



Meeting Notice and Agenda

for the

Ordinary Meeting of the Council

to be held in the

Council Chambers, 118 Victoria Street, St George

on

Thursday 27th May 2021

Commencing at 9:00am

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ORDER OF PROCEEDINGS

1. Opening
2. Council Prayer
3. Attendance

Expected attendance of this meeting is as follows:

Councillors		Staff/Consultants	
Cr SC O'Toole (Mayor)	-Full Meeting	Mr Matthew Magin (Chief Executive Officer)	-Whole Meeting
Cr R Avery	-Full Meeting	Mrs Michelle Clarke (Director Finance & Corporate Services)	-Whole Meeting
Cr RG Fuhrmeister	-Full Meeting	Mr Andrew Boardman (Director Infrastructure Services)	-As required for IFS
Cr R Lomman	-Full Meeting	Dr Digby Whyte (Director Environment & Regulatory Services)	-As required for ERS
Cr SS Scriven	-Full Meeting		
Cr ID Todd	-Full Meeting		
Cr W Winks	-Full Meeting		

4. Leave of Absence
5. (COM) Confirmation of Minutes of the **General Meeting held on 15 April, 2021.**
(COM) Confirmation of Minutes of the **Special Meeting held on 29 April, 2021.**
(COM) Confirmation of Minutes of the **Special Meeting held on 6 May, 2021.**
6. Declaration of Conflicts of Interest
7. Deputations
Nil
8. Meeting Business by Corporate Function
Office of the CEO
Finance & Corporate Services
Infrastructure Services
Environment & Regulatory Services
9. Confidential Items
10. Councillor Reports
11. General Business
12. Information Reports
Office of the CEO
Finance & Corporate Services
Infrastructure Services
Environment & Regulatory Services

MEETING BUSINESS BY CORPORATE FUNCTION

(OCEO) OFFICE OF THE CEO

ITEM	TITLE	SUB HEADING	PAGE
OCEO1	<u>BALONNE LOCAL</u> <u>DISASTER MANAGEMENT</u> <u>PLAN - VERSION 7</u>		4
OCEO2	<u>LDMG ENDORSEMENT OF</u> <u>DISASTER MANAGEMENT</u> <u>DOCUMENTS</u>		7

OFFICER REPORT

TO: Council

SUBJECT: Balonne Local Disaster Management Plan - Version 7

DATE: 16.05.21

AGENDA REF: OCEO1

AUTHOR: Leo Jensen

Executive Summary

The purpose of this report is to inform Council of Version 7.0 of the Balonne Local Disaster Management Plan (LDMP) and to seek Council's formal endorsement of this plan. The Plan was endorsed by the Balonne LDMP at its meeting on the 8th December 2020. The updated version of this plan is required to be adopted by Council in accordance with the Disaster Management Act 2003.

Background

At its General Meeting on 26 October 2017, Council resolved to adopt the Draft LDMP as the LDMP V6.0 for the Balonne region. This Plan remains the current version until this new version is adopted.

1. Legislated requirement for Council to have a local disaster management plan

Section 57 of the Disaster Management Act 2003 (the Act) provides that Council must prepare an LDMP for its local government area and further provides that the plan must include provision for the following:

- (a) the State Disaster management Strategic Policy Framework and local government policies for disaster management;
- (b) the roles and responsibilities of entities involved in disaster operations and disaster management in the area;
- (c) the coordination of disaster operations and activities relating to disaster management performed by these entities;
- (d) events that are likely to happen in the area;
- (e) strategies and priorities for disaster management for the area;
- (f) the matters stated in the disaster management guidelines as matters to be included in the plan; and
- (g) other matters about disaster management the local government considers appropriate.

In accordance with section 58 of the Act, the plan must be consistent with the Queensland Local Disaster Management Guidelines.

Further, in accordance with section 80 of the Act, a local government must approve the LDMP prepared under part 3 of the Act.

Section 23 (a) (ii) of the Act provides that a District Disaster Management Group (DDMG) must regularly review and assess LDMPs prepared by local governments whose areas are in the district. The Balonne Local Disaster Management Group (LDMP) is in the Roma Disaster District.

2. Balonne Local Disaster Management Plan V7.0

A self-assessment of Version 6.0 of the Balonne LDMP commenced in early 2020 through the engagement of a consultant for the SWQLGA Regional Resilience Project. This work ceased in mid-2020 when the consultant disengaged with the project. The review of the LDMP was then managed by another consultant (Leo Jensen) who was already engaged by Balonne Shire and the review progressed with input from members of various agencies who sit of the Balonne LDMG.

As a result of this assessment, a number of changes were made to the Balonne LDMP by Council's Project Manager (Office of the CEO) and then acting Local Recovery Coordinator, to improve the LDMP and achieve compliance with the Disaster Management Act 2003 and the Queensland Local Disaster Management Guidelines.

The current version LDMP Version 6.0 was assessed against the EMAF by the Inspector General Emergency Management in 2020 as part of its annual review process. No issues were specifically identified through the IGEM review process. The formal adoption of the Plan is timely as it will coincide with IGEM's recent notification of the 2021 Annual Review process that is about to commence.

3. Annexures

The annexures to the LDMP contain information that is either too bulky for inclusion in the body of the LDMP or is information which is subject to regular change such as contact lists.

It is therefore not recommended that Council adopts these annexures as any subsequent changes would then need to be adopted. Amendments to the annexures to the Balonne LDMP may be approved by the Local Disaster Coordinator (LDC) of the Balonne LDMG or the LDMG itself.

It should be noted that a number of the annexures are currently being reviewed or under development and being treated as a separate body of work under the SWQLGA project currently underway.

Under the Disaster Management Act (Qld) 2003, Council is required to prepare and adopt an LDMP which meets the outcomes of the EMAF. Version 7.0 of the Balonne LDMP replaces the previously adopted version 6.0 plan and is more capable of meeting the outcomes as prescribed in the EMAF. Version 7.0 was endorsed by the Balonne LDMG on 8th December 2020

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Environment</u>	Biosecurity, pest management and stock route planning Investment and adoption of sustainable and renewable options Strong partnerships with stakeholder groups and government
<u>Community</u>	Disaster Management
<u>Infrastructure and Planning</u>	Safe, efficient, and connected transport networks Sustainable Planning and Development

<u>Governance</u>	Effective strategic planning and partnerships
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Consultation (internal/external)

Consultation has occurred with various internal stakeholders at Council and Council's QFES Emergency Management Coordinator (EMC). Members who comprise the LDMG have also been privy to the review process leading up to the Plan's LDMG endorsement in December 2020.

Legal Implications

No legal implications have been identified.

Risk Implications

Climate - Ineffective management of the economic and social impact of natural disasters.

Legislative Considerations

Disaster Management Act (Qld) 2003

Queensland Local Disaster Management Guidelines (2012)

Queensland Emergency Management Assurance Framework (2015)

Financial and Resource Implications

As with any required Plan under legislation, such Plans may identify actions that may have a financial or resource implications. Council's obligations under the Plan are either incorporated into normal operational programs and activities, or Council may apply for external funding opportunities to help it deliver its obligations to mitigate risks that have been identified in the broader community.

Options or Alternatives

No options or alternatives are identified. A Local Disaster Management Plan (LDMP) must be prepared under State Disaster legislation as outlined in the report.

Attachments

1. 210208 - Balonne Local Disaster Management Plan - Version 7 - Endorsed.pdf (separately enclosed)

Recommendation/s

That Council resolves to adopt Version 7.0 of the Balonne Local Disaster Management Plan as the Local Disaster Management Plan for the Balonne Region in accordance with the Disaster Management Act (Qld) 2003.

Matthew Magin

Chief Executive Officer

OFFICER REPORT

TO: Council

SUBJECT: LDMG Endorsement of Disaster Management Documents

DATE: 16.05.21

AGENDA REF: OCE02

AUTHOR: Leo Jensen

Sub-Heading

Disaster Management | Balonne Shire Pandemic Response Plan (Version 4.0) | Balonne Local Disaster Coordination Centre (LDCC) Standard Operating Procedures (SOP) (Version 3.0)

Executive Summary

The purpose of this report is to inform Council, the Balonne Local Disaster Management Group (LDMG) endorsed the Balonne Shire Pandemic Response Plan (Version 4.0), and the Balonne Local Disaster Centre (LDCC) – Standard Operating Procedures (SOP) (Version3) by the Balonne LDMG at its meeting on the 8th December 2020. The updated versions form part of a suite of disaster management related documents that support the requirements of the Balonne Local Disaster Management Plan (LDMP), and provide guidance to those members of the LDMG and other disaster responders during activated events.

Background

There are two documents that have been reviewed and updated in response to feedback from a range of internal and external stakeholders during 2020.

Pandemic Response Plan (Version4.0)

This document was developed in early 2020 in response to the COVID19 global pandemic.. The document formed part of the SWQLGA Regional Resilience Project however with the disengagement of the consultant who was assisting Council in mid-2020, the further development of the Plan was undertaken in house. The Plan was further reviewed and subsequently presented to the Balonne LDMG for its endorsement at its meeting on the 8th December 2020.

As part of its endorsement, the LDMG suggested some minor amendments which have been undertaken including the expansion of the Pandemic Committee membership. These changes have now been incorporated.

Balonne Local Disaster Centre (LDCC) – Standard Operating Procedures (SOP) (Version3)

This document was reviewed at a workshop held with QFES's Emergency Management Coordinator (EMC) Scott Walsh and members of Council's Senior Executive and Management team in mid-2020. The document was subsequently further reviewed and presented to Council's LDMG for endorsement at its meeting 8th December 2020.

This document is treated as an internal document. It is not publicly distributed given it is to do with the internal operations of the LDCC during times of activation.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Disaster Management
<u>Environment</u>	Strong partnerships with stakeholder groups and government Community Education Programs
<u>Governance</u>	Effective strategic planning and partnerships

Consultation (internal/external)

Consultation has occurred with various internal stakeholders at Council and Council's QFES Emergency Management Coordinator (EMC). Members who comprise the LDMG have also been privy to the review process leading up to their endorsement in December 2020.

Legal Implications

No legal implications have been identified.

Risk Implications

Nil.Legislative Considerations

Disaster Management Act (Qld) 2003

Queensland Local Disaster Management Guidelines (2012)

Queensland Emergency Management Assurance Framework (2015)

Financial and Resource Implications

As with any required Disaster Management Plan, accompanying sub-plans and standard operating procedures, such documents may identify actions that may have a financial or resource implications. Council's obligations under the documents are either incorporated into normal operational programs and activities, or Council may apply for external funding opportunities to help it deliver its obligations to mitigate risks that have been identified in the broader community. Some plans may also require annual or regular training to ensure staff are aware of their duties and obligations should they hold a role or roles when activating the Local Disaster Coordination Centre.

Options or Alternatives

No options or alternatives are identified. The two documents that have been endorsed support the organisation's disaster management preparedness and provide guidance during times of disaster activation.

Attachments

1. 2021-02-08 - Balonne Shire Pandemic Response Plan V4.0 - Endorsed.pdf (separately enclosed)
2. 2020-12-08 -Balonne LDCC - Standard Operating Procedures - V3 - Dec 2020.pdf (separately enclosed)

Recommendation/s

That Council notes this information report and the Balonne LDMG's endorsement of the following documents at its meeting on the 8th December 2020:

- Balonne Shire Pandemic Response Plan (version 4.0)
- Balonne Local Disaster Coordination Centre (LDCC) Standard Operating Procedures (SOP) (Version 3.0)

Matthew Magin
Chief Executive Officer

(FCS) FINANCE AND CORPORATE SERVICES

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FCS1	<u>AUDIT & RISK COMMITTEE</u> <u>MINUTES 27 APRIL 2021</u>		11
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OFFICER REPORT

TO: Council

SUBJECT: Audit & Risk Committee Minutes 27 April 2021

DATE: 16.05.21

AGENDA REF: FCS1

AUTHOR: Tayla Lawson - Administration Officer - Governance

Executive Summary

Audit & Risk Committee Minutes 27 April 2021

Executive Summary

The Audit & Risk Committee met on the 27 April 2021 and the purpose of this report is to receive and note the minutes.

Background

The Audit & Risk Committee met on 27 April 2021 and the meeting considered the following items:

- QAO Briefing Paper March – April 2021
- Draft Shell Financial Statements 2020/21
- New Accounting Standards – Position Papers
- Draft Position Paper – Interim Valuation Review
- Draft Landfill Remediation Provision Position Paper
- Internal Audit – Service Requests and Complaints Management
- Risk Management Progress Report

A further Audit & Risk Committee will be scheduled towards the end of the financial year and a position paper on Impairment of Road Assets is currently being finalised for Audit to consider with the volume of flood recovery works.

The report also includes a revised version of the Enterprise Risk Management Framework to align with council's work health & safety audit requirements. The document has been simplified and brought up to meet ISO 31000:2018.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Governance</u>	High levels of accountability and compliance

Consultation (internal/external)

Arabon Audit & Assurance Services, Internal Auditors

Legal Implications

Section 105 of the Local Government Act 2009 requires Council to have an internal audit function. Council has established its Audit & Risk Committee in accordance with Section 211 of the Local Government Regulations 2012.

Risk Implications

Financial Impact - Inability to achieve financial sustainability and meet current and future needs of the community.

Policy Implications

Financial and Resource Implications

The timeframes to meet external audit requirements are shown below:



Planning	
External audit plan	19 February 2021
Interim	
Interim testing visit	6 April 2021
Draft proforma financial statements	30 April 2021
Asset valuations completed	30 April 2021
Accounting papers on known accounting issues	
- New Accounting Standard (AASB 1059)	30 April 2021
- Accounting for provision of Landfill	30 April 2021
Feedback on accounting papers	
- New Accounting Standard (AASB 1059)	31 May 2021
- Accounting for provision of Landfill	31 May 2021
Feedback on proforma financial statements	31 May 2021
Interim report	31 May 2021
Asset valuations reviewed by audit	31 May 2021
Final	
Complete draft financial statements to audit	6 September 2021
Year-end visit	15 September 2021
Feedback on draft financial statements to client	10 September 2021
QAO closing report issued to client	1 October 2021
Audit committee clearance	8 October 2021
Management signs financial statements	8 October 2021
QAO signs independent audit report	11 October 2021
Final management report	11 October 2021

Options or Alternatives

Not applicable

Attachments

1. Audit & Risk Committee Minutes 27 April 2021
2. Enterprise Risk Management Framework

Recommendation/s

That Council resolves to:

1. Receive and note the Audit & Risk Committee minutes of the 27 April 2021 including the:
 - a. QAO Briefing Paper March – April 2021
 - b. Draft Shell Financial Statements 2020/21
 - c. New Accounting Standards – Position Papers
 - d. Draft Position Paper – Interim Valuation Review
 - e. Draft Landfill Remediation Provision Position Paper
 - f. Internal Audit – Service Requests and Complaints Management
2. Adopt the revised Enterprise Risk Management Framework, rescinding all previous versions.

Michelle Clarke

Director Finance & Corporate Services

UNCONFIRMED



MINUTES

of the

Audit & Risk Committee Meeting

held in the

Council Chambers, 118 Victoria Street, St George

on

Tuesday 27th April 2021

Commencing at 11:00am

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UNCONFIRMED

ORDER OF PROCEEDINGS

ATT1 ATTENDANCE

Mr J Hetherington (Chair), Mr C Dreher, Cr SC O'Toole (Mayor), Cr ID Todd, MM Magin, M Clarke, T Lee

Teleconference: Michael Claydon (QAO), Luke Maloney (Prosperity Auditors), Brendan McCrae (Arabon Audit)

LOA1 LEAVE OF ABSENCE

Cr Todd moved and Mr Dreher second that AB Boardman and D Whyte be granted a leave of absence.

COM1 CONFIRMATION OF MINUTES

Mayor O'Toole moved and Mr Dreher seconded:

That the Minutes of the General Meeting held on 25 February, 2021 be confirmed
CARRIED UNANIMOUSLY

BAM1 BUSINESS ARISING FROM MINUTES

Nil

DECLARATIONS OF INTEREST

Nil

(REP) REPORTS

REP1 QAO BRIEFING PAPER MARCH-APRIL 2021

Queensland Audit Office Briefing Paper March – April 2021

Audit & Risk Committee recommendation:

Mr Dreher moved and Cr Todd seconded:

That Council resolve to receive and note the Queensland Audit Briefing Paper March-April 2021, as attached.

CARRIED UNANIMOUSLY

REP2 DRAFT SHELL FINANCIAL STATEMENTS 2020/21

Draft Shell Financial Statements 2020/21

Audit & Risk Committee recommendation:

Mayor O'Toole moved and Cr Todd seconded:

That Council resolve to receive and note the attached Shell Financial Statements 2020/21 to meet the external audit timeframes.

CARRIED UNANIMOUSLY

UNCONFIRMED

REP3 **NEW ACCOUNTING STANDARDS - POSITION PAPERS**

New Accounting standards Position Papers

Audit & Risk Committee recommendation:

Mayor O'Toole moved and Mr Dreher seconded:

That Council resolve to note the attached position paper that will be provided to the external auditors, consistent with our external audit plan.

CARRIED UNANIMOUSLY

REP4 **DRAFT POSITION PAPER - INTERIM VALUATION REVIEW**

Draft Interim Valuation Review Position Papers

Audit & Risk Committee recommendation:

Cr Todd moved and Mr Dreher seconded:

That Council resolve to note the attached draft position paper that will be provided to the external auditors, consistent with our external audit plan.

CARRIED UNANIMOUSLY

REP5 **DRAFT LANDFILL REMEDIATION PROVISION POSITION PAPER**

Draft Landfill Remediation Provision – Position Paper

Audit & Risk Committee recommendation:

Cr Todd moved and Mr Dreher seconded:

That Council resolve to receive and note the Position Paper on Landfill Remediation Provision to be provided to the external auditors, consistent with our external audit plan.

CARRIED UNANIMOUSLY

REP6 **INTERNAL AUDIT - SERVICE REQUESTS AND COMPLAINTS MANAGEMENT**

Internal Audit Report on Service Requests and Complaints Management

Audit & Risk Committee recommendation:

Mr Dreher moved and Cr Todd seconded:

That Council resolve to receive and note the progress on the recommendations in the internal audit report on service requests and administrative complaints.

CARRIED UNANIMOUSLY

Councillor Todd left the meeting, the time being 11:40am.

UNCONFIRMED

REP7

RISK MANAGEMENT PROGRESS REPORT

Progress Report on Risk Management September 2020 to April 2021

Audit & Risk Committee recommendation:

Mr Dreher moved and Mayor O'Toole seconded:

That Council resolve to:

- 1) adopt the Enterprise Risk Management Framework; and
- 2) receive and note the operational risk register.

CARRIED UNANIMOUSLY

There being no further business, the Meeting closed, the time being 12:01pm.

Confirmed at a Meeting of the Audit and Risk Committee held on .

.....
CHAIR



Balonne Shire Council

Enterprise Risk

Management Framework

and Guidelines

2021

Document No. >> (Insert Magiq Doc ID 554603 Version No.4
Authorised by >> Council

Initial Date of Adoption >> 20 July 2017
Latest Version Adopted: 27 May 2021
Next Review Date>> 31 July 2022
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1. Statement of Commitment

The major risk for most organisations is that they fail to achieve their stated strategic business or project objectives, or are perceived to have failed by their stakeholders. Balonne Shire Council is committed to establishing an environment that is not unduly risk averse, but one that enables risks to be logically and systematically identified, analysed, evaluated, treated, monitoring and managed.

Risk is inherent in all of Council's activities and a formal and systematic process has been adopted to minimise and where possible mitigate risks that directly or indirectly impact on the Council's ability to achieve the vision and strategic objectives outlined in the Corporate Plan, consistent with Council's Risk Appetite Statement.

Balonne Shire Council is aware that managing risk is not just about avoiding or minimising adverse outcomes, but also has a positive application, in that the proactive analysis of potential risks can also assist the organisation in achieving new and potential opportunities.

This Enterprise Risk Management Guidelines have been developed to demonstrate the Council's commitment, by detailing the integrated Risk Management framework to be employed by all staff members, contractors, committees and volunteers engaged in Council business and defining the responsibilities of individuals and committees involved in managing risk.

In addition, the guidelines have been developed to:

- Ensure enterprise risk management is an integral part of strategic planning, operational and project management across the functions and activities of Council;
- Promote a robust risk management culture within the Council;
- Enable threats and opportunities that face Council to be identified and appropriately managed;
- Facilitate continual improvement and enhancement of Council's processes and systems;
- Improve planning processes by enabling the key focus of the organisation to remain on core business and service delivery;
- Ongoing promotion and awareness of the risk management throughout Council.

Corporate Performance Management and Enterprise Risk Management Frameworks integrated as value is maximized when management sets strategy and objectives to strike an optimal balance between growth and return goals and related risks, and efficiently and effectively deploys resources in pursuit of the entity's objectives."1



Risk Appetite Statement

Council's lowest appetite is for risks associated with:

- *a threat to wellbeing and safety of staff and the community*
- *poor standards of ethics, integrity and all aspects of security*
- *non-compliance with legislation and regulation.*

Council has a low appetite for risks that may negatively impact the delivery of a reasonable level of service to the community and reduce public confidence in the Council and its services.

Council is willing to accept a higher level of risk where there is an opportunity to pursue innovative initiatives with benefits, such as innovative economic opportunities, outweighing the benefit of maintaining the status quo and that does not expose us to increased risks for which we have the lowest tolerance.

This means that as far as reasonably practicable, the Council is not willing to accept or be exposed to risk that compromises our ability to meet our obligations in the areas where we have the lowest risk appetite.

2. Integrated Risk Management

The purpose of risk management is to create and protect value.

In order for Council to deliver the goals and strategies outlined in the Corporate Plan, Council needs to identify and manage risk. Risk is the affect of uncertainty on objectives for example an event or action, which has the potential to prevent Balonne Shire Council from achieving its corporate objectives. A risk can also be a missed opportunity to meet objectives.

Enterprise Risk Management (ERM) is coordinated activities that direct and control Council with regard to risk. Enterprise wide means the removal of traditional functional, divisional, departmental or cultural barriers. At Council risk management will be applied at the strategic, operational and project level across all functions and activities.

Having a structured approach provides guidance to managing existing and perceived risks that have potential to impact on Council's commitment to fulfil its business objectives. The International Standards for Risk Management [ISO 31000:2018] state that integrating risk management into an organization is a dynamic and iterative process and should be customized to the organization's needs and culture. Risk management should be a part of, and not separate from, the organizational purpose, governance, leadership and commitment, strategy, objectives and operations. Governance, includes the external and internal relationships, and the rules, processes and practices needed to achieve Council's purpose. The following framework provided by COSO presents new ways to view risk when setting and monitoring the achievement of objectives in the context of local government – as a diverse and complex organisation.



Results can be achieved where there is a focus on integrating enterprise risk management across the organisation aligned with the goals and strategies in the Corporate Plan, including:

- better information that leads to defensible and optimal decision-making; and
- enhanced performance.

The aim of the Enterprise Risk Management Framework and Guidelines is to assist Council to anticipate risks earlier, identify opportunities, respond to deviations to performance quickly and improve overall reporting. The framework will also create, preserve and realise value by embedding the framework and the ability to manage risk at acceptable levels, consistent with the Council's Risk Appetite Statement.

3. Definitions

Risk: *the affect of uncertainty on objectives*, Risk may also include a missed opportunity

Risk Management: Coordinated activities to direct and control Council with regard to risk

Enterprise Risk Management (ERM): *is a framework for risk management to plan, co-ordinate, execute and handle the functions and activities of Council and minimise the impact of risk across all levels of Council (strategic, operational and project risk) and across all categories of risk* (financial, environmental, health and safety, fraud, information technology, compliance, security and business continuity). ERM includes the coordination, integration, consolidation and consistency of reporting of identified risks across Council.

Risk Register: A list of identified and assessed risks directly related to either a particular directorate or to the whole of Council across all risk categories.

Likelihood: the chance of something happening, whether defined, measured or determined objectively or subjectively (probability or frequency).

Consequence: The outcome of an event affecting objectives (impact/magnitude). An event can lead to a range of consequences. A consequence can be certain or uncertain and can have a positive or negative effect on objectives. Consequences can be expressed qualitatively or quantitatively.

Cammsrisk: Council's information technology module utilised to develop its risk register and to monitor progress on risk actions.

Risk Appetite Statement: A statement that clarifies the level of risk BSC is willing to take in the pursuit of its strategic objectives

Risk Owner: The person with the accountability and authority to manage a risk. The owner may delegate some duties in relation to managing the risks for which they are responsible, however they are ultimately accountable for the risks allocated to them. (referred to as the Responsible Person in Cammsrisk)

Risk Treatment: The process to modify existing risks or create new risks. Options for “treating” a risk include: Retain, Transfer, Avoid and Control.

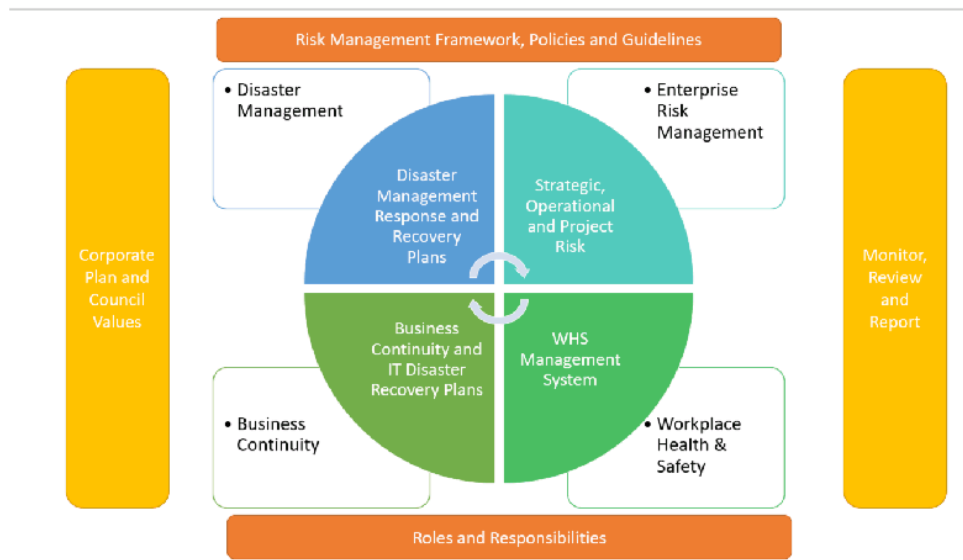
Risk Actions: The risk actions to be taken to reduce or mitigate unacceptable risks to achievable and acceptable levels. This includes details on current controls; required risk treatments; improvement opportunities; resources; timing; reporting and accountabilities. Risk Actions will be reviewed on a quarterly basis to ensure controls are actually working, utilising Cammsrisk.

4. Risk Management Principles

- For risk management to be effective, Council will apply the principles of ISO 31000:2018 Be an integral part of organisational processes;
- Be a structured and comprehensive approach to risk management that contributes to consistent and comparable results
- Customised and proportionate to Council's internal and external context;
- Be dynamic, iterative and responsive to change
- Be based on the best available information;
- Take human and cultural factors into account;
- Be transparent and inclusive, consulting all relevant stakeholders;
- Facilitate continual improvement

5. Risk Management Framework

The Risk Management Framework explains the relationship between the Council's risk management components and other management systems and frameworks.



6. Basis, Roles and Responsibilities

Please refer to Council's Risk Management Policy (Appendix A).

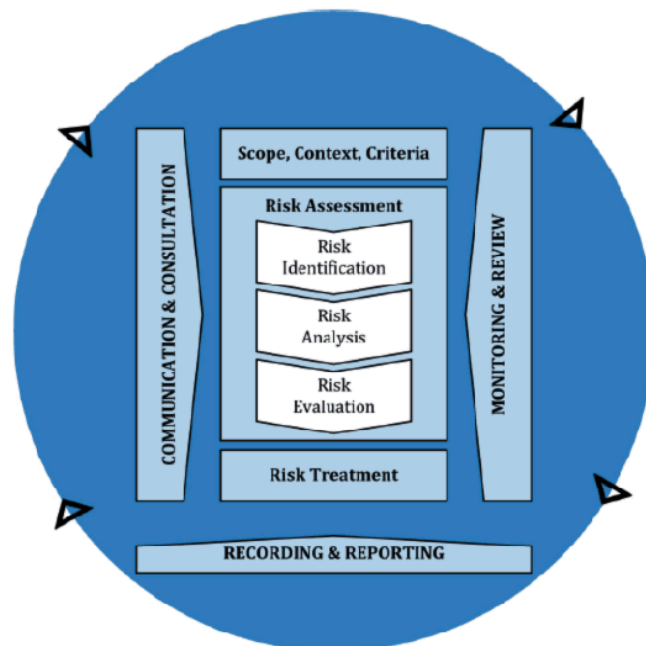
7. Risk Management Process

The process adopted by Balonne Shire Council to manage risks is in accordance with *AS/NZS ISO 31000:2018 Risk Management –Guidelines*. This process is the application of the structured risk management methodology to be used to assess; prioritise; treat and monitor risks identified. The risk management process may capture inherent risk (prior to taking into account controls in place), residual risk (after taking into account controls in place), or both.

The main elements of an effective Risk Management approach are as follows:

- Communicate and Consult
- Establish the Context
- Risk Assessment
 - Identify Risks
 - Analyse Risks
 - Evaluate Risks
- Treat Risks
- Monitor and Review
- Record and Report

The following diagram represents the components of the Risk Management process. Each of these components is explained further below.



ISO 3100:2009 Figure 4

7.1 Communication and Consultation

The purpose of communication and consultation is to ensure relevant stakeholders understand risk, the basis on which decisions are made and the reasons why particular actions are required. Communication and consultation is necessary at every stage of the Risk Management process.

All relevant stakeholders, internal and external will be utilised to bring together different areas of expertise, ensure different views are considered and to provide sufficient information for decision making.

Disaster management communication and consultation will be conducted via the Local Disaster Management Group.

Council's Workplace Health & Safety Management System is facilitated through the Safety Advisor and WHS Committee.

7.2 Establish the Scope, Context and Criteria

The purpose of establishing the scope, context and criteria is to customise the risk management process to enable effective risk assessment and appropriate risk treatment. This includes the criteria, against which risk will be evaluated, the risk appetite of the organisation and corrective actions for the different ratings achieved in the assessment of the risks.

In considering context, it is necessary to consider:

- the internal and broader external environment in which Council operates
- objectives and decisions that need to be made;
- outcomes expected from the steps to be taken in the process;
- time, location, specific inclusions and exclusions;
- appropriate risk assessment tools and techniques;
- resources required, responsibilities and records to be kept;
- relationships with other projects, processes and activities.

To set risk criteria, the following should be considered:

- the nature and type of uncertainties that can affect outcomes and objectives (both tangible and intangible);
- how consequences (both positive and negative) and likelihood will be defined and measured;
- time-related factors;
- consistency in the use of measurements;
- how the level of risk is to be determined;
- how combinations and sequences of multiple risks will be taken into account;
- the organization's capacity.

ISO 31000:2018

7.3 Risk Assessment

7.3.1 Identify Risks

At this stage, the organisation identifies what, why and how things can arise, that may affect the organisation, as the basis for further analysis. The purpose is to find, recognise and describe risks that may help or prevent Council from achieving its objectives at a strategic, operational or project level. The following factors can be used to help identify risk:

- Causes and events
- Tangible and intangible sources of risk
- Vulnerabilities and capabilities
- Changes in internal and external context
- Indicators of emerging risk
- Nature and value of assets and resources
- Consequences and their impact on objectives
- Limitations of knowledge and reliability of information
- Time-related factors
- Biases, assumptions and beliefs of those involved

Council should then determine if the risks identified are sources under its control.

Categories of risk for the organisation are shown in the consequence matrix at Appendix B.

7.3.2 Analyse Risks

The purpose of risk analysis is to comprehend the nature of risk and its characteristics including the level of risk. This stage determines the inherent risks and then calculates any residual risks taking into consideration any existing controls in place (existing processes and procedures). Risks are analysed in terms of consequence and likelihood in the context of those controls. The analysis will consider the range of potential risk exposure consequences and how likely those consequences are to occur. The Consequence and Likelihood are then combined to produce an estimated level of risk known as the Overall Risk Rating.

Other factors that can be considered include:

- Complexity and connectivity
- Time related factors and volatility
- The effectiveness of controls
- Sensitivity and confidence levels

Quantitative parameters have been developed (Refer to the Integrated Risk Matrix) to enable the organisation to consistently assign likelihood and consequence ratings to potential risks. These quantitative measures assign the organisation's risk tolerance parameters applicable to each of the five consequence levels. This approach ensures that all staff can rate the consequence of a risk occurring against the organisation's established parameters, instead of their own personal choice.

Balonne Shire Council Integrated Risk Matrix



									LIKELIHOOD				
									Rare (E)	Unlikely (D)	Possible (C)	Likely (B)	Almost Certain (A)
CATEGORIES		Health & Safety	Environmental	Financial & Asset Loss	Reputational Damage	Project - Service	Regulatory - Compliance	Information Technology	May occur in exceptional circumstances	More likely not to occur under normal circumstances	Might occur at sometime	Will probably occur in most circumstances	Is expected to occur in most circumstances
POTENTIAL CONSEQUENCES	Catastrophic (5)	Fatality, permanent disability, loss of production capacity, Near miss (NM)	On or off site spill causing groundwater pollution, with detrimental long-term effects	> \$100,000	International loss of reputation/damaging international TV exposure with impact	Long term/irreversible impact on ability to deliver	Intervention and extended sanctions causing extended disruption/loss of control over operations	Significant failure and operational downtime with permanent loss of critical data integrity	15 MODERATE	19 VERY HIGH	22 VERY HIGH	24 EXTREME	25 EXTREME
	Major (4)	Lost time injury (LTI), Disabling injury (DI), MTI resulting in restriction of duties, Near miss (NM)	Off-site release contained & medium term effects on community health and/or groundwater	\$50,001 - \$100,000	National loss of reputation/damaging national TV exposure with impact on customers	Major, long term disruption to services - serious breach of contract obligations	Significant fines and sanctions resulting in operating restrictions and disruptions	System failure and operational downtime, with loss of critical data integrity and/or confidentiality	10 MODERATE	14 MODERATE	18 VERY HIGH	21 VERY HIGH	23 EXTREME
	Moderate (3)	Medical Treatment as required (MTI), Near miss (NM)	On site release, contained & restored, with medium term effects on employees/groundwater	\$5,000 - \$50,000	Regional loss of reputation/local radio & newspaper reports impacting suppliers/customers	Some serious disruption to services - some contravention of contract obligations	Breaches resulting in sanctions, fines or referrals to external agencies for investigation	Limited downtime, with operational impact/restricted loss of data integrity/confidentiality	6 LOW	9 MODERATE	13 MODERATE	17 VERY HIGH	20 VERY HIGH
	Minor (2)	First aid treatment (FAI), Near miss (NM)	On site release, immediately contained & restored, with short-term effects	\$500 - \$4,999	Loss of regional reputation by word of mouth re safety, performance & treatment of workers	Minor, temporary disruption - minor inconvenience	Segmented incidents - warning or moderate breach	Limited downtime, recoverable data loss with operational impact, no security breach	3 LOW	5 LOW	8 MODERATE	12 MODERATE	16 VERY HIGH
	Insignificant (1)	First aid treatment (FAI), Near miss (NM)	Minor localised spill with insignificant effects on employees and/or community	\$0 - \$499	Unsubstantiated rumours with light to moderate impact on reputation	Short term, localised interruption to service or delivery	Isolated breach/minor incident	Limited downtime, recoverable data loss, workaround possible, no security breach	1 LOW	2 LOW	4 LOW	7 MODERATE	11 MODERATE



Low Risk



Moderate Risk



Very High Risk



Extreme Risk

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Authorised by >> Council

Initial Date of Adoption >> 20 July 2017
Latest Version Adopted: 27 May 2021
Next Review Date >> 31 July 2022

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7.2.3 Determining the overall Risk rating

After the **consequence** and **likelihood** ratings have been determined they are combined in the matrix to determine the overall risk rating for each risk. The extent of the consequences and the extent of the likelihood risks will be assessed in a range from **Low to Extreme risk**.

7.2.4 Evaluate Risks

The purpose of risk evaluation is to support decisions. Risk evaluation involves comparing the results of the risk analysis with the established risk criteria to determine where additional action is required. Risks need to be evaluated and prioritised to ensure that management effort is directed towards resolution of the most significant organisational risks first.

RISK SCORE		
Class	POINTS	RESULT DESCRIPTION
Low	0-6	Low Risk; management responsibility must be specified and procedural controls applied.
Moderate	07-14	Moderate risk, senior management attention needed. Limited controls should be applied to mitigate harmful effects
Very High	15-22	Very High Risk, operate only under strictly controlled conditions, senior management to monitor continually.
Extreme	23+	Extreme Risk; immediate application of controls required. Do not proceed unless action is taken. Use risk control hierarchy with preferred option being elimination.

The next step in this Risk Evaluation stage is to determine the effectiveness, and or existence of, controls in place to address the identified risks.

The following table will assist to determine the effectiveness, and or existence of, controls in place to address the identified risks.

Control Rating	Definition
Excellent	<ul style="list-style-type: none"> Systems, process controls and procedures are in place and can be relied upon to prevent risk materialising There is no convincing cost/benefit justification to change the approach.
Adequate	<ul style="list-style-type: none"> Majority of systems, process controls and procedures are in place. Basic risks will be controlled some of the time, however scope exists to improve controls. There is some cost/benefit justification to change the approach.
Inadequate	<ul style="list-style-type: none"> The controls do not exist or else are not operating effectively. Risk will not be controlled. There is a significant cost/benefit justification to change the approach.

7.4 Treatment of Risks

After evaluating each risk and appropriate controls, it is the responsibility of the risk owner to implement the suitable treatment. Treatment needs to be appropriate to the significance and priority of the residual risk. As a general guide:

- **Retain the risk** – where the risk cannot be avoided, reduced or transferred. In such cases, usually the likelihood and consequence are low. These risks should be monitored and determined how losses, if they occur, will be funded.
- **Transfer the risk** – involves shifting all or part of the responsibility to another party who is best able to control it (such as an insurer who bears the consequence of losses eg. Insure Council vehicles).
- **Avoid the risk** – Decide not to proceed with the policy, program or activity or choose an alternative means of action.

- **Control the risk** – By either reducing the likelihood of occurrence or the consequences eg. Implement procedures for specified tasks.

For Work Health and Safety the following risk reduction guideline is to be applied.

RISK REDUCTION GUIDELINE				
Control Method		Description	Point Reduction	Minimum Points
Elimination	A	Eliminate a hazardous substance or a process that is not required for a system of work.	25	0
Substitution	B	Substitute a hazardous substance or a process for a less hazardous material or process. The risk assessment process must be completed for the substituted process or material.	20	1
Isolation	C	Enclosing or isolating a hazard such as toxic substance, plant or process from persons, to eliminate or reduce the risk of injury or disease.	15	1
Engineering	D	Changing process, equipment or tools, for example: Changing layout of work levels to minimise bending and twisting during manual handling	10	2
Administrative	E	Changing work procedures to reduce exposure to existing hazards, for example: Reducing exposure hazards by job rotation; Limiting the number of employees exposed to the hazard by limiting access to hazardous areas.	5	3
Personal Protective Equipment (PPE)	F	Devices and clothing which provide individual persons with some protection from hazards. An effective personal protective clothing and equipment system required considerable effort by the employer to ensure that: Proper instruction on the need for and use of, personal protective clothing and equipment is provided, standards and enforced. And an effective system of cleaning and maintenance is devised.	3	5

Once treatment options for strategic and operational risks have been selected, they should be assembled into risk action plans utilising CAMMs risk module and reported on a quarterly basis to the Audit & Risk Committee. The outcome of an effective risk treatment plan is knowledge of the risks Council can tolerate and a system that minimises those risks that it cannot tolerate. For guidance on Council's Risk Appetite and Tolerances refer to appendix B.

7.5 Monitor and Review

The purpose of monitoring and review is to assure and improve the quality and effectiveness of process, design, implementation and outcomes. Ongoing monitoring and review of risk will be undertaken by the risk owner and reported to the Senior Leadership Group; Audit & Risk Committee and the Council on a quarterly basis. Strategic and Operational Risks will be maintained in CAMMs risk module and a quarterly progress report completed for all risk actions/treatments

identified. Risk reviews are to be conducted at least annually or as and when the internal or external environment changes.

When completing the review process, it is important the context in which the original risk was developed is re-assessed. The review should also be informed by reports and recent events and include consideration of:

- Completeness of the register;
- Continued existence of controls;
- Adequacy of controls;
- Risk ratings;
- Treatment strategies;
- Risk owner; and
- Risk review date.

7.6 Recording the Risk Management Process

Each stage of the Risk Management process must be recorded appropriately. All Strategic and Operational Risk Assessments and Risk Treatment Action Plans must be documented, retained and easily accessible for future reference utilising CAMMs risk module. Even if a risk is assessed to be Low and a decision is taken to do nothing, the reasoning that led to the decision must be recorded.

8 Reviewing the Risk Management Framework and Guidelines

In order to ensure that the risk management process is effective and continues to support the organisation's performance, all aspects of the risk management process will be periodically reviewed.

The Risk Management Framework and Guidelines, Risk Management Policy and Risk Registers will be reviewed to ensure that they are still appropriate and continue to reflect the organisation's risk activities and tolerances.

Based on the results of monitoring and reviews, decisions will be made on how the Risk Management Framework can be improved. These improvements should lead to improvements in the management of risk and its risk management culture.

9. Communication

The Risk Management Framework and Guidelines, Policy, Risk Registers and associated documents and procedures will be held maintained in Council's Document Management system (Magiq) and CAMMs risk module.

All staff will receive risk management training and awareness on an annual basis. Finance & Corporate Services will co-ordinate with relevant Departmental representatives to complete risk reviews on an annual basis.

APPENDIX A

ENTERPRISE RISK MANAGEMENT POLICY

1. BACKGROUND AND CONTEXT

Council's philosophy towards risk is not to be unduly risk averse, but to enable risks to be identified, discussed, mitigated and monitored in a balanced manner.

Council is committed to establishing and integrating our risk management systems and processes to support this philosophy without creating an unnecessary burden on the business.

This policy sets out the processes, responsibility and accountability for risk management of the Balonne Shire Council. It recognises that risk management is a critical and integral part of good management and corporate governance practice and that, in relation to commercial strategy, an element of risk is inevitable and in some cases encouraged.

This policy supports a structured and focused approach to managing risk to complement the strategies adopted by Council to achieve its corporate objectives, in order to increase confidence and enhance the value the Council provides to its stakeholders.

The principles behind this policy are based on ISO 31000:2018 Risk Management.

2. PURPOSE AND SCOPE

To adopt guidelines to implement a consistent and rigorous risk management framework, systems, processes, and controls throughout Balonne Shire Council operations.

This policy applies to all of Balonne Shire Council's activities

3. DEFINITIONS

What is Risk?

A risk to the business is any action or event that has the potential to impact on the achievement of our business objectives.

Risk also arises as much from the possibility that opportunities will not be realised as it does from the possibility that threats will materialise or that errors will be made.

What is Risk Management?

Risk management for Council refers to the culture, processes and structures developed to effectively manage potential opportunities and adverse effects for any activity, function or process undertaken by the Council.

Managing risk is achieved through the systematic application of policies, procedures and practices to identify, analyse, evaluate, treat, monitor and communicate risk.

What is Enterprise Risk Management? (ERM)

Enterprise wide risk management encompasses all the major risk categories (including financial, environmental, health and safety, fraud, information technology, compliance, security and business continuity) and includes the co-ordination, integration, consolidation and consistency of reporting by the various Council functions with identified risks.

4. POLICY PROVISIONS

Balonne Shire Council is committed to:

- Behaving as a responsible corporate citizen protecting employees, clients, contractors, visitors and the general public from injury and unnecessary loss or damage;

- Achieving its business objectives by minimising or eliminating the impact of risks it can realistically control;
- Creating an environment where all Council employees will take responsibility for managing risk (by developing and maintaining a strong risk management culture),

4.1 Objectives

Council will apply a risk management framework which will:

- Incorporate a consistent, systematic process to identify, analyse, mitigate and monitor the key strategic, operational, financial, environmental and compliance risks impacting on the Council;
- Align risk management with business objectives identified in Council's corporate and operational plans;
- Integrate and align existing risk systems to ensure no duplications or overlap;
- Ensure integration of information systems used for reporting on risk to enable aggregation and reporting at a corporate level;
- Allow the necessary controls and policies to be implemented to deliver an appropriate approach to governance and best practice;
- Will embed a culture of risk management throughout the Council.

4.2 Principles

Council's risk management processes are based around the following key risk activities:

- Risk Identification: identify all reasonably foreseeable risks associated with its activities, using the agreed risk methodology detailed in the Council's risk protocols.
- Risk Evaluation: evaluate those risks using the agreed Council criteria.
- Risk Treatment / Mitigation: develop mitigation plans for risk areas where the residual risk is greater than our tolerable risk levels.
- Risk Monitoring and Reporting: report risk management activities and risk specific information in accordance with the risk protocols.

This Policy will be reviewed when any of the following evaluations occur:

1. Audit reports relating to risk management activities being undertaken by Council indicate that a policy review from a legislative, compliance or governance perspective is justified.
2. Relevant legislation, regulations, standards and policies are amended or replaced.
3. Other circumstances as determined from time to time by the Chief Executive officer or through a resolution of Council.

Notwithstanding the above, this policy and Council's risk management framework will be reviewed at least annually by Council's Senior Leadership Group to review their effectiveness and to ensure their continued application and relevance.

5. AUTHORITIES AND ACCOUNTABILITIES

Council – adopts this policy and retains the ultimate responsibility for risk management and for determining the appropriate level of risk that it is willing to accept in the conduct of Council business activities. Council will review the effectiveness of the risk management systems.

Audit & Risk Committee – monitors the implementation and effectiveness of the Enterprise Risk Management Framework and Risk Management Policy.

Chief Executive Officer – is responsible for identifying, evaluating and managing risk in accordance with this policy through a formal enterprise-wide risk management framework. Formal risk assessments must be performed at least once a year as part of the business planning and budgeting process.

Senior Leadership Group – is responsible for the accuracy and validity of risk information reported to the Council. In addition, it will ensure clear communication throughout the Council of the Council and senior management's position on risk.

The CEO and Director Finance & Corporate Services – will report to Council annually on the progress made in implementing a sound system of risk management and internal compliance and control across Council's operations.

Internal Audit - will align the Strategic Internal Audit Plan with Council's risk profile in conjunction with Council's management, and subject to endorsement from the Audit Committee. Internal Audit will ensure that the results of its reviews are provided to Council's management for update of the Council's risk profile as appropriate.

Internal Audit will also conduct periodic reviews of the risk management framework pursuant to the Strategic Internal Audit Plan.

Employees – are responsible for management of risks within their areas of responsibility as determined under any risk treatment plans.

Employees will be responsible for the timely completion of activities contained within these risk treatment plans. Awareness sessions will be conducted routinely to ensure that employees are familiar with risk management and how it is applied within Balonne Shire Council.

Risk Monitoring – Council utilises a number of functions, including Internal Audit, to perform independent and objective monitoring over its risk areas, including if necessary, conducting reviews over Council's operations and risk areas by external agencies.

The scope of the work undertaken by all of these functions and the reviews by external agencies, will be considered in conjunction with Council's risk profile at least annually. This will assess the independent monitoring of key risk areas within Council's risk profile.

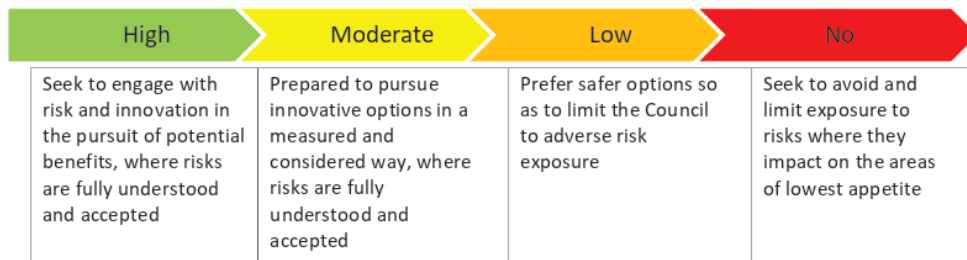
6. RELATED DOCUMENTATION

Local Government Act 2009

Local Government Regulations 2012

APPENDIX B
Risk Tolerances for BSC

<p>High Appetite for:</p> <p>Pursuing initiatives that provide the benefits of greater impacts from our programs, systems and processes, such as:</p> <ul style="list-style-type: none"> - increased business and jobs growth opportunities - enhanced collaboration between government, industry and businesses - improved regional participation and engagement - increased partnerships with key stakeholders 	<p>Moderate Appetite for:</p> <ul style="list-style-type: none"> - developing new programs, systems and processes to increase growth and minimise cost - changes to operating models and methods to improve customer and stakeholder value where investments are likely to achieve positive outcomes - maximising productivity through intelligent failure and learning
<p>Low Appetite for:</p> <ul style="list-style-type: none"> - options that significantly diminish service performance - options that have a detrimental impact to our customers and stakeholders - poor investments or expenditure 	<p>No appetite for:</p> <ul style="list-style-type: none"> - work health and safety breaches - security breaches of confidential and personal information - fraud and corruption - failing to disclose conflicts of interest - legislative breaches



OFFICER REPORT

TO: Council

SUBJECT: Fee Waiver - St George Rugby League Club

DATE: 16.05.21

AGENDA REF: FCS2

AUTHOR: Annabelle Albeck - Administration Officer - Governance

Executive Summary

The St George Rugby League Club has requested a fee waiver on their annual season fees for 2020-21, due to their season being cancelled because of COVID-19

Background

The St George Rugby League Club's Assistant Secretary has requested a fee waiver in the sum of \$670 which is the annual season fee. The reason provided is that the club was unable to use the facilities during 2020 with their season was cancelled due to COVID-19.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Strong community organisations

Consultation (internal/external)

There have been other Clubs query financial assistance due to a break in sport to assist in meeting their rates and/or other obligations. This is the first in writing and Council's decision will set a precedent.

There were funding and grants available for sporting clubs and organisations available through the Queensland Government which have now closed. The Gambling Community Benefit Fund round 110 will open late May 2021 and will close midnight 30 June 2021. This may be an option for the club to seek funding although unlikely to cover operational expenditure such as fees and charges.

Legal Implications

Nil

Risk Implications

Community Service - Inability to achieve Council's vision and mission to deliver community services and meet current and future needs.

Policy Implications

Council has a fee waiver request process that allows approvals up to \$500 to be authorised by the CEO under delegation. Council's Community Grants and Assistance Policy states that Council will consider reimbursement of fees and charges by way of a grant upon receipt of a written request from the relevant individual or organisation and will be considered on a case by case basis. The policy goes on to state that Council will not approve requests for financial contributions to reimburse rates payments, fees and charges, health inspection fees, health approvals or development application fees.

Financial and Resource Implications

The Rowden Park annual season fee is \$670 and issued each financial year 30/06/2020 – 30/06/2021. The rugby season generally runs from February to September each year.

The total income expected from the 2020/21 annual season fees from all Clubs in the Shire is \$2818.40

Club Name	Season Fee	Town
Bowls Club	\$ 114.40	St George
Cricket Club	\$ 670.00	St George
Netball Club	\$ 290.00	St George
Rugby League	\$ 670.00	St George
Rugby Union	\$ 670.00	St George
Tennis Club	\$ 140.00	St George
Tennis Club	\$ 140.00	Dirranbandi
Tennis Club	\$ 62.00	Hebel
Tennis Club	\$ 62.00	Thallon
\$ 2,818.40		

Options or Alternatives

1. Refuse the waiver on the basis that the request is not consistent with the Community Grants and Assistance Policy;
2. Approve the waiver on the basis that COVID-19 was an unplanned event that did cause disruption to the St George Rugby League Club – however noting that Council may then need to consider a waiver for other sporting clubs in the Shire.

Attachments

1. St George Rugby League Fee Waiver

Recommendation/s

That Council resolves to:

1. refuse the waiver for the St George Rugby League Club for the annual Season Fee in the sum of \$670.00 for the year of 2020/21 on the basis that it is inconsistent with Council's Community Grants and Assistance Policy; and
2. refers the St George Rugby League Club to other grant options available that will assist the Club financially such as the Gambling Community Benefit Fund round 110.

Michelle Clarke

Director Finance & Corporate Services



PO Box 290, ST George QLD 4487

The CEO
Balonne Shire Council
St George 4487

13/04/2021

Dear Sir

The St George Rugby League Club requests the fee we have been charged for the use of Rowden Park in 2020 be waived. Due to COVID 19 our Club never used Rowden Park for any Rugby League games in 2020 as our season was cancelled.

If you have any queries don't hesitate to contact me on 0427 949 196.

Hoping our request is found to be favourable.

Yours sincerely

Majella Morris
Assistant Secretary
St George RLFC



Address all correspondence to:
Chief Executive Officer
PO Box 201
Victoria St, St George QLD 4487
Tel: (07) 4620 8888 | Fax: (07) 4620 8889
Email: council@balonne.qld.gov.au
ABN: 49 655 876 831

St George Rugby League Club
PO BOX 290
ST GEORGE QLD 4487

ISSUE DATE: 24/03/2021
INVOICE NUMBER: 498
PAYMENT DUE DATE: 28/04/2021

TAX INVOICE

Description	Debit	Credit	GST	Balance
Being for Rowden Park Hire Fees - 2020/2021 Season 1.00 @ 670.00 1 * Local Govt. Charge \$609.09 GST charge \$60.91	609.09		60.91	670.00 *
* indicates Taxable Supply			INVOICE TOTAL	\$670.00

ATTACH THIS TO YOUR REMITTANCE

If a Receipt is required please tick box ☐

ACCOUNT REF 30206
INVOICE NO 498
DUE DATE 28/04/2021
BALANCE DUE \$670.00

PAYMENT OPTIONS



Pay In Person

Payment can be made in person by cash, cheque or EFTPOS at the council office between the hours of 8:45am and 5:00pm Monday to Friday.



Billers Code: 575654

Ref: 2000512067



Pay By Mail

Detach this slip and make your cheque payable to Balonne Shire Council. Our mailing address is PO Box 201, St George QLD 4487



Pay By Credit Card

Payment can be made over the phone by contacting Council on 07 4620 8888 between the hours of 8:45am and 5:00pm, Monday to Friday.

OFFICER REPORT

TO: Council

SUBJECT: Quarterly Performance Report - Quarter 3 - 2020/21

DATE: 17.05.21

AGENDA REF: FCS3

AUTHOR: Tayla Lawson - Administration Officer - Governance

Sub-Heading

Quarter 3 Performance Report 2020/21

Executive Summary

The Quarterly Performance Report for Quarter 3 – 2020/21 is presented to Council for adoption.

Background

The Chief Executive Officer must present a written assessment of the Local Governments progress towards implementing the annual operational plan of not more than three months. The progress report for Quarter 3 (1 January to 31 March 2021) is attached.

Each section provides an overview of performance in a graphical layout. Traffic lights give an indication of the performance for Quarter 3.

- Green lights generally have no commentary as they are on track.
- Amber lights indicate that the action of KPI requires monitoring.
- Red traffic light indicates that the target has not been met, work has not commenced or the KPI has not been achieved

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Governance</u>	Effective strategic planning and partnerships

Consultation (internal/external)

All directors have been given the opportunity to provide commentary on the progress the Milestones and Key Performance Indicators within the Operational Plan.

Legal Implications

The report complies with *Section 174(3) Local Government Regulation 2012*.

Risk Implications

Financial Impact - Inability to achieve financial sustainability and meet current and future needs of the community.


Policy Implications

Not applicable

Financial and Resource Implications

Not applicable

Attachments

1. Organisational Performance Report - Quarter 3.pdf [↓](#) 

Recommendation/s

That Council resolves to adopt the Quarterly Performance Report for Quarter 3 of 2020/21, as attached, in accordance with, *Section 174(3) of the Local Government Regulations 2012*.

Michelle Clarke

Director Finance & Corporate Services



Organisational Performance Report

Balonne Shire Council

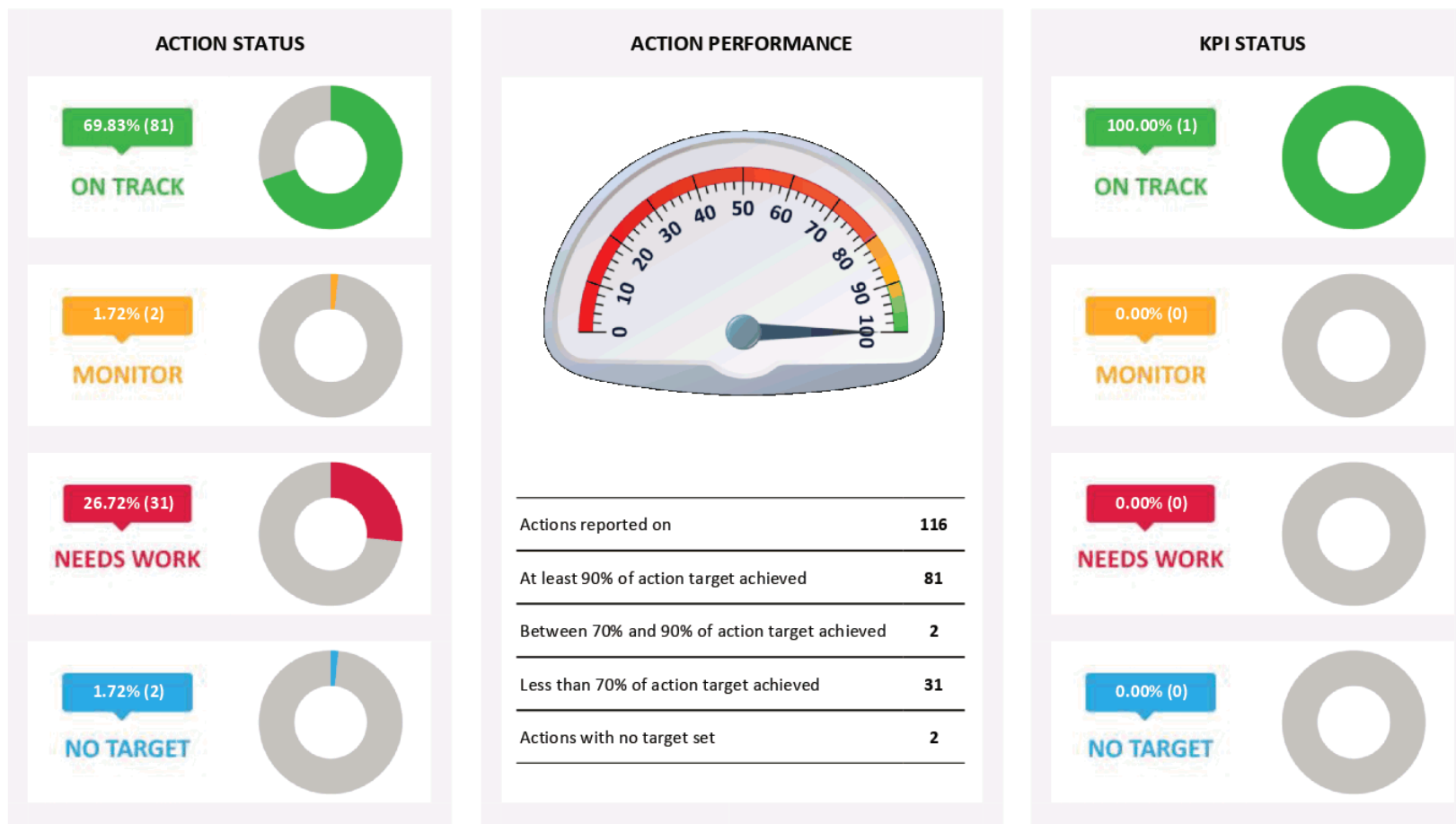
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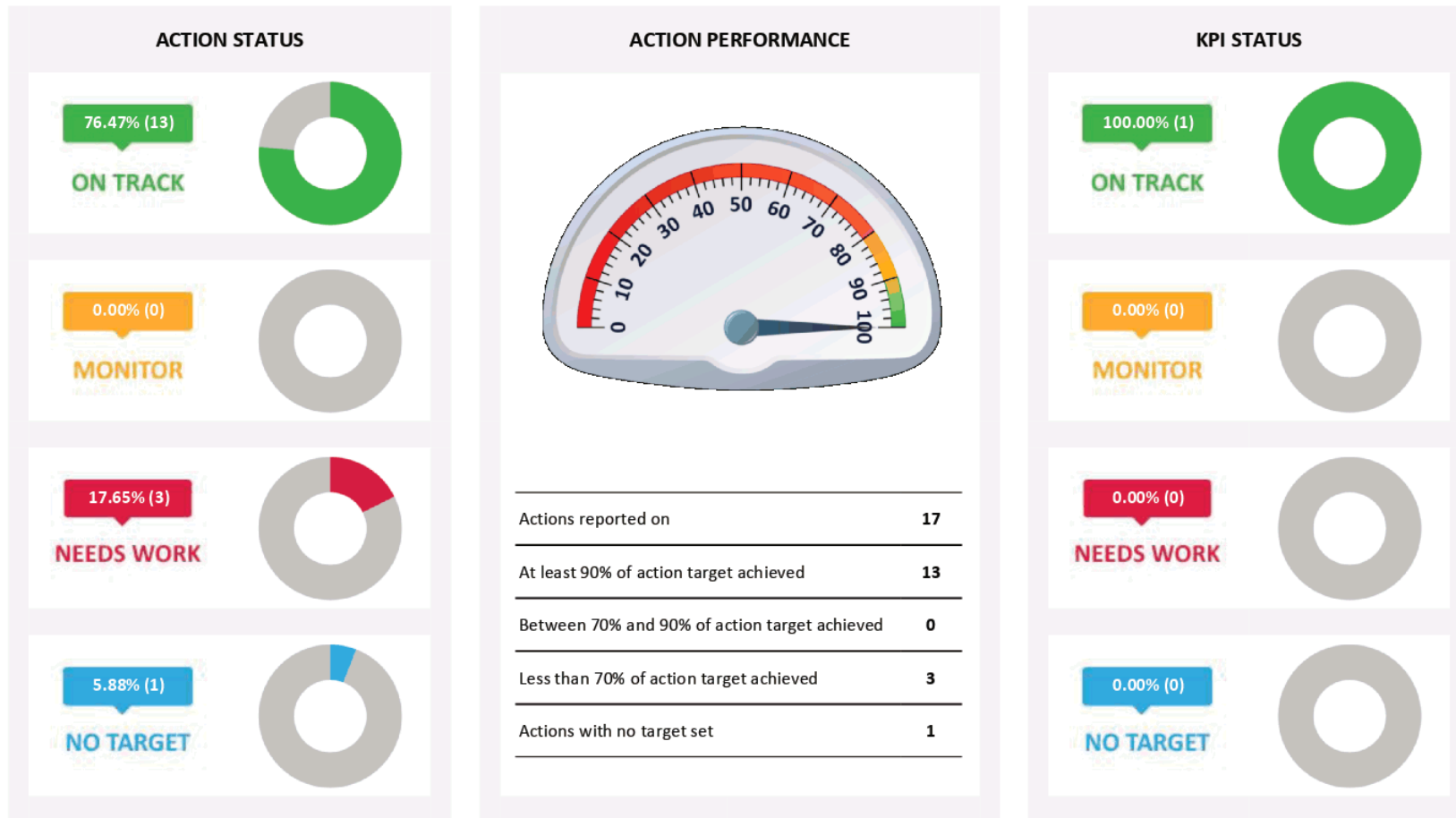
Print Date: 17-May-2021

Date Range: 01/01/2021 - 31/03/2021













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OVERVIEW SUMMARY



GOAL: COMMUNITY



PERFORMANCE OVERVIEW






KEY FOUNDATION AREA			
1.1 Pursuit of active and healthy lifestyles where cultures, traditions and the arts are celebrated, including the provision of safe and welcoming spaces to connect, engage and learn.			Actions On Track
			KPI -
Program		Action Performance	KPI Performance
1.1.1 Community spaces to connect, engage and learn		 Off Track	 On Track
1.1.2 Healthy and active lifestyles		 On Track	 Off Track
1.1.3 Strong community organisations		-	 On Track
1.1.4 Vibrant creative arts, music, local history and culture		 On Track	 Monitor
1.1.5 Community Well-being		 On Track	 On Track
1.1.6 Disaster management		 On Track	 Off Track

ACTION AND KPI SUMMARY

Goal: Pursuit of active and healthy lifestyles where cultures, traditions and the arts are celebrated, including the provision of safe and welcoming spaces to connect, engage and learn.

Program: Community spaces to connect, engage and learn

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
1.1.1.1 Continued council involvement in WORK program	Elizabeth Jones - Manager Community Development and Multicultural Services	No involvement due to COVID19 WORK program recommenced, procedures for work requests and advisory committee reestablished. Several community groups and townships have benefited from the program. Work camp was interrupted by the Brisbane outbreak of COVID and went into lock down missing an entire rotation. Applications continue to be evaluated and accepted.	Ongoing	01/07/20	30/06/21		0.00	 No TARGET
1.1.1.2 Engage with the community to contribute to Place-making and/or future community planning	Fiona Macleod - Planning & Development Officer	No engagement with the community has taken place in this quarter.	Not Started	01/07/20	30/06/21	0.00	75.00	 NEEDS WORK



Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
5% increase of youth participation in council initiated activities and initiatives	%		5.00	5.00	 ON TRACK	5.00	5.00	 ON TRACK
Youth participation has increased due to coordination of holiday programs and support being provided to other agencies to engage with youth.								
Cultural activities/initiatives are implemented and/or supported	#		3.00	3.00	 ON TRACK	3.00	3.00	 ON TRACK
Regional Arts Development Fund has approved 3 applications for cultural events. 2 operas and 1 ballet workshop.								







Program: Healthy and active lifestyles

17-May-21

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Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
1.1.2.1 Draft master plan under development. Sunwater has co-funded the master plan with Mallawa agreeing to contribute towards implementation.	Matthew Magin - Chief Executive Officer	Draft master plan under development. Sunwater has co-funded the master plan with Mallawa agreeing to contribute towards implementation.	In Progress	01/07/20	30/06/21	75.00	75.00	 ON TRACK
1.1.2.2 Investigate options and initiate the leasing of the St George Swimming Pool	Christopher Johnstone - Manager Water Sewerage and Towns	Lease specification prepared for review by Council	In Progress	01/07/20	30/06/21	75.00	75.00	 ON TRACK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
90% capital projects completed within budget and on time A	%		90.00	0.00	 NEEDS WORK	90.00	0.00	 NEEDS WORK
Projects are being planned/organised and progressing								
90% of operational projects completed within budget and on time. A	%		90.00	0.00	 NEEDS WORK	90.00	0.00	 NEEDS WORK
Projects are being planned/organised and progressing								




Program: Strong community organisations


No actions specified for this period














Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
100% of all community groups and organisations are supported by the Balonne Shire Council	%	↔	25.00	25.00	✓ ON TRACK	25.00	25.00	✓ ON TRACK
Progress Associations in all towns supported by Community Development team. User Group meetings conducted in each area of Hebel Dirranbandi Bollon and St George.								
Number of community meetings attended in each township per annum	#		1.75	3.00	✓ ON TRACK	5.25	10.00	✓ ON TRACK
Each township has had Council representation. User groups meeting are facilitated by members of the communities team. Staff have attended most monthly community groups in Thallon Dirranbandi Bollon and Dirranbandi RTC committee meeting								
Number of forward looking initiatives/programs instigated	#	↔	2.00	2.00	✓ ON TRACK	2.00	2.00	✓ ON TRACK
Consultations on programming have indicated programming for the next few months. Surveys have been developed and these will inform strategies going forward.								

Program: Vibrant creative arts, music, local history and culture


Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
1.1.4.1 Develop Balonne Shire as a multicultural welcoming community	Dani Kinnear - Community Development/Multicultural Development Officer	Community consultations to help with developing a welcoming and attraction Strategy The draft strategy went to a Council workshop and we now have to go back to the community for feedback. Make our place your place merchandise ordered and recieved to start making up the welcoming packs.	In Progress	01/07/20	30/06/21	25.00	0.00	✓ ON TRACK



















Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
1.1.4.2 Continuation of the Digital Literacy Program	Elizabeth Jones - Manager Community Development and Multicultural Services	Program under review. Digital literacy program being rolled out to Staff prior to being rolled out to community. Robotics program reintroduced into library school holiday program. New Drones and robots purchased to enable expansion of program. Program now being conducted to varying extents in all Libraries. Hebel had 9 children attend last drone workshop which 1 more than enrolled at the school.	In Progress	01/07/20	30/06/21	66.00	0.00	 ON TRACK
1.1.4.3 Continue to organise, host or assist in delivering the Annual Community Events Program	Elizabeth Jones - Manager Community Development and Multicultural Services	Australia Day being organised and award nominations have been promoted to the community. Support provided to communities to hold events in respective towns. Australia Day organisation underway 2 operas are being organised in conjunction with community groups and are council supported	In Progress	01/07/20	30/06/21	70.00	0.00	 ON TRACK
1.1.4.4 Commence implementation of the new library innovation hub St George with Federal Government Funding	Elizabeth Jones - Manager Community Development and Multicultural Services	Temporary Library building secured by lease. Planning for move to same underway. Project management tender and contract finalised. Library moved to temporary venue. Library services were closed for only one week. Feed back from users is very positive. Detailed design tender awarded. Detailed designs submitted. Tender awarded for demolition and construction tenders are under evaluation.	In Progress	01/07/20	30/06/21	55.00	0.00	 ON TRACK



Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
1.1.4.5 Investigate and deliver a Bollon Library Upgrade and Relocation	Matthew Magin - Chief Executive Officer	Brandon's completed a building report which showed cost of refurbishing the building to bring it up to an acceptable standard for a government building far exceeded our budget and was to high to be able to justify. Project now cancelled and proprietor advised.	Completed	01/07/20	30/06/21	100.00	25.00	 ON TRACK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
100% of RADF monies distributed	%		25.00	25.00	 ON TRACK	25.00	25.00	 ON TRACK
\$27,000 distributed this round of applications. 8 applications received. No further rounds will be held this financial year								
5% increase in library loans	%		5.00	0.00	 NEEDS WORK	5.00	0.00	 NEEDS WORK
Numbers of loans have been steady however, no increases have been identified. Not all libraries are able to increase loans due to saturation for patrons. Both Bollon and Thallon Libraries experienced closures for several days which will have impacted on borrowing numbers								
5% increase in library users	%		5.00	(2.90)	 NEEDS WORK	5.00	(2.90)	 NEEDS WORK
The passing of several members has adversely affected membership numbers in some libraries as membership numbers will remain the same with new members. This is not possible due to community saturation and the need for new programs to be established.								
Increase and diversify library function by 10%	%		2.50	2.50	 ON TRACK	7.50	6.00	 MONITOR
play groups and under 5s programs being implemented								
Maintain local artist content in pop up gallery	%		25.00	0.00	 NEEDS WORK	25.00	0.00	 NEEDS WORK
Move of the library has prevented a popup gallery this period.								
Number of initiatives that nurture cultural diversity and inclusion instigated	#		0.50	2.00	 ON TRACK	0.50	2.00	 ON TRACK
Welcome events initiated and program of support for employers seeking labour.								


Program: Community Well-being




Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
1.1.5.1 Coordinate and facilitate Balonne community collective and well-being project outcomes	Elizabeth Jones - Manager Community Development and Multicultural Services	Initial meeting with Balonne Shire Council and new CEO of SWH&HS organised to negotiate outcomes. Community Advisory Committee formed and 2 meetings held Sub committee meetings being established Reports to SWHHS submitted. Youth inter-agency being conducted 2 meetings held this quarter.	In Progress	01/07/20	30/06/21	70.00	75.00	 ON TRACK

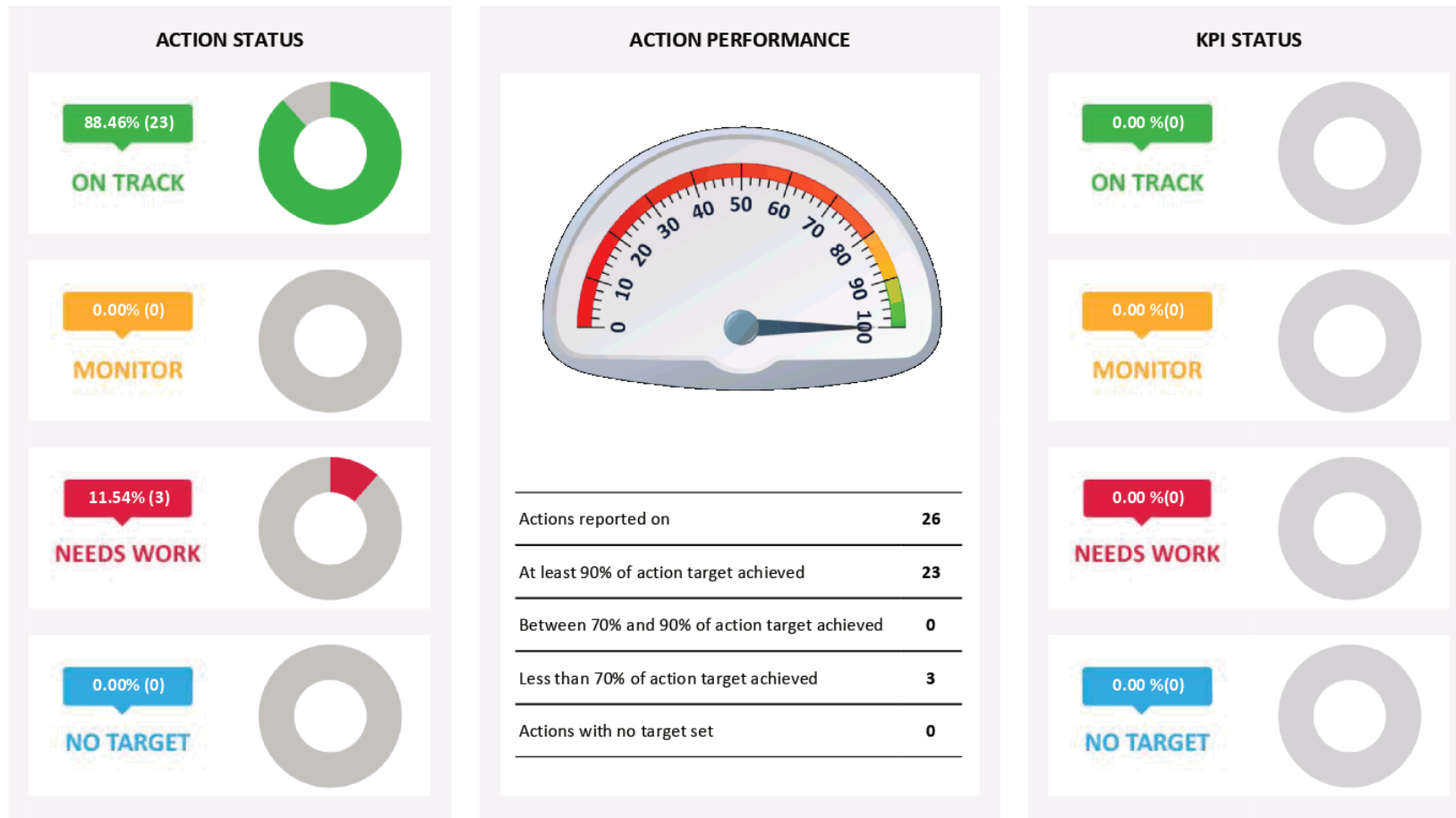
Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
100% compliance for all inspections for licensed of premises under the council's local laws or legislation	%		25.00	25.00	 ON TRACK	25.00	25.00	 ON TRACK
Inspections of premises has continued and compliance is being met.								
100% mosquito baiting programs are completed	%		25.00	50.00	 ON TRACK	25.00	50.00	 ON TRACK
Mosquito baiting and monitoring are currently underway								
A minimum of 4 Balonne Community Collective meetings are held per annum	#		1.00	2.00	 ON TRACK	3.00	4.00	 ON TRACK
Sub group activity being conducted.								
A minimum of 4 Community Safety Group meetings are held per annum	#		1.00	0.00	 NEEDS WORK	3.00	1.00	 NEEDS WORK
Safety committee no longer actively being supported by this unit.								
Number of food premises that are non-compliant	#	↔	0.00	0.00	 ON TRACK	0.00	0.00	 ON TRACK
All premises have been compliant within the shire, including for COVID.								
Number of non-compliance action plans commenced in respect of non-compliant licensed food premises	#	↔	0.00	0.00	 ON TRACK	0.00	0.00	 ON TRACK
There have been no non-compliant premises for action plans to be issued.								
Number of non-compliant water samples (E. Coli & Chem)	#	↔	0.00	0.00	 ON TRACK	0.00	0.00	 ON TRACK
All samples for the shire have been compliant, Dirranbandi and St George weekly samples and the Shire each month.								
Number of non-compliant water samples for "Drinking Water Quality Management Plan" (Legionella, P.Fas, Naegleria)	#	↔	0.00	0.00	 ON TRACK	0.00	0.00	 ON TRACK
Test to be completed at a later date.								
Proactive public health notifications (food notifications, water alerts, etc.)	#		2.00	80.00	 ON TRACK	2.00	80.00	 ON TRACK
all food notifications have been actioned								

Program: Disaster management								
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
1.1.6.1 Complete the review and update of the Local Disaster Management Plan under the South West Local Government Council project	Matthew Magin - Chief Executive Officer	Consultant has made significant progress. We are also working with SWQROC on another project which will hopefully result in the engagement of a contractor to maintain council disaster management plans including sub plans and risk framework on behalf of 5 of the 6 member councils.	In Progress	01/07/20	30/06/21	50.00	75.00	 NEEDS WORK
1.1.6.2 Plan Local Disaster Management Group meetings and coordinate DM exercise	Kathy Claxton - CEO Support Officer	<p>Q1 - A total of 2 LDMG meetings were held in relation to COVID19 pandemic. A COVID19 Tier 5 desktop exercise was held in house with LDMG members on 7th August 2020</p> <p>Q2 - LDMG Scenario Exercise conducted 24th November with local agencies (Airport Incident with Covid19 overlay) LDMG meeting was held on 8 December 2020 where Council's Updated LDMP, Updated Pandemic Response Plan and Updated LDCC Sub Plan SOP were endorsed. LDMG Covid19 Recovery meetings held monthly</p> <p>Q3 - The Balonne LDMG was activated for the Mungindi flood event and other localised flooding as a result of rain events impacting on the region this quarter. Liaison with LDMG member agencies and cross border (NSW agencies) occurred during the quarter. No DM exercise was scheduled this quarter</p>	In Progress	01/07/20	30/06/21	99.00	75.00	 ON TRACK















Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
1.1.6.3 Educate public on and promote community resilience	Kathy Claxton - CEO Support Officer	<p>Q1 - Ongoing Covid-19 messaging through media releases and social media. Ongoing discussions with get ready Queensland in preparation for "Get Ready Week".</p> <p>Q2 - A number of ongoing messages have been released this quarter about COVID19 pandemic and Summer storm and flood season through social media and mainstream media outlets servicing the region.</p> <p>Q3 - Regular media and community information was issued during the quarter regarding preparation for summer storm events, the Get Ready Queensland program, and flood awareness and community resilience. Community messaging was also issued associated with the QRA Regional Resilience Strategy workshop scheduled for April 2021.</p>	Not Started	01/07/20	30/06/21	100.00	75.00	 ON TRACK
1.1.6.4 All Town levees are mowed and maintained in accordance with operation and maintenance manuals.	Christopher Johnstone - Manager Water Sewerage and Towns	All town levees have been mowed regularly within this quarter	In Progress	01/07/20	30/06/21	50.00	75.00	 NEEDS WORK
1.1.6.5 Revise and complete the Draft Pandemic Plan to ensure consistent with the February 2020 Business Continuity Plan Adopt and implement an Information Technology Disaster Recovery Plan	Michelle Clarke - Director Finance & Corporate Services	Completed through external consultancy - LDGM to sign off in coming weeks	In Progress	01/07/20	30/06/21	85.00	75.00	 ON TRACK
1.1.6.6 Geotechnical inspection completed at least annually and corrective actions undertaken on all Town Levees	Brenton Judge - Manager of Transport and Drainage	Geotechnical inspection has not taken place this quarter. Flood Levee maintenance occurring inclusive of on ground inspection by of geotechnical integrity by supervisors.	In Progress	01/07/20	30/06/21	25.00	25.00	 ON TRACK

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
1.1.6.7 Adopt and implement an Information Technology Disaster Recovery Plan	Michelle Clarke - Director Finance & Corporate Services	External audit has accepted that Business Continuity Plan and Cyber Security Response Plan adequately cover the elements required of an IT Disaster Recovery Plan.	Completed	01/07/20	30/06/21	100.00	25.00	 ON TRACK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Produce flood information publication	#		0.25	0.00	 NEEDS WORK	0.50	0.00	 NEEDS WORK
No Progress this Quarter								

GOAL: ECONOMY


PERFORMANCE OVERVIEW


KEY FOUNDATION AREA					
2.1 Strong economic growth where SMEs (Small to Medium Enterprises) and agriculture-related businesses thrive, with a focus on improved connectivity, skilling, diversification and innovation.			Actions On Track	KPI -	
Program		Action Performance		KPI Performance	
2.1.1 Initiatives to build the Food and Fibre Leaders Profile			On Track		On Track
2.1.2 Investment attraction and partnership			On Track		On Track
2.1.3 Value-add and diversification strategies			On Track		On Track
2.1.4 Skilling, training and innovation			Monitor		On Track
2.1.5 Business incubation and support			On Track		On Track
2.1.6 Tourism growth and development			On Track	-	
2.1.7 Cross-regional partnerships			Monitor		On Track

ACTION AND KPI SUMMARY









Goal: Strong economic growth where SMEs (Small to Medium Enterprises) and agriculture-related businesses thrive, with a focus on improved connectivity, skilling, diversification and innovation.


Program: Initiatives to build the Food and Fibre Leaders Profile


Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.1.1 Promotion of the capability of the food and fibre businesses	Garnet Radford - Economic Development Officer	<p>TSBE, Update of Industry Fact Sheet snapshots (data and dates) - horticulture, cotton and cereals, cattle and sheep, small livestock supply chain opportunities, Inland Rail workshops, Regional Freights Options with Wellcamp, business mentoring program, overseas buyer, identifying key events for the sectors.</p> <p>Export webinars with DAF and TIQ (Vietnam and Singapore & Japan and Indonesia), fact sheets being translated into Vietnamese and Japanese, update of existing agriculture and horticulture fact sheets, ConnectAg breakfast (Ag Business Advisors) in October (Council sponsor), Round 1 and Round 2 business mentoring program and supply chain introductions/referrals. With proposed investment attraction program and events (SWQROC region), promotion of food and fibre at upcoming events. USQ and MLA abattoirs program - opportunity for micro abattoirs to be included.</p> <p>Q3 - Investment Attraction Prospectus initial work (promoting capability of ag and hort sectors), interviews for case studies and opportunities. Completion of industry fact sheets - Vietnamese and Indonesia and sent to Trade and Investment Queensland and DAF for further engagement. Business mentoring program - agriculture and farm diversification opportunities, value-add opportunities and feasibility studies (cotton and abattoirs),</p>	In Progress	01/07/20	30/06/21	75.00	75.00	 ON TRACK


Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.1.2 Advocacy and support to businesses regarding key issues and opportunities	Garnet Radford - Economic Development Officer	<p>Advocacy to DAF, Queensland Health re: COVID-19 restrictions and essential worker exemptions, Task Force - Border Councils, DAF, AgForce and Growcom long term framework border strategies, employment for all sectors and key groups to assist in relocation programs, impacts of COVID, grant assistance.</p> <p>In Q2, assistance and advocacy with DAF, Queensland Health and Commonwealth Government regarding seasonal workers (attracting and accommodating), border concerns, COVID-19 safe health plans, issue raised by producers regarding US grapes marketed as Australian, accommodation concerns (long-term), value-add and diversification opportunities identified (e.g. branding of lamb and mutton), supply chain and more profit retained at the farmgate. Attracting labour - Council participated in a virtual jobs expo (Toowoomba) in November, funding support (assistance with 3 grant applications in farming sector). Pacific Labour Scheme - supporting local producers with Growcom (coordinate other producers outside of the region for inbound flights to Queensland - cost feasible).</p> <p>Q3 - Continued advocacy regarding workers to the region with DAF and partners, building on mentoring program - two feasibility studies approved for Food and Fibre value-add opportunities. Assistance to horticultural group with expansion plans. Progress in inland rail and identifying opportunities and complementing services to attract/invest in - Investment Attraction Prospectus. Completion of Indonesia and Vietnamese industry and investment fact sheets.</p>	In Progress	01/07/20	30/06/21	75.00	75.00	 ON TRACK


Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.1.3 Build key and work with existing partnerships and networks	Garnet Radford - Economic Development Officer	<p>Renewal of TSBE 2020-21 membership, ongoing contact with DAF, State Development, AusIndustry, Department of Employment and Small Business Training, Trade and Investment Queensland, AgForce, Growcom, peak industry associations (Horticultural Australia), MLA, RDC and local cotton and fruit and vegetable associations. USQ Engagement Opportunities.</p> <p>Q2 - build on relationships with FLA, USQ, Growcom, DAF, St George Fruit and Vegetable Association and peak industry associations</p> <p>Q3 - SWQROC, State Development, DAF, Growcom, USQ, QFF and peak industry associations (Cotton Australia initiative)</p>	In Progress	01/07/20	30/06/21	75.00	75.00	 ON TRACK


Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Attendance at meetings and networking events related to food and fibre	#		0.25	2.00	 ON TRACK	0.75	14.00	 ON TRACK
Twelve meetings with growers and producers in the quarter. Seven meetings with Ag and Hort industry association and event organisers - Industry specific events. Two group mentoring sessions.								
Develop marketing collateral on behalf of the food and fibre businesses	#		0.50	2.00	 ON TRACK	1.50	5.50	 ON TRACK
Industry fact sheets - Indonesian and Vietnamese.								
Procurement events and opportunities presented to the Food and fibre businesses	#		1.50	2.00	 ON TRACK	1.50	2.00	 ON TRACK
Opportunities through mentoring and TSBE								
Strategic and cost-effective Council led annual memberships and advocacy on behalf of Food and Fibre businesses	#	↔	0.50	1.00	 ON TRACK	0.50	1.00	 ON TRACK
TSBE Membership (renewed in Q1)								

Program: Investment attraction and partnership								
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.2.1 Identify investment opportunities and facilitate development	Garnet Radford - Economic Development Officer	<p>Four investment enquiries in Quarter 1 (meat processing, export supply chain, solar and tourism development). EDO following up on existing/priority major projects and pipeline of enquiries.</p> <p>In Q2, there were five investment enquiries - 2 tourism, 1 property, 1 retail and 1 other sector. Currently an investment pipeline of 74 total investment enquiries including the priority investment projects.</p> <p>In Q3, seven new investment enquiries (3 agriculture, 2 education, 1 health and wellness and 1 creative). Investment pipeline (80). Submission of a major grant application BBRF to help facilitate a major proposed development. 1 investment announced - \$150,000 - tourism industry - three jobs retained.</p>	In Progress	01/07/20	30/06/21	75.00	75.00	 ON TRACK

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.2.2 Proactively engage with industry stakeholders, key institutions, South West Regional Economic Development Group (SWRED) and Government	Garnet Radford - Economic Development Officer	<p>Strong partnerships have been developed with Trade and Investment Queensland, State Development, LGAQ Trade and Investment, economic development agencies, industry associations (TSBE) and industry with regards to promotion and attracting investment to the shire.</p> <p>SWQROC, USQ, FLA, TSBE, State Development, DAF, TIQ - continue to work with key stakeholders regarding inward investment opportunities. SWQ EDAC collaborating to promote region for attracting investment and workers to the region.</p> <p>SWQROC EDAC collaborating on the Investment Attraction prospectuses, promotional activities, business support and lead generation. EDAC, EDO Regional event and Trade and Investment Queensland investment attraction and trade events in March - EDO attended. Community consultations re: investment attraction prospectus in February.</p>	In Progress	01/07/20	30/06/21	75.00	75.00	 ON TRACK


Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.2.3 Develop marketing collateral for inward investment purposes	Garnet Radford - Economic Development Officer	<p>Update of Investment Attraction/Industry Fact Sheets (data and date), developed 2 page investment attraction snapshot for Trade Investment Queensland and LGAQ Trade and Invest. SWRED approved for funding for regional investment attraction prospectus and shire prospectus. Expected completion in Quarter 4 20-21.</p> <p>Consultant appointed by SWRED/SWQROC to develop a regional and shire investment attraction prospectus, digital and marketing plan. Updating investment facts sheets to include Vietnamese and Indonesian. Updated LGAQ investment attraction snapshot on Balonne Shire.</p> <p>Q3 - consultations and work on investment attraction prospectuses (region and Balonne Shire), video and promotional activities. Investment and industry fact sheets completed - Vietnamese and Indonesian and updates to other 8 fact sheets (10 languages X 3 industry fact sheets) in total.</p>	In Progress	01/07/20	30/06/21	75.00	75.00	 <small>ON TRACK</small>


Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.2.4 Promote Balonne shire for Investment opportunities	Garnet Radford - Economic Development Officer	<p>Distribution of investment fact sheets and collateral to investors, investment partners including LGAQ, Trade and Investment Queensland. Regional investment projects. Highlight opportunities and projects in the shire to local industry leaders and their networks. To develop with SWRED regional and shire investment prospectus and marketing plan.</p> <p>Promotion of the shire through existing networks and developing a social media campaign notably through LinkedIn and with updates to Council's website. Complement the new investment attraction prospectus and collateral (fact sheets). Identifying key industry events in 2021 as to promote the shire.</p> <p>In Q3, investment opportunities promoted through follow up from the economic development action group, regional partners, EDAC SWQROC and follow up on existing enquiries. COVID-19 recovery - business events being scheduled in addition to online webinars - 2 events identified (TSBE - 400M and Protein). Decision to attend 400M as SWQROC and sponsorship. Investment Attraction prospectus work - gaps/opportunities presented from the communities and sharing of contacts (2 leads generated through this - education sector).</p>	In Progress	01/07/20	30/06/21	75.00	75.00	 <small>ON TRACK</small>





Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.2.5 Work with local business to expand and prioritise existing investment attraction projects and enquiries	Garnet Radford - Economic Development Officer	<p>Working with key partners, commercial agents and professional service providers to assist with the investment enquiries and opportunities. Local business expansion, working with key partners including State Development and programs such as the business mentoring program, various grant assistance to referrals/introductions with those that can assist. 64 referrals/introductions in Q1.</p> <p>Investment enquiries have been prioritised with anticipated timing and likelihood of eventuating. Round 1 and Round 2 of business mentoring running with outcome reports for Round 1 and opportunities identified and working with businesses and mentors to further develop these opportunities - survey to quantify outcomes. Pipeline of 74 investment enquiries. A workshop was held in December with the consultant (Investment Attraction prospectus) to discuss opportunities in the shire. 76 referral services in Q2.</p> <p>Q3, working with existing local and external enquiries and new opportunities/expansion/diversification through Rounds 1 and 2 of the business mentoring program. Three feasibility studies in the quarter - new projects/opportunities for the shire. Reviewed priority projects and update of investment project summary.</p>	In Progress	01/07/20	30/06/21	75.00	75.00	 ON TRACK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Attendance at targeted events regionally and nationally	#		1.50	2.00	 ON TRACK	4.50	14.00	 ON TRACK
Regions Rising, TIQ trade and investment online forum, COVID restrictions easing.								
Development of Inward investment collateral	#		1.00	2.00	 ON TRACK	3.00	9.00	 ON TRACK
Industry fact sheets (2 languages - 6 fact sheets) and updates, investment attraction prospectuses in Q4.								
Establishments of an economic development committee	#		1.00	1.00	 ON TRACK	1.00	1.00	 ON TRACK
Economic Development Action Group session in January.								
Facilitating in investor related events/activities	#		1.00	3.00	 ON TRACK	3.00	10.00	 ON TRACK
Inbound visit program in February. Community Consultations on investment Attraction prospectuses (2).400M scheduled for Q4.								
Meetings with prospective investors	#		4.50	13.00	 ON TRACK	13.50	35.00	 ON TRACK
7 new investment enquiries in the quarter and follow up meetings on projects progressing as per investment summary.								
Number of inward investment and local expansion project enquiries	#		3.00	4.00	 ON TRACK	3.00	4.00	 ON TRACK
Regular inquiries received and acted on								
Number of Inward investments and local expansion projects announced.	#		1.00	1.00	 ON TRACK	3.00	1.00	 NEEDS WORK
Tourism project								
Presentations to prospective investors	#		1.50	2.00	 ON TRACK	4.50	8.00	 ON TRACK
Proposal and presentation to SEQ group, 1 international groups presentations, 1 regional group								
Regional inward investment attraction projects	#		0.50	3.00	 ON TRACK	1.50	8.50	 ON TRACK
EDAC - Investment Attraction Prospectus, EDO and TIQ Trade and Investment assistance								


Program: Value-add and diversification strategies


Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.3.1 Advocate and identify programs and initiatives to support value-add and diversification (including adjustment and transition of reduced water from MDBP).	Garnet Radford - Economic Development Officer	<p>Projects and programs identified with key partners. Some of these projects at the business level are being developed and employed through the business mentoring program.</p> <p>Working with key stakeholders on opportunities for businesses (trends, COVID impacts and ideas), brainstorming and scoping up opportunities through one on one and group sessions. Grant programs (e.g.. Adaptation) and referral services/introductions on projects that could complement each other. Procurement opportunities and regional expansion also being planned.</p> <p>Q3 - Value-add and diversification through business mentoring program as well as adaptation program assistance from the Queensland Government. 19 successful applications for adaptation totalling in excess of \$171,000. The mentoring program - Rounds 1 and 2 have 53 participants of which Ag & Hort (5 value-add, 6 diversify), SME (6 diversify) and tourism (4 diversify). Other programs include business training webinars.</p>	In Progress	01/07/20	30/06/21	75.00	75.00	 ON TRACK


Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.3.2 Work with local businesses on value-add and diversification strategies	Garnet Radford - Economic Development Officer	<p>Partnering with key partners and businesses to help identify and develop value-add and diversification opportunities with businesses and agribusinesses. Features prominently in the business mentoring program Round 1 - 30 participants. Eighteen of the participants have developed action plans and projects with mentors to either value-add, diversify or both.</p> <p>In Q2, EDO continued to work with more than 40 shire based businesses and partners on diversification and value-add opportunities. 28 businesses approved for Round 2 of the mentoring program and following up with Round 1 mentees on expansion/diversification.</p> <p>In Q3, majority of work on value-add and diversification has been through the mentoring program. Twelve Ag and Hort businesses, six SME and four tourism businesses.</p>	In Progress	01/07/20	30/06/21	75.00	75.00	 ON TRACK







Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Programs identified and referred on to local businesses and agribusiness	#		6.00	9.00	 ON TRACK	18.00	42.00	 ON TRACK
various SME, tourism and Ag/Hort programs referred on - Australian and Queensland Government programs, online, business and workforce training, adaptation								
Support to local businesses for value –add and diversification	#		4.50	10.00	 ON TRACK	13.50	25.00	 ON TRACK
Support to 10 SME and tourism businesses for value-add and diversification. 12 producers. (Mentoring program)								

Program: Skilling, training and innovation


Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.4.1 Implement the Country University Education Facility (St George and Dirranbandi) and then incorporate into the Library Innovation hub, St George	Garnet Radford - Economic Development Officer	<p>Country Universities Centre to open early 2021 in the Disaster Management Centre and then transition into the new library hub. Project Manager and IT in discussions with St George and Dirranbandi re: connectivity and CUC IT requirements.</p> <p>Delivery of CUC in early 2021. Dirranbandi RTC IT equipment fitted out, DMC equipment fitted out and library relocated for new library construction to occur. Follow up conversation with CUC in late December.</p> <p>Q3 - CUC Manager appointed and initial EOIs of the program. Renovations occurring at Disaster Management Centre and RTC in Dirranbandi. EDO working with CUC Manager on key enablers/contacts (professional services), awareness of the CUC and business events. Library Hub in early 2022.</p>	In Progress	01/07/20	30/06/21	75.00	75.00	 <small>ON TRACK</small>


Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.4.2 Support the Chamber of Commerce and Progress Associations to deliver business training programs and events	Garnet Radford - Economic Development Officer	<p>Updates and/or attendance at Dirranbandi Progress Association (2), Thallon Progress Association (2) and St George and District Chamber of Commerce (3) meetings. Analysis and reporting of Buy Balonne Gift Card program, delivery of business mentoring program and business webinars. Business After Hours event for the Chamber in August.</p> <p>In Q2, EDO attended two Chamber of Commerce meetings, Thallon Progress Association (2), Dirranbandi Progress Association (2), Bollon Community Group (1), referrals to the Chambers and Progress Associations (5), delivery of business mentoring program, 1 webinar from Round 1 mentoring in period, support for the Christmas carnival.</p> <p>In Q3, business mentoring workshop - Making Gravy in Dirranbandi (38 attendees) - online with Instagram. Business training initiatives being explored with DESBT for Queensland Small Business Month in May.</p> <p>Q3, EDO prepared updates to the Dirranbandi Progress Association (DPA) (1), Thallon Progress Association (DPA) (3), and Bollon Community Group (1). Attended DPA (1), TPA (2), Chamber of Commerce (2) and Facilitated Business After Hours (2). Update on the Q2 results of the Buy Balonne Gift Card, two applications for Drought Support Program (Gift Card and Christmas event - Chamber). Chamber executive member meetings (2).</p>	In Progress	01/07/20	30/06/21	75.00	75.00	 ON TRACK

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.4.3 Support Bettering Balonne and other organisations providing business training to local businesses	Garnet Radford - Economic Development Officer	<p>Information on relevant webinars and business training distributed to database. Chamber, State Development and Council to review Bettering Balonne and training requirements. Business mentoring Round 1 included 8 business training webinars available to all businesses in the shire and recorded.</p> <p>DAF and TIQ training into export webinars, online and e-commerce training, 1 mentoring session (product fit and marketing) from Round 1, distribution of webinars to businesses in shire and Round 2 mentees. No Bettering Balonne training in the quarter. Workforce development training programs forwarded to businesses in the shire.</p>	In Progress	01/07/20	30/06/21	50.00	75.00	 NEEDS WORK
2.1.4.4 Identify and advocate for programs and services to provide opportunities in the community for upskilling, training and innovation	Garnet Radford - Economic Development Officer	<p>Working with key employment and training providers on skilling needs and programs and providing advocacy to businesses based on skill requirements.</p> <p>In Q2, workforce development and training programs being scoped through mentoring program. Needs are: online training, administration, succession planning. CUC post secondary programs to deliver and needs assessment for workforce development coordinator (training, funding assistance). Balonne advertised job vacancies through stgeorgeqld.com website and virtual jobs fair November (Toowoomba Virtual Jobs Expo).</p>	In Progress	01/07/20	30/06/21	50.00	75.00	 NEEDS WORK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Number of applications made to access workforce development program funding	#		1.50	4.00	 ON TRACK	4.50	10.00	 ON TRACK
Support to businesses (4) applying for funding for training and workforce development.								
Number of businesses referred to workforce development and training programs	#		6.00	8.00	 ON TRACK	18.00	50.00	 ON TRACK
DESBT business training including AusIndustry assistance.								
Number of training and skilling programs offered in the Balonne Shire	#		2.00	2.00	 ON TRACK	2.00	2.00	 ON TRACK
Business mentoring program support and training.								

Program: Business incubation and support

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.5.1 Advocate for, and, support programs that provide business incubation (including mentoring and support)	Garnet Radford - Economic Development Officer	<p>Round 1 mentoring services conducted in Q1. Thirty participating businesses with direct one on one mentoring, webinars and project funding. Round 2 to commence in Q2. Other opportunities for support through the Mentoring for Growth program, Entrepreneurs Programme and the Advance Queensland programs. Referral services to these programs (eligibility and criteria).</p> <p>In Q2, ramping up to deliver Round 2 mentoring and finalising outcomes reports and mentoring for Round 1. Eight webinars in Round 1 including one webinar early in the quarter. Investigating on-going mentoring programs for Round 1 mentees such as mentoring for growth. Business incubation services to be included with library and link into incubators in Toowoomba and SEQ.</p> <p>Business mentoring program for 53 businesses and further pathways including incubation and support. EDO working with innovation networks notably on agtech for regional innovation support. Incubator and support services to be included in the Library Hub project. Ausindustry, new regional manager and opportunities via the entrepreneurs programme.</p>	In Progress	01/07/20	30/06/21	75.00	75.00	 <small>ON TRACK</small>

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.5.2 Number of businesses supported – start-up and existing businesses	Garnet Radford - Economic Development Officer	<p>Support to businesses and agribusinesses in Q1 through the business mentoring program, various enquiries and requests and referral of government grants, programs relevant to the business' industry and needs, and on-going support such as supply chain development, business development opportunities and partnerships (e.g. Government assistance, Buy Balonne Gift Card).</p> <p>In Q2, over 70 businesses were supported including 29 in mentoring Round 1, 28 for mentoring Round 2, 7 horticultural producers and 76 referral services in the quarter. There were 193 client and business meetings which included 94 client meetings/discussions with shire based businesses in the quarter. Including four start-up businesses in Q2.</p> <p>In Q3, 53 businesses were supported through the business mentoring program, 78 referrals/business support services provided and four new businesses included in the Buy Balonne Gift Card program (90)</p>	In Progress	01/07/20	30/06/21	75.00	75.00	 ON TRACK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Attendance at Chamber of Commerce meetings and related events	#	↔	2.00	7.00	✓ ON TRACK	2.00	7.00	✓ ON TRACK
2 chamber meetings and 2 business after hours events. 3 progress association meetings.								
Number of business support events facilitated in the Shire with partners	#		2.00	7.00	✓ ON TRACK	2.00	10.00	✓ ON TRACK
3 Community consultations, Making Gravy Instagram event, Mentoring info session, and 2 business after hours events								
Support and liaise with the St George and District Chamber of Commerce, local Progress Associations	#		12.00	16.00	✓ ON TRACK	36.00	40.00	✓ ON TRACK
Five written updates to the Chamber, Progress Associations (Thallon (TPA) - 3, Dirranbandi (DPA) - 1) and Bollon Community Group (1). Facilitation of 2 business after hours events, Meetings attended - 2 Chamber, 2 TPA, 1 DPA, 1 TPA/TCS Visitor Launch Strategy, 2 applications (Chamber) Drought Support and update to Buy Balonne Gift Card								

Program: Tourism growth and development

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.6.1 Market the Balonne Shire and its Tourism Products	Kim Wildman - Manager of Tourism	The new St George Region Travellers' Guide and website have been launched. The Shire has also been marketing as part of the South West regional group within Outback Queensland with staff attending a tradeshow event, OQTA Muster, in Brisbane. The Shire also gained much exposure through an article in the Australian Traveller magazine and becoming a finalist in Queensland's Top Tourism Town Awards.	In Progress	01/07/20	30/06/21	75.00	75.00	✓ ON TRACK
2.1.6.2 Review new Tourism & Events Strategy Action Plan	Kim Wildman - Manager of Tourism	Key Actions completed and/or underway include: Priority 1 - Game Changers + One-of-a-kind Experiences 1.1 Iconic Tourism Attraction: Developing a feasibility study for the creation of an iconic tourism attraction is underway 1.2 Oasis Experiences: The Dirranbandi Dip, a great escape spa experience in Dirranbandi, is underway. Streetscaping and Master	Completed	01/07/20	30/06/21	100.00	75.00	✓ ON TRACK

planning for several of our towns and parks also underway.

1.3 After Dark Experiences: Council is working on solar lighting projects.

1.4 RV Friendly Towns: Krista Hauritz is currently reviewing our RV Strategy with the view of initialising actions from the review before the end of 2021.

Priority 2 – Hallmark + Destination Events

2.1 Hallmark + Destination Events:

Investigation ongoing, currently considering Outback Queensland Masters Golf event for 2022

2.2 Reinvigorating Existing Events: Council continues to support the reinvigorating of existing events through the \$50,000 Tourism Events Grant Funding Program. We also ran a free 6-part Event Organiser Masterclass Webinar with videos of the series an ongoing asset available for all event organisers to use.

Priority 3 - Destination Brand + Profile

3.1 Brand Development: completed

3.2 Highway Links: Ongoing

Tourism & Events Brand Toolkit: completed

3.4 Content creation - completed (new photographs and video content created and distributed)

3.5 Digital Distribution - Completed - including new St George Region website



Priority 4 - Industry Capability + Capacity

4.1 Training Programs: Event Organiser training program completed, tourism training programs ongoing




4.2 Experience & Packaging: Completed as part of OQTA Muster, but ongoing
Industry Networking: Ongoing


4.3 Welcome Program: Underway


4.4 Best of Queensland: Starting in April

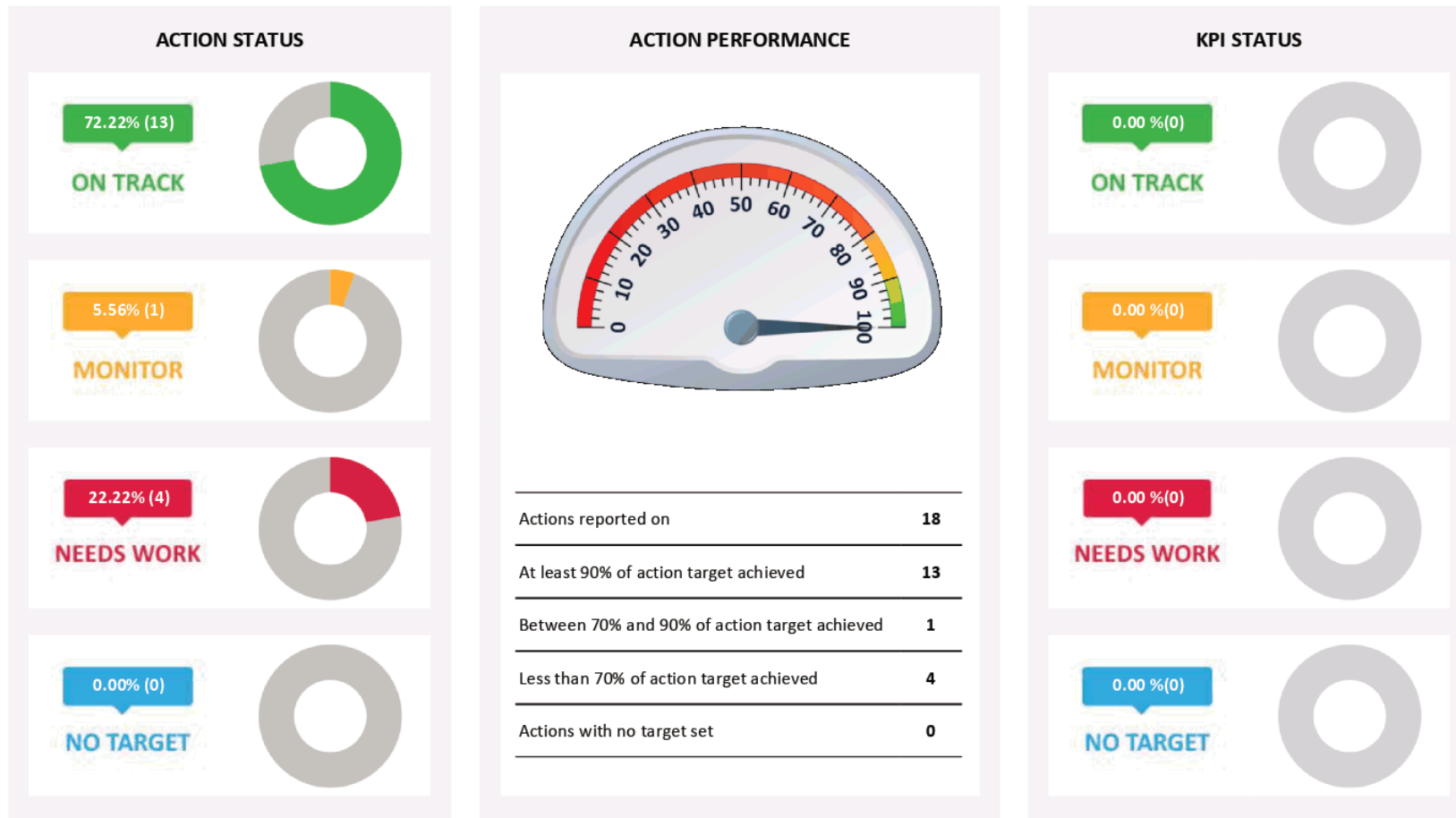
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.6.3 Create and deliver new Tourism Branding Strategy for the Balonne Shire	Kim Wildman - Manager of Tourism	New branding strategy for the Shire has been delivered. It will now be rolled out as part of the 2021 Marketing Campaign.	Completed	01/07/20	30/06/21	100.00	75.00	 ON TRACK
2.1.6.4 Create and deliver new tourism products for the Shire	Kim Wildman - Manager of Tourism	Three (3) new driving itineraries have been developed and delivered - which has delivered the KPI for this Action. However, work in this area will continue with other avenues for product creation and delivery started, such as the new Mungindi Sculpture walk and the Hot as Hell pub tour/event.	Not Started	01/07/20	30/06/21	100.00	75.00	 ON TRACK
2.1.6.5 Support Shire's Tourism Operators in COVID-19 Recovery & beyond	Kim Wildman - Manager of Tourism	Support by way of information sharing and advice on processes and procedures and impacts to businesses and events is ongoing both in person and via phone/email communication. The Manager Tourism also continues to work as part of the Shire's recovery team. Beyond this a new eNewsletter for Tourism Operators has been created and delivered.	In Progress	01/07/20	30/06/21	50.00	0.00	 ON TRACK
2.1.6.6 Facilitate and manage Tourism Events Grant	Kim Wildman - Manager of Tourism	Applications for Round 2 of the Tourism Events Grant for events held between 1 July 2021 and 31 December 2021 have been received and approved with funds given to recipients.	Completed	01/07/20	30/06/21	100.00	75.00	 ON TRACK

Program: Cross-regional partnerships














Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.7.1 Participate in regional groups including South West Local Government Association of Queensland, Border Regions of Council, South West Regional Economic Development, South West & Darling Downs Council of Mayors	Matthew Magin - Chief Executive Officer	SWQLGA and SWRED are being phased out and a new organisation created, SWQROC comprising the 6 councils in the region. This is a bold move which is already paying significant dividends in terms of structural reform, enhanced advocacy and far more engaged councils willing to collaborate more. Border Region Organisation of Councils (BROC) is similarly going thru a period of growth and renewal which is seeing far more cross border collaboration and engagement.	In Progress	01/07/20	30/06/21	75.00	75.00	 ON TRACK
2.1.7.2 Attend or send delegate to Regional Road Group meetings and advocate for funding infrastructure in the Shire	Andrew Boardman - Director Infrastructure Services	Attended or had delegate attend all meetings to date	In Progress	01/07/20	30/06/21	25.00	75.00	 NEEDS WORK
2.1.7.3 Represent the region and advocate on behalf of local business entities	Matthew Magin - Chief Executive Officer	As per previous our cross regional collaboration is paying dividends e.g. tourism project and investment attraction project. There is currently a sheep meat project underway which to date we have not been involved in however this has been raised with DAF and a meeting is scheduled for next month which should result in our inclusion. Hopefully this will result in benefits for our landholders involved in the sheep industry.	In Progress	01/07/20	30/06/21	75.00	75.00	 ON TRACK

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
2.1.7.4 Work with food and fibre businesses on regional collaboration and opportunities	Garnet Radford - Economic Development Officer	<p>Working with food leaders Australia on supply chain opportunities for agriculture and horticulture produce.</p> <p>FLA and TSBE, producers for essential workers and accommodation, supply chain and export opportunities (DAF and TIQ) for food and fibre, regional investment attraction program to provide further support.</p> <p>Q3 - Cotton Australia (AgTech innovation project), TSBE and Food Leaders - opportunities for SWQ and supply chain partners including Wellcamp Airport, working with consultants/event organisers on food and fibre events benefiting the sectors - planned for April. Grant writing workshops to access drought support assistance, AgTech 20 Mungindi was scheduled for March but postponed due to flood concerns (6 attendees from Balonne registered interest and sponsored through mentoring program). BBRF application including positive impacts (modelling) to food and fibre. On-going inland rail projects and benefits to the region - BROCC, DD&SWQ Council of Mayors studies. AI Hub opportunities for the shire (agtech, artificial intelligence).</p>	In Progress	01/07/20	30/06/21	75.00	75.00	 ON TRACK



Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Attendance at stakeholder meetings and events	#		1.50	18.00	 ON TRACK	4.50	41.00	 ON TRACK
Key stakeholder events and meetings in the quarter - (Regional EDO, SWQROC EDAC, ED Action Group, Trade and Investment, Mentoring, Community Consultations, Online events) - excludes Chamber and Progress Associations)								
Increase in number of cross-regional economic growth initiatives	%		25.00	50.00	 ON TRACK	0.00	0.00	 ON TRACK
Tourism project, invcets attraction project and sheep meat project								

GOAL: ENVIRONMENT

PERFORMANCE OVERVIEW

KEY FOUNDATION AREA 3.1 To enhance, protect and sustain the environment, ensuring a triple bottom line approach of balancing social and economic needs with environmental goals.		 Actions On Track	KPI -
Program		Action Performance	KPI Performance
3.1.1 Best practice waste management and recycling		 On Track	 On Track
3.1.2 Effective water planning		 On Track	 Off Track
3.1.3 Biosecurity, pest management and stock route planning		 On Track	 On Track
3.1.4 Investment and adoption of sustainable and renewable solutions		-	 Off Track
3.1.5 Strong partnerships with stakeholder groups and government		-	 On Track
3.1.6 Advocacy for a triple bottom line approach		 On Track	-
3.1.7 Community education programs		 On Track	 On Track
3.1.8 Wastewater and sewerage services that protect public health and the environment		 Off Track	-



ACTION AND KPI SUMMARY



Goal: To enhance, protect and sustain the environment, ensuring a triple bottom line approach of balancing social and economic needs with environmental goals.								
Program: Best practice waste management and recycling								
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
3.1.1.1 Complete and implement Waste Recycling Plan as required by legislation	Dianne Francisco - Environmental Health Officer	Waste Recycling plan is currently under review - Vendor Panel is now completed and consultant is engaged	In Progress	01/07/20	30/06/21	78.00	75.00	 ON TRACK
3.1.1.2 Complete illegal dumping project	Dianne Francisco - Environmental Health Officer	project well underway - education of industry, community has been completed industry clean up will be completed in October 2020 Roadside clean up underway Public land, reserves, and gravel pit clean up to be completed in November 2020	In Progress	01/07/20	30/06/21	83.00	25.00	 ON TRACK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
1 annual shire clean-up is conducted per annum	#	↔	1.00	1.00	✓ ON TRACK	1.00	1.00	✓ ON TRACK
Was another success this year. Clean up was carried out in March.								
100% kerb side waste and recycling bins collected as scheduled	%		25.00	25.00	✓ ON TRACK	25.00	25.00	✓ ON TRACK
Waste collection has been collected each week, there was a variation on days when the Moonie Highway was closed which delayed collection for a short time.								
100% of non-conformance issues with licensing provisions for landfill are resolved within defined timeframes	%		25.00	25.00	✓ ON TRACK	75.00	125.00	✓ ON TRACK
Landfills for the quarter have been compliant with no issues arising.								
5% improved options for Waste Reduction and Recycling techniques and services	%		1.25	2.00	✓ ON TRACK	3.75	3.25	👁️ MONITOR
Field Officer has been working on new recycling options for the shire including; Mobile muster and Vinidex (hard plastic recycling program)								



Program: Effective water planning

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
3.1.2.1 Dirranbandi Water Treatment Plant completed in consultation with the Dirranbandi community	Andrew Boardman - Director Infrastructure Services	WTP Complete - Awaiting final Ergon Upgrade	In Progress	01/07/20	30/06/21	90.00	75.00	✓ ON TRACK
3.1.2.2 Review water security for each township as part of DWQMP review	Christopher Johnstone - Manager Water Sewerage and Towns	Preliminary water security review considered as part of DWQMP review. Detailed review to be undertaken	In Progress	01/07/20	30/06/21	20.00	75.00	🔑 NEEDS WORK




Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
3.1.2.3 Advocate on behalf of the community in relation to Murray Darling Basin issues	Matthew Magin - Chief Executive Officer	Council has been very pro-active in this space over a number of years now and we have delivered many projects on behalf of the community which hopefully will improve economic performance and enhance liveability for both residents and visitors. Future rounds of Murray Darling funding will be actively pursued.	In Progress	01/07/20	30/06/21	80.00	75.00	 ON TRACK
3.1.2.4 Review Drinking Water Quality Management Plan annually	Christopher Johnstone - Manager Water Sewerage and Towns	Drinking Water Quality Management Plan reviewed and submitted to the Regulator for comment. Amends made to plan following request from DNRME. DWQMP resubmitted on 8 April by Peter W.	Completed	18/09/20	30/06/21	100.00	25.00	 ON TRACK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Water restrictions are initiated in accordance with Council policy	%		25.00	0.00	 NEEDS WORK	25.00	0.00	 NEEDS WORK





Program: Biosecurity, pest management and stock route planning

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
3.1.3.1 Participate in Regional Pest Management Planning	Tayla Willis - WDEF Project Support Officer	Ongoing throughout the year with state and regional stakeholders.	In Progress	01/07/20	30/06/21	75.00	75.00	 ON TRACK
3.1.3.2 Successful implementation of Wild Dog Exclusion Fence funding agreements for Round 2 of the Special Rates Scheme	Tayla Willis - WDEF Project Support Officer	Landholders for Special Rate Scheme Round 2 for stage 1 is completely signed up and we have 1 landholders to still sign up.	In Progress	01/07/20	30/06/21	95.00	75.00	 ON TRACK

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
3.1.3.3 Effective management, implementation and construction of the Wild Dog Exclusion Fence Scheme	Tayla Willis - WDEF Project Support Officer	All WDEF Construction and implementation is progress well, Officers are monitoring all aspects of the fencing along with the biodiversity. Variations for SRS Round 1 Landholders and MDBEDP Funded Landholders will be receiving a variation of time for construction only.	In Progress	01/07/20	30/06/21	61.00	75.00	 MONITOR
3.1.3.4 Implement the Biosecurity Plan for Balonne Shire including the formation of the Pest Working Group and Wild Dog Management Plan	Tayla Willis - WDEF Project Support Officer	Biosecurity Advisory Committee Terms of Reference have been adopted, inviting members to join.	In Progress	01/07/20	30/06/21	75.00	75.00	 ON TRACK
3.1.3.5 Develop and Implement a 5 year Balonne Shire Stock Route Network Management Plan in conjunction with the Queensland Stock Route Management Strategy	Tayla Willis - WDEF Project Support Officer	Plan development, with DERS for adoption and formalisation.	In Progress	01/07/20	30/06/21	90.00	75.00	 ON TRACK
3.1.3.6 Implementation of the Feral Scan App for the compliance and monitoring of our Wild Dog Scalp Bounty and Retainer Policy	Tayla Willis - WDEF Project Support Officer	Officers have attended training and are assisting landholders/trappers on a regular basis.	In Progress	01/07/20	30/06/21	90.00	75.00	 ON TRACK
3.1.3.7 Review and maintain the Balonne Shire Grid & Exclusion Fence Wing Policy	Andrew Boardman - Director Infrastructure Services	Drafted and workshopped with Council, will take to a community consultation session.	In Progress	01/07/20	30/06/21	25.00	75.00	 NEEDS WORK
3.1.3.8 Seek and implement grants for natural resource management and plant pest control	Tayla Willis - WDEF Project Support Officer	Applying for funding for NRM & Pest weed controls when funding is available and projects are seen as a priority. Project Officer has submitted 4 funding submissions for pest animal and weed management throughout the Shire.	In Progress	18/09/20	30/06/21	90.00	25.00	 ON TRACK




Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Number of Grazing/Agistment Permits Issued	#		5.00	0.00	 ON TRACK	5.00	0.00	 ON TRACK
Nil grazing permits received.								

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
1 animal inspection program is conducted per annum	#	↔	0.00	0.00	ON TRACK	0.00	0.00	ON TRACK
Nil inspections this quarter.								
25 % increase in WDEF fencing erected in the Shire	%		25.00	20.00	MONITOR	75.00	70.00	MONITOR
fencing is continuing to be installed however this has slowed with the recent rainfall events and flooding.								
90% of all service requests relating to animal control are responded to within 10 business days	%	↔	90.00	100.00	ON TRACK	90.00	100.00	ON TRACK
Service Requests relating to animal control are responded to within the designated timeframe								
90% of Capital Projects completed within budget and on time	%		90.00	100.00	ON TRACK	270.00	200.00	NEEDS WORK
Completed successfully								
90% of Operational Projects completed within budget and on time. D	%		90.00	50.00	NEEDS WORK	270.00	115.00	NEEDS WORK
In progress								
95% of service requests relating to Wild Dog Exclusion Fence are responded to within 10 business days	%		95.00	100.00	ON TRACK	95.00	100.00	ON TRACK
Number of baiting program is delivered within budget	#	↔	0.00	0.00	ON TRACK	1.00	1.00	ON TRACK
not until quarter 4								
Number of dangerous dogs declared	#	↔	0.00	0.00	ON TRACK	0.00	0.00	ON TRACK
Nil declared this quarter.								
Number of properties participating in strategic wild dog baiting or control programs	%		12.50	0.00	NEEDS WORK	37.50	12.50	NEEDS WORK
not until quarter 4 reporting.								
Number of travelling stock permits issued	#	↔	5.00	0.00	ON TRACK	5.00	0.00	ON TRACK
Non issued to date.								
Number of wild dog scalps surrendered and compliant to Council	#		125.00	82.00	NEEDS WORK	375.00	257.00	NEEDS WORK
decrease in wild dog scalps received by Council								

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Number of Wing Exclusion Fence Applications received and implemented for the Wild Dog Exclusion Fence Scheme and Funding	#		1.25	15.00	 ON TRACK	3.75	18.00	 ON TRACK
15 inspections and permits issued								
Pest animal and weed monitoring compliance inspections undertaken within the Wild Dog Exclusion Fences	#		1.25	50.00	 ON TRACK	3.75	88.00	 ON TRACK
Inspections are ongoing throughout the installation of exclusion fencing.								
Practical completion of fences within timeframes and budget	%		23.75	25.00	 ON TRACK	71.25	48.75	 NEEDS WORK
7 properties have reached 100% completion and Practical Completion Sign Off								
Property area of noxious weed spraying completed within budget constraints	Ha		3,750.00	5,000.00	 ON TRACK	3,750.00	5,000.00	 ON TRACK
Completed								





Program: Investment and adoption of sustainable and renewable solutions

No actions specified for this period


Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Number of development applications for sustainable and renewable energy developments	#		0.25	0.00	 NEEDS WORK	0.25	0.00	 NEEDS WORK
No applications received								

Program: Strong partnerships with stakeholder groups and government


No actions specified for this period



Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Evidence of collaborative approaches including partnerships and engagement	#		0.25	10.00	 ON TRACK	0.25	10.00	 ON TRACK
ERS 10 grants with co-contribution or collaboration								
Number of strategic communication responses (written and face-to-face) to advocate for balanced environmental management laws and reform	#		1.25	0.00	 NEEDS WORK	3.75	6.00	 ON TRACK
LGAQ Fencing; Vegetation 10 Climate Resilience Policy Statements								

Program: Advocacy for a triple bottom line approach



Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
3.1.6.1 Maintain/collect information required to meet Council's obligations regarding Environmentally Relevant Activities and associated Annual Returns/Reporting.	Dianne Francisco - Environmental Health Officer	Regular communication with Government bodies in relation to environmentally relevant activities and associated annual returns	In Progress	01/07/20	30/06/21	78.00	75.00	 ON TRACK

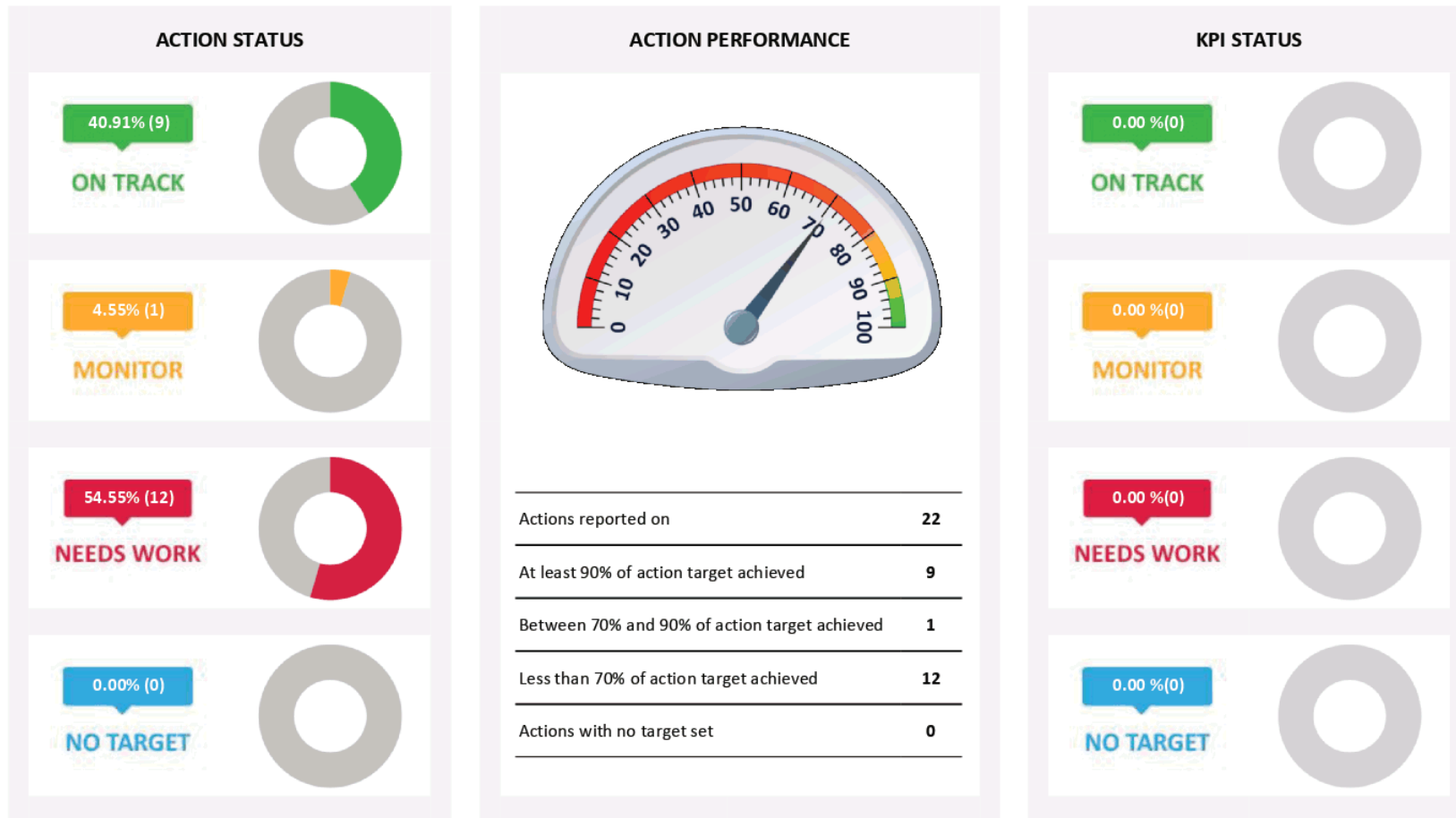
Program: Community education programs

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
3.1.7.1 Promote recycling through the contract refuse collection and initiate public education regarding the benefits	Dianne Francisco - Environmental Health Officer	Commencement of recycling through contract refuse and regular public education communicated.	In Progress	01/07/20	30/06/21	79.00	75.00	 ON TRACK















Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Forums, attendance at meetings and other community engagement programs	#		1.00	13.00	 ON TRACK	1.00	13.00	 ON TRACK
Meetings have been attended with regards to Waste, Environmental Health, COVID. These meetings have been held virtually.								

Program: Wastewater and sewerage services that protect public health and the environment








Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
3.1.8.1 Maintain sewage treatment facilities in accordance with operational requirements	Christopher Johnstone - Manager Water Sewerage and Towns	Treatment facilities maintained as per operational requirement.	In Progress	01/07/20	30/06/21	40.00	75.00	 NEEDS WORK
3.1.8.2 Implement a water & sewerage replacement/maintenance program within budget constraints	Christopher Johnstone - Manager Water Sewerage and Towns	Maintenance program being formalised. Replacement program being developed	In Progress	01/07/20	30/06/21	50.00	75.00	 NEEDS WORK

GOAL: INFRASTRUCTURE & PLANNING

PERFORMANCE OVERVIEW

KEY FOUNDATION AREA 4.1 Effective town planning and infrastructure design to support the Shire's needs with a focus on visionary planning to suit changing needs into the future.		 Actions Monitor	 KPI Off Track
Program		Action Performance	KPI Performance
4.1.1 Safe, efficient and connected transport networks		 Off Track	 Off Track
4.1.2 Community infrastructure for existing and future needs		 Off Track	 Off Track
4.1.3 Protection and enhancement of water supply		 Off Track	 Off Track
4.1.4 Sustainable development and Planning		 Off Track	 On Track
4.1.5 Digital connectivity for business and industry growth and social connectedness		 On Track	 On Track
4.1.6 Technology investment for data-led change (to achieve cost savings and efficiency)		 On Track	 Monitor


ACTION AND KPI SUMMARY














Goal: Effective town planning and infrastructure design to support the Shire's needs with a focus on visionary planning to suit changing needs into the future.								
Program: Safe, efficient and connected transport networks								
Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
4.1.1.1 Maintain St George, Dirranbandi and Bollon Aerodromes and implement the procedures as set out in the required Aerodrome Operating Procedures/Manual	Brenton Judge - Manager of Transport and Drainage	Maintenance and operations continuing. Aerodrome Emergency Exercise completed and technical inspection scheduled for quarter 3	In Progress	01/07/20	30/06/21	50.00	75.00	 NEEDS WORK
4.1.1.2 Establish and maintain Department Transport & Main Roads accreditation.	Andrew Boardman - Director Infrastructure Services	Gap analysis and review carried out, consultant engaged and assisting get systems and procedures in place.	In Progress	01/07/20	30/06/21	25.00	75.00	 NEEDS WORK
4.1.1.3 Implement a footpath replacement /maintenance program within budget constraints	Chris Dixon - Town Supervisor	Due to workload with grant funding, this work will commence in April 2021.	Not Started	01/07/20	30/06/21	0.00	75.00	 NEEDS WORK
4.1.1.4 Dirranbandi Aerodrome Subdivision Planning completed	Andrew Boardman - Director Infrastructure Services	No Progress yet.	Not Started	01/07/20	30/06/21	0.00	75.00	 NEEDS WORK
4.1.1.5 Completion of 2020-2021 road capital works projects funded by Roads to Recovery and TIDS, on time and on budget	Brenton Judge - Manager of Transport and Drainage	Residential Reseal Completed. Ballangarry Road Design Completed and out to vendor panel for construction. Wagoo Road Design undergoing. Kenny Lane Option Analysis Completed. Decision by council yet to be made.	In Progress	01/07/20	30/06/21	50.00	75.00	 NEEDS WORK
4.1.1.6 Implement Building our Regions Project – St George General Aviation Project	Michelle Clarke - Director Finance & Corporate Services	Variation received and project to be completed by November 2021. Recent tenders came in well above budget. Infrastructure looking to complete works in house.	In Progress	01/07/20	30/06/21	50.00	75.00	 NEEDS WORK
4.1.1.7 Develop and implement an Annual Street sweeping program within budget constraints	Christopher Johnstone - Manager Water Sewerage and Towns	Annual street sweeping program is currently in progress and under review.	In Progress	01/07/20	30/06/21	25.00	25.00	 ON TRACK

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Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
4.1.1.8 Develop and implement an annual reseal program	Brenton Judge - Manager of Transport and Drainage	This years reseal programme developed. 4 year programme yet to be developed.	In Progress	01/07/20	30/06/21	25.00	25.00	 ON TRACK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
100% of all aerodrome inspections are completed	%		25.00	0.00	 NEEDS WORK	25.00	0.00	 NEEDS WORK
100% of Inspections are undertaken in accordance with the MOS								
100% of footpath inspections are completed per annum	%		25.00	0.00	 NEEDS WORK	25.00	0.00	 NEEDS WORK
100% of non-conformance arising from safety and technical inspections are completed within defined timeframes	%		25.00	0.00	 NEEDS WORK	25.00	0.00	 NEEDS WORK
100% of non-conformances are rectified / planned to be rectified as per budgetary and resource constraint								
100% TIDs, R2R, RMPC and QRA claims are completed within defined timeframes	%		25.00	100.00	 ON TRACK	25.00	100.00	 ON TRACK
90% of Road user requests for action are completed in acceptable timeframes within budget constraints	%		90.00	0.00	 NEEDS WORK	90.00	0.00	 NEEDS WORK
90% of requests are actioned within timeframes and budgetary constraints								
Attend 4 Regional Road Group meetings per annum	%		25.00	0.00	 NEEDS WORK	25.00	0.00	 NEEDS WORK
These have been attended								


Program: Community infrastructure for existing and future needs



Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
4.1.2.1 Finalise a Master Planning for Rowden Park and St George CBD	Andrew Boardman - Director Infrastructure Services	Drafts complete to go to Council and back to community consultation.	In Progress	01/07/20	30/06/21	60.00	75.00	 MONITOR







Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
4.1.2.2 Finalise Master Plan for Beardmore Dam	Andrew Boardman - Director Infrastructure Services	Draft being finalised	In Progress	01/07/20	30/06/21	40.00	75.00	 NEEDS WORK
4.1.2.3 Develop Master Plans for Bollon and Dirranbandi Showgrounds	Andrew Boardman - Director Infrastructure Services	Power Master Plans Completed	Completed	01/07/20	30/06/21	100.00	75.00	 ON TRACK
4.1.2.4 Renewal of Dirranbandi Footpath – Kirby Street completed	Chris Dixon - Town Supervisor	Due to workload with grant funding projects , commencement will begin in January 2021	Not Started	01/07/20	30/06/21	0.00	75.00	 NEEDS WORK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
90% capital projects completed within budget and on time A	%		90.00	0.00	 NEEDS WORK	90.00	0.00	 NEEDS WORK
Projects are being planned/organised and progressing								
90% of operational projects completed within budget and on time. A	%		90.00	0.00	 NEEDS WORK	90.00	0.00	 NEEDS WORK
Projects are being planned/organised and progressing								
Park & Playground inspections are completed annually	%		25.00	0.00	 NEEDS WORK	25.00	16.67	 NEEDS WORK


Program: Protection and enhancement of water supply

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
4.1.3.1 Maintain a critical customer register and finalise procedures to notify when disruption to water supply	Christopher Johnstone - Manager Water Sewerage and Towns	Critical customer register and procedures being reviewed every quarter.	In Progress	01/07/20	30/06/21	50.00	75.00	 NEEDS WORK

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
4.1.3.2 Implement a water asset replacement /maintenance program within budget constraints	Christopher Johnstone - Manager Water Sewerage and Towns	Water asset maintenance program is currently underway.	In Progress	01/07/20	30/06/21	50.00	75.00	 NEEDS WORK
4.1.3.3 Maintain water assets in accordance with asset management plan	Christopher Johnstone - Manager Water Sewerage and Towns	Water assets being maintained as per annual schedule	In Progress	01/07/20	30/06/21	50.00	75.00	 NEEDS WORK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
100% compliance with Water Safety Act	%		100.00	0.00	 NEEDS WORK	100.00	0.00	 NEEDS WORK
90% of capital projects completed within budget and on time	%		90.00	0.00	 NEEDS WORK	270.00	150.00	 NEEDS WORK
90% of operational projects completed within budget and one time	%		90.00	0.00	 NEEDS WORK	90.00	0.00	 NEEDS WORK







Program: Sustainable development and Planning

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
4.1.4.1 Review the 2019 Planning Scheme for the Balonne Shire	Fiona Macleod - Planning & Development Officer	currently compiling a working list of potential amendments to the scheme which have been highlighted as a result of assessment against the scheme. anticipated councillor workshops and formal amendment to occur 21/22 financial year. Continued assessment of the 2019 planning scheme for performance.	In Progress	01/07/20	30/06/21	13.00	75.00	 NEEDS WORK


Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
100% enforcement of swimming pool legislation	%	↔	100.00	100.00	✓ ON TRACK	100.00	100.00	✓ ON TRACK
all requests for pool safety inspections have been carried out								
100% of all development applications are processed within statutory timeframes.	%	↔	100.00	100.00	✓ ON TRACK	100.00	100.00	✓ ON TRACK
Number of building applications received	#		3.00	7.00	✓ ON TRACK	9.00	29.00	✓ ON TRACK
Number of development applications received	#		3.00	4.00	✓ ON TRACK	9.00	18.00	✓ ON TRACK
Value of building applications received	\$		250,000.00	516,960.00	✓ ON TRACK	750,000.00	3,937,367.00	✓ ON TRACK



Program: Digital connectivity for business and industry growth and social connectedness





Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
4.1.5.1 Roll out of Digital Connectivity across the Balonne Shire	Kerryn Suttor - Project Officer		In Progress	01/07/20	30/06/21	75.00	75.00	✓ ON TRACK
4.1.5.2 Communication and engagement with Telcos and other providers	Kerryn Suttor - Project Officer		Completed	01/07/20	30/06/21	100.00	75.00	✓ ON TRACK
4.1.5.3 Identification and adoption of digital connectivity related technologies for the agricultural sector	Kerryn Suttor - Project Officer		In Progress	01/07/20	30/06/21	75.00	75.00	✓ ON TRACK

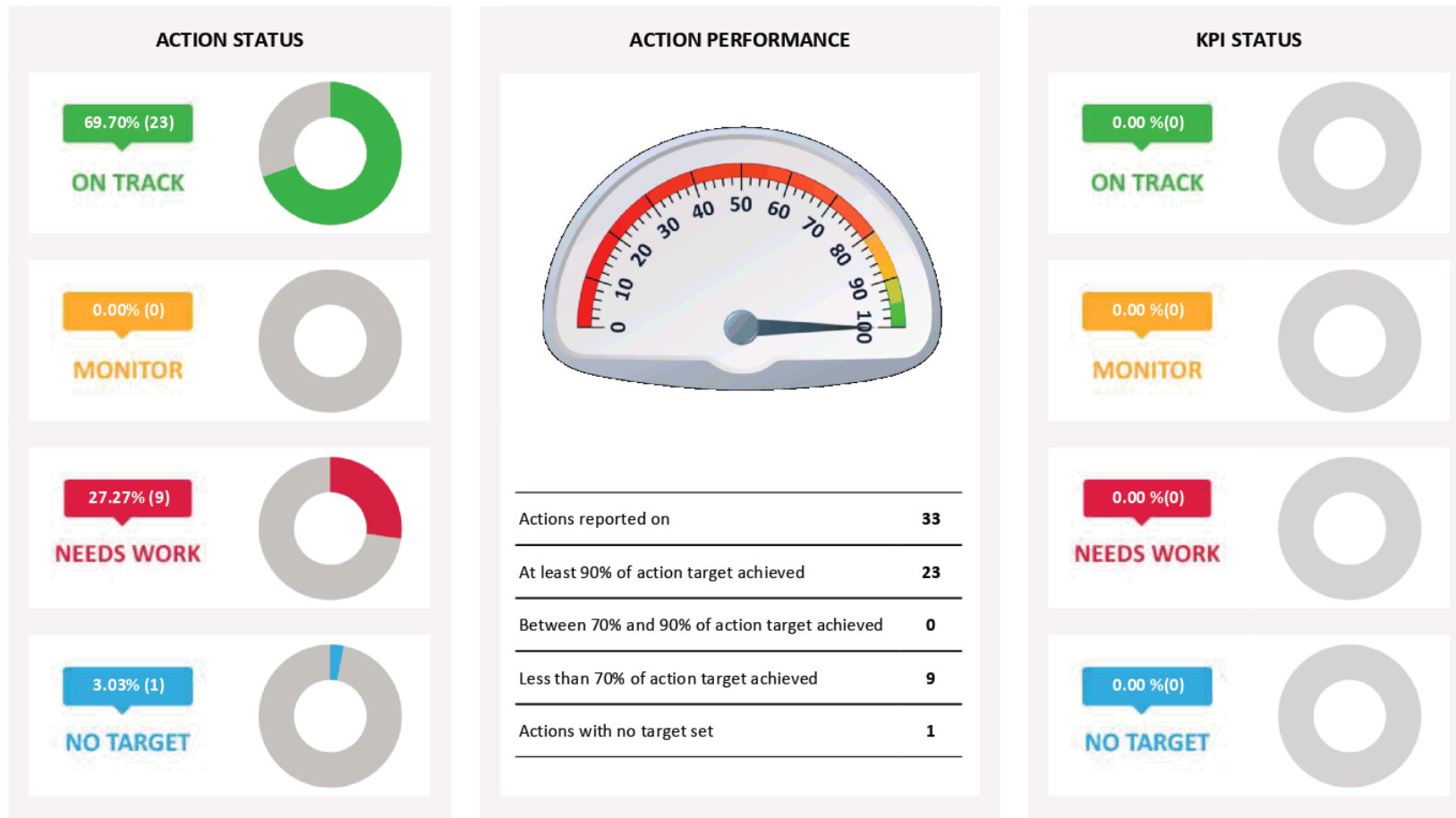
Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
40% of Shire area with improved digital connectivity	%		10.00	75.00	 ON TRACK	30.00	85.00	 ON TRACK
All new towers are built and technology installed. Some customers are live including Sunwater. 3 asset re-use sites are delayed due to GrainCorp access issues. Awaiting update from FSG.								
Business surveys to gauge impact from digital connectivity – improvements and challenges	#		0.50	1.00	 ON TRACK	1.50	2.00	 ON TRACK
no surveys t the moment but looking at one for Q4. Exclusion fencing survey scheduled for Q4 to include expansion plans and indirectly digital connectivity.								
Farmers expanding/diversifying due to digital connectivity	#		1.25	4.00	 ON TRACK	3.75	11.00	 ON TRACK
Four grower/producers in the mentoring program have reporting expansions/diversification. 15 by end of March had signed up with Telco for fixed wireless from digital connectivity investments.								

Program: Technology investment for data-led change (to achieve cost savings and efficiency)


















Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
4.1.6.1 Advocating for new technologies and investment as a result of increased connectivity	Garnet Radford - Economic Development Officer	<p>With the investment in digital connectivity, exploring opportunities for producers, graziers and businesses to identify and adopt new technologies. Various channels to assist including mentoring, Agtech and digital connectivity workshops, webinars and sessions. Online and e-commerce diversification opportunities and working with five of these businesses through the mentoring program.</p> <p>EDO working with mentoring mentees and businesses on identifying new technologies to implement in their businesses and also seeking advice from IT experts as to help assess technologies and needs so businesses do not overpay or purchase equipment well beyond the requirements. Promoting the digital connectivity improvements in investment attraction collateral and proposals.</p> <p>Expansion and diversification for 22 of the 53 business mentoring participants as a result of improved connectivity. One major project/enquiry working with due to improved connections. Roll out of towers and delivery St George, Dirranbandi, Hebel corridor. Further funding applied for (Council and private) to connect Bollon. Six SME businesses expanding into e-commerce/online as a result of mentoring/diversification.</p>	In Progress	01/07/20	30/06/21	75.00	75.00	 <small>ON TRACK</small>

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
4.1.6.2 Advocating for and leveraging regional co- investment (i.e. SWRED) with regards to digital connectivity	Garnet Radford - Economic Development Officer	<p>Identifying grant and funding opportunities to increase and improve digital connectivity in the shire. Additional co-investment with key stakeholders.</p> <p>Identifying grant opportunities and regional application/collaboration for Bollon with Paroo. Through the investment attraction prospectus (region SWQROC and shire), will include opportunities to invest in digital connectivity and related technology. Other private investment to potentially bring further investment in connectivity.</p> <p>Q3 - awaiting outcomes of Bollon funding applications and further grant funding to be applied for in Q4 for digital connectivity. Private and shire/regional applications for funding.</p>	In Progress	01/07/20	30/06/21	75.00	75.00	 ON TRACK
4.1.6.3 Application of Smart Regions principles in new builds and infrastructure planning decisions	Garnet Radford - Economic Development Officer	<p>Smart Regions principles encouraged in new builds and infrastructure planning.</p> <p>Encouraging businesses and partners to consider smart regions principles in new design and builds.</p>	In Progress	01/07/20	30/06/21	75.00	75.00	 ON TRACK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Leads and business enquiries with regards to digital technology either inward investment or local business expansion	#	↔	1.50	2.00	 ON TRACK	1.50	2.00	 ON TRACK
Five business enquiries in the quarter and two that have been impacted due to improvements in digital connectivity (online retail, "other" sector).								
Leveraging additional investment from digital connectivity	\$		250,000.00	0.00	 NEEDS WORK	750,000.00	250,000.00	 NEEDS WORK
No funding leveraged in Q3. Private sector investment has not been calculated (survey required).								

GOAL: GOVERNANCE

PERFORMANCE OVERVIEW



KEY FOUNDATION AREA				Actions		KPI	
5.1 To develop an effective governance framework that drives enhanced organisational performance through project management, financial sustainability, performance management and community engagement.				On Track		-	
Program		Action Performance		KPI Performance			
5.1.1 Active community and stakeholder engagement			On Track		On Track		
5.1.2 Effective strategic planning and partnerships			On Track		On Track		
5.1.3 Excellence in service delivery and project management			Off Track		On Track		
5.1.4 High levels of accountability and compliance			On Track		Monitor		
5.1.5 Financial management for long-term sustainability			On Track		On Track		
5.1.6 Safe and healthy workplace environment			On Track		Monitor		
5.1.7 Engaged employees in meaningful, productive work			Monitor		Off Track		
5.1.8 Effective investment programs and innovative finance approaches			On Track		On Track		

ACTION AND KPI SUMMARY


Goal: To develop an effective governance framework that drives enhanced organisational performance through project management, financial sustainability, performance management and community engagement.



Program: Active community and stakeholder engagement







Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.1.1 Ensure all new policies and/or policy reviews include reference to Council's adopted Community Engagement Framework	Annabelle Albeck - Administration Officer (Governance)	Have updated Council policy register. Council policies are currently under review Policies outstanding have been sent to MSG for their review and action. once received updated policy back, dates have been corrected and uploaded into Magiq Following up with MSG group to complete Policies, updating and uploading new policies once received.	In Progress	01/07/20	30/06/21	45.00	75.00	 NEEDS WORK
5.1.1.2 Develop comprehensive community and council grants list through a process of consultation and workshops including prioritization	Michelle Clarke - Director Finance & Corporate Services	A comprehensive project register has now been developed in consultation with councillors and across entire organisation. Community consultations and assistance with grants still to be fully implemented.	In Progress	21/09/20	30/06/21	60.00	25.00	 ON TRACK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
100% of service requests acknowledged within 3 working days	%	↔	100.00	100.00	 ON TRACK	100.00	100.00	 ON TRACK
All external service requests received are acknowledged within 3 days as stated in BSC's Customer Service Charter								
4 Community newsletters	#	↔	1.00	0.00	 NEEDS WORK	1.00	0.00	 NEEDS WORK
Early Stages of organising a Quarterly newsletter - aiming to produce this in Q1 - (under Communication & Media KPI)								
5% increase in compliments	%		5.00	5.00	 ON TRACK	5.00	5.00	 ON TRACK
Total compliments for Jan-March 2020 was 6								
Total compliments for Jan-March 2021 was 9								
5% increase in social media following	%		5.00	5.82	 ON TRACK	5.00	5.82	 ON TRACK
Likely a fluke, as no strategy has been implemented to increase following.								
5% increase in website hits	%		5.00	12.18	 ON TRACK	5.00	12.18	 ON TRACK
Likely a fluke as no strategy has been implemented to direct users to Council website. Does not factor in a high bounce rate of 61.27% - well over half of the users are arriving at our site and immediately leaving.								
90% of service requests completed within 10 working days	%		90.00	84.00	 MONITOR	90.00	84.00	 MONITOR
84% is the average completed on time for the whole organisation								



Program: Effective strategic planning and partnerships



Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.2.1 Undertake an Information Communications and Technology Strategic Review	Michelle Clarke - Director Finance & Corporate Services	South West Regional Organisation of Councils will complete a Digital Strategy across the south west region. IT Audit completed by Field Solutions Group and now being implemented to mitigate any IT risk.	Completed	01/07/20	30/06/21	100.00	75.00	 ON TRACK











Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.2.2 Provide professional development opportunities to councillors within budget constraints	Matthew Magin - Chief Executive Officer	There has been a plethora of training for Councillors around the Belcarra reforms, EMU's, post election onboarding and participation at events such as LGAQ state conference. Councillors can always approach management about any specific training they would like to undertake to improve individual skill levels.	In Progress	01/07/20	30/06/21	80.00	75.00	 ON TRACK
5.1.2.3 Seek support and advice from partnerships with Local Government Managers Australia, Local Government Association Queensland including State and Federal Governments	Matthew Magin - Chief Executive Officer	Council is constantly seeking advice, guidance and support from a wide range of partners not just those listed. As a council we have a wide range of projects and issues under way at any point in time so utilisation of the knowledge, skills and abilities of our partners is crucial to our ultimate success.	Completed	01/07/20	30/06/21	100.00	75.00	 ON TRACK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
100% of council minutes are published on council's website within 10 days	%		100.00	100.00	 ON TRACK	100.00	100.00	 ON TRACK
Jan - March - Council minutes have been published onto Councils Website successfully within 10 days.								
100% of monthly service request reports are delivered to councillors	%		100.00	100.00	 ON TRACK	300.00	300.00	 ON TRACK
All Service Request monthly reports are sent to SLG for distribution to Councillors								


Program: Excellence in service delivery and project management






Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.3.1 Manage Council buildings and facilities in accordance with asset management plans	Adam Cassel - Asset Management & GIS Co-ordinator	All Council asset Management Plans are currently under review and development. Refer Consultant - John SING - "REMAFIN" Includes: Transport Services AMP 2020 = NEW Roads and Drainage AMP Water AMP 2020 (includes water and waste water) = Water AMP & Waste Water AMP Housing AMP - Draft 2020 = Buildings AMP Building AMP - outdated	Completed	01/07/20	30/06/21	100.00	75.00	 ON TRACK
5.1.3.2 Manage and Maintain records to keep Asset Management Plans current	Adam Cassel - Asset Management & GIS Co-ordinator	Existing record maintenance is ongoing. Recording of new records is ongoing.	Completed	01/07/20	30/06/21	100.00	75.00	 ON TRACK
5.1.3.3 Works for Queensland Projects 19-21 completed within defined timeframes	Andrew Boardman - Director Infrastructure Services	Projects planned and underway	In Progress	01/07/20	30/06/21	25.00	75.00	 NEEDS WORK
5.1.3.4 implementation of Plant and Fleet Asset Management Plan	Brenton Judge - Manager of Transport and Drainage	Contacted John Sing	In Progress	01/07/20	30/06/21	25.00	75.00	 NEEDS WORK
5.1.3.5 Finalise Phase 2 to implement new Enterprise Business Management system	Michelle Clarke - Director Finance & Corporate Services	Phase 1 is now complete and Phase 2 of ERP has been delayed to 2021/22 to ensure all of Phase 1 is embedded across the organisation. Training in Phase 1 has been offered and recorded across the organisation. Budget has been reallocated to complete IT Audit.	In Progress	01/07/20	30/06/21	50.00	75.00	 NEEDS WORK
5.1.3.6 Finalisation and implementation of the Project Governance Framework	Kerryn Suttor - Project Officer		In Progress	01/07/20	30/06/21	50.00	75.00	 NEEDS WORK
5.1.3.7 Deliver and finalise Local Community Infrastructure & Roads Projects within defined timeframes	Andrew Boardman - Director Infrastructure Services	Projects planned and underway	In Progress	01/07/20	30/06/21	25.00	75.00	 NEEDS WORK

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.3.8 Finalise SWRRTG Joint Project for Asset Management	Michelle Clarke - Director Finance & Corporate Services	Sheppard Services continuing to work with the 6 member councils. Condition assessments are now complete and/or near completion. Invoices starting to come in for payment.	In Progress	01/07/20	30/06/21	70.00	75.00	 ON TRACK
5.1.3.9 Works for Queensland COVID-19 Projects completed within defined timeframes	Andrew Boardman - Director Infrastructure Services	Projects planned and underway	In Progress	01/07/20	30/06/21	25.00	75.00	 NEEDS WORK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
100% of administrative action complaints are acknowledged within 3 working days	%		100.00	100.00	 ON TRACK	100.00	100.00	 ON TRACK
Nil administrative complaints received in Q3 for reporting. However complaints register now established.								
90% of administrative action complaint investigations are completed within 30 business days	%		90.00	100.00	 ON TRACK	90.00	100.00	 ON TRACK
Nil administrative complaints in Q3.								
Number of internal requests for service – IT help desk	#		0.00	0.00	 ON TRACK	0.00	0.00	 ON TRACK
A large number of Legacy system and system changes								
Number of outages in computer services	#		0.00	0.00	 ON TRACK	0.00	0.00	 ON TRACK
Systems are now stable and improvements made to balonne environment								



Program: High levels of accountability and compliance










Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.4.1 Annual review of CEO and Directorate Delegations are completed	Annabelle Albeck - Administration Officer (Governance)	Delegations register for 2021 completed - Delegations can be found on sharepoint	In Progress	01/07/20	30/06/21	75.00	75.00	 ON TRACK

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.4.2 Delivery quarterly reports on Council's Enterprise Risk Management framework to the Audit & Risk Committee	Michelle Clarke - Director Finance & Corporate Services	Quarter reporting to Council and Audit & Risk Committee completed. Review of Enterprise Risk Framework underway for adoption by Audit & Risk Committee and Council in Q4.	In Progress	01/07/20	30/06/21	90.00	75.00	 ON TRACK
5.1.4.3 Ensure all new policies and/or policy reviews include reference to Council's adopted Human Rights Policy where required.	Annabelle Albeck - Administration Officer (Governance)	All policies will be under review this year and will reference the Human Rights policy as required. Policies are still under review as per mentioned in Quarter 1	In Progress	01/07/20	30/06/21	20.00	0.00	 ON TRACK
5.1.4.4 Implement Local Government Reform recommendations, as required	Michelle Clarke - Director Finance & Corporate Services	All completed	Completed	01/07/20	30/06/21	100.00	75.00	 ON TRACK
5.1.4.5 Promote a dialogue about the nature, meaning and scope of human rights and provide key information sessions across the organisation.	Michelle Clarke - Director Finance & Corporate Services	Governance staff have completed training. Online training has been offered to all manager supervisor group. Completion of training to be monitored to ensure all have finalised.	In Progress	01/07/20	30/06/21	70.00	75.00	 ON TRACK
5.1.4.6 Develop an Information Technology Incident and problem management policy and procedure	Debbie Green - Manager Corporate Services	ICT Strategic Frameworks under development for ICT Committee to review and comment. to be presented at 4 March 21 Meeting, currently awaiting our complete IT audit review.	In Progress	01/07/20	30/06/21	50.00	75.00	 NEEDS WORK
5.1.4.7 Develop an Information Technology Security Policy	Debbie Green - Manager Corporate Services	ICT Strategic Frameworks under development for ICT Committee to review and comment. to be presented at 4 March 21 Meeting, currently awaiting our complete IT audit review.	In Progress	01/07/20	30/06/21	50.00	25.00	 ON TRACK
5.1.4.8 Develop a contract register consistent with Audit requirements	Kelly Fontaine - Procurement	Initial meeting with Vendor Panel Customer Success Manager held 5/8/2020. Relevant information passed along to DCFS.	In Progress	01/07/20	30/06/21	90.00	75.00	 ON TRACK




Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
100% compliance with statutory and corporate requirements	%	↔	100.00	100.00	 ON TRACK	100.00	100.00	 ON TRACK
No significant legislative changes in reporting period.								
100% of delegations register is maintained	%	↔	100.00	100.00	 ON TRACK	100.00	100.00	 ON TRACK
Delegations register is updated and will continue to maintain								
100% of Right to Information applications are completed within statutory timeframes	%	↔	100.00	100.00	 ON TRACK	100.00	100.00	 ON TRACK
No RTI raised during this period.								
Number of councillor complaints	#	↔	0.00	0.00	 ON TRACK	0.00	0.00	 ON TRACK
Nil complaints received in Q3.								
Number of staff complaints	#	↔	0.00	4.00	 NEEDS WORK	0.00	6.00	 NEEDS WORK
4 internal complaints received and disciplinary action completed in Q3.								









Program: Financial management for long-term sustainability

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.5.1 Accounting manual is reviewed and up to date consistent with new Finance Management IT System	Tracey Lee - Manager Financial Services	A number of accounting procedures have been updated to be consistent with the new business system and will continue to be progressed with the bedding down of the new system.	Ongoing	01/07/20	30/06/21		0.00	 No TARGET
5.1.5.2 Review single point of procurement to ensure appropriate service levels provided to all Directorates.	Michelle Clarke - Director Finance & Corporate Services	Single point procurement and appropriate service levels have been reviewed and action is now completed.	Completed	01/07/20	30/06/21	100.00	0.00	 ON TRACK



Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
90% of internal and external audit recommendations are completed within defined timeframes	%		90.00	80.00	 MONITOR	90.00	80.00	 MONITOR
A number of internal audit recommendations for capital works and plant not completed. New recommendations from service requests and complaints internal audit underway. Majority of external audit recommendations complete.								
A minimum of 4 Audit Committee meetings held per annum	#		1.00	1.00	 ON TRACK	1.00	1.00	 ON TRACK
Audit & Risk Committee held in March 2021								
Creditors paid within 30 days	%		100.00	95.00	 MONITOR	100.00	95.00	 MONITOR
Consistently following up with authorisers to have invoices returned on time for payment processing. Also occasional missed invoices picked up when reconciling creditor statements.								
No more than 5% debtors in excess of 90 days	%		5.00	0.00	 ON TRACK	5.00	0.00	 ON TRACK
Outstanding invoice for Influencing factors for % being high include \$23,000 Arts Qld incorrectly invoices and requires a credit note. Outstanding invoice for \$92,000 Department of Regional NSW for Milestone 1 payment for Mungindi Recreation Area Upgrade yet to be received. Council also holds the value of a large number of customers on SPER referred fines and is not in control of setting repayments amounts and frequency. Further review of all outstanding Debtor balances required.								



Program: Safe and healthy workplace environment

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.6.1 Undertake a minimum of one audit on job sites per fortnight to ensure compliance with WHS requirements	Ben Gardiner - Safety Advisor - SES Local Contoller	Ongoing fortnightly task	In Progress	01/07/20	30/06/21	90.00	75.00	 ON TRACK
5.1.6.2 Update all emergency evacuation plans and mapping to reflect new office refurbishments across council's assets	Ben Gardiner - Safety Advisor - SES Local Contoller	Only have some buildings in St George to complete	In Progress	01/07/20	30/06/21	80.00	75.00	 ON TRACK
5.1.6.3 Ensure Hazard Inspections outstanding and Action Items are reported on a monthly basis to Senior Leadership Group	Ben Gardiner - Safety Advisor - SES Local Contoller	A contractor has been engaged to undertake an entire round of hazard inspections	In Progress	01/07/20	30/06/21	90.00	75.00	 ON TRACK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
10% reduction in injuries from previous year	%		2.50	1.50	 ON TRACK	7.50	14.00	 NEEDS WORK
Last year was 22 injuries, this year we are currently up to 16 injuries with only 1.5 months to go								
100% completion of WHS annual plan	%		25.00	25.00	 ON TRACK	75.00	50.00	 NEEDS WORK
The 2021 – 2022 WHS Plan is 90% complete and has been reviewed by IFS and SLG								
100% of all hazard inspections completed within defined time frames	%		100.00	100.00	 ON TRACK	100.00	100.00	 ON TRACK
This current period we saw 100% completion of Hazard Inspection as we used a contractor to undertake them all.								
Tool box – Take 5s are circulated weekly and monitored for completion	%		90.00	0.00	 NEEDS WORK	270.00	185.00	 NEEDS WORK
Not currently sending out weekly Toolbox Talks as we are transitioning over onto a digital format.								



Program: Engaged employees in meaningful, productive work







Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.7.1 Four staff newsletters published per annum	Kathy Claxton - CEO Support Officer	Q1 - Watercooler chat publication issued on a weekly basis. Q2 - Watercooler chat publication issued on a weekly basis. Q3 - Watercooler chat publication issued on a weekly basis.	In Progress	01/07/20	30/06/21	75.00	75.00	 ON TRACK
5.1.7.2 Commence review of Enterprise Bargaining Agreement and consultation with employees	Debbie Green - Manager Corporate Services	Preliminary discussions commenced in SLG meetings. Peak Services engaged. Staff Breakfast - CEO presentation to staff and staff feedback received.	In Progress	01/07/20	30/06/21	10.00	75.00	 NEEDS WORK

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.7.3 Deliver at least 1 training session in council's CAMMs planning & performance management and risk management system	Annabelle Albeck - Administration Officer (Governance)	New employees are trained as part of induction. Refresher training given as employees requests it. Delivered new training to Communication & Media Officer. Assisted with multiple enquiries regarding Camm's assistance. Continued to give follow up assistance and guidance with camms	In Progress	01/07/20	30/06/21	75.00	75.00	 ON TRACK
5.1.7.4 Senior Leadership Group develop a Workforce Planning Strategy	Matthew Magin - Chief Executive Officer	SLG have run a number of workshops as part of our weekly meeting as well as 1 with Managers and Supervisors and all staff at a recent staff breakfast. A workshop with council is also planned. Draft plan should be finalised by end April.	In Progress	01/07/20	30/06/21	75.00	75.00	 ON TRACK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
10% improvement in staff satisfaction	%	↔	10.00	0.00	 NEEDS WORK	10.00	0.00	 NEEDS WORK
No surveys conducted during this period								
100% of all new starters receive a staff induction and meet the CEO	%		25.00	80.00	 ON TRACK	25.00	80.00	 ON TRACK
1 employee engaged to work remotely. Did not come to St George.								
5% decrease in council's overall leave liability	%		5.00	3.60	 ON TRACK	5.00	3.60	 ON TRACK
3.6% decrease for the period 01/01/2021-31/03/2021. Report based only on Annual and Long Service Leave								
5% decrease in staff turnover	%	↔	5.00	14.00	 NEEDS WORK	5.00	14.00	 NEEDS WORK
Staff turnover for Q3 (8) increased by 14% from the turnover in 2019/20-Q3 (7)								
80% Performance Appraisals completed on time	%		80.00	0.00	 NEEDS WORK	80.00	0.00	 NEEDS WORK
55% of FCS dept appraisals completed								
Conduct fortnightly supervisor/co-ordinator and monthly team meetings - Finance and Corporate Services	#		3.00	3.00	 ON TRACK	9.00	8.00	 MONITOR
Full team meeting held in February with team leader and team meetings held on regular basis.								
Conduct fortnightly supervisor/co-ordinator and monthly team meetings - Infrastructure Services	#		3.00	0.00	 NEEDS WORK	9.00	3.00	 NEEDS WORK
Fortnight supervisor meetings are continuing as well as regular IS team meetings								
Conduct fortnightly supervisor/coordinator and monthly team meetings- Environment and Regulatory Services	#	↔	3.00	3.00	 ON TRACK	9.00	9.00	 ON TRACK
Regularly occurring								
Number of disciplinary matters substantiated	#		0.00	2.00	 NEEDS WORK	0.00	2.00	 NEEDS WORK

Program: Effective investment programs and innovative finance approaches

Action	Responsibility	Progress Comment	Action Status	Start Date	End Date	% Complete	Target	Status
5.1.8.1 Continue to seek grant funding, implement and monitor the Wild Dog Exclusion Fencing Scheme	Digby Whyte - Director Environment & Regulatory Services	<p>Grant Seeking:</p> <ul style="list-style-type: none"> - \$892k GTIF Nature River Walk extensions in St George and Bollon (SG & (unsuccessful) - \$2m APAWCS (DAWE) Cultural Burning (3 years) approved - \$300k QFPI Round 4 Cluster fencing (3 years) approved - Five NRM grants outlined to Council for 2021 MDEDP. \$4m WDEF given priority. - Trainee in CALM appointed - New MDEDP WDEF and QFPI grant applications submitted <p>Grant Implementation:</p> <ul style="list-style-type: none"> - \$800k CCWI WDEF program complete with one variation - \$733k REDP WDEF cluster program near completion - \$3.174m Special Rate Scheme Round 1 WDEF program - materials delivered, all underway - \$5m MDEDP WDEF program - materials delivered, many underway - c\$2.5m Special Rate Scheme Round 2 WDEF program - landholders signed up - \$200k CCWI Moonie catchment weeds program completed. Acquittal stage - \$186 LGIDHGP tyre recycling program - tyre quota met - \$130 LGIDHGP tyre monitoring program continues 	In Progress	01/07/20	30/06/21	75.00	75.00	 ON TRACK
5.1.8.2 Asset Register is monitored and reviewed annually to ensure appropriate depreciation is applied to Council's assets and WIP is capitalized in a timely manne	Michelle Clarke - Director Finance & Corporate Services	Asset register review completed and uploaded into the new financial system (synergy soft) and revised asset register provided to insurers.	Completed	01/07/20	30/06/21	100.00	75.00	 ON TRACK

Performance Measures	Unit	Trend	Period Performance			YTD Performance		
			Target	Actual	Indicator	Target	Actual	Indicator
Credit cards reconciliations are completed by responsible officers within agreed timeframes	%	↔	25.00	98.00	 ON TRACK	25.00	98.00	 ON TRACK
Consistently following up with cardholders to return statements for processing within the required month.								
Fuel Cards and Fuel Sheet reconciliations are completed by responsible officers within agreed timeframes	%		25.00	100.00	 ON TRACK	25.00	100.00	 ON TRACK
Continued follow up with Depot for plant and/or job numbers required for processing.								
Number of successful grant applications achieved for council	#		1.00	0.00	 NEEDS WORK	1.00	0.00	 NEEDS WORK
0 successful grant applications in quarter 3 (grants officer on mat leave July 2020 to Feb 2021 - not as many grant applications submitted during this period)								



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OFFICER REPORT

TO: Council

SUBJECT: Queensland Great Artesian Basin Advisory Council

DATE: 17.05.21

AGENDA REF: FCS4

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Executive Summary

Membership of the Queensland Great Artesian Basin Advisory Council

Background

Representation on the Great Artesian Basin Advisory Council for local government has been led by the LGAQ (by proxy). The LGAQ recently announced that Cr Ian Todd from Balonne Shire Council will be the local government representative for QGABAC. The purpose of this report is to endorse this appointment.

The GABAC is comprised of members representing communities and community bodies, industry and other sectors with interest in the Basin.

The LGAQ will be working with Cr Todd to ensure that relevant issues are identified for local governments, and seek the appropriate support and resolution required through the Council. Submissions close 25 May 2021.

The next QGABAC meeting is scheduled for Monday 7 and Tuesday 8 June 2021, and LGAQ are now in the process of collating a list of key issues for councils within the Basin.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Environment</u>	Effective water planning

Consultation (internal/external)

LGAQ

Legal Implications

"Click here and start typing"

Risk Implications

Climate - Ineffective management of the economic and social impact of natural disasters.

Policy Implications

Council's Expenses Reimbursement Policy for Councillors is provided to ensure that council reimburses expenses incurred by councillors to carry out their role.

Financial and Resource Implications

Limited number of meetings held per annum. Council has previously reimbursed 50% of the cost with LGAQ to provide remaining reimbursement.

Options or Alternatives

- a) Endorse the representation;
- b) Amend the reimbursement;
- c) Request change in membership via the LGAQ

Attachments

Nil

Recommendation/s

That Council resolves to:

- 1) support the nomination of Cr Ian Todd on the Great Artesian Basin Advisory Council;
- 2) reimburse out of pocket expenses, to attend meetings, to Cr Ian Todd, in accordance with Council's Councillor Expenses Reimbursement Policy; and
- 3) seek 50% reimbursement of expenses from the Local Government Association of Queensland.

Michelle Clarke

Director Finance & Corporate Services

OFFICER REPORT

TO: Council

SUBJECT: **Monthly Finance Report - Period ending - 30 April 2021**

DATE: 18.05.21

AGENDA REF: FCS5

AUTHOR: Michelle Clarke - Director Finance & Corporate Services

Sub Heading

Monthly Finance Report – Period Ending 30 April 2021

Attachments

1. Monthly Finance Report - 30 April 2021 [↓](#) 

Recommendation/s

That the monthly Financial Management Report for the period ending 30 April 2021, as tabled, be received and noted.

Michelle Clarke
Director Finance & Corporate Services

FINANCIAL PERFORMANCE REPORT

April 2021



ST GEORGE | DIRRANBANDI | BOLLON | THALLON | MUNGINDI | HEBEL | NINDIGULLY

BALONNE SHIRE COUNCIL
Statement of Income and Expenditure

For the period ended 30 April 2021
84% of Year Expired

	Original Budget	Amended Budget	Council Resolution Amendments	YTD Actuals 11 May 2021	Variance	Variance	Explanation
	20/21	20/21	20/21	20/21	\$	%	
INCOME							
Recurrent Revenue							
Rates and Utility Charges	\$ 11,689,600	11,681,950	11,681,950	11,388,766	293,184	97%	2nd Rates Levy issued
Less: Discount Allowed	\$ (1,005,300)	(1,005,250)	(1,005,250)	(997,527)	7,723	99%	Rates discount period ends 5pm 26.03.2021
	<u>\$ 10,684,300</u>	<u>10,676,700</u>	<u>10,676,700</u>	<u>10,391,239</u>	<u>285,461</u>		
Fees and Charges	\$ 208,600	256,100	256,100	185,683	70,417	73%	
Interest	\$ 429,300	402,500	402,500	195,902	206,598	49%	Expected due to decline in interest rates
Interest - Wild Dog Loans	\$ -	-	-	-	-		
Rental Income	\$ 211,000	211,000	211,000	263,060	52,060	125%	Additional increase due to 2 Taylor St units
Sales Revenue	\$ 2,006,500	3,453,000	3,453,000	5,405,718	1,952,718	157%	Additional revenue received from Contract Works
Other Income	\$ 1,206,300	227,300	227,300	2,691,855	2,464,555	1184%	QRA flood - adjustment required
Grants, Subsidies and Contributions	\$ 14,768,900	22,818,200	25,147,776	14,467,034	10,680,742	63%	YTD Actuals impacted by the timing of funding milestones. Budget adjustments FSC2 & FCS7 February 2021
Total Recurrent Revenues	<u>\$ 29,514,900</u>	<u>38,044,800</u>	<u>40,374,376</u>	<u>33,600,490</u>	<u>6,773,886</u>		
EXPENDITURE							
Recurrent Expenditure							
Employee Costs	\$ 6,900,000	9,234,485	9,234,485	7,003,418	2,231,067	76%	
Materials and Services	\$ 20,178,300	31,912,715	33,548,874	25,782,027	7,766,847	81%	YTD Actuals impacted by the timing of project commencement. Budget Adjustments FCS2 & FCS7 February 2021
Finance Costs	\$ 137,000	190,800	190,800	189,716	1,084	99%	Not material but will require a further budget adjustment to include Capitalised Interest on the Special Rate Loan Scheme - Round 2 loan drawdowns
Depreciation	\$ 7,285,300	7,351,600	7,351,600	6,231,942	1,119,658	85%	
Total Recurrent Expenses	<u>\$ 34,500,600</u>	<u>48,689,600</u>	<u>50,325,759</u>	<u>39,207,104</u>	<u>11,118,655</u>		
OPERATING RESULT	<u>\$ (4,985,700)</u>	<u>(10,644,800)</u>	<u>(9,951,383)</u>	<u>(5,606,613)</u>	<u>(4,344,770)</u>		
Capital Revenue							
Sale of Non-Current Assets	\$ -	40,000	68,000	115,302	183,302	-288%	YTD Actuals will be reduced once the disposal of obsolete assets are processed. Budget amendments IFS1 & IFS2 February 2021.
Contributions	\$ -	-	-	-	-		
Capital Grants, and Subsidies	\$ 4,839,300	10,975,100	10,975,100	7,045,720	3,929,380	64%	
NET RESULT	<u>\$ (146,400)</u>	<u>370,300</u>	<u>1,091,717</u>	<u>1,323,805</u>	<u>(232,088)</u>		

CAPITAL PROJECTS 2020-2021

Project Work Order Account	Project Description	Asset Type (New, Upgrade, Renewal)	YTD Actuals As At 14/5/2021	Total - Multi-Year Project Budget	2020/21 Budget	December review	Funding from external source	2021-22 Revenue	2021-22 Expense	2022-23 Revenue	2022-23 Expense
Infrastructure - Aerodrome											
APCP01	C/O BOR4 - St George General Aviation Project (\$1M over 3 years)	N	\$42,679.17	\$1,065,000	\$765,000		\$200,000				
APCP02	Bollon Aerodrome Fencing		\$0.00								
APCP03	St George Aerodrome Linemarking	R	\$0.00		\$15,000						
DCP07	Bollon Aerodrome - Dcp Dec19 -		\$0.00								
YTD Total	Total		\$42,679.17	\$1,065,000	\$780,000	\$0	\$200,000				
Infrastructure - Swimming Pools											
CCCP02	C/O BOR - 2 CCTV Phase 2	N	\$17,800.00	\$53,500	\$13,336						
CCCP03	St George Pool CCTV Security System	R	\$0.00		\$5,000						
YTD Total	Total		\$17,800.00	\$53,500	\$18,336	\$0	\$0				
Infrastructure - Showgrounds											
CDGCP01	CDG1057 Dirranbandi Showgrounds Revitalisation - Horse Stalls	U	\$27,819.77	\$72,150	\$72,150		\$70,000				
CDGCP02	CDG1057 Dirranbandi Showgrounds Revitalisation - Electrical Works	U	\$29,791.70								
CDGCP03	CDG1057 Dirranbandi Showgrounds Revitalisation - Full Shed Extension	U	\$9,357.89								
DCP06	C/O - DCP - Bollon Showgrounds	U	\$7,402.33	\$48,000	\$48,000						
YTD Total	Total		\$74,371.69	\$120,150	\$120,150	\$0	\$70,000				
Infrastructure - Cemetery											
CEMCP01	2 x St George Lawn Cemetery Beams and Headstones	N	\$38,000.00		\$40,000						
CEMCP02	Thallon Cemetery Remembrance Area	N	\$7,834.19		\$15,000						
YTD Total	Total		\$45,834.19	\$0	\$55,000	\$0	\$0				
Infrastructure - Parks & Gardens											
DCP01	C/O DCP - Water Pump	R	\$87,650.16	\$150,000	\$111,248						
DCP02	C/O - DCP - Dirranbandi Recreation	N	\$43,886.62	\$100,000	\$42,876						
DCP03	C/O DCP - Thallon Park Playground fence	N	\$73,175.53	\$75,000	\$19,699						
DCP05	C/O - DCP Bollon Master Plan - Implement Stage 1	U	\$0.00	\$100,000	\$79,587						
DCP08	C/O DCP - St George Showgrounds Toilet Block	U	\$96,146.03	\$100,000	\$100,000		\$100,000				
DCP09	C/O - DCP - Mungindi Park	N	\$12,743.56	\$53,000	\$21,985						
	C/O - DCP - St George River Foreshore - Ampitheatre sleepers, Bridge at Canoe Ramp, Lighting at Murray Cod										
DCP11		U	\$164,527.32	\$256,000	\$225,878						
DCP12	C/O - DCP - Dirranbandi River and Rail	N	\$115,720.09	\$80,000	\$80,000						
	MDEBP Stages 2 and 3 Mungindi Recreation Area		\$0.00	\$239,000	\$150,000		\$150,000	\$89,000	\$89,000		
YTD Total	Total		\$593,849.31	\$1,153,000	\$831,273	\$0	\$250,000				
Communities - Disaster Management											
YTD Total	Total		\$0.00	\$0	\$0	\$0	\$0				
Information Technology											
ITCP02	Phase 2 New ERP IT Vision Project	R - PE	\$33,938.63	\$400,000	\$100,000	-\$10,000					
ITCP04	Replace Ricoh Admin Office	R - PE	\$29,847.00		\$17,000	\$10,000					
YTD Total	Total		\$63,785.63	\$400,000	\$117,000	\$0	\$0				
Communities - Library											
TSCP01	MDBEDP Round 2 Mungindi Sculpture River Walk		\$0.00		\$73,000		\$60,000		\$8,000		
YTD Total	Total		\$0.00	\$0	\$73,000	\$0	\$60,000				
Communities - Library											
LBCP01	Bollon Library Relocation Project	R	\$0.00		\$100,000						
LB705	88RFIV000300 Library Innovation Hub		\$0.00	\$6,000,000	\$3,000,000		\$3,000,000	\$2,000,000	\$3,000,000		
YTD Total	Total		\$0.00	\$6,000,000	\$3,100,000	\$0	\$3,000,000	\$2,000,000	\$3,000,000	\$0	\$0
Communities -											
LRCP01	Lrcip - Thallon Basketball Courts	U	\$14,694.88		\$120,000		\$84,000	\$342,135			
LRCP02	LRCI-Showgrounds	U	\$21,306.20		\$120,000		\$84,000	\$342,135			
LRCP03	LRCI-Bollon Skate Park	N	\$0.00		\$160,000		\$112,000				
LRCP04	LRCI-4 Dirranbandi Community Projects	N	\$13,719.03		\$100,000		\$70,000				
LRCP05	St George Cctv & Disaster Management Building	N	\$12,152.96		\$0		\$0				
LRCP06	LRCI-St George Swimming Pool Splash Park (Stage 2)	N	\$177,462.24		\$600,000		\$420,000				
LRCP202	LRCI-Thallon Tennis Courts	R	\$0.00		\$30,000		\$21,000				
LRCP501	LRCI-CCTV and Disaster Management Building Repairs	U	\$0.00		\$130,450		\$91,315				
YTD Total	Total		\$239,335.31	\$0	\$1,140,450	\$0	\$798,315	\$342,135	\$0	\$0	\$0
Infrastructure - Plant											

Project Work Order Account	Project Description	Asset Type (New, Upgrade, Renewal)	YTD Actuals As At 14/5/2021	Total - Multi-Year Project Budget	2020/21 Budget	December review	Funding from external source	2021-22 Revenue	2021-22 Expense	2022-23 Revenue	2022-23 Expense
PECP15	Vehicle Replacement Program	N - PE			\$1,000,000						
PECP151	Toyota Hilux X/ Dual Cab 4X4 (New Position)	R - PE	\$0.00		\$60,000						
PECP1510	Water & Sewerage Truck	R - PE	\$0.00		\$140,000						
PECP1511	Isuzu Frr60 - Dual Cab Tipper (Crane)	R - PE	\$0.00		\$120,000						
PECP1512	Ferris Is100Z Zero-Turn Mower 72	R - PE	\$15,304.51		\$25,000						
PECP1513	Ferris Is100Z Zero-Turn Mower 72	R - PE	\$26,890.91		\$25,000						
PECP1514	Ferris Is100Z Zero-Turn Mower 60	R - PE	\$26,890.91		\$25,000						
PECP1515	Trailer - Paveline Emulsion Spraying	R - PE	\$0.00		\$75,000						
PECP152	Toyota Hilux X/ Dual Cab 4X4 (Berlina)	R - PE	\$0.00		\$40,000						
PECP153	Toyota Hilux X/ Dual Cab 4X4 (Colorado)	R - PE	\$64,493.47		\$40,000						
PECP154	Toyota Hilux X/ Dual Cab 4X4	R - PE	\$78,622.33		\$40,000						
PECP155	Toyota Hilux X/ Dual Cab 4X4	R - PE	\$78,813.24		\$40,000						
PECP156	Toyota Hilux X/ Dual Cab 4X4	R - PE	\$78,097.33		\$40,000						
PECP157	Toyota Hilux X/ Dual Cab 4X4	R - PE	\$84,220.79		\$40,000						
PECP158	Toyota Landcruiser Vx (Ceo Vehicle Replacing Calais)		\$89,075.39		\$90,000						
PECP159	Isuzu Frr500 - Sweeper		\$0.00		\$300,000						
PECP05	Toyota Hilux 4Wd S/Cab Rep		\$0.00								
PECP06	Holden Colorado S/Cab 4X4		\$0.00								
PECP07	Holden Colorado D/Cab 4X4		\$0.00								
PECP08	Isuzu Frr600 Truck (5004 R		\$799.90								
PECP09	Isuzu Fvz1400 (5005 Replac		\$421,269.82								
PECP10	Dixon Ztr 30		\$0.00								
PECP11	Dixon Ztr 30		\$0.00								
PECP13	Holden Colorado D/Cab 4X2		\$0.00								
PECP14	Qdfr-Disaster Recovery Gen		\$0.00								
PECP09	Jetpatcher	R - PE	\$0.00		\$340,000						
PECP29	Water & Sewerage Truck	N - PE	\$0.00		\$140,000						
ISCP01	Gis Equipment (Survey)		\$154.59								
YTD Total	Total		\$964,633.19	\$0.00	\$1,580,000	\$0	\$0	\$0	\$0		
Infrastructure - Parks & Gardens											
PGCP01	Walter Austin Park Sprinklers		\$35.82								
PGCP04	St George River Foreshore Canoe Ramp		\$113.46								
PGCP07	Rotary Park Playground Softfall		\$4,920.77								
PGCP10	Dirranbandi Sports Oval Amenities		\$119.45								
PGCP09	Cross Border Mungindi River Park Stage 2 & 3 (Merge together) LGSP - DLGRMA - MDBEDP \$239000 -Mungindi River Park Stage 2 & 3	U	\$1,869.63	\$460,000	\$460,000		\$414,000	\$150,000	\$0	\$89,000	\$0
PGCP11	C/O FRRR-TTTT Bollon Park and River Land Revitalisation Project (incl. Walter Austin Irrigation installation, funding is for electrical installation)	U	\$5,454.54	\$92,000	\$92,000		\$60,000				
PGCP12	River water Pump Shed - Jack Dwyer Park - Dirranbandi	N	\$205.46		\$15,000						
YTD Total	Total		\$12,719.13	\$552,000	\$567,000	\$0	\$474,000				
Infrastructure - Roads											
RTR Funding	Budget RTR		\$0.00		\$913,160						
RTR1032	Rtr - Teelba Road		\$0.00								
RTR1042	Rtr - Whyenbah Road		\$0.00								
RTR1102	Rtr - Alfred St, St George		\$1,573.86								
RTR1103	Rtr - Andrew Street, St George		\$0.00								
RTR1105	Rtr - Arthur Street, St George		\$672.55								
RTR1110	Rtr - Bowen Street, St George		\$0.00								
RTR1132	Rtr - Munro Street, St George		\$0.00								
RTR1201	Rtr - Booligar Street, Thallon		\$0.00								
RTR1202	Rtr - Bullamon Street, Thallon		\$0.00								
RTR1203	Rtr - Currawildi Street, Thallon		\$0.00								
RTR1204	Rtr - Garah Street, Thallon		\$0.00								
RTR1205	Rtr - Pine Street, Thallon		\$0.00								
RTR1208	Rtr - Henry Street, Thallon		\$0.00								
RTR1301	Rtr - Barwon Street, Mungindi		\$0.00								
RTR1307	Rtr - Gregory Street, Mungindi		\$0.00								
RTR2106	Rtr - Dawes St, Dirranbandi		\$0.00								
RTR2108	Rtr - Horace Str, Dirranbandi		\$0.00								
RTR2109	Rtr - Ida Street, Dirranbandi		\$0.00								

Project Work Order Account	Project Description	Asset Type (New, Upgrade, Renewal)	YTD Actuals As At 14/5/2021	Total - Multi-Year Project Budget	2020/21 Budget	December review	Funding from external source	2021-22 Revenue	2021-22 Expense	2022-23 Revenue	2022-23 Expense
RTR2114	Rtr - Kirby St, Dirranbandi		\$52.58								
RTR2119	Rtr - Theodor St, Dirranbandi		\$0.00								
RTR2122	Rtr - Hannah St, Dirranbandi		\$111.90								
RTR2124	Rtr - Waterson St, Dirranbandi		\$0.00								
RTR3008	Rtr - Fernlee Road		\$120.92								
RTR3101	Rtr - Belmore Street, Bollon		\$120.92								
RTR3102	Rtr - George Street, Bollon		\$866.35								
RTR3103	Rtr - Jane Street, Bollon		\$0.00								
RTR3105	Rtr - Mary Street, Bollon		\$247.12								
RTR3108	Rtr - William Street, Bollon		\$119.97								
RTR4003	Rtr - Jakelwar-Goodooga Road		\$1,626.07								
RTR4195	Mungindi / St George - 24A		\$0.00								
R2R2021	R2R - Road Projects	R	\$1,143.18				\$1,712,175				
21RTR1049	Whytes Road Reseal	St George	\$20,469.75		\$31,200						
21RTR1101	Albert Street Reseal	St George	\$26,683.10		\$34,400						
21RTR1159	Wilson Avenue Reseal	St George	\$8,235.54		\$8,960						
21RTR1102	Alfred Street Reseal	St George	\$127,760.03		\$273,312						
21RTR1107	Barlee Street Reseal	St George	\$70,359.67		\$107,172						
21RTR1138	Scott Street Reseal	St George	\$69,004.85		\$115,752						
21RTR1027	Commissioners Point Road Culvert Replacement	St George	\$10,529.43		\$15,640						
21RTR3004	Cashelvale Road Culvert Installation	Bollon	\$23,227.17		\$14,760						
21RTR1123	Kenny Lane Stormwater Drainage	St George	\$14,044.64		\$207,528						
21RTR1105	Arthur Street Reseal	St George	\$20,654.42		\$27,200						
21RTR1027a	Commissioners Point Road Reseal	St George	\$43,583.26		\$84,600						
21RTR1034	Thungaby Road Reseal	St George	\$108,576.39		\$351,900						
21RTR1001	Balangarry Road Bitumen Seal	St George	\$214,706.18		\$140,560						
21RTR1038	Wagoo Road Bitumen Seal	St George	\$12,680.62		\$111,719						
21RTR1046	Thuraggi Road Gravel Resheet - 100mm top-up	St George	\$146,765.99		\$187,472						
YTD Total	Total		\$923,936.46	\$0	\$1,712,175	\$0	\$1,712,175				
Infrastructure - Footpath											
SCP04	Redp Dirranbandi River & Rail S	R	\$108.92								
SCP05	Footpath and Kerb Repairs	R	\$40,806.97		\$80,000						
SCP06	Footpath Upgrade Alfred Street, Balonne Street, Church St along St Patrick's School	U	\$39,691.13		\$42,500						
SCP07	Footpath & Kerb Upgrade - Victoria Street-Rowe Street-Barlee Street	U	\$15,943.70		\$18,200						
SCP08	Dirranbandi Footpath Upgrades	U	\$0.00		\$86,000						
YTD Total	Total		\$96,550.72	\$0	\$226,700	\$0	\$0				
Infrastructure - Housing											
CHCP02	2 Taylor Street - 3 self contained units	N	\$547,088.90		\$520,000						
YTD Total	Total		\$547,088.90	\$0	\$520,000	\$0	\$0				
Infrastructure - Showgrounds											
SGCP01	C/O - Balonne Shire Showgrounds Maintenance (W4Q3 19-21)	N	\$38,784.33	\$50,000	\$38,665		\$20,000				
			\$0.00								
YTD Total	Total		\$38,784.33	\$50,000	\$38,665	\$0	\$20,000				
Infrastructure - Swimming Pools											
SPCP02	St George Swimming Pool Eyewash Facility	R	\$0.00		\$5,000						
SPCP03	St George Swimming Pool Filter Pipework	R	\$0.00		\$10,000						
SPCP04	St George Swimming Pool Lane Ropes	R	\$0.00		\$6,000						
SPCP05	St George Swimming Pool Repair Toilet Floors	R	\$0.00		\$10,000						
SPCP06	St George Swimming Pool Chemical Shed	N	\$65.21		\$15,000						
SPCP07	St George Swimming Pool Recoating	R	\$0.00		\$80,000						
SPOP01	C/O - Dirran Thermal Hot Baths Capital Projects	N	\$10,475.26	\$875,000	\$875,000		\$525,000				
YTD Total	Total		\$10,540.47	\$875,000	\$1,001,000	\$0	\$525,000				
Infrastructure - Waste Water											
SSCP01	C/O - ST George STP - Screw Screen with 3.5mm Gauge	R	\$0.00		\$25,000						
SSCP02	C/O - St George - Service & Repair STP Primary SED Tank	U	\$0.00		\$20,000						
SSCP03	C/O - St George STP - Replace Existing Downstream Manhole	R	\$103.83		\$10,000						
SSCP04	C/O - Dirranbandi Rising Sewerage Main Replacement (W4Q3 19-21)	R	\$63.13	\$530,000	\$530,000		\$265,000				
SSCP05	Bollon Sewerage Treatment Plant & Rising Main	R	\$0.00		\$50,000						
YTD Total	Total		\$166.96	\$530,000	\$635,000	\$0	\$265,000				
Infrastructure - Stormwater											
SWCP01	Dirranbandi Stormwater Drainage/Culverts	U	\$269.53		\$60,000						

Project Work Order Account	Project Description	Asset Type (New, Upgrade, Renewal)	YTD Actuals As At 14/5/2021	Total - Multi-Year Project Budget	2020/21 Budget	December review	Funding from external source	2021-22 Revenue	2021-22 Expense	2022-23 Revenue	2022-23 Expense
YTD Total	Total		\$269,53	\$0	\$60,000	\$0	\$0				
Infrastructure - TIDS											
TIDS1019	TIDS, Kooroon Road Bitumen Resheet	R	\$63,671.53		\$75,000		\$37,500				
TIDS1035	TIDS, St George bypass see TIDS1042	R	\$0.00								
TIDS1042	TIDS, Whyenbah Rd Bitumen Resheet	R	\$0.00		\$0		\$0				
TIDS1064	TIDS, St George-Noondoo Road Bitumen Reseal	R	\$0.00		\$0		\$0				
TIDS2009	TIDS, Hebel-Goodooga Road Bitumen Seal Project	R	\$124,069.85		\$1,817,460		\$1,242,460				
TIDS4002	TIDS, Bolton-Dirranbandi Road Bitumen Reseal	R	\$15,235.28		\$450,000		\$225,000				
TIDS4004	TIDS, Bolton-Mitchell Road Bitumen Resheet	R	\$334,433.87		\$275,000		\$137,500				
YTD Total	Total		\$537,410.53	\$0	\$2,617,460	\$0	\$1,642,460				
Infrastructure - Depots											
WDCP06	Water & Sewerage Depot - Large Shed	N	\$0.00		\$50,000						
YTD Total	Total		\$0.00	\$0	\$50,000	\$0	\$0				
Infrastructure - Water											
WSCP06	W4Q 19-21 St George Terrace Bore Water		\$293.01								
WSCP07	W4Q 19-21 St George & Dirranbandi Water Main, Fitting And Service Replacement	R	\$65,586.04	\$500,000	\$250,000		\$125,000				
WSCP09	River Main Fitting Program for the Balonne Shire	R	\$3,577.02		\$50,000						
WSCP10	Dirranbandi Showgrounds Water System		\$1,494.31								
WSCP14	Dirranbandi Water Treatment Plant Upgrade - LGSP		\$13,206.28		\$460,000						
WSCP151	St George Bore Water Main Replacement - Beardmore Place	R	\$38,063.50		\$45,000						
WSCP152	St George Bore Water Main Replacement - Church Street	R	\$23,040.11		\$40,000						
WSCP161	St George River Water Main Replacement - Isles Street	R	\$9,692.94		\$25,000						
WSCP153	St George Bore Water Main Replacement - Grey Street/Thallon Road/Buchan Bypass to Rimmer Road	R	\$19,393.74		\$100,000						
WSCP162	St George River Water Main Replacement - McDonnell Avenue	R	\$36,986.59		\$55,000						
WSCP154	St George Bore Water Main Replacement - Margaret Street	R	\$35,244.81		\$45,000						
WSCP163	St George River Water Main Replacement - St George's Terrace	R	\$43,737.26		\$60,000						
WSCP155	St George Bore Water Main Replacement - Sandylands Road	R	\$36,421.40		\$50,000						
WSCP164	St George River Water Main Replacement - Church Street	R	\$33,240.38		\$60,000						
WSCP156	St George Bore Water Main Replacement - St George's Terrace	R	\$25,309.91		\$40,000						
WSCP165	St George River Water Main Replacement - Margaret Street	R	\$38,252.30		\$55,000						
WSCP166	St George River Water Main Replacement - Sandylands Road	R	\$20,404.72		\$55,000						
WSCP167	St George River Water Main Replacement - Beardmore Place	R	\$46,301.75		\$55,000						
YTD Total	Total		\$490,246.07	\$500,000	\$1,445,000	\$0	\$125,000				
SRLSR1	Wdef Special Rates Loan Scheme (R1)		\$760,712.17								
SRLSR2	Wdef - Special Rates Loan Scheme (R2)		\$999,628.84								
WMCP01	St George Landfill - Cell Upgrade - Delivery Pad		\$37,393.72								
WDPCP02	Fw1939 W2844 Clonard Night Yards		\$36.82								
YTD Total	Total		\$1,797,771.55	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	GRAND TOTAL		\$6,497,773.14	\$11,298,650	\$16,688,209	\$0	\$9,141,950	\$2,342,135	\$3,000,000		

OPERATIONAL PROJECTS 2020/21							
Work Order	GL Number	Description	YTD Actuals As At 14/5/2021	Total - Multi-Year Project Budget	Budget 20/21	Budget Review December	Funding 20/21
Disaster Management							
DMOP01	110151	C/O Levee Bank Contingencies	\$1,007.28		\$90,000	\$45,000	
QRRF01	110351	BALSC.0013.1920M.QRF- Balonne River Height Monitoring Project	\$23,388.11		\$218,400		\$158,400
		Total	\$24,395.39		\$308,400	\$45,000	\$158,400
Communities - Disaster Management							
FD1008	110250	BaISC.0006.1920K.REC - Chelmer Road	\$0.00	\$519,886	\$311,932		\$311,932
FD1018	110250	BaISC.0007.1920K.REC - Gunnindaddy Road	\$0.00	\$2,926,004	\$1,755,602		\$1,755,602
FD1032	110250	BaISC.0008.1920K.REC - Teelba Road	\$265.83	\$2,648,888	\$1,589,333		\$1,589,333
FD1033	110250	BaISC.0010.1920K.REC - Thomby Road	\$986,772.35	\$3,118,433	\$1,871,060		\$1,871,060
FDR1038	110254	Qra Flood Restoration - Wagoo Road Submission	\$229,387.25				
FD1042	110250	Fd Whyenbah Road - Feb 2020	\$21,206.95				
FD22	110250	Fd 3514 Noondoo-Thallon Road - Feb 2020	\$444.19				
FD3007	110250	Fd Middle Road - Feb 2020	\$1,190,463.89				
FD3025	110250	Fd Unity Road - Feb 2020	\$263,261.23				
FD4003	110250	Fd Jakelwar-Goodooga Road - Feb 2020	\$22,032.52				
FD530	110250	Fd Bsc Parks Emergent Works - Feb 2020	\$3,370.00				
FDR01	110254	BaISC.0003.1920K.REC - Cubbie Road	\$1,507,126.00	\$1,612,517	\$967,510		\$967,510
FDR02	110254	BaISC.0009.1920K.REC - Middle Road	\$399,809.20	\$1,978,230	\$1,186,938		\$1,186,938
FDR03	110254	BaISC.0005.1920K.REC - Whyenbah Road	\$2,977,498.34	\$4,889,306	\$2,933,584		\$2,933,584
FDR05	110254	BaISC.0012.1920K.REC - Rutherglen and other Roads	\$439,227.78	\$1,138,406	\$683,044		\$683,044
FDR08	110254	BaISC.0011.1920K.REC - Cardiff and other Roads	\$387,873.42	\$1,306,647	\$783,988		\$783,988
		Total	\$0.00				
			\$8,428,738.95	\$20,138,317	\$12,082,990	\$0	\$12,082,990
Communities - Disaster Management							
DROP01	110251	2020 Flood Event	\$1,577,678.08		\$5,200,000		
			\$1,577,678.08	\$0	\$5,200,000	\$0	\$0
Communities - Library							
LB700	120151	First 5 Forever	\$653.27		\$5,655		\$5,655
LB701	120151	Digital Literacy	\$4,104.03		\$10,000		
LB702	120151	General Library Programs	\$624.20		\$10,000		
LB704	120151	Popap Art Gallery	\$0.00		\$2,000		
LB705	120151	Sustainable Multi-User Hub	\$73,622.71				
LB706	120151	C/O MDB Dirran RTC E-Tech Upgrade	\$15,860.35		\$74,770		
LB708	120151	Balonne its Rocket Science	\$3,621.23		\$4,134		\$3,878
LB709	120151	Hebel Library - replacement of air-conditioner	\$0.00		\$4,000		
LBOP100	120151	St George Lib Project	\$278,706.80		\$45,000	\$45,000	
LBOP600	120151	Ballon Laibrary Project	\$2,406.45		\$2,000	\$2,000	
		Total	\$379,599.04		\$157,559	\$47,000	\$9,533
Communities - Community Development							
CDOP02	120251	Chappy Program	\$0.00		\$10,000		
CDOP03	120251	Youth Council (PCYC project)	\$0.00		\$5,000		
CDOP04	120251	Balonne Community Calendar	\$632.11		\$7,500		
CDOP05	120251	Community Events Programs	\$12,324.11		\$15,000		
CDOP06	120251	C/O MDBEP Dirranbandi Beautification Scheme	\$77,149.62		\$462,640		\$0
CDOP07	120251	Get Ready Balonne	\$7,191.10				
CDOP08	120251	Balonne in Step	\$83,722.56		\$150,000		\$147,900
CDOP09	120251	Multicultural Development Officer	\$2,329.93				

OPERATIONAL PROJECTS 2020/21							
Work Order	GL Number	Description	YTD Actuals As At 14/5/2021	Total - Multi-Year Project Budget	Budget 20/21	Budget Review December	Funding 20/21
CDOP14	120251	Building Stronger Communities - TRAIC Grant -Tackling Reg Adversity	\$8,012.63		\$55,780		
CDOP18	120251	Community Safety Group	\$41.03		\$3,000		
CDOP19	120251	Community Sponsorship Donation & Grants Program (including traffic management)	\$24,439.99		\$60,000		
CDOP20	120251	Balonne Young Leaders Bursary	\$1,540.95		\$11,010		\$4,010
CDOP21	120251	Australia Day	\$8,321.07				
CDOP01	120251	Work Camp - St George	\$17,157.19				
LB707	120251	Celebrating Multicultural Queensland Program - Regional Partnerships	\$26,667.30	\$300,000	\$200,000		\$100,000
		Total	\$269,529.59	\$300,000	\$979,930	\$0	\$251,910
Communities - Arts and Culture							
ARTOP1	120351	RADF	\$8,723.57		\$5,000	\$5,000	
		Total	\$8,723.57		\$5,000	\$5,000	\$0
Communities - Visitor Information Services							
VICOP02	130151	VIC Volunteer Expenses	\$510.85		\$4,100		
		Total	\$510.85		\$4,100	\$0	\$0
Communities - Tourism Services							
TOP01	130351	Tourism and Events Donations/Assistance	\$15,923.16		\$63,000		
TOP02	130351	Tourism Marketing	\$28,166.86		\$26,000		
TOP04	130351	Shire Town Maps & Publications	\$832.11		\$5,200		
TOP05	130351	Recreation Vehicle Strategy Review	\$6,226.05		\$20,000		
TOP06	130351	Shire Tourism Brochure	\$21,432.46		\$30,000		
TOP07	130351	C/O- Tourism & Events Strategy	\$206.32	\$55,000	\$17,680		
TOP09	130351	CO/- Welcome to Mate Marketing Campaign	\$1,258.15	\$20,000	\$7,260		
	130351	Events Strategy Grant see above	\$0.00		\$0	\$42,000	\$42,000
		Total	\$74,045.11		\$169,140	\$42,000	\$42,000
Economic Development							
EDOP01	140151	Bettering Balonne	\$0.00		\$5,000		
EDOP02	140151	C/O- Murray-Darling Basin Economic Development Business Mentoring	\$177,693.78	\$499,100	\$460,000		\$139,100
EDOP03	140151	Redp - Economic Development Officer	\$96,750.13				
EDOP04	140151	Mdb Edp - Business Mentoring Capex	\$41,703.14		\$60,000		
EDOP05	140151	Subscriptions and Memberships	\$8,715.95		\$50,000		
EDOP06	140151	Consultancy - Business Case for Investment Fund	\$0.00		\$40,000		
EDOP07	140151	Advocacy Program	\$0.00		\$10,000		
EDOP81	140151	Covid -Events and Conferences	\$1,425.16		\$5,000		\$20,000
EDOP82	140151	Sponsorship	\$300.00		\$5,000		
EDOP83	140151	Advertising	\$0.00		\$3,000		
EDOP84	140151	Marketing & Promotion	\$0.00		\$5,000		
EDOP09	140151	Marketing Collateral	\$1,329.74		\$3,000		
		Total	\$327,917.90		\$646,000	\$0	\$159,100
Finance And Corp Services							
FSCOP02	200149	Asset Valuations	\$0.00		\$8,000		

OPERATIONAL PROJECTS 2020/21							
Work Order	GL Number	Description	YTD Actuals As At 14/5/2021	Total - Multi-Year Project Budget	Budget 20/21	Budget Review December	Funding 20/21
FCSOP03	200149	Redp - Grants Officer	\$111,453.09				
FSCOP06	200149	Cuc Balonne Ltd Project	\$86,181.64				
		Total	\$197,634.73		\$8,000	\$0	\$0
Information Technology							
ITOP02	250151	C/O ICT Strategy Review	\$7,704.75		\$8,000		
ITOP03	250151	Telephone System ITOP03	\$1,013.64		\$2,500		
ITOP04	250151	Conferencing System	\$13,219.36		\$29,000	\$29,000	
ITOP05	250151	Magiq Upgrade	\$22,497.88		\$25,000	\$25,000	
ITOP06	250151	Replacement PCs (+ 1 for IS)	\$20,271.05		\$30,000	\$30,000	
ITOP07	250151	File Server Upgrade	\$0.00		\$4,500		
ITOP08	250151	WAN Upgrade to outlying depots & libraries	\$14,649.20		\$50,000		
ITOP09	250151	Replacement Mobile phones (NB CEO Office x 2?)	\$2,154.04		\$9,000		
		Total	\$81,509.92		\$158,000	\$84,000	\$0
Information Technology - Digital Connectivity							
DCOP01	250351	C/O - MDB- EDP Digital Connectivity Project	\$294,208.55	\$1,000,000	\$910,940		\$80,000
DCOP02	250351	C/O BOR 4 DSDMIP Digital Connectivity Project (Grant)	\$435,343.61	\$1,000,000	\$613,166		\$500,000
		Total	\$729,552.16		\$1,524,106	\$0	\$580,000
Environment - Planning & Development							
PDOP02	300152	Native Title/iLUA Briefing	\$2,568.25		\$2,600	\$2,600	
		Total	\$2,568.25		\$2,600	\$2,600	\$0
Waste Management							
WMOP1	310251	Signage - Local Laws	\$0.00		\$50,000		\$50,000
WMOP3	310251	Annual Shire Clean-Up	\$29,393.96				
WMOP6	310251	Era	\$21,438.37				
WMOP7	310251	Waste Direction Strategy for Landfills	\$19,236.25		\$50,000		\$50,000
		Total	\$70,068.58		\$50,000	\$0	\$50,000
Rural Services - Wild Dogs Exclusion Fencing Expenses							
WDP02	320350	C/O Wild Dog Exclusion Fencing REDP - Strategic Fencing Project 9	\$123,299.91	\$733,100	\$146,700		\$146,700
		Total	\$123,299.91		\$146,700	\$0	\$146,700
Rural Services - Wild Dogs Exclusion Fencing Projects							
WDPOP3	320151	C/O Wild Dog Exclusion Fence - CCWI - Round 1	\$105,584.03	\$800,000	\$306,500		
WDPOP10	320151	MDB EDP - WDEF Project	\$4,263,508.89	\$5,000,000	\$3,580,838		\$1,000,000
		Total	\$4,369,092.92		\$3,887,338	\$0	\$1,000,000
Rural Services - Wild Dogs Programs							
WDPOP4	320351	Maranoa & Moonie Weeds Management - External Contractor	\$145,634.99		\$191,247		\$191,247
WDPOP5	320351	Wild Dog Baiting	\$4,911.03				
WDPOP6	320351	Stock Routes Fire Breaks	\$1,682.32				
WDPOP8	320351	Stock Routes - Diamond Tank - Desilt Dam and Compact with Bentonite	\$0.00		\$15,000		\$15,000
WDPOP9	320351	Biosecurity Plan Education/Training	\$6,348.71				
STOCK01	320351	Stock Routes - Bullawarrie - Replace existing Night Yard & Asset Protection Yard	\$14,821.79		\$12,500		\$12,500
STOCK02	320351	Stock Routes - Glencoe - Replace existing Night Yard & Asset Protection Yard	\$9,958.46		\$10,000		\$10,000
STOCK03	320351	Stock Routes - Mundalee - Requires new Asset Protection Yard	\$0.00		\$3,000		\$3,000
STOCK04	320351	Stock Routes - Vincents Valley (Wild Horse) - Replacement of trough, reconnection and removal	\$3,039.41		\$2,500		\$2,500
STOCK05	320351	Burgorah Water Facility/Reserve Stage 2	\$0.00		\$25,000		\$25,000
		Total	\$186,396.71		\$259,247	\$0	\$259,247
Health - Natural Environment							

OPERATIONAL PROJECTS 2020/21							
Work Order	GL Number	Description	YTD Actuals As At 14/5/2021	Total - Multi-Year Project Budget	Budget 20/21	Budget Review December	Funding 20/21
NEOP04	340351	C/O- Balonne Illegal Dumping Project	\$91,023.60	\$57,500	\$47,486		\$11,500
NEOP02	340351	Mosquito Management Program	\$4,658.06				
NEOP03	340351	Gravel pit signage Stage 2	\$0.00		\$6,000		
NEOP05	340351	C/O - Illegal Dumping Compliance Officer	\$13,835.63	\$129,460	\$115,362		\$77,676
		Total	\$109,517.29		\$168,848	\$0	\$89,176
Infrastructure - Transport Local Roads							
LROP03	400151	TMR Prequalifications	\$92,737.00		\$100,000		
LROP02	400151	C/O Gravel Pit Safety Management Systems and Training	\$0.00		\$30,000		
		Total	\$92,737.00		\$130,000	\$0	\$0
Infrastructure - Aerodrome							
APOP02	400551	St George Aerodrome Generator Exhaust System	\$2,568.25		\$3,000		
APOP03	400551	St George Aerodrome Safety Compliance Tree Trimming OLS	\$11,804.47		\$40,000		
APOP04	400551	St George Aerodrome Helipad Lighting	\$0.00		\$10,000		
APOP05	400551	Dirranbandi Aerodrome Subdivision Planning	\$2,046.38		\$40,000		
APOP06	400551	Dirranbandi Aerodrome Non Compliance Issues	\$0.00		\$15,000		
		Total	\$16,419.10		\$108,000	\$0	\$0
Infrastructure - Administration							
IAOP101	410552	Project Governance Framework - Identify Phase	\$0.00		\$10,000		
IAOP102	410552	Project Governance Framework - Select phase	\$23,627.79		\$50,000		
IACP01	410552	W4Q Covid - St George Pool Splash Pad - Stage 1	\$430,080.28		\$500,000		
IAOP03	410552	W4Q Covid - Tourism Project	\$0.00		\$398,000		
W4QC301	410552	W4Q Covid - Dirranbandi Rail And River Precinct Stage 2	\$1,356.04				
W4QC302	410552	W4Q Covid - Hebel Beautification	\$20,546.00				
W4QC304	410552	W4Q Covid - Thallon Camping Area All Weather Access	\$59,841.04				
W4QC305	410552	W4Q Covid - Thallon Viewing Platform Bullamon Bridge	\$0.00				
IAOP04	410552	W4Q Covid - Community Projects	\$0.00		\$282,000		
W4QC401	410552	W4Q Covid - Nindigully Concrete Pad At Landfill	\$9,338.16				
W4QC402	410552	W4Q Covid - Bollon Showgrounds	\$8,395.93				
W4QC403	410552	W4Q Covid - St George River Foreshore	\$167,970.12				
W4QC404	410552	W4Q Covid - Bollon Civic Centre	\$0.00				
W4QC405	410552	W4Q Covid - Jack Hammond Park	\$20,546.00				
W4QC406	410552	W4Q Covid - St George Pool Concrete Repairs	\$0.00				
IAOP02	410552	C/O Asset Management Strategy with SWRRTG	\$262,496.18	\$1,012,000	\$1,012,000		\$641,306
IAOP05	410552	Alternative Energy Initiative	\$42,405.54		\$50,000	\$50,000	
		Total	\$1,046,603.08		\$2,302,000	\$50,000	\$641,306
Infrastructure - Water							
WSOP01	420153	Bollards and Valves - Water Supply	\$11,021.28		\$15,000		
WSOP02	420153	Additional River Water Meter Reading	\$6,670.36		\$50,000		
WSOP03	420153	Dirranbandi Storm Water System Investigation	\$0.00		\$50,000		
WSOP04	420153	Mungindi Bore Business Case	\$0.00		\$120,000		\$120,000
WSOP05	420153	River Meter Replacement Programme	\$27,297.42		\$50,000		
WSOP06	420153	Water Procurement - Mallowa Irrigation Limited	\$30,886.80				
		Total	\$75,875.86		\$285,000	\$0	\$120,000
Infrastructure - Waste Water							
SSOP01	420252	Bollon Sewer Condition Report	\$0.00		\$50,000		
SSOP02	420252	Sewerage, Groundwater Monitoring Bores (Water Quality Testing)	\$200.98		\$30,000		
SSOP03	420252	St George Pump Station 3 Rising Main Design	\$0.00		\$15,000		
		Total	\$200.98		\$95,000	\$0	\$0

OPERATIONAL PROJECTS 2020/21							
Work Order	GL Number	Description	YTD Actuals As At 14/5/2021	Total - Multi-Year Project Budget	Budget 20/21	Budget Review December	Funding 20/21
Infrastructure - Parks & Gardens							
PGOP06	430151	C/O Bollon RV and Streetscaping Master Plan	\$10,683.92		\$20,000		
PGOP07	430151	C/O- DCP Internal Audit	\$0.00		\$3,000		\$3,000
PGOP08	430151	Tree Maintenance & Replacement of Dead Shire Trees	\$24,824.11		\$80,000		
PGOP09	430151	Tree Planting in Arthur Street (St George)	\$0.00		\$15,000		
PGOP10	430151	Thallon Street Tree Replacement	\$840.52		\$4,000		
PGOP11	430151	Bush Tucker Garden - Layout & Construct Finalisation	\$10,892.10		\$15,000		
PGOP12	430151	C/o St George River Foreshore Planning	\$0.00		\$20,000		
PGOP13	430151	C/O St George CBD Planning	\$0.00		\$20,000		
PGOP14	430151	Thallon Christmas Lights	\$17,318.29		\$15,000		
PGOP15	430151	St George Christmas Lights	\$43,122.42		\$35,000		
PGOP16	430151	Bollon Christmas Lights	\$14,436.40		\$15,000		
PGOP17	430151	Dirranbandi Christmas Lights	\$14,245.39		\$15,000		
PGOP18	430151	C/O Beardmore Dam Master Plan	\$0.00		\$20,000		
PGOP01	430151	St George Projects	\$15,062.80				
PGOP02	430151	Rowden Park	\$2,121.24				
PGOP03	430151	Dirranbandi Projects	\$94.70				
PGOP04	430151	St George Parks Planning	\$38,143.67				
		Total	\$191,785.56		\$277,000	\$0	\$3,000
Infrastructure - Swimming Pools							
SPOP02	430351	Dirranbandi - Pool & Playground Bollards	\$7,554.81		\$8,000		
SPOP01	430351	Mdb-Dirranbandi Hot Baths-Project Mmen Where is the funding	\$6,455.26		\$875,000		
SROP02	430351	Rowden Park - Rainwater Tank NO BUDGET	\$7,756.12		\$7,500		
SROP03	430351	C/O Rowden Park Master Plan	\$0.00		\$15,000		
SROP04	430351	Dirranbandi Multi Purpose Sport Centre - Whiteboard & Chairs for meeting room	\$3,391.18		\$5,000		
		Total	\$25,157.37		\$910,500	\$0	\$0
Infrastructure - Showgrounds							
SGOP05	430353	St George Showgrounds Amenities Bore Water Connection	\$4,075.27		\$15,000		
SGOP04	430353	MDB EDP - Dirranbandi Showground	\$10,885.13				
		Total	\$14,960.40		\$15,000	\$0	\$0
Infrastructure - Plant & Equipment							
450151	450151	Floating Plant & Loose Tools	\$15,571.88		\$30,000		
		Total	\$15,571.88		\$30,000	\$0	\$0
Infrastructure - Fleet Software							
PEOP01	450152	C/O Fleet GPS	\$838.26				
PEOP02	450152	Fleet Software	\$3,184.64		\$50,000		
		Total	\$4,022.90		\$50,000	\$0	\$0
		Grand Total	\$18,444,113.08		\$29,960,458	\$270,600	\$3,510,372

(IFS) INFRASTRUCTURE SERVICES

ITEM	TITLE	SUB HEADING	PAGE
IFS1	<u>PARKS AND GARDENS</u> <u>STANDING COMMITTEE</u> <u>MINUTES - 4 MAY 2021</u>		134
IFS2	<u>ASSETS STANDING</u> <u>COMMITTEE MEETING</u> <u>MINUTES - 20 APRIL 2021</u>		143
IFS3	<u>PLANT STANDING</u> <u>COMMITTEE MEETING</u> <u>MINUTES - 20 APRIL 2021</u>		163

OFFICER REPORT

TO: Council

SUBJECT: Parks and Gardens Standing Committee Minutes - 4 May 2021

DATE: 17.05.21

AGENDA REF: IFS1

AUTHOR:

Executive Summary

Parks and Gardens Standing Committee Minutes - 4 May 2021

Executive Summary

The Parks and Gardens Standing Committee met on 4 May 2021. The purpose of this report is to receive the minutes and endorse the Parks and Gardens Standing Committee's recommendations.

Background

The Parks & Gardens Standing Committee met on 4 May 2021 and considered the following items:

- Parks and Gardens Standing Committee Terms of Reference
- Representation of Women in Queensland's Memorials and Monuments
- Solar Lighting – St George River Foreshore
- St George Cemetery Expansion
- Bollon Stake Park
- Tree Management Policy/Procedure

A further Parks & Gardens Committee will be scheduled within the next 3 months.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Infrastructure and Planning</u>	Community infrastructure for existing and future needs

Consultation (internal/external)

Parks and Gardens Standing Committee

Legal Implications

Nil

Risk Implications

Community Service - Inability to achieve Council's vision and mission to deliver community services and meet current and future needs.

Policy Implications

The recommendation to create a Tree Management Policy & Procedure will add a new policy to Council when completed.

Financial and Resource Implications

Staff time to implement Council's resolution.

Options or Alternatives

To receive the minutes and:

- 1) Endorse the recommendations of the Parks and Gardens Standing Committee in full
- 2) Endorse some of the Parks and Gardens Standing Committee's recommendations and reject others
- 3) Reject all recommendations of the Parks & Gardens Standing Committee

Attachments

1. Parks and Gardens Standing Committee 4 May 2021 - Unconfirmed Minutes
2. Parks and Gardens Standing Committee Terms of Reference

Recommendation/s

That Council resolves to receive the minutes and endorse the Parks and Gardens Standing Committee's recommendations as follows:

1. PARKS AND GARDENS STANDING COMMITTEE TERMS OF REFERENCE
The Parks and Gardens Standing Committee recommend to Council that:
 - a) The previous Terms of Reference for the Parks and Gardens Steering Committee can be rescinded.
 - b) The attached Parks and Gardens Standing Committee Terms of Reference be adopted.
2. REPRESENTATION OF WOMEN IN QUEENSLAND'S MEMORIALS AND MONUMENTS
 - a) A commitment is made to ensure the representation of women in memorials and monuments across Balonne Shire Council.
 - b) No formal action required however Council is to consider gender equality with all monument applications moving forward.
3. SOLAR LIGHTING - ST GEORGE RIVER FORESHORE
The Parks and Gardens Standing Committee recommend to Council that the project proposal for the establishment of Solar Lighting on the River Foreshore be accepted as a Council initiative under the Project Governance Framework and progress the proposal to the 'select' phase (consultation, options analysis, business case, and concept) of the Framework.
4. ST GEORGE CEMETERY EXPANSION
The Parks and Gardens Standing Committee recommend to Council that the project proposal for the St George Cemetery expansion be accepted as a Council initiative under the Project

Governance Framework and progress the proposal to the 'select' phase (consultation, options analysis, business case, and concept) of the Framework.

5. BOLLON SKATE PARK

The Parks and Gardens Standing Committee recommend to Council that the Bollon Skate Park, located at Walter Austin Park Bollon, proceeds with Option 1 – without relocating the levee wall.

6. TREE MANAGEMENT POLICY/PROCEDURE

The Parks and Gardens Standing Committee recommend to Council that:

- a) A Tree Management Policy/Procedure be drafted for Council's consideration.
- b) The draft Tree Management Policy/Procedure be developed in consultation with the Parks & Gardens Standing Committee.

Andrew Boardman

Director Infrastructure Services

UNCONFIRMED



MINUTES

of the

Park and Gardens Standing Committee

held in the

Council Chambers, 118 Victoria Street, St George

on

Tuesday 4th May 2021

Commencing at 8:10am - 10:05am

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UNCONFIRMED

ORDER OF PROCEEDINGS

ATT1 **ATTENDANCE**

Cr RG Fuhrmeister (Chair), Crs WN Winks, AB Boardman, CD Dixon and CJ Johnstone
Cr Samantha O'Toole (Mayor)

LOA1 **LEAVE OF ABSENCE**

MM Magin

(REP) REPORTS

REP1 **PARKS AND GARDENS STANDING COMMITTEE TERM OF REFERENCE**

Parks and Gardens Standing Committee Terms of Reference.

Cr Winks moved and Cr O'Toole seconded:

The Parks and Gardens Standing Committee recommend to Council that:

1. The previous Term of Reference for the Parks and Gardens Steering Committee can be rescinded.
2. The attached Parks and Gardens Standing Committee Terms of Reference be adopted.

CARRIED UNANIMOUSLY

REP2 **REPRESENTATION OF WOMEN IN QUEENSLAND'S MEMORIALS AND MONUMENTS.**

The Queensland Government requests a commitment from Local Governments to increase representation of women in Queensland's memorials and monuments.

Cr O'Toole moved and Cr Winks seconded:

The Parks and Gardens Standing Committee recommend to Council that:

1. A commitment is made to ensure the representation of women in memorials and monuments across Balonne Shire Council.
2. No formal action required however Council is to consider gender equality with all monument applications moving forward.

CARRIED UNANIMOUSLY

REP3 **SOLAR LIGHTING - ST GEORGE RIVER FORESHORE**

Solar Lighting – St George River Foreshore and Footpath

Cr O'Toole moved and Cr Winks seconded:

The Parks and Gardens Standing Committee recommend to Council that the project proposal for the establishment of Solar Lighting on the River Foreshore be accepted as a Council initiative under the Project Governance Framework and progress the proposal to the 'select' phase (consultation, options analysis, business case, and concept) of the Framework.

CARRIED UNANIMOUSLY

UNCONFIRMED

REP4

ST GEORGE CEMETERY EXPANSION

A project opportunity has been identified to expand the St George Cemetery. This report is for the 'St George Cemetery Expansion' to become a Council project and to progress the project through the Project Governance Frameworks. This request is raised to Council as part of the 'identify' phase of the Project Governance Framework.

Cr Winks moved and Cr O'Toole seconded:

The Parks and Gardens Standing Committee recommend to Council that the project proposal for the St George Cemetery expansion be accepted as a Council initiative under the Project Governance Framework and progress the proposal to the 'select' phase (consultation, options analysis, business case, and concept) of the Framework.

CARRIED UNANIMOUSLY

REP5

BOLLON SKATE PARK

Funding has been committed for the establishment of the Bollon Skate Park. In Council's Ordinary Meeting December 2020 Council resolve to construct the Bollon Skate Park at Walter Austin Park. Councillors questioned the amount of open space the skate park would take away from the park.

Cr O'Toole moved and Cr Winks seconded:

The Parks and Gardens Standing Committee recommend to Council that the Bollon Skate Park, located at Walter Austin Park Bollon, proceeds with Option 1 – without relocating the levee wall.

Recommends considering planning of consolidation of the shower and toilet block to be brought to the next Parks and Gardens Standing Committee meeting.

CARRIED UNANIMOUSLY

REP6

TREE MANAGEMENT POLICY/PROCEDURE

Guidance is being sought from the Parks & Gardens Standing Committee for the creation of a Tree Management Policy/Procedure for Council.

Cr Winks moved and Cr O'Toole seconded:

The Parks and Gardens Standing Committee recommend to Council that:

- 1) A Tree Management Policy/Procedure be drafted for Council's consideration.
- 2) The draft Tree Management Policy/Procedure be developed in consultation with the Parks & Gardens Standing Committee.

CARRIED UNANIMOUSLY

UNCONFIRMED

There being no further business, the Meeting closed, the time being 10:05am.

Confirmed at a Meeting of the Park and Gardens Standing Committee held on 4 May 2021.

.....
MAYOR

Terms of Reference – Parks and Gardens Standing Committee

1. TERMS OF REFERENCE

This Terms of Reference is provided to outline the requirement for the Parks and Gardens Standing Committee and is to be read in conjunction with Council's Code of Meeting Practice. The Parks and Gardens Standing Committee is established under Section 264 of the *Local Government Regulations 2012*.

2. PURPOSE

The purpose of the Parks and Gardens Standing Committee is to help determine budgets, give, specialised advice and give project strategic direction in the Balonne Shire in relation to the management of Parks and Gardens.

3. DEFINITIONS

The Committee – Parks and Gardens Standing Committee

Standing Committee – Under S264 of the LG Regulations a Standing committee can have councillors as members only

4. TENURE

The Parks and Gardens Standing Committee will remain operational for the current term of Council (ending in March 2024) and will be reviewed at the commencement of the next term of Council.

5. MEMBERSHIP

The individuals who make up the committee are nominated by Council and are approved by the Council.

The core membership of the Committee will comprise of:

- 2 x Councillors one of which is the Chair – voting member
- The Mayor (ex officio member) – voting member
- All other Councillors and CEO will be observers
- Director of Infrastructure Services
- Manager Water, Towns and Sewerage
- Senior Town Supervisor
- Other officers or specialist as required

6. ADMINISTRATIVE SUPPORT

The Committee will be supported by the Balonne Shire Council Infrastructure Services team.

7. MEETINGS

- a) The Committee shall meet at least three times per annum.
- b) Meetings will be chaired by a Balonne Shire Councillor.
- c) The Committee will adopt a resolution decision-making style.
- d) Quorum will be defined as 50% plus one.

Terms of Reference – Parks and Gardens Standing Committee

- e) Members will disclose any conflict of interest and remove themselves from the meeting. Conflicts of interest are to be recorded in the Committee meeting minutes.
- f) Minutes of the Committee's meeting will be taken, typed up and distributed to all members by Council Staff and be made available on Sharepoint for all Councillors. The record will then be included in the Information Papers of the next available Council meeting.
- g) If there are any recommendations for Council to consider for adoption a report will be prepared by the Council Staff for Council resolution.

8. SCOPE

Inclusions:

- The Committee will discuss, monitor, review and provide feedback for any Parks and Gardens projects, budgets, and strategy.
- The Committee may make recommendations to Council to approve or reject any Parks and Gardens projects, budgets, and strategy.
- The Committee may discuss any arising business, ideas, issues, or community feedback regarding Parks and Gardens projects, budgets, and strategy.

Exclusions:

- The Committee will not deal with operational or administrative matters of Council.
- The Committee cannot direct Council staff regarding projects, all project requests need to go through Council.

9. REPORTING TO COUNCIL

The Committee shall report regularly on its activities, provide Council with guidance, and/or make recommendations to Council through the provision of the record of meeting.

10. DELEGATED AUTHORITY

The Committee has no delegated authority to make decisions on behalf of the Council. Decisions will be made by Council Resolution or as delegated to the Chief Executive Officer. Council may under S257(1)(c) or (d) delegate to the Standing Committee all power under the Act or Regulations OR delegate authority to the Standing Committee Chair

11. CONFIDENTIALITY

Almost all the information provided to Committee members will be of a sensitive nature, for Commercial, Intellectual Property or other reasons. Committee members are requested to treat the information in an appropriate manner.

Record of meetings will not be made public except as presented to Council and where appropriate recommendations will be considered by Council in closed session depending on the phase of the project.

OFFICER REPORT

TO: Council

SUBJECT: **Assets Standing Committee Meeting Minutes - 20 April 2021**

DATE: 17.05.21

AGENDA REF: IFS2

AUTHOR:

Executive Summary

Assets Standing Committee Meeting Minutes - 20 April 2021

Executive Summary

The Assets Standing Committee met on 20 April 2021. The purpose of this report is to receive the minutes and endorse the Asset Standing Committee's recommendations.

Background

The Assets Standing Committee met on 20 April 2021 and considered the following items:

- Assets Standing Committee Terms of Reference
- Shaded Carpark & Solar Business Opportunity
- Road Segment Records – Review & Consolidate Existing Segments
- Standardise Road Widths for BSC Road Network
- 2021-22 Roads to Recovery and Transport Infrastructure Development Scheme
- Balonne Shire Council's 10 Year Road Renewal Programme
- Balonne Shire Council's Grid Policy
- Golf Links Road, Dirranbandi & Rhea Road, St George
- Request for Council to Grade Greens Road, St George
- Corack Road Gate Application
- Ida Street Maintenance
- DRFA 2020 – April Status Report
- Hebel-Goodooga Road (Maud Street to Woolerbilla Road)
- St Georges Terrace

A further Assets Committee will be scheduled within the next 3 months.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Infrastructure and Planning</u>	Community infrastructure for existing and future needs

Consultation (internal/external)

Assets Standing Committee

Legal Implications

Nil

Risk Implications

Community Service - Inability to achieve Council's vision and mission to deliver community services and meet current and future needs.

Policy Implications

Grids Policy – investigation to determine the direction of Council's Grid Policy.
Development of a Rural Roads Access Policy.

Financial and Resource Implications

Staff time, budget and cost to implement Committee recommendations and Council resolution.

Options or Alternatives

To receive the minutes and:

- 1) Endorse the recommendations of the Assets Standing Committee in full
- 2) Endorse some of the Assets Standing Committee's recommendations and reject others
- 3) Reject all recommendations of the Assets Standing Committee

Attachments

1. Asset Standing Committee Meeting Minutes - 20 April 2021 - Unconfirmed Minutes
2. Assets Standing Committee Terms of Reference
3. LRRS Resheeting Renewal Programme
4. LRRS Seal Renewal Programme
5. Resheeting Renewal Programme
6. Seal Renewal Programme

Recommendation/s

That Council resolves to receive the minutes and endorse the Assets Standing Committee's recommendations as follows:

1. ASSETS STANDING COMMITTEE TERMS OF REFERENCE
The Plant Standing Committee recommend to Council that:
 - a) The previous Terms of Reference for the Assets Steering Committee be rescinded
 - b) The attached Assets Standing Committee Terms of Reference be adopted.
2. SHADED CARPARK & SOLAR BUSINESS OPPORTUNITY
That Council resolves to accept the project proposal for the establishment of Shaded Parking & Solar' as a Council initiative under the Project Governance Framework and progress the proposal to the 'select' phase (consultation, options analysis, business case, concept) of the Framework.

3. ROAD SEGMENTS RECORD - REVIEW & CONSOLIDATE EXISTING SEGMENTS
That Council:
 - a) Conduct a desktop review of the Road Segments data and modify where appropriate.
 - b) Implement a procedure to ensure that future road works are completed with the necessary information to ensure Road Segments table are modified in a timely and accurate manner.
(NOTE: This may be addressed with the introduction of a new Asset Management system with workflow, tasking and field data capture capability)
4. STANDARDISE ROAD WIDTHS FOR BSC ROAD NETWORK
That Council Support:
 - a) The Road Width Standardisation proposal for unsealed roads.
 - b) Undertaking further analysis with the view to implement unsealed standardised road widths across the Balonne Shire Road Network.
5. 2021-22 ROADS TO RECOVERY AND TRANSPORT INFRASTRUCTURE DEVELOPMENT SCHEME
That the Transport Infrastructure Development Scheme Programme and Roads to Recover Programme for 2021/22 is included within Council's budget for delivery in the 2021/22 financial year
6. BALONNE SHIRE COUNCIL'S 10 YEAR ROAD RENEWAL PROGRAMME
That Council proceed with the attached programmes as an indicative forward list of works confined to Council's budgetary constraints.
(Note also included in recommendation: The committee undertakes further work with service levels and asset management planning for the transport infrastructure and further refine the Council's 10 year Road Renewal program.)
7. BALONNE SHIRE COUNCIL'S GRID POLICY
That Council investigate the options to strengthen enforcement of current private grid policy and standards to provide an alternative mechanism of Council ownership and maintenance of grids within its road corridor on a cost neutral basis to Council.
8. GOLF LINKS ROAD - DIRRANBANDI & RHEA ROAD - ST GEORGE
That Council remove both the Golf Links Road Dirranbandi and portion of Rhea Road St George out of its Corridor from the Road Register, ceasing maintenance and formalising handover of the road to the relevant property owner.
9. REQUEST FOR COUNCIL TO GRADE GREENS ROAD, ST GEORGE
 - a) The Committee Recommends that Council do not add 'Greens Road' to Council's Road Register and do not maintain as a Council Road
 - b) Council develop a rural roads access policy.
10. CORACK ROAD GATE APPLICATION
That Council investigate with the landholder the possibility of de-gazetting the portion of Corack Road past the Argyle boundary.
11. IDA STREET MAINTENANCE
No recommendation for Council.
12. DRFA 2020 - APRIL STATUS REPORT
No recommendation for Council.

13. HEBEL - GOODOOGA ROAD (MAUD STREET TO WOOLERBILLA ROAD)

That Council proceed to consult with the community with Options 1 - Maud Street (existing) and Options 3 – Bypass Maude Street and School (direct from Woolerbilla Intersection to William/Maud Street Intersection).

14. General Business Recommendation/s

That Council include in its 21/22 budget funds for design and upgrade the road of the St Georges Terrace.

Andrew Boardman

Director Infrastructure Services

UNCONFIRMED



MINUTES

of the

Assets Standing Committee Meeting

held in the

Council Chambers, 118 Victoria Street, St George

on

Tuesday 20th April 2021

Commencing at 12:30pm – 3:00pm

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ORDER OF PROCEEDINGS

ATT1 **ATTENDANCE**

Cr SS Scriven (Chair), Crs RD Avery, ID Todd, SC O'Toole, MM Magin, M Clarke, AB Boardman, D Whyte, BJ Judge, CJ Johnstone

LOA1 **LEAVE OF ABSENCE**

Nil

COM1 **CONFIRMATION OF MINUTES**

BAM1 **BUSINESS ARISING FROM MINUTES**

Nil

DECLARATION OF INTEREST

Councillor Scott Scriven declared a **Declarable Conflict of Interest** in accordance with s150EF(3) of the Local Government Act 2009, with respect to matters contained in **REP7**, on the grounds that: Councillor Scriven's business sells grids in the Balonne Shire. In accordance with s150EF(3) of the Local Government Act 2009, Councillor Scriven indicated he would not participate in the decision and voluntarily leave the meeting.

(REP) REPORTS

REP1 **ASSETS STANDING COMMITTEE TERMS OF REFERENCE**

Assets Standing Committee Terms of Reference

Cr Todd moved and Cr Avery seconded:

The Plant Standing Committee recommend to Council that:

1. The previous Terms of Reference for the Assets Steering Committee be rescinded.
2. The attached Assets Standing Committee Terms of Reference be adopted.

CARRIED UNANIMOUSLY

REP2 **SHADED CARPARK & SOLAR BUSINESS OPPORTUNITY**

A business opportunity to shelter a number of public parking areas and provide solar to surrounding commercial business.

Cr O'Toole moved and Cr Avery seconded:

That Council resolves to accept the project proposal for the establishment of Shaded Parking & Solar' as a Council initiative under the Project Governance Framework and progress the proposal to the 'select' phase (consultation, options analysis, business case, concept) of the Framework.

CARRIED UNANIMOUSLY

UNCONFIRMED

REP3

ROAD SEGMENTS RECORD - REVIEW & CONSOLIDATE EXISTING SEGMENTS

Council MapInfo Records - Road Segments Record - Review and where appropriate consolidate road segments (from many to one) to reduce the overall number of segments and improve data quality and ease of use.

Cr Todd moved and Cr Avery seconded:

That Council:

1. Conduct a desktop review of the Road Segments data and modify where appropriate.
2. Implement a procedure to ensure that future road works are completed with the necessary information to ensure Road Segments table are modified in a timely and accurate manner.
(NOTE: This may be addressed with the introduction of a new Asset Management system with workflow, tasking and field data capture capability)

CARRIED UNANIMOUSLY

REP4

STANDARDISE ROAD WIDTHS FOR BSC ROAD NETWORK

Standardise Road Widths for the BSC Road Network

Cr Todd moved and Cr O'Toole seconded:

That Council support:

1. The Road Width Standardisation proposal for unsealed roads.
2. Undertaking further analysis with the view to implement unsealed standardised road widths across the Balonne Shire Road Network.

CARRIED UNANIMOUSLY

REP5

2021-22 ROADS TO RECOVERY AND TRANSPORT INFRASTRUCTURE DEVELOPMENT SCHEME

2021-22 Roads to Recovery and Transport Infrastructure Development Scheme (TIDs)

Cr Avery moved and Cr Todd seconded:

That the Transport Infrastructure Development Scheme Programme and Roads to Recover Programme for 2021/22 is included within Council's budget for delivery in the 2021/22 financial year.

CARRIED UNANIMOUSLY

REP6

BALONNE SHIRE COUNCIL'S 10 YEAR ROAD RENEWAL PROGRAMME

Balonne Shire Council's 10 Year Road Renewal Programme

Cr Avery moved and Cr Todd seconded:

1. That Council proceed with the attached programmes as an indicative forward list of works confined to Council's budgetary constraints.
2. The committee undertakes further work with service levels and asset management planning for the transport infrastructure and further refine the Council's 10 year Road Renewal program.

CARRIED UNANIMOUSLY

DECLARATION OF INTEREST

In accordance with s150EQ of the Local Government Act 2009, **Councillor Scott Scriven** gave

UNCONFIRMED

notice of a **Declarable Conflict of Interest** in respect to matters contained in **REP7**, on the grounds that:

Councillor Scriven's business sells grids in the Balonne Shire.

Councillor Scriven voluntarily left the meeting in accordance with s150ES of the Local Government Act 2009 at 2:09pm.

REP7

BALONNE SHIRE COUNCIL'S GRID POLICY

Balonne Shire Council's Grid Policy

Cr O'Toole moved and Cr Avery seconded:

That Council investigate the options to strengthen enforcement of current private grid policy and standards to provide an alternative mechanism of Council ownership and maintenance of grids within its road corridor on a cost neutral basis to Council.

CARRIED UNANIMOUSLY

Councillor Scriven returned to meeting at 2:25pm.

REP8

GOLF LINKS ROAD - DIRRANBANDI & RHEA ROAD - ST GEORGE

Golf Links Road – Dirranbandi & Rhea Road – St George

Cr Todd moved and Cr O'Toole seconded:

That Council remove both the Golf Links Road Dirranbandi and portion of Rhea Road St George out of its Corridor from the Road Register, ceasing maintenance and formalising handover of the road to the relevant property owner.

CARRIED UNANIMOUSLY

REP9

REQUEST FOR COUNCIL TO GRADE GREENS ROAD, ST GEORGE

Request for Council to Grade Greens Road, St George

Cr Avery moved and Cr O'Toole seconded:

1. The Committee Recommends that Council do not add 'Greens Road' to Council's Road Register and do not maintain as a Council Road.
2. Council develop a rural roads access policy.
- 3.

CARRIED UNANIMOUSLY

Councillor Todd left meeting at 2:44pm.

REP10

CORACK ROAD GATE APPLICATION

Corack Road Gate Application

Cr O'Toole moved and Cr Avery seconded:

That Council investigate with the landholder the possibility of de-gazetting the portion of Corack Road past the Argyle boundary.

CARRIED UNANIMOUSLY

UNCONFIRMED

REP11 **IDA STREET MAINTENANCE**

Ida Street Maintenance

Cr Avery moved and Cr O'Toole seconded:

The Committee receives correspondence.

CARRIED UNANIMOUSLY

REP12 **DRFA 2020 - APRIL STATUS REPORT**

DRFA 2020 April Status Report

Cr O'Toole moved and Cr Avery seconded:

That the Committee receives the attached DRFA 2020 April Status Report.

CARRIED UNANIMOUSLY

REP13 **HEBEL - GOODDOGA ROAD (MAUD STREET TO WOOLERBILLA ROAD)**

Hebel – Goodooga Road (Maud Street to Woolerbilla Road)

Cr O'Toole moved and Cr Avery seconded:

That Council proceed to consult with the community with Options 1 - Maud Street (existing) and Options 3 – Bypass Maude Street and School (direct from Woolerbilla Intersection to William/Maud Street Intersection).

CARRIED UNANIMOUSLY

GENERAL BUSINESS - ST GEORGES TERRACE

Cr O'Toole moved and Cr Avery seconded:

That Council include in its 21/22 budget funds for design and upgrade the road of the St Georges Terrace.

.CARRIED UNANIMOUSLY

There being no further business, the Meeting closed, the time being 3:16pm.

Confirmed at a Meeting of the Assets Standing Committee held on .

.....
CHAIR

Terms of Reference – Assets Standing Committee

1. TERMS OF REFERENCE

This Terms of Reference is provided to outline the requirement for the Assets Standing Committee and is to be read in conjunction with Council's Code of Meeting Practice. The Assets Standing Committee is established under Section 264 of the *Local Government Regulations 2012*.

2. PURPOSE

The purpose of the Assets Standing Committee is to help determine budgets, give, specialised advice and give project strategic direction in the Balonne Shire.

3. DEFINITIONS

The Committee – Assets Standing Committee

Standing Committee – Under S264 of the LG Regulations a Standing committee can have councillors as members only

4. TENURE

The Assets Standing Committee will remain operational for the current term of Council (ending in March 2024) and will be reviewed at the commencement of the next term of Council.

5. MEMBERSHIP

The individuals who make up the committee are nominated by Council and are approved by the Council.

The core membership of the Committee will comprise of:

- 3 x Councillors one of which is the Chair – Voting Members
- The Mayor (ex officio member) – Voting Member
- All other Councillors and CEO will be observers
- Director of Infrastructure Services
- Manager Water, Towns and Sewerage
- Manager Transport and Drainage
- Other officers or specialist as required

6. ADMINISTRATIVE SUPPORT

The Committee will be supported by the Balonne Shire Council Infrastructure Services team.

7. MEETINGS

- a) The Committee shall meet at least three times per annum.
- b) Meetings will be chaired by a Balonne Shire Councillor.
- c) The Committee will adopt a resolution- making style.
- d) Quorum will be defined as 50% plus one.

Terms of Reference – Assets Standing Committee

- e) Members will disclose any conflict of interest and remove themselves from the meeting. Conflicts of interest are to be recorded in the Committee meeting minutes.
- f) Minutes of the Committee's meeting will be taken, typed up and distributed to all members by Council Staff and be made available on Sharepoint for all Councillors. The record will then be included in the Information Papers of the next available Council meeting.
- g) If there are any recommendations for Council to consider for adoption a report will be prepared by the Council Staff for Council resolution.

8. SCOPE

Inclusions:

- The Committee will discuss, monitor, review and provide feedback for any Assets projects, budgets, and strategy.
- The Committee may make recommendations to Council to approve or reject any Assets projects, budgets, and strategy.
- The Committee may discuss any arising business, ideas, issues, or community feedback regarding projects, budgets, and strategy.

Exclusions:

- The Committee will not deal with operational or administrative matters of Council.
- The Committee cannot direct Council staff regarding projects, all project requests need to go through Council.

9. REPORTING TO COUNCIL

The Committee shall report regularly on its activities, provide Council with guidance, and/or make recommendations to Council through the provision of the record of meeting.

10. DELEGATED AUTHORITY

The Committee has no delegated authority to make decisions on behalf of the Council. Decisions will be made by Council Resolution or as delegated to the Chief Executive Officer. Council may under S257(1)(c) or (d) delegate to the Standing Committee any power under the Act or Regulations OR delegate authority to the Standing Committee Chair

11. CONFIDENTIALITY

Almost all the information provided to Committee members will be of a sensitive nature, for Commercial, Intellectual Property or other reasons. Committee members are requested to treat the information in an appropriate manner.

Record of meetings will not be made public except as presented to Council and where appropriate recommendations will be considered by Council in closed session depending on the phase of the project.

Rolling Gravel Programme									
Year 1 - 2020/21									
Budgeted Year	Road Name	Start Chainage (km)	End Chainage (km)	Total Length (km)	Previous Gravel Resheeted Year	Next Gravel Resheeted Year	Budget Required	Cumulative Budget	Total
2020/21	Kooroon Rd	12.22	13.22	1	2016	2022	\$ 75,000.00	\$ 75,000.00	
2020/21	Mitchell - Bollon Rd	196.92	198.92	2	2010	2016	\$ 255,000.00	\$ 330,000.00	\$ 1,950,000.00
Year 2 - 2021/22									
2021/22	Teelba Rd	55.00	57.19	2.19	2007.00	2013.00	\$ 175,000.00	\$ 175,000.00	
2021/22	Whyenbah Rd	37.73	38.4	0.67	2012	2018	\$ 65,000.00	\$ 240,000.00	
2021/22	Whyenbah Rd	38.55	40.18	1.63	2012	2018	\$ 170,000.00	\$ 410,000.00	
2021/22	Whyenbah Rd	40.3	40.69	0.39	2012	2018	\$ 40,000.00	\$ 450,000.00	
2021/22	Mitchell - Bollon Rd	192	196.92	4.92	2010	2016	\$ 200,000.00	\$ 650,000.00	
2021/22	Noondoo - Mungindi Rd	17.21	22.31	5.1	2008-15	2028	\$ 361,000.00	\$ 1,011,000.00	\$ 1,950,000.00
Year 3 - 2022/23									
2022/23	Noondoo - Mungindi Rd	5.5	8.51	3.01	2013	2022	\$ 216,780.00	\$ 216,780.00	\$ 1,950,000.00
Year 4 - 2023/24									
2023/24	Teelba Rd	47.5	53	5.5	2013	2019	\$ 460,000.00	\$ 460,000.00	
2023/24	Whyenbah Rd	40.69	49.21	8.52	2013	2019	\$ 650,000.00	\$ 1,110,000.00	
2023/24	Whyenbah Rd	38.4	38.55	0.15	2014	2020	\$ 15,000.00	\$ 1,125,000.00	
2023/24	Whyenbah Rd	40.18	40.3	0.12	2014	2020	\$ 15,000.00	\$ 1,140,000.00	
2023/24	Whyenbah Rd	50.37	53.7	3.33	2014	2020	\$ 285,000.00	\$ 1,425,000.00	
2023/24	Noondoo - Mungindi Rd	25.5	28.21	2.71	2015	2021	\$ 200,000.00	\$ 1,625,000.00	\$ 1,950,000.00
Year 5 - 2024/25									
2024/25	Noondoo - Mungindi Rd	36.09	49.27	13.18	2012	2018	\$ 900,000.00	\$ 900,000.00	
2024/25	Noondoo - Mungindi Rd	28.21	36.09	7.88	2012-15	2026	\$ 510,000.00	\$ 1,410,000.00	\$ 1,950,000.00
Year 6 - 2025/26									
2025/26	Kooroon Rd	10	12.22	2.22	2016	2022	\$ 190,000.00	\$ 190,000.00	
2025/26	Whyenbah Rd	21.26	23.92	2.66	2007	2013	\$ 200,000.00	\$ 390,000.00	
2025/26	Teelba Rd 2	0	1.16	1.16	2007	2013	\$ 120,000.00	\$ 510,000.00	
2025/26	Kooroon Rd	13.22	14.66	1.44	2016	2022	\$ 120,000.00	\$ 630,000.00	
2025/26	Mitchell - Bollon Rd	185.09	192	6.91	2018	2024	\$ 520,000.00	\$ 1,150,000.00	\$ 1,950,000.00
Year 7 - 2026/27									
2026/27	Mitchell - Bollon Rd	198.92	204.12	5.2	2018	2024	\$ 388,800.00	\$ 388,800.00	
2026/27	Kooroon Rd	5	10	5	2018	2024	\$ 375,000.00	\$ 763,800.00	
2026/27	Teelba Rd	38.52	43.52	5	2018	2024	\$ 375,000.00	\$ 1,138,800.00	
2026/27	Teelba Rd	53	55	2	2007	2013	\$ 150,000.00	\$ 1,288,800.00	\$ 1,950,000.00
Year 8 - 2027/28									
2027/28	Whyenbah Rd	33	37.73	4.73	2010	2016	\$ 360,000.00	\$ 360,000.00	
2027/28	Noondoo - Mungindi Rd	28.21	36.09	7.88	2012-15	2026	\$ 600,000.00	\$ 960,000.00	
2027/28	Noondoo - Mungindi Rd	22.31	25.5	3.19	2015	2021	\$ 240,000.00	\$ 1,200,000.00	
2027/28	Whyenbah Rd	23.92	28.5	4.58	2011	2017	\$ 350,000.00	\$ 1,550,000.00	
2027/28	Whyenbah Rd	68.7	70.63	1.93	2013	2019	\$ 150,000.00	\$ 1,700,000.00	\$ 1,950,000.00
Year 9 - 2028/29									
2028/29	Whyenbah Rd	53.7	68.7	15	2014	2020	\$ 1,125,000.00	\$ 1,125,000.00	
2028/29	Whyenbah Rd	28.5	33	4.5	2011	2017	\$ 345,000.00	\$ 1,470,000.00	
2028/29	Teelba Rd	43.25	47.5	4.25	2012	2018	\$ 350,000.00	\$ 1,820,000.00	\$ 1,950,000.00
Year 10 - 2029/30									
2029/30	Kooroon Rd	0	5	5	2016	2022	\$ 400,000.00	\$ 400,000.00	
2029/30	Noondoo - Mungindi Rd	8.51	17.21	8.7	2012	2018	\$ 700,000.00	\$ 1,100,000.00	\$ 1,950,000.00

Rolling Sealing Programme									
Year 1 - 2020/21									
Budgeted Year	Road Name	Start Chainage (km)	End Chainage (km)	Total Length (km)	Previous Spray Year	Next Spray Year	Budget Required	Cumulative Budget	Total
2020/21	Bollon - Dirranbandi Rd	59.7	62.5	2.8	2011	2020	\$ 116,500.00	\$ 116,500.00	
2020/21	Bollon - Dirranbandi Rd	54.7	57.5	2.8	2011	2020	\$ 113,500.00	\$ 230,000.00	
2020/21	Bollon - Dirranbandi Rd	67.5	72.1	4.6	2011	2020	\$ 160,000.00	\$ 390,000.00	
2020/21	Mitchell - Bollon Rd	204.12	204.85	0.73	2012	2020	\$ 20,000.00	\$ 410,000.00	
2020/21	Bollon - Dirranbandi Rd	90.28	92.1	1.82	2013	2020	\$ 60,000.00	\$ 470,000.00	
2020/21	Hebel - Goodooga Rd	0	6.24	6.24	2010	2020	\$ 1,150,000.00	\$ 1,620,000.00	\$ 1,950,000.00
Year 2 - 2021/22									
2021/22	Bollon - Dirranbandi Rd	32	35.05	3.05	2009	2021	\$ 110,000.00	\$ 110,000.00	
2021/22	Bollon - Dirranbandi Rd	52.37	54.7	2.33	2011	2021	\$ 100,000.00	\$ 210,000.00	
2021/22	Bollon - Dirranbandi Rd	62.5	67.5	5	2011	2021	\$ 215,000.00	\$ 425,000.00	
2021/22	Noondoo - Mungindi Rd	49.27	62.12	12.85	2013	2021	\$ 514,000.00	\$ 939,000.00	\$ 1,950,000.00
Year 3 - 2022/23									
2022/23	Talwood - Mungindi Rd	65	75.39	10.39	2015	2022	\$ 437,220.00	\$ 437,220.00	
2022/23	Bollon - Dirranbandi Rd	57.5	59.7	2.2	2011	2022	\$ 100,000.00	\$ 537,220.00	
2022/23	Bollon - Dirranbandi Rd	72.1	83.98	11.88	2011	2022	\$ 475,000.00	\$ 1,012,220.00	
2022/23	Bollon - Dirranbandi Rd	10.75	16	5.25	2012	2022	\$ 225,000.00	\$ 1,237,220.00	
2022/23	Noondoo - Mungindi Rd	0	2.4	2.4	2013	2022	\$ 96,000.00	\$ 1,333,220.00	
2022/23	Whyenbah Rd	0	5.21	5.21	2013	2022	\$ 210,000.00	\$ 1,543,220.00	
2022/23	Whyenbah Rd	5.21	9.8	4.59	2011	2022	\$ 190,000.00	\$ 1,733,220.00	\$ 1,950,000.00
Year 4 - 2023/24									
2023/24	Bollon - Dirranbandi Rd	0	2.48	2.48	2007	2023	\$ 100,000.00	\$ 100,000.00	
2023/24	Bollon - Dirranbandi Rd	16	22.1	6.1	2012	2023	\$ 225,000.00	\$ 325,000.00	\$ 1,950,000.00
Year 5 - 2024/25									
2024/25	Bollon - Dirranbandi Rd	4.95	10.75	5.8	2013-15	2024	\$ 240,000.00	\$ 240,000.00	
2024/25	Bollon - Dirranbandi Rd	2.48	4.95	2.47	2017	2024	\$ 100,000.00	\$ 340,000.00	
2024/25	Bollon - Dirranbandi Rd	22.1	27.11	5.01	2017	2024	\$ 200,000.00	\$ 540,000.00	\$ 1,950,000.00
Year 6 - 2025/26									
2025/26	Bollon - Dirranbandi Rd	87.23	90.28	3.05	2019	2029	\$ 122,000.00	\$ 122,000.00	
2025/26	Whyenbah Rd	9.8	14.82	5.02	2013	2023	\$ 200,000.00	\$ 322,000.00	
2025/26	Whyenbah Rd	14.82	21.26	6.44	2013	2023	\$ 260,000.00	\$ 582,000.00	
2025/26	St George - Noondoo Rd	0	5.41	5.41	2011	2021	\$ 218,000.00	\$ 800,000.00	\$ 1,950,000.00
Year 7 - 2026/27									
2026/27	Bollon - Dirranbandi Rd	27.11	32	4.89	2017	2027	\$ 195,600.00	\$ 195,600.00	
2026/27	Bollon - Dirranbandi Rd	35.05	40.5	5.45	2017	2027	\$ 218,000.00	\$ 413,600.00	
2026/27	Bollon - Dirranbandi Rd	40.5	46.69	6.19	2017	2027	\$ 247,600.00	\$ 661,200.00	\$ 1,950,000.00
Year 8 - 2027/28									
2027/28	Salmon Rd	0	6.15	6.15	2019	2029	\$ 246,000.00	\$ 250,000.00	\$ 1,950,000.00
Year 9 - 2028/29									
	Bollon - Dirranbandi Rd	83.98	85.29	1.31	2019	2029	\$ 52,400.00	\$ 52,400.00	
	Bollon - Dirranbandi Rd	85.29	87.23	1.94	2019	2029	\$ 77,600.00	\$ 130,000.00	\$ 1,950,000.00
Year 10 - 2029/30									
2029/30	Whyenbah Rd	70.63	72.95	2.32	2020	2030	\$ 90,000.00	\$ 340,000.00	
2029/30	Whyenbah Rd	72.95	73.12	0.17	2020	2030	\$ 15,000.00	\$ 355,000.00	
2029/30	Whyenbah Rd	73.12	73.81	0.69	2020	2030	\$ 25,000.00	\$ 380,000.00	
2029/30	Hebel - Goodooga Rd	0	6.24	6.24	2010	2016	\$ 470,000.00	\$ 850,000.00	\$ 1,950,000.00

Road Number	Road Name	Classification	Start Location	Start Chaina End	Chaina Segment	Lar Formator Gravel Paveme Gravel	Width Gravel	Condi	Date	Resheet Date	Due for Re-Budget	Cumulative Annual Budget
1011 DINGADEE RD	RURAL COLLECTOR	NONDOO-MUNGINDI RD	6.4	6.98	0.58	10 White Rock	6	4	2010	2020	\$	100,000.00
1011 DINGADEE RD	RURAL COLLECTOR	NONDOO-MUNGINDI RD	5	6.4	1.4	10 White Rock	6	4	2013	2020	\$	236,822.00
1011 DINGADEE RD	RURAL COLLECTOR	NONDOO-MUNGINDI RD	6.98	7.15	0.17	10 White Rock	6	4	2013	2020	\$	12,240.00
1038 WAGOD RD	RURAL COLLECTOR	BALDNE HWY	11.56	12.67	1.11	10 White Rock	6	3	2012	2027	\$	391,719.00
1001 BALLANGARRY RD	RURAL COLLECTOR	CARNARVON HWY	37.79	39.38	1.59	14 White Rock	10	3	2012	2020	\$	420,560.00
1034 THUNGBY RD	RURAL COLLECTOR	CARNARVON HWY	7.8	8.52	0.72	10 Red Gravel	6	3	2006	2020	\$	51,940.00
1034 THUNGBY RD	RURAL COLLECTOR	CARNARVON HWY	8.52	10.03	1.51	10 Red Gravel	6	3	2006	2020	\$	108,720.00
1034 THUNGBY RD	RURAL COLLECTOR	CARNARVON HWY	10.03	13.9	3.87	10 Red Gravel	6	3	2012	2020	\$	278,640.00
1011 DINGADEE RD	RURAL COLLECTOR	NONDOO-MUNGINDI RD	0	0.39	0.39	12 White Rock	5	4	2010	2021	\$	23,400.00
1011 DINGADEE RD	RURAL COLLECTOR	NONDOO-MUNGINDI RD	2.17	5	2.83	10 White Rock	6	4	2010	2021	\$	197,502.00
1011 DINGADEE RD	RURAL COLLECTOR	NONDOO-MUNGINDI RD	0.39	2.17	1.78	12 White Rock	6	4	2012	2021	\$	138,560.00
1046 THURAGG RD	RURAL COLLECTOR	ARTHUR ST	0.63	1.64	1.01	12 Red Gravel	6	3	2010	2021	\$	400,000.00
1032 TELBA RD	RURAL COLLECTOR	MOONIE HWY	52.5	52.7	0.2	12 White Rock	6	3	2011	2021	\$	150,000.00
2009 HEBEL-GOODDOGA RD	RURAL COLLECTOR	CASTLEBAGH HWY	0	6.24	6.24	12 White Rock	6	3	2010	2021	\$	333,270.00
1033 THOMBY RD	RURAL COLLECTOR	MOONIE HWY	5.5	6.03	0.53	10 White Rock	6	3	2007	2022	\$	38,560.00
1033 THOMBY RD	RURAL COLLECTOR	MOONIE HWY	12.35	12.86	0.51	12 Red Gravel	6	3	1999	2022	\$	76,800.00
1033 THOMBY RD	RURAL COLLECTOR	MOONIE HWY	12.86	14.28	1.42	10 White Rock	5	3	2007	2022	\$	85,200.00
1018 GUNNINGDADDY RD	RURAL COLLECTOR	BORDER CARNARVON HIGHWAY	63.77	67.66	3.89	12 White Rock	6	4	2007	2022	\$	280,080.00
2012 KODMALAH RD	RURAL COLLECTOR	NULKY RD	17.05	18.28	1.23	12 White Rock	6	4	2007	2022	\$	88,560.00
2012 KODMALAH RD	RURAL COLLECTOR	NULKY RD	21.22	22.82	1.6	10 Red Gravel	6	4	2012	2022	\$	115,200.00
1032 TELBA RD	RURAL COLLECTOR	MOONIE HWY	21.38	21.74	0.36	12 White Rock	6	3	2007	2022	\$	25,920.00
1001 BALLANGARRY RD	RURAL COLLECTOR	CARNARVON HWY	0	0.29	0.29	12 Red Gravel	5	3	2007	2022	\$	17,400.00
1001 BALLANGARRY RD	RURAL COLLECTOR	CARNARVON HWY	3.43	4.57	1.14	15 White Rock	6	3	2007	2022	\$	769,320.00
1001 BALLANGARRY RD	RURAL COLLECTOR	CARNARVON HWY	21.45	21.75	0.3	14 White Rock	10	3	2007	2022	\$	36,000.00
1008 CHELMER RD	RURAL COLLECTOR	BARWON HWY	31.43	31.98	0.55	8 Red Gravel	5	3	2007	2022	\$	33,000.00
1033 THOMBY RD	RURAL COLLECTOR	MOONIE HWY	19.1	19.49	0.39	10 White Rock	7	3	1990	2022	\$	32,760.00
1032 TELBA RD	RURAL COLLECTOR	MOONIE HWY	37.2	38.52	1.32	12 White Rock	7	3	2007	2022	\$	110,880.00
1032 TELBA RD	RURAL COLLECTOR	MOONIE HWY	54.34	54.74	0.4	11 White Rock	6	3	2007	2022	\$	28,800.00
1301 BARWON STREET	URBAN ARTERIAL	TALWOOD-MUNGINDI ROAD	1.08	1.19	0.11	18 Red Gravel	5	3	2012	2022	\$	6,600.00
1033 THOMBY RD	RURAL COLLECTOR	MOONIE HWY	19.49	20.44	0.95	10 Red Gravel	6	3	2007	2022	\$	68,400.00
1033 THOMBY RD	RURAL COLLECTOR	MOONIE HWY	20.44	21.09	0.65	10 White Rock	7	3	2000	2022	\$	54,600.00
1033 THOMBY RD	RURAL COLLECTOR	MOONIE HWY	41.6	43.38	1.78	10 White Rock	6	3	2004	2022	\$	128,160.00
1033 THOMBY RD	RURAL COLLECTOR	MOONIE HWY	43.8	44.86	1.06	10 White Rock	7	3	2007	2022	\$	76,320.00
1040 WARRIE RD	RURAL COLLECTOR	MOONIE HWY	7.25	8.25	1	12 White Rock	5	3	2007	2022	\$	60,000.00
2016 NARINE RD	RURAL COLLECTOR	CASTLEBAGH HWY	45.72	47.16	1.44	8 White Rock	5	3	1970	2023	\$	86,400.00
2016 NARINE RD	RURAL COLLECTOR	CASTLEBAGH HWY	40.23	40.83	0.6	12 Red Gravel	6	3	1980	2023	\$	43,200.00
2003 DIAMOND TANK RD	RURAL COLLECTOR	GUNNINGDADDY RD	5.09	6.09	1	14 White Rock	5	3	2008	2023	\$	84,000.00
2003 DIAMOND TANK RD	RURAL COLLECTOR	GUNNINGDADDY RD	22.19	32.02	9.83	14 White Rock	6	4	2008	2023	\$	707,760.00
2016 NARINE RD	RURAL COLLECTOR	CASTLEBAGH HWY	10.84	11.75	0.91	14 White Rock	8	3	2008	2023	\$	87,360.00
3008 FERNLEE RD	RURAL COLLECTOR	BALDNE HWY	52.98	54.16	1.18	16 White Rock	7	3	2008	2023	\$	99,120.00
1303 BRIDGE STREET	URBAN ARTERIAL	BARWON STREET	0.15	0.27	0.12	14 Red Gravel	7	3	2013	2023	\$	10,080.00
3008 FERNLEE RD	RURAL COLLECTOR	BALDNE HWY	56.04	60.76	4.72	16 White Rock	7	3	2008	2023	\$	376,480.00
1032 TELBA RD	RURAL COLLECTOR	MOONIE HWY	22.26	34.95	12.69	12 White Rock	6	3	2006	2024	\$	913,680.00
1032 TELBA RD	RURAL COLLECTOR	MOONIE HWY	36.93	37.2	0.27	10 White Rock	6	3	2006	2024	\$	19,440.00
1032 TELBA RD	RURAL COLLECTOR	MOONIE HWY	46.03	47.95	1.92	12 White Rock	6	3	2006	2024	\$	95,040.00
1032 TELBA RD	RURAL COLLECTOR	MOONIE HWY	47.95	48.17	0.22	8 White Rock	4	3	2000	2024	\$	42,720.00
1055 PALTRIDGE RD	URBAN ACCESS	CARNARVON HWY 248	1.08	1.83	0.75	8 Red Gravel	5	3	2000	2024	\$	45,000.00
3016 NARDOOLA RD	RURAL ACCESS	SHIRE BOUNDARY	8.67	8.89	0.22	12 Red Gravel	5	3	2000	2024	\$	13,200.00
3016 NARDOOLA RD	RURAL ACCESS	SHIRE BOUNDARY	2.3	2.48	0.18	12 Red Gravel	5	3	2000	2024	\$	10,800.00
3016 NARDOOLA RD	RURAL ACCESS	SHIRE BOUNDARY	5.9	6.01	0.11	12 Red Gravel	5	3	2000	2024	\$	6,600.00
3016 NARDOOLA RD	RURAL ACCESS	SHIRE BOUNDARY	7.6	8.33	0.73	12 Red Gravel	5	3	2000	2024	\$	43,800.00
2002 BOUGASUR RD	RURAL ACCESS	CASTLEBAGH HWY	3.86	4.35	0.49	8 White Rock	5	2	1990	2024	\$	29,400.00
2012 KODMALAH RD	RURAL COLLECTOR	NULKY ROAD	18.28	20	1.72	10 Red Gravel	5	4	2009	2024	\$	103,200.00
4003 JAKELWAR-GOODDOGA RD	RURAL COLLECTOR	BALDNE HWY	23.64	24.53	0.89	8 White Rock	5	3	2009	2024	\$	53,400.00
1037 USA ULA RD	RURAL ACCESS	MOONIE HWY	1.03	1.83	0.8	12 White Rock	5	3	2004	2024	\$	48,000.00
1037 USA ULA RD	RURAL ACCESS	MOONIE HWY	3.77	5.31	1.54	12 White Rock	5	3	2004	2024	\$	92,400.00
1037 USA ULA RD	RURAL ACCESS	MOONIE HWY	6.13	7.84	1.71	10 White Rock	5	3	2004	2024	\$	102,600.00
2010 HODIAVALE RD	RURAL ACCESS	BOLTON-DIRREBANDI RD	0	2.28	2.28	12 White Rock	6	3	2004	2024	\$	164,160.00
2004 CUBBIE RD	RURAL COLLECTOR	BOLTON-DIRREBANDI RD	58.48	59.87	1.49	16 White Rock	7	3	2009	2024	\$	140,320.00
1033 THOMBY RD	RURAL COLLECTOR	MOONIE HWY	27.91	29.32	1.41	10 White Rock	7	3	2009	2024	\$	206,880.00
1028 SATUR RD	RURAL ACCESS	KORORON RD	0	0.79	0.79	6 White Rock	4	4	2000	2025	\$	37,920.00
1028 SATUR RD	RURAL ACCESS	KORORON RD	1.71	2.88	1.17	6 White Rock	4	4	2000	2025	\$	56,160.00
1037 USA ULA RD	RURAL ACCESS	MOONIE HWY	1.83	3.08	1.25	12 White Rock	5	3	2000	2025	\$	75,000.00
3026 WOOLLEBILLA RD	RURAL COLLECTOR	JAKELWAR-GOODDOGA RD	4.88	7.09	2.21	12 White Rock	6	3	1990	2025	\$	159,120.00
1040 WARRIE RD	RURAL COLLECTOR	MOONIE HWY	0	1.04	1.04	12 White Rock	7	3	2010	2025	\$	41,560.00
1040 WARRIE RD	RURAL COLLECTOR	MOONIE HWY	1.04	2.43	1.39	12 White Rock	7	3	2010	2025	\$	116,760.00
1033 THOMBY RD	RURAL COLLECTOR	MOONIE HWY	6.03	11.42	5.39	10 White Rock	6	3	2010	2025	\$	388,080.00
1033 THOMBY RD	RURAL COLLECTOR	MOONIE HWY	14.28	14.87	0.59	10 Red Gravel	6	3	2010	2025	\$	35,400.00
1033 THOMBY RD	RURAL COLLECTOR	MOONIE HWY	14.87	15.64	0.77	10 White Rock	7	3	2010	2025	\$	64,800.00
1033 THOMBY RD	RURAL COLLECTOR	MOONIE HWY	15.64	16.04	0.4	10 Red Gravel	7	3	1990	2025	\$	13,600.00
1033 THOMBY RD	RURAL COLLECTOR	MOONIE HWY	16.04	17.89	1.85	10 White Rock	6	3	2009	2025	\$	133,200.00
3025 UNITY RD	RURAL COLLECTOR	MIDDLE RD	20.17	21.07	0.9	12 White Rock	6	3	2007	2025	\$	114,000.00
3032 RIVERVIEW RD	RURAL ACCESS	BARWON ST	0	0.12	0.12	12 White Rock	6	4	2005	2025	\$	8,640.00
2005 DAVERTON RD	RURAL COLLECTOR	CUBBIE RD	25.32	29.38	4.06	16 White Rock	6	4	2010	2025	\$	282,320.00
2012 KODMALAH RD	RURAL COLLECTOR	NULKY RD	20	21.22	1.22	9 White Rock	8	4	2010	2025	\$	117,120.00
2012 KODMALAH RD	RURAL COLLECTOR	NULKY RD	24.66	26.78	2.12	12 White Rock	9	4	2010	2025	\$	228,960.00
2012 KODMALAH RD	RURAL COLLECTOR	NULKY RD	5.03	7.79	2.76	15 White Rock	6	4	2010	2025	\$	198,720.00
2012 KODMALAH RD	RURAL COLLECTOR	NULKY RD	14.37	15.53	1.16	12 White Rock	8	4	2010	2025	\$	111,360.00
2012 KODMALAH RD	RURAL COLLECTOR	NULKY RD	16.47	16.69	0.22	14 White Rock	7	4	2010	2025	\$	18,480.00
2012 KODMALAH RD	RURAL COLLECTOR	NULKY RD	16.69	17.05	0.36	13 Red Gravel	6	4	2010	2025	\$	25,920.00
3025 UNITY RD	RURAL COLLECTOR	MIDDLE RD	5.49	6.9	1.41	12 White Rock	6	3	2010	2025	\$	204,600.00
1032 TELBA RD	RURAL COLLECTOR	MOONIE HWY	52.7	54.34	1.64	12 White Rock	6	4	2010	2025	\$	118,080.00
3032 RIVERVIEW RD	RURAL ACCESS	BARWON ST	0.12	0.26	0.14	10 Red Gravel	6	3	2005	2025	\$	10,080.00
1032 TELBA RD	RURAL COLLECTOR	MOONIE HWY	3.55	5.83	2.28	12 White Rock	6	3	2010	2025	\$	164,160.00
1001 BALLANGARRY RD	RURAL COLLECTOR	CARNARVON HWY	27.69	32.91	5.22	14 White Rock	6	3	2010	2025	\$	175,940.00
1001 BALLANGARRY RD	RURAL COLLECTOR	CARNARVON HWY	35.34	37.79	2.25	14 White Rock	10	3	2010	2025	\$	270,000.00
1001 BALLANGARRY RD	RURAL COLLECTOR	CARNARVON HWY	11.78	21.45	9.67	14 White Rock	6	3	2010	2025	\$	696,240.00
1001 BALLANGARRY RD	RURAL COLLECTOR	CARNARVON HWY	22.27	23.59	1.32	14 White Rock	7	3	2010	2025	\$	110,880.00
1008 CHELMER RD	RURAL COLLECTOR	BARWON HWY	16.38	17.62	1.24	10 White Rock	5	3	2010	2025	\$	74,400.00
1008 CHELMER RD	RURAL COLLECTOR	BARWON HWY	17.62	18.3	0.68	10 White Rock	7	3	2010	2025	\$	57,120.00
1008 CHELMER RD	RURAL COLLECTOR	BARWON HWY	4.14	4.28	0.14	10 White Rock	6	3	2010	2025	\$	10,080.00
1008 CHELMER RD	RURAL COLLECTOR	BARWON HWY	13.9	15	1.1	12 White Rock	5	3	2010	2025	\$	66,000.00
1033 THOMBY RD	RURAL COLLECTOR	MOONIE HWY	21.09	21.64	0.55	10 White Rock	6	3	2010	2025	\$	39,600.00
1033 THOMBY RD	RURAL COLLECTOR	MOONIE HWY	21.64	23.83	2.19	10 White Rock	6	3	2010	2025	\$	157,680.00
1033 THOMBY RD	RURAL COLLECTOR	MOONIE HWY	25.53	27.91	2.38	10 White Rock	6	3	2010	2025	\$	171,360.00
1033 THOMBY RD	RURAL COLLECTOR	MOONIE HWY	31.9	34.69	2.79	12 White Rock	5	3	2010	2025	\$	167,400.00
1038 WAGOD RD	RURAL COLLECTOR	BALDNE HWY	18	20.15	2.15	12 White Rock	6	3	2010	2025	\$	154,800.00
1038 WAGOD RD	RURAL COLLECTOR	BALDNE HWY	22.25	23.83	1.58	10 White Rock	5	3	2010	2025	\$	94,800.00
1040 WARRIE RD	RURAL COLLECTOR	MOONIE HWY	4.81	5.96								

1004 PINE PARK RD	RURAL ACCESS	CASTLEBEECH HWY	4.43	7.02	2.59	17 White Rock	9	4	2006	2036	\$	279,720.00	\$	446,530.00
1018 GUNNINGADDY RD	RURAL COLLECTOR	BORDER CARNARVON HIGHWAY	45.56	54.74	9.18	12 White Rock	6	4	2011	2036	\$	660,960.00	\$	1,107,480.00
1018 GUNNINGADDY RD	RURAL COLLECTOR	BORDER CARNARVON HIGHWAY	57.51	58.73	1.22	12 White Rock	6	4	2011	2036	\$	87,840.00	\$	1,195,320.00
2005 DAVITON RD	RURAL COLLECTOR	CUBBIE RD	15.8	25.32	9.52	16 White Rock	6	4	2011	2036	\$	685,440.00	\$	1,880,760.00
2012 KOOMALAH RD	RURAL COLLECTOR	NUKY RD	15.53	16.47	0.94	10 Red Gravel	5	3	2011	2036	\$	56,400.00	\$	1,937,160.00
3008 FERNLEE RD	RURAL COLLECTOR	BALONNE HWY	31.45	33.51	2.06	12 White Rock	7	4	2011	2036	\$	173,040.00	\$	2,110,200.00
1005 BOUNS RD	RURAL ACCESS	BUCKINBAR RD	1.64	2.31	0.67	12 White Rock	7	3	2006	2036	\$	26,280.00	\$	2,126,480.00
1004 PINE PARK RD	RURAL ACCESS	CASTLEBEECH HWY	0	3.31	3.31	16 White Rock	3	3	2006	2036	\$	119,160.00	\$	2,185,640.00
1002 TELBA RD	RURAL COLLECTOR	GEORGE ST	34.95	36.93	1.98	10 White Rock	6	3	2011	2036	\$	142,560.00	\$	2,439,240.00
1001 BALLANGARRY RD	RURAL COLLECTOR	CARNARVON HWY	0.29	3.43	3.14	15 White Rock	6	3	2011	2036	\$	226,880.00	\$	2,654,280.00
1001 BALLANGARRY RD	RURAL COLLECTOR	CARNARVON HWY	21.75	22.27	0.52	14 White Rock	7	3	2011	2036	\$	43,680.00	\$	2,697,960.00
1008 CHELMER RD	RURAL COLLECTOR	BARWON HWY	34.33	42.2	7.87	12 White Rock	5	3	2011	2036	\$	472,200.00	\$	3,170,160.00
1008 CHELMER RD	RURAL COLLECTOR	BARWON HWY	50.57	52.09	1.52	12 White Rock	6	3	2011	2036	\$	109,440.00	\$	3,279,600.00
1026 RAMALUS RD	RURAL COLLECTOR	CARNARVON HWY	0	14.66	14.66	10 White Rock	5	3	2011	2036	\$	879,600.00	\$	4,159,200.00
1038 WAGDO RD	RURAL COLLECTOR	BALONNE HWY	23.83	31.64	7.81	12 White Rock	5	3	2011	2036	\$	468,600.00	\$	4,627,800.00
3004 CASHEL VALE RD	RURAL COLLECTOR	GEORGE ST	38.68	39.95	1.27	10 White Rock	5	3	2011	2036	\$	76,200.00	\$	4,704,000.00
3004 CASHEL VALE RD	RURAL COLLECTOR	GEORGE ST	10.34	14.15	3.81	14 White Rock	7	3	2011	2036	\$	320,040.00	\$	5,024,040.00
3004 CASHEL VALE RD	RURAL COLLECTOR	GEORGE ST	20.36	21.54	1.18	14 White Rock	6	3	2011	2036	\$	99,960.00	\$	5,123,400.00
3015 MULGA DOWNS RD	RURAL COLLECTOR	WOOLERINA RD	46.27	49.06	2.79	12 White Rock	6	3	2011	2036	\$	200,880.00	\$	5,324,280.00
3015 MULGA DOWNS RD	RURAL COLLECTOR	WOOLERINA RD	49.6	51.99	2.39	12 White Rock	6	3	2011	2036	\$	172,080.00	\$	5,496,360.00
3015 MULGA DOWNS RD	RURAL COLLECTOR	WOOLERINA RD	54.09	54.42	0.33	12 White Rock	6	3	2011	2036	\$	23,760.00	\$	5,520,120.00
3015 MULGA DOWNS RD	RURAL COLLECTOR	WOOLERINA RD	55.36	58	2.64	12 White Rock	6	3	2011	2036	\$	80,760.00	\$	5,550,360.00
3026 WOOLERINA RD	RURAL COLLECTOR	JAKELWAR-GOODDOOGA RD	25.92	29.41	3.49	12 White Rock	6	3	2011	2036	\$	251,280.00	\$	5,801,640.00
3026 WOOLERINA RD	RURAL COLLECTOR	JAKELWAR-GOODDOOGA RD	54.78	55.46	0.68	12 White Rock	6	3	2011	2036	\$	48,960.00	\$	5,850,600.00
3026 WOOLERINA RD	RURAL COLLECTOR	JAKELWAR-GOODDOOGA RD	15.25	16.33	1.08	10 White Rock	5	3	2011	2036	\$	64,800.00	\$	5,915,400.00
4003 JAKELWAR-GOODDOOGA RD	RURAL COLLECTOR	BALONNE HWY	67.11	73.46	6.35	11 White Rock	6	3	2011	2036	\$	457,200.00	\$	6,372,600.00
2002 BOULGAR RD	RURAL ACCESS	CASTLEBEECH HWY	12	25	1.21	8 Red Gravel	6	3	2011	2036	\$	58,080.00	\$	6,430,800.00
1040 WARRIE RD	RURAL COLLECTOR	MOONIE HWY	16.04	16.31	0.27	8 Red Gravel	6	3	2011	2036	\$	19,440.00	\$	6,450,240.00
2001 BALLANDPOOL RD	RURAL COLLECTOR	WOOLERINA RD	1.32	6.38	5.06	11 White Rock	5	3	1996	2027	\$	303,600.00	\$	303,600.00
3026 WOOLERINA RD	RURAL COLLECTOR	JAKELWAR-GOODDOOGA RD	3.1	3.55	0.45	12 White Rock	5	3	1996	2027	\$	27,000.00	\$	330,600.00
1059 OLD BULLAMON RD	RURAL ACCESS	PINE ST	0	0.07	0.07	6 Red Gravel	3	2	1993	2027	\$	2,320.00	\$	333,120.00
1059 OLD BULLAMON RD	RURAL ACCESS	PINE ST	0.07	0.27	0.2	6 Red Gravel	6	3	1993	2027	\$	14,400.00	\$	340,520.00
1059 OLD BULLAMON RD	RURAL ACCESS	PINE ST	0.27	0.75	0.48	12 Red Gravel	5	3	1993	2027	\$	28,800.00	\$	376,320.00
1033 THOMBY RD	RURAL COLLECTOR	MOONIE HWY	36.61	36.85	0.24	12 White Rock	6	3	1998	2027	\$	17,280.00	\$	393,600.00
3002 BYRA RD	RURAL ACCESS	JAKELWAR-GOODDOOGA RD	6.89	8.66	1.77	10 White Rock	5	2	1980	2027	\$	106,200.00	\$	499,800.00
1033 THOMBY RD	RURAL COLLECTOR	MOONIE HWY	17.89	18.33	0.44	10 White Rock	7	3	2000	2027	\$	36,960.00	\$	516,760.00
1033 THOMBY RD	RURAL COLLECTOR	MOONIE HWY	18.33	19.1	0.77	10 Red Gravel	7	3	2012	2027	\$	64,680.00	\$	601,440.00
1032 TELBA RD	RURAL COLLECTOR	MOONIE HWY	41.38	46.63	5.25	12 White Rock	7	4	2012	2027	\$	441,000.00	\$	1,042,440.00
1018 GUNNINGADDY RD	RURAL COLLECTOR	BORDER CARNARVON HIGHWAY	0	4.86	4.86	14 White Rock	9	4	2012	2027	\$	524,880.00	\$	1,567,320.00
1018 GUNNINGADDY RD	RURAL COLLECTOR	BORDER CARNARVON HIGHWAY	11.42	21.24	9.78	12 White Rock	6	4	2012	2027	\$	704,160.00	\$	2,271,480.00
1018 GUNNINGADDY RD	RURAL COLLECTOR	BORDER CARNARVON HIGHWAY	34.03	45.56	11.53	12 White Rock	6	4	2012	2027	\$	830,160.00	\$	3,101,640.00
1018 GUNNINGADDY RD	RURAL COLLECTOR	BORDER CARNARVON HIGHWAY	58.73	59.83	1.1	12 White Rock	6	4	2012	2027	\$	79,200.00	\$	3,180,840.00
1022 MCDONALD RD	RURAL COLLECTOR	CARNARVON HWY	1.96	3.06	1.1	10 White Rock	6	4	2012	2027	\$	79,200.00	\$	3,200,040.00
2003 DIAMOND TANK RD	RURAL COLLECTOR	GUNNINGADDY RD	0	5.09	5.09	14 White Rock	6	4	2012	2027	\$	366,480.00	\$	3,526,520.00
2003 DIAMOND TANK RD	RURAL COLLECTOR	GUNNINGADDY RD	6.09	22.19	16.1	12 White Rock	5	4	2012	2027	\$	946,200.00	\$	4,559,520.00
2005 DAVITON RD	RURAL COLLECTOR	CUBBIE RD	0	5.68	5.68	16 White Rock	9	4	2012	2027	\$	613,440.00	\$	5,205,960.00
2005 DAVITON RD	RURAL COLLECTOR	CUBBIE RD	5.68	15.8	10.12	16 White Rock	6	4	2012	2027	\$	728,640.00	\$	5,934,600.00
3008 FERNLEE RD	RURAL COLLECTOR	BALONNE HWY	18.88	31.45	12.57	12 White Rock	7	4	2012	2027	\$	1,055,880.00	\$	6,990,480.00
3008 FERNLEE RD	RURAL COLLECTOR	BALONNE HWY	33.51	36.62	3.11	12 White Rock	6	4	2012	2027	\$	113,920.00	\$	7,114,400.00
3008 FERNLEE RD	RURAL COLLECTOR	BALONNE HWY	36.62	42.64	6.02	12 White Rock	6	4	2012	2027	\$	433,440.00	\$	7,647,840.00
4003 JAKELWAR-GOODDOOGA RD	RURAL COLLECTOR	BALONNE HWY	8.22	19.63	11.41	12 White Rock	7	3	2012	2027	\$	958,440.00	\$	8,606,280.00
4003 JAKELWAR-GOODDOOGA RD	RURAL COLLECTOR	BALONNE HWY	19.63	23.64	4.01	8 White Rock	8	3	2012	2027	\$	384,960.00	\$	8,991,240.00
4003 JAKELWAR-GOODDOOGA RD	RURAL COLLECTOR	BALONNE HWY	30.29	30.87	0.58	12 White Rock	7	3	2012	2027	\$	56,160.00	\$	9,047,400.00
1037 ULA ULA RD	RURAL ACCESS	MOONIE HWY	9.87	10.14	0.27	12 White Rock	5	3	2007	2027	\$	16,200.00	\$	9,063,600.00
4003 JAKELWAR-GOODDOOGA RD	RURAL COLLECTOR	BALONNE HWY	31.68	33.55	1.87	10 White Rock	5	3	2012	2027	\$	112,200.00	\$	9,175,800.00
1032 TELBA RD	RURAL COLLECTOR	MOONIE HWY	0	3.55	3.55	16 White Rock	6	3	2012	2027	\$	255,600.00	\$	9,431,400.00
4003 JAKELWAR-GOODDOOGA RD	RURAL COLLECTOR	BALONNE HWY	35.42	35.67	0.25	12 White Rock	5	3	2012	2027	\$	15,000.00	\$	9,446,400.00
1001 BALLANGARRY RD	RURAL COLLECTOR	CARNARVON HWY	23.59	25.67	2.08	12 White Rock	6	3	2012	2027	\$	199,680.00	\$	9,646,080.00
1001 BALLANGARRY RD	RURAL COLLECTOR	CARNARVON HWY	25.67	27.69	2.02	12 White Rock	8	3	2012	2027	\$	193,920.00	\$	9,840,000.00
1001 BALLANGARRY RD	RURAL COLLECTOR	CARNARVON HWY	32.91	33.96	1.05	12 White Rock	7	3	2012	2027	\$	88,200.00	\$	9,928,200.00
1001 BALLANGARRY RD	RURAL COLLECTOR	CARNARVON HWY	4.57	7.88	3.31	22 White Rock	6	3	2012	2027	\$	238,320.00	\$	10,166,520.00
1001 BALLANGARRY RD	RURAL COLLECTOR	CARNARVON HWY	7.88	11.78	3.9	20 White Rock	7	3	2012	2027	\$	317,600.00	\$	10,484,120.00
1008 CHELMER RD	RURAL COLLECTOR	BARWON HWY	18.92	19.52	0.6	13 Red Gravel	7	3	2012	2027	\$	50,400.00	\$	10,544,520.00
1008 CHELMER RD	RURAL COLLECTOR	BARWON HWY	20.24	26.19	5.95	12 White Rock	7	3	2012	2027	\$	499,800.00	\$	11,044,320.00
1025 JOHNSTON RD	RURAL COLLECTOR	CARNARVON HWY	2.12	3.15	1.03	11 White Rock	6	3	2012	2027	\$	74,160.00	\$	11,118,480.00
1028 WAGDO RD	RURAL COLLECTOR	BALONNE HWY	18	22.67	4.67	12 White Rock	6	3	2012	2027	\$	383,760.00	\$	11,502,000.00
1028 WAGDO RD	RURAL COLLECTOR	BALONNE HWY	21.49	21.73	0.24	10 White Rock	6	3	2012	2027	\$	17,280.00	\$	11,519,520.00
1028 WAGDO RD	RURAL COLLECTOR	BALONNE HWY	31.64	33.48	1.84	12 White Rock	6	3	2012	2027	\$	132,480.00	\$	11,652,000.00
2001 BALLANDPOOL RD	RURAL COLLECTOR	WOOLERINA RD	6.38	8.49	2.11	15 White Rock	6	3	2012	2027	\$	151,920.00	\$	11,803,920.00
2016 NARINE RD	RURAL COLLECTOR	CASTLEBEECH HWY	0	5.58	5.58	10 White Rock	6	3	2012	2027	\$	41,760.00	\$	11,845,680.00
2016 NARINE RD	RURAL COLLECTOR	CASTLEBEECH HWY	29.19	30.91	1.72	12 White Rock	6	3	2012	2027	\$	113,840.00	\$	11,959,520.00
2016 NARINE RD	RURAL COLLECTOR	CASTLEBEECH HWY	32.95	40.23	7.28	12 White Rock	6	3	2012	2027	\$	524,160.00	\$	12,493,680.00
2016 NARINE RD	RURAL COLLECTOR	CASTLEBEECH HWY	40.83	45.72	4.89	12 White Rock	6	3	2012	2027	\$	352,080.00	\$	12,845,760.00
2016 NARINE RD	RURAL COLLECTOR	CASTLEBEECH HWY	8.62	10.84	2.22	10 White Rock	6	3	2012	2027	\$	159,940.00	\$	13,005,600.00
2016 NARINE RD	RURAL COLLECTOR	CASTLEBEECH HWY	11.75	14.09	2.34	12 White Rock	6	3	2012	2027	\$	146,400.00	\$	13,152,000.00
2016 NARINE RD	RURAL COLLECTOR	CASTLEBEECH HWY	16.39	26.13	9.74	12 White Rock	6	3	2012	2027	\$	701,280.00	\$	13,875,360.00
2022 WOOLERILLA RD	RURAL COLLECTOR	HEBEL-GOODDOOGA RD	0	0.05	0.05	14 White Rock	6	3	2012	2027	\$	3,600.00	\$	13,878,960.00
2022 WOOLERILLA RD	RURAL COLLECTOR	HEBEL-GOODDOOGA RD	0.05	9.73	9.68	12 White Rock	5	3	2012	2027	\$	580,800.00	\$	14,459,760.00
2022 WOOLERILLA RD	RURAL COLLECTOR	HEBEL-GOODDOOGA RD	11.85	12.61	0.76	12 White Rock	5	3	2012	2027	\$	45,600.00	\$	14,505,360.00
2022 WOOLERILLA RD	RURAL COLLECTOR	HEBEL-GOODDOOGA RD	16.34	17.83	1.49	16 White Rock	6	3	2012	2027	\$	89,400.00	\$	14,594,760.00
3004 CASHEL VALE RD	RURAL COLLECTOR	GEORGE ST	34.12	34.78	0.66	12 White Rock	5	3	2012	2027	\$	39,600.00	\$	14,634,360.00
3004 CASHEL VALE RD	RURAL COLLECTOR	GEORGE ST	34.78	35.63	0.85	12 White Rock	5	3	2012	2027	\$	51,000.00	\$	14,685,360.00
3004 CASHEL VALE RD	RURAL COLLECTOR	GEORGE ST	35.63	38.68	3.05	12 White Rock	5	3	2012	2027	\$	183,000.00	\$	14,868,360.00
3004 CASHEL VALE RD	RURAL COLLECTOR	GEORGE ST	41.01	43.12	2.11	12 White Rock	5	3	2012	2027	\$	126,600.00	\$	15,094,960.00

2012 KODMALAH RD	RURAL COLLECTOR	NULKY RD	22.82	24.66	1.84	10 Red Gravel	5	4	2013	2028	\$	110,400.00	\$	3,315,760.00
2012 KODMALAH RD	RURAL COLLECTOR	NULKY RD	11.44	14.37	2.93	12 White Rock	7	4	2013	2028	\$	246,120.00	\$	3,461,880.00
2105 CROTHERS STREET	URBAN COLLECTOR	MCCARTHY STREET	0	0.18	0.18	13 White Rock	12	4	2013	2028	\$	25,920.00	\$	3,487,800.00
3109 CEMETERY ACCESS ROAD	URBAN COLLECTOR	MAIN STREET	0.26	0.65	0.39	10 White Rock	6	4	2013	2028	\$	28,080.00	\$	3,515,880.00
3025 UNITY RD	RURAL COLLECTOR	MIDDLE RD	8.19	9.07	0.87	14 White Rock	6	4	2013	2028	\$	10,200.00	\$	3,526,080.00
1032 TELBA RD	RURAL COLLECTOR	MOONIE HWY	21.74	22.26	0.52	12 White Rock	7	3	2013	2028	\$	43,680.00	\$	3,569,760.00
1008 CHELMER RD	RURAL COLLECTOR	BARWON HWY	19.52	19.77	0.25	10 White Rock	7	3	2013	2028	\$	21,000.00	\$	3,590,760.00
1008 CHELMER RD	RURAL COLLECTOR	BARWON HWY	4.28	4.66	0.38	10 White Rock	6	3	2013	2028	\$	27,360.00	\$	3,618,120.00
1008 CHELMER RD	RURAL COLLECTOR	BARWON HWY	4.66	7.36	2.69	14 White Rock	6	3	2013	2028	\$	193,800.00	\$	3,811,800.00
1008 CHELMER RD	RURAL COLLECTOR	BARWON HWY	7.35	8.75	1.4	13 Red Gravel	6	3	2013	2028	\$	100,800.00	\$	3,912,600.00
1008 CHELMER RD	RURAL COLLECTOR	BARWON HWY	8.75	11.82	3.07	12 White Rock	8	3	2013	2028	\$	294,720.00	\$	4,207,320.00
1040 WARRIE RD	RURAL COLLECTOR	MOONIE HWY	11.12	12.12	1	12 White Rock	5	3	2013	2028	\$	60,000.00	\$	4,267,320.00
1040 WARRIE RD	RURAL COLLECTOR	MOONIE HWY	12.12	13.49	1.37	10 White Rock	8	3	2013	2028	\$	131,520.00	\$	4,398,840.00
1040 WARRIE RD	RURAL COLLECTOR	MOONIE HWY	15.08	16.04	0.96	10 White Rock	5	3	2013	2028	\$	57,600.00	\$	4,536,120.00
1109 BORONIA AVENUE	URBAN COLLECTOR	ALFRED STREET	0.18	0.28	0.1	10 Red Gravel	6	3	2013	2028	\$	7,200.00	\$	4,543,320.00
1109 BORONIA AVENUE	URBAN COLLECTOR	ALFRED STREET	0.28	0.29	0.01	6 Red Gravel	3	3	2013	2028	\$	360.00	\$	4,543,680.00
2102 CHARLES STREET	URBAN COLLECTOR	JANE STREET	0	0.11	0.11	11 Red Gravel	4	3	2013	2028	\$	5,280.00	\$	4,548,960.00
2102 CHARLES STREET	URBAN COLLECTOR	JANE STREET	0.61	0.77	0.16	14 Red Gravel	6	3	2013	2028	\$	11,520.00	\$	4,560,480.00
3004 CASHEL VALE RD	RURAL COLLECTOR	GEORGE ST	27.86	28.2	0.34	14 White Rock	6	3	2013	2028	\$	24,480.00	\$	4,584,960.00
3004 CASHEL VALE RD	RURAL COLLECTOR	GEORGE ST	28.2	29.91	1.71	14 White Rock	6	3	2013	2028	\$	123,120.00	\$	4,708,080.00
3004 CASHEL VALE RD	RURAL COLLECTOR	GEORGE ST	29.91	32.92	3.01	14 White Rock	6	3	2013	2028	\$	216,720.00	\$	4,924,800.00
3004 CASHEL VALE RD	RURAL COLLECTOR	GEORGE ST	26.9	27.86	0.96	12 White Rock	6	3	2013	2028	\$	49,920.00	\$	4,993,920.00
3007 MIDDLE RD	RURAL COLLECTOR	SHIRE BOUNDARY	167.92	175.69	7.77	14 White Rock	6	3	2013	2028	\$	559,440.00	\$	5,553,360.00
3007 MIDDLE RD	RURAL COLLECTOR	SHIRE BOUNDARY	146.24	148.7	2.46	12 Red Gravel	6	3	2013	2028	\$	177,120.00	\$	5,730,480.00
3007 MIDDLE RD	RURAL COLLECTOR	SHIRE BOUNDARY	148.7	149.56	0.86	14 White Rock	6	3	2013	2028	\$	61,920.00	\$	5,792,400.00
3007 MIDDLE RD	RURAL COLLECTOR	SHIRE BOUNDARY	151.4	160.84	9.44	14 White Rock	9	2	2013	2028	\$	314,400.00	\$	6,106,800.00
3007 MIDDLE RD	RURAL COLLECTOR	SHIRE BOUNDARY	163.37	165.41	2.04	14 White Rock	5	3	2013	2028	\$	122,400.00	\$	6,229,200.00
3109 CEMETERY ACCESS ROAD	URBAN COLLECTOR	MAIN STREET	0	0.26	0.26	13 Red Gravel	6	3	2013	2028	\$	18,720.00	\$	6,247,920.00
4003 JAKELWAR-GOODDOGA	RURAL ACCESS	BALONNE HWY	128.8	131.28	2.48	12 White Rock	5	3	2008	2028	\$	148,800.00	\$	6,396,720.00
3017 NORTH KUIR RD	RURAL ACCESS	RILEY ST	2.39	5.19	2.8	10 White Rock	5	3	2008	2028	\$	3,152,720.00	\$	6,582,720.00
1029 SPRINGWELL RD	RURAL COLLECTOR	CARNARVON HWY 24A	2.15	3.48	1.33	7 White Rock	3	2	2013	2028	\$	47,880.00	\$	6,630,600.00
1048 LOWER PLAINS RD	RURAL COLLECTOR	CASTLEBAGH HWY	11.38	11.58	0.2	16 White Rock	6	2	2013	2028	\$	14,400.00	\$	6,645,600.00
2004 CUBBIE RD	RURAL COLLECTOR	BOLLOM-DIRANBANDI RD	20.56	27.3	6.74	16 White Rock	8	2	2013	2028	\$	647,040.00	\$	7,292,040.00
2004 CUBBIE RD	RURAL COLLECTOR	BOLLOM-DIRANBANDI RD	31.19	31.89	0.7	16 White Rock	9	2	2013	2028	\$	75,600.00	\$	7,367,640.00
2004 CUBBIE RD	RURAL COLLECTOR	BOLLOM-DIRANBANDI RD	56.67	56.81	0.14	16 White Rock	9	2	2013	2028	\$	51,210.00	\$	7,382,760.00
2004 CUBBIE RD	RURAL COLLECTOR	BOLLOM-DIRANBANDI RD	63.2	63.3	0.1	16 White Rock	9	2	2013	2028	\$	10,800.00	\$	7,393,560.00
1060 OLD DARELE RD	RURAL ACCESS	CARNARVON HWY	1.08	1.44	0.36	8 White Rock	5	3	1990	2029	\$	21,600.00	\$	7,415,160.00
4003 JAKELWAR-GOODDOGA	RURAL ACCESS	BALONNE HWY	74.05	74.46	0.41	10 White Rock	5	3	1990	2029	\$	24,600.00	\$	7,462,200.00
1011 STURBY LN	RURAL COLLECTOR	CARNARVON HIGHWAY	2.73	5.82	3.09	12 White Rock	10	3	1990	2029	\$	370,800.00	\$	7,832,400.00
1015 FARM 15B RD	RURAL ACCESS	BUNDORAN RD	0	0.68	0.68	8 White Rock	5	5	2009	2029	\$	40,800.00	\$	7,873,200.00
1036 TRACKERS CROSSING RC	RURAL ACCESS	KODROON RD	5.47	6.29	0.82	10 White Rock	6	4	2009	2029	\$	59,040.00	\$	7,932,240.00
1036 TRACKERS CROSSING RC	RURAL ACCESS	KODROON RD	6.83	7.81	0.98	12 White Rock	5	4	2009	2029	\$	58,800.00	\$	7,991,040.00
1036 TRACKERS CROSSING RC	RURAL ACCESS	KODROON RD	6.83	7.81	0.98	12 White Rock	5	4	2009	2029	\$	58,800.00	\$	8,049,840.00
1036 TRACKERS CROSSING RC	RURAL ACCESS	KODROON RD	1.54	2.01	0.47	10 White Rock	5	4	2009	2029	\$	28,200.00	\$	8,078,040.00
1018 GUNNINGDADDY RD	RURAL COLLECTOR	BORDER CARNARVON HIGHWAY	4.86	11.46	6.6	14 White Rock	8	4	2014	2029	\$	633,600.00	\$	8,711,640.00
3010 HONEYMAH LN	RURAL ACCESS	BALONNE HWY	36.99	37.76	0.77	12 White Rock	5	3	2009	2029	\$	46,200.00	\$	8,757,840.00
3010 HONEYMAH LN	RURAL ACCESS	BALONNE HWY	42.96	48.88	5.92	12 White Rock	5	3	2009	2029	\$	355,200.00	\$	8,913,040.00
3013 KUIR RD	RURAL ACCESS	WOOLERINA RD	2.46	4.59	2.13	11 White Rock	5	3	2009	2029	\$	117,800.00	\$	9,030,840.00
1008 CHELMER RD	RURAL COLLECTOR	BARWON HWY	18.3	18.92	0.62	14 Red Gravel	6	3	2014	2029	\$	44,640.00	\$	9,075,480.00
1008 CHELMER RD	RURAL COLLECTOR	BARWON HWY	26.19	26.78	0.59	13 Red Gravel	7	3	2014	2029	\$	49,560.00	\$	9,125,040.00
1008 CHELMER RD	RURAL COLLECTOR	BARWON HWY	26.78	31.43	4.65	9 Red Gravel	6	3	2014	2029	\$	334,800.00	\$	9,460,040.00
1008 CHELMER RD	RURAL COLLECTOR	BARWON HWY	42.2	50.57	8.37	12 White Rock	6	3	2014	2029	\$	602,400.00	\$	9,862,440.00
1008 CHELMER RD	RURAL COLLECTOR	BARWON HWY	15	16.3	1.3	13 White Rock	6	3	2014	2029	\$	93,600.00	\$	9,956,040.00
1040 WARRIE RD	RURAL COLLECTOR	MOONIE HWY	16.31	17.33	1.02	10 White Rock	8	3	2014	2029	\$	97,920.00	\$	10,053,960.00
4003 JAKELWAR-GOODDOGA	RURAL ACCESS	BALONNE HWY	168.55	170.31	1.76	9 White Rock	5	3	2009	2029	\$	105,600.00	\$	10,159,560.00
4003 JAKELWAR-GOODDOGA	RURAL ACCESS	BALONNE HWY	172.18	172.78	0.6	12 White Rock	6	3	2009	2029	\$	43,200.00	\$	10,202,760.00
1027 COADMONS POINT RURAL COLLECTOR	BARLEY STREET		6.43	8.47	2.04	11 White Rock	6	4	2014	2029	\$	146,880.00	\$	10,349,640.00
1048 LOWER PLAINS RD	RURAL COLLECTOR	CASTLEBAGH HWY	0	6.29	6.29	16 White Rock	6	2	2014	2029	\$	452,880.00	\$	10,802,520.00
2004 CUBBIE RD	RURAL COLLECTOR	BOLLOM-DIRANBANDI RD	53.6	53.79	0.19	16 White Rock	9	2	2014	2029	\$	205,200.00	\$	10,817,720.00
3008 FERNLEE RD	RURAL COLLECTOR	BALONNE HWY	46.97	48.08	1.11	12 White Rock	6	2	2000	2030	\$	79,920.00	\$	10,937,640.00
4003 JAKELWAR-GOODDOGA	RURAL ACCESS	BALONNE HWY	89.42	99.13	9.71	10 White Rock	6	3	2010	2030	\$	46,200.00	\$	11,043,840.00
1016 THOMPSONS RD	RURAL ACCESS	SHIRE BOUNDARY	16.99	17.5	0.51	10 White Rock	6	4	2010	2030	\$	36,720.00	\$	11,080,560.00
1016 THOMPSONS RD	RURAL ACCESS	SHIRE BOUNDARY	10.16	11.02	0.86	10 White Rock	6	4	2010	2030	\$	61,920.00	\$	11,142,480.00
1016 THOMPSONS RD	RURAL ACCESS	SHIRE BOUNDARY	11.81	13.34	1.53	10 White Rock	6	4	2010	2030	\$	110,160.00	\$	11,252,640.00
1016 THOMPSONS RD	RURAL ACCESS	SHIRE BOUNDARY	14.98	16.99	2.01	10 White Rock	6	4	2010	2030	\$	144,720.00	\$	11,397,360.00
1024 PINE PARK RD	RURAL ACCESS	CASTLEBAGH HWY	3.31	4.43	1.12	19 White Rock	7	4	2010	2030	\$	94,080.00	\$	11,491,520.00
1024 PINE PARK RD	RURAL ACCESS	CASTLEBAGH HWY	7.02	8.12	1.1	14 White Rock	7	4	2010	2030	\$	92,400.00	\$	11,583,920.00
1024 PINE PARK RD	RURAL ACCESS	CASTLEBAGH HWY	8.92	12.99	4.07	15 White Rock	6	4	2010	2030	\$	293,040.00	\$	11,876,960.00
1028 SATUR RD	RURAL ACCESS	KODROON RD	7.31	9.8	2.49	8 White Rock	5	4	2010	2030	\$	149,400.00	\$	12,026,360.00
1036 TRACKERS CROSSING RC	RURAL ACCESS	KODROON RD	0	0.65	0.65	12 White Rock	5	4	2010	2030	\$	39,600.00	\$	12,065,960.00
1036 TRACKERS CROSSING RC	RURAL ACCESS	KODROON RD	0.87	1.54	0.67	10 White Rock	6	4	2010	2030	\$	48,240.00	\$	12,114,200.00
1036 TRACKERS CROSSING RC	RURAL ACCESS	KODROON RD	3.6	4.85	1.25	12 White Rock	6	4	2010	2030	\$	90,000.00	\$	12,204,240.00
1066 WILGATO RD	RURAL ACCESS	MOONIE HWY	0.15	0.19	0.04	10 Red Gravel	6	4	2010	2030	\$	2,880.00	\$	12,207,120.00
1001 WILBANEY RD	RURAL ACCESS	KODROON RD	1.71	5.13	3.42	8 Red Gravel	5	3	2010	2030	\$	205,200.00	\$	12,412,320.00
3031 LOUGHMAN DOWNS RD	RURAL ACCESS	JAKELWAR-GOODDOGA RD	0	1.93	1.93	12 White Rock	7	4	2010	2030	\$	162,120.00	\$	12,574,440.00
3008 FERNLEE RD	RURAL COLLECTOR	BALONNE HWY	42.64	46.97	4.33	12 Red Gravel	6	4	2015	2030	\$	311,760.00	\$	12,886,200.00
1009 DALUETH RD	RURAL ACCESS	TELBA RD	14.01	16.64	2.63	8 Red Gravel	4	3	2010	2030	\$	126,240.00	\$	12,912,400.00
1009 DALUETH RD	RURAL ACCESS	TELBA RD	7.9	8.46	0.56	8 White Rock	3	3	2010	2030	\$	27,840.00	\$	12,940,240.00
1009 DALUETH RD	RURAL ACCESS	TELBA RD	9.77	9.66	0.09	8 White Rock	4	3	2010	2030	\$	13,920.00	\$	12,954,160.00
1009 DALUETH RD	RURAL ACCESS	TELBA RD	10.24	10.87	0.63	8 White Rock	4	3	2010	2030	\$	30,240.00	\$	12,984,400.00
1009 DALUETH RD	RURAL ACCESS	TELBA RD	12.01	12.55	0.54	8 White Rock	6	3	2010	2030	\$	38,880.00	\$	13,023,280.00
1024 PINE PARK RD	RURAL ACCESS	CASTLEBAGH HWY	8.12	8.92	0.8	15 White Rock	7	3	2010	2030	\$	67,200.00	\$	13,090,480.00
1053 EAST GOONDULLA RD	RURAL ACCESS	HOLLYMOUNT RD	0	0.24	0.24	8 White Rock	5	3	2010	2030	\$	17,280.00	\$	13,107,760.00
1053 EAST GOONDULLA RD	RURAL ACCESS	HOLLYMOUNT RD	0.24	0.71	0.47	10 White Rock	5	3	2010	2030	\$	28,200.00	\$	13,135,960.00
1053 EAST GOONDULLA RD	RURAL ACCESS	HOLLYMOUNT RD	0.71	1.04	0.33	10 White Rock	6	3	2010	2030	\$	23,760.00	\$	13,159,720.00
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1009 DAIKETH RD	RURAL ACCESS	TEELBA RD	9.66	10.24	0.58	8 White Rock	6	3	2011	2031	\$	41,760.00	\$	1,276,920.00
1012 DUNKERRY RD	RURAL ACCESS	BALLANGARRY RD	5.23	12.45	7.22	10 White Rock	6	3	2011	2031	\$	519,840.00	\$	1,796,760.00
1051 CAMBO RD	RURAL ACCESS	GUNNINDADDY RD	0	4.39	4.39	12 White Rock	6	3	2011	2031	\$	316,080.00	\$	2,112,840.00
2007 EURABA RD	RURAL ACCESS	CASTLEBAGH HWY	0	2.94	2.94	12 White Rock	7	3	2011	2031	\$	246,960.00	\$	2,359,800.00
2007 EURABA RD	RURAL ACCESS	CASTLEBAGH HWY	2.94	4.97	2.01	12 White Rock	7	3	2011	2031	\$	170,520.00	\$	2,530,320.00
2007 EURABA RD	RURAL ACCESS	CASTLEBAGH HWY	9.14	11.64	2.5	12 White Rock	7	3	2011	2031	\$	210,000.00	\$	2,740,320.00
2007 EURABA RD	RURAL ACCESS	CASTLEBAGH HWY	11.74	13.82	2.08	12 White Rock	7	3	2011	2031	\$	174,720.00	\$	2,915,040.00
2010 HOOLAVALE RD	RURAL ACCESS	BOLLOM-DIRANBANDI RD	14.29	15.35	1.06	20 White Rock	6	3	2011	2031	\$	76,320.00	\$	2,991,360.00
2010 HOOLAVALE RD	RURAL ACCESS	BOLLOM-DIRANBANDI RD	5.94	7.42	1.38	12 White Rock	6	3	2011	2031	\$	171,360.00	\$	3,162,720.00
3003 CARDIFF RD	RURAL ACCESS	BALONNINE HWY	0.22	1.32	1.1	12 White Rock	6	3	2011	2031	\$	79,200.00	\$	3,241,920.00
3003 CARDIFF RD	RURAL ACCESS	BALONNINE HWY	1.32	5.12	3.8	12 White Rock	6	3	2011	2031	\$	273,600.00	\$	3,515,520.00
3003 CARDIFF RD	RURAL ACCESS	BALONNINE HWY	6.97	10.11	3.14	8 White Rock	5	3	2011	2031	\$	188,400.00	\$	3,703,920.00
3010 HONEYHAH LN	RURAL ACCESS	BALONNINE HWY	35.7	36.72	1.02	20 White Rock	7	3	2011	2031	\$	85,680.00	\$	3,789,600.00
3011 INGARY RD	RURAL ACCESS	SHIRE BOUNDARY	13.14	14.52	1.39	7 White Rock	4	3	2011	2031	\$	66,720.00	\$	3,956,320.00
3013 KULKI RD	RURAL ACCESS	WOOLERINA RD	0	0.4	0.4	10 White Rock	5	3	2011	2031	\$	24,000.00	\$	3,880,320.00
3013 KULKI RD	RURAL ACCESS	WOOLERINA RD	16.58	17.8	1.22	9 White Rock	6	3	2011	2031	\$	87,840.00	\$	3,968,160.00
3013 KULKI RD	RURAL ACCESS	WOOLERINA RD	0.83	2.46	1.63	10 White Rock	5	3	2011	2031	\$	97,800.00	\$	4,065,960.00
3013 KULKI RD	RURAL ACCESS	WOOLERINA RD	14.02	14.97	0.77	8 White Rock	5	3	2011	2031	\$	46,200.00	\$	4,099,960.00
3003 CARDIFF RD	RURAL ACCESS	BALONNINE HWY	5.43	6.3	1.47	8 White Rock	5	3	2011	2031	\$	88,200.00	\$	4,200,360.00
4003 JAKELWAR-GOODDOGA RURAL ACCESS	BALONNINE HWY	BALONNINE HWY	99.53	100.54	1.01	10 White Rock	5	3	2011	2031	\$	60,600.00	\$	4,260,960.00
4003 JAKELWAR-GOODDOGA RURAL ACCESS	BALONNINE HWY	BALONNINE HWY	102.54	104.88	2.34	12 White Rock	5	3	2011	2031	\$	140,400.00	\$	4,401,360.00
4003 JAKELWAR-GOODDOGA RURAL ACCESS	BALONNINE HWY	BALONNINE HWY	111.58	111.98	0.4	10 White Rock	5	3	2011	2031	\$	24,000.00	\$	4,425,360.00
4003 JAKELWAR-GOODDOGA RURAL ACCESS	BALONNINE HWY	BALONNINE HWY	118.15	118.74	0.61	12 White Rock	5	3	2011	2031	\$	36,600.00	\$	4,461,960.00
4003 JAKELWAR-GOODDOGA RURAL ACCESS	BALONNINE HWY	BALONNINE HWY	119.41	120.02	0.61	10 White Rock	5	3	2011	2031	\$	36,600.00	\$	4,498,560.00
4003 JAKELWAR-GOODDOGA RURAL ACCESS	BALONNINE HWY	BALONNINE HWY	132.95	137.43	4.48	10 White Rock	6	3	2011	2031	\$	322,560.00	\$	4,821,120.00
1020 UTTLETON RD	RURAL ACCESS	BALLANGARRY RD	0	7.54	7.54	15 White Rock	8	2	2011	2031	\$	723,840.00	\$	5,544,960.00
2002 BOOLUGAR RD	RURAL ACCESS	CASTLEBAGH HWY	1.21	2.79	1.58	14 White Rock	9	2	2011	2031	\$	170,840.00	\$	5,715,600.00
2002 BOOLUGAR RD	RURAL ACCESS	CASTLEBAGH HWY	9.75	12.25	2.5	14 White Rock	6	2	2011	2031	\$	180,000.00	\$	5,895,600.00
3025 UNITY RD	RURAL COLLECTOR	MIDDLE RD	16.71	20.17	3.46	12 White Rock	5	4	1995	2032	\$	207,600.00	\$	207,600.00
2012 HOOLAH RD	RURAL COLLECTOR	NUKY RD	9.21	11.44	2.23	12 White Rock	6	4	1990	2032	\$	160,560.00	\$	168,160.00
1047 WONOLGA RD	RURAL ACCESS	CARNARVON HWY	0	0.03	0.03	10 Red Gravel	5	4	1980	2032	\$	1,400.00	\$	3,169,960.00
1047 WONOLGA RD	RURAL ACCESS	CARNARVON HWY	0.03	0.19	0.16	8 White Rock	5	4	2012	2032	\$	9,600.00	\$	3,179,560.00
1047 WONOLGA RD	RURAL ACCESS	CARNARVON HWY	0.19	1.62	1.43	8 Red Gravel	5	4	1990	2032	\$	85,800.00	\$	3,265,360.00
0 Ballon Aerodrome Access	URBAN ACCESS		0	0	0.92	8 White Rock	5	4	2012	2032	\$	55,200.00	\$	3,320,560.00
1052 AN PAUL RD	RURAL ACCESS	BUNDORAN RD	0	3.54	3.54	12 White Rock	6	4	2012	2032	\$	254,880.00	\$	3,575,440.00
1047 WONOLGA RD	RURAL ACCESS	CARNARVON HWY	1.62	1.76	0.14	8 White Rock	5	4	2012	2032	\$	8,400.00	\$	3,583,840.00
1047 WONOLGA RD	RURAL ACCESS	CARNARVON HWY	1.76	2.47	0.71	8 Red Gravel	5	4	1992	2032	\$	42,600.00	\$	3,626,440.00
1047 WONOLGA RD	RURAL ACCESS	CARNARVON HWY	2.47	2.79	0.32	10 White Rock	5	4	2012	2032	\$	19,200.00	\$	3,645,640.00
1047 WONOLGA RD	RURAL ACCESS	CARNARVON HWY	4.97	5.76	0.79	8 White Rock	4	4	2012	2032	\$	37,920.00	\$	3,683,560.00
1055 NORTH BUNDLE RD	RURAL ACCESS	WANGANUI LA	0	2.99	2.99	12 White Rock	5	4	2012	2032	\$	179,400.00	\$	3,862,960.00
2049 GOLF LINKS ROAD	URBAN ACCESS	CASTLEBAGH HWY 37A	0	2.23	2.23	8 White Rock	5	4	2012	2032	\$	133,800.00	\$	3,996,760.00
2050 ABATTOR ACCESS RD	RURAL ACCESS	BOLLOM-DIRANBANDI ROAD	0	0.69	0.69	8 White Rock	6	4	2012	2032	\$	49,680.00	\$	4,046,440.00
3012 JELUM PLAINS RD	RURAL ACCESS	FERNLEER RD	0	2.87	2.87	10 White Rock	5	4	2012	2032	\$	172,200.00	\$	4,218,640.00
3012 JELUM PLAINS RD	RURAL ACCESS	FERNLEER RD	4.58	11.97	7.39	10 White Rock	5	4	2012	2032	\$	443,400.00	\$	4,662,040.00
1004 BEMBL RD	RURAL ACCESS	CARNARVON HWY	0	8.44	8.44	14 White Rock	6	3	2012	2032	\$	207,880.00	\$	4,869,920.00
1005 BOUNS RD	RURAL ACCESS	BUKOBIBAH RD	2.31	4.04	1.73	12 White Rock	7	3	2012	2032	\$	145,320.00	\$	4,915,040.00
1009 DAIKETH RD	RURAL ACCESS	TEELBA RD	0	6.34	6.34	10 White Rock	5	3	2012	2032	\$	300,400.00	\$	4,995,440.00
1012 DUNKERRY RD	RURAL ACCESS	BALLANGARRY RD	0	3.92	3.92	10 White Rock	6	3	2012	2032	\$	282,240.00	\$	5,277,680.00
1057 LOCHINAGAR RD	RURAL ACCESS	DAIKETH RD	0	0.4	0.4	8 White Rock	4	3	2012	2032	\$	19,200.00	\$	5,296,880.00
1044 YUGANBANDI RD	RURAL ACCESS	CARNARVON HWY	0	6.32	6.32	11 White Rock	7	3	2012	2032	\$	530,880.00	\$	5,827,760.00
1058 WEST HARAH RD	RURAL ACCESS	CARNARVON HWY	0	7.86	7.86	12 White Rock	7	3	2012	2032	\$	660,240.00	\$	6,488,000.00
2007 EURABA RD	RURAL ACCESS	CASTLEBAGH HWY	13.82	16.29	2.47	10 White Rock	7	3	2012	2032	\$	207,480.00	\$	6,695,480.00
2011 KULUMBIN RD	RURAL ACCESS	BOLLOM-DIRANBANDI R	0	5.9	5.9	12 White Rock	5	2	2012	2032	\$	124,800.00	\$	6,820,280.00
3003 CARDIFF RD	RURAL ACCESS	BALONNINE HWY	15.63	18.36	2.73	11 White Rock	5	3	2012	2032	\$	163,800.00	\$	6,984,080.00
3003 CARDIFF RD	RURAL ACCESS	BALONNINE HWY	21.81	22.23	0.42	8 White Rock	6	3	2012	2032	\$	30,240.00	\$	7,014,320.00
3003 CARDIFF RD	RURAL ACCESS	BALONNINE HWY	24.1	24.54	0.44	10 White Rock	5	3	2012	2032	\$	26,400.00	\$	7,040,720.00
3003 CARDIFF RD	RURAL ACCESS	BALONNINE HWY	5.12	5.43	0.31	10 White Rock	5	3	2012	2032	\$	18,800.00	\$	7,059,520.00
3003 CARDIFF RD	RURAL ACCESS	BALONNINE HWY	6.9	6.97	0.07	8 White Rock	5	2	2012	2032	\$	4,200.00	\$	7,063,720.00
3003 CARDIFF RD	RURAL ACCESS	BALONNINE HWY	10.11	14.55	4.44	8 White Rock	5	3	2012	2032	\$	266,400.00	\$	7,329,920.00
3006 ORESIENT VALE RD	RURAL ACCESS	MIDDLE RD	0.58	12.97	12.39	8 White Rock	6	3	2012	2032	\$	892,080.00	\$	7,522,000.00
3010 HONEYHAH LN	RURAL ACCESS	BALONNINE HWY	15.81	16.62	0.81	10 White Rock	6	3	2012	2032	\$	58,320.00	\$	7,580,320.00
3011 INGARY RD	RURAL ACCESS	SHIRE BOUNDARY	0	11.14	11.14	10 White Rock	7	2	2012	2032	\$	718,400.00	\$	7,898,720.00
3011 INGARY RD	RURAL ACCESS	SHIRE BOUNDARY	14.53	22.03	7.5	7 White Rock	4	3	2012	2032	\$	380,000.00	\$	7,778,720.00
3013 KULKI RD	RURAL ACCESS	WOOLERINA RD	0.4	0.83	0.43	10 White Rock	5	3	2012	2032	\$	25,800.00	\$	7,754,520.00
3013 KULKI RD	RURAL ACCESS	WOOLERINA RD	4.59	11.6	7.01	11 White Rock	5	3	2012	2032	\$	420,800.00	\$	8,175,120.00
3013 KULKI RD	RURAL ACCESS	WOOLERINA RD	11.6	13.41	1.81	8 White Rock	5	2	2012	2032	\$	108,600.00	\$	8,283,720.00
3022 RUTHERGLEN RD	RURAL ACCESS	MIDDLE RD	18.75	22.9	4.15	12 White Rock	6	3	2012	2032	\$	198,800.00	\$	8,482,520.00
3022 RUTHERGLEN RD	RURAL ACCESS	MIDDLE RD	4.84	5.81	0.97	14 White Rock	5	3	2012	2032	\$	58,200.00	\$	8,540,720.00
3022 RUTHERGLEN RD	RURAL ACCESS	MIDDLE RD	15.74	17.02	1.28	12 White Rock	5	3	2012	2032	\$	76,800.00	\$	8,617,520.00
3029 POWNRUNA RD	RURAL COLLECTOR	BALONNINE HWY	50.83	56.74	6.11	14 Red Gravel	6	3	2017	2032	\$	439,920.00	\$	9,057,440.00
3026 WOOLERINA RD	RURAL COLLECTOR	JAKELWAR-GOODDOGA RD	81.52	86.99	5.47	9 White Rock	5	3	2017	2032	\$	138,200.00	\$	9,195,640.00
4003 JAKELWAR-GOODDOGA RURAL ACCESS	BALONNINE HWY	BALONNINE HWY	166.67	168.55	1.88	15 White Rock	6	3	2012	2032	\$	135,360.00	\$	9,621,000.00
4003 JAKELWAR-GOODDOGA RURAL ACCESS	BALONNINE HWY	BALONNINE HWY	170.31	172.18	1.87	12 White Rock	5	3	2012	2032	\$	112,200.00	\$	9,733,200.00
4003 JAKELWAR-GOODDOGA RURAL ACCESS	BALONNINE HWY	BALONNINE HWY	172.78	180.65	7.87	15 White Rock	5	3	2012	2032	\$	472,200.00	\$	10,205,400.00
1020 UTTLETON RD	RURAL ACCESS	BALLANGARRY RD	14.53	21.33	6.8	15 White Rock	7	2	2012	2032	\$	189,600.00	\$	10,395,000.00
1043 HOLLYMOUNT RD	RURAL ACCESS	SHIRE BOUNDARY	36.47	38.12	1.65	12 White Rock	5	2	2012	2032	\$	99,000.00	\$	10,794,000.00
1056 BUNDLE RD	RURAL ACCESS	WANGANUI LA	0	2.99	2.99	8 White Rock	4	2	2012	2032	\$	143,520.00	\$	10,937,520.00
2002 BOOLUGAR RD	RURAL ACCESS	CASTLEBAGH HWY	0	1.21	1.21	15 White Rock	10	2	2012	2032	\$	145,200.00	\$	11,082,720.00
2002 BOOLUGAR RD	RURAL ACCESS	CASTLEBAGH HWY	7.63	9.75	2.12	14 White Rock	6	2	2012	2032	\$	152,400.00	\$	11,235,160.00
2017 NABUNE RD	RURAL ACCESS	BOLLOM-DIRANBANDI RD	6.91	10.18	3.27	12 White Rock	5	2	2012	2032	\$	135,440.00	\$	11,470,600.00
3002 BYRA RD	RURAL ACCESS	JAKELWAR-GOODDOGA RD	0	6.89	6.89	11 White Rock	5	2	2012	2032	\$	413,400.00	\$	11,884,200.00
3002 BYRA RD	RURAL ACCESS	JAKELWAR-GOODDOGA RD	8.66	9.53	0.87	10 White Rock	5	2	2012	2032	\$	52,200.00	\$	11,936,400.00
3002 BYRA RD	RURAL ACCESS	JAKELWAR-GOODDOGA RD	9.53	14.58	5.05	12 White Rock	5	2	2012	2032	\$	303,000.00	\$	12,239,400.00
3002 BYRA RD	RURAL ACCESS	JAKELWAR-GOODDOGA RD	14.58	21.13	1.55	12 White Rock	5	2	2012	2032	\$	113,000.00	\$	12,352,400.00
3017 NORTH KULKI RD	RURAL ACCESS	KULKI RD	0	2.09	2.09	10 White Rock	5	2	2012	2032	\$	125,400.00	\$	12,577,800.00
1001 BALLANGARRY RD	RURAL COLLECTOR	CARNARVON HWY	33.96	35.54	1.58									

2116 PERKINS STREET	URBAN ACCESS	KIRBY STREET	0.22	0.24	0.02	9 Red Gravel	5	3	2013	2039	\$	1,200.00	\$	6,562,020.00
3001 BINDA RD	RURAL ACCESS	BOLLON-DIRANBANDI RD	0	8.8	8.8	4 White Rock	5	3	2013	2039	\$	528,000.00	\$	7,090,020.00
3005 CD RACK RD	RURAL ACCESS	BOLLON-DIRANBANDI RD	0	2.89	2.89	14 Red Gravel	6	3	2013	2039	\$	208,080.00	\$	7,298,100.00
3005 CD RACK RD	RURAL ACCESS	BOLLON-DIRANBANDI RD	2.89	18.82	15.93	14 Red Gravel	6	3	2013	2039	\$	1,146,960.00	\$	8,445,060.00
3005 CD RACK RD	RURAL ACCESS	BOLLON-DIRANBANDI RD	18.82	21.74	2.92	12 Red Gravel	6	3	2013	2039	\$	210,240.00	\$	8,655,300.00
3005 CD RACK RD	RURAL ACCESS	BOLLON-DIRANBANDI RD	21.74	26.6	4.86	12 Red Gravel	6	3	2013	2039	\$	349,920.00	\$	9,005,220.00
3006 CRESCENT VALE RD	RURAL ACCESS	MIDDLE RD	0	0.58	0.58	9 White Rock	6	3	2013	2039	\$	41,760.00	\$	9,046,980.00
3010 HONEYMAH LN	RURAL ACCESS	BALONINE HWY	0	0.01	0.01	12 White Rock	6	3	2013	2039	\$	720.00	\$	9,047,700.00
3010 HONEYMAH LN	RURAL ACCESS	BALONINE HWY	2.5	5.97	3.47	12 White Rock	5	3	2013	2039	\$	208,200.00	\$	9,255,900.00
3010 HONEYMAH LN	RURAL ACCESS	BALONINE HWY	11.92	12.43	0.51	13 White Rock	5	3	2013	2039	\$	30,600.00	\$	9,286,500.00
3010 HONEYMAH LN	RURAL ACCESS	BALONINE HWY	14.86	15.2	0.34	16 White Rock	5	3	2013	2039	\$	20,400.00	\$	9,306,900.00
3029 DUNBAR RD	RURAL ACCESS	BOLLON-DIRANBANDI RD	0	0.5	0.5	8 White Rock	6	3	2013	2039	\$	36,000.00	\$	9,342,900.00
3029 DUNBAR RD	RURAL ACCESS	BOLLON-DIRANBANDI RD	0.5	1.99	1.49	10 White Rock	6	3	2013	2039	\$	107,280.00	\$	9,450,180.00
3029 DUNBAR RD	RURAL ACCESS	BOLLON-DIRANBANDI RD	1.99	3.76	1.77	10 White Rock	6	3	2013	2039	\$	127,440.00	\$	9,577,620.00
3031 LOUGHMAN DOWNS RD	RURAL ACCESS	JAKELWAR-GOODDOOGA RD	1.93	3.09	1.16	12 White Rock	7	3	2013	2039	\$	97,440.00	\$	9,675,060.00
1008 CHELMER RD	RURAL COLLECTOR	BARWON HWY	0	4.14	4.14	10 Red Gravel	6	3	2018	2039	\$	298,080.00	\$	9,973,140.00
2011 BALLANDPOOL RD	RURAL COLLECTOR	WOOLEBILLA RD	0.2	1.32	1.12	16 White Rock	8	3	2018	2039	\$	107,520.00	\$	10,080,660.00
2016 NARINE RD	RURAL COLLECTOR	CASTLEREAGH HWY	30.91	32.95	2.04	10 White Rock	5	3	2018	2039	\$	146,880.00	\$	10,227,540.00
2016 NARINE RD	RURAL COLLECTOR	CASTLEREAGH HWY	14.09	16.39	2.3	12 White Rock	6	3	2018	2039	\$	165,600.00	\$	10,393,140.00
3007 MIDDLE RD	RURAL COLLECTOR	SHRE BOUNDARY	165.41	167.92	2.51	14 White Rock	5	3	2018	2039	\$	150,600.00	\$	10,543,740.00
3007 MIDDLE RD	RURAL COLLECTOR	SHRE BOUNDARY	160.84	163.37	2.53	14 White Rock	5	3	2018	2039	\$	151,800.00	\$	10,695,540.00
1003 BELTANA RD	RURAL ACCESS	CHAEAR RD	1.59	6.55	4.96	8 White Rock	5	2	2013	2039	\$	297,600.00	\$	10,993,140.00
1043 HOLLYMOUNT RD	RURAL ACCESS	SHRE BOUNDARY	43.27	45.84	2.57	12 White Rock	6	2	2013	2039	\$	185,040.00	\$	11,178,180.00
1043 HOLLYMOUNT RD	RURAL ACCESS	SHRE BOUNDARY	39.35	40.36	1.01	12 White Rock	5	2	2013	2039	\$	60,600.00	\$	11,238,780.00
1043 HOLLYMOUNT RD	RURAL ACCESS	SHRE BOUNDARY	41.86	42.53	0.67	12 White Rock	5	2	2013	2039	\$	40,200.00	\$	11,278,980.00
1059 OLD BULLAMON RD	RURAL ACCESS	PINE ST	0.75	0.91	0.16	8 Red Gravel	5	2	2013	2039	\$	9,600.00	\$	11,288,580.00
2002 BOULGAR RD	RURAL ACCESS	CASTLEREAGH HWY	2.79	3.86	1.07	9 White Rock	6	2	2013	2039	\$	77,040.00	\$	11,365,620.00
2002 BOULGAR RD	RURAL ACCESS	CASTLEREAGH HWY	5.49	6.98	1.49	14 White Rock	6	2	2013	2039	\$	107,280.00	\$	11,472,900.00
2017 NARLINE RD	RURAL ACCESS	BOLLON-DIRANBANDI RD	3.51	6.74	3.23	12 White Rock	7	2	2013	2039	\$	271,320.00	\$	11,744,220.00
2116 PERKINS STREET	URBAN ACCESS	KIRBY STREET	0.24	0.28	0.04	9 White Rock	7	1	2013	2039	\$	3,360.00	\$	11,747,580.00
1088 WAGDO RD	RURAL COLLECTOR	BALONINE HWY	20.35	21.49	1.14	10 Red Gravel	6	3	2000	2034	\$	96,480.00	\$	96,480.00
1028 WAGDO RD	RURAL COLLECTOR	BALONINE HWY	21.73	22.25	0.52	11 Red Gravel	7	3	2000	2034	\$	43,680.00	\$	140,160.00
3026 WOOLERINA RD	RURAL COLLECTOR	JAKELWAR-GOODDOOGA RD	57.37	58.09	0.72	10 White Rock	6	3	2000	2034	\$	91,840.00	\$	192,000.00
1033 THOMBY RD	RURAL COLLECTOR	MOONIE HWY	34.69	36.61	1.92	10 White Rock	7	3	2000	2034	\$	161,280.00	\$	353,280.00
2012 HOOMALAH RD	RURAL COLLECTOR	NUXY RD	7.79	9.21	1.42	12 White Rock	6	4	2004	2034	\$	102,240.00	\$	455,520.00
2010 HOOLAVALE RD	RURAL ACCESS	BOLLON-DIRANBANDI RD	7.42	8.41	0.99	10 White Rock	6	3	1999	2034	\$	71,280.00	\$	536,800.00
2001 BALLANDPOOL RD	RURAL COLLECTOR	WOOLEBILLA RD	0	0.2	0.2	15 White Rock	6	3	2004	2034	\$	14,400.00	\$	541,200.00
2016 NARINE RD	RURAL COLLECTOR	CASTLEREAGH HWY	0.58	1.15	0.57	10 White Rock	6	3	2004	2034	\$	41,040.00	\$	582,240.00
4003 JAKELWAR-GOODDOOGA	RURAL COLLECTOR	BALONINE HWY	45.93	48.91	2.98	8 White Rock	6	3	2004	2034	\$	214,560.00	\$	796,800.00
2011 OPENBAR RD	RURAL COLLECTOR	VINVERBAR RD	7.87	15.37	7.5	10 White Rock	5	4	1990	2034	\$	450,000.00	\$	1,246,800.00
1061 ONE TON POST RD	RURAL ACCESS	BORDER-CARNARVON HWY	0	0.8	0.8	14 White Rock	8	5	2014	2034	\$	76,800.00	\$	1,323,600.00
1061 ONE TON POST RD	RURAL ACCESS	BORDER-CARNARVON HWY	0.8	1.13	0.33	8 White Rock	6	5	2014	2034	\$	23,760.00	\$	1,347,360.00
1061 ONE TON POST RD	RURAL ACCESS	BORDER-CARNARVON HWY	1.13	1.15	0.02	23 White Rock	19	5	2014	2034	\$	4,560.00	\$	1,351,920.00
2010 HOOLAVALE RD	RURAL ACCESS	BOLLON-DIRANBANDI RD	2.28	2.63	0.35	12 White Rock	6	3	2014	2034	\$	25,200.00	\$	1,377,120.00
2010 HOOLAVALE RD	RURAL ACCESS	BOLLON-DIRANBANDI RD	3.23	3.27	0.04	10 White Rock	6	3	2014	2034	\$	2,880.00	\$	1,380,000.00
2002 BOULGAR RD	RURAL ACCESS	CASTLEREAGH HWY	6.98	7.63	0.65	15 White Rock	7	2	2014	2034	\$	54,600.00	\$	1,434,600.00
2017 NARLINE RD	RURAL ACCESS	BOLLON-DIRANBANDI RD	0	3.51	3.51	12 White Rock	7	2	2014	2034	\$	294,840.00	\$	1,729,440.00
2017 NARLINE RD	RURAL ACCESS	BOLLON-DIRANBANDI RD	6.74	6.91	0.17	12 White Rock	7	2	2014	2034	\$	14,280.00	\$	1,743,720.00
2017 NARLINE RD	RURAL ACCESS	BOLLON-DIRANBANDI RD	10.18	25.8	15.62	12 White Rock	6	2	2014	2034	\$	1,118,640.00	\$	2,868,360.00
1032 TEELA	RURAL COLLECTOR	MOONIE HWY	38.52	43.52	5	12 White Rock	5	5 - Very High	2020	2035	\$	300,000.00		
1008 CHELMER	RURAL COLLECTOR	BARWON HWY	31.98	32.55	0.57	10 White Rock	5	5 - Very High	2020	2035	\$	34,200.00		
1008 CHELMER	RURAL COLLECTOR	BARWON HWY	32.55	33.65	1.1	12 White Rock	6	5 - Very High	2020	2035	\$	79,200.00		
1008 CHELMER	RURAL COLLECTOR	BARWON HWY	33.85	33.85	0.2	12 White Rock	7	5 - Very High	2020	2035	\$	16,800.00		
1008 CHELMER RD	RURAL COLLECTOR	BARWON HWY	33.85	34.33	0.48	10 White Rock	7	5 - Very High	2020	2035	\$	40,320.00		
1304 COLLYBEN STREET	URBAN ACCESS	BARWON STREET	0	0.24	0.24	12 White Rock	8	5	2015	2035	\$	23,040.00		
2007 EURABA RD	RURAL ACCESS	CASTLEREAGH HWY	11.64	11.74	0.1	12 White Rock	7	3	2015	2035	\$	8,400.00		
2004 CUBBIE RD	RURAL COLLECTOR	BOLLON-DIRANBANDI RD	27.3	31.19	3.89	16 White Rock	6	2	2021	2036	\$	280,080.00		
2004 CUBBIE RD	RURAL COLLECTOR	BOLLON-DIRANBANDI RD	31.89	47.35	15.46	16 White Rock	6	2	2021	2036	\$	1,105,920.00		
2004 CUBBIE RD	RURAL COLLECTOR	BOLLON-DIRANBANDI RD	52.75	53.6	0.85	16 White Rock	6	2	2021	2036	\$	61,200.00		
1050 EUMERELLA SOUTH RD	RURAL ACCESS	CARNARVON HWY	0	1	1	8 White Rock	5	3	2016	2036	\$	60,000.00		
1050 EUMERELLA SOUTH RD	RURAL ACCESS	CARNARVON HWY	1.61	1.81	0.2	8 White Rock	5	3	2016	2036	\$	12,000.00		
1050 EUMERELLA SOUTH RD	RURAL ACCESS	CARNARVON HWY	2.11	2.3	0.19	8 White Rock	5	3	2016	2036	\$	11,400.00		
1050 EUMERELLA SOUTH RD	RURAL ACCESS	CARNARVON HWY	2.95	3.18	0.23	8 White Rock	6	3	2016	2036	\$	16,560.00		
2004 CUBBIE RD	RURAL COLLECTOR	BOLLON-DIRANBANDI RD	53.79	56.67	2.88	16 White Rock	9	2	2021	2036	\$	311,040.00		
2004 CUBBIE RD	RURAL COLLECTOR	BOLLON-DIRANBANDI RD	56.81	57.4	0.59	16 White Rock	6	2	2021	2036	\$	42,480.00		
2004 CUBBIE RD	RURAL COLLECTOR	BOLLON-DIRANBANDI RD	57.4	58.48	1.07	16 White Rock	6	2	2021	2036	\$	77,040.00		
2004 CUBBIE RD	RURAL COLLECTOR	BOLLON-DIRANBANDI RD	59.97	63.2	3.23	16 White Rock	0	2	2021	2036	\$	-		
2004 CUBBIE RD	RURAL COLLECTOR	BOLLON-DIRANBANDI RD	63.3	64.08	0.78	16 White Rock	0	2	2021	2036	\$	-		
3010 HONEYMAH LN	RURAL ACCESS	BALONINE HWY	5.97	11.92	5.95	11 White Rock	6	3	2017	2037	\$	428,400.00		
3028 SECRET PLAINS RD	RURAL ACCESS	BALONINE HWY	0	5.9	5.9	10 White Rock	4	4	2018	2038	\$	283,200.00		
2010 HOOLAVALE RD	RURAL ACCESS	BOLLON-DIRANBANDI RD	12.21	14.29	2.08	19 White Rock	6	3	2018	2038	\$	149,760.00		
2010 HOOLAVALE RD	RURAL ACCESS	BOLLON-DIRANBANDI RD	15.35	17.41	2.06	11 White Rock	6	3	2018	2038	\$	148,320.00		
2006 DENHOLM RD	RURAL ACCESS	JAKELWAR-GOODDOOGA RD	0	5.99	5.99	10 White Rock	6	3	2021	2041	\$	431,280.00		

Road Number	Road Name	Classification	Start Location	Start Chaining	End Chaining	Segment Length	Formation Width m	Date Due for Renewal	Seal Width	Surface Condition	Budget	Cumulative Annual Budget
2006	CURBIE RD	RURAL COLLECTOR	BOLLON-DIRANBANDI RD	0	0.3	0.3	20	2021	6.8	3	5	16,647.60
2006	CURBIE RD	RURAL COLLECTOR	BOLLON-DIRANBANDI RD	0.3	1.65	1.35	22	2021	6	3	5	154,489.00
2006	CURBIE RD	RURAL COLLECTOR	BOLLON-DIRANBANDI RD	1.65	6.38	2.73	28	2021	7.3	4	5	134,488.64
2006	CURBIE RD	RURAL COLLECTOR	BOLLON-DIRANBANDI RD	6.38	6.69	0.31	30	2021	7.4	4	5	18,779.78
1130	HILL STREET	URBAN ACCESS	MURCHISON STREET	0	0.13	0.13	30	2021	5.7	3	5	9,840.00
1130	HILL STREET	URBAN ACCESS	BARILE STREET	0	0.16	0.16	11	2021	6	3	5	6,720.00
1130	MARGARET STREET	URBAN COLLECTOR	HUTT STREET	0	0.23	0.23	9	2021	5	3	5	8,050.00
1130	MARIE STREET	URBAN COLLECTOR	GREY STREET	0	0.45	0.45	12	2021	15.6	4	5	16,320.00
1130	MARIE STREET	URBAN COLLECTOR	GREY STREET	0.45	0.61	0.16	12	2021	9	4	5	13,900.00
1130	MURCHISON STREET	URBAN COLLECTOR	ST GEORGES TERRACE	0.47	0.69	0.22	12	2021	5.1	3	5	16,170.00
1140	WETHERALL STREET	URBAN COLLECTOR	MARIE STREET	0	0.08	0.08	12	2021	5.7	3	5	3,800.00
1140	WETHERALL STREET	URBAN COLLECTOR	MARIE STREET	0.08	0.4	0.32	11	2021	8	3	5	13,000.00
1140	WETHERALL STREET	URBAN ACCESS	MURCHISON STREET	0	0.09	0.09	30	2021	6.3	3	5	3,780.00
1140	WETHERALL STREET	URBAN ACCESS	WETHERALL STREET	0	0.21	0.21	11	2021	11	3	5	14,170.00
1140	ALDRIDGE STREET	URBAN ACCESS	WETHERALL STREET	0	0.19	0.19	12	2021	11.3	3	5	15,020.00
1140	TAYLOR STREET	URBAN ACCESS	ARTHUR STREET	0	0.29	0.29	9	2021	9.3	3	5	18,870.00
2027	MAUD STREET	URBAN COLLECTOR	WILLIAM STREET	0	0.49	0.49	28	2021	9.8	3	5	27,460.00
1130	UNDONES STREET	URBAN ACCESS	CARNARVON HWY 24A	0	0.18	0.18	12	2021	5.5	3	5	6,900.00
3930	STURBY LN	RURAL COLLECTOR	CARNARVON HWY	0	2.73	2.73	34	2022	3.8	3	5	58,405.62
2030	WANGARU LN	RURAL COLLECTOR	CARNARVON HWY 24B	0.73	0.73	0.00	7	2022	4	3	5	1,120.00
2037	BUNDORIAN RD	RURAL COLLECTOR	BUCKENBURY RD	0	10.29	10.29	15	2022	6	4	5	347,596.20
2012	KIDMAY LAH RD	RURAL COLLECTOR	NUITY RD	0	0.08	0.08	34	2022	6	3	5	2,700.40
2023	NUITY RD	RURAL ACCESS	CASTLEDAUGH HIGHWAY	1.88	2.08	2.08	28	2022	5.4	4	5	61,236.18
2028	WILLIAM STREET	URBAN COLLECTOR	CASTLEDAUGH HWY	0	0.25	0.25	38	2022	6	3	5	8,450.00
2034	BONNAR ROAD	RURAL COLLECTOR	BUCKENBURY ROAD	0	2.9	2.9	34	2022	4	2	5	95,908.00
4002	JAKELWAH-ODODODODOD RD	RURAL COLLECTOR	BALDWIN HWY	65.84	66.97	1.13	38	2022	3.5	3	5	22,366.45
2028	JOHNSTON RD	RURAL COLLECTOR	CARNARVON HWY	0.53	2.12	1.79	12	2022	6	4	5	60,466.20
2018	NUITY RD	RURAL ACCESS	CASTLEDAUGH HWY	0	1.98	1.98	38	2022	5.6	3	5	62,425.44
2054	J. E. KELLY ROAD	URBAN ACCESS	CARNARVON HIGHWAY 24B	0	0.08	0.08	12	2022	6	3	5	2,026.88
2023	JOHNSTON RD	RURAL COLLECTOR	CARNARVON HWY	0	0.33	0.33	11	2023	7	3	5	13,005.30
2038	WAGDO RD	RURAL COLLECTOR	BALDWIN HWY	0	1.56	1.56	13	2023	7	4	5	61,479.00
2038	WAGDO RD	RURAL COLLECTOR	BALDWIN HWY	1.56	1.24	0.32	12	2023	8.2	4	5	48,866.40
2038	WAGDO RD	RURAL COLLECTOR	BALDWIN HWY	2.8	2.84	0.04	13	2023	6	4	5	1,351.20
1130	BUCHAN BYPASS	URBAN ARTERIAL	ARTHUR STREET	0	0.66	0.66	17	2023	7	4	5	26,010.00
1130	HERBERT STREET	URBAN ACCESS	ALBERT STREET	0	0.13	0.13	6	2023	6	3	5	11,485.20
1130	MITCHELL STREET	URBAN ACCESS	ALBERT STREET	0.28	0.45	0.19	11	2023	6.6	3	5	7,060.02
1130	MITCHELL STREET	URBAN ACCESS	ALBERT STREET	0.45	1.18	0.83	12	2023	6	4	5	28,037.40
1130	TURVEY COURT	URBAN ACCESS	CARNARVON HIGHWAY 24B	0	0.45	0.45	9	2023	8	4	5	11,301.60
1130	TURVEY COURT	URBAN ACCESS	CARNARVON HIGHWAY 24B	0.45	0.5	0.05	3	2023	1.7	4	5	478.55
1130	WILSON AVENUE	URBAN COLLECTOR	BARILE STREET	0	0.14	0.14	30	2023	9.6	4	5	7,586.72
1161	CLIFF PARSONS DRIVE	URBAN ACCESS	CARNARVON HWY 24A	0	0.29	0.29	25	2023	8	4	5	7,769.40
1161	CLIFF PARSONS DRIVE	URBAN ACCESS	CARNARVON HWY 24A	0.23	0.29	0.06	25	2023	25	5	5	8,440.00
2402	WAGDO STREET	URBAN ACCESS	TULLY STREET	0.14	0.29	0.15	13	2023	6	3	5	5,607.00
2010	BURKE STREET	URBAN COLLECTOR	CARNARVON HIGHWAY	0	0.25	0.25	6	2023	6	3	5	4,830.12
2010	BURKE STREET	URBAN COLLECTOR	CASTLEDAUGH HIGHWAY	0	0.42	0.42	17	2023	8	4	5	18,816.80
2010	CHURCH STREET	URBAN COLLECTOR	JANE STREET	0.11	0.62	0.5	34	2023	5.4	3	5	15,201.00
2010	CHURCH STREET	URBAN COLLECTOR	RICHARDSON STREET	0	0.23	0.23	8	2023	8	3	5	10,616.18
2010	CHURCH STREET	URBAN COLLECTOR	MCCARTHY STREET	0	0.29	0.29	18	2023	8	4	5	15,081.60
2010	CHURCH STREET	URBAN COLLECTOR	MCCARTHY STREET	0.29	0.76	0.47	34	2023	6	4	5	21,268.00
2010	CHURCH STREET	URBAN COLLECTOR	MCCARTHY STREET	0.18	0.27	0.09	27	2023	6	3	5	4,039.60
2010	CHURCH STREET	URBAN COLLECTOR	MCCARTHY STREET	0.27	0.52	0.25	28	2023	8	4	5	11,280.00
2110	SHARL STREET	URBAN ACCESS	THOROUGH STREET	0	0.22	0.22	34	2023	6	4	5	7,431.00
2110	SHARL STREET	URBAN ACCESS	THOROUGH STREET	0.22	0.23	0.01	34	2023	6.5	4	5	9,140.75
2111	JANE STREET	URBAN COLLECTOR	CROTHES STREET	0	0.14	0.14	38	2023	8	3	5	6,308.60
2111	JANE STREET	URBAN COLLECTOR	CROTHES STREET	0.14	0.18	0.04	38	2023	8	3	5	6,908.80
2111	JANE STREET	URBAN COLLECTOR	CROTHES STREET	0.36	0.51	0.15	27	2023	24	3	5	20,268.00
2111	JANE STREET	URBAN COLLECTOR	CROTHES STREET	0.51	0.57	0.06	28	2023	6.4	3	5	2,161.82
2111	JANE STREET	URBAN COLLECTOR	CROTHES STREET	0.57	0.57	0.00	28	2023	6.7	3	5	18,106.08
2114	KIRBY STREET	URBAN COLLECTOR	RAILWAY STREET	0	0.12	0.12	30	2023	17.4	4	5	11,755.44
2114	KIRBY STREET	URBAN COLLECTOR	RAILWAY STREET	0.12	0.18	0.06	30	2023	8	4	5	2,700.40
2114	KIRBY STREET	URBAN COLLECTOR	RAILWAY STREET	0.18	0.46	0.28	30	2023	8	4	5	11,701.40
2115	MCDONNELL STREET	URBAN COLLECTOR	MCCARTHY STREET	0	0.51	0.51	30	2023	8.1	4	5	14,136.93
2115	MCDONNELL STREET	URBAN COLLECTOR	MCCARTHY STREET	0.51	0.54	0.03	22	2023	21	4	5	27,192.00
2115	MCDONNELL STREET	URBAN ACCESS	KIRBY STREET	0.54	0.71	0.17	38	2023	8	4	5	10,767.67
2118	PENKING STREET	URBAN ACCESS	KIRBY STREET	0	0.22	0.22	18	2023	8	4	5	9,908.00
2117	RAILWAY STREET	URBAN ARTERIAL	MCCARTHY STREET	0	0.29	0.29	38	2023	6.4	4	5	8,287.36
2118	RICHARDSON STREET	URBAN COLLECTOR	CASTLEDAUGH HIGHWAY	0	0.12	0.12	12	2023	21.1	4	5	14,255.14
2022	MCDONNELL RD	RURAL COLLECTOR	CARNARVON HWY	0	1.96	1.96	34	2024	6	3	5	64,208.80
2030	THOROUGH RD	RURAL COLLECTOR	MCDONNELL HWY	0	0.83	0.83	34	2024	7	3	5	24,828.30
2030	THOROUGH RD	RURAL COLLECTOR	MCDONNELL HWY	11.42	12.25	0.83	34	2024	6	3	5	31,415.40
2022	RUNNYMEDE RD	RURAL COLLECTOR	PERNILLE RD	0	1.04	1.04	34	2024	4	2	5	23,420.80
2020	SPRINGWELL RD	RURAL COLLECTOR	CARNARVON HWY 24A	0	2.13	2.13	38	2024	6	4	5	72,827.00
2024	THOROUGH RD	RURAL COLLECTOR	ARTHUR ST	0	0.83	0.83	38	2024	6	3	5	21,381.40
2024	RHEA ROAD	URBAN ACCESS	CARNARVON HIGHWAY 24B	0	0.52	0.52	18	2024	7	4	5	12,811.20
2024	WILLOWTHAL ROAD	URBAN ACCESS	RHEA ROAD	0	0.51	0.51	34	2024	7	3	5	20,099.10
2024	CRUTY ROAD	URBAN ACCESS	CARNARVON HIGHWAY 24	0	0.12	0.12	34	2024	6	4	5	6,786.00
1108	BEARDMORE PLACE	URBAN ARTERIAL	HENRY STREET	0	0.06	0.06	7	2024	6.7	4	5	2,263.28
1108	BEARDMORE PLACE	URBAN ARTERIAL	HENRY STREET	0.06	0.16	0.1	34	2024	23.7	4	5	13,345.10
1108	BEARDMORE PLACE	URBAN ARTERIAL	HENRY STREET	0.16	0.22	0.06	7	2024	6.5	4	5	2,866.05
1108	BORONIA AVENUE	URBAN COLLECTOR	ALFRED STREET	0	0.18	0.18	30	2025	5.7	4	5	5,776.38
1110	BOWEN STREET	URBAN COLLECTOR	ST GEORGES TERRACE	0.42	1.05	0.63	23	2025	6.2	4	5	11,990.78
1110	BOWEN STREET	URBAN COLLECTOR	ST GEORGES TERRACE	1.05	1.29	0.23	13	2025	4.1	3	5	5,198.09
1111	CARNATION AVENUE	URBAN COLLECTOR	ALFRED STREET	0	0.19	0.19	8	2025	4.8	4	5	5,136.56
1111	CHURCH STREET	URBAN COLLECTOR	ANDREW STREET	0	0.34	0.34	9	2025	6.3	4	5	12,059.48
1111	CHURCH STREET	URBAN COLLECTOR	ST GEORGES TERRACE	0	0.41	0.41	9	2025	9	4	5	41,897.70
1111	CHURCH STREET	URBAN ARTERIAL	ST GEORGES TERRACE	0.41	1.04	0.63	12	2025	11.7	3	5	11,490.73
1114	GREY STREET	URBAN ARTERIAL	ST GEORGES TERRACE	0	0.22	0.22	23	2025	22.5	4	5	27,620.78
1117	HENRY STREET	URBAN ARTERIAL	ST GEORGES TERRACE	0	0.23	0.23	12	2025	12	4	5	28,487.80
1117	HENRY STREET	URBAN ARTERIAL	ST GEORGES TERRACE	0.23	0.48	0.25	17	2025	16.7	4	5	21,624.83
1124	BEESON RD	RURAL COLLECTOR	MITCHELL ST	0	0.84	0.84	34	2025	6	4	5	14,412.80
2006	CARLVALE RD	RURAL COLLECTOR	GEORGE ST	0	0.11	0.11	34	2025	6	3	5	3,715.80
2006	CARLVALE RD	RURAL COLLECTOR	GEORGE ST	0.24	0.47	0.23	34	2025	6	3	5	7,789.40
2006	FERNLE RD	RURAL COLLECTOR	BALDWIN HWY	8.9	16.06	7.16	38	2025	6	3	5	378,623.19
2006	BUCKENBURY RD	RURAL COLLECTOR	CARNARVON HWY	0	10.66	10.66	38	2026	6.4	4	5	385,980.48
2010	THOROUGH RD	RURAL ARTERIAL	CARNARVON HWY	0	4.48	4.48	34	2026	5	4	5	182,412.00
2010	WAGDO RD	RURAL COLLECTOR	CARNARVON HWY	2.84	2.84	0.00	12	2026	5	3	5	51,757.00
2010	WAGDO RD	RURAL COLLECTOR	BALDWIN HWY	8.88	9.28	0.4	11	2026	6	4	5	15,514.08
2040	RAMMER RD	RURAL COLLECTOR	CARNARVON HWY	0	0.86	0.86	38	2026	6	3	5	29,050.00
2006	CARLVALE RD	RURAL ACCESS	BALDWIN HWY	0	0.23	0.23	12	2026	6	3	5	6,964.48
2006	FERNLE RD	RURAL COLLECTOR	BALDWIN HWY	0.86	9.9	9.04	38	2027	8	3	5	407,161.60
4002	JAKELWAH-ODODODOD RD	RURAL COLLECTOR	BALDWIN HWY	66.97	67.11	0.14	34	2027	7.5	3	5	9,911.00
1130	MURCHISON STREET	URBAN COLLECTOR	ST GEORGES TERRACE	0	0.167	0.167	34	2027	10.5	3	5	17,171.18
1130	MURCHISON STREET	URBAN COLLECTOR	ST GEORGES TERRACE	0.17	0.47	0.3	34	2027	10.4	3	5	17,965.60
2006	CARLVALE RD	RURAL COLLECTOR	GEORGE ST	0.47	1.07	0.6	34	2027	6.5	3	5	21,907.00
2010	WAGDO RD	RURAL COLLECTOR	BALDWIN HWY	4.48	2.69	2.69	38	2027	6.5	4	5	60,002.30
1130	HENRY STREET	URBAN COLLECTOR	ALFRED STREET	0	0							

1148 ANDERSON LANE	URBAN ACCESS	ARTHUR STREET	0	0.23	0.23	11	2030	7	5	9,064.30	\$	72,508.77
3004 CASHEL VALE RD	RURAL COLLECTOR	GEORGE ST	0.11	0.24	0.13	12	2030	6	5	4,391.40	\$	76,900.17
3004 CASHEL VALE RD	RURAL COLLECTOR	GEORGE ST	1.07	7.61	6.54	38	2030	6.7	5	239,151.14	\$	316,061.31
3538 WINDGOS RD	RURAL COLLECTOR	BALDWIN HWY	9.36	1.56	2.3	39	2031	6	5	77,064.00	\$	77,064.00
3538 WANGANUI LN	RURAL ARTERIAL	CARNARVON HWY 248	0	1.1	1.1	13	2031	7.5	5	48,447.50	\$	121,141.50
3538 WANGANUI LN	RURAL ARTERIAL	CARNARVON HWY 248	1.1	1.14	0.14	14	2031	9.6	5	7,586.72	\$	131,708.22
3538 WANGANUI LN	RURAL ARTERIAL	CARNARVON HWY 248	1.24	7.24	6	15	2031	7.5	5	251,950.02	\$	353,032.22
3538 WANGANUI LN	RURAL ARTERIAL	CARNARVON HWY 248	7.24	7.4	0.16	13	2031	10	5	9,000.00	\$	384,086.22
3538 WANGANUI LN	RURAL ARTERIAL	CARNARVON HWY 248	7.4	8.73	1.33	13	2031	7.5	5	56,159.23	\$	480,235.47
3538 PALTRIDGE RD	URBAN ACCESS	CARNARVON HWY 248	0	1.08	1.08	12	2031	6.4	5	36,854.56	\$	480,369.03
4018 JAKELWAR-GOODWOODS RD	RURAL COLLECTOR	BALDWIN HWY	30.87	11.68	0.61	14	2032	4	5	18,241.20		
1121 KENNY LANE	URBAN COLLECTOR	ALFRED STREET	0	0.62	0.62	9	2033	5	5	24,434.20		
1127 JOYDAV LANE	URBAN ACCESS	KENNY LANE	0	0.07	0.07	5	2033	5	5	1,870.50		
1102 ALFRED	URBAN ARTERIAL	BORONIA AVENUE	0	0.59	0.59	10	2034	9.5	5	Very High level of re	\$	21,078.72
1104 ANNE	URBAN COLLECTOR	CHURCH STREET	0	0.32	0.32	10	2034	8.5	5	Very High level of re	\$	15,313.60
1105 ARTHUR STREET	URBAN ARTERIAL	THURAGGI ROAD	0.7	0.75	0.04	10	2034	8.3	5	Very High level of re	\$	1,889.16
1105 ARTHUR	URBAN ARTERIAL	THURAGGI ROAD	0.74	1.18	0.44	17	2034	8.2	5	Very High level of re	\$	20,313.04
1105 BOWEN	URBAN COLLECTOR	ST GEORGES TERRACE	0	0.42	0.42	10	2034	8.5	5	Very High level of re	\$	15,808.16
1115 ELIZABETH STREET	URBAN COLLECTOR	ALFRED STREET	0	0.13	0.13	7	2034	8.5	5	Very High level of re	\$	4,391.40
1115 ELIZABETH STREET	URBAN COLLECTOR	ALFRED STREET	0.13	0.23	0.1	8	2034	8.5	4	Very High level of re	\$	4,785.50
1115 ELIZABETH	URBAN COLLECTOR	ALFRED STREET	0.23	0.3	0.07	8	2034	8.5	5	Very High level of re	\$	5,148.55
1112 MAURO	URBAN COLLECTOR	MAIRE STREET	0	0.4	0.4	9	2034	5.4	5	Very High level of re	\$	12,180.00
1201 BOULGAR	URBAN COLLECTOR	PINE STREET	0	0.06	0.06	13	2034	15.5	5	Very High level of re	\$	5,289.68
1202 BOULGAR	URBAN COLLECTOR	PINE STREET	0.06	0.25	0.19	13	2034	6.5	5	Very High level of re	\$	7,080.02
1202 BULLAMON	URBAN ACCESS	CARNARVON HIGHWAY	0	0.23	0.23	12	2034	6.5	5	Very High level of re	\$	8,416.85
1202 GURBA WOLDI	URBAN COLLECTOR	PINE STREET	0	0.26	0.26	14	2034	6.5	5	Very High level of re	\$	9,516.70
1204 GABAN	URBAN ACCESS	CARNARVON HIGHWAY	0	0.43	0.43	13	2034	5.7	5	Very High level of re	\$	13,799.13
1205 PINE	URBAN COLLECTOR	CARNARVON HIGHWAY	0	0.09	0.09	18	2034	15	5	Very High level of re	\$	7,600.50
1205 PINE	URBAN COLLECTOR	CARNARVON HIGHWAY	0.09	0.25	0.16	18	2034	17	5	Very High level of re	\$	15,313.60
1205 PINE	URBAN COLLECTOR	CARNARVON HIGHWAY	0.25	0.63	0.38	18	2034	6.5	5	Very High level of re	\$	13,682.16
1206 WILLIAM	URBAN COLLECTOR	HENRY STREET	0	0.07	0.07	8	2034	4.5	5	Very High level of re	\$	1,773.45
1206 WILLIAM STREET	URBAN COLLECTOR	HENRY STREET	0.07	0.32	0.25	30	2034	6	5	Very High level of re	\$	8,440.00
1207 BALKINAY	URBAN ACCESS	CARNARVON HIGHWAY 248	0.14	0.14	0.14	8	2034	6.5	5	Very High level of re	\$	5,159.74
1208 HENRY	URBAN ACCESS	CARNARVON HWY	0	0.07	0.07	12	2034	7.5	5	Very High level of re	\$	2,750.70
1208 HENRY	URBAN ACCESS	CARNARVON HIGHWAY	0.07	0.17	0.1	12	2034	11	5	Very High level of re	\$	6,189.00
1302 BARROW	URBAN ARTERIAL	THURAGGI-MAUNING ROAD	1.08	1.08	0	10	2034	1.08	5	Very High level of re	\$	48,643.20
1305 BRIDGE	URBAN ACCESS	BARROW STREET	0	0.15	0.15	13	2034	5.5	5	Very High level of re	\$	4,475.85
1307 GREGORY STREET	URBAN ACCESS	STEPHEN STREET	0	0.73	0.29	14	2034	6.5	5	Very High level of re	\$	9,786.20
1312 STEPHEN STREET	URBAN ACCESS	BARROW STREET	0	0.14	0.14	9	2034	5.5	5	Very High level of re	\$	4,335.10
2106 DAVIES	URBAN ACCESS	COWDILL STREET	0	0.19	0.19	11	2034	5.5	5	Very High level of re	\$	5,883.35
2106 HORACE	URBAN ACCESS	HANNAH STREET	0	0.25	0.25	12	2034	6.5	5	Very High level of re	\$	9,148.75
2106 HORACE	URBAN ACCESS	HANNAH STREET	0.25	0.48	0.23	18	2034	5.5	5	Very High level of re	\$	7,121.85
2106 HORACE	URBAN ACCESS	HANNAH STREET	0.48	0.71	0.23	18	2034	5.5	5	Very High level of re	\$	7,251.44
2108 IDA	URBAN ACCESS	HORACE STREET	0	0.24	0.24	18	2034	5.5	5	Very High level of re	\$	7,433.60
2108 IDA	URBAN ACCESS	HORACE STREET	0.24	0.42	0.18	18	2034	5.5	5	Very High level of re	\$	14,187.60
2114 KIRBY	URBAN COLLECTOR	RAILWAY STREET	0.44	0.6	0.16	20	2034	8.5	5	Very High level of re	\$	7,206.40
2114 THODOR	URBAN ACCESS	HANNAH STREET	0	0.24	0.24	13	2034	6.5	5	Very High level of re	\$	8,762.00
2118 THODOR	URBAN COLLECTOR	HANNAH STREET	0.44	0.24	0.24	14	2034	6.5	5	Very High level of re	\$	8,107.20
2122 HANNAH	URBAN ACCESS	THODOR STREET	0	0.23	0.23	13	2034	6.7	5	Very High level of re	\$	8,875.83
2124 WHITTON	URBAN ACCESS	MCGARTHY STREET	0	0.28	0.28	16	2034	6.5	5	Very High level of re	\$	9,786.20
3005 PENILEE	RURAL COLLECTOR	BALDWIN HWY	0.48	0.48	0.48	10	2034	6.5	5	Very High level of re	\$	16,214.40
3008 PENILEE	RURAL COLLECTOR	BALDWIN HWY	0.48	0.66	0.38	12	2034	5.5	5	Very High level of re	\$	12,402.52
3101 MARY	URBAN ACCESS	WILLIAM STREET	0.46	0.56	0.12	17	2034	14.5	5	Very High level of re	\$	11,079.84
3102 BELMORE STREET	URBAN COLLECTOR	WILLIAM STREET	0	0.03	0.03	13	2034	11.5	5	Very High level of re	\$	1,842.35
3101 BELMORE STREET	URBAN COLLECTOR	WILLIAM STREET	0.03	0.2	0.17	18	2034	7.3	5	Very High level of re	\$	6,998.83
3102 BELMORE STREET	URBAN COLLECTOR	WILLIAM STREET	0.2	0.28	0.08	18	2034	15.5	5	Very High level of re	\$	5,157.24
3101 BELMORE	URBAN COLLECTOR	MAIN STREET	0.26	0.48	0.2	15	2034	7.7	5	Very High level of re	\$	6,870.20
3102 GEORGE	URBAN ARTERIAL	MAIN STREET	0	0.19	0.19	22	2034	15	5	Very High level of re	\$	11,710.40
3102 GEORGE	URBAN ARTERIAL	MAIN STREET	0.19	0.14	0.05	22	2034	12.5	5	Very High level of re	\$	17,125.80
3102 GEORGE	URBAN ARTERIAL	MAIN STREET	0.18	0.28	0.12	20	2034	11.2	5	Very High level of re	\$	7,586.72
3105 JANE STREET	URBAN ACCESS	CASHEL VALE ROAD	0.26	0.48	0.22	30	2034	3.7	4	Very High level of re	\$	4,582.82
3105 MARY	URBAN ACCESS	WILLIAM STREET	0	0.02	0.02	19	2034	15.5	5	Very High level of re	\$	2,050.10
3105 MARY	URBAN ACCESS	WILLIAM STREET	0.02	0.21	0.19	17	2034	15.5	5	Very High level of re	\$	14,761.88
3105 MARY	URBAN ACCESS	WILLIAM STREET	0.21	0.25	0.04	19	2034	12.5	5	Very High level of re	\$	4,098.64
3105 MARY	URBAN ACCESS	WILLIAM STREET	0.25	0.35	0.1	18	2034	10.5	5	Very High level of re	\$	6,080.40
3105 MARY	URBAN ACCESS	WILLIAM STREET	0.35	0.44	0.09	8	2034	5.4	5	Very High level of re	\$	2,736.18
3108 WILLIAM	URBAN COLLECTOR	MAIN STREET	0	0.17	0.17	9	2034	7.5	5	Very High level of re	\$	6,899.70
3108 WILLIAM	URBAN COLLECTOR	MAIN STREET	0.17	0.23	0.06	20	2034	7.5	5	Very High level of re	\$	2,488.84
3108 WILLIAM	URBAN COLLECTOR	MAIN STREET	0.23	0.26	0.03	19	2034	9	5	Very High level of re	\$	1,520.10
3108 WILLIAM	URBAN COLLECTOR	MAIN STREET	0.26	0.29	0.03	19	2034	15.5	5	Very High level of re	\$	2,195.70
3108 WILLIAM STREET	URBAN COLLECTOR	MAIN STREET	0.29	0.35	0.06	19	2034	8.9	4	Very High level of re	\$	3,006.42
3108 WILLIAM STREET	URBAN COLLECTOR	MAIN STREET	0.35	0.37	0.02	19	2034	13.8	4	Very High level of re	\$	1,555.88
4018 JAKELWAR-GOODWOODS RD	RURAL COLLECTOR	BALDWIN HWY	0	0.22	0.22	18	2034	6	5	Very High level of re	\$	277,871.60
1510 JANE	URBAN ACCESS	CASHEL VALE ROAD	0.48	0.74	0.26	4	2034	5	5	Very High level of re	\$	1,762.80
1527 COMMISSIONERS POINT ROAD	RURAL COLLECTOR	BARLEY STREET	0	0.26	0.26	18	2035	6	5	Very High level of re	\$	8,762.80
1527 COMMISSIONERS POINT ROAD	RURAL COLLECTOR	BARLEY STREET	0.26	1.92	1.66	18	2035	6	5	Very High level of re	\$	56,074.80
1534 THUNGABY RD	RURAL COLLECTOR	CARNARVON HWY	0	7.3	7.3	12	2035	4.5	5	Very High level of re	\$	264,823.70
1534 THUNGABY RD	RURAL COLLECTOR	CARNARVON HWY	7.3	7.57	0.27	10	2035	3.5	4	Very High level of re	\$	5,320.35
1534 THUNGABY RD	RURAL COLLECTOR	CARNARVON HWY	7.57	7.8	0.23	30	2035	5	5	Very High level of re	\$	5,884.70
1535 SALMON	Rural	CARNARVON HWY	0	6.11	6.11	18	2035	5.5	5	Very High level of re	\$	308,393.70
1548 WHITES ROAD	URBAN ACCESS	ALFRED STREET	0	0.04	0.04	12	2035	7	4	Very High level of re	\$	1,576.40
1548 WHITES ROAD	URBAN ACCESS	ALFRED STREET	0.04	0.16	0.12	12	2035	7	4	Very High level of re	\$	4,729.20
1548 WHITES ROAD	URBAN ACCESS	ALFRED STREET	0.16	0.23	0.06	12	2035	7	4	Very High level of re	\$	2,601.06
1548 WHITES ROAD	URBAN ACCESS	ALFRED STREET	0.23	0.57	0.33	12	2035	7	5	Very High level of re	\$	5,477.99
1548 WHITES ROAD	URBAN ACCESS	ALFRED STREET	0.57	0.82	0.45	12	2035	7	4	Very High level of re	\$	17,734.50
1148 ALBERT STREET	URBAN ACCESS	BALDWIN HIGHWAY	0	0.87	0.87	12	2035	6.5	5	Very High level of re	\$	30,835.03
1102 ALFRED STREET	URBAN ARTERIAL	BORONIA AVENUE	0.39	1.09	0.7	10	2035	18.2	4	Very High level of re	\$	71,726.20
1102 ALFRED STREET	URBAN ARTERIAL	BORONIA AVENUE	1.09	1.24	0.15	10	2035	19.8	4	Very High level of re	\$	16,721.10
1102 ALFRED STREET	URBAN ARTERIAL	BORONIA AVENUE	1.24	1.46	0.22	19	2035	18.8	5	Very High level of re	\$	23,285.68
1102 ALFRED STREET	URBAN ARTERIAL	BORONIA AVENUE	1.46	1.69	0.23	14	2035	13.2	4	Very High level of re	\$	17,082.68
1102 ALFRED STREET	URBAN ARTERIAL	BORONIA AVENUE	1.69	1.73	0.04	14	2035	13.2	4	Very High level of re	\$	2,972.64
1102 ALFRED STREET	URBAN ARTERIAL	BORONIA AVENUE	1.73	1.83	0.1	15	2035	13.1	4	Very High level of re	\$	14,750.66
1102 ALFRED STREET	URBAN ARTERIAL	BORONIA AVENUE	1.83	2.39	0.46	15	2035	8.7	5	Very High level of re	\$	22,531.28
1102 ALFRED STREET	URBAN ARTERIAL	BORONIA AVENUE	2.39	3.58	0.99	11	2035	5.8	4	Very High level of re	\$	32,327.48
1105 ANDREW	URBAN COLLECTOR	ANNE STREET	0	0.5	0.5	10	2035	5.5	5	Very High level of re	\$	16,327.00
1105 ARTHUR STREET	URBAN ARTERIAL	THURAGGI ROAD	1.18	1.87	0.89	12	2035	5.9	5	Very High level of re	\$	12,819.73
1105 ARTHUR STREET	URBAN ARTERIAL	THURAGGI ROAD	1.87	2.32	0.45	14	2035	6.5	5	Very High level of re	\$	16,467.75
1107 BARLEY STREET	URBAN COLLECTOR	ST GEORGES TERRACE	0.22	0.48	0.24	15	2035	14	4	Very High level of re	\$	18,916.80
1107 BARLEY STREET	URBAN COLLECTOR	ST GEORGES TERRACE	0.48	1.47	1.01	17	2035	6.2	4	Very High level of re	\$	35,255.06
1136 SCOTT STREET	URBAN ARTERIAL	ST GEORGES TERRACE	0	0.2	0.2	19	2035	18.4	4	Very High level of re	\$	20,716.40
1136 SCOTT STREET	URBAN ARTERIAL	ST GEORGES TERRACE	0.2	0.21	0.01	19	2035	18.3	4	Very High level of re	\$	1,030.29
1136 SCOTT STREET	URBAN ARTERIAL	ST GEORGES TERRACE	0.21	0.43	0.22	19	2035	18.3	4	Very High level of re	\$	2

OFFICER REPORT

TO: Council

SUBJECT: Plant Standing Committee Meeting Minutes - 20 April 2021

DATE: 17.05.21

AGENDA REF: IFS3

AUTHOR: Andrew Boardman - Director Infrastructure Services

Executive Summary

Plant Standing Committee Meeting Minutes - 20 April 2021

Executive Summary

The Plant Standing Committee met on 20 April 2021. The purpose of this report is to receive the minutes and endorse the Plant Standing Committee's recommendations.

Background

The Plant Standing Committee met on 20 April 2021 and considered the following items:

- Plant Standing Committee Terms of Reference
- Balonne Shire Council Street Sweeper Replacement
- 2020/21 – 10 Year Plant and Fleet Rolling Programme – Deferred
- 2021-22 Plant and Fleet Budget Requests
- In-Vehicle Monitoring System
- Water and Sewerage Truck
- Sale of the Ausroad Jet-patcher 5005
- General Business

A further Plant Committee will be scheduled within the next 3 months

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Governance</u>	High levels of accountability and compliance

Consultation (internal/external)

Plant Standing Committee

Legal Implications

Nil

Risk Implications

Financial Impact - Inability to achieve financial sustainability and meet current and future needs of the community.

Policy Implications

Procurement Policy

Financial and Resource Implications

In the 2020-21 Council has allocated in its Capital Budget the following:

\$300,000.00 - Street Sweeper Replacement

\$140,000.00 - Water & Sewerage Truck

Purchasing cost of the Sweeper and W&S Truck are \$352,932.49 & \$158,499.00 respectfully.

The Plant Committee recommends Council increase its Capital Budget, in accordance with S170(3) of the Local Government Regulations 2012, by \$73,000.00 to reflect the actual purchasing cost. It is estimated the existing Street Sweeper will sell for \$15,000.00.

Options or Alternatives

To receive the minutes and:

- 1) Endorse the recommendations of the Plant Standing Committee in full
- 2) Endorse some of the Plant Standing Committee's recommendations and reject others
- 3) Reject all recommendations of the Plant Standing Committee

Attachments

1. Plant Standing Committee Meeting Minutes - 20 April 2021 - Unconfirmed Minutes
2. Plant Standing Committee Terms of Reference

Recommendation/s

That Council resolves to receive the minutes and endorse the Plant Standing Committee's recommendations as follows:

1. PLANT TERMS OF REFERENCE
The Plant Standing Committee recommend to Council that:
 - a) The previous Terms of Reference for the Plant Steering Committee be rescinded
 - b) The attached Plant Standing Committee Terms of Reference be adopted.
2. BALONNE SHIRE COUNCIL STREET SWEEPER REPLACEMENT
 - a) That Council (in accordance with S170(3) of the Local Government Regulations 2012) amend Street Sweeper Budget to reflect a Purchase Price of \$352,932.49 (excl. GST) and \$15,000 (excl. GST) for the anticipated sale of the existing street sweeper
 - b) That Council award of Street Sweeper to Mike Trace Engineering for the Demo model inclusive of the SGESCO Safety Products, extended warranty and with Weed Spray Unit for \$352,932.49 (excl. GST)
3. 2020/21 - 10 YEAR PLANT AND FLEET ROLLING PROGRAMME – Deferred

4. 2021-22 PLANT AND FLEET BUDGET REQUEST

That Council support the attached Plant and Fleet Capital request for submission within its 2021/22 budget, noting that the purchase of a prime mover, water tanker and fuel management system is to be workshopped and agreed upon prior to decision.

5. IN-VEHICLE MONITORING SYSTEM

That:

- a) Council proceed with the MTData In-Vehicle Monitoring System option and proceed to rollout to plant and fleet.
- b) Include an operational project for the installation of the project In-Vehicle Monitoring System in the 2021/22 Budget

6. WATER AND SEWERAGE TRUCK

That Council (in accordance with S170(3) of the Local Government Regulations 2012) amend its budget for the Water and Sewerage Truck to \$160,000 and Supply and Delivery of an Isuzu FRR 110-240MWB Automatic be awarded to Black Trucks for \$158,499.00

7. SALE OF THE AUSROAD JETPATCHER – 5005

That Council undertakes an Expression of Interest for the considered disposal of the AusRoads Jetpatcher.

8. General Business

The Committee notes additional RMPC revenue for the 21/22 financial year. In recognition of this officers are to prepare proposal for next Plant Standing Committee for the inclusion of the additional plant in the 21/22 budget

Andrew Boardman

Director Infrastructure Services

UNCONFIRMED



MINUTES

of the

Plant Standing Committee Meeting

held in the

Council Chambers, 118 Victoria Street, St George

on

Tuesday 20th April 2021

Commencing at 10:00am - 11:00am

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UNCONFIRMED

ORDER OF PROCEEDINGS

ATT1 ATTENDANCE

Cr ID Todd (Chair), Cr SS Scriven, Cs RD Avery, Cr SC O'Toole, M Magin, M Clarke, A Boardman, D Whyte and B Judge

LOA1 LEAVE OF ABSENCE Nil

COM1 CONFIRMATION OF MINUTES

BAM1 BUSINESS ARISING FROM MINUTES Nil

(REP) REPORTS

REP1 PLANT TERMS OF REFERENCE

Plant Standing Committee Terms of Reference.

Cr O'Toole moved and Cr Avery seconded:

The Plant Standing Committee recommend to Council that:

- 1) The previous Terms of Reference for the Plant Steering Committee be rescinded.
- 2) The attached Plant Standing Committee Terms of Reference be adopted.

CARRIED UNANIMOUSLY

REP2 BALONNE SHIRE COUNCIL STREET SWEEPER REPLACEMENT

Balonne Shire Council Street Sweeper Replacement

Cr O'Toole moved and Cr Avery seconded:

That:

1. Council amend Street Sweeper Budget to reflect a Purchase Price of \$352,932.49 (excl. GST) and \$15,000 (excl. GST) for the anticipated sale of the existing street sweeper
2. Council award of Street Sweeper to Mike Trace Engineering for the Demo model inclusive of the SGESCO Safety Products, extended warranty and with Weed Spray Unit for \$352,932.49 (excl. GST)

CARRIED UNANIMOUSLY

REP3 2020/21 - 10 YEAR PLANT AND FLEET ROLLING PROGRAMME

2020/21 – 10 Year Plant and Fleet Rolling Programme

Committee Recommendation/s

~~That Council adopt the 10 Year Plant and Fleet Rolling Programme.~~

UNCONFIRMED

Samantha O'Toole (Mayor), Matthew Magin (Chief Executive Officer) left the meeting, the time being 11:02am.

REP4 **2021-22 PLANT AND FLEET BUDGET REQUEST**

2021-22 Plant and Fleet Budget Request

Cr Scriven moved and Cr Avery seconded:

That Council support the attached Plant and Fleet Capital request for submission within its 2021/22 budget, noting that the purchase of a prime mover, water tanker and fuel management system is to be workshopped and agreed upon prior to decision.

CARRIED UNANIMOUSLY

REP5 **IN-VEHICLE MONITORING SYSTEM**

In-Vehicle Monitoring System

Cr Avery moved and Cr Scriven seconded:

That

- 1) Council proceed with the MTData In-Vehicle Monitoring System option and proceed to rollout to plant and fleet.
- 2) Include an operational project for the installation of the project In-Vehicle Monitoring System in the 2021/22 Budget.

CARRIED UNANIMOUSLY

REP6 **WATER AND SEWERAGE TRUCK**

Water and Sewerage Truck

Cr Avery moved and Cr Scriven seconded:

That Council amend its budget for the Water and Sewerage Truck to \$160,000 and Supply and Delivery of an Isuzu FRR 110-240MWB Automatic be awarded to Black Trucks for \$158,499.00

CARRIED UNANIMOUSLY

REP7 **SALE OF THE AUSROAD JETPATCHER - 5005**

Sale of the AusRoad Jetpatcher - 5005

Cr Scriven moved and Cr Avery seconded:

That Council undertakes an Expression of Interest for the considered disposal of the AusRoads Jetpatcher.

CARRIED UNANIMOUSLY

GENERAL BUSINESS

Cr Scriven moved and Cr Avery seconded:

That That Committee notes additional RMPC revenue for the 21/22 financial year in recondition of this officers to prepare proposal for next Plant Standing Committee for the inclusion of the additional plant in the 21/22 budget.

CARRIED UNANIMOUSLY

UNCONFIRMED

Cr Todd moved and Cr Avery seconded:

The Plant Standing Committee thanked Pedro Gluzde for his exemplary 10 years of service to Balonne Shire Council.

There being no further business, the Meeting closed, the time being 12:06pm.

Confirmed at a Meeting of the Plant Standing Committee held on .

.....
CHAIR

Terms of Reference – Plant Standing Committee

1. TERMS OF REFERENCE

This Terms of Reference is provided to outline the requirement for the Plant Standing Committee and is to be read in conjunction with Council's Code of Meeting Practice. The Plant Standing Committee is established under Section 264 of the *Local Government Regulations 2012*.

2. PURPOSE

The purpose of the Plant Standing Committee is to help determine budgets, give, specialised advice and give project strategic direction in the Balonne Shire.

3. DEFINITIONS

The Committee – Plant Standing Committee

Standing Committee – Under S264 of the LG Regulations a Standing committee can have councillors as members only

4. TENURE

The Plant Standing Committee will remain operational for the current term of Council (ending in March 2024) and will be reviewed at the commencement of the next term of Council.

5. MEMBERSHIP

The individuals who make up the committee are nominated by Council and are approved by the Council.

The core membership of the Committee will comprise of:

- 3 x Councillors one of which is the Chair – Voting Members
- The Mayor (ex officio member) – Voting Member
- All other Councillors and CEO will be observers
- Director of Infrastructure Services
- Manager Transport and Drainage
- Workshop Supervisor
- Other officers or specialist as required

6. ADMINISTRATIVE SUPPORT

The Committee will be supported by the Balonne Shire Council Infrastructure Services Team.

7. MEETINGS

- a) The Committee shall meet at least three times per annum.
- b) Meetings will be chaired by a Balonne Shire Councillor.
- c) The Committee will adopt a resolution decision-making style.
- d) Quorum will be defined as 50% plus one.

Terms of Reference – Plant Standing Committee

- e) Members will disclose any conflict of interest and remove themselves from the meeting. Conflicts of interest are to be recorded in the Committee meeting minutes.
- f) Minutes of the Committee's meeting will be taken, typed up and distributed to all members by Council Staff and be made available on Sharepoint for all Councillors. The record will then be included in the Information Papers of the next available Council meeting.
- g) If there are any recommendations for Council to consider for adoption a report will be prepared by the Council Staff for Council resolution.

8. SCOPE

Inclusions:

- The Committee will discuss, monitor, review and provide feedback for any Plant projects, budgets, and strategy.
- The Committee may make recommendations to Council to approve or reject any Plant projects, budgets, and strategy
- The Committee may discuss any arising business, ideas, issues, or community feedback regarding Plant projects, budgets, and strategy.

Exclusions:

- The Committee will not deal with operational or administrative matters of Council.
- The Committee cannot direct Council staff regarding projects, all project requests need to go through Council.

9. REPORTING TO COUNCIL

The Committee shall report regularly on its activities, provide Council with guidance, and/or make recommendations to Council through the provision of the record of meeting.

10. DELEGATED AUTHORITY

The Committee has no delegated authority to make decisions on behalf of the Council. Decisions will be made by Council Resolution or as delegated to the Chief Executive Officer. Council may under S257(1)(c) or (d) delegate to the Standing Committee any power under the Act or Regulations OR delegate authority to the Standing Committee Chair.

11. CONFIDENTIALITY

Almost all the information provided to Committee members will be of a sensitive nature, for Commercial, Intellectual Property or other reasons. Committee members are requested to treat the information in an appropriate manner.

Record of meetings will not be made public except as presented to Council and where appropriate recommendations will be considered by Council in closed session depending on the phase of the project.

(CES) COMMUNITY AND ENVIRONMENTAL SERVICES

ITEM	TITLE	SUB HEADING	PAGE
CES1	<u>TOWN COMMONS</u> <u>AGISTMENT POLICY</u>		173
CES2	<u>ADOPTION OF SOLID</u> <u>WASTE PLAN - 2021-2031 -</u> <u>RESOURCE INNOVATIONS</u> <u>- JOEL HARRIS</u>		184
CES3	<u>CONTINUATION OF</u> <u>COLLECTION AND BULK</u> <u>PROCESSING OF TYRES</u> <u>FOR COMMUNITY AND</u> <u>BUSINESSES</u>		210
CES4	<u>BUILDING WORKS</u> <u>ASSESSABLE AGAINST</u> <u>THE PLANNING SCHEME -</u> <u>207 WHYTES ROAD, ST</u> <u>GEORGE BEING LOT 2 ON</u> <u>SP135039</u>		221
CES5	<u>COMMUNITY GRANTS AND</u> <u>ASSISTANCE</u> <u>APPLICATION - THALLON</u> <u>STATE SCHOOL P&C - GO</u> <u>TO CIRCUS SCHOOL</u>		228
CES6	<u>COMMUNITY GRANTS AND</u> <u>ASSISTANCE</u> <u>APPLICATION - BOLLON</u> <u>POLOCROSSE</u> <u>ASSOCIATION -</u> <u>POLOCROSSE CARNIVAL</u> <u>2021</u>		240
CES7	<u>TACKLING REGIONAL</u> <u>ADVERSITY THROUGH</u> <u>INTEGRATED CARE</u> <u>(TRAIC) FUNDING</u> <u>PROJECT PLAN</u>		251

OFFICER REPORT

TO: Council

SUBJECT: Town Commons Agistment Policy

DATE: 06.05.21

AGENDA REF: CES1

AUTHOR: Digby Whyte - Director Community and Environmental Services

Executive Summary

Town Commons Agistment Policy by Senior WDEF and Environment Officer and WDEF Project Support Officer.

The policy provides criteria for the number of livestock agisted, Biosecurity Entity Registration, National Livestock Identification System (NLIS) and associated requirements. There is an associated Town Common agistment application form.

Background

Council has six (6) town commons for short-term agistment by Shire residents as the need arises. To date these have been utilised by residence, just completing a form at reception, and paying an agistment fee and for longer periods than desirable. Until 2020-2021 Town Common use was not monitored by Officers. This policy and form provide appropriate support, requirements, and processes for Officers to effectively manage the Town Commons in the Balonne Shire and provide a consistence approach.

Council has applied for funding to upgrade four (4) of our owned Town Commons with new fencing and water facilities, such as tanks, and troughs.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Environment</u>	Biosecurity, pest management and stock route planning

Consultation (internal/external)

Internal

Director Community and Environmental Services
Portfolio Councillors
Project Officer – WDEF & Rural Services
Senior WDEF and Environment Officer

External

Maranoa Regional Council

Legal Implications

Provides compliance and efficiency in management of our Town Commons under the following acts:

- Local Government Act 2009
- Local Government Regulations 2012
- Balonne Shire Council Local Laws
- Animal Care and Protection Act 2001
- Biosecurity Act 2014
- Biosecurity Regulation 2016
- Land Act 1994
- Stock Route Management Act 2002
- Property Law Act 1994

Risk Implications

Nil.

Policy Implications

The policy gives effect to the Corporate Plan and is related to the following:

- Local Government Act 2009
- Local Government Regulations 2012
- Balonne Shire Council Local Laws
- Animal Care and Protection Act 2001
- Biosecurity Act 2014
- Biosecurity Regulation 2016
- Land Act 1994
- Stock Route Management Act 2002
- Property Law Act 1994

Council has an Asset Management Policy, recognises that infrastructure assets are important to the local community and are fundamental to Council's overall service delivery.

Financial and Resource Implications

Provides a more equitable and managed basis to agistment fees.

Income will provide financial support for the maintenance and upgrades of Town Commons facilities.

These town common facilities are not State Owned and are Council's assets and this is fundamental to Council's overall service delivery.

Options or Alternatives

Continue the use of the informal process of Town Commons. This creates high risks around Biosecurity matters, no support for compliance around agisting livestock and reputational issues for Council.

Attachments

1. Town Common Agistment Policy
2. Town Common Agistment Form

Recommendation/s

That Council resolves to:

1. Approve the Town Commons Agistment Policy
2. Approve the associated Town Common Agistment Application Form

Digby Whyte

Director Community and Environmental Services



Town Commons Agistment Policy

1. POLICY STATEMENT

This policy establishes criteria for the number of livestock (cattle and horses) agisted and regulatory requirements for the agistment on the Balonne Shire Council (BSC) Town Commons.

2. PRINCIPLES

To provide the regulatory requirements for the agistment of Balonne Shire rural land and Town Commons and the process to secure tenure over agistment land owned or managed by Balonne Shire Council.

To ensure openness, transparency, effective competition, value for money, ethical behaviour and fair dealing in the tendering and management of agistment of the Balonne Shire Town Commons.

3. SCOPE

This policy applies to all BSC Town Commons.

4. RESPONSIBILITY

1. All persons wishing to agist stock on commons or reserves under the control of the Balonne Shire Council must satisfy each of the following conditions:
 - (a) Applicant must be a current permanent resident of the Shire.
 - (b) Applicant must NOT have the right to use or occupy any more than 249 hectares of grazing land within or without the Balonne Shire.
 - (c) Applicant must be a bona fide owner of the stock to be agisted.
 - (d) Applicant must hold a registered brand in applicant's name.
 - (e) Applicant must be over eighteen (18) years of age
 - (f) All cattle must be ear-tagged at owner's cost. Such tags to be individually numbered and carry the endorsement BSC. Tags will be supplied by Council at owners' expense. NLIS for appropriate PICs are available from the Rural Lands Officer/Shire Office for cattle born on the common.
 - (g) All cattle must have an NLIS tag in their ear prior to being put on a Council common or reserve. A list of the NLIS tag numbers must be provided to Council with the application to agist.
 - (h) If you own or keep any of the following animals in Queensland, you must be registered as a Biosecurity Entity:
 - 1 or more:
 - ❖ Cattle, sheep, goats, pigs, bison, buffalo, deer, or

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Authorised by >>>COUNCIL

Initial Date of Adoption >> 27 May 2021
Latest Version Adopted: 27 May 2021
Next Review Date>> 1 May 2022



Town Commons Agistment Policy

- ❖ Alpacas, llamas, or other animals from the Camelidae family; or
- ❖ Horses, ponies, donkeys, mules, zebras or other animals from the Equidae family
- (i) You must have a registered Biosecurity Entity even if you don't own the land where you keep your animals, for example, if:
 - ❖ You are a lessee
 - ❖ Your animals are agisted on someone else's land
 - ❖ You keep beehives on someone else's land
- (j) The only time that the Council's Biosecurity Entity number is utilised is where livestock are kept temporarily. Holding facilities include:
 - ❖ Showgrounds or sporting grounds
 - ❖ Local government pound yards (excluding Town Commons)
 - ❖ Saleyards
 - ❖ Abattoirs or slaughterhouses
 - ❖ Stock routes.
- 2. The maximum number of horses/cattle to be agisted by anyone (1) household (principal place of residence) is assessed upon application by a Pasture Assessment and Officer discretion.

5. BIOSECURITY ENTITY REGISTRATION

Biosecurity Entity Registration and the Property Identification Code (PIC) system work together to improve biosecurity. A PIC relates to the land where the animals are kept; and the Biosecurity Entity is the person, people or organisation responsible for the day-to-day keeping and care of the animals. The entity is not always the property owner associated with the PIC (e.g., the owner of the animals may be an agistee or lease a property).

If you own or keep certain animals in Queensland you are required to have a Biosecurity Entity Number. To register for the first time you need to apply for registration at the following address online, [Account Registration - Biosecurity Entity Registration Portal \(daf.qld.gov.au\)](https://daf.qld.gov.au/account-registration-biosecurity-entity-registration-portal) as a Biosecurity Entity. Or if you are registered and need to check your registration is current go to the following link, [Sign in - Biosecurity Entity Registration Portal \(daf.qld.gov.au\)](https://daf.qld.gov.au/sign-in-biosecurity-entity-registration-portal). Once approval is given you will be notified of your Registered Biosecurity Entity (RBE) Number.

6. NATIONAL LIVESTOCK IDENTIFICATION SYSTEM (NLIS)

It also allows access to the National Livestock Identification System (NLIS). NLIS provides permanent identification and traceability of cattle, sheep, pigs, and goats. There are specific NLIS requirements when moving different types of livestock in Queensland. All cattle, sheep, pigs and goats must be fitted with an approved NLIS device when moving between properties identified with different a PIC. All movements must be reported to the NLIS database within 48 hours of livestock being moved.

NLIS devices are permanent devices that must not be removed once fitted and will remain for the lifetime of that animal. If a device is lost, the animal must be retagged with an approved NLIS device prior to moving off the property.



Town Commons Agistment Policy

5. DEFINITIONS

Agistment Permit:	A permit granted by Council to a permittee in accordance with this policy.
Application for Agistment:	An application for agistment provided by Council (pending a full Pasture Assessment and current stock on common)
Council	Means Balonne Shire Council
Council land	Means Council owned or controlled land made available for the purposes of agistment under this policy.
Livestock	Means cattle, sheep, goats or horses.
The CEO	Balonne Shire Council's Chief Executive Officer

6. POLICY

1. The number of horses/cattle agisted must not exceed the maximum stocking rate per reserve/common as assessed by Council Officers through a Pasture Assessment and current climatic conditions.
2. Total head of livestock will be reduced to an acceptable number determined by Council during poor seasons when there is insufficient fodder / water. Number of livestock per household will be reduced proportionately.
3. The owner of the livestock prior to placing stock on the Town Commons are to provide a list of NLIS tag numbers for registration onto the PIC.
4. Agistment charges are fixed by Council are payable in advance. Agistment charges and the Application Fee are to be paid upon Application for Agistment.
5. Any person who has paid adjustment fees in accordance with this Policy and who has sold, disposed of or removed any stock, or whose stock have died in respect of which fees have been paid, shall immediately notify Council of such fact.
6. Agistment Back Charges will apply if at a muster, cattle which have been credited as missing from a previous muster, appear in a current muster, then a back charge applies from muster date to muster date, up to a maximum of 12 months.
7. No fees shall be charged for pasturing the progeny of any horses or cattle in respect of which a permit has been granted if such progeny are under the age of three (3) months.
8. Agistment fees and regulations are subject to review from at any time by Council.
9. Council reserves the right to muster, or arrange the muster, of the whole of the stock running on the common or reserve at any time for any purpose and may put such stock in any yard or yards and draft and otherwise manage such stock as deemed necessary.



Town Commons Agistment Policy

10. No person shall pasture or cause, permit or allow to be pastured any entire horse or bull over the age of 6 months on any common or reserve of the Council.
11. The Council may in its discretion grant or refuse any application to pasture stock on any reserve or common.
12. All livestock is to be cleared of ticks prior to being put on a reserve or common. Proof of dipping/spraying is required.
13. Any person desirous of mustering stock pasturing on any common or reserve must give not less than seven (7) days notice. Such notice shall state the hour and date he/she desires to conduct such muster. Consent of the Chief Executive Officer/other delegate must first be obtained.
14. Notice in writing must be given to the Chief Executive Officer/other delegate at least seven (7) days prior to the removal of any livestock. Such notice must state time and number of livestock to be removed. Failure to give notice will result in Agistment being charged up to the date that advice of livestock removal is given.

7. LEGAL PARAMETERS

- *Local Government Act 2009*
- *Local Government Regulation 2012*
- *Animal Care and Protection Act 2001*
- *Biosecurity Act 2014*
- *Biosecurity Regulation 2016*
- *Land Act 1994*
- *Stock Route Management Act 2002*
- *Property Law Act 1994*

8. ASSOCIATED DOCUMENTS

- Stock Route Management Act 2002
- Balonne Shire Council Biosecurity Plan 2019-2024

APPLICATION FOR HORSE AND CATTLE AGISTMENT PERMIT IN BALONNE SHIRE TOWN COMMON AREAS



IMPORTANT NOTICE

Balonne Shire Council is collecting this information in order to comply with its responsibilities and obligations as a Local Government. The information will only be used by Council Officers or Agencies which may have a legitimate need for the information to process applications or the like. Your information will not be given to any other person or Agency until you have given us permission, or we are required to by law.

Stock Route Management Act 2002

<input type="checkbox"/> New Permit	<input type="checkbox"/> Renewal of Existing Permit (permit no.)	<input type="checkbox"/> Replacement Permit (previous permit no.)
-------------------------------------	---	--

Note: If this permit replaces or amends in any way a permit that has been issued previously, this permit cancels the previous permit.

AGISTMENT AREA

This permit authorises the stock scheduled below to be agisted on:

Area Permitted For Agistment:			
Start Date:		Finish Date:	
		Total No. of Days:	

STOCK SCHEDULE

No. of Stock	Breed	Sex	Age	Brand	NLIS Number	Ear Tag No.

OWNERS DETAILS

Surname:		First Name:	
Postal Address:			
Suburb:		Postcode:	
Phone:		Email Address:	

PUBLIC LIABILITY INSURANCE DETAILS

Please provide a copy of your public Liability Insurance for Council's records

Insurance Company:		Insured Amount:	
Policy Number:		Expiry Date:	

APPLICATION FOR HORSE AND CATTLE AGISTMENT PERMIT IN BALONNE SHIRE TOWN COMMON AREAS



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TERMS AND CONDITIONS

This permit is subject to the standard conditions set out on page 3 of this permit.

The following amendments to the standard conditions apply:

- a) The common is used a recreational reserve and used by the public. Council holds no responsibility for the damage or loss of stock or private property being used for the stock from the public.
- b) If or When the common is at risk of flooding during a major rain event, the owner of the stock must make arrangement to remove the stock.
- c) The gates to the common can be locked by Council after rain. This can restrict access to inspect the stock. Access can be gained by contacting Council.
- d) The maximum number of stock depastured on the Reserve by one person or family shall not exceed three (3) without approval from Council.
- e) An entire bull or colt over the age of six (6) months or stallion shall not be depastured on the Reserve or Town Common area.
- f) The maximum period for agistment on any Balonne Shire Town commons are for 6 months only then the permit holder must reapply to renew their permit.
- g) It is the permit holders responsibility to ensure that permits remain current; if the permit lapses Council may refuse to renew the permit.
- h) All animals depastured on a Town Common MUST be registered with Council prior to agisting on the Reserve, and the owner of the stock MUST be able to provide a copy of the permit if requested by Council.
- i) No person, other than a bona fide resident of the adjacent Township and over the age of seventeen (17) shall be permitted to depasture stock on the Reserve or Town Common.
- j) Council will not be held liable for any injuries inflicted on the stock depastured on the Town Common and it is the owner's responsibility to check the wellbeing of their stock.
- k) Council will not be responsible to ensure that the stock have at least one (1) or more watering points within the common. If there is no water supply, it is the owner's responsibility to cart water to their stock.
- l) Council may impound any stock on the Reserve or Town Common area if the owner breaches any of the above conditions. The owner of any stock impounded will be required to pay the reasonable charges of the Council for such impounding of the stock and the breach must be remedied before any stock is released.
- m) Council's Authorised Officers are to use discretion as to the number of stock that can be agisted within the commons during one standard period. Authorised Officers will undertake regular Pasture Assessment of the Commons to assess if there is sufficient pasture for the number of stock agisted.
- n) A permit can be cancelled at any time; should the land become degraded or any conditions of the permit not be met.
- o) The application and permit fees are required to be paid in full on application.

APPLICATION FOR HORSE AND CATTLE AGISTMENT PERMIT IN BALONNE SHIRE TOWN COMMON AREAS



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- p) The applicant must register their stock on the common PIC number once approval is given and fees are paid.
- q) If you own or keep any of the following in Queensland, you must be registered as a biosecurity entity:
- 1 or more:
 - cattle, sheep, goats, pigs, bison, buffalo, deer
 - or
 - alpacas, llamas, or other animals from the Camelidae family
 - or
 - horses, ponies, donkeys, mules, zebras, or other animals from the Equidae family.

You must be registered even if you do not own the land where you keep your animals, for example, if:

- you are a lessee
- your animals are agisted on someone else's land
- you keep beehives on someone else's land.

A person, persons or organisation can be registered as a biosecurity entity.

If you held a property identification code (PIC) on 30 June 2016, you may already be registered as a biosecurity entity.

Find out how to check if you have been registered.

If you meet the registration requirements you must be registered to comply with the Biosecurity Act 2014.

APPLICANT SIGNATURE

I hereby acknowledge that upon applying for this permit, I have read and understood the Terms & Conditions of this permit and the conditions that form part of this permit.

Customer Signature:		Date:	
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STANDARD CONDITIONS

Refer to page 2 for the other conditions that apply to this permit.

DEFINITIONS

"roadway" means the constructed road surface, including gravel roads, primarily used for the movement of motor vehicles
 "temporary holding yard" means an electric tape fence installed and operated in accordance with Australian Standard AS/NZS 3014:2003 Electric installations – electric fences (where applicable) and is adequate to ensure stock are contained overnight
 "temporary fence" means an electric tape installed and operated in accordance with Australian Standard AS/NZS 3014:2003 Electric installations – electric fences (where applicable) and is adequate to ensure stock are contained during daylight hours

GENERAL

The person in charge of agisted stock must:

- S1** immediately produce this permit, or a copy of it, to an authorised person for inspection if requested;
- S2** keep the stock under control at all times;
- S3** erect temporary fences/holding yards as required, to ensure that agisted stock are fenced in on all sides.
- S4** ensure that temporary holding yards are erected so that stock are kept as far away as practicable from any public roadway in the vicinity;
- S5** move temporary holding yards to a specified location if directed by a person authorised by the issuing entity.
- S6** ensure that the clearing of grass and shrubs required for the erection of temporary holding yards be kept to an absolute minimum for the required works. The clearing of trees is not permitted unless authorised under the *Land Act 1994*;
- S7** ensure that the stock is kept free of any disease that may reasonably be expected to be transmittable to other stock; and

APPLICATION FOR HORSE AND CATTLE AGISTMENT PERMIT IN BALONNE SHIRE TOWN COMMON AREAS



IMPORTANT NOTICE

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S8 ensure that any bogged, dying, infected, injured, or dead stock are removed from the stock route network in a prompt and reasonable manner.

S9 The person in charge of agisted stock is responsible for any restoration of the stock route network required as a result of carrying out works associated with the erection of temporary holding yards.

S10 The permit holder must maintain public liability insurance cover with a reputable insurer for an amount not less than \$10 million, which indemnifies the State of Queensland (acting through the Department of Natural Resources, Mines and Energy) and local government.

S11 The permit holder indemnifies and agrees to keep the State of Queensland, Crown Instrumentalities, local government and other statutory bodies indemnified against all actions, suits, proceedings, claims, demands, costs, losses, damages and expenses arising out of or in any way connected to or resulting from the issuing entity granting this permit to the permittee including all such actions, suits, proceedings, claims, demands, costs, losses, damages and expenses arising out of or in any way connected to or resulting from a breach of any the conditions of this permit.

STOCK ROUTE FACILITIES

The person in charge of agisted stock must not:

S12 without reasonable excuse, damage or interfere with a water facility;

S13 allow stock to enter any enclosure constructed for the protection of equipment provided by the local authority; or

S14 waste water from, or pollute water in, any water facility provided for travelling stock.

OFFICE USE ONLY

Permit Approved ☐

Permit Not Approved ☐

Comment:						
Number of Stock:		x	Fee per head per week:	\$	=	Total Permit Fee: \$
Receipt Number:			Magiq No:		Date:	
CSO Name:				CSO Signature:		

TOWN COMMON AGISTMENT PERMIT REVIEW NOTICE

This permit has been granted with conditions. Under Section 118 (2)(b) of the *Stock Route Management Act 2002*, a local government must provide a permit holder with a review notice if conditions are imposed on the permit. The permit holder must abide by the conditions of their permit. Breaching conditions may result in cancellation of this permit and/or legal action. Cancellation of a permit is effective immediately once the notice is received. A permit holder may request an amendment to a permit condition, by writing to the local government that issued the permit. The reasons for the proposed amendment must be explained clearly in the request.

REVIEW AND APPEAL RIGHTS

If you are not satisfied with a decision by local government to refuse to grant or renew a permit; impose conditions on a permit; refuse to amend conditions on request; or cancel a permit, you can apply to the Department of Natural Resources, Mines and Energy (DNRME) for a review of local government's decision. An application form for a review of a decision can be obtained from DNRME.

Important: A request for a review of a decision does not stay the operation of the decision. The local government's decision will stand until the review has been decided (note: the review may take up to 14 days).

If DNRME decides to confirm the decision of the local government, the applicant or permit holder of a stock route agistment permit can apply to the Queensland Civil and Administrative Tribunal (QCAT) to appeal against the confirmation of the decision.

OFFICER REPORT

TO: Council

SUBJECT: Adoption of Solid Waste Plan - 2021-2031 - Resource Innovations - Joel Harris

DATE: 12.05.21

AGENDA REF: CES2

AUTHOR: Di Francisco - Environmental Health Officer

Executive Summary

Council engaged Mr Joel Harris from Resource Innovations to undertake a solid waste plan which would look at the strategic framework for the management of waste across the Balonne Shire.

This was workshopped with Council and from this workshop the solid waste plan was drafted.

Background

The Balonne Shire Council has a Waste Reduction and Recycling Plan and one of the actions of this plan was to identify a strategic framework and actions for best management of waste across the Shire for the next ten years.

- To undertake a strategic framework for best management practices – 10 year period
- To undertake best management practice for waste management – capital works program
- To identify opportunities for shovel ready projects for grant funding

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Environment</u>	Best practice waste management and recycling

Consultation (internal/external)

Mr Joel Harris workshopped the framework for best practice with the Councillors in March 2021.

Legal Implications

Waste Reduction & Recycling Act.
Environmental Protection Act
Local Government Act

Risk Implications

Nil.

Policy Implications

Nil

Financial and Resource Implications

Council's budget 2021-22; 2022-23

Options or Alternatives

Nil

Attachments

1. BSC_SOLID Waste Plan_v2_20210430.pdf

Recommendation/s

That Council resolves to adopt the Solid Waste Plan provided by Resource Innovations.

Di Francisco

Environmental Health Officer

Balonne Shire Council

SOLID WASTE PLAN 2021 – 2031

April 2021



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1. EXECUTIVE SUMMARY

This Solid Waste Plan (SWP) outlines actions aimed at sustaining and improving the waste management infrastructure and resource recovery system in the Balonne Shire for the next ten (10) years until 2031.

Priority Actions

The priority actions proposed in this SWP are detailed in Table 2, outlined by year. Actions by site are presented within the body of the report.

Capital Works Program

Capital expenditure is expressed in 2021 dollars. The 10-year capital works program for the financial year period 2022-2032 has a capital spend of \$3.08 million. The capital works program is in its infancy and will need further refinement year-on-year as part of the annual financial budgeting process. A summary of the program for the next three (3) years is detailed below. A detailed breakdown of the capital works program is contained in Appendix A. The source of funding has not been identified and in some cases, the investment may come from grant funding.

Table 1: Capital Works Program Summary – FY21/22 to 23/24

Site	NPV	2022	2023	2024
St George	\$2,444,503.2	\$605,000.0	\$725,625.0	\$1,173,681.6
Dirranbandi	\$175,000.0	\$175,000.0	-	-
Thallon	\$117,098.6	-	\$107,500.0	-
Bollon	\$179,615.5	-	-	\$173,343.8
Hebel	\$70,238.9	\$10,000.0	\$16,125.0	\$46,225.0
Nindigully	\$0.0	-	-	-
All Sites	\$92,470.1	\$60,000.0	\$16,125.0	\$17,334.4
Total	\$3,078,926.3	\$850,000.0	\$865,375.0	\$1,410,584.8

Resourcing

Delivery of the actions detailed in this SWP will require a dedicated resource focused on improving Council's waste infrastructure to meet at a minimum the compliance levels articulated in the Environmental Approvals (EA) and to improve the overall waste operation.

The proposed resource allocation is:

- 1 x full-time equivalent (FTE) staff resource with dedicated focus on actioning key actions contained within the Solid Waste Strategy
- Contract term of two (2) years, effective from 1 July 2021 to 30 June 2023
- Estimated cost of \$100,000 per annum to cover base salary, superannuation, on-costs and vehicle
- Background in waste/environmental management

The proposed role and responsibility over the contract term are:

- Implement operational improvements across all sites to ensure compliance with licence conditions of the Environmental Approval (EA);
- Project manage the delivery of the capital works program for FY21/22 and FY22/23
- Engagement and management of consultants to complete master planning of the St George landfill
- Develop a "fit-for-purpose" data collection system and implement across the waste infrastructure network to enable better understanding of waste data and support decision making
- Implement green organics management approach, which may involve development of EA submission for ERA 61 across the entire network
- Contract management and oversight of the kerbside waste collection contract
- Contract management and performance monitoring of the St George landfill contract
- Development of the tender for the St George landfill contract
- Development of partnerships and grant funding applications to secure funding for capital improvements and resource recovery partnerships with other local governments and private industry (i.e., Vinidex, CRC for organics)
- Education – develop and deliver education programs targeted to residents and industry
- Review Council's Waste Reduction and Recycling Plan (WRRP) and develop appropriate actions
- Development of internal management tools to assist with ongoing improvements to the waste function.

Assessment and Review

This SWP outlines a staged approach to infrastructure investment for solid waste to 2031 across Council's existing waste facility portfolio. The success of the SWP will be monitored through the key milestone reviews annually, to reflect the annual capital and operational budget review process. To ensure the SWP responds to future changes that may arise due to legislation or community attitudes, major reviews of the SWP will occur in 2024.

Table 2: Priority Actions – By Year

FINANCIAL YEAR	SITE	ACTION	TARGET ACTION OUTCOME
2022	All Sites	▪ Safety audit to all waste facilities to assess safety improvements, with particular focus on trench safety	Mitigate Public/Council risk
		▪ Develop consistent signage and install across the network	Customer education
	St George	▪ Develop Master Plan for future site development	Long-term planning
		▪ Based on outcomes of Master Plan, map out 5-year plan for site improvement works to develop site infrastructure	Site Infrastructure and long-term planning
		▪ Install groundwater monitoring bores	Environmental Risk
		▪ Campaign crush of concrete/C&D stockpiles to produce construction aggregates (Note: This is over FY2022/2023)	Resource recovery
		▪ Improve landfill face management	Operational improvements Compliance with EA
		▪ Introduce daily covering of landfill face	
		▪ Divert stormwater from entering landfill active face	
		▪ Improve signage and traffic management	
	Dirranbandi	▪ Construct access gates/fencing and improved CCTV for site with reduced footprint.	Site access control
		▪ Site open only during day-light hours (7 – 5pm)	Disposal Security
		▪ Construct new trench with relevant safety and environmental controls (i.e. egress ramp, bund, litter fencing)	
		▪ Consultation with relevant authority in relation to waste disposal with Cat B Regulated Vegetation overlay	Approvals
		▪ Improve frequency of trench cover material	Operational Improvements
		▪ Divert stormwater from entering landfill active face	
		▪ Improve signage and traffic management	
		▪ Install data recording approach to monitor customer usage for short trial period (i.e., 3-months)	Data Collection

FINANCIAL YEAR	SITE	ACTION	TARGET ACTION OUTCOME
2022 continued	Thallon	<ul style="list-style-type: none"> Identify preferred approach for management of green waste stockpiles Campaign crush of concrete/C&D stockpiles to produce construction aggregates 	Resource recovery
		<ul style="list-style-type: none"> Construct safety access ramp Improve stormwater bunding to prevent surface water ingress to trench Safety barrier (i.e. power poles or similar) to prevent vehicle access to trench 	Trench improvements
		<ul style="list-style-type: none"> Improve frequency of trench cover material Improve signage and traffic management 	Operational Improvements
		<ul style="list-style-type: none"> Install data recording approach to monitor customer usage for short trial period (i.e., 3-months) 	Data Collection
	Bollon	<ul style="list-style-type: none"> Improve stormwater bunding to prevent surface water ingress to trench Safety barrier (i.e. power poles or similar) to prevent vehicle access to trench Reduce height of drop-off area to mitigate fall from height risk 	Trench improvements
		<ul style="list-style-type: none"> Improve frequency of trench cover material Improve signage and traffic management 	Operational Improvements
		<ul style="list-style-type: none"> Install data recording approach to monitor customer usage for short trial period (i.e., 3-months) 	Data Collection
	Hebel	<ul style="list-style-type: none"> Community engagement to investigate future options for site and/or waste transfer station located closer to town 	Future option
2023	St George	<ul style="list-style-type: none"> Investigate and install power to site 	Utility services
		<ul style="list-style-type: none"> Upgrade transfer station area to improve public amenity and safety 	Public safety
	Dirranbandi	<ul style="list-style-type: none"> Implement preferred approach for green waste management 	Resource Recovery
	Thallon	<ul style="list-style-type: none"> Construct access gates/fencing and improved CCTV for site with reduced footprint. Site open only during day-light hours (7 – 5pm) 	Site access control
		<ul style="list-style-type: none"> Implement preferred approach for green waste management Campaign crush of concrete/C&D stockpiles to produce construction aggregates 	Resource Recovery
	Bollon	<ul style="list-style-type: none"> Implement preferred approach for green waste management 	Resource Recovery

FINANCIAL YEAR	SITE	ACTION	TARGET ACTION OUTCOME
2024	Hebel	▪ Campaign crush of concrete/C&D stockpiles to produce construction aggregates	
		▪ Planning and design of waste transfer station (either at existing site or new site)	Preferred option planning
	St George	▪ Install weighbridge	Data collection
		▪ Expand the diversion of resources from landfill.	Resource recovery
		▪ Construct resource recovery shed (subject to Master Plan)	
	Dirranbandi	▪ Review long-term approach to waste disposal	Review
	Thallon	▪ Review long-term approach to waste disposal	Review
	Bollon	▪ Construct access gates/fencing and improved CCTV for site with reduced footprint. ▪ Site open only during day-light hours (7 – 5pm)	Site access control
		▪ Review long-term approach to waste disposal	Review
	Hebel	▪ Construction of new transfer station area (either at existing site or new site)	Future solution
2025	Thallon	▪ Construct new trench (subject to 2024 review and completion of existing trench)	Future landfill security
2027	Dirranbandi	▪ Construct new trench (subject to 2024 review and completion of trench constructed in 2021)	Future landfill security
2028	Bollon	▪ Construct new trench (subject to completion of existing trench and Action 4.7)	Future landfill security

2. INTRODUCTION

The need for a strategy

Our concept of waste is changing. There is a shift in perspective from viewing waste as rubbish to discard, to a valuable resource for which innovative solutions can be found that focus on diversion away from landfill. This calls for an improved level of infrastructure and waste management practices that can support improved resource recovery and extend the life of Council's key waste infrastructure.

The centrepiece of Queensland's improvement in waste management is the introduction of a waste disposal levy, providing an incentive to avoid waste to landfill. While the Queensland waste disposal levy does not apply within the Balonne Shire, there is a broader industry movement to improved waste practices and an emphasis on resource recovery.

The development of this Solid Waste Plan (SWP) aligns the Council's future investment in facilities, processes and approaches to waste management. The objective of the SWP is to:

- Assess the suitability of existing waste infrastructure;
- Identify what waste infrastructure is required to support the essential service of waste management for the community;
- Prioritise actions necessary for the next 0-3 years, 4 – 6 years and beyond to achieve waste infrastructure improvements and community expectations; and
- Develop a capital works program for the 1-5 years that is funded and aligns with fees and charges to ensure the future financial sustainability of Council's waste operation.

What waste streams does this strategy address?

The SWP summarises the proposed plan for solid waste management that is generated from households, commercial and industrial premises and the construction and demolition sector within the Balonne Shire. It only considers the current and future management of solid waste by Council and does not include liquid waste, biosolids or hazardous wastes as these waste streams are not accepted by Council.

The types of waste that are managed by Council and broadly addressed within this plan include:

- | | |
|--|---|
| • Kerbside waste from households | • Recyclables – paper, cardboard, plastics, steel cans, aluminium and glass |
| • Green waste | • Tyres |
| • Scrap metal | • Building materials |
| • Electronic appliances and whitegoods | • Clean soils, asphalt, rocks and rubble |
| • Wood and timber | • Concrete |

Strategic alignment

Infrastructure improvement to ultimately improve operational waste practices and resource recovery are the major themes and strategic objective which lay the foundation for the actions articulated in the SWP. The strategic context while the SWP was developed included:

GOVERNMENT LEVEL	WASTE TARGETS AND RESPONSIBILITY
Federal	National Waste Policy. Recycling and Waste Reduction Bill 2020; National Food Waste Strategy; Product Stewardship programs; and Export ban on recycled glass, mixed plastics, tyres and paper.
State	Waste Management and Resource Recovery Strategy 2018-2050, including 2030 waste diversion targets from landfill of: <ul style="list-style-type: none"> 70% of municipal solid waste; 80% of commercial and industrial; and 85% of construction and demolition.
Balonne Shire Council	Corporate Plan 2018-2023 <ul style="list-style-type: none"> Best practice waste management and recycling Investment and adoption of sustainable and renewable solutions Waste management consumption targets for household and industry Waste Reduction and Recycling Plan (2018) <ul style="list-style-type: none"> Objective 1 - Improve data Objective 2 - Develop plan for operating and closing landfills Objective 3 - Develop targets for key waste streams Objective 4 - Implement actions to achieve targets Objective 5 - Education Objective 6 - Financial Sustainability.

How was the Solid Waste Strategy Developed?

The SWP has been developed through a combination of Council's in-house expertise, consultants and Councilor input. The SWP development followed three stages as outlined in the table below.

STAGE	OUTPUTS
1. Inception	January 2021
Research and information gathering on current practice, data analysis, environmental authority conditions and opportunities	Site assessment of all existing waste infrastructure Several meetings with Council waste team to identify issues and areas of priority
2. Development	February - March 2021
Develop key actions and opportunities arising from key issues	One workshop with Councillors to discuss issues, preferred options and align actions to Council's Corporate Plan.
3. Delivery	April 2021
Preparation of draft strategy	Draft SWP
4 Closure	May - June 2021
Preparation of final draft - consultation and adoption	Draft consultation with Council for review Final SWP

3. BALONNE WASTE NETWORK

Key Infrastructure for the region

This SWP identifies potential infrastructure needs and capital investment requirements for the main waste facilities that will be required by Council over the next 10 years to accommodate the waste disposal and resource recovery functions to meet community expectations and align with improved resource recovery contained in the Queensland Waste and Resource Management Strategy. Table 3 below outlines the main infrastructure classes and types included in this review. Figure 1 illustrates the locations of waste infrastructure.

Table 3: Existing waste infrastructure

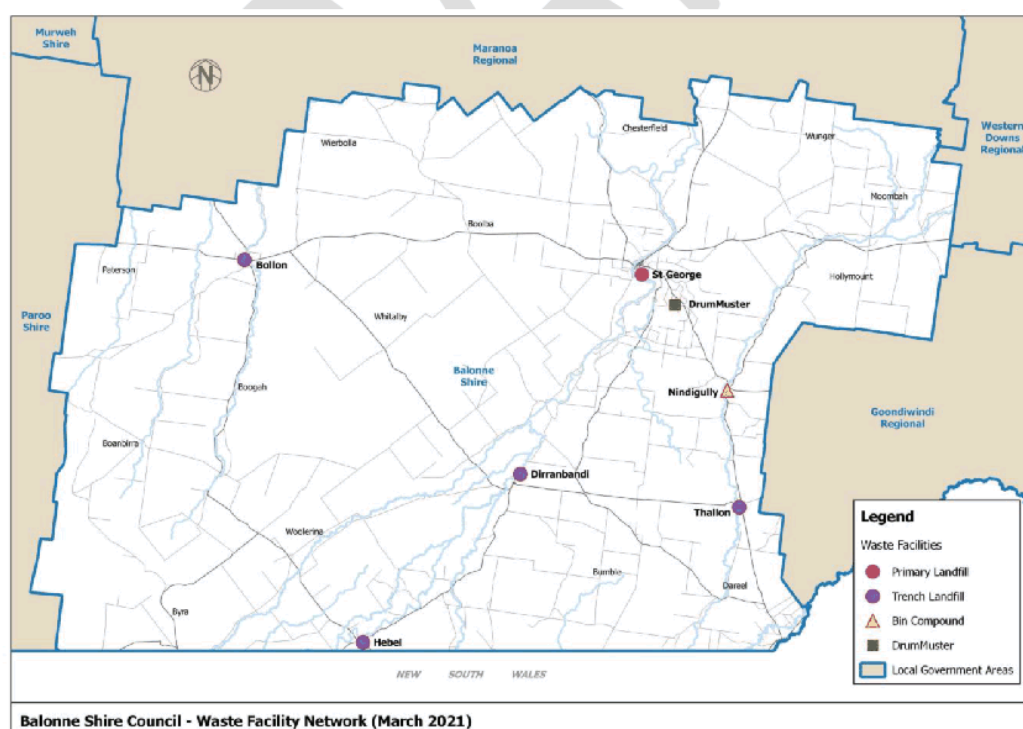
INFRASTRUCTURE TYPE	DESCRIPTION	COUNCIL FACILITIES
Primary Landfill	Infrastructure to receive and dispose of waste (putrescible and non-putrescible) that is unable to be recycled or reprocessed viably	St George
Trench Landfills	Excavated trench landfills that receive and dispose of largely non-putrescible waste that is unable to be recycled or reprocessed viably.	Bollon Dirranbandi Thallon Hebel
Green Waste Stockpile Facilities	Facilities where source separated green waste is stored and/or processed in open windrows	St George Bollon Dirranbandi Thallon
Drum Muster	Receives and stores agricultural/veterinary chemical containers prior to triple rinsing and transport to facility for reprocessing.	DrumMuster Site
Materials Recovery Facility	Kerbside recyclables are received, stored and sorted to specifications, then baled, crushed, compacted or prepared for shipment to end market	Toowoomba Transfer Facility (owned and operated by private sector under contract to Council)
Resource Recovery Areas	Hardstand areas located at the St George Landfill or Trench Landfills for the purpose of stockpiling resources prior to them being processed or transported to other facilities for processing and resource recovery. Resources include scrap steel, batteries, tyres and concrete	St George Bollon Dirranbandi Thallon

Waste Issues for the region

The key issues that the SWP seeks to address are detailed below.

LACK OF DATA	INFRASTRUCTURE UNDER-FUNDED	NON-COMPLIANCE WITH APPROVALS
<p>Council has no implemented system for recording and measuring the types and amounts of waste received at waste facilities.</p> <p>There is no verifiable means to review actual waste to landfill against the licence criteria or the amount of resources diverted from landfill.</p> <p>There is no transparent methodology to track resource recovery performance or any other landfill operational performance metrics.</p>	<p>There is no future capital program with targeted actions and defined capital expenditure to maintain or improve waste infrastructure.</p> <p>Sites are unsupervised and there is 24/7 public access to all sites, except St George Landfill.</p> <p>This results in increased risk of opportunistic/illegal dumping and burning of waste.</p> <p>There is likely to be low resource recovery due to lack of supervision and infrastructure to separate resources, consolidate them and send them to market.</p>	<p>There are a number of non-compliances across the sites with the Environmental Authority (EA). These are explored in more detail below.</p>

Figure 1: Balonne waste network



ENVIRONMENTAL AUTHORITY

Council operates the waste facilities under Environmental Authority (EA) EPPR00415913, dated 29/07/2020. The EA permits the following:

ERA	DESCRIPTION	SITE
ERA60	Waste Disposal, 2: Operating a facility for disposing of, in a year, the following quantity of waste mentioned in subsection 1b, (a) 50t to 2000t	Bollon Dirranbandi Hebel Thallon
ERA60	Waste Disposal, 2: Operating a facility for disposing of, in a year, the following quantity of waste mentioned in subsection 1b, (b) more than 2000t to but not more than 5000 tonnes.	St George Landfill
ERA61	Thermal waste processing and treatment 1, in a year the following quantity of waste, (a) 5000 tonnes or less	St George Landfill (Lot 175, BLM1034)
ERA60	Waste disposal 1: Operating a facility for disposing of, in a year, the following quantity of waste mentioned in subsection 1(a), (a) less than 50,000 tonnes	DrumMuster Site

The site visit conducted in January 2021 identified a number of non-compliance against conditions of the EA, as detailed below.

CONDITION	CONDITION DESCRIPTION	NON-COMPLIANCE
WT3	Stormwater runoff from disturbed areas generated by a 24 hour storm event with an average recurrence interval of 1 in 10 years must be retained on site and treated to remove contaminants before release	St George Landfill. There is no specific stormwater management plan or detention/retention dam for stormwater flows.
WT4	Erosion and sediment control measures must be implemented and maintained to minimise erosion and the release of sediment	St George Landfill. There was no obvious erosion and sediment control measures to mitigate erosion.
L2	All chemicals and fuels in bulk or in containers of greater than 15 litres must be stored within a secondary containment system	Dirranbandi There is evidence of used cooking oil containers being outside the earth bunded area.
WS2	Waste must not be burnt	Dirranbandi. Whilst there was no visible evidence on-site, Council advised of multiple incidents of illegal waste burning.

4. WASTE FACILITIES

St George Landfill

Site Issues

St George Landfill is the primary landfill for the Balonne region and is a critical component of the waste and resource recovery infrastructure. This landfill accepts all kerbside municipal solid waste (MSW) from the kerbside collection that is delivered to households included within the collection area. As the main population centre for the region, it also accepts the majority of commercial waste, construction wastes and self-haul materials delivered by domestic residents.

The site is licensed to accept up to 5,000 tonnes per annum. While there is no weighbridge to measure incoming or outgoing wastes, it is estimated that incoming waste to landfill is around 4,000 – 4,500 tonnes per annum. There is sufficient landfill disposal capacity at the site for the next 20 years, however, there is no distinct plan to stage the development of the site. The site is unlined.

Resource recovery activities at the site include segregation and stockpiling of green waste, scrap steel, concrete, cardboard, waste oil and batteries. Green waste and cardboard are burnt, as permitted by the ERA61. This practice is outdated and St George would be one of the few remaining waste facilities that permits this activity. Scrap steel is removed off-site for recycling, as is waste oil and batteries. There is a large stockpile of concrete and mixed construction and demolition (C&D) waste that is available for campaign crushing to produce construction aggregates.

The key site issues identified for St George are detailed below:

ISSUE	OBSERVATIONS
Limited Data	The site has no weighbridge or recording system to track incoming/outgoing waste. Consequently, there is a lack of visibility on compliance with EA tonnage thresholds, lack of measurement and monitoring on landfill capacity consumption and no understanding of resource recovery performance.
Landfill Tip Face Uncovered	The current site has a large, open tip face that is uncovered, resulting in higher levels of leachate generation, vermin and pests and odour. Better practices would be to reduce the tip face and ensure waste is covered daily.
Stormwater management	There is uncontrolled stormwater flowing into the waste disposal area, which on contact with waste becomes leachate and has a higher environmental risk. There is no stormwater conveyance system or on-site dam to contain stormwater prior to off-site discharge.
Groundwater monitoring	The site is unlined and has no groundwater monitoring bores to measure groundwater and assess if there is any migration of leachate off-site. This is a key risk management approach.
Transfer Station Area	The transfer station drop-off area is unmanned and has no CCTV to monitor public activities or the safety of the public while using this area.
Limited resource recovery	There is limited infrastructure or operational practices relating to resource recovery. Green waste and cardboard is burnt and there are large stockpiles of concrete and mixed C&D waste which could be processed into construction aggregates for use on-site or by Council activities.

No utility services

There are no mains power, potable water or sewer to the site.

Analysis of Future Need

St George Landfill will continue to be the primary landfill for the region and there is a need to understand the short, medium and long-term planning to ensure the site is “fit for purpose” for the next 20 years and beyond.

Action Plan

Action	Addresses	Detail	Timing (FY)
1.1	Long-term planning	▪ Develop Master Plan for future site development	2022
1.2	Site Infrastructure	▪ Based on outcomes of Master Plan, map out 5-year plan for site improvement works to develop site infrastructure	2022
1.3	Environmental Risk	▪ Install groundwater monitoring bores	2022
1.4	Utility Services	▪ Investigate and install power to site	2022/2023
1.5	Data Collection	▪ Install weighbridge	2024
1.6	Site Infrastructure	▪ Upgrade transfer station area to improve public amenity and safety	2023
1.7	Resource Recovery	▪ Campaign crush of concrete/C&D stockpiles to produce construction aggregates	2022/2023
1.8	Operational Improvements	<ul style="list-style-type: none"> ▪ Improve landfill face management ▪ Introduce daily covering of landfill face ▪ Divert stormwater from entering landfill active face ▪ Improve signage and traffic management 	From 2022
1.9	Resource Recovery	<ul style="list-style-type: none"> ▪ Expand the diversion of resources from landfill. ▪ Construct resource recovery shed (subject to Master Plan) 	2023 or 2024
1.10	Review	▪ Assess actions and develop three (3) year plan in more detail	2024/2025

Dirranbandi

Site Issues

Dirranbandi waste facility is a trench landfill site that largely receives self-haul waste from domestic residents in the township of Dirranbandi. MSW from the kerbside collection of the township is transported back to St George landfill. This results in a low-level of putrescible waste being placed into the trench landfill.

The site is licensed to accept up to 2,000 tonnes per annum and has unrestricted access to the public. Council observations of the trench, in combination with waste forecasts based on the town population suggest that significantly less than 2,000 tonnes per annum is disposed at the site. The existing trench has approximately six (6) months of remaining life, however there is sufficient land area available for future trenches to deliver more than 25 years of operational life.

Resource recovery activities at the site include green waste, scrap steel, small amounts of concrete, empty cooking oil drums and batteries. Green waste is not permitted to be burnt at the site and is stockpiled and presents a fire risk. Scrap steel is periodically removed off-site for recycling, as is batteries.

The key site issues identified for Dirranbandi are detailed below:

ISSUE	OBSERVATIONS
Limited Data	There is no monitoring system in order to record or understand customer usage of the site.
Uncontrolled Access	The site has no access control (i.e. gates/fencing) and is open 24/7. This exposes Council to illegal dumping and risk of fires being lit to burn the trench and/or green waste stockpile. There has been 3-4 incidents of illegal waste burning in the past 6-12 months.
Landfill activity within Category B Remnant Vegetation Overlay	The site is adjacent to the Balonne River and a Category B – Remnant Vegetation Overlay exists. Aerial imagery indicates that the existing trench has been constructed within the envelope of the Vegetation Overlay, without approval from the relevant authority.
Trench Design	There is no stormwater bund to prevent surface water flowing from the adjacent hardstand into the trench. There is no safe access ramp for public to use in the event of falling into the trench. There is no safety barrier or visible demarcation that prevents vehicles driving into the trench.
Uncovered waste	The trench is not covered on a regular basis, resulting in higher levels of leachate generation, vermin and pests and odour.
Limited resource recovery	There is limited infrastructure or operational practices relating to resource recovery. Green waste is stockpiled and cannot be burnt at the site. There is a stockpile of concrete/mixed C&D..

Analysis of Future Need

Dirranbandi will continue to be required for disposal of domestic self-haul waste, green waste and waste arising from Council works in the area. Based on the short remaining life of the current trench, Council intends on constructing a new trench which will permit sufficient time to explore the longer-term options for the site. These include:

OPTION	OBSERVATIONS
Business as Usual	There is no change. Trench landfill continues and there is unrestricted public access
Future Trenching (Controlled Site Access)	Trenching is the preferred long-term waste disposal approach. There are a range of approaches for controlling public access: <ul style="list-style-type: none"> - Fence/gated site that is open day-light hours only - Automated site access to residents only (requires power) - Supervised site that is open specific days of week/hours of day and is supervised during opening hours.
Waste Transfer Station	Site is converted to a waste transfer station and bins are collected on a scheduled basis and transported to St George.

Action Plan

Action	Addresses	Detail	Timing (FY)
2.1	Site access control	<ul style="list-style-type: none"> Construct access gates/fencing and improved CCTV for site with reduced footprint. Site open only during day-light hours (7 – 5pm) 	2022
2.2	Disposal Security	<ul style="list-style-type: none"> Construct new trench with relevant safety and environmental controls (i.e. egress ramp, bund, litter fencing) 	2022
2.3	Approvals	<ul style="list-style-type: none"> Consultation with relevant authority in relation to waste disposal with Cat B Regulated Vegetation overlay 	2022
2.4	Operational Improvements	<ul style="list-style-type: none"> Improve frequency of trench cover material Divert stormwater from entering landfill active face Improve signage and traffic management 	From 2022
2.6	Data Collection	<ul style="list-style-type: none"> Install data recording approach to monitor customer usage for short trial period (i.e. 3-months) 	2022
2.7	Resource recovery	<ul style="list-style-type: none"> Identify preferred approach for management of green waste stockpiles Campaign crush of concrete/C&D stockpiles to produce construction aggregates 	2022
2.8	Resource Recovery	<ul style="list-style-type: none"> Implement preferred approach for green waste management 	2023
2.9	Review	<ul style="list-style-type: none"> Review long-term approach to waste disposal 	2023/2024

Thallon

Site Issues

Thallon waste facility is a trench landfill site that largely receives self-haul waste from domestic residents in the township of Thallon, Weengallon and Mungindi. There is a low level of putrescible waste, as Thallon and Mungindi are serviced by kerbside collection, with the Mungindi kerbside completed under agreement by the Moree Plains Shire Council.

The site is licensed to accept up to 2,000 tonnes per annum and has unrestricted access to the public. Council observations of the trench, in combination with waste forecasts based on the town population suggest that significantly less than 2,000 tonnes per annum is disposed at the site. The existing trench is only 1/3 – ½ full and is estimated to have an additional 3-4 years of life remaining. There is sufficient land area available for future trenches to deliver more than 25 years of operational life.

Resource recovery activities at the site include green waste, scrap steel and small amounts of concrete. Green waste is not permitted to be burnt at the site and is stockpiled and presents a fire risk. Scrap steel is periodically removed off-site for recycling.

The key site issues identified for Thallon are detailed below:

ISSUE	OBSERVATIONS
Limited Data	There is no monitoring system in order to record or understand customer usage of the site.
Uncontrolled Access	The site has no access control (i.e. gates/fencing) and is open 24/7. This exposes Council to illegal dumping and risk of fires being lit to burn the trench and/or green waste stockpile.
Trench Design	There is clear evidence of surface waters flowing into the trench. The trench is deep. There is a safe access ramp at one-end, but it is difficult to access due to waste. There is no safety barrier or visible demarcation that prevents vehicles driving into the trench. The trench is only compacted 1 per year.
Uncovered waste	The trench is not covered on a regular basis, resulting in higher levels of leachate generation, vermin and pests and odour.
Limited resource recovery	There is limited infrastructure or operational practices relating to resource recovery. Green waste is stockpiled and cannot be burnt at the site. There is a stockpile of concrete/mixed C&D..

Analysis of Future Need

Thallon will continue to be required for disposal of domestic self-haul waste, green waste and waste arising from Council works in the area. The options available for longer-term development of the site include:

OPTION	OBSERVATIONS
Business as Usual	There is no change. Trench landfill continues and there is unrestricted public access
Future Trenching (Controlled Site Access)	Trenching is the preferred long-term waste disposal approach. There are a range of approaches for controlling public access: <ul style="list-style-type: none"> - Fence/gated site that is open day-light hours only - Supervised site that is open specific days of week/hours of day and is supervised during opening hours.
Waste Transfer Station	Site is converted to a waste transfer station and bins are collected on a scheduled basis and transported to St George.

Action Plan

Action	Addresses	Detail	Timing (FY)
3.1	Site access control	<ul style="list-style-type: none"> Construct access gates/fencing and improved CCTV for site with reduced footprint. Site open only during day-light hours (7 – 5pm) 	2023
3.2	Trench improvements	<ul style="list-style-type: none"> Construct safety access ramp Improve stormwater bunding to prevent surface water ingress to trench Safety barrier (i.e. power poles or similar) to prevent vehicle access to trench 	2022
3.3	Operational Improvements	<ul style="list-style-type: none"> Improve frequency of trench cover material Improve signage and traffic management 	From 2022
3.4	Data Collection	<ul style="list-style-type: none"> Install data recording approach to monitor customer usage for short trial period (i.e. 3-months) 	2022
3.5	Resource recovery	<ul style="list-style-type: none"> Identify preferred approach for management of green waste stockpiles Campaign crush of concrete/C&D stockpiles to produce construction aggregates 	2022/2023
3.6	Resource Recovery	<ul style="list-style-type: none"> Implement preferred approach for green waste management 	2023
3.7	Review	<ul style="list-style-type: none"> Review long-term approach to waste disposal 	2023/2024
3.8	Future disposal security	Construct new trench (subject to completion of existing trench and Action 3.7)	Approx. 2025

Bollon

Site Issues

Bollon waste facility is a trench landfill site that receives self-haul waste from domestic residents in the township of Bollon. The site is licensed to accept up to 2,000 tonnes per annum of waste for disposal and has unrestricted access to the public. Due to the kerbside MSW collection for the township, there is a low level of putrescible waste.

Overall, the site is neat and tidy. The trench is the largest of all trenches constructed across the region, however it has a safe egress ramp, litter fencing on both sides of the trench and bunds to prevent stormwater ingress to the trench. The existing trench has approximately 6-8 years of remaining capacity, based on current waste volumes. There is space for at least an additional two trenches, resulting in approximately 20-25 years of life at the site.

Resource recovery activities at the site include green waste, scrap steel and small amounts of concrete. Green waste is not permitted to be burnt at the site and is stockpiled and presents a fire risk. Scrap steel is periodically removed off-site for recycling.

The key site issues identified for Bollon are detailed below:

ISSUE	OBSERVATIONS
Limited Data	There is no monitoring system in order to record or understand customer usage of the site.
Uncontrolled Access	The site has no access control (i.e. gates/fencing) and is open 24/7. This exposes Council to illegal dumping and risk of fires being lit to burn the trench and/or green waste stockpile.
Trench Design	There is a fall from height risk at the trench drop-off area. The trench is only compacted several times per year.
Uncovered waste	The trench is not covered on a regular basis, resulting in higher levels of leachate generation, vermin and pests and odour. There is clear evidence of pooling leachate in the trench.
Limited resource recovery	There is limited infrastructure or operational practices relating to resource recovery. Green waste is stockpiled and cannot be burnt at the site. There is a stockpile of concrete/mixed C&D.

Analysis of Future Need

Bollon will continue to be required for disposal of domestic self-haul waste, green waste and waste arising from Council works in the area. The options available for longer-term development of the site include:

OPTION	OBSERVATIONS
Business as Usual	There is no change. Trench landfill continues and there is unrestricted public access
Future Trenching (Controlled Site Access)	Trenching is the preferred long-term waste disposal approach. There are a range of approaches for controlling public access: <ul style="list-style-type: none">- Fence/gated site that is open day-light hours only- Supervised site that is open specific days of week/hours of day and is supervised during opening hours.

Action Plan

Action	Addresses	Detail	Timing (FY)
4.1	Site access control	<ul style="list-style-type: none"> Construct access gates/fencing and improved CCTV for site with reduced footprint. Site open only during day-light hours (7 – 5pm) 	2024
4.2	Trench improvements	<ul style="list-style-type: none"> Improve stormwater bunding to prevent surface water ingress to trench Safety barrier (i.e. power poles or similar) to prevent vehicle access to trench Reduce height of drop-off area to mitigate fall from height risk 	2022
4.3	Operational Improvements	<ul style="list-style-type: none"> Improve frequency of trench cover material Improve signage and traffic management 	From 2022
4.4	Data Collection	<ul style="list-style-type: none"> Install data recording approach to monitor customer usage for short trial period (i.e. 3-months) 	2022
4.5	Resource recovery	<ul style="list-style-type: none"> Identify preferred approach for management of green waste stockpiles Campaign crush of concrete/C&D stockpiles to produce construction aggregates 	2022/2023
4.6	Resource Recovery	<ul style="list-style-type: none"> Implement preferred approach for green waste management 	2023
4.7	Review	<ul style="list-style-type: none"> Review long-term approach to waste disposal 	2023/2024
4.8	Future disposal security	<ul style="list-style-type: none"> Construct new trench (subject to completion of existing trench and Action 4.7) 	Approx. 2028

Hebel

Site Issues

Hebel is a small, fenced site that comprises a single trench and has no green waste or scrap steel stockpile. The site services the small community of Hebel with population of 67 persons and is used for disposal of self-haul domestic waste, as the township does not have a kerbside MSW collection service. The site is licensed to accept up to 2,000 tonnes per annum of waste for disposal and is estimated to be receiving less than 500 tonnes per annum.

Overall, the site is neat and tidy. The trench construction does permit some surface water ingress due to lack of bunding. There is no litter fencing immediately adjacent to the trench, however the site fencing would prevent the majority of wind-blown litter from leaving site. There is no safe egress ramp constructed into the trench. The trench is estimated to have two (2) years of life remaining. There is sufficient space for approximately two (2) more similar sized trenches, which would service the existing site for an additional 10-15 years. There is no resource recovery at the site.

The key site issues identified for Hebel are detailed below:

ISSUE	OBSERVATIONS
Visual amenity	The site is near the main highway to/from Lightning Ridge, NSW. Hebel residents are concerned of the visual amenity of the site. This has recently been addressed through planting vegetative screening at the front site access.
Limited Data	There is no monitoring system in order to record or understand customer usage of the site.

Uncontrolled Access	The site has no access control (i.e. gates/fencing) and is open 24/7. This exposes Council to illegal dumping and risk of fires being lit to burn the trench and/or green waste stockpile.
Trench Design	Stormwater inflows due to lack of bunding No safe egress ramp The trench is only compacted 1 time per year.
Uncovered waste	The trench is not covered on a regular basis, resulting in higher levels of leachate generation, vermin and pests and odour.
Limited resource recovery	There is limited infrastructure or operational practices relating to resource recovery. Green waste is stockpiled and cannot be burnt at the site. There is a stockpile of concrete/mixed C&D.

Analysis of Future Need

A waste facility will continue to be required for the Hebel township largely to provide disposal of domestic MSW and green waste. The options available for longer-term development of the site include:

OPTION	OBSERVATIONS
Business as Usual	There is no change.
Future Trenching (Controlled Site Access)	Trenching is the preferred long-term waste disposal approach and will continue at the site until the existing land capacity is exhausted (i.e. 10-15 years). There are a range of approaches for controlling public access: <ul style="list-style-type: none"> - Fence/gated site that is open day-light hours only - Supervised site that is open specific days of week/hours of day and is supervised during opening hours.
Transfer Station	Develop a transfer station for the community. This could be at the existing site or a new site located closer to the township. Waste would be collected in appropriate bins and transported to St George for disposal.

Action Plan

Action	Addresses	Detail	Timing (FY)
5.1	Future options	Community engagement to investigate future options for site and/or waste transfer station located closer to town	2022
5.2	Preferred option planning	Planning and design of waste transfer station (either at existing site or new site)	2023
5.3	Future solution	Construction of new transfer station area (either at existing site or new site)	2024

Nindigully

Site Issues

Nindigully waste facility is a former trench landfill site, recently converted to a bin compound consisting of two (2) front-lift bins serviced fortnightly by Council's collection contractor. The site services the Nindigully pub, several residents and the public which use the camping area adjacent to the Nindigully pub.

The site is fenced, gated and public access to the former trench area has been restricted and this area is being rehabilitated. There is no resource recovery at the site.

Action Plan

No actions are planned for this site.

APPENDIX: A

Capital Works Program



DETAIL - CAPITAL WORKS														
Site Details				Financial Year										
No	Site	Project name	Project Description	Lifecycle	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
1	St George	Master Planning	Site survey, Drone Survey, Master Planning, Green Waste Business Case		\$ 75,000.00	\$ -	\$ -							
2	St George	Environmental monitoring	Install groundwater monitoring bores		\$ 30,000.00									
3	St George	Resource recovery	Campaign Crush on Concrete/C&D stockpiles		\$ 500,000.00	\$ 500,000.00								
4	St George	Site power	Connection of power to site		\$ -	\$ 100,000.00								
5	St George	Weighbridge Platform/ramp	Install weighbridge at St George Landfill		\$ -	\$ -	\$ 312,500.00							
6	St George	Transfer Area Civil Works	Civil works, concrete and safety barriers		\$ -	\$ 75,000.00	\$ -							
7	St George	Resource Recovery Shed and Equipment	Resource Recovery Shed and Baling/Process Equipment		\$ -		\$ 703,125.00							
8	Dirranbandi	Site Security	Fencing and Gates, CCTV		\$ 175,000.00									
9	Dirranbandi	Trench Construction	Trench Construct		\$ 10,000.00									
10	Dirranbandi	Trench Construction	Trench Construct						\$ 10,000.00					
11	Thallon	Site Security	Fencing and Gates, CCTV			\$ 100,000.00								
12	Thallon	Trench Construction	Trench Construct					\$ 10,000.00						
13	Bollon	Site Security	Fencing and Gates, CCTV				\$ 150,000.00							
14	Bollon	Trench Construction	Trench Construct								\$ 10,000.00			
15	Hebel	New site investigation	Investigate and community engagement on new site		\$ 10,000.00									
16	Hebel	New site planning and design				\$ 15,000.00								
17	Hebel	New site construction	Construct transfer pad and fence				\$ 40,000.00							
18	All Sites	Safety Audit	Safety assessment and identify upgrades for sites/trenches		\$ 10,000.00									
19	All Sites	Safety Upgrades	Implement safety upgrades to trench sites		\$ 25,000.00									
20	All Sites	Signage	Signage upgrade across network			\$ 15,000.00	\$ 15,000.00							
21	All Sites	Data collection	Implement system for data collection to collect baseline data		\$ 25,000.00									

OFFICER REPORT

TO: Council

SUBJECT: Continuation of collection and bulk processing of tyres for community and businesses

DATE: 12.05.21

AGENDA REF: CES3

AUTHOR: Di Francisco - Environmental Health Officer

Executive Summary

To continue to improve waste management (tyres) practices between industry, business and community thus ensuring best waste management recycling practices continue with minimal cost to council and community.

Background

The successful collection of 300 tonnes of tyre waste for the recycle program has identified a need from industry and community for a continuation of the program.

The Balonne Shire Council would be collaborating with industry members and tyre recyclers to remove the waste. This partnership would allow for the bulking and processing of whole tyres at the St George landfill. This process would provide an outlet from individual storage costs while maintaining compliant storage practices.

Retailers and any other individuals are limited to storing a maximum of 4 tonnes of end of life tyres on any allotment. To store more than 4 tonne of end of life tyres an Environmental Authority (EA) is required and maintained yearly at approximately \$6000. As an individual stockpile 4 tonne is not an attractive quantity to recyclers as currently processing and recycling targets are being met from the larger coastal cities output preventing the need to look west to smaller rural communities. However, with a communal bulk stockpile the incentive is greatly increased for recyclers that have not met their target due to the current increasing trends set by the Covid 19 pandemic.

The St George Landfill holds an EA and with an amendment could accept tyres and hold to a minimum quantity of 150 tonnes and a maximum of 300 tonnes. TSA accredited contractors would then remove, process and dispose of the tyre waste appropriately.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Environment</u>	Best practice waste management and recycling

Consultation (internal/external)

Discussions have been held between Director Digby Whyte, Council EHO Di Francisco and Environmental Field Officer, Spencer Hodge along with a Councillor workshop where full costing of this incentive is to be submitted by a Council report at the May Council meeting.

Legal Implications

Risk Implications

Nil.

Policy Implications

Balonne Shire Council Waste Reduction and Recycling Plan- 2018

Financial and Resource Implications

The Balonne Shire Council would be responsible for holding approximately \$67,500 collected from retailers and 150 tone of end of life tyres at the St George Landfill. Costs would be paid by the consumers according to individual tyre units and this would translate to tonnage for retailers delivering in bulk (table 1).

There has been no previous service provided for the collection of tyres other than the recently concluded tyre recycling program.

Table 1

Type of tyre	Individual	Units/\$450
Passenger car tyre	\$3.50	128
4WD/ SUV	\$5.00	90
Light truck <17"	\$8.00	56
Truck	\$14.00	32
Tractor <1.5	\$90.00	5
Tractor >1.5	150.00	3

Options or Alternatives

1. That Council resolves to provide the service at \$450 a tonne with no cost recovery
2. That Council resolves to provide the service at \$450 a tonne with no cost recovery for the first 6 months with a review of the program with the introduction of cost recovery at this time.
3. That Council resolves to provide the service at \$450 a tonne with cost recovery at a rate of \$15.70 tonne. (includes wages, oncosts, vehicle costs \$62.82 per hour- 2 hours per month – 8 tonne of tyres per month) Total cost to industry will be \$466.00 per tonne.
4. That Council resolves not to provide a tyre recycling program.

Attachments

1. Tyre Recycling Program (003).pdf

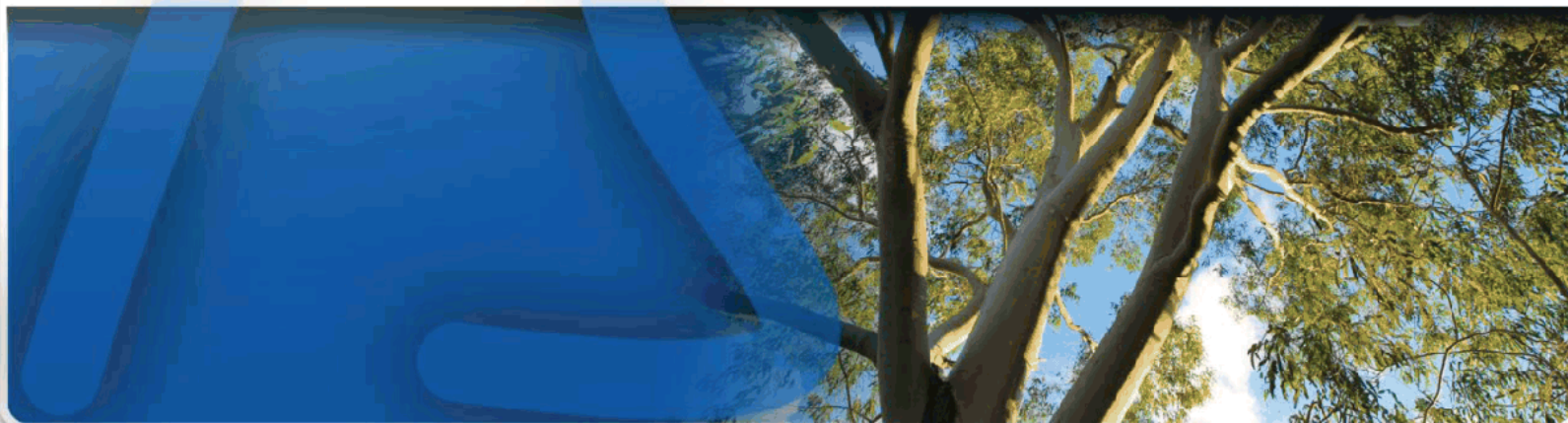
Recommendation/s

That Council resolves to approve this initiative and charge out at full cost recovery. The total cost will be scheduled at \$466.00 tonne.

Di Francisco

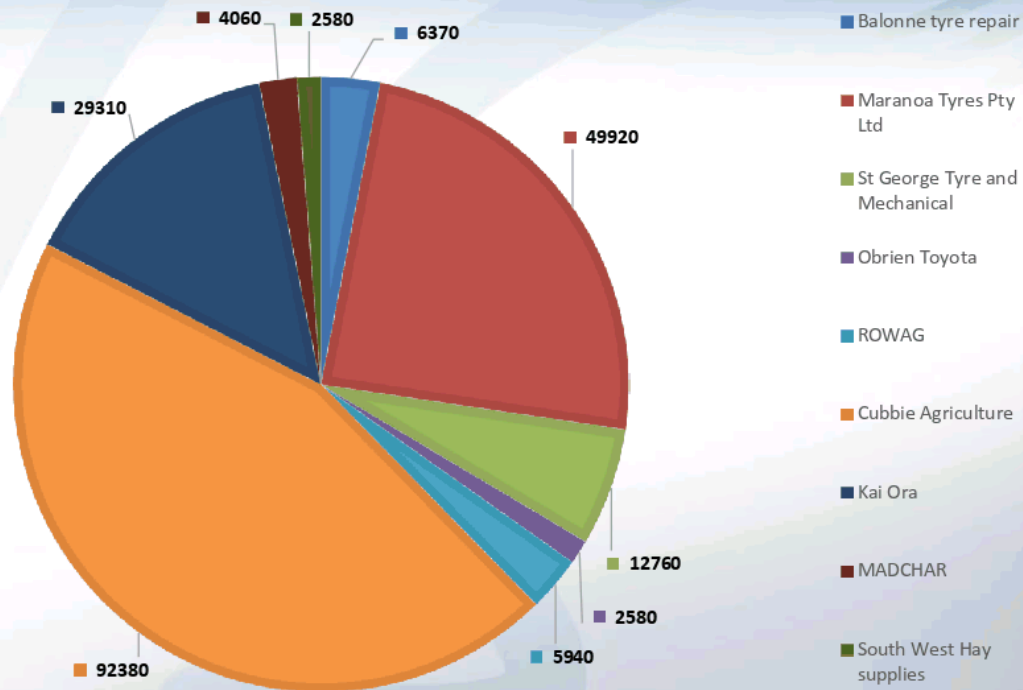
Environmental Health Officer

Tyre Recycling Program



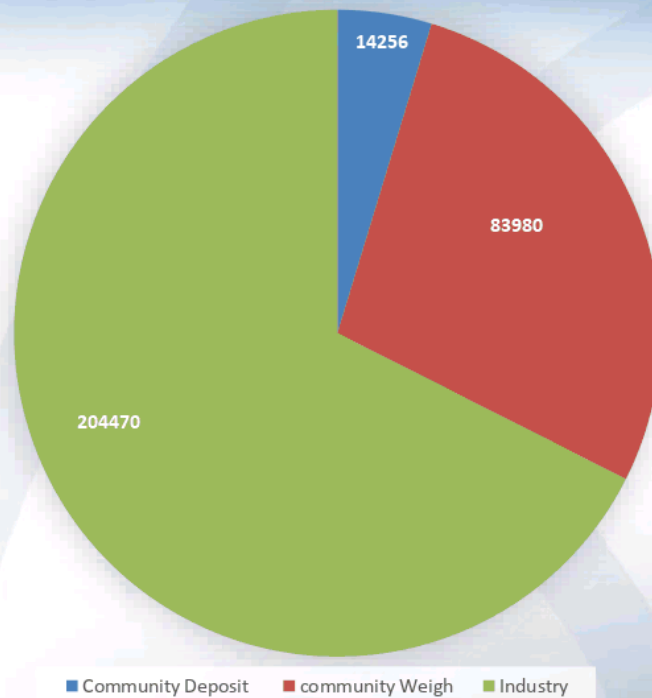
Recycle Program 2020-2021 Review

CONTRIBUTORS BREAKDOWN (KG)



Recycle Program 2020-2021 Review

Total collected (KG)

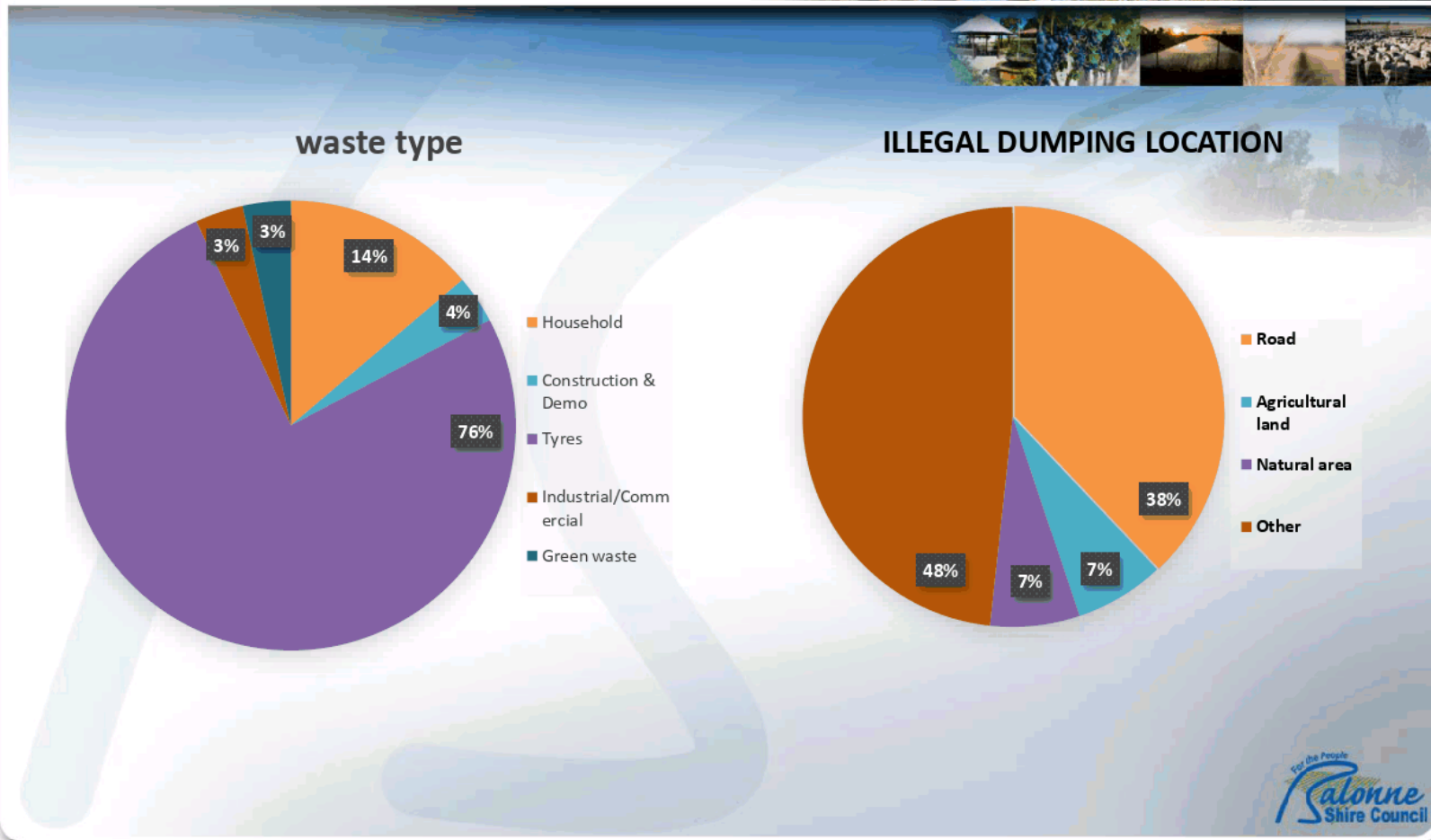


Interested parties

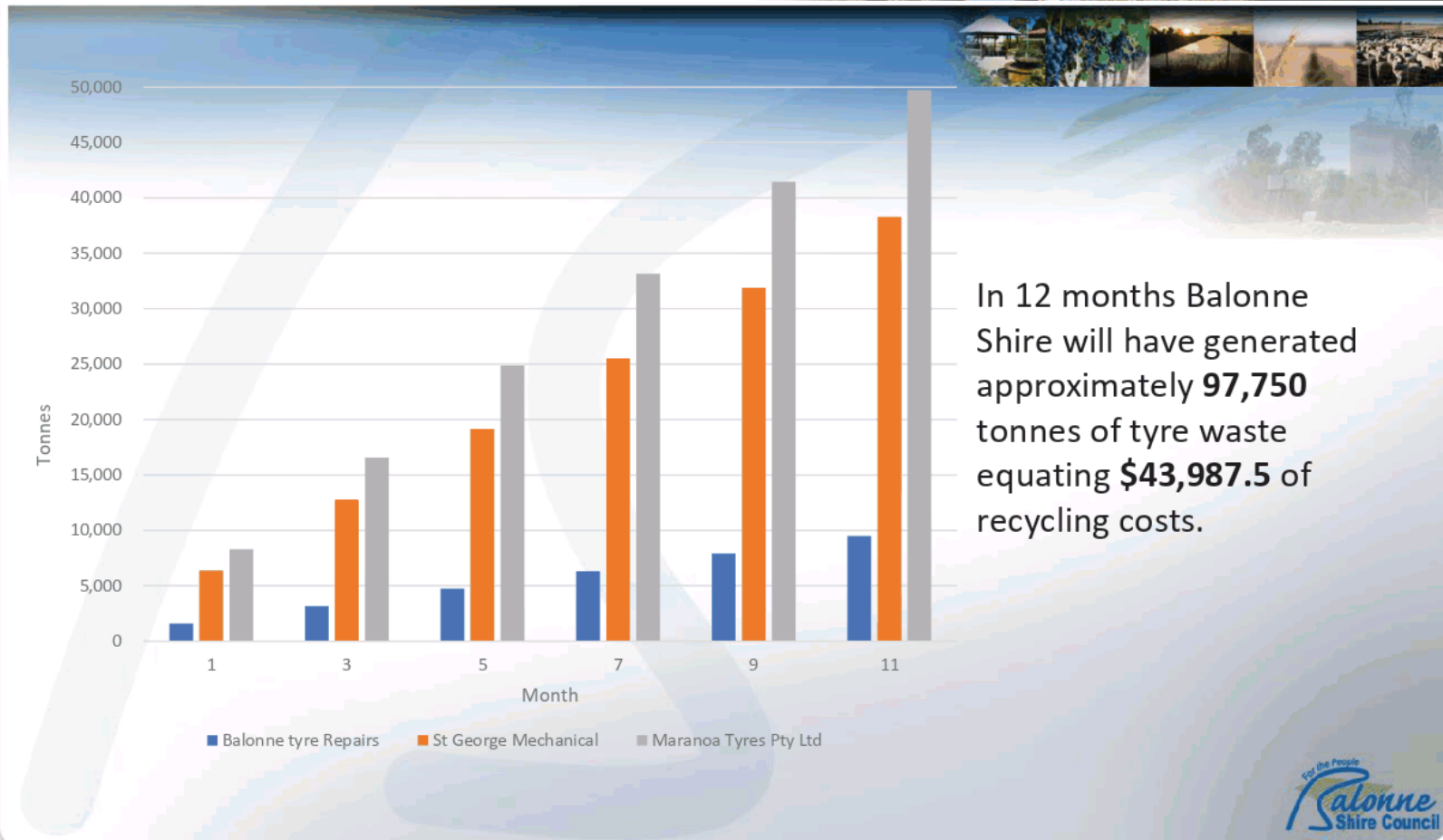
- St George Freight liners 100+ tonnes
- Tierney Crushing & transport



Illegally dumping activity recap



Prediction of tyre waste from retailers



Fees and Charges

Type of tyre	Individual	Units/\$450
Passenger car tyre	\$3.50	128
4WD/ SUV	\$5.00	90
Light truck <17"	\$8.00	56
Truck	\$14.00	32
Tractor <1.5	\$90.00	5
Tractor >1.5	150.00	3

Who is involved



Queensland Government

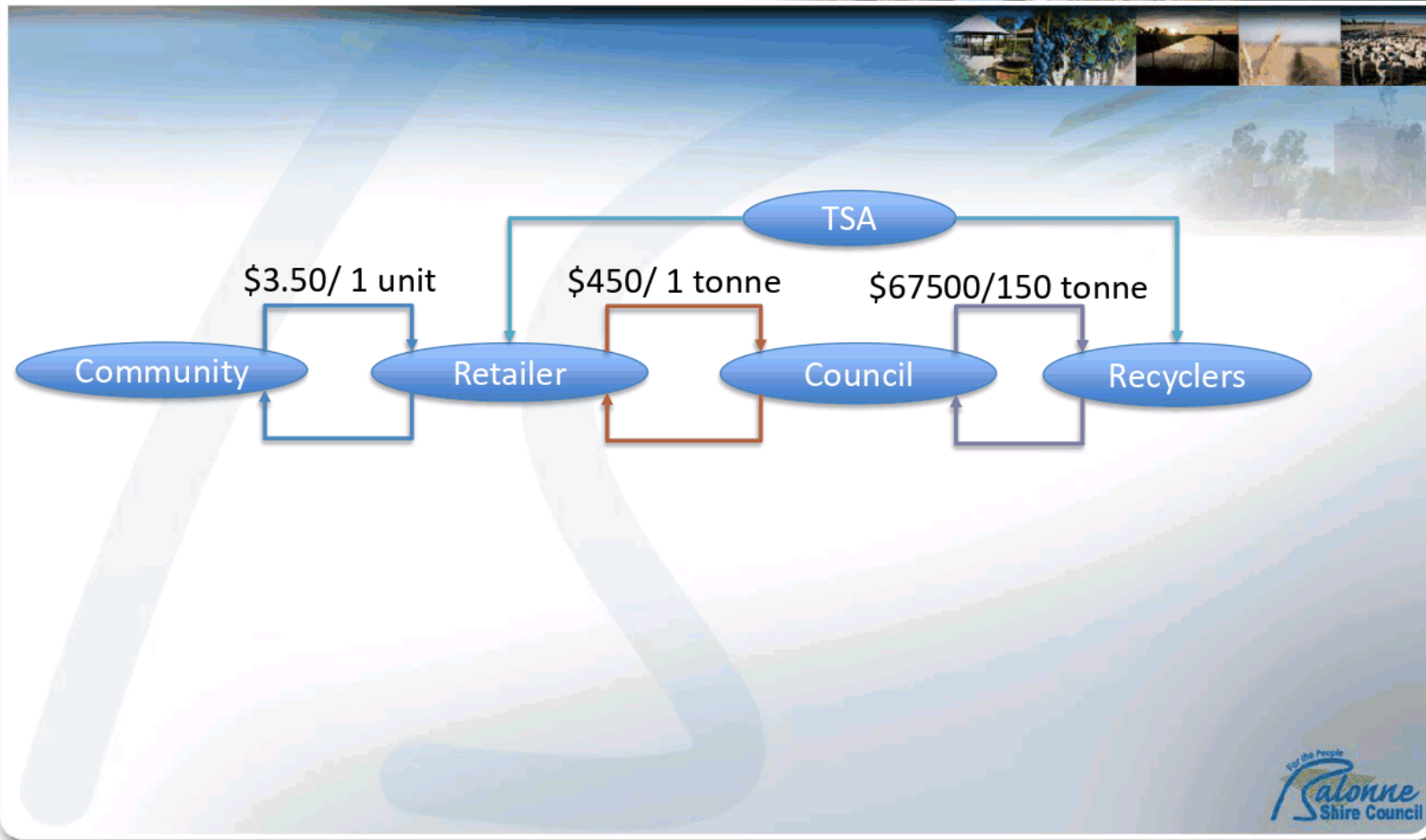
Department of Environment and Science

Community

Road Retailers



Tyre recycle chain



Other ongoing programs



- Collection points in council facilities for old mobile phones and chargers (**Free**)
- Collection of electronic waste, televisions, printers (**Free**)
- Collection of hard plastics from landholders (**\$150 a tonne**)



OFFICER REPORT

TO: Council

SUBJECT: **Building Works Assessable against the Planning Scheme - 207 Whytes Road, St George being Lot 2 on SP135039**

DATE: 13.05.21

AGENDA REF: CES4

AUTHOR: Fiona Macleod - Planning & Development Officer

Executive Summary

The purpose of this report is for Council to consider a variation to the Minimum Habitable Finished Floor Level (MHFFL) requirement of Acceptable Outcome AO1.1 contained within the Flood Hazard Overlay Code of the *Balonne Shire Planning Scheme 2019* for a proposed rumpus room extension to the existing dwelling located at 207 Whytes Road, St George being Lot 2 on SP135039.

Background

On 3rd May 2021 Council received correspondence from Emily & Brad Goldthorpe (owners) requesting a variation to the Flood Hazard Overlay Code Benchmark Acceptable Outcome AO1.1 for a proposed dwelling extension – rumpus room addition to be constructed at 207 Whytes Road, St George being Lot 2 on SP135039 (see **Attachment 1**).

Specifically, the site is located within the Rural Zone and affected in its entirety by the Flood Hazard Overlay. Total site area of the property is approximately 2.255 hectares with a single residence and associated outbuildings currently occupying the land. The property fronts and has access from Whytes Road. The correspondence submitted to Council includes a site plan identifying the location of the extension which is proposed to the front of the existing dwelling (see **Attachment 2**).

Assessment

The request seeks approval to construct a rumpus room extension onto the existing dwelling below required Minimum Habitable Finished Floor Levels (MHFFL).

Under the current *Balonne Shire Planning Scheme 2019* the following benchmark requirement applies to any habitable structure proposed to be located within the Flood Hazard Overlay:

AO1.1 Habitable Floors (including extensions and/or redevelopment) are built to at least the Minimum Habitable Finished Floor Level (MHFFL) specified for the subject lot.

NOTE – Refer to Schedule 4 – Flood Mapping (MHFFL). For the avoidance of doubt, the freeboard allocated (0.55m within designated Flood Hazard Areas) includes an allowance (0.25m) for the underside of the lowest component of flooring used (such as the underside of floor bearers or suspended slab) to also be constructed above flood waters.

The above applicable benchmark for habitable rooms constructed within the identified Flood Hazard Area contained within the current Balonne Shire Planning Scheme seeks to achieve the following Performance Outcome:

PO1 Development is resilient to flood events by ensuring design and built form to account for the potential risks of flooding.

The proposed rumpus room extension does not meet the above underlined benchmark AO1.1 described in the current *Balonne Shire Planning Scheme 2019*. Accordingly, the proposed building works seek to vary the requirement. Council's Assessment of this request is to determine if PO1 above will continue to be achieved by the extension.

The owner in their correspondence to Council outlines justification against PO1 on the following grounds which are considered below;

"the home is brick veneer on ground level and was built in 2002 before the Flood Hazard Overlay Code existed and flood water did not enter in 2012"

While it is recognised the existing residence was constructed pre MHFFL flood requirements, assessment against the current *Balonne Shire Planning Scheme 2012* must occur for any future development which includes the proposed rumpus room extension. While floodwater may not have entered the premises in the 2012 flood event no flood is the same to the extent that infrastructure and flood mitigation post flood has occurred which affect flood paths and depths. The Flood Hazard Overlay Code MHFFL requirement has been implemented as a mechanism to reduce impacts of any future flood.

"it isn't practical from a design perspective to add an elevated extension"

Council's building certifier has confirmed that it is feasible for the build of the rumpus room extension to incorporate a step up / split level style design to accommodate the MHFFL requirement.

"Aesthetics at the existing site are not conducive to adding an elevated floor level"

A split level / raised extension and modified roofline could be aligned with aesthetics of the existing premises by both incorporating landscaping and furthermore colour schedule and materials to reduce visual impact.

"Flood mitigation as per council requirements post 2012 flood is a tiger dam"

While the tiger dam has been deemed as appropriate flood mitigation for the existing residence post 2012 flood, it would need to be demonstrated to Council that the tiger dam would continue to appropriately protect the extension. No details of the tiger dam have been provided to Council as part of the correspondence request.

"Flood modelling identifies that changes to banks and channelling at Kia Ora mean flood heights will be reduced at site location should 2012 flood happen again"

Council has not been issued as part of the correspondence any flood modelling for the premises or wider St George area and accordingly must go off the Flood Mapping contained in the current *Balonne Shire Planning Scheme 2019* which was implemented post the 2012 flood event.



Figure 1. Aerial view of 207 Whytes Road incl. approximate location of proposed rumpus room extension during 2012 Flood Event (source: QLDglobe).

On the basis of the above it is considered that the rumpus room extension to the existing dwelling onsite does not demonstrate compliance with PO1 of the Flood Hazard Overlay Code within the current *Balonne Shire Planning Scheme 2019* and accordingly should be refused.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Infrastructure and Planning</u>	Sustainable planning and development

Consultation (internal/external)

Bryan Payne – Building Certifier

Digby Whyte – Director of Community and Environmental Sustainability

Jess Reiser – Maranoa Regional Council

Legal Implications

The *Planning Act 2016* and Council's planning scheme apply.

Risk Implications

Climate - Ineffective management of the economic and social impact of natural disasters.

Policy Implications

Council's Planning Policies apply.

Financial and Resource Implications

Nil

Options or Alternatives

Nil

Attachments

1. Attachment 1 - Flood Requirement Variation Request at 207 Whytes Road, St George.pdf
2. Attachment 2 - Site Plan for Dwelling Extension at 207 Whytes Rod, St George.pdf

Recommendation

That:

1. The application for Development Approval for Building Work Assessable Against the Planning Scheme to construct a Rumpus Room Extension to an Existing Dwelling in the Flood Hazard Overlay Area, on land described as Lot 2 on SP135039 and situated at 207 Whytes Road, St George be refused on the following grounds;
 - a) The extension does not demonstrate how it will be resilient to flood events in its design and built form and has not accounted for the potential risk of flooding.
 - b) While it is stated floodwaters did not enter the dwelling in the 2012 flood event the property in its entirety was subject to floodwater inundation.
 - c) No site-specific flood modelling has been conducted for the property which takes into account permanent flood mitigation constructed upstream i.e. St George Levee or other infrastructure built since the 2012 flood and this infrastructure has not yet been tested.
 - d) By allowing the dwelling extension to be constructed below Minimum Habitable Finished Floor Levels (MHFFLS) this will set precedent to future residential extensions (containing habitable rooms) within the Flood Hazard Area to not require to meet AO1.1 of the Flood Hazard Overlay Code.

Di Francisco

Environmental Health Officer

Emily Martin & Brad Goldthorpe
PO Box 492, St George 4487 QLD
Emily emilymmartin@bigpond.com Mob: 0427 255 449
Brad bgem76@gmail.com Mob: 0427 791 727

LETTER OF REQUEST
Building Works Assessable Against the Planning Scheme
207 Whytes Rd

3rd May 2021

To Balonne Shire Councillors

We are seeking a variation to the standard MHFFL requirement outlined in the Planning Scheme. Our proposed rumpus room extension will not meet the prescribed minimum habitable finished floor level for, as outlined in the Flood Hazard Overlay (specifically AO1.1).

Our home is brick veneer on ground level, and flood water did not enter in 2012. MHFFL. The report indicates we need to build "up" by 50cm. (Report attached).

The proposed extension is not meeting the minimum habitable finished floor levels (MHFFL) criteria benchmark contained within the Flood Hazard Overlay Code.

We are now seeking a variation, on the basis that:

- the home was built in 2002, before the 2019 flood hazard overlay code existed
- it isn't practical from a design perspective, to add an elevated extension (roof lines, floor levels, and a slab of cement at entry simply don't work with an elevated floor)
- the aesthetics at the existing site are not conducive to adding a 50cm elevated floor level
- we have flood mitigation as per council requirements post 2012 – a Tiger Dam
- flood modelling tells us that the changes to banks and channelling at Kia-Ora mean that flood heights will be reduced at our location, should the 2012 event happen again

While we understand the issues with setting a precedent for the construction of new homes in this area, we are hoping you also understand that an extension is a different situation.

Yours Sincerely

Emily & Brad Goldthorpe
207 Whytes Rd
St George

GL Water Services Pty Ltd

Agricultural Survey
Irrigation Design

glennlyons@bigpond.com
Mob. 0427 027 042

Emily Martin
Whyte's Rd
St George Qld 4487

20 Mar. 2021

Dear Emily, Levels taken at Whytes Rd

Today I inspected your house at Lot 2 on SP135039 to confirm the floor height relative to the AEP flood level. House site location is E:654,710m N: 6,894,300m.

AEP Flood Level	RL 199.00m (AHD)
<u>Plus Freeboard</u>	<u>0.55m</u>
MHFFL	RL 199.55m

Floor level of the house is RL 199.05 (AHD).

Therefore, the existing floor level is 0.50 m below the minimum habitable finished floor level.

Yours faithfully,
Glenn Lyons

OFFICER REPORT

TO: Council

SUBJECT: Community Grants and Assistance Application - Thallon State School P&C - Go To Circus School

DATE: 12.05.21

AGENDA REF: CES5

AUTHOR: Mariella Perez - Community Development Officer

Sub-Heading

The Thallon State School P&C has requested financial sponsorship from the Community Grants and Assistance program.

Executive Summary

This month, Council has received two (2) requests for the Community Grants and Assistance Program. This request being sponsorship towards the "Small Schools – Go To Circus School".

Background

The Thallon State School P&C would like to support the opportunity for the children of Hebel, Dirranbandi, Bollon and Thallon, with an estimate of 80 children in attendance, to experience a fun and novel workshop about circus arts. The P&C has engaged with Circus Challenge to undertake a school show for the community to attend, and 2 x 90-minute workshops for the kids.

Circus Challenge is a whole-school program providing unique social development opportunities, focusing on interpersonal skills, interaction and cooperation. It allows students to take physical, social and emotional risks in an environment that provides supportive and positive risk-taking.

The circus Challenge team will travel to Thallon to deliver the workshops at the Thallon State School on the 18 June 2021.

The Thallon State School P&C has requested sponsorship of \$1,408 towards the "Small Schools – Go To Circus School".

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Community spaces to connect, engage and learn

Consultation (internal/external)

Community Development & Cultural Services Manager – Elizabeth Jones
Community Development Officer – Mariella Perez

Legal Implications

Not applicable

Risk Implications

Reputation - Inadequate engagement and assessment of the impact of external and internal stakeholders on our community, viability and productive capacity.

Policy Implications

Community Grants and Assistance Policy

Financial and Resource Implications

The Community Grants and Assistance program has an approved annual budget of \$60,000 for Community grants and assistance which includes traffic management sponsorship. To date Council has committed **\$24,893.10** from this budget for 2020/21 financial year.

The Thallon State School P&C has requested \$1,408 as sponsorship towards the “Small Schools – Go To Circus School” on the 18th June 2021.

Council has sufficient funds in the 2020/21 Community Grants and Assistance budget to sponsor this event. This group has not requested funding in the 2020/2021 financial year. However, Council has previously approved the amounts of \$1,000 & \$500 to another Thallon Community Group in the 2020/21 financial year for the Thallon Christmas Tree celebrations & Community groups upskills courses respectively.

Due to COVID-19, not many events were held for most part of 2020, however, now that restrictions have eased further, more applications have been coming through for the 20/21 financial year, which means more sponsorship requests have come through the Community Grants and Assistance Program in the last three months since events are allowed again.

Over recent years Council has sponsored community organisations for events and workshops up to \$2,000, with the exception for specialty events that attract and support the wider community. On these rare occasions Council has then sponsored between \$2,000 and \$3,000 from the Community Grants and Assistance program.

These types of events are important and beneficial for the community to develop and strengthen the community relations, social and mental wellbeing.


The Thallon State School P&C does not regularly request sponsorships from the Community Grants and Assistance Budget. For this reason, the full amount requested of \$1,408 is recommended.

Annual Budget – Community Grants and Assistance including Traffic Management Sponsorship	\$60,000
Less Approved/Allocated requests	\$24,893.10
Total budget remaining – Mar 2021	\$35,106.90
Less Pending requests – Mar 2021	
Bollon Polocrosse Carnival 2021	\$3,000.00
Thallon State School – Go To Circus School	\$1,408.00
Total remaining	\$30,698.90

Options or Alternatives

1. That Council resolves to partially sponsor the Thallon State School P&C's request with \$1,000.00 towards "Small Schools – Go To Circus School" from the 2020/21 Community Grants and Assistance Budget, subject to COVID-19 restrictions at the time of the event.
2. That Council resolves to deny the sponsorship application of \$1,408.00 from the Thallon State School P&C towards "Small Schools – Go To Circus School".

Attachments

1. 2021-05-10 - Thallon State School P and C - Go To Circus School.pdf [↓](#) 

Recommendation/s

That Council resolves to approve the full amount requested by the Thallon State School P&C of \$1,408.00 towards the "Small Schools – Go To Circus School" from the 2020/21 Community Grants and Assistance Budget, subject to COVID-19 restrictions at the time of the event.

Elizabeth Jones

Community Development & Cultural Services Manager



Community Grants and Assistance Application Form

This form is to be completed when requesting Community Grants and Assistance. *Please refer to Balonne Shire Council's Community Grants and Assistance Policy for project eligibility and details.*

Privacy Notice: Balonne Shire Council is collecting the personal information you supply on this form for the purpose of receiving and considering your organisations request for funding under Council's Community Grants and Assistance Program. Personal details will not be disclosed to any other person or agency external to Council without individual consent, unless required or authorised by law. Program funding details will be published by Council in Council's annual report.

Lodgement Details

Post to:	PO Box 201 St George Qld 4487	Deliver to:	112 – 118 Victoria Street St George QLD 4487
Email:	Council@balonne.qld.gov.au		

Section 1: Organisation and Applicants Details

Organisation Name:	Thallon State School P&C Association (auspiced through Thallon Progress Association Inc.)		
Applicants Name:	Theresa Pilcher		
Postal Address:	15 Henry Street Thallon Qld 4497		
Contact Number:	0428147749		
Contact Email:	thallonpandcgrantsofficer@gmail.com		
Is your Organisation Not-for-Profit:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
Is your Organisation Incorporated:	<input checked="" type="checkbox"/> Yes (Inc. # IA 14843)	<input type="checkbox"/> No (please provide Auspicing organisations details)	
Is your Organisation Registered for GST	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
ABN:	59 412 532 398		
Does your Organisation have Public Liability Insurance (Please Attach Certificate of Currency)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	



Community Grants and Assistance Application Form

Section 2: Project/Event/Activity Details	
Event/Project Name:	Small Schools go to Circus School
Event/Project Location:	Thallon State School
Event/Project Date:	18 June 2021
Assistance type:	<div> <input type="checkbox"/> In Kind Support <input type="checkbox"/> Fee Waiver (over \$1,000) </div> <div> <input checked="" type="checkbox"/> Sponsorships (up to \$3,000) <input type="checkbox"/> Traffic Management Sponsorship </div> <p><i>Note: - Requests up to \$500: CEO approval/ Requests over \$501 require Councillors Approval. - The maximum amount of assistance through the sponsorships program is of \$3,000.</i></p>
Estimated Value Sought:	\$1 408 <i>Note: please complete Section 4: Budget, if requesting over \$1000</i>
Brief Description of Event/Project - including what the funds will be used for (Max 250 Words):	<p>The Thallon State School P&C would like to support the opportunity for the children of Hebel, Dirranbandi, Bollon and Thallon (approximately 80 children) to experience a fun and novel workshop about circus arts. We will do this by engaging Circus Challenge to undertake a whole school show (which all the community can attend) plus 2 x 90 minute workshops for the children.</p> <p>Circus Challenge is a wonderful whole-school program providing unique social development opportunities, focusing on interpersonal skills, interaction and cooperation. It allows students to take physical, social and emotional risks in an environment that provides supportive and positive risk-taking. The Circus Challenge team will travel out to deliver the workshop at the Thallon State School on the 18th of June.</p>
Is this a New or Existing Event/Project:	<input type="checkbox"/> Existing <input checked="" type="checkbox"/> New
Is this a one-off or Annual Event/Project:	<input checked="" type="checkbox"/> One-Off <input type="checkbox"/> Annual
Have you applied for funding through the Community Assistance and Grants program in the last 12 months:	<input type="checkbox"/> Yes, Which event and amount: _____ <input checked="" type="checkbox"/> No



Community Grants and Assistance Application Form

Section 3: Budget - please complete if request is greater than \$1,000			
All amounts are to be shown in whole dollars and include GST. (Attach a separate budget if insufficient space below)			
Income (eg. Organisation's income, entry fees, in kind)		Expenditure (attach quotations) (eg. Venue Hire, Marketing, Contractors, Permits)	
Grant Funding Sources		Circus Challenge fee	\$1 408
		Admin costs	\$250
		Venue Hire	\$100
		Bus hire	\$1250
Grant Requested from Council	\$1 408		
Other Revenue Sources			
Thallon Progress Ass	\$250		
Thallon State School	\$100		
Participant input	\$1250		
TOTAL INCOME:	\$3008	TOTAL EXPENDITURE:	\$3008
In Kind Support:	\$350		

Please ensure that budgets tally correctly and balance.



Community Grants and Assistance Application Form

Section 5: DECLARATION

I certify that the information provided in this application is true and correct and that I am authorised to make this application on behalf of the organisation.

(Note: This application form must be signed by two executive officers of the incorporated body accepting legal and financial responsibility for Council's assistance)

Name:	Jane Corbett	Name:	Leanne Brosnan
Signature:		Signature:	
Position:	President	Position:	Secretary
Date:	26/04/2021	Date:	26/04/2021

Checklist (Please Tick)

<input checked="" type="checkbox"/>	I have read and understood the Community Grants and Assistance Policy
<input type="checkbox"/>	All required sections of the application form completed and signed by 2 approved officers
<input checked="" type="checkbox"/>	Section 3 – Budget is completed (if request amount is over \$1,000)
<input checked="" type="checkbox"/>	Copy of Public Liability Certificate of Insurance attached
<input checked="" type="checkbox"/>	Copy of Certificate of Incorporation attached (If not incorporated - Provide details of Auspicing organisation)
<input checked="" type="checkbox"/>	Copy of required quotes, permits/approvals attached (if applicable)
<input type="checkbox"/>	Completed creditor information form (if applicable)

Office Use Only

Approval up to \$500

Approval is hereby provided for the purpose of the above mentioned in accordance with the Community Grants and Assistance Policy

Approval amount: _____

Chief Executive Officer or delegate

Date: _____

Certificate of Insurance

Thallon Progress Association
 Po Box 30
 THALLON QLD 4497

Date: 21.12.2020
 Invoice No: I0097835

We confirm insurance has been arranged in accordance with the details shown below and subject to the premium having been paid.

Class Allianz Alive Business Package **Policy No.** 142AN01992COM
Insurer Allianz Australia Insurance Limited
 GPO Box 4049
 SYDNEY NSW 2001
Period 13.12.2020 to 13.12.2021

Summary of Cover

Allianz Australia Insurance Limited
 AFS Licence No. 234708
 ABN 15 000 122 850

Insured Name Thallon Progress Association

Period of Insurance:
 Effective Date 13/12/2020
 Expiry Date 4.00pm on 13/12/2021

Situation PO Box 30 THALLON QLD 4497

Business Progress Association

Estimated annual turnover amount \$ 100000
 Number of employees including principals 1

*** Situation 1 ***

Fire-Gold Not Insured
 Burglary Not Insured

Austbrokers Dalby Pty Ltd

ABN 12 162 702 025
PO Box 770
DALBY QLD 4405

Phone: 07 4669 8300
Fax: 07 4669 8088

COVERAGE SUMMARY

Thallon Progress Association
Allianz Alive Business Package

Money	Not Insured
Glass	Not Insured
Engineering Plant	Not Insured
Electronic Equipment	Not Insured

*** End of Situation 1 ***

*** Policy Level risks***

Liability

Description	Limit of Liability
Public Liability any one Occurrence	\$ 20000000
Products Liability any one Occurrence and in the aggregate any one Period of Insurance	\$ 20000000
Property in Physical or Legal Control any one Occurrence and in the aggregate any one Period of Insurance	\$ 250000
Contractors wages	\$ 10000
Excess(es)	
Property Damage	\$ 500
Personal Injury	\$ 0

LIABILITY COVER EXTENDS TO COVER EVENT 'GRAZING AT THE WATERING HOLE'

COVER IS CONDITIONAL TO:

1. A CURRENT POLICY MUST BE IN PLACE AT THE TIME OF THE EVENT BEING HELD
2. ALL SERVICE PROVIDERS, CONTRACTORS, KEY STAKEHOLDERS MUST HAVE CURRENT PUBLIC LIABILITY IN PLACE AT THE TIME OF THE EVENT BEING HELD
3. EXCLUDES ANY LIABILITY FOR PERSONAL INJURY OR PROPERTY DAMAGE WHERE BYO ALCOHOL IS BOUGHT/CONSUMED AT OR DURING THE EVENT.

Business Interruption	Not Insured
Business Special Risks	Not Insured
Management Liability	Not Insured

Reference: DAL DAL T0913 004733/006

04.01.21

Page No. 2

Mariella Perez

From: Circus Challenge <circuschallenge@gmail.com>
Sent: Thursday, 18 March 2021 11:47 AM
To: thallonpandcgrantsofficer@gmail.com
Subject: Re: FW: Enquiry from Thallon State School (RADF Funding)

Julie,

I'm so sorry for these huge delays. My schedule at the moment with touring and trying to catch up on missed 2020 bookings - it's beyond hectic right now. I'm not getting into the next town and my accom until after 10pm most nights and then fully booked during the days. It's just these short lunch breaks I have the opportunity to catch up on emails.

Unfortunately we had to let our admin support go last year due to no work with Covid and I do not have our performer bios with us at the moment or the time to reproduce them. I feel that due to the time restrictions with funding applications etc we will regrettably have to miss out on this opportunity this time. We don't usually work with funding applications so we're not geared up at all time with the info on us.

However if your school groups wish to proceed without the funding applications the fee for the day including a whole school show plus 2x 90min workshops is \$1280+gst all inclusive.

I will be back from touring in 2 weeks from now if you wish to look at any future funding rounds or we are more than happy to proceed with a booking should your cluster schools wish to split the cost.

Thanks and I look forward to your reply.

Cheers

Clinton

CircusChallenge
www.CircusChallenge.com

On Thu, 18 Mar 2021 at 7:33 am, <thallonpandcgrantsofficer@gmail.com> wrote:

Hey Clint,

I'm just re-sending this email.

We would like to book in for the 18th of June please. It will be for 70-80 kids at Thallon State School.

I still need you help with the funding application. It closes tomorrow, however I don't need an accurate budget by then, only a ball park figure and we can submit something more definite in a week or so's time.



QUEENSLAND
Associations Incorporation Act 1981
Section 12

Form 2

Incorporation Number: **IA14843**

Certificate of Incorporation

This is to certify that

THALLON PROGRESS ASSOCIATION INCORPORATED

is, on and from the tenth day of March 1995
incorporated under the Associations Incorporation Act 1981.

Dated this tenth day of March 1995

Delegate of Director-General



Australian Government
Australian Business Register



Australian Business Register

Australian business number(ABN)	: 69 412 532 398
Entity name	: THALLON PROGRESS ASSOCIATION INC
ABN Status	: Registered
ABN Registration Date	: 12 March 2014
Postal Address	: BULLAMON PLAINS THALLON QLD 4497
Business Address	: BULLAMON PLAINS THALLON THALLON QLD 4497
Type of Entity	: Incorporated Entity
Industry Code (ANZSIC)	: 69210
Trustee Name (See reverse for additional trustee names.)	: not applicable

OFFICER REPORT

TO: Council

SUBJECT: Community Grants and Assistance Application - Bollon Polocrosse Association
- Polocrosse Carnival 2021

DATE: 12.05.21

AGENDA REF: CES6

AUTHOR: Mariella Perez - Community Development Officer

Sub-Heading

The Bollon Polocrosse Association has requested financial sponsorship from the Community Grants and Assistance program.

Executive Summary

This month, Council has received two (2) request for the Community Grants and Assistance Program. This request being sponsorship towards the Bollon Polocrosse Carnival 2021.

Background

The Bollon Polocrosse Carnival is a major event for the Bollon community. The Bollon Polocrosse Association has indicated that this event always helps to bring people of all ages together in the community. Even though their club members numbers have declined over recent years, with drought and declining population, they are still a very active club and the Bollon community supports this group with these events.

The annual carnival is renown for being well run and a popular fun weekend for families in the Balonne Shire. This carnival attracts competitors and families from places as far as Thargomindah, Warwick and some NSW border towns.

The Council contribution towards this event has been a significant contribution in previous years and the funds will be used directly to cover the cost of QLD Ambulance that will be on site for the carnival weekend. This event aims to involve multiple St George Region small businesses and community groups to offer their multiple services on the proposed date.

The Bollon Polocrosse Association has requested sponsorship of \$3,000 towards the Bollon Polocrosse Carnival 2021.

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Community well-being

Consultation (internal/external)

Community Development & Cultural Services Manager – Elizabeth Jones

Community Development Officer – Mariella Perez

Bollon Polocrosse Association – Belinda Gibson

Legal Implications

Not applicable

Risk Implications

Community Service - Inability to achieve Council's vision and mission to deliver community services and meet current and future needs.

Policy Implications

Community Grants and Assistance Policy

Financial and Resource Implications

The Community Grants and Assistance program has an approved annual budget of \$60,000 for Community grants and assistance which includes traffic management sponsorship. To date Council has committed **\$24,893.10** from this budget for 2020/21 financial year.

The Bollon Polocrosse Association has requested \$3,000 as sponsorship towards the 2 day Bollon Polocrosse Carnival 2021 on the 17th and 18th of July 2021.

Council has sufficient funds in the 2020/21 Community Grants and Assistance budget to sponsor this event. This group has not requested funding in the 2020/2021 financial year. However, Council has previously approved the amount of \$1,000 to another Bollon Community Group in the 2020/21 financial year for the Bollon Christmas Tree celebrations.

Due to COVID-19, not many events were held for most part of 2020, however, now that restrictions have eased further, more applications have been coming through for the 20/21 financial year, which means more sponsorship requests have come through the Community Grants and Assistance Program in the last three months since events are allowed again.

Over recent years Council has sponsored community organisations for events and workshops up to \$2,000, with the exception for specialty events that attract and support the wider community. On these rare occasions Council has then sponsored between \$2,000 and \$3,000 from the Community Grants and Assistance program.

These types of events are important and beneficial for the community to develop and strengthen the community relations, social and mental wellbeing.

The Community of Bollon does not regularly request sponsorship from the Community Grants and Assistance Budget. For this reason, the amount of \$3,000 is recommended.

Annual Budget – Community Grants and Assistance including Traffic Management Sponsorship	\$60,000
Less Approved/Allocated requests	\$24,893.10
Total budget remaining – Mar 2021	\$35,106.90
Less Pending requests – Mar 2021	
Bollon Polocrosse Carnival 2021	\$3,000.00
Thallon State School – Go To Circus School	\$1,408.00

Total remaining	\$30,698.90
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Options or Alternatives

1. That Council resolves to partially sponsor the Bollon Polocrosse Association's request with \$2,500.00 towards the Bollon Polocrosse Carnival 2021 from the 2020/21 Community Grants and Assistance Budget, subject to COVID-19 restrictions at the time of the event.
2. That Council resolves to deny the sponsorship application of \$3,000.00 from the Bollon Polocrosse Association towards the Bollon Polocrosse Carnival 2021.

Attachments

1. 2021-05-10 - Bollon Polocrosse Association - Bollon Polocrosse Carnival 2021.pdf [↓](#) 

Recommendation/s

That Council resolves to approve the full amount requested by the Bollon Polocrosse Association of \$3,000.00 towards the Bollon Polocrosse Carnival 2021 from the 2020/21 Community Grants and Assistance Budget, subject to COVID-19 restrictions at the time of the event.

Elizabeth Jones

Community Development & Cultural Services Manager



Community Grants and Assistance Application Form

This form is to be completed when requesting Community Grants and Assistance. *Please refer to Balonne Shire Council's Community Grants and Assistance Policy for project eligibility and details.*

Privacy Notice: Balonne Shire Council is collecting the personal information you supply on this form for the purpose of receiving and considering your organisations request for funding under Council's Community Grants and Assistance Program. Personal details will not be disclosed to any other person or agency external to Council without individual consent, unless required or authorised by law. Program funding details will be published by Council in Council's annual report.

Lodgement Details	
Post to:	PO Box 201 St George Qld 4487
Deliver to:	112 – 118 Victoria Street St George QLD 4487
Email:	Council@balonne.qld.gov.au

Section 1: Organisation and Applicants Details	
Organisation Name:	Bollon Polocrosse Association
Applicants Name:	Belinda Gibson
Postal Address:	Binda Station, 18448 Mitchell-Bollon Rd, Bollon Qld 4488
Contact Number:	0427 7999 01
Contact Email:	bindastn@gmail.com
Is your Organisation Not-for-Profit:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is your Organisation Incorporated:	<input checked="" type="checkbox"/> Yes (Inc. # _____) <input type="checkbox"/> No (please provide Auspicing organisations details)
Is your Organisation Registered for GST	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
ABN:	131 0234 0203
Does your Organisation have Public Liability Insurance (Please Attach Certificate of Currency)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No



Community Grants and Assistance Application Form

Section 2: Project/Event/Activity Details	
Event/Project Name:	Bollon Polocrosse Carnival 2021
Event/Project Location:	Bollon Showgrounds
Event/Project Date:	17th & 18th July 2021
Assistance type:	<div> <input type="checkbox"/> In Kind Support <input type="checkbox"/> Fee Waiver (over \$1,000) </div> <div> <input checked="" type="checkbox"/> Sponsorships (up to \$3,000) <input type="checkbox"/> Traffic Management Sponsorship </div> <p><i>Note: - Requests up to \$500: CEO approval/ Requests over \$501 require Councillors Approval. - The maximum amount of assistance through the sponsorships program is of \$3,000.</i></p>
Estimated Value Sought:	\$3000 <i>Note: please complete Section 4: Budget, if requesting over \$1000</i>
Brief Description of Event/Project - including what the funds will be used for (Max 250 Words):	<p>The Bollon Polocrosse Carnival is a major event for our small wonderful community which always helps to bring people of all ages together. Although our club members have declined over recent years with the drought and declining population we are still a very active club and our locals very much support us. Our annual carnival is renown for being well run and very much a popular fun weekend with great facilities and we have competitors attend from as far west as Thargomindah, as far east as Warwick and even NSW. The councils assistance will always be appreciated since 2020 was especially a tough year with COVID and the sponsorship of \$3000 will be used to help cover costs of QLD Ambulance that are on site for our carnival weekend.</p>
Is this a New or Existing Event/Project:	<input type="checkbox"/> Existing <input checked="" type="checkbox"/> New
Is this a one-off or Annual Event/Project:	<input type="checkbox"/> One-Off <input checked="" type="checkbox"/> Annual
Have you applied for funding through the Community Assistance and Grants program in the last 12 months:	<input type="checkbox"/> Yes, Which event and amount: _____ <input checked="" type="checkbox"/> No



Community Grants and Assistance Application Form

Section 3: Budget - please complete if request is greater than \$1,000

All amounts are to be shown in whole dollars and include GST.

(Attach a separate budget if insufficient space below)

Income (eg. Organisation's income, entry fees, in kind)		Expenditure (attach quotations) (eg. Venue Hire, Marketing, Contractors, Permits)	
Grant Funding Sources		Ambulance Hire	2500
Players fees	1800	Ground Hire	250
Bar/drink sales	6000	Liquor Licences	245
Food sales	1000	Drinks	5000
		Food & Ice	2000
		Prizes	3000
Grant Requested from Council	3000	DJ Entertainment	1000
Other Revenue Sources		Balls	400
Sponsorship from local businesses	1000	Lime	100
		Photocopying & laminating	50
		COVID Equipment	1000
TOTAL INCOME:	12800	TOTAL EXPENDITURE:	15545
In Kind Support:			

Please ensure that budgets tally correctly and balance.



Community Grants and Assistance Application Form

Section 5: DECLARATION

I certify that the information provided in this application is true and correct and that I am authorised to make this application on behalf of the organisation.

(Note: This application form must be signed by two executive officers of the incorporated body accepting legal and financial responsibility for Council's assistance)

Name:	<u>Belinda Gibson</u>	Name:	<u>Lian Gibson</u>
Signature:	<u>Belinda Gibson</u>	Signature:	<u>[Signature]</u>
Position:	<u>Grants & Sponsorship Officer</u>	Position:	<u>President</u>
Date:	<u>27-4-2021</u>	Date:	<u>27-4-2021</u>

Checklist (Please Tick)

<input checked="" type="checkbox"/>	I have read and understood the Community Grants and Assistance Policy
<input checked="" type="checkbox"/>	All required sections of the application form completed and signed by 2 approved officers
<input checked="" type="checkbox"/>	Section 3 – Budget is completed (if request amount is over \$1,000)
<input checked="" type="checkbox"/>	Copy of Public Liability Certificate of Insurance attached
<input checked="" type="checkbox"/>	Copy of Certificate of Incorporation attached (If not incorporated - Provide details of Auspicing organisation)
<input checked="" type="checkbox"/>	Copy of required quotes, permits/approvals attached (if applicable)
<input checked="" type="checkbox"/>	Completed creditor information form (if applicable)

Office Use Only

Approval up to \$500

Approval is hereby provided for the purpose of the above mentioned in accordance with the Community Grants and Assistance Policy

Approval amount: _____

Chief Executive Officer or delegate

Date: _____



Office of Fair Trading

Department of
Justice and Attorney-General

GPO Box 3111 Brisbane
Queensland 4001 Australia
Telephone **13 QGOV (13 74 68)**
Website www.fairtrading.qld.gov.au
Business Names
Facsimile +61 7 3008 8225
Associations and Charities
Facsimile +61 7 3405 0731
ABN 13 846 673 994

QUEENSLAND

Associations Incorporation Act 1981
Section 19

Incorporation Number: **IA29346**

**Certified Copy of the Certificate of
Incorporation of an Association**

This is to certify that

BOLLON POLOCROSSE CLUB INC.

was, on and from the twenty-fifth day of July 2000
incorporated under the Associations Incorporation Act 1981.

Dated this thirtieth day of January 2013

Delegate of Director-General



6 January 2021

Confirmation of Cover
Polocrosse Association of Australia Inc.

TYPE OF POLICY	Broadform Liability
INSURED	Polocrosse Association of Australia Inc including all state and territory offices, affiliated Clubs, Incorporated Zones, members/players, officials, coaches, visiting international teams and their members, officials, temporary players and volunteers and/or land owners and/or land managers and/or land administrators and/or lessees of property and/or sponsors for their respective rights and interests.
STATE	Queensland Polocrosse Association Inc.
TERRITORIAL LIMITS	Worldwide excluding United States of America or Canada, their territories or protectorates.
INTEREST INSURED	Covering Insured's Liability to other Parties in accordance with the Insurance Policy.
LIMIT OF LIABILITY	Public Liability: \$20,000,000 any one occurrence. Products Liability: \$20,000,000 in the aggregate any one period of insurance.
INSURER	Liberty International Underwriters
POLICY NUMBER	491175
PERIOD OF INSURANCE:	31 st December 2020 to 31 st December 2021

Subject to the policy terms, conditions, limits, sub limits, excesses and exclusions.

Yours sincerely

***** Account Manager

E & O.E.

- NB: 1. This Confirmation of Cover is issued as a matter of information only and confers no rights upon the holder. The Confirmation of Cover does not amend, extend or alter the cover afforded by the Policy/Policies listed.
2. This Confirmation of Cover has been issued by us in our capacity as agents for the insured name above. It does not reflect in detail the policy terms or conditions and merely provides a very brief summary of the insurance that is, to the best of our knowledge, in existence at the date we have issued this certificate. If you wish to obtain details of the policy terms, conditions, restrictions, exclusions or warranties, you must refer to the policy contract.
3. In issuing this Confirmation of Cover, we do not guarantee that the insurance outlined will continue to remain in force for the period referred to as the policy may be cancelled or altered by either party to the contract at any time in accordance with the terms and conditions of the policy or in accordance with the terms of the "Insurance Contracts Act". We accept no responsibility or liability to advise any party who may be relying on this Confirmation of Cover of such alteration or cancellation to the policy of insurance.

Level 8/64 Maxine Parade, Southport QLD 4215 | PO Box 10461, Southport BC, QLD 4215 | Phone: +61 (07) 5555 6222 | Facsimile: +61 (07) 555 6255 | www.ebminsurance.com.au New South Wales, Victoria, Queensland, Western Australia, South Australia | Affiliated Offices: China Indonesia New Zealand Philippines Singapore Taiwan Thailand Lloyd's Coverholder Elkington Bishop Molinieux Insurance Brokers Pty Ltd | AFSLN 246986 | ABN 31 009 179 640 | Est 1975

BOLLON POLOCROSSE CARNIVAL

17th & 18th JULY 2021

Commencing 8.30 am Saturday & 8.00 am Sunday

Bollon Showgrounds, George St, BOLLON, QLD

(PIC NO: QBBL0499)

Featuring Spectacle Game Saturday Afternoon:

\$\$JACKPOT DRAW\$\$

Winning Section Takes Home the Cash!



A, B, C & D Grades, Juniors & Mini-junior Competitions

Player Fees: \$20, Juniors \$10, Mini-juniors free

PLAYER FEES, HORSE DECLARATIONS & WAY BILLS DUE PRIOR TO PLAY STARTING ON SATURDAY MORNING

All team nominations must be done through the National Online Database via your Club Registrar. Team nominations will close at 11.00am Thursday 15th July via Website:

www.polocrosse.com.au For any database nomination problems please contact the QPA

Office on 07 4632 3045 or poloxqld@bigpond.com.au

Excellent Playing Fields & Prizes

Plenty of horse stalls available – please bring rope for front of stalls

Hot showers & toilet facilities

Umpire horses appreciated

*** Fully Catered Bar & Canteen All Weekend***

*** Saturday Night Entertainment with DJ Johnny Mac
& Kids Movie Night ***

SPECIAL CONDITIONS / INFORMATION:

- | | |
|--|---|
| 1. NO DOGS ALLOWED ON THE GROUNDS as per PAA Ruling | 2. RISK MANAGEMENT POLICY IN PLACE |
| 3. QUEENSLAND AMBULANCE SERVICE WILL BE IN ATTENDANCE | 4. NO ELECTRIC TAPE as per PAA ruling |
| 5. All A & B grade games must have two umpires as per PAA Ruling | 6. NO riding without a helmet as per PAA ruling |

CLUB CONTACTS: Secretary- Peter North 07 4625 6182 / 0467 713 667 or northpd2@bigpond.com;
President- Liam Gibson 07 4625 6195 / 0427 960 709; Draw Inquiries- Amy Gunn 0488 040 559

Mariella Perez

From: Belinda Gibson <bindastn@gmail.com>
Sent: Monday, 3 May 2021 10:06 PM
To: Mariella Perez
Subject: Fwd: Request for quote for ambulance BOLLON Polocrosse Carnival 2021

Hi Ella,
Only just received this email that maybe a little late sorry. I sent anyway.

Thank you
Belinda

Sent from my iPhone

Begin forwarded message:

From: Peter & Diana North <northpd2@bigpond.com>
Date: May 3, 2021 at 7:57:11 PM GMT+10
To: bsparky77@yahoo.com.au
Subject: FW: Request for quote

Just Home .

From: Patrick Stanton [mailto:Patrick.Stanton@ambulance.qld.gov.au]
Sent: Thursday, 29 April 2021 9:55 AM
To: Peter & Diana North
Subject: RE: Request for quote

Hi Peter,

It would be roughly just under the \$3000 mark for the both days (\$1500 each day). Give or take. Once I received the updated pricing can send you the actual pricing.

Cheers



Patrick Stanton

Officer In Charge St George Station
St George | South West LASN | Queensland Ambulance Service
Department of Health | Queensland Government
60 Victoria Street St George Q 4487
t. 07 4625 3224 m. 0438 250 182
e. patrick.stanton@ambulance.qld.gov.au
e. QAS.OICStGeorge@ambulance.qld.gov.au | www.ambulance.qld.gov.au



OFFICER REPORT

TO: Council

SUBJECT: Tackling Regional Adversity Through Integrated Care (TRAIC) Funding Project Plan

DATE: 16.05.21

AGENDA REF: CES7

AUTHOR: Jane Cornish - Community and Multicultural Development Officer

Executive Summary

Balonne Shire Council was awarded \$60 000 in Tackling Regional Adversity through Integrated Care (TRAIC) funding by the Queensland Government (via Queensland Health). In 2019, a round of community consultation was held to develop a project plan, which was submitted to and approved by Queensland Health. Due to COVID-19, TRAIC was suspended by Queensland health, then re-started and extended for projects running until October 31, 2021.

Background

In February, and March 2021 the Communities team conducted a fresh round of community consultation which included re-examining the 2019 TRAIC Project Plan and opening it up for community members to make suggestions and changes. An application process, and evaluation process has also been established to create another means for community organisations, and projects to be added to the plan, and to improve risk-management and reporting quality.

Community Development Officer is now seeking Council support for the updated Tackling Regional Adversity through Integrated Care (TRAIC) Project Plan for 2021, prior to submitting it to Queensland Health, as required by the funding agreement.

Queensland Health suspended, and then extended the Tackling Regional Adversity through Integrated Care (TRAIC) funding set to be delivered in 2020, due to COVID-19.

The overall TRAIC project has three stages – Stage 1 Building Community Cohesion (Consultation), Stage 2 Hold a Community Event/Workshop (as per Project Plan), and Stage 3 Review and Evaluate the Approach (reporting to Queensland Health).

Some events and workshops took place as part of Stage 2 prior to TRAIC being suspended. Some are ongoing, and others were cancelled or not completed, or rescheduled for 2021.

As a result, the communities within the Balonne Shire were given the opportunity to revisit the TRAIC Project Plan. They were able to request to re-schedule events/workshops that were unable to take place because of the pandemic, or to come up with new activities that better meet their community's needs, but still fit under the TRAIC objectives of:

- Promoting community networks and support;
- Encouraging and creating opportunities for help seeking behaviour;
- Building community resilience to overcome the adversity associated with drought, disaster, and other crises.

The funding service agreement between Queensland Health and Balonne Shire Council requires Council to provide:

1. an initial project plan; and
2. a final project plan (covering the full period of the project).

Link to Corporate Plan

Key Foundation Area	Key Program Area
<u>Community</u>	Community well-being

Consultation (internal/external)

The Communities Team conducted a round of community consultation across the Shire in February and March 2021. The Community Development Officer has also been circulating the TRAIC funding application to community groups and interested parties since December 2020.

Legal Implications

If the funding is not expended by October 31, it will have to be returned to the funding provider.

As per the funding agreement:

“The Organisation (Balonne Shire Council) must also comply with all relevant legislative and administrative requirements e.g. obtaining consent (from parents/guardians/carers) to allow young people to participate in the program, including publication.”

Risk Implications

Community Service - Inability to achieve Council's vision and mission to deliver community services and meet current and future needs.Policy Implications

Under part 1.Community of the Corporate Plan, Council has committed to the “Pursuit of active and healthy lifestyles where cultures, traditions and the arts are celebrated, including the provision of safe and welcoming spaces to connect, engage and learn.”

The activities contained within the TRAIC Project Plan fit within the following program areas:

- 1.2 Healthy and active lifestyles
- 1.3 Strong community organisations
- 1.4 Vibrant creative arts, music, local history and culture; and
- 1.5 Community well-being

The TRAIC Project Plan will also assist council to meet the following Performance Measures identified within the Corporate Plan:

- Number of grants awarded to community and sporting groups
- Support for arts, music and cultural programs and events
- Number of learning and engagement programs and attendance rates Financial and Resource Implications
- Percentage of people satisfied with community programs in a Shire survey.

Financial and Resources Implications

Balonne Shire Council was successful in securing \$60 000 of TRAIC funding from the Queensland Government. In 2019/20 \$5591.52 of the funds were expended on events and workshops before the program was disrupted by COVID19.

TRAIC Budget Overview 2019-2021			
2020/19 expenditure	Guest speaker accomodation - christmas lighting	\$ 110.00	paid
	food - christmas lighting - Dirranbandi Progress Association	\$ 2,000.00	paid
	Blue chair/Tree Hebel + Dirranbandi	\$ 890.19	paid
	Christmas Lunch - Hotel Francis	\$ 600.00	paid
	Travel & Accomodation - Thallon Community Dialogue - Feldman and Associates	\$ 907.50	paid
	Catering for Thallon Community Dialogue - Hotel Francis	\$ 904.50	paid
	Blue Tree - painting	\$ 179.33	paid
total 2020/19 expenditure		\$ 5,591.52	

Under the updated project plan, \$48 436.60 are allocated to workshops and events (some which have already taken place), with \$5971.88 set aside as contingency or to fund new project applications.

2021 Actual & Projected Expenditure	Arts Workshops and Mentoring Program with Stride St George	\$ 3,000.00	estimate
	QCWA Dirran & St George Cubbie Station Event	\$ 3,220.00	paid
	Blue Tree - signage St George, Hebel & Dirranbandi @ \$200 x 3	\$ 600.00	estimate
	Drone workshop Hebel & Nindigully	\$ 3,966.60	paid
	Permaculture Workshop Bollon	\$ 1,250.00	estimate
	Permaculture Workshop Thallon	\$ 1,250.00	estimate
	Permaculture Workshop St George	\$ 1,250.00	estimate
	Permaculture Workshop Dirranbandi	\$ 1,250.00	estimate
	Yoga Workshops @ Dirranbandi Tennis Club	\$ 2,600.00	quote
	Craft Workshop @ Bollon	\$ 1,400.00	estimate
	First Aid Course @ St George (open to participants from whole Shire)	\$ 3,800.00	estimate
	Weekend Yoga Course @ Thallon	\$ 2,000.00	estimate
	JP Training @ Thallon or online	\$ 2,000.00	estimate
	Cricket Day, Men's Health Pit Stop & BBQ @ Thallon	\$ 500.00	estimate
	Backing onto another event doing a family health check day and evening with B	\$ 500.00	estimate
	IT Education - Online and social media safety & cyber-security	\$ 900.00	estimate
	The Yoga Partnership 20x free online yoga classes run by local yoga teacher - S	\$ 2,500.00	quote
	Master BBQ cooking workshop for men in conjunction with St George Men's Sh	\$ 3,500.00	estimate
	"Smoko with Friends" @ Dirranbandi	\$ 3,500.00	estimate
	Fishing, BBQ & Men's Health afternoon @ Dirranbandi	\$ 1,500.00	estimate
	Men's Pit Stop with "Penelope Tent" - women's self-care activities (in partners	\$ 1,500.00	estimate
	Teen Mental Health First Aid Course for Youth Council members	\$ 2,500.00	estimate
	Mum's and Bub's Morning Tea @ St George Library + Bollon & Dirran x 3	\$ 1,200.00	estimate
	Seed funding for Community Gardens 7 x \$250 Buy Balonne Gift Cards	\$ 1,750.00	estimate
	Working Dog Workshop (in partnership with QLD Health)	\$ 500.00	estimate
	Chip & Chat - Tennis Day including mental/health checks, comedian/guest spe	\$ 500.00	estimate
	Contingency + New Applications	\$ 5,971.88	
total 2021 Actual & Projected Expenditure		\$ 54,408.48	
total 2019/20 + 2021 actual & projected expenditure		\$ 60,000.00	
projected budget remaining 2021		\$ -	

Options or Alternatives

There is an option to suggest alternative workshops and activities, provided they fit the TRAIC objectives of:

- Promoting community networks and support;
- Encouraging and creating opportunities for help seeking behaviour;
- Building community resilience to overcome the adversity associated with drought, disaster, and other crises.

Additional ideas for workshops and events suggested by community members throughout community consultation in 2021 which have not been included in the updated Project Plan but could be added (in exchange for some already included) are:

- Tai chi on The Terrace (St George)
- Master BBQ cooking workshop (Thallon and Bollon)
- Comedy Night and Health Check
- Painting truck stop benches to encourage mental health awareness amongst truck drivers, and travellers.
- Golf workshop
- Bushfoods cooking demonstration
- Community garden with story seat and blue bench

A contingency budget line of \$6972 has been set aside to support these additional projects (if a community group/entity makes an application to carry them out) or others which may cost more than the estimate outlined in the Project Plan.

Attachments

1. 2021-05-14 - BSC - TRAIC Project Plans 2020-21 (updated).pdf

Recommendation/s

That Council resolves to support the attached the Tackling Regional Adversity through Integrated Care (TRAIC) Project Plan for 2021, and the events and workshops outlined within it.

Michelle Clarke

Director Finance & Corporate Services

Tackling Regional Adversity Through Integrated Care (TRAIC) Project Plans 2019-2021

Background

Queensland Health suspended, and then extended the Tackling Regional Adversity through Integrated Care (TRAIC) funding set to be delivered in 2020, due to COVID-19. As a result, the communities within the Balonne Shire were given the opportunity to revisit the TRAIC Project Plan. They have been given an opportunity to simply re-schedule events/workshops that were unable to take place because of the pandemic, or to come up with new activities that better meet their community's needs, but still fit under the TRAIC objectives of:

- Promoting community networks and support.
- Encouraging and creating opportunities for help seeking behaviour.
- Building community resilience to overcome the adversity associated with drought, disaster, and other crises.

TRAIC Project Plans 2020

Project Activities Overview

Balonne Shire Council is delivering the TRAIC funding in three (3) stages. In 2019, Council held a round of community consultation where each town created their own Project Plan of workshops and events. We are currently revisiting Stage 1, by hosting a fresh round of community consultation.

Some events and workshops took place as part of Stage 2 prior to TRAIC being suspended. Some are ongoing, and others were cancelled or not completed, or rescheduled for 2021.

Stage 1 – Building Cohesion

Workshops will be run in each town for all agencies, community organizations, businesses and anyone who is interested in helping to build community connectivity. These workshops will be focused on building resilience, working to build a better mindset, well-being and leadership for the individual which will boost self-esteem, get people more motivated and get them into a place where they feel that what they do matters. The workshop will then concentrate on how to work together for the good of the town, and to give each group and person a vision for how they want their town to survive and grow.

Stage 2 – Hold a Community Event (backing onto an existing event)



Following on from the workshops, each town will have an opportunity to plan and run an event for the wider community, putting into practice what they have learnt from the workshops. It will also give the community groups, businesses, and agencies a chance to work together. This event will bring the community together and allow people to forget their stresses of the drought which will increase their health and well-being.

Stage 3 – Review and Evaluate the Approach

Everyone involved in the workshops, and event will meet to review and evaluate how well they worked together and what can be improved. This can be done through feedback forms and discussions. A plan can then be made as to how they would like to see their town move forward and achieve their goal of ensuring they are a thriving town.

Original Project Plan Created by Representatives of each Town in 2019

Dirranbandi

Small Workshops

• Mental health First aid	• Feb - August
• Event management workshops	• Feb - August

Event

• Christmas tree lighting - BBQ, Mental Health Guest speaker,	• Nov 2019
• Blue chair – A part of r u ok? Following on from the Blue tree project in WA. Chair will be placed in the main park in Dirranbandi and Hebel and have a plaque with all the helpline numbers on as well as QLD Gov logo.	• March 2020

Bollon

Small workshops

• Water safety	• Feb - August
• Life saving	• Feb - August
• Baby first aid	• Feb - August
• Mental health first aid	• Feb - August
• First aid	• Feb - August
• Gardening	• Feb - August
• Silver smithing	• Feb - August

Event

Family health day – Health checks comedian/Guest Speaker BBQ at the tennis Club	<ul style="list-style-type: none"> • June - August
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Thallon

Workshops

<ul style="list-style-type: none"> • Thallon Community Dialogue 	<ul style="list-style-type: none"> • Feb - August
<ul style="list-style-type: none"> • Event management 	<ul style="list-style-type: none"> • Feb - August
<ul style="list-style-type: none"> • Training for JP's 	<ul style="list-style-type: none"> • Feb - August
<ul style="list-style-type: none"> • First aid 	<ul style="list-style-type: none"> • Feb - August
<ul style="list-style-type: none"> • Gardening 	<ul style="list-style-type: none"> • Feb - August

Events

<ul style="list-style-type: none"> • Cricket day – BBQ, Guest speaker, health Checks 	<ul style="list-style-type: none"> • – Feb/Mar 2020
<ul style="list-style-type: none"> • Luncheon for Volunteers – celebrate the year 	<ul style="list-style-type: none"> • - Dec 2019
<ul style="list-style-type: none"> • Community Garden event with the school 	<ul style="list-style-type: none"> • June/July 2020

St George

Workshops

<ul style="list-style-type: none"> • Cooking skills and eating healthy – in conjunction with Aboriginal Housing play group and CWA Country Kitchens and QLD Health 	<ul style="list-style-type: none"> • Feb - August
<ul style="list-style-type: none"> • Master BBQ cooking workshop for men in conjunction with St George Men's Shed 	<ul style="list-style-type: none"> • Feb - August
<ul style="list-style-type: none"> • Events management or volunteer training to upskill others to help with volunteer fatigue 	<ul style="list-style-type: none"> • Feb - August

Events

Backing onto a health event doing a family health check day and evening with BBQ and guest speaker	<ul style="list-style-type: none"> • June - August
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TRAIC Grant Project Plans 2020 – Progress Report

In April 2020, the funding provider Queensland Health, suspended TRAIC service delivery in the wake of the COVID-19 pandemic. As a result, only a small number of events and workshops in the project plan were able to take place as scheduled. The table below illustrates the status of the TRAIC Project Plan as of January 2021.

Key:

Not Completed/Cancelled

Run by Another Entity

Completed/Ongoing/Scheduled for 2021

To Be Confirmed (TBC)

Dirranbandi

Small Workshops

<ul style="list-style-type: none"> Mental health First aid/accidental counsellor training 	<ul style="list-style-type: none"> TBC 	To Be Confirmed
<ul style="list-style-type: none"> Event management workshops 	<ul style="list-style-type: none"> 2 February – 9 March 2021 	Event Organizer Masterclass Webinars being run by BSC Tourism Manager Kim Wildman 2 Feb – 9 Mar 2021

Event

<ul style="list-style-type: none"> Christmas tree lighting - BBQ, Mental Health Guest speaker, 	<ul style="list-style-type: none"> November 2019 	Completed
<ul style="list-style-type: none"> Blue chair – A part of the Blue tree project in WA. Chair will be placed in the main park in Dirranbandi and Hebel and have a plaque with all the helpline numbers on as well as QLD Gov logo. 	<ul style="list-style-type: none"> December 2020/January 2021 TBC (plaque design/installation) 	Ongoing – Blue Chair nearly completed by WORK Camp. Plaque design/installation ongoing. .

Bollon

Small workshops

<ul style="list-style-type: none"> Water safety + Life Saving 	<ul style="list-style-type: none"> TBC 	Not Completed/ To Be Confirmed
<ul style="list-style-type: none"> First Aid/CPR/Baby first aid 	<ul style="list-style-type: none"> TBC 	Not Completed/ To Be Confirmed
<ul style="list-style-type: none"> Mental health First aid/accidental counsellor training 	<ul style="list-style-type: none"> TBC 	Not Completed/ To Be Confirmed

<ul style="list-style-type: none"> Gardening – Permaculture Workshop with Sheila Marshall 	<ul style="list-style-type: none"> February /March 2021 	Scheduled for 2021
<ul style="list-style-type: none"> Silver smithing – or other craft workshop e.g. barbed wire sculptures, mosaics etc. 	<ul style="list-style-type: none"> TBC 	To Be Confirmed

Event

Family health day – Health checks comedian/Guest Speaker BBQ at the tennis Club	<ul style="list-style-type: none"> TBC 	Not Completed/ To Be Confirmed
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Thallon

Workshops

<ul style="list-style-type: none"> Thallon Community Dialogue 	<ul style="list-style-type: none"> February 2020 	Completed
<ul style="list-style-type: none"> Event management 	<ul style="list-style-type: none"> 2 February – 9 March 2021 	Event Organizer Masterclass Webinars being run by BSC Tourism Manager Kim Wildman 2 Feb – 9 Mar 2021
<ul style="list-style-type: none"> Training for JP's 	<ul style="list-style-type: none"> TBC 	Not Completed/ To Be Confirmed
<ul style="list-style-type: none"> First aid 	<ul style="list-style-type: none"> TBC 	Not Completed/ To Be Confirmed
<ul style="list-style-type: none"> Gardening – Permaculture Workshop with Sheila Marshall 	<ul style="list-style-type: none"> February /March 2021 	Scheduled for 2021

Events

<ul style="list-style-type: none"> Cricket day – BBQ, Guest speaker, health Checks 	<ul style="list-style-type: none"> TBC 	Not Completed/ To Be Confirmed
<ul style="list-style-type: none"> Thallon Community Christmas Lunch 	<ul style="list-style-type: none"> December 2019 	Completed
<ul style="list-style-type: none"> Community Garden event with the school 	<ul style="list-style-type: none"> TBC 	Not Completed/ To Be Confirmed

St George

Workshops

<ul style="list-style-type: none"> CWA St George and Dirranbandi Ahn Doh Event 	<ul style="list-style-type: none"> February - August 	Cancelled
<ul style="list-style-type: none"> Master BBQ cooking workshop for men in conjunction with St George Men's Shed 	<ul style="list-style-type: none"> TBC 	Not Completed/ To Be Confirmed

<ul style="list-style-type: none"> Events management or volunteer training to upskill others to help with volunteer fatigue 	<ul style="list-style-type: none"> 2 February – 9 March 2021 	Event Organizer Masterclass Webinars being run by BSC Tourism Manager Kim Wildman 2 Feb – 9 Mar 2021
<ul style="list-style-type: none"> Blue Tree painting project & plaque creation Indigenous art workshop 	<ul style="list-style-type: none"> 2020 Plaque design/installation - 2021 	Completed

Events

Backing onto a health event doing a family health check day and evening with BBQ and guest speaker	<ul style="list-style-type: none"> TBC 	Not Completed/ To Be Confirmed
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TRAIC Grant Project Plans 2021 – Open for Community Consultation

Queensland Health have extended the TRAIC grant delivery timeframe until October 2021. Community members can now decide if they would like to continue with the events and workshops outlined in their original project plan, or update them. Council has also received applications for some new workshops and events, which have been added to the revised 2021 Project Plan.

Key:

Suggested

Ongoing/Scheduled for 2021

To Be Confirmed (TBC)

Not Completed

Shire Wide

Activity	Timeframe	Status – Suggested, Ongoing/Scheduled for 2021, TBC or Not Completed	Budget (allocated or estimated)
20 free online yoga classes facilitated by the Yoga Partnership, provided by a local provider.	<ul style="list-style-type: none"> TBC 	Suggested – community consultation 2021	Quote \$2500
Seed funding to support establishment or continuation of community gardens across the shire in	<ul style="list-style-type: none"> Ongoing 	Suggested – community consultation 2021	Estimated \$1750

the form of \$250 Buy Balonne Gift Cards			
Teen Mental Health First Aid Course for Youth Council members – educates participants on how to provide mental health assistance to their peers (10-15 participants)	<ul style="list-style-type: none"> TBC 	Suggested – community consultation 2021	Estimated \$2500

Dirranbandi

Small Workshops

Activity	Timeframe	Status – Suggested, Ongoing/Scheduled for 2021, TBC or Not Completed	Budget (allocated or estimated)
Blue chair – A part of r u ok? Following on from the Blue tree project in WA. Chair will be placed outside the RTC in Dirranbandi alongside have a plaque with all the helpline numbers on as well as QLD Government logo.	<ul style="list-style-type: none"> December 2020/January 2021 TBC (plaque design/installation) 2021 	Ongoing – Blue Chair completed by WORK Camp. Plaque design/installation ongoing. .	PAID: \$ 890.19 (includes Hebel Blue Chair)
			Estimated \$400 (plaques x 2 for Hebel & Dirranbandi)
Yoga Workshops @ Dirranbandi Tennis Club	<ul style="list-style-type: none"> June 2021 	Suggested – requested through Community consultation and supported by Dirranbandi Hospital. Application submitted by provider, yoga teacher Jess Halls	Estimated \$2600
Gardening – Permaculture Workshop with Sheila Marshall	<ul style="list-style-type: none"> TBC 	Suggested – Community Consultation 2019-2021	Estimated \$1250

Event

Activity	Timeframe	Status – Suggested, Ongoing/Scheduled for 2021, TBC or Not Completed	Budget (allocated or estimated)
“Smoko with Friends” Free morning tea @ Dirranbandi including info sessions/guest speakers eg. accidental counsellor info (mental health first aid), Rural Financial Counselling Service, Pet First Aid (local vets) etc.	<ul style="list-style-type: none"> TBC 	Suggested - Community Consultation 2021	Estimated \$3500
Fishing, BBQ & Men’s Health afternoon	<ul style="list-style-type: none"> TBC 	Suggested - Community Consultation 2021	Estimated \$1500
Mum’s and Bub’s Morning Tea @ Library x 3, following First 5 Forever program including visit from Child Health Nurse	<ul style="list-style-type: none"> July, August, September 	Suggested - Community Consultation 2021	Estimated \$350

Bollon

Workshops

Activity	Timeframe	Status – Suggested, Ongoing/Scheduled for 2021, TBC or Not Completed	Budget (allocated or estimated)
Gardening – Permaculture Workshop with Sheila Marshall	<ul style="list-style-type: none"> TBC 	Scheduled for 2021	Estimated \$1250
Silver smithing – or other craft workshop e.g. barbed wire sculptures, mosaics etc. Approx \$50 p/person plus catering for max 20 participants	<ul style="list-style-type: none"> TBC 	Suggested – Community consultation (2019 & 2021)	Estimated \$1400

Event

Activity	Timeframe	Status – Suggested, Ongoing/Scheduled for 2021, TBC or Not Completed	Budget (allocated or estimated)
Chip & Chat – Tennis Day including mental/health checks, comedian/guest speaker and BBQ	<ul style="list-style-type: none"> TBC 	Suggested - Community Consultation 2019	Estimated \$500 (catering)
Mum's and Bub's Morning Tea @ Library x 3, following First 5 Forever program including visit from Child Health Nurse	<ul style="list-style-type: none"> July, August, September 	Suggested - Community Consultation 2021	Estimated \$350

Thallon

Workshops

Activity	Timeframe	Status – Suggested, Ongoing/Scheduled for 2021, TBC or Not Completed	Budget (allocated or estimated)
Gardening – Permaculture Workshop with Sheila Marshall	<ul style="list-style-type: none"> September 2021 	Suggested – Community Consultation 2019-2021	Estimated \$1250
Weekend Yoga Course – 4.5 hours of yoga per day over 2 days with morning tea and lunch included (20-30 people max.)	<ul style="list-style-type: none"> September/October 2021 	Suggested - community consultation (2021)	Estimated \$2000
JP Training – online or in person (hosted at Thallon but available to all Shire residents) for max 5 participants	<ul style="list-style-type: none"> Before Oct 31 2021 	Suggested – community consultation (2019 & 2021)	Estimated \$2000

Events

Activity	Timeframe	Status – Suggested, Ongoing/Scheduled for 2021, TBC or Not Completed	Budget (allocated or estimated)
Cricket Day including Men's Health Pit Stop & BBQ	• TBC	Suggested – Community consultation (2019)	Estimated: \$500 (BBQ/catering)

St George

Workshops

Activity	Timeframe	Status – Suggested, Ongoing/Scheduled for 2021, TBC or Not Completed	Budget (allocated or estimated)
Arts Workshops and Mentoring Program with Stride St George	• TBC	Scheduled for 2021	Estimated \$3000
Master BBQ cooking workshop for men in conjunction with St George Men's Shed	• TBC	Suggested – Community Consultation 2019 & 2021	Estimated \$3500
IT Education - Online and social media safety & cyber-security 5 x 2hr sessions	• TBC	Suggested – Community Consultation 2021	Estimated \$900
First Aid – 1 day course (Provide first aid (HLTAID003)) for max. 20 participants	• Mid-late July 2021	Suggested – Community Consultation 2019-2021	Estimated: \$3800
Gardening – Permaculture Workshop with Sheila Marshall	• TBC	Suggested – Community Consultation 2019-2021	Estimated \$1250

Events

Activity	Timeframe	Status – Suggested, Ongoing/Scheduled for 2021, TBC or Not Completed	Budget (allocated or estimated)
Backing onto another event doing a family health check day and	• TBC	Suggested – Community Consultation 2019 & 2021	Estimated \$500 (BBQ/catering)

evening with BBQ and guest speaker			
CWA St George & Dirranbandi Cubby Station Tour and Luncheon featuring Guest Speaker and service providers stalls (health, drought support, local businesses etc)	<ul style="list-style-type: none"> April 24, 2021 	Completed	PAID \$3220
Mum's and Bub's Morning Tea @ Library x 3, following First 5 Forever program including visit from Child Health Nurse	<ul style="list-style-type: none"> July, August, September 	Suggested - Community Consultation 2021	Estimated \$500

Mungindi

Activity	Timeframe	Status – Suggested, Ongoing/Scheduled for 2021, TBC or Not Completed	Budget (allocated or estimated)
Men's Pit Stop with "Penelope Tent" - women's self-care activities (in partnership with QLD Health)	<ul style="list-style-type: none"> TBC 	Scheduled for 2021	Estimated \$1500

Hebel

Activity	Timeframe	Status – Suggested, Ongoing/Scheduled for 2021, TBC or Not Completed	Budget (allocated or estimated)
Blue Chair – A part of r u ok? Following on from the Blue tree project in WA. Chair will be placed outside the Hebel Library alongside a plaque with all the helpline numbers	<ul style="list-style-type: none"> December 2020/January 2021 TBC (plaque design/installation) 	<p>Ongoing – Blue Chairs completed by WORK Camp, and installed at Hebel Library in January 2021.</p> <p>Scheduled for 2021 – Plaque design/installation.</p>	<p>PAID: \$ 890.19 (includes Hebel Blue Chair)</p> <p>Est: \$400 (plaques x 2 for Hebel & Dirranbandi)</p>

on as well as QLD Government logo.			
Drones 101 Workshop with Fiona Lake (in partnership with QLD Health)	<ul style="list-style-type: none"> June 22, 2021 	Scheduled for 2021	PAID \$1983.30
Working Dog Workshop (in partnership with QLD Health)	<ul style="list-style-type: none"> School Holidays (TBC) 	Scheduled for 2021	\$500 (Catering)

Nindigully

Activity	Timeframe	Status – Suggested, Ongoing/Scheduled for 2021, TBC or Not Completed	Budget (allocated or estimated)
Drones 101 Workshop with Fiona Lake (in partnership with QLD Health)	<ul style="list-style-type: none"> June 21, 2021 	Scheduled for 2021	PAID \$1983.30



CONFIDENTIAL ITEMS

INFORMATION REPORTS

(IOCEO) OFFICE OF THE CEO

ITEM	TITLE	SUB HEADING	PAGE
IOCEO1	<u>TOURISM SERVICES MONTHLY REPORT</u>	Balonne Shire Tourism Report for April 2021 as supplied by the Manager Tourism.	269
IOCEO2	<u>APRIL 2021 ECONOMIC DEVELOPMENT MONTHLY REPORT</u>	Executive Summary	277

OFFICER REPORT

TO: Council

SUBJECT: Tourism Services Monthly Report

DATE: 14.05.21

AGENDA REF: IOCEO1

AUTHOR: Kim Wildman - Tourism Manager

Balonne Shire Tourism Report – April 2021

Balonne Shire Tourism Report for April 2021 as supplied by the Manager Tourism.

Tourism Projects & Activities

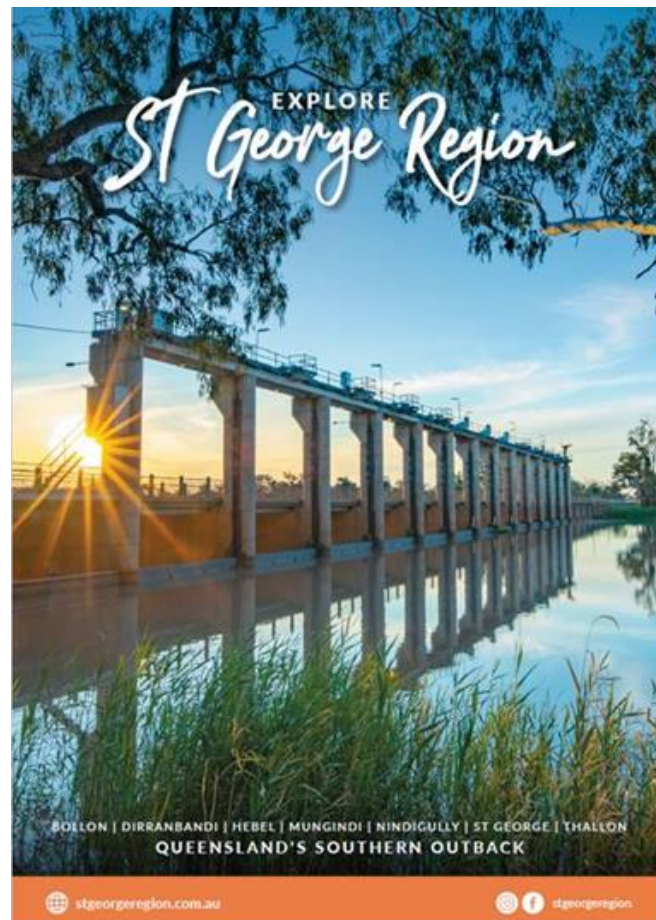
- *St George Heritage Trail*: The brochure is now complete and uploaded to the St George Region website. Delivery of the brochure is expected to arrive 14 May. Currently waiting for the signage markers to be completed by Armsign.

These 20 ochre-coloured signs will enhance the St George Heritage Trail self-drive experience and showcase our history and heritage within the town area. The signs will either be attached to a post, fence or building. An example of the signage below:



- *St George Region Travellers Guide*: The new brochure is now complete and can also be downloaded from the St George Region website. Distribution of brochures to other Visitor Information Centres and local operators is now complete. Official launch of the brochure and website was held on 20 April.

Final cost for the 36-page brochure included the design, layout and printing of 15,000 copies and totalled \$17,259.33. Twenty-six businesses advertised in the brochure with business advertising revenue totalling \$15,530.00.



- *Historical Pub Trail:* Work has continued on the content for this trail.
- *Nullawokka First Nations Gallery Official Opening:* Tourism staff attended the official opening of the gallery in Bollon on 13 April. The official opening was an enjoyable morning with staff treated to a bush tucker morning tea and an insight into the tours and local First Nations culture significant to the area.
- *St George Region Spotify Playlist:* The Tourism Team released the St George Region Spotify Playlist to share with travellers to entertain and inspire them on their drive out to our Shire. Travellers and locals alike can now hit the open road and soak up the wide-open spaces while getting into the St George Region groove.
- *Mungindi Sculpture Trail:* The Manager Tourism along with a representative from Infrastructure travelled to Mungindi to view the newly restored sculptures that will form the basis of the new trail in order to do a risk assessment on each piece. Created by former Mungindi resident, Tony McMillian (now deceased), the works which were donated by his widow Katherine McMillian will be utilised to transform the current Mungindi River Walk into an open-air art gallery.
- *Coeee from St George in Queensland to St George in Staten Island, New York:* Mayor Councillor Samantha O'Toole and Manager Tourism Kim Wildman took our campaign to be named Queensland Top Tourism Town to the world meeting via a team's video chat with representatives of St George in Staten Island New York including the Borough President, James Oddo, Manager of Communications & External Affairs, Colleen Siuzdak, and Deputy Chief of Staff, Jennifer Sammartino. In a show of international friendship, our Staten Island counterparts offered to run a campaign over the weekend to encourage their local residents to vote for our St George in the awards.



Awards

- *Top Tourism Town Awards:* St George was announced as a finalist in the Top Tourism Town Awards in the Small Tourism Town category. Voting was open until April 26, with winners to be announced in Brisbane on 20 May. The top two category winners will also go on to the national awards in August.

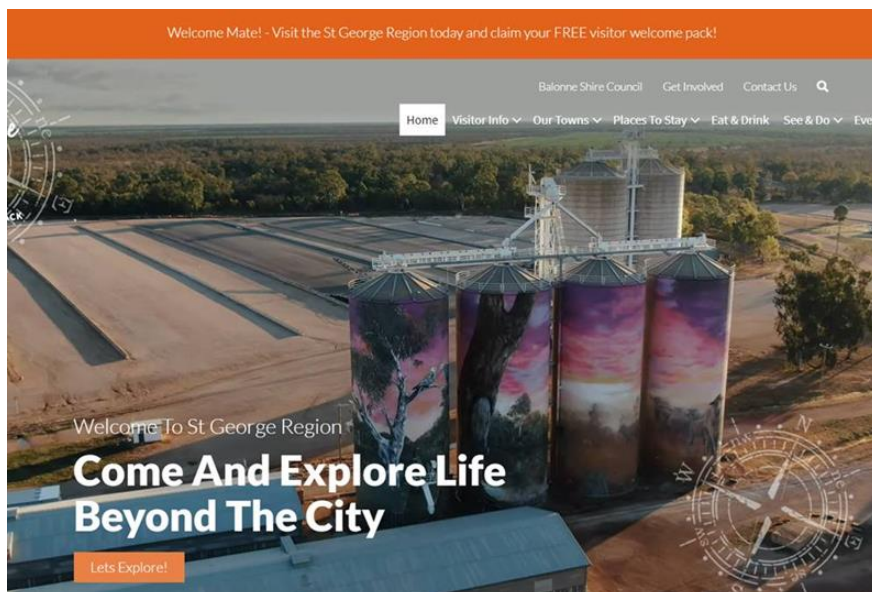


- *Greater Downs Women in Business Awards:* Five of the Balonne Shire's residents including Balonne Shire Mayor Samantha O'Toole and Manager Tourism Kim Wildman have made it through to the finals of the 2020 Women in Business Awards for the Darling Downs. The winners will be announced at a luncheon in Toowoomba on 4 June.

Marketing & Promotions

St George Region Website

- The long awaited StGeorgeRgion.com.au dedicated tourism website was launched Tuesday 20 April along with the new St George Region Travellers' Guide.



Welcome Mate

- After the year that was 2019, April also brought the relaunched the Shire's 2.1 version of the Welcome Mate program which encourages travellers to stop, stay and play in the Shire for longer. The first 500 travellers from outside the Shire to visit the St George Visitor Information Centre this year and say the phrase "I'll be your Mate" will receive a Welcome Mate Pack which includes a \$20 Buy Balonne Gift Card, exclusive discount vouchers, local merchandise and regional information.

Media

- *South West Newspaper* picked up the story on St George making the finals of QTIC's Top Towns Town Awards.
- *Bernews*, the online media news agency in Bermuda, picked up our cooee call to towns and places around the world called St George to vote for our St George in the Top Tourism Town Awards.
- *The Chronicle* picked up our press release on the launch of the new St George Region website and traveller's guide.



St George Region Facebook page

- Currently the St George Region Facebook page has a total of 4,257 Followers (an increase of 132 followers) with 3,949 Likes (increase of 118)

Most popular post for April –

- A post announcing St George as a finalist in the Top Tourism Town Awards with link to the St George Matesong which played a major role in promoting our region. This post had a 24k reach, 1.7k post clicks, 564 reactions.

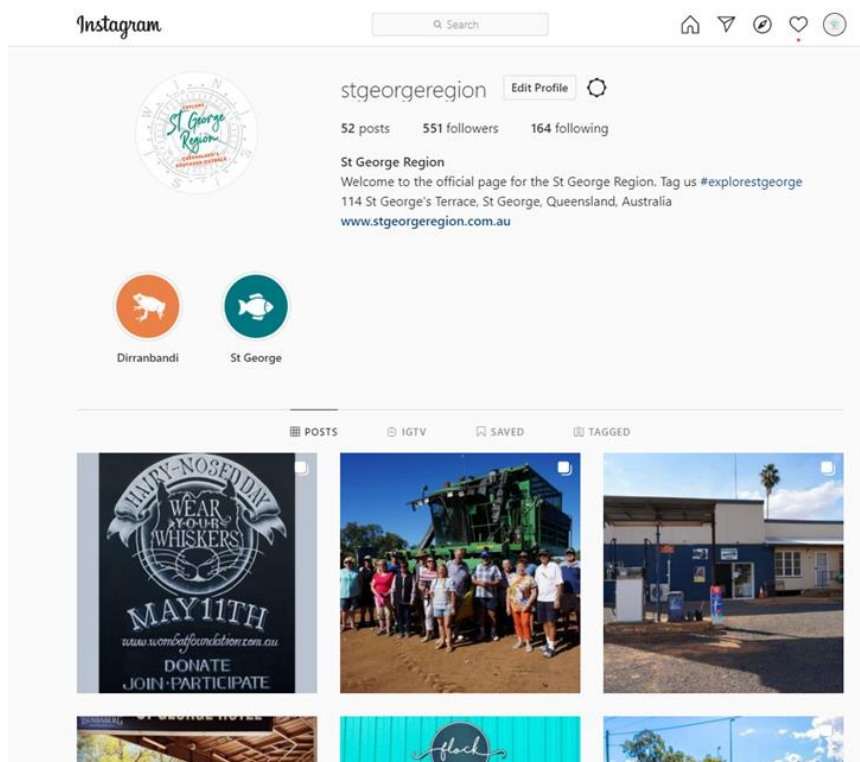


- While a post to promote Bollon Fuel & Rural Supplies received a strong response of 22.5k reach, 971 post clicks, 389 reactions.



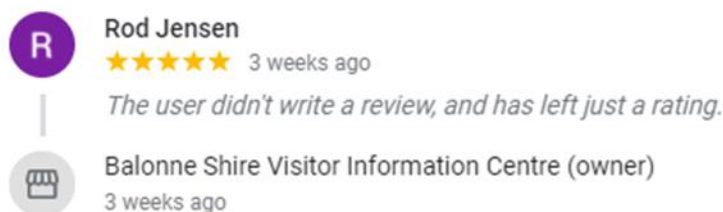
St George Region Instagram

- The account currently has 551 Followers (an increase of 42). Please help the Tourism Services Team build our following by following, liking and sharing our content.



Reviews

Google My Business



Tourism Organisation Representation

Outback Queensland Tourism Association (OQTA)

- OQTA has asked members to submit an expression of interest for Councils/Regions to participate in for the upcoming Caravan and Camping shows. The Balonne Shire Visitor Information Centre has submitted EOIs for the Brisbane Let's Go Caravan and Outdoor Show from 2-7 June and the Toowoomba QLD Outdoor Adventure & Motoring Expo from 30 July-1 August.

Adventure Way Promotions Group

- The next Adventure Way meeting is scheduled for 13 July 2021.

The Great Inland Way

- The next meeting is to be scheduled for early 2021.

Meetings & Training

- Monthly Tourism Catch-Up Meeting – 6 April
- Tourism Catch-Up Meeting with Manager –16 & 29 April
- QLD VIC Network Meeting – 29 April

Volunteer Projects & Activities

- Volunteer hours have totalled 29 hours for April.
- New polo shirts with the new branding have arrived and will be given to volunteers at the National Volunteer Week morning tea on 19 May.
- Awaiting internal promotional material for volunteer recruitment drive.

Shire Tourism Statistics – April 2021

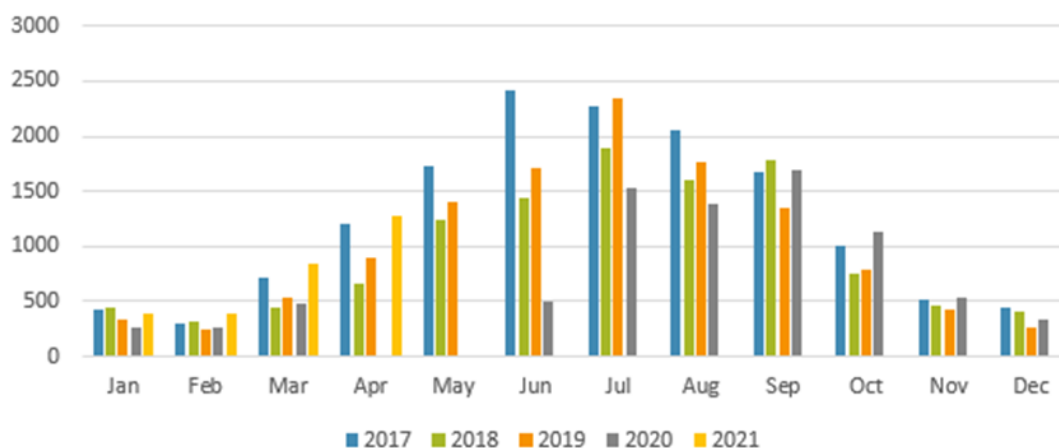
St George Visitor Information Centre

There were 1285 visitors recorded for March through the Visitor Information Centre (VIC) in St George. This is an increase of 392 visitors compared to April 2019 where the total was 893 visitors. Note: no statistics for April 2020 as centre was closed due to COVID.

- | | |
|--------------------------------|-----|
| • Local Shire | 98 |
| • New South Wales | 243 |
| • Victoria | 76 |
| • Queensland | 829 |
| • South Australia | 11 |
| • Northern Territory | 2 |
| • Australian Capital Territory | 12 |
| • Western Australia | 9 |
| • Tasmania | 5 |
| • Overseas/International | 0 |

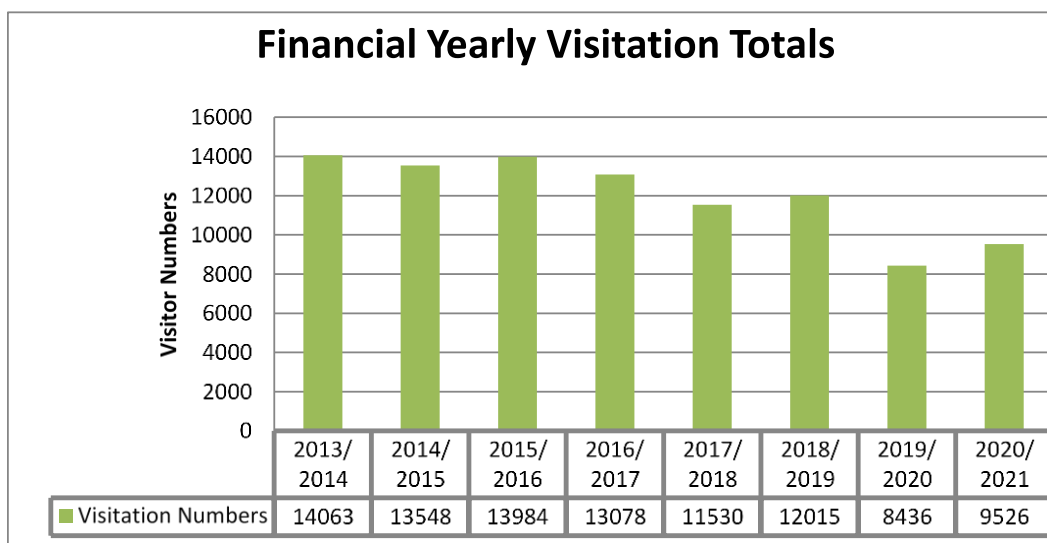
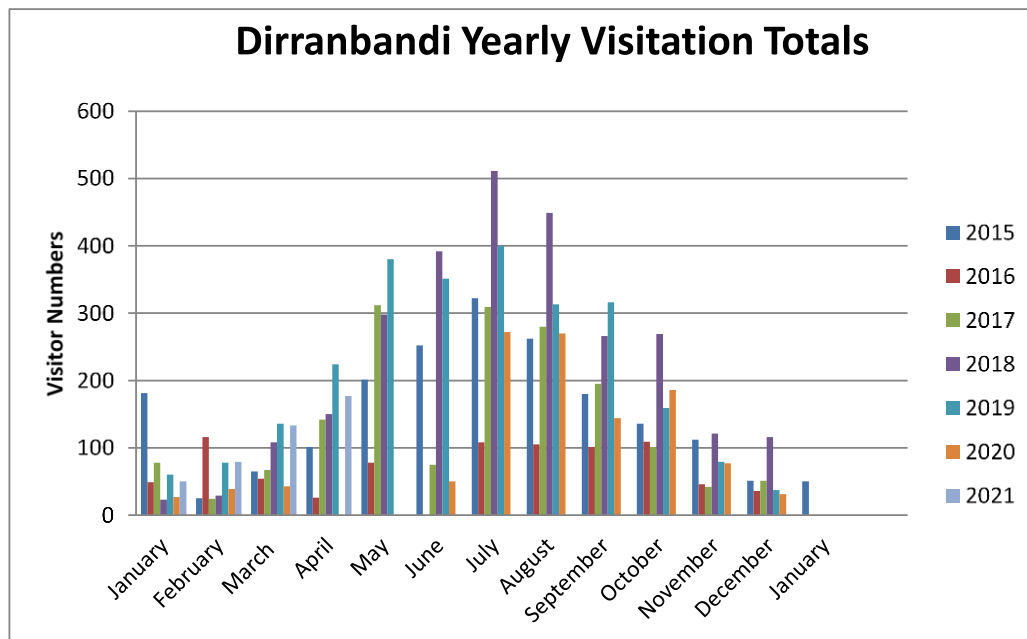
The VIC also received 180 tourism related phone enquiries, 3 Information Packs were sent out and 10 email/internet tourism related enquiries were made during April.

Visitor Numbers through the Balonne Shire Visitor Information Centre



Dirranbandi RTC

There were 177 visitors recorded for April 2021 through the Dirranbandi Rural Transaction Centre (RTC). This is a decrease of 47 visitors compared to April 2019 where the total was 224 visitors.



Attachments

Nil

Matthew Magin
Chief Executive Officer

OFFICER REPORT

TO: Council
SUBJECT: April 2021 Economic Development Monthly Report
DATE: 16.05.21
AGENDA REF: IOCEO2
AUTHOR: Garnet Radford - Economic Development Officer

Economic Development Report April 2021

Executive Summary

The purpose of the report is to update Council on Economic Development activity in the Balonne Shire during the month of April 2021. The main priorities for the month were the on-going delivery of major projects – Business Mentoring program, Dirranbandi Hot Baths, investment attraction prospectus and business support.

Highlights in April included: Completion of two Murray-Darling Basin EDP Round 3 applications and economic modelling (EDO role and business mentoring), business mentoring program (workshops, project funding rounds, mentor site visits and feasibility), approval and commencement of the exclusion fencing survey, Dirranbandi Thermal Baths project management team, four new business enquiries, procurement opportunities, childcare needs survey live, two applications and approval (\$13200) for Queensland Small Business Month (May)

Summary of activity during the month of April and Year to Date

Metric	Activity	Notes
New Business enquiries	4	Monthly business enquiries
YTD new business enquires	20	Year to date enquiries
Business engagement meetings	82	Meetings, calls in the month with key stakeholders and businesses
YTD Business meetings	728	Year to date client and stakeholder meetings
Follow up and value-add services (Referrals)	39	Introductions, referral of support services, key events & information to producers and businesses
YTD Referral services	257	Year to date referrals
Events and strategic meetings	11	Includes conferences, chamber/progress associations, ED relevant events and strategic meetings/sessions
YTD Business events	159	
Investments – Pipeline	83	Pipeline of “Active Projects” (includes some Priority)
Investments announced	0	Investments in month
Investments YTD	1	Year to date investments announced in FY
Value of investments	\$0m	\$ value of investments in month
Investments \$ YTD	\$.15m	Total value of investments Year to date in FY
Jobs created/retained	3	Jobs created/retained in period

1.0 Monthly work program

1.1 Projects summary

- Business Mentoring Program
 - Committee meeting in April
 - Approval of 13 of 16 funding applications
 - Five additional hours available to all mentees (Rounds 1 and 2)
 - Total Project Funding approved PTD - \$85,671 and co-matching \$169,801
 - Feasibility Study 4 approved at committee meeting – iconic tourism project
 - Workshops – Ag Decision Making and Agritourism/Farmstays approved
 - Feasibility Studies 1,2 & 3 – projects progressing
 - Mentoring reports completed – Round 1
 - Following up re: case studies for final report
- Dirranbandi Hot Baths
 - Follow up from March community consultation
 - Appointment of Project Managers
 - Department meeting and approval of revised milestones (variation)
 - Water volumes and license information for Department
 - Teams' meetings with consultants re: Development Application
 - Sourcing of local products and recycled materials
 - Update to Dirranbandi community in May (project status)
 - Project Management
- COVID-19 Business Support and Recovery
 - Small business support – Round 1&2 mentoring
 - Queensland Small Business Month - two applications for business events approved (Council and Chamber - \$13,200)
 - Procurement events hosted in St George and Dirranbandi (Council, Q Build, Inland Rail, Seaway and State Development)
 - Workshops – Agritourism and Farmstays for Thallon, Dirranbandi, and St George
 - Further follow up accommodation and worker enquiries and needs
- Exclusion Fencing
 - Approval of online, write-in and phone surveys for data collection (survey commenced) (Hall Chadwick)
 - Economic Analysis included in Murray-Darling Basin EDP grant Round 3 – Business Mentoring (agriculture focus)
- Investment Attraction Prospectus (Balonne Shire and South west Queensland)
 - Balonne Shire Prospectus – Draft
 - Approval for SWQROC to sponsor and attend 400M in Toowoomba (June – soft launch including panel opportunities)
 - Four new enquiries – Property (1), Training (1), Creative (1) and Tourism (1)
- Other
 - MDBEDP Round 3
 - Two applications – (EDO and part-time roles and business mentoring)
 - Economic Modelling for applications
 - Request for letters of support
 - Letters of Support/Assistance for external MDBEDP applications (3)

- ED updates to Dirranbandi and Thallon Progress Associations
- EDO weekly wraps (5)
- CAMMS Reporting
- Childcare Survey – needs assessment (Dirranbandi and Mungindi)
- Follow-up taxi service analysis
- Referral services in month – 39

1.2 Events & Strategic Meetings

- EDAC SWQROC – Investment Attraction project
- EDO Updates – Thallon and Dirranbandi Progress Associations
- AgAdvisors – Breakfast and workshops
- Procurement events

1.3 Business Activity and Lead Generation

- Three new investment enquiries in April (tourism, creative, training)
- Follow up on investment lead pipeline and priority projects
- Investment Attraction prospectus – 400M event to be held in Toowoomba
- Case studies for Balonne Shire prospectus – consultant
- Projects emerging from Murray-Darling Basin Economic Development Program Business Mentoring program.

1.4 Reporting

- Thallon Progress Association Update
- Dirranbandi Progress Association Update
- EDO Weekly wraps (5)
- Council report – March 2021 Economic Development Update
- CAMMS Quarter Report
- St George & District Chamber of Commerce Buy Balonne Gift Card reporting
- Project Management – Business Mentoring and Dirranbandi Thermal Springs
- Economic Development Activity report; and
- Investment Summary Report

2.0 Investments/Projects

2.1 Existing Priority Projects Updates

Project	Status/Update
Thallon Grain Upgrade	All inland rail projects at Gate 2 – progressed to feasibility. Mentioned in procurement event presentation
Thallon Freight Hub	BROC study combined with Goondiwindi project for next stage
Carrot Production	No further announcements at this stage
Mooramanna Feedlot	On-going discussions with proponents and plans.
Fucheng (Westmar)	No further announcements from the proponents. Followed up with State Government and Goondiwindi – nothing further
Horticulture expansion	New product line developed, expansion plans, accommodation requirements following up, seasonal worker requirements
Truck Fuel Stop	No further activity on this project

Cluster Exclusion Fencing	Exclusion fencing survey and data collected (April/May). Data included in MDBEDP Round 3 mentoring submission
St George Meat Processing	Further follow -up, no progress update
Solar Farm St George	Study being completed by Council. Interest from 1 solar firm.

2.2 Investments Realised and Job Creation/Retention

Investments	YTD	Project Value \$	YTD	Jobs	YTD
0	1	\$0k	\$150k	3	3

2.3 Project Pipeline Status – “Active” Projects (Includes Priority Projects)

Sector	Totals	Estimated timeframe*/stage	Totals
Agriculture	19	Mid 2021	8
Aquaculture	3	Late 2021	17
Education/Training	6	Early/mid 2022	12
Energy	3	Feasibility	27
Food & Feed Processing	7	Concept	12
Health and Medical	3	Monitoring	8
Horticulture	9		
ICT	0		
Manufacturing	3		
Professional Services	2		
Property and Construction	4		
Retail/Wholesale	5		
Tourism	11		
Transport and Logistics	3		
Water	2		
Other	6		
Totals	84	Totals	84

3.0 Economic Development Activity

3.1 New Business Enquiries

In the month of April, there were four new business enquiries. Enquiries in property development (1), tourism (1), the creative industries (1) and training (1).

Enquiries	Totals	YTD	Sector	Totals	YTD
New	4	15	Agriculture	0	5
Expansion	0	5	Education/Training	1	3
Total	4	20	Energy	0	1
External	2	10	Health and Medical	0	1
Local	2	10	Horticulture	0	0
Total	4	20	ICT	0	0
			Indigenous	0	0
			Infrastructure	0	0
			Manufacturing	0	0
			Property	1	2
			Retail	0	1
			Tourism	1	5
			Transport and Logistics	0	0
			Other	1	2

		Total	4	20
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3.2 Client Meetings

During the month, there were 82 Economic Development related meetings of which 56 were external clients and 26 were local clients. Professional Services (42), Government (14), Agriculture (6) and Tourism and Sport (6) and were the most represented sectors. St George (19), Regional NSW (12) and Brisbane (11) were the most represented areas.

Sector	Meetings	YTD	Location	Meetings	YTD
Agriculture	6	86	St George	19	185
Creative	0	3	Dirranbandi	4	77
Education/Training	0	15	Thallon	2	25
Energy	0	1	Mungindi	0	4
Government	14	94	Hebel	0	2
Health/Medical	0	22	Nindigully	0	0
Horticulture	3	50	Bollon	1	12
ICT	1	2	Brisbane	11	103
Indigenous	0	1	Gold Coast	4	23
Infrastructure	1	3	Goondiwindi	6	47
Manufact/Construct	0	6	Toowoomba	5	42
Not for Profit	2	48	Roma	10	62
Professional Services	42	266	Southern Downs	0	0
Retail	3	36	Western Downs	0	7
Tourism & Sport	6	64	Logan	2	10
Transport	3	7	Queensland Other	1	20
Other	1	24	Western Queensland	5	13
			Melbourne	0	2
			Sydney	0	12
			NSW Regional	12	60
			VIC Regional	0	9
			Canberra ACT	0	0
			South Australia	0	12
			Tasmania	0	0
			Western Australia	0	0
			International	0	1
Total	82	728	Total	82	728

3.3 Referrals

Referrals are regarding introductions to government programs, advisors, mentors and other persons or government programs to assist local business growth and expansion. A total of 39 business referrals and support services were recorded in the month of April. Business referrals and assistance included: mentoring, business services, workshops, and business development.

Sector	April 2021	YTD	Notes
Agriculture	3	37	Mentoring, Agtech
Chamber & Progress Associations	3	11	Gift Cards and grants
Education & Training	1	10	CUC services
Environmental	0	1	

Government	6	17	Services, eligible businesses
Health & Medical	0	9	
Horticulture	2	42	Mentoring, labour scheme
Indigenous	3	10	Mentoring, tourism and sport, childcare
Industrial	0	0	
Manufacturing/construction	1	8	Procurement, Council projects
Not-For-Profit	4	20	Grants
Retail	4	30	Mentoring, procurement
Professional Services	3	23	Business mentees
Tourism	5	24	Mentoring, agritourism opportunities
Other	4	15	Property development, other industries
Total	39	257	

4.0 St George & District Chamber of Commerce – Buy Balonne Gift Card Update

4.1 Summary of Quarter 3 and Program to Date

The impact of the Christmas 20-21 loadings flowed into Q3 redemptions. \$17,043 on 344 transactions were redeemed in the quarter as compared to only 56 loading transactions at \$2685.00. The average load value in Q3 declined from \$136 (Q2) to \$47.95 (Q3) with a Program-To-Date (PTD) of \$105,216 on 1142 transactions – an average loading transaction value of \$92. Cards 4 all and six businesses (all >\$200) accounted for all 100% of the card funds loaded in the quarter.

In Q3, there were 344 redemption transactions to the value of \$17,043 bringing the program period to date of \$79,862. The average redemption value in Q3 was \$50 bringing the average redemption transaction for the program to \$53 per transaction. Nine businesses (>10 transactions) accounted for 70% of all redemptions (\$11,094) in Q3 and PTD, twelve businesses (>30 transactions) accounted for 74% of all redemptions (1091 of 1509) - \$58,807.

Redemption of Buy Balonne Gift Cards are still occurring predominantly in St George with 89% of the redemption transactions in Q3 (Dirranbandi 3.4%, Bollon 3%, and Thallon 1.5%), redemption values (St George 89%, Bollon 6.3%, and Dirranbandi 2.7%) and PTD – St George 93%, Dirranbandi 3.4%, and Bollon 2.4%). Report attached.

Quarterly and Program to Date Results

Loading

Transactions		Funds loaded onto cards		Average Load	
Jan-Mar 2021	PTD	Jan-Mar 2021	PTD	Avg Q3/YTD	Avg PTD
59	1142	\$2,685.00	\$105,215.12	\$47.95	\$92.13

Redemption

Transactions		Value spent \$		Average spend \$	
Jan-Mar 2021	PTD	Jan-Mar 2021	PTD	Avg Q3/YTD	Avg PTD
344	1509	\$17,043.41	\$79,861.72	\$49.54	\$52.92

5.0 Events and Strategic Meetings

5.1 Relevant business events

In April, 11 business events were held in the month. Events included: agricultural and mentoring workshops, procurement opportunities, investment attraction prospectus and Murray-Darling Leadership events.

Event	Date	Purpose and Location	Cost
Murray-Darling Leadership	31 Mar – 1 Apr	MDA Dirranbandi	nil
Thallon Progress Association	6-April	EDO Update	nil
Murray-Darling Leadership	6-7 April	MDA St George	nil
Business Mentoring Steering Committee	12-April	Committee meeting	nil
SWQROC EDAC Meeting	13-April	Investment Attraction	nil
St George and District Chamber of Commerce meeting	14-April	EDO update	nil
SWQROC investment Attraction	14-April	400M event Toowoomba	nil
Consultants and Council	19-April	Dirranbandi Thermal Baths	nil
Dirranbandi Progress Association Meeting	19-April	EDO update	nil
Connect Ag – AgAdvisors Breakfast & Workshop	21-April	Agricultural advisors, decision making workshops	TBC
Procurement Workshops	28-April	Procurement opportunities – St George and Dirranbandi	\$421

5.2 Upcoming and proposed events/meetings

Event	Date	Purpose and Location	Cost
QSBM - Mother's Day Event and small business display	4-May	Mother's Day and small business showcase	nil
QSBM – Business Breakfast	6-May	Grow, Diversify and Pivot (funding from Queensland Government DESBT)	TBC
Thallon Progress Association	11-May	EDO Update	Nil
St George & District Chamber of Commerce	12-May	Monthly meeting	Nil
State Infrastructure Strategy and Regional Infrastructure Plan Workshop	13-May	Workshop for Darling Downs and South West Queensland (Toowoomba)	\$90
Agritourism/Farmstays Workshops	17-19 May	Thallon, Dirranbandi, St George (Spa Guru Consulting – Business Mentoring)	TBC
Dirranbandi Thermal Baths	18-May	Community Update	nil
Warawee Update	20-May	Project update	nil
Regional EDO Meeting	20-May	EDO updates with State Development	nil
QSBM – Business Dinner	25-May	Readying your business for major tourism events	TBC
St George & District Chamber of Commerce AGM	TBC May	Annual General Meeting Chamber	nil
400M – SWQROC (Toowoomba)	1-3 June	400M TSBE & SWQROC Investment Attraction Prospectus Event	TBC
Dirranbandi Progress Association	14-Jun	Bi-monthly meeting	nil
Emerging Industries event (science events)	Early July	AI, emerging industry opportunities and education for schools	Nil
Focus on Food and Fibre Conference	Mid-July	Agriculture forum – St George	TBC
Mungindi AgTech20	End-July	Rescheduled AgTech event Mungindi	\$45

Attachments

1. Buy Balonne Gift Card Program Update Q3 2020-21.pdf [↓](#) 

Matthew Magin
Chief Executive Officer



Council Quarterly Update Balonne Shire Gift Card

11 May 2021

On behalf of the St George Chamber of Commerce, I would like to once again, thank the Balonne Shire Council for its ongoing supporting of the Buy Balonne Gift Card program. Quarter 3 20-21 (5th quarter of the program) saw a lag time in redemption from the Christmas 20-21 sales. Loading activity was down in the quarter in compared to previous quarters.

There is now \$26,000 in un-redeemed funds and this will also be partly from the Christmas season. In February, the Chamber applied for funding to the Drought Community Support Program to fund the cost (and some training sessions) of 1500 Buy Balonne Gift Cards. No word on the outcome to report.

Summary of Quarter 3 and Program to Date

The impact of the Christmas 20-21 loadings flowed into Q3 redemptions. \$17,043 on 344 transactions were redeemed in the quarter as compared to only 56 loading transactions at \$2685.00. The average load value in Q3 declined from \$136 (Q2) to \$47.95 (Q3) with a Program-To-Date (PTD) of \$105,216 on 1142 transactions – an average loading transaction value of \$92. Cards 4 all and six businesses (all >\$200) accounted for all 100% of the card funds loaded in the quarter.

In Q3, there were 344 redemption transactions to the value of \$17,043 bringing the program period to date of \$79,862. The average redemption value in Q3 was \$50 bringing the average redemption transaction for the program to \$53 per transaction. Nine businesses (>10 transactions) accounted for 70% of all redemptions (\$11,094) in Q3 and PTD, twelve businesses (>30 transactions) accounted for 74% of all redemptions (1091 of 1509) - \$58,807.

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Quarterly and Program to Date Results

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Jan-Mar 2021	PTD	Jan-Mar 2021	PTD	Avg Q3/YTD	Avg PTD
344	1509	\$17,043.41	\$79,861.72	\$49.54	\$52.92

Loading	Q1 Trans	Q2	Q3	YTD	PTD	\$ Q1	\$ Q2	\$ Q3	\$ Total	PTD \$	PTD Avg	PTD %	Avg Q1	Avg Q2	Avg Q3	Avg YTD	Q1 %	Q2 %	Q3 %	TP10%
St George	40	170	35	245	665	3195.00	11545.00	2205.00	20545.00	48113.12	79.53	46.35%	77.88	87.33	63.43	82.45	46.35%	29.0%	55.1%	46.3%
Cards 4 All	54	209	20	283	502	4402.00	37282.00	4600.00	46082.00	64992.00	109.84	52.4%	81.41	160.88	20.60	150.24	37.8%	89.4%	14.8%	52.4%
Droughtlands	5	0	0	5	5	0.00	0.00	0.00	0.00	275.00	54.00	0.2%	0.00	0.00	0.00	0.00	0.0%	0.0%	0.2%	0.2%
Thalton	1	1	0	2	13	100.00	20.00	0.00	120.00	200.00	45.67	0.7%	100.00	20.00	0.00	60.00	1.3%	0.0%	0.0%	0.7%
Holton	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.00	0.0%	0.0%	0.0%	0.0%
Holton	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.00	0.0%	0.0%	0.0%	0.0%
Handspall	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.00	0.0%	0.0%	0.0%	0.0%
Handspall	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.00	0.0%	0.0%	0.0%	0.0%
Handspall	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.00	0.0%	0.0%	0.0%	0.0%
Handspall	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.00	0.0%	0.0%	0.0%	0.0%
Totals	59	350	54	544	1142	7655.00	53627.00	2665.00	63947.00	104875.12	93.83	100.0%	89.18	134.48	47.95	117.35	100.0%	100.0%	100.0%	100.0%
Redemption	Q1 Trans	Q2	Q3	YTD	PTD	\$ Q1	\$ Q2	\$ Q3	\$ Total	Total PTD	Avg PTD	PTD %	Avg Q1	Avg Q2	Avg Q3	Avg YTD	YTD %			
St George	107	289	201	597	1301	6485.54	21022.25	10349.20	38113.99	32184.34	13.46	13.1%	52.97	65.21	49.64	57.26	32.0%			
Droughtlands	17	17	0	34	41	775.00	599.00	457.00	1831.00	2728.00	35.83	3.4%	81.78	63.00	36.30	60.28	3.6%			
Thalton	2	1	7	10	25	40.00	218.20	249.50	307.70	749.40	34.93	1.0%	20.00	43.64	38.30	37.42	1.0%			
Holton	0	0	0	0	0	0.00	254.75	1074.80	1329.55	1894.64	48.21	2.4%	0	63.64	24.80	0.00	2.5%			
Holton	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	0	0	0	0.00	0.0%			
Handspall	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	0	0	0	0.00	0.0%			
Handspall	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	0	0	0	0.00	0.0%			
Handspall	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	0	0	0	0.00	0.0%			
Totals	146	408	344	942	1509	7282.20	22771.60	11043.41	34097.21	38664.32	52.92	100.0%	52.92	65.00	49.54	57.43	100.0%			

Further actions for Quarter 4:

- Encourage more not for profit organisations and charities to utilise the gift card for distributing funds in the community including the Drought Community Fund program
- Video clip to assist businesses participating in the program – redeeming (staff training)
- Point of Sale materials (with hoping new staff member)
- Awaiting outcome of Drought Support Program – application for 1500 blank cards
- Identify sponsor(s) to help offset the cost of the cards
- Efforts to collect and pool cards nearly exhausted cards and combine on cards to re-circulate

Best regards,



John Travers

President

St George & District Chamber of Commerce

(IFCS) FINANCE AND CORPORATE SERVICES

ITEM	TITLE	SUB HEADING	PAGE
ICFS1	<u>MONTHLY REPORT</u>	1 April – 16 May 2021	287

OFFICER REPORT

TO: Council

SUBJECT: **Monthly Report**

DATE: 16.05.21

AGENDA REF: ICFS1

AUTHOR: Stephanie Price - Grants Officer


Grants Information Report

1 April – 16 May 2021

Summary

16	Submitted Full Business Case
2	Submitted Expression of Interest
0	In-progress Full Business Case
0	In-progress Expression of Interest
2	Successful Full Business Case
0	Unsuccessful Full Business Case
1	Successful Expression of Interest
1	Unsuccessful Expression of Interest

Attachments

1. 27 May - Grants Monthly Information report (1).pdf [↓](#) 

Michelle Clarke

Director Finance & Corporate Services

Grants Officer - Information Report

01 April 2021 – 16 May 2021

Submitted - Full Business Case Grant Applications

Program	Program Dept.	Project	FBC Submitted Date	Amount Applied for \$	Council Funding \$	Other Funding \$	Total Project Cost \$
Qld Resilience & Risk Reduction Fund 2021	QRA	Generators	07-May-21	\$326,150.00	\$40,000 (in-kind)	\$0.00	\$366,150.00
W4Q 21-24	Dept of State Development, IS, Local Government and Planning, QLD Gov	Balonne Town Common Upgrades	9-Apr-21	\$149,000.00	\$0.00	\$0.00	\$149,000.00
W4Q 21-24	Dept of State Development, IS, Local Government and Planning, QLD Gov	Construction of Council Houses - Council Governance Framework	9-Apr-21	\$961,000.00	\$0.00	\$0.00	\$961,000.00
W4Q 21-24	Dept of State Development, IS, Local Government and Planning, QLD Gov	Community Facilities - Beardmore Dam	9-Apr-21	\$70,000.00	\$0.00	\$0.00	\$70,000.00
Murray Darling Basin Economic Development Program Round 3	Dept of Agriculture, Water & Environment, Au Gov	Balonne Business Improvement Scheme	12-Apr-21	\$1,100,000.00	\$0.00	\$250,000.00	\$1,350,000.00

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Grants Officer - Information Report

01 April 2021 – 16 May 2021

Murray Darling Basin Economic Development Program Round 3	Dept of Agriculture, Water & Environment, Au Gov	Balonne Business Mentoring (Agri)	12-Apr-21	\$327,000.00	\$0.00	\$0.00	\$327,000.00
Murray Darling Basin Economic Development Program Round 3	Dept of Agriculture, Water & Environment, Au Gov	Economic Development Officer	12-Apr-21	\$249,000.00	\$72,000.00	\$0.00	\$321,000.00
Murray Darling Basin Economic Development Program Round 3	Dept of Agriculture, Water & Environment, Au Gov	Grants Officer	11-Apr-21	\$300,000.00	\$40,000.00	\$0.00	\$340,000.00
Murray Darling Basin Economic Development Program Round 3	Dept of Agriculture, Water & Environment, Au Gov	St George River Foreshore Upgrade and Beautification	11-Apr-21	\$1,200,000.00	\$0.00	\$0.00	\$1,200,000.00
Murray Darling Basin Economic Development Program Round 3	Dept of Agriculture, Water & Environment, Au Gov	Victoria Street Upgrade and Beautification	12-Apr-21	\$1,200,000.00	\$0.00	\$0.00	\$1,200,000.00
Murray Darling Basin Economic Development Program Round 3	Dept of Agriculture, Water & Environment, Au Gov	WDEF	09-Apr-21	\$2,000,000.00	\$0.00	\$2,250,000.00	\$4,250,000.00
Local Roads and Community Infrastructure Program Phase 2	Dept of IS, Transport, Regional Development & Communications, Au Gov	1. Dirranbandi Showgrounds Lighting 2. Hebel Showgrounds Shed 3. Rowden Park Cricket Pitch 4. Thallon Raw Water Line	16-Apr-21	\$875,577.00	0	0	\$875,577.00

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Grants Officer - Information Report

01 April 2021 – 16 May 2021

		Upgrade 5. CCTV & Fibre 6. BSC Admin / Cultural Centre Improvements 7. Balonne Landscaping 8. Thallon Park Street Lighting 9. Mungindi One Tonne Post					
QLD Small Business Month Partnership Program	Dept of Employment, Small Business & Training, QLD Gov	Grow, Diversify and Pivot your Business for opportunities in the Balonne Shire and South West Region	9-Apr-21	\$6,700.00	0	0	\$6,700.00
QLD Feral Pest Initiative Round 6	Dept of Agriculture & Fisheries, QLD Gov	Arial Baiting	28-Apr-20	\$526,156.30	\$100,875.00 (in-kind)	\$0.00	\$627,031.30
QLD Feral Pest Initiative Round 6	Dept of Agriculture & Fisheries, QLD Gov	Biological Control of Cactus	28-Apr-20	\$265,740.00	\$0.00	\$0.00	\$265,740.00
QLD Feral Pest Initiative Round 6 (Local Government Assistance Program)	Dept of Agriculture & Fisheries, QLD Gov	Baiting	23-Apr-21	180 litres concentrate solution	-	-	-

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Grants Officer - Information Report

01 April 2021 – 16 May 2021

Successful - Full Business Case Grant Applications

Program	Program Dept.	Project	FUNDING APPROVED
QLD Small Business Month Partnership Program	Dept of Employment, Small Business & Training	Grow, Diversify and Pivot your Business for opportunities in the Balonne Shire and South West Region	\$ 6,700.00
QFPI Round 5	Dept of Agriculture & Fisheries, QLD Gov	Balonne Shire Wild Dog Exclusion Cluster Fencing	\$ 299,936.00

Unsuccessful - Full Business Case Grant Applications

Nil

Grants Officer - Information Report

01 April 2021 – 16 May 2021

Successful – Expression of Interest Grant Applications

Program	Program Dept.	Project	EOI Submitted Date	Amount Applied for \$	Council Funding \$	Other Funding \$	Total Project Cost \$
Qld Resilience & Risk Reduction Fund 2021	QRA	Generators	07-Apr-21	\$326,150.00	\$40,000 (in-kind)	\$0.00	\$366,150.00

Un-Successful – Expression of Interest Grant Applications

Program	Program Dept.	Project	EOI Submitted Date	Amount Applied for \$	Council Funding \$	Other Funding \$	Total Project Cost \$
Qld Resilience & Risk Reduction Fund 2021	QRA	Fire Management Plan	07-Apr-21	\$1,500,000.00	\$185,000.00	\$0.00	\$1,685,000.00

Grants Officer - Information Report

01 April 2021 – 16 May 2021

UNSUCCESSFUL GRANTS REGISTER 2020/21

Program	Program Dept.	Project	Amount Applied for \$	Council Funding \$	Other Funding \$	Total Project Cost \$	Date Outcome Received	Feedback Requested	Feedback Received and filed *magiq number
Murray Darling Basin Economic Development Program (MDBEDP ROUND 2)	Department of Agriculture, Federal, Gov.	WDEF - Wild Dog Exclusion Fencing, Mungindi	\$522,000.00	\$60,000.00	\$400,000.00	\$922,000.00	Aug-20	yes	Feedback Requested 24/08/2020, provided on website
Murray Darling Basin Economic Development Program – Round 2	Department of Agriculture, Federal Gov	Mungindi Water Security Plan **Joint application with MPSC	\$156,000.00	\$40,000.00	\$0.00	\$196,000.00	Aug-20	yes	Feedback Requested, was directed that feedback is supplied on the department's website.
Tackling Tough Times Together	Foundation for Rural & Regional Renewal	Bollon Skate Park	\$150,000.00	-	-	\$150,000.00	Aug-20	Yes	**FRRR called 03/03/2020 - nothing wrong with this particular application, however projects that are potentially more favourable include funding requests 1) by a community group 2) for a community owned asset 3)

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Grants Officer - Information Report

01 April 2021 – 16 May 2021

									items utilised by community 4) specific community request. This is dependent on amount of applications received in that specific round. They suggested that it would be a good idea to consider asking community groups to apply if feasible. If not, then to show evidence of the community use and support for project. If it is Council asset and Council land explain why Council cannot afford in own budget.
Queensland Feral Pest Initiative Funding R 4	Queensland Government	Balonne Shire and Maranoa Regional Councils Collaborative Wild Dog Control Campaign	\$184,565.00	\$73,200.00	\$65,000.00	\$286,765.00	Sep-20	yes	Feedback requested - September 2020
QRRRF 20-21	QRA	Fire Management Plan	\$ 1,500,000.00	\$ 185,000.00	\$ -	\$ 1,685,000.00	May-20	yes	Feedback requested - May 2020

Grants Officer - Information Report

01 April 2021 – 16 May 2021

SUCCESSFUL GRANTS REGISTER - 2020/21 **all amounts are GST Excl. unless stated otherwise									
Program	Program Dept	Project	Amount Applied For \$	Project commence date as per agreement	Project completion date as per agreement	Approved Funding \$	Council Funding \$	Other Funding \$	Total Project Cost \$
COVID W4Q	DLGRMA	Regional Tourism Projects	\$398,000.00	7/9/2020	6/30/2021	\$398,000.00	\$0.00	\$0.00	\$398,000.00
COVID W4Q	DLGRMA	Regional Community Projects	\$282,000.00	7/9/2020	6/30/2021	\$282,000.00	\$0.00	\$0.00	\$282,000.00
COVID W4Q	DLGRMA	St George Swimming Pool Splash Pad - Stage 1	\$500,000.00	7/9/2020	6/30/2021	\$500,000.00	\$0.00	\$0.00	\$500,000.00
Regional Arts Development Fund (RADF)	RADF	TBC	\$20,000.00	TBC	TBC	\$20,000.00	\$0.00	\$0.00	\$20,000.00
Murray Darling Basin Economic Development Program	MDB EDP	Sculpture River Walk	\$68,000.00	TBC – Currently Under Draft Agreement Processes	TBC	\$68,000.00	\$5,000.00	\$0.00	\$73,000.00

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Grants Officer - Information Report

01 April 2021 – 16 May 2021

Murray Darling Basin Economic Development Program	MDB EDP	River Park Upgrade Stages 2 & 3 (+ additionally approved \$460,000 from LGGSP, BSC, CBCIF cross border funding)	\$239,000.00	TBC - Currently Under Draft Agreement Processes	TBC	\$239,000.00	\$0.00	\$460,000.00	\$699,000.00
Regional University Centre Program	DESE	Balonne Regional University Centre	\$737,082.00	TBC - Currently Under Draft Agreement Processes	TBC				
Community Development Grants Program	Department of Infrastructure, Regional Development & Cities, Au Government	Dirranbandi Showgrounds - Various as per showground users group	\$70,000.00	07/09/2020	31/01/2021	\$70,000.00	\$0.00	\$0.00	\$70,000.00
Get Ready QLD 20-21	Queensland Reconstruction Authority, Qld Government	Guardian Website / Dashboard	\$10,660.00	TBC	30/06/2021	\$10,660.00	\$0.00	\$0.00	\$10,660.00
Disaster Recovery Funding Arrangements (DRFA)	Queensland Reconstruction Authority (QRA)	Reconstruction Works for SW QLD Flooding Event, 20-26 Feb 2020			TBC	TBC	30/06/2020	TBC	

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Grants Officer - Information Report

01 April 2021 – 16 May 2021

Building Better Regions - Round 4	Department of Infrastructure Transport, Regional Cities & Infrastructure, Federal Gov	St George Library Hub Precinct	\$6,000,000.00	31/10/2020	31/12/2022	\$5,340,000.00	\$340,000.00	\$0.00	\$5,340,000.00
Heavy Vehicle Safety & Productivity Program – Round 7	Dept. of Infrastructure Transport, regional Development & Communications	Hebel – Goodooga Road	\$667,460.00	TBC	TBC	\$667,460.00	\$333,730.00	\$333,730.00	\$667,460.00
QRRRF- QRA0 QLD Reconstruction Authority	2019-20 Resilience and Risk Reduction Funding	Balonne River Height Monitoring Project	\$528,000.00	TBC	TBC	\$528,000.00	\$60,000.00	-	\$528,000.00
COVID Safe Grants program	National Australia Day Council Ltd	Australia Day 2020/21 Funding	\$9045.00	TBC	TBC	\$9045.00	-	-	\$9045.00
MDBEDP – Round 2	MDB EDP	Mungindi recreation area	\$239,000.00	TBC	10/2/2022	\$239,000.00	-	-	\$239,000.00
Celebrating Multicultural Queensland Program	Department of Youth, Justice and Multicultural Affairs	Balonne Multicultural Festival 2021 (MAQ04403)	\$7000.00	13/3/2021	13/3/2021	\$7000.00	-	-	\$7000.00

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Grants Officer - Information Report

01 April 2021 – 16 May 2021

MDEDP Round2	MDB EDP	Cross Border Mungindi Sculpture Walk	\$68,000.00	TBC	26/12/2022	\$68,000.00	--	-	\$68,000.00
DITRDC Phase 2 Grant agreement	DITRDC	Local Roads and Infrastructure program	\$875,577.00	TBC	30/6/2022	\$875,577.00	-	-	\$875,577.00

(IIFS) INFRASTRUCTURE SERVICES

ITEM	TITLE	SUB HEADING	PAGE
IIFS1	<u>DEPARTMENT OF INFRASTRUCTURE SERVICE'S MONTHLY REPORT</u>	From the Department of Infrastructure Services, reporting for the month of April 2021.	300
IIFS2	<u>MONTHLY REPORT</u>		309

OFFICER REPORT

TO: Council

SUBJECT: Department of Infrastructure Service's Monthly Report

DATE: 16.05.21

AGENDA REF: IIFS1

AUTHOR: Billie Spackman - Administration Officer

Executive Summary

From the Department of Infrastructure Services, reporting for the month of April 2021.

0701-Main Roads Works

- Maintenance work is detailed in the attached RMPC Supervisor's report.

0702-Private Works

- Nil

0400-Council Roads / Streets / Bridge Work

- Maintenance work is detailed in the attached Works Supervisor's report.

0440-Aerodromes

- Mowing and slashing has been completed at St George Aerodrome.
- Routine maintenance and inspections are ongoing.

0450-Plant and Equipment

- Details are included in the attached Workshop Supervisor's report.

0510-Housing

- Routine maintenance is ongoing.

0520-Recreation and Sport

- Maintenance work is detailed in the attached Town Works Supervisor's report.

0521-Swimming Pools

- Maintenance work is detailed in the attached Town Works Supervisor's report.
- Routine maintenance is ongoing.

0530-Parks and Gardens

- Mungindi Park has been reopened.
- Maintenance work is detailed in the attached Town Works Supervisor's report.

0535-Halls/Civic/Cultural Centres

- Maintenance work is detailed in the attached Town Works Supervisor's report.

0555-Showgrounds

- St George Showgrounds was prepared for St George Show.
- Maintenance work is detailed in the attached Town Works Supervisor's report.

0615-Cemeteries

- Maintenance work is detailed in the attached Town Works Supervisor's report.

0620-Street Cleaning

- Maintenance work is detailed in the attached Town Works Supervisor's report.

625-Public Conveniences

- Maintenance work is detailed in the attached Town Works Supervisor's report.

4000-Urban Wastewater

- Maintenance work is detailed in the attached Town Works Supervisor's report.

5000-Urban Water

- Maintenance work is detailed in the attached Town Works Supervisor's report.

Capital/Special Maintenance Works Progress

- Nil






Meetings / Training

- Fortnightly IS meetings.
- MDA Leadership Training.

Current Tenders

- Nil

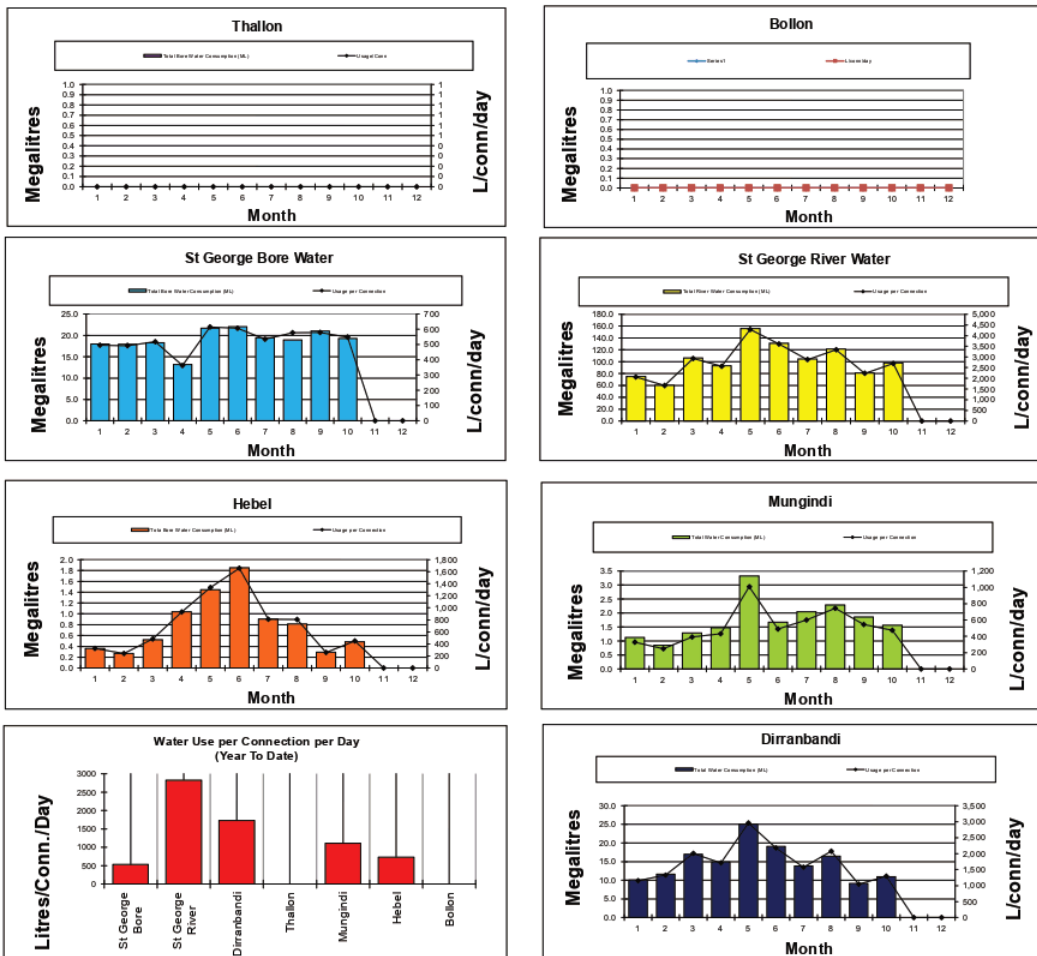
Attachments

1. Balonne Shire Water Usage - Period Ending 30 April 2021.pdf [↓](#) 
2. Road Construction Report - Period Ending 30 April 2021.pdf [↓](#) 
3. Road Maintenance Report - Period Ending 30 April 2021.pdf [↓](#) 
4. Town Works Report - Period Ending 30 April 2021.pdf [↓](#) 
5. Workshop Report - Period Ending 30 April 2021.pdf [↓](#) 

Andrew Boardman

Director Infrastructure Services

BALONNE SHIRE WATER USAGE 2020/21



Report of Shire Supervisors Road Construction for Period Ending 30/04/2021

1001 Ballangarry Road	Shire Road
Upgrade final delivery of Gravel and lay of extra 800 meters.	
3004 Cashel Vale	Shire Road
Emergency repairs on Cashelvale road due to recent rain event	
3010 Honeymah Lane	Shire Road
Maintenance Grading on Honeymah Lane ongoing	
3021 Runnymede	Shire Road
Maintenance grade Bollon crew.	
9999 Other	
Organising plant and materials for Bollon western levee project. Organising Gravel for Wagoo road upgrade. Pre start for the Bollon western levee road upgrade.	

Report of Shire Supervisors Road Maintenance for Period Ending 30/04/2021

11 24A - Carnarvon Highway (Mungindi-St George)

MRD Road

Gravel Re-sheet Carnarvon Highway 24A

Edge repairs Using Jetpatcher and rest area servicing Carnarvon Hwy 24B

14 35A - Moonie Highway (Dalby to St George)

MRD Road

Slashing Carnarvon Hwy 24B Moonie Hwy 35A

21 CASTLEREAGH HWY (Dirranbandi-Hebel)

MRD Road

Stabilising Castlereagh Highway 37A

9999 Other

Whipper snipping of RMPC area. Assist local roads with jetpatching. Seal road for FKG

Report of Balonne Shire Town Works

30/04/2021

St George

Town Streets

New street signs put up in Andrew St (x2), Munro St (x2), Anne St

New parking signs put up to replace all faded signs

Mowing and whipper snipping of town streets

Pothole repairs around town

Gravel placed in driveways around town - as per service requests

Concrete Spoon drainage works on Henry street and Klinge lane corner complete

Footpath works along Balonne Kindergarten underway

Holes along fence repaired and filled in with dirt

Aerodrome

Parks & Gardens

Tree pruning around town

Trees planted along Arthur St (x35 Drunken Parrot trees)

Mulching and tree planting in Grey St (x12 Lavender plants)

Mulching and tree planting in foreshore gardens (x48 Lomandra plants)

Mulching of trees along Buchann bypass

Spraying for weeds in all foreshore gardens

Benches painted along foreshore for domestic violence awareness

Repairs to ANZAC memorial

Slashing of council blocks

Mowing of all irrigated areas

Levi bank mowed

Showgrounds

Preparation of Showgrounds for Campdraft

Preparation of showgrounds for St George Show

Cleaning of all horse stables

Cemetery

Concrete beams installed in lawn cemetery

New artificial grass mat purchased for funerals

Public Toilets

Cleaning and sanitising of all public toilets in town

Sewerage

No Sewerage problems in St George this month.

River Water

Reticulation system is operation okay. We replaced 36 old river water smart meters.

Bore Water

Reticulation system operating okay. There were 3 bore main breaks and 1 bore service renewal.

Other

New river and bore water mains in Church Street, St Georges Terrace, McDonnell Ave and Isles Street have been completed and awaiting patching.

Thallon

Works Depot

All plant, equipment, shed and yard have been cleaned.

Parks & Gardens

Mowing and whipper snipping continue. Reopened Mungindi Park after the floods. Maintenance on park sprinklers and solenoids. Cleaned all park equipment and tables and chairs.

Cemetery

Mowing and whipper snipping complete. New concrete beam has been completed.

Rubbish Dump

Pushed up green waste and scrap metal. Compacted general waste to make room.

Thallon Sports Grou

Mowing and whipper snipping has been completed. Top dressing sports ground has been completed. Cleaned toilets daily.

Replace seal in river pump and move foot valve.

Read water meters coming from Moree plains shire. Read river water meters weekly.

Report of Balonne Shire Town Works

30/04/2021

Mungindi

Town Streets Mowing and whipper snipping in progress.
Mowing in Mungindi has been completed by a contractor. Cleaned toilets daily. Topped up gardens with loam and chip bark.

Dirranbandi

Footpath Mowing and weed trimming continue.

Town Streets Sweeping of main street and emptying of bins completed. Mowing and weed trimming of streets continue. Pick up loose rubbish around streets.

Aerodrome Inspections and maintenance continue. Contractor Jack Taylor has done some slashing of open area and to be finished in May. Mowing round air strip lights continue weekly. GT sprayed toilets.

Plant & Equipment Mow and weed council yard. Clean toilets and showers. Keep council yard tidy. Gt pest control sprayed buildings.

Parks & Gardens Mowing and watering continue. Weed trimming paths and hedging of parks shrubs continue. Contractor Jack Taylor dug a trench for drainage way from deck area in railway park. Placed PVC pipe in trench for drainage.

Showgrounds Maintenance continues. Mowing and weed trimming is continues. Whole area been cleaned up for booking of the Dirranbandi show. Contractor Jack Taylor backed fill some sink holes from prewise rainfall. GT sprayed. Matt ward started project for showgrounds power mushroom and trenching for cable to be laid job is completed for now until power have placed on horse stables. WORKCAMP continues building horse stables slow going because covid 19 shut down.

Cemetery Mowing and trimming around graves continue.

Public Toilets Inspections and cleaning continue. Cleaned Noondoo truck stop toilets weekly. Cleaned Dirranbandi truck stop toilets weekly. GT sprayed all buildings.

Sewerage Sewerage pump stations all working well. Inspections and cleaning of wet wells continue. Mowing and trimming of pump sewage stations yards on going. Replaced a sew pump at Theodore street station 2 burnt out and other pumps blocked up. Blocked manhole in Isabel street got Ken from Ag vac to come down to suck it out to free it up there was item blocking outlet. Blocked up pump in Moore St station 1 free propeller from objects. GT sprayed.

Rubbish Dump Pushing up rubbish dump once a week completed. Pick up rubbish around the dump. Clean up of tip and scrap metal area by contractor Mario been completed.

Treated Water Daily maintenance and inspections continue. Mowing and trimming of water pump station and pond yards continues. Water testing continues. Submersible pump for pond has stopped needs to be replaced or fixed by electrician. GT sprayed.

Hebel

Town Streets Travel to Hebel to empty rubbish bins weekly and any jobs needed to be done. Mowing and trimming poisoning of township continues. Hebel hall was sprayed by Gt pest control.

Aerodrome Contractor jack Taylor slashing of the aerodrome area completed. Replacement of white marking cones.

Parks & Gardens Mowing and weed trimming continue.

Showgrounds Mowed and trimming commences. GT pest control sprayed buildings.

Public Toilets Travel to Hebel to clean toilets weekly. Ken from Ag vac sucked out sewerage tank and evaporation pit at river park toilets. GT pest control sprayed all public toilets.

Other Mowing and trimming and auto watering continue. Replaced a S bend and a plug insert on basin in toilet room. GT pest control sprayed building.

Bollon

Footpath Auditor completed footpath inspection.

Town Streets Mowing, grass trimming, drain weed spraying in progress.

Aerodrome Mowing and weed spraying in progress.

Parks & Gardens Tree trimming, mowing, grass trimming and spraying is on going. Request another ride on mower.

Showgrounds Mowing, grass trimming and spraying in progress.

Playground area to be replaced. Non-compliant.

Cemetery Mowing, Grass trimming and spraying is in progress.

Public Toilets Painting needed in Rayner Place toilet block. Very dark and is attracting lots of insects at night.

Rubbish Dump Completed earthen bridge to get to the other side of pit for rubbish compaction.

Bore Water Telemetry on bore water non-functional.

Report of Workshop Supervisor - P. Gluzde

Period Ending 30/04/2021

297	FUEL TRAILER 2600 LITRES QXQ-674	"Charge battery and general check over, Working at Dirran show.
340	ASPINALL SWEEPER TRAILER - 867 QIE - STG TOW	Rewire trailer lights and brakes. Replaced 2 tyres and rotated 2. Working
1509	Toyota Prado VX DIS - 540WYK	180,000km. service as per coupon, balance wheels and test run, all good.
1511	Toyota Prado GLX DIS - 272FZU	30,000km. service as per coupon, Rotate tyres and test run, All good.
2507	COLORADO LX4X2	Diagnose fault with ABS braking, repair fault and retest system, All good.
3517	Holden Colarado XCab - Dirran S'viso	120,000km. service as per coupon, change over rear suspension, carry out electrical repairs, fit Anderson plug to headboard, repairs to rear mud guard, check front brakes for noise, In Workshop undergoing repairs.
4020	Toyota Hilux 4X4 D/Cab - Grader	Remove tank , compressor tool box etc for new vehicle setup. In progress
4022	Colorado 4x4 Crew Cab - 212WGQ	Carry out 120k service as per coupon adjust rear brakes , balance and rotate tyres, 2 headlight protectors fitted, Working
4028	Toyota Hilux D/Cab 4x4 275-ZFU	40,000km. service as per coupon, rotate tyres, All good.
5005	ISUZU FVZ1400 JETPATCHER 377MXU SHAYNE BUNYAN	Old Jet Patcher , Replace Master air regulator ,repair air leaks , Release jammed stone shoot valve, Working today Try and sort problems with air regulator system, Ongoing.
5008	ISUZU FRR600 CREW 108RRN	Catch up with Jason and Justin about requirements for new truck to replace #5008. Inspect damaged front right window, order pats and book in for fitment on Tuesday at Dependable Panel.
5010	ISUZU FRR 5000 TRUCK 308-RZW S PEARNS	Remove and replace diesel particulate filter, dpf sensors x 2 and pressure pipes x 2 Run diagnostic check and clear codes. Replaced 2 steer tyres. Ready to go
5019	ISUZU TRAY TRUCK FRR SERIES - DIESEL - XQ70NY	20,000km. service as per coupon, Repair wiring to horn spotlights and indicators, Ready for work.
5020	Jet Master XQ62PR	Refill auto greasing canister, Working.
6006	JD5085M Tractor 20898C	Repaired burnt out wiring for air con fan blower, working
6501	VOLVO BL71 BACKHOE C94648 STG	Adjust hand brake assembly, replace UHF radio and test, working.
6502	TEREX TRACKLOADER - SKID STEER	Refit recondition cylinder ram, grease bucket pivot points, Working.
6504	JCB 426HT Wheeled Loader	Call out to Bollon to check issues with seat, in progress.

Report of Workshop Supervisor - P. Gluzde

Period Ending 30/04/2021

7000 AMMANN AP240T3 ROLLER C83933

Bollon Ammann AP240, Call out to Bollon to check fuelling issues , in progress,

7002 AMMANN VIB ROLLER

Replace leaking fuel lines from tank to engine, All good.

7005 Dynapac Smooth Drum Roller - 51254C

Pick up roller and fit light and E-stop no left side of cab.

8012 PORTABLE TRAFFIC LIGHT DF7294

Test batteries and lights, work in progress.
Replace battery and test charging system, Ok.

8013 PORTABLE TRAFFIC LIGHT DF7295

Replace battery and test charging system, Ok.

8023 CD150M Perkins Hushpac Pump 378QVU

Remove exhaust system and replace mounting bushes, repair damaged mounting brackets, reassemble, Still waiting on senders and turbo outlet pipe,

OFFICER REPORT

TO: Council

SUBJECT: **Monthly Report**

DATE: 16.05.21

AGENDA REF: IIFS2

AUTHOR: Ben Gardiner - Safety Advisor

Monthly Safety Advisor Report

Plant Inductions

Ongoing, Council Officers are continuing to complete these inductions with their staff. These inductions include all other plant that officers may operate.

Safety Inductions, Training & Information Sessions

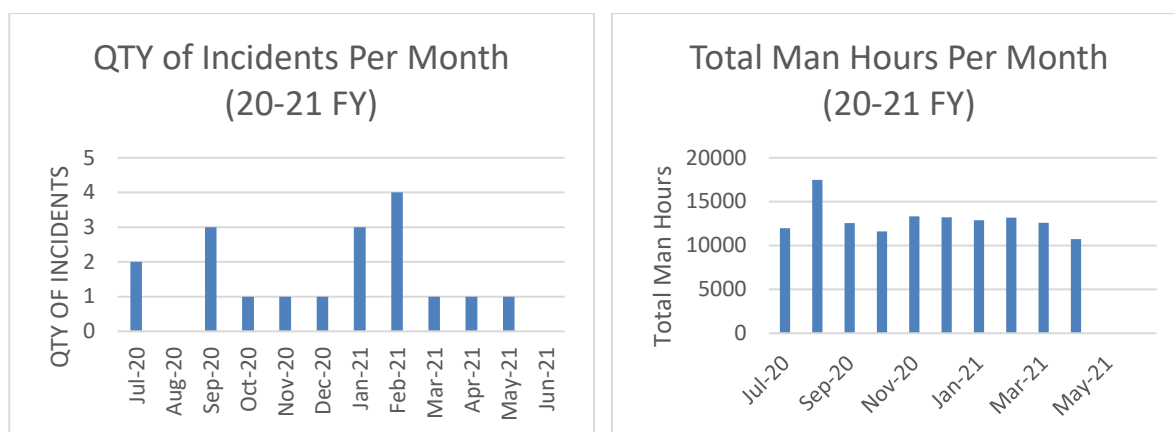
Safety Inductions throughout the month as required. There was no specific Safety Training undertaken in April.

Injury Summary

There was one (1) work incident reported during the month of April 2021. There was no injury recorded as the incident was for Plant Damage only. A member of the public also reported having their fingers caught in a closing door at a library.

The Council approximate number of hours worked is 10,249.15. Working on the estimated hours worked, our current LTIFR (Lost Time Injury Frequency Rate) is now down to 7.72 Lost Time Injuries per million hours worked.

Injury	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21
Strain/sprain	7	1	3	2	7	13	7
Foreign body			6		2	1	
Bruise	1		3	1	4	4	
Cuts / Laceration	1	1	2	2		3	2
Burns/scalds	2		1				1
Skin irritation			1				1
Weld flash		1					
Puncture	1				1	1	2
Poisoning							
Fracture							
Plant Damage	Recorded separately						3



Worksite Hazard Inspections

An external Consultant has completed all Hazard Inspection across the Shire to give an indication of time and cost. These 48 inspections took 2 inspectors one full week to complete all inspections at a cost of \$16,170, a third inspector took another 3 days to complete the Annual Playground Inspections. The Playground Inspection Reports are still being finalised and will be available for the next monthly report. The Audit report from the consultant is attached.

A new Hazard Inspection Matrix for 2021- 2023 Financial Years is in the process of being developed, along with the Quarterly Action Plans and Hazard Inspection Matrix. This will be completed once the WHS annual plan is reviewed and aligns with our Operational Plan.

Calibrations, Inspections and Testing

All First Aid Kits will be inspected in early May. All Supervisors and Managers are to ensure that ongoing Electrical Test & Tag is completed in their areas.

Safety Audit Documents that have been reviewed

Feddersen Consulting are continuing with their review of our Safety Management System and have started to gather evidence for the upcoming NAT Audit.

Safety Committee Meeting

The minutes from the last Safety Committee Meeting held on the 21st of April 2021 are attached.

Attachments

1. Balonne Shire Council Site Audit Report.pdf [↓](#)
2. Safety Committee Meeting Minutes 20210421.pdf [↓](#)

Andrew Boardman

Director Infrastructure Services



Balonne Shire Council

Hazard Inspection & OHS Audit Report

30th April 2021

FACILITIES AUDIT REPORT – BALONNE SHIRE

Executive Summary

Bramwell Partners have been engaged by Balonne Shire Council (Council) to undertake Workplace Health and Safety Audits (Audits) in the 7 townships across the Shire. The Audits involved the physical inspection of multiple locations and venues within each town. Council provided Hazard Inspection Checklists for each facility. Throughout the Audits many photographs were taken to provide evidence to Council both the environment and the hazards identified. Where non conformances were identified a Risk Assessment was performed to assess the level of risk the non-conformance represents to the environment and the users of the environment.

Copies of the Hazard Inspection Checklists and the Photos accompany this report in Zip folders per Town.

Whilst non conformances were identified, in general the Council demonstrates a strong safety culture. Our conversations with the employees were very positive in relation to safety. The staff feel supported by the Council in terms of the commitment to resources to maintain a safe work environment.

Bramwell Partners assigned two qualified Safety Auditors to the works. The works commenced on 19th April with the inspections performed as per the following program:

Bollon – 19th April 2021

- Refuse & Recycle station
- Showgrounds
- Council Depot (yard, office, workshop & camp area)
- Town Hall
- Town Library
- Cemetery
- Town footpaths
- Riverwalk footpaths

St George – 20th & 23rd April 2021

- Refuse & Recycle station
- Showgrounds
- Council Depot (yard, office, workshop, store & camp area)
- Administration Buildings
- Town Library
- Cemetery
- Town footpaths
- Riverwalk footpaths
- Sewerage treatment plant
- Cultural Centre
- Pound
- Visitor Information Centre

Nindigully – 21st April 2021

- Refuse tip & Recycling plant
- Riverwalk footpaths

Thallon – 21st April 2021

- Refuse & Recycle station
- Showgrounds
- Council Depot (yard, office, workshop)
- Town Library
- Cemetery
- Town footpaths
- Town hall

Mungindi – 21st April 2021

- Footpaths

Dirranbandi – 22nd April 2021

- Refuse & Recycle station
- Showgrounds
- Council Depot (yard, office, workshop, store & camp area)
- Civic Centre
- Cemetery
- Town footpaths
- Riverwalk footpaths
- Water treatment plant
- Pool

Hebel – 22nd April 2021

- Refuse & Recycle station
- Town Hall
- Cemetery
- Town footpath
- Library

Audit Findings

Throughout the inspections all hazards identified were recorded using the Hazard Inspection Checklists provided by the Council. A summary of the Non-conformances, Areas for improvements & Observations for each town is provided below

Bollon

Non-conformances

- Stairs in the hall do not have handrails and therefore pose a hazard particularly for older members of the community of falling.
- The town hall needs repairs that could pose risks to users of the facility. It is noted that materials have been purchased but not yet carried out.
- Stoves across multiple locations are not fixed by chain to prevent tipping. This hazard could result in burns from hot items on top of the stoves.
- Riverwalk has multiple locations where the edges have a drop off up to 50-60mm which pose a hazard of twisted/broken ankles and following flood events there is parts of the path that are covered in mud that pose very high slip hazards. It would be recommended that following flood events that rectification work is carried out as a matter of urgency to reduce these risks.
- The Shearing pavilion poses several fall hazards due to the lack of railings to prevent people from falling.
- In the depot yard the bore for the town water supply is placed in the Centre of the yard and at present a hole has been dug to enable works to be performed. The placement of this bore in the middle of the yard poses a hazard initially as if it is to be hit by a vehicle the town water supply would be greatly affected. With the current state it poses further hazard of falling into an open hole. A barricade needs to be erected to reduce risk of both hazards.
- There is no signage to indicate how dangerous goods should be stowed. (Batteries, fuels, Asbestos etc.)
- There is no signage to indicate how dangerous goods should be stowed. (Batteries, fuels, Asbestos etc.)

Areas for improvements

- There is a lack of signage around kitchen areas to highlight hot surfaces (urns, deep fat fryers, stoves etc.) that poses a risk of burns.
- Testing and Tagging is being completed; however, some items are being missed. Use of a register would assist in this process.

Observations

- The showgrounds had a partially complete playground; however, this will be addressed in the Playground audit report to follow.
- The Library is untidy and numerous items are not stored in the correct location. This includes the First Aid kit.
- A 'pullup banner' was stationed in front of the fire extinguisher.
- The extinguisher was also positioned behind the door.
- There was a lighting tower being stored in one of the pavilions that had not been serviced for quite some time and the fire extinguisher was out of date. It was not known at the time of inspection if the equipment is owned by the council or an external service provider.

St George

Non-conformances

- Ladder in use at Administration building is not rated for industrial use
- Ladder is stored in front of Switchboard
- Staff at Administration building were generally unaware of the location of the First Aid Kit and who the First Aid Officers were.
- Trip hazards in the Pound due to metal strips across doorways
- End capping on portable grandstands in showgrounds is not present on some stands
- Loading Ramp at showgrounds in need of repairs
- Evidence of white ants present in horse stalls
- Lack of Emergency management and exit signage at showgrounds
- Switchboard at Treatment plant not Tested and Tagged

Areas for improvements

- Carpet starting to lift in Library
- No signage to indicate location of First Aid Kit at Library
- Concrete floor needs repair
- Pinch points on gates of stalls at showgrounds
- Lack of PPE signage at treatment plant
- The VIC has a desk under the switchboard that makes it difficult to access
- Testing and Tagging is being completed across all locations; however, some items are being missed. Use of a register would assist in this process
- The yard area of the depot needs a general tidy up to ensure all trip hazards are removed.

Observations

- Cultural Centre is currently not being used and is having work carried out. An audit of the building should be conducted prior to re-use of this building.
- No WHSR entitlements notice displayed across locations
- Pound staff are not happy with state of the facility and training provided.

Thallon/Nindigully/Mungindi

Non-conformances

- There is no signage to indicate how dangerous goods should be stowed. (Batteries, fuels, Asbestos etc.)
- Hazardous substances are not being store in their correct location
- Ladders held at the Thallon depot are not of sufficient SWL for operator
- Lack of Emergency procedures at all Thallon sites
- Concrete at pump stations has metal rods protruding that cause a hazard.

Areas for improvements

- Signage needs replacement at Thallon depot
- There is a t lack of signage around kitchen areas to highlight hot surfaces (urns, deep fat fryers, stoves etc.) that poses a risk of burns.
- Testing and Tagging is being completed; however, some items are being missed. Use of a register would assist in this process.

Observations

- The pump at Nindigully is not secured (i.e., not padlock)
- Some minor cracking in cement path at Nindigully, recommend monitoring for further deterioration
- General housekeeping needs improvement at the Thallon depot
- Consideration should be given to the implementation of a "Lone worker procedure"

Dirranbandi/Hebel

Non-conformances

- The Riverwalk at Dirranbandi has multiple hazards that have the potential to cause injuries.
- Stairs in the hall do not have handrails and therefore pose a hazard particularly for older members of the community of falling.
- The Community Hall has multiple different floor level that pose trip hazard particularly to the elderly. Bramwell Partners attended a function at which we observed many people tripping both up and down the 'step' from the main hallway into the dining area.
- Stoves are not fixed to the wall to prevent tipping.
- There is no signage at Hebel or Dirranbandi Refuse transfer station to indicate how dangerous goods should be stowed. (Batteries, fuels, Asbestos etc.)
- Vehicle gate and metal flashing on front of Hebel Hall needs repairs
- Old Swing set at Hebel Hall is not compliant, and should be replaced or removed
- Stairs in the hall in Hebel do not have handrails and therefore pose a fall hazard particularly for older members of the community.
- Chemicals register not accessible to Dirranbandi pool staff.
- Some chemicals at Dirranbandi pool are being decanted with no label indicating contents.

Areas for improvements

- Some repairs required to the external wall at the roller door.
- There is a distinct lack of signage around kitchen areas to highlight hot surfaces (urns, deep fat fryers, stoves etc.) that poses a risk of burns.
- Testing and Tagging is being completed; however, some items are being missed. Use of a register would assist in this process.
- Comments by the QCWA ladies was that they have difficulty in getting rubbish bins for the Civic Centre.
- Some repair work is needed at the Water treatment plan

Observations

- Pump at Dirranbandi Cemetery is not secure

RECOMMENDATIONS

Council is encouraged to consider the following recommendations that have been identified as contributing and or improving the health and safety of the environments.

- **Lone Worker Policy**
It was unable to be determined during the hazard inspections if the Council has a Lone Worker Policy. Since workers are often working alone, in remote locations for extended periods of time, there is a significant risk to workers. This lone worker policy should include systems and processes for checking in with workers regularly and a system for workers to alert Council if in distress.
- **Emergency Management**
Emergency Management is addressed appropriately in the administration and most of the works' buildings through emergency evacuation plans. However, sites that are manned by 1 or 2 people are exposed to a higher risk simply by working alone as identified above. These workers need to be educated on the process for responding to an emergency. An example of this is a story that was conveyed by the Thallon worker of a Fuel Tanker rollover on the rail crossing and the need to evacuate the town. It is this type of emergency response that should be addressed in an Emergency Management plan. Further, these sites do often have work teams attend the towns for a specific

project. Emergency Management information should be available to these workers to understand how emergency situations should be handled.

It was noted that many of the buildings and facilities in the showgrounds do not have Emergency Evacuation Plans or emergency response equipment such as First Aid Kits and Fire Extinguishers. There was an assumption that the users of the showground facilities would be providing their own emergency response equipment. However, this requirement should be clarified. It was further identified that there was no designated emergency assembly point. It is further assumed that Council has an emergency response plan in place for the management of emergency situations at the showgrounds.

- **SafePlan/Magiq**

In conversations with workers at various sites there would appear to be two methods for accessing safety documentation SafePlan and Magiq. It was unclear to the auditors which system should be used. Most sites referred to SafePlan, however the staff at the council chambers referred to Magiq. It is also noted that whilst workers were familiar with the SafePlan and its purpose, they were not familiar with where to find SafePlan or how to access the documents required.

CONCLUSION

Bramwell Partners consider that there was a very high standard of safety compliance across the Council facilities. The auditors would like to commend the workers at both Bollon and Dirrinbandi. Their commitment to safety and their high standard of housekeeping practices was evident throughout the sites that they managed. Housekeeping seems like such a small thing, but a well-organized, tidy, and clean site are significant contributors to a healthy and safe work environment and a clear demonstration of a strong safety culture.

In our conversations with the Community, our works were met with positive responses and comments. The community were impressed with the Council being so proactive in ensuring that not only are the Council workers safe, but also the community at large is safe. The Council should be commended for their commitment to safety. Bramwell Partners would like to take this opportunity to thank you for entrusting us with your project. We would welcome further discussions on how we may support the Council with the ongoing management and maintenance of the Safety Management System.

BALONNE SHIRE COUNCIL

WORKPLACE HEALTH AND SAFETY COMMITTEE

WH&S Committee meeting was held Wednesday, 21st April 2021.	
Meeting Location:	Balonne Shire Council Boardroom, Admin Building in Victoria Street, St George.
Meeting Opened:	3.00 pm
Attendees	Mr Andrew Boardman (DIS & Chair), Debbie Green (WHS Rep), Malcolm Ross (WHS Rep), Mr Glenn Sheedy (WHS Rep), Mr Cormac Olsen (WHS Rep), Ms Mariella Perez (WHS Rep), Mr Matthew Smith (WHS Rep), Mr Dylan Sherriff (WHS Rep), Ms Annabelle Albeck (WHS Rep), Mr Digby Whyte (DERS) and Ms Michelle Clarke (DFCS) Ms Jennifer Clements (FCG Consultant)

Safety Committee Meeting Minutes

1. Apologies:	Mr Matthew Magin (CEO) & Mr Lachlan Grundon (WHS Rep)
2. Confirmation of previous meeting minutes	<p>All attendees were issued with an agenda for the meeting and a copy of the previous meeting, 13 January 2021, minutes.</p> <p>Debbie Green moved that the minutes of the previous meeting be confirmed as true and correct.</p> <p>Seconded by Michelle Clarke. Carried</p>
3. Actions arising from previous meeting	<p>In Matthew Magin's absence it was moved by Ben Gardiner that Andrew Boardman be nominated as Deputy Chair.</p> <p>Seconded by Michelle Clarke. Carried</p>
4. Report from Safety Advisor.	Report tabled and presented to all present (Attached)
5. Review of Reports: a. Safety Representatives	<p>Mariella Perez wanted everyone to be aware that Mental Health is also a part of our Workplace Safety. There is funding available via Jane Cornish in this area for training or Health Assessment activities for staff. Ben Gardiner has already pitched an option with the CEO regarding 'Outside' staff having Mental Health shirts for an end of month "Casual Friday" and is in the process for gathering quotes.</p> <p>Matt Smith has been trailing a new style of work pants and is impressed by how they wear. The second pair of pants will be passed on to someone else to trial.</p> <p>Glen Sheedy spoke about Plant Seating and that some seats are not ergonomically designed and sitting there for 8 hours a day takes its toll on operators leading to potential back injuries. Ben agreed that we have had long term injuries in the past because of this same reason. There is also the problem with using the wrong machine for the wrong job e.g., using asphalt rollers on dirt roads. Glenn to discuss with other workers and gather feedback.</p>

<p>Council Management</p> <p>Council Management (cont.)</p> <p>c. Others</p>	<p>Andrew Boardman informed the group that there will be some changes in the process of Contractor Engagement coming soon. These changes will mainly affect supervisors that engage the contractor.</p> <p>Michelle Clarke raised a few things that need to be improved on</p> <ul style="list-style-type: none"> • Training forms need to be completed and forwarded to HR • Immunisation Records to HR • Incidents need to be reported as soon as possible to your supervisor, then the Safety Advisor needs to be informed. After that the RTW & Rehab or Insurance officer. • External Contractor has been engaged to conduct facility hazard inspections in lieu of Council's quarterly hazard inspections to provide an objective view. <p>Jennifer Clements informed that the number of procedures will be reduced as we currently have some procedures for tasks that are obsolete. She is also reducing some of the procedures down into a single flowchart.</p>
<p>6. Identification of training requirements relating to work health and safety</p>	<p>Michelle Clarke advised that there is some Regional Training that we can tap into coming up soon.</p> <p>Mental Health training was also discussed</p>
<p>7. Review of any work health and safety system documents released for consultation</p>	<p>The reviewed Incident Report Form was tabled.</p> <p>It now has Asset Damage included as well, but the Plant – Vehicle Damage Report form will still need to be completed.</p>
<p>8. Identification of any known new hazardous equipment or materials on site and actions required</p>	<p>Mariella Perez raised that there was a near miss in the vicinity of the Level 1 kitchenette where two staff nearly collided. Mariella and Ben to review this.</p>
<p>9. Other Business</p>	<p>NIL</p>
<p>10. Summary of Actions required</p>	<ol style="list-style-type: none"> 1. Mariella and Ben to investigate the blind corner in the Level 1 Office area. 2. Glenn to gather feedback on plant seating and investigate with Ben. 3. Ben to get quotes for Trade Mutt (Mental Health) shirts. 4. Ben to finalise the Incident Report Form 5. Andrew to review facility hazard inspection reports and action as needed 6. Jennifer to implement WHS documentation
<p>11. Next Meeting date</p>	<p>Wednesday 28th July 2021 at 3.00pm.</p> <p>Meeting closed at 4:10pm</p>

(ICES) COMMUNITY AND ENVIRONMENTAL SERVICES

ITEM	TITLE	SUB HEADING	PAGE
ICES1	<u>MONTHLY REPORT ENVIRONMENT AND REGULATORY SERVICES</u>	The Environment and Regulatory Services Report for the month of April 2021 is presented for Council's information.	321
ICES2	<u>MONTHLY REPORT - COMMUNITY AND LIBRARY SERVICES</u>	April Monthly Managers Report for Community and Libraries	327

OFFICER REPORT

TO: Council

SUBJECT: Monthly Report Environment and Regulatory Services

DATE: 17.05.21

AGENDA REF: ICES1

AUTHOR: Michelle Walters - Administration Officer

Sub-Heading

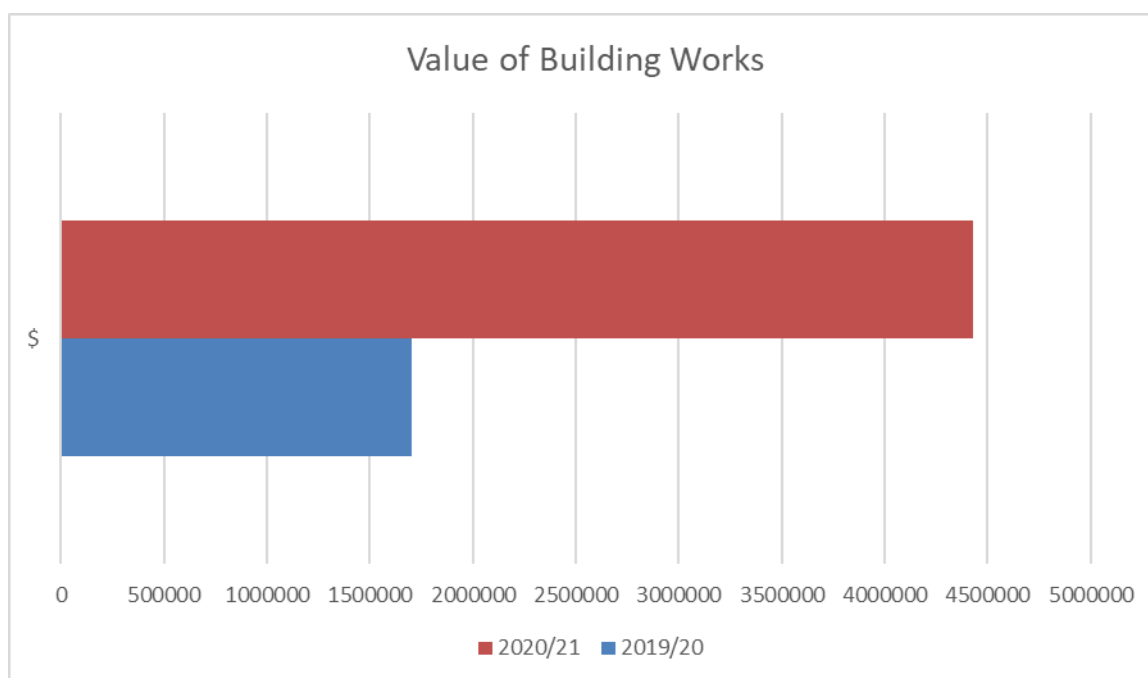
The Environment and Regulatory Services Report for the month of April 2021 is presented for Council's information.

PLANNING AND DEVELOPMENT APPROVALS

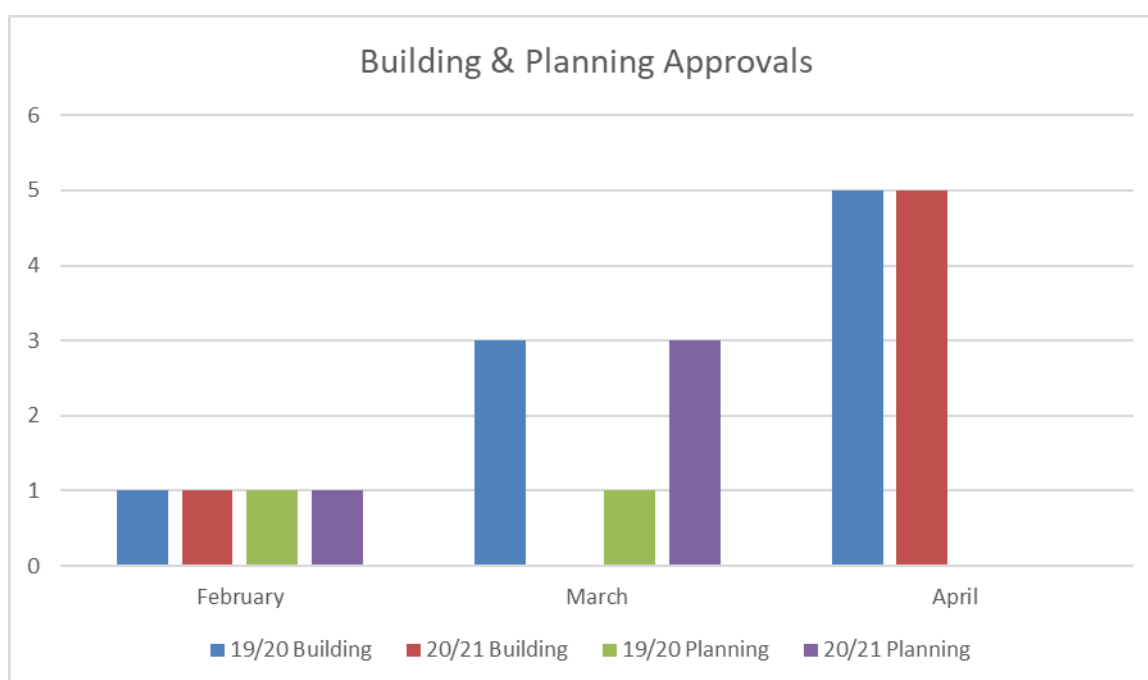
Building Approval April 2021

BA No	Applicant	Owner	Address	Lot & Plan	Builder	Class	Description	Value of Works	Approval Date
5255	Leslie Sewell	Leslie Sewell	13 Anne St ST GEORGE	18RP85208	Owner/Builder	1a	Extension to Patio	\$ 10,000.00	25.03.2021
5256	Ron Irwin Builders Pty Ltd	Bollon & District Community Group	21-23 Main St BOLLON	54SP13574 5	Ron Irwin	7b	Commercial Shed		09.04.2021
5257	Simon Lane	Richard & Gemma Chew	14-16 Turvey Court ST GEORGE	57SP10768 6	Simon Lane	1a	New Dwelling	\$ 507,769.00	09.04.2021
5258	Nicole Beardmore	Nathan & Nicole Beardmore	71 Arthur St, ST GEORGE	1RP204578	Owner/Builder	10a	New Shed	\$ 10,000.00	09.04.2021

The value of building works is year-to-date.



Number of Building and Planning Approvals



Development Applications

Number	Development	Address	Application Stage
MCU 185	"Intensive Animal Industry" (45,000SSU Sheep Feedlot)	'Ballandool Station', Ballandool Road Hebel	Public Notification Part
MCU 188	"Intensive Animal Industry" (2,000SCU Cattle Feedlot)	15035 Carnarvon Highway, St George	Referral Part
MCU 192	"Extractive Industry" Expansion	7785 Castlereagh Highway, St George	Further Information/Referral Part

MCU 193	"Intensive Animal Industry" (10,000SSU Sheep Feedlot) (50,000SCU Cattle Feedlot)	315 Trackers Crossing Road, St George	Further Information/ Referral Part
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ENVIRONMENTAL SERVICES

Public Health

- General health inspections were carried out.
- There were no notifiable diseases reported during April 2021
- There were four food recalls actioned in April 2021.

Natural Environment

Mosquito Management

- Mosquito Management continues – a media release was issued after a detection of Barmah Forest Virus.

Local Laws:

- Nil action in this sub-section

Public Health:

- Council continues to promote community awareness on covid-safe practices

Wastewater Services:

- Wastewater analysis continues each month.

Urban Water Supplies:

- Weekly microbiological samples of St George's bore water supply were taken and tested.
- Samples were taken and tested from all other towns during the period.
- Final testing has been undertaken in Mungindi in relation to the boil water alert relating to turbidity.

Waste Management:

- All waste practices continue at a high standard at the St George Landfill.
- Consultant Joel Harris of Resource Innovations and Council's EHO will present the final draft of the Solid Waste Plan to Council on 27 May 2021

Landfill Operation

	St George	Dirranbandi	Thallon	Bollon	Hebel	Nindigully
Condition	Reasonable	Reasonable	Good	Good	Good	Transfer Station
Concerns		Greenwaste	Greenwaste	Greenwaste		

RURAL LANDS AND COMPLIANCE

Biosecurity and Environment

- Glendouglas 40kg baits delivered.

- Preparation for Wild Dog Baiting Campaign to be programmed in May 2021.
- Baiting Campaign corflutes placed shire wide.
- Spraying and Clean Up of Facilities:
 - Parthenium Washdown Facility
- QMDCL Ranger DTMR Roadside Herbicide Spraying:
 - Mitchell St George Road completed
 - Balonne Highway (St George to Bollon) completed
 - Balonne Highway (Bollon-Cunnamulla) completed
 - Moonie Highway commenced

Future & Current Grant Funding

- QRRRF EOI submitted for “Effective Management of Broadscale Fuel Reduction assisting with Wildfire Control” – which will implement a Fire Management Plan in Balonne Shire and implement the scale of burning and fire break grading and trails to protect assets, towns, and minimise risk of fire threatening the communities across the Shire.
- MoU with Goondiwindi Regional Council has been fully executed by both parties for a collaborative project to manage Harrisia Cactus, the total value is \$6,500
- Established Pest Animals & Weed Management Funding Program Agreement for “Diversification of Weed Management through Cultural Burning” to the value of \$744,746. Work Plan drafted and awaiting Department sign off.
- Regional Economic Diversification Program (REDP) – “Strategic Fencing – Project 9” final audit signed off and sent for approval.
- Communities Combating Pest Animals and Weeds Impact during Drought
 1. “Wild Dog Exclusion Fence” landholder agreement for residual grant monies fully executed. Value totalling \$166,400.
 2. “Moonie & Maranoa River Catchment” final acquittal report completed and preparing the final report for submission.
- Queensland Feral Pest Initiative – Round 5 “Cluster Fencing”. Application pending.
- Queensland Feral Pest Initiative – Round 6. Local Government Assistance Program submitted.
 1. Local Government Assistance Program (specifically for 1080 baiting) – no value, is dependent on the amount of poison we have used over the 2017, 2018, 2019 years.
 2. Invasive Plants and Animal Grants – Building local capacity to control pests. Submitted two (2) funding applications under it, these are:
 - a) Integrated Control of Cactus across the Shire – Project brief: will consist of a 3-year project for the control of Cactus on Shire Roads and Stock Routes across the Shire and implementing a 3-year program to control the cactus to a more manageable state. Total project cost: \$265,740.
 - b) Integrated Wild Dog & Pig Management across the Balonne Shire – Project brief: will consist of a 3-year project of Aerial Baiting of the river system areas of the Balonne Shire in either April-May or September-October each year weather permitting. In conjunction with our registered trappings being utilised within the Shire for a 3-year incentive. Total Project cost is \$526,126.30.

Wild Dog Exclusion Fencing (WDEF)

- Exclusion Fence Wings “Notice of Approvals” have been issued for landholders in the first inspection round.
- Wing Inspections and Mark Outs with Bryan Payne (Brandon and Associates) at:
 - Lakeside
 - Rosehill
 - Tilquin

- Nindi-Thana
- East Kooroon - Rossmore
- Special Rate Scheme Round 1 – seeking variations for landholders that were affected by the recent flooding events and collating information for the next issue of rates.
- Special Rate Scheme Round 2 – final landholder has been signed up and final drawdown has been scheduled.
- CCWI – working with the extra landholder to complete this project by 30 June 2021.
- MDBEDP – working with Dirranbandi and St George landholders to have their fencing constructed, however there is going to be a significant hold up due to the recent rain and flooding in this area.
- WDEF Inspections:
 - Toorumbee 25% inspection completed.
 - Bidjonbah 100% inspection completed.
 - Wirraninna North 100% inspection completed.
 - Jackelwar 50% inspection completed.
 - Yamburgan 100% inspection completed.

Stock Routes

- Stock Route Patrols
 - Mitchell St George Road
 - Balonne Highway (Bollon)
 - Bindle Reserve
- Facility inspections updated and lodged in the Stock Route Management System.
- Vegetation Permits have been issued to landholders and inspection of three new landholders is required.
- Thallon burn site analysis – three confirmed native grasses and revitalised native trees only growing in the burnt country.
- Spraying and Clean Up of Facilities:
 - Lindore's Memorial
- QRA Resilience Workshop.
- Senior Rural Services Officer and Rural Lands Officer attended a LGAQ NRM Forum in Warwick
- Compliance matters:
 - Ballangarry Road – Gooroorooman
 - Whyenbah Road – Kia Ora

Compliance/Local Laws

- Local Laws Officer attended an ACDC Ag Farm Vet Chemical Training course in Roma.
- A Balonne Rural Services Team had a tent at the Farmers Connect/Rapid Relief event at the St George Showgrounds.
- After hours patrols of St George for wandering dogs.
- Patrols done of Dirranbandi, Mungindi, and Bollon.
- Requests for cat traps.
- Regular Pound maintenance.
- Seven dogs rehomed – PPAR.
- Two dogs released to owners.
- Seven cats rehomed – RSPCA.
- Two kittens surrendered rehomed – locally.

Financial and Resource Implications

Activity achieved within existing operational and capital budgets.

Attachments

Nil

Di Francisco

Environmental Health Officer

OFFICER REPORT

TO: Council

SUBJECT: **Monthly Report - Community and Library Services**

DATE: 12.05.21

AGENDA REF: ICES2

AUTHOR: Mariella Perez - Community Development Officer

Sub-Heading

April Monthly Managers Report for Community and Libraries

Executive Summary

Communities Activities

Background

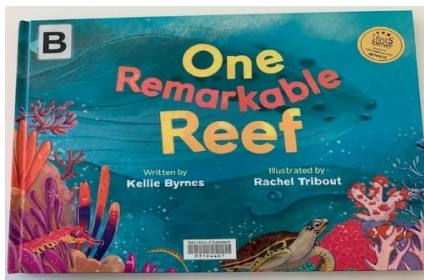
- Library Hub: - Screening on temporary fencing installed. Demolition and construction tenders completed. Delay in commencement of demolition due to power disconnection requirement and contamination of concrete needing analysis prior to demolition team commencing.
- Childcare survey closes the end of May to assist with seeking a provider for Dirranbandi and Mungindi. This has been a neighbouring Councils project as not all residents who will utilise childcare will live exclusively in Balonne Shire. Analysis of data is being progressively undertaken. Raw data findings are attached.
- Transport mapping survey is to ascertain what transport options residents have and if these can be extended to non-clientele of responding services.
- Our Communities team field a range of requests and questions from members of not only the Balonne Shire but also interested service providers from other areas. They have also supported other units with information/contacts sharing, and graphic design.
- Multicultural Development Officer Attended Welcoming Cities Symposium in Sydney. Great opportunity to network with people working a variety of roles, and organisations working in the multicultural space. There was a very strong focus on local government (Welcoming Cities works primarily with local governments) and how they play an essential role in ensuring communities are welcoming and inclusive to newcomers. It was also a good chance to benchmark our multicultural development program against other LGA's
- Total of 6 new migrant families have moved to the St George this month. Heshan is working as a detailer at Toyota, and his wife Yashodha who has a Master of Accounting is currently looking for work. In addition to employment opportunities, they were keen on discovering available services and also sporting and recreational options for the family to help ensure they succeed in "making our place, their place." We have also recently welcomed two Indian, and two Nepalese chefs to St George working at the Australian Hotel and Multicultural Officer has reached out to Hotel management to advise of availability of further support if necessary. We are advised there are

another two Sri Lankan, and potentially two Thai families interested in moving to the Shire from Melbourne.

- Multicultural Development Officer accompanied CES Director to Roma to present on our multicultural project and experience to the Queensland Plan Ambassadors.
- Completed October 2020 to March 2021 reporting requirements for CMQ Regional Partnership program which will trigger release of next tranche of funding.
- Youth Council project is advancing well with application forms, and promotional video created by Big Buddy to be distributed through schools ASAP, with selection of successful applicants to take place at end of Term 2 and first meeting of Balonne Youth Council to take place in week 2 of Term 3. CDO to also arrange meeting 3 weeks before upcoming (June/July) school holidays with relevant stakeholders to create a coordinated school holiday program aimed at maximising number of activities available to help combat boredom.
- TRAIC Received applications from Kimberly Thornton for a series of art workshops in St George, and from Jess Halls to provide Yoga classes in Dirranbandi. CDO is updating project plan to reflect recent rounds of community consultation and present to Council.
- Received proposal from Yoga Partnership to run a series of free (for participants), online yoga classes which target both physical and mental wellbeing. They are happy to work with existing yoga teachers in community to upskill, and deliver program, or can provide their own teachers. They are also committed to ensuring sustainability of program and seeking yogis from community who they could support to complete their yoga teacher training.
- WORK Camp New supervisor Dave Penson is on board and doing well at acclimatising to the role. Camp is back at full operation after COVID restrictions in early April. They have a full and busy schedule of projects currently on the go in both Dirranbandi and St George. We continue to receive positive feedback about their work from the community.
- Disaster management Masterclass on High consequence decision making was attended by Director Finance Corporate Services, Director Community and Environmental Services and Community Development and Cultural Services Manager. Training was offered by QFES as a part of disaster management professional development.
- Community Events: Upcoming community events being planned or supported by Community Development Officers.
 - Splash Test Dummies – Youth – Dirranbandi – 16 June 2021
 - Comedy workshop – Youth – July 2021
 - Welcoming Cities – International events - TBA
 - Queensland Ballet Regional Tour Workshops community coordination – August 2021
 - Opera Queensland Community coordination – 1 June 2021
- Arts & Culture:
 - RADF 20-21 Arts Queensland Reporting
 - RADF 20-21 - Round 1 Development of Letters of Offer to successful applicants
 - RADF 21-22 Arts Queensland Application Review
 - RADF Officers meeting
 - Arts on Top Conference Bursary submission
- Workplace Health & Safety representation:
 - WHS Committee meeting
 - Library incident report
- Administrative tasks:
 - Event ticketing system set up for Economic Development
 - Community Development catchup/update
 - Customer calls regarding grants and assistance, community events and support

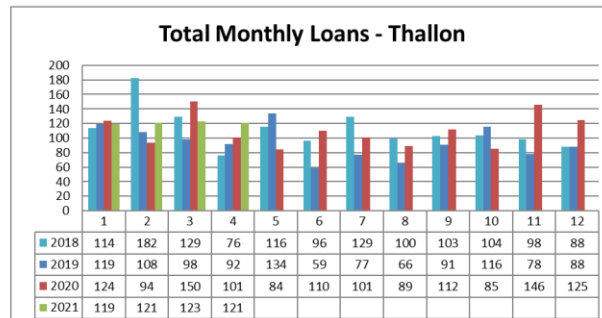
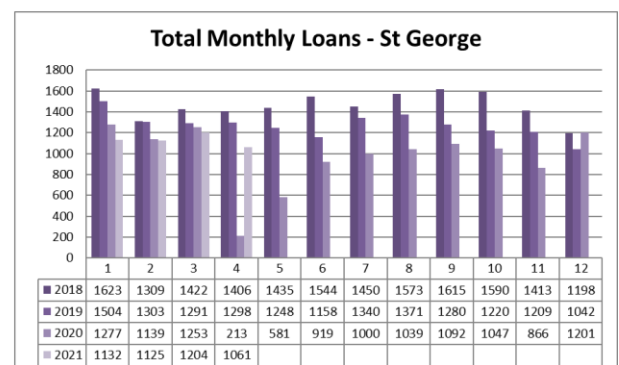
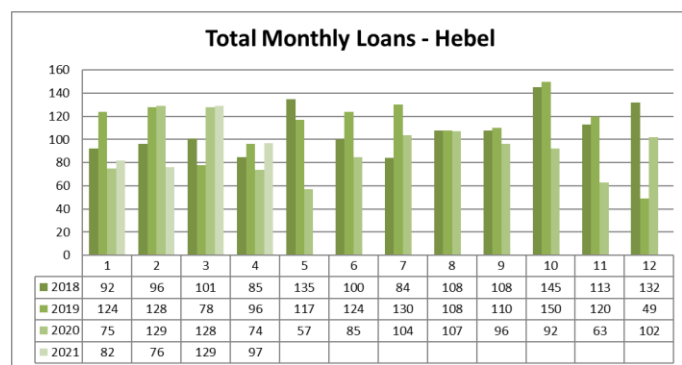
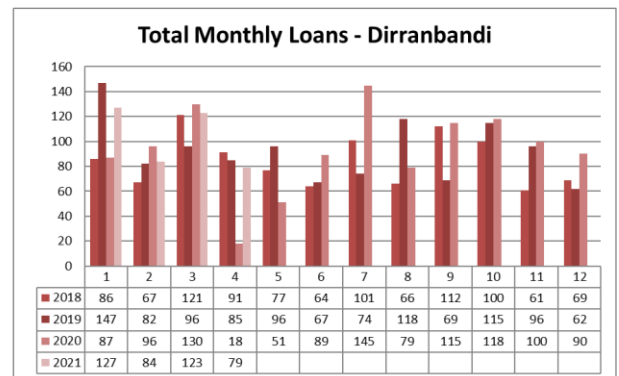
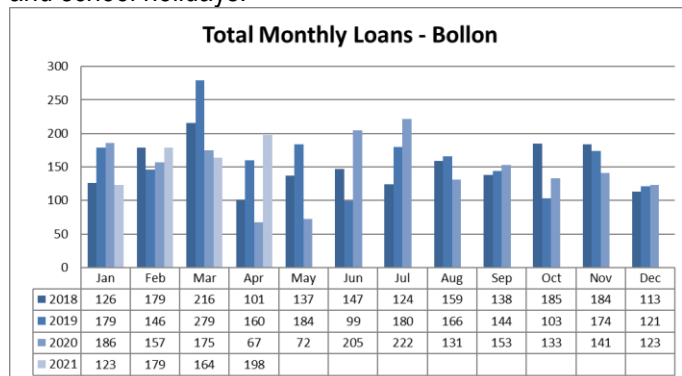
Library Services

- First 5 Forever programs are going well with new children becoming involved at St George Library.
- Librarians at St George will also be making child health information available to new mums and are undertaking training in First 5 delivery in order to support parents with activities that are aimed at bonding with baby, increasing physical activity for under 5s and other developmentally appropriate activities.
- St George will be aiming to introduce after school activities, over the next few months to encourage younger users to visit the library. They are going to use the WeLego robotics which is one of the favourite STEAM activities for most younger users.
- State Library QLD recently purged all data on the Aurora System. This may result in the loss of patron numbers from some of our libraries as patrons who have signed up to use electronic resources only may not be able to be reinstated. State Libraries are currently working to rectify the situation.
- Support is being given to the QLD writers group with the aim of having them deliver programs on creative writing and other literary themed workshops in the Balonne Shire. They are currently seeking funding from other bodies to set up a presence in St George.
- All libraries are currently undertaking to weed current collections and rotate books in high demand by patrons. Westerns by far are most requested category however, there is difficulty in sourcing books within this genre as there have been no new authors or titles for some years. Libraries will rotate the titles they have through the Balonne, however we will eventually see the loss of this genre as other rural libraries request the titles we have.
- Bollon Library Had another great visit from the Bollon School K-2 students on Wednesday 12 May. Reading the book: "One Remarkable Reef" from the First 5 Forever collection, sang "Once I Caught A Fish Alive" and the group activity was to decorate my plain sea picture. The students had to cut out picture and as a group decided if they to place the picture NEAR, IN, ON or ABOVE the Ocean. We had lots of discussion on the fact some could go in more than one place. The end picture is displayed in the Bollon library.



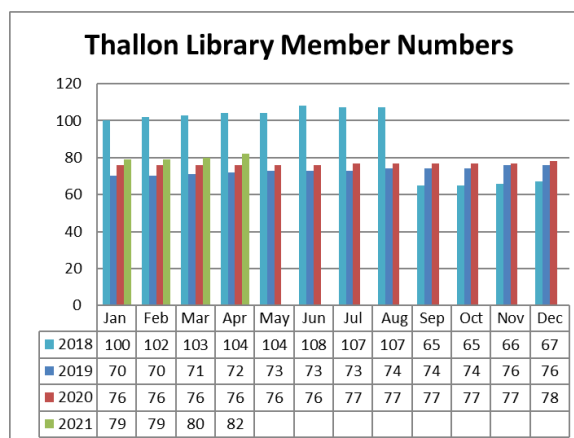
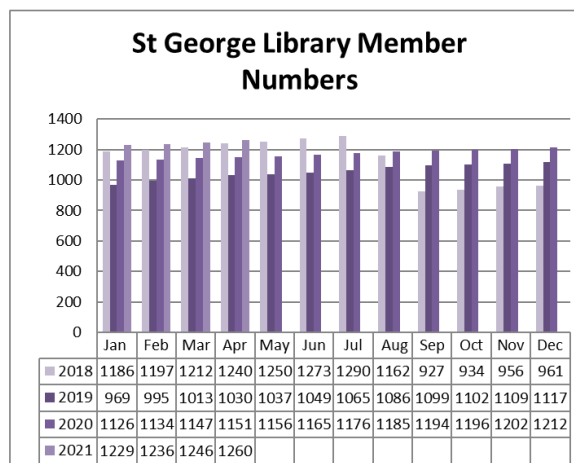
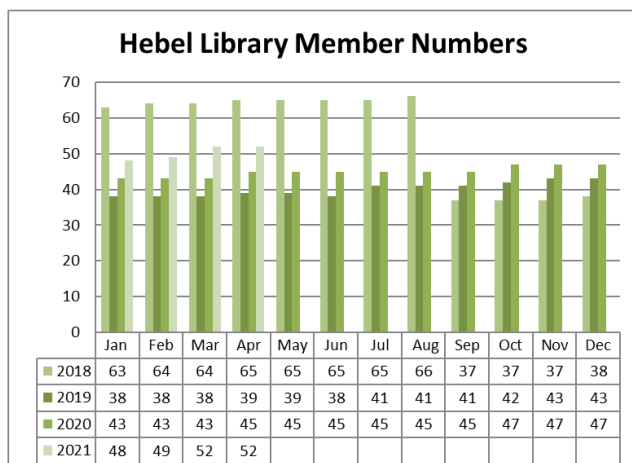
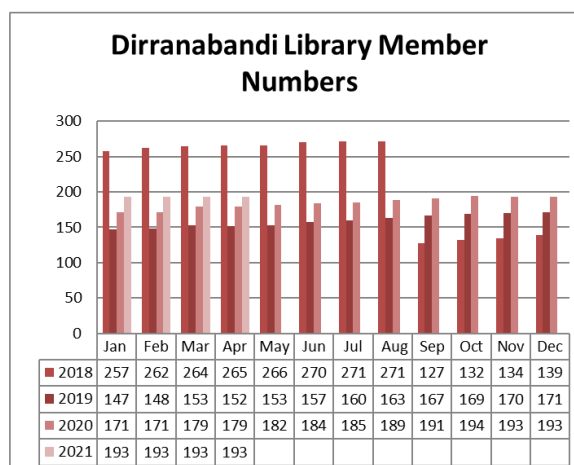
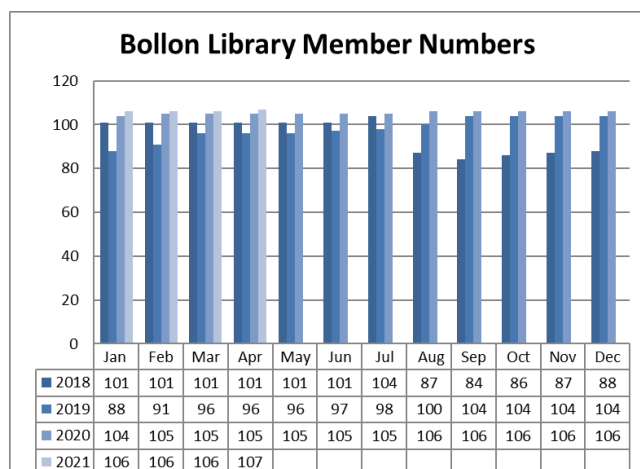
Total Monthly loans

A total of 1556 items borrowed for the month of April. Generally, April borrowings are reduced due to Easter and school holidays.



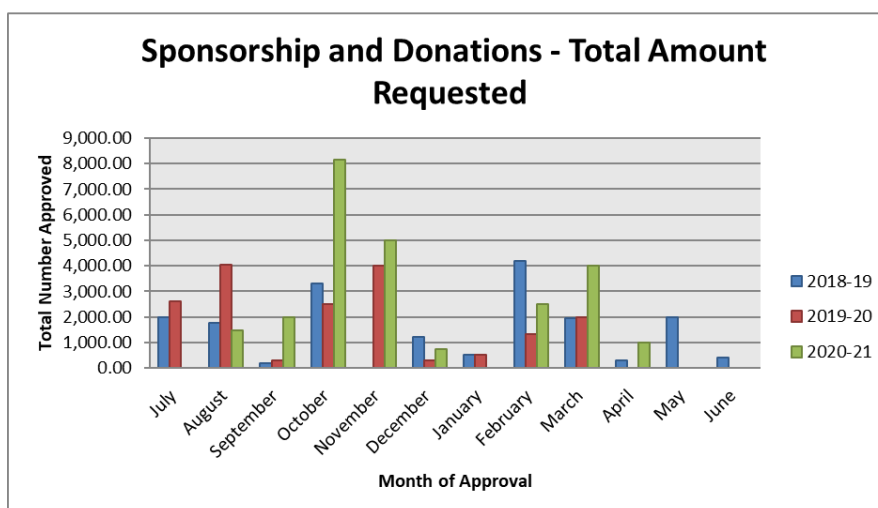
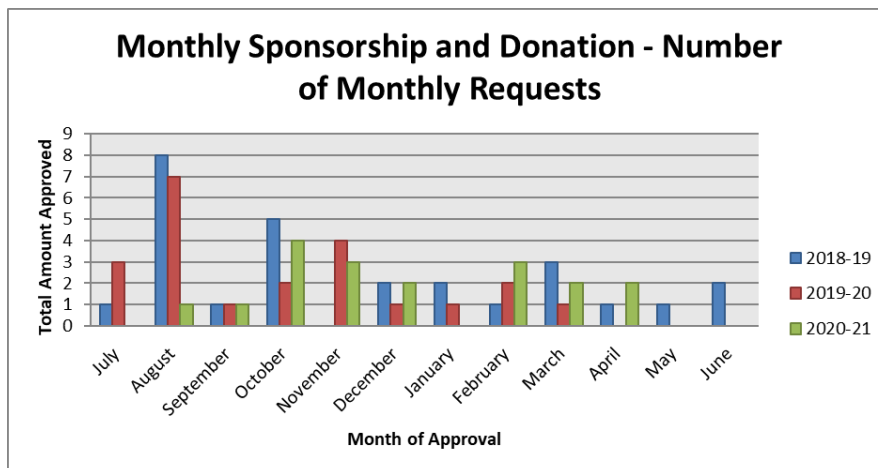
Total Monthly Memberships

A total of 18 new members were acquired through the libraries for the month. Patrons who register to be able to use the Rural Libraries network are not counted as they are not affiliated with any one library. As the tourist season ramps up we see more of these out of area registrations.



Community Grants and Assistance

- St George Show 2021 Application report for Special Council meeting
- St George Quick Sheers Application review
- Successful applications payments processing
- Sports/Rugby Camp application review



Attachments

1. 2021-05-12 Childcare needs assesment Data_Dirranbandi_210507.pdf [Download](#)
2. 2021-05-12 Childcare needs assesment Data_Mungindi_210507.pdf [Download](#)

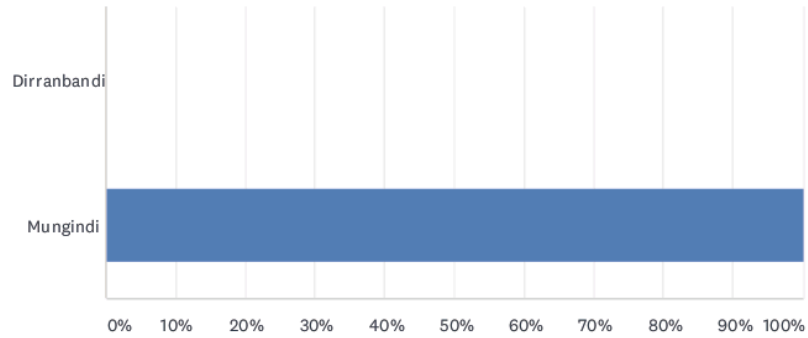
Elizabeth Jones

Community Development & Cultural Services Manager

Childcare Needs Assessment

Q1 Which town would you be using child care in? (Please select only one)

Answered: 29 Skipped: 0

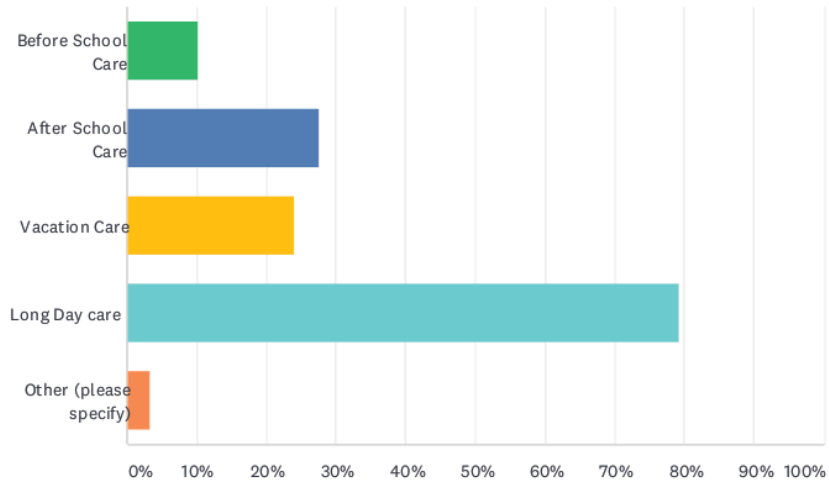


ANSWER CHOICES	RESPONSES	
Dirranbandi	0.00%	0
Mungindi	100.00%	29
TOTAL		29

Childcare Needs Assessment

Q2 What type of childcare would you be requiring? (Select all that apply)

Answered: 29 Skipped: 0

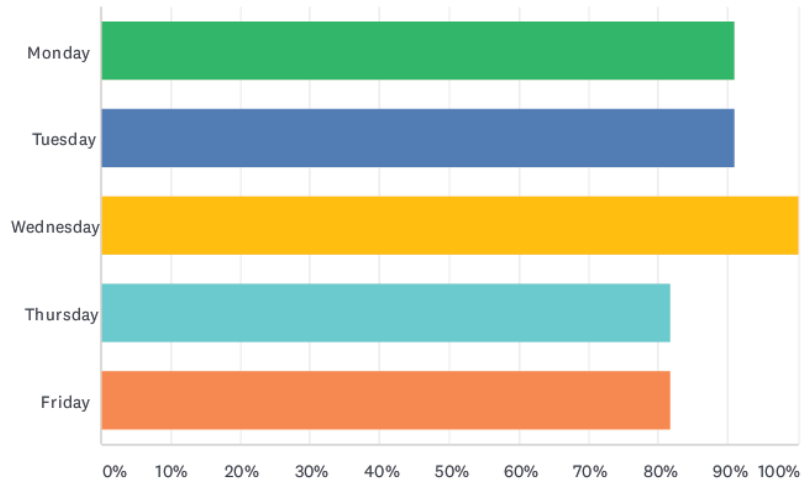


ANSWER CHOICES	RESPONSES
Before School Care	10.34% 3
After School Care	27.59% 8
Vacation Care	24.14% 7
Long Day care	79.31% 23
Other (please specify)	3.45% 1
Total Respondents: 29	

#	OTHER (PLEASE SPECIFY)	DATE
1	My children no longer need childcare. However, we have had numerous people turn down jobs because they can not access childcare	4/16/2021 7:24 AM

Q3 What days would you require Before School Care?

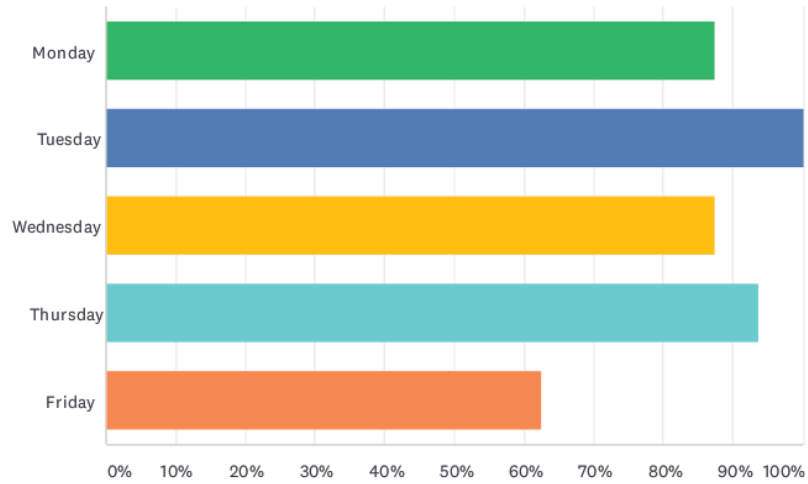
Answered: 11 Skipped: 18



ANSWER CHOICES	RESPONSES	
Monday	90.91%	10
Tuesday	90.91%	10
Wednesday	100.00%	11
Thursday	81.82%	9
Friday	81.82%	9
Total Respondents: 11		

Q4 What days would you require After School Care

Answered: 16 Skipped: 13

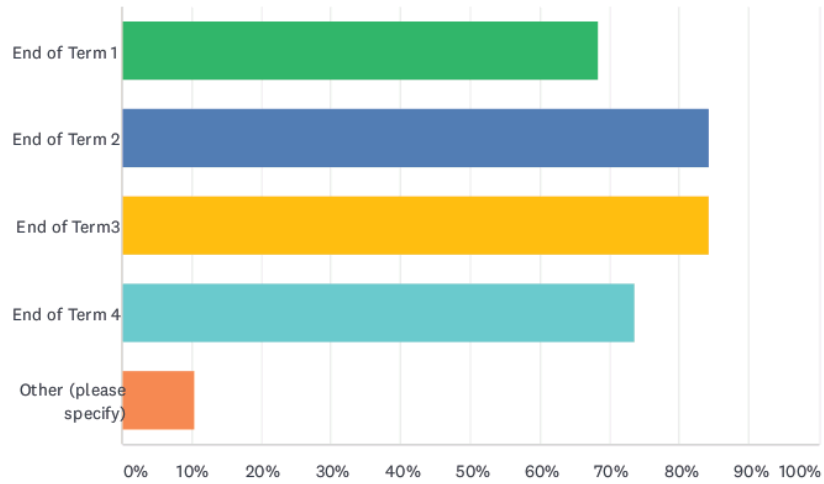


ANSWER CHOICES	RESPONSES	
Monday	87.50%	14
Tuesday	100.00%	16
Wednesday	87.50%	14
Thursday	93.75%	15
Friday	62.50%	10
Total Respondents: 16		

Childcare Needs Assessment

Q5 Do you require Vacation Care?

Answered: 19 Skipped: 10

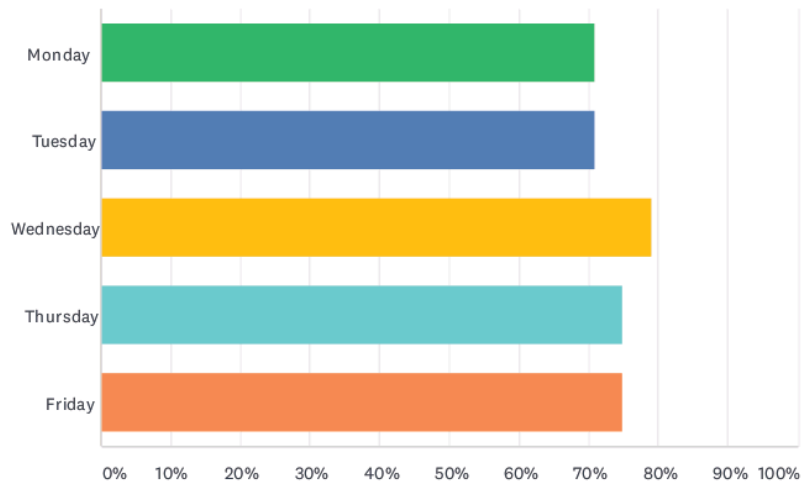


ANSWER CHOICES		RESPONSES	
End of Term 1		68.42%	13
End of Term 2		84.21%	16
End of Term 3		84.21%	16
End of Term 4		73.68%	14
Other (please specify)		10.53%	2
Total Respondents: 19			

#	OTHER (PLEASE SPECIFY)	DATE
1	N/A	4/14/2021 9:03 PM
2	No	4/14/2021 8:54 PM

Q6 What days do you require Long Day Care

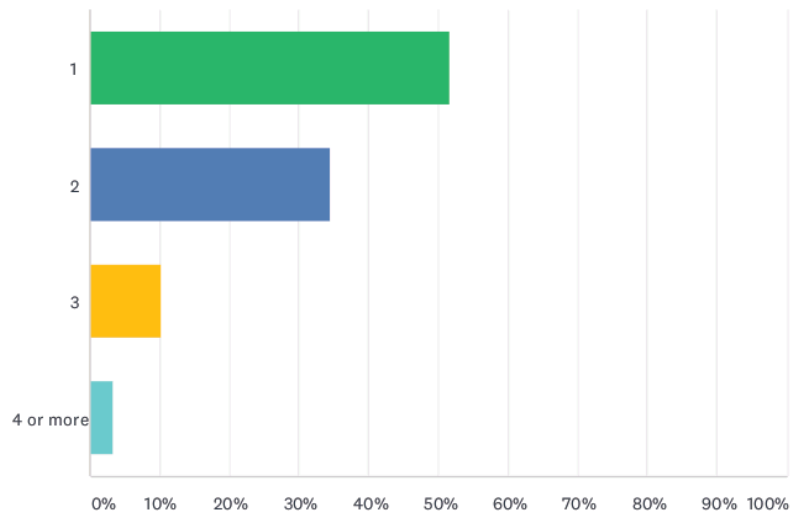
Answered: 24 Skipped: 5



ANSWER CHOICES	RESPONSES	
Monday	70.83%	17
Tuesday	70.83%	17
Wednesday	79.17%	19
Thursday	75.00%	18
Friday	75.00%	18
Total Respondents: 24		

Q7 How many children will require care? (Please select only one answer)

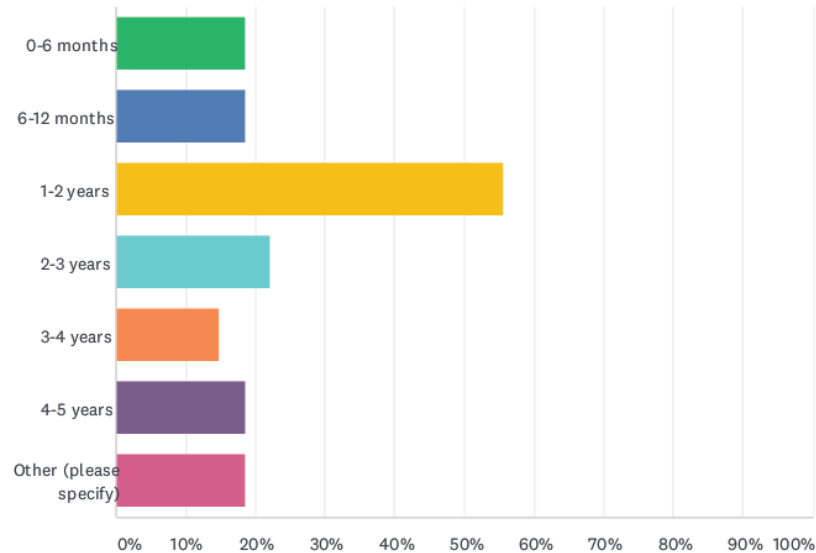
Answered: 29 Skipped: 0



ANSWER CHOICES	RESPONSES	
1	51.72%	15
2	34.48%	10
3	10.34%	3
4 or more	3.45%	1
Total Respondents: 29		

Q8 What are the age/s of your child/children requiring long day care?

Answered: 27 Skipped: 2



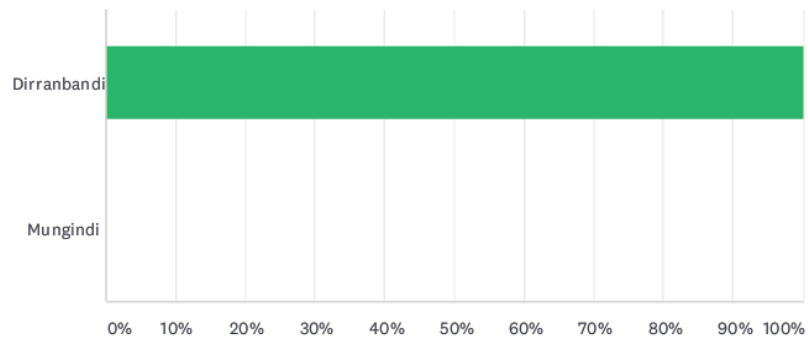
ANSWER CHOICES	RESPONSES	
0-6 months	18.52%	5
6-12 months	18.52%	5
1-2 years	55.56%	15
2-3 years	22.22%	6
3-4 years	14.81%	4
4-5 years	18.52%	5
Other (please specify)	18.52%	5
Total Respondents: 27		

#	OTHER (PLEASE SPECIFY)	DATE
1	Due with second in November	4/26/2021 9:00 AM
2	8,5	4/18/2021 10:35 AM
3	N/a	4/15/2021 6:33 AM
4	5 and 7	4/15/2021 5:11 AM
5	8	4/14/2021 4:22 PM

Childcare Needs Assessment

Q1 Which town would you be using child care in? (Please select only one)

Answered: 26 Skipped: 0

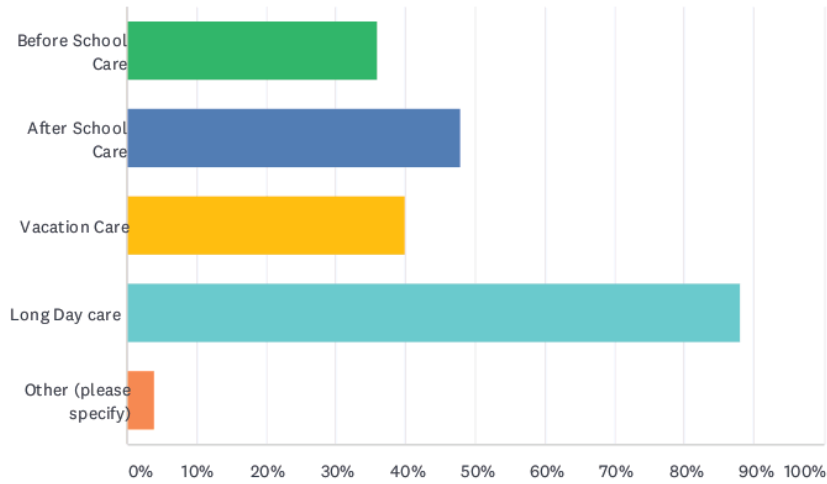


ANSWER CHOICES	RESPONSES	
Dirranbandi	100.00%	26
Mungindi	0.00%	0
TOTAL		26

Childcare Needs Assessment

Q2 What type of childcare would you be requiring? (Select all that apply)

Answered: 25 Skipped: 1

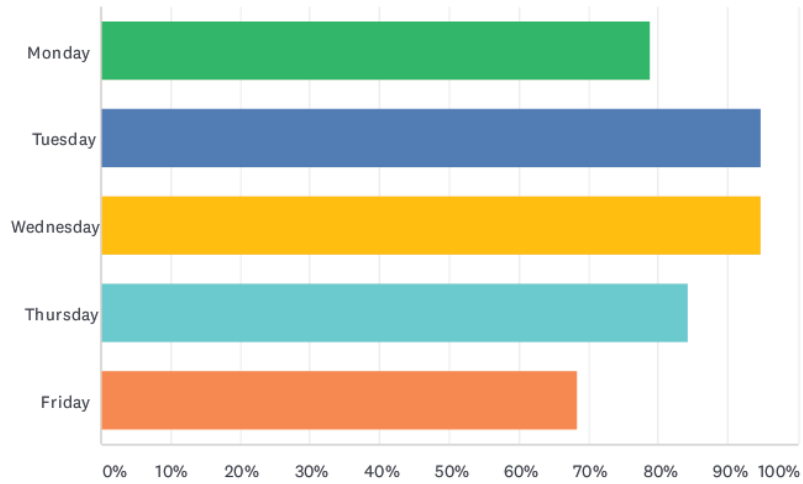


ANSWER CHOICES	RESPONSES
Before School Care	36.00% 9
After School Care	48.00% 12
Vacation Care	40.00% 10
Long Day care	88.00% 22
Other (please specify)	4.00% 1
Total Respondents: 25	

#	OTHER (PLEASE SPECIFY)	DATE
1	Stop wasting council money	4/14/2021 4:31 PM

Q3 What days would you require Before School Care?

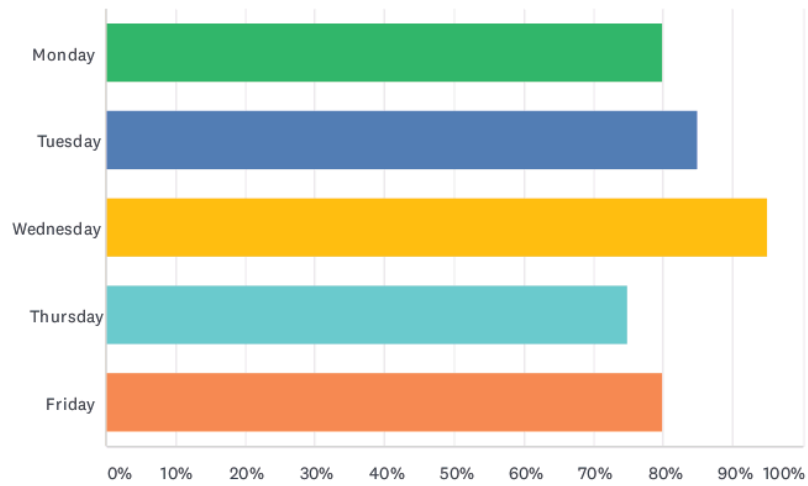
Answered: 19 Skipped: 7



ANSWER CHOICES	RESPONSES	
Monday	78.95%	15
Tuesday	94.74%	18
Wednesday	94.74%	18
Thursday	84.21%	16
Friday	68.42%	13
Total Respondents: 19		

Q4 What days would you require After School Care

Answered: 20 Skipped: 6

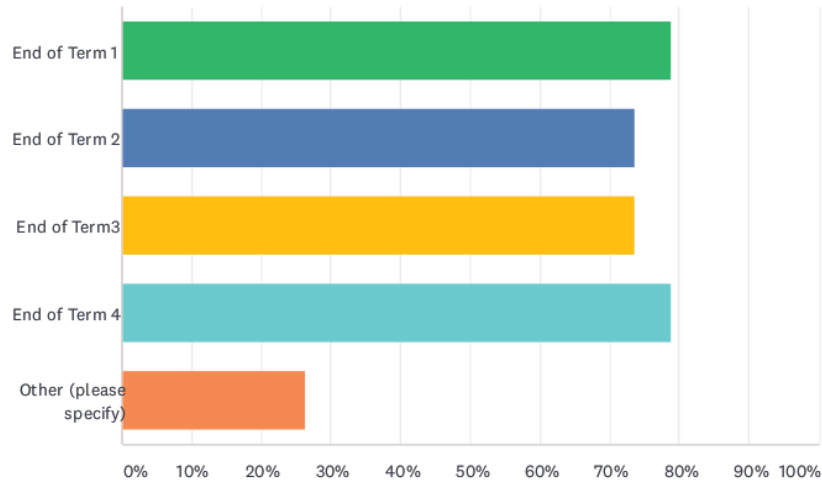


ANSWER CHOICES	RESPONSES	
Monday	80.00%	16
Tuesday	85.00%	17
Wednesday	95.00%	19
Thursday	75.00%	15
Friday	80.00%	16
Total Respondents: 20		

Childcare Needs Assessment

Q5 Do you require Vacation Care?

Answered: 19 Skipped: 7



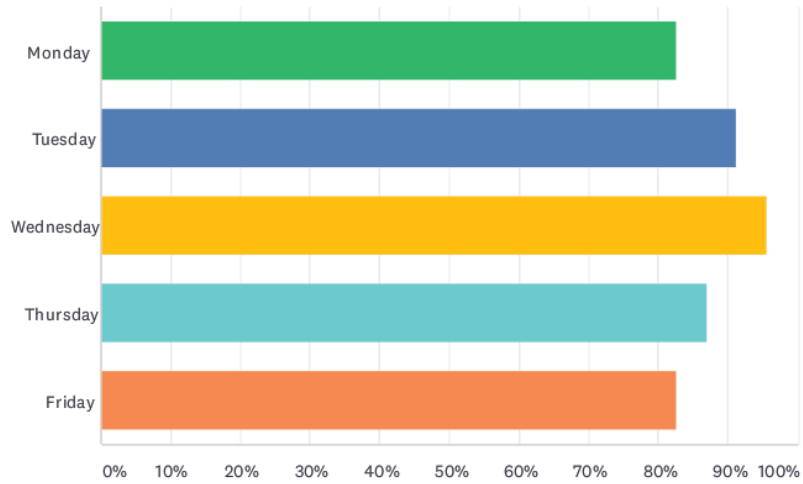
ANSWER CHOICES	RESPONSES	
End of Term 1	78.95%	15
End of Term 2	73.68%	14
End of Term 3	73.68%	14
End of Term 4	78.95%	15
Other (please specify)	26.32%	5
Total Respondents: 19		

#	OTHER (PLEASE SPECIFY)	DATE
1	Nil	4/16/2021 7:06 AM
2	Thallon	4/15/2021 7:28 PM
3	Sometimes	4/14/2021 9:16 PM
4	When she is older I will	4/14/2021 6:43 PM
5	Stop wasting council money	4/14/2021 4:31 PM

Childcare Needs Assessment

Q6 What days do you require Long Day Care

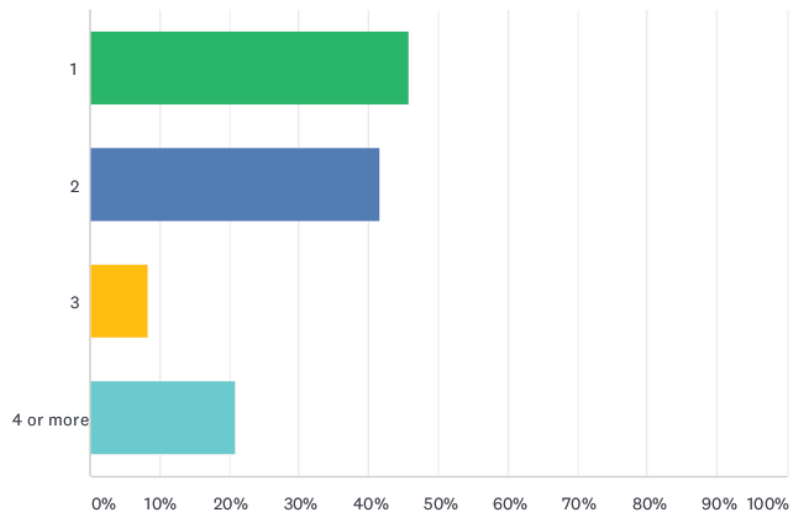
Answered: 23 Skipped: 3



ANSWER CHOICES	RESPONSES	
Monday	82.61%	19
Tuesday	91.30%	21
Wednesday	95.65%	22
Thursday	86.96%	20
Friday	82.61%	19
Total Respondents: 23		

Q7 How many children will require care? (Please select only one answer)

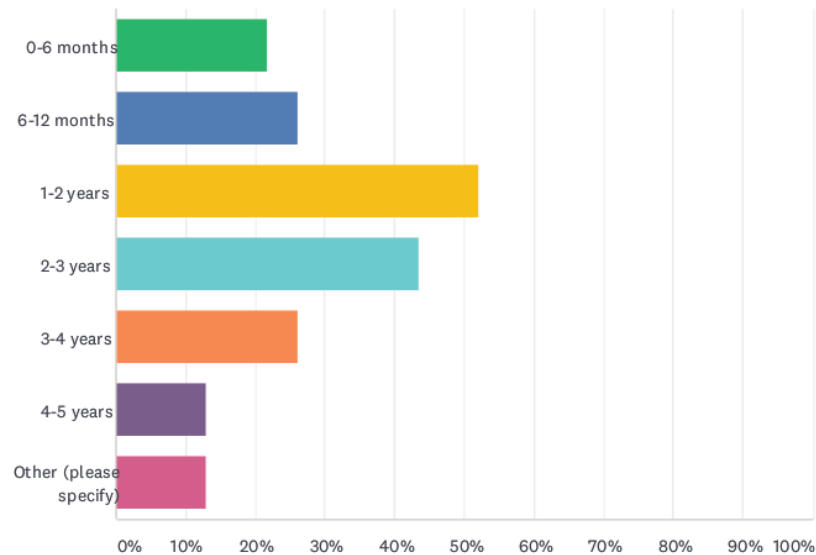
Answered: 24 Skipped: 2



ANSWER CHOICES	RESPONSES	
1	45.83%	11
2	41.67%	10
3	8.33%	2
4 or more	20.83%	5
Total Respondents: 24		

Q8 What are the age/s of your child/children requiring long day care?

Answered: 23 Skipped: 3



ANSWER CHOICES	RESPONSES	
0-6 months	21.74%	5
6-12 months	26.09%	6
1-2 years	52.17%	12
2-3 years	43.48%	10
3-4 years	26.09%	6
4-5 years	13.04%	3
Other (please specify)	13.04%	3
Total Respondents: 23		

#	OTHER (PLEASE SPECIFY)	DATE
1	Thallon	4/15/2021 7:28 PM
2	7-10	4/14/2021 9:24 PM
3	6	4/14/2021 9:16 PM