



MINUTES

of the

Ordinary Meeting of the Council

held in the

Council Chambers, 118 Victoria Street, St George

on

Thursday 17th August 2023

Commencing at 9:00am

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OPENING

The Mayor declared the Meeting open at 9:02am.

COUNCIL PRAYER

The Mayor led the Council in the Opening Prayer.

ATTENDANCE

Cr SC O'Toole (Chair), Crs WN Winks, SS Scriven, AC Benn and AO Osborne

Mr Matthew Magin (Chief Executive Officer), Mrs Michelle Clarke (Director Finance Corporate Services) and Mr Digby Whyte (Director Community and Environmental Services), Sharyn Arnold (Acting Director Infrastructure Services)

Teleconference: Cr RG Fuhrmeister (joined at 9:46am)

LEAVE OF ABSENCE

It was noted that Cr RD Avery and Mr Chris Whitaker (Director Infrastructure Services) would not be in attendance today.

CONFIRMATION OF MINUTES

Cr Winks moved and Cr Benn seconded:

That the Minutes of the General Meeting held on 20 July, 2023 be confirmed.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM MINUTES

Nil

PUBLIC PARTICIPATION

Nil

DEPUTATIONS

Nil

DECLARATION OF INTEREST

Nil

MEETING BUSINESS BY CORPORATE FUNCTION

(FCS) FINANCE AND CORPORATE SERVICES

FCS1 DECLARATION OF INTEREST - AUGUST - SEPTEMBER COUNCILLOR WORKSHOP

Cr Scriven moved and Cr Benn seconded:

That individual Councillors declare any declarable conflicts of interest for eligible Councillors to consider how they may or may not participate in Councillor workshops and/or meetings to comply with S150ER and S150ES of the Local Government Act 2009.

NIL DECLARED.

CARRIED UNANIMOUSLY

FCS2 QUARTERLY PERFORMANCE REPORT - QUARTER 4 - 2022/23

Cr Osborne moved and Cr Winks seconded:

That Council resolves to adopt the Quarterly Performance Report for Quarter 4 of 2022/23, as attached, in accordance with, Section 174 (3) of the Local Government Regulations 2012.

CARRIED UNANIMOUSLY

FCS3 COMMUNITY NOTICE BOARD POLICY

Cr Benn moved and Cr Osborne seconded:

That Council resolves to adopt the Permanent Electronic Message Board Policy as attached.

CARRIED UNANIMOUSLY

FCS4 HUMAN RESOURCE MANAGEMENT FRAMEWORK

Cr Benn moved and Cr Osborne seconded:

That Council resolves to adopt the amended Human Resource Management Framework, as attached and rescind all previous versions of its Human Resource Policies.

CARRIED UNANIMOUSLY

Nori Luff (Manager Finance Services) and Craig Dreher (Accountant) entered the meeting, the time being 9:37am.

FCS5 INFORMATION TECHNOLOGY BUDGET 2023/2024

Cr Winks moved and Cr Osborne seconded:

That Council resolves to amend the Budget 2023/2024 in accordance with S170(3) of the Local Government Regulations 2012:

1. to expend the endorsed Information Technology Budget of \$198,500; and
2. to upgrade the audio equipment in the Cultural Centre Auditorium as outlined in the report up to the value of \$80,000.

AMENDMENT:

Cr Winks moved and Cr Scriven seconded:

That Council resolves to

1. to expend the endorsed Information Technology Budget of \$198,500; and

2. reconsider funding for the upgrade of the audio equipment in the Cultural Centre Auditorium, as outlined in the report, up to the value of \$80,000, pending the outcome of the Growing Regions Grant Program.

The amendment on being put became the substantive motion and was carried unanimously.

CARRIED UNANIMOUSLY

Cr Fuhrmeister entered the meeting via Teams, the time being 9:46am.

FCS6

MEMBERSHIP OF COMMITTEES

Cr Benn moved and Cr Fuhrmeister seconded:

That Council resolves to adopt, in accordance with the Local Government Regulations 2012 the attached Standing and Advisory Committee memberships; project working groups and town representation.

CARRIED UNANIMOUSLY

FCS7

FINANCE REPORT - MONTH ENDING 31 JULY 2023

Cr Osborne moved and Cr Benn seconded:

That Council resolves to:

1. receive and note the monthly Financial Management Report for the period ending 31 July 2023, as attached; and
2. note that \$22,000 will be reallocated from the Environmental Services waste operating budget to the Concrete Crushing Operational Project to extend the contract services currently underway at the St George Landfill.

CARRIED UNANIMOUSLY

Cr Fuhrmeister left the meeting via Teams, the time being 10:23am.

Nori Luff (Manager Finance Services) and Craig Dreher (Accountant) left the meeting, the time being 10:37am.

Council adjourned for morning tea, the time being 10:37am.

Council resumed from morning tea, the time being 11:03am.

(IFS) INFRASTRUCTURE SERVICES

IFS1

PARKS AND GARDENS STANDING COMMITTEE MINUTES AND RECOMMENDATIONS - 18 JULY 2023

Cr Winks moved and Cr Osborne seconded:

That Council resolves to receive the Parks and Gardens Standing Committee Minutes dated 21 March 2023 and endorse the following recommendations:

1. **THALLON CAMPGROUNDS - COFFEE SHOP PROMOTIONAL SIGNAGE**

That Council do not approve the installation of the Thallon Coffee Shop promotional sign within the campgrounds and advise the business owner to utilise the community notice board and the information station at the Thallon recreation/campground.

2. THALLON CAMPGROUNDS - DIRECTIONAL SIGNAGE

That Council submits an application to TMR seeking approval for the installation of directional signage into the Thallon Campgrounds and information station combined, in consultation with the Manager of Road Construction and Maintenance. Council approves to fund the costs associated with the initial sign installation.

3. BEARDMORE DAM AMENITIES

That:

1. Council agrees to progress the plans as advised by Landmark Products and utilise the information from the masterplan to design laser cut art reflective of the heritage of Beardmore Dam and keeping in line with the colour scheme adopted for the river foreshore, to progress the amenities block to a detailed design.
2. Council agrees to continue the consultation with SunWater through to detailed design and execution.

4. BOLLON CEMETERY REMEMBRANCE GARDEN CONCEPT

That the Parks & Gardens Committee resolves to hold over this report to a future Parks and Gardens Standing Committee meeting pending further information.

5. SHIRE TREE PLANTING

That Council Parks and Gardens department implement maintenance schedules and to continue planting trees in accordance with the street and town masterplans.

6. SHIRE CHRISTMAS LIGHTS

That Council approves the locations for 2023 festive lights and develop a long-term installation plan to ensure a program can be put in place. Specific areas of attention to include Mungindi, Hebel, and Hub Annex Precinct.

CARRIED UNANIMOUSLY

IFS2

ASSETS STANDING COMMITTEE MINUTES AND RECOMMENDATIONS - 1 AUGUST 2023

Cr Scriven moved and Cr Benn seconded:

That Council resolves to receive the Assets Standing Committee Minutes dated 1 August 2023 and endorse the following recommendations:

1. DIRRANBANDI STORMWATER MANAGEMENT OPTIONS

That Council recommend that:

1. Quotations be obtained for the undertaking of a detailed topographical survey of Dirranbandi and environs for the purposes of stormwater design and table at an upcoming Asset Standing Committee for budget amendment recommendation.
2. An operational works program be prepared and presented to Council to address the corrections required in the existing surface drainage system e.g., driveways, incorrect pipe levels.
3. A revised scope of works and brief for design of the stormwater management system for Dirranbandi be prepared for Council's consideration. Glenn Lyons and Proterra to work together with council to define the scope. The preferred concept should ideally contain a hybrid solution based on current G Lyons concept and the design work prepared to date by Proterra and others.

2. MAJOR PROJECTS UPDATE

That Council receive and note the Major Project Update.

3. HOUSING ASSET MANAGEMENT PLAN

That Council request a review of the Housing Asset Management Plan and Implementation Plan to be tabled at an upcoming Asset Standing Committee Meeting.

4. ROAD DEVELOPMENT

That Council request the development of a local road development strategy to inform our Asset Management Plan.

CARRIED UNANIMOUSLY

(CES) COMMUNITY AND ENVIRONMENTAL SERVICES

CES1 BALONNE SHIRE YOUTH COUNCIL - MINUTES (UNCONFIRMED) HELD ON 19 JULY 2023

Cr Winks moved and Cr Benn seconded:

That Council resolves:

1. To receive the Balonne Shire Youth Council's unconfirmed Minutes of their Meeting held on 19 July 2023.

CARRIED UNANIMOUSLY

CES2 PERMIT TO OCCUPY STATE LAND POLICY

Cr Osborne moved and Cr Scriven seconded:

That Council resolves to approve the Permit to Occupy State Land Policy.

CARRIED UNANIMOUSLY

CLOSED MEETING

Cr Winks moved and Cr Benn seconded:

That Council move into closed session, the time being 11:34am in accordance with S252J(1) of the Local Government Regulations 2012 relating to discuss confidential agenda items: CCFS1 and CCFS2.

CARRIED UNANIMOUSLY

OPEN MEETING

Cr Winks moved and Cr Benn seconded:

That Council enter into open session, the time being 12:04pm.

CARRIED UNANIMOUSLY

CONFIDENTIAL ITEMS

(CFCS) FINANCE AND CORPORATE SERVICES

CCFS1 THALLON LEVEE

Cr Winks moved and Cr Scriven seconded:

That Council resolves to delegate to the Chief Executive Officer in accordance with S257(1)(b) of the Local Government Act 2009 to negotiate an easement agreement over Lot 3 T6061 Thallon.

CARRIED UNANIMOUSLY

CCFS2 **RATES IN ARREARS - A382**

Cr Osborne moved and Cr Benn seconded:

That Council resolves to refuse the offer to purchase the property A382 and inform the property owner to seek assistance through their lending body and/or superannuation fund.

CARRIED UNANIMOUSLY

Cr Fuhrmeister entered the meeting via Teams, the time being 12:21pm.

Cr Fuhrmeister left the meeting via Teams, the time being 12:39pm.

GENERAL BUSINESS

COUNCILLOR REPORTS

That Council receive and note the Councillor reports on their activities during the preceding month.

INFORMATION REPORTS

(IOCEO) OFFICE OF THE CEO

IOCEO1 **TOURISM SERVICES MONTHLY REPORT**

IOCEO2 **ECONOMIC DEVELOPMENT JULY 2023 MONTHLY REPORT**

(IFCS) FINANCE AND CORPORATE SERVICES

ICFS1 **MONTHLY REPORT DIRECTOR FINANCE & CORPORATE SERVICES - JULY 2023**

ICFS2 **GRANT MONTHLY REPORT - JULY 2023**

ICFS3 **BALONNE MANAGEMENT PERFORMANCE REPORT AS AT 31 JULY 2023**

(IIFS) INFRASTRUCTURE SERVICES

IIFS1 **DEPARTMENT OF INFRASTRUCTURE SERVICES - MONTHLY REPORT**

IIFS2 **DRFA MONTHLY STATUS REPORT – JULY 2023**

IIFS3 **SAFETY MONTHLY REPORT - JULY 2023**

(ICES) COMMUNITY AND ENVIRONMENTAL SERVICES

ICES1

MONTHLY REPORT COMMUNITY AND ENVIRONMENTAL SERVICES - JULY 2023

There being no further business, the Meeting closed, the time being 1:02pm.

Confirmed at the Ordinary Meeting of the Council held on 21 September 2023.

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MAYOR