



# **MINUTES**

**of the**

**Ordinary Meeting of the Council**

**held in the**

**Council Chambers, 118 Victoria Street, St George**

**on**

**Thursday 18th May 2023**

**Commencing at 9:00am**

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## **OPENING**

The Mayor declared the Meeting open at 9.00am

## **COUNCIL PRAYER**

The Mayor led the Council in the Opening Prayer.

## **MINUTE OF SILENCE – DOMESTIC AND FAMILY VIOLENCE PREVENTATION MONTH**

That, in recognition of Domestic and Family Violence Prevention Month, Council held a minute silence and lit two candles in acknowledgment of those affected by Domestic and Family Violence.

## **ATTENDANCE**

Cr SC O'Toole (Chair), Crs RD Avery, RG Fuhrmeister, WN Winks, SS Scriven and AO Osborne

Mr Matthew Magin (Chief Executive Officer) and Mrs Michelle Clarke (Director Finance Corporate Services).

Teleconference: Cr AC Benn

## **LEAVE OF ABSENCE**

Nil

## **CONFIRMATION OF MINUTES**

Cr Fuhrmeister moved and Cr Avery seconded:

That the Minutes of the General Meeting held on 20 April, 2023 be confirmed.

CARRIED UNANIMOUSLY

## **CONFIRMATION OF MINUTES**

Cr Osborne moved and Cr Winks seconded:

That the Minutes of the Special Meeting held on 27 April, 2023 be confirmed.

CARRIED UNANIMOUSLY

## **BUSINESS ARISING FROM MINUTES**

Nil

## **PUBLIC PARTICIPATION**

Nil

## **DEPUTATIONS**

Nil

## **DECLARATION OF INTEREST**

**Councillor Adam Osborne** gave notice of a **Declarable Conflict of Interest** in accordance with S150EQ of the Local Government Act 2009, in respect to matters contained in **CES4** on the grounds that: Councillor Osborne is a former employee of the Aboriginal Housing Corporation.

Councillor Osborne indicated that he would voluntarily leave the meeting and not participate in the debate or decision.

## **MEETING BUSINESS BY CORPORATE FUNCTION (OCEO) OFFICE OF THE CEO**

Nil Reports

### **(FCS) FINANCE AND CORPORATE SERVICES**

FCS1

#### **DECLARATION OF INTEREST - MAY - JUNE: COUNCILLOR WORKSHOP**

Cr Winks moved and Cr Fuhrmeister seconded:

That individual Councillors declare any declarable conflicts of interest for eligible Councillors to consider how they may or may not participate in Councillor workshops and/or meetings to comply with S150ER and S150ES of the Local Government Act 2009.

CARRIED UNANIMOUSLY

NIL DECLARED

FCS2

#### **AUDIT & RISK COMMITTEE MINUTES 27 APRIL 2023**

Cr Winks moved and Cr Fuhrmeister seconded:

That Council resolves to receive the Audit & Risk Committee Minutes dated 27 April 2023 and endorse the following recommendations:

1. **POSITION PAPER – IMPACTS OF EVENTS ON FAIR VALUE: INTERIM REVIEW – UP TO 31 MARCH 2023**  
That the Audit & Risk Committee note the attached draft position paper - Impacts on Fair Value - Interim Review - up to 31 March 2023 - be received with the final version to be circulated by flying minute and then provided to the external auditors, consistent with our external audit plan.
2. **QAO BRIEFING PAPER APRIL 2023**  
That the Audit & Risk Committee receive and note the Queensland Audit Briefing Paper April 2023, as presented.
3. **POSITION PAPER – LANDFILL REMEDIATION PROVISION**  
That the Position Paper on Landfill Remediation Provision be circulated by flying minute prior to the due date for the Audit & Risk Committee's endorsement.
4. **POSITION PAPER – VALUATION REVIEW – TRANSPORT, WATER SUPPLY AND WASTEWATER**  
That the Audit & Risk Committee note the attached draft position paper for the 2022-2023 Valuation Review of Property Plant & Equipment be noted.
5. **DRAFT SHELL FINANCIAL STATEMENTS 2022/2023**  
That the tabled Shell Financial Statements 2022/2023 be received, noted and provided to external auditors in accordance with the External Audit Plan.

6. **BUSINESS CONTINUITY AUDIT REPORT**

That Council receive and note the draft internal audit report on the Business Continuity Plan.

7. **FINAL MANAGEMENT LETTER 2021-2022 AUDIT**

That the Final Management Letter for year ending 30 June 2022 be received and noted by the Audit & Risk Committee in accordance with S213 of the Local Government Regulations 2012.

CARRIED UNANIMOUSLY

Chris Whitaker (Director Infrastructure Services) entered the meeting, the time being 9:29am.

Craig Dreher (Accountant) entered the meeting, the time being 9:33am.

FCS3

**QUARTERLY PERFORMANCE REPORT - QUARTER 3 - 2022/23**

Cr Avery moved and Cr Osborne seconded:

That Council resolves to adopt the Quarterly Performance Report for Quarter 3 of 2022/23, as attached, in accordance with, Section 174 (3) of the Local Government Regulations 2012.

CARRIED UNANIMOUSLY

FCS4

**FINANCE REPORT - MONTH ENDING 30 APRIL 2023**

Cr Benn moved and Cr Scriven seconded:

That Council resolves to receive and note the monthly Financial Management Report for the period ending 30 April 2023, as attached.

CARRIED UNANIMOUSLY

Councillor Fuhrmeister left the meeting, the time being 9:56am.

Craig Dreher (Accountant) left the meeting, the time being 10:00am.

## **(IFS) INFRASTRUCTURE SERVICES**

IFS1

**ASSETS STANDING COMMITTEE MINUTES AND RECOMMENDATIONS - 18 APRIL 2023**

Cr Winks moved and Cr Scriven seconded:

That Council resolves to receive the Assets Standing Committee Minutes dated 18 April 2023 and endorse the following recommendations:

1. **ASSET MANAGEMENT SYSTEM IMPLEMENTATION**

That Council:

1. Progress with the project to research, assess, go to market and investigate an asset management system.
2. Recommend historical data be transferred over to the new system.
3. Investigate engaging additional resources for a smooth transition to the new system and bring back to council as part of budget deliberations.

2. **DIRRANBANDI STORMWATER UPDATE**

That Council receive the update and reconvene the Assets Standing Committee to discuss the

Proterra report and invite Michael Shellshear and Glen Lyons to participate.

3. **MAJOR PROJECTS UPDATES**

That Council receive and note the Major Project Update.

4. **INFRASTRUCTURE SERVICES - ROAD WORKS PROGRESS UPDATE**

That Council receive and note the Infrastructure Services - Road Works Progress Update.

CARRIED UNANIMOUSLY

IFS2

**BEARDMORE DAM MASTERPLAN**

Cr Avery moved and Cr Osborne seconded:

That Council resolves to:

1. Approve the Beardmore Dam Masterplan and associated stage 1 works on Beardmore Dam South
2. Approve the location and initial plan for the amenities block, with design to be approved in future report.

CARRIED UNANIMOUSLY

IFS3

**MAJOR PROJECT UPDATES**

Cr Avery moved and Cr Scriven seconded:

That Council resolves to receive the Major Project Report.

CARRIED UNANIMOUSLY

Council adjourned for morning tea, the time being 10:51am.

Digby Whyte (Director Community Environmental Services) and Ron Petterson (Manager Community Services) entered the meeting, the time being 11:11am.

Council resumed from morning tea, the time being 11:23am.

## **(CES) COMMUNITY AND ENVIRONMENTAL SERVICES**

CES1

**APPROVAL OF STOCK DOG PERMITS 2022-2023**

Cr Scriven moved and Cr Benn seconded:

That Council resolves to approve the following applications for the keeping of Stock Dogs

1. Kylie Vaughan for the keeping of five stock dogs.
2. Robert Burke for the keeping of four stock dogs.

CARRIED UNANIMOUSLY

**COMMUNITY GRANTS**

Cr Avery moved and Cr Osborne seconded:

That Council resolves to transfer \$4,039 from underspent funds in the Traffic Management Grant

Budget to the Community Grant 22-23 Budget.

CARRIED UNANIMOUSLY

CES2

**COMMUNITY GRANT APPLICATION - BOLLON POLOCROSSE ASSOCIATION**

Cr Osborne moved and Cr Avery seconded:

That Council resolves to approve the Community Grants request from Bollon Polocrosse Association in the amount of \$3,000 to assist with costs of Qld Ambulance being on site for the duration of the Bollon Polocrosse Carnival 2023 on 27-28 May.

CARRIED UNANIMOUSLY

CES3

**COMMUNITY GRANT APPLICATION: BALONNE BARWON JUNIOR RUGBY LEAGUE**

Cr Scriven moved and Cr Winks seconded:

That Council resolves to approve the sponsorship request of \$3,000 from Balonne Barwon Junior Rugby League for assistance with costs associated with attending the Zone 5 Carnivals for U10kg and U12kg representative teams to be held in Wynnum from 25 June to 7 July 2023.

CARRIED UNANIMOUSLY

**Councillor Adam Osborne** gave notice of a **Declarable Conflict of Interest** in accordance with S150EQ of the Local Government Act 2009, in respect to matters contained in **CES4** on the grounds that: Councillor Osborne is a former employee of the Aboriginal Housing Corporation.

Councillor Osborne left the meeting, the time being 11:50am.

CES4

**COMMUNITY GRANT APPLICATION - ST GEORGE ABORIGINAL HOUSING CO LTD**

Cr Avery moved and Cr Benn seconded:

That Council resolves to approve the Community Grants request from St George Aboriginal Housing Co Ltd. in the amount of \$3,000 to assist with costs of their NAIDOC week celebrations to be held from 2-9 July 2023.

CARRIED UNANIMOUSLY

Councillor Osborne returned to the meeting, the time being 11:58am.

CES5

**COMMUNITY GRANT APPLICATION - THALLON STATE SCHOOL P&C ASSOCIATION**

Cr Winks moved and Cr Scriven seconded:

That Council resolves to approve the Community Grants request from Thallon State School P&C Association in the amount of \$3,000 to assist with costs associated with the proposed Thallon Old School Fair on Saturday, 26 August 2023 subject to the receipt of a Certificate of Incorporation and a Certificate of Currency (Public Liability).

CARRIED UNANIMOUSLY

CES6

**BALONNE SHIRE YOUTH COUNCIL - MINUTES (UNCONFIRMED) AND RECOMMENDATIONS DATED 26 APRIL 2023**

Cr Winks moved and Cr Osborne seconded:

That Council resolves:

1. To receive the Balonne Shire Youth Council's Minutes of Meeting (unconfirmed) held on 26 April 2023
2. To note the recommendation in the Minutes "That given the recent graffiti vandalism at the St George skatepark, Youth Council committee members would like to request that Council consider installing a camera to deter further vandalism, thus also improving safety for users."

CARRIED UNANIMOUSLY

Ron Petterson (Manager Community Services) left the meeting, the time being 12:07pm

CES7

**APPLICATION FOR CONVERSION OF A TERM LEASE TO FREEHOLD LAND - LOCATED OVER LOT 7 ON STG8532**

Cr Avery moved and Cr Scriven seconded:

That:

1. Council does not object to the Application for Conversion of Term Lease (0/231595) over Lot 7 on STG8532 to freehold land.
2. Council provides a response to the Department of Resources confirming no objection or requirements for the conversion of Lot 7 on STG8532 to freehold.

CARRIED UNANIMOUSLY

Councillor Fuhrmeister entered the meeting, the time being 12:11pm.

CES8

**POWRUNNA STATE FOREST: POWRUNNA ROAD ALIGNMENT**

Cr Benn moved and Cr Winks seconded:

That Council resolves to:

1. Advise the DES Parks and Wildlife Service to provide for a 60-metre-wide road reserve for Powrunna Road (30 metres either side of the centre of the road) along its actual alignment within Powrunna State Forest.
2. Advise the DES Parks and Wildlife Service that the original unused road reserve in Powrunna State Forest is no longer required.
3. Delegate to the Chief Executive Officer to negotiate with DES Parks and Wildlife Service to allow them to install wing fences at identified wombat cross over points to reduce road reserve width in those areas if required.

CARRIED UNANIMOUSLY

**CLOSED MEETING**

Cr Avery moved and Cr Fuhrmeister seconded:

That Council move into closed session, the time being 12:26pm in accordance with S252J(1) of the Local Government Regulations 2012 relating to discuss confidential agenda item: CCFS1

CARRIED UNANIMOUSLY

**OPEN MEETING**

Cr Scriven moved and Cr Benn seconded:

That Council enter into open session, the time being 12:35pm.

CARRIED UNANIMOUSLY

## CONFIDENTIAL ITEMS

### (CFCS) FINANCE AND CORPORATE SERVICES

CCFS1

#### ICT STANDING COMMITTEE MINUTES 24 APRIL 2023

Cr Avery moved and Cr Fuhrmeister seconded:

1. That Council resolves to receive and note the ICT Standing Committee minutes of 24 April 2023 and adopt the following recommendations:

#### REP1: BUDGET 2023-2024

That ICT Committee hold a second meeting of the Committee before confirming the attached priorities for the budget 'bid' items for the 2023-2024 ICT capital and operational projects totalling \$516,850.

#### REP6: ASSET MANAGEMENT SYSTEM IMPLEMENTATION

1. progress with the project to research, assess, go to market and investigate an asset management system
2. historical data be transferred over to the new system
3. investigate engaging additional resources for a smooth transition to the new system and bring back to Council as part of budget deliberations.

#### REP2: REVIEW OF FSG MANAGED SERVICE AGREEMENT

- a) Review and seek to negotiate the best Managed Services agreement with Field Solutions Group including the terms of the agreement that are most beneficial to Council. This agreement must have service levels, deliverables and measurable performance indicators; and
- b) if unable to reach an agreement Council go back out to tender for Managed Services.

#### REP3: IT GENERAL UPDATE

That Council receive and note the IT General Update, as attached.

#### REP4: CCTV IMPLEMENTATION

That Council receives the report on the implementation of the CCTV and that a revised CCTV Strategy be developed for Council's consideration.

#### REP5: BUSINESS CONTINUITY AUDIT REPORT

That Council receive and note the draft internal audit report on the Business Continuity Plan.

CARRIED UNANIMOUSLY

## GENERAL BUSINESS - Nil

## COUNCILLOR REPORTS

That Council receive and note the Councillor reports on their activities during the preceding month.

## INFORMATION REPORTS

### (IOCEO) OFFICE OF THE CEO

IOCEO1

#### TOURISM SERVICES MONTHLY REPORT



IOCE02 **DEPARTMENT OF ECONOMIC DEVELOPMENT MONTHLY REPORT**

## **(IFCS) FINANCE AND CORPORATE SERVICES**

ICFS1 **SWQROC FEDERAL DEPUTATION MEETING SCHEDULE**

ICFS2 **MONTHLY REPORT DIRECTOR FINANCE & CORPORATE SERVICES - APRIL 2023**

ICFS3 **GRANT MONTHLY REPORT - APRIL 2023**

ICFS4 **FINANCE INFORMATION REPORT - MONTH ENDING 30 APRIL 2023.**

## **(IIFS) INFRASTRUCTURE SERVICES**

IIFS1 **DEPARTMENT OF INFRASTRUCTURE SERVICES - MONTHLY REPORT**

IIFS2 **DRFA MONTHLY STATUS REPORT – APRIL 2023**

IIFS3 **SAFETY MONTHLY REPORT - APRIL 2023**

## **(ICES) COMMUNITY AND ENVIRONMENTAL SERVICES**

ICES1 **MONTHLY REPORT COMMUNITY AND ENVIRONMENTAL SERVICES - APRIL 2023**

There being no further business, the Meeting closed, the time being 1:57pm.

Confirmed at its Ordinary Meeting of the Council held on 15 June 2023.

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**MAYOR**