persons quarters", "work camps", "accommodation village" or "barracks"
46 - Noxious Industry - Abattoirs	Land used in whole or in part for an abattoir or other similar noxious industry	Land used whole or part, within the Council area, for Noxious Industry, primarily used as an Abattoir.

Rural

Differential Category	Description	Identification
60 - Small Grazing - 20 Ha - 1,000Ha	Rural land having an area of 20 hectares or greater, but less than 1000 hectares, used for sheep grazing, cattle grazing or other similar activities	All Land, which is not otherwise categorised is 20 ha or greater and less than 1,000 Ha in size and has the following primary land use codes apply: 01 & 72 - Vacant Urban Land, Section 25 Valn 04 & 05 - Large Home Site Dwelling/Vacant 06 - Outbuildings 61 - 66 - Sheep and Cattle Grazing 73 - 81 - Agricultural 85 - 89 and 93 - 95 - Other Rural Uses 98 - General Vacant
61 - Small Crops <100Ha	Rural land having an area of less than 100 hectares used as vineyards, for small cropping or other similar activities	All Land, which is not otherwise categorised, is less than 100 Ha and has the following primary land use codes apply: 82 - Vineyards 83 - Small Crops & Fodder Irrigation 84 - Small Crops & Fodder Non - Irrigation 98 - General Vacant
62 - Small Crops >100Ha	Rural land having an area of 100 hectares or greater used as vineyards, for small cropping or other similar activities	All Land, which is not otherwise categorised, is 100 Ha or greater and has the following primary land use codes apply: 82 - Vineyards 83 - Small Crops & Fodder Irrigation 84 - Small Crops & Fodder Non - Irrigation

63 - Grain Properties/ Grazing Properties	Rural land having an area of 100 hectares or more used for growing of grain, sheep grazing, cattle grazing or other similar activities	All Land, which is not otherwise categorised, is 1,000 Hectares or greater and has the following primary land use codes apply: 04 & 05 – Large Home Site Dwelling/Vacant 60 – 62 – Sheep Grazing 64 – 66 – Cattle Grazing 73 – Grain 85 – 89 and 93 – 95 – Other Rural Uses 98– General Vacant
65 Cotton Properties <250Ha, <\$500,000 value	Rural land used for the growing of cotton having an area of less than 250 hectares and a value of less than \$500,000	All Land that is less than 250 hectares and has a value (determined pursuant to the <i>Land Valuation Act 2010</i>) of less than \$500,000 and has or should have a primary or secondary land use code of: 77 – Cotton
66 - Cotton Properties <250Ha, >\$500,000 value	Rural land used for the growing of cotton having an area of less than 250 hectares and a value of \$500,000 or more	All Land that is less than 250 hectares and has a value (determined pursuant to the <i>Land Valuation Act 2010</i>) of \$500,000 or more and has or should have a primary or secondary land use code of: 77 – Cotton
67 - Cotton Properties ≥250Ha <500Ha, <\$240,000 value	Rural land used for the growing of cotton having an area of 250 hectares or more, but less than 500 hectares, and a value of less than \$240,000	All Land that is 250 hectares or more but less than 500 Hectares in size and has a value (determined pursuant to the <i>Land Valuation Act 2010</i>) of less than \$240,000 and has or should have a primary or secondary land use code of: 77 – Cotton
68 - Cotton Properties ≥250Ha <500Ha, >\$240,000 value	Rural land used for the growing of cotton having an area of 250 hectares or more, but less than 500 hectares, and a value of \$240,000 or more	All Land that is 250 hectares or more but less than 500 Hectares in size and has a value (determined pursuant to the <i>Land Valuation Act 2010</i>) of \$240,000 or more and has or should have a primary or secondary land use code of: 77 – Cotton
69 - Cotton Properties ≥500Ha <1,000Ha, <\$400,000 value	Rural land used for the growing of cotton having an area of 500 hectares or more, but less than 1,000 hectares, and a value of less than \$400,000	All Land that is 500 hectares or more but less than 1,000 Hectares in size and has a value (determined pursuant to the <i>Land Valuation Act 2010</i>) of less than \$400,000 and has or should have a primary or secondary land use code of: 77 – Cotton
70 - Cotton Properties ≥500Ha <1,000Ha, >\$400,000 value	Rural land used for the growing of cotton having an area of 500 hectares or more, but less than 1,000 hectares, and a value of \$400,000 or more	All Land that is 500 hectares or more but less than 1,000 Hectares in size and has a value (determined pursuant to the <i>Land Valuation Act 2010</i>) of \$400,000 or more and has or should have a primary or secondary land use code of: 77 – Cotton
71 - Cotton Properties ≥ 1,000Ha <5,000Ha	Rural land used for the growing of cotton having an area of 1,000 hectares or more, but less than 5,000 hectares	All Land, that is 1,000 Hectares or more but less than 5,000 Hectares in size and has or should have a primary or secondary land use code of: 77 – Cotton

72 - Cotton Properties >=5,000Ha <10,000Ha	Rural land used for the growing of cotton having an area of 5,000 hectares or more, but less than 10,000 hectares	All Land, that is 5,000 Hectares or more but less than 10,000 Hectares in size and has or should have a primary or secondary land use code of: 77 – Cotton
73 - Cotton Properties >=10,000Ha <20,000Ha	Rural land used for the growing of cotton having an area of 10,000 hectares or more, but less than 20,000 hectares	All Land, that is 10,000 Hectares or more but less than 20,000 Hectares in size and has or should have a primary or secondary land use code of: 77 – Cotton
74 - Cotton Properties >=20,000Ha <30,000Ha	Rural land used for the growing of cotton having an area of 20,000 hectares or more, but less than 30,000 hectares	All Land, that is 20,000 Hectares or more but less than 30,000 Hectares in size and has or should have a primary or secondary land use code of: 77 – Cotton
75 - Cotton Properties >30,000Ha	Rural land used for the growing of cotton having an area of 30,000 hectares or more	All Land, that is 30,000 Hectares or more in size and has or should have a primary or secondary land use code of: 77 – Cotton
76 – Reservoirs	Land use for storage of water in reservoirs or dams, or the extraction of water via bores, or for other similar storage and/or extraction purposes	All Land, which is not otherwise categorised and has the following primary or secondary land use code: 95 – Reservoir, dam, bores
79 - Intensive Animal Industry Cattle/Sheep Feedlot 1,001 – 5,000 SCU/SSU	Land used in whole or part for feed lotting of sheep or feed lotting of cattle with an approved capacity of between 1,001 and 5,000 standard cattle units or standard sheep units	Land used whole or part for Intensive Animal Industry – Cattle/Sheep Feedlot with an approved capacity of 1,001 – 5,000 Standard Cattle/Sheep Units (SCU/SSU)
80 - Intensive Animal Industry Cattle/Sheep Feedlot 5,001 – 10,000 SCU/SSU	Land used in whole or part for feed lotting of sheep or feed lotting of cattle with an approved capacity of between 5,001 and 10,000 standard cattle units or standard sheep units	Land used whole or part for Intensive Animal Industry – Cattle/Sheep Feedlot with an approved capacity of 5,001 - 10,000 Standard Cattle/Sheep Units (SCU/SSU)

81 - Intensive Animal Industry Cattle/Sheep Feedlot > 10,000 SCU/SSU	Land used in whole or part for feed lotting of sheep or feed lotting of cattle with an approved capacity of between more than 10,000 standard cattle units or standard sheep units	Land used whole or part for Intensive Animal Industry – Cattle/Sheep Feedlot with an approved capacity of > 10,000 Standard Cattle/Sheep Units (SCU/SSU)
85 - Intensive Animal Industry Piggery > 400 SPU	Land used in whole or part for a piggery with an approved capacity of greater than 400 standard pig units	Land used whole or part for Intensive Animal Industry - Piggery with an approved capacity of greater than 400 Standard Pig Units (SPU)
90 - Solar Farm <50 MW	Land used in whole or in part for as a Solar Farm with an output capacity of less than 50 megawatts.	Land used for solar power generation and transfer to the grid of <50 MW
91 - Solar Farm >= 50 MW	Land used in whole or in part for as a Solar Farm with an output capacity of 50 megawatts or more	Land used for solar power generation and transfer to the grid of => 50 MWw

2. That Council delegates, under Section 257(b) of the Local Government Act, 2009, to the Chief Executive Officer the power, pursuant to sections 81(4) and 81(5) of the Local Government Regulation 2012, to identify the rating category to which each parcel of rateable land belongs.

Michelle Clarke
Director Finance & Corporate Services

OFFICER REPORT

TO: Council

SUBJECT: 2018/2019 Differential General Rates

DATE: 19.06.18

AGENDA REF: FCS12

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

In accordance with Section 77 and 81 of the Local Government Regulation, Council may fix a minimum amount of general rates and may levy general rates that differ for different categories of rateable land in the local government area. In accordance with Section 116 of the Regulations, Council may resolve to limit the increase in the rates and charges.

Background

Council continued its review of the differential general rates and minimum general rates for the 2018/19 financial year.

The following changes are to be made to the differential general rates and minimum general rates for 2018/19 financial year.

- the minimum general rate to increase 1% on the 2017/2018 for all categories;
- a 3% increase in the rate in the dollar for all differential rating categories;
- a limitation up to 30% on the increase in rates in categories 60, 61, 63, 69-73, 76 and 79
- an increase on the petroleum lease, cotton gins and grain silo rating categories based on benchmarking with other local governments in the South West

Link to Corporate Plan

Function	Key Program Area
<u>Inclusive & Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

Consultation (internal/external)

Councillors
Kerry Phillips (Casual Accountant)

Legal Implications

Section 77 and 81 of the Local Government Regulation, and Section 116 relating to limitations.

Policy Implications

Revenue Policy 2018/2019

Revenue Statement 2018/2019

Financial and Resource Implications

Attachments

1. 7_2018_19 Differential General Rating Model.pdf

Recommendation/s

That in accordance with Sections 77, 80 and 116 of the Local Government Regulation 2012 that Council make and levy the following differential general rates and minimum general rates and limitations for the year ending 30 June 2019.

Description	2018/19 Proposed Min General	2018/19 proposed Rate (c/\$)	Limitation
Category 1 - Residential <1 Ha	671.16	1.275178	
Category 2 - Large Residential >=1HA and <20Ha	693.48	1.066142	
Category 3 - Multi Residential	764.18	1.446836	
Category 11 - Commercial	791.74	1.235944	
Category 12 - Commercial - Other	655.3	1.066048	
Category 13 - Transformers	791.74	2.108944	
Category 14 - Industrial	870.82	1.346780	
Category 15 – Commercial – Hotel, Accommodation etc.	791.74	1.257520	
Category 21 - Commercial Bulk Grain Depots	8000	5.885420	
Category 22 - Cotton Gins	30000	13.497120	
Category 25 - Extractive Industry <5,000 tonnes	1387.84	1.422306	
Category 26 - Extractive Industry >5,000 & <100,000 tonnes	2774.68	1.844692	
Category 27 - Extractive Industry > 100,000 tonnes	5549.14	1.844692	
Category 31 - Petroleum Leases <1,000 Ha	8000	71.115482	
Category 32 - Petroleum Leases >1,000 Ha <10,000	16000	4.942768	
Category 33 - Petroleum Leases >10,000 Ha	32000	1.858068	
Category 34 - Petroleum Other <400Ha	8000	382.552640	
Category 35 - Petroleum Other >400Ha	16000	382.552640	

Category 41 - Mining Leases <50 FTE	1387.84	11.771232	
Category 42 - Mining Leases >50 FTE	11098.4	11.771232	
Category 45 - Intensive Accommodation 100 +person	11098.4	4.942890	
Category 46 - Noxious Industry	24416.36	13.496840	
Category 60 - Rural - 20 Ha - 1,000 Ha	681.76	1.242804	30%
Category 61 - Small Crops <100Ha	819.22	1.775238	30%
Category 62 - Small Crops >100Ha	2729.12	2.304146	
Category 63 - Grain Properties/Grazing Properties>1000Ha	1329.98	1.170680	30%
Category 65 - Cotton Properties <250Ha, <\$500,000ucv	2659.94	3.696074	
Category 66 - Cotton Properties <250Ha, >\$500,000ucv	2659.94	1.196014	
Category 67 - Cotton Properties >=250Ha, <500Ha, <\$240,000ucv	2753.16	1.468488	
Category 68 - Cotton Properties >=250Ha, <500Ha, >\$240,000ucv	2659.94	3.497218	
Category 69 - Cotton Properties >=500Ha, <1000Ha, <\$400,000ucv	2753.16	2.214204	30%
Category 70 - Cotton Properties >=500Ha, <1000Ha, >\$400,000ucv	2660.24	3.615766	30%
Category 71 - Cotton Properties >=1000Ha, <5000Ha	5320.98	1.971180	30%
Category 72 - Cotton Properties >=5000Ha, <10,000Ha	10641.98	1.628915	30%
Category 73 - Cotton Properties >=10,000Ha, <20,000Ha	21283.94	1.472499	30%
Category 74 - Cotton Properties >=20,000Ha, <30,000Ha	31925.9	1.702532	
Category 75 - Cotton - Properties >30,000Ha	42567.86	2.263534	
Category 76 - Reservoirs	682.86	1.982972	30%
Category 79 - Intensive Animal Industry - Cattle/Sheep Feedlot 1,001-5,000 SCU/SSU	6768.4	1.230620	30%
Category 80 - Intensive Animal Industry - Cattle/Sheep Feedlot 5,001-10,000 SCU/SSU	11238.44	3.575614	
Category 81 - Intensive Animal Industry - Cattle/Sheep Feedlot>10,000 SCU/SSU	15532.44	5.885420	
Category 85 - Intensive Animal Industry - Piggery >400 SPU	6944.46	1.262620	

Category 90 - Solar Farm <50 MW	30000	1.300000	
Category 91 - Solar Farm >= 50 MW	70000	1.250000	

Michelle Clarke
Director Finance & Corporate Services



Differential General Rating Model - 2018/19

Description	2018/19 Proposed Min General	2018/19 proposed Rate (c/\$)	Limitation
Category 1 - Residential <1 Ha	671.15	1.275177904	
Category 2 - Large Residential >=1Ha and <20Ha	693.47	1.066141258	
Category 3 - Multi Residential	764.17	1.446835026	
Category 11 - Commercial	791.74	1.235942526	
Category 12 - Commercial - Other	655.29	1.066047528	
Category 13 - Transformers	791.74	2.108943746	
Category 14 - Industrial	870.82	1.346778251	
Category 15 - Commercial - Hotel, Accommodation etc.	791.74	1.257519172	
Category 21 - Commercial Bulk Grain Depots	8000.00	5.885419176	
Category 22 - Cotton Gins	30000.00	13.49712	
Category 25 - Extractive Industry <5,000 tonnes	1387.84	1.422305885	
Category 26 - Extractive Industry >5,000 & <100,000 tonnes	2774.67	1.844690757	
Category 27 - Extractive Industry > 100,000 tonnes	5549.14	1.844690757	
Category 31 - Petroleum Leases <1,000 Ha	8000.00	71.11548171	
Category 32 - Petroleum Leases >1,000 Ha <10,000	16000.00	4.942767193	
Category 33 - Petroleum Leases >10,000 Ha	32000.00	1.858066028	
Category 34 - Petroleum Other <400Ha	8000.00	382.5526401	
Category 35 - Petroleum Other >400Ha	16000.00	382.5526401	
Category 41 - Mining Leases <50 FTE	1387.84	11.77123202	
Category 42 - Mining Leases >50 FTE	11098.39	11.77123202	
Category 45 - Intensive Accommodation 100 +person	11098.39	4.942889042	
Category 46 - Noxious Industry	24416.35	13.49683881	
Category 60 - Rural - 20 Ha - 1,000 Ha	681.75	1.242803562	30%
Category 61 - Small Crops <100Ha	819.21	1.775236827	30%
Category 62 - Small Crops >100Ha	2729.12	2.304145844	
Category 63 - Grain Properties/Grazing Properties>1000Ha	1329.97	1.170678327	30%
Category 65 - Cotton Properties <250Ha, <\$500,000ucv	2659.94	3.696073836	
Category 66 - Cotton Properties <250Ha, >\$500,000ucv	2659.94	1.196013546	
Category 67 - Cotton Properties >=250Ha, <500Ha, <\$240,000ucv	2753.16	1.468486656	
Category 68 - Cotton Properties >=250Ha, <500Ha, >\$240,000ucv	2659.94	3.497216268	
Category 69 - Cotton Properties >=500Ha, <1000Ha, <\$400,000ucv	2753.16	2.214202536	30%
Category 70 - Cotton Properties >=500Ha, <1000Ha, >\$400,000ucv	2660.24	3.615765972	30%
Category 71 - Cotton Properties >=1000Ha, <5000Ha	5320.98	1.971179392	30%
Category 72 - Cotton Properties >=5000Ha, <10,000Ha	10641.97	1.628914924	30%



Differential General Rating Model - 2018/19

Description	2018/19 Proposed Min General	2018/19 proposed Rate (c/\$)	Limitation
Category 73 - Cotton Properties >=10,000Ha, <20,000Ha	21283.93	1.4724983	30%
Category 74 - Cotton Properties >=20,000Ha, <30,000Ha	31925.90	1.702530466	
Category 75 - Cotton - Properties >30,000Ha	42567.86	2.263532635	
Category 76 - Reservoirs	682.86	1.982970626	30%
Category 79 - Intensive Animal Industry - Cattle/Sheep Feedlot 1,001-5,000 SCU/SSU	6768.40	1.230618662	30%
Category 80 - Intensive Animal Industry - Cattle/Sheep Feedlot 5,001-10,000 SCU/SSU	11238.44	3.57561204	
Category 81 - Intensive Animal Industry - Cattle/Sheep Feedlot >10,000 SCU/SSU	15532.43	5.885419176	
Category 85 - Intensive Animal Industry - Piggery >400 SPU	6944.45	1.262618084	
Category 90 - Solar Farm <50 MW	30000.00	1.300000	
Category 91 - Solar Farm >= 50 MW	70000.00	1.250000	

OFFICER REPORT

TO: Council

SUBJECT: Water Utility Charges

DATE: 19.06.18

AGENDA REF: FCS13

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

In accordance with Section 99 of the Local Government Regulation 2012, a local government may levy utility charges on any basis the local government considers appropriate.

Background

Council currently levies water utility charges using two methods – base water allocation for St George, Dirranbandi, Bollon, Thallon and Hebel and two part tariff for Mungindi.

Base Water Allocation is charged on each premises in a defined water supply area which has a metered water supply and is assessed on the basis of its land use code and is granted a base water allocation expressed in kilolitres per year per charging units as per the tables within the 2018/2019 Revenue Statement.

Mungindi Water Charge for the township of Mungindi within the Balonne Shire Council boundary, shall be an annual infrastructure charge which applies to each rateable property in the defined water supply area.

Mungindi Water Consumption shall be calculated per kilolitre on a bi annual basis.

Excess water will be calculated per kilolitre for excess usage above the base water allocation for all areas excluding the towns of Bollon, Hebel and Thallon.

Unconnected Water Charge will be charged for each separate parcel of land where such property is not connected to the water supply but is located within the water supply area and is able to be connected water supply.

Link to Corporate Plan

Function	Key Program Area
<u>Inclusive & Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

Consultation (internal/external)

Councillors, Senior Leadership Group

Legal Implications

Section 99 of the Local Government Regulation 2012

Policy Implications

Revenue Statement 2018/2019

Revenue Policy 2018/2019

Financial and Resource Implications

Excess Water

	2018/19 3% increase	
Rural Residential Bore	0.4393	
Untreated Water (Dirranbandi, Thallon, Bollon & Rural)	0.1178	
St George Bore	0.4715	
Treated Dirranbandi	1.1787	
	Water	Unconnected Water
2018-19 - 3% increase		
St George	10.40	10.40
Thallon	9.50	9.50
Nindigully	0.00	
Dirranbandi	10.40	10.40
Hebel	9.50	9.50
Bollon	9.50	9.50
Rural	9.50	9.50

Mungindi Water Charges:

Water Charge	Charge 2017-18 BSC	Proposed Charge 2018-19 MPSC*	Proposed Charge 2018-19 BSC	No of Services
Water Access Charge	320	240	320	63
Water Consumption per kilolitre – 0 to 750kl	1.74	1.58	1.74	
Water Consumption per kilolitre – above 751 kl	2.25	2.05	2.25	

Attachments

Nil

Recommendation/s

1. That in accordance with Section 99 of the Local Government Regulation 2012, Water Utility Charges for the 2018/2019 financial year be set at \$9.50 per charging unit and further that water usage in excess of the applicable water allocation be charged at \$0.4393 per kilolitre for the Rural Residential Bore Water Supply.
2. That in accordance with Section 99 of the Local Government Regulation 2012, Water Utility Charges for the 2018/2019 financial year be set at \$9.50 per charging unit and further that water usage in excess of the applicable water allocation be charged at \$0.1178 per kilolitre for the untreated river/creek water supplies to various premises in the towns of Dirranbandi, Thallon and Bollon and designated Rural Residential water supply schemes.
3. That in accordance with Section 99 of the Local Government Regulation 2012, Water Utility Charges for the 2018/2019 financial year be set at \$10.40 per charging unit and further that water usage in excess of the applicable water allocation be charged at \$0.4715 per kilolitre for the St George Bore Water Supply.
4. That in accordance with Section 99 of the Local Government Regulation 2012, Water Utility Charges for the 2018/2019 financial year be set at \$10.40 per charging unit and further that water usage in excess of the applicable water allocation be charged at \$1.1787 per kilolitre for treated water supplies in Dirranbandi.
5. That in accordance with Section 99 of the Local Government Regulation 2012, Water Utility Charges for the 2018/2019 financial year be set at \$9.50 per charging unit bore water supplies in Thallon, Hebel and Bollon.
6. That in accordance with Section 99 of the Local Government Regulation 2012, Water Utility Charges for the 2018/2019 financial year be set at \$320.00 access charge per rateable property plus water consumption charges of: up to 750kl \$1.74 per kl and 751kl and above \$2.25 for water supplies in Mungindi.

Michelle Clarke

Director Finance & Corporate Services

OFFICER REPORT

TO: Council

SUBJECT: Waste Water Utility Charges

DATE: 19.06.18

AGENDA REF: FCS14

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

In accordance with Section 99 of the Local Government Regulation, a local government may levy utility charges on any basis the local government considers appropriate.

Background

Council currently levies waste water utility charges to St George, Dirranbandi and Bollon which are provided a Waste Water System. A waste water charge will be levied on each rateable property, both vacant and occupied that Council has or is able to provide with waste water services.

Waste water charges are charged in accordance with Revenue Statement 2018/2019.

Link to Corporate Plan

Function	Key Program Area
<u>Inclusive & Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

Consultation (internal/external)

Councillors, Senior Leadership Group

Legal Implications

Section 99 of the Local Government Regulation

Policy Implications

Revenue Statement 2018/2019

Revenue Policy 2018/2019

Financial and Resource Implications

	Urban Waste Water	Unconnected Sewer	Urban Waste Water - Non Res 1-10	Urban Waste Water - Non Res 11-30	Urban Waste Water Non Res 30+
2018-19 - 3% increase					
St George	561	189	393	302	247
Thallon					
Nindigully					
Dirranbandi	561	189	393	302	247
Hebel					
Bollon	561	189	393	302	
Rural					

Attachments

Nil

Recommendation/s

That in accordance with Section 99 of the Local Government Regulation 2012, Waste Water Utility Charges for the 2018/2019 financial year be set at:

Waste Water – Connected Charge	\$561.00
Waste Water – Unconnected Charge	\$189.00
Waste Water – Additional non residential 1-10 pedestal	\$393.00
Waste Water – Additional non residential 11-20 pedestal	\$302.00
Waste Water – Additional non residential 21-30 pedestal	\$247.00

Michelle Clarke

Director Finance & Corporate Services

OFFICER REPORT

TO: Council

SUBJECT: Cleansing Utility Charges

DATE: 19.06.18

AGENDA REF: FCS15

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

In accordance with Section 99 of the Local Government Regulation, a local government may levy utility charges on any basis the local government considers appropriate.

Background

This charge is to fund the collection, operation and maintenance of Council's waste disposal service. This charge is levied for the purposes of providing the collection and disposal from all land in actual occupation or with a structure upon it, within the serviced area. All towns with the exception of Hebel are provided with a door to door cleansing service of one (1) or more general waste bins each week and one (1) or more recycle bins each fortnight. The Cleansing Service methodology is detailed in the Revenue Statement 2018/2019.

To assist with landfill maintenance at Hebel, residents are levied a cleansing charge.

Mungindi residents are provided a door to door cleansing service consistent with Moree Plains Shire Council. The service provided in Mungindi is based upon the collection of domestic waste, recycling and green waste collection.

Link to Corporate Plan

Function	Key Program Area
<u>Inclusive & Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

Consultation (internal/external)

Councillors, Senior Leadership Group

Legal Implications

Section 99 of the Local Government Regulation

Policy Implications

Revenue Statement 2018/2019

Revenue Policy 2018/2019

Financial and Resource Implications

Utility charges have increased 3% from the previous financial year except for Mungindi that has remained the same consistent with the Moree Plains Shire Council.

	Base Service Cleansing	General Waste Service	Recycling Waste Service
2018-19 - 3% increase			
St George	442	344	98
Thallon	442	344	98
Nindigully	442	344	98
Dirranbandi	442	344	98
Hebel	107		
Bollon	442	344	98
Rural	442	344	98

Attachments

Nil

Recommendation/s

That in accordance with Section 99 of the Local Government Regulation 2012, Cleansing Utility Charges for the 2018/2019 financial year be set at:

Base Cleansing Charge – <i>(weekly general & fortnightly recycle)</i> – St George, Dirranbandi, Thallon, Nindigully, Bollon, Rural Residential	442.00
General Cleansing Charge – <i>(weekly general waste)</i> – St George, Dirranbandi, Thallon, Nindigully, Bollon, Rural Residential	344.00
Recycle Cleansing Charge – <i>(fortnightly recycle)</i> – St George, Dirranbandi, Thallon, Nindigully, Bollon, Rural Residential	98.00
Extra Cleansing Charge - St George, Thallon, Nindigully, Rural	442.00
Cleansing Charge - Hebel	107.00
Domestic Waste Charge – <i>(general, recycle & green)</i> - Mungindi	484.00
Upgrade – Domestic Waste (240l) - Mungindi	79.20
Upgrade – Recycle (360l) - Mungindi	27.50
Additional Service – Green Bin (240l) - Mungindi	27.50
Additional Service – Recycle (240l) - Mungindi	110.00
Additional Service – Recycle (360l) - Mungindi	154.00
Commercial Waste Collection - Mungindi	473.00
Additional Commercial General Waste (240l) - Mungindi	165.00
Mungindi Waste Management Utility Charge	165.00
Environmental Utility Charge (Landfill)	50.00

Michelle Clarke

Director Finance & Corporate Services

OFFICER REPORT

TO: Council

SUBJECT: Thallon Rural Fire Levy

DATE: 19.06.18

AGENDA REF: FCS16

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

In accordance with Section 94 of the Local Government Regulation 2012, Council will levy a special charge on all rateable assessments in the township of Thallon.

Background

Council has identified in the Overall Plan for Thallon Rural Fire Levy, the service, facility or activity; the rateable land to which the special rates apply; the estimated cost of carrying out the overall plan and the estimated time for carrying out the overall plan.

Council has reviewed the charge for the Thallon Rural Fire at the Budget Workshops and has increased the levy from 2017/2018 by 1.5% to \$1.60 for 2018/19

Link to Corporate Plan

Function	Key Program Area
<u>Inclusive & Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

Consultation (internal/external)

Councillors, Senior Leadership Group

Legal Implications

The State Government Emergency Management Levy is a compulsory charge collected by Council on behalf of the State Government under the Fire and Emergency Services Act 1990. The Fire and Emergency Service Act 1990 and the Fire and Emergency Service Regulation 2011 governs the Urban Fire Levy and has applied to all properties within Queensland from 01 January 2014, to ensure a more sustainable funding base for emergency services. Section 94 of the Local Government Regulation 2012 allows council to levy a special charge on a rateable property.

Policy Implications

Revenue Policy 2018/2019

Financial and Resource Implications

Levy a special charge on properties in the benefited area and remit net proceeds less administration to the Thallon Town Rural Fire Brigade.

Attachments

Nil

Recommendation/s

That:

1. Council levy a special charge on all rateable assessments in the township of Thallon within the Balonne Shire Council boundary, in accordance with Sections 92 and 94 of the Local Government Regulation 2012 and section 128A of the Fire and Emergency Services Act 1990; the provisions of Council's Revenue Policy 2018/2019, Revenue Statement 2018/2019 and Overall Plan – Thallon Rural Fire Levy, and
2. the Thallon Rural Fire Levy Charge for the 2018/2019 financial year be set at \$1.60 per charging unit.

Michelle Clarke

Director Finance & Corporate Services

OFFICER REPORT

TO: Council

SUBJECT: Feral Animal Management Special Rate

DATE: 19.06.18

AGENDA REF: FCS17

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

In accordance with Section 94 of the Local Government Regulation 2012, Council will levy a special charge on all rateable assessments in Rating Categories 63, 71, 72, 73, 74, 75, 79, 80 and 81.

Background

Council has identified in the Overall Plan for Feral Animal Management Levy the service, facility or activity; the rateable land to which the special rates apply; the estimated cost of carrying out the overall plan and the estimated time for carrying out the overall plan.

Council has reviewed the charge for the Feral Animal Management Special Rate at the Budget Workshops and propose no change in the rate in the dollar as 2017/18 at \$0.0004263 cents in the dollar.

Link to Corporate Plan

Function	Key Program Area
<u>Inclusive & Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

Consultation (internal/external)

Councillors, Senior Leadership Group

Legal Implications

Section 94 of the Local Government Regulation 2012

Policy Implications

Revenue Policy 2018/19

Revenue Statement 2018/19

Overall Plan – Feral Animal Management Special Rate 2018/19

Financial and Resource Implications

The special rate will be applied toward the continued operation of Feral Animal Management services or activities in the Shire. Interest will be charged on overdue balances and retained by the Balonne Shire Council

to offset the cost of debt recovery. The estimated cost for Feral Animal Management in 2018/19 is \$400,000.00. Council will be developing a Biosecurity Plan to replace its weed and pest management plans and this will include a review of the Feral Animal Management special rate.

Attachments

Nil

Recommendation/s

That

1. Council levy a special rate on all rateable assessments in Rating Categories 63, 71, 72, 73, 74, 75, 79, 80 and 81, in accordance with Section 94 of the Local Government Regulation 2012 and the provisions of Council's Revenue Policy 2018/19, Revenue Statement 2018/19 and Overall Plan – Feral Animal Management Special Rate, and
2. the Feral Animal Management Special Rate for the 2018/19 financial year be set at \$0.0004263 cents in the dollar on the land valuation.

Michelle Clarke

Director Finance & Corporate Services

OFFICER REPORT

TO: Council

SUBJECT: Urban Animal Management Special Charge

DATE: 19.06.18

AGENDA REF: FCS18

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

In accordance with Section 94 of the Local Government Regulation 2012, Council will levy a special charge on all rateable assessments in Differential Rating Categories 1-3.

Background

Council has identified in the Overall Plan for Urban Animal Management Special Charge, the service, facility or activity; the rateable land to which the special rates apply; the estimated cost of carrying out the overall plan and the estimated time for carrying out the overall plan.

Council has reviewed the charge for the Urban Animal Management Levy at the Budget Workshops and has determined the levy for 2017/2018 remain at \$21.00 per assessment.

Link to Corporate Plan

Function	Key Program Area
<u>Inclusive & Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

Consultation (internal/external)

Councillors, Senior Leadership Group

Legal Implications

Section 94 of the Local Government Regulation 2012

Policy Implications

Revenue Policy 2018/19

Revenue Statement 2018/19

Overall Plan – Urban Animal Management Special Charge 2018/19

Financial and Resource Implications

Levy a special charge on properties in the benefited area to be applied toward the continued operation of Urban Animal Management services or activities in the Shire.

Attachments

Nil

Recommendation/s

That

1. Council levy a special charge on all rateable assessments in the Differential Rating Categories 1-3, in accordance with Section 94 of the Local Government Regulation 2012, and the provisions of Council's Revenue Policy 2018/19, Revenue Statement 2018/19 and Overall Plan – Urban Animal Management Special Charge, and
2. the Urban Animal Management Special Charge for the 2018/19 financial year be set at \$21.00 per assessment.

Michelle Clarke

Director Finance & Corporate Services

OFFICER REPORT

TO: Council

SUBJECT: Environmental Utility Charge

DATE: 19.06.18

AGENDA REF: FCS19

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

In accordance with Section 94 of the Local Government Regulation 2012, Council will levy a utility charge on all rateable assessments as per the maps in Appendix F of the Revenue Statement 2018/19.

Background

Council has identified an Environmental Utility Charge, on rateable land that will have access to Council's landfill facilities. They are identified in the maps in Appendix F of the Revenue Statement 2018/19

Council has reviewed the Environmental Utility charge at the Budget Workshops and has determined the utility charge for 2018/19 remain at \$50.00 per assessment.

Link to Corporate Plan

Function	Key Program Area
<u>Inclusive & Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

Consultation (internal/external)

Councillors, Senior Leadership Group

Legal Implications

Section 94 of the Local Government Regulation 2012

Policy Implications

Revenue Policy 2018/19

Revenue Statement 2018/19

Environmental Utility Charge 2018/19

Financial and Resource Implications

Levy a utility charge on properties in the benefited area to be applied toward the continued operation of landfills in the Shire.

Attachments

Nil

Recommendation/s

That:

1. Council levy a utility charge on all rateable assessments as per the maps in Appendix F of the Revenue Statement 2018/19, in accordance with Section 94 of the Local Government Regulation 2012 and the provisions of Council's Revenue Policy 2018/19, Revenue Statement 2018/19 and Environmental Utility Charge Plan, and
2. the Environmental Utility Charge for the 2018/2019 financial year be set at \$50.00 per assessment.

Michelle Clarke

Director Finance & Corporate Services

OFFICER REPORT

TO: Council

SUBJECT: Interest on Overdue Rates and Charges

DATE: 19.06.18

AGENDA REF: FCS20

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

In accordance with Section 133 of the Local Government Regulation 2012, interest is payable on overdue rates and charges at the percentage, or not more than 11% a year, decided by the local government; and from the day the rates or charges become overdue or a later day decided by the local government.

Background

Council has determined that an overdue rate as those rates remaining unpaid at the end of each discount period. Interest is payable on rates and charges at a rate of 11% compounding on daily rests that remain outstanding for sixty (60) days after the date of issue of rates.

Link to Corporate Plan

Function	Key Program Area
<u>Inclusive & Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

Consultation (internal/external)

Councillors, Senior Leadership Group

Legal Implications

Section 133 of the Local Government Regulation 2012

Policy Implications

Revenue Policy 2018/2019

Revenue Statement 2018/2019

Financial and Resource Implications

Levy interest on all overdue rates and charges in accordance with Revenue Statement 2018/2019 and budget resolution.

Attachments

Nil

Recommendation/s

That in accordance with Section 133 of the Local Government Regulation 2012, a charge of 11 percent compounding interest calculated on daily is made on all rates and charges that remain outstanding for sixty (60) days after the date of issue.

Michelle Clarke

Director Finance & Corporate Services

OFFICER REPORT

TO: Council

SUBJECT: Discount for Prompt Payment

DATE: 19.06.18

AGENDA REF: FCS21

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

In accordance with Section 130 of the Local Government Regulation 2012, a local government may decide to allow a discount for payment of rates or charges before the end of the discount period.

Background

Council has determined that a discount period will apply for each rate period. The discount period will commence on the date of issue of the rate notice and extend for a period of no less than 30 days. Discount of 10% is allowed for prompt payments of: Differential General Rates; Water Utility Charges – including Consumption and Excess Water, Waste Water Charges, Cleansing Charges and Thallon Rural Fire Levy.

Link to Corporate Plan

Function	Key Program Area
<u>Inclusive & Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

Consultation (internal/external)

Councillors, Senior Leadership Group

Legal Implications

Nil

Policy Implications

Revenue Policy 2018/2019

Revenue Statement 2018/2019

Financial and Resource Implications

Allow discount on all rates and charges in accordance with Revenue Statement 2018/2019 and budget resolution.

Attachments

Nil

Recommendation/s

That in accordance with Section 130 of the Local Government Regulation 2012, a discount of 10% be allowed for all current Council rates and charges (excluding QESL, Environmental Utility Charge, Feral Animal Management Special Rate and Urban Animal Management Special Charge) if paid within 30 clear days of the Rate Notice being issued, and that such discount be calculated as a percentage of the gross rates and charges levied and only be granted if all current and outstanding rates have been paid in full.

Michelle Clarke

Director Finance & Corporate Services

OFFICER REPORT

TO: Council

SUBJECT: Pensioner Rate Concession

DATE: 19.06.18

AGENDA REF: FCS22

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

In accordance with Section 122 of the Local Government Regulation 2012, Council may grant a concession of rates or charges to a ratepayer who is a member of a stated class of ratepayers.

Background

Council allows a concession for ratepayers that meet the eligibility criteria, ie. a person who is the holder of a pensioner concession card issued by the Department of the Commonwealth responsible for administering the Social Security Act 1991 or the Veterans' Affairs Entitlements Act 1986 and in accordance with the Revenue Statement 2018/2019.

In the 2017/2018 financial year Council allowed a remission of up to \$150.00 per annum on the general rate and an extra \$20 on the cleansing charge with the introduction of the new 2 bin waste service. There are no proposed changes to this concession for 2018/19. This concession is in addition to the 20% subsidy offered by the State Government (capped at \$200.00 per annum)

Link to Corporate Plan

Function	Key Program Area
<u>Inclusive & Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

Consultation (internal/external)

Councillors, Senior Leadership Group

Legal Implications

Section 122 of the Local Government Regulation 2012

Policy Implications

Revenue Policy 2018/2019
Revenue Statement 2018/2019

Financial and Resource Implications

Allow a pensioner concession on rates and charges are in accordance with Revenue Statement 2018/2019 and budget resolution.

Attachments

Nil

Recommendation/s

That in accordance with Section 122 of the Local Government Regulation 2012, a Concession of Rates for properties owned or occupied by Pensioners, equal to 100% of the General Rate up to a maximum of \$150.00 per annum and \$20.00 on the cleansing charge, be granted to owners of qualifying premises. This concession is in addition to the 20% subsidy offered by the State Government (capped at \$200.00 per annum).

Michelle Clarke

Director Finance & Corporate Services

OFFICER REPORT

TO: Council

SUBJECT: Code of Competitive Conduct

DATE: 19.06.18

AGENDA REF: FCS23

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

In accordance with Section 47 of the Local Government Act 2009, Council must decide each financial year, by resolution, whether or not to apply the code of competitive conduct to a business activity prescribed under a regulation.

Background

A local government must apply the code of competitive conduct to the conduct of the following business activities of the local government: a building certifying activity; a roads activity, other than a roads activity for which business is conducted only through a sole supplier arrangement. Business activity fees are made where Council provides a service and the other party to the transaction can choose whether or not to avail itself of the service. Business activity fees are purely commercial in application. A local government may apply the code of competitive conduct to any other business activities such as water and waste water.

Link to Corporate Plan

Function	Key Program Area
<u>Inclusive & Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

Consultation (internal/external)

Senior Leadership Group

Legal Implications

Section 47 of the Local Government Act 2009 states a Council must apply the code of competitive conduct to the conduct of the following business activities—

- (a) a building certifying activity;
- (b) a roads activity, other than a roads activity for which business is conducted only through a sole supplier arrangement.

Council may also apply the code of competitive conduct to any other business activities.

Policy Implications

Revenue Policy 2018/2019

Revenue Statement 2018/2019

Financial and Resource Implications

Nil

Attachments

Nil

Recommendation/s

That in accordance with Section 47 of the Local Government Act 2009, the Code of Competitive Conduct shall not apply to the following identified business activities in the 2018/2019 financial year, as the council is of the opinion that there is no net financial or operational benefit to its' ratepayers and customers in doing so:

- Building Certification;
- Water Program;
- Waste Water Program;
- Other Roads.

Michelle Clarke

Director Finance & Corporate Services

OFFICER REPORT

TO: Council

SUBJECT: Budget 2018/2019 and Statement of Estimated Financial Position

DATE: 19.06.18

AGENDA REF: FCS24

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

Council must adopt its budget for the financial year after 31 May in the year before the financial year, but before 1 August in the financial year and receive the statement of estimated financial position for 2017/18.

Background

In accordance with section 107A of the Local Government Act 2009 and Sections 169 and 170 of the Local Government Regulation 2012, Council must adopt its budget for the financial year after 31 May in the year before the financial year, but before 1 August in the financial year. Section 169 of the Local Government Regulation, Council's budget for each financial year must be prepared on an accrual basis and include statements for the financial year for which it is prepared and the next 2 financial years. The statements that are to be included are: Financial Position, Cash Flow, Income and Expenditure and Changes in equity.

The budget must also include: a long term financial forecast, a revenue statement and a revenue policy. The income and expenditure statement must state: rates and utility charges, contributions, fees and charges, interest, grants and subsidies, depreciation, finance costs, net results, the estimated costs of significant business activities, activities of commercial business units and significant business activities.

The budget must also include the relevant measures of financial sustainability for the financial year and next 9 financial years, these include: asset sustainability ratio, net financial liabilities ratio and operating surplus ratio. The budget must include the total value of the change expressed as a percentage of rates and utility charges and must also be consistent with the corporate and operational plans.

The statement of estimated financial position stating the financial operations and financial position of Council for 2017/18 financial year is also contained within the financial statements as required under Section 205 of the Local Government Regulations 2012.

Link to Corporate Plan

Function	Key Program Area
<u>Inclusive & Ethical Governance</u>	Financial Management: To ensure the long term viability of the Shire and provide accountability in financial management.

Consultation (internal/external)

Councillors, Senior Leadership Group

Legal Implications

Section 170A of the Local Government Act 2009 and Sections 169, 170 and 205 of the Local Government Regulation 2012.

Policy Implications

Revenue Policy 2018/19

Revenue Statement 2018/19

Financial and Resource Implications

The proposed budget has deficit before capital revenue of (\$3,462,525) with an operating surplus after Capital of \$285,493. The overall budget is Revenue of \$20,837,508 (excluding capital) and Expenditure of \$24,300,033. The Capital works program for 2018/19 is forecast at \$5,505,018.

Attachments

1. Budget Introduction 2018-19_Final.pdf [↓](#)
2. 10_Income StateBudget - 2 year forecast 12 June 2018_Final.pdf [↓](#)
3. 11_Operational Projects120602018_FinalV2.pdf [↓](#)
4. Capital Projects12062018_FINALV2.pdf [↓](#)
5. 13_10 year forecast statements.pdf [↓](#)

Recommendation/s

1. Pursuant to section 107A of the Local Government Act 2009 and sections 169 and 170 of the Local Government Regulation 2012, Council's Budget for the 2018/2019 financial year, incorporating:
 - a) The statements of financial position;
 - b) The statements of cash flow;
 - c) The statements of income and expenditure;
 - d) The statements of changes in equity;
 - e) The long-term financial forecast;
 - f) The revenue statement;
 - g) The revenue policy (adopted by Council resolution on 28 June 2018);
 - h) The relevant measures of financial sustainability; and
 - i) The total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget,
2. Pursuant to section 205 of the Local Government Regulation 2012, the statement of the Estimated financial operations and financial position of the Council in respect of the 2017/18 financial year (the Statement of Estimated Financial Position) be received and its contents noted.

Michelle Clarke

Director Finance & Corporate Services

Budget 2018/19

Council is pleased to present its Annual Budget that converts the strategies and initiatives contained in Council's Corporate and Operational Plans into financial terms to ensure that there are sufficient resources for their achievement while ensuring financial sustainability. This will be the first year of our Corporate Plan 2018-2023 with a new vision and mission statement.

Our Vision

Connected, innovative communities, where economies are strong and opportunities are abundant.

Our Mission

To invest in people, ignite ideas, meet our challenges and grow prosperity.

The budget must:-

- ✓ Be prepared on an accrual basis
- ✓ Include the following statements for 2018/2019, 2019/20 and 2020/21;
 - Financial Position (Balance Sheet)
 - Cash Flow
 - Income and Expenditure
 - Changes in Equity
- ✓ Include a Long-Term Financial Forecast
- ✓ Be accompanied by its Revenue Statement
- ✓ Include the following financial sustainability ratios:
 - Asset sustainability ratio
 - Net financial liabilities ratio
 - Operating surplus ratio
- ✓ Include total value of the change, expressed as a percentage, in the rates and utility charges levied for 2018/19 compared with the rates and utility charges levied in the previous budget
- ✓ Be consistent with the corporate plan and annual operational plan.

Council's financial sustainability continues to be of concern with a reduction in State and Federal Government Grants. Forecast budgets for the next three years indicate continuing deficits before capital revenue. For 2018/19 the deficit before capital is \$3,462,525 with a modest operating

Budget 2018/19

surplus of \$285,493. Council is therefore continuing to undertake a range of strategies to review its long term financial plan, treatment of assets and depreciation and will continue to look for savings through operating efficiencies.

REVENUE STATEMENT 2018/19

The Revenue Statement is an explanatory statement that outlines and explains the revenue measures adopted in the budget. The document includes the following matters:

- ✓ How rates and charges are determined;
- ✓ Details on all rebates and concessions;
- ✓ Details on any limitations in increases on rates and charges;
- ✓ Criteria used to decide the amount of the cost-recovery fees;
- ✓ Criteria for approval of early payment discount for late payments;
- ✓ Details on collection of outstanding rates including the process for arrangements to pay;
- ✓ Details of payment methods.

The document will be of particular interest to ratepayers, community groups, government departments and other interested parties who seek to understand the revenue policies and practices of the Council.

LONG TERM FINANCIAL FORECAST

A Long-Term Financial Plan for the years 2018/19 to 2027/28 has been developed to assist Council in adopting its 2018/19 budget within a longer term financial framework. The key objective of the Financial Plan is to:

- ✓ Deliver operational surpluses in the long-term through strategies that generate or increase revenue to minimise the impact on ratepayers where possible and deliver the strategic outcomes as specified in the Corporate Plan.

While certain assumptions were made in preparing forecasts for the Financial Plan they are based on current knowledge available and are generally conservative in nature.

- ✓ Minimal growth in fees and charges revenue
- ✓ General rate revenue has been based on a 1% increase in the minimum general rate across all categories; 3% increase in the rate in the dollar across all categories and a 3% increase across all utilities for the 2018/19 financial year.
- ✓ Continuation of Rural Fire Levy
- ✓ Service and utility charges are set to fully fund operations and provide sufficient revenue to deliver projected capital works.
- ✓ Special levies and charges have been retained at 2017/18 levels.
- ✓ Federal Financial Assistance Grant will increase for 2018/19 by CPI, continuing into 2019/20. Council is however uncertain when the Financial Assistance Grants will be received and this may impact on projected revenue from grants.
- ✓ Federal Roads to Recovery is set to decrease in the short to medium term and is dependent on the Federal Government's commitment to continue in the long term



Budget 2018/19

- ✓ Staffing levels are under regular review in response to external funding assistance and is currently under the approved establishment with a range of positions vacant due to inability to attract suitable candidates, natural attrition and/or operational needs.
- ✓ Capital works have been reviewed against proposed forward plans and budgets.

The long-term forecast indicates Council's General Operations Budget continuing to operate with deficits up to 2025/26 without significant effort by Council to raise revenue from alternate sources and/or reduce expenditure. This will impact on projected forward capital works programs and Council's ability to improve its asset management financial sustainability ratio. Council has commenced developing its Asset Management Framework to set service levels and improve ongoing management of our assets and will continue to focus on this into 2018/19.

BUDGET PREPARATION

The budget, which is included in this report, is for the year 1 July 2018 to 30 June 2019. The budget includes an Income and Expenditure Statement, Statement of Financial Position (Balance Sheet), Statement of Cash Flows and Statement of Changes in Equity.

Other statements attached to this report to allow Council to make an informed decision about the adoption of the budget include:

- ✓ Budget for capital and operational projects
- ✓ Schedule of remissions and rebates on rates
- ✓ Long term financial forecast
- ✓ Revenue policy
- ✓ Revenue statement
- ✓ Debt policy
- ✓ Investment policy

1.4 BUDGET PROCESSES

The key steps comprising the budget process are summarised below:

- ✓ Council commenced its budget preparations early for 2018/19. Each Director was asked to consider the projected budget worksheets for their relevant areas, amending them for extra ordinary operational requirements, special operational projects or maintenance and proposed capital works with no increase in expenditure.
- ✓ A series of councillor workshops were held with the Mayor and Senior Leadership Group to consult and adjust as necessary to deliver a sustainable budget.
- ✓ A draft budget and rate model options were presented to Council over a number of workshops, providing opportunity for input, discussion and debate by Councillors.
- ✓ The "proposed" budget was finalised with the Mayor for presentation to Council on 14 June 2018.
- ✓ On 14 June 2018 the Mayor will present the budget documents to Councillors 14 days prior to formal budget meeting as required by the Local Government Act 2009.
- ✓ On 28 June 2018 the final Budget and Operational Plan will be submitted to Council for adoption.



Budget 2018/19

External Influences

In preparing the 2018/19 budget a number of external influences have been taken into consideration because of their significant impact on Council's ability to fund the services delivered during the budget period.

- ✓ The reduction in grant monies from State and Federal Government requires a pro-active approach to ensure we pursue opportunities to maximise our grant and subsidy revenues. To assist in this area Council recently appointed a fully funded Grants Officer.
- ✓ Council's ability to secure roadwork contracts with the Department of Transport and Main Roads has been affected by the shift of funds away from regional areas in the South West to those most affected by Cyclone Debbie and the Commonwealth Games. Council is seeking third party accreditation to improve our ability to secure contract works.
- ✓ Council has commenced negotiations with all staff with a view to adopting one Balonne Shire Council Certified Agreements under the new Local Government Industry Award – State 2017 and Industrial Relations Act 2017 that came into effect on 1 March 2017. Council hopes to conclude negotiations with Unions and employees in early 2018/19.
- ✓ In 2018/19 our community will continue to feel the socio economic impacts of the water buy back scheme in the Balonne Shire. Council has made a concerted effort to advocate on behalf of the local community, participating in the Murray Darling Basin Authority Northern Basin Review and deputations to key parliamentarians.
- ✓ To improve economic development in the Shire Council has secured funding to engage an Economic Development Officer.
- ✓ The Queensland Government Container Refund Scheme is set to commence 1 November 2018. This will impact Council's existing landfill contract that is due for renewal. Council is continuing to monitor the introduction of this scheme and has recently commenced the tendering process for the landfill contract.
- ✓ Council is working with our local sheep and cattle producers to obtain funding and/or develop a scheme to fund cluster fencing. The combination of funding cluster fencing through grants and other schemes will improve production and assist in the control of feral animals. Council is discussing options with the Queensland Treasury Corporation (QTC) to adopt a model similar to Longreach Regional Council that applies a special levy to participating properties under a loan scheme through QTC.
- ✓ Council will undertake a review of the Feral Animal Levy and look to develop a Biosecurity Plan to replace its current weed and pest management plans.
- ✓ The Queensland Audit Office has recommended Council investigate the need to make provision for landfill remediation. Council plans to source appropriate technical advice to prepare reliable estimates that will be incorporated into the Long Term Financial Plan.



Budget 2018/19

Budget Principles

In order to produce a modest budget in response to these significant influences the following principles were utilised when preparing the budget.

- ✓ Fees and charges were reviewed and commercial charges have generally been increased by 2-5% for 2018/19. Council's cost recovery charges have increased by 2%, slightly above the Council Cost Index of 1.74%.
- ✓ Council will aim to mitigate ongoing operating deficits by increasing revenue from as many sources as possible without significantly impacting on ratepayers
- ✓ Council has commenced a review of its treatment of asset depreciation and will continue to look for efficiency measures and savings.
- ✓ Grants are to be based on confirmed or likely funding levels.
- ✓ Overtime is to be undertaken for essential and emergency work only.
- ✓ Initiatives or new projects are to be supported by a business case, strategic plans and whole of life costing.

Matthew Magin
Chief Executive Officer

Balonne Shire Council
Statement of Comprehensive Income
For the year ended 30 June 2019 & forecasts for year ending 2020 & 2021

	Est. Actuals 17/18	18/19 Budget	19/20 Forecast	20/21 Forecast
Income				
Revenue				
Recurrent revenue				
General Rates	\$ 6,488,396	\$7,085,000	\$7,472,000	\$7,652,000
Special Rates & Charges	\$ 198,771	\$207,500	\$208,600	\$208,600
Water Rates & Charges	\$ 1,911,857	\$1,958,000	\$2,005,000	\$2,055,000
Sewerage Rates	\$ 1,110,529	\$1,143,000	\$1,170,000	\$1,200,000
Waste management Rates	\$ 1,074,606	\$1,107,000	\$1,135,000	\$1,165,000
Discount	-\$ 931,548	-\$1,018,700	-\$1,053,360	-\$1,073,492
Pensioner Subsidy	-\$ 34,271	-\$35,700	-\$35,700	-\$35,750
Total	\$ 9,818,340	\$10,446,100	\$10,901,540	\$11,171,358
Rates, levies and charges				
Fees and charges	\$ 252,800	\$232,500	\$240,270	\$241,970
Rental income	\$ 262,000	\$261,000	\$277,000	\$277,000
Interest received	\$ 468,550	\$447,050	\$420,550	\$420,550
Sales revenue	\$ 2,769,000	\$2,317,000	\$3,272,000	\$3,676,000
Other income	\$ 316,433	\$224,350	\$221,400	\$221,400
Grants, subsidies, contributions and donations	\$ 6,319,296	\$6,909,508	\$5,516,870	\$5,503,900
Total recurrent revenue	\$ 20,206,419	\$20,837,508	\$20,849,630	\$21,512,178
Expenses				
Recurrent expenses				
Employee benefits	-\$6,250,000	-\$6,400,000	-\$6,450,000	-\$6,475,000
Materials and services	-\$9,914,710	-\$9,749,198	-\$9,837,590	-\$9,532,595
Finance costs	-\$207,821	-\$205,893	-\$169,038	-\$149,845
Depreciation and amortisation	-\$8,170,953	-\$7,944,942	-\$7,436,499	-\$7,468,422
Total recurrent expenses	-\$24,543,484	-\$24,300,033	-\$23,893,127	-\$23,625,862
Net operating surplus / (Deficit) before capital revenue	-\$4,337,065	-\$3,462,525	-\$3,043,497	-\$2,113,684
Other comprehensive income				
Increase / (decrease) in asset revaluation surplus	\$ -	\$0	\$0	\$0
Capital expenditure		\$0	\$0	\$0
Capital revenue				
Grants, subsidies, contributions and donations	\$ 6,313,754	\$3,748,018	\$3,605,082	\$3,500,000
Gain on revaluation	\$ -	\$0	\$0	\$0
Total capital revenue & expenditure	\$6,313,754	\$3,748,018	\$3,605,082	\$3,500,000
Total comprehensive income for the year	\$ 1,976,689	\$285,493	\$561,585	\$1,386,316

Balonne Shire Council
Statement of Financial Position
as at 30 June 2019 and forecasts as at 2020 & 2021

	Est. Actuals 17/18	18/19 Budget	19/20 Forecast	20/21 Forecast
Current Assets				
Cash and cash equivalents	\$ 20,391,035	\$ 23,147,139	24,574,692	24,584,526
Trade and other receivables	\$ 3,518,546	\$ 3,468,546	3,418,546	3,368,546
Inventories	\$ 215,581	\$ 215,581	215,581	215,581
Other financial assets	\$ 73,227	\$ 73,227	73,227	73,227
Non-current assets classified as held for sale	\$ -	\$ -	-	-
Total current assets	\$ 24,198,389	\$ 26,904,493	28,282,046	28,241,880
Non-current Assets				
Property, plant and equipment	\$ 263,185,382	\$ 260,492,458	259,386,210	260,503,207
Asset Revaluations	\$ -	\$ -	-	-
Capital works in progress	\$ 688,838	\$ 688,838	688,838	688,838
Intangible assets	\$ -	\$ -	-	-
Total non-current assets	\$ 263,874,220	\$ 261,181,296	260,075,048	261,192,045
TOTAL ASSETS	\$ 288,072,609	\$ 288,085,789	288,357,094	289,433,925
Current Liabilities				
Trade and other payables	\$ 655,466	\$ 655,466	655,466	655,466
Borrowings	\$ 272,313	\$ 290,280	309,485	190,925
Provisions	\$ 1,687,011	\$ 1,687,011	1,687,011	1,687,011
Other	\$ 7,176	\$ 7,176	7,176	7,176
Total current liabilities	\$ 2,621,966	\$ 2,639,933	2,659,138	2,540,578
Non-current Liabilities				
Trade and other payables	\$ -	\$ -	-	-
Interest bearing liabilities	\$ 2,653,066	\$ 2,362,786	2,053,301	1,862,376
Provisions	\$ 150,899	\$ 150,899	150,899	150,899
Other	\$ -	\$ -	-	-
Total non-current liabilities	\$ 2,803,965	\$ 2,513,685	2,204,200	2,013,275
TOTAL LIABILITIES	\$ 5,425,931	\$ 5,153,618	4,863,338	4,553,853
NET COMMUNITY ASSETS	\$ 282,646,678	\$ 282,932,171	283,493,756	284,880,072
Community Equity				
Shire capital	\$ 42,713,232	\$ 42,713,232	42,713,232	42,713,232
Asset revaluation reserve	\$ 197,400,285	\$ 197,400,285	197,400,285	197,400,285
Retained surplus/(deficiency)	\$ 36,706,931	\$ 35,842,424	36,404,009	37,790,325
Other reserves	\$ 5,826,230	\$ 6,976,230	6,976,230	6,976,230
TOTAL COMMUNITY EQUITY	\$ 282,646,678	\$ 282,932,171	283,493,756	284,880,072

Balonne Shire Council
Statement of Cash Flows
For the year ended 30 June 2019 and forecasts for year ending 2020 and 2021

	Est. Actuals 17/18	18/19 Budget	19/20 Forecast	20/21 Forecast
Cash flows from operating activities:				
Receipts from customers	\$ 13,181,073	\$ 13,240,950	14,649,710	15,325,681
Payments to suppliers and employees	-\$ 16,216,220	-\$ 16,139,208	16,265,100 -	15,985,568
Total	-\$ 3,035,147	-\$ 2,898,258	1,615,390 -	659,887
Interest received	\$ 468,550	\$ 447,050	420,550	420,550
Rental income	\$ 262,000	\$ 261,000	277,000	277,000
Non-capital grants and contributions	\$ 6,319,296	\$ 6,909,508	5,516,870	5,503,900
Borrowing costs	-\$ 190,811	-\$ 186,883	156,028 -	136,825
Net cash inflow (outflow) from operating activities	\$ 3,823,888	\$ 4,532,417	4,443,002	5,404,738
Cash flows from investing activities:				
Payments for property, plant and equipment	-\$ 11,166,736	-\$ 5,505,018	6,449,251 -	8,671,419
Payments for intangible assets	\$ -	\$ -	-	-
Net movement on loans and advances	\$ -	\$ -	-	-
Proceeds from sale of property, plant and equipment	\$ -	\$ 253,000	119,000	86,000
Grants, subsidies, contributions and donations	\$ 6,373,754	\$ 3,748,018	3,605,082	3,500,000
Net cash inflow (outflow) from investing activities	-\$ 4,792,982	-\$ 1,504,000	2,725,169 -	5,085,419
Cash flows from financing activities				
Proceeds from borrowings	\$ -	\$ -	-	-
Repayment of borrowings	-\$ 255,498	-\$ 272,313	290,280 -	309,485
Net cash inflow (outflow) from financing activities	-\$ 255,498	-\$ 272,313	290,280 -	309,485
Net increase (decrease) in cash held	-\$ 1,224,592	\$ 2,756,104	1,427,553	9,834
Cash at beginning of reporting period	\$ 21,615,627	\$ 20,391,035	\$ 23,147,139	\$ 24,574,692
Cash at end of reporting period	\$ 20,391,035	\$ 23,147,139	24,574,692	24,584,526

Balonne Shire Council
Statement of Changes in Equity
For the year ended 30 June 2019 and forecasts for year ending 2020 and 2021

	18/19 Budget	19/20 Forecast	20/21 Forecast
Asset revaluation reserve			
Opening balance	197,400,285	197,400,285	197,400,285
Closing balance	197,400,285	197,400,285	197,400,285
Retained surplus			
Opening balance	36,706,931	35,842,424	36,404,009
Movement in reserves	- 1,150,000		
Net result	285,493	561,585	1,386,316
Closing balance	35,842,424	36,404,009	37,790,325
Shire capital			
Opening balance	42,713,232	42,713,232	42,713,232
Movement in shire capital	-	-	-
Closing balance	42,713,232	42,713,232	42,713,232
Other reserves			
Opening balance	5,826,230	6,976,230	6,976,230
Movement in reserves	1,150,000		
Closing balance	6,976,230	6,976,230	6,976,230
Total			
Opening balance	282,646,678	282,932,171	283,493,756
Movements in capital & reserves	-	-	-
Net result	285,493	561,585	1,386,316
Closing balance	282,932,171	283,493,756	284,880,072
	282,932,171	283,493,756	284,880,072
	-	-	-

Operational Projects 2018/19

		2018-19 Total Project	2018 - 19 Grant	Council Contribution
205 - GENERAL ADMINISTRATION				
	Levee Bank Contingencies	\$160,000		\$160,000
	IR/HR Consultancy	\$20,000		\$20,000
	Replacement and New PC's/Laptops	\$20,000		\$20,000
	Asset Valuations	\$8,000		\$8,000
	Customer After Hours Call Centre	\$5,000		\$5,000
	Magiq Mobile Module	\$3,700		\$3,700
	Magiq Publishing Portal	\$9,000		\$9,000
	IT Security Review	\$12,000		\$12,000
	Corporate Services Operational Projects	\$237,700	\$0	\$237,700
310- PLANNING				
	Planning Scheme education	\$8,000		\$8,000
	Native Title/ILUA Briefing Sessions - legal	\$12,000		\$12,000
	Audit of Quarries - legal requirement	\$50,000		\$50,000
	Planning Operational Projects	\$70,000	\$0	\$70,000
320- BUILDING				
	Building Educational Resources	\$2,000		\$2,000
	Building Operational Projects	\$2,000	\$0	\$2,000
340 - ECONOMIC DEVELOPMENT				
	Subscriptions and Memberships	\$22,000		\$22,000
	Bettering Balonne	\$4,500		\$4,500
	REDP Project - Economic Dev Officer	\$225,000	\$225,000	\$0

	Economic Development Operational Projects	\$251,500	\$225,000	\$26,500
350 - TOURISM				
	Shire Tourism Marketing	\$12,000		\$12,000
	Yellowbelly Festival	\$3,000		\$3,000
	Shire Town Maps & publications	\$5,000		\$5,000
	Recreational Vehicle Strategy (signage etc.)	\$10,000		\$10,000
	Shire Tourism Brochure (and bird brochure)	\$15,000		\$15,000
	Tourism Operational Projects	\$45,000	\$0	\$45,000
355 - VISITOR INFORMATION CENTRE				
	VIC Volunteer Expenses	\$4,000		\$4,000
	Enclosed weatherproof storage room	\$5,000		\$5,000
	VIC Operational Projects	\$9,000	\$0	\$9,000
440 - AERODROMES				
	Airport Master Plan - St George (possible funding will cover cost)	\$40,000		\$40,000
	Total Aerodrome Operational Projects	\$40,000	\$0	\$40,000
501 - COMMUNITY DEVELOPMENT				
	Young Leaders Bursary	\$7,000		\$7,000
	Community Safety Group	\$3,000		\$3,000
	Community Events	\$15,000		\$15,000
	Get Ready Program	\$11,000	\$11,000	
	Community Calendar	\$5,000		\$5,000
	Community Development Operational Projects	\$41,000	\$11,000	\$30,000
505 - LIBRARIES				
	First 5 Forever	\$1,658	\$1,658	
	Digital Literacy Program	\$10,000		\$10,000

	General Library Programs	\$10,000		\$10,000
	Pop Up Gallery	\$2,000		\$2,000
	Dirranbandi RTC Library Service MOU	\$46,300		\$46,300
	Library Operational Projects	\$69,958	\$1,658	\$68,300
	525 - ARTS			
	RADF	\$37,060	\$25,000	\$12,060
	RADF	\$37,060	\$25,000	\$12,060
	Dirranbandi Rail Precinct - Arts Council	\$5,000		\$5,000
	Arts	\$5,000	\$0	\$5,000
	545 - COMMUNITY DONATIONS/ASSISTANCE			
	Community Donations	\$18,000		\$18,000
	Total Donations & Assistance Operation Projects	\$18,000	\$0	\$18,000
	560 - WORK CAMP			
	WORK Camp Program	\$37,500		\$37,500
	WORK CAMP Program	\$37,500	\$0	\$37,500
	575 - YOUTH COUNCIL			
	Youth Council	\$5,000		\$5,000
	Youth Council	\$5,000	\$0	\$5,000
	605 - ANIMAL CONTROL			
	Pound Equipment	\$3,500		\$3,500
	Pensioner Dog Program	\$1,000		\$1,000
	Microchipping Program	\$5,000		\$5,000
	Installation of Duress alarms at Pound & Rural Lands Office	\$4,000		\$4,000
	Local Law Compliance training	\$10,000		\$10,000
	Animal Control Operational Projects	\$23,500	\$0	\$23,500

615 - CEMETERY				
	Digitisation of Cemetery Records	\$8,000		\$8,000
	Total Cemetery Operation Projects	\$8,000	\$0	\$8,000
635 - NATURAL ENVIRONMENT				
	National Tree Day	\$1,000		\$1,000
	Mosquito Management Program/Survey	\$5,000		\$5,000
	Natural Environment Operational Projects	\$6,000	\$0	\$6,000
655 - RURAL SERVICES				
	Wild Dog Bounty	\$35,000		\$35,000
	Total Wild Dog Bounty	\$35,000	\$0	\$35,000
	Wild Dog Retainer	\$45,000		\$45,000
	Wild Dog Retainer	\$45,000	\$0	\$45,000
	Wild Dog Baiting	\$25,000		\$25,000
	Wild Dog Baiting	\$25,000	\$0	\$25,000
	Firebreaks	\$25,000		\$25,000
	Miscellaneous Fencing projects	\$20,000		\$20,000
	Desilt Dams	\$6,000		\$6,000
	Wash-down Facility Maintenance	\$22,000	\$17,000	\$5,000
	Parthenium mapping, controls and awareness QMDC	\$53,000	\$53,000	
	Rural Services Operational Projects	\$126,000	\$70,000	\$56,000
	DAFF Project -Aerial Baiting, trapping & monitoring	\$90,000	\$90,000	
	DAFF Project	\$90,000	\$90,000	\$0
	Development of Biosecurity Plan (replacing the Pest & Weed Plan and a review of the Feral Animal Levy)	\$40,000		\$40,000
6430 - WASTE/LANDFILL				
	Waste Education Program	\$5,000		\$5,000

	Signage - local laws	\$2,000		\$2,000
	Annual Shire Clean-up	\$20,000		\$20,000
	Fire Mitigation for Landfills	\$1,000		\$1,000
	Landfill Remediation Report	\$40,000		\$40,000
	Purchase & install of ventilated storage container	\$5,000		\$5,000
	Landfill fencing repairs and maintenance	\$3,000		\$3,000
	Waste/Landfill Operational Projects	\$76,000	\$0	\$76,000
	Grand Total Operational Projects	\$1,343,218	\$422,658	\$920,560

Capital Projects 2018/19

		Actuals + Committed	Total Project	Grant Funding	Council Contribution	New Asset	Asset Upgrade	Asset Renewal
205 - GENERAL ADMINISTRATION								
	Dell-EMC-San	\$ 25,000	\$ 25,000		\$ 25,000			\$ 25,000
	Replacement Photocopier - Works Dept	\$ 8,000	\$ 8,000		\$ 8,000			\$ 8,000
	Corporate Services Capital Projects		\$ 33,000.00	\$ -	\$ 33,000.00	\$ -	\$ -	\$ 33,000.00
350- TOURISM								
	Shire Signage entry construct & install (subject to grant funding)		\$ -					
	Tourism Capital Projects		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
410 - INFRASTRUCTURE ROADS								
	R2R - Honeymah Lane 5.5km	\$ 220,000	\$ 220,000	\$ 220,000				\$ 220,000
	R2R - Whyenbah Resheet 5.5km	\$ 220,000	\$ 220,000	\$ 220,000				\$ 220,000
	R2R - Cubbie Gravel Resheet 5.5km	\$ 222,118	\$ 222,118	\$ 222,118				\$ 222,118
	TIDS KOORON RD Resheet (14.7km - 19.7km)	\$ 300,000	\$ 300,000	\$ 150,000	\$ 150,000			\$ 300,000
	TIDS KOORON RD Floodway upgrade and Resheet (2.4km - 10.6km)	\$ 520,000	\$ 520,000	\$ 260,000	\$ 260,000			\$ 520,000
	C/O Secret Plains Gravel Resheeting Contribution	\$ 60,000	\$ 60,000	\$ 30,000	\$ 30,000		\$ 60,000	
	TIDS Mitchell-Bollon Road (206.2km - 219.0km) Gravel Resheeting	\$ 380,000	\$ 380,000	\$ 190,000	\$ 190,000			\$ 380,000
	Total Road Capital Projects		\$ 1,922,118.00	\$ 1,292,118.00	\$ 630,000.00	\$ -	\$ 60,000.00	\$ 1,862,118.00
415 - INFRASTRUCTURE STREETS								
	REDP St George Kerb & Channel Arthur & Kenny Lane (2017/18 Grant \$135,000 & 18/19 financial year component)	\$ 454,000	\$ 191,000	\$ 262,900	\$ 191,100			\$ 454,000
	REDP St George CBD & River Foreshore Upgrade (2017/18 Grant \$284,000 & 18/19 financial year component)	\$ 425,000	\$ 283,000	\$ 425,000			\$ 425,000	
	REDP Dirranbandi Rail & River Precinct Stage 1 (2017/18 Grant \$186,000 & 18/19 financial year component)	\$ 372,000	\$ 279,000	\$ 372,000				\$ 372,000
	St George - Footpath Upgrades	\$ 60,000	\$ 60,000		\$ 60,000		\$ 60,000	
	Total Street Capital Projects		\$ 813,000.00	\$ 1,059,900.00	\$ 251,100.00	\$ -	\$ 485,000.00	\$ 826,000.00
430 - INFRASTRUCTURE WORKS DEPOT								
	W4Q C/O St George Depot Renovations	\$ 26,000	\$ 26,000	\$ 26,000				\$ 26,000
	Total Works Depot Capital Projects		\$ 26,000.00	\$ 26,000.00	\$ -	\$ -	\$ -	\$ 26,000.00

440 - AERODROMES							
St George - Automated Weather Information System (AWIS)	\$ 20,000	\$ 20,000		\$ 20,000	\$ 20,000		
St George - RTP apron and taxiway drainage improvements	\$ 60,000	\$ 60,000		\$ 60,000		\$ 60,000	
Total Aerodrome Capital Projects		\$ 80,000.00	\$ -	\$ 80,000.00	\$ 20,000.00	\$ 60,000.00	\$ -
	\$ -						
450 - PLANT & EQUIPMENT							
72" REAR DISCHARGE DECK ZERO TURN FERRIS MOWER	\$ 37,500	\$ 37,500		\$ 37,500	\$ 37,500		
COX LAWN BOSS ZERO TURN 35" CUTTING DECK	\$ 5,900	\$ 5,900		\$ 5,900	\$ 5,900		
61" REAR DISCHARGE DECK ZERO TURN FERRIS MOWER	\$ 20,500	\$ 20,500		\$ 20,500	\$ 20,500		
Water & Sewerage Truck Replacement (Insurance)\$72,145 received Nov, 2017	\$ 110,000	\$ 110,000		\$ 110,000			\$ 110,000
Total Plant & Equipment Capital Projects		\$ 173,900.00	\$ -	\$ 173,900.00	\$ 63,900.00	\$ -	\$ 110,000.00
521 - SWIMMING POOL							
W4Q - Thermal Springs	\$ 750,000	\$ 750,000	\$ 750,000		\$ 750,000		
Total Swimming Pool Capital Projects		\$ 750,000.00	\$ 750,000.00	\$ -	\$ 750,000.00	\$ -	\$ -
530 - INFRASTRUCTURE PARKS & GARDENS							
Durrnbandi Sports Oval Amenities	\$ 200,000	\$ 200,000		\$ 200,000	\$ 200,000		
DCP - St George River Foreshore and Cultural Centre Façade	\$ 70,000	\$ 70,000	\$ 70,000				\$ 70,000
C/O W4Q Rowden Park Grandstand Refurbishment	\$ 150,000	\$ 150,000	\$ 150,000				\$ 150,000
Rowden Park - Reinstatement of Playground	\$ 20,000	\$ 20,000		\$ 20,000			\$ 20,000
Total Parks & Gardens Capital Projects		\$ 440,000.00	\$ 220,000.00	\$ 220,000.00	\$ 200,000.00	\$ -	\$ 240,000.00
555 - SHOWGROUNDS							
Bollon Showground - Fire Hydrant/Storage tank	\$ 10,000	\$ 10,000		\$ 10,000	\$ 10,000		
Durrnbandi Showground - Polocrosse shed fridge	\$ 2,000	\$ 2,000		\$ 2,000	\$ 2,000		
Hebel Showground - White Rock between entrance to cattle yards (500 Metres)	\$ 15,000	\$ 15,000		\$ 15,000	\$ 15,000		
Total Showgrounds Capital Projects		\$ 27,000.00	\$ -	\$ 27,000.00	\$ 27,000.00	\$ -	\$ -
W4Q/Telstra - CCTV Upgrades	\$ 70,000	\$ 70,000	\$ 70,000		\$ 70,000		
Total Safer Communities Capital Projects		\$ 70,000.00	\$ 70,000.00	\$ -	\$ 70,000.00	\$ -	\$ -
555 - INFRASTRUCTURE SHOWGROUNDS							
St George Cemetery - 1 concrete plinth	\$ 25,000	\$ 25,000		\$ 25,000	\$ 25,000		
Total Cemetery Capital Projects		\$ 25,000.00	\$ -	\$ 25,000.00	\$ 25,000.00	\$ -	\$ -

625 - Public Toilets								
	Dirranbandi Public Amenity Upgrade (subject to community consultation)	\$ 20,000	\$ 20,000		\$ 20,000		\$ 20,000	
	Total Public Toilets Capital Projects		\$ 20,000.00	\$ -	\$ 20,000.00	\$ -	\$ 20,000.00	\$ -
4410 - INFRASTRUCTURE URBAN WATER WASTE								
	St George STP - screw screen with 3-5mm gauge	\$ 25,000	\$ 25,000		\$ 25,000		\$ 25,000	
	St George STP - Service and repair primary Sedimentary tank	\$ 100,000	\$ 100,000		\$ 100,000			\$ 100,000
	St George STP - Replace existing downstream manhole	\$ 10,000	\$ 10,000		\$ 10,000			\$ 10,000
	Total Infrastructure urban water waste		\$ 135,000.00	\$ -	\$ 135,000.00	\$ -	\$ 25,000.00	\$ 110,000.00
5410 - INFRASTRUCTURE URBAN WATER SUPPLY								
	C/O Dirranbandi Water Tower - New Access Ladders	\$ 25,000	\$ 25,000		\$ 25,000			\$ 25,000
	C/O Dirranbandi WTP - New Access Ladders	\$ 15,000	\$ 15,000		\$ 15,000			\$ 15,000
	LGG&SP - Dirranbandi WTP Upgrade	\$ 550,000	\$ 550,000	\$ 330,000	\$ 220,000		\$ 550,000	
	Dirranbandi - Storm water Improvements	\$ 40,000	\$ 40,000		\$ 40,000			\$ 40,000
	Whytes Road - Replace river water poly line from Mitchell Street	\$ 40,000	\$ 40,000		\$ 40,000			\$ 40,000
	Bollon Showgrounds to Bollon Airport - Renew 25mm poly line 950-1000 metres long	\$ 15,000	\$ 15,000		\$ 15,000			\$ 15,000
	St George - Doors on Water and Sewerage Depot shed and new roof, ventilation fans and electricity power points and lights	\$ 35,000	\$ 35,000		\$ 35,000			\$ 35,000
	St George - Unlined river water fitting replacement program (2-3 Years)	\$ 50,000	\$ 50,000		\$ 50,000			\$ 50,000
	Dirranbandi - Water raising main replacement - Kirby and Moore Street	\$ 120,000	\$ 120,000		\$ 120,000			\$ 120,000
	St George - River water upgrades - Victoria St (Scott to Church St): Connect Scott St and Balonne Street mains to Victoria Street 300mm main; Provide new services to connections to 300mm main for properties in Victoria St remove redundant services.	\$ 100,000	\$ 100,000		\$ 100,000			\$ 100,000
	Total Water Supply Capital Projects		\$ 990,000	\$ 330,000	\$ 660,000	\$ -	\$ 550,000	\$ 440,000
	Total Capital Projects							
		\$ 6,003,018	\$ 5,505,018	\$ 3,748,018	\$ 2,255,000	\$ 1,155,900	\$ 1,200,000	\$ 3,647,118

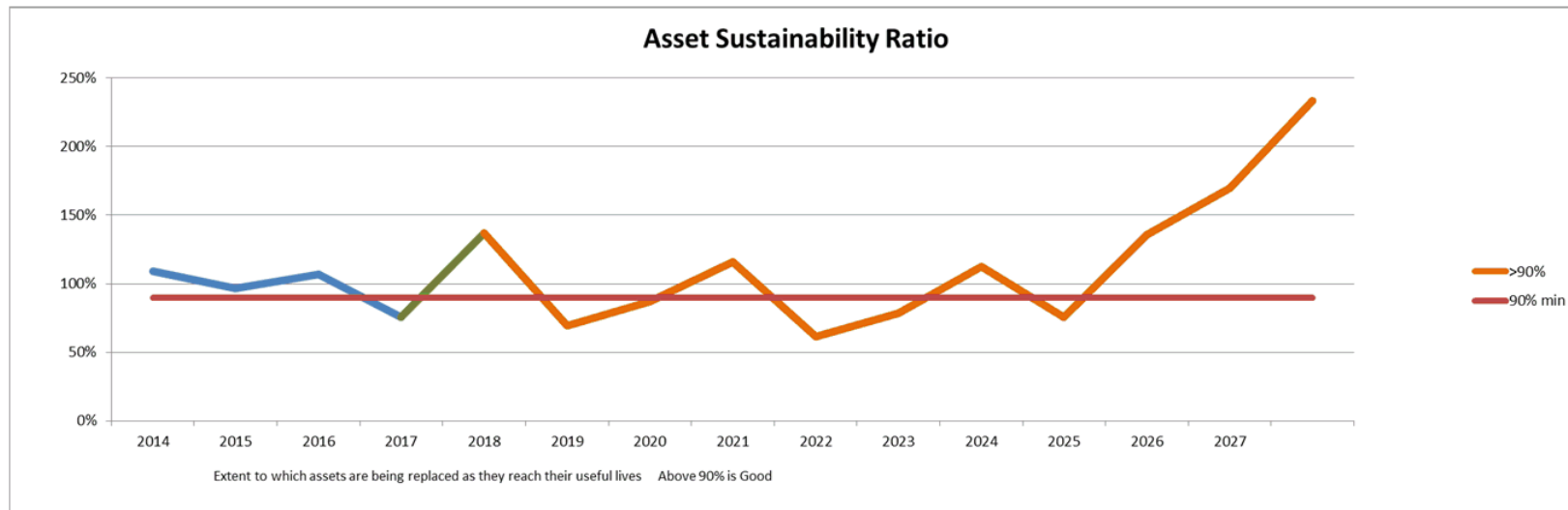


10 Year Long Term Financial Plan - 2018/19

Under Section 169 the relevant measures of financial sustainability are as follows and shown in the following graphs:

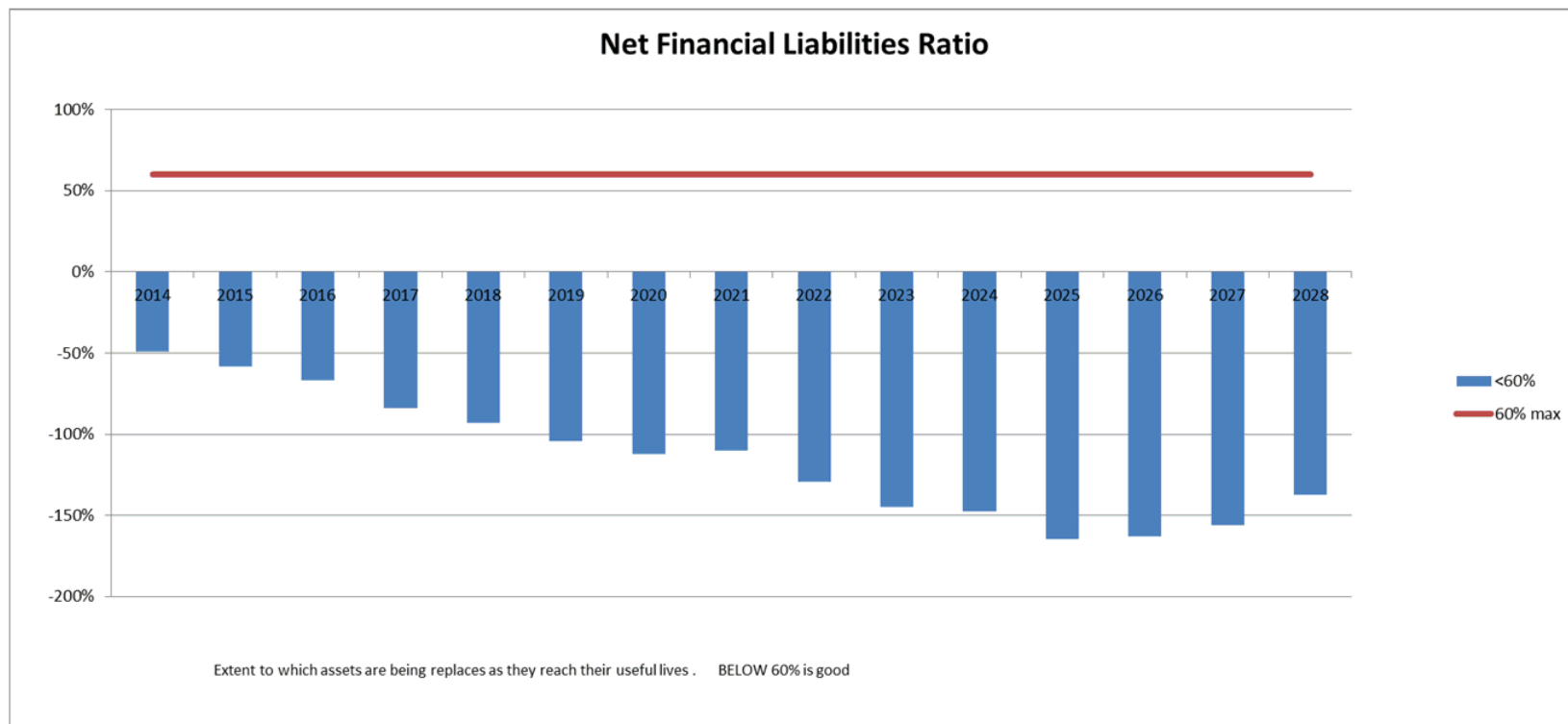
- (a) asset sustainability ratio;
- (b) net financial liabilities ratio;
- (c) operating surplus ratio

Under Section 171 of the Local Government Regulations 2012, Council must include in its budget statements the long term financial forecast covering a period of at least 10 years and are attached.



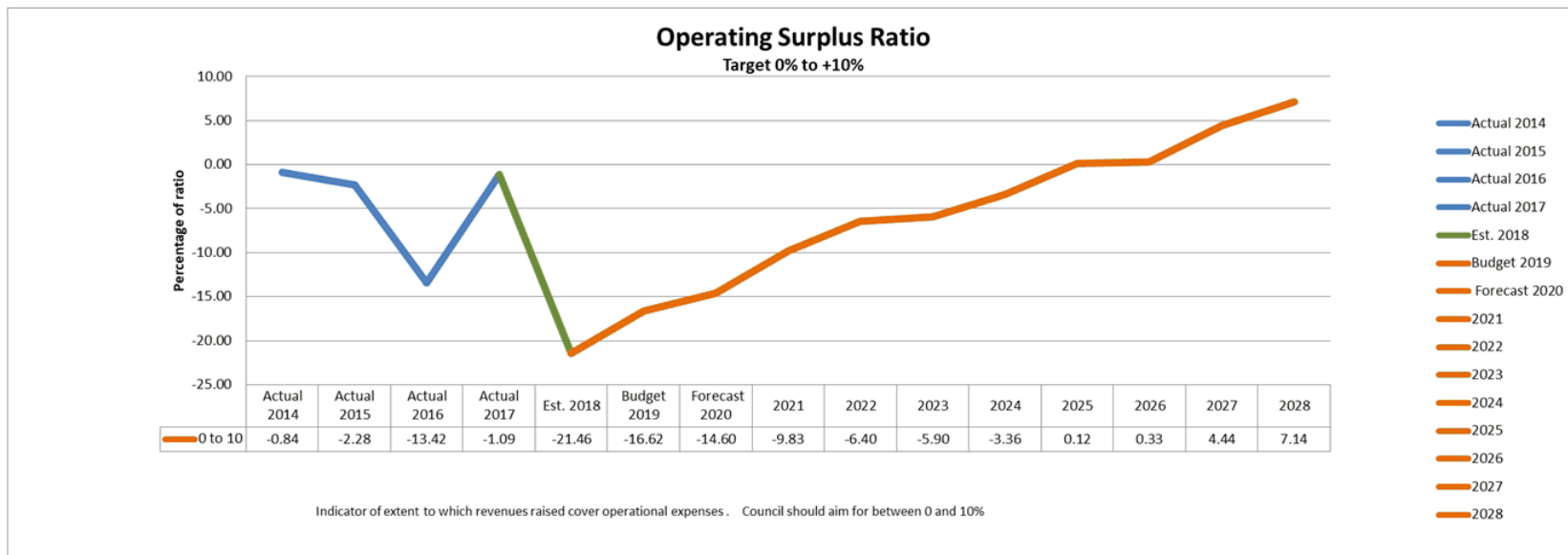


10 Year Long Term Financial Plan - 2018/19





10 Year Long Term Financial Plan - 2018/19



Balonne Shire Council
Statement of Comprehensive Income
For the year ended 30 June 2018 & 10 Year Forecast

	18/19 Budget	19/20 Forecast	20/21 Forecast	21/22 Forecast	22/23 Forecast	23/24 Forecast	24/25 Forecast	25/26 Forecast	26/27 Forecast	27/28 Forecast
Income										
Revenue										
Recurrent revenue										
General Rates	\$7,085,000	\$7,472,000	\$7,652,000	\$7,838,000	\$7,931,000	\$8,115,000	\$8,354,000	\$8,564,000	\$8,764,000	\$8,965,000
Garbage	\$1,107,000	\$1,135,000	\$1,165,000	\$1,200,000	\$1,230,000	\$1,260,000	\$1,300,000	\$1,335,000	\$1,370,000	\$1,400,000
Sewer	\$1,143,000	\$1,170,000	\$1,200,000	\$1,230,000	\$1,260,000	\$1,300,000	\$1,293,000	\$1,330,000	\$1,365,000	\$1,400,000
Water	\$1,958,000	\$2,005,000	\$2,055,000	\$2,105,000	\$2,155,000	\$2,205,000	\$2,260,000	\$2,315,000	\$2,370,000	\$2,420,000
Special Charges	\$207,500	\$208,600	\$208,600	\$208,600	\$208,600	\$208,600	\$208,600	\$208,600	\$208,600	\$208,600
Less: Discount	-\$1,018,700	-\$1,053,360	-\$1,073,492	-\$1,103,770	-\$1,134,230	-\$1,150,860	-\$1,185,660	-\$1,227,760	-\$1,269,960	-\$1,302,960
Pensioner Subsidy	-\$35,700	-\$35,700	-\$35,750	-\$35,750	-\$36,750	-\$36,750	-\$36,750	-\$36,750	-\$36,750	-\$36,750
Fees and charges	\$232,500	\$240,270	\$241,970	\$243,120	\$243,120	\$243,120	\$243,120	\$243,120	\$243,120	\$243,270
Rental income	\$261,000	\$277,000	\$277,000	\$279,230	\$279,230	\$282,230	\$282,230	\$282,230	\$282,230	\$282,230
Interest received	\$447,050	\$420,550	\$420,550	\$420,630	\$420,630	\$420,630	\$420,630	\$420,630	\$420,630	\$417,630
Sales revenue	\$2,317,000	\$3,272,000	\$3,676,000	\$3,981,000	\$4,236,000	\$4,491,000	\$4,786,000	\$5,101,000	\$5,556,000	\$5,806,000
Other income	\$224,350	\$221,400	\$221,400	\$221,840	\$121,850	\$121,850	\$121,850	\$121,850	\$121,850	\$121,450
Grants, subsidies, contributions and donations	\$6,909,508	\$5,516,870	\$5,503,900	\$5,555,680	\$5,605,680	\$5,650,680	\$5,685,680	\$5,720,680	\$5,755,680	\$5,755,680
Total recurrent revenue	\$20,837,508	\$20,849,630	\$21,512,178	\$22,143,580	\$22,520,130	\$23,110,500	\$23,732,700	\$24,377,600	\$25,150,400	\$25,680,150
Capital revenue										
Grants, subsidies, contributions and donations	\$3,748,018	\$3,605,082	\$3,500,000	\$3,500,000	\$3,300,000	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000
Gain on Revaluation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total capital revenue	\$3,748,018	\$3,605,082	\$3,500,000	\$3,500,000	\$3,300,000	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000
Total revenue	\$24,585,526	\$24,454,712	\$25,012,178	\$25,643,580	\$25,820,130	\$26,110,500	\$26,732,700	\$27,377,600	\$28,150,400	\$28,680,150
Expenses										
Recurrent expenses										
Employee benefits	-\$6,400,000	-\$6,450,000	-\$6,475,000	-\$6,500,000	-\$6,650,000	-\$6,600,000	-\$6,650,000	-\$6,700,000	-\$6,750,000	-\$6,800,000
Materials and services	-\$9,749,198	-\$9,837,590	-\$9,532,595	-\$9,532,217	-\$9,688,542	-\$9,769,292	-\$9,710,042	-\$10,198,042	-\$10,114,542	-\$10,069,542
Finance costs	-\$205,893	-\$169,038	-\$149,845	-\$133,129	-\$123,420	-\$115,910	-\$108,015	-\$99,718	-\$91,000	-\$91,000
Depreciation and amortisation	-\$7,944,942	-\$7,436,499	-\$7,468,422	-\$7,395,113	-\$7,387,960	-\$7,402,089	-\$7,235,568	-\$7,299,613	-\$7,077,727	-\$6,885,296
Total recurrent expenses	-\$24,300,033	-\$23,893,127	-\$23,625,862	-\$23,560,459	-\$23,849,922	-\$23,887,291	-\$23,703,625	-\$24,297,373	-\$24,033,269	-\$23,845,838
Capital Expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total expenses	-\$24,300,033	-\$23,893,127	-\$23,625,862	-\$23,560,459	-\$23,849,922	-\$23,887,291	-\$23,703,625	-\$24,297,373	-\$24,033,269	-\$23,845,838
Net operating surplus / (deficit)	\$285,493	\$561,585	\$1,386,316	\$2,083,121	\$1,970,208	\$2,223,209	\$3,029,075	\$3,080,227	\$4,117,131	\$4,834,312

Balonne Shire Council
Statement of Financial Position
For the year ended 30 June 2018

	18/19 Budget	19/20 Forecast	20/21 Forecast	21/22 Forecast	22/23 Forecast	23/24 Forecast	24/25 Forecast	25/26 Forecast	26/27 Forecast	27/28 Forecast
Current Assets										
Cash and cash equivalents	\$23,147,139	\$24,574,692	\$24,584,526	\$29,416,619	\$33,221,457	\$34,596,803	\$39,539,880	\$40,116,047	\$39,484,535	\$35,296,399
Trade and other receivables	\$3,468,546	\$3,418,546	\$3,368,546	\$3,318,546	\$3,268,546	\$3,218,546	\$3,168,546	\$3,118,546	\$3,068,546	\$3,068,546
Inventories	\$215,581	\$215,581	\$215,581	\$215,581	\$215,581	\$215,581	\$215,581	\$215,581	\$215,581	\$215,581
Other financial assets	\$73,227	\$73,227	\$73,227	\$73,227	\$73,227	\$73,227	\$73,227	\$73,227	\$73,227	\$73,227
Total current assets	\$26,904,493	\$28,282,046	\$28,241,880	\$33,023,973	\$36,778,811	\$38,104,157	\$42,997,234	\$43,523,401	\$42,841,889	\$38,653,753
Non-current assets classified as held for sale	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total current assets	\$26,904,493	\$28,282,046	\$28,241,880	\$33,023,973	\$36,778,811	\$38,104,157	\$42,997,234	\$43,523,401	\$42,841,889	\$38,653,753
Non-current Assets										
Property, plant and equipment	\$260,492,458	\$259,386,210	\$260,503,207	\$257,613,310	\$255,681,272	\$256,424,216	\$254,397,401	\$256,780,352	\$261,399,168	\$270,232,625
Asset Revaluations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital works in progress	\$688,838	\$688,838	\$688,838	\$688,838	\$688,838	\$688,838	\$688,838	\$688,838	\$688,838	\$688,838
Intangible assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total non-current assets	\$261,181,296	\$260,075,048	\$261,192,045	\$258,302,148	\$256,370,110	\$257,113,054	\$255,086,239	\$257,469,190	\$262,088,006	\$270,921,463
TOTAL ASSETS	\$288,085,789	\$288,357,094	\$289,433,925	\$291,326,121	\$293,148,921	\$295,217,211	\$298,083,473	\$300,992,591	\$304,929,895	\$309,575,216
Current Liabilities										
Trade and other payables	\$655,466	\$655,466	\$655,466	\$655,466	\$655,466	\$655,466	\$655,466	\$655,466	\$655,466	\$655,466
Borrowings	\$290,280	\$309,485	\$190,925	\$147,408	\$154,919	\$162,813	\$171,109	\$179,827	\$188,991	\$198,621
Provisions	\$1,687,011	\$1,687,011	\$1,687,011	\$1,687,011	\$1,687,011	\$1,687,011	\$1,687,011	\$1,687,011	\$1,687,011	\$1,687,011
Other	\$7,176	\$7,176	\$7,176	\$7,176	\$7,176	\$7,176	\$7,176	\$7,176	\$7,176	\$7,176
Total current liabilities	\$2,639,933	\$2,659,138	\$2,540,578	\$2,497,061	\$2,504,572	\$2,512,466	\$2,520,762	\$2,529,480	\$2,538,644	\$2,548,274
Non-current Liabilities										
Trade and other payables	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interest bearing liabilities	\$2,362,786	\$2,053,301	\$1,862,376	\$1,714,968	\$1,560,049	\$1,397,236	\$1,226,127	\$1,046,300	\$857,309	\$658,688
Provisions	\$150,899	\$150,899	\$150,899	\$150,899	\$150,899	\$150,899	\$150,899	\$150,899	\$150,899	\$150,899
Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total non-current liabilities	\$2,513,685	\$2,204,200	\$2,013,275	\$1,865,867	\$1,710,948	\$1,548,135	\$1,377,026	\$1,197,199	\$1,008,208	\$809,587
TOTAL LIABILITIES	\$5,153,618	\$4,863,338	\$4,553,853	\$4,362,928	\$4,215,520	\$4,060,601	\$3,897,788	\$3,726,679	\$3,546,852	\$3,357,861
NET COMMUNITY ASSETS	\$282,932,171	\$283,493,756	\$284,880,072	\$286,963,193	\$288,933,401	\$291,156,610	\$294,185,685	\$297,265,912	\$301,383,043	\$306,217,355
Community Equity										
Shire capital	\$42,713,232	\$42,713,232	\$42,713,232	\$42,713,232	\$42,713,232	\$42,713,232	\$42,713,232	\$42,713,232	\$42,713,232	\$42,713,232
Asset revaluation reserve	\$197,400,285	\$197,400,285	\$197,400,285	\$197,400,285	\$197,400,285	\$197,400,285	\$197,400,285	\$197,400,285	\$197,400,285	\$197,400,285
Retained surplus/(deficiency)	\$35,842,434	\$36,404,009	\$37,790,325	\$39,873,446	\$41,843,564	\$44,066,863	\$47,095,938	\$50,176,165	\$54,293,296	\$59,127,608
Other reserves	\$6,976,230	\$6,976,230	\$6,976,230	\$6,976,230	\$6,976,230	\$6,976,230	\$6,976,230	\$6,976,230	\$6,976,230	\$6,976,230
TOTAL COMMUNITY EQUITY	\$282,932,181	\$283,493,756	\$284,880,072	\$286,963,193	\$288,933,311	\$291,156,610	\$294,185,685	\$297,265,912	\$301,383,043	\$306,217,355
		\$561,575	\$1,386,316	\$2,083,121	\$1,970,118	\$2,223,299	\$3,029,075	\$3,080,227	\$4,117,131	\$4,834,312

Balonne Shire Council
Statement of Cash Flows
For the year ended 30 June 2018

	18/19 Budget	19/20 Forecast	20/21 Forecast	21/22 Forecast	22/23 Forecast	23/24 Forecast	24/25 Forecast	25/26 Forecast	26/27 Forecast	27/28 Forecast
Cash flows from operating activities:										
Receipts from customers	\$13,240,950	\$14,649,710	\$15,325,681	\$15,902,690	\$16,229,240	\$16,771,610	\$17,358,810	\$17,968,710	\$18,706,510	\$19,189,260
Payments to suppliers and employees	-\$16,139,208	-\$16,265,100	-\$15,985,568	-\$16,009,887	-\$16,316,212	-\$16,346,962	-\$16,337,712	-\$16,875,712	-\$16,842,212	-\$16,847,212
	-\$2,898,258	-\$1,615,390	-\$659,887	-\$107,197	-\$86,972	\$424,648	\$1,021,098	\$1,092,998	\$1,864,298	\$2,342,048
Interest received	\$447,050	\$420,550	\$420,550	\$420,630	\$420,630	\$420,630	\$420,630	\$420,630	\$420,630	\$417,630
Rental income	\$261,000	\$277,000	\$277,000	\$279,230	\$279,230	\$282,230	\$282,230	\$282,230	\$282,230	\$282,230
Non-capital grants and contributions	\$6,909,508	\$5,516,870	\$5,503,900	\$5,555,680	\$5,605,680	\$5,650,680	\$5,685,680	\$5,720,680	\$5,755,680	\$5,755,680
Borrowing costs	-\$186,883	-\$156,028	-\$136,825	-\$120,109	-\$110,400	-\$102,890	-\$94,995	-\$86,698	-\$77,980	-\$77,980
Net cash inflow (outflow) from operating activities	\$4,532,417	\$4,443,002	\$5,404,738	\$6,028,234	\$6,108,168	\$6,675,298	\$7,314,643	\$7,429,840	\$8,244,858	\$8,719,608
Cash flows from investing activities:										
Payments for property, plant and equipment	-\$5,505,018	-\$6,449,251	-\$8,671,419	-\$4,555,216	-\$5,810,922	-\$8,310,033	-\$5,472,753	-\$9,894,564	-\$12,026,543	-\$16,048,753
Payments for intangible assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Net movement on loans and advances	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Proceeds from sale of property, plant and equipment	\$253,000	\$119,000	\$86,000	\$50,000	\$355,000	\$165,000	\$264,000	\$212,000	\$330,000	\$330,000
Grants, subsidies, contributions and donations	\$3,748,018	\$3,605,082	\$3,500,000	\$3,500,000	\$3,300,000	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000
Net cash inflow (outflow) from investing activities	-\$1,504,000	-\$2,725,169	-\$5,085,419	-\$1,005,216	-\$2,155,922	-\$5,145,033	-\$2,208,753	-\$6,682,564	-\$8,696,543	-\$12,718,753
Cash flows from financing activities										
Proceeds from borrowings	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Repayment of borrowings	-\$272,313	-\$290,280	-\$309,485	-\$190,925	-\$147,408	-\$154,919	-\$162,813	-\$171,109	-\$179,827	-\$188,991
Net cash inflow (outflow) from financing activities	-\$272,313	-\$290,280	-\$309,485	-\$190,925	-\$147,408	-\$154,919	-\$162,813	-\$171,109	-\$179,827	-\$188,991
Net increase (decrease) in cash held	\$2,756,104	\$1,427,553	\$9,834	\$4,832,093	\$3,804,838	\$1,375,346	\$4,943,077	\$576,167	-\$631,512	-\$4,188,136
Cash at beginning of reporting period	\$20,391,035	\$23,147,139	\$24,574,692	\$24,584,526	\$29,416,619	\$33,221,457	\$34,596,803	\$39,539,880	\$40,116,047	\$39,484,535
Cash at end of reporting period	\$23,147,139	\$24,574,692	\$24,584,526	\$29,416,619	\$33,221,457	\$34,596,803	\$39,539,880	\$40,116,047	\$39,484,535	\$35,296,399

**Balonne Shire Council
Statement of Changes in Equity
For the year ended 30 June 2018**

	18/19 Budget	19/20 Forecast	20/21 Forecast	21/22 Forecast	22/23 Forecast	23/24 Forecast	24/25 Forecast	25/26 Forecast	26/27 Forecast	27/28 Forecast
Asset revaluation reserve										
Opening balance	197,400,285	197,400,285	197,400,285	197,400,285	197,400,285	197,400,285	197,400,285	197,400,285	197,400,285	197,400,285
Closing balance	197,400,285	197,400,285	197,400,285	197,400,285	197,400,285	197,400,285	197,400,285	197,400,285	197,400,285	197,400,285
Retained surplus										
Opening balance	36,706,931	35,842,424	36,404,009	37,790,325	39,873,446	41,843,654	44,066,863	47,095,938	50,176,165	54,293,296
Movement to Capital & Reserves	- 1,150,000	-	-	-	-	-	-	-	-	-
Net result	285,493	561,585	1,386,316	2,083,121	1,970,208	2,223,209	3,029,075	3,080,227	4,117,131	4,834,312
Closing balance	35,842,424	36,404,009	37,790,325	39,873,446	41,843,654	44,066,863	47,095,938	50,176,165	54,293,296	59,127,608
Shire capital										
Opening balance	42,713,232	42,713,232	42,713,232	42,713,232	42,713,232	42,713,232	42,713,232	42,713,232	42,713,232	42,713,232
Movement to or from capital & reserves	-	-	-	-	-	-	-	-	-	-
Closing balance	42,713,232	42,713,232	42,713,232	42,713,232	42,713,232	42,713,232	42,713,232	42,713,232	42,713,232	42,713,232
Other reserves										
Opening balance	5,826,230	6,976,230	6,976,230	6,976,230	6,976,230	6,976,230	6,976,230	6,976,230	6,976,230	6,976,230
Movement to or from reserves	1,150,000	-	-	-	-	-	-	-	-	-
Closing balance	6,976,230	6,976,230	6,976,230	6,976,230	6,976,230	6,976,230	6,976,230	6,976,230	6,976,230	6,976,230
Total										
Opening balance	282,646,678	282,932,171	283,493,756	284,880,072	286,963,193	288,933,401	291,156,610	294,185,685	297,265,912	301,383,043
Net result & movements	285,493	561,585	1,386,316	2,083,121	1,970,208	2,223,209	3,029,075	3,080,227	4,117,131	4,834,312
Closing balance	282,932,171	283,493,756	284,880,072	286,963,193	288,933,401	291,156,610	294,185,685	297,265,912	301,383,043	306,217,355