



MINUTES

of the

Ordinary Meeting of the Council

held in the

Council Chambers, 118 Victoria Street, St George

on

Thursday 15th July 2021

Commencing at 9:00am

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OPENING

The Mayor declared the Meeting open at 9:00am.

COUNCIL PRAYER

The Mayor led the Council in the Opening Prayer.

ATTENDANCE

Crs SC O'Toole, RD Avery, RG Fuhrmeister, RW Lomman, SS Scriven, ID Todd and WN Winks

Mr Matthew Magin (Chief Executive Officer), Mrs Michelle Clarke (Director Financial & Corporate Services), Mr Digby Whyte (Director Community and Environmental Services) and Mr Andrew Boardman (Director Infrastructure Services)

LEAVE OF ABSENCE

Nil

CONFIRMATION OF MINUTES

Cr Fuhrmeister moved and Cr Winks seconded:

That the Minutes of the General Meeting held on 17 June, 2021 be confirmed.

CARRIED UNANIMOUSLY

CONFIRMATION OF MINUTES

Cr Todd moved and Cr Lomman seconded:

That the Minutes of the Special Meeting held on 24 June, 2021 be confirmed.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM MINUTES

Nil

PUBLIC PARTICIPATION

Nil

DEPUTATIONS

Nil

DECLARATION OF INTEREST

Councillor O'Toole declared a **Declarable Conflict of Interest** in accordance with S150EF(3) of the Local Government Act 2009, with respect to matters contained in **CCFS1**, on the grounds that: Councillor O'Toole is a current member of the Parish Council and they have applied for the community rates support program.

In accordance with S150EF(3) of the Local Government Act 2009, Councillor O'Toole indicated she

would not participate in the discussion and decision making and would voluntarily leave the meeting.

Councillor Lomman declared a **Declarable Conflict of Interest** in accordance with s150EF(3) of the Local Government Act 2009, with respect to matters contained in **CCFS1** on the grounds that: Councillor Lomman is a member of the St George Golf Club Management Committee.

In accordance with s150EF(3) of the Local Government Act 2009, Councillor Lomman indicated he would not participate in the discussion and decision making and would voluntarily leave the meeting.

Councillor Fuhrmeister declared a **Declarable Conflict of Interest** in accordance with s150EF(3) of the Local Government Act 2009, with respect to matters contained in **CCFS1**, on the grounds that: Councillor Fuhrmeister is the Chairperson of Care Balonne and the St George Heritage Centre.

In accordance with s150EF(3) of the Local Government Act 2009, Councillor Fuhrmeister indicated she would not participate in the discussion and decision making and would voluntarily leave the meeting.

Kim Wildman (Manager Tourism) entered the meeting, the time being 9:04am.

MEETING BUSINESS BY CORPORATE FUNCTION

MAYORAL MINUTE

Cr O'Toole moved and Cr Lomman seconded:

That Council makes its own submission to the Grants Commission consistent with the Western Queensland Alliance of Councils [WQAC] and supports the grants commission submission prepared by the WQAC to contribute to the review of distribution of the Federal Assistance Grants in Queensland.

CARRIED UNANIMOUSLY

(OCEO) OFFICE OF THE CEO

OCEO1

TOURISM EVENTS GRANT POLICY UPDATE

Balonne Shire Council Tourism Events Grant Policy & Guidelines update and review provided by Manager Tourism.

Cr Fuhrmeister moved and Cr Scriven seconded:

That Council resolves to approve the updated Tourism Events Grant Policy & Guidelines.

CARRIED UNANIMOUSLY

The meeting adjourned for Morning Tea, the time being 10:25am.

The meeting reconvened, the time being 11:15am.

Tracey Lee (Manager Finance Services) entered the meeting, the time being 11:15am.

(FCS) FINANCE AND CORPORATE SERVICES

FCS1

IMPAIRMENT POSITION PAPER

Impairment Position Paper

Cr Todd moved and Cr Fuhrmeister seconded:

That Council resolves to adopt the Position Paper for the Impairment of Assets relating to the February 2020 and March 2021 flood events.

CARRIED UNANIMOUSLY

FCS2

LGAQ MOTION - VALUATIONS

Submission for the Local Government Association Queensland annual conference.

Cr Winks moved and Cr Todd seconded:

That Council resolves to submit a motion to the Local Government Association Queensland Annual Conference as follows:

That the LGAQ lobby the State Government to:

- improve transparency and clarify its methodology for rural land valuations given the significant increases across primary production in the South West (and other regions) and mixed messages around whether farming properties are exempt from highest and best use; and
- review the timing of its land valuations so that it does not impact on council's ability to forecast revenue without knowing the outcome of valuation objections.

CARRIED UNANIMOUSLY

FCS3

FEES & CHARGES SCHEDULE 2021/2022

Fees and Charges Schedule 2021/2022

Cr Lomman moved and Cr Fuhrmeister seconded:

That Council resolves to:

- Amend the Register of Cost Recovery Fees and Commercial Charges for the 2021/22 financial year in accordance with Section 97 and Section 262(3)(c) of the Local Government Act 2009, as follows:

Description	Cost Recovery or Commercial	Statutory Reference	2020/21
SHOWGROUNDS			
Standard Security Deposits apply (as above) Annual Show Camping Fees - Do not apply from the Monday in the week of the Annual Shows to the Monday after the Event. (Event Organisers / Sideshow Attractions)			
St George Showgrounds	Commercial		
Daily Hire fee - capped at \$1000 upto 3 days hire - Every day above the 3 days will be charged at an additional \$500			\$ 500.00
All other showgrounds (Dirranbandi, Hebel, Bollon, Thallon)			
Daily Hire fee - capped at \$500 upto 3 days hire - Every day above the 3 days will be charged at an additional \$250			\$ 250.00
Camping at all Showgrounds			
Camping (with Stock) site fee (48 hours max stay except for special events)	Commercial		\$ 20.00
Camping (with Stock) per person, per day (48 hours max stay except for special events)			\$ 5.00
Camping without stock is only permitted with special events or in accordance with over flow policy (same rates apply)			

- Amend the Fees and Charges schedule for 2021/22 in accordance with the Right to Information Act 2009 as follows:

RIGHT TO INFORMATION			
Right to Information Application (This fee cannot be waived)	Statutory	Right to Information Act 2009 and Information Privacy Act 2009	\$ 52.60
Processing Charges - if council spends less than 5 hours			NIL
Processing Charges - if council spends more than 5 hours - per 15 minutes or part thereof			\$ 8.15
If the council spends more than 5 hours processing an application, the processing charge applies to every hour - So there is no free 5 hour period			
The access charges for RTI and IP applications for copies of documents provided as a black and white A4 photocopy			\$ 0.25
Information Privacy Application	Statutory	Information Privacy Act 2009	NIL
Council may also charge against RTI and IP applications access charges as follows:			
- actual cost incurred to engage another entity to search for and retrieve a document			
- the actual cost or relocating a document (for example the cost of transporting the document from Cairns to Brisbane to give access to an applicant who lives Brisbane); and			
the actual cost of transcribing a recording or preparing a written document			

CARRIED UNANIMOUSLY

FCS4

MONTHLY FINANCIAL MANAGEMENT REPORT JUNE 2021

Monthly Financial Management Report as at 30 June 2021 to be tabled at the meeting.

Cr Avery moved and Cr Todd seconded:

That the monthly Financial Management Report for the period ending 30 June 2021, as attached, be received and noted.

CARRIED UNANIMOUSLY

Tracey Lee (Manager Finance Services) left the meeting, the time being 11:38am.

(IFS) INFRASTRUCTURE SERVICES

IFS1

ST GEORGE - NOONDOO RD AND NOONDOO - THALLON RD, ROAD EXCHANGE

St George - Noondoo Road and Noondoo – Thallon Road, Road Exchange

Cr Winks moved and Cr Fuhrmeister seconded:

That Council resolves to:

1. Take control of the Noondoo – Thallon Road and return the St George – Noondoo Road to the State, and,
2. Provide written response to the Department of Transport and Main Roads informing of Council's resolution to take control of Noondoo – Thallon Road and return St George - Noondoo Road to the State, and,
3. Remove non-current asset St George Noondoo Road from its asset register, in accordance with Section 180 - Local Government Regulation, and,
4. Add Noondoo – Thallon Road as a non-current asset to its asset register, in accordance with Section 180 - Local Government Regulation.

CARRIED UNANIMOUSLY

IFS2

BUDGET AMENDMENT - 36A HEAVY VEHICLE BREAKDOWN PAD

36A Heavy Vehicle Breakdown Pad Budget Amendment and Revenue Recognition

Cr Avery moved and Cr Todd seconded:

That Council resolves to amend its 2021/22 budget in accordance with S170(3) of the Local Government Regulations 2012 to recognise the revenue and expenditure of \$1,684,433.50 (excluding GST) for the 36A Balonne Highway (St George-Bollon) Heavy Vehicle Breakdown Pad contract with the State of Queensland, acting through the Department of Transport and Main Roads.

CARRIED UNANIMOUSLY

IFS3

2021/22 WATER AND SEWERAGE TRUCK BUDGET AMENDMENT

2021/22 Water and Sewerage Truck Budget Amendment

Cr Winks moved and Cr Avery seconded:

That Council resolves to amend the capital works budget in accordance with S170(3) of the Local Government Regulations 2012 by increasing expenditure by \$160,000 to include the Water and Sewerage truck purchase as per its plant replacement program.

CARRIED UNANIMOUSLY

IFS4

2021/22 ROADS TO RECOVERY BUDGET AMENDMENT

2021/22 Roads to Recovery Budget Amendment

Cr Lomman moved and Cr Winks seconded:

That Council resolves to amend the capital works budget in accordance with S170(3) of the Local Government Regulations 2012, by:

1. Removing Dingadee Road, Mungindi, Gravel Resheet Project
2. Removing Teelba Road, St George, Drainage Project
3. Amending Project Scope for Hebel – Goodooga Road from a Bitumen Sealing to Shoulder Resheeting and Line marking with an amended budget of \$260,977.

CARRIED UNANIMOUSLY

Mariella Perez (Community Development Officer), Elizabeth Jones (Community Development Services Manager and Jane Cornish (Community and Multicultural Development Officer entered the meeting, the time being 11:56am.

IFS5

BUDGET AMENDMENT - QRRRF BACK-UP POWER SUPPLY

Queensland Resilience and Risk Reduction Fund Back-up Power Supply Budget Amendment.

Cr Todd moved and Cr Fuhrmeister seconded:

That Council resolves to:

- a) amend its 2021/22 capital budget in accordance with S170(3) of the Local Government Regulations 2012 as follows:

CAPITAL PROJECTS 2021/2022											
Work Order	Project Number	Project Description	Asset Type (New, Upgrade, Renewal)	Priority	YTD Actuals As At	Total - Multi-Year Project Budget	Restricted Cash (prior years grant funding received)	2021-22 Revenue/Grant	2021-22 Budget	Council Contribution to Project	2022-23 Budget
		CARRY OVER				\$ 11,742,450	\$ 1,894,789	\$ 9,451,787	\$ 16,032,007	\$ 4,870,900	\$ 2,028,731
		Disaster Management									
		QRRRF - Hebel, St George and Thallon Evacuation Centres	N			\$ 280,800	\$ -	\$ 226,035	\$ 251,150	\$ 29,650	\$ 25,115
		AMENDED BUDGET TOTAL				\$ 12,023,250	\$ 1,894,789	\$ 9,677,822	\$ 16,283,157	\$ 4,900,550	\$ 2,053,846

- b) to recognise the revenue of \$251,150 excluding GST and expenditure of \$280,080 over two financial years for the Balonne Disaster Recovery and Risk Reduction – Back-up Power Supply Project funding by the Queensland Reconstruction Authority through its 2020-21 Queensland Resilience and Risk Reduction Fund; and
- c) To note Council's \$29,650 in-kind contribution from existing operational budget, transferred

to capital budget

CARRIED UNANIMOUSLY

Andrew Boardman (Director of Infrastructure) left the meeting, the time being 12:01pm.

(CES) COMMUNITY AND ENVIRONMENTAL SERVICES

CES1 SCHOOL CHAPLAINCY REPORT

Update on Balonne Cluster Chaplaincy Program

Cr Scriven moved and Cr Winks seconded:

That Council resolves to continue its support for the Scripture Union of Queensland Balonne Cluster Chaplaincy Program for 2022 by allocating \$10,500 in funding in Council's 2022-2023 budget.

CARRIED UNANIMOUSLY

CES2 MANI TRIBES AND ST GEORGE HIGH SCHOOL SKATE PARK MURAL FUNDING REQUEST

Mani Tribes and St George High School Rowden Park skate park mural funding request by Jane Cornish, Community and Multicultural Development Officer.

Cr Lomman moved and Cr Fuhrmeister seconded:

That Council resolves to:

1. Support the mural project and refer it to the Balonne Youth Council as part of community consultation.
2. That the final design be presented at a Council workshop then referred to the Youth Council to approve the design.
3. Approve \$500 from the Celebrating Multicultural Queensland Partnership Project Budget to fund paint and materials as requested by the Mani Tribes Gallery, to paint a new mural on the St George Skate Park in partnership with students from St George High School and the Balonne Youth Council.

CARRIED UNANIMOUSLY

Jane Cornish (Community and Multicultural Development Officer) left the meeting, the time being 12:30pm.

CES3 COMMUNITY GRANTS AND ASSISTANCE APPLICATION - ST GEORGE JUNIOR RUGBY LEAGUE - 50 YEAR CLUB ANNIVERSARY

The St George Junior Rugby League has requested financial sponsorship for their 50-year Club Anniversary.

Cr Fuhrmeister moved and Cr Scriven seconded:

That Council resolves to approve the full amount requested by the St George Junior Rugby League of \$3,000.00 towards entertainment for the 50-year club anniversary celebrations from the 2021/22 Community Grants and Assistance Budget, subject to COVID-19 restrictions at the time of the event.

CARRIED UNANIMOUSLY

CES4

COMMUNITY GRANTS AND ASSISTANCE APPLICATION - DIRRANBANDI QCWA - SPRING AFFAIR LUNCHEON

Community Grants and Assistance Application from the QCWA Dirranbandi Branch towards their annual luncheon "Spring Affair".

Cr Winks moved and Cr Todd seconded:

That Council resolves to approve the full amount requested by the Dirranbandi QCWA of \$1,000.00 towards the Spring Affair Luncheon from the 2021/22 Community Grants and Assistance Budget, subject to COVID-19 restrictions at the time of the event.

CARRIED UNANIMOUSLY

CES5

COMMUNITY GRANTS AND ASSISTANCE APPLICATION - ST GEORGE BOWLS CLUB - SPONSORSHIP FOR DISHWASHER

Community Grants and Assistance Application from the St George Bowls Club for a new kitchen dishwasher.

Cr Fuhrmeister moved and Cr Scriven seconded:

That Council resolves to reject the St George Bowls Club sponsorship request of \$3,000.00 for a new dishwasher in accordance with the Community Grants and Assistance Policy, "*section 6.6 - Ineligible Projects/Activities: Sporting organisations who request financial assistance to purchase capital and equipment items*".

Council will continue to provide information about other funding opportunities.

6:1

CARRIED

CES6

ORGANISATION STRUCTURE

Organisation Structure by the Chief Executive Officer

Cr Fuhrmeister moved and Cr Winks seconded:

That Council resolves to adopt the proposed organisational structure in accordance with the requirements of the Local Government Act 2009

CARRIED UNANIMOUSLY

CCSF1

COMMUNITY RATES SUPPORT - CLOSED MEETING

Cr Todd moved and Cr Scriven seconded:

That Council move into closed session, the time being 12:49pm in accordance with S254J of the Local Government Regulations 2012 relating to discuss confidential agenda item, **CCFS1**.

CARRIED UNANIMOUSLY

Councillor O'Toole declared a **Declarable Conflict of Interest** in accordance with S150EF(3) of the Local Government Act 2009, with respect to matters contained in **CCFS1**, on the grounds that: Councillor O'Toole is a current member of the Parish Council and they have applied for the rates support program.

In accordance with S150EF(3) of the Local Government Act 2009, Councillor O'Toole voluntarily left the meeting at 12:49pm.

Councillor Lomman declared a **Declarable Conflict of Interest** in accordance with s150EF(3) of the Local Government Act 2009, with respect to matters contained in **CCFS1** on the grounds that:

Councillor Lomman is a member of the St George Golf Club Management Committee.

In accordance with s150EF(3) of the Local Government Act 2009, Councillor Lomman voluntarily left the meeting at 12:49pm.

Councillor Fuhrmeister declared a **Declarable Conflict of Interest** in accordance with s150EF(3) of the Local Government Act 2009, with respect to matters contained in **CCFS1**, on the grounds that:

Councillor Fuhrmeister is the Chairperson of Care Balonne and the St George Heritage Centre.

In accordance with s150EF(3) of the Local Government Act 2009, Councillor Fuhrmeister voluntarily left the meeting at 12:49pm.

Councillor Scriven assumed the Chair, the time being 12:59pm.

CCSF1

OPEN MEETING

Cr Todd moved and Cr Winks seconded:

That Council move out of closed session, the time being 12:58pm.

CARRIED UNANIMOUSLY

CONFIDENTIAL ITEMS

(CFCS) FINANCE AND CORPORATE SERVICES

CCFS1

COMMUNITY RATES SUPPORT PROGRAM 2021/22

Community Rates Support Program 2021/22

Cr Avery moved and Cr Todd seconded:

That Council resolve:

1. In accordance with Section 122 of the *Local Government Regulation 2012*, to grant the rate rebate as per the guidelines of the Community Rates Support Program for applications received by Council. In the sum of \$19,226.70, as attached.
2. Council accept to round up one decimal place for odd/uneven figures upon allocation of concessions.

CARRIED UNANIMOUSLY

Cr O'Toole returned to the meeting and resumed the chair the time being 12:59pm.

Cr Lomman and Cr Fuhrmeister returned to the meeting, the time being 12:59pm.

The meeting adjourned for lunch, the time being 1:00pm.

The meeting reconvened from lunch, the time being 1:30pm.

GENERAL BUSINESS

COUNCILLOR REPORTS

Moved Cr Todd, seconded Cr Winks

That Council receive and note the Councillor reports on their activities during the preceding month.

CARRIED UNANIMOUSLY

Cr Fuhrmeister moved and Cr Winks seconded:

That Council in accordance with S257(1)(b) of the Local Government Act 2009 delegate to the Chief Executive Officer to arrange the removal of the St George welcome banner and the poles on Victoria Street, St George.

CARRIED UNANIMOUSLY

INFORMATION REPORTS

(IOCEO) OFFICE OF THE CEO

IOCEO1 TOURISM SERVICES MONTHLY REPORT

Balonne Shire Tourism Report for June 2021 as supplied by the Manager Tourism.

IOCEO2 ECONOMIC DEVELOPMENT JUNE 2021 REPORT

(IFCS) FINANCE AND CORPORATE SERVICES

ICFS1 MONTHLY REPORT DIRECTOR FINANCE & CORPORATE SERVICES - JUNE 2021

Monthly report for June 2021 - Finance and Corporate Services

ICFS2 MONTHLY GRANTS REPORT

Grants Update 5 June – 2 July 2021

ICFS3 MONTHLY REPORT

**Murray Darling Basin Economic Development Programme Round 1 – Dirranbandi
Business Improvement Scheme**

Stream 1 and Stream 2 successful applicants.

Stream 1 – External Facade

Stream 2 – Energy Efficiency

(IIFS) INFRASTRUCTURE SERVICES

IIFS1 DEPARTMENT OF INFRASTRUCTURE SERVICE'S MONTHLY REPORT

From the Department of Infrastructure Services - Reporting for the month of June 2021.

IIFS2 MONTHLY SAFETY REPORT

From the Department of Infrastructure Services – Safety Advisor Monthly Report – June 2021

(ICES) COMMUNITY AND ENVIRONMENTAL SERVICES

ICES1 MONTHLY REPORT ENVIRONMENT AND REGULATORY SERVICES

The Community & Environmental Services Report for the month of June 2021 is presented for Council's information.

ICES2 MONTHLY REPORT COMMUNITY AND LIBRARY SERVICES

June Monthly Report for Communities and Libraries by Olivia Hoolihan, Administration and Tourism Officer, and Mariella Perez, Community Development Officer.

There being no further business, the Meeting closed, the time being 3:13pm.

Confirmed at a Ordinary Meeting of the Council held on 19 August 2021.

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MAYOR